



LAS VIRGENES MUNICIPAL WATER DISTRICT
4232 Las Virgenes Road, Calabasas, CA 91302

AGENDA
REGULAR MEETING

Members of the public wishing to address the Board of Directors are advised that a statement of Public Comment Protocols is available from the Clerk of the Board. Prior to speaking, each speaker is asked to review these protocols and **MUST** complete a speakers' card and hand it to the Clerk of the Board. Speakers will be recognized in the order cards are received.

The **Public Comments** agenda item is presented to allow the public to address the Board on matters not on the agenda. The public may present comments on any agenda item at the time the item is called upon for discussion.

Materials prepared by the District in connection with subject matter on the agenda are available for public inspection at 4232 Las Virgenes Road, Calabasas, CA 91302. Materials prepared by the District and distributed to the Board during this meeting are available for public inspection at the meeting or as soon thereafter as possible. Materials presented to the Board by the public will be maintained as part of the records of these proceedings and are available upon written request to the Clerk of the Board.

5:00 PM

March 13, 2018

PLEDGE OF ALLEGIANCE

- 1 **CALL TO ORDER AND ROLL CALL**
- 2 **APPROVAL OF AGENDA**
- 3 **PUBLIC COMMENTS**

Members of the public may now address the Board of Directors **ON MATTERS NOT APPEARING ON THE AGENDA**, but within the jurisdiction of the Board. No action shall be taken on any matter not appearing on the agenda unless authorized by Subdivision (b) of Government Code Section 54954.2

4 **CONSENT CALENDAR**

- A **List of Demands: March 13, 2018 (Pg. 4)**
Ratify
- B **Minutes: Regular Meeting of February 13, 2018 (Pg. 60)**
Approve
- C **Directors' Per Diem: February 2018 (Pg. 69)**
Ratify
- D **Monthly Cash and Investment Report: January 2018 (Pg. 75)**
Receive and file the Monthly Cash and Investment Report for January 2018.

5 **ILLUSTRATIVE AND/OR VERBAL PRESENTATION AGENDA ITEMS**

- A **Legislative and Regulatory Updates**
- B **Water Supply Conditions Update (Pg. 86)**

6 **TREASURER**

7 **GENERAL MANAGER**

- A **Reclassification of Administrative Services Coordinator Position (Pg. 91)**
Reclassify an existing Administrative Services Coordinator position, Salary Grade M83, to a Management Analyst I/II position, Salary Grade M59/74.

8 **FACILITIES AND OPERATIONS**

- A **Rancho Las Virgenes Composting Facility Rain Gutter Replacement: Authorization of Purchase Order (Pg. 93)**
Waive the formal bidding process, and authorize the General Manager to issue a purchase order, in the amount of \$128,290, to Elite Sheet Metal and Rain Gutter Company for the replacement of deteriorated rain gutters and downspouts at the Rancho Las Virgenes Composting Facility.
- B **Annual Bioassessment Monitoring Report: Approval of Purchase Order (Pg. 105)**
Authorize the General Manager to approve a purchase order to Aquatic Bioassay Consulting Laboratories, Inc., in the amount of \$44,652, for the annual bioassessment monitoring report.
- C **Twin Lakes Pump Station Pipeline Project: Acquisition of Easements (Pg. 108)**
Accept the proposal from Hamner, Jewell and Associates; and authorize the General Manager to execute a professional services agreement, in the amount of \$94,750, for the acquisition of easements for the Twin Lakes Pump Station Pipeline Project.
- D **California Water/Wastewater Agency Response Network (CalWARN) (Pg. 116)**
Authorize the General Manager to execute an agreement for the District to become a party to the CalWARN 2007 Omnibus Mutual Assistance Agreement.

9 **FINANCE AND ADMINISTRATION**

A **Claim by Thuy Tran Wu (Pg. 130)**

Deny the claim from Thuy Tran Wu.

10 **RESOURCE CONSERVATION AND PUBLIC OUTREACH**

A **AB 2050 (Caballero), Small System Water Authority Act of 2018: Support (Pg. 137)**

Support AB 2050 (Caballero), the Small System Water Authority Act of 2018.

11 **INFORMATION ITEMS**

A **Claim by Michael and Roxanne Burk (Pg. 150)**

12 **NON-ACTION ITEMS**

A **Organization Reports**

(1) MWD Representative Report/Agenda(s) **(Pg. 157)**

(2) Other

B **Director's Reports on Outside Meetings**

C **General Manager Reports**

(1) General Business

(2) Follow-Up Items

D **Director's Comments**

13 **FUTURE AGENDA ITEMS**

14 **PUBLIC COMMENTS**

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15 **CLOSED SESSION**

16 **OPEN SESSION AND ADJOURNMENT**

Pursuant to Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and applicable federal rules and regulations, requests for a disability-related modification or accommodation, including auxiliary aids or services, in order to attend or participate in a meeting, should be made to the Executive Assistant/Clerk of the Board in advance of the meeting to ensure availability of the requested service or accommodation. Notices, agendas, and public documents related to the Board meetings can be made available in appropriate alternative format upon request.

LAS VIRGENES MUNICIPAL WATER DISTRICT

To: LEE RENGER, TREASURER

Payments for Board Meeting of: March 13, 2018

Deputy Treasurer has verified that all checks and wire transfers were issued in conformance with LVMWD Administrative Code Section 2-6.203.

Wells Fargo Bank A/C No. 4806-994448

Checks Nos. 78109 through 78353 were issued in the total amount of

\$ 1,359,691.61

Payments through wire transfers as follows:

2/28/2018 Metropolitan Water District Payment for water deliveries in the month of December 2017

\$ 1,726,574.95

Sub-Total Wires

\$ 1,726,574.95

Total Payments

\$ 3,086,266.56

(Reference is hereby to these demands on file in the District's Check Register and by this reference the same is incorporated herein and made a part hereof.)

**CHECK LISTING FOR BOARD MEETING
03/13/18**

Company Name	Company No.	Check No. 78109 thru 78165 02/13/18	Amount	Check No. 78166 thru 78249 02/20/18	Amount	Check No. 78250 thru 78303 02/27/18	Amount	Check No. 78304 thru 78353 03/06/18	Amount	Total
Potable Water Operations	101	79,318.61		19,023.17		28,381.63		68,806.12		195,529.53
Recycled Water Operations	102	402.59		3,200.00						3,602.59
Sanitation Operations	130	7,854.14		4,718.03		556.78		6,326.30		19,455.25
Potable Water Construction	201							11,948.85		11,948.85
Water Conservation Construction	203									
Sani- Construction	230									
Potable Water Replacement	301	670.08		1,310.55		25,778.28		171.20		27,930.11
Reclaimed Water Replace	302									
Sanitation Replacement	330									
Internal Service	701	75,577.51		95,198.86		47,869.35		15,031.95		233,677.67
JPA Operations	751	169,132.91		77,173.02		39,880.75		27,435.61		313,622.29
JPA Construction	752									
JPA Replacement	754	15,439.61		15,554.50		284,381.00		248,550.21		563,925.32
Total Printed		348,395.45		216,178.13		426,847.79		378,270.24		1,369,691.61
Voided Checks/ payment stopped:										
Check #77513	751	(10,000.00)								(10,000.00)
Total Voids		(10,000.00)								(10,000.00)
Net Total		338,395.45		216,178.13		426,847.79		378,270.24		1,359,691.61



MWD
METROPOLITAN WATER DISTRICT OF SOUTHERN CALIFORNIA
 700 North Alameda Street
 Los Angeles, CA, 90012-2944

INVOICE

Billed To:
 Las Virgenes Municipal Water District



Service Address
 4232 Las Virgenes Road
 Calabasas, CA 91302

December 2017	Page No. 1 of 1
Mailed: 01/10/2018	Due Date: 02/28/2018
Invoice Number: 9240	Revision: 0

NOTICE

The MWD Administrative Code Section 4507 and 4508 require that payment must be made in "Good Funds" by the due date or the payment will be considered delinquent and an additional charge shall be assessed.

DELIVERIES	Volume (AF)
Total Water Treated Delivered	1,615.8
Total Water Untreated Delivered	

SALES	Type	Volume (AF)	Rate (\$ /AF)	Total (\$)
Full Service	Tier 1 Supply Rate	1,615.8	\$201.00	\$324,775.80
	System Access Rate	1,615.8	\$289.00	\$466,966.20
	Water Stewardship Rate	1,615.8	\$52.00	\$84,021.60
	System Power Rate	1,615.8	\$124.00	\$200,359.20
	Treatment Surcharge	1,615.8	\$313.00	\$505,745.40
SUBTOTAL				\$1,581,868.20

OTHER CHARGES AND CREDITS	Rate (\$ /AF)
Capacity Charge(Payment Schedule: M)	\$30,733.33
Readiness To Serve Charge(Payment Schedule: M)	\$113,973.42
SUBTOTAL	\$144,706.75

ADDITIONAL INFORMATION	Volume (AF)	Tier1 %	Peak Day	Flow (CFS)
Capacity Charge			5/30/2014	46.1
Purchase Order Firm Delivery To Date (Jan 2015 to Dec 2024)	58,353.9			
Tier 1 Annual Limit (For Current Calendar Year)	24,359.0			
Tier 1 YTD Deliveries (For Current Calendar Year)	19,153.6	78.6		
Tier 1 Current Month Deliveries	1,615.8			
Purchase Order Commitment (Jan 2015 to Dec 2024)	162,390.0			

INVOICE TOTAL

Volume AF	Amount Now Due
1,615.8	\$1,726,574.95

Note: Amount Due is based on highlighted fields

Approved for Payment
[Signature] 1/11/18
David R. Lippman

Approved for Payment
[Signature] 01/11/18
David W. Pedersen, P.E.

P A I D
Wired 2/28/18 SC

Batch Number - 260243
 Bank Account - 00146807 Cash-General

Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Document Ty	Document Number	Key Item	Key Co	Amount	Invoice Number
78109	02/13/18	18773	ABOVE & BEYOND TREE SERVICE, INC.	HQ-RMV TREES & GRIND STUMPS	PV	156482	001	00701	1,350.00	28239
78110	02/13/18	17361	ACCURATE FIRST AID SERVICES	Payment Amount TAPIA FIRST AID SUPPLIES	PV	156480	001	00701	328.94	B-1379
78111	02/13/18	2317	ACORN NEWSPAPER	Payment Amount DISPLAY ADS-1/18&1/25 DISPLAY	PV	156402	001	00751	2,207.73	870105/013118
78112	02/13/18	8680	ADS, LLC	Payment Amount ADS-1/18&1/25 JAN'18FLW MNTG	PV	156380	001	00701	725.00	22085.22-0118
78113	02/13/18	5625	ASSOC. OF WATER AGENCIES OF VENTURA CO	Payment Amount REG (3) CCWUC MTG 1/24	PV	156451	001	00701	105.00	06-10549
78114	02/13/18	2869	AT&T	Payment Amount SRV 1/25-2/24/18	PV	156455	001	00101	126.82	0192/012518
78115	02/13/18	2407	ATLAS TOWING	Payment Amount VEH #891 TOWED	PV	156391	001	00701	175.00	57044
78116	02/13/18	18893	BILLTRUST	Payment Amount ONLN/FISERV PMT-JAN'18	PV	156399	001	00701	3,201.27	177558
78117	02/13/18	18071	BLUE DIAMOND MATERIALS	Payment Amount 3.94 TN PVG MTL & E BKT	PV	156484	001	00701	336.31	1116267
78118	02/13/18	2516	CALIFORNIA ASSOC. OF SANI AGENCIES	Payment Amount 2018 CASA MEMBERSHIP	PV	156450	001	00701	19,282.00	2431
				Payment Amount					19,282.00	

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Document Ty	Document Number	Key Item	Key Co	Amount	Invoice Number
78119	02/13/18	20655	CANNON CORPORATION	P/E 12/31	PV	156381	001	00701	1,446.25	65324
				SCADA EVAL						
				P/E 12/31	PV	156381	002	00701	1,446.25	65324
				SCADA EVAL						
				P/E 12/31	PV	156381	003	00701	1,446.25	65324
				SCADA EVAL						
				P/E 12/31	PV	156382	001	00701	1,200.75	65319
				TWRF REHAB						
				Payment Amount				5,539.50		
78120	02/13/18	7684	CHARLES CASPARY	MLG-ACWA CONF	PV	156387	001	00701	60.56	120117
				11/29-12/1/17						
				Payment Amount				60.56		
78121	02/13/18	16677	CEMEX INC.	SLURRY	PV	156390	001	00101	737.04	9436967614
				-MLLHLD/MT PARK						
				Payment Amount				737.04		
78122	02/13/18	19270	COMMUNICATION S RELAY, LLC	FEB'18 SITE	PV	156456	001	00101	955.09	569566
				RENT-SCADA						
				Payment Amount				955.09		
78123	02/13/18	2565	CONEJO-AWARDS	NAME	PV	156389	001	00701	13.41	93245
				BADGE-MCDERMO TT						
				Payment Amount				13.41		
78124	02/13/18	20685	DOCUMENT SYSTEMS INC	12/24-1/23/18	PV	156383	001	00701	60.59	43185
				CS CPR MAINT						
				Payment Amount				60.59		
78125	02/13/18	18615	FASTENAL COMPANY	PORTABLE	PV	156379	001	00701	3,930.90	CACHA28303
				CATWALK						
				Alt Payee 18635 FASTENAL COMPANY						
				P. O. BOX 1286						
				WINONA MN 55987-1286						
				Payment Amount				3,930.90		
78126	02/13/18	19997	FIRST CHOICE SERVICES	HQ COFFEE	PV	156485	001	00701	60.28	293867
				SUPPLIES						
				OPS COFFEE						
				SUPPLIES						
				RLV COFFEE						
				SUPPLIES						
				TAPIA COFFEE						
				SUPPLIES						
				Payment Amount				31.16		
				Payment Amount				42.74		
				Payment Amount				104.03		

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Document Ty	Document Number	Key Item Co	Amount	Invoice Number
78127	02/13/18	4871	FUGRO USA LAND, INC.	P/E 1/18 QTRLY MNTG LRNZO	PV	156384	001 00701	2,321.25	04.62150074-1 5
Payment Amount 238.21									
All Payee			6803 FUGRO USA LAND, INC. P. O. BOX 301083 DALLAS TX 75303-1083						
78128	02/13/18	6770	G.I. INDUSTRIES	2/18 WLK DISP	PV	156385	001 00701	265.94	2445585-0283-1
Payment Amount 2,321.25									
All Payee			6771 G.I. INDUSTRIES P. O. BOX 541065 LOS ANGELES CA 90054-1065						
78129	02/13/18	2701	GRAINGER, INC.	FIRE COMPLNC ITEMS PSI FILTER GAUGES PSI FILTER GAUGES 3 PRESSURE RDCG VALVES	PV	156393	001 00101	405.86	9663681766
Payment Amount 2,492.75									
All Payee			5453 GRAINGER, INC. DEPT 805178142 PALATINE IL 60038-0001						
78130	02/13/18	4525	HARRINGTON INDUSTRIAL PLASTICS INC.	MESH SCREEN-HYPO LINE BALL VALVES	PV	156462	001 00751	83.31	005B7268 005B7674
Payment Amount 1,174.26									

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Document Ty	Document Number	Key Item	Key Co	Amount	Invoice Number
All Payee										
	7132	HARRINGTON INDUSTRIAL PLASTICS LLC P. O. BOX 5128 CHINO CA 91708-5128								
				Payment Amount		283.00				
78131	02/13/18	2727	IDEXX LABORATORIES	VESSLS/COMPA RTORS	PV	156396	001	00701	2,289.03	3026131885
				VESSLS	PV	156397	001	00701	208.02	3026131898
All Payee										
	6447	IDEXX LABORATORIES P. O. BOX 101327 ATLANTA GA 30392-1327								
				Payment Amount		2,497.05				
78132	02/13/18	10102	INFOSEND INC.	HI-WTR PSTCRD-PRNT/M LNG	PV	156367	001	00701	440.95	130482
				Payment Amount		440.95				
78133	02/13/18	4144	INTERSTATE BATTERY SYSTEMS	BTTRY-#864 & 846 & STOCK	PV	156361	001	00701	371.86	51053764
				Payment Amount		371.86				
78134	02/13/18	2745	JOEY M'S UPHOLSTERERS	NEW HDLINDER #317	PV	156464	001	00701	303.63	011818
				Payment Amount		303.63				
78135	02/13/18	3038	LARRY WALKER & ASSOC	P/E 12/31/17-TAPI A CHL STDY	PV	156372	001	00701	2,240.00	00532.02-1
				Payment Amount		2,240.00				
78136	02/13/18	3352	LAS VIRGENES MUNICIPAL WATER DISTRICT	WLK FLT 12/29/17-1/25 /18	PV	156440	001	00101	168.10	0907/013118
				Payment Amount		2,240.00				
				WLK FLT 12/29/17-1/25 /18	PV	156441	001	00101	269.02	0909/013118
				EQS TNK 12/29/17-1/24 /18	PV	156442	001	00101	128.19	0896/013118
				MORRSN PS 12/28/17-1/25 /18	PV	156443	001	00751	53.37	0331/013118
				IND HILLS TNK	PV	156444	001	00751	19.08	0558/013118

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key Item	Key Co	Amount	Invoice Number
				12/28/17-1/25						
				/18						
				BD#7RW	PV	156445	001	00701	155.56	2655/013118
				12/27/17-1/24						
				/18						
				BD#8 RECL	PV	156446	001	00701	149.18	2646/013118
				12/27/17-1/24						
				/18						
				RWPS	PV	156447	001	00701	116.22	2645/013118
				12/27/17-1/24						
				/18						
				Payment Amount					1,058.72	
78137	02/13/18	2814	MCMMASTER-CARR SUPPLY CO	STRIKING WRENCHES	PV	156403	001	00751	414.96	55287556
				HAND TOOLS	PV	156404	001	00701	630.57	55188448
				DIAL CALIPERS	PV	156405	001	00701	220.11	55170070
				CR-INV5518844	PD	156406	001	00701	5.79	55226166
				8						
				SS HEX NUTS	PV	156408	001	00751	174.47	53749726
				Alt Payee						
				3197 MC MASTER-CARR						
				P. O. BOX 7690						
				CHICAGO IL 60680-7690						
				Payment Amount					1,434.32	
78138	02/13/18	20410	MESSINA AND ASSOCIATES	DEC17/JAN18-H R CNSLT SRV	PV	156369	001	00701	3,931.25	JAN 18 LVNWD
				Payment Amount					3,931.25	
78139	02/13/18	2839	MOTION INDUSTRIES, INC.	OIL SEAL	PV	156371	001	00701	118.53	CA22-626030
				Alt Payee						
				10317 MOTION INDUSTRIES INC.						
				FILE 749376						
				LOS ANGELES CA 90074						
				Payment Amount					118.53	
78140	02/13/18	18946	PACIFIC ADVANCED CIVIL ENGINEERING, INC.	TWRP PRCS UPG 12/31/17	PV	156368	001	00701	14,238.86	1066
				Payment Amount					14,238.86	
78141	02/13/18	2871	PACIFIC COAST	FULL FACE	PV	156407	001	00701	171.48	2040559
				Payment Amount					14,238.86	

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Document Ty	Document Number	Key Item Co	Amount	Invoice Number
78142	02/13/18	20891	BOLT PAGEFREEZER SOFTWARE, INC.	GASKET Payment Amount SM ARCHV 1/10/18--1/9/1 9	PV	156386	001 00701	171.48 4,388.00	INV-4364
78143	02/13/18	19164	DONALD PATTERSON	Payment Amount CELL EXP-OCT17--JAN 18	PV	156452	001 00701	273.98	CELL/OCT17--JA N18
78144	02/13/18	18821	LEONARD POLAN	Payment Amount MLG-WTRWS BRKFST 1/18/18	PV	156388	001 00701	26.81	011818
78145	02/13/18	2889	POLLARD WATER	Payment Amount 8" BARE SWAB POLY PIG CR-VISA CHG 10/12/17-TG CR-VISA CHG 10/12/17-TG CR-VISA CHG 10/12/17-TG COR TAX CMC0091013	PV	156475	001 00751	26.81 686.73	0098011
78146	02/13/18	20779	SAND MATERIALS & AGGREGATE SALES, INC	Payment Amount 24.15T FILL SAND	PV	156364	001 00701	380.83 473.87	64327
78147	02/13/18	6766	SAWYER PETROLEUM	Payment Amount 478.9 GAL RED DYE DIESEL	PV	156365	001 00701	1,328.45	V125593
78148	02/13/18	20898	SDI PRESENCE LLC	Payment Amount P/E 12/31/17 ERP CNSLT SRV	PV	156362	001 00701	1,328.45 700.00	20171233
78149	02/13/18	20412	SHRED-IT USA LLC	Payment Amount JAN'18 DOC SHRDNG SRV	PV	156360	001 00701	700.00 271.19	8124002837
78150	02/13/18	2852	SOFTWARE HOUSE INTL.	Payment Amount 1/19/18--1/18/ 19 CLOUD STG	PV	156366	001 00701	271.19 18,362.18	807665184

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key Itrm Co	Amount	Invoice Number
All Payee 7422 SOFTWARE HOUSE INTERNATIONAL 290 DAVIDSON AVE. SOMERSET NJ 08873									
78151	02/13/18	16120	SOIL CONTROL LAB	COMPOST	PV	156465	001 00751	349.00	8010092
				TESTING					
				Payment Amount	18,362.18				
78152	02/13/18	2956	SOUTH COAST AIR QUALITY MGMT DIST	ID#94009 ANL OP FEE-RLV	PV	156448	001 00751	8,665.65	3220421
				Payment Amount	349.00				
				ID#94009 EMS FEE-RLV	PV	156449	001 00751	127.46	3222166
				Payment Amount	8,793.11				
78153	02/13/18	2957	SOUTHERN CALIFORNIA EDISON	ENERGY CHGS	PV	156378	001 00101	1,970.71	2869/020118
				ENERGY CHGS	PV	156378	002 00101	26.96	2869/020118
				ENERGY CHGS	PV	156378	003 00101	510.41	2869/020118
				ENERGY CHGS	PV	156378	004 00101	25.70	2869/020118
				ENERGY CHGS	PV	156378	005 00101	85.49	2869/020118
				ENERGY CHGS	PV	156378	006 00101	23.42	2869/020118
				ENERGY CHGS	PV	156378	007 00101	16.57	2869/020118
				ENERGY CHGS	PV	156378	008 00101	11.04	2869/020118
				ENERGY CHGS	PV	156378	009 00101	25.70	2869/020118
				ENERGY CHGS	PV	156378	010 00101	26.96	2869/020118
				ENERGY CHGS	PV	156378	011 00101	2,671.38	2869/020118
				ENERGY CHGS	PV	156378	012 00101	5,781.18	2869/020118
				ENERGY CHGS	PV	156378	013 00101	48.95	2869/020118
				ENERGY CHGS	PV	156378	014 00101	2,766.76	2869/020118

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key Ilim Co	Amount	Invoice Number
JAN'18									
ENERGY CHGS					PV	156378	015 00101	3,759.78	2869/020118
JAN'18									
ENERGY CHGS					PV	156378	016 00101	26.81	2869/020118
JAN'18									
ENERGY CHGS					PV	156378	017 00101	147.21	2869/020118
JAN'18									
ENERGY CHGS					PV	156378	018 00101	3,952.28	2869/020118
JAN'18									
ENERGY CHGS					PV	156378	019 00101	14,792.47	2869/020118
JAN'18									
ENERGY CHGS					PV	156378	020 00101	59,169.88	2869/020118
JAN'18									
ENERGY CHGS					PV	156378	021 00101	28.07	2869/020118
JAN'18									
ENERGY CHGS					PV	156378	022 00101	740.08	2869/020118
JAN'18									
ENERGY CHGS					PV	156378	023 00101	974.78	2869/020118
JAN'18									
ENERGY CHGS					PV	156378	024 00101	4,874.08	2869/020118
JAN'18									
ENERGY CHGS					PV	156378	025 00101	406.97	2869/020118
JAN'18									
ENERGY CHGS					PV	156378	026 00101	231.96	2869/020118
JAN'18									
ENERGY CHGS					PV	156378	027 00101	764.79	2869/020118
JAN'18									
ENERGY CHGS					PV	156378	028 00101	3,124.79	2869/020118
JAN'18									
ENERGY CHGS					PV	156378	029 00101	29.34	2869/020118
JAN'18									
ENERGY CHGS					PV	156378	030 00101	875.61	2869/020118
JAN'18									
ENERGY CHGS					PV	156378	031 00101	30.48	2869/020118
JAN'18									
ENERGY CHGS					PV	156378	032 00101	332.05	2869/020118
JAN'18									
ENERGY CHGS					PV	156378	033 00101	28.23	2869/020118
JAN'18									
ENERGY CHGS					PV	156378	034 00101	6,659.94	2869/020118
JAN'18									

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Payment Number	Date	Address Number	Name	Payment Stub Message	Document Ty	Number	Key Item	Co	Amount	Invoice Number
				ENERGY CHGS	PV	156378	035	00101	1,247.97	2869/020118
	JAN'18			ENERGY CHGS	PV	156378	036	00101	1,944.07	2869/020118
	JAN'18			ENERGY CHGS	PV	156378	037	00101	6,872.30	2869/020118
	JAN'18			ENERGY CHGS	PV	156378	038	00101	1,518.85	2869/020118
	JAN'18			ENERGY CHGS	PV	156378	039	00101	3,011.51	2869/020118
	JAN'18			ENERGY CHGS	PV	156378	040	00101	11,316.11	2869/020118
	JAN'18			ENERGY CHGS	PV	156378	041	00101	3,679.13	2869/020118
	JAN'18			ENERGY CHGS	PV	156378	042	00101	4,725.62	2869/020118
	JAN'18			ENERGY CHGS	PV	156378	043	00101	72.69	2869/020118
	JAN'18			ENERGY CHGS	PV	156378	044	00101	673.66	2869/020118
	JAN'18			ENERGY CHGS	PV	156378	045	00101	27.53	2869/020118
	JAN'18			ENERGY CHGS	PV	156378	046	00101	82.83	2869/020118
	JAN'18			ENERGY CHGS	PV	156378	047	00101	519.10	2869/020118
	JAN'18			ENERGY CHGS	PV	156378	048	00101	1,129.25	2869/020118
	JAN'18			ENERGY CHGS	PV	156378	049	00101	3,360.46	2869/020118
	JAN'18			ENERGY CHGS	PV	156378	050	00101	25.70	2869/020118
	JAN'18			ENERGY CHGS	PV	156378	051	00101	29.48	2869/020118
	JAN'18			ENERGY CHGS	PV	156378	052	00101	27.81	2869/020118
	JAN'18			ENERGY CHGS	PV	156378	053	00101	76.92	2869/020118
	JAN'18			ENERGY CHGS	PV	156378	054	00101	29.79	2869/020118
	JAN'18			ENERGY CHGS	PV	156378	055	00101	672.18	2869/020118

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Document Ty	Document Number	Key Item	Key Co	Amount	Invoice Number
	JAN'18			ENERGY CHGS	PV	156378	056	00101	27.74	2869/020118
	JAN'18			ENERGY CHGS	PV	156378	057	00101	402.59	2869/020118
	JAN'18			ENERGY CHGS	PV	156378	058	00101	34.26	2869/020118
	JAN'18			ENERGY CHGS	PV	156378	059	00101	370.51	2869/020118
	JAN'18			ENERGY CHGS	PV	156378	060	00101	2,149.49	2869/020118
	JAN'18			Payment Amount						
78154	02/13/18	2957	SOUTHERN CALIFORNIA EDISON	RW P/S	PV	156400	001	00751	30,163.59	4500-42/02011 8
				12/29/17-1/30/18						
				Payment Amount					158,988.39	
78155	02/13/18	2957	SOUTHERN CALIFORNIA EDISON	RLV CMPST PLNT	PV	156401	001	00751	26,952.70	5165-46/02011 8
				12/19-1/30/18						
				Payment Amount					26,952.70	
78156	02/13/18	2958	SOUTHERN CALIFORNIA GAS CO	JBR P/S	PV	156454	001	00101	14.71	1200/020218
				1/3-1/31/18						
				CORNELL	PV	156489	001	00101	222.36	0400/020618
				1/5-2/2/18						
				HQ & OPS	PV	156490	001	00701	1,266.13	3600/020618
				1/5-2/2/18						
				TAPIA	PV	156491	001	00751	845.08	4000/020618
				1/5-2/2/18						
				RANCHO	PV	156492	001	00751	138.81	4200/020618
				1/5-2/2/18						
				WLK P/S	PV	156493	001	00101	15.29	9400/020118
				1/1-2/1/18						
				Payment Amount					2,502.38	
78157	02/13/18	2780	VALLEY NEWS GROUP	2 ADS DISPLAY	PV	156392	001	00101	250.00	1-25
				1/25/18						
				2 ADS DISPLAY	PV	156392	002	00101	260.00	1-25
				1/25/18						
				AD-QTR	PV	156453	001	00751	260.00	1-18
				TOUR-2/10						
				Payment Amount					770.00	

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key Item	Key Co	Amount	Invoice Number
78158	02/13/18	16625	VISTA FORD	RPR GAUGES/SRV #903	PV	156374	001	00701	317.24	275262
78159	02/13/18	3035	VWR SCIENTIFIC	Payment Amount PH PROBE	PV	156457	001	00701	531.64	8081096861
				TIMER/BROTH	PV	156458	001	00701	97.37	8081083225
			Alt Payee	VWR INTERNATIONAL, INC P. O. BOX 640169 PITTSBURGH PA 15264-0169						
78160	02/13/18	19685	W. LITTEN INC.	Payment Amount SPRYFLD 1/15~1/19/18	PV	156376	001	00701	5,021.00	18003
				SPRYFLDS 1/22~1/26/18	PV	156377	001	00701	4,482.32	18004
78161	02/13/18	18914	WECK LABORATORIES, INC.	Payment Amount WESTLAKE-7L27 028	PV	156375	001	00701	39.78	W6A0802-LV
78162	02/13/18	3047	WESCO DISTRIBUTION, INC.	Payment Amount LED TUBES	PV	156363	001	00701	269.37	749543
				#6 THHN WIRE 125/250 50 AMP PLUG	PV	158459	001	00301	261.16	748771
				60 AMP SWITCH	PV	156461	001	00301	314.21	748772
			Alt Payee	WESCO DISTRIBUTION, INC PO BOX 31001-0465 PASADENA CA 91110-0465						
78163	02/13/18	3048	WEST COAST AIR CONDITIONING	Payment Amount PM-HQ & OPS	PV	156373	001	00701	395.00	889578
78164	02/13/18	3067	XEROX CORPORATION	Payment Amount 12/17 LEASE-HQ & TAPIA	PV	156356	001	00701	393.28	702159488
				12/17 LEASE-HQ &	PV	156356	002	00701	92.96	702159488

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Payment Number	Date	Address Number	Name	Payment Stub Message	Ty	Document . . . Number	Key itm Co	Amount	Invoice Number
			TAPIA						
	12/17		LEASE-HQ &		PV	156356	003 00701	46.19	702159488
			TAPIA						
	12/17		LEASE-HQ &		PV	156356	004 00701	90.65	702159488
			TAPIA						
	12/17		LEASE-HQ &		PV	156356	005 00701	497.62	702159488
			TAPIA						
	12/17		LEASE-HQ &		PV	156356	006 00701	117.62	702159488
			TAPIA						
	12/17		LEASE-HQ &		PV	156356	007 00701	58.45	702159488
			TAPIA						
	12/17		LEASE-HQ &		PV	156356	008 00701	3.01	702159488
			TAPIA						
	12/17		LEASE-HQ &		PV	156356	009 00701	124.88	702159488
			TAPIA						
	12/17		LEASE-HQ &		PV	156356	010 00701	68.93	702159488
			TAPIA						
	12/17		LEASE-HQ &		PV	156356	011 00701	18.41	702159488
			TAPIA						
	12/17		LEASE-HQ &		PV	156356	012 00701	5.52	702159488
			TAPIA						
	12/17		LEASE-HQ &		PV	156356	013 00701	526.08	702159488
			TAPIA						
	12/17		LEASE-HQ &		PV	156356	014 00701	124.35	702159488
			TAPIA						
	12/17		LEASE-HQ &		PV	156356	015 00701	61.79	702159488
			TAPIA						
	12/17		LEASE-HQ &		PV	156356	016 00701	179.95	702159488

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key Itm	Key Co	Amount	Invoice Number
				LEASE-HQ & TAPIA						
				LEASE-HQ & TAPIA	PV	156356	017	00701	111.63	702159488
				LEASE-HQ & TAPIA	PV	156356	018	00701	26.38	702159488
				LEASE-HQ & TAPIA	PV	156356	019	00701	13.12	702159488
				LEASE-1/18	PV	156357	001	00701	130.41	092140943
				5945APT-OPS	PV	156357	002	00701	30.82	092140943
				LEASE-1/18	PV	156357	003	00701	15.32	092140943
				5945APT-OPS	PV	156357	004	00701	14.69	092140943
				Payment Amount					2,752.06	
78165	02/13/18	20592	YORK RISK SERVICES GROUP, INC.	CLIENT FUND	PV	156470	001	00101	1,835.04	8029/LVMWD093
				RPNH-SEP17						017
				CLIENT FUND	PV	156471	001	00101	188.24	8029/LVMWD103
				RPNH-OCT17						117
				CLIENT FUND	PV	156472	001	00101	841.55	8029/LVMWD113
				RPNH-NOV17						017
				CLIENT FUND	PV	156473	001	00101	759.87	8029/LVMWD123
				RPNH-DEC17						117
				CLIENT FUND	PV	156474	001	00101	56.12	8029/LVMWD013
				RPNH-JAN17						118
				Payment Amount					3,680.82	
				Total Amount of Payments Written					348,395.45	
				Total Number of Payments Written						57

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Document Ty	Document Number	Key Item	Key Co	Amount	Invoice Number
78166	02/20/18	18965	ePOWER NETWORK, INC.	1 KVA UPS	PV	156549	001	00751	954.13	26582
				Payment Amount					954.13	
78167	02/20/18	18445	AAA BACKFLOW DEVICE TESTING, INC.	AUG'16 PTBLE BCKFLWTSTS	PV	156590	001	00701	200.00	B16-083116
				OCT'16 PTBLE BCKFLWTSTS	PV	156593	001	00701	1,375.00	B16-103116
				OCT'16 RW BCKFLWTSTS	PV	156593	002	00701	1,750.00	B16-103116
				JAN'17 PTBLE BCKFLWTSTS	PV	156594	001	00701	600.00	B16-013117
				JAN'17 RW BCKFLWTSTS	PV	156594	002	00701	1,400.00	B16-013117
				FEB'17 RW BCKFLWTSTS	PV	156595	001	00701	50.00	B17-022817
				Payment Amount					5,375.00	
78168	02/20/18	19269	ACC BUSINESS	INTERNET 12/11/17-1/10/18	PV	156410	001	00701	977.08	180131727
				Payment Amount					977.08	
78169	02/20/18	2317	ACORN NEWSPAPER	LGLAD-ORD NO. 280	PV	156561	001	00701	39.00	M-0719
				LGL AD-BARRYMORE PR	PV	156601	001	00701	234.00	M-0721
				Payment Amount					273.00	
78170	02/20/18	20389	AIRGAS SPECIALTY PRODUCTS	31,360 LB AMMONIUM HYD	PV	156581	001	00701	3,090.53	131526284
				Alt Payee 20559 AIRGAS SPECIALTY PRODUCTS P. O. BOX 934434 ATLANTA GA 31193-4434						
				Payment Amount					3,090.53	
78171	02/20/18	3077	AIRGAS USA, LLC	FEB'18 CYLINDER RENT	PV	156589	001	00701	1,055.06	9951244439
				Alt Payee 6658 AIRGAS USA, LLC P. O. BOX 7423 PASADENA CA 91109-7423						
				Payment Amount					1,055.06	

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Document Ty	Document Number	Key Item	Key Co	Amount	Invoice Number
78172	02/20/18	19993	ALEXANDER'S CONTRACT SERVICES, INC.	1/2-1/26/18 MTR_READS	PV	156409	001	00701	17,342.35	101512
				Payment Amount					17,342.35	
78173	02/20/18	20695	AT&T	SRV 2/5-3/4/18	PV	156553	001	00101	19.91	0051/020518
				SRV 2/5-3/4/18	PV	156553	002	00101	364.69	0051/020518
				SRV 2/5-3/4/18	PV	156553	003	00101	150.08	0051/020518
				SRV 2/5-3/4/18	PV	156553	004	00101	163.78	0051/020518
				SRV 2/5-3/4/18	PV	156553	005	00101	1,599.87	0051/020518
				SRV 2/5-3/4/18	PV	156553	006	00101	3,305.62	0051/020518
				SRV 2/5-3/4/18	PV	156553	007	00101	1,085.09	0051/020518
				SRV 2/5-3/4/18	PV	156553	008	00101	148.99	0051/020518
				SRV 2/5-3/4/18	PV	156553	009	00101	75.45	0051/020518
				SRV 2/5-3/4/18	PV	156553	010	00101	55.42	0051/020518
				SRV 2/5-3/4/18	PV	156553	011	00101	148.99	0051/020518
				SRV 2/5-3/4/18	PV	156553	012	00101	148.99	0051/020518
				SRV 2/5-3/4/18	PV	156553	013	00101	148.99	0051/020518
				SRV 2/5-3/4/18	PV	156553	014	00101	148.99	0051/020518
				SRV 2/5-3/4/18	PV	156553	015	00101	148.99	0051/020518
				SRV 2/5-3/4/18	PV	156553	016	00101	148.99	0051/020518
				SRV 2/5-3/4/18	PV	156553	017	00101	148.99	0051/020518
				SRV 2/5-3/4/18	PV	156553	018	00101	148.99	0051/020518

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Document Ty	Document Number	Key Item	Key Co	Amount	Invoice Number
				SRV	PV	156553	019	00101	148.99	0051/020518
				2/5-3/4/18						
				SRV	PV	156553	020	00101	148.99	0051/020518
				2/5-3/4/18						
				SRV	PV	156553	021	00101	148.99	0051/020518
				2/5-3/4/18						
				SRV	PV	156553	022	00101	149.29	0051/020518
				2/5-3/4/18						
				SRV	PV	156553	023	00101	63.69	0051/020518
				2/5-3/4/18						
				SRV	PV	156553	024	00101	148.99	0051/020518
				2/5-3/4/18						
				SRV	PV	156553	025	00101	148.99	0051/020518
				2/5-3/4/18						
				SRV	PV	156553	026	00101	148.99	0051/020518
				2/5-3/4/18						
				SRV	PV	156553	027	00101	148.99	0051/020518
				2/5-3/4/18						
				SRV	PV	156553	028	00101	148.99	0051/020518
				2/5-3/4/18						
				SRV	PV	156553	029	00101	74.50	0051/020518
				2/5-3/4/18						
				SRV	PV	156553	030	00101	74.49	0051/020518
				2/5-3/4/18						
				Payment Amount					7,417.15	
78174	02/20/18	2869	AT&T	SRV	PV	156494	001	00701	798.77	9065/020518
				2/5-3/4/18						
				SRV	PV	156495	001	00101	161.01	9054/020518
				2/5-3/4/18						
				SRV	PV	156496	001	00701	800.69	9258/020518
				2/5-3/4/18						
				SRV	PV	156497	001	00101	200.31	2045/020718
				2/7-3/6/18						
				SRV	PV	156498	001	00701	116.49	7719/020718
				2/7-3/6/18						
				SRV	PV	156499	001	00701	116.49	7720/020718
				2/7-3/6/18						
				SRV	PV	156500	001	00101	66.91	0123/020718
				2/7-3/6/18						
				SRV	PV	156501	001	00101	32.95	0124/020718
				2/7-3/6/18						

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Document Ty	Document Number	Key Item	Key Co	Amount	Invoice Number
				SRV	PV	156502	001	00101	404.64	2043/020718
				2/7-3/6/18						
				SRV	PV	156503	001	00130	100.16	2220/020718
				2/7-3/6/18						
				SRV	PV	156504	001	00701	84.93	7721/020718
				2/7-3/6/18						
				Payment Amount				2,883.35		
78175	02/20/18	9631	AT&T LONG DISTANCE	LONG DIST	PV	156607	001	00701	61.82	806368136/020418
				1/1/-2/1/18						
				LONG DIST	PV	156607	002	00701	7.00	806368136/020418
				1/1/-2/1/18						
				LONG DIST	PV	156607	003	00701	5.99	806368136/020418
				1/1/-2/1/18						
				LONG DIST	PV	156607	004	00701	.90	806368136/020418
				1/1/-2/1/18						
				LONG DIST	PV	156607	005	00701	17.51	806368136/020418
				1/1/-2/1/18						
				Payment Amount				93.22		
78176	02/20/18	16253	AT&T MOBILITY	SIV	PV	156606	001	00701	121.86	9332/020318
				1/4-2/3/18						
				SIV	PV	156606	002	00701	21.10	9332/020318
				1/4-2/3/18						
				SIV	PV	156606	003	00701	42.00	9332/020318
				1/4-2/3/18						
				SIV	PV	156606	004	00701	281.78	9332/020318
				1/4-2/3/18						
				SIV	PV	156606	005	00701	31.44	9332/020318
				1/4-2/3/18						
				SIV	PV	156606	006	00701	81.78	9332/020318
				1/4-2/3/18						
				SIV	PV	156606	007	00701	42.00	9332/020318
				1/4-2/3/18						
				SIV	PV	156606	008	00701	13.23	9332/020318
				1/4-2/3/18						
				SIV	PV	156606	009	00701	5.67	9332/020318
				1/4-2/3/18						
				SIV	PV	156606	010	00701	81.78	9332/020318
				1/4-2/3/18						
				SIV	PV	156606	011	00701	342.54	9332/020318
				1/4-2/3/18						
				SIV	PV	156606	012	00701	31.44	9332/020318
				1/4-2/3/18						

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Document Ty	Document Number	Key ltm	Key Co	Amount	Invoice Number
				1/4-2/3/18						
				SRV	PV	156606	013	00701	84.00	9332/020318
				1/4-2/3/18						
				SRV	PV	156606	014	00701	452.37	9332/020318
				1/4-2/3/18						
				SRV	PV	156606	015	00701	35.90	9332/020318
				1/4-2/3/18						
				SRV	PV	156606	016	00701	18.90	9332/020318
				1/4-2/3/18						
				SRV	PV	156606	017	00701	152.94	9332/020318
				1/4-2/3/18						
				SRV	PV	156606	018	00701	18.90	9332/020318
				1/4-2/3/18						
				SRV	PV	156606	019	00701	148.11	9332/020318
				1/4-2/3/18						
				SRV	PV	156606	020	00701	89.30	9332/020318
				1/4-2/3/18						
				Payment Amount					2,097.04	
78177	02/20/18	18654	AT&T TELECONFERENC E SERVICES	CONF CALL@ 1/11/18	PV	156513	001	00701	14.91	802-013733
				Payment Amount					14.91	
78178	02/20/18	7965	B&B PALLET CO.	55 YDS WOOD CHIPS	PV	156550	001	00701	583.00	117648
				Payment Amount					583.00	
78179	02/20/18	20698	BATTERIES PLUS	(2) RLV UPS BATTERIES	PV	156550	001	00751	57.81	312-375338
				Payment Amount					57.81	
78180	02/20/18	20491	BEST BEST & KRIEGER LLP	PIE 1/31/18 FED LOBBYING PIE 1/31/18 ST LOBBYING	PV	156587	001	00701	5,000.00	814942
				Payment Amount					5,000.00	
78181	02/20/18	20913	PALOMA BILSON	RFND CR BAL-CLOSED A/C	PV	156588	001	00101	115.64	036476
				Payment Amount					115.64	
78182	02/20/18	20914	CALABASAS VET CENTER	RFND CR BAL-CLOSED A/C	PV	156569	001	00101	35.23	045076
				Payment Amount					35.23	

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Document Ty	Document Number	Key Item	Key Co	Amount	Invoice Number
78183	02/20/18	2964	CA DEPARTMENT OF TAX&FEE ADMINISTRATIO N	PREPMT-USE/SA LES TAX/JAN18	PV	156558	001	00701	2,119.00	97817885/0131 18
78184	02/20/18	20672	CANDU GRAPHICS	Payment Amount DIGST 1 REHAB CONT DOCS	PV	156600	001	00701	64.07	71667
78185	02/20/18	18992	CDW GOVERNMENT	Payment Amount ADOBE CC 2/18--2/19	PV	156609	001	00701	557.81	LQN2076
78186	02/20/18	19122	Center-Line Concrete Cutting Company	Payment Amount WALL SAW & CORE DRILL	PV	156551	001	00101	810.00	8716
78187	02/20/18	2541	City of Westlake Village	Payment Amount PERMIT-32039 CANTERHILL	PV	156555	001	00101	360.00	17/18-064
78188	02/20/18	20833	CPS HR CONSULTING	Payment Amount P/E 12/20/17 COMP STDY	PV	156528	001	00701	243.75	INV356179
78189	02/20/18	16364	D&H WATER SYSTEMS INC.	Payment Amount 2 W&T ANLYZR MOTORS	PV	156548	001	00751	573.21	1 2018-0074
78190	02/20/18	2605	DELTA PACIFIC INDUSTRIES	Payment Amount ICE N EZE & MEAN GREEN	PV	156529	001	00701	499.87	5229
78191	02/20/18	19033	DENOVO VENTURES, LLC	Payment Amount MAR'18 DIST RCVRY	PV	156531	001	00701	4,592.00	49471
78192	02/20/18	3468	DEPT. OF WATER & POWER - CITY OF LA	Payment Amount 6" MTR RNT-GERMAIN	PV	156598	001	00101	5,375.00	GERMAIN-2/18
78193	02/20/18	11330	DIAL SECURITY	Payment Amount 2/18 HQ	PV	156533	001	00701	230.00	317314

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Payment Number	Date	Address Number	Name	Payment Stub Message	Document Ty Number	Key itm Co	Amount	Invoice Number
				SECURITY SVC				
				2/18 HQ LBBY	PV 156534	001 00701	50.00	317321
				SEC SVC				
				2/18 IT RM	PV 156535	001 00701	57.00	317320
				SEC SVC				
				2/18 TAPIA	PV 156536	001 00701	45.00	317315
				SEC SVC				
				2/18 RLV	PV 156537	001 00701	80.00	317316
				SECURITY SVC				
				2/18 RLV-FARM	PV 156538	001 00701	35.00	317317
				SEC SVC				
				2/18 WLK	PV 156539	001 00701	70.00	317318
				SECURITY SVC				
				2/18 WLK-PS	PV 156540	001 00701	35.00	317319
				SEC SVC				
				WLK PANEL SVC	PV 156541	001 00701	200.00	316383
				CALL				
				ANNUAL ENTRE	PV 156542	001 00701	311.52	316490
				SUPPORT				
				Payment Amount		1,113.52		
78194	02/20/18	18111	ELECSYS INTERNATIONAL CORPORATION	MAR'18 MTR	PV 156532	001 00701	310.00	173018
				DVC MAINT				
				Payment Amount		310.00		
78195	02/20/18	2658	FEDERAL EXPRESS CORP	1 PKG	PV 156602	001 00701	14.56	6-083-24934
				DELIVERED				
				1/31/18				
				Payment Amount		14.56		
78196	02/20/18	6770	G.I. INDUSTRIES	1/1-1/15/18	PV 156582	001 00701	499.71	2529289-0283-9
				TAPIA RAGS				
				DISP				
				2/18	PV 156583	001 00701	703.04	2529322-0283-8
				TAPIA-GRIT				
				DISP				
				1/16-1/31/18	PV 156604	001 00751	337.74	2846402-0283-4
				RLV DISP				
				1/16-1/31 L/S	PV 156605	001 00130	301.47	2529336-0283-8
				DISP				

Alt Payee 6771 G.I. INDUSTRIES
P. O. BOX 541065

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Document Ty	Document Number	Key Item	Key Co	Amount	Invoice Number
LOS ANGELES CA 90054-1065										
78197	02/20/18	20877	JOHN GIL	Payment Amount MLG-AUMA TRAINING 1/24-26	PV	156596	001	00701	1,841.96 55.45	012618
78198	02/20/18	7251	GENERAL PAVEMENT MANAGEMENT	Payment Amount RFND CR BAL-CLOSED A/C	PV	156564	001	00101	1,036.45	9999147
78199	02/20/18	2701	GRAINGER, INC.	Payment Amount AMP METER	PV	156543	001	00701	280.60	9666450565
				ULTRASONIC TRANSMITTR 18 X 24 LOUVER EXHST TUBNG/MISC PRTS EXHAUST FAN	PV	156544	001	00751	870.52	9667376801
					PV	156545	001	00101	365.44	9670903880
					PV	156546	001	00301	522.19	9681823853
					PV	156547	001	00301	788.36	9681823861
Alt Payee 5453 GRAINGER, INC. DEPT 805178142 PALATINE IL 60038-0001										
78200	02/20/18	3810	GREATER CONEJO VALLEY CHAMBER OF COMMERC	Payment Amount ONLN DIR&MBRSH 3/18-3/19	PV	156552	001	00701	2,827.11 517.00	244125
78201	02/20/18	18548	GRM INFORMATION MANAGEMENT SERVICES-CA	Payment Amount FEB'18 RECORDS STORAGE	PV	156579	001	00701	138.92	0352632
				FEB'18 RECORDS STORAGE	PV	156580	001	00701	764.15	0352633
78202	02/20/18	20915	JAMES HANSON	Payment Amount RFND CR BAL-CLOSED A/C	PV	156570	001	00101	903.07 27.45	071539

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Document Ty	Document Number	Key Ifm Co	Amount	Invoice Number
78203	02/20/18	8304	IFM EFECTOR INC.	Payment Amount TAPIA GRIT PMP PRSSR	PV	156575	001 00701	398.80	21511013
78204	02/20/18	10102	INFOSEND INC.	Payment Amount 1/1-1/18/18 BILL PRNT/MLNG 1/22-1/31/18 BILL PRNT/MLNG	PV	156412	001 00701	6,844.85	131729
78205	02/20/18	20623	INVOICE CLOUD INC.	Payment Amount ONLN BILL PMT JAN'18	PV	156414	001 00701	5,705.00	964-2018_1
78206	02/20/18	20572	LESLIE JAKUBOVICH	Payment Amount RFND CR BAL-CLOSED A/C	PV	156567	001 00101	69.55	2170324-03948 2
78207	02/20/18	9442	KATHY JARMAN	Payment Amount RFND CR BAL-CLOSED A/C	PV	156566	001 00101	76.78	051090
78208	02/20/18	6777	CAL-COAST MACHINERY	Payment Amount JD6320L TRACTOR SVC	PV	156603	001 00751	695.92	455879
78209	02/20/18	7790	KRONOS	Payment Amount 4/1/18-3/31/1 9 WRKFR SPRRT	PV	156413	001 00701	12,798.50	11278313
78210	02/20/18	2590	LOS ANGELES DAILY NEWS	Payment Amount ADS-60 YRS SRV 1/27&29	PV	156507	001 00101	500.00	0000365121
78211	02/20/18	16690	MAUREEN KANE & ASSOCIATES, INC.	Payment Amount REG-TECH TRAINING 3/13-16	PV	156636	001 00701	1,550.00	REG/JTC031618
78212	02/20/18	20917	KATEY MILLER	Payment Amount RFND CR	PV	156572	001 00101	93.00	074221

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Payment Number	Payment Date	Address Number	Name	Payment Slub Message	Document Ty	Document Number	Key Item	Key Co	Amount	Invoice Number
				BAL-CLOSED						
				A/C						
				Payment Amount					93.00	
78213	02/20/18	5736	MISCO WATER	AMMONIA	PV	156520	001	00751	102.30	12416SW
				TUBING						
				Payment Amount					102.30	
78214	02/20/18	20878	RAY MURRAY	MILG-AUMA	PV	156597	001	00701	66.38	012618
				TRAINING						
				1/23--26						
				Payment Amount					66.38	
78215	02/20/18	18956	M6 CONSULTING, INC.	TAPIA CHLOR	PV	156505	001	00754	1,500.00	693-18
				CHNL INSP						
				Payment Amount					1,500.00	
78216	02/20/18	20772	NATIONAL PAYMENT CORP.	JAN'18 ELECT	PV	156523	001	00701	212.80	32663
				PAYSTBS						
				Payment Amount					212.80	
78217	02/20/18	2846	NATIONAL PLANT SERVICES INC	CLN	PV	156576	001	00701	2,470.00	13809
				MANHOLES-HQ/L						
				S 1&2						
				Payment Amount					2,470.00	
78218	02/20/18	20918	OAK GROVE DEVELOPMENT LLC	RFND CR	PV	156573	001	00101	412.88	075674
				BAL-CLOSED						
				A/C						
				Payment Amount					412.88	
78219	02/20/18	17329	ODYSSEY POWER	WTR PMP-TAPIA	PV	156416	001	00701	4,934.80	81858
				GEN 1&2						
				Payment Amount					4,934.80	
78220	02/20/18	16372	OLIN CORPORATION - CHLOR ALKALI	4,946 GAL	PV	156415	001	00701	3,055.17	2455243
				HYPOCHLORITE						
				Alt Payee						
				16373 OLIN CORPORATION - CHLOR ALKALI						
				P.O. BOX 402766						
				ATLANTA GA 30384-2766						
				Payment Amount					3,055.17	
78221	02/20/18	20728	OLIVAREZ MADRUGA LEMIEUX & O'NEILL	LEGAL SRV	PV	156525	001	00701	7,041.51	140/013118
				CHGS-JAN'18						
				LEGAL SRV						
				Payment Amount					13.80	

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key Item Co	Amount	Invoice Number
				CHGS-JAN*18					
				LEGAL SRV	PV	156526	001 00701	962.94	140/013118-1
				CHGS-JAN*18					
				LEGAL SRV	PV	156527	001 00701	65.79	140/013118-2
				CHGS-JAN*18					
				Payment Amount			8,084.04		
78222	02/20/18	15824	OUTBACK	PRTC	PV	156511	001 00701	225.00	33766
				FWEAR-UCEDA					
				Payment Amount			225.00		
78223	02/20/18	17860	SHERRI PANIAGUA	MLG-CALPELRA MTG 2/9/18	PV	156563	001 00701	32.92	020918
				Payment Amount			32.92		
78224	02/20/18	20581	PERFECT FIT ERGONOMICS LLC	2 ERGONOMIC CHAIRS	PV	156514	001 00701	860.54	1161
				Payment Amount			860.54		
78225	02/20/18	3481	DEBORAH PETERS	REIMB-EXP@QTL Y TOUR 2/10	PV	156506	001 00751	105.23	5200/005664
				Payment Amount			105.23		
78226	02/20/18	8484	PRAXAIR DISTRIBUTION, INC.	CYLDR RNT 12/20/17-1/20 /18	PV	156518	001 00101	166.28	80972904
				Payment Amount			166.28		
				Alt Payee					
				8898 PRAXAIR DISTRIBUTION INC. DEPT. LA 21511 PASADENA CA 91185-1511					
				Payment Amount			166.28		
78227	02/20/18	16807	PROMINENT SYSTEMS, INC.	CSA CRBN TWR MEDIA GRATE RPR/MOBILIZAT ION	PV	156584	001 00701	39,001.23	20936
				Payment Amount			39,001.23		
78228	02/20/18	20334	PRUDENTIAL OVERALL SUPPLY	1/18 UNFRMS/MATS/T WLS 1/18 UNFRMS/MATS/T WLS 1/18 UNFRMS/MATS/T	PV	156417	001 00701	56.30	170807360
				Payment Amount			42,226.23		
				Payment Amount			56.30		
				Payment Amount			57.19		
				Payment Amount			56.30		

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Payment Number	Date	Address Number	Name	Payment Stub Message	Document Ty	Document Number	Key lfm	Key Co	Amount	Invoice Number
				WLS						
	1/18			UNFRMS/MATS/T	PV	156418	002	00701	57.19	170808849
				WLS						
	1/18			UNFRMS/MATS/T	PV	156419	001	00701	59.18	170810335
				WLS						
	1/18			UNFRMS/MATS/T	PV	156419	002	00701	57.19	170810335
				WLS						
	1/18			UNFRMS/MATS/T	PV	156420	001	00701	64.68	170811871
				WLS						
	1/18			UNFRMS/MATS/T	PV	156420	002	00701	57.19	170811871
				WLS						
	1/18			UNFRMS/MATS/T	PV	156421	001	00701	64.68	170813408
				WLS						
	1/18			UNFRMS/MATS/T	PV	156421	002	00701	57.19	170813408
				WLS						
	1/18			UNFRMS/MATS/T	PV	156422	001	00701	9.60	170807355
				WLS						
	1/18			UNFRMS/MATS/T	PV	156422	002	00701	21.44	170807355
				WLS						
	1/18			UNFRMS/MATS/T	PV	156423	001	00701	9.60	170808844
				WLS						
	1/18			UNFRMS/MATS/T	PV	156423	002	00701	21.44	170808844
				WLS						
	1/18			UNFRMS/MATS/T	PV	156424	001	00701	9.60	170810330
				WLS						
	1/18			UNFRMS/MATS/T	PV	156424	002	00701	21.44	170810330
				WLS						
	1/18			UNFRMS/MATS/T	PV	156425	001	00701	9.60	170811866
				WLS						

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Payment Number	Date	Address Number	Name	Payment Stub Message	Document Number	Key Item Co	Amount	Invoice Number
				UNFRMS/MATS/T				
				WLS				
				1/18	PV 156425	002 00701	21.44	170811866
				UNFRMS/MATS/T				
				WLS				
				1/18	PV 156426	001 00701	9.60	170813403
				UNFRMS/MATS/T				
				WLS				
				1/18	PV 156426	002 00701	21.44	170813403
				UNFRMS/MATS/T				
				WLS				
				1/18	PV 156427	001 00701	226.63	170807358
				UNFRMS/MATS/T				
				WLS				
				1/18	PV 156428	001 00701	252.00	170808847
				UNFRMS/MATS/T				
				WLS				
				1/18	PV 156429	001 00701	226.18	170810333
				UNFRMS/MATS/T				
				WLS				
				1/18	PV 156430	001 00701	228.13	170811869
				UNFRMS/MATS/T				
				WLS				
				1/18	PV 156431	001 00701	361.70	170813406
				UNFRMS/MATS/T				
				WLS				
				1/18	PV 156432	001 00701	32.80	170807359
				UNFRMS/MATS/T				
				WLS				
				1/18	PV 156432	002 00701	30.83	170807359
				UNFRMS/MATS/T				
				WLS				
				1/18	PV 156433	001 00701	32.80	170808848
				UNFRMS/MATS/T				
				WLS				
				1/18	PV 156433	002 00701	30.83	170808848
				UNFRMS/MATS/T				
				WLS				
				1/18	PV 156434	001 00701	32.80	170810334
				UNFRMS/MATS/T				
				WLS				

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Document Ty	Document Number	Key Item	Key Co	Amount	Invoice Number
				1/18 UNFRMS/MATS/T	PV	156434	002	00701	30.83	170810334
				WLS						
				1/18 UNFRMS/MATS/T	PV	156435	001	00701	32.80	170811870
				WLS						
				1/18 UNFRMS/MATS/T	PV	156435	002	00701	30.83	170811870
				WLS						
				1/18 UNFRMS/MATS/T	PV	156436	001	00701	32.80	170813407
				WLS						
				1/18 UNFRMS/MATS/T	PV	156436	002	00701	30.83	170813407
				WLS						
				CR-UNIFORMS@H	PD	156437	001	00701	26.32-	171014909
				Q						
				Payment Amount					2,328.76	
78229	02/20/18	2585	PURETEC	1/25 TANK	PV	156522	001	00701	236.67	1613733
				EXCHG SRV						
				Payment Amount					236.67	
78230	02/20/18	20899	REVENUE GROUP	SAGE PAYMENT	PV	156560	001	00701	205.79	73592064
				SRV-4/17						
				Payment Amount					205.79	
78231	02/20/18	20680	S H R	RFND CR	PV	156565	001	00101	554.06	9998677-07301
				PROPERTY MGMT						
				INC.						4
				Payment Amount					554.06	
78232	02/20/18	6766	SAWYER	543.3 GAL	PV	156586	001	00701	1,532.54	V125225
				PETROLEUM						
				DIESEL-J/S						
				1&2						
				Payment Amount					1,532.54	
78233	02/20/18	6940	SECTRAN	COURIER SRV	PV	156524	001	00701	317.78	18020754
				SECURITY,						
				INC.						
				Payment Amount					317.78	
78234	02/20/18	18169	SJM	RADIO	PV	156515	001	00751	275.00	239726
				INDUSTRIAL						
				RADIO						
				Payment Amount					275.00	
78235	02/20/18	2952	SOFTWARE	SURFACE PEN	PV	156510	001	00701	89.93	B07677937

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Document Tv Number	Key Itm Co	Amount	Invoice Number
			HOUSE INTL					
		Alt Payee	7422 SOFTWARE HOUSE INTERNATIONAL P. O. BOX 952121 DALLAS TX 75395-2121					
78236	02/20/18	2956	SOUTH COAST AIR QUALITY MGMT DIST	Payment Amount 2017 AERT/PIA#204 57	PV 156559	001 00751	89.93 10.07	AER-ID20457/2 017
78237	02/20/18	17375	SOUTHERN CALIFORNIA WATER COMMITTEE, INC	Payment Amount WATERFIX SPONSORSHIP	PV 156599	001 00701	10,000.00	034
78238	02/20/18	16271	SPOK, INC.	Payment Amount PAGER SRV 2/11-3/10/18 PAGER SRV 2/11-3/10/18 PAGER SRV 2/11-3/10/18	PV 156635	001 00701	10,000.00 111.34 .49 42.10	B0143084N B0143084N B0143084N
78239	02/20/18	14479	STEPHEN'S VIDEO PRODUCTIONS	Payment Amount VIDEO SRV JPA MTG JAN'18 VIDEO SRV LV MTG JAN'18	PV 156438	001 00701	153.93 547.50 1,095.00	1-29-18 1-30-18
78240	02/20/18	19135	TRANSUNION RISK & ALTERNATIVE DATA SOLUT	Payment Amount ON LN SRCH BAD DBT 1/18	PV 156519	001 00701	1,642.50 123.00	974571/JAN18
78241	02/20/18	16947	VENCO POWER SWEEPING, INC	Payment Amount SWEEP-MALIBU CYN RD	PV 156554	001 00751	123.00 330.00	0004478-IN
78242	02/20/18	13326	VILLA ESPERANZA SERVICES	Payment Amount 1/18 LNDSCP SRV 1/18 LNDSCP	PV 156411	001 00701	330.00 1,404.15 3,968.25	LVMWD 2018-1 LVMWD 2018-1

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key	Item	Co	Amount	Invoice Number
78243	02/20/18	3035	VWR SCIENTIFIC	SRV 1/18 LNDSCP	PV	156411	004	00701		732.60	LVMWD 2018-1
				SRV Payment Amount					6,105.00		
				ELECTRODE	PV	156517	001	00701		529.77	8081177311
				Payment Amount					529.77		
78244	02/20/18	18521	WALTON MOTORS & CONTROLS, INC.	REBLD MOTOR-CMPRSSR	PV	156516	001	00101		1,512.37	39753
				Payment Amount					1,512.37		
78245	02/20/18	3047	WESCO DISTRIBUTION, INC.	LED TUBES	PV	156521	001	00701		172.46	751006
				Payment Amount					172.46		
78246	02/20/18	20712	WOODARD & CURRAN INC.	PRLM SITE STDY P/E	PV	156578	001	00701		14,054.50	25459
				Payment Amount					172.46		
78247	02/20/18	8510	WORK BOOT WAREHOUSE	PRTC FWEAR-STANW	PV	156508	001	00701		225.00	2-41547
				Payment Amount					14,054.50		
				OD PRTC FWEAR-ALBANE	PV	156509	001	00701		225.00	2-41663
				Z Payment Amount					450.00		
78248	02/20/18	20592	YORK RISK SERVICES GROUP, INC.	CLAIM SRV FEE-NOV17	PV	156556	001	00101		303.60	2794688
				Payment Amount					432.40		
78249	02/20/18	6248	ZENNER PERFORMANCE	3" BRASS MTRVSTRNR	PV	156512	001	00701		1,289.36	0039317-IN

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Payment Number	Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key itm	Co	Amount	Invoice Number
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METERS, INC.

Payment Amount 1,289.36

Total Amount of Payments Written 216,178.13

Total Number of Payments Written 84

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Document Ty	Document Number	Key Item	Key Co	Amount	Invoice Number
78250	02/27/18	18965	ePOWER NETWORK, INC.	1 KVA UPS-STUNT RD P/S	PV	156730	001	00301	955.28	26612
78251	02/27/18	2869	AT&T	KVA UPS-RLV RCTR BLDG Payment Amount	PV	156737	001	00751	955.28	26611
				SRV	PV	156704	001	00701	154.39	4639/021418
				2/14--3/13/18	PV	156705	001	00751	154.39	4860/021418
				2/14--3/13/18 Payment Amount	PV	156723	001	00751	66.06	5778/021018
78252	02/27/18	20424	AT&T	RLV CO-GEN DSL	PV	156646	001	00701	583.00	686246
				2/11--3/10/18 Payment Amount	PV	156647	001	00701	583.00	117650
78253	02/27/18	7965	B&B PALLET CO.	55 YDS WOOD CHIPS	PV	156648	001	00701	583.00	117651
				55 YDS WOOD CHIPS	PV	156648	001	00701	583.00	117651
				55 YDS WOOD CHIPS	PV	156648	001	00701	583.00	117651
				Payment Amount	PV	156611	001	00701	90.00	8102/020718
78254	02/27/18	2425	BANK OF AMERICA	VISA CHG--BOCKELMAN	PV	156611	001	00701	90.00	8102/020718
				-JAN'18	PV	156611	002	00701	556.78	8102/020718
				VISA CHG--BOCKELMAN	PV	156611	003	00701	128.70	8102/020718
				-JAN'18	PV	156611	003	00701	128.70	8102/020718
				VISA CHG--BOCKELMAN	PV	156611	004	00701	44.31	8102/020718
				-JAN'18	PV	156611	004	00701	44.31	8102/020718
				VISA CHG--BOCKELMAN	PV	156611	005	00701	128.70	8102/020718
				-JAN'18	PV	156611	005	00701	128.70	8102/020718
				VISA CHG--BOCKELMAN	PV	156612	001	00701	350.00	7651/020718
				-JAN'18	PV	156612	001	00701	350.00	7651/020718
				VISA CHG-CASPARY-J	PV	156613	001	00701	32.82	3954/020718
				AN'18	PV	156613	001	00701	32.82	3954/020718
				VISA	PV	156613	001	00701	32.82	3954/020718

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Payment Number	Date	Address Number	Name	Payment Stub Message	Document Ty Number	Key itm Co	Amount	Invoice Number
				CHG-GARMAN-JA				
			N'18					
			VISA		PV 156613	002 00701	42.57	3954/020718
			CHG-GARMAN-JA					
			N'18					
			VISA		PV 156613	003 00701	42.79	3954/020718
			CHG-GARMAN-JA					
			N'18					
			VISA		PV 156614	001 00101	167.50	5151/020718
			CHG-GIL-JAN'1					
			8					
			VISA		PV 156614	002 00101	39.57	5151/020718
			CHG-GIL-JAN'1					
			8					
			VISA		PV 156614	003 00101	155.63	5151/020718
			CHG-GIL-JAN'1					
			8					
			VISA		PV 156614	004 00101	350.51	5151/020718
			CHG-GIL-JAN'1					
			8					
			VISA		PV 156614	005 00101	330.23	5151/020718
			CHG-GIL-JAN'1					
			8					
			VISA		PV 156614	006 00101	190.97	5151/020718
			CHG-GIL-JAN'1					
			8					
			VISA		PV 156614	007 00101	210.04	5151/020718
			CHG-GIL-JAN'1					
			8					
			VISA		PV 156614	008 00101	35.40	5151/020718
			CHG-GIL-JAN'1					
			8					
			VISA CHG-FIN		PV 156615	001 00751	514.90	3071/020718
			ADM-JAN'18					
			VISA CHG-FIN		PV 156615	002 00751	40.20	3071/020718
			ADM-JAN'18					
			VISA CHG-FIN		PV 156615	003 00751	689.55	3071/020718
			ADM-JAN'18					
			VISA CHG-FIN		PV 156615	004 00751	246.35	3071/020718
			ADM-JAN'18					
			VISA		PV 156616	001 00701	135.95	9411/020718

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Payment Number	Date	Address Number	Name	Payment Stub Message	Document Ty Number	Key itm Co	Amount	Invoice Number
				CHG-GUZMAN-JA N'18				
				VISA	PV 156617	001 00101	559.80	7431/020718
				CHG-JACKSON-J AN'18				
				VISA	PV 156617	002 00101	34.66	7431/020718
				CHG-JACKSON-J AN'18				
				VISA	PV 156618	001 00701	87.92	3713/020718
				CHG-JONES-JAN '18				
				VISA	PV 156618	002 00701	122.09	3713/020718
				CHG-JONES-JAN '18				
				VISA	PV 156618	003 00701	154.06	3713/020718
				CHG-JONES-JAN '18				
				VISA	PV 156618	004 00701	164.24	3713/020718
				CHG-JONES-JAN '18				
				VISA	PV 156618	005 00701	19.80	3713/020718
				CHG-JONES-JAN '18				
				VISA	PV 156618	006 00701	54.46	3713/020718
				CHG-JONES-JAN '18				
				VISA	PV 156618	007 00701	114.75	3713/020718
				CHG-JONES-JAN '18				
				VISA	PV 156618	008 00701	141.57	3713/020718
				CHG-JONES-JAN '18				
				VISA	PV 156618	009 00701	258.47	3713/020718
				CHG-JONES-JAN '18				
				VISA	PV 156618	010 00701	32.04	3713/020718
				CHG-JONES-JAN '18				
				VISA	PV 156619	001 00101	53.95	4465/020718
				CHG-KORKOSZ-J AN'18				

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Payment Number	Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key Item Co	Amount	Invoice Number
				VISA	PV	156620	001 00701	59.89	1112/020718
			CHG-KREIDER-J AN'18						
			VISA	CHG-KREIDER-J AN'18	PV	156620	002 00701	141.57	1112/020718
			VISA	CHG-KREIDER-J AN'18	PV	156620	003 00701	114.75	1112/020718
			VISA	CHG-KREIDER-J AN'18	PV	156621	001 00701	140.50	6403/020718
			VISA	CHG-GIROTTO-J AN'18	PV	156621	002 00701	50.00	6403/020718
			VISA	CHG-GIROTTO-J AN'18	PV	156621	003 00701	9.99	6403/020718
			VISA	CHG-GIROTTO-J AN'18	PV	156621	004 00701	25.00	6403/020718
			VISA	CHG-GIROTTO-J AN'18	PV	156621	005 00701	25.00	6403/020718
			VISA	CHG-GIROTTO-J AN'18	PV	156621	006 00701	25.00	6403/020718
			VISA	CHG-GIROTTO-J AN'18	PV	156621	007 00701	1,067.18	6403/020718
			VISA	CHG-GIROTTO-J AN'18	PV	156621	008 00701	13.96	6403/020718
			VISA	CHG-GIROTTO-J AN'18	PV	156621	009 00701	200.00	6403/020718
			VISA	CHG-GIROTTO-J AN'18	PV	156622	001 00701	132.00	1175/020718
			VISA	CHG-LEWITT-JA N'18	PV	156623	001 00701	251.84	4176/020718
			VISA	CHG-PANIAGUA- N'18	PV				

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Payment Number	Date	Address Number	Name	Payment Stub Message	Document Ty	Document Number	Key Item	Key Co	Amount	Invoice Number
				JAN'18						
			VISA	PV	156623	002	00701		1,091.70	4176/020718
			CHG-PANIAGUA-							
			JAN'18							
			VISA	PV	156623	003	00701		391.50	4176/020718
			CHG-PANIAGUA-							
			JAN'18							
			VISA	PV	156623	004	00701		137.98	4176/020718
			CHG-PANIAGUA-							
			JAN'18							
			VISA	PV	156623	005	00701		21.90	4176/020718
			CHG-PANIAGUA-							
			JAN'18							
			VISA	PV	156624	001	00101		640.58	3252/020718
			CHG-PETERS-JA							
			N'18							
			VISA	PV	156625	001	00701		675.00	5664/020718
			CHG-POLAN-JAN							
			'18							
			VISA	PV	156626	001	00701		1,009.30	1595/020718
			CHG-SACCARECC							
			IA-JAN'18							
			VISA	PV	156626	002	00701		13.13	1595/020718
			CHG-SACCARECC							
			IA-JAN'18							
			VISA	PV	156626	003	00701		30.00	1595/020718
			CHG-SACCARECC							
			IA-JAN'18							
			VISA	PV	156627	001	00701		58.20	1162/020718
			CHG-PEDERSEN-							
			JAN'18							
			VISA	PV	156627	002	00701		22.50	1162/020718
			CHG-PEDERSEN-							
			JAN'18							
			VISA	PV	156627	003	00701		300.00	1162/020718
			CHG-PEDERSEN-							
			JAN'18							
			VISA	PV	156627	004	00701		389.30	1162/020718
			CHG-PEDERSEN-							
			JAN'18							
			VISA	PV	156627	005	00701		25.90	1162/020718
			CHG-PEDERSEN-							
			JAN'18							
			VISA							

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Payment Number	Date	Address Number	Name	Payment Stub Message	Document		Key	Amount	Invoice Number
					Ty	Number			
				CHG-PEDERSEN-					
			JAN'18						
			VISA	PV	156627	006	00701	302.46	1162/020718
			CHG-PEDERSEN-						
			JAN'18						
			VISA	PV	156627	007	00701	61.50	1162/020718
			CHG-PEDERSEN-						
			JAN'18						
			VISA	PV	156627	008	00701	6.58	1162/020718
			CHG-PEDERSEN-						
			JAN'18						
			VISA	PV	156627	009	00701	76.54	1162/020718
			CHG-PEDERSEN-						
			JAN'18						
			VISA	PV	156627	010	00701	332.97	1162/020718
			CHG-PEDERSEN-						
			JAN'18						
			VISA	PV	156628	001	00701	83.22	1302/020718
			CHG-TRIPLETT-						
			JAN'18						
			VISA	PV	156628	002	00701	101.86	1302/020718
			CHG-TRIPLETT-						
			JAN'18						
			VISA	PV	156628	003	00701	304.00	1302/020718
			CHG-TRIPLETT-						
			JAN'18						
			VISA	PV	156628	004	00701	41.52	1302/020718
			CHG-TRIPLETT-						
			JAN'18						
			VISA	PV	156628	005	00701	106.50	1302/020718
			CHG-TRIPLETT-						
			JAN'18						
			VISA	PV	156628	006	00701	86.39	1302/020718
			CHG-TRIPLETT-						
			JAN'18						
			VISA	PV	156628	007	00701	339.34	1302/020718
			CHG-TRIPLETT-						
			JAN'18						
			VISA	PV	156629	001	00701	78.91	2372/020718
			CHG-LIPPMAN-J						
			AN'18						

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Document Ty	Document Number	Key Item	Key Co	Amount	Invoice Number
				VISA	PV	156629	002	00701	54.65	2372/020718
			CHG-LIPPMAN-J AN'18							
			VISA		PV	156630	001	00701	46.00	0271/020718
			CHG-PATTERSON -JAN'18							
			VISA		PV	156630	002	00701	434.97	0271/020718
			CHG-PATTERSON -JAN'18							
			VISA		PV	156631	001	00701	10.77	2630/020718
			CHG-PETERSON- JAN'18							
			VISA		PV	156631	002	00701	510.10	2630/020718
			CHG-PETERSON- JAN'18							
			VISA		PV	156631	003	00701	43.28	2630/020718
			CHG-PETERSON- JAN'18							
			VISA		PV	156631	004	00701	12.50	2630/020718
			CHG-PETERSON- JAN'18							
			VISA		PV	156631	005	00701	60.97	2630/020718
			CHG-PETERSON- JAN'18							
			VISA		PV	156631	006	00701	185.99	2630/020718
			CHG-PETERSON- JAN'18							
			VISA		PV	156632	001	00701	7.98	4320/020718
			CHG-VOLLMAR-J AN'18							
			VISA		PV	156633	001	00701	157.49	7926/020718
			CHG-WINK-JAN' 18							
			VISA		PV	156633	002	00701	41.11	7926/020718
			CHG-WINK-JAN' 18							
			VISA		PV	156633	003	00701	102.93	7926/020718
			CHG-WINK-JAN' 18							
			VISA		PV	156634	001	00701	20.00	7798/020718
			CHG-WRIGHT-JA							

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Document Ty	Document Number	Key Itm	Key Co	Amount	Invoice Number
				N'18						
				VISA	PV	156634	002	00701	7.64	7798/020718
				CHG-WRIGHT-JA						
				N'18						
				VISA	PV	156654	001	00101	165.66	7900/020718
				CHG-ALMAGUER-						
				JAN'18						
				VISA	PV	156654	002	00101	39.37	7900/020718
				CHG-ALMAGUER-						
				JAN'18						
				Payment Amount				17,208.15		
78255	02/27/18	18739	CALIFORNIA HAZARDOUS SERVICES, INC.	FEB'18 OP SITE VISIT	PV	156649	001	00701	105.00	62259
				Payment Amount				105.00		
78256	02/27/18	2513	CAPCO ANALYTICAL SERVICES	JAN'18 SAMPLING	PV	156735	001	00701	345.00	180201
				Payment Amount				345.00		
78257	02/27/18	19122	CENTER-LINE CONCRETE CUTTING COMPANY	CONCRETE CORING	PV	156731	001	00301	750.00	9273
				Payment Amount				750.00		
78258	02/27/18	2583	CHARLES P CROWLEY CO. INC.	(2) LANTERN RINGS	PV	156652	001	00701	208.05	24441
				Payment Amount				750.00		
				(2) LANTERN RINGS				41.18		24441
				Payment Amount				249.23		
78259	02/27/18	20797	CHRIS' MOBILE TIRE SERVICE	VEH #719-2 TIRES	PV	156728	001	00701	627.69	506466
				Payment Amount				627.69		
78260	02/27/18	2539	CITY OF SIMI VALLEY	PCH WTR 12/7/17-2/7/18	PV	156680	001	00101	348.31	0092636150
				Payment Amount				8,449.42		0092636155
				8						
				Payment Amount				8,797.73		

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Document Ty	Document Number	Key Item	Key Co	Amount	Invoice Number
78261	02/27/18	4586	CONSOLIDATED ELECTRICAL DISTRIBUTORS	2 LED VPR T-LIGHTS	PV	156639	001	00301	162.06	9009-766095
78262	02/27/18	8313	COUNTY OF LOS ANGELES-AGRIC COMMRWTS	SOFT START DISPLAY 30MM PILOT LIGHT	PV	156650	001	00701	197.53	9009-766344
				Payment Amount					538.77	
78263	02/27/18	2547	COUNTY SANITATION DISTRICTS OF LA COUNTY	PESTICIDE TRNG 1/23/18	PV	156702	001	00701	351.91	01331G
				Payment Amount					351.91	
78264	02/27/18	2601	DELL COMPUTER CORP	TAPIA JAN GRIT HAULING	PV	156732	001	00751	858.05	48892/013118
				Payment Amount					858.05	
78265	02/27/18	7420	DICALITE MINERALS CORP.	LATTITUDE RUGGED 5414 DELL POWEREDGE R730XD	PV	156721	001	00701	2,741.25	10194082896
				Payment Amount					20,522.92	
78266	02/27/18	7420	DICALITE MINERALS CORP.	44 DICALITE	PV	156736	001	00701	8,792.85	441132
				44 DICALITE	PV	156736	002	00701	1,774.16	441132
				Payment Amount					10,567.01	
78267	02/27/18	7257	DIRECTV, INC.	1/21/18-1/20/ 19 BUS SELECT	PV	156724	001	00751	500.74	33547290876
				1/21/18-1/20/ 19 BUS SELECT	PV	156725	001	00751	451.04	33523560406
				1/21/18-1/20/ 19 BUS SELECT	PV	156726	001	00101	192.42	33532486575

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key	Item	Co	Amount	Invoice Number
78257	02/27/18	2658	FEDERAL EXPRESS CORP	1 PKG DELIVERED 2/9/18	PV	156734	001	00701		25.43	6-091-63773
				Payment Amount						1,144.20	
78268	02/27/18	2660	FISHER SCIENTIFIC	TEST CHEMS, JUG & FLTRS	PV	156640	001	00701		996.99	8748757
				Payment Amount						25.43	
			All Payee	3202 FISHER SCIENTIFIC FILE #50129 LOS ANGELES CA 90074-0129						996.99	
78269	02/27/18	6770	G.I. INDUSTRIES	2/1-2/15/18 SHOP DISP	PV	156733	001	00701		1,140.52	2846826-0283-4
				Payment Amount						1,140.52	
			All Payee	6771 G.I. INDUSTRIES P. O. BOX 541065 LOS ANGELES CA 90054-1065						1,140.52	
78270	02/27/18	2701	GRAINGER, INC.	2 FLOOR SQUEEGEES BIMTL THERM & DRN SPADE TORCH KIT,MAP GAS,FLUX DOOR STRKS/EXH FAN V-BELT	PV	156637	001	00751		75.12	9675587613
				Payment Amount						244.40	9675587621
				Payment Amount						161.88	9678214041
				Payment Amount						11.97	9677785173
				Payment Amount						9.26	9677785173
			All Payee	5453 GRAINGER, INC. DEPT 805178142 PALATINE IL 60038-0001						502.63	
78271	02/27/18	4525	HARRINGTON INDUSTRIAL PLASTICS INC.	PULSATN DAMPENER	PV	156662	001	00701		812.49	005B8030
				Payment Amount						25.48	005B8030
			All Payee	7132 HARRINGTON INDUSTRIAL PLASTICS LLC						25.48	

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Document Ty	Document Number	Key Itm	Key Co	Amount	Invoice Number
P. O. BOX 5128 CHINO CA 91708-5128										
78272	02/27/18	16646	HDR ENGINEERING, INC.	Payment Amount P/E 12/30 STDY-DL RNC DEVEL	PV	156684	001	00701	4,904.50	1200101051
78273	02/27/18	3083	JCI JONES CHEMICALS, INC	Payment Amount 4,267 GAL BISULFITE	PV	156657	001	00701	5,675.11	747282
All Payee 13647 JCI JONES CHEMICALS, INC P.O. BOX 31542 TAMPA FL 33631-3542										
78274	02/27/18	2745	JOEY M'S UPHOLSTERERS	Payment Amount RPLC HDLINDER-VEH# 147	PV	156643	001	00701	273.63	01829
78275	02/27/18	5230	KENNEDY/JENKS CONSULTANTS	Payment Amount P/E 1/26-TITLE XVI STDY	PV	156700	001	00701	8,840.00	119192
78276	02/27/18	2611	LA DWP	Payment Amount RECTIFIER 1/16-2/12/18 RECTIFIER 1/17-2/14/18	PV	156706	001	00101	42.84	017698/021318
78277	02/27/18	19395	JAY LEWITT	Payment Amount EXP-ACWA MGMT MTG 1/31 MLG/MEAL-CASA CONF 1/24-26	PV	156693	001	00701	232.64	013118
78278	02/27/18	3463	DAVID LIPPMAN	Payment Amount CELL PHN EXP-1/4-2/3/18	PV	156642	001	00701	100.00	7898/020318
78279	02/27/18	17295	MAILFINANCE	Payment Amount MAIL, MCHN PMT 2/9-3/8/18	PV	156687	001	00701	325.50	N6982892

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Document Ty	Document Number	Key Ilim	Key Co	Amount	Invoice Number
78280	02/27/18	2814	MCMMASTER-CARR SUPPLY CO	WASH GUN-NZZL/JICE SCOOP	PV	156681	001	00701	144.47	55739911
									325.50	
			Alt Payee 3197 MC MASTER-CARR P. O. BOX 7690 CHICAGO IL 60680-7690							
78281	02/27/18	14322	MILES CHEMICAL COMPANY, INC	8.32T FERRIC CHLORIDE	PV	156658	001	00701	4,459.54	515200
									161.15	
78282	02/27/18	16754	NATURAL SURROUNDINGS	FEB'18 FLORAL MAINT	PV	156688	001	00701	235.00	6907
									4,459.54	
78283	02/27/18	16372	OLIN CORPORATION - CHLORALKALI	4,904 GAL HYPOCHLORITE	PV	156655	001	00701	3,029.23	2458716
									235.00	
			Alt Payee 16373 OLIN CORPORATION - CHLOR ALKALI P.O. BOX 402766 ATLANTA GA 30384-2766							
									3,180.48	2461860
78284	02/27/18	15469	OLYMPIC PAINTING CO.	WASH DQORS-HQ & TAPIA VARNISH DOORS-HQ & TAPIA	PV	156645	001	00701	640.00	11003
									9,269.82	
			Alt Payee 18946 PACIFIC ADVANCED CIVIL ENGINEERING,							
78285	02/27/18	18946	PACIFIC ADVANCED CIVIL ENGINEERING,	P/E 1/31/18 DIGESTOR #1	PV	156682	001	00701	1,974.00	1134
									800.00	

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			INC.	P/E 1/31 RAW SLDG WET WELL	PV	156683	001	00701	480.00	1152
				Payment Amount				2,454.00		
78286	02/27/18	18874	PACIFIC HYDROTECH CORPORATION	PMT#1-RAW SLG WWP/E 1/31	PV	156695	001	00701	287,460.00	10537/#1
				PMT#1-RETENTI ON	PD	156701	001	00754	14,373.00-	10537/RTN#1
				Payment Amount				273,087.00		
78287	02/27/18	19133	PINNACLE PETROLEUM, INC.	2,973 GAL REG GAS	PV	156699	001	00701	9,422.37	0182209
				Payment Amount				9,422.37		
78288	02/27/18	18821	LEONARD POLAN INC.	EXP-CASA CONF 1/24-26	PV	156690	001	00701	633.97	012618
				MLG,MTA,PKG-A CWA MTG 2/6	PV	156691	001	00701	37.67	020618
				EXP-ACWA MGMT MTG 2/7	PV	156692	001	00701	500.40	020718
				Payment Amount				1,172.04		
78289	02/27/18	2585	PURETEC	2/1-4/30/18 DI RNTL-WLK	PV	156660	001	00701	74.40	1615999
				2/1-4/30/18 DI RNTL-TAPIA	PV	156661	001	00701	245.70	1615828
				Payment Amount				320.10		
78290	02/27/18	20920	R AND I HOLBINGS, INC.	RPR D HANDL DIGGER	PV	156672	001	00701	118.16	16492
				RPR LONG T DIGGER	PV	156673	001	00701	147.55	16493
				RPRAPT D HANDL DIGGER	PV	156674	001	00701	199.94	16491
				Payment Amount				465.65		
78291	02/27/18	20583	RT LAWRENCE CORPORATION	LOCKBOX FEES JAN'18	PV	156686	001	00701	1,452.89	42335
				Payment Amount				1,452.89		
78292	02/27/18	19169	SJM INDUSTRIAL RADIO	RADIO REPEATR-TAPIA	PV	156663	001	00701	3,780.03	239803
				Payment Amount				3,780.03		

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Document Ty	Document Number	Key lim	Key Co	Amount	Invoice Number
78293	02/27/18	19093	SOLARCITY - AU SOLAR 1 (GS1)	RW P/S-JAN'18 SOLAR	PV	156653	001	00701	10,758.01	6424920
78294	02/27/18	17331	TOTALFUNDS	Payment Amount POSTAGE PURCHASED 1/17/18	PV	156679	001	00701	999.54	6433/020918
78295	02/27/18	20880	TPX COMMUNICATION S	Payment Amount SRV 2/16--3/15/18	PV	156709	001	00701	1,961.09	100304156-0
78296	02/27/18	3006	UNDERGROUND SERVICE ALERT	Payment Amount 194 TICKETS JAN'18	PV	156678	001	00101	330.10	120180415
78297	02/27/18	2436	VINCE BARNES AUTOMOTIVE	Payment Amount OIL/FILTERS-V EH#905	PV	156669	001	00701	97.62	023075
				OIL/FILTERS-V EH#919	PV	156670	001	00701	97.62	023056
				FUSE&THRTL BOXES-#891	PV	156696	001	00701	1,336.97	023084
				OIL/FILTERS VEH#922	PV	156697	001	00701	72.87	023087
				BRKS/ROTOR/S RV #857	PV	156698	001	00701	337.52	023103
78298	02/27/18	19685	W. LITTEN INC.	Payment Amount SPRYFLD 1/22--1/26/18	PV	156689	001	00701	5,128.60	18006
78299	02/27/18	18914	WECK LABORATORIES, INC.	Payment Amount WESTLAKE-8A23 065	PV	156667	001	00701	39.78	W8B0460-LV
				DIONIZED WTR-8A23100	PV	156668	001	00701	68.34	W8B0461-LV
78300	02/27/18	3047	WESCO DISTRIBUTION, INC.	Payment Amount LOOP FOR LIGHT	PV	156664	001	00701	108.12	752057
				SOFT STARTER	PV	156665	001	00701	758.84	753983
				WIRE GUA HASP	PV	156666	001	00701	450.68	755727
				LED WALL PACK	PV	156676	001	00301	692.64	752843

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key	Co	Amount	Invoice Number
				LIGHT						
				#6 CU WIRE	PV	156677	001	00301	261.16	752844
		Alt Payee	6443 WESCO DISTRIBUTION, INC PO BOX 31001-0465 PASADENA CA 91110-0465							
				Payment Amount					2,501.95	
76301	02/27/18	3048	WEST COAST AIR CONDITIONING	RPR SRVR RM A/C	PV	156671	001	00701	300.00	S89705
				Payment Amount					300.00	
76302	02/27/18	18051	WESTOAKS GLASS & MIRROR, INC.	INSTL GLASS PANEL@RLV	PV	156703	001	00751	293.00	47642
				Payment Amount					293.00	
76303	02/27/18	8510	WORK BOOT WAREHOUSE	PRTC F/WEAR-MCCLIN TOCK	PV	156675	001	00701	174.11	4-26731
				Payment Amount					174.11	
				Total Amount of Payments Written					426,847.79	
				Total Number of Payments Written					54	

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Document		Key		Amount	Invoice Number
					Ty	Number	itm	Co		
78304	03/06/18	19269	ACC BUSINESS	INTERNET 1/11-2/10/18	PV	156772	001	00701	977.08	180441964
				Payment Amount					977.08	
78305	03/06/18	19269	ACC BUSINESS	SCADA MPLS 1/11-2/10/18	PV	156773	001	00701	1,507.14	180455656
				Payment Amount					1,507.14	
				SCADA MPLS 1/11-2/10/18	PV	156773	002	00701	831.89	180455656
				Payment Amount					831.89	
				SCADA MPLS 1/11-2/10/18	PV	156773	003	00701	3,994.86	180455656
				Payment Amount					3,994.86	
				SCADA MPLS 1/11-2/10/18	PV	156773	004	00701	156.42	180455656
				Payment Amount					156.42	
78306	03/06/18	20925	FRANK ADFORD	RFND CR BAL-CLOSED	PV	156805	001	00101	137.81	010122
				Payment Amount					137.81	
78307	03/06/18	20924	AMERICAN ARBITRATION ASSOCIATION, INC	COMP DEPOSIT-RE "ZUSSER"	PV	156830	001	00701	1,250.00	01-18-0000-33 50/12132990
				Payment Amount					1,250.00	
78308	03/06/18	7769	ANDY GUMP, INC.	FEB'18 PORT RSTRM SVR	PV	156831	001	00301	171.20	INV522525
				Payment Amount					171.20	
78309	03/06/18	2407	ATLAS TOWING	VEH #903 TOWED	PV	156828	001	00701	355.00	57452
				Payment Amount					355.00	
78310	03/06/18	20926	JOE BUCARO	RFND CR BAL-CLOSED	PV	156806	001	00101	163.90	057060
				Payment Amount					163.90	
78311	03/06/18	20872	CANDU GRAPHICS	DIGST 1 REHAB CONT DOCS	PV	156829	001	00701	70.24	71713
				Payment Amount					70.24	
78312	03/06/18	20655	CANNON CORPORATION	P/E 1/31 DSGN SVC INTRCNT P/E 1/31 TWRF REHAB P/E 1/31 SCADA EVAL P/E 1/31	PV	156837	001	00701	7,426.35	65450
				Payment Amount					7,426.35	
				SVC INTRCNT	PV	156838	001	00701	7,706.80	65451
				Payment Amount					7,706.80	
				REHAB	PV	156839	001	00701	3,895.00	65533
				Payment Amount					3,895.00	
				SCADA EVAL	PV	156839	002	00701	3,895.00	65533
				Payment Amount					3,895.00	

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Document Ty	Document Number	Key Itm	Key Co	Amount	Invoice Number
				SCADA EVAL						
				P/E 1/31	PV	156839	003	00701	3,895.00	65533
				SCADA EVAL						
				Payment Amount				26,818.15		
78313	03/06/18	18860	CHEMTREAT, INC.	FEB'18 WTR	PV	156840	001	00701	607.68	2548993
				TRMNT						
				Payment Amount				607.68		
78314	03/06/18	19270	COMMUNICATION S RELAY, LLC	MAR'18 SITE	PV	156817	001	00101	955.09	56992
				RENT-SCADA						
				Payment Amount				955.09		
78315	03/06/18	4586	CONSOLIDATED ELECTRICAL DISTRIBUTORS	6 JIC BOXES	PV	156841	001	00701	457.90	9009-761461
				150 FT 4C WIRE						
				Payment Amount				907.42		
78316	03/06/18	20624	CONTRACTOR COMPLIANCE & MONITORING, INC.	JAN'18 LABOR	PV	156836	001	00701	191.25	9610
				COMPLNC SVC						
				Payment Amount				191.25		
78317	03/06/18	20927	DAYLE DALTON	RFND CR	PV	156807	001	00101	51.71	051378
				BAL-CLOSED						
				A/C						
				Payment Amount				51.71		
78318	03/06/18	20928	CAROLE DONAHUE	RFND O/P-CR	PV	156811	001	00101	6,736.54	018845
				BAL						
				Payment Amount				6,736.54		
78319	03/06/18	15907	ELY JR'S PUMPING	RFND CR	PV	156804	001	00101	971.29	9999227
				BAL-CLOSED						
				A/C						
				Payment Amount				971.29		
78320	03/06/18	6770	G.I. INDUSTRIES	2/1-2/15/18	PV	156844	001	00751	389.19	2846827-0283-2
				RLV DISP						
				Payment Amount				389.19		
				Alt Payee						
				6771 G.I. INDUSTRIES						
				P. O. BOX 541065						
				LOS ANGELES CA 90054-1065						
78321	03/06/18	20929	TRACY HANESS	RFND CR	PV	156832	001	00101	540.86	054072
				BAL-CLOSED						

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Document Ty	Document Number	Key Item	Key Co	Amount	Invoice Number
78322	03/06/18	17293	VERONICA L. HURTADO	Payment Amount MLG-STROMWTR CONF 2/13	PV	156834	001	00701	540.86 95.92	021318
78323	03/06/18	20930	SHRIKESH KARUNAKARAN PILLAI	Payment Amount RFND CR BAL-CLOSED	PV	156808	001	00101	203.47	0565688
78324	03/06/18	5230	KENNEDY/JENKS CONSULTANTS	Payment Amount P/E 1/26-MGT SRV CNTRT P/E 1/26 TWN LKS PS DSGN	PV	156778	001	00701	203.47 877.50 4,331.25	119098
78325	03/06/18	3038	LARRY WALKER & ASSOC	Payment Amount P/E 1/31-TAPIA CHL STDY	PV	156777	001	00701	5,208.75 2,970.00	00532.02-2
78326	03/06/18	3352	LAS VIRGENES MUNICIPAL WATER DISTRICT	Payment Amount L/S#1 1/11-2/9/18 L/S#2 1/11-2/9/18 BLDG#2-1/9-2/ 7/18 BLDG#7-1/9-2/ 7/18 FIRE PRTCN#7 1/9-2/7/18 FIRE PRTCN#8 1/9-2/7/18 HQ BLDG#8-1/9-2/ 7/18 HQ BLDG#1-1/9-2/ 7/18 RLV 1/9-2/7/18 TAPIA	PV	156792	001	00130	2,970.00 41.25 43.84 309.09 635.48 7.50 7.50 266.31 263.72 299.27 463.98	1775/021418 0570/021418 2658/021418 2656/021418 2654/021418 2650/021418 2647/021418 2620/021418 2090/021418 1760/021418

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key	Item	Co	Amount	Invoice Number
				1/9-2/7/18							
				JED SMITH PS	PV	156802	001	00101		41.25	0254/021418
				1/4-2/6/18							
				RLV FARM	PV	156803	001	00751		128.26	2080/021418
				1/9-2/7/18							
				Payment Amount						2,507.45	
78327	03/06/18	2814	MCMaster-CARR SUPPLY CO	CHEM RESIST	PV	156823	001	00101		1,258.79	56557705
				FTTNG						179.48	56188615
				SCRWS/BLADES- TAPIA						134.76	56643819
				PIPE FITTINGS						23.36	56936968
				IRON ELBOW							
				FTTNG							
				Payment Amount						1,596.39	
				HYD	PV	156814	001	00701		678.48	CA22-626830
				PMP&MTRS/FTT INC.							
				NGS							
				Payment Amount						678.48	
				BLUE	PV	156787	001	00701		21.80	4206-882529
				DEF-VEH#709							
				OIL-VEH#828 & STOCK						215.63	4206-882625
				Payment Amount						237.43	
				RFND CR	PV	156833	001	00101		107.53	056733
				BAL-CLOSED A/C							
				Payment Amount						107.53	
				VENT LINE	PV	156835	001	00751		850.00	16098791
				RPR-TAPIA							
				Payment Amount						850.00	
				PEN REFILLS	PV	156738	001	00701		10.94	100496825001
				OFFICE	PV	156739	001	00701		718.30	100496816001
				SUPPLIES/PAPE							

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Document Ty	Document Number	Key Item	Key Co	Amount	Invoice Number
78333	03/06/18	16372	OLIN CORPORATION - CHLORALKALI	CD HOLDERS LABELS PENS LABELS & MARKERS DRY ERASE BOARD	PV	156740	001 00701	001 00701	12.02	10049687001
				Payment Amount					31.73	100496818001
				4,600 GAL					7.80	100496826001
				HYPOCHLORITE					85.90	100496817001
				Payment Amount					54.74	100496816002
				921.43						
78333	03/06/18	16372	OLIN CORPORATION - CHLORALKALI	4,600 GAL	PV	156781	001 00701	001 00701	2,841.44	2466005
				HYPOCHLORITE						
				Payment Amount						
				2,841.44						
78334	03/06/18	18946	PACIFIC ADVANCED CIVIL ENGINEERING, INC.	TWRP PRCS UPG 1/31/18	PV	156789	001 00701	001 00701	14,120.00	1133
				Payment Amount						
				14,120.00						
78335	03/06/18	2902	QUINN POWER SYSTEM	ANUL GEN MAINT-LJS#2 ANUL GEN MAINT-LJS#1 ANUL GEN MAINT-TAPIA#3 ANUL GEN MAINT-TAPIA#1 ANUL GEN MAINT-TAPIA#2 ANUL GEN MAINT-RLV FARM	PV	156745	001 00701	001 00701	641.12	WON10009408
				Payment Amount						
				3,985.75						
				703.20						
				2,589.40						
				2,589.40						
				534.73						
				627.60						
				490.22						
				505.30						

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Document Ty	Document Number	Key Item	Key Co	Amount	Invoice Number
				ANUL GEN	PV	156754	001	00701	565.42	WON10009432
				MAINT-WLK						
				ANUL GEN	PV	156755	001	00701	721.33	WON10009431
				MAINT-HQ						
				Payment Amount				13,953.47		
78336	03/06/18	2907	RED WING SHOE COMPANY, INC.	PRTC	PV	156820	001	00701	439.49	2018021002549
				FWEAR-WHIMH				439.49		6
				Payment Amount						
78337	03/06/18	20851	RETRO-TEK ENERGY SERVICES, INC.	PMT #1-TWRF LGHTG	PV	156783	001	00701	206,250.04	10641/PMT#1
				RTN/PMT#1	PD	156784	001	00754	10,312.50-	10641/RTN#1
				TWRF LGHTG						
				Payment Amount				195,937.54		
78338	03/06/18	20932	JASON SCANLON	RFND CR	PV	156808	001	00101	144.00	0735581
				BAL-CLOSED						
				A/C						
				Payment Amount				144.00		
78339	03/06/18	2949	SNAP ON TOOLS	TIRE	PV	156819	001	00701	172.74	02141843785
				INFLTR-SHOP						
				p						
				Payment Amount				172.74		
78340	03/06/18	20648	STANTEC CONSULTING SERVICES INC.	P/E 2/2 TWRF WASTE STDY	PV	156790	001	00701	8,413.87	1317612
				Payment Amount				8,413.87		
78341	03/06/18	2969	STATE WATER RESOURCES CONTROL BOARD	WTR SYS	PV	156822	001	00101	46,822.90	LW-1014737
				1910225						
				FY17-18						
				Payment Amount				46,822.90		
78342	03/06/18	14479	STEPHEN'S VIDEO PRODUCTIONS	VIDEO SRV JPA	PV	156812	001	00701	547.50	2-10-18
				MTG FEB'18						
				VIDEO SRV LV	PV	156813	001	00701	547.50	2-14-18
				MTG FEB'18						
				Payment Amount				1,095.00		
78343	03/06/18	3789	T & T TRUCK & CRANE SERVICE	CRANE-TWN LKS	PV	156776	001	00701	1,025.00	0134774-JN
				P/S						
				Payment Amount				1,025.00		
78344	03/06/18	20672	TRUSSELL	1/1-1/31/18	PV	156815	001	00701	12,252.00	4956

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Document Ty	Document Number	Key Item	Key Co	Amount	Invoice Number
			TECHNOLOGIES, INC.	MDLG LV RES						
78345	03/06/18	19038	VALVE	Payment Amount MULTI SRV	PV	156821	001	00101	639.00	1863119
			AUTOMATION & CONTROLS	PCKNG						
78346	03/06/18	18604	VENTURA PEST CONTROL	Payment Amount FEB'18 PEST	PV	156816	001	00701	110.00	610088
				CNTRL						
				FEB'18 PEST	PV	156816	003	00701	380.00	610088
				CNTRL						
				FEB'18 PEST	PV	156816	010	00701	195.00	610088
				CNTRL						
78347	03/06/18	16625	VISTA FORD	Payment Amount PM	PV	156782	001	00701	67.34	276200
				SRV-VEH#904						
				Payment Amount					67.34	
78348	03/06/18	3034	VORTEX INDUSTRIES	TAPIA DOOR REPAIR	PV	156775	001	00701	495.00	01-1218289-1
				Payment Amount					495.00	
78349	03/06/18	3047	WESCO DISTRIBUTION, INC.	SOCKET ASSEMBLY	PV	156843	001	00701	196.01	757102
				Payment Amount					196.01	
			Alt Payee 6443 WESCO DISTRIBUTION, INC. PO BOX 31001-0465 PASADENA CA 91110-0465							
78350	03/06/18	3048	WEST COAST AIR CONDITIONING	Payment Amount PM-RPL	PV	156756	001	00701	650.00	S89879
				FLTR/BLT@BLDG						
				8						
				RPLC BELTS-HQ	PV	156757	001	00701	32.28	S90243
				RPLC BLWR	PV	156758	001	00701	1,839.74	S89477
				ASMBLY-HQ						
				RPLC	PV	156759	001	00701	88.41	S90263
				BELTS-RLV						
				PM-FLTR/BLT@C	PV	156760	001	00701	385.00	S89909
				MP BLDG						
				RPLC 28	PV	156761	001	00701	866.88	S90308
				BELTS-RLV						
				PM-FANS-RPLC	PV	156762	001	00701	450.00	S89523

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key Item Co	Amount	Invoice Number
				BELTS-RLV					
				PM-RPLC	PV	156763	001 00701	265.00	S89880
				FLTRS-OPS					
				PM-RPLC	PV	156764	001 00701	30.00	S89874
				FLTR-BLDG#2					
				COND FAN	PV	156765	001 00701	592.09	S89973
				MTR-CORNELL					
				PM-RPLC	PV	156766	001 00701	50.00	S89953
				FLTR-CORNELL					
				PM-RPLC	PV	156767	001 00701	115.00	S89951
				FLTRS-LV2					
				PM-RPLC	PV	156768	001 00701	62.00	S89955
				FLTRS-LJ52					
				PM-RPLC	PV	156769	001 00701	108.00	S89954
				FLTRS-LJ5 1					
				PM-RPLC	PV	156770	001 00701	45.00	S89952
				FLTR-WLK					
				PM-RPLC	PV	156771	001 00701	135.00	S89939
				FLTRS-TAPIA					
				Payment Amount				5,716.40	
78351	03/06/18	20712	WOODARD & CURRAN INC.	PRLM SITE	PV	156780	001 00701	9,242.50	0254004.00
				STDY P/E 1/26					
				Payment Amount				9,242.50	
78352	03/06/18	8510	WORK BOOT WAREHOUSE	PRTC	PV	156818	001 00701	225.00	2-42079
				FWEAR-VOLLMA					
				R					
				Payment Amount				225.00	
78353	03/06/18	20933	JESSICA ZELEDON	RFND CR	PV	156810	001 00101	624.97	9999207
				BAL-CLOSED					
				A/C					
				Payment Amount				624.97	
				Total Amount of Payments Written				378,270.24	
				Total Number of Payments Written				50	



LAS VIRGENES MUNICIPAL WATER DISTRICT
4232 Las Virgenes Road, Calabasas CA 91302

MINUTES
REGULAR MEETING

5:00 PM

February 13, 2018

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance to the Flag was led by Karen Kimmel.

1. CALL TO ORDER AND ROLL CALL

The meeting was called to order at **5:00 p.m.** by Board President Peterson in the Board Room at Las Virgenes Municipal Water District headquarters at 4232 Las Virgenes Road, Calabasas, CA 91302. Josie Guzman, Clerk of the Board, conducted the roll call.

Present: Directors Charles Caspary, Jay Lewitt, Len Polan, Glen Peterson, and Lee Renger.

Absent: None

Staff Present: David Pedersen, General Manager
David Lippman, Director of Facilities and Operations
Joe McDermott, Director of Resource Conservation and Public Outreach
Don Patterson, Director of Finance and Administration
Josie Guzman, Clerk of the Board
Keith Lemieux, District Counsel

2. APPROVAL OF AGENDA

Director Caspary moved to approve the agenda. Motion seconded by Director Lewitt. Motion carried unanimously.

3. PUBLIC COMMENTS

None.

4. CONSENT CALENDAR

A List of Demands: February 13, 2018: Ratify

B Minutes: Special Meeting of January 30, 2018: Approve

C Directors' Per Diem: January 2018: Ratify

Director Caspary moved to approve the Consent Calendar. Motion seconded by Director Polan. Motion carried unanimously.

5. ILLUSTRATIVE AND/OR VERBAL PRESENTATION AGENDA ITEMS

A 60th Anniversary Recognition of Partner in Service: Las Virgenes Unified School District

Board President Peterson recognized Las Virgenes Unified School District (LVUSD) as the District's Partner in Service.

Vice Chair Linda Menges of the LVUSD Board of Trustees presented a proclamation to the Board in recognition of the District's 60th anniversary, and thanked the Board for its support of the LVUSD.

Dr. Daniel Stepenosky, LVUSD Superintendent, acknowledged the District's 60th anniversary. He expressed the school district's appreciation for LVMWD's partnership and support.

The Board presented a plaque to Vice Chair Linda Menges, LVUSD Board of Trustees; Dr. Daniel Stepenosky, Superintendent; Karen Kimmel, Assistant Superintendent of Business; and Steve Scifres, Director of Curriculum and Athletics.

B Legislative and Regulatory Updates

Joe McDermott, Director of Resource Conservation and Public Outreach, provided an update regarding SB 998 (Dodd), which would restrict water shut-offs for non-payment for at least 60 days following a delinquency and allow local health agencies to assess whether water shut-offs would pose any issues to residents' health and safety. He stated that the proposed bill would include a 90-day appeal process resulting in restricting water shut-off for 180 days if a customer demonstrates an economic hardship. He also stated that the proposed bill would include an annual requirement to report the number of water shut-offs, which would be posted on the agency's website. He stated that the proposed bill would become effective on April 1, 2019, if passed. He also stated that the District would oppose this bill unless amended because there are better avenues to deal with delinquencies. He also provided an update regarding AB 2050 (Caballero), Small System Water Authority, which would allow for consolidation of small water systems that are

experiencing difficulties meeting water quality standards on a consistent basis. He also provided an update on proposed wasteful water use regulations, and stated that a letter to the State Water Resources Control Board (State Board) was sent on behalf of the Las Virgenes-Triunfo Joint Powers Authority regarding the proposal to restrict irrigating turf in street medians and parkways. He noted that the State Board addressed these concerns and updated the proposed regulations to include grandfathering for irrigation of turf in street medians and parkways with recycled water systems that were installed prior to January 1, 2018. He stated that there is concern with street medians that were currently under construction for cities that are planning to use recycled water for irrigation, which should be grandfathered as well. He commented that the District and other agencies throughout the State continue to believe that this is an overreaching regulation, and that it would be best for individual communities to make the determination of what is considered wasteful and unreasonable water use. He noted that staff notified the individual cities in the District's service area regarding the proposed changes to the bill, and staff would send a letter to the State Board addressing the concerns. He responded to a question regarding SB 998 and whether the District would be in violation of Proposition 218 should a customer appeal a water shut-off by stating that this is one of the concerns that other customers cannot subsidize the cost of the serving water provided to another customer.

C Water Supply Conditions Update

General Manager David Pedersen presented the report.

6. TREASURER

Director Renger stated that the Treasurer's report was in order.

7. BOARD OF DIRECTORS

A 2018 WaterReuse California Annual Conference: Board Member Attendance

Authorize Board Member attendance and per diem compensation for the 2018 WaterReuse California Annual Conference in Monterey from March 25 to 27, 2018.

Director Renger moved to approve Item 7A. Motion seconded by Director Polan. Motion carried unanimously.

8. FACILITIES AND OPERATIONS

A Calleguas-Las Virgenes Municipal Water District Interconnection: Approve Amendment No. 1 to Interconnection Agreement

Authorize the General Manager to execute Amendment No. 1 to the Cooperative Agreement with Calleguas Municipal Water District for a potable water interconnection.

David Lippman, Director of Facilities and Operations, presented the report.

Director Lewitt moved to approve Item 8A. Motion seconded by Director Renger.

David Lippman, Director of Facilities and Operations, responded to a question regarding the reason that the project is taking longer than anticipated by stating that Calleguas Municipal Water District needs to conduct additional work, such as acquisition of the pump station site and design of a pump station building that is compatible with the community. He further responded to a question regarding the possibility of any issues that might come out of the environmental document and could cause the detail design to change. He stated that staff would take the detail design up to 90 percent and incorporate any mitigation measures that come out of the CEQA document.

Motion carried unanimously.

B Award Fiscal Year 2017-18 Vehicle Replacement Program

Authorize the General Manager to issue a purchase order to Fritts Ford of Riverside for two Ford F350 4X4 regular cab utility bed service trucks, one Ford F350 2X4 regular cab utility bed service truck, one F150 4X4 regular cab truck, and one Ford Escape, in the aggregate amount of \$172,108.98; and declare five high mileage, older vehicles as surplus equipment.

General Manager David Pedersen presented the report. He noted that the report contained some typographical errors and any reference to 3/4-ton trucks should be one-ton trucks.

Director Polan moved to approve Item 8B. Motion seconded by Director Caspary.

Shawn Triplett, Facilities Maintenance Supervisor, responded to a question regarding the reason that some of the local dealerships did not submit a bid by stating that staff contacted dealerships that conduct fleet sales and provide special pricing for public agencies, and perhaps some of the dealerships were unable to determine the public agency pricing. He further responded to a question regarding the 10 percent variation in the bids in relation to the specifications by stating that he conducted research online to prepare the specifications according to the District's needs, and he sent the specifications to the dealerships that agreed to submit a bid based on the specifications.

Motion carried unanimously.

C Deerlake Ranch Tract No. 53138: Quitclaim of Surplus of Easements

Declare as surplus the easements within Parcel Nos. 6, 7, 8, 11, 12, and 13 of Easement No. 26, Los Angeles County Recorder's Document No. 2305; and authorize the General Manager to execute a quitclaim for the easements.

David Lippman, Director of Facilities and Operations, presented the report.

Director Renger moved to approve Item 8C. Motion seconded by Director Caspary.

Motion carried unanimously.

9. FINANCE AND ADMINISTRATION

A Financial Review: Second Quarter of Fiscal Year 2017-18

Receive and file the financial review for the second quarter of Fiscal Year 2017-18.

Angela Saccareccia, Finance Manager, presented a PowerPoint presentation.

Don Patterson, Director of Finance and Administration, responded to a question regarding the difference between the rate study and the actual potable water revenue by stating that the rate study was done before drought regulations were imposed. He noted that staff did not anticipate the extent of the multi-year drought at the time of the rate study, and the imposed restrictions lowered the anticipated revenues due to lower consumption. He further responded to a question regarding the \$700,000 difference between the potable water operating surplus and the potable water enterprise surplus by stating that the operating surplus is the difference between revenues and expenditures before capital expenditures.

Joe McDermott, Director of Resource Conservation and Public Outreach, responded to a question regarding the increase in the number of customers who are being penalized for wasteful water use by stating that some of these customers did not adjust their irrigation controllers when entering the winter months, which could have led to some of these penalties. He stated that he would work with staff to conduct additional outreach. He also stated that staff is looking into other incentive programs that could be offered to customers, such as weather-based irrigation controllers. He further responded to a question regarding the ability of customers to stay within their water budgets using new weather-based irrigation controllers by stating that the City of Ventura launched a program six months ago and he would follow-up and provide information on the metrics at a future meeting.

Director Caspary moved to receive and file Item 9A. Motion seconded by Director Renger. Motion carried unanimously.

B Potable Water Standby Charge: Adoption of Ordinance

Waive the full reading of proposed Ordinance No. 280 as it relates to continuation of the Water Replacement Standby Charge for Fiscal Year 2018-19; give second reading of the Ordinance by title only; pass, approve and adopt the Ordinance as presented; and order publication within 15 days of adoption using a summary of the Ordinance.

ORDINANCE NO. 280 (SECOND READING AND ADOPTION)

AN ORDINANCE OF THE BOARD OF DIRECTORS OF LAS VIRGENES MUNICIPAL WATER DISTRICT AS IT RELATES TO STANDBY CHARGES FOR THE FISCAL YEAR COMMENCING JULY 1, 2018

General Manager David Pedersen presented the report.

Director Renger moved waive the full reading of Ordinance No. 280 as it relates to continuation of the Water Replacement Fund Standby Charge for the fiscal year commencing July 1, 2018. Motion seconded by Director Polan. Motion carried unanimously.

Director Renger moved to give second reading of Ordinance No. 280 by title only; pass, approve and adopt Ordinance No. 280 as presented; and order publication within 15 days of adoption using a summary of the ordinance. Motion seconded by Director Caspary. Motion carried unanimously.

District Counsel Keith Lemieux read Ordinance No. 280 by title only.

C Claim from Jayne and Marshall Farb

Deny the Claim from Jayne and Marshall Farb.

Director Renger moved to deny the claim from Jayne and Marshall Farb. Motion seconded by Director Caspary. Motion carried unanimously.

10. INFORMATION ITEMS

A Special District Leadership Foundation: District Transparency Certificate of Excellence

Mike McNutt, Public Affairs and Communications Manager, presented the Special District Leadership Foundation District Transparency Certificate of Excellence to the Board.

11. NON-ACTION ITEMS

A Organization Reports

- (1) MWD Representative Report/Agenda(s)

Board President Peterson reported that the MWD Board met earlier in the day where the 2017 MWD Annual Report was distributed and the MWD Board set a public hearing date for the next two-year proposed water rates and charges. He also reported that he was recognized for 25 years of service on the MWD Board, and Chairman Randy Record was recognized for 15 years of service. He noted that Board Member Mark Gold expressed concern that people are not conserving water, and he is advocating for mandatory water conservation.

- (2) Other

B Director's Reports on Outside Meetings

Director Lewitt reported that he attended the Association of California Water Agencies (ACWA) Federal Affairs Committee Meeting in Sacramento on January 31st where they discussed water storage and proposed water bonds on the 2018 ballot.

Director Polan reported that he attended the ACWA Water Management Committee Meeting in Sacramento on February 7th where they received an update on the California Water Plan, which would be focused on sustainability and envisioned spending of up to \$2 billion per year, and would be the model for surcharges to fund disadvantaged community water systems. He also reported that there would be an update on the report of contaminants of emerging concern, which would require additional monitoring. He reported that there would be an update to the Integrated Regional Water Management Plan, and he expressed concern with having more appropriate data reflecting the geological formation that was excluded from the previous report. He noted that ACWA is supporting the CalTech light detection and ranging (LiDAR) imaging of the snowpack in the Sierras to get better measurements of the water content in the mountains.

C General Manager Reports

- (1) General Business

General Manager David Pedersen provided an update on the Employee Total Compensation Study. He stated that work is proceeding with proposed updates to several job descriptions, a recommended list of comparator agencies, and a meeting to discuss internal relationships between positions. He noted that the consultant is collecting data from the comparator agencies for compensation and benefits, such as retirement, health, and Social Security. He stated that a draft report would be provided to the Board, likely in March. He reported that the Quarterly Wastewater and Watershed Tour was held on February 10th hosted by Board President Peterson and Triunfo Sanitation District Director Susan Pan, with 45 people in attendance. He noted that the February 27th Board meeting would be canceled due Board members attending the CASA and ACWA Washington D.C. Conferences. He also reported that the MWD 12-day shut-down would begin on March 4, 2018. David Lippman, Director of Operations and Facilities, noted that the area affected by the shut-down would be those areas supplied from the Jensen Treatment Plant and West Valley Feeder Nos. 1 and 2.

- (2) Follow-Up Items

D Directors' Comments

Director Polan inquired whether augmenting the creek with water violates Proposition 218. District Counsel Keith Lemieux responded "no". Director Polan inquired whether the District would still be required to augment water into the creek should MWD not provide water to the District following an earthquake. District Counsel Keith Lemieux responded that the permit does not cover acts of God or a disaster situation.

12. FUTURE AGENDA ITEMS

Board President Peterson requested a future agenda item for a free rain barrel program that would be unique to the District.

13. PUBLIC COMMENTS

None.

14. CLOSED SESSION

None.

15. OPEN SESSION AND ADJOURNMENT

Seeing no further business to come before the Board, the meeting was duly adjourned at **6:06 p.m.**

GLEN PETERSON, President
Board of Directors
Las Virgenes Municipal Water District

ATTEST:

JAY LEWITT, Secretary
Board of Directors
Las Virgenes Municipal Water District

(SEAL)

March 5, 2018

To: Payroll

From: David W. Pedersen
General Manager

RE: Per Diem Request – February 2018

Attached are the Director statements of attendance for meetings, conferences and miscellaneous functions, which are summarized in the table below. If you have any questions, please contact me. Thank you.

On April 25, 2017, the Board adopted Resolution No. 2513, amending the per diem rate to \$220.

<u>Director</u>	<u>No. of Meetings</u>	<u>Rate</u>	<u>Total</u>
Charles Caspary	3	\$220.00	\$660.00
Jay Lewitt	6	\$220.00	\$1,320.00
Glen Peterson LVMWD* – 5 MWD** – 10	15	\$220.00	\$3,300.00
Leonard Polan	9	\$220.00	\$1,980.00
Lee Renger	4	\$220.00	\$880.00

*LVMWD Code Section 2-2.106(a): “not exceeding a total of ten (10) days in any calendar month”

**LVMWD Code Section 2-2.106(b): MWD director “not exceeding a total of ten (10) additional days in any calendar month.”

LAS VIRGENES MUNICIPAL WATER DISTRICT - PER DIEM REPORT



To: Clerk of the Board Director's Name: Charles Caspary
 Month of: Feb-18 Division: 1

The following are Las Virgenes Municipal Water District Board of Directors Meetings, Committee Meetings/Conferences I have attended:

Date(s)	# of Days Claimed		Reimbursible Expenses ² (Y/N)	Check One		Event Title
	Event	Travel ¹		Total	MWD	
2/5/2018	1		N		X	LAS VIRGENES - TRIUNFO JPA BOARD MTG.
2/13/2018	1		N		X	LAS VIRGENES MWD - REGULAR BOARD MEETING
2/15/2017	1		N		X	SANTA MONICA BAY RESTORATION COMMISSION - Marina DEL Rey
TOTAL			3			

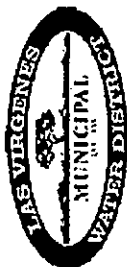
NOTES: 1. Travel the day before and/or after an authorized meeting or seminar outside of LA, Ventura and Orange Counties may be paid in accordance with Board Policy. **2.** Attach completed Statement of Account and Claim for Personally Incurred Expenses form.

Date Submitted: February 27, 2018
 Director Signature: Charles Caspary

LAS VIRGENES MUNICIPAL WATER DISTRICT - PER DIEM REPORT

To: CLEVEL OF BOTTA JOSE GOMEZ Director's Name: Glen Peterson

Month of: Feb. 2018 Division: 2




The following are Las Virgenes Municipal Water District Board of Directors Meetings, Committee Meetings/Conferences I have attended:

Date(s)	# of Days Claimed		Reimbursible Expenses ² (Y/N)	Check One		Event Title
	Event	Travel ¹		Total	MWD	
2-1-18	2			X		CRISCA TOUR OF OROVILLE + TRAVEL
2-5-18	((X)		JPA
2-7-18	1			X		FEARO PLANNING MEETING
2-9-18	1			X		NORTHERN CAREERS
2-10-18	1			(X)		WASTEWATER TOUR LU/ISD.
2-12-18	1			X		Committee Mtg
2-13-18	1			(X)		Committee + Boards.
2-14-18	1			X		CRBCA - ONTARIO
2-15-18	1			(X)		AWAVC
2-20-18	1			X		Pre Specific Committee on Bay Delta
2-27-18	1			(X)		TOUR OF DUL + SANTA ROSA PLANT
2-26-18-2-28-18	3			X		travel + AEMA DC Conference
TOTAL				10	5	

Date Submitted: 3-3-18
 Director Signature: Glen Peterson

72 **NOTES:** 1. Travel the day before and/or after an authorized meeting or seminar outside of LA, Ventura and Orange Counties may be paid in accordance with Board Policy. 2. Attach

LAS VIRGENES MUNICIPAL WATER DISTRICT - PER DIEM REPORT


 To: Josie Guzman, Clerk of the Board Director's Name: Leonard Polan
 Month of: Feb-18 Division: #4

The following are Las Virgenes Municipal Water District Board of Directors Meetings, Committee Meetings/Conferences | have attended:

Date(s)	# of Days Claimed		Reimbursible Expenses ² (Y/N)	Check One		Event Title
	Event	Travel ¹		MWD	LVMWD	
2/5/18	1	---	---	---	Y	JPA BOARD MTG
2/6/18	1	---	Y	---	Y	Reigon 8 Board Mtg @ Met Hdqtrs
2/7/18	1	---	Y	---	Y	ACWA Water Mangmnt Committee Mtg Sacramento
2/13/18	1	---	Y	---	Y	LVMWD BOARD MTG
2/15/18	1	---	---	---	Y	AWAVC MTG
2/25-28/18	3	1	Y	---	---	CASA WASH DC Lobbying
TOTAL			9			

Date Submitted: 3/5/18
 Director Signature: Leonard E. Polan

LAS VIRGENES MUNICIPAL WATER DISTRICT - PER DIEM REPORT



To: Dave Pedersen		Director's Name: Lee Renger			
Month of: FEBRUARY 2018		Division: 3			
The following are Las Virgenes Municipal Water District Board of Directors Meetings, Committed Meetings/Conferences I have attended:					
Date(s)	# of Days Claimed	Reimbursible Expenses2 (Y/N)	Check One		Event
			MWD	LVMWD	
2/5/2018	1	N		X	JPA BOARD MEETING
2/13/2018	1	N		X	LVMWD BOARD MEETING
2/15/2018	1	N		X	AWA MEETING
2/21/2018	1	N		X	DIAMOND VALLEY LAKE TOUR
TOTAL		4			

Date Submitted: 2/26/2018

Director Signature: *Lee Renger*

NOTES: 1. Travel the day before and/or after an authorized meeting or seminar outside of LA, Ventura and Orange Counties may be paid in accordance with Board Policy. 2. Attach completed Statement of Account and Claim for Personally Incurred Expenses form.



March 13, 2018 LVMWD Regular Board Meeting

TO: Board of Directors

FROM: Finance & Administration

Subject : Monthly Cash and Investment Report: January 2018

SUMMARY:

During the month of January, the value of the District's investment portfolio increased from \$76,222,266, held on December 31, 2017, to \$78,265,339. No investments matured or were called in January. Two investments were purchased, increasing the book value of the investment account to \$44,034,625. The value of the District's Local Agency Investment Fund (LAIF) account increased to \$31,458,514.

RECOMMENDATION(S):

Receive and file the Monthly Cash and Investment Report for January 2018.

FISCAL IMPACT:

No

ITEM BUDGETED:

No

DISCUSSION:

As of January 31, 2018, the District held \$78,265,339, up 17.25% year-over-year. The portfolio was up 2.68% from the previous month's total of \$76,222,266. The majority of the funds were held in the District's investment account, which had a January 31st book value of \$44,034,625. LAIF held the majority of the remaining funds, in the amount of \$31,458,514. A significant portion of the balance, \$2,756,000, was held in LAIF as required reserves for the bond refunding. The annualized yield for the District's investment portfolio was 1.72% in January 2018, up three basis points from December 2017. The annualized yield on the District's LAIF funds was 1.35% in January 2018, up as compared to December's 1.24%.

The total yield on the District's accounts was 1.56%, up from 1.18% year-over-year.

No investments matured or were called during January 2018.

The following investments were purchased during January 2018:

- Morgan Stanley Bank insured CD in the amount of \$245,000, maturing on 1/11/23; YTM 2.65%.
- A \$1 million FAMCA agency bullet with a 2.130% coupon at a discount, in the amount of \$990,240, maturing on 01/24/23 with a YTM of 2.338%.

The following transactions occurred in the District's LAIF account:

- 1/11/18 – Deposit in the amount of \$1,000,000.
- 1/12/18 – Quarterly Interest in the amount of \$89,562.67.
- 1/31/18 – Withdrawal in the amount of \$500,000.

The District's investments are in compliance with the adopted Investment Policy, and the District has sufficient funds to meet expenditures during the next six months from funds held in LAIF.

Cash Analysis:

Another important aspect of the Monthly Cash and Investment Report is to monitor the District's performance as compared to its adopted Financial Policies. Attachment B shows the District's total cash and investments as of January 31, 2018 and compares the balances to the adopted Financial Policies. As shown for January, the Potable Water Enterprise was \$14.6 million below the levels set forth in the District's Financial Policies. The Sanitation Enterprise had cash and investments that exceeded the District's Financial Policies by \$14.7 million, and the Recycled Water Enterprise had cash and investments that exceeded the District's Financial Policy levels by \$7.9 million. At the March 20, 2018 Strategic Planning Workshop, staff will present the Board with a proposal to specifically designate the funds that exceed to the financial policy levels for capital projects in support of the Board's policy to prioritize pay-as-you-go project financing.

GOALS:

Ensure Effective Utilization of the Public's Assets and Money

Prepared by: Donald Patterson, Director of Finance and Administration

ATTACHMENTS:

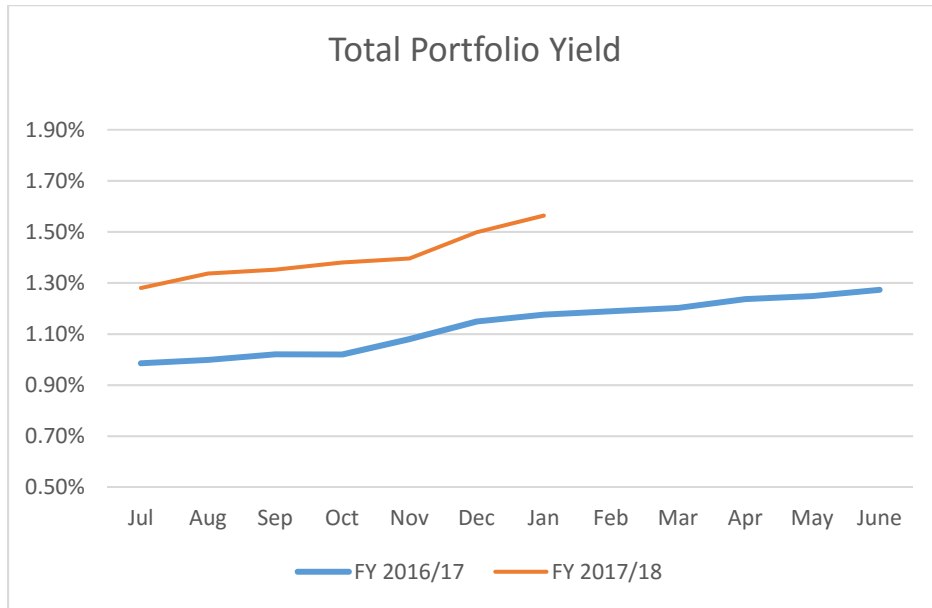
Charts

Monthly Investment Report

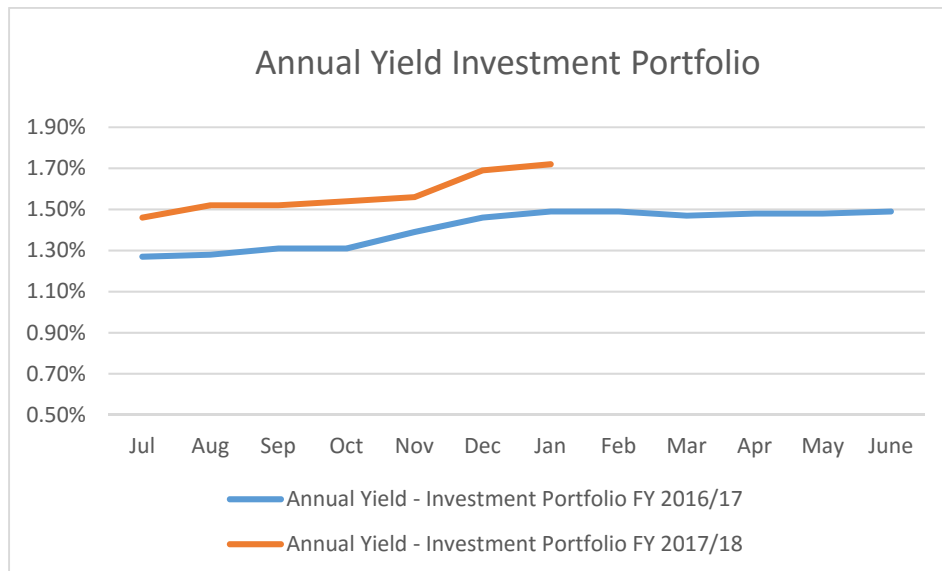
Definitions

January Cash Report

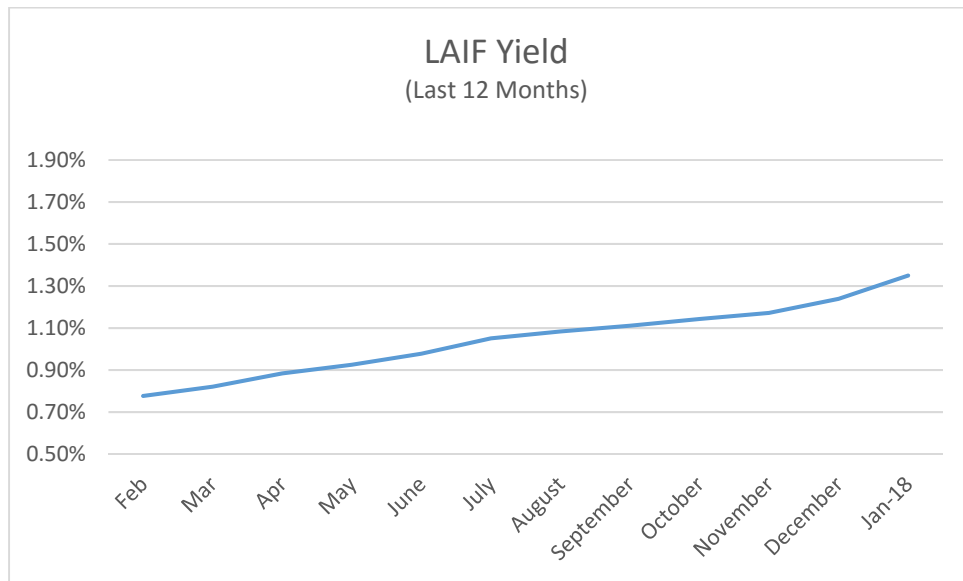
The District’s total yield varies depending on the percentage of the portfolio in LAIF versus the Investment Portfolio. If a higher percentage of the District’s funds are in LAIF, the lower the total yield since LAIF is more liquid, more conservative, and has significantly lower yields than bonds held in the Investment Portfolio. As of January 31, 2018, at Book Value, LAIF held 40.19% of the District’s portfolio, the investment portfolio held 56.27%, and the refunding revenue bonds held 3.52%, with the remainder in a money market account. As can be seen in the chart below, the total yield in January 2018 was 1.56%, six basis point higher than December 2017 and up from 1.18% one year ago.



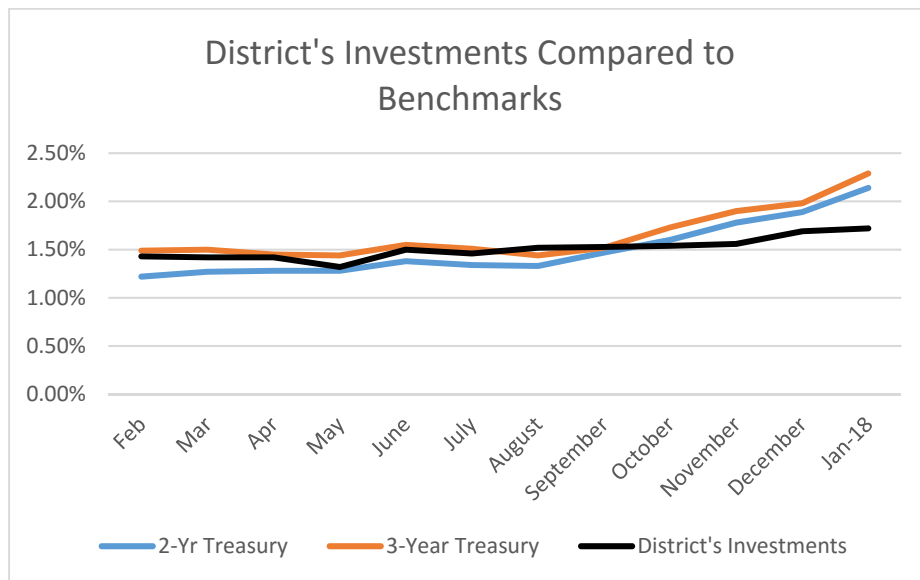
In January, the annualized yield for the District’s Investment Portfolio was 1.72%, up from 1.69% in December and up from 1.49% a year ago. The chart below shows annualized monthly yield of the current fiscal year compared with the same monthly yield over the previous year.



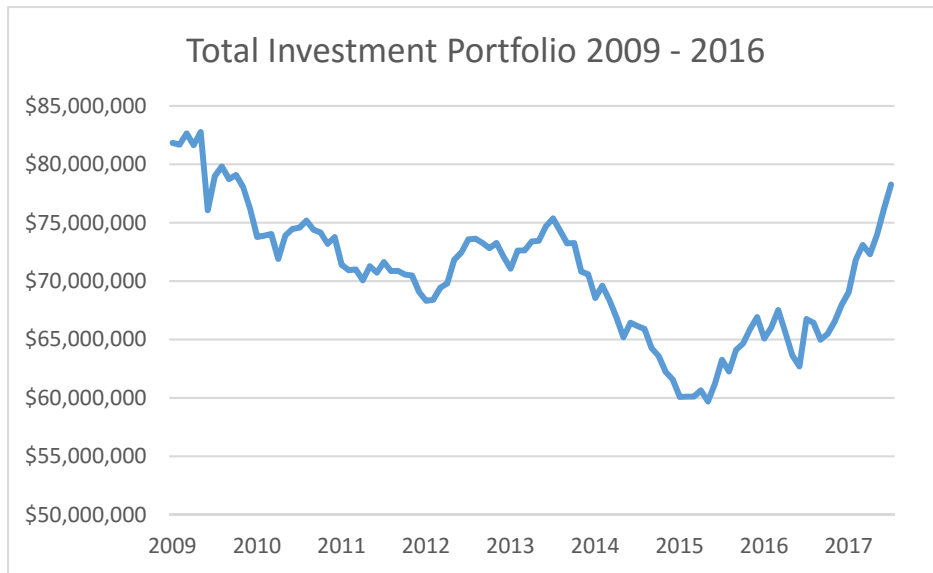
The following chart shows the average annualized LAIF yields over the past twelve months. In January, the LAIF yield was 1.35%, up from 1.24% in November and up from 0.75% a year ago.



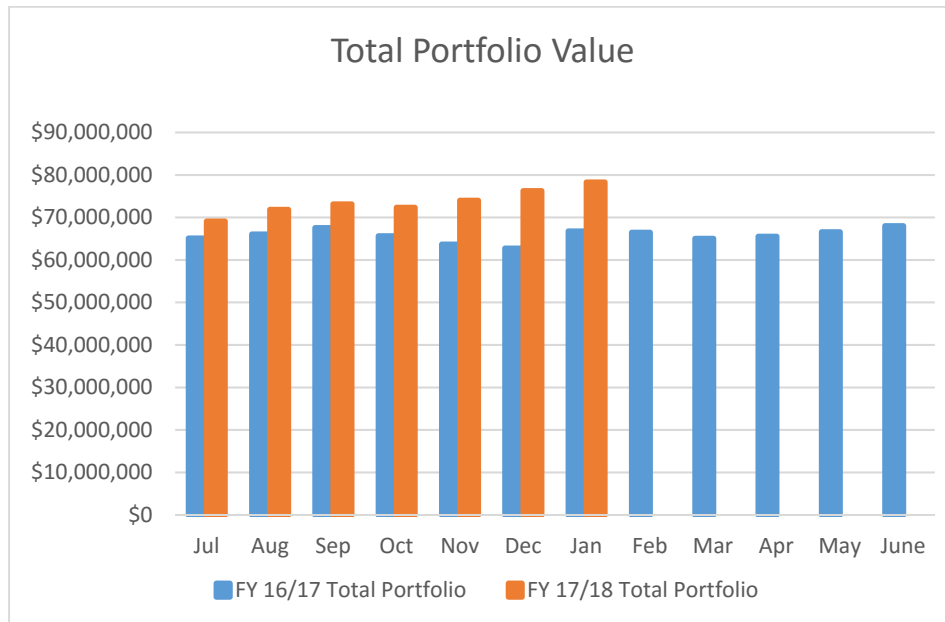
In order to benchmark how the District's portfolio is performing, it is useful to compare its investment portfolio with a comparable index. The District has historically compared its investment portfolio returns to the 2-Year and 3-Year Treasury notes. Because the District buys and holds its investments, the average portfolio yield should generally be flatter and trail the 2 and 3-year Treasuries.



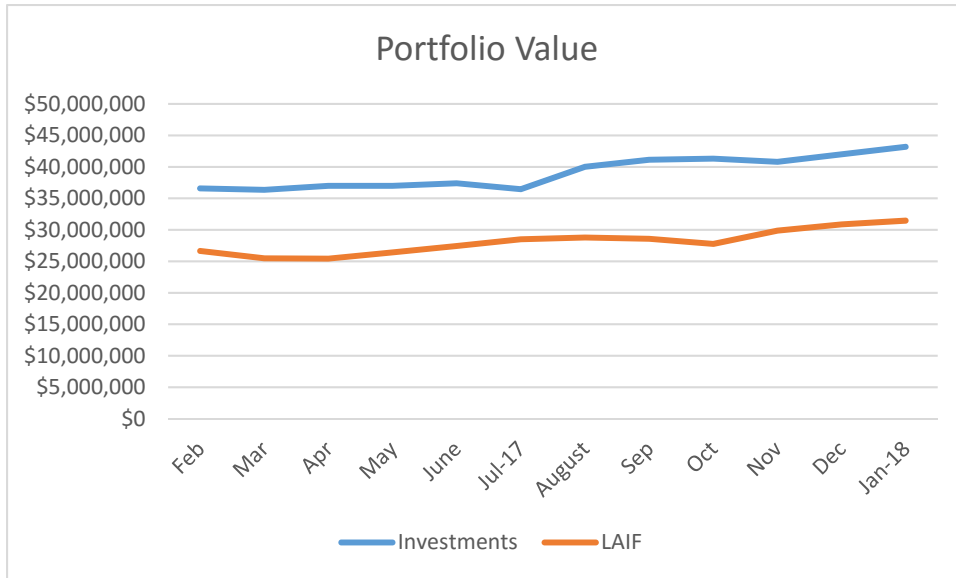
Equally important to monitoring performance is to monitor total portfolio value which includes the District's Investment Portfolio and LAIF accounts. The chart below shows the total portfolio value between 2009 and 2017. The significant reduction in 2014 is primarily because of the Torchwood Tank and other backbone improvement program projects. In January, the District's portfolio increased 2.68% from December to \$78,265,339.



The chart below compares total portfolio value in the current Fiscal Year, compared to the same period in the previous fiscal year.



The chart below shows the value of the District’s Investment and LAIF portfolios over the past twelve-month period. The District’s Investment Policy requires an amount equal to 6 months of operating budget to be kept in LAIF, which is \$24.6 million. In September, the District continued to maintain a higher LAIF balance of \$31.5 million to ensure adequate cash flow in anticipation of a real property purchase.



Date: February 15, 2018
 To: David W. Pedersen, General Manager
 From: Finance and Administration Department
 Subject: Investment Report for the Month of January 2018

Summary of Investments

Investments Maturing Within Six Months:

Disc/Cpn Rate	Yield To Maturity	Yield To Call	Investment Type	Date Invested	Next Call Date	Date Matures	Book Value	Par Value	Market Value	Market Value Source
1.000%	1.000%		FHLMC-Bullet	03/26/13		03/26/18	1,000,000	1,000,000	999,390	Custodian
0.950%	0.950%		FHLMC-Bullet	05/22/13		05/22/18	1,000,000	1,000,000	998,340	Custodian
1.250%	1.250%		FHLB-Bullet	06/26/13		06/26/18	1,000,000	1,000,000	998,660	Custodian
2.000%	0.911%		AMAWTR-Muni Bond	11/17/16		06/01/18	508,305	500,000	501,325	Custodian
			Sub-Total				3,508,305	3,500,000	3,497,715	

Investments Maturing After Six Months:

1.300%	1.300%	1.300%	FHLB-Bullet	03/30/15		10/30/18	1,000,000	1,000,000	995,280	Custodian
1.600%	1.600%	1.600%	FNMA-Bullet	05/19/15		05/19/20	1,000,000	1,000,000	986,580	Custodian
1.150%	1.150%	1.150%	FFCB-Callable Coupon	02/23/16	Cont. 5/23/16	11/23/18	1,000,000	1,000,000	993,970	Custodian
1.500%	0.983%		FHLB-Bullet	02/09/16		03/08/19	1,015,650	1,000,000	994,450	Custodian
1.350%	1.350%	1.350%	FNMA-Callable Coupon	02/26/16	02/28/18	08/26/19	1,000,000	1,000,000	987,550	Custodian
1.300%	1.300%		FNMA-Bullet	02/24/16		02/24/20	1,000,000	1,000,000	982,380	Custodian
2.250%	1.732%		CONNECTICUT ST-MuniBo	02/17/16		09/01/20	1,119,649	1,095,000	1,077,710	Custodian
2.427%	1.779%		NEWSCD-MuniBond	03/17/16		08/01/20	934,688	910,000	904,540	Custodian
1.25% & Up	2.120%	1.250%	FHLMC-Callable Coupon	04/04/16	03/30/18	03/30/21	1,000,000	1,000,000	989,610	Custodian
1.400%	1.400%	1.400%	FFCB-Callable Coupon	04/13/16	Cont. 4/13/17	04/13/20	1,000,000	1,000,000	981,030	Custodian
1.500%	1.500%		CAL ST-MuniBond	04/28/16		04/01/21	1,000,000	1,000,000	968,040	Custodian
1.5% & Up	1.866%	1.625%	FHLMC-Callable Coupon	06/16/16	03/16/18	06/16/21	1,000,000	1,000,000	980,050	Custodian
2.387%	1.392%		SCVWTR-MuniBond	06/21/16		06/01/21	1,047,370	1,000,000	990,100	Custodian
1.400%	1.400%	1.400%	FHLMC-Bullet	06/27/16		12/27/19	1,000,000	1,000,000	985,910	Custodian
1.0% & Up	2.014%	1.000%	FHLB-Callable Coupon	06/30/16	03/30/18	06/30/21	1,000,000	1,000,000	974,950	Custodian
1.960%	1.960%	1.960%	MOUSCD-MuniBond	07/14/16		08/01/21	600,000	600,000	579,996	Custodian
1.180%	1.114%	1.039%	FFCB-Bullet	07/22/16		06/13/19	1,001,250	1,000,000	987,000	Custodian
1.550%	1.550%		CAPITAL ONE BANK - CD	08/10/16		08/10/21	245,000	245,000	237,280	Custodian
1.580%	1.501%	0.700%	FNMA-Callable Coupon	08/15/16	03/15/18	06/15/20	1,002,920	1,000,000	977,840	Custodian
1.400%	1.400%	1.400%	FNMA-Callable Coupon	08/24/16	02/24/18	08/24/20	1,000,000	1,000,000	976,300	Custodian
1.350%	1.350%		ALLY BANK-CD	09/08/16		09/09/19	245,000	245,000	241,288	Custodian
1.450%	1.450%		JP Morgan Chase BK-CD	09/16/16	03/16/18	09/16/20	245,000	245,000	238,723	Custodian
1.713%	1.713%		CASPWTR-Muni Bond	09/28/16		05/01/21	984,453	984,453	959,370	Custodian
1.480%	1.480%	1.483%	FNMA-Callable Coupon	09/29/16	03/29/18	12/29/20	1,000,000	1,000,000	963,140	Custodian
1.25%-Up	2.115%	1.250%	FHLB-Callable Coupon	11/17/16	02/17/18	11/17/21	1,000,000	1,000,000	975,290	Custodian
1.3%-Up	2.116%	1.300%	FHLMC-Callable Coupon	11/22/16	02/22/18	11/22/21	1,000,000	1,000,000	975,520	Custodian
1.6%-Up	1.875%	1.600%	FHLB-Callable Coupon	12/09/16	03/09/18	12/09/21	1,000,000	1,000,000	971,900	Custodian
2.000%	2.046%	2.018%	FHLMC-Bullet	01/30/17		01/26/22	997,850	1,000,000	971,030	Custodian
1.250%	1.250%		CASHGR-Muni Bond	03/09/17		11/01/18	360,000	360,000	357,930	Custodian
1.600%	1.600%		Lake City Bank - CD	03/22/17		03/22/19	245,000	245,000	244,179	Custodian
1.800%	1.800%		MDS-Muni Bond	03/22/17		03/15/20	1,000,000	1,000,000	989,060	Custodian
1.610%	1.610%	1.610%	FHLMC-Callable Coupon	03/27/17	03/27/18	12/27/19	1,000,000	1,000,000	988,130	Custodian

LVMWD Investment Report for the Month Ending January 31, 2018

Disc./Cpn Rate	Yield To Maturity	Yield To Call	Investment Type	Date Invested	Next Call Date	Date Matures	Book Value	Par Value	Market Value	Market Value Source
1.810%		1.810%	COTSCD-Muni Bond	04/19/17		08/01/18	545,000	545,000	543,479	Custodian
2.350%		2.350%	Goldman Sachs Bank - CD	06/21/17		06/21/22	245,000	245,000	243,481	Custodian
2.350%		2.350%	Sallie Mae Bank/Salt LK-CD	06/21/17		06/21/22	245,000	245,000	243,481	Custodian
2.125%		2.084%	FHLMC-Callable Coupon	08/09/17	12/29/17	06/29/22	1,000,050	1,000,000	974,850	Custodian
2.000%		2.000%	FHLB-Callable Coupon	08/10/17	08/10/20	08/10/22	1,000,000	1,000,000	972,500	Custodian
1.5%-Up		2.104%	FHLMC-Callable Coupon	08/16/17	06/29/18	06/29/22	1,000,300	1,000,000	978,600	Custodian
2.400%		2.400%	American Express - CD	08/29/17		08/29/22	245,000	245,000	242,462	Custodian
2.400%		2.400%	Capital One NA - CD	08/30/17		08/30/22	245,000	245,000	243,569	Custodian
1.750%		1.766%	FFCB-Bullet	09/13/17		09/13/22	999,250	1,000,000	963,360	Custodian
1.750%		1.750%	Neighbors FCU - CD	09/29/17		09/30/19	245,000	245,000	243,736	Custodian
1.700%		1.700%	Discover Bank - CD	10/04/17		10/04/19	245,000	245,000	243,510	Custodian
2.500%		2.604%	SFOFAC-Muni Bond	11/09/17		09/01/22	497,650	500,000	486,740	Custodian
2.230%		2.230%	FFCB-Callable Coupon	11/09/17	11/01/18	11/01/22	1,000,000	1,000,000	976,760	Custodian
2.300%		2.300%	FHLB-Callable Coupon	11/28/17	11/28/18	11/28/22	1,000,000	1,000,000	979,280	Custodian
2.050%		2.050%	BMW Bank - CD	11/29/17		11/30/20	245,000	245,000	243,214	Custodian
2.500%		2.500%	Wells Fargo Bank - CD	12/08/17		12/08/22	245,000	245,000	243,613	Custodian
2.550%		2.550%	NYSDEV-Muni Bond	12/21/17		03/15/22	1,000,000	1,000,000	984,380	Custodian
2.300%		2.300%	FHLMC-Callable Coupon	12/27/17	12/27/19	12/27/22	1,000,000	1,000,000	984,300	Custodian
2.200%		2.200%	Merrick Bank-CD	01/09/18		01/11/21	245,000	245,000	244,047	Custodian
2.650%		2.650%	Morgan Stanley Bank-CD	01/11/18		01/11/23	245,000	245,000	245,510	Custodian
2.130%		2.338%	FAMCA-Bullet	01/24/18		01/24/23	990,240	1,000,000	978,690	Custodian
			Sub-Total				40,526,320	40,424,453	39,685,688	
			Total Investments				\$44,034,625	\$43,924,453	\$43,183,403	

Note: Gov. Agency Coupon Notes will distribute interest every six month.

1-CPNRT=1.25% to 3/18; 1.75% to 9/19; 2.25% to 3/20; 3.5% to 9/20; thereafter 5.5%.

3-CPNRT=1% to 12/17; 1.25% to 12/18; 1.5% to 12/19; 2% to 6/20; 4% to 12/20; thereafter 6%.

5-CPNRT=1.3% to 5/19; 1.5% to 5/20; 2% to 11/20; 4% to 5/21; thereafter 6%.

7-CPNRT=1.5% to 6/18; thereafter 2.25%.

2-CPNRT=1.5% to 6/17; 1.625% to 6/18; 1.75% to 6/19; 2.0% to 6/20; thereafter 2.5%.

4-CPNRT=1.25% to 11/18; 1.5% to 5/20; 2% to 11/20; 4% to 5/21; thereafter 6%.

6-CPNRT=1.6% to 12/19; 1.75% to 6/20; 2% to 12/20; 2.5% to 6/21; thereafter 3%.

Interest earnings for the month were as followed:

Refunding Revenue Bonds - Reserve Fund (Bank of New York Mellon)	Amount Earned/Accrued	Current Yield
Investments	\$3,101	1.350%
Local Agency Investment Fund (LAIF)	60,451	1.720%
Blackrock Liquidity Fund - US Treasury Money Market Fund (Union Bank)	35,391	1.350%
Sweep Accounts (Wells Fargo Bank/Bank of New York Mellon)	28	0.940%
Total Earnings	1,466	1.171%

Schedule of Investment Balance Limitations (Per District investment policy)

The source of the market valuation is as followed:

Investments (Note 1)	Total Amount Invested	% of Total	Max. Limit Allowed
Refunding Revenue Bonds - Reserve Fund (Bank of New York Mellon/LAIF)	\$44,034,625	56.27%	no limit
Blackrock Liquidity Fund - US Treasury Money Market Fund (Union Bank)	2,756,000	3.52%	1 yr debt pmt.
Local Agency Investment Fund (LAIF)	16,200	0.02%	no limit
Total	\$47,806,825	40.19%	65,000,000

Note 1: The average weighted duration for investments, excluding LAIF, is 1,038 days, which is under the assumption that callable coupons will not be called and will be held until maturity.
 Note 2: In January 2018, Joint Powers Authority's participation in investment is \$6,210,811.36, of which \$3,457,439.52 (or 55.66%) belongs to LV.

LVMWD Investment Report for the Month Ending January 31, 2018

Bank Account Balances as of January 31, 2018:

Bank Name	Account Type	Amount
Wells Fargo Bank	Checking	\$151,846 (Note 3)
Wells Fargo Bank	Sweep	579,544
Bank of New York Mellon	Money Market	7,821
	Total	<u>\$739,211</u>

Note 3: This is bank balance without adjusting for outstanding checks. The total amount of outstanding checks is unavailable at the time of reporting.

"All District investments are included in this report and all investments, except those relating to debt issues and deferred compensation programs funds, conform to District investment policy. All investment transactions within the period covered by this report, except for the exceptions noted above, conform to District investment policy. Deferred compensation program funds are not included in this report; their investment is directed by individual employees participating in the deferred compensation program and not by the District. Debt issue funds are included in this report; their investment is controlled by specific provisions of the issuance documents and not by the District."

"The deposits and investments of the District safeguard the principal and maintain the liquidity needs of the District, providing the District with the ability to meet expenditure requirements for the next six months. The maturity dates are compatible with foreseeable cash flow requirements. The deposits and investments can be easily and rapidly converted into cash without substantial loss of value."

Approved for March 13, 2018 Agenda:



David W. Pedersen, General Manager

I HEREBY CERTIFY THAT THE FOREGOING IS TRUE AND CORRECT

TO THE BEST OF MY KNOWLEDGE

Lee Renger, Treasurer

Definitions

- Disc./Cpn Rate – The yield paid by a fixed income security.
- Yield to Call (YTC) – The rate of return of a security held to call when interest payments, market value and par value are considered.
- Yield to Maturity (YTM) – The rate of return of a security held to maturity when interest payments, market value and par value are considered.
- Bullet – A fixed income security that cannot be redeemed by the issuer until the maturity date.
- Callable – A fixed income security that can be redeemed by the issuer before the maturity date.
- Book Value – The price paid for the security.
- Par Value – The face value of a security.
- Market Value – The current price of a security.
- Custodian – The financial institution that holds securities for an investor.

Investment Abbreviations

- FHLB – Federal Home Loan Bank
- FHLMC – Federal Home Loan Mortgage Corporation (Freddie Mac)
- FNMA – Federal National Mortgage Association (Fannie Mae)
- FFCB – Federal Farm Credit Bank
- FAMCA – Federal Agricultural Mortgage Corporation
- Bonds
 - AMAWTR – Amador Water Agency
 - CAL ST – State of California
 - CASHGR – California State University
 - CASPWR – State of California Department of Water Resources
 - CON ST – State of Connecticut
 - COTSCD - Cotati-Rohnert Park Unified School District
 - MDS – State of Maryland
 - MOUSCD – Mountain View Unified School District
 - NEWSCD – Newark, CA Unified School District
 - NYSDEV – New York State Urban Development Revenue Bond
 - SCVWTR – Santa Clara Valley Water District
 - SFOFAC – City and County of San Francisco Community Facilities District

LVMWD CASH ANALYSIS - January 31, 2018

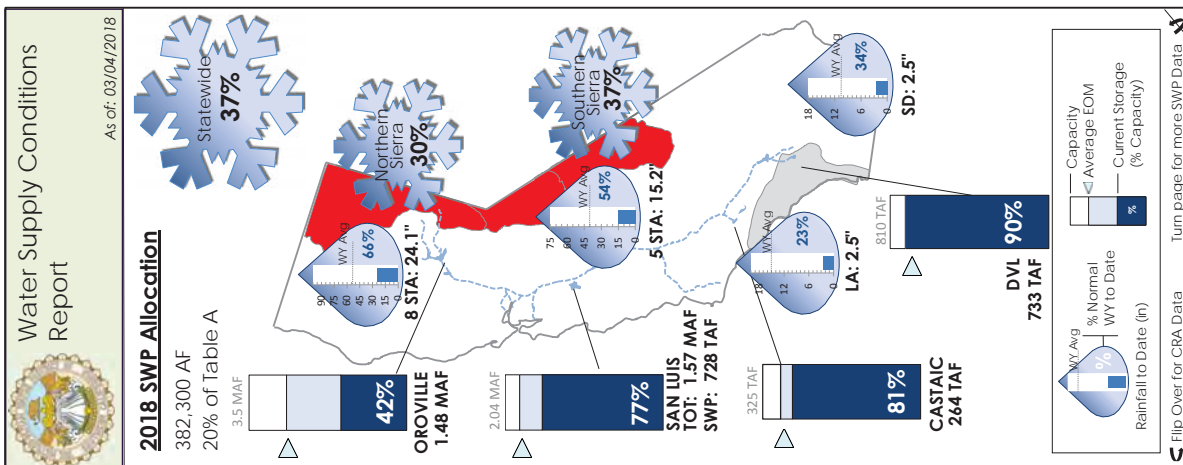
	Restricted Cash	Cash Held by Policy	Policy Requirement	Over (Short) Policy By Enterprise
101 - Potable Water Operations		7,617,407	8,376,511	
201 - Potable Water Construction	(1,654,647)	1,063,518	13,020,658	
301 - Potable Water Replacement		7,750,000	8,000,000	
603 - Rate Stabilization Fund				
Total Potable Water	(1,654,647)	16,430,924	29,397,169	(\$14,620,891.27)
102 - Recycled Water Operations*		9,470,146	765,534	
203 - Recycled Water Construction	(815,933)	2,335,154	2,319,566	
302 - Recycled Water Replacement*				
Total Recycled Water	(815,933)	11,805,299	3,085,100	\$7,904,266.99
130 - Sanitation Operations*		20,702,112	2,959,797	
230 - Sanitation Construction	(1,087,815)	9,443,754	11,408,452	
330 - Sanitation Replacement*				
Total Sanitation	(1,087,815)	30,145,866	14,368,249	\$14,689,802.37
606 & 607 - Refunding Revenue Bonds - Reserve Fund	2,763,821			
701 - Vested Sick Leave Reserve	1,408,487			
720 - Insurance Reserve		7,392,245	7,378,555	\$13,690
JPA	6,907,655			
Prepaid Connection Fees & Undistributed Interest	5,844,067			
<i>Subtotal</i>	<u>13,365,637</u>	<u>65,774,334</u>		
TOTAL		79,139,971		

Financial Policy - Cash required to comply with District's adopted Financial Policy.

Restricted Cash - Revenue restricted to a particular purpose.

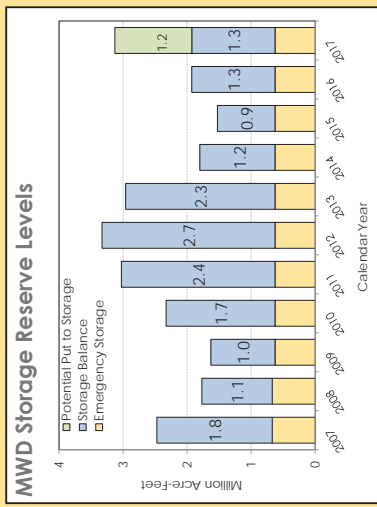
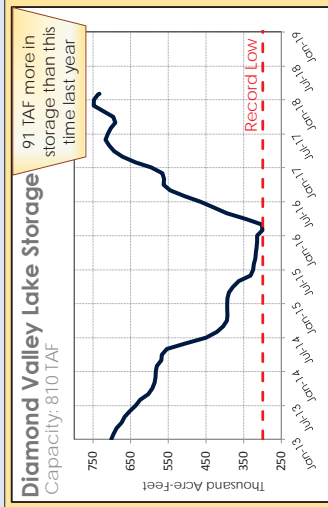
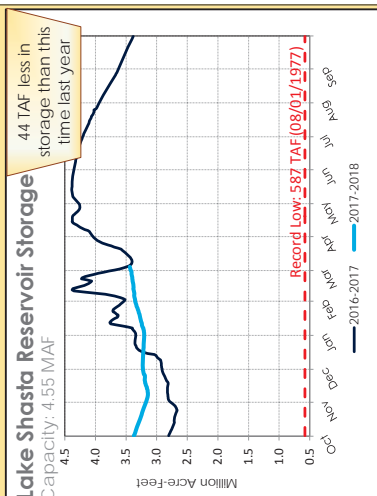
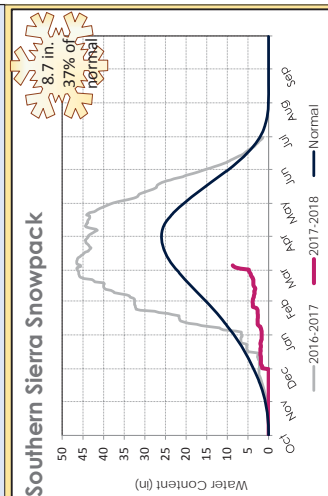
Bond Covenants - Money relating to bond financing that is restricted in use and required by promises made in bond documents.

Funds are reconciled at year-end.



Highlights

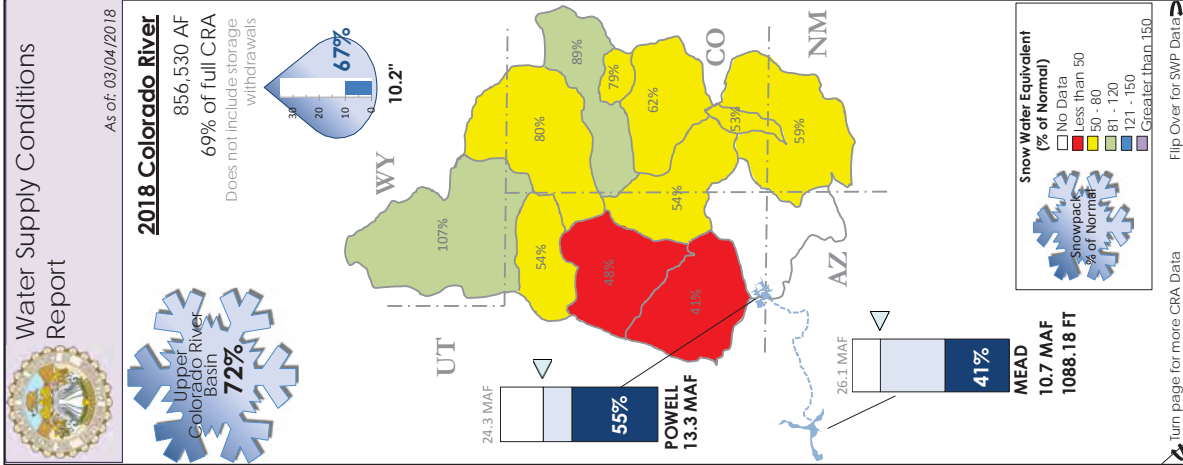
- Statewide snowpack is at 37% of normal
- Sacramento River Runoff forecast is 66% of normal
- Snowpack in the Upper Colorado River Basin is 72% of normal
- Lake Powell inflow forecast is at 55% of normal



This report is produced by the Water Resource Management Group and contains information from various federal, state, and local agencies. The Metropolitan Water District of Southern California cannot guarantee the accuracy or completeness of this information. Readers should refer to the relevant state, federal, and local agencies for additional or for the most up to date water supply information. Reservoirs, lakes, aqueducts, maps, watersheds, and all other visual representations on this report are not drawn to scale.

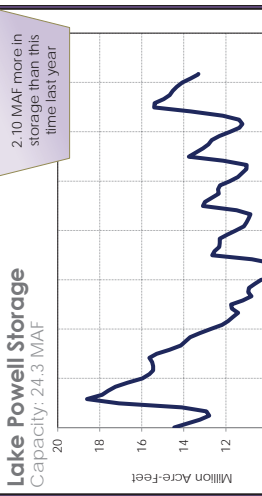
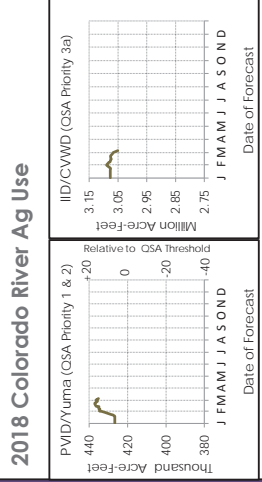
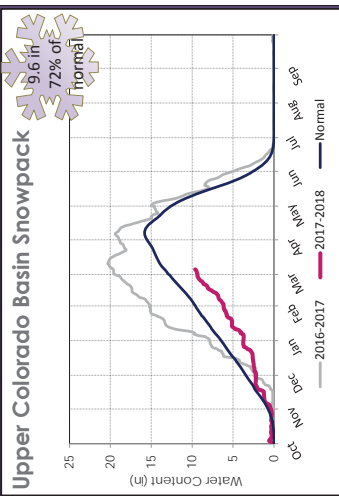
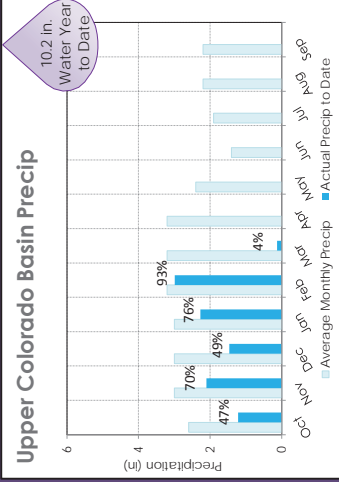
<https://www.mwdh2o.com/MSCR>

This report is best printed double-sided on legal size paper (8.5" x 14") and folded in quarters.



Colorado River Resources

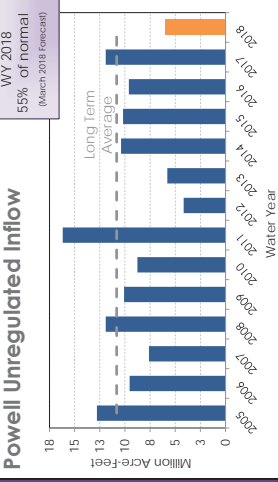
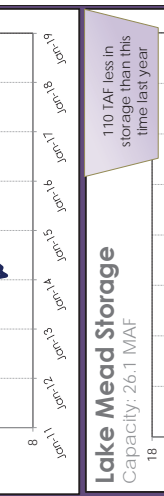
As of: 03/04/2018



Lake Mead Shortage/Surplus Outlook

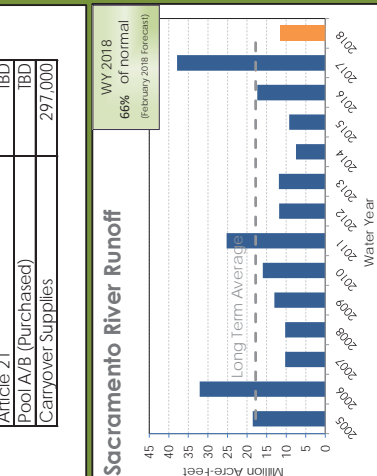
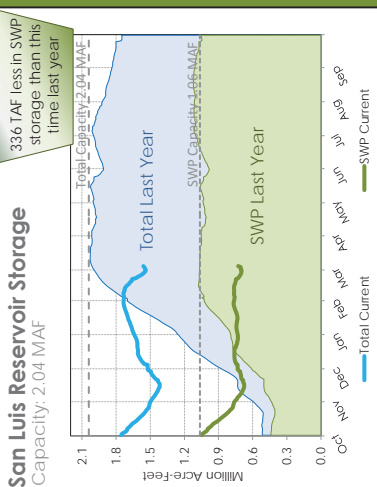
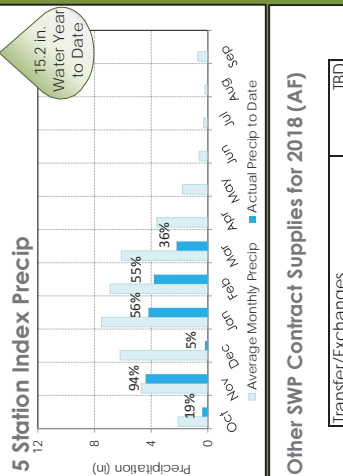
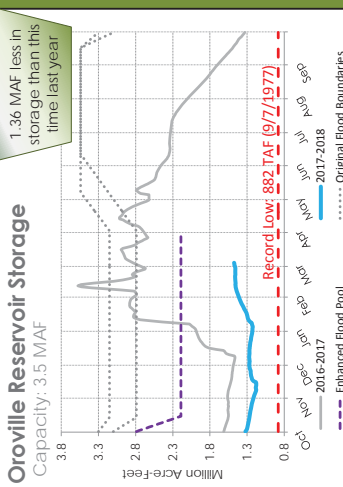
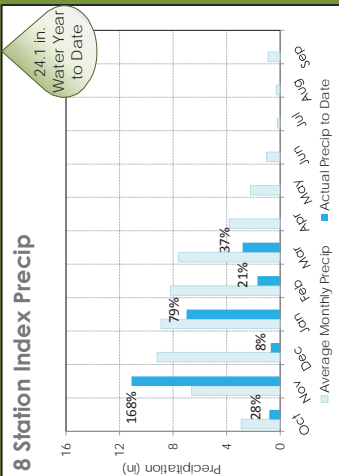
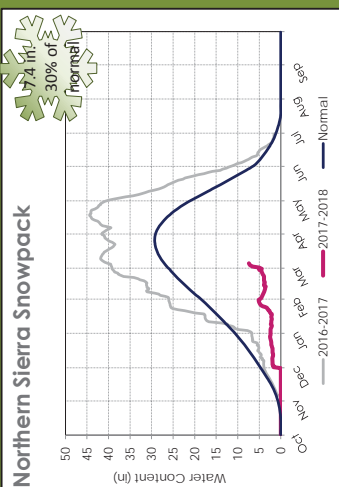
	2018	2019	2020	2021	2022
Shortage	0%	17%	49%	58%	63%
Surplus	0%	0%	1%	5%	8%

Likelihood based on results from the January 2018 USBR MITOM CRSS model run.

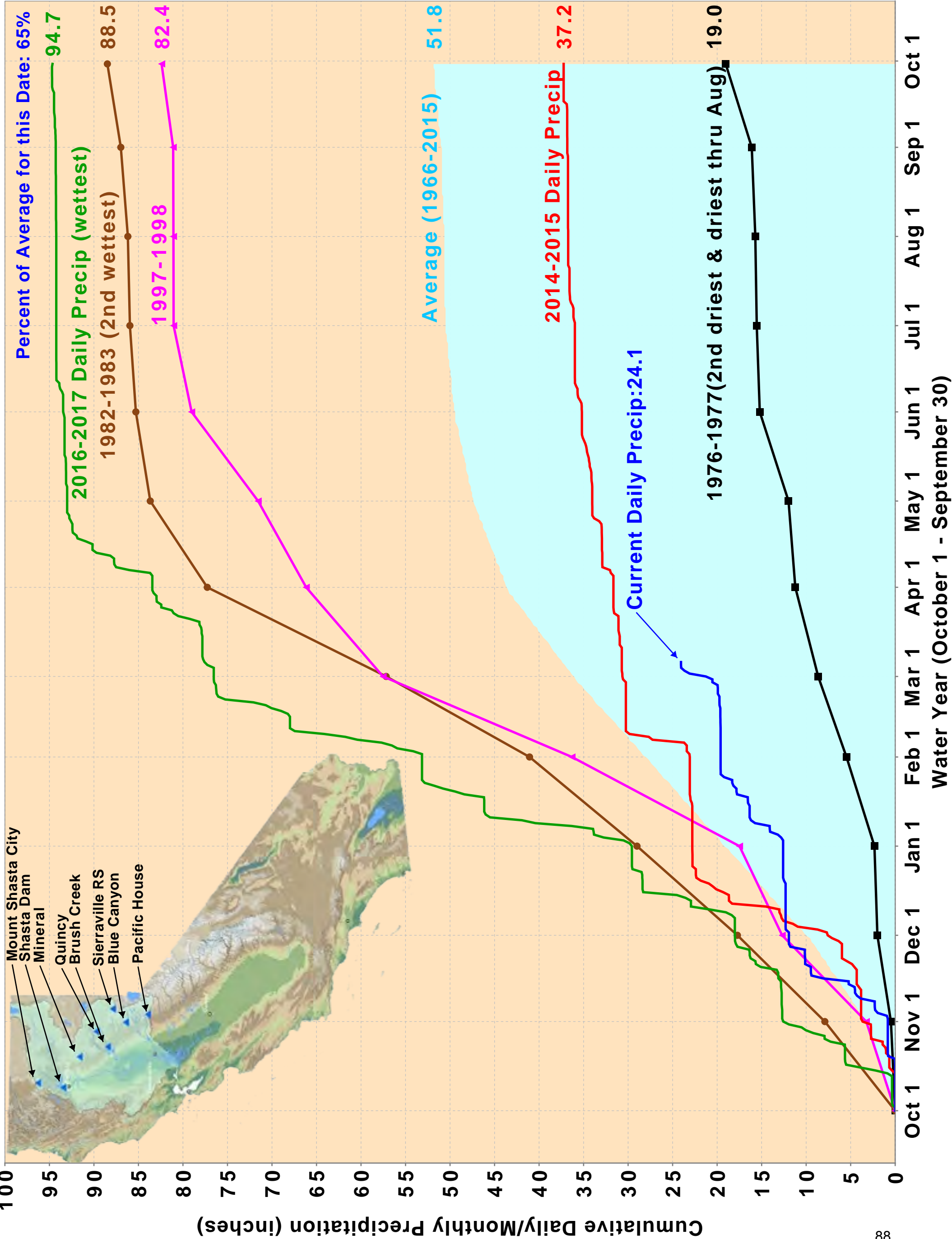


State Water Project Resources

As of: 03/04/2018



North Sierra Precipitation: 8-Station Index, March 06, 2018

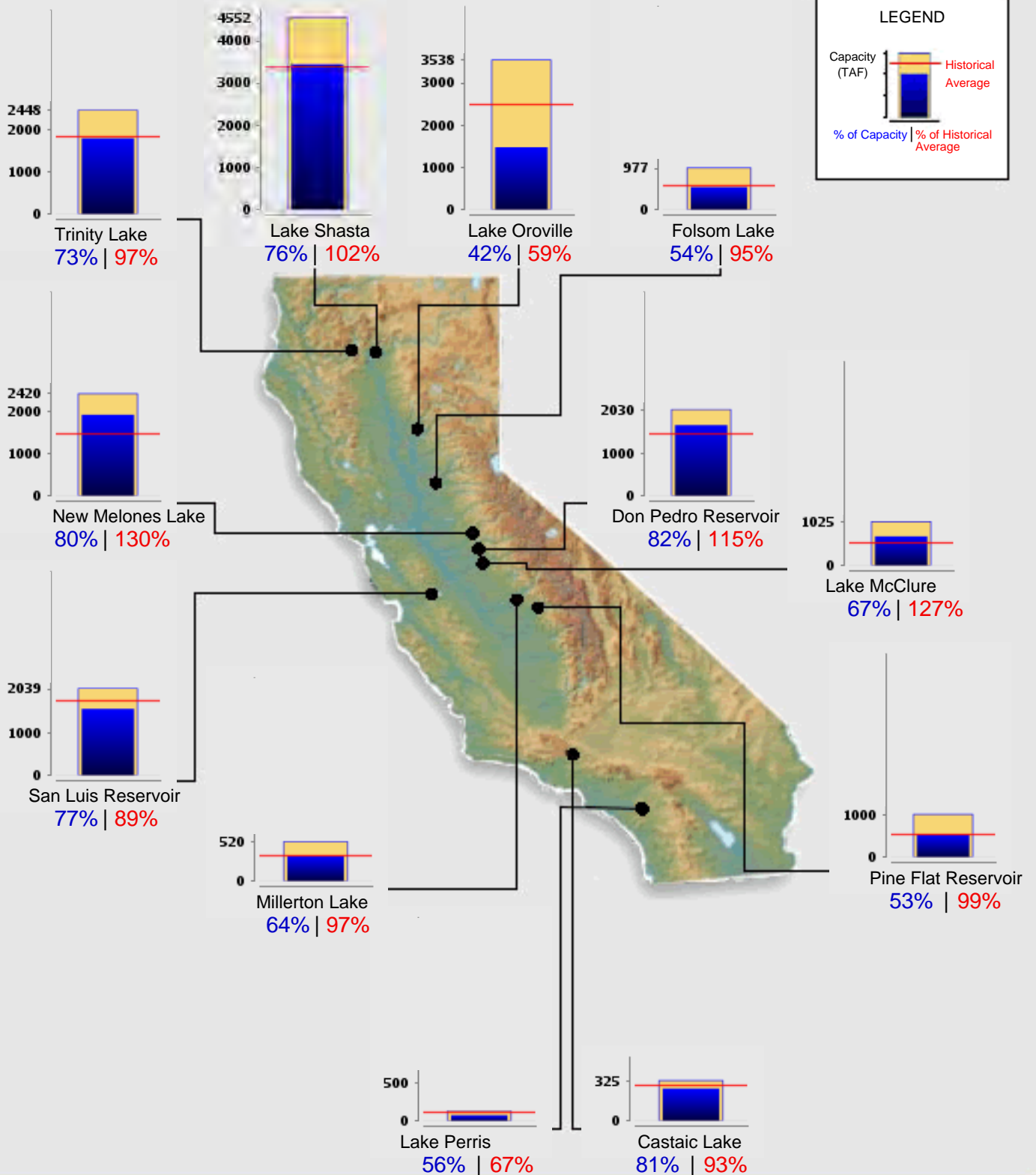




Reservoir Conditions

Ending At Midnight - March 5, 2018

CURRENT RESERVOIR CONDITIONS





Statewide Summary of Snow Water Content

Current Regional Snowpack from Automated Snow Sensors

% of April 1 Average / % of Normal for This Date



NORTH	
Data as of March 5, 2018	
Number of Stations Reporting	27
Average snow water equivalent (Inches)	7.4
Percent of April 1 Average (%)	28
Percent of normal for this date (%)	30

CENTRAL	
Data as of March 5, 2018	
Number of Stations Reporting	39
Average snow water equivalent (Inches)	11.5
Percent of April 1 Average (%)	39
Percent of normal for this date (%)	43

SOUTH	
Data as of March 5, 2018	
Number of Stations Reporting	28
Average snow water equivalent (Inches)	8.7
Percent of April 1 Average (%)	33
Percent of normal for this date (%)	37

STATE	
Data as of March 5, 2018	
Number of Stations Reporting	94
Average snow water equivalent (Inches)	9.5
Percent of April 1 Average (%)	34
Percent of normal for this date (%)	37

Statewide Average: 34% / 37%

Data as of March 5, 2018



March 13, 2018 LVMWD Regular Board Meeting

TO: Board of Directors

FROM: Facilities & Operations

Subject : Reclassification of Administrative Services Coordinator Position

SUMMARY:

With the resignation of the District's Administrative Services Coordinator (ASC) in October 2017, staff took the opportunity to evaluate the administrative needs of the Facilities and Operations Department as compared to the duties of the position. The ASC assists the Department with budget preparation, purchasing and some regulatory compliance functions. In addition, the ASC performs high-level complex analyses for special projects such as required for the *2015 Potable Water, Recycled Water and Sanitation Rate Study* and *2016 Water, Recycled Water, and Sanitation Capacity Fee Study*. Looking forward, staff anticipates the Department will need more support with administrative activities and less for high-level complex analyses, which distinguish the ASC position from other positions. As a result, staff recommends reclassifying the ASC position to a Management Analyst I/II position.

RECOMMENDATION(S):

Reclassify an existing Administrative Services Coordinator position, Salary Grade M83, to a Management Analyst I/II position, Salary Grade M59/74.

FISCAL IMPACT:

Yes

ITEM BUDGETED:

Yes

FINANCIAL IMPACT:

The reclassification would result in a long-term annual cost-savings of \$13,011.28, or approximately 7%. The short-term cost-savings could be substantially higher, depending on the level at which the position is filled.

DISCUSSION:

The Facilities and Operations Department is the largest organizational group at the District and responsible for the operation and maintenance of the potable water, recycled water and sanitation systems, as well as the planning, engineering and construction of facilities. The Department generates the most purchasing activity and budget expenditures. Also, the majority of District's regulatory compliance activities fall under the Department's responsibility. A significant amount of administrative support is required by the Department to plan and track its many functions.

Traditionally, an Administrative Service Coordinator (ASC) provided the Department with assistance on budget preparation, purchasing and some regulatory compliance functions, in addition to performing high-level complex analyses. In recent years, high-level complex analyses were required for a variety of efforts including the *2015 Potable Water, Recycled Water and Sanitation Rate Study* and *2016 Water, Recycled Water, and Sanitation Capacity Fee Study*. However, staff anticipates that the Department's needs are shifting from high-level complex analyses, which distinguish the ASC position from other positions, to more traditional administrative functions. As a result, staff believes that the Department's needs are better matched to the job duties of a Management Analyst I/II.

GOALS:

Ensure Effective Utilization of the Public's Assets and Money

Prepared by: David R. Lippman, P.E., Director of Facilities and Operations



March 13, 2018 LVMWD Regular Board Meeting

TO: Board of Directors

FROM: Facilities & Operations

**Subject : Rancho Las Virgenes Composting Facility Rain Gutter Replacement:
Authorization of Purchase Order**

The Las Virgenes-Triunfo Joint Powers Authority (JPA) approved funding for this matter in the JPA Budget. This recommendation is before the LVMWD Board, as the Administering Agent of the JPA, as authorized by the JPA Agreement.

SUMMARY:

The Rancho Las Virgenes Composting Facility was placed in service 24 years ago in 1994. As the facility has aged, the rain gutters and downspouts on the buildings have deteriorated to the point that they require replacement. Staff solicited bids from a variety of firms that perform rain gutter and sheet metal work over a period of several months. However, due to the large quantity of rain gutter, height of the buildings and specialized configuration, only one bid was received from Elite Sheet Metal and Rain Gutter Company. Staff recommends issuing a purchase order to Elite Sheet Metal and Rain Gutter Company, in the amount of \$128,290, to complete the work.

RECOMMENDATION(S):

Waive the formal bidding process, and authorize the General Manager to issue a purchase order, in the amount of \$128,290, to Elite Sheet Metal and Rain Gutter Company for the replacement of deteriorated rain gutters and downspouts at the Rancho Las Virgenes Composting Facility.

FISCAL IMPACT:

Yes

ITEM BUDGETED:

Yes

FINANCIAL IMPACT:

The adopted Fiscal Year 2017-18 JPA Budget provided \$132,000 for the work. No additional appropriation is required. The cost of the project will be allocated 70.6% to LVMWD and 29.4% to Triunfo Sanitation District.

DISCUSSION:

The rain gutters and downspouts at the Rancho Las Virgenes Composting Facility have deteriorated to the point that they require replacement. Attached are photos that illustrate the condition of the rain gutters. The scope of work consists of removing and disposing of the old rain gutter for all seven buildings at the facility and installing a total of 4,910 linear feet of new rain gutters and downspouts.

Staff solicited bids from a variety of firms that perform rain gutter and sheet metal work over a period of several months without any response. The large quantity of rain gutter and height of several of the buildings deterred most firms from submitting a bid. In addition, the rain gutters are larger and deeper than typical commercial installations and require custom sheet metal fabrication. Fortunately, staff identified Elite Sheet Metal and Rain Gutter Company as a potential firm to perform the work and received a bid, in the amount of \$128,290. The cost of the work is approximately 3% below the budgeted amount, and staff believes the fee is reasonable.

GOALS:

Construct, Manage and Maintain All Facilities and Provide Services to Assure System Reliability and Environmental Compatibility

Prepared by: Brett Dingman, Water Reclamation Manager

ATTACHMENTS:

Proposal from Elite Sheet Metal and Rain Gutter Company

Photo 1 of Deteriorated Rain Gutter

Photo 2 of Deteriorated Rain Gutter

Elite Sheet Metal And Rain Gutter Company

Estimate

PO Box 635

Lake Elizabeth,

CA,93532-0635

Office 866-980-6070

Cell 661-547-2495

Estimate # 202809

Date 2/17/2018



Bill To

Las Virgenes Water District
 4232 las virgenes rd
 calabajas,ca 91302
 robert 818-251-2347

Lic # 932169

Terms	Due Date	Rep	Project
Progress payments	2/17/2018	J	

Item	DESCRIPTION	Total
	Inclusions	
gutters and downspouts	3,018' of 6'' ogee pre painted seamless aluminum rain gutter or 5'' pre painted seamless aluminum box rain gutter (color TBD)	75,450.00
gutters and downspouts	1,892' of 3''x4'' bonderized smooth downspout or 3''x4'' pre painted corrugated aluminum downspouts	37,840.00
gutters and downspouts	removal and haul away of existing rain gutter and downspout system (high back rain gutter)	10,000.00
gutters and downspouts	boom lift rental	5,000.00
sheet metal	includes 30 concrete splash blocks	0.00
	exclusions	
	screens	
	any item or footage not listed under inclusions	
	job was bid using the Davis beacon wage rate (prevailing wage)	

Total \$128,290.00

Date

Title

Signature



Toll Free: 866.980.6070
Office: 661.724.0792



Accepting All Major Credit Cards
Fees Will Apply

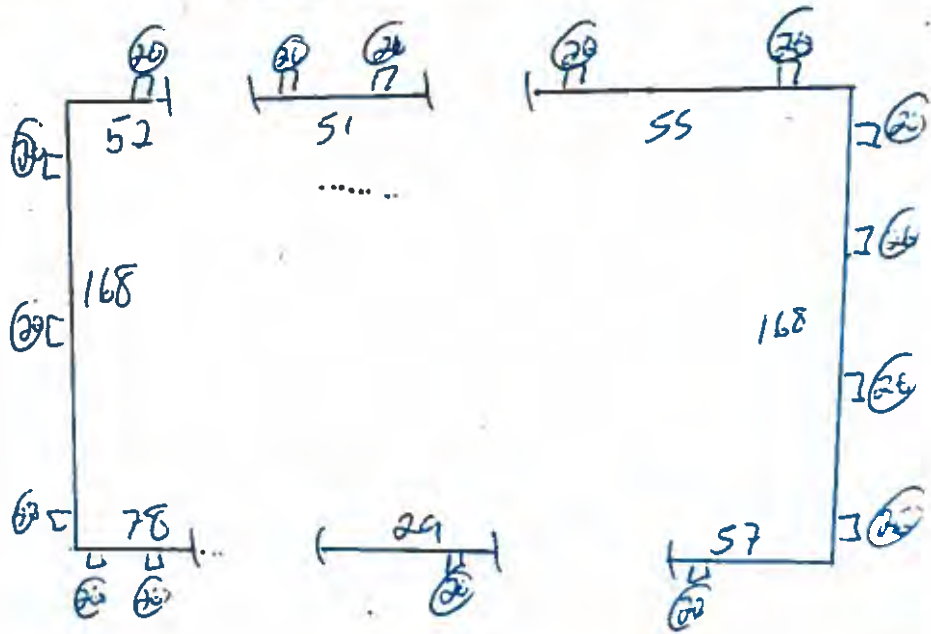
Proposal and Contract

Date of Estimate: 3-17-18 Time: _____ a.m. p.m. Work / Fax # (____) _____
 Customer Name: LAS VIRGENES VAIC PAR Home # (____) _____ Cell # (818) 251-2347
 Address: _____ City: _____ Zip: _____
 Job Address: 4232 LAS VIRGENES RD City: CALABASAS Zip: 91302

Qty.	Materials	Color	Unit Price	Amount	Miscellaneous
	Rain gutters				
	Downspouts				
	More				
TOTAL:					TOTAL:

GUTTER TYPE	
<input type="checkbox"/>	Aluminum
<input type="checkbox"/>	Steel
<input type="checkbox"/>	Copper
DOWNSPOUT TYPE	
<input type="checkbox"/>	Aluminum
<input type="checkbox"/>	Steel
<input type="checkbox"/>	Copper

DESCRIPTION OF WORK:



TERMS AND CONDITIONS: All work performed is guaranteed for one year from date of completion.
ADDITIONAL SERVICES AND MATERIALS: If customer requests services and/or materials altering or modifying those listed above, it will be furnished by Elite Rain gutters & Sheet Metal Co at its established prices in addition to the contract price.
CLEANUP: Upon completion of the work under the contract, Elite Rain gutters & Sheet Metal Co shall remove from the site all temporary debris, equipment and waste incident to its operation.
CRAFTSMANSHIP-Our First Priority: Elite Rain gutters & Sheet Metal Co shall use only the best material and only new material unless otherwise specified within the contract. Elite Rain gutters & Sheet Metal Co shall use the utmost care in working around or on the following: television antennas, guide wires, wiring, cables, conduits, intercoms, security components, fire sprinklers, solar panels, and any/all types of roofing including shingles or tiles. Nonetheless, Elite Rain gutters & Sheet Metal Co is not to be held liable for any damages to the aforementioned type items.

I agree with the above terms and conditions: _____
 Signature _____ Date _____

Deposit: \$ _____ Balance Due: \$ _____ Payment Due Upon Job Completion
 Date Scheduled: _____ Completion Date: _____
 Time: _____



Contract # 163

Estimated 202504

Lic # 932165

Toll Free: 866.980.6070
Office: 661.724.0792



Accepting All Major Credit Cards
Fees Will Apply

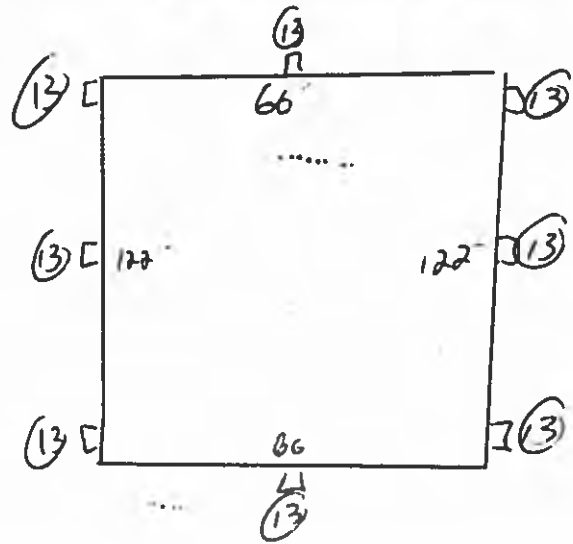
Proposal and Contract

Date of Estimate: 3-17-18 Time: _____ a.m. p.m. Work / Fax #: (____) _____
 Customer Name: LAS VIRGENES VAIC PAR HOMER (____) Cell# (818) 251-2347
 Address: _____ City: _____ Zip: _____
 Job Address: 4232 LAS VIRGENES RD City: CALABASAS Zip: 91302

Qty.	Materials	Color	Unit Price	Amount	Miscellaneous	
376	Rain gutters					
104	Downspouts					
	Misc					
TOTAL:					TOTAL:	

GUTTER TYPE	
<input type="checkbox"/>	Aluminum
<input type="checkbox"/>	Steel
<input type="checkbox"/>	Copper
DOWNSPOUT TYPE	
<input type="checkbox"/>	Aluminum
<input type="checkbox"/>	Steel
<input type="checkbox"/>	Copper

DESCRIPTION OF WORK:



TERMS AND CONDITIONS: All work performed is guaranteed for one year from date of completion.
ADDITIONAL SERVICES AND MATERIALS: If customer requests services and/or materials other than those listed above, it will be furnished by Elite Rain gutters & Sheet Metal Co at its established price in addition to the contract price.
CLEANUP: Upon completion of the work under the contract, Elite Rain gutters & Sheet Metal Co shall remove from the site all temporary debris, equipment and waste incident to its operation.
CRAP REMOVAL-Our First Priority: Elite Rain gutters & Sheet Metal Co shall use only the best material and only new material unless otherwise specified within the contract. Elite Rain gutters & Sheet Metal Co shall use the utmost care in working around or on the following: television antennas, guide wires, lead wires, wiring, cables, conduits, intercoms, security components, the sprinklers, color panels, and any/all types of roofing including shingles or tiles. Nonetheless, Elite Rain gutters & Sheet Metal Co is not to be held liable for any damages to the aforementioned type items.

I agree with the above terms and conditions: _____
 Signature _____ Date _____

Deposit: \$ _____ Balance Due: \$ _____ Payment Due Upon Job Completion
 Date Scheduled: _____ Completion Date: _____ Time: _____



Compost Reactor BIDS

Estimated 202809

Lic # 932169

Toll Free: 866.980.6070

Office: 661.724.0792



Accepting All Major Credit Cards With Apply

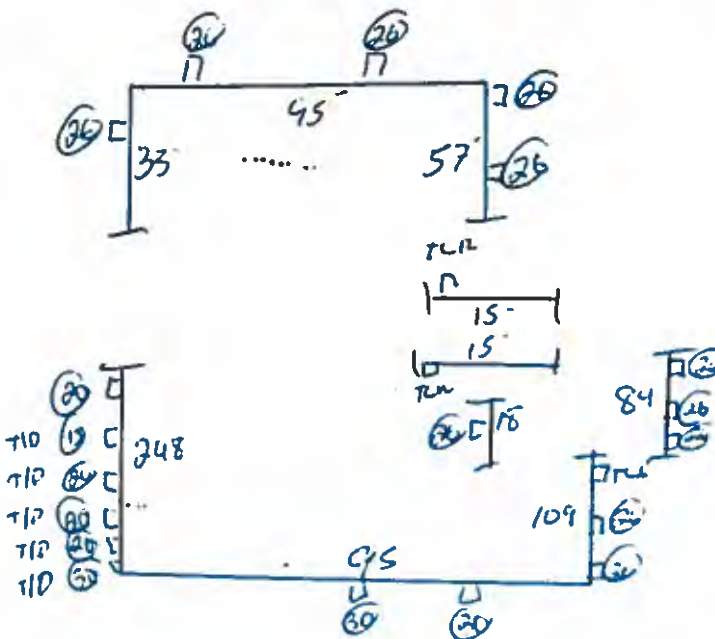
Proposal and Contract

Date of Estimate: 3-17-1E Time: _____ a.m. p.m. Work / Fax # (_____) _____
 Customer Name: LAS VIRGENES VAIGI PAR HOMER (_____) Call (818) 251-2347
 Address: _____ City: _____ Zip: _____
 Job Address: 4233 LAS VIRGENES RD City: CALABASAS Zip: 91302

Qty.	Materials	Color	Unit Price	Amount	Miscellaneous
761	Rain gutters				
603	Downspouts				
	Misc				
TOTAL:					TOTAL:

GUTTER TYPE	
<input type="checkbox"/>	Aluminum
<input type="checkbox"/>	Steel
<input type="checkbox"/>	Copper
DOWNSPOUT TYPE	
<input type="checkbox"/>	Aluminum
<input type="checkbox"/>	Steel
<input type="checkbox"/>	Copper

DESCRIPTION OF WORK:



TERMS AND CONDITIONS: All work performed is guaranteed for one year from date of completion.
ADDITIONAL SERVICES AND MATERIALS: If customer requests services and/or materials adding or modifying those listed above, it will be furnished by Elite Rain gutters & Sheet Metal Co at its established prices in addition to the contract price.
CLEANUP: Upon completion of the work under the contract, Elite Rain gutters & Sheet Metal Co shall remove from the site all temporary debris, equipment and waste incident to its operation.
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I agree with the above terms and conditions: _____
 Signature _____ Date _____
 Payment Due Upon Job Completion
 Deposit: \$ _____ Balance Due: \$ _____ Completion Date: _____
 Date Scheduled: _____ Time: _____



Maintenance Building

Estimate # 202509

Lic # 932169

Toll Free: 866.980.6070

Office: 661.724.0792



Accepting All Major Credit Cards
Fees Will Apply

Proposal and Contract

Date of Estimate: 3-17-18 Time: _____ a.m. p.m. Work / Fax # (_____) _____

Customer Name: LAS VIRGENES VAICL Par Home# (_____) _____ Cell# (818) 251-2347

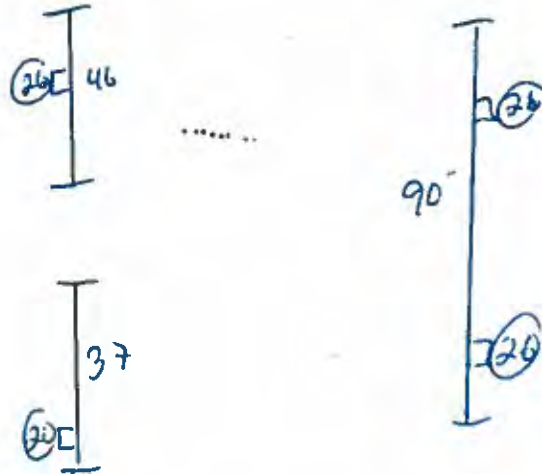
Address: _____ City: _____ Zip: _____

Job Address: 4232 LAS VIRGENES RD City: CALABASAS Zip: 91302

Qty.	Materials	Color	Unit Price	Amount	Miscellaneous
173	Rain gutters				
104	Downspouts				
	Misc.				
TOTAL:					TOTAL:

GUTTER TYPE	
<input type="checkbox"/>	Aluminum
<input type="checkbox"/>	Steel
<input type="checkbox"/>	Copper
DOWNSPOUT TYPE	
<input type="checkbox"/>	Aluminum
<input type="checkbox"/>	Steel
<input type="checkbox"/>	Copper

DESCRIPTION OF WORK:



TERMS AND CONDITIONS: All work performed is guaranteed for one year from date of completion.
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I agree with the above terms and conditions: _____ Signature _____ Date _____

Payment Due Upon Job Completion

Deposit: \$ _____ Balance Due: \$ _____ Completion Date: _____

Date Scheduled: _____ Time: _____

Amendment / DEVIATIONS Bids

Estimated 202809

Lic # 932166



Toll Free: 866.980.6070
Office: 661.724.0792



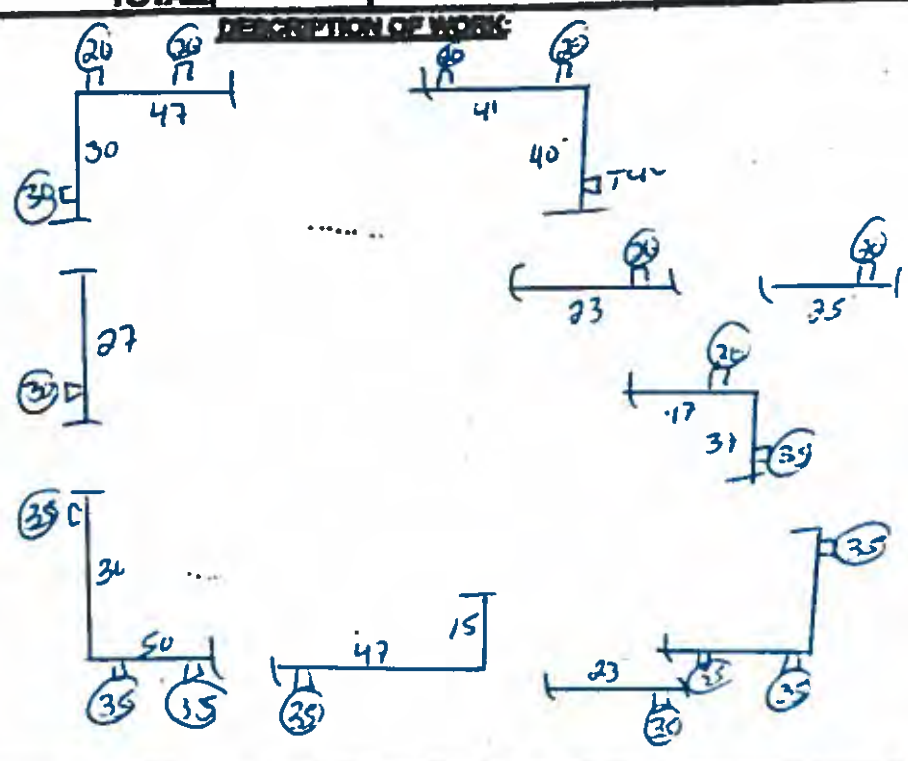
Accepting All Major Credit Cards
Fees Will Apply

Proposal and Contract

Date of Estimate: 3-17-18 Time: _____ a.m. p.m. Work / Fax # (____) _____
 Customer Name: LAS VIRGENES VAIGLIERA Home# (____) _____ Cell# (918) 351-2347
 Address: _____ City: _____ Zip: _____
 Job Address: 4232 LAS VIRGENES RD City: CALABASAS Zip: 91302

Qty.	Materials	Color	Unit Price	Amount	Miscellaneous
625	Rain gutters				
557	Downspouts				
	Misc				
TOTAL:					TOTAL:

GUTTER TYPE	
<input type="checkbox"/>	Aluminum
<input type="checkbox"/>	Steel
<input type="checkbox"/>	Copper
DOWNSPOUT TYPE	
<input type="checkbox"/>	Aluminum
<input type="checkbox"/>	Steel
<input type="checkbox"/>	Copper



TERMS AND CONDITIONS: All work performed is guaranteed for one year from date of completion.
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I agree with the above terms and conditions: _____
 Signature _____ Date _____

Payment Due Upon Job Completion
 Deposit: \$ _____ Balance Due: \$ _____ Completion Date: _____
 Date Scheduled: _____ Time: _____

DIGESTOR BLDG

Estimated 207800

Lic # 932169



Toll Free: 866.980.6070

Office: 661.724.0792



Accepting All Major Credit Cards
Fees Will Apply

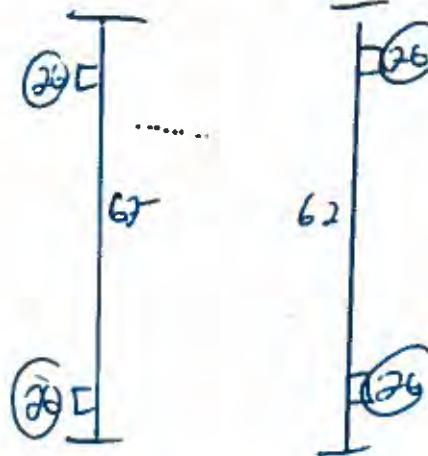
Proposal and Contract

Date of Estimate: 3-17-1E Time: _____ a.m. p.m. Work / Fax # (_____) _____
 Customer Name: LAS VIRGENES WAIC PAR HOMER Home # (_____) _____ Cell # (818) 251-2347
 Address: _____ City: _____ Zip: _____
 Job Address: 423 1/2 LAS VIRGENES RD City: CALABASAS Zip: 91302

Qty.	Materials	Color	Unit Price	Amount	Miscellaneous	
124	Rain gutters					
104	Downspouts					
	Meters					
TOTAL:					TOTAL:	

GUTTER TYPE	
<input type="checkbox"/>	Aluminum
<input type="checkbox"/>	Steel
<input type="checkbox"/>	Copper
DOWNSPOUT TYPE	
<input type="checkbox"/>	Aluminum
<input type="checkbox"/>	Steel
<input type="checkbox"/>	Copper

DESCRIPTION OF WORK:



TERMS AND CONDITIONS: All work performed is guaranteed for one year from date of completion.
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I agree with the above terms and conditions: _____
 Signature _____ Date _____

Deposit: \$ _____ Balance Due: \$ _____ Payment Due Upon Job Completion
 Date Scheduled: _____ Completion Date: _____
 Time: _____

Energy Recovery Bldg



Estimate # 202809

Lic # 932166

Toll Free: 866.980.6070
Office: 661.724.0792



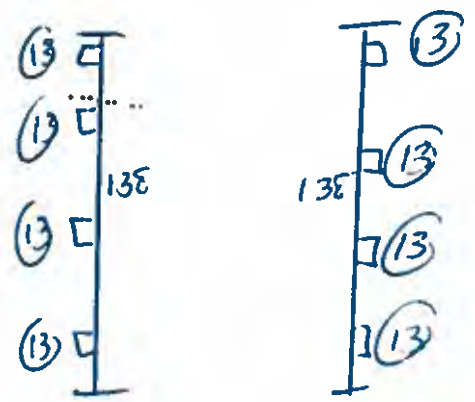
Proposal and Contract

Date of Estimate: 3-17-18 Time: _____ a.m. p.m. Work / Fax # (_____) _____
 Customer Name: LAS VIRGENES VAIC PAR Home# (_____) _____ Cell# (918) 251-2347
 Address: _____ City: _____ Zip: _____
 Job Address: 4233 LAS VIRGENES RD City: CALABASAS Zip: 91302

Qty.	Materials	Color	Unit Price	Amount	Miscellaneous		
376	Rain gutters						
104	Downspouts						
	Misc						
TOTAL:							TOTAL:

GUTTER TYPE	
	Aluminum
	Steel
	Copper
DOWNSPOUT TYPE	
	Aluminum
	Steel
	Copper

DESCRIPTION OF WORK:



TERMS AND CONDITIONS: All work performed is guaranteed for one year from date of completion.
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LIABILITY: Our First Priority: Elite Rain gutters & Sheet Metal Co shall use only the best material and only new material unless otherwise specified within the contract. Elite Rain gutters & Sheet Metal Co shall use the utmost care in working around or on the following: television antennas, guide wires, lead wires, wiring, cables, conduits, intercoms, security components, fire sprinklers, solar panels, and any/all types of roofing including shingles or tiles. Nevertheless, Elite Rain gutters & Sheet Metal Co is not to be held liable for any damages to the aforementioned type items.

I agree with the above terms and conditions: _____
Signature Date

Payment Due Upon Job Completion

Deposit: \$ _____ Balance Due: \$ _____ Completion Date: _____
 Date Scheduled: _____ Time: _____







March 13, 2018 LVMWD Regular Board Meeting

TO: Board of Directors

FROM: Facilities & Operations

Subject : Annual Bioassessment Monitoring Report: Approval of Purchase Order

The Las Virgenes-Triunfo Joint Powers Authority (JPA) approved funding for this matter in the JPA Budget. This recommendation is before the LVMWD Board for action, acting as the Administering Agent of the JPA, as authorized by the JPA Agreement.

SUMMARY:

Since 2006, the JPA has submitted an annual bioassessment monitoring report to the Los Angeles Regional Water Quality Control Board as required by Tapia's NPDES Permit. The report is intended to assess the "eco-health of the stream" by measuring the physical condition of the receiving waters and their biological communities. The work involves sampling and characterizing the habitat potential of the creek, as well as identifying and quantifying the species of benthic macroinvertebrates and algae at eight different receiving water stations.

In 2010, new requirements were established for the JPA to conduct sampling and taxonomic identification of algal biomass taken from the substrate. This task is labor intensive and requires the use of specialized consultants and laboratories. As a result, the overall cost of the bioassessment monitoring has increased. The cost of the 2017 bioassessment monitoring report is \$44,652.

RECOMMENDATION(S):

Authorize the General Manager to approve a purchase order to Aquatic Bioassay Consulting Laboratories, Inc., in the amount of \$44,652, for the annual bioassessment monitoring report.

FISCAL IMPACT:

Yes

ITEM BUDGETED:

Yes

FINANCIAL IMPACT:

Sufficient funds are available for this work in the adopted Fiscal Year 2017-18 JPA Budget.

DISCUSSION:

Bioassessment monitoring for sampling sites along Malibu Creek (see attached map) is required by Tapia's NPDES Permit. The monitoring consists of creek site sampling and observations, laboratory analysis and data analysis for each site under protocols established by the Surface Water Ambient Monitoring Program (SWAMP) and the U.S. EPA estuarine sampling guidance documents for RSW-MC011D (Malibu Lagoon). Site observations include stream flow measurements and a physical habitat assessment, which evaluates stream bank conditions, potential sediment impairment, and canopy cover. It was noted that the stream flows were below average due to persistent drought conditions. Physical habitat assessments were optimal to suboptimal for most sites with RSW-007U having the lowest (marginal) score due to sediment deposition and channel alteration. The laboratory analyses of the site samples identified 4,265 benthic macroinvertebrates from 42 different taxa. The sample sites the majority of organisms included disturbance tolerant species, including snails, flies, mayflies, amphipods, midges, and New Zealand Mud Snails.

Results from sampling and laboratory analyses were used to determine scores using the California Stream Condition Index (CSCI) and the Southern California Algae Index of Biological Integrity (SoCA Algae IBI). CSCI scores were determined by the composition of the benthic macroinvertebrate community, while SoCA Algae IBI scores were determined by the abundances and composition of diatom and soft-bodied algae communities. CSCI scores were either "likely altered" or "very likely altered," and SoCA Algal IBI scores were classified as "non-reference."

One of the potential reasons given for the low scores in the bioassessment report was the water quality in Malibu Creek. Because of high sulfate and phosphate concentrations in the water from the Monterey Formation, there was a detrimental effect on benthic macroinvertebrates.

GOALS:

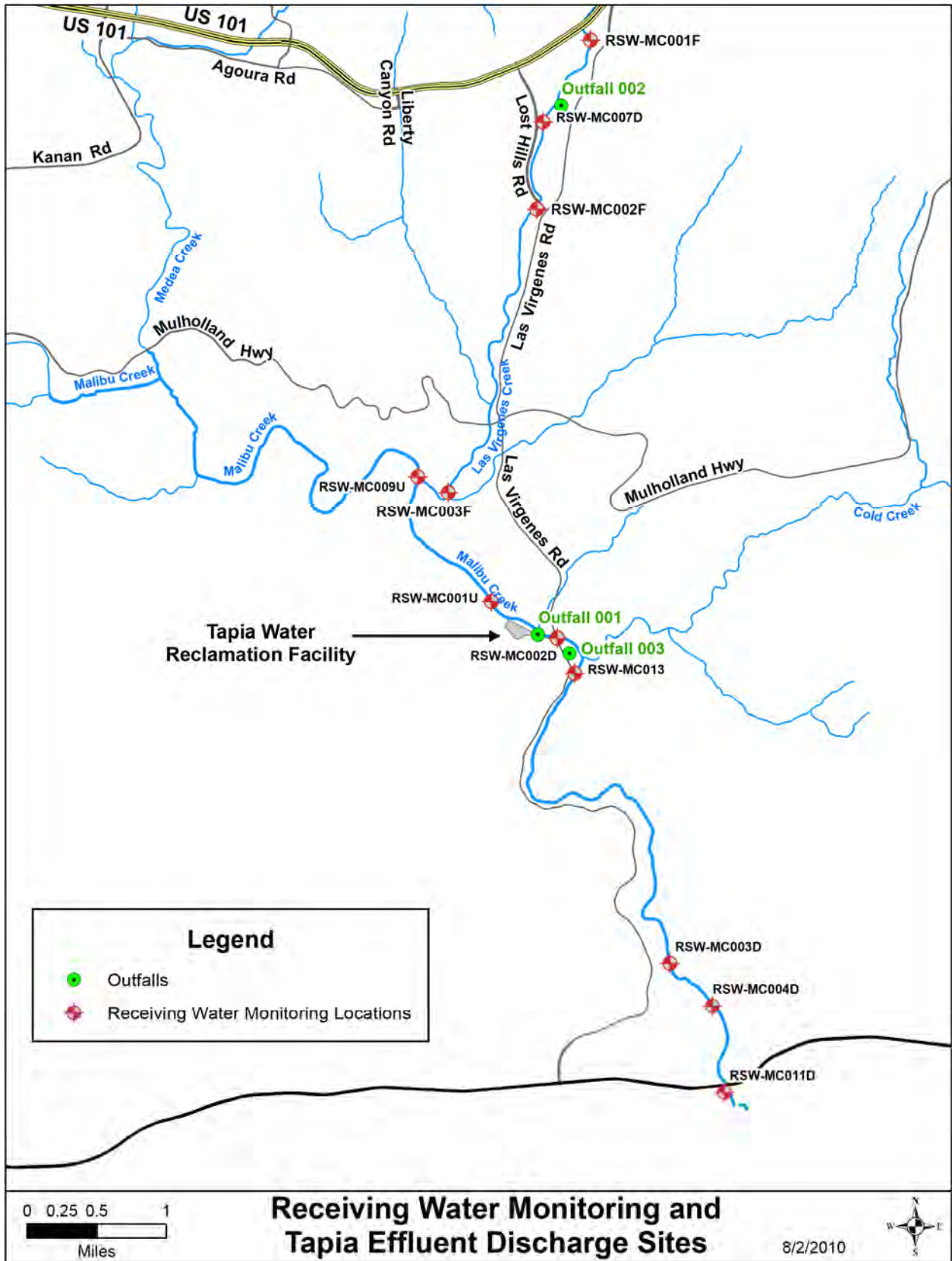
Construct, Manage and Maintain All Facilities and Provide Services to Assure System Reliability and Environmental Compatibility

Annual bioassessment monitoring is required in Tapia's NPDES permit.

Prepared by: Brett Dingman, Water Reclamation Manager

ATTACHMENTS:

Map of Monitoring Stations





March 13, 2018 LVMWD Regular Board Meeting

TO: Board of Directors

FROM: Facilities & Operations

Subject : Twin Lakes Pump Station Pipeline Project: Acquisition of Easements

SUMMARY:

On April 25, 2017, the Board accepted a proposal from Kennedy/Jenks Consultants, Inc., and authorized the General Manager to execute a professional services agreement, in the amount of \$295,925, for the Twin Lakes Pump Station Pipeline Project. The design is currently 90% complete, and Kennedy/Jenks Consultants has recommended a pipeline alignment as shown in Attachment A. The proposed alignment requires easements across 11 parcels owned by private parties, the City of Los Angeles, the State of California, and Metropolitan Water District of Southern California (MWDSC). Staff solicited proposals from two firms with experience obtaining easements and permits for the District: Hamner, Jewell and Associates and m6 Consultants. Although m6 Consultants declined to propose on the work, Hamner Jewell submitted a detailed proposal.

RECOMMENDATION(S):

Accept the proposal from Hamner, Jewell and Associates; and authorize the General Manager to execute a professional services agreement, in the amount of \$94,750, for the acquisition of easements for the Twin Lakes Pump Station Pipeline Project.

FISCAL IMPACT:

Yes

ITEM BUDGETED:

Yes

FINANCIAL IMPACT:

Sufficient funds for the work are available in the adopted Fiscal Year 2017-18 Budget. No additional appropriation is required.

DISCUSSION:

The Twin Lakes sub-system is currently supplied as a "satellite" system from the West Valley Feeder No. 2 via the District's 8-inch LV-3 interconnection with Metropolitan Water District of Southern California. This 8-inch interconnection pipeline is not sufficient to meet future demands in the Twin Lakes subsystem, especially with the proposed 314 home development in Deerlake Ranch. In addition, during an outage of the West Valley Feeder No. 2, the Twin Lakes sub-system is supplied through a temporary connection to a Los Angeles Department of Water and Power fire hydrant on Germain Street, east of Chatsworth Park South. The Twin Lakes Pump Station Pipeline Project will not only provide enough capacity to meet future demands, it would also improve the reliability of the entire Twin Lakes sub-system by connecting it to the District's existing 30-inch conduit, which can be supplied from either the Calabasas Tank or West Valley Feeder No. 1 via LV-1.

Hamner Jewell is a specialty government real estate firm that helps public agencies with a variety of real estate-related business transactions, including acquisition of easements. Staff has successfully worked with Hamner Jewell on many projects in the past. After review of the proposed scope and fees, staff believes the proposal is very reasonable, especially considering the special experience needed to work with the City of Los Angeles and State of California, and private property owners to successfully acquire the easements. Nearly half of the total proposed costs relate to necessary third-party expenses for items such as title reports and appraisals. Staff and Kennedy Jenks representatives met with City of Los Angeles and MWDSC staff to inform them of the upcoming easement acquisition for the proposed project. Staff from the City of Los Angeles and MWDSC appeared to be receptive to the proposed easement acquisition process.

GOALS:

Construct, Manage and Maintain All Facilities and Provide Services to Assure System Reliability and Environmental Compatibility

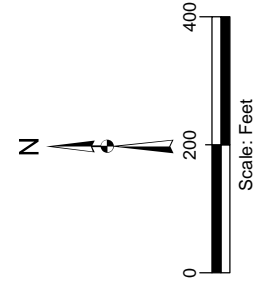
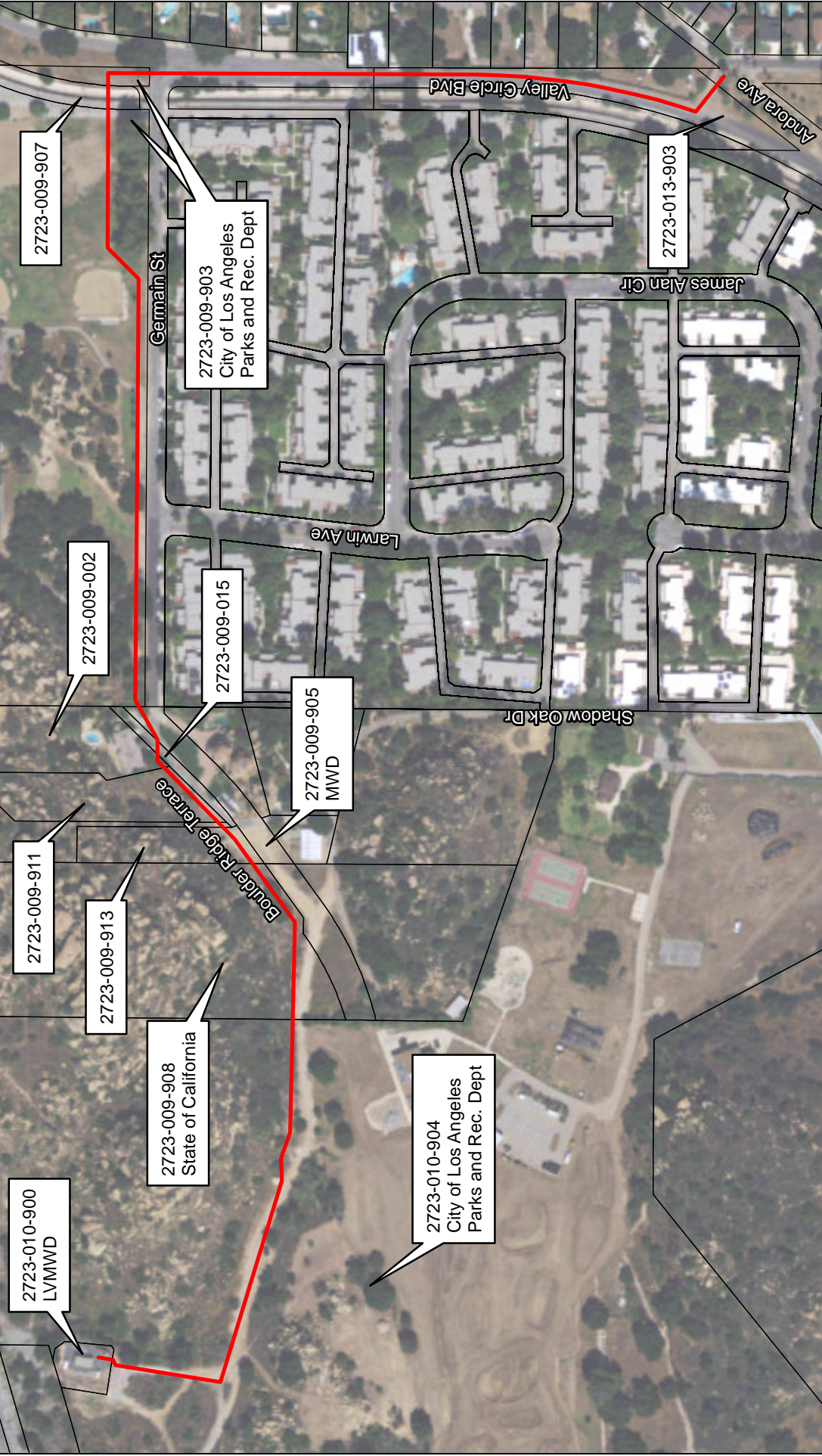
Construction of the Twin Lakes Pipeline Project will provide additional capacity to meet future demands and enhance reliability for the entire Twin Lakes sub-system.

Prepared by: John Zhao, P.E., Principal Engineer

ATTACHMENTS:

Attachment A - Pipeline Alignment

Attachment B - Proposal from Hamner, Jewell and Associates



Kennedy/Jenks Consultants
Twin Lakes Pump Station Pipeline
Las Virgenes Municipal Water District

Proposed Pipeline Alignment

1744213*00
January 2018
Figure 1

- Legend**
- Proposed Pipeline
 - Parcels



HAMNER, JEWELL & ASSOCIATES

Government Real Estate Services

Right of Way Acquisition ~ Relocation Assistance ~ Real Property Consulting

Offices in Ventura, San Luis Obispo and Fresno Counties

Writer's Telephone Number: (805) 658-8844

Writer's email address: hjohnson@hamner-jewell.com

February 15, 2018

via email to: jzhao@lvmwd.com

John Zhao, PE
 Las Virgenes Municipal Water District
 4232 Las Virgenes Road
 Calabasas, CA 91302

**Subject: Las Virgenes Municipal Water District – Twin Lakes Pipeline Project
 Acquisition of Pipeline Easements**

Dear John,

Thank you for contacting us to provide a proposal for appraisal and acquisition services. We have reviewed the information you provided and understand that Las Virgenes Municipal Water District (“LVMWD”) is planning a Pump Station Pipeline in the Twin Lakes area of Chatsworth in Los Angeles County. We understand that LVMWD needs to install a pipeline requiring a 30’ pipeline easement and a 50’ temporary construction easement on each of the following 8 larger parcels with 7 owners as noted below. We are pleased to assist you with this effort!

Larger Parcel	APN	Owner	Impact
1	2723-010-904	City of Los Angeles Parks and Rec District	Pipeline along existing access road.
2	2723-009-905	Metropolitan Water District	Pipeline will cross northern end of this parcel.
3	2723-009-908	State of California	Pipeline runs along Boulder Ridge Terrace at south border of parcel.
	2723-009-913		
	2723-009-910		
	2723-009-911		
4	2723-009-002	Parton Jesse D / Reinoehl Kathleen	Pipeline runs through southwest corner of parcel, the front yard of this residential parcel.
5	2723-009-015	Brown, Julie Residence Trust	Pipeline crosses parcel at road.
6	2723-009-903	City of Los Angeles Parks and Rec Department	Pipeline generally runs parallel to Germain Street, along southern border of parcel. Routes around existing trees through ballpark outfield, through parking lot and open space on the other side of the flood canal.
7	2723-009-907	LA County Flood Control District	Pipeline runs across/under this flood canal parcel.
8	2723-013-903	City of Los Angeles	Pipeline runs down Valley Circle Blvd and crosses and undeveloped swath of land to Andora Avenue.

Attachment B

You have indicated that the LVMWD has good relationships with the City of Los Angeles (“L.A.”) and the City of L.A. Park and Recreation District. Structural improvements that may be impacted are the parking lot owned by City of L.A. Parks and Recreation, City owned Valley Circle Boulevard, and possibly, the drainage canal owned by the L.A. County Flood Control District. We would need to understand how the District plans to cross the canal, whether they will build a bridge or bore below the existing canal.

We propose to order Preliminary Title Reports from Chicago Title Company. We would need LVMWD to provide us with project plans, right of way maps, and specific legal descriptions with plat maps, and area calculations for the areas that need to be acquired for the project. Once we have these items, we will have the appraisals completed by Riggs and Riggs, Inc. Since Joyce Riggs has a history working with the City of L.A. and the Metropolitan Water District, they should acknowledge the appraisal reports as accurate.

We will then prepare easement purchase offer packages, consisting of offer letters, appraisal summary statements, right of way agreements and easement deeds for LVMWD’s review and pre-approval. Once LVMWD approves the appraisals and offer packages, we will meet with property owners to present the offers and seek property owner agreements. Once Agreements are reached, we will provide notary services for easement deed execution and process obtained agreements for LVMWD acceptance. Lastly, we would process the documents through escrow to deed recordation and issuance of a title insurance policy to LVMWD. It is always our goal to reach mutually acceptable amicable agreements with property owners on our client’s behalf and we have an excellent track record of doing so. Of course, the level of accessibility and responsiveness of each property owner will affect this success and the amount of time needed to achieve the final results. We also anticipate that the State-owned parcels may be more time consuming.

To assist you with these services, we propose to bill monthly in accordance with the terms and provisions of our current Time and Materials Fee Schedule. We would work closely with you and your project team to ensure that we are investing our efforts in accordance with your needs and preferences. In any case where one is working with people, and in this case also public agencies, rather than completing an independently controllable task, it is always difficult to speculate in advance the specific amount of time that may be required to complete our goals. As indicated above, our efforts are impacted by the level of accessibility and responsiveness of the property owners. Obviously, some will require much more time than others in coming to terms and finalizing documents required for the purposes of the project. However, for your budgetary and contractual purposes, we propose the attached budget allocation.

This estimate is based upon 65 hours for the state-owned parcels and 55 hours for each of the six other owners for our staff to handle the scope of work described above, plus 8 formal appraisals prepared by State-licensed Certified General Real Estate appraiser, Joyce Riggs, and a \$15,500 quote for title reports from Chicago Title Company. If it is deemed that any of the involved parcels will not require a formal appraisal, the appraisal budget will be appropriately reduced.

This budget is also based on a presumption of no more than two required signatories per parcel and no more than one monetary lien subordination per parcel. LVMWD will be solely responsible for the actual payments to property owners for the easement compensation and any and all transactional processing, closing costs, and recording fees. Again, we will require you to provide us with project construction plans, legal descriptions, plats and area calculations for easement areas, which we will use in our discussions with property owners, provide to the appraiser to aid them in appraisal preparation and for our contract documents. We will look to you to provide all review of documents that we prepare on LVMWD’s behalf at no expense or liability to HJA. We have three decades of experience providing right of way acquisition services and are licensed through the State Bureau of Real Estate, however we do not provide legal services. Any legal review and consultation shall be handled directly by LVMWD, as it sees prudent or required by your internal policies and procedures.

This proposal is valid for work completed by or before June 30, 2018. If you have any questions or will require anything further in order to retain us to assist you with this project, please give me a call. We look forward to working with you and assisting LVMWD with this project.

Sincerely,

Heather Johnson

Heather Johnson

Enc: HJA Cost Proposal – Twin Lakes Pipeline.pdf
HJA Time and Materials Fee Schedule

COST PROPOSAL
(RIGHT OF WAY SERVICES)
Las Virgenes Municipal Water District - 2018

Consultant: Beacon Integrated Professional Resources, Inc. Contract No. _____ Date 2/15/2018
 dba **Hamner, Jewell & Associates**
 Project Name: Twin Lakes Pipeline

RIGHT OF WAY SERVICES:

DIRECT LABOR	<u>Hours</u>	<u>Hourly Billing Rate (\$)</u>	<u>Total (\$)</u>
Managing Senior Associate		\$225.00	\$0.00
Senior Associate II		\$165.00	\$0.00
Senior Associate I	330	\$135.00	\$44,550.00
Right of Way Agt II		\$115.00	\$0.00
Right of Way Agt I		\$98.00	\$0.00
Project Coordinator/Quality Ctrl		\$98.00	\$0.00
Transaction/Escrow Coordinators	65	\$80.00	\$5,200.00
Clerical Support		\$45.00	\$0.00
Total Hours	395	Total Direct Labor	\$49,750.00
OTHER DIRECT COST	<u>Unit(s)</u>	<u>Unit Cost</u>	<u>Total (\$)</u>
Title Reports	3	\$1,100.00	\$3,300.00
State and City Title Reports	8	\$1,650.00	\$13,200.00
Appraisals	8	\$3,437.50	\$27,500.00
Appraisal Reviews			\$0.00
Postage/Delivery/Mileage	Lump Sum	\$1,000.00 *	\$1,000.00
		Total Other Direct Costs	\$45,000.00
ANTICIPATED SALARY INCREASES			
Total Direct Labor x 3.00%	\$49,750.00	3.0%	\$1,492.50
		TOTAL COST	\$94,750.00

NOTES:

- Other Direct Cost items will be based on actual costs incurred with 10% markup.
- 8 appraisals, and 11 Preliminary Title Reports are included.
- Professional services billed at actual time. We will bill only for actual time and expenses expended.
Rates will be adjusted at commencement of each fiscal year.
- Maximum of 11 parcels.
- DOES NOT include preparation of right of way certification for client execution.



Time & Materials Fee Schedule

FEE SCHEDULE FOR PROJECT-BASED CONTRACTS

Managing Senior Associate	\$225 an hour
Legal Support *	\$225 an hour*
Senior Associate II/Project Manager	\$165 an hour
Senior Right of Way Associate I	\$135 an hour
Right of Way Associates II	\$115 an hour
Right of Way Associates I	\$98 an hour
Project Coordinator/Quality Control	\$98 an hour
Transaction and Escrow Coordinators	\$80 an hour
Administrative Support	\$45 an hour
Appraisers	Lump Sum Fee per Appraisal Assignment

These rates are inclusive of secretarial support and general office expenses, overhead, and profit. Reimbursable costs that may be passed through to the client as additional expenses include travel expenses (based upon the standard IRS mileage reimbursement rate for automobile travel, or actual expenses for rail or air travel), special handling fees such as certified, express mail, and delivery charges, postage, photography and third party photocopy expenses, certain project/client-specific telephone expenses, and other charges made by third parties in connection with performing the scope of services. Such third party expenses may include, but are not limited to, such costs as moving bid fees, title and escrow company charges, and appraisal fees. Fees charged by insurance companies for issuing insurance certificates for client per contract requirements will also be billed through to client for reimbursement. Per diem charges may apply in cases where the project area is more than two hours auto commuting time away from a Hamner, Jewell & Associates (“HJA”) office location.

All reimbursable and third party expenses will be billed to the client at cost plus 10%, with appropriate invoices or other appropriate documentation provided for reference, unless mark-up is contractually restricted. Mileage and travel costs will be passed through without mark-up.

Statements for work shall be rendered monthly. Payments are due within 30 days. Payments not received within said period will accrue interest at a rate of 10% per annum.

At all times, by pre-directive, our clients may structure and direct our efforts and general time expenditures so as to maintain control of the course and cost of our services.

If HJA is called upon or compelled to provide support for litigation or other proceedings, or respond to subpoenas in any way whatsoever related to the work HJA has completed on client’s behalf, client shall pay HJA for required time in accordance with the hourly rates and fees specified in this Fee Schedule, except, however, any time for court testimony and depositions shall be paid at a rate of \$325/hour for HJA Senior Associates, \$225/hour for HJA Associates, and \$150/hour for HJA Support Staff. HJA shall additionally be reimbursed for all out-of-pocket and overhead expenses in connection with such proceedings. This provision shall survive the term of the contract and shall be binding without restriction of otherwise stated contract budget limitations.

Rates may be adjusted with thirty days advance written notice.

* At the request of several of our clients, this billing rate category has been added specifically in relation to the qualifications and services of Robert McDowell and Cathy Springford who, as licensed attorneys, can provide cost effective support and coordination with client legal counselors. Hamner, Jewell & Associates does not, however, provide legal representation or counsel; we work closely with the legal counsel of our clients to cost effectively assist in resolving any legal matters associated with services we provide.



March 13, 2018 LVMWD Regular Board Meeting

TO: Board of Directors

FROM: Facilities & Operations

Subject : California Water/Wastewater Agency Response Network (CalWARN)

SUMMARY:

CalWARN's mission is to support and promote statewide emergency preparedness, disaster response and mutual aid for water and wastewater utilities. An agency can join CalWARN by signing the attached mutual assistance agreement; there is no cost to join. The agreement sets forth the terms by which CalWARN members share labor, materials and equipment with each other during an emergency. There is no obligation to provide assistance, but if help is provided, the agreement sets forth the terms for payment, indemnity and other relevant issues.

By joining CalWARN, the District will have access to a large pool of labor, materials and equipment during an emergency and immediately following an emergency. The District would also be able to assist other agencies during emergencies. Many other agencies that provide service in the vicinity of the District are already CalWARN members, including Metropolitan Water District of Southern California, Triunfo Sanitation District, Ventura Regional Sanitation District and Los Angeles Department of Water and Power. In addition, Calleguas Municipal Water District recently joined CalWARN. The District would be a member of the Southern OES Region 1. Attached for reference is a list of Region 1 members.

RECOMMENDATION(S):

Authorize the General Manager to execute an agreement for the District to become a party to the CalWARN 2007 Omnibus Mutual Assistance Agreement.

FISCAL IMPACT:

No

ITEM BUDGETED:

No

FINANCIAL IMPACT:

There is no financial impact with this action.

GOALS:

Sustain Community Awareness and Support

Prepared by: David R. Lippman, P.E., Director of Facilities and Operations

ATTACHMENTS:

CalWARN Articles of Agreement

CalWARN 2007 Omnibus Mutual Assistance Agreement

CalWARN Region 1 Members

1 **Articles of Agreement**
2 **California Water/Wastewater Agency Response Network**
3 **WARN 2007 Omnibus Mutual Assistance Agreement**
4

5 This AGREEMENT is made and entered into by those water and wastewater utilities which have
6 adopted and signed this agreement to provide mutual assistance in times of emergency in
7 accordance with the California Emergency Services Act and the California Disaster and Civil
8 Defense Master Mutual Aid Agreement; and to provide reimbursement for equipment, supplies
9 and personnel made available on an emergency basis.

10
11 All of said water and wastewater utilities being herein referred to collectively as "the parties."
12

13 In consideration of the mutual covenants and agreements hereinafter set forth, the parties agree
14 to provide mutual assistance to one another in times of emergency as follows:
15

16
17 **ARTICLE I.**
18 **PURPOSE**
19

20 Recognizing that emergencies may require assistance in the form of personnel, equipment, and
21 supplies from outside the area of impact, the signatory utilities hereby establish an Intrastate
22 Program for Mutual Aid and Assistance. Through the Mutual Aid and Assistance Program,
23 Members coordinate response activities and share resources during emergencies. This
24 Agreement sets forth the procedures and standards for the administration of the Intrastate
25 Mutual Aid and Assistance Program and is available to all water and wastewater utilities, public
26 and private, in the State of California.
27

28
29 **ARTICLE II.**
30 **DEFINITIONS**
31

- 32 A. **Authorized Official** – An employee or officer of a Member who is authorized to: (1) request
33 assistance; (2) offer assistance; (3) refuse to offer assistance or (4) withdraw assistance
34 under this.
35
- 36 B. **Emergency** – A natural or human caused event or circumstance causing, or imminently
37 threatening to cause impact to the operations of a member utility's system, loss of life, injury
38 to person or property, human suffering or financial loss, and includes, but is not limited to,
39 fire, flood, severe weather, earthquake, civil disturbance, riot, explosion, drought, volcanic
40 activity, spills or releases of oil or hazardous material, contamination, utility or transportation
41 emergencies, disease, blight, infestation, intentional acts, sabotage, declaration of war, or
42 other conditions which is, or is likely to be beyond the control of the services, personnel,
43 equipment, and facilities of a Member and requires mutual assistance.
44
- 45 C. **Member** – Any public or private water or wastewater utility that manifests intent to
46 participate in the Mutual Aid and Assistance Program by executing this, the California
47 Water/Wastewater Agency Response Network (CalWARN) Agreement.
48
- 49 D. **Associate Member** – Any non utility participant, approved by the State Steering Committee,
50 that provides a support role for the WARN program, for example State Department of Public

1 Health, or associations, who are members of the Regional or State Steering Committees
2 and do not officially sign the WARN agreement.
3

- 4 E. **Confidential Information** - Any document shared with any signatory to this Agreement that
5 is marked confidential, including but not limited to any map, report, notes, papers, opinion,
6 or e-mail which relates to the system vulnerabilities of a Member or Associate Member.
7
- 8 F. **Non-Responding Member** - A Member that does not provide assistance during a Period of
9 Assistance under the Mutual Aid and Assistance Program.
10
- 11 G. **Requesting Member** – A Member who requests assistance under the Mutual Aid and
12 Assistance Program.
13
- 14 H. **Responding Member** – A Member that responds to a request for assistance under the
15 Mutual Aid and Assistance Program.
16
- 17 I. **Period of Assistance** – A specified period of time when a Responding Member assists a
18 Requesting Member. The period commences when personnel, equipment, or supplies
19 depart from Responding Member’s facility and ends when the resources return to their
20 facility (portal to portal). All protections identified in the Agreement apply during this period.
21 The specified Period of Assistance may occur during response to or recovery from an
22 Emergency.
23
- 24 J. **National Incident Management System (NIMS)** - A national, standardized approach to
25 incident management and response that sets uniform processes and procedures for
26 emergency response operations.
27
- 28 K. **Standardized Emergency Management System (SEMS)** - A standardized approach to
29 field command and jurisdictional management and response set forth by State of California
30 Code of Regulations for multi-agency or multi-jurisdictional response to an emergency.
31
32

33 **ARTICLE III.**
34 **ADMINISTRATION**
35

36 The administration of the Water/Wastewater Agency Response Network (WARN) will be
37 through WARN Regional Steering Committees (RSC) and the WARN State Steering Committee
38 (SSC).
39

40 The WARN RSCs will be established by representatives from the Members in that region. A
41 chair and co-chair will be elected and act as administrators for that region. The chair will
42 represent the region on the WARN SSC. Each WARN RSC will sponsor an annual meeting for
43 Members, maintain a data base of all water and wastewater utilities who have signed this
44 Agreement, and meet as a committee to address concerns and procedures for requesting
45 mutual assistance in that region. The regions will be comprised of one or more of the six Office
46 of Emergency Services (OES) mutual aid regions.
47

48 The WARN SSC will include the chairs of the regional steering committees, and a
49 representative from the California Department of Public Health (CDPH), California Utilities
50 Emergency Association (CUEA), Department of Water Resources (DWR), the American Water
51 Works Association (AWWA) Emergency Planning Committee, California Rural Water

1 Association (CRWA) and California Sanitation Risk Management Authority (CSRMA). The SSC
2 will identify a Chair for the purpose of leading the SSC and act as a point of contact for the
3 WARN SSC. At a minimum, the WARN SSC will meet annually and issue a list of participating
4 utilities. The database will be maintained on the WARN website, managed by a volunteer
5 Member, as appointed by the SSC.
6
7

8 **ARTICLE IV.**
9 **PROCEDURES**

- 10
11 A. In coordination with the Regional Steering Committees, emergency management and public
12 health system of the state, the State Steering Committee shall develop operational and
13 planning procedures for the Mutual Aid and Assistance Program. These procedures shall
14 be consistent with the Standardized Emergency Management System (SEMS) and the
15 National Incident Management System (NIMS), reviewed at least annually and updated as
16 needed by the State Steering Committee.
17
18 B. Requests for emergency assistance under this Agreement shall be directed to the
19 appropriate Authorized Official(s) from the list of Members.
20
21 C. Consistent with SEMS, when more than one County is impacted by a disaster, requests for
22 mutual assistance under this Agreement may be channeled through the CUEA Utility
23 Operation Center to ensure maximum effectiveness in allocating resources to the highest
24 priority needs.
25

26
27 **ARTICLE V.**
28 **REQUESTS FOR ASSISTANCE**

29
30 In general, assistance will be in the form of resources, such as equipment, supplies, and
31 personnel. Assistance shall be given only when Responding Member determines that its own
32 needs can be met while rendering assistance. The execution of this Agreement shall not create
33 any duty to respond on the part of any party hereto. A potential Responding Member shall not
34 be held liable for failing to provide assistance. A potential Responding Member has the
35 absolute discretion to decline to provide any requested assistance.
36

- 37 A. **Member Responsibility** - Members shall identify an Authorized Official and alternates;
38 provide contact information including 24-hour access; and maintain resource information
39 made available by the utility for mutual aid and assistance response, as allowed by utility
40 policy. Such information shall be updated annually or as changes occur (whichever is
41 sooner), provided to the State Steering Committee, and uploaded into the statewide
42 database.
43
44 B. **Member Request** - In the event of an Emergency, a Member's Authorized Official may
45 request mutual aid and assistance from a participating Member. Requests for assistance
46 can be made orally or in writing. When made orally, the request for personnel, equipment,
47 and supplies shall also be prepared in writing and submitted to the participating Member as
48 soon as practicable. Requests for assistance shall be directed to the Authorized Official of
49 the participating Member. Specific protocols for requesting aid shall be provided in the
50 procedures developed under Article IV.
51

- 1 C. **Response to a Request for Assistance** – Members are not obligated to respond to a
2 request. After a Member receives a request for assistance, the Authorized Official evaluates
3 whether or not to respond, whether resources are available to respond, or if other
4 circumstances would hinder response. Following the evaluation, the Authorized
5 Representative shall inform, as soon as possible, the Requesting Member whether it will
6 respond. If the Member is willing and able to provide assistance, the Member shall inform
7 the Requesting Member about the type of available resources and the approximate arrival
8 time of such assistance.
9
- 10 D. **Discretion of Responding Member’s Authorized Official** – Execution of this Agreement
11 does not create any duty to respond to a request for assistance. When a Member receives
12 a request for assistance, the Authorized Official shall have sole and absolute discretion as to
13 whether or not to respond, or the availability of resources to be used in such response. An
14 Authorized Member’s decisions on the availability of resources shall be final.
15
16

17 **ARTICLE VI.**
18 **RESPONSE COORDINATION**
19

20 When providing assistance under this Agreement, the Requesting Member and Responding
21 Member shall be organized and shall function under the Standard Emergency Management
22 System and National Incident Management System protocols and procedures.
23

- 24 A. **Personnel** – Responding Member retains right to identify the employees who are willing
25 to participate and the resources that are available.
26
- 27 B. **Control** – While employees so provided may be under the supervision of the
28 Responding Member, the Responding Member’s employees come under the direction
29 and control of the Requesting Member, consistent with the NIMS Incident Command
30 System to address the needs identified by the Requesting Member. The Requesting
31 Member’s Authorized Official shall coordinate response activities with the designated
32 supervisor(s) of the Responding Member(s). Whenever practical, Responding
33 Member personnel must be self sufficient for up to 72 hours. The Responding Member’s
34 designated supervisor(s) must keep accurate records of work performed by personnel
35 during the specified Period of Assistance.
36
- 37 C. **Food and Shelter** – When possible, the Requesting Member shall supply reasonable food
38 and shelter for Responding Member personnel. If the Requesting Member is unable to
39 provide food and shelter for Responding Member personnel, the Responding Member’s
40 designated supervisor is authorized to secure the resources necessary to meet the needs of
41 its personnel. Except as provided below, the cost for such resources must not exceed the
42 State per diem rates for that area. To the extent Food and Shelter costs exceed the State
43 per diem rates for the area, the Responding Member must demonstrate that the additional
44 costs were reasonable and necessary under the circumstances. Unless otherwise agreed
45 to in writing, the Requesting Member remains responsible for reimbursing the Responding
46 Member for all reasonable and necessary costs associated with providing food and shelter,
47 if such resources are not provided.
48
- 49 D. **Communication** – The Requesting Member shall provide Responding Member personnel
50 with radio equipment as available, or radio frequency information to program existing radio,
51 in order to facilitate communications with local responders and utility personnel.

- 1
2 E. **Status** - Unless otherwise provided by law, the Responding Member's officers and
3 employees retain the same privileges, immunities, rights, duties and benefits as provided in
4 their respective jurisdictions.
5
6 F. **Licenses and Permits** – To the extent permitted by law, Responding Member personnel
7 who hold licenses, certificates, or permits evidencing professional, mechanical, or other
8 skills shall be allowed to carry out activities and tasks relevant and related to their respective
9 credentials during the specified Period of Assistance.
10
11 G. **Right to Withdraw Resources** - The Responding Member's Authorized Official retains the
12 right to withdraw some or all of its resources at any time for any reason in the Responding
13 Member's sole and absolute discretion. Notice of intention to withdraw must be
14 communicated to the Requesting Member's Authorized Official as soon as soon as is
15 practicable under the circumstances.
16
17

18 **ARTICLE VII.**
19 **COST REIMBURSEMENT**
20

21 Unless otherwise mutually agreed in whole or in part by both parties, the Requesting Member
22 shall reimburse the Responding Member for each of the following categories of costs incurred
23 while providing aid and assistance during the specified Period of Assistance.
24

- 25 A. **Personnel** – Responding Member will make such employees as are willing to
26 participate available to Requesting Member at Requesting Member's expense equal to
27 Responding Member's full cost, i.e., equal to the employee's applicable salary or hourly
28 wage plus fringe benefits and overhead, and consistent with Responding Member's
29 collective bargaining agreements or other conditions of employment. All costs incurred
30 for work performed during the specified Period of Assistance will be included. The
31 Requesting Member shall be responsible for all direct and indirect labor costs.
32
33 B. **Equipment** – Use of equipment, such as construction equipment, vehicles, tools, pumps
34 and generators, shall be at Responding Member's current equipment rate and subject to the
35 following conditions: The Requesting Member shall reimburse the Responding Member for
36 the use of equipment during the specified Period of Assistance, including, but not limited to,
37 reasonable rental rates, all fuel, lubrication, maintenance, transportation, and
38 loading/unloading of loaned equipment. All equipment shall be returned to the Responding
39 Member as soon as is practicable and reasonable under the circumstances.
40 (a) At the option of Responding Member, equipment may be provided with an
41 operator.
42 (b) Equipment shall be returned to Responding Member within 24 hours after receipt
43 of an oral or written request for return.
44 (c) Requesting Member shall, at its own expense, supply all fuel, lubrication and
45 maintenance for furnished equipment.
46 (d) Responding Member's cost related to the transportation, handling and
47 loading/unloading of equipment shall be chargeable to Requesting Member.
48 (e) In the event equipment is damaged while being dispatched to Requesting Member,
49 or while in the custody and use of Requesting Member, Requesting Member shall
50 reimburse Responding Member for the reasonable cost of repairing said damaged
51 equipment. If the equipment cannot be repaired, then Requesting Member shall

1 reimburse Responding Member for the cost of replacing such equipment with
2 equipment that is of at least equal capability as determined by the Responding
3 Member. If Responding Member must lease a piece of equipment while Requesting
4 Member equipment is being repaired or replaced, Requesting Member shall
5 reimburse Responding Member for such lease costs.
6

7 C. **Materials and Supplies** – Requesting Member shall reimburse Responding Member in
8 kind or at actual replacement cost, plus handling charges, for use of expendable or non-
9 returnable supplies. Other supplies and reusable items that are returned to Responding
10 Member in a clean, damage-free condition shall not be charged to the Requesting
11 Member and no rental fee will be charged; otherwise, they shall be treated as
12 expendable supplies. Supplies that are returned to the Responding Member with
13 damage must be treated as expendable supplies for purposes of cost reimbursement.
14

15 D. **Payment Period** – The Responding Member shall provide an itemized bill to the Requesting
16 Member for all expenses incurred by the Responding Member while providing assistance
17 under this Agreement. The Requesting Member shall send the itemized bill not later than
18 (90) ninety days following the end of the Period of Assistance. The Responding Member
19 may request additional periods of time within which to submit the itemized bill, and
20 Requesting Member shall not unreasonably withhold consent to such request. The
21 Requesting Member agrees to reimburse the Responding Member within 60 days from
22 receipt of an invoice for assistance provided under this Agreement. The Requesting
23 Member may request additional periods of time within which to pay the itemized bill, and
24 Responding Member shall not unreasonably withhold consent to such request, provided,
25 however, that all payment shall occur not later than one-year after the date a final itemized
26 bill is submitted to the Requesting Member.
27

28 E. **Records** - Each Responding Member and its duly authorized representatives shall have
29 access to a Requesting Member's books, documents, notes, reports, papers and records
30 which are directly pertinent to this Agreement for the purposes of reviewing the accuracy of
31 a cost bill or making a financial, maintenance or regulatory audit. Each Requesting Member
32 and its duly authorized representatives shall have access to a Responding Member's books,
33 documents, notes, reports, papers and records which are directly pertinent to this
34 Agreement for the purposes of reviewing the accuracy of a cost bill or making a financial,
35 maintenance or regulatory audit. Such records shall be maintained for at least three (3)
36 years or longer where required by law and as needed for federal reimbursement practices.
37
38

39 **ARTICLE VIII.** 40 **ARBITRATION** 41

42 If any controversy or claim arises out of, or relates to, the Agreement, including, but not limited
43 to an alleged breach of the Agreement, the disputing Members shall first attempt to resolve the
44 dispute by negotiation, followed by mediation and finally shall be settled by arbitration in
45 accordance with the Rules of the American Arbitration Association. Judgment on the award
46 rendered by the arbitrator(s) may be entered in any court having jurisdiction.
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ARTICLE IX.
REQUESTING MEMBER'S DUTY TO INDEMNIFY

Pursuant to Government Code Section 895.4, and subject to Article X, Requesting Member shall assume the defense of, fully indemnify and hold harmless Responding Member, its Directors, Council Members, Supervisors, officers and employees, from all claims, loss, damage, injury and liability of every kind, nature and description, directly or indirectly arising from the Requesting Member's work hereunder, including, but not limited to, negligent or wrongful use of equipment, supplies or personnel provided to Requesting Member or faulty workmanship or other negligent acts, errors or omissions by Responding Member, or by personnel provided to Requesting Member from the time assistance is requested and rendered until the assistance is returned to Responding Member's control, portal to portal.

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ARTICLE X.
SIGNATORY INDEMNIFICATION

In the event of a liability, claim, demand, action or proceeding, of whatever kind or nature arising out of the rendering of assistance through this Agreement, the parties involved in rendering or receiving assistance agree to indemnify and hold harmless all Members whose only involvement is the execution and approval of this Agreement, in the transaction or occurrence which is the subject of such claim, action, demand or other proceeding. Such indemnification shall include indemnity for all claims, demands, liability, damages and costs, including reasonable attorneys' fees and other costs of defense, for injury, property damage and workers compensation.

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ARTICLE XI.
WORKER'S COMPENSATION CLAIMS

The Responding Member is responsible for providing worker's compensation benefits and administering worker's compensation for its employees. The Requesting Member is responsible for providing worker's compensation benefits and administering worker's compensation for its employees.

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ARTICLE XII.
NOTICE

Each party hereto shall give to the others prompt and timely written notice of any claim made or any suit instituted coming to its knowledge, which in any way, directly or indirectly, contingently or otherwise, affects or might affect them, and each Member shall have the right to participate in the defense of the same, as it considers necessary to protect its own interests.

1 **ARTICLE XIII.**
2 **INSURANCE**

3
4 Members shall maintain an insurance policy or maintain a self insurance program that covers
5 activities that it may undertake by virtue of membership in the Mutual Aid and Assistance
6 Program.
7

8
9 **ARTICLE XIV.**
10 **CONFIDENTIAL INFORMATION**

11
12 To the extent allowed by law, any Member or Associate Member shall maintain in the strictest
13 confidence and shall take all reasonable steps necessary to prevent the disclosure of any
14 Confidential Information provided to it by another Member pursuant to this Agreement. If any
15 Member, Associate Member, or third party requests or demands, by subpoena or otherwise,
16 that a Member or Associate Member disclose any Confidential Information provided to it under
17 this Agreement, the Member or Associate Member shall immediately notify the owner of the
18 Confidential Information and shall take all reasonable steps necessary to prevent the disclosure
19 of any Confidential Information by asserting all applicable rights and privileges with respect to
20 such information and shall cooperate fully in any judicial or administrative proceeding relating
21 thereto.
22

23
24 **ARTICLE XV.**
25 **EFFECTIVE DATE**

26
27 This Agreement shall take effect for a new party immediately upon its execution by said
28 party.
29

30
31 **ARTICLE XVI.**
32 **WITHDRAWAL**

33
34 Any party may terminate its participation in this Agreement by written notice to the Chair of the
35 appropriate RSC and to the SSC Chair. Withdrawal takes effect 60 days after the appropriate
36 officials receive notice. Withdrawal from this Agreement shall in no way affect a Requesting
37 Member's duty to reimburse a Responding Member for cost incurred during a Period of
38 Assistance, which duty shall survive such withdrawal.
39

40
41 **ARTICLE XVII.**
42 **MODIFICATION**

43
44 No provision of this Agreement may be modified, altered or rescinded by individual parties to the
45 Agreement. Modifications to this Agreement require a simple majority vote of Members within
46 each region and unanimous agreement among the regions. The State Steering Committee will
47 notify all parties of modifications to this Agreement in writing and those modifications shall be
48 effective upon 60 days written notice to the parties.
49

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2 **ARTICLE XVIII.**
3 **SEVERABILITY**
4

5 If any term or provision of this Agreement is declared by a court of competent jurisdiction to be
6 illegal or in conflict with any law, the validity of the remaining terms and provisions shall not be
7 affected, and the rights and obligations of the parties shall be construed and enforced as if the
8 Agreement did not contain the particular term or provision held to be invalid.
9

10
11 **ARTICLE XIX.**
12 **PRIOR AGREEMENTS**
13

14 To the extent that prior agreements among signatories to this Agreement for mutual assistance
15 are inconsistent with this Agreement, such agreements are hereby superseded. This
16 Agreement supersedes the 1996 Omnibus Mutual Aid Agreement, the WARN 1997 Omnibus
17 Mutual Aid Agreement, and the WARN 2001 Omnibus Mutual Aid and Assistance Agreement.
18

19
20 **ARTICLE XX.**
21 **PROHIBITION ON THIRD PARTIES AND ASSIGNMENT OF RIGHTS/DUTIES**
22

23 This Agreement is for the sole benefit of the Members and no other person or entity has rights
24 under this Agreement as a third party beneficiary. Assignment of benefits or delegation of
25 duties created by this Agreement to third parties that are not Members is prohibited and without
26 effect.
27

28
29 **ARTICLE XXI.**
30 **TORT CLAIMS**
31

32 This Agreement in no way abrogates or waives any immunity or defense available under
33 California law.
34

35
36 **ARTICLE XXII.**
37 **INTRASTATE AND INTERSTATE MUTUAL AID AND ASSISTANCE PROGRAMS**
38

39 To the extent practicable, Members retain the right to participate in mutual aid and assistance
40 activities conducted under the State of California Intrastate WARN Mutual Aid and Assistance
41 Program and the Interstate Emergency Management Assistance Compact (EMAC) and similar
42 programs.
43
44
45

California Water/Wastewater Agency Response Network (CalWARN) 2007 Omnibus Mutual Assistance Agreement

WHEREAS, the California Office of Emergency Services (OES), the Department of Water Resources (DWR), the Department of Public Health (DPH) and the California Utilities Emergency Association (CUEA) have expressed a mutual interest in the establishment of a plan to facilitate and encourage water agency mutual assistance agreements between water agencies; and

WHEREAS, the California Water Agency Response Network (CalWARN) was originally created to provide a forum for the development of mutual assistance agreements between water agencies in the OES Coastal Region of California; and later expanded to all water and wastewater agencies in the State of California, and

WHEREAS, the CALIFORNIA WATER/WASTEWATER AGENCY RESPONSE NETWORK (CalWARN) 2007 OMNIBUS MUTUAL ASSISTANCE AGREEMENT is a continuation of the WARN 1996 OMNIBUS MUTUAL AID and 2001 OMNIBUS MUTUAL AID AGREEMENT and sets forth the mutual covenants and agreements for water and wastewater agencies to provide mutual assistance to one another in times of emergency; and

WHEREAS, State OES regulates the SEMS program, and this agreement is consistent with SEMS, and that it is necessary to have a mutual assistance agreement in place to support requests to FEMA for costs of using assistance during an emergency, and

WHEREAS, the water or wastewater agency hereto has determined that it would be in its best interests to enter into an agreement that implements that plan and sets forth procedures and the responsibilities of the agency whenever emergency personnel, equipment and facility assistance are provided from one agency to the other; and

WHEREAS, no water or wastewater agency should be in a position of unreasonably using its own resources, facilities, or services providing such mutual assistance; and

WHEREAS, it is the intent of WARN to revise this agreement as necessary and to annually publish a list of all water and wastewater agencies participating in this agreement, as posted on www.calwarn.org; and

WHEREAS, such an agreement is in accord with the California Emergency Services Act set forth in Title 2, Division 1, Chapter 7 (Section 8550 et seq.) of the Government Code and specifically with Articles 14 and 17 (Section 8630 et seq.) of the Act.

NOW, THEREFORE, in consideration of the conditions and covenants contained therein, the

(Utility)

agrees to become a party to the CalWARN 2007 Omnibus Mutual Assistance Agreement.

Date:

Name: (printed) _____ (signature)

Title: _____

Please return an ORIGINAL signed copy of this page, plus the [information requested on](#)

[Emergency Contacts List](#) to:

Ms. Kelly Hubbard
CalWARN, Region 1, Southern Chair
Municipal Water District of Orange County
18700 Ward Street
Fountain Valley CA 92728

Send a copy to the appropriate Region Chair:

Region I, Southern Chair

Municipal Water District of Orange Co
Kelly Hubbard
18700 Ward Street
Fountain Valley, CA 92728
(714) 593-5010
khubbard@mwdoc.com

Region II, Coastal Chair

Alameda County Water District
Steven Dennis
43885 South Grimmer Boulevard
Fremont, CA 94537
(510) 668-6530
Steve.Dennis@acwd.com

Region III, Inland Chair

Bella Vista Water District
Don Groundwater
11368 East Stillwater Way
Redding, CA 96003-9510
(530) 241-1085
dgroundwater@bvwd.org

Region IV, Inland Chair

Golden State Water
John Spitler
3035 Prospect Park Drive Suite 60
Rancho Cordova, CA 95670
(916) 853-3616
jpspitler@gswater.com

Region V, Inland South Chair

Please send to the State Steering
Committee Chair

Region VI, Southern Chair

Western Municipal Water District
Tom McMillen
14205 Meridian Parkway
Riverside, CA 92518
(951) 571-7252
tmcmillen@wmwd.com

State Steering Committee Chair

Raymond Riordan
City of San Ramon
2662 Marsh Drive
San Ramon, CA 94583
(925) 830-9019
rayriordan@comcast.net

CalWARN Region 1 Membership List

County	Agency	City
Los Angeles	Beverly Hills, City of	Beverly Hills, CA
Los Angeles	Cal American Water Company-Rosemead	Rosemead, CA
Los Angeles	Castaic Lake Water Company	Santa Clarita, CA
Los Angeles	Crescenta Valley Water District	La Crescenta, CA
Los Angeles	East Pasadena Water Company	Pasadena, CA
Los Angeles	El Monte Water Services	El Monte, CA
Los Angeles	Foothill Municipal Water District	La Cañada Flintridge, CA
Los Angeles	Glendale Water and Power	Glendale, CA
Los Angeles	Glendora Water Division, City of	Glendora, CA
Los Angeles	Golden State Water Company- Central Basin East CSA	Norwalk, CA
Los Angeles	Golden State Water Company- Central Basin West CSA	Bell Gardens, CA
Los Angeles	Golden State Water Company- Central District Office	Santa Fe Springs, CA
Los Angeles	Golden State Water Company- Claremont CSA	Claremont, CA
Los Angeles	Golden State Water Company- Culver City CSA	Culver City, CA
Los Angeles	Golden State Water Company- Foothill District Office	San Dimas, CA
Los Angeles	Golden State Water Company- Headquarters Office	San Dimas, CA
Los Angeles	Golden State Water Company- San Dimas CSA	San Dimas, CA
Los Angeles	Golden State Water Company- San Gabriel CSA	El Monte, CA
Los Angeles	Golden State Water Company- Southwest District Office/CSA	Gardena, CA
Los Angeles	Kinneloa Irrigation District	Pasadena, CA
Los Angeles	La Verne, City of	La Verne, CA
Los Angeles	Las Flores Water Company	Altadena, CA
Los Angeles	Liberty Utilities (Park Water)	Downey, CA
Los Angeles	Lincoln Ave Water Company	Altadena, CA
Los Angeles	Long Beach Water Department	Long Beach, CA
Los Angeles	Los Angeles County Sanitation District Administration Office	Whittier, CA
Los Angeles	Los Angeles Department of Water and Power	Los Angeles, CA
Los Angeles	Manhattan Beach, City of	Manhattan Beach, CA
Los Angeles	Mesa Crest Water Company	La Cañada Flintridge, CA
Los Angeles	Metropolitan Water District of Southern California	Los Angeles, CA
Los Angeles	Monterey Park Water Department	Monterey Park, CA
Los Angeles	Newhall County Water District	Newhall, CA
Los Angeles	Orchard Dale Water District	Whittier, CA
Los Angeles	Palmdale Water District	Palmdale, CA
Los Angeles	Pasadena Water & Power	Pasadena, CA
Los Angeles	Pomona-Walnut-Rowland	Pomona, CA
Los Angeles	Rowland Water District	Rowland Heights, CA
Los Angeles	Rubio Canon Land & Water	Altadena, CA
Los Angeles	San Gabriel County Water District	Rosemead, CA
Los Angeles	Three Valleys Municipal Water District	Claremont, CA
Los Angeles	Valencia Heights Water Company	West Covina, CA
Los Angeles	Valley Water Company	La Cañada Flintridge, CA
Los Angeles	Walnut Valley Water District	Walnut, CA
Orange	Anaheim, City of	Anaheim, CA
Orange	Costa Mesa Sanitary District	Costa Mesa, CA
Orange	East Orange County Water District	Orange, CA
Orange	El Toro Water District	Lake Forest, CA
Orange	Golden State Water Company- Anaheim Office	Anaheim, CA
Orange	Golden State Water Company- Los Alamitos CSA	Los Alamitos, CA
Orange	Golden State Water Company- Los Alamitos Field Office	Cypress, CA
Orange	Golden State Water Company- Orange County District Office	Anaheim, CA
Orange	Golden State Water Company- Placentia CSA	Placentia, CA
Orange	La Habra Heights County Water District	La Habra Heights, CA
Orange	Laguna Beach County Water District	Laguna Beach, CA
Orange	Mesa Water District	Costa Mesa, CA
Orange	Moulton Niguel Water District	Laguna Niguel, CA
Orange	Municipal Water District of Orange County	Fountain Valley, CA
Orange	Orange County Sanitation District	Fountain Valley, CA
Orange	Orange County Water District	Fountain Valley, CA
Orange	San Juan Capistrano Water Department, City of	San Juan Capistrano, CA
Orange	South Coast Water District	Laguna Beach, CA
Orange	Westminster	Westminster, CA
Orange	Yorba Linda Water District	Placentia, CA
San Luis Obispo	Arroyo Grande, City of	Arroyo Grande, CA
San Luis Obispo	Atascadero Mutual Water Company	Atascadero, CA
San Luis Obispo	Avila Beach Community Service District	Avila Beach, CA
San Luis Obispo	Golden State Water Company- Los Osos CSA	Los Osos, CA
San Luis Obispo	Nipomo Community Services District	Nipomo, CA
San Luis Obispo	San Luis Obispo Flood Control District	San Luis Obispo, CA
San Luis Obispo	San Luis Obispo, County of	San Luis Obispo, CA
San Luis Obispo	San Luis Obispo, City of	San Luis Obispo, CA
San Luis Obispo	South San Luis Obispo County Sanitation District	Oceano, CA
Santa Barbara	Cachuma Operation and Maintenance Board	Santa Barbara, CA
Santa Barbara	Carpinteria Sanitation District	Carpinteria, CA
Santa Barbara	Carpinteria Valley Water District	Carpinteria, CA
Santa Barbara	Central Coast Water Authority	Buellton, CA
Santa Barbara	Golden State Water Company- Coastal District Office/Santa Marina CSA	Santa Maria, CA
Santa Barbara	Goleta Sanitary District	Goleta, CA
Santa Barbara	Goleta Water District	Santa Barbara, CA
Santa Barbara	La Cumbre Mutual Water Company	Santa Barbara, CA
Santa Barbara	Lompoc, City of	Lompoc, CA
Santa Barbara	Montecito Water District	Santa Barbara, CA
Santa Barbara	Santa Barbara, City of	Santa Barbara, CA
Santa Barbara	Vandenberg Village CSD	Lompoc, CA
Ventura	Cal American Water Company -Ventura	Newbury Park, CA
Ventura	Camrosa Water District	Camarillo, CA
Ventura	Golden State Water Company- Simi Valley CSA	Simi Valley, CA
Ventura	Ojai Valley Sanitary District	Ojai, CA
Ventura	San Buenaventura	Ventura, CA
Ventura	Triunfo Sanitation District	Ventura, CA
Ventura	Ventura Regional Sanitation District	Santa Paula,



March 13, 2018 LVMWD Regular Board Meeting

TO: Board of Directors

FROM: Finance & Administration

Subject : Claim by Thuy Tran Wu

SUMMARY:

On February 8, 2018, the District received the attached claim, in the amount of \$525.00, from Thuy Tran Wu of Calabasas for replacement of a damaged hot water recirculating pump. The claimant alleges that the District did not provide adequate notice for a planned shutdown that occurred on Wednesday, January 17, 2018, which allegedly caused the hot water recirculating pump to burn out.

Staff recommends the claim be denied because the hot water recirculating pump should be equipped with an automatic shut-off in the event low water pressure is detected. The District performed its due diligence by notifying all impacted customers the day before the shutdown, including placement of door tags and posting information on the Nextdoor community application.

RECOMMENDATION(S):

Deny the claim from Thuy Tran Wu.

FISCAL IMPACT:

No

ITEM BUDGETED:

No

FINANCIAL IMPACT:

There is no financial impact associated with denial of the claim.

DISCUSSION:

Staff investigated the incident and believes that appropriate measures were taken to notify the customers affected by the shutdown. On January 16, all affected customers received door tags, and the District posted information on the shutdown on Nextdoor community application. In addition, the District generated an e-mail notification that went to all customers registered to receive electronic notifications.

Pursuant to the Las Virgenes Municipal Water District Code, customers are responsible for ensuring the safety of their property by installing adequate plumbing and protective devices in compliance with the Uniform Plumbing Code. The applicable sections of the Code are provided below for the Board's consideration.

3-3.101 - GENERAL:

All applicants and customers shall accept such conditions of pressure and service as are provided by the distribution system of the district at the location of the proposed service connection, and hold the District harmless for any damage arising out of low pressure or high pressure conditions or interruptions in service.

3-4.205 - DAMAGE TO PROPERTY:

(a) In no case will the District be liable for damages occasioned by water running from opened or faulty fixtures, or from opened or damaged pipes on the customer side of the meter.

GOALS:

Ensure Effective Utilization of the Public's Assets and Money

Prepared by: Mary Capps, Secretary

ATTACHMENTS:

Claim by Thuy Tran Wu



Claim Against Las Virgenes Municipal Water District
Government Code Sections 910 and 910.4

Mail or Deliver To: Executive Assistant/ Clerk of the Board
Las Virgenes Municipal Water District
4232 Las Virgenes Road
Calabasas, CA 91302

Name of claimant/s: Thuy Tran Wu

Address/location of accident or occurrence: [Redacted]

Address to where replies/notices should be sent (if different from the above): Same

Telephone numbers: Home: [Redacted] Work/Cell: [Redacted]

Please answer the following questions. If more space is required, please attach additional sheets. Please attach any receipts, invoices, estimates or photos that may help in consideration of your claim.

1. When did damage or injury occur? (Give exact date and hour)
January 17, 2018

2. Where did the damage or injury occur?
Recirculating pump, garage.

3. How did the damage or injury occur? (Give full details)
Please see attached.

4. What damage or injuries do you claim?
\$525.00 - please see attached

5. If this claim is for damage to property, are you the legal owner of said property?
Yes No . If not, please list name and address of property owner.

6. What is the name/s of the District employee/s causing the injury, damage or loss, if known?

N/A

7. If District employees were involved in causing the damage or injury, do you believe there was a particular act or omission on the part of the employees that caused it?

N/A

8. What is the amount the damages claimed? (Attach copies of receipts, invoices, estimates, photos, etc.)

Amount claimed as of this date: \$ 525.00

Estimated amount of future expenses: \$

Total Amount Claimed: \$ 525.00

Basis for computation of amounts claimed: Please see attached

9. Other details? (Names, addresses of witnesses, doctors and hospitals)

[Signature]
Signature of Claimant or Person Acting on Claimant's Behalf

2/4/18
Date

This claim must be signed by claimant or by an authorized agent of the claimant. One copy must be filed with this office. Keep one copy for your records.

Notice: Section 72 of the Penal Code provides: "Every person who, with intent to defraud, presents for allowance or for payment to any state board or officer, or to any county, town, city, district, ward or village board or officer, authorized to allow or pay the same if genuine, any false or fraudulent claim, bill, account, voucher, or writing, is guilty of a felony".

Date Received: 2/8/18 Time: 12:35 PM Recorded by: *[Signature]*
by U.S. Mail

Note: This document is a Public Record and may be disclosed/released pursuant to the California Public Records Act.

Attachment to claim against LVMWD by Thuy Tran Wu

3. How did the damage or injury occur?

On Wednesday, January 17, 2018, I went into my garage around 5 pm where my hot water heater is located and noticed a loud hissing noise. I called my plumber and learned that the hot water pump was probably damaged. The plumber came out to inspect the pump on Friday, January 19, 2018 and confirmed that the pump was broken. He suspected that it broke because the water had been turned off while the pump continued to run. I told him I was not aware or given notice of any water shutoff.

I then called LVMWD on Friday, January 19 and spoke with Amanda. Amanda informed me that the water had been shut off on Wednesday, January 17 and that a notice was given the day before, Tuesday, January 16. At that point I checked my front door and saw the notice on my door. I did not see this notice before the water shutoff because it was given less than 24 hours before the shutoff.

It is unreasonable for LVMWD to give residents less than 24 hours notice of a water shutoff and to leave the notice at the front door only. On Wednesday, I checked my front door at around 3 pm and there was no notice there at that time. I know this because I had a babysitter come that day and she left at 3 pm. I also have a video camera at my front door and there is no notice there at the clip recorded at 3 pm when the baby sitter left. This suggests that the notice was left at the door sometime after 3 pm and the water was shut off the next morning at 9 am.

I do not access my home through the front door. My family – like many people -- uses the garage almost exclusively to go in and out of our home. If a notice is left at the front door less than 24 hours before the water goes off, we are not likely to receive it. In this case, I did in fact check the front door earlier that day before the notice was left and did not have any other reason to check the front door later that night. Therefore, we did not get notice of the water shut off and did not turn off our hot water pump before it was damaged.

When I spoke with Amanda, she suggested there is a way to receive notices electronically – by email or perhaps text message. I just reviewed the LVMWD website and don't see this option. I am enrolled in paperless billing and automatic payments and get emails every month of the bills and payments. When LVMWD rolled out its new automatic credit card payment option I even received a phone call from a customer service representative about this change. It is unreasonable for the district to give customers less than 24 hours of a water shutoff and do so only by leaving a notice at the front door. A secondary form of notice should have been sent, whether it be electronic (email or text), or a notice in the mailbox in addition to or in lieu of the front door. Perhaps even a sign in the neighborhood.

Because we did not shut our pump off before the water was shutoff, the recirculating pump is damaged. Our plumber has given us an estimate of \$375 to replace the pump, and \$150 for his labor to do the work. This is the basis for my claim for \$525. Attached is a copy of the estimate provided by the plumber.

Thank you for your time and consideration.

Miguel R Plumbing
21030 Keswick Street, Canoga Park, CA 91304
(818) 970-6406

Estimate

Date: 1/22/18

Thuy Wu

Address: [REDACTED] Calabasas CA 91302

RECIRCULATING PUMP

I will supply necessary parts and labor to remove and replace a Type up 15-18 SU Grundfos Recirculating pump for hot water located next to hot water heater in garage.

For the price of \$525.00

Thank you for your business!



March 13, 2018 LVMWD Regular Board Meeting

TO: Board of Directors

FROM: Resource Conservation & Public Outreach

Subject : AB 2050 (Caballero), Small System Water Authority Act of 2018: Support

SUMMARY:

Assembly Bill 2050 provides a means to address chronically non-compliant water systems through reform of their governance model. The Bill is an alternative to the tax on water services proposed under SB 623 and is in lockstep with the presentation made by Paul Jones, General Manager of Eastern Municipal Water District (EMWD), at the Board's regularly scheduled meeting on January 20, 2018. The Bill is being sponsored by EMWD and co-sponsored by the California Municipal Utilities Association. By taking a support position on AB 2050, the District would send a stronger message to the State Legislature that there is a better alternative to SB 623.

RECOMMENDATION(S):

Support AB 2050 (Caballero), the Small System Water Authority Act of 2018.

FISCAL IMPACT:

No

ITEM BUDGETED:

No

DISCUSSION:

An estimated 800,000 California residents do not have regular access to safe and reliable drinking water. Several hundred water systems exist statewide that continuously struggle to provide safe and reliable drinking water to these residents. Of these systems, 84 percent are small, serving less than 1,000 residents (approximately 400 services). In response, SB 623 was introduced in 2017 by Senator Bill Monning (D-Carmel). While the bill did not pass in the

first year, it remained active as a two-year bill, and the key elements of the proposal were introduced as a Budget Trailer Bill (BTB) in February 2018. The BTB includes nearly identical language as SB 623 for the Safe and Affordable Drinking Water Act. The Bill would impose a tax on metered water connections.

Staff mailed letters of opposition to the BTB to the Assembly Members and State Senators that sit on key subcommittees, as well as to our local representatives (Attachment A). The letters were consistent with the Legislative Policy Principles adopted by the Board and explain that there is a better means to provide safe and affordable drinking water, rather than through a tax. Unlike SB 623 or the BTB, AB 2050 provides a roadmap for compliance without the need for a tax. In order to fortify the District's position in opposition of SB 623, staff recommends that the District take a support position on AB 2050 as a better alternative and have the General Manager sign a letter of support (Attachment B). A summary of AB 2050 is provided in Attachment C with the full text of the bill provided in Attachment D.

Assembly Bill 2050, should it become law, would create the Small System Water Authority Act of 2018 with state legislative findings and declarations relating to authorizing the creation of small system water authorities that will have powers to absorb, improve, and competently operate non-compliant public water systems. The absorption of non-compliant water systems into larger systems would provide efficiencies and enhance financial capabilities that are currently too difficult for small systems to attain.

GOALS:

Sustain Community Awareness and Support

Prepared by: Joe McDermott, Director of Resource Conservation and Public Outreach

ATTACHMENTS:

Attachment A - Letter of Opposition to SB 623

Attachment B - Letter of Support for AB 2050 (Draft form)

Attachment C - Legislative Summary for AB 2050

Attachment D - AB 2050



Dedicated to Providing High-Quality
Water Service in a Cost-Effective and
Environmentally Sensitive Manner

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General Manager

Wayne K. Lemieux
Counsel

HEADQUARTERS
4232 Las Virgenes Road
Calabasas, CA 91302
(818) 251-2100
Fax (818) 251-2109

WESTLAKE
FILTRATION PLANT
(818) 251-2370
Fax (818) 251-2379

TAPIA WATER
RECLAMATION FACILITY
(818) 251-2300
Fax (818) 251-2309

RANCHO LAS VIRGENES
COMPOSTING FACILITY
(818) 251-2340
Fax (818) 251-2349

www.LVMWD.com

MEMBER AGENCY OF THE
METROPOLITAN WATER
DISTRICT
OF SOUTHERN CALIFORNIA

February 22, 2018

Henry I. Stern
State Senator, District 27
State Capitol, Room 3070
Sacramento, CA 95814

RE: **Proposed Drinking Water Tax: Budget Trailer Bill and SB 623 –
OPPOSE UNLESS AMENDED**

Dear Senator Stern:

On behalf of Las Virgenes Municipal Water District (LVMWD), I regret to inform you of our opposition to the Brown Administration's Budget Trailer Bill (BTB), essentially the same bill as SB 623 authored by Senator William Monning (D-Carmel) with some amendments, to implement the Safe and Affordable Drinking Water Act as it is written in its current form.

We commend and support the State's effort to ensure that disadvantaged communities and low-income residents have clean, safe drinking water, but strongly oppose the approach of taxing Californians through local water agencies to create the Affordable Drinking Water Fund as the solution for this initiative as outlined in both SB 623 and the BTB.

LVMWD unconditionally considers water to be the most precious of resources and believes that clean drinking water is a right for all Californians. Adding the additional burden to homeowners and businesses by taxing a resource that is essential to life is not sound policy; especially to those who live on tight budgets and continue to see the State's already high cost of living increase.

Alternative funding options include federal funds from the Safe Drinking Water State Revolving Fund (SRF), voter-approved general obligation bonds, the assessments related to nitrates in groundwater proposed in the BTB and in SB 623, and a limited amount of general fund dollars.

Henry I. Stern
State Senator, District 27
February 22, 2018
Page Two

Because of the aforementioned concerns, LVMWD opposes the BTB related to a tax on drinking water and SB 623 and respectfully requests your "NO" vote on these measures.

Sincerely,

A handwritten signature in black ink, appearing to read "David W. Pedersen". The signature is fluid and cursive, with a long horizontal stroke at the end.

David W. Pedersen, P.E.
General Manager

cc: The Honorable William W. Monning
Ms. Kim Craig, Deputy Cabinet Secretary

March 14, 2018

The Honorable Anna Caballero
30th Assembly District
P.O. Box 942849,
Sacramento, CA 94249-0030

Subject: AB 2050 (Caballero): The Small System Water Authority Act of 2018 – Support

Dear Assembly Member Caballero:

The Las Virgenes Municipal Water District (District) is pleased to support *AB 2050 - The Small System Water Authority Act of 2018*, and we wish to thank you for addressing this complex and critical issue. *The Small System Water Authority Act of 2018* offers sustainable governance reforms necessary to address small water systems that chronically fail to provide safe and reliable drinking water. This bill seeks to establish a new category of public water agency by way of merging formerly non-compliant drinking water systems in order to sustainably provide technical, managerial and financial capabilities to ensure the delivery of safe, clean, affordable and accessible water.

The District recognizes that water accessibility is truly a concern in a number of regions throughout the state and that something must be done to address this critical issue. The State Water Resource Control Board has identified 331 systems (as of February 12, 2018) that cannot provide safe drinking water to its customers. These systems often serve less than 10,000 people, are typically located in disadvantaged communities, and are largely privately owned or mutual water companies. Systems that fail to provide access to clean, reliable, drinking water must be held accountable and have a plan to mitigate natural and manmade contaminants, or improve their water systems.

This bill authorizes the creation of a Small System Water Authority that will be authorized to absorb, improve, and competently operate currently non-compliant public water systems with either contiguous or non-contiguous boundaries. By establishing lasting changes to the governance structures of failing water systems, the State of California will take substantial steps toward achieving their goal of making safe, clean and reliable drinking water a reality for all Californians.

The District thanks you for your support in addressing water accessibility issues. If we could be of any further assistance to you, I may be contacted at 818-251-2122 or by e-mail at dpedersen@lvmwd.com.

Sincerely,

David W. Pedersen, P.E.
General Manager

c: Eastern Municipal Water District
California Municipal Utilities Association



AB 2050 (Caballero)

The Small System Water Authority Act of 2018

A Solution to Providing Safe Drinking Water to Communities Served by Chronically Non-Compliant Systems

Background

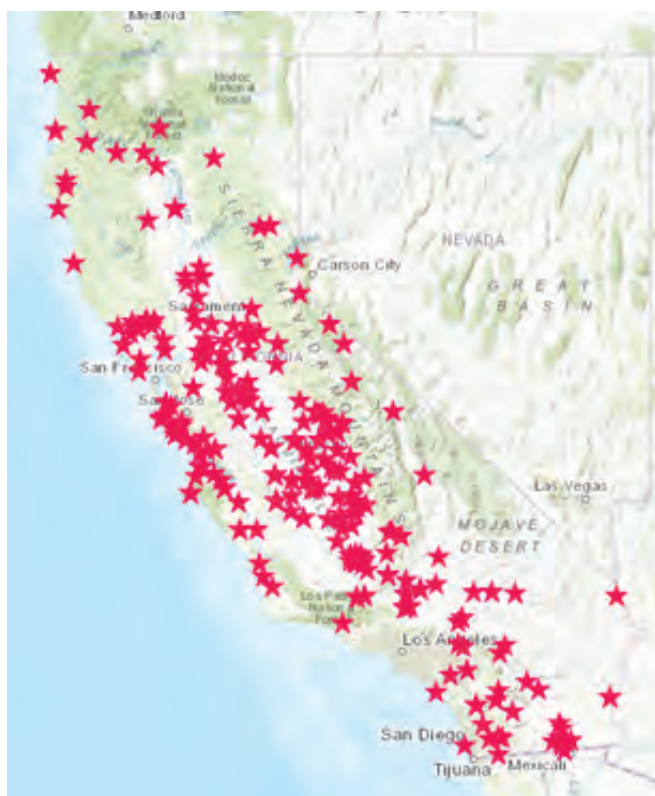
In 2012, Governor Jerry Brown signed into law Assembly Bill 685 (Eng), establishing the Human Right to Water and declaring that it is the policy of the state that every Californian has a human right to safe, clean, affordable, and accessible drinking water.

Water Accessibility and Safety Concerns in California

Nearly 800,000 people in California lack access to safe and reliable drinking water on a daily basis. The State Water Resources Control Board (State Board) has identified 329 (as of November 2017) systems statewide that chronically serve contaminated drinking water or cannot provide reliable water service due to unsound infrastructure or because they lack the local financial, managerial, and technical resources to do so.

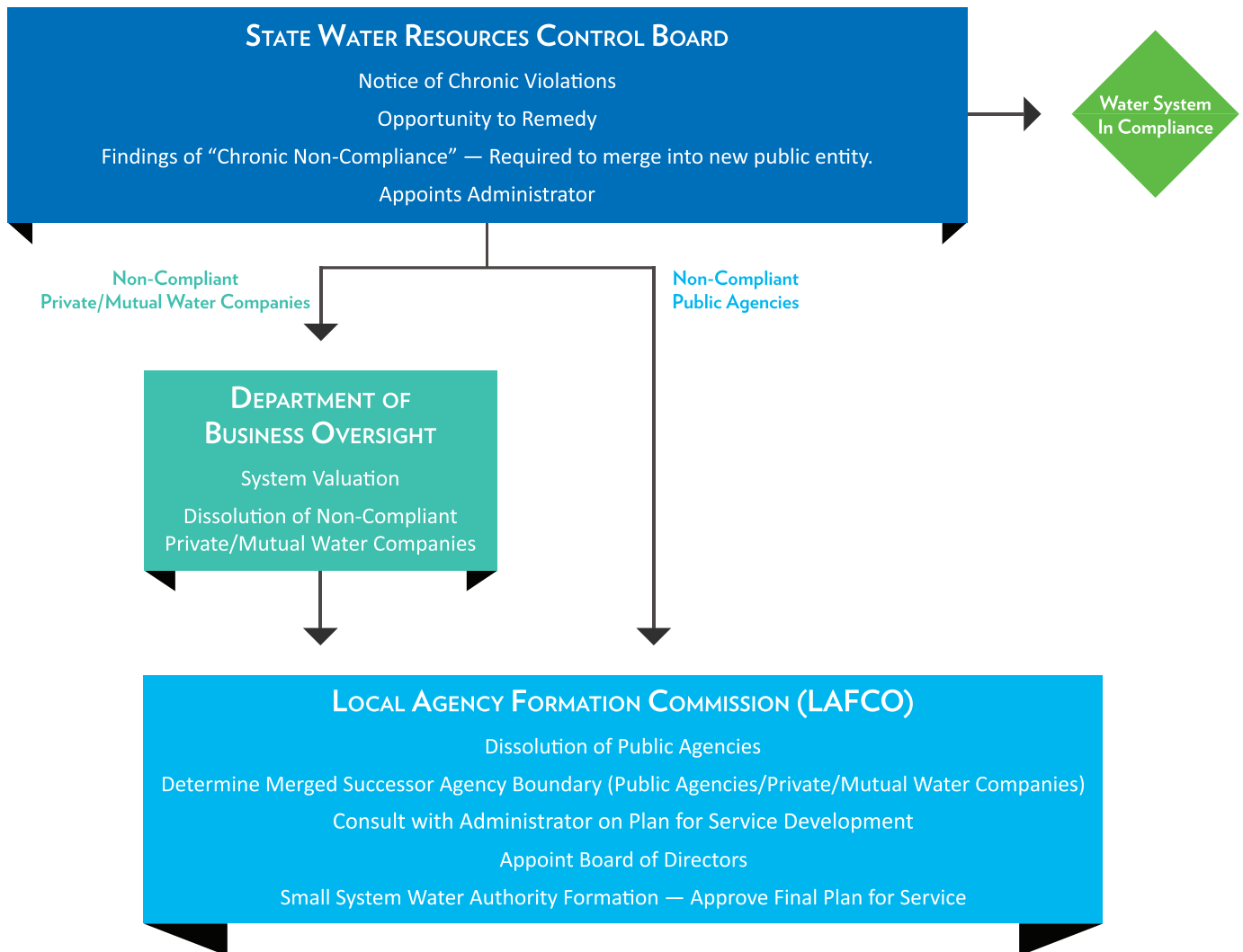
The vast majority of these systems are small, rural systems that typically serve less than 10,000 people. A sustainable solution is necessary to address this drastic health and safety crisis.

To date, laws have been passed that address various elements of the water accessibility issue including voluntary and forced consolidations, supplying resources and technical support, and limiting the development of new unsustainable water systems. While these efforts have created a portfolio of options to address this critical issue of water accessibility in California, immediate and lasting changes to the governance structure of chronically non-compliant small systems are still needed to protect public health and safety.



The Small System Water Authority Act of 2018

AB 2050 would create the Small System Water Authority Act of 2018, providing yet another valuable tool to prevent chronically non-compliant water systems from serving contaminated water to Californians. AB 2050 proposes to merge non-compliant water systems into a larger and more robust public water system that can take advantage of improved economies of scale, streamlined managerial functions and enhanced financial capacity.



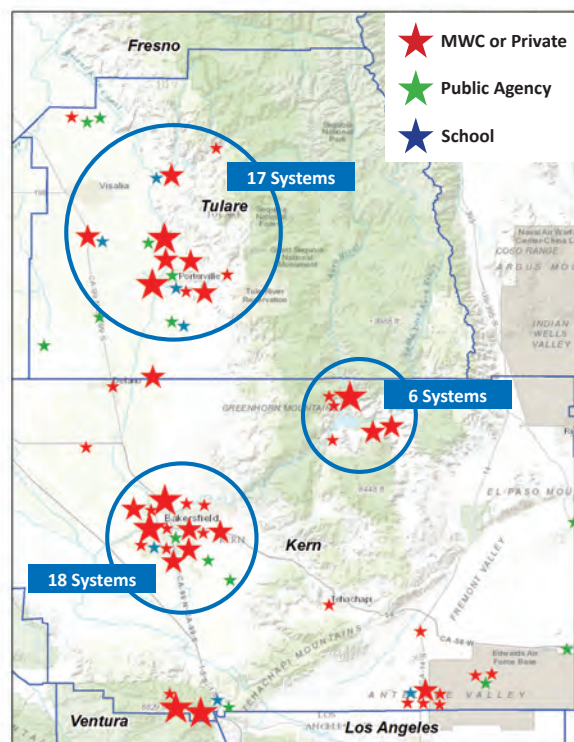
This bill authorizes the State Board to notify chronically non-compliant systems that they are in violation of public health and safety. Each system is then provided with an opportunity to develop a compliance plan within a given time period. If a system is unable to develop an approved plan, the State Board will then notify the county local agency formation commission (LAFCO) that it has determined the chronically non-compliant system needs to be dissolved and consolidated into an authority. Private and mutual water companies will be dissolved through the Department of Business Oversight and will receive compensation through a distressed business valuation process, if there is remaining value on the system. At this time any existing water systems also will have an opportunity to voluntarily consolidate with a new authority.

The State Board will appoint an Administrator by county in regions that have five or more chronically non-compliant systems or where multiple systems serve a population of 10,000 or more. In regions that have less than five systems, existing consolidation recommendations may be a more appropriate course of action. The LAFCO will then form the new Small System Water Authority (Authority), which will have the unique powers

to absorb, improve, and consolidate currently non-compliant public water systems with either contiguous or noncontiguous boundaries. Each Authority will be required to submit a conceptual formation plan to the State Board. The Administrator will identify and hire critical staff and will ultimately complete a Final Plan for Service that will be approved, through a local public hearing process, at the LAFCO.

The new system will be formed as an independent special district, provided with new internal and external financing opportunities, increased transparency including an elected Board of Directors, and the system will be scaled to a size to develop, coordinate, or contract through regional agreements, the necessary infrastructure to treat contamination issues. This in turn will lead to more sustainable water systems that can effectively deliver safe and affordable drinking water to its residents.

SAMPLE Grouping of Non-Compliant Systems For demonstration purposes only.



Larger stars denote proportionately larger populations of small systems noted as “Out of Compliance” in State Water Board Database.

For more information regarding the Small System Water Authority Act of 2018

**OFFICE OF ASSEMBLY
MEMBER ANNA M.
CABALLERO**

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**CALIFORNIA MUNICIPAL
UTILITIES ASSOCIATION**

Danielle Blacet
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ASSEMBLY BILL

No. 2050

Introduced by Assembly Member Caballero

February 6, 2018

An act to add Division 23 (commencing with Section 78000) to the Water Code, relating to small system water authorities.

LEGISLATIVE COUNSEL'S DIGEST

AB 2050, as introduced, Caballero. Small System Water Authority Act of 2018.

Existing law, the California Safe Drinking Water Act, provides for the operation of public water systems and imposes on the State Water Resources Control Board various responsibilities and duties. The act authorizes the state board to order consolidation with a receiving water system where a public water system or a state small water system, serving a disadvantaged community, as defined, consistently fails to provide an adequate supply of safe drinking water. The act, if consolidation is either not appropriate or not technically and economically feasible, authorizes the state board to contract with an administrator to provide administrative and managerial services to designated public water systems and to order the designated public water system to accept administrative and managerial services, as specified.

Existing law, the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000, provides the exclusive authority and procedure for the initiation, conduct, and completion of changes of organization and reorganization for cities and districts, except as specified.

This bill would create the Small System Water Authority Act of 2018 and state legislative findings and declarations relating to authorizing the creation of small system water authorities that will have powers to absorb, improve, and competently operate noncompliant public water systems. The bill would define various terms and require a change in organization to be carried out as set forth in the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000. The bill would state the intent of the Legislature to enact legislation to protect public health that would require the board to provide notice to a water agency that is chronically providing contaminated drinking water, require the agency to develop a plan, as specified, and would subject to a merger with other agencies serving contaminated water an agency that is not able to develop a plan to correct the serving of contaminated water, the merger of which would create a small system water authority. The bill would state the intent of the Legislature to enact legislation that would subject a small system water authority to oversight by the appropriate local agency formation commission and the board's Division of Drinking Water, and that would require the Treasurer to create and submit to the Legislature an oversight report.

Vote: majority. Appropriation: no. Fiscal committee: no.
 State-mandated local program: no.

The people of the State of California do enact as follows:

1 SECTION 1. Division 23 (commencing with Section 78000)
 2 is added to the Water Code, to read:

3
 4 DIVISION 23. SMALL SYSTEM WATER AUTHORITY
 5 ACT OF 2018

6
 7 PART 1. SHORT TITLE

8
 9 78000. This division shall be known, and may be cited as, the
 10 Small System Water Authority Act of 2018.

11
 12 PART 2. FINDINGS AND DECLARATIONS

13
 14 78001. The Legislature finds and declares all of the following:
 15 (a) As of November 2017, according to the state board, there
 16 are 329 public water systems in the State of California that are

1 chronically serving contaminated water to their customers and are
2 operationally deficient in violation of public health regulations.

3 (b) The vast majority of those systems are small, only serving
4 a population of less than 10,000 people, with deficiencies that
5 range from natural contaminants, man-made contaminants, and
6 failing infrastructure. These systems are located throughout
7 California, with a greater percentage of these failing systems
8 primarily located in economically distressed or rural counties.

9 (c) These chronically out of compliance systems lack the
10 financial, managerial, and technical resources to adequately serve
11 their communities and face higher costs per customer to provide
12 adequate service because of their small size, rural location, and
13 aging infrastructure.

14 (d) There is an inefficient deployment of existing local system
15 financial resources and potential funding shortfalls, largely due to
16 duplication of overhead and the inability to access state and other
17 funding streams necessary for modern water service.

18 (e) A new category of public water agency is needed to absorb
19 and consolidate failing small public water systems to provide
20 technical, managerial, and financial capabilities to ensure the
21 provision of safe, clean, affordable, and accessible water and local
22 governance.

23 (f) This act authorizes the creation of small system water
24 authorities that will have unique powers to absorb, improve, and
25 competently operate currently noncompliant public water systems
26 with either contiguous or noncontiguous boundaries.

27 (g) Existing public water systems, whether public agencies,
28 investor-owned utilities, or private mutual water companies, that
29 are currently providing adequate water service but that are located
30 in a county where an authority may be formed will have the option
31 of voluntarily consolidating with a new authority.

32
33 PART 3. DEFINITIONS

34
35 78010. Unless the context otherwise requires, the provisions
36 of this part govern the construction of this division.

37 78011. "Affected county" means any county in which the land
38 of a proposed authority is situated.

39 78012. "Authority" means a small system water authority
40 formed pursuant to this division.

- 1 78013. "Board" means the board of directors of an authority.
- 2 78014. "City" means any chartered or general law city.
- 3 78015. "Local agency formation commission" means a local
- 4 agency formation commission of the principal county in which
- 5 the proposed authority is located.
- 6 78016. "President" means the president of the board of directors
- 7 of an authority.
- 8 78017. "Principal county" means the county in which the
- 9 greater portion of the land of a proposed authority is situated.
- 10 78018. "Secretary" means the secretary of an authority.
- 11 78019. "State board" means the State Water Resources Control
- 12 Board.
- 13 78020. "Voter" means a voter as defined in Section 359 of the
- 14 Elections Code.

15
16 PART 4. WRITTEN NOTIFICATION TO CURE

- 17
- 18 78030. It is the intent of the Legislature to enact legislation to
- 19 protect public health that would do the following:
- 20 (a) Require the state board to provide notice to a water agency
- 21 that is chronically providing contaminated drinking water.
- 22 (b) Require a water agency provided notice to develop a plan
- 23 to stop serving contaminated water to its customers.
- 24 (c) Require a plan developed to stop serving contaminated water
- 25 to be reported to the state board by July 1, 2019.
- 26 (d) Subject to a merger with other agencies that are serving
- 27 contaminated water within the same county or an adjacent county
- 28 through the local agency formation commission process any water
- 29 agency not able to develop a plan to correct the serving of
- 30 contaminated water, thereby creating a larger public water agency
- 31 known as a small system water authority that will have an improved
- 32 economy of scale and that will, through the composition of its
- 33 governing board, be responsive to the needs of local residents.
- 34 (e) Subject a small system water authority to oversight by the
- 35 appropriate local agency formation commission and the state
- 36 board's Division of Drinking Water.
- 37 (f) Require the Treasurer to create and submit to the Legislature
- 38 an oversight report.

PART 5. CHANGES IN ORGANIZATION

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2
3
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7

78035. Provided that a change in organization is consistent with this division, a change in organization shall be carried out as set forth in the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000 (Division 3 (commencing with Section 56000) of Title 5 of the Government Code).

0



March 13, 2018 LVMWD Regular Board Meeting

TO: Board of Directors

FROM: Finance & Administration

Subject : Claim by Michael and Roxanne Burk

SUMMARY:

On November 7, 2017, the District received the attached claim from Michael and Roxanne Burk of Agoura Hills for an unspecified dollar amount due to alleged overbilling of their water usage and for reimbursement of \$295 for leak detection services. The claimants alleged that the water meter serving their home was defective and recorded greater usage than that supplied to their property. Based on an investigation, staff and Legal Counsel recommended that the claim be denied.

On December 12, 2017, the Board denied the claim from Michael and Roxanne Burk, but directed staff to investigate the incident further. On February 15, 2018, the General Manager and claimant agreed to settle the claim in the amount of \$295, which was the cost of the leak detection services.

RECOMMENDATION(S):

FISCAL IMPACT:

Yes

ITEM BUDGETED:

No

FINANCIAL IMPACT:

The cost to settle the claim was \$295. Sufficient funds are available in the adopted Fiscal

Year 2017-18 Budget for this purpose.

DISCUSSION:

On September 17, 2017, the claimants contacted the District's customer service staff to request that their water meter be replaced due to concerns that the triangular "tell-tale" was constantly spinning. Staff expressed concerns that the customer had an on-site leak and, therefore, agreed to replace and test the meter only after the customer verified that their on-site plumbing was free of leaks. The claimants hired Sherlock Leak Detectives who identified no leaks on the property.

District staff removed and replaced the claimants' water meter on November 17, 2016. The meter was bench tested, and the results were within American Water Works Association (AWWA) standards. However, the claimants believe that their water usage decreased significantly with the new meter as compared to the previous meter without any appreciable change in their water usage patterns. Based on average annual water usage, the claimants allege that they were overbilled for 405 units over a five-year period from 2011 to 2016.

Staff reviewed the historical water usage for the subject account and found that the usage prior to 2011 was consistent with that between 2011 and 2016. Given that the meter tested within AWWA standards, there is no credible evidence that the water meter over-registered usage. However, considering all the circumstances, the General Manager opted to settle the claim in the amount of \$295, the cost of the leak detection service. The claimants agreed and signed a release of all claims against the District.

GOALS:

Ensure Effective Utilization of the Public's Assets and Money

Prepared by: Mary Capps, Secretary

ATTACHMENTS:

Claim by Michael and Roxanne Burk



Claim Against Las Virgenes Municipal Water District
Government Code Sections 910 and 910.4

Mail or Deliver To: Executive Assistant/ Clerk of the Board
Las Virgenes Municipal Water District
4232 Las Virgenes Road
Calabasas, CA 91302

Name of claimant/s: MICHAEL + ROXANE BURLE

Address/location of accident or occurrence: 01
[Redacted]

Address to where replies/notices should be sent (if different from the above):
SAME

Telephone numbers: Home: [Redacted] Work/Cell: [Redacted]

Please answer the following questions. If more space is required, please attach additional sheets. **Please attach any receipts, invoices, estimates or photos that may help in consideration of your claim.**

1. When did damage or injury occur? (Give exact date and hour)
2. Where did the damage or injury occur?
3. How did the damage or injury occur? (Give full details)
4. What damage or injuries do you claim?

} Please SEE ATTACHED

5. If this claim is for damage to property, are you the legal owner of said property?
Yes No . If not, please list name and address of property owner.


6. What is the name/s of the District employee/s causing the injury, damage or loss, if known?

7. If District employees were involved in causing the damage or injury, do you believe there was a particular act or omission on the part of the employees that caused it?

8. What is the amount the damages claimed? (Attach copies of receipts, invoices, estimates, photos, etc.)
 Amount claimed as of this date: \$ _____
 Estimated amount of future expenses: \$ _____
 Total Amount Claimed: \$ _____
 Basis for computation of amounts claimed: _____

9. Other details? (Names, addresses of witnesses, doctors and hospitals)

Please See Attached




 Signature of Claimant or Person Acting on Claimant's Behalf

11/7/17

 Date

This claim must be signed by claimant or by an authorized agent of the claimant. One copy must be filed with this office. Keep one copy for your records.

Notice: Section 72 of the Penal Code provides: "Every person who, with intent to defraud, presents for allowance or for payment to any state board or officer, or to any county, town, city, district, ward or village board or officer, authorized to allow or pay the same if genuine, any false or fraudulent claim, bill, account, voucher, or writing, is guilty of a felony".

Date Received: 11/7/17 Time: 2:30 PM. Recorded by: 

Note: This document is a Public Record and may be disclosed/released pursuant to the California Public Records Act.

11/7/2017

Michael & Roxane Burk
[REDACTED]

Las Virgenes Municipal Water District
ATT: Darrell Johnson, Customer Service Manager
4232 Las Virgenes Rd.
Calabasas, CA 91302

RE: Acct. # [REDACTED]----overcharges due to defective water meter

For several months beginning in mid-2016, we felt there was an issue with our water meter as no matter how restrictive our family had become in cutting back on our personal water usage, we could never meaningfully reduce our billing water units. In August of 2016, attempts to reach supervisor Travis Garmin were made and finally achieved on September 17. During the September 17 phone conversation, the ongoing situation was explained along with our water conservation frustrations and requested a change-out of our existing water meter as the triangular-shaped "dial" at the top of the meter was constantly spinning forward. Mr. Garmin initially was hesitant about providing this accommodation but after further discussion, relented with the stipulation that we hire a leak detector service to confirm there was no water leak anywhere on our property. The independent leak detection service we hired could find no leaks after an extensive inspection of our water lines on October 26. After reporting this information back to Mr. Garmin, a new water meter was installed on November 17, 2016.

In the year since the new meter was installed on November 17, 2016, our home's water usage has been significantly reduced when compared to the usage during the time the previous meter was in operation with no appreciable difference in our family's water usage patterns. The following is a breakdown of our homes' yearly water usage going back to when the previous meter was installed on 11/29/2011:

11/17/2016-10/25/2017----water usage = 110 units
11/17/2015-11/01/2016----water usage = 223 units
11/14/2014-10/21/2015----water usage = 199 units
11/25/2013-09/23/2014----water usage = 172 units
11/20/2012-09/25/2013----water usage = 187 units
11/29/2011-09/28/2012----water usage = 175 units

For yearly comparison purposes, the average yearly billed water units from 11/29/2011-11/01/2016 is approximately 191 units which compares dis-favorably with the most recent year's usage of 110 units. Over the 5 year span of previous meter usage, this equals to a total of

405 units in which we were over-billed due to the malfunctioning nature of your previously installed water meter.

Though the dates of the provided timeline may be imprecise, it appears apparent we have been negatively impacted by the defective and inaccurate meter which had been active at our home from approximately 11/29/2011-11/17/2016.

Let this letter serve as a demand for a refund of the amount of overbilled water units to include any associated taxes or fees as well as a refund of the \$295 inspection fee as required by Mr. Garmin in order for the meter replacement to occur. A copy of the inspection report is included with this demand.

We look forward to a timely response from you and believe 30 days from the date of this letter is ample time.

Very truly yours,



Michael & Roxane Burk



Service Order / Receipt _____ Date 10.26.2016
 Customer name: Mike Burk Phone: 818 631 7644
 Service address: _____
 Referred by: _____ Invoice paid by: _____
 Insurance Co. _____ Claim No. _____
 Email: _____ Phone: _____

Service Requested	Initial / Approval
Leak Detection	<u>4295</u>
Service Call / Consultation	
Utility Locating	
Weekend -- After Hours	
Travel	
Amount Paid:	

Notes: No leaks found in pressurized domestic water system at time of inspection
Release of Liability

I hereby acknowledge that Sherlock Leak Detectives informed me that I should have a hazardous material survey (including but not limited to the testing for asbestos, lead and mold) prior to having anyone perform any invasive actions to the ceilings, walls, floors and other building materials.

I have declined Sherlock Leak Detectives recommendation to have a hazardous material survey completed and requested that they continue with their work without delay. I clearly understand that their investigation may involve disturbing the ceilings, walls, floors and other building materials in order to attempt to locate the plumbing leak.

I am hereby releasing Sherlock Leak Detectives from any and all liability and/or any responsibility for any contamination of hazardous materials (including but not limited to asbestos, lead and mold) whether caused by Sherlock Leak Detectives or any others that results from my decision not to have a hazardous material survey completed. Signature: _____

I authorize **Sherlock Leak Detectives** to perform the services requested as specified in the Customer Authorization Agreement on the reverse side, and approve the statement above:.

Customer signature: [Signature] Date: 10/26/16

Tel: (800) 518-0771
 23705 Vanowen St. #105 West Hills CA. 91307

WE APPRECIATE YOUR BUSINESS



THE METROPOLITAN WATER DISTRICT
OF SOUTHERN CALIFORNIA

MWD MEETING AGENDA

Board Meeting

March 13, 2018

12:00 p.m. – Boardroom

March 13, 2018 Meeting Schedule		
8:30 a.m.	Rm. 2-145	L&C
9:30 a.m.	Rm. 2-456	C&LR
10:30 a.m.	Rm. 2-145	OP&T
12:00 p.m.	Boardroom	Board Meeting

MWD Headquarters Building

• 700 N. Alameda Street

• Los Angeles, CA 90012

1. Call to Order

- (a) Invocation: Raha Shirkhani, Assistant Chemist, Water System Operations Group
- (b) Pledge of Allegiance: Keith Lewinger, San Diego County Water Authority

2. Roll Call

3. Determination of a Quorum

- 4. Opportunity for members of the public to address the Board on matters within the Board's jurisdiction. (As required by Gov. Code § 54954.3(a))

PUBLIC HEARINGS

- 1. Public hearing to consider whether to continue suspending the tax rate limitations in Section 124.5 of the Metropolitan Water District Act to maintain the ad valorem tax rate for fiscal years 2018/19 and 2019/20
 - 2. Public hearing on proposed water rates and charges for calendar years 2019 and 2020 to meet revenue requirements
-

5. OTHER MATTERS

- A. Approval of the Minutes of the Meeting for February 13, 2018
(A copy has been mailed to each Director)
Any additions, corrections, or omissions
- B. Report on Directors' events attended at Metropolitan expense for month of February 2018
- C. Approve committee assignments
- D. Chairman's Monthly Activity Report

6. DEPARTMENT HEADS' REPORTS

- A. General Manager's summary of activities for the month of February 2018
- B. General Counsel's summary of activities for the month of February 2018
- C. General Auditor's summary of activities for the month of February 2018
- D. Interim Ethics Officer's summary of activities for the month of February 2018

7. CONSENT CALENDAR ITEMS — ACTION

- 7-1** Adopt CEQA determination and authorize agreement with the Mountains Recreation and Conservation Authority in an amount not to exceed \$1,121,000 for implementation of conservation actions and long-term management on mitigation lands in Soledad Canyon, Los Angeles County. (E&O)

Recommendation:

Option #1:

Adopt CEQA determination as follows: Certify the Final Supplemental EIR for planned shutdown and inspection of the Foothill Feeder; adopt the FOF, the SOC, and the MMRP; and

- a. Approve the Project for the purposes of CEQA; and**
- b. Authorize an agreement with Mountains Recreation Conservation Authority for implementation of mitigation required by regulatory agency permits.**

- 7-2** Adopt CEQA determination and appropriate \$1.7 million; and authorize: (1) preliminary design of upgrades to the San Gabriel Tower on the Upper Feeder; and (2) agreement with Aspen Environmental Group in an amount not to exceed \$500,000 to provide environmental support (Appropriation No. 15441). (E&O)

Recommendation:

Option #1:

Adopt CEQA determination that the proposed action is categorically exempt, and

- a. Appropriate \$1.7 million;**
- b. Authorize preliminary design of upgrades to the San Gabriel Tower on the Upper Feeder; and**
- c. Authorize agreement with Aspen Environmental Group in an amount not to exceed \$500,000 for environmental support.**

- 7-3** Adopt CEQA determination and ratify support for Proposition 68 the California Drought, Water, Parks, Climate, Coastal Protection, and Outdoor Access for All Act of 2018. (C&L)

Recommendation:

Option #1:

**Adopt the CEQA determination that the proposed action is not defined as a project under CEQA, and
Authorize the General Manager to ratify Metropolitan's support for Proposition 68.**

- 7-4** Adopt CEQA determination and authorize: (1) agreement with the State Water Contractors, Inc. to pursue 2018 Sacramento Valley water transfer supplies; and (2) \$5 per acre-foot initial administrative deposit not to exceed \$500,000. (WP&S)

Recommendation:

Option #1:

Adopt the CEQA determination that the proposed action is not defined as a project and is not subject to CEQA, and

- a. Authorize the General Manager to enter into an agreement with the State Water Contractors, Inc. to pursue 2018 Sacramento Valley water transfer supplies, in a form approved by the General Counsel; and**
- b. Authorize making a \$5 per acre-foot initial administrative deposit and disbursements from that deposit consistent with the agreement not to exceed \$500,000.**

END OF CONSENT CALENDAR

8. OTHER BOARD ITEMS — ACTION

- 8-1** Adopt CEQA determination and appropriate \$12.4 million; award \$9,257,483 contract to R.I.C. Construction Company, Inc. to construct an operations and maintenance service center for the Orange County operating region; and authorize increase of \$170,000 to an agreement with La Cañada Design Group, for a new not-to-exceed total of \$517,000 (Appropriation No. 15480). (E&O)

Recommendation:

Option #1:

Adopt the CEQA determination that the proposed action has been previously addressed in the certified 2016 Final Environmental Impact Report and related documentation, and that no further environmental analysis or documentation is required, and

- a. Appropriate \$12.4 million;**
 - b. Award \$9,257,483 contract to R.I.C. Construction Company, Inc. for construction of an operations and maintenance service center for the Orange County operating region; and**
 - c. Authorize increase of \$170,000 to an agreement with La Cañada Design Group, for a new not-to-exceed total of \$517,000, for technical support during construction.**
- 8-2** Adopt CEQA determination and authorize entering into a three-year contract with Quigley-Simpson & Heppelwhite, Inc. for advertising and community outreach services related to water conservation not to exceed \$14.7 million. (C&L) **[To be mailed separately]**

- 8-3** Adopt CEQA determination and report on existing litigation: Brian May v. Metropolitan Water District of Southern California, Los Angeles Superior Court Case No. BC657802; and authorize an increase in the maximum amount payable under contract with Atkinson, Andelson, Loya, Ruud & Romo for legal services by \$445,000 to an amount not to exceed \$545,000. (L&C) **[Conference with legal counsel--existing litigation; to be heard in closed session pursuant to Gov. Code Section 54956.9(d)(1)]**
[To be mailed separately]

9. BOARD INFORMATION ITEMS

- 9-1** Update on Conservation Program
- 9-2** Review of potential modifications and additions to Metropolitan's Conservation Program (WP&S)

10. OTHER MATTERS

- 10-1** Review of the Policies, Procedures, and Governance of Metropolitan's Ethics Office
[Evaluation of the performance of Ethics Office employees may be heard in closed session pursuant to Gov. Code §54957(b)]

11. FOLLOW UP ITEMS

12. FUTURE AGENDA ITEMS

13. ADJOURNMENT

NOTE: At the discretion of the Board, all items appearing on this agenda and all committee agendas, whether or not expressly listed for action, may be deliberated and may be subject to action by the Board.

Each agenda item with a committee designation will be considered and a recommendation may be made by one or more committees prior to consideration and final action by the full Board of Directors. The committee designation appears in parentheses at the end of the description of the agenda item e.g., (E&O, F&I). Committee agendas may be obtained from the Board Executive Secretary.

Writings relating to open session agenda items distributed to Directors less than 72 hours prior to a regular meeting are available for public inspection at Metropolitan's Headquarters Building and on Metropolitan's Web site <http://www.mwdh2o.com>.

Requests for a disability related modification or accommodation, including auxiliary aids or services, in order to attend or participate in a meeting should be made to the Board Executive Secretary in advance of the meeting to ensure availability of the requested service or accommodation.