



LAS VIRGENES MUNICIPAL WATER DISTRICT
4232 Las Virgenes Road, Calabasas CA 91302

MINUTES
REGULAR MEETING

5:00 PM

January 9, 2018

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance to the Flag was led by Josie Guzman.

1. CALL TO ORDER AND ROLL CALL

The meeting was called to order at **5:00 p.m.** by Board President Peterson in the Board Room at Las Virgenes Municipal Water District headquarters at 4232 Las Virgenes Road, Calabasas, CA 91302. Josie Guzman, Clerk of the Board, conducted the roll call.

Present: Directors Charles Caspary, Jay Lewitt, Len Polan, Glen Peterson, and Lee Renger.

Absent: None

Staff Present: David Pedersen, General Manager
David Lippman, Director of Facilities and Operations
Don Patterson, Director of Finance and Administration
Darrell Johnson, Interim Director of Resource Conservation and Public Outreach
Josie Guzman, Clerk of the Board
Keith Lemieux, District Counsel

2. APPROVAL OF AGENDA

Director Polan moved to approve the agenda. Motion seconded by Director Caspary. Motion carried unanimously.

3. PUBLIC COMMENTS

General Manager David Pedersen introduced the following new employees: Guillermo Garcia, Field Customer Service Representative I; Lance Karafeles, Maintenance Mechanic I; Michael McNutt, Public Affairs and Communications Manager; and Matthew Sainz, Water Reclamation Plant Operator I.

4. CONSENT CALENDAR

- A List of Demands: January 8, 2018: Receive and file**
- B Minutes: Regular Meeting of December 12, 2017: Approve**
- C Directors' Per Diem – December 2017: Ratify**
- D Monthly Cash and Investment Report: November 2017**

Receive and file the Monthly Cash and Investment Report for November 2017.

- E J.D. Edwards Software: Annual Support and Maintenance Agreement**

Authorize the General Manager to execute an annual support and maintenance agreement with Oracle Corporation, in the amount of \$71,771.87, plus applicable taxes, for the District's J.D. Edwards software.

- F Annual Supply and Delivery of Ferric Chloride: Award**

Accept the bid from Miles Chemical Company, Inc., and authorize the General Manager to approve an initial one-year purchase order, in the amount of \$75,050, with four one-year renewal options, in the amount of \$80,401 each, for the supply and delivery of ferric chloride.

- G Annual Report: Records Review and Destruction**

Authorize the destruction of records in accordance with the District's records retention schedule and the Las Virgenes Municipal Water District Code.

Director Caspary referred to the file entitled ENG-6, Rancho Las Virgenes (Old Horton Ranch), and inquired whether this file was related to Edward Everett Horton's property. General Manager David Pedersen responded that staff would review the file and follow-up with Director Caspary prior to destroying any records.

Director Caspary moved to approve the Consent Calendar. Motion seconded by Director Lewitt. Motion carried unanimously.

5. ILLUSTRATIVE AND/OR VERBAL PRESENTATION AGENDA ITEMS

A Legislative and Regulatory Updates

General Manager David Pedersen provided an update regarding SB 623, the Public Goods Charge, and noted that Eastern Municipal Water District had recently proposed an alternative measure for improvements to small water systems governance. He suggested that a representative from Eastern Municipal Water District be invited to attend the January 30th Special Board meeting to provide a presentation on their legislative proposal. He also reported that the District continues to support AB 1668 and SB 606, which are long-term water conservation bills that would establish certain efficiency standards for water agencies. He provided an update on the State's proposed Low-Income Rate Assistance (LIRA) Program, which would be a companion to SB 623 and would subsidize the cost of water for low-income and disadvantaged communities. He noted that the State had decided not to move forward with the LIRA Program this year and instead focus on the Public Goods Charge. He reported that the District sent a comment letter regarding H.R. 1, the Tax Cuts and Jobs Act, to oppose unless amended due to a provision that prevents the advanced refunding of revenue bonds; however, the tax bill was passed without removing this provision. He also reported that a comment letter was sent from the JPA to the State Water Resources Control Board regarding the proposal to prohibit wasteful water use practices. He stated that one concern with the proposal was a new prohibition on irrigating turf on public street medians and parkways, which would apply to existing landscaped medians and parkways. He noted that many communities and cities had made investments to irrigate these areas with recycled water, and the hope was that these prohibitions would be changed or removed. He responded to a question regarding whether SB 623 had already passed its house of origin by stating that he would verify the bill's status and report back to the Board.

Director Caspary stated that he wanted to ensure there was sufficient time to inform District customers regarding SB 623.

B Water Supply Conditions Update

General Manager David Pedersen reported on current rain and snow conditions. He noted that Southern California had received one to two inches of rain and Northern California had received 12 to 18 inches of snow.

6. TREASURER

Director Renger stated that the Treasurer's report was in order.

7. FINANCE AND ADMINISTRATION

A Continuation of Potable Water Standby Charge: Public Hearing, Introduction and First Reading

Waive the full reading and call for proposed Ordinance No. 280 to be given first reading by title only.

(Waive first reading and introduce the Ordinance)

ORDINANCE NO. 280

AN ORDINANCE OF THE BOARD OF DIRECTORS OF LAS VIRGENES MUNICIPAL WATER DISTRICT AS IT RELATES TO STANDBY CHARGES FOR THE FISCAL YEAR COMMENCING JULY 1, 2018.

(Reference is hereby made to Ordinance No. 280 on file in the District's Ordinance Book and by this reference the same is incorporated herein.

Board President Peterson provided introductory remarks.

Josie Guzman, Clerk of the Board, reported that the District published a notice of public hearing in *The Acorn* on December 28, 2017, and January 4, 2018, and 2,193 postcards were mailed to new residents within the service area.

General Manager David Pedersen explained the purpose of the Water Standby Charge. He noted that the second reading and adoption of proposed Ordinance No. 280 would take place at the February 13, 2018 Regular Board meeting.

Board President Peterson opened the Public Hearing at 5:21 p.m.

There were no public comments.

Josie Guzman, Clerk of the Board, confirmed that the District did not receive any written or verbal comments.

Board President Peterson closed the Public Hearing at 5:22 p.m.

Director Caspary moved to waive the full reading and call for proposed Ordinance No. 280 to be given first reading by title only, waive further reading, and introduce Ordinance No. 280. Motion seconded by Director Lewitt. Motion carried by the following roll call vote:

AYES: Caspary, Lewitt, Polan, Renger, Peterson

NOES: None

ABSTAIN: None

ABSENT: None

Keith Lemieux, District Counsel, read Ordinance No. 280 in title only.

8. NON-ACTION ITEMS

A Organization Reports

(1) MWD Representative Report/Agenda(s)

Board President Peterson reported that the MWD Board met earlier in the day and approved several contracts, including a contract of up to \$500,000 for review of the policies and procedures related to MWD's Ethics Office. He provided a brief update on the tunnels and the California WaterFix, and noted that a Request for Proposals would be issued for public outreach.

(2) Other

Director Caspary reported that he attended the Santa Monica Bay Restoration Commission meeting on December 14, 2017, where elections were held for Watershed Advisory Council Members to the Governing Board. He noted that the Commission was still seeking one representative from the tourism industry to serve on the Board. He also noted that Fran Diamond from the Los Angeles Regional Water Quality Control Board was elected as the Governing Board Chair. He also reported that Loyola Marymount University's Frank R. Seaver College of Science and Engineering, in partnership with The Bay Foundation, would be forming a Coastal Research Institute.

B Director's Reports on Outside Meetings

None.

C General Manager Reports

(1) General Business

General Manager David Pedersen reported that the District would be celebrating its 60th anniversary this year, and staff was proposing that the Board consider honoring and recognizing the partnerships that have helped make the District successful. He suggested that the District invite a partner to be recognized at the second Board meeting of the month, and he recommended that the Los Angeles County Fire Department be recognized at the January 30, 2018 Special Board meeting. He noted that staff would also work on social media, prepare a video, and consider the theme "Looking Back to Move Forward."

(2) Follow-Up Items

D Directors' Comments

Director Lewitt acknowledged General Manager David Pedersen for meeting with him and a ratepayer the previous day. He noted that the meeting went well.

9. FUTURE AGENDA ITEMS

None.

10. PUBLIC COMMENTS

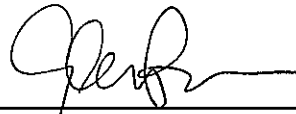
None.

11. CLOSED SESSION

None.

12. OPEN SESSION AND ADJOURNMENT

Seeing no further business to come before the Board, the meeting was duly adjourned at **5:36 p.m.**



GLEN PETERSON, President
Board of Directors
Las Virgenes Municipal Water District

ATTEST:



JAY LEWITZ, Secretary
Board of Directors
Las Virgenes Municipal Water District

(SEAL)