

**LAS VIRGENES – TRIUNFO
JOINT POWERS AUTHORITY
MINUTES
REGULAR MEETING**

5:00 PM

December 4, 2017

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance to the Flag was led by Chair Wall.

1. CALL TO ORDER AND ROLL CALL

The meeting was called to order at **5:00 p.m.** by Chair Wall in the Board Room at Las Virgenes Municipal Water District headquarters at 4232 Las Virgenes Road in Calabasas, California. Josie Guzman, Clerk of the Board, conducted the roll call.

Present: Directors: Caspary, Lewitt, Orkney, Pan, Paule, Peterson, Polan,
Renger, Tjulander, and Wall.
Absent: None.

2. APPROVAL OF AGENDA

Administering Agent/General Manager David Pedersen requested that Item 5C be moved prior to Item 5B.

Director Caspary moved to approve the agenda as amended. Motion seconded by Director Renger. Motion carried unanimously.

3. PUBLIC COMMENTS

None.

4. CONSENT CALENDAR

A Minutes: Regular Meeting of November 6, 2017

Director Caspary moved to approve the Consent Calendar. Motion seconded by Director Tjulander. Motion carried by the following vote:

AYES: Caspary, Lewitt, Pan, Paule, Peterson, Polan, Renger, Tjulander, Wall
NOES: None
ABSTAIN: Orkney
ABSENT: None

5. ILLUSTRATIVE AND/OR VERBAL PRESENTATION AGENDA ITEMS

A Proclamation in Recognition of Upcoming Retirement: Carlos Reyes

Chair Wall presented a proclamation to Carlos Reyes, Director of Resource Conservation and Public Outreach, in recognition of his upcoming retirement. Mr. Reyes thanked the JPA Board and stated that it was an honor to work for the Board of Directors.

Director Orkney acknowledged Mr. Reyes for his service and for the many presentations he provided to the community.

Director Paule acknowledged Mr. Reyes for his dedication.

Director Peterson acknowledged Mr. Reyes for his outstanding work and for being a success story working his way up from Sewer Worker I to a Department Head.

Director Pan congratulated Mr. Reyes on his successful career and for being a role model.

Director Caspary acknowledged Mr. Reyes for being an exemplary role model.

C Annual Financial Statements and Independent Auditor's Report

Receive and file the Fiscal Year 2016-17 JPA Financial Statements and Independent Auditor's Report.

Frances Kuo, representing The Pun Group, provided a PowerPoint presentation. She responded to questions related to Non-Operating Expense and Statement of Cash Flow.

Director Peterson moved to receive and file the Fiscal Year 2016-17 JPA Financial Statements and Independent Auditor's Report. Motion seconded by Director Caspary. Motion carried unanimously.

B Pure Water Project Las Virgenes-Triunfo: Presentation by New Water Resources, Linda Macpherson

Linda Macpherson, representing New Water Resources, provided a PowerPoint presentation highlighting worldwide potable reuse projects.

Tack Roberts, representing New Water Resources, continued the PowerPoint presentation showing a concept design for the Pure Water Demonstration Center, including plan view, approach, signage, entrance, lobby wall, front corridor, multi-purpose room, process areas, tasting station, porch/patio, and garden.

The Board provided feedback on the proposed concept design.

Director Peterson expressed concern with the concept design and stated that the purpose of the Demonstration Project should be to educate customers about the Pure Water Project and to show that the Board is using the customers' money wisely. He suggested that the Demonstration Project should be kept simple, such as the facility in Monterey, and that all of the chemicals be kept outside of the building and the process be kept inside of the building.

6. **ACTION ITEMS**

A Tapia Process Air Improvements Project: Selection of Blowers and Diffusers

Approve the selection of Sulzer ABS process air blowers and OTT North America air diffusers based on a competitive process, and find that the selected equipment must be designated by specific trade name in order to obtain necessary items that are each only available from one source for construction of the Tapia Process Air Improvements Project.

Eric Schlageter, Senior Engineer, presented the report.

Director Peterson moved to approve Item 6A. Motion seconded by Director Orkney.

Mr. Schlageter responded to questions related to the utilization of higher efficiency and fine bubble diffusers to meet effluent ammonia limits, and the equipment costs for the blowers and the diffusers.

Motion carried unanimously.

B Rancho Las Virgenes Compositing Facility: Biofilter Maintenance

Authorize the Administering Agent/General Manager to issue a purchase order to Viramontes Express, in the amount of \$84,204.80, for the supply of new biofilter media and the removal and disposal of the spent media.

Administering Agent/General Manager David Pedersen presented the report.

Director Peterson moved to approve Item 6B. Motion seconded by Director Caspary. Motion carried unanimously.

C Tapia Water Reclamation Facility Fiscal Year 2017-18 Rehabilitation Project: Award of Design Contract

Accept the proposal from Cannon, and authorize the Administering Agent/General Manager to execute a professional services agreement, in the amount of \$55,404, for engineering design and design support during construction for the Tapia Water Reclamation Facility Fiscal Year 2017-18 Rehabilitation Project.

Administering Agent/General Manager David Pedersen presented the report.

Director Polan moved to approve Item 6C. Motion seconded by Director Paule.

David Lippman, Director of Facilities and Operations, responded to a question regarding whether the record drawings would be prepared three-dimensional by stating that the drawings would be two-dimensional. He noted that the pipe would be above grade.

Motion carried unanimously.

D Tapia Primary Clarifier Sludge Collection System Drives: Award

Authorize the Administering Agent/General Manager to issue a purchase order to the Frost Company, in the amount of \$67,146.00, for the purchase and installation of new drive units for the primary clarifiers at the Tapia Water Reclamation Facility.

Administering Agent/General Manager David Pedersen presented the report.

Director Lewitt moved to approve Item 6D. Motion seconded by Director Orkney. Motion carried unanimously.

E Rancho Las Virgenes Farm Sprayfields Operation and Maintenance: Renewal of Agreement

Authorize the Administering Agent/General Manager to execute a one-year agreement with W. Litten, Inc., in an amount not to exceed \$250,000, for the operation and maintenance of the Rancho Las Virgenes Farm Sprayfields.

Administering Agent/General Manager David Pedersen presented the report.

Director Caspary moved to approve Item 6E. Motion seconded by Director Tjulander.

Administering Agent/General Manager David Pedersen responded to a question regarding the types of crops grown in the field by stating that alfalfa is grown; however, it has no economic value.

Motion carried unanimously.

7. **BOARD COMMENTS**

None.

8. **ADMINISTERING AGENT/GENERAL MANAGER REPORT**

Administering Agent/General Manager David Pedersen acknowledged the JPA Board for providing feedback on the proposal for the Pure Water Demonstration Project. He stated that staff would meet to discuss alternatives and bring back a proposal that is more palatable, along with estimated costs. He reported that the flow augmentation period for Malibu Creek ran from July 3 to November 16, 2017, and approximately 490 acre feet of water was discharged. He stated that the annual report would be presented at a later date. He reported that staff would review HR 4492, which would reauthorize the Water Infrastructure Finance and Innovation Act (WIFIA) Program and which the JPA Board may want to support.

Chair Wall inquired whether staff had any indication regarding community acceptance of the Pure Water Project. Administering Agent/General Manager David Pedersen responded that although strong support has been received, generally the people who might oppose the project and might not be comfortable with potable reuse would likely voice their concerns once the project is imminent.

9. **FUTURE AGENDA ITEMS**

None.

10. **INFORMATION ITEMS**

A Carbon Tower Media Replacement: Authorization of Purchase Order

B Tapia and Headquarters Lighting Efficiency Upgrade Project: Award

11. **PUBLIC COMMENTS**

None.

12. **CLOSED SESSION**

A Conference with Legal Counsel – Potential Litigation (Government Code Section 54956.9): One Case

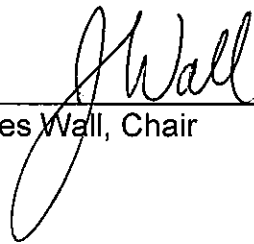
In the opinion of Legal Counsel, disclosure of the identity of the litigants would be prejudicial to the JPA.

The Board recessed to Closed Session at **6:36 p.m.**, and reconvened to Open Session at **6:42 p.m.**

Authority Counsel Keith Lemieux announced there was no reportable action taken during the Closed Session.

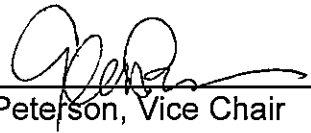
13. ADJOURNMENT

Seeing no further business to come before the Board, the meeting was duly adjourned at **6:42 p.m.**



James Wall, Chair

ATTEST:



Glen Peterson, Vice Chair