



LAS VIRGENES MUNICIPAL WATER DISTRICT
4232 Las Virgenes Road, Calabasas, CA 91302

AGENDA
REGULAR MEETING

Members of the public wishing to address the Board of Directors are advised that a statement of Public Comment Protocols is available from the Clerk of the Board. Prior to speaking, each speaker is asked to review these protocols and **MUST** complete a speakers' card and hand it to the Clerk of the Board. Speakers will be recognized in the order cards are received.

The **Public Comments** agenda item is presented to allow the public to address the Board on matters not on the agenda. The public may present comments on any agenda item at the time the item is called upon for discussion.

Materials prepared by the District in connection with subject matter on the agenda are available for public inspection at 4232 Las Virgenes Road, Calabasas, CA 91302. Materials prepared by the District and distributed to the Board during this meeting are available for public inspection at the meeting or as soon thereafter as possible. Materials presented to the Board by the public will be maintained as part of the records of these proceedings and are available upon written request to the Clerk of the Board.

5:00 PM

January 9, 2018

PLEDGE OF ALLEGIANCE

- 1 **CALL TO ORDER AND ROLL CALL**
- 2 **APPROVAL OF AGENDA**
- 3 **PUBLIC COMMENTS**

Members of the public may now address the Board of Directors **ON MATTERS NOT APPEARING ON THE AGENDA**, but within the jurisdiction of the Board. No action shall be taken on any matter not appearing on the agenda unless authorized by Subdivision (b) of Government Code Section 54954.2

4 **CONSENT CALENDAR**

A **List of Demands January 9, 2018 (Pg. 4)**

Approve

B **Minutes: Regular Meeting of December 12, 2017 (Pg. 57)**

Approve

C **Directors' Per Diem: December 2017 (Pg. 68)**

Ratify

D **Monthly Cash and Investment Report: November 2017 (Pg. 74)**

Receive and file the Monthly Cash and Investment Report for November 2017.

E **J.D. Edwards Software: Annual Support and Maintenance Agreement (Pg. 86)**

Authorize the General Manager to execute an annual support and maintenance agreement with Oracle Corporation, in the amount of \$71,771.87, plus applicable taxes, for the District's J.D. Edwards software.

F **Annual Supply and Delivery of Ferric Chloride: Award (Pg. 95)**

Accept the bid from Miles Chemical Company, Inc., and authorize the General Manager to approve an initial one-year purchase order, in the amount of \$75,050, with four one-year renewal options, in the amount of \$80,401 each, for the supply and delivery of ferric chloride.

G **Annual Report: Records Review and Destruction (Pg. 99)**

Authorize the destruction of records in accordance with the District's records retention schedule and the Las Virgenes Municipal Water District Code.

5 **ILLUSTRATIVE AND/OR VERBAL PRESENTATION AGENDA ITEMS**

A **Legislative and Regulatory Updates**

B **Water Supply Conditions Update (Pg. 142)**

6 **TREASURER**

7 **FINANCE AND ADMINISTRATION**

A **Continuation of Potable Water Standby Charge: Public Hearing, Introduction and First Reading (Pg. 144)**

Waive the full reading and call for proposed Ordinance No. 280 to be given first reading by title only.

(Waive further reading and introduce the Ordinance)

ORDINANCE NO. 280

AN ORDINANCE OF THE BOARD OF DIRECTORS OF LAS VIRGENES MUNICIPAL WATER DISTRICT AS RELATES TO STANDBY CHARGES FOR THE FISCAL YEAR COMMENCING JULY 1, 2018

(Reference is hereby made to Ordinance No. 280 on file in the District's Ordinance Book and by this reference the same is incorporated herein.)

8 **NON-ACTION ITEMS**

A **Organization Reports**

(1) MWD Representative Report/Agenda(s) **(Pg. 148)**

(2) Other

B **Director's Reports on Outside Meetings**

C **General Manager Reports**

(1) General Business

(2) Follow-Up Items

D **Director's Comments**

9 **FUTURE AGENDA ITEMS**

10 **PUBLIC COMMENTS**

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11 **CLOSED SESSION**

12 **OPEN SESSION AND ADJOURNMENT**

Pursuant to Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and applicable federal rules and regulations, requests for a disability-related modification or accommodation, including auxiliary aids or services, in order to attend or participate in a meeting, should be made to the Executive Assistant/Clerk of the Board in advance of the meeting to ensure availability of the requested service or accommodation. Notices, agendas, and public documents related to the Board meetings can be made available in appropriate alternative format upon request.

LAS VIRGENES MUNICIPAL WATER DISTRICT

To: LEE RENGER, TREASURER

Payments for Board Meeting of: January 9, 2018

Deputy Treasurer has verified that all checks and wire transfers were issued in conformance with LVMWD Administrative Code Section 2-6.203.

Wells Fargo Bank A/C No. 4806-994448

Checks Nos. 77628 through 77841 were issued in the total amount of \$ 1,087,746.93

Payments through wire transfers as follows:

12/29/2017 Metropolitan Water District	Payment for water deliveries in the month of October 2017	\$ 2,209,613.55
	Sub-Total Wires	<u>\$ 2,209,613.55</u>

Total Payments	<u>\$ 3,297,360.48</u>
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(Reference is hereby to these demands on file in the District's Check Register and by this reference the same is incorporated herein and made a part hereof.)

**CHECK LISTING FOR BOARD MEETING
01/09/18**

Company Name	Company No.	Check No. 77628 thru 77696 12/12/17	Check No. 77697 thru 77772 12/19/17	Check No. 77773 thru 77841 12/27/17	Amount	Amount	Amount	Total
Potable Water Operations	101	88,693.03	58,807.44	23,466.91			170,967.38	
Recycled Water Operations	102	468.14					468.14	
Sanitation Operations	130	5,913.44	18,330.29	4,797.71			29,041.44	
Potable Water Construction	201			17,140.33			17,140.33	
Water Conservation Construction	203						-	
Sani- Construction	230	544.50					544.50	
Potable Water Replacement	301		11,476.37	13,758.30			25,234.67	
Reclaimed Water Replace	302						-	
Sanitation Replacement	330	1,105.50					1,105.50	
Internal Service	701	103,883.04	81,055.70	81,529.74			266,468.48	
JPA Operations	751	203,166.33	236,168.35	71,315.37			510,650.05	
JPA Construction	752						-	
JPA Replacement	754	12,744.30	25,143.96	35,273.88			73,162.14	
Total Printed		416,518.28	430,982.11	247,282.24			1,094,782.63	
Voided Checks/payment stopped:								
Check #77221	751	(7,035.70)						
Total Voids		(7,035.70)					(7,035.70)	
Net Total		409,482.58	430,982.11	247,282.24			1,087,746.93	



MWD
METROPOLITAN WATER DISTRICT OF SOUTHERN CALIFORNIA
 700 North Alameda Street
 Los Angeles, CA, 90012-2944

INVOICE

Billed To:
 Las Virgenes Municipal Water District



Service Address
 4232 Las Virgenes Road
 Calabasas, CA 91302

October 2017	Page No. 1 of 1
Mailed: 11/10/2017	Due Date: 12/29/2017
Invoice Number: 9184	Revision: 0

NOTICE
 The MWD Administrative Code Section 4507 and 4508 require that payment must be made in "Good Funds" by the due date or the payment will be considered delinquent and an additional charge shall be assessed.

DELIVERIES	Volume (AF)
Total Water Treated Delivered	2,102.3
Total Water Untreated Delivered	

SALES	Type	Volume (AF)	Rate (\$ /AF)	Total (\$)
Full Service	Tier 1 Supply Rate	2,109.2	\$201.00	\$423,949.20
	System Access Rate	2,109.2	\$289.00	\$609,558.80
	Water Stewardship Rate	2,109.2	\$52.00	\$109,678.40
	System Power Rate	2,109.2	\$124.00	\$261,540.80
	Treatment Surcharge	2,109.2	\$313.00	\$660,179.60
SUBTOTAL				\$2,064,906.80

OTHER CHARGES AND CREDITS	Rate (\$ /AF)	
Capacity Charge(Payment Schedule: M)	\$30,733.33	
Readiness To Serve Charge(Payment Schedule: M)	\$113,973.42	
SUBTOTAL		\$144,706.75

ADDITIONAL INFORMATION	Volume (AF)	Tier1 %	Peak Day	Flow (CFS)
Capacity Charge			5/30/2014	46.1
Purchase Order Firm Delivery To Date (Jan 2015 to Dec 2024)	55,147.8			
Tier 1 Annual Limit (For Current Calendar Year)	24,359.0			
Tier 1 YTD Deliveries (For Current Calendar Year)	15,947.5	65.5		
Tier 1 Current Month Deliveries	2,109.2			
Purchase Order Commitment (Jan 2015 to Dec 2024)	162,390.0			

INVOICE TOTAL

Volume AF
2,109.2

Amount Now Due
\$2,209,613.55

Note: Amount Due is based on highlighted fields

P A I D

Wired @ 12/29/17

Approved for Payment
David W. Pedersen
 David W. Pedersen, P.E.

Approved for Payment
David R. Lippman
 David R. Lippman

Batch Number - 258751
Bank Account - 00146807 Cash-General

Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Document		Key	Amount	Invoice Number
					Ty	Number			
77628	12/12/17	18965	ePOWER NETWORK, INC.	HQ 3 KVA UPS	PV	155422	001 00701	2,723.43	26441
				Payment Amount				2,723.43	
77629	12/12/17	19269	ACC BUSINESS	INTERNET	PV	155432	001 00701	977.08	173171385
				10/11-11/10/17					
				Payment Amount				977.08	
77630	12/12/17	2317	ACORN NEWSPAPER	LGLAD-N/B	PV	155465	001 00701	108.00	M-0700
				UTILITY BOXES					
				Payment Amount				108.00	
77631	12/12/17	8580	ADS, LLC	NOV17 FLOW	PV	155426	001 00701	673.15	22085.22-117
				MNTG					
				NOV17 FLOW	PV	155426	002 00701	2,019.45	22085.22-117
				MNTG					
				Payment Amount				2,692.60	
77632	12/12/17	3077	AIRGAS USA, LLC	30 BX LR	PV	155433	001 00701	187.90	9069825586
				GLOVES					
			Alt Payee						
			6658 AIRGAS USA, LLC						
			P. O. BOX 7423						
			PASADENA CA 91109-7423						
				Payment Amount				187.90	
77633	12/12/17	5625	ASSOC. OF WATER AGENCIES OF VENTURA CO	REG-WTRWISE	PV	155486	001 00701	25.00	06-10379
				BKFST 11/16					
				REG-WTRWISE	PV	155486	002 00701	25.00	06-10379
				BKFST 11/16					
				REG-WTRWISE	PV	155486	003 00701	25.00	06-10379
				BKFST 11/16					
				REG-WTRWISE	PV	155486	004 00701	25.00	06-10379
				BKFST 11/16					
				REG-WTRWISE	PV	155486	005 00701	25.00	06-10379
				BKFST 11/16					
				REG-WTRWISE	PV	155486	006 00701	25.00	06-10379
				BKFST 11/16					
				REG-WTRWISE	PV	155486	007 00701	25.00	06-10379
				BKFST 11/16					
				REG-WTRWISE	PV	155486	008 00701	25.00	06-10379
				BKFST 11/16					
				Payment Amount				200.00	

Batch Number - 258751
Bank Account - 00146807 Cash-General

Payment Number	Date	Address Number	Name	Payment Stub Message	Document . . .		Key Co	Amount	Invoice Number
					Ty	Number			
77634	12/12/17	2869	AT&T	SRV 11/23-12/22/1 7	PV	155434	001 00101	128.56	7426/112317
				SRV 11/23-12/22/1 7	PV	155435	001 00101	208.80	0210/112317
				SRV 11/23-12/22/1 7	PV	155436	001 00101	128.56	5388/112317
				SRV 11/23-12/22/1 7	PV	155437	001 00101	133.17	2430/112317
				SRV 11/23-12/22/1 7	PV	155438	001 00701	139.17	1984/112317
				SRV 11/25-12/24/1 7	PV	155439	001 00101	126.68	0192/112517
77635	12/12/17	18654	AT&T TELECONFERENC E SERVICES	Payment Amount CONF CALL @ 10/6/17	PV	155590	001 00701	1.20	711-014093
77636	12/12/17	2407	ATLAS TOWING	Payment Amount VEH #854 TOWED	PV	155481	001 00701	275.00	57289
77637	12/12/17	7965	B&B PALLET CO.	Payment Amount 55 YDS WOOD CHIPS	PV	155423	001 00701	583.00	117572
				Payment Amount 55 YDS WOOD CHIPS	PV	155424	001 00701	583.00	117573
77638	12/12/17	18971	BDP INDUSTRIES INC.	Payment Amount COLLECTOR SLIP RING	PV	155568	001 00751	944.58	9430
77639	12/12/17	20491	BEST BEST & KRIEGER LLP	Payment Amount P/E 10/31/17 FED LOBBYING	PV	155578	001 00701	5,000.00	807584
				Payment Amount P/E 10/31/17 ST LOBBYING	PV	155579	001 00701	5,000.00	807585
77640	12/12/17	2786	CEDAR VALLEY	Payment Amount WLK PLUMBING	PV	155482	001 00101	63.58	060994

Batch Number - 258751

Bank Account - 00146807 Cash-General

Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key Item	Key Co	Amount	Invoice Number
			PLUMBING SUPPLY							
77641	12/12/17	16677	CEMEX INC.	PIPE FITTINGS	PV	155512	001	00751	258.73	060803
				Payment Amount					322.31	
77642	12/12/17	19122	CENTER-LINE CONCRETE CUTTING COMPANY	SLURRY-CANWOO D/ALFONSO	PV	155471	001	00751	486.92	9436655650
				Payment Amount					486.92	
77643	12/12/17	15567	CETOVA CORP.	CONCRETE CORE DRILLING	PV	155483	001	00751	600.00	8669
				Payment Amount					600.00	
77644	12/12/17	20871	CHATEAU CREEK HOA	SAW MAINT 7/17-6/18	PV	155585	001	00701	10,312.00	11247
				Payment Amount					10,312.00	
77645	12/12/17	2533	CITY OF AGOURA HILLS	REND PPC DEPOSIT	PV	155593	001	00701	5,944.00	C29861
				Payment Amount					5,944.00	
77646	12/12/17	2565	CONEJO AWARDS	ENCN PRMTS 10/4-11/13/17	PV	155485	001	00751	669.00	201711200915
				ENCN PRMTS 10/4-11/13/17	PV	155485	002	00751	2,007.00	201711200915
				Payment Amount					2,676.00	
77647	12/12/17	4586	CONSOLIDATED ELECTRICAL DISTRIBUTORS	NAME BADGE-TRIPLET	PV	155484	001	00701	13.41	92827
				Payment Amount					13.41	
77648	12/12/17	20870	KATHY CULLUM	2 JUNCTION BOXES	PV	155477	001	00701	358.97	9009-759828
				6X6X4 NEMA4 ENCL	PV	155478	001	00701	91.58	9009-761682
				CONDUIT FITTINGS	PV	155479	001	00701	1,645.84	9009-762280
				LQD TITE FLEX & FITTINGS	PV	155480	001	00701	327.91	9009-762457
				Payment Amount					2,424.30	
				CLAIM	PV	155592	001	00101	500.00	013773/CLAIM
				STL-SEDMNT CLG 8/17					500.00	
				Payment Amount					500.00	

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key Ltm Co	Amount	Invoice Number
77649	12/12/17	2605	DELTA PACIFIC INDUSTRIES	WINDSHIELD	PV	155520	001 00701	499.97	5200
				WASHER FLUID					
				Payment Amount				499.97	
77650	12/12/17	20685	DOCUMENT SYSTEMS INC	10/24-11/23	PV	155521	001 00701	81.15	37046
				CS CPR MAINT					
				Payment Amount				81.15	
77651	12/12/17	19397	FIRST CHOICE SERVICES	HQ COFFE	PV	155586	001 00701	174.15	287303
				SUPPLIES					
				TAPIA COFFEE				110.89	287306
				SUPPLIES					
				RLV COFFEE				75.54	287305
				SUPPLIES					
				OPS COFFEE				37.96	287304
				SUPPLIES					
77652	12/12/17	3864	FTI GROUP	Payment Amount	PV	155591	001 00701	230.26	139677
				2017				398.54	
				W-2/1099-MISC					
				FORMS					
				All Payee					
				7135 FTI GROUP					
				14915 NE 95TH STREET					
				REDMOND WA 98052					
				Payment Amount				230.26	
77653	12/12/17	6770	G.I. INDUSTRIES	11/1-11/15	PV	155476	001 00701	488.98	2529036-0283-4
				TAPIA RAGS					
				DISP					
				11/1-11/15				405.12	
				L/S DISP					
				Payment Amount				2529036-0283-4	
				11/16-11/29/1				847.52	2839620-0283-0
				7 SHOP DISP					
				12/17 HQ &				651.18	2839400-0283-7
				SHOP DISP					
				12/17 WLK				262.50	2442649-0283-8
				DISP					
				All Payee					
				6771 G.I. INDUSTRIES					
				P. O. BOX 541065					
				LOS ANGELES CA 90054-1065				2,655.30	
				Payment Amount					
77654	12/12/17	2701	GRAINGER, INC.	ASCO KIT	PV	155462	001 00101	496.34	9608291127

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Document Ty	Document Number	Key Lim	Key Co	Amount	Invoice Number
				DUCT SMOKE DETECTOR	PV	155463	001	00751	151.33	9608869070
				SMOKE DETECTOR	PV	155464	001	00751	80.60	9608869088
									728.27	
77655	12/12/17	4525	HARRINGTON INDUSTRIAL PLASTICS INC.	RPR PRTS-HYPO LINE	PV	155513	001	00751	60.16	005B7030
									60.16	
77656	12/12/17	10102	INFOSEND INC.	INSERT FEE-STMT	PV	155459	001	00701	503.67	128594
				10/1~10/31/17	PV	155460	001	00701	10,573.93	127947
				PRNT/MLNG					11,077.60	
77657	12/12/17	20662	INPLANT SALES, LLC	10" #307 "M" GASKET	PV	155580	001	00701	210.24	14641
				10" #307 "M" GASKET	PV	155580	002	00701	7.63	14641
				GRV/GRV TEE GLASS	PV	155581	001	00701	571.60	14652
				GRV/GRV TEE GLASS	PV	155581	003	00701	165.82	14652
									955.29	
77658	12/12/17	4144	INTERSTATE BATTERY SYSTEMS	BTRY-VEH#846	PV	155473	001	00701	122.45	51052821
									122.45	
77659	12/12/17	7062	DARRELL JOHNSON	EXP-WTR LOSS CONF	PV	155594	001	00701	823.27	120517
				12/2~12/5					823.27	
77660	12/12/17	2611	LA DWP	RECTIFIER	PV	155447	001	00101	38.08	851260/112717

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Document Ty	Document Number	Key Item	Key Co	Amount	Invoice Number
10/24~11/22/17										
7										
				Payment Amount					38.08	
77661	12/12/17	18396	JAY LEWITT	EXP-ACWA CONF	PV	155595	001	00701	860.98	1201-17
11/28~12/1/17										
				Payment Amount					860.98	
77662	12/12/17	3483	DAVID LIPPMAN	MILEAGE-ACWA CONF 11/28~29	PV	155515	001	00701	62.82	112917
				Payment Amount					62.82	
77663	12/12/17	2814	MCMaster-CARR SUPPLY CO	PAINT MARKERS	PV	155442	001	00751	21.98	50440044
				SHWR	PV	155444	001	00701	244.36	50852651
				VALVE-AUTO SHOP						
Alt Payee 3197 MC MASTER-CARR P. O. BOX 7690, CHICAGO IL 60680-7690										
				Payment Amount					266.34	
77664	12/12/17	19155	MCR TECHNOLOGIES, INC.	13" MAG FLOW MTR	PV	154542	001	00701	7,035.70	36685
				Payment Amount					7,035.70	
77665	12/12/17	5736	MISCO WATER	BSHNGS-BISULF ITE PMP	PV	155443	001	00751	92.11	12253SW
				Payment Amount					92.11	
77666	12/12/17	2842	NAPAAUTO PARTS	PRTS #801,917,878 & STCK	PV	155474	001	00701	72.08	4206-873225
				Payment Amount					72.08	
77667	12/12/17	2302	OFFICE DEPOT	TONER/PAPER/S UPPLIES	PV	155428	001	00701	1,703.33	978593553001
				Payment Amount					72.08	
				VISITOR BOOK-RLV	PV	155429	001	00701	61.20	978593753001
				TONER/MISC SUPPLIES	PV	155430	001	00701	1,049.71	984645914001
				Payment Amount					2,814.24	
77668	12/12/17	16372	OLIN CORPORATION - CHLORALKALI	4,810 GAL HYPOCHLORITE	PV	155456	001	00701	2,971.16	2426845
Alt Payee 16373 OLIN CORPORATION - CHLORALKALI										

Batch Number - 258751
Bank Account - 00146807 Cash-General

Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key Item	Key Co	Amount	Invoice Number
			P.O. BOX 402766 ATLANTA GA 30384-2766							
77669	12/12/17	13586	ORACLE AMERICA, INC.	Payment Amount 8/23-11/22/17 JDE MAINT	PV	155455	001	00701	17,420.39	43693545
				Payment Amount					2,971.16	
77670	12/12/17	20860	PAYLESS SMOG CENTER	SMOG TEST-VEH#800 SMOG TEST-VEH#849 SMOG TEST-VEH#824 SMOG TEST-VEH#831 SMOG TEST-VEH#203 SMOG TEST-VEH#869 SMOG TEST-VEH#890 SMOG TEST-VEH#855 SMOG TEST-VEH#147 SMOG TEST-VEH#891 SMOG TEST-VEH#861 SMOG TEST-VEH#890 SMOG TEST-VEH#893	PV	155488	001	00701	67.95	131912
				Payment Amount					17,420.39	
									67.95	131913
									77.95	131918
									87.95	131893
									77.95	131933
									77.95	131953
									77.95	131960
									67.95	131962
									109.95	133118
									77.95	133125
									89.95	133133
									77.95	133163
									77.95	133182
									1,037.35	
77671	12/12/17	8484	PRAXAIR DISTRIBUTION, INC	Payment Amount CYLINDER RENT-10/20-11 /20/17	PV	155448	001	00101	158.47	79989579
			All Payee							
			8898 PRAXAIR DISTRIBUTION INC. DEPT. LA 21511 PASADENA CA 91185-1511							
				Payment Amount					158.47	

Batch Number - 258751

Bank Account - 00146807 Cash-General

Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key Item Co	Amount	Invoice Number
77672	12/12/17	20334	PRUDENTIAL OVERALL SUPPLY	11/17 UNFRMS/MATS/T WLS	PV	155523	001 00701	56.30	170793679
				11/17 UNFRMS/MATS/T WLS	PV	155523	002 00701	57.19	170793679
				11/17 UNFRMS/MATS/T WLS	PV	155525	001 00701	56.30	170795196
				11/17 UNFRMS/MATS/T WLS	PV	155525	002 00701	57.19	170795196
				11/17 UNFRMS/MATS/T WLS	PV	155526	001 00701	56.30	170796694
				11/17 UNFRMS/MATS/T WLS	PV	155526	002 00701	57.19	170796694
				11/17 UNFRMS/MATS/T WLS	PV	155527	001 00701	56.30	170798225
				11/17 UNFRMS/MATS/T WLS	PV	155527	002 00701	57.19	170798225
				11/17 UNFRMS/MATS/T WLS	PV	155528	001 00701	56.30	170799779
				11/17 UNFRMS/MATS/T WLS	PV	155528	002 00701	57.19	170799779
				11/17 UNFRMS/MATS/T WLS	PV	155529	001 00701	9.80	170793674
				11/17 UNFRMS/MATS/T WLS	PV	155529	002 00701	21.44	170793674
				11/17 UNFRMS/MATS/T WLS	PV	155530	001 00701	9.80	170795191
				11/17 UNFRMS/MATS/T WLS	PV	155530	002 00701	21.44	170795191

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Item	Key Co	Amount	Invoice Number
			WLS							
	11/17		UNFRMS/MATS/T		PV	155531	001	00701	9.80	170796689
			WLS							
	11/17		UNFRMS/MATS/T		PV	155531	002	00701	21.44	170796689
			WLS							
	11/17		UNFRMS/MATS/T		PV	155532	001	00701	9.80	170798220
			WLS							
	11/17		UNFRMS/MATS/T		PV	155532	002	00701	21.44	170798220
			WLS							
	11/17		UNFRMS/MATS/T		PV	155533	001	00701	9.80	170799774
			WLS							
	11/17		UNFRMS/MATS/T		PV	155533	002	00701	21.44	170799774
			WLS							
	11/17		UNFRMS/MATS/T		PV	155534	001	00701	231.33	170793677
			WLS							
	11/17		UNFRMS/MATS/T		PV	155535	001	00701	228.83	170795194
			WLS							
	11/17		UNFRMS/MATS/T		PV	155536	001	00701	229.53	170796692
			WLS							
	11/17		UNFRMS/MATS/T		PV	155537	001	00701	229.83	170798223
			WLS							
	11/17		UNFRMS/MATS/T		PV	155538	001	00701	229.93	170799777
			WLS							
	11/17		UNFRMS/MATS/T		PV	155539	001	00701	32.80	170793678
			WLS							
	11/17		UNFRMS/MATS/T		PV	155539	002	00701	30.83	170793678
			WLS							
	11/17		UNFRMS/MATS/T		PV	155540	001	00701	32.80	170795195

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Document Ty	Document Number	Key Ilm	Key Co	Amount	Invoice Number
				UNFRMS/MATS/T						
				WLS						
				11/17	PV	155540	002	00701	30.83	170795195
				UNFRMS/MATS/T						
				WLS						
				11/17	PV	155541	001	00701	32.80	170796693
				UNFRMS/MATS/T						
				WLS						
				11/17	PV	155541	002	00701	30.83	170796693
				UNFRMS/MATS/T						
				WLS						
				11/17	PV	155542	001	00701	32.80	170798224
				UNFRMS/MATS/T						
				WLS						
				11/17	PV	155542	002	00701	30.83	170798224
				UNFRMS/MATS/T						
				WLS						
				11/17	PV	155543	001	00701	32.80	170799778
				UNFRMS/MATS/T						
				WLS						
				11/17	PV	155543	002	00701	30.83	170799778
				UNFRMS/MATS/T						
				WLS						
				Payment Amount						
				RPR	PV	155445	001	00101	888.87	50835
				PARTS-CMPRSSR						
				Payment Amount						
				PRTC	PV	155441	001	00701	218.78	201711002549
				FWEAR-BRILL						
				Payment Amount						
				TEMP SRV	PV	155395	001	00701	2,048.00	13483407
				8/14-8/18/17						
				TEMP SRV	PV	155396	001	00701	2,048.00	13486280
				8/21-8/25/17						
				TEMP SRV	PV	155397	001	00701	2,073.73	13489160
				8/28-9/1/17						
				TEMP SRV	PV	155398	001	00701	1,648.00	13491969
				9/5-9/8/17						
				TEMP SRV	PV	155399	001	00701	1,843.20	13494966
				9/11-9/15/17						
				TEMP SRV	PV	155400	001	00701	2,060.67	13497981

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Item	Co	Key	Amount	Invoice Number
				9/18-9/22/17							
				TEMP SRV	PV	155401	001	00701		1,843.20	13500974
				9/25-9/29/17							
				TEMP SRV	PV	155402	001	00701		2,070.66	13504081
				10/2-10/6/17							
				TEMP SRV	PV	155403	001	00701		1,852.80	13506945
				10/9-10/13/17							
				TEMP SRV	PV	155404	001	00701		2,086.40	13509844
				10/16-10/20/17							
				TEMP SRV	PV	155405	001	00701		1,120.00	13512788
				10/23-10/27/17							
				TEMP SRV	PV	155406	001	00701		1,024.00	13515724
				10/30-11/3/17							
				TEMP SRV	PV	155407	001	00701		972.80	13518600
				11/6-11/9/17							
				TEMP SRV	PV	155408	001	00701		1,216.00	13521552
				11/13-11/17/17							
				TEMP SRV	PV	155409	001	00701		729.60	13524220
				11/20-11/22/17							
				Payment Amount						24,637.06	
77676	12/12/17	20412	SHRED-IT USA LLC	NOV'17 DOC	PV	155475	001	00701		203.52	8123604982
				SHRDNG SRV							
				Payment Amount						203.52	
77677	12/12/17	16120	SOIL CONTROL LAB	LAB	PV	155450	001	00751		349.00	7110333
				TESTS-RANCHO							
				Payment Amount						349.00	
77678	12/12/17	2957	SOUTHERN CALIFORNIA EDISON	ENERGY CHGS NOV'17	PV	155421	001	00101		2,742.44	2869/120217
				ENERGY CHGS NOV'17	PV	155421	002	00101		25.32	2869/120217
				ENERGY CHGS NOV'17	PV	155421	003	00101		410.07	2869/120217
				ENERGY CHGS NOV'17	PV	155421	004	00101		24.09	2869/120217
				ENERGY CHGS NOV'17	PV	155421	005	00101		62.68	2869/120217

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Payment Number	Date	Address Number	Name	Payment Sub Message	Document Number	Key Itrm Co	Amount	Invoice Number
				ENERGY CHGS	PV 155421	006 00101	17.17	28669/120217
				NOV17				
				ENERGY CHGS	PV 155421	007 00101	15.53	28669/120217
				NOV17				
				ENERGY CHGS	PV 155421	008 00101	10.36	28669/120217
				NOV17				
				ENERGY CHGS	PV 155421	009 00101	24.09	28669/120217
				NOV17				
				ENERGY CHGS	PV 155421	010 00101	26.94	28669/120217
				NOV17				
				ENERGY CHGS	PV 155421	011 00101	25.31	28669/120217
				NOV17				
				ENERGY CHGS	PV 155421	012 00101	2,216.25	28669/120217
				NOV17				
				ENERGY CHGS	PV 155421	013 00101	6,788.24	28669/120217
				NOV17				
				ENERGY CHGS	PV 155421	014 00101	47.60	28669/120217
				NOV17				
				ENERGY CHGS	PV 155421	015 00101	6,059.71	28669/120217
				NOV17				
				ENERGY CHGS	PV 155421	016 00101	4,214.64	28669/120217
				NOV17				
				ENERGY CHGS	PV 155421	017 00101	23.85	28669/120217
				NOV17				
				ENERGY CHGS	PV 155421	018 00101	152.29	28669/120217
				NOV17				
				ENERGY CHGS	PV 155421	019 00101	4,082.20	28669/120217
				NOV17				
				ENERGY CHGS	PV 155421	020 00101	33,796.37	28669/120217
				NOV17				
				ENERGY CHGS	PV 155421	021 00101	50,694.55	28669/120217
				NOV17				
				ENERGY CHGS	PV 155421	022 00101	26.80	28669/120217
				NOV17				
				ENERGY CHGS	PV 155421	023 00101	663.55	28669/120217
				NOV17				
				ENERGY CHGS	PV 155421	024 00101	1,065.79	28669/120217
				NOV17				
				ENERGY CHGS	PV 155421	025 00101	4,401.34	28669/120217
				NOV17				
				ENERGY CHGS	PV 155421	026 00101	773.36	28669/120217
				NOV17				

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Document	Key	Amount	Invoice Number
..
Number	Date	Number		Message	Number	Item	Co	Number
NOV-17				ENERGY CHGS	PV 155421	027 00101	1,068.24	2869/120217
NOV-17				ENERGY CHGS	PV 155421	028 00101	791.35	2869/120217
NOV-17				ENERGY CHGS	PV 155421	029 00101	3,292.04	2869/120217
NOV-17				ENERGY CHGS	PV 155421	030 00101	27.62	2869/120217
NOV-17				ENERGY CHGS	PV 155421	031 00101	1,592.89	2869/120217
NOV-17				ENERGY CHGS	PV 155421	032 00101	28.57	2869/120217
NOV-17				ENERGY CHGS	PV 155421	033 00101	332.08	2869/120217
NOV-17				ENERGY CHGS	PV 155421	034 00101	26.82	2869/120217
NOV-17				ENERGY CHGS	PV 155421	035 00101	7,485.20	2869/120217
NOV-17				ENERGY CHGS	PV 155421	036 00101	1,557.71	2869/120217
NOV-17				ENERGY CHGS	PV 155421	037 00101	2,287.57	2869/120217
NOV-17				ENERGY CHGS	PV 155421	038 00101	2,983.50	2869/120217
NOV-17				ENERGY CHGS	PV 155421	039 00101	1,570.86	2869/120217
NOV-17				ENERGY CHGS	PV 155421	040 00101	2,618.92	2869/120217
NOV-17				ENERGY CHGS	PV 155421	041 00101	11,829.27	2869/120217
NOV-17				ENERGY CHGS	PV 155421	042 00101	4,504.63	2869/120217
NOV-17				ENERGY CHGS	PV 155421	043 00101	4,765.42	2869/120217
NOV-17				ENERGY CHGS	PV 155421	044 00101	1,440.58	2869/120217
NOV-17				ENERGY CHGS	PV 155421	045 00101	504.27	2869/120217
NOV-17				ENERGY CHGS	PV 155421	046 00101	23.61	2869/120217

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Document Ty	Document Number	Key Item	Key Co	Amount	Invoice Number
				ENERGY CHGS	PV	155421	047	00101	71.79	2869/120217
				NOV17						
				ENERGY CHGS	PV	155421	048	00101	543.34	2869/120217
				NOV17						
				ENERGY CHGS	PV	155421	049	00101	1,488.55	2869/120217
				NOV17						
				ENERGY CHGS	PV	155421	050	00101	3,514.98	2869/120217
				NOV17						
				ENERGY CHGS	PV	155421	051	00101	24.09	2869/120217
				NOV17						
				ENERGY CHGS	PV	155421	052	00101	27.76	2869/120217
				NOV17						
				ENERGY CHGS	PV	155421	053	00101	26.26	2869/120217
				NOV17						
				ENERGY CHGS	PV	155421	054	00101	235.54	2869/120217
				NOV17						
				ENERGY CHGS	PV	155421	055	00101	28.01	2869/120217
				NOV17						
				ENERGY CHGS	PV	155421	056	00101	732.84	2869/120217
				NOV17						
				ENERGY CHGS	PV	155421	057	00101	468.14	2869/120217
				NOV17						
				ENERGY CHGS	PV	155421	058	00101	32.09	2869/120217
				NOV17						
				ENERGY CHGS	PV	155421	059	00101	376.20	2869/120217
				NOV17						
				ENERGY CHGS	PV	155421	060	00101	2,158.75	2869/120217
				NOV17						
				ENERGY CHGS	PV	155421	061	00101	2,158.75	2869/120217
				NOV17						
				ENERGY CHGS	PV	155421	062	00101	1,610.93	2869/120217
				NOV17						
				ENERGY CHGS	PV	155421	063	00101	793.45	2869/120217
				NOV17						
				Payment Amount				181,413.16		
7768	12/12/17	2957	SOUTHERN CALIFORNIA EDISON	RLV COMPST	PV	155467	001	00751	22,400.68	5165-46/12011
				10/30-11/30/1						7
				Payment Amount				22,400.68		
77680	12/12/17	2957	SOUTHERN CALIFORNIA	RW P/S	PV	155470	001	00751	20,132.76	4500-42/12011
				10/30-11/30/1						7

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Document Ty	Document Number	Key Item	Key Co	Amount	Invoice Number
			EDISON	7 NEM RW P/S 10/30-11/30/1 7 NEM	PV	155470	002	00751	20,132.76	4500-42/12011 7
				Payment Amount				40,265.52		
77681	12/12/17	2957	SOUTHERN CALIFORNIA EDISON	RLV CMPST-DL NOV17	PV	155514	001	00751	116.01	3293-30/12021 7
				Payment Amount				116.01		
77682	12/12/17	20834	SYN-TECH SYSTEMS, INC.	FUEL SYSTEM-HWARE & ENCODER	PV	155427	001	00701	11,238.33	157032
				Payment Amount				11,238.33		
77683	12/12/17	9082	THE BANK OF NEW YORK MELLON	ADM FEE 12/1/17-11/30 /18	PV	155596	001	00230	544.50	252-2068492
				ADM FEE 12/1/17-11/30 /18	PV	155596	002	00230	1,105.50	252-2068492
				Payment Amount				1,650.00		
77684	12/12/17	7454	THE GRADALL RENTAL CO.	FLUFF 5-6 BIO-FLTRS	PV	155425	001	00701	2,160.00	11172
				Payment Amount				2,160.00		
77685	12/12/17	2780	VALLEY NEWS GROUP	AD-CMPST SCHDL@11/9 AD-CMPST SCHDL@11/23	PV	155468	001	00751	280.00	11-9 11-23
				Payment Amount				560.00		
77686	12/12/17	18604	VENTURA PEST CONTROL	NOV17 PEST CNTRL NOV17 PEST CNTRL NOV17 PEST CNTRL	PV	155518	001	00701	110.00	597503
				Payment Amount				685.00		
77687	12/12/17	2436	VINCE BARNES AUTOMOTIVE	BTRY,FUEL TUBE,SRV#835 BRKS,FUEL INJ,SERP BELT#906 SRV/REPLC	PV	155410	001	00701	167.85	022926
				Payment Amount				514.58		022983
				Payment Amount				618.94		022935

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key Item	Co	Amount	Invoice Number
				RADIATOR #817						
				SRV FUEL INJ,	PV	155413	001	00701	169.97	022953
				GAS CAP #891						
				SRV, CHG SERP	PV	155414	001	00701	249.73	022959
				BELTS #893						
				Payment Amount					1,721.07	
77688	12/12/17	3034	VORTEX INDUSTRIES	BLDG 2 STEEL	PV	155431	001	00701	2,472.28	01-1165839-1
				DOOR REPAIR						
				Payment Amount					2,472.28	
77689	12/12/17	3035	VWR SCIENTIFIC	NITRILE GLOVES	PV	155449	001	00701	281.22	8080529687
				Alt Payee						
			3216 VWR INTERNATIONAL, INC							
			P. O. BOX 640168							
			PITTSBURGH PA 15264-0169							
77690	12/12/17	19685	W. LITTEN INC.	SPRYFLD	PV	155457	001	00701	5,234.75	11196
				11/13-11/17/17						
				7						
				SPRYFLD	PV	155458	001	00701	3,265.28	11197
				11/20-11/22/17						
				7						
				Payment Amount					8,500.03	
77691	12/12/17	3044	WATEREUSE ASSOCIATION	BRONZE CONF	PV	155466	001	00701	1,500.00	CONF SPNSR/2018
				SPNSR '18						
				Payment Amount					1,500.00	
77692	12/12/17	18914	WECK LABORATORIES, INC.	RANCHO-7J1712	PV	155453	001	00701	153.00	W7K1499-LV
				2						
				RANCHO-7K0708	PV	155454	001	00701	153.00	W7K1500-LV
				0						
				Payment Amount					306.00	
77693	12/12/17	3048	WEST COAST AIR CONDITIONING	SRV EXHST	PV	155417	001	00701	188.00	S88095
				FAN-RANCHO						
				SRV	PV	155418	001	00701	272.00	S87952
				ACTUATORS-TAP						
				IA						
				PREVNTV	PV	155419	001	00701	395.00	S88236
				MAINT-HQ & OPS						

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key	Amount	Invoice Number
						Number	Item Co		
				SRV BOILER-BLDG #7	PV	155420	001 00701	216.00	S88195
				ANNL BOILER	PV	155519	001 00701	1,942.00	S88065
				CLNG-BLDG 8					
				Payment Amount			3,013.00		
77694	12/12/17	19537	WUNDERLICH-MA LEC SYSTEMS, INC.	P/E 10/31-TP GNRTR UPG	PV	155472	001 00701	12,744.30	37933
				Payment Amount			12,744.30		
77695	12/12/17	3884	WURTH USA INC.	WIPER BLADES	PV	155582	001 00701	193.11	95873600
				Payment Amount			193.11		
77696	12/12/17	3067	XEROX CORPORATION	LEASE-HQ&TAPI	PV	155440	001 00701	388.91	702140991
				LEASE-HQ&TAPI	PV	155440	002 00701	97.33	702140991
				LEASE-HQ&TAPI	PV	155440	003 00701	46.19	702140991
				LEASE-HQ&TAPI	PV	155440	004 00701	71.79	702140991
				LEASE-HQ&TAPI	PV	155440	005 00701	492.10	702140991
				LEASE-HQ&TAPI	PV	155440	006 00701	123.14	702140991
				LEASE-HQ&TAPI	PV	155440	007 00701	58.45	702140991
				LEASE-HQ&TAPI	PV	155440	008 00701	3.13	702140991
				LEASE-HQ&TAPI	PV	155440	009 00701	122.02	702140991
				LEASE-HQ&TAPI	PV	155440	010 00701	71.79	702140991

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Payment Number	Date	Address Number	Name	Payment Stub Message	Document Ty Number	Key itm Co	Amount	Invoice Number
				LEASE-HQ&TAPI				
A	10/17			PV	155440 011 00701		18.41	702140991
				LEASE-HQ&TAPI				
A	10/17			PV	155440 012 00701		5.54	702140991
				LEASE-HQ&TAPI				
A	10/17			PV	155440 013 00701		520.24	702140991
				LEASE-HQ&TAPI				
A	10/17			PV	155440 014 00701		130.19	702140991
				LEASE-HQ&TAPI				
A	10/17			PV	155440 015 00701		61.79	702140991
				LEASE-HQ&TAPI				
A	10/17			PV	155440 016 00701		566.29	702140991
				LEASE-HQ&TAPI				
A	10/17			PV	155440 017 00701		110.39	702140991
				LEASE-HQ&TAPI				
A	10/17			PV	155440 018 00701		27.62	702140991
				LEASE-HQ&TAPI				
A	10/17			PV	155440 019 00701		13.12	702140991
				LEASE-HQ&TAPI				
A								
				Payment Amount			2,928.44	
				Total Amount of Payments Written			416,518.28	
				Total Number of Payments Written			69	

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Document Ty	Document Number	Key ltrm	Key Co	Amount	Invoice Number
77697	12/19/17	19269	ACC BUSINESS	SCADA MPLS 10/11~11/10/1 7	PV	155556	001	00701	1,507.14	173184787
77698	12/19/17	2317	ACORN NEWSPAPER	SCADA MPLS 10/11~11/10/1 7	PV	155556	002	00701	831.89	173184787
77699	12/19/17	20389	AIRGAS SPECIALTY PRODUCTS	SCADA MPLS 10/11~11/10/1 7	PV	155556	003	00701	3,994.86	173184787
				Payment Amount						
				LGLAD-FERRIC CHLORIDE	PV	155659	001	00701	114.00	M-0704
				Payment Amount						
				30,060 LB AMMONIUM HYD	PV	155666	001	00701	2,962.41	131518007
				Payment Amount						
				AIRGAS SPECIALTY PRODUCTS P. O. BOX 934434 ATLANTA GA 31193-4434						
				Payment Amount						
77700	12/19/17	3077	AIRGAS USA, LLC	DEC'17 CYLINDER RENT	PV	155662	001	00701	945.60	9949842760
				Payment Amount						
				6658 AIRGAS USA, LLC P. O. BOX 7423 PASADENA CA 91109-7423						
				Payment Amount						
77701	12/19/17	2397	AQUATIC BIOASSAY & CONSULTING	11/17 CHRONIC NPDES BIOASSYS	PV	155663	001	00701	1,555.00	LVS1117.1079
				Payment Amount						
				18160 ARC IMAGING RESOURCES	PV	155577	001	00701	185.98	856129
				Payment Amount						
				5625 ASSOC. OF WATER AGENCIES OF VENTURA CO	PV	155714	001	00701	70.00	06-10414
				Payment Amount						

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Document Ty	Item	Key Co	Amount	Invoice Number
77704	12/19/17	2869	AT&T	SRV 12/5/17-1/4/1 8	PV	155723	001 00101	138.88	9054/120517
77705	12/19/17	9631	AT&T LONG DISTANCE	SRV 12/5/17-1/4/1 8	PV	155725	001 00701	686.13	9065/120517
77706	12/19/17	18654	AT&T TELECONFERENC E SERVICES	SRV 12/5/17-1/4/1 8	PV	155733	001 00701	689.85	9268/120517
				Payment Amount				70.00	
				Payment Amount				1,514.86	
				LONG DIST	PV	155729	001 00701	1,095.19	806368136/120 417
				11/1-12/1/17	PV	155729	002 00701	20.11	806368136/120 417
				LONG DIST	PV	155729	003 00701	28.53	806368136/120 417
				11/1-12/1/17	PV	155729	004 00701	23.44	806368136/120 417
				LONG DIST	PV	155729	005 00701	17.24	806368136/120 417
				11/1-12/1/17	PV	155655	001 00701	4.28	712-013983
				Payment Amount				1,184.51	
				CONF CALL @	PV	155655	001 00701	4.28	712-013983
				11/21/17					
				Payment Amount				4.28	
				6-30MM PTT	PV	155544	001 00101	423.00	8359504
				INDCTR LIGHTS					
				Payment Amount				423.00	
				55 YDS WOOD CHIPS	PV	155629	001 00701	583.00	117574
				55 YDS WOOD CHIPS	PV	155630	001 00701	583.00	117575
				55 YDS WOOD CHIPS	PV	155631	001 00701	583.00	117576
				55 YDS WOOD CHIPS	PV	155632	001 00701	583.00	117577
				55 YDS WOOD CHIPS	PV	155633	001 00701	583.00	117578
				55 YDS WOOD CHIPS	PV	155634	001 00701	583.00	117579

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Document Ty	Key Item Co	Amount	Invoice Number
77709	12/19/17	20846	BAGLIETTO SEEDS, INC.	Payment Amount 55-50# SEED MIX	PV 155628	001 00701	7,700.00	81975
				55-50# SEED MIX	PV 155628	002 00701	285.43	81975
				Payment Amount		3,498.00		
77710	12/19/17	20698	BATTERIES PLUS	Payment Amount 2-80AH AGM BATTERIES	PV 155547	001 00101	383.65	312-371596
77711	12/19/17	20415	BENDER CCP, INC.	Payment Amount RMV/INSTLL PMP#4 SKID	PV 155559	001 00701	9,570.25	217-1132-2
77712	12/19/17	20491	BEST BEST & KRIEGER LLP	Payment Amount P/E 11/30/17 FED LOBBYING	PV 155667	001 00701	5,000.00	811565
77713	12/19/17	16789	BIG SHOTS	Payment Amount P/E 11/30/17 ST LOBBYING	PV 155668	001 00701	5,000.00	811566
77714	12/19/17	18893	BILLTRUST	Payment Amount 20-50 WAYS POSTERS	PV 155670	001 00101	1,146.61	17563
77715	12/19/17	20242	CALABASAS HIGH SCHOOL ASB	Payment Amount ONLN/FISERV-N OV17	PV 155654	001 00701	2,973.55	174599
77716	12/19/17	2964	CA DEPARTMENT OF TAX&FEE ADMINISTRATIO N	Payment Amount '18 SOLAR CUP SPNSRSHIP	PV 155706	001 00101	2,500.00	SOLARCUP/2018
77717	12/19/17	18860	CHEMTREAT, INC.	Payment Amount DEC'17 WTR TRMNT	PV 155715	001 00701	836.00	97817885/1130 17
77718	12/19/17	2536	CITY OF LOS ANGELES	Payment Amount RNTL-EL CANON 4/16--3/17	PV 155716	001 00130	6,303.40	74WP180000032
77719	12/19/17	2539	CITY OF SIMI VALLEY	Payment Amount PCH WTR 10/5--12/6/17	PV 155674	001 00101	332.75	0092607864
				PCH WTR	PV 155675	001 00101	10,318.64	0092607869

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Document Ty	Document Number	Key Item	Key Co	Amount	Invoice Number
77720	12/19/17	2565	CONEJO AWARDS	10/5-12/6/17 Payment Amount RETIREMENT	PV	155658	001	00701	80.44	92940
				GIFT-REYES						
77721	12/19/17	3790	COUNTY OF LA -AUDITOR CONTROLLER	Payment Amount 2018 BRIDGE RENTAL 00111	PV	155619	001	00751	472.05	00111/2018
				2018 BRIDGE RENTAL 00111					255.20	00111/2018
				2018 BRIDGE RENTAL 00111					88.00	00111/2018
77722	12/19/17	2547	COUNTY SANITATION DISTRICTS OF LA COUNTY	Payment Amount TAPIA NOV GRIT HAULING	PV	155671	001	00751	404.43	48892/113017
				Payment Amount 2-16" RBR-STD BFLY VLVS	PV	155558	001	00701	12,474.24	13054
77723	12/19/17	6966	CS-AMSCO	Payment Amount CIS VERSION 4 SERVER	PV	155734	001	00701	11,476.37	10188129597
				Alt Payee 7819 DELL MARKETING LP P.O. BOX 910916 PASADENA CA 91110-0916						
77725	12/19/17	19033	DENOVO VENTURES, LLC	Payment Amount JAN'18 DIST RCVRY	PV	155640	001	00701	4,592.00	48063
77726	12/19/17	11330	DIAL SECURITY	Payment Amount 12/17 HQ SECURITY SVC 12/17 TAPIA SECURITY SVC 12/17 RLV SECURITY SVC 12/17 RLV FARM SEC SVC 12/17 WLK SECURITY SVC	PV	155620	001	00701	230.00	313254
									45.00	313255
									80.00	313256
									35.00	313257
									70.00	313258

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Document Ty	Document Number	Key Item	Key Co	Amount	Invoice Number
				12/17 WLK P/S	PV	155625	001	00701	35.00	313259
				SEC SVC						
				12/17 IT ROOM	PV	155626	001	00701	57.00	313260
				SEC SVC						
				12/17 HQ LBY	PV	155627	001	00701	50.00	313261
				SEC SVC						
				Payment Amount				602.00		
77727	12/19/17	17877	DOHENY-VIDOVI CH PARTNERS	RFND OVER	PV	155669	001	00101	12,722.36	073478-A
				PMT-NOV17						
				Payment Amount				12,722.36		
77728	12/19/17	20848	E&M ELECTRIC AND MACHINERY, INC.	1/1-12/31/18 WONDERWR	PV	155639	001	00701	13,909.00	311855
				1/1-12/31/18 WONDERWR	PV	155639	002	00701	10,432.00	311855
				Payment Amount				24,341.00		
77729	12/19/17	15826	EMPIRE PIPE CLEANING & EQUIPMENT INC.	CCTV INSPCT AIR SYS	PV	155730	001	00701	2,400.00	11051
				Payment Amount				2,400.00		
77730	12/19/17	18815	FASTENAL COMPANY	NOV17 BIN STOCK	PV	155551	001	00751	474.17	CACHA27697
				NOV17 BIN STOCK	PV	155551	002	00751	450.47	CACHA27697
				Payment Amount				924.64		
77731	12/19/17	20873	RICHARD FRONDUTO	CLAIM PMT-MAILBOX RPR	PV	155653	001	00701	505.20	120517/CLAIM
				Payment Amount				505.20		
77732	12/19/17	6770	G.I. INDUSTRIES	12/17 RLV-FARM DISP 12/17 RLV DISP 12/17 TAPIA DISP	PV	155656	001	00751	88.38	2839399-0283-1
				Payment Amount				88.38		
				12/17 RLV DISP	PV	155657	001	00751	88.38	2839398-0283-3
				12/17 TAPIA DISP	PV	155664	001	00701	823.38	2529054-0283-7

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Document Ty	Document Number	Key Item	Key Co	Amount	Invoice Number
				12/17 TAPIA GRIT DISP	PV	155665	001	00701	520.47	2529057-0283-0
		Alt Payee	6771 G.I. INDUSTRIES P. O. BOX 541065 LOS ANGELES CA 90054-1065							
				Payment Amount					1,520.61	
77733	12/19/17	2701	GRAINGER, INC.	SOLENOID VLV DRKG FNT RW RDCG VLV RBLD KIT	PV	155545	001	00701	86.11	9617186425
									148.96	9617440624
		Alt Payee	5453 GRAINGER, INC. DEPT 805178142 PALATINE IL 60038-0001							
				Payment Amount					235.07	
77734	12/19/17	19548	GRM INFORMATION MANAGEMENT SERVICES-CA	DEC'17 RECORDS STORAGE	PV	155637	001	00701	117.56	0349028
									326.40	0349029
		Alt Payee	2705 HACH COMPANY							
				Payment Amount					443.96	
77735	12/19/17	2705	HACH COMPANY	REAGENT & FLOURIDE CHLORINE	PV	155557	001	00701	134.90	10731221
									240.04	10732627
		Alt Payee	6442 HACH COMPANY 2207 COLLECTIONS CENTER DR CHICAGO IL 60693							
				Payment Amount					374.94	
77736	12/19/17	2727	IDEXX LABORATORIES	LAB SUPPLIES-COLI LERTS COLILERTS & TRAYS	PV	155618	001	00701	2,042.01	3023825538
									1,512.80	3024502035
		Alt Payee	6447 IDEXX LABORATORIES P. O. BOX 101327 ATLANTA GA 30392-1327							
				Payment Amount					3,554.81	
77737	12/19/17	20823	INVOICE CLOUD	ONLN BILL PMT	PV	155566	001	00701	3,702.00	964-2017_11

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key Item	Key Co	Amount	Invoice Number
			INC.	NOV17						
				Payment Amount				3,702.00		
77738	12/19/17	3083	JCI JONES CHEMICALS, INC	3,913 GAL BISULFITE	PV	155567	001	00701	5,204.29	741246
			Alt Payee 13647 JCI JONES CHEMICALS, INC P.O. BOX 31542 TAMPA FL 33631-3542							
				Payment Amount				5,204.29		
77739	12/19/17	3352	LAS VIRGENES MUNICIPAL WATER DISTRICT	EQS TNK 10/24--11/28/17	PV	155597	001	00101	94.02	0898/120617
				B#8 RC WTR 10/25--11/28/17	PV	155598	001	00701	123.42	2646/120617
				RWPS 10/25--11/28/17	PV	155599	001	00701	86.74	2645/120617
				HQ B#8 RW 10/25--11/28/17	PV	155600	001	00701	131.11	2652/120617
				B#7 RW 10/25--11/28/17	PV	155601	001	00701	127.00	2655/120617
				IND HILLS TNK 10/26--11/29	PV	155602	001	00751	13.04	0558/120617
				MORISN P/S 10/26--11/29	PV	155603	001	00751	82.62	0331/120617
				WLK FLT 10/27--12/01/17	PV	155604	001	00101	266.60	0909/120617
				WLK FLT 10/27--12/1/17	PV	155605	001	00101	157.46	0907/120617
				Payment Amount				1,082.01		
77740	12/19/17	3483	DAVID LIPPMAN	CELL PHN EXP P/E 12/3/17	PV	155652	001	00701	100.00	7898/120317
				Payment Amount				100.00		
77741	12/19/17	18069	LOS ANGELES COUNTY	'18 SOLAR CUP SPNSRSHIP	PV	155707	001	00101	2,500.00	SOLAR CUP/2018

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key Item Co	Amount	Invoice Number
			EDUCATION FOUNDATION						
77742	12/19/17	2590	LOS ANGELES DAILY NEWS	Payment Amount ADS-11/8 & 22-CPMST SCH	PV	155549	001 00751	500.00	0000355212
77743	12/19/17	2814	MCMMASTER-CARR SUPPLY CO	Payment Amount CK VALVES,HOSE & FTTNGS	PV	155548	001 00751	161.36	51389241
				TOOLS & HARDWARE	PV	155552	001 00101	46.00	51347762
				TOOLS & HARDWARE	PV	155552	002 00101	223.75	51347762
				PIPE INSLTN MTRLS	PV	155720	001 00751	121.06	52174829
			Alt Payee 3197 MC MASTER-CARR P. O. BOX 7690 CHICAGO IL 60680-7690						
77744	12/19/17	2842	NAPAAUTO PARTS	Payment Amount SHOP SUPPLIES	PV	155732	001 00701	99.33	875799
77745	12/19/17	2072	NATIONAL PAYMENT CORP.	Payment Amount NOV'17 ELECT PAYSTBS	PV	155561	001 00701	64.83	31920
77746	12/19/17	16372	OLIN CORPORATION - CHLORALKALI	Payment Amount 4,972 GAL HYPOCHLORITE	PV	155564	001 00701	3,071.23	2431480
				4,698 GAL HYPOCHLORITE	PV	155641	001 00701	2,901.98	2423566
				4,942 GAL HYPOCHLORITE	PV	155642	001 00701	3,052.70	2434640
			Alt Payee 16373 OLIN CORPORATION - CHLORALKALI P.O. BOX 402766 ATLANTA GA 30384-2766						
77747	12/19/17	20728	OLIVAREZ MADRUGA LEMIEUX & O'NEILL	Payment Amount PROF SRV-RTNR NOV'17	PV	155612	001 00701	7,000.00	140/113017

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Document Ty	Document Number	Key Item	Key Co	Amount	Invoice Number
77748	12/19/17	18946	PACIFIC ADVANCED CIVIL ENGINEERING, INC.	Payment Amount TWRP PRCS AIR UPG 11/30	PV	155553	001	00701	22,278.95	99865
									7,000.00	
				P/E 11/30/17 DIGESTOR #1	PV	155554	001	00701	386.15	99864
				P/E 11/30 RAW SLDG WET WELL	PV	155555	001	00701	2,478.86	99866
				Payment Amount					25,143.96	
77749	12/19/17	19133	PINNACLE PETROLEUM, INC.	8,685 GAL REG GAS	PV	155727	001	00701	24,107.26	0158536
				Payment Amount					24,107.26	
77750	12/19/17	18821	LEONARD POLAN	REIMB-ACWA CONF	PV	155717	001	00701	775.30	120117
				11/28-12/1					775.30	
				Payment Amount					775.30	
77751	12/19/17	19058	PROTECTOR FENCE	RPR FENCE-IND HILLS TNK	PV	155719	001	00751	375.00	1225
				Payment Amount					375.00	
77752	12/19/17	14677	LEE RENGER	REIMB-ACWA CONF 11/28-30	PV	155718	001	00701	100.79	113017
				Payment Amount					100.79	
77753	12/19/17	19115	SILVER STAR MOTOR CAR COMPANY	INNER DOOR PANEL #890	PV	155722	001	00701	489.24	64171
				Payment Amount					489.24	
77754	12/19/17	2956	SOUTH COAST AIR QUALITY MGMT DIST	ANL ICE #87606 RLV	PV	155615	001	00751	378.28	3195758
				Payment Amount					489.24	
				EMSN #87606 RLV	PV	155616	001	00751	127.46	3197808
				Payment Amount					505.74	
77755	12/19/17	2958	SOUTHERN CALIFORNIA GAS CO	JBR P/S 10/30-11/30/17	PV	155606	001	00101	16.19	1200/120417
				HQ & OPS 11/1-12/4/17	PV	155608	001	00701	1,087.24	3600/120617
				CORNELL	PV	155609	001	00101	18.07	0400/120617

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key Item	Key Co	Amount	Invoice Number
				11/1-12/4/17						
			TAPIA		PV	155610	001	00751	1,060.70	4000/120617
				11/1-12/4/17						
			WLK P/S		PV	155611	001	00101	15.69	9400/120717
				11/1-12/1/17						
			RANCHO		PV	155699	001	00751	2,037.24	4200/120617
				11/1-12/4/17						
			Payment Amount					4,235.13		
77756	12/19/17	8212	STANSBERY'S WELDING	SHVL RACKS	PV	155636	001	00701	1,695.00	2294
				#920/923/922						
				RPR SS HOPPER	PV	155660	001	00701	360.00	2293
				-CNTRFG						
			Payment Amount					2,055.00		
77757	12/19/17	11907	STARQUEST VENTURES, INC.	SQDR MAINT	PV	155617	001	00701	1,250.00	1028106
				2/1/18-1/31/19						
				9						
			Payment Amount					1,250.00		
77758	12/19/17	2969	STATE WATER RESOURCES CONTROL BOARD	PERMIT WDR-LV FY 17-18	PV	155708	001	00130	11,195.00	WD-0129268
				PERMIT-NPDES ACT II 17-18	PV	155709	001	00751	7,177.00	WD-0126316
				PERMIT-NPDES/ FLOW 17-18	PV	155710	001	00751	55,814.00	WD-0126908
				PERMIT WDR-RLV FY 17-18	PV	155711	001	00751	68,901.00	WD-0129938
			Payment Amount					143,087.00		
77759	12/19/17	20834	SYN-TECH SYSTEMS, INC.	DB CONVRSN-FUEL SYS	PV	155562	001	00701	1,764.05	155261
			Payment Amount					1,764.05		
77760	12/19/17	3789	T & T TRUCK & CRANE SERVICE	TAPIA R&R BAR SCREEN #1	PV	155565	001	00701	2,240.60	0133828-IN
			Payment Amount					2,240.60		
77761	12/19/17	16641	TECHNICAL SAFETY SERVICES INC.	LAB CALIBRATION	PV	155672	001	00701	495.00	IN0192965
			Payment Amount					495.00		
77762	12/19/17	12149	THATCHER CO. OF CALIFORNIA	10.6459 TONS ALUM SUL	PV	155560	001	00701	3,300.23	246779

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key Item Co	Amount	Invoice Number
77763	12/19/17	17645	TORO ENTERPRISES INC.	COLD CYN/THRHILL RPR	PV	155676	001 00701	10,011.00	11117
				Payment Amount			3,300.23		
77764	12/19/17	18651	TOYOTA-LIFT OF LOS ANGELES	CHG BELT VEH #723	PV	155501	001 00701	122.93	PSI-0043831
				Payment Amount			10,011.00		
				SRV VEH #708	PV	155502	001 00701	129.28	PSI-0043830
				SRV VEH #712	PV	155503	001 00701	122.00	PSI-0043832
				SRV VEH #723	PV	155504	001 00701	155.96	PSI-0044094
				SRV VEH #304	PV	155505	001 00701	179.36	PSI-0044023
				SRV VEH #134	PV	155506	001 00701	109.00	PSI-0044149
				SRV VEH #305	PV	155507	001 00701	286.43	PSI-0044759
				SRV VEH #306	PV	155508	001 00701	218.28	PSI-0044771
				SRV VEH #305	PV	155509	001 00701	120.03	PSI-0044725
				SRV VEH #202	PV	155510	001 00701	147.94	PSI-0045258
				SRV VEH #202	PV	155511	001 00701	171.00	PSI-0044836
				Payment Amount			1,762.21		
77765	12/19/17	19135	TRANSUNION RISK & ALTERNATIVE DATA SOLUT	ONLN SRCH BAD DBT 11/17	PV	155550	001 00701	123.00	974571/NOV17
				Payment Amount			123.00		
77766	12/19/17	3006	UNDERGROUND SERVICEALERT	188 TICKETS NOV17	PV	155614	001 00101	320.20	1120170407
				Payment Amount			320.20		
77767	12/19/17	13326	VILLA ESPERANZA SERVICES	11/17 LNDSCP SRV	PV	155661	001 00701	1,404.15	LVMWD 2017-11
				11/17 LNDSCP SRV	PV	155661	002 00701	3,968.25	LVMWD 2017-11
				11/17 LNDSCP SRV	PV	155661	004 00701	732.60	LVMWD 2017-11
				Payment Amount			6,105.00		
77768	12/19/17	16625	VISTA FORD	SRV VEH #880	PV	155731	001 00701	955.12	269745
				Payment Amount			955.12		
77769	12/19/17	3048	WEST COAST AIR CONDITIONING	RPLC THERM/ACTUTR-TAPIA	PV	155726	001 00701	1,936.00	S88383
				Payment Amount			1,936.00		

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Document Ty	Document Number	Key	Amount	Invoice Number
77770	12/19/17	18640	WEST COAST POWER SOLUTIONS	BCKUP BTRY BLR/HVAC BD7	PV	155721	001 00701	286.00	S66664
77771	12/19/17	3067	XEROX CORPORATION	Payment Amount LEASE-11/17 5945APT-OPS	PV	155613	001 00701	191.69	091474288
								286.00	
								191.69	
Total Amount of Payments Written								410,775.90	
Total Number of Payments Written								75	

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key Item	Key Co	Amount	Invoice Number
77772	12/19/17	16051	ACCURATE TELECOM INC.	TEL MNT 1/1-12/31/18	PV	155735	001	00701	12,729.91	17634
				TEL MNT 1/1-12/31/18	PV	155735	002	00701	2,424.75	17634
				TEL MNT 1/1-12/31/18	PV	155735	003	00701	5,051.55	17634
Payment Amount									20,206.21	
Total Amount of Payments Written									20,206.21	
Total Number of Payments Written									1	

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Document Ty	Document Number	Key Item	Key Co	Amount	Invoice Number
77773	12/27/17	16051	ACCURATE TELECOM INC.	MITEL_PHONE	PV	155698	001	00101	150.00	17653
				ROGRMMG						
				PRI CARRIER	PV	155757	001	00701	275.00	17718
				SWAP						
				Payment Amount				425.00		
77774	12/27/17	2315	ACI COMMUNICATION S INC	INSTALL CAT6	PV	155695	001	00701	582.85	37216
				CABLE						
				Payment Amount				582.85		
77775	12/27/17	2317	ACORN NEWSPAPER	LGLAD-EXP	PV	155756	001	00701	24.00	M-0710
				REIMB						
				Payment Amount				24.00		
77776	12/27/17	3636	ADDICTION MEDICINE CONSULTANTS, INC.	DOT EE	PV	155802	001	00701	60.00	207
				TESTING						
				Payment Amount				60.00		
77777	12/27/17	19993	ALEXANDERS CONTRACT SERVICES, INC.	11/6-12/1/17	PV	155573	001	00701	16,267.38	101462
				MTR READS						
				Payment Amount				16,267.38		
77778	12/27/17	20695	AT&T	SRV 12/5/17-1/4/1	PV	155736	001	00101	19.91	0051/120517
				8						
				SRV 12/5/17-1/4/1	PV	155736	002	00101	318.36	0051/120517
				8						
				SRV 12/5/17-1/4/1	PV	155736	003	00101	128.54	0051/120517
				8						
				SRV 12/5/17-1/4/1	PV	155736	004	00101	142.75	0051/120517
				8						
				SRV 12/5/17-1/4/1	PV	155736	005	00101	1,376.07	0051/120517
				8						
				SRV 12/5/17-1/4/1	PV	155736	006	00101	7,167.07	0051/120517
				8						
				SRV 12/5/17-1/4/1	PV	155736	007	00101	1,251.65	0051/120517
				8						

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Payment Number	Date	Address Number	Name	Payment Sub Message	Ty	Document Number	Key itm Co	Amount	Invoice Number
				12/5/17-1/4/1					
8				SRV	PV	155736	008 00101	128.54	0051/120517
				12/5/17-1/4/1					
8				SRV	PV	155736	009 00101	80.86	0051/120517
				12/5/17-1/4/1					
8				SRV	PV	155736	010 00101	55.41	0051/120517
				12/5/17-1/4/1					
8				SRV	PV	155736	011 00101	128.54	0051/120517
				12/5/17-1/4/1					
8				SRV	PV	155736	012 00101	128.54	0051/120517
				12/5/17-1/4/1					
8				SRV	PV	155736	013 00101	128.54	0051/120517
				12/5/17-1/4/1					
8				SRV	PV	155736	014 00101	128.54	0051/120517
				12/5/17-1/4/1					
8				SRV	PV	155736	015 00101	128.54	0051/120517
				12/5/17-1/4/1					
8				SRV	PV	155736	016 00101	128.54	0051/120517
				12/5/17-1/4/1					
8				SRV	PV	155736	017 00101	128.54	0051/120517
				12/5/17-1/4/1					
8				SRV	PV	155736	018 00101	128.54	0051/120517
				12/5/17-1/4/1					
8				SRV	PV	155736	019 00101	128.54	0051/120517
				12/5/17-1/4/1					
8				SRV	PV	155736	020 00101	131.70	0051/120517
				12/5/17-1/4/1					
8				SRV	PV	155736	020 00101	131.70	0051/120517

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Payment Number	Date	Address Number	Name	Payment Stub Message	Document		Key		Amount	Invoice Number
					Ty	Number	Item	Co		
SRV	12/5/17~1/4/1				PV	155736	021	00101	128.54	0051/120517
8										
SRV	12/5/17~1/4/1				PV	155736	022	00101	128.54	0051/120517
8										
SRV	12/5/17~1/4/1				PV	155736	023	00101	128.54	0051/120517
8										
SRV	12/5/17~1/4/1				PV	155736	024	00101	128.54	0051/120517
8										
SRV	12/5/17~1/4/1				PV	155736	025	00101	128.54	0051/120517
8										
SRV	12/5/17~1/4/1				PV	155736	026	00101	128.54	0051/120517
8										
SRV	12/5/17~1/4/1				PV	155736	027	00101	128.54	0051/120517
8										
SRV	12/5/17~1/4/1				PV	155736	028	00101	128.54	0051/120517
8										
SRV	12/5/17~1/4/1				PV	155736	029	00101	64.27	0051/120517
8										
SRV	12/5/17~1/4/1				PV	155736	030	00101	64.27	0051/120517
8										
PaymentAmount									13,114.58	
SRV		2869	AT&T		PV	155738	001	00101	66.89	0123/120717
8										
SRV	12/7/17~1/6/1				PV	155739	001	00101	32.94	0124/120717
8										
SRV	12/7/17~1/6/1				PV	155740	001	00701	84.91	7721/120717
8										
SRV	12/7/17~1/6/1				PV	155741	001	00701	116.46	7720/120717
8										

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Payment Number	Date	Address Number	Name	Payment Stub Message	Document Ty Number	Key itm Co	Amount	Invoice Number
				12/7/17~1/6/1				
				8				
				SRV	PV 155742	001 00101	200.25	2045/120717
				12/7/17~1/6/1				
				8				
				SRV	PV 155743	001 00101	404.52	2043/120717
				12/7/17~1/6/1				
				8				
				SRV	PV 155744	001 00130	100.13	2220/120717
				12/7/17~1/6/1				
				8				
				SRV	PV 155745	001 00701	116.46	7719/120717
				12/7/17~1/6/1				
				8				
				Payment Amount			1,122.56	
77780	12/27/17	16253	AT&T MOBILITY	SRV	PV 155737	001 00701	238.98	9332/120317
				11/4~12/3/17				
				SRV	PV 155737	002 00701	18.85	9332/120317
				11/4~12/3/17				
				SRV	PV 155737	003 00701	42.00	9332/120317
				11/4~12/3/17				
				SRV	PV 155737	004 00701	280.72	9332/120317
				11/4~12/3/17				
				SRV	PV 155737	005 00701	31.34	9332/120317
				11/4~12/3/17				
				SRV	PV 155737	006 00701	81.53	9332/120317
				11/4~12/3/17				
				SRV	PV 155737	007 00701	42.00	9332/120317
				11/4~12/3/17				
				SRV	PV 155737	008 00701	13.20	9332/120317
				11/4~12/3/17				
				SRV	PV 155737	009 00701	5.65	9332/120317
				11/4~12/3/17				
				SRV	PV 155737	010 00701	81.53	9332/120317
				11/4~12/3/17				
				SRV	PV 155737	011 00701	342.33	9332/120317
				11/4~12/3/17				
				SRV	PV 155737	012 00701	33.54	9332/120317
				11/4~12/3/17				
				SRV	PV 155737	013 00701	84.00	9332/120317
				11/4~12/3/17				

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Document Ty	Document Number	Key Item	Key Co	Amount	Invoice Number
				SRV	PV	155737	014	00701	441.06	9332/120317
				11/4-12/3/17						
				SRV	PV	155737	015	00701	35.85	9332/120317
				11/4-12/3/17						
				SRV	PV	155737	016	00701	18.85	9332/120317
				11/4-12/3/17						
				SRV	PV	155737	017	00701	143.24	9332/120317
				11/4-12/3/17						
				SRV	PV	155737	018	00701	18.85	9332/120317
				11/4-12/3/17						
				SRV	PV	155737	019	00701	148.41	9332/120317
				11/4-12/3/17						
				SRV	PV	155737	020	00701	89.25	9332/120317
				11/4-12/3/17						
				Payment Amount						
77781	12/27/17	7965	B&B PALLET CO.	55 YDS WOOD	PV	155750	001	00701	583.00	868215
				CHIPS						
				55 YDS WOOD	PV	155751	001	00701	583.00	868219
				CHIPS						
				55 YDS WOOD	PV	155752	001	00701	583.00	117600
				CHIPS						
				55 YDS WOOD	PV	155753	001	00701	583.00	117602
				CHIPS						
				55 YDS WOOD	PV	155754	001	00701	583.00	117603
				CHIPS						
				Payment Amount						
				VISA CHG-FIN	PV	155773	001	00701	500.00	9919/120717
				ADMIN2-NOV*17						
				VISA CHG-FIN	PV	155774	001	00701	71.80	3071/120717
				ADMIN-NOV*17						
				VISA CHG-FIN	PV	155774	002	00701	534.99	3071/120717
				ADMIN-NOV*17						
				VISA CHG-FIN	PV	155774	003	00701	100.15	3071/120717
				ADMIN-NOV*17						
				VISA	PV	155775	001	00701	300.30	8102/120717
				CHG-BOCKELMAN						
				-NOV*17						
				VISA	PV	155776	001	00701	710.80	3954/120717
				CHG-GARMAN-NO						
				V*17						
				VISA	PV	155776	002	00701	111.65	3954/120717

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Payment Number	Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key Item Co	Amount	Invoice Number
				CHG-GARMAN-NO					
				V*17					
				VISA	PV	155776	003 00701	499.49	3954/120717
				CHG-GARMAN-NO					
				V*17					
				VISA	PV	155777	001 00101	11.46	5151/120717
				CHG-GIL-NOV*1					
				7					
				VISA	PV	155777	002 00101	147.29	5151/120717
				CHG-GIL-NOV*1					
				7					
				VISA	PV	155777	003 00101	115.31	5151/120717
				CHG-GIL-NOV*1					
				7					
				VISA	PV	155777	004 00101	583.00	5151/120717
				CHG-GIL-NOV*1					
				7					
				VISA	PV	155777	005 00101	98.78	5151/120717
				CHG-GIL-NOV*1					
				7					
				VISA	PV	155777	006 00101	300.00	5151/120717
				CHG-GIL-NOV*1					
				7					
				VISA	PV	155777	007 00101	300.00	5151/120717
				CHG-GIL-NOV*1					
				7					
				VISA	PV	155777	008 00101	157.84	5151/120717
				CHG-GIL-NOV*1					
				7					
				VISA	PV	155778	001 00701	100.00	6403/120717
				CHG-GIROTTO-N					
				OV*17					
				VISA	PV	155778	002 00701	11.98	6403/120717
				CHG-GIROTTO-N					
				OV*17					
				VISA	PV	155779	001 00701	20.00	9411/120717
				CHG-GUZMAN-NO					
				V*17					
				VISA	PV	155779	002 00701	42.83	9411/120717
				CHG-GUZMAN-NO					
				V*17					

Payment Number	Date	Address Number	Name	Payment Stub Message	Document		Key		Amount	Invoice Number
					Ty	Number	Item	Co		
			VISA		PV	155780	001	00101	679.65	7431/120717
			CHG-JACKSON-N OV17							
			VISA		PV	155781	001	00701	209.31	1175/120717
			CHG-LEWITT-NO V17							
			VISA		PV	155782	001	00701	30.00	2372/120717
			CHG-LIPPMAN-N OV17							
			VISA		PV	155782	002	00701	35.00	2372/120717
			CHG-LIPPMAN-N OV17							
			VISA		PV	155782	003	00701	70.00	2372/120717
			CHG-LIPPMAN-N OV17							
			VISA		PV	155782	004	00701	315.00	2372/120717
			CHG-LIPPMAN-N OV17							
			VISA		PV	155782	005	00701	83.25	2372/120717
			CHG-LIPPMAN-N OV17							
			VISA		PV	155782	006	00701	240.93	2372/120717
			CHG-LIPPMAN-N OV17							
			VISA		PV	155783	001	00701	299.00	3252/120717
			CHG-PETERS-NO V17							
			VISA		PV	155783	002	00701	209.90	3252/120717
			CHG-PETERS-NO V17							
			VISA		PV	155783	003	00701	90.01	3252/120717
			CHG-PETERS-NO V17							
			VISA		PV	155783	004	00701	53.97	3252/120717
			CHG-PETERS-NO V17							
			VISA		PV	155784	001	00701	121.62	2630/120717
			CHG-PETERSON- NOV17							
			VISA		PV	155784	002	00701	7.17	2630/120717
			CHG-PETERSON- NOV17							

Payment Number	Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key itm Co	Amount	Invoice Number
				NOV17					
			VISA		PV	155784	003 00701	69.23	2630/120717
			CHG-PETERSON-						
			NOV17		PV	155784	004 00701	759.31	2630/120717
			VISA						
			CHG-PETERSON-						
			NOV17		PV	155785	001 00701	35.00	0271/120717
			VISA						
			CHG-PATTERSON						
			-NOV17		PV	155785	002 00701	380.00	0271/120717
			VISA						
			CHG-PATTERSON						
			-NOV17		PV	155786	001 00701	35.00	1595/120717
			VISA						
			CHG-SACCARECC						
			IA-NOV17		PV	155786	002 00701	90.24	1595/120717
			VISA						
			CHG-SACCARECC						
			IA-NOV17		PV	155786	003 00701	90.24	1595/120717
			VISA						
			CHG-SACCARECC						
			IA-NOV17		PV	155786	004 00701	21.42	1595/120717
			VISA						
			CHG-SACCARECC						
			IA-NOV17		PV	155787	001 00701	32.35	1162/120717
			VISA						
			CHG-PEDERSEN-						
			NOV17		PV	155787	002 00701	38.95	1162/120717
			VISA						
			CHG-PEDERSEN-						
			NOV17		PV	155787	003 00701	20.61	1162/120717
			VISA						
			CHG-PEDERSEN-						
			NOV17		PV	155787	004 00701	24.37	1162/120717
			VISA						
			CHG-PEDERSEN-						
			NOV17		PV	155787	005 00701	384.96	1162/120717
			VISA						
			CHG-PEDERSEN-						
			NOV17		PV	155787	006 00701	233.91	1162/120717
			VISA						

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Payment Number	Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key Item	Co	Amount	Invoice Number
				CHG-PEDERSEN- NOV17						
				VISA	PV	155788	001	00701	490.46	6305/120717
				CHG-RENGER-NO V17						
				VISA	PV	155789	001	00751	1,357.46	8913/120717
				CHG-ROBINS-NO V17						
				VISA	PV	155791	001	00751	114.09	4320/120717
				CHG-VOLLMAR-N OV17						
				VISA	PV	155792	001	00751	248.27	7926/120717
				CHG-WINK-NOV 17						
				VISA	PV	155792	002	00751	28.41	7926/120717
				CHG-WINK-NOV 17						
				VISA	PV	155792	003	00751	780.00	7926/120717
				CHG-WINK-NOV 17						
				VISA	PV	155793	001	00101	104.03	3713/120717
				CHG-JONES-NOV '17						
				VISA	PV	155793	002	00101	132.99	3713/120717
				CHG-JONES-NOV '17						
				VISA	PV	155793	003	00101	76.04	3713/120717
				CHG-JONES-NOV '17						
				VISA	PV	155793	004	00101	216.99	3713/120717
				CHG-JONES-NOV '17						
				VISA	PV	155794	001	00701	74.09	4465/120717
				CHG-KORKOSZ-N OV17						
				VISA	PV	155795	001	00701	112.46	4176/120717
				CHG-PANIAGUA- NOV17						
				VISA	PV	155795	002	00701	47.28	4176/120717
				CHG-PANIAGUA- NOV17						

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Payment Number	Date	Address Number	Name	Payment Stub Message	Document		Key		Amount	Invoice Number
					Ty	Number	Item	Co		
				VISA	PV	155795	003	00701	20.85	4176/120717
				CHG-PANIAGUA- NOV17						
				VISA	PV	155795	004	00701	163.99	4176/120717
				CHG-PANIAGUA- NOV17						
				VISA	PV	155795	005	00701	22.44	4176/120717
				CHG-PANIAGUA- NOV17						
				VISA	PV	155796	001	00701	220.00	7798/120717
				CHG-WRIGHT-NO V17						
				VISA	PV	155796	002	00701	150.00	7798/120717
				CHG-WRIGHT-NO V17						
				VISA	PV	155796	003	00701	127.10	7798/120717
				CHG-WRIGHT-NO V17						
				VISA	PV	155796	004	00701	623.15	7798/120717
				CHG-WRIGHT-NO V17						
				VISA	PV	155817	001	00701	50.00	1302/120717
				CHG-TRIPLETT- NOV17						
				VISA	PV	155817	002	00701	291.80	1302/120717
				CHG-TRIPLETT- NOV17						
				VISA	PV	155817	003	00701	28.60	1302/120717
				CHG-TRIPLETT- NOV17						
				VISA	PV	155817	004	00701	759.95	1302/120717
				CHG-TRIPLETT- NOV17						
				VISA	PV	155817	005	00701	98.86	1302/120717
				CHG-TRIPLETT- NOV17						
				VISA	PV	155817	006	00701	583.76	1302/120717
				CHG-TRIPLETT- NOV17						
				VISA	PV	155817	007	00701	29.53	1302/120717
				CHG-TRIPLETT- NOV17						

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Document Ty	Document Number	Key ltr Co	Amount	Invoice Number
				NOV17					
				VISA	PV	155817	008 00701	28.73	1302/120717
				CHG-TRIPLETT- NOV17					
				VISA	PV	155817	009 00701	63.43	1302/120717
				CHG-TRIPLETT- NOV17					
				Payment Amount			16,422.83		
77783	12/27/17	18739	CALIFORNIA HAZARDOUS SERVICES, INC.	DEC17 OP SITE VISIT	PV	155679	001 00701	105.00	61932
				Payment Amount			105.00		
77784	12/27/17	20655	CANNON CORPORATION	P/E 11/30 DSGN SVC INTRCNT	PV	155818	001 00701	10,584.00	65000
				P/E 11/30 SCADA EVAL	PV	155827	001 00701	1,713.33	65055
				P/E 11/30 SCADA EVAL	PV	155827	002 00701	1,713.34	65055
				P/E 11/30 SCADA EVAL	PV	155827	003 00701	1,713.33	65055
				Payment Amount			15,724.00		
77785	12/27/17	2513	CAPCO ANALYTICAL SERVICES	NOV17 SAMPLING	PV	155826	001 00701	345.00	172249
				Payment Amount			345.00		
77786	12/27/17	2583	CHARLES P CROWLEY CO. INC.	PULSTN DMIPR & SHAFT	PV	155683	001 00701	1,683.02	24293
				Payment Amount			345.00		
				PULSTN DMIPR & SHAFT	PV	155683	003 00701	56.35	24293
				Payment Amount			1,739.37		
77787	12/27/17	19305	COMMERCIAL CLEANING SYSTEMS	DEC17 CLNG SVC	PV	155681	001 00701	3,662.96	377663
				DEC17 CLNG SVC	PV	155681	003 00701	482.24	377663
				DEC17 CLNG SVC	PV	155681	004 00701	1,704.55	377663
				Payment Amount			5,849.75		

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Document Ty	Document Number	Key ltm	Key Co	Amount	Invoice Number
77788	12/27/17	4586	CONSOLIDATED ELECTRICAL DISTRIBUTORS	90D INS L/T FLEX CONN	PV	155687	001	00701	36.28	9009-762611
77789	12/27/17	20624	CONTRACTOR COMPLIANCE & MONITORING, INC.	RELAYS & BASES Payment Amount NOV17 LABOR COMPLNC SVC	PV	155688	001	00701	861.64 897.92 488.75	9009-762650 9365
77790	12/27/17	8612	DURHAM SCHOOL SERVICES	Payment Amount 11/18 BUS-TOUR FACILITIES	PV	155761	001	00101	488.75 411.69	91513957
77791	12/27/17	18441	EMPLOYEE RELATIONS NETWORK	Payment Amount BCKGRND CK-2 EE	PV	155801	001	00701	257.85	80615
77792	12/27/17	8923	ENVIRONMENTAL EXPRESS LTD	Payment Amount DIGESTIN VIALS	PV	155797	001	00701	257.85 279.70	1000490035
77793	12/27/17	2654	FAMCON PIPE	Payment Amount FLNG, NPLS & TEES	PV	155814	002	00701	1,665.27 2,599.42	200162
77794	12/27/17	2658	FEDERAL EXPRESS CORP	Payment Amount 4-10" BOLTED CPLGS PKG DELIVERED 12/8/17	PV	155803	001	00701	4,460.92 73.08	200389 6-026-54393
77795	12/27/17	2660	FISHER SCIENTIFIC	Payment Amount BUFFER CLRD 4L	PV	155800	001	00701	326.43	2887858
77796	12/27/17	2661	FLO-SYSTEMS	Payment Amount BEARG LWR	PV	155682	001	00701	326.43 8,247.71	F16662-17B296

Alt Payee 3202 FISHER SCIENTIFIC
FILE #50129
LOS ANGELES CA 90074-0129

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key Item	Co	Amount	Invoice Number
			INC	ASSMBLY &						
			WRSHOES							
			Payment Amount						8,247.71	
77797	12/27/17	20874	SUSAN FREEMAN	RFND CR	PV	155692	001	00101	17.54	066030
			BAL-CLOSED							
			A/C							
			Payment Amount						17.54	
77798	12/27/17	2700	GRAFFITI PREVENTION SYSTEMS	SPLLWY	PV	155807	001	00101	870.00	6351
			GRAFFITI RMVL							
			Payment Amount						870.00	
77799	12/27/17	2701	GRAINGER, INC.	ADJ MAST & PORTBL BASE	PV	155689	001	00701	5,922.22	9630849482
			DRY ERASE BOARD						95.19	9631763936
			DRY ERASE MARKERS						50.91	9630857929
			25-755 MINI LAMPS						11.23	9630212273
			4-3/4" VNYL LABEL RFLLS						117.03	9634711395
			755 MINI LAMP						.45	9628292501
			Alt Payee 5453 GRAINGER, INC. DEPT 805178142 PALATTINE IL 60038-0001							
			Payment Amount						6,197.03	
77800	12/27/17	20168	JOSEPHINE GUZMAN	EXP-LAW&ELC	PV	155809	001	00701	79.18	121517
			SMNR 12/13--15							
			Payment Amount						79.18	
77801	12/27/17	18646	HDR ENGINEERING, INC.	P/E 11/25	PV	155570	001	00701	5,545.00	1200089469
			STDY-DL RNCH							
			Payment Amount						5,545.00	
77802	12/27/17	3083	JCI JONES CHEMICALS, INC	4,271 GAL	PV	155643	001	00701	5,680.43	742668
			CHEMICALS, INC	BISULFITE						
			Alt Payee 13647 JCI JONES CHEMICALS, INC P.O. BOX 31542 TAMPA FL 33631-3542							
			Payment Amount						5,680.43	

Batch Number - 258979

Bank Account - 00146807 Cash-General

Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Document Ty	Document Number	Key Item	Key Co	Amount	Invoice Number
77803	12/27/17	6777	CAL-COAST MACHINERY	2 HYDRAULIC FLUID	PV	155760	001	00751	76.07	443105
Alt Payee 7133 JOHN DEERE FINANCIAL PO BOX 4450 CAROL STREAM IL 60197-4450										
77804	12/27/17	20814	KEH & ASSOCIATES, INC.	Payment Amount P/E 11/30 PRJ LIST DEVEL	PV	155571	001	00701	24,434.19	LV011702
77805	12/27/17	5230	KENNEDY/JENKS CONSULTANTS	Payment Amount P/E 11/24 MGT SRV CENTRATE	PV	155572	001	00701	3,457.81	117476
77806	12/27/17	2611	LA DWP	Payment Amount RECTIFIER 11/13-12/13/17	PV	155763	001	00101	38.08	503850/121417
77807	12/27/17	3352	LAS VIRGENES MUNICIPAL WATER DISTRICT	Payment Amount JED SMITH P/S 11/2-12/6/17	PV	155765	001	00101	35.14	0254/121317
77808	12/27/17	17295	MAILFINANCE	Payment Amount MAIL MCHN PMT 12/9/17-1/8/18	PV	155678	001	00701	325.50	N6889742
77809	12/27/17	2814	MCMMASTER-CARR SUPPLY CO	Payment Amount HIWARE & TOOLS-TP & WLK HIWARE & TOOLS-TP &	PV	155705	001	00101	26.23	51916116

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Bank Account - 00146807 Cash-General

Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Document Ty	Document Number	Key Item	Key Co	Amount	Invoice Number
				WLK						
				ALIGNMENT	PV	155805	001	00701	288.22	52668301
				TOOLS						
									423.96	
				Payment Amount						
77810	12/27/17	20842	MEAD AND HUNT, INC.	NOV17	PV	155646	001	00701	4,571.00	274603
				STDY-RES EAP						
				Payment Amount					4,571.00	
77811	12/27/17	20410	MESSINA AND ASSOCIATES	OCT/NOV17-HR	PV	155770	001	00701	1,063.75	OCT/NOV17
				CNSLT SRV						LVMWD
				Payment Amount					1,063.75	
77812	12/27/17	2846	NATIONAL PLANT SERVICES INC	CLN LINE OLD	PV	155811	001	00701	962.50	13712
				TPNGA CYN						
				CLEAN PUMP	PV	155812	001	00701	1,750.00	13711
				STATION						
				Payment Amount					2,712.50	
77813	12/27/17	16754	NATURAL SURROUNDINGS	DEC17 FLORAL	PV	155820	001	00701	235.00	6867
				MAINT						
				Payment Amount					235.00	
77814	12/27/17	2302	OFFICE DEPOT	2018 CALENDAR	PV	155829	001	00701	920.80	985724863001
				ORDER						
				2018 CALENDAR	PV	155830	001	00701	31.27	985725106001
				ORDER						
				2018 CALENDAR	PV	155831	001	00701	73.87	985725107001
				ORDER						
				CR	PD	155832	001	00701	28.88-	988607596001
				RFND-98572486						
				3001						
				Payment Amount					996.06	
77815	12/27/17	15469	OLYMPIC PAINTING CO.	PAINT OFFICE	PV	155700	001	00701	700.00	10967
				119 BLDG 8						
				OAKRDG P/S	PV	155701	001	00101	700.00	10972
				PIPE PNTNG						
				PAINT LBBY	PV	155806	001	00701	2,100.00	10986
				WALLS-BLDG8						
				Payment Amount					3,500.00	
77816	12/27/17	15824	OUTBACK	P/TC	PV	155768	001	00701	225.00	33037

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Bank Account - 00146807 Cash-General

Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key itm	Co	Amount	Invoice Number
			FOOTWEAR	FWEAR-RUIZ	PV	155769	001	00701	214.49	33102
				PTRC						
				FWEAR-RODRIO						
				UEZ						
				Payment Amount				439.49		
77817	12/27/17	19502	PARSONS	P/E 11/24 LH	PV	155569	001	00701	315.07	5
			TRANSPORTATIO	RW MAIN						
			N GROUP INC.	Payment Amount				315.07		
77818	12/27/17	10238	R C BECKER & SON INC.	RFND CR	PV	155690	001	00101	1,145.70	9999127
				BAL-CLOSED						
				A/C						
				Payment Amount				1,145.70		
77819	12/27/17	3566	CARLOS REYES	REIMB CELL	PV	155762	001	00701	73.12	0694-122917
				9/14--12/29/17						
				Payment Amount				73.12		
77820	12/27/17	17174	ROTH STAFFING COMPANIES, LP	TEMP SRV	PV	155677	001	00701	1,024.00	13527008
				11/17--12/1/17						
				Payment Amount				1,024.00		
77821	12/27/17	20656	ANGELA SACCARECCIA	MILG-TAX SMNR	PV	155834	001	00701	55.85	120517
				12/5						
				Payment Amount				55.85		
77822	12/27/17	6940	SECTRAN SECURITY, INC.	COURIER SRV	PV	155821	001	00701	317.78	17120756
				DEC'17						
				Payment Amount				317.78		
77823	12/27/17	19093	SOLARCITY - AU SOLAR 1 (GS1)	RW P/S-NOV*17	PV	155813	001	00701	11,052.65	9133440-00-04
				SOLAR						6
				Payment Amount				11,052.65		
77824	12/27/17	16271	SPOK, INC.	PAGER SRV	PV	155772	001	00701	203.98	A0143084X
				12/11/17-1/10/18						
				Payment Amount				203.98		
				PAGER SRV						
				12/11/17-1/10/18						
				Payment Amount				.49		
				PAGER SRV						
				12/11/17-1/10/18						
				Payment Amount				42.08		
				PAGER SRV						
				12/11/17-1/10/18						
				Payment Amount				246.55		
77825	12/27/17	20648	STANTEC	P/E 11/17	PV	155746	001	00701	20,415.00	1287554

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Bank Account - 00146807 Cash-General

Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key	Co	Amount	Invoice Number
			CONSULTING SERVICES INC.	DSGN MOD						
			RLVCF							
			Payment Amount					20,415.00		
77826	12/27/17	14479	STEPHEN'S VIDEO PRODUCTIONS	VIDEO SRV LV MTG DEC'17	PV	155823	001	00701	547.50	12-14-17
			VIDEO SRV JPA							
			MTG DEC'17							
			Payment Amount						547.50	
77827	12/27/17	16034	TASC	FSA FEES 1/1~12/31/18	PV	155771	001	00701	1,384.35	IN1159044
			THE GATEKEEPER							
			Payment Amount						1,384.35	
77828	12/27/17	15427	THE GATEKEEPER	GATE RPR-HQ BLDG 7	PV	155808	001	00701	257.24	6364
			THE PUN GROUP, LLP							
			Payment Amount						257.24	
77829	12/27/17	19681	THE PUN GROUP, LLP	AUDIT SRV FY 16/17 JPA	PV	155576	001	00701	395.00	111391
			TORO ENTERPRISES INC.							
			Payment Amount						395.00	
77830	12/27/17	17645	TORO ENTERPRISES INC.	RETENTN-AIR VAC	PV	155694	001	00301	13,758.30	10236/RLS RTN
			TOTAL COMPENSATION SYSTEMS, INC.							
			Payment Amount						13,758.30	
77831	12/27/17	15196	TOTAL COMPENSATION SYSTEMS, INC.	GASB75 VLTN SRV-PMT#2	PV	155828	001	00701	2,610.00	5852
			VINCENT VALDEZ							
			Payment Amount						2,610.00	
77832	12/27/17	20667	VINCENT VALDEZ	RFND CR BAL-CLOSED AVC	PV	155691	001	00101	175.31	1110210-05622 5
			VINCE BARNES AUTOMOTIVE							
			Payment Amount						175.31	
77833	12/27/17	2436	VINCE BARNES AUTOMOTIVE	OIL/FLTR VEH#907 RPLC FUEL PMP #854	PV	155574	001	00701	64.87	022963
			OIL/FLTR VEH#861							
			Payment Amount						64.87	
			OIL FLTR VEH#915							
			Payment Amount						869.37	
			PETRI DISHES & TUBING							
			Payment Amount						70.13	
			PETRI DISHES & TUBING							
			Payment Amount						74.62	
77834	12/27/17	3035	VWR SCIENTIFIC	PETRI DISHES & TUBING	PV	155703	001	00701	1,618.74	8080700667
			Payment Amount						1,078.99	

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Bank Account - 00146807 Cash-General

Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Document Ty	Document Number	Key Item	Key Co	Amount	Invoice Number
		Alt Payee	3216 VWR INTERNATIONAL, INC P. O. BOX 640169 PITTSBURGH PA 15264-0169	FILTERS	PV	155713	001	00701	318.03	8080711614
77635	12/27/17	19685	W. LITTEN INC.	Payment Amount SPRYFLD 11/27~12/11/17	PV	155644	001	00701	5,532.60	11199
				SPRYFLD 12/4~12/8/17	PV	155819	001	00701	3,867.50	11200
77636	12/27/17	3037	WAITE BROS. PLUMBING	Payment Amount RPR TOILET FLSH-RNCHO	PV	155645	001	00701	389.00	39855
77637	12/27/17	18914	WECK LABORATORIES, INC.	Payment Amount FAST WTR CNT-7K21049	PV	155647	001	00701	392.24	W7L0444-LV
				WLK QTRLY-7K21052	PV	155648	001	00701	54.06	W7L0445-LV
				TAPIA GRNDWTR-7K150	PV	155649	001	00701	73.44	W7L0211-LV
				88 TAPIA GRNDWTR-7L050	PV	155684	001	00701	7.14	W7L0764-LV
				99 DIONIZED WTR-7L05100	PV	155685	001	00701	25.50	W7L0765-LV
				TAPIA INFLNT-7K1508	PV	155686	001	00701	102.00	W7L0777-LV
				6 Payment Amount RFND CR BAL-CLOSED	PV	155693	001	00101	172.99	069696
77638	12/27/17	20875	GAELLE WIZENBERG	A/C Payment Amount PRLM SITE STDY 10/28~11/24/1	PV	155824	001	00701	7,726.00	25175
				7 Payment Amount PRTC	PV	155766	001	00701	225.00	2-40168

Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key	Co	Amount	Invoice Number
			WAREHOUSE	F/WEAR-BULLIC						
			ER							
			PRTC		PV	155767	001	00701	176.40	2-40165
			F/WEAR-BULLOC							
			K							
			Payment Amount						401.40	
77841	12/27/17	6248	ZENNER	MTR UPG-1250	PV	155755	001	00701	2,035.42	0038955-IN
			PERFORMANCE METERS, INC.	ENCNL CYN						
			Payment Amount						2,035.42	
			Total Amount of Payments Written						247,282.24	
			Total Number of Payments Written						69	



LAS VIRGENES MUNICIPAL WATER DISTRICT
4232 Las Virgenes Road, Calabasas CA 91302

MINUTES
REGULAR MEETING

5:00 PM

December 12, 2017

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance to the Flag was led by Vice President Caspary.

1. CALL TO ORDER AND ROLL CALL

The meeting was called to order at **5:00 p.m.** by Vice President Caspary in the Board Room at Las Virgenes Municipal Water District headquarters at 4232 Las Virgenes Road, Calabasas, CA 91302. Josie Guzman, Clerk of the Board, conducted the roll call.

Present: Directors Charles Caspary, Jay Lewitt, Leonard Polan, and Lee Renger
 Absent: Director Glen Peterson
 Staff Present: David Pedersen, General Manager
 David Lippman, Director of Facilities and Operations
 Don Patterson, Director of Finance and Administration
 Carlos Reyes, Director of Resource Conservation and Public Outreach
 Josie Guzman, Clerk of the Board
 Keith Lemieux, District Counsel

2. APPROVAL OF AGENDA

General Manager David Pedersen asked that Item 9C be moved up to follow Item 5B.

Director Renger moved to approve the agenda as amended. Motion seconded by Director Polan. Motion carried by the following vote:

AYES: Caspary, Lewitt, Polan, Renger
NOES: None
ABSTAIN: None
ABSENT: Peterson

3. PUBLIC COMMENTS

None.

4. CONSENT CALENDAR

A List of Demands: December 12, 2017: Ratify

B Minutes: Regular Meeting of November 14, 2017: Approve

C Directors' Per Diem – November 2017: Ratify

D Monthly Cash and Investment Report: October 2017

Receive and file the Monthly Cash and Investment Report for October 2017.

E CIS Software: Annual Support and Maintenance Agreement

Authorize the General Manager to execute an annual support and maintenance agreement with Advanced Utility Systems, in the amount of \$81,667.61, plus applicable taxes, for the District's Customer Information System software.

F 6-Inch Recycled Water Main Break on Canwood Street at Alfonso Drive: End of Emergency

Declare an end of the emergency for the 6-inch recycled water main break on Canwood Street at Alfonso Drive in the City of Agoura Hills.

Director Renger moved to approve the Consent Calendar. Motion seconded by Director Lewitt. Motion carried by the following vote:

AYES: Caspary, Lewitt, Polan, Renger
NOES: None
ABSTAIN: None
ABSENT: Peterson

5. ILLUSTRATIVE AND/OR VERBAL PRESENTATION AGENDA ITEMS

A Proclamation in Recognition of Upcoming Retirement: Carlos Reyes

Vice President Caspary presented a proclamation to Carlos Reyes, Director of Resource Conservation and Public Outreach, in recognition of his upcoming retirement. Mr. Reyes

thanked the Board and District employees, and stated that it was an honor to work for the District for the past 29 years.

Director Lewitt acknowledged Mr. Reyes on his retirement and wished him the best.

Jeff Reinhardt, former Public Affairs and Communications Manager, thanked Mr. Reyes for his leadership.

B Legislative Update by MWD Executive Legislative Representative Kathy Cole

Kathy Cole, MWD Executive Legislative Representative, provided a PowerPoint presentation of the 2017 State Legislative Year accomplishments and a preview of the 2018 State Legislative Year.

9. FINANCE AND ADMINISTRATION

C Claim by Michael and Roxanne Burk

Deny the claim by Michael and Roxanne Burk.

Michael Burk stated that he disagreed with staff and legal counsel's conclusion regarding his claim. He also stated that District employees had indicated that this was the first time they had seen residential water usage decrease after a meter was changed out, and that Finance and Administration staff's conclusion referenced speculation as the reason that the lower water usage was alleged to be due to the meter.

Director Renger referred to the issue with the triangular indicator spinning and inquired whether anyone attempted to turn off the valve. Mr. Burk responded that the indicator stopped spinning when the meter was changed out.

Darrell Johnson, Customer Service Manager, responded to a question regarding whether staff had ever encountered a meter with an indicator spinning when there was no water flow by stating that the meter indicator in question was oscillating, and when the new meter was installed, it continued to oscillate but at a slower rate. He further responded to a question regarding whether the meter had been tested after it was removed by stating that the meter was tested and found to be in compliance with American Water Works Association (AWWA) standards. He further responded to a question regarding whether there was any indication that the customer's irrigated area had changed by stating that he would need to conduct a review.

Vice President Caspary asked General Manager David Pedersen to direct staff to obtain answers to the Board's questions and provide a response prior to the next meeting. General Manager David Pedersen recommended that the Board move forward with denying the claim. He stated that staff would review the irrigated area for any changes and report back to the Board.

A discussion ensued regarding the Board delaying a decision until staff has provided additional information. Keith Lemieux, District Counsel, advised that if the Board were to decide to take no action and send the item back to staff that the Board should be aware that the Government Claims Act imposes a 45-day deadline. He stated that if the Board were to take no action within 45 days, then the claim would be denied by operation of law and the deadline would occur before the next Board meeting. He also stated that the additional investigation could be resolved separately from the claim.

Director Renger moved to deny the claim. Motion seconded by Director Lewitt. Motion carried by the following vote:

AYES: Caspary, Lewitt, Polan, Renger
NOES: None
ABSTAIN: None
ABSENT: Peterson

Vice President Caspary addressed Mr. Burk and noted that staff would follow-up with conducting further investigation and report back to the Board.

5. ILLUSTRATIVE AND/OR VERBAL PRESENTATION AGENDA ITEMS

C Water Supply Conditions Update

General Manager David Pedersen responded to a question regarding storage at Diamond Valley Lake by stating that the lake is storing State Water Project water exclusively in order to avoid quagga mussels associated with Colorado River water. He noted that all local water storage levels were being kept at maximum levels.

6. TREASURER

Director Renger stated that the Treasurer's report was in order. He inquired regarding payments made to the Los Angeles County Fire Department. David Lippman, Director of Facilities and Operations, responded that these payments were made to the Fire Department as the Certified Unified Program Agency (CUPA) for management of hazardous materials at various District sites.

7. BOARD OF DIRECTORS

A Approval of Memorandums of Understanding with General and Office Units: January 1, 2018 through December 31, 2018

Authorize the General Manager to execute Memorandums of Understanding with the SEIU General and Office Units for the term January 1, 2018 through December 31, 2018.

General Manager David Pedersen presented the report.

Director Lewitt moved to approve Item 7A. Motion seconded by Director Polan. Motion carried by the following vote:

AYES: Caspary, Lewitt, Polan, Renger

NOES: None

ABSTAIN: None

ABSENT: Peterson

8. FACILITIES AND OPERATIONS

A Southern California Gas Company Advanced Meter Program: Approval of Land Lease

Authorize the General Manager to execute a land lease with Southern California Gas Company for installation of data collector units at four District-owned sites.

David Lippman, Director of Facilities and Operations, presented the report.

Georgette Fuaalii, Southern California Gas Company (SoCalGas) Advanced Meter Project Site Acquisition Manager, introduced herself and her colleagues Marisol Espinoza and Juan Maldonado.

Marisol Espinoza, SoCalGas Public Affairs Manager representing the Cities of Agoura Hills, Calabasas, Hidden Hills, and Westlake Village, noted that SoCalGas received feedback from the cities regarding seeking alternatives to installing the data collector units away from the public right-of-way. She also noted that her team met with the four homeowners' associations to obtain approval for the project.

Director Polan expressed concern regarding the location of the 45-foot pole proposed at the Westlake Filtration Plant, which would be visible from Grandoaks Drive. He inquired whether the pole could be camouflaged. Mr. Lippman responded that staff would work with SoCalGas to identify a specific location for the pole, taking into consideration underground utilities, interference with District operations, and potential view shed impacts from Grandoaks Drive in Westlake Village. Director Polan stated that he would not support a bare pole, and that he would prefer that the pole have trees surrounding it and camouflaged. Mr. Lippman responded that the District is also working on another project related to landscaping at the facility, and staff would take into consideration the location of the pole in the landscape plans. He stated that he believed the pole would be 38 feet in height from the finished grade to the top of the pole.

Juan Maldonado, SoCalGas Construction Manager, stated that the pole would be imbedded in the ground seven feet and the remainder of the pole would be 38 feet in height. He noted that the pole would be self-sustained with a solar panel and there would be no power lines or communication lines going to it. He stated that SoCalGas would have the ability to adjust and move the pole to accommodate the homeowners' view shed.

Vice President Caspary inquired regarding the possibility of reducing the overall visual impacts of the solar-powered unit by placing the solar panel lower on the pole. Mr. Maldonado responded that the solar panel and cabinet could be moved and adjusted to reduce visual impacts as long as there is clear alignment with the sun.

General Manager David Pedersen inquired regarding other camouflaging techniques that could be used. Mr. Maldonado responded that SoCalGas is limited to what could be utilized as part of the rate case, and options include a wood, metal, or concrete pole.

Director Lewitt moved to approve Item 8A. Motion seconded by Director Renger.

A discussion ensued regarding having staff work with SoCalGas on ways to camouflage the pole in order to minimize the visual impact.

Motion carried by the following vote:

AYES: Caspary, Lewitt, Renger

NOES: Polan

ABSTAIN: None

ABSENT: Peterson

9. FINANCE AND ADMINISTRATION

A Enterprise Resource Planning System Requirements Analysis and RFP Development

Accept the proposal from SDI Presence LLC (dba NexLevel Information Technology, Inc.), and authorize the General Manager to execute a professional services agreement, in the amount of \$125,925, for enterprise resource planning system requirements analysis and request for proposals development.

Don Patterson, Director of Finance and Administration, presented the report.

Director Polan moved to approve Item 9A. Motion seconded by Director Caspary. Motion carried by the following vote:

AYES: Caspary, Lewitt, Polan, Renger

NOES: None

ABSTAIN: None

ABSENT: Peterson

B Janitorial Services: Award

Accept the proposal from US Metro Group, Inc., and authorize the General Manager to execute an initial one-year contract, in an amount not to exceed \$141,910, with four one-year renewal options using a 3% inflation factor for janitorial services.

Don Patterson, Director of Finance and Administration, presented the report. He responded to a question regarding the proposals received by US Metro and All Pro by stating that although US Metro's proposal came in higher, this contractor demonstrated a much more concrete plan to deliver better service. David Lippman, Director of Facilities and Operations, added that All Pro's proposal did not include a pre-determined escalator for future years, and staff did not feel confident they could provide the services needed by the District.

Director Renger moved to approve Item 9B. Motion seconded by Director Lewitt. Motion carried by the following vote:

AYES: Caspary, Lewitt, Polan, Renger
NOES: None
ABSTAIN: None
ABSENT: Peterson

D Claim by Nationwide Insurance Company on behalf of Edwin Forsyth

Deny the claim by Nationwide Insurance Company on behalf of Edwin Forsyth.

Director Renger moved to deny the claim. Motion seconded by Director Lewitt. Motion carried by the following vote:

AYES: Caspary, Lewitt, Polan, Renger
NOES: None
ABSTAIN: None
ABSENT: Peterson

E Claim by Zusser Company, Inc.

Deny the claim by Zusser Company, Inc.

Director Polan inquired regarding the arguments presented by Zusser Company's legal counsel. Keith Lemieux, District Counsel, responded that a discussion regarding the merits of the claim should be held in Closed Session; however, a Closed Session item was not agendized. He recommended that the Board deny the claim, and he would meet with Director Polan to discuss his concerns.

Director Renger moved to deny the claim. Motion seconded by Director Lewitt. Motion carried by the following vote:

AYES: Caspary, Lewitt, Polan, Renger
NOES: None
ABSTAIN: None
ABSENT: Peterson

F Claim by Alan Hill, Alice Want and Chubb Group of Insurance Companies

Approve the claim and authorize payment to Alan Hill and Alice Want, in the amount of \$5,000 for insurance deductible, and to Chubb Group of Insurance Companies, in the amount of \$33,621.74 for the balance of the damages, upon receipt of documentation substantiating the expenses.

Director Polan moved to approve Item 9F. Motion seconded by Director Renger. Motion carried by the following vote:

AYES: Caspary, Lewitt, Polan, Renger

NOES: None

ABSTAIN: None

ABSENT: Peterson

10. INFORMATION ITEMS

A Claim by Kathy Cullum

B Reportable Reimbursable Expenses for Fiscal Year 2016-17

C California Director Potable Reuse Initiative: Completion

11. NON-ACTION ITEMS

A Organization Reports

(1) MWD Representative Report/Agenda(s)

No report was given.

(2) Other

Vice President Caspary reported that the Santa Monica Bay Restoration Commission would meet on December 14th. He noted that there were seven open positions on the Governing Board, and the Commission would be electing its new Officers at the December 14th meeting. He also noted that Bob Godfrey from the Marina Del Rey Anglers Club would be serving on the Executive Committee.

B Director's Reports on Outside Meetings

Director Renger reported that he attended the Association of Water Agencies of Ventura County (AWAVC) WaterWise breakfast meeting on November 16th where a presentation was given by Susan Mulligan, General Manager of Calleguas Municipal Water District, regarding potential entities participating in the brine line. He also reported that he attended the Association of California Water Agencies (ACWA) Fall Conference where a presentation was given regarding the California WaterFix. He noted that Westlands Water

District had voted against participating in the California WaterFix because they would have 40 percent of the financial responsibility at a cost of \$6.3 billion, and because they are a federal contractor. He stated that Westlands Water District indicated that they would prefer that the Federal government be involved in this project or that another arrangement be made.

Director Lewitt reported that he also attended the AWAVC WaterWise Breakfast. He noted that Susan Mulligan, General Manager of Calleguas Municipal Water District, discussed keeping a six-month water supply at Lake Bard. He also reported that he attended the ACWA Federal Affairs Committee Meeting during the ACWA Fall Conference where they discussed lobbying activities. He noted that the documentary "Beyond the Brink" was shown, and he suggested that this film be shown to local homeowners' associations. He stated that the documentary addressed agriculture and the impact on public policy.

Director Polan reported that he also attended the AWAVC WaterWise Breakfast and the ACWA Water Management Committee meeting during the ACWA Fall Conference. He noted that the California Water Plan Update, searching for new water sources by treating wastewater streams, and recycled water update were discussed during the meeting, He also noted that the City of Thousand Oaks and Triunfo Sanitation District had recently joined ACWA, and he stated that more organizations needed to join in order to give ACWA a bigger voice.

Vice President Caspary reported that he also attended the ACWA Fall Conference where he attended a session on new technologies in the water industry. He also attended the discussion from Westlands Water District and Santa Clara Water District regarding their decision not to participate in the California WaterFix due to financial impacts.

C General Manager Reports

(1) General Business

General Manager David Pedersen reported that staff was currently tracking the wildfires and fielding phone calls from customers. He noted that some employees were affected by the wildfire in Ventura County by having to evacuate, and one employee lost his home to the fire. He stated that the District's water tanks were being kept at high levels during the red flag warning period, and additional portable emergency generators were rented as a precaution. He also noted that there were concerns regarding water systems running dry and fire hydrants not functioning in the Ventura area and stated that the outages were related to lack of water pressure due to interruption of power in areas not served by gravity storage. He reported that staff received a few phone calls from customers concerned with brush clearance, and staff was being mindful of customers' concerns, while complying with the Fire Department's regulations. He also stated that staff would review the District's Emergency Response Plan early next year and conduct emergency exercises. He noted that the California Association of Sanitation Agencies (CASA) Winter Conference would be held January 24 through 26, 2018, in Palm Springs, and the CASA and ACWA Washington D.C. Conferences would be held at the end of February. He stated that he spoke with John Freshman, the District's lobbyist, regarding having the JPA make its own

lobbying trip to Washington D.C. in late March or early April. He stated that the JPA Board would be asked to designate which members would be selected to attend this lobbying trip.

(2) Follow-Up Items

D Directors' Comments

Vice President Caspary thanked staff and Little Drop for participating in Westlake Village's Holiday Sing-along. He also wished everyone Happy Holidays.

12. FUTURE AGENDA ITEMS

None.

13. PUBLIC COMMENTS

None.

14. CLOSED SESSION

None.

15. OPEN SESSION AND ADJOURNMENT

Seeing no further business to come before the Board, the meeting was duly adjourned at **6:59 p.m.**

GLEN PETERSON, President
Board of Directors
Las Virgenes Municipal Water District

ATTEST:

JAY LEWITT, Secretary
Board of Directors
Las Virgenes Municipal Water District

(SEAL)

January 3, 2018

To: Payroll

From: David W. Pedersen
General Manager

RE: Per Diem Request – December 2017

Attached are the Director statements of attendance for meetings, conferences and miscellaneous functions, which are summarized in the table below. If you have any questions, please contact me. Thank you.

On April 25, 2017, the Board adopted Resolution No. 2513, amending the per diem rate to \$220.

<u>Director</u>	<u>No. of Meetings</u>	<u>Rate</u>	<u>Total</u>
Charles Caspary	4	\$220.00	\$880.00
Jay Lewitt	3	\$220.00	\$660.00
Glen Peterson LVMWD* – 1 MWD** – 8	9	\$220.00	\$1,980.00
Leonard Polan	3	\$220.00	\$660.00
Lee Renger	2	\$220.00	\$440.00

*LVMWD Code Section 2-2.106(a): “not exceeding a total of ten (10) days in any calendar month”

**LVMWD Code Section 2-2.106(b): MWD director “not exceeding a total of ten (10) additional days in any calendar month.”

LAS VIRGENES MUNICIPAL WATER DISTRICT - PER DIEM REPORT



To: Josie Guzman

Director's Name: Jay Lewitt

Month of: December

Division: 5

The following are Las Virgenes Municipal Water District Board of Directors Meetings, Committee Meetings/Conferences I have attended:

Date(s)	# of Days Claimed		Reimbursible Expenses ² (Y/N)	Check One		Event Title
	Event	Travel ¹		Total	MWD	
12.1.17	1	1			x	ACWA Anaheim
12.4.17	1	1			x	JPA board meeting
12.12.17	1	1			x	LVMWD Board Meeting
TOTAL			3			

Date Submitted: 12.19.17

Director Signature: JL

NOTES: 1. Travel the day before and/or after an authorized meeting or seminar outside of LA, Ventura and Orange Counties may be paid in accordance with Board Policy. 2. Attach completed Statement of Account and Claim for Personally Incurred Expenses form.

LAS VIRGENES MUNICIPAL WATER DISTRICT - PER DIEM REPORT



To: LVMWD Cheryl Director's Name: Peterson, Glen

Month of: December 2017 Division: 2

The following are Las Virgenes Municipal Water District Board of Directors Meetings, Committee Meetings/Conferences I have attended:

Date(s)	# of Days Claimed		Reimbursible Expenses ² (Y/N)	Check One		Event Title
	Event	Travel ¹		Total	MWD	
12/4/17	1				X	JPA Meeting
12/6/17	1			X		Env O Committee Planning
12/8/17	1			X		Northern Areas
12/11/17	1			X		Committee Meeting
12/12/17	1			X		Committee Mtg. + Board Mtg. + CRVA
12/13/17	1			X		CRBCA Meeting Las Vegas
12-14-15-17	2		2	2		CRVA Meeting Las Vegas
12-20-17	1		1	1		CRBCA Sub Committee on Governance Mtg.
TOTAL			9-0	8	1	

Date Submitted:

Director Signature: Glen Peterson

NOTES: 1. Travel the day before and/or after an authorized meeting or seminar outside of LA, Ventura and Orange Counties may be paid in accordance with Board Policy. 2. Attach

LAS VIRGENES MUNICIPAL WATER DISTRICT - PER DIEM REPORT



To: Josie Guzman, Clerk of the Board Director's Name: Leonard Polan
 Month of: Dec-17 Division: #4

The following are Las Virgenes Municipal Water District Board of Directors Meetings, Committee Meetings/Conferences I have attended:

Date(s)	Event	# of Days Claimed		Reimbursible Expenses ² (Y/N)	Check One		Event Title
		Travel ¹	Total		MWD	LVMWD	
12/1/17	1	----	1	----	Y		ACWA Fall Conference
12/4/17	1	----	1	----	Y		JPA BOARD MTG
12/12/17	1	----	1	----	Y		LVMWD BOARD MTG
TOTAL			3				

Date Submitted: 12/31/17 Director Signature: Leonard E. Polan

NOTES: 1. Travel the day before and/or after an authorized meeting or seminar outside of LA, Ventura and Orange Counties may be paid in accordance with Board Policy. 2. Attach completed Statement of Account and Claim for Personally Incurred Expenses form.

LAS VIRGENES MUNICIPAL WATER DISTRICT - PER DIEM REPORT



To:	Dave Pedersen	Director's Name:	Lee Renger	
Month of:	DECEMBER 2017	Division:	3	
The following are Las Virgenes Municipal Water District Board of Directors Meetings, Committee Meetings/Conferences I have attended:				
Date(s)	# of Days Claimed	Reimbursible Expenses ²		Event
		Travel 1	Total	
12/4/2017	1	N	N	UPA BOARD MEETING
12/12/2017	1	N	N	LVMWD BOARD MEETING
TOTAL				2

Date Submitted: 12/24/2017
 Director Signature: Lee Renger

NOTES: 1. Travel the day before and/or after an authorized meeting or seminar outside of LA, Ventura and Orange Counties may be paid in accordance with Board Policy. 2. Attach completed Statement of Account and Claim Form.



January 9, 2018 LVMWD Regular Board Meeting

TO: Board of Directors

FROM: Finance & Administration

Subject : Monthly Cash and Investment Report: November 2017

SUMMARY:

During the month of November 2017, the value of the District's investment portfolio increased from \$72,297,087, held on October 31, 2017, to \$73,974,998. There were four investments that matured or were called and four investment that were purchased in November, decreasing the book value of the investment account to \$41,309,225. The value of the District's Local Agency Investment Fund (LAIF) account increased to \$29,868,952.

RECOMMENDATION(S):

Receive and file the Monthly Cash and Investment Report for November 2017.

FISCAL IMPACT:

No

ITEM BUDGETED:

No

DISCUSSION:

As of November 30, 2017, the District held \$73,974,998, up 16.25% year-over-year. The portfolio was up 2.32% from the previous month's total of \$72,297,087. The majority of the funds were held in the District's investment account, which had a November 30th book value of \$41,309,225. LAIF held the majority of the remaining funds, in the amount of \$29,868,952. A significant portion of the balance, \$2,756,000, was held in LAIF as required reserves for the bond refunding. The annualized yield for the District's investment portfolio was 1.56% in November 2017, up two basis points from October. The annualized yield on the District's LAIF funds was 1.17% in November, up as compared to October's 1.14%. The total yield on

the District's accounts was 1.40%, up from 1.08% year-over-year.

The following investments matured or were called during November 2017:

- LVNSCD municipal bond, in the amount of \$1,022,130 matured on 11/1/17; Yield 1.10%.
- CASHGR municipal bond, in the amount of \$150,000 matured on 11/1/17; Yield 0.95%.
- FHLMC agency bullet, in the amount of \$1,000,000 matured on 11/28/17; Yield 0.75%.
- FHLB agency bond, in the amount of \$1,000,000 was called on 11/19/17; Yield 1.00%.

The following investments were purchased during November 2017:

- City and County of San Francisco Community Facilities District No. 2014-1 AA+ rated municipal bond, in the amount of \$497,650, maturing on 9/1/22; YTM 2.604%.
- FFCB agency callable bond, in the amount of \$1,000,000, maturing on 11/1/22; YTM 2.23%.
- FHLB agency callable bond, in the amount of \$1,000,000, maturing on 11/28/22; YTM 2.30%.
- BMW Bank insured CD in the amount of \$245,000, maturing on 11/30/20; YTM 2.05%.

The following transactions occurred in the District's LAIF account:

- 11/02/17 – Deposit in the amount of \$700,000.
- 11/15/17 – Deposit in the amount of \$1,000,000.
- 11/29/17 – Deposit in the amount of \$400,000.

The District's investments are in compliance with the adopted Investment Policy, and the District has sufficient funds to meet expenditures during the next six months from funds held in LAIF.

Cash Analysis:

Another important aspect of the Monthly Cash and Investment Report is to monitor the District's performance as compared to its adopted Financial Policies. Attachment B shows the District's total cash and investments as of November 30, 2017, and compares the balances to the adopted Financial Policies. As shown for November 30, 2017, the Potable Water Enterprise was \$17.7 million below the levels set forth in the District's Financial Policies. The Sanitation Enterprise had cash and investments that exceeded the District's Financial Policies by \$12.6 million, and the Recycled Water Enterprise had cash and investments that exceeded the District's Financial Policy levels by \$7.3 million.

GOALS:

Ensure Effective Utilization of the Public's Assets and Money

Prepared by: Donald Patterson, Director of Finance and Administration

ATTACHMENTS:

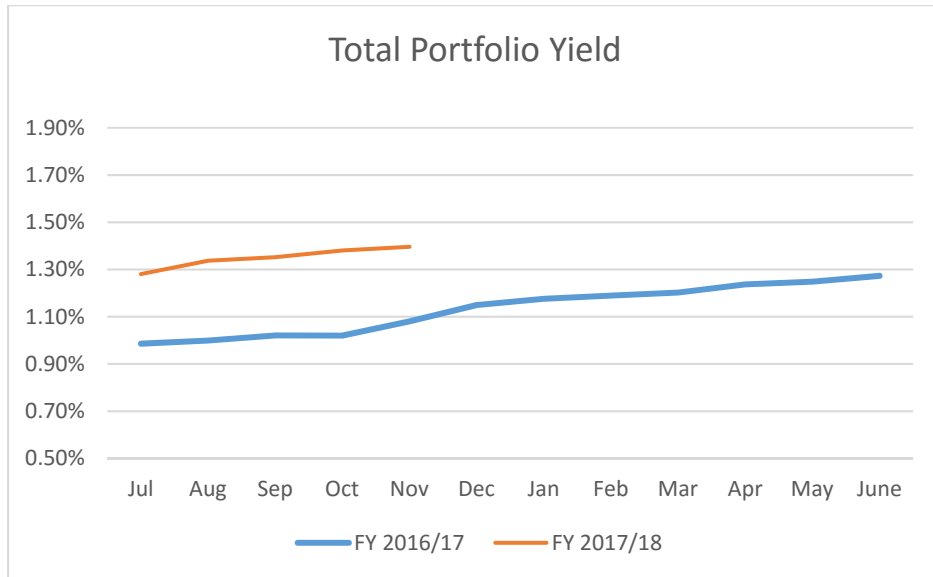
Charts

Monthly Investment Report

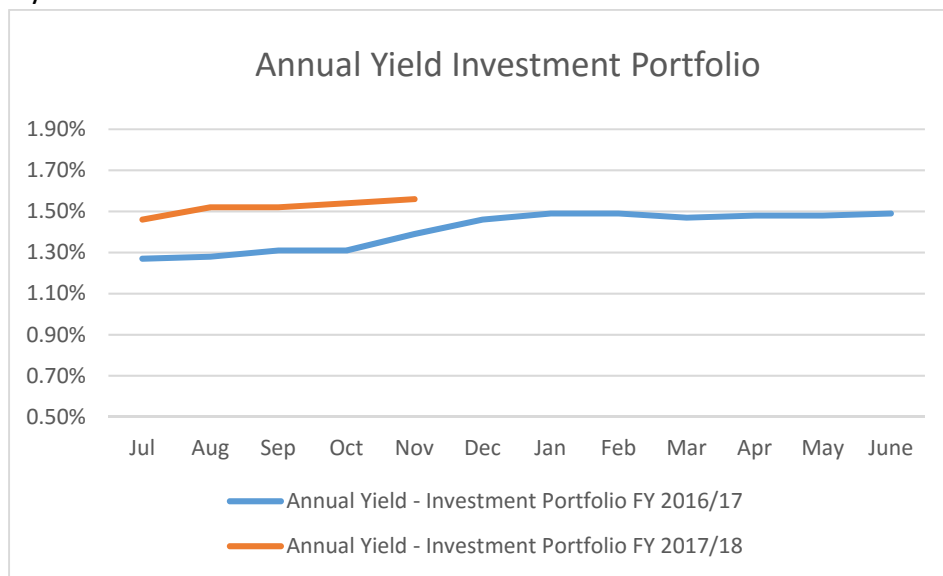
Definitions

Cash Report

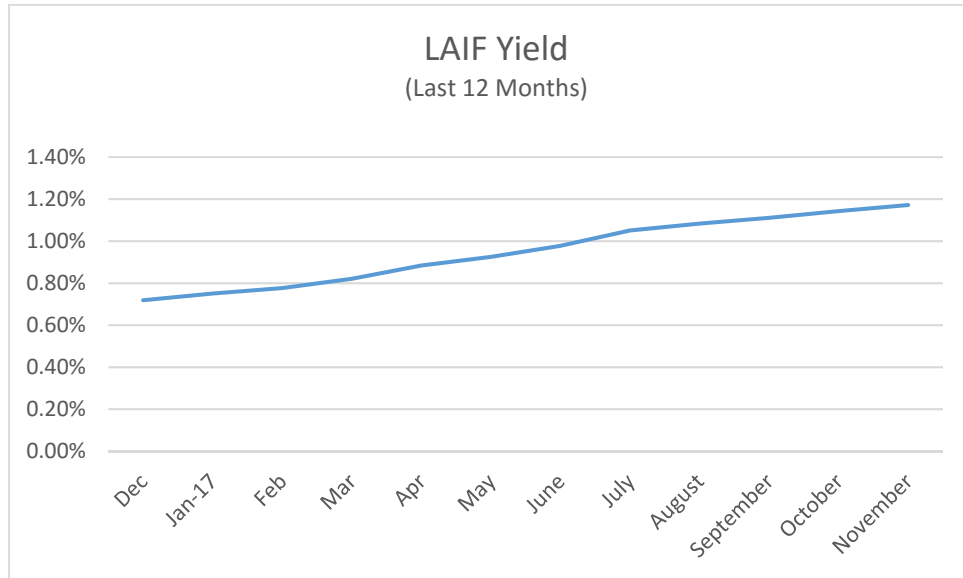
The District’s total yield varies depending on the percentage of the portfolio in LAIF versus the Investment Portfolio. If a higher percentage of the District’s funds are in LAIF, the lower the total yield since LAIF is more liquid, more conservative, and has significantly lower yields than bonds held in the Investment Portfolio. As of November 30, 2017, at Book Value, LAIF held 40.36% of the District’s portfolio, the investment portfolio held 55.83%, and the refunding revenue bonds held 3.73%, with the remainder in a money market account. As can be seen in the chart below, the total yield in November 2017 was 1.40%, two basis point higher than October 2017 and up from 1.08% one year ago.



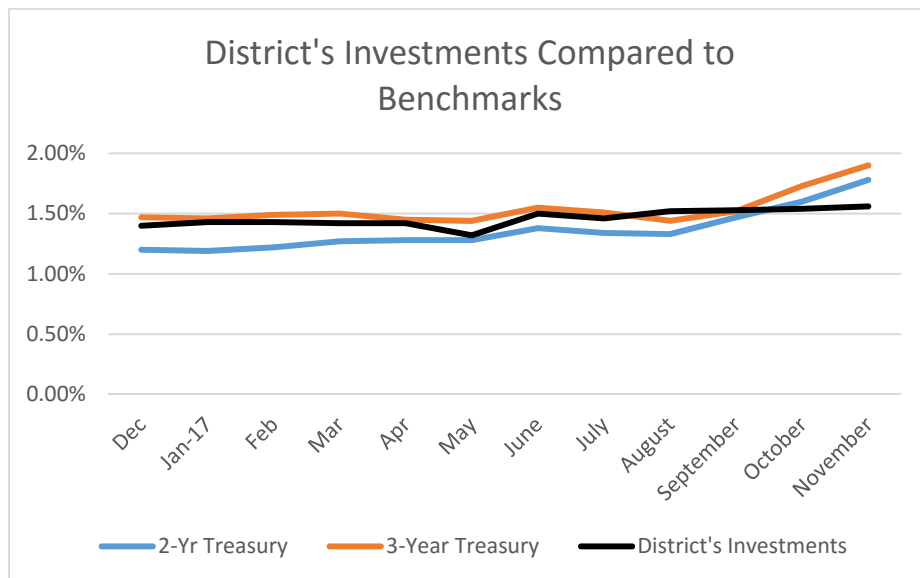
In November, the annualized yield for the District’s Investment Portfolio was up two basis points from September at 1.56% and up from 1.39% a year ago. The chart below shows annualized monthly yield of the current fiscal year compared with the same monthly yield over the previous year.



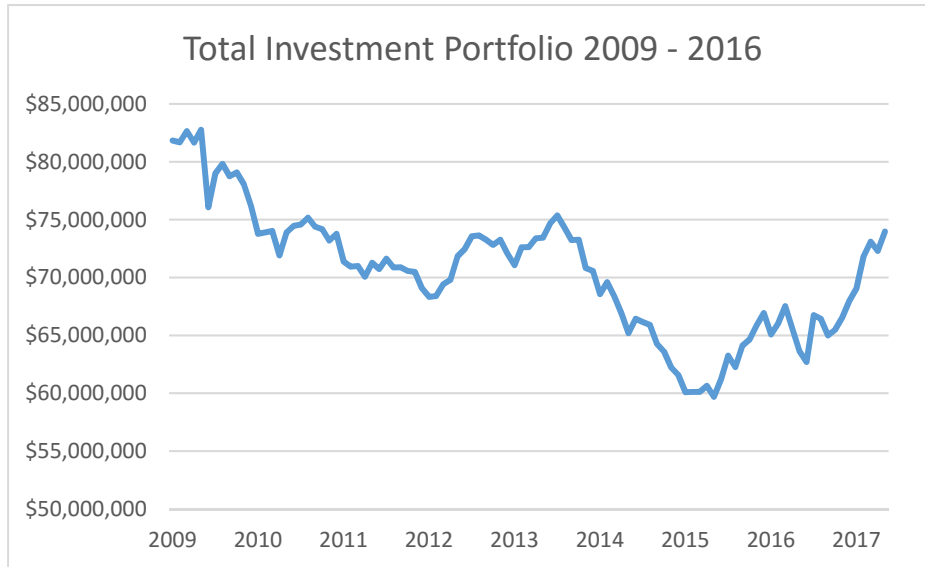
The following chart shows the average annualized LAIF yields over the past twelve months. In November, the LAIF yield was 1.17%, up from 1.14% in September and up from 0.68% a year ago.



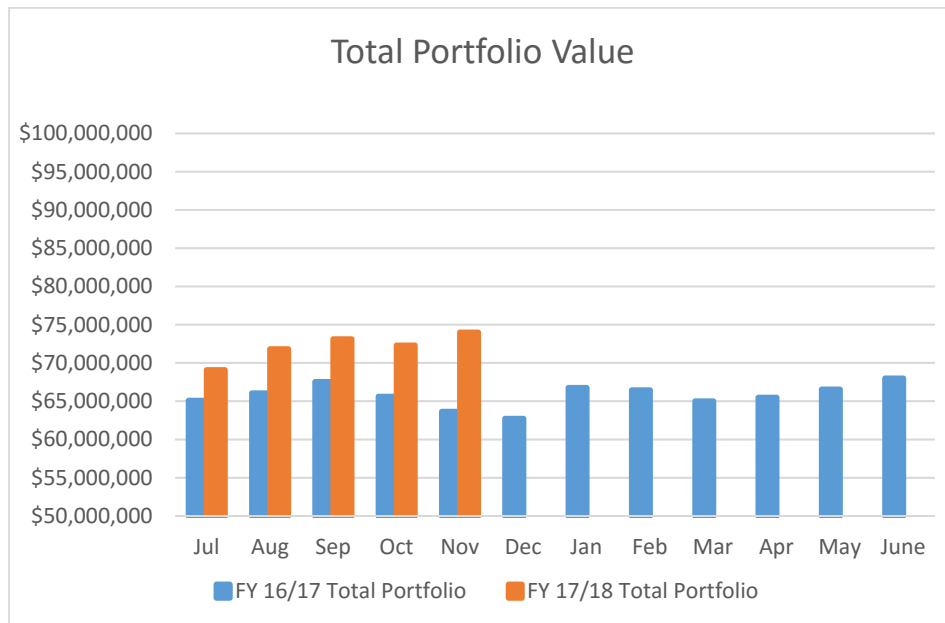
In order to benchmark how the District's portfolio is performing, it is useful to compare its investment portfolio with a comparable index. The District has historically compared its investment portfolio returns to the 2-Year and 3-Year Treasury notes. Because the District buys and holds its investments, the average portfolio yield should generally be flatter and trail the 2 and 3-year Treasuries.



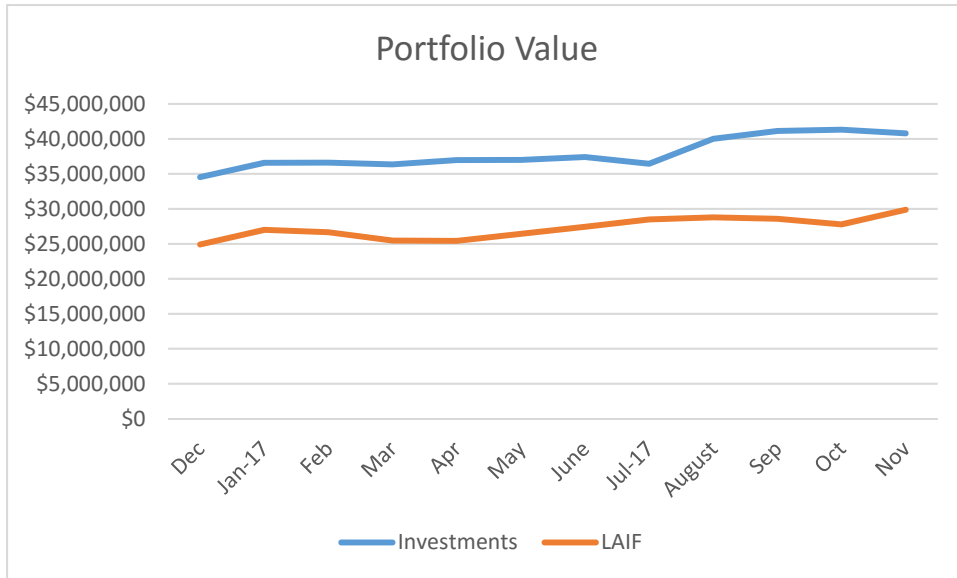
Equally important to monitoring performance is to monitor total portfolio value which includes the District's Investment Portfolio and LAIF accounts. The chart below shows the total portfolio value between 2009 and 2017. The significant reduction in 2014 is primarily because of the Torchwood Tank and other backbone improvement program projects. In November, the District's portfolio increased 2.32% from October to \$73,974,998.



The chart below compares total portfolio value in the current Fiscal Year, compared to the same period in the previous fiscal year.



The chart below shows the value of the District’s Investment and LAIF portfolios over the past twelve-month period. The District’s Investment Policy requires an amount equal to 6 months of operating budget to be kept in LAIF, which is \$24.6 million. In November, the District continued to maintain a higher LAIF balance of \$29.9 million to ensure adequate cash flow in anticipation of a real property purchase and December MWD payment.



Date: December 14, 2017
 To: David W. Pedersen, General Manager
 From: Finance and Administration Department
 Subject: Investment Report for the Month of November 2017

Summary of Investments

Investments Maturing Within Six Months:

Disc./Cpn Rate	Yield To Maturity	Yield To Call	Investment Type	Date Invested	Next Call Date	Date Matures	Book Value	Par Value	Market Value	Market Value Source
0.875%	0.891%		FNMA-Bullet	12/08/16		12/20/17	999,840	1,000,000	999,840	Custodian
1.000%	1.000%		FHLMC-Bullet	03/26/13		03/26/18	1,000,000	1,000,000	998,730	Custodian
0.950%	0.950%		FHLMC-Bullet	05/22/13		05/22/18	1,000,000	1,000,000	997,440	Custodian
			Sub-Total				2,999,840	3,000,000	2,996,010	

Investments Maturing After Six Months:

1.250%	1.250%		FHLB-Bullet	06/26/13		06/26/18	1,000,000	1,000,000	998,550	Custodian
1.300%	1.300%	1.300%	FHLB-Bullet	03/30/15		10/30/18	1,000,000	1,000,000	995,950	Custodian
1.600%	1.600%	1.600%	FNMA-Bullet	05/19/15		05/19/20	1,000,000	1,000,000	993,210	Custodian
1.150%	1.150%	1.150%	FFCB-Callable Coupon	02/23/16	Cont. 5/23/16	11/23/18	1,000,000	1,000,000	994,530	Custodian
1.500%	0.983%		FHLB-Bullet	02/09/16		03/08/19	1,015,650	1,000,000	997,050	Custodian
1.350%	1.350%	1.350%	FNMA-Callable Coupon	02/26/16	02/28/18	08/26/19	1,000,000	1,000,000	990,650	Custodian
1.300%	1.300%		FNMA-Bullet	02/24/16		02/24/20	1,000,000	1,000,000	987,790	Custodian
2.250%	1.732%		CONNECTICUT ST-MuniBoi	02/17/16		09/01/20	1,119,649	1,095,000	1,086,886	Custodian
2.427%	1.779%		NEWSCD-MuniBond	03/17/16		08/01/20	934,688	910,000	912,421	Custodian
1.25% & Up	1.20%	1.250%	FHLMC-Callable Coupon	04/04/16	12/30/17	03/30/21	1,000,000	1,000,000	991,170	Custodian
1.400%	1.400%	1.400%	FFCB-Callable Coupon	04/13/16	Cont. 4/13/17	04/13/20	1,000,000	1,000,000	984,630	Custodian
1.500%	1.500%		CAL ST-MuniBond	04/28/16		04/01/21	1,000,000	1,000,000	978,210	Custodian
1.5% & Up	1.866%	1.625%	FHLMC-Callable Coupon	06/16/16	12/16/17	06/16/21	1,000,000	1,000,000	987,870	Custodian
2.387%	1.392%		SCWTR-MuniBond	06/21/16		06/01/21	1,047,370	1,000,000	1,002,150	Custodian
1.400%	1.400%	1.400%	FHLMC-Bullet	06/27/16		12/27/19	1,000,000	1,000,000	990,160	Custodian
1.0% & Up	2.014%	1.000%	FHLB-Callable Coupon	06/30/16	12/30/17	06/30/21	1,000,000	1,000,000	984,440	Custodian
1.960%	1.960%	1.960%	MOUSCD-MuniBond	07/14/16		08/01/21	600,000	600,000	586,818	Custodian
1.180%	1.114%	1.039%	FFCB-Bullet	07/22/16		06/13/19	1,001,250	1,000,000	988,410	Custodian
1.550%	1.550%		CAPITAL ONE BANK - CD	08/10/16		08/10/21	245,000	245,000	239,277	Custodian
1.580%	1.501%	0.700%	FNMA-Callable Coupon	08/15/16	12/15/17	06/15/20	1,002,920	1,000,000	983,710	Custodian
1.400%	1.400%	1.400%	FNMA-Callable Coupon	08/24/16	02/24/18	08/24/20	1,000,000	1,000,000	983,200	Custodian
1.350%	1.350%		ALLY BANK-CD	09/08/16		09/09/19	245,000	245,000	242,076	Custodian
1.450%	1.450%		JP Morgan Chase BK-CD	09/16/16	12/16/17	09/16/20	245,000	245,000	240,070	Custodian
1.713%	1.713%		CASPWR-Muni Bond	09/28/16		05/01/21	984,453	984,453	968,909	Custodian
1.480%	1.480%	1.483%	FNMA-Callable Coupon	09/29/16	12/29/17	12/29/20	1,000,000	1,000,000	971,490	Custodian
2.000%	0.911%		AMAWTR-Muni Bond	11/17/16		06/01/18	508,305	500,000	502,075	Custodian
1.25%-Up	2.115%	1.250%	FHLB-Callable Coupon	11/17/16	02/17/18	11/17/21	1,000,000	1,000,000	983,550	Custodian
1.3%-Up	2.116%	1.300%	FHLMC-Callable Coupon	11/22/16	02/22/18	11/22/21	1,000,000	1,000,000	983,970	Custodian
1.6%-Up	1.875%	1.600%	FHLB-Callable Coupon	12/09/16	12/09/17	12/09/21	1,000,000	1,000,000	981,390	Custodian
2.000%	2.046%	2.018%	FHLMC-Callable Coupon	01/30/17	01/26/18	01/26/22	997,850	1,000,000	983,710	Custodian
1.250%	1.250%		CASHGR-Muni Bond	03/09/17		11/01/18	360,000	360,000	358,131	Custodian

LVMWD Investment Report for the Month Ending November 30, 2017

Disc./Cpn Rate	Yield To Maturity	Yield To Call	Investment Type	Date Invested	Next Call Date	Date Matures	Book Value	Par Value	Market Value	Market Value Source
Investments Maturing After Six Months (continued):										
1.600%	1.600%		Lake City Bank - CD	03/22/17		03/22/19	245,000	245,000	244,819	Custodian
1.800%	1.800%		MDS-Muni Bond	03/22/17		03/15/20	1,000,000	1,000,000	996,540	Custodian
1.610%	1.610%	1.610%	FHLMC-Callable Coupon	03/27/17	03/27/18	12/27/19	1,000,000	1,000,000	993,630	Custodian
1.810%	1.810%		COTSCD-Muni Bond	04/19/17		08/01/18	545,000	545,000	543,447	Custodian
2.350%	2.350%		Goldman Sachs Bank - CD	06/21/17		06/21/22	245,000	245,000	245,730	Custodian
2.350%	2.350%		Sallie Mae Bank/Salt LK-CD	06/21/17		06/21/22	245,000	245,000	245,730	Custodian
2.124%	2.124%	2.084%	FHLMC-Callable Coupon	08/09/17	12/29/17	06/29/22	1,000,050	1,000,000	989,220	Custodian
2.000%	2.000%	2.000%	FHLB-Callable Coupon	08/10/17	08/10/20	08/10/22	1,000,000	1,000,000	987,200	Custodian
1.5%-Up	2.104%	1.465%	FHLMC-Callable Coupon	08/16/17	06/29/18	06/29/22	1,000,300	1,000,000	988,720	Custodian
2.400%	2.400%		American Express - CD	08/29/17		08/29/22	245,000	245,000	245,049	Custodian
2.400%	2.400%		Capital One NA - CD	08/30/17		08/30/22	245,000	245,000	245,740	Custodian
1.750%	1.766%		FFCB-Bullet	09/13/17		09/13/22	999,250	1,000,000	978,420	Custodian
1.750%	1.750%		Neighbors FCU - CD	09/29/17		09/30/19	245,000	245,000	244,863	Custodian
1.700%	1.700%		Discover Bank - CD	10/04/17		10/04/19	245,000	245,000	244,628	Custodian
2.500%	2.604%		SFOFAC-Muni Bond	11/09/17		09/01/22	497,650	500,000	495,380	Custodian
2.230%	2.230%	2.230%	FFCB-Callable Coupon	11/09/17	11/01/18	11/01/22	1,000,000	1,000,000	992,110	Custodian
2.300%	2.300%	2.300%	FHLB-Callable Coupon	11/28/17	11/28/18	11/28/22	1,000,000	1,000,000	995,220	Custodian
2.050%	2.050%		BMW Bank - CD	11/29/17		11/30/20	245,000	245,000	244,895	Custodian
			Sub-Total				38,309,385	38,189,453	37,793,794	
			Total Investments				\$41,309,225	\$41,189,453	\$40,789,804	

Note: Gov. Agency Coupon Notes will distribute interest every six month.

1-CPNRT=1.25% to 3/18; 1.75% to 9/19; 2.25% to 3/20; 3.5% to 9/20; thereafter 5.5%.

3-CPNRT=1.25% to 12/18; 1.5% to 12/19; 2% to 6/20; 4% to 12/20; thereafter 6%.

5-CPNRT=1.3% to 5/19; 1.5% to 5/20; 2% to 11/20; 4% to 5/21; thereafter 6%.

7-CPNRT=1.5% to 6/18; thereafter 2.25%.

2-CPNRT=1.5% to 6/17; 1.625% to 6/18; 1.75% to 6/19; 2.0% to 6/20; thereafter 2.5%.

4-CPNRT=1.25% to 11/18; 1.5% to 5/20; 2% to 11/20; 4% to 5/21; thereafter 6%.

6-CPNRT=1.6% to 12/19; 1.75% to 6/20; 2% to 12/20; 2.5% to 6/21; thereafter 3%.

Interest earnings for the month were as followed:

Refunding Revenue Bonds - Reserve Fund (Bank of New York Mellon)

Investments

Local Agency Investment Fund (LAIF)

Blackrock Liquidity Fund - US Treasury Money Market Fund (Union Bank)

Sweep Accounts (Wells Fargo Bank/Bank of New York Mellon)

Amount Earned/Accrued	Current Yield
\$2,692	1.172%
53,663	1.560%
28,873	1.172%
117	0.670%
1,312	0.937%
\$86,657	

Total Earnings

Schedule of Investment Balance Limitations (Per District investment policy)

The source of the market valuation is as followed:

Investments (Note 1)

Refunding Revenue Bonds - Reserve Fund (Bank of New York Mellon/LAIF)

Blackrock Liquidity Fund - US Treasury Money Market Fund (Union Bank)

Local Agency Investment Fund (LAIF)

Total Amount Invested	% of Total	Max. Limit Allowed
\$41,309,225	55.83%	no limit
2,756,000	3.73%	1 yr debt pmt.
40,821	0.06%	no limit
29,868,952	40.38%	65,000,000
\$73,974,998	100.00%	

(Note 2)

Note 1: The average weighted duration for investments, excluding LAIF, is 1,016 days, which is under the assumption that callable coupons will not be called and will be held until maturity.

Note 2: In November 2017, Joint Powers Authority's participation in investment is \$5,396,552.97, of which \$2,286,586.71 (or 42.37%) belongs to LV.

LVMWD Investment Report for the Month Ending November 30, 2017

Bank Account Balances as of November 30, 2017:

Bank Name	Account Type	Amount
Wells Fargo Bank	Checking	\$266,273 (Note 3)
Wells Fargo Bank	Sweep	707,594
Bank of New York Mellon	Money Market	7,811
	Total	\$981,678

Note 3: This is bank balance without adjusting for outstanding checks. The total amount of outstanding checks is unavailable at the time of reporting.

"All District investments are included in this report and all investments, except those relating to debt issues and deferred compensation programs funds, conform to District investment policy. All investment transactions within the period covered by this report, except for the exceptions noted above, conform to District investment policy. Deferred compensation program funds are not included in this report; their investment is directed by individual employees participating in the deferred compensation program and not by the District. Debt issue funds are included in this report; their investment is controlled by specific provisions of the issuance documents and not by the District."

"The deposits and investments of the District safeguard the principal and maintain the liquidity needs of the District, providing the District with the ability to meet expenditure requirements for the next six months. The maturity dates are compatible with foreseeable cash flow requirements. The deposits and investments can be easily and rapidly converted into cash without substantial loss of value."

Approved for January 9, 2018 Agenda:



David W. Pedersen, General Manager

I HEREBY CERTIFY THAT THE FOREGOING IS TRUE AND CORRECT

TO THE BEST OF MY KNOWLEDGE

Lee Renger, Treasurer

Definitions

- Disc./Cpn Rate – The yield paid by a fixed income security.
- Yield to Call (YTC) – The rate of return of a security held to call when interest payments, market value and par value are considered.
- Yield to Maturity (YTM) – The rate of return of a security held to maturity when interest payments, market value and par value are considered.
- Bullet – A fixed income security that cannot be redeemed by the issuer until the maturity date.
- Callable – A fixed income security that can be redeemed by the issuer before the maturity date.
- Book Value – The price paid for the security.
- Par Value – The face value of a security.
- Market Value – The current price of a security.
- Custodian – The financial institution that holds securities for an investor.

Investment Abbreviations

- FHLB – Federal Home Loan Bank
- FHLMC – Federal Home Loan Mortgage Corporation (Freddie Mac)
- FNMA – Federal National Mortgage Association (Fannie Mae)
- FFCB – Federal Farm Credit Bank
- Bonds
 - AMAWTR – Amador Water Agency
 - CAL ST – State of California
 - CASHGR – California State University
 - CASPWR – State of California Department of Water Resources
 - CON ST – State of Connecticut
 - COTSCD - Cotati-Rohnert Park Unified School District
 - LVNSCD – Las Virgenes Unified School District
 - MDS – State of Maryland
 - MOUSCD – Mountain View Unified School District
 - NEWSCD – Newark, CA Unified School District
 - SCVWTR – Santa Clara Valley Water District
 - SFOFAC – City and County of San Francisco Community Facilities District

LVMWD CASH ANALYSIS - November 30, 2017

	Restricted Cash	Cash Held by Policy	Policy Requirement	Over (Short) Policy By Enterprise
101 - Potable Water Operations		5,035,501	8,376,511	
201 - Potable Water Construction	(1,664,746)	577,451	13,020,658	
301 - Potable Water Replacement		7,750,000	8,000,000	
603 - Rate Stabilization Fund		13,362,951	29,397,169	(\$17,698,963.48)
Total Potable Water				
102 - Recycled Water Operations*		8,918,316	765,534	
203 - Recycled Water Construction	(856,206)	2,327,829	2,319,566	
302 - Recycled Water Replacement*		11,246,145	3,085,100	\$7,304,839.21
Total Recycled Water				
130 - Sanitation Operations*		18,397,519	2,959,797	
230 - Sanitation Construction	(1,108,270)	9,647,728	11,408,452	
330 - Sanitation Replacement*		28,045,247	14,368,249	\$12,568,728.08
Total Sanitation				
606 & 607 - Refunding Revenue Bonds - Reserve Fund	2,763,811			
701 - Vested Sick Leave Reserve	1,407,251			
720 - Insurance Reserve		7,380,260	7,378,555	\$1,705
JPA	6,220,535			
Prepaid Connection Fees & Undistributed Interest	5,808,221			
<i>Subtotal</i>	12,570,597	60,034,603		
TOTAL		72,605,200		

Financial Policy - Cash required to comply with District's adopted Financial Policy.

Restricted Cash - Revenue restricted to a particular purpose.

Bond Covenants - Money relating to bond financing that is restricted in use and required by promises made in bond documents.

Funds are reconciled at year-end.



January 9, 2018 LVMWD Regular Board Meeting

TO: Board of Directors

FROM: Finance & Administration

Subject : J.D. Edwards Software: Annual Support and Maintenance Agreement

SUMMARY:

The District has used J.D. Edwards (JDE) Enterprise Resource Planning (ERP) software since 1996. The JDE modules include functionality for general accounting, job costing, accounts payable, inventory, purchasing, human resources and payroll. In 2005, JDE was purchased by Oracle Corporation, and Oracle has been providing support and upgrades for the software since that time. The Board recently awarded a contract for a consultant to conduct an assessment of the District's ERP system. Until the assessment is completed and a new ERP system is selected and implemented, it is necessary to renew the annual support and maintenance agreement to continue using the existing JDE ERP software.

RECOMMENDATION(S):

Authorize the General Manager to execute an annual support and maintenance agreement with Oracle Corporation, in the amount of \$71,771.87, plus applicable taxes, for the District's J.D. Edwards software.

FISCAL IMPACT:

Yes

ITEM BUDGETED:

Yes

FINANCIAL IMPACT:

Sufficient funds are available in the adopted Fiscal Year 2017-18 Budget.

DISCUSSION:

A new annual support and maintenance agreement is necessary to ensure Oracle will continue to provide support, maintenance and upgrades for the J.D. Edwards software. This will provide essential business continuity for the District and ensure the District's software suite is operating properly. Licensing and maintenance of the J.D. Edwards software is a proprietary product that is exclusively available through Oracle. Technical support is not proprietary, but the District has found it to be efficient to maintain the support through Oracle as part of the overall support and maintenance agreement.

GOALS:

Ensure Effective Utilization of the Public's Assets and Money

Prepared by: Andrew Spear, System Analyst

ATTACHMENTS:

Annual Support and Maintenance Agreement



19-Oct-17

Harold Matthews
Las Virgenes Municipal Water District
4232 Las Virgenes Road
CALABASAS
CA 91302
United States

Dear Harold Matthews

The technical support services provided under support service number 3976942 will expire, or have expired, on 22-Feb-18. Please find attached an ordering document for the renewal of these technical support services. If applicable, the attached ordering document may include technical support services that you have requested to order that are in addition to the technical support services that you are renewing.

To prevent interruption to and/ or termination of technical support services, please complete your order for the renewal of technical support services, identified in the ordering document, by issuing a form of payment acceptable to Oracle in accordance with the Order Processing Details section of the ordering document on or before 24-Jan-18.

Extended Support puts you in control of your Database, Middleware, and Applications upgrade strategy by providing additional maintenance and upgrades for Oracle Database, Oracle Fusion Middleware, and Oracle Applications for an additional fee. Please go to <https://www.oracle.com/support/lifetime-support/resources.html> or contact Oracle per the information listed below to learn more about Extended Support.

Have a question about your renewal? Call +19163155314 or email Oracle at chanda.ingalls@oracle.com.



TECHNICAL SUPPORT SERVICES RENEWAL ORDER

GENERAL INFORMATION

OFFER EXPIRATION	ORACLE: Oracle America, Inc.
Support Service Number: 3976942 Offer Expires: 22-Feb-18	Oracle Contact Information: Chanda Ingalls Telephone: +19163155314 Fax: +19166251924 Email: chanda.ingalls@oracle.com
CUSTOMER: Las Virgenes Municipal Water District	
CUSTOMER QUOTE TO Account Contact: Harold Matthews Account Name: Las Virgenes Municipal Water District Address: 4232 Las Virgenes Road CALABASAS CA 91302 United States Telephone: 818 251-2100 Fax: @ E-mail: hmatthews@lvmwd.com	CUSTOMER BILL TO Account Contact: Accounts Payable. Account Name: Las Virgenes Municipal Water District Address: 4232 Las Virgenes Road CALABASAS CA 91302 United States Telephone: -818-251-2100 Fax: E-mail: @

"You" and "Your" as referenced in this ordering document refers to the Customer identified in the table above.

Oracle may provide certain notices about technical support services via e-mail. Accordingly, please verify and update the Customer Quote To and Customer Bill To information in the above table to help ensure that You receive such communications from Oracle. If changes are required to the Customer Quote To and Customer Bill To information, please e-mail or fax the updated information, with Your support service number 3976942, to Your Oracle Support Sales Representative identified in the table above.

SERVICE DETAILS

Program Technical Support Services							
Service Level: Software Update License & Support							

Product Description	CSI #	Qty	License Metric	License Level / Type	Start Date	End Date	Price
JD Edwards EnterpriseOne Capital Asset Management (included in Suite)	16703721	48		LIMITED USE OTHER	23-Feb-18	22-Feb-19	7,665.03
JD Edwards EnterpriseOne Contract and Service Billing (included in Suite)	16703721	48		FULL USE	23-Feb-18	22-Feb-19	4,696.08
JD Edwards EnterpriseOne Financials (included in Suite)	16703721	48		FULL USE	23-Feb-18	22-Feb-19	7,749.25
JD Edwards EnterpriseOne Inventory Management (included in Suite)	16703721	48		FULL USE	23-Feb-18	22-Feb-19	5,538.75
JD Edwards EnterpriseOne Procurement and Subcontract Management (included in Suite)	16703721	48		FULL USE	23-Feb-18	22-Feb-19	6,654.54
JD Edwards EnterpriseOne Project Costing (included in Suite)	16703721	48		FULL USE	23-Feb-18	22-Feb-19	5,644.02
JD Edwards EnterpriseOne Real Estate Management (included in Suite)	16703721	48		FULL USE	23-Feb-18	22-Feb-19	11,609.46
JD Edwards EnterpriseOne Service Management Foundation (included in Suite)	16703721	48		FULL USE	23-Feb-18	22-Feb-19	3,736.17
JD Edwards EnterpriseOne System Foundation (included in Suite)	16703721	48		FULL USE	23-Feb-18	22-Feb-19	481.61

Program Technical Support Fees: USD 53,774.91

Program Technical Support Services							
Service Level: Software Update License & Support							

Product Description	CSI #	Qty	License Metric	License Level / Type	Start Date	End Date	Price
JD Edwards EnterpriseOne Human Resources - Employee Perpetual	16703721	125		FULL USE	23-Feb-18	22-Feb-19	4,313.19
JD Edwards EnterpriseOne Payroll - Employee Perpetual	16703721	125		FULL USE	23-Feb-18	22-Feb-19	3,488.47
JD Edwards EnterpriseOne Technology Foundation - Application User Perpetual	16703721	48		FULL USE	23-Feb-18	22-Feb-19	9,108.91

Program Technical Support Services
Service Level: Software Update License & Support

Product Description	CSI #	Qty	License Metric	License Level / Type	Start Date	End Date	Price
JD Edwards EnterpriseOne Time and Labor - Employee Perpetual	16703721	125		FULL USE	23-Feb-18	22-Feb-19	1,086.39

Program Technical Support Fees: USD 17,996.96

Total Price: USD 71,771.87

Plus applicable tax

Please note the following:

- If You have questions regarding the Service Details section of this ordering document, or believe that corrections are required, please contact Your Oracle Support Sales Representative identified on the first page of this ordering document.
- Please review Oracle's technical support policies, including the Lifetime Support Policy, before entering into this ordering document. Under Oracle's Lifetime Support Policy, the support level for an Oracle product, if applicable, may change during the term of the services purchased under this ordering document. If extended support is offered, an additional fee will be charged for such support if ordered. If You would like to purchase extended support please contact Your Oracle Support Sales Representative identified on the first page of this ordering document.
- If Oracle accepts Your order, the start date set forth in the Service Details table above shall serve as the commencement date of the technical support services and the technical support services ordered under this ordering document will be provided through the end date specified in the table for the applicable programs and/ or hardware ("Support Period").
- If any of the fields listed in the Service Details table above are blank, then such fields do not apply for the applicable programs and/or hardware for which You are purchasing technical support services.

TECHNICAL SUPPORT SERVICES TERMS

If the Customer and the Customer Quote To name identified in the General Information table above are not the same, Las Virgenes Municipal Water District represents that Customer has authorized Las Virgenes Municipal Water District to execute this ordering document on Customer's behalf and to bind Customer to the terms described herein. Las Virgenes Municipal Water District agrees that the services ordered are for the sole benefit of Customer and shall only be used by Customer. Las Virgenes Municipal Water District agrees to advise Customer of the terms of this ordering document as well as any communications received from Oracle regarding the services.

If the Customer and the Customer Bill To name identified in the General Information table above are not the same, Customer agrees that: a) Customer has the ultimate responsibility for payments under this ordering document; and, b) any failure of Las Virgenes Municipal Water District to make timely payment per the terms of this ordering document shall be deemed a breach by Customer and, in addition to any other remedies available to Oracle, Oracle may terminate Customer's technical support service under this ordering document.

Technical support is provided under Oracle's technical support policies in effect at the time the services are provided. The technical support policies are subject to change at Oracle's discretion; however, Oracle will not materially reduce the level of services provided for supported programs and/or hardware during the period for which technical support has been paid, or for U.S. federal and public sector entities, the period for which services have been ordered. You should review the technical support policies prior to entering into this ordering document. The current version of the technical support policies may be accessed at <http://www.oracle.com/us/support/policies/index.html>.

The technical support services acquired under this ordering document are governed by the terms and conditions of the US-GMA-270549 ("agreement"). Any use of the programs and/or hardware, which includes updates and other materials provided or made available by Oracle as part of technical support services, is subject to the rights granted for the programs and/or hardware set forth in the order in which the programs and/or hardware were acquired.

This ordering document incorporates the agreement by reference. In the event of inconsistencies between the terms contained in this ordering document and the agreement, this ordering document shall take precedence.

ORDER PROCESSING DETAILS

Your order is subject to Oracle's acceptance. Your order is deemed to be placed when You provide Oracle with details for payment (e.g., Your purchase order, Your check, or a credit card confirmation for the order as detailed below) or an executed Oracle Financing contract. Once placed, Your order shall be non-cancelable and the sums paid nonrefundable, except as provided in the agreement.

Please note that unless You are a U.S. federal government or public sector entity, if the pre-tax value of this ordering document is USD \$2,000 or less, the technical support services ordered (i) must be paid by credit card; or (ii) You must renew Your support via the Oracle Store. Please contact Your Oracle Support Sales Representative for details regarding renewing Your support via the Oracle Store.

Technical Support fees are invoiced Quarterly in Arrears. All fees payable to Oracle are due within NET 30 DAYS from date of invoice.

Oracle will issue an invoice to You upon receipt of a purchase order or a form of payment acceptable to Oracle. If You are an U.S. federal government or public sector entity, Oracle will issue You an invoice quarterly in arrears after the services are performed. You agree to pay any sales, value-added or other similar taxes imposed by applicable law, except for taxes based on Oracle's income.

Unless you are an U.S. federal government entity, Oracle's invoice includes applicable sales tax, GST, or VAT (collectively referred to as "tax"). If Las Virgenes Municipal Water District is a tax exempt organization and is not an U.S. federal government entity, a copy of Las Virgenes Municipal Water District's tax exemption certificate must be submitted with Las Virgenes Municipal Water District's purchase order, credit card or other acceptable form of payment.

PAYMENT DETAILS

Purchase Order

If You are submitting a purchase order for the payment of the renewal of the technical support services on this renewal order, the purchase order must be in a non-editable format (e.g., PDF) and include the following information:

- Support Service Number: 3976942
- Total Price: USD 71,771.87 (excluding applicable tax)
- Local Tax, if applicable

In issuing a purchase order, Las Virgenes Municipal Water District agrees that the terms of this renewal order and the agreement supersede the terms in the purchase order or any other non-Oracle document, and no terms included in any such purchase order or other non-Oracle document will apply to the technical support services renewed under this renewal order.

Please contact Oracle per the General Information section above to issue Your purchase order.

Credit Card

If You wish to use a credit card to pay for the renewal of the technical support services on this renewal order, please contact Oracle per the General Information section above. Please note that Oracle is unable to process credit card transactions of USD \$100,000 or greater or transactions that are not in USD.

Check

If You are submitting a check for the payment of the renewal of the technical support services on this renewal order, the check must include the following information:

- Support Service Number: 3976942
- Total Price: USD 71,771.87 (excluding applicable tax)
- Local Tax, if applicable

In issuing a check, Las Virgenes Municipal Water District agrees that only the terms of this renewal order and the agreement shall apply to the technical support services renewed under this renewal order. No terms attached or submitted with the check will apply.

Checks for technical support services renewed under this renewal order should be sent to:

AK, AZ, CA, HI, ID, NV, OR, UT, WA:

Oracle America, Inc
PO Box 44471
San Francisco, CA 94144-4471

All Other States:

Oracle America, Inc
PO Box 203448
Dallas, TX 75320-3448



January 9, 2018 LVMWD Regular Board Meeting

TO: Board of Directors

FROM: Finance & Administration

Subject : Annual Supply and Delivery of Ferric Chloride: Award

SUMMARY:

On November 20, 2017, a request for bids for the annual supply and delivery of ferric chloride was released to establish an annual purchase order contract with four one-year renewal options to ensure favorable pricing for the chemical based on total volume. Ferric chloride is used to minimize the formation of hydrogen sulfide in raw sludge as it is pumped to the Rancho Las Virgenes Composting Facility for processing. Staff recommends the Board accept the bid from Miles Chemical Company, Inc. Award of the bid will ensure the District receives competitive pricing throughout the contract period.

RECOMMENDATION(S):

Accept the bid from Miles Chemical Company, Inc., and authorize the General Manager to approve an initial one-year purchase order, in the amount of \$75,050, with four one-year renewal options, in the amount of \$80,401 each, for the supply and delivery of ferric chloride.

FISCAL IMPACT:

Yes

ITEM BUDGETED:

Yes

FINANCIAL IMPACT:

The total estimated annual cost for ferric chloride is \$80,401, resulting in an estimated cumulative total of \$402,005 for five years. The cost for the initial 12-month period is \$5,351 less than for subsequent years to account for one order placed after the bids were received. The proposed pricing is 1.5% higher than current; however, the District's previous vendor had proposed a 46% increase for renewal. Awarding the bid to Miles will result in an annual

savings of approximately \$21,270, as compared to the renewal pricing offered by the District's existing vendor. Sufficient funds are available for this purpose in the adopted Fiscal Year 2017-18 Budget and will be proposed in future year budgets.

DISCUSSION:

Background:

Ferric chloride is used to minimize the formation of hydrogen sulfide in raw sludge as it is pumped to the Rancho Las Virgenes Composting Facility for processing. The chemical contract was last put out for bid in December 2014. The previous contract expired on November 30, 2017. While there was one remaining renewal option available under the contract, the District was unable to reach agreement with the vendor on pricing as the incumbent was seeking a 46% increase. Therefore, a request for bids was issued on November 20, 2017. Additional chemical was needed after the contract expired, so a single order was placed with the low bidder, in the amount of \$5,351, pending award of the contract.

Bid Process:

A request for bids was posted on the District's website and advertised in *The Acom*, and notification was sent to 10 different vendors that previously expressed interest in chemical bids. Four responses were received and publicly opened. Miles submitted the lowest responsive, responsible bid with a unit price of \$489.50 per dry ton. The competitive bidding process resulted in a minimal increase of 1.5%, as compared to current pricing of \$425 per dry ton. Awarding the bid to Miles will result in an annual savings of approximately \$21,270, as compared to the renewal pricing offered by the District's existing vendor.

A copy of the bid from Miles is attached for reference.

Bid Summary:

Bidder	Unit Price per Dry Ton	Extended Total
Miles Chemical Company, Inc.	\$489.50	\$80,400.38
Pennco	\$515.00	\$84,588.75
Kemira	\$619.00	\$101,670.75
Univar	responded with no bid	

GOALS:

Ensure Effective Utilization of the Public's Assets and Money

This action will secure long-term pricing for ferric chloride using a volume discount.

Prepared by: Gretchen Bullock, Purchasing Supervisor

ATTACHMENTS:

Miles Chemical Company Bid

**Las Virgenes Municipal Water District
Bid Form-Schedule
Ferric Chloride**

The undersigned states and declares as follows: that the bidder has carefully read and examined the Bid Documents; Bid Notice; Instruction to Bidders; Bid Specifications including exhibits; Bid Form-Schedule; and that the bidder will comply with the bid terms and conditions. The undersigned agrees to supply and deliver materials in strict conformity with the specifications and instructions enclosed with the Invitation for Bids for the prices set forth below in this bid schedule.

It is understood that this bid shall remain open and shall not be withdrawn for a period of ninety (90) days from the date prescribed for the opening of the bid.

It is further agreed that the materials/services to be furnished under this bid shall be delivered at such time and in such quantities as called for by the Las Virgenes Municipal Water District. The District may extend the term of this contract by written notice to the supplier at the end of the contract period.

CONTRACT TERM as follows: initial contract term shall be good for one (1) year from date of contract execution. Four (4) additional one (1) year renewals may be negotiated at the District's option.

Materials to be furnished under this bid shall be delivered FOB Destination Freight Pre-Paid and Allowed to Las Virgenes Municipal Water District's Tapia Water Reclamation Facility, 731 Malibu Canyon Road, Calabasas, CA 91302 in the manner set forth in the Bid Scope and Specifications.

All bidders are required to submit the following information with their bid

- Completed Bid Form-Schedule (2 pages)
- Product information/technical data sheet
- Global Harmonized System-Safety Data Sheet (GHS-SDS)

The bidder's authorized officer identified below hereby declares that the representations in this bid are true and correct and of my own personal knowledge, and that these representations are made under penalty of perjury under the laws of the State of California, and that I am duly authorized to bind this bidder to this bid.

>>>continued on next page<<<

Bid Item No.	Quantity	Unit of Measure UOM	Description Refer to Bid Scope & Specifications for detailed description	Unit Price	Extended Price
1.	150	Dry ton	Ferric Chloride	489.50	73425.00
			CA Sales Tax	9.5%	6975.38
			Total Bid	\$	80400.38

Written Total Bid Amount:

Eighty Thousand four hundred Dollars and Thirty Eight Cents

Notes or Exceptions:

Addendum Acknowledgement:

Addendum #1

if applicable

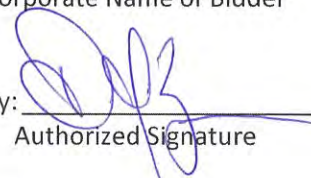
Addendum #2

Signed: 

Signed: _____

Bidder:

Miles chemical company inc 12/12/17
Corporate Name of Bidder Date

 Vice President Sales and Marketing
By: Authorized Signature Title:

DAN ZIMMER danz@mileschemical.com
Print Name E-mail

313 504 3355
Phone

12801 Pearson st Alhambra CA 91801 318 504 3366
Address Fax



January 9, 2018 LVMWD Regular Board Meeting

TO: Board of Directors

FROM: General Manager

Subject : Annual Report: Records Review and Destruction

SUMMARY:

Pursuant to Title 2, Section 2-7.507 of the Las Virgenes Municipal Water District Code, the Board Secretary is required to report at least annually, in writing, to the Board at a public meeting concerning District records. A records retention schedule, which has been approved by the Board, is maintained by the Executive Assistant/Clerk of the Board. A list of documents proposed for destruction based on the records retention schedule was presented to the Department Heads, General Manager, District Counsel and Board Secretary for review and approval. The records destruction list was prepared based on the District's records retention schedule and the Las Virgenes Municipal Water District Code.

Attached is the proposed listing of records scheduled for destruction upon Board approval.

RECOMMENDATION(S):

Authorize the destruction of records in accordance with the District's records retention schedule and the Las Virgenes Municipal Water District Code.

FISCAL IMPACT:

Yes

ITEM BUDGETED:

Yes

FINANCIAL IMPACT:

Sufficient funds for shredding services are available in the adopted Fiscal Year 2017-18 Budget.

GOALS:

Ensure Effective Utilization of the Public's Assets and Money

Prepared by: Josie Guzman, CMC, Executive Assistant/Clerk of the Board

ATTACHMENTS:

Request for Authority to Destroy Obsolete Records

REQUEST FOR AUTHORITY TO DESTROY OBSOLETE RECORDS

== Records Eligible for Destruction in 2017 ==

ONSITE

RRS: Facilities and Operations (Operations - Rancho)

RRS RECORD SERIES NAME (TOTAL RETENTION PERIOD - in years unless otherwise stated)	Description of Record or File	From Date	To Date	Comments
287 COMPOST RECORDS (5)				
▶ GEN-6-6 COMPOST SHIPMENTS - 2011		1/1/2011	12/31/2011	
▶ GEN-8-3 WEEKLY COMPOST AND AMENDMENT INVENTORY 2011		1/1/2011	12/31/2011	
277 COMPOSTING GIVEAWAY PROGRAM FILES (3)				
▶ GEN-6-6 COMMUNITY COMPOST DISTRIBUTION LOG - 2013		1/1/2013	12/31/2013	
240 DAILY TEMPERATURE LOG (5)				
▶ GEN-6-6 CURE PILE TEMPERATURE LOGS - 2011		1/1/2011	12/31/2011	
247 RAW DATA FILES (10)				
▶ GEN-6-4 RANCHO LAB RAW DATA (BULK DENSITY) WORKSHEETS - 2003		1/1/2003	12/31/2003	
▶ GEN-6-4 RANCHO LAB RAW DATA (BULK DENSITY) WORKSHEETS - 2004		1/1/2004	12/31/2004	

The above records are submitted for destruction in accordance with procedures outlined in the Las Virgenes Municipal Water District Records Management Manual, revised 2008.

APPROVALS



DEPARTMENT HEAD:



GENERAL MANAGER:

DATE: 10/12/17

DATE: 10/19/17

REQUEST FOR AUTHORITY TO DESTROY OBSOLETE RECORDS

== Records Eligible for Destruction in 2017 ==

ONSITE

RRS: Facilities and Operations (Operations - Tapia)

RRS ITEM	RECORD SERIES NAME (TOTAL RETENTION PERIOD - in years unless otherwise stated)	Description of Record or File	From Date	To Date	Comments
131	DAILY PLANT LOGS (10)				
		▶ LIFT STATION #1 DAILY LOG (2006)	1/1/2006	12/31/2006	
		▶ LIFT STATION #2 DAILY LOG (2006)	1/1/2006	12/31/2006	
		▶ TAPIA DAILY PLANT LOG (2006)	1/1/2006	12/31/2006	
276	ODOR COMPLAINTS (10)				
		▶ ENG-4-5-1 RANCHO LAS VIRGENES ODOR CONCERNS CORRESPONDENCE 1996	7/1/1996	12/31/1996	
		▶ ENG-4-5-1 RANCHO LAS VIRGENES ODOR CONCERNS CORRESPONDENCE 1997	1/1/1997	5/31/1997	
		▶ ENG-4-5-1 RANCHO LAS VIRGENES ODOR CONCERNS SCAQMD STUDY	1/1/1995	12/31/1996	
		▶ GEN-8 ODOR COMPLAINTS - RANCHO 2005	1/1/2005	12/31/2005	
		▶ GEN-8 ODOR COMPLAINTS - RANCHO 2006	1/1/2006	12/31/2006	

The above records are submitted for destruction in accordance with procedures outlined in the Las Virgenes Municipal Water District Records Management Manual, revised 2008.

APPROVALS

DEPARTMENT HEAD: 

DATE: 10/12/17 GENERAL MANAGER: 

DATE: 10/12/17

REQUEST FOR AUTHORITY TO DESTROY OBSOLETE RECORDS

== Records Eligible for Destruction in 2017 ==

ONSITE

RRS: Facilities and Operations (Operations - Tapia)

RRS RECORD SERIES NAME (TOTAL RETENTION PERIOD - in years unless otherwise stated)

ITEM	Description of Record or File	From Date	To Date	Comments
144 REPORTS (3)				
▶	STA-2-4 NON-NPDES ORDER #79-107 RLV MONTHLY RPTS 2013	1/1/2013	12/31/2013	
▶	STA-2-4 NON-NPDES PERMIT #64-104 RECLAIMED WATER QTRLY RPTS 2013	1/1/2013	12/31/2013	
▶	STA-2-4 NPDES PERMIT #CA0056014 EFFLUENT DISPOSAL MONTHLY RPTS JAN - JUN 2013	1/1/2013	6/30/2013	
▶	STA-2-4 NPDES PERMIT #CA0056014 EFFLUENT DISPOSAL MONTHLY RPTS JUL - DEC 2013	7/1/2013	12/31/2013	
▶	STA-2-4 NPDES PERMIT #CAG994004 TAPIA GROUNDWATER QTRLY RPTS 2013	1/1/2013	12/31/2013	
▶	STA-2-4 NPDES REQUIREMENT #CA0056014 PRETREATMENT SEMI-ANNUAL RPTS 2013	1/1/2013	12/31/2013	
▶	STA-2-4 PEPPERDINE ORDER #94-055 RECLAIMED WATER QTRLY RPTS 2013	1/1/2013	12/31/2013	
▶	STA-3-4 DOPH - MONTHLY TURBIDITY & DISINFECTION MONITORING SYSTEM (WATER OPS) I.D. #1910225 - 2013	1/1/2013	12/31/2013	
▶	STA-3-4 DOPH/DOHS - MONTHLY COLIFORM REPORT SYSTEM I.D. #1910225 - 2012	1/1/2012	12/31/2012	
▶	STA-3-4 DOPH/DOHS - MONTHLY COLIFORM REPORT SYSTEM I.D. #1910225 - 2013	1/1/2013	12/31/2013	
▶	STA-3-4 DOPH/DOHS - QUARTERLY DISINFECTANT RESIDUALS REPORT SYSTEM I.D. #1910225 - 2012	1/1/2012	12/31/2012	
▶	STA-3-4 DOPH/DOHS - QUARTERLY DISINFECTANT RESIDUALS REPORT SYSTEM I.D. #1910225 - 2013	1/1/2013	12/31/2013	
▶	STA-3-4 DOPH/DOHS - QUARTERLY THM MONITORING PROGRAM SYSTEM I.D. #1910225 - 2012	1/1/2012	12/31/2012	
▶	STA-3-4 DOPH/DOHS - QUARTERLY THM MONITORING PROGRAM SYSTEM I.D. #1910225 - 2013	1/1/2013	12/31/2013	

The above records are submitted for destruction in accordance with procedures outlined in the Las Virgenes Municipal Water District Records Management Manual, revised 2008.

APPROVALS

DEPARTMENT HEAD:

GENERAL MANAGER:

DATE: 10/19/17

DATE: 10/19/17

REQUEST FOR AUTHORITY TO DESTROY OBSOLETE RECORDS

== Records Eligible for Destruction in 2017 ==

ONSITE

RRS: Facilities and Operations (Operations - Westlake)

ITEM	Description of Record or File	From Date	To Date	Comments
RRS RECORD SERIES NAME (TOTAL RETENTION PERIOD - in years unless otherwise stated)				
171 EQUIPMENT FILES (CM)				
	▶ FAC-8-2 ACD CL2 CALIBRATOR	1/1/1990	12/31/1990	
	▶ FAC-8-2 CANON FAX MACHINE	1/1/1997	12/31/2000	
	▶ FAC-8-2 EMISSION CONTROL SYSTEMS	1/1/2002	12/31/2004	
	▶ FAC-8-2 GENERAC GENERATOR	1/1/1994	12/31/1994	
	▶ FAC-8-2 QUINCY QR-25 SERIES AIR COMPRESSORS	1/1/1974	12/31/1987	
173 FACILITY MAINTENANCE FILES (CM)				
	▶ FAC-8-3 ELECTRIFICATION & STANDBY GENERATOR IMPROVEMENTS	1/1/1994	12/31/2016	
175 MONITORING FILES (5)				
	▶ FAC-8-4 L.A. TIMES DAILY TEMPERATURE (2001-2011)	1/1/2001	12/31/2011	
	▶ FAC-8-4 WESTLAKE RESERVOIR AERATION COMPRESSOR LOG (12/1997 - 12/2009)	12/1/1997	12/31/2009	
293 REPORTS (3)				
	▶ GOP-9-1 SEVEN DAY REPORT	5/15/2008	7/2/2008	
	▶ WRQ-2-1 WESTLAKE RESERVOIR MONTHLY REPORTS 2013	1/1/2013	12/31/2013	
	▶ WRQ-3-6 WESTLAKE FILTER PLANT REPORTS 2013	1/1/2013	12/31/2013	

The above records are submitted for destruction in accordance with procedures outlined in the Las Virgenes Municipal Water District Records Management Manual, revised 2008.

APPROVALS

DEPARTMENT HEAD: 

DATE: 10/12/17 GENERAL MANAGER:



DATE: 10/12/17

REQUEST FOR AUTHORITY TO DESTROY OBSOLETE RECORDS

== Records Eligible for Destruction in 2017 ==
ONSITE

RRS: Accounting

RRS ITEM	RECORD SERIES NAME (TOTAL RETENTION PERIOD - in years unless otherwise stated)	Description of Record or File	From Date	To Date	Comments
282	1099 FORMS (5)				
	▶ ACC-17-1	1099-MISCELLANEOUS & INTEREST 2011	1/1/2011	12/31/2011	
272	ACCOUNTS PAYABLE POSTING REPORT (2)				
	▶ A/P VOUCHER JOURNAL AND POSTING REPORTS 2014 (JAN-JUN)		1/1/2014	6/30/2014	
34	CHECK REGISTERS (2)				
	▶ A/P PAYMENT REGISTER 2014 (JAN-JUN)		1/1/2014	6/30/2014	
52	INVENTORY RECORDS (5)				
	▶ INVENTORY RECORDS 2011		1/1/2011	12/31/2011	
271	SALES AND USE TAX RETURN (5)				
	▶ ACC-17-2	SALES AND USE TAX RETURNS (2011) COMPOST, CHEMICALS, OUT-OF-STATE PURCHASES	1/1/2011	12/31/2011	

The above records are submitted for destruction in accordance with procedures outlined in the Las Virgenes Municipal Water District Records Management Manual, revised 2008.

APPROVALS

DEPARTMENT HEAD: 

GENERAL MANAGER: 

DATE: 10/6/17

GENERAL MANAGER:

DATE: 10/17/17

REQUEST FOR AUTHORITY TO DESTROY OBSOLETE RECORDS
 == Records Eligible for Destruction in 2017 ==
 ONSITE

RRS: Accounting - Payroll

RRS ITEM	RECORD SERIES NAME (TOTAL RETENTION PERIOD - in years unless otherwise stated)	Description of Record or File	From Date	To Date	Comments
284	PAYROLL JOURNAL ENTRIES (2)	▶ JD EDWARDS PAYROLL JOURNAL ENTRIES 2014	1/1/2014	12/31/2014	
259	PAYROLL REGISTERS (3)	▶ PAYROLL CHECK REGISTERS 2013	1/1/2013	12/31/2013	
73	PAYROLL REPORTS (2)	▶ PAYROLL REPORTS 1/2014 - 6/2014	1/1/2014	6/30/2014	
		▶ PAYROLL REPORTS 7/2014 - 12/2014	7/1/2014	12/31/2014	
75	TAX FORMS (7)	▶ IRS 941 QUARTERLY REPORTING 2009	1/1/2009	12/31/2009	
		▶ STATE OF CALIFORNIA - EDD QUARTERLY REPORTING 2009	1/1/2009	12/31/2009	
77	W-2 FORMS (5)	▶ 2010 W2's AND YEAR-END REPORTS	1/1/2010	12/31/2010	
		▶ 2011 W2's AND YEAR-END REPORTS	1/1/2011	12/31/2011	

The above records are submitted for destruction in accordance with procedures outlined in the Las Virgenes Municipal Water District Records Management Manual, revised 2008.

APPROVALS

DEPARTMENT HEAD:  DATE: 10/18/17 GENERAL MANAGER:  DATE: 10/19/17

REQUEST FOR AUTHORITY TO DESTROY OBSOLETE RECORDS

== Records Eligible for Destruction in 2017 ==
ONSITE

RRS: Purchasing

RRS ITEM	RECORD SERIES NAME (TOTAL RETENTION PERIOD - in years unless otherwise stated)	Description of Record or File	From Date	To Date	Comments
122	BID FILES - UNSUCCESSFUL (2)	▶ UNSUCCESSFUL BID FILES	---	4/25/2012	
123	PURCHASE ORDER FILES (5)	▶ BLUE DIAMOND MATERIALS PURCHASE ORDER FILE	12/1/2010	1/31/2011	
124	REQUISITION LOG (5)	▶ PUR-2 OR LOG, FY 2010/11	7/1/2010	6/30/2011	
253	WAREHOUSE INVENTORY REQUISITIONS (2)	▶ WAREHOUSE INVENTORY REQUISITIONS	7/1/2013	6/30/2014	

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The above records are submitted for destruction in accordance with procedures outlined in the Las Virgenes Municipal Water District Records Management Manual, revised 2008.

APPROVALS

DEPARTMENT HEAD: 

DATE: 10/8/17

GENERAL MANAGER:



DATE: 10/19/17

REQUEST FOR AUTHORITY TO DESTROY OBSOLETE RECORDS

== Boxes Eligible for Destruction in 2017 ==
OFFSITE

RRS: Accounting

RRS ITEM	Box Description	From Date	To Date	Date Eligible	Comments
19 ACCOUNTS PAYABLE RECORDS (5)					
	▶ A/P VOUCHERS FY 2010/11 (A - AR)	7/1/2010	6/30/2011	12/31/2016	
	▶ A/P VOUCHERS FY 2010/11 (AS - AT)	7/1/2010	6/30/2011	12/31/2016	
	▶ A/P VOUCHERS FY 2010/11 (AT - BAN)	7/1/2010	6/30/2011	12/31/2016	
	▶ A/P VOUCHERS FY 2010/11 (BAN - BU)	7/1/2010	6/30/2011	12/31/2016	
	▶ A/P VOUCHERS FY 2010/11 (C - DA)	7/1/2010	6/30/2011	12/31/2016	
	▶ A/P VOUCHERS FY 2010/11 (DE - FR)	7/1/2010	6/30/2011	12/31/2016	
	▶ A/P VOUCHERS FY 2010/11 (FR - HA)	7/1/2010	6/30/2011	12/31/2016	
	▶ A/P VOUCHERS FY 2010/11 (I - LU)	7/1/2010	6/30/2011	12/31/2016	
	▶ A/P VOUCHERS FY 2010/11 (LV - OA)	7/1/2010	6/30/2011	12/31/2016	
	▶ A/P VOUCHERS FY 2010/11 (OF - RO)	7/1/2010	6/30/2011	12/31/2016	
	▶ A/P VOUCHERS FY 2010/11 (S - SU)	7/1/2010	6/30/2011	12/31/2016	
	▶ A/P VOUCHERS FY 2010/11 (SU - V3)	7/1/2010	6/30/2011	12/31/2016	
	▶ A/P VOUCHERS FY 2010/11 (VE - Z)	7/1/2010	6/30/2011	12/31/2016	
20 ACCOUNTS RECEIVABLE RECORDS (5)					
	▶ RECONCILIATION OF CUSTOMER A/R (FY 2007/08 THRU 2010/11), AGED REPORTS (FY 2007/08, 2008/09)	7/1/2007	6/30/2011	12/31/2016	
25 BANK RECONCILIATIONS (5)					
	▶ BANK RECONCILIATIONS (FY 2009/10, 2010/11)	7/1/2009	6/30/2011	12/31/2016	

The above records are submitted for destruction in accordance with procedures outlined in the Las Virgenes Municipal Water District Records Management Manual, revised 2008.

APPROVALS



DEPARTMENT HEAD:



GENERAL MANAGER:

DATE: 10/19/17

DATE: 10/19/17

REQUEST FOR AUTHORITY TO DESTROY OBSOLETE RECORDS
 == Boxes Eligible for Destruction in 2017 ==
 OFFSITE

RRS: Accounting

RRS ITEM	Box Description	From Date	To Date	Date Eligible	Comments
41	DEPOSITS (5)				
▶	CUSTOMER SERVICE DEPOSITS FY 2010/11 APRIL-MAY, PAYMENT DETAIL LISTING	4/1/2011	5/31/2011	12/31/2016	
▶	CUSTOMER SERVICE DEPOSITS FY 2010/11 DEC-FEB, PAYMENT DETAIL LISTING	12/1/2010	2/28/2011	12/31/2016	
▶	CUSTOMER SERVICE DEPOSITS FY 2010/11 FEB-MARCH, PAYMENT DETAIL LISTING	2/1/2011	3/31/2011	12/31/2016	
▶	CUSTOMER SERVICE DEPOSITS FY 2010/11 JULY-AUG, PAYMENT DETAIL LISTING	7/1/2010	8/31/2010	12/31/2016	
▶	CUSTOMER SERVICE DEPOSITS FY 2010/11 MAY-JUNE, PAYMENT DETAIL LISTING	5/1/2011	6/30/2011	12/31/2016	
▶	CUSTOMER SERVICE DEPOSITS FY 2010/11 NOV-DEC, PAYMENT DETAIL LISTING	11/1/2010	12/31/2010	12/31/2016	
▶	CUSTOMER SERVICE DEPOSITS FY 2010/11 SEPT-OCT, PAYMENT DETAIL LISTING	9/1/2010	10/31/2010	12/31/2016	
▶	MISC. DEPOSITS 2010/11	1/1/2010	12/31/2011	12/31/2016	
295	JOURNAL ENTRIES – JE, JG, JI, JK, JM, JN, JP, JR, JS, JT, IA, II, OV, PI (5)				
▶	JOURNAL ENTRIES FY 2010/11 JE JG JI JK JM JN JP JS JT IA II OV PI (JULY-OCT)	7/1/2010	10/31/2010	12/31/2016	
▶	JOURNAL ENTRIES FY 2010/11 JE JG JI JK JM JN JP JS JT IA II OV PI (MARCH-JUNE)	3/1/2011	6/30/2011	12/31/2016	
▶	JOURNAL ENTRIES FY 2010/11 JE JG JI JK JM JN JP JS JT IA II OV PI (NOV-FEB)	11/1/2010	2/28/2011	12/31/2016	

The above records are submitted for destruction in accordance with procedures outlined in the Las Virgenes Municipal Water District Records Management Manual, revised 2008.

APPROVALS

DEPARTMENT HEAD: 

DATE: 10/18/17

GENERAL MANAGER: 

DATE: 10/19/17

REQUEST FOR AUTHORITY TO DESTROY OBSOLETE RECORDS
== Boxes Eligible for Destruction in 2017 ==
OFFSITE

RRS: Accounting

RRS ITEM	RECORD SERIES NAME (TOTAL RETENTION PERIOD - in years unless otherwise stated)	From Date	To Date	Date Eligible	Comments

Number of Offsite Boxes Eligible for Destruction: 26

11 The above records are submitted for destruction in accordance with procedures outlined in the Las Virgenes Municipal Water District Records Management Manual, revised 2008.

APPROVALS

DEPARTMENT HEAD: 

DATE: 10/19/17

GENERAL MANAGER:



DATE: 10/19/17

REQUEST FOR AUTHORITY TO DESTROY OBSOLETE RECORDS
== Boxes Eligible for Destruction in 2017 ==
OFFSITE

RRS: Accounting - Payroll

RRS ITEM	Box Description	From Date	To Date	Date Eligible	Comments
71 PAYROLL LIABILITIES (5)					
	▶ PAYROLL LIABILITIES 2011 (BOX 1 OF 2)	1/1/2011	12/31/2011	12/31/2016	
	▶ PAYROLL LIABILITIES 2011 (BOX 2 OF 2)	1/1/2011	12/31/2011	12/31/2016	

Number of Offsite Boxes Eligible for Destruction: 2

11 The above records are submitted for destruction in accordance with procedures outlined in the Las Virgenes Municipal Water District Records Management Manual, revised 2008.

APPROVALS

DEPARTMENT HEAD: 

DATE: 10/10/17

GENERAL MANAGER: 

DATE: 10/19/17

REQUEST FOR AUTHORITY TO DESTROY OBSOLETE RECORDS
== Boxes Eligible for Destruction in 2017 ==
OFFSITE

RRS: Purchasing

RRS ITEM	RECORD SERIES NAME (TOTAL RETENTION PERIOD - in years unless otherwise stated)	Box Description	From Date	To Date	Date Eligible	Comments
123	PURCHASE ORDER FILES (5)					
	▶ PURCHASE ORDER FILES - 2011, VENDORS A - M		1/1/2011	12/31/2011	12/31/2016	
	▶ PURCHASE ORDER FILES - 2011, VENDORS N - Z		1/1/2011	12/31/2011	12/31/2016	

Number of Offsite Boxes Eligible for Destruction: 2

11 The above records are submitted for destruction in accordance with procedures outlined in the Las Virgenes Municipal Water District Records Management Manual, revised 2008.

APPROVALS

DEPARTMENT HEAD: 

DATE: 10/17/17

GENERAL MANAGER: 

DATE: 10/17/17

REQUEST FOR AUTHORITY TO DESTROY OBSOLETE RECORDS

== Records Eligible for Destruction in 2017 ==
 ONSITE

RRS: General Manager

RRS ITEM	Description of Record or File	From Date	To Date	Comments
7 CONTRACT FILES (CM+4)				
▶	CON-1 ACHIEVE GLOBAL - E-LEARNING PROGRAMS 07/02/09 - 07/01/10	---	7/1/2010	
▶	CON-1 AECOM TECHNICAL SERVICES - AS NEEDED ENGINEERING SERVICES, INCLUDING TASK ORDERS 07/01/10 - 06/30/12	---	6/30/2012	
▶	CON-1 AECOM TECHNICAL SERVICES - CALABASAS TANK HYDRAULIC MODELING 07/03/12 - 08/14/12	---	8/14/2012	
▶	CON-1 AECOM TECHNICAL SERVICES - EXPANSION THREE PUMP STATIONS MULWOOD SEMINOLE WARNER 03/10/09-12/31/09	---	12/31/2009	
▶	CON-1 AECOM USA - AS NEEDED ENGINEERING SERVICES 07/01/09 - 10/06/10	---	10/6/2010	
▶	CON-1 ALHAMBRA BACKFLOW, PLUMBING & HEATING - TEST REPAIR CERTIFICATION BACKFLOW PREV DEVICE 091003-010110	---	1/1/2010	
▶	CON-1 ARNESTEIN, FREDERICK - PERFORM CUSTOMER SURVEY 2012 05/22/12 - 07/30/12	---	7/30/2012	
▶	CON-1 AWWA RESEARCH FOUNDATION PROJECT 02744 06/22/01 - 12/31/06	---	12/31/2006	
▶	CON-1 BADGER METER - FURNISH & DELIVER WATER METERS STANDARD & ENCODED 05/24/06 - 05/23/09	---	5/23/2009	
▶	CON-1 BADGER METER, INC. - FURNISH & DELIVER WATER METERS STANDARD & ENCODED 03/13/01 - 03/12/04	---	3/12/2004	
▶	CON-1 BASIC CHEMICAL SOLUTIONS - SUPPLY & DELIVER SODIUM BISULFATE 06/14/06 - 06/13/09	---	6/13/2009	
▶	CON-1 BENNER & CARPENTER - SURVEYING SERVICES SLOPE FAILURE REPAIR WESTERN CALABASAS RD 07/24/06-10/24/06	---	10/24/2006	
▶	CON-1 BOYLE ENGINEERING - ALIGNMENT, SITTING & CEQA STUDIES 1235-FT BACKBONE IMPS 09/23/08 - 09/23/09	---	9/23/2009	
▶	CON-1 BOYLE ENGINEERING - AS NEEDED ENGINEERING SERVICES 07/01/07 - 09/30/2008	---	9/30/2008	

The above records are submitted for destruction in accordance with procedures outlined in the Las Virgenes Municipal Water District Records Management Manual, revised 2008.

APPROVALS

DEPARTMENT HEAD: 

DATE: 10/9/17

GENERAL MANAGER: 

DATE: 10/12/17

REQUEST FOR AUTHORITY TO DESTROY OBSOLETE RECORDS
 == Records Eligible for Destruction in 2017 ==
 ONSITE

RRS: General Manager

RRS RECORD SERIES NAME (TOTAL RETENTION PERIOD - in years unless otherwise stated)

ITEM	Description of Record or File	From Date	To Date	Comments
7 CONTRACT FILES (CM+4)				
▶	CON-1 BOYLE ENGINEERING - AS NEEDED ENGINEERING SERVICES 07/01/08 - 06/30/09	---	6/30/2009	
▶	CON-1 BOYLE ENGINEERING - ENGINEERING SERVICES 07/01/02 - 06/30/03	---	6/30/2003	
▶	CON-1 BOYLE ENGINEERING - ENGINEERING SERVICES 07/01/03 - 07/15/04	---	7/15/2004	
▶	CON-1 BOYLE ENGINEERING - ENGINEERING SERVICES 07/01/05 - 11/03/06	---	11/3/2006	
▶	CON-1 BOYLE ENGINEERING - ENGINEERING SERVICES 07/01/06 - 05/31/08	---	5/31/2008	
▶	CON-1 BROWN AND CALDWELL - WATER & SEWER SERVICE RATES ANALYSIS STUDY 08/22/06 - 01/31/2007	---	12/31/2007	
▶	CON-1 BTC LABORATORIES - MATERIAL & SOIL TESTING, WELDING INSPECTION 05/23/06 - 06/30/07	---	6/30/2007	
▶	CON-1 BUSINESS MAILING CENTER - OUTSOURCING MAILING CUSTOMER BILLS 11/15/06 - 11/14/09	---	12/31/2009	
▶	CON-1 CALABASAS PARK CO. - CALABASAS RD. TRANSMISSION MAIN HOLD HARMLESS AGREEMENT 01/14/74 - 01/31/74	---	1/31/1974	
▶	CON-1 CALABASAS PARK CO. - RECLAIMED WATER TO GOLF COURSE 05/24/76 - 05/24/86	---	5/24/1986	
▶	CON-1 CALABASAS, CITY OF - VISTA POINT CORDILLERA TANK SITE ANTENNA LICENSE 06/01/94 - 06/01/98	---	6/1/1998	
▶	CON-1 CALIFORNIA EMERGENCY RESPONSE TECH (C.E.R.T.) - 01/07/99 - 03/15/01	---	3/15/2001	
▶	CON-1 CALIFORNIA FIRST LEASING - DELL COMPUTER EQUIPMENT 09/16/03 - 09/30/06	---	9/30/2006	
▶	CON-1 CALIFORNIA STATE PARKS - MALIBU CREEK RESTORATION PLAN 10/27/05 - 10/27/11	---	10/27/2011	
▶	CON-1 CALIFORNIA, STATE OF - DEPT. OF FISH & GAME - CORDILLERA PIPE REPLACEMENT 09/17/04 - 09/17/06	---	9/17/2006	

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The above records are submitted for destruction in accordance with procedures outlined in the Las Virgenes Municipal Water District Records Management Manual, revised 2008.

APPROVALS

DEPARTMENT HEAD: *[Signature]*

GENERAL MANAGER: *[Signature]*

DATE: 10/9/17

DATE: 10/19/17

[Handwritten initials]

REQUEST FOR AUTHORITY TO DESTROY OBSOLETE RECORDS

== Records Eligible for Destruction in 2017 ==
 ONSITE

RRS: General Manager

RRS RECORD SERIES NAME (TOTAL RETENTION PERIOD - in years unless otherwise stated)

ITEM	Description of Record or File	From Date	To Date	Comments
7 CONTRACT FILES (CM+4)				
▶	CON-1 CALIFORNIA, STATE OF - DEPT. OF FISH & GAME - STREAMBED ALTERATION 08/11/05 - 03/31/06	---	3/31/2006	
▶	CON-1 CAMP DRESSER & MCKEE - APPLICATIONS PROPOSITION 50 GRANT DECKER CANYON REW PROJECT 12/09/04-01/20/05	---	1/20/2005	
▶	CON-1 CAMP DRESSER & MCKEE - CONSULTING ENGINEERING F-1 SEWER SUPPORT REHAB 10/12/99 - 12/31/01	---	12/31/2001	
▶	CON-1 CAMP DRESSER & MCKEE - CONSULTING ENGINEERING F-2 F-3 SEWER REHABILITATION STUDY 09/28/98 - 01/31/99	---	12/31/1999	
▶	CON-1 CAMP DRESSER & MCKEE - CONSULTING ENGINEERING LA VENTA METERING STATION STUDY 10/28/98 - 12/31/98	---	12/31/1998	
▶	CON-1 CAMP DRESSER & MCKEE - CONSULTING ENGINEERING POTABLE WATER TRANSMISSION PIPELINE 06/26/01-12/31/02	---	12/31/2002	
▶	CON-1 CAMP DRESSER & MCKEE - CONSULTING ENGINEERING TAPIA HEADWORKS REHAB 06/13/00 - 06/30/01	---	6/30/2001	
▶	CON-1 CAMP DRESSER & MCKEE - CONSULTING ENGINEERING TAPIA HEADWORKS REHAB DESIGN 11/23/99 - 2/15/2000	---	2/15/2000	
▶	CON-1 CAMP DRESSER & MCKEE - CONSULTING ENGINEERING TAPIA WRF HEADWORKS REHAB 04/13/99 - 12/31/00	---	12/31/2000	
▶	CON-1 CAMP DRESSER & MCKEE - ENGINEERING & GEOTECHNICAL CALABASAS PARK ESTATES STUDY 05/02/07 - 02/29/08	---	2/29/2008	
▶	CON-1 CAPITAL ADVANCE LEASING, INC. - LEASED COMOPUTER EQUIPMENT 05/15/05 - 05/15/08	---	5/15/2008	
▶	CON-1 CAROLLO ENGINEERS, INC. - 2010 URBAN WATER MANAGEMENT PLAN 08/10/10 - 07/01/11	---	12/31/2011	
▶	CON-1 CAROLLO ENGINEERS, INC. - PROCESS AIR EVALUATIONS TAPIA WRF 02/07/11 - 06/30/11	---	6/30/2011	

The above records are submitted for destruction in accordance with procedures outlined in the Las Virgenes Municipal Water District Records Management Manual, revised 2008.

APPROVALS

DEPARTMENT HEAD: *[Signature]*

DATE: 10/9/17

GENERAL MANAGER: *[Signature]*

DATE: 10/19/17

REQUEST FOR AUTHORITY TO DESTROY OBSOLETE RECORDS

== Records Eligible for Destruction in 2017 ==
 ONSITE

RRS: General Manager

RRS ITEM	Description of Record or File	From Date	To Date	Comments
7 CONTRACT FILES (CM+4)				
▶	CON-1 CENTURY MAINTENANCE COMPANY - JANITORIAL SERVICE DISTRICT OFFICES & FACILITIES 06/15/09 - 06/14/12	---	12/31/2012	
▶	CON-1 CH2M HILL - SERVICES DURING REBIDDING WESTLAKE FILTRATION PLANT DISINFECTION 11/22/05 - 03/31/06	---	3/31/2006	
▶	CON-1 CH2M HILL - WESTLAKE FILTRATION PLANT FACILITY DISINFECTION UPGRADES 05/23/06 - 06/30/07	---	6/30/2007	
▶	CON-1 DATA SYSTEMS INTERNATIONAL - MASTER SERVICES AGREEMENT 06/09/00 - 11/30/06	---	11/30/2006	
▶	CON-1 DELTA DENTAL - DENTAL PLAN 08/01/02 - 01/31/11	---	1/31/2011	
▶	CON-1 DICALITE MINERALS CORP. - FURNISH & DELIVER DIATOMACEOUS EARTH 10/11/06 - 11/12/09	---	11/12/2009	
▶	CON-1 DIETERICH POST - EQUIPMENT SERVICE AGREEMENT 03/18/03 - 10/31/07	---	10/31/2007	
▶	CON-1 DIETERICH POST / WELLS FARGO FINANCIAL - EQUIPMENT LEASE AGREEMENT 06/20/07 - 06/20/12	---	6/20/2012	
▶	CON-1 DRAZA MRVICHIN - LABOR NEGOTIATOR 01/27/10 - 06/30/10	---	6/30/2010	
▶	CON-1 DUDEK AND ASSOCIATES - 24" RECYCLED WATER PIPELINE TAPIA TO MULHOLLAND HWY 08/14/07 - 09/30/10	---	9/30/2010	
▶	CON-1 DURHAM SCHOOL SERVICES - LICENSE AGREEMENT FOR USE OF BOARD ROOM 07/26/11 - 07/26/12	---	7/26/2012	
▶	CON-1 E.I.P., INC. - PREPARATION OVERVIEW SUMMARY TAPIA EFFLUENT ALTERNATIVES STUDY 10/05/05 - 03/01/06	---	3/1/2006	
▶	CON-1 EFFECTIVE INFORMATION RESOURCE CORP. (EIRC) - 07/13/07 - 07/31/07	---	7/31/2007	
▶	CON-1 EMERSON PROCESS MANAGEMENT - SCADA UPDATE RANCHO LAS VIRGENES 09/19/05 - 06/30/06	---	6/30/2006	
▶	CON-1 ENSR - CEQA SUPPORT WARNER TANKS ACCESS ROAD IN CALABASAS 08/28/07 - 10/29/07	---	12/31/2007	

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APPROVALS

DEPARTMENT HEAD: *[Signature]*

DATE: 10/19/17

GENERAL MANAGER: *[Signature]*

DATE: 10/19/17

REQUEST FOR AUTHORITY TO DESTROY OBSOLETE RECORDS

== Records Eligible for Destruction in 2017 ==
 ONSITE

RRS: General Manager

RRS RECORD SERIES NAME (TOTAL RETENTION PERIOD - in years unless otherwise stated)

ITEM	Description of Record or File	From Date	To Date	Comments
7 CONTRACT FILES (CM+4)				
▶	CON-1 ENTRIX, INC - DEVELOP STRATEGY CONTINUED DISCHARGE MALIBU CREEK FROM TAPIA 12/03/07 - 02/11/08	---	12/31/2008	
▶	CON-1 ENVICOM CORPORATION - CEQA DOCUMENTATION 1 MW SOLAR GENERATION PROJECT 02/04/13 - 04/15/12	---	4/15/2012	
▶	CON-1 ENVIRONMENTAL SYSTEMS RESEARCH INSTITUTE - GEOGRAPHIC INFO SYSTEM SOFTWARE ACQ 04/14/98 - 06/30/98	---	6/30/1998	
▶	CON-1 ENVIRONMENTAL SYSTEMS RESEARCH INSTITUTE - SMALL UTILITY LICENSE AGREEMENT 10/14/09 - 10/14/12	---	10/14/2012	
▶	CON-1 EPOS CORPORATION - E-PAYMENT TECHNOLOGY SERVICE PROVIDER AGREEMENT 03/23/04 - 09/18/11	---	9/18/2011	
▶	CON-1 ESA WATER - BIOLOGICAL RESOURCE ASSESSMENT 12/19/11 - 01/31/12	---	1/31/2012	
▶	CON-1 ESA WATER - ENVIRONMENTAL CONSTRAINTS ASSESSMENT APRIL ROAD RW RESERVOIR 01/13/09 - 05/31/09	---	5/31/2009	
▶	CON-1 ESA WATER - ENVIRONMENTAL CONSTRAINTS ASSESSMENT SITE 50 RECYCLED WATER RESERVOIR 05/05/11-07/31/11	---	7/31/2011	
▶	CON-1 ESA WATER - ENVIRONMENTAL CONSTRAINTS ASSESSMENT TANK SITE C ACCESS ROAD 01/25/12 - 03/31/12	---	3/31/2012	
▶	CON-1 FAMCON PIPE & SUPPLY - FURNISH & DELIVER CLA-VAL PARTS 04/13/99 - 04/12/01	---	4/12/2001	
▶	CON-1 FAMCON PIPE & SUPPLY - FURNISH & DELIVER CLA-VAL PARTS 04/22/05 - 04/21/08	---	4/21/2008	
▶	CON-1 FAMCON PIPE & SUPPLY - FURNISH & DELIVER CLA-VAL PARTS 04/23/02 - 04/23/05	---	4/23/2005	
▶	CON-1 FIRST FINANCIAL - COMPUTER LEASE 10/23/00 - 03/01/06	---	12/31/2006	
▶	CON-1 FIRST TRANSIT, INC. - THREE PARTY AGREEMENT USE OF CITY BUS 07/09/08 - 06/30/09	---	12/31/2009	

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APPROVALS

DEPARTMENT HEAD: *[Signature]*

GENERAL MANAGER: *[Signature]*

DATE: 10/19/17

DATE: 10/19/17

REQUEST FOR AUTHORITY TO DESTROY OBSOLETE RECORDS
 == Records Eligible for Destruction in 2017 ==
ONSITE

RRS: General Manager

RRS RECORD SERIES NAME (TOTAL RETENTION PERIOD - in years unless otherwise stated)

ITEM	Description of Record or File	From Date	To Date	Comments
7 CONTRACT FILES (CM+4)				
▶	CON-1 FOX LAWSON & ASSOCIATES - TOTAL COMPENSATION STUDY 07/13/10 - 12/31/10	---	12/31/2010	
▶	CON-1 FUGRO CONSULTANTS - CONTINUED MONITORING INCLINOMETERS LORENZO & CONSUELO COURT 07/18/12 - 12/31/12	---	12/31/2012	
▶	CON-1 FUGRO CONSULTANTS - GEOTECHNICAL CONDITIONS DAM SITE 50; 05/05/11 - 07/31/11	---	7/31/2011	
▶	CON-1 FUGRO WEST, INC. - CONST MATERIALS TESTING & OBSERVATION MULHOLLAND POTABLE WATERLINES 07/25/06-06/	---	6/30/2007	
▶	CON-1 FUGRO WEST, INC. - EARTHWORK TESTING U-2 - U-1 GRAVITY SEWER SYSTEM REHAB 09/15/06 - 01/31/07	---	1/31/2007	
▶	CON-1 FUGRO WEST, INC. - GEOTECH & GEOPHYSICAL EVAL & POTENTIAL EXCAVATION TANK SITE C 09/10/10 -11/10/10	---	11/10/2010	
▶	CON-1 FUGRO WEST, INC. - GEOTECH DESKTOP STUDY & PRELIM OPINION APRIL RD DAM SITE #1 12/04/08 - 01/09/09	---	1/9/2009	
▶	CON-1 FUGRO WEST, INC. - GEOTECHNICAL AND GEOPHYSICAL EVALUATIONS TANK SITE A 02/03/10 - 03/31/10	---	3/31/2010	
▶	CON-1 FUGRO WEST, INC. - GEOTECHNICAL AND GEOPHYSICAL EVALUATIONS TANK SITE A 02/03/10 - 04/30/10	---	4/30/2010	
▶	CON-1 FUGRO WEST, INC. - SOIL COMPACTION & MATERIAL TESTING SEWER BRIDGE SEISMIC IMPS 09/19/05 - 03/31/06	---	3/31/2006	
▶	CON-1 FUGRO WEST, INC. - SOIL COMPACTION TESTING FY 2006-07 POTABLE WATER SYSTEM REHAB 09/12/06 - 01/31/07	---	1/31/2007	
▶	CON-1 GEOLABS WESTLAKE VILLAGE - 1235-FT BACKBONE IMPS, AG HILLS PIPE, REYES ADOBE WTRLINE 5/24/11-6/30/12	---	6/30/2012	
▶	CON-1 GEOLABS WESTLAKE VILLAGE - 24" REW PIPELINE TAPIA TO MULHOLLAND HWY 10/28/2009 - 06/30/10	---	6/30/2010	

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APPROVALS

DEPARTMENT-HEAD: *[Signature]*

DATE: 10/9/17

GENERAL MANAGER: *[Signature]*

DATE: 10/17/17

REQUEST FOR AUTHORITY TO DESTROY OBSOLETE RECORDS
 == Records Eligible for Destruction in 2017 ==
 ONSITE

RRS: General Manager

RRS ITEM	RECORD SERIES NAME (TOTAL RETENTION PERIOD - in years unless otherwise stated)	Description of Record or File	From Date	To Date	Comments
7	CONTRACT FILES (CM+4)				
▶	CON-1 GEOLABS WESTLAKE VILLAGE - LONG VALLEY ROAD WATERLINE REPLACEMENT 05/14/12 - 06/30/12		---	6/30/2012	
▶	CON-1 GEOLABS WESTLAKE VILLAGE - SOIL COMPACT TESTING AGOURA ROAD PIPELINE RELOCATION 03/25/97 - 12/31/97		---	12/31/1997	
▶	CON-1 GEOLABS WESTLAKE VILLAGE - SOILS TESTING MILDAS DRIVE PIPELINE RELOCATION 06/24/06 - 02/03/07		---	2/3/2007	
▶	CON-1 GREER, P.H. RANCH - RECLAIMED WATER DISTRIBUTION AGREEMENT 01/26/81 - 01/26/84		---	1/26/1984	
▶	CON-1 HAMNER JEWELL & ASSOCIATES - EASEMENT ACQUISITION PET MEMORIAL PARK REW EXTENSION 02/07/02-04/30/02		---	4/30/2002	
▶	CON-1 HAMNER JEWELL & ASSOCIATES - PROPERTY ACQUISITION & RELATED SERVICES 01/26/11 - 07/31/11		---	7/31/2011	
▶	CON-1 HAMNER JEWELL & ASSOCIATES - RIGHT-OF-WAY SERVICES F-1 SEWER SUPPORT REHAB 07/13/00 - 09/01/00		---	9/1/2000	
▶	CON-1 HARBOR VIEW EVENT PLANNING AND CONFERENCE SERVICES 04/23/08 - 10/11/08		---	12/31/2008	
▶	CON-1 HARPER & ASSOCIATES ENGINEERING - CORROSION CONTROL ENGINEERING SERVICES 01/27/09 - 12/31/09		---	12/31/2009	
▶	CON-1 HARPER & ASSOCIATES ENGINEERING - CORROSION CONTROL ENGINEERING SERVICES 06/13/06 - 12/31/06		---	12/31/2006	
▶	CON-1 HARPER & ASSOCIATES ENGINEERING - INSPECT STEEL ROOF WESTLAKE FILTRATION PLANT - 04/22/08 - 06/30/08		---	6/30/2008	
▶	CON-1 HDR ENGINEERING - CATHODIC PROTECTION SYSTEM DESIGN CENTRATE TREATMENT TANKS 09/25/12 - 11/19/12		---	11/19/2012	
▶	CON-1 HDR ENGINEERING - ENGINEERING SERVICES 18-INCH REW PIPELINE CORROSION PROTECTION 05/15/12 - 08/01/12		---	8/1/2012	

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APPROVALS

DEPARTMENT HEAD: *[Signature]*

DATE: 10/9/17

GENERAL MANAGER: *[Signature]*

DATE: 10/19/17

[Signature]

Printed: September 25, 2017

REQUEST FOR AUTHORITY TO DESTROY OBSOLETE RECORDS

== Records Eligible for Destruction in 2017 ==
 ONSITE

RRS: General Manager

RRS ITEM	Description of Record or File	From Date	To Date	Comments
7 CONTRACT FILES (CM+4)				
▶	CON-1 HDR ENGINEERING - PUBLIC WORKSHOP 5-MILLION GALLON TANK 03/20/12 - 04/18/12	---	4/18/2012	
▶	CON-1 HOPKINS GROUNDWATER CONSULTANTS - HYDROGEOLOGICAL SERVICES PH 2 GROUNDWATER STUDY 03/06/06 -12/31/08	---	12/31/2008	
▶	CON-1 HOPKINS GROUNDWATER CONSULTANTS - WELL CONDITIONS REVIEW WESTLAKE WELLS 1 & 2 04/07/10 - 05/31/10	---	5/31/2010	
▶	CON-1 HUNTER, MAE RANCH - RECLAIMED WATER DISTRIBUTION AGREEMENT 05/10/76 - 11/10/79	---	11/10/1979	
▶	CON-1 ICTUS CONSULTING, LLC - RECORDS, INFORMATION & LIBRARY MANAGEMENT 09/24/08 - 06/30/09	---	6/30/2009	
▶	CON-1 IEDA - COMPENSATION & BENEFITS SURVEY 11/04/04 -12/31/07	---	12/31/2007	
▶	CON-1 IMPACT SCIENCES, INC. - ENVIRONMENTAL SERVICES TAPIA WFR DISINFECTION PROJECT 09/06/11 - 12/30/11	---	12/31/2011	
▶	CON-1 IRVINE RANCH - LVMWD - AQUACRAFT - SINGLE FAMILY WATER EFFICIENCY STUDY 10/11/05 - 12/31/07	---	12/31/2007	
▶	CON-1 ISENBERG/O'HAREN - CONSULTATION & STRATEGIC ADVICE AB 3030 04/11/08 - 09/30/08	---	9/30/2008	
▶	CON-1 JM PERRY LEARNING TECHNOLOGIES - 6-HALF DAY PRESENTATIONS 08/01/11 - 06/30/12	---	6/30/2012	
▶	CON-1 KAISER PERMANENTE - 08/06/02 - 08/31/08	---	8/31/2008	
▶	CON-1 KENNEDY/JENKS CONSULTANTS - 1235-FT BACKBONE IMP PROG AGOURA HILLS REYES ADOBE 05/24/11 - 09/30/12	---	9/30/2012	
▶	CON-1 KENNEDY/JENKS CONSULTANTS - CREEK DISCHARGE AVOIDANCE STUDY 07/28/98 - 12/31/99	---	12/31/1999	
▶	CON-1 KENNEDY/JENKS CONSULTANTS - DESIGN THIRD DIGESTER RANCHO LAS VIRGENES 11/08/11 - 09/30/12	---	9/30/2012	


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The above records are submitted for destruction in accordance with procedures outlined in the Las Virgenes Municipal Water District Records Management Manual, revised 2008.

APPROVALS

DEPARTMENT HEAD: 

DATE: 10/9/17

GENERAL MANAGER: 

DATE: 10/19/17

REQUEST FOR AUTHORITY TO DESTROY OBSOLETE RECORDS

== Records Eligible for Destruction in 2017 ==
 ONSITE

RRS: General Manager

RRS RECORD SERIES NAME (TOTAL RETENTION PERIOD - in years unless otherwise stated)

ITEM	Description of Record or File	From Date	To Date	Comments
7 CONTRACT FILES (CM+4)				
▶	CON-1 KENNEDY/JENKS CONSULTANTS - INTERIM CHIEF PLANT OPERATOR FOR TAPIA WRF & RANCHO LV 06/26/95-12/26/95	---	12/26/1995	
▶	CON-1 KENNEDY/JENKS CONSULTANTS - MULWOOD PRESSURE REGULATING STATION UPGRADES 04/16/2001 - 07/31/2001	---	7/31/2001	
▶	CON-1 KENNEDY/JENKS CONSULTANTS - RECYCLED WATER USE RESIDENTIAL PROPERTIES 04/13/2004 - 07/30/2004	---	7/30/2004	
▶	CON-1 KENNEDY/JENKS CONSULTANTS - TAPIA EFFLUENT ALTERNATIVES ("TEA") STUDY 01/03/05 - 09/30/2005	---	9/30/2005	
▶	CON-1 KENNEDY/JENKS CONSULTANTS - U2-U1 GRAVITY SEWER REHABILITATION 05/11/2004 - 08/31/2004	---	8/31/2004	
▶	CON-1 LEE & RO INC. - DESIGN & CONSTRUCTION MGMT SERVICES RANCHO LV CENTRATE LINE 02/24/09 - 10/05/09	---	12/31/2009	
▶	CON-1 LIEBERT CASSIDY & FRIERSON - AGREEMENT FOR SPECIAL SERVICES 07/01/1998 - 06/30/1999	---	6/30/1999	
▶	CON-1 LIEBERT CASSIDY & FRIERSON - AGREEMENT FOR SPECIAL SERVICES 09/01/1986 - 08/31/1997	---	8/31/1997	
▶	CON-1 LIEBERT CASSIDY & FRIERSON - AGREEMENT FOR SPECIAL SERVICES 09/01/1987 - 08/31/1988	---	8/31/1988	
▶	CON-1 LIEBERT CASSIDY & FRIERSON - AGREEMENT FOR SPECIAL SERVICES 09/01/1997 - 08/31/1998	---	8/31/1998	
▶	CON-1 LIEBERT CASSIDY & FRIERSON - AGREEMENT FOR SPECIAL SERVICES 09/01/1999 - 08/31/2000	---	8/31/2000	
▶	CON-1 LOCOMOTIVE DESIGN - CREATIVE SERVICES DISTRICT'S 50TH ANNIVERSARY 04/23/08 - 12/31/08	---	12/31/2008	
▶	CON-1 LOS ANGELES CHEMICAL - SUPPLY & DELIVER ANTI FOAM CHEMICALS 04/17/03 - 04/16/06	---	4/16/2006	

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The above records are submitted for destruction in accordance with procedures outlined in the Las Virgenes Municipal Water District Records Management Manual, revised 2008.

APPROVALS

DEPARTMENT HEAD: *[Signature]*

DATE: 10/9/17

GENERAL MANAGER: *[Signature]*

DATE: 10/19/17

REQUEST FOR AUTHORITY TO DESTROY OBSOLETE RECORDS

== Records Eligible for Destruction in 2017 ==
ONSITE

RRS: General Manager

RRS RECORD SERIES NAME (TOTAL RETENTION PERIOD - in years unless otherwise stated)

ITEM	Description of Record or File	From Date	To Date	Comments
7 CONTRACT FILES (CM+4)				
▶	CON-1 LOS ANGELES, COUNTY OF - SANITATION DISTRICT #2 - PEEP PARTICIPATION 02/01/90 - 07/01/93	---	7/1/1993	
▶	CON-1 MARK IV CONSULTING, INC. - CALTRANS DESIGN COORDINATION & PERMIT PROCESSING 10/22/09 - 04/30/10	---	12/31/2010	
▶	CON-1 MEASUREMENT CONTROL SYSTEMS, INC. - FURNISH & DELIVER WATER METERS STD & ENCODED 06/12/07 - 06/12/08	---	6/12/2008	
▶	CON-1 METROPOLITAN DEVELOPMENT CORP. - STORE LEASE 06/10/67 - 03/01/68	---	3/1/1968	
▶	CON-1 MILES CHEMICAL - 2006 - SUPPLY & DELIVER FERRIC CHLORIDE 09/13/07 - 09/12/09	---	12/31/2009	
▶	CON-1 MILLGEE INVESTMENT COMPANY - OFFICE LEASE BLDG #8 05/13/97 - 12/31/12	---	12/31/2012	
▶	CON-1 MITEL NETWORKS - ANNUAL MAINTENANCE & MISCELLANEOUS 09/27/05 - 06/30/07	---	6/30/2007	
▶	CON-1 MITEL TELEPHONE SYSTEMS 07/30/93 - 09/30/01	---	9/30/2001	
▶	CON-1 MSO TECHNOLOGIES - ENGINEERING SERVICES 07/01/02 - 12/31/03	---	12/31/2003	
▶	CON-1 MSO TECHNOLOGIES - ENGINEERING SERVICES 07/01/03 - 06/30/04	---	6/30/2004	
▶	CON-1 MSO TECHNOLOGIES - ENGINEERING SERVICES 07/01/04 - 06/30/05	---	6/30/2005	
▶	CON-1 MSO TECHNOLOGIES - ENGINEERING SERVICES 07/01/05 - 09/30/07	---	9/30/2007	
▶	CON-1 MSO TECHNOLOGIES - ENGINEERING SERVICES 07/01/06 - 12/31/07	---	12/31/2007	
▶	CON-1 MSO TECHNOLOGIES - ENGINEERING SERVICES 07/01/07 - 07/31/08	---	7/31/2008	
▶	CON-1 MSO TECHNOLOGIES - ENGINEERING SERVICES 07/01/08 - 06/30/09	---	6/30/2009	
▶	CON-1 MSO TECHNOLOGIES - ENGINEERING SERVICES 07/01/09 - 06/30/11	---	6/30/2011	
▶	CON-1 MSO TECHNOLOGIES - ENGINEERING SERVICES 07/01/10 - 06/30/11	---	6/30/2011	
▶	CON-1 MSO TECHNOLOGIES - ENGINEERING SERVICES 07/01/12 - 06/30/13	---	6/30/2012	
▶	CON-1 MSO TECHNOLOGIES - ENGINEERING SERVICES 08/01/11 - 06/30/12	---	6/30/2012	
▶	CON-1 MSO TECHNOLOGIES - ENGINEERING SERVICES 11/27/01 - 06/30/02	---	6/30/2002	

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APPROVALS

DEPARTMENT HEAD: *[Signature]*

GENERAL MANAGER: *[Signature]*

DATE: 10/19/17

DATE: 10/19/17

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REQUEST FOR AUTHORITY TO DESTROY OBSOLETE RECORDS
 == Records Eligible for Destruction in 2017 ==
 ONSITE

RRS: General Manager

RRS ITEM	Description of Record or File	From Date	To Date	Comments
7	CONTRACT FILES (CM+4)			
▶	CON-1 MSO TECHNOLOGIES - LV-2 PUMP STATION MODIFICATIONS 05/05/09 - 07/10/2009	---	7/10/2009	
▶	CON-1 MSO TECHNOLOGIES - SCADA NETWORK UPGRADE PRELIMINARY DESIGN REPORT 07/01/11 - 11/15/11	---	11/15/2011	
▶	CON-1 MUNI TEMPS (GOVERNMENT STAFFING SERVICES INC) 02/10/11 - 02/10/12	---	2/10/2012	
▶	CON-1 MWD - LOCAL RESOURCES PROGRAM WESTLAKE WELLS TAPIA WRF INTERTIE 04/26/99 - 06/30/02	---	6/30/2002	
▶	CON-1 MWD - LVMWD - DECKER CANYON RECYCLED WATER FACILITIES 11/22/05 - 02/24/11	---	2/24/2011	
▶	CON-1 MWD - LVMWD - HIGH EFFICIENCY CLOTHES WASHER PROGRAM AGREEMENT #43375 01/02/02 - 06/30/03	---	6/30/2003	
▶	CON-1 MWD - LVMWD - HIGH EFFICIENCY CLOTHES WASHER PROGRAM AGREEMENT #52987 11/20/02 - 12/31/03	---	12/31/2003	
▶	CON-1 MWD - OAK PARK/NORTH RANCH RECLAIMED WATER DISTRIBUTION SYSTEM 09/25/91 - 09/01/93	---	9/1/1993	
▶	CON-1 MWD - RESIDENTIAL CONSERVATION PROGRAMS AGREEMENT NO. 52999 07/01/03 - 08/15/06	---	8/15/2006	
▶	CON-1 MWD - SEASONAL STORAGE SERVICE AGREEMENT NO. A04933 10/01/97 - 05/01/03	---	5/1/2003	
▶	CON-1 MWD - ULTRA-LOW-FLUSH TOILET PROGRAM - NO. 43393 07/01/02 - 08/15/03	---	8/15/2003	
▶	CON-1 MWH - ALTERNATIVE DISINFECTION STUDY 12/07/10 - 03/01/11	---	3/1/2011	
▶	CON-1 MWH - CONCEPT LEVEL EVALUATION 1TN & 0.1P DISCHARGE TO MALIBU CREEK 01/04/05 - 02/15/05	---	2/15/2005	
▶	CON-1 MWH - DESIGN TAPIA WRF AMMONIA FEED SYSTEM & CHEMICAL FACILITIES 09/06/11 - 01/15/12	---	1/15/2012	

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APPROVALS

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DATE: 10/9/17

GENERAL MANAGER: *[Signature]*

DATE: 10/19/17

REQUEST FOR AUTHORITY TO DESTROY OBSOLETE RECORDS

== Records Eligible for Destruction in 2017 ==
 ONSITE

RRS: General Manager


RRS ITEM	Description of Record or File	From Date	To Date	Comments
7 CONTRACT FILES (CM+4)				
▶	CON-1 MWH - UPDATE TAPIA WRF NUTRIENT REDUCTION MASTER PLAN 03/06/06 - 07/28/06	---	7/28/2006	
▶	CON-1 MWH AMERICAS - CENTRATE EQUALIZATION PRELIMINARY DESIGN REPORT 01/06/04 - 03/12/04	---	3/12/2004	
▶	CON-1 MWH AMERICAS - GENERATOR SYNCHRONIZATION STUDY TAPIA WRF 12/02/03 - 01/31/04	---	1/31/2004	
▶	CON-1 NATIONAL CINEMEDIA, LLC - IN-THEATRE ADVERTISING 08/01/08 - 01/29/09	---	12/31/2009	
▶	CON-1 NATIONAL THEATRE FOR CHILDREN (NTC) - LIVE THEATRE COMMUNICATION PROGRAM 04/13/10 - 06/30/11	---	6/30/2011	
▶	CON-1 NATIONAL THEATRE FOR CHILDREN (NTC) - LIVE THEATRE COMMUNICATION PROGRAM 05/05/08 - 06/30/09	---	6/30/2009	
▶	CON-1 NATIONAL THEATRE FOR CHILDREN (NTC) - LIVE THEATRE COMMUNICATION PROGRAM 06/10/09 - 06/30/10	---	6/30/2010	
▶	CON-1 NATIONAL THEATRE FOR CHILDREN (NTC) - LIVE THEATRE COMMUNICATION PROGRAM 07/28/05 - 06/30/06	---	6/30/2006	
▶	CON-1 NATIONAL THEATRE FOR CHILDREN (NTC) - LIVE THEATRE COMMUNICATION PROGRAM 08/04/04 - 06/30/05	---	6/30/2005	
▶	CON-1 NATIONAL THEATRE FOR CHILDREN (NTC) - LIVE THEATRE COMMUNICATION PROGRAM 08/12/03 - 06/30/04	---	6/30/2004	
▶	CON-1 NATIONAL THEATRE FOR CHILDREN (NTC) - LIVE THEATRE COMMUNICATION PROGRAM 09/14/02 - 06/30/03	---	6/30/2003	
▶	CON-1 NATIONAL THEATRE FOR CHILDREN (NTC) - LIVE THEATRE COMMUNICATION PROGRAM 09/24/01 - 06/30/02	---	6/30/2002	
▶	CON-1 NEPTUNE TECHNOLOGY GROUP, INC. - FURNISH & DELIVER WATER METERS 04/23/03 - 04/22/05	---	4/22/2005	
▶	CON-1 NOBEL SYSTEMS - DATA CONVERSION & RELATED SERVICES 08/28/01 - 03/15/02	---	3/15/2002	

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APPROVALS

DEPARTMENT HEAD:  DATE: 10/19/17

GENERAL MANAGER:  DATE: 10/19/17

REQUEST FOR AUTHORITY TO DESTROY OBSOLETE RECORDS

== Records Eligible for Destruction in 2017 ==
ONSITE

RRS: General Manager

RRS ITEM	RECORD SERIES NAME (TOTAL RETENTION PERIOD - in years unless otherwise stated)	Description of Record or File	From Date	To Date	Comments
7	CONTRACT FILES (CM+4)				
▶	CON-1 ONSITE TECHNOLOGIES, INC. - REPLACEMENT FUEL CELL SYSTEM 08/14/06 - 03/31/08		---	3/31/2008	
▶	CON-1 OWL CLAN CONSULTANTS - NATIVE AMERICAN MONITORING 24" REW PIPELINE 10/28/09 - 07/31/10		---	7/31/2010	
▶	CON-1 PADRE ASSOCIATES - ASSIST IN COMPLIANCE COASTAL PERMIT MILDAS DRIVE PIPELINE 05/18/06 - 12/31/11		---	12/31/2011	
▶	CON-1 PADRE ASSOCIATES - BIOLOGICAL STUDY FOR MILDAS DRIVE PIPELINE PROJECT 05/09/05 - 12/31/05		---	12/31/2005	
▶	CON-1 PADRE ASSOCIATES - BIOLOGICAL SURVEY & CONST MONITORING SEWER BRIDGE SEISMIC 09/19/05 - 06/30/06		---	6/30/2006	
▶	CON-1 PARSONS CORPORATION - ASSESS OUTREACH & COMMUNICATIONS PROGRAM 06/08/12 - 09/30/12		---	9/30/2012	
▶	CON-1 PATTEN ENERGY - FURNISH & DELIVER PETROLEUM PRODUCTS 02/15/04 - 10/11/07		---	12/31/2007	
▶	CON-1 PATTON BOGGS - FEDERAL & REGULATORY ADVOCACY 02/01/08 - 06/30/10		---	6/30/2010	
▶	CON-1 PATTON BOGGS - LEGISLATIVE & REGULATORY ADVOCACY 07/01/06 - 12/31/07		---	12/31/2007	
▶	CON-1 PBS&J - STRATEGIC WORKFORCE DEVELOPMENT CONSULTING SERVICES 08/28/07 - 12/31/08		---	12/31/2008	
▶	CON-1 PENELOPE GRENOBLE - EDUCATIONAL CONCEPTS 07/01/07 - 06/30/08		---	6/30/2008	
▶	CON-1 PENELOPE GRENOBLE O'MALLEY - EDUCATIONAL CONCEPTS MALIBU CREEK 07/01/06 - 06/30/07		---	6/30/2007	
▶	CON-1 PENELOPE GRENOBLE O'MALLEY - EDUCATIONAL CONCEPTS MALIBU CREEK WATERSHED 11/01/05 - 06/30/06		---	6/30/2006	
▶	CON-1 PENELOPE GRENOBLE O'MALLEY - EDUCATIONAL CONCEPTS TAPIA'S ROLE 06/10/05 - 12/31/05		---	12/31/2005	

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The above records are submitted for destruction in accordance with procedures outlined in the Las Virgenes Municipal Water District Records Management Manual, revised 2008.

APPROVALS

DEPARTMENT HEAD: *Joseph S. [Signature]*

DATE: 10/9/17

GENERAL MANAGER:

Daniel W. [Signature]

DATE: 10/13/17

REQUEST FOR AUTHORITY TO DESTROY OBSOLETE RECORDS

== Records Eligible for Destruction in 2017 ==
ONSITE

RRS: General Manager

RRS ITEM	RECORD SERIES NAME (TOTAL RETENTION PERIOD - in years unless otherwise stated)	Description of Record or File	From Date	To Date	Comments
7 CONTRACT FILES (CM+4)					
▶	CON-1 PENELOPE GRENOBLE, INC. - EDUCATIONAL CONCEPTS ANNUAL REPORT/POPULAR BUDGET 09/24/08 - 06/30/09		---	6/30/2009	
▶	CON-1 PENFIELD & SMITH - ENGINEERING SERVICES LORENZO-CONSUELO LANDSLIDE REPAIR 01/13/09 - 02/14/09		---	12/31/2009	
▶	CON-1 PERS - MEDICAL 01/01/01 - 06/30/01 (discontinued)		---	6/30/2001	
▶	CON-1 PHOENIX CIVIL ENGINEERING - DESIGN MALIBU BOWL PIPELINE REPLACEMENT 04/09/12 - 12/31/12		---	12/31/2012	
▶	CON-1 PHOENIX CIVIL ENGINEERING - LONG VALLEY PIPELINE REPLACEMENT 12/13/11 - 06/30/12		---	6/30/2012	
▶	CON-1 PHOENIX CIVIL ENGINEERING - TECH MEMO TAPIA INFLUENT PIPELINE REHAB 12/14/10 - 09/30/12		---	9/30/2012	
▶	CON-1 PIERCE COLLEGE - BUSINESS WRITING TRAINING 03/01/06 - 12/31/06		---	12/31/2006	
▶	CON-1 PIERCE COLLEGE - BUSINESS WRITING TRAINING 08/22/05 - 12/31/06		---	12/31/2006	
▶	CON-1 PIONEER AMERICAS - SUPPLY & DELIVER SODIUM HYPOCHLORITE 05/20/03 - 05/22/05		---	6/30/2005	
▶	CON-1 PIONEER AMERICAS - SUPPLY & DELIVER SODIUM HYPOCHLORITE 08/08/06 - 08/08/07		---	8/8/2007	
▶	CON-1 PITNEY BOWES INC - MAINTENANCE AGREEMENT 09/01/00 - 07/31/09		---	7/31/2009	
▶	CON-1 PROFIT CONCEPTS - UPGRADE TO ORACLE JD EDWARDS ENTERPRISE ONE 01/06/03 - 07/31/10		---	7/31/2010	
▶	CON-1 PSOMAS - PLANNING SERVICES & PREPARATION 2005 URBAN WATER MGMT PLAN 02/22/05 - 01/15/06		---	1/15/2006	
▶	CON-1 PYJV RECLAIMED WATER AGREEMENT 08/23/00 - 12/01/05		---	12/1/2005	
▶	CON-1 RAFTELIS FINANCIAL CONSULTANTS, INC. - RATE STUDY & FINANCIAL ANALYSIS 07/20/11 - 02/29/12		---	2/29/2012	

The above records are submitted for destruction in accordance with procedures outlined in the Las Virgenes Municipal Water District Records Management Manual, revised 2008.

APPROVALS

DEPARTMENT HEAD: *Joseph Dugman* DATE: *10/9/17* GENERAL MANAGER: *David W. Johnson* DATE: *10/19/17*

COB

REQUEST FOR AUTHORITY TO DESTROY OBSOLETE RECORDS

== Records Eligible for Destruction in 2017 ==
ONSITE

RRS: General Manager

RRS ITEM	Description of Record or File	From Date	To Date	Comments
7	CONTRACT FILES (CM+4)			
▶	CON-1 REGENTS OF THE UNIVERSITY OF CALIFORNIA DAVIS HEALTH SYSTEM (UCDHS) 11/28/11 - 06/30/13	---	6/30/2013	
▶	CON-1 RIGGS & RIGGS, INC. - APPRAISAL SERVICES 09/19/12 - 10/15/12	---	10/15/2012	
▶	CON-1 RINCON CONSULTANTS - PARCEL MAP PROCESSING SERVICES 09/20/12 - 12/30/12	---	12/30/2012	
▶	CON-1 RINCON CONSULTANTS - TREE PROTECTION MONITORING 1235-FT BACKBONE PROJECT 01/20/12 - 03/03/12	---	3/3/2012	
▶	CON-1 RMC WATER & ENVIRONMENT - EVALUATE & DESIGN SEWER PLUG & MANHOLE PROJECT 10/28/08 - 01/12/09	---	1/12/2009	
▶	CON-1 RMC WATER & ENVIRONMENT - GRANT APPLICATION SVCS RW STORAGE RESERVOIR 03/23/10 - 03/31/11	---	3/31/2011	
▶	CON-1 SALVATION ARMY - CAMP MT. CRAGS/GILMORE FACILITIES AND PROGRAM CONTRACT 02/12/03 - 02/12/03	---	2/12/2003	
▶	CON-1 SALVATION ARMY - TAPIA WRF LEASE OF RECREATION LAND 04/23/02 - 04/22/07	---	4/22/2007	
▶	CON-1 SALVATION ARMY - TAPIA WRF LEASE OF RECREATION LAND 05/07/07 - 04/08/09	---	4/8/2009	
▶	CON-1 SANTA BARBARA COUNTY WATER AGENCY - WHEELING STATE PROJECT WATER 12/31/90 - 12/31/92	---	12/31/1992	
▶	CON-1 SANTA MONICA MOUNTAINS TRAILS COUNCIL - SEEDLING TREES - ZUMA RIDGE PARK 02/12/73 - 02/12/74	---	2/12/1974	
▶	CON-1 SIMON WONG ENGINEERING - STRUCTURAL ENGINEERING SERVICES 07/26/05 - 09/15/05	---	9/30/2005	
▶	CON-1 SIMON WONG ENGINEERING - STRUCTURAL ENGINEERING SERVICES 09/19/05 - 03/31/06	---	3/31/2006	
▶	CON-1 SIMON WONG ENGINEERING - STRUCTURAL ENGINEERING SERVICES 11/13/01 - 06/30/03	---	6/30/2003	

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The above records are submitted for destruction in accordance with procedures outlined in the Las Virgenes Municipal Water District Records Management Manual, revised 2008.

APPROVALS

DEPARTMENT HEAD:

DATE: 10/9/17

GENERAL MANAGER:

DATE: 10/19/17

REQUEST FOR AUTHORITY TO DESTROY OBSOLETE RECORDS

== Records Eligible for Destruction in 2017 ==
ONSITE

RRS: General Manager

RRS RECORD SERIES NAME (TOTAL RETENTION PERIOD - in years unless otherwise stated)

ITEM	Description of Record or File	From Date	To Date	Comments
7 CONTRACT FILES (CM+4)				
▶	CON-1 SIMON WONG ENGINEERING - STRUCTURAL ENGINEERING SERVICES 11/28/00 - 03/30/01	---	3/31/2001	
▶	CON-1 SOMACH, SIMMONS & DUNN - NPDES PERMIT RENEWAL 07/27/04 - 12/31/05	---	12/31/2005	
▶	CON-1 STV INC. - REYES ADOBE BRIDGE DRAWINGS AND DESIGN FOR WATERLINE 10/22/09 - 06/30/10	---	12/31/2010	
▶	CON-1 SWEETWATER TECHNOLOGIES - SUPPLY & DELIVER ALUMINUM SULFATE 07/12/06 - 07/11/09	---	12/31/2009	
▶	CON-1 SYNAGRO WEST, LLC - BIOSOLIDS MANAGEMENT SERVICE 07/06/09 - 09/07/09	---	9/7/2009	
▶	CON-1 TARGET SAFETY - ONLINE TRAINING 10/01/06 - 09/30/10	---	9/30/2010	
▶	CON-1 TECTONICS - ARCHITECTURAL PLANNING WESTLAKE FILTRATION PLANT 11/25/03 - 03/31/04	---	3/31/2004	
▶	CON-1 TECTONICS - ARCHITECTURAL SERVICES SECURITY IMPROVEMENTS HQ LOBBY 10/31/05 - 01/31/06	---	1/31/2006	
▶	CON-1 TECTONICS - ARCHITECTURAL DESIGN SERVICES REROOFING WESTLAKE FILTRATION PLANT 02/11/10 - 04/09/10	---	4/30/2010	
▶	CON-1 TECTONICS - DESIGN REPAIRS & MODIFICATION COMPOST REACTOR BLDG CEILING RANCHO LV 09/13/05 - 12/16/05	---	12/31/2005	
▶	CON-1 TECTONICS - DESIGN REPAIRS & MODIFICATIONS COMPOST REACTOR BLDG RANCHO LV 03/28 05 - 06/01/05	---	6/30/2005	
▶	CON-1 TECTONICS - DESIGN SERVICES COMPOST REACTOR BLDG CEILING REPAIR RANCHO LV 08/12/09 - 01/01/10	---	1/31/2010	
▶	CON-1 TECTONICS - ENGINEERING SERVICES 07/26/05 - 09/15/05	---	9/30/2005	
▶	CON-1 TOPANGA ANTHROPOLOGICAL CONSULTANTS - MONITOR CONST 24' REW PIPE TAPIA- MULHOLLAND 10/28/09-07/31/10	---	12/31/2010	
▶	CON-1 U.S. NATIONAL PARK SERVICE - SANTA MONICA MOUNTAINS NAT'L REC. AREA 08/24/84 - 06/30/86	---	6/30/1986	

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The above records are submitted for destruction in accordance with procedures outlined in the Las Virgenes Municipal Water District Records Management Manual, revised 2008.

APPROVALS

DEPARTMENT HEAD: *[Signature]* DATE: 10/9/17

GENERAL MANAGER: *[Signature]*

DATE: 10/9/17

COB

REQUEST FOR AUTHORITY TO DESTROY OBSOLETE RECORDS

== Records Eligible for Destruction in 2017 ==
 ONSITE

RRS: General Manager

RRS ITEM	Description of Record or File	From Date	To Date	Comments
7	CONTRACT FILES (CM+4)			
▶	CON-1 UNICYN (HP PLOTTER) - 24-MONTH LEASE 08/12/02 - 08/12/04	---	8/12/2004	
▶	CON-1 UNITED SPECIALITES - SUPPLY & DELIVER ANTI FOAM CHEMICALS 04/17/03 - 04/16/06	---	4/16/2006	
▶	CON-1 UNITED STATES DEPT OF THE INTERIOR - BUREAU OF RECLAMATION (AGR R09AP35269, IRRIG) 09/14/09-12/31/12	---	12/31/2012	
▶	CON-1 UNITED STATES DEPT OF THE INTERIOR - MALIBU GOLF COURSE RECYCLED WATER MAIN EXT 09/17/01-06/30/02	---	6/30/2002	
▶	CON-1 UNUM - LIFE INSURANCE, AD&D, LTD, STD PLANS 1997 - 2006	---	12/31/2006	
▶	CON-1 US LEGAL SUPPORT, INC. 07/11/96 - 08/03/10	---	8/3/2010	
▶	CON-1 VALLEY COURIERS, INC. - 01/11/00 - 10/08/07	---	12/31/2007	
▶	CON-1 VENTURA PRINTING - MAILING CUSTOMER BILLS 11/15/09 - 11/14/10	---	12/31/2010	
▶	CON-1 VILLA ESPERANZA SERVICES - CALABASAS SLOPE MAINTENANCE 04/26/06 - 03/31/08	---	3/31/2008	
▶	CON-1 VILLA ESPERANZA SERVICES - LANDSCAPE SERVICES 02/14/05 - 06/30/05	---	6/30/2005	
▶	CON-1 VILLA ESPERANZA SERVICES - LANDSCAPE SERVICES 11/01/05 - 12/30/08	---	12/30/2008	
▶	CON-1 VISION SERVICE PLAN - VSP 01/01/06 - 12/31/12	---	12/31/2012	
▶	CON-1 VISIONSCAPE IMAGERY, INC. - BACKBONE SYSTEM MODELING/IMAGING 09/01/11 - 09/15/11	---	9/15/2011	
▶	CON-1 W.A. LITTEN - SPRAYFIELD PROGRAM SERVICES 02/24/04 - 02/02/09	---	2/2/2009	
▶	CON-1 W.A. LITTEN LAND PREPARATION - SPRAYFIELD OPERATIONS & MAINTENANCE SERVICES 02/10/09 - 02/10/10	---	2/10/2010	
▶	CON-1 W.A. LITTEN LAND PREPARATION - SPRAYFIELD OPERATIONS & MAINTENANCE SERVICES 02/10/10 - 02/10/11	---	2/10/2011	
▶	CON-1 W.A. LITTEN LAND PREPARATION - SPRAYFIELD OPERATIONS & MAINTENANCE SERVICES 03/07/11 - 03/17/12	---	3/17/2012	

The above records are submitted for destruction in accordance with procedures outlined in the Las Virgenes Municipal Water District Records Management Manual, revised 2008.

APPROVALS

-DEPARTMENT HEAD: *[Signature]* DATE: 10/9/17

GENERAL MANAGER: *[Signature]* DATE: 10/19/17

Printed: September 25, 2017

REQUEST FOR AUTHORITY TO DESTROY OBSOLETE RECORDS

== Records Eligible for Destruction in 2017 ==
ONSITE

RRS: General Manager

RRS ITEM	RECORD SERIES NAME (TOTAL RETENTION PERIOD - in years unless otherwise stated)	Description of Record or File	From Date	To Date	Comments
7 CONTRACT FILES (CM+4)					
▶	CON-1 WATER SYSTEMS OPTIMIZATION, INC. - STANDARD AWWA WATER AUDIT & COMPONENT ANALYSIS 10/03/08-09/02/09		---	12/31/2009	
▶	CON-1 WEST BASIN MWD AND LAS VIRGENES MWD REIMBURSEMENT AGR WATER CONSERVATION PROGRAMS 05/01/10-05/17/12		---	5/17/2012	
▶	CON-1 WHITE NELSON DIEHL EVANS LLP (FORMERLY DIEHL, EVANS & COMPANY) - AUDIT SERVICES 03/22/07 - 12/31/10		---	12/31/2010	
▶	CON-1 WHITE, VERNAL G. & JOANNE - PARCEL 6, ASSESSOR'S BOOK 4456 LEASE & AGREEMENT 03/26/79 - 03/25/82		---	3/25/1982	
▶	CON-1 WHITE, VERNAL G. & JOANNE - RECLAIMED WATER PERCOLATION PROGRAM 07/01/76 - 11/15/76		---	11/15/1976	
▶	CON-1 WM SURVEYS, INC. - GPS SURVEY SEWER MANHOLES 09/25/07 - 12/28/07		---	12/31/2007	
▶	CON-1 XEROX - LEASE AGREEMENT COPIER 04/05/06 - 04/05/11		---	4/5/2011	
▶	CON-1 XEROX - LEASE AGREEMENT COPIERS 06/11/02 - 06/11/07		---	6/11/2007	
▶	CON-1 XEROX - LEASE AGREEMENT COPIERS XEROX 4590 HEADQUARTERS 06/11/07 - 06/11/12		---	6/11/2012	
▶	CON-1 XEROX - LEASE AGREEMENTS COPIERS AT TAPIA, RANCHO, WESTLAKE 02/04/04 - 02/05/09		---	2/5/2009	
▶	CON-1 XEROX - LEASE AGREEMENTS COPIERS WESTLAKE, RANCHO 11/01/06 - 11/01/11		---	11/1/2011	
▶	CON-1 XEROX - MAINTENANCE AGREEMENT COPIER AT TAPIA 04/07/02 - 04/07/03		---	4/7/2003	
▶	CON-1 XEROX - PURCHASE AGREEMENT XEROX DC440AS 09/15/07 - 09/15/2008		---	9/15/2008	

The above records are submitted for destruction in accordance with procedures outlined in the Las Virgenes Municipal Water District Records Management Manual, revised 2008.

APPROVALS

DEPARTMENT HEAD: *Lois Lyman*

DATE: 9/17

GENERAL MANAGER: *David W. Johnson*

DATE: 10/19/17

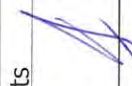
REQUEST FOR AUTHORITY TO DESTROY OBSOLETE RECORDS
== Boxes Eligible for Destruction in 2017 ==
OFFSITE

RRS: General Manager

RRS ITEM	RECORD SERIES NAME (TOTAL RETENTION PERIOD - in years unless otherwise stated)	Box Description	From Date	To Date	Date Eligible	Comments
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- 1 AGENDA PACKETS (10)
 - ▶ AGENDA PACKETS 2006

1/10/2006	12/26/2006	12/31/2016	
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Number of Offsite Boxes Eligible for Destruction: 1

13 The above records are submitted for destruction in accordance with procedures outlined in the Las Virgenes Municipal Water District Records Management Manual, revised 2008.

APPROVALS

DEPARTMENT HEAD:  DATE: 10/19/17

COB

GENERAL MANAGER:  DATE: 10/19/17

REQUEST FOR AUTHORITY TO DESTROY OBSOLETE RECORDS

== Records Eligible for Destruction in 2017 ==

ONSITE

RRS: Facilities and Operations (Planning and Engineering)

RRS ITEM	RECORD SERIES NAME (TOTAL RETENTION PERIOD - in years unless otherwise stated)	Description of Record or File	From Date	To Date	Comments
197 CHRONOLOGICAL CORRESPONDENCE FILES (2)					
▶	ENGINEERING CHRONOLOGICAL CORRESPONDENCE* (*see E-2017-01 box inventory report for details)		9/1/1987	2/28/2012	
▶	ENGINEERING CHRONOLOGICAL CORRESPONDENCE* (*see E-2017-02 box inventory report for details)		1/1/1989	12/31/2010	
▶	ENGINEERING CHRONOLOGICAL CORRESPONDENCE* (*see E-2017-03 box inventory report for details)		1/1/1995	12/31/2012	
▶	ENGINEERING CHRONOLOGICAL CORRESPONDENCE* (*see E-2017-04 box inventory report for details)		1/1/1993	12/31/2005	
▶	ENGINEERING CHRONOLOGICAL CORRESPONDENCE* (*see E-2017-05 box inventory report for details)		1/1/2001	12/31/2008	
▶	ENGINEERING CHRONOLOGICAL CORRESPONDENCE* (*see E-2017-06 box inventory report for details)		1/1/2000	12/31/2009	
▶	ENGINEERING CHRONOLOGICAL CORRESPONDENCE* (*see E-2017-07 box inventory report for details)		1/1/1972	12/31/2011	
202 LIMITED SERVICE AGREEMENT FILES (2AR)					
▶	ENG-6 2700 HUME ROAD		2/29/1996	2/29/1996	
218 SUBJECT & CORRESPONDENCE (2AR)					
▶	ENG-2 WESTLAKE GOLF COURSE		9/1/2008	10/31/2008	
▶	ENG-6 WATER SYSTEM DESIGN REPORTS/WATER SYSTEM ACCEPTANCE		1/1/1986	12/31/2000	

The above records are submitted for destruction in accordance with procedures outlined in the Las Virgenes Municipal Water District Records Management Manual, revised 2008.

APPROVALS

DEPARTMENT HEAD:

GENERAL MANAGER:

DATE: 10/12/17

DATE: 10/19/17

Description: ENGINEERING CHRONOLOGICAL CORRESPONDENCE

From Date: 9/1/1987 To Date: 2/28/2012

Record Series: 197 Destroy Date: 12/31/2014 or Permanent

Date processed for transfer:

Code	TITLE
ENG-6	1711 MANZANITA PARK
ENG-6	1821 LATIGO CANYON
ENG-6	23450 MULHOLLAND HIGHWAY (2002+)
ENG-6	2462 AND 3460 LILAC TRAIL
ENG-6	26717 MULHOLLAND HIGHWAY
ENG-6	29020 SADDLEBROOK DRIVE
ENG-6	29259 LAKE VISTA DRIVE
ENG-6	29750 MULHOLLAND HIGHWAY "C OF C"
ENG-6	31182 LOBO CANYON
ENG-6	3701 KANAN
ENG-6	5719 LAKE LINDERO ROAD
ENG-6	800 SCHUEREN ROAD
ENG-6	INDIAN SPRINGS
ENG-6	INLET-OUTLET CCTV PROJECT WESTLAKE RESERVOIR
ENG-6	IRRIGATION METER AND HYDRANT RELOCATION - CITY OF CALABASAS
ENG-6	KANAN ROAD INTERCHANGE IMPROVEMENTS
ENG-6	LAKE VISTA REPAIR - TRUNK SEWER MAINTENANCE - APRIL 02 -
ENG-6	LAKE VISTA SEWER
ENG-6	LAPWORTH
ENG-6	LAS VIRGENES ROAD & MULHOLLAND HIGHWAY (2003-)
ENG-6	LOS ANGELES COUNTY WATERWORKS DISTRICT NO. 29
ENG-6	LOS ANGELES COUNTY WATERWORKS DISTRICT NO. 29 PURCHASE
ENG-6	LOS ANGELES COUNTY WATERWORKS DISTRICT NO. 29 PURCHASE - #1
ENG-6	LOS ANGELES COUNTY WATERWORKS DISTRICT NO. 29 PURCHASE - #2
ENG-6	MALIBU BOWL
ENG-6	MALIBU LAKE X0003
ENG-6	MASTER PLAN UPDATE POTABLE AND RECYCLED WATER 2006
ENG-6	METROPOLITAN WATER DISTRICT (MWD) OUTAGE OPERATIONAL ANALYSIS
ENG-6	MILDAS DRIVE 2001-
ENG-6	MORRISON PS CONTROL IMPLEMENTATION
ENG-6	MULHOLLAND BY-PASS
ENG-6	SECURITY AND ACCESS SYSTEM UPGRADES
ENG-6	SEMINOLE SPRINGS MOBILEHOME PARK
ENG-6	SEWAGE LIFT STATION PUMP #1 AND #2 FAILURE
ENG-6	SEWER CONNECTION MWD/LVMWD
ENG-6	SITING ALTERNATIVE STUDY WESTLAKE FILTRATION PLANT
ENG-6	U2-U1 SEWER ODOR CONTROL
ENG-6	WESTLAKE HYDRANT RELOCATION

Number of Files: 38

Description: ENGINEERING CHRONOLOGICAL CORRESPONDENCE

From Date: 1/1/1989

To Date: 12/31/2010

Record Series: 197 Destroy Date: 12/31/2012 or Permanent

Date processed for transfer:

Code	TITLE
ENG-6	1393 COUNTRY RANCH ROAD
ENG-6	2 CANWOOD HOTEL
ENG-6	27600 COUNTRY GLEN ROAD - KHATIBI
ENG-6	27801 BLYTHDALE
ENG-6	28611 BAMFIELD DRIVE
ENG-6	30205 CANWOOD STREET
ENG-6	30347 CANWOOD STREET
ENG-6	5643 COLODNY DRIVE
ENG-6	AGOURA HILLS BUSINESS PARK
ENG-6	AGOURA OAKS PLAZA
ENG-6	AGOURA PUMP STATION HYDROPNEUMATIC TANK REPLACEMENT
ENG-6	AGOURA ROAD INTERTIE
ENG-6	AHMANSON LAND COMPANY PROJECT 1998-2002
ENG-6	AHMANSON RANCH DEVELOPMENT - WSDR FOR R/W SYSTEM
ENG-6	ATS EQUIPMENT LIFT STATIONS 1 AND 2
ENG-6	AWWA RESEARCH FOUNDATION PROJECT NO. 2929 - SERVICE LINES, CONNECTIONS AND FITTINGS
ENG-6	BABIES'R'US - 23741 CALABASAS ROAD
ENG-6	BALLER ROAD - ASPHALT CONCRETE ROAD PAVING REPAIR
ENG-6	BILL CODY
ENG-6	CANWOOD CARWASH
ENG-6	CANWOOD FIRE STATION
ENG-6	CHESEBORO RESERVOIR AND LINDERO FEEDER SEGMENT MND
ENG-6	CLEAN WATERSHEDS NEEDS SURVEY
ENG-6	CONVEY SEWAGE TO THE CITY OF LOS ANGELES
ENG-6	CORDILLERA TANK (SPRINT)
ENG-6	CORDILLERA TANK MONOPOLE ANTENNA INSTALLATION
ENG-6	CORNERSTONE AT AGOURA VILLAGE
ENG-6	COUNTY OF LOS ANGELES ADVERTISING/BID OPENING/AWARD ROSTER

Number of Files: 28

Description: ENGINEERING CHRONOLOGICAL CORRESPONDENCE

From Date: 1/1/1995

To Date: 12/31/2012

Record Series: 197

Destroy Date: 12/31/2014

or Permanent

Date processed for transfer:

Code	TITLE
ENG-2	SKY ROOM NORTH RESTAURANT
ENG-3	A.E. WRIGHT PEDESTRIAN BRIDGE
ENG-4	CALABASAS TANK MAINTENANCE
ENG-4-1	PROCESS SAFETY MANAGEMENT TAPIA/WESTLAKE RFQS
ENG-4-1	PROCESS SAFETY MANAGEMENT, TAPIA/WESTLAKE
ENG-4-1	TAPIA/RANCHO NUTRIENT REDUCT. BOARD MEMOS
ENG-4-1	TAPIA/RANCHO NUTRIENT REDUCT. CORRESP..
ENG-4-1	TAPIA/RANCHO NUTRIENT REDUCT. DIRS
ENG-4-1	TAPIA/RANCHO NUTRIENT REDUCT. INSURANCE
ENG-4-2-1	TAPIA BIOFILTER PILOT STUDY BOARD MEMOS
ENG-4-2-1	TAPIA EFFLUENT PUMP NO. 3 FAILURE & REPAIR
ENG-4-2-1	TAPIA RMPP UPDATE BOARD MEMOS
ENG-4-2-1	TAPIA RMPP UPDATE CORRESPONDENCE
ENG-4-2-1	TAPIA RMPP UPDATE REPORTS
ENG-4-2-1	TAPIA WETWELL ODOR CONTROL
ENG-4-2-1	TAPIA WRF GENERAL INFO. 1996 - 2000
ENG-4-2-1	TAPIA WRF/LIFT STATIONS 1 & 2
ENG-4-3	WESTLAKE DAM & RESERVOIR
ENG-4-3-1	WESTLAKE FILTRATION PLANT RMP
ENG-4-5-1	RANCHO LAS VIRGENES HISTORIAN SYSTEM
ENG-4-5-2	RANCHO LAS VIRGENES CORRESP.
ENG-6	29041 THOUSAND OAKS BLVD.
ENG-6	29043 THOUSAND OAKS BLVD.
ENG-6	29840 TRIUNFO
ENG-6	30885 THOUSAND OAKS BOULEVARD
ENG-6	35825 TRIUNFO CANYON ROAD
ENG-6	3801 PARK WEST CALABASAS RIDGE
ENG-6	NATIONAL PARK SERVICE
ENG-6	NEWHALL RANCH
ENG-6	PROVIDENT ROAD LANDSLIDE CORRESP.
ENG-6	PROVIDENT ROAD LANDSLIDE MAPS
ENG-6	SOLAR POWER SYSTEM INFINIA
ENG-6	STUNT ROAD FIRE HYDRANT
ENG-6	TAPIA EFFLUENT PUMP #1 AND MOTOR OVERHAUL
ENG-6	TAPIA INFLUENT PL REHAB - NEW - 2011
ENG-6	TAPIA INFLUENT PL VALVES AND PIPING REPLACEMENT - NEW - 2011
ENG-6	TAPIA PERMIT 2005
ENG-6	TAPIA PLC MODIFICATIONS FOR CHLORINE RESIDUAL METER
ENG-6	TELESCOPING STICK BOOM AERIAL LIFT - RANCHO MOBILE EQUIPMENT REPLACEMENT PROGRAM

Code	TITLE
ENG-6	THE HOMESTEAD BUSINESS LODGING FACILITY
ENG-6	TRIUNFO CANYON/LOBO CANYON
ENG-6	TRIUNFO VS. LVMWD
ENG-6	TWIN LAKES TANK ACCESS ROAD

Number of Files: 43

Description: ENGINEERING CHRONOLOGICAL CORRESPONDENCE

From Date: 1/1/1993

To Date: 12/31/2005

Record Series: 197 Destroy Date: 12/31/2007 or Permanent

Date processed for transfer:

Code	TITLE
ENG-2	CALIFORNIA WATER PLAN UPDATE 2005
ENG-6	24106 CALABASAS ROAD
ENG-6	24400 CALABASAS ROAD
ENG-6	5596 BONNEVILLE ROAD
ENG-6	BOB SMITH BMW DEALERSHIP
ENG-6	BROWNS CANYON ROAD
ENG-6	CALABASAS AUTO CENTER
ENG-6	CALABASAS LANDFILL
ENG-6	CALABASAS PARK CENTRE
ENG-6	CALABASAS TANK 4" BLOW OFF ON 24" MAIN EASEMENT
ENG-6	PUMP ZONES
ENG-6	PUMP ZONES
ENG-6	QUALIFICATION STATEMENTS

Number of Files: 13

Description: ENGINEERING CHRONOLOGICAL CORRESPONDENCE

From Date: 1/1/2001

To Date: 12/31/2008

Record Series: 197 Destroy Date: 12/31/2010 or Permanent

Date processed for transfer:

Code	TITLE
ENG-2	INFRASTRUCTURE INVESTMENT PLAN FY 2007/8 - FY 2011/12
ENG-2	KENNEDY JENKS CONTRACTS
ENG-2	LACO - FIRE DEPARTMENT REGULATIONS
ENG-2	LANDSCAPE MAINTENANCE SERVICES
ENG-2	LOCAL RESOURCE PROGRAM
ENG-2	LV-2 TO PARK GRANADA PROJECT 2006
ENG-2	MALIBU CREEK WATERSHED
ENG-2	MESIVTA OF GREATER LOS ANGELES
ENG-2	MILDAS DRIVE MAIN BREAK 2003 - PEPPERDINE CLAIMS
ENG-2	MWD LRP PROJECT
ENG-2	PADRE ASSOCIATES INC.
ENG-2	PLANNING GROUP INFO
ENG-2	POLYMER - RANCHO
ENG-2	PROPOSITION 50
ENG-2	RECLAIMED WATER PUMP STATION FAILURE
ENG-2	RECYCLED WATER
ENG-2	RECYCLED WATER (INDOOR USE)
ENG-2	RECYCLED WATER (INDOOR USE) FILE #2

Number of Files: 18

Description: ENGINEERING CHRONOLOGICAL CORRESPONDENCE

From Date: 1/1/2000

To Date: 12/31/2009

Record Series: 197 Destroy Date: 12/31/2011 or Permanent

Date processed for transfer:

Code	TITLE
ENG-2	2007 USEPA WATER SYSTEM SURVEY
ENG-2	RANCHO AMENDMENT BAGHOUSES
ENG-2	RANCHO CENTRIFUGE CONTROLLERS
ENG-2	TECTONICS
ENG-2	TERRORIST RESPONSE INFO
ENG-2	UCLA STUNT RANCH RESERVE
ENG-2	URBAN WATER MANAGEMENT PLAN FOLDER 1 (2000-2005)
ENG-2	URBAN WATER MANAGEMENT PLAN FOLDER 2 (2000-2005)
ENG-2	URBAN WATER MANAGEMENT PLANS VARIOUS AGENCIES
ENG-2	WARNER PUMP STATION EASEMENT SURVEY FOR ADDITIONAL PIPING
ENG-2	WESTLAKE WELLS DATA
ENG-6	RANCHO LAS VIRGENES (OLD HORTON RANCH)
ENG-6	RECYCLED WATER GRADIENT MAP
ENG-6	REPLACEMENT OF LIFT STATION PUMPS, VFD'S AND U2/U1 METERS

Number of Files: 14

Description: ENGINEERING CHRONOLOGICAL CORRESPONDENCE

From Date: 1/1/1972

To Date: 12/31/2011

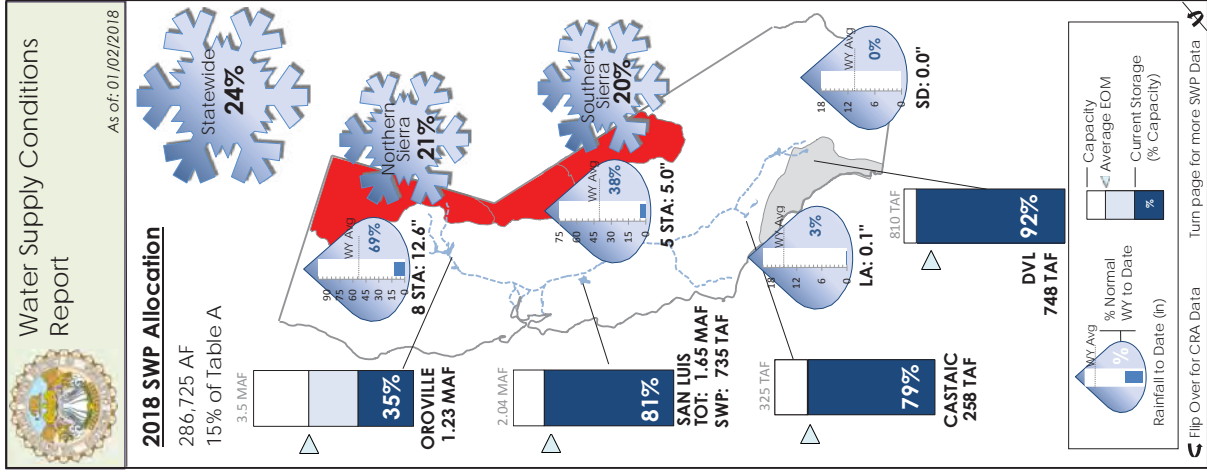
Record Series: 197 Destroy Date: 12/31/2013 or Permanent

Date processed for transfer:

Code	TITLE
ENG-2	EPA NEEDS SURVEY
ENG-2	VEHICLE BIDS FISCAL YEAR 2003-2004
ENG-2	VEHICLE BIDS FISCAL YEAR 2004-2005
ENG-2	VEHICLE BIDS FISCAL YEAR 2007-2008
ENG-2	VEHICLE REPLACEMENT 2008
ENG-4	UPPER OAKS PHOTO'S AND CD'S
ENG-5	APN 2064-003-005,006 LAS VIRGENES ROAD
ENG-5	APN 2069 CALABASAS ROAD W/O PARKWAY CALABASAS
ENG-5	APN 2069-010-012 CALABASAS COMMERCIAL SITE
ENG-5	APN 2069-016-022
ENG-5	APN 2069-020-020, 025, 026
ENG-5	APN 2069-032-025
ENG-5	APN 2072-024-010
ENG-5	APN 2080-023-901
ENG-5	APN 2723-003-001, 002, 003
ENG-5	APN 2723-004-001, 013
ENG-5	APN 2723-010-003, 015, 016
ENG-5	APN 2818-028-033
ENG-5	APN 4453-002-040
ENG-5	APN 4453-003-015
ENG-5	APN 4453-024-005 NEAR HOVENWEEP LANE
ENG-5	APN 4453-026-038
ENG-5	APN 4455-006-019
ENG-5	APN 4455-016-003
ENG-5	APN 4455-018-900
ENG-5	APN 4455-027-009
ENG-5	APN 4455-027-900
ENG-5	APN 4455-040-013 SILVERTON
ENG-5	APN 4455-042-005
ENG-5	APN 4456-037-006
ENG-5	APN 4456-037-022
ENG-5	APN 4457-016-003
ENG-5	APN 4457-016-004
ENG-5	APN 4457-023-005 CORRAL CANYON AND SEQUIT
ENG-5	APN 4458-029-016 E. PORTION MALIBU CANYON ROAD / MALIBU
ENG-5	APN 4461-004-004 CORRAL CANYON ROAD
ENG-5	APN 4461-035-005 TR. 9536
ENG-5	APN 4461-038-012 ESCONDIDO DRIVE TR. 9536 LOT 30
ENG-5	APN 4464-001-001, 4464-002-003, 2063-028-004
ENG-5	APN 4464-003-003 BATTA 35 ACRES

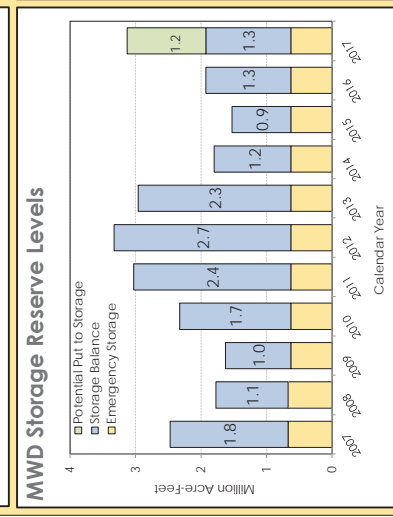
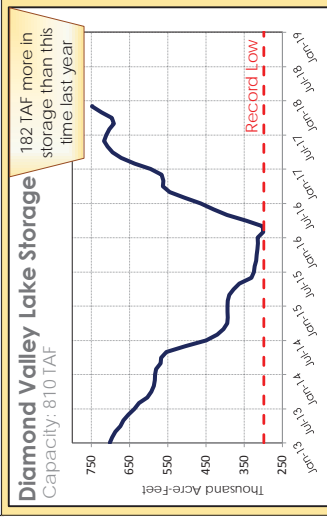
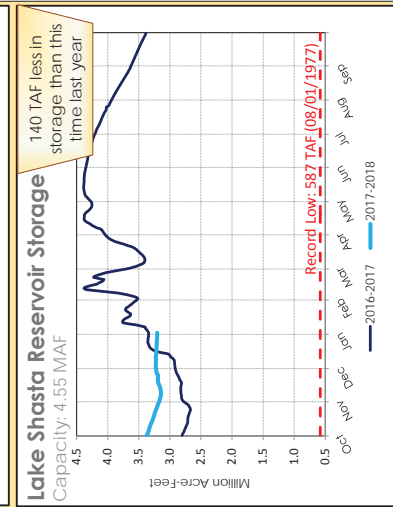
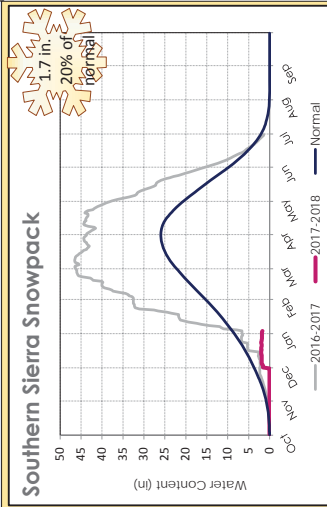
Code	TITLE
ENG-5	APN 4464-008-020
ENG-5	APN 4464-018-001, 002, 011
ENG-5	APN 4464-026-008 BATTI 10 ACRES
ENG-5	APN 4464-026-016 LAUTERMAN
ENG-5	APN 4465-003-044
ENG-5	APN 4465-004-045
ENG-5	APN 4465-004-053, 054, 045
ENG-5	APN 4465-006-034
ENG-5	APN 4467-003-023
ENG-5	APN 4472-006-023 TELA, S.J.
ENG-5	APN 4472-009-020
ENG-5	APN 4472-025-018
ENG-5	APN 685-000-050-150 UPPER WOOLSEY TANK
ENG-5	APN 695-023-037
ENG-6	23530 DAISY TRAIL GARAGE
ENG-6	EMERGENCY REPAIR - 16" RECYCLED WATERLINE LAS VIRGENES ROAD
ENG-6	GIS DAY
ENG-6	GITA
ENG-6	HELLMAN MIDDLE SCHOOL
ENG-6	HIDDEN HILLS COMMUNITY CENTER DIRS
ENG-6	HIDDEN HILLS RECYCLED WATER STUDY

Number of Files: 61



Highlights

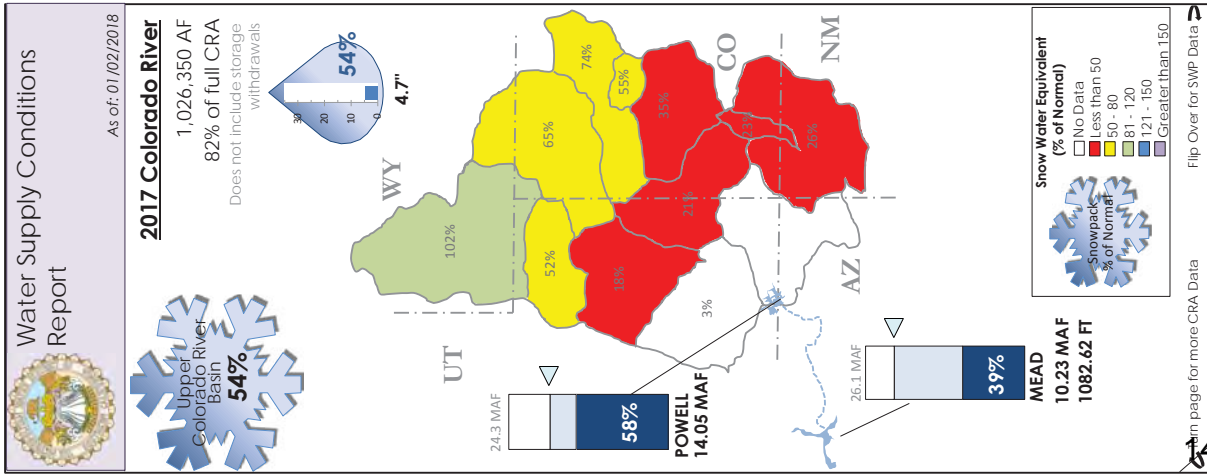
- Snowpack in the Upper Colorado River Basin is at 54% of normal
- Snowpack in the Sierra is at 24% of normal.
- Diamond Valley Lake is at 92% of capacity.



This report is produced by the Water Resource Management and contains information from various federal, state, and local agencies. The Metropolitan Water District of Southern California cannot guarantee the accuracy or completeness of this information. Readers should refer to the relevant state, federal, and local agencies for additional or the most up to date water supply information. Reservoirs, lakes, aqueducts, maps, watersheds, and all other visual representations on this report are not drawn to scale.

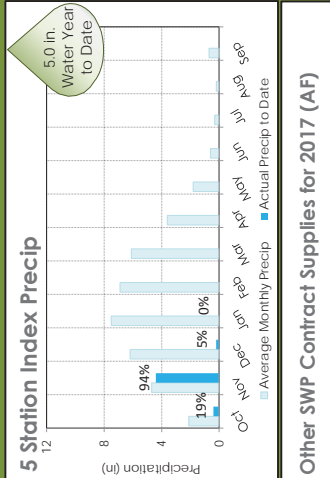
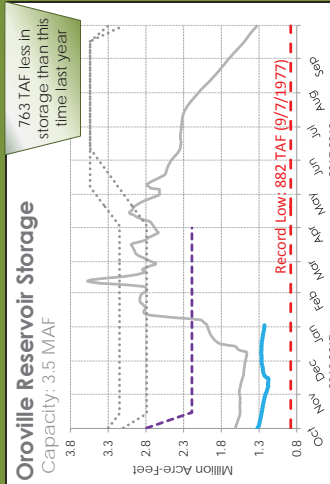
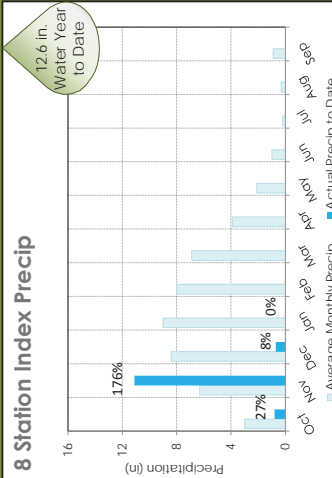
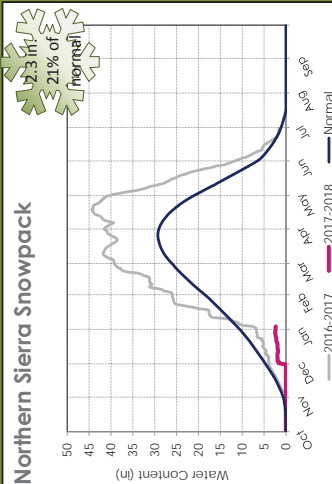
<http://www.mwdinfo.com/WSCR>

This report is best printed double sided on legal size paper (8.5" x 14") and folded in quarters



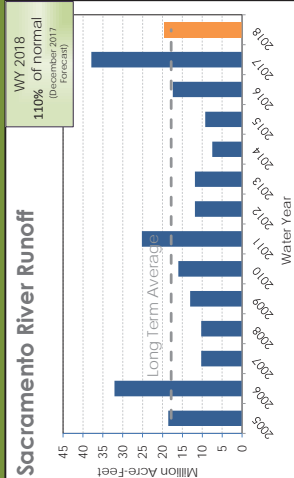
State Water Project Resources

As of: 01/02/2018



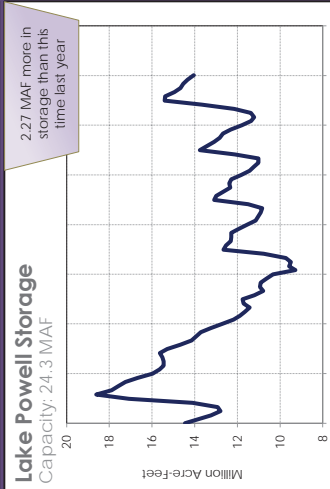
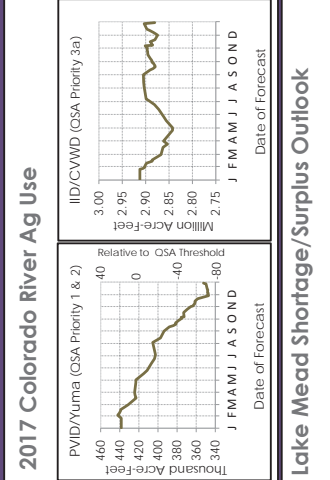
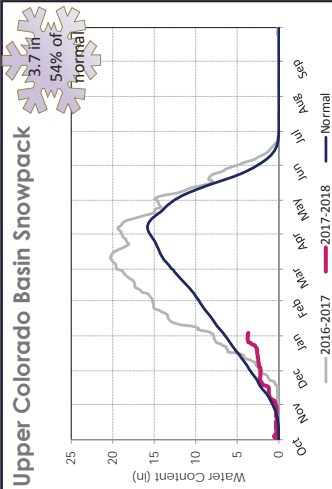
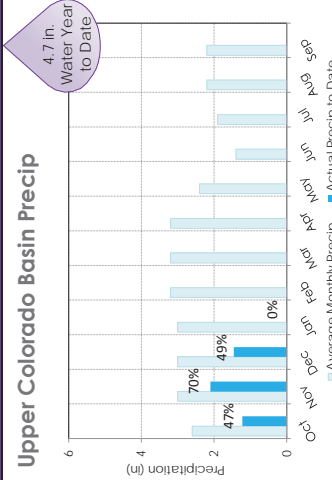
Other SWP Contract Supplies for 2017 (AF)

Transfer/Exchanges	19,000
Article 21	124,000
Pool A/B (Purchased)	0
Carryover Supplies	210,000



Colorado River Resources

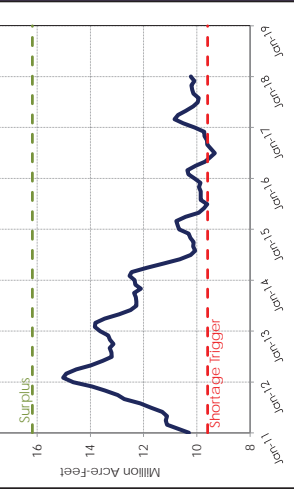
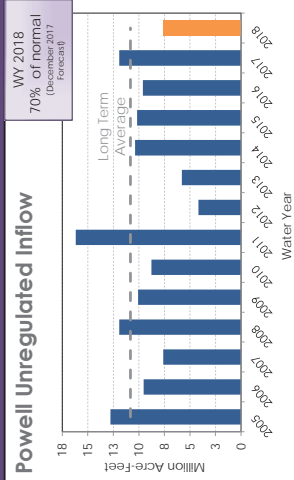
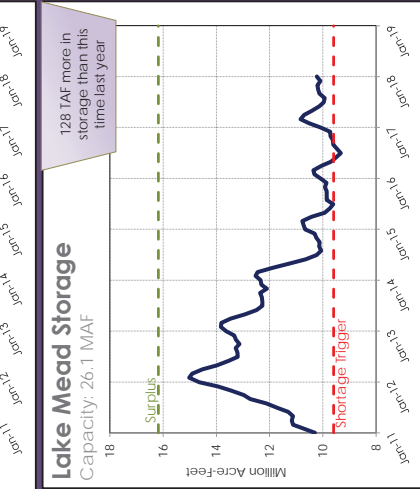
As of: 01/02/2018



Lake Mead Shortage/Surplus Outlook

2018	2019	2020	2021	2022
Shortage	0%	15%	42%	52%
Surplus	0%	0%	7%	12%
				17%

Likelihood based on results from the August 2017 USBR CRSS model run.





January 9, 2018 LVMWD Regular Board Meeting

TO: Board of Directors

FROM: Finance & Administration

**Subject : Continuation of Potable Water Standby Charge: Public Hearing,
Introduction and First Reading**

SUMMARY:

On November 14, 2017, the Board adopted Resolution No. 2531, regarding the District's intent to continue the Potable Water Standby Charge pursuant to the Municipal Water District Law of 1911. A public hearing will be conducted for the proposed Ordinance, as it relates to continuation of the Standby Charge for Fiscal Year 2018-19, and the proposed Ordinance will be introduced and given first reading by title only.

RECOMMENDATION(S):

Waive the full reading and call for proposed Ordinance No. 280 to be given first reading by title only.

(Waive further reading and introduce the Ordinance)

ORDINANCE NO. 280

AN ORDINANCE OF THE BOARD OF DIRECTORS OF LAS VIRGENES MUNICIPAL WATER DISTRICT AS RELATES TO STANDBY CHARGES FOR THE FISCAL YEAR COMMENCING JULY 1, 2018

(Reference is hereby made to Ordinance No. 280 on file in the District's Ordinance Book and by this reference the same is incorporated herein.)

FISCAL IMPACT:

Yes

ITEM BUDGETED:

Yes

FINANCIAL IMPACT:

The continuation of the Potable Water Standby Charge provides approximately \$510,000 annually in revenue to support the maintenance of the potable water system.

DISCUSSION:

A total of 2,193 postcards were mailed with a notice of the public hearing to new property owners. Additionally, a notice of the public hearing was published in *The Acom* newspaper on December 30, 2017 and January 4, 2018.

The proposed Standby Charge would continue at the same rate of \$10.00 per parcel for less than one acre and \$10.00 per acre for parcels exceeding one acre. Additionally, the proposed Standby Charge would continue to allow for customers to defer payment for parcels that are public land, open space, or are believed to have limited or no benefit (e.g. undeveloped land).

GOALS:

Ensure Effective Utilization of the Public's Assets and Money

Prepared by: Donald Patterson, Director of Finance and Administration

ATTACHMENTS:

Proposed Ordinance No. 280

ORDINANCE NO. 280

AN ORDINANCE OF THE BOARD OF DIRECTORS OF LAS VIRGENES MUNICIPAL WATER DISTRICT AS RELATES TO STANDBY CHARGES FOR THE FISCAL YEAR COMMENCING JULY 1, 2018

BE IT ORDAINED BY THE BOARD OF DIRECTORS OF LAS VIRGENES MUNICIPAL WATER DISTRICT as follows:

Section 1. Purpose

This ordinance fixes and continues a standby charge to be levied against each lot or parcel within the district for the fiscal year commencing July 1, 2018, for the purpose of financing the district's potable water replacement program. This charge is imposed pursuant to the Municipal Water District Law.

Section 2. Findings

The Board of Directors finds, determines and declares as follows:

- (a) The board has provided a duly published and mailed notice of public hearing and has conducted a public hearing to consider adoption of a standby assessment;
- (b) The board has considered the written and oral comments presented by interested parties concerning the assessment;
- (c) The district has approved a categorical exemption for the project under the California Environmental Quality Act because the charges are not designed to increase or expand services;
- (d) The standby assessment will be used to pay for a portion of the cost of the potable water replacement programs instituted by the district. Revenue generated from the standby charge does not exceed the cost of the program;
- (e) An Engineer's Report related to the Standby charge is on file at the District and reviewed annually by a Professional Engineer;
- (f) It is in the best interests of the district and the community which it serves to pay for a portion of water programs from the proceeds of standby assessments because landowners benefit from maintaining available water supply.

Section 3. Standby Charge

An annual standby charge in the amount of \$10.00 per acre for parcels over one acre, and \$10.00 for each parcel of land of less than one acre is hereby levied against all land within the district for the fiscal year commencing July 1, 2018. A description of the lands (by assessor parcel number) affected by the assessment is on file with the secretary.

Section 4. Collection

The Board of Supervisors and Auditor of the County of Los Angeles are hereby directed to levy, collect and remit to the district this standby charge at the time and in the manner required by law for the levying of taxes for county purposes.

Section 5. Deferrals

(a) A property owner may request a complete or partial deferral from the standby charge by filing a written request by April 13th, 2018 during the fiscal year for which the deferral is sought. The deferral shall be processed and evaluated in accordance with this section.

(b) The following property is eligible for deferral:

(i) Property owned and occupied by a federal, state or local governmental agency.

(ii) Property permanently dedicated to open-space.

(iii) Property which cannot use water supplied by the district due to restrictions imposed by deed or governmental agencies with land use jurisdiction.

(iv) Property which cannot reasonably be expected to derive any benefit from facilities constructed with the proceeds of the water standby charge.

(c) If the general manager approves the request, the charges paid by the applicant shall be refunded and no charge shall be levied for subsequent years. The applicant shall execute an agreement to repay the charges with interest if the property ceases to be eligible for the deferral. The agreement shall be recorded.

(d) If the general manager denies the request, the applicant may appeal denial of the deferral by the general manager by filing a written request for review within 10-days after the general manager's decision. The board shall promptly consider the request for review. The decision of the board shall be final.

(e) The general manager shall adopt reasonable rules and regulations to implement this section.

PASSED, APPROVED and ADOPTED on _____, 2018

Glen Peterson
President

ATTEST:

Charles Caspary
Secretary

APPROVED AS TO FORM:

Wayne K. Lemieux
District Counsel

(SEAL)



THE METROPOLITAN WATER DISTRICT
OF SOUTHERN CALIFORNIA

MWD MEETING AGENDA

Board Meeting

January 9, 2018

12:00 p.m. – Board Room

January 9, 2018 Meeting Schedule		
9:00 a.m.	Rm. 2-145	L&C
10:00 a.m.	Rm. 2-456	C&LR
12:00 p.m.	Board Room	Board Meeting

MWD Headquarters Building

•

700 N. Alameda Street

•

Los Angeles, CA 90012

1. Call to Order

- (a) Invocation: Joseph Chavez, Administrative Analyst III (C),
Administrative Services
- (b) Pledge of Allegiance: Director Cynthia Kurtz
City of Pasadena

2. Roll Call

3. Determination of a Quorum

- 4. Opportunity for members of the public to address the Board on matters within the Board's jurisdiction. (As required by Gov. Code § 54954.3(a))

5. OTHER MATTERS

- A. Approval of the Minutes of the Meeting for December 12, 2017
(A copy has been mailed to each Director)
Any additions, corrections, or omissions
- B. Report on Directors' events attended at Metropolitan expense for
month of December 2017
- C. Approve committee assignments
- D. Chairman's Monthly Activity Report

6. DEPARTMENT HEADS' REPORTS

- A. General Manager's summary of activities for the month of December 2017
- B. General Counsel's summary of activities for the month of December 2017
- C. General Auditor's summary of activities for the month of December 2017
- D. Interim Ethics Officer's summary of activities for the month of December 2017

7. CONSENT CALENDAR ITEMS — ACTION

- 7-1 Adopt CEQA determination and appropriate \$320,000; and authorize construction to replace the roofs on two buildings at the Eagle Rock Control Center (Appropriation No.15480) (E&O)

Recommendation:

Option #1:

Adopt the CEQA determination that the proposed action is categorically exempt, and

- a. **Appropriate \$320,000; and**
- b. **Authorize construction to replace the roofs on two buildings at the Eagle Rock Control Center**

- 7-2** Adopt CEQA determination and appropriate \$1.45 million; award \$374,359 procurement contract to Flow International Corp. to furnish a waterjet cutting system; award \$332,939 procurement contract to North South Machinery to furnish a hydraulic press brake; and authorize increase of \$200,000 to an agreement with Richard Brady & Associates, for a new not-to-exceed total of \$446,000, for the La Verne Shops Upgrades (Appropriation No. 15395) (E&O)

Recommendation:

Option #1:

Adopt the CEQA determination that the proposed action has been previously addressed in the certified Final EIR, findings, SOC, and MMRP, and that no further environmental analysis or documentation is required, and

- a. Appropriate \$1.45 million;**
- b. Award \$332,939 procurement contract to North South Machinery to furnish a hydraulic press brake;**
- c. Award \$374,359 procurement contract to Flow International Corp. to furnish a water jet cutting system; and**
- d. Authorize increase of \$200,000 to an agreement with Richard Brady & Associates, for a new not-to-exceed total of \$446,000, for the La Verne Shops Upgrades**

END OF CONSENT CALENDAR

8. OTHER BOARD ITEMS — ACTION

- 8-1** Adopt CEQA determination and appropriate \$16.45 million; authorize preliminary design to rehabilitate prestressed concrete cylinder pipe portions of the Allen-McColloch Pipeline, Calabasas Feeder, Rialto Pipeline, and Sepulveda Feeder; authorize agreements with: (1) Brown and Caldwell in an amount not to exceed \$2 million; (2) Black and Veatch Corporation, Inc. in an amount not to exceed \$2.9 million; and (3) HDR Engineering, Inc. in an amount not to exceed \$4.4 million, to provide engineering design services; and authorize increase of \$150,000 to an agreement with Helix Environmental Planning, Inc., for a new total of \$2.1 million, to provide environmental support (Appropriations Nos. 15496 and 15502) (E&O)

Recommendation:

Option #1:

Adopt the CEQA determination that the proposed actions was previously addressed in the certified 2017 Final PEIR, findings, Statement of Overriding Considerations, and Mitigation Monitoring and Reporting Program; and

- a. Appropriate \$16.45 million;**
- b. Authorize preliminary design to rehabilitate PCCP portions of the Allen-McColloch Pipeline, Calabasas Feeder, Rialto Pipeline, and Sepulveda Feeder;**
- c. Authorize agreement with Brown and Caldwell in an amount not to exceed \$2.0 million to provide engineering services for rehabilitation of the Allen-McColloch Pipeline;**
- d. Authorize agreement with Black and Veatch Corporation, Inc. in an amount not to exceed \$2.9 million to provide engineering services for rehabilitation of the Rialto Pipeline;**
- e. Authorize agreement with HDR Engineering, Inc. in an amount not to exceed \$4.4 million to provide engineering services for rehabilitation of the Sepulveda Feeder**
- f. Authorize increase of \$150,000 to an agreement with Helix Environmental Planning, Inc., for a new not-to-exceed total of \$2.1 million, to provide environmental support.**

- 8-2** Adopt CEQA determination and appropriate \$4.1 million; and authorize: (1) design of seismic upgrades to three buildings at the La Verne site; (2) agreement with IBI Group in an amount not to exceed \$630,000; and (3) agreement with La Cañada Design Group, Inc. in an amount not to exceed \$950,000 (Appropriations Nos. 15369 and 15495) (E&O)

Recommendation:

Option #1:

Adopt the CEQA determination that the proposed actions have been previously addressed in the certified Final EIRs and related documents and that no further environmental analysis or documentation is required, and

- a. Appropriate \$4.1 million;**
- b. Authorize final design of seismic upgrades and building improvements for three buildings at the La Verne site;**
- c. Authorize agreement with IBI Group in an amount not to exceed \$630,000; and**
- d. Authorize agreement with La Cañada Design Group, Inc. in an amount not to exceed \$950,000**

- 8-3** Adopt CEQA determination and appropriate \$2.1 million; and authorize: (1) design and construction to refurbish the generator at Valley View Hydroelectric Plant; and (2) preliminary design to rehabilitate auxiliary systems at that facility (Appropriation No. 15458) (E&O)

Recommendation:

Option #1:

Adopt the CEQA determination that the proposed actions are categorically exempt, and

- a. Appropriate \$2.1 million;**
- b. Authorize design and construction to refurbish the generator at Valley View Hydroelectric Plant; and**
- c. Authorize preliminary design to rehabilitate auxiliary systems at that facility**

9. BOARD INFORMATION ITEMS

- 9-1** Update on Conservation Program

10. FOLLOW-UP ITEMS

11. FUTURE AGENDA ITEMS

12. ADJOURNMENT

NOTE: At the discretion of the Board, all items appearing on this agenda and all committee agendas, whether or not expressly listed for action, may be deliberated and may be subject to action by the Board.

Each agenda item with a committee designation will be considered and a recommendation may be made by one or more committees prior to consideration and final action by the full Board of Directors. The committee designation appears in parentheses at the end of the description of the agenda item e.g., (E&O, F&I). Committee agendas may be obtained from the Board Executive Secretary.

Writings relating to open session agenda items distributed to Directors less than 72 hours prior to a regular meeting are available for public inspection at Metropolitan's Headquarters Building and on Metropolitan's Web site <http://www.mwdh2o.com>.

Requests for a disability related modification or accommodation, including auxiliary aids or services, in order to attend or participate in a meeting should be made to the Board Executive Secretary in advance of the meeting to ensure availability of the requested service or accommodation.