

**LAS VIRGENES – TRIUNFO
JOINT POWERS AUTHORITY
MINUTES
REGULAR MEETING**

5:00 PM

May 1, 2017

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance to the Flag was led by Josie Guzman.

1. CALL TO ORDER AND ROLL CALL

The meeting was called to order at **5:00 p.m.** by Chair Wall in the Board Room at Las Virgenes Municipal Water District headquarters at 4232 Las Virgenes Road in Calabasas, California. Josie Guzman, Clerk of the Board, conducted the roll call.

Present: Director(s): Caspary, Lewitt, Orkney, Pan, Paule, Peterson, Polan, Renger, and Wall.

Absent: Director(s): Iceland.

2. APPROVAL OF AGENDA

Director Polan moved to approve the agenda. Motion seconded by Director Paule. Motion carried by the following vote:

AYES: Caspary, Lewitt, Orkney, Pan, Paule, Peterson, Polan, Renger, Wall

NOES: None

ABSENT: Iceland

ABSTAIN: None

3. PUBLIC COMMENTS

None.

4. CONSENT CALENDAR

A Minutes: Regular Meeting of April 3, 2017

Director Peterson moved to approve the Consent Calendar. Motion seconded by Director Caspary. Motion carried by the following vote:

AYES: Caspary, Lewitt, Orkney, Pan, Paule, Peterson, Polan, Renger, Wall

NOES: None
ABSENT: Iceland
ABSTAIN: None

5. ILLUSTRATIVE AND/OR VERBAL PRESENTATION AGENDA ITEMS

A Pure Water Project Las Virgenes-Triunfo: Update

Administering Agent/General Manager David Pedersen provided the following update:

Funding and Financing: The PFM Group is finalizing the Preliminary Financial Feasibility Report, which will be presented to the Board in June. The report will assist both agencies in discussing project funding and financing.

Advocacy: Tours of the Tapia Water Reclamation Facility, Rancho Las Virgenes Compositing Facility, and Rancho Solar Generation Facility, and a presentation regarding the Pure Water Project will be provided to Congressman Ted Lieu's staff on May 3rd.

Outreach: Staff provided a presentation to the Agoura Hills City Council, which was well received. Staff developed business cards to distribute to homeowners' associations, service clubs, or groups to request a presentation on the project.

Demonstration Project: CDM Smith continues to work on the design. The Board will be given a tour of Building No. 1 at the June 5th meeting.

6. ACTION ITEMS

A Tapia Process Air Improvements Project: Preliminary Engineering Report, CEQA Determination and Request for Proposals for Selection of Diffusers and Blowers

Receive and file the Preliminary Engineering Report, find that the work is categorically exempt from the California Environmental Quality Act, and approve the issuance of a Request for Proposals for the selection of diffusers and blowers for the Tapia Water Reclamation Facility Process Air Improvements Project.

Administering Agent/General Manager David Pedersen presented the report.

Eric Schlageter, Senior Engineer, presented the project background, scope and implementation plan.

Director Orkney inquired regarding the process to develop performance-based specifications. Mr. Schlageter responded that the consultant provided feedback,

and staff received presentations from several blower equipment manufacturers to learn about available technology and efficiencies for energy savings.

Director Polan inquired regarding the removal of the building roof for equipment installation. Robert Murphy, representing Pacific Advanced Civil Engineering, Inc. (PACE), responded that the equipment's smaller footprint would fit through the existing roof, which was designed to be removable, and other equipment would fit through the door.

Director Polan inquired regarding the need for a crane system for the diffusers. Mr. Schlageter responded that the diffusers could be operated as a fixed installation, and the cost and maintenance of a crane system, if necessary, could be addressed and identified at a future time.

Director Caspary inquired whether consideration was given in the cost estimates for 12 MGD flow in 25 years should the JPA approach buildout. Mr. Schlageter responded that this was addressed in the design, and the facility would have the ability to handle 12 MGD. He also stated that the second blower would address peak flow, and the third blower would be available for redundancy.

Director Pan referred to the arrangement to select the equipment and award the contract and inquired whether this would involve sole sourcing. Keith Lemieux, Authority Counsel, responded that the proposal is to handle selection of equipment through the performance-based specifications, which would be incorporated in the final contract.

Director Peterson moved to approve Item 6A. Motion seconded by Director Lewitt. Motion carried by the following vote:

AYES: Caspary, Lewitt, Orkney, Pan, Paule, Peterson, Polan, Renger, Wall

NOES: None

ABSENT: Iceland

ABSTAIN: None

**B Rancho Amendment Bin and Conveyance Modifications Project:
Preliminary Design Report, CEQA Determination, and Award of Design
Contract**

Receive and file the Preliminary Design Report; find that the work is exempt from the California Environmental Quality Act; accept the proposal from MWH Global, Inc.; and authorize the Administering Agent/General Manager to execute a professional services agreement, in the amount of \$124,915, for the Amendment Bin and Conveyance Modifications Project.

Administering Agent/General Manager David Pedersen presented the report.

Eric Schlageter, Senior Engineer, discussed the scope of work and the recommendation for the environmental determination.

Director Peterson expressed concern with the outdoor covered storage of amendment material during fire season. Mr. Schlageter responded that the Preliminary Design Report included a suggestion for an enclosure; however, one of the challenges would be to keep moisture from the amendment during rain or damp conditions.

Director Caspary suggested the use of a drop trailer as the amendment bin, which could also feed material on demand to a conveyor through the original grate system. Mr. Schlageter responded that this suggestion would be addressed with the consultant. He stated that although the cost might be more than estimated, this suggestion could solve the moisture issues.

Director Paule moved to approve Item 6B. Motion seconded by Director Renger. Motion carried by the following vote:

AYES: Caspary, Lewitt, Orkney, Pan, Paule, Peterson, Polan, Renger, Wall
NOES: None
ABSENT: Iceland
ABSTAIN: None

C Heal the Bay's "Bring Back the Beach" Event: Attendance

Authorize one Board Member from each agency and the Administering Agent/General Manager to attend the Heal the Bay "Bringing Back the Beach" Event at a cost of \$600 per person.

Administering Agent/General Manager David Pedersen presented the report.

The Board discussed designating Director Caspary and Chair Wall to attend the event.

Director Paule moved to approve Item 6C. Motion seconded by Director Renger. Motion carried by the following vote:

AYES: Caspary, Lewitt, Orkney, Pan, Paule, Peterson, Polan, Renger, Wall
NOES: None
ABSENT: Iceland
ABSTAIN: None

7. **BOARD COMMENTS**

Director Polan inquired regarding the policy to reimburse Directors for travel expenses related to toll road fees. Administering Agent/General Manager David Pedersen stated that staff would follow-up.

Director Paule requested a summary and graphic or rendering of the Pure Water Project to present at the next Ventura County Special District Association's meeting. He noted that he would be attending the California Special District Association's Legislative Days on May 16th and 17th, and he requested informational materials on the Pure Water Project Las Virgenes-Triunfo, so that he may deliver them to Senator Henry Stern's staff.

Director Orkney noted that the Triunfo Sanitation District participated in the Westlake Street Fair. She also commended Administering Agent/General Manager David Pedersen on the editorial that he and Calleguas Municipal Water District General Manager Susan Mulligan prepared for *The Acorn*.

8. **ADMINISTERING AGENT/GENERAL MANAGER REPORT**

Administering Agent/General Manager David Pedersen reported that Carollo Engineers would be presenting a Brine Management Workshop at District Headquarters on May 2nd. He stated that a site visit of the Westlake Filtration Plant would be scheduled as part of the JPA Board meeting in June or July.

Chair Wall inquired regarding the status of the "for lease" sign posted in front of Building No. 1. Administering Agent/General Manager David Pedersen responded that staff would request to have the sign removed since the building would be used for the demonstration project.

9. **FUTURE AGENDA ITEMS**

None.

10. **INFORMATION ITEMS**

A Rancho Las Virgenes Composting Facility Switchgear Failure: End of Emergency

B 2016 Bioassessment Monitoring Report: Approval of Purchase Order

Director Caspary expressed concern with the language in the report referring to high sulfate and phosphate concentrations found in Malibu Creek "potentially" from the Monterey Formation. He requested that the word "potentially" be removed to confirm that the water quality is impacted by the Monterey Formation. Administering Agent/General Manager David Pedersen noted that former District

employee Randal Orton would be providing a presentation at the end of May on the impacts to water quality from the Monterey Formation. He stated that information regarding the location of the presentation and topic would be shared with the Board. He also stated that the results from studies regarding crayfish and their effect on the benthic macroinvertebrates community and the Monterey Formation would be presented to the Board.

Director Orkney requested that staff provide a copy of the 2016 Bioassessment Monitoring Report to the Board for review.

11. PUBLIC COMMENTS

None.

12. CLOSED SESSION

A Conference with Real Property Negotiators (Government Code Section 54956.8):

- JPA Negotiators: David W. Pedersen, Administering Agent/General Manager, and Keith Lemieux, JPA Legal Counsel
- Property Owner Negotiators: Agoura Hills Center Properties, LLC, represented by CBRE
- Property: APN 2061-001-025
- JPA will be negotiating price and terms

The Board recessed to Closed Session at **5:50 p.m.** and reconvened to Open Session at **6:32 p.m.**

Authority Counsel Keith Lemieux reported that the Board met in Closed Session regarding real property negotiations for the property listed.

Director Peterson moved to authorize the Administering Agent/General Manager to enter into an option agreement under the same terms and conditions outlined in a letter of intent, and direct staff to prepare and execute the option agreement and open escrow. Motion seconded by Director Orkney. Motion carried by the following roll call vote:

AYES: Caspary, Lewitt, Orkney, Pan, Paule, Peterson, Polan, Renger, Wall

NOES: None

ABSENT: Iceland

ABSTAIN: None

13. **ADJOURNMENT**

Seeing no further business to come before the Board, the meeting was duly adjourned at **6:33 p.m.**



James Wall, Chair

ATTEST:



Glen Peterson, Vice Chair