



LAS VIRGENES MUNICIPAL WATER DISTRICT
4232 Las Virgenes Road, Calabasas, California

MINUTES
REGULAR MEETING

5:00 PM

July 28, 2009

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance to the Flag was given by President Caspary.

1. CALL TO ORDER AND ROLL CALL

A Call to Order and Roll call.

The meeting was called to order at 5:00 p.m. by President Caspary in the District office. Secretary Peterson called the roll. Those answering present were Directors Bowman, Caspary, Peterson, Renger and Smith.

The Chair declared a quorum present.

2. APPROVAL OF AGENDA

A Approval of Agenda.

On a motion by Director Lee Renger, seconded by Director Charles Caspary, the Board of Directors voted 5-0 to Approve the agenda for the Regular meeting of July 28, 2009, as amended by recommendation of General Manager Mundy, to move item 8B Employee Unit Designation and Recognition of Employee Organization to follow item 4 Illustrative and/or Verbal Presentation Agenda Items.

AYES: Director(s) Bowman , Caspary , Peterson , Renger , Smith

3. PUBLIC COMMENTS

One speaker card was received from the public related to an item not appearing on the agenda. Howard Rodgers introduced himself and provided a document for the Board of Directors.

4. ILLUSTRATIVE AND/OR VERBAL PRESENTATION AGENDA ITEMS

A 5 Year Strategic Workforce Plan

Human Resources Manager Valdez presented the 5 Year Strategic Workforce Plan.

B Legislative Update

General Manager Mundy gave an update on the newly approved State budget.

General Manager item 8B-- Employee Unit Designation and Recognition of Employee Organization.

5. CONSENT CALENDAR

A Minutes: Regular Meeting of June 23, 2009.

B List of Demands: 7/28/09

C Investment Report for the Month of June 2009

D Investment Review for the Second Quarter 2009.

On a motion by Director Joseph Bowman, seconded by Director Lee Renger, the Board of Directors voted 5-0 to Approve Consent Calendar items 5 A-D as presented.

AYES: Director(s) Bowman , Caspary , Peterson , Renger , Smith

6. TREASURER

No Treasurer's report was given.

7. BOARD OF DIRECTORS

A Annual Report - Records Retention

Approve the Request for Authority to Destroy Obsolete Records.

On a motion by Director Glen Peterson, seconded by Director Joseph Bowman, the Board of Directors voted 5-0 to Approve the recommendation as presented.

AYES: Director(s) Bowman , Caspary , Peterson , Renger , Smith

8. GENERAL MANAGER

A Business Expense Policy

Revise the maximum meal reimbursement rates to Breakfast- \$15.00 plus \$2.25 gratuity, Lunch - \$20.00 plus \$3.00 gratuity, Dinner - \$30.00 plus \$4.50 gratuity; eliminate the General Manager's authority to make exceptions to the meal reimbursement rates; and designate that expenditures above the reimbursement rates will not be reimbursed by the District.

On a motion by Director Joseph Bowman, seconded by Director Lee Renger, the Board of Directors voted 5-0 to Approve the recommendations as presented.

AYES: Director(s) Bowman , Caspary , Peterson , Renger , Smith

B Employee Unit Designation and Recognition of Employee Organization

- The Board of Directors accept the petition of signatures presented to the General Manager in recognizing the Las Virgenes Managers, Supervisors, Professionals and Confidential Employees Association as the labor relations representative for employees

in the designated MGT and SPC Units.

On a motion by Director Joseph Bowman, seconded by Director Lee Renger, the Board of Directors voted 5-0 to Approve the recommendation as presented.

AYES: Director(s) Bowman , Caspary , Peterson , Renger , Smith

C Code Revision - Suspension of Sanitation Rate Increases

- The full reading of the proposed Ordinance No. 07-09-258 as it relates to Certain Sanitation Rates be waived; and
- By a roll call vote of Ayes: Noes: Abstain: Absent: that the proposed Ordinance No. 07-09-258 as it relates to Certain Sanitation Rates, given second reading by title only, be passed, approved and adopted as presented.

ORDINANCE NO. 07-09-258: AN ORDINANCE OF THE BOARD OF DIRECTORS OF LAS VIRGENES MUNICIPAL WATER DISTRICT AMENDING ORDINANCE NO. 11-86-161 (LAS VIRGENES CODE) AS IT RELATES TO CERTAIN SANITATION RATES

(Reference is hereby made to Ordinance No. 07-09-258 on file in the District's Ordinance Book and by this reference the same is incorporated herein and made a part of hereof.)

On a motion by Director Lee Renger, seconded by Director Charles Caspary, the Board of Directors voted 5-0 to Approve the first recommendation as presented.

AYES: Director(s) Bowman , Caspary , Peterson , Renger , Smith

On a motion by Director Glen Peterson, seconded by Director Lee Renger, the Board of Directors voted 5-0 to Approve the second recommendation as presented.

AYES: Director(s) Bowman , Caspary , Peterson , Renger , Smith

D Public Officials for Water and Environmental Reform (POWER) Sponsorship

Direct staff as to the level of sponsorship, if any, for the California Water Policy 19: State of Turbulence conference, October 29-30, 2009.

On a motion by Director Joseph Bowman, seconded by Director Lee Renger, the Board of Directors voted 5-0 to Defer

item to the August 11, 2009 board meeting for recommendation of sponsorship.

AYES: Director(s) Bowman , Caspary , Peterson , Renger , Smith

9. FACILITIES AND OPERATIONS

A 24" Recycled Water (REW) Pipeline from Mulholland Hwy. to the Tapia Water Reclamation Facility Project - Call for Bids, and Request for Proposals for Consultant Services

- Authorize a Call for Bids in accordance with the project specifications and the proposed Bid Schedule;
- Approve to release a Request for Proposals for the arborist consultant services necessary during construction.

The proposed bid schedule is as follows:

Board Approval of Plans & Specs and Call for Bids	July 28, 2009
First Advertisement Date	August 3, 2009
Second Advertisement Date	August 10, 2009
Mandatory Pre-bid Meeting and Field Tour (9:00 AM)	September 1, 2009
Bid Opening (3:00 PM)	September 29, 2009
Award of Contract (Board Meeting)	October 27, 2009

On a motion by Director Lee Renger, seconded by Director Joseph Bowman, the Board of Directors voted 5-0 to Approve the recommendations as presented.

AYES: Director(s) Bowman , Caspary , Peterson , Renger , Smith

B Installation of Woolsey Tank Seismic Anchors Project - Contract Acceptance and Release of Retention

- Ratify Change Order Nos. 1 and 2, as a no-cost total extension of 75 days, and a net deductive amount of \$1,500.00 to compensate site pavement damage, respectively, for the Installation of Woolsey Tank Seismic Anchors Project, with Spiess Construction Co., Inc.;
- In the absence of claims from subcontractors and others, and deducting the \$1,500.00 change order above from retention, release the retention to Spiess Construction Company, Inc. in the remaining amount of \$7,047.00, thirty-five days after filing the Notice of Completion;
- Approve the execution of a Notice of Completion by the Secretary of the Board for and on behalf of the District and have the same recorded.

On a motion by Director Lee Renger, seconded by Director Joseph Bowman, the Board of Directors voted 5-0 to Approve the recommendations as presented.

AYES: Director(s) Bowman , Caspary , Peterson , Renger , Smith

C Painting and Coating Work: Woolsey and Indian Hills Recycled Water (RW) Tanks - Contract Acceptance and Release of Retention

- Ratify Change Order No. 1 as a no-cost total extension of 75 days for the Painting and Coating Work: Woolsey and Indian Hills Tanks Project, with RPI Coating Co.;
- Approve the final submitted Progress Payment of \$304,020.00 for the painting and coating work at Woolsey and Indian Hill tanks, and that in the absence of claims from subcontractors and others, release the retention to RPI in the amount of \$41,300.00, thirty-five days after filing the Notice of Completion;
- Approve the execution of a Notice of Completion by the Secretary of the Board for and on behalf of the District and have the same recorded.

On a motion by Director Lee Renger, seconded by Director Jeff Smith, the Board of Directors voted 5-0 to Approve the recommendations as presented.

AYES: Director(s) Bowman , Caspary , Peterson , Renger , Smith

10. FINANCE AND ADMINISTRATION

A Fourth Quarter Financial Review and Spotlight on LVMWD

Receive and file.

On a motion by Director Joseph Bowman, seconded by Director Charles Caspary, the Board of Directors voted 5-0 to Approve the recommendation as presented.

AYES: Director(s) Bowman , Caspary , Peterson , Renger , Smith

B Renewal of Workers' Compensation Insurance with Majestic Insurance Company

Approve renewal of workers' compensation insurance coverage with Majestic Insurance Company.

On a motion by Director Joseph Bowman, seconded by Director Lee Renger, the Board of Directors voted 5-0 to Approve the recommendations as presented. Prior to the Board taking action, Todd Dodds discussed aligning renewal dates.

AYES: Director(s) Bowman , Caspary , Peterson , Renger , Smith

C Award of Bid for Sodium Hypochlorite

The Board of Directors authorize the General Manager to issue a one-year contract with two one-year renewal options.

On a motion by Director Glen Peterson, seconded by Director Lee Renger, the Board of Directors voted 5-0 to Approve the recommendation as presented.

AYES: Director(s) Bowman , Caspary , Peterson , Renger , Smith

11. RESOURCE CONSERVATION AND PUBLIC OUTREACH

A ACWA / California Department of Water Resources "Save Our Water"

Authorize the General Manager to remit payment to ACWA in the amount of \$10,000 as suggested by their support request for the Save Our Water program; and direct staff to place local print ads and a District web ad; and print collateral materials.

On a motion by Director Jeff Smith, seconded by Director Charles Caspary, the Board of Directors voted 5-0 to Approve the recommendations as presented.

AYES: Director(s) Bowman , Caspary , Peterson , Renger , Smith

B MWD Conservation Rebate Program Update and Resolution Establishing a District-Funded Rebate Program

- To authorize the General Manager to apply supplemental conservation funds previously approved by the Board to fund customer conservation rebates, except for turf replacement, at current MWD levels through FY 2009-10 if necessary; and
- Adopt Resolution No. 07-09-2392 establishing rebate incentives for water-using devices.

RESOLUTION NO. 07-09-2392: A RESOLUTION OF THE BOARD OF DIRECTORS OF LAS VIRGENES MUNICIPAL WATER DISTRICT ESTABLISHING REBATE INCENTIVES FOR WATER-CONSERVING APPLIANCES AND RETROFITS

(Reference is hereby made to Resolution No. 07-09-2392 on file in the District's Resolution Book and is this reference the same is incorporated herein and made a part of hereof.)

On a motion by Director Glen Peterson, seconded by Director Lee Renger, the Board of Directors voted 5-0 to Approve the recommendations as presented.

AYES: Director(s) Bowman , Caspary , Peterson , Renger , Smith

12. NON-ACTION ITEMS

A Organization Reports (1) MWD a. Representative Report/Agenda(s) (2) Other

(1) MWD Representative Peterson reported on general business of Metropolitan Water District including an their Integrated Resouce Planning and conservation credit program.

(2) No other organizational reports were given.

B Directors' Reports on Outside Meetings

Director Peterson reported on his attendance at the ACWA Region 8 meeting which a "Grains of Sand" pilot program was discussed. Director Caspary attended the Regional Water Quality Control Board hearing with Dr. Randal Orton. The 303(d) list was discussed, and Dr. Orton gave comments on behalf of the District. Director Caspary reported on the Santa Monica Bay Restoration meeting where they discussed the resolution on Marine protection.

C Information Items

(1) Consultant Contracts Given Administrative Approval For the Three Month Period Ending June 30, 2009

D General Manager Reports

General Manager Mundy provided an update regarding general business of the District including upcoming events, the next JPA meeting is on September 14, 2009 at Oak Park Library; an update on the Novus agenda software and that the future minutes may be delayed. Director of Facilities & Operations Lippman briefed the Board on the current operational conditions.

E Director's Comments

Director Bowman discussed water allocations and suggested to find ways to assist large water users. Director Smith completed the 4th module of the CSDA certification.

13. FUTURE AGENDA ITEMS

Director Peterson would like an update on whether we are meeting MWD's allocation. Director Caspary would like staff to provide ideas on other types of water supply ie. groundwater.

14. CLOSED SESSION

A Conference with District Counsel - Existing Litigation:Cooper, et al. v. Calabasas Park Estates, et al.Mehta Construction Company v. LVMWD

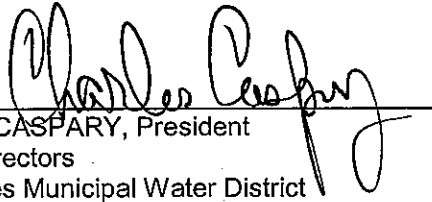
The meeting convened into Closed Session at 7:10 p.m.

15. OPEN SESSION AND ADJOURNMENT

The meeting reconvened into Open Session at 7:35 p.m. and the Chair declared the meeting adjourned at 7:36 p.m. in the memory of Alanna Moorman.

UPCOMING EVENTS

CASA 2009 Annual Conference: August 12-15, 2009
POWER: October 29-30, 2009


CHARLES CASPARY, President
Board of Directors
Las Virgenes Municipal Water District

ATTEST:



GLEN PETERSON, Secretary
Board of Directors
Las Virgenes Municipal Water District

(SEAL)