



LAS VIRGENES MUNICIPAL WATER DISTRICT
4232 Las Virgenes Road, Calabasas CA 91302

AGENDA
REGULAR MEETING

Members of the public wishing to address the Board of Directors are advised that a statement of Public Comment Protocols is available from the Clerk of the Board. Prior to speaking, each speaker is asked to review these protocols and **MUST** complete a speakers' card and hand it to the Clerk of the Board. Speakers will be recognized in the order cards are received.

The **Public Comments** agenda item is presented to allow the public to address the Board on matters not on the agenda. The public may present comments on any agenda item at the time the item is called upon for discussion.

Materials prepared by the District in connection with subject matter on the agenda are available for public inspection at 4232 Las Virgenes Road, Calabasas, CA 91302. Materials prepared by the District and distributed to the Board during this meeting are available for public inspection at the meeting or as soon thereafter as possible. Materials presented to the Board by the public will be maintained as part of the records of these proceedings and are available upon written request to the Clerk of the Board.

5:00 PM

January 26, 2016

PLEDGE OF ALLEGIANCE

- 1 **CALL TO ORDER AND ROLL CALL**
- 2 **APPROVAL OF AGENDA**
- 3 **PUBLIC COMMENTS**

Members of the public may now address the Board of Directors **ON MATTERS NOT APPEARING ON THE AGENDA**, but within the jurisdiction of the Board. No action shall be taken on any matter not appearing on the agenda unless authorized by Subdivision (b) of Government Code Section 54954.2

4 **CONSENT CALENDAR**

A **List of Demands: January 26, 2016 (Pg. 4)**

Approve

B **Minutes: Regular Meeting of January 12, 2016 (Pg. 29)**

Approve

C **Cash and Investment Report for December 2015 (Pg. 39)**

Receive and File

5 **ILLUSTRATIVE AND/OR VERBAL PRESENTATION AGENDA ITEMS**

A **Legislative and Regulatory Updates**

B **Water Supply Conditions and Drought Response (Pg. 50)**

6 **TREASURER**

7 **BOARD OF DIRECTORS**

A **Local Agency Formation Commission: Election of Special District Representative (Pg. 52)**

Select a candidate to serve as the Local Agency Formation Commission Special District Representative and authorize the General Manager to execute and return the official voting ballot no later than 5:00 p.m. on Friday, April 8, 2016.

8 **FINANCE AND ADMINISTRATION**

A **Budget Planning Calendar for Fiscal Year 2016-17 (Pg. 61)**

Receive and file the Budget Planning Calendar for Fiscal Year 2016-17 and authorize implementation of a two-year budget process for Fiscal Years 2016 through 2018.

B **Potable Water Standby Charge: Adoption of Ordinance (Pg. 64)**

By a roll call vote, waive the full reading of proposed Ordinance No. 278 as it relates to continuation of the Water Replacement Fund Standby Charge for the fiscal year commencing July 1, 2016; give second reading of the Ordinance by title only; approve the rules and regulations for Water Standby Charge Deferrals; pass, approve and adopt the Ordinance as presented; and order publication within 15 days of adoption using a summary of the Ordinance.

ORDINANCE NO. 278 (SECOND READING AND ADOPTION)

AN ORDINANCE OF THE BOARD OF DIRECTORS OF LAS VIRGENES MUNICIPAL WATER DISTRICT AS RELATES TO STANDBY CHARGES FOR THE FISCAL YEAR COMMENCING JULY 1, 2016

(Reference is hereby made to Ordinance No. 278 on file in the District's Ordinance Book and by this reference the same is incorporated herein.)

9 **INFORMATION ITEMS**

- A **Potable Water Air-Vacuum Release Valves Relocation: Award of Final (Pg. 70) Design Contract**

10 **NON-ACTION ITEMS**

- A **Organization Reports**

- (1) MWD Representative Report

- (2) Other

- B **Director's Reports on Outside Meetings**

- C **General Manager Reports**

- (1) General Business

- (2) Follow-Up Items

- D **Director's Comments**

11 **FUTURE AGENDA ITEMS**

12 **PUBLIC COMMENTS**

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13 **CLOSED SESSION**

- A **Conference with District Counsel – Existing Litigation (Government Code Section 54956.9(a)):**

- Las Virgenes - Triunfo Joint Powers Authority v. United States

- Environmental Protection Agency and Heal the Bay, Inc. v. Lisa P. Jackson

14 **OPEN SESSION AND ADJOURNMENT**

Pursuant to Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and applicable federal rules and regulations, requests for a disability-related modification or accommodation, including auxiliary aids or services, in order to attend or participate in a meeting, should be made to the Executive Assistant/Clerk of the Board in advance of the meeting to ensure availability of the requested service or accommodation. Notices, agendas, and public documents related to the Board meetings can be made available in appropriate alternative format upon request.

LAS VIRGENES MUNICIPAL WATER DISTRICT

To: JAY LEWITT, TREASURER

Payments for Board Meeting of : January 26, 2016

Upon certification by the Treasurer the checks and wire transfers were correct and supporting documents available, it is recommended the following demands on the various funds be approved and payments authorized.

Wells Fargo Bank A/C No. 4806-994448

Checks Nos. 71851 through 71972 were issued in the total amount of \$ 708,675.43

Payments through wire transfers as follows:

None

Total payments \$ 708,675.43

(Reference is hereby made to these demands on file in the District's Check Register and by this reference the same is incorporated herein and made a part hereof.)

**CHECK LISTING FOR BOARD MEETING
01/26/16**

Company Name	Company No.	Check No. 71851 thru 71888 01/12/16	Amount	Check No. 71889 thru 71923 01/19/16	Amount	Check No. 71924 thru 71972 01/26/16	Amount	Total
Potable Water Operations	101	14,356.18		72,013.88		68,608.14		154,978.20
Recycled Water Operations	102	2,100.00		438.68				2,538.68
Sanitation Operations	130	1,487.25		71,561.82				73,049.07
Potable Water Construction	201					15,292.75		15,292.75
Water Conservation Construction	203							0.00
Sani- Construction	230							0.00
Potable Water Replacement	301	442.60				9,576.15		10,018.75
Reclaimed Water Replace	302							0.00
Sanitation Replacement	330							0.00
Internal Service	701	73,276.23		36,100.76		56,542.65		165,919.64
JPA Operations	751	47,278.05		151,261.13		22,344.66		220,883.84
JPA Construction	752					44,919.16		44,919.16
JPA Replacement	754	9,825.25				11,502.00		21,327.25
Total Printed		148,765.56		331,376.27		228,785.51		708,927.34
Voided Checks/payment stopped:								
								0.00
Ck#69084	101	(251.91)						(251.91)
Total Voids		(251.91)		0.00		0.00		(251.91)
Net Total		148,513.65		331,376.27		228,785.51		708,675.43

Batch Number - 242026
Bank Account - 00146807 Cash-General

Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document . . . Number	Key Lim Co	Amount	Invoice Number
71851	01/07/16	3514	LOS ANGELES COUNTY, REGISTRAR-REC ORDER	MND&NOD FEES RE CENTRT EQ TNK	PV	143541	001 00754	2,285.25	10564MMND&NOD
								2,285.25	
								2,285.25	
Total Number of Payments Written									1

Batch Number - 242068

Bank Account - 00146807 Cash-General

Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key	Item	Co	Amount	Invoice Number
71852	01/12/16	18445	AAA BACKFLOW DEVICE TESTING, INC.	NOV15 BCKFLW TESTS	PV	143546	001 00701			2,350.00	B15-113015
71853	01/12/16	19269	ACC BUSINESS	NOV15 BCKFLW TESTS Payment Amount INTERNET 11/11~12/10/1 5	PV	143573	001 00701		4,450.00	960.56	153468261
				SCADA MPLS LNS 11/11~12/10/1 5	PV	143618	001 00130			480.81	153480101
				SCADA MPLS LNS 11/11~12/10/1 5	PV	143618	002 00130			515.94	153480101
				SCADA MPLS LNS 11/11~12/10/1 5	PV	143618	003 00130			480.66	153480101
				SCADA MPLS LNS 11/11~12/10/1 5	PV	143618	004 00130			515.93	153480101
				SCADA MPLS LNS 11/11~12/10/1 5	PV	143618	005 00130			480.81	153480101
71854	01/12/16	19077	AGOURA LUBE & SMOG	Payment Amount VEH#891 SMOG&BRK RPR VEH#890 SMOG CHK VEH#824 SMOG CHK VEH#203 SMOG CHK VEH#678 SMOG&OIL CHG VEH#893 SMOG	PV	143619	001 00701		3,434.71	339.28	15937
					PV	143620	001 00701			40.00	15887
					PV	143621	001 00701			40.00	15886
					PV	143622	001 00701			40.00	15894
					PV	143623	001 00701			87.94	15898
					PV	143624	001 00701			40.75	15902

Batch Number - 242068

Bank Account - 00146807 Cash-General

Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key Itm Co	Amount	Invoice Number
				CHK					
				VEH#869	PV	143625	001 00701	87.94	15895
				SMOG&OIL CHG					
				VEH#855 SMOG	PV	143626	001 00701	45.00	15917
				CHK					
				VEH#853 SMOG	PV	143627	001 00701	40.00	15928
				CHK					
				VEH#861	PV	143628	001 00701	250.54	15930
				SMOG,OIL&DRV					
				BELTS					
				VEH#895 SMOG	PV	143629	001 00701	40.00	15932
				CHK					
				Payment Amount				1,051.45	
71855	01/12/16	20223	APPLIED SPECTROMETRY ASSOCIATES, INC.	2 CHEMSCAN INJECTRS	PV	143610	001 00701	1,700.40	5314
				Payment Amount				1,775.40	
71856	01/12/16	2869	AT&T	SRV	PV	143601	001 00701	449.66	0119/122215
				12/22-1/21/16					
				SRV	PV	143602	001 00101	88.68	5388/122315
				12/23-1/22/16					
				SRV	PV	143603	001 00101	88.68	7426/122315
				12/23-1/22/16					
				SRV	PV	143604	001 00101	91.87	2430/122315
				12/23-1/22/16					
				SRV	PV	143605	001 00101	156.87	0210/122315
				12/23-1/22/16					
				SRV	PV	143606	001 00701	95.86	1984/122315
				12/23-1/22/16					
				SRV	PV	143607	001 00101	86.80	0192/122515
				12/25-1/24/16					
				Payment Amount				1,058.42	
71857	01/12/16	7770	AUTOMATIONDIR ECT.COM	VISUAL ALARM INDICATN	PV	143550	001 00701	164.75	6628440
				6 POWER SUPPLIES	PV	143551	001 00701	294.75	6628439
				Payment Amount				459.50	
71858	01/12/16	7965	B&B PALLET	55 YDS WOOD	PV	143567	001 00701	638.00	114501

Batch Number - 242068

Bank Account - 00146807 Cash-General

Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Document Ty	Document Number	Key Itm	Key Co	Amount	Invoice Number
			CO.	CHIPS						
71859	01/12/16	18071	BLUE DIAMOND MATERIALS	55 YDS WOOD	PV	143568	001	00701	638.00	114502
				CHIPS						
				55 YDS WOOD	PV	143569	001	00701	638.00	114504
				CHIPS						
				55 YDS WOOD	PV	143570	001	00701	638.00	114505
				CHIPS						
				Payment Amount				2,552.00		
71859	01/12/16	18071	BLUE DIAMOND MATERIALS	2.99 TN PAVG	PV	143549	001	00701	267.26	635307
				MATL						
				Payment Amount				267.26		
71860	01/12/16	20242	CALABASAS HIGH SCHOOL	SPONSRSHP-SOL AR CUP 15-16	PV	143599	001	00101	2,500.00	SOLARCUP/15-16
				Payment Amount				2,500.00		6
71861	01/12/16	5405	CALOLYMPIC SAFETY	8 RESP CART	PV	143566	001	00701	188.89	344449-3
				P100						
				Payment Amount				188.89		
71862	01/12/16	2513	CAPCO ANALYTICAL SERVICES	NOV'15 DIGSTR TEST	PV	143548	001	00701	585.00	152822
				Payment Amount				585.00		
71863	01/12/16	16150	CARBON ACTIVATED CORPORATION	CARBN COAL BASE@L/S	PV	143547	001	00701	490.50	36167
				Payment Amount				490.50		
71864	01/12/16	18992	CDW GOVERNMENT	5 USB TO HDMI ADPTR	PV	143609	001	00701	354.25	BNP7218
				Payment Amount				490.50		
				Alt Payee 19010 CDW GOVERNMENT 75 REMITTANCE DR., SUITE 1515 CHICAGO IL 60675-1515						
				Payment Amount				354.25		
71865	01/12/16	2565	CONEJO AWARDS	PLAQUES-SUSTN BLTY AWRD	PV	143555	001	00101	322.50	87350
				Payment Amount				322.50		
71866	01/12/16	4586	CONSOLIDATED ELECTRICAL DISTRIBUTORS	20 INDTR&10 MINI LAMPS	PV	143615	001	00701	35.31	9009-726595
				Payment Amount				322.50		
				15 CVR F/1SW	PV	143616	001	00701	83.24	9009-726677
				Payment Amount				118.55		
71867	01/12/16	11330	DIAL SECURITY	SVC CALL@HQ	PV	143544	001	00701	375.00	264342

Batch Number - 242068

Bank Account - 00146807 Cash-General

Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key	Amount	Invoice Number
						Number	lm Co		
71868	01/12/16	3515	DWYER INSTRUMENTS, INC.	SVC CALL@RLV Payment Amount 2	PV	143545	001 00751	150.00	264382
				RMA-2-APP-BV		143617	001 00751	112.76	04075608
71869	01/12/16	2655	FERGUSON ENTERPRISES	Payment Amount CLA-VAL PARTS&PRODUCT S	PV	143565	001 00701	65,016.74	0537295
								112.76	
			Alt Payee	FERGUSON ENTERPRISES, INC. #1083 FILE 56809 LOS ANGELES CA 90074-6809					
71870	01/12/16	19146	LOURDES FIGUEROA	Payment Amount EXP-ACWA CONF 12/1-12/3/15	PV	143600	001 00701	227.87	120315
71871	01/12/16	6770	G.I. INDUSTRIES	Payment Amount 12/16-12/27/1 5 TAPIA DISP 1/16 TAPIA RAGS/GRIT DISP	PV	143646	001 00701	444.15	2525395-0283-8
					PV	143647	001 00701	1,029.60	2525408-0283-9
					PV	143648	001 00701	220.18	2753587-0283-3
					PV	143649	001 00701	633.65	2525407-0283-1
					PV	143650	001 00701	81.67	2753693-0283-9
					PV	143651	001 00701	81.67	2753694-0283-7
					PV	143652	001 00701	427.68	2753586-0283-5
					PV	143653	001 00701	654.10	2753695-0283-4
					PV	143654	001 00701	198.52	2406616-0283-1
			Alt Payee	G.I. INDUSTRIES P. O. BOX 541065 LOS ANGELES CA 90054-1065					
71872	01/12/16	19114	HAZEN AND	Payment Amount PROF	PV	143552	001 00751	13,530.19	20019-001-4
								3,771.22	

Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key	Amount	Invoice Number
Number	Date	Number				Number	Item Co		Number
			SAWYER	SRV-SEP'15					
71873	01/12/16	2611	LA DWP	Payment Amount RECTIFIER 11/23--12/23/1 5	PV	143563	001 00101	13,530.19 40.97	557160/122815
				RECTIFIER 11/24--12/28/1 5	PV	143564	001 00101	36.42	851260/122915
				Payment Amount WLK 11/25--12/23/1 5	PV	143560	001 00101	77.39 64.83	0907/123015
71874	01/12/16	3352	LAS VIRGENES MUNICIPAL WATER DISTRICT	WLK 11/25--12/23/1 5	PV	143561	001 00101	215.69	0909/123015
				WLK 11/25--12/23/1 5	PV	143562	001 00101	109.88	0896/123015
				EQUESTRN TNK 11/23--12/22/1 5	PV	143597	001 00701	30.94	111915
71875	01/12/16	19396	JAY LEWITT	Payment Amount REIMB MILEAGE-ACWA WTRWS BKFS REIMB MILEAGE-ACWA CONF 12/1--4	PV	143598	001 00701	176.16	120415
				Payment Amount 7/11/15:L20140 4539 540 THRFT RD	PV	143542	001 00101	207.10 908.00	IN160000527
71876	01/12/16	2610	LOS ANGELES COUNTY DEPT. OF PUBLIC WORKS	5/21/15:L2015 01916 COLD CYN	PV	143543	001 00101	271.00	IN160000546
				Payment Amount MOYNO GEAR JOINT SHELL TAX	PV	143614	001 00701	1,179.00 3,856.00	47696
71877	01/12/16	2835	MODERN TOOL CO	Payment Amount NOV'15 5 MG TNK SRV	PV	143614	002 00701	289.20 4,145.20	47696
71878	01/12/16	2365	MSO TECHNOLOGIES		PV	143611	001 00701	442.60	5112

Batch Number - 242068

Bank Account - 00146807 Cash-General

Payment Number	Date	Address Number	Name	Payment Stub Message	Ty	Document		Key	Amount	Invoice Number
						Number	Co			
				11/1-12/15/15	PV	143645	001 00101		2,260.34	5125
			CORNEL VLV MODS							
			Payment Amount				2,702.94			
71879	01/12/16	15994	POSTAGE ONE	PSTG ADV-MTR	PV	143655	001 00701		2,000.00	78
				DIST						
				BILLS/PUBL						
			Payment Amount				2,000.00			
71880	01/12/16	2941	SIERRA TOWING	TOW VEH#892	PV	143553	001 00701		125.00	86024
				Payment Amount			125.00			
71881	01/12/16	3480	SIGN FACTORY	15	PV	143556	001 00751		346.69	14435
				BANNERS-"USNG RW-CONST"						
				15	PV	143557	001 00751		693.38	14406
				BANNERS-IRRI GATION						
			Payment Amount				1,040.07			
71882	01/12/16	2948	SMITH PIPE & SUPPLY	SPRNKLR CTL VLV SOLINOID RPR	PV	143596	001 00701		58.38	2927448
				Payment Amount			58.38			
71883	01/12/16	2957	SOUTHERN CALIFORNIA EDISON	RLV COMPOST PLNT	PV	143558	001 00751		22,212.41	5165-46/01021 6
				12/2-12/31/15						
			Payment Amount				22,212.41			
71884	01/12/16	2964	STATE BOARD OF EQUALIZATION	UNDRGRND TNK FEE-2015	PV	143559	001 00701		606.88	44-0086690/201 5
				Payment Amount			606.88			
71885	01/12/16	19135	TRANSUNION RISK & ALTERNATIVE DATA SOLUT	ONLN SRCH BAD DBT 12/15	PV	143554	001 00701		123.00	974571/DEC15
				Payment Amount			123.00			
71886	01/12/16	2729	VULCAN MATERIALS CO.	14.83 & 27.21 TN ASPHLT	PV	143613	001 00701		1,009.76	70998124
				Payment Amount			1,009.76			
			Alt Payee							
			6457 VULCAN MATERIALS COMPANY FILE 55572 LOS ANGELES CA 90074-5572							

Batch Number - 242068

Bank Account - 00146807 Cash-General

Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key	Amount	Invoice Number	
						Number	Item Co			
71887	01/12/16	3035	VWR SCIENTIFIC	TEST TUBES&SYRINGE	PV	143571	001 00701	200.96	8043465538	
			S							
			FREIGHT		PV	143571	003 00701	16.82	8043465538	
			TEST TUBES		PV	143572	001 00701	40.42	8043461644	
			FREIGHT		PV	143572	002 00701	12.37	8043461644	
			Alt Payee 3216 VWR INTERNATIONAL, INC P. O. BOX 640169 PITTSBURGH PA 15264-0169							
				Payment Amount				270.57		
71888	01/12/16	19537	WJUNDERLICH-MA LEC SYSTEMS, INC.	P/E 11/30/15 CENTRT TNK SRV	PV	143612	001 00701	7,540.00	47790	
				Payment Amount				7,540.00		
				Total Amount of Payments Written				146,480.31		
				Total Number of Payments Written				37		

Batch Number - 242136
 Bank Account - 00146807 Cash-General

Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Document		Key	Amount	Invoice Number
					Ty	Number			
71889	01/19/16	2317	ACORN NEWSPAPER	ADS@12/3 & 12/10/15	PV	143635	001 00101	1,800.60	870105/123115
				Payment Amount				1,800.60	
71890	01/19/16	8680	ADS, LLC	DEC'15 FLW MNRNG	PV	143633	001 00701	673.15	22085.22-1215
				DEC'15 FLW MNRNG	PV	143633	002 00701	2,019.45	22085.22-1215
				Payment Amount				2,692.60	
71891	01/19/16	2397	AQUATIC BIOASSAY & CONSULTING	DEC'15 CHRNC NPDES	PV	143589	001 00701	810.00	LVS1215.1283
				BIOASSYS				810.00	
				Payment Amount				5,077.68	1512165
71892	01/19/16	18955	ARGO CHEMICAL INC.	31,160 LB AMMONIA	PV	143584	001 00701	5,077.68	
				Payment Amount				5,077.68	
71893	01/19/16	9631	AT&T LONG DISTANCE	LONG DIST	PV	143683	001 00701	322.13	806368136/010 416
				12/1-12/31/15	PV	143683	002 00701	2.45	806368136/010 416
				LONG DIST	PV	143683	003 00701	.90	806368136/010 416
				12/1-12/31/15	PV	143683	004 00701	19.69	806368136/010 416
				LONG DIST	PV	143683	005 00701	.47	806368136/010 416
				12/1-12/31/15	PV	143683	006 00701	17.14	806368136/010 416
				LONG DIST	PV	143683	007 00701	17.89	806368136/010 416
				12/1-12/31/15	PV	143716	001 00701	.29	858625649/122 615
				SRV 12/17/15				380.96	
				Payment Amount				380.96	
71894	01/19/16	16253	AT&T MOBILITY	SRV	PV	143684	001 00701	121.05	992789332X011 12016
				12/4-1/3/16	PV	143684	002 00701	41.50	992789332X011 12016
				SRV	PV	143684	003 00701	18.42	992789332X011 12016
				12/4-1/3/16	PV	143684	004 00701	452.97	992789332X011 12016
				SRV	PV	143684	005 00701	30.99	992789332X011 12016

Batch Number - 242136
Bank Account - 00146807 Cash-General

Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Document Ty	Document Number	Key Ltm	Key Co	Amount	Invoice Number
	12/4-1/3/16				PV	143684	006	00701	49.41	992789332X011
	SRV									12016
	12/4-1/3/16				PV	143684	007	00701	20.17	992789332X011
	SRV									12016
	12/4-1/3/16				PV	143684	008	00701	18.42	992789332X011
	SRV									12016
	12/4-1/3/16				PV	143684	009	00701	12.89	992789332X011
	SRV									12016
	12/4-1/3/16				PV	143684	010	00701	5.53	992789332X011
	SRV									12016
	12/4-1/3/16				PV	143684	011	00701	239.14	992789332X011
	SRV									12016
	12/4-1/3/16				PV	143684	012	00701	185.08	992789332X011
	SRV									12016
	12/4-1/3/16				PV	143684	013	00701	33.22	992789332X011
	SRV									12016
	12/4-1/3/16				PV	143684	014	00701	236.35	992789332X011
	SRV									12016
	12/4-1/3/16				PV	143684	015	00701	18.82	992789332X011
	SRV									12016
	12/4-1/3/16				PV	143684	016	00701	65.69	992789332X011
	SRV									12016
	12/4-1/3/16				PV	143684	017	00701	49.41	992789332X011
	SRV									12016
	12/4-1/3/16				PV	143684	018	00701	61.98	992789332X011
	SRV									12016
	12/4-1/3/16				PV	143684	019	00701	109.98	992789332X011
	SRV									12016
	12/4-1/3/16				PV	143684	020	00701	18.42	992789332X011
	SRV									12016
	12/4-1/3/16				PV	143684	021	00701	65.69	992789332X011
	SRV									12016
	12/4-1/3/16				PV	143684	022	00701	91.32	992789332X011
	SRV									12016
	12/4-1/3/16				PV	143684	023	00701	160.80	992789332X011
	SRV									12016
	12/4-1/3/16									
	Payment Amount							2,107.25		
	SWG CHG 15/16				PV	143672	001	00130	26,039.00	74WFP16000023
	O&M-4TH									/4
	INSTLMT									

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key		Amount	Invoice Number
							lim	Co		
				SWG CHG 15/16	PV	143673	001	00130	39,408.00	74WP16000024
				CAP-4TH						/4
				INSTLMT						
				Payment Amount				65,447.00		
71896	01/19/16	2547	COUNTY	12/15 TAPIA	PV	143630	001	00701	1,038.38	48892/123115
			SANITATION	RAGS/GRIT						
			DISTRICTS OF	HAULING						
			LA COUNTY							
				Payment Amount				1,038.38		
71897	01/19/16	11330	DIAL SECURITY	12/19-12/24/1	PV	143588	001	00701	2,144.00	266307
				5 DRGHT						
				ENFRMNT						
				12/15 SEC					230.00	263197
				SVC@HQ						
				12/15 SEC					50.00	263197
				SVC@HQ LOBBY						
				12/15 SEC					45.00	263198
				SVC@TAPIA						
				12/15 SEC					80.00	263199
				SVC@RLV						
				12/15 SEC					35.00	263200
				SVC@RLV FARM						
				12/15 SEC					70.00	263201
				SVC@WLK						
				12/15 SEC					57.00	263203
				SVC@IT RM						
				12/15 SEC					35.00	263202
				SVC@WLK P/S						
				1/16 SEC					230.00	265493
				SVC@HQ						
				1/16 SEC					50.00	265493
				SVC@HQ LOBBY						
				1/16 SEC					57.00	265499
				SVC@IT RM						
				1/16 SEC					45.00	265494
				SVC@TAPIA						
				1/16 SEC					80.00	265495
				SVC@RLV						
				1/16 SEC					35.00	265496
				SVC@RLV FARM						
				1/16 SEC					70.00	265497

Las Virgenes Municipal Water
 A/P Auto Payment Register

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key	Amount	Invoice Number
						Number	Item Co		
				SVC@WLK					
				1/16 SEC	PV	143671	001 00701	35.00	265498
				SVC@WLK P/S					
				Payment Amount				3,348.00	
71898	01/19/16	17251	EAGLE AERIAL IMAGING	IN-DEPTH ANALYS	PV	143632	001 00701	8,300.00	19717
				1,000 PARCLS					
				Payment Amount				8,300.00	
71899	01/19/16	18111	ELECSYS INTERNATIONAL CORPORATION	2/16 RADIX EQP MAINT	PV	143677	001 00701	261.00	145088
				Payment Amount				261.00	
71900	01/19/16	14591	EMISSION COMPLIANT CONTROLS CORP.	ENGN TSTG FOR AQMD	PV	143586	001 00701	4,837.50	PSO3360
				Alt Payee					
				15750 EMISSION COMPLIANT CONTROLS CORP.					
				P. O. BOX 16727					
				IRVINE CA 92623-6727					
				Payment Amount				4,837.50	
71901	01/19/16	18815	FASTENAL COMPANY	RESTOCK BOLT BINS	PV	143583	001 00701	1,539.00	CACHA20611
				Alt Payee					
				18835 FASTENAL COMPANY					
				P. O. BOX 1286					
				WINONA MN 55987-1286					
				Payment Amount				1,539.00	
71902	01/19/16	2655	FERGUSON ENTERPRISES	CLA-VALS&STEM INDCTRS	PV	143631	001 00701	1,070.89	0537946
				Alt Payee					
				3207 FERGUSON ENTERPRISES, INC. #1083					
				P. O. BOX 740827					
				LOS ANGELES CA 90074-0827					
				Payment Amount				1,070.89	
71903	01/19/16	2661	FLO-SYSTEMS INC	150 WASHERS	PV	143585	001 00701	981.00	F15694-15B362
				Payment Amount				981.00	
71904	01/19/16	2701	GRAINGER, INC.	SCAFFOLD CASTERS RUBBER MATS VEH#911 HOSE REEL CIGARETTE	PV	143590	001 00751	278.70	9920556413
				Payment Amount				278.70	
				Payment Amount				405.92	
				Payment Amount				317.98	
				Payment Amount				127.94	

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Document Ty	Document Number	Key Lim	Key Co	Amount	Invoice Number
RECEPCTCLS										
				RPLMT BRUSH	PV	143594	001	00701	49.27	9919101320
				SETS						
				LOCKSET	PV	143595	001	00701	37.77	9916015531
				CYLINDER						
				ULTRASONC LVL	PV	143634	001	00751	1,221.35	9922342291
				TRNSMTR						
				Alt Payee						
		5453	GRAINGER, INC.							
			DEPT 805178142							
			PALATINE IL 60038-0001							
				Payment Amount					2,438.93	
71905	01/19/16	2727	IDEXX LABORATORIES	2 COLILERT	PV	143676	001	00701	1,912.75	296386116
				MEDIA						
				FREIGHT	PV	143676	002	00701	13.01	296386116
				Alt Payee						
		6447	IDEXX LABORATORIES							
			P. O. BOX 101327							
			ATLANTA GA 30392-1327							
				Payment Amount					1,925.76	
71906	01/19/16	6777	CAL-COAST MACHINERY	JD6320L OIL	PV	143749	001	00751	568.32	293715
				CHG&SVC						
				Alt Payee						
		7133	JOHN DEERE FINANCIAL							
			PO BOX 4450							
			CAROL STREAM IL 60197-4450							
				Payment Amount					568.32	
71907	01/19/16	20932	LABOR READY SOUTHWEST, INC	12/21-12/23/1	PV	143582	001	00701	978.24	20489738
				5 2 TEMP SRV						
				Payment Amount					978.24	
71908	01/19/16	2590	LOS ANGELES DAILY NEWS	SADDLETREE	PV	143636	001	00701	1,511.00	0010748380
				TNK REHAB						
				BIDS						
				Payment Amount					1,511.00	
71909	01/19/16	2839	MOTION INDUSTRIES, INC.	(5) LE10	PV	143714	001	00701	142.77	CA22-599389
				F/ELE 10MIC						
				(4) VPE-112	PV	143715	001	00701	169.74	CA22-599274
				PIL BLK						
				Alt Payee						
		10317	MOTION INDUSTRIES INC.							
			FILE 749376							

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key Item	Key Co	Amount	Invoice Number
LOS ANGELES CA 90074										
71910	01/19/16	2302	OFFICE DEPOT	MISC OFFICE	PV	143678	001	00701	332.10	813091020001
				SUPPLIES					312.51	
				GRAPH TAPE	PV	143679	001	00701	18.34	813091022001
				BLK INK	PV	143680	001	00701	94.78	813091021001
				CARTRDG						
				APPRVL STMP	PV	143681	001	00701	29.42	813090958001
				Payment Amount					474.64	
71911	01/19/16	16372	OLIN CORPORATION - CHLORALKALI	4,958 GAL	PV	143637	001	00701	2,703.17	2108015
				HYPOCHLORITE						
				4,910 GAL	PV	143638	001	00701	2,677.00	2104623
				HYPOCHLORITE						
				5,002 GAL	PV	143639	001	00701	2,756.08	2104624
				HYPOCHLORITE						
All Payee 16373 OLIN CORPORATION - CHLORALKALI P.O. BOX 402766 ATLANTA GA 30384-2766										
				Payment Amount					8,136.25	
71912	01/19/16	2907	RED WING SHOE STORE	PRTCTV	PV	143725	001	00701	225.00	1310000016174
				FTWR-R.ALVARE						
				Z						
				Payment Amount					225.00	
71913	01/19/16	2957	SOUTHERN CALIFORNIA EDISON	ENERGY-DEC'15	PV	143608	001	00101	2,148.30	2869/010516
				ENERGY-DEC'15						
				ENERGY-DEC'15	PV	143608	002	00101	25.53	2869/010516
				ENERGY-DEC'15	PV	143608	003	00101	347.11	2869/010516
				ENERGY-DEC'15	PV	143608	004	00101	24.24	2869/010516
				ENERGY-DEC'15	PV	143608	005	00101	71.78	2869/010516
				ENERGY-DEC'15	PV	143608	006	00101	19.66	2869/010516
				ENERGY-DEC'15	PV	143608	007	00101	15.59	2869/010516
				ENERGY-DEC'15	PV	143608	008	00101	10.39	2869/010516
				ENERGY-DEC'15	PV	143608	009	00101	24.24	2869/010516
				ENERGY-DEC'15	PV	143608	010	00101	27.26	2869/010516
				ENERGY-DEC'15	PV	143608	011	00101	25.53	2869/010516
				ENERGY-DEC'15	PV	143608	012	00101	2,497.55	2869/010516
				ENERGY-DEC'15	PV	143608	013	00101	4,722.92	2869/010516
				ENERGY-DEC'15	PV	143608	014	00101	48.15	2869/010516

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key	Amount	Invoice Number
						Number	Lim Co		
				ENERGY-DEC'15	PV	143608	015 00101	3,934.46	2869/010516
				ENERGY-DEC'15	PV	143608	016 00101	1,164.34	2869/010516
				ENERGY-DEC'15	PV	143608	017 00101	25.66	2869/010516
				ENERGY-DEC'15	PV	143608	018 00101	105.58	2869/010516
				ENERGY-DEC'15	PV	143608	019 00101	3,820.63	2869/010516
				ENERGY-DEC'15	PV	143608	020 00101	18,587.14	2869/010516
				ENERGY-DEC'15	PV	143608	021 00101	74,348.54	2869/010516
				ENERGY-DEC'15	PV	143608	022 00101	26.98	2869/010516
				ENERGY-DEC'15	PV	143608	023 00101	760.31	2869/010516
				ENERGY-DEC'15	PV	143608	024 00101	930.27	2869/010516
				ENERGY-DEC'15	PV	143608	025 00101	4,606.63	2869/010516
				ENERGY-DEC'15	PV	143608	026 00101	397.05	2869/010516
				ENERGY-DEC'15	PV	143608	027 00101	715.21	2869/010516
				ENERGY-DEC'15	PV	143608	028 00101	715.92	2869/010516
				ENERGY-DEC'15	PV	143608	029 00101	2,951.80	2869/010516
				ENERGY-DEC'15	PV	143608	030 00101	27.98	2869/010516
				ENERGY-DEC'15	PV	143608	031 00101	888.09	2869/010516
				ENERGY-DEC'15	PV	143608	032 00101	29.26	2869/010516
				ENERGY-DEC'15	PV	143608	033 00101	272.50	2869/010516
				ENERGY-DEC'15	PV	143608	034 00101	26.53	2869/010516
				ENERGY-DEC'15	PV	143608	035 00101	6,304.91	2869/010516
				ENERGY-DEC'15	PV	143608	036 00101	6,381.53	2869/010516
				ENERGY-DEC'15	PV	143608	037 00101	1,584.11	2869/010516
				ENERGY-DEC'15	PV	143608	038 00101	2,919.04	2869/010516
				ENERGY-DEC'15	PV	143608	039 00101	11,446.00	2869/010516
				ENERGY-DEC'15	PV	143608	040 00101	3,823.93	2869/010516
				ENERGY-DEC'15	PV	143608	041 00101	4,478.28	2869/010516
				ENERGY-DEC'15	PV	143608	042 00101	847.99	2869/010516
				ENERGY-DEC'15	PV	143608	043 00101	25.08	2869/010516
				ENERGY-DEC'15	PV	143608	044 00101	387.70	2869/010516
				ENERGY-DEC'15	PV	143608	045 00101	132.20	2869/010516
				ENERGY-DEC'15	PV	143608	046 00101	170.50	2869/010516
				ENERGY-DEC'15	PV	143608	047 00101	184.11	2869/010516
				ENERGY-DEC'15	PV	143608	048 00101	126.30	2869/010516
				ENERGY-DEC'15	PV	143608	049 00101	644.15	2869/010516
				ENERGY-DEC'15	PV	143608	050 00101	1,128.04	2869/010516
				ENERGY-DEC'15	PV	143608	051 00101	3,552.06	2869/010516
				ENERGY-DEC'15	PV	143608	052 00101	24.24	2869/010516
				ENERGY-DEC'15	PV	143608	053 00101	27.83	2869/010516
				ENERGY-DEC'15	PV	143608	054 00101	26.38	2869/010516
				ENERGY-DEC'15	PV	143608	055 00101	204.03	2869/010516

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key	Amount	Invoice Number
				ENERGY-DEC'15	PV	143608	056 00101	28.35	2869/010516
				ENERGY-DEC'15	PV	143608	057 00101	601.25	2869/010516
				ENERGY-DEC'15	PV	143608	058 00101	13.71	2869/010516
				ENERGY-DEC'15	PV	143608	059 00101	13.70	2869/010516
				ENERGY-DEC'15	PV	143608	060 00101	13.69	2869/010516
				ENERGY-DEC'15	PV	143608	061 00101	13.69	2869/010516
				ENERGY-DEC'15	PV	143608	062 00101	411.29	2869/010516
				ENERGY-DEC'15	PV	143608	063 00101	311.34	2869/010516
				ENERGY-DEC'15	PV	143608	064 00101	2,158.75	2869/010516
				ENERGY-DEC'15	PV	143608	065 00101	1,297.10	2869/010516
				ENERGY-DEC'15	PV	143608	066 00101	648.55	2869/010516
				Payment Amount			174,272.96		
71914	01/19/16	2857	SOUTHERN CALIFORNIA EDISON	RW P/S 12/2-12/31/15	PV	143721	001 00751	22,382.93	4500-42/01121 6
				NEM					
				Payment Amount			22,382.93		
71915	01/19/16	2857	SOUTHERN CALIFORNIA EDISON	RLV CMPST DL-12/2-12/31/15	PV	143748	001 00751	86.92	3293-30/01061 6
				Payment Amount			86.92		
71916	01/19/16	2858	SOUTHERN CALIFORNIA GAS CO	JBR P/S 12/3-1/5/16	PV	143674	001 00101	22.92	1200/010716
				Payment Amount			22.92		
				WLK P/S 12/1-1/1/16	PV	143675	001 00101	1,673.66	9400/010716
				HQ&OPS 12/4-1/7/16	PV	143717	001 00701	2,815.58	3600/011116
				TAPIA 12/4-1/7/16	PV	143718	001 00751	1,524.17	4000/011116
				RLV 12/4-1/7/16	PV	143719	001 00751	1,083.32	4200/011116
				CORNELL 12/4-1/7/16	PV	143720	001 00101	99.40	0400/011216
				Payment Amount			7,219.05		
71917	01/19/16	8212	STANSBERY'S WELDING	6 TRCK BED VICE MOUNTS RPR AERATOR	PV	143641	001 00701	2,289.00	2114 2119
				Payment Amount			2,649.00		
71918	01/19/16	19586	THE TAJ STEIN TRUST	RFND BAL - CLOSED A/C	PV	138491	001 00101	251.91	063656
				Payment Amount			251.91		

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71919	01/19/16	3429	UNITED PARCEL SERVICE	SRV P/E	PV	143726	001 00701	111.42	000025W020026 /2016
				12/17/15					
				Payment Amount				111.42	
71920	01/19/16	2436	VINCE BARNES AUTOMOTIVE	VEH#801 DELCO BATTERY	PV	143704	001 00701	187.98	021292
				VEH#901	PV	143705	001 00701	209.66	021310
				OIL/AIR FLTRS					
				Payment Amount				397.64	
71921	01/19/16	18914	WECK LABORATORIES, INC.	LAB SRV@MALIBU	PV	143640	001 00701	2,805.00	W5L1515-LV
				CRK					
				LAB SRV@FAST	PV	143707	001 00701	382.00	W5L1510-LV
				WTR CT					
				LAB SRV@TAPIA	PV	143708	001 00701	232.50	W5L1514-LV
				EFFLNT					
				LAB SRV@TAPIA	PV	143709	001 00701	100.00	W5L1566-LV
				TTHM					
				LAB SRV@WLK	PV	143710	001 00701	39.00	W5L1543-LV
				LAB SRV@LAB	PV	143711	001 00701	67.00	W5L1405-LV
				LAB SRV@TAPIA	PV	143712	001 00701	7.00	W5L1406-LV
				GRNDWTR					
				LAB	PV	143713	001 00701	144.00	W5L1732-LV
				SRV@RANCHO					
				CROP					
				Payment Amount				3,776.50	
71922	01/19/16	8510	WORK BOOT WAREHOUSE	PRTCTV	PV	143722	001 00701	225.00	2-19856
				FTWR-W.GALDON					
				ES					
				PRTCTV	PV	143723	001 00701	225.00	2-19623
				FTWR-A.ALBANE					
				Z					
				PRTCTV	PV	143724	001 00701	225.00	2-19674
				FTWR-R.DEVITO					
				Payment Amount				675.00	
71923	01/19/16	3067	XEROX CORPORATION	LEASE-11/15	PV	143697	001 00701	696.68	082489986
				D95 HQ-2ND FL					
				LEASE-11/15	PV	143698	001 00701	722.95	082404730
				D95 HQ-1ST FL					
				LEASE-11/15	PV	143699	001 00701	264.43	082404731
				5845A TAPIA					
				WCP123	PV	143700	001 00701	5.21	082516987

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key Lim	Key Co	Amount	Invoice Number
WLK,USG										
	9/24-11/30/15				PV	143701	001	00701	1,188.44	082404734
	LEASE-11/15									
	XC560 PRNTR				PV	143702	001	00701	192.02	082404733
	LEASE-11/15									
	X560EFI SVR				PV	143703	001	00701	20.60	082843458
	12/15									
	5470PT-OPS				PV	143703	002	00701	200.10	082843458
	12/15									
	5470PT-OPS									
	Payment Amount								3,290.43	
	Total Amount of Payments Written								331,376.27	
	Total Number of Payments Written								35	

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Payment Number	Payment Date	Address Number	Name	Payment Slub Message	Ty	Document Number	Key	Amount	Invoice Number
Number	Date	Number				Number	Item Co		Number
71924	01/26/16	17077	AECOM USA, INC.	11/28-12/31/1 5.5 MG TNK CNST	PV	143643	001 00701	8,294.90	37683633
71925	01/26/16	18162	AGOURA BUSINESS CENTER WEST, LLC	Payment Amount RFND BAL - CLOSED A/C	PV	143753	001 00101	1,459.95	9598597
71926	01/26/16	20239	JESSICA MARIE ANDERBERY	Payment Amount TURF RMVL REBATE	PV	143694	001 00101	3,734.00	790254
71927	01/26/16	20244	JOHN ANDREWS	Payment Amount RFND BAL - CLOSED A/C	PV	143734	001 00101	241.57	010998
71928	01/26/16	19856	CLEOPATRA BEATON	Payment Amount RFND BAL - CLOSED A/C	PV	143732	001 00101	26.95	065333/2
71929	01/26/16	13096	BENNETTS BEST ENTERPRISES INC.	Payment Amount RFND BAL - CLOSED A/C	PV	143752	001 00101	404.48	9998562
71930	01/26/16	18993	BILLTRUST	Payment Amount 12/15 ONLN BILL&PMT	PV	143642	001 00701	7,250.67	138184
71931	01/26/16	20249	RICHARD CASSEL	Payment Amount TURF RMVL REBATE	PV	143729	001 00101	1,076.00	250172
71932	01/26/16	11330	DIAL SECURITY	Payment Amount 12/12-12/17/1 5 DRGHT ENFRGMT	PV	143576	001 00701	2,144.00	264418
71933	01/26/16	20252	E & L INVESTMENT	Payment Amount RFND O/P BAL-OPEN A/C	PV	143750	001 00101	976.75	014462
71934	01/26/16	4971	FUGRO CONSULTANTS, INC.	Payment Amount 11/20-12/24/1 5 MNTRG LRNZO CT	PV	143577	001 00701	1,417.50	04.62150074-2

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Bank Account - 00146807 Cash-General

Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Document Ty	Document Number	Key Lim	Key Co	Amount	Invoice Number
P. O. BOX 301083 DALLAS TX 75303-1083										
71935	01/25/16	20253	GB INLAND PROPERTIES LLC	Payment Amount RFND BAL - CLOSED A/C	PV	143754	001	00101	1,417.50 91.57	071821
71936	01/25/16	2701	GRAINGER, INC.	Payment Amount ICE MACHN WTR LVL SENSR POLYMER FEED SYS RPR TIG WELDER	PV	143575	001	00701	52.77 328.21 7,412.00	9924803001 9923336318 9923308267
All Payee 5453 GRAINGER, INC. DEPT 805178142 PALATINE IL 60038-0001										
71937	01/25/16	20245	ROBERT D. HAACK	Payment Amount RFND BAL - CLOSED A/C	PV	143735	001	00101	7,792.98 216.19	015574
71938	01/25/16	10118	JODI HALEM	Payment Amount RFND BAL - CLOSED A/C	PV	143733	001	00101	185.26	052252
71939	01/25/16	9213	ROSS HASHEMI	Payment Amount TURF RMVL REBATE	PV	143688	001	00101	185.26 3,030.00	1170594
71940	01/25/16	20246	HAYBLISS PROPERTIES, LLC	Payment Amount RFND BAL - CLOSED A/C	PV	143736	001	00101	3,030.00 686.07	061045
71941	01/25/16	3241	MICHAEL HEUMANN	Payment Amount TURF RMVL REBATE	PV	143685	001	00101	686.07 2,062.00	230046
71942	01/25/16	19591	WEN PING HSIAO	Payment Amount TURF RMVL REBATE	PV	143690	001	00101	2,062.00 442.00	800336
71943	01/25/16	16809	ICTUS CONSULTING, LLC	Payment Amount DEC'15 RCRDS MGMT	PV	143644	001	00701	442.00 3,315.00	LVMWD-201512
71944	01/25/16	20243	DIANE JEANNE	Payment Amount TURF RMVL	PV	143696	001	00101	3,315.00 1,770.00	250524

Batch Number - 242142

Bank Account - 00146807 Cash-General

Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Document Ty	Document Number	Key Item	Key Co	Amount	Invoice Number
71945	01/26/16	20254	WELSH	REBATE	PV	143755	001	00101	1,770.00	069869
			DRITAN	Payment Amount						
			KAPIDANJA	RFND BAL -					13.82	
				CLOSED A/C						
71946	01/26/16	20250	CRAIG KASAL	Payment Amount	PV	143730	001	00101	6,000.00	180266
				TURF RMVL						
				REBATE						
71947	01/26/16	20255	BRETT	Payment Amount	PV	143756	001	00101	6,000.00	
			KINIGSTEIN	RFND BAL -					308.55	071252
				CLOSED A/C						
71948	01/26/16	20238	ROBERT T.	Payment Amount	PV	143693	001	00101	308.55	
			LANCET	TURF RMVL					1,158.00	150198
				REBATE						
71949	01/26/16	20256	IGOR	Payment Amount	PV	143757	001	00101	1,158.00	
			LATSANOVSKI	RFND BAL -					234.64	069461
				CLOSED A/C						
71950	01/26/16	20247	HARRISON LEE	Payment Amount	PV	143737	001	00101	234.64	
				RFND BAL -					162.34	063950
				CLOSED A/C						
71951	01/26/16	20241	ANTHONY MARK	Payment Amount	PV	143695	001	00101	162.34	
			LEKO	TURF RMVL					1,836.00	670193
				REBATE						
71952	01/26/16	2610	LOS ANGELES	Payment Amount	PV	143574	001	00201	1,836.00	
			COUNTY DEPT.	INTRSRT					15,292.75	SA160000222
			OF PUBLIC	MGMT-CMWD						
			WORKS	INTRCON						
71953	01/26/16	3755	MICROWEST	Payment Amount	PV	143740	001	00701	15,292.75	
			SOFTWARE	2016 AMMS					5,500.00	24346
			SYSTEMS, INC.	MAINT/SPPT						
71954	01/26/16	20236	KAREN MILLERD	Payment Amount	PV	143691	001	00101	5,500.00	
			MILES	TURF RMVL					6,000.00	160242
				REBATE						
71955	01/26/16	18940	MP PRINTING &	Payment Amount	PV	143746	001	00701	6,000.00	
			MAILING	CRRNT FLW#1					2,082.50	60015
				STD PRESRT						
				18,720					4,511.52	60101
				PSTG-IRRIIG						
				PLCY LTR						
				Payment Amount					6,594.02	

Batch Number - 242142
Bank Account - 00146807 Cash-General

Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Document Ty	Document Number	Key Item	Key Co	Amount	Invoice Number
71956	01/25/16	7781	NATIONAL WATER RESEARCH INSTITUTE	2016 UTILITY BRNDG NWRK MBRSH	PV	143727	001	00701	5,000.00	2015-1496
71957	01/25/16	16372	OLIN CORPORATION - CHLORALKALI	Payment Amount 4,954 GAL HYPOCHLORITE	PV	143758	001	00701	2,700.99	2110377
All Payee 16373 OLIN CORPORATION - CHLORALKALI P.O. BOX 402766 ATLANTA GA 30384-2766										
71958	01/25/16	8506	PADRE ASSOCIATES, INC.	Payment Amount 12/5-1/1/16 TWN LKS DRNG	PV	143738	001	00701	1,281.25	2016-7
71959	01/25/16	6336	GINA POPE	Payment Amount TURF RMVL REBATE	PV	143686	001	00101	6,000.00	700036
71960	01/25/16	9528	PR DIAMOND PRODUCTS, INC.	Payment Amount MARK II RING SAW	PV	143742	001	00701	3,680.00	0039417-IN
71961	01/25/16	10238	R C BECKER & SON INC.	FREIGHT Payment Amount RFND BAL - CLOSED A/C	PV	143742	002	00701	110.00	0039417-IN
71962	01/25/16	16859	RMC WATER AND ENVIRONMENT	Payment Amount 10/31-11/27/1 5 WDLND HILLS RW	PV	143744	001	00701	44,919.16	21082
71963	01/25/16	20251	MICHELE K. ROSE	Payment Amount 10/31-11/27/1 5 SEASNL STRG	PV	143745	001	00701	11,502.00	21083
71964	01/25/16	15898	FRED ROSENBERG	Payment Amount TURF RMVL REBATE	PV	143731	001	00101	2,382.00	2201200
71965	01/25/16	20248	JAMES RUSSO	Payment Amount TURF RMVL REBATE	PV	143689	001	00101	2,606.00	1080754
71965	01/25/16	20248	JAMES RUSSO	Payment Amount TURF RMVL REBATE	PV	143728	001	00101	10,204.00	270010

Batch Number - 242142

Bank Account - 00146807 Cash-General

Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key Item	Key Co	Amount	Invoice Number
71956	01/26/16	8401	SHARALYNN SCHULNER	REBATE Payment Amount TURF RMVL REBATE Payment Amount	PV	143687	001	00101	10,204.00 828.00	560207
71967	01/26/16	16623	VELOCITY TECHNOLOGY SOLUTIONS, INC.	FEB'15 DISASTR RECVRY SRV	PV	143741	001	00701	3,114.00	310741
71968	01/26/16	16132	V3	Payment Amount PSTG-MAILG BILLS&NOTICES Payment Amount	PV	143747	001	00701	3,114.00 23,000.00	32243
71969	01/26/16	13326	VILLA ESPERANZA SERVICES	DEC'15 LANDSCAPE SRV	PV	143743	001	00701	1,293.71	LVMWD2016-IR
71970	01/26/16	20237	JEFFREY L. VRACHAN	DEC'15 LANDSCAPE SRV DEC'15 LANDSCAPE SRV Payment Amount TURF RMVL REBATE Payment Amount	PV	143743	002	00701	3,592.51 663.78	LVMWD2016-IR
71971	01/26/16	19685	W. LITTEN INC.	DEC'15 LANDSCAPE SRV Payment Amount TURF RMVL REBATE Payment Amount SRV 12/20-12/26/15@RLV SRV 12/27-1/4/16@RLV Payment Amount P/E 12/31/15 CRRSN CTL STDY	PV	143692	001	00101	5,550.00 1,140.00	670234
71972	01/26/16	20126	WATER QUALITY & TREATMENT SOLUTIONS, INC	SRV 12/20-12/26/15@RLV SRV 12/27-1/4/16@RLV RLV Payment Amount P/E 12/31/15 CRRSN CTL STDY	PV	143578	001	00701	1,140.00 4,306.15	11047
				Payment Amount Total Amount of Payments Written Total Number of Payments Written					8,310.95 5,810.00 228,785.51	11048 16-2312



LAS VIRGENES MUNICIPAL WATER DISTRICT
4232 Las Virgenes Road, Calabasas CA 91302

MINUTES
REGULAR MEETING

5:00 PM

January 12, 2016

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance to the Flag was led by Josie Guzman.

1. CALL TO ORDER AND ROLL CALL

The meeting was called to order at **5:00 p.m.** by Board President Peterson in the Board Room at Las Virgenes Municipal Water District headquarters at 4232 Las Virgenes Road, Calabasas CA 91302. Josie Guzman, Clerk of the Board, conducted the roll call.

Present: Directors Charles Caspary, Leonard Polan, Lee Renger, and Glen Peterson

Absent: Jay Lewitt

Staff Present: David Pedersen, General Manager
Josie Guzman, Clerk of the Board
David Lippman, Director of Facilities and Operations
Carlos Reyes, Director of Resource Conservation and Public Outreach
Mark Uribe, Finance Manager
Steven O'Neill, District Counsel

2. APPROVAL OF AGENDA

General Manager David Pedersen stated there was no update for Closed Session Item 14A, and he recommended that it be removed from the agenda.

Director Caspary moved to approve the agenda as amended. Motion seconded by Director Polan. Motion carried by the following vote:

AYES: Caspary, Peterson, Polan, Renger
NOES: None
ABSENT: Lewitt

3. PUBLIC COMMENTS

None.

4. CONSENT CALENDAR

- A List of Demands: January 12, 2016 - Approve**
- B Directors' Per Diem: December 2015 - Ratify**
- C Minutes: Regular Meeting of December 8, 2015 - Approve**
- D Cash and Investment Report for November 2015 - Receive and File**
- E 2014-15 Fiscal Year in Review - Receive and File**
- F Easement Encroachment at 4191 Vicasa Drive, Calabasas: Consent Agreement (A motion was subsequently made to reconsider this item.)**

Approve and execute the Consent Agreement with Ray E. Parker, Jr. and Elaine M. Parker for an easement encroachment at 4191 Vicasa Drive, Calabasas.

G Assignment of Trustees for Deferred Compensation Plans

Pass, approve and adopt proposed Resolution No. 2482, assigning trustees for Internal Revenue Code 457(b) Deferred Compensation Plans.

RESOLUTION NO. 2482

A RESOLUTION OF THE BOARD OF DIRECTORS OF LAS VIRGENES MUNICIPAL WATER DISTRICT ASSIGNING TRUSTEES TO DEFERRED COMPENSATION PLANS

(Reference is hereby made to Resolution No. 2482 on file in the District's Resolution Book and by this reference the same is incorporated herein.)

Director Renger moved to approve the Consent Calendar as presented. Motion seconded by Director Caspary. Motion carried by the following vote:

AYES: Caspary, Peterson, Polan, Renger
NOES: None
ABSENT: Lewitt

Director Renger moved to reconsider Consent Calendar Item 4F. Motion seconded by Director Polan. Motion carried by the following vote:

AYES: Caspary, Peterson, Polan, Renger

NOES: None

ABSENT: Lewitt

4. CONSENT CALENDAR (Separate action item)

F Easement Encroachment at 4191 Vicasa Drive, Calabasas: Consent Agreement

Approve and execute the Consent Agreement with Ray E. Parker, Jr. and Elaine M. Parker for an easement encroachment at 4191 Vicasa Drive, Calabasas.

The Board discussed concerns with approving the Consent Agreement due to the District's inability to access the pipe for future repairs without having to manually excavate, sufficient depth of the footings, and indemnification to the District in case of any failures.

It was the consensus of the Board to table this item indefinitely in order to allow District staff to meet with representatives from the City of Calabasas and the homeowner to discuss the Board's concerns.

5. ILLUSTRATIVE AND/OR VERBAL PRESENTATION AGENDA ITEMS

A Special District Leadership Foundation: Presentation of Transparency Certificate

Chris Palmer, Southern California Public Affairs Field Representative for the California Special Districts Association, presented the Special District Leadership Foundation's Certificate of Transparency in recognition of the District's efforts to promote transparency.

B Briefing on West Basin Ocean Water Desalination Project

Rich Nagel, General Manager of West Basin Municipal Water District, provided a PowerPoint presentation and overview of the West Basin Ocean Water Desalination Program.

C Legislative and Regulatory Updates

General Manager David Pedersen reported that Governor Brown released the proposed budget for Fiscal Year 2016-17, which includes \$323 million for emergency drought response and \$635 million for the California Water Action Plan. He provided an overview of SB 814 (Hill) related to excessive water use, which proposes that all water purveyors would be required to create a definition of excessive water use and assess a

penalty of at least \$500 per hundred cubic feet of water during a drought declared emergency. He also stated that SB 814 would provide for disclosure of usage information for the offenders who receive those penalties. He also reported that the State Water Resources Control Board (Water Board) prepared a proposed regulatory framework for the extended emergency regulations and placed a cap of 4 percentage points in total adjustments to decrease the water conservation standard. He noted that this would result in the District having a 32 percent conservation standard. He also reported that the Water Board considered climate adjustment, growth adjustment, and drought resilience supply credit; proposed a very limited recognition of drought resilient supplies; and would only recognize indirect potable reuse water and desalinated seawater supplied since 2013. He noted that the Water Board would take action in February. He stated that several agencies have expressed concern with the cap of 4 percentage points and exclusion of impaired groundwater treatment. He also reported that Board President Peterson submitted a letter to Felicia Marcus, Chair of the Water Board, regarding concerns with the District's requirement to augment flows to Malibu Creek and supplementing the recycled water system with potable water. He noted that the letter asked the Water Board to consider the circumstances associated with this water usage and that the flows be excluded from potable water production. He stated that the Water Board confirmed and approved the exclusion of fish flows from the District's potable water production as the requirement was from the District's NPDES permit. He also stated that the impact would be approximately 1.4 percent, which would bring the District's cumulative conservation number to approximately 30.6 percent.

D Water Supply Conditions and Drought Response

General Manager David Pedersen reported that the water conservation level for December came in at 21 percent, likely due to water demands shifting to indoors in the winter. He noted that the District was currently at a cumulative conservation level of 30.5 percent. He also noted that the District received a Notice of Violation from the Water Board due to the District not meeting the 36 percent water conservation level. He stated that staff would follow-up with other agencies who received a similar Notice of Violation, and submit a response to the Water Board explaining all of the measures taken to date to respond to the emergency regulation.

6. TREASURER

There was no report given.

7. FACILITIES AND OPERATIONS

A 2015 Urban Water Management Plan: Consulting Services

Accept the proposal from Kennedy/Jenks Consultants, in the amount of \$42,339, and authorize the General Manager to execute a professional services agreement for preparation of the District's 2015 Urban Water Management Plan.

General Manager David Pedersen presented the report.

Director Caspary moved to approve Item 7A as presented. Motion seconded by Director Renger. Motion carried by the following vote:

AYES: Caspary, Peterson, Polan, Renger
NOES: None
ABSENT: Lewitt

8. FINANCE AND ADMINISTRATION

A Continuation of Potable Water Standby Charge: Public Hearing

Waive the full reading and call for proposed Ordinance No. 278 to be given first reading by title only.

(Waive further reading and introduce the Ordinance)

ORDINANCE NO. 278

AN ORDINANCE OF THE BOARD OF DIRECTORS OF LAS VIRGENES MUNICIPAL WATER DISTRICT AS IT RELATES TO STANDBY CHARGES FOR THE FISCAL YEAR COMMENCING JULY 1, 2016

(Reference is hereby made to Ordinance No. 278 on file in the District's Ordinance Book and by this reference the same is incorporated herein.)

Board President Peterson opened the Public Hearing at 5:53 p.m.

Clerk of the Board Josie Guzman reported that a notice of public hearing was published in *The Daily News* on December 28, 2015, and January 4, 2016, and approximately 1,980 postcards were mailed to new residents within the service areas.

General Manager David Pedersen explained the purpose of the Water Standby Charge. He noted that Psomas, the District's consultant who mailed the postcards, received one telephone call from a customer related to clarification of property identification, and the District did not receive any written or verbal comments. He noted the second reading and adoption of proposed Ordinance No. 278 would take place at the January 26, 2016 Board meeting.

There were no public comments.

Clerk of the Board Josie Guzman confirmed that the District did not receive any written or verbal comments.

Board President Peterson closed the Public Hearing at 5:55 p.m.

Director Renger moved to waive the full reading of proposed Ordinance No. 278. Motion seconded by Director Caspary. Motion carried by the following roll call vote:

AYES: Caspary, Peterson, Polan, Renger
NOES: None
ABSENT: Lewitt

Director Renger moved to introduce Ordinance No. 278. Motion seconded by Director Caspary.

Director Polan expressed preference in having the notice of public hearing advertised in *The Acorn* rather than *The Daily News* in order to reach more property owners. Clerk of the Board Josie Guzman responded that future notices of public hearing would be published in *The Acorn*.

Motion carried by the following roll call vote:

AYES: Caspary, Peterson, Polan, Renger
NOES: None
ABSENT: Lewitt

District Counsel Steven O'Neill read Ordinance No. 278 in title only.

9. RESOURCE CONSERVATION AND PUBLIC OUTREACH

A Update to Water Shortage Contingency Plan and Modification of Irrigation Restrictions

Approve the updated Water Shortage Contingency Plan; pass, approve and adopt proposed Resolution No. 2481, modifying irrigation restrictions and repealing Resolution No. 2478.

RESOLUTION NO. 2481

A RESOLUTION OF THE BOARD OF DIRECTORS OF LAS VIRGENES MUNICIPAL WATER DISTRICT MODIFYING IRRIGATION RESTRICTIONS AND REPEALING RESOLUTION NO. 2478

(Reference is hereby made to Resolution No. 2481 on file in the District's Resolution Book and by this reference the same is incorporated herein.)

Director of Resource Conservation and Public Outreach Carlos Reyes presented the report. He noted a typographical error in Figure 1, Stages of Water Shortage Condition, which should indicate no irrigation for Stage 4.

Director Caspary moved to approve Item 8A as amended. Motion seconded by Director Renger.

The Board discussed having the color-coded Stages of Water Shortage Conditions posted in public places and having staff conduct increased public outreach.

Motion carried by the following vote:

AYES: Caspary, Peterson, Polan, Renger

NOES: None

ABSENT: Lewitt

10. INFORMATION ITEMS

A Local Groundwater Basin Information and Health

11. NON-ACTION ITEMS

A Organization Reports

(1) MWD Representative Report/Agenda(s)

Board President Peterson reported that the MWD Board accepted a two-year program with Bard Water District for a land management and seasonal fallowing pilot program. He also provided the status of the Integrated Water Resources Plan Update.

(2) Other

B Director's Reports on Outside Meetings

Director Caspary reported that the Santa Monica Bay Restoration Commission met on December 17, 2015, where they received a presentation on the 2015 State of the Bay Report, and held elections for its Governing Board. He noted that proposals for Proposition 84 grant funding are due by January 15, 2016.

C General Manager Reports

(1) General Business

General Manager David Pedersen reported that the District secured \$38,000 in Proposition 50 grant funds for a rain barrel program. He stated that the grant would be combined with MWD's incentive program through SoCalWater\$mart, and individuals would be able to receive rebates for the purchase of up to four rain barrels at \$75 each. He also stated that the District would contribute up to \$125 for the installation of the rain barrels using the Proposition 50 grant funds. He provided an update regarding the NPDES permit renewal, and noted that staff met several times with Regional Water Quality Control Board (Regional Board) staff to discuss the District's seasonal storage effort and Scenarios 4 and 5 as the strategies to cease discharging to Malibu Creek. He stated that the Regional Board was looking at a May approval date for the TMDL Implementation Plan, and would consider the District's NPDES permit renewal at its Board meeting in September. He stated that it appeared the Regional Board was supportive of winter weather compliance and timeframes, and was concerned with dry weather compliance and complying with summer time limits for fish flow. Lastly, he

noted that the District Offices would be closed on January 21, 2016, for the Martin Luther King, Jr. Holiday.

(2) Follow-Up Items

D Directors' Comments

Director Polan thanked the Board for their support of his appointment to the Association of California Water Agencies (ACWA) Water Quality Committee. He referred to an article in the *New York Times* magazine regarding the DuPont facility in West Virginia and its use of perfluorooctanic acid (PFOA). He questioned whether the District's drinking water included PFOAs. He also inquired regarding the number of customers who have questioned the calculation of their water budgets, and stated that he would request this as a future agenda item.

Director Caspary referred to the discussions with the Regional Board regarding the NPDES permit renewal and expressed concern with the summer time fish flow requirements and possibility of putting potable water into the creek. General Manager David Pedersen suggested that this matter be placed for discussion on a future agenda of the Joint Powers Authority.

Board President Peterson noted that the MWD released its annual report.

12. FUTURE AGENDA ITEMS

Director Polan requested a future agenda item for a policy discussion on the methodology for handling the impact of the budget based rates for water customers. Board President Peterson suggested that Director Polan first meet to discuss this topic with the General Manager and Resource Conservation and Public Outreach staff, and then request a future agenda item if needed.

Director Caspary requested a future agenda item for the Joint Powers Authority for a policy discussion on the NPDES permit renewal and putting potable water into the creek. Director Caspary also asked staff to review the State of the Bay report and assess whether it is science-based.

13. PUBLIC COMMENTS

None.

14. CLOSED SESSION (This item was removed from the agenda.)

A Conference with District Counsel – Existing Litigation (Government Code Section 54956.9(a)):

Las Virgenes – Triunfo Joint Powers Authority v. United States Environmental Protection Agency and Heal the Bay, Inc. v. Lisa P. Jackson

15. OPEN SESSION AND ADJOURNMENT

Seeing no further business to come before the Board, the meeting was duly adjourned at **6:28 p.m.**

GLEN PETERSON, President
Board of Directors
Las Virgenes Municipal Water District

ATTEST:

CHARLES CASPARY, Secretary
Board of Directors
Las Virgenes Municipal Water District

(SEAL)



January 26, 2016 LVMWD Regular Board Meeting

TO: Board of Directors

FROM: Finance & Administration

Subject : Cash and Investment Report for December 2015

SUMMARY:

During December, there were only slight changes to the District's portfolio with one investment called and one investment matured; the proceeds were reinvested. Yields and account balances were largely flat. As expected, the Federal Reserve raised interest rates for the first time in nearly a decade, signaling faith that the U.S. economy had largely overcome the wounds of the 2007-2009 financial crisis. The U.S. Central Bank's policy-setting committee raised the range of its benchmark interest rate by a quarter of a percentage point. Staff will continue to monitor the impact of this rate hike on future investment opportunities.

The District's total cash and investments were valued at \$61,216,575 on December 31, 2015, up \$1,525,151 (2.6%) as compared to November 30, 2015.

FISCAL IMPACT:

No

ITEM BUDGETED:

No

DISCUSSION:

As of December 31, 2015, the District held \$61,216,575 in its portfolio, down 7.9% year-over-year, primarily due to withdrawals to fund capital improvement projects. The portfolio was up from the previous month's total of \$59,691,424. The majority of the funds were held in the District's investment accounts, which had a December 31st value of \$29,600,670. LAIF held the majority of the remaining funds in the amount of \$26,844,775. A small portion of the funds, \$2,006,954, was held in the CalTRUST Pooled Investment Fund and \$2,758,399 was held in a trustee account as required bond reserves.

The annualized yield for the District's investment portfolio was 1.10%, up from 1.03% in November and 1.00% on a year-over-year basis. The total yield on the District's overall portfolio was 0.74%, up from 0.71% in November and unchanged on a year-over-year basis.

Cash Analysis:

Another important aspect of the Monthly Cash and Investment Report is to monitor the District's performance compared to its adopted Financial Policies. Attached is a summary of the District's total cash and investments on December 31, 2015 as compared to the balances called for based on the District's adopted Financial Policies.

As of December 31, 2015, the Potable Water Enterprise was \$10.3 million below the levels set forth in the District's adopted Financial Policies. This was primarily due to the use of reserves for the Backbone Improvements Program and \$2.7 million from the Rate Stabilization Fund in Fiscal Year 2015-16 to mitigate the effects of the drought on rates, anticipating a January 2016 rate structure change. The five-year rate plan adopted by the Board in October 2015 was developed to re-build the Potable Water Enterprise reserves over a five-year period.

The Sanitation Enterprise had cash and investments that exceeded the District's Financial Policies by \$10.8 million, and the Recycled Water Enterprise had cash and investments that exceeded the District's Financial Policies by \$13.0 million. These enterprises are expected to incur significant expenditures during the next five-year period in response to the need to comply with Tapia's new National Pollutant Discharge Elimination System (NPDES) permit requirements and for the construction of a project to address seasonal storage of recycled water. The planned expenditures were considered as part of the five-year rate plan that was implemented beginning on January 1, 2016, and staff is exploring additional funding options for these projects.

GOALS:

Ensure Effective Utilization of the Public's Assets and Money

Prepared by: Mark Uribe, Finance Manager

ATTACHMENTS:

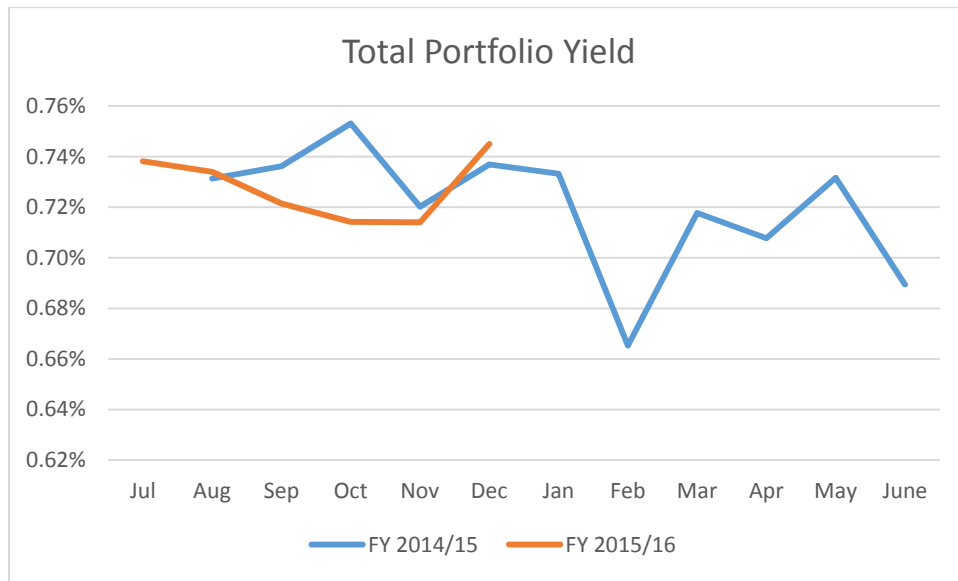
December 2015 Charts

Appendix A

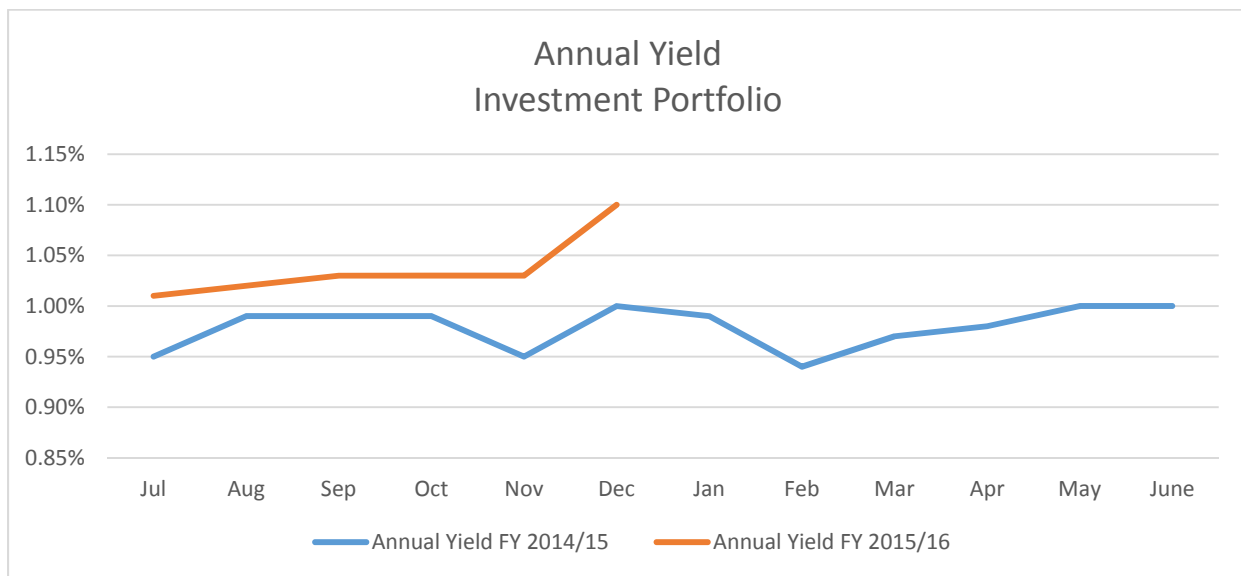
Cash Reserve Analysis

December 2016 Investment Report

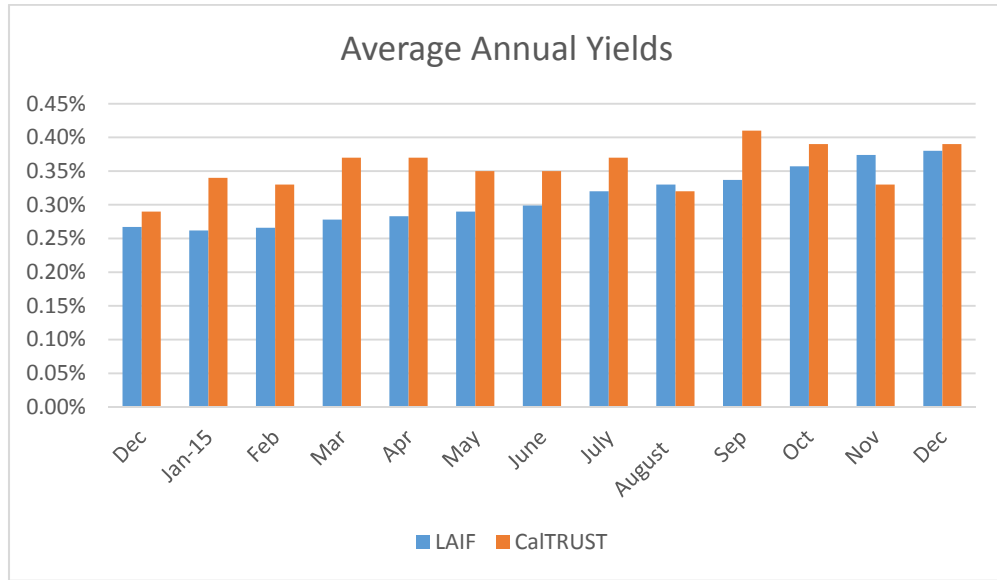
The District’s total yield varies depending on the percentage of the portfolio in LAIF and CalTRUST versus the Investment Portfolio. LAIF and CalTRUST are more liquid, more conservative, and have significantly lower yields than bonds held in the Investment Portfolio. If a higher percentage of the District’s funds are in LAIF and CalTRUST, the lower the total yield. As can be seen in the chart below, the total yield in December 2015 was 0.74%, up from 0.71% in November and virtually flat from last year.



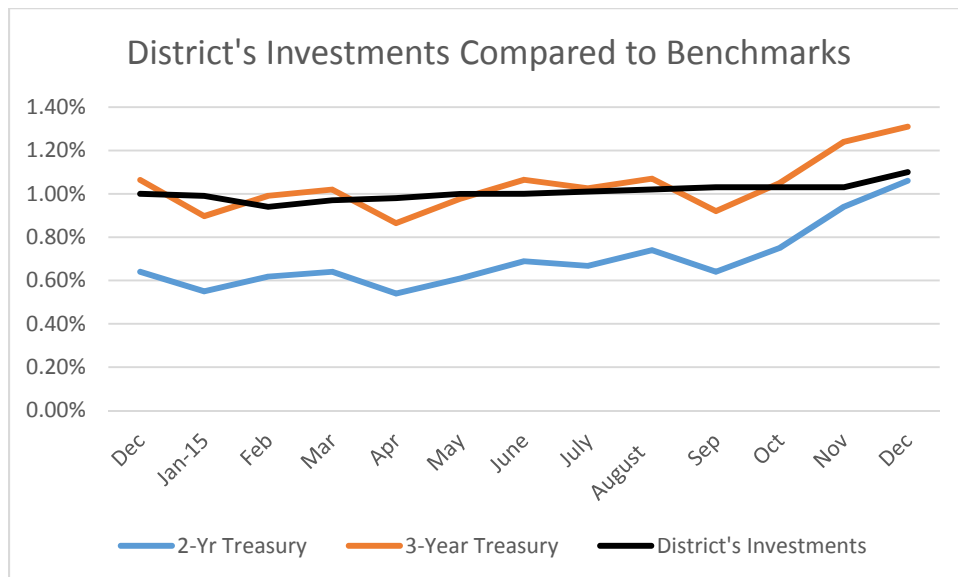
In December, the annualized yield for the District’s Investment Portfolio was 1.10%, up from 1.03% in November, and up 10 basis points from a year ago. The chart below shows annualized monthly yield of the current fiscal year compared with the same monthly yield over the previous fiscal year.



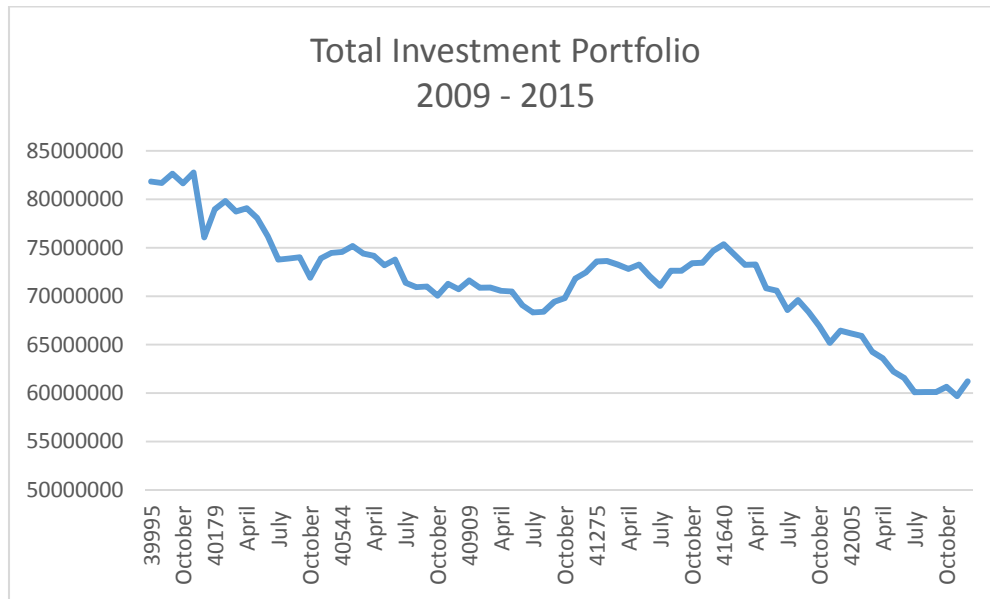
The following chart shows the average annualized LAIF and CalTRUST yields over the past twelve months. LAIF continues to be the District’s most conservative investment, experiencing the least volatility and the highest liquidity. CalTRUST historically offers higher returns with slightly more volatility.



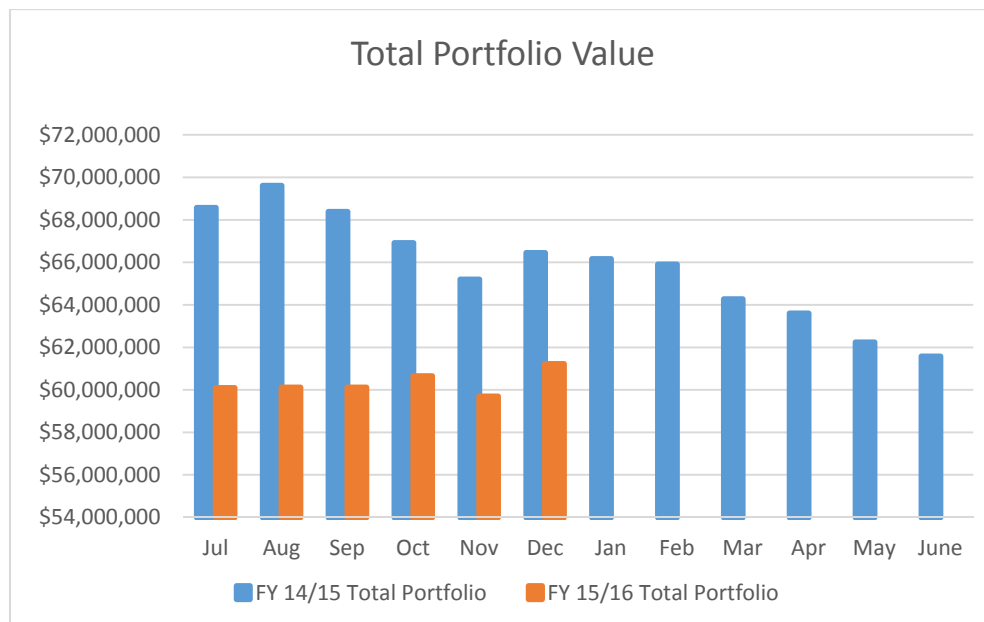
In order to benchmark how the District’s portfolio is performing, it is useful to compare its investment portfolio with a comparable index. The District has historically compared its investment portfolio returns to the 2-Year and 3-Year Treasury notes. As shown in the chart below, the District’s investment portfolio has generally mirrored the returns of the 3-Year Treasury. The increase in note yield in November and December 2015 reflects the increase to the Federal Funds Rate. Since the District holds investments to maturity, it is typical for the District’s portfolio to lag in an increasing interest rate environment.



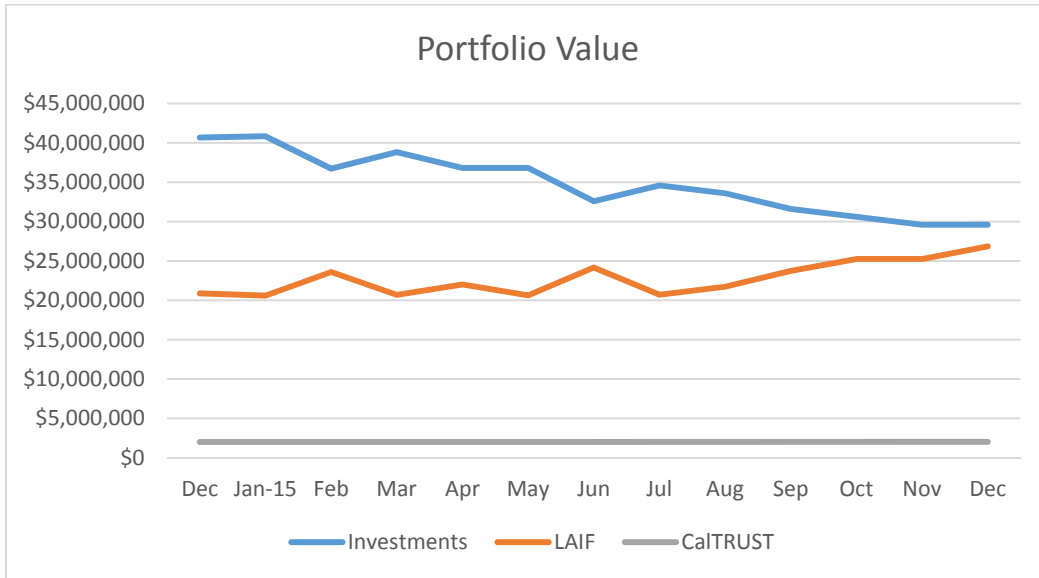
Equally important to monitoring performance is to monitor total portfolio value which includes the District's Investment Portfolio, LAIF and CalTRUST accounts. The chart below shows the Total Portfolio Value between 2009 and 2015. The chart demonstrates the effect of the Board's policy to minimize rate increases over the past 5 years and to utilize PAYGO for large capital projects by drawing down reserves. The significant reduction in 2014 is primarily because of the Torchwood Tank and the backbone improvement projects. With completion of those projects, the investment portfolio's balance has stabilized.



The chart below compares Total Portfolio Value in the current Fiscal Year, compared to the same period in the previous fiscal year.



The chart below shows the value of the District’s Investment, LAIF and CalTRUST portfolios over the past twelve month period. Over this twelve month period, the total value of the District’s portfolio has been reduced by 8.0% from \$63,530,781 to \$58,452,399.



Definitions

- Disc./Cpn Rate – The yield paid by a fixed income security.
- Yield to Maturity – The rate of return of a security held to maturity when interest payments, market value and par value are considered.
- Bullet – A fixed income security that cannot be redeemed by the issuer until the maturity date.
- Callable – A fixed income security that can be redeemed by the issuer before the maturity date.
- Book Value – The price paid for the security.
- Par Value – The face value of a security.
- Market Value – The current price of a security.
- Custodian – The financial institution that holds securities for an investor.

Investment Abbreviations

- FHLB – Federal Home Loan Bank
- FHLMC – Federal Home Loan Mortgage Corporation (Freddie Mac)
- FNMA – Federal National Mortgage Association (Fannie Mae)
- FFCB – Federal Farm Credit Bank
- Bonds
 - NYCGEN – New York City Transitional Finance Authority Future Tax Secured Bond
 - KYSHSG – Kentucky State Housing
 - Montgomery – Montgomery, AL General Obligation Bond
 - PORTRN – Port Authority of New York & New Jersey Revenue Bond
 - AZSHGR – Arizona Board of Regents University of Arizona System Revenue Bond
 - LVNSCD – Las Virgenes Unified School District
 - NJSMFH – New Jersey State Mortgage Finance & Housing
 - PTS – Port of Seattle
 - ARLDEV – Arlington County Development Authority Revenue Bond

LVMWD CASH & INVESTMENT ANALYSIS - December 30, 2015

	Restricted Cash	Cash Held by Policy	Policy Requirement	Over (Short) Policy
101 - Potable Water Operations		786,716	8,245,415	(7,458,699)
102 - Reclaimed Water Operations		9,908,523	1,066,799	8,841,724
130 - Sanitation Operations		14,489,505	2,859,496	11,630,009
201 - Potable Water Construction	4,484			
203 - Reclaimed Water Construction	993,783			
230 - Sanitation Construction	4,198			
301 - Potable Water Replacement		4,197,635	4,360,000	(162,365)
302 - Reclaimed Water Replacement		4,336,701	200,000	4,136,701
330 - Sanitation Replacement		3,729,701	4,600,000	(870,299)
603 - Rate Stabilization Fund		5,300,000	8,000,000	(2,700,000)
606 & 607 - Refunding Revenue Bonds - Reserve Fund	2,758,399			
701 - Vested Sick Leave Reserve	1,314,905			
720 - Insurance Reserve		3,306,266	3,300,587	5,679
JPA	4,464,718			
Prepaid Connection Fees	6,297,229			
<i>Subtotal</i>	<i>15,837,716</i>	<i>46,055,047</i>		
TOTAL		61,892,763		

Financial Policy - Cash required to comply with District's adopted Financial Policy. Operating funds must have cash equal to three months of expense. Emergency/Insurance Reserve was approved in 2005 and is set at 2% of fixed assets net of land. Rate Stabilization Reserve shields ratepayers from dramatic increases due to climatic events.

Legal Restrictions - AB 1600 requires that development impact fees can only be used for capital projects related to expansion, not replacement or enhancement. The law also restricts interest earned on these funds to the same purpose.

Accrued Liability - Contractual obligation with long-term employees.

Trust Funds - Money held by the District that we do not own and may have to return, such as deposits from developers and customers.

Bond Covenants - Money relating to bond financing that is restricted in use and required by promises made in bond documents.

Operating funds includes three-month operating expenses.

Date: January 14, 2016
 To: David W. Pedersen, General Manager
 From: Finance and Administration Department
 Subject: Investment Report for the Month of December 2015

Summary of Investments

Investments Maturing Within Six Months:

Disc./Cpn Rate	Yield To Maturity	Yield To Call	Investment Type	Date Invested	Next Call Date	Date Matures	Book Value	Par Value	Market Value	Market Value Source
1.050%	1.050%		FFCB-Bullet	03/28/12		03/28/16	1,000,000	1,000,000	1,001,530	Custodian
			Sub-Total				1,000,000	1,000,000	1,001,530	
Investments Maturing After Six Months:										
1.270%	1.270%		FHLB-Bullet	03/30/12		03/02/17	1,000,000	1,000,000	1,003,290	Custodian
0.625%	0.700%		FHLMC-Bullet	10/26/12		11/01/16	997,040	1,000,000	998,660	Custodian
0.820%	0.860%	0.860%	FFCB-Callable Coupon	10/26/12	Continuous	07/11/17	998,000	1,000,000	995,640	Custodian
0.625%	0.625%		FNMA-Bullet	11/28/12		11/28/16	2,000,000	2,000,000	1,997,940	Custodian
0.600%	0.600%	0.600%	FFCB-Callable Coupon	12/13/12	Continuous	12/12/16	1,000,000	1,000,000	999,240	Custodian
0.600%	0.600%		FFCB-Bullet	12/27/12		12/27/16	1,000,000	1,000,000	997,950	Custodian
1.585%	1.100%		LVNSCD-Muni Bond	02/20/13		11/01/17	1,022,130	1,000,000	1,000,440	Custodian
0.690%	0.690%		PST-Muni Bond	03/26/13		11/01/16	1,000,000	1,000,000	998,860	Custodian
1.000%	1.000%		FHLMC-Bullet	03/26/13		03/26/18	1,000,000	1,000,000	994,360	Custodian
1.020%	1.020%	1.043%	FHLMC-Callable Coupon	04/30/13	01/30/16	04/30/18	999,500	1,000,000	1,000,230	Custodian
0.950%	0.950%		FHLMC-Bullet	05/22/13		05/22/18	1,000,000	1,000,000	989,830	Custodian
0.750%	0.750%		FHLMC-Bullet	05/28/13		11/28/17	1,000,000	1,000,000	990,800	Custodian
0.75% & Up ¹	1.117%	0.775%	FNMA-Callable Coupon	05/29/13	05/29/16	05/29/18	1,000,000	1,000,000	1,000,390	Custodian
0.832%	0.832%		ARLDEV-Muni Bond	06/03/13		12/15/16	1,585,000	1,585,000	1,583,098	Custodian
1.250%	1.250%		FHLB-Bullet	06/26/13		06/26/18	1,000,000	1,000,000	993,880	Custodian
1.500%	1.500%	1.500%	FNMA-Callable Coupon	09/19/14	09/19/16	09/19/18	1,000,000	1,000,000	1,003,330	Custodian
1.000%	1.034%	1.001%	FHLB-Callable Coupon	02/26/15	02/26/16	02/26/18	999,000	1,000,000	992,730	Custodian
1.400%	1.400%	1.400%	FHLMC-Callable Coupon	02/27/15	02/24/16	08/24/18	1,000,000	1,000,000	1,000,690	Custodian
1.500%	1.500%	1.500%	FHLB-Callable Coupon	03/13/15	03/13/17	03/13/19	1,000,000	1,000,000	996,720	Custodian
1.330%	1.330%	1.330%	FHLB-Callable Coupon	03/18/15	03/18/16	09/18/18	1,000,000	1,000,000	1,000,580	Custodian
1.300%	1.300%	1.300%	FHLB-Bullet	03/30/15		10/30/18	1,000,000	1,000,000	996,060	Custodian
1.250%	1.250%	1.250%	FHLB-Callable Coupon	04/22/15	04/22/16	10/22/18	1,000,000	1,000,000	989,380	Custodian
1.600%	1.600%	1.600%	FNMA-Callable Coupon	05/19/20	05/19/17	05/19/20	1,000,000	1,000,000	987,350	Custodian

LVMWD Investment Report for the Month Ending December 31, 2015

Disc./Cpn Rate	Yield To Maturity	Investment Type	Date Invested	Date Matures	Book Value	Par Value	Market Value	Market Value Source	
Investments Maturing After Six Months (continued):									
1% & Up ²	2.007%	1.000% FHLMC-Callable Coupon	07/15/15	01/15/16	07/15/20	1,000,000	1,000,000	999,980	Custodian
1.500%	1.500%	1.500% FHLB-Callable Coupon	07/22/15	07/22/16	04/22/19	1,000,000	1,000,000	1,000,240	Custodian
1.550%	1.550%	1.550% FNMA-Callable Coupon	12/10/15	06/10/16	06/10/19	1,000,000	1,000,000	996,170	Custodian
1.800%	1.800%	1.800% FHLMC-Callable Coupon	12/30/15	03/30/16	12/30/19	1,000,000	1,000,000	996,180	Custodian
Sub-Total						28,600,670	28,585,000	28,504,018	
Total Investments						29,600,670	\$29,585,000	29,505,548	

Note: Gov. Agency Coupon Notes will distribute interest every six month.

1-CPNRT=0.75% to 5/16; 1% to 5/17; 2% to 11/17; thereafter 3%.

2-CPNRT=1% to 1/16; thereafter 2.125%.

Interest earnings for the month were as followed:

	Amount Earned/Accrued	Current Yield
Refunding Revenue Bonds - Reserve Fund (Bank of New York Mellon)	\$873	0.400%
Investments	25,270	1.100%
Local Agency Investment Fund (LAIF)	7,868	0.400%
CalTrust Short-Term Fund	939	0.390%
Blackrock Liquidity Fund - US Treasury Money Market Fund (Union Bank)	7	0.010%
Sweep Accounts (Wells Fargo Bank/Bank of New York Mellon)	14	0.010%
Total Earnings	\$34,971	

Schedule of Investment Balance Limitations (Per District investment policy)

The source of the market valuation is as followed:

Investments (Note 1)	Total Amount Invested	% of Total	Max. Limit Allowed
Refunding Revenue Bonds - Reserve Fund (Bank of New York Mellon/LAIF)	\$29,600,670	48.35%	no limit
Blackrock Liquidity Fund - US Treasury Money Market Fund (Union Bank)	2,758,399	4.51%	1 yr debt pmt.
Local Agency Investment Fund (LAIF)	5,777	0.01%	no limit
CalTrust Short-Term Fund	26,844,775	43.85%	50,000,000
	2,006,954	3.28%	no limit
Total	\$61,216,575	100.00%	

(Note 2)

Note 1: The average weighted duration for investments, excluding LAIF, is 793 days, which is under the assumption that callable coupons will not be called and will be held until maturity.

Note 2: In December 2015, Joint Powers Authority's participation in investment is \$4,240,220.50, of which \$3,529,273.31 (or 83.23%) belongs to LV.

LVMWD Investment Report for the Month Ending December 31, 2015

Bank Account Balances as of December 31, 2015:

Bank Name	Account Type	Amount
Wells Fargo Bank	Checking	\$187,144 (Note 3)
Wells Fargo Bank	Sweep	822,290
Bank of New York Mellon	Money Market	75
	Total	\$1,009,509

Note 3: This is bank balance without adjusting for outstanding checks. The total amount of outstanding checks is unavailable at the time of reporting.

"All District investments are included in this report and all investments, except those relating to debt issues and deferred compensation programs funds, conform to District investment policy. All investment transactions within the period covered by this report, except for the exceptions noted above, conform to District investment policy. Deferred compensation program funds are not included in this report; their investment is directed by individual employees participating in the deferred compensation program and not by the District. Debt issue funds are included in this report; their investment is controlled by specific provisions of the issuance documents and not by the District."

"The deposits and investments of the District safeguard the principal and maintain the liquidity needs of the District, providing the District with the ability to meet expenditure requirements for the next six months. The maturity dates are compatible with foreseeable cash flow requirements. The deposits and investments can be easily and rapidly converted into cash without substantial loss of value."

Approved for January 26, 2016 Agenda:


 David W. Pedersen, General Manager 

I HEREBY CERTIFY THAT THE FOREGOING IS TRUE AND CORRECT

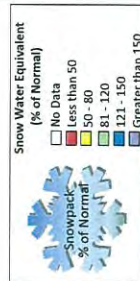
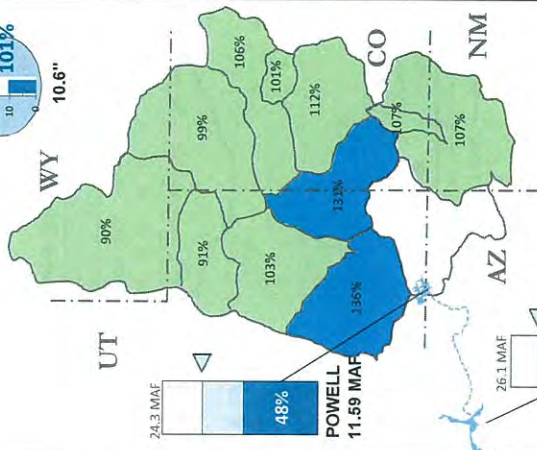
TO THE BEST OF MY KNOWLEDGE

Jay Lewitt, Treasurer

WATER SUPPLY CONDITIONS CRA

As of: 01/18/2016

2016 Colorado River
 865,000 AF
 69% of full CRA
 Does not include storage withdrawals or exchanges



MEAD
 10.22 MAF
 1082.52 FT

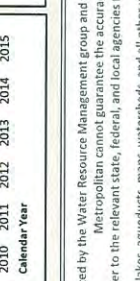
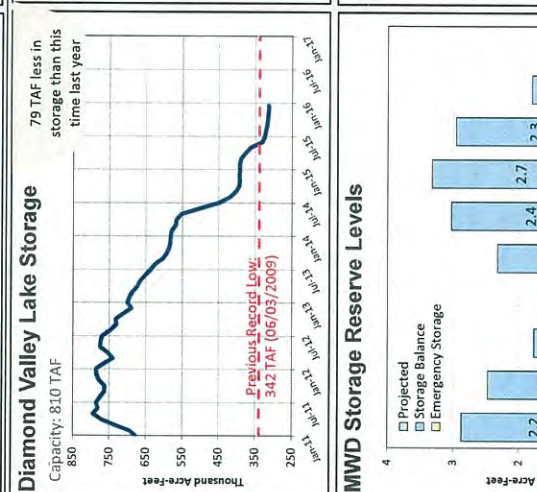
Turn page for more CRA Data

Flip Over for SWP Data

WATER SUPPLY CONDITIONS SWP

As of: 01/18/2016

2016 SWP Allocation
 191,150 AF
 10% of Table A



TOT: 588 TAF
SWP: 466 TAF

Turn page for more SWP Data

Flip Over for CRA Data

WATER SUPPLY CONDITIONS

As of: 01/18/2016

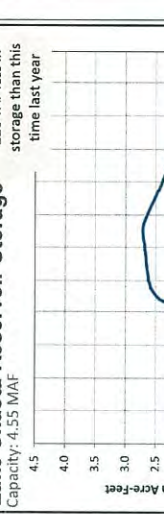
1997-98 vs. 2015-16 El Niño Signal
 Downtown Los Angeles Precip



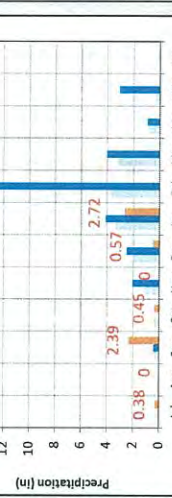
Southern Sierra Snowpack



Lake Shasta Reservoir Storage



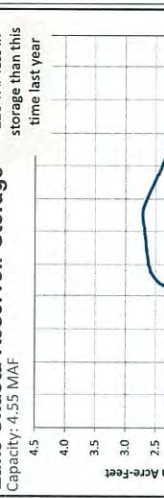
Sea Surface Temperature



Diamond Valley Lake Storage



MWD Storage Reserve Levels



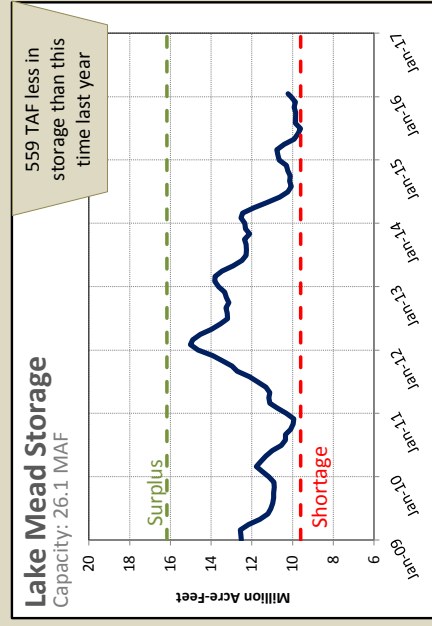
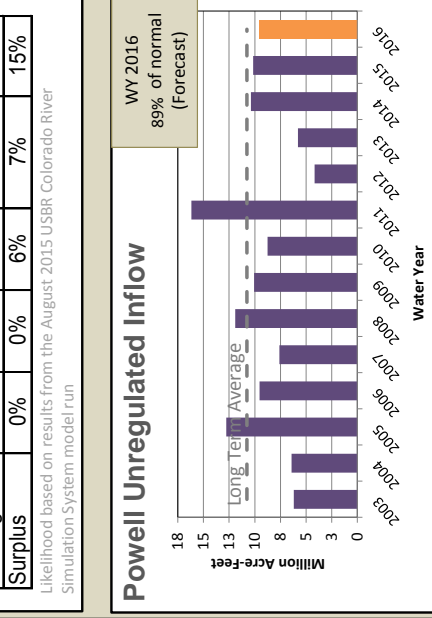
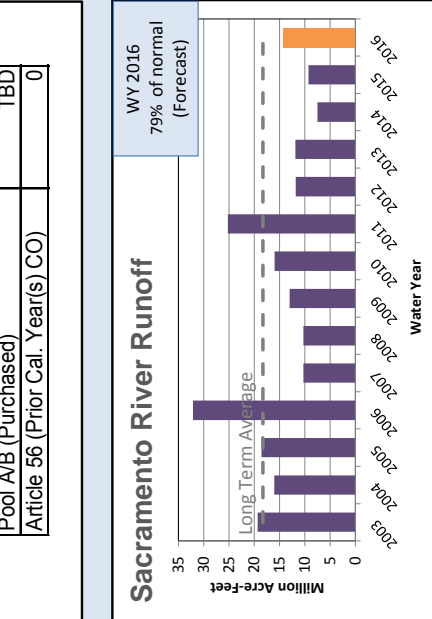
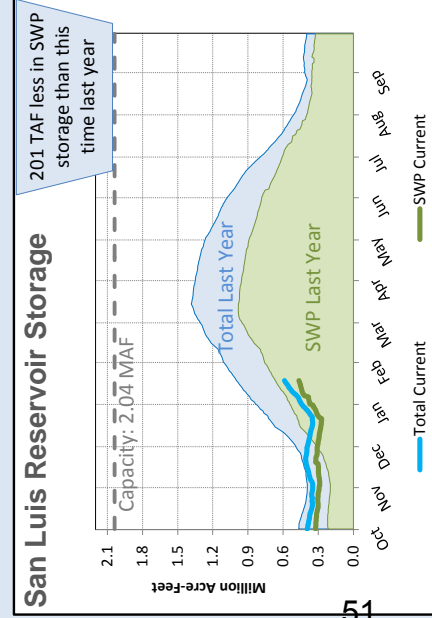
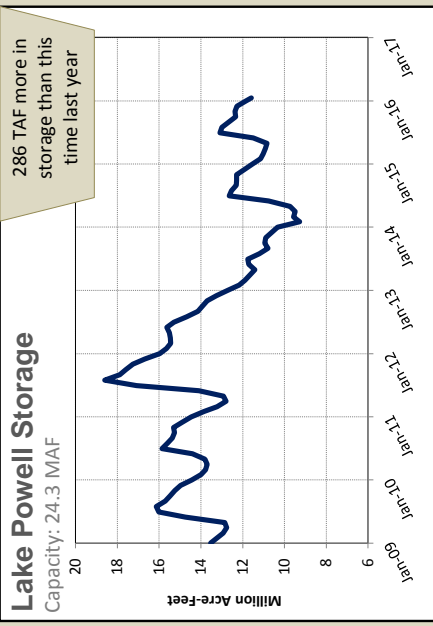
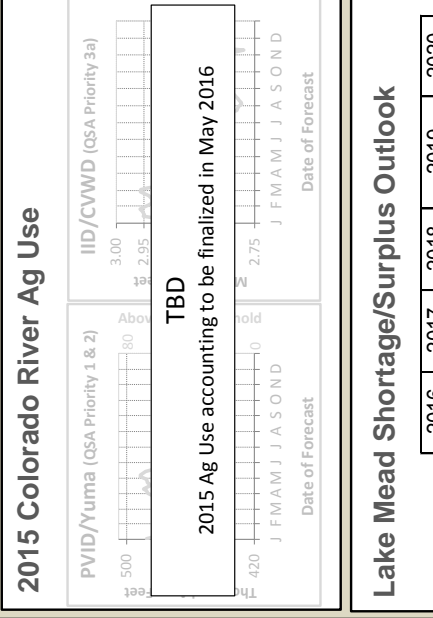
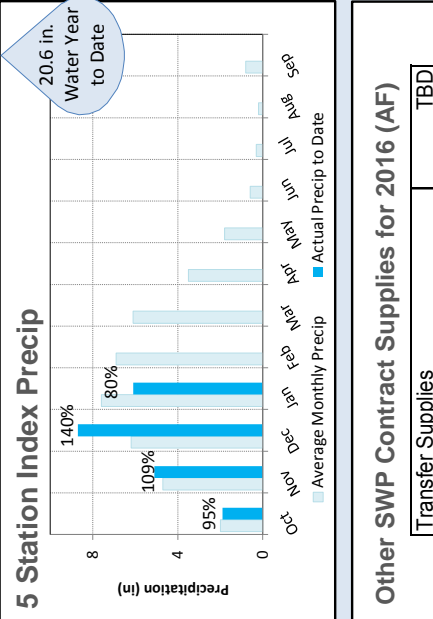
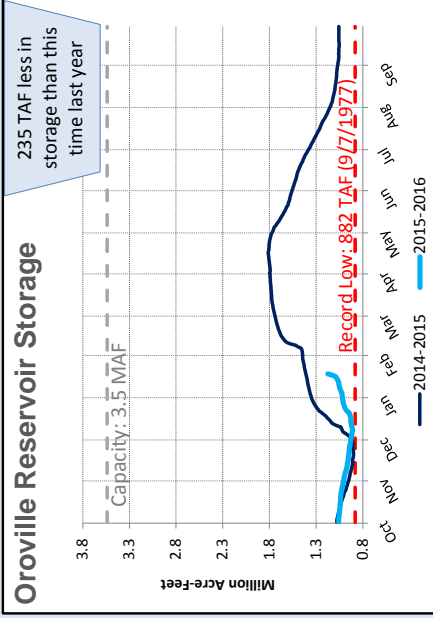
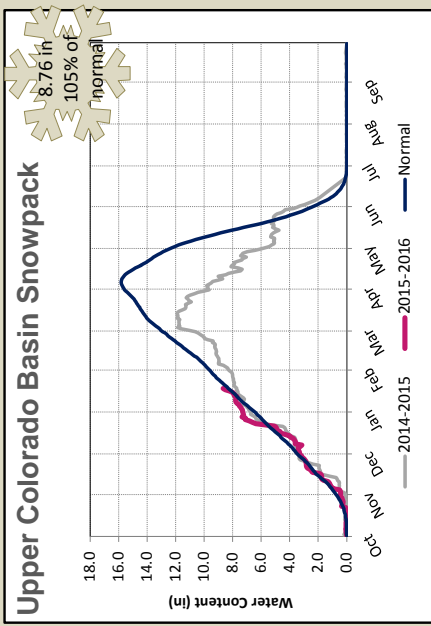
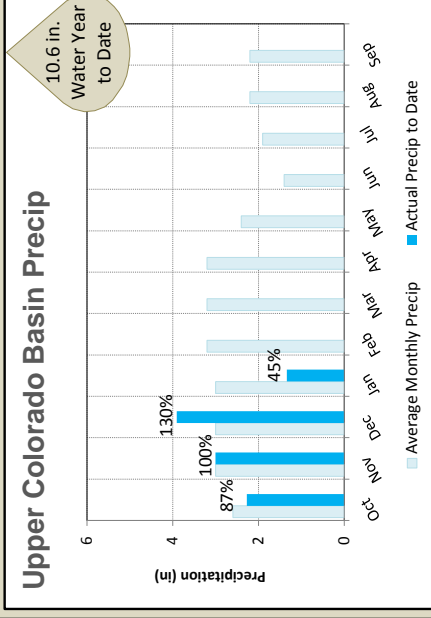
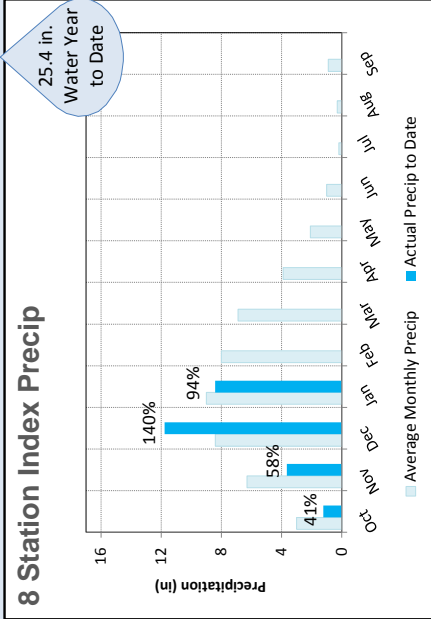
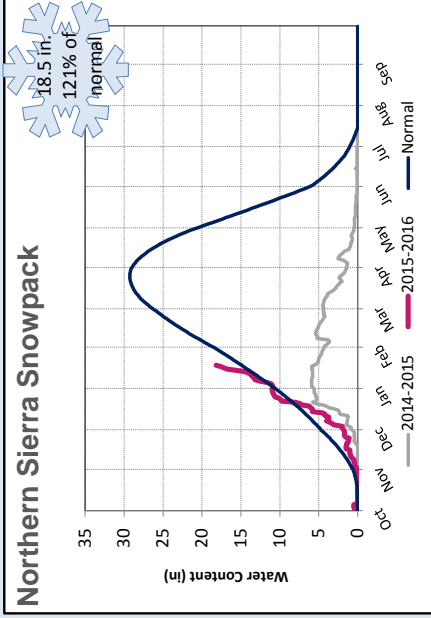
This report is produced by the Water Resource Management group and contains information from various federal, state, and local agencies. Metropolitan cannot guarantee the accuracy or completeness of this information. Readers should refer to the relevant state, federal, and local agencies for additional or the most up to date water supply information. Reservoirs, lakes, aqueducts, maps, watersheds, and all other visual representations on this report are not drawn to scale.

http://www.mwdh2o.com/PDF_About_Your_Water/2.2.4_water_supply_conditions.pdf

State Water Project Resources

Colorado River Resources

As of: 01/18/2016





January 26, 2016 LVMWD Regular Board Meeting

TO: Board of Directors

FROM: General Manager

Subject : Local Agency Formation Commission: Election of Special District Representative

SUMMARY:

On December 30, 2015, the District received notification from Lagerlof Senecal Gosney & Kruse, LLP, on behalf of the Local Agency Formation Commission (LAFCO), that ballots for LAFCO's Special District representative must be returned by April 8, 2016. There are three candidates for the position: (1) Harold Bissner III, (2) Donald L. Dear, and (3) Melvin L. Matthews. Information on the candidates is provided with the attached ballot. Donald L. Dear, Director of West Basin Municipal Water District, currently holds the position.

RECOMMENDATION(S):

Select a candidate to serve as the Local Agency Formation Commission Special District Representative and authorize the General Manager to execute and return the official voting ballot no later than 5:00 p.m. on Friday, April 8, 2016.

FISCAL IMPACT:

No

ITEM BUDGETED:

No

Prepared by: David W. Pedersen, General Manager

ATTACHMENTS:

LAFCO Ballot

*Lagerlof Senecal
Gosney & Kruse, LLP*

301 NORTH LAKE AVENUE, 10TH FLOOR
PASADENA, CALIFORNIA 91101
PHONE: (626) 793-9400 • FAX (626) 793-5900



A handwritten signature in blue ink, appearing to be "W. Kruse".

William F. Kruse
E-MAIL: WFKRUSE@lagerlof.com

TO: PRESIDING OFFICER OF EACH INDEPENDENT SPECIAL DISTRICT IN
LOS ANGELES COUNTY

FROM: WILLIAM F. KRUSE

RE: BALLOT; SPECIAL DISTRICT LAFCO REPRESENTATIVE

DATE : DECEMBER 28, 2015

Enclosed is the Ballot and the supplementary materials submitted for each of the candidates for Special District LAFCO REPRESENTATIVE for the term expiring in May 2016. Nominations closed as of 5:00 p.m. on December 21, 2015.

Please vote for ONE candidate on the BALLOT. The marked ballot should be placed in the envelope marked "Ballot Envelope." Please write the name of your agency and sign your name on the outside of the ballot envelope and return the completed ballot by mail to:

**William F. Kruse, Esq.
Lagerlof, Senecal, Gosney & Kruse, LLP
301 N. Lake Avenue, 10th Floor
Pasadena, CA 91101-5123.**

No ballot will be counted if it is missing the name of the voting agency and the signature of the Presiding Officer on the ballot envelope.

The candidate receiving the highest number of votes will be declared the special district representative to LAFCO. In the event of a tie, a new election will be held with only the two candidates who constituted a tie on the ballot.

Ballots must be returned by 5:00 p.m. on April 8, 2016.

WFK/pjc
Enclosures

cc: Paul Novak, w/enc.

BALLOT

SPECIAL DISTRICT LAFCO REPRESENTATIVE

Please vote for no more than one candidate.

HAROLD BISSNER III

Occupation: Water District Director

Sponsor: San Gabriel Valley Mosquito & Vector Control District

DONALD L. DEAR

Occupation: Water District Director

Sponsor: West Basin Municipal Water District

MELVIN L. MATTHEWS

Occupation: Vice President/Director

Sponsor: Foothill Municipal Water District

NOMINATION
OF
INDEPENDENT SPECIAL DISTRICT REPRESENTATIVE
TO THE
LOS ANGELES COUNTY LOCAL AGENCY FORMATION COMMISSION

To: Independent Special District Selection Committee

From: SAN GABRIEL VALLEY MOSQUITO & VECTOR CONTROL DISTRICT

Date: DEC 17 2015

Name of Candidate: HAROLD BISSNER III

THE SAN GABRIEL VALLEY MOSQUITO & VECTOR CONTROL DISTRICT is pleased to nominate

HAROLD BISSNER III as a candidate for appointment as special

district **REPRESENTATIVE** to the Los Angeles Local Agency Formation Commission. The

nominee is an elected official or a member of the board of an independent special district appointed

for a fixed term. For your consideration, we submit the following additional information together

with a resume of the candidate's qualifications.

Elective office: MEMBER, BOARD OF TRUSTEES

Agency: SAN GABRIEL VALLEY MOSQUITO & VECTOR
CONTROL DISTRICT

Type of Agency: INDEPENDENT SPECIAL DISTRICT

Term Expires: _____

Residence Address: 2271 MAIDEN LANE
ALTADENA CA 91001

Telephone: 626 794 4435

PLEASE ATTACH RESUME OR CANDIDATE STATEMENT (limit one page)

SAN GABRIEL VALLEY MOSQUITO & VECTOR CONTROL DISTRICT
(Name of Agency)

By: Kend K. Fujioka

Its: KEND K FUJIOKA

DISTRICT MANAGER

Harold James Bissner III

2271 Maiden Lane
Altadena, CA 91001
P&F (626) 794-4435
contractinginfo@sbcglobal.net
www.systemsbuildingincorporated.com

Curriculum Vitae for Harold James Bissner III

- Vice President, of the San Gabriel Valley Mosquito and Vector Control District. Appointed by Mike Antonovich in 2012 to represent the interests of LA County residents. Assuming Presidents role in 2016
- Vice President of Sheriff's Support Group of Altadena; a 501 C 3 nonprofit fund raising organization. 2001 to current and Co-producer of their Community Summer Concert Series in Altadena
- Former Councilman in Altadena. 1997-2007. 2009-2015
Corresponding Secretary 2010-2011. Vice Chair 2012-2013
- Former Chair of Altadena Land Use Committee. 2 years Chair & 12 year member
- Member of LA County Sheriffs Volunteer program 1997- Present
- Former member of the LA County Sheriff's Community Advisory Committee
- 2006 Altadena Outstanding Citizen of the Year cited for crime reduction efforts, volunteerism, and contributions of construction projects to community nonprofit events.
- President of Altadena Community Center Advisory Committee 2013-2015

1996-Current **Forensic expert.** Consultant for manufacturing processes, property owner's common interest developments, private education & institutional and Home Owners Associations.

1984 – Current **Systems Building Incorporated, Altadena, CA. President.**
Involved in all aspects of running the Corporation.

Design/build construction of new facilities & refit existing for manufacturing/commercial/industrial/Institutional clientele. Facilities and landscape installations & maintenance for facilities.

Renovation of historic residences. Addition, remodel and new construction of single family homes.

Representative commercial projects:

- Baskin-Robbins. Retail, Production facilities, Corporate office expansion.
- Harman International/JBL. Wood mill production facility. Refit for revised production facility. 186,000 sq. ft.
- Harman lacquer facility 76,000 sq. ft.
- Relocation of Long Beach South Light House electric supply.
- Baskin Robbins. Pilot production facility.
- Vanderhoof Veterinary. Surgical training theatre.
- Flavor Forces, Inc. Production facility.
- Prison Industry Authority. Wood mill, Tehachapi

NOMINATION
OF
INDEPENDENT SPECIAL DISTRICT REPRESENTATIVE
TO THE
LOS ANGELES COUNTY LOCAL AGENCY FORMATION COMMISSION

To: Independent Special District Selection Committee

From: West Basin Municipal Water District

Date: 11/19/2015

Name of Candidate: Donald L. Dear

West Basin Municipal Water District is pleased to nominate
Donald L. Dear as a candidate for appointment as special
district **REPRESENTATIVE** to the Los Angeles Local Agency Formation Commission. The
nominee is an elected official or a member of the board of an independent special district appointed
for a fixed term. For your consideration, we submit the following additional information together
with a resume of the candidate's qualifications.

Elective office: Director, West Basin Municipal Water District, Board of Directors

Agency: West Basin Municipal Water District

Type of Agency: Special District (Water Agency)

Term Expires: January 2017

Residence Address: 15433 Catalina Avenue

Gardena, CA 90247

Telephone: (310) 922-0117

PLEASE ATTACH RESUME OR CANDIDATE STATEMENT (limit one page)

West Basin Municipal Water District

(Name of Agency)

By: 

Its: _____

DONALD L. DEAR

BIOGRAPHY



Don Dear began his distinguished career in public service over 46 years ago. Don was first elected to the Gardena City Council in 1970. After 12 years of service on the Gardena City Council, he was elected Mayor of Gardena in 1982. He served as Mayor of Gardena for record breaking nine consecutive terms. He retired from his service to the City of Gardena in 2001 with 27 years service. Donald L. Dear was elected to the West Basin Municipal Water District Board of Directors in November 2000 to represent the Cities of Gardena, Hawthorne, Lawndale, and portions of El Camino Village. In September 2013, the West Basin Board appointed him as one of the Board's two representatives on the Metropolitan Water District of Southern California's Board of Directors. In 2004, 2008 and again in 2012, he was elected as one of the representatives for the Los Angeles County Independent Special Districts on the Local Agency Formation Commission of which he currently serves as 1st Vice President. In October 2011, the West Basin Board paid tribute to Director Dear's distinguished public service by naming their Carson Headquarters the Donald L. Dear Building.

Don's years of experience have given him a deep first-hand understanding of the roles, responsibilities and challenges facing local governmental institutions. In addition to his service as Council Member and Mayor of the City of Gardena, Don has served for 24 years as a Trustee of the Greater Los Angeles Vector Control District, and for 19 years on the Board of Directors for the Los Angeles County Sanitation District No. 5. He also served as President of the South Bay Cities Association (now known as South Bay Cities Council of Governments), on the Board of Directors of the Southern California Cities Joint Powers Consortium and is a member of the Sierra Club.

A former teacher at Stephen White Middle School in Carson for 38 years, he is well known and widely respected by his former students, colleagues and members of the community. In 1983 he was "Teacher of the Year" for Region A of the Los Angeles Unified School District. Dear's professional affiliations include his service as a member of the National Council for Social Studies, board member of the Political Action Council of Educators, and six terms of service as a member of the House of Representatives of the United Teachers of Los Angeles (UTLA). His civic affiliations include the Gardena High School Booster Club, Gardena Jaycees, Gardena Valley Friends of the Library, Gardena Valley Music Association, Gardena Valley Cultural Arts Corporation, Gardena Valley Red Cross, Gardena-Carson Family YMCA, Hollypark and Gardena Lions Club, Gardena Elks, El Nido Services, Association for Retarded Citizens - South Bay, Kiwanis Club of Gardena Valley, Hawaiian Community Center Association, Serra High School Advisory Board, the University of Southern California San Pedro Peninsula Trojan Club, and Harbor General Hospital Advisory Board.

Director Dear has also distinguished himself through his outstanding work with youth, not only as a noteworthy educator, but also for his 30 years of unselfish dedication as a coach for more than 70 teams in three sports through the Gardena Recreation Department Youth Sports Leagues.

NOMINATION
OF
INDEPENDENT SPECIAL DISTRICT REPRESENTATIVE
TO THE
LOS ANGELES COUNTY LOCAL AGENCY FORMATION COMMISSION

To: Independent Special District Selection Committee

From: Foothill Municipal Water District

Date: November 16, 2015

Name of Candidate: Melvin L. Matthews

Foothill Municipal Water District is pleased to nominate

Melvin L. Matthews as a candidate for appointment as special

district **REPRESENTATIVE** to the Los Angeles Local Agency Formation Commission. The

nominee is an elected official or a member of the board of an independent special district appointed

for a fixed term. For your consideration, we submit the following additional information together

with a resume of the candidate's qualifications.

Elective office: Vice President/Director

Agency: Foothill Municipal Water District

Type of Agency: Municipal Water District/Special District

Term Expires: 12-06-2018

Residence Address: 2121 Glen Springs Road

Pasadena, CA 91107

Telephone: (626) 622-9137

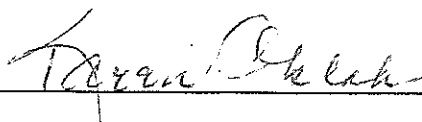
PLEASE ATTACH RESUME OR CANDIDATE STATEMENT (limit one page)

Foothill Municipal Water District

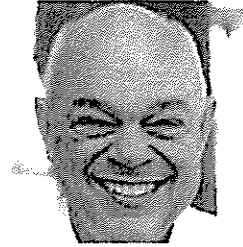
(Name of Agency)

By: Karen Oblak

Its: Treasurer



Melvin L. Matthews
2121 Glen Springs Road
Pasadena, CA 91107-1015
Phone: 626-794-4167
Mobile: 626-622-9137
E-mail: melmatthews@outlook.com



Mel is the general manager of the Kinneloa Irrigation District, a water company serving the Kinneloa Ranch area east of Altadena and portions of the City of Pasadena. He has served in this position for eleven years. Before becoming general manager, he was elected to the Board of Directors of the Kinneloa Irrigation District in 1997 and served as chairman of the board or treasurer for seven years.

Mel is also concurrently serving as a director and vice-president on the board of the Foothill Municipal Water District. FWMD is a member of the Metropolitan Water District of Southern California and provides supplemental imported water to eight local water agencies. He also serves on the finance committee which oversees the financial matters of the district including the preparation of the budget.

Previously, Mel was in the cable television business for 32 years as founder and president of KTS Corporation and later with Charter Communications serving as the director of government and community relations after selling his cable systems to Charter in 1993.

Mel has extensive experience working on various projects and issues with the County of Los Angeles and cities as well as participating in community groups, homeowners' associations and service clubs. Mel has extensive education and experience in finance and has served as treasurer for many of these organizations.

Mel is active with the California Special Districts Association and the Association of California Water Agencies and has gained first-hand knowledge and experience of the issues and challenges facing special districts and public water agencies in providing services to the citizens of the County of Los Angeles and State of California.

Mel is a graduate of the University of California at Berkeley with a BS in Chemical Engineering. He has also earned a MBA in Operations Management from the Anderson Graduate School of Business at UCLA. He was born in Pasadena and still lives there with his wife, Donna. They have five children and ten grandchildren.



January 26, 2016 LVMWD Regular Board Meeting

TO: Board of Directors

FROM: Finance & Administration

Subject : Budget Planning Calendar for Fiscal Year 2016-17

SUMMARY:

Staff will review the Budget Planning Calendar for Fiscal Year 2016-17 and discuss a proposal to implement a two-year budget process for Fiscal Years 2016 through 2018.

RECOMMENDATION(S):

Receive and file the Budget Planning Calendar for Fiscal Year 2016-17 and authorize implementation of a two-year budget process for Fiscal Years 2016 through 2018.

FISCAL IMPACT:

No

ITEM BUDGETED:

No

DISCUSSION:

During the Fiscal Year 2015-16 Budget presentation, staff raised the concept of implementing a two-year budget during subsequent fiscal years. Two-year budgets are an increasingly common tool public agencies use to encourage longer term financial planning. Locally, two-year budgets are prepared by numerous cities and water agencies, including the Metropolitan Water District of Southern California, Western Municipal Water District, Eastern Municipal Water District, and the cities of Thousand Oaks, Camarillo, and Santa Monica.

A multi-year budget is a document that authorizes an agency's appropriations (i.e. planned expenditures) and anticipated revenues for two or more consecutive years. The document may be a biennial budget with two financial plans that serve as tentative spending plans for the out years. The first year's appropriations are formally adopted; whereas, the subsequent year

appropriations are normally approved as a plan, with formal adoption the second year to allow for any adjustments necessary to account for changing conditions or priorities.

Agencies implement multi-year budgets for several reasons, such as to:

- Improve financial management
- Improve long-range and strategic planning
- Improve program monitoring and evaluation
- Reduce staff time dedicated to budget development

Some of the potential disadvantages of producing a multi-year budget include:

- An unstable economy, drought, or excess precipitation may present difficulties in forecasting revenues and expenditures.
- The Board may perceive a loss of budgetary control and oversight.
- Projecting some revenues and expenditures may be difficult for some departments and/or divisions.

The District can address these potential disadvantages by:

- Documenting and specifying the underlying assumptions.
- Continuing the quarterly budget review process to ensure compliance with budget policies, processes, and to monitor revenue and expenditure targets.
- Providing for formal adoption of the second-year budget with any adjustments to revenue and/or expenditure targets.

Staff proposes a two-year budget process that would include the following:

- An annual workshop with the Board to review revenues, expenditures, fund balances (working capital), and cash.
- Biennial review and approval of a two-year budget plan.
- Annual adoption of the next fiscal year's budget.
- Annual mid-year budget review of the current year revenues and expenditures

GOALS:

Ensure Effective Utilization of the Public's Assets and Money

Prepared by: Mark Uribe, Finance Manager

ATTACHMENTS:

Budget Planning Calendar

Las Virgenes Municipal Water District FY 2016-17 Budget Planning Calendar

Date	Board Activity	Description
1/26/2016	LV Board Meeting	Budget Process review - distribute Budget Planning Calendar
2/1/2016	JPA Board Meeting	Distribute JPA Budget Planning Calendar Quarterly Financial Review - JPA - Second Quarter IIP Review - JPA
2/9/2016	LV Board Meeting	5 Yr Infrastructure Investment Program (IIP) presented for review Quarterly Financial Review - Second Quarter
2/10/2016	-	Budget submissions from TSD due to Administering Agent
3/7/2016	JPA Board Workshop	Budget Workshop - JPA
3/22/2016	LV Board Workshop	Budget Workshop Review Staffing requirements Review Tactical Actions and Activities
4/26/2016	LV Board Meeting	Quarterly Financial Review - Third Quarter Preliminary Budget provided to Board
5/2/2016	JPA Board Meeting	Quarterly Financial Review - JPA - Third Quarter JPA Preliminary Budget provided to Board
5/24/2016	LV Board Meeting	LVMWD Budget Adoption
6/6/2016	JPA Board Meeting	JPA Budget Adoption



January 26, 2016 LVMWD Regular Board Meeting

TO: Board of Directors

FROM: Finance & Administration

Subject : Potable Water Standby Charge: Adoption of Ordinance

SUMMARY:

On November 10, 2015, the Board adopted Resolution No. 2476, regarding the District's intent to continue the Water Replacement Fund Standby Charge pursuant to the Municipal Water District Law of 1911. On January 12, 2016, a public hearing was conducted for the proposed Ordinance as it relates to continuation of the Standby Charge for Fiscal Year 2016-17, and the proposed Ordinance was given first reading by title only. At this time, staff recommends that the Board pass, approve and adopt the Ordinance.

RECOMMENDATION(S):

By a roll call vote, waive the full reading of proposed Ordinance No. 278 as it relates to continuation of the Water Replacement Fund Standby Charge for the fiscal year commencing July 1, 2016; give second reading of the Ordinance by title only; approve the rules and regulations for Water Standby Charge Deferrals; pass, approve and adopt the Ordinance as presented; and order publication within 15 days of adoption using a summary of the Ordinance.

ORDINANCE NO. 278 (SECOND READING AND ADOPTION)

AN ORDINANCE OF THE BOARD OF DIRECTORS OF LAS VIRGENES MUNICIPAL WATER DISTRICT AS RELATES TO STANDBY CHARGES FOR THE FISCAL YEAR COMMENCING JULY 1, 2016

(Reference is hereby made to Ordinance No. 278 on file in the District's Ordinance Book and by this reference the same is incorporated herein.)

FISCAL IMPACT:

Yes

ITEM BUDGETED:

Yes

FINANCIAL IMPACT:

The continuation of the Potable Water Standby Charge is expected to provide approximately \$500,000 in revenue during Fiscal Year 2016-17 to support the Potable Water Replacement Program.

GOALS:

Ensure Effective Utilization of the Public's Assets and Money

Prepared by: Donald Patterson, Director of Finance and Administration

ATTACHMENTS:

Ordinance No. 278
Standby Deferral

ORDINANCE NO. 278

AN ORDINANCE OF THE BOARD OF DIRECTORS OF LAS VIRGENES MUNICIPAL WATER DISTRICT AS RELATES TO STANDBY CHARGES FOR THE FISCAL YEAR COMMENCING JULY 1, 2016

BE IT ORDAINED BY THE BOARD OF DIRECTORS OF LAS VIRGENES MUNICIPAL WATER DISTRICT as follows:

Section 1. Purpose

This ordinance fixes and continues a standby charge to be levied against each lot or parcel within the district for the fiscal year commencing July 1, 2016, for the purpose of financing the district's potable water replacement program. This charge is imposed pursuant to the Municipal Water District Law.

Section 2. Findings

The Board of Directors finds, determines and declares as follows:

- (a) The board has provided a duly published and mailed notice of public hearing and has conducted a public hearing to consider adoption of a standby assessment;
- (b) The board has considered the written and oral comments presented by interested parties concerning the assessment;
- (c) The district has approved a categorical exemption for the project under the California Environmental Quality Act because the charges are not designed to increase or expand services;
- (d) The standby assessment will be used to pay for a portion of the cost of the potable water replacement programs instituted by the district;
- (e) It is in the best interests of the district and the community which it serves to pay for a portion of water programs from the proceeds of standby assessments because landowners benefit from maintaining available water supply.

Section 3. Standby Charge

An annual standby charge in the amount of \$10.00 per acre for parcels over one acre, and \$10.00 for each parcel of land of less than one acre is hereby levied against all land within the district for the fiscal year commencing July 1, 2016. A description of the lands (by assessor parcel number) affected by the assessment is on file with the secretary.

Section 4. Collection

The Board of Supervisors and Auditor of the County of Los Angeles are hereby directed to levy, collect and remit to the district this standby charge at the time and in the manner required by law for the levying of taxes for county purposes.

Section 5. Deferrals

- (a) A property owner may request a complete or partial deferral from the standby charge by filing a written request by April 15th, 2016 during the fiscal year for which the deferral is sought. The deferral shall be processed and evaluated in accordance with this section.

- (b) The following property is eligible for deferral:
 - (i) Property owned and occupied by a federal, state or local governmental agency.
 - (ii) Property permanently dedicated to open-space.
 - (iii) Property which cannot use water supplied by the district due to restrictions imposed by deed or governmental agencies with land use jurisdiction.
 - (iv) Property which cannot reasonably be expected to derive any benefit from facilities constructed with the proceeds of the water standby charge.
- (c) If the general manager approves the request, the charges paid by the applicant shall be refunded and no charge shall be levied for subsequent years. The applicant shall execute an agreement to repay the charges with interest if the property ceases to be eligible for the deferral. The agreement shall be recorded.
- (d) If the general manager denies the request, the applicant may appeal denial of the deferral by the general manager by filing a written request for review within 10-days after the general manager's decision. The board shall promptly consider the request for review. The decision of the board shall be final.
- (e) The general manager shall adopt reasonable rules and regulations to implement this section.

PASSED, APPROVED and ADOPTED on January 26, 2016.

Glen Peterson
President

ATTEST:

Charles Caspary
Secretary

APPROVED AS TO FORM:

Wayne K. Lemieux
District Counsel

(SEAL)

Las Virgenes Municipal Water District

REQUEST FOR DEFERRAL FROM 2016/2017 STANDBY CHARGE PROGRAM

(SEE INSTRUCTIONS ON REVERSE)

Name: _____ Phone: _____

Phone: _____

Address: _____

DESCRIPTION OF PROPERTY

Assessor Parcel Number(s): _____

I/We, owner(s) of the above property, do hereby apply for deferral from the Las Virgenes Municipal Water District's Standby Charges on the above described property for the following reasons:

OPEN SPACE -- Category 2: Lands permanently committed to open space and maintained in their natural state which are not now and will not in the future be supplied with water. The following documents are provided to support the request:

LIMITED BENEFIT -- Category 3: Lands which are currently greater than one acre in size which may or may not have been developed (but may develop in the future) will have the parcel charge applied consistent with current zoning on the property. (Provide enough information or copies of documents to demonstrate current zoning.)

NO BENEFIT -- Category 4: Lands not included in any of the above categories which the Board of Directors, in its discretion, finds do not now and cannot reasonably be expected to derive a benefit from the projects to which the proceeds of the water standby charge for the Replacement Fund will be applied. (Provide enough information or copies of documents to demonstrate that property will not benefit.)

I/We, as owners of the above property, acknowledge that, if the request for deferral is approved, I/We will be required to execute an agreement with Las Virgenes Municipal Water District.

Signature: _____

Date: _____

Signature: _____

Date: _____

Las Virgenes Use Only

File No.: _____

Reviewed By: _____

Reviewed By: _____

Reviewed By: _____

Approved By: _____

Instructions for filing a Request for Deferral from 2016/2017 Standby Charge Program

INSTRUCTIONS:

1. Provide complete name, address and phone number to which Las Virgenes should send correspondence or make phone calls.
2. Provide ASSESSOR PARCEL NUMBER -- the multi-digit number as shown on your tax bill.
Examples: 2058-020-014 2059-025-020 2051-006-026
3. The Board of Directors has established criteria for deferral as follows:

Category 1: *PUBLIC LANDS* -- Lands owned by the government of the United States, the State of California, or by a political subdivision thereof, or any unit of local government.

Category 2: *OPEN SPACE* -- Lands permanently committed to open space and maintained in their natural state which are not now and will not in the future be supplied with water.

Category 3: *LIMITED BENEFIT* -- Lands which are currently greater than one acre in size which may or may not have been developed (but may develop in the future) will have the parcel charge applied consistent with current zoning on the property.

Category 4: *NO BENEFIT* -- Lands not included in any of the above categories which the Board of Directors, in its discretion, finds do not now and cannot reasonably be expected to derive a benefit from the projects to which the proceeds of the water standby charge for the Replacement Fund will be applied.
4. Sign and date the application.
5. Mail completed application to:

Las Virgenes Municipal Water District
4232 Las Virgenes Road
Calabasas, CA 91302
Attention: General Manager

DEFERRAL PROCESSING:

- a. Information on form is checked for completeness.
 - b. Determination is made whether or not request meets criteria.
 - c. Requester is notified in writing whether the deferral is granted or denied. (Denied request may be appealed.)
-

**If you need assistance in completing the reverse side,
please call Las Virgenes at (818) 251-2100**



January 26, 2016 LVMWD Regular Board Meeting

TO: Board of Directors

FROM: Facilities & Operations

Subject : Potable Water Air-Vacuum Release Valves Relocation: Award of Final Design Contract

SUMMARY:

On November 24, 2015, the Board approved a Request for Proposals for permitting, final design and design support services for the Potable Water Air-Vacuum Release Valves Relocation Project. Two proposals were received on January 12, 2016, and m6 Consulting, Inc. was selected as most qualified. The General Manager proposes to execute a Professional Services Agreement with m6 Consulting, Inc., in the amount of \$28,235, as the contract amount is within the General Manager's approval authority.

FISCAL IMPACT:

Yes

ITEM BUDGETED:

Yes

FINANCIAL IMPACT:

Sufficient funds are available in the adopted Fiscal Year 2015-16 Budget for the work.

DISCUSSION:

The Potable Water Air-Vacuum Release Valves Relocation Project involves relocating nine air-vacuum release valves from underground vaults to above ground locations. The valves are located along the District's 30-inch potable water main that runs north to south on the west edge of the San Fernando Valley in the City of Los Angeles (see attached map). Relocation of the devices above ground is required by the State Water Resources Control Board, Division of

Drinking Water.

Staff hired Phoenix Civil Engineering to perform utility research and preliminary design work for the project. Preliminary plans were submitted to the cities of Los Angeles and Hidden Hills for review and to initiate the permitting process. Due to the complexity of permitting, particularly for those locations in the City of Los Angeles, staff recommended, and the Board approved, the release of a Request for Proposals for permitting, final design and design support during construction services.

On January 12, 2016, the District received two proposals. The proposal received from Phoenix Civil Engineering totaled \$33,238, and the proposal from m6 Consulting totaled \$28,235. The General Manager proposes to execute a contract with m6 Consulting, Inc., in the amount of \$28,235, as the contract amount is within the General Manager's approval authority, their scope meets the requirements of the Request for Proposals and they are the lowest cost firm.

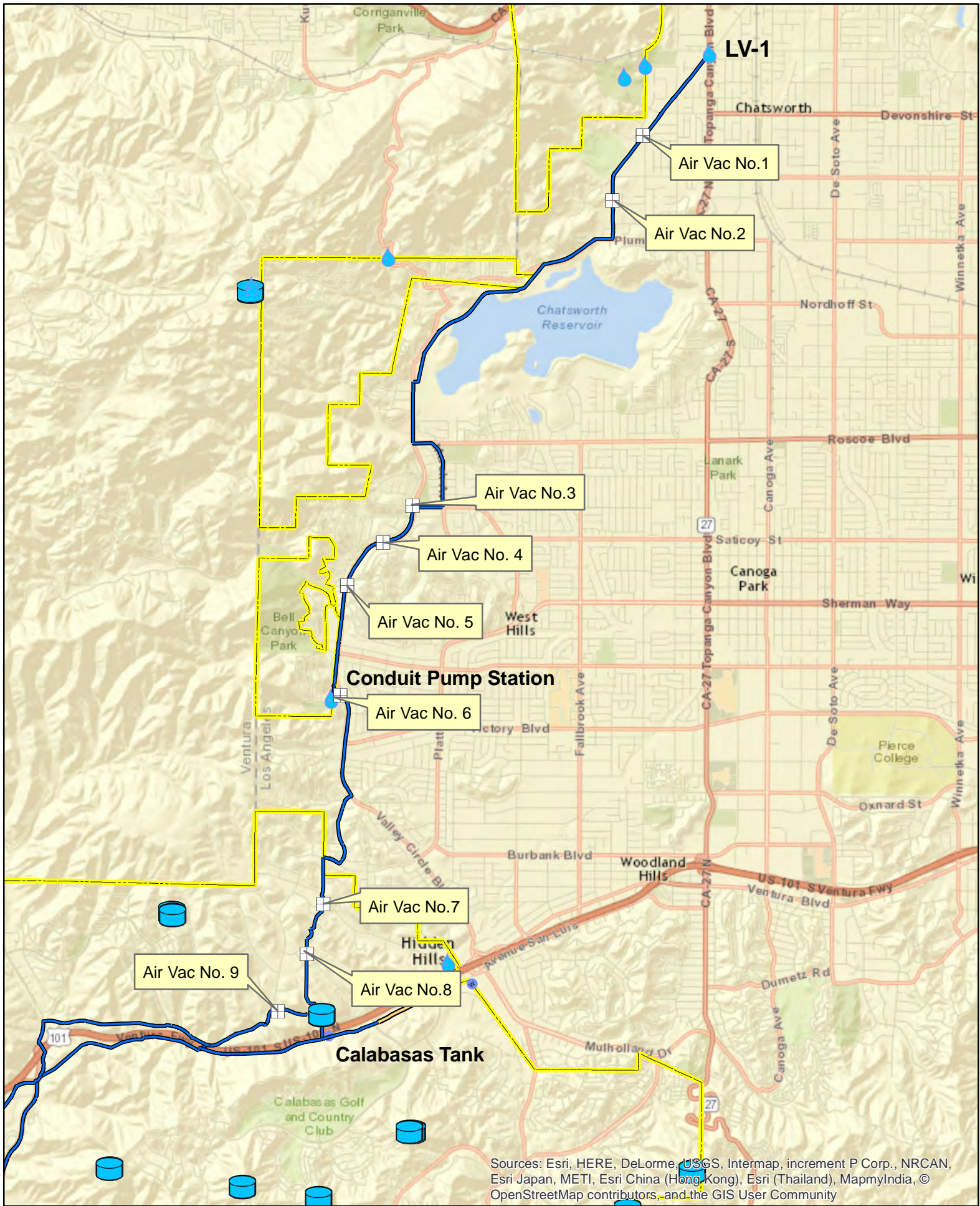
GOALS:

Provide Safe and Quality Water with Reliable Services

Prepared by: Eric Maple, P.E., Associate Engineer

ATTACHMENTS:

Map



Sources: Esri, HERE, DeLorme, USGS, Intermap, increment P Corp., NRCAN, Esri Japan, METI, Esri China (Hong Kong), Esri (Thailand), MapmyIndia, © OpenStreetMap contributors, and the GIS User Community

