

**LAS VIRGENES – TRIUNFO
JOINT POWERS AUTHORITY
MINUTES**

5:00 PM

November 30, 2015

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance to the Flag was led by Chair James Wall.

1. CALL TO ORDER AND ROLL CALL

The meeting was called to order at **5:00 p.m.** by Chair James Wall in the Board Room at Las Virgenes Municipal Water District headquarters at 4232 Las Virgenes Road in Calabasas, California, and teleconference location at 31755 Bedfordhurst Court, Westlake Village, California. Josie Guzman, Clerk of the Board, conducted the roll call.

Present: Director(s): Caspary, Lewitt, McReynolds, Paule, Polan (via teleconference location), Renger, and Wall

Absent: Director(s): Iceland, Orkney, and Peterson

2. APPROVAL OF AGENDA

Administering Agent/General Manager David Pedersen stated there was no update for Closed Session Item 12A, and he recommended that it be removed from the agenda.

Director McReynolds moved to approve the agenda as amended. Motion seconded by Director Lewitt. Motion carried by the following roll call vote:

AYES: Caspary, Lewitt, McReynolds, Paule, Polan, Renger, and Wall.

NOES: None.

ABSENT: Iceland, Orkney, and Peterson.

3. PUBLIC COMMENTS

None.

4. CONSENT CALENDAR

A Minutes: Regular JPA Meeting of November 2, 2015: Approve

Director Polan requested a correction to the Minutes of the Regular JPA Meeting of November 2, 2015. He noted that he voted in favor of Item 2, Approval of Agenda as amended; however, he voted no for Consent Calendar Item 4B, Board of Directors' Code of Conduct.

Director Caspary moved to approve the Consent Calendar consisting of the Minutes of the Regular JPA Meeting of November 2, 2015, as corrected. Motion seconded by Director Renger. Motion carried by the following roll call vote:

AYES: Caspary, Lewitt, McReynolds, Paule, Polan, Renger, and Wall.

NOES: None.

ABSENT: Iceland, Orkney, and Peterson.

5. ILLUSTRATIVE AND/OR VERBAL PRESENTATION AGENDA ITEMS

A **Recycled Water Seasonal Storage Project: Basis of Design Status**

Administering Agent/General Manager David Pedersen provided a summary of the Recycled Water Seasonal Storage Project Basis of Design Workshop held on November 2, 2015. He stated that the consultant from Montgomery Watson Harza was working on the technical review for Scenarios 4 and 5, and another workshop would be scheduled in mid to late January 2016.

B **Annual Financial Statements and Independent Auditor's Report for Fiscal Year 2014-15.**

Receive and file the financial statements and independent audit for Fiscal Year 2014-15.

Ken Pun, representing Pun & McGeedy LLP, provided a PowerPoint presentation of the Annual Financial Statements and Independent Auditor's Report for the Year Ended June 30, 2015.

Administering Agent/General Manager David Pedersen responded to a question regarding insurance coverage by stating that the District's insurance broker provides an annual risk assessment review and recommends appropriate insurance coverage. He indicated he would provide additional information regarding insurance coverage limits at the next Board meeting.

A discussion ensued regarding the auditor's review of the JPA allocation based on the current JPA agreement to ensure it is properly allocated, and clarification on the JPA investment policy for investments in time deposits and repurchase agreements.

Director Caspary moved to receive and file Item 5B as presented. Motion seconded by Director Lewitt. Motion carried by the following roll call vote:

AYES: Caspary, Lewitt, McReynolds, Paule, Polan, Renger, and Wall.

NOES: None.

ABSENT: Iceland, Orkney, and Peterson.

6. ACTION ITEMS

A Rancho Agitator Conveyor Frame Replacement: Purchase Order

Authorize the General Manager to issue a purchase order to BDP Industries, Inc., in the amount of \$41,500 for the purchase of a new conveyor frame for Agitator No. 1.

Administering Agent/General Manager David Pedersen presented the report.

A discussion ensued regarding corrosion control and the purchase of the custom agitator conveyor frame, which is proprietary equipment purchased through BDP Industries, Inc.

Director Paule moved to approve Item 6A as presented. Motion seconded by Director McReynolds. Motion carried by the following roll call vote:

AYES: Caspary, Lewitt, McReynolds, Paule, Polan, Renger, and Wall.

NOES: None.

ABSENT: Iceland, Orkney, and Peterson.

B Financial Review: First Quarter of Fiscal Year 2015-16

Receive and file the financial report for the first quarter of Fiscal Year 2015-16.

Administering Agent/General Manager David Pedersen presented the report. He responded to questions related to the reduced inflow and infiltration at the treatment plant due to drought conditions and water conservation.

Director Renger moved to approve Item 6B as presented. Motion seconded by Director Caspary. Motion carried by the following roll call vote:

AYES: Caspary, Lewitt, McReynolds, Paule, Polan, Renger, and Wall.

NOES: None.

ABSENT: Iceland, Orkney, and Peterson.

C 2016 JPA Board Meeting Calendar: Reschedule October Meeting

Consider cancelling the regular JPA Board meeting on October 3, 2016, and rescheduling the meeting for an alternate date.

Administering Agent/General Manager David Pedersen presented the report.

Following a brief discussion, it was the consensus of the Board members present to bring back this item at the January 4, 2016 meeting in order to allow input from all Board members.

7. BOARD COMMENTS

None.

8. ADMINISTERING AGENT/GENERAL MANAGER REPORT

Administering Agent/General Manager David Pedersen provided an update regarding the Recycled Water Fill Station, which would continue to operate through December. He also reported that a new high school mentorship program would begin in January with Westlake High School. He stated that ten high school students would shadow key District staff in order to gain knowledge about careers in water and wastewater, and perhaps also engineering and environmental science. He also stated that the mentors and students would share their experiences with the Board at the conclusion of the program.

9. FUTURE AGENDA ITEMS

None.

10. INFORMATION ITEMS

A Annual Supply and Delivery Sodium Hypochlorite: Award

B Las Virgenes Scenic Corridor Completion Project: Grant of Easement to Southern California Edison

C Tapia Water Reclamation Facility NPDES Effluent Limit Exceedances: Settlement Offer No. R4-2-15-0233

A discussion ensued regarding the exceedances of chloride and sulfate limits, possibly due to the water source from the Colorado River and groundwater. Administering Agent/General Manager David Pedersen indicated that the JPA could ask the Regional Water Quality Control Board to consider some acceptance of higher limits when a different blend of water is received.

11. PUBLIC COMMENTS

None.

12. **CLOSED SESSION** (Item 12A was removed from the agenda.)

A Conference with District Counsel – Existing Litigation (Government Code Section 54956.9(a)):

Las Virgenes - Triunfo Joint Powers Authority v. United States Environmental Protection Agency and Heal the Bay, Inc. v. Lisa P. Jackson

12. **ADJOURNMENT**

Seeing no further business to come before the Board, the meeting was duly adjourned at **5:53 p.m.**



James Wall, Chair

ATTEST:



Glen Peterson, Vice Chair