



LAS VIRGENES MUNICIPAL WATER DISTRICT
4232 Las Virgenes Road, Calabasas CA 91302

AGENDA
REGULAR MEETING

Members of the public wishing to address the Board of Directors are advised that a statement of Public Comment Protocols is available from the Clerk of the Board. Prior to speaking, each speaker is asked to review these protocols and **MUST** complete a speakers' card and hand it to the Clerk of the Board. Speakers will be recognized in the order cards are received.

The **Public Comments** agenda item is presented to allow the public to address the Board on matters not on the agenda. The public may present comments on any agenda item at the time the item is called upon for discussion.

Materials prepared by the District in connection with subject matter on the agenda are available for public inspection at 4232 Las Virgenes Road, Calabasas, CA 91302. Materials prepared by the District and distributed to the Board during this meeting are available for public inspection at the meeting or as soon thereafter as possible. Materials presented to the Board by the public will be maintained as part of the records of these proceedings and are available upon written request to the Clerk of the Board.

5:00 PM

November 24, 2015

PLEDGE OF ALLEGIANCE

1 **CALL TO ORDER AND ROLL CALL**

2 **APPROVAL OF AGENDA**

3 **PUBLIC COMMENTS**

Members of the public may now address the Board of Directors **ON MATTERS NOT APPEARING ON THE AGENDA**, but within the jurisdiction of the Board. No action shall be taken on any matter not appearing on the agenda unless authorized by Subdivision (b) of Government Code Section 54954.2

4 **CONSENT CALENDAR**

A **List of Demands: November 24, 2015 (Pg. 5)**

Approve

B Minutes: Regular Meeting of November 10, 2015 (Pg. 33)

Approve

C Potable Water Air-Vacuum Release Valves Relocation: Request for Proposals (Pg. 43)

Approve a Request for Proposals for permitting, final design, and design support during construction for the Potable Water Air-Vacuum Release Valve Relocation Project.

5 ILLUSTRATIVE AND/OR VERBAL PRESENTATION AGENDA ITEMS

A Legislative and Regulatory Updates

B Water Supply Conditions and Drought Response (Pg. 51)

C Automatic Meter Reading/Advanced Metering Infrastructure (AMR/AMI): Update on Development of Implementation Plan

6 TREASURER

7 FACILITIES AND OPERATIONS

A Proposed Technical Services Division Re-organization: Approval (Pg. 59)

Approve the proposed re-organization of the Technical Services Division, including reclassification of an Assistant/Associate Engineer position to a Senior Engineer position and a Civil Engineering Assistant position to a Technical Support Services Supervisor position; and pass, approve and adopt proposed Resolution No. 2479, an amendment of Resolution No. 2466 establishing salaries for employees.

RESOLUTION NO. 2479

AN AMENDMENT OF RESOLUTION NO. 2466 OF THE BOARD OF DIRECTORS OF LAS VIRGENES MUNICIPAL WATER DISTRICT ESTABLISHING SALARIES FOR EMPLOYEES

(Reference is hereby made to Resolution No. 2479 on file in the District's Resolution Book and by this reference the same is incorporated herein.)

B Headquarters Building No. 8 Air Conditioning Unit Replacement: Final Acceptance (Pg. 66)

Approve the execution of a Notice of Completion by the Secretary of the Board and have the same recorded; in the absence of claims from subcontractors and others, release the retention in the amount of \$13,150 30 calendar-days after filing the Notice of Completion; and approve an additional appropriation in the amount of \$4,689.65 for the Headquarters Building No. 8 Air Conditioning Unit Replacement Project.

8 FINANCE AND ADMINISTRATION

A Proposed Change of Vision Insurance Provider: Approval (Pg. 70)

Authorize the General Manager to execute a four-year agreement with EyeMed Vision Care, at an annual cost of \$12,529, to provide vision insurance coverage for employees.

B Claim from Richard Breene (Pg. 77)

Deny the claim from Richard Breene.

9 RESOURCE CONSERVATION AND PUBLIC OUTREACH

A Policy for Water Budget Adjustments: Adoption (Pg. 84)

Adopt the proposed Policy for Water Budget Adjustments.

B Drought Response: Further Restriction on Outdoor Potable Water Irrigation (Pg. 92)

Pass, approve and adopt the proposed Resolution Further Restricting Outdoor Irrigation and Repealing Resolution No. 2463.

RESOLUTION NO. 2478

A RESOLUTION OF THE BOARD OF DIRECTORS OF LAS VIRGENES MUNICIPAL WATER DISTRICT FURTHER RESTRICTING OUTDOOR IRRIGATION AND REPEALING RESOLUTION NO. 2463

(Reference is hereby made to Resolution No. 2478 on file in the District's Resolution Book and by this reference the same is incorporated herein.)

10 NON-ACTION ITEMS

A Organization Reports

(1) MWD Representative Report

(2) Other

B Director's Reports on Outside Meetings

C General Manager Reports

(1) General Business

(2) Follow-Up Items

D Director's Comments

11 FUTURE AGENDA ITEMS

12 PUBLIC COMMENTS

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13 CLOSED SESSION

A Conference with District Counsel – Existing Litigation (Government Code Section 54956.9(a)):

Las Virgenes - Triunfo Joint Powers Authority v. United States
Environmental Protection Agency and Heal the Bay, Inc. v. Lisa P. Jackson₃

14 **OPEN SESSION AND ADJOURNMENT**

Pursuant to Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and applicable federal rules and regulations, requests for a disability-related modification or accommodation, including auxiliary aids or services, in order to attend or participate in a meeting, should be made to the Executive Assistant/Clerk of the Board in advance of the meeting to ensure availability of the requested service or accommodation. Notices, agendas, and public documents related to the Board meetings can be made available in appropriate alternative format upon request.

LAS VIRGENES MUNICIPAL WATER DISTRICT

To: JAY LEWITT, TREASURER

Payments for Board Meeting of : November 24, 2015

Upon certification by the Treasurer the checks and wire transfers were correct and supporting documents available, it is recommended the following demands on the various funds be approved and payments authorized.

Wells Fargo Bank A/C No. 4806-994448

Checks Nos. 71230 through 71372 were issued in the total amount of

\$ 1,449,667.00

Payments through wire transfers as follows:

None

Total payments

\$ 1,449,667.00

(Reference is hereby made to these demands on file in the District's Check Register and by this reference the same is incorporated herein and made a part hereof.)

**CHECK LISTING FOR BOARD MEETING
11/24/15**

Company Name	Company No.	Check No. 71230 thru 71263 11/10/15	Amount	Check No. 71264 thru 71303 11/17/15	Amount	Check No. 71304 thru 71372 11/24/15	Amount	Total
Potable Water Operations	101		37,691.66	92,223.57		26,438.89		156,354.12
Recycled Water Operations	102			530.29				530.29
Sanitation Operations	130			8,537.44		68,756.98		77,294.42
Potable Water Construction	201							0.00
Water Conservation Construction	203							0.00
Sani- Construction	230							0.00
Potable Water Replacement	301					5,486.75		5,486.75
Reclaimed Water Replace	302							0.00
Sanitation Replacement	330							0.00
Internal Service	701		10,576.54	53,368.69		95,011.24		158,956.47
JPA Operations	751		26,090.88	213,416.88		299,920.42		539,428.18
JPA Construction	752							0.00
JPA Replacement	754					511,616.77		511,616.77
Total Printed			74,359.08	368,076.87		1,007,231.05		1,449,667.00
Voided Checks/payment stopped:								
								0.00
Total Voids			0.00	0.00		0.00		0.00
Net Total			74,359.08	368,076.87		1,007,231.05		1,449,667.00

Batch Number - 240958

Bank Account - 00146807 Cash-General

Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Document Ty	Document Number	Key Item	Key Co	Amount	Invoice Number
71230	11/10/15	2383	AMERICAN WATER WORKS ASSOC	2016 MBRSHIP-LVMWD	PV	142397	001	00701	3,680.00	7001088319
71231	11/10/15	2869	AT&T	Payment Amount SRV 10/25~11/24/1 5	PV	142381	001	00101	86.78	0192/102515
				SRV 10/22~11/21/1 5	PV	142382	001	00701	449.56	0119/102215
				SRV 10/23~11/22/1 5	PV	142383	001	00101	88.66	7426/102315
				SRV 10/23~11/22/1 5	PV	142384	001	00101	88.66	5388/102315
				SRV 10/23~11/22/1 5	PV	142385	001	00101	91.85	2430/102315
				SRV 10/23~11/22/1 5	PV	142386	001	00701	96.04	1984/102315
				SRV 10/23~11/22/1 5	PV	142387	001	00101	156.85	0210/102315
71232	11/10/15	18071	BLUE DIAMOND MATERIALS	Payment Amount 2.19 TN PAVG MATL	PV	142483	001	00701	196.63	599883
71233	11/10/15	19134	GRETCHEN BULLOCK	Payment Amount REIMB MILEAGE-ACWAW JPIA TRNG	PV	142395	001	00701	80.50	102915
71234	11/10/15	2513	CAPCO ANALYTICAL SERVICES	Payment Amount SEP'15 DIGSTR TEST	PV	142436	001	00701	366.25	152364
71235	11/10/15	18660	CHEMTREAT, INC.	Payment Amount HTG LOOP MICROBIOCID	PV	142521	001	00701	194.51	1996680
71236	11/10/15	2554	COASTLINE	Payment Amount VEH#707 JD450	PV	142486	001	00751	3,186.90	259178

Batch Number - 240968
 Bank Account - 00146807 Cash-General

Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Document	Key	Amount	Invoice Number
Number	Date	Number			Number	Item Co		
			EQUIPMENT	BLDZR-ADDTL				
				RPR				
				Payment Amount		3,186.90		
71237	11/10/15	20120	DELANO	RFND BAL-	PV 142390	001 00101	43.91	071255
			SURVIVOR'S	CLOSED A/C				
			MARITAL TRUST					
				Payment Amount		43.91		
71238	11/10/15	11330	DJAL SECURITY	10/17-10/22/1	PV 142482	001 00701	2,144.00	261690
				5 DRGHT				
				ENFRGMT				
				11/15 SEC	PV 142513	001 00701	35.00	260917
				SVC@WLK-P/S				
				11/15 SEC	PV 142514	001 00701	57.00	260918
				SVC@IT ROOM				
				11/15 SEC	PV 142515	001 00701	230.00	250912
				SVC@HQ				
				11/15 SEC	PV 142516	001 00701	50.00	260912
				SVC@HQ-LOBBY				
				GATES				
				11/15 SEC	PV 142517	001 00701	45.00	260913
				SVC@TAPIA				
				11/15 SEC	PV 142518	001 00701	80.00	260914
				SVC@RLV				
				11/15 SEC	PV 142519	001 00701	35.00	260915
				SVC@RLV-FARM				
				11/15 SEC	PV 142520	001 00701	70.00	260916
				SVC@WLK				
				Payment Amount		2,746.00		
71239	11/10/15	8612	DURHAM SCHOOL SERVICES	OCHS TOUR	PV 142432	001 00751	374.71	91231853
				9/8/15				
				Payment Amount		374.71		
71240	11/10/15	2658	FEDERAL EXPRESS CORP	1 PKG DEL	PV 142536	001 00701	84.51	5-215-81622
				11/3/15				
				Payment Amount		84.51		
71241	11/10/15	19146	LOURDES FIGUEROA	EXP-CALPERS	PV 142535	001 00701	170.73	102815
				CONF 10/25-28				
				Payment Amount		170.73		
71242	11/10/15	6770	G.I. INDUSTRIES	11/15	PV 142503	001 00701	654.10	2746941-0283-2
				DISP@HQ&SHOP				
				10/16-10/27/1	PV 142504	001 00701	307.68	2746824-0283-0
				5 SHOP DISP				

Batch Number - 240958

Bank Account - 00146807 Cash-General

Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Item	Key Co	Amount	Invoice Number
				10/16~10/27/1	PV	142505	001	00701	218.36	2746830-0283-
				5 RLV DISP						7
				11/15 TAPIA	PV	142506	001	00701	168.19	2525095-0283-
				RAGS/GRIT						4
				DISP						
				11/15 TAPIA	PV	142507	001	00701	621.07	2525094-0283-
				DISP						7
				11/15 WLK	PV	142508	001	00701	194.57	2403772-0283-
				DISP						5
				11/15 RLV	PV	142509	001	00701	81.67	2746839-0283-
				DISP						6
				11/15	PV	142510	001	00701	81.67	2746940-0283-
				RLV-FARM DISP						4
Alt Payee 6771 G.I. INDUSTRIES P. O. BOX 541065 LOS ANGELES CA 90054-1065										
				Payment Amount					2,327.31	
71243	11/10/15	4144	INTERSTATE BATTERY SYSTEMS	VEH#803 BATTERY	PV	142484	001	00701	112.43	51038305
				VEH#117-(2) PORT E-GEN	PV	142522	001	00701	412.39	20000957
				Payment Amount					524.82	
71244	11/10/15	20121	DONALD KOWALEWSKY	RFND BAL - CLOSED A/C	PV	142391	001	00101	1,231.24	9998572
				Payment Amount					1,231.24	
71245	11/10/15	2611	LA DWP	RECTIFIER	PV	142400	001	00101	36.42	851260/102615
				9/23~10/23/15						
				Payment Amount					36.42	
71246	11/10/15	2507	LABS OF CMEA	2015 LA COLLECTN SYS TRNG-C.P.	PV	142433	001	00701	50.00	110515
				Payment Amount					50.00	
71247	11/10/15	20122	LAURA MARGO	RFND BAL - CLOSED A/C	PV	142392	001	00101	307.46	059288
				Payment Amount					307.46	
71248	11/10/15	3617	CAROL PALMA	EXP-CIS CONF 10/20~10/23/15	PV	142394	001	00701	178.52	102315
				Payment Amount					178.52	

Batch Number - 240958
Bank Account - 00146807 Cash-General

Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key Item	Key Co	Amount	Invoice Number
71249	11/10/15	20123	TERRY	RFND BAL -	PV	142393	001	00101	1,231.24	9998587
			POUCHAIN	CLOSED A/C						
				Payment Amount					1,231.24	
71250	11/10/15	3833	KENNETH REED	REIMB-MEALS	PV	142511	001	00701	109.93	110415
				(7) LCW WKSHP						
				11/4						
				Payment Amount					109.93	
71251	11/10/15	20124	RON'S	WELDG	PV	142501	001	00751	372.04	6105
			PORTABLE	RPRS@AGITATOR						
			WELDING	#2						
				Payment Amount					372.04	
71252	11/10/15	4941	ROY ALLAN	RFND BAL -	PV	142388	001	00101	186.68	9998502-07205
			SLURRY SEAL	CLOSED A/C						3
			INC							
				Payment Amount					186.68	
71253	11/10/15	19115	SILVER STAR	VEH#203 OIL	PV	142485	001	00701	57.79	526122
			MOTOR CAR	CHNG						
			COMPANY							
				Payment Amount					57.79	
71254	11/10/15	5515	JACK SKENE	RFND BAL -	PV	142389	001	00101	24.32	068163
				CLOSED A/C						
				Payment Amount					24.32	
71255	11/10/15	2957	SOUTHERN	RLV COMPOST	PV	142434	001	00751	19,995.51	5165-46/10311
			CALIFORNIA	PLNT						5
			EDISON	9/30-10/30/15						
				Payment Amount					19,995.51	
71256	11/10/15	8645	SOUTHERN	5 YR ANNIV	PV	142487	001	00701	40.45	100158-15
			CALIFORNIA	GIFT-K.NORMAN						
			TROPHY							
			COMPANY							
				10 YR ANNIV					76.36	100114-15
				GIFT-M.CAPPS						
				Payment Amount					116.81	
71257	11/10/15	18095	TOTAL	5	PV	142402	001	00701	50.00	33381
			BARRICADE	BARRICADES@KA						
			SERVICE, INC.	NAN						
				Payment Amount					50.00	
71258	11/10/15	19135	TRANSUNION	ONLN SRCH BAD	PV	142396	001	00701	123.00	974571/OCT'15
			RISK &	DBT 10/15						
			ALTERNATIVE							
			DATA SOLUT							

Batch Number - 240958
Bank Account - 00146807 Cash-General

Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document . . . Number	Key lim Co	Amount	Invoice Number
71259	11/10/15	18810	UNIFIRST CORPORATION	Payment Amount	PV	142443	001 00701	123.00	758355
				10/15 UNIFRMS,MATS& TWLS@TAPIA				45.40	
				10/15 UNIFRMS,MATS& TWLS@TAPIA	PV	142443	002 00701	17.60	758355
				10/15 UNIFRMS,MATS& TWLS@TAPIA	PV	142444	001 00701	45.40	759919
				10/15 UNIFRMS,MATS& TWLS@TAPIA	PV	142444	002 00701	47.10	759919
				10/15 UNIFRMS,MATS& TWLS@TAPIA	PV	142445	001 00701	48.80	761472
				10/15 UNIFRMS,MATS& TWLS@TAPIA	PV	142445	002 00701	17.60	761472
				10/15 UNIFRMS,MATS& TWLS@TAPIA	PV	142446	001 00701	48.80	763012
				10/15 UNIFRMS,MATS& TWLS@TAPIA	PV	142446	002 00701	47.10	763012
				10/15 UNIFRMS,MATS& TWLS@TAPIA	PV	142447	001 00701	48.80	764576
				10/15 UNIFRMS,MATS& TWLS@TAPIA	PV	142447	002 00701	17.60	764576
				10/15 UNIFRMS,MATS& TWLS@TAPIA	PV	142448	001 00701	13.88	758354
				10/15 UNIFRMS,MATS& TWLS@WLK	PV	142448	002 00701	6.40	758354
				10/15 UNIFRMS,MATS& TWLS@WLK	PV	142449	001 00701	13.88	759918
				10/15 UNIFRMS,MATS& TWLS@WLK	PV	142449	002 00701	17.90	759918

Batch Number - 240958
Bank Account - 00146807 Cash-General

Payment Number	Date	Address Number	Name	Payment Stub Message	Ty	Document . . .	Item	Co	Key	Amount	Invoice Number
				UNIFRMS,MATS& TWLS@WLK	PV	142451	001	00701		13.88	763011
				UNIFRMS,MATS& TWLS@WLK	PV	142451	002	00701		17.90	763011
				UNIFRMS,MATS& TWLS@WLK	PV	142452	001	00701		13.88	764575
				UNIFRMS,MATS& TWLS@WLK	PV	142452	002	00701		6.40	764575
				UNIFRMS,MATS& TWLS@WLK	PV	142453	001	00701		192.25	758357
				UNIFRMS,MATS& TWLS@HQ	PV	142454	001	00701		213.25	759921
				UNIFRMS,MATS& TWLS@HQ	PV	142455	001	00701		192.25	761474
				UNIFRMS,MATS& TWLS@HQ	PV	142456	001	00701		213.25	763014
				UNIFRMS,MATS& TWLS@HQ	PV	142457	001	00701		192.25	764578
				UNIFRMS,MATS& TWLS@HQ	PV	142458	001	00701		20.34	758356
				UNIFRMS,MATS& TWLS@RLV	PV	142458	002	00701		20.80	758356
				UNIFRMS,MATS& TWLS@RLV	PV	142459	001	00701		20.34	759920
				UNIFRMS,MATS& TWLS@RLV	PV	142459	002	00701		30.30	759920

Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Document Ty	Document Number	Key	Key	Amount	Invoice Number
							Lim	Co		
				10/15 UNIFRMS,MATS& TWLS@RLV	PV	142460	001	00701	20.34	761473
				10/15 UNIFRMS,MATS& TWLS@RLV	PV	142460	002	00701	20.80	761473
				10/15 UNIFRMS,MATS& TWLS@RLV	PV	142461	001	00701	20.34	763013
				10/15 UNIFRMS,MATS& TWLS@RLV	PV	142461	002	00701	30.30	763013
				10/15 UNIFRMS,MATS& TWLS@RLV	PV	142462	001	00701	20.34	764577
				10/15 UNIFRMS,MATS& TWLS@RLV	PV	142462	002	00701	20.80	764577
				10/15 UNIFRMS,MATS/ TWLS@WLK	PV	142463	001	00701	13.88	761471
				10/15 UNIFRMS,MATS/ TWLS@WLK	PV	142463	002	00701	6.40	761471
				Payment Amount					1,736.55	
71260	11/10/15	2780	VALLEY NEWS GROUP	10/15-AD "LRN FRM CHILDRN"	PV	142398	001	00101	280.00	10-15
				10/22-AD RE SAVING WTR	PV	142399	001	00101	280.00	10-22
				Payment Amount					560.00	
71261	11/10/15	3023	VENCO WESTERN INC.	WEED	PV	142502	001	00701	8,400.00	0029353-IN
				ABATMT@WLK					8,400.00	
				Payment Amount					8,400.00	
71262	11/10/15	2729	VULCAN MATERIALS CO.	24.75 TN	PV	142401	001	00101	450.83	70919033
				SE-30 FILL						
				Alt Payee						
				6457 VULCAN MATERIALS COMPANY						
				FILE 55572						
				LOS ANGELES CA 90074-5572						
				Payment Amount					450.83	
71263	11/10/15	3025	WATER &	PURCH WTR	PV	142435	001	00101	24,105.56	1137986

Batch Number - 240958

Bank Account - 00146807 Cash-General

Las Virgenes Municipal Water
A/P Auto Payment Register

Payment Number	Date	Address Number	Name	Payment Stub Message	Ty	Number	Document	Key	Lim	Co	Amount	Invoice Number
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9/15-10/20/15

SANITATION
SRV./VENTURA
COUNTY

Payment Amount 24,105.56

Total Amount of Payments Written 74,359.08

Total Number of Payments Written 34

Batch Number - 241035
Bank Account - 00146807 Cash-General

Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key		Amount	Invoice Number
							itm	Co		
71264	11/17/15	8680	ADS, LLC	SEP-OCT-15 FLWMNTRG	PV	142542	001	00701	1,346.30	22085.22-1015
71265	11/17/15	3077	AIRGAS USA, LLC	SEP-OCT-15 FLWMNTRG Payment Amount 12 DIAL SOAPS	PV	142542	002	00701	4,038.90	22085.22-1015
									5,385.20	
				120 GLVS & 4 EARMUFFS	PV	142421	001	00701	345.31	9044790151
										9044835821
			Alt Payee	AIRGAS USA, LLC P. O. BOX 7423 PASADENA CA 91109-7423						
71266	11/17/15	2397	AQUATIC BIOASSAY & CONSULTING	10/15 CHRONIC BIOASSAYS	PV	142404	001	00701	810.00	LVS1015.1019
				9/29 LA RVR CHRONC BIOASSYS	PV	142405	001	00701	810.00	LVS1015.1020
				Payment Amount					387.71	
71267	11/17/15	19264	ARNOLD LAROCHELLE MATHEWS VANCONAS &	9/1/15 RVW AGENDA PKT	PV	142540	001	00751	88.00	45543
				Payment Amount					1,620.00	
71268	11/17/15	18566	AT&T	SRV 11/5-12/4/15	PV	142612	001	00701	689.26	16577110515
				Payment Amount					88.00	
71269	11/17/15	16253	AT&T MOBILITY	SRV 10/4-11/3/15	PV	142611	001	00701	187.63	992789332X111 12015
				SRV 10/4-11/3/15	PV	142611	002	00701	41.50	992789332X111 12015
				SRV 10/4-11/3/15	PV	142611	003	00701	18.32	992789332X111 12015
				SRV 10/4-11/3/15	PV	142611	004	00701	453.07	992789332X111 12015
				SRV 10/4-11/3/15	PV	142611	005	00701	30.83	992789332X111 12015
				SRV 10/4-11/3/15	PV	142611	006	00701	49.15	992789332X111 12015

Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Document Ty	Document Number	Key Item	Key Co	Amount	Invoice Number
				SRV	PV	142611	007	00701	60.07	992789332X111
				10/4--11/3/15						12015
				SRV	PV	142611	008	00701	18.32	992789332X111
				10/4--11/3/15						12015
				SRV	PV	142611	009	00701	12.82	992789332X111
				10/4--11/3/15						12015
				SRV	PV	142611	010	00701	5.50	992789332X111
				10/4--11/3/15						12015
				SRV	PV	142611	011	00701	238.10	992789332X111
				10/4--11/3/15						12015
				SRV	PV	142611	012	00701	172.68	992789332X111
				10/4--11/3/15						12015
				SRV	PV	142611	013	00701	35.26	992789332X111
				10/4--11/3/15						12015
				SRV	PV	142611	014	00701	236.06	992789332X111
				10/4--11/3/15						12015
				SRV	PV	142611	015	00701	18.32	992789332X111
				10/4--11/3/15						12015
				SRV	PV	142611	016	00701	65.49	992789332X111
				10/4--11/3/15						12015
				SRV	PV	142611	017	00701	49.15	992789332X111
				10/4--11/3/15						12015
				SRV	PV	142611	018	00701	61.66	992789332X111
				10/4--11/3/15						12015
				SRV	PV	142611	019	00701	109.82	992789332X111
				10/4--11/3/15						12015
				SRV	PV	142611	020	00701	18.32	992789332X111
				10/4--11/3/15						12015
				SRV	PV	142611	021	00701	65.49	992789332X111
				10/4--11/3/15						12015
				SRV	PV	142611	022	00701	91.22	992789332X111
				10/4--11/3/15						12015
				SRV	PV	142611	023	00701	159.96	992789332X111
				10/4--11/3/15						12015
				Payment Amount						
				CONF	PV	142624	001	00701	20.93	511-015887
				CALLS@10/15/1						
				5						
				Payment Amount						
				55 YDS WOOD	PV	142407	001	00701	638.00	114123
				CHIPS						
				AT&T						
				TELECONFERENC						
				E SERVICES						
				B&B PALLET						
				CO.						

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key	Co	Amount	Invoice Number
71272	11/17/15	18971	BDP INDUSTRIES INC.	55 YDS WOOD CHIPS	PV	142408	001	00701	638.00	114129
71273	11/17/15	18992	CDW GOVERNMENT	55 YDS WOOD CHIPS	PV	142409	001	00701	638.00	114130
				55 YDS WOOD CHIPS	PV	142410	001	00701	638.00	114131
				Payment Amount				2,552.00		
				AGITATOR RPR PARTS	PV	142489	001	00701	15,117.89	7563
				Payment Amount				15,117.89		
				PALO ALTO MAINT	PV	142406	001	00701	2,600.00	ZX60389
				Alt Payee 19010 CDW GOVERNMENT						
				75 REMITTANCE DR., SUITE 1515						
				CHICAGO IL 60675-1515						
				Payment Amount				2,600.00		
71274	11/17/15	2605	DELTA PACIFIC INDUSTRIES	MEAN GRN & MECH FRNDS	PV	142523	001	00701	499.87	4009
				Payment Amount				499.87		
71275	11/17/15	11330	DIAL SECURITY	10/24-10/29/1 5 DRGHT ENFRGMT	PV	142543	001	00701	1,876.00	261830
				Payment Amount				1,876.00		
71276	11/17/15	17918	EARTHLINK BUSINESS CO.	NOV'15 MPLS LINES	PV	142613	001	00701	3,983.01	1318062511011
				Payment Amount				3,983.01		50
71277	11/17/15	18111	ELECSYS INTERNATIONAL CORPORATION	12/15 RADIX EQP MAINT	PV	142524	001	00701	261.00	142270
				Payment Amount				261.00		
71278	11/17/15	2654	FAMCON PIPE	10 GAL COATING NO-OX-ID	PV	142422	001	00701	436.00	174164
				Payment Amount				436.00		
71279	11/17/15	2658	FEDERAL EXPRESS CORP	1 PKG DEL 11/11/15	PV	142639	001	00701	64.38	5-223-30422
				Payment Amount				64.38		
71280	11/17/15	2701	GRAINGER, INC.	WRENCHES,BLDS &LOPPRS VEH#911 RPLC	PV	142411	001	00701	578.04	9866213672
				Payment Amount				578.04		
				Payment Amount				1,718.81		9865245014

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key	Amount	Invoice Number
			TOOLS						
			VEH#911 RPLC		PV	142413	001 00701	331.09	9865084850
			TOOLS						
			Alt Payee 5453 GRAINGER, INC. DEPT 805178142 PALATINE IL 60038-0001						
			Payment Amount					2,627.94	
71281	11/17/15	2705	HACH COMPANY	SALICYLATE/NI	PV	142403	001 00701	59.83	9638433
				TROPRUSSIDE					
				FREIGHT	PV	142403	002 00701	17.79	9638433
			Alt Payee 6442 HACH COMPANY 2207 COLLECTIONS CENTER DR CHICAGO IL 60693						
			Payment Amount					77.62	
71282	11/17/15	17847	DIAMOND A EQUIPMENT LLC	RPR	PV	142638	001 00751	6,497.59	IX64408
				PARTS-CROP					
				CHOPPR					
			Alt Payee 7133 JOHN DEERE FINANCIAL PO BOX 4450 CAROL STREAM IL 60197-4450						
			Payment Amount					6,497.59	
71283	11/17/15	20032	LABOR READY SOUTHWEST, INC	2 TEMPS P/E 10/30/15	PV	142534	001 00701	1,630.40	20284544
			Payment Amount					1,630.40	
71284	11/17/15	3552	LAS VIRGENES MUNICIPAL WATER DISTRICT	RWPS 9/28-10/26/15	PV	142425	001 00701	33.25	2645/110415
			Payment Amount					33.25	
			BLDG#8 RW 9/28-10/26/15		PV	142426	001 00701	63.35	2646/110415
			BLDG#8 RW 9/28-10/26/15		PV	142427	001 00701	70.55	2652/110415
			BLDG#7 RW 9/28-10/26/15		PV	142428	001 00701	58.03	2655/110415
			WLK 9/23-10/29/15		PV	142429	001 00101	203.85	0907/110415
			WLK 9/23-10/29/15		PV	142430	001 00101	213.38	0909/110415
			EQUESTRN TNK 9/23-10/29/15		PV	142431	001 00101	157.05	0896/110415

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key Item Co	Amount	Invoice Number
71285	11/17/15	3164	LEMIEUX & O'NEILL	Payment Amount RETAINER-OCT 15	PV	142601	001 00701	799.46 7,000.00	140-999M/1015
				PROF	PV	142602	001 00701	1,942.08	140M/1015
				SRV-OCT'15	PV	142602	002 00701	132.00	140M/1015
				PROF	PV	142602	003 00701	418.00	140M/1015
				SRV-OCT'15	PV	142602	003 00701	418.00	140M/1015
71286	11/17/15	2789	LIEBERT CASSIDY WHITMORE	Payment Amount SPVSR UNIT	PV	142491	001 00701	8,492.08 32.50	1410604
				NGT P/E	PV	142512	001 00701	1,950.00	1410603
				9/30/15	PV	142537	001 00701	668.20	0010705730
71287	11/17/15	2590	LOS ANGELES DAILY NEWS	Payment Amount NOTC INV	PV	142538	001 00701	1,480.90	0010720530
				BIDS-HYPOCHOR	PV	142539	001 00701	1,511.00	0010722126
				ITE	PV	142424	001 00701	2,190.00	10705
				NOTC INV	PV	142615	001 00101	430.00	495176
				BIDS-WLFP	PV	142558	001 00701	922.32	25269
				EXPNSN	PV	142558	002 00701	50.00	25269
				NOTC INV	PV	142423	001 00701	799.20	13197069
				BIDS-WLFP	PV	142423	001 00701	799.20	13197069
				EXP&P/S UPG	PV	142423	001 00701	799.20	13197069
71288	11/17/15	15469	OLYMPIC PAINTING CO.	Payment Amount EXTERIOR	PV	142424	001 00701	3,660.10 2,190.00	10705
				PAINTNG@WLK	PV	142615	001 00101	430.00	495176
71289	11/17/15	14813	ON THE LINE STRIPING LLC	Payment Amount HANDICAP PKG	PV	142615	001 00101	430.00	495176
				SPACE LINES	PV	142558	001 00701	922.32	25269
71290	11/17/15	18530	PR ELECTRONICS INC.	Payment Amount (2) 152" RTD	PV	142558	001 00701	922.32	25269
				(2) 152" RTD	PV	142558	002 00701	50.00	25269
71291	11/17/15	17174	ROTH STAFFING COMPANIES, LP	Payment Amount 10/19-10/23/1	PV	142423	001 00701	972.32 799.20	13197069
				5 E.M.AGUILAR	PV	142423	001 00701	799.20	13197069
				Payment Amount				799.20	

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Payment Number	Date	Address Number	Name	Payment Sub Message	Document Number	Key lim Co	Amount	Invoice Number
71292	11/17/15	2957	SOUTHERN CALIFORNIA EDISON	ENERGY-OCT15	142544	001 00101	2,543.22	2869/110315
				ENERGY-OCT15	142544	002 00101	26.39	2869/110315
				ENERGY-OCT15	142544	003 00101	477.60	2869/110315
				ENERGY-OCT15	142544	004 00101	25.08	2869/110315
				ENERGY-OCT15	142544	005 00101	83.45	2869/110315
				ENERGY-OCT15	142544	006 00101	22.86	2869/110315
				ENERGY-OCT15	142544	007 00101	16.13	2869/110315
				ENERGY-OCT15	142544	008 00101	10.75	2869/110315
				ENERGY-OCT15	142544	009 00101	25.08	2869/110315
				ENERGY-OCT15	142544	010 00101	28.76	2869/110315
				ENERGY-OCT15	142544	011 00101	26.39	2869/110315
				ENERGY-OCT15	142544	012 00101	3,088.95	2869/110315
				ENERGY-OCT15	142544	013 00101	6,392.38	2869/110315
				ENERGY-OCT15	142544	014 00101	48.46	2869/110315
				ENERGY-OCT15	142544	015 00101	4,770.55	2869/110315
				ENERGY-OCT15	142544	016 00101	3,776.41	2869/110315
				ENERGY-OCT15	142544	017 00101	25.72	2869/110315
				ENERGY-OCT15	142544	018 00101	207.56	2869/110315
				ENERGY-OCT15	142544	019 00101	3,447.41	2869/110315
				ENERGY-OCT15	142544	020 00101	65,174.97	2869/110315
				ENERGY-OCT15	142544	021 00101	97,762.45	2869/110315
				ENERGY-OCT15	142544	022 00101	28.32	2869/110315
				ENERGY-OCT15	142544	023 00101	614.41	2869/110315
				ENERGY-OCT15	142544	024 00101	944.49	2869/110315
				ENERGY-OCT15	142544	025 00101	6,778.24	2869/110315
				ENERGY-OCT15	142544	026 00101	48.54	2869/110315
				ENERGY-OCT15	142544	027 00101	227.78	2869/110315
				ENERGY-OCT15	142544	028 00101	738.84	2869/110315
				ENERGY-OCT15	142544	029 00101	3,416.03	2869/110315
				ENERGY-OCT15	142544	030 00101	28.90	2869/110315
				ENERGY-OCT15	142544	031 00101	1,225.95	2869/110315
				ENERGY-OCT15	142544	032 00101	30.22	2869/110315
				ENERGY-OCT15	142544	033 00101	334.20	2869/110315
				ENERGY-OCT15	142544	034 00101	27.57	2869/110315
				ENERGY-OCT15	142544	035 00101	7,520.95	2869/110315
				ENERGY-OCT15	142544	036 00101	11,104.09	2869/110315
				ENERGY-OCT15	142544	037 00101	685.57	2869/110315
				ENERGY-OCT15	142544	038 00101	2,017.88	2869/110315
				ENERGY-OCT15	142544	039 00101	3,594.90	2869/110315

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key Item	Co	Amount	Invoice Number
				ENERGY-OCT15	PV	142544	040	00101	12,947.22	2869/110315
				ENERGY-OCT15	PV	142544	041	00101	4,220.78	2869/110315
				ENERGY-OCT15	PV	142544	042	00101	5,191.55	2869/110315
				ENERGY-OCT15	PV	142544	043	00101	2,379.57	2869/110315
				ENERGY-OCT15	PV	142544	044	00101	436.49	2869/110315
				ENERGY-OCT15	PV	142544	045	00101	125.83	2869/110315
				ENERGY-OCT15	PV	142544	046	00101	114.90	2869/110315
				ENERGY-OCT15	PV	142544	047	00101	793.47	2869/110315
				ENERGY-OCT15	PV	142544	048	00101	2,389.16	2869/110315
				ENERGY-OCT15	PV	142544	049	00101	4,434.78	2869/110315
				ENERGY-OCT15	PV	142544	050	00101	25.08	2869/110315
				ENERGY-OCT15	PV	142544	051	00101	28.91	2869/110315
				ENERGY-OCT15	PV	142544	052	00101	28.04	2869/110315
				ENERGY-OCT15	PV	142544	053	00101	278.54	2869/110315
				ENERGY-OCT15	PV	142544	054	00101	29.45	2869/110315
				ENERGY-OCT15	PV	142544	055	00101	742.54	2869/110315
				ENERGY-OCT15	PV	142544	056	00101	883.13	2869/110315
				ENERGY-OCT15	PV	142544	057	00101	14.71	2869/110315
				ENERGY-OCT15	PV	142544	058	00101	14.70	2869/110315
				ENERGY-OCT15	PV	142544	059	00101	515.59	2869/110315
				ENERGY-OCT15	PV	142544	060	00101	369.92	2869/110315
				ENERGY-OCT15	PV	142544	061	00101	2,158.75	2869/110315
				ENERGY-OCT15	PV	142544	062	00101	1,916.88	2869/110315
				ENERGY-OCT15	PV	142544	063	00101	958.44	2869/110315
				Payment Amount				268,345.88		
71293	11/17/15	2857	SOUTHERN CALIFORNIA EDISON	RLV COMPOST	PV	142596	001	00751	584.94	3293-30/11031
				DL						5
				9/30-10/30/15						
				Payment Amount				584.94		
71294	11/17/15	2858	SOUTHERN CALIFORNIA GAS CO	CORNELL	PV	142475	001	00101	15.78	0400/110315
				9/4-10/6/15						
				JBR P/S	PV	142476	001	00101	60.22	1200/110315
				10/2-10/30/15						
				COR	PV	142490	001	00701	2,622.55	3600/110315
				6/9-10/6/15						
				HO&OPS						
				RLV	PV	142597	001	00751	448.59	4200/110515
				10/6-11/3/15						
				CORNELL	PV	142598	001	00101	105.23	0400/110515
				10/6-11/3/15						

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Payment Number	Payment Date	Address Number	Name	Payment Sub Message	Document		Key	Amount	Invoice Number
					Ty	Number			
				TAPIA	PV	142599	001 00751	548.05	4000/110515
				10/6-11/3/15					
				WLK P/S	PV	142600	001 00101	1,187.25	9400/110115
				10/1-11/1/15					
				Payment Amount			4,987.67		
71295	11/17/15	16271	SPOK, INC.	PAGER SRV	PV	142630	001 00701	271.75	Y0143084K
				11/10-12/10/1					
				5					
				PAGER SRV	PV	142630	002 00701	69.92	Y0143084K
				11/10-12/10/1					
				5					
				PAGER SRV	PV	142630	003 00701	41.99	Y0143084K
				11/10-12/10/1					
				5					
				Payment Amount			383.66		
71296	11/17/15	2564	STATE BOARD OF EQUALIZATION	SALES/USE TAX-PREPMT	PV	142614	001 00701	2,723.00	97817885/OCT15
				OCT15					
				Payment Amount			2,723.00		
71297	11/17/15	20125	THE HARP LLC	REIMB-LESSEE IMPRV COST	PV	142541	001 00101	10,000.00	110515
				Payment Amount			10,000.00		
71298	11/17/15	3008	UNISOURCE WORLDWIDE INC.	JANITORIAL PRODUCTS	PV	142477	001 00701	1,897.16	731-48306171
				RTN 3 CS	PD	142478	001 00701	154.77-	48306172
				BDY&HR					
				SHAMPOO					
				Payment Amount			1,742.39		
71299	11/17/15	7370	VALIN CORPORATION	2 MECH LIMIT SWITCHES	PV	142617	001 00701	507.29	3089182
				Payment Amount			507.29		
71300	11/17/15	17298	VULCAN INDUSTRIES, INC.	12 BX LONGOPAC SCRNG BAGS	PV	142525	001 00701	2,328.24	15446-13159
				Payment Amount			2,328.24		
71301	11/17/15	3035	VWR	MED&SML	PV	142479	001 00701	420.12	8042945113

71300
 71301

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Doc. Number	Key	Amount	Invoice Number
					Trm	Co		
SCIENTIFIC								
				GLOVES				
				FREIGHT	PV 142479	003 00701	39.70	8042945113
				SYRNGS&CPPR	PV 142480	001 00701	125.91	8042951858
				SULFATE				
				FREIGHT&HAZ	PV 142480	003 00701	54.19	8042951858
				CHGS				
				LRYL TRYPT	PV 142481	001 00701	760.42	8043016947
				BROTH&AGAR				
				FREIGHT	PV 142481	003 00701	13.90	8043016947
			Alt Payee					
		3216	VWR INTERNATIONAL, INC P. O. BOX 640169 PITTSBURGH PA 15264-0169					
				Payment Amount			1,414.24	
71302	11/17/15	3047	WESCO DISTRIBUTION, INC.	MISC ELEC	PV 142556	001 00701	2,362.36	489937
				MATL				
				MISC ELEC	PV 142557	001 00701	450.08	490325
				MATL				
			Alt Payee					
		6443	WESCO DISTRIBUTION, INC PO BOX 31001-0465 PASADENA CA 91110-0465					
				Payment Amount			2,812.44	
71303	11/17/15	3067	XEROX CORPORATION	LEASE-9/15	PV 142414	001 00701	602.76	081567279
				D95 HQ-2ND FL				
				LEASE-9/15	PV 142415	001 00701	658.73	081567278
				D95 HQ-1ST FL				
				LEASE-9/15	PV 142416	001 00701	263.82	081567280
				5845A TAPIA				
				WCP123	PV 142417	001 00701	5.18	081567286
				WLK,USG				
				6/30-9/24/15				
				LEASE-9/15	PV 142418	001 00701	1,368.06	081567282
				XC560 PRNTR				
				LEASE-9/15	PV 142419	001 00701	192.02	081567281
				X560EFI SVR				
				LEASE-10/15	PV 142562	001 00701	217.35	082106802
				5740PT-OPS				
				Payment Amount			3,307.92	
				Total Amount of Payments Written			368,076.87	
				Total Number of Payments Written			40	

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key	Item	Co	Amount	Invoice Number
71304	11/24/15	19800	A. BATES GC INC.	PMT#4-TRIUNFO WTRSD PR ST	PV	142566	001	00701		3,131.00	10590/#4
				5% RETENTION-PMT #4	PD	142567	001	00301		156.55-	10590/RTN#4
				Payment Amount					2,974.45		
71305	11/24/15	2317	ACORN NEWSPAPER	OCT-15 DISPLAY ADS	PV	142560	001	00101		6,364.00	870105/103115
				OCT-15 DISPLAY ADS	PV	142560	002	00101		900.30	870105/103115
				Payment Amount					7,264.30		
71306	11/24/15	18652	ADWESTEAST	500 LAPEL PINS	PV	142575	001	00101		735.95	15-5128
				Payment Amount					735.95		
71307	11/24/15	17077	AECOM USA, INC.	8/29-10/9/15 LST HILLS RW	PV	142498	001	00701		3,879.96	37647855
				8/29-10/9/15 5 MG TNK CNST SVC	PV	142499	001	00701		712.30	37647770
				Payment Amount					4,592.26		
71308	11/24/15	19983	ALEXANDER'S CONTRACT SERVICES, INC.	10/5-10/29/15 MTR RDG	PV	142551	001	00701		14,382.19	100772
				Payment Amount					14,382.19		
71309	11/24/15	18893	BILLTRUST	10/15 ONLN BILL&PMT	PV	142546	001	00701		6,588.91	134693
				Payment Amount					6,588.91		
71310	11/24/15	20138	GEORGE G. BLUMENFELD	TURF RMVL REBATE	PV	142620	001	00101		2,328.00	150214
				Payment Amount					2,328.00		
71311	11/24/15	20127	BARRY BRESLOW	RFND BAL- CLOSED A/C	PV	142586	001	00101		39.79	0399313
				Payment Amount					39.79		
71312	11/24/15	2487	CALABASAS CHAMBER OF COMMERCE-HT	1/4 PG AD-2016 DIRCTRY	PV	142619	001	00101		725.00	AD-2016DIR
				Payment Amount					725.00		
71313	11/24/15	2536	CITY OF LOS ANGELES	SWG CHG 15/16 O&M-3RD INSTLMT	PV	142570	001	00130		26,039.00	74WP16000023 /3
				Payment Amount					725.00		

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key Item	Key Co	Amount	Invoice Number
				SWG CHG 15/16	PV	142571	001	00130	39,408.00	74WP16000024
				CPTL-3RD						/3
				INSTLMT						
				Payment Amount				65,447.00		
71314	11/24/15	2541	CITY OF WESTLAKE VILLAGE	PERMIT-LINDER O/BRNSGT	PV	142622	001	00101	385.00	15/16-022
				Payment Amount				385.00		
71315	11/24/15	19305	COMMERCIAL CLEANING SYSTEMS	11/15 JANITORIAL SVC	PV	142574	001	00701	3,212.46	306549
				11/15 JANITORIAL SVC					423.06	306549
				11/15 JANITORIAL SVC					1,495.19	306549
				Payment Amount				5,130.71		
71316	11/24/15	4586	CONSOLIDATED ELECTRICAL DISTRIBUTORS	7 CONTACT KITS	PV	142441	001	00701	420.26	9009-723860
				Payment Amount				420.26		
71317	11/24/15	19033	DENOVO VENTURES, LLC	DENOVO DVLPT SUPPT	PV	142530	001	00701	1,160.00	32736
				Payment Amount				1,160.00		
71318	11/24/15	19811	LANCY EDAKKARA	RFND BAL- CLOSED A/C	PV	142585	001	00101	3.88	069300
				Payment Amount				3.88		
71319	11/24/15	20128	THOMAS FAUCHER	RFND O/P BAL- OPEN A/C	PV	142583	001	00101	2,563.55	068648
				Payment Amount				2,563.55		
71320	11/24/15	20129	KIMBERLY A. FUESS	RFND BAL- CLOSED A/C	PV	142587	001	00101	601.88	003762
				Payment Amount				601.88		
71321	11/24/15	2701	GRAINGER, INC.	120V HOUR MTR FOR MCC MOTOR RUN CAPACITOR RPL MOTR FOR EXHST FAN	PV	142527	001	00101	39.56	9880053666
				Payment Amount				39.56		
				142528					5.49	9875847262
				142529					260.56	9876667032

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Payment Number	Payment Date	Alt Payee	Address Number	Name	Payment Stub Message	Ty	Document Number	Key	Amount	Invoice Number
71322	11/24/15	5453	18679	GRAINGER, INC. DEPT 805178142 PALATINE IL 60038-0001	Payment Amount PMT#2-CHNL MXNG IMPRV	PV	142568	001 00701	534,459.80	10538/#2
					5%	PD	142569	001 00754	26,722.99	10538/RTN#2
					RETENTION-PMT #2					
71323	11/24/15	20031		HYDROPOINT DATA SYSTEMS, INC.	Payment Amount 3 YR MICRO-SPEC DATA	PV	142581	001 00701	32,762.00	066318
71324	11/24/15	8304		IFM EFECTOR INC.	Payment Amount PRSSR TRANSMTR,CORD SET&ADPTR	PV	142531	001 00701	1,593.46	20952830
71325	11/24/15	3083		JCI JONES CHEMICALS, INC	Payment Amount 4,275 GAL BISULFITE	PV	142442	001 00701	5,685.75	672855
					Payment Amount				5,685.75	
71326	11/24/15	20130		THOMAS JOANIDES	RFND BAL - CLOSED A/C RFND BAL - CLOSED A/C	PV	142588	001 00101	355.80	051366
71327	11/24/15	3352		LAS VIRGENES MUNICIPAL WATER DISTRICT	Payment Amount JED SMITH P/S 10/7-11/5/15	PV	142576	001 00101	23.36	0254/111115
					Payment Amount				23.36	
71328	11/24/15	20131		JAY MACIAS	RFND BAL - CLOSED A/C	PV	142590	001 00101	480.91	068043
71329	11/24/15	17295		MAILFINANCE	Payment Amount 11/9-12/8/15	PV	142625	001 00701	221.98	N5620353

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Item	Co	Key	Amount	Invoice Number	
PSTG MCHN												
				Payment Amount						221.98		
71330	11/24/15	18034	SAM MALMAZADA	RFND BAL -	PV	142584	001	00101		36.52	063269	
				CLOSED A/C								
				Payment Amount						36.52		
71331	11/24/15	20132	ADAM MANFREDONIA	RFND BAL -	PV	142591	001	00101		9.28	071675	
				CLOSED A/C								
				Payment Amount						9.28		
71332	11/24/15	2814	MCMMASTER-CARR SUPPLY CO	11 PC NONMAG	PV	142632	001	00751		50.36	42879372	
				NUTDRVR SET								
				RTRN-11 PC	PD	142633	001	00751		50.36-	43331850	
				NONMAG								
				NUTDRVR SET								
				MISC TOOLS	PV	142635	001	00701		997.53	42879372	
				FREIGHT	PV	142635	012	00701		14.76	42879372	
				7 PC NUT	PV	142636	001	00701		71.58	42943755	
				DRIVER SET								
Alt Payee 3197 MC MASTER-CARR P. O. BOX 7690 CHICAGO IL 60680-7690												
				Payment Amount						1,083.87		
71333	11/24/15	2842	NAPAAUTO PARTS	OIL FILTERS	PV	142577	001	00701		95.09	788160	
				MOTOR OIL	PV	142578	001	00701		526.37	788111	
				Payment Amount						621.46		
71334	11/24/15	2846	NATIONAL PLANT SERVICES INC	SEWER	PV	142545	001	00751		1,725.00	12360	
				INSPECTN@5623 KANAN								
				Payment Amount						1,725.00		
71335	11/24/15	20133	NEAR-CAL CORP.	RFND BAL -	PV	142592	001	00101		876.11	9998012	
				CLOSED A/C								
				Payment Amount						876.11		
71336	11/24/15	8391	NOBEL SYSTEMS	DGTZNG	PV	142437	001	00701		5,075.00	13700	
				SVCS-MALIBU LK								
				Payment Amount						5,075.00		
27												
71337	11/24/15	17329	ODYSSEY POWER	EMGCY GEN	PV	142465	001	00130		1,283.88	62689	
				RPR@L/S#1 GENERATOR								
				RPR@10/22/15	PV	142494	001	00701		346.58	62690	

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key Item Co	Amount	Invoice Number
71338	11/24/15	2302	OFFICE DEPOT	Payment Amount CORK BULLETIN BOARD	PV	142604	001 00701	159.13	799108672001
71339	11/24/15	20134	BETTINA OTTENSTEIN	Payment Amount RFND BAL - CLOSED AVC	PV	142593	001 00101	54.00	070803
71340	11/24/15	12206	PETRO-DIAMOND INCORPORATED	Payment Amount 4,976 GAL ULS DIESEL	PV	142580	001 00701	10,104.11	15-40271
Alt Payee 13331 PETRO-DIAMOND INCORPORATED 1100 MAIN STREET, SUITE 200 IRVINE CA 92623-9617									
71341	11/24/15	18084	PHOENIX CIVIL ENGINEERING, INC.	Payment Amount PIE 10/31/15 TWN LKS DRNG	PV	142561	001 00701	1,800.00	PHOE15-324
71342	11/24/15	16807	PROMINENT SYSTEMS, INC.	Payment Amount CARBN RPLCMT-ODOR CNTL@TAPIA	PV	142438	001 00701	25,122.20	18337
71343	11/24/15	18505	RAFTELIS FINANCIAL CONSULTANTS, INC.	Payment Amount OCT'15 FNCL ANLYS&RATE STDY	PV	142846	001 00701	2,969.43	LVCA1407-14
71344	11/24/15	17174	ROTH STAFFING COMPANIES, LP	Payment Amount 10/26-10/30/1 5 E.M.AGUILAR 10/26-10/30/1 5 E.M.AGUILAR	PV	142532	001 00701	513.50	13199955
71345	11/24/15	20139	MARK D. SAFRAN	Payment Amount TURF RMVL REBATE	PV	142647	001 00101	962.00	620488
71346	11/24/15	6766	SAWYER PETROLEUM	Payment Amount 988.6 GAL RED DYE DIESEL FUEL, LAB TAX, ENVRMTL FEE	PV	142440	001 00701	2,129.28	V86196
								17.43	V86196
Payment Amount								2,146.71	

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key Item	Key Co	Amount	Invoice Number
71347	11/24/15	2928	SCEC	BIOFILTR EFFCNCY TSTG Payment Amount	PV	142553	001	00701	14,920.00	106568
71348	11/24/15	20135	RACHEL SCHUELKE	RFND BAL - CLOSED A/C Payment Amount	PV	142594	001	00101	65.19	066164
71349	11/24/15	20136	DAVID SCOTT	RFND BAL - CLOSED A/C Payment Amount	PV	142595	001	00101	6.35	071880
71350	11/24/15	6940	SECTRAN SECURITY, INC.	NOV-15 COURIER SRV Payment Amount	PV	142623	001	00701	302.10	15110625
71351	11/24/15	2957	SOUTHERN CALIFORNIA EDISON	RW P/S 9/30--10/30/15 NEM Payment Amount	PV	142603	001	00751	42,842.94	4500-42/11101 5
71352	11/24/15	8212	STANSBERY'S WELDING	RPR PUSH WALL@RLV CURE BLDG Payment Amount	PV	142637	001	00751	1,465.00	2017
71353	11/24/15	2964	STATE BOARD OF EQUALIZATION	WTR RIGHTS 7/1/15--6/30/1 6 Payment Amount	PV	142621	001	00101	214.26	00022797518
71354	11/24/15	2969	STATE WATER RESOURCES CONTROL BOARD	PERMIT-LV&JPA SWR FY15-16 Payment Amount	PV	142640	001	00130	1,679.52	WD-0112452
				PERMIT-LV&JPA SWR FY15-16 Payment Amount	PV	142640	002	00130	9,515.48	WD-0112452
				PERMIT-RLV FARM FY15-16 Payment Amount	PV	142641	001	00751	68,901.00	WD-0111793
				PERMIT-TAPIA FY15-16 Payment Amount	PV	142642	001	00751	70,034.00	WD-0109258
				PERMIT-TAPIA WRF FY15-16 Payment Amount	PV	142643	001	00751	7,091.00	WD-0110243
				OCT-15 LV BD MTG VID Payment Amount	PV	142547	001	00701	2,180.00	10-30-15
				RCRDNG 10/5/15 JPA Payment Amount	PV	142548	001	00751	545.00	10-28-15

Las Virgenes Municipal Water
A/P Auto Payment Register

R04576
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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key	Amount	Invoice Number
Number	Date	Number	Name	Message		Number	Item Co		Number
71356	11/24/15	19681	THE PUN GROUP, LLP	BD MTG VID RCRDNG Payment Amount FINAL PMT-AUDIT YE 6/30/15 FINAL PMT-AUDIT YE 6/30/15 Payment Amount VEH#892 (4) NEW TIRES Payment Amount JUL-OCT'15 BDGT BSD WTR RATES Payment Amount 18" VCP TRNK SEWR RPR	PV	142645	001 00701	3,754.00	2015-0338
71357	11/24/15	9505	TIRE MAN AGOURA	Payment Amount VEH#892 (4) NEW TIRES Payment Amount JUL-OCT'15 BDGT BSD WTR RATES Payment Amount 18" VCP TRNK SEWR RPR	PV	142493	001 00701	811.89	2047220
71358	11/24/15	19087	TOMASH & ASSOCIATES	Payment Amount JUL-OCT'15 BDGT BSD WTR RATES Payment Amount 18" VCP TRNK SEWR RPR	PV	142467	001 00701	5,250.00	110315
71359	11/24/15	19028	TURF CONSTRUCTION COMPANY INC.	Payment Amount 18" VCP TRNK SEWR RPR	PV	142439	001 00701	2,555.20	12458
71360	11/24/15	20137	KAWAK UDANI	Payment Amount TURF RMVL REBATE Payment Amount 306 NEW TICKET CHGS Payment Amount 3 ADS DISPLAY 11/5/15 3 ADS DISPLAY 11/5/15 3 ADS DISPLAY 11/5/15	PV	142572	001 00101	192.00	780286
71361	11/24/15	3006	UNDERGROUND SERVICE ALERT	Payment Amount 306 NEW TICKET CHGS Payment Amount 3 ADS DISPLAY 11/5/15 3 ADS DISPLAY 11/5/15 3 ADS DISPLAY 11/5/15	PV	142573	001 00101	459.00	1020150408
71362	11/24/15	2780	VALLEY NEWS GROUP	Payment Amount 3 ADS DISPLAY 11/5/15 3 ADS DISPLAY 11/5/15 3 ADS DISPLAY 11/5/15	PV	142618	001 00101	370.00	11-6
71363	11/24/15	3023	VENCO WESTERN INC.	Payment Amount SPRINKLR MODS&MULCH@WL K	PV	142565	001 00701	2,270.55	0029381-IN
71364	11/24/15	13326	VILLA ESPERANZA SERVICES	Payment Amount OCT'15 LANDSCAPE SRV	PV	142552	001 00701	1,114.75	LVMWD 2015-11

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Tr	Document Number	Key Item	Key Co	Amount	Invoice Number
				OCT-15 LANDSCAPE SRV	PV	142552	002	00701	3,096.32	LVMWD 2015-11
				OCT-15 LANDSCAPE SRV	PV	142552	004	00701	571.93	LVMWD 2015-11
				Payment Amount				4,783.00		
71365	11/24/15	2435	VINCE BARNES AUTOMOTIVE	VEH#853 SRV	PV	142470	001	00701	898.52	021231
				VEH#815	PV	142471	001	00701	242.03	021213
				OIL&FLTR SRV	PV	142472	001	00701	237.50	021178
				BAR	PV	142473	001	00701	667.02	021225
				VEH#802 SRV	PV	142474	001	00701	1,068.56	021225
				Payment Amount				3,113.63		
71366	11/24/15	9532	HENRY VIRAMONTES	BIOFILTER	PV	142554	001	00701	23,205.00	101500
				MEDIA	PV	142468	001	00701	3,621.40	11030
				Payment Amount				23,205.00		
71367	11/24/15	19685	W. LITTEN INC.	SRV	PV	142549	001	00751	100.90	11032
				10/18-10/24/1	PV	142550	001	00701	3,422.95	11031
				5@RLV	PV	142550	001	00701	3,422.95	11031
				TRAIL	PV	142550	001	00701	3,422.95	11031
				MAINT@10/29/1	PV	142550	001	00701	3,422.95	11031
				5	PV	142550	001	00701	3,422.95	11031
				10/25-10/31/1	PV	142550	001	00701	3,422.95	11031
				5 SRV@RLV	PV	142550	001	00701	3,422.95	11031
				Payment Amount				7,145.25		
71368	11/24/15	20126	WATER QUALITY & TREATMENT SOLUTIONS, INC	P/E 10/30/15	PV	142582	001	00701	3,590.00	15-2289
				CRRSN CNTL	PV	142582	001	00701	3,590.00	15-2289
				STDY	PV	142582	001	00701	3,590.00	15-2289
				Payment Amount				3,590.00		
71369	11/24/15	18914	WECK LABORATORIES, INC.	LAB SRV@005	PV	142495	001	00701	1,335.00	W5J1532-LV
				EFFLNT	PV	142495	001	00701	1,335.00	W5J1532-LV
				LAB SRV@TAPIA	PV	142496	001	00701	20.00	W5K0054-LV
				INFLNT	PV	142496	001	00701	20.00	W5K0054-LV
				LAB	PV	142497	001	00701	150.00	W5J1534-LV
				SRV@RANCHO	PV	142497	001	00701	150.00	W5J1534-LV
				CROP	PV	142497	001	00701	150.00	W5J1534-LV
				LAB SRV@LA	PV	142500	001	00701	1,390.00	W5J1533-LV
				RIVER	PV	142500	001	00701	1,390.00	W5J1533-LV

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	TY	Document Number	Item	Co	Key	Amount	Invoice Number
				LAB SRV@TAPIA	PV	142605	001	00701		530.00	W5K0359-LV
				EFFL							
				COMPOSITE							
				LAB SRV@TAPIA	PV	142606	001	00701		217.00	W5K0360-LV
				EFFL GRAB							
				LAB SRV@TAPIA	PV	142607	001	00701		302.00	W5K0361-LV
				INFLUENT							
				LAB SRV@TAPIA	PV	142608	001	00701		100.00	W5K0733-LV
				EFFLUENT							
				LAB SRV@TAPIA	PV	142609	001	00701		25.00	W5K0551-LV
				LAB							
				LAB	PV	142610	001	00701		3,280.00	W5K0362-LV
				SRV@MALIBU							
				CREEK							
				Payment Amount					7,349.00		
71370	11/24/15	3047	WESCO DISTRIBUTION, INC.	ELEC MATL	PV	142626	001	00701		142.25	493313
				CONDUIT&POLY	PV	142627	001	00701		338.45	493796
				PLUGS							
				MTR LEAD	PV	142628	001	00701		161.24	493794
				SPLICING KIT							
				Alt Payee							
			6443 WESCO DISTRIBUTION, INC								
			PO BOX 31001-0465								
			PASADENA CA 91110-0465								
			Payment Amount						641.94		
71371	11/24/15	3048	WEST COAST AIR CONDITIONING	EXHST FAN	PV	142629	001	00701		398.00	S70020
				SRV@RLV							
				Payment Amount					398.00		
71372	11/24/15	18640	WEST COAST POWER SOLUTIONS	VAV CTL BOX	PV	142464	001	00701		404.00	S5040
				CVRS@BLD#8							
				Payment Amount					404.00		
				Total Amount of Payments Written					1,007,231.05		
				Total Number of Payments Written					69		



LAS VIRGENES MUNICIPAL WATER DISTRICT
4232 Las Virgenes Road, Calabasas CA 91302

MINUTES
REGULAR MEETING

5:00 PM

November 10, 2015

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance to the Flag was led by Donald Patterson.

1. CALL TO ORDER AND ROLL CALL

The meeting was called to order at **5:00 p.m.** by Board President Peterson in the Board Room at Las Virgenes Municipal Water District headquarters at 4232 Las Virgenes Road, Calabasas CA 91302. Josie Guzman, Clerk of the Board, conducted the roll call.

Present: Directors Charles Caspary, Jay Lewitt, Lee Renger, and Glen Peterson
Absent: Director Leonard Polan
Staff Present: David Pedersen, General Manager
Josie Guzman, Clerk of the Board
Carlos Reyes, Director of Resource Conservation and Public Outreach
Donald Patterson, Director of Finance and Administration
David Lippman, Director of Facilities and Operations
Wayne Lemieux, District Counsel

2. APPROVAL OF AGENDA

District Counsel Wayne Lemieux stated there was no update for Closed Session Item 2, and he recommended that it be removed from the agenda.

Director Renger moved to approve the Agenda as amended. Motion seconded by Director Lewitt. Motion carried by the following vote:

AYES: Caspary, Lewitt, Renger, Peterson
NOES: None
ABSENT: Polan

3. PUBLIC COMMENTS

Michael Duberchin, Calabasas resident, stated he did not attend the October 26, 2015 public hearing for the proposed rate changes because he was misinformed by staff regarding the public hearing date. He expressed concern with the text in the yellow door hanger he received indicating staff found his water usage to be higher than normal, and he suggested that the text should be changed to indicate that his water usage might have been higher than usual due to a leak or some other issue. He provided a copy of *The Newsletter of Jewish National Fund*, which contained articles regarding "Solutions for a Water-starved World." He noted that Israel uses drip irrigation for farming, which has reduced water use, and Brazil installed a recycled water system for use by the entire country. He suggested the Board explore desalination and use of recycled water. He stated he believed California could install such a system statewide and not use the excuse that it would be too costly to sustain the system. He also spoke regarding the use of solar energy versus fossil fuel energy to operate desalination facilities, and he spoke in support of toilet to tap technology. He expressed concern with cities allowing growth; increased water rates due to decreased demand; and the loss of property values due to loss of landscaping. He indicated he would be willing to pay more for water so that he does not lose his landscaping, and he asked the Board not to deprive him of this property right.

4. CONSENT CALENDAR

- A List of Demands: November 10, 2015 - Approve**
- B Minutes: Special Meeting of October 26, 2015 and Regular Meeting of October 27, 2015 - Approve**
- C Directors' Per Diem: October 2015 – Ratify**
- D ACWA General Session Membership Meeting and Election of Officers**

Authorize the Board President to serve as the District's voting delegate for the ACWA General Session Membership Meeting on Wednesday, December 2, 2015.

- E 2015 Urban Water Management Plan: Request for Proposals**

Approve the Request for Proposals for preparation of the 2015 Urban Water Management Plan.

- F Renewal of Landscape Maintenance Services Agreement**

Authorize the General Manager to execute a one-year agreement with Villa Esperanza Services, in the amount of \$5,500 per month, with two one-year renewal options for landscape maintenance services.

G J.D. Edwards Software: Annual Support and Maintenance Agreement

Authorize the General Manager to execute an annual support and maintenance agreement with Oracle Corporation, in the amount of \$67,651.86 plus applicable taxes, for the District's J.D. Edwards financial software.

Director Lewitt moved to approve the Consent Calendar as presented. Motion seconded by Director Renger. Motion carried by the following vote:

AYES: Caspary, Lewitt, Renger, Peterson

NOES: None

ABSENT: Polan

5. ILLUSTRATIVE AND/OR VERBAL PRESENTATION AGENDA ITEMS

A Legislative and Regulatory Updates

General Manager David Pedersen reported that the State Water Resources Control Board (Water Board) was in the process of considering the potential extension and modification of the existing Emergency Regulation for Statewide Urban Water Conservation. He noted that the current regulations will expire in mid-February and, if drought conditions do not improve, the Water Board will need to adopt new regulations in January. He noted the Water Board would hold a public workshop on December 7 and staff plans on participating at that meeting and will submit comments.

Board President Peterson mentioned he spoke with Water Board Chair Felicia Marcus regarding the District having to augment flows in the creek to sustain the fish habitat and supplement the recycled water system with potable water. He stated that Chair Marcus indicated these were legitimate arguments, and the District should send a letter in order to request an exception.

B Water Supply Conditions and Drought Responses

General Manager David Pedersen reported that phone calls and messages were sent to customers informing them that with the shorter days they should limit irrigating their landscaping to one day per week.

C Comprehensive Annual Financial Report: Fiscal Year 2014-15

Receive and file the Fiscal Year 2014-15 Comprehensive Annual Financial Report.

Director of Finance and Administration Donald Patterson presented the report.

Ken Pun, representing Pun & McGeady LLP, provided a PowerPoint presentation with the review of the 2015 Independent Audit.

Director Renger moved to approve Item 5C as presented. Motion seconded by Director Caspary. Motion carried by the following vote:

AYES: Caspary, Lewitt, Renger, Peterson
NOES: None
ABSENT: Polan

6. **TREASURER**

Director Lewitt stated that the Treasurer's report was in order.

7. **BOARD OF DIRECTORS**

A Local Agency Formation Commission (LAFCO): Nomination of Candidate for Independent Special District Representative

Nominate a candidate, if any, for consideration to fill an upcoming vacancy as an independent special district representative on the Los Angeles County Local Agency Formation Commission.

General Manager David Pedersen presented the report.

Director Caspary moved to support Donald L. Dear as a candidate to fill an upcoming vacancy as an independent special district representative on the Los Angeles County Local Agency Formation Commission. Motion seconded by Director Renger. Motion carried by the following vote:

AYES: Caspary, Lewitt, Renger, Peterson
NOES: None
ABSENT: Polan

8. **FACILITIES AND OPERATIONS**

A Fiscal Year 2015-16 Vehicle Replacement Program: Revised Award

Rescind authorization of a purchase order to Paradise Chevrolet of Ventura for two Chevrolet 1500 extended cab trucks, in the amount of \$52,017.60, and authorize the General Manager to approve a purchase order to Thorson GMC of Pasadena for two GMC Sierra 1500 extended cab trucks, in the amount of \$54,659.20.

General Manager David Pedersen presented the report.

Director Caspary moved to approve Item 8A as presented. Motion seconded by Director Renger. Motion carried by the following vote:

AYES: Caspary, Lewitt, Renger, Peterson
NOES: None
ABSENT: Polan

9. FINANCE AND ADMINISTRATION

A Resolution of Intent for Continuation of Potable Water Standby Charge

Pass, approve and adopt the proposed Resolution of Intent for continuing the Standby Charge pursuant to the Municipal Water District Law of 1911; order notification for those properties that changed ownership since the last Standby Charge assessment; order publication of a Notice of Public Hearing in a newspaper of general circulation once a week for a two-week period; and set a public hearing on the matter for 5:00 p.m. on January 12, 2016.

RESOLUTION NO. 2476

A RESOLUTION OF THE BOARD OF DIRECTORS OF LAS VIRGENES MUNICIPAL WATER DISTRICT INITIATING PROCEEDINGS FOR THE CONTINUATION OF THE WATER AVAILABILITY OR STANDBY CHARGE FOR THE FISCAL YEAR COMMENCING JULY 1, 2016.

(Reference is hereby made to Resolution No. 2476 on file in the District's Resolution Book and by this reference the same is incorporated herein.)

General Manager David Pedersen presented the report.

Director Caspary moved to approve Item 9A as presented. Motion seconded by Director Lewitt. Motion carried by the following vote:

AYES: Caspary, Lewitt, Renger, Peterson
NOES: None
ABSENT: Polan

B IRS Section 401(a) Plan for Employees: Adoption

Pass, approve and adopt proposed Resolution No. 2477, authorizing the establishment of a 401(a) retirement program.

RESOLUTION NO. 2477

A RESOLUTION OF THE BOARD OF DIRECTORS OF LAS VIRGENES MUNICIPAL WATER DISTRICT AUTHORIZING THE ESTABLISHMENT OF A 401(a) RETIREMENT PROGRAM

(Reference is hereby made to Resolution No. 2477 on file in the District's Resolution Book and by this reference the same is incorporated herein.)

General Manager David Pedersen presented the report. He noted there would be no additional cost to the District for establishing a 401(a) retirement program.

Director Renger moved to approve Item 9B as presented. Motion seconded by Director Caspary.

Director of Finance and Administration Donald Patterson responded to a question regarding the potential for future cost for this program to the District by stating that future costs, if any, could be broached during employee labor negotiations.

Motion carried by the following vote:

AYES: Caspary, Lewitt, Renger, Peterson

NOES: None

ABSENT: Polan

C Claim from Merrill and Leslie Tyler

Deny the claim from Merrill and Leslie Tyler.

General Manager David Pedersen presented the report.

Director Caspary moved to deny the claim from Merrill and Leslie Tyler. Motion seconded by Director Renger. Motion carried by the following vote:

AYES: Caspary, Lewitt, Renger, Peterson

NOES: None

ABSENT: Polan

D Claim from Marvin D. Iannone

Deny the claim from Marvin D. Iannone.

General Manager David Pedersen presented the report.

Director Caspary moved to deny the claim from Marvin D. Iannone. Motion seconded by Director Renger. Motion carried by the following vote:

AYES: Caspary, Lewitt, Renger, Peterson

NOES: None

ABSENT: Polan

F Claim from Valley Circle Townhomes Owners Association

Deny the claim from the Valley Circle Townhomes Owners Association.

General Manager David Pedersen presented the report.

Director Lewitt moved to deny the claim from the Valley Circle Townhomes Owners Association. Motion seconded by Director Renger.

Director of Facilities and Operations David Lippman responded to questions regarding the water pressure regulating station for this community.

Motion carried by the following vote:

AYES: Caspary, Lewitt, Renger, Peterson

NOES: None

ABSENT: Polan

10. LEGAL SERVICES

A Las Virgenes Municipal District Code: Repeal of Previous Version

Waive the full reading of proposed Ordinance No. 277, as it relates to repealing Ordinance No. 11-86-161 that adopted a previous version of the Las Virgenes Municipal Water District Code; give second reading of the Ordinance by title only; pass, approve and adopt the Ordinance as presented by a roll call vote; and order publication within 30 days of adoption using a summary of the Ordinance.

ORDINANCE NO. 277 (SECOND READING AND ADOPTION)

AN ORDINANCE OF THE BOARD OF DIRECTORS OF LAS VIRGENES MUNICIPAL WATER DISTRICT REPEALING ORDINANCE NO. 11-86-161

(Reference is hereby made to Ordinance No. 277 on file in the District's Ordinance Book and by this reference the same is incorporated herein.)

General Manager David Pedersen presented the report.

Director Renger moved to waive the full reading of proposed Ordinance No. 277, as it relates to repealing Ordinance No. 11-86-161 that adopted a previous version of the Las Virgenes Municipal Water District Code; and give second reading of the Ordinance by title only. Motion seconded by Director Caspary. Motion carried by the following vote:

AYES: Caspary, Lewitt, Renger, Peterson

NOES: None

ABSENT: Polan

Director Renger moved to pass, approve and adopt Ordinance No. 277 as presented by a roll call vote, and order publication within 30 days of adoption using a summary of the Ordinance. Motion seconded by Director Caspary. Motion carried by the following vote:

AYES: Caspary, Lewitt, Renger, Peterson

NOES: None

ABSENT: Polan

District Counsel Wayne Lemieux read Ordinance No. 277 in title only.

11. NON-ACTION ITEMS

A Organization Reports

- (1) MWD Representative Report/Agenda(s)

Board President Peterson reported that the MWD Board approved moving forward with developing a 1-million gallon per day demonstration project to recharge local groundwater basins with advanced treated wastewater; authorized the General Manager to enter into storage and exchange agreements with Antelope Valley-East Kern Water Agency; and authorized the General Manager to enter into a conditional option to acquire property from the Delta Wetlands Properties. He also noted that the Mayor Pro Tem from the City of Compton was inducted as the City's representative on the MWD Board.

- (2) Other

Director Caspary reported that the Santa Monica Bay Restoration Commission met and discussed the Malibu Lagoon, which is exceeding the physical, biological, and chemical responses which were targeted as part of the results and original design. He spoke regarding the efforts of the Los Angeles County Sanitation District and MWD to have a bill passed in Sacramento that gives them statutory authority to manage and recycle stormwater through their wastewater treatment plants. He stated that the stormwater would be part of the long-term supply to provide MWD with 150 million gallons per day of water that has gone through advanced treatment and returned as potable water

B Director's Reports on Outside Meetings

Board President Peterson reported he attended the Southern California Water Committee meeting on behalf of MWD, and also attended the Los Angeles County Public Relation's Prism Awards where MWD received the Best Team Award.

C General Manager Reports

- (1) General Business

General Manager David Pedersen noted that the Community Open House for the 5-Million Gallon Tank would be held on November 14, 2015, from 10:00 a.m. to 1:00 p.m.

He also noted that approximately 30 people attended the potable water tour on November 7th. He reported that due to tax implications for water conservation rebate programs, the District would be issuing 1099 forms to customers who have participated in the turf removal rebate program.

(2) Follow-Up Items

D Directors' Comments

Director Renger noted he was currently taking a meteorology course at Pierce College and he recommended that everyone view the video on www.stormsurf.com regarding the expected El Niño weather conditions.

12. FUTURE AGENDA ITEMS

None.

13. PUBLIC COMMENTS

None.

14. CLOSED SESSION

The Board recessed to Closed Session at **6:12 p.m.** to discuss the following item:

A Conference with District Counsel – Existing Litigation (Government Code Section 54956.9(a)):

1. Bradly Cohn v. Las Virgenes Municipal Water District, et al.
2. Las Virgenes – Triunfo Joint Powers Authority v. United States Environmental Protection Agency and Heal the Bay, Inc. v. Lisa P. Jackson (This item was removed from the agenda.)

14. OPEN SESSION AND ADJOURNMENT

The Board reconvened to Open Session at **6:17 p.m.**

District Counsel Wayne Lemieux reported that during the Closed Session, the Board approved a settlement for Bradly Cohn v. Las Virgenes Municipal Water District, et al.

Seeing no further business to come before the Board, the meeting was duly adjourned at **6:17 p.m.**

GLEN PETERSON, President
Board of Directors
Las Virgenes Municipal Water District

ATTEST:

CHARLES CASPARY, Secretary
Board of Directors
Las Virgenes Municipal Water District

(SEAL)



November 24, 2015 LVMWD Regular Board Meeting

TO: Board of Directors

FROM: Facilities & Operations

Subject : Potable Water Air-Vacuum Release Valves Relocation: Request for Proposals

SUMMARY:

The District is required by the State Water Resources Control Board, Division of Drinking Water, to relocate nine potable water air-vacuum release valves from underground vaults to above-ground locations. The valves are located along the 30-inch transmission main between LV-1 and the Calabasas Tank. Staff recommends issuance of request for proposals for consulting services necessary to complete the project.

RECOMMENDATION(S):

Approve a Request for Proposals for permitting, final design, and design support during construction for the Potable Water Air-Vacuum Release Valve Relocation Project.

FISCAL IMPACT:

No

ITEM BUDGETED:

No

FINANCIAL IMPACT:

There is no financial impact associated with a request for proposals.

DISCUSSION:

Background:

The Potable Water Air-Vacuum Release Valve Relocation Project involves relocating nine air-vacuum release valves from underground vaults to above ground locations. The valves are located along the District's 30-inch potable water main that runs north to south along the west edge of the San Fernando Valley in the City of Los Angeles (see attached map). Relocation of the devices above-ground is required by the State Water Resources Control Board, Division of Drinking Water.

Staff hired Phoenix Civil Engineering to perform utility research and preliminary design work for the project. Preliminary plans were submitted to the cities of Los Angeles and Hidden Hills for review and to initiate the permitting process. Due to the complexity of permitting, particularly for those locations in the City of Los Angeles, staff believes it is prudent to issue a request for proposals for completion of the design and permitting work.

Request for Proposals Schedule:

Board Approval of Request for Proposals	November 24, 2015
Proposal Due Date	December 18, 2015
Board Acceptance of Successful Proposal	January 12, 2015

GOALS:

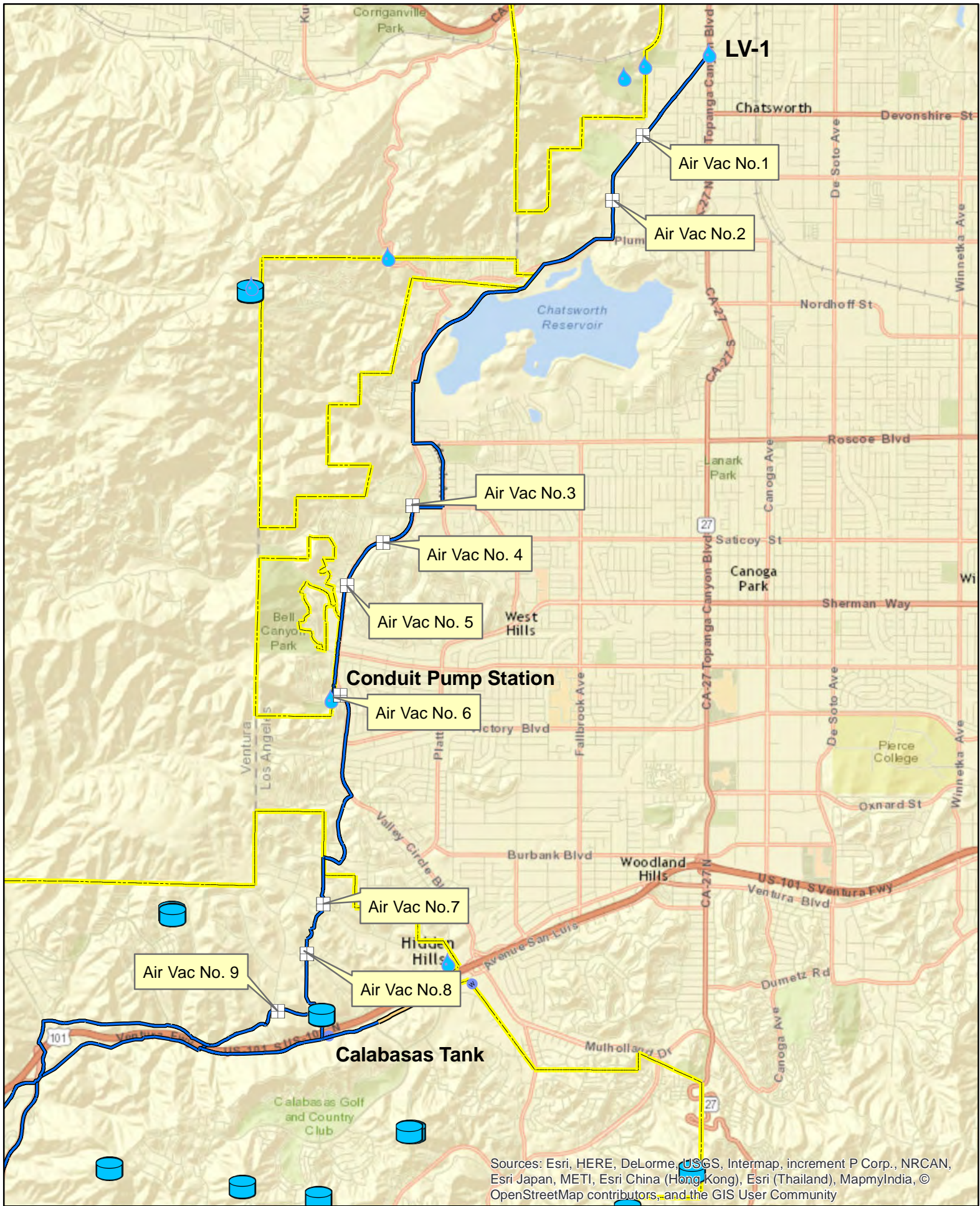
Provide Safe and Quality Water with Reliable Services

Prepared by: Eric Maple, P.E., Associate Engineer

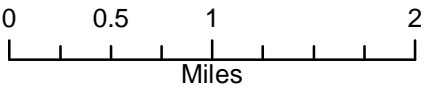
ATTACHMENTS:

[Map of Air-Vacuum Release Valve Locations](#)

[Request for Proposals](#)



Sources: Esri, HERE, DeLorme, USGS, Intermap, increment P Corp., NRCAN, Esri Japan, METI, Esri China (Hong Kong), Esri (Thailand), MapmyIndia, © OpenStreetMap contributors, and the GIS User Community





REQUEST FOR PROPOSALS
FOR

AIR-VACUUM POTABLE WATER DEVICE
RELOCATION PROJECT

Permitting, Final Design, and Design Support
During Construction

PROPOSALS DUE December 18, 2015 at 3:00 p.m.

LAS VIRGENES MUNICIPAL WATER DISTRICT
4232 LAS VIRGENES ROAD
CALABASAS CA 91302
818.251.2100

November 2015

REQUEST FOR PROPOSALS
Las Virgenes Municipal Water District

TABLE OF CONTENTS

- I. Introduction
- II. Background Information
- III. Scope of Work
- IV. Outside Services Provided by District
- V. Minimum Consultant Qualifications
- VI. Proposal Requirements
- VII. Evaluation Criteria
- VIII. RFP Schedule

ATTACHMENTS (COMPACT DISK)

- Agreement for Professional Services
- Correspondence with City of L.A and City of Hidden Hills
- Plans
- City of L.A. response to permit submissions

I. INTRODUCTION

The Las Virgenes Municipal Water District invites your firm to submit a proposal to provide engineering services to complete permitting, final design, and provide design services during construction. Engineering services will include:

- Gain permit approval from City of L.A. and City of Hidden Hills and modify plans accordingly (AutoCAD files to be provided)
- Complete and stamp final design including plans and specifications
- Provide design services during construction

A scope of work is included to assist you in the preparation of your proposal. Failure to submit information in accordance with the requirements in this Request for Proposal (RFP) may be cause for disqualification.

Firms may request (not required) a meeting before the proposal deadline by contacting the Project Manager, Eric Maple, P.E. at 818-251-2147 or via email at EMaple@LVMWD.com.

You may direct any questions regarding this Request for Proposal to Eric Maple at the contact info noted above.

II. BACKGROUND INFORMATION

The Las Virgenes Municipal Water District (LVMWD) is a special district established in 1958. The service area encompasses 122-square miles in western Los Angeles County and includes the incorporated cities of Hidden Hills, Calabasas, Agoura Hills and Westlake Village, as well as unincorporated areas. The District provides potable water, recycled water and wastewater service to a population of approximately 65,000. Triunfo Sanitation District (TSD) within Ventura County is a joint venture partner with LVMWD in wastewater and recycled water service.

The Air-Vacuum Potable Water Device Relocation Project involves work to relocate nine (9) air-vacuum devices from below ground in vaults to above ground. The air-vacuum devices are located on the District's 30-inch potable water main that runs north to south along the west edge of the San Fernando Valley as shown on the attached plan set. The need to relocate the devices to above ground comes from direction received by the Department of Drinking Water.

The District hired Phoenix Civil Engineering to perform utility research and design work, and the District submitted these plans to the City of L.A. and City of Hidden Hills to begin the review and permitting process. The District's intent was to manage the permitting, resulting changes to design, and completion of final design in-house, but the District now needs services to complete this work.

The District needs the selected consultant to take the lead in engaging and addressing comments made by the City of L.A. and the City of Hidden Hills with the resultant product being plans modified as needed to get the permits from each City, and the creation of accompanying specifications. Plans and specifications shall be stamped by the selected consultant as they will be completing final design.

III. SCOPE OF WORK

The consultant will obtain approved permits, complete final design, and provide design services during construction.

- Design Phase Work
 - Review, interpret, respond and modify the plans as needed to gain approval by the City of L.A. and the City of Hidden Hills (assume 60 total hours of coordination and meetings required).
 - Create and stamp final plans.
 - Create and stamp final specifications. The owner will provide the front end of the specifications.
 - Provide Engineer's Estimate.

- Bidding Phase Work
 - Review and respond to bidder RFI's.
 - Attend Pre-Bid Meeting.

- Construction Phase Work
 - Attendance at the pre-bid meeting.
 - Preparation of up to two addenda.
 - Attendance at the pre-construction meeting.
 - Review contractor submittals with one re-review on each.
 - Respond to RFI's.
 - Preparation of project record drawing based on Contractor's red line markups.
 - Three site visits, and attendance at three contractor meetings.

The below are deliverables required of the selected firm:

- Approved permits by the City of L.A. and City of Hidden Hills (authorization to construct)
- Copy of correspondence with City of L.A. and the City of Hidden Hills
- Final Plans
- Final Specifications
- Record drawings
- Engineer's Estimate

IV. OUTSIDE SERVICES PROVIDED BY DISTRICT

As part of the overall project, the District will do the below services:

- Provide inspection during construction
- Provide front end of Specifications

V. MINIMUM CONSULTANT QUALIFICATIONS

The selected firm shall have at least one staff as part of the project team who has a California Professional Civil Engineer License.

The District's standard Agreement for Professional Services is included as an attachment. The consultant shall have the ability to execute the agreement in this form. Professional liability insurance in the amount of \$2 million is required.

VI. PROPOSAL REQUIREMENTS

- 1) Legal name of firm with address, telephone number and the name of at least one principal.
- 2) Project understanding and approach, including resource capacity to perform work on several projects simultaneously.
- 3) A recommended scope of work which clearly displays an understanding of the project, using as a basis the preliminary scope of work outlined above.
- 4) Names and résumés of individual(s) proposed to perform the services, including proof of professional registrations, as appropriate.
- 5) Description of the firm's internal quality control process .
- 6) Names, qualifications and principals of any sub-consultants to be utilized in providing the service(s).
- 7) References for 3 recently completed projects of similar size and scope, including contact person and telephone number.
- 8) Certificate of professional liability insurance.
- 9) Cost to perform the delineated services and schedule of rates. The proposal shall have both the qualifications and cost in one package.
- 10) List any assumptions.

VII. EVALUATION CRITERIA

Proposals will be evaluated based upon the following:

- 1) The quality of performance on past projects, including those on which the proposed team has worked together.
- 2) Expertise in the field of water resources design.
- 3) The ability to meet time schedules and complete the work within established budgets.
- 4) The ability to provide a comprehensive and understandable scope of work.
- 5) The ability and experience in working with projects requiring high levels of mechanical and electrical work.
- 6) The overall quality and constructability of construction plans.
- 7) The firm's history and resource capacity to perform the requested service.
- 8) The experience and qualifications of assigned personnel.
- 9) Proposals will be reviewed for qualifications and price at the same time.

VIII. REQUEST FOR PROPOSAL SCHEDULE

Approval of Request for Proposals	November 24, 2015
Pre-proposal Meeting (not required)	If requested by consultant
Proposal Due Date (3:00 p.m.)	December 18, 2015
Acceptance of Proposal (Board meeting)	January 12, 2016

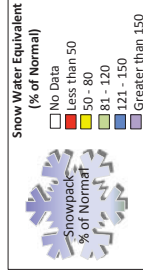
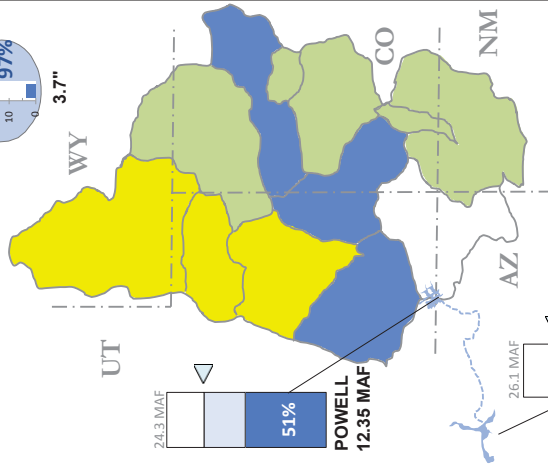
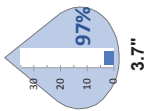
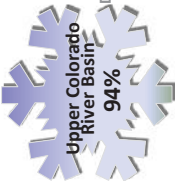
Please submit five (5) physical copies and one (1) digital of your proposal no later than 3:00 p.m. on December 18, 2015 by mailing them to:

Attn: Eric Maple
4232 Las Virgenes Road
Calabasas, CA 91302

WATER SUPPLY CONDITIONS CRA

As of: 11/12/2015

2015 Colorado River
925,000 AF
74% of full CRA
 Does not include storage withdrawals or other adjustments

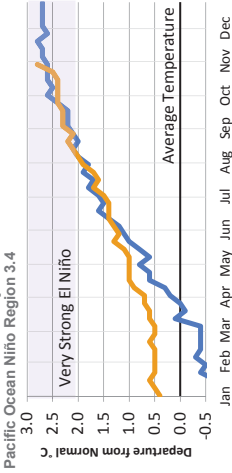


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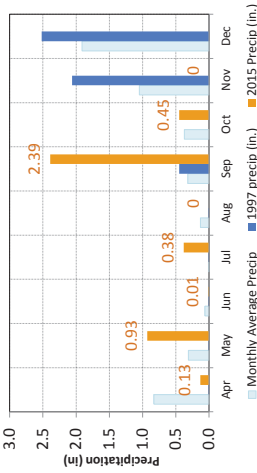
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1997-98 vs. 2015-16 El Niño Signal

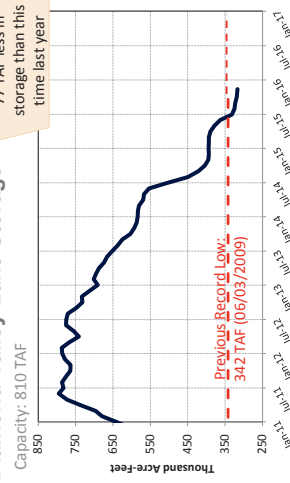
Sea Surface Temperature Pacific Ocean Niño Region 3.4



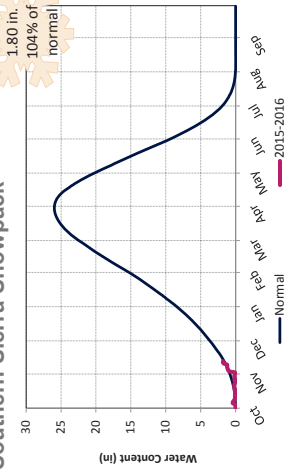
Downtown Los Angeles Precip



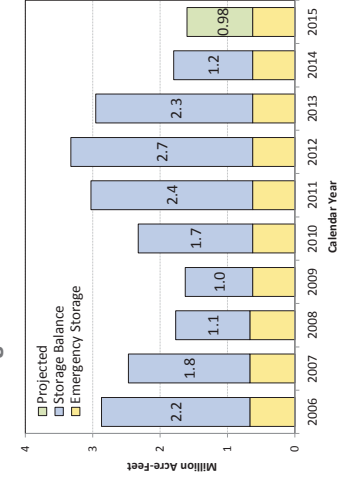
Diamond Valley Lake Storage



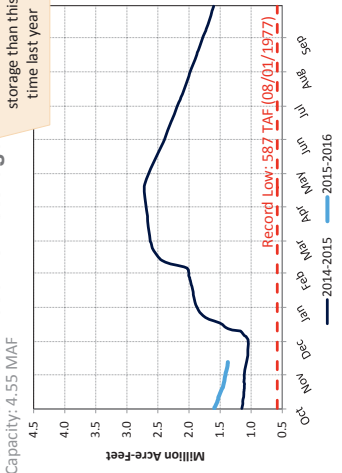
Southern Sierra Snowpack



MWD Storage Reserve Levels



Lake Shasta Reservoir Storage



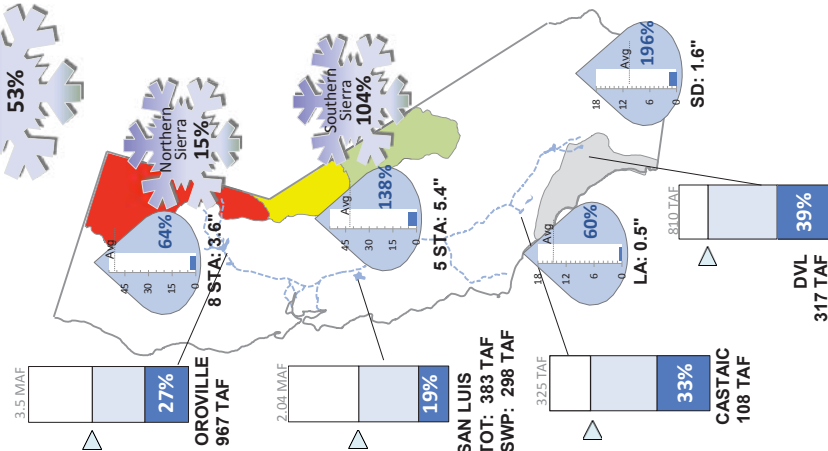
This report is produced by the Water Resource Management group and contains information from various federal, state, and local agencies. Metropolitan cannot guarantee the accuracy or completeness of this information. Readers should refer to the relevant state, federal, and local agencies for additional or for the most up to date water supply information. Reservoirs, lakes, aqueducts, maps, watersheds, and all other visual representations on this report are not drawn to scale.

http://www.mwdh2o.com/mwdh2o/pages/yourwater/supply/res_storage/res_storage.pdf

WATER SUPPLY CONDITIONS SWP

As of: 11/12/2015

2015 SWP Allocation
382,300 AF
20% of Table A

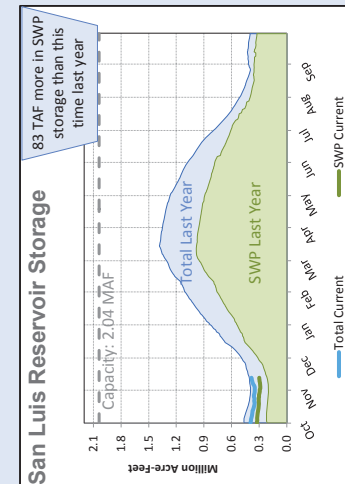
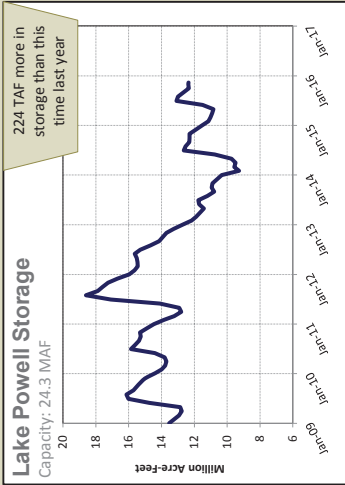
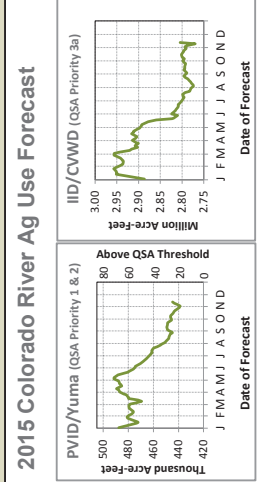
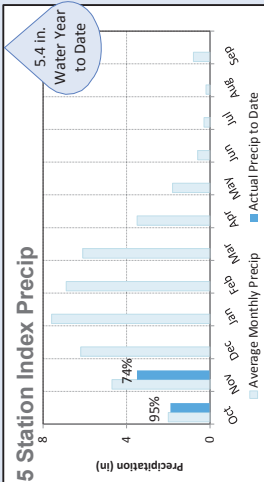
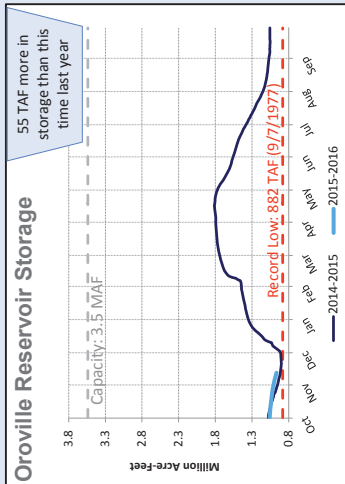
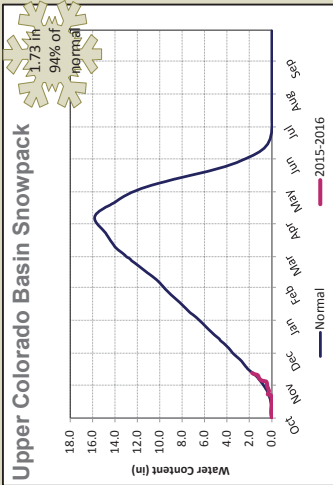
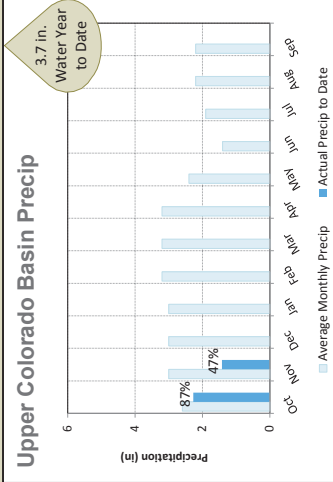
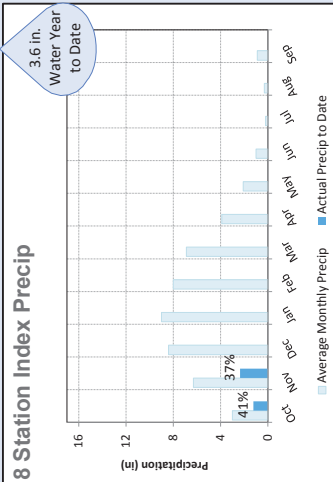
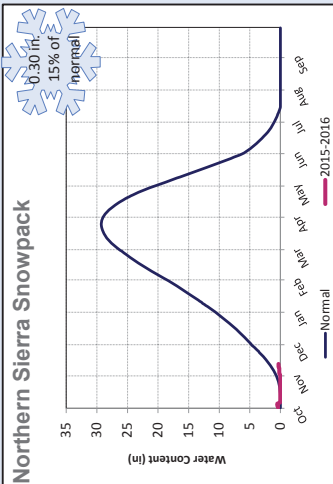


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State Water Project Resources

As of: 11/12/2015



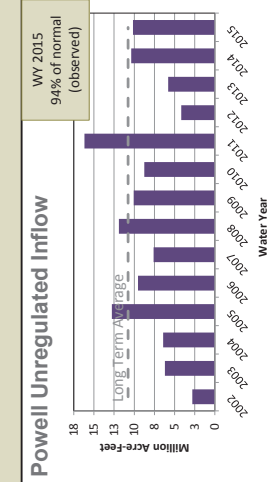
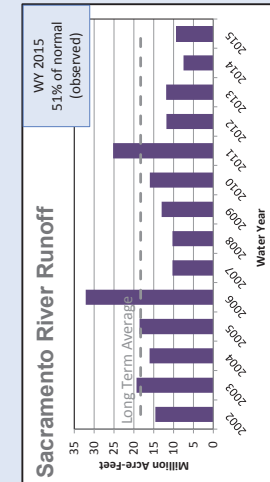
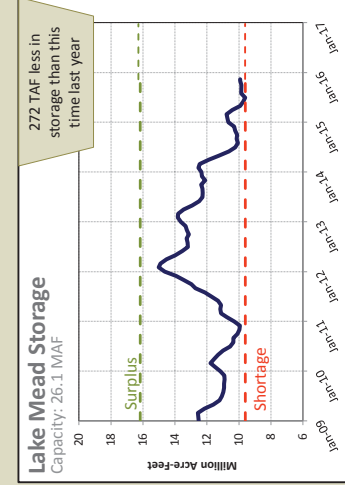
Other SWP Contract Supplies for 2015 (AF)

Transfer Supplies*	19,700
Multi Year Pool	1,400
Pool A/B (Purchased)	0
Article 56 (Prior Cal. Year(s) CO)	36,000

Lake Mead Shortage/Surplus Outlook

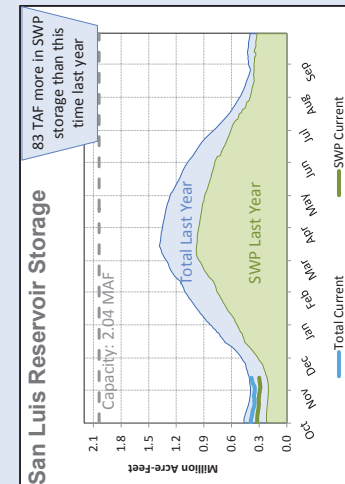
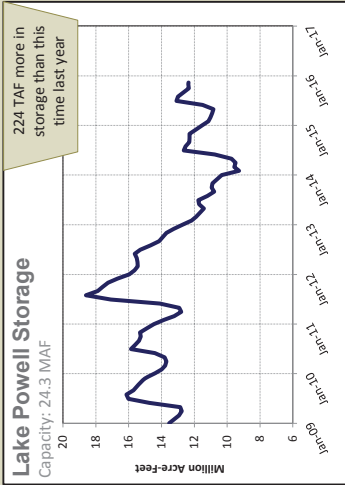
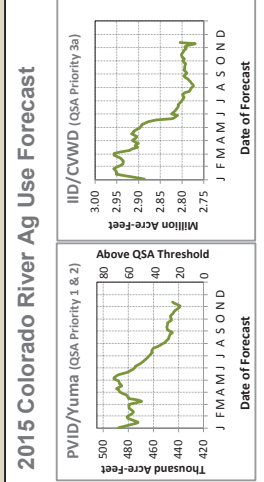
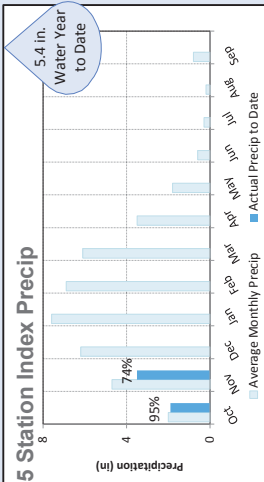
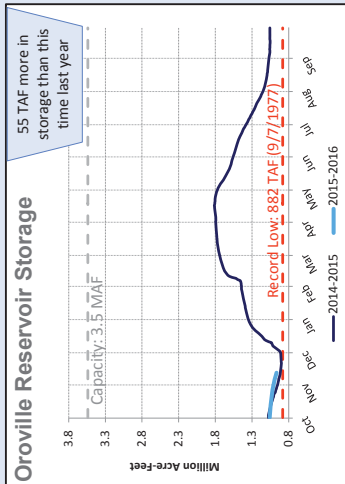
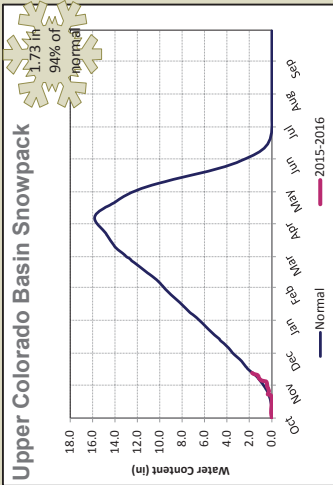
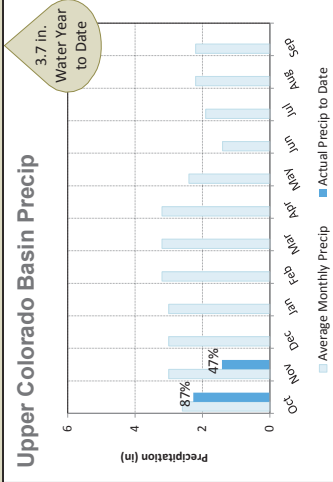
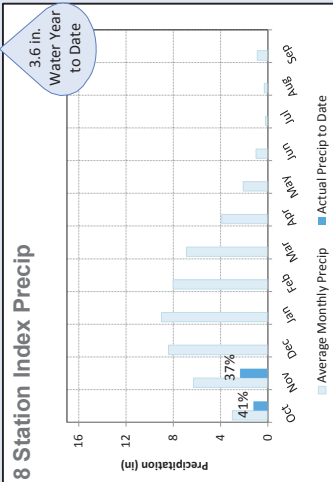
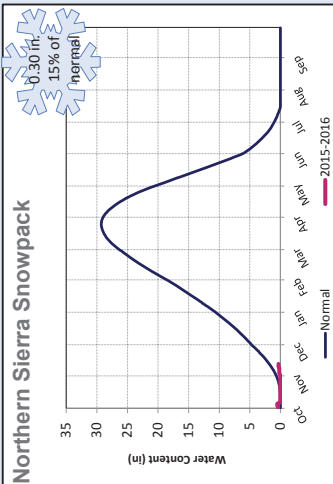
Shortage	2016	2017	2018	2019	2020
Surplus	0%	18%	52%	65%	59%
	0%	0%	6%	7%	15%

Likelihood based on results from the August 2015 USBR Colorado River Simulation System model run



Colorado River Resources

As of: 11/12/2015



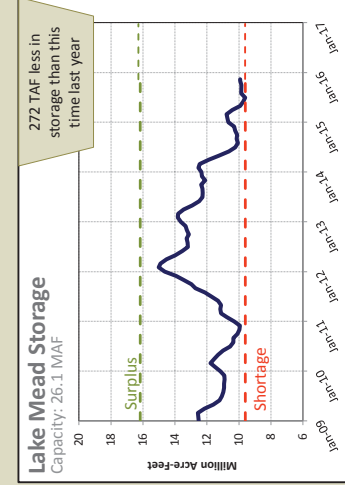
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Multi Year Pool	1,400
Pool A/B (Purchased)	0
Article 56 (Prior Cal. Year(s) CO)	36,000

Lake Mead Shortage/Surplus Outlook

Shortage	2016	2017	2018	2019	2020
Surplus	0%	18%	52%	65%	59%
	0%	0%	6%	7%	15%

Likelihood based on results from the August 2015 USBR Colorado River Simulation System model run





Drought Update

Thursday, November 12, 2015

KEY ACTION ITEMS FROM THIS WEEK

- **Governor Declares Tree Die-Off Emergency:** On October 30, Governor Brown [declared](#) a state of emergency citing the worst epidemic of tree mortality in modern history. California's four year drought and resulting native bark beetle infestation has led to the death of millions of trees on federal, state and private land, with millions more trees currently dying. The [proclamation](#) directs state and local agencies to remove dead or dying trees in hazardous areas that threaten power lines, roads and other infrastructure. In addition, request for federal action to reduce risks by providing funding to augment state resources, deploy technical assistance and redirect U.S. Forest Service funds to remove trees on federal lands.
- **Statewide Conservation Exceeds Target for Fourth Consecutive Month:** On October 30, the State Water Board [announced](#) that Californians exceeded the 25 percent conservation mandate for the fourth consecutive month. According to the State Water Board, residents reduced water use by 26.1 percent statewide or 53.8 billion gallons in the month of September. Cumulative statewide savings since June 1 is 28.1 percent, which equates to 253.4 billion gallons or 65 percent of the overall goal of saving 1.2 million acre-feet by February 2016. For more details, view the State Water Board's full press release [here](#).
- **State Water Board Sets December 7 Workshop on Next Steps for Conservation Regulations:** On November 9, the State Water Board [announced](#) a public workshop on December 7 in Sacramento to gather input on potential extension and modification of the emergency conservation regulations set to expire in February 2016. The emergency regulations were adopted in May 2015 and require urban water suppliers to meet state-mandated conservation targets ranging from 4% to 36%, compared to 2013 water use. The workshop will include presentations on various precipitation scenarios and actions for the coming months.
- **State Water Board Invites Comments on Storm Water Strategy:** On November 6, the State Water Board began accepting [public comment](#) on the proposed [Storm Water Strategy](#), an effort to optimize the management of storm water resources. This strategy was developed after receiving stakeholder input during an August workshop and is intended to direct future improvements to the Storm Water Program by identifying goals, objectives, and projects that can manage storm water more effectively to improve both water quality and water supply, and increase the value of storm water as a resource.
- **DWR Webinar to Discuss SB 13 and Formation of Groundwater Sustainability Agencies:** On November 12, the California Department of Water Resources (DWR) will be hosting a [webinar](#) to discuss implementation of SB 13, which added clarifications and requirements to the Sustainable Groundwater Management Act (SGMA). SB 13 will become effective starting January 2016. The webinar will cover the responsibilities for the groundwater sustainability agencies (GSAs), process of notification of DWR and GSA formation, and address issues related to boundaries and services area conflicts.

- **California’s Water Conservation Education Program Campaign:** On October 30, Save Our Water released a [blog post](#) highlighting the fourth consecutive month California has exceeded the Governor’s 25 percent Water Conservation Mandate, and re-emphasizes the need for ongoing conservation efforts through the winter. In addition, Save Our Water will be featuring Golden State Warrior stars, Steph Curry and Klay Thompson, in a new upcoming PSA. Lastly, Save Our Water continues to highlight their partnership with [California ReLeaf](#), and will be featuring the U.S. Forest Service as this month’s Water Hero on the [Save Our Water website](#).

In addition, there has been a continued push on the Save Our Water Rebate website on social media promoting the “[Claim your Turf Replacement](#)” rebate, and “[Claim Your Toilet](#)” rebate programs. For more tips and tools to help conserve water and keep trees healthy during the drought, please visit Save Our Water’s website, which is available in both [English](#) and [Spanish](#), or connect with the program on [Facebook](#), [Twitter](#) or [Instagram](#).

- **Governor’s Drought Task Force:** The Task Force continues to take actions that conserve water and coordinate state response to the drought. During the November 5 meeting, the Task Force announced the last two regional DTF meetings are scheduled for November 12 in San Luis Obispo and in Sacramento/Yolo County on November 17.

ONGOING DROUGHT SUPPORT

- **Emergency Food Aid, Utility and Employment Assistance:** The Department of Social Services (CDSS) Drought Food Assistance Program (DFAP) provides food assistance to affected communities that suffer high levels of unemployment from the drought. To date, over 983,380 boxes have been provided to community food banks in drought-impacted counties, with an average of approximately 13,250 food boxes per week since June 2014. Approximately 886,759 boxes of food have been picked up by 464,947 households.

Food boxes distributions vary by county and occur 1-4 times per month. Nearly 60% of the food distributions have occurred in the Tulare Basin (Fresno, Kern, Kings and Tulare). There are 12,600 boxes scheduled for delivery for the week ending November 13 to Fresno, Kern, Kings, Riverside, San Joaquin, Stanislaus, and Tulare counties.

The Department of Community Services and Development (CSD) allocated an additional \$600,000, under the federally-funded Community Services Block Grant (CSBG), to continue the [Drought Water Assistance Program \(DWAP\)](#) which provides financial assistance to help low-income families pay their water bills. As of October 30, CSD has reported that a total of \$570,299 has been issued to 2,837 households.

CSD is in the process of allocating \$400,000, under CSBG, to continue the Migrant and Seasonal Farmworker (MSFW) drought assistance program, which provides assistance in employment training and placement services to individuals impacted by the drought. This program provides employment training and placement services to migrant and seasonal farmworkers suffering job loss or reduced employment due to the drought. To date, CSD has reported that a total of \$103,112 has been issued to the Center for Employment Training, California Human Development, Central Valley Opportunity Center, Center for Employment Training and Proteus with 48 participants enrolled.

In response to California’s historic drought, CSD has received \$7.5 million in General Fund to implement the Drought Emergency Assistance Program (DEAP) to provide emergency relief and support services to drought-impacted individuals and their families and households. As of October 30, CSD has reported that a total of \$2,425,988 has been issued to 1,845 households.

- **Drought Response Funding:** The \$687 million in state drought funding that was appropriated last March through emergency legislation, as well as \$142 million provided in the 2014 Budget Act, continues to advance toward meeting critical needs. To date, \$468 million has been committed, and nearly \$625 million of the emergency funds appropriated in March came from sources dedicated to capital improvements to water systems. Since March, the Department of Water Resources has expedited grant approvals, getting \$21 million immediately allocated to grantees that were pre-approved for certain projects.

As planned in March, the next \$200 million of expedited capital funding was awarded in October, and the remaining \$250 million will be granted by fall 2015. The 2014 Budget Act appropriated an additional \$53.8 million to CAL FIRE over its typical budget to enhance firefighter surge capacity and retain seasonal firefighters beyond the typical fire season.

As a result of continuing drought conditions, emergency legislation was enacted in March 2015 that appropriated over \$1 billion of additional funds for drought-related projects and activities. The Administration’s May Revision proposal includes an additional \$2.2 billion for programs that protect and expand local water supplies, improve water conservation, and provide immediate relief to impacted communities.

CURRENT DROUGHT CONDITIONS

- **Recent Precipitation:** Over the weekend California received widespread precipitation with totals ranging from over 3 inches throughout the North Coast to hundredths in Santa Barbara. Snow has started to fall in trace amounts across the Sierra Nevada, while Southern California remains dry. The accumulation of rainfall in the regional areas for the Northern Central and Southern Sierra shows rainfall approaching the driest year on record in the North, just above average in the Central, and above the wettest year in the upper Tulare watersheds.

Below are precipitation totals (in inches) from October 30 through November 10, and year-to-date rainfall based on the water year cycle (October 1, 2015 to September 30, 2016).

- | | |
|---------------------------------------|--|
| • Bakersfield: 0.28” (0.42”) | • Monterey: 2.70” (2.84”) |
| • Paso Robles: 0.78” (0.84”) | • Redding: 0.45” (0.72”) |
| • Fresno: 1.02” (1.51”) | • Riverside: 0.22” (0.38”) |
| • Yosemite: 2.95” (6.16”) | • Sacramento: 1.18” (1.30”) |
| • Los Angeles: 0.00” (0.45”) | • San Diego: 1.15” (1.58”) |
| • Stockton: 1.48” (1.69”) | • Mount Shasta: 0.44” (0.96”) |
| • San Francisco: 0.80” (0.80”) | • South Lake Tahoe: 1.84” (3.11”) |

- **Fire Activity:** Since the beginning of the year, firefighters from CAL FIRE and the U.S. Forest Service have responded to over 8,069 wildfires across the state, burning 824,499 acres. Fire activity across California remains high with nearly 234 combined wildfires in just the past two weeks.

- **CAL FIRE Burn Suspension Status:** Due to cooler temperatures and recent rains, CAL FIRE has lifted the burn suspension in the State Responsibility Area in Northern California and portions of Central California, allowing residential outdoor burning of landscape debris with a permit.

CAL FIRE continues to monitor weather conditions closely and has the ability to increase staffing should the weather conditions change or if there is a need to support wildfire activity and any other emergencies in the State. For additional information on preparing for and preventing wildfires, please visit <http://www.readyforwildfire.org/>.

- **Dry Well Reports:** With California at the end of its fourth year of a severe, hot drought, the Governor's Drought Task Force continues to monitor and identify communities and local water systems in danger of running out of water. Over the summer, a cross-agency team, led by DWR, developed a new system that improves and streamlines data collection and reporting for [household water shortages](#) for California water systems with fewer than 15 household connections.

As of November 4, approximately 2,617 wells statewide have been identified as critical or dry, which affects an estimated 13,085 residents. Cal OES has reported that 2,470 of the 2,617 dry wells are concentrated in the inland regions within the Central Valley. If you are experiencing a water supply shortage, please [submit a report](#) on DWR's website.

- **Vulnerable Water Systems:** The State Water Board continues to provide technical and funding assistance to several communities facing drinking water shortages, and is monitoring water systems across the state. Since January 2014, 101 out of the 139 projects approved to receive emergency funding for interim replacement drinking water have been executed.

On May 19, the State Water Board adopted Guidelines for administering the latest emergency drought appropriations of \$19 million announced this past March. To date, the State Water Board has received requests for \$5.9 million of those funds.

- **Projected Reservoir Management:** Since the last report on October 30, Central Valley reservoirs from Shasta and Trinity in the North to Isabella in the South had a net loss in storage of 73,427 acre-feet (AF) with a total gain of 10,898 AF and a total loss of 76,887 AF. Shasta Reservoir decreased by 28,101 AF, while San Luis Reservoir, an off-stream reservoir for the Central Valley Project and State Water Project, decreased its storage by 4,199 AF. Oroville Reservoir recorded 1,014,072 AF on October 29 with a 10-day average reduction in storage of 3,013 AF/day. Folsom Reservoir recorded 150,071 AF on October 29 with a 10-day average reduction in storage of 918 AF/day.

[Reservoir Levels](#) as of November 9 remain low, including: Castaic Lake 32% of capacity (43% of year to date average); Don Pedro 32% of capacity (49% of average); Exchequer 7% of capacity (15% of average); Folsom Lake 15% of capacity (29% of average); Lake Oroville 28% of capacity (46% of average); Lake Perris 36% (46% of average); Millerton Lake 33% of capacity (84% of average); New Melones 11% of capacity (20% of average); Pine Flat 12% of capacity (35% of average); San Luis 18% of capacity (33% of average); Lake Shasta 30% of capacity (51% of average); and Trinity Lake 20% of capacity (31% of average). An update of water levels at other [smaller reservoirs](#) is also available.

- **Weather Outlook:** A low pressure system will move inland Tuesday with showers ending from the northwest during the morning and with gusty west winds continuing for the mountains and deserts into the afternoon. Dry and warmer conditions are expected for the remainder of the week with periods of gusty northeast winds near the coastal foothills. Cooler temperatures with a return of onshore flow are forecasted for Sunday and Monday as a trough of low pressure moves inland through California.

Local Government

- **Local Emergency Proclamations:** A total of 62 local Emergency Proclamations have been received to date from city, county, and tribal governments, as well as special districts:
 - **28 Counties:** Butte, Colusa, El Dorado, Fresno, Glenn, Inyo, Humboldt, Kern, Kings, Lake, Madera, Mariposa, Merced, Modoc, Plumas, San Bernardino, San Joaquin, San Luis Obispo, Santa Barbara, Shasta, Siskiyou, Sonoma, Stanislaus, Sutter, Trinity, Tulare, Tuolumne, and Yuba.
 - **13 Cities:** City of Live Oak (Sutter County), City of Lodi (San Joaquin County), City of Manteca (San Joaquin County), City of Montague (Siskiyou County), City of Porterville (Tulare County), City of Portola (Plumas County), City of Ripon (San Joaquin County), City of San Juan Bautista (San Benito County), City of Santa Barbara (Santa Barbara County), City of Rancho Cucamonga (San Bernardino County), City of West Sacramento (Yolo County), City of Willits (Mendocino County) and the City of Fort Bragg (Mendocino County).
 - **9 Tribes:** Cortina Indian Rancheria (Colusa County), Hoopa Valley Tribe (Humboldt County), Karuk Tribe (Siskiyou/Humboldt Counties), Kashia Band of Pomo Indians of the Stewarts Point Rancheria (Sonoma County), Picayune Rancheria of Chukchansi Indians (Madera County) Sherwood Valley Pomo Indian Tribe (Mendocino County), Tule River Indian Tribe (Tulare County), Yocha Dehe Wintun Nation (Yolo County), and Yurok Tribe (Humboldt County).
 - **12 Special Districts:** Carpinteria Valley Water District (Santa Barbara County), Goleta Water District (Santa Barbara County), Groveland Community Services District (Tuolumne County), Lake Don Pedro Community Services District (Mariposa Stanislaus County), Mariposa Public Utility District (Mariposa County), Meiners Oaks Water District (Ventura County), Montecito Water District (Santa Barbara County), Mountain House Community Service District (San Joaquin County), Nevada Irrigation District (Nevada County), Placer County Water Agency (Placer County), Tuolumne Utilities District (Tuolumne County), and Twain Harte Community Services District (Tuolumne County).
- **Water Agency Conservation Efforts:** The Association of California Water Agencies (AWCA) [has identified](#) several hundred local water agencies that have implemented water conservation actions. These water agencies [are responding to the drought](#) by implementing conservation programs, which include voluntary calls for reduced water usage and mandatory restrictions where water shortages are worst.

ACWA [released](#) a Drought Response Toolkit to assist water agencies as they take action to meet state-mandated water conservation target and communicate information about water use restrictions, enforcement and other issues with their customers, media and other audiences.

- **County Drought Taskforces:** A total of 33 counties have established drought task forces to coordinate local drought response. These counties include: Butte, Colusa, Glenn, Humboldt, Kern, Kings, Lake, Madera, Mendocino, Merced, Modoc, Monterey, Napa, Nevada, Orange, Placer, Plumas, Sacramento, San Francisco, San Joaquin, San Luis Obispo, San Mateo, Santa Barbara, Santa Clara, Siskiyou, Stanislaus, Solano, Sutter, Tehama, Trinity, Tulare, Tuolumne, and Yolo.
- **Tribal Taskforce:** A total of 7 tribes have established drought task forces to coordinate tribal drought response. These tribes include: Hoopa Valley Tribe (Humboldt County), Hopland Tribe (Mendocino County), Karuk Tribe (Siskiyou County), La Jolla Band of Luiseno Indians (San Diego County), Sherwood Valley Tribe (Mendocino County), Trinidad Tribe (Humboldt County), and Yurok Tribe (Humboldt and Del Norte County).

DROUGHT RELATED WEBSITES FOR MORE INFORMATION

[Drought.CA.Gov](#): California's Drought Information Clearinghouse

State's Water Conservation Campaign, [Save Our Water](#)
Local Government, [Drought Clearinghouse and Toolkit](#)

California Department of Food and Agriculture, [Drought Information](#)
California Department of Water Resources, [Current Water Conditions](#)
California Data Exchange Center, [Snow Pack/Water Levels](#)

California State Water Resources Control Board, Water Rights, [Drought Info and Actions](#)
California Natural Resources Agency, [Drought Info and Actions](#)
State Water Resources Control Board, Drinking Water, [SWRCB Drinking Water Program](#)
California State Water Project, [Information](#)

[U.S. Drought Monitor](#) for Current Conditions throughout the Region
[U.S. Drought Portal](#), National Integrated Drought Information System (NIDIS)
National Weather Service [Climate Predictor Center](#)
USDA Drought Designations by County [CA County Designations](#)
USDA Disaster and Drought Assistance Information [USDA Programs](#)
U.S. Small Business Administration Disaster Assistance Office



November 24, 2015 LVMWD Regular Board Meeting

TO: Board of Directors

FROM: Facilities & Operations

Subject : Proposed Technical Services Division Re-organization: Approval

SUMMARY:

The Technical Services Division is currently managed by a Principal Engineer with eight budgeted positions that report directly to the Principal Engineer. Given the technical and managerial demands for the Division, staff proposes a reorganization to allow for delegation of some supervisory responsibility and to support succession planning efforts. The proposed re-organization requires the reclassification of two budgeted positions to include supervisory duties.

RECOMMENDATION(S):

Approve the proposed re-organization of the Technical Services Division, including reclassification of an Assistant/Associate Engineer position to a Senior Engineer position and a Civil Engineering Assistant position to a Technical Support Services Supervisor position; and pass, approve and adopt proposed Resolution No. 2479, an amendment of Resolution No. 2466 establishing salaries for employees.

RESOLUTION NO. 2479

AN AMENDMENT OF RESOLUTION NO. 2466 OF THE BOARD OF DIRECTORS OF LAS VIRGENES MUNICIPAL WATER DISTRICT ESTABLISHING SALARIES FOR EMPLOYEES

(Reference is hereby made to Resolution No. 2479 on file in the District's Resolution Book and by this reference the same is incorporated herein.)

FISCAL IMPACT:

Yes

ITEM BUDGETED:

No

FINANCIAL IMPACT:

The total estimated cost of the re-organization, in the form of increased salaries and benefits for Fiscal

Year 2015-16, would be \$25,704.21. There would be no change in the total number of authorized positions.

DISCUSSION:

The Technical Service Division conducts planning, design, project management and inspection of District capital improvement projects; performs new customer/development-related services; and provides technical support to the operations and maintenance groups. Staff recently evaluated the organization of the Division, considering the following key factors: (1) increased new customer/development-related activities, (2) a need to continue to focus on capital improvement projects, particularly rehabilitation and replacement projects; and (3) the importance of balancing resources needed for long-range planning activities, such as preparation of the 2015 Urban Water Management Plan and implementation of the Recycled Water Seasonal Storage Plan of Action.

Based on the organizational assessment, staff proposes a re-organization to allow for delegation of some supervisory responsibility and to support succession planning efforts, considering the technical and managerial demands of the Division. The re-organization would be accomplished through the following actions, avoiding an increase in the number of budgeted positions.

- Reclassify an existing, vacant Assistant/Associate Engineer position (Salary Grade M92) to a Senior Engineer position (Salary Grade M100) to provide supervision to two Assistant/Associate Engineers and oversee back-office engineering services and activities related to capital improvement project implementation and technical support services to operations and maintenance staff.
- Reclassify a Civil Engineering Assistant position (Salary Grade M73) to a Technical Support Services Supervisor position (Salary Grade M83) to provide supervision for three staff members and front office activities related to new customer/development, inspection services and internal customer support activities, such as managing larger facility repair projects.

The Principal Engineer would supervise the two reclassified positions along with a secretary. Appointments within the new salary ranges would be proposed in conformance with District policies and could result in salary changes less than reflected by the changes in salary range. The net financial impact of the proposed staffing changes is approximately \$25,704 per year, including the associated cost of benefits.

Proposed Resolution No. 2479 (copy attached) is necessary to establish the salary ranges for the reclassified positions of Senior Engineer and Technical Services Support Supervisor, which would be part of the Supervisor, Professional & Confidential (SPC) Unit. Salaries for the remaining positions are unchanged except that the salary ranges reflect recently-adopted changes in the Memorandums of Understanding with the Manager and SPC Units.

Attached for reference are the current and proposed organizational structures for the Technical Services Division.

GOALS:

Construct, Manage and Maintain All Facilities and Provide Services to Assure System Reliability and Environmental Compatibility

The re-organization will allow for delegation of some supervisory responsibility and support succession planning efforts.

Prepared by: John Zhao, P.E., Principal Engineer

ATTACHMENTS:

[Proposed Resolution No. 2479](#)

Current and Proposed Organizational Structure

RESOLUTION NO: 2479

AN AMENDMENT OF RESOLUTION NO. 2466 OF THE BOARD OF DIRECTORS OF LAS VIRGENES MUNICIPAL WATER DISTRICT ESTABLISHING SALARIES FOR EMPLOYEES

BE IT RESOLVED BY THE BOARD OF DIRECTORS OF LAS VIRGENES MUNICIPAL WATER DISTRICT as follows:

Section 1. Purpose and Scope

This resolution establishes salary levels for employees.

Section 3. Supervisor, Professional & Confidential Unit Classifications: Effective November 24, 2015

(a) Effective November 24, 2015, classifications in the Supervisor, Professional & Confidential Unit shall be paid between the following starting and ending hourly salaries.

Classification	Starting Salary	Ending Salary
Administrative Services Coordinator	\$40.533	\$52.693
Assistant Engineer	\$38.951	\$50.636
Associate Engineer	\$44.331	\$57.630
Chief Water Reclamation Plant Operator	\$42.600	\$55.380
Civil Engineering Assistant	\$36.695	\$47.703
Civil Engineering Associate	\$44.331	\$57.630
Compost Operations Supervisor	\$40.533	\$52.693
Construction Supervisor	\$40.533	\$52.693
Customer Service Operations Supervisor	\$40.533	\$52.693
Customer Service Program Supervisor	\$40.533	\$52.693
Electrical/Instrumentation Supervisor	\$40.533	\$52.693
Environmental Analyst I	\$31.924	\$41.501
Environmental Analyst II	\$37.060	\$48.178
Facilities Maintenance Supervisor	\$40.533	\$52.693
Financial Analyst	\$40.533	\$52.693
Human Resources Coordinator	\$29.188	\$37.944
Junior Engineer	\$34.225	\$44.492
Laboratory Supervisor	\$42.600	\$55.380
Management Analyst I	\$31.924	\$41.501
Management Analyst II	\$37.060	\$48.178
Public Affairs Associate	\$39.341	\$51.143
Purchasing Supervisor	\$31.924	\$41.501
SCADA Analyst	\$38.951	\$50.636
Senior Accountant	\$37.060	\$48.178
Senior Engineer	\$47.878	\$62.240

Systems Analyst	\$40.131	\$52.170
Technical Services Support Supervisor	\$40.533	\$52.693
Water Conservation Coordinator	\$40.533	\$52.693
Water Production & Treatment Supervisor	\$42.600	\$55.380

(b) Starting and ending figures establish pay limits with no fixed intermediate steps. Movement of an employee between the figures shall be based on performance and in accordance with the Unit's collective bargaining agreement.

Section 4. Management Unit Classifications: Effective July 4, 2015

(a) Effective July 4, 2015, classifications in the Management Unit shall be paid between the following starting and ending hourly salaries.

Classification	Starting Salary	Ending Salary
Executive Assistant/Clerk of the Board	\$41.351	\$57.892
Customer Services Manager	\$48.971	\$68.560
Finance Manager	\$48.971	\$68.560
Information Services Manager	\$51.469	\$72.057
Principal Engineer	\$53.029	\$74.241
Public Affairs & Communications Manager	\$48.971	\$68.560
Resource Conservation Manager	\$48.971	\$68.560
Water Reclamation Manager/Engineer	\$53.029	\$74.241
Water Systems & Facilities Manager	\$53.029	\$74.241

(b) Starting and ending figures establish pay limits with no fixed intermediate steps. Movement of an employee between the figures shall be based on performance and in accordance with the Unit's collective bargaining agreement.

PASSED, APPROVED AND ADOPTED this _____ day of November 2015.

Glen Peterson, President

ATTEST:

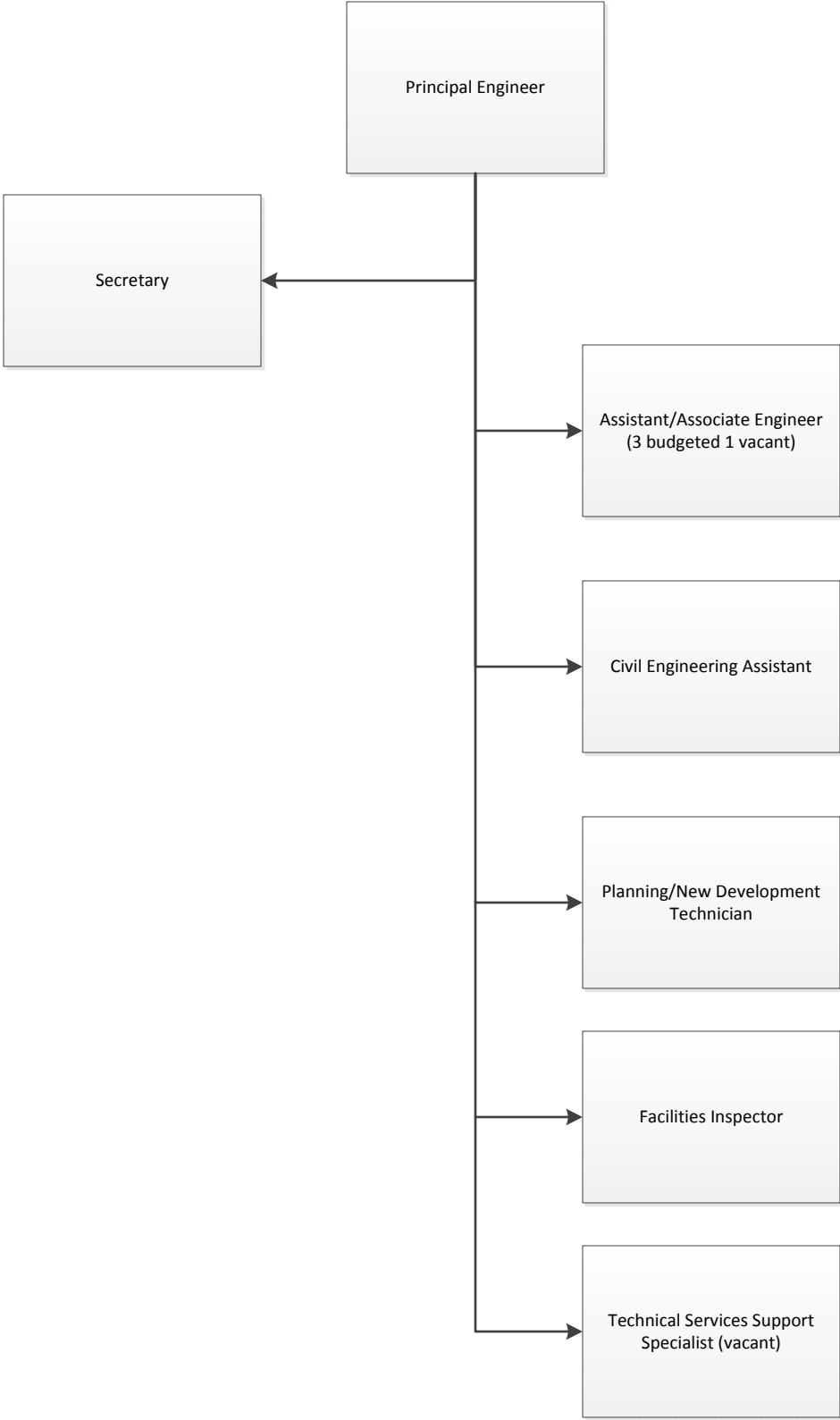
APPROVED AS TO FORM:

Charles Caspary, Secretary

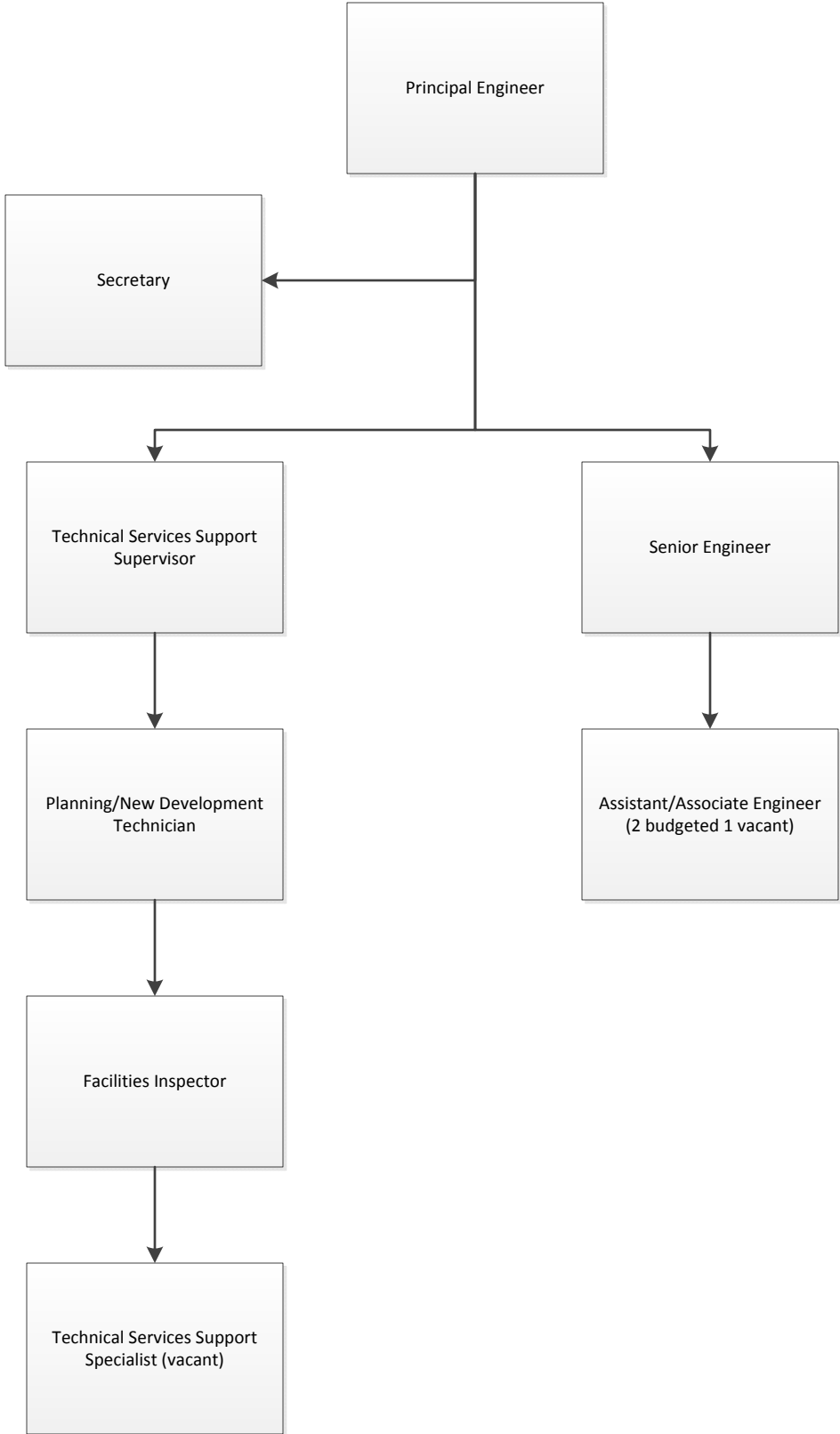
Wayne K. Lemieux, Legal Counsel

(SEAL)

Facilities and Operations
Technical Services Division
Current Structure



Facilities and Operations
Technical Services Division
Proposed Structure





November 24, 2015 LVMWD Regular Board Meeting

TO: Board of Directors

FROM: Facilities & Operations

Subject : Headquarters Building No. 8 Air Conditioning Unit Replacement: Final Acceptance

SUMMARY:

On November 25, 2014, the Board awarded a construction contract to Air West Mechanical Construction Inc., in the amount of \$263,000, for the Headquarters Building No. 8 Air Conditioning Unit Replacement Project. The work was recently completed, and there are no outstanding issues to prevent final acceptance.

RECOMMENDATION(S):

Approve the execution of a Notice of Completion by the Secretary of the Board and have the same recorded; in the absence of claims from subcontractors and others, release the retention in the amount of \$13,150 30 calendar-days after filing the Notice of Completion; and approve an additional appropriation in the amount of \$4,689.65 for the Headquarters Building No. 8 Air Conditioning Unit Replacement Project.

FISCAL IMPACT:

Yes

ITEM BUDGETED:

Yes

FINANCIAL IMPACT:

The adopted Fiscal Year 2014-15 Budget included \$293,300 for CIP Job No. 10543. The construction contract was completed within the budgeted amount, and there were no change orders. However, an additional appropriation, in the amount of \$4,689.65, is required to reconcile the project, accounting for District labor and G&A allocations.

DISCUSSION:

The project consisted of upgrading and replacing the 20-year-old air conditioning and chiller system for Headquarters Building No. 8 with a new air-cooled chiller. Additionally, the project included removal of the existing cooling tower, concrete piers, chiller, compressors, ice plant and other inoperable or abandoned appurtenances. The HVAC controls were integrated into a central Controls Network Manager, which allows

for a single source control of the HVAC system, including remote system control, and supports future integration with other District facilities.

Following is a summary of the final project costs:

Construction Contract:	\$263,000
QA/QC Services:	\$5,000
District Labor:	\$10,595.68
G&A Allocations:	\$19,393.97
Total Costs:	\$297,989.65

GOALS:

Construct, Manage and Maintain All Facilities and Provide Services to Assure System Reliability and Environmental Compatibility

Prepared by: Eric Schlageter, P.E., Associate Engineer

ATTACHMENTS:

[Notice of Completion](#)

RECORDING REQUESTED BY

Las Virgenes Municipal Water District

AND WHEN RECORDED MAIL TO

Name Susan Brown
Street Address Las Virgenes Municipal Water District
City & State 4232 Las Virgenes Road
Zip Calabasas, CA 91302

SPACE ABOVE THIS LINE FOR RECORDER'S USE

T 420 LEGAL (9-94)

Notice of Completion

NOTICE IS HEREBY GIVEN THAT:

- 1. The undersigned is the owner of the interest or estate stated below in the property hereinafter described.
2. The full name of the undersigned is Las Virgenes Municipal Water District (NAME).
3. The full address of the undersigned is 4232 Las Virgenes Road, Calabasas CA 91302
4. The nature of the title of the undersigned is owner in fee
5. The full names and full addresses of all persons, if any, who hold title with the undersigned as joint tenants or as tenants in common are:
6. The names of the predecessors in interest of the undersigned, if the property was transferred subsequent to the commencement of the work of improvement herein referred to are (OR IF NO TRANSFER WAS MADE, INSERT THE WORD "none"):
7. A work of improvement on the property hereinafter described was completed on Nov 24, 2015 (DATE).
8. The name of the original contractor, if any, for the work of improvement was Air West Mechanical Construction, Inc.
9. The property on which the work of improvement was completed is in the City of Calabasas, County of Los Angeles, State of California, and is described as follows:
10. The street address of the said property is None

Dated: November 24, 2015

Las Virgenes Municipal Water District

(SIGNATURE)
Charles P. Caspary, Secretary of the Board (TYPED NAME)

VERIFICATION

I, the undersigned, say:
I am the person who signed the foregoing notice. I have read the above notice and know its contents, and the facts stated therein are true of my own knowledge.

I declare under penalty of perjury that the foregoing is true and correct.

Executed at Calabasas, California, this 24th day of November, 2015

(SIGNATURE)
Charles P. Caspary, Secretary of the Board

DO NOT RECORD

Recommended Procedure in the Preparation of a Notice of Completion

A notice of completion must be filed for record *within 10 days* after completion of the work of improvement (to be computed exclusive of the day of completion), as provided in section 3093, Civil Code.

The "owner" who must file for record a notice of completion of a building or other work of improvement means the owner (or his successor in interest at the date of notice is filed) on whose behalf the work was done, though his ownership is less than the fee title. For example, if A is the owner in fee, and B, lessee under a lease, causes a building to be constructed, then B, or whoever has succeeded to his interest at the date the notice is filed, must file the notice.

If the ownership is in *two or more persons as joint tenants or tenants in common*, the notice may be signed by any one of the co-owners (in fact, the foregoing form is designed for giving of the notice by only one co-tenant), but the names and addresses of the other co-owners must be stated in paragraph 5 of the form.

In paragraphs 3 and 5, the full address called for should include street number, city, county and state.

As to paragraph 6, insert the date of completion of the work of improvement as a *whole* if applicable. However, if the notice is to be given only of completion of a particular contract, where work of improvement is made pursuant to two or more original contracts, strike the words "a work of improvement" and insert a general statement of the kind of work done or materials furnished pursuant to such contract (e.g. "The foundations for the improvements").

If the notice is to be given as a notice of completion of the work of improvement as a *whole*, insert the name of the prime contractor, if any, in paragraph 7. No contractor's name need be given if there is no general contractor, e.g., on so-called "owner-builder jobs". However, if the notice is to be given only of completion of a particular contract, where work of improvement is made pursuant to two or more original contracts, insert the name of the contractor who performed that particular contract.

Paragraph 8 should be completed only where the notice is signed by a successor in interest of the owner who caused the improvement to be constructed.

In paragraph 9, insert the *full legal* description, not merely a street address or tax description. Refer to deed or policy of title insurance. If the space provided for description is not sufficient, a rider may be attached.

In paragraph 10, show the street address, if any, assigned to the property by any competent public or governmental authority.

**NOTICE
OF COMPLETION**

CHICAGO TITLE COMPANY



WESTERN DIVISION HEADQUARTERS
245 S. LOS ROBLES AVENUE, SUITE 105
PASADENA, CALIFORNIA 91101-2820
(818) 432-7600

CHICAGO TITLE COMPANY





November 24, 2015 LVMWD Regular Board Meeting

TO: Board of Directors

FROM: Finance & Administration

Subject : Proposed Change of Vision Insurance Provider: Approval

SUMMARY:

The District provides vision insurance coverage to its employees under the terms of four Memorandums of Understanding (MOU), which state that the District will provide a vision program through a third-party vendor at no cost to the employee. Although the MOUs do not require the District to maintain a minimum benefit level, it has been the District's practice not to reduce the level of benefit currently provided to employees.

For each renewal period, the District utilizes its insurance broker, Poms & Associates, Inc., to solicit quotes from multiple providers for the insurance coverage based on the size and census information for the District's group. Based on a review of all plan proposals received, staff recommends selection of the EyeMed Vision Care proposal with a four-year rate guarantee as it offers the current level of benefits at the lowest cost to the District over the term.

RECOMMENDATION(S):

Authorize the General Manager to execute a four-year agreement with EyeMed Vision Care, at an annual cost of \$12,529, to provide vision insurance coverage for employees.

FISCAL IMPACT:

Yes

ITEM BUDGETED:

Yes

FINANCIAL IMPACT:

This action would result in an annual cost-saving of \$2,799. The annual cost of the EyeMed Vision Care proposal is \$12,529, compared to the current annual VSP premium of \$15,328, resulting in an 18.3% decrease. The premium is fixed for the four-year term.

DISCUSSION:

Renewal periods offer an opportunity for the District to seek the best carrier with the same or similar level of benefits at the most competitive rate. Attached to this report is a summary of the proposals, coordinated by our broker and reviewed by staff, that includes information from all carriers that provided quotes to the District. The District's current provider, VSP, submitted its original quote with an increase of 4.51% over current rates with a two-year rate guarantee, but subsequently offered the same rate increase with a four-year rate guarantee.

Based on the submitted quotes from all interested vision plan providers that offer the same or similar benefit levels, staff recommends awarding a contract to EyeMed Vision Care for a four-year term, January 1, 2016 through December 31, 2019. By selecting the four-year proposal, the District realizes cost certainty for calendar years 2016 through 2019.

In comparing the proposed rates to premiums paid by the District in 2011, these new proposed rates are approximately 78% lower. By authorizing the change in provider and upon conclusion of the four-year term, the District will have realized cost-savings for its dental plan for nine consecutive years as compared to the continuation of 2011 rates. The District continues to make strides in minimizing costs to provide benefits to employees.

GOALS:

Assure a Quality, Continually Improving Workforce

Providing quality benefit plans, while keeping costs down, improves employee health and wellness and saves the District money.

Prepared by: Sherri Paniagua, Human Resources Manager

ATTACHMENTS:

[Summary of 2016 Vision Plan Proposals](#)



Las Virgenes Municipal Water District

Proposal for Employee Benefits
Effective Date: January 1, 2016

Respectfully Submitted by
Sherry Skarda
Senior Vice President
Kelly Nelson
Account Executive

Poms & Associates
5700 Canoga Ave., Suite 400
Woodland Hills, CA 91367



LAS VIRGENES MUNICIPAL WATER DISTRICT

Important Facts About This Proposal

This proposal is based on the census data and information provided by your company. Final rates may be adjusted to reflect the overall health risk as determined through the carriers medical underwriting, based on the final enrollment data and forms required and submitted to the carrier prior to coverage going into effect. Final rates also may vary from those contained in this proposal as a result of differences in census information, or data entry or typographical errors.

This plan comparison is neither a contract, nor a solicitation of an application. Please consult insurance company certificates and/or policies for a complete description of benefits, limitations, exclusions and participation requirements.

This proposal assumes there are no medical conditions such as pregnancies, large claims or disabilities other than those listed on the Risk Assessment form completed and signed by an authorized representative of your company. If unfavorable underwriting conditions are discovered, the quoted rates may be adjusted.

Rates and underwriting requirements are subject to change without notice. Coverage, rates, and acceptance remain the exclusive authority of the insurance carrier.

A change of more than 10% in the final enrollment may necessitate re-rating from all carriers.

This proposal is not an offer of coverage and does not guarantee the acceptance of any application for insurance by any carrier represented herein. Existing coverage should not be canceled until the carrier has approved the new coverage in writing.



LAS VIRGENES MUNICIPAL WATER DISTRICT

Commissions Disclosure

Except in cases where Poms & Associates has a specific fee agreement to receive compensation from its client, Poms & Associates customarily receive compensation from insurers and TPA's for its professional services in the form of commissions. These commissions consist of a percentage of the premium collected by the insurers. Poms & Associates may also receive additional compensation under agreements with one or more insurers in the form of commission overrides or based on some combination of volume, profitability or other factors. Such agreements may be in effect with one or more of the insurers with whom your insurance is placed. At your request, Poms & Associates will be pleased to supply further details of any such fee, override or other compensation that relates to your account.

LAS VIRGENES MUNICIPAL WATER DISTRICT

Proposal Assumptions

Effective Date	January 1, 2016
-----------------------	------------------------

Census Assumptions	Vision
<i>Total Covered Employees</i>	112
<i>Single:</i>	42
<i>Two-Party</i>	32
<i>Family:</i>	38

Carriers Presented	Line(s) of Coverage	A.M. Best Rating	Rating Classification
Anthem Blue Cross - Blue View Vision	Vision- Quoted	A	Excellent
Medical Eye Services (MES)	Vision-Quoted-Not competitive	A	Excellent
MetLife	Vision- Quoted-Not competitive	A+	Excellent
EyeMed	Vision-Quoted	A-	Excellent

While we strive to be certain that your insurance is placed with a reputable, highly rated insurance company, we have no way of guaranteeing the financial accuracy of the Best's Guide or the financial stability of any insurance company. For these reasons, we recommend that you take into account the financial stability of all the insurance companies prior to making your selection as to who will write your insurance.



VISION COST ANALYSIS

	[CURRENT /RENEWAL VISION]		[Option 1]		[Option 2]		[Option 3]	
	Vision Service Plan (VSP)		Vision Service Plan (VSP)		Anthem Blue Cross- Blue View Vision		EyeMed	
	In Network	Non-Network	In Network	Non-Network	In Network	Non-Network	In Network	Non-Network

Exam Copay	\$10	\$25	\$10	\$10	\$10	\$10	\$10	\$10
Materials Copay	\$25	\$25	\$30	\$30	\$25	\$25	\$25	\$25

BENEFIT FREQUENCY

Exams	12 months	12 months	12 months	12 months	12 months	12 months	12 months	12 months
Lenses	12 months	12 months	12 months	12 months	12 months	12 months	12 months	12 months
Frames	24 months	24 months	24 months	24 months	24 months	24 months	24 months	24 months

ALLOWANCES

Exams	Covered in Full	Up to \$45	Covered in Full	Up to \$45	Covered in Full	Up to \$49	Covered in Full	Up to \$40
Lenses	Covered in Full	Up to \$30-\$65	Covered in Full	Up to \$30-\$65	Covered in Full	Up to \$35-\$74	Covered in Full	Up to \$30-\$70
Single Vision	Covered in Full	Up to \$30	Covered in Full	Up to \$30	Covered in Full	Up to \$35	Covered in Full	Up to \$30
Bifocal	Covered in Full	Up to \$50	Covered in Full	Up to \$50	Covered in Full	Up to \$49	Covered in Full	Up to \$50
Trifocal	Covered in Full	Up to \$65	Covered in Full	Up to \$65	Covered in Full	Up to \$74	Covered in Full	Up to \$70
Frames	\$130 Allowance	Up to \$70	\$130 Allowance	Up to \$70	\$130 Allowance	Up to \$50	\$130 Allowance	Up to \$91
Contacts	\$130 Allowance	Up to \$105	\$130 Allowance	Up to \$105	\$130 Allowance	Up to \$92	\$130 Allowance	Up to \$130
Medically Necessary	Covered in Full	Up to \$250	Covered in Full	Up to \$250	Covered in Full	Up to \$250	Covered in Full	Up to \$210

PREMIUMS

	COUNT	[CURRENT/ RENEWAL VISION]		[Option 1]		[Option 2]		[Option 3]	
Employee	42	\$6.89	\$7.20	\$6.81	\$6.28	\$5.00	\$5.00	\$5.00	
Two-Party	32	\$10.71	\$11.19	\$10.58	\$10.05	\$9.50	\$9.50	\$9.50	
Family	38	\$16.98	\$17.75	\$16.78	\$16.33	\$13.95	\$13.95	\$13.95	
Monthly Total		\$1,277	\$1,335	\$1,262	\$1,206	\$1,044	\$1,044	\$1,044	
Annual Total		\$15,328	\$16,020	\$15,147	\$14,471	\$12,529	\$12,529	\$12,529	
(\$) Change		\$692	(\$181.44)	(\$857.28)	(\$857.28)	(\$2,798.88)	(\$2,798.88)	(\$2,798.88)	
(%) Change		4.51%	1.20%	5.92%	5.92%	22.34%	22.34%	22.34%	
Renewal Date		January 1, 2020	January 1, 2020	January 1, 2020	January 1, 2019	January 1, 2020	January 1, 2020	January 1, 2020	

Please note this is a summary of benefits and rates only. Final rates will be determined by the carrier based on actual enrollment.

Green = Plan Enhancements/ Red = Plan Reduction



November 24, 2015 LVMWD Regular Board Meeting

TO: Board of Directors

FROM: Finance & Administration

Subject : Claim from Richard Breene

SUMMARY:

On October 13, 2015, the District received the attached claim from Richard Breene of Agoura, in the amount of \$1,400, for replacement of the customer-side water service to his home on Flathead Trail. The claimant replaced the water service following an incident when he experienced air and brown water coming from his plumbing fixtures. Staff investigated the incident and recommends denial of the claim because repairs downstream of the meter are the responsibility of the customer.

RECOMMENDATION(S):

Deny the claim from Richard Breene.

FISCAL IMPACT:

No

ITEM BUDGETED:

No

DISCUSSION:

On October 4, 2015, at approximately 3:00 a.m., the claimant heard a loud noise and found brown water in his toilets and later in his sinks and other plumbing fixtures. The claimant contacted a contractor who associated the problem with the water service between the meter and the claimant's home; however, there was no mention of a leak in the claim. The contractor replaced the water service.

Subsequently, the claimant learned that a District-owned fire hydrant had been hit near Mulholland Highway and Careful Avenue prior to the incident. The contractor's invoice indicated that the water service may have been damaged from air and debris entrapped in the water main as a result of the sheared fire hydrant. Staff confirmed that a fire hydrant was hit at the subject location; however, it is nearly two miles from the claimant's home. Nevertheless, it is possible that some air and pipe scour debris reached the claimant's property.

Regardless, Sections 3-2.105 of the Las Virgenes Municipal Water District Code (Code) establishes that the customer is responsible for operation and maintenance of water pipes downstream of the meter. Further, Section 3-3.101 of the Code states that "*the District is not responsible for the maintenance of pressure and reserves the right to discontinue service while making repairs required in the operation of the water system.*"

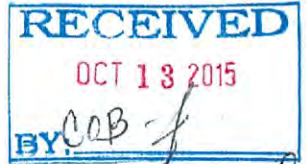
GOALS:

Ensure Effective Utilization of the Public's Assets and Money

Prepared by: Mary Capps, Secretary

ATTACHMENTS:

[Claim from Richard Breene](#)



via fax

Claim Against Las Virgenes Municipal Water District
Government Code Sections 910 and 910.4

Mail or Deliver To: Executive Assistant/ Clerk of the Board
Las Virgenes Municipal Water District
4232 Las Virgenes Road
Calabasas, CA 91302

Name of claimant/s: Richard Breene

Address/location of accident or occurrence:

Address to where replies/notices should be sent (if different from the above):
Same as above.

Telephone numbers: Home: Work/Cell:

Please answer the following questions. If more space is required, please attach additional sheets. Please attach any receipts, invoices, estimates or photos that may help in consideration of your claim.

- 1. When did damage or injury occur? (Give exact date and hour)
Flathead Trail, Agoura Hills, CA 91301
2. Where did the damage or injury occur?
3 Toilets Primary Damage, all outlets, showers, water faucets.
3. How did the damage or injury occur? (Give full details)
Sunday 10/3/15 Approx 3 AM.
All toilets bursted with loud sound. Upon checking, very brown water, and what appeared
4. What damage or injuries do you claim?
to be air was coming up, and out of my toilets. I flushed all of them 3 or 4 times, and stil
lots of brown water, and consistent. I checked the website to see what was going on, the
turned off water at the toilets. Nothing was posted. I then waited until 7 AM, and called
a contractor, who said it is most likely your line to your main. Then all sinks, fridge, showr
all also had brown water. Contractor then replaced our main line the next morning

5. If this claim is for damage to property, are you the legal owner of said property?
Yes No . If not, please list name and address of property owner.

6. What is the name/s of the District employee/s causing the injury, damage or loss, if known?
We intially called thinking our septic was having an issue, but upon inspection from the contractor, he said it is your main conection line to your home.

7. If District employees were involved in causing the damage or injury, do you believe there was a particular act or omission on the part of the employees that caused it?

8. What is the amount the damages claimed? (Attach copies of receipts, invoices, estimates, photos, etc.)

Amount claimed as of this date: \$ 1,400.00

Estimated amount of future expenses: \$ _____

Total Amount Claimed: \$ 1,400.00

Basis for computation of amounts claimed: Parts an Labor, not to mention my front yard had to be dug up

9. Other details? (Names, addresses of witnesses, doctors and hospitals)

I was telling some neighbors about it, and they said, a few days after that drunk driver caused it. Apparently my home took the brunt of it as the location, it is the last in the line.

Richard Breen
Signature of Claimant or Person Acting on Claimant's Behalf

10/12/15
Date

This claim must be signed by claimant or by an authorized agent of the claimant. One copy must be filed with this office. Keep one copy for your records.

Notice: Section 72 of the Penal Code provides: "Every person who, with intent to defraud, presents for allowance or for payment to any state board or officer, or to any county, town, city, district, ward or village board or officer, authorized to allow or pay the same if genuine, any false or fraudulent claim, bill, account, voucher, or writing, is guilty of a felony".

Date Received: 10/13/15 Time: 8:15 Am Recorded by: Josie Szymanski
via fax

Note: This document is a Public Record and may be disclosed/released pursuant to the California Public Records Act.

10/12/15

I Also have Invoice And receipts
Do you want me to E-MAIL?
I dont have An E-mail Address
or where to send.

CAN Also provide photo of Area
that was dug out to put in new line.

THANK you for your help, and CONSIDERATION
in This MATTER.

Richard Breene

[REDACTED]
AGUNA, CA 91301
[REDACTED]

Invoice

ALBRIGHT CONSTRUCTION
 638 Lindero Cyn. Rd. #366
 Oak Park, CA 91377

Invoice #	Date
804	10/14/2015

805-479-7985 Mobile

818-865-0911 Office 818-936-0218 eFax

albrightconstruction@yahoo.com Email

Bill To	Job Address
Richard Breene	[REDACTED]

Item	Date	Type	Description	Qty	Rate	Total %	Amount
1	10/04/2015	Plumbing	MAIN WATER SERVICE LINE REPAIR/REPLACEMENT Excavate soil at existing main water service line from street (water meter) to service entrance near house; remove and replace roughly 50' of existing, damaged 1" water service pipe/fittings with new 1" copper (type L) pipe/fittings and install new sleeve onto new pipe for minimization of any iron exposure of new copper pipe/fittings to in the existing soil. Damaged service line may be due to LVMWD service work, due to apparent auto accident involving a broken fire hydrant locally-significant amount of air and debris in water service line coming from supplier. Includes labor and materials.	1	1,600.00		1,600.00

Thank you for choosing Albright Construction

Total	\$1,300.00
Payments/Credits	\$0.00
Balance Due	\$1,300.00

More saving.
More doing.

2745 TELLER RD. I. O. CA. 91320 (805) 3756680
 JUAN F. MUIA @ HOMEDEPOT.COM
 6662 00059 77137 10/04/15 02:28 PM
 CASHIER SELF CHECK OUT - SC0159

662386010617	3/4" BLUE COP	<A>	21.86
662386010754	1/2" BLUE COP	<A>	21.86
6038 42	1/2" BLUE COP	<A>	21.86
811000012753	3/4" INK2FT PV	<A>	230.52
811000012012	1/2" INK2FT PVC	<A>	2.48
201.67	PVC PIPE		
032888605053	1" SLIDE RPR	<A>	3.34
049081140267	1" PVC SLIDE REPAIR COUPLING		4.13
400.98	1" PVC EL 45D SXS	<A>	
049081131784	1" M ADAPTER	<A>	3.92
200.70	1" PVC MALE ADAPTER SKMPT		
049081130589	1" F ADAPTER	<A>	1.40
049081141301	1X3/4" PVC FEMALE ADAPTER	<A>	0.64
049081130527	1" PVC EL 90D SXFPT	<A>	1.42
049081133108	1" PVC FEMALE ADAPTER SXFPT	<A>	0.98
049081140687	1" X3/4" PVC BUSH	<A>	0.55
400.73	1" PVC EL 90D SXS	<A>	
049081131821	PVC M ADPTR	<A>	2.92
049081134464	1" X3/4" PVC MALE ADAPTER MPTXS	<A>	1.81
049081136826	1" X3/4" PVC BUSHING SPGXFPT	<A>	0.84
049081137205	1" PVC CAP SLT	<A>	0.62
049081137540	1" PVC CAP FF	<A>	0.82

039923359704
 201.19
 1" X3/4" COP CAP C
 0326681107



November 24, 2015 LVMWD Regular Board Meeting

TO: Board of Directors

FROM: Resource Conservation & Public Outreach

Subject : Policy for Water Budget Adjustments: Adoption

SUMMARY:

A key element of budget-based rates is the use of adjustments to address specific customer needs and recognize that unplanned water use can arise from time-to-time. The proposed Policy for Water Budget Adjustments (Attachment A) sets the framework for adjusting water budgets due to changes in the number of residents and irrigated area, medical needs, livestock and filling of swimming pools. The policy proposes an approach that is basic, practical and easy to implement. Staff verified that the adjustment policies and procedures are comparable to those used by other agencies with budget-based rates. A Comparison of Water Budget Adjustment Programs (Attachment B), as currently implemented by other agencies, is provided for reference.

Additionally, it is appropriate to update the District's current Leak Adjustment Policy, incorporating a revised version into the proposed policy, because accidental water loss will likely trigger high water rates and possibly penalties. Compared to the current policy that provides a one-billing period adjustment every ten years for single-family residential customers only, staff proposes expanded eligibility for all customer classes, resetting every three years. Instead of the District absorbing the cost of half the water lost, up to a maximum of \$1,500, staff proposes that the customer be required to pay for the water at the lowest tier rate, including any applicable elevation charges. Staff also proposes that any penalty charges incurred be waived, provided the required supporting documentation is submitted.

Upon adoption and with input from the Board, staff proposes to develop internal administrative procedures to implement the policy.

RECOMMENDATION(S):

Adopt the proposed Policy for Water Budget Adjustments.

FISCAL IMPACT:

No

ITEM BUDGETED:

No

GOALS:

Provide Excellent Service That Exceeds Customer Expectations

Prepared by: Carlos G. Reyes, Director of Resource Conservation and Public Outreach

ATTACHMENTS:

[Attachment A - Proposed Policy for Water Budget Adjustments](#)

[Attachment B - Comparison of Water Budget Adjustment Programs](#)

Attachment A - Proposed Policy for Water Budget Adjustments

Policy Statement: The District recognizes that for some customers, additional water needs, over and above established indoor and outdoor water budgets, may be necessary to safeguard public health and safety, maintain the community's standards to the greatest extent possible and acknowledge circumstances beyond the reasonable control of the customer. A water budget adjustment may be administratively approved for the following:

1. Change in the number of residents

An adjustment of 55 gallons per person per day will be provided for each additional person in a residential account, subject to a corresponding adjustment in sanitation service charges. Proof of residency documentation is required which may be in the form of a birth certificate, school records or registration, a blank check with pre-printed name and address, income tax return, driver's license, lease agreement, etc. The minimum length of adjustment for non-permanent residents will be three full billing periods. Likewise, customers must inform the District when there is a reduction in the number of residents so that the indoor water budget can be adjusted, along with the sanitation charges.

2. Increase in landscaped area

The outdoor water budget will be adjusted to accommodate newly landscaped areas in accordance with the State Model Water Efficient Landscaping Ordinance. The reference evapotranspiration (ET_o) adjustment factor for these additional areas is as follows:

- 55% for residential projects
- 45% for non-residential projects
- 100% for public use areas
- 100% for areas irrigated with recycled water

A 20% temporary increase in the outdoor water budget is available for two billing periods to establish new landscaping.

3. Medical needs

The indoor water budget may be adjusted for the use of prescribed medical equipment and/or medical treatment or therapy due to a physical condition. Verifiable documentation must be provided. Water needs may be adjusted based on the care provider's recommendation on a case-by-case basis.

4. Filling of swimming pools

The outdoor water budget may be adjusted once every five years to refill pools to address water quality issues, perform maintenance or implement structural repairs. Supporting documentation from a pool contractor, receipts of work and a site visit by the District may be required.

5. Livestock

Horses and other livestock are eligible for an adjustment of up to 30 gallons per animal per day. The number of animals is subject to the maximum allowed per acre in accordance with local zoning regulations. Barns, stables and corrals are eligible for an adjustment as irrigated areas. Adjustment for other animals may be made based on the area where they are kept. Domestic house pets such as dogs and cats are not eligible for adjustments.

6. Leak adjustment

A one-billing period leak adjustment is available for all customers who exceed their water budget by over 150% every three years. Mechanical breakdown and broken pipes may be eligible for the adjustment provided the customer submits proof that the problem has been corrected. The proof may take the form of a licensed plumber/contractor's invoice or repair parts receipts. Photo documentation of the repair is recommended but not required. A site visit by the District may be required.

Commodity charges for water use over 150% will be re-billed using the lowest tier cost for each customer class and the difference credited to the account. Elevation charges still apply. Penalties incurred during the billing period when the leak occurred will be waived.

Attachment B – Comparison of Water Budget Adjustment Programs

NUMBER OF RESIDENTS				
East Valley Water District	Irvine Ranch Water District	Moulton Niguel Water District	Palmdale Water District	Western Municipal Water District
Requires a list of the full name of each resident and birth date	Defaults: Detached homes = 4 Condos = 3 Apartments = 2 Requires birth certificates, school records, blank checks with pre-printed name and address Renewal is required every year	Defaults: Single family = 4 Condos = 3 Apartments = 2 Requires birth certificates, school records, blank checks with pre-printed name and address, income tax return, driver's license, or lease agreement Annual verification is required	Default = 4 Requires copy of last year's income tax return (first page only, listing dependents), CA driver's license, USPS change of address form, lease agreement, voided blank checks with pre-printed name and address Children: Birth certificate, current year student ID or current year report card	Application form indicates additional information may be required to verify the request

LANDSCAPED AREA				
East Valley Water District	Irvine Ranch Water District	Moulton Niguel Water District	Palmdale Water District	Western Municipal Water District
Requires additional square footage in the application only Landscape establishment period to be provided by customer	Requires a sketch showing the area of the landscape including dimensions	Requires a site drawing or MNWD performs a site measurement	No information available on the website	Requires additional square footage in the application only

MEDICAL NEEDS

<p>East Valley Water District</p>	<p>Irvine Ranch Water District</p>	<p>Moulton Niguel Water District</p>	<p>Palmdale Water District</p>	<p>Western Municipal Water District</p>
<p>Information needed for number of baths/toilet flushes/showers/laundry loads per week Business license required for child/elder care facility</p>	<p>Business license required for child/elder care facility</p>	<p>Verifiable medical documentation required, case-by-case basis. Doctor's note explaining the medical equipment and water need Business license required for child/elder care facility; one hcf/person/month for a less than 24-hr care facility; 60 gallons/person/day for 24-hr care facility</p>	<p>Verifiable medical documentation required Business license required for child/elder care facility; 500 gallons/child/month and 1,000 gallons/adult/month added to water budget</p>	<p>Allowed for prescribed medical equipment or medical necessity; verifiable medical documentation required Business license required for child/elder care facility</p>

POOLS

East Valley Water District	Irvine Ranch Water District	Moulton Niguel Water District	Palmdale Water District	Western Municipal Water District
<p>Refill allowed once every 5 years at Tier 2 or newly-installed</p> <p>Note: EVWD has 3 tiers</p> <ol style="list-style-type: none"> 1. Indoor 2. Outdoor 3. Inefficient 	No information available on the website	Once every 5 years due to water quality maintenance, equipment or plaster repair	No information available on the website	No information available on the website

LIVESTOCK

East Valley Water District	Irvine Ranch Water District	Moulton Niguel Water District	Palmdale Water District	Western Municipal Water District
No. of horses required in the adjustment form	No information available on the website	Indoor budget adjusted for livestock weighing over 100 lbs; 15 gallons per animal over 100 lbs limited by city ordinance	No information available on the website	<p>Horses subject to maximum allowed per acre.</p> <p>Total area of barn, stable, corral and/or pasture where horses are kept eligible as irrigated area</p>

LEAK ADJUSTMENT				
East Valley Water District	Irvine Ranch Water District	Moulton Niguel Water District	Palmdale Water District	Western Municipal Water District
<p>Allowed once in any 12 consecutive months</p> <p>Receipts required</p> <p>Tier 3 usage recalculated at Tier 2</p> <p>Note: EVWD has 3 tiers:</p> <ol style="list-style-type: none"> 1. Indoor 2. Outdoor 3. Inefficient 	<p>No information available on the website</p>	<p>Must contact MNWD within 30 days</p> <p>Adjustment provided as credit only</p> <p>Maximum 3 adjustments per year</p>	<p>Every 12 revolving months</p> <p>Applied to commodity charge only; volume must be at least 50% more than seasonal usage; recalculate usage at tiers 5 & 6 only to tier 2 rate; receipts required</p> <p>Application must be submitted within 90 days of bill in question; repair must be completed within 60 days</p> <p>Adjustment limited to 2 consecutive billing periods; inspection may be required</p> <p>Note: PWD has 6 tiers:</p> <ol style="list-style-type: none"> 1. Essential 2. Efficient 3. 101%-130% of Efficient 4. 131%-160% of Efficient 5. 161%-190% of Efficient 6. 191%+ 	<p>No information available on the website</p>



November 24, 2015 LVMWD Regular Board Meeting

TO: Board of Directors

FROM: Resource Conservation & Public Outreach

Subject : Drought Response: Further Restriction on Outdoor Potable Water Irrigation

SUMMARY:

After posting 30% and higher conservation numbers since drought reporting to the State Water Resources Control Board (SWRCB) began in June 2015, the most recent October figure fell to 23.4%. The reduction in conservation is due in part to lower overall water demands and a larger percentage of usage indoors as compared to outdoors. The trend, which is expected to continue through the winter months, places the District in a very challenging position to meet its 36% conservation standard.

With the onset of the cooler weather and shorter days, it is appropriate to take the next step to maximize conservation efforts and comply with the SWRCB's mandated reduction percentage. Staff recommends limiting potable water irrigation to one day per week, down from two days per week as currently permitted. Upon adoption, staff would communicate the change to customers, and public outreach efforts would be intensified to encourage further water use reductions.

RECOMMENDATION(S):

Pass, approve and adopt the proposed Resolution Further Restricting Outdoor Irrigation and Repealing Resolution No. 2463.

RESOLUTION NO. 2478

A RESOLUTION OF THE BOARD OF DIRECTORS OF LAS VIRGENES MUNICIPAL WATER DISTRICT FURTHER RESTRICTING OUTDOOR IRRIGATION AND REPEALING RESOLUTION NO. 2463

(Reference is hereby made to Resolution No. 2478 on file in the District's Resolution Book and by this reference the same is incorporated herein.)

FISCAL IMPACT:

No

ITEM BUDGETED:

No

GOALS:

Provide Safe and Quality Water with Reliable Services

Prepared by: Carlos G. Reyes, Director of Resource Conservation and Public Outreach

ATTACHMENTS:

[Proposed Resolution No. 2478](#)

RESOLUTION NO. 2478

RESOLUTION OF THE BOARD OF DIRECTORS OF LAS VIRGENES MUNICIPAL WATER DISTRICT FURTHER RESTRICTING OUTDOOR IRRIGATION AND REPEALING RESOLUTION NO. 2463

BE IT RESOLVED BY THE BOARD OF DIRECTORS OF LAS VIRGENES MUNICIPAL WATER DISTRICT as follows:

1. Purpose

Section 3-4.407 (Las Virgenes Code) established the various stages of action to be taken in response to a water shortage condition. On April 1, 2015, the Governor expanded existing emergency regulations and imposed additional restrictions to achieve a 25% statewide reduction in potable water usage.

2. Water Shortage Condition

The water shortage condition is at "Stage 3 – Severe Water Shortage Emergency," requiring a mandatory 36% reduction in water use as compared to June 2013 to February 2013. The District has reduced consumption by approximately 32.2%. As a result, additional measures must be taken to further reduce consumption. This resolution reduces the number of permitted irrigation days.

3. Outdoor Irrigation Restrictions

(a) Irrigation using potable water shall once a week. Properties with addresses ending in an even number may irrigate on Mondays. Properties with addresses ending in an odd number may irrigate on Tuesdays.

(b) Irrigation using recycled water may be up to three times per week provided that signage indicating recycled water is in use is prominently displayed. Recycled water customers with even numbered addresses may irrigate on Monday, Wednesdays and Fridays. Recycled water customers with odd numbered addresses may irrigate on Tuesdays, Thursdays and Saturdays.

(c) Irrigation shall be no more than fifteen minutes per station on designated watering days.

4. Other

The General Manager shall adopt regulations consistent with this Resolution. Resolution No. 2463 is hereby repealed.

PASSED, APPROVED AND ADOPTED this 24th day of November 2015.

Glen D. Peterson, President

ATTEST:

Charles P. Caspary, Secretary

APPROVED AS TO FORM:

Wayne K. Lemieux, District Counsel

(SEAL)