



**LAS VIRGENES MUNICIPAL WATER DISTRICT**  
4232 Las Virgenes Road, Calabasas CA 91302

**MINUTES**  
**REGULAR MEETING**

5:00 PM

October 27, 2015

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance to the Flag was led by Hal Helsley.

**1. CALL TO ORDER AND ROLL CALL**

The meeting was called to order at **5:00 p.m.** by Board President Peterson in the Board Room at Las Virgenes Municipal Water District headquarters at 4232 Las Virgenes Road, Calabasas CA 91302. Josie Guzman, Clerk of the Board, conducted the roll call.

Present: Directors Caspary, Lewitt, Polan, Renger, and Peterson  
Absent: None  
Staff Present: David Pedersen, General Manager  
Josie Guzman, Clerk of the Board  
Carlos Reyes, Director of Resource Conservation and Public Outreach  
Donald Patterson, Director of Finance and Administration  
David Lippman, Director of Facilities and Operations  
Keith Lemieux, District Counsel

**2. APPROVAL OF AGENDA**

General Manager David Pedersen stated that the Closed Session Item was not needed, and he asked that it be removed from the Agenda.

Director Caspary moved to approve the Agenda as presented. Motion seconded by Director Polan. Motion carried unanimously.

### **3. PUBLIC COMMENTS**

Hal Helsley noted that he attended the public hearing the previous evening and stated he would have liked to have seen a presentation. He suggested the District join other agencies in promoting water conservation and holding workshops on converting lawns to water reducing gardens. He also suggested the District work with Tom Ash, Lisa Novick from the Theodore Payne Foundation, and the Resource Conservation District on this effort. He commented on Consent Calendar Items 4C and 4D and noted that the charts were printed in black and white, which made it difficult to read. He also commented on Consent Calendar Item 4G and stated that his comments from the workshop were relevant to this item.

Board President Peterson presented Director Renger with a certificate and service award pin in recognition of 10 years of service on the Board of Directors. Director Renger expressed his appreciation.

### **4. CONSENT CALENDAR**

- A List of Demands: October 27, 2015 - Approve**
- B Minutes: Regular Meeting of October 13, 2015 - Approve**
- C Investment Report for the Month of September 2015 – Receive and File**
- D Financial Review: First Quarter of Fiscal Year 2015-16 – Receive and File**
- E Request for Proposals for Uniform Services**

**Authorize issuance of a Request for Proposals for uniform services based on a three-year contract with two one-year renewal options.**

- F Modifications to Customer Information System for Budget-Based Rates**

**Authorize the General Manager to execute the Statement of Work by Advanced Utility Systems, in the amount of \$45,500, for re-programming of the Customer Information System for implementation of budget-based rates.**

- G Greater Los Angeles County IRWMP: Updated Memorandum of Understanding**

**Authorize the General Manager to execute the Memorandum of Understanding between the District and other members of the Greater Los Angeles County Integrated Regional Water Management Plan (IRWMP) Leadership Committee for the purpose of developing, administering, updating, and implementing the Greater Los Angeles County IRWMP.**

- H Potable Water System Rehabilitation – Triunfo and Waterside Pressure Reducing Stations: Final Acceptance**

Approve execution of a Notice of Completion by the Secretary of the Board and have the same recorded, and in the absence of claims from subcontractors and others, release the retention in the amount of \$4,601.55 30-calendar days after filing the Notice of Completion for the Potable Water System Rehabilitation – Triunfo and Waterside Pressure Reducing Stations Project.

**I Records Management and Library Services – Contract Amendment**

Authorize the General Manager to execute a contract amendment with Ictus Consulting, LLC, in the amount of \$33,400, for continuation of records management and library services through June 30, 2016.

Director Caspary moved to approve the Consent Calendar as presented. Motion seconded by Director Lewitt. Motion carried unanimously.

**5. ILLUSTRATIVE AND/OR VERBAL PRESENTATION AGENDA ITEMS**

**A Legislative and Regulatory Updates**

General Manager David Pedersen stated there were no legislative and regulatory updates to provide.

**B Water Supply Conditions and Drought Response**

Copies of the reports were provided to the Board. General Manager David Pedersen noted that the current temperatures were cooling and a message would be sent to customers reminding them to adjust their sprinklers.

**C Backbone Improvements Program: Progress Update and Need for Westlake Filtration Plant Expansion and Pump Station Modernization**

General Manager David Pedersen provided introductory remarks.

David Lippman, Director of Facilities and Operations, provided a PowerPoint presentation of the Backbone Improvements Program, including an overview and the rehabilitation and replacement needs for the Westlake Filtration Plant Expansion and Pump Station Modernization. He responded to questions related to responding to local and regional emergencies regardless of water conservation efforts, the use of the emergency generator, and maximizing the salvage value of the current equipment.

**6. TREASURER**

Director Lewitt stated that the Treasurer's report was in order.

**7. FACILITIES AND OPERATIONS**

**A Fiscal Year 2015-16 Vehicle Replacement Program: Award**

Authorize the General Manager to approve purchase orders to Paradise Chevrolet of Ventura for two Chevrolet 1500 extended cab trucks, in the amount of \$52,017.60, and Fritts Ford of Riverside for three Ford F-250 utility body service trucks, one with a service rack, in the amount of \$96,769.20; and declare five vehicles and two utility carts as surplus equipment for auction.

General Manager David Pedersen presented the report.

Director Caspary moved to approve Item 7A as presented. Motion seconded by Director Renger. Motion carried unanimously.

**B Backbone Improvement Program Westlake Filtration Plant Expansion and Pump Station Upgrade Project: Request for Proposals for Construction Management**

Approve the issuance of a Request for Proposals for construction management services required for the Westlake Filtration Plant Expansion and Pump Station Upgrade Project.

General Manager David Pedersen presented the report.

Director Renger moved to approve Item 7B as presented. Motion seconded by Director Lewitt. Motion carried unanimously.

**8. FINANCE AND ADMINISTRATION**

**A Actuarial Study of Retiree Health Liabilities**

Receive and file the Actuarial Study of Retiree Health Liabilities as of June 30, 2015, prepared by Total Compensation Systems, Inc.

Donald Patterson, Director of Finance and Administration, presented the report.

Director Caspary moved to receive and file Item 8A as presented. Motion seconded by Director Polan.

A discussion ensued regarding the possibility of increasing the annual required contribution and impacts due to CalPERS changes in rate of return.

Motion carried unanimously.

**B Annual Supply and Delivery of Sodium Hypochlorite: Award**

Accept the bid from Olin Corporation and authorize the General Manager to

approve an annual purchase order, in the amount of \$272,607, with four one-year renewal options, for the supply and delivery of sodium hypochlorite.

General Manager David Pedersen presented the report.

Director Caspary moved to approve Item 8B as presented. Motion seconded by Director Renger. Motion carried unanimously.

**9. LEGAL SERVICES**

**A Las Virgenes Municipal Water District Code: Repeal of Previous Version**

Waive the full reading of proposed Ordinance No. 277, as it relates to repealing Ordinance No. 11-86-161 that adopted a previous version of the Las Virgenes Municipal Water District Code, and order publication within 30-days of adoption using a summary of the ordinance.

Approve by a roll call vote, the first reading by title only of proposed Ordinance No. 277.

(Waive further reading and introduce the Ordinance)

**ORDINANCE NO. 277**

**AN ORDINANCE OF THE BOARD OF DIRECTORS OF LAS VIRGENES MUNICIPAL WATER DISTRICT REPEALING ORDINANCE NO. 11-86-161**

(Reference is hereby made to Ordinance No. 277 on file in the District's Ordinance Book and by this reference the same is incorporated herein.)

District Counsel Keith Lemieux presented the report.

Director Caspary moved to waive the full reading of Ordinance No. 277, as it relates to repealing Ordinance No. 11-86-161 that adopted a previous version of the Las Virgenes Municipal Water District Code, order publication within 30-days of adoption using a summary of the ordinance, and approve by roll call vote the first reading by title only of Ordinance No. 277. Motion seconded by Director Renger. Motion carried by the following roll call vote:

AYES: Caspary, Lewitt, Polan, Renger, Peterson

NOES: None

ABSTAIN: None

ABSENT: None

Keith Lemieux, District Counsel, read Ordinance No. 277 by title only.

**10. ACTION ITEMS**

None.

**11. NON-ACTION ITEMS**

**A Organization Reports**

- (1) MWD Representative Report/Agenda(s)

Board President Peterson reported that the MWD Board of Directors and the Integrated Resources Planning Committee met earlier in the day. He noted that he took ill while attending an MWD tour the previous week; however, he recovered and was now feeling much better.

- (2) Other

**B Director's Reports on Outside Meetings**

Director Renger reported he attended the Association of Water Agencies of Ventura County WaterWise Breakfast meeting the previous week. He noted that the guest speaker was Curt Schmutte, who spoke regarding the water supply from the Sacramento-San Joaquin River Delta, potential for significant economic losses to California due to earthquakes, support for the tunnel projects, and invasive species in the Bay Delta.

Director Lewitt reported he also attended the Association of Water Agencies of Ventura County WaterWise Breakfast meeting where there was discussion that Southern California uses 30 percent of the water for agricultural purposes, and California has a \$2.2 trillion economy with the Delta water driving \$700 billion of that economy.

Director Polan noted that Mr. Schmutte previously commented that the State had stockpiled enough material to restore an emergency channel for the water to flow from the Sacramento River to the forebay following a major earthquake.

**C General Manager Reports**

- (1) General Business

General Manager David Pedersen stated that the November 2, 2015 Las Virgenes-Triunfo Joint Powers Authority meeting would include a workshop on the Recycled Water Seasonal Storage Project. He also noted the upcoming events from the Community Calendar provided by Resource Conservation and Public Outreach.

- (2) Follow-Up Items

**D Directors' Comments**

Director Lewitt noted that he would be attending the Association of California Water Agencies Fall Conference as a member of the Las Virgenes Municipal Water District's Board of Directors. He disclosed that one of his employees would be manning a booth at the conference, but explained that he would not be working at the booth.

**12. FUTURE AGENDA ITEMS**

None.

**13. PUBLIC COMMENTS**

None.

**14. CLOSED SESSION (Item 14A was removed from the agenda)**

**A Conference with District Counsel – Existing Litigation (Government Code Section 54956.9(a)):**

Las Virgenes – Triunfo Joint Powers Authority v. United States Environmental Protection Agency and Heal the Bay, Inc. v. Lisa P. Jackson

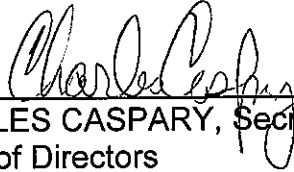
**14. OPEN SESSION AND ADJOURNMENT**

Seeing no further business to come before the Board, the meeting was duly adjourned at **6:16 p.m.** in memory of Laura King Moon, California Department of Water Resources Chief Deputy Director.



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GLEN PETERSON, President  
Board of Directors  
Las Virgenes Municipal Water District

ATTEST:



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CHARLES CASPARY, Secretary  
Board of Directors  
Las Virgenes Municipal Water District

(SEAL)