

**LAS VIRGENES – TRIUNFO
JOINT POWERS AUTHORITY
MINUTES**

5:00 PM

October 5, 2015

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance to the Flag was led by Chair James Wall.

1. CALL TO ORDER AND ROLL CALL

The meeting was called to order at **5:00 p.m.** by Chair James Wall in the Board Room at Las Virgenes Municipal Water District headquarters at 4232 Las Virgenes Road in Calabasas, California. Josie Guzman, Clerk of the Board, conducted the roll call.

Present: Director(s): Caspary, Iceland, Lewitt, McReynolds, Paule, Peterson, Renger, and Wall

Absent: Director(s): Orkney and Polan (arrived at **5:05 p.m.**)

2. APPROVAL OF AGENDA

Administering Agent/General Manager David Pedersen stated that the Closed Session Item was not needed, and he asked that it be removed from the agenda.

Director Paule moved to approve the agenda as amended. Motion seconded by Director Caspary. Motion carried by the following vote:

AYES: Director(s): Caspary, Iceland, Lewitt, McReynolds, Paule, Peterson, Renger, Wall

NOES: Director(s): None

ABSENT: Director(s): Orkney, Polan

3. PUBLIC COMMENTS

None.

4. CONSENT CALENDAR

A Minutes: Special JPA Meeting of September 1, 2015

Director Iceland moved to approve the Consent Calendar as presented. Motion seconded by Director Peterson. Motion carried by the following vote:

AYES: Director(s): Caspary, Iceland, Lewitt, McReynolds, Paule, Peterson, Renger, Wall
NOES: Director(s): None
ABSENT: Director(s): Orkney, Polan

5. **ILLUSTRATIVE AND/OR VERBAL PRESENTATION AGENDA ITEMS**

A Recycled Water Seasonal Storage Plan of Action: Conveyance to Tillman Water Reclamation Plant and Possible Groundwater Replenishment

Administering Agent/General Manager David Pedersen presented the report.

Director Polan arrived at **5:05 p.m.**

Administering Agent/General Manager David Pedersen responded to questions posed by the Board.

The Board expressed an interest in receiving additional information once RMC Water and Environment completes its study.

6. **ACTION ITEMS**

A Tapia NPDES Permit Renewal: Proposal for Technical Assistance and Pilot Watershed Management Project

Accept a proposal from and authorize the General Manager to execute a professional services agreement with Larry Walker Associates, in the amount of \$97,489, to provide expert technical assistance for the renewal of the Tapia NPDES Permit utilizing a watershed-based nutrient management planning approach; and budget and appropriate \$107,237 to fund the work.

Administering Agent/General Manager David Pedersen presented the report.

Ashli Desai, representing Larry Walker Associates (LWA), summarized LWA's scope of work to assist the JPA in its NPDES permit renewal effort and to develop a pilot study of the Malibu Creek watershed to establish a nutrient management plan.

Director Peterson moved to amend the agenda to reinstate the Closed Session Item and table action on Item 6A following the Closed Session. Director Polan seconded the motion.

Following discussion regarding the existing litigation against the Environmental Protection Agency (EPA) and compliance with the EPA's TMDL plan pending the NPDES permit renewal process, Director Peterson withdrew his motion.

A discussion ensued regarding the scope of work for the pilot study and the plan to stop discharging into the creek as part of the NPDES permit renewal.

Director Renger moved to approve Item 6A as presented. Director McReynolds seconded the motion. Motion carried by the following vote:

AYES: Director(s): Caspary, Iceland, Lewitt, McReynolds, Paule, Peterson,
Polan, Renger, Wall
NOES: Director(s): None
ABSENT: Director(s): Orkney

B Time and Location of Regular JPA Board Meetings

Pass, approve, and adopt Resolution No. 4, establishing the time and location for regular meetings.

RESOLUTION NO. 4

A RESOLUTION OF THE GOVERNING BODY OF THE LAS VIRGENES – TRIUNFO JOINT POWERS AUTHORITY ESTABLISHING THE TIME AND LOCATION FOR REGULAR MEETINGS

(Reference is hereby made to Resolution No. 4 on file in the JPA's Resolution Book and by this reference the same is incorporated herein.)

Administering Agent/General Manager David Pedersen presented the report.

Director Paule moved to approve Item 6B as presented. Director Iceland seconded the motion.

A discussion ensued regarding holding all future JPA Board meetings at Las Virgenes Municipal Water District headquarters, holding meetings twice a year at the Oak Park Library as a courtesy for customers, and revisiting the meeting location in the future if necessary.

Motion carried by the following vote:

AYES: Director(s): Caspary, Iceland, Lewitt, McReynolds, Paule, Polan,
Renger, Wall
NOES: Director(s): Peterson
ABSENT: Director(s): Orkney

C Purchase of Dewatering Container and Ramp for Disposal of Grit and Rags

Approve the purchase of a dewatering container and ramp from Wastequip, LLC in the amount of \$27,956.26.

Administering Agent/General Manager David Pedersen presented the report. A sample of the liner material was distributed.

Eric Maple, Associate Engineer, responded to questions regarding the use and the cost of the liner material.

Director Paule moved to approve Item 6C as presented. Director Caspary seconded the motion. Motion carried by the following vote:

AYES: Director(s): Caspary, Iceland, Lewitt, McReynolds, Paule, Peterson,
Polan, Renger, Wall
NOES: Director(s): None
ABSENT: Director(s): Orkney

D Consideration of a Board of Directors' Code of Conduct

Review, comment and consider approval of the draft Board of Directors' Code of Conduct.

Administering Agent/General Manager David Pedersen presented the report.

A discussion ensued regarding comparing the draft JPA Code of Conduct against Triunfo Sanitation District's Code of Conduct.

Director Iceland moved to table this item pending staff comparing the draft JPA Board of Directors' Code of Conduct with Triunfo Sanitation District Board of Directors' Code of Conduct, and keeping the proposed Code of Conduct as brief and to the point as possible. Director Renger seconded the motion. Motion carried by the following vote:

AYES: Director(s): Caspary, Iceland, Lewitt, McReynolds, Paule, Peterson,
Polan, Renger, Wall
NOES: Director(s): None
ABSENT: Director(s): Orkney

7. BOARD COMMENTS

None.

8. **ADMINISTERING AGENT/GENERAL MANAGER REPORT**

Administering Agenda/General Manager David Pedersen provided an update on the Recycled Water Fill Station. He noted that there were 42 registered users and customers picked up 1,200 gallons of recycled water in September. Jeff Reinhardt, Public Affairs and Communications Manager, noted that users were coming from throughout the JPA service area, and a training session would be held on October 10, 2015, at 9:00 a.m.

9. **FUTURE AGENDA ITEMS**

None.

10. **INFORMATION ITEMS**

A Wastewater Influent Flow Volume and Strength Trends: 2012 to 2015

Director Paule inquired whether staff considered the JPA's service area build-out and the decrease in flow. Administering Agent/General Manager Pedersen responded that he believed the trend would reverse in the coming years and return to near pre-drought levels. He also stated staff would monitor the infiltration and inflow rates at Tapia.

Director Caspary inquired whether staff could conduct an analysis of isotopes in the water that the JPA is currently receiving to determine its source. David Lippman, Director of Facilities and Operations, responded that staff could look into conducting an analysis.

Director Peterson noted there were still some properties on septic systems that could be connected to the sewer system at a future date.

David Lippman, Director of Facilities and Operations, responded to questions regarding the wastewater system, treatment capacity, meeting current nutrient requirements, and discharging from wells for supplemental water.

B Annual Supply and Delivery of Polymer: Award

11. **PUBLIC COMMENTS**

None.

12. **CLOSED SESSION** (Item 12A was removed from agenda)

A Conference with District Counsel – Existing Litigation (Government Code Section 54956.9(a)):


Las Virgenes - Triunfo Joint Powers Authority v. United States Environmental Protection Agency and Heal the Bay, Inc. v. Lisa P. Jackson

13. **ADJOURNMENT**

Seeing no further business to come before the Board, the meeting was duly adjourned at **6:37 p.m.**


James Wall, Chair

ATTEST:


Glen Peterson, Vice Chair