



LAS VIRGENES MUNICIPAL WATER DISTRICT
4232 Las Virgenes Road, Calabasas CA 91302

MINUTES
REGULAR MEETING

5:00 PM

June 9, 2015

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance to the Flag was led by Norm Beuhring.

1. CALL TO ORDER AND ROLL CALL

The meeting was called to order at **5:00 p.m.** by Board President Peterson in the District offices. Joanne Bodenhamer, Interim Clerk of the Board conducted the roll call.

Present: Director(s): Caspary, Lewitt, Peterson, Polan and Renger
Absent: Director(s):

2. APPROVAL OF AGENDA

On a motion by Director Renger and seconded by Director Caspary, the Board voted unanimously to approve the agenda as presented.

3. PUBLIC COMMENTS

Norm Buehring spoke regarding hiring a security firm for monitoring water conservation activities. He stated he believes communication is important to the customers.

Director Renger asked what the customers are saying if they have a negative response.

4. **CONSENT CALENDAR**

A **Directors' Per Diem: May 2015**

B **List of Demands: June 9, 2015**

On a motion by Director Caspary and seconded by Director Lewitt, the Board voted unanimously to approve the Consent Calendar as presented.

5. **ILLUSTRATIVE AND/OR VERBAL PRESENTATION AGENDA ITEMS**

A **Legislative and Regulatory Updates**

Public Affairs and Communications Manager, Jeff Reinhardt provided an update of AB 349 related to the use of artificial turf, and explained that the JPA took a support position on AB 888 related to microbeads.

B **Water Supply Conditions and Drought Response**

General Manager Pedersen reported that there was a light rain and as of June 1st there was a reduction in demand as compared to 2013; he added that staff is working on drought outreach by attending meetings every night including those of the West Hills HOA, Lakeshore HOA and Las Virgenes HOF; the cities have been supportive and stopped watering the medians, exploring the potential use of recycled water.

Brief discussion took place and questions were answered.

6. **TREASURER**

Director Lewitt stated that the report was in order.

7. **FACILITIES AND OPERATIONS**

A **Calabasas Tank Rehabilitation Project: Final Acceptance**

Approve execution of a Notice of Completion by the Secretary of the Board and have the same recorded, and in the absence of claims from subcontractors and others, release the retention, in the amount of \$111,847.42, thirty (30) calendar days after filing the Notice of Completion for the Calabasas Tank Rehabilitation Project.

General Manager Pedersen gave an overview of the item stating it was the first time the Calabasas Tank had ever been taken out of service and the finished work was very good; the road was deteriorated going up to the tank and was rehabilitated.

On a motion by Director Renger and seconded by Director Caspary, the Board voted unanimously to approve item 7A as presented.

B Construction of Impressed Current Cathodic Protection System for Centrate Treatment and Storage Tanks: Final Acceptance

Approve execution of a Notice of Completion by the Secretary of the Board and have the same recorded, and in the absence of claims from subcontractors and others, release the retention, in the amount of \$5,000, thirty (30) calendar days after filing the Notice of Completion for the Construction of Impressed Current Cathodic Protection System for Centrate Treatment and Storage Tanks Project.

General Manager Pedersen gave an overview of the item and stated there was a change order in the amount of \$2,000.00; a short video of the completed project was shown.

On a motion by Director Caspary and seconded by Director Polan, the Board voted unanimously to approve item 7B as presented.

C Discussion of Triunfo Sanitation District's Interest in Conducting a Partnering Workshop on Recycled Water Policy

Discuss Triunfo Sanitation District's interest in conducting a partnering workshop with Las Virgenes Municipal Water District to discuss future recycled water policy decisions.

General Manager Pedersen gave an overview of the item stating that Director Michael Paule requested to have a partnering workshop; TSD has been discussing the issue since February.

Brief discussion took place and General Manager Pedersen was asked to find out more about TSD's proposal.

8. FINANCE AND ADMINISTRATION

A Information Systems Master Plan: Receive and File

Receive and file the Information Technology Assessment and Information Systems Master Plan prepared by NexLevel Information Technology, Inc., and authorize staff to incorporate the recommended organizational changes and information technology projects in the proposed Fiscal Year 2015-16 Budget.

Patrick Griffin and Linda Lange from NexLevel were introduced to present the IS Master Plan.

Discussion took place and questions of the Board were answered by Mr. Griffin and Ms. Lange.

On a motion by Director Caspary and seconded by Director Renger, the Board voted to approve item 8A as presented.

Motion carried by the following vote:

AYES: Director(s): Caspary, Lewitt, Renger, Peterson

NOES: Director(s): None

ABSTAIN: Director(s): Polan

9. LEGAL SERVICES

A Update of Las Virgenes Municipal Water District Code: Session No. 8

Consider seven policy issues identified during the course of the review process for the Las Virgenes Municipal Water District Code and provide staff with feedback.

General Manager Pedersen gave an overview of the item and stated that staff did not want to make any substantial changes to the code. However, there were seven items that came up along the way for discussion: campaign contribution limits; expenses for Directors-elect attending events; use of personal communication devices during Board meetings; dollar threshold for purchasing; the need for the Treasurer's bond; General Manager's authority to settle claims; and public agency exemption for capacity fees.

Discussion took place and questions of the Board were answered.

On a motion by Director Caspary and seconded by Director Renger, the Board voted unanimously to approve item 8A as presented.

10. NON-ACTION ITEMS

A Organization Reports

(1) MWD Representative Report/Agenda(s)

(2) Other

None.

B Director's Reports on Outside Meetings

Director Lewitt reported on his attendance at the ACE Meeting and Director Polan reported on his attendance at the Westlake Joint Boards Meeting.

C General Manager Reports

(1) General Business

(2) Follow-Up Items

D Director's Comments

11. FUTURE AGENDA ITEMS

None.

12. PUBLIC COMMENTS

None.

13. CLOSED SESSION

A Conference with District Counsel – Existing Litigation (Government Code Section 54956.9(a)):

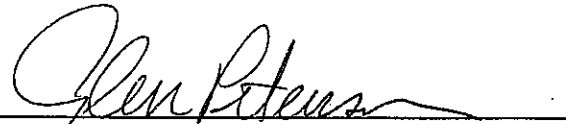
Las Virgenes - Triunfo Joint Powers Authority v. United States Environmental Protection Agency and Heal the Bay, Inc. v. Lisa P. Jackson

The Board recessed to Closed Session at 7:12 p.m. and reconvened to Open Session at 7:20 p.m.

There was no reportable action from the Closed Session.

14. OPEN SESSION AND ADJOURNMENT

Seeing no further business to come before the Board, the meeting was duly adjourned at 7:23 p.m.



GLEN PETERSON, President
Board of Directors
Las Virgenes Municipal Water District

ATTEST:



CHARLES CASPARY, Secretary
Board of Directors
Las Virgenes Municipal Water District

(SEAL)