



LAS VIRGENES MUNICIPAL WATER DISTRICT  
4232 Las Virgenes Road, Calabasas CA 91302

MINUTES  
SPECIAL MEETING

9:00 AM

March 23, 2015

1. CALL TO ORDER AND ROLL CALL

A Call to order and roll call

The meeting was called to order at **9:00 a.m.**, by Board President Peterson in the Board Room at Las Virgenes Municipal Water District headquarters at 4232 Las Virgenes Road in Calabasas. Daryl Betancur, Clerk of the Board, conducted the roll call.

Present: Lewitt, Polan, Renger, Caspary and Board President Peterson.

Absent:

2. APPROVAL OF AGENDA

A Approval of agenda

On a motion by Director Renger, seconded by Director Caspary, the Board voted unanimously to approve the agenda as presented.

3. PUBLIC COMMENTS

None

4. STRATEGIC PLANNING WORKSHOP

General Manager Pedersen gave an overview of the item with the following presentation outline. He stated the purpose of the meeting was to step away from the day-to-day business to look at the District long-term and see what can be done to bring the District to the right place in the future.

Introduction  
Strategic Planning  
Tactical Actions and Activities  
Financial Policies  
Lunch and Reservoir No. 2 Tour  
Budget Trends  
Budget Assumptions  
Draft Budget  
Infrastructure Investment Plan Funding  
Concluding Remarks and Discussion  
Field Trip to 5-Million-Gallon Tank

The District's Mission Statement was discussed with suggested changes, additions and/or deletions; also discussed were the District's vision and values.

Sample vision statements from publicly-traded companies and water and wastewater agencies were also reviewed.

The progress on Fiscal Year 2014-15 Tactical Actions and Activities was discussed, along with Proposed Fiscal Year 2015-16 Tactical Actions and Activities.

A PowerPoint presentation included a discussion of the following items: policy development overview; financial policies; budgetary trends and inputs; Infrastructure Investment Plan funding; proposed working capital balance; draft budget for Fiscal Year 2015-16; and concluding remarks.

The final portion of the workshop consisted of a discussion on the District's Adopted Financial Policies.

## **5. SITE VISITS FOR CONSTRUCTION PROJECTS**

The Board and staff visited both the Reservoir No. 2 Improvements Project (4232 Las Virgenes Road, Calabasas) and the 5-Million-Gallon Tank Construction Project (32601 Torchwood Place, Westlake Village).

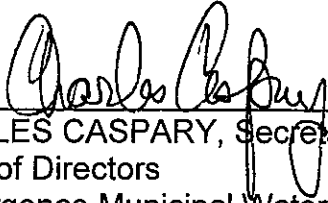
## **6. ADJOURNMENT**

Seeing no further business to come before the Board, the meeting was duly adjourned at **2:30 p.m.**, at 32601 Torchwood Place, Westlake Village.



GLEN PETERSON, President  
Board of Directors  
Las Virgenes Municipal Water District

ATTEST:



CHARLES CASPARY, Secretary  
Board of Directors  
Las Virgenes Municipal Water District

(SEAL)