



**LAS VIRGENES MUNICIPAL WATER DISTRICT**  
4232 Las Virgenes Road, Calabasas CA 91302

**MINUTES**  
**REGULAR MEETING**

5:00 PM

July 28, 2015

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance to the Flag was led by Vice President Renger.

**1. CALL TO ORDER AND ROLL CALL**

The meeting was called to order at **5:00 p.m.** by Vice President Renger in the Board Room at Las Virgenes Municipal Water District headquarters at 4232 Las Virgenes Road in Calabasas, California. Josie Guzman, Clerk of the Board, conducted the roll call.

Present: Director(s): Caspary, Lewitt, Polan, and Renger

Absent: Director(s): Peterson (arrived at 5:12 p.m.)

**2. APPROVAL OF AGENDA**

General Manager David Pedersen noted that Item 7A was not needed, and he requested this item be removed from the agenda.

Director Lewitt moved to approve the agenda as amended. Motion seconded by Director Polan. Motion carried by the following vote:

AYES: Caspary, Lewitt, Polan, Renger

NOES: None

ABSENT: Peterson

**3. PUBLIC COMMENTS**

None.

**4. CONSENT CALENDAR**

**A Minutes: Regular Meetings of May 26 and July 14, 2015**

**B Annual Supply and Delivery of Polymer: Request for Bids**

Approve the issuance of a request for bids for a one-year contract with four one-year renewal options for the supply and delivery of polymer to the Rancho Las Virgenes Composting Facility.

**C List of Demands: July 28, 2015**

Director Caspary moved to approve the Consent Calendar items. Motion seconded by Director Renger. Motion carried by the following vote:

AYES: Caspary, Lewitt, Polan, Renger  
NOES: None  
ABSENT: Peterson

**5. ILLUSTRATIVE AND/OR VERBAL PRESENTATION AGENDA ITEMS**

**A Legislative and Regulatory Updates**

General Manager David Pedersen provided a brief update regarding the California Water Commission's consideration to revise its Model Landscape Ordinance in order to decrease the amount of turf area for new residential construction.

**B Water Supply Conditions and Drought Response**

General Manager David Pedersen provided a brief update regarding the current water supply conditions and referred to the summary included in the agenda packet. He indicated that the District's drought response in June 2015 showed a 33 percent decrease in water usage; staff is anticipating the Water Board's release of the statewide data for water conservation; and staff would provide an update once the water conservation percentages for July are tabulated.

Legal Counsel Keith Lemieux responded to Director Caspary's inquiry regarding the status of the \$1.5 million fine imposed by the State Water Resources Control Board to the Byron-Bethany Irrigation District.

**6. TREASURER**

Director Lewitt stated that the Treasurer's report was in order.

7. **FINANCE AND ADMINISTRATION**

**A Memorandums of Understanding with Management and Supervisor, Professional and Confidential Bargaining Units**

This item was removed from the agenda.

8. **RESOURCE CONSERVATION AND PUBLIC OUTREACH**

**A Proposal for Student Internship Program: Approval**

**Approve the proposed Student Internship Program and authorize the General Manager to implement the program with an initial budget of \$30,000 for Fiscal Year 2015-16.**

General Manager David Pedersen provided an overview of the item.

Director Peterson arrived at **5:12 p.m.**

A discussion ensued regarding the possibility of reaching out to the University of California Santa Barbara, Moorpark College, California State University Channel Islands, Pepperdine University, and Cal Lutheran University, and whether the District would need to comply with the County of Los Angeles or the City of Calabasas' minimum hourly wage standard.

Director Renger moved to approve Item 8A. Motion seconded by Director Caspary. Motion carried unanimously.

9. **INFORMATION ITEMS**

**A Tapia Channel Mixing Improvements: Approval of Change Order No. 1**

General Manager David Pedersen noted that staff would bring back an item at a future Board meeting for the Board to approve the time extension to complete the project.

10. **NON-ACTION ITEMS**

**A Organization Reports**

- (1) MWD Representative Report/Agenda(s)

Director Peterson reported he attended an MWD meeting earlier in the day where they received a presentation regarding the Bay Delta Conservation Plan/California Water Fix; current drought conditions and water quality; presentation by Brad Udall regarding climate change; presentation by Dr. Patrick Reed regarding Integrated Resource Planning; and a closed session regarding San Diego County Water Authority v. Metropolitan Water District. He inquired whether this litigation would be discussed with the Las Virgenes Board. Legal Counsel Keith Lemieux responded that Legal Counsel Steve O'Neill would provide a briefing at a future Board meeting.

- (2) Other

**B Director's Reports on Outside Meetings**

None.

**C General Manager Reports**

(1) General Business

General Manager David Pedersen reported that Finance Manager Joseph Lillio accepted the position of Chief Financial Officer with the City of Oxnard and tendered his resignation effective July 31, 2015; Associate Engineer Lindsay Cao also tendered her resignation effective August 3, 2015; and the Special District Leadership Foundation confirmed the District's renewal of its District Transparency Certificate of Excellence. He asked the Board to consider scheduling a Special Board meeting for a workshop to discuss budget based rates. It was the consensus of the Board to schedule a Special Board meeting on Thursday, August 13, 2015, from 9:00 a.m. to 12:00 p.m.

(2) Follow-Up Items

General Manager David Pedersen noted that an item would be presented on the August 11, 2015 agenda for the Board to consider Board of Directors' Norms; upcoming agenda items include water conservation demonstration gardens and the condition of the Russell Valley Basin.

**D Director's Comments**

Director Polan inquired whether staff could prepare a management report to more clearly explain each department's budget allocation and expenditures. Director of Finance and Administration Donald Patterson responded he would provide an expanded summary level budget. Director Polan inquired regarding the status of the budget based rate questionnaire. Director of Resource and Public Outreach Carlos Reyes provided a brief summary of the number of questionnaires and surveys received, and noted that the main concern is to resolve customer concerns that the square footages are incorrect for their properties' irrigated areas.

**11. FUTURE AGENDA ITEMS**

None.

**12. PUBLIC COMMENTS**

None.

**13. CLOSED SESSION**

**A Conference with Labor Negotiator (Government Code Section 54957.6):**

Agency Designated Representative: David W. Pedersen, General Manager; Donald Patterson, Director of Finance and Administration; Sherri Paniagua,

Human Resources Manager; and Peter Brown, Liebert Cassidy Whitmore

Employee Organization(s): Las Virgenes Manager, Supervisor, Professional and Confidential Employees Association

**B Conference with District Counsel – Existing Litigation (Government Code Section 54956.9(a)):**

Las Virgenes - Triunfo Joint Powers Authority v. United States Environmental Protection Agency and Heal the Bay, Inc. v. Lisa P. Jackson

The Board recessed to Closed Session at 5:30 p.m. and reconvened to Open Session at 6:38 p.m.

**14. OPEN SESSION AND ADJOURNMENT**

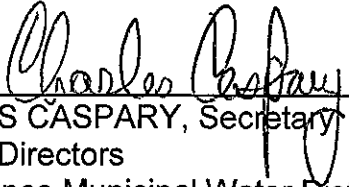
No reportable actions were taken during Closed Session.

The meeting was adjourned at 6:38 p.m.



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GLEN PETERSON, President  
Board of Directors  
Las Virgenes Municipal Water District

ATTEST:



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CHARLES CASPARY, Secretary  
Board of Directors  
Las Virgenes Municipal Water District

(SEAL)