



**LAS VIRGENES MUNICIPAL WATER DISTRICT**  
**4232 Las Virgenes Road, Calabasas CA 91302**

**MINUTES**  
**REGULAR MEETING**

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5:00 PM

May 26, 2015

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance to the Flag was led by Ty Kastendiek.

**1. CALL TO ORDER AND ROLL CALL**

The meeting was called to order at **5:00 p.m.** by President Peterson in the Board Room at Las Virgenes Municipal Water District headquarters at 4232 Las Virgenes Road in Calabasas. Joanne Bodenhamer, Interim Clerk of the Board, conducted the roll call.

Present: Director(s): Caspary, Lewitt, Peterson, Polan and Renger  
Absent: Director(s):

**2. APPROVAL OF AGENDA**

General Manager Pedersen requested to change the order of the agenda with such that the Board would hear item 12B, Conference with Labor Negotiator - Closed Session, immediately following item 5A

On a motion by Director Renger, seconded by Director Polan, the Board voted unanimously to approve the agenda with the requested change.

**3. PUBLIC COMMENTS**

Michael Bloxberg spoke about his medical needs and his concern with any actions the Board may take related to cutting back water use. Mr. Bloxberg said that General Manager Pedersen's written response to his concerns gave him a great deal of

confidence as far as the future is concerned that any other disabled individuals would be covered, so they would receive the water they need even with the restrictions.

General Manager Pedersen introduced a new District employee, Public Affairs Associate Tiffany Wright, and welcomed her to the District.

#### 4. CONSENT CALENDAR

**A List of Demands: May 26, 2015**

**B Minutes: Regular Meeting of April 28, 2015**

**C Investment Report for the Month of April 2015**

**Receive and file the investment report for the month of April 2015.**

**D Rehabilitation of Potable Water Pressure Reducing Stations: Call for Bids**

**Authorize a Call for Bids for the Potable Water System Rehabilitation – Triunfo and Waterside Pressure Reducing Stations Project in accordance with project specifications and proposed bid schedule.**

Director Peterson asked for a motion to approve items 4A through 4D.

On a motion by Director Renger, seconded by Director Caspary, the Board voted unanimously to approve items 4A through 4D.

**E AWWA 2015 Annual Conference and Exposition: Attendance**

**Authorize director attendance for the AWWA 2015 Annual Conference and Exposition.**

Director Peterson explained that he asked to approve item 4E separately because AWWA is normally a staff-driven organization; he has no problem authorizing attendance to this particular conference because it was local but suggested that regular attendance by Board members would not be appropriate; Director Lewitt was asked to report on the conference.

On a motion by Director Peterson, seconded by Director Caspary, the Board voted unanimously to approve item 4E.

#### 5. ILLUSTRATIVE AND/OR VERBAL PRESENTATION AGENDA ITEMS

**A 2015 Solar Cup Team Presentation**

General Manager Pedersen reported that both Solar Cup Teams were present and asked Director of Resource Conservation and Public Outreach, Carlos Reyes to introduce them, so they could share some of their experiences.

Mr. Reyes showed a slideshow of the Solar Cup event and asked Ty Kastendiek to talk about his team and how they did this year.

Mr. Kastendiek thanked the Board for sponsoring Camp David Gonzales for the fifth year and gave an overview of the events that took place during the races; he stated that the competition was good this year, a little different from the previous years; a total of 18 students worked on the boat, three of which drove the boat; the drivers had never driven a boat before nor had they ever sat in a boat by themselves; an 18-foot diameter pool was used at the camp to test the boat before taking it to Westlake Lake; it helped the kids get the feel of balancing in the water; this year Camp David Gonzales had its fastest boat, but did not win any awards as the boats in the endurance went a little further and the boats in the sprints went a little faster; a rudder broke in one of the races and the boat had to be towed in; this year's boat was the lightest at 260 pounds with lighter panels; this year they placed 16th or 17th.

Brief discussion took place and questions of the Board were answered.

Mr. Reyes added that there were 41 teams who participated this year and about 1,000 students. Mr. Michael Young from Calabasas High School was introduced to speak.

Mr. Young thanked the Board for sponsoring its team; this year their team won the best looking boat with the "Finding Nemo" theme; Calabasas had 18 kids who participated in working on the boat, the public service announcement and/or donations or expos; Mr. Young introduced their team's Captain and three other students who spoke about their experiences.

Brief comments and discussion took place and questions of the Board were answered.

Mr. Kastendiek commented that their "used" boats were made into large flower pots.

## **12. CLOSED SESSION**

The Board recessed to closed session at **5:31 p.m.** to review discuss item 12B and reconvened to open session at **6:20 p.m.**

### **B Legislative and Regulatory Updates**

General Manager Pedersen reported that the Governor came out with the May revision of the State Budget; the most significant changes were drought-related activities with \$1.88 billion in Proposition 1 funding; \$475 million in water recycling funding; \$160 million in water treatment funding; and \$784 million for storm water and groundwater cleanup funding; Mr. Pedersen also mentioned 12 Budget Trailer Bills including one in which the State Water Resources Control Board is adding eight new positions to administer the emergency regulations.

### **C Water Supply Conditions and Drought Response**

General Manager Pedersen reported there were no material changes to the water supply conditions; the snow pact is virtually gone; in regards to drought response activities, a variety of activities have been completed; customer mailers were sent on May 16th with regard to watering two days per week and times allowed for watering based on odd or even

addresses; a summary of key outreach activities was reviewed, which included holding meetings with the local HOAs and property management firms with the help of Ross Morgan; coordination was made with the guard shacks for enforcement activities starting on June 1st for water use restrictions; upcoming presentations were scheduled for the Westlake Joint Boards, Calabasas Chamber of Commerce, and The Oaks HOA; half sheet bill stuffers would be going out showing a chart with the watering schedules in English and Spanish; upcoming public outreach activities included: a City of Westlake Village Town Hall Meeting on June 3rd and an Agoura Hills City Council meeting on May 27th; an automated call was sent on May 21st regarding setting timers and upcoming enforcement; a number of news releases were issued; coordination with schools to use their message boards; additional HOA meetings scheduled on June 4th, 7th and 25th.

Director Caspary commented that he received an email from his HOA addressing drought restrictions and said that the District would have private security 24/7 looking for violations, which could include fines of up to \$500.

#### **D Fiscal Year 2015-16 Preliminary Budget Review**

Director of Finance and Administration, Donald Patterson gave an overview of the draft budget, stating that the preliminary budget totals \$67 million, which is 9.2% less than the current year budget of \$76.2 million; the primary difference was because the budget reflected a 36% reduction in potable water use; with that reduction, there was an impact on potable and recycled water revenues; operating expenses were reduced, but not to the same level as the revenues; it was proposed to cover the shortfall by budgeting \$2.7 million from the Rate Stabilization Fund in Fiscal Year 2015-16; the budget included several staffing changes, including: upgrading the Buyer position to Purchasing Supervisor, transferring a vacant Water Reclamation position from Tapia to Rancho to support the proposed 7-day work week, downgrading a Drafting Technician II position to a Technical Services Support Specialist, and adding a new Field Customer Service Representative position in Resource Conservation Public Outreach to focus on water conservation programs; the budget included a proposal to pay the District annual pre-paid contribution to CalPERS, which would save the District approximately \$70,000.

Financial Analyst, Mike Hamilton went into more detail on the budget figures and stated that it was not a final budget; it was preliminary in order to give the Board some time to look at the numbers; there were still some changes to make within the next couple of weeks before a final budget would be presented.

Mr. Patterson added that the plan was to bring the Information Systems Master Plan to the Board on June 9th; the budget would be brought for adoption at the 2nd meeting in June; and the proposed budget would incorporate anything the Board approves on June 9th related to the Information Systems Master Plan.

Brief discussion took place and questions of the Board were answered.

#### **6. TREASURER**

Director Lewitt stated the Treasurer's report was in order.

7. **FACILITIES AND OPERATIONS**

**A Tract No. 44352 Calabasas Ridge Recycled Water Main Extension Project:  
Final Acceptance**

**Approve the execution of a Notice of Completion by the Secretary of the Board and have the same recorded; and, in the absence of claims from subcontractors and others, release the retention in the amount of \$3,610.25 within 30 calendar days after filing the Notice of Completion for the Tract No. 44352 Calabasas Ridge Recycled Water Main Extension Project.**

General Manager Pedersen gave an overview of the item and stated that it was a great drought response project where staff found the opportunity to work with the HOA and extend a recycled water main; the extension was about 400 feet with a cost of about \$72,000, which was less than originally bid as the length of the extension was less than originally anticipated.

On a motion by Director Caspary, seconded by Director Polan, the Board voted unanimously to approve item 7A.

8. **LEGAL SERVICES**

**A Update of Las Virgenes Municipal Water District Code: Session No. 8**

**Consider seven policy issues identified during the course of the review process for the Las Virgenes Municipal Water District Code and provide staff with feedback.**

Director Peterson requested to address this item at the next Board meeting as Director Lewitt needed to leave the early and would like to be present for the discussion.

9. **NON-ACTION ITEMS**

**A Organization Reports**

- (1) MWD Representative Report/Agenda(s)

Director Peterson updated the Board on MWD's Turf Removal Program referencing a PowerPoint presentation, which detailed the program and stated that MWD had increased its authorized funding for the program to \$450 million; they anticipate that the funding will last through summer.

- (2) Other

Director Peterson reported that the Colorado River Board met with Mexico and the Basin states in San Diego. A brief discussion took place and questions were answered.

**B Director's Reports on Outside Meetings**

Directors Caspary, Renger, Lewitt and Polan reported on their attendance at the AWA WaterWise Breakfast meeting.

Director Caspary reported on a public workshop he attended that was sponsored by the cities of Calabasas, Hidden Hills, Agoura Hills and Westlake Village to discuss compliance with the Municipal Separate Storm Sewer System (MS4) Permit.

**C General Manager Reports**

- (1) General Business

General Manager Pedersen reported on two items from the Los Angeles Regional Water Quality Control Board, which included: completing a proposal for the Residential Recycled Water Fill Station, which was submitted to the Regional Board with a request for a fast-track approval; and a request for emergency approval for 270 days to supplement both Westlake Lake and Lake Calabasas with recycled water in lieu of potable water.

- (2) Follow-Up Items

None.

**D Director's Comments**

Director Polan asked to continue working on outreach to the community as much as possible, noting there are still some people who are running their sprinkler systems three times per week.

**10. FUTURE AGENDA ITEMS**

None.

**11. PUBLIC COMMENTS**

None.

Director Lewitt left the meeting at 7:22 p.m.

**12. CLOSED SESSION**

The Board recessed to closed session at 7:22 p.m.

**A Conference with District Counsel – Existing Litigation (Government Code Section 54956.9(a)):**

Las Virgenes - Triunfo Joint Powers Authority v. United States Environmental Protection Agency and Heal the Bay, Inc. v. Lisa P. Jackson

**B Conference with Labor Negotiator (Government Code Section 54957.6):**


Agency Designated Representative: David W. Pedersen, General Manager; Donald Patterson, Director of Finance and Administration; Sherri Paniagua, Human Resources Manager; and Peter Brown, Liebert Cassidy Whitmore

Employee Organization(s): Las Virgenes Manager, Supervisor, Professional and Confidential Employees Association

13. **OPEN SESSION AND ADJOURNMENT**

The Board reconvened to open session at **7:48 p.m.**

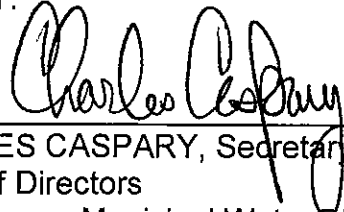
No reportable action was taken during closed session. Seeing no further business to come before the Board, the meeting was duly adjourned at **7:49 p.m.**



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GLEN PETERSON, President  
Board of Directors  
Las Virgenes Municipal Water District

ATTEST:



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CHARLES CASPARY, Secretary  
Board of Directors  
Las Virgenes Municipal Water District

(SEAL)