



LAS VIRGENES MUNICIPAL WATER DISTRICT
 4232 Las Virgenes Road, Calabasas CA 91302

AGENDA
REGULAR MEETING

Members of the public wishing to address the Board of Directors are advised that a statement of Public Comment Protocols is available from the Clerk of the Board. Prior to speaking, each speaker is asked to review these protocols and **MUST** complete a speakers' card and hand it to the Clerk of the Board. Speakers will be recognized in the order cards are received.

The **Public Comments** agenda item is presented to allow the public to address the Board on matters not on the agenda. The public may present comments on any agenda item at the time the item is called upon for discussion.

Materials prepared by the District in connection with subject matter on the agenda are available for public inspection at 4232 Las Virgenes Road, Calabasas, CA 91302. Materials prepared by the District and distributed to the Board during this meeting are available for public inspection at the meeting or as soon thereafter as possible. Materials presented to the Board by the public will be maintained as part of the records of these proceedings and are available upon written request to the Clerk of the Board.

5:00 PM

May 26, 2015

PLEDGE OF ALLEGIANCE

1. **CALL TO ORDER AND ROLL CALL**
2. **APPROVAL OF AGENDA**
3. **PUBLIC COMMENTS**

Members of the public may now address the Board of Directors **ON MATTERS NOT APPEARING ON THE AGENDA**, but within the jurisdiction of the Board. No action shall be taken on any matter not appearing on the agenda unless authorized by Subdivision (b) of Government Code Section 54954.2

4. **CONSENT CALENDAR**

A List of Demands: May 26, 2015 (Pg. 4) Approve

B Minutes: Regular Meeting of April 28, 2015 (Pg. 38) Approve

C Investment Report for the Month of April 2015 (Pg. 45)

Receive and file the investment report for the month of April 2015.

D Rehabilitation of Potable Water Pressure Reducing Stations: Call for Bids (Pg. 56)

Authorize a Call for Bids for the Potable Water System Rehabilitation – Triunfo and Waterside Pressure Reducing Stations Project in accordance with project specifications and proposed bid schedule.

E AWWA 2015 Annual Conference and Exposition: Attendance (Pg.63)

Authorize director attendance for the AWWA 2015 Annual Conference and Exposition.

5. ILLUSTRATIVE AND/OR VERBAL PRESENTATION AGENDA ITEMS

A 2015 Solar Cup Team Presentation

B Legislative and Regulatory Updates

C Water Supply Conditions and Drought Response (Pg. 64)

D Fiscal Year 2015-16 Preliminary Budget Review (Pg. 72)

6. TREASURER

7. FACILITIES AND OPERATIONS

A Tract No. 44352 Calabasas Ridge Recycled Water Main Extension Project: Final Acceptance (Pg. 102)

Approve the execution of a Notice of Completion by the Secretary of the Board and have the same recorded; and, in the absence of claims from subcontractors and others, release the retention in the amount of \$3,610.25 within 30 calendar days after filing the Notice of Completion for the Tract No. 44352 Calabasas Ridge Recycled Water Main Extension Project.

8. LEGAL SERVICES

A Update of Las Virgenes Municipal Water District Code: Session No. 8 (Pg. 106)

Consider seven policy issues identified during the course of the review process for the Las Virgenes Municipal Water District Code and provide staff with feedback.

9. NON-ACTION ITEMS

A Organization Reports

(1) MWD Representative Report/Agenda(s)

(2) Other

B Director's Reports on Outside Meetings

C General Manager Reports

(1) General Business

(2) Follow-Up Items

D Director's Comments

10. FUTURE AGENDA ITEMS

11. PUBLIC COMMENTS

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12. CLOSED SESSION

A Conference with District Counsel – Existing Litigation (Government Code Section 54956.9(a)):

Las Virgenes - Triunfo Joint Powers Authority v. United States Environmental Protection Agency and Heal the Bay, Inc. v. Lisa P. Jackson

B Conference with Labor Negotiator (Government Code Section 54957.6):

Agency Designated Representative: David W. Pedersen, General Manager; Donald Patterson, Director of Finance and Administration; Sherri Paniagua, Human Resources Manager; and Peter Brown, Liebert Cassidy Whitmore

Employee Organization(s): Las Virgenes Manager, Supervisor, Professional and Confidential Employees Association

13. OPEN SESSION AND ADJOURNMENT

LAS VIRGENES MUNICIPAL WATER DISTRICT

To: JAY LEWITT, TREASURER

Payments for Board Meeting of: May 26, 2015

Upon certification by the Treasurer the checks and wire transfers were correct and supporting documents available, it is recommended the following demands on the various funds be approved and payments authorized.

Wells Fargo Bank A/C No. 4806-994448

Checks Nos. 69225 through 69390 were issued in the total amount of \$ 1,824,009.09

Payments through wire transfers as follows:

None

Total payments \$ 1,824,009.09

(Reference is hereby made to these demands on file in the District's Check Register and by this reference the same is incorporated herein and made a part hereof.)

**CHECK LISTING FOR BOARD MEETING
05/26/15**

Company Name	Company No.	Check No. 69225 thru 69252 05/12/15	Amount	Check No. 69253 thru 69309 05/19/15	Amount	Check No. 69310 thru 69390 05/26/15	Amount	Total
Potable Water Operations	101	122,984.28		143,784.25		97,340.89		364,109.42
Recycled Water Operations	102	1.00		461.32		68,594.75		69,057.07
Sanitation Operations	130			20,026.99				20,026.99
Potable Water Construction	201	425.00						425.00
Water Conservation Construction	203							0.00
Sani- Construction	230							0.00
Potable Water Replacement	301	4,136.00				885,526.16		889,662.16
Reclaimed Water Replace	302							0.00
Sanitation Replacement	330							0.00
Internal Service	701	24,964.45		48,476.40		74,164.15		147,605.00
JPA Operations	751	34,511.90		93,084.20		77,273.86		204,869.96
JPA Construction	752							0.00
JPA Replacement	754	91,307.03		876.42		39,857.39		132,040.84
Total Printed		278,329.66		306,709.58		1,242,757.20		1,827,796.44
Voided Checks/payment stopped:								
CK#64017, 59106, 59111, 59492	101	(2,510.35)						(2,510.35)
CK#62728, 63519, 64189, 50281								
CK#58778, 60016, 60083, 60351								
CK#61167, 63263, 65498, 65627								
CK#69075								
CK#59041, 59021	102	(2.00)						(2.00)
CK#69162	701	(1,275.00)						(1,275.00)
Total Voids		(3,787.35)		0.00		0.00		(3,787.35)
Net Total		274,542.31		306,709.58		1,242,757.20		1,824,009.09

Batch Number - 237508

Bank Account - 00146807 Cash-General

Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key itm Co	Amount	Invoice Number
69225	05/12/15	18965	ePOWER NETWORK, INC.	WLK SVC CALL@4/14/15	PV	138943	001 00701	695.00	23892
69226	05/12/15	19077	AGOURA LUBE & SMOG	Payment Amount VEH#802 IGNITION RPR	PV	138944	001 00701	1,586.82	13625
69227	05/12/15	5625	ASSOC. OF WATER AGENCIES OF VENTURA CO	Payment Amount 4/16 AWA OPS TECH WKSHIP	PV	139017	001 00701	1,275.00	05-8683
69228	05/12/15	2869	AT&T	Payment Amount SRV 4/25--5/24/15	PV	138938	001 00101	73.47	0192/042515
69229	05/12/15	2513	CAPCO ANALYTICAL SERVICES	Payment Amount MAR'15 DIGESTER TEST	PV	138942	001 00701	366.25	150713
69230	05/12/15	19060	CAROLA DANKERT	Payment Amount REFD BAL CLOSED A/C	PV	128313	001 00101	206.10	1010862
69231	05/12/15	11330	DIAL SECURITY	Payment Amount 5/15 SECURITY SVC@HQ	PV	138987	001 00701	230.00	248140
				5/15 SECURITY SVC@LOBBY	PV	138988	001 00701	48.00	248140
				5/15 SECURITY SVC@TAPIA	PV	138989	001 00701	45.00	248141
				5/15 SECURITY SVC@RLV	PV	138990	001 00701	80.00	248142
				5/15 SECURITY SVC@RLV-FARM	PV	138991	001 00701	35.00	248143
				5/15 SECURITY SVC@WLK	PV	138992	001 00701	70.00	248144
				5/15 SECURITY SVC@WLK P/S	PV	138993	001 00701	35.00	248145
69232	05/12/15	2658	FEDERAL EXPRESS CORP	Payment Amount 1 PKG DEL 4/29/15	PV	139004	001 00701	18.53	5-019-06356
69233	05/12/15	8711	HIDDEN RIDGE, LLC	Payment Amount EASEMENT NEW WTR MAIN	PV	118319	001 00102	1.00	T54063

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Batch Number - 237508

Bank Account - 00146807 Cash-General

Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key	Amount	Invoice Number
Number	Date	Number				Number	Item Co		Number
TR54063									
69234	05/12/15	16423	JANO GRAPHICS	Payment Amount	PV	139011	001 00701	1.00	52257
				CRRNT FLW				2,597.33	
				NWSLTR'15 #3					
69235	05/12/15	5230	KENNEDY/JENKS CONSULTANTS	Payment Amount	PV	139012	001 00701	425.00	91095
				PIE 3/27/15				2,597.33	
				LV/CMD					
				INTRCNCTN					
69236	05/12/15	8069	LEFTCHEST	Payment Amount	PV	139010	001 00701	1,462.55	LA28285
				2,625 WTR				425.00	
				CNSY@RSTRNT					
				TBL TNTS					
				2,625 WTR				55.86	LA28285
				CNSY@RSTRNT					
				TBL TNTS					
69237	05/12/15	3164	LEMIEUX & O'NEILL	Payment Amount	PV	139015	001 00701	7,000.00	140-999M/0415
				RETAINER-APR'15				1,518.41	
				PROF					
				SRV-APR'15				118.25	140M/0415
				PROF					
				SRV-APR'15				2,702.66	140M/0415
				PROF					
				SRV-APR'15				33,438.65	140M/0415
				Payment Amount				43,258.56	
69238	05/12/15	19027	NOBLE IRON	AER 26'	PV	138933	001 00701	543.90	58291
				PLTFRM					
				RNTL@HQ					
				AER 60' BOOM				77.00	58438
				PCKUP@RLV					
				Payment Amount				620.90	
69239	05/12/15	18821	LEONARD POLAN	EXP-WTR PLY	PV	138939	001 00701	402.43	032015
				CONF 3/19-20					
				MILEAGE-AWA				28.18	041615
				WTR SYMP					
				4/16/15					
				Payment Amount				430.61	
69240	05/12/15	5752	REGISTRAR-REC ORDER/COUNTY CLERK	NOTRY	PV	138985	001 00701	41.00	050515
				OATH&BND-M.CA					
				PPS					
				Payment Amount				41.00	

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Batch Number - 237508

Bank Account - 00148807 Cash-General

Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key Item Co	Amount	Invoice Number
69241	05/12/15	18632	ERIC N. ROHLFING	PRELMS DSN CNCPTS-BLDG1 Payment Amount	PV	139005	001 00301	4,136.00	14-170-02
69242	05/12/15	19169	SJM INDUSTRIAL RADIO	7 TRCKS RADIO SRV@4/27	PV	138931	001 00701	1,041.68	224425
69243	05/12/15	17066	SUPPORT PRODUCT SERVICES, INC.	5 TRCKS RADIO SRV@4/24 Payment Amount	PV	138932	001 00701	2,163.00	224411
69244	05/12/15	17645	TORO ENTERPRISES INC.	8" BELLOWS, 12" OAL Payment Amount	PV	138936	001 00701	579.17	4543
69245	05/12/15	19135	TRANSUNION RISK & ALTERNATIVE DATA SOLUT	8" BELLOWS, 12" OAL Payment Amount	PV	138937	001 00101	370.52	4543
69246	05/12/15	18810	UNIFIRST CORPORATION	PIE 1/31/15 10" WTR MN RPR Payment Amount	PV	138986	001 00701	108,748.61	9051
				ONLN SRCH BAD DBT 4/15 Payment Amount	PV	138935	001 00701	123.00	974571/APR15
				4/15 MATS/TWLS,UNI FRMS@TAPIA	PV	138910	001 00701	45.40	717903
				4/15 MATS/TWLS,UNI FRMS@TAPIA	PV	138910	002 00701	17.60	717903
				4/15 MATS/TWLS,UNI FRMS@TAPIA	PV	138911	001 00701	45.40	719525
				4/15 MATS/TWLS,UNI FRMS@TAPIA	PV	138911	002 00701	47.10	719525
				4/15 MATS/TWLS,UNI FRMS@TAPIA	PV	138912	001 00701	45.40	721168
				4/15 MATS/TWLS,UNI FRMS@TAPIA	PV	138912	002 00701	17.60	721168

Payment Number	Date	Address Number	Name	Payment Stub Message	Ty	Document . . .	Item	Co	Key	Amount	Invoice Number
				MATS/TWLS,UNI							
			FRMS@TAPIA								
			4/15		PV	138913	001	00701		45.40	722756
			MATS/TWLS,UNI								
			FRMS@TAPIA								
			4/15		PV	138913	002	00701		47.10	722756
			MATS/TWLS,UNI								
			FRMS@TAPIA								
			4/15		PV	138914	001	00701		45.40	724331
			MATS/TWLS,UNI								
			FRMS@TAPIA								
			4/15		PV	138914	002	00701		17.60	724331
			MATS/TWLS,UNI								
			FRMS@TAPIA								
			4/15		PV	138915	001	00701		13.88	717902
			MATS/TWLS,UNI								
			FRMS@WLK								
			4/15		PV	138915	002	00701		6.40	717902
			MATS/TWLS,UNI								
			FRMS@WLK								
			4/15		PV	138916	001	00701		13.88	719524
			MATS/TWLS,UNI								
			FRMS@WLK								
			4/15		PV	138916	002	00701		17.90	719524
			MATS/TWLS,UNI								
			FRMS@WLK								
			4/15		PV	138917	001	00701		13.88	721167
			MATS/TWLS,UNI								
			FRMS@WLK								
			4/15		PV	138917	002	00701		6.40	721167
			MATS/TWLS,UNI								
			FRMS@WLK								
			4/15		PV	138918	001	00701		13.88	722755
			MATS/TWLS,UNI								
			FRMS@WLK								
			4/15		PV	138918	002	00701		17.90	722755
			MATS/TWLS,UNI								
			FRMS@WLK								
			4/15		PV	138919	001	00701		13.88	724330
			MATS/TWLS,UNI								
			FRMS@WLK								

Payment Number	Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key Item Co	Amount	Invoice Number
4/15			MATS/TWLS,UNI FRMS@WLK		PV	138919	002 00701	6.40	724330
4/15			MATS/TWLS,UNI FRMS@HQ		PV	138920	001 00701	185.30	717905
4/15			MATS/TWLS,UNI FRMS@HQ		PV	138921	001 00701	206.30	719527
4/15			MATS/TWLS,UNI FRMS@HQ		PV	138922	001 00701	185.30	721170
4/15			MATS/TWLS,UNI FRMS@HQ		PV	138923	001 00701	209.70	722758
4/15			MATS/TWLS,UNI FRMS@HQ		PV	138924	001 00701	188.70	724333
4/15			MATS/TWLS,UNI FRMS@HQ		PV	138925	001 00701	20.34	717904
4/15			MATS/TWLS,UNI FRMS@RLV		PV	138925	002 00701	20.80	717904
4/15			MATS/TWLS,UNI FRMS@RLV		PV	138926	001 00701	20.34	719526
4/15			MATS/TWLS,UNI FRMS@RLV		PV	138926	002 00701	30.30	719526
4/15			MATS/TWLS,UNI FRMS@RLV		PV	138927	001 00701	20.34	721169
4/15			MATS/TWLS,UNI FRMS@RLV		PV	138927	002 00701	20.80	721169
4/15			MATS/TWLS,UNI FRMS@RLV		PV	138928	001 00701	20.34	722757
4/15			MATS/TWLS,UNI FRMS@RLV		PV	138928	002 00701	30.30	722757

Batch Number - 237508
Bank Account - 00146807 Cash-General

Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key Item	Key Co	Amount	Invoice Number
				FRMS@RLV						
				4/15	PV	138929	001	00701	20.34	724332
				MATS/TWLS,UNI						
				FRMS@RLV						
				4/15	PV	138929	002	00701	20.80	724332
				MATS/TWLS,UNI						
				FRMS@RLV						
				JACKET-R.ALVA	PV	138930	001	00701	30.97	706551
				REZ						
				Payment Amount				1,729.37		
69247	05/12/15	3035	VWR SCIENTIFIC	SULFURIC ACID	PV	138941	001	00701	39.99	8040668352
				CONC						
				FREIGHT/HAZAR	PV	138941	002	00701	52.70	8040668352
				DOUS CHGS						
				PHOSPHT BUFFER	PV	139013	001	00701	191.16	8040979237
				99 ML						
				Alt Payee						
				3216 VWR INTERNATIONAL, INC						
				P. O. BOX 640169						
				PITTSBURGH PA 15264-0169						
				Payment Amount				283.85		
69248	05/12/15	18914	WECK LABORATORIES, INC.	LAB SRV@WSTLK	PV	138945	001	00701	39.00	W5B0410-LV
				LAB SRV@TAPIA	PV	138946	001	00701	200.00	W5B0409-LV
				EFFLNT						
				LAB SRV@UCMR3	PV	138947	001	00701	100.00	W5A0832-LV
				SE#1						
				LAB SRV@WSTLK	PV	138948	001	00701	39.00	W5A0056-LV
				Payment Amount				378.00		
69249	05/12/15	19537	WUNDERLICH-MA LEC SYSTEMS, INC.	PIE 3/31/15	PV	139006	001	00701	5,967.00	31495
				JBR PS VFD						
				UPGRD						
				Payment Amount				5,967.00		
69250	05/12/15	3067	XEROX CORPORATION	LEASE-3/15	PV	138903	001	00701	621.66	078944993
				D95 HQ-2ND FL						
				LEASE-3/15	PV	138904	001	00701	635.64	078944992
				D95 HQ-1ST FL						
				LEASE-3/15	PV	138905	001	00701	265.25	078944994
				5845A TAPIA						
				WCP123	PV	138906	001	00701	9.87	079133992

Payment Number	Date	Address Number	Name	Payment Stub Message	Ty	Document . . .	Key Item Co	Amount	Invoice Number
				WLK,USG					
				12/20--4/13/15					
				LEASE-3/15	PV	138907	001 00701	1,415.58	078944997
				XC560 PRNTR					
				LEASE-3/15	PV	138908	001 00701	192.02	078944996
				X560EFI SVR					
				LEASE-4/15	PV	138909	001 00701	216.43	079400725
				5740PT-OPS					
				Payment Amount				3,356.45	
69251	05/12/15	19381	ZUSSER COMPANY, INC.	STOP NTC	PV	139007	001 00754	91,307.03	10522/STOPNTC
				RLS-RAIN FR					RLS
				RNT					
				Payment Amount				91,307.03	
				Total Amount of Payments Written				273,841.66	
				Total Number of Payments Written				27	

Batch Number - 237527
Bank Account - 00146807 Cash-General

Payment Number	Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key		Amount	Invoice Number
							itm	Co		
69252	05/13/15	18940	MP PRINTING & MAILING	WTR RESTRICTION NOTICES	PV	139028	001	00101	4,488.00	57950
									4,488.00	
Payment Amount									4,488.00	
Total Amount of Payments Written									4,488.00	
Total Number of Payments Written									1	

Batch Number - 237569
Bank Account - 00146807 Cash-General

Payment Number	Payment Date	Address Number	Name	Payment Sub Message	Doc. Ty	Document Number	Key Lim	Key Co	Amount	Invoice Number
69253	05/19/15	17361	ACCURATE FIRST AID SERVICES	FIRST AID SUPPLIES@HQ	PV	139031	001	00701	191.45	7287
				FIRST AID SUPPLIES@OPS	PV	139032	001	00701	171.84	7288
				FIRST AID SUPPLIES@TAPI	PV	139033	001	00701	296.21	7285
				A FIRST AID SUPPLIES@RLV	PV	139034	001	00701	418.85	7286
69254	05/19/15	2317	ACORN NEWSPAPER	Payment Amount TOUR&CONSRV ADS	PV	139059	001	00101	2,974.00	870105/043015
				Payment Amount MARKING PAINT	PV	139018	001	00701	372.96	2015-062856-0
69255	05/19/15	2328	AERVOE INDUSTRIES, INC.	FREIGHT	PV	139018	004	00701	72.56	2015-062856-0
				Payment Amount 30 PADLOCKS, KEYED	PV	139063	001	00701	445.52	82551
69256	05/19/15	2339	AGOURA LOCK TECHNOLOGIES	Payment Amount GLVS&MISC SAFTY SUPPLS	PV	139058	001	00701	2,113.90	9038883942
69257	05/19/15	3077	AIRGAS USA, LLC	4/15 CYLNDR RNTL	PV	139066	001	00701	699.05	9928974524
				Payment Amount CV RBR	PV	139020	001	00701	531.54	00143718
69258	05/19/15	2404	ASTRA INDUSTRIAL SERVICE INC	KIT&TEST FTTNGS	PV	139099	001	00101	81.36	9054/050515
				Payment Amount SRV	PV	139100	001	00701	400.69	9268/050515
69259	05/19/15	2869	AT&T	5/5-6/4/15 SRV	PV	139101	001	00701	398.75	9065/050515

ITEM 4A

Payment Number	Date	Address Number	Name	Payment Stub Message	Document Ty Number	Key Item Co	Amount	Invoice Number
				5/5-6/4/15				
				SRV	PV 139191	001 00101	19.51	0051/050515
				5/5-6/4/15				
				SRV	PV 139191	002 00101	204.80	0051/050515
				5/5-6/4/15				
				SRV	PV 139191	003 00101	75.40	0051/050515
				5/5-6/4/15				
				SRV	PV 139191	004 00101	89.33	0051/050515
				5/5-6/4/15				
				SRV	PV 139191	005 00101	786.62	0051/050515
				5/5-6/4/15				
				SRV	PV 139191	006 00101	5,596.89	0051/050515
				5/5-6/4/15				
				SRV	PV 139191	007 00101	1,226.43	0051/050515
				5/5-6/4/15				
				SRV	PV 139191	008 00101	75.25	0051/050515
				5/5-6/4/15				
				SRV	PV 139191	009 00101	86.31	0051/050515
				5/5-6/4/15				
				SRV	PV 139191	010 00101	1,079.80	0051/050515
				5/5-6/4/15				
				SRV	PV 139191	011 00101	476.02	0051/050515
				5/5-6/4/15				
				SRV	PV 139191	012 00101	1,286.70	0051/050515
				5/5-6/4/15				
				SRV	PV 139191	013 00101	43.19	0051/050515
				5/5-6/4/15				
				SRV	PV 139191	014 00101	75.25	0051/050515
				5/5-6/4/15				
				SRV	PV 139191	015 00101	75.25	0051/050515
				5/5-6/4/15				
				SRV	PV 139191	016 00101	75.25	0051/050515
				5/5-6/4/15				
				SRV	PV 139191	017 00101	75.25	0051/050515
				5/5-6/4/15				
				SRV	PV 139191	018 00101	75.25	0051/050515
				5/5-6/4/15				
				SRV	PV 139191	019 00101	75.25	0051/050515
				5/5-6/4/15				
				SRV	PV 139191	020 00101	75.25	0051/050515
				5/5-6/4/15				

Batch Number - 237569
Bank Account - 00146807 Cash-General

Payment Number	Date	Address Number	Name	Payment Stub Message	Document Number	Key Lim Co	Amount	Invoice Number
				SRV	PV 139191	021 00101	75.25	0051/050515
	5/5-6/4/15			SRV	PV 139191	022 00101	75.25	0051/050515
	5/5-6/4/15			SRV	PV 139191	023 00101	75.25	0051/050515
	5/5-6/4/15			SRV	PV 139191	024 00101	75.25	0051/050515
	5/5-6/4/15			SRV	PV 139191	025 00101	75.25	0051/050515
	5/5-6/4/15			SRV	PV 139191	026 00101	75.25	0051/050515
	5/5-6/4/15			SRV	PV 139191	027 00101	75.25	0051/050515
	5/5-6/4/15			SRV	PV 139191	028 00101	75.25	0051/050515
	5/5-6/4/15			SRV	PV 139191	029 00101	75.25	0051/050515
	5/5-6/4/15			SRV	PV 139191	030 00101	75.25	0051/050515
	5/5-6/4/15			SRV	PV 139191	031 00101	75.25	0051/050515
	5/5-6/4/15			SRV	PV 139191	032 00101	37.63	0051/050515
	5/5-6/4/15			SRV	PV 139191	033 00101	37.62	0051/050515
	5/5-6/4/15			Payment Amount			13,356.80	
69260	05/19/15	18966	AT&T	SRV	PV 139102	001 00701	689.26	1657/050515
				Payment Amount			689.26	
	5/5-6/4/15			LONG DIST	PV 139106	001 00701	411.58	806368136/050
	4/1-4/29/15			LONG DIST	PV 139106	002 00701	1.55	415
	4/1-4/29/15			LONG DIST	PV 139106	003 00701	18.11	806368136/050
	4/1-4/29/15			LONG DIST	PV 139106	004 00701	.07	415
	4/1-4/29/15			LONG DIST	PV 139106	005 00701	16.58	806368136/050
	4/1-4/29/15			LONG DIST	PV 139106	006 00701	16.83	415
	4/1-4/29/15			LONG DIST	PV 139106	006 00701	16.83	806368136/050

Batch Number - 237569
Bank Account - 00146807 Cash-General

Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Document Ty	Document Number	Key Item	Key Co	Amount	Invoice Number
69262	05/19/15	16253	AT&T MOBILITY	Payment Amount	PV	139164	001	00701	119.67	992789332X051
				4/1-4/29/15					464.72	
				SRV 4/4-5/3/15						12015
				SRV 4/4-5/3/15					17.97	992789332X051
				SRV 4/4-5/3/15					1,194.31	12015
				SRV 4/4-5/3/15					30.27	992789332X051
				SRV 4/4-5/3/15					48.24	12015
				SRV 4/4-5/3/15					59.72	992789332X051
				SRV 4/4-5/3/15					17.97	12015
				SRV 4/4-5/3/15					12.58	992789332X051
				SRV 4/4-5/3/15					5.39	12015
				SRV 4/4-5/3/15					234.46	992789332X051
				SRV 4/4-5/3/15					139.05	12015
				SRV 4/4-5/3/15					30.27	992789332X051
				SRV 4/4-5/3/15					232.49	12015
				SRV 4/4-5/3/15					18.57	992789332X051
				SRV 4/4-5/3/15					64.84	12015
				SRV 4/4-5/3/15					48.24	992789332X051
				SRV 4/4-5/3/15					60.54	12015
				SRV 4/4-5/3/15					109.26	992789332X051
				SRV 4/4-5/3/15					17.97	12015
				SRV 4/4-5/3/15					64.84	992789332X051

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Document Ty	Document Number	Key Item	Key Co	Amount	Invoice Number
	4/4-5/3/15				PV	139164	021	00701	59.47	12015
	SRV									992789332X051
	4/4-5/3/15				PV	139164	022	00701	157.02	12015
	SRV									992789332X051
	4/4-5/3/15									12015
	Payment Amount							2,743.14		
69263	05/19/15	7965	B&B PALLET CO.	55 YDS WOOD	PV	139021	001	00701	638.00	113223
				CHIPS	PV	139022	001	00701	638.00	113370
				55 YDS WOOD	PV	139023	001	00701	638.00	113371
				CHIPS	PV	139024	001	00701	638.00	113372
				55 YDS WOOD	PV	139025	001	00701	638.00	113373
				CHIPS	PV	139026	001	00701	638.00	113374
				55 YDS WOOD	PV	139027	001	00701	638.00	113375
				CHIPS				4,466.00		
69264	05/19/15	2417	B&R TOOL & SUPPLY CO	TORQUE	PV	138969	001	00701	470.85	1900865873
				WRENCHES				470.85		
69265	05/19/15	18893	BILLTRUST	4/15 ONLN	PV	138973	001	00701	5,521.09	122544
				BILL&PMT				5,521.09		
69266	05/19/15	18071	BLUE DIAMOND MATERIALS	4/29 3.91 TN	PV	139041	001	00701	348.48	465103 RI
				PVG MATL				348.48		
69267	05/19/15	18739	CALIFORNIA HAZARDOUS SERVICES, INC.	5/15 DESG OP	PV	139043	001	00701	105.00	57234
				SITE VSIT				105.00		
69268	05/19/15	2522	CERTIFIED LABS	2 CS	PV	139056	001	00701	869.82	1895031
				LUBRICANT				869.82		
				FREIGHT	PV	139056	002	00701	20.00	1895031

ITEM A

Alt Payee 6563 CERTIFIED LABS
23261 NETWORK PLACE

Batch Number - 237569
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Payment Number	Payment Date	Address Number	Name	CHICAGO IL 60673-1232	Payment Slub Message	Document Ty	Document Number	Key Lim Co	Amount	Invoice Number
69269	05/19/15	2536	CITY OF LOS ANGELES		Payment Amount SWG CHG 14/15 O&M-6TH INSTLMT	PV	139061	001 00130	889.82 8,178.00	74WP150000023 /6
69270	05/19/15	2554	COASTLINE EQUIPMENT		Payment Amount SWG CHG 14/15 CAP-6TH INSTLMT	PV	139062	001 00130	12,862.00 4,684.00	74WP150000024 /6
69271	05/19/15	2547	COUNTY SANITATION DISTRICTS OF LA COUNTY		Payment Amount 4/15 RAGS/GRIT HAULING	PV	139037	001 00701	130.87 504.23	237039 48892/043015
69272	05/19/15	2605	DELTA PACIFIC INDUSTRIES		Payment Amount MEAN GREEN&2 ABSRBNTS	PV	139042	001 00701	504.23 494.53	3858
69273	05/19/15	17918	EARTHLINK BUSINESS CO.		Payment Amount MPLS LINES MAY*15	PV	139103	001 00701	3,988.12	1318062506011 50
69274	05/19/15	18111	ELECSYS INTERNATIONAL CORPORATION		Payment Amount 6/15 RADIX EQP MAINT	PV	139067	001 00701	3,988.12 261.00	135574
69275	05/19/15	2638	ENVIRONMENTAL RESOURCE ASSOC		Payment Amount PERF EVAL STND-HARDNESS	PV	139068	001 00701	261.00 130.64	756187
69276	05/19/15	2658	FEDERAL EXPRESS CORP		Payment Amount 290 LB FREIGHT-IGUS BRNGS	PV	139040	001 00751	130.64 186.90	2554572366
69277	05/19/15	2655	FERGUSON ENTERPRISES		Payment Amount (5) DIGGNG BARS&LCR PROBES	PV	139019	001 00701	186.90 904.70	0510308

ITEM A

Batch Number - 237569
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Payment Number	Payment Date	Address Number	Name	Payment Slub Message	Ty	Document Number	Key Item	Co	Amount	Invoice Number
LOS ANGELES CA 90074-6809										
69278	05/19/15	19397	FIRST CHOICE SERVICES	Payment Amount OPS COFFEE SUPPLIES RLV COFFEE SUPPLIES TAPIA COFFEE SUPPLIES HQ COFFEE SUPPLIES	PV	139052	001	00701	904.70 57.05 87.04 79.09 134.40	183625 183626 183627 183624
69279	05/19/15	6770	G.I. INDUSTRIES	Payment Amount 4/16-4/26/15 SHOP DISP 4/16-4/26/15 RLV DISP 5/15 RLV DISP 5/15 WLK DISP 5/15 TAPIA DISP 5/15 TAPIA-RAGS/GR IT DISP 5/15 RLV-FARM DISP 5/15 HQ&SHOP DISP	PV	139044	001	00701	357.58 381.76 220.18 81.67 194.57 565.96 672.76 81.67 654.10	2726973-0283-9 2726974-0283-7 2727080-0283-2 2395027-0283-4 2524151-0283-6 2524152-0283-4 2727081-0283-0 2727082-0283-8
LOS ANGELES CA 90054-1065										
69280	05/19/15	17199	GOVERNMENT STAFFING SERVICES, INC.	Payment Amount 4/20-5/1/15 A.U.MALI 4/20-5/1/15 A.U.MALI	PV	139136	001	00701	2,852.67 2,437.48 262.52	125575 125575
69281	05/19/15	2701	GRAINGER,	Payment Amount TAP	PV	138971	001	00701	2,700.00 315.39	9715425980

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Document Ty	Document Number	Key Item	Key Co	Amount	Invoice Number
			INC.	SET-BUBBLR						
				PNL						
				LATCH KIT	PV	138972	001	00701	54.25	9715063609
		Alt Payee	5453 GRAINGER, INC. DEPT 805178142 PALATINE IL 60038-0001							
				Payment Amount					369.64	
69282	05/19/15	8304	IFM EFECTOR INC.	(2) PRSSR TRNSMTRS&CRDS	PV	139121	001	00701	984.15	20830759
				ETS						
				Payment Amount					984.15	
69283	05/19/15	4144	INTERSTATE BATTERY SYSTEMS	VEH#707,836&S TCK BATTERIES	PV	139064	001	00701	611.48	51033287
				VEH#162&STCK BATTERIES	PV	139065	001	00701	250.84	30311020
				Payment Amount					862.32	
69284	05/19/15	3083	JCI JONES CHEMICALS, INC	4,875 GAL HYPOCHLORITE	PV	138967	001	00701	2,837.10	652545
				4,899 GAL HYPOCHLORITE	PV	138968	001	00701	2,851.07	652765
		Alt Payee	13647 JCI JONES CHEMICALS, INC P.O. BOX 636877 CINCINNATI OH 45263-6877							
				Payment Amount					5,688.17	
69285	05/19/15	6777	CAL-COAST MACHINERY	HYD/TRN&PS OIL & CL GRD	PV	139176	001	00751	83.41	243857
				GREASE & 15W40 OIL	PV	139177	001	00751	87.35	248264
		Alt Payee	7133 JOHN DEERE FINANCIAL PO BOX 4450 CAROL STREAM IL 60197-4450							
				Payment Amount					170.76	
69286	05/19/15	17847	DIAMOND A EQUIPMENT LLC	HSG.BEARNG-CR P CHPPR	PV	139178	001	00751	386.64	IX59828
				VEH#125 HYD PIPES&HOSES	PV	139179	001	00701	1,800.91	IX59992
		Alt Payee	7133 JOHN DEERE FINANCIAL							

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Payment Number	Payment Date	Address Number	Name	Payment Sub Message	Document Ty	Document Number	Key Lim	Key Co	Amount	Invoice Number
			PO BOX 4450 CAROL STREAM IL 60197-4450							
69287	05/19/15	7062	DARRELL JOHNSON	Payment Amount MILEAGE-CWEA CONF 4/28-5/1/15	PV	139029	001	00701	2,187.55 174.80	050115
69288	05/19/15	2752	KAMAN INDUSTRIAL TECHNOLOGIES	Payment Amount HVAC PMP RBLD PARTS	PV	138970	001	00701	174.80 2,028.22	Q418591
69289	05/19/15	3352	LAS VIRGENES MUNICIPAL WATER DISTRICT	Payment Amount WLK FLT 2/18-4/20/15	PV	138965	001	00101	2,063.45 129.66	0907/042915
69290	05/19/15	2839	MOTION INDUSTRIES, INC.	Payment Amount WLK FLT 2/18-4/20/15 (10') 20' PUMP HOSE	PV	138966	001	00101	561.04 431.38 747.96	0909/042915 CA22-590646
69291	05/19/15	13689	MR. SHIMS	Payment Amount SS SHIM SETS SS SHIM SETS	PV	138964	001	00701	876.42 660.00 44.18	56621 56621
69292	05/19/15	2302	OFFICE DEPOT	Payment Amount WIRED KEYBOARD MISC OFFICE SUPPLIES MISC OFFICE SUPPLIES	PV	138959	001	00701	704.18 84.17 622.96 245.57	767006294001 767128021001 768209304001
Alt Payee 10317 MOTION INDUSTRIES INC. FILE 749376 LOS ANGELES CA 90074										

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key Item	Key Co	Amount	Invoice Number
69293	05/19/15	9543	PINKY'S TIRE SERVICE	YELLOW FILES	PV	138962	001	00701	6.52	768209387001
				GRN LGL PKT FILES	PV	139162	001	00701	8.70	768209386001
				Payment Amount					967.92	
69294	05/19/15	9543	PINKY'S TIRE SERVICE	VEH#862-SRV CALL@4/3	PV	139139	001	00701	294.25	159392
				Payment Amount					294.25	
69294	05/19/15	19140	POTABLE DIVERS INC.	CLN/INSPCT 5 PTBL TNKS	PV	139036	001	00101	5,500.00	042915001
				Payment Amount					5,500.00	
69295	05/19/15	19579	WILLIAM REITENBACH	TURF RMVL REBATE	PV	138463	001	00101	902.00	780316
				Payment Amount					902.00	
69296	05/19/15	16586	SIERRA MONITOR CORPORATION	RPR GAS MONTR PNL@WLK P/S	PV	138963	001	00701	100.00	0000109878
				Payment Amount					902.00	
69297	05/19/15	2949	SNAP ON TOOLS	FREIGHT	PV	138963	002	00701	27.26	0000109878
				Payment Amount					127.26	
69298	05/19/15	2957	SOUTHERN CALIFORNIA EDISON	15 PC EXTRACTR SET	PV	139039	001	00701	79.30	0415158280
				Payment Amount					79.30	
69299	05/19/15	2957	SOUTHERN CALIFORNIA EDISON	RLV COMPOST 4/2-5/1/15	PV	139002	001	00751	28,974.76	5165-46/05051 5
				Payment Amount					28,974.76	
69299	05/19/15	2957	SOUTHERN CALIFORNIA EDISON	ENERGY-APR'15	PV	139003	001	00101	2,021.23	2869/050515
				Payment Amount					2,021.23	
				ENERGY-APR'15	PV	139003	002	00101	26.39	2869/050515
				ENERGY-APR'15	PV	139003	003	00101	510.91	2869/050515
				ENERGY-APR'15	PV	139003	004	00101	70.57	2869/050515
				ENERGY-APR'15	PV	139003	005	00101	19.33	2869/050515
				ENERGY-APR'15	PV	139003	006	00101	16.13	2869/050515
				ENERGY-APR'15	PV	139003	007	00101	10.75	2869/050515
				ENERGY-APR'15	PV	139003	008	00101	25.08	2869/050515
				ENERGY-APR'15	PV	139003	009	00101	28.30	2869/050515
				ENERGY-APR'15	PV	139003	010	00101	27.11	2869/050515
				ENERGY-APR'15	PV	139003	011	00101	2,639.36	2869/050515
				ENERGY-APR'15	PV	139003	012	00101	5,324.04	2869/050515
				ENERGY-APR'15	PV	139003	013	00101	48.36	2869/050515
				ENERGY-APR'15	PV	139003	014	00101	8,646.27	2869/050515

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Item	Co	Key	Amount	Invoice Number
ENERGY-APR'15					PV	139003	015	00101		1,077.31	2869/050515
ENERGY-APR'15					PV	139003	016	00101		25.66	2869/050515
ENERGY-APR'15					PV	139003	017	00101		100.83	2869/050515
ENERGY-APR'15					PV	139003	018	00101		3,761.28	2869/050515
ENERGY-APR'15					PV	139003	019	00101		28.02	2869/050515
ENERGY-APR'15					PV	139003	020	00101		724.83	2869/050515
ENERGY-APR'15					PV	139003	021	00101		1,017.95	2869/050515
ENERGY-APR'15					PV	139003	022	00101		5,539.91	2869/050515
ENERGY-APR'15					PV	139003	023	00101		488.64	2869/050515
ENERGY-APR'15					PV	139003	024	00101		756.04	2869/050515
ENERGY-APR'15					PV	139003	025	00101		852.32	2869/050515
ENERGY-APR'15					PV	139003	026	00101		3,464.36	2869/050515
ENERGY-APR'15					PV	139003	027	00101		29.16	2869/050515
ENERGY-APR'15					PV	139003	028	00101		1,131.34	2869/050515
ENERGY-APR'15					PV	139003	029	00101		30.19	2869/050515
ENERGY-APR'15					PV	139003	030	00101		301.82	2869/050515
ENERGY-APR'15					PV	139003	031	00101		27.56	2869/050515
ENERGY-APR'15					PV	139003	032	00101		7,732.33	2869/050515
ENERGY-APR'15					PV	139003	033	00101		11,297.68	2869/050515
ENERGY-APR'15					PV	139003	034	00101		814.87	2869/050515
ENERGY-APR'15					PV	139003	035	00101		1,529.09	2869/050515
ENERGY-APR'15					PV	139003	036	00101		3,024.88	2869/050515
ENERGY-APR'15					PV	139003	037	00101		10,766.46	2869/050515
ENERGY-APR'15					PV	139003	038	00101		5,807.85	2869/050515
ENERGY-APR'15					PV	139003	039	00101		5,251.23	2869/050515
ENERGY-APR'15					PV	139003	040	00101		715.42	2869/050515
ENERGY-APR'15					PV	139003	041	00101		24.24	2869/050515
ENERGY-APR'15					PV	139003	042	00101		25.08	2869/050515
ENERGY-APR'15					PV	139003	043	00101		417.58	2869/050515
ENERGY-APR'15					PV	139003	044	00101		153.27	2869/050515
ENERGY-APR'15					PV	139003	045	00101		112.99	2869/050515
ENERGY-APR'15					PV	139003	046	00101		827.64	2869/050515
ENERGY-APR'15					PV	139003	047	00101		2,864.22	2869/050515
ENERGY-APR'15					PV	139003	048	00101		1,537.30	2869/050515
ENERGY-APR'15					PV	139003	049	00101		3,684.55	2869/050515
ENERGY-APR'15					PV	139003	050	00101		25.08	2869/050515
ENERGY-APR'15					PV	139003	051	00101		28.89	2869/050515
ENERGY-APR'15					PV	139003	052	00101		27.41	2869/050515
ENERGY-APR'15					PV	139003	053	00101		72.53	2869/050515
ENERGY-APR'15					PV	139003	054	00101		29.57	2869/050515
ENERGY-APR'15					PV	139003	055	00101		793.45	2869/050515

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key	Amount	Invoice Number
69300	05/19/15	2957	SOUTHERN CALIFORNIA EDISON	ENERGY-APR'15	PV	139003	056 00101	461.32	2869/050515
				ENERGY-APR'15	PV	139003	057 00101	37.72	2869/050515
				ENERGY-APR'15	PV	139003	058 00101	351.29	2869/050515
				ENERGY-APR'15	PV	139003	059 00101	2,158.75	2869/050515
				ENERGY-APR'15	PV	139003	060 00101	1,682.50	2869/050515
				ENERGY-APR'15	PV	139003	061 00101	841.25	2869/050515
				Payment Amount			101,867.49		
				RW P/S	PV	139014	001 00751	36,642.01	4500-42/05071
				4/1-5/1/15					5
				NEM					
				Payment Amount			36,642.01		
69301	05/19/15	2958	SOUTHERN CALIFORNIA GAS CO	WLK P/S	PV	139060	001 00101	50.00	9400/050615
				4/1-5/1/15					
				CORNELL P/S	PV	139104	001 00101	14.30	0400/051115
				4/8-5/7/15					
				JBR P/S	PV	139105	001 00101	14.30	1200/050715
				4/6-5/5/15					
				HQ&OPS	PV	139118	001 00701	1,121.99	3600/051215
				4/8-5/8/15					
				TAPIA	PV	139119	001 00751	575.50	4000/051215
				4/8-5/8/15					
				RLV	PV	139120	001 00751	165.11	4200/051215
				4/8-5/8/15					
				Payment Amount			1,941.20		
69302	05/19/15	8645	SOUTHERN CALIFORNIA TROPHY COMPANY	ANNIV	PV	139030	001 00701	272.03	040279-15
				GIFT-G.WESTON					
				Payment Amount			272.03		
69303	05/19/15	16271	SPOK, INC.	PAGER SRV	PV	139161	001 00701	342.80	Y0143084E
				5/9-6/10/15					
				PAGER SRV	PV	139161	002 00701	69.91	Y0143084E
				5/9-6/10/15					
				PAGER SRV	PV	139161	003 00701	41.24	Y0143084E
				5/9-6/10/15					
				PAGER SRV	PV	139161	004 00701	41.24	Y0143084E
				5/9-6/10/15					
				Payment Amount			495.19		
69304	05/19/15	2964	STATE BOARD OF	SALES/USE	PV	139117	001 00701	941.00	97817865/APR1
				TAX-PREPMT					5

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Document . . .	Key	Amount	Invoice Number
Number	Date	Number	Name	Message	Number	Co	Amount	Number
APR'15								
69305	05/19/15	15427	THE GATEKEEPER	Payment Amount	PV	001 00701	941.00	91929
				WLK LWR P/S			414.74	
				DETCR SVC				
69306	05/19/15	18788	TRIDENT INSURANCE SERVICES LLC	Payment Amount	PV	001 00101	414.74	7343
				CLAIM-COLD			48,063.00	
				CYN RD				
69307	05/19/15	3429	UNITED PARCEL SERVICE	Payment Amount	PV	001 00701	48,063.00	000025W020195
				PKG SRV P/E			31.84	
				4/15/15				
69308	05/19/15	2780	VALLEY NEWS GROUP	Payment Amount	PV	001 00101	31.84	4-30
				AD-LRN FRM			180.00	
				CHLDRN 4/30				
				ADS-TOUR&CHLD			300.00	4-23
				RN 4/23				
				ADS-EMRGY			1,000.00	5-8
				DROUGHT 5/8				
69309	05/19/15	3884	WURTH USA INC.	Payment Amount	PV	001 00701	1,480.00	94998023
				SHOP SUPPLIES			154.56	
Total Amount of Payments Written							154.56	
Total Number of Payments Written							306,709.58	57

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key Item	Key Co	Amount	Invoice Number
69310	05/26/15	19433	ACCO ENGINEERED SYSTEMS	BLDG#8 HVAC SPPRT	PV	139984	001	00701	5,000.00	1558361
69311	05/26/15	16051	ACCURATE TELECOM INC.	Payment Amount 3/27&3/30 PHONE SYS SVC	PV	139073	001	00701	615.00	14601
69312	05/26/15	19412	AIR WEST MECHANICAL CONSTRUCTION, INC.	Payment Amount PMT#5-BLDG#8 HVAC INTGRN	PV	139159	001	00701	11,000.00	10543#5
69313	05/26/15	3077	AIRGAS USA, LLC	5% RETENTION-PMT #5	PD	139160	001	00301	550.00-	10543/RTN#5
			Alt Payee AIRGAS USA, LLC P. O. BOX 7423 PASADENA CA 91109-7423	Payment Amount 3 SZS LTHR GLOVS 72 PR	PV	139202	001	00701	370.43	9039121080
69314	05/26/15	2397	AQUATIC BIOASSAY & CONSULTING	Payment Amount 4/15 CHRONC BIOASSAYS TSTG	PV	139072	001	00701	6,610.00	LVS0515,0466
69315	05/26/15	8782	AW DIRECT INC.	Payment Amount VEH#909 LIGHTBR&KIT	PV	139166	001	00701	873.94	SI01520927
69316	05/26/15	8552	W. FRED BECK	Payment Amount TURF RMVL REBATE	PV	139089	001	00101	1,808.00	150184/TURF2
69317	05/26/15	19631	PAMELA BLANKENSHIP	Payment Amount TURF RMVL REBATE	PV	139090	001	00101	3,036.00	681060
69318	05/26/15	19268	BLASTCO INC.	Payment Amount PMT#9-CLBS TNK REHAB	PV	139153	001	00701	81,912.00	10508#9
				5% RETENTION-PMT #9	PD	139154	001	00301	4,095.60-	10508/RTN#9
				Payment Amount					77,616.40	

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Payment Number	Payment Date	Address Number	Name	Payment Sub Message	Document Ty	Document Number	Key Item	Key Co	Amount	Invoice Number
69319	05/28/15	19642	KIM BORAS	RFND BAL - CLOSED A/C	PV	139126	001	00101	371.76	063636
				Payment Amount					371.76	
69320	05/28/15	19643	JOHN BRENKUS	RFND BAL - CLOSED A/C	PV	139127	001	00101	537.43	053853
				Payment Amount					537.43	
69321	05/28/15	19609	CALABASAS HOTEL LLC	RFND BAL - CLOSED A/C	PV	139123	001	00101	194.14	9998137A
				Payment Amount					194.14	
69322	05/28/15	19641	CALIFORNIA UNITED BANK	RTN#1~13/SMG TNK	PV	139180	001	00301	477,482.76	10476/RTN#1~1 3
				Payment Amount					477,482.76	
69323	05/28/15	18992	CDW GOVERNMENT	PURCHSG&MTR SHOP PRNTRS	PV	139069	001	00701	1,183.76	VJ02218
				Payment Amount					1,183.76	
				BLK BOX SS 24 SRV&REMTE	PV	139070	001	00701	2,425.25	VH72862
				Payment Amount					2,425.25	
			Alt Payee	19010 CDW GOVERNMENT 75 REMITTANCE DR., SUITE 1515 CHICAGO IL 60675-1515						
69324	05/28/15	18860	CHEMTREAT, INC.	MAY'15 WTR TRMT	PV	139109	001	00701	562.71	1913343
				Payment Amount					562.71	
69325	05/28/15	2539	CITY OF SIMI VALLEY	PURCH WTR 3/5~5/6/15	PV	139192	001	00101	11,290.24	0092176816
				Payment Amount					11,290.24	
69326	05/28/15	19305	COMMERCIAL CLEANING SYSTEMS	PURCH WTR 3/5~5/6/15	PV	139193	001	00101	308.00	0092176810
				Payment Amount					308.00	
				MAY'15 JANITORIAL SVC	PV	138980	001	00701	3,117.43	289023
				Payment Amount					3,117.43	
				MAY'15 JANITORIAL SVC	PV	138980	002	00701	922.24	289023
				Payment Amount					922.24	
				MAY'15 JANITORIAL SVC	PV	138980	003	00701	1,091.04	289023
				Payment Amount					1,091.04	
69327	05/28/15	4586	CONSOLIDATED ELECTRICAL	COND BODY CVRS&GSKTS	PV	139196	001	00701	61.83	9009-714321
				Payment Amount					61.83	

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key	Item	Co	Amount	Invoice Number	
DISTRIBUTORS												
69328	05/26/15	19632	CHRIS CUMBO	AG#1 POWER CABLE	PV	139197	001	00701		4,627.05	9009-714654	
				Payment Amount						4,688.88		
				TURF RMVL REBATE	PV	139091	001	00101		1,800.00	610790	
				Payment Amount						1,800.00		
69329	05/26/15	19633	BILL CUNNINGHAM	TURF RMVL REBATE	PV	139092	001	00101		2,124.00	531060	
				Payment Amount						2,124.00		
69330	05/26/15	2605	DELTA PACIFIC INDUSTRIES	30 GAL WINDSHLD WSHR FLUID	PV	139205	001	00701		499.22	3872	
				Payment Amount						499.22		
69331	05/26/15	17251	EAGLE AERIAL IMAGING	CORRLTG PARCLS W/DATE WTR USG	PV	139074	001	00701		19,000.00	19605	
				Payment Amount						19,000.00		
69332	05/26/15	8923	ENVIRONMENTAL EXPRESS LTD	O&G DISC&DRYNG CRTDGS	PV	139187	001	00701		1,115.63	1000377138	
				Payment Amount						1,115.63		
				FREIGHT	PV	139187	003	00701		14.61	1000377138	
				8-COD REAGENT	PV	139188	001	00701		993.46	1000379676	
				VIALS	PV	139188	003	00701		92.66	1000379676	
				FREIGHT	PV	139188	003	00701		92.66	1000379676	
				Payment Amount						2,216.36		
69333	05/26/15	19644	DEBORAH ESTRIN	RFND BAL - CLOSED A/C	PV	139128	001	00101		225.42	057214	
				Payment Amount						225.42		
69334	05/26/15	19645	WILLIAM EVANS	RFND BAL - CLOSED A/C	PV	139129	001	00101		311.03	059777	
				Payment Amount						311.03		
69335	05/26/15	2654	FAMCON PIPE	REDUCRS&GASKT S	PV	139071	001	00701		174.57	168513	
				Payment Amount						174.57		
				PLUGS, CLAMPS & ASSYS	PV	139194	001	00701		909.33	168478	
				WILKINS 500XL REGULATR	PV	139195	001	00701		626.75	168479	
				Payment Amount						1,710.65		
69336	05/26/15	19646	NICOLE FESTA	RFND BAL - CLOSED A/C	PV	139130	001	00101		60.00	055852	
				Payment Amount						60.00		

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key	Amount	Invoice Number
69337	05/26/15	19634	DON FRANKLIN	Payment Amount TURF RMVL REBATE	PV	139093	001 00101	1,800.00	640378
69338	05/26/15	4971	FUGRO CONSULTANTS, INC.	Payment Amount 3/20-4/23/15 RES#2	PV	139078	001 00701	1,702.50	04.62140144-4
Alt Payee 6803 FUGRO CONSULTANTS, INC. P. O. BOX 301083 DALLAS TX 75303-1083									
69339	05/26/15	19647	ARUN GAVASKAR	Payment Amount RFND BAL - CLOSED A/C	PV	139131	001 00101	40.17	069953
69340	05/26/15	2688	GEO LABS	Payment Amount P/E 4/30/15 5 MG TNK	PV	139077	001 00701	360.00	21505027
69341	05/26/15	19635	ROBERT GODWIN	Payment Amount TURF RMVL REBATE	PV	139094	001 00101	1,190.00	500536
69342	05/26/15	7251	GENERAL PAVEMENT MANAGEMENT	Payment Amount RFND BAL - CLOSED A/C	PV	139124	001 00101	1,241.23	9998342
69343	05/26/15	2701	GRAINGER, INC.	Payment Amount MISC TAPE&SNDG PAD SCAFLDG HIGHT EXT KIT&SFTY RAIL NPPLS, BLL VLVS, HOLE CTTRS CORDSET, 8 PIN BUTT SPLICE CNCNTR NONMETALLIC ENCLOSURES BUTT SPLICE CNCNTR	PV	138957	001 00701	1,465.95	9729215849
					PV	139083	001 00751	493.37	9724358958
					PV	139084	001 00751	923.28	9722447480
					PV	139085	001 00751	104.61	9723624335
					PV	139086	001 00751	29.74	9723968724
					PV	139087	001 00751	287.67	9725751870
					PV	139088	001 00751	31.69	9723624343

Las Virgenes Municipal Water
 A/P Auto Payment Register

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Payment Number	Payment Date	Address Number	Payee Name	Payment Stub Message	Ty	Document Number	Key	Amount	Invoice Number
							Item Co		
69344	05/28/15	15775	HARDY & HARPER, INC.	RFND BAL -	PV	139125	001 00101	346.88	9998287A
				CLOSED A/C					
69345	05/28/15	18646	HDR ENGINEERING, INC.	1/25-6/2/15 18" RW PPLN SVC	PV	139075	001 00701	715.50	00213399-B
				3/29-6/2/15 C-TNK CP SYS SVC	PV	139076	001 00701	2,096.13	00213332-B
69346	05/28/15	16803	ICTUS CONSULTING, LLC	APR'15 RCRD MGMT SVC	PV	139182	001 00701	2,210.00	LVMWD-201504
69347	05/28/15	2743	JOBS AVAILABLE	JOB ADS-BD CLRK/RC MGR	PV	139080	001 00701	1,263.00	1510025
69348	05/28/15	19649	MIRIAM JUDAH	RFND BAL -	PV	139133	001 00101	16.16	069885
				CLOSED A/C					
69349	05/28/15	18535	KEMIRA WATER SOLUTIONS, INC.	9.29 TN FERRIC CHLORIDE	PV	139189	001 00701	4,303.59	9017447849
				Payment Amount				16.16	
69350	05/28/15	3352	LAS VIRGENES MUNICIPAL WATER DISTRICT	RWPS 2/25-4/27/15	PV	138994	001 00701	31.92	2645/050615
				Payment Amount				4,303.59	
				BLDG#8 RW 2/25-4/27/15	PV	138995	001 00701	128.03	2646/050615
				BLDG#8 RW 2/25-4/27/15	PV	138996	001 00701	59.40	2652/050615
				BLDG#7 RW 2/25-4/27/15	PV	138997	001 00701	117.39	2655/050615

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Payment Number	Payment Date	Address Number	Name	Payment Slub Message	Document	Key	Amount	Invoice Number
Number	Date	Number			Number	Lim Co		Number
69351	05/26/15	2835	MODERN TOOL CO	Payment Amount	138998	001 00754	194.69	8302/050615
				(12) SS	138999	001 00754	35.04	7682/050615
				ROLLERS	139000	001 00301	971.66	7992/050615
				TURF RMVL	139001	001 00301	186.68	8172/050615
				REBATE	139186	001 00701	1,928.55	46655
				Payment Amount	139165	001 00101	3,164.00	410140
69352	05/26/15	5104	JAMES/LISA MJLINE	Payment Amount	139181	001 00701	29,119.00	1682015
69353	05/26/15	8065	MWHAMERICAS, INC	Payment Amount	139146	001 00701	267.49	763206
69354	05/26/15	2842	NAPAAUTO PARTS	Payment Amount	139147	001 00701	5.52	762584
69355	05/26/15	16754	NATURAL SURROUNDINGS	Payment Amount	139148	001 00701	146.05	760510
69356	05/26/15	16687	NEWBURY PARK TREE SERVICE, INC.	Payment Amount	139149	001 00701	235.00	6242
69357	05/26/15	19398	NEXLEVEL INFORMATION TECHNOLOGY, INC.	Payment Amount	139108	001 00701	1,450.00	10268
69358	05/26/15	15469	OLYMPIC	Payment Amount	139183	001 00701	3,495.42	20150413

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Document Ty	Document Number	Key Itrm Co	Amount	Invoice Number
			PAINTING CO.	NKG FNTN-HQ					
69359	05/26/15	17229	OMEGA ENGINEERING, INC.	Payment Amount AG#1&2 TNSN LOAD CELLS	PV	139207	001 00701	450.00 1,160.00	H00000010148
69360	05/26/15	19529	ONE PLANET CORPORATION	Payment Amount TRNSLT DISCNCT NOTICE	PV	139079	001 00701	300.00	06-20274
69361	05/26/15	18946	PACIFIC ADVANCED CIVIL ENGINEERING, INC.	Payment Amount P/E 4/30/15 CNTRT TNK	PV	138958	001 00701	300.00 4,610.39	96735
69362	05/26/15	2871	PACIFIC COAST BOLT	P/E 4/30/15 RES#2 IMPRVMTS	PV	138982	001 00701	1,384.14	96709
69363	05/26/15	18874	PACIFIC HYDROTECH CORPORATION	Payment Amount NUTS&BOLTS FREIGHT	PV	139198	001 00701	5,994.53 1,100.36	2002693
69364	05/26/15	16443	PANTERIALS, INC.	Payment Amount PMT#14-5 MG TANK	PV	139155	001 00701	70.60 322,451.22	2002693 10476/#14
69365	05/26/15	19650	REVA R. PARTOVI	5% RETENTION-PMT #14	PD	139156	001 00301	16,122.56-	10476/RTN#14
69366	05/26/15	19636	HITU PATEL	Payment Amount LASR MX ENGRVBL SHEETS	PV	139203	001 00701	306,328.66 552.81	161223
69367	05/26/15	8380	PERKINELMER	Payment Amount RFND BAL - CLOSED A/C Payment Amount TURF RMVL REBATE Payment Amount PROF SRV	PV	139134 139095 139190	001 00101 001 00101 001 00701	169.37 4,080.00 9,950.00	070528 660410 90240652

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Payment Number	Payment Date	Address Number	Name	Payment Sub Message	Document Number	Key Lim	Key Co	Amount	Invoice Number
			HEALTH SCIENCES	5/4/15					
69368	05/26/15	18084	PHOENIX CIVIL ENGINEERING, INC.	Payment Amount APR'15 TWN LK DRNG DSN	139184	001	00701	9,950.00 3,712.50	PHOE15-112
69369	05/26/15	19637	MOSHE PORAT	APR'15 AIR VAC RELOCTN	139185	001	00701	1,722.50	PHOE15-113
69370	05/26/15	13645	PSOMAS	Payment Amount TURF RMVL REBATE	139096	001	00101	5,435.00 1,936.00	510556
69371	05/26/15	18505	RAFTELIS FINANCIAL CONSULTANTS, INC.	Payment Amount MAR'15 STNDBY CHG SVC	139983	001	00701	1,495.00	106284
69372	05/26/15	19638	EMILY RAZAGI	Payment Amount APR'15 FNCL ANLYS&RATE STDY	139151	001	00701	24,720.29	LVCA1407-08
69373	05/26/15	6940	SECTRAN SECURITY, INC.	Payment Amount TURF RMVL REBATE	139097	001	00101	24,720.29 1,424.00	500540
69374	05/26/15	3480	SIGN FACTORY	Payment Amount MAY'15 COURIER SRV	139144	001	00701	1,424.00 289.38	15050612
69375	05/26/15	2945	SKAUG TRUCK BODY WORKS	Payment Amount (375) RW SIGNS (6) DECALS-CAMP DAVID GONZALES (8) LOGO CAR MAGNETS	139168	001	00101	289.38 4,998.85 161.56 338.63	13995 14016 14033
69376	05/26/15	2969	STATE WATER RESOURCES	Payment Amount VEH#905-DRAWR SETS Payment Amount WTR SYS#1910225	139081	001	00701	5,499.04 2,430.90 11,101.44	36417 LW-1000257

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Document Ty	Document Number	Key Ilim Co	Amount	Invoice Number
CONTROL BOARD									
69377	05/28/15	9505	TIRE MAN AGOURA	JUL-DEC'14 Payment Amount VEH#895- (4) TIRES	PV	139110	001 00701	11,101.44 1,016.81	2042348
69378	05/28/15	17645	TORO ENTERPRISES INC.	VEH#715-SHCKS .TIRES&ALIGN Payment Amount CANWD MN BRK EMRGY RPR	PV	139111	001 00701	1,036.31 2,053.12 36,838.50	2042409 9209
69379	05/26/15	3006	UNDERGROUND SERVICE ALERT	PMT#1-CLB RDG RWMN EXTN PMT#1-CLB RDG RWMN EXTN 5% RETENTION-PMT #1 Payment Amount 250 NEW TCKT CHGS	PV	139157	001 00701	76,900.00 4,695.00- 3,610.25-	10591-#1/FNL 10591-#1/FNL 10591-RTN#1/F NL
69380	05/26/15	18604	VENTURA PEST CONTROL	Payment Amount MAY'15 PEST CNTL MAY'15 PEST CNTL MAY'15 PEST CNTL	PV	139206	001 00701	375.00 110.00 380.00 195.00	420150405 466072 466072 466072
69381	05/26/15	13326	VILLA ESPERANZA SERVICES	Payment Amount APR'15 LANDSCAPE SRV	PV	139145	001 00701	685.00 1,114.75	LVMWD 2015-5 LVMWD 2015-5 LVMWD 2015-5
69382	05/28/15	2436	VINCE BARNES AUTOMOTIVE	APR'15 LANDSCAPE SRV APR'15 LANDSCAPE SRV Payment Amount VEH#816-RADIA TR REFLL SYST VEH#866-BRK PDS/RTRS, FLTRS	PV	139145	002 00701	3,096.32 571.93 4,783.00 419.60 1,252.43	020910 020912

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Document Ty	Document Number	Key Lim Co	Amount	Invoice Number
69383	05/26/15	3103	W. LITTEN	Payment Amount SRV 4/12-4/18/15@ RANCHO	PV	138974	001 00701	6,238.45	320373
				SRV 4/19-4/25/15@ RANCHO	PV	138975	001 00701	6,266.20	320377
				4/26-5/2/15 SRV@RANCHO	PV	139209	001 00701	6,509.25	320378
				5/3-5/9/15 SRV@RANCHO	PV	139210	001 00701	6,007.40	320380
69384	05/26/15	18521	WALTON MOTORS & CONTROLS, INC.	Payment Amount RPR SRV@TAPIA 5/1/15	PV	139201	001 00701	3,015.56	36888
69385	05/26/15	18514	WECK LABORATORIES, INC.	Payment Amount LAB SRV@TAPIA-DCB M	PV	138949	001 00701	78.75	W5E0141-LV
				LAB SRV@TAPIA-DCB M	PV	138950	001 00701	157.50	W5E0142-LV
				LAB SRV@TAPIA-DCB M	PV	138951	001 00701	78.75	W5E0153-LV
				LAB SRV@TAPIA LAB	PV	138952	001 00701	90.00	W5D1654-LV
				SRV@MC-DIAZIN ON	PV	139171	001 00701	960.00	W5E0334-LV
				LAB SRV@TAPIA-DCB MANALYSIS	PV	139172	001 00701	180.00	W5E0413-LV
				LAB SRV@TAPIA-DCB MANALYSIS	PV	139173	001 00701	157.50	W5E0410-LV
				LAB SRV@WSTLK LAB SRV@RLV CENTRT VOC	PV	139174	001 00701	39.00	W5E0405-LV
				LAB SRV@RLV CENTRT VOC	PV	139175	001 00701	75.00	W5E0411-LV
69386	05/26/15	3047	WESCO DISTRIBUTION,	Payment Amount 3 EVOKIT 2X4	PV	138953	001 00701	452.01	430983

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Payment Number	Payment Date	Address Number	Name	Payment Sub Message	Document Ty	Document Number	Key Itrn	Key Co	Amount	Invoice Number
			INC.							
				75 PC JAR	PV	138954	001	00701	46.16	432040
				DISC						
				3 12MM SEN	PV	138955	001	00701	557.06	431721
				30PK PHIL	PV	138956	001	00701	304.11	431995
				F30T8/CW-ALTO						
				SVX 9000 VFD	PV	139200	001	00701	4,315.59	436350
				40HP/480V						
				KIT 9000X	PV	139204	001	00701	293.70	436767
				REMOTE						
			Alt Payee	6443 WESCO DISTRIBUTION, INC						
				PO BOX 31001-0465						
				PASADENA CA 91110-0465						
				Payment Amount					5,968.63	
69387	05/25/15	3048	WEST COAST AIR CONDITIONING	RPL BELT-E/F#@RL V	PV	138976	001	00701	23.99	S65609
				CHEM CLN AHU#1,2&3	PV	138977	001	00701	1,419.54	S65343
				A/C PM@RLV	PV	138978	001	00701	450.00	S64992
				Payment Amount					1,893.53	
69388	05/25/15	8514	WEST COAST IRRIGATION	SPRYFLD IRRIG PIPE FTG	PV	139143	001	00751	163.50	7957
				Payment Amount					163.50	
69389	05/25/15	19639	CECELIA YANG	TURF RMVL	PV	139098	001	00101	528.00	1090368
				REBATE						
				Payment Amount					528.00	
69390	05/25/15	19502	YORKE ENGINEERING, LLC	FEB-APR'15 SCAQMD AER PREP	PV	139150	001	00701	4,002.00	9732
				Payment Amount					4,002.00	
				Total Amount of Payments Written					1,242,757.20	
				Total Number of Payments Written					81	



**LAS VIRGENES MUNICIPAL
WATER DISTRICT**
4232 Las Virgenes Road, Calabasas CA
91302

**MINUTES
REGULAR MEETING**

5:00 PM

April 28, 2015

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance to the Flag was led by Sumac Elementary School 5th Grader, Erika Tousseau.

1. CALL TO ORDER AND ROLL CALL

The meeting was called to order at **5:00 p.m.** by Board President Glen Peterson in the District offices. Joanne Bodenhamer, Interim Clerk of the Board conducted the roll call.

Present: Director(s): Caspary, Lewitt, Peterson, Polan and Renger
Absent: Director(s):

2. APPROVAL OF AGENDA

Legal Counsel Wayne Lemieux requested to remove item 12.A.1 from the Closed Session agenda.

On a motion by Director Polan and seconded by Director Caspary, the Board voted unanimously to approve the agenda with the removal of item 12.A.1.

3. PUBLIC COMMENTS

Pat Clark of 26838 Hot Springs Place addressed the Board and asked them to consider raising the rebate amount for turf replacement to \$3.00 or \$3.75 per square foot.

ITEM 4B

Director Caspary stated that Board previously considered increasing the amount and it may be considered again; he informed Mr. Clark that the

Director Renger asked Mr. Clark about the size of turf area he was looking at removing. (Mr. Clark: approximately 1,100 sq. ft.)

4. CONSENT CALENDAR

A Minutes: Regular Meeting of April 14, 2015

B List of Demands: April 28, 2015

C Investment Report for the Month of March 2015

On a motion by Director Renger and seconded by Director Caspary, the Board voted unanimously to approve the Consent Calendar.

5. ILLUSTRATIVE AND/OR VERBAL PRESENTATION AGENDA ITEMS

A Poster Contest Awards Ceremony

President Peterson presented the awards to the top 12 finalists for the 22nd Annual Water Awareness Poster Contest. The 12 finalists were selected out of 2,300 entries. Their artwork will be featured in the District's desktop calendar for 2016. Mr. Peterson also recognized the educators from the local schools.

The Ann Dorgelo Water Awareness Perpetual Trophy was awarded to Bay Laurel Elementary School. Principal Jeremy Resnick accepted the trophy.

A brief recess was taken for the families and educators to exit the room. The meeting reconvened at **5:20 p.m.**

B Legislative and Regulatory Updates

General Manager David Pedersen gave a brief update on the legislative items including AB 471, Water Energy Nexus, which would allow water projects that reduce greenhouse gas emissions through energy efficiency to qualify for funding under the Greenhouse Gas Reduction Fund, and AB 349, which would prevent HOAs from banning synthetic turf. Also, Mr. Pedersen reported that the State Water Resources Control Board would be issuing emergency regulations in response to the Governor's April 1st Executive Order; the District submitted a comment letter on the regulations.

C Water Supply Conditions and Drought Response

General Manager Pedersen gave an update on the current water supply conditions and referred to the summary included in the agenda package.

Director of Resource Conservation and Public Outreach Carlos Reyes gave an update on the District's Mow-No-Mow Turf Removal Program.

Mr. Reyes answered questions from the Board.

ITEM 4B

6. **TREASURER**

Director Lewitt stated that the report was in order.

7. **RESOURCE CONSERVATION AND PUBLIC OUTREACH**

Public Speakers:

Mr. Robert Singer of 2301 Stokes Canyon Road addressed the Board regarding the Mow-No-Mow Program stating that he was displeased that the District gave money back to customers taking out their turf when the people who are voluntarily reducing their use should be recognized; he inquired about tiered rate structures and stated he is in favor of them; he asked for the District to run an analysis of swimming pools in the area and asked about what could be done in an emergency with pool water; he also suggested the District showcase areas planted with drought-tolerant landscaping or lawn removal samples.

A brief discussion with the Board took place to answer Mr. Singer's questions.

Mr. Clark Canfield of 4118 North Lost Springs Drive addressed the Board regarding facts about the current drought situation; he stated it could be years until we are out of the drought; he has participated in several water trips with the District; he cited that 60 to 70% of water use is for landscaping, which needs to be reduced by half; he explained that common regional rebate reimbursements are set at \$3.00 per square foot and sometimes even up to \$4.00 per square foot, compared to installation costs for artificial turf of approximately \$7.50 per square foot; he also spoke about the \$85.00 rebate for rain barrels; he stated that allowing people to build is supporting water usage and believes a building moratorium should be considered.

A Drought Response Actions: Adoption of Urgency Ordinance and Resolution to Restrict Water Usage and Approval of Budget for Enforcement Activities

Waive the full reading of proposed Urgency Ordinance No. 274, amending Ordinance No. 11-86-161 (Las Virgenes Code) as it relates to water conservation and water shortage; pass, approve and adopt the Urgency Ordinance, given first reading by title only, by a roll call vote; order publication within 30 days of adoption using a summary of the Urgency Ordinance; pass, approve and adopt Resolution No. 2463, establishing the water shortage level, restricting outdoor irrigation and repealing Resolution No. 2460; and approve a budget of \$100,000 to hire temporary staff to assist with enforcement of the District's watering restrictions over the next nine months.

URGENCY ORDINANCE NO. 274

AN URGENCY ORDINANCE OF THE BOARD OF DIRECTORS OF LAS VIRGENES MUNICIPAL WATER DISTRICT AMENDING ORDINANCE NO. 11-86-161 (LAS VIRGENES CODE) AS IT RELATES TO WATER CONSERVATION AND WATER SHORTAGE

ITEM 4B

(Reference is hereby made to Urgency Ordinance No. 274 on file in the District's Ordinance Book and by this reference the same is

RESOLUTION NO. 2463

A RESOLUTION OF THE BOARD OF DIRECTORS OF LAS VIRGENES MUNICIPAL WATER DISTRICT ESTABLISHING THE WATER SHORTAGE LEVEL, RESTRICTING OUTDOOR IRRIGATION AND REPEALING RESOLUTION NO. 2460

(Reference is hereby made to Resolution No. 2463 on file in the District's Resolution Book and by his reference the same is incorporated herein and made a part of hereof.)

On a motion by Director Renger and seconded by Director Polan, the Board voted unanimously to waive the full reading of the Urgency Ordinance.

On a motion by Director Caspary and seconded by Director Renger, the Board voted unanimously, by a roll call vote, to approve and adopt the Urgency Ordinance.

General Manager Pedersen reported that the proposed Resolution provides an outline of the next steps for the District in response to the drought emergency.

Mr. Reyes explained the key provisions contained in the Resolution and stated that customers will have specific days for watering, including recycled water irrigation.

A brief discussion took place regarding the staff recommendation.

Legal Counsel Lemieux spoke on the definition of measurable rain and discouraged the Board from attempting to further define the term absent clarification from the State Water Resources Control Board.

On a motion by Director Caspary and seconded by Director Lewitt, the Board voted unanimously to adopt the proposed Resolution and approve the budget of \$100,000 to hire temporary staff.

8. INFORMATION ITEMS

A San Juan Capistrano Water Rate Litigation: Appellate Court Decision

Legal Counsel Keith Lemieux briefed the Board on the decision for the City of San Juan Capistrano Water Rate Litigation; he explained that the decision concerned Proposition 218, Article 13D of the California Constitution in its application to inverted block rates; he stated that the plaintiffs brought the case complaining that Proposition 218 was being violated, specifically referring to a section of Proposition 218 that says property related fees must be set such that the fee reflects the proportional cost to each individual parcel.

9. NON-ACTION ITEMS

A Organization Reports

ITEM 4B

Director Peterson reported that MWD had an Executive Committee meeting and reviewed the items the General Manager proposed to change in response to his last review; he also gave an update on the resource agency approval process for the Bay Delta referencing a change from a Section 10 to a Section 7 permit; he also spoke on concerns with bromide, bromates and salinity coming into the Delta.

Director Caspary inquired about smelt sampling (Peterson: there was no report on smelt sampling, but he explained that the troll did not go well).

- (2) Other

B Director's Reports on Outside Meetings

Director Renger attended the AWA meeting and reported that they spoke about price elasticity and the lack of elasticity for water demands; he explained that the speaker favored using social media for communications and checking analytics; the keynote speaker also advised not to depend on consensus.

Director Lewitt reported on attending the AWA conference; he explained that there are applications that ratepayers can have on their phones to see when they fall into the next tier or to see if they have a leak; Director Lewitt would like to move forward on having the applications for District customers. Director Polan stated that Automated Meter Infrastructure (AMI) would play a role in the process.

General Manager Reports

- (1) General Business
(2) Follow-Up Items

C Director's Comments

Director Polan reiterated his interest in having staff proceed with a drought-tolerant native landscaping demonstration garden at District Headquarters (Pedersen: the message is clear that the Board would like to move forward with this effort; initially there was merit to looking into doing the work in conjunction with improvements proposed for Building No. 1, but given the urgency of the drought and the importance of the item, staff will move ahead on a separate path). Director Polan added that he would be going to the City of Agoura Hills and various HOAs to discuss water conservation; he explained that there are customers who want to see the recycled water pipe installed, so they can access water for the green belts; he noted that the interest and awareness is vivid.

Director Polan reported that he purchased a garbage can for use as a rain barrel and during the rains he captures water off the roof.

Director Lewitt reported there are a lot of horses in Old Agoura and that the horse owners are appreciative that upcoming water budgets will recognize water needs for horses and other animals; Director Lewitt also reported that ABC News came to Agoura Hills to report on a homeowner who is in a fight with the homeowners association about replacing turf grass with synthetic turf; a meeting is being set up

with the association and homeowner to discuss the importance of replacing turf in light of the statewide drought emergency. Director Lewitt said that we would report back to the Board following the meeting.

Director Renger asked Legal Counsel Lemieux if it would be legal for the District to hire landscapers to do work for a demonstration garden in exchange for posting a sign (Lemieux: yes, under certain conditions).

Director Caspary commented that some people feel that stopping new development is a solution to conserve water, but he explained that property owners within the District's boundary have paid taxes to both the District and Metropolitan Water District to maintain the system over the years for the privilege of a future connection to the water system.

Director Caspary is pleased to see drought resistant showcases in every neighborhood throughout the District; he urged staff to contact the customers to see if they could publicize the Mow-No-Mow landscapes in *The Acorn*.

10. FUTURE AGENDA ITEMS

None.

11. PUBLIC COMMENTS

Members of the public may now address the Board of Directors **ON MATTERS NOT APPEARING ON THE AGENDA**, but within the jurisdiction of the Board. No action shall be taken on any matter not appearing on the agenda unless authorized by Subdivision (b) of Government Code Section 54954.2

No comment cards were received.

The Board announced that the meeting would be adjourned in memory of former employee Bob Bruhn who was one of the original six employees of the District; Director Peterson read a brief memoir of Mr. Bruhn written by Roger Huff, another former District employee.

12. CLOSED SESSION

A Conference with District Counsel – Existing Litigation (Government Code Section 54956.9(a)):

1. Las Virgenes - Triunfo Joint Powers Authority v. United States Environmental Protection Agency and Heal the Bay, Inc. v. Lisa P. Jackson
2. Marzan v. Las Virgenes Municipal Water District

B Conference with District Counsel – Public Employment Performance Evaluation (Government Code Section 54957):

Title: General Manager

Facilitators: Irwin N. Jankovic, Ph.D. and Suresh Radhakrishnan, Metropolitan Water District of Southern California

The Board recessed to closed session at 6:49 p.m. and reconvened to open session at 7:39 p.m.

13. OPEN SESSION AND ADJOURNMENT

No reportable actions were taken during closed session.

The meeting was adjourned in memory of Bob Bruhn at 7:40 p.m.



May 26, 2015 LVMWD Regular Board Meeting

TO: Board of Directors

FROM: Finance & Administration

Subject: Investment Report for the Month of April 2015

SUMMARY:

Driven by a combination of positive and negative economic indicators, the economy continued its slow recovery in April. At the end of April, markets were slightly higher than March and the April Federal Reserve meeting indicated little change in its current policies: interest rates stayed at historic lows and expectations of interest rate increases in the second half of 2015 continued. Interest rates for financial instruments in the 1-5 year range and the U.S. stock markets remained higher than a year ago. However, there has been a flattening in the treasury yield curve, resulting in slightly lower yield in the intermediate to long term bonds.

Despite financial market stability in April, the housing market continued to experience recovery challenges in that sector. Most financial experts are predicting continued slow improvements to the economy for calendar year 2015, followed with some short-term volatility. The annualized yield for the District's portfolio was up 2.1% year-over-year, reaching 0.98% in April 2015 compared to 0.96% in April 2014.

The portfolio was valued at \$63,592,638 on April 30, 2015.

RECOMMENDATION(S):

Receive and file the investment report for the month of April 2015.

FISCAL IMPACT:

No

ITEM BUDGETED:

No

DISCUSSION:

Staff monitors economic news to help predict factors that may influence the District's operations and investment portfolio performance. The economy has historically been good a predictor of water usage with the impact of negative economic conditions nearly matching that of mandatory water use restrictions. Conversely, a more robust economy promotes infill development within the District that increases demands for the District's services. Keeping abreast of national economic factors and its impact on the District's return on its investment portfolio helps to ensure the effective utilization of the public's assets and money.

Economic Trends:

The overall economic data for April has remained indicative of slow to modest growth. The April employment report came in as anticipated; nonfarm payrolls rose by 223,000 in April. This followed March's weak employment gains of 120,000. The national unemployment rate was virtually unchanged at 5.4% in April, compared to 5.5% in March. However, the labor participation rate remained at historical lows, 62.0% in April

compared to 62.7% in March. Wages increased 0.1% in April. Meanwhile, manufacturing data remains sluggish and consumer spending has been well below expectations. The housing data remains volatile in spite of ongoing low mortgage rates.

The Federal Open Market Committee (FOMC) left policy rates unchanged at its April 28-29 meeting. The Committee noted economic growth has slowed the last several months. The policy statement pointed to ongoing slack in the labor market, lower growth in household spending, a recent decline in business fixed investment spending, a slow housing sector recovery, and a decline in exports. Meanwhile, inflation measures remain low. The Committee isn't providing specific calendar guidance about the timing of the first rate hike, and continues to emphasize that monetary policy changes will be data-dependent. The Fed left the door open for a possible rate hike in June, but based on the current environment, the first rate hike is likely to occur later in the second half of this year.

The yield on the two-year Treasury note increased in April to 0.57%, from 0.56% at the end of March. The 3-year Treasury was up as well, closing the month at 0.90% compared to 0.88% from March. The 5-year increased to 1.43% from 1.37% in March.

The Dow Jones Industrial Average finished April slightly higher, up 64.4 points or 0.4% for the month, closing at 17,840.52 from 17,776.12 on March 31st.

In March, overall the Los Angeles-Riverside-Orange County Consumer Price Index (CPI) increased to 0.5% on a year-over-year basis from 0.1% in February. The year-over-year Core CPI (CPI less food and energy) increased to 1.5% in March.

In March, retail sales rose 1.3% on a year-over-year basis, following a 1.9% gain in February. On a month-over-month basis, retail sales rose just 0.9% in March (below the consensus forecast of 1.1%). Retail sales have been weaker than expected over the past few months.

Housing data remains volatile. Overall, housing starts rose just 2.0% in March after falling 15.3% in February. This was below expectations and is a reflection of the continuing struggles in the economic recovery.

The national unemployment rate in April declined to 5.4%, compared to 5.5% in March. Preliminary unemployment rates for our micro-area (Agoura Hills data) remains steady at 3.3%. The Los Angeles County unemployment rate improved to 7.2% in March, from 8.7% in February. Ventura County's unemployment decreased to 5.4% in March compared to 5.8% in February.

Performance of the District's Portfolio:

As of April 30, 2015, the District held \$63,592,638 in its portfolio, down 13.2% year-over-year, primary due to withdraws to fund for capital improvement projects. The majority of the funds are held in the District's investment accounts, which had an April 30th value of \$36,808,712. LAIF held the majority of the remaining funds in the amount of \$22,003,365. A small portion of the funds, \$2,004,342, were held in the pooled investment fund of CalTrust. A significant portion of remaining funds were held in a trustee account as required reserves for the Bond Refunding: \$2,761,223. The annualized yield for the District's portfolio was up slightly on a year-over-year basis, reaching 0.98% in April 2015 from 0.96% in April 2014.

Summary of investment activity for the month of April 2015:

There were a total of one investment purchased totaling \$1,000,000, two called investments for \$2,000,000 and one matured investment in the amount of \$1,004,400.

Activity Type	Investment Type & Duration	Value	Yield-to-Maturity (YTM)
Purchase	FHLB – 3.5 year (1x call)	\$1,000,000	1.25%
Call	FHLB – 3.5 year (monthly calls)	\$1,000,000	0.50%
Call	FHLMC – 4 year (1x call)	\$1,000,000	1.50%
Maturity	Montgomery, AL – 2.5 year (Muni)	\$1,004,400	0.74%

ITEM 4C

GOALS:

Ensure Effective Utilization of the Public's Assets and Money

Prepared By: Joseph Lillio, Finance Manager

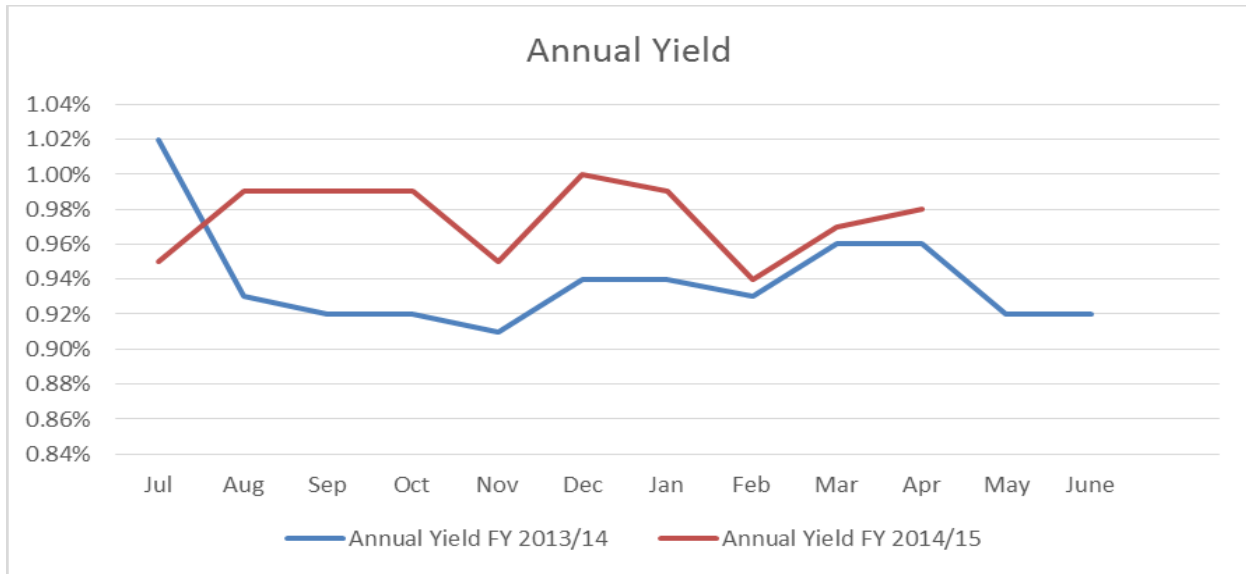
ATTACHMENTS:

[Charts](#)

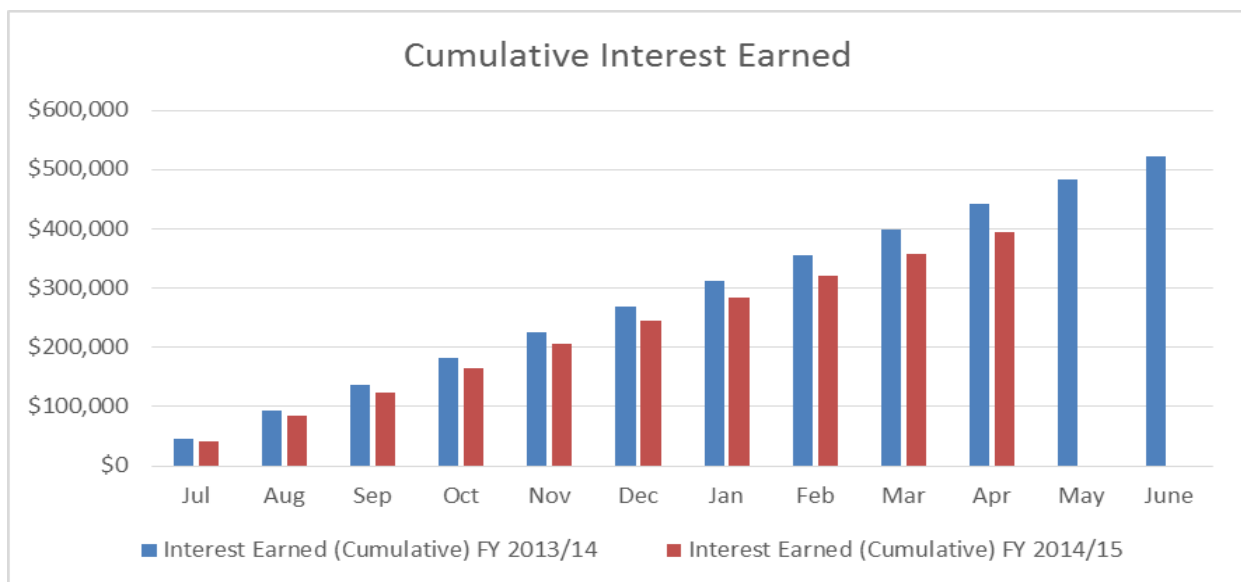
[Investment Report for April](#)

[Appendix A](#)

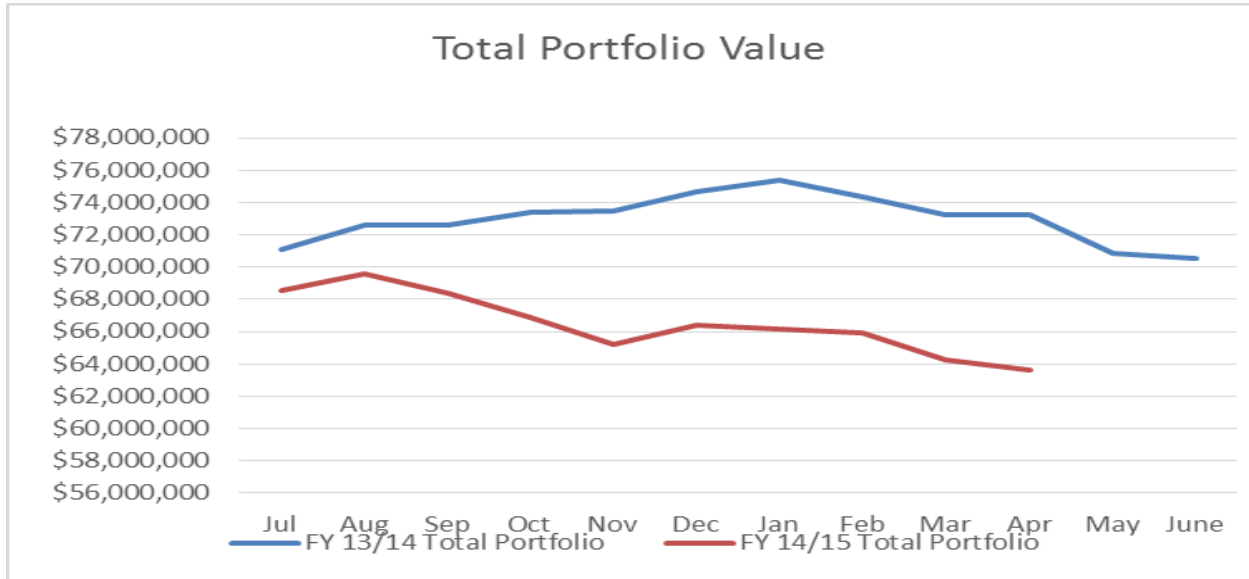
In April, the annualized yield for the District’s Investment portfolio increased by 1 basis points (0.01%) from the prior month, to 0.98%. The small dips in yield (depicted in the Annual Yield chart) are when investments matured or were called and the proceeds were held in LAIF until reinvested. The following chart shows annualized monthly yield over the current fiscal year (FY) and previous FY. As the chart shows, yields have largely remained flat since August 2013. Staff does not forecast yields to change significantly for the remainder of the FY.



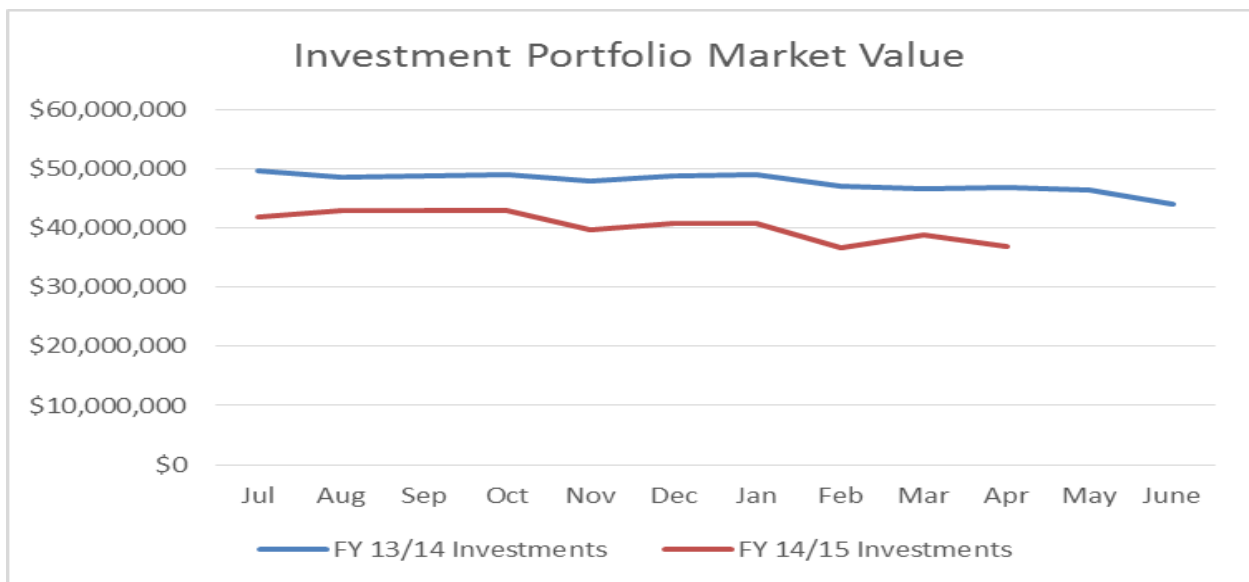
The interest earned from all investments in the portfolio FY to date has slightly trailed FY 13/14 as anticipated. The following chart shows cumulative interest earned over the current and previous FY. The current cumulative interest earned is slightly less than the cumulative interest earned during this same period last year (April 2014) due to a lower overall portfolio balance. Since there is no indication of a significant interest rate increase through the remainder of the current fiscal year, staff projects that the current trend will continue.

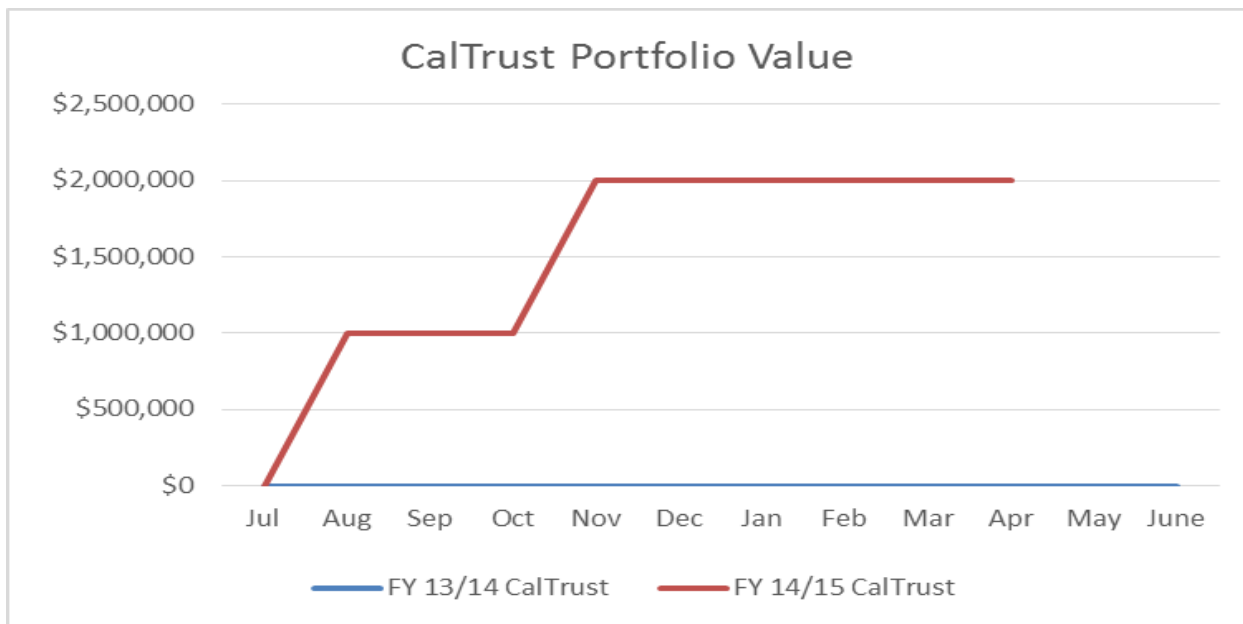
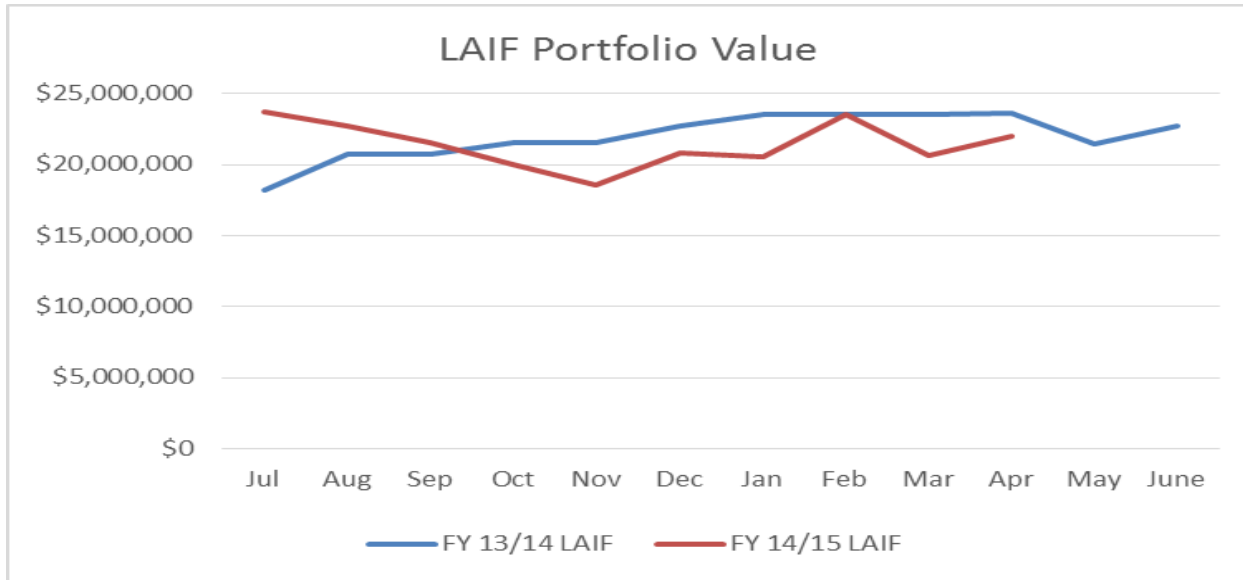


The total value of the portfolio as of April 30, 2015 is \$63.6M. This compares to a balance of \$73.3M from April 30, 2014. This year-over-year difference reflects a 13.2% decrease and is a reflection of the capital project outlays over the past year. The portfolio typically fluctuates as funding is needed for capital projects. The chart below shows the total portfolio value over time.

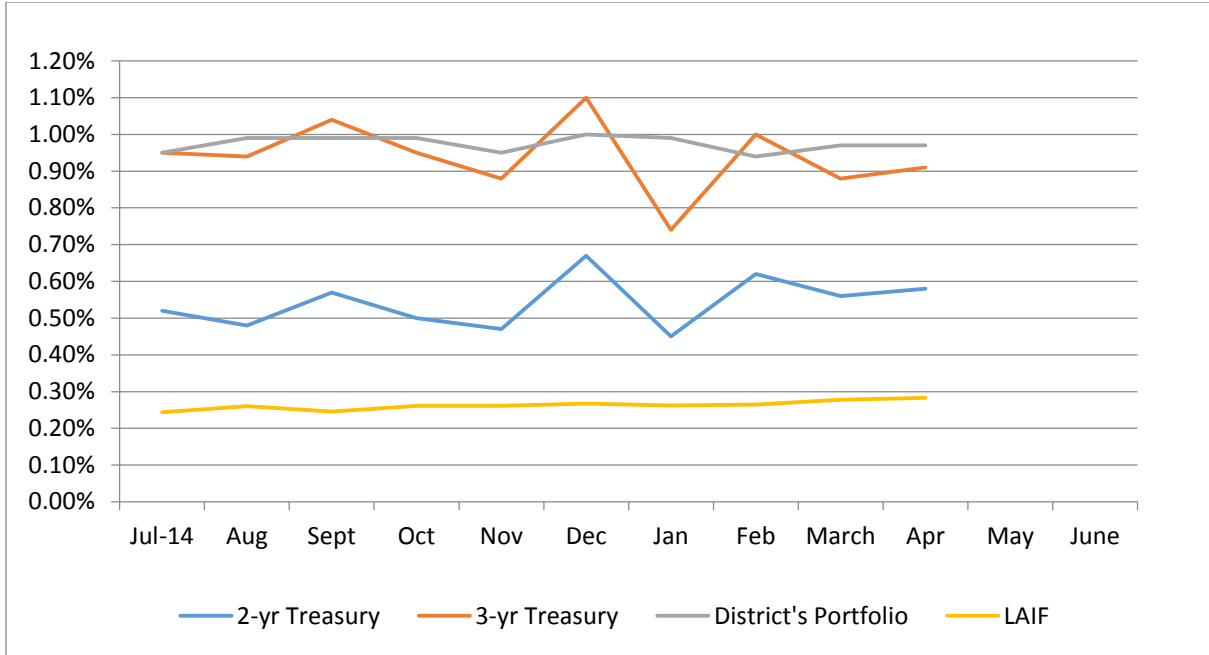


On average, the District maintains approximately 30-35% of the portfolio in LAIF and 65-70% in direct investments. The following charts show the value of the District’s Investment Portfolio, LAIF, and CalTrust. The investment portfolio had a balance of \$36.8M as of April 30, 2015, LAIF had a balance of \$22.0M, and there was a balance of \$2.0M in CalTrust. The CalTrust account was first funded in August 2014 as a means of diversifying the liquidity portion of the District’s portfolio. The charts visually show the District’s rebalancing of funds from the investment portfolio to LAIF during the last half of fiscal year 13/14 to ensure liquidity needs for the ongoing capital projects.





The following chart depicts annualized yields on the District’s portfolio for FY 2014-15 in comparison to comparative benchmarks; the 2-year U.S. Treasury yield, the 3-year U.S. Treasury yield and LAIF. The average duration of the District’s portfolio as of April 30, 2015 was 2.51 years, excluding LAIF, and 1.80 years, including LAIF.



Date: May 14, 2015
 To: David W. Pedersen, General Manager
 From: Finance and Administration Department
 Subject: Investment Report for the Month of April 2015

Summary of Investments

Investments Maturing Within Six Months:

Disc./Cpn Rate	Yield To Maturity	Investment Type	Date Invested	Date Matures	Book Value	Par Value	Market Value	Market Value Source
0.850%	0.850%	AZSHGR-Muni Bond	01/17/13	06/01/15	2,205,000	2,205,000	2,205,684	Custodian
0.670%	0.670%	FNMA-Bullet	03/26/12	08/26/15	1,000,000	1,000,000	1,001,710	Custodian
		Sub-Total			3,205,000	3,205,000	3,207,394	

Investments Maturing After Six Months:

1.050%	1.050%	FFCB-Bullet	03/28/12	03/28/16	1,000,000	1,000,000	1,006,890	Custodian
1.270%	1.270%	FHLB-Bullet	03/30/12	03/02/17	1,000,000	1,000,000	1,011,410	Custodian
0.980%	0.980%	FFCB-Callable Coupon	09/18/12	09/18/17	1,000,000	1,000,000	998,020	Custodian
0.900%	0.921%	FNMA-Callable Coupon	10/25/12	10/25/17	999,000	1,000,000	993,540	Custodian
0.625%	0.700%	FHLMC-Bullet	10/26/12	11/01/16	997,040	1,000,000	1,000,790	Custodian
0.820%	0.860%	FFCB-Callable Coupon	10/26/12	07/11/17	998,000	1,000,000	996,390	Custodian
0.75% & Up	1.045%	FNMA-Callable Coupon	11/21/12	11/21/17	1,000,000	1,000,000	1,000,220	Custodian
0.625%	0.625%	FNMA-Callable Coupon	11/28/12	11/28/16	2,000,000	2,000,000	1,997,740	Custodian
0.600%	0.600%	FFCB-Callable Coupon	12/13/12	12/12/16	1,000,000	1,000,000	999,260	Custodian
0.600%	0.580%	Port Auth NY&NJ-MuniBoi	12/19/12	12/01/15	1,000,580	1,000,000	1,000,570	Custodian
0.600%	0.600%	FFCB-Bullet	12/27/12	12/27/16	1,000,000	1,000,000	1,000,000	Custodian
1.585%	1.100%	LVNSCD-Muni Bond	02/20/13	11/01/17	1,022,130	1,000,000	1,009,410	Custodian
0.690%	0.690%	PST-Muni Bond	03/26/13	11/01/16	1,000,000	1,000,000	994,620	Custodian
1.000%	1.000%	FHLMC-Callable Coupon	03/26/13	03/26/18	1,000,000	1,000,000	998,650	Custodian
0.8% & Up	1.145%	FNMA-Callable Coupon	03/27/13	03/27/18	1,000,000	1,000,000	997,150	Custodian
0.85% & Up	1.170%	FNMA-Callable Coupon	03/28/13	03/28/18	1,000,000	1,000,000	1,000,990	Custodian
1.020%	1.020%	FHLMC-Callable Coupon	04/30/13	04/30/18	999,500	1,000,000	994,000	Custodian
0.950%	0.950%	FHLMC-Callable Coupon	05/22/13	05/22/18	1,000,000	1,000,000	996,160	Custodian
0.750%	0.750%	FHLMC-Callable Coupon	05/28/13	11/28/17	1,000,000	1,000,000	993,650	Custodian
0.75% & Up	1.117%	FNMA-Callable Coupon	05/29/13	05/29/18	1,000,000	1,000,000	1,000,490	Custodian
0.832%	0.832%	ARLDEV-Muni Bond	06/03/13	12/15/16	1,585,000	1,585,000	1,585,808	Custodian
1.250%	1.250%	FHLB-Callable Coupon	06/26/13	06/26/18	1,000,000	1,000,000	1,001,470	Custodian
1.500%	1.500%	FNMA-Callable Coupon	09/19/14	09/19/18	1,000,000	1,000,000	1,006,990	Custodian
1% & Up	2.216%	FHLB-Callable Coupon	12/30/14	12/30/19	1,000,000	1,000,000	1,004,010	Custodian
1.000%	1.034%	FHLB-Callable Coupon	02/26/15	02/26/18	999,000	1,000,000	999,850	Custodian
1.400%	1.400%	FHLMC-Callable Coupon	02/27/15	08/24/18	1,000,000	1,000,000	1,003,760	Custodian

LVMWD Investment Report for the Month Ending April 30, 2015

Disc./Cpn Rate	Yield To Maturity	Investment Type	Date Invested	Date Matures	Book Value	Par Value	Market Value	Market Value Source
Investments Maturing After Six Months (continued):								
1% & Up	2.172%	FHLB-Callable Coupon	02/27/15	02/27/20	1,000,000	1,000,000	999,540	Custodian
1.500%	1.500%	FHLB-Callable Coupon	03/13/15	03/13/19	1,000,000	1,000,000	1,001,980	Custodian
1.330%	1.330%	FHLB-Callable Coupon	03/18/15	09/18/18	1,000,000	1,000,000	1,001,440	Custodian
1.300%	1.300%	FHLB-Callable Coupon	03/30/15	10/30/18	1,000,000	1,000,000	1,006,770	Custodian
1.75% & Up	2.207%	FHLB-Callable Coupon	03/30/15	03/30/20	1,000,000	1,000,000	1,002,340	Custodian
1.250%	1.250%	FHLB-Callable Coupon	04/22/15	10/22/18	1,000,000	1,000,000	997,410	Custodian
Sub-Total					33,600,250	33,585,000	33,601,318	
Total Investments					36,805,250	\$36,790,000	36,808,712	

Note: Gov. Agency Coupon Notes will distribute interest every six month.

1-CPNRT=0.75% to 11/15; thereafter 1.5%.

3-CPNRT=0.85% to 9/15; 1% to 9/16; 1.5% to 9/17; thereafter 2.5%.

5-CPNRT=1% to 12/15; 1.25% to 12/16; 2% to 12/17; 3% to 12/18; thereafter 4%.

7-CPNRT=1.75% to 3/17; 2% to 9/18; 2.25% to 3/19; 3% to 9/19; thereafter 4%.

2-CPNRT=0.8% to 9/15; thereafter 1.5%.

4-CPNRT=0.75% to 5/16; 1% to 5/17; 2% to 11/17; thereafter 3%.

6-CPNRT=1% to 2/16; 1.5% to 2/17; 2% to 2/18; 3% to 2/19; thereafter 3.5%.

Interest earnings for the month were as followed:

Investment	Amount Earned/Accrued	Current Yield
Refunding Revenue Bonds - Reserve Fund (Bank of New York Mellon)	\$623	0.283%
Local Agency Investment Fund (LAIF)	30,828	0.980%
CalTrust Short-Term Fund	4,884	0.283%
Reich & Tang Daily Income - US Treasury Money Market Fund	732	0.370%
Sweep Accounts (Wells Fargo Bank/Bank of New York Mellon)	0	0.010%
	13	0.010%
Total Earnings	\$37,080	

Schedule of Investment Balance Limitations (Per District investment policy)

The source of the market valuation is as followed:

Investments (Note 1)	Total Amount Invested	% of Total	Max. Limit Allowed
Refunding Revenue Bonds - Reserve Fund (Bank of New York Mellon/LAIF)	\$36,805,250	57.88%	no limit
Reich & Tang Daily Income - US Treasury Money Market Fund (Union Bank)	2,761,223	4.34%	1 yr debt pmt.
Local Agency Investment Fund (LAIF)	18,458	0.03%	no limit
CalTrust Short-Term Fund	22,003,365	34.60%	50,000,000
	2,004,342	3.15%	no limit
Total	\$63,592,638	100.00%	

(Note 2)

Note 1: The average weighted duration for investments, excluding LAIF, is 892 days, which is under the assumption that callable coupons will not be called and will be held until maturity.

Note 2: In April 2015, Joint Powers Authority's participation in investment is \$6,090,719.79, of which \$4,275,514.93 (or 70.20%) belongs to LV.

LVMWD Investment Report for the Month Ending April 30, 2015

Bank Account Balances as of April 30, 2015:

Bank Name	Account Type	Amount
Wells Fargo Bank	Checking	\$116,619 (Note 3)
Wells Fargo Bank	Sweep	962,045
Bank of New York Mellon	Money Market	439,063 (Fund is available for Debt Service Payment due on May 1, 2015)
	Total	\$1,517,727

Note 3: This is bank balance without adjusting for outstanding checks. The total amount of outstanding checks is unavailable at the time of reporting.

"All District investments are included in this report and all investments, except those relating to debt issues and deferred compensation programs funds, conform to District investment policy. All investment transactions within the period covered by this report, except for the exceptions noted above, conform to District investment policy. Deferred compensation program funds are not included in this report; their investment is directed by individual employees participating in the deferred compensation program and not by the District. Debt issue funds are included in this report; their investment is controlled by specific provisions of the issuance documents and not by the District."

"The deposits and investments of the District safeguard the principal and maintain the liquidity needs of the District, providing the District with the ability to meet expenditure requirements for the next six months. The maturity dates are compatible with foreseeable cash flow requirements. The deposits and investments can be easily and rapidly converted into cash without substantial loss of value."

Approved for May 26, 2015 Agenda:



David W. Pedersen, General Manager

I HEREBY CERTIFY THAT THE FOREGOING IS TRUE AND CORRECT

TO THE BEST OF MY KNOWLEDGE

Jay Lewitt, Treasurer

Definitions

- Disc./Cpn Rate – The yield paid by a fixed income security.
- Yield to Maturity – The rate of return of a security held to maturity when interest payments, market value and par value are considered.
- Bullet – A fixed income security that cannot be redeemed by the issuer until the maturity date.
- Callable – A fixed income security that can be redeemed by the issuer before the maturity date.
- Book Value – The price paid for the security.
- Par Value – The face value of a security.
- Market Value – The current price of a security.
- Custodian – The financial institution that holds securities for an investor.

Investment Abbreviations

- FHLB – Federal Home Loan Bank
- FHLMC – Federal Home Loan Mortgage Corporation (Freddie Mac)
- FNMA – Federal National Mortgage Association (Fannie Mae)
- FFCB – Federal Farm Credit Bank
- Bonds
 - NYCGEN – New York City Transitional Finance Authority Future Tax Secured Bond
 - KYSHSG – Kentucky State Housing
 - Montgomery – Montgomery, AL General Obligation Bond
 - PORTRN – Port Authority of New York & New Jersey Revenue Bond
 - AZSHGR – Arizona Board of Regents University of Arizona System Revenue Bond
 - LVNSCD – Las Virgenes Unified School District
 - NJSMFH – New Jersey State Mortgage Finance & Housing
 - PTS – Port of Seattle
 - ARLDEV – Arlington County Development Authority Revenue Bond



May 26, 2015 LVMWD Regular Board Meeting

TO: Board of Directors

FROM: Facilities & Operations

Subject: Rehabilitation of Potable Water Pressure Reducing Stations: Call for Bids

SUMMARY:

The project consists of removing and replacing pressure reducing valves and fittings for two underground pressure reducing stations in the City of Westlake Village. The equipment for the Triunfo and Waterside Pressure Reducing Stations has reached the end of its useful life and requires replacement.

RECOMMENDATION(S):

Authorize a Call for Bids for the Potable Water System Rehabilitation – Triunfo and Waterside Pressure Reducing Stations Project in accordance with project specifications and proposed bid schedule.

FISCAL IMPACT:

No

ITEM BUDGETED:

Yes

FINANCIAL IMPACT:

There is no financial impact associated with the issuance of a Call for Bids. The Engineer's Estimate for the construction work is \$156,000. Sufficient funding for the work is provided in the adopted Fiscal Year 2014-2015 Budget.

DISCUSSION:

The two underground pressure reducing stations have reached the end of their useful lives, requiring rehabilitation that involves replacing the valves and fittings within each vault. The Triunfo Pressure Reducing Station is located in the parkway between Triunfo Canyon Road and the frontage road near Capstan Circle. The Waterside Pressure Reducing Station is located on Waterside Lane west of the intersection of Lindero Canyon Road and Lakeview Canyon Road. Both pressure reducing stations reduce pressure from the 1227-foot zone to the 1100-foot zone and were built in the late 1960s as part of the tracts that are served.

Attached for reference is the proposed Call for Bids and maps/photographs of the two facilities.

The proposed bid schedule is as follow:

Call for Bids May 26, 2015

1st Advertisement June 1, 2015

2nd Advertisement June 8, 2015

ITEM 4D

Pre-Bid Meeting	June 16, 2015
Bid Opening	June 23, 2015
Award of Contract	July 14, 2015

GOALS:

Ensure Effective Utilization of the Public's Assets and Money

GOAL DESCRIPTION:

Replacement of aging facilities will address risk of catastrophic failure, reduce on-going maintenance cost and extend the lives of the facilities.

Prepared By: Eric Maple, P.E., Associate Engineer

ATTACHMENTS:

[Call for Bids](#)

[Map and Photos](#)

NOTICE INVITING SEALED PROPOSALS (BIDS)
POTABLE WATER SYSTEM REHABILITATION –

TRIUNFO AND WATERSIDE PRESSURE REDUCING STATIONS

NOTICE IS HEREBY GIVEN that the Board of Directors of Las Virgenes Municipal Water District invites and will receive sealed proposals (bids) up to the hour of 3pm on Tuesday, June 23, 2015, for furnishing the work to rehabilitate two potable water pressure reducing stations as described in the contract documents. Bids received after the time stated in the Call for Bids will not be accepted and will be returned, unopened, to the bidder. The time shall be determined by the time on the receptionist telephone console in our Headquarters lobby. Proposals will be publicly opened and read aloud at the office of the District, 4232 Las Virgenes Road, Calabasas, California. Said bids shall conform to and be responsive to the Specifications and Contract Documents for said work as heretofore approved by the District.

A mandatory pre-bid tour will be conducted at 9am on Tuesday, June 16, 2015. The meeting will begin at the District headquarters at 4232 Las Virgenes Road, Calabasas, CA 91302, and then proceed to each pressured reducing station. Attendance at the pre-bid conference is a condition precedent to submittal of the bid and the District will not consider a bid from any bidder not represented at the pre-bid conference. Questions regarding the project may be directed to Eric Maple, P.E. at 818-251-2147.

Sets of contract documents may be purchased at the District office upon payment by check of twenty-five dollars (\$25) for each set requested or ten dollars (\$10) for each Compact Disc requested. Checks shall be made payable to the Las Virgenes Municipal Water District. Purchase price will not be refunded.

Each bid must be on the District bid form and shall be sealed and filed with the secretary of the District at or before the time stated in the Notice.

No Contractor or Subcontractor may be listed on a bid proposal for a public works project submitted on or after March 1, 2015 unless registered with the Department of Industrial Relations pursuant to Labor Code section 1725.5. No Contractor or Subcontractor may be awarded a contract for public work on a public works project awarded on or after April 1, 2015 unless registered with the Department of Industrial Relations pursuant to Labor Code section 1725.5. Effective January 1, 2016, no Contractor or Subcontractor may perform on a contract for public work on a public works project unless registered with the Department of Industrial Relations pursuant to Labor Code section 1725.5. This project is subject to compliance monitoring and enforcement by the DIR.

All terms and conditions contained in the Specifications and Contract Documents shall become part of the contract. The Board of Directors of Las Virgenes Municipal Water District reserves the right to reject any and all bids and to waive any and all irregularities in any bid. No bidder may withdraw his bid after the said time for bid openings until 60-days

ITEM 4D

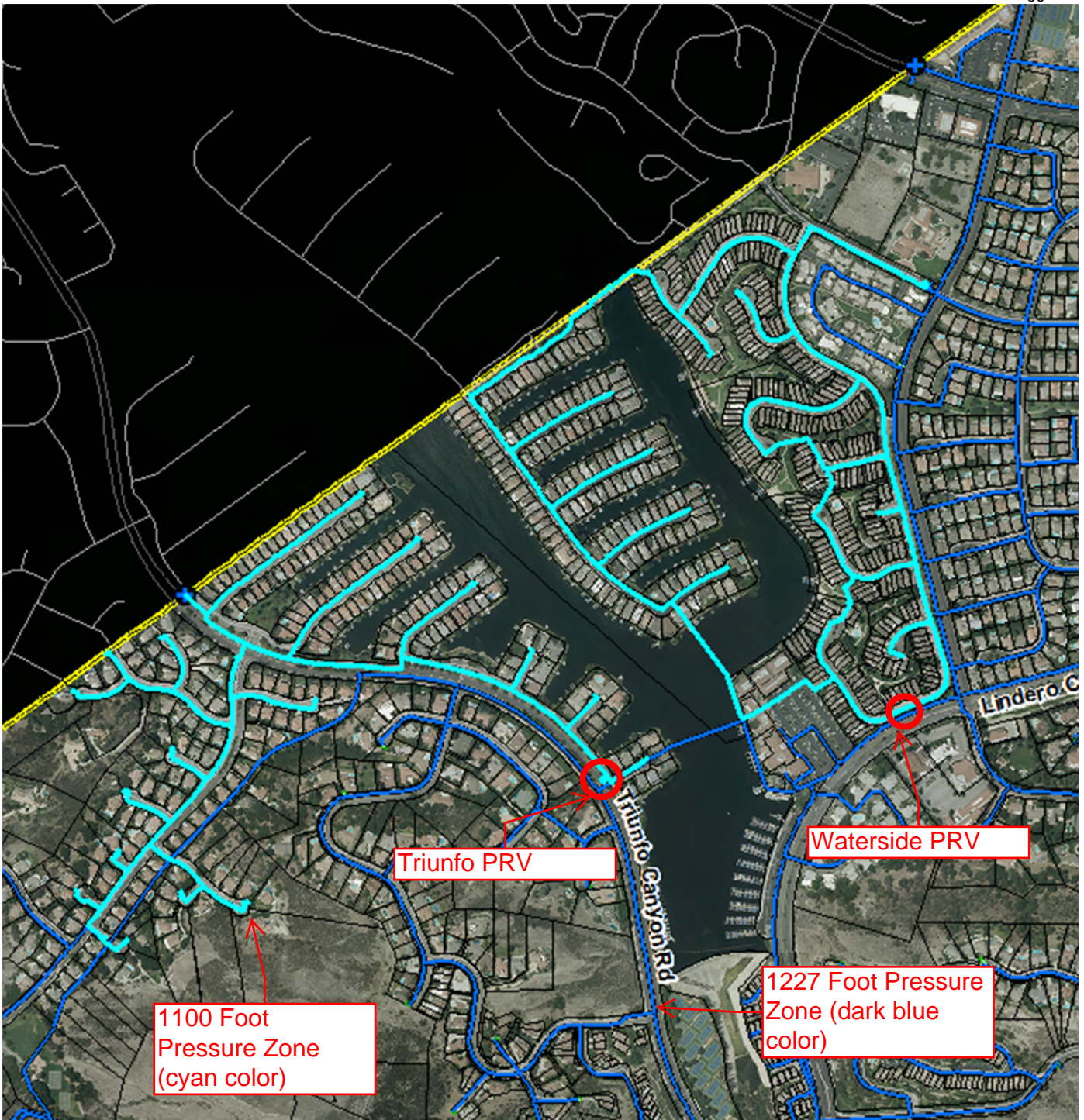
thereafter or until the District has made a final award to the successful bidder or has rejected all bids, whichever event first occurs.

The Board of Directors of the District reserves the right to select the schedule(s) under which the bids are to be compared and contract(s) awarded.

**BY ORDER OF THE GOVERNING BODY OF
LAS VIRGENES MUNICIPAL WATER DISTRICT**

Dated

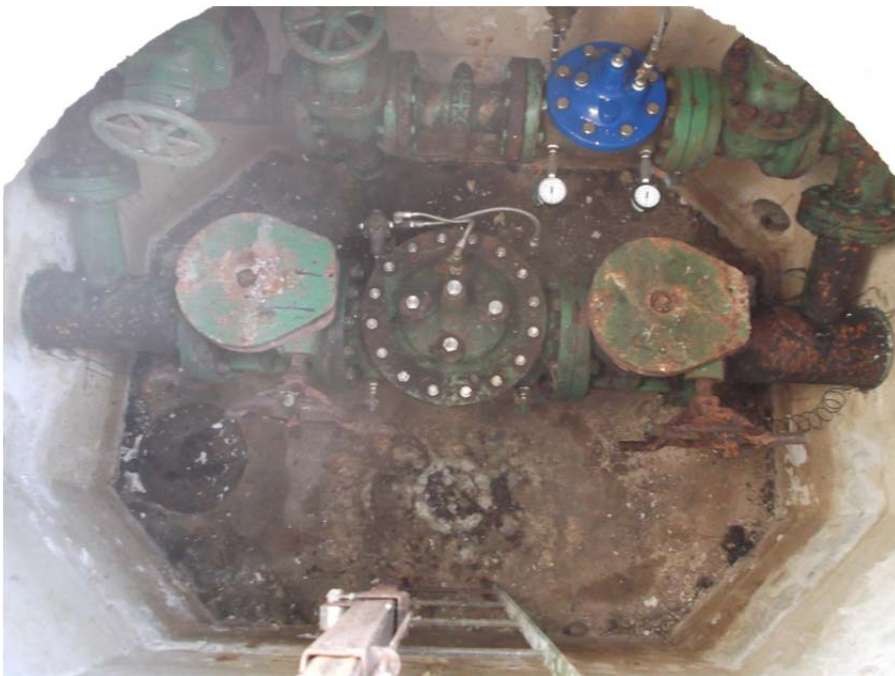
*Charles Casperly
Secretary of the Board*



Pressure Zones served by Pressured Reducing Stations

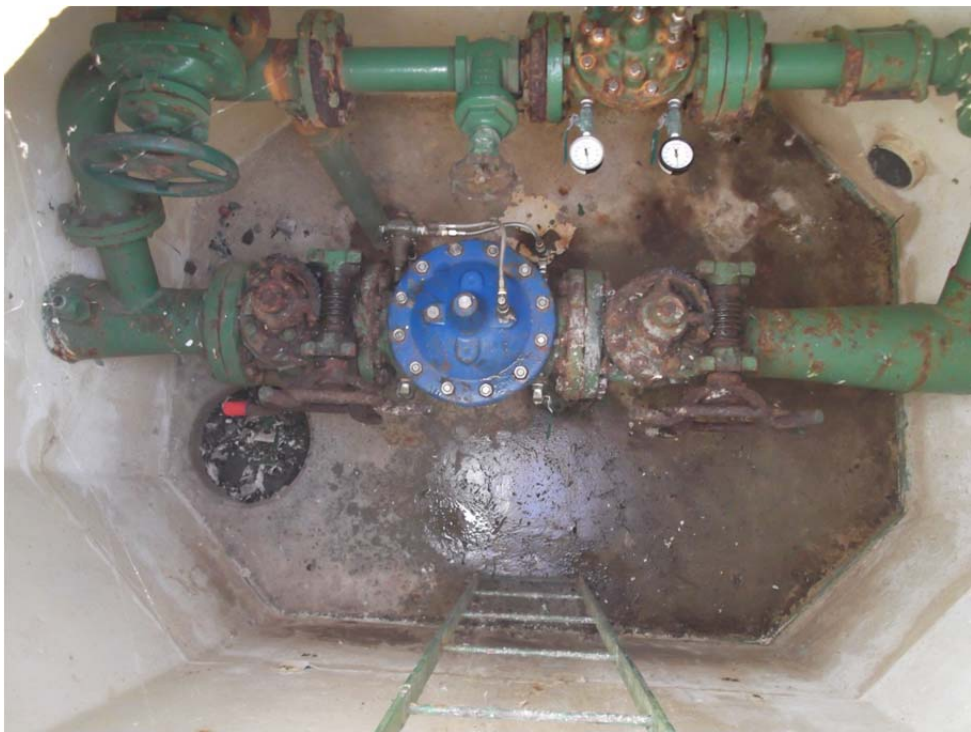
Triunfo Pressure Reducing Station

Existing Condition



Waterside Pressure Reducing Station

Existing Condition





May 26, 2015 LVMWD Regular Board Meeting

TO: Board of Directors

FROM: General Manager

Subject: AWWA 2015 Annual Conference and Exposition: Attendance

SUMMARY:

The American Water Works Association (AWWA) 2015 Annual Conference and Exposition will be held in Anaheim from June 7 to 10, 2015. Director Jay Lewitt expressed an interest in attending the Public Officials Breakfast and Caucus on Tuesday, June 9th, and participating in the exhibits. The event provides an opportunity for newly-elected officials interact with more seasoned public officials. Board approval for attendance is required because AWWA events are not specifically authorized for in the Las Virgenes Municipal Water District Code.

RECOMMENDATION(S):

Authorize director attendance for the AWWA 2015 Annual Conference and Exposition.

FISCAL IMPACT:

Yes

ITEM BUDGETED:

Yes

FINANCIAL IMPACT:

The cost of registration for the portions of the conference described is \$145. Sufficient funds are available for the conference in the adopted Fiscal Year 2014-15 Budget.

GOALS:

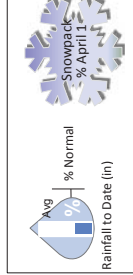
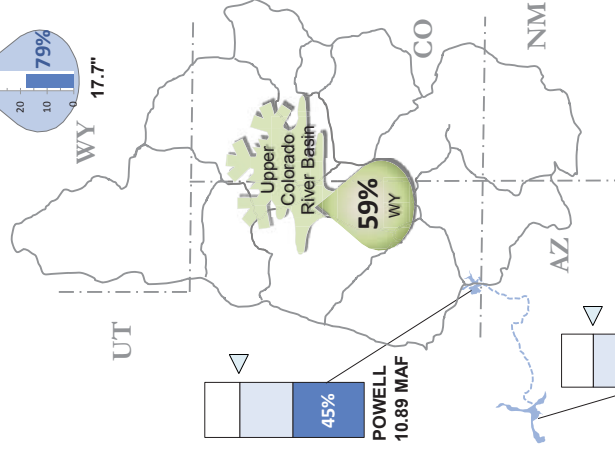
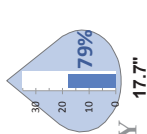
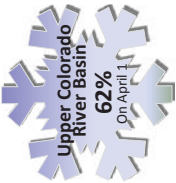
Ensure Effective Utilization of the Public's Assets and Money

Prepared By: David W. Pedersen, General Manager

WATER SUPPLY CONDITIONS CRA

As of: 05/12/2015

2015 Colorado River
925,000 AF
74% of full CRA



Flip Over for SWP Data

HIGHLIGHTS

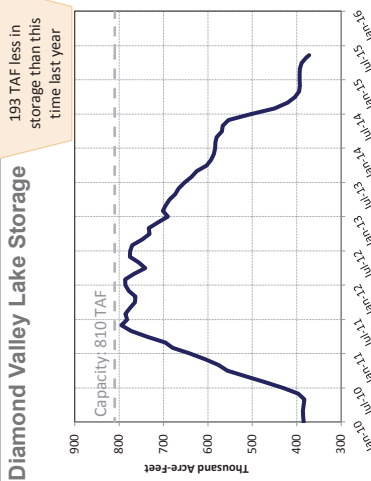
Colorado River Basin

- Likelihood of shortage for 2016 : 33%.
- Runoff forecast below normal at 59%.
- Widespread showers and thunderstorms with heavy rain in the valleys and heavy wet snow possible in the mountains.

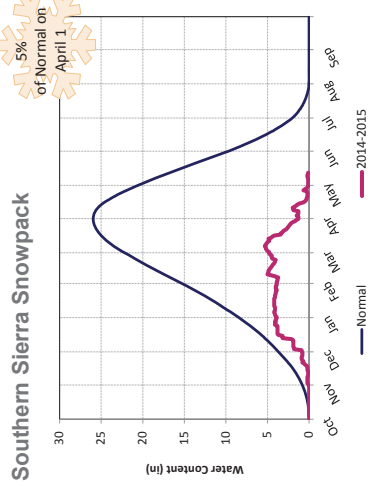
Northern California

- Runoff forecast below normal at 49%.
- Rain and snow showers forecasted for late this week. 2 inches of snow possible between 5,000 and 6,000 feet, up to a foot at the highest elevations.

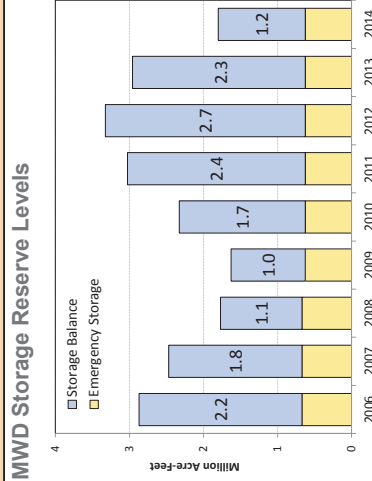
Diamond Valley Lake Storage



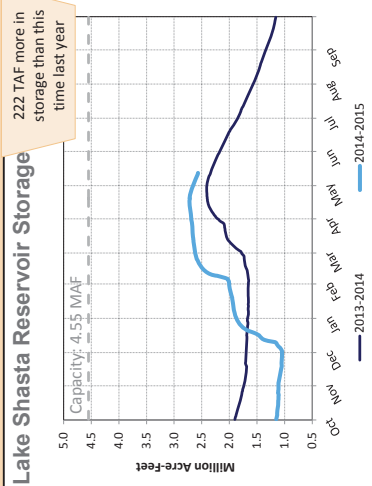
Southern Sierra Snowpack



MWD Storage Reserve Levels



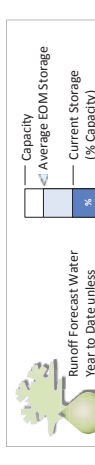
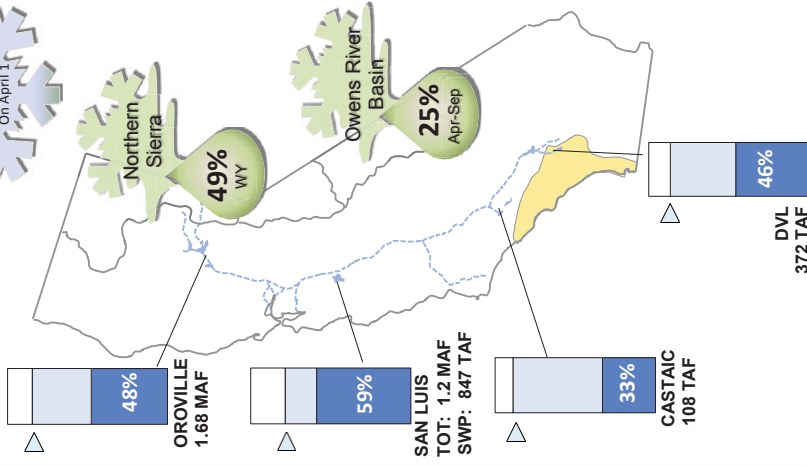
Lake Shasta Reservoir Storage



WATER SUPPLY CONDITIONS SWP

As of: 05/12/2015

2015 SWP Allocation
382,300 AF
20% of Table A

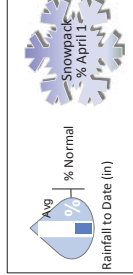
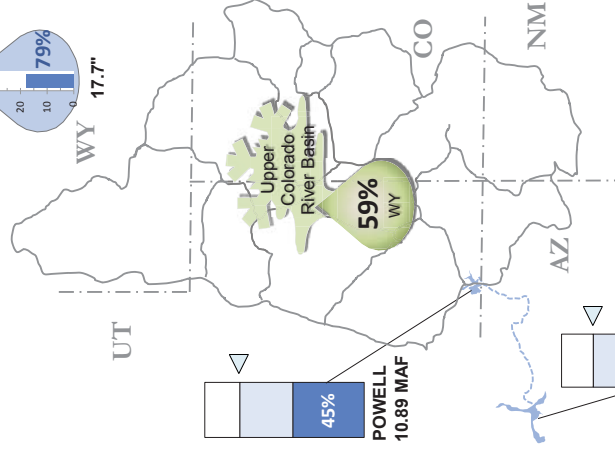
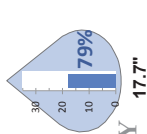
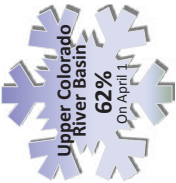


Turn page for more SWP Data

WATER SUPPLY CONDITIONS CRA

As of: 05/12/2015

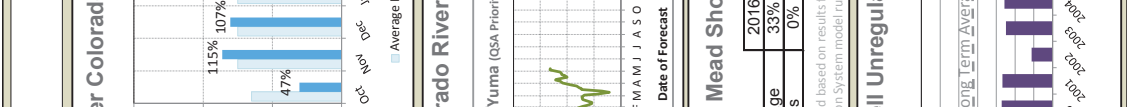
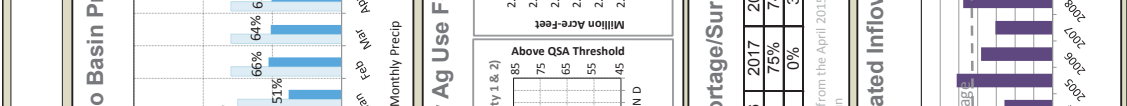
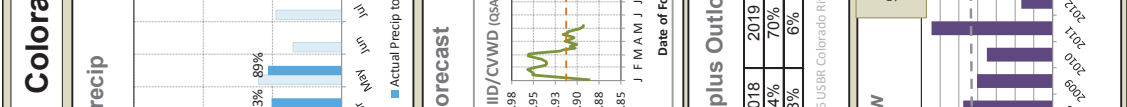
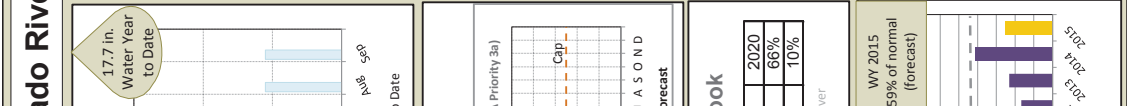
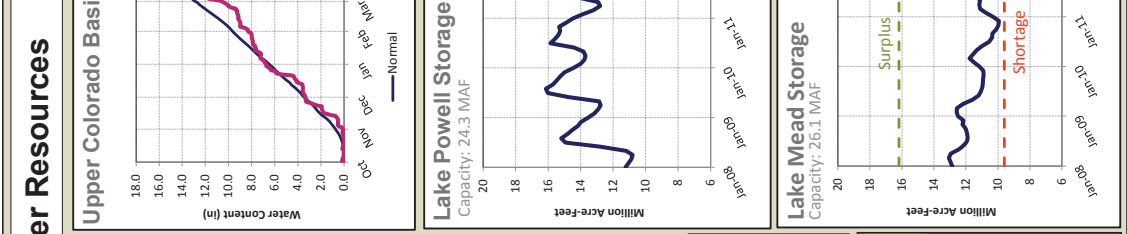
2015 Colorado River
925,000 AF
74% of full CRA



Flip Over for SWP Data

Turn page for more CRA Data

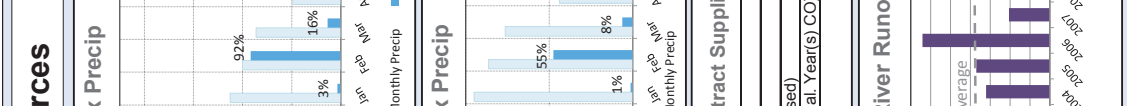
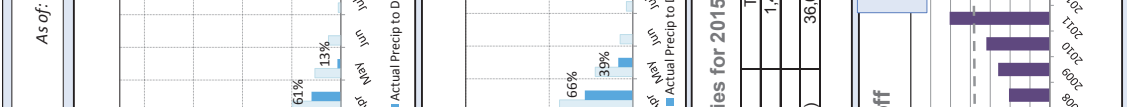
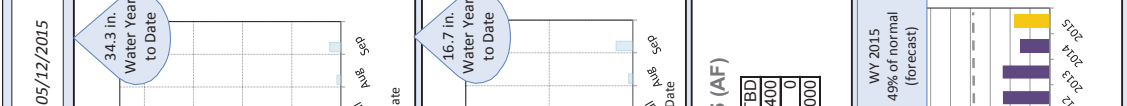
Colorado River Resources



Lake Mead Shortage/Surplus Outlook

	2016	2017	2018	2019	2020
Shortage	33%	75%	74%	70%	66%
Surplus	0%	0%	3%	6%	10%

Likelihood based on results from the April 2015 USBR Colorado River Simulation System model run



Other SWP Contract Supplies for 2015 (AF)

Transfer Supplies	TBD
Multi Year Pool	1,400
Pool A/B (Purchased)	0
Article 56 (Prior Cal. Year(s) CO)	36,000





Drought Update Monday, May 18, 2015

CURRENT CONDITIONS

Fire Activity: Since the beginning of the year, CAL FIRE has responded to over 1,406 wildfires across the state, burning 6,009 acres in the State Responsibility Area. This fire activity is above the five year average for the same time period with 854 fires and 5,475 acres burned. CAL FIRE will continue to augment resources throughout the state in preparation for peak fire season.

Open Burn Bans: Burn bans were lifted throughout the State during the winter, while restrictions on burning remained in place in many areas. As the state transitions to the dry season, open burn bans are once again being implemented in certain counties. Recently, [burn bans were instituted](#) in Fresno, King, Monterey, San Benito, Tulare County and Marin County.

Dry Well Reports: As California enters the fourth consecutive summer of drought, Cal OES continues to monitor and identify communities and local water systems in danger of running out of water. Approximately 1,909 wells statewide have been identified as critical or dry, which affects an estimated 6,500 residents. As of May 12, Cal OES has reported that 1,678 of the 1,909 dry wells are concentrated in the inland regions within the Central Valley.

Recent Precipitation: Over the last week, most areas statewide received minimal rainfall. Many areas in the Shasta, Central Valley, Coastal, and Southern California received up to one and a half inches of precipitation.

Vulnerable Water Systems: The State Water Board [Division of Drinking Water Programs](#) continues to provide technical and funding assistance to several communities facing drinking water shortages, and is monitoring water systems across the state. The initial \$15 million, appropriated in March 2014, for specific emergency drinking water projects has been fully committed. As of this week, the latest emergency drought appropriations of \$19 million announced this past March has committed an additional \$1.1 million for requested emergency projects. To date, 54 public water systems have received emergency funding for interim replacement drinking water since January 2014.

Reservoir Levels (% capacity): Since May 8, Central Valley reservoirs from Shasta and Trinity in the North to Isabella in the South had a net loss in storage of 226,643 acre-feet, with total gains being 16,791 acre-feet and total losses being 243,434 acre-feet. Shasta Reservoir decreased by 61,758 acre-feet, while San Luis Reservoir, an off-stream reservoir for the Central Valley Project and State Water Project, decreased its storage by 43,639 acre-feet.

[Reservoir Levels](#) as of May 17 remain low, including: Castaic Lake 33% of capacity (37% of year to date average); Don Pedro 41% of capacity (55% of average); Exchequer 11% of capacity (18% of average); Folsom Lake 57% of capacity (72% of average); Lake Oroville 46% of capacity (56% of average); Lake Perris 39% (47% of average); Millerton Lake 35% of capacity (48% of average); New Melones 19% of capacity (31% of average); Pine Flat 24% of capacity (35% of average); San Luis 57% of capacity (68% of average); Lake Shasta 55% of capacity (65% of average); and Trinity Lake 44% of capacity (52% of average). An update of water levels at [other smaller reservoirs](#) is also available.

Precipitation Forecast: A new low pressure system is expected to bring more scattered precipitation, especially along the southern California coast. Another system is expected to bring precipitation along the California-Oregon border.

KEY ACTION ITEMS FROM THIS WEEK

- **Governor’s Revised Budget Seeks \$2.2 Billion for Emergency Drought Response:** On May 14, the Governor’s Office [released a May Revision of its January budget proposal](#) that calls for \$2.2 billion in additional spending in 2015-16 for drought response. The [proposed drought funding](#) would be targeted at water conservation programs, local water supply protection and expansion, and emergency response. Governor Brown stated that the spending is designed to accelerate key actions outlined in his California Water Action Plan.
- **Emergency Drought Barrier is Under Construction:** On May 6, the Department of Water Resources (DWR) started in-water work to construct the 2015 Emergency Drought Barrier Project. DWR anticipates that the rock barrier will be completed in early June. The barrier will be removed no later than November 15, 2015. For more information on the construction of the Barrier Project, view the [DWR news release](#).
- **Bureau and Water Users Reach Agreement to Provide CVP Water to Friant Area:** On May 14, the U.S. Bureau of Reclamation (Bureau), in partnership with water users in the Central Valley, [announced](#) that they have developed an agreement that will provide about 60,000 acre-feet of Central Valley Project (CVP) water to growers in the CVP’s Friant Division this summer.
- **New Coalition Releases Framework for Agreement to Restore Salmon to Sierra:** On May 12, the [Yuba Salmon Partnership Initiative](#) (YSPI) comprised of the California Department of Fish & Wildlife (CDFW), in coordination with several agencies and conservation groups, drafted the initial framework agreement for the first-ever “collect and transport” program which would restore spring-run Chinook salmon and possibly steelhead to more than 30 miles of habitat in the North Yuba River. Through this initiative, partners are committing to a pioneering, long-term endeavor to reintroduce salmon to the North Yuba.
- **Energy Commission Funds Energy and Water Saving Research:** On May 13, the California Energy Commission [approved more than \\$16 million in grants](#) to demonstrate water and energy saving technologies that promise to make the water, industrial, and agricultural sectors more efficient. The Energy Commission approved five [Electric Program Investment Charge](#) (EPIC) grants which lay a foundation for the [Water Energy Technology](#) (WET) program which is one of the four Energy Commission responsibilities under Governor Brown’s April Executive Order.
- **DWR Recommends \$246 Million in Funding for Seven Central Valley Urban Flood Protection Projects:** On May 13, the Department of Water Resources (DWR) [proposed funding recommendations for projects](#) that will lower flood risk for thousands of Central Valley residents and also improve wildlife habitat. The seven Central Valley urban flood protection projects will be funded from the \$246 million of Proposition 1E funding, appropriated as part of the \$1 billion March legislative package for drought relief.

The seven projects recommended for funding collectively cover nearly 20 miles of levee repairs, which are important to protect water supplies from extreme weather events. DWR also announced plans to release \$104 million in funds previously authorized for improvements in the City of West Sacramento. DWR is accepting public comment on its [funding recommendations](#) until May 29.

- **Capitol Hearing Examines Drought, Long-Term Water Planning:** On May 12, state water leaders, including the Department of Water Resources and the State Water Board, testified during a [legislative hearing](#) at the state Capitol that examined the severity of California's drought and Governor Brown's Administration's responses. The hearing was held jointly by the Senate Natural Resources and Water Committee and the Senate Budget Subcommittee 2 on Water Resources.
- **Governor's Office to Host Water Webinars:** On May 21 and May 26, the Governor's Office will host [webinars](#) highlighting new conservation programs and the state's emergency regulations and restrictions for water usage. These webinars are co-hosted with the Association of California Water Agencies (ACWA), the California State Association of Counties (CSAC) and the League of Cities.
- **DWR Offering SGMA Assistance for Local Public Agencies:** On May 13, the Department of Water Resources (DWR) [announced](#) they are now offering [facilitation support services](#) to local public agencies that need assistance with Sustainable Groundwater Management Act (SGMA) requirements. The services offered include strategic planning, stakeholder assessments, meeting facilitation, mediation, governance assessment and public outreach.
- **State Water Board to Host Drought Workshop:** On May 20, the State Water Board will host a [workshop](#) to receive public input regarding the State Water Board's drought related activities in the San Francisco Bay/Sacramento-San Joaquin Delta watershed. This will be an informational workshop only and no formal State Water Board action will be taken.
- **State Water Board to Host Meetings on Funds for Groundwater Projects:** On May 14, the State Water Board [announced](#) three [meetings](#) throughout the state to provide information on pending funds through Proposition 1 and the Site Cleanup Subaccount Program to address groundwater sustainability and cleanup projects. The meetings will allow stakeholders to provide input on the scope and process the State Water Board will use to select projects eligible for funding.
- **CDFW to Host Public Meetings to Initiate Partnership with Sonoma County Landowners:** On May 14, the California Department of Fish and Wildlife (CDFW) held a [public meeting](#) in Sonoma County to discuss the impacts of the drought on endangered Coho salmon and other aquatic life. CDFW is working closely with several other agencies and organizations, including water interests, to develop strategies to keep enough water in the creeks to support Coho salmon throughout the summer. CDFW is urging landowners to commit to voluntary water conservation measures in critical watersheds as a necessary means to save the fish. An additional meeting will be held in Sonoma County on May 2=

- **Emergency Food Aid, Rental, and Utility Assistance:** The Department of Social Services (CDSS) has provided to date over 643,800 boxes of food to community food banks in drought-impacted counties. Approximately 588,450 boxes of food have been picked up by 307,199 households. By May 22, an additional 12,000 boxes will be delivered to Fresno, Kern, Tulare, and Riverside counties.

The non-profit group La Cooperativa continues to distribute the \$10 million state-funded emergency rental assistance to impacted families and individuals across counties most impacted by the drought. As of May 7, the Department of Housing and Community Development (HCD) has reported that a total of \$8,748,670 have been issued to 5,909 applicants in 21 counties, with \$8,330 remaining in assistance funds.

The Department of Community Services and Development (CSD) allocated an additional \$600,000, under the federally-funded Community Services Block Grant (CSBG), to continue the [Drought Water Assistance Program \(DWAP\)](#) pilot project which provides financial assistance to help low-income families pay their water bills. As of May 14, CSD has reported that a total of \$50,456 has been issued to 278 households.

CSD is in the process of allocating \$400,000, under CSBG, to continue the Migrant and Seasonal Farmworker (MSFW) drought assistance program, which provides assistance in employment training and placement services to individuals impacted by the drought. This program provides employment training and placement services to migrant and seasonal farmworkers suffering job loss or reduced employment due to the drought. CSD is finalizing contract terms with these organizations and anticipates services to begin June 1, 2015.

- **California's Water Conservation Education Program Campaign:** The Save Our Water public education campaign launched a second phase of "Keep Saving CA" radio ads that include a series of endorsement spots read by local on-air talent expressing the benefits of a "shower song" that lasts five minutes or less. These ads will run through the end of the month. This week's Association of California Water Agencies conference in Sacramento featured Save Our Water prominently, with more local water districts recruited to join the Keep Saving CA campaign. Thus far more than 15 agencies have committed financially to the campaign in their area.

The Keep Saving CA campaign pats Californians on the back for their efforts thus far to save water – and urges them to conserve even more. It will run through the end of June and includes billboards, outdoor media, traditional and digital radio, digital and social media, and on-the-street efforts that will be seen and heard throughout the state. The campaign includes a robust new website loaded with easy-to-use water-saving tips at saveourwater.com. Save Our Water connects with Californians on its [Facebook](#) page, [Twitter](#) and [Instagram](#) accounts.

- **Drought Response Funding:** The \$687 million in state drought funding that was appropriated last March through emergency legislation, as well as \$142 million provided in the 2014 Budget Act, continues to advance toward meeting critical needs. To date, \$468 million has been committed, and nearly \$625 million of the emergency funds appropriated in March came from sources dedicated to capital improvements to water systems. Since March, the Department of Water Resources has expedited grant approvals, getting \$21 million immediately allocated to grantees that were pre-approved for certain projects.

As planned in March, the next \$200 million of expedited capital funding was awarded in October, and the remaining \$250 million will be granted by fall 2015. The 2014 Budget Act appropriated an additional \$53.8 million to CAL FIRE over its typical budget to enhance firefighter surge capacity and retain seasonal firefighters beyond the typical fire season.

As a result of continuing drought conditions, emergency legislation was enacted in March 2015 that appropriated over \$1 billion of additional funds for drought-related projects and activities. The Administration's May Revision proposal includes an additional \$2.2 billion for programs that protect and expand local water supplies, improve water conservation, and provide immediate relief to impacted communities.

- **Governor's Drought Task Force:** The Task Force continues to take actions that conserve water and coordinate state response to the drought.

Local Government

- **Local Emergency Proclamations:** A total of 56 local Emergency Proclamations have been received to date from city, county, and tribal governments, as well as special districts:
 - **26 Counties:** El Dorado, Fresno, Glenn, Inyo, Humboldt, Kern, Kings, Lake, Madera, Mariposa, Merced, Modoc, Plumas, San Bernardino, San Joaquin, San Luis Obispo, Santa Barbara, Shasta, Siskiyou, Sonoma, Sutter, Trinity, Tulare, Tuolumne, and Yuba.
 - **10 Cities:** City of Live Oak (Sutter County), City of Lodi (San Joaquin County), City of Manteca (San Joaquin County), City of Montague (Siskiyou County), City of Portola (Plumas County), City of Ripon (San Joaquin County), City of San Juan Bautista (San Benito County), City of Santa Barbara (Santa Barbara County), and City of West Sacramento (Yolo County), and City of Willits (Mendocino County).
 - **9 Tribes:** Cortina Indian Rancheria (Colusa County), Hoopa Valley Tribe (Humboldt County), Karuk Tribe (Siskiyou/Humboldt Counties), Kashia Band of Pomo Indians of the Stewarts Point Rancheria (Sonoma County), Picayune Rancheria of Chukchansi Indians (Madera County) Sherwood Valley Pomo Indian Tribe (Mendocino County), Tule River Indian Tribe (Tulare County), Yocha Dehe Wintun Nation (Yolo County), and Yurok Tribe (Humboldt County).
 - **12 Special Districts:** Carpinteria Valley Water District (Santa Barbara County), Goleta Water District (Santa Barbara County), Groveland Community Services District (Tuolumne County), Lake Don Pedro Community Services District (Mariposa Stanislaus County), Mariposa Public Utility District (Mariposa County), Meiners Oaks Water District (Ventura County), Montecito Water District (Santa Barbara County), Mountain House Community Service District (San Joaquin County), Nevada Irrigation District (Nevada County), Placer County Water Agency (Placer County), Tuolumne Utilities District (Tuolumne County), and Twain Harte Community Services District (Tuolumne County).
- **Water Agency Conservation Efforts:** The Association of California Water Agencies (AWCA) [has identified](#) several hundred local water agencies that have implemented water conservation actions. These water agencies [are responding to the drought](#) by implementing conservation programs, which include voluntary calls for reduced water usage and mandatory restrictions where water shortages are worst.

- **County Drought Taskforces:** A total of 31 counties have established drought task forces to coordinate local drought response. These counties include: Butte, Glenn, Humboldt, Imperial, Kern, Kings, Lake, Madera, Mendocino, Merced, Modoc, Monterey, Napa, Nevada, Orange, Placer, Plumas, Sacramento, San Francisco, San Joaquin, San Luis Obispo, San Mateo, Santa Barbara, Santa Clara, Siskiyou, Stanislaus, Sutter, Tehama, Tulare, Tuolumne, and Yolo.
- **Tribal Taskforce:** A total of 4 tribes have established drought task forces to coordinate tribal drought response. These tribes include: Hoopa Valley Tribe (Humboldt County), Kashia Band of Pomo Indians (Sonoma County), Sherwood Valley Tribe (Mendocino County), and Yurok Tribe (Humboldt and Del Norte County).

DROUGHT RELATED WEBSITES FOR MORE INFORMATION

[Drought.CA.Gov](#): California's Drought Information Clearinghouse

State's Water Conservation Campaign, [Save our Water](#)
Local Government, [Drought Clearinghouse and Toolkit](#)

California Department of Food and Agriculture, [Drought information](#)
California Department of Water Resources, [Current Water Conditions](#)
California Data Exchange Center, [Snow Pack/Water Levels](#)

California State Water Resources Control Board, Water Rights, [Drought Info and Actions](#)

California Natural Resources Agency, [Drought Info and Actions](#)

State Water Resources Control Board, Drinking Water, [SWRCB Drinking Water Program](#)

California State Water Project, [Information](#)

[U.S. Drought Monitor](#) for Current Conditions throughout the Region

[U.S. Drought Portal](#), National Integrated Drought Information System (NIDIS)

National Weather Service [Climate Predictor Center](#)

USDA Drought Designations by County [CA County Designations](#)

USDA Disaster and Drought Assistance Information [USDA Programs](#)

U.S. Small Business Administration Disaster Assistance Office: www.sba.gov/disaster



May 26, 2015 LVMWD Regular Board Meeting

TO: Board of Directors

FROM: Finance & Administration

Subject: Fiscal Year 2015-16 Preliminary Budget Review

SUMMARY:

Staff will present the Fiscal Year 2015-16 Preliminary Budget Summary for the District, totaling \$67.0 million as compared to \$76.2 million for the current fiscal year, which constitutes a reduction of \$9.2 million or approximately 12.1%. The preliminary budget is comprised of \$48.3 million in operating expenses, \$15.9 million in capital projects and \$2.8 million in debt service. The financial impact of a 36% reduction in potable water sales due to the statewide drought emergency is reflected in the preliminary budget.

Sufficient funds are provided in the preliminary budget for the District to continue providing high quality water and sanitation services to its customers. There are two proposed items described in this report that remain to be incorporated in the preliminary budget: (1) proposed staffing changes to support changing needs of the organization, and (2) implementation of the first-year recommendations from the Information Systems Master Plan. The items will be discussed in more detail at the Board meeting.

RECOMMENDATION(S):

FISCAL IMPACT:

Yes

ITEM BUDGETED:

Yes

FINANCIAL IMPACT:

The Fiscal Year 2015-16 Preliminary Budget Summary proposes expenditures for the District of \$67.0 million, which is approximately 12.1% lower than in Fiscal Year 2015-15. However, the proposed 36% reduction in potable water sales will result in an estimated \$2.7 million potable water operating deficit. The budget would be balanced by drawing from the District's Rate Stabilization Fund, which has a current balance of \$8 million, in accordance with adopted Financial Policy 3.

DISCUSSION:

Impact of Statewide Drought Emergency:

On April 1, 2015, Governor Brown issued an Executive Order directing the State Water Board to impose restrictions on urban water suppliers to achieve a statewide 25% reduction in potable urban usage from June 2015 through February 2016 along with a number of other specific directives. In response to the Executive Order, the State Water Resources Control Board adopted emergency regulations on May 5, 2015 that require water suppliers to reduce potable water usage by varying percentages based on residential per capita water demand; the District is mandated to reduce its potable water use by 36% from June 1, 2015 to

ITEM 5D

February 28, 2016. The District is already taking making achieve the substantial water use reduction.

The mandated water use reduction will have a negative impact on both potable and recycled water revenues. Operating expenses will be reduced; however, fixed costs cannot be fully recovered for potable water with the significant reduction sales, resulting in the projected operating loss of \$2.7 million. Staff proposes to address this deficit by drawing from the Rate Stabilization Fund, which has a current balance of \$8 million and was established for this purpose. This approach is consistent with the District's adopted Financial Policy 3. If potable water use is not reduced by the full 36%, the actual deficit and required offset from the Rate Stabilization Fund will be less.

For comparison purposes, the net potable water operating income for Fiscal Year 2014-15 is projected to be \$1.3 million. The larger-than-expected net income is the result of a revenue adjustment related to an increase in the volume of potable supplement sales that was not reflected in the adopted budget. Following is a summary of the net potable water operating revenue in prior years: \$437,000 in Fiscal Year 2013-14; -\$756,000 in Fiscal Year 2012-13; -\$2.2 million in Fiscal Year 2011-12; and -\$2.3 million in Fiscal Year 2010-11. The improvement in net revenues was the result of the three-year water rate change approved by the Board in October 2012, which took effect on January 1st of 2013, 2014 and 2015.

The net income for recycled water and sanitation operations are projected to be \$4.2 million and \$5.7 million, respectively.

Proposed Staffing Changes:

Several staffing changes as described below are proposed for Fiscal Year 2015-16 to address the changing needs of the organization. However, the preliminary budget does not yet incorporate the modest financial impact of the changes; this item will be incorporated in the budget subject to feedback from the Board. Appointments within the new ranges would be proposed in conformance with District policies and could result in salary changes of less than reflected by the change in ranges.

- Upgrade of the Buyer position (Salary Grade 52) to Purchasing Supervisor (Salary Grade M59) to recognize supervisory responsibility associated with a proposed organizational change to achieve operational efficiencies and ensure compliance with current "best practices" for procurement.
- Transfer of a vacant Water Reclamation Plant Operator II position from Tapia Water Reclamation Facility (Business Unit 701342) to the Rancho Las Virgenes Composting Facility (Business unit 701343) to support a proposed 7-day work week for improved operational coordination between Tapia and Rancho.
- Downgrade of a vacant Drafting Technician II position (Salary Grade 54) to a Technical Services Support Specialist (Salary Grade 48) to reflect the changing approach to prepare record drawings with the widespread use of computer-aided design and drafting (CADD) software and additional need for technical support services.
- Addition of a Field Customer Service Representative II position (Salary Grade 32), reporting to the Water Conservation Coordinator and assisting with the significant increase in activity related to the District's conservation programs.

The net financial impact of the proposed staffing changes would be \$84,203 per year, including the associated benefits.

Financial Review, Cost of Service Analysis and Rate Study:

Raftelis Financial Consultants, Inc. is currently completing a five-year financial review, cost of service analysis and rate study for the District. The rate study includes the development of budget-based water rates and adjustments necessary to ensure the recovery of potable water, recycled water and sanitation costs through appropriate rates. Additionally, the rate study also incorporates measures to improve revenue stability for the District to minimize the financial impact of inevitable fluctuations in sales. A special Board meeting is schedule for June 3, 2015 at 9 a.m. to present the initial results of the rate study. At this point, the preliminary budget only reflects wholesale pass-through rate adjustments for increases from Metropolitan Water District of Southern California; no other adjustments proposed in the rate study are incorporated in the preliminary budget.

Information Systems Organizational Review and Master Plan:

NexLevel Information Technology, Inc. is completing an Information Systems Organizational Review and Master Plan for the District. On June 9, 2015, staff will be presenting the Board with the results of the effort that includes several organizational changes and a five-year Information Systems Master Plan. The effort is very important because to support Strategic Plan Goal 4, Provide Excellent Service that Exceeds Customer Expectations, Objective 4.2, Utilize Technology to Improve Service Delivery.

Recommendations included in the Master Plan are estimated to result in a first-year financial impact of \$200,000 and \$400,000. These costs are expected to be primarily associated with one-time Information Systems project-related expenditures. However, the organization review will include several proposed staffing changes that could involve modest on-going costs. Staff is currently working with the consultant to finalize the Master Plan and will be prepared to present the proposed budget impacts, which are not yet reflected in the preliminary budget, on June 9, 2015. It is proposed that the final budget to be presented to the Board on June 23, 2015 will include elements of the Master Plan subject to approval on June 9th.

Prepayment of the District's Annual Required Contribution to CalPERS:

CalPERS provides member agencies with a discount for prepayment of its annual required contributions, also known as "employer contributions". The District has prepaid its member contribution since 2004. For Fiscal Year 2015-16, the discount amounts to approximately 3.55% of the District's annual required contribution of \$1,957,761, resulting in a cost savings of \$69,529. The prepayment in the amount of \$1,888,232 must be made no later than July 7, 2015. Attached for reference is a copy of the statement from CalPERS for the annual required contribution. Staff recommends that the District continue to prepay its annual required contribution to achieve the cost-savings; the preliminary budget reflects this recommendation.

GOALS:

Ensure Effective Utilization of the Public's Assets and Money

GOAL DESCRIPTION:

Prepared By: Joseph Lillio, Finance Manager

ATTACHMENTS:

[Preliminary FY 2015-16 Budget Summary](#)

[CalPERS Contribution](#)

Preliminary Budget Summary

FY 2015-16

April 23, 2015



Las Virgenes Municipal Water District

**Las Virgenes Municipal Water District
Summary of All Units**

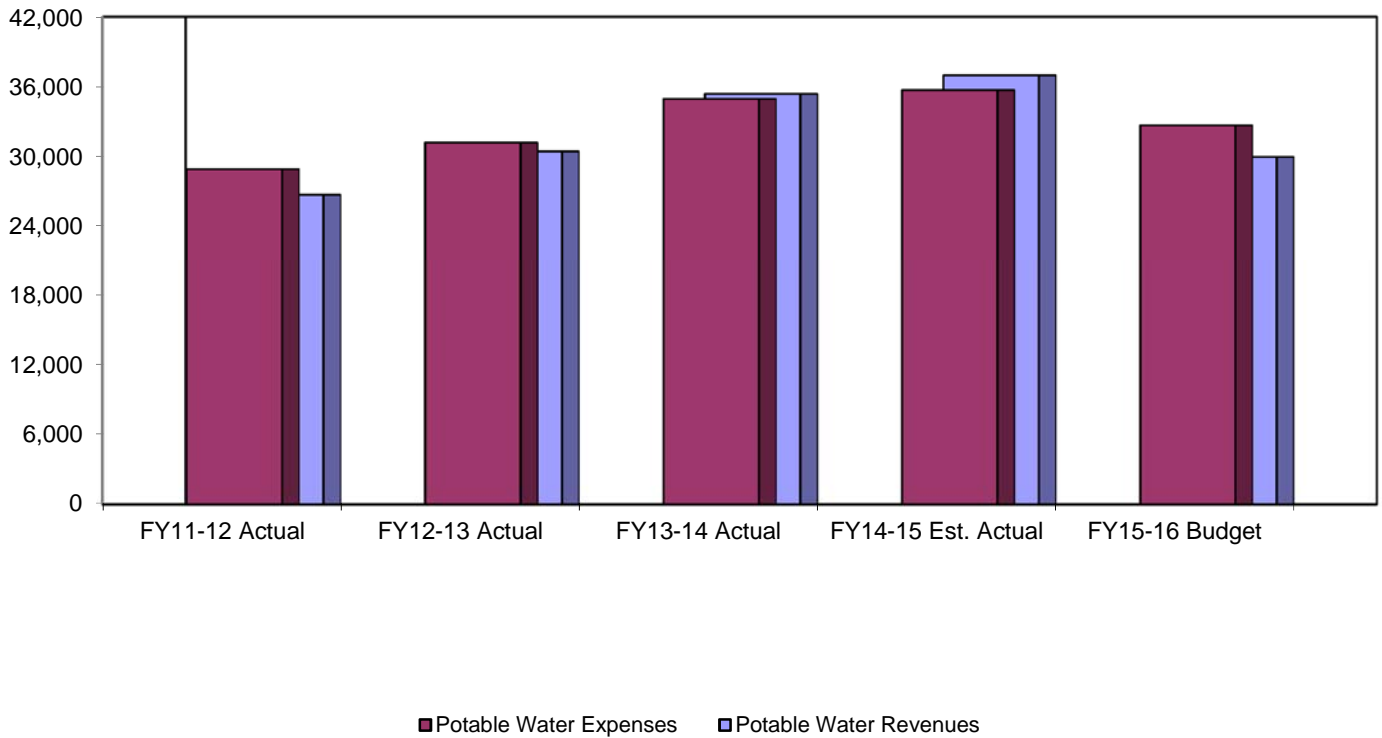
	FY 11-12 Actual	FY 12-13 Actual	FY 13-14 Actual	FY 14-15 Budget	FY 14-15 Est. Actual	FY 15-16 Budget
OPERATING REVENUES						
4000 Water Sales	\$26,401,301	\$29,944,258	\$34,503,482	\$35,247,025	\$33,163,700	\$25,910,393
4155 Temporary Meter Fees	2,000	2,300	2,850	2,600	2,100	2,600
4160 Late Payment Fees	98,671	113,070	105,496	115,000	110,000	116,500
4170 Water Usage - Accidents	40,273	20,215	36,761	20,100	22,000	20,100
4175 PW Supplement to RW	89,200	199,500	544,500	153,300	1,574,391	1,824,437
4215 RW Sales - Calabasas	585,098	737,070	796,390	706,258	679,000	625,214
4220 RW Sales - LV Valley	213,775	242,633	352,045	261,125	327,000	294,687
4225 RW Sales - Calabasas MWD	1,489,756	1,682,681	1,715,933	1,530,583	1,505,000	1,397,270
4230 RW Sales - Western	2,316,641	2,684,068	3,070,348	2,722,507	2,675,000	2,448,640
4260 Sanitation Service Fees	16,132,585	16,323,650	16,292,740	16,830,000	16,538,000	16,838,000
4270 Consol Sewer District Fees	230,040	230,040	230,040	230,040	232,170	236,004
4400 MWD Conser Credit	0	44,700	58,024	132,555	2,000,000	2,000,000
4421 Prop 50 - IRWMP	0	0	4,466	0	0	0
4505 Other Income from Operations	698,885	836,932	904,095	756,881	755,196	768,799
TOTAL OPERATING REVENUES	\$48,298,225	\$53,061,117	\$58,617,170	\$58,707,974	\$59,583,557	\$52,482,644
SOURCE OF SUPPLY						
5000 Purchased Water - MWD	16,280,859	18,617,487	21,659,693	21,782,421	21,229,772	16,095,811
5054 Draw from Reservoir	812,604	921,657	1,230,611	1,444,800	827,148	1,517,040
5100 Purchased Water - JPA RWTR	1,911,981	2,218,255	2,052,560	1,669,422	1,647,235	1,759,885
5105 Purchased Water - Ventura Co.	229,803	269,633	276,542	294,000	290,369	304,888
5110 Purchased Water - Simi Dist. #8	55,303	59,740	65,564	67,620	68,842	72,284
5115 Purchased Water - Potable Suppl	89,200	199,500	544,500	153,300	1,432,944	1,824,437
5125 Water Supply - LVR Adjustment	281,107	360,228	367,966	135,000	135,000	141,750
Sub-total	\$19,660,857	\$22,646,500	\$26,197,436	\$25,546,563	\$25,631,310	\$21,716,095
PURCHASED SERVICES						
5735 Share of JPA Net Expenses	8,516,850	8,778,190	8,962,743	9,391,472	9,074,375	9,308,715
5740 City of Los Angeles	195,059	251,958	309,288	382,900	257,212	530,000
Sub-total	\$8,711,909	\$9,030,148	\$9,272,031	\$9,774,372	\$9,331,587	\$9,838,715
OPERATING EXPENSES						
5400 Labor	1,261,788	1,434,021	1,303,617	1,383,952	1,275,933	1,385,834
5405.1 Energy	919,444	1,002,828	1,218,897	1,017,355	1,157,773	1,100,826
5405.2 Telephone	66,724	68,849	69,186	70,142	67,312	69,066
5405.3 Gas	45,740	30,524	43,436	45,157	43,500	39,838
5405.4 Water	10,872	10,293	11,347	11,569	10,678	11,100
5410 Supplies/Material	188,027	195,042	224,502	212,065	151,876	209,331
5410.10 Hypochlorite	13,285	12,231	14,379	13,875	13,000	13,875
5410.12 Septum	42,848	0	0	3,000	3,000	3,000
5415 Outside Services	76,824	104,482	82,308	102,561	95,124	112,955
5417 Odor Control	2,439	2,473	0	4,000	4,000	4,000
5420 Permits and Fees	63,065	63,198	56,538	60,423	57,778	61,354
5425 Consulting Services	0	3,800	0	0	6,376	5,000
Sub-total	\$2,691,056	\$2,927,741	\$3,024,210	\$2,924,099	\$2,886,350	\$3,016,179
MAINTENANCE EXPENSES						
5500 Labor	967,173	887,239	904,037	890,095	775,589	937,306
5510 Supplies/Material	225,236	197,023	259,198	190,480	164,785	274,089
5515 Outside Services	258,724	338,430	296,620	230,279	283,364	322,044
5518 Building Maintenance	50,773	14,142	15,376	25,165	26,000	26,764
5520 Permits and Fees	26,823	17,639	18,247	18,754	18,000	20,903
5525 Consulting Services	0	0	0	0	0	0
5530 Capital Outlay	16,752	24,791	85,598	5,000	5,000	10,000
Sub-total	\$1,545,481	\$1,479,264	\$1,579,076	\$1,359,773	\$1,272,738	\$1,591,106

**Las Virgenes Municipal Water District
Summary of All Units**

	FY 11-12 Actual	FY 12-13 Actual	FY 13-14 Actual	FY 14-15 Budget	FY 14-15 Est. Actual	FY 15-16 Budget
INVENTORY EXPENSE						
5536 Inventory Adjustment	0	0	0	0	0	0
SPECIALTY EXPENSES						
5700 SCADA Services	78,587	122,774	89,845	121,470	113,790	116,137
5710.2 Technical Services	47,341	69,379	25,693	53,893	65,341	59,034
5715.2 Other Lab Services	11,653	8,430	15,464	11,300	11,218	11,400
5715.3 Tapia Lab Sampling	68,456	74,869	68,978	62,741	76,644	69,186
5725 Gen Supplies/Small Tools	31,377	29,942	34,977	30,000	27,585	30,000
7202 Allocated Lab Expense	198,226	188,195	175,801	198,078	159,475	191,347
Sub-total	\$435,640	\$493,589	\$410,758	\$477,482	\$454,053	\$477,104
PUBLIC INFORMATION						
6602 School Education Program	186,502	158,667	159,979	177,195	198,755	212,814
6604 Public Education Program	106,451	56,857	132,436	74,324	244,179	222,085
6606 Community Group Outreach	11,276	1,751	2,143	45,954	3,286	8,111
6608 Intergovernmental Coordination	3,171	3,858	3,919	4,324	5,966	13,772
Sub-total	\$307,400	\$221,133	\$298,477	\$301,797	\$452,186	\$456,782
FIELD CONSERVATION						
6639 Turf Removal Program	4,357	27,869	72,712	148,165	2,138,515	2,208,684
6662 Sprinkler Nozzles	0	41,258	1,403	0	0	0
6704 ULFT Rebates	0	0	1,223	0	0	0
6708 MWD Clothes Washer	0	0	0	0	0	0
Sub-total	\$4,357	\$69,127	\$75,338	\$148,165	\$2,138,515	\$2,208,684
COMMUNITY CONSERVATION EDUCATION						
6742 Demonstration Garden Grant	280	1,231	3,121	15,459	25,184	15,570
6748 Professional Landscape & Irr Wkshp	0	3,904	0	3,214	0	1,420
6749 Residential Customer Training	45,583	19,903	17,716	60,742	28,356	59,570
Sub-total	\$45,863	\$25,038	\$20,837	\$79,415	\$53,540	\$76,560
RESOURCE CONSERVATION						
6785 Watershed Programs	18,188	38,959	38,963	14,030	20,171	36,562
6790 Back Flow Protection	64,137	53,730	56,446	125,100	63,156	138,307
Sub-total	\$82,325	\$92,689	\$95,409	\$139,130	\$83,327	\$174,869
ADMINISTRATIVE EXPENSES						
6260 Rental Charge - Facility Repl	262,739	292,735	316,565	325,352	294,200	305,949
7135 General Insurance	0	0	0	0	0	0
7135.1 Property Insurance	24,737	28,358	30,116	28,153	30,146	30,990
7135.4 Earthquake Insurance	50,120	50,740	50,698	51,811	49,018	50,390
7145 Claims Paid	13,246	68,458	4,090	0	7,000	0
7155 Other Expense	155,673	13,692	(38,962)	0	0	0
7203 Allocated Building Maint	96,673	105,823	80,473	73,421	70,745	101,984
7205 Allocated Legal	71,141	75,390	131,228	100,000	38,100	0
7209 Allocated Rental Property Exp	(11,600)	(5,345)	(3,871)	0	0	0
7225 Allocated Support Services	2,040,882	1,950,304	1,967,963	2,237,294	2,119,669	2,318,813
7226 Allocated Operations Services	5,370,039	4,839,465	5,294,480	6,054,162	5,038,080	5,945,950
Sub-total	\$8,073,650	\$7,419,620	\$7,832,780	\$8,870,193	\$7,646,958	\$8,754,076
TOTAL OPERATING EXPENSES	\$41,558,538	\$44,404,849	\$48,806,352	\$49,620,989	\$49,950,564	\$48,310,170
NET OPERATING INCOME (LOSS)	\$6,739,687	\$8,656,268	\$9,810,818	\$9,086,985	\$9,632,993	\$4,172,474

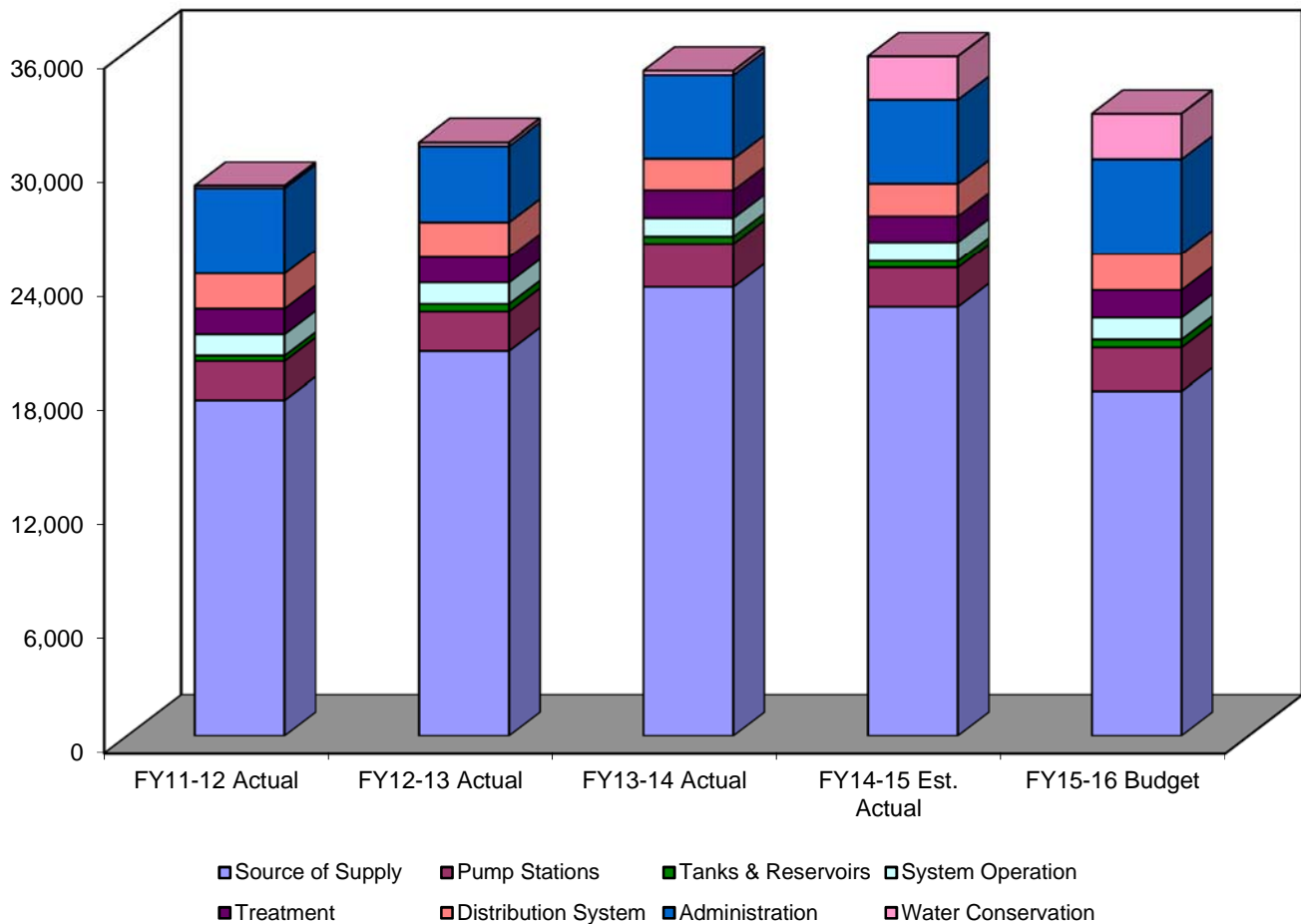
Las Virgenes Municipal Water District
Potable Water Operations Summary
(Dollars in Thousands)

	FY11-12 Actual	FY12-13 Actual	FY13-14 Actual	FY14-15 Est. Actual	FY15-16 Budget
Potable Water Revenues	26,753	30,472	35,402	36,994	29,991
Potable Water Expenses	28,955	31,228	34,965	35,722	32,706
Net Operating Income	(2,202)	(756)	437	1,272	(2,715)



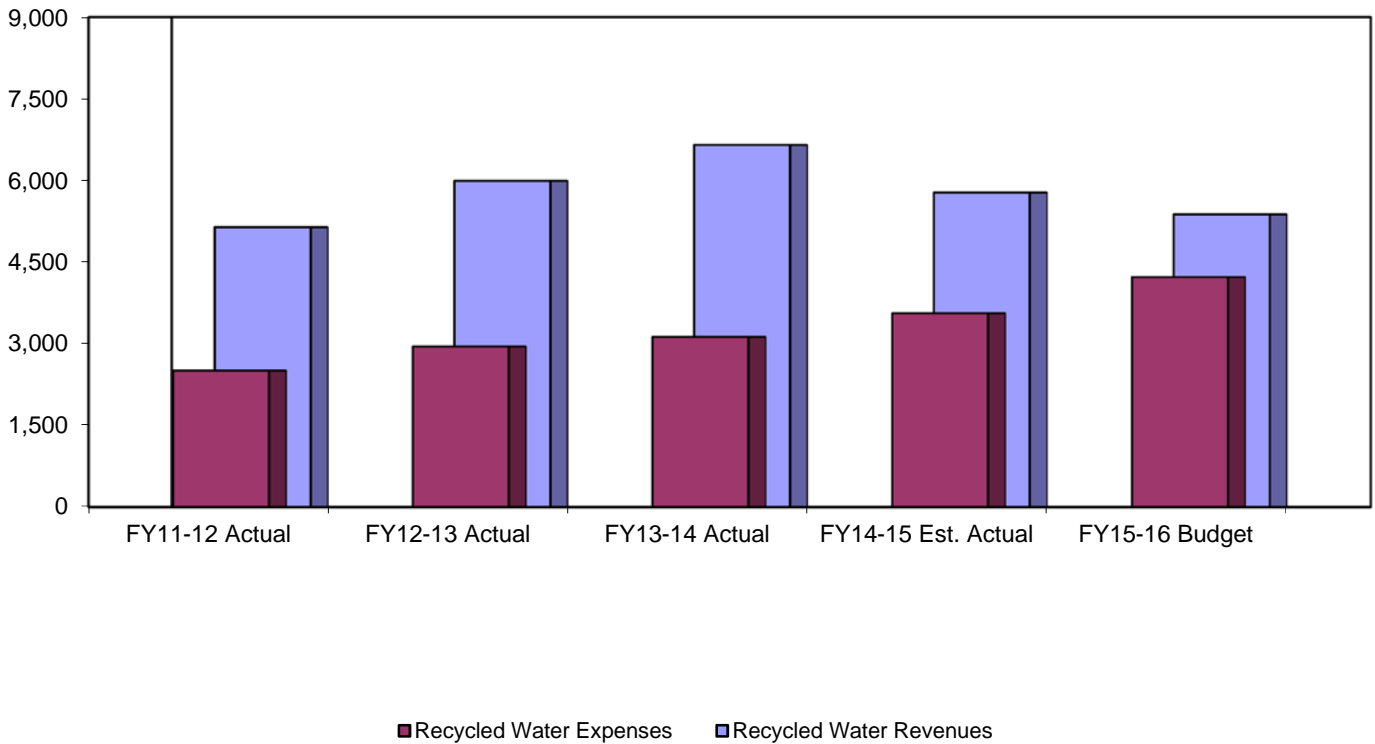
Las Virgenes Municipal Water District Potable Water Operating Expense Summary (Dollars in Thousands)

	FY11-12 Actual	FY12-13 Actual	FY13-14 Actual	FY14-15 Est. Actual	FY15-16 Budget
Source of Supply	17,660	20,229	23,600	22,551	18,132
Pump Stations	2,043	2,067	2,292	2,077	2,283
Tanks & Reservoirs	284	403	381	348	420
System Operation	1,118	1,133	983	1,003	1,149
Treatment	1,348	1,343	1,462	1,362	1,451
Distribution System	1,858	1,849	1,658	1,721	1,913
Administration	4,508	4,001	4,359	4,380	4,995
	28,819	31,025	34,735	33,442	30,343
Water Conservation	136	203	230	2,280	2,363
Total Potable Water	28,955	31,228	34,965	35,722	32,706



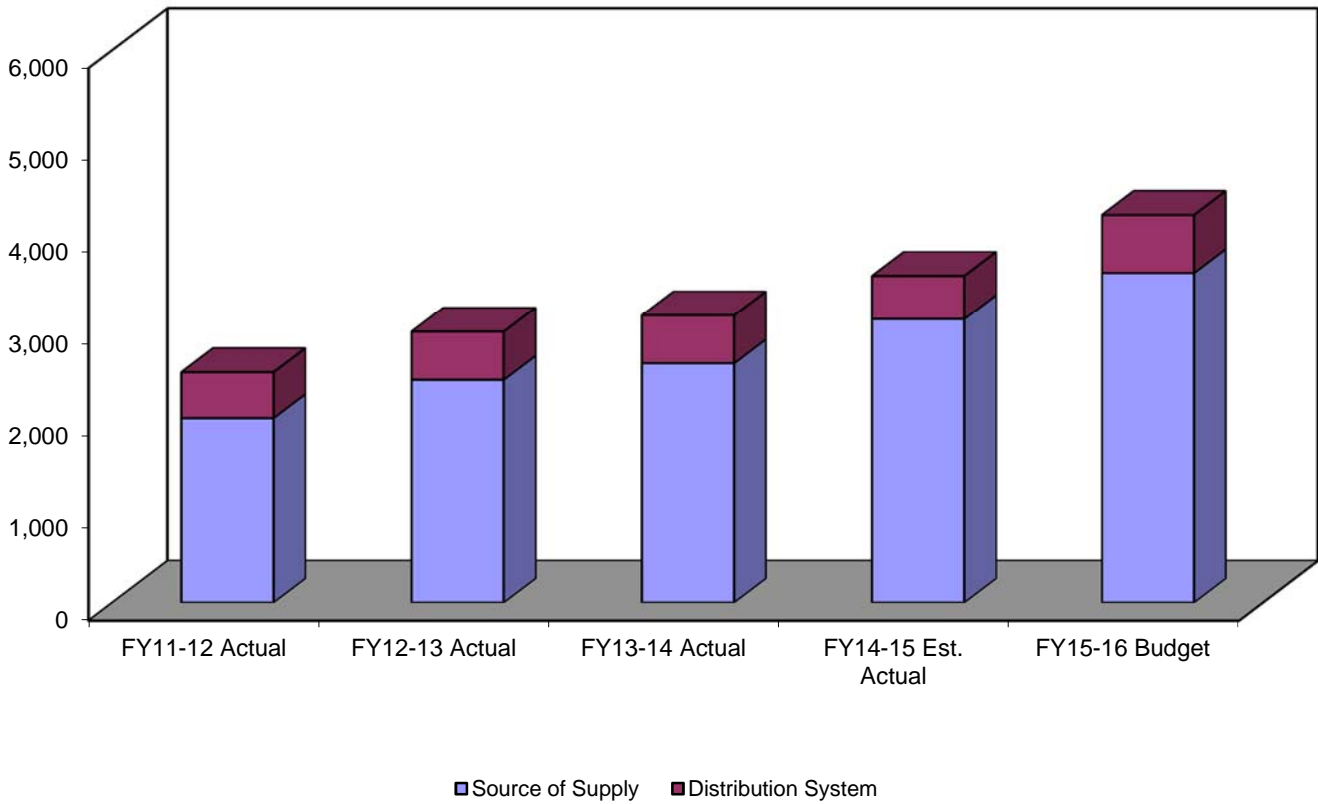
**Las Virgenes Municipal Water District
Recycled Water Operations Summary**
(Dollars in Thousands)

	FY11-12 Actual	FY12-13 Actual	FY13-14 Actual	FY14-15 Est. Actual	FY15-16 Budget
Recycled Water Revenues	5,151	6,002	6,663	5,788	5,387
Recycled Water Expenses	2,499	2,942	3,119	3,552	4,216
Net Operating Income	2,652	3,060	3,544	2,236	1,171



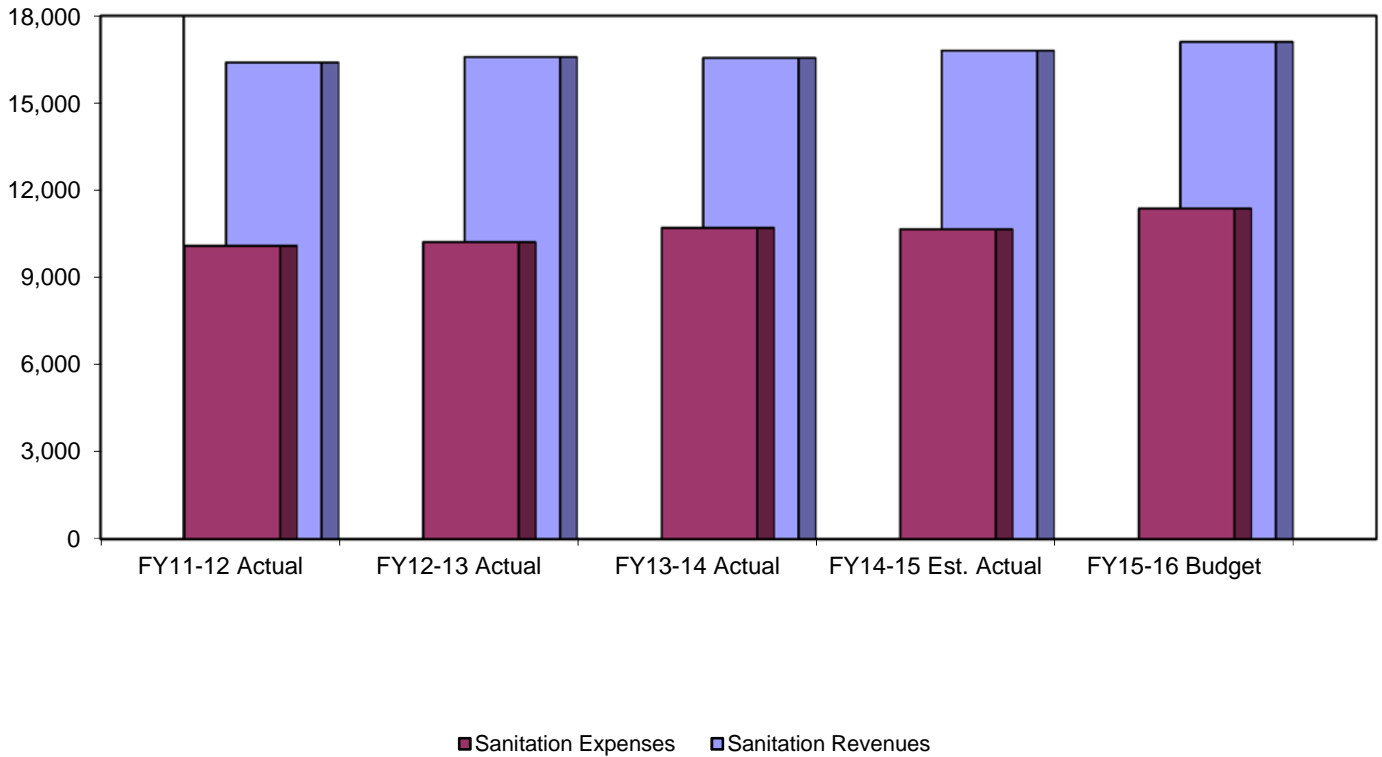
**Las Virgenes Municipal Water District
Recycled Water Operating Expense Summary
(Dollars in Thousands)**

	FY11-12 Actual	FY12-13 Actual	FY13-14 Actual	FY14-15 Est. Actual	FY15-16 Budget
Source of Supply	2,001	2,418	2,597	3,080	3,584
Distribution System	498	524	522	472	632
Total Recycled Water	2,499	2,942	3,119	3,552	4,216



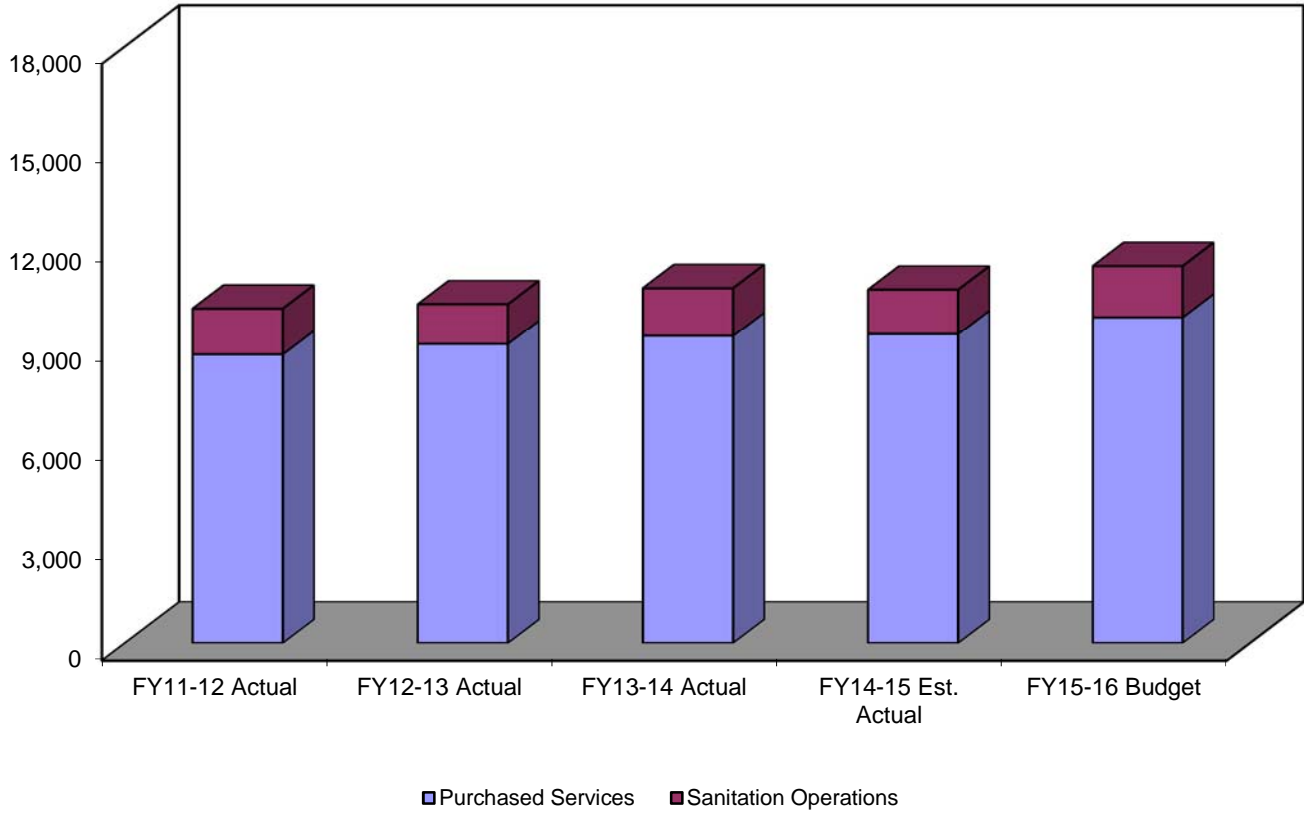
Las Virgenes Municipal Water District
Sanitation Operations Summary
(Dollars in Thousands)

	FY11-12 Actual	FY12-13 Actual	FY13-14 Actual	FY14-15 Est. Actual	FY15-16 Budget
Sanitation Revenues	16,394	16,587	16,552	16,802	17,105
Sanitation Expenses	10,104	10,235	10,722	10,676	11,388
Net Operating Income	6,290	6,352	5,830	6,126	5,717



**Las Virgenes Municipal Water District
Sanitation Operating Expense Summary**
(Dollars in Thousands)

	FY11-12 Actual	FY12-13 Actual	FY13-14 Actual	FY14-15 Est. Actual	FY15-16 Budget
Purchased Services	8,712	9,030	9,272	9,332	9,839
Sanitation Operations	1,392	1,205	1,450	1,344	1,549
Total Sanitation	10,104	10,235	10,722	10,676	11,388



**Las Virgenes Municipal Water District
Internal Service Summary**

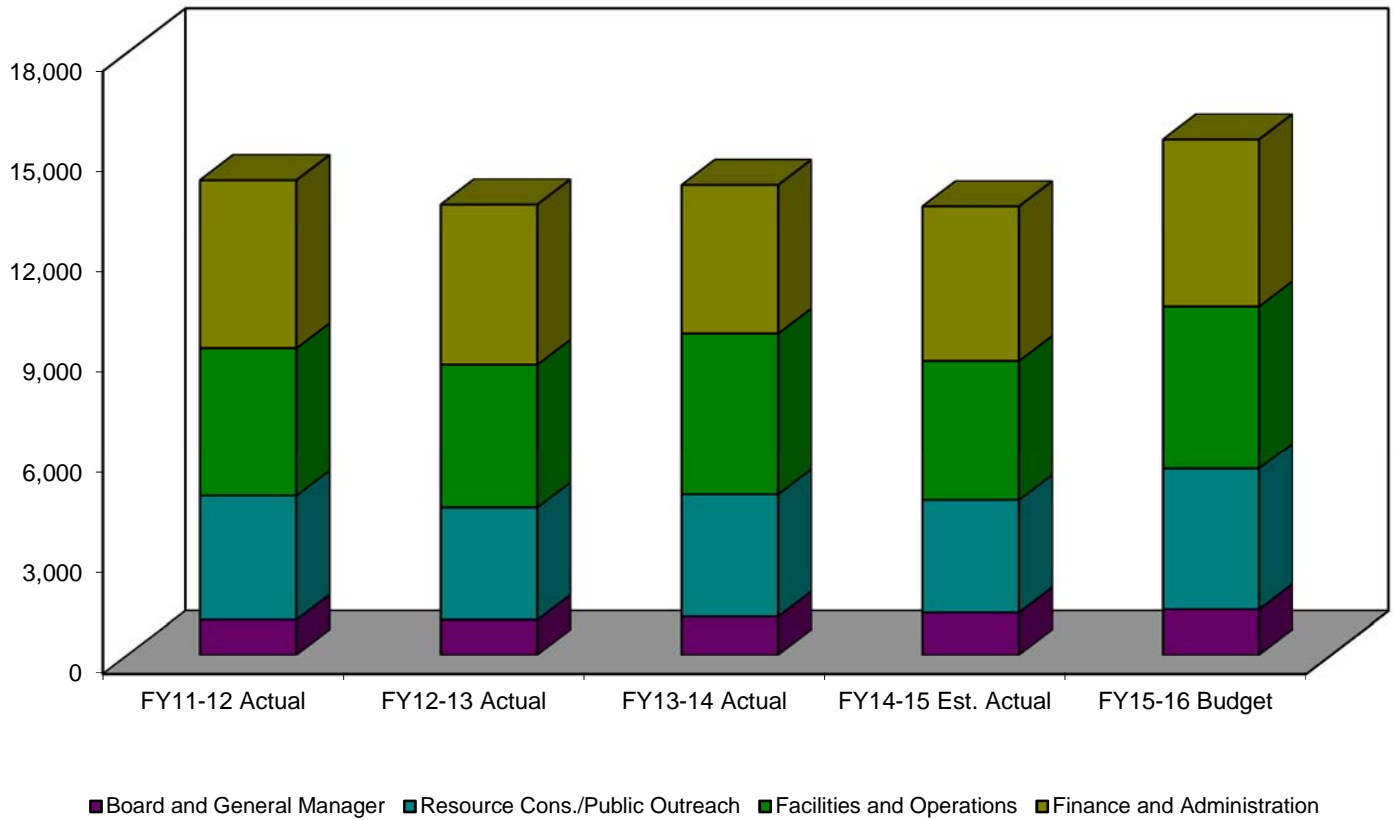
	FY 11-12 Actual	FY 12-13 Actual	FY 13-14 Actual	FY 14-15 Budget	FY 14-15 Est. Actual	FY 15-16 Budget
BOARD EXPENSES						
6000 Directors' Fees	\$84,107	\$88,775	\$83,893	\$90,000	\$83,200	\$90,000
6005 Directors' Benefits	63,753	68,794	79,809	71,638	82,395	77,075
6010 Directors' Conference Expenses	34,357	31,716	26,724	25,000	33,000	30,000
6015 Directors' Miscellaneous	504	1,160	563	600	1,500	2,000
6020 Election Expense	0	20,888	0	60,000	60,000	0
Sub-total	\$182,721	\$211,333	\$190,989	\$247,238	\$260,095	\$199,075
PAYROLL EXPENSES						
6100 Staff Salaries	9,663,351	9,708,415	9,736,971	10,271,868	9,695,311	10,737,228
6102 Staff Overtime	294,027	302,449	390,665	237,096	325,692	252,433
6105 Staff Benefits	5,132,943	4,943,637	4,915,514	4,904,273	4,368,363	4,694,068
6110 Staff Taxes	989,894	949,597	951,996	967,209	853,813	1,016,522
Sub-total	\$16,080,215	\$15,904,098	\$15,995,146	\$16,380,446	\$15,243,179	\$16,700,251
6115 Staff Costs Recovered	(7,211,066)	(7,584,859)	(7,266,733)	(7,372,713)	(7,369,935)	(7,923,878)
Net Payroll Expenses	\$8,869,149	\$8,319,239	\$8,728,413	\$9,007,733	\$7,873,244	\$8,776,373
OFFICE EQUIPMENT & POSTAGE						
6200 Forms, Supplies & Postage	95,813	145,504	119,986	159,700	161,700	179,200
6205 Equipment Rental	9,284	7,729	8,415	9,300	7,700	7,700
6210 Equipment Repairs	522	2,617	608	1,500	1,000	1,500
6215 Equipment Maintenance	331,519	324,355	318,685	292,500	322,500	322,500
6220 Outside Services	114,842	150,901	133,821	257,800	187,596	266,400
6225 Radio Maintenance Expense	25,402	17,728	12,244	22,646	10,912	8,184
6230 Safety Equipment	20,541	26,513	20,261	18,743	31,475	21,022
6235 Records Management	52,917	50,991	54,384	51,000	50,000	50,000
6250 Equipment Interest Expense	8,191	6,748	4,423	4,000	0	0
Sub-total	\$659,031	\$733,086	\$672,827	\$817,189	\$772,883	\$856,506
PROFESSIONAL SERVICES						
6500 Legal Services	107,462	92,670	108,120	99,000	102,000	105,000
6505 Legal Advertising	8,981	6,914	16,355	9,000	14,365	15,000
6516 Other Professional Services	86,159	57,250	45,588	235,000	149,500	118,500
6517 Audit Fees	34,530	27,000	21,000	33,400	30,000	31,000
6522 Management Consultant Fees	113,107	62,979	5,815	177,500	130,000	142,500
Sub-total	\$350,239	\$246,813	\$196,878	\$553,900	\$425,865	\$412,000
RES CONSER/PUBLIC OUTREACH						
6602 School Education Program	9,123	8,519	4,816	8,725	4,698	15,286
6604 Public Education Program	152,054	182,162	142,080	173,617	223,912	307,521
6606 Community Group Outreach	23,425	5,240	3,226	22,512	16,636	28,609
6608 Intergovernmental Coordination	8,021	9,180	10,447	5,504	16,118	19,478
Sub-total	\$192,623	\$205,101	\$160,569	\$210,358	\$261,364	\$370,894
HUMAN RESOURCES						
6800 Safety	18,010	24,180	17,592	38,000	14,000	38,000
6810 Recruitment Expenses	7,653	35,580	17,553	10,000	4,000	10,000
6812 Retired Employee Benefits	693,717	787,861	862,983	915,000	909,080	969,150
6815 Employee Recognition Function	3,015	7,401	7,330	10,000	13,000	15,000
6817 Employee Survey Outreach	204	0	0	0	0	0
6820 Employee Assistance Program	0	0	0	2,000	0	1,000
6825 Employee Wellness Program	11,070	4,817	977	10,000	5,130	10,000
6830 Training & Prof. Development	68,109	77,349	88,091	166,465	90,544	165,347
6840 DOT Testing	1,050	1,050	825	1,050	1,000	1,000
6850 Unemployment Ins. Benefit	4,740	3,600	0	10,000	500	5,000
6855 Donated Sick Leave	4,241	3,558	(1,352)	0	0	0
6872 Litigation - Outside Services	71,141	75,390	131,237	100,000	38,100	100,000
Sub-total	\$882,950	\$1,020,786	\$1,125,236	\$1,262,515	\$1,075,354	\$1,314,497

**Las Virgenes Municipal Water District
Internal Service Summary**

	FY 11-12 Actual	FY 12-13 Actual	FY 13-14 Actual	FY 14-15 Budget	FY 14-15 Est. Actual	FY 15-16 Budget
OTHER G&A EXPENSES						
7100 Provision for Uncollectible Accts	150,207	49,694	47,011	95,000	95,000	95,000
7105 Dues/Subscriptions/Memberships	82,562	79,140	119,112	125,900	118,290	132,816
7110 Travel/Misc. Expenses	9,393	1,851	3,017	2,015	6,349	7,015
7135 General Insurance	(1)	0	0	0	0	0
7135.1 Property Insurance	26,839	32,658	32,435	33,784	32,707	33,623
7135.2 Liability Insurance	281,244	216,905	181,792	186,890	163,484	168,061
7135.3 Automobile Insurance	78,810	20,779	38,176	51,920	54,571	56,099
7135.4 Earthquake Insurance	54,379	55,052	55,005	56,061	53,183	54,672
7135.5 Excess Liability Insurance	355,384	248,609	206,111	207,531	201,897	207,550
7145 Claims Paid	0	0	3,500	0	0	0
7152 LAFCO Charges	15,144	13,198	13,405	15,000	18,500	15,000
7155 Other Expense	0	0	0	0	0	0
Sub-total	\$1,053,961	\$717,886	\$699,564	\$774,101	\$743,981	\$769,836
OPERATING EXPENSE						
5400 Labor	310,486	363,739	331,609	436,662	316,803	338,587
5405.1 Utilities - Energy	127,023	128,967	133,464	131,700	128,000	131,000
5405.2 Utilities - Telephone	144,741	153,936	176,756	174,827	216,120	219,828
5405.3 Utilities - Gas	21,251	19,868	24,975	21,500	20,459	21,986
5405.4 Utilities - Water	12,770	13,851	15,953	13,190	15,017	15,618
5410 Supplies/Materials	0	0	0	0	0	0
5415 Outside Services	0	0	0	0	60,000	65,000
5430 Capital Outlay	64,246	57,253	44,186	65,850	64,550	68,500
Sub-total	\$680,517	\$737,614	\$726,943	\$843,729	\$820,949	\$860,519
MAINTENANCE EXPENSE						
5500 Labor	245,239	361,015	372,074	370,934	376,720	430,854
5510 Supplies/Materials	519,910	192,148	419,592	596,950	164,863	596,500
5510.1 Fuel	104,484	119,749	161,331	126,900	128,522	130,837
5515 Outside Services	315,445	384,134	395,709	334,746	312,986	410,053
5520 Permits/Fee	9,704	9,727	6,086	12,611	12,486	12,515
5530 Capital Outlay	3,300	65,541	3,747	14,000	9,300	35,000
6255 Rental Charge - Vehicles	103,150	121,135	141,976	128,000	146,159	164,686
Sub-total	\$1,301,232	\$1,253,449	\$1,500,515	\$1,584,141	\$1,151,036	\$1,780,445
INVENTORY EXPENSE						
5536 Inventory Adjustment	8,594	6,139	12,196	9,500	7,500	9,500
GEN'L SPECIALTY EXPENSE						
5725 Supplies and Small Tools	20,560	24,536	42,037	34,811	29,462	61,393
Sub-total	\$20,560	\$24,536	\$42,037	\$34,811	\$29,462	\$61,393
TOTAL EXPENSES	\$14,201,578	\$13,475,982	\$14,056,167	\$15,345,215	\$13,421,733	\$15,411,038
ALLOCATED EXPENSES						
ALLOCATED TECHNICAL SERVICES	\$0	\$0	\$0	\$0	\$0	\$0
ALLOCATED CUSTOMER INFO SYSTEMS	\$0	\$0	\$0	\$0	\$0	\$0
ALLOCATED LABORATORY EXPENSES	(\$600,684)	(\$570,289)	(\$532,731)	(\$600,236)	(\$483,259)	(\$579,838)
ALLOCATED VEHICLE EXPENSES	\$0	\$2	\$1	\$0	\$0	\$0
ALLOCATED LEGAL EXPENSES	(\$71,141)	(\$75,390)	(\$131,228)	(\$100,000)	(\$38,100)	(\$100,000)
ALLOCATED OPS BLDG EXPENSES	(\$193,346)	(\$211,647)	(\$160,947)	(\$146,841)	(\$141,489)	(\$203,967)
ALLOCATED INTERNAL G&A	(\$7)	(\$8)	\$91	\$1	\$1	\$0
ALLOCATED SUPPORT SERVICES(G&A)	(\$5,953,608)	(\$5,841,942)	(\$5,608,593)	(\$6,225,251)	(\$5,764,454)	(\$6,242,539)
ALLOCATED OPERATIONS SERVICES(G&A)	(\$7,382,792)	(\$6,776,708)	(\$7,622,760)	(\$8,272,888)	(\$6,994,432)	(\$8,284,694)
TOTAL ALLOCATED EXPENSES	(\$14,201,578)	(\$13,475,982)	(\$14,056,167)	(\$15,345,215)	(\$13,421,733)	(\$15,411,038)

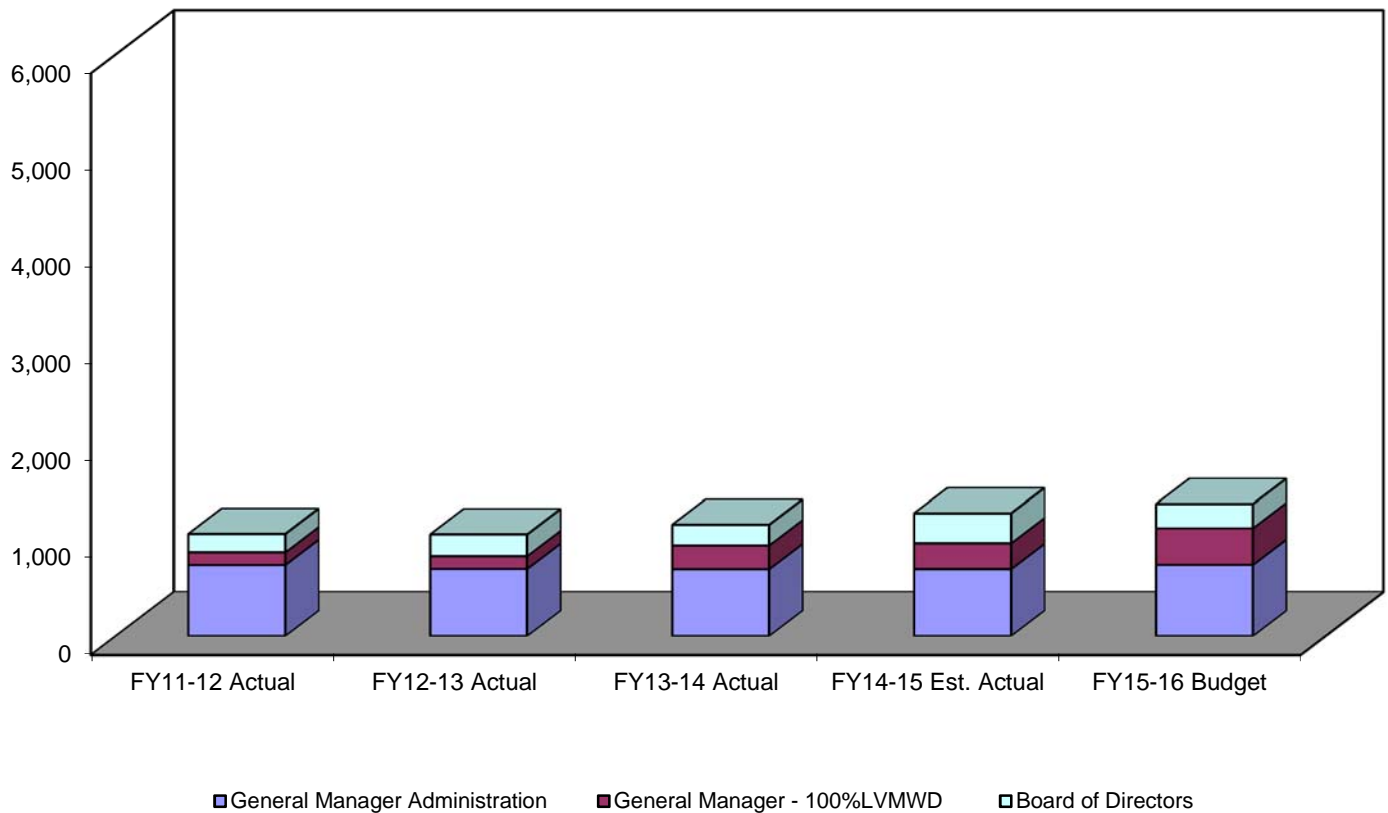
**Las Virgenes Municipal Water District
Internal Service Summary
(Dollars in Thousands)**

	FY11-12 Actual	FY12-13 Actual	FY13-14 Actual	FY14-15 Est. Actual	FY15-16 Budget
Board and General Manager	1,051	1,046	1,144	1,262	1,358
Resource Cons./Public Outreach	3,680	3,330	3,626	3,337	4,186
Facilities and Operations	4,430	4,294	4,829	4,181	4,864
Finance and Administration	5,040	4,807	4,458	4,642	5,003
	14,201	13,477	14,057	13,422	15,411



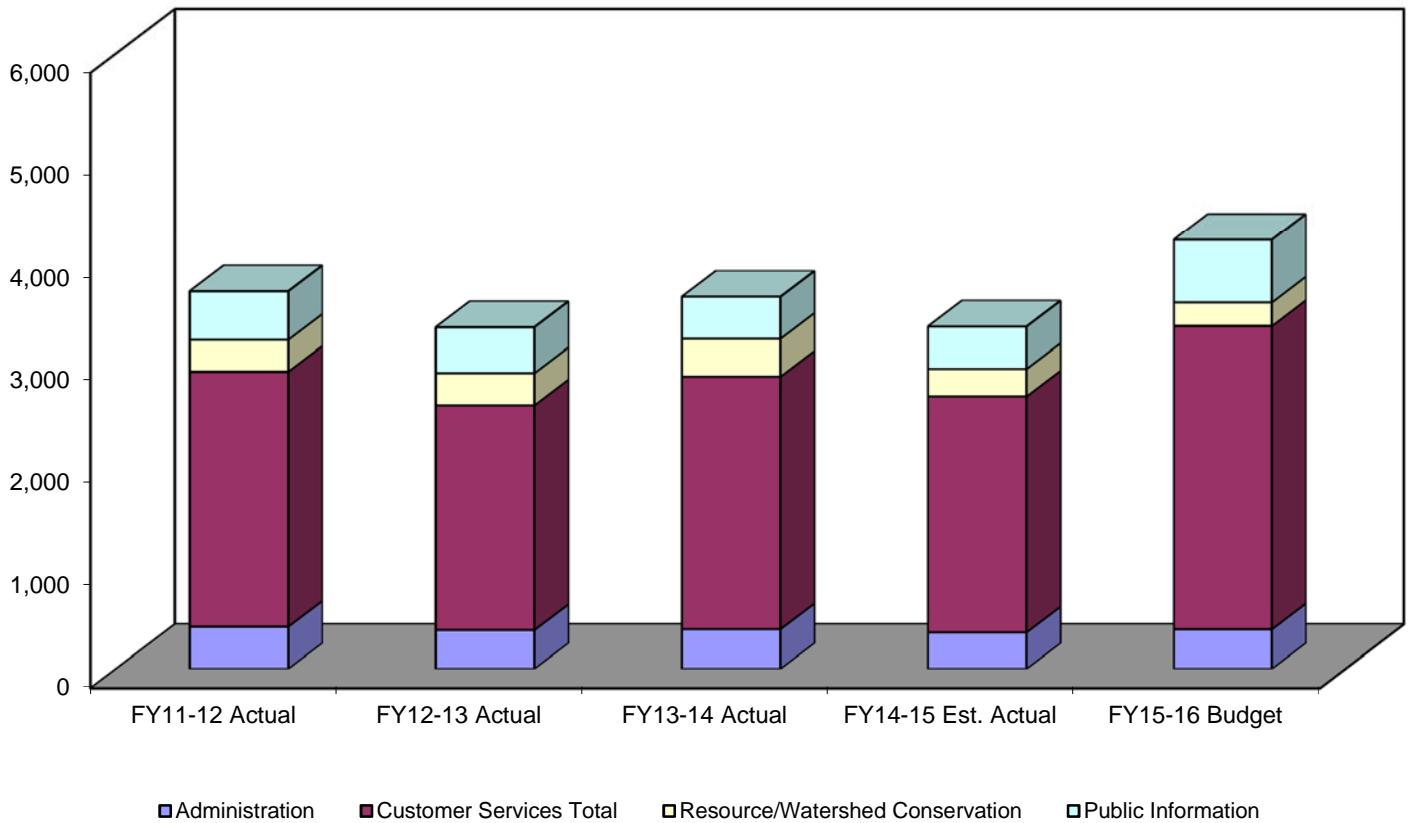
**Las Virgenes Municipal Water District
Board of Directors and General Manager Summary**
(Dollars in Thousands)

	FY11-12 Actual	FY12-13 Actual	FY13-14 Actual	FY14-15 Est. Actual	FY15-16 Budget
General Manager Administration	733	693	689	690	734
General Manager - 100%LVMWD	129	131	244	265	376
Board of Directors	189	222	211	307	248
	1,051	1,046	1,144	1,262	1,358



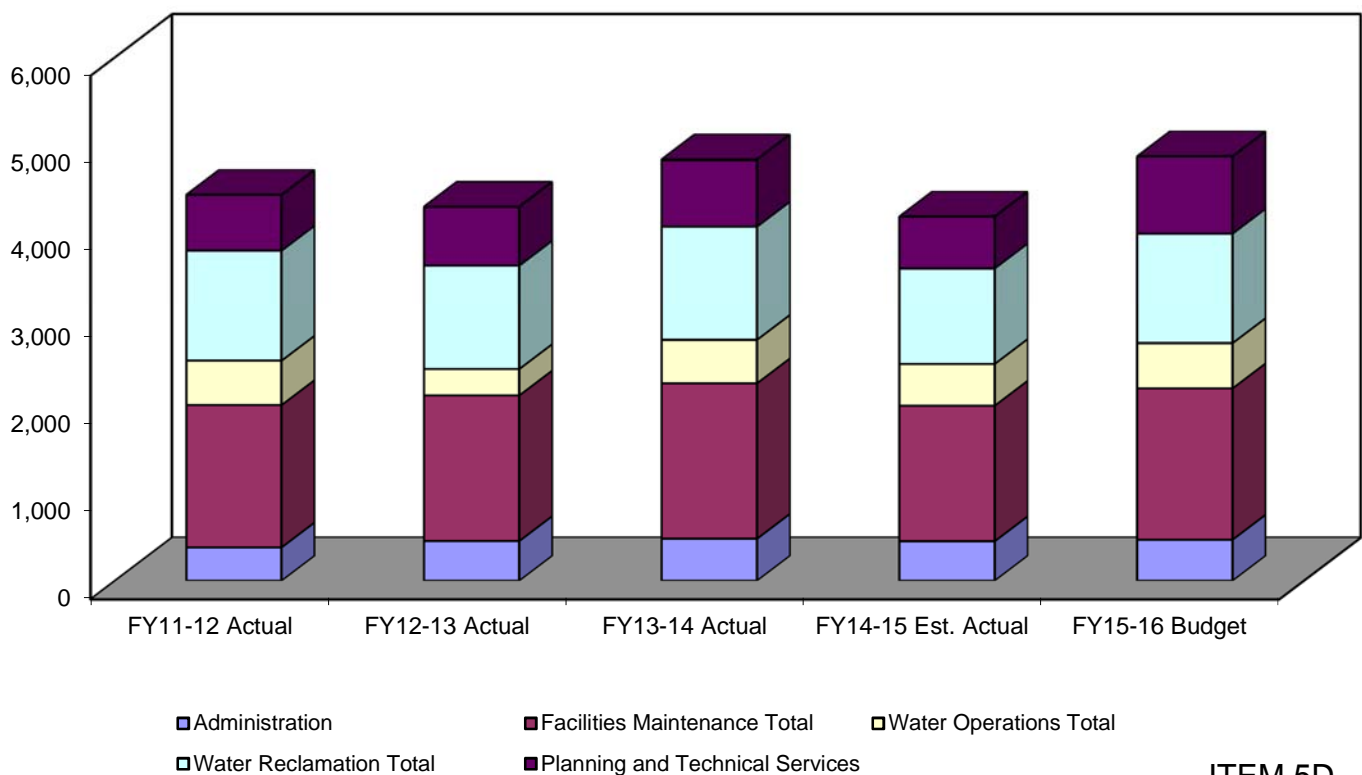
**Las Virgenes Municipal Water District
Resource Conservation and Public Outreach Summary**
(Dollars in Thousands)

	FY11-12 Actual	FY12-13 Actual	FY13-14 Actual	FY14-15 Est. Actual	FY15-16 Budget
Administration	412	379	388	357	387
Customer Service Administration	230	193	221	325	291
Customer Svc. Operations	1,198	1,086	1,229	1,136	1,252
Meter Service	810	673	778	609	1,207
Customer Service Programs	248	240	234	231	204
Customer Services Total	2,486	2,192	2,462	2,301	2,954
Resource/Watershed Conservation	310	312	368	267	230
Public Information	472	447	408	412	615
	3,680	3,330	3,626	3,337	4,186



Las Virgenes Municipal Water District
Facilities and Operations Summary
(Dollars in Thousands)

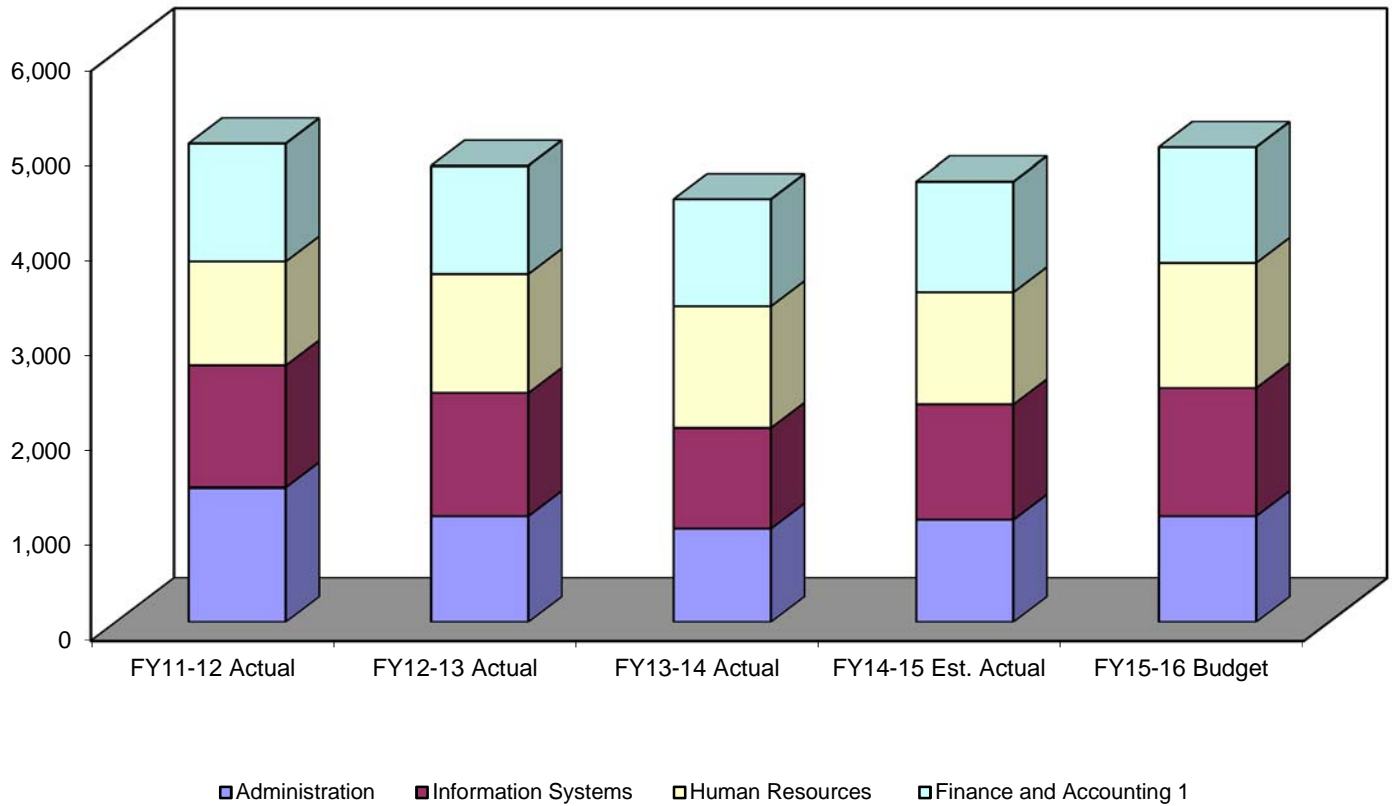
	FY11-12 Actual	FY12-13 Actual	FY13-14 Actual	FY14-15 Est. Actual	FY15-16 Budget
Administration	384	457	483	454	472
Fac. Maintenance Admin.	186	200	200	137	156
Electrical/Instrumentation Maint.	271	154	217	117	160
Maintenance	106	101	89	185	154
Building 8 Maintenance	370	390	389	404	410
Building 7 Maintenance	193	212	161	141	204
Fleet Maintenance	500	606	720	564	645
Facilities Maintenance Total	1,626	1,663	1,776	1,548	1,729
Water Administration	114	116	93	74	68
Water Treatment & Production	304	127	285	273	240
Construction	91	60	121	132	211
Water Operations Total	509	303	499	479	519
Reclamation Administration	464	470	475	460	486
Laboratory	591	558	519	472	567
Wastewater Treatment Facility	106	99	172	48	105
Composting Facility	112	70	143	127	108
Water Reclamation Total	1,273	1,197	1,309	1,107	1,266
Planning and Technical Services	638	674	762	593	878
	4,430	4,294	4,829	4,181	4,864



Las Virgenes Municipal Water District Finance and Administration Summary (Dollars in Thousands)

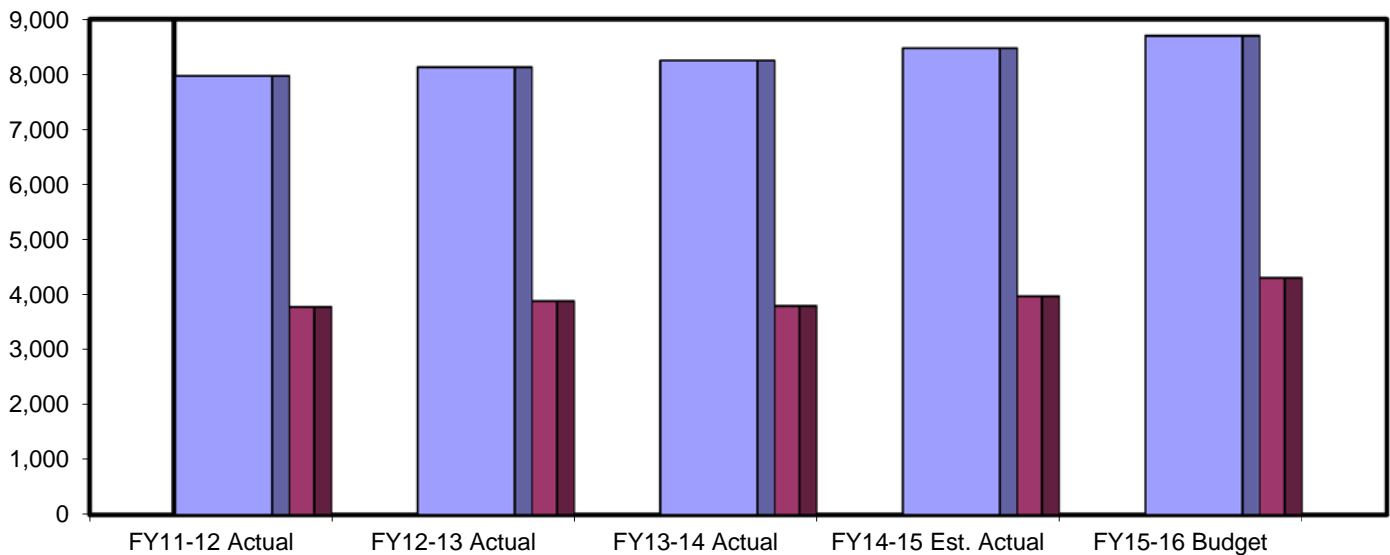
	FY11-12 Actual	FY12-13 Actual	FY13-14 Actual	FY14-15 Est. Actual	FY15-16 Budget
Administration	1,413	1,117	985	1,079	1,117
Information Systems	1,286	1,291	1,055	1,209	1,344
Human Resources	1,105	1,263	1,292	1,191	1,328
Finance and Accounting ¹	1,236	1,136	1,126	1,163	1,213
	5,040	4,807	4,458	4,642	5,003

¹ includes Inventory Adjustment



**Las Virgenes - Triunfo
Joint Powers Authority
Allocated Net Expense Summary**
(Dollars in Thousands)

	FY11-12 Actual	FY12-13 Actual	FY13-14 Actual	FY14-15 Est. Actual	FY15-16 Budget
JPA Revenues	2,669	3,278	3,103	2,510	2,543
JPA Expenses	14,423	15,307	15,153	14,965	15,557
Net Operating Expense	11,754	12,029	12,050	12,455	13,014
Non-Operating Revenue	14	25	13	20	20
Net Expenses	11,740	12,004	12,037	12,435	12,994
Las Virgenes Municipal Water Distri	7,974	8,131	8,254	8,476	8,700
Triunfo Sanitation District	3,766	3,873	3,783	3,959	4,294
Total Allocated Expenses	11,740	12,004	12,037	12,435	12,994



■ Las Virgenes Municipal Water District
 ■ Triunfo Sanitation District

**Las Virgenes - Triunfo
Joint Powers Authority
Operations Summary**

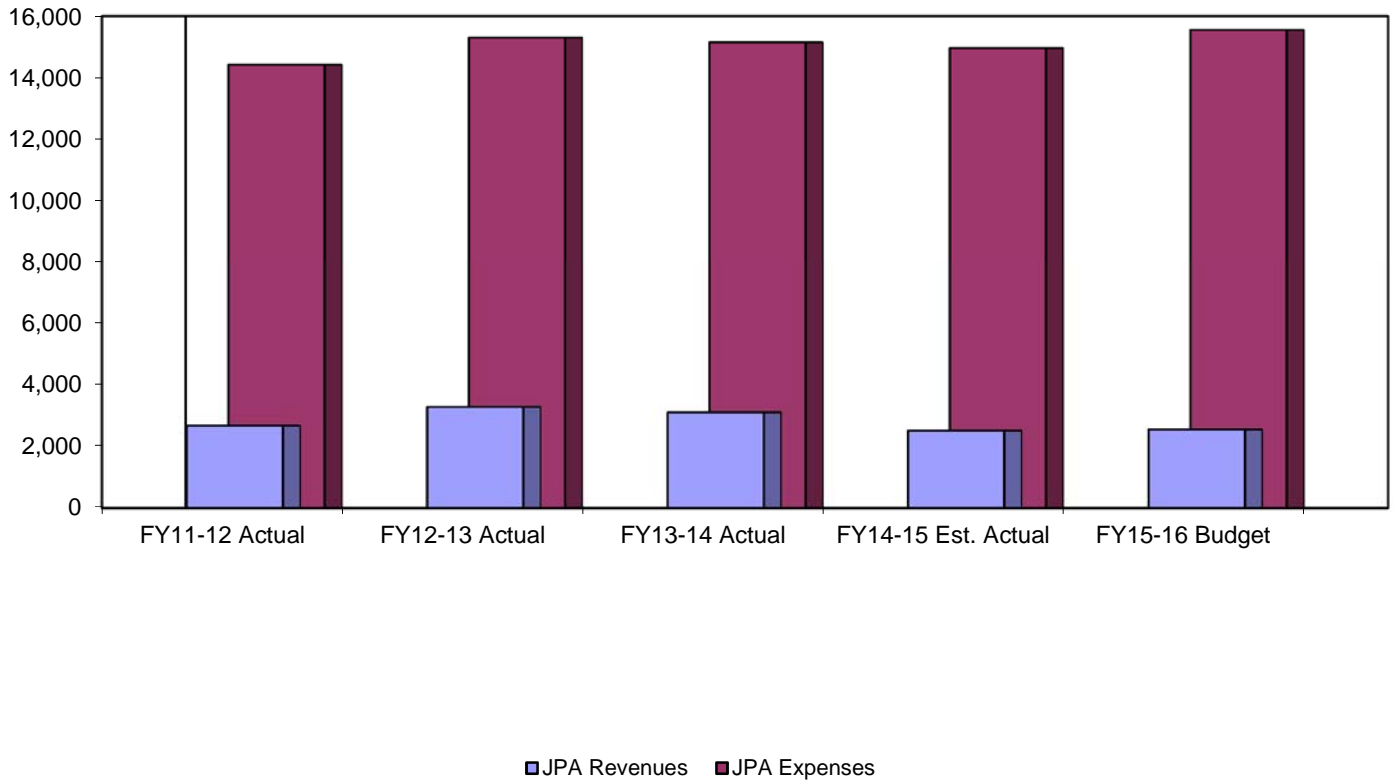
	FY 11-12 Actual	FY 12-13 Actual	FY 13-14 Actual	FY 14-15 Budget	FY 14-15 Est. Actual	FY 15-16 Budget
OPERATING REVENUES						
4235 RW Sales - LVMWD	\$1,911,981	\$2,218,255	\$2,052,560	\$1,669,422	\$1,647,235	\$1,759,885
4240 RW Sales - TSD	686,030	789,907	839,098	634,352	657,373	703,649
4245 MWD Incentive - Local Projects	0	194,055	107,800	107,800	107,800	0
4505 Other Income from Operations	60,371	61,853	63,028	65,000	62,820	65,000
4510 Compost Sales	10,426	13,781	40,390	15,000	35,000	15,000
TOTAL OPERATING REVENUES	\$2,668,808	\$3,277,851	\$3,102,876	\$2,491,574	\$2,510,229	\$2,543,534
SOURCE OF SUPPLY						
5115 Purchased Water - Potable Suppl	0	0	0	0	141,447	0
OPERATIONS DIVISION EXPENSE						
5400 Labor	1,930,622	1,906,514	1,851,775	1,858,657	1,866,264	1,887,221
5405.1 Electricity	1,989,189	2,202,452	2,746,502	2,429,329	2,593,837	2,543,565
5405.2 Telephone	19,599	16,355	20,587	20,384	18,989	20,084
5405.3 Natural Gas	11,512	13,168	11,782	11,447	12,180	12,452
5405.4 Water	10,976	11,956	10,520	11,952	12,192	12,514
5410 Supplies/Material	91,987	87,208	101,724	64,100	63,100	67,674
5410.1 Fuel	18,587	16,617	15,979	17,100	18,661	18,600
5410.5 Ferric Chloride	86,187	90,209	84,096	84,675	84,000	84,709
5410.6 Defoamer/Deodorant	22,600	9,895	5,992	6,375	6,300	6,832
5410.7 Polymer	122,423	195,755	167,894	126,898	160,000	162,024
5410.8 Amendment	111,041	206,434	242,394	203,000	176,612	186,623
5410.9 Alum	19,557	31,739	25,577	25,200	25,000	25,600
5410.10 Sodium Hypochlorite	294,835	272,820	272,557	335,685	330,000	333,518
5410.11 Sodium Bisulfite	173,106	158,802	187,291	183,104	183,000	188,826
5410.13 Aqua Ammonia	0	19,732	18,298	15,000	19,500	25,000
5415 Outside Services	250,089	49,041	30,376	62,519	34,883	66,720
5417 Odor Control	87,651	67,805	99,259	112,000	106,243	108,000
5420 Permits and Fee	155,009	158,164	172,834	184,890	176,452	185,511
5425 Consulting Services	2,335	21,090	10,142	0	0	0
5430 Capital Outlay	43,723	51,267	38,610	27,710	4,210	30,500
Sub-total	\$5,441,028	\$5,587,023	\$6,114,189	\$5,780,025	\$5,891,423	\$5,965,973
MAINTENANCE DIVISION EXPENSE						
5500 Labor	1,141,118	1,348,996	1,204,745	1,208,293	1,284,242	1,287,934
5510 Supplies/Material	328,874	515,952	423,874	405,152	393,600	414,384
5515 Outside Services	302,636	532,242	214,212	279,491	234,400	295,232
5518 Building Maintenance	98,982	124,365	115,790	116,936	107,236	117,472
5520 Permits and Fee	280	280	937	450	850	500
5525 Consulting Services	0	5,100	0	0	0	0
5530 Capital Outlay	20,142	0	47,789	31,000	48,500	129,000
Sub-total	\$1,892,032	\$2,526,935	\$2,007,347	\$2,041,322	\$2,068,828	\$2,244,522
INVENTORY EXPENSES						
5536 Inventory Adjustment	2,393	9,463	50	3,100	3,000	3,100
PUBLIC INFORMATION						
6602 School Education Program	4,066	2,511	5,156	9,488	10,632	8,472
6604 Public Education Program	20,011	43,641	66,785	36,847	64,023	66,841
6606 Community Group Outreach	187	4,859	373	7,786	2,500	10,193
6608 Intergovernmental Coordination	8,973	5,486	1,872	11,990	6,966	10,702
Sub-total	\$33,237	\$56,497	\$74,186	\$66,111	\$84,121	\$96,208
RESOURCE CONSERVATION						
6788 District Sprayfield	264,468	296,358	267,574	286,496	255,934	278,958
6789 005 Discharge	51,768	20,163	350	360	360	384
6785 Watershed Programs	59,600	87,932	23,796	90,840	15,232	90,942
Sub-total	\$375,836	\$404,453	\$291,720	\$377,696	\$271,526	\$370,284

**Las Virgenes - Triunfo
Joint Powers Authority
Operations Summary**

	FY 11-12 Actual	FY 12-13 Actual	FY 13-14 Actual	FY 14-15 Budget	FY 14-15 Est. Actual	FY 15-16 Budget
SPECIALTY EXPENSES						
5700 SCADA Services	103,920	77,970	88,895	100,381	69,895	108,354
5710.2 Technical Services	17,495	15,625	0	3,787	2,313	12,620
5712 Compost Sales/Use Tax	2,973	3,747	7,852	4,000	2,924	4,000
5715.2 Other Lab Services	151,858	162,451	148,230	167,391	140,375	150,292
5715.3 Tapia Lab Sampling	134,990	128,283	135,336	123,435	141,291	129,838
7202 Allocated Lab Expense	402,459	382,094	356,930	402,158	323,783	388,491
Sub-total	\$813,695	\$770,170	\$737,243	\$801,152	\$680,581	\$793,595
ADMINISTRATIVE EXPENSES						
6872 Litigation/Outside Services	605	89,933	88,533	50,000	150,000	50,000
6516 Other Professional Services	0	15,069	92,259	56,540	7,085	75,000
6517 Audit Fees	6,275	5,300	5,300	5,300	5,300	5,300
7110 Travel/Misc Staff Expense	0	619	13	0	26	0
7135.1 Property Insurance	75,323	59,731	55,127	50,675	55,181	56,726
7135.4 Earthquake Insurance	91,743	92,878	92,800	94,515	89,726	92,238
7145 Claims Paid	0	0	0	0	72,000	0
7153 TSD Staff Services	0	0	500	5,000	5,000	5,000
6260 Rental Charge - Facility Repl	331,945	355,476	389,038	380,715	389,108	337,598
7203 Allocated Building Maint	96,673	105,823	80,473	73,420	70,744	101,983
7225 Allocated Support Services	3,692,475	3,719,446	3,413,211	3,813,534	3,486,703	3,685,778
7226 Allocated Operations Services	1,570,069	1,508,229	1,711,033	1,679,463	1,488,724	1,673,778
Sub-total	\$5,865,108	\$5,952,504	\$5,928,287	\$6,209,162	\$5,824,597	\$6,083,401
TOTAL EXPENSES	\$14,423,329	\$15,307,045	\$15,153,022	\$15,278,568	\$14,965,523	\$15,557,083
NET OPERATING EXPENSE	\$11,754,521	\$12,029,194	\$12,050,146	\$12,786,994	\$12,455,294	\$13,013,549

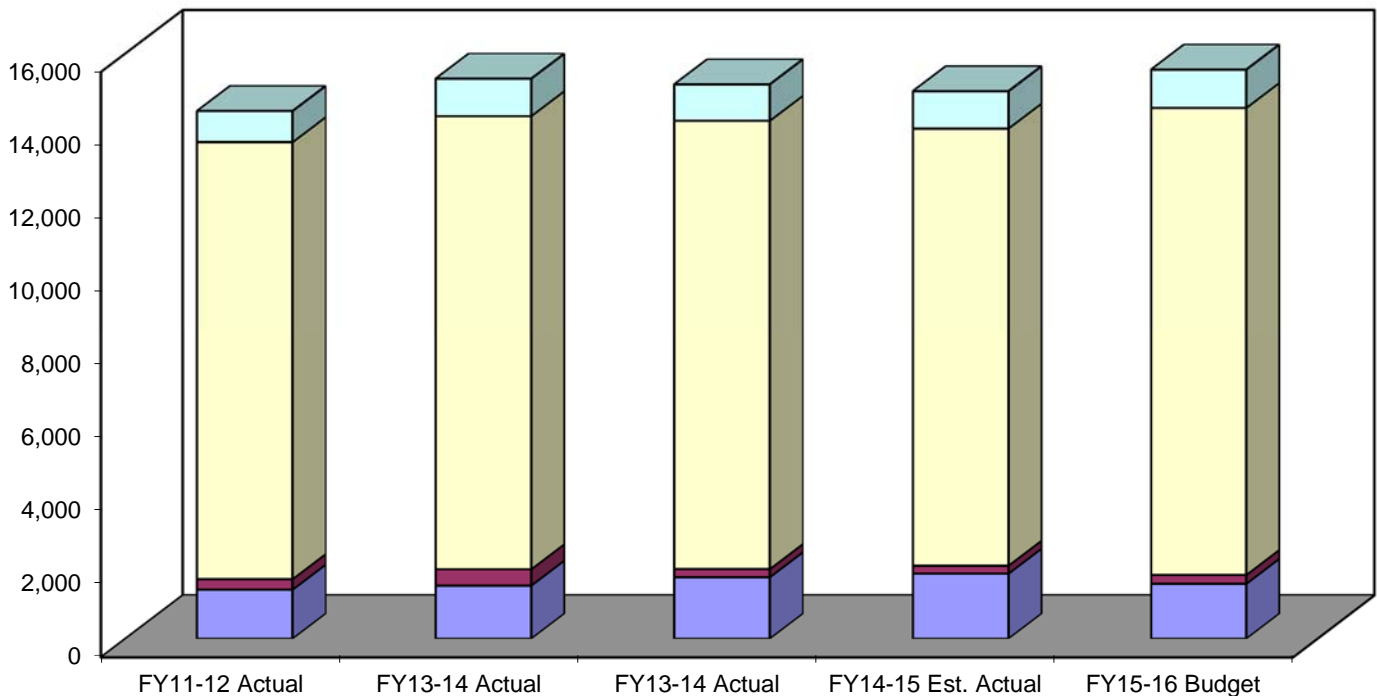
**Las Virgenes - Triunfo
Joint Powers Authority
Operations Summary
(Dollars in Thousands)**

	FY11-12 Actual	FY12-13 Actual	FY12-13 Actual	FY14-15 Est. Actual	FY15-16 Budget
JPA Revenues	2,669	3,278	3,103	2,510	2,543
JPA Expenses	14,423	15,307	15,153	14,965	15,557
Net Operating Expense	11,754	12,029	12,050	12,455	13,014



**Las Virgenes - Triunfo
Joint Powers Authority
Operating Expense Summary
(Dollars in Thousands)**

	FY11-12 Actual	FY12-13 Actual	FY13-14 Actual	FY14-15 Est. Actual	FY15-16 Budget
Pump Stations	1,185	1,211	1,465	1,377	1,283
Tank, Res, Wells	74	96	53	229	79
System Ops	34	43	25	51	31
Distribution	47	100	137	120	107
Recycled Water Total	1,340	1,450	1,680	1,777	1,500
Sewers	288	447	223	218	242
Reclamation	7,207	7,329	7,536	7,565	7,725
Composting	4,453	4,633	4,348	4,100	4,665
Injection & Centrate Treatment	284	425	371	284	377
Treatment Total	11,944	12,387	12,255	11,949	12,767
Administration	851	1,023	995	1,021	1,048
Total JPA Operations	14,423	15,307	15,153	14,965	15,557



■ Recycled Water Total ■ Sewers ■ Treatment Total ■ Administration

Working Capital Requirements

Capital Improvement Projects

FY14-15 and FY15-16

Job #	Title	Approved Appropriations	Prior Expenditures	Estimated Expenditures FY14-15	Projected Carryover July 1, 2015	FY15-16 Appropriation	FY15-16 Working Capital Requirement
10236	Raise Air Vacuum and Abandon Protective Structures	\$266,300	\$25,801	\$15,000	\$225,499	\$193,972	\$419,471
10344	E/W Transmission Facilities: Calabasas Rd. to Las Virgenes Rd.	\$7,287,975	\$6,090,552	\$156,252	\$0	\$0	\$0
10372	Calabasas Park Estates System Rehabilitation (cost tracking only)	\$385,000	\$463,651	\$0	\$0	\$0	\$0
10418	Rehabilitation of 18" RW Pipe (Tapia/Mulholland Highway)	\$443,231	\$279,834	\$79,200	\$84,197	\$0	\$84,197
10430	Twin Lakes Pump Station Pipeline Project	\$1,700,000	\$19,931	\$493	\$1,679,576	\$0	\$1,679,576
10446	Buffer Land at Rancho	\$250,000	\$0	\$0	\$250,000	\$0	\$250,000
10448	Rancho Polymer Feed System Rehabilitation	\$121,000	\$46,822	\$0	\$0	\$0	\$0
10463	Building 1 Tenant Improvements	\$227,380	\$146,154	\$0	\$0	\$0	\$0
10476	5-MG Tank near Las Virgenes Reservoir	\$13,606,169	\$4,289,482	\$9,323,500	(\$6,813)	\$0	(\$6,813)
10487	Construct 3rd Digester at Rancho	\$7,423,548	\$6,579,466	\$1,226,059	\$0	\$0	\$0
10493	Tapia Sludge Screening	\$385,000	\$0	\$0	\$0	\$0	\$0
10508	Tank Renovation: Calabasas Tank	\$2,756,038	\$220,295	\$2,534,155	\$0	\$0	\$0
10512	Tapia: Primary Tank Rehabilitation	\$685,000	\$115,844	\$179,144	\$390,012	\$0	\$390,012
10513	Tapia Sluice Gate and Drive Replacement	\$309,650	\$0	\$10,000	\$299,650	\$0	\$299,650
10518	Lift Station No. 2 Suction Line Repair (LV Only)	\$45,000	\$0	\$0	\$0	\$0	\$0
10520	SCADA System Communication Upgrades	\$93,100	\$6,239	\$0	\$86,861	\$0	\$86,861
10521	SCADA System Communication Upgrades (LV Only)	\$448,450	\$102,719	\$49,734	\$295,997	\$938,782	\$1,234,779
10522	Reservoir #2 Improvements (Lining Cover)	\$1,607,010	\$77,886	\$1,564,432	\$0	\$0	\$0
10536	Agoura Road Recycled Water Main - Ladyface to Cornell Road	\$423,103	\$89,889	(\$89,889)	\$0	\$0	\$0
10537	Raw Sludge Wet Well Mixing Improvements	\$100,000	\$0	\$0	\$100,000	\$27,000	\$127,000
10538	Tapia Channel Mixing Improvements	\$1,109,242	\$32,449	\$108,321	\$968,472	\$0	\$968,472

Working Capital Requirements

Capital Improvement Projects

FY14-15 and FY15-16

Job #	Title	Approved Appropriations	Prior Expenditures	Estimated Expenditures FY14-15	Projected Carryover July 1, 2015	FY15-16 Appropriation	FY15-16 Working Capital Requirement
10539	Saddletree Tank improvements	\$274,165	\$16,256	\$0	\$257,909	\$280,441	\$538,350
10540	Lost Hill Overpass Recycled Water Main Relocation	\$363,744	\$49,243	\$52,212	\$262,289	\$0	\$262,289
10541	Building 8 Computer Center Upgrades	\$165,000	\$19,070	\$0	\$145,930	\$34,070	\$180,000
10542	Vault Lid Replacement	\$336,750	\$167,241	\$169,509	\$0	\$170,000	\$170,000
10543	Building 7 & 8 HVAC Integration	\$267,000	\$0	\$292,500	\$0	\$0	\$0
10544	Centrate Tank Cathodic Protection (CP) System Replacement	\$143,937	\$36,108	\$107,829	\$0	\$0	\$0
10549	Rancho Las Virgenes Compost Facility Agitator Control Upgrade	\$27,564	\$13,564	\$0	\$14,000	\$0	\$14,000
10551	Centrate System - New Pump Impellers	\$35,000	\$0	\$0	\$35,000	\$0	\$35,000
10555	Vehicle Replacement Program	\$175,000	\$0	\$175,000	\$0	\$0	\$0
10556	Interconnection With CMWD	\$45,000	\$32,268	\$0	\$12,732	\$347,268	\$360,000
10557	Westlake Filtration Plant Expansion	\$440,000	\$30	\$230,000	\$209,970	\$1,796,600	\$2,006,570
10558	Westlake Pump Station Upgrade	\$205,000	\$0	\$164,000	\$41,000	\$2,030,600	\$2,071,600
10559	Manhole Rehabilitation, F2/F3 Line	\$15,000	\$0	\$29,500	(\$14,500)	\$276,500	\$262,000
10560	Rancho: Rehabilitate Existing Centrate Line	\$175,390	\$0	\$0	\$175,390	\$0	\$175,390
10561	NPDES Permit Renewal	\$25,000	\$0	\$0	\$0	\$0	\$0
10562	Tapia Structural Repairs	\$46,500	\$0	\$46,500	\$0	\$0	\$0
10563	Tapia Supplemental Carbon Study	\$85,000	\$0	\$0	\$0	\$0	\$0
10564	Centrate Equalization Tank	\$890,000	\$0	\$60,000	\$830,000	\$360,519	\$1,190,519
10565	Rancho Las Virgenes Digester Cleaning and Repair	\$287,500	\$0	\$0	\$287,500	\$0	\$287,500
10566	Tapia Alternative Disinfection Safety Improvements	\$85,750	\$0	\$85,700	\$0	\$0	\$0
10567	Programmable Logic Controller Upgrades	\$216,500	\$0	\$0	\$216,500	\$0	\$216,500

ITEM 5D

Working Capital Requirements

Capital Improvement Projects

FY14-15 and FY15-16

Job #	Title	Approved Appropriations	Prior Expenditures	Estimated Expenditures FY14-15	Projected Carryover July 1, 2015	FY15-16 Appropriation	FY15-16 Working Capital Requirement
10568	Twin Lakes Tank Drainage Project	\$346,000	\$0	\$47,700	\$298,300	\$0	\$298,300
10569	Security Fencing, Potable Water Tank Sites	\$121,000	\$0	\$75,000	\$0	\$0	\$0
10570	Rancho Las Virgenes Composting Facility: Purchase of New Loader	\$180,000	\$0	\$180,000	\$0	\$0	\$0
10571	Vehicle Replacement Program FY14/15	\$175,000	\$0	\$175,000	\$0	\$0	\$0
10572	Agoura Road Widening Project	\$60,000	\$0	\$850	\$59,150	\$0	\$59,150
10573	Sewer Grit Handling	\$50,000	\$0	\$50,000	\$0	\$0	\$0
10574	Rancho Facility Improvements	\$174,500	\$0	\$84,000	\$90,500	\$209,500	\$300,000
10575	Building No. 8 Improvements	\$12,750	\$0	\$0	\$12,750	\$0	\$12,750
10576	Building No. 7 Improvements	\$24,500	\$0	\$22,500	\$2,000	\$22,500	\$24,500
10577	Potable Water Pump Station Improvements	\$5,000	\$0	\$0	\$5,000	\$23,500	\$28,500
10578	Security Upgrades - LVMWD	\$5,000	\$0	\$5,000	\$0	\$26,000	\$26,000
10579	Security Upgrades - JPA	\$5,000	\$0	\$4,500	\$500	\$27,000	\$27,500
10580	Tapia Equipment Replacement	\$70,750	\$0	\$70,000	\$0	\$0	\$0
10581	Potable Water System Equipment Upgrades	\$38,500	\$0	\$20,500	\$0	\$0	\$0
10582	Tapia Balancing Pond Sealant Replacement	\$80,500	\$0	\$80,500	\$0	\$0	\$0
10583	Fleet Maintenance - Oil Lubrication System	\$21,500	\$0	\$21,500	\$0	\$0	\$0
10584	Electrical/Instrumentation Equipment Purchase	\$14,500	\$0	\$11,246	\$0	\$0	\$0
10585	IT Capital Purchases - FY 14-15	\$145,500	\$0	\$145,500	\$0	\$0	\$0
10586	AMR Implementation - FY 14-15	\$1,275,000	\$0	\$0	\$0	\$0	\$0
10587	Recycled Water Storage Study	\$300,000	\$0	\$0	\$300,000	\$15,164	\$315,164
10588	Woodland Hills Golf Course RW Pipeline Extension	\$310,000	\$0	\$0	\$310,000	\$1,028,638	\$1,338,638

ITEM 5D

Working Capital Requirements

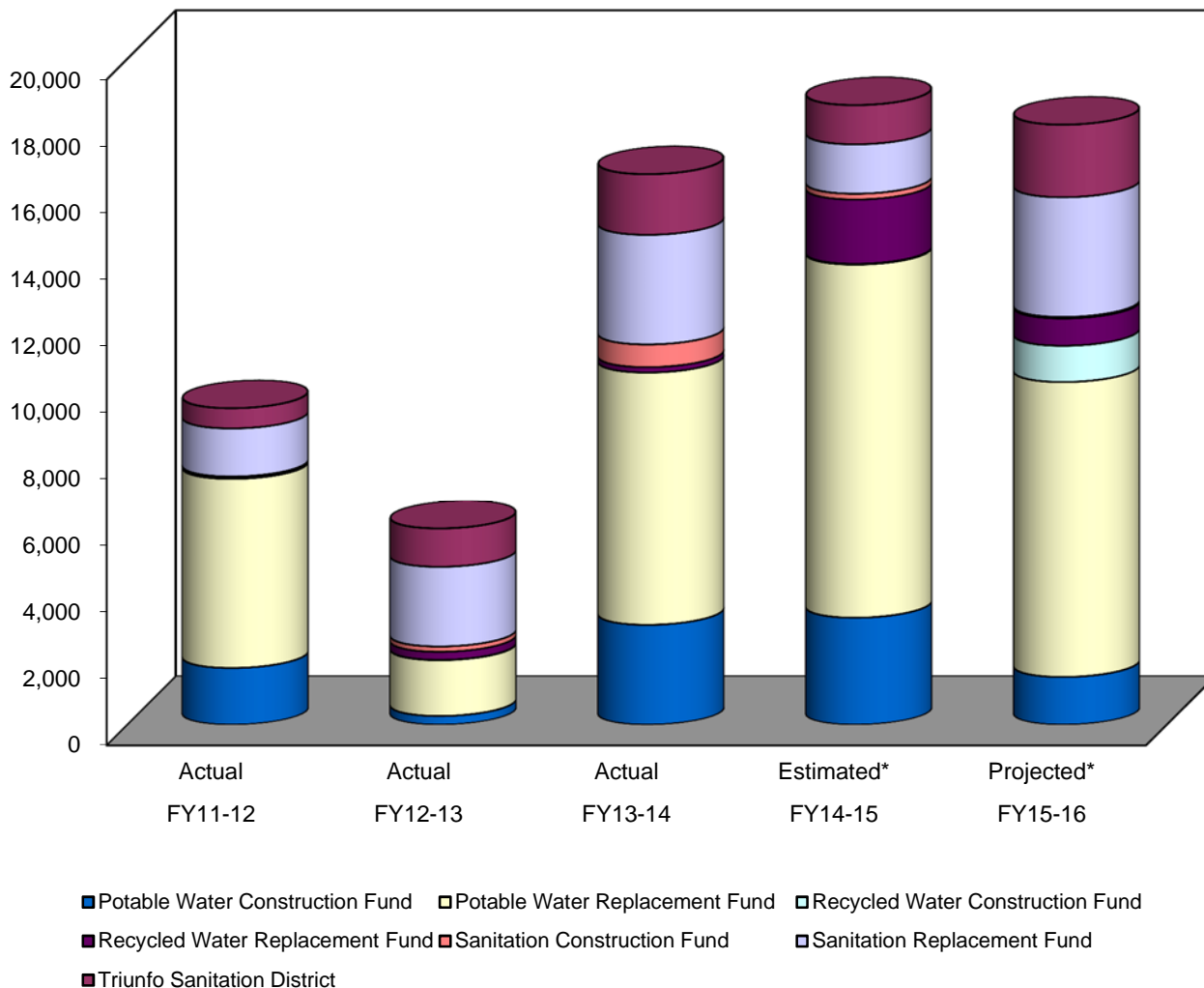
Capital Improvement Projects

FY14-15 and FY15-16

Job #	Title	Approved Appropriations	Prior Expenditures	Estimated Expenditures FY14-15	Projected Carryover July 1, 2015	FY15-16 Appropriation	FY15-16 Working Capital Requirement
10589	WIMS Software Implementation	\$32,350	\$0	\$32,350	\$0	\$0	\$0
10590	PW System Rehab.	\$242,300	\$0	\$200,000	\$42,300	\$227,409	\$269,709
10591	Calabasas Ridge RW Main Ext.	\$84,590	\$0	\$84,590	\$0	\$0	\$0
10592	Agoura Road Recycled Water Main Extension	\$1,272,655	\$0	\$730,206	\$542,449	\$0	\$542,449
90001	CIS Infinity Software Upgrade	\$0	\$0	\$0	\$0	\$95,000	\$95,000
90002	CIS Infinity Modifications-Budget Based Rates	\$0	\$0	\$0	\$0	\$95,000	\$95,000
99928	Tapia Primary Flow Diversion	\$0	\$0	\$0	\$0	\$44,000	\$44,000
99941	Lift Stations Programmable Logic Controller Upgrades	\$0	\$0	\$0	\$0	\$47,180	\$47,180
99950	Tapia Electrical and Instrumentation Upgrades	\$0	\$0	\$0	\$0	\$137,250	\$137,250
99968	Vehicle Replacement Program FY 15-16	\$0	\$0	\$0	\$0	\$175,000	\$175,000
99969	Construction Services Truck	\$0	\$0	\$0	\$0	\$150,000	\$150,000
99973	Tapia Water Reclamation Facility Reliability Improvements	\$0	\$0	\$0	\$0	\$100,000	\$100,000
99977	Rancho Reliability Improvements	\$0	\$0	\$0	\$0	\$100,000	\$100,000
99979	Miscellaneous RW Extension	\$0	\$0	\$0	\$0	\$106,000	\$106,000
99994	Building #1 Tenant Improvements	\$0	\$0	\$0	\$0	\$430,000	\$430,000
Total CIP Budget		\$49,023,891	\$18,920,794	\$18,610,093	\$8,510,120	\$9,514,893	\$18,025,013

**Las Virgenes Municipal Water District
Capital Improvement Projects
Annual Expenditures
(Dollars in Thousands)**

	FY11-12 Actual	FY12-13 Actual	FY13-14 Actual	FY14-15 Estimated*	FY15-16 Projected*
Potable Water Construction Fund	1,711	264	2,992	3,207	1,439
Potable Water Replacement Fund	5,706	1,682	7,609	10,628	8,878
Recycled Water Construction Fund	18	9	(48)	21	1,087
Recycled Water Replacement Fund	1	244	161	1,928	818
Sanitation Construction Fund	51	160	681	173	44
Sanitation Replacement Fund	1,441	2,383	3,283	1,480	3,586
Total LVMWD Funds	8,928	4,742	14,678	17,437	15,852
Triunfo Sanitation District (share of JPA Projects)	604	1,156	1,816	1,173	2,173
Total all Funds	9,532	5,898	16,494	18,610	18,025



*Estimated and Projected expenditures represent working capital requirements for each fiscal year. ITEM 5D

CALPERS ACTUARIAL VALUATION - June 30, 2013
 MISCELLANEOUS PLAN OF THE LAS VIRGENES MUNICIPAL WATER DISTRICT
 CalPERS ID: 7263774238

The use of this report for any other purposes may be inappropriate. In particular, this report does not contain information applicable to alternative benefit costs. The employer should contact their actuary before disseminating any portion of this report for any reason that is not explicitly described above.

Required Employer Contribution

	Fiscal Year 2014-15	Fiscal Year 2015-16
Actuarially Determined Employer Contributions		
1. Contribution in Projected Dollars		
a) Total Normal Cost	\$ 1,666,896	\$ 1,746,091
b) Employee Contribution ¹	768,307	788,703
c) Employer Normal Cost [(1a) – (1b)]	898,589	957,388
d) Unfunded Liability Contribution	865,956	1,000,373
e) Required Employer Contribution [(1c) + (1d)]	\$ 1,764,545	\$ 1,957,761
Projected Annual Payroll for Contribution Year	\$ 10,975,808	\$ 11,283,303
2. Contribution as a Percentage of Payroll		
a) Total Normal Cost	15.187%	15.475%
b) Employee Contribution ¹	7.000%	6.990%
c) Employer Normal Cost [(2a) – (2b)]	8.187%	8.485%
d) Unfunded Liability Rate	7.890%	8.866%
e) Required Employer Rate [(2c) + (2d)]	16.077%	17.351%
Minimum Employer Contribution Rate²	16.077%	17.351%
Annual Lump Sum Prepayment Option ³	\$ 1,701,878	\$ 1,888,232

¹For classic members this is the percentage specified in the Public Employees Retirement Law, net of any reduction from the use of a modified formula or other factors. For PEPRA members the member contribution rate is based on 50 percent of the normal cost. A development of PEPRA member contribution rates can be found in Appendix D. Employee cost sharing is not shown in this report.

²The Minimum Employer Contribution Rate under PEPRA is the greater of the required employer rate or the employer normal cost.

³Payment must be received by CalPERS before the first payroll reported to CalPERS of the new fiscal year and after June 30. If there is contractual cost sharing or other change, this amount will change.

Plan's Funded Status

	June 30, 2012	June 30, 2013
1. Present Value of Projected Benefits	\$ 84,064,435	\$ 88,500,131
2. Entry Age Normal Accrued Liability	73,561,286	77,386,629
3. Market Value of Assets (MVA)	\$ 52,921,453	\$ 59,797,198
4. Unfunded Liability [(2) – (3)]	\$ 20,639,833	\$ 17,589,431
5. Funded Ratio [(3) / (2)]	71.9%	77.3%
Superfunded Status	No	No



May 26, 2015 LVMWD Regular Board Meeting

TO: Board of Directors

FROM: Facilities & Operations

Subject: Tract No. 44352 Calabasas Ridge Recycled Water Main Extension Project: Final Acceptance

SUMMARY:

On March 24, 2015, the Board awarded the Tract No. 44352 Calabasas Ridge Recycled Water Main Extension Project to Toro Enterprises, Inc. in the amount of \$76,900. The work was recently completed at a total cost of \$72,205.

RECOMMENDATION(S):

Approve the execution of a Notice of Completion by the Secretary of the Board and have the same recorded; and, in the absence of claims from subcontractors and others, release the retention in the amount of \$3,610.25 within 30 calendar days after filing the Notice of Completion for the Tract No. 44352 Calabasas Ridge Recycled Water Main Extension Project.

FISCAL IMPACT:

Yes

ITEM BUDGETED:

Yes

FINANCIAL IMPACT:

The total cost of the project was \$72,205, which is approximately 15% less than the approved appropriation of \$84,590 for the project.

DISCUSSION:

The project consisted of extending an existing recycled water main approximately 395 feet to provide service to the Calabasas Ridge Homeowners Association, allowing conversion of its potable irrigation system to recycled water. The project is expected to result in a reduction in potable water irrigation usage of 11.4 acre-feet per year. The project furthers the District's goals of increasing beneficial reuse and reducing potable water demands to achieve a 20% reduction in per capita water usage by 2020 (20x2020).

A deductive change order in the amount of \$4,695 was administratively approved by the General Manager to reflect a reduction in the length of pipeline installed.

Following is a summary of the final construction cost:

Construction Contract: \$76,900

Change Order No. 1: (\$4,695) deductive

ITEM 7A

Total Cost: \$72,205

GOALS:

Lead in Sanitation and Recycled Water Services Focusing on Maximum Reuse

GOAL DESCRIPTION:

Reducing potable water demand and shifting the demand to the recycled water system helps to meet the District's requirement to reduce potable water usage by 20% by 2020. In addition, converting existing potable water demands to recycled water reduces the District's dependence on limited imported water supplies and support the District's response to the current statewide drought emergency.

Prepared By: Eric Schlageter, P.E., Associate Engineer

ATTACHMENTS:

[Notice of Completion](#)

Las Virgenes Municipal Water District

AND WHEN RECORDED MAIL TO

Name Susan Brown
Street Address Las Virgenes Municipal Water District
City & State Zip 4232 Las Virgenes Road Calabasas, CA 91302

SPACE ABOVE THIS LINE FOR RECORDER'S USE

T 420 LEGAL (9-94)

Notice of Completion

NOTICE IS HEREBY GIVEN THAT:

- 1. The undersigned is the owner of the interest or estate stated below in the property hereinafter described.
2. The full name of the undersigned is Las Virgenes Municipal Water District (NAME).
3. The full address of the undersigned is 4232 Las Virgenes Road, Calabasas CA 91302
4. The nature of the title of the undersigned is (E.G., owner in fee OR vendee under contract of purchase OR lessee OR OTHER APPROPRIATE DESIGNATION).
5. The full names and full addresses of all persons, if any, who hold title with the undersigned as joint tenants or as tenants in common are:
6. The names of the predecessors in interest of the undersigned, if the property was transferred subsequent to the commencement of the work of improvement herein referred to are (OR IF NO TRANSFER WAS MADE, INSERT THE WORD "none"):
7. A work of improvement on the property hereinafter described was completed on May 26, 2015 (DATE).
8. The name of the original contractor, if any, for the work of improvement was Toro Enterprises, Inc.
9. The property on which the work of improvement was completed is in the City of Calabasas, County of Los Angeles, State of California, and is described as follows:
10. The street address of the said property is None

Dated: May 26, 2015

Las Virgenes Municipal Water District

(SIGNATURE) Charles P. Caspary, Secretary of the Board (TYPED NAME)

VERIFICATION

I, the undersigned, say: I am the person who signed the foregoing notice. I have read the above notice and know its contents, and the facts stated therein are true of my own knowledge.

I declare under penalty of perjury that the foregoing is true and correct.

Executed at Calabasas, California, this 26th day of May, 2015

(SIGNATURE) Charles P. Caspary, Secretary of the Board

FORM 7A

DO NOT RECORD

Recommended Procedure in the Preparation of a Notice of Completion

A notice of completion must be filed for record *within 10 days* after completion of the work of improvement (to be computed exclusive of the day of completion), as provided in section 3093, Civil Code.

The "owner" who must file for record a notice of completion of a building or other work of improvement means the owner (or his successor in interest at the date of notice is filed) on whose behalf the work was done, though his ownership is less than the fee title. For example, if A is the owner in fee, and B, lessee under a lease, causes a building to be constructed, then B, or whoever has succeeded to his interest at the date the notice is filed, must file the notice.

If the ownership is in *two or more persons as joint tenants or tenants in common*, the notice may be signed by any one of the co-owners (in fact, the foregoing form is designed for giving of the notice by only one co-tenant), but the names and addresses of the other co-owners must be stated in paragraph 5 of the form.

In paragraphs 3 and 5, the full address called for should include street number, city, county and state.

As to paragraph 6, insert the date of completion of the work of improvement as a *whole* if applicable. However, if the notice is to be given only of completion of a particular contract, where work of improvement is made pursuant to two or more original contracts, strike the words "a work of improvement" and insert a general statement of the kind of work done or materials furnished pursuant to such contract (e.g. "The foundations for the improvements").

If the notice is to be given as a notice of completion of the work of improvement as a *whole*, insert the name of the prime contractor, if any, in paragraph 7. No contractor's name need be given if there is no general contractor, e.g., on so-called "owner-builder jobs". However, if the notice is to be given only of completion of a particular contract, where work of improvement is made pursuant to two or more original contracts, insert the name of the contractor who performed that particular contract.

Paragraph 8 should be completed only where the notice is signed by a successor in interest of the owner who caused the improvement to be constructed.

In paragraph 9, insert the *full legal* description, not merely a street address or tax description. Refer to deed or policy of title insurance. If the space provided for description is not sufficient, a rider may be attached.

In paragraph 10, show the street address, if any, assigned to the property by any competent public or governmental authority.

**NOTICE
OF COMPLETION**

CHICAGO TITLE COMPANY



WESTERN DIVISION HEADQUARTERS
245 S. LOS ROBLES AVENUE, SUITE 105
PASADENA, CALIFORNIA 91101-2820
(818) 432-7600

CHICAGO TITLE COMPANY





May 26, 2015 LVMWD Regular Board Meeting

TO: Board of Directors

FROM: Finance & Administration

Subject: Update of Las Virgenes Municipal Water District Code: Session No. 8

SUMMARY:

Over the past year, the Board held seven sessions to review and modernize the Las Virgenes Municipal Water District Code (Code). The primary purpose of the extensive review was to modernize the language, address any inconsistencies and ensure that the provisions continue to meet the needs of the District. During the course of the review process, staff and the Board identified seven issues that warranted additional discussion and review prior to considering adoption of an updated version of the Code. This item provides an opportunity for a more thorough discussion of those seven issues.

RECOMMENDATION(S):

Consider seven policy issues identified during the course of the review process for the Las Virgenes Municipal Water District Code and provide staff with feedback.

FISCAL IMPACT:

No

ITEM BUDGETED:

No

FINANCIAL IMPACT:

There is no financial impact associated with this item.

DISCUSSION:

Following is a summary of the seven policy issues that were identified during the course of the review process for the Las Virgenes Municipal Water District Code. Staff has provided additional information on each issue along with a recommendation. Attached is a red-lined version of the applicable Code sections reflecting the proposed revisions.

1. Campaign Contribution Limits (Section 2.201) – On June 24, 2014, staff proposed that the Code update incorporate provisions adopted by the Board for reporting campaign contributions pursuant to Resolution No. 4-90-2041. The Resolution was adopted in 1990 and required reporting of campaign contributions of \$50 or more to the County. However, staff recently learned that the County rejected reports from directors that reflected contribution amounts of less than \$100, which is the current statutory threshold for reporting. As a result, staff proposes that the Board consider repealing Resolution No. 4-90-2041 and report campaign contributions based on the applicable statutory threshold, currently \$100, for consistency purposes. As such, no language would be required in the Code pertaining to reporting of campaign contributions.

2. Expenses for Directors-elect Attending Events and Discouragement of Outgoing Directors from Attending Events (Section 2.206) – On June 24, 2014, some members of the Board expressed a desire to explicitly

provide for newly-elected directors to attend events at the District's expense when the events would facilitate their knowledge of the District's functions. Additionally, there was an interest in potentially prohibiting directors who were not re-elected from incurring additional District expenses for such events. The following proposed change to Section 2.206 would implement this policy:

(d) Directors, other than directors who have not been reelected to office, and including directors-elect, may attend general meetings and educational seminars conducted by Association of California Water Agencies (ACWA), the California Association of Sanitation Agencies (CASA), Public Officials for Water and Environmental Reform (POWER) and the Association of Water Agencies of Ventura County (AWA).

3. Use of Personal Communications Devices by Directors during Board Meetings (Section 2.211) – Also on June 24, 2014, during discussions related to the Board's Code of Conduct, several Board Members expressed a potential concern with the use of personal communication devices by directors during meetings with respect to compliance with the Ralph M. Brown Act. In response to this concern, the following new Code section is proposed:

(e) Directors shall not use electronic devices to communicate with other directors or the audience during board meetings.

4. Dollar Limit Threshold for Purchases (Section 2-4.406) – During the Board's review of Section 2-5.403 on March 10, 2015, District Legal Counsel proposed increasing the formal bid limit for works of improvement to \$35,000 to match current State law. Staff proposes to extend this increased limit to goods and services, not just works of improvement, for consistency purposes. The District has historically maintained identical limits for works of improvement and goods and services; continuing to do so provides consistent limits that are transparent, easy to understand and simple to manage. To accomplish this change, staff proposes to modify Section 2-5-406 (b) and (c) to reflect \$35,000 in place of \$25,000.

5. Treasurer's Bond (Section 2-5.301) – During review of the Code, a question arose as to the need and purpose of the required \$50,000 Treasurer's Bond. A Treasurer's Bond helps to ensure the public that an elected official will honestly and faithfully fulfill his obligations and provides additional protection to the District for theft and malfeasance. The face value of the bond matches the current self-insured retention for the District's insurance coverage. As written, the Code provides for the bond premium to be paid by the District. Staff recommends retaining the existing language and policy unchanged.

6. General Manager Authority to Settle Claims (Section 2-6.310) – On March 10, 2015, during discussions related to the settlement of claims, there was discussion related to the appropriate level of delegated authority for the General Manager to settle claims. The discussion revolved around providing the General Manager with sufficient authority to settle claims that would be heard in small claims court. As such, the settlement authority of the General Manager as specified in Section 2-6.310 would be increased from the current \$2,500 to \$10,000, which is the maximum amount of claim that can be heard in small claims court.

7. Public Agency Exemption for Capacity Fees (Section 3-2.206(e)) – The District's current Code includes an exemption for government agencies from payment of capacity fees when the fees are for connection of a tax-exempt parcel. On September 9, 2015, the Board discussed whether the exemption should be maintained for all public agencies. At the time, there did not appear to be consensus on how the item should be handled. District Legal Counsel noted that the provision was originally adopted in response to the San Marcos Decision, which dealt with an exemption for specified educational facilities. Staff considered the possibility of narrowing the exemption to strictly match that called for as a result of the San Marcos Decision. However, after careful consideration, staff recommends that the Board maintain the current policy unchanged to prevent negatively impacting local governmental agencies.

Next Step

Staff plans to present to the Board a complete draft of the updated Code for adoption in June 2015.

GOALS:

Ensure Effective Utilization of the Public's Assets and Money

Prepared By: Donald Patterson

ATTACHMENTS:

[Updated Code Sections - Proposed](#)

LV ADMINISTRATIVE CODE UPDATES PER 4/21/15 MEETING

Section numbers are from new code.

2.206 COMPENSATION

(a) Each Director shall be paid \$200.00 for each day's attendance ("per diem compensation") at meetings of the Board, and for each day's service rendered as director by request of the Board, not exceeding a total of ten (10) days in any calendar month. A Director shall be compensated for no more than one authorized meeting per day even if more than one meeting is attended in one day.

(b) Each representative of the District on the Board of Directors of the Metropolitan Water District of Southern California shall be paid \$200.00 for each day's attendance at meetings of the Board of Directors of the Metropolitan Water District of Southern California or committees thereof, and for each day's service rendered as director, not exceeding a total of ten (10) additional days in any calendar month. The representative shall be compensated for no more than one meeting per day even if more than one meeting is attended in one day.

(c) On the first Board meeting in January of each year, compensation to each Director and each representative of the District on the Metropolitan Water District of Southern California Board of Directors may be increased prospectively up to a maximum of five percent (5%), upon approval by the Board each calendar year following the operative date of the last adjustment.

(d) Directors, other than directors who have not been reelected to office, and including directors-elect, may attend general meetings and educational seminars conducted by Association of California Water Agencies (ACWA), the California Association of Sanitation Agencies (CASA), Public Officials for Water and Environmental Reform (POWER) and the Association of Water Agencies of Ventura County (AWA). Directors are also authorized to attend various other meetings and committee meetings if appointed to serve by the board as the board's delegate/committee member. Directors may request, verbally or in writing, the board to authorize attendance at meetings and seminars conducted by other organizations on subjects related to district operations. At least annually, the board shall determine the meetings for which directors shall be

compensated.

(e) Directors shall submit claims for meeting compensation. The Secretary of the Board shall authorize payment for meetings and service and shall report such payments at a regular meeting following the month of submittal at which time the Board may ratify or disapprove payment of the claim(s).

(f) Directors shall be entitled to per diem compensation for actual travel associated with authorized meetings or educational seminars as follows:

(1) For travel outside California, up to one day prior to the start of the event and one day following conclusion of the event;

(2) For travel in California but outside Los Angeles, Orange and Ventura Counties, up to one day prior to the start of the event or one day following conclusion of the event; or

(3) For travel in Los Angeles, Orange and Ventura Counties, per diem compensation is not normally provided for travel except under extenuating circumstances as approved by the Board.

2.211 RULES OF CONDUCT

(a) The affirmative vote of at least three Directors is necessary for the Board to take action. The Board shall take action by motion, resolution or ordinance. The vote, including abstentions, shall be recorded in the minutes.

(b) Except as otherwise required by law, and unless waived, proceedings of the Board shall be conducted in accordance with the latest edition of Robert's Rules of Order. Advisory bodies shall adopt rules of order appropriate to their work.

(c) If a group or groups of persons willfully interrupts the meeting so as to make orderly conduct unfeasible and order cannot be restored by the removal of individuals who are interrupting the meeting, the Board may order the meeting room cleared and continue in closed session. The Board may establish a procedure for readmitting individuals not responsible for willfully disturbing the orderly conduct of the meeting.

(d) The Board shall not prohibit public criticism of the policies, procedures,

programs or services of the District or of the acts or decisions of the Board. However, no privilege or protection is conferred for expression beyond that otherwise provided by law.

(e) Directors shall not use electronic devices to communicate with other directors or the audience during board meetings.

2-5.405 PROFESSIONAL SERVICES

(a) The District shall procure professional services, such as legal, medical, engineering, architectural, financial, human resources, labor relations, and educational, in accordance with the procedures recommended by the ethics of the discipline involved.

(b) If the professional service is estimated to cost less than ~~\$25,000~~\$35,000, and it is included in the current year budget, the General Manager may enter into contracts with qualified professionals without prior Board approval.

(c) If the professional service is estimated to cost ~~\$25,000~~\$35,000 or more, or it is not included in the current year budget, the General Manager may request proposals from qualified professionals only with prior Board approval.

2-5.406 GOODS AND SERVICES

(a) The District shall procure goods and services, other than works of improvement and professional services, as mentioned above, pursuant to this section.

(b) Goods and services included in the current year budget and estimated to cost less than ~~\$25,000~~\$35,000, shall be purchased without further board action following informal bidding procedures.

(c) Goods and services included in the current year budget and estimated to cost ~~\$25,000~~\$35,000 or more shall be purchased by the formal bidding process. The General Manager may solicit formal bids for these items only with prior board approval.

2-6.310 CLAIMS UNDER \$~~2500~~10,000

The General Manager may allow compromise or settle a claim against the district if the amount to be paid pursuant to such allowance, compromise or settlement does not exceed \$~~2500~~10,000. The General Manager shall advise the Board when there has been allowance, settlement or compromise on such claim.