

REQUEST FOR PROPOSALS (RFP)

METER READING SERVICES

NOTICE IS HEREBY GIVEN that the Board of Directors of Las Virgenes Municipal Water District invites and will receive sealed proposals up to the hour of **3:00 p.m. on June 15, 2015**, for furnishing the work described in the Request for Proposals (RFP). Proposals received after the time stated in the Request for Proposals will not be accepted and will be returned, unopened, to the Proposer. The time shall be determined by the time on the receptionist telephone console in our Headquarters lobby.

A **mandatory attendance** meeting will be conducted at **9:00 a.m. on June 3, 2015**. The meeting will be held at the District headquarters at 4232 Las Virgenes Road, Calabasas, CA 91302. Attendance at the meeting is a condition precedent to submittal of a proposal and the District will not consider a proposal from any firm not represented at the meeting. Questions regarding the Request for Proposals may be directed to Carol Palma at (818) 251-2104.

All terms and conditions contained in the Request for Proposals shall become part of the contract. The Board of Directors of Las Virgenes Municipal Water District reserves the right to reject any and all proposals and to waive any and all irregularities in any proposal.

The Board of Directors of the District reserves the right to select the schedule(s) under which the proposals are to be compared and contract(s) awarded.

BY ORDER OF THE GOVERNING BODY OF
LAS VIRGENES MUNICIPAL WATER DISTRICT



Dated: May 12, 2015



Charles P. Caspary
Secretary of the Board