



**LAS VIRGENES MUNICIPAL WATER DISTRICT
4232 Las Virgenes Road, Calabasas, California**

**MINUTES
REGULAR MEETING**

5:00 PM

April 14, 2015

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance to the Flag was led by President Glen Peterson.

1. CALL TO ORDER AND ROLL CALL

A Call to order and roll call

The meeting was called to order at **5:00 p.m.** by President Petersen in the Board Room at Las Virgenes Municipal Water District headquarters at 4232 Las Virgenes Road in Calabasas. Joanne Bodenhamer, Interim Clerk of the Board, conducted the roll call.

Present: Director(s): Caspary, Lewitt, Peterson, Polan and Renger
Absent: Director(s):

2. APPROVAL OF AGENDA

A Approval of agenda

General Manager Pedersen requested to remove item 13B stating it was not necessary to present at the meeting.

On a motion by Director Lewitt, seconded by Director Caspary, the Board voted unanimously to approve the agenda as amended to remove item 13B.

3. PUBLIC COMMENTS

Two speaker cards were received.

Lynda Lo-Hill of 5861 Greenview Road spoke on ideas for naming "Budget Based Water Rates" to make it sound more appealing; she also suggested a "note from your neighbor" approach to let customers know their property is producing excessive runoff.

Joan Yacovone of 27328 Country Glen Road addressed the Board stating she has been a customer for over 40 years; she would like to see some guidelines regulating and controlling development; she would like to see a moratorium on swimming pools for residential and commercial; she also asked for regulations on watering the street medians in Agoura and Calabasas.

Director Polan commented that he advocates Ms. Yacovone's suggestions.

4. CONSENT CALENDAR

A List of Demands April 14, 2015 Approve

B Director's Per Diem: March 2015 Ratify

Director Renger moved to approve the Consent Calendar. Motion seconded by Director Polan. Motion carried unanimously.

5. ILLUSTRATIVE AND/OR VERBAL PRESENTATION AGENDA ITEMS

A Legislative and Regulatory Updates

B Water Supply Conditions and Drought Response

General Manager Pedersen presented on items 5A and 5B together, stating that an Executive Order came down with actions throughout the state by the Governor; it prohibits irrigation with potable water for ornamental turf on center medians and calls for developing rate structures for conservation; the draft regulatory framework calls for a 25% demand reduction statewide using a sliding scale based on residential per capita water usage; Tier 1 is a 10% reduction in water demands, Tier 2 is a 20% reduction, Tier 3 is a 25% reduction and Tier 4 is a 35% reduction; there will be significant effort to reach those numbers; a comment letter was submitted the District; water recycling was largely disregarded because it is not being used for residences; \$10,000 in fines per day are being brought down by the SWRQB; there is an effort to minimize commercial and industrial impacts; MWD has implemented its Water Supply Allocation Plan, approving a Regional Water Supply Shortage Level 3 (15%).

Carlos Reyes, Director of Resource Conservation and Public Outreach spoke on actions the District is taking in regards to the drought crisis; actions included: the General Manager issued a statement; the Current Flow featured Budget Based Water Rates; the Current Flow featured the drought; representatives have spoken at community events and group meetings; a Chamber Mixer was hosted at the District; Colorado River Tour was hosted on March 21st; the District had booths at the Earth Day event and the Westlake Community Street Fair; on April 22nd, staff will be doing a drought briefing to the Las Virgenes-Malibu Council of Governments; there will be a potable water tour on May 2nd; upcoming community events include the Dog Walk and Public Safety Day; the Fact Checker will be used along with school message boards and finally meetings will be scheduled with City staff.

General Manager Pedersen continued, stating that a distinction would be made between recycled water and potable water by posting signs in visible areas alerting people that recycled water is being used; mains will only be flushed when necessary; a proposal is being made to limit non-essential and unnecessary fire-flow testing as it wastes a large amount of water; staff proposes that customers will be limited to watering only two days per week; 400 notices of violation have been sent out; users of 54 temporary meters are being asked to report on the purpose of their water usage; a budget will be recommended to fund enforcement activities, and staff will consider proposed changes to the policy for miscellaneous water uses.

Director Polan asked about connecting a recycled water supply to the Westlake Lake (Pedersen: Westlake Lake is a designated water body in the Basin Plan; Tapia's NPDES Permit specifies authorized discharge points and the lake is not one of them; right now adding discharge points may not be the best approach; additionally, the water reaches receiving waters, so it would require additional testing) Director Peterson commented that Heal The Bay would likely object.

Director Peterson conveyed that we should be encouraging recycled water and asked if the State

Board is recognizing our recycled water; we should have a goal to designate a place that people can get reclaimed water to use in their yards and around their homes; he would like to see a statement in the letter about exemptions for the required discharges to the creek for the fish (Pedersen: that comment could be added on the next letter).

General Manager Pedersen stated that he David Lippman and Brett Dingman had a meeting with the Regional Board's Executive Staff including Samuel Unger; several items were discussed including the Recycled Water Fill Station. Mr. Lippman added that they also discussed for the Cities to use a truck and hose to irrigate trees in the landscape medians so the trees could be kept alive even though the turf may be lost; both issues are being considered.

Director Lewitt asked about the fire flow restrictions and being sure the hydrants properly work in case of a fire. (Lippman: we want to prohibit the non-essential and unnecessary testing of fire hydrants to determine what kind of flow comes out of them; the District does not perform those test; outside contractors perform the tests and the District witnesses them; this is done in the case of developing or remodeling; we are confident in our system design and will certify what our system is designed for; we can do that based on experience and modeling and perform a fire flow test if absolutely necessary) Director Lewitt asked about the District's facilities being irrigated two times per week with recycled or potable water (Lippman: different facilities have potable water irrigation systems and some have recycled water irrigation systems).

A brief discussion took place regarding the 400 notices of violation and the meeting with the Regional Board.

6. TREASURER

Director Lewitt stated the Treasurers report looks to be in order.

7. BOARD OF DIRECTORS

A Independent Audit Services: Contract Renewal

Authorize the General Manager to exercise the first one-year renewal option with Pun & McGeady, LLP, to continue providing independent audit services to the District.

Administering Agent/General Manager Pedersen presented an overview of the item and stated that the recommendation was for the first one-year renewal option.

On a motion by Director Polan, seconded by Director Caspary, the Board voted unanimously to approve the item as presented.

AYES: Director(s): Caspary, Lewitt, Peterson, Polan and Renger
NOES: Director(s):
ABSENT: Director(s):

8. FACILITIES AND OPERATIONS

A Water Main Break near Agoura Road and Park Terrace Drive: Emergency Declaration and Ratification of Purchase Order

Declare the water main break near Agoura Road and Park Terrace Drive an emergency requiring immediate action without delay and ratify the General Manager's approval of a purchase order to Toro General Engineering Contractors, in the amount of \$28,838.45, for the pavement restoration work.

General Manager Pedersen gave an overview of the item and discussion took place.

On a motion by Director Renger, seconded by Director Lewitt, the Board voted unanimously to approve the item as presented.

AYES: Director(s): Caspary, Lewitt, Peterson, Polan and Renger
NOES: Director(s):
ABSENT: Director(s):

B Bioassessment Monitoring Report: Approval of Purchase Order

Authorize the General Manager to approve a purchase order to Aquatic Bioassay Consulting Laboratories, in the amount of \$41,668, for completion of the 2014 bioassessment monitoring report.

General Manager Pedersen gave an overview of the item and some discussion took place.

Brett Dingman, Water Reclamation Manager described the sites being monitored.

On a motion by Director Caspary, seconded by Director Renger, the Board voted unanimously to approve the item as presented.

AYES: Director(s): Caspary, Lewitt, Peterson, Polan and Renger
NOES: Director(s):
ABSENT: Director(s):

9. FINANCE AND ADMINISTRATION

A Reservoir No. 2 Improvements: Purchase of Shade Balls

Authorize the General Manager to approve a purchase order to XavierC, LLC, in the amount of \$312,801.66, pursuant to the terms of the cooperative purchasing clause of Los Angeles Department of Water and Power Purchase Order No, 387, for the purchase of shade balls.

General Manager Pedersen gave an overview of the item.

David Lippman, Director of Facilities and Operations explained that Reservoir No. 2 was put back into service on March 23rd; the algae is visible and turbidity is increasing since the reservoir was put back in service; the cost for the shade balls is \$373,430; the District will be getting the same bid price that Los Angeles Department of Water and Power (LADWP) received; when LADWP requested bids for shade balls, it was able to extend the price to other governmental agencies; the District will be receiving 963,000 shade balls within a 60-day period for delivery.

Discussion took place on the item.

On a motion by Director Caspary, seconded by Director Polan, the Board voted unanimously to approve the item as presented.

AYES: Director(s): Caspary, Lewitt, Peterson, Polan and Renger
NOES: Director(s):
ABSENT: Director(s):

10. NON-ACTION ITEMS

A Director's Comments

Director Polan reported that he attended the Westlake Village Street Fair; over 250 buckets were given out and the booth was inundated with questions; at Saturday's event for Earth Day, a customer asked if there would be a tax on water rates, and Director Polan explained that there would not; also spoke on grass vs. drought tolerant plants with the HOA; asked about the status of rain barrels (Peterson: it is an approved program by MWD; Reyes responded on the status).

Director Renger suggested that the slope adjacent to the entrance to headquarters is drought tolerant; however, he would like to see it improved to show how nice drought tolerant landscaping can look.

B Director's Reports on Outside Meetings

Director Peterson reported on MWD that they adopted a Regional Shortage Level 3 and that more information on regulations and fines would be coming.

Director Caspary reported on RWQCB meeting held at MWD.

C General Managers Reports

General Manager Pedersen reported on an upcoming meeting with LADWP Executive staff tentatively scheduled for May 1st to discuss Encino Reservoir; he advised the Board to turn in their expense reports and receipts to the Clerk of the Board for processing; he reviewed all the upcoming calendar items and noted the Board is invited to the School Foundation's "The Event".

D Organization Reports

11. FUTURE AGENDA ITEMS

There were no future agenda items to present.

12. PUBLIC COMMENTS

There were no speaker cards.

13. CLOSED SESSION

The Board recessed to closed session at **6:26 p.m.** and reconvened to open session at **6:45 p.m.**

A. Conference with District Counsel- Existing Litigation pursuant to Government Code Section 54956.9 (a)).

B. Conference with Labor Negotiator (Government Code Section 54957.6)

No reportable action was taken in closed session.

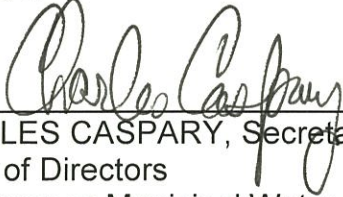
14. OPEN SESSION AND ADJOURNMENT

Seeing no further business to come before the Board, the meeting was duly adjourned at **6:46 p.m.**



GLEN PETERSON, President
Board of Directors
Las Virgenes Municipal Water District

ATTEST:



CHARLES CASPARY, Secretary
Board of Directors
Las Virgenes Municipal Water District

(SEAL)