



LAS VIRGENES MUNICIPAL WATER DISTRICT
4232 Las Virgenes Road, Calabasas, CA 91302

AGENDA
REGULAR MEETING

Members of the public wishing to address the Board of Directors are advised that a statement of Public Comment Protocols is available from the Clerk of the Board. Prior to speaking, each speaker is asked to review these protocols and **MUST** complete a speakers' card and hand it to the Clerk of the Board. Speakers will be recognized in the order cards are received.

The **Public Comments** agenda item is presented to allow the public to address the Board on matters not on the agenda. The public may present comments on any agenda item at the time the item is called upon for discussion.

Materials prepared by the District in connection with subject matter on the agenda are available for public inspection at 4232 Las Virgenes Road, Calabasas, CA 91302. Materials prepared by the District and distributed to the Board during this meeting are available for public inspection at the meeting or as soon thereafter as possible. Materials presented to the Board by the public will be maintained as part of the records of these proceedings and are available upon written request to the Clerk of the Board.

5:00 PM

January 13, 2015

PLEDGE OF ALLEGIANCE

1. **CALL TO ORDER AND ROLL CALL**
2. **APPROVAL OF AGENDA**
3. **PUBLIC COMMENTS**

Members of the public may now address the Board of Directors **ON MATTERS NOT APPEARING ON THE AGENDA**, but within the jurisdiction of the Board. No action shall be taken on any matter not appearing on the agenda unless authorized by Subdivision (b) of Government Code Section 54954.2

4. **CONSENT CALENDAR**

A Minutes: Regular Meetings of November 25, 2014 and December 9, 2014 (Pg. 5)

Approve

B List of Demands: December 23, 2014 and January 13, 2015 (Pg. 21) Approve

C Directors' Per Diem: December 2014 (Pg. 109) Ratify

D Monthly Investment Report as of November 30, 2014 (Pg. 117)

Receive and File

E Replacement of Submersible Chopper Pumps: Request for Bids (Pg. 127) Approve

Approve a Request for Bids for the purchase of four 4-inch submersible chopper pumps.

F Telephone Maintenance and Support: Renewal of Annual Agreement (Pg. 129) Approve

Authorize the General Manager to renew the annual agreement with Accurate Telecom, Inc., in the amount of \$25,020.96, for phone maintenance and support services through December 31, 2015.

5. ILLUSTRATIVE AND/OR VERBAL PRESENTATION AGENDA ITEMS

A Legislative and Regulatory Updates

6. TREASURER

7. BOARD OF DIRECTORS

A Public Hearing: Potable Water Replacement Fund Standby Charge (Pg. 132)

Waive the full reading of Ordinance No. 275 as it relates to continuation of the Water Replacement Fund Standby Charge for the fiscal year commencing July 1, 2015, and order publication within 30-days of adoption using a summary of the ordinance.

Approve, by a roll call vote, the Rules and Regulations for the Water Standby Charge Deferrals and call for the proposed Ordinance as it relates to continuation of the Water Replacement Fund Standby Charge for the fiscal year commencing July 1, 2015, to be given first reading by title only.

(Waive further reading and introduce the Ordinance)

ORDINANCE NO. 275

AN ORDINANCE OF THE BOARD OF DIRECTORS OF LAS VIRGENES MUNICIPAL WATER DISTRICT AS IT RELATES TO THE STANDBY CHARGES FOR THE FISCAL YEAR COMMENCING JULY 1, 2015

(Reference is hereby made to Ordinance No. 275 on file in the District's Ordinance Book and by this reference the same is incorporated herein and made a part of hereof.)

8. FINANCE AND ADMINISTRATION

A Budget Planning Calendar for Fiscal Year 2015-16 (Pg. 137)

Receive and file the Budget Planning Calendar Fiscal Year for 2015-16.

B Approval of Memorandums of Understanding with General and Office Units: January 1, 2015 through December 31, 2017 (Pg. 139)

Authorize the General Manager to execute Memorandums of Understanding with the SEIU General and Office Units for a term of January 1, 2015 through December 31, 2017.

C Street Lighting Negotiated Tax Exchange Resolutions from Annexation of Territory Project No. 34-711A to County Lighting Maintenance District 10032 (Pg. 209)

Pass, approve and adopt the attached proposed resolutions as both the Las Virgenes Municipal Water District and the Las Virgenes Municipal Water Improvement District No. 15.

RESOLUTION NO. 2463

JOINT RESOLUTION OF THE BOARD OF SUPERVISORS OF THE COUNTY OF LOS ANGELES, THE BOARD OF TRUSTEES OF THE LOS ANGELES COUNTY WEST VECTOR CONTROL DISTRICT, THE BOARD OF DIRECTORS OF THE RESOURCE CONSERVATION DISTRICT OF THE SANTA MONICA MOUNTAINS, THE CITY COUNCIL OF THE CITY OF AGOURA HILLS, THE BOARD OF DIRECTORS OF THE LAS VIRGENES MUNICIPAL WATER DISTRICT, AND THE BOARD OF DIRECTORS OF THE LAS VIRGENES MUNICIPAL WATER IMPROVEMENT DISTRICT NO. 15 APPROVING AND ACCEPTING THE NEGOTIATED EXCHANGE OF PROPERTY TAX REVENUES RESULTING FROM ANNEXATION OF PROJECT NO. 34-711A TO COUNTY LIGHTING MAINTENANCE DISTRICT 10032

RESOLUTION NO. 2464

JOINT RESOLUTION OF THE BOARD OF SUPERVISORS OF THE COUNTY OF LOS ANGELES, THE BOARD OF TRUSTEES OF THE LOS ANGELES COUNTY WEST VECTOR CONTROL DISTRICT, THE BOARD OF DIRECTORS OF THE RESOURCE CONSERVATION DISTRICT OF THE SANTA MONICA MOUNTAINS, THE CITY COUNCIL OF THE CITY OF AGOURA HILLS, THE BOARD OF DIRECTORS OF THE LAS VIRGENES MUNICIPAL WATER DISTRICT, AND THE BOARD OF DIRECTORS OF THE LAS VIRGENES MUNICIPAL WATER IMPROVEMENT DISTRICT NO. 15 APPROVING AND ACCEPTING THE NEGOTIATED EXCHANGE OF PROPERTY TAX REVENUES RESULTING FROM ANNEXATION OF PROJECT NO. 34-711A TO COUNTY LIGHTING MAINTENANCE DISTRICT 10032

(Reference is hereby made to Resolutions Nos. 2463 & 2464 on file in the District's Resolution Book and by this reference the same is incorporated herein and made a part of hereof.)

9. LEGAL SERVICES

A Update of Las Virgenes Municipal Water District Code: Session No. 6 (Pg. 222)

Review the proposed updates to Titles 8 and 9 of the Las Virgenes Municipal Water District Code, which are proposed for consolidation into a new Title 6, and provide staff with feedback.

10. NON-ACTION ITEMS

A Organization Reports

- (1) MWD Representative Report/Agenda(s) (Pg. 234)

(2) Other

B Director's Reports on Outside Meetings

C General Manager Reports

(1) General Business

(2) Follow-Up Items

D Director's Comments

11. FUTURE AGENDA ITEMS

12. PUBLIC COMMENTS

Members of the public may now address the Board of Directors **ON MATTERS NOT APPEARING ON THE AGENDA**, but within the jurisdiction of the Board. No action shall be taken on any matter not appearing on the agenda unless authorized by Subdivision (b) of Government Code Section 54954.2

13. CLOSED SESSION

A Conference with District Counsel – Existing Litigation (Government Code Section 54956.9(a)):

1. San Diego County Water Authority v. Metropolitan Water District of Southern California, et al.
2. Las Virgenes - Triunfo Joint Powers Authority v. United States Environmental Protection Agency and Heal the Bay, Inc. v. Lisa P. Jackson
3. Ben Magendavid v. Las Virgenes Municipal Water District

14. OPEN SESSION AND ADJOURNMENT



**LAS VIRGENES MUNICIPAL WATER DISTRICT
4232 Las Virgenes Road, Calabasas CA 91302**

**MINUTES
REGULAR MEETING**

5:00 PM

November 25, 2014

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance to the Flag was led by Board President, Charles Caspary.

1. CALL TO ORDER AND ROLL CALL

A Call to order and roll call

The meeting was called to order at **5:00p.m.**, by Board President Caspary in the District offices. Daryl Betancur, Clerk of the Board conducted the roll call.

- Present: Directors, Polan, Renger, Steinhardt, Peterson and Board President Caspary.
- Absent: None
- Staff Present: David Pedersen, General Manager
- Daryl Betancur, Clerk of the Board
- David R. Lippman, Director of Facilities and Operations
- Carlos Reyes, Director of Resource Conservation and Public Outreach
- Don Patterson, Director of Finance and Administration
- Keith Lemieux, District Counsel

2. APPROVAL OF AGENDA

A Approval of agenda

District Counsel Lemieux informed the Board he had no report on item 12 B; therefore, there was no need to address that item. Board President Caspary accordingly entertained a motion to approve the agenda with the deletion of item 12B from closed session.

Director Steinhardt commented that the item he had requested regarding consideration of Veteran’s Day as a holiday was not on the agenda as he had requested. Board President Caspary stated that such request will be addressed in the context of the labor negotiations that are taking place and is included in the closed session as item 12A.

ITEM 4A

Director Renger moved to approve the agenda with the deletion of the closed session item(s). Motion seconded by Director Polan. Motion carried by the following vote:

AYES: Director(s): Polan, Renger, Peterson and Board President Caspary
 NOES: Director(s): Steinhardt
 ABSTAIN: Director(s): None

3. **PUBLIC COMMENTS**

General Manager Pedersen introduced Mr. Eric Maple, Associate Engineer who recently joined the District.

Norm Buehring addressed the Board relative to the issue of conservation, water resources, and shared that the water industry is getting tougher due to all the challenges facing the Board; spoke about the fact that conservation alone is not the answer to the drought problem; that a lot of money would need to be spent to enhance the infrastructure and come up with alternatives that may enhance the viability of the District.

4. **CONSENT CALENDAR**

A List of Demands: November 25, 2014 Approved

B Monthly Investment Report as of October 31, 2014 Received and Filed

C Supply and Delivery of Water Meters. Award of Bid. Approved

Accept the bid from Zenner USA, and authorize the General Manager to execute a one-year contract, in the amount of \$23,656.17, for the annual supply and delivery of positive displacement and multi-jet meters (Bid Item Nos. 1 to 10); and accept the bid from Metron-Farnier, LLC and authorize the General Manager to execute a one-year contract, in the amount of \$5,638.06, for the annual supply of single-jet style meters (Bid Item Nos. 13 to 15).

D Supply and Delivery of Ferric Chloride: Award of Bid

Accept the bid from Kemira Water Solutions, Inc., and authorize the General Manager to execute a one-year contract, in the amount of \$69,487.50, with three one-year renewal options, for the annual supply and delivery of ferric chloride.

E Information Technology Network Switch Systems Upgrade; Request for Bids Approved

Authorize a Request for Bids for the purchase of a new network switch system to improve the efficiency and reliability of the District's Information Technology Network.

Director Peterson moved to approve the consent calendar as presented. Motion seconded by Director Renger. Motion carried unanimously.

5. **ILLUSTRATIVE AND/OR VERBAL PRESENTATION AGENDA ITEMS**

A Proclamation Recognizing Service of Director Barry Steinhardt

Board President Caspary presented a proclamation to Director Steinhardt and thanked him for his service on behalf of the Board.

B Legislative and Regulatory Updates

ITEM 4A

General Manager Pedersen updated the Board on issues related to the State Water Resources Control Board.

C Water Supply Conditions and Drought Response.

General Manager Pedersen spoke about the bi-weekly Office of Emergency Services (OES) drought briefing; spoke about the key reservoir levels and trends as it related to snowpack.

6. TREASURER

Director Polan commented that he had met with Finance and Administration Director Patterson since he had some questions and upon further review, he found everything in order.

7. FACILITIES AND OPERATIONS

A 30-Inch Potable Water Main Break: Declaration of Emergency

Declare the 30-inch potable water main break on Valley Circle Boulevard in West Hills an emergency requiring immediate action without delay.

General Manager Pedersen spoke briefly about the break, stating that it is part of the LV1 connection pipeline along Valley Circle Boulevard and was discovered on December 11, and needed to be isolated without interrupting service.

Director Steinhardt moved to approve. Motion seconded by Director Renger. Motion carried unanimously.

B Headquarters Building No. 8 Air Conditioning Unit Replacement: Construction Award

Award a construction contract to Air West Mechanical Construction, Inc., in the amount of \$263,000, including the optional bid item related to mechanical controls integration and upgrade; reject all remaining bids upon receipt of the duly executed contract documents; and approve an additional appropriation of \$26,300 for CIP Job No. 10543 to provide a 10% contingency for potential change orders during construction of the Headquarters Building No. 8 Air Conditioning Unit Replacement Project.

Eric Schlageter presented the staff report and stated that four bids were submitted; spoke about the basis of the award and the bid having an optional item; commented that the bid amount is within the budget; a protest was submitted by Bonaire Incorporated, which was the second lowest bid; item was vetted through District Counsel who concurred with staff’s selection of the recommended lowest bidder.

Director Peterson moved to approve. Motion seconded by Director Renger. Motion carried unanimously.

C Las Virgenes Canyon Road Easement Reservation and Agreement Regarding Use of Easement

Approve and accept the reservation of an easement within the area proposed to be vacated along Las Virgenes Canyon Road near Muse School, and approve the Agreement regarding use of the easement between the District and Anglin Classics, LLC.

General Manager Pedersen spoke about the location of the easement; stated that this item includes: 1) a reservation of an easement within the area to ensure the District has continued access to those facilities; and 2) an agreement between the District and the property owner.

Director Renger moved to approve. Motion seconded by Director Peterson. Motion carried unanimously.

unanimously.

D SCADA Communications Upgrade Phase 1: Reject Bids and Authorize Revision of Plans and Specifications and New Call for Bids.

Reject all bids for the SCADA Communications Upgrade Phase 1 Project: authorize the General Manager to approve a change of scope to MSO Technologies, Inc., in the amount of \$11,200, to revise the plans and specifications; and authorize a new call for bids for the project based on the revised bid package.

David Lippman, Director of Facilities and Operations presented the staff report and addressed questions from the Board relative to the bidding process. There was a lengthy discussion about why the bids came back high.

Director Peterson moved to approve. Motion seconded by Director Renger. Motion carried by the following vote:

AYES: Director(s): Polan, Renger, Peterson and Board President Caspary
 NOES: Director(s): Steinhardt
 ABSTAIN: Director(s): None

E Award of Fiscal Year 2014-15 Vehicle Replacement Program

Authorize the General Manager to issue purchase orders to Paradise Chevrolet of Ventura, in the amount of \$91,677.24, for four Chevrolet 1500 pick-up trucks and Fritts Ford of Riverside, in the amount of \$64,055.00, for two Ford F-250 utility body service trucks; and declare six high mileage/older vehicles as surplus equipment for auction.

General Manager Pedersen stated that this is part of the District's vehicle replacement program and spoke about the bid process and where the vehicles were to be purchased from and how the District disposes of surplus vehicles.

Director Polan moved to approve. Motion seconded by Director Renger. Motion carried unanimously.

F Tapia Primary Clarifier No. 1 Rehabilitation Project: Final Acceptance

Waive liquidated damages related to delays in completing the project; authorize the execution of a Notice of Completion by the Secretary of the Board and have the same recorded; and, in the absence of claims from subcontractors and others, release the retention, in the amount of \$24,140.32, thirty calendar days after filing Notice of Completion for the Tapia Primary Clarifier No. 1 Rehabilitation Project.

General Manager Pedersen stated that the work was recently completed and provided a status report relative to the change orders; and spoke about the provision for liquidated damages in relation to the delays experienced.

There were a couple of questions from the Board regarding the issues surrounding the delays, the drawings and what would happen if a lien were to be filed. General Manager Pedersen and District Counsel Lemieux commented that there were no liens that can be placed on public property.

Following a brief discussion on this item, the Board approved subject to staff holding a "lessons learned" meeting and incorporate those items when proceeding with work on the other clarifiers; in addition, the Board requested that staff update record drawings to show the proper size of the launders.

Director Steinhardt moved to approve. Motion seconded by Director Renger. Motion carried unanimously. ITEM 4A

G Request to Award Annual Purchase Orders

Authorize the General Manager to issue annual purchase orders to the vendors listed on Exhibit 1 in the specified amounts for the period of January 1, 2015, through December 31, 2015.

General Manager Pedersen stated that every year staff comes to the Board to approve these purchase orders, which are recommended on a calendar year basis and with vendors the District routinely does business with.

A brief discussion took place with several questions from the Board. Board President Caspary asked about the 20K purchase order for California Hazardous Services work related to the fuel systems and inquired about whether or not he can be provided with a summary of the key items included in this purchase order as it seemed that he thought the amount should be less.

Director Peterson moved to approve. Motion seconded by Director Renger. Motion carried unanimously.

8. FINANCE AND ADMINISTRATION

A Customer Information Systems Software: Annual Support and Maintenance

Authorize the General Manager to renew the maintenance support agreement with Advanced Utility Systems, in the amount of \$67,340.84, for on-going support and maintenance services through December 31, 2015.

Director Renger moved to approve. Motion seconded by Director Peterson. Motion carried unanimously.

9. NON-ACTION ITEMS

A Organization Reports

(1) MWD

Director Peterson reported on MWD's meeting and stated that they had dedicated the plaza in memory of Jack Foley, past Chairman of the Board; spoke about the talk by the Secretary of Food and Agriculture Karen Ross; mentioned that MWD is increasing the amount of funds for conservation; spoke about the Bacon Island Levy Rehabilitation Project, which is being financed by a group of local, state and federal stakeholders.

(2) Other

None

B Director's Reports on Outside Meetings

Directors Renger and Polan reported on having attended the AWA breakfast on November 19 and commented that General Manager Pedersen had done a good job presenting on the issue of water budget-based rates. Board President Caspary stated that he had found Mr. Pedersen's presentation about water budget-based rates intriguing and had stimulated a great discussion afterwards.

Board President Caspary reported on a meeting he had attended for the permittees for the municipal stormwater permit; the local cities have been required to produce an enhanced watershed management plan by the Regional Board.

ITEM 4A

C General Manager Reports

(1) General Business

General Manager Pedersen reported on the last day for the creek prohibition discharge period; spoke about the 5-million gallon water tank, which is due to have the first pour for the roof on December 2; spoke about the activity at the site with heavy construction date and heavy traffic in the area; stated that the community has been notified about this increase in activity.

(2) Follow-Up Items

None

D Director's Comments

Director Polan commented he had met with General Manager Pedersen about water conservation.

10. FUTURE AGENDA ITEMS

The Board inquired about how to deal with Directors who are not re-elected to the Board in relation to per diem and travel expenses. Board President Caspary asked staff that when the Administrative Code and policy is revised related to Board expenses that this be included as part of that revision.

Director Polan suggested that staff look into creating more internship opportunities for students who are interested in pursuing careers in the water industry.

11. PUBLIC COMMENTS

There were no other public comments. However, Board President Caspary recognized students from UCLA who were in the audience and who came to learn about water related issues for a school paper.

Xiaoya Qiu spoke about taking a water management class taught by Mark Gold, former Chief Executive Officer of Heal the Bay; commented that they wanted to know about the water world and conduct research into water issues.

12. CLOSED SESSION

The Board took a short break before recessing to closed session at 6:57 p.m. and reconvened at 7:02 p.m.

After the break, the Board recessed to closed session at 7:02 p.m. and reconvened at 7:18 pm.

A Conference with Labor Negotiator (Pursuant to Government Code Section 5495.6)

Agency Designated Representative(s): David W. Pedersen, General Manager, Donald Patterson, Director of Finance and Administration; and Sherri Paniagua, Human Resources Manager.

Employee Organization(s): General and Office Units Represented by Service Employees International Union (SEIU), Local 721.

B Conference with District Counsel. Existing Litigation. Pursuant to Government Code Section 54956.9 (a)

ITEM 4A

1. San Diego County Water Authority v. Metropolitan Water District of Southern California, et al.
2. Las Virgenes- Triunfo Joint Powers Authority v. United States Environmental Protection Agency and Heal the Bay, Inc. v. Lisa P. Jackson.

District Counsel Lemieux stated that the Board had met in closed session to discuss the items listed on the closed session agenda, but there were no reportable actions taken.

13. OPEN SESSION AND ADJOURNMENT

Seeing no further business to come before the Board, the meeting was duly adjourned at **7:20 p.m.**

GLEN PETERSON, President
Board of Directors
Las Virgenes Municipal Water District

ATTEST:

CHARLES CASPARY, Secretary
Board of Directors
Las Virgenes Municipal Water District

(SEAL)



**LAS VIRGENES MUNICIPAL WATER DISTRICT
4232 Las Virgenes Road, Calabasas CA 91302**

**MINUTES
REGULAR MEETING**

5:00 PM

December 9, 2014

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance to the Flag was led by Board President, Charles Caspary.

1. CALL TO ORDER AND ROLL CALL

A Call to order and roll call

The meeting was called to order at **5:00 p.m.**, by Board President Caspary in the District offices. Daryl Betancur, Clerk of the Board conducted the roll call.

Present: Directors, Lewitt, Polan, Renger, Peterson and Board President Caspary.

Absent: None

Staff Present: David Pedersen, General Manager
Daryl Betancur, Clerk of the Board
David R. Lippman, Director of Facilities and Operations
Carlos Reyes, Director of Resource Conservation and Public Outreach
Don Patterson, Director of Finance and Administration
Wayne Lemieux, District Counsel

2. APPROVAL OF AGENDA

A Approval of agenda

General Manager Pedersen indicated that there were no proposed changes to the agenda.

Director Renger moved to approve the agenda as presented. Motion seconded by Director Polan. Motion carried unanimously.

ITEM 4A

3. PUBLIC COMMENTS

Roberta Bronstein-Wilson addressed the Board relative to the subject of respectful business conduct during Board meetings and asked that the Board adopt a policy similar to that adopted by the Thousand Oaks City Council on the subject, which is prominently displayed outside the Council Chambers.

4. CONSENT CALENDAR

Director Peterson moved to approve the consent calendar items 4A-4D. Motion seconded by Director Renger. Motion carried unanimously.

A Official Canvass Certificate and Statement of Votes Cast: Divisions 2, 3, and 5. Received and filed

B Director's Per Diem: November 2014 Ratified

C List of Demands: December 9, 2014 Approved

D Minutes: Regular Meeting of November 11, 2014 Approved

5. ILLUSTRATIVE AND/OR VERBAL PRESENTATION AGENDA ITEMS

A Proclamation in Recognition of Employee's Service and Upcoming Retirements: Dion Agnew, Ed Cuaresma, Deborah Low and Jim Olney.

Board President Caspary stated that there were four long-term employees who were retiring from the District and that on behalf of the entire Board of Directors he wished to offer congratulations for their dedication and years of service to the organization. Proclamations were presented to the above mentioned employees.

B Oath of Office for Jay Lewitt, Glen Peterson and Lee Renger

Mr. Glenn Freeman administered the Ceremonial Oath of Office to incoming Director Lewitt; Dave Pedersen, General Manager administered the Ceremonial Oath of Office to re-elected Board members, Lee Renger and Glen Peterson. The formal oath of office for the Directors had been completed prior to the meeting.

C Comprehensive Annual Financial Report for Fiscal Year 2013-2014.

Mr. Ken Pun from the auditing firm of Pun and McGeady made a brief presentation regarding the Annual Financial Report and recent audit for Fiscal Year 2013-2014, which found everything to be in order.

D Legislative and Regulatory Updates

General Manager Pedersen introduced Kathy Cole, who then presented the legislative update commenting on the year's accomplishments, the past legislative session, pending bills and the new legislative session with new incoming legislators and the reorganization taking place in the different committees both in the Senate and Assembly.

E Budget-Based Water Rates: Proposal for Expedited Implementation

General Manager Pedersen provided a brief summary on the District's efforts in its transition to Budget-Based Rates and the possibility of expediting its implementation.

6. TREASURER

ITEM 4A

Director Polan commented that he had reviewed the demands with staff and found everything in order.

7. **BOARD OF DIRECTORS**

A Election of Officers: President, Vice-President, Secretary and Treasurer

Nominate and elect Directors to serve two-year terms as President, Vice-President, Secretary and Treasurer of the Board of Directors.

Nominations for the Office of President were opened by Board President Caspary.

Board President Caspary nominated Vice-President Peterson. Motion seconded by Director Lewitt. District Counsel Lemieux commented that nominations do not need to be seconded.

Board President Caspary asked if there were any other nominations for President, seeing none, he entertained a motion to close the nomination period. Motion by Director Renger to close the nomination period. Motion seconded by Director Lewitt. Motion carried unanimously.

Board President Caspary called for a vote to elect Director Peterson to the Office of President. Upon unanimous vote, Director Peterson assumed the office of President of the Board.

President Peterson thanked past president Caspary for his service as President of the Board.

President Peterson called for nominations for the Office of Vice President.

Director Caspary nominated Director Lee Renger for the office of Vice President. Board President Peterson asked if there were any other nominations, seeing none, he entertained a motion to close nominations. Director Caspary moved to close nominations. Motion seconded by Director Lewitt. Motion carried unanimously.

Director Caspary moved to elect Director Renger as Vice President. Motion seconded by Director Polan. Motion carried unanimously.

Board President Peterson called for nominations for the office of Secretary.

Director Polan nominated himself for the office of Secretary. Vice President Renger seconded the nomination. Director Caspary nominated himself for the office of Secretary. Board President Peterson asked if there were any other nominations, seeing none, he entertained a motion to close nominations. Vice President Renger moved to close nominations. Motion seconded by Director Caspary. Motion carried unanimously.

President Peterson called for a vote for Director Polan as Secretary of the Board. Nomination failed with two in favor (Polan/Renger); three opposed (Lewitt, Caspary and Peterson).

President Peterson called for a vote for Director Caspary as Secretary of the Board. The nomination carried with four in favor (Lewitt, Renger, Caspary and Peterson; one opposed (Polan)).

Board President Peterson called for nominations for the office of Treasurer.

Director Renger nominated Director Lewitt for the office of Treasurer. Board President Peterson asked if there were any other nominations, seeing none, he called for a motion to close nominations. Director Renger moved to close nominations. Motion seconded by Director Polan. Motion carried unanimously.

President Peterson called for a vote for the office of Treasurer. Upon unanimous vote, Director Lewitt was elected as the Board Treasurer.

ITEM 4A

B Appointment of Deputy Secretaries and Deputy Treasurer

Appoint David W. Pedersen, General Manager and Daryl A. Betancur, Executive Assistant/Clerk of the Board, as Deputy Secretaries and Donald Patterson, Director of Finance and Administration as Deputy Treasurer.

Director Renger moved to approve as presented. Motion seconded by Director Polan. Motion carried unanimously.

8. FACILITIES AND OPERATIONS

A Calleguas Municipal Water District-Las Virgenes Municipal Water District Interconnection: Approval of Term Sheets.

Approve the term sheet for a proposed interconnection between the District and Calleguas Municipal Water District, and authorize staff to develop a draft cooperative agreement for preparation of preliminary design and environmental documentation for the project.

David Lippman, Director of Facilities and Maintenance presented the staff report providing a summary and background as well as the benefits of the proposed interconnection project.

There were two main questions that arose during the course of the discussion: 1) estimated cost of the interconnection via the new, proposed alignment; and 2) capacity of the Cornell Pump Station.

B 30-Inch Potable Water Main Break: Continuation of Emergency Declaration

Continue the emergency declaration for the 30-inch potable water main break on Valley Circle Boulevard in West Hills.

General Manager Pedersen stated that this was the continuation of an emergency that was declared by the Board at an earlier meeting. President Peterson asked District Counsel Lemieux, if it was necessary to continue the emergency at every meeting; Mr. Lemieux indicated that it was not necessary.

Director Renger moved to approve as presented. Director Caspary seconded the motion. Motion carried unanimously.

C Purchase Order for Metropolitan Water District System Water: Approval Authorization

Authorize the General Manager to execute a 10-year “purchase order” agreement with the Metropolitan Water District of Southern California for the purchase of imported water.

General Manager Pedersen presented the staff report and spoke briefly about the agreement that is currently in place, which is set to expire; spoke about the process and purpose of the purchase order, commenting that the purchase order: 1) sets a minimum amount that a member agency commits to purchase over the term of the purchase order, and 2) sets the Tier 1 maximum, which is the maximum amount that can be purchased at what is generally referred to as the base cost for treated water.

Director Polan moved to approve as presented. Motion seconded by Director Caspary. Motion carried unanimously.

D Lease of Vacant Office Space in Buildings Nos. 1 and 8

Authorize the General Manager to negotiate and execute a lease agreement, in a form approved by the District’s Legal Counsel, for the vacant suite in Building No. 8, provided that the terms result in a minimum net effective rate of \$1.22 per square foot without allowance for a Tenant

improvements.

General Manager Pedersen stated that this item was a continuation of the item presented to the Board at the second meeting in October 2014 and asked Larry Miller, Water Systems and Facilities Manager to brief the Board on the item.

Mr. Miller spoke about the concepts proposed for Building Nos. 1 and 8, which included recommendations made by Westcord such as obtaining a unique street address for Building No. 1, and that this is being worked on; further, another recommendation was that the District hire a professional design firm to evaluate the space and provide easel-ready idea concepts to assist prospective tenants to visualize the possibilities for the space when entering the building.

Mr. Miller briefed the Board about the key modifications to Building No. 1 to make it tenant-ready.

There were some questions from the Board to staff regarding parking and other proposed modifications to the buildings.

Director Caspary moved to approve. Motion seconded by Director Polan. Motion carried unanimously.

E Backbone Improvements Program 5-Million-Gallon Tank: Change Order No. 4 and Additional Scope of Work for Materials Testing.

Authorize the General Manager to execute a change in scope agreement with Geolabs Westlake Village in the amount of \$29,845.75 for additional geotechnical and materials testing services required for construction of the 5-Million-Gallon Tank Project.

General Manager Pedersen updated the Board on the change order and spoke about the amount and the items included as part of the change order, which included of some credits to the District; spoke about the color swatches for the paint for the exterior walls of the 5-million-gallon water tank.

Director Caspary moved to approve subject to clarification that the net effective rate of \$1.22 per square foot was after inclusion of any allowance for tenant improvements amortized over the term of the lease to the gross lease amount. Motion seconded by Director Renger. Motion carried unanimously.

F Tapia Channel Mixing Improvements: Call for Bids

Authorize a call for bids in accordance with the project specifications and bid schedule.

Dave Pedersen General Manager made brief comments relative to the purpose of the project.

Director Caspary moved to approve. Motion seconded by Director Lewitt. Motion carried unanimously.

9. FINANCE AND ADMINISTRATION

A Claim for Moshe Porat

Deny claim from Moshe Porat

General Manager Pedersen presented the staff report. Following a brief discussion, the Board directed staff to file a police report and also inform the claimant that the District took this action when they are notified of the claim's denial.

Director Caspary moved to deny the claim. Motion seconded by Director Renger. Motion carried unanimously.

10. INFORMATION ITEMS

ITEM 4A

A Reportable Expense Reimbursement for Fiscal Year 2013-14

Received and filed without discussion.

11. NON-ACTION ITEMS**A Organization Reports**

(1) MWD

Board President Peterson reported on two important issues that came up on the MWD's Board agenda, including the Water Supply Allocation Plan; spoke about groundwater recharge and the increase in the conservation in incentives for the current year.

(2) Other

None

B Director's Reports on Outside Meetings

Director Caspary reported on having attended the ACWA Fall Conference in San Diego; he mentioned that there was a lot of good information available, particularly on the subject of budget-based water rates.

Director Polan spoke also about having attended the ACWA Fall Conference and spoke about the information he obtained regarding budget-based rates.

Director Lewitt mentioned that he too had attended the conference and that there was a lot of information, which is all new to him, however, he found the presentation on the issues in Australia informative and requested that staff obtain a copy of the PowerPoint presentation.

C General Manager Reports

(1) General Business

General Manager Pedersen updated the Board on a couple of items including: the process to select the color for the 5-million-gallon water tank; reported that staff feels comfortable with the color selected; also reported on the Water Supply Allocation Plan and the increase to the MWD incentive program to support the District's Mow-no-Mow program.

(2) Follow-Up Items

None

D Director's Comments

Directors Renger commented that the rock extracted from the water main break should be part of the landscape concept up front.

12. FUTURE AGENDA ITEMS

Place on a future agenda the issue of Board Meeting protocol and rules of conduct.

13. PUBLIC COMMENTS

ITEM 4A

There were no other public comments.

14. CLOSED SESSION

The Board took a brief recess at **7:56 p.m.** and reconvened from recess at **8:01 p.m.** The Board recessed to closed session at **8:02 p.m.** and reconvened at **10:06 p.m.**

Special Counsel Brown Reported that the Board had met in closed session to discuss the item listed under 14A regarding conference with labor negotiator and reported that direction had been provided to staff.

District Counsel Lemieux stated that the Board had met in closed session to discuss the remaining items listed on the closed session agenda, but there were no reportable actions.

A Conference with Labor Negotiator- Anticipated Litigation (Pursuant to Government Code Section 54956.6)

Agency Designated Representatives: David W. Pedersen, General Manager, Donald Patterson, Director of Finance and Administration; Sherri Paniagua, Human Resources Manager; Peter Brown, Special Counsel, Liebert Cassidy Whitmore.

Employee Organization(s): General and Office Units Represented by Service Employees International Union (SEIU), Local 721.

B Conference with District Counsel- Anticipated Litigation (Pursuant to Government Code Section 54956.9 (b))

Number of Cases: 1

C Conference with District Counsel. Existing Litigation. (Pursuant to Government Code Section 54956.9 (a))

1. San Diego County Water Authority v. Metropolitan Water District of Southern California, et al.
2. Las Virgenes- Triunfo Joint Powers Authority v. United States Environmental Protection Agency and Heal the Bay, Inc. v. Lisa P. Jackson.

15. OPEN SESSION AND ADJOURNMENT

Seeing no further business to come before the Board, the meeting was duly adjourned at **10:06 p.m.**

GLEN PETERSON, President
Board of Directors
Las Virgenes Municipal Water District

ATTEST:

CHARLES CASPARY, Secretary
Board of Directors
Las Virgenes Municipal Water District

(SEAL)1

LAS VIRGENES MUNICIPAL WATER DISTRICT

To: LEONARD POLAN, TREASURER

Payments for Board Meeting of: December 9, 2014

Upon certification by the Treasurer the checks and wire transfers were correct and supporting documents available, it is recommended the following demands on the various funds be approved and payments authorized.

Wells Fargo Bank A/C No. 4806-994448

Checks Nos. 67669 through 67793 were issued in the total amount of \$ 653,459.86

Payments through wire transfers as follows:

11/26/2014 Metropolitan Water Dist. Payment for water deliveries in the month of September 2014 \$ 2,003,016.08

Total wires \$ 2,003,016.08

Total payments \$ 2,656,475.94

(Reference is hereby to these demands on file in the District's Check Register and by this reference the same is incorporated herein and made a part hereof.)

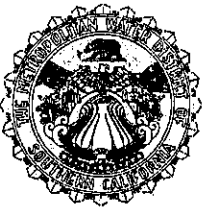
**CHECK LISTING FOR BOARD MEETING
12/09/14**

Company Name	Company No.	Check No. 67669 thru 67690 11/25/14	Check No. 67691 thru 67715 12/02/14	Check No. 67716 thru 67793 12/09/14	Total
		Amount	Amount	Amount	
Potable Water Operations	101	2,579.30	16,331.97	99,894.48	118,805.75
Recycled Water Operations	102			1,050.00	1,050.00
Sanitation Operations	130		1,802.73	4,820.17	6,622.90
Potable Water Construction	201				0.00
Water Conservation Construction	203				0.00
Sani- Construction	230				0.00
Potable Water Replacement	301		680.00	56,825.84	57,505.84
Reclaimed Water Replace	302				0.00
Sanitation Replacement	330				0.00
Internal Service	701	10,839.83	27,936.82	130,179.10	168,955.75
JPA Operations	751	5,839.18	178,070.23	85,456.06	269,365.47
JPA Construction	752			7,215.00	7,215.00
JPA Replacement	754	5,510.00		18,429.15	23,939.15
Total Printed		24,768.31	224,821.75	403,869.80	653,459.86

Voided Checks/ payment stopped:

					0.00
					0.00
Total Voids		0.00	0.00	0.00	0.00

Net Total		24,768.31	224,821.75	403,869.80	653,459.86
------------------	--	------------------	-------------------	-------------------	-------------------



MWD
METROPOLITAN WATER DISTRICT OF SOUTHERN CALIFORNIA
 700 North Alameda Street
 Los Angeles, CA, 90012-2944

INVOICE

Billed To:
 Las Virgenes Municipal Water District



Service Address
 4232 Las Virgenes Road
 Calabasas, CA 91302

September 2014	Page No. 1 of 1
Mailed: 10/10/2014	Due Date: 11/26/2014
Invoice Number: 8147	Revision: 0

NOTICE

The MWD Administrative Code Section 4507 and 4508 require that payment must be made in "Good Funds" by the due date or the payment will be considered delinquent and an additional charge shall be assessed.

DELIVERIES	Volume (AF)
Total Water Treated Delivered	1,554.7

SALES	Type	Volume (AF)	Rate (\$ /AF)	Total (\$)
Full Service	Tier 1 Supply Rate	2,060.1	\$148.00	\$304,894.80
	System Access Rate	2,060.1	\$243.00	\$500,604.30
	Water Stewardship Rate	2,060.1	\$41.00	\$84,464.10
	System Power Rate	2,060.1	\$161.00	\$331,676.10
	Treatment Surcharge	2,060.1	\$297.00	\$611,849.70
SUBTOTAL				\$1,833,489.00

OTHER CHARGES AND CREDITS	Rate (\$ /AF)
Readiness To Serve Charge(Payment Schedule: M)	\$140,870.50
Capacity Charge(Payment Schedule: M)	\$31,461.67
Miscellaneous Debit/Credit (See Detail)	(\$2,805.09)
SUBTOTAL	\$169,527.08

ADDITIONAL INFORMATION	Volume (AF)	Tier1 %	Peak Day	Flow (CFS)
Purchase Order Commitment (Jan 2003 to Dec 2014)	164,524.0			
Purchase Order Firm Delivery To Date (Jan 2003 to Dec 2014)	268,249.7			
Tier 1 Annual Limit (For Current Calendar Year)	20,699.0			
Tier 1 YTD Deliveries (For Current Calendar Year)	18,667.1	90.2		
Tier 1 Current Month Deliveries	2,060.1			
Capacity Charge			8/27/2010	43.9

INVOICE TOTAL

Volume AF	Amount Now Due
2,060.1	\$2,003,016.08

Note: Amount Due is based on highlighted fields

P A I D
 wired @ 11/6/14

Approved for Payment

 David W. Pedersen, P.E.

Approved for Payment

 David R. Lippman

Las Virgenes Municipal Water
A/P Auto Payment Register

R04576
Batch Number - 234659
Bank Account - 00146807 Cash-General

Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Document Ty	Document Number	Key Itrn Co	Amount	Invoice Number
67669	11/25/14	3077	AIRGAS USA, LLC	10/14 CYLINDER RENT	PV	135999	001 00701	716.43	9922558309
Alt Payee AIRGAS USA, LLC 6658 AIRGAS USA, LLC P. O. BOX 7423 PASADENA CA 91109-7423									
67670	11/25/14	2869	AT&T	SRV 11/14-12/13/1	PV	136038	001 00751	61.03	4860/111414
Payment Amount 716.43 4									
67671	11/25/14	7965	B&B PALLET CO.	55 YDS WOOD CHIPS	PV	136001	001 00701	638.00	112474
Payment Amount 122.06 55 YDS WOOD CHIPS 55 YDS WOOD CHIPS 55 YDS WOOD CHIPS									
67672	11/25/14	19081	CINTAS FIRE PROTECTION	ANNL FIRE ALRM INSPCTN	PV	135998	001 00701	518.00	022D008028
Payment Amount 1,914.00 ANNL FIRE ALRM INSPCTN ANNL FIRE ALRM INSPCTN ANNL FIRE ALRM INSPCTN ANNL FIRE ALRM INSPCTN									
67673	11/25/14	2547	COUNTY SANITATION DISTRICTS OF LA COUNTY	RAGS/GRIT HAULING	PV	136006	001 00701	564.96	48892/103114
Payment Amount 1,480.00 10/14 RAGS/GRIT HAULING									
67674	11/25/14	6173	EXCEL PRINT RESOURCES	BUSINESS CARDS-DP&SB	PV	136027	001 00701	63.22	2303
Payment Amount 63.22 SFTY RAIL-AMMONIA TNKS/PMPS									
67675	11/25/14	2659	FENCE FACTORY	SFTY RAIL-AMMONIA TNKS/PMPS	PV	136004	001 00701	5,510.00	176324

ITEM 4B

Las Virgenes Municipal Water
A/P Auto Payment Register

R04576

Batch Number - 234659
Bank Account - 00146807 Cash-General

Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Document	Key	Amount	Invoice Number
					Item	Co		
67676	11/25/14	2655	FERGUSON ENTERPRISES	24 BADGER METERS	PV 136007	001 00701	3,213.29	0726466
				Payment Amount			5,510.00	
			Alt Payee	FERGUSON ENTERPRISES, INC. #1083 FILE 56809 LOS ANGELES CA 90074-6809				
67677	11/25/14	2736	IRON MOUNTAIN RECORDS MANAGEMENT	11/14 RECORDS STORAGE	PV 136000	001 00701	639.02	KXF5811
				Payment Amount			3,213.29	
67678	11/25/14	2611	LA DWP	RECTIFIER	PV 136028	001 00101	36.42	503850/111414
				Payment Amount			639.02	
67679	11/25/14	5698	LOST HILLS/MALIBU SHERIFF'S STATION	8-472: PALM DRIVE	PV 136026	001 00101	25.00	914-05951-224 8-472
				Payment Amount			36.42	
67680	11/25/14	2365	MSO TECHNOLOGIES	WLK BODY FD	PV 136029	001 00101	1,400.00	4741
				Payment Amount			25.00	
67681	11/25/14	16754	NATURAL SURROUNDINGS	9/14 WLK P/S ELEC DWGS	PV 136030	001 00101	720.00	4759
				Payment Amount			2,120.00	
67682	11/25/14	18521	LEONARD POLAN	NOV14 FLORAL MAINT@HQ	PV 136033	001 00701	235.00	6111
				Payment Amount			235.00	
67683	11/25/14	2585	PURETEC	MILEAGE/PKG-W TR COMT MTG	PV 136051	001 00701	47.54	102314
				Payment Amount			47.54	
67684	11/25/14	6766	SAWYER PETROLEUM	OCT14- 14" SOD RNTL	PV 136035	001 00701	382.08	1357410
				Payment Amount			382.08	
67685	11/25/14	6940	SECTRAN	567 GAL RED DYE	PV 136050	001 00701	1,747.39	V65435
				Payment Amount			1,747.39	
				NOV14	PV 136005	001 00701	300.30	14110617

Batch Number - 234659
Bank Account - 00146807 Cash-General

Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Document Ty	Document Number	Key Itm	Key Co	Amount	Invoice Number
			SECURITY, INC.	COURIER SRV						
67686	11/25/14	19241	STARNET DATA DESIGN, INC.	Payment Amount PALO ALTO FIREWALL	PV	136032	001	00701	300.30 4,750.00	37002
67687	11/25/14	2964	STATE BOARD OF EQUALIZATION	Payment Amount WTR RIGHTS 7/1/14-6/30/1	PV	136034	001	00101	209.16	00019728741
67688	11/25/14	18788	TRIDENT INSURANCE SERVICES LLC	Payment Amount CLAIM-WOODMAN MELODY	PV	136031	001	00101	209.16 188.72	7229
67689	11/25/14	3047	WESCO DISTRIBUTION, INC.	Payment Amount ALUM COND BODY,CVR,GSKT &BSHNG	PV	136037	001	00701	188.72	377869
			All Payee 6443 WESCO DISTRIBUTION, INC PO BOX 31001-0465 PASADENA CA 91110-0465							
67690	11/25/14	3049	WEST COAST WATER SERVICE, INC	Payment Amount NOV14 BOILER WTR TRMT	PV	136036	001	00701	181.72 322.00	23449
				Payment Amount					322.00	
				Total Amount of Payments Written					24,768.31	
				Total Number of Payments Written					22	

Payment Number	Payment Date	Address Number	Name	Payment Sub Message	Document . . .	Key	Amount	Invoice Number
Number	Date	Number		Ty	Number	ltn Co		Number
67691	12/02/14	18941	AMERICAN COLLISION CENTER	VEH#828 RPR-DMG 10/23/14 Payment Amount TOW VEH#807 11/3/14	PV	001 00701	1,491.39	3001898630-1-2
67692	12/02/14	2407	ATLAS TOWING	Payment Amount 55 YDS WOOD CHIPS 55 YDS WOOD CHIPS 55 YDS WOOD CHIPS 55 YDS WOOD CHIPS 55 YDS WOOD CHIPS 55 YDS WOOD CHIPS Payment Amount	PV	001 00701	120.00	50126
67693	12/02/14	7965	B&B PALLET CO.	55 YDS WOOD CHIPS 55 YDS WOOD CHIPS 55 YDS WOOD CHIPS 55 YDS WOOD CHIPS 55 YDS WOOD CHIPS 55 YDS WOOD CHIPS Payment Amount	PV	001 00701	638.00	112477
67694	12/02/14	2425	BANK OF AMERICA	CHG-F&A-OCT1 4 VISA CHG-F&A#2-OCT '14 VISA CHG-R CNSV N1-OCT14 VISA CHG-R CNSV N1-OCT14 VISA CHG-R CNSV N1-OCT14 VISA CHG-R CNSV N1-OCT14 VISA CHG-R CNSV CHG-OPS-OCT1 4 VISA CHG-OPS-OCT1 4	PV	001 00701	1,194.52	3071/110714
					PV	001 00701	2,579.42	8185/110714
					PV	001 00701	370.00	2775/110714
					PV	002 00701	80.65	2775/110714
					PV	003 00701	500.00	2775/110714
					PV	001 00701	200.00	8418/110714
					PV	002 00701	334.68	8418/110714

Batch Number - 234804
Bank Account - 00146807 Cash-General

Payment Number	Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key Item Co	Amount	Invoice Number
				VISA	PV	136080	003 00701	24.61	8418/110714
				CHG-OPS-OCT1 4					
				VISA	PV	136080	004 00701	224.93	8418/110714
				CHG-OPS-OCT1 4					
				VISA	PV	136080	005 00701	63.07	8418/110714
				CHG-OPS-OCT1 4					
				VISA	PV	136081	001 00701	159.28	6262/110714
				CHG-ENG-OCT1 4					
				VISA CHG-ENG	PV	136082	001 00101	47.34	2504/110714
				DEP1-OCT14					
				VISA CHG-ENG	PV	136082	002 00101	65.29	2504/110714
				DEP1-OCT14					
				VISA CHG-ENG	PV	136082	003 00101	344.79	2504/110714
				DEP1-OCT14					
				VISA CHG-ENG	PV	136082	004 00101	132.30	2504/110714
				DEP1-OCT14					
				VISA	PV	136083	001 00701	357.20	8243/110714
				CHG-LIPPMAN-O CT14					
				VISA	PV	136084	001 00751	311.67	8037/110714
				CHG-RANCHO-OC T14					
				VISA	PV	136085	001 00701	57.59	6228/110714
				CHG-TAPIA-OCT '14					
				VISA	PV	136085	002 00701	226.89	6228/110714
				CHG-TAPIA-OCT '14					
				VISA	PV	136085	003 00701	59.24	6228/110714
				CHG-TAPIA-OCT '14					
				VISA	PV	136085	004 00701	16.83	6228/110714
				CHG-TAPIA-OCT '14					
				VISA CHG-WTR DIST	PV	136086	001 00101	155.00	3713/110714
				N1-OCT14					

Batch Number - 234804
Bank Account - 00146807 Cash-General

Payment Number	Date	Address Number	Name	Payment Stub Message	Document Number	Key Item Co	Amount	Invoice Number
				VISA CHG-WTR	136086	002 00101	155.00	3713/110714
				DIST				
				N1-OCT'14				
				VISA CHG-WTR	136086	003 00101	117.27	3713/110714
				DIST				
				N1-OCT'14				
				VISA CHG-WTR	136086	004 00101	92.49	3713/110714
				DIST				
				N1-OCT'14				
				VISA CHG-WTR	136086	005 00101	92.49	3713/110714
				DIST				
				N1-OCT'14				
				VISA CHG-WTR	136086	006 00101	94.72	3713/110714
				DIST				
				N1-OCT'14				
				VISA CHG-WTR	136086	007 00101	254.84	3713/110714
				DIST				
				N1-OCT'14				
				VISA CHG-WTR	136087	001 00701	59.94	8102/110714
				DIST				
				N2-OCT'14				
				VISA CHG-WTR	136087	002 00701	117.27	8102/110714
				DIST				
				N2-OCT'14				
				VISA CHG-WTR	136087	003 00701	104.91	8102/110714
				DIST				
				N2-OCT'14				
				VISA CHG-WTR	136087	004 00701	104.91	8102/110714
				DIST				
				N2-OCT'14				
				VISA CHG-WTR	136087	005 00701	44.17	8102/110714
				DIST				
				N2-OCT'14				
				VISA	136088	001 00701	48.44	0212/110714
				CHG-PATTERSON				
				-OCT'14				
				VISA	136089	001 00701	695.00	6305/110714
				CHG-RENGER-OC				
				T'14				
				VISA CHG-OPS	136119	001 00751	238.56	2248/110714
				ADMIN-OCT'14				

Batch Number - 234804
Bank Account - 00146807 Cash-General

Payment . . . Number	Date	Address Number	Name	Payment Stub Message	Document . . . Ty Number	Key Item Co	Amount	Invoice Number
				VISA CHG-OPS ADMIN-OCT'14	PV 136119 002 00751		879.19	2248/110714
				VISA CHG-OPS ADMIN-OCT'14	PV 136119 003 00751		199.22	2248/110714
				VISA CHG-OPS ADMIN-OCT'14	PV 136119 004 00751		140.61	2248/110714
				VISA CHG-MAINT-OCT '14	PV 136120 001 00751		58.21-	1302/110714
				VISA CHG-MAINT-OCT '14	PV 136120 002 00751		154.63	1302/110714
				VISA CHG-MAINT-OCT '14	PV 136120 003 00751		138.16	1302/110714
				VISA CHG-MAINT-OCT '14	PV 136120 004 00751		179.00	1302/110714
				VISA CHG-MAINT-OCT '14	PV 136120 005 00751		123.21	1302/110714
				VISA CHG-MAINT-OCT '14	PV 136120 006 00751		214.82	1302/110714
				VISA CHG-MAINT-OCT '14	PV 136120 007 00751		147.81	1302/110714
				VISA CHG-MAINT-OCT '14	PV 136120 008 00751		198.76	1302/110714
				VISA CHG-MAINT-OCT '14	PV 136120 009 00751		161.76	1302/110714
				VISA CHG-MAINT-OCT '14	PV 136120 010 00751		24.98	1302/110714
				VISA CHG-MAINT-OCT '14	PV 136120 011 00751		86.00	1302/110714
				VISA CHG-BETANCUR-	PV 136160 001 00701		66.58	8422/110714

Payment Number	Date	Address Number	Name	Payment Stub Message	Document Ty Number	Key Item Co	Amount	Invoice Number
				OCT14				
				VISA CHG-R	PV 136161	001 00701	20.00	1270/110714
				CNSV-OCT14				
				VISA CHG-R	PV 136161	002 00701	216.04	1270/110714
				CNSV-OCT14				
				VISA CHG-R	PV 136161	003 00701	60.39	1270/110714
				CNSV-OCT14				
				VISA CHG-R	PV 136161	004 00701	246.25	1270/110714
				CNSV-OCT14				
				VISA CHG-R	PV 136161	005 00701	45.00	1270/110714
				CNSV-OCT14				
				VISA CHG-R	PV 136161	006 00701	45.00	1270/110714
				CNSV-OCT14				
				VISA CHG-R	PV 136161	007 00701	34.55	1270/110714
				CNSV-OCT14				
				VISA CHG-R	PV 136161	008 00701	27.01	1270/110714
				CNSV-OCT14				
				VISA CHG-R	PV 136161	009 00701	223.09	1270/110714
				CNSV-OCT14				
				VISA CHG-R	PV 136161	010 00701	92.60	1270/110714
				CNSV-OCT14				
				VISA CHG-R	PV 136161	011 00701	20.66	1270/110714
				CNSV-OCT14				
				VISA CHG-R	PV 136161	012 00701	375.00	1270/110714
				CNSV-OCT14				
				VISA CHG-R	PV 136161	013 00701	174.69	1270/110714
				CNSV-OCT14				
				VISA	PV 136173	001 00101	100.51	7431/110714
				CHG-WSTLK-OCT '14				
				VISA	PV 136173	002 00101	400.51	7431/110714
				CHG-WSTLK-OCT '14				
				VISA	PV 136173	003 00101	52.79	7431/110714
				CHG-WSTLK-OCT '14				
				VISA	PV 136173	004 00101	239.95	7431/110714
				CHG-WSTLK-OCT '14				
				VISA	PV 136174	001 00701	30.11	2808/110714
				CHG-PEDERSEN-				

Batch Number - 234804
Bank Account - 00146807 Cash-General

Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key Item	Key Co	Amount	Invoice Number
				OCT'14						
				VISA	PV	136174	002	00701	34.35	2808/110714
				CHG-PEDERSEN-						
				OCT'14						
				VISA	PV	136174	003	00701	24.91	2808/110714
				CHG-PEDERSEN-						
				OCT'14						
				VISA	PV	136174	004	00701	11.00	2808/110714
				CHG-PEDERSEN-						
				OCT'14						
				VISA	PV	136174	005	00701	695.00	2808/110714
				CHG-PEDERSEN-						
				OCT'14						
				VISA	PV	136174	006	00701	695.00	2808/110714
				CHG-PEDERSEN-						
				OCT'14						
				VISA	PV	136174	007	00701	4.99	2808/110714
				CHG-PEDERSEN-						
				OCT'14						
				VISA	PV	136174	008	00701	35.00	2808/110714
				CHG-PEDERSEN-						
				OCT'14						
				VISA	PV	136184	001	00701	21.48	0663/110714
				CHG-PETERSON-						
				OCT'14						
				VISA	PV	136185	001	00701	940.00	7961/110714
				CHG-POLAN-OCT						
				'14						
				VISA	PV	136186	001	00701	237.00	1020/110714
				CHG-STEINHARD						
				T-OCT'14						
				Payment Amount				17,505.71		
67695	12/02/14	19010	CDW	MS SURFACE-GM	PV	136017	001	00701	1,651.35	QR83220
			GOVERNMENT							
				MS SURFACE-GM						
				Payment Amount				1,675.19		
67696	12/02/14	12559	DATASTREAM	10/14 CNSLGT	PV	136020	001	00701	680.00	14347
			BUSINESS							
			SOLUTIONS,							
			INC.							
				Payment Amount				680.00		

ITEM 4

Batch Number - 234804
Bank Account - 00146807 Cash-General

Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Document Ty	Document Number	Item	Co	Key	Amount	Invoice Number
67697	12/02/14	2601	DELL COMPUTER CORP	LAPTP	PV	136192	001	00101		127.52	XJKF7D4N2
			BTTY-WLK								
			STNDBY								
			Alt Payee								
		7819	DELL MARKETING LP								
			C/O DELL USALP.								
			P.O. BOX 910916								
			PASADENA CA 91110-0916								
67698	12/02/14	19367	ECO-FRIENDLY PLUMBING, INC.	RPLC BSMT PIPE&RELINE	PV	136022	001	00701		12,830.00	1947
				Payment Amount						127.52	
67699	12/02/14	17205	ELLIS PAINT COMPANY	4 GAL SFTY YELLOW PAINT	PV	136097	001	00701		550.74	981343
				Payment Amount						12,830.00	
67700	12/02/14	14591	EMISSION COMPLIANT CONTROLS CORP.	(3) 5" RAIN CAPS-WLK	PV	136018	001	00701		112.47	PS02936
				Payment Amount						550.74	
			Alt Payee								
		15750	EMISSION COMPLIANT CONTROLS CORP.								
			C/O PRE-BANC BUSINESS CREDIT, INC.								
			P. O. BOX 16727								
			IRVINE CA 92623-6727								
67701	12/02/14	2658	FEDERAL EXPRESS CORP	2 PKG DEL 11/13&11/14/14	PV	136091	001	00701		109.14	2-853-02201
				Payment Amount						112.47	
67702	12/02/14	17199	GOVERNMENT STAFFING SERVICES, INC.	A.UMALI	PV	136096	001	00701		2,925.00	125096
				Payment Amount						109.14	
67703	12/02/14	4594	GRIZZLY INDUSTRIAL	RLV DRILL PRESS	PV	136094	001	00701		1,738.90	7704857-07
				Payment Amount						2,925.00	
67704	12/02/14	3083	JCI JONES CHEMICALS, INC	4,966 GAL HYPOCHLORITE	PV	136008	001	00701		2,890.06	638171
				Payment Amount						1,738.90	
				5,040 GAL	PV	136009	001	00701		2,933.13	638426

Batch Number - 234804
Bank Account - 00146807 Cash-General

Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Document Ty	Number	Key Item	Co	Amount	Invoice Number
		13647	JCI JONES CHEMICALS, INC P.O. BOX 636877 CINCINNATI OH 45263-6877		PV	136010	001	00701	5,629.89	638186
				HYPOCHLORITE						
				4,233 GAL						
				SODIUM						
				BISULFITE						
				Payment Amount					11,453.08	
67705	12/02/14	17447	KONECRANES INC.	TAPIA HOIST	PV	136095	001	00701	1,252.00	SFS00944416
				CONTRACTOR						
				TAX	PV	136095	002	00701	49.51	SFS00944416
				Payment Amount					1,301.51	
67706	12/02/14	3352	LAS VIRGENES MUNICIPAL WATER DISTRICT	TAPIA	PV	135982	001	00751	574.83	1760/111214
				9/8~11/6/14						
				RLV	PV	135983	001	00751	1,240.73	2090/111214
				9/8~11/6/14						
				BLDG#1	PV	135984	001	00101	415.09	2620/111214
				9/8~11/6/14						
				BLDG#8	PV	135985	001	00701	432.61	2647/111214
				9/8~11/6/14						
				FIRE	PV	135986	001	00701	15.00	2650/111214
				PROTCTN#8						
				9/8~11/6/14						
				FIRE	PV	135987	001	00701	15.00	2654/111214
				PROTCTN#7						
				9/8~11/6/14						
				BLDG#7	PV	135988	001	00701	846.91	2656/111214
				9/8~11/6/14						
				BLDG#2	PV	135989	001	00701	875.29	2658/111214
				9/8~11/6/14						
				RLV FARM	PV	135990	001	00751	123.48	2080/111214
				9/8~11/6/14						
				Payment Amount					4,538.94	
67707	12/02/14	2590	LOS ANGELES DAILY NEWS	LEGAL ADS	PV	136093	001	00701	2,529.20	199490
				9/29~10/27/14						
				Payment Amount					2,529.20	
67708	12/02/14	19164	DONALD PATTERSON	REIMB PHONE EXP	PV	136090	001	00701	545.25	CELLMAR-OCT1

ITEM #B

Batch Number - 234804
Bank Account - 00146807 Cash-General

Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Document		Key	Amount	Invoice Number
					Ty	Number			
3/29-10/28/14									
Payment Amount									
67709	12/02/14	17174	ROTH STAFFING COMPANIES, LP	TEMP SRV W/E	PV	136098	001 00701	545.25	13058678
11/2/14 ST									
TEMP SRV W/E									
11/9/14 ST									
Payment Amount									
67710	12/02/14	2948	SMITH PIPE & SUPPLY	LANDSCAPE EQUIPMT	PV	136131	001 00751	1,403.78	2768395
LANDSCAPE EQUIPMT									
Payment Amount									
67711	12/02/14	2969	STATE WATER RESOURCES CONTROL BOARD	PERMIT-LV&JPA	PV	136157	001 00130	193.85	WD-0105061
SWR FY14-15									
Payment Amount									
PERMIT-LV&JPA									
SWR FY14-15									
Payment Amount									
PERMIT-TAPIA									
FY14-15									
Payment Amount									
PERMIT-RLV									
FARM FY14-15									
Payment Amount									
PERMIT-TAPIA									
FY14-15									
Payment Amount									
67712	12/02/14	18651	TOYOTA-LIFT OF LOS ANGELES	SRV VEH#700	PV	136100	001 00701	155,862.00	272880
SRV VEH#302									
SRV VEH#303									
SRV VEH#305									
SRV VEH#202									
SRV VEH#134									
SRV VEH#702									
SRV VEH#723									
SRV VEH#723									
Payment Amount									
67713	12/02/14	18604	VENTURA PEST CONTROL	NOV14 PEST	PV	136023	001 00701	1,251.10	441572
CNTRL									
NOV14 PEST									
CNTRL									
NOV14 PEST									
CNTRL									
NOV14 PEST									

ITEM 4

Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Document Ty	Document Number	Key Ilm	Key Co	Amount	Invoice Number
				CNTRL						
				Q TLY	PV	136024	001	00701	50.00	441573
				MAINT-SHOCK						
				TRACK@HQ&WLK						
				Q TLY	PV	136024	002	00701	100.00	441573
				MAINT-SHOCK						
				TRACK@HQ&WLK						
				Payment Amount					835.00	
67714	12/02/14	18137	WALTER SURFACE TECHNOLOGIES	BIO CIRCLE	PV	136133	001	00701	200.00	1083811
				PARTS WSHRS						
				SRV						
				BIO CIRCLE	PV	136133	003	00701	100.00	1083811
				PARTS WSHRS						
				SRV						
				BIO CIRCLE	PV	136133	004	00701	100.00	1083811
				PARTS WSHRS						
				SRV						
				BIO CIRCLE	PV	136134	001	00701	100.00	1101264
				PARTS WSHRS						
				SRV						
				BIO CIRCLE	PV	136134	002	00701	200.00	1101264
				PARTS WSHRS						
				SRV						
				BIO CIRCLE	PV	136134	004	00701	100.00	1101264
				PARTS WSHRS						
				SRV						
				Payment Amount					800.00	
67715	12/02/14	8060	WIL-POWER BATTERY DISTRIBUTORS	VEH#825-(2)	PV	136025	001	00701	413.98	171605
				12V BATTRYS						
				Payment Amount					413.98	
				Total Amount of Payments Written					224,821.75	
				Total Number of Payments Written					25	

Batch Number - 234810
Bank Account - 00146807 Cash-General

Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Document Ty	Document Number	Key Item	Key Co	Amount	Invoice Number
67716	12/09/14	18445	AAA BACKFLOW DEVICE TESTING, INC.	MAR'14 TESTING	PV	136076	001	00701	1,050.00	B14-041714
67717	12/09/14	19324	ACTION DUCT CLEANING CO., INC.	MAR'14 TESTING Payment Amount LS#1&2 DUCT SYS CLNG	PV	136210	001	00701	2,700.00 3,750.00 3,030.00	B14-041714 LA26088
67718	12/09/14	8560	ADVANCED UTILITY SYSTEMS	Payment Amount CIS SUPPORT-2015	PV	136110	001	00701	3,030.00 67,340.84	MN00079885
67719	12/09/14	17077	AECOM USA, INC.	Payment Amount 10/11~11/7/14 5 MG TNK SVC 9/27~10/31/14 LST HLLS DSGN 10/11~11/7/14 5 MG TNK SVC	PV	136072	001	00701	67,340.84 50,402.41 8,372.40 3,343.43	37488356 37487582 37489442
67720	12/09/14	19077	AGOURA LUBE & SMOG	Payment Amount VEH#801 RPR	PV	136195	001	00701	62,118.24 464.92	13178
67721	12/09/14	2367	ALL SAFE ELECTRIC, INC.	Payment Amount VEH#874 RPR VEH#821 RPR VEH#155 RPR VEH#865 RPR	PV	136196	001	00701	1,131.36 404.09 44.02 172.39 45.94	13217 13234 13269 13315
67722	12/09/14	19392	BARBARA ANIK	Payment Amount RLV PUMP RPR TURF RMVL REBATE	PV	136205	001	00701	1,240.45 1,240.45	45195 260514
67723	12/09/14	2526	APPLIED INDUSTRIAL TECHNOLOGIES	Payment Amount INGR PULLER WIRE RTCH	PV	135995	001	00101	2,494.00 2,494.00	7003784460

ITEM 4B

Alt Payee 3180 APPLIED INDUSTRIAL TECHNOLOGIES
P.O. BOX 100538

Batch Number - 234810
Bank Account - 00146807 Cash-General

Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key		Amount	Invoice Number
							Item	Co		
PASADENA CA 91189-0538										
67724	12/09/14	18503	AUTOMATION CONTROL PRODUCTS	Payment Amount 11/14--11/15 THINMGR MNT	PV	136126	001	00701	1,193.96 1,254.00	9840
67725	12/09/14	7965	B&B PALLET CO.	Payment Amount 55 YDS WOOD CHIPS 55 YDS WOOD CHIPS 55 YDS WOOD CHIPS 55 YDS WOOD CHIPS	PV	136122	001	00701	638.00 638.00 638.00 638.00 638.00 638.00	112580 112581 112582 112583
67726	12/09/14	18071	BLUE DIAMOND MATERIALS	Payment Amount 2.01 TN PAVING MATL	PV	136213	001	00701	2,552.00 180.73	403674 RI
67727	12/09/14	6724	MORTON/HELEN BRAUNSTEIN	Payment Amount TURF RMVL REBATE	PV	135993	001	00101	1,362.00	150066
67728	12/09/14	16651	MICHAEL BROCKMAN	Payment Amount TURF RMVL REBATE	PV	136044	001	00101	1,028.00	2120372
67729	12/09/14	19405	TIM BROWN	Payment Amount TURF RMVL REBATE	PV	136118	001	00101	612.00	790300
67730	12/09/14	19010	CDW GOVERNMENT	Payment Amount MS SURFACE-GM ACCESSORIES FREIGHT	PV	136069	001	00701	612.00 239.81 11.13	QV70375 QV70375
67731	12/09/14	2786	CEDAR VALLEY PLUMBING SUPPLY	Payment Amount SOLDR,FLUX&MA P GAS	PV	136216	001	00751	250.94 129.30	551476
67732	12/09/14	19081	CINTAS FIRE PROTECTION	Payment Amount BLDG#7&8 FIRE FLW TSTC&INSPCTN	PV	136194	001	00701	129.30 400.00 400.00	022D008434

ITEM 4B

Batch Number - 234810
Bank Account - 00146807 Cash-General

Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Document Ty	Document Number	Key Item	Key Co	Amount	Invoice Number
67733	12/09/14	2565	CONEJO AWARDS	NAME PLAQUE/TAG-J. L	PV	136142	001	00701	45.69	84355
				Payment Amount					45.69	
67734	12/09/14	4586	CONSOLIDATED ELECTRICAL DISTRIBUTORS	CHAINFLX CBL AGT#2	PV	136204	001	00701	4,832.20	9009-706474
				Payment Amount					4,832.20	
67735	12/09/14	19406	SUSAN COUNTESS	TURF RMVL REBATE	PV	136112	001	00101	824.00	1110464
				Payment Amount					824.00	
67736	12/09/14	6966	CS-AMSCO	2 LV RD AIR VAC	PV	136212	001	00701	4,881.02	9616
				Payment Amount					4,881.02	
67737	12/09/14	19407	PAIGE DANIELS	SHIPPING&HAND LING	PV	136212	002	00701	77.48	9616
				Payment Amount					77.48	
67738	12/09/14	17281	DOCTOR DIESEL	TURF RMVL REBATE	PV	136113	001	00101	4,096.00	1130504
				Payment Amount					4,096.00	
67739	12/09/14	17251	EAGLE AERIAL IMAGING	DIESEL FUEL MNT SVC	PV	136071	001	00701	973.00	14-360
				Payment Amount					973.00	
67740	12/09/14	19408	ARTHUR ESTRADA	DIESEL FUEL MNT SVC	PV	136071	002	00701	973.00	14-360
				Payment Amount					973.00	
67741	12/09/14	15353	JEFFREY FRIEDMAN	DIESEL FUEL MNT SVC	PV	136071	003	00701	1,946.00	14-360
				Payment Amount					1,946.00	
67742	12/09/14	6770	G.I. INDUSTRIES	DIESEL FUEL MNT SVC	PV	136071	006	00701	973.00	14-360
				Payment Amount					973.00	
				AERIAL	PV	136074	001	00701	24,610.00	19528
				IMAGERY-FINAL						
				Payment Amount					24,610.00	
				TURF RMVL	PV	136114	001	00101	3,332.00	720526
				REBATE						
				Payment Amount					3,332.00	
				TURF RMVL	PV	136043	001	00101	1,706.00	1170440
				REBATE						
				Payment Amount					1,706.00	
				11/1~11/15	PV	136217	001	00701	398.51	2713605-0283-
				SHOP BLDG						2
				DISP						
				11/1~11/15	PV	136218	001	00701	262.20	2713610-0283-

ITEM 4B

Batch Number - 234810
Bank Account - 00146807 Cash-General

Payment Number	Payment Date	Address Number	Name	Payment Slub Message	Ty	Document Number	Key	Amount	Invoice Number
				RLV DISP					2
67743	12/09/14	2688	Alt Payee 6771 G.I. INDUSTRIES P. O. BOX 541065 LOS ANGELES CA 90054-1065	Payment Amount 10/14 CONCRETE/FLD OBSV	PV	136209	001 00701	380.00	21411026
67744	12/09/14	2701	Alt Payee 5453 GRAINGER, INC. DEPT 805178142 PALATINE IL 60038-0001	Payment Amount (2) DIAL CALIPERS	PV	136052	001 00701	456.17	9589497396
67745	12/09/14	2705	Alt Payee 6442 HACH COMPANY 2207 COLLECTIONS CENTER DR CHICAGO IL 60693	Payment Amount 9/14-9/15 OP CTL,SNSR&PRB SVC WIMS SFTWR IMPL	PV	136202	001 00701	6,460.00	9116179
67746	12/09/14	8304	Alt Payee 8304 IFM EFECTOR INC.	Payment Amount 2 PRESSURE TRANSMITTRS PRSSR TRANS&ADPTR 1 PRSSR TRANSMITTER	PV	136206	001 00701	484.51	20733886
67747	12/09/14	3083	Alt Payee 3083 JCI JONES CHEMICALS, INC	Payment Amount 5,008 GAL HYPOCHLORITE 5,034 GAL HYPOCHLORITE 4,891 GAL HYPOCHLORITE 4,267 GAL SODIUM	PV	136143	001 00701	2,914.51	638755
								2,929.64	638951
								2,846.42	639338
								5,675.11	639438

ITEM 4B

Batch Number - 234810
Bank Account - 00146807 Cash-General

Payment Number	Payment Date	Address Number	Name	Payment Sub Message	Document Ty	Document Number	Key Item	Key Co	Amount	Invoice Number
BISULFITE										
		Alt Payee	13647 JCI JONES CHEMICALS, INC P.O. BOX 636877 CINCINNATI OH 45263-6877							
67748	12/09/14	16710	MARC/NICOLE KAPLAN	TURF RMVL REBATE	PV	136045	001	00101	5,200.00	820144
				Payment Amount					14,365.68	
67749	12/09/14	16535	KEMIRA WATER SOLUTIONS, INC.	10.07 TN FERRIC CHLORIDE	PV	136127	001	00751	6,022.26	9017421703
				Payment Amount					5,200.00	
		Alt Payee	18536 KEMIRA WATER SOLUTIONS MAIL CODE 5581, P. O. BOX 105046 ATLANTA GA 30348-5046							
67750	12/09/14	18985	KIMLEY-HORN & ASSOCIATES, INC.	P/E 10/31/14 LDYFC 8" RW PPLN	PV	136075	001	00701	7,215.00	6259270
				Payment Amount					6,022.26	
67751	12/09/14	8822	KAREN KINFORD	TURF RMVL REBATE	PV	136042	001	00101	1,748.00	710672
				Payment Amount					7,215.00	
67752	12/09/14	17447	KONECRANES INC.	QTRLY CRANE INSPCTN/MNT	PV	136200	001	00701	1,013.00	SFS00958164
				Payment Amount					1,748.00	
67753	12/09/14	3352	LAS VIRGENES MUNICIPAL WATER DISTRICT	QTRLY CRANE INSPCTN/MNT	PV	136200	003	00701	1,013.00	SFS00958164
				Payment Amount					2,026.00	
				L/S#1	PV	135991	001	00130	44.49	1775/11914
				9/10-11/11/14						
				L/S#2	PV	135992	001	00130	46.68	0570/11914
				9/10-11/11/14						
				Payment Amount					91.17	
67754	12/09/14	19409	VARDA LIFSHITZ	TURF RMVL REBATE	PV	136115	001	00101	2,128.00	720566
				Payment Amount					2,128.00	
67755	12/09/14	19399	ALISON LOCKE	TURF RMVL REBATE	PV	136046	001	00101	6,226.00	1150646
				Payment Amount					6,226.00	

Batch Number - 234810
Bank Account - 00146807 Cash-General

Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key Item	Key Co	Amount	Invoice Number
67756	12/09/14	2610	LOS ANGELES COUNTY DEPT. OF PUBLIC WORKS	9/17-L2014035 38-8" SWR MN PRMT	PV	136215	001	00751	908.00	RE-PW-1411060 2934
67757	12/09/14	4591	LOS ANGELES COUNTY FIRE DEPT.	Payment Amount CUPA:AR000963 4 FY14-15	PV	136130	001	00130	363.00	IN0207532
				CUPA#AR002645 3 FY14-15	PV	136135	001	00101	1,939.00	IN0208296
				CUPA#AR002635 3 FY14-15	PV	136136	001	00101	1,901.00	IN0208291
				CUPA#AR001582 6 FY14-15	PV	136137	001	00701	3,024.00	IN0207810
				CUPA#AR001583 6 FY14-15	PV	136138	001	00751	363.00	IN0207811
				CUPA#AR001583 8 FY14-15	PV	136139	001	00751	1,206.00	IN0207812
				CUPA#AR001728 2 FY14-15	PV	136140	001	00751	2,357.00	IN0207858
				CUPA#AR000625 8 FY14-15	PV	136141	001	00130	363.00	IN0207373
67758	12/09/14	19410	LUBOMIR LUBOMIROV	Payment Amount TURF RMVL REBATE	PV	136116	001	00101	1,188.00	690554
67759	12/09/14	2812	MCCROMETER, INC	Payment Amount 6" RW METER RPR&CALIB	PV	136169	001	00701	939.96	448240 RI
			Alt Payee	6471 McCROMETER INC 96894 COLLECTIONS CENTER DRIVE CHICAGO IL 60693						
67760	12/09/14	19403	DAVID R. MICHAEL	Payment Amount 10 NEW JRNL W/S LICNS	PV	136191	001	00701	499.50	20141125-001
67761	12/09/14	18293	MIDSTATE SHEETMETAL, INC.	Payment Amount MAINT BLDG ROOF RPR	PV	136053	001	00701	14,915.00	1567
67762	12/09/14	2839	MOTION	Payment Amount OIL SEALS	PV	136175	001	00701	46.70	CA22-584986

Batch Number - 234810
Bank Account - 00146807 Cash-General

Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Item	Co	Key	Amount	Invoice Number	
INDUSTRIES, INC.												
		10317	MOTION INDUSTRIES INC. FILE 749376 LOS ANGELES CA 90074		PV	136176	001	00701		271.76	CA22-585262	
				PNEU&HYD CYLNDRS,PIVT PINS								
				FHP SHEAVES	PV	136177	001	00701		156.95	CA22-585294	
				HI PWR&STD V-BELTS	PV	136178	001	00701		53.10	CA22-585206	
67763	12/09/14	2365	MSO TECHNOLOGIES	Payment Amount OCT'14 WLK P/S UPGRD OCT'14 WLFP EXPANSION	PV	136170	001	00701	528.51	1,540.00	4791	
67764	12/09/14	2846	NATIONAL PLANT SERVICES INC	Payment Amount PIT&LINE CLEANG@RLV	PV	136190	001	00701	3,080.00	2,500.00	11796	
67765	12/09/14	19400	MEREDITH O'DONNELL	Payment Amount TURF RMVL REBATE	PV	136047	001	00101	2,500.00	1,404.00	1130342	
67766	12/09/14	2302	OFFICE DEPOT	Payment Amount MISC OFFICE SUPPLIES MISC SUPPLIES-I.S. (10) COMPUTER MOUSE WIRELESS KEYBOARD	PV	136057	001	00701	1,404.00	352.51	739242519001	
					PV	136058	001	00701		261.89	739246046001	
					PV	136059	001	00701		130.69	739247966001	
					PV	136060	001	00701		50.13	739247967001	
					PV	136061	001	00701		31.05	739247968001	
					PV	136062	001	00701		23.01	739247969001	
					PV	136063	001	00701		683.92	739250376001	
					PV	136064	001	00701		58.24	739253120001	
					PV	136065	001	00701		68.16	739253548001	

Payment Number	Payment Date	Address Number	Name	Payment Sub Message	Document Ty	Document Number	Key	Key	Amount	Invoice Number
							Item	Co		
SUPPLIES										
				MISC OFFICE	PV	136066	001	00701	132.72	739255531001
SUPPLIES										
				PLOTTER INK	PV	136067	001	00701	87.53	736762228001
CARTRIDGES										
				RETURN-PLOTTE	PD	136068	001	00701	87.53-	739264348001
R INK										
CARTRIDGES										
				Payment Amount					1,792.32	
67767	12/09/14	13586	ORACLE AMERICA, INC.	JDE MAINT	PV	136203	001	00701	15,942.11	42468775
				8/23-11/22/14						
				TAX	PV	136203	002	00701	717.40	42468775
				Payment Amount					16,659.51	
67768	12/09/14	18946	PACIFIC ADVANCED CIVIL ENGINEERING, INC.	OCT-14 RES#2 IMPRVMTS	PV	136056	001	00701	570.00	96163
SUPPLIES										
				Payment Amount					570.00	
67769	12/09/14	19395	JEFFREY PLOUSSARD	TURF RMVL	PV	135997	001	00101	5,540.00	2191510
REBATE										
				Payment Amount					5,540.00	
67770	12/09/14	18611	SHERILYN A. POWELL-WOLFF	44 CT HQ OAK TREE TRMT	PV	136109	001	00701	780.00	2014-192
Payment Amount										
				Payment Amount					780.00	
67771	12/09/14	8484	PRAXAIR DISTRIBUTION, INC	NOV'14 CYLINDER RENTAL	PV	136121	001	00701	115.23	51061430
Alt Payee										
				PRAXAIR DISTRIBUTION INC. DEPT. LA.21511 PASADENA CA 91185-1511					115.23	
Payment Amount										
				Payment Amount					115.23	
67772	12/09/14	19058	PROTECTOR FENCE	FENCE INSTL/RPR@2 P/S	PV	136054	001	00701	1,200.00	1100
FENCE RPR@3 TANKS										
				Payment Amount					800.00	1101
				Payment Amount					2,000.00	
67773	12/09/14	2920	S & S PAVING	RFND BAL - CLOSED A/C	PV	136128	001	00101	1,284.56	9998232

Batch Number - 234810
Bank Account - 00146807 Cash-General

Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Item	Co	Key	Amount	Invoice Number
67774	12/09/14	19169	SJM INDUSTRIAL RADIO	Payment Amount 5 VEHICLES SVC@8/14/14	PV	136187	001	00701		352.54	221756
										1,284.56	
67775	12/09/14	19383	CINDY SOULIOS	Payment Amount TURF RMVL REBATE	PV	135996	001	00101		1,140.00	500232
67776	12/09/14	19404	STAR RETURNS LLC	Payment Amount RFND BAL - CLOSED A/C	PV	136111	001	00101		859.07	069398
67777	12/09/14	14479	STEPHEN'S VIDEO PRODUCTIONS	Payment Amount 11/11&11/25 LV BD MTG RCRDNG ADJUSTMT ON 10/29 INVC	PV	136164	001	00701		1,090.00	10-26-14
67778	12/09/14	7232	JUDY/JOHN TEDESCHI	Payment Amount TURF RMVL REBATE	PV	135994	001	00101		1,940.00	560508
67779	12/09/14	19087	TOMASH & ASSOCIATES	Payment Amount JUL-NOV14 RATE STRCTR DEV SRV	PV	136145	001	00701		2,400.00	111714
67780	12/09/14	19135	TRANSUNION RISK AND ALTERNATIVE	Payment Amount ONLINE SRCH BAD DEBT 11/14	PV	136214	001	00701		123.00	974571/NOV14
67781	12/09/14	2780	VALLEY NEWS GROUP	Payment Amount AD-COMPOST 11/13/14	PV	136041	001	00751		370.00	11-13
67782	12/09/14	19401	JAMES VIGIL	Payment Amount TURF RMVL REBATE	PV	136048	001	00101		3,882.00	741274
67783	12/09/14	2436	VINCE BARNES AUTOMOTIVE	Payment Amount VEH#869-ROLL OVR VLV&OIL CHG	PV	136182	001	00701		274.48	020647

ITEM 4B

Batch Number - 234810
Bank Account - 00146807 Cash-General

Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Document Ty	Document Number	Key Item	Key Co	Amount	Invoice Number
				VEI#861-BRK	PV	136183	001	00701	586.44	020644
				PDS&SWY BR						
				LNKS						
				Payment Amount					860.92	
67784	12/09/14	3035	VWR SCIENTIFIC	LAB SUPPLIES	PV	136172	001	00701	2,063.43	8059639266
				FREIGHT	PV	136172	005	00701	231.63	8059639266
				Alt Payee						
			3216	VWR INTERNATIONAL, INC						
				P. O. BOX 640169						
				PITTSBURGH PA 15264-0169						
				Payment Amount					2,295.06	
67785	12/09/14	3109	W. LITTEN	SRV	PV	136180	001	00701	4,528.10	0320337
				11/2-11/8/14@						
				RANCHO						
				SRV	PV	136181	001	00701	3,818.70	0320338
				11/9-11/15/14						
				@RANCHO						
				Payment Amount					8,346.80	
67786	12/09/14	3025	WATER & SANITATION	PURCH WTR	PV	136193	001	00101	28,054.94	972936
				10/14-11/18/1						
				SRV/AVENTURA						
				COUNTY						
				Payment Amount					28,054.94	
67787	12/09/14	16914	WECK LABORATORIES, INC.	LAB	PV	136146	001	00701	480.00	W4K0756-LV
				SRV@MC-DIAZIN						
				ON						
				LAB SRV@TAPIA						
				EFFL P/S	PV	136147	001	00701	180.00	W4K0755-LV
				LAB SRV@TAPIA						
				EFFL P/S	PV	136148	001	00701	180.00	W4K0703-LV
				LAB SRV@RLV						
				LAB SRV@RLV	PV	136149	001	00701	150.00	W4I0001-LV
				GRNDWTR						
				LAB SRV@WSTLK						
				LAB SRV@TAPIA	PV	136152	001	00701	419.00	W4K1477-LV
				EFFL						
				LAB SRV@TAPIA						
				EFFL	PV	136153	001	00701	210.00	W4K1570-LV
				LAB SRV@BACTI						
				RM DI WTR	PV	136154	001	00701	25.00	W4K1569-LV

Batch Number - 234810
Bank Account - 00146807 Cash-General

Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Document Ty	Document Number	Key Item	Key Co	Amount	Invoice Number
67788	12/09/14	3048	WEST COAST AIR	LAB	PV	136155	001	00701	1,583.00	WA4H1732-LV
			SRV@MALIBU CREEK							
			LAB		PV	136156	001	00701	2,244.00	WA4K1571-LV
			SRV@MALIBU CREEK							
			Payment Amount					6,170.00		
			A/C PM@BLDG#8		PV	136167	001	00701	650.00	S61779
			RPL BELTS@E/F #2		PV	136168	001	00701	22.78	S62096
			A/C		PV	136179	001	00701	395.00	S61923
			PM@BLDG#7							
			Payment Amount					1,067.78		
67789	12/09/14	8514	WEST COAST IRRIGATION	GASKETS&DISCS FOR SPRAYFLD PIPE	PV	136040	001	00751	144.43	7818
			Payment Amount					144.43		
67790	12/09/14	19417	WILLDAN ENGINEERING	LST HLLS CNST COST ESTIMATE	PV	136166	001	00754	856.75	00318416
			Payment Amount					856.75		
67791	12/09/14	19413	DEVON WOLF	RFND BAL - CLOSED A/C	PV	136129	001	00101	166.95	042696
			Payment Amount					166.95		
67792	12/09/14	19402	JOSEPH WOODRING	TURF RMVL REBATE	PV	136049	001	00101	2,050.00	1080826
			Payment Amount					2,050.00		
67793	12/09/14	19411	CHESTER YABITSU	TURF RMVL REBATE	PV	136117	001	00101	9,500.00	751180
			Payment Amount					9,500.00		
			Total Amount of Payments Written					403,869.80		
			Total Number of Payments Written					78		

LAS VIRGENES MUNICIPAL WATER DISTRICT

To: LEONARD POLAN, TREASURER

Payments for Board Meeting of: January 13, 2015

Upon certification by the Treasurer the checks and wire transfers were correct and supporting documents available, it is recommended the following demands on the various funds be approved and payments authorized.

Wells Fargo Bank A/C No. 4806-994448

Checks Nos. 67794 through 68093 were issued in the total amount of \$ 2,155,875.62

Payments through wire transfers as follows:

12/30/2014 Metropolitan Water Dist. Payment for water deliveries in the month of October 2014 \$ 1,779,120.77

Total wires \$ 1,779,120.77

Total payments \$ 3,934,996.39

(Reference is hereby to these demands on file in the District's Check Register and by this reference the same is incorporated herein and made a part hereof.)

**CHECK LISTING FOR BOARD MEETING
01/13/15**

Company Name	Company No.	Check No. 67794 thru 67811 12/09/14	Amount	Check No. 67812 thru 67876 12/16/14	Amount	Check No. 67877 thru 67979 12/23/14	Amount	Check No. 67980 thru 68016 12/30/14	Amount	Check No. 68017 thru 68043 01/06/15	Amount	Check No. 68044 thru 68093 01/13/15	Amount	Total
Potable Water Operations	101	3,120.79		91,703.69		92,983.01		25,118.52		19,389.41		106,600.37		338,915.79
Recycled Water Operations	102			457.92						9,800.14				10,258.06
Sanitization Operations	130			5,908.70		4,580.12		30.96						10,519.78
Potable Water Construction	201													0.00
Water Conservation Construction	203													0.00
Sani- Construction	230			1,031.91										1,031.91
Potable Water Replacement	301			35,277.93		881,772.47		8,392.47				14,115.50		939,558.37
Reclaimed Water Replace	302													0.00
Sanitization Replacement	330			618.09										618.09
Internal Service	701	21,562.28		65,100.00		51,891.42		44,442.07		17,799.32		20,680.62		221,475.71
JPA Operations	751	24,548.08		171,540.61		182,957.07		31,618.93		14,052.60		33,094.36		457,811.65
JPA Construction	752													0.00
JPA Replacement	754			101,513.97		27,513.67		44,463.23				2,386.23		175,877.10
Total Printed		49,231.15		473,152.82		1,241,697.76		154,066.18		61,041.47		176,877.08		2,156,066.46

Voided Checks /payment stopped:

Check No. 67637	101	(190.84)												(190.84)
Total Voids		(190.84)		0.00		0.00		0.00		0.00		0.00		(190.84)
Net Total		49,040.31		473,152.82		1,241,697.76		154,066.18		61,041.47		176,877.08		2,155,875.62



MWD
METROPOLITAN WATER DISTRICT OF SOUTHERN CALIFORNIA
 700 North Alameda Street
 Los Angeles, CA, 90012-2944

INVOICE

Billed To:
 Las Virgenes Municipal Water District



Service Address
 4232 Las Virgenes Road
 Calabasas, CA 91302

October 2014	Page No. 1 of 1
Mailed: 11/10/2014	Due Date: 12/30/2014
Invoice Number: 8175	Revision: 0

NOTICE

The MWD Administrative Code Section 4507 and 4508 require that payment must be made in "Good Funds" by the due date or the payment will be considered delinquent and an additional charge shall be assessed.

DELIVERIES	Volume (AF)
Total Water Treated Delivered	1,560.8

SALES	Type	Volume (AF)	Rate (\$ /AF)	Total (\$)
Full Service	Tier 1 Supply Rate	1,973.0	\$148.00	\$292,004.00
	System Access Rate	1,973.0	\$243.00	\$479,439.00
	Water Stewardship Rate	1,973.0	\$41.00	\$80,893.00
	System Power Rate	1,973.0	\$161.00	\$317,653.00
	Treatment Surcharge	1,973.0	\$297.00	\$585,981.00
SUBTOTAL				\$1,755,970.00

WATER MANAGEMENT	Volume (AF)	Total (\$)
Local Resource Programs	298.1	(\$45,907.40)
SUBTOTAL		(\$45,907.40)

OTHER CHARGES AND CREDITS	Rate (\$ /AF)	
Conservation Debit/Credit	(\$103,274.00)	
Readiness To Serve Charge(Payment Schedule: M)	\$140,870.50	
Capacity Charge(Payment Schedule: M)	\$31,461.67	
SUBTOTAL		\$69,058.17

ADDITIONAL INFORMATION	Volume (AF)	Tier1 %	Peak Day	Flow (CFS)
Purchase Order Commitment (Jan 2003 to Dec 2014)	164,524.0			
Purchase Order Firm Delivery To Date (Jan 2003 to Dec 2014)	270,222.7			
Tier 1 Annual Limit (For Current Calendar Year)	20,699.0			
Tier 1 YTD Deliveries (For Current Calendar Year)	20,640.1	99.7		
Tier 1 Current Month Deliveries	1,973.0			
Capacity Charge			8/27/2010	43.9

INVOICE TOTAL	Volume AF 2,271.1	Amount Now Due \$1,779,120.77
----------------------	-----------------------------	---

Note: Amount Due is based on highlighted fields

Approved for Payment
David W. Pedersen 11/19/14
 David W. Pedersen, P.E.

Approved for Payment
David R. Lippman 11/14/14
 David R. Lippman

P A I D
 Wired @ 12/30/14

ITEM 4B

Batch Number - 234909

Bank Account - 00146807 Cash-General

Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Document Ty	Document Number	Key Item	Key Co	Amount	Invoice Number
67794	12/09/14	2869	AT&T	SRV 11/22-12/21/1	PV	136232	001	00701	307.06	0119/112214
				4						
				SRV 11/20-12/19/1	PV	136233	001	00101	61.04	2150/112014
				4						
				SRV 11/23-12/22/1	PV	136234	001	00101	61.04	7426/112314
				4						
				SRV 11/23-12/22/1	PV	136235	001	00101	61.04	5388/112314
				4						
				SRV 11/23-12/22/1	PV	136236	001	00101	63.24	2430/112314
				4						
				SRV 11/23-12/22/1	PV	136237	001	00101	128.24	0210/112314
				4						
				SRV 11/23-12/22/1	PV	136238	001	00701	66.48	1984/112314
				4						
				Payment Amount					748.14	
67795	12/09/14	18932	CDW-GOVERNMENT	HP BLK&CLR	PV	136268	001	00701	2,125.23	QX04859
			T	TONER						
				MS SFTWR	PV	136325	001	00701	428.88	PR12792
				ASSRNC						
				MS SFTWR	PV	136326	001	00701	116.52	PW16698
				ASSRNC						
				MS SFTWR	PV	136327	001	00701	1,286.64	PW16699
				ASSRNC						
				Alt Payee 19010 CDW GOVERNMENT						
				75 REMITTANCE DR., SUITE 1515						
				CHICAGO IL 60675-1515						
				Payment Amount					3,957.27	
67796	12/09/14	2786	CEDAR VALLEY	PARTS-FARM	PV	136299	001	00751	365.58	551900
			PLUMBING	BLDG&CNTRT						
			SUPPLY	SEAL SYS						
				Payment Amount					365.58	
67797	12/09/14	19270	COMMUNICATION	12/14 SITE	PV	136305	001	00701	900.00	55184
			S RELAY, LLC	RNTL						

ITE 4B

Batch Number - 234909
Bank Account - 00146807 Cash-General

Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Document Ty	Document Number	Key Item	Key Co	Amount	Invoice Number
67798	12/09/14	2658	FEDERAL EXPRESS CORP	Payment Amount 1 PKG DEL 11/20/14	PV	136240	001	00701	900.00 47.71	2-860-46582
67799	12/09/14	18594	HAROLD BECK & SONS, INC	Payment Amount ADDTL FREIGHT-ACTUA TRS	PV	136298	001	00751	48.00	300191
67800	12/09/14	4144	INTERSTATE BATTERY SYSTEMS	Payment Amount E-GEN,852,322 ,300&STK BTRYS	PV	136304	001	00701	859.25	51028946
67801	12/09/14	2736	IRON MOUNTAIN RECORDS MANAGEMENT	Payment Amount 12/14 RECORDS STORAGE	PV	136306	001	00701	859.25 695.83	KZG4561
67802	12/09/14	2611	LA DWP	Payment Amount RECTIFIER 10/23-11/24/1 4	PV	136262	001	00101	695.83 36.42	851260/112514
67803	12/09/14	3164	LEMIEUX & O'NEILL	Payment Amount RETAINER-NOV 14	PV	136241	001	00701	77.39 7,000.00	140-999M/1114
				PROF SRV-NOV'14	PV	136242	001	00701	24.75	140M/1114
				PROF SRV-NOV'14	PV	136242	002	00701	763.98	140M/1114
				PROF SRV-NOV'14	PV	136242	003	00701	3.74	140M/1114
				PROF SRV-NOV'14	PV	136242	004	00701	23,902.90	140M/1114
67804	12/09/14	18940	MP PRINTING & MAILING	Payment Amount BILLG INCREASE NOTIFCTN	PV	136316	001	00701	31,695.37 2,486.20	56384
67805	12/09/14	17411	OAKS DRAIN SERVICE	Payment Amount SRV@HQ KITCHN 11/25/14	PV	136315	001	00701	2,486.20 110.00	32352
				Payment Amount					110.00	

ITEM 4B

Batch Number - 234909
Bank Account - 00146807 Cash-General

Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Document Ty	Document Number	Key Item	Key Co	Amount	Invoice Number
67806	12/09/14	2302	OFFICE DEPOT	HEADSETS, PAPER&MONITR RISRS	PV	136307	001	00701	943.47	740565511001
				CALENDARS	PV	136308	001	00701	698.03	741908507001
				CALENDARS	PV	136309	001	00701	19.17	741908751001
				NAME	PV	136310	001	00701	20.14	740565707001
				PLATE-E.MAPLE						
				SHELF	PV	136311	001	00701	90.92	741918098001
				UNIT@TAPIA						
				MINI DISPLAY	PV	136312	001	00701	34.40	741914256001
				PORTS						
				LABELING TAPE	PV	136313	001	00701	82.82	741914257001
				MISC OFFICE	PV	136314	001	00701	66.97	741913668001
				SUPPLIES@HO						
				Payment Amount				1,955.92		
67807	12/09/14	8599	STANDARD AUTOMATION	USB KEY EXCHNG	PV	136266	001	00701	134.00	58638
				Alt Payee						
			8600 STANDARD AUTOMATION & CONTROL LP P. O. BOX 849717 DALLAS TX 75284-9717							
				Payment Amount				134.00		
67808	12/09/14	9505	TIRE MAN AGOURA	VEH#668-(4) TIRES	PV	136257	001	00701	851.13	2036127
				Payment Amount				851.13		
67809	12/09/14	18810	UNIFIRST CORPORATION	11/14 MATS/TWLS,UNI FRMS@TAPIA	PV	136248	001	00701	41.68	685368
				11/14 MATS/TWLS,UNI FRMS@TAPIA	PV	136248	002	00701	47.10	685368
				11/14 MATS/TWLS,UNI FRMS@TAPIA	PV	136249	001	00701	41.68	686909
				11/14 MATS/TWLS,UNI FRMS@TAPIA	PV	136249	002	00701	17.60	686909
				11/14 MATS/TWLS,UNI FRMS@TAPIA	PV	136250	001	00701	41.68	688420
				11/14 MATS/TWLS,UNI FRMS@TAPIA	PV	136250	002	00701	47.10	688420

Batch Number - 234909
Bank Account - 00146807 Cash-General

Payment Number	Date	Address Number	Name	Payment Stub Message	Document . . .	Key	Amount	Invoice Number
					Ty	lim		
				MATS/TWLS,UNI FRMS@TAPIA	PV	001 00701	45.08	689968
				11/14				
				MATS/TWLS,UNI FRMS@TAPIA	PV	002 00701	17.60	689968
				11/14				
				MATS/TWLS,UNI FRMS@TAPIA	PV	001 00701	13.88	685367
				11/14				
				MATS/TWLS,UNI FRMS@WLK	PV	002 00701	17.90	685367
				11/14				
				MATS/TWLS,UNI FRMS@WLK	PV	001 00701	13.88	686908
				11/14				
				MATS/TWLS,UNI FRMS@WLK	PV	002 00701	6.40	686908
				11/14				
				MATS/TWLS,UNI FRMS@WLK	PV	001 00701	13.88	688419
				11/14				
				MATS/TWLS,UNI FRMS@WLK	PV	002 00701	17.90	688419
				11/14				
				MATS/TWLS,UNI FRMS@WLK	PV	001 00701	13.88	689967
				11/14				
				MATS/TWLS,UNI FRMS@WLK	PV	002 00701	6.40	689967
				11/14				
				MATS/TWLS,UNI FRMS@WLK	PV	001 00701	209.55	685370
				11/14				
				MATS/TWLS,UNI FRMS@HQ	PV	001 00701	188.55	686911
				11/14				
				MATS/TWLS,UNI FRMS@HQ	PV	001 00701	209.55	688422
				11/14				

Batch Number - 234909
Bank Account - 00146807 Cash-General

Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Document Ty	Document Number	Key Item	Key Co	Amount	Invoice Number
67810	12/09/14	2436	VINCE BARNES AUTOMOTIVE	11/14 MATS/TWLS,UNI FRMS@HQ	PV	136259	001	00701	188.55	689970
				11/14 MATS/TWLS,UNI FRMS@RLV	PV	136260	001	00701	20.34	685369
				11/14 MATS/TWLS,UNI FRMS@RLV	PV	136260	002	00701	30.30	685369
				11/14 MATS/TWLS,UNI FRMS@RLV	PV	136261	001	00701	20.34	686910
				11/14 MATS/TWLS,UNI FRMS@RLV	PV	136261	002	00701	20.80	686910
				11/14 MATS/TWLS,UNI FRMS@RLV	PV	136272	001	00701	20.34	688421
				11/14 MATS/TWLS,UNI FRMS@RLV	PV	136272	002	00701	30.30	688421
				11/14 MATS/TWLS,UNI FRMS@RLV	PV	136273	001	00701	20.34	689969
				11/14 MATS/TWLS,UNI FRMS@RLV	PV	136273	002	00701	20.80	689969
				Payment Amount					1,383.40	
				VEH#830 SVC	PV	136300	001	00701	758.98	020654
				VEH#804-RPL ECM	PV	136301	001	00701	597.96	020662
				VEH#322 SVC	PV	136302	001	00701	626.68	020673
				VEH#853-BRK PADS&ROTRS	PV	136303	001	00701	707.34	020675
				Payment Amount					2,690.96	
				PRTCV	PV	136239	001	00701	225.00	52035
				FTWR-VBULLIC ER						
				Payment Amount					225.00	
				Total Amount of Payments Written					49,231.15	

ITEM 4

67811 12/09/14

R04576
Batch Number - 234909
Bank Account - 00146807 Cash-General

Payment Number	Date	Address Number	Name	Payment Stub Message	Document . . .	Key	Invoice Number	Amount	Invoice Number
					Ty Number	Item Co			
Total Number of Payments Written									18

Batch Number - 234991

Bank Account - 00146807 Cash-General

Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Document Ty	Document Number	Key Item	Key Co	Amount	Invoice Number
67812	12/16/14	19269	ACC BUSINESS	INTERNET 10/11~11/10/14	PV	136292	001	00701	960.56	143166747
67813	12/16/14	18645	ACCURATE MEASUREMENT SYSTEMS, INC.	Payment Amount (3) FLOW METERS-3"	PV	136482	001	00701	7,208.17	V112514DPS
67814	12/16/14	2317	ACORN NEWSPAPER	(3) FLOW METERS-3" Payment Amount NOTICE OF EXP REIMB	PV	136482	003	00701	115.05	V112514DPS
67815	12/16/14	15483	ADVANCED VIBRATION ANALYSIS	Payment Amount QTRLY VIBRATN ANALYSIS	PV	136431	001	00701	21.00	M-0506/EXP
67816	12/16/14	17077	AECOM USA, INC.	Payment Amount 11/8~12/5/14 5 MG TNK SVC 11/8~12/5/14 5 MG TNK CNST SVC	PV	136479	001	00701	1,513.00	2614
67817	12/16/14	2526	APPLIED INDUSTRIAL TECHNOLOGIES	Payment Amount LG GRIT PMP MOTOR BASE	PV	136296	001	00701	22,834.78	37494669
67818	12/16/14	5625	ASSOC. OF WATER AGENCIES OF VENTURA CO	Payment Amount 11/20 WTRWS BKFT-CC,JL,LP LM	PV	136282	001	00701	2,287.39	37494796
67819	12/16/14	2669	AT&T	Payment Amount 11/19 AWA/CWJUC LNCHN-LM SRV	PV	136283	001	00701	2,287.93	7003868370
				Payment Amount 11/25~12/24/1					100.00	05-8192
									25.00	05-8176
									59.24	0192/112514

ITEM 4B

Batch Number - 234991
Bank Account - 00146807 Cash-General

Payment Number	Date	Address Number	Name	Payment Stub Message	Document		Key	Amount	Invoice Number
					Ty	Number			
4					PV	136472	001 00701	321.71	9065/120514
				SRV 12/5/14~1/4/1					
5					PV	136473	001 00701	323.70	9268/120514
				SRV 12/5/14~1/4/1					
5					PV	136474	001 00101	65.96	9054/120514
				SRV 12/5/14~1/4/1					
5									
				Payment Amount					
							770.61		
67820	12/16/14	16253	AT&T MOBILITY		PV	136481	001 00701	104.28	992789332X121 12014
				SRV 11/4-12/3/14					
				SRV 11/4-12/3/14				17.44	992789332X121 12014
				SRV 11/4-12/3/14				1,187.20	992789332X121 12014
				SRV 11/4-12/3/14				111.47	992789332X121 12014
				SRV 11/4-12/3/14				46.96	992789332X121 12014
				SRV 11/4-12/3/14				58.19	992789332X121 12014
				SRV 11/4-12/3/14				17.44	992789332X121 12014
				SRV 11/4-12/3/14				12.21	992789332X121 12014
				SRV 11/4-12/3/14				5.23	992789332X121 12014
				SRV 11/4-12/3/14				187.84	992789332X121 12014
				SRV 11/4-12/3/14				185.51	992789332X121 12014
				SRV 11/4-12/3/14				29.52	992789332X121 12014
				SRV 11/4-12/3/14				227.16	992789332X121 12014
				SRV 11/4-12/3/14				17.44	992789332X121 12014
				SRV 11/4-12/3/14				17.44	992789332X121 12014

Batch Number - 234991
Bank Account - 00146807 Cash-General

Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key	Amount	Invoice Number
						Number	Lim Co		
				SRV	PV	136481	016 00701	46.96	992789332X121
				11/4-12/3/14					12014
				SRV	PV	136481	017 00701	59.04	992789332X121
				11/4-12/3/14					12014
				SRV	PV	136481	018 00701	126.93	992789332X121
				11/4-12/3/14					12014
				SRV	PV	136481	019 00701	17.44	992789332X121
				11/4-12/3/14					12014
				SRV	PV	136481	020 00701	29.52	992789332X121
				11/4-12/3/14					12014
				SRV	PV	136481	021 00701	58.70	992789332X121
				11/4-12/3/14					12014
				SRV	PV	136481	022 00701	152.96	992789332X121
				11/4-12/3/14					12014
				Payment Amount					
67821	12/16/14	2407	ATLAS TOWING	TOWVEH#895	PV	136284	001 00701	169.00	50087
				Payment Amount				2,717.88	
67822	12/16/14	7965	B&B PALLET CO.	55 YDS WOOD	PV	136287	001 00701	638.00	112584
				CHIPS					
				55 YDS WOOD	PV	136288	001 00701	638.00	112585
				CHIPS					
				55 YDS WOOD	PV	136289	001 00701	638.00	112586
				CHIPS					
				Payment Amount				1,914.00	
67823	12/16/14	19209	DARYL BETANCUR	REIMB-MILEAGE	PV	136436	001 00701	51.37	120114
				12/1/14					
				Payment Amount				51.37	
67824	12/16/14	8004	CANON SOLUTIONS AMERICA, INC.	FAX MAINT	PV	136379	001 00701	160.00	4014524501
				11/14-11/15					
				Alt Payee					
				8333 CANON SOLUTIONS AMERICA, INC.					
				FILE 51075					
				LOS ANGELES CA 90074-1075					
				Payment Amount				160.00	
67825	12/16/14	2513	CAPCO ANALYTICAL SERVICES	11/14 DIGESTER TEST	PV	136486	001 00701	366.25	142866
				Payment Amount				366.25	
67826	12/16/14	18860	CHEMTREAT, INC.	12/14 WTR TRMT	PV	136487	001 00701	562.71	1843778

Batch Number - 234991
Bank Account - 00146807 Cash-General

Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Document Ty	Document Number	Key Item	Key Co	Amount	Invoice Number
67827	12/16/14	12559	DATASTREAM BUSINESS SOLUTIONS, INC.	Payment Amount 11/14 CNSLGT SVC&SPPT	PV	136378	001	00701	1,400.00	14351
562.71										
67828	12/16/14	11330	DIAL SECURITY	Payment Amount 12/14 SECURITY SVC@HQ	PV	136396	001	00701	278.00	237657
1,400.00										
				12/14 SECURITY SVC@WLK P/S	PV	136397	001	00701	35.00	237662
				12/14 SECURITY SVC@WLK	PV	136398	001	00701	70.00	237661
				12/14 SECURITY SVC@RLV-FARM	PV	136399	001	00701	35.00	237660
				12/14 SECURITY SVC@RLV	PV	136400	001	00701	60.00	237659
				12/14 SECURITY SVC@TAPIA	PV	136401	001	00701	45.00	237658
67829	12/16/14	17362	JAN DOUGALL	Payment Amount EXP-BIOASSMT MTG	PV	136382	001	00751	177.82	111914
543.00										
				11/17-11/19 Payment Amount	PV	136385	001	00101	341.11	8117181
67830	12/16/14	8612	DURHAM SCHOOL SERVICES	TOUR Payment Amount 11/1 BUS:WLK	PV	136385	001	00101	341.11	8117181
177.82										
67831	12/16/14	17918	EARTHLINK BUSINESS CO.	Payment Amount MPLS LINES 12/1-12/31/14	PV	136355	001	00701	3,845.98	1318062512011
341.11										
67832	12/16/14	18111	ELECSYS INTERNATIONAL CORPORATION	Payment Amount JAN'15 MAINT CHG	PV	136296	001	00701	261.00	130807
3,845.98										
67833	12/16/14	19025	EMPIRE SAFETY & SUPPLY	Payment Amount GUARDIAN SFTY HARNESSES&LNY	PV	136286	001	00701	1,727.82	0067166-IN
261.00										

ITEM 4B

Batch Number - 234991
Bank Account - 00146807 Cash-General

Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key	Amount	Invoice Number
Number	Date	Number	Name	Message		Number	Lim Co		Number
67834	12/16/14	2654	FAMCON PIPE	Payment Amount AIRVAC VAULT	PV	136484	001 00701	1,727.82 817.50	164337
				LIDS					
67835	12/16/14	2658	FEDERAL EXPRESS CORP	Payment Amount 2 PKGS DEL 12/2/14 2 PKGS DEL 12/4 & 12/5/14	PV	136386	001 00701	817.50 99.84	2-867-11113
67836	12/16/14	19146	LOURDES FIGUEROA	Payment Amount EXP-CPS TRNG 11/5/14	PV	136383	001 00701	200.86 91.17	110514
67837	12/16/14	19397	FIRST CHOICE SERVICES	Payment Amount HQ COFFEE SUPPLIES OPS COFFEE SUPPLIES RLV COFFEE SUPPLIES TAPIA COFFEE SUPPLIES WLK COFFEE SUPPLIES	PV	136452	001 00701	91.17 312.75	172750
					PV	136453	001 00701	137.52	172751
					PV	136454	001 00701	111.22	172752
					PV	136455	001 00701	114.51	172753
					PV	136456	001 00701	63.60	172754
67838	12/16/14	6770	G.I. INDUSTRIES	Payment Amount 12/14 DISP@HQ&SHOP 12/14 DISP@WLK 12/14 DISP@RLV-FARM 12/14 DISP@RLV 12/14 DISP@TAPIA 12/14 DISP@TAPIA-RA GS/GRIT 11/16-11/23/1 4 TAPIA DISP	PV	136351	001 00701	739.60 645.28	2713902-0283-3
					PV	136352	001 00101	192.82	2389181-0283-7
					PV	136391	001 00751	80.57	2713901-0283-5
					PV	136392	001 00751	80.57	2713900-0283-7
					PV	136393	001 00751	560.84	2523490-0283-9
					PV	136394	001 00751	666.68	2523491-0283-7
					PV	136395	001 00701	412.94	2523472-0283-7

Batch Number - 234991
Bank Account - 00146807 Cash-General

Payment Number	Payment Date	Alt Payee Address Number	Alt Payee Name	Payment Stub Message	Document Ty	Document Number	Key Item	Key Co	Amount	Invoice Number
67839	12/16/14	19165	G.I. INDUSTRIES P. O. BOX 541065 LOS ANGELES CA 90054-1065	Payment Amount REIMB EXP-AWWA WRKSHIP 12/3~4	PV	136434	001	00701	2,639.70 139.22	120414
67840	12/16/14	2705	HACH COMPANY	Payment Amount 2 SALCYLNITRO & 1 CADM COL FREIGHT	PV	136294	001	00701	275.88	9129672
			HACH COMPANY	Payment Amount 6442 HACH COMPANY 2207 COLLECTIONS CENTER DR CHICAGO IL 60693	PV	136294	003	00701	30.89	9129672
67841	12/16/14	4525	HARRINGTON INDUSTRIAL PLASTICS INC.	Payment Amount 2 FLNGS-SOD BISULFITE GAUGE	PV	136485	001	00701	306.77 936.21	005A0084
			HARRINGTON INDUSTRIAL PLASTICS LLC P. O. BOX 5128 14480 YORBA AVENUE	Payment Amount PRESSURE TRANSMITTER	PV	136297	001	00701	936.21	20738424
67843	12/16/14	18172	IPMA - HR	Payment Amount 2015 MEMBERSHIP-L F.	PV	136411	001	00701	529.20 107.00	24205407
67844	12/16/14	5230	KENNEDY/JENKS CONSULTANTS	Payment Amount P/E 11/28/14 3RD DGSTR ENG/MGT	PV	136478	001	00701	8,913.11	88059
67845	12/16/14	19440	KNIGHT-CALABA SAS LLC	Payment Amount CLAIM-16" MAIN BRK 8/21/14	PV	136433	001	00101	8,913.11 12,776.47	CLAIM/MNBRK08 2114
67846	12/16/14	2789	LIEBERT CASSIDY	Payment Amount SRV P/E 10/31/14-GEN	PV	136337	001	00701	12,776.47 146.50	1355210

ITEM 4B

Batch Number - 234991

Bank Account - 00146807 Cash-General

Payment Number	Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key Lim Co	Amount	Invoice Number
WHITMORE									
67847	12/16/14	18695	JOSEPH LILLO	SEIU NEGOTN-P/E 10/31/14 Payment Amount EXP-LAIF CONF 11/17~11/18/1 4	PV	136338	001 00701	4,347.05	1395211
67848	12/16/14	3483	DAVID LIPPMAN	Payment Amount REIMB CELL EXP 10/4~11/3/14 Payment Amount PSTG MCHN RNT 12/23/14~1/22 /15	PV	136380	001 00701	71.60	7898/110714
67849	12/16/14	17295	MAILFINANCE	Payment Amount BALL BRGS&FPH V-BELTS	PV	136321	001 00701	275.13	CA22-585368
67850	12/16/14	2839	MOTION INDUSTRIES, INC.	FHP SHEAVES FHP SHEAVES STD V-BELTS PNEU&HYD CYLNDRS,PIVOT PINS BELTS,BUSHNGS &SHEAVES	PV	136322	001 00701	33.10	CA22-585379
					PV	136323	001 00701	163.98	CA22-585340
					PV	136324	001 00701	44.25	CA22-585312
					PV	136387	001 00701	531.04	CA22-585695
Alt Payee 10317 MOTION INDUSTRIES INC. FILE 749376 LOS ANGELES CA 90074									
67851	12/16/14	2365	MSO TECHNOLOGIES	Payment Amount OCT'14 SCADA PHS#1 DSN	PV	136438	001 00701	6,580.00	4790
67852	12/16/14	19195	OFFSHORE CONSTRUCTION INC.	Payment Amount PMT#5-CLRFR#1 REHAB P/E 10/28 10%	PV	136347	001 00701	50,988.18	10512/#5
				RETENTION-PMT	PD	136348	001 00754	5,098.82-	10512/RTN#5

Batch Number - 234991
Bank Account - 00146807 Cash-General

Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Document Ty	Document Number	Key Item	Key Co	Amount	Invoice Number
67853	12/16/14	18874	PACIFIC HYDROTECH CORPORATION	Payment Amount PMT#18-3RD DIGESTER	PV	136356	001	00701	45,889.36 49,170.00	10487#18
67854	12/16/14	9481	PALIMOR STUDIOS	Payment Amount PORTRAIT-DIR. LEWITT	PV	136410	001	00701	46,711.50 335.40	102947
67855	12/16/14	17860	SHERRI PANIAGUA	Payment Amount EXP-CALPERS FORUM	PV	136384	001	00701	335.40 177.82	102614
67856	12/16/14	3481	DEBORAH PETERS	10/26-10/29 REMB EXP-CALPELRA CNF 11/16-21	PV	136435	001	00701	409.39 164.72	112114
67857	12/16/14	18555	PLASTICPLACE, NET	Payment Amount TRASHCAN LINERS	PV	136390	001	00701	164.72 240.21	81732
67858	12/16/14	18505	RAFTELIS FINANCIAL CONSULTANTS, INC.	Payment Amount NOV'14 FNCL ANLYS&RATE STUDY	PV	136418	001	00701	240.21 15,952.99	LVCA1407-04
67859	12/16/14	10643	JEFF REINHARDT	Payment Amount REIMB EXP-ACWA CONF	PV	136476	001	00701	15,952.99 902.12	120514
67860	12/16/14	17174	ROTH STAFFING COMPANIES, LP	Payment Amount TEMP SRV W/E 11/16/14 ST	PV	136340	001	00701	902.12 587.20	13064266
67861	12/16/14	8752	SIMPLEXGRINNE LL LP	Payment Amount BLDG#8 FIRE ALRM SYS	PV	136339	001	00701	587.20 975.00	80783561

ITEM B

Batch Number - 234991
Bank Account - 00146807 Cash-General

Payment Number	Date	Address Number	Name	Payment Stub Message	Document		Key Co	Amount	Invoice Number
					Ty	Number			
67862	12/16/14	18894	SOUTHERN CAL PUBLIC MANAGEMENT ASSOC-HR	MEMBERSHIP-20 15/L.F.	PV	136432	001 00701	25.00	00240488/2015
<p>Payment Amount</p> <p>RLV COMPOST 25.00</p> <p>10/30-12/2/14</p>									
67863	12/16/14	2957	SOUTHERN CALIFORNIA EDISON	ENERGY-NOV14	PV	136317	001 00751	27,951.02	5165-46/12031 4
<p>Payment Amount</p> <p>ENERGY-NOV14 27,951.02</p>									
67864	12/16/14	2957	SOUTHERN CALIFORNIA EDISON	ENERGY-NOV14	PV	136346	001 00101	29.11	2869/120414
<p>ENERGY-NOV14 500.82</p> <p>ENERGY-NOV14 25.08</p> <p>ENERGY-NOV14 27.59</p> <p>ENERGY-NOV14 67.78</p> <p>ENERGY-NOV14 18.57</p> <p>ENERGY-NOV14 17.72</p> <p>ENERGY-NOV14 11.82</p> <p>ENERGY-NOV14 27.59</p> <p>ENERGY-NOV14 31.11</p> <p>ENERGY-NOV14 30.65</p> <p>ENERGY-NOV14 2,562.72</p> <p>ENERGY-NOV14 3,636.50</p> <p>ENERGY-NOV14 81.31</p> <p>ENERGY-NOV14 8,100.29</p> <p>ENERGY-NOV14 1,758.14</p> <p>ENERGY-NOV14 24.85</p> <p>ENERGY-NOV14 157.41</p> <p>ENERGY-NOV14 4,481.85</p> <p>ENERGY-NOV14 65,389.24</p> <p>ENERGY-NOV14 43,592.82</p> <p>ENERGY-NOV14 30.96</p> <p>ENERGY-NOV14 726.24</p> <p>ENERGY-NOV14 972.20</p> <p>ENERGY-NOV14 6,063.42</p> <p>ENERGY-NOV14 885.88</p> <p>ENERGY-NOV14 1,094.29</p> <p>ENERGY-NOV14 829.80</p> <p>ENERGY-NOV14 4,081.92</p> <p>ENERGY-NOV14 32.64</p>									

Batch Number - 234991
Bank Account - 00146807 Cash-General

Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Tr	Document Number	Item	Co	Key	Amount	Invoice Number
				ENERGY-NOV14	PV	136346	031	00101		975.00	2869/120414
				ENERGY-NOV14	PV	136346	032	00101		33.55	2869/120414
				ENERGY-NOV14	PV	136346	033	00101		371.85	2869/120414
				ENERGY-NOV14	PV	136346	034	00101		30.34	2869/120414
				ENERGY-NOV14	PV	136346	035	00101		7,291.11	2869/120414
				ENERGY-NOV14	PV	136346	036	00101		12,022.53	2869/120414
				ENERGY-NOV14	PV	136346	037	00101		948.81	2869/120414
				ENERGY-NOV14	PV	136346	038	00101		1,677.75	2869/120414
				ENERGY-NOV14	PV	136346	039	00101		3,044.52	2869/120414
				ENERGY-NOV14	PV	136346	040	00101		11,471.48	2869/120414
				ENERGY-NOV14	PV	136346	041	00101		6,088.77	2869/120414
				ENERGY-NOV14	PV	136346	042	00101		5,162.13	2869/120414
				ENERGY-NOV14	PV	136346	043	00101		817.50	2869/120414
				ENERGY-NOV14	PV	136346	044	00101		131.46	2869/120414
				ENERGY-NOV14	PV	136346	045	00101		428.75	2869/120414
				ENERGY-NOV14	PV	136346	046	00101		153.99	2869/120414
				ENERGY-NOV14	PV	136346	047	00101		60.47	2869/120414
				ENERGY-NOV14	PV	136346	048	00101		1,048.20	2869/120414
				ENERGY-NOV14	PV	136346	049	00101		3,241.20	2869/120414
				ENERGY-NOV14	PV	136346	050	00101		4,402.86	2869/120414
				ENERGY-NOV14	PV	136346	051	00101		27.59	2869/120414
				ENERGY-NOV14	PV	136346	052	00101		31.88	2869/120414
				ENERGY-NOV14	PV	136346	053	00101		30.02	2869/120414
				ENERGY-NOV14	PV	136346	054	00101		196.19	2869/120414
				ENERGY-NOV14	PV	136346	055	00101		31.49	2869/120414
				ENERGY-NOV14	PV	136346	056	00101		863.75	2869/120414
				ENERGY-NOV14	PV	136346	057	00101		14.81	2869/120414
				ENERGY-NOV14	PV	136346	058	00101		14.80	2869/120414
				ENERGY-NOV14	PV	136346	059	00101		13.27	2869/120414
				ENERGY-NOV14	PV	136346	060	00101		13.26	2869/120414
				ENERGY-NOV14	PV	136346	061	00101		429.86	2869/120414
				ENERGY-NOV14	PV	136346	062	00101		535.51	2869/120414
				ENERGY-NOV14	PV	136346	063	00101		2,158.75	2869/120414
				ENERGY-NOV14	PV	136346	064	00101		2,158.75	2869/120414
				ENERGY-NOV14	PV	136346	065	00101		1,919.03	2869/120414
				ENERGY-NOV14	PV	136346	066	00101		959.51	2869/120414
				Payment Amount					214,091.06		
67865	12/16/14	2958	SOUTHERN CALIFORNIA GAS CO	JBR P/S	PV	136353	001	00101		16.77	1200/120514
				10/30-12/3/14							
				W/LK P/S	PV	136354	001	00101		50.00	9400/120414

ITEM 4B

Batch Number - 234991
Bank Account - 00146807 Cash-General

Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key	Amount	Invoice Number
Number	Date	Number				Number	Item Co		Number
				11/1~12/1/14					
			HQ&OPS		PV	136414	001 00701	2,794.61	3600/120914
				11/3~12/4/14					
			RLV		PV	136415	001 00751	149.81	4200/120914
				11/3~12/5/14					
			TAPIA		PV	136416	001 00751	870.45	4000/120914
				11/3~12/5/14					
			CORNELL		PV	136417	001 00101	477.20	0400/120914
				11/3~12/5/14					
			Payment Amount				4,358.84		
67866	12/16/14	4440	SOUTHWEST CHLORINATION, INC.	CHLRNT TNKS 10/17~11/21/14	PV	136285	001 00101	1,460.85	7643
				Payment Amount			1,460.85		
67867	12/16/14	2964	STATE BOARD OF EQUALIZATION	SALES/USE TAX-PREPMT NOV'14	PV	136489	001 00701	3,157.00	97817885/NOV14
				Payment Amount			3,157.00		
67868	12/16/14	16034	TASC	2015 FSA RENEWAL	PV	136349	001 00701	1,155.30	IN416884
				Payment Amount			1,155.30		
67869	12/16/14	9092	THE BANK OF NEW YORK MELLON	ADM FEE-12/1/14~1	PV	136350	001 00230	1,031.91	252-1829986
				1/30/15					
				ADM FEE-12/1/14~1					
				1/30/15					
				Payment Amount			1,650.00		
67870	12/16/14	2729	VULCAN MATERIALS CO.	24.44 TN SE-30 FILL	PV	136419	001 00701	422.86	70611384
				Payment Amount			422.86		
			Alt Payee	6457 VULCAN MATERIALS COMPANY					
				FILE 58572					
				LOS ANGELES CA 90074-5572					
				Payment Amount			422.86		
67871	12/16/14	3035	VWR SCIENTIFIC	TRYPTIC SOY BROTH 100G	PV	136293	001 00701	50.66	8059687532
				FREIGHT					
				THERMOMTRS&FL TR GLSS					
				FREIGHT					
				Payment Amount			9.60		
				Payment Amount			546.95		
				Payment Amount			10.93		

Batch Number - 234991
Bank Account - 00146807 Cash-General

Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key		Amount	Invoice Number
							Item	Co		
		Alt Payee	3216 VWR INTERNATIONAL, INC P. O. BOX 640169 PITTSBURGH PA 15264-0169							
				Payment Amount				518.14		
67872	12/16/14	3042	WATER EDUCATION FOUNDATION	MBRSH-2015/D .PEDERSEN	PV	136471	001	00701	1,984.00	2015
				Payment Amount				1,984.00		
67873	12/16/14	3044	WATEREUSE ASSOCIATION	2015 MBRSH-2015 D.PEDE RSEN	PV	136470	001	00701	1,947.40	MBRSH-2015
				Payment Amount				1,947.40		
67874	12/16/14	3048	WEST COAST AIR CONDITIONING	A/C PM@WLK	PV	136420	001	00701	45.00	S61856
				RPL	PV	136421	001	00701	46.18	S62152
				CONTACTOR@TAP IA						
				A/C PM@JS#2	PV	136422	001	00701	62.00	S61826
				A/C PM@JS#1	PV	136423	001	00701	108.00	S61825
				A/C PM@BLDG#2	PV	136424	001	00701	30.00	S61805
				RPL	PV	136425	001	00701	39.20	S62139
				BELT@BLDG#7						
				A/C PM@LV-2	PV	136426	001	00701	115.00	S61833
				A/C	PV	136427	001	00701	50.00	S61857
				PM@CORNELL P/S						
				THERMOSTAT	PV	136428	001	00701	126.00	S61568
				SRV@RLV						
				RPL BELT@RLV	PV	136429	001	00701	13.42	S62210
				COMPOST BLDG						
				A/C PM@RLV	PV	136430	001	00701	385.00	S61806
				R-22 UNIT	PV	136449	001	00701	504.69	S61639
				SVC@WLK						
				A/C PM@TAPIA	PV	136450	001	00701	135.00	S61845
				A/C PM@BLDG#7	PV	136451	001	00701	265.00	S61800
				Payment Amount				1,924.49		
67875	12/16/14	8510	WORK BOOT WAREHOUSE	PRTCTV	PV	136318	001	00701	213.86	52745
				FTWR-C.MIXON						
				PRTCTV	PV	136319	001	00701	225.00	52482
				FTWR-S.WILLIA						

ITEM 4B

Batch Number - 234991
Bank Account - 00146807 Cash-General

Payment Number	Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key		Amount	Invoice Number
							itm	Co		
MS										
67876	12/16/14	3067	XEROX CORPORATION	Payment Amount LEASE-10/14	PV	136341	001	00701	438.86 592.18	076714948
				D95 HQ-2ND FL LEASE-10/14	PV	136342	001	00701	658.25	076714947
				D95 HQ-1ST FL LEASE-10/14	PV	136343	001	00701	258.04	076714949
				5845A TAPIA LEASE-10/14	PV	136344	001	00701	2,331.20	076714952
				XC560 PRNTR LEASE-10/14	PV	136345	001	00701	192.02	076714951
				X560EFI SVR SHIPPG FOR WASTE TONER CONTNR	PV	136412	001	00701	8.63	133743178
									4,040.32	
									473,152.82	
										65

Batch Number - 235020
Bank Account - 00146807 Cash-General

Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key Item	Key Co	Amount	Invoice Number
67877	12/23/14	18965	ePOWER NETWORK, INC.	EATON 9130 UPS&BTTRY MDL RLV 2 BTTRY MDLS	PV	136332	001	00701	1,370.21	23378
67878	12/23/14	19071	A BEE MAN	Payment Amount BEEHV RMV-MTR BX@BCH VW	PV	136547	001	00701	125.00	17570
67879	12/23/14	2317	ACORN NEWSPAPER	Payment Amount AD-COMPOST 11/13/14	PV	136405	001	00751	861.27	870105/113014
67880	12/23/14	3836	ADDICTION MEDICINE CONSULTANTS, INC.	Payment Amount 2015 D.O.T. PRGRM RNWL	PV	136488	001	00701	1,000.00	12M15
67881	12/23/14	8680	ADS, LLC	Payment Amount NOV'14 FLOW MONITORNG	PV	136275	001	00701	673.15	12975.22-1114
67882	12/23/14	3077	AIRGAS USA, LLC	Payment Amount 11/14 CYLINDER RENT	PV	136569	001	00701	2,019.45	12975.22-1114
67883	12/23/14	14518	ALL AMERICAN ASPHALT	Payment Amount RFND BAL - CLOSED A/C	PV	136361	001	00101	693.65	9923292032
67884	12/23/14	2869	AT&T	Payment Amount SRV 12/7/14--1/6/1 5 SRV 12/7/14--1/6/1 5 SRV 12/7/14--1/6/1 5 SRV	PV	136504	001	00101	1,016.63	9923292032
			Alt Payee 6658 AIRGAS USA, LLC P. O. BOX 7423 PASADENA CA 91109-7423	Payment Amount RFND BAL - CLOSED A/C	PV	136361	001	00101	1,016.63	9998197
				Payment Amount SRV 12/7/14--1/6/1 5 SRV 12/7/14--1/6/1 5 SRV 12/7/14--1/6/1 5 SRV	PV	136504	001	00101	192.99	2045/120714
				SRV 12/7/14--1/6/1 5 SRV 12/7/14--1/6/1 5 SRV 12/7/14--1/6/1 5 SRV	PV	136505	001	00101	389.88	2043/120714
				SRV 12/7/14--1/6/1 5 SRV 12/7/14--1/6/1 5 SRV 12/7/14--1/6/1 5 SRV	PV	136506	001	00130	96.50	2220/120714
				SRV 12/7/14--1/6/1 5 SRV 12/7/14--1/6/1 5 SRV 12/7/14--1/6/1 5 SRV	PV	136507	001	00701	112.25	7720/120714

ITEM 4B

Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document . . .	lim	Key Co	Amount	Invoice Number
				12/7/14~1/6/1						
5				SRV	PV	136508	001	00701	81.82	7721/120714
				12/7/14~1/6/1						
5				SRV	PV	136509	001	00701	112.25	7719/120714
				12/7/14~1/6/1						
5				SRV	PV	136510	001	00101	64.46	0123/120714
				12/7/14~1/6/1						
5				SRV	PV	136511	001	00101	31.76	0124/120714
				12/5/14~1/4/1						
5				SRV	PV	136557	001	00101	19.18	0051/120514
				12/5/14~1/4/1						
5				SRV	PV	136557	002	00101	178.01	0051/120514
				12/5/14~1/4/1						
5				SRV	PV	136557	003	00101	62.09	0051/120514
				12/5/14~1/4/1						
5				SRV	PV	136557	004	00101	75.92	0051/120514
				12/5/14~1/4/1						
5				SRV	PV	136557	005	00101	654.05	0051/120514
				12/5/14~1/4/1						
5				SRV	PV	136557	006	00101	4,671.32	0051/120514
				12/5/14~1/4/1						
5				SRV	PV	136557	007	00101	1,206.31	0051/120514
				12/5/14~1/4/1						
5				SRV	PV	136557	008	00101	61.02	0051/120514
				12/5/14~1/4/1						
5				SRV	PV	136557	009	00101	84.89	0051/120514
				12/5/14~1/4/1						
5				SRV	PV	136557	009	00101	84.89	0051/120514

Batch Number - 235020
Bank Account - 00146807 Cash-General

Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Document . . .	Key Item Co	Amount	Invoice Number
				SRV	PV 136557	010 00101	1,064.97	0051/120514
	12/5/14-1/4/1							
	5							
				SRV	PV 136557	011 00101	466.20	0051/120514
	12/5/14-1/4/1							
	5							
				SRV	PV 136557	012 00101	1,272.46	0051/120514
	12/5/14-1/4/1							
	5							
				SRV	PV 136557	013 00101	35.42	0051/120514
	12/5/14-1/4/1							
	5							
				SRV	PV 136557	014 00101	61.02	0051/120514
	12/5/14-1/4/1							
	5							
				SRV	PV 136557	015 00101	61.02	0051/120514
	12/5/14-1/4/1							
	5							
				SRV	PV 136557	016 00101	61.02	0051/120514
	12/5/14-1/4/1							
	5							
				SRV	PV 136557	017 00101	61.02	0051/120514
	12/5/14-1/4/1							
	5							
				SRV	PV 136557	018 00101	61.02	0051/120514
	12/5/14-1/4/1							
	5							
				SRV	PV 136557	019 00101	61.02	0051/120514
	12/5/14-1/4/1							
	5							
				SRV	PV 136557	020 00101	61.02	0051/120514
	12/5/14-1/4/1							
	5							
				SRV	PV 136557	021 00101	61.02	0051/120514
	12/5/14-1/4/1							
	5							
				SRV	PV 136557	022 00101	61.02	0051/120514
	12/5/14-1/4/1							
	5							
				SRV	PV 136557	023 00101	61.26	0051/120514
	12/5/14-1/4/1							
	5							

Batch Number - 235020
Bank Account - 00146807 Cash-General

Payment Number	Payment Date	Name	Address Number	Payment Stub Message	Ty	Document Number	Key itm	Co	Amount	Invoice Number
5					PV	136557	024	00101	61.02	0051/120514
				SRV 12/5/14-1/4/1						
5					PV	136557	025	00101	61.14	0051/120514
				SRV 12/5/14-1/4/1						
5					PV	136557	026	00101	61.02	0051/120514
				SRV 12/5/14-1/4/1						
5					PV	136557	027	00101	61.02	0051/120514
				SRV 12/5/14-1/4/1						
5					PV	136557	028	00101	61.02	0051/120514
				SRV 12/5/14-1/4/1						
5					PV	136557	029	00101	61.37	0051/120514
				SRV 12/5/14-1/4/1						
5					PV	136557	030	00101	61.02	0051/120514
				SRV 12/5/14-1/4/1						
5					PV	136557	031	00101	61.02	0051/120514
				SRV 12/5/14-1/4/1						
5					PV	136557	032	00101	30.51	0051/120514
				SRV 12/5/14-1/4/1						
5					PV	136557	033	00101	30.51	0051/120514
				SRV 12/5/14-1/4/1						
5					PV	136557	001	00701	689.26	1657/120514
				Payment Amount				12,095.84		
67885	12/23/14		18966	AT&T						
5					PV	136497	001	00701	638.00	112587
				Payment Amount				689.26		
67886	12/23/14		7965	B&B PALLET CO.						
5					PV	136498	001	00701	638.00	112588
				CHIPS						
5					PV	136499	001	00701	638.00	112589
				CHIPS						

Batch Number - 235020
Bank Account - 00146807 Cash-General

Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key Itm Co	Amount	Invoice Number
				CHIPS					
				55 YDS WOOD	PV	136500	001 00701	638.00	112590
				CHIPS					
				55 YDS WOOD	PV	136501	001 00701	638.00	112591
				CHIPS					
				55 YDS WOOD	PV	136502	001 00701	638.00	112592
				CHIPS					
				55 YDS WOOD	PV	136503	001 00701	638.00	112593
				CHIPS					
				Payment Amount			4,466.00		
67887	12/23/14	19421	DAVID BIEDEBACH	TURF RMVL	PV	136369	001 00101	1,890.00	1150440
				REBATE					
				Payment Amount			1,890.00		
67888	12/23/14	18893	BILLTRUST	11/14 ONLINE	PV	136329	001 00701	5,165.38	112252
				BILL&PMT					
				Payment Amount			5,165.38		
67889	12/23/14	19268	BLASTCO INC.	PMT#5-CLBS	PV	136441	001 00701	189,046.00	10508#5
				TNK REHAB					
				5%					
				RETENTION-PMT					
				#5					
				Payment Amount			179,593.70		
67890	12/23/14	19422	RONALD BLOOMFIELD	TURF RMVL	PV	136370	001 00101	3,630.00	1020384
				REBATE					
				Payment Amount			3,630.00		
67891	12/23/14	19441	LINDA BLUMENFELD	TURF RMVL	PV	136525	001 00101	3,738.00	810388
				REBATE					
				Payment Amount			3,738.00		
67892	12/23/14	19428	MATTHIAS BOLDT	RFND BAL -	PV	136363	001 00101	368.29	049298
				CLOSED A/C					
				Payment Amount			368.29		
67893	12/23/14	19420	TERRA BONILLA	TURF RMVL	PV	136231	001 00101	2,362.00	341460
				REBATE					
				Payment Amount			2,362.00		
67894	12/23/14	19423	LINDA BOYER	TURF RMVL	PV	136371	001 00101	2,994.00	800292
				REBATE					
				Payment Amount			2,994.00		
67895	12/23/14	16739	CALIFORNIA HAZARDOUS SERVICES, INC.	FUEL SYS	PV	136524	001 00701	105.00	56347
				INSP-DEC'14					
				Payment Amount			105.00		

ITEM 4B

Batch Number - 235020
Bank Account - 00146807 Cash-General

Payment Number	Payment Date	Name	Address Number	Payment Stub Message	Ty	Document Number	Key Itm Co	Amount	Invoice Number
67896	12/23/14	CANON SOLUTIONS AMERICA, INC.	8004	8127-11/28/14 CPR USG MAINT	PV	136407	001 00701	244.49	4014499426
Alt Payee 8333 CANON SOLUTIONS AMERICA, INC. FILE 51075 LOS ANGELES CA 90074-1075									
67897	12/23/14	CASH CYCLE SOLUTIONS	19448	2015-16 STANDBY CHG POSTCARDS	PV	136568	001 00301	630.00	122214
67898	12/23/14	CDW-GOVERNMENT	18992	RDS MS 2012 LCS-SCADA RDS MS 2012 LCS-SCADA	PV	136462	001 00701	1,457.10	RD71832
Alt Payee 19010 CDW GOVERNMENT 75 REMITTANCE DR., SUITE 1515 CHICAGO IL 60675-1515									
67899	12/23/14	COLE PARMER INSTRUMENT COMPANY	6450	7 TDS TESTERS	PV	136466	001 00701	457.80	9082808
67900	12/23/14	COMMERCIAL CLEANING SYSTEMS	19305	FREIGHT DEC'14 JANITORIAL SVC DEC'14 JANITORIAL SVC	PV	136466	002 00701	24.93	9082808
Payment Amount 482.73 DEC'14 JANITORIAL SVC 423.06 DEC'14 JANITORIAL SVC 276128									
67901	12/23/14	CONSOLIDATED ELECTRICAL DISTRIBUTORS	4566	(5) E&I STAFF TRNG M.MCINTYRE 11/18-20	PV	136334	001 00701	1,625.00	9009-706707
Payment Amount 5,130.71 M.MCINTYRE 11/18-20 525.00									

ITEM 48

Batch Number - 235020
Bank Account - 00146807 Cash-General

Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key itm	Co	Amount	Invoice Number
				AUTOMTN FR						
				2 LED	PV	136336	001	00701	504.13	9009-706635
				FIXTURES						
				2 LED	PV	136336	002	00701	50.00	9009-706635
				FIXTURES						
				Payment Amount				2,704.13		
67902	12/23/14	19418	ELIZABETH CORTEZ	TURF RMVL	PV	136229	001	00101	1,730.00	510446
				REBATE						
				Payment Amount				1,730.00		
67903	12/23/14	9107	SUZANNE/THEOD OR CORWIN	TURF RMVL	PV	136367	001	00101	1,350.00	1130340
				REBATE						
				Payment Amount				1,350.00		
67904	12/23/14	2547	COUNTY SANITATION DISTRICTS OF LA COUNTY	11/14 RAGS&GRIT HAULING	PV	136406	001	00701	449.43	48892/113014
				Payment Amount				449.43		
67905	12/23/14	2605	DELTA PACIFIC INDUSTRIES	SHOP SUPPLIES	PV	136403	001	00701	499.00	3755
				Payment Amount				499.00		
67906	12/23/14	15907	ELY JR'S PUMPING	RFND BAL - CLOSED A/C	PV	136362	001	00101	1,246.91	9998237
				Payment Amount				1,246.91		
67907	12/23/14	5378	EMERSON PROCESS MANAGEMENT	9/15-10/6/14 PRGMG&ENG SVC	PV	136495	001	00701	10,000.00	9051821
				Payment Amount				10,000.00		
			All Payee	5454 EPM POWER & WTR SOLUTIONS 22737 NETWORK PLACE CHICAGO IL 60673-1227				10,000.00		
67908	12/23/14	15826	EMPIRE PIPE CLEANING & EQUIPMENT INC.	L/S#2 CLEAN&VACUUM	PV	136528	001	00701	140.00	9771
				Payment Amount				140.00		
				L/S#2 CLEAN&VACUUM						
				Payment Amount				2,260.00		
				ANLN ELAP LAB FEE CERT#1533						
67909	12/23/14	5622	ENVIRONMENTAL LAB ACCREDITATION	ANLN ELAP LAB FEE CERT#1533	PV	136269	001	00701	2,811.00	0515-1533
				Payment Amount				2,400.00		

ITEM 4B

Batch Number - 235020
Bank Account - 00146807 Cash-General

Payment Number	Payment Date	Address Number	Name	Payment Stub Message	TY	Document Number	Key	Amount	Invoice Number
Number	Date	Number				Number	Item Co		Number
PROGM									
67910	12/23/14	19430	JULIUS ERVING	Payment Amount RFND BAL - CLOSED A/C	PV	136365	001 00101	2,811.00 268.47	068138
67911	12/23/14	2654	FAMCON PIPE	Payment Amount 1"-2" REGULATORS	PV	136465	001 00701	2,490.65	164336
67912	12/23/14	15839	MARLENE FELDMAN	Payment Amount TURF RMVL REBATE	PV	136368	001 00101	2,000.00	531100
67913	12/23/14	4971	FUGRO CONSULTANTS, INC.	Payment Amount 10/24-11/20/1 4 VC PS GEOTECH	PV	136277	001 00701	1,628.75	04.62140112-1
Alt Payee 6803 FUGRO CONSULTANTS, INC. P. O. BOX 301083 DALLAS TX 75303-1083									
67914	12/23/14	19415	GARY GALLINOT	Payment Amount TURF RMVL REBATE	PV	136227	001 00101	2,248.00	601575
67915	12/23/14	17199	GOVERNMENT STAFFING SERVICES, INC.	Payment Amount 11/17-11/28/1 4 A.UMALI	PV	136551	001 00701	2,400.00	125141
12/1-12/12/14 A.UMALI									
12/1-12/12/14 A.UMALI									
Payment Amount 5,390.63									
67916	12/23/14	2701	GRAINGER, INC.	FORK LIFT EXTENSIONS WHITE&YLLW PAINT-12 OZ	PV	136270	001 00701	365.97	9600024385
Alt Payee 5453 GRAINGER, INC. DEPT 805178142 PALATINE IL 60038-0001									
67917	12/23/14	9646	GRAYBAR ELECTRIC CO.	Payment Amount WIRE IDC CNTRS&SPLC	PV	136458	001 00701	842.57	976186876

ITEM 4B

Batch Number - 235020
Bank Account - 00146807 Cash-General

Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key		Amount	Invoice Number
							Item	Co		
GRS										
				Payment Amount				842.57		
67918	12/23/14	2705	HACH COMPANY	ORP ELECTRD & GEL	PV	136517	001	00701	681.30	9143771
				FREIGHT	PV	136517	003	00701	41.67	9143771
Alt Payee 6442 HACH COMPANY 2207 COLLECTIONS CENTER DR CHICAGO IL 60693										
				Payment Amount				722.97		
67919	12/23/14	19424	ALICE HAMOU	TURF RMVL	PV	136372	001	00101	2,534.00	600310
				REBATE						
				Payment Amount				2,534.00		
67920	12/23/14	18594	HAROLD BECK & SONS, INC	FILTER AIR	PV	136494	001	00701	3,564.30	300326
				VLVACTUATR	PV	136494	002	00701	113.99	300326
				Payment Amount				3,678.29		
67921	12/23/14	18646	HDR ENGINEERING, INC.	9/28-11/1/14 18" RW PPLN	PV	136276	001	00701	14,628.05	00187965-B
				SVC						
				Payment Amount				14,628.05		
67922	12/23/14	19442	ALICE HEATON	TURF RMVL	PV	136513	001	00101	2,528.00	2140270
				REBATE						
				Payment Amount				2,528.00		
67923	12/23/14	19419	JASON HERNER	TURF RMVL	PV	136230	001	00101	11,730.00	600298
				REBATE						
				Payment Amount				11,730.00		
67924	12/23/14	2997	J G TUCKER & SONS	2 CYL CALIBRATION	PV	136463	001	00701	381.50	00085440
				GAS						
				Payment Amount				381.50		
67925	12/23/14	19425	HAMID JAHANNEMA	TURF RMVL	PV	136373	001	00101	848.00	2080115
				REBATE						
				Payment Amount				848.00		
67926	12/23/14	3083	JCI JONES CHEMICALS, INC	4,893 GAL HYPOCHLORITE	PV	136409	001	00701	2,847.58	640071
				4,937 GAL HYPOCHLORITE	PV	136518	001	00701	2,873.19	640296
				4,976 GAL HYPOCHLORITE	PV	136519	001	00701	2,895.88	640589

Batch Number - 235020
Bank Account - 00146807 Cash-General

Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key Item	Key Co	Amount	Invoice Number
				5,006 GAL	PV	136520	001	00701	2,913.34	640974
				HYPOCHLORITE						
				4,242 GAL	PV	136521	001	00701	5,641.86	640408
				SODIUM BISULFITE						
		13647	JCI JONES CHEMICALS, INC P.O. BOX 636877 CINCINNATI OH 45263-6877							
				Payment Amount					17,171.85	
67927	12/23/14	19432	FRANCES KENTON	TURF RMVL	PV	136376	001	00101	1,120.00	2130512
				REBATE						
				Payment Amount					1,120.00	
67928	12/23/14	2611	LA DWP	RECTIFIER	PV	136561	001	00101	36.42	503850/121614
				11/13-12/15/1						
				4						
				RECTIFIER	PV	136562	001	00101	40.97	017698/121514
				11/12-12/12/1						
				4						
				Payment Amount					77.39	
67929	12/23/14	3762	RICHARD LANDRY	RFND O/P	PV	136443	001	00101	993.74	027420
				BAL-OPEN A/C						
				Payment Amount					993.74	
67930	12/23/14	3352	LAS VIRGENES MUNICIPAL WATER DISTRICT	3RD DGSTR	PV	136223	001	00754	33.37	7882/120314
				10/31-11/25/1						
				4						
				5 MG TNK	PV	136224	001	00301	245.56	7992/120314
				10/31-11/25/1						
				4						
				CLBS TNK	PV	136225	001	00301	177.79	8172/120314
				10/31-11/25/1						
				4						
				JED SMITH P/S	PV	136226	001	00101	44.49	0254/120314
				9/24-11/24/14						
				Payment Amount					501.21	
67931	12/23/14	19436	VALERIE LEFRANC	TURF RMVL	PV	136445	001	00101	9,564.00	430700
				REBATE						
				Payment Amount					9,564.00	
67932	12/23/14	18695	JOSEPH LILLIO	REIMB-MILEAGE /TAX SMNR	PV	136560	001	00701	77.17	121114

ITEM B

Batch Number - 235020
Bank Account - 00146807 Cash-General

Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key	Amount	Invoice Number
Number	Date	Number				Number	Item Co		Number
67933	12/23/14	2610	LOS ANGELES COUNTY DEPT. OF PUBLIC WORKS	Payment Amount 5/1-5/14/14:L 201202232	PV	136558	001 00301	1,710.72	RE-PW-1408010 0024
67934	12/23/14	2590	LOS ANGELES DAILY NEWS	Payment Amount AD-STNDBY CHG ANLN NOTICE	PV	136457	001 00701	1,016.50	0010598578
67935	12/23/14	5698	LOST HILLS/MALIBU SHERIFF'S STATION	Payment Amount HYD@3 SPRNG DR:914-06599- 2260	PV	136549	001 00101	25.00	914-06599-226 0-424
67936	12/23/14	19437	KEVIN MESSICK	Payment Amount TURF RMVL REBATE	PV	136446	001 00101	6,870.00	800228
67937	12/23/14	3755	MICROWEST SOFTWARE SYSTEMS, INC.	Payment Amount 2015 AMMS MAINT	PV	136554	001 00701	5,275.00	23932
67938	12/23/14	19443	TED MILLS	Payment Amount TURF RMVL REBATE	PV	136514	001 00101	1,450.00	270132
67939	12/23/14	19026	MNS ENGINEERS, INC.	Payment Amount OCT14 PRMRY CLRFR RHB SVC	PV	136278	001 00701	393.75	64852
67940	12/23/14	19429	HEATHER MOSKOSKE	Payment Amount RFND BAL - CLOSED A/C	PV	136364	001 00101	300.79	067443
67941	12/23/14	2842	NAPA AUTO PARTS	Payment Amount VEH#869&STOCK -PARTS STOCK SUPPLIES VEH#830-GAS CAP	PV	136358	001 00701	266.44	738699
67942	12/23/14	19398	NEXLEVEL INFORMATION	Payment Amount NOV14 IS MASTER	PV	136564	001 00701	1,912.50	20141129

ITEM 4B

Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key Item	Co	Amount	Invoice Number
TECHNOLOGY, INC.										
67943	12/23/14	2302	OFFICE DEPOT	Payment Amount	PV	136464	001	00701	1,912.50	743761275001
SUPPLIES										
67944	12/23/14	15469	OLYMPIC PAINTING CO.	Payment Amount	PV	136271	001	00701	497.18	10105
PAINT BLOCK										
RETAING WLL										
PNT LNCHRM&2										
CONF RMS										
67945	12/23/14	18874	PACIFIC HYDROTECH CORPORATION	Payment Amount	PV	136439	001	00701	2,400.00	10476#9
PMT#9-5 MG										
TNK P/E										
11/21/14										
5%										
RETENTION-PMT #9										
67946	12/23/14	19426	SALLY PHILLIPS	Payment Amount	PV	136374	001	00101	696,707.20	1100462
TURF RMVL										
REBATE										
67947	12/23/14	18084	PHOENIX CIVIL ENGINEERING, INC.	Payment Amount	PV	136279	001	00701	1,962.00	MLVM10130104
NOV14 TWIN LAKES DRNG										
DSN										
67948	12/23/14	2585	PURETEC	Payment Amount	PV	136496	001	00701	2,707.50	1365203
14" SOD										
C-NOV14										
DEC14-8" DI										
RNTL										
DEC14-14"										
DI RNTL										
67949	12/23/14	19431	REALTY ASSOCIATED FUND V11 LP.	Payment Amount	PV	136366	001	00101	413.78	056065
RFND BAL -										
CLOSED A/C										
67950	12/23/14	19438	ROBERT RINALDI	Payment Amount	PV	136447	001	00101	99.67	341196
TURF RMVL										
REBATE										
67951	12/23/14	17174	ROTH STAFFING COMPANIES, LP	Payment Amount	PV	136565	001	00701	3,920.00	13067178
TEMP SRV W/E										
11/23/14 ST										

ITEM 4

Batch Number - 235020
Bank Account - 00146807 Cash-General

Payment Number	Payment Date	Address Number	Name	Payment Stub Message	TY	Document Number	Key Item	Key Co	Amount	Invoice Number
67952	12/23/14	6940	SECTRAN SECURITY, INC.	TEMP SRV W/E 12/7/14 ST Payment Amount	PV	136566	001	00701	669.78	13072418
67953	12/23/14	2948	SMITH PIPE & SUPPLY	DEC 14 COURIER SVC Payment Amount	PV	136532	001	00701	299.62	14120617
67954	12/23/14	19093	SOLARCITY - AU SOLAR 1 (GSI)	HQ IRRIGTN PARTS Payment Amount	PV	136523	001	00701	120.42	2771299
67955	12/23/14	2956	SOUTH COAST AIR QUALITY MGMT DIST	RW P/S 11/1~11/30/14 SOLAR Payment Amount	PV	136559	001	00751	12,748.98	9133440-00-01 0
67956	12/23/14	2957	SOUTHERN CALIFORNIA EDISON	EMISN FY14-15 ID#87606 ANL OP-ID#87606 RLV Payment Amount	PV	136330	001	00751	119.76	2775309
67957	12/23/14	16271	SPOK, INC.	PAGER SRV 12/10/14~1/10/15 PAGER SRV 12/10/14~1/10/15 PAGER SRV 12/10/14~1/10/15 PAGER SRV 12/10/14~1/10/15 Payment Amount	PV	136546	001	00701	451.57	4500-42/12101 4
67958	12/23/14	19444	JACQUELINE STANFORD	TURF RIMVL REBATE Payment Amount	PV	136515	001	00101	1,160.00	180222

ITEM 4B

Batch Number - 235020
Bank Account - 00146807 Cash-General

Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key	Amount	Invoice Number
67959	12/23/14	2969	STATE WATER RESOURCES CONTROL BOARD	STLMNT-NPDES PERMIT-CA0056 014	PV	136402	001 00751	72,000.00	R4-2011-0157-M
67960	12/23/14	19427	PETER STEIN	Payment Amount TURF RMVL REBATE	PV	136375	001 00101	1,532.00	1100458
67961	12/23/14	14479	STEPHEN'S VIDEO PRODUCTIONS	Payment Amount 12/9/14 LV BRD MTG VIDEO RCRDG	PV	136526	001 00701	545.00	12-12-14
67962	12/23/14	8638	STOVER SEED COMPANY	Payment Amount 12/18/12/8/14 JPA BRD MTG RCRDG	PV	136527	001 00701	1,090.00	12-11-14
67963	12/23/14	19416	SHOICHIRO TAGAWA	Payment Amount 2,150 LB SEED@PIERCE COLLEGE	PV	136530	001 00701	3,983.95	0846922
67964	12/23/14	19439	JAMES TALBOT	Payment Amount TURF RMVL REBATE	PV	136228	001 00101	6,016.00	1170366
67965	12/23/14	3006	UNDERGROUND SERVICE ALERT	Payment Amount TURF RMVL REBATE	PV	136448	001 00101	1,950.00	372896
67966	12/23/14	3429	UNITED PARCEL SERVICE	Payment Amount 216 NEW TICKET CHARGES	PV	136522	001 00101	324.00	1120140395
67967	12/23/14	16623	VELOCITY TECHNOLOGY SOLUTIONS, INC.	Payment Amount SRV P/E 12/13/14	PV	136563	001 00701	154.70	000025W020504 /2014
67968	12/23/14	16947	VENCO POWER SWEEPING, INC	Payment Amount JAN'15 DISASTR RECOVERY	PV	136281	001 00701	3,114.00	304439
67969	12/23/14	13326	VILLA	Payment Amount ROAD SWEEPNG-STORM WTR DSCHRG	PV	136567	001 00751	357.50	0002495-IN
67969	12/23/14	13326	VILLA	Payment Amount NOV'14	PV	136377	001 00701	1,114.75	LVMWD 2014-12

ITEM 4

Batch Number - 235020
Bank Account - 00146807 Cash-General

Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key Item Co	Amount	Invoice Number
LANDSCAPE SVC									
67970	12/23/14	3109	W. LITTEN	NOV-14	PV	136377	002 00701	3,096.32	LVMWD 2014-12
LANDSCAPE SVC									
				NOV-14	PV	136377	004 00701	571.93	LVMWD 2014-12
LANDSCAPE SVC									
				Payment Amount			4,783.00		
				SRV	PV	136490	001 00701	4,044.50	0320339
11/16-11/22/1									
4@RANCHO									
				SRV	PV	136491	001 00701	4,293.35	0320340
11/23-11/29/1									
4@RANCHO									
				SRV	PV	136492	001 00701	1,299.85	0320341
11/30-12/6/14									
@RANCHO									
				Payment Amount			9,637.70		
67971	12/23/14	19445	LISA WALSH	TURF RMVL	PV	136516	001 00101	4,400.00	720556
REBATE									
				Payment Amount			4,400.00		
67972	12/23/14	19435	MARTIN	RFND BAL -	PV	136444	001 00101	134.48	081246
WAREHAM									
				Payment Amount			134.48		
67973	12/23/14	3687	WATER	BAL DUE-2015	PV	136548	001 00701	8.00	WEF/2015-BAL
ENVIRONMENT									
FEDERATION									
				Payment Amount			8.00		
67974	12/23/14	18914	WECK	LAB SRV@WLK	PV	136459	001 00701	53.00	W4K1927-LV
LABORATORIES, INC.									
				LAB SRV@TAPIA	PV	136460	001 00701	45.00	W4K1903-LV
				EFFL P/S					
				LAB SRV@TAPIA	PV	136461	001 00701	45.00	W4L0388-LV
				EFFL P/S					
				Payment Amount			143.00		
67975	12/23/14	8514	WEST COAST	VLV	PV	136328	001 00751	389.68	7829
IRRIGATION									
				PARTS&PIPE					
				GASKETS-SPRYF					
				LD					
				Payment Amount			389.68		
67976	12/23/14	3049	WEST COAST	DEC'14 BOILER	PV	136467	001 00701	322.00	23521

ITEM 4B

Batch Number - 235020
Bank Account - 00146807 Cash-General

Payment Number	Date	Address Number	Name	Payment Slub Message	Ty	Document . . . Number	Key		Amount	Invoice Number
							itm	Co		
			WATER	WTR TRMT						
			SERVICE, INC						322.00	
67977	12/23/14	11829	WORLDWIDE WATER UTILITY SERVICES	Payment Amount 11/14 LEAK DETCN SRVY	PV	136468	001	00701	750.00	CA-1411-17
									750.00	
67978	12/23/14	3067	XEROX CORPORATION	Payment Amount LEASE-11/14 5740PT-OPS	PV	136555	001	00701	217.23	077141885
									217.23	
67979	12/23/14	18922	1ST ENTERPRISE BANK	Payment Amount RTN#18/RLV 3RD DIGESTR	PV	136404	001	00754	2,458.50	10487RTN#18
									2,458.50	
Total Amount of Payments Written									1,241,697.76	
Total Number of Payments Written									103	

Batch Number - 235045

Bank Account - 00146807 Cash-General

Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Document Ty	Document Number	Key Item	Key Co	Amount	Invoice Number
67980	12/30/14	2397	AQUATIC	11/14 CHRONIC	PV	136572	001	00751	1,000.00	LVS1214.1085
			BIOASSAY & CONSULTING	BIOASSAY TSTG						
				Payment Amount					1,000.00	
67981	12/30/14	19264	ARNOLD	RWW JPA	PV	136644	001	00751	588.00	42801
			LAROCHELLE	AGNDA/MTG						
			MATHEWS	11/3/14						
			VANCONAS &							
				Payment Amount					588.00	
67982	12/30/14	2869	AT&T	SRV	PV	136628	001	00701	61.02	4639/121414
				12/14/14-1/13						
				/15						
				SRV	PV	136629	001	00751	61.02	4860/121414
				12/14/14-1/13						
				/15						
				Payment Amount					122.04	
67983	12/30/14	9631	AT&T LONG DISTANCE	LONG DIST	PV	136545	001	00701	266.32	806368136/120
				10/30-12/2/14						414
				LONG DIST	PV	136545	002	00701	1.58	806368136/120
				10/30-12/2/14						414
				LONG DIST	PV	136545	003	00701	.21	806368136/120
				10/30-12/2/14						414
				LONG DIST	PV	136545	004	00701	17.78	806368136/120
				10/30-12/2/14						414
				LONG DIST	PV	136545	005	00701	.15	806368136/120
				10/30-12/2/14						414
				LONG DIST	PV	136545	006	00701	16.34	806368136/120
				10/30-12/2/14						414
				LONG DIST	PV	136545	007	00701	16.63	806368136/120
				10/30-12/2/14						414
				Payment Amount					319.01	
67984	12/30/14	7965	B&B PALLET CO.	55 YDS WOOD	PV	136539	001	00701	638.00	112594
				CHIPS						
				55 YDS WOOD	PV	136540	001	00701	638.00	112595
				CHIPS						
				55 YDS WOOD	PV	136541	001	00701	638.00	112596
				CHIPS						
				55 YDS WOOD	PV	136542	001	00701	638.00	112597
				CHIPS						
				55 YDS WOOD	PV	136543	001	00701	638.00	112598
				CHIPS						

Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Item	Co	Key	Amount	Invoice Number
				55 YDS WOOD CHIPS	PV	136608	001	00701		638.00	112599
				55 YDS WOOD CHIPS	PV	136609	001	00701		638.00	112668
				55 YDS WOOD CHIPS	PV	136610	001	00701		638.00	112669
				55 YDS WOOD CHIPS	PV	136611	001	00701		638.00	112670
				Payment Amount					5,742.00		
67985	12/30/14	2425	BANK OF AMERICA	VISA	PV	136579	001	00701		15.24	3071/120714
				CHG-F&A-NOV*1 4	PV	136579	002	00701		174.39	3071/120714
				VISA	PV	136579	003	00701		965.99	3071/120714
				CHG-F&A-NOV*1 4	PV	136579	004	00701		350.00	3071/120714
				VISA	PV	136579	005	00701		110.00	3071/120714
				CHG-F&A-NOV*1 4	PV	136580	001	00751		227.59	2248/120714
				VISA CHG-OPS ADMIN-NOV14	PV	136580	002	00751		238.73	2248/120714
				VISA CHG-OPS ADMIN-NOV14	PV	136580	003	00751		91.82	2248/120714
				VISA CHG-OPS ADMIN-NOV14	PV	136580	004	00751		419.65	2248/120714
				VISA CHG-OPS ADMIN-NOV14	PV	136580	005	00751		50.00	2248/120714
				VISA CHG-OPS ADMIN-NOV14	PV	136580	006	00751		50.00	2248/120714
				VISA CHG-OPS ADMIN-NOV14	PV	136580	007	00751		50.35	2248/120714
				VISA CHG-OPS ADMIN-NOV14	PV	136580	008	00751		182.85	2248/120714
				VISA CHG-F&A	PV	136581	001	00701		668.64	8185/120714

Payment Number	Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key Item	Co	Amount	Invoice Number
				N2-NOV14	PV	136581	002	00701	178.40	8185/120714
				VISA CHG-F&A						
				N2-NOV14	PV	136581	003	00701	999.32	8185/120714
				VISA CHG-F&A						
				N2-NOV14	PV	136581	004	00701	156.00	8185/120714
				VISA CHG-F&A						
				N2-NOV14	PV	136582	001	00701	1,103.22	8422/120714
				VISA						
				CHG-BETANCUR-						
				NOV14	PV	136583	001	00701	695.00	8392/120714
				VISA						
				CHG-CASPARY-N						
				OV14	PV	136584	001	00701	221.88	1270/120714
				VISA CHG-R						
				CNSRV-NOV14	PV	136584	002	00701	253.80	1270/120714
				VISA CHG-R						
				CNSRV-NOV14	PV	136584	003	00701	77.31-	1270/120714
				VISA CHG-R						
				CNSRV-NOV14	PV	136584	004	00701	27.00	1270/120714
				VISA CHG-R						
				CNSRV-NOV14	PV	136584	005	00701	168.72	1270/120714
				VISA CHG-R						
				CNSRV-NOV14	PV	136584	006	00701	78.73	1270/120714
				VISA CHG-R						
				CNSRV-NOV14	PV	136584	007	00701	67.57	1270/120714
				VISA CHG-R						
				CNSRV-NOV14	PV	136585	001	00751	326.20	2775/120714
				VISA CHG-R						
				CNSRV						
				N1-NOV14	PV	136585	002	00751	199.36	2775/120714
				VISA CHG-R						
				CNSRV						
				N1-NOV14	PV	136585	003	00751	688.35	2775/120714
				VISA CHG-R						
				CNSRV						
				N1-NOV14	PV	136585	004	00751	662.54	2775/120714
				VISA CHG-R						
				CNSRV						
				N1-NOV14	PV	136585	005	00751	15.96	2775/120714
				VISA CHG-R						
				CNSRV						

Payment Number	Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Item	Co	Key	Amount	Invoice Number
				N1-NOV14							
			VISA CHG-R		PV	136585	006	00751		15.96	2775/120714
			CNSRV								
			N1-NOV14								
			VISA		PV	136586	001	00701		128.29	8418/120714
			CHG-OPS-NOV1								
			4								
			VISA		PV	136586	002	00701		121.68	8418/120714
			CHG-OPS-NOV1								
			4								
			VISA		PV	136586	003	00701		351.17	8418/120714
			CHG-OPS-NOV1								
			4								
			VISA		PV	136586	004	00701		123.67	8418/120714
			CHG-OPS-NOV1								
			4								
			VISA		PV	136587	001	00701		804.24	8243/120714
			CHG-LIPPMAN-N								
			OV14								
			VISA		PV	136588	001	00701		550.00	8037/120714
			CHG-RANCHO-NO								
			V14								
			VISA		PV	136589	001	00701		43.63	6228/120714
			CHG-TAPIA-NOV								
			'14								
			VISA		PV	136589	002	00701		174.36	6228/120714
			CHG-TAPIA-NOV								
			'14								
			VISA		PV	136589	003	00701		50.93	6228/120714
			CHG-TAPIA-NOV								
			'14								
			VISA		PV	136589	004	00701		270.00	6228/120714
			CHG-TAPIA-NOV								
			'14								
			VISA CHG-WTR		PV	136590	001	00101		1,637.86	3713/120714
			DIST								
			N1-NOV14								
			VISA CHG-WTR		PV	136591	001	00101		104.91	8102/120714
			DIST								
			N2-NOV14								
			VISA CHG-WTR		PV	136591	002	00101		21.50	8102/120714

Batch Number - 235045
Bank Account - 00146807 Cash-General

Payment Number	Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key Item Co	Amount	Invoice Number
				DIST					
				N2-NOV14					
				VISA CHG-WTR	PV	136591	003 00101	104.91	8102/120714
				DIST					
				N2-NOV14					
				VISA CHG-WTR	PV	136591	004 00101	372.65	8102/120714
				DIST					
				N2-NOV14					
				VISA	PV	136592	001 00701	1,002.83	0212/120714
				CHG-PATTERSON					
				-NOV14					
				VISA	PV	136593	001 00701	174.07	2808/120714
				CHG-PEDERSEN-					
				NOV14					
				VISA	PV	136594	001 00701	138.28	0663/120714
				CHG-PETERSON-					
				NOV14					
				VISA	PV	136595	001 00701	739.11	7961/120714
				CHG-POLAN-NOV					
				'14					
				VISA	PV	136596	001 00701	766.11	6305/120714
				CHG-RENGER-NO					
				V14					
				VISA	PV	136597	001 00701	27.00	1020/120714
				CHG-STEINHARD					
				T-NOV14					
				VISA	PV	136637	001 00751	143.87	1302/120714
				CHG-MAINT-NOV					
				'14					
				VISA	PV	136637	002 00751	18.84	1302/120714
				CHG-MAINT-NOV					
				'14					
				VISA	PV	136637	003 00751	303.84	1302/120714
				CHG-MAINT-NOV					
				'14					
				VISA	PV	136637	004 00751	30.96	1302/120714
				CHG-MAINT-NOV					
				'14					
				VISA	PV	136637	005 00751	50.00	1302/120714
				CHG-MAINT-NOV					
				'14					

Batch Number - 235045
Bank Account - 00146807 Cash-General

Payment Number	Payment Date	Address Number	Name	Payment Stub Message	TY	Document Number	Key	Amount	Invoice Number
						Number	Trm Co		
			VISA		PV	136637	006 00751	119.81	1302/120714
			CHG-MAINT-NOV						
			'14						
			VISA		PV	136637	007 00751	86.00	1302/120714
			CHG-MAINT-NOV						
			'14						
			VISA		PV	136637	008 00751	50.00	1302/120714
			CHG-MAINT-NOV						
			'14						
			VISA		PV	136637	009 00751	163.50	1302/120714
			CHG-MAINT-NOV						
			'14						
			VISA		PV	136637	010 00751	18.09	1302/120714
			CHG-MAINT-NOV						
			'14						
			VISA		PV	136637	011 00751	6.19	1302/120714
			CHG-MAINT-NOV						
			'14						
			VISA		PV	136637	012 00751	135.60	1302/120714
			CHG-MAINT-NOV						
			'14						
			VISA		PV	136638	001 00101	100.51-	7431/120714
			CHG-WSTLK-NOV						
			'14						
			VISA		PV	136638	002 00101	400.51-	7431/120714
			CHG-WSTLK-NOV						
			'14						
			VISA		PV	136638	003 00101	221.25	7431/120714
			CHG-WSTLK-NOV						
			'14						
			VISA		PV	136638	004 00101	187.62	7431/120714
			CHG-WSTLK-NOV						
			'14						
			VISA		PV	136638	005 00101	131.22	7431/120714
			CHG-WSTLK-NOV						
			'14						
			VISA		PV	136638	006 00101	37.86	7431/120714
			CHG-WSTLK-NOV						
			'14						
			VISA		PV	136638	007 00101	97.83	7431/120714
			CHG-WSTLK-NOV						

Batch Number - 235045
Bank Account - 00146807 Cash-General

Payment Number	Payment Date	Address Number	Name	Payment Stub Message	TY	Document Number	Key	Amount	Invoice Number
67986	12/30/14	18071	BLUE DIAMOND MATERIALS	Payment Amount 2.94 TN PAVNG MATLS	PV	136641	001 00701	180.20	416589 RI
				2.94 TN PAVNG MATLS	PV	136642	001 00101	82.64	416589 RI
67987	12/30/14	7884	CHARLES CASPARY	Payment Amount REIMB EXP-ACWA CONF 12/2--5	PV	136570	001 00701	655.92	120514
67988	12/30/14	18992	CDW-GOVERNMENT T	Payment Amount HP PRNTR-D.PATTE RSON	PV	136577	001 00701	306.29	RF00105
			All Payee 19010 CDW GOVERNMENT 75 REMITTANCE DR., SUITE 1515 CHICAGO IL 60675-1515	Payment Amount	PV	136534	001 00101	606.25	74UP150001048
67989	12/30/14	9684	CITY OF LOS ANGELES-DEPT. PUBLIC WORKS	Payment Amount 11/12-12/2 VLLY CRCL PRMT/INSP	PV	136535	001 00701	536.96	9009-706794
67990	12/30/14	4586	CONSOLIDATED ELECTRICAL DISTRIBUTORS	Payment Amount 6 TIMING RELAYS-RWPS	PV	136536	001 00751	7.20	9009-706764
67991	12/30/14	2601	DELL COMPUTER CORP	Payment Amount CUS CRD GRAPHIC CARD PWR EDG SRV-SCADA PWR EDG SRV-SCADA	PV	136576	001 00701	74.11	XJKWT35X2
			All Payee 7819 DELL MARKETING LP C/O DELL USA L.P.	Payment Amount	PV	136626	001 00701	5,057.47	XJM16FMT7
				Payment Amount	PV	136626	002 00701	5,057.48	XJM16FMT7

Batch Number - 235045
Bank Account - 00146807 Cash-General

Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document		Key	Amount	Invoice Number
						Number	Item			
P.O. BOX 910916										
67992	12/30/14	8173	EXCEL PRINT RESOURCES	Payment Amount 2015 LVMWD LETTERHEAD	PV	136639	001 00701	10,189.06 766.68	766.68	2315
67993	12/30/14	2655	FERGUSON ENTERPRISES	Payment Amount GATE VLVS,TUBING&B SHGS	PV	136544	001 00701	4,825.94	4,825.94	0495758
All Payee 3207 FERGUSON ENTERPRISES, INC. #1083 FILE 56809 LOS ANGELES CA 90074-6809										
67994	12/30/14	2660	FISHER SCIENTIFIC	Payment Amount BUFFERS&STERI LTY TESTS	PV	136640	001 00701	491.44	491.44	8085153
All Payee 3202 FISHER SCIENTIFIC ACCOUNT #479936-001 FILE #50129										
67995	12/30/14	6770	G.I. INDUSTRIES	Payment Amount 11/24-12/15/1 4 SHOP DISP	PV	136612	001 00701	491.44 355.65	355.65	2714115-0283-1
All Payee 6771 G.I. INDUSTRIES P. O. BOX 541065 LOS ANGELES CA 90054-1065										
67996	12/30/14	4525	HARRINGTON INDUSTRIAL PLASTICS INC.	Payment Amount FLANGES & 1/2 PLUGS	PV	136538	001 00701	355.65 1,059.27	1,059.27	005A0138
All Payee 7132 HARRINGTON INDUSTRIAL PLASTICS LLC P. O. BOX 5128 14480 YORBA AVENUE										
67997	12/30/14	18646	HDR ENGINEERING, INC.	Payment Amount 11/2-11/29/14 18" RW PPLN	PV	136574	001 00701	1,059.27 5,214.53	5,214.53	00190149-B
All Payee 2889 J G POLLARD COPOLLARDWAT ER.COM Payment Amount 8 SWAB POLY PIG 5,214.53 426.25										
67998	12/30/14	2889	J G POLLARD COPOLLARDWAT ER.COM	Payment Amount 8 SWAB POLY PIG	PV	136627	001 00751	5,214.53 426.25	426.25	X385349

Batch Number - 235045
Bank Account - 00146807 Cash-General

Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Item	Co	Key	Amount	Invoice Number
67999	12/30/14	2814	MCMaster-CARR SUPPLY CO	50 BRASSAIR FILL VLVS	PV	136619	001	00701		214.73	18806223
				FREIGHT	PV	136619	002	00701		5.37	18806223
				MISC	PV	136620	001	00701		698.06	19230657
				SUPPLIES@TAPI A							
				FREIGHT	PV	136620	007	00701		28.00	19230657
			Alt Payee	MC MASTER-CARR P. O. BOX 7690 CHICAGO IL 60680-7690							
				Payment Amount						946.16	
68000	12/30/14	2839	MOTION INDUSTRIES, INC.	HI PWR V-BELTS	PV	136613	001	00701		41.26	CA22-585751
				SUPER HC V-BELTS	PV	136614	001	00701		612.95	CA22-585875
				SHEAVES&BUSHI NG	PV	136615	001	00701		176.43	CA22-585860
				OIL FLTRS&SEPARAT ORS	PV	136643	001	00701		917.43	CA22-585985
			Alt Payee	MOTION INDUSTRIES INC. FILE 749376 LOS ANGELES CA 90074							
				Payment Amount						1,748.07	
68001	12/30/14	16754	NATURAL SURROUNDINGS	DEC'14 FLORAL MAINT	PV	136635	001	00701		235.00	6131
				Payment Amount						235.00	
68002	12/30/14	19195	OFFSHORE CONSTRUCTION INC.	PMT#6-CLRFR#1 REHB P/E	PV	136602	001	00701		7,601.00	10512/#6
				12/9/14 10% RETENTION-PMT #6	PD	136603	001	00754		760.10-	10512/RTN#6
				RETENTN-CLRFR #1 REHAB	PV	136604	001	00754		24,140.32	RLSRETENTN
				Payment Amount						30,981.22	
68003	12/30/14	18946	PACIFIC ADVANCED	NOV14 RES#2 IMPRVMTS	PV	136618	001	00701		3,210.00	96254

ITEM 4B

Batch Number - 235045
Bank Account - 00146807 Cash-General

Payment Number	Payment Date	Address Number	Name	Payment Stub Message	TY	Document Number	Key	Item	Co	Amount	Invoice Number
CIVIL ENGINEERING, INC.											
68004	12/30/14	17860	SHERRI PANIAGUA	Payment Amount REIMB-EXP.ACW A CONF 12/2-5	PV	136598	001	00701	3,210.00	246.32	120514
68005	12/30/14	19133	PINNACLE PETROLEUM, INC.	Payment Amount 7,969 GAL 87 OCTN GAS	PV	136607	001	00701	246.32	19,627.34	106598
68006	12/30/14	3566	CARLOS REYES	Payment Amount SURFACE ADPTR&CABL SUPL-5MG PRSNATN 11/10/14 MILEAGE-SCCWR P MTG	PV	136599	001	00701	19,627.34	24.98	110714
68007	12/30/14	17174	ROTH STAFFING COMPANIES, LP	Payment Amount TEMP SRV W/E 11/30/14 ST TEMP SRV W/E 12/14/14 ST	PV	136616	001	00701	113.84	467.93	13069707
68008	12/30/14	16120	SOIL CONTROL LAB	Payment Amount FINISHED COMPOST PKG	PV	136533	001	00751	1,201.93	300.00	4110563
68009	12/30/14	19090	SOLAR BOAT TEAM	Payment Amount SPONSRSHP-SOL AR CUP 14-15	PV	136571	001	00101	300.00	2,500.00	SOLARCUP/14-15
68010	12/30/14	8599	STANDARD AUTOMATION	Payment Amount SCADA SUPPORT14-15 SCADA SUPPORT14-15	PV	136606	001	00701	2,500.00	13,578.59	58823
ITEM 4B											
68011	12/30/14	18923	VAULT ACCESS	Payment Amount VAULT LID	PV	136578	001	00701	30,174.64	16,596.05	58823
Alt Payee 8600 STANDARD AUTOMATION & CONTROL LP P. O. BOX 849717 DALLAS TX 75284-9717											
68011	12/30/14	18923	VAULT ACCESS	Payment Amount VAULT LID	PV	136578	001	00701	3,335.00	3,335.00	79

Batch Number - 235045
Bank Account - 00146807 Cash-General

Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key		Amount	Invoice Number
							Item	Co		
SOLUTIONS										
68012	12/30/14	2436	VINCE BARNES AUTOMOTIVE	Payment Amount VEH#836 SRV	PV	136621	001	00701	966.28	020684
									3,335.00	
				VEH#814 SRV	PV	136622	001	00701	210.05	020685
				VEH#802 SRV	PV	136623	001	00701	224.70	020689
				VEH#112 SRV	PV	136624	001	00701	395.49	020693
				Payment Amount					1,796.52	
68013	12/30/14	3035	VWR SCIENTIFIC	PIPET TIPS	PV	136630	001	00701	57.70	8059794784
				FREIGHT	PV	136630	002	00701	10.29	8059794784
Alt Payee 3216 VWR INTERNATIONAL, INC P. O. BOX 640169 PITTSBURGH PA 15264-0169										
				Payment Amount					67.99	
68014	12/30/14	3037	WAITE BROS. PLUMBING	SRV@TAPIA W.R.R. 12/3	PV	136605	001	00701	175.00	38092
				Payment Amount					175.00	
68015	12/30/14	18914	WECK LABORATORIES, INC.	LAB SRV@TTHM/HAA5 DIST SYST LAB SRV@TAPIA GRNDWTR LAB SRV@FAST WTR CT LAB SRV@DISTR WTR OPS	PV	136631	001	00701	760.00	W4L0500-LV
				Payment Amount					1,528.00	
68016	12/30/14	3047	WESCO DISTRIBUTION, INC.	SOFT STARTR-PMP#3@ JED SMTH P/S	PV	136636	001	00701	3,730.47	388989
Alt Payee 6443 WESCO DISTRIBUTION, INC PO BOX 31001-0465 PASADENA CA 91110-0465										
				Payment Amount					3,730.47	
				Total Amount of Payments Written					154,066.18	
				Total Number of Payments Written					37	

Batch Number - 235202
Bank Account - 00146807 Cash-General

Payment Number	Payment Date	Address Number	Name	Payment Stub Message	TY	Document Number	Item	Co	Key	Amount	Invoice Number
68017	01/06/15	3077	AIRGAS USA, LLC	RBBR KNEE BOOTS	PV	136670	001	00701		76.57	9034489651
Alt Payee 6658 AIRGAS USA, LLC P. O. BOX 7423 PASADENA CA 91109-7423											
Payment Amount										76.57	
68018	01/06/15	18160	ARC IMAGING RESOURCES	HP T2500PS PLOTTER	PV	136696	001	00701		295.00	795594
HP T2500PS PLOTTER										3,000.00-	795594
HP T2500PS PLOTTER										9,800.14	795594
Payment Amount										7,095.14	
68019	01/06/15	2869	AT&T	SRV 12/23/14~1/22	PV	136707	001	00101		61.02	7426/122314
SRV 12/23/14~1/22										61.02	5388/122314
SRV 12/23/14~1/22										64.68	2430/122314
SRV 12/23/14~1/22										128.22	0210/122314
SRV 12/23/14~1/22										65.96	1984/122314
SRV 12/23/14~1/22										306.96	0119/122214
SRV 12/20/14~1/19										61.02	2150/122014
SRV 12/25/14~1/24										59.24	0192/122514
Payment Amount										808.12	
68020	01/06/15	7965	B&B PALLET CO.	55 YDS WOOD CHIPS	PV	136700	001	00701		638.00	112496

Batch Number - 235202

Bank Account - 00146807 Cash-General

Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key	Amount	Invoice Number
						Number	Item Co		
				55 YDS WOOD	PV	136701	001 00701	638.00	112671
			CHIPS						
			55 YDS WOOD		PV	136702	001 00701	638.00	112672
			CHIPS						
			55 YDS WOOD		PV	136703	001 00701	638.00	112674
			CHIPS						
			Payment Amount				2,552.00		
68021	01/06/15	15635	BRENTAG	147 BAGS-SDM	PV	136704	001 00701	2,143.76	BPI480119
			PACIFIC, INC.	BICRBNT					
			Payment Amount				2,143.76		
68022	01/06/15	18992	CDW-GOVERNMEN	INK	PV	136669	001 00701	206.01	FTTT757
			T	CARTDGS-CS					
			PRNTR						
			Alt Payee	19010 CDW GOVERNMENT					
				75 REMITTANCE DR., SUITE 1515					
				CHICAGO IL 60675-1515					
			Payment Amount				206.01		
68023	01/06/15	9244	CHEMTRADE	42,440 LB	PV	136705	001 00701	2,726.46	90690113
			CHEMICALS US	ALUM SULFATE					
			LLC						
			Alt Payee	16714 CHEMTRADE CHEMICALS US LLC					
				P.O. BOX 730276					
				DALLAS TX 75373-0276					
			Payment Amount				2,726.46		
68024	01/06/15	16821	CLEAN SWEEP	JANITORIAL	PV	136671	001 00701	3,621.14	458637
			SUPPLY CO.,	SUPPLIES					
			INC						
			Payment Amount				3,621.14		
68025	01/06/15	19270	COMMUNICATION	1/15 SITE	PV	136698	001 00701	900.00	55227
			S RELAY, LLC	RNTL					
			Payment Amount				900.00		
68026	01/06/15	17882	DAVIDSON,	REIMB-FUEL	PV	136690	001 00701	64.50	4055559
			CRAIG	PURCH					
			Payment Amount				64.50		
68027	01/06/15	2658	FEDERAL	PKG DEL	PV	136697	001 00701	40.92	2-889-84457
			EXPRESS CORP	SRV@12/23/14					
			Payment Amount				40.92		
68028	01/06/15	2655	FERGUSON	SERVICE	PV	136667	001 00701	519.46	0496758-1
			ENTERPRISES	SADDLE 8"X1"					

ITEM 40

Batch Number - 235202
Bank Account - 00146807 Cash-General

Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key	Item	Co	Amount	Invoice Number
Alt Payee		3207	FERGUSON ENTERPRISES, INC. #1083 FILE 56809 LOS ANGELES CA 90074-6809								
68029	01/06/15	2701	GRAINGER, INC.	Payment Amount 2 TEST LEAD KITS-FLUKE	PV	136673	001 00701			170.69	9806849375
Alt Payee		5453	GRAINGER, INC. DEPT 805178142 PALATINE IL 60038-0001							519.46	
68030	01/06/15	15755	HD SUPPLY WATERWORKS, LTD.	Payment Amount 1"2" AIR VAC VENT-O-MAT	PV	136668	001 00701			12,847.62	D256395
Alt Payee		15948	HD SUPPLY WATERWORKS, LTD FILE #56214 LOS ANGELES CA 90074-6214							170.69	
68031	01/06/15	3083	JCI JONES CHEMICALS, INC	Payment Amount 4,941 GAL HYPOCHLORITE	PV	136674	001 00701			2,875.51	641156
Alt Payee		13647	JCI JONES CHEMICALS, INC P.O. BOX 636877 CINCINNATI OH 45263-6877							12,847.62	
68032	01/06/15	4535	KROHNE, INC.	Payment Amount MAG FLOW MTR SRV	PV	136699	001 00701			1,147.20	S08/4019
68033	01/06/15	2611	LA DWP	Payment Amount RECTIFIER 11/24-12/26/1 4 RECTIFIER 11/21-12/23/1 4	PV	136691	001 00101			36.42	851260/122914
68034	01/06/15	2814	MCMASTER-CARR SUPPLY CO	Payment Amount 40 YOR-LOK TUBE FITNGS	PV	136689	001 00751			40.97	557160/122614
Alt Payee		3197	MC MASTER-CARR P. O. BOX 7690 CHICAGO IL 60680-7690							691.71	15497437

ITEM 4B

Batch Number - 235202
Bank Account - 00146807 Cash-General

Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key	Amount	Invoice Number
68035	01/06/15	19464	MILLER MANAGEMENT & CONSULTING GROUP	REG/LOG-BRD CLERK TRNG 3/25-27	PV	136715	001 00701	1,425.00	0315-01
				Payment Amount				691.71	
68036	01/06/15	2839	MOTION INDUSTRIES, INC.	CONTRACTR-INFL PMP#2	PV	136695	001 00701	948.46	CA22-586096
				Payment Amount				1,425.00	
				FREIGHT	PV	136695	003 00701	36.04	CA22-586096
			Alt Payee	MOTION INDUSTRIES INC. FILE 749376 LOS ANGELES CA 90074					
68037	01/06/15	19463	SOUTHERN CA CITY CLERKS ASSOCIATION	REG-CCAC QTLY MTG 1/23/15 DB	PV	136716	001 00701	40.00	012315
				Payment Amount				984.50	
68038	01/06/15	18095	TOTAL BARRICADE SERVICE, INC.	TRFC PLN@VLY CRC&STAGG ST	PV	136706	001 00701	250.00	27299
				Payment Amount				40.00	
68039	01/06/15	19135	TRANSUNION RISK AND ALTERNATIVE	ONLINE SRCH BAD DBT 12/14	PV	136717	001 00701	123.00	974571/DEC14
				Payment Amount				250.00	
68040	01/06/15	18604	VENTURA PEST CONTROL	DEC'14 PEST CNTRL DEC'14 PEST CNTRL DEC'14 PEST CNTRL	PV	136693	001 00701	110.00	445891
				Payment Amount				123.00	
68041	01/06/15	3035	VWR SCIENTIFIC	PHIX PAPERS-PH 1-12 FREIGHT	PV	136694	001 00701	51.45	8059877274
				Payment Amount				685.00	
			Alt Payee	VWR INTERNATIONAL, INC P. O. BOX 640169 PITTSBURGH PA 15264-0169					
				FREIGHT	PV	136694	002 00701	11.61	8059877274

Batch Number - 235202
 Bank Account - 00146807 Cash-General

Las Virgenes Municipal Water
 A/P Auto Payment Register

Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document . . . Number	Key Item	Co	Amount	Invoice Number
68042	01/06/15	3025	WATER & SANITATION SRV/VENTURA COUNTY	PURCH WTR 11/18-12/16/1 4	PV	136688	001	00101	18,355.25	986201
									63.06	
68043	01/06/15	4830	WEST COAST ROTOR	LANTRN RINGS&PACKG GLANDS	PV	136672	001	00701	551.46	23866
									18,355.25	
									551.46	
									61,041.47	
									27	

Las Virgenes Municipal Water
AVP Auto Payment Register

R04576

Batch Number - 235208

Bank Account - 00146807 Cash-General

Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key		Amount	Invoice Number
							Item	Co		
68044	01/13/15	19269	ACC BUSINESS	INTERNET 11/11-12/10/1 4	PV	136730	001	00701	960.56	143466863
68045	01/13/15	17077	AECOM USA, INC.	Payment Amount NOV14-RW PIPE RELOCTN	PV	136750	001	00701	2,211.23	37497951
68046	01/13/15	18926	CHRIS ALLEN	Payment Amount TURF RMVL REBATE	PV	136720	001	00101	1,288.00	690334/TURF
68047	01/13/15	9444	EILEEN AU	Payment Amount TURF RMVL REBATE	PV	136719	001	00101	1,890.00	540348/TURF
68048	01/13/15	7770	AUTOMATIONDIR ECT.COM	Payment Amount MISC PARTS@RLV	PV	136749	001	00701	840.00	5816317
68049	01/13/15	2487	CALABASAS CHAMBER OF COMMERCE	Payment Amount 2015 MBRSH-P.D.PEDE RSEN	PV	136676	001	00701	165.00	11583
68050	01/13/15	4490	CALIFORNIA URBAN WATER CONS. COUNCIL	Payment Amount WTR RATES WKSHP-1/15 D.P.	PV	136648	001	00701	25.00	WKSHOP562
68051	01/13/15	19451	JOHN CAMPBELL	Payment Amount TURF RMVL REBATE	PV	136721	001	00101	1,588.00	521198
68052	01/13/15	16188	DONALD WALT CHANDLER	Payment Amount TURF RMVL REBATE	PV	136650	001	00101	2,352.00	602105
68053	01/13/15	19452	RUBY COBB	Payment Amount TURF RMVL REBATE	PV	136722	001	00101	1,514.00	681238
68054	01/13/15	19454	NOAM GEFT	Payment Amount TURF RMVL REBATE	PV	136724	001	00101	3,866.00	450930
68055	01/13/15	2701	GRAINGER, INC.	Payment Amount SOCKET ADPTR&KNIFE ANTI SEIZE LUB LADDER-VEH#83	PV	136651	001	00701	59.30	9618174768
					PV	136652	001	00701	20.58	9618174784
					PV	136653	001	00701	232.09	9618174776

ITEM 4

Las Virgenes Municipal Water
 A/P Auto Payment Register

Batch Number - 235208
 Bank Account - 00146807 Cash-General

Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key	Amount	Invoice Number
68056	01/13/15	19453	GREG GREENSTEIN	AIR CMPRSSR COOLANT	PV	136654	001 00101	801.41	9622215649
68057	01/13/15	19455	DONALD HANEY	TURF RMVL REBATE	PV	136723	001 00101	11,264.00	830140
68058	01/13/15	19449	DAVE HOLLAND	TURF RMVL REBATE	PV	136647	001 00101	94.45	045702
68059	01/13/15	3083	JCI JONES CHEMICALS, INC	Payment Amount 4,338 GAL BISULFITE INC	PV	136746	001 00701	5,766.54	641708
68060	01/13/15	19456	NANCY KAMALI	Payment Amount TURF RMVL REBATE	PV	136726	001 00101	3,338.00	510604
68061	01/13/15	9337	CINDY KOZAL	Payment Amount TURF RMVL REBATE	PV	136716	001 00101	4,468.00	560400
68062	01/13/15	19457	JULEE KRAINES	Payment Amount TURF RMVL REBATE	PV	136727	001 00101	340.00	780368
68063	01/13/15	19458	CAROL KURZ	Payment Amount TURF RMVL REBATE	PV	136728	001 00101	1,740.00	280768
68064	01/13/15	3352	LAS VIRGENES	Payment Amount WLK FLT	PV	136659	001 00101	421.66	0909122414

ITEM 4B

Batch Number - 235208
Bank Account - 00146807 Cash-General

Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key	Item	Co	Amount	Invoice Number
			MUNICIPAL WATER DISTRICT	10/21-12/18/1							
				4							
				WLK FLT	PV	136660	001	00101		191.37	0907/122414
				10/21-12/18/1							
				4							
				EQSTRN TNK	PV	136661	001	00101		315.42	0896/122414
				10/16-12/15/1							
				4							
				Payment Amount						928.45	
68065	01/13/15	19436	VALERIE LEFRANC	TURF RMVL	PV	136649	001	00101		1,830.00	430700A
				REBATE							
				Payment Amount						1,830.00	
68066	01/13/15	2789	LIEBERT CASSIDY WHITMORE	SEIU NGTN-P/E	PV	136763	001	00701		8,742.50	1396471
				11/30/14							
				PROF SRV-GEN	PV	136764	001	00701		297.50	1396470
				P/E 11/30/14							
				Payment Amount						9,040.00	
68067	01/13/15	19459	LOUIS LOVIT	TURF RMVL	PV	136729	001	00101		3,352.00	2080950
				REBATE							
				Payment Amount						3,352.00	
68068	01/13/15	17295	MAILFINANCE	PSTG MCHN RNT	PV	136739	001	00701		411.41	H5073222
				1/23-2/22/15							
				Payment Amount						411.41	
68069	01/13/15	19026	MNS ENGINEERS, INC.	NOV14,CHNNL	PV	136766	001	00701		175.00	64952
				MXNG IMPRVMTS							
				Payment Amount						175.00	
68070	01/13/15	2839	MOTION INDUSTRIES, INC.	2 SUPER HC V BELTS	PV	136757	001	00701		33.37	CA22-586407
				SPANNER WRENCH							
				Payment Amount						281.19	CA22-586508
				Alt Payee							
			10317	MOTION INDUSTRIES INC.							
				FILE 749376							
				LOS ANGELES CA 90074							
				Payment Amount						314.56	
68071	01/13/15	16887	NEWBURY PARK TREE SERVICE,	TREE RMVL	PV	136655	001	00751		2,992.50	10082
				SVC@12/15/14							

Batch Number - 235208
Bank Account - 00146807 Cash-General

Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key	Amount	Invoice Number
Number	Date	Number				Number	Item Co		
68072	01/13/15	17411	OAKS DRAIN SERVICE	Payment Amount SRV@RANCHO 12/18/14	PV	136760	001 00701	195.00	32471
68073	01/13/15	2302	OFFICE DEPOT	Payment Amount APPRVD STAMP-W.WINK MISC SUPPLIES@HQ USB DRIVE READER MISC I.S. SUPPLIES DISINFECTING WIPES HDMI CONNECTOR	PV	136680	001 00701	25.22	745365225001
68074	01/13/15	8484	PRAXAIR DISTRIBUTION, INC	Payment Amount 12/14 CYLINDER RNTL	PV	136686	001 00701	116.91	51322910
68075	01/13/15	2907	RED WING SHOE STORE	Payment Amount PRTCTV FTWR-R.ALVARE Z	PV	136759	001 00701	223.58	1310000014772
68076	01/13/15	17174	ROTH STAFFING COMPANIES, LP	Payment Amount TEMP SRV W/IE 12/21/14 ST TEMP SRV W/IE 12/28/14 ST	PV	136761	001 00701	587.20	13078136
68077	01/13/15	2956	SOUTH COAST AIR QUALITY MGMT DIST	Payment Amount EMISSION#1649 11 LV-2 OP FEE#164911 LV-2	PV	136656	001 00101	119.76	2778826
				Payment Amount				331.81	2777786
				Payment Amount				451.57	

ITEM 4B

Batch Number - 235208

Bank Account - 00146807 Cash-General

Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key	Item	Co	Amount	Invoice Number
68078	01/13/15	19446	SPARTAN RACE INC.	RFND BAL - CLOSED A/C Payment Amount	PV	136645	001	00101		1,314.68	9998242
68079	01/13/15	19450	THE MARSHALL GROUP, INC.	RFND BAL - CLOSED A/C Payment Amount	PV	136646	001	00101		1,322.21	9998017
68080	01/13/15	17645	TORO ENTERPRISES INC.	PMT#1-TO&LBTY CYN PVMT	PV	136735	001	00701		11,361.81	TO/LBTYCYN#1
68081	01/13/15	15923	TOTAL-WESTERN , INC.	5% RETENTION-PMT #1 30" MAIN LEAK RPR 12/14 Payment Amount	PD	136736	001	00101		568.09-	TO/LBTYCYN-RT N#1
68082	01/13/15	19460	MARK URIST	RPR BOILER#1@BLDG #8 Payment Amount	PV	136734	001	00701	51,589.77	3,658.85	264615
68083	01/13/15	19038	VALVE AUTOMATION & CONTROLS	TURF RMVL REBATE Payment Amount	PV	136731	001	00101	3,722.00	3,722.00	680632
68084	01/13/15	16523	VELOCITY TECHNOLOGY SOLUTIONS, INC.	PACKING-WLK P/S PUMPS Payment Amount	PV	136755	001	00701	652.92	652.92	1568560
68085	01/13/15	2436	VINCE BARNES AUTOMOTIVE	FEB'15 DISASTR RECOVERY Payment Amount	PV	136738	001	00701	652.92	3,114.00	304858
68086	01/13/15	3109	W. LITTEN	VEH#324 SRV VEH#324 SRV Payment Amount SRV 12/11/14@TAPI A R3 SITE SRV 12/7-12/13/14 @RANCHO	PV	136678	001	00701	3,114.00	112.71	020707
					PV	136679	001	00701	187.57	54.86	020707
					PV	136741	001	00751		97.65	03203413
					PV	136742	001	00701		703.15	03203412

ITEM 4B

Batch Number - 235208


Bank Account - 00146807 Cash-General

Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key Item	Key Co	Amount	Invoice Number
				SRV 12/14-12/20/1 4@RANCHO	PV	136743	001	00701	255.85	0320344
				SRV 12/21-12/27/1 4@RANCHO	PV	136744	001	00701	1,538.45	0320345
				SRV 12/28/14-1/2/15@RANCHO	PV	136745	001	00701	2,303.80	0320346
				Payment Amount					4,898.90	
68087	01/13/15	19461	ALICIA WARSHAW	TURF RMVL REBATE	PV	136732	001	00101	1,778.00	2130438
				Payment Amount					1,778.00	
68088	01/13/15	18914	WECK LABORATORIES, INC.	LAB SRV@TAPIA	PV	136662	001	00701	200.00	W4L0958-LV
				LAB SRV@TAPIA INFLNT	PV	136663	001	00701	100.00	W4L1186-LV
				LAB SRV@TAPIA EFFL-COMPOSITE	PV	136664	001	00701	419.00	W4L1180-LV
				LAB SRV@TAPIA EFFL-MNTHLY GRAB	PV	136665	001	00701	210.00	W4L1179-LV
				LAB SRV@BACTI RM DI WTR	PV	136666	001	00701	25.00	W4L1178-LV
				Payment Amount					954.00	
68089	01/13/15	3048	WEST COAST AIR CONDITIONING	A/C SRV@TAPIA 12/9-12	PV	136752	001	00701	338.00	562389
				A/C PM@BLDG#7&8	PV	136753	001	00701	395.00	562489
				A/C SRV@BLDG#8	PV	136754	001	00701	682.50	562337
				12/5/14					1,415.50	
				Payment Amount					1,415.50	
68090	01/13/15	18640	WEST COAST POWER SOLUTIONS	BLDG#8 HVAC SRV@12/1/14	PV	136675	001	00701	133.50	S4415
				Payment Amount					133.50	
68091	01/13/15	4830	WEST COAST	FORCE MN	PV	136756	001	00701	3,273.00	23874

ITEM 4

Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document . . .	Key Item Co	Amount	Invoice Number
			ROTOR	PMP#1&2 PARTS					
				FORCE MN	PV	136756	002 00701	7,723.00	23874
				PMP#1&2 PARTS					
				Payment Amount			10,996.00		
68092	01/13/15	19462	GARY WOOLER	TURF RMVL REBATE	PV	136733	001 00101	1,450.00	451316
				Payment Amount			1,450.00		
68093	01/13/15	19414	YAMAHA GOLF CARS OF CALIFORNIA, INC.	2 YAMAHA GOLF CARTS	PV	136740	001 00701	14,115.50	A-58575
				Payment Amount			14,115.50		
				Total Amount of Payments Written			176,877.08		
				Total Number of Payments Written			50		

To: Payroll

From: Daryl A. Betancur, Clerk of the Board 

Subject: Per Diem Request for December, 2014

Date: January 13, 2015 Regular Meeting

Attached are the director statements of attendance for meetings, conferences and miscellaneous functions, which are summarized in the table below. If you have any questions please contact Daryl Betancur, Clerk of the Board.

At the meeting of 02/26/2008 the Board voted 5-0 to amend the daily per diem to:

- \$200.00 effective February 27, 2008
- January 26, 2010 during the annual review of compensation, the Board opted for the per diem to remain at \$200 and requested a per diem survey be completed along with the next employee compensation study.

Name	Meeting Attendance	Rate	Total
Charles Caspary	7	200.00	1,400.00
Glen Peterson* LVMWD – 7 MWD – 5	12	200.00	2,400.00
Leonard Polan	8	200.00	1,600.00
Lee Renger	9	200.00	1,800.00
Barry Steinhardt	1	200.00	200.00

Thank you.

Article 4, 2-2.401(a) “not exceeding a total of ten (10) days in any calendar month”

*Article 4, 2-2.401(b) MWD director “not exceeding a total of (10) days in any calendar month.”

To: Payroll

From: Daryl A. Betancur, Clerk of the Board

Subject: Per Diem Request for December, 2014

Date: January 13, 2015 Regular Meeting....**Page 2**

Attached are the director statements of attendance for meetings, conferences and miscellaneous functions, which are summarized in the table below. If you have any questions please contact Daryl Betancur, Clerk of the Board.

At the meeting of 02/26/2008 the Board voted 5-0 to amend the daily per diem to:

- \$200.00 effective February 27, 2008
- January 26, 2010 during the annual review of compensation, the Board opted for the per diem to remain at \$200 and requested a per diem survey be completed along with the next employee compensation study.


Name	Meeting Attendance	Rate	Total
Jay Lewitt	3	200.00	600.00

Thank you.

Article 4, 2-2.401(a) "not exceeding a total of ten (10) days in any calendar month"

*Article 4, 2-2.401(b) MWD director "not exceeding a total of (10) days in any calendar month."

LAS VIRGENES MUNICIPAL WATER DISTRICT - PER DIEM REPORT

		To: Daryl A. Betancour, Clerk of the Board		Director's Name: LEE RENGER	
Month of: DECEMBER 2014				Division: 3	
The following are Las Virgenes Municipal Water District Board of Directors Meetings, Committee Meetings, Conferences I have attended:					
Date(s)	# of Days Claimed	Reimbursible Expenses ²	Check One	Event Title	
	Travel 1	Total (Y/N)	MWD		
12-1	1		LVMWD		
12-2 TO 12-4	4	5	X		JPA BOARD MEETING
12-8	1		X		ACWA CONFERENCE
12-9	1		X		SPECIAL BOARD MEETING
12-11			X		LVMWD BOARD MEETING
12-18	1		X		INTERVIEW WITH MWH
TOTAL		9			

RECEIVED
DEC 29 2014
BY: C.O.B.

Date Submitted: 12-26-2014
Director Signature: Lee Renger

NOTES: 1. Travel the day before and/or after an authorized meeting or seminar outside of LA, Ventura and Orange Counties may be paid in accordance with Board Policy 2. Attach completed Statement of Account and Claim for Personally

LAS VIRGENES MUNICIPAL WATER DISTRICT - PER DIEM REPORT



To: Daryl A Betancur, Clerk of the Board

Director's Name: _____

Barry Steinhardt

Month of: December, 2014

Division: _____



The following are Las Virgenes Municipal Water District Board of Directors Meetings, Committee Meetings/Conferences I have attended:

Date(s)	# of Days Claimed			Reimbursible Expenses ² (Y/N)	Check One		Event Title
	Event	Travel ¹	Total		MWD	LVMWD	
12/1/2014	1		1	N		X	JPA Regular Meeting
TOTAL			1				

ANDP.

ITEM

Date Submitted: 1/6/2015

Director Signature: _____

Email confirmation _____

NOTES: 1. Travel the day before and/or after an authorized meeting or seminar outside of LA, Ventura and Orange Counties may be paid in accordance with Board Policy. 2. Attach completed Statement of Account and Claim for Personally Incurred Expenses form.

LAS VIRGENES MUNICIPAL WATER DISTRICT - PER DIEM REPORT



To: Daryl A Betancur, Clerk of the Board

Director's Name: Jay Lewitt

Month of: December, 2014

Division: 5

The following are Las Virgenes Municipal Water District Board of Directors Meetings, Committee Meetings/Conferences I have attended:

Date(s)	# of Days Claimed		Reimbursible Expenses ² (Y/N)	Check One		Event Title
	Event	Travel ¹		Total	MWD	
12/8/2014	1		N		X	JPA Special Board Meeting
12/9/2014	1		N		X	LV Regular Board Meeting
12/18/2014	1		N		X	Seasonal Storage Interview with MWH
TOTAL			3			

ITEM 3 Date Submitted: 1/6/2015 1/6/2015

NOTES: 1. Travel the day before and/or after an authorized meeting or seminar outside of LA, Ventura and Orange Counties may be paid in accordance with Board Policy. 2. Attach completed Statement of Account and Claim for Personally Incurred Expenses form. Director Signature: _____ Email confirmation _____



January 13, 2015 LVMWD Regular Board Meeting

TO: Board of Directors

FROM: Finance & Administration

Subject: Monthly Investment Report as of November 30, 2014 (Pg. 117)

SUMMARY:

The economy continued its lackluster performance in November, driven by a combination of positive and negative economic indicators. At the end of November, markets were slightly higher than October and the October Federal Reserve meeting indicated little change in its current policies: interest rates stayed at historic lows, the bond buying program (quantitative easing) was ended, and expectations of interest rate increases in 2015 continued. Interest rates and the market remained higher than a year ago.

Despite financial market stability in November, some reports in the local media showed a softening of the local housing market, pointing to market recovery challenges in that sector. Most financial experts are predicting continued slow improvements to the economy, culminating to be largely flat for the calendar year following some short-term volatility. The annualized yield for the District's portfolio reflected the general economy and was up 4.4% year-over-year, reaching 0.95% in November 2014, compared to 0.91% in November 2013.

The portfolio was valued at \$65,193,273 on November 30, 2014.

FISCAL IMPACT:

No

ITEM BUDGETED:

No

DISCUSSION:

Staff monitors economic news to help predict factors that may influence the District's operations and investment portfolio performance. As was discussed with the Board during the budget-based rates study session, the economy has historically been a good predictor of water usage with the impact of negative economic conditions nearly matching that of mandatory water use restrictions. Conversely, a more robust economy promotes infill development within the District, such as the Shoppes at Westlake and the new homes off Agoura Road in Agoura Hills, which increases demands for the District's services. Keeping abreast of national economic factors and their impact on the District's return on its investment portfolio helps to ensure the effective utilization of the public's assets and money.

Economic Trends:

The November employment report was much stronger than expected. Nonfarm payrolls rose by 321,000 in the month, significantly above the consensus forecast of 230,000. However, the unemployment rate was unchanged at 5.8%, and the labor participation rate held steady at 62.8%. Private payrolls rose by 314,000 in November, while government jobs rose by 7,000. Wages increased 0.4% in November, exceeding expectations, after edging up 0.1% in October. The labor market is clearly improving, which should benefit

overall economic growth. Consumer spending is getting a boost from the recent decline in gas prices. Meanwhile, the manufacturing sector continues to show strength. The housing sector, however, remains volatile and continues to lag behind other sectors of the economy.

In October, the Federal Open Market Committee (FOMC) left policy rates unchanged and announced the end of quantitative easing. The FOMC retained the “considerable time” language in its policy statement relating to the timing of an increase in policy rates, and (even with the completion of quantitative easing) monetary policy remains highly accommodative. However, the tone of the Fed’s October policy statement was incrementally more hawkish than its previous statement in September. The Fed noted that the economy is expanding at a moderate pace, labor market conditions have improved, and the likelihood of inflation running persistently below target has diminished. The Committee continues to emphasize its policy actions will be data dependent, leaving the timing of future rate hikes uncertain; however, the Fed is not expected to begin raising rates until the second half of 2015. The next FOMC meeting is scheduled for December 16 to 17.

Mixed global economic data and geopolitical tensions caused increased volatility in the financial markets. These concerns kept downward pressure on longer yields, even as the Fed completed its program of quantitative easing and signaled the possibility of a fed funds rate hike sometime next year.

The yield on the two-year Treasury note declined slightly in November to 0.47%, down from 0.50% at the end of October. The 3-year Treasury was down as well, closing the month at 0.88% from 0.95% at the start of the month. Domestic economic data remained fairly strong in November, but concerns about a slowdown in global economic growth (particularly in Europe and Russia) were elevated in the month. Geopolitical tensions and fears of the Ebola outbreak also caused volatility in the global financial markets during the month.

The Dow Jones Industrial Average finished November higher, up 2.6% for the month, closing at 17,828.24 from 17,390.52 on October 31st.

In October, overall CPI inflation was unchanged at 1.7% on a year-over-year basis. The year-over-year Core CPI (CPI less food and energy) edged up slightly to 1.8% in October from 1.7% in September.

In October, retail sales rose 4.1% on a year-over-year basis versus a gain of 4.4% in September. On a month-over-month basis, retail sales increased 0.3% in October, which was slightly better than expected. Lower gasoline prices were a drag on the October figure. Overall, consumer spending has been moderately positive.

Preliminary unemployment rates for our micro-area (Agoura Hills data) edged down slightly to 3.4% in October (September was 3.4% as well) from 3.7% in August. The Los Angeles County unemployment rate showed a slight increase from 7.8% in September to 7.9% in October, and Ventura County improved to 6.3% in October from 6.4% in September.

Performance of the District’s Portfolio:

As of November 30, 2014, the District held \$65,193,273 in its portfolio, down 11.3% year-over-year, primary due to withdraws to fund capital improvement projects. The majority of the funds are held in the District’s investment accounts, which had a November 30th value of \$39,770,225. LAIF held the majority of the remaining funds in the amount of \$18,596,396. A small portion of the funds, \$2,000,905, were held in the pooled investment fund of CalTrust. A significant portion of remaining funds were held in a trustee account as required reserves for the Bond Refunding. The annualized yield for the District’s portfolio has slowly increased, up 4.4% year-over-year, reaching 0.95% in November 2014, from 0.91% in November 2013.

GOALS:

Ensure Effective Utilization of the Public's Assets and Money

Prepared By: Joseph Lillio, Finance Manager

ATTACHMENTS:

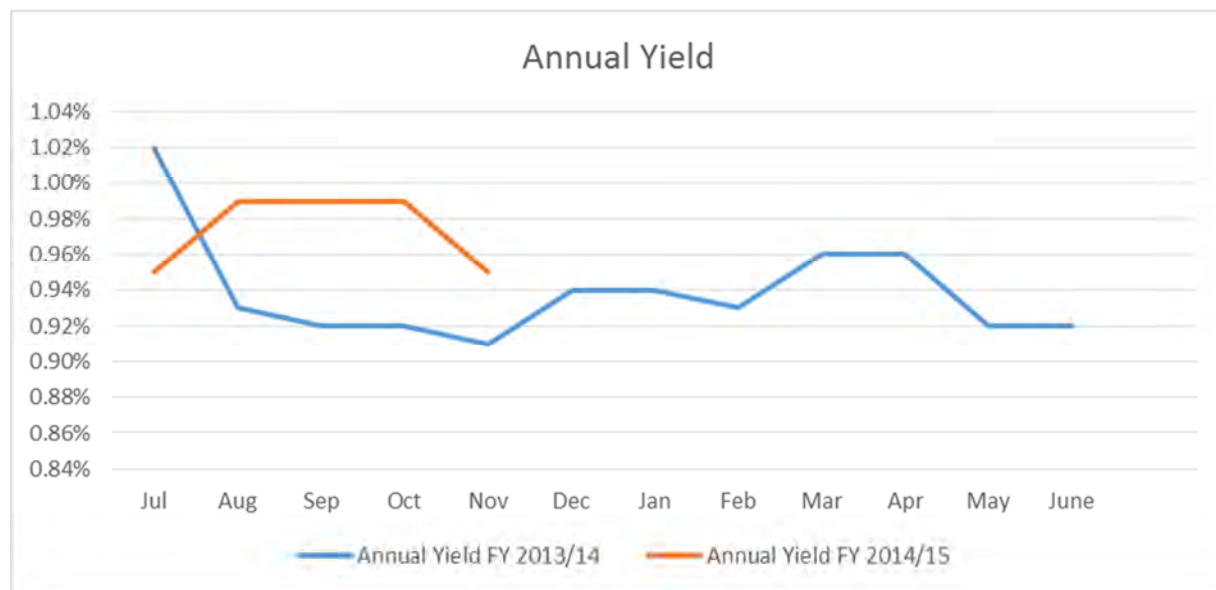
ITEM 4D

[November Investment Charts](#)

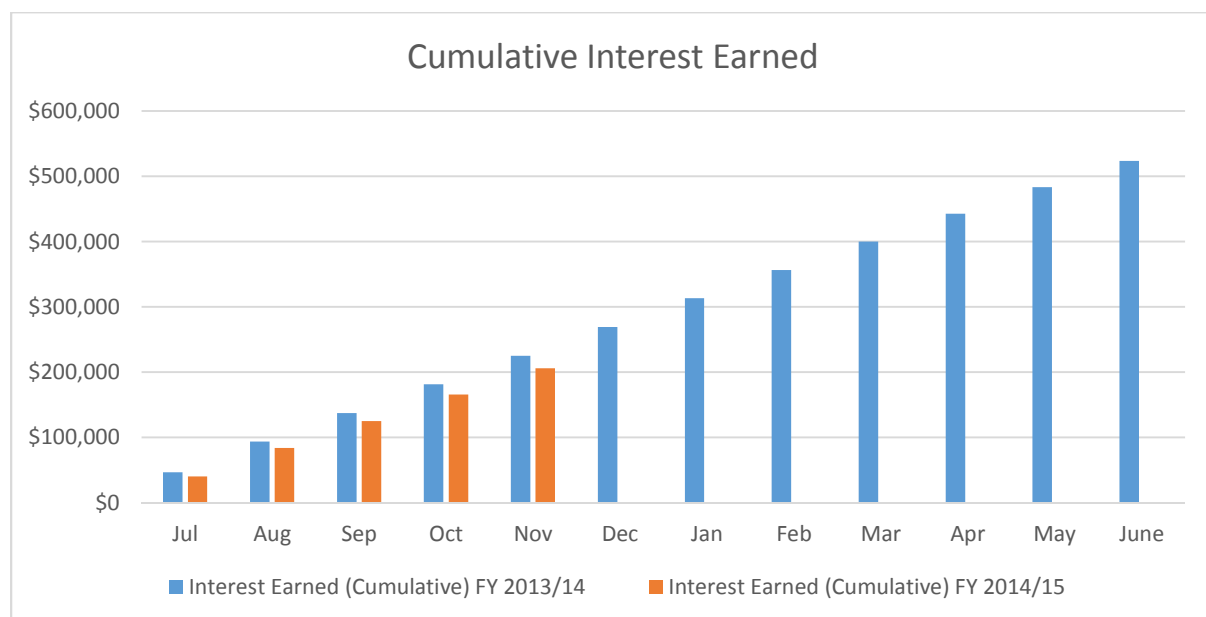
[November Investment Report](#)

[Appendix A](#)

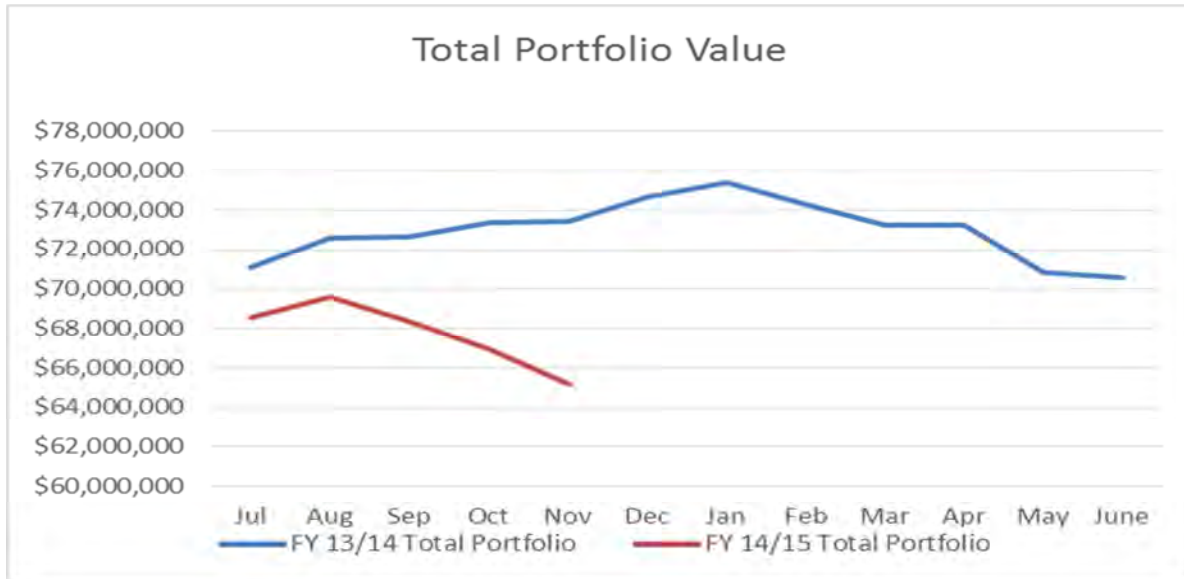
In November, the annualized yield for the District’s Investment portfolio dropped by 4 basis points (0.04%), to 0.95%. This drop is a result of a higher yielding bond that was called in November. The following chart shows annualized monthly yield over the current and previous year. As the chart shows, yields have largely remained flat since August 2013. Staff does not forecast yields to change significantly for the remainder of the calendar year and most likely through the fiscal year.



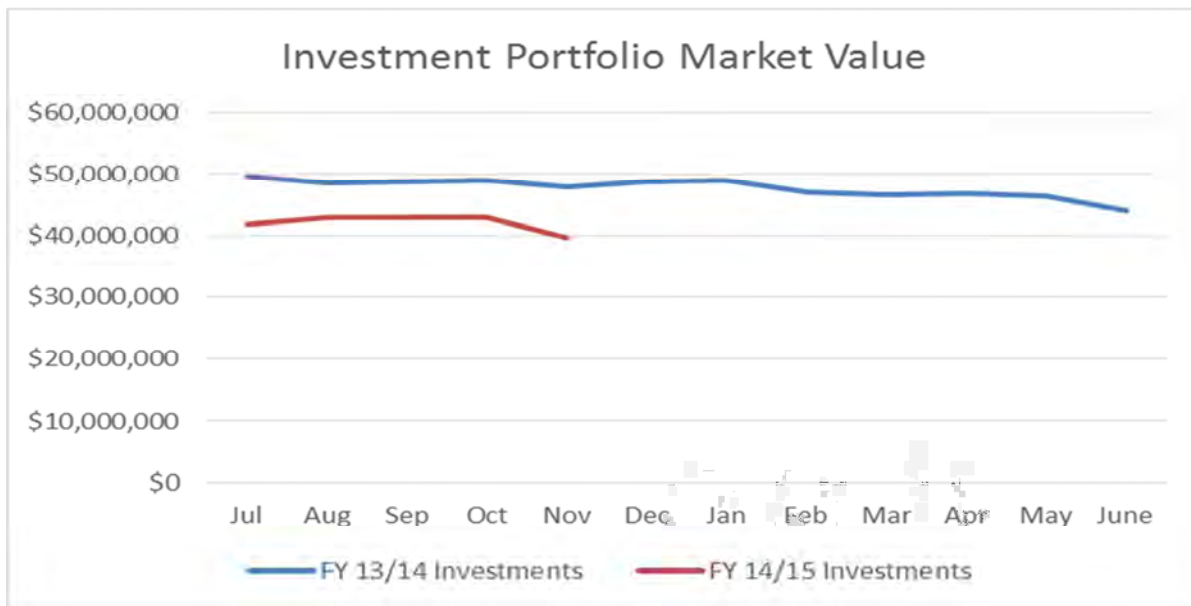
The interest earned from all investments in the portfolio fiscal year (FY) to date has slightly trailed FY 13/14 as anticipated. The following chart shows cumulative interest earned over the current and previous fiscal year. Since there is no indication of a significant interest rate increase through the remainder of the current fiscal year, staff projects that the current trend will continue.

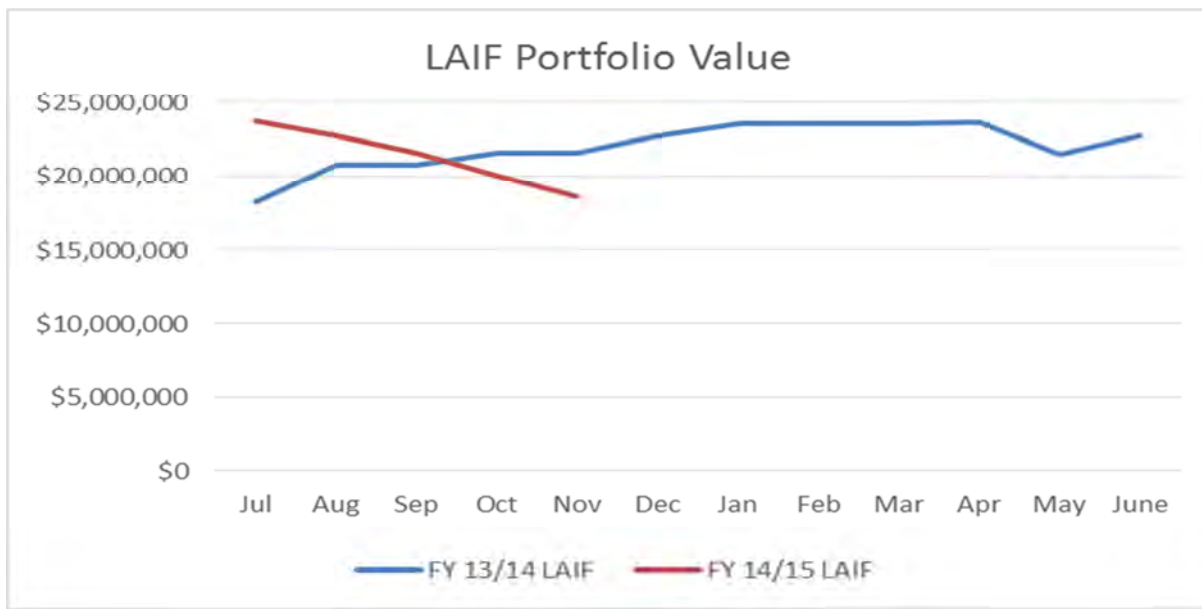


The total value of the portfolio as of November 30, 2014 is \$65.2M. This compares to a balance of \$73.4M from November 30, 2013. This year-over-year difference reflects an 11.3% decrease and is a reflection of the recent capital project outlays. The portfolio typically fluctuates as funding is needed for capital projects. The chart below shows the total portfolio value over time.

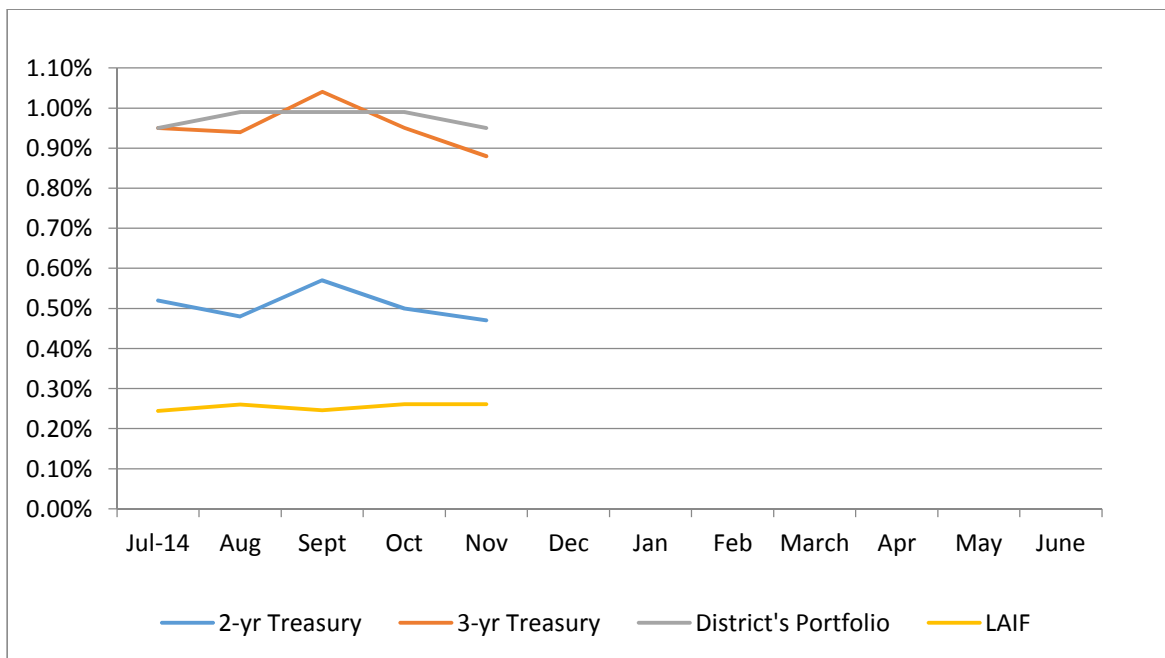


On average, the District maintains approximately 30-35% of the portfolio in LAIF and 65-70% in direct investments. The following charts show the value of the District’s Investment Portfolio and LAIF. The investment portfolio had a balance of \$39.8M as of November 30, 2014, while LAIF had a balance of \$18.6M. The charts visually show the District’s rebalancing of funds from the investment portfolio to LAIF during the last half of fiscal year 13/14 to ensure liquidity needs for the ongoing capital projects.





The following chart depicts annualized yields on the District’s portfolio for FY 2014-15 in comparison to comparative benchmarks; the 2-year U.S. Treasury yield, the 3-year U.S. Treasury yield and LAIF.



Date: December 16, 2014
 To: David W. Pedersen, General Manager
 From: Finance and Administration Department
 Subject: Investment Report for the Month of November 2014

Summary of Investments

Investments Maturing Within Six Months:

Disc./Cpn Rate	Yield To Maturity	Investment Type	Date Invested	Date Matures	Book Value	Par Value	Market Value	Market Value Source
2.000%	2.000%	FHLB-Bullet	03/15/11	03/30/15	1,000,000	1,000,000	1,006,170	Custodian
0.740%	0.550%	Montgomery-Muni Bond	11/29/12	04/01/15	1,004,400	1,000,000	1,000,150	Custodian
		Sub-Total			2,004,400	2,000,000	2,006,320	

Investments Maturing After Six Months:

1.250%	1.250%	FHLMC-Callable Coupon	02/17/12	02/17/17	1,000,000	1,000,000	1,001,340	Custodian
0.670%	0.670%	FNMA-Bullet	03/26/12	08/26/15	1,000,000	1,000,000	1,003,020	Custodian
1.050%	1.050%	FFCB-Bullet	03/28/12	03/28/16	1,000,000	1,000,000	1,009,170	Custodian
1.270%	1.270%	FHLB-Bullet	03/30/12	03/02/17	1,000,000	1,000,000	1,011,540	Custodian
0.980%	0.980%	FFCB-Callable Coupon	09/18/12	09/18/17	1,000,000	1,000,000	999,280	Custodian
0.900%	0.921%	FNMA-Callable Coupon	10/25/12	10/25/17	999,000	1,000,000	993,580	Custodian
0.625%	0.700%	FHLMC-Bullet	10/26/12	11/01/16	997,040	1,000,000	1,001,180	Custodian
0.820%	0.860%	FFCB-Callable Coupon	10/26/12	07/11/17	998,000	1,000,000	997,230	Custodian
0.75% & Up	1.045%	FNMA-Callable Coupon	11/21/12	11/21/17	1,000,000	1,000,000	1,000,640	Custodian
0.625%	0.625%	FNMA-Callable Coupon	11/28/12	11/28/16	2,000,000	2,000,000	1,997,080	Custodian
0.600%	0.600%	FFCB-Callable Coupon	12/13/12	12/12/16	1,000,000	1,000,000	992,910	Custodian
0.600%	0.580%	Port Auth NY&NJ-MuniBoi	12/19/12	12/01/15	1,000,580	1,000,000	999,510	Custodian
0.600%	0.600%	FFCB-Bullet	12/27/12	12/27/16	1,000,000	1,000,000	1,000,160	Custodian
0.500%	0.500%	FHLB-Callable Coupon	12/28/12	06/28/16	1,000,000	1,000,000	998,790	Custodian
0.850%	0.850%	AZSHGR-Muni Bond	01/17/13	06/01/15	2,205,000	2,205,000	2,209,035	Custodian
0.5% & Up	1.141%	FHLB-Callable Coupon	02/07/13	02/07/18	1,000,000	1,000,000	999,980	Custodian
1.585%	1.100%	LVNSCD-Muni Bond	02/20/13	11/01/17	1,022,130	1,000,000	1,005,260	Custodian
0.600%	0.600%	FNMA-Callable Coupon	02/25/13	08/25/16	1,000,000	1,000,000	996,870	Custodian
0.690%	0.690%	PST-Muni Bond	03/26/13	11/01/16	1,000,000	1,000,000	994,800	Custodian
1.000%	1.000%	FHLMC-Callable Coupon	03/26/13	03/26/18	1,000,000	1,000,000	993,430	Custodian
0.8% & Up	1.145%	FNMA-Callable Coupon	03/27/13	03/27/18	1,000,000	1,000,000	1,000,490	Custodian
0.85% & Up	1.170%	FNMA-Callable Coupon	03/28/13	03/28/18	1,000,000	1,000,000	1,000,530	Custodian
1.020%	1.020%	FHLMC-Callable Coupon	04/30/13	04/30/18	999,500	1,000,000	989,960	Custodian
0.950%	0.950%	FHLMC-Callable Coupon	05/22/13	05/22/18	1,000,000	1,000,000	991,970	Custodian
0.750%	0.750%	FHLMC-Callable Coupon	05/28/13	11/28/17	1,000,000	1,000,000	988,640	Custodian
0.75% & Up	1.117%	FNMA-Callable Coupon	05/29/13	05/29/18	1,000,000	1,000,000	995,120	Custodian

LVMWD Investment Report for the Month Ending November 30, 2014

Disc./Cpn Rate	Yield To Maturity	Investment Type	Date Invested	Date Matures	Book Value	Par Value	Market Value	Market Value Source
<u>Investments Maturing After Six Months (continued):</u>								
0.832%	0.832%	ARLDEV-Muni Bond	06/03/13	12/15/16	1,585,000	1,585,000	1,578,660	Custodian
1.250%	1.250%	FHLB-Callable Coupon	06/26/13	06/26/18	1,000,000	1,000,000	999,010	Custodian
1.870%	1.870%	FHLB-Callable Coupon	12/26/13	12/26/18	1,000,000	1,000,000	997,110	Custodian
0.625% & Up ⁶	1.648%	FHLMC-Callable Coupon	02/05/14	02/05/18	1,000,000	1,000,000	1,000,790	Custodian
1.300%	1.300%	FHLMC-Callable Coupon	02/27/14	02/27/18	1,000,000	1,000,000	1,001,920	Custodian
1.800%	1.800%	FHLMC-Callable Coupon	02/27/14	02/27/19	1,000,000	1,000,000	1,003,490	Custodian
1.800%	1.800%	FHLMC-Callable Coupon	03/12/14	03/12/19	1,000,000	1,000,000	1,004,320	Custodian
2.000%	2.000%	FNMA-Callable Coupon	08/20/14	08/20/19	1,000,000	1,000,000	1,002,700	Custodian
1.500%	1.500%	FNMA-Callable Coupon	09/19/14	09/19/18	1,000,000	1,000,000	1,004,390	Custodian
		Sub-Total			37,806,250	37,790,000	37,763,905	
		Total Investments			39,810,650	39,790,000	39,770,225	

Note: Gov. Agency Coupon Notes will distribute interest every six month.

1-CPNRT=0.75% to 11/15; thereafter 1.5%.

3-CPNRT=0.6% to 9/15; thereafter 1.5%.

6-CPNRT=0.75% to 5/16; 1% to 5/17; 2% to 11/17; thereafter 3%.

2-CPNRT=0.5% to 2/14; 0.75% to 2/15; 1% to 2/16; 1.5% to 2/17; thereafter 2%.

4-CPNRT=0.85% to 9/15; 1% to 9/16; 1.5% to 9/17; thereafter 2.5%.

5-CPNRT=0.625% to 2/15; thereafter 2%.

Interest earnings for the month were as followed:

Refunding Revenue Bonds - Reserve Fund (Bank of New York Mellon) Investments	\$600	0.261%
Local Agency Investment Fund (LAIF)	34,573	0.950%
CalTrust Short-Term Fund	4,045	0.261%
Reich & Tang Daily Income - US Treasury Money Market Fund	629	0.420%
Sweep Accounts (Wells Fargo Bank/Bank of New York Mellon)	1	0.010%
	11	0.010%
	<u>\$39,859</u>	

Total Earnings

Schedule of Investment Balance Limitations (Per District investment policy)

The source of the market valuation is as followed:

Investments (Note 1)	Total Amount Invested	% of Total	Max. Limit Allowed
Refunding Revenue Bonds - Reserve Fund (Bank of New York Mellon/LAIF)	\$39,810,650	61.06%	no limit
Reich & Tang Daily Income - US Treasury Money Market Fund (Union Bank)	2,757,686	4.23%	1 yr debt pmt.
Local Agency Investment Fund (LAIF)	2,027,636	3.11%	no limit
CalTrust Short-Term Fund	18,596,396	28.53%	50,000,000
	2,000,905	3.07%	no limit
	<u>\$65,193,273</u>	<u>100.00%</u>	
	(Note 2)		

Note 1: The average weighted duration for investments, excluding LAIF, is 915 days, which is under the assumption that callable coupons will not be called and will be held until maturity.

Note 2: In November 2014, Joint Powers Authority's participation in investment is \$3,029,058.00, of which \$2,709,730.14 (or 89.45%) belongs to LV.

LVMWD Investment Report for the Month Ending November 30, 2014

Bank Account Balances as of November 30, 2014:

Bank Name	Account Type	Amount
Wells Fargo Bank	Checking	\$53,968 (Note 3)
Wells Fargo Bank	Sweep	2,279,485
Bank of New York Mellon	Money Market	-
	Total	\$2,333,453

Note 3: This is bank balance without adjusting for outstanding checks. The total amount of outstanding checks is unavailable at the time of reporting.

"All District investments are included in this report and all investments, except those relating to debt issues and deferred compensation programs funds, conform to District investment policy. All investment transactions within the period covered by this report, except for the exceptions noted above, conform to District investment policy. Deferred compensation program funds are not included in this report; their investment is directed by individual employees participating in the deferred compensation program and not by the District. Debt issue funds are included in this report; their investment is controlled by specific provisions of the issuance documents and not by the District."

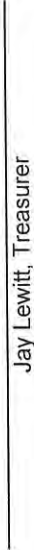
"The deposits and investments of the District safeguard the principal and maintain the liquidity needs of the District, providing the District with the ability to meet expenditure requirements for the next six months. The maturity dates are compatible with foreseeable cash flow requirements. The deposits and investments can be easily and rapidly converted into cash without substantial loss of value."


David W. Pedersen, General Manager

Approved for January 13, 2015 Agenda:

I HEREBY CERTIFY THAT THE FOREGOING IS TRUE AND CORRECT

TO THE BEST OF MY KNOWLEDGE


Jay Lewitt, Treasurer

Definitions

- Disc./Cpn Rate – The yield paid by a fixed income security.
- Yield to Maturity – The rate of return of a security held to maturity when interest payments, market value and par value are considered.
- Bullet – A fixed income security that cannot be redeemed by the issuer until the maturity date.
- Callable – A fixed income security that can be redeemed by the issuer before the maturity date.
- Book Value – The price paid for the security.
- Par Value – The face value of a security.
- Market Value – The current price of a security.
- Custodian – The financial institution that holds securities for an investor.

Investment Abbreviations

- FHLB – Federal Home Loan Bank
- FHLMC – Federal Home Loan Mortgage Corporation (Freddie Mac)
- FNMA – Federal National Mortgage Association (Fannie Mae)
- FFCB – Federal Farm Credit Bank
- Bonds
 - NYCGEN – New York City Transitional Finance Authority Future Tax Secured Bond
 - KYSHSG – Kentucky State Housing
 - Montgomery – Montgomery, AL General Obligation Bond
 - PORTRN – Port Authority of New York & New Jersey Revenue Bond
 - AZSHGR – Arizona Board of Regents University of Arizona System Revenue Bond
 - LVNSCD – Las Virgenes Unified School District
 - NJSMFH – New Jersey State Mortgage Finance & Housing
 - PTS – Port of Seattle
 - ARLDEV – Arlington County Development Authority Revenue Bond



January 13, 2015 LVMWD Regular Board Meeting

TO: Board of Directors

FROM: Finance & Administration

Subject: Replacement of Submersible Chopper Pumps: Request for Bids (Pg. 127)

SUMMARY:

The submersible chopper pumps at the Rancho Las Virgenes Composting Facility for the sumps in the dewatering, reactor, and cure buildings have reached the end of their useful life and require replacement. The pumps deliver water collected in the sumps back to the wastewater system to avoid overflows and flooding.

RECOMMENDATION(S):

Approve a Request for Bids for the purchase of four 4-inch submersible chopper pumps.

FISCAL IMPACT:

Yes

ITEM BUDGETED:

Yes

FINANCIAL IMPACT:

Sufficient funds for the pumps are available in the adopted Fiscal Year 2014-15 Budget. The total cost of the pumps is expected to be \$35,000.

DISCUSSION:

The replacement pumps will be installed at three different locations and easily interchangeable to allow for quick relocation in the event of a pump failure. Replacing the pumps at the same time with one style streamlines maintenance and training in the event of a pump failure. The fourth pump will serve as a back-up for use during repairs and scheduled maintenance to reduce downtime and the possibility of back-ups, overflows, or spills.

The Request for Bids will be released in January, and the lowest responsible bid can be presented to the board for award in February or March.

GOALS:

Ensure Effective Utilization of the Public's Assets and Money

Prepared By: Gretchen Bullock, Buyer

ATTACHMENTS:

[Submersible Chopper Pumps Bid Notice](#)

ITEM 4E

NOTICE INVITING SEALED PROPOSALS (BIDS)
FOR SUPPLY AND DELIVERY OF
4" Submersible Chopper Pumps
FOR
LAS VIRGENES MUNICIPAL WATER DISTRICT

NOTICE IS HEREBY GIVEN that the Board of Directors of Las Virgenes Municipal Water District invites and will receive sealed proposals (bids) up to the hour of **2:00 P.M. on Thursday, February 5, 2015** for the purchase and delivery of four 4" submersible chopper pumps. Bids received after the time stated in the Request for Bids will not be accepted and will be returned, unopened, to the bidder. The time shall be determined by the time on the receptionist telephone console in our Headquarters lobby. Proposals will be publicly opened and read aloud at the office of the District, 4232 Las Virgenes Road, Calabasas, California.

Said bids shall conform to and be responsive to the Instructions to Bidders, Specifications, and Bid Documents for said work as heretofore approved by the District.

Each bid must be on the original District bid form and shall be sealed and filed with the secretary of the District at or before the time stated in this Notice.

All terms and conditions contained in the Instruction to Bidders, Specifications, and Bid Documents shall become part of the contract. The Board of Directors of Las Virgenes Municipal Water District reserves the right to reject any and all bids and to waive any and all irregularities in any bid. No bidder may withdraw their bid after the said time for bid openings until 90 days thereafter or until the District has made a final award to the successful bidder or has rejected all bids, whichever event first occurs.

The Board of Directors of the District reserves the right to select the schedule(s) under which the bids are compared and contract(s) are awarded.

**BY ORDER OF THE BOARD OF DIRECTORS OF
LAS VIRGENES MUNICIPAL WATER DISTRICT**

Dated: January 13, 2015



Charles P. Caspary
Secretary of the Board
LAS VIRGENES MUNICIPAL WATER DISTRICT

ITEM 4E



January 13, 2015 LVMWD Regular Board Meeting

TO: Board of Directors

FROM: Finance & Administration

Subject: Telephone Maintenance and Support: Renewal of Annual Agreement (Pg. 129)

SUMMARY:

The District has used Accurate Telecom for hardware and software support for its Mitel phone and voicemail system since 2007. Accurate Telecom is the regional support service provider for Mitel systems. The District's annual maintenance and support agreement is up for renewal, which is required to maintain proper operation of the phone system.

RECOMMENDATION(S):

Authorize the General Manager to renew the annual agreement with Accurate Telecom, Inc., in the amount of \$25,020.96, for phone maintenance and support services through December 31, 2015.

FISCAL IMPACT:

Yes

ITEM BUDGETED:

Yes

FINANCIAL IMPACT:

Sufficient funds for this service are available in the adopted Fiscal Year 2014-15 Budget. The phone system was upgraded mid-year, and the cost of the annual maintenance and support for calendar year 2015 includes a 2% increase.

DISCUSSION:

The renewal of the annual maintenance and support agreement is required for business continuity and proper operation of the phone system. The agreement includes technical support, troubleshooting, and Mitel Software Assurance updates for the phone and voicemail systems at all District facilities.

GOALS:

Ensure Effective Utilization of the Public's Assets and Money

Prepared By: Gretchen Bullock, Buyer

ATTACHMENTS:

[Accurate Telecom Invoice](#)



Accurate Telecom, Inc

Phone: 818-997-6700

Fax: 818-779-6114

16108 Covello Street

Van Nuys, CA 91406

Invoice

Number: **14066**

Date: **12/10/2014**

For the period from **01/01/2015** thru **12/31/2015**

Bill-To

Attn: Mr. Mike McIntyre

Las Virgenes Municipal Water District

32601 Torchwood Pl.

Westlake Village, CA 91361 U.S.A.

Ship-To

Attn: Mr. Mike McIntyre

Las Virgenes Municipal Water District

32601 Torchwood Pl.

Westlake Village, CA 91361 U.S.A.

<u>Contract</u>	<u>Start Date</u>	<u>End Date</u>	<u>Contract Type</u>	<u>Reference</u>	<u>Terms</u>	<u>Inv. Batch</u>	<u>A/R Cust. No.</u>	<u>PO No.</u>
793	1/1/2015	12/31/2015	Plat One Year - T	AW8807	Net 30	7013	Las Virgenes Municipal Water District	

Includes: Platinum Support & Equipment Maintenance for your Mitel 3300 Mx e Telephone System, your Mitel Nupoint Voicemail System and Paging for the following sites: Municipal, Tapia, Rancho & Westlake. This coverage also includes your Annual Mitel Software Assurance for your Mitel 3300 Controllers and your NuPoint Messenger Voicemail System which keep your software up to date with Mitel.

Yearly maintenance & support billing for your annual contract **\$25,020.96**

Annual billing for your Platinum Support & Equipment Maintenance Agreement beginning on 01/01/15.

Item Total: \$25,020.96

Total Amount Due: **\$25,020.96**

ITEM 4F

***LAS VIRGENES MUNICIPAL WATER DISTRICT
Platinum Support & Equipment Maintenance Agreement***

Hours: Service will be provided 24 hours per day, seven days per week including holidays

Your Platinum Support & Equipment Maintenance Agreement Includes:

- ☎ Assigned Account Manager
- ☎ Priority service & access to critical spare parts
- ☎ Regular customer satisfaction checks.
- ☎ Material & labor coverage for system including telephone replacement
- ☎ Two hour response time on major system failure
- ☎ On-Site Additions, Moves and Changes billed from \$150.00/first hour, \$62.50 per half hour thereafter
- ☎ Remote Maintenance/Technical Telephone Support is covered
- ☎ 12 Annual Hours per year of Remote Maintenance for Additions, Moves & Changes are included.
- ☎ 10% discount on parts for Adds, Moves and Changes
- ☎ Accurate Telecom will do all contact with the telephone company, including ordering services, placing trouble reports and follow-up. All Telco related service issues are covered under Platinum Maintenance Agreement.
- ☎ Four hours of training per year



January 13, 2015 LVMWD Regular Board Meeting

TO: Board of Directors

FROM: General Manager

Subject: Public Hearing: Potable Water Replacement Fund Standby Charge (Pg. 132)

SUMMARY:

On November 11, 2014, the Board adopted Resolution No. 2462, regarding the District's intent to continue the Water Replacement Fund Standby Charge pursuant to the Municipal Water District Law of 1911. A public hearing will be conducted for the proposed Ordinance as it relates to continuation of the Standby Charge for Fiscal Year 2015-16, and the proposed Ordinance will be given first reading by title only.

RECOMMENDATION(S):

Waive the full reading of Ordinance No. 275 as it relates to continuation of the Water Replacement Fund Standby Charge for the fiscal year commencing July 1, 2015, and order publication within 30-days of adoption using a summary of the ordinance.

Approve, by a roll call vote, the Rules and Regulations for the Water Standby Charge Deferrals and call for the proposed Ordinance as it relates to continuation of the Water Replacement Fund Standby Charge for the fiscal year commencing July 1, 2015, to be given first reading by title only.

(Waive further reading and introduce the Ordinance)

ORDINANCE NO. 275

AN ORDINANCE OF THE BOARD OF DIRECTORS OF LAS VIRGENES MUNICIPAL WATER DISTRICT AS IT RELATES TO THE STANDBY CHARGES FOR THE FISCAL YEAR COMMENCING JULY 1, 2015

(Reference is hereby made to Ordinance No. 275 on file in the District's Ordinance Book and by this reference the same is incorporated herein and made a part of hereof.)

FISCAL IMPACT:

Yes

ITEM BUDGETED:

Yes

FINANCIAL IMPACT:

The continuation of the Potable Water Standby Charge is expected to provide approximately \$510,000 in revenue during Fiscal Year 2015-16 to support the Potable Water Replacement Program.

Prepared By: Daryl Betancur, Clerk of the Board

ATTACHMENTS:

[Standby Charge Ordinance No. 275](#)

[Standby Deferral Request](#)

ORDINANCE NO. 275

AN ORDINANCE OF THE BOARD OF DIRECTORS OF LAS VIRGENES MUNICIPAL WATER DISTRICT AS RELATES TO STANDBY CHARGES FOR THE FISCAL YEAR COMMENCING JULY 1, 2015

BE IT ORDAINED BY THE BOARD OF DIRECTORS OF LAS VIRGENES MUNICIPAL WATER DISTRICT as follows:

Section 1. Purpose

This ordinance fixes and continues a standby charge to be levied against each lot or parcel within the district for the fiscal year commencing July 1, 2015, for the purpose of financing the district's potable water replacement program. This charge is imposed pursuant to the Municipal Water District Law.

Section 2. Findings

The Board of Directors finds, determines and declares as follows:

- (a) The Board has provided a duly published notice and mailed such notice of public hearing and has conducted a public hearing to consider adoption of a standby assessment;
- (b) The Board has considered the written and oral comments presented by interested parties concerning the assessment;
- (c) The District has approved a categorical exemption for the project under the California Environmental Quality Act (CEQA) because the charges are not designed to increase or expand services;
- (d) The standby assessment will be used to pay for a portion of the cost of the potable water replacement programs instituted by the district;
- (e) It is in the best interests of the district and the community which it serves to pay for a portion of water programs from the proceeds of standby assessments because landowners benefit from maintaining available water supply.

Section 3. Standby Charge

An annual standby charge in the amount of \$10.00 per acre for parcels over one acre, and \$10.00 for each parcel of land of less than one acre is hereby levied against all land within the district for the fiscal year commencing July 1, 2015. A description of the lands (by assessor parcel number) affected by the assessment is on file with the Secretary of the Board.

Section 4. Collection

The Board of Supervisors and Auditor of the County of Los Angeles are hereby directed to levy, collect and remit to the District this standby charge at the time and in the manner required by law for the levying of taxes for county purposes.

Section 5. Deferrals

- (a) A property owner may request a complete or partial deferral from the standby charge by filing a written request by April 15th, 2015 during the fiscal year for which the deferral is sought. The deferral shall be processed and evaluated in accordance with this section.

(b) The following property is eligible for deferral:

(i) Property owned and occupied by a federal, state or local governmental agency.

(ii) Property permanently dedicated to open-space.

(iii) Property which cannot use water supplied by the district due to restrictions imposed by deed or governmental agencies with land use jurisdiction.

(iv) Property which cannot reasonably be expected to derive any benefit from facilities constructed with the proceeds of the water standby charge.

(c) If the general manager approves the request, the charges paid by the applicant shall be refunded and no charge shall be levied for subsequent years. The applicant shall execute an agreement to repay the charges with interest if the property ceases to be eligible for the deferral. The agreement shall be recorded.

(d) If the general manager denies the request, the applicant may appeal denial of the deferral by the general manager by filing a written request for review within 10-days after the general manager's decision. The board shall promptly consider the request for review. The decision of the board shall be final.

(e) The general manager shall adopt reasonable rules and regulations to implement this section.

PASSED, APPROVED and ADOPTED on January 13, 2015

Glen Peterson,
President

ATTEST:

Charles Caspary
Secretary

APPROVED AS TO FORM:

Wayne K. Lemieux
District Counsel

(SEAL)

Las Virgenes Municipal Water District

REQUEST FOR DEFERRAL FROM 2014/2015 STANDBY CHARGE PROGRAM

(SEE INSTRUCTIONS ON REVERSE)

Name: _____ Phone: _____

Phone: _____

Address: _____

DESCRIPTION OF PROPERTY

Assessor Parcel Number(s): _____

I/We, owner(s) of the above property, do hereby apply for deferral from the Las Virgenes Municipal Water District's 2014/2015 Standby Charges on the above described property for the following reasons:

OPEN SPACE -- Category 2: Lands permanently committed to open space and maintained in their natural state which are not now and will not in the future be supplied with water. The following documents are provided to support the request:

LIMITED BENEFIT -- Category 3: Lands which are currently greater than one acre in size which may or may not have been developed (but may develop in the future) will have the parcel charge applied consistent with current zoning on the property. (Provide enough information or copies of documents to demonstrate current zoning.)

NO BENEFIT -- Category 4: Lands not included in any of the above categories which the Board of Directors, in its discretion, finds do not now and cannot reasonably be expected to derive a benefit from the projects to which the proceeds of the water standby charge for the Replacement Fund will be applied. (Provide enough information or copies of documents to demonstrate that property will not benefit.)

I/We, as owners of the above property, acknowledge that, if the request for deferral is approved, I/We will be required to execute an agreement with Las Virgenes Municipal Water District.

Signature: _____ Date: _____

Signature: _____ Date: _____

Las Virgenes Use Only	
File No.:	_____
Reviewed By:	_____
Reviewed By:	_____
Reviewed By:	_____
Approved By:	_____

ITEM 7A

Instructions for filing a Request for Deferral from 2014/2015 Standby Charge Program

INSTRUCTIONS:

1. Provide complete name, address and phone number to which Las Virgenes should send correspondence or make phone calls.
 2. Provide ASSESSOR PARCEL NUMBER -- the multi-digit number as shown on your tax bill.
Examples: 2058-020-014 2059-025-020 2051-006-026
 3. The Board of Directors has established criteria for deferral as follows:

Category 1: *PUBLIC LANDS* -- Lands owned by the government of the United States, the State of California, or by a political subdivision thereof, or any unit of local government.

Category 2: *OPEN SPACE* -- Lands permanently committed to open space and maintained in their natural state which are not now and will not in the future be supplied with water.

Category 3: *LIMITED BENEFIT* -- Lands which are currently greater than one acre in size which may or may not have been developed (but may develop in the future) will have the parcel charge applied consistent with current zoning on the property.

Category 4: *NO BENEFIT* -- Lands not included in any of the above categories which the Board of Directors, in its discretion, finds do not now and cannot reasonably be expected to derive a benefit from the projects to which the proceeds of the water standby charge for the Replacement Fund will be applied.
 4. Sign and date the application.
 5. Mail completed application to:

Las Virgenes Municipal Water District
4232 Las Virgenes Road
Calabasas, CA 91302
Attention: General Manager
-

DEFERRAL PROCESSING:

- a. Information on form is checked for completeness.
 - b. Determination is made whether or not request meets criteria.
 - c. Requester is notified in writing whether the deferral is granted or denied. (Denied request may be appealed.)
-

**If you need assistance in completing the reverse side,
please call Las Virgenes at (818) 251-2100**



January 13, 2015 LVMWD Regular Board Meeting

TO: Board of Directors

FROM: Finance & Administration

Subject: Budget Planning Calendar for Fiscal Year 2015-16 (Pg. 137)

SUMMARY:

Staff will review the Budget Planning Calendar for Fiscal Year 2015-16.

RECOMMENDATION(S):

Receive and file the Budget Planning Calendar Fiscal Year for 2015-16.

FISCAL IMPACT:

No

ITEM BUDGETED:

No

DISCUSSION:

Each year, the Board is involved in the development of the following year's District budget. Attached is a schedule of the key dates for the Board to review and provide input on the Fiscal Year 2015-16 Budget.

GOALS:

Ensure Effective Utilization of the Public's Assets and Money

Prepared By: Joseph Lillio, Finance Manager

ATTACHMENTS:

[Budget Planning Calendar](#)



Las Virgenes Municipal Water District
FY 2015/16 Budget Planning Calendar

<u>Date</u>	<u>Board Activity</u>	<u>Description</u>
1/5/2015	JPA Board Meeting	Distribute JPA Budget Planning Calendar
1/13/2015	LV Board Meeting	Distribute LVMWD & JPA Comprehensive Budget Calendar
1/27/2015	LV Board Meeting	Second Quarter LVMWD Financial Status Report
2/2/2015	JPA Board Meeting	Second Quarter JPA Financial Status Report
2/3/2015	-	Publish Draft 5-Year Infrastructure Investment Plan (IIP)
2/10/2015	-	Due Date for TSD Budget Submissions to JPA
2/24/2015	LV Board Meeting	IIP Presented for Review
3/2/2015	JPA Board Workshop	JPA Budget & IIP Workshop
3/17/2015	LV Board Workshop	LVMWD Board Budget Workshop, including review of IIP and Strategic Plan Tactical Actions and Activities
4/28/2015	LV Board Meeting	Third Quarter Financial Status Report & Preliminary LVMWD Budget
5/4/2015	JPA Board Meeting	Third Quarter Financial Status Report & Preliminary JPA Budget
5/26/2015	LV Board Meeting	LVMWD Budget Adoption
6/1/2015	JPA Board Meeting	JPA Budget Adoption



January 13, 2015 LVMWD Regular Board Meeting

TO: Board of Directors

FROM: Finance & Administration

Subject: Approval of Memorandums of Understanding with General and Office Units: January 1, 2015 through December 31, 2017 (Pg. 139)

SUMMARY:

Contract negotiations between the District and its Service Employees International Union Local 721 (SEIU) General and Office Units have concluded with a tentative agreement that was accepted by the Units on December 17, 2014. The proposed Memorandums of Understanding (MOUs) are presented as negotiated with Board authority and based on ratification by the General and Office Units. This item is to approve the MOUs (copies attached) as negotiated with the two Units.

RECOMMENDATION(S):

Authorize the General Manager to execute Memorandums of Understanding with the SEIU General and Office Units for a term of January 1, 2015 through December 31, 2017.

FISCAL IMPACT:

Yes

ITEM BUDGETED:

No

FINANCIAL IMPACT:

This action will result in an estimated cost to the District of \$339,195.25 over the three-year term of the agreement.

DISCUSSION:

The District's employees are represented by four bargaining units: (1) the Management Unit; (2) the Supervisor, Professional & Confidential Unit; (3) SEIU's General Unit; and (4) SEIU's Office Unit. The MOUs for SEIU's General and Office Units expired on December 31, 2014, and negotiations have been completed for the terms of successor MOUs.

Following is a summary of the substantive changes proposed for the successor MOUs:

Term - Three year term, January 1, 2015 through December 31, 2017.

Salary - Employees in both units would receive a 7.5% increase in salary, effective the first day of the pay period immediately following Board approval. Effective January 1, 2016, employees would receive a base salary increase of one percent (1%). Effective January 1, 2017, employees would receive a base salary increase of two percent (2%). Following Board approval, two (2) new entry level steps would be added below the bottom of the salary range for each classification of both units.

ITEM 8B

Retirement - Effective the first day of the pay period immediately following Board approval, employees would pay the full 7% employee-share of their salaries towards their CalPERS retirement contributions.

Health Insurance - Effective January 1, 2016, the District's maximum contribution for medical insurance for active employees would be 98% of the lowest cost family plan, as compared to the current contribution of 98% of the Blue Cross Classic PPO family rate. Additionally, employees hired after January 1, 2015, with at least 10 years of District service who are age 55 or older at retirement, would receive Tier 3 retiree medical benefits of 75% of the least expensive plan offered by the District at the time of retirement at the employee only level. Currently, Tier 2 retiree medical benefits provide for 75% of the PPO rate for the employee and one dependent.

Overtime - Effective December 31, 2015, employees may cash out up to 20 hours of accrued compensatory time (Comp Time).

Standby Time - Effective the first day of the pay period immediately following Board approval, employees' Standby rate will change from \$2.70 to \$3.00 per hour for all hours except those hours compensated as work hours.

Holidays - Effective calendar year 2015, employees in these units will receive Veteran's Day, November 11th of each year, as an additional paid holiday.

GOALS:

Ensure Effective Utilization of the Public's Assets and Money

Prepared By: Sherri Paniagua, Human Resources Manager

ATTACHMENTS:

[General Unit MOU](#)

[Office Unit MOU](#)



MEMORANDUM OF UNDERSTANDING

GENERAL UNIT

January 1, 2015 – December 31, 2017

TABLE OF CONTENTS

	<u>Page</u>
CHAPTER 1, GENERAL PROVISIONS	1
ARTICLE 1 - TERM	1
ARTICLE 2 - RECOGNITION.....	1
ARTICLE 3 - PROVISIONS OF LAW	1
CHAPTER 2, COMPENSATION	1
ARTICLE 4 - POSITION AND SALARY RANGE	1
ARTICLE 5 - PAY DAYS	4
ARTICLE 6 - OVERTIME	4
ARTICLE 7 - USE OF COMPENSATORY TIME OFF (CTO).....	4
ARTICLE 8 - STANDBY TIME.....	5
ARTICLE 9 - EMERGENCY CALL-OUT	5
ARTICLE 10 - COMPUTER CALL-OUT.....	6
CHAPTER 3, TERMS AND CONDITIONS OF EMPLOYMENT.....	6
ARTICLE 11 - HOURS OF WORK	6
ARTICLE 12 - REST PERIODS.....	6
ARTICLE 13 - PROBATIONARY PERIOD	6
ARTICLE 14 - OUTSIDE EMPLOYMENT.....	7
ARTICLE 15 - OFFICIAL IDENTIFICATION.....	7
ARTICLE 16 - UNIFORMS	7
ARTICLE 17 - EXPECTED PERFORMANCE	7
CHAPTER 4, BENEFITS	8
ARTICLE 18 - RETIREMENT PROGRAM	8
ARTICLE 19 - HEALTH INSURANCE.....	9
ARTICLE 20 - DENTAL INSURANCE	10
ARTICLE 21 - VISION CARE.....	11
ARTICLE 22 - LONG-TERM DISABILITY INSURANCE.....	11
ARTICLE 23 - LIFE INSURANCE	11
ARTICLE 24 - DEFERRED COMPENSATION PLAN	11
ARTICLE 25 - SICK LEAVE PAYMENT.....	12
ARTICLE 26 - CERTIFICATION PROGRAM.....	12
ARTICLE 27 - ATTENDANCE AT CLASSES.....	13
ARTICLE 28 - PHYSICAL EXAMINATION	13
CHAPTER 5, LEAVES OF ABSENCE	13
ARTICLE 29 - SICK LEAVE	13
ARTICLE 30 - VACATION LEAVE	14
ARTICLE 31 - HOLIDAYS.....	15
ARTICLE 32 - BEREAVEMENT LEAVE	16
ARTICLE 33 - MILITARY LEAVE	16
ARTICLE 34 - PREGNANCY LEAVE	16
ARTICLE 35 - PARENTAL LEAVE.....	17
ARTICLE 36 - FAMILY AND MEDICAL CARE LEAVE	17

ARTICLE 37 - ON THE JOB INJURY	18
ARTICLE 38 - LEAVE WITHOUT PAY	18
ARTICLE 39 - JURY DUTY	18
CHAPTER 6, EMPLOYEE/EMPLOYER RELATIONS.....	18
ARTICLE 40 - PUNITIVE ACTIONS.....	18
ARTICLE 41 - DISMISSAL.....	19
ARTICLE 42 - REPRIMANDS.....	19
ARTICLE 43 - SUPERVISORS CONFERENCE.....	19
ARTICLE 44 – SEPARATION FROM THE DISTRICT	19
ARTICLE 45 - GRIEVANCE PROCEDURE.....	20
ARTICLE 46 - LAY-OFFS	21
ARTICLE 47 - PEACEFUL PERFORMANCE.....	21
ARTICLE 48 - STEWARDS PROGRAM	22
ARTICLE 49 - DISTRICT RIGHTS	22
ARTICLE 50 - EMPLOYEE RIGHTS.....	23
ARTICLE 51 - DUES DEDUCTION	23
ARTICLE 52 – AGENCY SHOP	23
ARTICLE 53 - MAINTENANCE OF MEMBERSHIP.....	25
ARTICLE 54 – LABOR/MANAGEMENT COMMITTEE	25
ARTICLE 55 - FULL UNDERSTANDING, MODIFICATION AND WAIVER.....	25
APPENDIX A - SALARY TABLE.....	28
APPENDIX B - PAY FOR CERTIFICATION PROGRAM.....	30
APPENDIX C - DECLARATION OF OUTSIDE EMPLOYMENT, ACTIVITY OR ENTERPRISE.....	32

MEMORANDUM OF UNDERSTANDING

GENERAL UNIT

CHAPTER 1, GENERAL PROVISIONS

ARTICLE 1 - TERM

- 1.1 The provisions of this Agreement shall commence on **1 January 2015**, unless another implementation date is specified within the Agreement, and shall expire on **31 December 2017**.

ARTICLE 2 - RECOGNITION

- 2.1 Pursuant to the provisions of the Employee Relations Ordinance of Las Virgenes Municipal Water District, and applicable State Law, Las Virgenes Municipal Water District General Unit Employees, SEIU, CCAPE, Local 700, was certified by Thomas McCarthy, California State Conciliation Service on January 10, 1975, as the exclusive representative of District employees in the General Unit (hereinafter "Unit") previously found to be appropriate by the District's Board of Directors. During 2007-08 SEIU reorganized and the LVMWD bargaining units were incorporated into a new SEIU, Local 721.
- 2.2 The District hereby recognizes SEIU Local 721, (hereinafter "Union") as the certified exclusive representative of the employees in said Unit.
- 2.3 The term "employee(s)" as used herein shall refer only to employees employed by District in said Unit in the employee classifications comprising said Unit as listed on Appendix A.

ARTICLE 3 - PROVISIONS OF LAW

- 3.1 It is agreed and understood that this Memorandum of Understanding is subject to all current and future applicable Federal, State, and County laws, rules and regulations. If any part of this Memorandum is in conflict or inconsistent with such above applicable laws, rules and regulations, or is otherwise held to be invalid or unenforceable by any tribunal with jurisdiction, such part or provision shall be suspended and the remainder of this Memorandum of Understanding shall not be affected.

CHAPTER 2, COMPENSATION

ARTICLE 4 - POSITION AND SALARY RANGE

- 4.1 The "Basic 7-Step Salary Schedule" is included herein for reference. Said Salary Schedule applies to all classified positions. Whenever possible, personnel will be hired at Step A, and will be subject to merit review and possible salary step increase by the General Manager in accordance with the following rules. However, with the approval of the General Manager, advanced step placement is possible to recruit an exceptionally well qualified employee or to complete a difficult recruitment.

Employees will be subject to merit review and possible salary step increases in accordance to the following rules.

- 4.2 Each employee's performance, including probationary employees, will be reviewed as needed to provide guidance in any improvements that might be required.
- a. An employee may receive a performance review at a minimum after the first 3 months and must receive a merit review after 6 months of his/her employment and annually thereafter. However, an employee may be evaluated at any time his/her supervisor believes it is appropriate.
 - b. Any pay increase resulting from a merit review will be effective on the date specified in the merit review.
 - c. A newly hired probationary employee who is on leave from work for four (4) or more consecutive weeks may have his or her performance review and probationary date adjusted to compensate for the period of absence. Thereafter, the anniversary performance review will be based on the new adjusted date.
- 4.3 An employee promoted to a higher classification will be subject to merit review on the same schedule as though he/she were a new employee, and will normally be raised in pay approximately 5% concurrently with the promotion by being placed at the appropriate step in the higher pay schedule.
- 4.4 Promotion from a trainee position to a higher level position will be based on the employee's performance and made upon recommendation of his/her Department or Division Head, provided that there is a budgeted position open at the higher level. Completion of seven steps at the trainee level will not usually be required.
- 4.5 Flex Positions
- a. The probationary period for classifications that require certification shall be the same period as the period required for the employee to earn and have in hand the required certification. For instance, if the certification provides that the employee must obtain the certification within 18 months, then the probationary period shall be 18 months.
 - b. This shall apply to both new and promoted employees.
 - c. An employee who meets all the requirements for promotion (experience, certifications and competency) must promote to the next higher level or they shall be terminated.
- 4.6 An accelerated salary step increase may be granted upon recommendation of a Division or Department Head and approval of the General Manager.
- 4.7 The preparation of Performance or Merit Reviews is the responsibility of each employee's immediate supervisor. The review will be discussed with each employee by their supervisor.
- 4.8 If an employee feels that the performance review is unfair, he/she may take the following steps in

the order listed:

- a. Present a written report to his/her immediate supervisor, detailing the reasons for each point of disagreement, and requesting further discussion with him/her and his/her Division or Department Head.
- b. If the questions cannot be resolved by 4.8a above, request a conference including the General Manager to review the areas of disagreement.

4.9 The General Manager will submit annually to the Board of Directors a list of classified positions required on the District's Staff for the following fiscal year, and will hire or retain such employees as are authorized by the Board. In the event a higher classified position is provided for, but cannot immediately be filled, the General Manager may, in his discretion, employ one or more persons in lower classifications, so long as the total salary budget is not exceeded. Persons so employed will be considered for promotion to a higher position at such times as their Supervisor and Department Head evaluate the employee's qualifications, and make appropriate recommendation to the General Manager.

4.10 Employees will be compensated extra for temporary appointments to duties out of their working classification when the duration of the appointment is thirty (30) consecutive working days or greater, in which case each pay period so included will be compensated at five percent above the employee's current salary, or at the minimum step of the higher position's salary schedule, whichever is greater. Working out of classification is defined as when an employee is assigned to perform at least fifty percent (50%) of the duties and functions of the higher classification.

4.11 Promotion in a flexibly staffed classification will occur when the employee obtains all required certifications and satisfactorily completes an appropriate competency assessment to promote to the higher class.

4.12 Salary Chart

Salary Charts of positions and Salary Levels as approved for **2015** are provided separately as Appendix A following the MOU.

4.13 Salary Increases

- a. Effective on the first day of the pay period following Board approval of this MOU, employees will receive a base salary increase of seven and one half percent (7.5%).
- b. Effective January 1, 2016, employees will receive a base salary increase of one percent (1.0%).
- c. Effective January 1, 2017, employees will receive a base salary increase of two percent (2.0%).

Following District Board approval of this MOU, two new steps will be added to the General Unit Salary Table as entry level steps for each classification. Employees hired prior to Board approval of this MOU will not be impacted by this modification to the General Unit Salary Table as their salary

will not be impacted except as provided above (with the salary increases provided). Employees hired prior to Board approval of the MOU will move on the General Unit Salary Table as follows: Those employees at step A will move to step C, employees at step B will move to step D, employees at step C will move to step E; employees at step D will move to step F and employees at step E will move to step G. Employees hired after Board approval of the MOU, will be hired as in the past, typically at step A of the new salary schedule.

ARTICLE 5 - PAY DAYS

- 5.1 Pay checks shall be issued bi-weekly no later than Wednesday, for the two immediately preceding work weeks.
- 5.2 Employees have the option of having their salary directly deposited into a bank of their choice. If a normal pay day falls on a Holiday, employees who are not using direct deposit will be paid on the first working day following such holiday.
- 5.3 An initial adjustment will be made for any employee on an "odd" work week, i.e., other than Friday to Friday, so that subsequent checks will cover two full work weeks' pay being made to such employee on the same pay day as other employees.

ARTICLE 6 - OVERTIME

- 6.1 Work in excess of 40 hours in any one week as defined in Article 11, Hours of Work, other than Standby Duty as defined in Article 8, Standby Time, constitutes overtime, and may be permitted only upon advance approval of a department or division head. All paid time off, except sick leave, will be considered time worked for purposes of this section.
- 6.2 All General Unit employees are eligible for overtime pay at 1-1/2 times the regular rate for hours worked in excess of 40 hours per week.
- 6.3 Overtime, as defined at 6.1 above, shall be compensated in cash or time off (Compensatory Time Off, i.e., CTO) at the option of the employee. However, accumulated CTO may not exceed an accrual of sixty (60) hours. As of December 31, 2015, employees may cash out up to 20 hours of accrued compensatory time off which shall be paid on the pay day following the first full pay period in January.
- 6.4 Overtime work shall be credited to the nearest tenth of an hour.
- 6.5 Overtime work shall be entitled to additional compensation as outlined below.

ARTICLE 7 - USE OF COMPENSATORY TIME OFF (CTO)

- 7.1 An employee may use CTO to take time off with advance approval of his/her supervisor.
- 7.2 An employee shall not use CTO for any absence for which sick leave is applicable until the employee's sick leave bank is empty.

ARTICLE 8 - STANDBY TIME

- 8.1 Part of the duties of each employee may include being available for call-out overnight. The period during which an employee is assigned to be available for such call-outs is designated as Standby Time.
- 8.2 An employee on Standby Time must (1) be ready to respond immediately to a call for service, (2) be readily available at all hours by telephone or other agreed upon communication equipment, and (3) refrain from activities which might impair his/her assigned duties upon call. The parties agree that an employee shall make a reasonable effort to arrive at District headquarters within forty-five (45) minutes from receiving a call-out. The parties agree that employees on Standby Time, as defined above, are "waiting to be engaged."
- 8.3 Standby Time covers all of the hours daily, which are not part of the regularly scheduled workday for the facility or function to which the employee is assigned standby.
- 8.4 Employees available for call-out while on Standby will be compensated at the rate of \$3.00 per hour for all hours except those hours compensated as work hours. If an employee is called back to work while on standby, the time begins for the employee when he/she receives the call and ends when he/she returns either to his/her home or a location the same distance from the work location to his/her home if the employee is not returning home.

ARTICLE 9 - EMERGENCY CALL-OUT

- 9.1 Emergency call-out is defined as unscheduled work required by management of an employee who, following completion of the employee's workday or workweek and departure from the employee's work site, is ordered back to duty to perform necessary work.
- 9.2 Employees who are called back shall receive a minimum of two (2) hours (the time begins for the employee when he/she receives the call and ends when he/she returns either to his/her home or a location the same distance from the work location to his/her home if the employee is not returning home at time and one-half or pay for hours actually worked, whichever is greater. All hours worked as part of a call-out shall be paid at time and one-half the employee's straight time rate.
- 9.3 Work that precedes or follows the regularly assigned duty-shift will be considered as an extension of the workday and no minimum will apply, and compensation will be at the regular rate unless the employee has worked 40 hours that week assuming the employee is called back to work within 30 minutes of the end of the scheduled shift. A scheduled return to work with prior notice to the employee does not qualify as a call-out under this section.
- 9.4 Rest and Recovery: This provision applies if an employee is called out to work on an emergency call-out and does not have at least eight hours from when the call-out work ends until the beginning of his/her start time of his/her shift. In this situation, the employee may inform his/her supervisor that he/she will report to work not later than eight hours after the call-out work ended. If this occurs, the hours for the employee's workday will be comprised of the hours from the emergency call out and the hours the employee works when he/she returns to work. These hours may not exceed the regular number of hours in the employee's shift unless the employee is directed to work past his/her regular shift by his/her supervisor.

ARTICLE 10 - COMPUTER CALL-OUT

- 10.1 A computer call-out is defined as work required by management of an employee who, following completion of the employee's workday or workweek is called at home and required to respond to the call by using a computer at home to perform work for the District.
- 10.2 In such a case, the employee shall receive a minimum of one (1) hour (which would apply any time an employee is on the phone discussing the problem with the supervisor) at time and one-half or pay for hours actually worked, whichever is greater. All hours worked as part of a computer call-out shall be paid at time and one-half the employee's straight time rate.

CHAPTER 3, TERMS AND CONDITIONS OF EMPLOYMENT

ARTICLE 11 - HOURS OF WORK

- 11.1 The workweek will be considered as a seven-day period commencing at 12:00 a.m. on Friday and ending at 11:59 p.m. the next succeeding Friday For the 9/80 work schedule, the work week shall begin exactly four hours after the start time of the employee's shift on the day of the week which is also their alternating regular day off and end exactly 168 hours later.
- 11.2 Monday through Thursday, the regular work shift is 7:30 a.m. to 5:00 p.m. with the exception of a one-half hour lunch period.
- 11.3 Friday, the regular work shift is 8:00 a.m. to 4:30 p.m. with the exception of a one-half hour lunch period.
- 11.4 Work shifts other than described above may be established with the approval of the General Manager.

ARTICLE 12 - REST PERIODS

- 12.1 The time of each employee's rest period will be determined **and scheduled** by his/her supervisor. Employees shall be entitled to two up to 15 minute rest periods per day, one during the first four hours of his/her shift and the other during the last four hours of his/her shift.

ARTICLE 13 - PROBATIONARY PERIOD

- 13.1 As part of the hiring and promotion procedure, a probation period is applicable. Except as provided in Article 4.5, Flex Positions, the initial probationary period for a newly hired District employee shall be twelve (12) months and the probationary period for newly promoted District employee (promotional probation) shall be six (6) months.

ARTICLE 14 - OUTSIDE EMPLOYMENT

- 14.1 There shall be no outside employment except when an application for permission has been submitted and approved by the General Manager. An employee seeking approval for outside employment shall complete and submit the request form shown in Appendix C.

- 14.2 Such outside employment shall not:
- a. Interfere nor present any conflict with District duties and responsibilities.
 - b. Detract from the efficiency of the employee in the performance of his/her District duties.
 - c. Discredit the District.
 - d. Take preference over required District overtime.
- 14.3 Approval to engage in outside employment may be revoked at any time if the General Manager believes such employment is violating any of the standards listed in 14.2 above.

ARTICLE 15 - OFFICIAL IDENTIFICATION

- 15.1 Employees are required to carry or wear identification cards in accordance with Sec. 12002 of the District's Ordinance No. 2-70-31.
- 15.2 Each Supervisor will be responsible for scheduling time for each new employee to obtain such identification.
- 15.3 Employees are required to carry identification cards which are issued by the company supplying the burglary protection system.

ARTICLE 16 - UNIFORMS

- 16.1 Uniforms will be furnished by the District to provide an attractive District image to the public, and to supply an easy means of identification.
- 16.2 Uniforms supplied by the District shall be worn by employees while at work.

ARTICLE 17 - EXPECTED PERFORMANCE

Each District employee is expected to:

- 17.1 Perform his/her job assignments accurately, thoroughly, safely, and efficiently, commensurate with his/her experience.
- 17.2 Work in a professional manner with his/her supervisor and fellow employees.
- 17.3 Carry out proper orders and instructions to the best of his/her ability.
- 17.4 Be on the job, ready to begin work, at the appointed time. Unexcused absence in excess of three days will be considered as a resignation without notice by the employee.
- 17.5 Notify his/her immediate supervisor prior to the time scheduled to begin work, in the event he/she will be late or absent.
- 17.6 Not use District facilities or time during which he/she is being paid by the District, on personal projects.

- 17.7 Refrain from activities or personal conduct on the job that would cast discredit on the District, its Management, or employees.

CHAPTER 4, BENEFITS

ARTICLE 18 - RETIREMENT PROGRAM

- 18.1 The District contracts with CalPERS to provide retirement benefits to employees in the unit. Employees who are described as “classic employees” under the Public Employees’ Retirement Law, receive the 2% at 55-benefit formula.
- 18.2 Unit members hired on or after January 1, 2013 who are “new members” as defined in the Public Employees’ Pension Reform Act of 2013 (PEPRA), are provided the following retirement benefits: 2% @ 62 benefit formula with a three year (36 month) final compensation period. Employees may designate the highest 36 month period. Employees will pay one-half of the total normal cost rate as determined by CalPERS.
- 18.3 The District also amended its contract with the Public Employees’ Retirement System to provide Full Formula CalPERS coverage for past and future service of its employees. This is Government Code Section 20515. The contract amendment was effective in 2001.
- 18.4 The District contributes as the employer's contribution a percentage of each employee's annual basic salary toward retirement.
- 18.5 Effective on the first day of the pay period following District Board approval of this MOU, unit members shall pay their seven percent (7%) member contribution. On this date, since the classic employees will be paying the entire employee/member contribution, the District will no longer report member contribution as compensation earnable to CalPERS.

18.6 Eligibility

Employees are eligible to retire at 50 provided they have been covered by the Retirement Fund for a period of five (5) years.

18.7 Retirement Benefits

The service retirement benefit is a product of the benefit factor, years of service, and final compensation. For “classic employees” as defined by the Public Employees’ Pension Reform Act of 2013, final compensation is the monthly average of the member’s highest 12 consecutive months’ of full time equivalent monthly pay (no matter which CalPERS employer paid this compensation). The benefit is affected by the member’s age at retirement.

18.8 CalPERS Optional Benefits

The District’s contract with CalPERS provides the following optional benefits:

1. Credit for Unused sick leave (Section 20965)
2. Single Highest Year –One Year Final Compensation (Section 20042)

3. 3% cost of living allowance, base year 1983 (Section 21335)
4. Two years additional service credit (Section 20903)
5. To Remove the Hourly Exclusion of All Hourly Rated or Hourly Basis Employees prospectively from August 10, 1993 (Section 20503)
6. Full formula plus social security (Section 20515)

18.9 Death Benefits

As a CalPERS member, employees in the unit are eligible for death benefits as set forth on the CalPERS website. Members are encouraged to review their benefits as these are not provided for by a contract amendment with CalPERS or as an additional benefit provided per this MOU.

ARTICLE 19 - HEALTH INSURANCE

19.1 Coverage

The parties agree that the District may select an insurance plan different from the current plan. It is further agreed, however, that the current level of benefits may not be reduced by the parties during the term of this Agreement without agreement of the parties. Specific medical insurance plan information is available from brochures in the District's Human Resource Office.

19.2 The District's maximum contribution to insurance premiums shall be as set forth below. Any premium cost above the District's contribution shall be borne by the employee or retired employee.

19.3 District Contribution

Effective January 1, 2016, the District's maximum contribution shall be 98% of the lowest cost family plan.

19.4 Eligibility

The employee, his or her spouse, and child under the age of 26 years (but not a child's spouse) and physically or mentally handicapped dependent child regardless of age, are eligible for hospital and medical coverage on the first of the month following the date of hire. Subscribing members may add new dependents without a health statement within thirty-one (31) days of marriage, in the case of a new spouse or domestic partner, or the date of birth or adoption, in the case of a child.

19.5 Extension of Coverage

The District will continue to contribute to an employee's medical, dental, vision, short term disability/long term disability and basic life insurance premium up to six (6) months during sickness or injury on the same terms and conditions as prior to the period of absence. Insurance will not be continued for leave-of-absence without pay for causes other than sickness or injury.

19.6 If the parties change plans or providers pursuant to Section 19.1 above, there shall be no change to the level of health insurance benefits provided for District retirees.

- 19.7 a. Notwithstanding Section 19.6 above, the parties agree that an employee must have at least five years of LVMWD service to be eligible for retiree insurance and that retiree insurance shall cover only the retiree and one dependent who is a designated dependent at the time of retirement.
- b. The parties also agree that retirees and covered dependents who reach the age of 65 must enroll in Medicare Part A and B no later than one month prior to their 65th birthday. Enrollment in Part D will be required if the provider of the health plan offers premium subsidies or incentives or requires enrollment in Medicare Part D. The District will be obligated to contribute the cost of the medical premiums only for those covered as provided herein.
- c. The parties further agree that employees hired after March 31, 2006 and on or before December 31, 2014, shall receive a retiree medical contribution in the amount of 75% of the PPO rate for employee plus one dependent if the employee retires with at least 10 years of District service and is age 55 or older at retirement.
- d. The parties agree that for employees hired after January 1, 2015, with at least 10 years of District service who are age 55 or older at retirement, their retiree medical benefit shall be in the amount of 75% of the least expensive plan offered by the District at the time of retirement at the employee only level.

ARTICLE 20 - DENTAL INSURANCE

- 20.1 The District provides dental insurance for regular, full-time employees, his or her spouse, and unmarried dependent children under 21 years; dependent child under the age of 25 years who is enrolled as a full-time student in a college or university; and physically or mentally handicapped dependent child regardless of age, are eligible for dental coverage on the first of the month following the date of hire. Subscribing members may add new dependents within thirty-one (31) days of marriage, in the case of a new spouse or registered domestic partner, or the date of birth or adoption, in the case of a child.
- 20.2 The District shall provide orthodontia for the employee and dependents to a lifetime maximum of \$2,000.00.

ARTICLE 21 - VISION CARE

- 21.1 The District will provide a vision program through a third party vendor at no cost to the employee. The employee may elect to cover his or her spouse, and unmarried dependent children under 21 years; dependent child under the age of 25 years who is enrolled as a full-time student in a college or university; and physically or mentally handicapped dependent child regardless of age, are eligible for vision coverage on the first of the month following the date of hire, by paying for such coverage. Subscribing members may add new dependents thirty-one (31) days of marriage, in the case of a new spouse or registered domestic partner, or the date of birth or adoption, in the case of a child.

ARTICLE 22 - LONG-TERM DISABILITY INSURANCE

- 22.1 The District provides long-term disability insurance for each employee.
- 22.2 Coverage commences after the employee has completed one month of continuous employment with the District and upon submission of an application for membership. Details regarding coverage are available in the Human Resource Office.
- 22.3 An employee eligible for long term disability benefits shall use available sick leave to cover time off during the long term disability 30 calendar day elimination period. After the elimination period, an employee has the option of using the balance of his/her sick leave or vacation leave to coordinate with long term disability payments. Coordinated payments shall not exceed the employee's regular gross income.
- 22.4 The monthly benefit for a disability as defined in the plan will be two-thirds of the employee's monthly base pay up to a maximum of \$3,600.

ARTICLE 23 - LIFE INSURANCE

- 23.1 Life insurance in the amount of \$50,000 is provided by the District for each regular, full-time employee upon completion of one month of continuous employment with the District and upon submission of application for membership.
- 23.2 Optional life insurance is available to regular, full-time employees at the employee's expense. Contact Human Resources for details.

ARTICLE 24 - DEFERRED COMPENSATION PLAN

- 24.1 An optional program to increase retirement benefits is available to regular, full-time District employees. The purpose of the Plan is to defer a portion of the employee's compensation for his/her use at retirement. Income taxes are likewise deferred until the employee retires on that portion of compensation deferred. Contributions to the plan are voluntary employee funded.
- 24.2 Participation in the Plan commences in the month following sign-up for new employees.

ARTICLE 25 - SICK LEAVE PAYMENT

An employee may choose to receive payment for unused sick leave under the following conditions:

25.1 Alternative #1:

If an employee has accrued more than 160 hours of sick leave on the books by November 30 of each calendar year, he/she can cash out up to 32 hours of sick leave on the pay day in December which covers the first entire pay period in the month of December of each year. If an employee has accrued more than 200 hours of sick leave on the books, he/she can cash out up to 48 hours of sick leave in December of each year.

- 25.2 An employee who leaves the District through voluntary termination, retirement or death, shall be paid for accrued but unused sick leave according to the following schedule:

- a. Twenty-five percent (25%) payoff for completion of five (5) years of service
- b. Thirty percent (30%) payoff for completion of six (6) years of service
- c. Thirty-five percent (35%) payoff for completion of seven (7) years of service
- d. Forty percent (40%) payoff for completion of eight (8) years of service
- e. Forty-five percent (45%) payoff for completion of nine (9) years of service
- f. Fifty percent (50%) payoff for completion of ten (10) years of service.
- g. Seventy-five percent (75%) for completion of twenty (20) years of service.
- h. One hundred percent (100%) for completion of twenty-five (25) years of service.

25.3 An employee who leaves the District through retirement shall have the option of (1) being paid for accrued but unused sick leave according to the following schedule and with the balance, if any, being applied as PERS retirement credit, or (2) receiving no payment and instead having all accrued but unused sick leave applied as PERS retirement credit.

- a. Twenty-five percent (25%) payoff for completion of five (5) years of service
- b. Thirty percent (30%) payoff for completion of six (6) years of service
- c. Thirty-five percent (35%) payoff for completion of seven (7) years of service
- d. Forty percent (40%) payoff for completion of eight (8) years of service
- e. Forty-five percent (45%) payoff for completion of nine (9) years of service
- f. Fifty percent (50%) payoff for completion of ten (10) years of service.
- g. Seventy-five percent (75%) for completion of twenty (20) years of service.
- h. One hundred percent (100%) for completion of twenty-five (25) years of service.

The selection of Option (1) or (2) above shall be made by the employee and presented in writing to the Human Resources Office at the time the employee notifies the District of the employee's intention to retire.

ARTICLE 26 - CERTIFICATION PROGRAM

26.1 Employees of the District are required to meet all certification requirements for their position.

26.2 Employees in the Water Reclamation Division will obtain the proper certifications as mandated by the State of California and Las Virgenes Municipal Water District.

- a. Operations personnel shall obtain appropriate certification as issued by the California State Water Resources Control Board.
- b. Laboratory technicians shall obtain appropriate certification as issued by the California Water Environment Association and American Water Works Association.

26.3 Employees in the Water Division will obtain the proper certification as mandated by the State of California and Las Virgenes Municipal Water District.

- a. Personnel who work in treatment and distribution functions shall obtain appropriate certification as issued by the California Department of Health Services.

26.4 Employees in the Maintenance Division shall obtain the appropriate certifications as issued by the California Water Environment Association and American Water Works Association.

- 26.5 The District will pay the initial examination fee, license fees and renewals for certificates required of employees.
- 26.6 Any employee who does not maintain his or her required certification shall be terminated when the required certification expires.
- 26.7 The District shall provide incentive pay as set forth in Appendix B for employees who attain State certification above their required minimum certifications.

ARTICLE 27 - ATTENDANCE AT CLASSES

- 27.1 The General Manager may authorize attendance of employees at classes at District expense where the direct benefit to the District warrants. A refund of expenditures, to a maximum of \$685.00 per class, for registration and course supplies will be made to the employee upon presentation of proof of completion with a passing grade.

ARTICLE 28 - PHYSICAL EXAMINATION

- 28.1 District required shots will be provided as required. Employees may obtain these shots at their expense from their own physician and provide proof of having received the shots to the District Human Resources office.
- 28.2 Physical examinations required for any license required by the District will be paid by the District.

CHAPTER 5, LEAVES OF ABSENCE

ARTICLE 29 - SICK LEAVE

- 29.1 All full-time, regular employees shall accrue sick leave with pay under the following conditions:
- 29.2 An employee whose services have been continuous for one month or more shall accrue sick leave at the rate of eight (8) hours for each month during which he/she has been employed. Such leave may be used provided that satisfactory evidence is presented showing the need therefore, as shown below. Part-time, regular employees shall accrue sick leave on a pro-rated basis.
- 29.3 If an employee has accumulated sick leave, it shall be used for the following:
- a. When an employee is ill.
 - b. When a member of an employee's immediate family is ill and the employee must care for such ill family member.
 - c. For visits to doctors, dentists and optometrists for physicals, treatment or preventive steps
 - d. For funerals in the immediate family and bereavement leave.
 - e. "Immediate family" is designated as the spouse, child, registered domestic partner, parent, sibling or grandparent of the employee or employee's spouse or registered domestic partner.
- 29.4 Sick leave will be cumulative, with no maximum accrual, and if not taken in any given year will be usable in subsequent years' employment, the purpose being to make accrued sick leave available to

an employee in times of urgent need.

- 29.5 When an employee is on sick leave, he/she is in paid status.
- 29.6 Accrual of sick leave will be by month beginning with the date of hire and computed to the date of termination, pro-rated to the nearest four hours.
- 29.7 An employee who is absent on sick leave may be contacted by his/her supervisor. For absences due to illness in excess of 5 days, or less, if justified in the opinion of the employee's supervisor, Department/Division Head, a statement must be obtained by the employee from the employee's doctor stating: (a) that the employee should not have worked during the period of absence; and (b) that the employee is now able to return to work.
- 29.8 Frequent use of short periods of sick leave is indicative of inability to perform as expected by the District, and may result in dismissal for lack of reliability.

ARTICLE 30 - VACATION LEAVE

- 30.1 Seniority governs in vacation choice for the current year's vacation. Subject to approval of the Department or Division Head of the vacation selected, employees will be granted vacation leave with pay.
- 30.2 Full-time regular employees shall accrue vacation on the following basis. Part-time regular employees shall accrue vacation on the following on a pro-rated basis.

DURING SERVICE YEARS	HRS ACCRUED PER PAY PERIOD	RESULTING ANNUAL ACCRUAL
1-2-3	3.69	96 hours
4-5-6	4.00	104 hours
7-8-9	4.31	112 hours
10-11-12	4.62	120 hours
13-14-15	4.92	128 hours
16-17-18	5.23	136 hours
19-20-21	5.54	144 hours
22-23-24	5.85	152 hours
25 >	6.15	160 hours

- 30.3 The vacation leave time earned each year will be available to the employee for vacation, or may be accrued, wholly or partially, in the employee's Leave Account.
- 30.4 No more than 288 hours will be permitted to accrue in an employee's Leave Account. If an employee accrues 288 hours of vacation and has that amount on the books, he/she will not accrue additional vacation until he/she uses vacation and drops his/her accrual below 288 hours.
- 30.5 The maximum vacation an employee can take is 160 consecutive working hours, unless special circumstances warrant approval of the General Manager for a longer period.

- 30.6 Pay during vacation leave will be at the monthly rate currently paid the employee at the time the vacation is taken.
- 30.7 When an employee leaves the District, he/she will be paid for accrued unused vacation at his/her then current rate of pay.
- 30.8 When computing the amount of vacation leave accrual, holidays, week-ends, paid vacation time and paid sick leave will be included as continuous service.
- 30.9 Accrual of vacation time will be by hour beginning with the date of hire and computed to the date of termination, pro-rated to the nearest hours.
- 30.10 The supervisor will either approve or disapprove the request prior to the employee actually taking the time off.

ARTICLE 31 - HOLIDAYS

31.1 The District shall observe the holidays listed below.

- | | |
|----------------------------------|---|
| 1. New Year's Day | 1 January |
| 2. Martin Luther King's Birthday | 3rd Monday in January |
| 3. President's Day | 3rd Monday in February |
| 4. Memorial Day | Last Monday in May |
| 5. Independence Day | 4 July |
| 6. Labor Day | 1st Monday in September |
| 7. Veterans Day | 11 November |
| 7. Thanksgiving Day | November (The day of Thanksgiving as proclaimed by the State of California) |
| 8. Day after Thanksgiving | November (as above) |
| 9. Day before Christmas Day | 24 December |
| 10. Christmas Day | 25 December |
| 11. Day before New Year's Day | 31 December |

- 31.2 If any of the holidays listed above falls on the first day of an employee's weekend, the holiday will be observed on the previous workday. If a holiday falls on the middle day of a three-day weekend, the holiday will be observed on the employee's previously scheduled workday.
- 31.3 If any of the holidays listed above falls on the last day of an employee's weekend, the holiday will be observed on the following workday.
- 31.4 A weekend is any two or three regularly scheduled consecutive days off. An employee working a 9/80 workweek will alternate between two and three day weekends.
- 31.5 Christmas and New Year's holidays often provide four consecutive days off for employees. If the holiday schedule provides a four day weekend for employees with Monday through Friday schedules, then the District will try to schedule four consecutive days off for employees working an irregular workweek.

- 31.6 Employees required by their supervisor or manager to work on the holidays listed above will be compensated at one and one-half times the employee's straight time rate, in addition to his/her regular pay for the holiday.

ARTICLE 32 - BEREAVEMENT LEAVE

- 32.1 An employee may have up to twenty-seven (27) hours paid leave for bereavement as a result of the death a member of the employee's immediate family. "Immediate family" is designated as the spouse, registered domestic partner, child, parent, sibling, or grandparent of the employee or employee's spouse. If additional time off is required, the employee may request sick leave as provided in Article 29.3 (d) above.

ARTICLE 33 - MILITARY LEAVE

- 33.1 The District will follow all laws regarding military leave including, but not limited to, the State Military and Veterans Code and the Federal Uniformed Services Employment and Reemployment Rights Act.

ARTICLE 34 - PREGNANCY LEAVE

- 34.1 Employees who are temporarily unable to perform their usual and customary work due to a pregnancy-related disability will be granted a pregnancy leave of absence and may also be entitled to a reasonable accommodation.
- 34.2 Pregnancy disability leave will be granted on the basis of a physician's written statement that an employee is no longer able to work due to a pregnancy-related disability.
- 34.3 An employee who is granted a pregnancy disability leave is required to utilize accrued sick leave if available, until the commencement of disability payments. The employee may then coordinate salary and disability payments as provided in long term disability insurance. The District will continue to pay group insurance premiums while the employee on pregnancy leave is either using paid time off to cover her absence or while her pregnancy disability leave is running concurrently with leave per the Pregnancy Disability Leave Act provided by California law, even if in unpaid status.
- 34.4 An employee who plans to take a pregnancy leave must provide the District reasonable notice of the date the leave will commence, the estimated duration of the leave, and the date on which it is expected the employee will be able to return to work. When an unplanned medical situation or emergency occurs that does not allow the employee to provide advance notification of the need for a pregnancy leave, the employee must cause the District to be notified of the situation within three working days.
- 34.5 The maximum length of leave that will be granted for any pregnancy-related disability is four months unless the employee has accrued paid time off in excess of four months. If the employee needs more than four months for such leave, the District will ensure that it meets with the employee to discuss reasonable accommodation for a longer leave of absence. Employees returning to work after any pregnancy leave must have a written release from a physician verifying that they are able to return to work and safely perform their duties.

- 34.6 Employees who return to work from a pregnancy leave will be accorded the same reinstatement rights as an employee returning from any other form of disability leave.

ARTICLE 35 - PARENTAL LEAVE

- 35.1 An employee may be granted an unpaid leave of absence for up to 1040 hours to care for or to bond with their newly-born or adopted child.
- 35.2 An employee who is granted such leave must use it concurrently with FMLA/CFRA. However, once the employee has exhausted the 12 weeks of leave as provided by FMLA/CFRA, the employee will be responsible for the cost of group insurance (medical, dental, vision, short term disability/long term disability, and life insurance).

ARTICLE 36 - FAMILY AND MEDICAL CARE LEAVE

- 36.1 The District will provide family and medical leave for an employee as required by State and Federal Law.
- 36.2 When the FMLA/CFRA leave is due to the non-job related health condition of the employee or a family member, the employee shall exhaust the following paid leave in the order listed: 1) sick leave, 2) vacation leave, and 3) other paid leave. The exhaustion of such paid leave shall run concurrently with the leave.
- 36.3 When the leave is for bonding with a newly born or newly adopted child, the employee may use up to 160 hours of accrued sick leave. If an employee opts to use such leave, then after using such sick leave, the employee shall exhaust the following paid leaves in the order listed: 1) Vacation leave, and 2) other paid leave, except sick leave. The exhaustion of such paid leave shall run concurrently with the leave.

ARTICLE 37 - ON THE JOB INJURY

- 37.1 In the case of on-the-job injuries, the employee must apply accrued sick leave on a pro-rated basis to supplement his/her entitlement from the Workers' Compensation Insurance Fund. Once sick leave is exhausted, employees may use leave accruals concurrently with leave provided in conjunction with a workers' compensation leave. The employee may thus receive from the District a check equal to his/her net regular paycheck less the amount of his/her check from the Workers' Compensation Insurance Fund.

ARTICLE 38 - LEAVE WITHOUT PAY

- 38.1 Leave without pay may be granted by the General Manager, but such leave, when granted, shall not exceed a continuous period of 30 calendar days, except for extended unpaid sick leave, per Article 29; military leave, per Article 33; pregnancy leave, per Article 34; parental leave, per Article 35; and family and medical leave, per Article 36. Vacation and sick leave benefits are not earned nor holidays paid during leave without pay. This includes unpaid sick leave, military leave, parental leave, family and medical leave or any other leave where the District is not paying wages to the employee.

ARTICLE 39 - JURY DUTY

- 39.1 A full-time, regular employee will be paid his/her regular salary for a full calendar week when on jury duty regardless of whether the employee is scheduled to work four days (i.e., 36 hours for employees working a 9/80 work schedule) or five days (44 hours for employees working a 9/80 work schedule), less the amount he/she receives from the Court for such service as a juror. An attendance record from the Court on time spent on jury duty and a copy of the check for such service must be submitted to the District's Payroll Clerk. If paid by the court for jury duty not paid by the District after 40 hours (not mileage) the amount received from the Court for service as a juror will be deducted from the employee's paycheck following completion of such service.
- 39.2 Employees who are on jury duty are required to return to work if released by the Court from jury duty and they will have at least two hours of work left in their day. In addition, if an employee calls into the court on the day before reporting for jury duty and finds out that he/she must report to jury duty the next day, he/she is required to notify his/her supervisor prior to the start time of his/her work shift.

CHAPTER 6, EMPLOYEE/EMPLOYER RELATIONS

ARTICLE 40 - PUNITIVE ACTIONS

- 40.1 Punitive actions may be taken with the approval of the General Manager, upon the recommendation of the Department or Division Head, in those cases where the Department or Division Head feels that the severity or frequency of the employee's actions warrants, or the employee has failed to alter his/her conduct satisfactorily, after a conference or reprimand.
- 40.2 The severity of punitive actions will be determined on a case-by-case basis, taking into consideration the employee's previous history, and the severity of the current problem.
- 40.3 Such punitive actions may be suspension, demotion, reduction of pay or dismissal.

ARTICLE 41 - DISMISSAL

- 41.1 Upon dismissal, District employees shall be paid for their accrued vacation.

ARTICLE 42 - REPRIMANDS

- 42.1 In the event that the Supervisor's consultation with an employee as provided below in Article 43, Supervisors Conference does not result in improved performance or behavior on the part of the employee, the Supervisor shall prepare a written reprimand covering the earlier consultation with the employee, and outline the specific rules in question.
- 42.2 The Supervisor shall submit the reprimand to his/her Department or Division Head, who will set up a meeting with the employee and the Supervisor to review the charges and obtain the employee's side of the problem.
- 42.3 The Division or Department Head will summarize the findings of the meeting and present his/her

ruling in writing to the employee.

- 42.4 The employee will then have the right to submit a rebuttal which shall be attached to the reprimand in the employee's personnel file.
- 42.5 If the severity of the employee's conduct warrants, the reprimand shall put the employee on notice that failure to correct the performance or attitude will result in punitive action.

ARTICLE 43 - SUPERVISORS CONFERENCE

- 43.1 Supervisors will confer with employees who, in the Supervisor's opinion, are violating the letter or intent of employment standards, such as those outlined above.

ARTICLE 44 – SEPARATION FROM THE DISTRICT

- 44.1 An employee resigning or leaving work without two weeks' notice will be considered discharged insofar as the application of these rules and regulations is concerned.
- 44.2 Resignations will be effective upon the last day worked. Wages due and payments for accrued leaves provided for in this MOU will be paid on the following pay day.
- 44.3 An employee separating from the District in good standing is expected to refrain from using paid time off during the final two weeks of his or her tenure with the District.

ARTICLE 45 - GRIEVANCE PROCEDURE

- 45.1 A grievance is a claim by one or more persons of a violation, misinterpretation or inequitable application of the rules and regulations or this memorandum of understanding.
- 45.2 Step No. 1: Informal Discussion with Supervisor:
- a. The grievance shall first be discussed on an informal basis by the aggrieved with his/her immediate supervisor within 7 calendar days from the date of the action causing the grievance. The immediate supervisor shall respond within 7 calendar days. Every effort shall be made to resolve the grievance between the employee and his/her immediate supervisor.
 - b. In the event the employee believes the grievance has not been satisfactorily resolved, the employee shall submit the grievance in writing to the Department or Division Head within 7 calendar days after receipt of the immediate supervisor's response.
- 45.3 Step No. 2: Review by Department or Division Head:
- a. Within 7 calendar days after receiving the written grievance, the Department or Division Head shall meet with all parties concerned, and they shall thoroughly discuss the grievance.
 - b. The Department or Division Head shall give his/her written decision within 7 calendar days after the discussion.

45.4 Step No. 3: Review by General Manager:

- a. If the grievance has not been satisfactorily resolved by the Department or Division Head, the grievance may be submitted to the General Manager within 7 calendar days. Within 7 calendar days after receiving the written grievance, the General Manager shall meet with all parties concerned, and they shall thoroughly discuss the grievance.
- b. The General Manager shall give his/her written decision within 7 calendar days. If the aggrieved feels that the decision of the General Manager is unjust, a final appeal may be made to the Board of Directors within 7 calendar days.

45.5 The employee at any step of the grievance procedure may represent himself/herself, may be represented by a fellow employee, a representative of an employee organization, attorney, or any other person he/she may choose.

45.6 The time limitations are designed to quickly settle a grievance. Time limitations may be extended by agreement of both parties in writing. If at any stage of the grievance procedure the employee is dissatisfied with the decision rendered, it shall be the grievant's responsibility to submit the grievance to the next designated level of review within the time limits specified. Failure to submit the grievance within the time limits imposed shall terminate the grievance process and the grievance shall be considered resolved. The grievant shall promptly proceed to the next step if the immediate supervisor or Department or Division Head, or General Manager, fails to respond within the time limits specified.

ARTICLE 46 - LAY-OFFS

- 46.1 In the event the work load of the District decreases to the point where lay-off of otherwise satisfactory employees is required, lay-offs within each classification will be on the basis of merit, as determined by the average of his/her performance reports for his/her current classification, and will be subject to two weeks' notice, or severance pay, at the discretion of the employee.
- 46.2 Employees so laid off will be called to resume work prior to District recruiting to fill jobs created by an increase in the District's work load for the classification in question. This right exists for up to two years from the effective date of the layoff.

ARTICLE 47 - PEACEFUL PERFORMANCE

- 47.1 The parties recognize and acknowledge that many of the services performed by the employees covered by this MOU are essential to the public health, safety and general welfare of the residents within the District service area.
- 47.2 Consequently, Union agrees that under no circumstances will it recommend, encourage, cause or permit its members to initiate, participate in, nor will any member of the bargaining unit take part in, any strike, sit-down, stay-in, slow-down or picketing (hereinafter collectively referred to as work-stoppage), in any office, or facility of the District, not to curtail any work or restrict any production, or interfere with any operation of the District.

- 47.3 In the event of any such work-stoppage by any member of the unit, the District shall not be required to negotiate on the merits of any dispute which may have given rise to such work-stoppage, until said work-stoppage has ceased.
- 47.4 In the event of any such work-stoppage during the term of this MOU, whether by, Union or by any member of the bargaining unit, Union, by its officers, shall immediately declare in writing and publicize that such work-stoppage is contrary to the Agreement and unauthorized, and further direct its members in writing to cease the said conduct and to resume work. Copies of such written notice shall be served upon the District.
- 47.5 If in the event of a work-stoppage, Union promptly and in good faith performs the obligations of this Section, and, providing, Union has not otherwise authorized, permitted or encouraged such work-stoppage, Union shall not be liable for any damages caused by the violation of this Section.
- 47.6 However, the District shall have the right to discipline, including discharge, any employee who instigates, participates in, or gives leadership to, and work-stoppage activity herein prohibited, and the District shall also have the right to seek full legal redress.

ARTICLE 48 - STEWARDS PROGRAM

- 48.1 The General Unit's representative, Union, may appoint three (3) stewards. Each steward shall have an alternate who shall perform his/her duties in his/her absence. Union shall give to the District's General Manager a written list of employees who have been selected as stewards, and this list shall be kept current by union.
- 48.2 Stewards may spend a reasonable amount of time to promptly and expeditiously investigate and process grievances without loss of pay or benefits of any kind. Stewards shall be free from reprisal and shall not in any way be coerced, intimidated or discriminated against as a result of activities in the role of a steward.
- 48.3 Stewards and alternates may investigate and process grievances only in the department to which they are assigned. Stewards, when leaving their work locations to transact such investigations or processing, shall first obtain permission from their immediate supervisor and inform him/her of the nature of the business. Permission to leave will be granted promptly unless such absence would cause undue interruption of work. If such permission cannot be granted promptly, the steward will be immediately informed when time will be made available.
- 48.4 Upon entering a work location, the steward shall inform the cognizant supervisor of the nature of his/her business. Permission to leave the job will be granted promptly to the employee involved unless such absence would cause an undue interruption of work. If the employee cannot be made available, the steward will be immediately informed when the employee will be made available.
- 48.5 A steward shall not log compensatory time or overtime for the time spent performing any function of a steward.
- 48.6 The role of the steward is to provide timely grievance representation at the first steps of the grievance procedure, in an effort to resolve grievances at the lowest level and to increase communication between the General Unit and the District.

- 48.7 A shop steward's representation program has been established on a trial basis with the understanding that it will be discontinued immediately upon evidence that the net effect of such program is to reduce productivity.

ARTICLE 49 - DISTRICT RIGHTS

- 49.1 It is the exclusive right of the District to determine the mission of each of its constituent departments, board, and commissions, set standards of services to be offered to the public, and exercise control and discretion over its organization and operations. It is also the exclusive right of the District to direct its employees and evaluate their work performance, take disciplinary action for cause, relieve its employees from duty because of lack of work or for cause, and determine the methods, means and personnel by which the District's operations are to be conducted; provided, however, that the exercise of such rights does not preclude employees or their representatives from conferring or raising grievances about the

practical consequences that decisions on these matters may have on wages, hours, and other terms and conditions of employment.

ARTICLE 50 - EMPLOYEE RIGHTS

- 50.1 Employees of the District shall have the right to form, join, and participate in the activities of employee organizations of their own choosing for the purpose of representation on all matters of employee relations. Employees of the District also shall have the right to refuse to join or participate in the activities of employee organizations, and shall have the right to represent themselves individually in their employment relations with the District. No employee shall be interfered with, intimidated, restrained, coerced or discriminated against because of his/her exercise of these rights.

ARTICLE 51 - DUES DEDUCTION

- 51.1 District agrees to deduct and remit to the Union all authorized dues deductions from Union members who have signed an approved authorization card or cards for such deductions in the form provided.
- 51.2 District will promptly remit membership fees deducted to Union, together with a list of employees who have had said fees deducted.

ARTICLE 52 – AGENCY SHOP

- 52.1 The District and the Union agree that in a modified agency shop current employees have the option of choosing to be a member of the union. If a current employee chooses to be member of the Union, that employee shall remain a member of the Union for the duration of this Agreement. An employee hired after the effective date of this MOU shall either become a member of the union or shall pay an agency fee as provided below.
- 52.2 All employees within 30 days of their hire date, must either become a member of Union and pay dues pursuant to Article 51 above or pay a monthly service fee equal to Union dues, less non-

chargeable costs as defined by statutory or case law. After 30 days of their hire date, the District will automatically deduct from non-members all service fees payable pursuant to this section.

In accordance with Government Code Section 3502.5(f), SEIU 721 is required to keep an adequate record of its financial transactions and shall make available annually to the District and the District employees who are members of the Union, within 60 days after the end of the fiscal year, financial records as specifically identified in Government Code section 3505.2(f). SEIU 721 agrees to comply with Government Code section 3502.5(f).

- 52.3 It is mutually agreed by the parties that the agency shop provisions of this MOU may be rescinded by a majority vote of all employees represented by this Unit as set forth in California Government Code section 3502.5(d). There can be only one election during the term of this MOU.
- 52.4 Any employee who is a member of a bona fide religion, body, or sect which has historically held conscientious objections to joining or financially supporting employee organizations shall not be required to join or pay a service fee to Union. Such employee, however, shall be required to pay a monthly sum equal to the service fee to one of the charitable organizations listed below in Section 52.5. Such payment shall be in the same manner and the same time as provided above at Section 52.2. Such charitable contributions shall be made for the duration of employment or until the employee becomes a Union member or pays the service fee.

The parties agree that Union shall have the sole right and responsibility to administer this Section of the Agreement. Union shall develop and publicize the procedure an employee must follow to be recognized as a conscientious objector.

Such procedure shall include at least the following:

- the information that must be submitted
- the form in which the information must be submitted
- to whom the information must be submitted
- when the information must be submitted
- when a response shall be given
- an appeal process

- 52.5 Charitable Organizations:

- 1) Special Olympics
- 2) City of Hope
- 3) American Cancer Society

- 52.6 Union shall keep an adequate itemized record of its financial transactions and shall make such record available annually to the District as required by Government Code Section 3502.5 or its amendments.
- 52.7 Union shall adopt, implement and maintain constitutionally acceptable procedures to enable non-member service fee payers to meaningfully challenge the propriety of the uses to which service fees are put. The procedures shall be as defined by statutory or case law.

- 52.8 The District will promptly remit such fees, dues and assessments to Union together with a list of affected employees.
- 52.9 When an employee does not have sufficient funds to provide for payment of service fees, Union shall be responsible for collection from the employee.
- 52.10 Union shall submit annual financial reports to the District and Unit employees to the extent required by Government Code Section 3502.5 or its amendments.
- 52.11 Union and the District agree that the District is not to be a party to any dispute that arises out of the administration of Article 52, Agency Shop. Specifically, Union shall indemnify and save harmless the District, its officers, agents and employees from any and all claims, demands, damages, costs, expenses, or liability arising out of this Section.

ARTICLE 53 - MAINTENANCE OF MEMBERSHIP

- 53.1 Employees who are on payroll deduction for Union dues on the effective date of this Agreement, and employees who begin payroll deduction for Union dues during the Term of this Agreement, shall continue such dues deduction until 31 December of the last year of this Agreement.
- 53.2 An employee who wants to discontinue such dues deduction may do so only between 1 November and 1 December of the last year of this Agreement. Such dues shall be discontinued effective 1 January of the following year. To discontinue dues deduction during this time period, the employee shall give written notification to both the Union and the District.
- 53.3 Union shall indemnify and save harmless the District, its officers, agents, and employees from any and all claims, demands, damages, costs, expenses, or liability arising out of this article.
- 53.4 In any case where any employee does not have sufficient funds to provide for payment of authorized dues, the Union shall be responsible for collection from the employee.
- 53.5 The Union shall submit annual financial reports to the District and Unit employees as required by Government Code Section 3502.5 or its amendments.

ARTICLE 54 – LABOR/MANAGEMENT COMMITTEE

- 54.1 The parties agree to the establishment of Labor/Management committee where the parties come together to discuss items or issues of mutual importance. The committee shall be represented with up to three members from each SEIU bargaining unit. The committee shall meet at least once a quarter, but may mutually agree to meet either less or more often at mutually agreed upon times. The committee will act as an advisory group and shall have no decision making power. Depending on the issues discussed, either party may request that additional parties attend the meeting.

ARTICLE 55 - FULL UNDERSTANDING, MODIFICATION AND WAIVER

- 55.1 It is intended that this Agreement sets forth the full and entire understanding of the parties regarding the matters in this Agreement, and any prior or existing understanding or agreements, whether formal or informal, regarding such matters are superseded and terminated.

- 55.2 Management will continue to administer the formal and informal terms and conditions of employment in a reasonable manner.
- 55.3 The Union and the District agree that during the negotiations which resulted in this Agreement, each had unlimited right and opportunity to make demands and proposals with respect to any subject or matter within the scope of employee-employer relations. Therefore, this Agreement represents the only Agreement of the parties which may provide for changes in terms and conditions of employment as a result of negotiations and/or actual adoption and implementation of the provisions of this Agreement.
- 55.4 No change to this Agreement will be binding upon either party unless made in writing and signed by the parties.
- 55.5 The waiver of appeal of any breach of any term or condition of this Agreement by either party shall not constitute a precedent or in any way bar the future enforcement of all contractual terms and provisions.

For SEIU, Local 721:

For Las Virgenes MWD

Authorized to accept this Memorandum of Understanding on behalf of the Las Virgenes Municipal Water District Board of Directors, at their meeting of.

David W. Pedersen
General Manager

Date

Approval as to form:

Wayne K. Lemieux
Legal Counsel

Date

APPENDIX A
LVMWD
General Unit Salary Table – January 2015

Classification	Range	Rate	Step A	Step B	Step C	Step D	Step E	Step F	Step G
Collections Systems	46	Hourly	\$25.398	\$26.795	\$28.269	\$29.823	\$31.464	\$33.195	\$35.021
		Monthly	\$4,402.38	\$4,644.51	\$4,899.96	\$5,169.32	\$5,453.76	\$5,753.80	\$6,070.31
Compliance Inspector	52	Hourly	\$26.961	\$28.444	\$30.008	\$31.658	\$33.400	\$35.236	\$37.174
		Monthly	\$4,673.20	\$4,930.22	\$5,201.39	\$5,487.39	\$5,789.33	\$6,107.57	\$6,443.49
Cross Connection Inspector	51*	Hourly	\$28.051	\$29.593	\$31.221	\$32.938	\$34.750	\$36.660	\$38.677
		Monthly	\$4,862.10	\$5,129.52	\$5,411.64	\$5,709.25	\$6,023.33	\$6,354.40	\$6,704.01
Electrical/Instrumentation	50	Hourly	\$26.429	\$27.882	\$29.416	\$31.035	\$32.742	\$34.542	\$36.441
		Monthly	\$4,581.01	\$4,832.96	\$5,098.77	\$5,379.40	\$5,675.28	\$5,987.28	\$6,316.44
Electrical/Instrumentation	66	Hourly	\$30.990	\$32.695	\$34.493	\$36.389	\$38.391	\$40.501	\$42.731
		Monthly	\$5,371.66	\$5,667.10	\$5,978.79	\$6,307.43	\$6,654.44	\$7,020.17	\$7,406.71
Facilities Inspector	61	Hourly	\$29.485	\$31.107	\$32.818	\$34.623	\$36.528	\$38.537	\$40.655
		Monthly	\$5,110.80	\$5,391.90	\$5,688.45	\$6,001.32	\$6,331.52	\$6,679.75	\$7,046.87
Facilities Maintenance	23	Hourly	\$20.203	\$21.315	\$22.487	\$23.723	\$25.029	\$26.405	\$27.857
		Monthly	\$3,501.94	\$3,694.55	\$3,897.75	\$4,111.99	\$4,338.36	\$4,576.87	\$4,828.55
Field Customer Service Rep. I	22	Hourly	\$20.004	\$21.104	\$22.265	\$23.487	\$24.779	\$26.141	\$27.581
		Monthly	\$3,467.37	\$3,658.07	\$3,859.27	\$4,071.08	\$4,295.03	\$4,531.11	\$4,780.71
Field Customer Service Rep.	32	Hourly	\$22.096	\$23.311	\$24.593	\$25.946	\$27.373	\$28.878	\$30.465
		Monthly	\$3,829.91	\$4,040.56	\$4,262.79	\$4,497.31	\$4,744.65	\$5,005.52	\$5,280.60
Fleet Technician	50	Hourly	\$26.429	\$27.882	\$29.416	\$31.035	\$32.742	\$34.542	\$36.441
		Monthly	\$4,581.01	\$4,832.96	\$5,098.77	\$5,379.40	\$5,675.28	\$5,987.28	\$6,316.44
Laboratory Assistant	25	Hourly	\$20.610	\$21.743	\$22.939	\$24.200	\$25.531	\$26.936	\$28.417
		Monthly	\$3,572.33	\$3,768.81	\$3,976.09	\$4,194.67	\$4,425.37	\$4,668.91	\$4,925.61
Laboratory Technician I	42	Hourly	\$24.407	\$25.750	\$27.166	\$28.659	\$30.236	\$31.899	\$33.653
		Monthly	\$4,230.61	\$4,463.29	\$4,708.77	\$4,967.56	\$5,240.91	\$5,529.16	\$5,833.19
Laboratory Technician II	58	Hourly	\$28.619	\$30.193	\$31.854	\$33.605	\$35.453	\$37.404	\$39.461
		Monthly	\$4,960.68	\$5,233.52	\$5,521.36	\$5,824.87	\$6,145.19	\$6,483.36	\$6,839.91
Maintenance Mechanic I	42	Hourly	\$24.407	\$25.750	\$27.166	\$28.659	\$30.236	\$31.899	\$33.653
		Monthly	\$4,230.61	\$4,463.29	\$4,708.77	\$4,967.56	\$5,240.91	\$5,529.16	\$5,833.19
Maintenance Mechanic II	58	Hourly	\$28.619	\$30.193	\$31.854	\$33.605	\$35.453	\$37.404	\$39.461
		Monthly	\$4,960.68	\$5,233.52	\$5,521.36	\$5,824.87	\$6,145.19	\$6,483.36	\$6,839.91
SCADA Systems Specialist	76	Hourly	\$34.232	\$36.115	\$38.101	\$40.196	\$42.406	\$44.738	\$47.198
		Monthly	\$5,933.54	\$6,259.88	\$6,604.17	\$6,967.31	\$7,350.37	\$7,754.59	\$8,180.99
Sr. Field Customer Service	54	Hourly	\$27.503	\$29.015	\$30.611	\$32.295	\$34.070	\$35.943	\$37.920
		Monthly	\$4,767.10	\$5,029.30	\$5,305.91	\$5,597.80	\$5,905.47	\$6,230.12	\$6,572.80
Sr. Electrical/Instrumentation	74	Hourly	\$33.556	\$35.402	\$37.349	\$39.404	\$41.572	\$43.857	\$46.270
		Monthly	\$5,816.43	\$6,136.33	\$6,473.83	\$6,830.03	\$7,205.81	\$7,601.88	\$8,020.13
Sr. Maintenance Mechanic	66	Hourly	\$30.990	\$32.695	\$34.493	\$36.389	\$38.391	\$40.501	\$42.731
		Monthly	\$5,371.66	\$5,667.10	\$5,978.79	\$6,307.43	\$6,654.44	\$7,020.17	\$7,406.71
Sr. Water Distribution	70	Hourly	\$32.247	\$34.021	\$35.892	\$37.865	\$39.947	\$42.146	\$44.464
		Monthly	\$5,589.52	\$5,896.95	\$6,221.28	\$6,563.27	\$6,924.15	\$7,305.31	\$7,707.09
Sr. Water Treatment Plant	70	Hourly	\$32.247	\$34.021	\$35.892	\$37.865	\$39.947	\$42.146	\$44.464
		Monthly	\$5,589.52	\$5,896.95	\$6,221.28	\$6,563.27	\$6,924.15	\$7,305.31	\$7,707.09
Sr. Water Reclamation Plant	70	Hourly	\$32.247	\$34.021	\$35.892	\$37.865	\$39.947	\$42.146	\$44.464
		Monthly	\$5,589.52	\$5,896.95	\$6,221.28	\$6,563.27	\$6,924.15	\$7,305.31	\$7,707.09
Sr. Water Worker	54	Hourly	\$27.503	\$29.015	\$30.611	\$32.295	\$34.070	\$35.943	\$37.920
		Monthly	\$4,767.10	\$5,029.30	\$5,305.91	\$5,597.80	\$5,905.47	\$6,230.12	\$6,572.80
Storekeeper	41*	Hourly	\$25.395	\$26.791	\$28.265	\$29.820	\$31.460	\$33.190	\$35.014
		Monthly	\$4,401.76	\$4,643.85	\$4,899.27	\$5,168.80	\$5,453.07	\$5,752.93	\$6,069.09
Water Treatment Plant	46	Hourly	\$25.398	\$26.795	\$28.269	\$29.823	\$31.464	\$33.195	\$35.021
		Monthly	\$4,402.38	\$4,644.51	\$4,899.96	\$5,169.32	\$5,453.76	\$5,753.80	\$6,070.31

Classification	Range	Rate	Step A	Step B	Step C	Step D	Step E	Step F	Step G
Water Treatment Plant Operator III	60	Hourly	\$29.193	\$30.799	\$32.493	\$34.279	\$36.165	\$38.154	\$40.253
		Monthly	\$5,060.19	\$5,338.50	\$5,632.12	\$5,941.69	\$6,268.60	\$6,613.36	\$6,977.19
Water Reclamation Plant Operator I	40	Hourly	\$23.928	\$25.245	\$26.633	\$28.097	\$29.641	\$31.271	\$32.990
		Monthly	\$4,147.60	\$4,375.72	\$4,616.39	\$4,870.15	\$5,137.77	\$5,420.31	\$5,718.27
Water Reclamation Plant Operator II	62	Hourly	\$29.781	\$31.419	\$33.147	\$34.969	\$36.892	\$38.921	\$41.062
		Monthly	\$5,162.04	\$5,445.95	\$5,745.48	\$6,061.29	\$6,394.61	\$6,746.31	\$7,117.41
Water Reclamation Plant Operator- In-Training	32	Hourly	\$22.096	\$23.311	\$24.593	\$25.946	\$27.373	\$28.878	\$30.465
		Monthly	\$3,829.91	\$4,040.56	\$4,262.79	\$4,497.31	\$4,744.65	\$5,005.52	\$5,280.60
Water Worker I	22	Hourly	\$20.004	\$21.104	\$22.265	\$23.487	\$24.779	\$26.141	\$27.581
		Monthly	\$3,467.37	\$3,658.07	\$3,859.27	\$4,071.08	\$4,295.03	\$4,531.11	\$4,780.71
Water Worker II	32	Hourly	\$22.096	\$23.311	\$24.593	\$25.946	\$27.373	\$28.878	\$30.465
		Monthly	\$3,829.91	\$4,040.56	\$4,262.79	\$4,497.31	\$4,744.65	\$5,005.52	\$5,280.60
Water Worker III	46	Hourly	\$25.398	\$26.795	\$28.269	\$29.823	\$31.464	\$33.195	\$35.021
		Monthly	\$4,402.38	\$4,644.51	\$4,899.96	\$5,169.32	\$5,453.76	\$5,753.80	\$6,070.31
* Indicates the range number was not changed when 2011 Comp Study related COLA's were provided									

APPENDIX B

PAY FOR CERTIFICATION PROGRAM

The District strives to encourage employees to prepare themselves for jobs within their career path. The District also wants to recognize employees that have attained state certification and licenses, beyond stated job requirements, that are used in the performance of their duties on a regular basis.

To this end, the District will provide additional compensation to employees for state certification and licenses over and above those required, that fall within the employee's career path and are used for district benefit on a regular basis.

Criteria for Additional Pay

To be eligible for the additional pay, an employee must show proof of possession of a certificate or license issued or approved by the State of California. The eligibility of the certification or license may be demonstrated by the following:

- The employee's job description lists the certificate or license as preferred but not required; or
- The job description for a position that the employee is eligible to compete lists the certificate or license as required or preferred; or
- The employee's current position is within a career path for a position that lists the certificate or license as required or preferred, but the employee does not meet the years of experience requirement necessary to compete for the position; or
- Agreement that attainment of the certification will add value for the District as determined by the General Manager.

Once the employee demonstrates eligibility, the employee will receive the pay for certification on each paycheck. The employee loses eligibility under the following conditions:

- The employee promotes to a position where the certificate or license is required.
- The employee does not maintain an overall satisfactory performance evaluation.
- The employee loses the certification or license.

Interim certification, such as that granted during a "grandfather in" period, is not eligible for this program.

Amount of Additional Pay

The eligible employee will receive a set 5% in pay for those state certificates and licenses that are knowledge-based (that is, two licenses or certificates does not mean 10% additional pay). These include:

- Water treatment, water distribution and wastewater certification
- Professional registration as a civil engineer
- License as certified public accountant.

Additional state certificates and licenses will be considered if they include requirements for eight-hour competitive examinations and field work of two years.

Classification Considerations

Which certification qualifies an employee for the pay for certification program depends upon the employee's classification within the District for the water treatment, water distribution and wastewater certifications, as follows:

- General and office unit employees must have grade 3 or above.

APPENDIX C

DECLARATION OF OUTSIDE EMPLOYMENT, ACTIVITY OR ENTERPRISE

Employee name _____

Job title _____

I hereby certify that I am NOT engaged in any outside compensated employment. I understand I am required to seek the approval if I wish to engage in such employment or activity in the future.

Employee Signature Date

I am currently or plan to be engaged in outside compensated employment or an outside activity. I hereby request approval and provide the information required as follows:

Date outside employment will start _____

Name of proposed/outside employer: _____

Provide a detailed description of the duties of this employment/activity. Please be sure to include any facts which could result in interference, conflict or incompatibility of this employment/activity and your District function and or duties: _____

Days and hours of outside employment/activity: _____

I hereby certify that the foregoing is a full and accurate statement. I have read and do understand the District policy and MOU provisions and will fully comply.

Employee Signature Date

Approve _____ Disapprove _____ Reason: _____

General Manager Date



MEMORANDUM OF UNDERSTANDING

OFFICE UNIT

January 1, 2015 – December 31, 2017

TABLE OF CONTENTS

	<u>Page</u>
CHAPTER 1, GENERAL PROVISIONS	1
ARTICLE 1 - TERM	1
ARTICLE 2 - RECOGNITION.....	1
ARTICLE 3 - PROVISIONS OF LAW	1
CHAPTER 2, COMPENSATION	1
ARTICLE 4 - POSITION AND SALARY RANGE	1
ARTICLE 5 - PAY DAYS	4
ARTICLE 6 - OVERTIME	4
ARTICLE 7 - USE OF COMPENSATORY TIME OFF (CTO).....	4
ARTICLE 8 - STANDBY TIME.....	5
ARTICLE 9 - EMERGENCY CALL-OUT	5
ARTICLE 10 - COMPUTER CALL-OUT.....	6
CHAPTER 3, TERMS AND CONDITIONS OF EMPLOYMENT.....	6
ARTICLE 11 - HOURS OF WORK	6
ARTICLE 12 - REST PERIODS.....	6
ARTICLE 13 - PROBATIONARY PERIOD	6
ARTICLE 14 - OUTSIDE EMPLOYMENT.....	7
ARTICLE 15 - OFFICIAL IDENTIFICATION.....	7
ARTICLE 16 - UNIFORMS	7
ARTICLE 17 - EXPECTED PERFORMANCE	7
CHAPTER 4, BENEFITS	8
ARTICLE 18 - RETIREMENT PROGRAM	8
ARTICLE 19 - HEALTH INSURANCE.....	9
ARTICLE 20 - DENTAL INSURANCE	10
ARTICLE 21 - VISION CARE.....	11
ARTICLE 22 - LONG-TERM DISABILITY INSURANCE.....	11
ARTICLE 23 - LIFE INSURANCE	11
ARTICLE 24 - DEFERRED COMPENSATION PLAN	11
ARTICLE 25 - SICK LEAVE PAYMENT.....	12
ARTICLE 26 - CERTIFICATION PROGRAM.....	12
ARTICLE 27 - ATTENDANCE AT CLASSES.....	13
ARTICLE 28 - PHYSICAL EXAMINATION	13
CHAPTER 5, LEAVES OF ABSENCE	13
ARTICLE 29 - SICK LEAVE	13
ARTICLE 30 - VACATION LEAVE	14
ARTICLE 31 - HOLIDAYS.....	15
ARTICLE 32 - BEREAVEMENT LEAVE	16
ARTICLE 33 - MILITARY LEAVE	16
ARTICLE 34 - PREGNANCY LEAVE	16
ARTICLE 35 - PARENTAL LEAVE.....	17
ARTICLE 36 - FAMILY AND MEDICAL CARE LEAVE	17

ARTICLE 37 - ON THE JOB INJURY	18
ARTICLE 38 - LEAVE WITHOUT PAY	18
ARTICLE 39 - JURY DUTY	18
CHAPTER 6, EMPLOYEE/EMPLOYER RELATIONS.....	18
ARTICLE 40 - PUNITIVE ACTIONS.....	18
ARTICLE 41 - DISMISSAL.....	19
ARTICLE 42 - REPRIMANDS.....	19
ARTICLE 43 - SUPERVISORS CONFERENCE.....	19
ARTICLE 44 – SEPARATION FROM THE DISTRICT	19
ARTICLE 45 - GRIEVANCE PROCEDURE.....	20
ARTICLE 46 - LAY-OFFS	21
ARTICLE 47 - PEACEFUL PERFORMANCE.....	21
ARTICLE 48 - STEWARDS PROGRAM	22
ARTICLE 49 - DISTRICT RIGHTS	22
ARTICLE 50 - EMPLOYEE RIGHTS.....	23
ARTICLE 51 - DUES DEDUCTION	23
ARTICLE 52 – AGENCY SHOP	23
ARTICLE 53 - MAINTENANCE OF MEMBERSHIP.....	25
ARTICLE 54 – LABOR/MANAGEMENT COMMITTEE	25
ARTICLE 55 - FULL UNDERSTANDING, MODIFICATION AND WAIVER.....	25
APPENDIX A - SALARY TABLE.....	28
APPENDIX B - PAY FOR CERTIFICATION PROGRAM.....	30
APPENDIX C - DECLARATION OF OUTSIDE EMPLOYMENT, ACTIVITY OR ENTERPRISE.....	32

MEMORANDUM OF UNDERSTANDING

OFFICE UNIT

CHAPTER 1, GENERAL PROVISIONS

ARTICLE 1 - TERM

- 1.1 The provisions of this Agreement shall commence on **1 January 2015**, unless another implementation date is specified within the Agreement, and shall expire on **31 December 2017**.

ARTICLE 2 - RECOGNITION

- 2.1 Pursuant to the provisions of the Employee Relations Ordinance of Las Virgenes Municipal Water District, and applicable State Law, Las Virgenes Municipal Water District Office Unit Employees, SEIU, CCAPE, Local 700, was certified by Thomas McCarthy, California State Conciliation Service on January 10, 1975, as the exclusive representative of District employees in the Office Unit (hereinafter "Unit") previously found to be appropriate by the District's Board of Directors. During 2007-08 SEIU reorganized and the LVMWD bargaining units were incorporated into a new SEIU, Local 721.
- 2.2 The District hereby recognizes SEIU Local 721, (hereinafter "Union") as the certified exclusive representative of the employees in said Unit.
- 2.3 The term "employee(s)" as used herein shall refer only to employees employed by District in said Unit in the employee classifications comprising said Unit as listed on Appendix A.

ARTICLE 3 - PROVISIONS OF LAW

- 3.1 It is agreed and understood that this Memorandum of Understanding is subject to all current and future applicable Federal, State, and County laws, rules and regulations. If any part of this Memorandum is in conflict or inconsistent with such above applicable laws, rules and regulations, or is otherwise held to be invalid or unenforceable by any tribunal with jurisdiction, such part or provision shall be suspended and the remainder of this Memorandum of Understanding shall not be affected.

CHAPTER 2, COMPENSATION

ARTICLE 4 - POSITION AND SALARY RANGE

- 4.1 The "Basic 7-Step Salary Schedule" is included herein for reference. Said Salary Schedule applies to all classified positions. Whenever possible, personnel will be hired at Step A, and will be subject to merit review and possible salary step increase by the General Manager in accordance with the following rules. However, with the approval of the General Manager,

advanced step placement is possible to recruit an exceptionally well qualified employee or to complete a difficult recruitment. Employees will be subject to merit review and possible salary step increases in accordance to the following rules.

- 4.2 Each employee's performance, including probationary employees, will be reviewed as needed to provide guidance in any improvements that might be required.
 - a. An employee may receive a performance review at a minimum after the first 3 months and must receive a merit review after 6 months of his/her employment and annually thereafter. However, an employee may be evaluated at any time his/her supervisor believes it is appropriate.
 - b. Any pay increase resulting from a merit review will be effective on the date specified in the merit review.
 - c. A newly hired probationary employee who is on leave from work for four (4) or more consecutive weeks may have his or her performance review and probationary date adjusted to compensate for the period of absence. Thereafter, the anniversary performance review will be based on the new adjusted date.
- 4.3 An employee promoted to a higher classification will be subject to merit review on the same schedule as though he/she were a new employee, and will normally be raised in pay approximately 5% concurrently with the promotion by being placed at the appropriate step in the higher pay schedule.
- 4.4 Promotion from a trainee position to a higher level position will be based on the employee's performance and made upon recommendation of his/her Department or Division Head, provided that there is a budgeted position open at the higher level. Completion of five steps at the trainee level will not usually be required.
- 4.5 Flex Positions
 - a. The probationary period for classifications that require certification shall be the same period as the period required for the employee to earn and have in hand the required certification. For instance, if the certification provides that the employee must obtain the certification within 18 months, then the probationary period shall be 18 months.
 - b. This shall apply to both new and promoted employees.
 - c. An employee who meets all the requirements for promotion (experience, certifications and competency) must promote to the next higher level or they shall be terminated.
- 4.6 An accelerated salary step increase may be granted upon recommendation of a Division or Department Head and approval of the General Manager.
- 4.7 The preparation of Performance or Merit Reviews is the responsibility of each employee's immediate supervisor. The review will be discussed with each employee by their supervisor.

- 4.8 If an employee feels that the performance review is unfair, he/she may take the following steps in the order listed:
- a. Present a written report to his/her immediate supervisor, detailing the reasons for each point of disagreement, and requesting further discussion with him/her and his/her Division or Department Head.
 - b. If the questions cannot be resolved by 4.8a above, request a conference including the General Manager to review the areas of disagreement.
- 4.9 The General Manager will submit annually to the Board of Directors a list of classified positions required on the District's Staff for the following fiscal year, and will hire or retain such employees as are authorized by the Board. In the event a higher classified position is provided for, but cannot immediately be filled, the General Manager may, in his discretion, employ one or more persons in lower classifications, so long as the total salary budget is not exceeded. Persons so employed will be considered for promotion to a higher position at such times as their Supervisor and Department Head evaluate the employee's qualifications, and make appropriate recommendation to the General Manager.
- 4.10 Employees will be compensated extra for temporary appointments to duties out of their working classification when the duration of the appointment is thirty (30) consecutive working days or greater, in which case each pay period so included will be compensated at five percent above the employee's current salary, or at the minimum step of the higher position's salary schedule, whichever is greater. Working out of classification is defined as when an employee is assigned to perform at least fifty percent (50%) of the duties and functions of the higher classification.
- 4.11 Promotion in a flexibly staffed classification will occur when the employee obtains all required certifications and satisfactorily completes an appropriate competency assessment to promote to the higher class.
- 4.12 Salary Chart
- Salary Charts of positions and Salary Levels as approved for **2015** are provided separately as Appendix A following the MOU.
- 4.13 Salary Increases
- a. Effective on the first day of the pay period following Board approval of this MOU, employees will receive a base salary increase of seven and one half percent (7.5%).
 - b. Effective January 1, 2016, employees will receive a base salary increase of one percent (1.0%).
 - c. Effective January 1, 2017, employees will receive a base salary increase of two percent (2.0%).

Following District Board approval of this MOU, two new steps will be added to the Office Unit Salary Table as entry level steps for each classification. Employees hired prior to Board approval of this MOU will not be impacted by this modification to the Office Unit Salary Table as their salary will not be impacted except as provided above (with the salary increases provided). Employees hired prior to Board approval of the MOU will move on the Office Unit Salary Table as follows: Those employees at step A will move to step C, employees at step B will move to step D, employees at step C will move to step E; employees at step D will move to step F and employees at step E will move to step G. Employees hired after Board approval of the MOU, will be hired as in the past, typically at step A of the new salary schedule.

ARTICLE 5 - PAY DAYS

- 5.1 Pay checks shall be issued bi-weekly no later than Wednesday, for the two immediately preceding work weeks.
- 5.2 Employees have the option of having their salary directly deposited into a bank of their choice. If a normal pay day falls on a Holiday, employees who are not using direct deposit will be paid on the first working day following such holiday.
- 5.3 An initial adjustment will be made for any employee on an "odd" work week, i.e., other than Friday to Friday, so that subsequent checks will cover two full work weeks' pay being made to such employee on the same pay day as other employees.

ARTICLE 6 - OVERTIME

- 6.1 Work in excess of 40 hours in any one week as defined in Article 11, Hours of Work, other than Standby Duty as defined in Article 12, Standby Time, constitutes overtime, and may be permitted only upon advance approval of a department or division head. All paid time off, except sick leave, will be considered time worked for purposes of this section.
- 6.2 All Office Unit employees are eligible for overtime pay at 1-1/2 times the regular rate for hours worked in excess of 40 hours per week.
- 6.3 Overtime, as defined at 6.1 above, shall be compensated in cash or time off (Compensatory Time Off, i.e., CTO) at the option of the employee. However, accumulated CTO may not exceed an accrual of sixty (60) hours. As of December 31, 2015, employees may cash out up to 20 hours of accrued compensatory time off which shall be paid on the pay day following the first full pay period in January.
- 6.4 Overtime work shall be credited to the nearest tenth of an hour.
- 6.5 Overtime work shall be entitled to additional compensation as outlined below.

ARTICLE 7 - USE OF COMPENSATORY TIME OFF (CTO)

- 7.1 An employee may use CTO to take time off with advance approval of his/her supervisor.

- 7.2 An employee shall not use CTO for any absence for which sick leave is applicable until the employee's sick leave bank is empty.

ARTICLE 8 - STANDBY TIME

- 8.1 Part of the duties of each employee may include being available for call-out overnight. The period during which an employee is assigned to be available for such call-outs is designated as Standby Time.
- 8.2 An employee on Standby Time must (1) be ready to respond immediately to a call for service, (2) be readily available at all hours by telephone or other agreed upon communication equipment, and (3) refrain from activities which might impair his/her assigned duties upon call. The parties agree that an employee shall make a reasonable effort to arrive at District headquarters within forty-five (45) minutes from receiving a call-out. The parties agree that employees on Standby Time, as defined above, are "waiting to be engaged."
- 8.3 Standby Time covers all of the hours daily, which are not part of the regularly scheduled workday for the facility or function to which the employee is assigned standby.
- 8.4 Employees available for call-out while on Standby will be compensated at the rate of \$3.000 per hour for all hours except those hours compensated as work hours. If an employee is called back to work while on standby, the time begins for the employee when he/she receives the call and ends when he/she returns either to his/her home or a location the same distance from the work location to his/her home if the employee is not returning home.

ARTICLE 9 - EMERGENCY CALL-OUT

- 9.1 Emergency call-out is defined as unscheduled work required by management of an employee who, following completion of the employee's workday or workweek and departure from the employee's work site, is ordered back to duty to perform necessary work.
- 9.2 Employees who are called back shall receive a minimum of two (2) hours (the time begins for the employee when he/she receives the call and ends when he/she returns either to his/her home or a location the same distance from the work location to his/her home if the employee is not returning home at time and one-half or pay for hours actually worked, whichever is greater. All hours worked as part of a call-out shall be paid at time and one-half the employee's straight time rate.
- 9.3 Work that precedes or follows the regularly assigned duty-shift will be considered as an extension of the workday and no minimum will apply, and compensation will be at the regular rate unless the employee has worked 40 hours that week assuming the employee is called back to work within 30 minutes of the end of the scheduled shift. A scheduled return to work with prior notice to the employee does not qualify as a call-out under this section.
- 9.4 Rest and Recovery: This provision applies if an employee is called out to work on an emergency call-out and does not have at least eight hours from when the call-out work ends until the beginning of his/her start time of his/her shift. In this situation, the employee may

inform his/her supervisor that he/she will report to work not later than eight hours after the call-out work ended. If this occurs, the hours for the employee's workday will be comprised of the hours from the emergency call out and the hours the employee works when he/she returns to work. These hours may not exceed the regular number of hours in the employee's shift unless the employee is directed to work past his/her regular shift by his/her supervisor.

ARTICLE 10 - COMPUTER CALL-OUT

- 10.1 A computer call-out is defined as work required by management of an employee who, following completion of the employee's workday or workweek is called at home and required to respond to the call by using a computer at home to perform work for the District.
- 10.2 In such a case, the employee shall receive a minimum of one (1) hour (which would apply any time an employee is on the phone discussing the problem with the supervisor) at time and one-half or pay for hours actually worked, whichever is greater. All hours worked as part of a computer call-out shall be paid at time and one-half the employee's straight time rate.

CHAPTER 3, TERMS AND CONDITIONS OF EMPLOYMENT

ARTICLE 11 - HOURS OF WORK

- 11.1 The workweek will be considered as a seven-day period commencing at 12:00 a.m. on Friday and ending at 11:59 p.m. the next succeeding Friday For the 9/80 work schedule, the work week shall begin exactly four hours after the start time of the employee's shift on the day of the week which is also their alternating regular day off and end exactly 168 hours later.
- 11.2 Monday through Thursday, the regular work shift is 7:30 a.m. to 5:00 p.m. with the exception of a one-half hour lunch period.
- 11.3 Friday, the regular work shift is 8:00 a.m. to 4:30 p.m. with the exception of a one-half hour lunch period.
- 11.4 Work shifts other than described above may be established with the approval of the General Manager.

ARTICLE 12 - REST PERIODS

- 12.1 The time of each employee's rest period will be determined and scheduled by his/her supervisor. Employees shall be entitled to two up to 15 minute rest periods per day, one during the first four hours of his/her shift and the other during the last four hours of his/her shift.

ARTICLE 13 - PROBATIONARY PERIOD

- 13.1 As part of the hiring and promotion procedure, a probation period is applicable. Except as provided in Article 4.5, Flex Positions, the initial probationary period for a newly hired

District employee shall be twelve (12) months and the probationary period for newly promoted District employee (promotional probation) shall be six (6) months.

ARTICLE 14 - OUTSIDE EMPLOYMENT

- 14.1 There shall be no outside employment except when an application for permission has been submitted and approved by the General Manager. An employee seeking approval for outside employment shall complete and submit the request form shown in Appendix C.
- 14.2 Such outside employment shall not:
- a. Interfere nor present any conflict with District duties and responsibilities.
 - b. Detract from the efficiency of the employee in the performance of his/her District duties.
 - c. Discredit the District.
 - d. Take preference over required District overtime.
- 14.3 Approval to engage in outside employment may be revoked at any time if the General Manager believes such employment is violating any of the standards listed in 14.2 above.

ARTICLE 15 - OFFICIAL IDENTIFICATION

- 15.1 Employees are required to carry or wear identification cards in accordance with Sec. 12002 of the District's Ordinance No. 2-70-31.
- 15.2 Each Supervisor will be responsible for scheduling time for each new employee to obtain such identification.
- 15.3 Employees are required to carry identification cards which are issued by the company supplying the burglary protection system.

ARTICLE 16 - UNIFORMS

- 16.1 Uniforms will be furnished by the District to provide an attractive District image to the public, and to supply an easy means of identification.
- 16.2 Uniforms supplied by the District shall be worn by employees while at work.

ARTICLE 17 - EXPECTED PERFORMANCE

Each District employee is expected to:

- 17.1 Perform his/her job assignments accurately, thoroughly, safely, and efficiently, commensurate with his/her experience.
- 17.2 Work in a professional manner with his/her supervisor and fellow employees.
- 17.3 Carry out proper orders and instructions to the best of his/her ability.

- 17.4 Be on the job, ready to begin work, at the appointed time. Unexcused absence in excess of three days will be considered as a resignation without notice by the employee.
- 17.5 Notify his/her immediate supervisor prior to the time scheduled to begin work, in the event he/she will be late or absent.
- 17.6 Not use District facilities or time during which he/she is being paid by the District, on personal projects.
- 17.7 Refrain from activities or personal conduct on the job that would cast discredit on the District, its Management, or employees.

CHAPTER 4, BENEFITS

ARTICLE 18 - RETIREMENT PROGRAM

- 18.1 The District contracts with CalPERS to provide retirement benefits to employees in the unit. Employees who are described as “classic employees” under the Public Employees’ Retirement Law, receive the 2% at 55-benefit formula.
- 18.2 Unit members hired on or after January 1, 2013 who are “new members” as defined in the Public Employees’ Pension Reform Act of 2013 (PEPRA), are provided the following retirement benefits: 2% @ 62 benefit formula with a three year (36 month) final compensation period. Employees may designate the highest 36 month period. Employees will pay one-half of the total normal cost rate as determined by CalPERS.
- 18.3 The District also amended its contract with the Public Employees’ Retirement System to provide Full Formula CalPERS coverage for past and future service of its employees. This is Government Code Section 20515. The contract amendment was effective in 2001.
- 18.4 The District contributes as the employer's contribution a percentage of each employee's annual basic salary toward retirement.
- 18.5 Effective on the first day of the pay period following District Board approval of this MOU, unit members shall pay their seven percent (7%) member contribution. On this date, since the classic employees will be paying the entire employee/member contribution, the District will no longer report member contribution as compensation earnable to CalPERS.
- 18.6 Eligibility
Employees are eligible to retire at 50 provided they have been covered by the Retirement Fund for a period of five (5) years.
- 18.7 Retirement Benefits
The service retirement benefit is a product of the benefit factor, years of service, and final compensation. For “classic employees” as defined by the Public Employees’ Pension

Reform Act of 2013, final compensation is the monthly average of the member's highest 12 consecutive months' of full time equivalent monthly pay (no matter which CalPERS employer paid this compensation). The benefit is affected by the member's age at retirement.

18.8 CalPERS Optional Benefits

The District's contract with CalPERS provides the following optional benefits:

1. Credit for Unused sick leave (Section 20965)
2. Single Highest Year –One Year Final Compensation (Section 20042)
3. 3% cost of living allowance, base year 1983 (Section 21335)
4. Two years additional service credit (Section 20903)
5. To Remove the Hourly Exclusion of All Hourly Rated or Hourly Basis Employees prospectively from August 10, 1993 (Section 20503)
6. Full formula plus social security (Section 20515)

18.9 Death Benefits

As a CalPERS member, employees in the unit are eligible for death benefits as set forth on the CalPERS website. Members are encouraged to review their benefits as these are not provided for by a contract amendment with CalPERS or as an additional benefit provided per this MOU.

ARTICLE 19 - HEALTH INSURANCE

19.1 Coverage

The parties agree that the District may select an insurance plan different from the current plan. It is further agreed, however, that the current level of benefits may not be reduced by the parties during the term of this Agreement without agreement of the parties. Specific medical insurance plan information is available from brochures in the District's Human Resource Office.

- 19.2 The District's maximum contribution to insurance premiums shall be as set forth below. Any premium cost above the District's contribution shall be borne by the employee or retired employee.

19.3 District Contribution

Effective January 1, 2016, the District's maximum contribution shall be 98% of the lowest cost family plan.

19.4 Eligibility

The employee, his or her spouse, and child under the age of 26 years (but not a child's spouse) and physically or mentally handicapped dependent child regardless of age, are eligible for hospital and medical coverage on the first of the month following the date of

hire. Subscribing members may add new dependents without a health statement within thirty-one (31) days of marriage, in the case of a new spouse or domestic partner, or the date of birth or adoption, in the case of a child.

19.5 Extension of Coverage

The District will continue to contribute to an employee's medical, dental, vision, short term disability/long term disability and basic life insurance premium up to six (6) months during sickness or injury on the same terms and conditions as prior to the period of absence. Insurance will not be continued for leave-of-absence without pay for causes other than sickness or injury.

19.6 If the parties change plans or providers pursuant to Section 19.1 above, there shall be no change to the level of health insurance benefits provided for District retirees.

19.7 a. Notwithstanding Section 19.6 above, the parties agree that an employee must have at least five years of LVMWD service to be eligible for retiree insurance and that retiree insurance shall cover only the retiree and one dependent who is a designated dependent at the time of retirement.

b. The parties also agree that retirees and covered dependents who reach the age of 65 must enroll in Medicare Part A and B no later than one month prior to their 65th birthday. Enrollment in Part D will be required if the provider of the health plan offers premium subsidies or incentives or requires enrollment in Medicare Part D. The District will be obligated to contribute the cost of the medical premiums only for those covered as provided herein.

c. The parties further agree that employees hired after March 31, 2006 and on or before December 31, 2014, shall receive a retiree medical contribution in the amount of 75% of the PPO rate for employee plus one dependent if the employee retires with at least 10 years of District service and is age 55 or older at retirement.

d. The parties agree that for employees hired after January 1, 2015, with at least 10 years of District service who are age 55 or older at retirement, their retiree medical benefit shall be in the amount of 75% of the least expensive plan offered by the District at the time of retirement at the employee only level.

ARTICLE 20 - DENTAL INSURANCE

20.1 The District provides dental insurance for regular, full-time employees, his or her spouse, and unmarried dependent children under 21 years; dependent child under the age of 25 years who is enrolled as a full-time student in a college or university; and physically or mentally handicapped dependent child regardless of age, are eligible for dental coverage on the first of the month following the date of hire. Subscribing members may add new dependents within thirty-one (31) days of marriage, in the case of a new spouse or registered domestic partner, or the date of birth or adoption, in the case of a child.

- 20.2 The District shall provide orthodontia for the employee and dependents to a lifetime maximum of \$2,000.00.

ARTICLE 21 - VISION CARE

- 21.1 The District will provide a vision program through a third party vendor at no cost to the employee. The employee may elect to cover his or her spouse, and unmarried dependent children under 21 years; dependent child under the age of 25 years who is enrolled as a full-time student in a college or university; and physically or mentally handicapped dependent child regardless of age, are eligible for vision coverage on the first of the month following the date of hire, by paying for such coverage. Subscribing members may add new dependents thirty-one (31) days of marriage, in the case of a new spouse or registered domestic partner, or the date of birth or adoption, in the case of a child.

ARTICLE 22 - LONG-TERM DISABILITY INSURANCE

- 22.1 The District provides long-term disability insurance for each employee.
- 22.2 Coverage commences after the employee has completed one month of continuous employment with the District and upon submission of an application for membership. Details regarding coverage are available in the Human Resource Office.
- 22.3 An employee eligible for long term disability benefits shall use available sick leave to cover time off during the long term disability 30 calendar day elimination period. After the elimination period, an employee has the option of using the balance of his/her sick leave or vacation leave to coordinate with long term disability payments. Coordinated payments shall not exceed the employee's regular gross income.
- 22.4 The monthly benefit for a disability as defined in the plan will be two-thirds of the employee's monthly base pay up to a maximum of \$3,600.

ARTICLE 23 - LIFE INSURANCE

- 23.1 Life insurance in the amount of \$50,000 is provided by the District for each regular, full-time employee upon completion of one month of continuous employment with the District and upon submission of application for membership.
- 23.2 Optional life insurance is available to regular, full-time employees at the employee's expense. Contact Human Resources for details.

ARTICLE 24 - DEFERRED COMPENSATION PLAN

- 24.1 An optional program to increase retirement benefits is available to regular, full-time District employees. The purpose of the Plan is to defer a portion of the employee's compensation for his/her use at retirement. Income taxes are likewise deferred until the employee retires on that portion of compensation deferred. Contributions to the plan are voluntary employee funded.

24.2 Participation in the Plan commences in the month following sign-up for new employees.

ARTICLE 25 - SICK LEAVE PAYMENT

An employee may choose to receive payment for unused sick leave under the following conditions:

25.1 Alternative #1:

If an employee has accrued more than 160 hours of sick leave on the books by November 30 of each calendar year, he/she can cash out up to 32 hours of sick leave on the pay day in December which covers the first entire pay period in the month of December include of each year. If an employee has accrued more than 200 hours of sick leave on the books, he/she can cash out up to 48 hours of sick leave in December of each year.

25.2 An employee who leaves the District through voluntary termination, retirement or death, shall be paid for accrued but unused sick leave according to the following schedule:

- a. Twenty-five percent (25%) payoff for completion of five (5) years of service
- b. Thirty percent (30%) payoff for completion of six (6) years of service
- c. Thirty-five percent (35%) payoff for completion of seven (7) years of service
- d. Forty percent (40%) payoff for completion of eight (8) years of service
- e. Forty-five percent (45%) payoff for completion of nine (9) years of service
- f. Fifty percent (50%) payoff for completion of ten (10) years of service.
- g. Seventy-five percent (75%) for completion of twenty (20) years of service.
- h. One hundred percent (100%) for completion of twenty-five (25) years of service.

25.3 An employee who leaves the District through retirement shall have the option of (1) being paid for accrued but unused sick leave according to the following schedule and with the balance, if any, being applied as PERS retirement credit, or (2) receiving no payment and instead having all accrued but unused sick leave applied as PERS retirement credit.

- a. Twenty-five percent (25%) payoff for completion of five (5) years of service
- b. Thirty percent (30%) payoff for completion of six (6) years of service
- c. Thirty-five percent (35%) payoff for completion of seven (7) years of service
- d. Forty percent (40%) payoff for completion of eight (8) years of service
- e. Forty-five percent (45%) payoff for completion of nine (9) years of service
- f. Fifty percent (50%) payoff for completion of ten (10) years of service.
- g. Seventy-five percent (75%) for completion of twenty (20) years of service.
- h. One hundred percent (100%) for completion of twenty-five (25) years of service.

The selection of Option (1) or (2) above shall be made by the employee and presented in writing to the Human Resources Office at the time the employee notifies the District of the employee's intention to retire.

ARTICLE 26 - CERTIFICATION PROGRAM

26.1 Employees of the District are required to meet all certification requirements for their position.

- 26.2 Employees in the Water Reclamation Division will obtain the proper certifications as mandated by the State of California and Las Virgenes Municipal Water District.
- a. Operations personnel shall obtain appropriate certification as issued by the California State Water Resources Control Board.
 - b. Laboratory technicians shall obtain appropriate certification as issued by the California Water Environment Association and American Water Works Association.
- 26.3 Employees in the Water Division will obtain the proper certification as mandated by the State of California and Las Virgenes Municipal Water District.
- a. Personnel who work in treatment and distribution functions shall obtain appropriate certification as issued by the California Department of Health Services.
- 26.4 Employees in the Maintenance Division shall obtain the appropriate certifications as issued by the California Water Environment Association and American Water Works Association.
- 26.5 The District will pay the initial examination fee, license fees and renewals for certificates required of employees.
- 26.6 Any employee who does not maintain his or her required certification shall be terminated when the required certification expires.
- 26.7 The District shall provide incentive pay as set forth in Appendix B for employees who attain State certification above their required minimum certifications.

ARTICLE 27 - ATTENDANCE AT CLASSES

- 27.1 The General Manager may authorize attendance of employees at classes at District expense where the direct benefit to the District warrants. A refund of expenditures, to a maximum of \$685.00 per class, for registration and course supplies will be made to the employee upon presentation of proof of completion with a passing grade.

ARTICLE 28 - PHYSICAL EXAMINATION

- 28.1 District required shots will be provided as required. Employees may obtain these shots at their expense from their own physician and provide proof of having received the shots to the District Human Resources office.
- 28.2 Physical examinations required for any license required by the District will be paid by the District.

CHAPTER 5, LEAVES OF ABSENCE

ARTICLE 29 - SICK LEAVE

- 29.1 All full-time, regular employees shall accrue sick leave with pay under the following conditions:
- 29.2 An employee whose services have been continuous for one month or more shall accrue sick leave at the rate of eight (8) hours for each month during which he/she has been employed. Such leave may be used provided that satisfactory evidence is presented showing the need therefore, as shown below. Part-time, regular employees shall accrue sick leave on a pro-rated basis.
- 29.3 If an employee has accumulated sick leave, it shall be used for the following:
- a. When an employee is ill.
 - b. When a member of an employee's immediate family is ill and the employee must care for such ill family member.
 - c. For visits to doctors, dentists and optometrists for physicals, treatment or preventive steps d. For funerals in the immediate family and bereavement leave.
 - e. "Immediate family" is designated as the spouse, child, registered domestic partner, parent, sibling or grandparent of the employee or employee's spouse or registered domestic partner.
- 29.4 Sick leave will be cumulative, with no maximum accrual, and if not taken in any given year will be usable in subsequent years' employment, the purpose being to make accrued sick leave available to an employee in times of urgent need.
- 29.5 When an employee is on sick leave, he/she is in paid status.
- 29.6 Accrual of sick leave will be by month beginning with the date of hire and computed to the date of termination, pro-rated to the nearest four hours.
- 29.7 An employee who is absent on sick leave may be contacted by his/her supervisor. For absences due to illness in excess of 5 days, or less, if justified in the opinion of the employee's supervisor, Department/Division Head, a statement must be obtained by the employee from the employee's doctor stating: (a) that the employee should not have worked during the period of absence; and (b) that the employee is now able to return to work.
- 29.8 Frequent use of short periods of sick leave is indicative of inability to perform as expected by the District, and may result in dismissal for lack of reliability.

ARTICLE 30 - VACATION LEAVE

- 30.1 Seniority governs in vacation choice for the current year's vacation. Subject to approval of the Department or Division Head of the vacation selected, employees will be granted vacation leave with pay.
- 30.2 Full-time regular employees shall accrue vacation on the following basis. Part-time regular employees shall accrue vacation on the following on a pro-rated basis.

DURING SERVICE YEARS	HRS ACCRUED PER PAY PERIOD	RESULTING ANNUAL ACCRUAL
1-2-3	3.69	96 hours
4-5-6	4.00	104 hours
7-8-9	4.31	112 hours
10-11-12	4.62	120 hours
13-14-15	4.92	128 hours
16-17-18	5.23	136 hours
19-20-21	5.54	144 hours
22-23-24	5.85	152 hours
25 >	6.15	160 hours

- 30.3 The vacation leave time earned each year will be available to the employee for vacation, or may be accrued, wholly or partially, in the employee's Leave Account.
- 30.4 No more than 288 hours will be permitted to accrue in an employee's Leave Account. If an employee accrues 288 hours of vacation and has that amount on the books, he/she will not accrue additional vacation until he/she uses vacation and drops his/her accrual below 288 hours.
- 30.5 The maximum vacation an employee can take is 160 consecutive working hours, unless special circumstances warrant approval of the General Manager for a longer period.
- 30.6 Pay during vacation leave will be at the monthly rate currently paid the employee at the time the vacation is taken.
- 30.7 When an employee leaves the District, he/she will be paid for accrued unused vacation at his/her then current rate of pay.
- 30.8 When computing the amount of vacation leave accrual, holidays, week-ends, paid vacation time and paid sick leave will be included as continuous service.
- 30.9 Accrual of vacation time will be by hour beginning with the date of hire and computed to the date of termination, pro-rated to the nearest hours.
- 30.10 The supervisor will either approve or disapprove the request prior to the employee actually taking the time off.

ARTICLE 31 - HOLIDAYS

- 31.1 The District shall observe the holidays listed below.

1. New Year's Day	1 January
2. Martin Luther King's Birthday	3rd Monday in January
3. President's Day	3rd Monday in February
4. Memorial Day	Last Monday in May
5. Independence Day	4 July

6. Labor Day	1st Monday in September
7. Veterans Day	11 November
7. Thanksgiving Day	November (The day of Thanksgiving as proclaimed by the State of California)
8. Day after Thanksgiving	November (as above)
9. Day before Christmas Day	24 December
10. Christmas Day	25 December
11. Day before New Year's Day	31 December

- 31.2 If any of the holidays listed above falls on the first day of an employee's weekend, the holiday will be observed on the previous workday. If a holiday falls on the middle day of a three-day weekend, the holiday will be observed on the employee's previously scheduled workday.
- 31.3 If any of the holidays listed above falls on the last day of an employee's weekend, the holiday will be observed on the following workday.
- 31.4 A weekend is any two or three regularly scheduled consecutive days off. An employee working a 9/80 workweek will alternate between two and three day weekends.
- 31.5 Christmas and New Year's holidays often provide four consecutive days off for employees. If the holiday schedule provides a four day weekend for employees with Monday through Friday schedules, then the District will try to schedule four consecutive days off for employees working an irregular workweek.
- 31.6 Employees required by their supervisor or manager to work on the holidays listed above will be compensated at one and one-half times the employee's straight time rate, in addition to his/her regular pay for the holiday.

ARTICLE 32 - BEREAVEMENT LEAVE

- 32.1 An employee may have up to twenty-seven (27) hours paid leave for bereavement as a result of the death a member of the employee's immediate family. "Immediate family" is designated as the spouse, registered domestic partner, child, parent, sibling, or grandparent of the employee or employee's spouse. If additional time off is required, the employee may request sick leave as provided in Article 29.3 (d) above.

ARTICLE 33 - MILITARY LEAVE

- 33.1 The District will follow all laws regarding military leave including, but not limited to, the State Military and Veterans Code and the Federal Uniformed Services Employment and Reemployment Rights Act.

ARTICLE 34 - PREGNANCY LEAVE

- 34.1 Employees who are temporarily unable to perform their usual and customary work due to a pregnancy-related disability will be granted a pregnancy leave of absence and may also be entitled to a reasonable accommodation.

- 34.2 Pregnancy disability leave will be granted on the basis of a physician's written statement that an employee is no longer able to work due to a pregnancy-related disability.
- 34.3 An employee who is granted a pregnancy disability leave is required to utilize accrued sick leave if available, until the commencement of disability payments. The employee may then coordinate salary and disability payments as provided in long term disability insurance. The District will continue to pay group insurance premiums while the employee on pregnancy leave is either using paid time off to cover her absence or while her pregnancy disability leave is running concurrently with leave per the Pregnancy Disability Leave Act provided by California law, even if in unpaid status.
- 34.4 An employee who plans to take a pregnancy leave must provide the District reasonable notice of the date the leave will commence, the estimated duration of the leave, and the date on which it is expected the employee will be able to return to work. When an unplanned medical situation or emergency occurs that does not allow the employee to provide advance notification of the need for a pregnancy leave, the employee must cause the District to be notified of the situation within three working days.
- 34.5 The maximum length of leave that will be granted for any pregnancy-related disability is four months unless the employee has accrued paid time off in excess of four months. If the employee needs more than four months for such leave, the District will ensure that it meets with the employee to discuss reasonable accommodation for a longer leave of absence. Employees returning to work after any pregnancy leave must have a written release from a physician verifying that they are able to return to work and safely perform their duties.
- 34.6 Employees who return to work from a pregnancy leave will be accorded the same reinstatement rights as an employee returning from any other form of disability leave.

ARTICLE 35 - PARENTAL LEAVE

- 35.1 An employee may be granted an unpaid leave of absence for up to 1040 hours to care for or to bond with their newly-born or adopted child.
- 35.2 An employee who is granted such leave must use it concurrently with FMLA/CFRA. However, once the employee has exhausted the 12 weeks of leave as provided by FMLA/CFRA, the employee will be responsible for the cost of group insurance (medical, dental, vision, short term disability/long term disability, and life insurance).

ARTICLE 36 - FAMILY AND MEDICAL CARE LEAVE

- 36.1 The District will provide family and medical leave for an employee as required by State and Federal Law.
- 36.2 When the FMLA/CFRA leave is due to the non-job related health condition of the employee or a family member, the employee shall exhaust the following paid leave in the order listed: 1) sick leave, 2) vacation leave, and 3) other paid leave. The exhaustion of such paid leave shall run concurrently with the leave.

- 36.3 When the leave is for bonding with a newly born or newly adopted child, the employee may use up to 160 hours of accrued sick leave. If an employee opts to use such leave, then after using such sick leave, the employee shall exhaust the following paid leaves in the order listed: 1) Vacation leave, and 2) other paid leave, except sick leave. The exhaustion of such paid leave shall run concurrently with the leave.

ARTICLE 37 - ON THE JOB INJURY

- 37.1 In the case of on-the-job injuries, the employee, must apply accrued sick leave on a pro-rated basis to supplement his/her entitlement from the Workers' Compensation Insurance Fund. Once sick leave is exhausted, employees may use leave accruals concurrently with leave provided in conjunction with a workers' compensation leave. The employee may thus receive from the District a check equal to his/her net regular paycheck less the amount of his/her check from the Workers' Compensation Insurance Fund.

ARTICLE 38 - LEAVE WITHOUT PAY

- 38.1 Leave without pay may be granted by the General Manager, but such leave, when granted, shall not exceed a continuous period of 30 calendar days, except for extended unpaid sick leave, per Article. 29; military leave, per Article 33; pregnancy leave, per Article 34; parental leave, per Article 35; and family and medical leave, per Article 36. Vacation and sick leave benefits are not earned nor holidays paid during leave without pay. This includes unpaid sick leave, military leave, parental leave, family and medical leave or any other leave where the District is not paying wages to the employee.

ARTICLE 39 - JURY DUTY

- 39.1 A full-time, regular employee will be paid his/her regular salary for a full calendar week when on jury duty regardless of whether the employee is scheduled to work four days (i.e., 36 hours for employees working a 9/80 work schedule) or five days (44 hours for employees working a 9/80 work schedule), less the amount he/she receives from the Court for such service as a juror. An attendance record from the Court on time spent on jury duty and a copy of the check for such service must be submitted to the District's Payroll Clerk. If paid by the court for jury duty not paid by the District after 40 hours (not mileage) the amount received from the Court for service as a juror will be deducted from the employee's paycheck following completion of such service.
- 39.2 Employees who are on jury duty are required to return to work if released by the Court from jury duty and they will have at least two hours of work left in their day. In addition, if an employee calls into the court on the day before reporting for jury duty and finds out that he/she must report to jury duty the next day, he/she is required to notify his/her supervisor prior to the start time of his/her work shift.

CHAPTER 6, EMPLOYEE/EMPLOYER RELATIONS

ARTICLE 40 - PUNITIVE ACTIONS

- 40.1 Punitive actions may be taken with the approval of the General Manager, upon the recommendation of the Department or Division Head, in those cases where the Department or Division Head feels that the severity or frequency of the employee's actions warrants, or the employee has failed to alter his/her conduct satisfactorily, after a conference or reprimand.
- 40.2 The severity of punitive actions will be determined on a case-by-case basis, taking into consideration the employee's previous history, and the severity of the current problem.
- 40.3 Such punitive actions may be suspension, demotion or reduction of pay or dismissal.

ARTICLE 41 - DISMISSAL

- 41.1 Upon dismissal, District employees shall be paid for their accrued vacation.

ARTICLE 42 - REPRIMANDS

- 42.1 In the event that the Supervisor's consultation with an employee as provided below in Article 43, Supervisors Conference does not result in improved performance or behavior on the part of the employee, the Supervisor shall prepare a written reprimand covering the earlier consultation with the employee, and outline the specific rules in question.
- 42.2 The Supervisor shall submit the reprimand to his/her Department or Division Head, who will set up a meeting with the employee and the Supervisor to review the charges and obtain the employee's side of the problem.
- 42.3 The Division or Department Head will summarize the findings of the meeting and present his/her ruling in writing to the employee.
- 42.4 The employee will then have the right to submit a rebuttal which shall be attached to the reprimand in the employee's personnel file.
- 42.5 If the severity of the employee's conduct warrants, the reprimand shall put the employee on notice that failure to correct the performance or attitude will result in punitive action.

ARTICLE 43 - SUPERVISORS CONFERENCE

- 43.1 Supervisors will confer with employees who, in the Supervisor's opinion, are violating the letter or intent of employment standards, such as those outlined above.

ARTICLE 44 – SEPARATION FROM THE DISTRICT

- 44.1 An employee resigning or leaving work without two weeks' notice will be considered discharged insofar as the application of these rules and regulations is concerned.
- 44.2 Resignations will be effective upon the last day worked. Wages due and payments for accrued leaves provided for in this MOU will be paid on the following pay day.

- 44.3 An employee separating from the District in good standing is expected to refrain from using paid time off during the final two weeks of his or her tenure with the District.

ARTICLE 45 - GRIEVANCE PROCEDURE

- 45.1 A grievance is a claim by one or more persons of a violation, misinterpretation or inequitable application of the rules and regulations or this memorandum of understanding.

45.2 Step No. 1: Informal Discussion with Supervisor:

- a. The grievance shall first be discussed on an informal basis by the aggrieved with his/her immediate supervisor within 7 calendar days from the date of the action causing the grievance. The immediate supervisor shall respond within 7 calendar days. Every effort shall be made to resolve the grievance between the employee and his/her immediate supervisor.
- b. In the event the employee believes the grievance has not been satisfactorily resolved, the employee shall submit the grievance in writing to the Department or Division Head within 7 calendar days after receipt of the immediate supervisor's response.

45.3 Step No. 2: Review by Department or Division Head:

- a. Within 7 calendar days after receiving the written grievance, the Department or Division Head shall meet with all parties concerned, and they shall thoroughly discuss the grievance.
- b. The Department or Division Head shall give his/her written decision within 7 calendar days after the discussion.

45.4 Step No. 3: Review by General Manager:

- a. If the grievance has not been satisfactorily resolved by the Department or Division Head, the grievance may be submitted to the General Manager within 7 calendar days. Within 7 calendar days after receiving the written grievance, the General Manager shall meet with all parties concerned, and they shall thoroughly discuss the grievance.
- b. The General Manager shall give his/her written decision within 7 calendar days. If the aggrieved feels that the decision of the General Manager is unjust, a final appeal may be made to the Board of Directors within 7 calendar days.

- 45.5 The employee at any step of the grievance procedure may represent himself/herself, may be represented by a fellow employee, a representative of an employee organization, attorney, or any other person he/she may choose.

- 45.6 The time limitations are designed to quickly settle a grievance. Time limitations may be extended by agreement of both parties in writing. If at any stage of the grievance procedure the employee is dissatisfied with the decision rendered, it shall be the grievant's responsibility

to submit the grievance to the next designated level of review within the time limits specified. Failure to submit the grievance within the time limits imposed shall terminate the grievance process and the grievance shall be considered resolved. The grievant shall promptly proceed to the next step if the immediate supervisor or Department or Division Head, or General Manager, fails to respond within the time limits specified.

ARTICLE 46 - LAY-OFFS

- 46.1 In the event the work load of the District decreases to the point where lay-off of otherwise satisfactory employees is required, lay-offs within each classification will be on the basis of merit, as determined by the average of his/her performance reports for his/her current classification, and will be subject to two weeks' notice, or severance pay, at the discretion of the employee.
- 46.2 Employees so laid off will be called to resume work prior to District recruiting to fill jobs created by an increase in the District's work load for the classification in question. This right exists for up to two years from the effective date of the layoff.

ARTICLE 47 - PEACEFUL PERFORMANCE

- 47.1 The parties recognize and acknowledge that many of the services performed by the employees covered by this MOU are essential to the public health, safety and general welfare of the residents within the District service area.
- 47.2 Consequently, UNION agrees that under no circumstances will it recommend, encourage, cause or permit its members to initiate, participate in, nor will any member of the bargaining unit take part in, any strike, sit-down, stay-in, slow-down or picketing (hereinafter collectively referred to as work-stoppage), in any office, or facility of the District, not to curtail any work or restrict any production, or interfere with any operation of the District.
- 47.3 In the event of any such work-stoppage by any member of the unit, the District shall not be required to negotiate on the merits of any dispute which may have given rise to such work-stoppage, until said work-stoppage has ceased.
- 47.4 In the event of any such work-stoppage during the term of this MOU, whether by, UNION or by any member of the bargaining unit, UNION, by its officers, shall immediately declare in writing and publicize that such work-stoppage is contrary to the Agreement and unauthorized, and further direct its members in writing to cease the said conduct and to resume work. Copies of such written notice shall be served upon the District.
- 47.5 If in the event of a work-stoppage, UNION promptly and in good faith performs the obligations of this Section, and, providing, UNION has not otherwise authorized, permitted or encouraged such work-stoppage, UNION shall not be liable for any damages caused by the violation of this Section.
- 47.6 However, the District shall have the right to discipline, including discharge, any employee who instigates, participates in, or gives leadership to, and work-stoppage activity herein prohibited, and the District shall also have the right to seek full legal redress.

ARTICLE 48 - STEWARDS PROGRAM

- 48.1 The Office Unit's representative, UNION, may appoint three (3) stewards. Each steward shall have an alternate who shall perform his/her duties in his/her absence. Union shall give to the District's General Manager a written list of employees who have been selected as stewards, and this list shall be kept current by union.
- 48.2 Stewards may spend a reasonable amount of time to promptly and expeditiously investigate and process grievances without loss of pay or benefits of any kind. Stewards shall be free from reprisal and shall not in any way be coerced, intimidated or discriminated against as a result of activities in the role of a steward.
- 48.3 Stewards and alternates may investigate and process grievances only in the department to which they are assigned. Stewards, when leaving their work locations to transact such investigations or processing, shall first obtain permission from their immediate supervisor and inform him/her of the nature of the business. Permission to leave will be granted promptly unless such absence would cause undue interruption of work. If such permission cannot be granted promptly, the steward will be immediately informed when time will be made available.
- 48.4 Upon entering a work location, the steward shall inform the cognizant supervisor of the nature of his/her business. Permission to leave the job will be granted promptly to the employee involved unless such absence would cause an undue interruption of work. If the employee cannot be made available, the steward will be immediately informed when the employee will be made available.
- 48.5 A steward shall not log compensatory time or overtime for the time spent performing any function of a steward.
- 48.6 The role of the steward is to provide timely grievance representation at the first steps of the grievance procedure, in an effort to resolve grievances at the lowest level and to increase communication between the Office Unit and the District.
- 48.7 A shop steward's representation program has been established on a trial basis with the understanding that it will be discontinued immediately upon evidence that the net effect of such program is to reduce productivity.

ARTICLE 49 - DISTRICT RIGHTS

- 49.1 It is the exclusive right of the District to determine the mission of each of its constituent departments, board, and commissions, set standards of services to be offered to the public, and exercise control and discretion over its organization and operations. It is also the exclusive right of the District to direct its employees and evaluate their work performance, take disciplinary action for cause, relieve its employees from duty because of lack of work or for cause, and determine the methods, means and personnel by which the District's operations are to be conducted; provided, however, that the exercise of such rights does not preclude employees or their representatives from conferring or raising grievances about the

practical consequences that decisions on these matters may have on wages, hours, and other terms and conditions of employment.

ARTICLE 50 - EMPLOYEE RIGHTS

50.1 Employees of the District shall have the right to form, join, and participate in the activities of employee organizations of their own choosing for the purpose of representation on all matters of employee relations. Employees of the District also shall have the right to refuse to join or participate in the activities of employee organizations, and shall have the right to represent themselves individually in their employment relations with the District. No employee shall be interfered with, intimidated, restrained, coerced or discriminated against because of his/her exercise of these rights.

ARTICLE 51 - DUES DEDUCTION

51.1 District agrees to deduct and remit to the Union all authorized dues deductions from Union members who have signed an approved authorization card or cards for such deductions in the form provided.

51.2 District will promptly remit membership fees deducted to Union, together with a list of employees who have had said fees deducted.

ARTICLE 52 – AGENCY SHOP

52.1 The District and the Union agree a modified agency shop Current employees have the option of choosing to be a member of the union. If a current employee chooses to be member of the union, that employee shall remain a member of the union for the duration of this Agreement. An employee hired after the effective date of this MOU shall either become a member of the union or shall pay an agency fee as provided below.

52.2 All employees within 30 days of their hire date, must either become a member of Union and pay dues pursuant to Article 43 above or pay a monthly service fee equal to Union dues, less non-chargeable costs as defined by statutory or case law. After 30 days of their hire date, the District will automatically deduct from non-members all service fees payable pursuant to this section.

In accordance with Government Code Section 3502.5(f), SEIU 721 is required to keep an adequate record of its financial transactions and shall make available annually to the District and the District employees who are members of the Union, within 60 days after the end of the fiscal year, financial records as specifically identified in Government Code section 3505.2(f). SEIU 721 agrees to comply with Government Code section 3502.5(f).

52.3 It is mutually agreed by the parties that the agency shop provisions of this MOU may be rescinded by a majority vote of all employees represented by this Unit as set forth in California Government Code section 3502.5(d). There can be only one election during the term of this MOU.

52.4 Any employee who is a member of a bona fide religion, body, or sect which has historically held conscientious objections to joining or financially supporting employee organizations shall not be required to join or pay a service fee to UNION. Such employee, however, shall be required to pay a monthly sum equal to the service fee to one of the charitable organizations listed below in Section 52.5. Such payment shall be in the same manner and the same time as provided above at Section 52.2. Such charitable contributions shall be made for the duration of employment or until the employee becomes a UNION member or pays the service fee.

The parties agree that UNION shall have the sole right and responsibility to administer this Section of the Agreement. UNION shall develop and publicize the procedure an employee must follow to be recognized as a conscientious objector.

Such procedure shall include at least the following:

- the information that must be submitted
- the form in which the information must be submitted
- to whom the information must be submitted
- when the information must be submitted
- when a response shall be given
- an appeal process

52.5 Charitable Organizations:

- 1) Special Olympics
- 2) City of Hope
- 3) American Cancer Society

52.6 Union shall keep an adequate itemized record of its financial transactions and shall make such record available annually to the District as required by Government Code Section 3502.5 or its amendments.

52.7 Union shall adopt, implement and maintain constitutionally acceptable procedures to enable non-member service fee payers to meaningfully challenge the propriety of the uses to which service fees are put. The procedures shall be as defined by statutory or case law.

52.8 The District will promptly remit such fees, dues and assessments to Union together with a list of affected employees.

52.9 When an employee does not have sufficient funds to provide for payment of service fees, Union shall be responsible for collection from the employee.

52.10 UNION shall submit annual financial reports to the District and Unit employees to the extent required by Government Code Section 3502.5 or its amendments.

52.11 Union and the District agree that the District is not to be a party to any dispute that arises out of the administration of Article 52, Agency Shop. Specially, Union shall indemnify and

save harmless the District, its officers, agents and employees from any and all claims, demands, damages, costs, expenses, or liability arising out of this Section.

ARTICLE 53 - MAINTENANCE OF MEMBERSHIP

- 53.1 Employees who are on payroll deduction for Union dues on the effective date of this Agreement, and employees who begin payroll deduction for Union dues during the Term of this Agreement, shall continue such dues deduction until 31 December of the last year of this Agreement.
- 53.2 An employee who wants to discontinue such dues deduction may do so only between 1 November and 1 December of the last year of this Agreement. Such dues shall be discontinued effective 1 January of the following year. To discontinue dues deduction during this time period, the employee shall give written notification to both the Union and the District.
- 53.3 Union shall indemnify and save harmless the District, its officers, agents, and employees from any and all claims, demands, damages, costs, expenses, or liability arising out of this article.
- 53.4 In any case where any employee does not have sufficient funds to provide for payment of authorized dues, the Union shall be responsible for collection from the employee.
- 53.5 The Union shall submit annual financial reports to the District and Unit employees as required by Government Code Section 3502.5 or its amendments.

ARTICLE 54 – LABOR/MANAGEMENT COMMITTEE

- 54.1 The parties agree to the establishment of Labor/Management committee where the parties come together to discuss items or issues of mutual importance. The committee shall be represented with up to three members from each SEIU bargaining unit. The committee shall meet at least once a quarter, but may mutually agree to meet either less or more often at mutually agreed upon times. The committee will act as an advisory group and shall have no decision making power. Depending on the issues discussed, either party may request that additional parties attend the meeting.

ARTICLE 55 - FULL UNDERSTANDING, MODIFICATION AND WAIVER

- 55.1 It is intended that this Agreement sets forth the full and entire understanding of the parties regarding the matters in this Agreement, and any prior or existing understanding or agreements, whether formal or informal, regarding such matters are superseded and terminated.
- 55.2 Management will continue to administer the formal and informal terms and conditions of employment in a reasonable manner.
- 55.3 The Union and the District agree that during the negotiations which resulted in this Agreement, each had unlimited right and opportunity to make demands and proposals with

respect to any subject or matter within the scope of employee-employer relations. Therefore, this Agreement represents the only Agreement of the parties which may provide for changes in terms and conditions of employment as a result of negotiations and/or actual adoption and implementation of the provisions of this Agreement.

- 55.4 No change to this Agreement will be binding upon either party unless made in writing and signed by the parties.
- 55.5 The waiver of appeal of any breach of any term or condition of this Agreement by either party shall not constitute a precedent or in any way bar the future enforcement of all contractual terms and provisions.

For SEIU, Local 721:

For Las Virgenes MWD

Authorized to accept this Memorandum of Understanding on behalf of the Las Virgenes Municipal Water District Board of Directors, at their meeting of

David Pedersen
General Manager

Date

Approval as to form:

Wayne K. Lemieux
Legal Counsel

Date

APPENDIX A

LVMWD

Office Unit Salary Table – January 1, 2015

Classification	Range	Rate	Step A	Step B	Step C	Step D	Step E	Step F	Step G
Account Clerk I	16	Hourly	\$18.844	\$19,881	\$20,974	\$22,126	\$23,343	\$24,628	\$25,981
		Monthly	\$3,266.32	\$3,445.97	\$3,635.49	\$3,835.17	\$4,046.12	\$4,268.85	\$4,503.37
Account Clerk II	27	Hourly	\$21.023	\$22,179	\$23,399	\$24,687	\$26,046	\$27,477	\$28,987
		Monthly	\$3,643.97	\$3,844.39	\$4,055.83	\$4,279.08	\$4,514.64	\$4,762.68	\$5,024.41
Accounting Technician	40	Hourly	\$23.928	\$25,245	\$26,633	\$28,097	\$29,641	\$31,271	\$32,990
		Monthly	\$4,147.60	\$4,375.72	\$4,616.39	\$4,870.15	\$5,137.77	\$5,420.31	\$5,718.27
Buyer	52	Hourly	\$26.961	\$28,444	\$30,008	\$31,658	\$33,400	\$35,236	\$37,174
		Monthly	\$4,673.20	\$4,930.22	\$5,201.39	\$5,487.39	\$5,789.33	\$6,107.57	\$6,443.49
Communications & Media	52	Hourly	\$26.961	\$28,444	\$30,008	\$31,658	\$33,400	\$35,236	\$37,174
		Monthly	\$4,673.20	\$4,930.22	\$5,201.39	\$5,487.39	\$5,789.33	\$6,107.57	\$6,443.49
Customer Service	29*	Hourly	\$22.294	\$23,520	\$24,814	\$26,180	\$27,617	\$29,137	\$30,737
		Monthly	\$3,864.33	\$4,076.87	\$4,301.09	\$4,537.87	\$4,786.95	\$5,050.41	\$5,327.75
Drafting Technician I	43*	Hourly	\$25.905	\$27,330	\$28,833	\$30,419	\$32,092	\$33,857	\$35,717
		Monthly	\$4,490.21	\$4,737.18	\$4,997.72	\$5,272.63	\$5,562.61	\$5,868.55	\$6,190.95
Drafting Technician II	54*	Hourly	\$28.901	\$30,490	\$32,167	\$33,936	\$35,802	\$37,770	\$39,848
		Monthly	\$5,009.42	\$5,284.94	\$5,575.61	\$5,882.24	\$6,205.68	\$6,546.80	\$6,906.99
GIS Technician	54*	Hourly	\$28.901	\$30,490	\$32,167	\$33,936	\$35,802	\$37,770	\$39,848
		Monthly	\$5,009.42	\$5,284.94	\$5,575.61	\$5,882.24	\$6,205.68	\$6,546.80	\$6,906.99
Planning & New Development Technician	54*	Hourly	\$28.901	\$30,490	\$32,167	\$33,936	\$35,802	\$37,770	\$39,848
		Monthly	\$5,009.42	\$5,284.94	\$5,575.61	\$5,882.24	\$6,205.68	\$6,546.80	\$6,906.99
Receptionist/Office Assistant	18*	Hourly	\$19.982	\$21,082	\$22,241	\$23,465	\$24,753	\$26,115	\$27,552
		Monthly	\$3,463.63	\$3,654.13	\$3,855.11	\$4,067.27	\$4,290.52	\$4,526.60	\$4,775.68
Secretary	36*	Hourly	\$23.642	\$24,942	\$26,314	\$27,760	\$29,288	\$30,900	\$32,597
		Monthly	\$4,097.93	\$4,323.31	\$4,561.09	\$4,811.73	\$5,076.59	\$5,356.00	\$5,650.15
Senior Account Clerk	33	Hourly	\$22.317	\$23,544	\$24,839	\$26,205	\$27,646	\$29,166	\$30,771
		Monthly	\$3,868.22	\$4,080.97	\$4,305.43	\$4,542.20	\$4,791.97	\$5,055.44	\$5,333.64
Senior Accounting	49	Hourly	\$26.169	\$27,609	\$29,127	\$30,728	\$32,418	\$34,199	\$36,082
		Monthly	\$4,536.00	\$4,785.48	\$5,048.68	\$5,326.19	\$5,619.12	\$5,927.83	\$6,254.21

* Indicates the range number was not changed when 2011 Comp Study related GOLAs were

APPENDIX B

PAY FOR CERTIFICATION PROGRAM

The District strives to encourage employees to prepare themselves for jobs within their career path. The District also wants to recognize employees that have attained state certification and licenses, beyond stated job requirements, that are used in the performance of their duties on a regular basis.

To this end, the District will provide additional compensation to employees for state certification and licenses over and above those required, that fall within the employee's career path and are used for district benefit on a regular basis.

Criteria for Additional Pay

To be eligible for the additional pay, an employee must show proof of possession of a certificate or license issued or approved by the State of California. The eligibility of the certification or license may be demonstrated by the following:

- The employee's job description lists the certificate or license as preferred but not required; or
- The job description for a position that the employee is eligible to compete lists the certificate or license as required or preferred; or
- The employee's current position is within a career path for a position that lists the certificate or license as required or preferred, but the employee does not meet the years of experience requirement necessary to compete for the position; or
- Agreement that attainment of the certification will add value for the District as determined by the General Manager.

Once the employee demonstrates eligibility, the employee will receive the pay for certification on each paycheck. The employee loses eligibility under the following conditions:

- The employee promotes to a position where the certificate or license is required.
- The employee does not maintain an overall satisfactory performance evaluation.
- The employee loses the certification or license.

Interim certification, such as that granted during a "grandfather in" period, is not eligible for this program.

Amount of Additional Pay

The eligible employee will receive a set 5% in pay for those state certificates and licenses that are knowledge-based (that is, two licenses or certificates does not mean 10% additional pay). These include:

- Water treatment, water distribution and wastewater certification
- Professional registration as a civil engineer
- License as certified public accountant.

Additional state certificates and licenses will be considered if they include requirements for eight-hour competitive examinations and field work of two years.

Classification Considerations

Which certification qualifies an employee for the pay for certification program depends upon the employee's classification within the District for the water treatment, water distribution and wastewater certifications, as follows:

- General and office unit employees must have grade 3 or above.

APPENDIX C

DECLARATION OF OUTSIDE EMPLOYMENT, ACTIVITY OR ENTERPRISE

Employee name _____

Job title _____

I hereby certify that I am NOT engaged in any outside compensated employment. I understand I am required to seek the approval if I wish to engage in such employment or activity in the future.

Employee Signature Date

I am currently or plan to be engaged in outside compensated employment or an outside activity. I hereby request approval and provide the information required as follows:

Date outside employment will start _____

Name of proposed/outside employer: _____

Provide a detailed description of the duties of this employment/activity. Please be sure to include any facts which could result in interference, conflict or incompatibility of this employment/activity and your District function and or duties: _____

Days and hours of outside employment/activity: _____

I hereby certify that the foregoing is a full and accurate statement. I have read and do understand the District policy and MOU provisions and will fully comply.

Employee Signature Date

Approve _____ Disapprove _____ Reason: _____

General Manager Date



January 13, 2015 LVMWD Regular Board Meeting

TO: Board of Directors

FROM: Finance & Administration

Subject: Street Lighting Negotiated Tax Exchange Resolutions from Annexation of Territory Project No. 34-711A to County Lighting Maintenance District 10032 (Pg. 209)

SUMMARY:

The Los Angeles County Department of Public Works has requested that the District execute the attached Street Lighting Negotiated Tax Exchange Resolutions. When a new street lighting district is formed or parcels are annexed to a County street lighting district, all non-exempt taxing agencies share a portion of their property tax revenue with the street lighting district, thereby reducing the District's share. Since the subject property had an assessed value of \$0.00 in 2014, execution of these resolutions will not have a financial impact on the District.

RECOMMENDATION(S):

Pass, approve and adopt the attached proposed resolutions as both the Las Virgenes Municipal Water District and the Las Virgenes Municipal Water Improvement District No. 15.

RESOLUTION NO. 2463

JOINT RESOLUTION OF THE BOARD OF SUPERVISORS OF THE COUNTY OF LOS ANGELES, THE BOARD OF TRUSTEES OF THE LOS ANGELES COUNTY WEST VECTOR CONTROL DISTRICT, THE BOARD OF DIRECTORS OF THE RESOURCE CONSERVATION DISTRICT OF THE SANTA MONICA MOUNTAINS, THE CITY COUNCIL OF THE CITY OF AGOURA HILLS, THE BOARD OF DIRECTORS OF THE LAS VIRGENES MUNICIPAL WATER DISTRICT, AND THE BOARD OF DIRECTORS OF THE LAS VIRGENES MUNICIPAL WATER IMPROVEMENT DISTRICT NO. 15 APPROVING AND ACCEPTING THE NEGOTIATED EXCHANGE OF PROPERTY TAX REVENUES RESULTING FROM ANNEXATION OF PROJECT NO. 34-711A TO COUNTY LIGHTING MAINTENANCE DISTRICT 10032

RESOLUTION NO. 2464

JOINT RESOLUTION OF THE BOARD OF SUPERVISORS OF THE COUNTY OF LOS ANGELES, THE BOARD OF TRUSTEES OF THE LOS ANGELES COUNTY WEST VECTOR CONTROL DISTRICT, THE BOARD OF DIRECTORS OF THE RESOURCE CONSERVATION DISTRICT OF THE SANTA MONICA MOUNTAINS, THE CITY COUNCIL OF THE CITY OF AGOURA HILLS, THE BOARD OF DIRECTORS OF THE LAS VIRGENES MUNICIPAL WATER DISTRICT, AND THE BOARD OF DIRECTORS OF THE LAS VIRGENES MUNICIPAL WATER IMPROVEMENT DISTRICT NO. 15 APPROVING AND ACCEPTING THE NEGOTIATED EXCHANGE OF PROPERTY TAX REVENUES RESULTING FROM ANNEXATION OF PROJECT NO. 34-711A TO COUNTY LIGHTING MAINTENANCE DISTRICT 10032

(Reference is hereby made to Resolutions Nos. 2463 & 2464 on file in the District's Resolution Book and by this reference the same is incorporated herein and made a part of hereof.)

FISCAL IMPACT:

ITEM 8C

No

ITEM BUDGETED:

No

FINANCIAL IMPACT:

There is no financial impact associated with adoption of these resolutions.

DISCUSSION:

When new properties are annexed into a County lighting maintenance district, the annual property tax revenues from all non-exempt taxing entities are required to forego a portion of their share of property tax to the County lighting maintenance district. Las Virgenes Municipal Water District is not an exempt agency and, therefore, must transfer 0.000012086 of its share of property tax for Project No. 34-711A to the County Lighting District, and the Las Virgenes Municipal Water Improvement District No. 15 must transfer 0.000002303 of its share. The transfer requires the Board to adopt the attached resolutions.

GOALS:

Ensure Effective Utilization of the Public's Assets and Money

Prepared By: Donald Patterson, Director of Finance and Administration

ATTACHMENTS:

[Street Lighting Resolutions](#)



GAIL FARBER, Director

COUNTY OF LOS ANGELES

DEPARTMENT OF PUBLIC WORKS

"To Enrich Lives Through Effective and Caring Service"

900 SOUTH FREMONT AVENUE
ALHAMBRA, CALIFORNIA 91803-1331
Telephone: (626) 458-5100
<http://dpw.lacounty.gov>

ADDRESS ALL CORRESPONDENCE TO:
P.O. BOX 1460
ALHAMBRA, CALIFORNIA 91802-1460

November 26, 2014

IN REPLY PLEASE
REFER TO FILE: T-5

Mr. David Pedersen
General Manager
Las Virgenes Municipal Water District
4232 Las Virgenes Road
Calabasas, CA 91302

Dear Mr. Pedersen:

**STREET LIGHTING DISTRICTS
NEGOTIATED TAX EXCHANGE RESOLUTION RESULTING FROM
ANNEXATION OF TERRITORY PROJECT NO. 34-711A TO
TO COUNTY LIGHTING MAINTENANCE DISTRICT 10032**

This letter is to request that the Las Virgenes Municipal Water District and the Las Virgenes Municipal Water Improvement District No. 15 participate in the exchange of ad valorem property tax in conjunction with the annexation of territory known as Project No. 34-711A to County Lighting Maintenance District 10032. This proposed exchange would provide revenue to County Lighting Maintenance District 10032 to partially fund the operation and maintenance of street lighting services provided within the annexed territory. This territory, whose boundary is shown on the enclosed proposed annexation map, is being processed for the Board of Supervisors' concurrent approval of the annexation and transfer of ad valorem property tax between the affected taxing agencies and County Lighting Maintenance District 10032.

For new annexations to a County Lighting Maintenance District, our procedures require us to process the exchange of property tax revenues with all nonexempt taxing agencies. Under Section 99.01 of the California Revenue and Taxation Code, special districts providing new services to an area as a result of a jurisdictional change are entitled to a share of the annual tax increment generated in the areas being annexed. County Lighting Maintenance District 10032 is defined under Section 95(m) of the California Revenue and Taxation Code as a special district. County Lighting Maintenance District 10032's share of the annual tax increment is to be taken from all of the other local taxing agencies providing services within the annexed area, with the exception of school entities, which are exempted by law. If a taxing agency involved in the negotiation does not adopt a resolution providing for the exchange of property tax revenue, the Board can determine the exchange of property tax revenue for that taxing agency.

2014 NOV 27 09:00 AM

ITEM 8C

Mr. David Pedersen
 November 26, 2014
 Page 2

Enclosed are two Joint Resolutions between the County of Los Angeles, the Las Virgenes Municipal Water District, and the Las Virgenes Municipal Water Improvement District No. 15 approving and accepting the negotiated exchange of property tax revenues resulting from the annexation of the subject territory to County Lighting Maintenance District 10032. Attached to each Joint Resolution is a Property Tax Transfer Resolution Worksheet listing the share of the annual tax increment to be exchanged between the Las Virgenes Municipal Water District, the Las Virgenes Municipal Water Improvement District No. 15, other affected taxing agencies, and County Lighting Maintenance District 10032. The tax-sharing ratios listed on the worksheet were calculated using a formula approved by the Auditor-Controller and County Counsel. As shown on the Property Tax Transfer Resolution Worksheet for Project No. 34-711A, Tax Rate Area 12536, the current tax share ratio for the Las Virgenes Municipal Water District is 0.001167819. Out of the Las Virgenes Municipal Water District's tax share, the Las Virgenes Municipal Water District would allocate 0.000012086 to County Lighting Maintenance District 10032, with a net share to the Las Virgenes Municipal Water District of 0.001155733, or monetarily speaking, a \$10,000 increment in assessed valuation of a parcel means that the parcel will pay an additional \$100 in property taxes of which the Las Virgenes Municipal Water District would receive \$0.1156 and County Lighting Maintenance District 10032 would receive \$0.0012.

Please have the resolutions executed and returned to us in the enclosed self-addressed envelope by January 15, 2015.

If you have any questions, please contact Ms. Tigist Desta of Traffic and Lighting Division, Street Lighting Section, at (626) 300-4755.

Very truly yours,

GAIL FARBER
 Director of Public Works

DEAN R. LEHMAN
 Assistant Deputy Director
 Traffic and Lighting Division

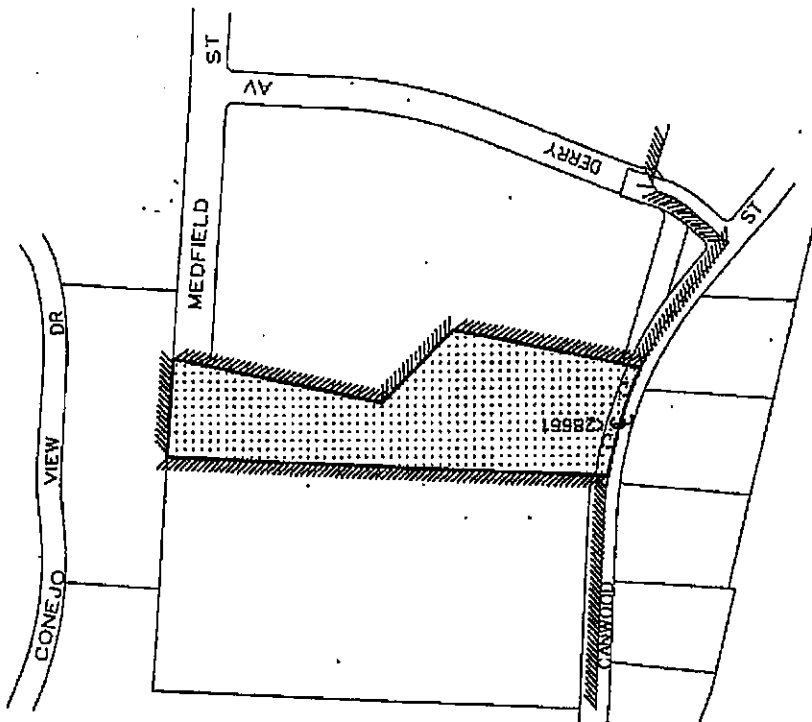
TD:dj

P:\pub\st\td\muni\wat\dist\lasvirgenes\pr no 34-711A.doc




Enc.

ITEM 8C

PROJECT NO. 34-711A
(PART OF CUP # 06CUP-003 PARCEL MAP 65503)

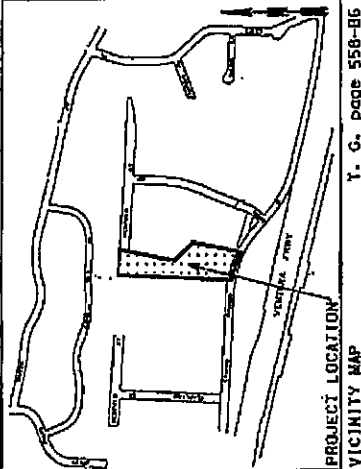


LEGEND

-  PROPOSED ANNEXATION AREA
-  EXISTING LIGHTING MAINTENANCE DISTRICT 10032
-  EXISTING STREET LIGHTS

PROPOSED ANNEXATION TO COUNTY LIGHTING
MAINTENANCE DISTRICT 10032
AND COUNTY LIGHTING DISTRICT LLA-1
(AGOURA HILLS ZONE)

TRA
12536
APN
2048 012 901



LOS ANGELES COUNTY DEPARTMENT OF PUBLIC WORKS TRAFFIC AND LIGHTING DIVISION STREET LIGHTING SECTION	
Reported By TO	CLMD 10032 CITY OF AGOURA HILLS
Recommended By	Sheet 1 of 1 SUP. DIST. 3 Date 8/29/14
Approved By	Date 9/19/14

RESOLUTION NO. 2463

LAS VIRGENES MUNICIPAL WATER BOARD OF DIRECTORS

JOINT RESOLUTION OF

**THE BOARD OF SUPERVISORS OF THE COUNTY OF LOS ANGELES,
THE BOARD OF TRUSTEES OF THE LOS ANGELES COUNTY WEST VECTOR
CONTROL DISTRICT, THE BOARD OF DIRECTORS OF THE RESOURCE
CONSERVATION DISTRICT OF THE SANTA MONICA MOUNTAINS, THE
CITY COUNCIL OF THE CITY OF AGOURA HILLS, THE BOARD OF DIRECTORS OF THE
LAS VIRGENES MUNICIPAL WATER DISTRICT, AND THE BOARD OF DIRECTORS OF
THE LAS VIRGENES MUNICIPAL WATER IMPROVEMENT DISTRICT NO. 15
APPROVING AND ACCEPTING THE NEGOTIATED
EXCHANGE OF PROPERTY TAX REVENUES RESULTING FROM
ANNEXATION OF PROJECT NO. 34-711A
TO COUNTY LIGHTING MAINTENANCE DISTRICT 10032**

WHEREAS, pursuant to Section 99.01 of the California Revenue and Taxation Code, prior to the effective date of any jurisdictional change that will result in a special district providing one or more services to an area where those services have not previously been provided by any local agency, the special district and each local agency that receives an apportionment of property tax revenue from the area must negotiate an exchange of property tax increment generated in the area subject to the jurisdictional change and attributable to those local agencies; and

WHEREAS, the Board of Supervisors of the County of Los Angeles, acting on behalf of the County Lighting Maintenance District 10032, the County General Fund, the County of Los Angeles Public Library, the Consolidated Fire Protection District of Los Angeles County, the County of Los Angeles Flood Control Drainage Improvement Maintenance District, and the Los Angeles County Flood Control District; the Board of Trustees of the Los Angeles County West Vector Control District; the Board of Directors of the Resource Conservation District of the Santa Monica Mountains; the City Council of the City of Agoura Hills; the Board of Directors of the Las Virgenes Municipal Water District; and the Board of Directors of the Las Virgenes Municipal Water Improvement District No. 15 have determined that the amount of property tax revenue to be exchanged between their respective agencies as a result of the annexation proposal identified as Project No. 34-711A to County Lighting Maintenance District 10032 is as shown on the attached Property Tax Transfer Resolution Worksheet.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. The negotiated exchange of property tax revenues between the County Lighting Maintenance District 10032, the County General Fund, the County of Los Angeles Public Library, the Consolidated Fire Protection District of Los Angeles County, the County of Los Angeles Flood Control Drainage Improvement Maintenance District, and the Los Angeles County Flood Control District, the Los Angeles County West Vector Control District, the Resource Conservation District of the Santa Monica Mountains, the City Council of the City of Agoura Hills, the Las Virgenes Municipal Water District, and the Las Virgenes Municipal Water Improvement District No. 15 resulting from annexation of Project No. 34-711A to County Lighting Maintenance District 10032 is approved and accepted.

2. For annexation projects within the City of Agoura Hills Community Redevelopment Project Area, County Lighting Maintenance District 10032 will not receive the negotiated share of annual tax increment until such time as the affected Redevelopment Project Area is terminated for purposes of receiving annual tax increment.

3. For fiscal years commencing on or after July 1, 2015, or the July 1 after the effective date of this jurisdictional change, whichever is later, the property tax revenue increment generated from the area within Project No. 34-711A, Tax Rate Area 12536, shall be allocated to the affected agencies as indicated on the Property Tax Transfer Resolution Worksheet.

4. No transfer of property tax revenues other than those specified in Paragraph 3 shall be made as a result of annexation of Project No. 34-711A.

5. If at any time after the effective date of this resolution the calculations used herein to determine initial property tax transfers or the data used to perform those calculations are found to be incorrect, thus producing an improper or inaccurate property tax transfer, the property tax transfer shall be recalculated and the corrected transfer shall be implemented for the next fiscal year, and any amounts of property tax received in excess of that which is proper shall be refunded to the appropriate agency.

PASSED, APPROVED, AND ADOPTED this _____ day of _____ 20___, by the following vote:

- AYES:
- NOES:
- ABSENT:
- ABSTAIN:

LAS VIRGENES MUNICIPAL
WATER DISTRICT

Chairperson, Board of Directors

ATTEST:

Secretary

Date

ANNEXATION TO: CO LIGHTING MAINT DIST NO 10032
 ACCOUNT NUMBER: 023.32
 TRA: 12536
 EFFECTIVE DATE: 07/01/2014
 ANNEXATION NUMBER: PR 34-711A PROJECT NAME: PROJECT NO. 34-711A
 DISTRICT SHARE: 0.010350044

ACCOUNT #	TAXING AGENCY	CURRENT TAX SHARE	PERCENT	PROPOSED DIST SHARE	ALLOCATED SHARE	ADJUSTMENTS	NET SHARE
001.05	LOS ANGELES COUNTY GENERAL	0.452161286	45.2171 %	0.010350044	0.004679898	-0.004745031	0.447416255
001.20	L.A. COUNTY ACCUM CAP OUTLAY	0.000116437	0.0116 %	0.010350044	0.000001205	0.000000000	0.000116437
003.01	L A COUNTY LIBRARY	0.029766557	2.9766 %	0.010350044	0.000308085	-0.000308085	0.029458472
007.30	CONSOL. FIRE PRO.DIST.OF L.A.CO.	0.179016508	17.9016 %	0.010350044	0.001852828	-0.001852828	0.177163680
007.31	L A C FIRE-FFW	0.006176686	0.6176 %	0.010350044	0.000063928	0.000000000	0.006176686
030.10	L.A.CO.PL.CON.DR.IMP.DIST.MAINT.	0.002739195	0.2739 %	0.010350044	0.000028350	-0.000028350	0.002710845
030.70	LA CO FLOOD CONTROL MAINT	0.015504144	1.5504 %	0.010350044	0.000160468	-0.000160468	0.015343676
061.10	L A CO WEST VECTOR CONTROL DIST.	0.000381641	0.0381 %	0.010350044	0.000003950	-0.000003950	0.000377691
068.22	RCD OF THE SANTA MONICA MTNS	0.000765604	0.0765 %	0.010350044	0.000007924	-0.000007924	0.000757680
101.01	CITY-AGOURA HILLS TD #1 R P AREA	0.066204224	6.6204 %	0.010350044	0.000685216	-0.000685216	0.065519008
363.05	LAS VIRGENES MUN WATER DISTRICT	0.001167819	0.1167 %	0.010350044	0.000012086	-0.000012086	0.001155733
363.16	LAS VIRGENES MUN W.DIS-IMP.D.#15	0.000222533	0.0222 %	0.010350044	0.000002303	-0.000002303	0.000220230
400.00	EDUCATIONAL REV AUGMENTATION FD	0.000000000	0.0000 %	0.010350044	0.000000000	EXEMPT	0.000000000
400.01	EDUCATIONAL AUG FD IMPOUND	0.000000000	0.0000 %	0.010350044	0.000000000	EXEMPT	0.000000000
400.15	COUNTY SCHOOL SERVICES	0.001443908	0.1443 %	0.010350044	0.000014244	EXEMPT	0.001443908
400.21	CHILDREN'S INSTIL TUITION FUND	0.002865683	0.2865 %	0.010350044	0.000029659	EXEMPT	0.002865683
805.04	L.A.CITY COMMUNITY COLLEGE DIST	0.030814819	3.0814 %	0.010350044	0.000318934	EXEMPT	0.030814819
805.20	L.A.COMM.COLLEGE CHILDREN'S CTR FD	0.000318615	0.0318 %	0.010350044	0.000003297	EXEMPT	0.000318615
881.03	LAS VIRGENES UNIFIED SCHOOL DIST	0.202721982	20.2721 %	0.010350044	0.002098181	EXEMPT	0.202721982

ANNEXATION NUMBER: PR 34-711A PROJECT NAME: PROJECT NO. 34-711A TRA: 12536

ACCOUNT #	TAXING AGENCY	CURRENT TAX SHARE	PERCENT	PROPOSED DIST SHARE	ALLOCATED SHARE	ADJUSTMENTS	NET SHARE
881.06	CO.SCH.SERV.FD.- LAS VIRGENES	0.007612359	0.7612 %	0.010350044	0.000078788	EXEMPT	0.007612359
***023.32	CO LIGHTING MAINT DIST NO 10032	0.000000000	0.0000 %	0.010350044	0.000000000	0.000000000	0.007805241
TOTAL:		1.000000000	100.0000 %	0.010350044	0.010350044	-0.007805241	1.000000000

RESOLUTION NO. 2464

LAS VIRGENES MUNICIPAL WATER IMPROVEMENT DISTRICT NO. 15

**JOINT RESOLUTION OF
THE BOARD OF SUPERVISORS OF THE COUNTY OF LOS ANGELES,
THE BOARD OF TRUSTEES OF THE LOS ANGELES COUNTY WEST VECTOR
CONTROL DISTRICT, THE BOARD OF DIRECTORS OF THE RESOURCE
CONSERVATION DISTRICT OF THE SANTA MONICA MOUNTAINS, THE
CITY COUNCIL OF THE CITY OF AGOURA HILLS, THE BOARD OF DIRECTORS OF THE
LAS VIRGENES MUNICIPAL WATER DISTRICT, AND THE BOARD OF DIRECTORS OF
THE LAS VIRGENES MUNICIPAL WATER IMPROVEMENT DISTRICT NO. 15 APPROVING
AND ACCEPTING THE NEGOTIATED
EXCHANGE OF PROPERTY TAX REVENUES RESULTING FROM
ANNEXATION OF PROJECT NO. 34-711A
TO COUNTY LIGHTING MAINTENANCE DISTRICT 10032**

WHEREAS, pursuant to Section 99.01 of the California Revenue and Taxation Code, prior to the effective date of any jurisdictional change that will result in a special district providing one or more services to an area where those services have not previously been provided by any local agency, the special district and each local agency that receives an apportionment of property tax revenue from the area must negotiate an exchange of property tax increment generated in the area subject to the jurisdictional change and attributable to those local agencies; and

WHEREAS, the Board of Supervisors of the County of Los Angeles, acting on behalf of the County Lighting Maintenance District 10032, the County General Fund, the County of Los Angeles Public Library, the Consolidated Fire Protection District of Los Angeles County, the County of Los Angeles Flood Control Drainage Improvement Maintenance District, and the Los Angeles County Flood Control District; the Board of Trustees of the Los Angeles County West Vector Control District; the Board of Directors of the Resource Conservation District of the Santa Monica Mountains; the City Council of the City of Agoura Hills; the Board of Directors of the Las Virgenes Municipal Water District; and the Board of Directors of the Las Virgenes Municipal Water Improvement District No. 15 have determined that the amount of property tax revenue to be exchanged between their respective agencies as a result of the annexation proposal identified as Project No. 34-711A to County Lighting Maintenance District 10032 is as shown on the attached Property Tax Transfer Resolution Worksheet.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. The negotiated exchange of property tax revenues between the County Lighting Maintenance District 10032, the County General Fund, the County of Los Angeles Public Library, the Consolidated Fire Protection District of Los Angeles County, the County of Los Angeles Flood Control Drainage Improvement Maintenance District, and the Los Angeles County Flood Control District, the Los Angeles County West Vector Control District, the Resource Conservation District of the Santa Monica Mountains, the City Council of the City of Agoura Hills, the Las Virgenes Municipal Water District, and the Las Virgenes Municipal Water Improvement District No. 15 resulting from annexation of Project No. 34-711A to County Lighting Maintenance District 10032 is approved and accepted.

2. For annexation projects within the City of Agoura Hills Community Redevelopment Project Area, County Lighting Maintenance District 10032 will not receive the negotiated share of annual tax increment until such time as the affected Redevelopment Project Area is terminated for purposes of receiving annual tax increment.

3. For fiscal years commencing on or after July 1, 2015, or the July 1 after the effective date of this jurisdictional change, whichever is later, the property tax revenue increment generated from the area within Project No. 34-711A, Tax Rate Area 12536, shall be allocated to the affected agencies as indicated on the Property Tax Transfer Resolution Worksheet.

4. No transfer of property tax revenues other than those specified in Paragraph 3 shall be made as a result of annexation of Project No. 34-711A.

5. If at any time after the effective date of this resolution the calculations used herein to determine initial property tax transfers or the data used to perform those calculations are found to be incorrect, thus producing an improper or inaccurate property tax transfer, the property tax transfer shall be recalculated and the corrected transfer shall be implemented for the next fiscal year, and any amounts of property tax received in excess of that which is proper shall be refunded to the appropriate agency.

PASSED, APPROVED, AND ADOPTED this _____ day of _____ 20____, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

LAS VIRGENES MUNICIPAL
WATER IMPROVEMENT DISTRICT NO. 15

Chairperson, Board of Directors

ATTEST:

Secretary

Date

ANNEXATION TO: CO LIGHTING MAINT DIST NO 10032
 ACCOUNT NUMBER: 023.32
 TRA: 12536
 EFFECTIVE DATE: 07/01/2014
 ANNEXATION NUMBER: PR 34-711A PROJECT NAME: PROJECT NO. 34-711A
 DISTRICT SHARE: 0.010350044

ACCOUNT #	TAXING AGENCY	CURRENT TAX SHARE	PERCENT	PROPOSED DIST SHARE	ALLOCATED SHARE	ADJUSTMENTS	NET SHARE
001.05	LOS ANGELES COUNTY GENERAL	0.452161286	45.2171 %	0.010350044	0.004679898	-0.004745031	0.447416255
001.20	L.A. COUNTY ACCUM CAP OUTLAY	0.000116437	0.0116 %	0.010350044	0.000001205	0.000000000	0.000116437
003.01	L A COUNTY LIBRARY	0.029766557	2.9766 %	0.010350044	0.000308085	-0.000308085	0.029458472
007.30	CONSOL. FIRE PRO.DIST.OF L.A.CO.	0.179016508	17.9016 %	0.010350044	0.001852828	-0.001852828	0.177163680
007.31	L A C FIRE-FFW	0.006176686	0.6176 %	0.010350044	0.000063928	0.000000000	0.006176686
030.10	L.A.CO.PL.CON.DR.IMP.DIST.MAINT.	0.002739195	0.2739 %	0.010350044	0.000028350	-0.000028350	0.002710845
030.70	LA CO FLOOD CONTROL MAINT	0.015504144	1.5504 %	0.010350044	0.000160468	-0.000160468	0.015343676
061.10	L A CO WEST VECTOR CONTROL DIST.	0.000381641	0.0381 %	0.010350044	0.000003950	-0.000003950	0.000377691
068.22	RCD OF THE SANTA MONICA MINS	0.000765604	0.0765 %	0.010350044	0.000007924	-0.000007924	0.000757680
101.01	CITY-AGOURA HILLS TD #1 R P AREA	0.066204224	6.6204 %	0.010350044	0.000685216	-0.000685216	0.065519008
363.05	LAS VIRGENES MUN WATER DISTRICT	0.001167819	0.1167 %	0.010350044	0.000012086	-0.000012086	0.001155733
363.16	LAS VIRGENES MUN W.DIS-IMP.D.#15	0.000222533	0.0222 %	0.010350044	0.000002303	-0.000002303	0.000220230
400.00	EDUCATIONAL REV AUGMENTATION FD	0.000000000	0.0000 %	0.010350044	0.000000000	EXEMPT	0.000000000
400.01	EDUCATIONAL AUG FD IMPOUND	0.000000000	0.0000 %	0.010350044	0.000000000	EXEMPT	0.000000000
400.15	COUNTY SCHOOL SERVICES	0.001443908	0.1443 %	0.010350044	0.000014944	EXEMPT	0.001443908
400.21	CHILDREN'S INSTIL TUITION FUND	0.002865683	0.2865 %	0.010350044	0.000029659	EXEMPT	0.002865683
805.04	L.A.CITY COMMUNITY COLLEGE DIST	0.030814819	3.0814 %	0.010350044	0.000318934	EXEMPT	0.030814819
805.20	L.A.COMM.COLL.CHILDREN'S CTR FD	0.000318615	0.0318 %	0.010350044	0.000003297	EXEMPT	0.000318615
881.03	LAS VIRGENES UNIFIED SCHOOL DIST	0.202721982	20.2721 %	0.010350044	0.002098181	EXEMPT	0.202721982

ANNEXATION NUMBER: PR 34-711A PROJECT NAME: PROJECT NO. 34-711A

TRA: 12536

ACCOUNT #	TAXING AGENCY	CURRENT TAX SHARE	PERCENT	PROPOSED DIST SHARE	ALLOCATED SHARE	ADJUSTMENTS	NET SHARE	
881.06	CO.SCH.SERV.FD.- LAS VIRGENES	0.007612359	0.7612 %	0.010350044	0.000078788	EXEMPT	0.007612359	
***023.32	CO LIGHTING MAINT DIST NO 10032	0.000000000	0.0000 %	0.010350044	0.000000000	0.000000000	0.007806241	
TOTAL:							1.000000000 100.0000 %	0.010350044 -0.007806241 1.000000000



January 13, 2015 LVMWD Regular Board Meeting

TO: Board of Directors

FROM: Finance & Administration

Subject: Update of Las Virgenes Municipal Water District Code: Session No. 6 (Pg. 222)

SUMMARY:

This item involves the review of proposed Title 6, Implementation, of the Las Virgenes Municipal Water District Code (Code). Since the current Code does not contain Titles 6 or 7, staff proposes to consolidate updated provisions currently contained in Titles 8 and 9 into a new Title 6. Attached are a clean version of the existing Titles 8 and 9 and a clean copy of the proposed Title 6. Because of the significant renumbering and reordering of the provisions, a red-lined version was not included.

RECOMMENDATION(S):

Review the proposed updates to Titles 8 and 9 of the Las Virgenes Municipal Water District Code, which are proposed for consolidation into a new Title 6, and provide staff with feedback.

FISCAL IMPACT:

No

ITEM BUDGETED:

No

DISCUSSION:

The proposed changes are intended to modernize the Code, eliminate potential inconsistencies, and consolidate related provisions adopted over time. This report addresses proposed revisions to existing Titles 8 and 9, which are proposed to be consolidated into a new Title 6.

Next Steps:

When the Board originally reviewed Title 2 of the Code, only Chapters 1 to 3 were updated because there were significant changes anticipated for Chapters 4 to 8. These chapters include provisions for employer-employee relations, finance, and compliance with the California Environmental Quality Act (CEQA). The next step is for staff and legal counsel to prepare updates to those remaining portions of Title 2, which are anticipated to be presented to the Board in February and March.

GOALS:

Ensure Effective Utilization of the Public's Assets and Money

Prepared By: Donald Patterson, Director of Finance and Administration

ATTACHMENTS:

[Existing Titles 8 and 9](#)

[Proposed Title 6](#)

ITEM 9A

TITLE 8 - ENFORCEMENT**CHAPTER 1. GENERAL****8-1.101** **PURPOSE**

Compliance with the terms and conditions of this Code is a condition precedent to the provision of service by the district. The provisions of this Title set forth the consequences of non-compliance with this code.

8-1.102 **SCOPE**

The provisions of this Title apply to applicants for recycled water service, sanitation service and potable water service and to customers receiving any or all such services.

8-1.103 **DEFINITIONS**

Unless otherwise apparent from context, the definitions set forth in Titles 1, 3, 4 and 5 of this Code are hereby incorporated by this reference.

CHAPTER 2. ADMINISTRATIVE REMEDIES

8-2.101 GENERAL

- (a) The General Manager may refuse to approve the service application of any person who has violated the provisions of Titles 3, 4 or 5 of this Code.
- (b) The General Manager may terminate any service which is provided to any customer who has violated the provisions of Titles 3, 4 or 5 of this Code, including but not limited to the refusal to promptly pay any portion of a bill for any service.
- (c) The district may invoke the administrative remedies set forth in this Chapter in addition to the civil and penal remedies set forth in this Title.

8-2.102 REFUSAL TO PROVIDE SERVICE

- (a) If the General Manager refuses to approve the service application of any person on the grounds set forth herein, then the applicant shall, upon request, be provided with a written statement setting forth the reasons for such refusal.
- (b) The applicant may appeal the decision of the General Manager to the Board by filing a written request for the Board to review the General Manager's action. The request shall set forth the reasons why the applicant contends the General Manager's action is not warranted.
- (c) The Board shall review all requests for review filed pursuant to this section. The Board may act upon the request on the basis of the applicant's submittal or the Board may hold a public hearing which will be conducted, as near as practicable, in accordance with the provisions of the California Administrative Procedures Act.

8-2.103 TERMINATION OF WATER SERVICE: FAILURE TO COMPLY WITH RULES

- (a) When a customer has failed to comply with the rules and regulations governing water service, other than the payment of charges, deposits or penalties, the General Manager, or his designee, shall notify the customer that service will be terminated unless the customer forthwith complies with such rules and regulations or presents an adequate reason for failure to do so.
- (b) Such notice shall be in substantially the following form:

PLEASE TAKE NOTICE that your water service will be shut off after five days from the date of this notice unless you (list violation to be cured). Prior to the termination date, if you believe that the termination is not justified, you may present your position, orally or in writing, to the district's General Manager, or his designee, between the hours of 7:30 a.m. and 5:00 p.m. Monday through Friday, at the district's headquarters located at 4232 Las Virgenes Road, Calabasas, California. If you request the opportunity to present your position, your request will be reviewed and the district will either cancel or confirm the termination.

(c) Service shall be terminated as specified in the Notice of Termination unless the information presented by the customer indicates that termination is inappropriate. Service shall not be terminated earlier than five days after the aforementioned Notice of Termination is mailed.

8-2.104

TERMINATION OF WATER SERVICE: FAILURE TO PAY BILL

(a) Residential service may be terminated for nonpayment of a delinquent account only if notice of the delinquency and the impending termination is mailed to the customer at least 19 days after the bill is rendered and at least 15 days prior to the proposed termination and a reasonable good faith effort is made to contact an adult person residing at the premises by telephone or in person at least 48 hours prior to the termination. The termination notice shall also be sent at least 10 days prior to the termination date to the actual users when service is to a multi-unit residential structure or mobile home park and the owner or manager is the customer of record.

(b) The notice of termination shall include the following:

(1) Name and address of delinquent customer

(2) The amount of delinquency.

(3) The date by which payment or arrangement for payment is required to avoid termination.

(4) The procedure for the customer to initiate a complaint or investigate service or charges.

(5) The procedure to request amortization of unpaid charges.

(6) The procedure to obtain information on the availability of financial assistance.

(7) The telephone number of a district representative who can provide added information.

(8) In the case of service to a multi-unit residential structure or mobile home park where the owner or manager is the customer of record, the notice to actual users shall also state that the actual users may become customers without payment of the delinquent amount provided all the actual users from the meter agree to comply with district rules and regulations or one or more actual user is willing and able to assume responsibility for the entire amount or there is a physical means, legally available to selectively terminate service to actual users who have violated this Code.

(c) Residential service shall not be terminated for nonpayment:

(1) During the pendency of an investigation by the General Manager of a customer dispute or complaint.

(2) When the customer has been granted an extension; or

(3) When a licensed physician certifies that termination of service will be life threatening to the customers; the customer is financially unable to pay for service within the normal payment period and the customer is willing to enter into an

agreement to amortize payment of the delinquency over a period not to exceed 12 months.

(d) A residential customer may initiate a complaint or request an investigation within 5 days of receipt of a disputed bill or request an extension of time to pay a bill within 13 days of mailing of the termination notice. The General Manager, or his designee, shall review the complaint or request and determine whether the customer shall be permitted to amortize the unpaid balance over a reasonable period of time, not to exceed 12 months. The customer may appeal the General Manager's decision to the Board of Directors.

8-2.105 DELINQUENT TENANTS

(a) Delinquent charges or penalties for water service accumulated by a tenant in the tenant's name shall be collected from the tenant and not from any subsequent tenant, provided, however, if a tenant fails to pay such charges or penalties the district may refuse to provide service to a subsequent tenant except to the account of the property owner.

(b) Should a customer who is the owner of property, whether occupied by the owner or a tenant, fail, or refuse to pay bills for service furnished in owner's name, service may be discontinued and thereafter may not again be resumed while the premises are in the same ownership until all such bills, plus the fees and deposit herein specified have been paid.

8-2.106 TERMINATION OF SANITATION SERVICE

(a) The General Manager may terminate sanitation service and/or potable water service to a sanitation customer who violates the provisions of Title 5 provided the procedures set forth in this Chapter are followed with respect to such termination.

(b) The General Manager shall have the power to disconnect the user or subdivision sewer system from the sewer mains within the district. Upon disconnection, the General Manager shall estimate the cost of disconnection and reconnection. Such user shall deposit any delinquent charges payable to the district, and said estimated cost, prior to reconnection to the system. The district shall refund any part of the deposit remaining after payment of the aforementioned charges and costs to the district.

(c) The district declares the foregoing procedure established as a means of enforcing the provisions and any other regulations of the district relating to service, and not as a penalty.

8-2.107 TERMINATION OF RECYCLED WATER SERVICE

(a) By reason of circumstances beyond the control of the district, and in order to protect facilities of the district, or for the protection of the public health, safety and welfare of the residents and property of the district, service may be terminated under the conditions set forth below notwithstanding the existence of a valid and subsisting permit for recycled water service.

(b) The district may terminate recycled water service on a temporary basis at any time providing the district's reclamation plant does not meet the requirements of regulatory agencies, including those prescribed by the State of California, Administrative Code, Title 22, Chapter 4. Recycled water service shall in such case, be renewed at such time that recycled water at the terminal point of the reclamation plant would meet the requirements of regulatory agencies or at the time that the district would supplement the recycled water system from sources other than the recycled plant.

8-2.108**RESTORATION OF SERVICE: FORMER CUSTOMER**

(a) When sanitation, potable water or recycled service is terminated for failure to comply with rules and regulations of this code (other than payment fees and charges) service shall not be restored to the former customer or to the property of the former customer unless and until the assurances satisfactory to the General Manager are provided that compliance with rules and regulations will occur and the former reimburses the district for all costs incurred to terminate and restore service.

(b) When sanitation, potable or recycled water service is terminated for failure to pay rates, fees or charges, service shall not be restored to the former customer officer, agent or employee of the former customers unless all arrearages, all amounts accrued subsequent to the billing which resulted in termination and all costs incurred to terminate and restore service are paid to the district.

CHAPTER 3. JUDICIAL REMEDIES

8-3.101 GENERAL

The district may invoke the civil remedies set forth in this Chapter in addition to the administrative and penal remedies set forth in this Title.

8-3.102 SUIT TO RECOVER FEES AND CHARGES

When authorized by the Board, District Counsel shall commence an action to collect delinquent fees and charges. When so authorized, Counsel shall record a lien against the customer's property in accordance with the Municipal Water Act of 1911.

8-3.103 SUIT TO ABATE NUISANCE AND ENJOIN VIOLATIONS

Any use of district water, recycled water or sanitation service contrary to this Code shall be and the same is declared to be unlawful and a public nuisance. The Board may order the District Counsel to commence actions or proceedings for the abatement thereof, in the manner provided by law and to apply to any court as may have jurisdiction to grant such relief as will abate or remove such use and restrain and enjoin any person, firm or corporation from using district service contrary to this Code.

8-3.104¹ PENAL ENFORCEMENT

(a) Violation of Title 5, Chapter 4, Articles 2 and 3 of this Code shall be punishable by a civil fine of not more than \$25,000.00 per day.

(b) Any other violations of Title 5 are found, determined and declared to be an infraction. Every person convicted of an infraction shall be punished as follows:

(i) Upon first conviction by a fine not exceeding \$100.00;

(ii) Upon second conviction within a period of one year by a fine not exceeding \$200.00;

(iii) Upon a third or any subsequent conviction within a period of one year by a fine not exceeding \$500.

(c) Infractions under this Code shall be enforced by District Counsel.

¹ Section 8-3.104 was amended by Ordinance No. 10-13-272 on October 22, 2013.

TITLE 9 - MISCELLANEOUS

9-1.101 ADJUSTMENT OF COMPLAINTS

The General Manager shall have the power of discretion to adjust complaints and grant relief from the fees and charges specified herein, if in his judgment the intent of the rules would not be accomplished and an injustice would result by their strict application.

9-1.102 INSPECTION

(a) Upon presentation of official identification, any officer, inspector, foreman, or authorized employee of the District, on official business, shall be allowed free access at all reasonable hours to inspect water facilities on any premises supplied with District potable or reclaimed water.

(b) Any duly authorized employee of the District shall upon the exhibition of proper credentials and identification, be permitted to enter into facilities for the purpose of inspection, observation, measurement, sampling, testing or otherwise performing the necessary duties pursuant to the enforcement of the provisions of this or any other Code, Resolution, rule or Regulation of the District relating to sanitation service.

(c) The General Manager may terminate service to any premises where any person refuses reasonable admittance to, or hinders or prevents inspection of water or sewage facilities by an authorized employee of the District.

9-1-103 CONFLICTS REPEALED

Any and all Codes, Resolutions, rules or Regulations of the Board heretofore ordained, enacted, passed, made or established in conflict with this Code are amended or repealed.

9-1.104 INVALIDITY

If any Section, Sub-section, sentence, clause or phrase of this Code is, for any reason, held to be invalid or unconstitutional, such decisions shall not affect the validity of the remaining portions of this Code. The Board hereby declares that it would have passed this Code by Section, Sub-section, sentence, clause, and phrase thereof, irrespective of the fact that any one or more other Sections, Sub-sections, sentences, clauses, or phrases be declared invalid or unconstitutional.

9-1.105 AMENDMENTS

The Board shall have the right and power, from time to time, to alter, amend, change and make supplements to these rules and regulations, by ordinance duly entered upon its minutes.

TITLE 6 - IMPLEMENTATION

6.101 **SCOPE**

This Title applies to potable water service, recycled water service and sanitation service

6.102 **GENERAL**

(a) The General Manager may refuse to approve service to a person who has violated this Code. The applicant shall, upon request, be provided with a written statement setting forth the reasons for such refusal

(b) An applicant or customer, as the case may be, may appeal any decision of the General Manager to the Board by filing a written request for the Board to review the General Manager's action. The request shall set forth the reasons why the applicant contends the General Manager's action is not warranted.

(c) The Board shall consider requests for review filed pursuant to this section. The Board may act upon the request on the basis of the applicant's submittal or the Board may hold a public hearing, which will be conducted, as near as practicable, in accordance with the provisions of the California Administrative Procedures Act.

(d) Upon presentation of official identification, agents of the District shall be allowed free access at reasonable hours to inspect or perform duties relating to District facilities on premises supplied with District potable or recycled water or receiving sanitation service. The General Manager may terminate service where a customer refuses reasonable admittance to, or hinders or prevents inspection of district facilities by an authorized agent of the District.

6.103 **TERMINATION OF POTABLE WATER SERVICE**

(a) When a customer has failed to comply with the rules and regulations governing water service, other than the payment of charges, deposits or penalties, the General Manager, or his designee, shall notify the customer that service will be terminated unless the customer forthwith complies with such rules and regulations or presents an adequate reason for failure to do so.

(1) Such notice shall be in substantially the following form:

PLEASE TAKE NOTICE that your water service will be shut off after five days from the date of this notice unless you (list violation to be cured). Prior to the termination date, if you believe that the termination is not justified, you may present your position, orally or in writing, to the district's General Manager, or his designee, between the hours of 7:30 a.m. and 5:00 p.m. Monday through Friday, at the district's headquarters located at 4232 Las Virgenes Road, Calabasas, California. If you request the opportunity to present your position, your request will be reviewed and the district will either cancel or confirm the termination.

(2) Service shall be terminated as specified in the Notice of Termination unless the information presented by the customer indicates that termination is inappropriate. Service shall not be terminated earlier than five days after the aforementioned Notice of Termination is mailed.

(b) Service may be terminated for nonpayment of a delinquent account only if notice of the delinquency and the impending termination is mailed to the customer at least 19 days after the bill is rendered and at least 15 days prior to the proposed termination and a reasonable good faith effort is made to contact an adult person residing at the premises by telephone or in person at least 48 hours prior to the termination. The termination notice shall also be sent at least 10 days prior to the termination date to all tenants in a multi-unit location and the owner or manager is the customer of record.

(1) The notice of termination shall include the following:

(i) Name and address of delinquent customer

(ii) The amount of delinquency.

(iii) The date by which payment or arrangement for payment is required to avoid termination.

(iv) The procedure for the customer to initiate a complaint or investigate service or charges.

(v) The procedure to request amortization of unpaid charges.

(vi) The procedure to obtain information on the availability of financial assistance.

(vii) The telephone number of a district representative who can provide added information.

(viii) In the case of service to a multi-unit residential structure, mobile home park where the owner or manager is the customer of record, the notice to actual users shall also state that the actual users may become customers without payment of the delinquent amount provided the actual users from the meter agree to comply with rules and regulations or one or more actual user is willing and able to assume responsibility for the entire amount or there is a physical means, legally available to selectively terminate service to actual users who have violated this Code.

(2) A customer may initiate a complaint or request an investigation within 5 days of receipt of a disputed bill or request an extension of time to pay a bill within 13 days of mailing of the termination notice. The General Manager, or his designee, shall review the complaint or request and determine whether the customer shall be permitted to amortize the unpaid balance over a reasonable period of time, not to exceed 12 months.

(c) Service shall not be terminated for nonpayment:

(1) During the pendency of an investigation by the General Manager of a customer dispute or complaint.

(2) When the customer has been granted an extension; or

(3) When a licensed physician certifies that termination of service will be life threatening to the customers;

(4) When the customer is financially unable to pay for service within the normal payment period and the customer is willing to enter into an agreement to amortize payment of the delinquency over a period not to exceed 12 months.

(d) Delinquent charges or penalties for water service accumulated by a tenant in the tenant's name shall be collected from the tenant and not from any subsequent tenant. If a tenant fails to pay such charges or penalties the district may refuse to provide service to a subsequent tenant. The General Manager may require the property owner be the customer on subsequent accounts.

6.104 TERMINATION OF SANITATION SERVICE

(a) The General Manager may terminate sanitation service and/or potable water service to a sanitation customer who violates Title 5 provided the procedures set forth in this Chapter are followed with respect to such termination.

(b) The General Manager may disconnect the user or subdivision sewer system from the sewer mains within the district. Upon disconnection, the General Manager shall estimate the cost of disconnection and reconnection. Such user shall deposit delinquent charges payable to the district, and the estimated cost of reconnection, prior to reconnection to the system. The district shall refund any part of the deposit remaining after payment of the charges and costs of reconnection.

6.105 TERMINATION OF RECYCLED WATER SERVICE

(a) Recycled water service may be terminated for failure to follow rules and regulations set forth in this Code and by reason of circumstances beyond the control of the district, and in order to protect facilities of the district, or for the protection of the public health, safety and welfare of the residents and property of the district.

(b) The district may suspend recycled water service if the district's reclamation plant does not produce recycled water meeting the requirements of regulatory agencies, including those prescribed by the Title 22 of the California Code of Regulation. In such case, service be renewed when recycled water again meets the requirements of regulatory agencies.

6.106 RESTORATION OF SERVICE

(a) When sanitation, potable water or recycled service is terminated for failure to comply with rules and regulations of this code (other than payment fees and charges) service shall not be restored to the former customer or to the property of the former customer until the assurances satisfactory to the General Manager are provided that compliance with rules and regulations will occur and the district is reimbursed for costs incurred to terminate and restore service.

(b) When sanitation, potable or recycled water service is terminated for failure to pay rates, fees or charges, service shall not be restored to the former customer unless arrearages which resulted in termination and costs incurred to terminate and restore service are paid to the district.

6.107 CIVIL REMEDIES

The district may invoke the civil remedies in addition to the administrative and penal remedies set forth in this Code.

6.108**JUDICIAL REMEDIES**

(a) When authorized by the Board, District Counsel shall commence an action to collect delinquent fees and charges. When so authorized, Counsel shall record a lien against the customer's property in accordance with the Municipal Water District Act of 1911.

(b) use of district water, recycled water or sanitation service contrary to this Code is unlawful and a public nuisance. The Board may order the District Counsel to commence actions or proceedings for the abatement of the nuisance.

(c) Violation of Title 5, Chapter 4, Articles 2 and 3 of this Code shall be punishable by a civil fine of not more than \$25,000.00 per day. Any other violations of Title 5 are found, determined and declared to be an infraction. Every person convicted of an infraction shall be punished as follows:

(i) Upon first conviction by a fine not exceeding \$100.00;

(ii) Upon second conviction within a period of one year by a fine not exceeding \$200.00;

(iii) Upon a third or any subsequent conviction within a period of one year by a fine not exceeding \$500.

(d) Infractions under this Code shall be enforced by District Counsel.



THE METROPOLITAN WATER DISTRICT
OF SOUTHERN CALIFORNIA

MWD MEETING AGENDA

Board Meeting

Meeting with Board of Directors

January 13, 2015

12:00 p.m. -- Board Room

MWD Headquarters Building

700 N. Alameda Street

Los Angeles, CA 90012

1. Call to Order

(a) Invocation: Duane Cave, Director, Moulton Niguel Water District

(b) Pledge of Allegiance: Director Yen Tu

2. Roll Call

3. Determination of a Quorum

4. Opportunity for members of the public to address the Board on matters within the Board's jurisdiction. (As required by Gov. Code § 54954.3(a))

5. OTHER MATTERS

ITEM 10A

A. Approval of the Minutes of the Meeting for December 9, 2014. (A copy has been mailed to each Director) Any additions,

[Draft Minutes](#)

B. Report on Directors' events attended at Metropolitan expense for month of December

C. Induction of new Director, Marsha Ramos, from City of Burbank

(a) Receive credentials

(b) Report on credentials by General Counsel

(c) File credentials

(d) Administer Oath of Office

(e) File Oath

D. Reappointment of Director John Murray, Jr. from City of Los Angeles

E. Reappointment of Director Glen Dake from City of Los Angeles

F. Approve committee assignments

G. Chairman's Monthly Activity Report

6. DEPARTMENT HEADS' REPORTS

A. General Manager's summary of Metropolitan's activities for the month of December

B. General Counsel's summary of Legal Department activities for the month of December

C. General Auditor's summary of activities for the month of December

[6C Report](#)

D. Ethics Officer's summary of activities for the month of December

ITEM 10A

7. CONSENT CALENDAR ITEMS — ACTION

7-1 Adopt final resolution for annexation of the 104th Fringe Area Annexation to Eastern Municipal Water District and Metropolitan. (F&I)

[7-1 Board Letter and Attachments](#)

7-2 Appropriate \$430,000; authorize two rehabilitation projects at the F. E. Weymouth Water Treatment Plant; and adopt an addendum to an environmental impact report for the Weymouth plant (Approp. 15477). (E&O)

[7-2 Board Letter and Attachments](#)

7-3 Appropriate \$710,000; and authorize design to extend electrical service to the East Dam area at Diamond Valley Lake (Approp. 15480) (E&O)

[7-3 Board Letter and Attachments](#)

7-4 Adopt resolutions supporting Metropolitan’s application for California Department of Water Resources Water-Energy Grant Program and acceptance of grant funding for the Weymouth and Jensen solar generation plants. (E&O)

[7-4 Board Letter and Attachments](#)

7-5 Authorize granting a permanent easement to city of South Gate on Metropolitan-owned property located in county of Los Angeles. (RP&AM)

[7-5 Board Letter](#)

8. OTHER BOARD ITEMS — ACTION

8-1 Authorize: (1) agreement with the State Water Contractors, Inc. to pursue 2015 Sacramento Valley water transfer supplies; and (2) \$5 per acre-foot initial administrative deposit not to exceed \$500,000 from the Water Management Fund. (WP&S)

[8-1 Board Letter](#)

8-2 Authorize an exchange of up to 50,000 acre-feet with Westside Mutual Water Company and Kern County Water Agency to enhance Metropolitan’s operational flexibility in 2015. (WP&S)

[8-2 Board Letter](#)

8-3 Award \$3,067,900 contract to Zusser Company, Inc. to refurbish solids lagoons for the Joseph Jensen Water Treatment Plant; and authorize increase of \$300,000 to an agreement with MWH Americas, for a new not-to-exceed total of \$700,000. (E&O)

ITEM 10A

[8-3 Board Letter and Attachments](#)

- 8-4 Appropriate \$6.3 million; and award \$3,637,083 contract to Kana Engineering Group, Inc. to replace filter valves at the Joseph Jensen Water Treatment Plant (Approp. 15371). (E&O)

[8-4 Board Letter and Attachments](#)

- 8-5 Appropriate \$34.3 million; and authorize: (1) final design to rehabilitate prestressed concrete cylinder pipe (PCCP) portions of the Second Lower Feeder; (2) preliminary engineering and environmental analyses to rehabilitate four other PCCP feeders; (3) an agreement with Black & Veatch in an amount not to exceed \$16 million; and (4) an increase of \$350,000 to the agreement with ICF International, for a new not-to-exceed total of \$1.3 million (Approp. 15471). (E&O)

[8-5 Board Letter and Attachments](#)

- 8-6 Authorize contracts for special bond counsel services with Nixon Peabody LLP, Stradling Yocca, Carlson & Rauth, P.C., Hawkins Delafield & Wood LLP, and Norton Rose Fulbright and co-special bond counsel services with Law Offices of Alexis Chiu, Curls Bartling P.C. and Schiff Hardin LLP for the period ending June 28, 2018. (L&C)

[8-6 Board Letter](#)

- 8-7 Report on existing litigation; and authorize increase in maximum amount payable under contract for legal services with Quinn Emanuel Urquhart & Sullivan, LLP by \$3,150,000 to an amount not to exceed \$5,500,000, and authorize increase in maximum amount payable under contract for consultant services with Woodcock & Associates, Inc. by \$100,000 to an amount not to exceed \$200,000, both in connection with San Diego County Water Authority v. Metropolitan Water District of Southern California, et al., San Francisco County Superior Court Case Nos. CPF-10-510830, CPF-12-512466, and CPF-14-514004. (L&C) [Conference with legal counsel-existing litigation; to be heard in closed session pursuant to Gov. Code Section 54956.9(d)(1)] (To be mailed separately)
- 8-8 Authorize: (1) staff to initiate a Request for Proposals for a summer water awareness and conservation advertising campaign; and (2) expenditure of necessary funding, not to exceed \$5.5 million. (C&L) (To be mailed separately)

9. BOARD INFORMATION ITEMS

None

10. FUTURE AGENDA ITEMS

11. ADJOURNMENT

ITEM 10A

NOTE: At the discretion of the committee, all items appearing on this agenda, whether or not expressly listed for action, may be deliberated and may be subject to action by the committee.

This committee reviews items and makes a recommendation for final action to the full Board of Directors. Final action will be taken by the Board of Directors. Agendas for the meeting of the Board of Directors may be obtained from the Board Executive Secretary. This committee will not take any final action that is binding on the Board, even when a quorum of the Board is present.

Writings relating to open session agenda items distributed to Directors less than 72 hours prior to a regular meeting are available for public inspection at Metropolitan's Headquarters Building and on Metropolitan's Web site <http://www.mwdh2o.com>.

Requests for a disability related modification or accommodation, including auxiliary aids or services, in order to attend or participate in a meeting should be made to the Board Executive Secretary in advance of the meeting to ensure availability of the requested service or accommodation.