



**LAS VIRGENES MUNICIPAL WATER DISTRICT**  
4232 Las Virgenes Road, Calabasas CA 91302

**AGENDA**  
**REGULAR MEETING**

Members of the public wishing to address the Board of Directors are advised that a statement of Public Comment Protocols is available from the Clerk of the Board. Prior to speaking, each speaker is asked to review these protocols and **MUST** complete a speakers' card and hand it to the Clerk of the Board. Speakers will be recognized in the order cards are received.

The Public Comments agenda item is presented to allow the public to address the Board on matters not on the agenda. The public may present comments on any agenda item at the time the item is called upon for discussion.

Materials prepared by the District in connection with subject matter on the agenda are available for public inspection at 4232 Las Virgenes Road, Calabasas, CA 91302. Materials prepared by the District and distributed to the Board during this meeting are available for public inspection at the meeting or as soon thereafter as possible. Materials presented to the Board by the public will be maintained as part of the records of these proceedings and are available upon written request to the Clerk of the Board.

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5:00 PM

September 23, 2014

PLEDGE OF ALLEGIANCE

1. CALL TO ORDER AND ROLL CALL
2. APPROVAL OF AGENDA
3. PUBLIC COMMENTS

Members of the public may now address the Board of Directors **ON MATTERS NOT APPEARING ON THE AGENDA**, but within the jurisdiction of the Board. No action shall be taken on any matter not appearing on the agenda unless authorized by Subdivision (b) of Government Code Section 54954.2

4. CONSENT CALENDAR

A Monthly Investment Report as of August 31, 2014 (Pg. 5) Receive and File

- B Minutes: Regular Meeting of September 9, 2014 (Pg. 9) Approve**
- C List of Demands: September 23, 2014 (Pg. 23) Approve**
- D Southern California Water Committee Annual Meeting and Dinner - Board Member Attendance (Pg. 65)**

Authorize Board Member attendance and per diem compensation for the Southern California Water Committee Annual Meeting and Dinner in Universal City on October 23, 2014.

- E WaterSmart Innovations 2014 Conference and Exposition - Board Member Attendance (Pg. 57)**

Authorize Board Member attendance and per diem compensation for the WaterSmart Innovations 2014 Conference and Exposition in Las Vegas, Nevada from October 7 through 10, 2014.

## 5. ILLUSTRATIVE AND/OR VERBAL PRESENTATION AGENDA ITEMS

- A Legislative and Regulatory Updates**
- B Water Supply Conditions and Drought Response (Pg. 64)**

## 6. TREASURER

## 7. FACILITIES AND OPERATIONS

- A 16-Inch Potable Water Main Break: Declaration of Emergency and Ratification of Purchase Order (Pg. 71)**

Declare the 16-inch potable water main break of August 21, 2014 at Calabasas Golf Course an emergency requiring immediate action without delay and ratify the General Manager's authorization of a purchase order in the amount of \$26,395.21 to Toro Enterprises for repair of the pipeline.

- B 4-Inch Recycled Water Main Break: Declaration of Emergency and Ratification of Purchase Order (Pg. 72)**

Declare the 4-inch recycled water main break of August 19, 2014 on Park Granada in Calabasas an emergency requiring immediate action without delay and ratify the General Manager's authorization of a purchase order in the amount \$25,380 to S & S Paving.

- C 8-Inch Sludge Force Main Failure: Declaration of Emergency and Authorization to Procure Goods and Services (Pg. 73)**

Declare the 8-inch sludge force main failure of September 11, 2014 an emergency requiring immediate action without delay and authorize the General Manager to procure goods and services necessary to respond to the emergency, in an amount not to exceed \$75,000, without formal bids, informal bids or requests for proposals.

- D Odor Control Scrubber Carbon Replacement: Authorization of Purchase Order (Pg. 75)**

Authorize the General Manager to issue a purchase order in the amount of \$35,615.62 to Prominent Systems, Inc., for carbon tower media replacement at the Tapia Water Reclamation Facility.

- E Headquarters Building No. 8 Air Conditioning Unit Replacement: Call for Bids (Pg.**

77)

Authorize a Call for Bids for the Headquarters Building No.8 Air Conditioning Replacement Project in accordance with the project specifications and proposed bid schedule.

## 8. FINANCE AND ADMINISTRATION

### A General Liability and Property Insurance Renewal (Pg. 80)

Approve the general liability and property insurance proposal by Tolman & Wiker Insurance Services, LLC in the amount of \$724,413.80, for the term of October 1, 2014, through October 1, 2015, and authorize the General Manager to execute related contracts and forms.

## 9. INFORMATION ITEMS

### A Backbone Improvements Program 5-Million-Gallon Tank: Change Order No. 3 (Pg. 84)

### B Claim by Howard Tenenbaum (Pg. 115)

### C Utility Branding Network: Bi-Annual Branding and Rates Workshop (Pg. 123)

## 10. NON-ACTION ITEMS

### A Organization Reports (Pg. 198)

- (1) MWD
  - a. Representative Report/Agenda(s)
- (2) Other

### B Director's Reports on Outside Meetings

### C General Manager Reports

- (1) General Business
- (2) Follow-Up Items

### D Director's Comments

## 11. FUTURE AGENDA ITEMS

## 12. PUBLIC COMMENTS

Members of the public may now address the Board of Directors **ON MATTERS NOT APPEARING ON THE AGENDA**, but within the jurisdiction of the Board. No action shall be taken on any matter not appearing on the agenda unless authorized by Subdivision (b) of Government Code Section 54954.2

## 13. CLOSED SESSION

### A Conference with Labor Negotiator (Government Code Section 54957.6):

Agency Designated Representative: David W. Pedersen, General Manager; Donald Patterson, Director of Finance and Administration; Sherri Paniagua, Human Resources Manager; Peter Brown, Liebert Cassidy Whitmore.

Employee Organization(s): General and Office Units represented by Service Employees International Union (SEIU), Local 721.

**B Conference with District Counsel – Existing Litigation (Government Code Section 54958.9(a)):**

- 1. San Diego County Water Authority v. Metropolitan Water District of Southern California, et al.
- 2. Las Virgenes - Triunfo Joint Powers Authority v. United States Environmental Protection Agency and Heal the Bay, Inc. v. Lisa P. Jackson

**14. OPEN SESSION AND ADJOURNMENT**



September 23, 2014 LVMWD Regular Board Meeting

TO: Board of Directors

FROM: Finance & Administration

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**Subject: Monthly Investment Report as of August 31, 2014 (Pg. 5)**

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**SUMMARY:**

The Monthly Investment Report consists of a summary of all investments held by the District as of the end of the month along with comparisons to the same period of the previous fiscal year.

**FISCAL IMPACT:**

No

**ITEM BUDGETED:**

No

**DISCUSSION:**

The Monthly Investment Report provides an update of the District's pooled investments including those held in the Local Agency Investment pool (LAIF), direct investments, and investments held for the Refunding Bond reserve. As of August 31, 2014, the District held \$69,602,942 in its portfolio.

The majority of the funds are held in the District's investment accounts, which had an August 31, 2014 value of \$42,982,662. LAIF held the majority of the remaining funds in the amount of \$22,757,351. Also, the CalTRUST account was funded in August with a \$1,000,000 initial investment.

**GOALS:**

Ensure Effective Utilization of the Public's Assets and Money

Prepared By: Joseph Lillio, Finance Manager

**ATTACHMENTS:**

[Investment Report-August](#)

[August Investment Report\\_Charts](#)

[Appendix A](#)

Date: September 8, 2014

To: David W. Pedersen, General Manager

From: Finance and Administration Department

Subject: Investment Report for the Month of August 2014

Summary of Investments

Investments Maturing Within Six Months:

Disc./Cpn Rate	Yield To Maturity	Investment Type	Date Invested	Date Matures	Book Value	Par Value	Market Value	Market Value Source
1.500%	1.500%	FNMA-Callable Coupon	09/08/10	09/08/14	1,000,000	1,000,000	1,000,740	Custodian
Sub-Total:								
					1,000,000	1,000,000	1,000,740	
<u>Investments Maturing After Six Months:</u>								
2.000%	2.000%	FHLB-Bullet	03/15/11	03/30/15	1,000,000	1,000,000	1,010,700	Custodian
1.250%	1.250%	FHLMC-Callable Coupon	02/17/12	02/17/17	1,000,000	1,000,000	1,003,420	Custodian
0.670%	0.670%	FNMA-Bullet	03/26/12	09/26/15	1,000,000	1,000,000	1,004,300	Custodian
1.050%	1.050%	FFCB-Bullet	03/28/12	03/28/16	1,000,000	1,000,000	1,067,990	Custodian
1.270%	1.270%	FHLS-Bullet	03/20/12	03/02/17	1,000,000	1,000,000	1,011,320	Custodian
0.980%	0.980%	FFCB-Callable Coupon	03/31/12	03/31/17	1,000,000	1,000,000	997,840	Custodian
0.900%	0.900%	FNMA-Callable Coupon	10/29/12	10/29/17	999,000	1,000,000	990,490	Custodian
0.625%	0.700%	FHLMC-Bullet	10/28/12	11/01/16	997,040	1,000,000	999,320	Custodian
0.820%	0.860%	FFCB-Callable Coupon	10/26/12	07/11/17	988,000	1,000,000	995,170	Custodian
0.750% & Up	1.045%	FNMA-Callable Coupon	11/21/12	11/21/17	1,000,000	1,000,000	998,480	Custodian
0.625%	0.625%	FNMA-Callable Coupon	11/28/12	11/28/16	2,000,000	2,000,000	1,991,600	Custodian
0.740%	0.550%	Montgomery-Muni Bond	11/29/12	04/01/15	1,004,400	1,000,000	1,000,390	Custodian
0.5% & Up	1.047%	FNMA-Callable Coupon	12/07/12	11/28/17	1,000,000	1,000,000	1,001,300	Custodian
0.600%	0.600%	FCR-Callable Coupon	12/13/12	12/12/16	1,000,000	1,000,000	997,700	Custodian
0.600%	0.580%	Paul Smith NY&NJ-MuniBo	12/10/12	12/01/16	1,000,580	1,000,000	997,900	Custodian
0.600%	0.600%	FFCB-Bullet	12/27/12	12/27/16	1,000,000	1,000,000	998,880	Custodian
0.500%	0.500%	FHLB-Callable Coupon	12/28/12	06/28/16	1,000,000	1,000,000	998,020	Custodian
0.850%	0.850%	AZSHGR-Muni Bond	01/17/13	06/10/15	2,205,000	2,205,000	2,211,372	Custodian
0.5% & Up	1.141%	FHLB-Callable Coupon	02/07/13	02/07/18	1,000,220	1,000,000	996,770	Custodian
1.505%	1.100%	LVNSCO-Muni Bond	02/20/13	11/01/17	1,022,530	1,000,000	1,005,650	Custodian
0.600%	0.600%	FNMA-Callable Coupon	02/25/13	08/25/16	1,000,000	1,000,000	998,110	Custodian
1.000%	1.000%	NJSMFH Muni Bond	03/26/13	11/01/14	1,245,060	1,245,000	1,245,647	Custodian
0.600%	0.600%	PST-Muni Bond	03/28/13	11/01/18	1,000,000	1,000,000	994,350	Custodian
1.000%	1.000%	FHLMC-Callable Coupon	03/28/13	03/28/18	1,000,000	1,000,000	998,090	Custodian
0.8% & Up	1.145%	FNMA-Callable Coupon	03/27/13	03/27/18	1,000,000	1,000,000	998,460	Custodian
0.85% & Up	1.170%	FNMA-Callable Coupon	03/28/13	03/28/18	1,000,000	1,000,000	995,860	Custodian
1.020%	1.020%	FHLMC-Callable Coupon	04/30/13	04/30/18	999,500	1,000,000	965,630	Custodian
0.950%	0.950%	FHLMC-Callable Coupon	05/22/13	05/22/18	1,000,000	1,000,000	965,220	Custodian

I.V.M.W.D. Investment Report for the Month Ending August 31, 2014

Disc./Cpa Rate	Yield To Maturity	Investment Type	Date Invested	Date Matures	Book Value	Par Value	Market Value	Market Value Source
0.750%	0.750%	FHLMC-Callable Coupon	05/28/13	11/28/17	1,000,000	1,000,000	984,360	Custodian
0.75% & Up *	1.117%	FNMA-Callable Coupon	05/28/13	05/29/18	1,000,000	1,000,000	989,730	Custodian
0.832%	0.832%	ARJDEV-Muni Bond	06/03/13	12/15/18	1,585,000	1,585,000	1,580,372	Custodian
1.250%	1.250%	FHLB-Callable Coupon	05/28/13	05/28/18	1,000,000	1,000,000	1,002,700	Custodian
1.070%	1.070%	FHLB-Callable Coupon	12/28/13	12/28/18	1,000,000	1,000,000	1,004,560	Custodian
0.525% & Up ?	1.648%	FHLMC-Callable Coupon	02/05/14	02/05/18	1,000,000	1,000,000	1,001,240	Custodian
1.300%	1.300%	FHLMC-Callable Coupon	02/27/14	02/27/18	1,000,000	1,000,000	999,410	Custodian
1.500%	1.800%	FHLMC-Callable Coupon	02/27/14	02/27/18	1,000,000	1,000,000	1,005,770	Custodian
1.500%	1.800%	FHLMC-Callable Coupon	03/12/14	03/12/19	1,000,000	1,000,000	1,005,580	Custodian
1% (2%)	1.895%	FHLMC-Callable Coupon	05/28/14	05/28/19	1,000,000	1,000,000	999,410	Custodian
2.000%	2.000%	FNMA-Callable Coupon	09/20/14	09/20/19	1,000,000	1,000,000	996,910	Custodian
Sub-Total					42,035,830	42,035,000	41,982,422	
Total Investments					43,035,660	43,035,000	42,987,992	

Note: Gov. Agency Coupon Notes w/ callable interest every 5 x march.

1-CPART=0.75% to 1.117% December 1.5%

2-CPART=0.5% to 0.75% to 2014, 0.75% to 2015, 1% to 2016, 1.25% to 2017, thereafter 2%

3-CPART=0.832% to 0.912, 1% to 0.912, 1.25% to 0.912, thereafter 2.5%

4-CPART=0.625% to 0.745, thereafter 2%

5-CPART=0.5% to 0.745, thereafter 2%

6-CPART=0.5% to 0.745, thereafter 2%

7-CPART=0.5% to 0.745, thereafter 2%

8-CPART=0.5% to 0.745, thereafter 2%

9-CPART=0.5% to 0.745, thereafter 2%

10-CPART=0.5% to 0.745, thereafter 2%

11-CPART=0.5% to 0.745, thereafter 2%

12-CPART=0.5% to 0.745, thereafter 2%

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32-CPART=0.5% to 0.745, thereafter 2%

33-CPART=0.5% to 0.745, thereafter 2%

34-CPART=0.5% to 0.745, thereafter 2%

35-CPART=0.5% to 0.745, thereafter 2%

36-CPART=0.5% to 0.745, thereafter 2%

37-CPART=0.5% to 0.745, thereafter 2%

Interest earnings for the month were as followed:

Revolving Revenue Bonds	Reserve Fund (Bank of New York Mellon)	Investments	Amount Earned/Accrued	Current Yield
Local Agency Investment Fund (LAIF)			36,007	0.930%
CalTrust Short-Term Fund			4,931	0.360%
Reich & Tang Daily Income - US Treasury Money Market Fund			248	0.340%
Sweep Accounts (Wells Fargo Bank/Bank of New York Mellon)			0	0.010%
			16	0.010%
<b>Total Earnings</b>			<b>43,201</b>	

Schedule of Investment Balance Limitations (Per District investment policy)

The source of the market valuation is as followed:

Investments (Note 3)

Revolving Revenue Bonds - Reserve Fund (Bank of New York Mellon/LMF)	Reich & Tang Daily Income - US Treasury Money Market Fund (Union Bank)	Local Agency Investment Fund (LAIF)	CalTrust Short-Term Fund
Total Amount Invested	\$43,055,650	61.86%	no limit
	2,766,387	3.97%	1 yr debt pmt
	23,554	0.03%	no limit
	22,757,351	32.70%	50,000,000
	1,000,000	1.44%	no limit
	859,602,942	100.00%	
	(Note 2)		

Total

Note 1: The average weighted duration for investments, excluding LAIF, is 955 days, which is under the assumption that callable coupons will not be called and will be held until maturity.  
 Note 2: In August 2014, call-linked John Powers Associates participation in investment is \$6,700,372.03, of which \$5,310,308.28 (or 77.25%) belongs to CV.

LVMWD Investment Report for the Month Ending August 31, 2014

Bank Account Balances as of August 31, 2014:

Bank Name	Account Type	Amount
Wells Fargo Bank	Checking	\$220,388 (Note 3)
Wells Fargo Bank	Sweep	460,091
Bank of New York Mellon	Money Market	-
<b>Total</b>		<b>\$680,459</b>

Note 3: This is bank balance without adjusting for outstanding checks. The total amount of outstanding checks is unavailable at the time of reporting.

"All District investments are included in this report and all investments, except those relating to debt issues and deferred compensation programs funds, conform to District investment policy. All investment transactions within the period covered by this report, except for the exceptions noted above, conform to District investment policy. Deferred compensation program funds are not included in this report, their investment is directed by individual employees participating in the deferred compensation program and not by the District. Debt issue funds are included in this report, their investment is controlled by specific provisions of the issuance documents and not by the District."

"The deposits and investments of the District safeguard the principal and maintain the liquidity needs of the District, providing the District with the ability to meet expenditure requirements for the next six months. The maturity dates are compatible with foreseeable cash flow requirements. The deposits and investments can be easily and rapidly converted into cash without substantial loss of value."

Approved for September 23, 2014 Agenda:



David W. Pedersen, General Manager



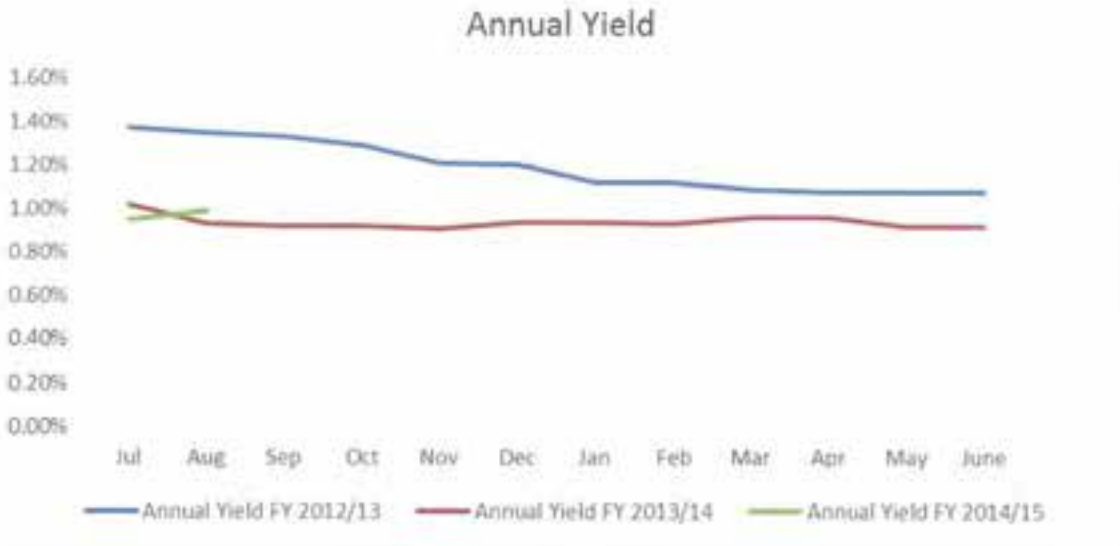
I HEREBY CERTIFY THAT THE FOREGOING IS TRUE AND CORRECT

TO THE BEST OF MY KNOWLEDGE

Leonard Polan, Treasurer



The annualized yield for the District’s Investment portfolio increased slightly from the prior month at 0.99%. This is a 4 basis point (0.04%) increase over the prior month and the highest yield since July 2013. The following chart shows annualized monthly yield over the current and last two fiscal years. As the chart shows, yields have largely remained flat since August 2013. Staff does not forecast yields to change significantly for the remainder of the calendar year and most likely through the fiscal year.



The interest earned from all investments in the portfolio fiscal year (FY) to date has trailed FY 13/14 as anticipated. The following chart shows cumulative interest earned over the two previous fiscal years. Since there is no indication of a significant interest rate increase through the remainder of the current fiscal year, staff projects that the current trend will continue.



The total value of the portfolio as of August 31, 2014 is \$69.6M. This compares to a balance of \$72.6M from August 31, 2013. This year-over-year difference reflects a decrease of 4.2% and is a reflection of the recent capital project outlays. The portfolio typically fluctuates as funding is needed for capital projects. The chart below shows the total portfolio value over time.

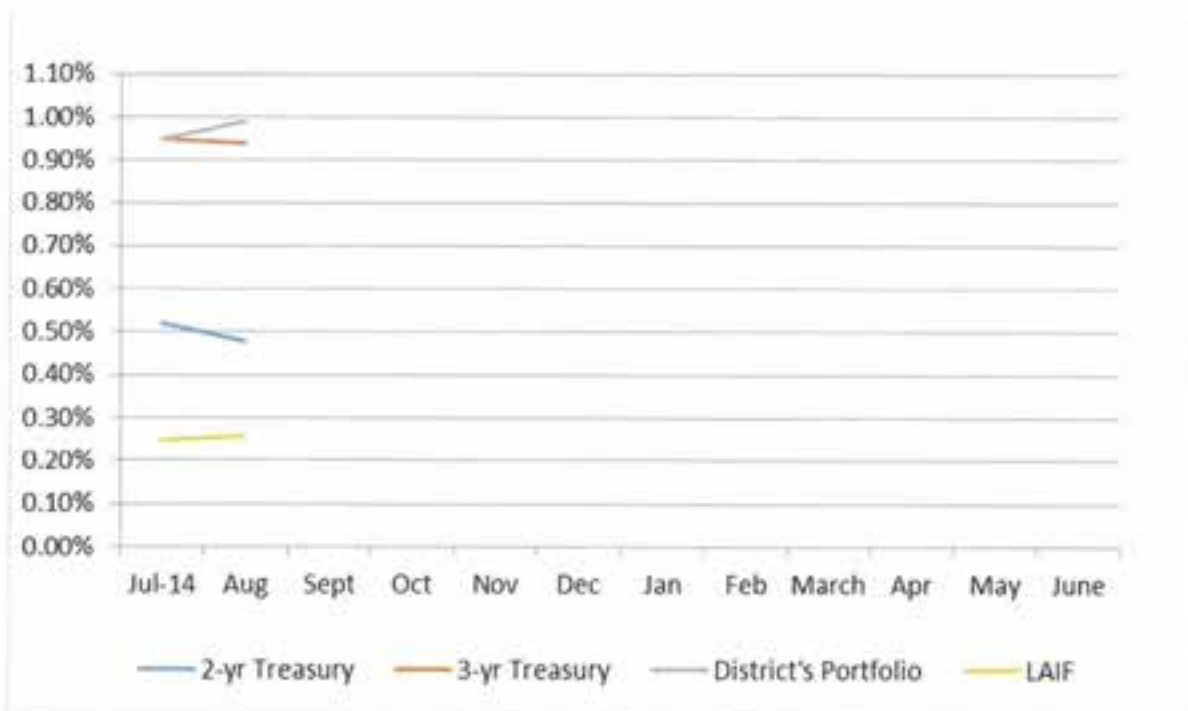


On average, the District maintains approximately 30-35% of the portfolio in LAIF and 65-70% in direct investments. The following charts show the value of the District’s Investment Portfolio and LAIF. The investment portfolio had a balance of \$42.98M as of August 31, 2014, while LAIF had a balance of \$22.75M. The charts visually show the District’s rebalancing of funds from the investment portfolio to LAIF during the last half of fiscal year 13/14 to ensure liquidity needs for the ongoing capital projects.





The following chart depicts annualized yields on the District's portfolio for FY 2014-15 in comparison to comparative benchmarks; the 2-year U.S. Treasury yield, the 3-year U.S. Treasury yield and LAIF.



Definitions

- **Disc./Cpn Rate** – The yield paid by a fixed income security.
- **Yield to Maturity** – The rate of return of a security held to maturity when interest payments, market value and par value are considered.
- **Bullet** – A fixed income security that cannot be redeemed by the issuer until the maturity date.
- **Callable** – A fixed income security that can be redeemed by the issuer before the maturity date.
- **Book Value** – The price paid for the security.
- **Par Value** – The face value of a security.
- **Market Value** – The current price of a security.
- **Custodian** – The financial institution that holds securities for an investor.

Investment Abbreviations

- **FHLB** – Federal Home Loan Bank
- **FHLMC** – Federal Home Loan Mortgage Corporation (Freddie Mac)
- **FNMA** – Federal National Mortgage Association (Fannie Mae)
- **FFCB** – Federal Farm Credit Bank
- **Bonds**
  - **NYCGEN** – New York City Transitional Finance Authority Future Tax Secured Bond
  - **KYSHSG** – Kentucky State Housing
  - **Montgomery** – Montgomery, AL General Obligation Bond
  - **PORTRN** – Port Authority of New York & New Jersey Revenue Bond
  - **AZSHGR** – Arizona Board of Regents University of Arizona System Revenue Bond
  - **LVNSCD** – Las Virgenes Unified School District
  - **NJSMFH** – New Jersey State Mortgage Finance & Housing
  - **PTS** – Port of Seattle
  - **ARLDFV** – Arlington County Development Authority Revenue Bond



**LAS VIRGENES MUNICIPAL WATER DISTRICT  
4232 Las Virgenes Road, Calabasas CA 91302**

**MINUTES  
REGULAR MEETING**

5:00 PM

September 9, 2014

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance to the Flag was led by Board President, Charles Caspary.

**1. CALL TO ORDER AND ROLL CALL**

**A Call to order and roll call**

The meeting was called to order at **5:01 p.m.** by Board President Caspary in the District offices. Daryl Betancur, Clerk of the Board conducted the roll call.

Present: Directors, Polan, Renger, Steinhardt, Peterson and Board President Caspary.

Absent: None

Staff Present: David Pedersen, General Manager  
Daryl Betancur, Clerk of the Board  
David Lippman, Director of Facilities and Operations  
Carlos Reyes, Director of Resource Conservation and Public Outreach  
Don Patterson, Director of Finance and Administration  
Wayne Lemieux, District Counsel

**2. APPROVAL OF AGENDA**

**A Approval of agenda**

General Manager Pedersen indicated that staff had received speaker cards from a number of people for items 9B and 9D, thus the Board may consider moving those items up on the agenda for the benefit of the public.

Director Renger moved to approve the agenda with the noted changes, moving item 9B and 9D following public comments. Motion seconded by Director Steinhardt. Motion carried unanimously.

Board President Caspary stated that staff had also received a speaker card for item 9A, which was also intended to be included on the change in order of the agenda. There were no objections. **ITEM 4B**

### 3. PUBLIC COMMENTS

There were no public comments on items not on the agenda. Thus, Board President Caspary proceeded to call public speakers for item 9B first.

### 9. RESOURCE CONSERVATION AND PUBLIC OUTREACH

#### B **Mow-no-Mow Turf Removal Program: Synthetic Turf Eligibility**

Approve the eligibility of synthetic turf for incentives through the District's Mow-no-Mow Turf Removal Program.

Carlos Reyes, Director of Resource Conservation and Public Outreach presented the staff report and commented that at the meeting of March 11, 2014, the Board considered the eligibility of synthetic turf for incentives under the lawn removal Mow-no-Mow program and that at that time the proposal failed by a 2-1-2 vote, subsequent to that, the Board had directed staff to bring back that item for the Board to reconsider it. Mr. Reyes informed the Board that there has been a high level of interest in this program lately as a result of the drought declaration and the District's watering restrictions; spoke about the length of time the District had been offering the turf removal program, which was two-years; that in the first 6-months of the program, the District had 14 customers who participated; however, that in the last 10-months, the interest had increased significantly with 52 completed projects to date and 83 more reservations pending.

Mr. Reyes stated that currently Metropolitan Water District allows the use of synthetic turf, but that the District does not, primarily because the District had taken the approach of promoting California friendly gardens with drought tolerant plants; spoke about how with the recent drought more and more customers are very interested in this program as a way to responding to the drought; in terms of funding, Mr. Reyes stated that initially staff had a budget of \$14,000 that ran out, then staff requested MWD to increase the funding to \$200,000 and that amount also quickly ran out; that to date, the District had requested an allocation of \$600,000, which shows the level of interest. He commented that some of the customers interested in the program who have been in contact with the District about this, are present to offer public comment in support of the program of allowing synthetic turf as part of the Mow-no-Mow Turf Removal Program.

Following Mr. Reyes's presentation, Board President Caspary called upon those speakers in support of synthetic turf.

#### Public Comments on item 9B

The following speakers made comments in support of the District allowing for synthetic turf as an option as part of the Mow-no-Mow program.

Jay Lewitt (Agoura Hills), Susan Hammond (Agoura Hills), Jon Blake (Agoura Hills), Tom Casey, Calabasas Car Care Tire Pros, Business Owner, Clark Canfield (Agoura Hills), Carol Henry (Calabasas), Sean Packer (Oak Park), and Brad Rinehart (Agoura Hills). Clerk of the Board Betancur informed the Board that there were also several emails sent to the District to be included in the record from Pati Jo Wolfson (Agoura Hills) and Denise Ross (Agoura Hills), both of whom also expressed support for including synthetic turf as an option as part of the District's Mow-no-Mow program.

There were a number of questions to staff from the Board including the issue of pros and cons of the concept of artificial turf.

Carlos Reyes, Director of Resource Conservation and Public Outreach stated that the two main pros are: 1) provides for customer choices; and 2) MWD covers the cost of rebates anyway, thus it is in the District's best interest to take advantage of the program.

ITEM 4B

Board President Caspary commented that Las Virgenes Municipal Water District rate-payers are already paying for that benefit because they contribute to the program as part of the wholesale cost of water. Director Steinhardt stated that he would like to add another dollar to the incentive program. Director Peterson stated that this is a very expensive program and that the point is to have the right mix of incentives to enable people to make a change and it is not intended to make the most money for people.

Director Steinhardt moved to approve the eligibility of synthetic turf for incentives through the District's Mow-no-Mow Turf Removal Program. Director Renger seconded the motion. Following a brief discussion, the Board agreed to amend the motion to state that the eligibility requirements of the District's Mow-No-Mow Program are to match that of Metropolitan Water District's incentive program policy, which has no prohibition against artificial turf to be used as part of the turf removal program. Motion carried unanimously.

#### **D Request for Leak Adjustment by June Slayton.**

Consider three potential options to resolve the leak adjustment request by June Slayton, select the preferred approach and direct staff accordingly.

General Manager Pedersen presented the staff report and provided a brief summary on the subject, and that staff is presenting three alternatives for the Board to consider.

#### Public Comment item 9D

June Slayton provided a brief recap of the comments offered at the Board meeting of August 12, 2014, outlining the issues that lead to the leak and the amount of money she had to spend in trying to correct it.

Director Steinhardt moved to approve option 2 as described in the staff report. Motion seconded by Director Polan. Following a brief discussion, Director Renger stated that he would prefer to approve option 1. Director Peterson offered a substitute motion in the form of a friendly amendment. Both the maker of the motion (Director Steinhardt) and the seconder (Director Polan) concurred and accepted the amendment. Motion carried unanimously.

#### **9 A Resolution in Support of the Water Quality, Supply and Infrastructure Improvement Act of 2014.**

Pass, approve and adopt Resolution No. 2461, expressing support for the Water Quality, Supply and Infrastructure Improvement Act of 2014.

**RESOLUTION NO. 2461: A RESOLUTION OF THE BOARD OF DIRECTORS OF LAS VIRGENES MUNICIPAL WATER DISTRICT IN SUPPORT OF THE WATER QUALITY, SUPPLY AND INFRASTRUCTURE IMPROVEMENT ACT OF 2014.**

(Reference is hereby made to Resolution No. 2461 in file in the District's Resolution Book and by reference the same is incorporated herein and made part hereof.)

#### Public Comment Item 9A

Hal Helsley, resident of Calabasas, spoke in support of this item stating that this is long overdue, spoke about the earthquake in Napa and the potential impact of similar events on the water system that originates in the Delta; stated that an earthquake in the Delta could potentially create a wave action that would deposit salt water into the fresh water system.

Director Renger moved to adopt Resolution No. 2461, a Resolution of the Board of ~~Directors~~ of Las

Virgenes Municipal Water District in support of the Water Quality, Supply and Infrastructure Improvement Act of 2014. Motion seconded by Board President Caspary. Motion carried unanimously.

#### **4 CONSENT CALENDAR**

**A List of Demands: September 9, 2014. Approve**

**B Minutes: Regular Meeting of August 26, 2014. Approve**

**C Director's Per Diem: August 2014. Ratify**

Director Polan moved to approve the consent calendar items 4A-C. Motion seconded by Director Peterson. Motion carried unanimously.

#### **5 ILLUSTRATIVE AND/OR VERBAL PRESENTATION AGENDA ITEMS**

##### **A Legislative and Regulatory Updates**

General Manager Pedersen updated the Board on the issue of several legislative bills impacting Water in California and commented that the Governor had received a three bill package on the groundwater reform, consisting of three bills; AB1739 (Dickinson), SB1168 (Pavley) and SB1319 (Pavley). He spoke about the background on these bills and the key provisions as it relates to ground water; spoke about the interim Ground Water Sustainability Plan for the basins that are in need; that the indication is that the Governor will sign these bills and that staff will continue to monitor the progress.

#### **6 TREASURER**

Director Polan stated that he had reviewed all invoices and checks cut and that he found them to be in order and thus had no comments.

#### **7 BOARD OF DIRECTORS**

##### **A General Manager Employment Agreement: Consideration of Amendment.**

**Approve an amendment to the existing Employment Agreement for the General Manager to provide that upon termination of employment without cause, the District shall continue to pay the salary and medical/dental premiums of the General Manager for a period of nine-months; and authorize the Board President to execute an amendment to the Employment Agreement for the same in a form approved by District Legal Counsel.**

Board President Caspary stated that he had put this back on the agenda for a time when all Board Members were present to discuss and provide feedback. He made reference to the Closed session item relative to the discussion of the performance evaluation of the General Manager in June 2014, and that at that time, there was a discussion that it did not appear that an increase in compensation was warranted but a specific suggestion was made by a Director to determine whether a contract addition for allowing the private use of a District's supplied automobile would be of value to the General Manager. Consequently, the Board, upon consensus, directed the Board President to discuss that concept or other options that might be attractive with the General Manager, provided it did not result in an increase in compensation.

Board President Caspary further stated that this was discussed with the General Manager who explained that the use of an automobile was not something that was of value to him; there were a number of other options entertained and the General Manager expressed an interest in an increase in the period that he would be receiving compensation in the event that he was terminated without cause; he stated that was something of value to him

ITEM 4B



Board President Caspary commented that there is no financial impact associated with this action unless the District terminates the employment agreement without cause and stated the suggestion he was recommending to the Board was an increase in the severance that will be due to the General Manager, if he was terminated without cause, would be 9-months of compensation and medical/dental for the same period.

Board President Caspary also noted that he had asked staff to survey other agencies in terms of their severance packages for termination without cause and these comparisons range from one agency having none to three agencies having 12-months or the remaining term of the contract, whichever is less with the statutory limit being up to 18-months.

Director Renger moved to approve as recommended by Board President Caspary. Director Peterson seconded.

There was a substantial discussion on this item with Directors Steinhardt and Polan stating that they had not seen the comparison. Director Renger pointed out that a synopsis of the comparisons was included in the staff report; while Board President Caspary stated that he had not made it available to any Board Member and that the information was available to review at this time Board President Caspary passed the comparison to Director Steinhardt for review. Further, Director Steinhardt objected to providing 9-months of severance and to the notion that there is no financial impact.

Board President Caspary called for the question. Motion carried by the following roll call vote:

AYES:	Director(s):	Renger, Peterson, and Board President Caspary
NOES:	Director(s):	Steinhardt
ABSTAIN:	Director(s):	Polan

## **8 FINANCE AND ADMINISTRATION**

### **A Janitorial Services: Award**

**Accept the bid from and authorize the General Manager to execute a one-year contract with Commercial Cleaning Systems in the amount of \$61,568.52, with four one-year renewal options.**

Director Steinhardt moved to approve as recommended by staff. Motion seconded by Director Renger. Motion carried unanimously.

## **9 RESOURCE CONSERVATION AND PUBLIC OUTREACH**

### **C Proposed Policy Addressing Miscellaneous Water Uses and Practices.**

**Approve the proposed policy addressing miscellaneous water uses and practices and authorize the General Manager to implement the policy during the current drought.**

General Manager Pedersen stated that on August 12, 2014, the Board had adopted a Resolution and an Ordinance establishing watering restrictions; that at that meeting, there was a detailed discussion about the use of water for cleaning solar panels, and staff was asked to bring back an item to address this issue.

The Board recessed to a short break at 6:52 p.m. and reconvened at 6:55 p.m.

General Manager Pedersen commented that since the passage of the watering restriction resolution, there have been other miscellaneous uses of water that have come up and that questions have arisen from customers on this matter. Mr. Pedersen asked Mr. Reyes to present the staff report.

Carlos Reyes, Director of Resource Conservation and Public Outreach explained the overall policy

and spoke relative to the proposed language of what the policy would read, which is similar to the policy that the state has adopted in the sense that it does not go into the details as to how the results should be achieved; stated that the policy would be used by staff to guide deviations from the District's current watering restrictions.

There was a substantial discussion on the subject of watering restrictions and whether or not the District can restrict activities on irrigation systems using private wells or non-District water sources. Members of the Board expressed concern about this item stating that the District has no control over the use of private wells, and if the District has no control, whether or not the District can exempt them.

Mr. Reyes outlined the process for exemptions to the policy, which can be made on a case-by-case basis. After a lengthy discussion, the Board directed staff that under the column that relates to irrigation using private wells or non-District water sources, staff remove, "exempt from days and hours restrictions but..."

#### Public Comment on Item 9C

Hal Helstey, resident of Calabasas, spoke in relation to something that is missing in the policy and that is the issue of draining and filling a swimming pool; he stated that this should not be allowed except by obtaining a permit to do so. Spoke on the issue of control of ground water and stated he is adamantly against it.

On the issue of the refilling swimming pools, Mr. Reyes suggested to strike that item out and have staff do more research on it as to what other agencies are doing in terms of refilling of swimming pools and report back.

Director Peterson moved to accept staff's recommendation with the noted changes to the language related to irrigation using private wells or non-District water sources. Motion seconded by Director Polan. Motion carried unanimously.

## **10 LEGAL SERVICES**

### **A Update of Las Virgenes Municipal Water District Code: Review Session No. 3**

Review the proposed updates to Title 3, Potable Water Service, of the Las Virgenes Municipal Water District Code and provide feedback to staff and the District's Legal Counsel.

General Manager Pedersen indicated that this is the third review session for the Code update process; that the agenda packet has three versions that are color coded, staff summarized 5-key issues, which involve some change to the code as written. Spoke relative to the issue of capacity fees in relation to public schools and stated that the current code as written provides for exemption for all public agencies including public schools; that this is supported by a provision under Government Code section 54999.3; that staff is proposing that the Board consider narrowing this exemption in order to bring this in alignment with the statute as it pertains to public schools and not the broad category of all public agencies; the caveat being that this proposed language will become the new codified language that the Board can always consider making exemptions for other public agencies on a case-by-case basis.

Mr. Pedersen briefed the Board on other substantial changes and a lengthy discussion ensued about the issue of capacity fees as it applies to construction of public school facilities and whether or not the San Marcos statute also applies to public parks. District Counsel Lenieux made brief statements relative to the applicability of the San Marcos decision on public agencies.

Other issues discussed included the impact of any proposed Code changes on other public agencies; whether the District is going to impose fees for new construction to the local cities if these changes become part of the code; whether or not there is consensus on the issue of whether schools paying the actual cost rather than the average.

**ITEM 4B**

The Board asked staff to flag this as a non-consensus item and bring it back for further discussion.

Other major topics discussed included: capacity fee agreements whereby staff is proposing to require an irrevocable letter of credit in lieu of property lien; sizing of service connections; leak adjustment policy; and clarification on the delineation of ownership of potable water facilities between the customer and the District because this is important in processing claims.

In summary, the Board expressed support for the proposed updates except that the change to the language for capacity fees in section 3-2.206 (San Marcos Case) should be treated as a "non-consensus item" as stated above and brought back to the Board separately to consider the ramifications; the Board also made comments relative to the issue of car washing, clarifying that it related to individuals washing their cars at home.

## **11 INFORMATION ITEMS**

### **A State and Federal Drinking Water Standards for Radioactivity Monitoring.**

General Manager Pedersen gave a brief report and stated that this item is presented at the request of Director Polan regarding water quality monitoring for radioactivity and staff has provided a summary of Title 22 requirements; spoke about this being a complex issue because of the level of monitoring, reduced monitoring and the process that is required to conduct such monitoring. He spoke about the District's levels being very low.

Brett Dingman, Water Reclamation Manager commented that there are two parameters that are reported in the Consumer Confidence Report and that they are gross beta particle activity and uranium and that there are also requirements for testing for radium.

## **12 NON-ACTION ITEMS**

### **A Organization Reports**

#### (1) MWD

Director Peterson reported that MWD had reviewed the General Manager, the General Counsel, Auditor and Ethics Officer, that the Executive Committee had recommended a 4% raise for three of these Officers and 15% for the Ethics Officer. Spoke about the process taken to reach this level of increase and that the full Board ultimately approved smaller increases. Commented that Chairman Record had recognized Gloria Gray for service on the Delta Stewardship council and lastly, that the MWD Board had also approved a Resolution in support of Proposition 1.

#### (2) Other

Director Steinhardt reported on Region 8, which had their meeting by telephone to discuss some pressing issues; they decided to form a committee with Michael Touley being the Vice Chair to head that committee; spoke about having had another teleconference with Regions 8, 9, and 10 Planning Committee to discuss the logistics associated with the upcoming event on October 25-26; commented that District Counsel Lemieux would be contacted to support the event financially.

### **B Director's Reports on Outside Meetings**

None.

### **C General Manager Reports**

ITEM 4B

**(1) General Business**

General Manager Pedersen reported on a water-main leak, which occurred in Hidden Hills on September 3rd on Long Valley Road and that there was a timely and effective response by District staff; commented on a meeting that had with the Westlake Lake Management Association and the City of Westlake Village to discuss the situation with the Lake and the use of water to supplement it; reminded the Board about the audit committee meeting schedule for Tuesday, September 16 at 1:00 p.m. in the District's office.

**(2) Follow-Up Items**

Director Polan made reference to a water conservation conference coming up on October 7-10 organized by WaterSmart Innovations 2014 and stated that he would like to attend.

**D Director's Comments**

Director Polan stated that since General Manager Pedersen reported on the leak in Hidden Hills, he wanted to know if the District had a preventative maintenance program for water pipes and whether or not there has been any progress on that subject. General Manager Pedersen agreed to report back on that issue.

**13 FUTURE AGENDA ITEMS**

Director Renger stated that he would like staff to bring back the swimming pool permit idea and as part of that request, he asked for staff to look into what kind of requirements will there be and what limitations on that in terms of time, how bad the water is or what have you and to explore the possibility of giving customers a price break for doing refilling their pools.

Board President Caspary stated that to his recollection, the subject of swimming pools was coming back as a result of the earlier discussion on item 9C. General Manager Pedersen stated that Director Renger's request could be brought back in conjunction with the earlier item discussed earlier.

Director Steinhardt requested that the discussion of adding a dollar to the Mow-no-Mow program be placed on a future agenda.

Board President Caspary stated that he would like staff to bring back information on MWD's total budget in relation to its incentive programs.

**14 PUBLIC COMMENTS**

None.

**15 CLOSED SESSION**

District Counsel Lemieux stated she had nothing new to report. Therefore, there was no need for closed session.

**A Conference with District Counsel- Public Employment Performance Evaluation  
Pursuant to Government Code Section 54957  
Title of Position: General Manager**

**B Conference with District Counsel- Existing Litigation.  
Pursuant to Government Code Section 54956.9 (a):**

**ITEM 4B**

1. San Diego County Water Authority v. Metropolitan Water District of Southern California, et al.
2. Las Virgenes- Triunfo Joint Powers Authority v. United States Environmental Protection Agency and Heal the Bay, Inc. v. Lisa P. Jackson

#### **1B OPEN SESSION AND ADJOURNMENT**

Seeing no further business to come before the Board, the meeting was duly adjourned at 8:09 p.m.

\_\_\_\_\_  
CHARLES CASPARY, President  
Board of Directors  
Las Virgenes Municipal Water District

ATTEST:

\_\_\_\_\_  
BARRY STEINHARDT, Secretary  
Board of Directors  
Las Virgenes Municipal Water District

(SEAL)

**LAS VIRGENES MUNICIPAL WATER DISTRICT**

To: **LEONARD POLAN, TREASURER**

Payments for Board Meeting of: **September 23, 2014**

Upon certification by the Treasurer the checks and wire transfers were correct and supporting documents available, it is recommended the following demands on the various funds be approved and payments authorized.

Wells Fargo Bank A/C No. 4806-994448

Checks Nos. 66896 through 67046 were issued in the total amount of **\$ 1,579,420.64**

Payments through wire transfers as follows:

None

Total payments **\$ 1,579,420.64**

(Reference is hereby made to these demands on file in the District's Check Register and by this reference the same is incorporated herein and made a part hereof.)

**CHECK LISTING FOR BOARD MEETING  
09/23/14**

Company Name	Company No.	Check No. 66896 thru 66922 09/09/14	Check No. 66923 thru 66981 09/16/14	Check No. 66982 thru 67046 09/23/14	Amount	Amount	Amount	Total
Potable Water Operations	101	32,716.51	142,053.89	145,536.85			320,307.25	
Recycled Water Operations	102		600.21				600.21	
Sanitation Operations	130	673.15	14,216.44	42,792.00			57,681.59	
Potable Water Construction	201						0.00	
Water Conservation Construction	203						0.00	
Sani- Construction	230						0.00	
Potable Water Replacement	301	4,992.29	1,800.00	751,235.24			758,027.53	
Reclaimed Water Replace	302						0.00	
Sanitation Replacement	330						0.00	
Internal Service	701	28,673.38	78,657.66	69,319.60			176,650.64	
JPA Operations	751	18,146.72	46,214.09	139,826.88			204,187.69	
JPA Construction	752	8,382.58					8,382.58	
JPA Replacement	754		10,494.52	43,088.63			53,583.15	
<b>Total Printed</b>		<b>93,584.63</b>	<b>294,036.81</b>	<b>1,191,799.20</b>			<b>1,579,420.64</b>	

Voided Checks/payment stopped:

101							0.00
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ITEM 4C

<b>Total Voids</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>			<b>0.00</b>
<b>Net Total</b>		<b>93,584.63</b>	<b>294,036.81</b>	<b>1,191,799.20</b>			<b>1,579,420.64</b>



Payment Number	Payment Date	Address Number	Name	Payment Sub Message	Document Ty	Document Number	Key	Amount	Invoice Number
66001	08/09/14	16251	ACCURATE TELECOM INC.	ADD DIG PHONE	PV	134565	001 00701	90.00	12486
				2119					
				Payment Amount				80.00	
66002	08/09/14	4660	ACS, LLC	8/14 ADS FLOW MAINT	PV	134595	001 00130	673.15	1287822-0614
				8/14 ADS FLOW MAINT	PV	134595	002 00150	2,019.45	1287822-0614
				Payment Amount				2,692.60	
				SRV	PV	134601	001 00101	192.97	C2100082314
				8/23-9/23/14					
				SRV	PV	134602	001 00701	70.75	1621080314
				8/23-9/23/14					
				SRV	PV	134603	001 00101	67.92	2430080314
				8/23-9/23/14					
				SRV	PV	134604	001 00101	64.08	5396082314
				8/23-9/23/14					
				SRV	PV	134605	001 00101	64.09	7426082314
				8/23-9/23/14					
				SRV	PV	134606	001 00101	62.99	0192082514
				8/23-9/23/14					
				Payment Amount				483.34	
66003	08/09/14	2407	ATLAS TOWING	TOW VEHICLE	PV	134599	001 00101	153.00	48365
				RENT					
				Payment Amount				153.00	
66004	08/09/14	2454	BLACK GOLD INDUSTRIES	PUMP 550 GAL NONIOL WTR	PV	134598	001 00701	1,034.20	22077
				Payment Amount				1,034.20	
66005	08/09/14	4096	CONSOLIDATED ELECTRICAL DISTRIBUTORS	FS-80XALD3 COND BODY	PV	134561	001 00701	170.28	9009701160
				1 1/2" HMT COND BODY	PV	134562	001 00701	72.70	9009701210
				10" PANEL VIEW DISPLAY	PV	134563	001 00701	1,735.42	9009700042
				CN500UNT-10" PANEL VIEW DISPLAY	PD	134564	001 00701	24.67	9009700942
				Payment Amount				2,066.02	
66006	08/09/14	810	EXCEL PRINT RESOURCES	APPROVAL REQUEST	PV	134592	001 00701	64.75	2275
				STAMP-M.TROTT					

ITEM 4C

RO5:76  
Batch Number - 203255  
Bank Account - 00146807 Cash-General

Payment Number	Payment Date	Address Number	Name	Payment/Amount	TY	Document Number	Key Am Co	Amount	Invoice Number
56903	08/05/14	18915	FAST ENVI, COMPANY	VEAS334 CORDLISS DRILL	PV	134505	001 00701	340.07	CACPA17285
			All Payee	18835 FASTENAL COMPANY P. O. BOX 1285 WINDYBAM W 59187-1288				64.75	
66904	08/05/14	3435	FERGUSON ENTERPRISES	B PULS DAMPNER 134	PV	134569	001 00701	721.55	0402032-1
			All Payee	3207 FERGUSON ENTERPRISES, INC #1003 F.C.E 50509 LOS ANGELES CA 90074-6852				340.07	
66905	08/05/14	18916	HDR ENGINEERING, INC.	718-26 MLK FLT PLNT EXP	PV	134561	001 00701	2,095.87	171465-B
				718-26 W. X PVS UPGRADE	PV	134552	001 00701	1,096.92	171465-B
66906	08/09/14	3164	LEMIEUX & O'NEILL	PR: INYER-AUG 14	PV	134590	001 00701	7,000.00	1408000814
				SRV-AUG-14 PROF	PV	134591	001 00701	66.00	1408000814
				SRV-AUG-14 PROF	PV	134591	002 00701	27.00	1408000814
				SRV-AUG-14 PROF	PV	134591	003 00701	342.72	1408000814
				SRV-AUG-14 PROF	PV	134591	004 00701	16.70	1408000814
				SRV-AUG-14 PROF	PV	134591	005 00701	5,075.72	1408000814
				SRV-AUG-14 PROF	PV	134591	006 00701	269.72	1408000814
				SRV-AUG-14 PROF	PV	134591	007 00701	11,030.18	1408000814
66907	08/05/14	3710	LOS ANGELES COUNTY DEPT. OF PUBLIC	SRV-AUG-14 616: 1701402460-00 30 ESCROWAL	PV	134593	001 00701	898.00	0570
				Payment Amount: 23,838.54					

ITEM 4C

Batch Number - 730295  
 Bank Account - 00145837 Cash-General

Last Vouchers Municipal White  
 Auto Auto Payments Original

Payment Number	Payment Date	Address Number	Name	Payment Sub Message	Tr	Tr Number	Key	Amount	Invoice Number
WORKS									
66508	09/09/14	5943	PINKY'S TIRE SERVICE	VEH0653-TIRE SRV	PV	134504	001 00104	359.00	RIE-PW-1408010 0303
				Payment Amount			1,750.00		
				VEH0653-TIRE SRV	PV	134502	001 00701	2,206.79	156403
				VEH0653-TIRE SRV	PV	134603	001 00701	968.77	158403
				VEH0653-TIRE SRV	PV	134644	001 00701	1,040.50	156417
				Payment Amount			4,216.06		
66509	09/09/14	1294	POSTAGE ONE	POSTG ACVAMTR	PV	134552	001 00701	7,000.00	47687
				ENST					
				BILLS/PUBL					
				Payment Amount			2,000.00		
66510	09/09/14	1084	PRAZZAN DISTRIBUTION, INC	3/4 CYLINDER RENTAL	PV	134045	001 00701	115.20	50211485
				Payment Amount			2,000.00		
66511	09/09/14	1546	DALESTON PIPELINE, INC.	POTHOLE R	PV	134576	001 00701	6,322.50	4072
				Payment Amount			115.20		
66512	09/09/14	1487	SECRETARY OF STATE - STATE OF GA	NOTARY RINWL	PV	134655	001 00701	46.00	000014
				Payment Amount			6,382.50		
66513	09/09/14	2046	SWAP ON TOOLS	MPH IR ANGLE ORBL	PV	134597	001 00701	96.10	0827141246
				Payment Amount			40.00		
66514	09/09/14	1504	BARRY STEINHARDT	REIMB	PV	134645	001 00701	531.81	072414
				Payment Amount			96.10		
66515	09/09/14	4650	TILE COPY DEPARTMENT	EXP ACVAMTRG	PV	134647	001 50103	203.40	1450882
				Payment Amount			531.91		

ITE 40

Payment Number	Date	Address Number	Name	Payment Sub Message	Document Number	Key	Amount	Payment Number
62210	05/28/14	9605	TINL APBF AGOURA	PV	134646	001 00101	227.56	2035705
							2,807.68	2035705
							63.38	2035803
							855.49	2035705
							502.55	2035803
							123.00	87407180614
							45.40	005709
							17.60	005709
							45.40	061200
							67.10	667500
							45.40	668750
							17.60	668750
							45.40	670220
							47.10	070220

Payment Number	Date	Address Number	Name	Payment Stub Message	Doc Type	Doc Number	Key Dr. Co	Amount	Invoice Number
					PV	134575	001 00701	13.00	665708
			MATS/TWLS,UNI FRMS@WMLK						
					PV	134575	002 00701	6.40	665708
			MATS/TWLS,UNI FRMS@WMLK						
					PV	134576	001 00701	13.88	667229
			MATS/TWLS,UNI FRMS@WMLK						
					PV	134576	002 00701	17.90	667228
			MATS/TWLS,UNI FRMS@WMLK						
					PV	134577	001 00701	13.82	664729
			MATS/TWLS,UNI FRMS@WMLK						
					PV	134577	002 00701	9.40	664870
			MATS/TWLS,UNI FRMS@WMLK						
					PV	134578	001 00701	13.82	670219
			MATS/TWLS,UNI FRMS@WMLK						
					PV	134578	002 00701	17.90	670219
			MATS/TWLS,UNI FRMS@WMLK						
					PV	134579	001 00701	215.48	665711
			MATS/TWLS,UNI FRMS@WMLK						
					PV	134580	001 00702	209.41	667202
			MATS/TWLS,UNI FRMS@WMLK						
					PV	134581	001 00701	188.61	668702
			MATS/TWLS,UNI FRMS@WMLK						
					PV	134582	001 00701	226.30	670222
			MATS/TWLS,UNI FRMS@WMLK						
					PV	134583	001 00701	20.24	663710
			MATS/TWLS,UNI FRMS@WMLK						
					PV	134583	002 00701	20.80	663710
			MATS/TWLS,UNI FRMS@WMLK						

Payment Number	Payment Date	Address Number	Name	Payment Slip Message	Document Ty	Document Number	Key Item	Key Co	Amount	Invoice Number
				FRMS@RLV						
				B/I4	PV	134564	061	00701	20.34	667231
				MATS@VALS@UNI						
				FRMS@RLV						
				B/I4	PV	134584	002	00101	30.30	057231
				MATS@VALS@UNI						
				FRMS@RLV						
				B/I4	PV	134585	001	00701	20.34	668731
				MATS@VALS@UNI						
				FRMS@RLV						
				B/I4	PV	134585	002	00701	20.80	668731
				MATS@VALS@UNI						
				FRMS@RLV						
				B/I4	PV	134588	001	00701	20.34	670231
				MATS@VALS@UNI						
				FRMS@RLV						
				B/I4	PV	134588	002	00701	20.30	670231
				MATS@VALS@UNI						
				FRMS@RLV						
				Payment Amount					1,438.29	
66219	06/30/14	2786	VALLEY NEWS GROCERY	PAYMENT AMOUNT	PV	134540	001	00101	300.00	8128
66220	06/30/14	2428	VINCE BARNES AUTOMOTIVE	Payment Amount					300.00	
66221	06/30/14	3035	VMR SCIENTIFIC	VEHICLE MAINT CYL&FUEL SINDG VAT	PV	134560	001	00701	374.68	020515
66222	06/30/14	3035	VMR SCIENTIFIC	Payment Amount 63 CF INCUBATOR FREIGHT	PV	134546	001	00701	2,445.23	805660566
66223	06/30/14	3035	VMR INTERNATIONAL, INC P.O. BOX 030168 PITTSBURGH PA 15264-0169	Payment Amount 2,940.35					2,940.35	
66224	06/30/14	3002	WATCHER SANDATION SACRAMENTO COUNTY	PURCH WTR 7/15-8/1/14	PV	134525	001	00101	50,451.30	803230
				Payment Amount					33,451.30	
				Total Amount of Payments Month					83,584.63	

004570  
Batch Number 203255  
Bank Account 00140807 Cash/General

Payment Number	Date	Name	Address Number	Payment Sub Type	Document Number	Key Co	Amount	Invoice Number
Total Number of Payments Within								
							27	

ITEM 4C

Payment Number	Date	Address Number	Name	Payment Status	Department	Key		Amount	Invoice Number
						Tr	Co		
06993	09/16/14	10059	ACC BUSINESS	INTERNE		001	00701	960.58	142246420
				7111-01074					
				Payment Amount				960.58	
66924	09/16/14	2869	AT&T	SRV	134837	001	00701	65.72	9054030514
				015-104474					
				SRV	134837	001	00701	220.34	9055000514
				015-104474					
				SRV	134837	001	00701	322.58	9288000514
				015-104474					
				SRV	134837	001	00701	9.12	0651000514
				015-104474					
				SRV	134837	002	00701	161.20	0051000514
				015-104474					
				SRV	134837	003	00701	61.15	0651000514
				015-104474					
				SRV	134837	004	00701	70.71	0651000514
				015-104474					
				SRV	134837	005	00701	601.59	0651000514
				015-104474					
				SRV	134837	005	00701	4,850.19	0651000514
				015-104474					
				SRV	134837	007	00701	1,202.33	0652000514
				015-104474					
				SRV	134837	008	00701	60.80	0651000514
				015-104474					
				SRV	134837	009	00701	84.01	0651000514
				015-104474					
				SRV	134837	010	00701	1,061.38	0651000514
				015-104474					
				SRV	134837	011	00709	460.66	0651000514
				015-104474					
				SRV	134837	012	00709	1,268.08	0651000514
				015-104474					
				SRV	134837	013	00701	35.88	0651000514
				015-104474					
				SRV	134837	014	00701	60.00	0651000514
				015-104474					
				SRV	134837	015	00701	60.92	0651000514
				015-104474					
				SRV	134837	016	00701	62.66	0651000514
				015-104474					



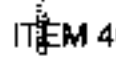
Payment Number	Date	Address Number	Name	Payment Slip Message	Document Number	Key Item	Key Co	Amount	Invoice Number
				SRV	134837	017	00101	60.80	0051090514
				SRV 9/5-10/14					
				SRV	134837	018	00101	60.92	0051090514
				SRV 9/5-10/14					
				SRV	134837	019	00101	60.80	0051090514
				SRV 9/5-10/14					
				SRV	134837	020	00101	60.80	0051090514
				SRV 9/5-10/14					
				SRV	134837	021	00101	60.80	0051090514
				SRV 9/5-10/14					
				SRV	134837	022	00101	60.40	0051090514
				SRV 9/5-10/14					
				SRV	134837	023	00101	61.15	0051090514
				SRV 9/5-10/14					
				SRV	134837	024	00101	61.04	0051090514
				SRV 9/5-10/14					
				SRV	134837	025	00101	60.20	0051090514
				SRV 9/5-10/14					
				SRV	134837	026	00101	60.92	0051090514
				SRV 9/5-10/14					
				SRV	134837	027	00101	60.80	0051090514
				SRV 9/5-10/14					
				SRV	134837	028	00101	60.80	0051090514
				SRV 9/5-10/14					
				SRV	134837	029	00101	60.80	0051090514
				SRV 9/5-10/14					
				SRV	134837	030	00101	60.80	0051090514
				SRV 9/5-10/14					
				SRV	134837	031	00101	30.60	0051090514
				SRV 9/5-10/14					
				SRV	134837	032	00101	20.48	0051090514
				SRV 9/5-10/14					
				SRV	134837	033	00101	60.80	0051090514
				SRV 9/5-10/14					
				SRV	134837	001	00101	11,892.64	1667080514
				SRV 9/5-10/14					
				SRV	134837	001	00101	009.20	1667080514
				SRV 9/5-10/14					
				SRV	134837	001	00101	87.69	892759332091
				SRV 9/5-10/14					
				SRV	134837	002	00101	17.39	952769332091
				SRV 9/5-10/14					

ITEM AC

Payment Number	Date	Address Number	Name	Payment/Stub Message	Docu- ment Number	Key Pm Co	Amount	Invoice Number
				04-90314				12014
SRV				PV 134836 008 00701			1,184.04	992789332X091
				04-90314				12014
SRV				PV 134836 004 00701			120.84	992789332X091
				04-90314				12014
SRV				PV 134836 005 00701			48.81	992789332X091
				04-90314				12014
SRV				PV 134836 008 00701			54.13	992789332X091
				04-90314				12014
SRV				PV 134836 007 00701			17.36	992789332X091
				04-90314				12014
SRV				PV 134836 008 00701			13.17	992789332X091
				04-90314				12014
SRV				PV 134836 009 00701			5.21	992789332X091
				04-90314				12014
SRV				PV 134836 010 00701			187.24	992789332X091
				04-90314				12014
SRV				PV 134836 011 00701			135.10	992789332X091
				04-90314				12014
SRV				PV 134836 012 00701			79.42	992789332X091
				04-90314				12014
SRV				PV 134836 013 00701			226.72	992789332X091
				04-90314				12014
SRV				PV 134836 014 00701			17.58	992789332X091
				04-90314				12014
SRV				PV 134836 015 00701			17.98	992789332X091
				04-90314				12014
SRV				PV 134836 016 00701			46.8	992789332X091
				04-90314				12014
SRV				PV 134836 017 00701			58.86	992789332X091
				04-90314				12014
SRV				PV 134836 018 00701			66.52	992789332X091
				04-90314				12014
SRV				PV 134836 019 00701			11.38	992789332X091
				04-90314				12014
SRV				PV 134836 020 00701			29.43	992789332X091
				04-90314				12014
SRV				PV 134836 021 00701			58.84	992789332X091
				04-90314				12014
SRV				PV 134836 022 00701			152.46	992789332X091
				04-90314				12014

Boleh Number - 233349  
Bank Account - 0040807 Cash-General

Payment Number	Date	Address Number	Name	Payment Sub Message	Document Ty	Number	Key	Amount	Invoice Number
6232	06/16/14	7963	5168 VALLEY CO.	Payment Amount 55 YDS WOOD C-IPS	PV	134759	001 00701	634.00	112183
								2,604.48	
								634.00	112184
								534.00	112165
								634.00	112166
								534.00	112167
								3,190.00	
6236	06/16/14	7815	BEN MEADOWS CO.	Payment Amount 40 PRG DETECTOR TUBES	PV	134828	001 00701	2,721.66	103972329
								2,721.66	112208
6238	06/16/14	7443	BENNER & CARPENTER	Payment Amount 61% WALK DAM BLAST'G SVC	PV	134823	001 00901	1,800.00	
								1,800.00	
6239	06/16/14	7467	BROOKS PRODUCTIONS	Payment Amount RECLAIMED VALVE EXCHG/S	PV	134750	001 00701	2,400.94	
								2,400.94	
6241	06/16/14	3501	CALIFORNIA GAIN FUSAL PUMP, INC.	Payment Amount MOON'S BLWZ BIANNI PM	PV	134678	001 00701	7,200.00	114 0212 1
								7,200.00	
6242	06/16/14	1890	COM-GOVERNEN T	Payment Amount PALO ALTO FIREMILL/BLAS/SYR	PV	134722	001 00701	9,128.58	1287483
								9,128.58	
								565.80	0429181132
6243	06/16/14	1687	CE-REFX INC.	Payment Amount 3 YDS @ 720 PX GRNDA RIV/MAN	PV	134701	001 00701	565.80	
								565.80	
6254	06/16/14	3336	CITY OF SIMI VALLEY	Payment Amount PURCH WTR 6256-62734 PURCH WTR 6256-62734	PV	134757	001 00101	12,579.12	0092033867
								314.10	0092063101



Bank Account - 00140037 Cash-General

Payment Number	Date	Address	Name	Payment St. & Message	Document		Key	Amount	Invoice Number
					Ty	Number			
08205	08/16/14	4506	CONSOLIDATED ELECTRICAL DISTRIBUTORS	PAYMENT AMOUNT PATCHCORD-ROO TS BLOWN UPGRD	PV	134748	001 00701	31.97	0009701501
08206	08/16/14	15396	CORSELL ELECTRIC	PAYMENT AMOUNT ERD RAJHO LIGHT RPR SVC	PV	134680	001 00701	1,408.00	48185
08207	08/16/14	19057	CYBER CORP	PAYMENT AMOUNT PW MASTER PLANS	PV	134749	001 00701	937.64	0009701501
08208	08/16/14	2001	DELL COMPUT FR CORP	PAYMENT AMOUNT STNDY LAPTOP CAR PWRAADPTR	PV	134675	001 00701	250.04	XJUREN700
08209	08/16/14	10704	DEPARTMENT OF INDUSTRIAL RELATIONS	PAYMENT AMOUNT BLDG9 ELEVATOR INSPECTN	PV	134775	001 00701	225.00	E1255730MR
08210	08/16/14	11300	DIAL SECURITY	PAYMENT AMOUNT 914 REV FARM SECURITY SVC 914 REV SECURITY SVC 914 TAPIA SECURITY SVC 914 HQ SECURITY SVC 914 MAX P/S SECURITY SVC 914 MAX SECURITY SVC	PV	134668	001 00701	35.00	231082
								225.00	E1255727MR
								80.00	231081
								45.00	231080
								278.60	231079
								35.00	231054
								70.00	931653
								543.00	

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001520  
Batch Number - 200319  
Batch Account - 0036807 Cash-General

Payment Number	Code	Address	Phone	Payment Status Message	Document	Key	Invoice Number
Payee	Code	Address	Phone	Payment Status Message	Document	Key	Invoice Number
Payee	Code	Address	Phone	Payment Status Message	Document	Key	Invoice Number
00942	0010014	17948		BUS TO TAPPA	134827	001 00751	8111455
				TOUR B02/14			
				BUS TO WALK	134827	001 00101	8111442
				TOUR B03/14			
				Payment Amount	704.57		
00943	0010014	17948		MPLS LINES	134827	001 00701	1010062500011
				B11-900/14			40
				Payment Amount	3,643.88		
00943	0010014	12025		100 TRAFFIC	134827	001 00701	909431831
				GONES 28			
				FREIGHT	134827	002 00701	90943120111
				Payment Amount	1,817.82		
00944	0010014	15107		DECORATION	134827	001 00701	901029000
				ANALYZER			
				Payment Amount	10,404.52		
00945	0010014	18012		JULY	134825	001 00701	040417310
				Payment Amount	10,464.62		
				BIRNICKSTAPIA			
				PKJV			
				Payment Amount	992.46		
00946	0010014	7865		HEX HD BOLTS	134723	001 00701	0185315
				ENTERPRISES			
				Payment Amount	436.04		
				RYSTILL	124827	001 00701	0120428
				FIREFLYS-3			
				DAVY'S LABOR			
				Payment Amount	10,900.00		
00947	0010014	17108		GOVERNMENT	134745	001 00701	124902
				STAFFING			
				SERVICES			
				INC.			
				Payment Amount	2,925.00		
				Payment Amount	11,998.04		
				Payment Amount	2,925.00		

ITEM 4

Ill. Veterans Municipal Water  
Annual Payment Register

Batch Number - 233340

Bank Account - 00148007 Cash-Central

Payment Number	Date	Address Number	Name	Payment Stub Address	Tr	Document Number	Key	Amount	Invoice Number
6656	09/16/14	2701	GRANINGER INC.	BWTECH SAMPLE PUMP	PV	134558	001 00701	597.76	0513070853
				BWTECH N25 DETECTOR	PV	134657	001 00701	373.22	0521531930
				XNODONAT CUP 3 OR 105A55	PV	134658	001 00701	285.10	0523552235
<p>All Payee 6450 GIVONGLIK, INC. DEPT 805178142 PALATKA IL 60468-0004</p>									
								1,256.08	
6656	09/16/14	7103	HACH COMPANY	SMITH VIAL FREIGHT	PV	134666	001 00701	19.46	8006735
					PV	134666	002 00701	30.80	8006735
<p>All Payee 6442 H5CH COMPANY 2207 COLLECTIONS CENTER DR CHICAGO IL 60603</p>									
								50.25	
6656	09/16/14	18731	HALO CORPORATE UNIVERSTIES	HALO IT TRNG	PV	134667	001 00701	230.00	2154
<p>Payment Amount 250.00</p>									
6656	09/16/14	4325	HARRINGTON INDUSTRIAL PLASTICS INC.	CHEMICAL TEGD LINE FITS	PV	134676	001 00701	608.52	00589336
				FREIGHT	PV	134676	004 00701	7.80	00589336
				FUEC	PV	134746	001 00701	1,181.28	00589336
<p>ACTUATOR SEALG SC7</p>									
<p>All Payee 7122 HARRINGTON INDUSTRIAL PLASTICS LLC P. O. BOX 5128 14680 YORBA AVENUE</p>									
								1,969.68	
6656	09/16/14	6409	HIDDEN HILLS COMMUNITY ASSOCIATION	PERMIT(24127) 24307 LONG VALLEY	PV	134619	004 00101	285.00	PERMIT2015
<p>Payment Amount 285.00</p>									
6656	09/16/14	3771	IDEX LABORATORIES	COLIERT COMPARATORS FREIGHT	PV	134625	001 00701	35.07	280986590
<p>All Payee 6447 IDEX LABORATORIES</p>									
								5.48	280986590

ITEM 4

Payment Number	Payment Date	Account Number	Name	Payment Sub Message	Document Type	Document Number	Key Item	Key Code	Amount	Invoice Number
64264	08/16/84	2034	STEVE JACKSON	Payment Amount DIESEL FUEL	PV	134789	001	0010	41.45	091514
				MOISACHNCTRS Payment Amount					84.11	
66265	08/16/84	1620	JAYO GRAPHICS	CURRENT FLOW 61	PV	134743	001	0070	2,597.03	50544
				PSIR COYS CO CALENDRE	PV	134744	001	0070	757.55	50943
				Payment Amount					3,354.58	
66556	08/16/84	2003	JCI JONES CHEMICALS, INC	4,925 GAL MILK HYPOCHLORITE	PV	134778	001	0070	2,260.20	610017
				4,072 GAL HYPOCHLORITE	PV	134779	001	0070	2,297.55	630209
				NI P/600 13547 JCI JONES CHEMICALS, INC P.O. BOX 635577 CINCINNATI OH 45261-5377						
66587	08/16/84	2745	JOEY M'S UPHOLSTERIERS	Payment Amount VLEGGY BENCH SLAY REP	PV	134674	001	0070	553.25	50074
66588	08/16/84	3152	LAS VEGAS MUNICIPAL WATER DISTRICT	Payment Amount EDUESTRN TRK GIF-RTN/14	PV	134558	001	0010	553.22	08980897714
				WATER GIF-RTN/14	PV	134559	001	0010	751.57	
				WATER GIF-RTN/14	PV	134560	001	0010	436.80	09090927714
				WATER GIF-RTN/14	PV	134559	001	0010	864.83	09070927714
				Payment Amount POSSIBLE MCHN RNT	PV	134628	001	0070	2,151.25	44860310
				GIF-RTN/14					1,114.1	
				Payment Amount SAW BLOS, CPLNGS, CBL TRIS	PV	134634	001	0070	179.85	9970349
				FREIGHT	PV	134634	007	3070	6.42	99718215

Branch Number - 233349  
Bank Account - 00146307 Cap-Current

Payment Number	Date	Address	Name	Payment Sub Message	Document Ty	Document Number	Key	Key	Amount	Invoice Number
							Inv	Co		
		3157	MC NASHUA-CASH P.O. BOX 7600 CHICAGO IL 60600-7600						175.18	721584
6061	09/15/14	2040	NAPA AUTO PARTS		PV	134618	001	0070	175.18	
									175.18	725891477001
6062	09/15/14	2062	OFFICE DEPOT		PV	134621	001	0070	175.50	
									175.50	725891639001
									48.97	725892006001
									4.00	725892072001
									142.23	725892242001
									373.76	
6063	09/15/14	2071	PACIFIC COAST GOLF		PV	134617	001	0070	211.54	383641-00
									26.60	383641-00
									426.97	091014
6064	09/15/14	182-1	LEONARD POLAN		PV	134717	001	0070	347.67	092214
									325.00	1030
6065	09/15/14	182-6	PROTECTOR FENCE		PV	134717	001	0070	325.00	
6066	09/15/14	182-2	RADWELL INTERNATIONAL .INC		PV	134717	001	0070	989.00	INV1590034
6067	09/15/14	171-6	ROSEN STAFFING COMPANIES, LP		PV	134716	001	0070	637.00	15000676

ITEM 4C



Batch Number - 233340  
Ba % Account - 00146807 Cash-General

Payment Number	Payment Date	Address Number	Name	Payment Sub Message	Document Number	Key	Amount	Invoice Number
6898	08/18/14	1801J	SOUTHERN COURTESOIL	Payment Amount	134661	001 00701	1,635.50	018R129JN
				2 55-GAL DRM			687.30	
				WANDOH				
				Payment Amount			1,630.50	
6899	08/18/14	16206	SIERRA UCUNITOJ CORPORATION	RFR GAS	134652	001 00701	1,294.92	0003106503
				CETCTR-CTL				
				PNL@VALX P/S				
				Payment Amount			1,294.92	
6898	08/18/14	2948	SMITH PIPE & SUPPLY	PVC 1/2 S.S. W	134670	001 00701	15.97	24300306
6899	08/18/14	2947	SOUTHERN CALIFORNIA EC-SUN	Payment Amount	131654	001 00101	4,758.21	28680090314
				ENERGY AUG 14			25.97	28680090314
				ENERGY AUG 14			504.64	28680090314
				ENERGY AUG 14			24.24	28680090314
				ENERGY AUG 14			101.24	28680090314
				ENERGY AUG 14			27.73	28680090314
				ENERGY AUG 14			15.57	28680090314
				ENERGY AUG 14			10.30	28680090314
				ENERGY AUG 14			24.24	28680090314
				ENERGY AUG 14			28.00	28680090314
				ENERGY AUG 14			27.47	28680090314
				ENERGY AUG 14			6,263.40	28680090314
				ENERGY AUG 14			8,274.28	28680090314
				ENERGY AUG 14			75.69	28680090314
				ENERGY AUG 14			2,340.10	28680090314
				ENERGY AUG 14			7,046.06	28680090314
				ENERGY AUG 14			29.01	28680090314
				ENERGY AUG 14			206.34	28680090314
				ENERGY AUG 14			4,378.58	28680090314
				ENERGY AUG 14			38.05	28680090314
				ENERGY AUG 14			1,324.75	28680090314
				ENERGY AUG 14			1,046.80	28680090314
				ENERGY AUG 14			8,350.05	28680090314
				ENERGY AUG 14			105.67	28680090314
				ENERGY AUG 14			250.58	28680090314
				ENERGY AUG 14			532.45	28680090314
				ENERGY AUG 14			6,359.17	28680090314
				ENERGY AUG 14			29.40	28680090314

Batch Number : 233348  
Bank Account : 00146067 Cash-General

Payment Number	Date	Name	Address Number	Payment Sub Message	Docu. Ref.	Tr	Amount	Inv. Number
				ENERGY-AUG-14	134654	PV	1,869.84	2858090314
				ENERGY-AUG-14	134654	PV	32.26	2858090314
				ENERGY-AUG-14	134654	PV	614.13	2860090314
				ENERGY-AUG-14	134654	PV	27.28	2860090314
				ENERGY-AUG-14	134654	PV	9,661.13	2860090314
				ENERGY-AUG-14	134654	PV	13,598.85	2860090314
				ENERGY-AUG-14	134654	PV	2,072.22	2860090314
				ENERGY-AUG-14	134654	PV	3,162.14	2860090314
				ENERGY-AUG-14	134654	PV	3,147.71	2860090314
				ENERGY-AUG-14	134654	PV	6,400.45	2860090314
				ENERGY-AUG-14	134654	PV	15,922.17	2860090314
				ENERGY-AUG-14	134654	PV	5,427.15	2860090314
				ENERGY-AUG-14	134654	PV	6,044.78	2860090314
				ENERGY-AUG-14	134654	PV	3,442.31	2860090314
				ENERGY-AUG-14	134654	PV	147.59	2860090314
				ENERGY-AUG-14	134654	PV	678.51	2860090314
				ENERGY-AUG-14	134654	PV	76.29	2860090314
				ENERGY-AUG-14	134654	PV	1,812.45	2860090314
				ENERGY-AUG-14	134654	PV	6,147.95	2860090314
				ENERGY-AUG-14	134654	PV	6,008.78	2860090314
				ENERGY-AUG-14	134654	PV	24.84	2860090314
				ENERGY-AUG-14	134654	PV	29.48	2860090314
				ENERGY-AUG-14	134654	PV	28.27	2860090314
				ENERGY-AUG-14	134654	PV	971.47	2860090314
				ENERGY-AUG-14	134654	PV	27.30	2860090314
				ENERGY-AUG-14	134654	PV	859.24	2860090314
				ENERGY-AUG-14	134654	PV	15.85	2860090314
				ENERGY-AUG-14	134654	PV	15.35	2860090314
				ENERGY-AUG-14	134654	PV	13.95	2860090314
				ENERGY-AUG-14	134654	PV	13.91	2860090314
				ENERGY-AUG-14	134654	PV	570.31	2860090314
				ENERGY-AUG-14	134654	PV	38.09	2860090314
				ENERGY-AUG-14	134654	PV	600.24	2860090314
				ENERGY-AUG-14	134654	PV	2,158.75	2860090314
				ENERGY-AUG-14	134654	PV	4,142.75	2860090314
				ENERGY-AUG-14	134654	PV	2,071.28	2860090314
				Payment Amount			152,211.55	
				RLV CAPST-DL	134674	PV	73.57	3850000001
				731-82014	001 00751			
				SOUTHERN CALIFORNIA EDISON				
				Payment Amount			73.57	

ITEM 4C

Payment Number	Chk	Chk Date	Address Number	Name	Payment Sub Message	Tr	Document Number	Pay Item	Pay Co	Amount	Invoice Number
62074	0518/14		2998	SOUTHERN CALIFORNIA GAS CO	COMDUIT 8073-8071/14	PV	134077	001	00101	25.09	8400050214
					JOB BUS 8/4-8/8/14	PV	134078	001	00101	14.78	1200090534
					WALK P/S 8/1-9/1/14	PV	134119	001	00101	9,586.42	9400090534
					HOMOPS 8/8-8/8/14	PV	134750	001	00701	1,359.93	3800090034
					LANCHIO 8/6-8/8/14	PV	134754	001	00751	135.27	4000090034
					CORNELL 8/6-8/8/14	PV	134755	001	00101	2,564.48	0400090014
					TAPSA 8/8-8/8/14	PV	134756	001	00751	683.26	4000090814
					Payment Amount				14,373.75		
					SAL ESUS: TAX PREPMT	PV	134774	001	00701	1,676.00	9787885/AUG14
					AUG 14				1,676.00		4
					Payment Amount				515.00		9-5-14
					9/2 JPA BD	PV	134702	001	00701	515.00	
					MTG REGISTR						
					Payment Amount				645.00		2035/14
					2400 LB	PV	134721	001	00701	645.27	
					SOCIAL						
					BICARBONATE						
					Payment Amount				654.27		
					6/14	PV	134824	001	00701	1,114.25	LVMWD 2014-09
					LANDSCAPE SVC						
					6/14	PV	134824	002	00701	3,086.32	LVMWD 2014-09
					LANDSCAPE SVC						
					6/14	PV	134824	004	00701	971.24	LVMWD 2014-09
					LANDSCAPE SVC						
					Payment Amount				4,783.00		
					LAB SUPPLIES	PV	134883	001	00701	623.23	8058765282
					FREIGHT	PV	134680	004	00701	16.24	8058765282
					EDYA, I, TRAM	PV	134701	001	00701	41.22	8058763116
					0.0100 M						

ITEM 4

Batch Number - 935342  
Bank Account - 00345887 Cash-General

Payment Number	Payment Date	Name	Address Number	Address	City	State	Zip	Invoice Number	Amount
Payment Stub Message : FREIGHT									
48389	02/16/14	WALSER INTERNATIONAL, INC		2216		CA	91024	1133061	900.00
P.O. BOX 640169 PITTSBURGH PA 15204-0169 Payment Amount 598.83									
QTIY SVC- 134610 003 00701 PARTS WASHERS TECHNOLOGIES									
64860	06/26/14	WESCK LABORATORIES, INC		19714		PA	19114	1433061	300.00
Payment Amount 450.00 LAB SUPPLIES PARTS WASHERS TECHNOLOGIES									
Payment Amount 600.00 LAB SUPPLIES PARTS WASHERS TECHNOLOGIES									
64881	02/16/14	XEROX CORPORATION		3067		CA	94614	75231227	576.47
Payment Amount 899.00 IT ASE-2014 095 HQ-2ND FL LEASE-014 XEROX TAPIA IT ASE-2014 XEROX PRINTER IT ASE-2014 XEROX SVR LEASE-014 5740PT-OPS IT ASE-2014 095 HQ-1ST FL Payment Amount 3,376.53 Total Amount of Payments Written 231,026.91									
Total Number of Payments Written 59									

Payment Number	Payment Date	Address Number	Name	Payment Sub Message	Tr	Document Number	Pay Item	Pay Co	Amount	Invoice Number
66953	09/02/14	2317	ACCOM SOLUTIONS	1014-0115 EAV MAINT	PV	134731	001	00101	2,064.00	0182988-H
				Payment Amount					2,064.00	
				ADS-AMC14	PV	134820	001	00101	3,191.00	370105/AMC14
				Payment Amount					3,191.00	
66954	09/03/14	11077	REC'DM USA INC	105-81114 SMO TRK CNST	PV	134801	001	00701	7,118.14	37468625
				Payment Amount					7,118.14	
66955	09/03/14	2327	AQUATIC BIOSASSAY & CONSULTING	105-81114 SMS TRK SVC	PV	134802	001	00701	7,121.23	37468676
				Payment Amount					7,121.23	
66956	09/03/14	10759	CURTIS WELIUL	104-CHRONIC BIODASSAY	PV	134734	001	00701	810.23	14950974,0746
				Payment Amount					810.23	
66957	09/03/14	10759	CURTIS WELIUL	RFND BAL - CLOSED/IC	PV	134832	001	00101	30.57	0629773
				Payment Amount					30.57	
66958	09/03/14	1065	689 PALLEY CO.	55 YDS WOOD CHIPS	PV	134764	001	00701	638.00	112188
				Payment Amount					638.00	
66959	09/03/14	1065	689 PALLEY CO.	55 YDS WOOD CHIPS	PV	134765	001	00701	638.00	112189
				Payment Amount					638.00	
66960	09/03/14	1065	689 PALLEY CO.	55 YDS WOOD CHIPS	PV	134766	001	00701	638.00	112190
				Payment Amount					638.00	
66961	09/03/14	1065	689 PALLEY CO.	TURF RMVL REBATE	PV	134637	002	00101	1,400.00	150184
				Payment Amount					1,400.00	
66962	09/03/14	10623	BULLTRUST	814 ONLINE BILLGPRNTS	PV	134693	001	00701	5,118.55	403905
				Payment Amount					5,118.55	
66963	09/03/14	16007	PLEIST BLUM	TURF RMVL REBATE	PV	134528	001	00101	2,132.00	670040
				Payment Amount					2,132.00	
66964	09/03/14	4170	JOANNE BOZEMANER	8100 CC-30 EVENT-DARTS	PV	134662	001	00701	260.00	000414
				Payment Amount					260.00	
66965	09/03/14	3610	CALIFORNIA MUNICIPAL STAT STKS	DEED STK - AS DF 635074	PV	134663	001	00701	475.00	14362608
				Payment Amount					475.00	

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Check Number - 203353  
Bank Account - 00160807 Cash-General

Payment Number	Date	Address	Account	Payment Sub Message	Document Ty	Document Number	Key	Amount	Invoice Number
							Lim Co		
60950	09/23/14	17206	GLAXIURK BAXONG, INC.	Payment Amount RFND BAL - CLOSED/AC	PV	134630	001 00101	475.00 1,080.00	9998009
60954	09/23/14	2266	CHLTRADE CHEMICALS US I.C	Payment Amount 10-417 TR ALUM SULFATE	PV	134752	001 00751	6,041.95	90886663
<p>AK Payee 16714 CHEMTRADE CHEMICALS US LLC P.O. BOX 730276 DALLAS TX 75375-0276</p>									
60955	09/23/14	2605	CITY OF LOS ANGELES	Payment Amount SEMO CHG 14/15 OBM-AND INST/MT	PV	134738	001 00130	6,041.95 20,528.30	7474P150006203 12
60956	09/23/14	4506	CONSOLIDATED ELECTRICAL DISTR BUTORS	Payment Amount 1-102 CONDUIT	PV	134706	001 00701	42,760.00 55.40	2474P150000024 12
60959	09/23/14	4708	S.S.R.I. S.C	Payment Amount 10/14-10/15 SW MAINT	PV	134816	001 00701	39.45 27,243.80	92860914
60960	09/23/14	17206	EAGLE AERIAL IMAGING	Payment Amount 20% FREE AERIAL IMAGERY	PV	134752	001 00701	27,243.80 9,544.00	10472
60960	09/23/14	19296	VIVIAN ELKINS	Payment Amount TURF RMV. REBATE	PV	134725	001 00101	9,844.00 1,837.00	602960
60960	09/23/14	19296	EXARO TECHNOLOGIES CORPORATION	Payment Amount PARTIAL CP/CHGR TECHNOLOGIES TRX	PV	134638	001 00701	1,837.00 5,241.84	10544081
60960	09/23/14	19296	RETENTION-PART #1	Payment Amount 10% RETENTION-PART #1	PD	134638	001 00754	926.18 9,717.66	10544081

Branch Number: 933363

Bank Account: 0014837 Cash-General

Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Document Number	Key	Amount	Invoice Number
67001	05/23/14	5700	LAKELAND CO.	RE: ND BAL - CLOSING AC	134631	001 00101	853.20	070397
67002	05/23/14	6770	G.I. INDUSTRIES	Paym't Amount G.I. DIE@MND & SHOP	134603	001 00701	645.78	2655908-0283-8
				G.I. DIE@MND	134604	001 00701	192.82	2381553-0283-5
				G.I. DIE@MND	134605	001 00701	80.57	2645867-0283-0
				FARM	134606	001 00701	297.18	7625758-0283-1
				G.I. DIE@MND	134607	001 00701	80.57	7605866-0283-2
				G.I. DIE@MND	134608	001 00701	560.84	2622788-0283-7
				G.I. DIE@MND	134609	001 00701	1,000.04	2522789-0283-5
				GENERAL	134610	001 00701	638.16	2522770-0283-5
				G.I. DIE@MND	134611	001 00701		
				G.I. DIE@MND	134612	001 00701	5,052.80	21409028
67003	05/23/14	2089	GEOLAUS	Payment Amount MC 03/14	134624	001 00701		
				SMG TAX	134625	001 00701	5,052.80	
67004	05/23/14	1078	STROMWINDEN GOODEN	GEOTECH SVC Paym't Amount YURT RMG.	134626	001 00701	1,766.00	200134
				RUBATE	134627	001 00701	1,766.00	
67005	05/23/14	2703	MACH COMPANY	Payment Amount TURBIDITY CAL	134733	001 00701	170.00	8000170
				STND 2100P	134734	001 00701	170.00	
67006	05/23/14	10755	MC SUPPLY WATERWORKS, LTD.	Payment Amount AIR RELS WV5,BUG	134751	001 00701	3,922.34	C85311
				SCHEM&CPRTUGS	134752	001 00701		

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Batch Number 233333

Bank Account 00146807 Cash-General

Payment Number	Payment Date	Address Number	Name	Payment Sub Message	Tr Number	Key Ln Co	Amount	Invoice Number
67007	09/23/04	10646	FOR ENGINEERING INC.	767-023 CEN TANK OP SYS	PV	001 00701	355.50	00172932-3
							3,922.35	
67008	09/23/04	10657	MINIA CORPORATION	767-023 C-TRK REVARB SVC	PV	001 00704	7,173.75	00172933-0
							7,576.85	
67009	09/23/04	3736	IRON MOUNTAIN RECORDS MANAGEMENT	RFND-INTERCON H R/W/F FEE	PV	001 00751	1,511.10	WATROCK-RFND
							1,511.10	
67010	09/23/04	3760	JCI JONES CHEMICALS, INC	4,150 GAL SODIUM BISULFITE	PV	001 00704	6,126.10	631186
							2,150.80	
67011	09/23/04	5720	KENNEDY/DERRIS CONSULTANTS	4,962 GAL HYPOCHLORITE	PV	001 00701	2,837.74	630973
							2,837.74	
67012	09/23/04	10717	LAWRENCE KORIS	4,062 GAL HYPOCHLORITE	PV	001 00701	2,837.74	631290
							2,837.74	
							11,501.04	
67013	09/23/04	5720	JCI JONES CHEMICALS, INC P.O. BOX 630697 GRACYPARK DR 45203-6877	PIE 825/14 CLBS PIPELY SVC	PV	001 00703	1,528.80	85609
							1,528.80	
							33,957.20	85607
							35,485.00	
67017	09/23/04	10717	LAWRENCE KORIS	10,108 RWVL RELUATE	PV	001 00101	3,108.00	1140608
							3,108.00	
67018	09/23/04	10718	LAWRENCE KORIS	10,108 RWVL RELUATE	PV	001 00101	3,108.00	1140608
							3,108.00	

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Batch Number - 233353  
Bank Account - 00146807 Cash-General

Payment Number	Payment Date	Address Number	Name	Folio/Stub Message	Document		Key	Amount	Invoice Number
					Y	Number			
			ROSE JACKNER	TURF RMVL	PV	134525	001 00301	5,304.00	7563320
				REBATE					
				Payment Amount				3,386.00	
67014	09/23/14	5152	LAS VIRGENES MUNICIPAL WATER DISTRICT	RWPS 6205-626114	PV	134656	001 00701	112.35	2645090314
				HO RW 6025-8226114	PV	134657	001 00701	133.80	2646090314
				BI DCG RB RW 8027-8226114	PV	134658	001 00701	204.89	2652090314
				BI DCG RB RW 6025-8226114	PV	134659	001 00701	110.22	2655090314
				3RD DCGSTR RW 7031-8226114	PV	134660	001 00754	3,875.11	7671090314
				3RD DCGSTR 7031-8226114	PV	134661	001 00754	57.70	7682090314
				Payment Amount				4,574.07	
67015	09/23/14	2761	LAS VIRGENES UNIFIED SCHOOL DISTRICT	UNIFIED FDU PARTNERSHIP14-15	PV	134664	001 00103	107,000.00	EDU SRV 08/10/06 14-15
				Payment Amount				127,000.00	
67016	09/23/14	2760	LIEBERT CASSIDY WHITMORE	SRV P/R 8/31/14-GEN	PV	134848	001 00701	1,094.00	1392533
				SE U-NEGOT P/R 8/31/14	PV	134844	001 00701	2,567.50	1392531
				Payment Amount				3,661.50	
67017	09/23/14	2500	LOS ANGELES DAILY NEWS	AD-SO:SW 8/31/14 FT BIDS	PV	134816	001 00701	523.00	00100599008
				AD-BCKELW TSTG BIDS 8/19/14	PV	134817	001 00701	874.80	00105500059
				Payment Amount				1,637.40	
67018	09/23/14	2646	NATIONAL NOTARY ASSOC	NOTARY AS RENNY-JLB	PV	134780	001 00709	78.00	011023053135
				Payment Amount				78.00	
67019	09/23/14	13635	O K RADIATOR SHOP	GENTR	PV	104845	001 00101	3,078.34	21051

ITEM 4

Batch Number - 233353

Check Account - 03146007 Cash General

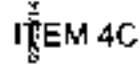
Payment Number	Check Date	Address Number	Name	Payment Sub Message	Docu. Ty	Document Number	Key Unit	Key Co	Amount	Invoice Number
6020	09/23/14	16674	PACIFIC HYDROTECH CORPORATION	Payment Amount PAYEE-SMS TRX P/E 02/014	PV	134895	001	00701	649,411.93	1017626
				3,078.24						
6021	09/23/14	16624	PROGENIX CIVIL ENGINEERING, INC.	Payment Amount TWIN LKS DRAWING AUG14	PV	134767	001	00701	7,395.00	1047619-JUL16 AUC
				700,390.45						
6022	09/23/14	8434	PROVAIR DISTRIBUTION, INC.	Payment Amount AIR BREATHING CYCLOPDES	PV	134662	001	00701	275.84	1047619-JUL16 AUC
				4,952.00						
6023	09/23/14	6565	F-FRSTEC	Payment Amount AUG 14 BOILER WTR TRMT	PV	134786	001	00701	315.34	1342409
				275.00						
6024	09/23/14	17174	ROTH STAFFING COMPANIES, LP	Payment Amount TEMP SERVICE 230214 ST TEMP SERVICE 230214 ST TEMP SERVICE 230214 ST	PV	134612	001	00701	250.20	13033314
				413.78						
6025	09/23/14	19272	CLARENCE RUBE WACKER	Payment Amount RF NO BAL - CLOSED A/C	PV	134634	001	00701	1,227.85	8898152
				567.20						
				1,227.23						

ITEM 4C

Los Angeles Municipal Water  
AP Auto Payment Register

Batch Number - 233353  
Bank Account - 00140807 Cash-General

Payment Number	Payment Date	Address Number	Name	Payment Slips Message	By	Document Number	Key	Amount	Invoice Number
67025	09/23/14	6940	SECTRAN SECURITY, INC.	SEPT-14 CC - R.F.R. SVC	PV	134732	00' 00701	302.35	14000h10
				Payment Amount				302.35	
67027	09/23/14	1926	BEVERLY SONDEL	RFCO BAL - CLOSED A/C	UV	134743	00' 00101	157.43	010018
				Payment Amount				157.40	
67028	09/23/14	2956	SOUTH COAST AIR QUALITY MGMT DIST	EMISSION FEE-TANK 14-15	PV	134751	001 00101	119.76	2753761
				EMISSION-FY 14-15 TAP/A	PV	134762	001 00751	119.76	2753654
				OP FEE-#20457 TAP/A	PV	134763	001 00751	6,225.69	2752488
				OP FEE-#54771 CO-RHELL	PV	134764	001 00101	331.51	2752653
				EMISSION-#54771 CORNFI.	PV	134765	001 00101	119.76	2753759
				OP FEE-#54772 CON-TRIT	PV	134766	001 00101	331.51	2752654
				EMISSION-#54772 CON-TRIT	PV	134767	001 00101	119.76	2753760
				OP FEE-#54773 W/LK	PV	134768	001 00101	2,085.20	2752055
				Payment Amount				12,354.64	
67029	09/23/14	2957	SOUTHERN CALIFORNIA EDISON	RW P/S 701-822014 SOLAR	PV	134829	001 00751	55,331.98	4500-4200111 4
				Payment Amount				55,331.98	
67030	09/23/14	2957	SOUTHERN CALIFORNIA EDISON	RLV COMPOST 701-822014	PV	134830	001 00751	28,974.98	5185-4609171 4
				Payment Amount				28,974.95	
67031	09/23/14	4440	SOUTHWEST CHLORINATION, INC.	CHLORINANT WATER TANKS 87-20	PV	134885	001 00101	1,361.40	7516
				CHLORINATE WATER TANKS 877-26	PV	134886	001 00101	842.95	7520
				Payment Amount				2,208.35	
67032	09/23/14	8212	STANBERRY'S	CHUTE DIVERTA	PV	134712	001 00101	5,025.30	2028



Batch Number : 203303  
Bank Account : 00146307 Cash-General

Payment Number	Date	Address	Name	Payment Stub Message	TY	Account Number	Key	Amount	Invoice Number
PAYING TO: WASTE									
0720	09/23/14	10604	STAR ERITE RUII DING MAINTENANCE, INC	ASSEMBLY Payment Amount 07/14	PV	134811 001 00701	5,025.00	2,251.50	25075
PAYING TO: JANITORIAL									
0714	09/23/14	10604	STAR ERITE RUII DING MAINTENANCE, INC	JANITORIAL SRV	PV	134811 002 00701	921.25	921.25	25075
PAYING TO: JANITORIAL									
0714	09/23/14	10604	STAR ERITE RUII DING MAINTENANCE, INC	JANITORIAL SRV	PV	134811 003 00701	350.25	350.25	25075
PAYING TO: JANITORIAL									
0714	09/23/14	10604	STAR ERITE RUII DING MAINTENANCE, INC	JANITORIAL SRV	PV	134811 004 00701	831.00	831.00	25075
PAYING TO: JANITORIAL									
0714	09/23/14	10604	STAR ERITE RUII DING MAINTENANCE, INC	JANITORIAL SRV	PV	134811 005 00701	1,244.75	1,244.75	25075
PAYING TO: HIND EAL									
0709	09/23/14	19297	MARIC TAGLIATI	Payment Amount HIND EAL CLOSED/AC	PV	134741 001 00701	5,438.75	114.28	061411
PAYING TO: TRFC CRT/SPK									
0705	09/23/14	04095	TOTAL HARRICADF SERVICE, INC.	Payment Amount TRFC CRT/SPK GRANADA	PV	134592 001 00701	4,012.00	4,012.00	25662
PAYING TO: TURF RMAZ.									
0702	09/23/14	13268	GREG TROCHUK	Payment Amount TURF RMAZ. DEBATE	PV	134630 001 00701	1,994.00	1,994.00	2180180
PAYING TO: ZZZ NEW									
0707	09/23/14	3000	UNDERGROUND SERVICE ALERT	Payment Amount ZZZ NEW TICKET CHGS	PV	134730 001 00701	1,994.00	311.00	020110403
PAYING TO: AD LTS TLK									
0708	09/23/14	7760	VALLEY NEWS GROUP	Payment Amount AD LTS TLK MT WTR BUS	PV	134737 001 00701	333.00	333.00	9-5
PAYING TO: 101% DISASTR									
0703	09/23/14	16220	VFLOCITY TECHNOLOGY SOLUTIONS, INC	Payment Amount 101% DISASTR RECOVERY	PV	134713 001 00701	350.00	2,114.00	003185
PAYING TO: VEH/ROT HADIA									
0704	09/23/14	2406	VINCE BARRES	Payment Amount VEH/ROT HADIA	PV	134620 001 00701	3,114.00	564.89	073530

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Payment Number	Date	Address Number	Name	Payment Sub Message	Tr	Document Number	Key	Amount	Invoice Number
			AUTOMOTIVE						
				FOR A/C					
				CARDER					
				Payment Amount				584.80	
0104	06/24/14	1894	WECK LABORATORIES, P.C.	LAB SRV@TASIA	PV	134704	001 00701	45.33	WHH1061-LV
				EST PG					
				LAB SRV@DI	PV	134705	001 00701	25.00	WHH1730-LV
				WATER					
				LAB SRV@STAVIA	PV	134706	001 00701	77.00	WHH1731-LV
				GRINDWTR					
				LAB SRV@WISLIX	PV	134707	001 00701	39.00	WHH0025-LV
				LAB SRV@STAVIA	PV	134708	001 00701	45.00	WHH0022-LV
				E-F PG					
				LAB	PV	134709	001 00701	150.00	WHH0023-LV
				SRV@BRANCHD					
				LAB	PV	134710	001 00701	14.00	WHH0278-LV
				SRV@LFAC&CCPP					
				FR					
				LAB SRV@WTR	PV	134711	001 00701	120.00	WHH0201-LV
				RES - THM					
				MONTHLY					
				Payment Amount				379.00	
67042	09/23/14	340	WESCO DISTRIBUTION, INC.	WHTC SW'ELDED	PV	134691	001 00701	304.75	AS155R
				CABLE					
				3 EATON PWR	PV	134729	001 00701	1,217.39	550000
				SUPPLY					
				Payment Amount				1,571.64	
				WESCO DISTRIBUTION, INC					
				PJ BOX 31001 0405					
				PASADENA CA 91110-0455					
				Payment Amount				450.00	55551
87041	09/23/14	3048	WEST COAST AIR CONDITIONING	A/C PM@RANCHO	PV	134724	001 00701	450.00	55551
				RP1	PV	134725	001 00701	84.33	520005
				RLTS@BRANCH-O					
				CMP-ST BLDG					
				A/C	PV	134726	001 00701	152.50	558121
				SVC@BLDG97					
				A/C SVC@WSTLK	PV	134727	001 00701	152.50	559462





September 23, 2014 LVMWD Regular Board Meeting

TO: Board of Directors

FROM: General Manager

**Subject: Southern California Water Committee Annual Meeting and Dinner - Board Member Attendance (Pg. 55)**

**SUMMARY:**

The Las Virgenes Municipal Water District Code (Code), Section 2-2.401 (d) - Compensation, designates specific organizational events that Directors are authorized to attend (ACWA, CASA, AWA and POWER). The Southern California Water Committee Annual Meeting and Dinner is not covered by the Code; therefore, the Board of Directors must authorize the expenses associated with attendance. At this time, Director Len Polan has requested to attend the event. The District is a member of the Southern California Water Committee.

**RECOMMENDATION(S):**

Authorize Board Member attendance and per diem compensation for the Southern California Water Committee Annual Meeting and Dinner in Universal City on October 23, 2014.

**FISCAL IMPACT:**

Yes

**ITEM BUDGETED:**

No

**FINANCIAL IMPACT:**

The cost of the event is \$200 per person not including per diem compensation. Sufficient funds for the event are available in the adopted Fiscal Year 2014-15 Budget.

Prepared By: David W. Pedersen, General Manager

**ATTACHMENTS:**

[Southern California Water Committee Annual Meeting & Dinner - Event Flyer](#)

Honoring **30 YEARS** of advancing  
water policy in California

SAVE THE DATE

## Annual Meeting & Dinner

## THURSDAY, OCTOBER 23, 2014

Don't miss this valuable opportunity to network  
with the region's most respected leaders on water.

### ▶ TICKETS

**\$200**

SCWC Members

**\$225**

Non Members

**\$2,000**

Table of 10 guests

**\$5,000**

Patron Sponsor

Annual Membership + Table

### ▶ SHERATON UNIVERSAL HOTEL

333 UNIVERSAL HOLLYWOOD DRIVE, UNIVERSAL CITY, CA 91608

**5:30pm** - Cocktail Reception

**7-9:00pm** - Dinner Program

### ▶ HON. HARRIETT WIEDER LEADERSHIP AWARD

**Now accepting nominations for this year's award!**

Please submit your nomination to Chloe Stearns  
at [cstearns@fionahuttonassoc.com](mailto:cstearns@fionahuttonassoc.com).

### ▶ SPONSORSHIP OPPORTUNITIES AVAILABLE

**Contact Ali Banks for more information:**

[abanks@socalwater.org](mailto:abanks@socalwater.org) | 818.760.2121

No cancellations or refunds after October 16, 2014.



[socalwater.org](http://socalwater.org)



@SoCalWaterComm



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September 23, 2014 LVMWD Regular Board Meeting

TO: Board of Directors

FROM: General Manager

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**Subject: WaterSmart Innovations 2014 Conference and Exposition - Board Member Attendance (Pg. 57)**

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**SUMMARY:**

The Las Virgenes Municipal Water District Code (Code), Section 2-2.401 (d) - Compensation, designates specific organizational events that Directors are authorized to attend (ACWA, CASA, AWA and POWER). The WaterSmart Innovations 2014 Conference and Exposition is not covered by the Code; therefore, the Board of Directors must authorize the expenses associated with attendance. At this time, Director Len Polan has requested to attend the event.

**RECOMMENDATION(S):**

Authorize Board Member attendance and per diem compensation for the WaterSmart Innovations 2014 Conference and Exposition in Las Vegas, Nevada from October 7 through 10, 2014.

**FISCAL IMPACT:**

Yes

**ITEM BUDGETED:**

No

**FINANCIAL IMPACT:**

The cost of attendance is approximately \$1,075 per person not including per diem compensation. Sufficient funds for the event are available in the adopted Fiscal Year 2014-15 Budget.

Prepared By: David W. Pedersen, General Manager

**ATTACHMENTS:**

[WaterSmart Innovations 2014 Conference and Exposition - Event Flyer](#)



## "Freshwater Hero" Sandra Postel to keynote WSI 2014 opening session, October 8

Sandra Postel, founder of Global Water Policy Project and widely recognized as an international "freshwater hero," will deliver the keynote address at the opening session for the seventh annual WaterSmart Innovations Conference and Exposition on Wednesday, October 8.

Hailed for her "inspiring, innovative and practical approach" to promoting the preservation and sustainable use of Earth's fresh water, Postel is co-creator of Change the Course, the national freshwater restoration campaign undertaken by National Geographic and its partners, and piloted in the Colorado River Basin.

She is the author of several acclaimed books, including the award-winning Last Oasis: Facing Water Scarcity, which appears in eight languages and was the basis for a PBS television documentary. She has appeared in dozens of television and radio shows nationally and internationally, as well as in some half dozen films, including the BBC's "Planet Earth," and Leonardo DiCaprio's "The 11th Hour."

The recipient of several honorary degrees, Postel is a Pew Scholar in Conservation and the Environment, and has been named one of the "Scientific American 50" for her contributions to water policy.



[Register Now](#)

### 2014 Event

- OCT 7** Pre-Show Workshops
- OCT 8** Sessions & Exhibits
- OCT 9** Sessions & Exhibits
- OCT 10** Panel Discussions

### 2014 SPONSORS



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## Conference Schedule

### WaterSmart Innovations 2014 Schedule

At WaterSmart Innovations, attendees will connect with the resources they need in an atmosphere of networking, collaboration and learning. The conference offers a wide range of professional and poster sessions, pre-show workshops, post-show technical tours and an expansive exhibit hall.

[Register Now](#)

#### Tuesday, October 7

8:00 am - 12:00 pm	Pre-show workshops
8:00 am - 5:00 pm	Exhibitor registration open (Conference Area)
8:00 am - 5:00 pm	Exhibitor setup
8:30 am - 3:30 pm	AWE Committee Meeting
8:00 am - 3:00 pm	Community-Based Groundwater Protection Forum at Springs Preserve (separate registration required)
12:00 pm - 5:00 pm	Conference registration open
1:00 pm - 5:00 pm	Pre-show workshops
5:00 pm - 7:00 pm	AWE Annual Meeting

#### Wednesday, October 8

7:00 am - 9:00 am	SWAT Roundtable meeting
8:00 am - 5:00 pm	Conference registration open
9:15 am - 10:15 am	Keynote opening session
10:15 am - 12:00 pm	Coffee break & Give-away drawings, WSI 2014 Expo Hall
10:15 am - 3:00 pm	Expo Hall open
11:00 am - 12:00 pm	Poster sessions, WSI 2014 Expo Hall
1:00 pm - 4:55 pm	Professional sessions
2:05 pm - 3:05 pm	Coffee break & Give-away drawings, WSI 2014 Expo Hall

#### Thursday, October 9

8:00 am - 5:00 pm	Conference registration open
8:30 am - 11:45 am	Professional sessions

#### 2014 Event

oct 7	Pre-Show Workshops
oct 8	Sessions & Exhibits
oct 9	Sessions & Exhibits
oct 10	Panel Discussions

12:00 pm - 1:45 pm	Luncheon - AWE/EPA WaterSense Awards
1:45 pm - 6:30 pm	Expo Hall open
1:45 pm - 2:30 pm	Give-away drawings, WSI 2014 Expo Hall
2:30 pm - 4:45 pm	Afternoon professional sessions
4:45 pm - 5:45 pm	Poster sessions, WSI 2014 Expo Hall
4:45 pm - 6:30 pm	Sponsored cocktail reception, WSI 2014 Expo Hall
7:00 pm - 8:30 pm	Booth dismantle

#### Friday, October 10

8:00 am - 10:00 am	Booth dismantle
8:00 am - 12:05 pm	Conference registration open
9:00 am - 9:30 am	Professional sessions
9:35 am - 11:05 am	Professional panels
10:00 am - 5:00 pm	Technical tours
9:45 am	Venetian tour check in at Conference registration lobby
12:15 pm	Hoover Dam tour check in at Conference registration lobby
12:45 pm	Springs Preserve and Wetlands tour check in at Conference registration lobby

Schedule subject to change without notice.

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## Sessions List

### WaterSmart Innovations 2014 Sessions

At WaterSmart Innovations, you'll have an opportunity to hear perspectives from speakers from around the globe and across the country, each willing to share their fresh, unique points of view based on their first-hand experiences in water efficient programs, policies and practices.

Please note - the schedule, presenters and topics listed here are subject to change. Check back often for the most up-to-date schedule or sign-up for e-mail updates.

### Sessions for 2014

Wednesday	Thursday	Friday
	W-1400 1:00pm - 1:30pm	Sessions subject to change without notice.
Quantifying Water Conservation Potential in Phoenix, AZ Part III - Industrial, Commercial and Institutional Sectors	Darren Sverdrup, City of Phoenix	W-1401 1:00pm - 1:30pm
Involving Minorities in Water Conservation	Nicole Lise, Southern Nevada Water Authority	W-1402 1:00pm - 1:30pm
Water Loss Control as the Frontrunner in CA Energy Efficiency Programs	Kate Gasner, Water System Optimization	W-1403 1:00pm - 1:30pm
Edutainment... Bringing Measurability to Behaviour Change	Avi Djanogly, Gabi H2O 1:00pm - 1:30pm	W-1404
Landscape and Outdoor Water Use: Soil Sponge as Water Conservation BMP	Fam Bersler, G3, Green Gardens Group	W-1405 1:00pm - 1:30pm
Educating the Next Generation about UO in Urban Landscapes	Kristy Morris, Council for Watershed Health	W-1406 1:00pm - 1:30pm
Results Are In - Water Smart Allocation and Tiered Rates Program	Matthew Dickens, Valencia Water Company	W-1407 1:00pm - 1:30pm
Effectiveness of Drought Code Restrictions on Single Family Residential Construction	Mitchell Morgan, Southern Nevada Water Authority	W-1408 1:35pm - 2:05pm
Interior-Exterior Water Use Program	Val Little, Water Conservation Alliance of Southern Arizona	W-1409 1:35pm - 2:05pm
Using Focus Groups for Feedback	Stephanie Anagnoson, Central Lake Water Agency	W-1410 1:35pm - 2:05pm
Water Loss Insanity - Small Town Gets Intense, Slashes Loss by 65%	Will Jernigan, Cavanaugh Associates	W-1411 1:35pm - 2:05pm
		W-1412

[Register Now](#)

### 2014 Event

- oct 7 Pre-Show Workshops
- oct 8 Sessions & Exhibits
- oct 9 Sessions & Exhibits
- oct 10 Panel Discussions



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	PROGRAM/SCHEDULE	EXPO	REGISTRATION / HOTEL	SPONSORS & PARTNERS	ARCHIVE	PRESS & MEDIA	LOGIN
	Sensing A Difference - Which Irrigation Sensor Technologies Really Save Water		Tom Wilson, Rain Bird Corporation	W-1413 1:35pm - 2:05pm			
	Taking Residential Water Efficiency to New Heights - Integration of Rainwater and Grey Water Harvesting		Craig Richmond, Nexus eWater Pty Ltd.	W-1414 1:35pm - 2:05pm			
	The Water Conservation Opportunities Because of the Rapid Rise in Water and Sewer Rates		Bill Hoffman, H.W. (Bill) Hoffman and Associates LLC	W-1415 1:35pm - 2:05pm			
	Using Water Efficiency Tools to Meet Environmental and Sustainability Goals		Cindy Dyballa, Sligo Creek Resources	W-1416 3:15pm - 3:45pm			
	Southern Nevada, Central Arizona, USBR, and MWD Partner on Innovative Grant Program		William McDonnell, Metropolitan Water District of Southern California	W-1417 3:15pm - 3:45pm			
	WaterSmart Investments Beyond the Water		Bryan Thornton, R & H Partners	W-1418 3:15pm - 3:45pm			
	Georgia's Approach to Developing Performance Measures After 2 Years of More Than 200 Validated Water Audits		Brian Skeens, CH2M HILL	W-1419 3:15pm - 3:45pm			
	Linking Landscape Professional Training to Water Conservation - 20 Years of Smartscapes		Kathlin Poe, University of Arizona Cooperative Extension, Maricopa County	W-1420 3:15pm - 3:45pm			
	TWCAR Qualified Turfgrasses Provide up to 50% Water Savings		Russ Nicholson, Turfgrass Water Conservation Alliance	W-1421 3:15pm - 3:45pm			
	Water Management - The Decision Making Process		Randy White, The White Group Inc.	W-1422 3:15pm - 3:45pm			
	Colorado Legislation Requiring High Efficiency Fixtures		Greg Fisher, Denver Water Company	W-1423 3:15pm - 3:45pm			
	What's New With WaterSense Labeled Homes		Jonah Schein, U.S. Environmental Protection Agency	W-1424 3:50pm - 4:20pm			
	The Commercial Dilemma: Why Commercial Water Audits are Hard and the Tool that Makes Them Easy		Russ Sands, City of Boulder Public Works / Utilities	W-1425 3:50pm - 4:20pm			
	Program Marketing - Low Cost New Approaches: Do Webinars Work?		Alice Webb-Cole, Metropolitan Water District of Southern California	W-1426 3:50pm - 4:20pm			
	AWWA's New and Improving Tools and Publications for Water Loss Control		George Kunkel, Philadelphia Water Department	W-1427 3:50pm - 4:20pm			
	Do More With Less Using GIS		Suzanne Timani, ESRI	W-1428			
	3:50pm - 4:20pm	Water Efficiency Around the World: Research & Program Updates		Paul Lander, University of Colorado Boulder			
W-1429	3:50pm - 4:20pm	Leak Alerts and Water Loss Prevention: The Smart Meter Solution					
Peter Voltes, WaterSmart Software	W-1430	3:50pm - 4:20pm	Creating a Cost Effective Business Case for Advanced Metering Infrastructure Projects	Kimberly Zunino, City of Santa Rosa			



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John Hazlett, Williams Creek Consulting	W-1432	4:25pm - 4:55pm	Dirt Cheap Water: The MWDOC WUE Master Plan - \$415/AF - What?	Joseph Berg, Municipal Water District of Orange County
W-1433	4:25pm - 4:55pm	Partnership Development: Building and Expanding Message Exposure		
Luis Generoso, City of San Diego Public Utilities Department	W-1434	4:25pm - 4:55pm	Statewide Water Loss Management Gets Creative to Leverage Long-Term Improvements	Jason Bodwell, Georgia Environmental Finance Authority
W-1435	4:25pm - 4:55pm	Putting a Value on the Environmental and Social Benefits of Water Efficiency		
Bill Gouley, Gouley Associates Ltd.	W-1436	4:25pm - 4:55pm	Integrating Environmental and Social Factors for Understanding and Improving Irrigation Efficiency in Orange County, CA	Neela Bijoor, UC Center for Hydrologic Modeling W-1437
4:25pm - 4:55pm	Harnessing the Energy Embedded in Water		Amelia Nuding, Western Resource Advocates	
W-1438	4:25pm - 4:55pm	Water Smart From the Start: How to Integrate Land Use and Water Planning		
Drew Beckwith, Western Resource Advocates	W-1439	4:25pm - 4:55pm	Priority Green Clarrington - Field Testing Sustainability in New Homes	Glen Pleasants, Region of Durham

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## Weekly Drought Brief Tuesday, September 2, 2014

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### CURRENT CONDITIONS

**Fire Activity:** CAL FIRE has responded to 4,429 wildfires across the state since January 1, burning 84,833 acres. This year's fire activity is above the year-to-date average of 3,471 wildfires on 73,061 acres. CAL FIRE responded to over 130 new wildfires last week, including the Oregon Fire in Trinity County, which has burned 580 acres with full containment.

**Reservoir Levels (% capacity):** [Reservoir Levels](#) as of August 28 remain low, including: Don Pedro 41%; Exchequer 16%; Folsom Lake 39%; Lake Oroville 31%; Millerton Lake 45%; New Melones 23%; Pine Flat 11%; San Luis 19%; Lake Shasta 30%; and Trinity Lake 29%. An update of water levels at [other smaller reservoirs](#) is also available.

**Vulnerable Water Systems:** The State Water Board's Drinking Water Program is providing technical and funding assistance to several communities facing drinking water shortages, and is monitoring water systems across the state to determine if new support is needed. As of this week, a total to date of over \$10.8 million has been identified for specific emergency drinking water projects out of \$15 million appropriated in March for this purpose. Updated information can be found on the [State Water Board's Drinking Water Program](#) website.

**Recent Precipitation:** No significant rain fell over the last week and no rain is expected soon.

### KEY ACTION ITEMS FROM THIS WEEK

- **Senate Approves Groundwater Legislation:** On Wednesday, August 27, legislation aimed at advancing [sustainable management of the state's groundwater basins](#) passed on the Senate floor, which would enact the Sustainable Groundwater Management Act and provide a framework for improved management of groundwater supplies by local authorities. The bills also would provide a mechanism for limited state intervention when necessary to protect groundwater resources.
- **State Water Board Lifts Curtailments in the Van Duzen River:** On Friday, August 29, the State Water Board has notified post-1914 water right holders on the Van Duzen River, down to the confluence with the Eel River, that curtailment notices issued on June 30, would be lifted due to the end of the irrigation season and drop in demand. The State Water Board Division of Water Rights will continue to actively monitor the conditions for the remainder of the Main Stem and North Fork Eel River and will notify the affected parties if conditions change.
- **State Water Board Evaluates Urban Water Use Reports:** As of Thursday, August 28, approximately 360 urban water suppliers have submitted water production reports for both June and July. The State Water Board is currently evaluating the water production reports and will be providing the amount of water conservation achieved by region and water supplier. This information will continue to help the Water Board decide whether additional actions are necessary to expand water conservation efforts during the drought.



- **Emergency Regulations to Close Merced River Angling Now In Effect:** On Monday, August 25, the Office of Administrative Law (OAL) approved the proposal adopted by the California Fish and Game Commission on August 6, to implement [early restrictions on angling in the Merced River](#), effective immediately. This action increases the survival of juvenile and adult wild rainbow trout and steelhead by reducing fish mortality associated with hook-and-line fishing. This early closure affects only the Merced River from Crocker-Huffman Dam downstream to the Snelling Road Bridge.
- **State Water Board Approves School Stormwater Program:** In response to the Governor's Emergency Drought Proclamation, the State Water Board approved guidelines for the [Drought Response Outreach Program for Schools \(DROPS\)](#) on Tuesday, August 19. DROPS will provide approximately \$25.5 million to local educational agencies to complete projects at K-12 schools that reduce stormwater runoff and pollution by capturing stormwater for groundwater recharge or for use to offset other water sources
- **Emergency Food Aid, Rental and Utility Assistance:** The California Department of Social Services (CDSS) has provided to date over 219,300 boxes of food to community food banks in drought-impacted counties. Approximately 170,600 boxes of food have been picked up by 88,504 households. By this Friday, September 5, an additional 10,800 will be delivered to five counties. Local food banks continue to target this food aid to residents most impacted by the drought.

The non-profit group La Cooperativa continues to distribute the \$10 million state-funded emergency rental assistance to impacted families and individuals across counties most impacted by the drought. As of Thursday, August 21, the Department of Housing and Community Development (HCD) has reported that a total of \$3,727,201 is committed; and \$2,329,530 in funds has been issued to 1,881 applicants in 19 counties.

The Department of Community Services and Development (CSD) has created a \$600,000 program to help families pay their water bills. This program targets families through 10 agencies that are experiencing "exceptional" drought. As of Friday, August 22, CSD has reported that a total of \$28,648 has been issued to 312 households.

CSD has also implemented a \$400,000 Migrant and Seasonal Farmworker (MSFW) drought assistance program, in coordination with the California Human Development (CHD), Central Valley Opportunity Center (CVOC), Center for Employment Training (CET) and Proteus, which provides assistance in employment training and placement services to individuals impacted by the drought. As of Friday, August 22, 56 clients are enrolled in employment training programs, 11 clients have obtained employment, and 41 clients are receiving employment support services. CSD has also reported that a total of \$92,527 has been spent to assist participants in completing training employment programs.

- **California Major League Baseball Teams Join The Effort To Save Water:** With the second half of the Major League Baseball (MLB) season starting off strong in California, the San Francisco Giants, San Diego Padres, Oakland Athletics and Los Angeles Angels of Anaheim have joined forces with Save Our Water to encourage [baseball fans to join the water conservation effort](#) during California's extraordinary drought.

- **Save Our Water Launches Spanish Website:** The Save Our Water campaign has [launched](#) a Spanish-language website - [AhorreNuestraAgua.com](#) - to help even more Californians learn about water conservation during this extraordinary drought. The website features Spanish videos and public service announcements, daily water-saving tips and news clips, a spotlight featuring Save Our Water partner agencies, email newsletter registration options for daily tips and news, social media updates and more.
- **Landscaper Workshops Scheduled in Truckee, 'Get Ahead or Get Parched - 6 Ways to Survive the Drought':** On Friday, September 5, a [workshop for professional landscapers](#) has been scheduled in Truckee, CA to help them efficiently manage water during the ongoing drought. Landscape watering is a prime conservation opportunity, since improperly managed outdoor watering can be exceptionally wasteful.
- **September is National Preparedness Month:** The California Governor's Office of Emergency Services will be hosting the [California Day of Preparedness Fair](#) with a focus on water conservation efforts on Saturday, September 6, to inform and educate the public about emergency response in California and to encourage Californians to take steps to prepare for emergencies in their homes, businesses, and communities.
- **Water Saving Tips Promoted Across the State:** The state's newly improved water conservation website, [SaveOurWater.com](#), is promoting the "Don't Waste Summer" campaign. This campaign provides a new conservation tip each day for the 100 days of summer. Supporters can sign up for daily email tips, and share Save Our Water's [Twitter](#) and [Facebook](#) feeds for this public awareness campaign.
- **Open Burn Ban in Affect across the State:** Open burning continues to be prohibited on 31 million acres of land across the state due to the [burn ban that CAL FIRE](#) has directed through the coordination of its unit chiefs. This ban on open burning in state responsibility areas (outside of cities and towns) reduces wildfire danger amidst extremely dry conditions.
- **Drought Response Funding:** \$687 million in state drought funding that was appropriated in March through emergency legislation continues to advance toward meeting critical needs. Over \$61 million of this funding addresses emergency water needs, food aid and housing assistance to drought-impacted communities. Nearly \$21 million of those funds are already in communities providing assistance and additional funds are being readied as drought impacts worsen. Nearly \$625 million of the emergency funds appropriated in March came from sources dedicated to capital improvements to water systems. Since March, state agencies have expedited grant approvals, getting over \$21 million immediately allocated to grantees that were pre-approved for certain projects. As planned in March, the next \$200 million of expedited capital funding will be awarded this fall, with the remaining \$250 million granted by mid next-year. State government has also appropriated tens of millions in funding to CAL FIRE over its typical budget to enable staffing-up fire crews much earlier this fire season.
- **Governor's Drought Task Force:** The Task Force continues to meet daily to take actions that conserve water and coordinate state response to the drought.

## Local Government

- **Local Emergency Proclamations:** A total of 58 local Emergency Proclamations have been received to date from city, county, and tribal governments, as well as special districts:
  - **25 Counties:** Glenn, Inyo, Humboldt, Kern, Kings, Lake, Madera, Mariposa, Mendocino, Merced, Modoc, Napa, Plumas, Santa Barbara, San Bernardino, San Joaquin, San Luis Obispo, Shasta, Siskiyou, Sonoma, Sutter, Trinity, Tulare, Tuolumne, and Yuba.
  - **13 Cities:** City of Willits (Mendocino County), City of St. Helena (Napa County), City of Calistoga (Napa County), City of American Canyon (Napa County), City of Santa Barbara (Santa Barbara County), City of Montague (Siskiyou County), City of Live Oak (Sutter County), City of San Juan Bautista (San Benito County), City of Lodi (San Joaquin County), City of Portola (Plumas County), City of Ripon (San Joaquin County), City of Rio Dell (Humboldt County), and City of West Sacramento (Yolo County).
  - **8 Tribes:** Hoopa Valley Tribe (Humboldt County), Yurok Tribe (Humboldt County), Tule River Indian Tribe (Tulare County), Karuk Tribe (Siskiyou/Humboldt Counties), Sherwood Valley Pomo Indian Tribe (Mendocino County), Yocha Dehe Wintun Nation (Yolo County), Cortina Indian Rancheria (Colusa County) and Kashia Band of Pomo Indians of the Stewarts Point Rancheria (Sonoma County).
  - **12 Special Districts:** Brooktrails Township (Mendocino County), Lake Don Pedro Community Services District (Stanislaus County), Placer County Water Agency (Placer County), Twain Harte Community Services District (Tuolumne County), Carpinteria Valley Water District (Santa Barbara County), Meiners Oaks Water District (Ventura County), Mariposa Public Utility District (Mariposa County), Goleta Water District (Santa Barbara County), Montecito Water District (Santa Barbara County), Tuolumne Utilities District (Tuolumne County), Mountain House Community Service District (San Joaquin County), Nevada Irrigation District (Nevada County).
- **Water Agency Conservation Efforts:** The Association of California Water Agencies (AWCA) [has identified](#) several hundred local water agencies that have implemented water conservation actions. These water agencies [are responding to the drought](#) by implementing conservation programs, which include voluntary calls for reduced water usage and mandatory restrictions where water shortages are worst.
- **County Drought Taskforces:** A total of 30 counties have established drought task forces to coordinate local drought response. These counties include: Butte, Glenn, Humboldt, Imperial, Kern, Kings, Lake, Madera, Mendocino, Merced, Modoc, Monterey, Napa, Nevada, Orange, Placer, Plumas, Sacramento, San Francisco, San Joaquin, San Luis Obispo, San Mateo, Santa Barbara, Siskiyou, Stanislaus, Sutter, Tehama, Tulare, Tuolumne, and Yolo.
- **Tribal Taskforce:** A total of 2 tribes have established drought task forces to coordinate tribal drought response. These tribes include: Hoopa Valley Tribe (Humboldt County), and Yurok Tribe (Humboldt Counties).

**DROUGHT RELATED WEBSITES FOR MORE INFORMATION****[Drought.CA.Gov](#): California's Drought Information Clearinghouse**

State's Water Conservation Campaign, [Save our Water](#)  
Local Government, [Drought Clearinghouse and Toolkit](#)

California Department of Food and Agriculture, [Drought information](#)

California Department of Water Resources, [Current Water Conditions](#)

California Data Exchange Center, [Snow Pack/Water Levels](#)

California State Water Resources Control Board, Water Rights, [Drought Info and Actions](#)

California Natural Resources Agency, [Drought Info and Actions](#)

State Water Resources Control Board, Drinking Water, [SWRCB Drinking Water Program](#)

California State Water Project, [Information](#)

[U.S. Drought Monitor](#) for Current Conditions throughout the Region

[U.S. Drought Portal](#), National Integrated Drought Information System (NIDIS)

National Weather Service [Climate Predictor Center](#)

USDA Drought Designations by County [CA County Designations](#)

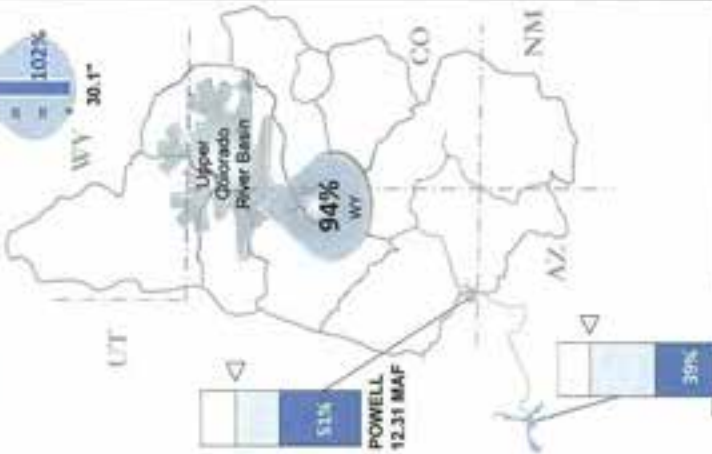
USDA Disaster and Drought Assistance Information [USDA Programs](#)

U.S. Small Business Administration Disaster Assistance Office: [www.sba.gov/disaster](http://www.sba.gov/disaster)

# WATER SUPPLY CONDITIONS CRA

As of: 09/07/2014

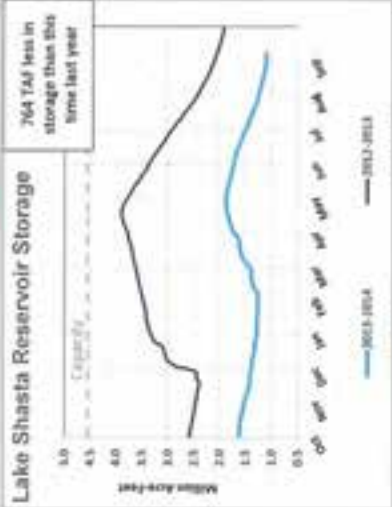
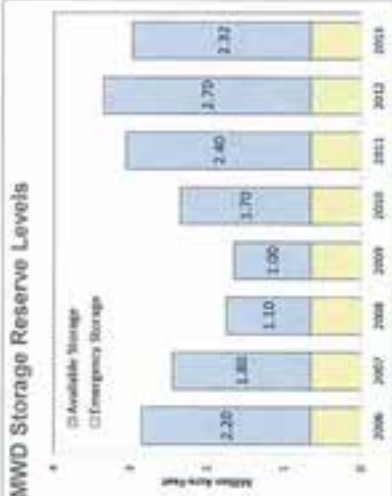
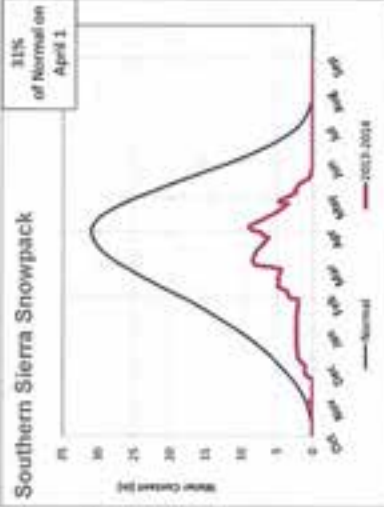
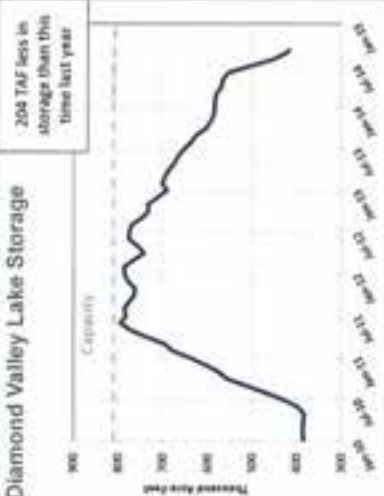
**2014 Colorado River**  
 1,172,000 AF  
 94% of full CRA



# HIGHLIGHTS

**Colorado River Basin**  
 Water Year runoff projected to be 94% of normal.  
 Reduced Lake Powell releases in 2014 exacerbating Lake Mead drawdown.  
 Despite increased Lake Powell releases scheduled in 2015, Lake Mead is projected to continue its decline.

**Northern California**  
 Water Year runoff projected to be 39% of normal.  
 2nd lowest end of month August storage at Oroville since filling.

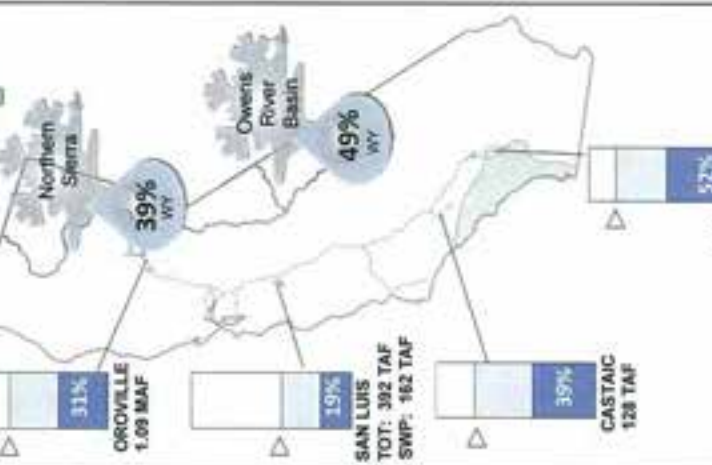


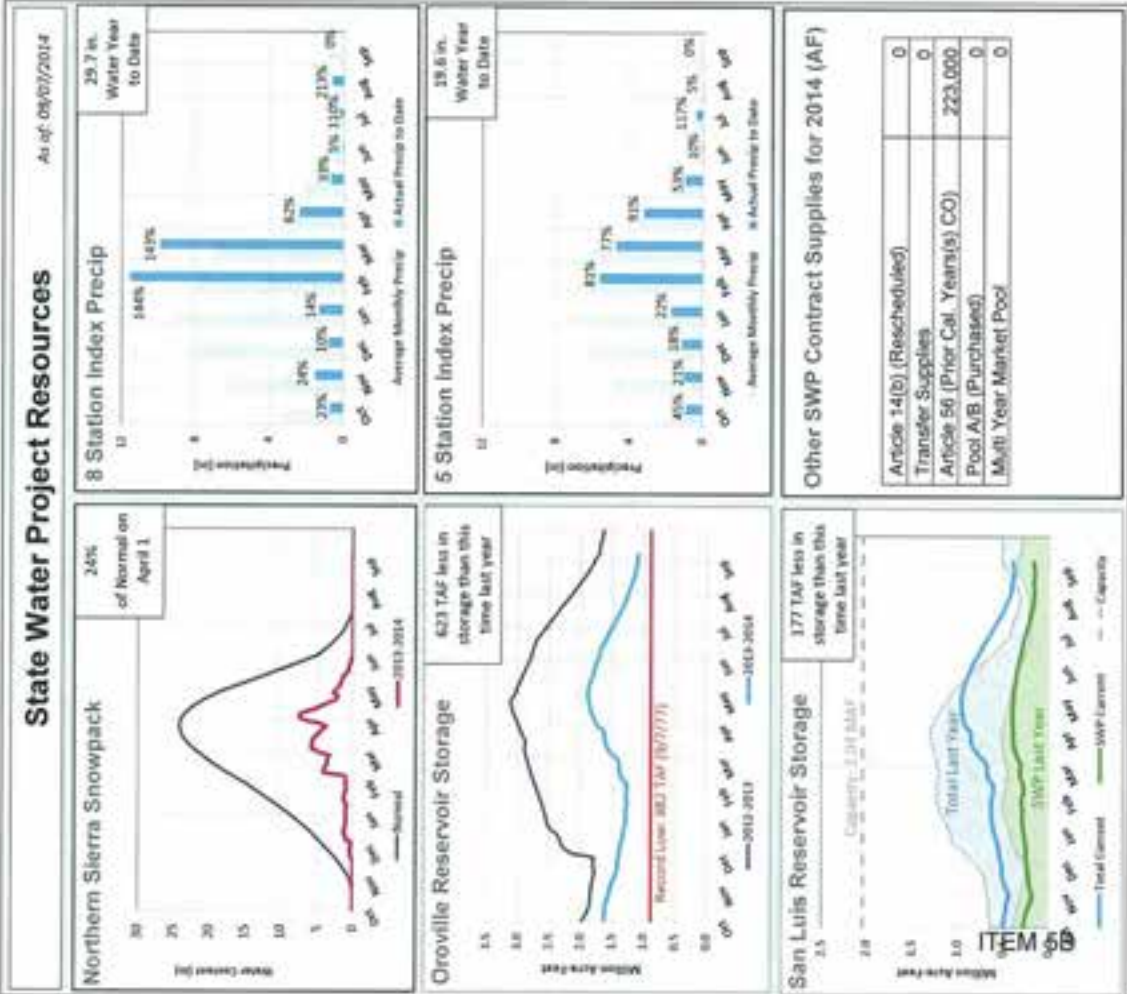
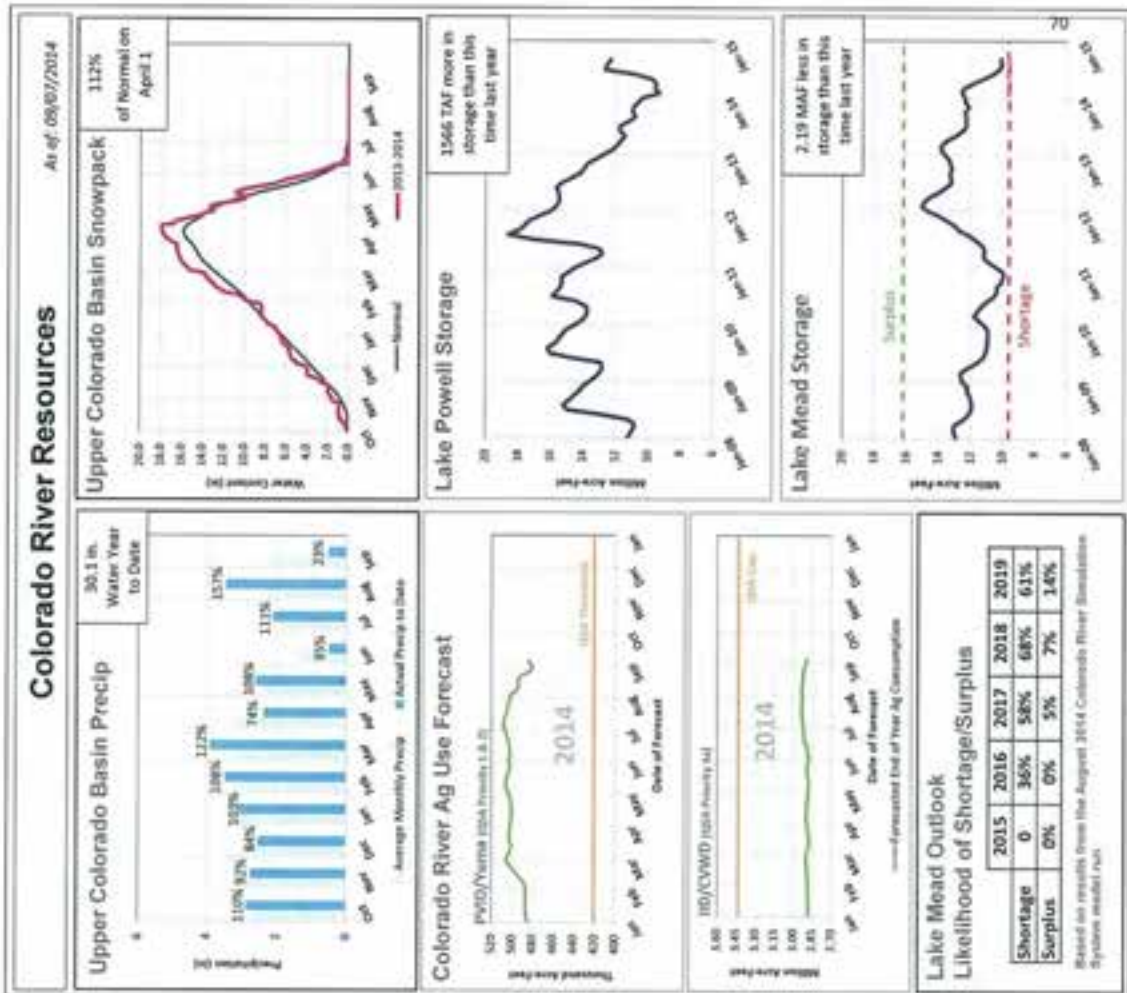
This report contains information from various federal, state, and local agencies. Metropolitan Water Reclamation District of Southern California is not responsible for the accuracy of the information. Accuracy of the data is the responsibility of the agencies. For assistance in this report, please contact the Metropolitan Water Reclamation District of Southern California. <http://www.mwdca.com/news/2014/09/07/water-supply-conditions/>

# WATER SUPPLY CONDITIONS SWP

As of: 09/07/2014

**2014 SWP Allocation**  
 95,575 AF  
 5% of Table A







September 23, 2014 LVMWD Regular Board Meeting

TO: Board of Directors

FROM: Facilities & Operations

**Subject: 16-Inch Potable Water Main Break: Declaration of Emergency and Ratification of Purchase Order (Pg. 71)**

**SUMMARY:**

On August 21, 2014, a mechanical coupling on a 16-inch cement mortar lined and coated steel potable water main between the Warner Pump Station and Warner Tanks failed due to corrosion. The pipeline was installed in 1963 and serves as the inlet/outlet pipe between Warner Pump Station and Warner Tanks, providing service to the majority of Calabasas Park. The break occurred within an easement at the Calabasas Golf Course, north of Parkway Calabasas and east of Park Entrada.

The significant disruption to water service in the area constituted an emergency that required immediate action without delay. Because the pipeline is over 12 feet deep, assistance from a contractor with a large excavator and shoring boxes was required. Staff contacted Toro Enterprises to complete the repair. Toro mobilized quickly on-site and completed the work at a cost of \$26,395.21.

**RECOMMENDATION(S):**

Declare the 16-inch potable water main break of August 21, 2014 at Calabasas Golf Course an emergency requiring immediate action without delay and ratify the General Manager's authorization of a purchase order in the amount of \$26,395.21 to Toro Enterprises for repair of the pipeline.

**FISCAL IMPACT:**

Yes

**ITEM BUDGETED:**

Yes

**FINANCIAL IMPACT:**

Sufficient funds are available for this work in the adopted Fiscal Year 2014-15 Budget.

**DISCUSSION:**

Las Virgenes Municipal Water District Code Section 2-5-502 - Emergencies:

(b) "When a meeting of the Board can be commenced in a timely manner to authorize emergency action, by a 4/5's vote, the Board may authorize procurement of goods and services without formal bids, informal bids, or requests for proposal. Such authorization shall be based on substantial evidence set forth in the minutes of the meeting that the emergency will not permit delay and action is necessary to respond to the emergency. Until the emergency subsides or the work is complete, at each subsequent regular meeting the Board shall determine by 4/5's vote whether to continue or terminate the authorization for emergency."

**GOALS:**

Construct, Manage and Maintain All Facilities and Provide Services to Assure System Reliability and Environmental Compatibility

Prepared By: David R. Lippman, Director of Facilities and Operations



September 23, 2014 LVMWD Regular Board Meeting

TO: Board of Directors

FROM: Facilities & Operations

**Subject: 4-Inch Recycled Water Main Break: Declaration of Emergency and Ratification of Purchase Order (Pg. 72)**

**SUMMARY:**

On August 19, 2014, a 4-inch cement mortared lined and coated steel recycled water main developed a large leak on Park Granada about a mile south of Calabasas Road in Calabasas. The leak occurred at a 2-inch service connection for several large condominium properties. Complete closure of the northbound traffic lanes on Parkway Granada was required, and two-way traffic was re-routed on the southbound side of the roadway in consultation with the City of Calabasas.

Due to the impact to the roadway, the water main break constituted an emergency that required immediate action without delay. The water main was repaired by District staff. However, Total Barricade Service, Inc. was hired to prepare a traffic control plan and set up the required delineation and signage, at a cost of \$4,012. Also, S&S Paving was hired to restore the roadway, including supplying compacted base material and re-paving the affected area, at a cost of \$25,380.

The purchase order required for Total Barricade Services, Inc. was within the General Manager's non-emergency purchasing authority. However, the purchase order for S&S Paving exceeded that amount and, therefore, requires ratification by the Board.

**RECOMMENDATION(S):**

Declare the 4-inch recycled water main break of August 19, 2014 on Park Granada in Calabasas an emergency requiring immediate action without delay and ratify the General Manager's authorization of a purchase orders in the amount \$25,380 to S&S Paving.

**FISCAL IMPACT:**

Yes

**ITEM BUDGETED:**

Yes

**FINANCIAL IMPACT:**

Sufficient funds for this work are available in the adopted Fiscal Year 2014-15 Budget.

**GOALS:**

Construct, Manage and Maintain All Facilities and Provide Services to Assure System Reliability and Environmental Compatibility

Prepared By: Larry J. Miller, Water Systems and Facilities Manager

**ITEM 7B**





September 23, 2014 LVMWD Regular Board Meeting

TO: Board of Directors

FROM: Facilities & Operations

**Subject: 8-Inch Sludge Force Main Failure: Declaration of Emergency and Authorization to Procure Goods and Services (Pg. 73)**

**SUMMARY:**

On September 11, 2014, the nipple attaching an air and vacuum release valve (air-vac) to the 8-inch sludge force from the Tapia Water Reclamation Facility to the Rancho Las Virgenes Composting Facility failed due to corrosion. The air-vac is within a manhole in the northbound lane of Las Virgenes Road between Camp David Gonzales and Mulholland Highway.

The failure of the air-vac resulted in the discharge of sludge onto Las Virgenes Road and the adjacent drainage channels. Staff responded immediately to the failure, diked the roadside drainage channels to contain the overflow, and began clean-up and repair work. Fortunately, the majority of the sludge was contained and recovered, preventing it from reaching the creek. Three contractors were called in to assist with traffic control, clean-up and repair on an emergency basis.

Additional details on the incident and response will be provide at the Board meeting.

**RECOMMENDATION(S):**

Declare the 8-inch sludge force main failure of September 11, 2014 an emergency requiring immediate action without delay and authorize the General Manager to procure goods and services necessary to respond to the emergency, in an amount not to exceed \$75,000, without formal bids, informal bids or requests for proposals.

**FISCAL IMPACT:**

Yes

**ITEM BUDGETED:**

Yes

**FINANCIAL IMPACT:**

Sufficient funds are available for this work in the adopted JPA Fiscal Year 2014-15 Budget.

**DISCUSSION:**

Las Virgenes Municipal Water District Code Section 2-5-502 - Emergencies:

(b) "When a meeting of the Board can be commenced in a timely manner to authorize emergency action, by a 4/5's vote, the Board may authorize procurement of good and services without formal bids, informal bids, or requests for proposal. Such authorization shall be based on substantial evidence set forth in the minutes of the meeting that the emergency will not permit delay and action is necessary to respond to the emergency. Until the emergency subsides or the work is complete, at each subsequent regular meeting the

ITEM NO

Board shall determine by 4/5's vote whether to continue or terminate the authorization for emergency.\*

**GOALS:**

Construct, Manage and Maintain All Facilities and Provide Services to Assure System Reliability and Environmental Compatibility

Prepared By: David R. Lippman, Director of Facilities and Operations



September 23, 2014 LVMWD Regular Board Meeting

TO: Board of Directors

FROM: Facilities & Operations

**Subject: Odor Control Scrubber Carbon Replacement: Authorization of Purchase Order (Pg. 75)**

**SUMMARY:**

One of the maintenance projects included in the annual budget is for replacement of the granular activated carbon media in the odor control scrubbers at the Tapia Water Reclamation Facility. There are four 18,000-pound carbon towers for the headworks facility and three 6,000-pound carbon towers for the primary sedimentation basins. Life expectancy of the carbon media varies depending on operation of the scrubbers. However, the media for the primary scrubbers generally lasts one year; whereas, the media for the headworks scrubbers usually lasts two years.

For Fiscal Year 2014-14, carbon media replacement is scheduled for two primary towers and one headworks tower. The following three bids were received for the work:

<b>Company</b>	<b>Bid</b>
Prominent Systems, Inc.	\$35,615.62
BakerCorp	\$42,212.00
Enviro Supply Service, Inc.	\$42,780.00

Staff recommends that the low-bidder, Prominent Systems, Inc., be issued a purchase order for the granular activated carbon media replacement at Tapia. Prominent Systems, Inc. successfully completed the carbon media replacement last year.

**RECOMMENDATION(S):**

Authorize the General Manager to issue a purchase order in the amount of \$35,615.62 to Prominent Systems, Inc., for carbon tower media replacement at the Tapia Water Reclamation Facility.

**FISCAL IMPACT:**

Yes

**ITEM BUDGETED:**

Yes

**FINANCIAL IMPACT:**

Sufficient funds are available for this work in the adopted JPA Fiscal Year 2014-15 Budget.

**GOALS:**

Construct, Manage and Maintain All Facilities and Provide Services to Assure System Reliability and Environmental Compatibility

ITEM 7D

**GOAL DESCRIPTION:**

Approval of this item will support compliance with South Coast Air Quality Management District regulatory requirements for hydrogen sulfide emissions.

Prepared By: Brett Dingman, Water Reclamation Manager



September 23, 2014 LVMWD Regular Board Meeting

TO: Board of Directors

FROM: Facilities & Operations

**Subject: Headquarters Building No. 8 Air Conditioning Unit Replacement: Call for Bids (Pg. 77)**

**SUMMARY:**

The project consists of replacing the original, 20+ year old Building No. 8 air conditioning and chiller system that is currently in poor condition. The unit provides cooled air to Building No. 8 and has reached the end of its useful life, resulting in more frequent and costly maintenance and repair needs. The proposed replacement unit will provide more reliable service, reduce on-going maintenance and repair costs, and result in an energy cost-savings to the District.

**RECOMMENDATION(S):**

Authorize a Call for Bids for the Headquarters Building #8 Air Conditioning Replacement project in accordance with the project specifications and proposed bid schedule.

**FISCAL IMPACT:**

No

**ITEM BUDGETED:**

Yes

**FINANCIAL IMPACT:**

There is no financial impact associated with the issuance of a Call for Bids. The adopted Fiscal Year 2014-15 Budget provides funding for the replacement of the air conditioning unit in the amount of \$267,000. A rebate is available from SCE to partially offset the cost of the project due to the improved energy efficiency of the replacement unit; staff is currently working with SCE engineers to ensure that the District qualified for the rebate.

**DISCUSSION:**

The existing air conditioning equipment for Building No. 8 has exceeded its useful life expectancy of 20 years. While the current equipment remains operable, maintenance and repair needs for the equipment have increase significantly, resulting in unforeseen costs to maintain cooled air to the building. The existing equipment consists of a water-cooled chiller, cooling tower and ice plant that is no longer operable and was abandoned in place. Replacement of the aged cooling system equipment provides an opportunity to significantly improve the energy efficiency of the system, saving the District up to \$20,000 annually in electrical and water treatment costs.

The project includes the upgrade and replacement of the 20-year-old air conditioning and chiller system with a new air-cooled chiller. In addition, the project will include removal of the existing cooling tower, chiller, compressors, ice plant and other inoperable or abandoned appurtenances. Due to the inevitable downtime of the air conditioning system during transfer of service, the project has been scheduled to be completed during the winter months when lower temperatures will minimize the impact to the building's occupants.

The proposed bid schedule is as follows:

Call for Bids	September 23, 2014
First Advertisement	September 29, 2014
Second Advertisement	October 6, 2014
Pre-Bid Meeting	October 15, 2014
Bid Opening	October 29, 2014
Award of Contract	November 11, 2014

**GOALS:**

Ensure Effective Utilization of the Public's Assets and Money

Prepared By: Eric Schlageter, P.E. Associate Engineer

**ATTACHMENTS:**

[Notice Inviting Sealed Bids](#)

**NOTICE INVITING SEALED PROPOSALS (BIDS)**  
**Building B HVAC Integration 2014**

**NOTICE IS GIVEN** sealed proposals will be received by the **Las Virgenes Municipal Water District (District)** at its office, **4232 Las Virgenes Road, Calabasas California 91302**, until **3:00 p.m. on October 29, 2014** for furnishing the work described in the contract documents. Proposals will then and there be opened and publicly read aloud. Proposals received after the time announced for the opening will not be considered. The contract documents may be examined at the office of the District.

A **mandatory pre-bid conference and tour** will be held on **October 15, 2014 at 10:00 a.m.** The meeting will begin at the district headquarters. Attendance at the pre-bid conference is a condition precedent to submittal of a bid and the District will not consider a bid from any bidder not represented at the pre-bid conference. Questions regarding the project may be directed to **Eric Schlageter, P.E., Project Manager**, at 818.251.2142.

Sets of contract documents may be purchased at the District office upon payment by check of **thirty-five dollars (\$35)** for each set requested or **(\$10)** for each Compact Disk requested. Checks shall be made payable to the District. Purchase price will not be refunded.

The District may reject proposals and waive irregularities or informalities in any of the proposals. Each proposal shall be submitted only on the prescribed proposal form included with the contract documents.

The successful bidder is required to pay prevailing wages as determined by the Division of Industrial Relations. A copy of the Division's wage determinations is available for inspection at the District's headquarters. Any excavation five feet or deeper requires the submission of a separate shoring plan and an itemized bid. In all respects the successful bidder shall comply with requirements of law pertaining to public work contracts

**BY ORDER OF THE GOVERNING BODY OF  
 LAS VIRGENES MUNICIPAL WATER DISTRICT**

**DATED:**

\_\_\_\_\_  
**Barry S. Steinhardt**  
**Secretary of the Board**



September 23, 2014 LVMWD Regular Board Meeting

TO: Board of Directors

FROM: Finance & Administration

**Subject: General Liability and Property Insurance Renewal (Pg. 80)**

**SUMMARY:**

Tolman & Wiker Insurance Services, LLC, the District's insurance broker, has prepared a proposal for renewal of the District's general liability and property insurance policies, which expire on October 1, 2014. Agronaut Insurance Company is recommended to continue as the District's main insurance carrier; staff has been very pleased with the service and coverage provided by Agronaut.

The total cost of the insurance package for the term of October 1, 2014, through October 1, 2015, is \$724,413.80, which is \$21,999 or 3% lower than the current term. Staff recommends the Board approve the proposal as submitted by Tolman & Wiker. Mr. Jeff Dodds of Tolman & Wiker will be available at the Board meeting to review the proposals, discuss the insurance environment and answer any questions.

**RECOMMENDATION(S):**

Approve the general liability and property insurance proposal by Tolman & Wiker Insurance Services, LLC in the amount of \$724,413.80, for the term of October 1, 2014, through October 1, 2015, and authorize the General Manager to execute related contracts and forms.

**FISCAL IMPACT:**

Yes

**ITEM BUDGETED:**

Yes

**FINANCIAL IMPACT:**

Approval of the insurance proposal will result in a cost-savings of \$21,999 as compared to the prior year. The adopted Fiscal Year 2014-15 Budget includes \$761,840 for general liability and property insurance. This amount reflects the expected increase in the stop loss limitation, from \$200,000 last year to \$500,000 this year. The total insurance premium as proposed is \$724,413.80, which is approximately 5% below budget. The difference between the budgeted and actual amounts can be utilized for out-of-pocket costs associated with claims that are within the self-insured retention amount.

**DISCUSSION:**

To ensure the most competitive pricing for the District, Tolman & Wiker issued a request for quotes to Zurich American and Glatfelter Public Risk. However, the insurers could not meet the coverage or pricing the District currently receives from Agronaut Insurance Company.

The total amount paid for claims received by the District was \$360,058 in the current term, primarily due to a settlement with Chase Bank for damage caused as a result of the water main break on Calabasas Road. The largest outstanding claim from 2013, filed by Bradley Cohn and Foremost Insurance, is related to a

ITEM 8A



collision between a District vehicle and motorcycle. The claim is currently in litigation.

Attachment B provides a summary of all claims over the last two years.

**GOALS:**

Ensure Effective Utilization of the Public's Assets and Money

Prepared By: Donald Patterson, Director of Finance & Administration

**ATTACHMENTS:**

[Tolman & Wilker Proposal](#)

[Summary of Claims Received](#)

Robert E. Acquistapace  
Gregory C. Anderson  
Shawn E. Carson  
Steven W. Carter  
Raymond M. Clem  
Dennis W. Corte  
Ronald F. Costa  
Jeffrey G. Dann  
Judith M. Diaz  
Jeffrey T. Dodds



82  
John A. Feliciano  
Kipton Keller  
Shaun M. Kelly  
Joan M. Kirchhof  
David L. Rucker  
David R. Shore  
Denise D. Sutton  
Richard W. Toohey  
Gregory W. Van Ness  
Barbara J. Ward

**PROPOSAL FOR:  
LAS VIRGENES MUNICIPAL  
WATER DISTRICT**

**POLICY TERM: 10/1/2014 – 10/1/2015**

**Presented by:**

**Jeffrey T. Dodds  
Managing Member**

**September 4, 2014**

	EXPIRING 2013-2014	RENEWAL 2014-2015
<b>Coverage/Policy Type</b>	<b>Carrier/AM Best Rating Limits &amp; Coverages</b>	<b>Carrier/AM Best Rating Limits &amp; Coverages</b>
<b>Property</b>	<p><b>Argonaut Insurance Co. A XII, Admitted 118,988,344 Real and Personal Property 50,000 deductible</b></p> <p>Business Income: 1,000,000                      Extra Expense: 1,000,000                      Accounts Receivable: 250,000 on premises / 10,000 in transit                      Fine Arts: 100,000 per occurrence / 5,000 per item                      Property in Transit: 100,000                      Valuable Papers and Records: 250,000 on premises / 50,000 off premises                      Outdoor Property: 50,000                      Trees, shrubs, plants and lawns: included in Outdoor Property                      Water Plus 360 endorsement to be added                      Building Ordinance or Law:                      Demolition Costs and/or Undamaged Portion of Building: \$10,000,000                      Increased Cost of Construction: 10% of the building value as shown on the schedule</p>	<p><b>Argonaut Insurance Co. A XII, Admitted 118,988,344 Real and Personal Property 50,000 deductible</b></p> <p>Business Income: 1,000,000                      Extra Expense: 1,000,000                      Accounts Receivable: 250,000 on premises / 10,000 in transit                      Fine Arts: 100,000 per occurrence / 5,000 per item                      Property in Transit: 100,000                      Valuable Papers and Records: 250,000 on premises / 50,000 off premises                      Outdoor Property: 50,000                      Trees, shrubs, plants and lawns: included in Outdoor Property                      Water Plus 360 endorsement.                      Building Ordinance or Law:                      Demolition Costs and/or Undamaged Portion of Building: \$10,000,000                      Increased Cost of Construction: 10% of the building value as shown on the schedule</p>
<b>Premium</b>	<b>\$110,405 plus \$3,777 Optional Terrorism</b>	<b>\$109,604.00 plus \$929 Optional Terrorism</b>
<b>Scheduled Equipment</b>	<b>Argonaut Insurance Co. A XII, Admitted</b>	<b>Argonaut Insurance Co. A XII, Admitted</b>
<b>Limits</b>	<p>Inland Marine/Contractors Equipment – 452,000                      50,000 Deductible                      Contractor's Equipment Coverage Form to be attached                      Covered property under Contractor's Equipment Coverage Form includes your equipment and tools                      Employees' tools included at 250 any one employee/1,000 all employees                      Borrowed Equipment limit increased to 250,000                      Equipment Leased or Rented From Others increased to 250,000 (up to 12 months in your CCC)</p>	<p>Inland Marine/Contractors Equipment – 423,000                      50,000 Deductible                      Contractor's Equipment Coverage Form to be attached                      Covered property under Contractor's Equipment Coverage Form includes your equipment and tools                      Employees' tools included at 250 any one employee/1,000 all employees                      Borrowed Equipment limit - 250,000                      Equipment Leased or Rented From Others- 250,000 (up to 12 months in your CCC)</p>
<b>Premium</b>	<b>Included</b>	<b>Included</b>

LAS VIRGENES MUNICIPAL WATER DISTRICT 2014 PROPOSAL SUMMARY

	EXPIRING 2013-2014	RENEWAL 2014-2015
Coverage/Policy Type	Carrier/AM Best Rating Limits & Coverages	Carrier/AM Best Rating Limits & Coverages
EDP Computer Protection	Argonaut Insurance Co. A XII, Admitted Included in Limit	Argonaut Insurance Co. A XII, Admitted Included in Limit
Premium	Included	Included
Equipment Breakdown	Argonaut Insurance Co. A XII, Admitted	Argonaut Insurance Co. A XII, Admitted
Limit/Deductible	100,000,000 limit with 50,000 Deductible Sublimits: 100,000 as respects the following: Ammonia / Refrigeration Contamination Perishable Goods Spoilage Expediting Expenses Hazardous Substances Data Restoration 250,000 as respects the following coverage: Demolition and Increased Cost	100,000,000 limit with 50,000 Deductible Sublimits: 100,000 as respects the following: Ammonia / Refrigeration Contamination Perishable Goods Spoilage Expediting Expenses Hazardous Substances Data Restoration 250,000 as respects the following coverage: Demolition and Increased Cost
Premium	Included	Included
DIC Earthquake/Flood	Empire Indemnity 83.33% - Non-Admitted A XV** Princeton E&S 16.67% - Non Admitted A + XV**	Empire Indemnity 83.33% - Non-Admitted A XV** Princeton E&S 16.67% - Non Admitted A + XV**
Limits	30,000,000 Total Limit, Covers Buildings, BPP and EDP	30,000,000 Total Limit, Covers Buildings, BPP and EDP
Deductible	Earthquake - 15% Deductible – Maximum 4,500,000 for 30,000,000 loss, Minimum \$50,000, All Other Perils 25,000 Flood – Excludes Tapia in first 5,000,000 layer. Deductible for Flood is \$100,000 except Tapia is 15% per building – subject to \$100,000 minimum after the first 5,000,000 layer.	Earthquake - 15% Deductible – Maximum 4,500,000 for 30,000,000 loss, Minimum \$50,000, All Other Perils 25,000 Flood – Excludes Tapia in first 5,000,000 layer. Deductible for Flood is \$100,000 except Tapia is 15% per building – subject to \$100,000 minimum after the first 5,000,000 layer.
Premium	\$183,000.00 Premium \$400.00 Policy Fee \$0.00 Inspection Fee \$5,868.30 Surplus Taxes/Fees \$9,150.00 Surplus Broker Fee \$198,418.80 Total  Terrorism available for \$91,500.00	\$175,000.00 Premium \$400.00 Policy Fee \$ 0.00 Inspection Fee \$5,612.80 Surplus Taxes/Fees \$8,750.00 Surplus Broker Fee \$189,762.80 Total  Terrorism available for \$87,500.00

	EXPIRING 2013-2014	RENEWAL 2014-2015
<b>Coverage/Policy Type</b>		
<b>General Liability</b>	Argonaut Insurance Co. A XII, Admitted  Water Plus 360 endorsement included; Includes Professional Liability; Sewer Backup; Pollution; Terrorism; Employee Benefits Liability;	Argonaut Insurance Co. A XII, Admitted  Water Plus 360 endorsement included; Includes Professional Liability; Sewer Backup; Pollution; Employee Benefits Liability;
<b>Limits</b>	1,000,000 Premises Operations – Per Occurrence 1,000,000 Personal and Advertising Injury 1,000,000 Damages to Premises Rented By You 3,000,000 General Aggregate Per Location 3,000,000 Products Completed Operations Aggregate	1,000,000 Premises Operations – Per Occurrence 1,000,000 Personal and Advertising Injury 1,000,000 Damages to Premises Rented By You 3,000,000 General Aggregate Per Location 3,000,000 Products Completed Operations Aggregate
<b>Pollution Coverage</b>	Pollution Exclusion Exceptions for: Hostile Fire, Heating/Air Conditioning, Mobile Equipment, Pesticides/Herbicides, Water and Sewer operations Pollution Exclusion carve-back for Rancho Compost Products Liability.	Pollution Exclusion Exceptions for: Hostile Fire, Heating/Air Conditioning, Mobile Equipment, Pesticides/Herbicides, Water and Sewer operations Pollution Exclusion carve-back for Rancho Compost Products Liability.
<b>Deductible</b>	\$50,000 SIR Occurrence	\$50,000 SIR Occurrence
<b>General Liability Premium</b>	\$136,290.00	\$125,195.00
	Stop Loss of \$200,000 (max payout- all claims- all lines of coverage)	Stop Loss of \$500,000 (max payout- all claims- all lines of coverage)
<b>Stop Loss Premium</b>	\$7,897.00	\$5,000.00
<b>Management Liability/ Public Officials Liability</b>	Argonaut Insurance Co. A XII, Admitted Includes coverage for: Wrongful Acts, Employment Practices, Employee Benefits Administration, Inverse Condemnation. Includes Failure to Supply – Services and Board decisions.	Argonaut Insurance Co. A XII, Admitted Includes coverage for: Wrongful Acts, Employment Practices, Employee Benefits Administration, Inverse Condemnation. Includes Failure to Supply – Services and Board decisions.
<b>Limits</b>	1,000,000 Per occurrence 1,000,000 Aggregate	1,000,000 Per occurrence 1,000,000 Aggregate
<b>Deductible/SIR</b>	50,000 SIR	50,000 SIR
<b>Management Liability Premium</b>	\$30,809.00	\$29,452.00
<b>Auto Liability</b>	Argonaut Insurance Co. A XII, Admitted	Argonaut Insurance Co. A XII, Admitted
<b>Limits</b>	1,000,000 Combined Single Limit Owned Auto Liability 1,000,000 Per Accident Hired & Non-owned Auto 1,000,000 Per Accident Uninsured/Underinsured 10,000 Deductible per Accident	1,000,000 Combined Single Limit Owned Auto Liability 1,000,000 Per Accident Hired & Non-owned Auto 1,000,000 Per Accident Uninsured/Underinsured 10,000 Deductible per Accident
<b>Auto Liability Premium</b>	\$50,901.00	\$55,795.00
<b>Total Liability Premium</b>	\$225,897 plus \$6,116 Optional Terrorism	\$215,442 plus \$1,613 Optional Terrorism

	EXPIRING 2013-2014	RENEWAL 2014-2015
<b>Crime</b>	Zurich - Fidelity and Deposit Co of Maryland – A XV Admitted	Zurich - Fidelity and Deposit Co of Maryland – A XV Admitted
<b>Limits</b>	3,000,000 Employee Dishonesty 3,000,000 Forgery or Alteration 100,000 Theft, Disappearance & Destruction 1,000,000 Computer Fraud 1,000,000 Funds Transfer Fraud 3,000,000 Faithful Performance of Duty	3,000,000 Employee Dishonesty 3,000,000 Forgery or Alteration 100,000 Theft, Disappearance & Destruction 1,000,000 Computer Fraud 1,000,000 Funds Transfer Fraud 3,000,000 Faithful Performance of Duty
<b>Deductible</b>	25,000 Employee Theft and Forgery or Alteration 10,000 all other coverages	25,000 Employee Theft and Forgery or Alteration 10,000 all other coverages
<b>Premium</b>	<b>\$8,230.00</b> <u>Options:</u> 3 Year Policy - Equal Annual Installment \$8,627 3 Year Pre-paid \$24,615	<b>\$8,230.00</b> <u>Options:</u> 3 Year Policy - Equal Annual Installment \$8,627 3 Year Pre-paid \$24,615

	EXPIRING 2013-2014	RENEWAL 2014-2015
<b>Excess Liability</b>	<b>Argonaut Insurance Co. A XII, Admitted</b> Excess of underlying Liability Limits: Includes Sewer Backup, Failure to Supply, Professional Liability, Dam Failure; Inverse Condemnation.	<b>Argonaut Insurance Co. A XII, Admitted</b> Excess of underlying Liability Limits: Includes Sewer Backup, Failure to Supply, Professional Liability, Dam Failure; Inverse Condemnation.
Excess Limit	10,000,000 Excess of 1,000,000	10,000,000 Excess of 1,000,000
Exclusions Include, but are not limited to:	No Dam Failure Exclusion	No Dam Failure Exclusion
<b>Premium</b>	<b>\$66,337.00</b>	<b>\$64,250.00</b>
<b>Excess Liability</b>	<b>RSUI Indemnity Company - A XIII; Admitted</b>	<b>RSUI Indemnity Company - A XIII; Admitted</b>
Excess Limit	25,000,000 Excess of 11,000,000 for total of 36,000,000	25,000,000 Excess of 11,000,000 for total of 36,000,000
Exclusions Include but are not limited to:	Exclusions: Asbestos, D&O, EPLI, Terrorism, Eminent Domain or Condemnation, Failure to Supply, Professional Services, Public Officials, Uninsured or Underinsured Motorists; Inverse Condemnation; Dam Failure	Exclusions: Asbestos, D&O, EPLI, Terrorism, Eminent Domain or Condemnation, Failure to Supply, Professional Services, Public Officials, Uninsured or Underinsured Motorists; Inverse Condemnation; Dam Failure
<b>Premium</b>	<b>\$91,000.00 Premium</b> <b>Terrorism Available for \$13,650.00</b>	<b>\$91,000.00 Premium</b> <b>Terrorism Available for \$13,650.00</b>
<b>Excess Liability</b>	<b>Arch Insurance Co. -- A+ XV; Admitted</b>	<b>Arch Insurance Co. -- A+ XV; Admitted</b>
Excess Limit	25,000,000 Excess of 36,000,000 for a total of 61,000,000	25,000,000 Excess of 36,000,000 for a total of 61,000,000
Exclusions Include but are not limited to:	Lead, Silica, Fungi and Bacteria, Earth Movement or Subsidence, Errors & Omissions, EPLI, D&O, Failure to Supply, Punitive Damages, Communicable Disease, Discrimination, Eminent Domain/Condemnation, Dam Failure; Inverse Condemnation	Lead, Silica, Fungi and Bacteria, Earth Movement or Subsidence, Errors & Omissions, EPLI, D&O, Failure to Supply, Punitive Damages, Communicable Disease, Discrimination, Eminent Domain/Condemnation, Dam Failure; Inverse Condemnation
<b>Premium</b>	<b>\$45,000.00 Premium</b> <b>\$1,125.00 Broker Fee</b> <b>\$46,125.00 Total</b>  <b>Terrorism available for \$5,000.00</b>	<b>\$45,000.00 Premium</b> <b>\$1,125.00 Broker Fee</b> <b>\$46,125.00 Total</b>  <b>Terrorism available for \$5,000.00</b>
<b>Total Premiums Paid</b>	<b>\$746,412.80</b>	<b>\$724,413.80</b>

## Deductibles / Retentions

<u>Coverage</u>	<u>Alteris (Expiring)</u>	<u>Alteris (Proposed)</u>
Property	50,000	50,000
Scheduled Equipment	50,000	50,000
Equipment Breakdown	50,000	50,000
DIC- Earthquake*	15% of claim, per unit	15% of claim, per unit
DIC- Flood*	100,000	100,000
General Liability	50,000	50,000
Management Liability	50,000	50,000
Auto- Liability	10,000	10,000
Auto- Physical Damage	10,000	10,000
Crime	25,000	25,000
* see details on quote		
Deductible Stop Loss (maximum deductible- all lines of coverage)	200,000	500,000



## Premium Summary 2014-2015

<u>Coverage</u>	<u>Expiring</u>	<u>Renewal</u>
Property	110,405.00	109,604.00
Scheduled Equipment	Included	Included
EDP	Included	Included
Equipment Breakdown	Included	Included
DIC (Earthquake & Flood)	198,418.80	189,762.80
General Liability	136,290.00	125,195.00
Stop Loss Aggregate	7,897.00	5,000.00
Management Liability	30,809.00	29,452.00
Auto	50,901.00	55,795.00
Crime	8,230.00	8,230.00
Excess Liability (First Layer: 10M x 1M)	66,337.00	64,250.00
Excess Liability (Second Layer: 25M x 11M)	91,000.00	91,000.00
Excess Liability (Third Layer: 25M x 3M)	<u>46,125.00</u>	<u>46,125.00</u>
<b>Total</b>	<b>746,412.80</b>	<b>724,413.80</b>

### Features:

Earthquake & Flood	Covered	Covered
Dam Liability	Covered	Covered
Inverse Condemnation	Covered	Covered
Failure To Supply- Services	Covered	Covered
Failure To Supply- Board Decisions	Covered	Covered
Multi-Year Commitment	No	No
Program Exit Conditions	None	None
Retrospective Premium Adjustment	No	No

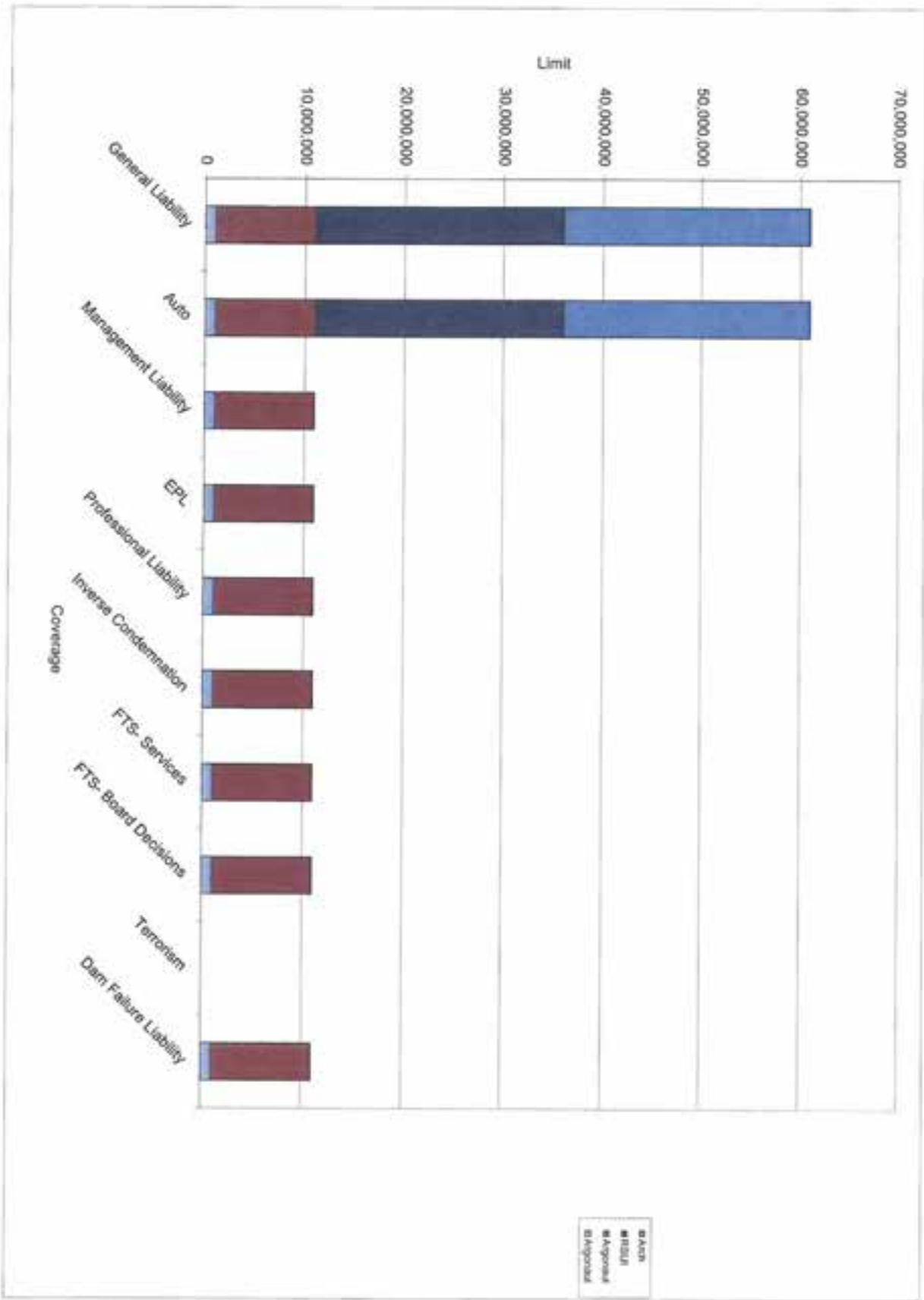
## About the Insurance Carrier and Program

**Alteris Public Risk Solutions** provides products and services to large individual governmental entities and self-insured governmental pools. Using both traditional and creative approaches, APRS aligns interests with its clients by targeting sophisticated accounts who participate in the risk bearing. Alteris Public Risk Solutions provides unbundled alternative risk structures supporting both carriers and program managers.

**Alteris, Inc.**, is part of **Argo Group International Holdings, Ltd.**, an international underwriter of specialty insurance and reinsurance products in the property and casualty market with a total capitalization of \$2 Billion. Argo Group's insurance subsidiaries are rated 'A' (Strong) by S&P and 'A' (Excellent) by AM Best. In addition, reinsurance support for the program is provided by Swiss Reinsurance of America and Travelers Re. Both organizations deliver solid financial support and service to policyholders.

Issuing Company:  
Argonaut Insurance Company

ALTERIS PROGRAM LIMITS



2013/14 Claims Against LVMWD

Case No.	Date	Amount	Description	Date	Status	Amount
Pacific Bell / AT&T	5/10/2013	\$40,092.00	Claims District employees damaged AT&T telephone cables while replacing manhole on Calabasas Rd.	5/23/2013	Denial	\$0.00
J.P. Morgan Chase	5/13/2013	\$389,909.04	Water main broke on Calabasas Road causing both exterior and interior damage to branch.	11/7/2013	Denial	\$0.00
Blinn, Gordon F-716	11/24/2013	\$1,150.00	Septic tank refilling due to a leaky pipe above yard	1/3/2014	Approved (GM)	\$1,150.00
Woodman, Melody (Law Offices of Robert A. Stokmar, P.C.)	9/23/2013	\$20,090.00	Pinhole leak in copper pipe	2/24/2014	Denied	3/0/1400
Howard, Marifuyu	2/14/2014	\$525.00	Burned out hot water recirculating pump, air in the line.	2/27/2014	Approved (GM)	\$525.00
Howard, Seymour	3/3/2014	\$75.00	Burned out hot water recirculating pump, LV water off all day.	3/17/2014	Denied	\$0.00
Stewart, Roy	1/1 - 3/18	\$4,400.00	Plumbing fixture leaks, PSI was at 150 on 3/18	3/19/2014	Denial	\$0.00
Knudsen, Alan	3/1 - 3/8	\$445.00	Water heater pump replacement	3/19/2014	Denial	\$0.00
Klein, Nanette	7/14/2014	\$1,310.00	Burned out hot water recirculating pump, air in the line. Shower Faucet Damage.	5/28/2014	Approved (GM)	\$1,310.00
Tenenbaum, Howard	5/25-6/17	\$1,015.00	LV Water Meter not working, causing irrigation stoppage in backyard and damaged plants and grass.	6/20/2014	Pending	\$0.00
Vivette	6/19/2014	\$1,400.00	Broken pipe below shut-off valve	7/15/2014	Denial	\$0.00
Montgomery, Ben	3/3/2014	\$8,950.00	Water leak damaged driveway.	7/23/2014	Denial	\$0.00

2012/13 Claims Against LVMWD

Claimant	Date of Loss	Amount	Date of Settlement	Description of Claim	Settlement Status	Settlement Date	Settlement Amount
Taichnick, Brian	7/26/2013	\$30,000.00	12/13/2013	Water loss due to a pinhole leak in copper pipe, possibly caused by arrosion due to additives added by LV	Denied	1/14/2013	\$0.00
Suranow, Ilyse and Hal	8/20/2013	\$595.00	9/4/2013	Faulty LV regulator caused customer regulator to fail.	Approved	10/8/2013	\$350.00
Cohn, Brady	3/14/2013	Unspecified	8/26/2013	Traffic accident, claimant alleges District employee made unsafe lane change and struck claimant's motorcycle	Denied	10/8/2013	Lawsuit Pending
Vista Point HOA	5/25/2013 - 6/18/2013	\$3,120.00	7/2/2013	Leaking water main damaged association common walls.	Denied	8/13/2013	\$0.00
Polmanski, Ted	6/11/2013	\$125.00	6/17/2013	Misdiagnosed leak cost customer the expense of a plumber to determine the leak was on LV side.	Approved	7/23/2013	\$125.00
Meyer, Dan	5/24/2013	\$240.00	5/23/2013	Hot water recirculating pump went bad due to water shut-off.	Settled	6/75/2013	\$100.00
Foremost Insurance	3/14/2013	\$1,220.06	4/8/2013	Traffic incident, insured alleges district employee made unsafe lane change and struck insured's motorcycle.	Denied	5/14/2013	Lawsuit Pending
Glassman, Brad	2/11/2013	\$343.97	2/25/2013	Large rock from Hillside above the Tapia parking lot fell onto the vehicle and through the rear window	Approved	3/26/2013	\$343.97
Rubin, Fred	12/2012 - 1/2013	\$260.00	2/25/2013	Broken curb and waterline from construction equipment driving over curb and sprinklers	Approved	3/26/2013	\$260.00
Costco Wholesale	11/21/2012	\$1,963.43	1/23/2013	Tire sprinkler system failure due to alleged broken water line.	Denied	2/26/2014	\$0.00
Michael's Stores	11/15/2012	\$14,100.00	1/8/2013	Fire sprinkler damage due to alleged high water pressure	Denied	2/26/2013	\$0.00
Marney, J.D.	10/2012 - 12/2012	\$747.59	1/4/2013	Defective meter caused water bill to increase by \$747.59	Approved	2/12/2013 3/17/2012	\$682.59



September 23, 2014 LVMWD Regular Board Meeting

TO: Board of Directors

FROM: Facilities & Operations

**Subject: Backbone Improvements Program 5-Million-Gallon Tank: Change Order No. 3 (Pg. 94)**

**SUMMARY:**

On January 14, 2014, the Board awarded a contract to Pacific Hydrotech Corporation for the construction of the 5-Million-Gallon Tank Project in the amount of \$10,754,620.00. Change Order No. 3, in the amount of \$18,255.49, was administratively approved on September 16, 2014 to address several additional items of work that were not included in the original construction contract.

**FISCAL IMPACT:**

Yes

**ITEM BUDGETED:**

Yes

**FINANCIAL IMPACT:**

Sufficient funds are available in the adopted Fiscal Year 2014-15 Budget for this work. No additional appropriation is needed.

**DISCUSSION:**

Change Order No. 3 consisted of the following four additional items of work:

- (1) Additional rebar couplers and reinforcement were required for the 42-inch steel pipe casing supports along the saddle dam crossing. This item was necessary at an additional cost of \$8,125.20 because the construction plans omitted some of the reinforcement details.
- (2) Additional clearing and grubbing was needed to create a sufficient area to stockpile and place rocks from the tank excavation operation. This item was necessary at a cost of \$4,146.59 because additional storage space beyond that specified in the contract documents was required to stockpile the excavated rocks.
- (3) Screening rock and soil to less than 4-inch diameter was necessary to meet DSOD requirements for backfill around the pipe supports along the saddle dam. This requirement was a change by DSOD after the contract was awarded and resulted in an additional cost of \$5,350.28.
- (4) An increase in the manhole shaft diameter for the ammonia injection vault was required, from 24-inch to 30-inch, to provide better access for future maintenance work. The additional cost of this item was \$633.42.

Original Contract            \$10,754,620.00

Change Order No.1        \$ 0.00

ITEM 9A

Change Order No.2	(\$106,680.00)
Change Order No.3	\$18,255.49
<b>Revised Total</b>	<b>\$10,666,195.49</b>

The District's Purchasing Policy authorizes the General Manager to approve change orders to contracts within 5% of the original contract amount for projects over \$1,000,000. Therefore, Change Order No. 3, in the amount of \$18,255.49 or 0.17%, was administratively approved on September 16, 2014.

**GOALS:**

Construct, Manage and Maintain All Facilities and Provide Services to Assure System Reliability and Environmental Compatibility

Prepared By: Lindsay Cao, P.E., Associate Engineer

**ATTACHMENTS:**

Change Order No.3



**CONTRACT CHANGE ORDER**

No. 3

4732 Las Virgenes Road  
Calabasas, California 91302-1994

Project 1225 Foot backbone improvements - 5 MG Tank

Project A/c. Acct. No. 10476

Contractor Pacific Hydrptech, Inc.

Date September 3, 2014

CONTRACTOR CHANGE ORDER NO. 3. The Contractor is hereby authorized and directed to make the herein described changes from the Plans and Specifications or do the following work not included in the Plans and Specifications for the construction of this project.

This change requested by: Pacific Hydrptech Corporation and AECOM Technology Corporation

**DESCRIPTION OF CHANGE:**

Change order No. 3 has been prepared to include the following:

- **Item 1** – Add rebar couplers to the pad footing for which the 42" steel casing and 36" steel pipe rest on. Refer to Contractors Cost Proposal Number 382 dated 9/3/14. This work was performed on time and materials. **Total Cost = \$8,125.20**
- **Item 2** – Perform clearing and grubbing in the rock disposal area to create additional room to stock pile and place rocks from the tank excavation operation. Complete additional keyway construction at the toe of slope for the increased portion of the disposal fill area. Legally dispose of the cleared vegetation materials at an offsite dump location. This work was performed on Time and Materials and includes the price for labor, equipment, haul, dump, fees and taxes. Refer to Contractor cost proposal number 682 dated 9/3/14 for a breakdown. **Total Cost = \$4,146.59**
- **Item 3** – Screen rock and soil material to less than 4" diameter to provide backfill material around the pipe supports at the west saddle dam. Placement of the rock is Contract work and does not include additional compensation. Refer to Contractor cost proposal number 783 dated 9/3/14 for a breakdown. **Total Cost = \$5,350.28**
- **Item 4** – Increase the manhole shaft diameter for the ammonia injection vault from 24" to 30". **Total Cost = \$633.42**
- **TOTAL INCREASE AT AGREED PRICES \$18,255.49**

ITEM 9A



Contract Change Order No. 3 Project No. Acct. No. 10476

Date September 3, 2014

(2) Estimate of increases and/or decreases in contract items at contract unit prices:

**INCREASES**

Item	Description	Quantity	Unit Price	Total
------	-------------	----------	------------	-------

TOTAL INCREASES \$0

**DECREASES**

Item	Description	Quantity	Unit Price	Total
------	-------------	----------	------------	-------

TOTAL DECREASES \$0

**TOTAL COST OF THIS CHANGE ORDER \$18,255.49**

ORIGINAL CONTRACT PRICE	\$ 10,754,620.00
PREVIOUS CHANGE ORDERS	\$ (\$106,680.00)
CURRENT CONTRACT PRICE	\$ 10,647,940.00
CHANGE ORDER NO. 3	\$ 18,255.49
NEW CONTRACT AMOUNT	\$ 10,666,195.49
ADJUSTMENT OF CALENDAR DAYS	\$ 0

Completion Date – July 1<sup>st</sup>, 2015

It is agreed 0 consecutive calendar days extension of time will be allowed by reason of this change.

Recommended by

John Zhao 9/10/14

John Zhao, P.E.  
Principal Engineer

Departmental Approval

David R. Lippman

David R. Lippman  
Director of Facilities and Operations

ACCEPTED:

Pacific Hydrotech, Inc.

By: Jonathan Miller

Date: 9/4/14

APPROVED:

Las Virgenes Municipal Water District

By: David W. Pedersen  
David Pedersen  
General Manager

Date: 09/16/14

Note: Attention is called to the sections of the Special Provisions and Standard Provisions on EXTRA, ADDITIONAL OR OMITTED WORK.

- THIS CHANGE ORDER IS NOT EFFECTIVE UNTIL APPROVED BY OWNER
- IF ACCEPTABLE TO THE CONTRACTOR, THIS CHANGE ORDER IS EFFECTIVE IMMEDIATELY

**ITEM 9A**



Monroy Steel Inc.  
965 N. Second Ave  
Upland, CA 91788

Bill To:
Pacific Hydrotech Inc.
314 E. 3rd. St
Perris, Ca 92570

Date	Invoice No.	P.O. Number	Terms	Project
03/21/14	1438			Back Bone

Item	Description	Quantity	Rate	Amount
change order	Change Order 3/18/14 Man Hours	18	<del>70.00</del> 75.00	1,350.00 1260
change order	Change Order 3/19/14 Man Hours	16	<del>70.00</del> 75.00	1,200.00 1120
change order	Change Order 3/20/14 Man Hours	10	<del>70.00</del> 75.00	750.00 700
change order	Couplers	72	<del>37.80</del> 45.00	3,240.00 2,721.6
change order	#6 bars	78	4.50	351.00
change order	#6 bars	36	5.40	194.40
<p> <i>Labo5 Rate = 60.84 + 15% Burden = \$70.00/hr.</i>  <i>Freight = \$150.00</i>  <i>Misc Consumables (Torch, Oxygen, Acetylene, etc) = \$100.00</i> </p>				
				<p> <i>Total \$ 6597.00</i>  <i>+ 15% 989.55</i>  <hr/> <i>7586.55</i> </p>
Total				\$7,085.40

PROJECT: **Backbone**

DATE

CONTRACT NO.

DATE

3/18/14

CONTRACTOR

Pacific Hydrotech

CONTRACTOR REPRESENTATIVE ON JOB

WEATHER (Rain, Snow, Cloudy, Windy, etc.)

TEMP.  
High | Low

GROUND CONDITIONS (Dry, Damp, Wet, Frozen)

NO. CONTRACTOR'S MEN BY JOB CATEGORIES

NO. SUBCONTRACTOR'S MEN BY JOB CATEGORIES

Jose Munoz

Osbaldo Ascencio

Steve Zampa

EQUIPMENT ON JOB  
Brief description of size

No. Units

Working  
Yes No

MATERIALS DELIVERED

Couplers & extra #6 bars  
were delivered by Steve Zampa

OFFICIAL VISITORS TO JOB SITE

**STATUS OF WORK**

ITEM Brief description of work in progress, questionable performance, etc. Include tests made and samples taken.  
No. (Use comment section on reverse for other information, if necessary)

Jose Munoz and Osbaldo Ascencio worked for 2 hrs on the pipe support until Steve Zampa arrived with the material.

The 3 men finished the day installing the extra rebar and couplers ordered, for a total of 18 Man hours T and M, Regular

SIGNATURE

Carlos Monroy

TITLE: Carlos Monroy President

ITEM 9A

FORM No. QCA-1  
Rev. 01/08/05

PROJECT: **Backbone**

PARK

CONTRACT NO.

DATE

3/19/24

CONTRACTOR

Pacific Hydrotech

CONTRACTOR REPRESENTATIVE ON JOB

WEATHER (Rain, Snow, Cloudy, Windy, etc.)

TEMP.

High

Low

GROUND CONDITIONS (Dry, Damp, Wet, Frozen)

NO. CONTRACTOR'S MEN BY JOB CATEGORIES

NO. SUBCONTRACTOR'S MEN BY JOB CATEGORIES

Jose Munoz

Osbaldo Ascencio

EQUIPMENT ON JOB

Brief description of size

No. Units

Working

Yes

No

MATERIALS DELIVERED

OFFICIAL VISITORS TO JOB SITE

STATUS OF WORK

ITEM Brief description of work in progress, questionable performance, etc. Include tests made and samples taken.  
No. (Use comments section on reverse for other information, if necessary)

Jose Munoz and Osbaldo Ascencio worked bending dowels and installing couplers and extra rebar ordered for the pipe support. Total of 16 Tandem hrs

SIGNATURE

Carlos Monroy

TITLE: Carlos Monroy President

ITEM 9A

PROJECT: **Backbone**

PARK

CONTRACT NO.

DATE

3/20/14

CONTRACTOR

Pacific Hydrotech

CONTRACTOR REPRESENTATIVE ON JOB

WEATHER (Rain, Snow, Cloudy, Windy, etc.)

TEMP.

High Low

GROUND CONDITIONS (Dry, Damp, Wet, Frozen)

NO. CONTRACTOR'S MEN BY JOB CATEGORIES

NO. SUBCONTRACTOR'S MEN BY JOB CATEGORIES

Jose Munoz

Osbaldo Asconido

EQUIPMENT ON JOB

Brief description of size

No  
Lots

Working

Yes No

MATERIALS DELIVERED

OFFICIAL VISITORS TO JOB SITE

STATUS OF WORK

ITEM Brief description of work in progress, noticeable performance, etc. Include tests made and samples taken.  
No. (Use comment section on reverse for other information, if necessary)

Jose and Osbaldo worked 5 hrs each installing couplers and extra rebar ordered. They finished the day working on the pipe support preparing for pour. total of 10 hrs T and M  
6 hrs.

SIGNATURE

*Carlos Monroy*

TITLE: Carlos Monroy President

ITEM 9A

**KRETZSCHMAR STEEL**

3750 S. Riverside Ave.  
 Colton, CA 92324  
 (951) 686-6864

**INVOICE**

<b>DATE:</b>	3/18/2014
<b>INV #:</b>	48088

**SOLD TO:**

Monroy Steel, Inc.  
 965 N. 2nd Ave  
 Upland, Ca 91786

**SHIP TO:**

Will Call

<b>P.O. #</b>	<b>PROJECT:</b> 32601 Torchwood Pl	<b>REF:</b>
<b>TERMS:</b> Net 30 Days	<b>DUPLICATE:</b> 4/17/2014	<b>SHIP VIA:</b> Origin

QTY	CODE	PCS	DESCRIPTION	PRICE	EXT
72	MISC	72	PICKED UP AT SO COAST STEEL 3-18-14 #6 BAR LOCK COUPLER	35.00	2,520.00

**SUB-TOT:** \$2,520.00

**TAX: (8.0%)** \$201.60

**TOTAL:** \$2,721.60

Purchaser agrees to pay all collection costs and reasonable attorney's fees necessary to collect past due amounts, as permitted by law. Past due balances subject to a monthly service charge of 1.5%.

ITEM 9A







DATE 6/2/14 - 6/6/14

NAME	S	M	T	W	TH	F	COMMENTS
Ron Fay (operator)					3 1/2	4	Clear and grub extended area for extra excavated material (Cocks) over by disposal berm. Dust control Dig Key way Back fill Key way and prep area to place material
Vidal Lopez (water truck op)					3 1/2	4	
Refugio Choa (operator) Foreman					3 1/2	4	

Hours Revised Per  
 John Coffman's request  
 JJC 8/7/14

EQUIPMENT	S	M	T	W	TH	F	COMMENTS
Excavator					3 1/2	4	
Water trucks					3 1/2	4	
Utility truck F350					2 1/2	4	

Signatures

*John Coffman*  
*John Coffman*  
 JOHN COFFMAN TO  
 REVIEW



PACIFIC HYDROTECH CORPORATION  
 314 E. 3RD ST., PERRIS, CA 92570  
 (951) 943-8803 FAX (951) 943-1093

TIME & MTL'S SHEET

DATE 6/9/14 -- 6/13/14

NAME	S	M	T	W	TH	F	COMMENTS
Refugio Pichon (employee)		3					Pick up greens from garbed area and placed them on trash container.
Vidal Lopez (laborer)		3					
Raul Velasco (laborer)		3					
							40 yds 40 yds containers delivery and pick up
							Service fees for 40 yard container

EQUIPMENT	S	M	T	W	TH	F	COMMENTS
Backhoe B-19		3					
Utility truck F350		3					

SIGNATURES



# INVOICE

Customer:  
 Online WM ezPay ID:  
 Invoice Date:  
 Invoice Number:  
 Account Number:  
 Due Date:

Page 1 of 3  
 PACIFIC HYDROTECH  
 00013-76281-43005  
 06/15/2014  
 2378591-0283-C  
 010-0155797-0283-E  
 07/14/2014

GI INDUSTRIES  
 195 W Los Angeles Avenue  
 Simi Valley, CA 93065  
 www.KeepingVenturaCountyClean.com  
 (805) 522-9400  
 (800) 675-1171  
 (805) 581-5407 FAX

Total Current Charges	Total Amount Due
<b>480.56</b>	<b>480.56</b>

### Account Summary

Description	
Previous Balance	0.00
Total Credits and Adjustments	0.00
Total Payments Received	0.00
Total Current Charges	480.56
<b>Total Amount Due</b>	<b>480.56</b>
Total Amount Past Due	0.00

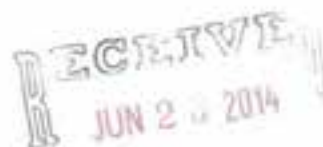
Please pay total amount due. Thank you for your business.



### Service Period: 05/28/14 - 06/15/14

Description	Amount
Roll-Off	480.56
<b>Total Current Charges</b>	<b>480.56</b>

PLEASE RETURN THE REMITTANCE STUB WITH YOUR PAYMENT & WRITE YOUR ACCOUNT # ON YOUR CHECK



If full payment of the invoiced amount is not received within 30 days of the invoice date, you will be charged a monthly late fee of 2.5% of the unpaid amount, with a minimum monthly charge of \$5.00, or such late fee allowed under applicable law, regulation or contract. Additionally, if your service is suspended for non-payment, you may be charged a resume fee to restart your service. For each returned check, a fee will be assessed on your next billing equal to the maximum amount permitted by applicable state law.

On June 27, our trucks go from street to screen in Transformers: Age of Extinction. After all, transformation is our speciality. Learn more at [wm.com](http://wm.com).

Current Due	Over 30	Over 60	Over 90	Over 120	Total Due
480.56	0.00	0.00	0.00	0.00	480.56



### Payment Coupon

Please detach and send with checks only (no cash).  
 Please send all other correspondence to your local WM site.

GI INDUSTRIES  
 195 W Los Angeles Avenue  
 Simi Valley, CA 93065  
 www.KeepingVenturaCountyClean.com  
 (805) 522-9400  
 (800) 675-1171  
 (805) 581-5407 FAX

Your Account Number	010-0155797-0283-6
Your Invoice Number	2378591-0283-0
Amount Paid	

To pay this bill online and switch to paperless billing, go to [wm.com/paperless](http://wm.com/paperless)

Total Amount Due	480.56
If Payment Received After 07/14/2014	487.77

02830100155797023785910000004805600000048056 0

0000186 01 580 0 842 \*\*A0010 1 0 0 876792570-222514-4 01-P00006-1 03280141  

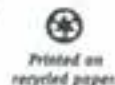
 PACIFIC HYDROTECH  
 314 E 3RD ST  
 PERRIS CA 92570-2225

GI INDUSTRIES  
 PO BOX 541065  
 LOS ANGELES CA 90054-1065

ITEM 9A

From everyday collection to environmental protection, Think Green. Think Waste Management.

FOR CHANGE OF ADDRESS OR ANY SERVICE ISSUES CONTACT NUMBER ON PAGE 1



0000186-0000001-000784



**WASTE MANAGEMENT**

GI INDUSTRIES  
195 W Los Angeles Avenue  
Simi Valley, CA 93065  
www.KeepingVenturaCountyClean.com

Customer:  
**Online WM ezPay ID:**  
Invoice Date:  
Invoice Number:  
Account Number:  
Due Date:

Page 3 of 3  
PACIFIC HYDROTECH  
**00013-76281-43005**  
06/15/2014  
2378591-0283-0  
010-0155797-0283-6  
07/14/2014

Service Location: 010-155797 Pacific Hydrotech (T): 32601 Torchwood Pl: Westlake Village Ca 91361-5554						
Date	Ticket	Description	Quantity	U/M	Rate	Amount
06/06/14	628141	Delivery 40 yd open top	1.00			105.00
		<b>Ticket Total</b>				<b>105.00</b>
06/13/14	628605	40 Yd green/yard waste	1.00			120.00
		Per haul job #greenwaste				
		Disposal per ton grn/ydw	2.91			130.95
		Per ton				
		<b>Ticket Total</b>				<b>250.95</b>
06/15/14		Fuel/environmental charge				114.74
06/15/14		Regulatory cost recovery chrg				9.87
		<b>Total Current Charges</b>				<b>480.56</b>



ITEM 9A

*From everyday collection to environmental protection, Think Green. Think Waste Management.*

FOR CHANGE OF ADDRESS OR ANY SERVICE ISSUES CONTACT NUMBER ON PAGE 1



Printed on recycled paper.

00403146-00000002-0042793





PACIFIC HYDROTECH CORPORATION  
 314 E. 3RD ST., PERRIS, CA 92570  
 (951) 943-8803 FAX (951) 943-1093

TIME & MTLs SHEET  
 DATE 3/28/14

NAME	S	M	T	W	TH	F	COMMENTS
Robert Schaffner (operator) Robyn's (owner)							3hrs Screen dam material to be used to backfill dam

EQUIPMENT	S	M	T	W	TH	F	COMMENTS
66 caterpillar loader						3hrs	
Utility truck F350						3hrs	
Gravel (screen)						3hrs	In and out for gravel

Signatures

*[Handwritten Signature]*



PACIFIC HYDROTECH CORPORATION  
314 E. 3RD ST., PERRIS, CA 92570  
(951) 943-8803 FAX (951) 943-1093

TIME & MTLs SHEET  
DATE 3/31/14 - 4/9/14

NAME	S	M	T	W	TH	F	COMMENTS
Robert Schaffing (operator)	8 hrs	2 hrs					Screen dam material to be used to backfill dam
Religio Ochoa (foreman)	8 hrs	2 hrs					

EQUIPMENT	S	M	T	W	TH	F	COMMENTS
66 Loader	8 hrs	2 hrs					Screen material down to 4" min. sz.
<del>66 Loader</del>	<del>8 hrs</del>	<del>2 hrs</del>					
Crusby (Screen)	8 hrs	2 hrs					

Signatures

**A.S.A.P. Equipment Rentals, Inc.**

19618 S. Susana Road  
 Rancho Dominguez, CA 90221  
 Tel: 310-631-2727  
 Fax: 310-631-2775

12123.13 

P.O.: JOB #C-1402

Transaction Date **Thu, Apr 18, 2014**

Out Thu, Mar 20, 2014

In Tue, Apr 08, 2014

Attn: A/P Dept  
 Pacific Hydrotech Corporation  
 314 East 3rd Street  
 Perris, CA 92570-2225  


98535  
 Operator: Wendy Maldonado  
 Use at:  
 JOB #C-1402  
 32601 TORCHWOOD PLACE  
 WESTLAKE VILLAGE

Id: 1287  
 Tel: 951-943-8803

**Invoice**  
**Rental Invoice**  
**Delivery/Pickup**

Notes:

FINAL RENTAL INVOICE

**Thank you for your business!!!**

Part No	Unit Price	Qty	Amount
<b>Rental Items</b>			
1 Ea	Screens 4" Grizzle 88535		2,400.00
	<i>200.00/Day</i>	<i>x 3 days = \$600.00</i>	
	800.00/Week		
	2,400.00/4 Weeks		

Charged to Account		
04/18/2014	12123.13	2,916.00
<b>Total Charges</b>		<b>2,916.00</b>

98535 Summary	
Delivery	150.00
Pick Up	150.00
Re-rent	2,400.00
LA: Los Angeles County Sales Tax	216.00
<b>Total Charges</b>	<b>2,916.00</b>

This Invoice	
Delivery	150.00
Pick Up	150.00
Re-rent	2,400.00
LA: Los Angeles County Sales Tax	216.00
<b>Amount due</b>	<b>2,916.00</b>

*Extra Work = \$900.00*

**RECEIVED**  
 APR 22 2014

BY:.....

Terms: Net 30  
 No Credits After 30 Days!



**Jonathan Hilbun**

---

**From:** Coffman, John <John.Coffman@aecom.com>  
**Sent:** Thursday, March 27, 2014 4:25 PM  
**To:** Jeff Baxter  
**Cc:** Jonathan Hilbun; Bob Owens; dlippman@lvmwd.com; lcao@lvmwd.com; jzhao@lvmwd.com; davidbaum47@gmail.com; Prentice, Craig [FCL] (cprentice@fugro.com); Lawain Ross (Lawain.Ross@Geolabsww.com); Vogler, William@DWR (William.Vogler@water.ca.gov)  
**Subject:** RE: Backfill of pipe supports -  
**Importance:** High

Jeff,

The compaction between the pipe supports is not meeting spec as several tests taken by Geolabs today were less than 95%. PH is authorized to bring a smaller grizzly onsite (4" -) to screen the material going back in the west saddle dam. The extra work will be for screening the material to be placed between and around the pipe supports, including the 2:1 backfill. This work will be performed on a time and materials basis. David Baum will track the time it takes to screen the material, please provide a daily work ticket for him to sign.

Additional payment will not be provided to place the material, that is Contract work.

**John Coffman, PE**  
Senior Civil Engineer, Water  
[john.coffman@aecom.com](mailto:john.coffman@aecom.com)

**AECOM**

1220 Avenida Acaso  
Camarillo, CA 93012  
C 805.765.0803/Direct 805.764.4058  
F 805.388.3577

[www.aecom.com](http://www.aecom.com)





September 23, 2014 LVMWD Regular Board Meeting

TO: Board of Directors

FROM: Finance & Administration

**Subject: Claim by Howard Tenenbaum (Pg. 115)**

**SUMMARY:**

On June 30, 2014, the District received a claim from Howard Tenenbaum of Hidden Hills for expenses related to a broken water meter serving his property.

Mr. Tenenbaum claimed a total loss of \$1,015, consisting of the following items:

Vendor/Purpose	Receipt	Amount
Sauter's Backflow, Testing & Repair	Yes	\$100
Sketchley & Mason, Inc., Plumber	Yes	\$265
Gardener	No	\$150
Vegetables	No	\$200
Estimated Sod Damage	No	\$300

Investigation of the claim indicates that an intermittently malfunctioning water meter resulted in initial customer troubleshooting efforts, which incorrectly pointed to a problem with the backflow device for the property. Mr. Tenenbaum hired a backflow device testing company to clean and test the device; however, water delivery problems persisted, so the customer contacted the District for assistance.

Staff completed a field visit that included pressure and flow testing of the water service, which indicated that water delivery to the property was normal. As a result, staff informed the customer that the problem may be due to issues with his irrigation system or that his backflow device may not be functioning properly. The customer hired a plumber to resolve the problem, and the plumber determined that a damaged water meter had obstructed water delivery to the property. Upon replacement of the meter, which had a broken oscillating disc inside the meter chamber, normal water service was restored to the property.

Subsequently, additional review of customer account records indicated that five other meter failures had occurred at the property over a three-year period. Other customers in the community with comparable water usage did not experience similar problems. The broken disc is an indicator of excessive demand on the water meter, which is usually the result of chronic problems with an irrigation system such as broken sprinkler heads or too many sprinkler heads.

To address the problem for this customer and potentially others, staff is evaluating the targeted use of alternative meter types, such as single-jet, multi-jet or ultrasonic meters, that can accommodate a wider range of flow conditions without damage to internal mechanical parts. These alternative meters would only be installed when warranted by site-specific circumstances or conditions. A bid process for the purchase and supply of replacement meters, including these alternative meters, is currently underway.

Given the circumstances of this incident, the General Manager offered to settle the claim in the amount of \$365 to cover the customer's costs incurred for backflow testing and to hire the plumber in exchange for a

release of all claims against the District. Mr. Tenenbaum accepted the settlement proposal. Pursuant to the LVMWD Code, the General Manager may allow compromise or settle claims provided that the amount does not exceed \$2,500.

**FISCAL IMPACT:**

Yes

**ITEM BUDGETED:**

Yes

**FINANCIAL IMPACT:**

There is a minimal financial impact associated with the settlement of this claim.

**GOALS:**

Ensure Effective Utilization of the Public's Assets and Money

Prepared By: Donald Patterson, Director of Finance & Administration

**ATTACHMENTS:**

[Claim by Howard Tenenbaum](#)



Claim Against Las Virgenes Municipal Water District  
Government Code Sections 910 and 910.4



Mail or Deliver To: Executive Clerk of the Board  
Las Virgenes Municipal Water District  
4232 Las Virgenes Road  
Calabasas, CA 91302

Name of claimant: Howard Tenenbaum

Address/location of accident or occurrence:

Address to where replies/notices should be sent (if different from the above):

Telephone numbers: Home [REDACTED]; Work [REDACTED]

Please answer the following questions. If more space is required, please attach additional sheets. Make sure to reference the item number and sign and date the additions.

1. When did damage or injury occur? (Give exact date and hour)

Memorial Day Weekend → 6/17/14

2. Where did the damage or injury occur?

Entire Back Yard - (no water)

3. How did the damage or injury occur? (Give full details)

Meter was damaged not working - I called Las Virgenes 5 times for help!

4. What damage or injuries do you claim?

Yard dried out and dying due to lack of water. I called LVMWD several times asking for help as my gardener informed me there was no water getting to back yard sprinklers etc. When LVMWD wouldn't help me I hired special plumbers to come out and try to find the problem. Turned out it was LVMWD's Meter as soon as →

Attachment A

ITEM 98

5. If this claim is for damage to property, are you the legal owner of said property?  
Yes  No . If not, please list name and address of property owner.

6. What is the name or names of the District employee or employees causing the injury, damage or loss, if known?

7. If District employees were involved in causing the damage or injury, do you believe there was a particular act or omission on the part of the employees that caused it?

Plumber \$100      Painter \$150  
Sketchley Mason \$265      Vegetable \$200  
\$615      \$715

8. What is the amount of claim to date - actual? (Bills verifying such amounts may be required)  
\$365

9. What is the amount of claim to completion date? (Estimates verifying such amounts may be required. Three (3) estimates are recommended.)

if sod needs to be replaced \$1015  
at least \$300 more

9. Other details? (Names, addresses of witnesses, doctors and hospitals)

Sketchley Mason (Carole your manager spoke to them)

6/18/14  
Date

Signature of Claimant or Person Acting on Claimant's Behalf

This claim must be signed by claimant or by an authorized agent of the claimant. One copy must be filed with this office. Keep one copy for your records.

Notice: Section 72 of the Penal Code provides: "Every person who, with intent to defraud, presents for allowance or for payment to any state board or officer, or to any county, town, city, district, ward or village board or officer, authorized to allow or pay the same if genuine, any false or fraudulent claim, bill, account, voucher, or writing, is guilty of a felony".

Date Received: 6/30/14 Time: 11:12 AM Recorded by: Dayla Belen

Over Memorial Day weekend we noticed that the yard was not getting sufficient water and the sprinklers were not popping up . My gardener came out on the Tuesday after Memorial Day weekend and told me to call las Virgines because the problem was with them. When I called I was rudely dismissed with a curt comment that water pressure was gravity driven and there was nothing they could do to help me.

I then called my plumber who came out to look and couldn't find a problem

I then called a backflow expert plumber out as my gardener suggested that might be the problem he charged me \$100 to check everything and just told me again to call las Virgines about the meter and water pressure

I called two more times and finally you sent someone out to take a look at everything and he couldn't find a problem and suggested I have my gardener along with my plumber test each sprinkler quadrant separately to see if there was a valve issue - they did do this at great time and expense to me ( over 30 quadrants!) only to tell me again that there wasn't a problem with anything in this system - In the meantime we were becoming extremely alarmed over the damage to our yard, grass plants and vegetables dying - The las Virgines person who came out told me that it could be a backflow issue and to call out the backflow company to come and look at that- I called Sketchley and Mason at the referral of my plumber - they came out and tested everything took the backflow apart tested that and after hours at my home they saw that it was 100% the water meter from Las Virgines that was the problem . They spoke directly to Carole your manager who sent Anthony out on

6/17/14 to look and he immediately saw that the meter was broken and replaced it. The plumbers had left the back flow device off in order for it to be very apparent to your technician that their conclusion that the meter needed to be replaced was correct .As soon as Anthony replaced the water meter everything was back in perfect working order I am seeking reimbursement for the expenses that I put out for expert plumbers as well as for the damages that have occurred to my yard because LVWD did not respond or help me in a timely way

Thank you

Howard Tenenbaum






**ZAUTER'S BACKFLOW**  
BACKFLOW TESTING & REPAIR  
23219 Studycane Place  
Van Nuys, CA 91514

# WORK ORDER

### 2014

(818) 817-7642 Fax (818) 817-9538  
State Lic. #649946

	DATE OF WORK 8-28-14
ORDER NUMBER BY Jodi	CUSTOMER ORDER NUMBER
<input type="checkbox"/> DAY WORK	<input type="checkbox"/> CONTRACT
<input type="checkbox"/> EXTRA	
JOB NUMBER/UNIT	
JOB LOCATION	
JOB PHONE	TELEPHONE/EXT.

TO Jodi Lee Tenebaum

TERMS:

QTY.	MATERIAL	PRICE	AMOUNT	DESCRIPTION OF WORK
1	Pipeo, 8254, 1/2"			clean & install
				ch 3217
				OTHER CHARGES
				TOTAL OTHER
				LABOR HRS. RATE AMOUNT
				TOTAL LABOR
				TOTAL MATERIALS
				TOTAL OTHER
DATE COMPLETED		TOTAL MATERIALS		TOTAL LABOR
				TOTAL MATERIALS
				TOTAL OTHER

Thank you

Thank You	TAX	
	TOTAL	100.00

Work ordered by \_\_\_\_\_  
Signature \_\_\_\_\_

I hereby acknowledge the full and proper completion of the above described work.

Sketchley & Mason, Inc.  
 330 E. Easy St. Suite D  
 Simi Valley, CA 93065  
 Phone: 818-347-5508  
 Fax: 818-347-1560  
 E-mail: sketchleyandmason@yahoo.com

att. Carol 818 251 2109

## SERVICE INVOICE

Record #	36730	Scheduled:	06/13/2014
Invoice Date:	06/13/2014	Employee:	William 92
PO#			

To: Tanenbaum, Jodi

Location:

Assembly#	Part#	Description	Quantity	Price	Ext Price	Sales Tax
	100	Labor - BSI 8/13	1.0000	85.000000	85.00	N
	500	Labor - BSI 8/16	2.0000	90.000000	180.00	N

**Notes:**

6/13 - Called out for no water pressure to the irrigation. Tested pressure to irrigation 100psi, but when you turn system on, there is no water volume to push the sprinklers up and the pressure gauge drops to 30psi. Looked for a closed gate valve or shut off on property and everything is open.  
 Will come back on 6/16 to meet with the gardner.

6/16 - Tested system from the meter at the street to the house. Found the meter is not moving (not spinning). Something is caught or broken inside the meter that is causing the pressure problem.

PAID BY CHECK #3232  
 PAID IN FULL. NO BALANCE DUE

addition \$100 for first  
 plumber who came out.

att. Carol

THANK YOU FOR YOUR BUSINESS!

Please Pay This Amount

Make Check payable to: Sketchley & Mason, Inc. and include Record # on check.  
 Management Reserves the Right to Refuse Service at any Time.

Tax	0.00
Total	265.00

All Invoices are Due and Payable Upon Receipt  
 Thank you



September 23, 2014 LVMWD Regular Board Meeting

TO: Board of Directors

FROM: General Manager

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**Subject: Utility Branding Network: Bi-Annual Branding and Rates Workshop (Pg. 123)**

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**SUMMARY:**

On August 28, 2014, the General Manager attended the Bi-Annual Branding and Rates Workshop conducted by the Utility Branding Network in Orange County. The purpose of the workshop was to provide attendees with an overview of branding concepts as applicable to water and wastewater utilities.

The workshop was organized by Jeff Mosher, Executive Director of the National Water Research Institute, and John Ruetten, President of Resource Trends, Inc. Presentations with case studies on utility branding efforts were provided by representatives of Tucson Water, Orange County Water District, Orange County Sanitation District, and Dublin San Ramon Services District. Attached for reference are copies of the workshop agenda and presentation materials.

The General Manager will be prepared to review the highlights of the workshop at the Board meeting.

**FISCAL IMPACT:**

No

**ITEM BUDGETED:**

No

Prepared By: David W. Pedersen, General Manager

**ATTACHMENTS:**

[Workshop Agenda](#)

[Branding Presentation](#)

# UTILITY BRANDING NETWORK

## Bi-Annual Branding and Rates Workshop

### AGENDA

#### August 28, 2014

#### Location

Orange County Sanitation District  
10944 Ellis Avenue  
Fountain Valley, CA 92708  
\*\*\*Board Room\*\*\*

#### On-Site Contacts

**Jeff Mosher (NWRI)**  
Cell: (714) 705-3722  
**Brandi Caskey (NWRI)**  
Office: (714) 378-3278  
**John Ruetten (Resource Trends)**  
Cell: (813) 985-4190

---

*Thursday August 28, 2014*

---

12:00 pm	<b>Networking Lunch</b>	
12:30 pm	<b>Introductions and Workshop Objectives</b>	John Ruetten (Resource Trends) and Jeff Mosher (NWRI)
12:40 pm	<b>Update on Key Branding Principles</b> <ul style="list-style-type: none"> <li>• Making it Easy to Understand Utility Roles and Value</li> <li>• Summary of Utility "Branding" Activities</li> <li>• Focusing on Standards and the Compliance Brief</li> </ul>	John Ruetten (Resource Trends)
1:00 pm	<b>Progress on Organizational Standards</b> <ul style="list-style-type: none"> <li>• Tucson Water</li> <li>• OCWD</li> </ul>	Jeff Biggs (Tucson Water) Eleanor Torres (OCWD)
1:30 pm	<b>The Efficiency Summit Concept</b> <ul style="list-style-type: none"> <li>• Insights from OCSD Efficiency Summit Workshop</li> <li>• Current Thinking and Next Steps</li> </ul>	Bob Ghirelli (OCSD)
1:45 pm	<b>Discussion: Forging Positive and Productive Relationships with the Media</b>	<i>Speaker: Sue Stephenson (DSRSD)</i> <i>Moderator: Jeff Mosher (NWRI)</i>
2:15 pm	<b>Discussion: Increasing Collaboration on Branding and Principles of Investment</b>	<i>Moderator: John Ruetten (Resource Trends)</i>
2:45 pm	<b>Wrap-Up Discussion and Next Steps</b> <ul style="list-style-type: none"> <li>• Overall Impressions, New Topics</li> <li>• Topics or Speakers for Next Workshop</li> <li>• Focusing on Influential-Public Relationships</li> </ul>	<i>Workshop Facilitators:</i> John Ruetten (Resource Trends) and Jeff Mosher (NWRI)
3:00 pm	<b>Adjourn</b>	

---

The Utility Branding Network is administered by the National Water Research Institute (NWRI)

# Utility Branding Network Workshop

## Branding, Standards, and Strategic Planning

Jeff Biggs, Interim Deputy Director

Tucson Water

August 28, 2014

[tucsonaz.gov](http://tucsonaz.gov)  
Tucson Water



# Background

- **Started Branding Activities in Mid 2000's**
- **Integrated Branding Principles into Communications**
  - Central Theme is Reliability
- **Branding Statements - Framework for 2007 Business Plan**
- **New Director – Address Strategic Planning and Management**
- **Initiated Process for Discussing/Documenting Standards**
- **Assessing Compliance with Standards**
  - Method for Managing Utility – Employee Empowerment/Accountability
  - Generates Information for the Business/Strategic Plan



**tucsonaz.gov**  
Tucson Water



# Focus on Reliability

- Reliability is Central Theme in Communications
- Tucson Water Developed Reliability Logo
  - Emphasizes Supply, Quality, Service, Infrastructure, and Water-Use Efficiency



[tucsonaz.gov](http://tucsonaz.gov)  
Tucson Water



# Water Reliability means....

Tucson Water's customers can count on...

- Safe and high-quality water
- Ongoing maintenance and improvement of our water supply and delivery system
- A financially stable utility
- Improvements in energy efficiency throughout the water system



[tucsonaz.gov](http://tucsonaz.gov)  
Tucson Water





# ***Water Reliability*** means...

Tucson Water's customers can count on...

- Long-term planning and appropriate infrastructure and program investment
- Maximizing the use of all local, renewable water resources
- Clear and timely communication about our water and how to use and re-use it efficiently



**tucsonaz.gov**  
Tucson Water



# Discussion of Standards

- Framework is the Branding Statements, Promises
- Focusing on Standards Led to Interesting Discussions
  - What is the Appropriate Standard?
  - Compliance Status?
- In-System Water Storage Standard?
- Reserving Water for the Environment?
- Banking Full Allocation of CAP Water
  - Reliability Standard that is Embraced by the Community
  - Not a Lowest-Cost Approach – \$25M annually



[tucsonaz.gov](http://tucsonaz.gov)  
Tucson Water

# Tucson Water

## Brand, Strategic Planning Framework

### Reliable Water Supply

Maintain 100 Year Assured Water Supply Designation  
Climate Change Resilient Supply  
Diverse Water Supply Portfolio  
No Groundwater Mining  
Purchase/Bank Full Allocation of CAP Water

### Reliable Water Service

Uninterrupted Water Service  
50-85 PSI Water Pressure  
Real Time, Comprehensive System Information  
Cost Effective, Data-Driven System Maintenance  
Appropriately Trained Ops. and Maintenance Staff

### Exceptional Customer Service

Accurate Water Use Data and Accurate Bills  
24/7 Customer and Emergency Support  
Easy Service – Paying Bills and Resolving Problems  
Resolve Problems with First Customer Interaction  
2 Minute Maximum Hold Times for Phone Service

### Safe, High Quality Water

Conservative Approach to Protecting Public Health  
Comply with Safe Drinking Water Act  
Comprehensive Info. on Source & System Quality  
Meet Water Quality Standards in All Communities  
Comply with Recycled Water Quality Standards

### Sound Financial Mgmt., Efficiency

Tucson Water Financially Self Supporting  
Fair, Equitable, and Stable Rates  
Rate Structure Encourages Water-Use Efficiency  
Maintain AA Credit Rating and Low Cost of Debt  
Credit Worthy Reserves, Cash, and Debt Ratios  
Institutionalize/Communicate Increasing Efficiency

### Protecting the Environment

Water for People and the Environment  
Support/Lead "Water for the Environment" Dialogue  
Habitat Restoration, Enhancement  
Environmentally Sensitive Facilities Planning  
Low Carbon Footprint



**tucsonaz.gov**  
Tucson Water

# Standards, Utility Management

- Adopting a “Compliance Brief” Format
  - Description of Why Standard is important, Makes Sense
  - Compliance Status – Measurements and/or Descriptive Case
  - Future Compliance Risks, Issues – Changing Standard?
  - Recommended Course of Action
- Assigning Specific Staff to Generate Compliance Briefs
  - Need to Build the Competency
- Quarterly Review - 25% of Standards
- Compliance Briefs Provide Content for Strategic Plan
  - Also Address Future Threats and Changes to Standards



[tucsonaz.gov](http://tucsonaz.gov)  
Tucson Water



# Other Branding Activities

- Emphasizing Standards in Communications
- Developing ROI Case Study for Purchasing Full Allocation for CAP Water for Recharging Groundwater
- Planning to Work with the Citizens Advisory Committee on Performance and Efficiency Summit
- Exploring Tucson Water's Leadership Role in the "Water for Environment" Dialogue



[tucsonaz.gov](http://tucsonaz.gov)  
Tucson Water



# QUESTIONS



[tucsonaz.gov](http://tucsonaz.gov)  
Tucson Water



# **UBN Bi-Annual Workshop**

## **Efficiency Summit and the OCSD Brand**

**Bob Ghirelli – OCSD**

**August 28, 2014**

# The Efficiency Summit Concept

- **Stems from the Need for Utilities to Build an Efficiency Brand**
  - Public Agencies Often Categorized as Inefficient
- **Concept – Yearly Public Event Drives Efficiency Improvements**
- **Hard to Benchmark/Prove Efficiency**
  - Rate Comparisons Not a Good Indicator
- **Institutionalizes Process for Efficiency Efforts**
  - Part of Culture, Efficiency Case Studies, Efficiency Annual Report...
- **Opportunity to Focus On and Reach Influential Public**



# OCSD “Efficiency Brand” Workshop

- Collaborative Workshop with Senior Staff Members
- Reviewed Fundamental Branding Principles
- Addressed the Need for Building an Efficiency Brand
- Discussed Benefits of the Efficiency Summit Concept
- Staff Feedback
  - Cost Reductions - Part of OCSD Rate-Increase Story
  - Staff has been Sharing Efficiency “Stories”
  - **First Need to “Tune-Up” Overall OCSD Brand**
  - Should we be Talking About Effectiveness? Incorporates Value
  - Better to Hold a Performance and Efficiency Summit?

# OCSD Branding Issues

- **Strategic Plan – Focused on Standards...“Levels of Service”**
- **Changing Roles – Provider of a Major Water Resource**
- **Clarity of Roles and Value**
  - *“When do we start talking about trash?”*
- **OCSD - Changing/Upgrading Standards**
  - Urban Run-Off, Odor Control, GWRS Delivery Volumes
- **OCSD Board Perceptions of Branding**
  - *“Need to be more visible, like OCTA”*
  - Concerned About ROI for Branding Efforts
  - Assuming Costs for Name Change, Logo, Additional Outreach?

# Current Thinking, Next Steps

- **Review Branding Issues/Opportunities with Senior Staff**
- **Develop Approach/Proposal for Tuning Up the Brand**
  - Clarify Roles, Brand Promises, Standards
  - Identify Initial Brand-Building Tactics
  - Increase Staff Competency in Branding
- **Brand Should be Appropriate for OCSD Roles**
  - We are Not OCTA
  - Investment Level in Branding, Target Audiences...
- **Seek Approval from Legislative and Public Affairs Committee**

# Questions?

**Bob Ghirelli – OCSD**

**August 28, 2014**

# Utility Branding Network

## Bi-Annual Workshop

### Branding Principles



John Ruetten  
Resource Trends, Inc.

August 28, 2014

ITEM 9C

Resource Trends, Inc.  
Branding • Communications • Investment

# Recent Learning, Focus



- ▶ **Clarity on Standards, Brands, and Transparency**
- ▶ **Standards Focused....Standards Driven**
  - Ways to Emphasize in Planning and Communications
- ▶ **Easy for People to Appreciate Utility Roles, Value?**
  - No – Hard to Experience the Standards and Planning
  - Pursuing Opportunities to Make it Easy
- ▶ **Policy Briefs – Board Meeting Information and Branding**
- ▶ **Brand....Utility Management...Strategic Planning**

ITEM 9C

*People understand the value of water.*

*The challenge is to set the **right price** for water.*

*The right price ensures reliability of service and public health today and tomorrow.*

**People Want a Good Deal!**



# Water Should Be Free

- ▶ “Grab Your Bucket.....Take All You Want”
- ▶ Our Product is Reliable Water Service
- ▶ This Takes Planning and Infrastructure
- ▶ And It Costs Money!
- ▶ Enter..... Rates and the Utility Brand





# National Debate on Investment

- ▶ **Undermined by Polarized Politics, Ideologies**
  - Push for Small Government – Role for Federal Investment?
- ▶ **Branding of “Spending, Bailouts, Earmarks”**
  - Concept and Value of “Investment” is Hidden, Diminished
- ▶ **Actual Case for Infrastructure Investment – Strong!**
  - Private Sector Jobs – Assets that Pay Dividends for Decades
  - Low Cost of Money!



ITEM 9C

# The Problem with “Affordability”



## **We Just Can't Afford These Rate Increases!**

The Easy Way Out - Will Cost More in the Future

Can We Afford Not to Have Reliable Services?

Quality of Life and Reliability Standards

# Water Leadership

Hard to Understate Needed Leadership

Personally Invested, or Bureaucracy?

Setting the Standard for the Future!

***Asking for large investments in water supply when the need is not yet obvious***



# Appropriate Investment

Sound Policy Decisions



**Build Trust....Strong Brand**

**Compelling Arguments for Investment  
Relationships with Influential Public**

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# Branding and Relationships!

- ▶ **Experiences and Information**
  - Lead to Judgments, Expectations
  - We Are Constantly Categorizing
- ▶ **Brands Impact Decisions**
  - Who We Trust...Hang Out With
  - What We Buy...or Invest In
- ▶ **Weak or Negative Branding**
  - Low Trust and Price, Small Market Share
  - Management Shake-Ups, Corporate Failure



# Brand Categories....Categorizing

Great Brands Dominate a Category

The Google logo, featuring the word "Google" in its signature multi-colored font.The GoPro logo, consisting of the word "GoPro" in a bold, sans-serif font, with the tagline "Be a HERO." and a small square icon below it.

People Don't Just Perceive  
They Categorize Things



**"I Want an Energy Drink, I Want Red Bull."**

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# Categorizing.....

# Oakley Sunglasses

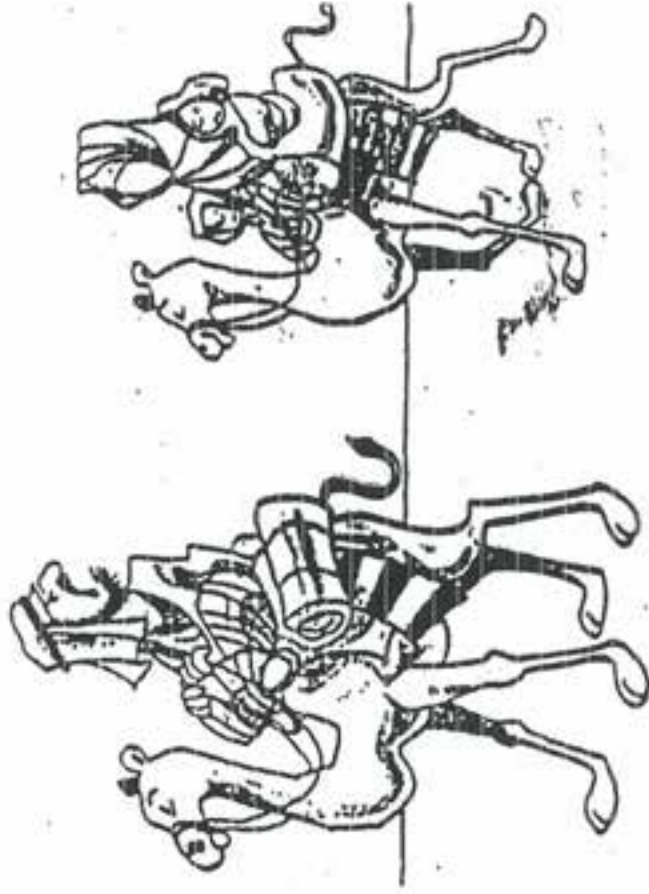
- ▶ High-Quality Optics
- ▶ UV Protection is Real
- ▶ Shatter Resistant
- ▶ Well Designed – Functional
- ▶ Replacement Guarantee
- ▶ Worth the Higher Price



**Brand = Price!**

**Price = Brand!**

# Categorizations Expectations



“Stop asking me if we’re almost there!  
We’re *nomads*, for crying out loud!”



# Branded! Categorized!



.....your rate increases are  
unnecessary and wasteful....”

# Utility Brand, Core Values, Mission...

## Brand Statements – Promises to Community

### Sound Planning

### Appropriate Investment

Water Reliability and Quality

Public and Environmental Health

Customer Service

### Cost Effective, Efficient

### Sound Financial Management

### Transparency

## “Standards Driven”

### **The Promise**

*“Providing Reliable Service and Protecting  
Public Health in an Environmentally  
Sensitive and Cost-Effective Manner”*

# The Utility's "Black Box"

**Planning**  
**Finances**  
**Efficiency**

© MARK ANDERSON, WWW.ANDERSTOONS.COM



"Whoa, let's not go crazy. How about we just make our accounting translucent?"

## Are We Really Being Transparent?

ITEM 9C

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# Transparency & Communications

- ▶ **Transparency Implies Sharing Everything**

- Can Be Confusing

- ▶ **Focus on Motivations, Standards**

- ▶ **The Logic Behind Decisions.....**

- ▶ **“Educating” or Sharing Meaningless Details**

- Perceived as Hiding ... or that You’re Incompetent

- ▶ **More Information Can Be Less Transparent!**



# Brands and Standards



Standards Create the Experience, the Value!

The Experience is “Transparent”

Standards are the Backbone of the Brand

# Water Reliability – An Insurance Policy

## Economic Impacts of Shortages Outweigh Costs to Prevent

- Water fundamentally impacts every LA business and family
- Lack of confidence creates tangible negative impacts

## Water-Resource Uncertainties are Greater Than in the Past

Systematic climate change, environmental needs for water

## “Conservative” and Proactive Approach to Supply Planning

- Risk of sustained water shortages must be extremely low
- Err on side of more water and storage
- Higher safety factor

**Failure is Not an Option!**

## Insurance

The meaning of insurance is **risk management** for potential compensation for potential loss. It is a safeguard against loss and any measure taken to prevent or minimize any loss.

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# Specific Reliability Standards

**Maintain Quality of Life – But More Effectively, Efficiently**

**Meet 100% of Demand, 100% of the Time**

**Water Supply Resilient To:**

- Droughts and systematic climate change
- Threats to imported water reliability
- Emerging environmental needs for water

**Increased Water–Use Efficiency**

**A Diversified Water Supply Portfolio**

Increased percentage of local water supplies

## **Insurance**

The meaning of increased **risk management** for potential compensation against loss safeguard against loss any measure taken 2

# Appropriate Investment



**Build Trust...Strong Brand**  
**Compelling Arguments for Investment**  
**Relationships with Influential Public**

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# The Policy Brief Format

## Compelling Arguments for Investment

- ▶ Core Value (Mission/Brand) Commitment
- ▶ More Detailed Standards Driving Decisions
- ▶ Issue or Problem to Be Solved
- ▶ Recommended Solution & Logic
- ▶ Costs – Rate Impact
- ▶ Timing Logic...Why Now?
- ▶ Risks Associated with the Solution
- ▶ Considered Alternatives
- ▶ Consequences of Not Investing



# Branding and Policy Makers



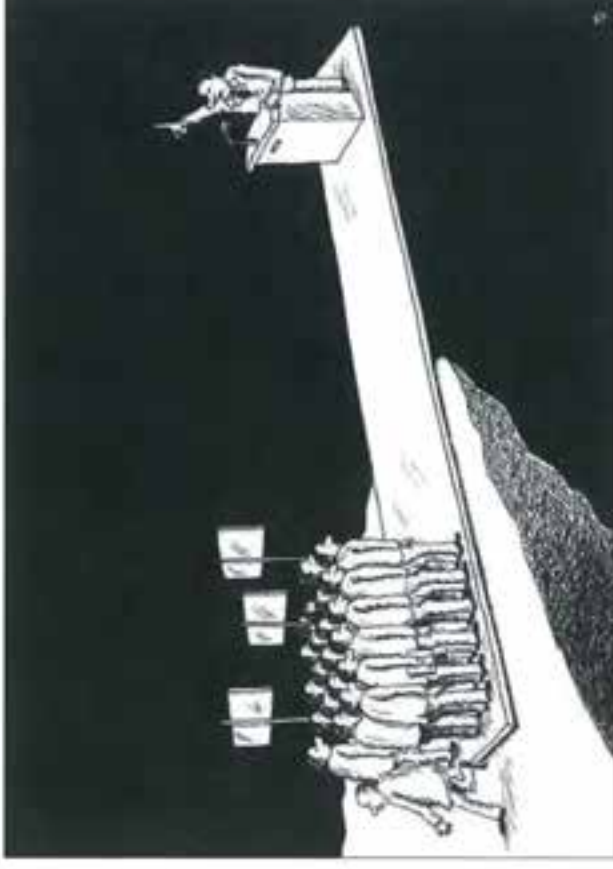
**Designed to Meet Their Needs**

**Provide Political “Cover”**

**Constraining – Bound to Standards & Actual Needs**

# Reaching the Influential Public

- ▶ **Relates to Support for Proposed/Needed Investments**
  - Meeting the Needs of Policy Makers, Influencers
- ▶ **Policy Makers**
  - Protect Reputation/Brand
  - Compelling Proposals
  - Support from Influencers
- ▶ **Increase Focus on Influencers**
  - Knowing Who They Are
  - Knowing What They Want
  - Building Relationships



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# Branding and Board Meetings



Shared Information Impacts Impressions, Relationships

Bored Policy Makers and Public?

Not Standards Focused - Dialogue Becomes Overly Personal

Better Define Board Meeting Experience...Desired Branding

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# Branding and Strategic Planning

**Plans Can Be Simple,  
Meaningful, and Easy  
to Understand**



Brand Statements/Promises = Framework

Identifies a Planning Horizon

Future Focus – Context is Compliance with Standards

Current Standards, Evolving Standards and Roles

Communicates Specific Issues, Actions, and Budget Trends

# The Appropriate Utility Brand

- Protecting the Public Interest, the Public Trust
- Substantive: Based on Standards
- Built with Meaningful Transparency, Publicity
- Institutional, Part of the Culture
- Audience: Influential Public
- Impacts Logo, Look?

## Primary Brand Objective

- “Appropriate” Investment/Rates



# Strong Brands – Slow Burn



Not a Flash in the Pan  
Built Over Time, Evolving Standards  
Built with Positive Publicity...More than Advertising

# Branding Journey

- Brand Framework
- Standards “Development”
- Fact Sheets
- Web Front Page
- Board Meeting Branding
- Strategic/Business Plans
- ROI Case Studies
- Investment Imperatives
- Influential Public Outreach
- Mission, Vision

## Resource Trends Services and Support

Resource Trends provides direct support for the following activities and tasks:

**Developing Branding Statements and a Strategic-Planning Sheet** – The branding process begins by defining the brand. For water utilities, this brand needs to focus on the trust issues that are relevant during the process for increasing rates. This typically includes commitments to water reliability, quality, environmental stewardship, sound planning, increasing efficiency, sound financial management, and customer service. These brand promises can then be used to create a strategic-planning sheet that highlights more detailed standards driving decisions, key activities, current investments, and proposed future investments.

**Aligning the Mission and Vision Statements with the Brand** – The mission statement communicates the utility's chartered value and the brand's core commitments. It is not a list of activities. The vision describes how the future will be different (and better) than today, including highlighting major initiatives.

**Instituting a Website Structure that Reflects the Brand** – The brand provides context for sharing more detailed information, and the website structure and information needs to be consistent with the brand. This is accomplished through the website's navigation design and featured content.

**Creating a Compelling Case for an Investment or Rate Increase** – A proposed investment is compelling when policy makers feel that “voting no” will be difficult to defend. In short, the case describes why an investment is needed in the recommended time period, and the ramifications of not approving or delaying the investment. A compelling argument focuses on motivations and investment drivers, including pertinent elements of the mission statement and brand, regulations and other relevant standards, financial considerations, logic behind the investment timing, mitigating risks, and considered alternatives to the proposed investment.

**Developing Return-On-Investment and Efficiency Case Studies** – To support rate increases, policy makers need to know that the utility has proposed a sound plan, is making prudent financial decisions, and is efficient. Trust in these areas is built over time and demands specific strategies. Periodically sharing return-on-investment (ROI) and efficiency case studies with policy makers and the community is powerful for building this trust.

**Drafting a PowerPoint Presentation Framed by the Brand and the Plan** – The utility's PowerPoint presentation begins with the mission statement and should be organized around the elements of the strategic-planning sheet. The presentation provides an overview of the organization's ethics, standards, activities, and investments. This approach demonstrates integrity and builds trust.

**Producing an Annual Report that Communicates the “Good Deal”** – People want reliable water and wastewater services but they also want these services to be fairly priced. In other words, they want a “good deal.” The annual report should focus on facts that highlight elements of the brand, return on investment, and increasing efficiency. This should include investments that enhance water reliability, water quality, the environment, efficiency, or customer service. The report can include selected ROI and efficiency case studies.

**Engaging with the Community to Support Policy Makers** – To provide policy makers the political “cover” they need, utilities must develop relationships and support from community leaders who are in a position to influence policy decisions. This requires identifying these leaders and systematically meeting and sharing meaningful information. The general manager should be directly involved in building these relationships.

**Re-Orienting Public Outreach to be More Effective and Efficient** – Focusing on the brand, the rate-increase process, and meeting the needs of policy makers establishes a new focus and perspective for planning outreach activities. This allows utilities to audit outreach efforts, often resulting in more impact for less cost.

**Training a Management Contact Point** – It helps to have someone inside the utility's organization who has been trained in branding principles and clearly understands the motivations for branding. This person should be empowered to maintain a culture of branding in the organization.





# More Examples, More....

- ▶ Website Front Pages and Fact Sheets
- ▶ Policy Briefs, ROI and Efficiency Case Studies
- ▶ Compliance Briefs
- ▶ Business and Strategic Plans
  - Based on Brand Framework, Standards
- ▶ Focus on Influential Public Outreach
- ▶ Brevity, Clarity, Transparency
- ▶ Free Time to Be More Effective



- ▶ Trust, Support, and Investment

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# The Elephant in the Room

Branding is Essential for Utilities  
Clarity of Planning/Communications?  
Focused on Key Audiences?  
Affects Investment, Quality of Life  
Utility Existence - Not at Stake

**But the Future Is!**



# Questions?



## Building the Wastewater Utility Brand

Practical Advice for Increasing Trust,  
Support, and Investment

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[www.resourcetrends.com/documents/branding-manual-final.pdf](http://www.resourcetrends.com/documents/branding-manual-final.pdf)

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# The 2014 Drought is a Terrible Thing to Waste



Utility Branding Network  
August 28, 2014

**Sue Stephenson**  
Dublin San Ramon Services District



**Dublin San Ramon  
Services District**

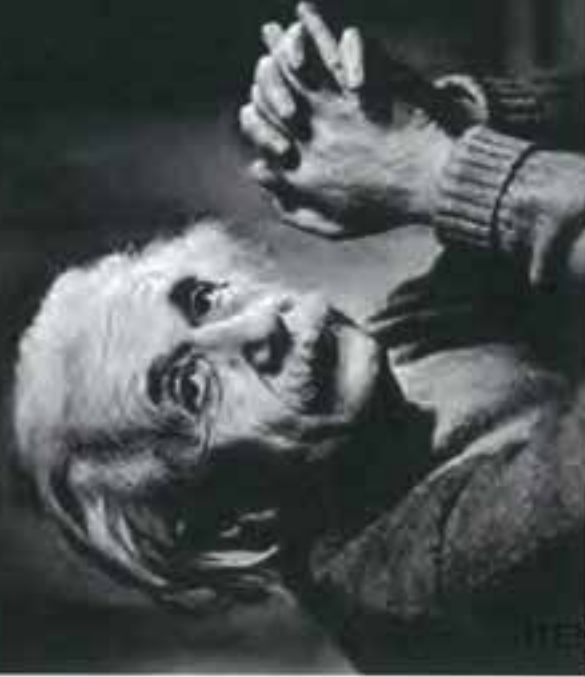
*Water, wastewater, recycled water*

## The Basics: When Dealing with the Media

- Have a message
- Say it simply
- Be brief
- Be friendly
- Be honest

If you can't explain it simply, you don't understand it well enough.

— Albert Einstein



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# How to Develop Messages

- Begin with your “Standards”
  - Foundation of an organization
  - Cliff Notes of an agency’s messages
- Develop a wallet card for senior staff, Board
  - Easy reference for staff
  - Keeps everyone on message
- Develop key talking points (for customer service RE: HOA’s, mandatory limitations, etc., BOD, senior staff...)



## Media Relations...

- It means returning calls within the hour
- Finding answers to their questions
- Explaining issues involved (help them be smart)
- Pairing them up with the best subject-matter expert
- Preparing key points for the subject-matter expert
- Being the spokesperson, especially when it's a bad news story, or the subject-matter expert isn't prepared



Alan Wong of KPIX interviews Bert Michalczyk about penalties and limitations

# Why Talk to Reporters

- Pitching relevant, meaningful stories to media is a way to build trust
- Developing relationships with reporters is invaluable in an emergency
- Maintaining transparency certification is a government agency's responsibility

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Rachel Dornhelm of NPR interviews  
Levi Fuller about the RW Fill Station



# Tell Your Story

- Stories are news worthy if they are...
  - Relevant
  - Meaningful
  - The best
  - The only
  - The unexpected
  - The first
  - The unusual

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# Be the First to Tell Your Story

- Your version is bound to be ...
  - More factual
  - More accurate
  - Less provocative
- ...than your adversary's version





## Refocus Reporters

- To a similar, but different angle on the story
- To a non-story
- To another source for their story






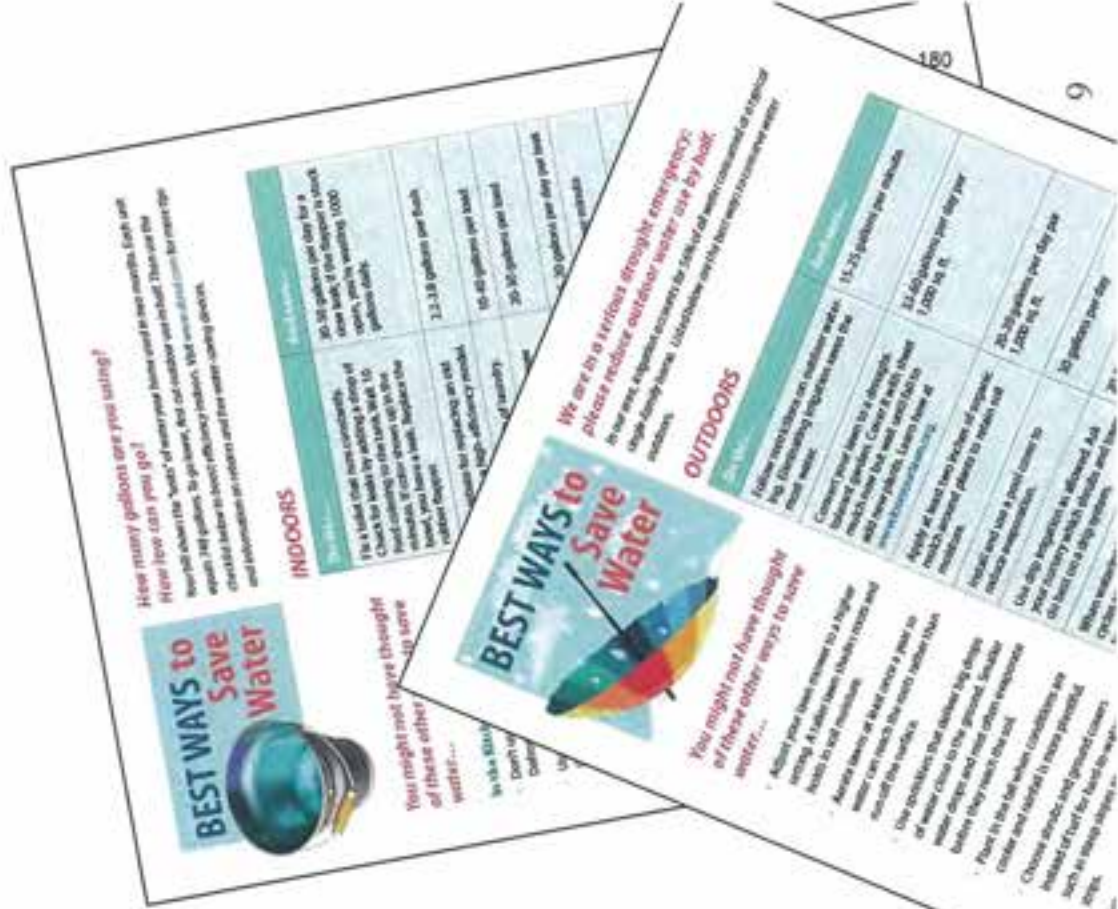
# 1) Mandatory Limits v. Ways to Reduce



The official 2014  
California yard

**I'm helping out during the drought**

Save Our WATER   



**BEST WAYS to Save Water**

*You might not have thought of these other ways to save water...*

**INDOORS**

**How many gallons are you using?**  
How long can you go?  
How long does the "leak" of water your home used in one month. Each unit of water that leaks from your home is a "leak" of water your home used. That's why the more you know about the "leak" of water your home used, the more you can do to save water. Check for leaks before you start your water meter. If you find a leak, replace the faucet or the toilet. If you find a leak, replace the faucet or the toilet. If you find a leak, replace the faucet or the toilet.

Water Use	Water Use
30-50 gallons per day for a shower	10-40 gallons per load
1-2 gallons per day for a toilet	20-30 gallons per load
3-5 gallons per day for a sink	30 gallons per day per load

**OUTDOORS**

**We are in a serious drought emergency. Please reduce outdoor water use by 50%.**

**OUTDOORS**

Water Use	Water Use
15-25 gallons per minute	20-30 gallons per day per
1,000 to 1,200 sq. ft.	1,000 to 1,200 sq. ft.
30-50 gallons per day per	30 gallons per day

# Case Study: The 2014 Drought

- January 30<sup>th</sup> California Governor Jerry Brown declares statewide drought emergency
- Tuesday, Feb 4<sup>th</sup>, five media calls
  - KTVU, Channel 2 TV
  - ABC7, Channel 7 TV
  - KRON, Channel 4 TV
  - San Francisco Chronicle (daily newspaper)
  - Independent (weekly newspaper)



## 2) Tattletales v. RW Fill Station



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# Residential Recycled Water Fill Station



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# Media Coverage of RW Fill Station

KGO radio, Leslie Brinkley	<i>Valley Times</i> , Denis Cuff
KGO TV Channel 7, Laura Anthony	KLIV radio, Jason Bennert
KOVR TV Channel 13, Sacramento, Lisa Carr	KRON TV Channel 4, SF, Vicki Liviakas
KPIX TV Channel 5, SF, Julie Watts	<i>San Francisco Chronicle</i> newspaper
National Public Radio, Rachel Dornhelm	Current Cast (syndicated audio show)
TBS Japanese TV Network, Mugi Morijiri	Natural Awakenings, eZine
ITV 9C KTVU, Channel 2, Oakland, John Fowler	



### 3) Why Don't Other Agencies Have Recycled Water or AquaHawk?



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## Initiate News Stories

- News releases
  - 15 regarding the drought
- Media advisories
  - Central Dublin RW event
  - Special Board meetings
- Special events
  - John Laird talk
  - Quarterly tours (right)



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# Earned Media from News Releases

Date	News Release	News Stories
1/13/14	Natural Resources Secretary Addresses Tri-Valley	9
1/14/14	Dry Weather: What Does it Mean to DSRSD?	7
1/21/14	Board Considers Drought Responses	5
2/19/14	Board Declares State of Emergency Due to Drought	5
3/10/14	Pleasanton's Val Vista Park Irrigated with Recycled Water	4
3/17/14	Tour Drought-Busting WW and RW Plants on April 9 <sup>th</sup>	2
4/3/14	District Provides Recycled Water for Construction	1
4/14/14	Join Discussion on Drought Limitations	4
4/30/14	Drought Decisions to Reduce Water use	1



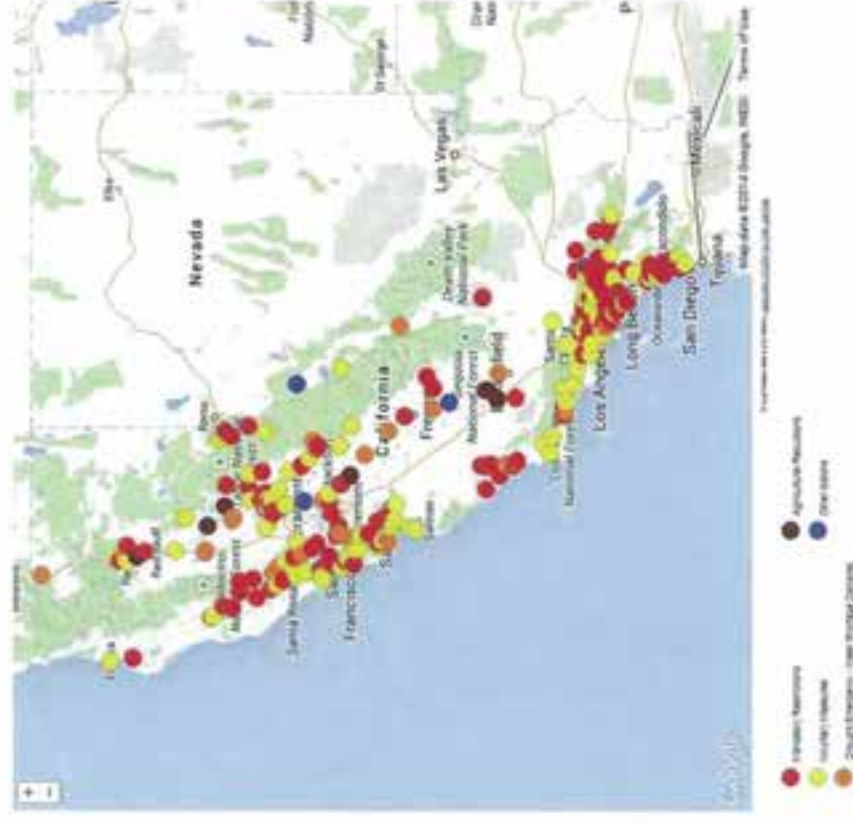
# More Earned Media

Date	News Release	News Stories
5/29/14	District Water Rates Change Due to Drought	5
6/12/14	Tour Drought-Busting WW and RW Plants on July 9 <sup>th</sup>	5
6/16/14	Recycled Water Fill Station Open and Free	14
6/18/14	Tri-Valley Water Reduction Meets Governor's Request	4
7/2/14	Fire Safety Critical During Drought	0
7/31/14	How Are We Doing?	4
8/20/14	Tri-Valley Water Suppliers Meeting	4

# Share the Media

- Initial reporters calling regarding the drought were referred to ACWA's website with the map of California and whether or not the various agencies were implementing mandatory or voluntary drought measures
- Weeks later, recycled water story... reporter wanted to know of other agencies providing recycled water... referred them to sister agencies providing recycled water: Delta Diablo and Central Contra Costa Sanitation District

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# ROI on News Stories

- Helps us communicate
  - Mandatory drought limitations, violations, penalties to our customers
  - Availability of recycled water to residential customers
  - New AquaHawk customer portal for customers to track water use, set notifications

EM 9C



Vicki shows John Fowler of KTVU how AquaHawk sends alerts regarding her water use to her cell phone

# Questions & Answers

**Sue Stephenson**

**(925) 875-2295**

**[stephenson@dsrsd.com](mailto:stephenson@dsrsd.com)**



# Organizational Standards



## Folding Organizational Standards into Communications

Utility Branding Network  
August 28, 2014



SINCE 1933



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# Background



- OCWD recently took on subject matters that have drawn additional attention
  - Groundwater cleanup and related litigation
  - Exploration of ocean desalination
  - Leasing property to a power company
- While very different subjects, stakeholders had similar questions and comments
  - Why are we going this?
  - What is the “real” motivation behind the decision?
  - When and how was this decision made? How transparent were we?
  - “This is not how OCWD usually operates”

# Depersonalizing the Debate

- Working with the UBN to review organization's values and standards
- Held several internal workshops on 7 different values
- Drafted standards
- Had good discussions about roll out – one shot or slow and test the waters
- Incorporating the standards into different communications tools/collateral
  - Board meeting procedures
    - Written and verbal cues
    - Speaker comment cards
    - Agenda submittals that answer the “why” or motivation behind our recommended actions



# Website




**Orange County Water District**

[EMPLOYMENT](#) [SITE MAP](#) [CONTACT](#) [SEARCH](#)

[ABOUT](#) [TRANSPARENCY](#) [BOARD & MEMBERS](#) [CONSERVATION & EDUCATION](#) [ENVIRONMENT](#) [PROGRAMS & PROJECTS](#) [REITS](#)

Reliable. Low Cost. High Quality Water.

We are committed to:

- WATER SUPPLY & RELIABILITY
- WATER QUALITY
- ENVIRONMENTAL STEWARDSHIP
- SOUND FINANCIAL ASSESSMENT
- INDUSTRY LEADERSHIP & INNOVATION













## Other Collateral

- Fact sheets and brochures
- Press releases
- PowerPoint presentations
- Water Engagement Center



# Thank you!

*Around here, however, we don't look backwards for very long. We keep moving forward, opening up new doors and doing new things, because we're curious...and curiosity keeps leading us down new paths.*

*-Walt Disney*



SINCE 1933

Eleanor Torres, Director of Public Affairs  
etorres@ocwd.com • (714) 378-3268



THE METROPOLITAN WATER DISTRICT  
OF SOUTHERN CALIFORNIA

## MWD MEETING AGENDA

### Adjourned Board Meeting - REVISED Meeting with Board of Directors

August 19, 2014

12:00 p.m. -- Board Room

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MWD Headquarters Building

700 N. Alameda Street

Los Angeles, CA 90012

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1. Call to Order

(a) Invocation: Sr. Angela Faustina, CSJ, Major Superior, Los Angeles Province

(b) Pledge of Allegiance: Director Richard Atwater

2. Roll Call

3. Determination of a Quorum

4. Opportunity for members of the public to address the Board on matters within the Board's jurisdiction. (As required by Gov. Code § 54954.3(a))

5. OTHER MATTERS

A. Approval of the Minutes of the Meeting for July 8, 2014. (A copy has been mailed to each Director) Any additions, corrections, or omissions

B. Report on Directors' events attended at Metropolitan expense for month of July

C. Presentation of five-year service pin to Director Kristine Murray, representing city of Anaheim

D. Presentation of Commendatory Resolution to past Director Aaron Grunfeld, representing city of Los Angeles

E. Approve Commendatory Resolutions for past Directors Jennifer Fitzgerald and Leticia Vasquez

F. Approve naming of Metropolitan's Courtyard to Colonel John V. Foley Memorial Courtyard

G. Approve committee assignments

H. Chairman's Monthly Activity Report

I. Presentation on Department Head Salary Comparison with Comparator Agencies

II Presentation

J. Tax Levy for fiscal year 2014/15. (F&I)

SJ-1 Report on list of certified assessed valuations for fiscal year 2014/15 and tabulation of assessed valuations, percentage participation, and vote entitlement of member public agencies as of August 15, 2014.

SJ1 Board Letter and Attachments

SJ-2

ITEM 10A

Adopt (1) the resolution fixing (1a) continuing an ad valorem tax rate up to the rate levied for fiscal year 2013/14 is essential to Metropolitan's fiscal integrity, and (2) the resolution establishing the tax rate for fiscal year 2014/15 (Roll call vote-two-thirds vote required)

#### 5J-2 Board Letter and Attachments

##### 5J Presentation

- K Approve 30 day leaves of absence for Director Friedman, commencing August 8, 2014 Director Dick commencing August 15, 2014 (Alders)

#### 6. DEPARTMENT HEADS' REPORTS

- A General Manager's summary of Metropolitan's activities for the month of July

##### 5A Report

- B General Counsel's summary of Legal Department activities for the month of July

##### 5B Report

- C General Auditor's summary of activities for the month of July

##### 5C Report

- D Ethics Officer's summary of activities for the month of July

##### 5D Report

#### 7. CONSENT CALENDAR ITEMS – ACTION

- 7-1 Approve \$680,000 and award \$428,280 contract to Kawah Engineering & Construction, Inc. for solids handling area improvements at the Robert A. Skinner Water Treatment Plant (Approp. 15365). (E&C)

##### 7-1 Board Letter and Attachments

##### 7-1 Presentation

- 7-2 Approve \$580,000 and authorize: (1) final design of an operations and maintenance service center for the Orange County region, and (2) agreement with La Colada Design Group for architectural design services (Approp. 15430). (E&C)

##### 7-2 Board Letter and Attachments

##### 7-2 Presentation

- 7-3 Approve \$1.6 million, and award \$858,000 contract to Kiewit Infrastructure West Co. to rehabilitate Service Connection G-01 on the Santa Monica Feeder (Approp. 15441). (E&C)

##### 7-3 Board Letter and Attachments

##### 7-3 Presentation

- 7-4 Approve \$1.58 million, and authorize three rehabilitation projects at the Joseph Jensen Water Treatment Plant (Approps. 15480 and 15442). (E&C)

##### 7-4 Board Letter and Attachments

##### 7-4 Presentation

- 7-5 Authorize granting a 1,440-square-foot permanent easement to Southern California Edison on Metropolitan-owned property located in Orange County. (RP&AM)

##### 7-5 Board Letter and Attachments

##### 7-5 Presentation

- 7-6 Authorize granting a 3,420-square-foot permanent easement to the city of Fortuna on Metropolitan owned property located in San Bernardino County. (RP&AM)

##### 7-6 Board Letter and Attachments

##### 7-6 Presentation

ITEM 10A

- 7.7 Authorize granting a 2,677-square-foot permanent easement to Southern California Edison on Metropolitan-owned property at the Chemical Wastewater Facility in the city of Perris, Riverside County. (RP&AM)

7.7 Board Letter and Attachments

7.7 Presentation

#### 8. OTHER BOARD ITEMS — ACTION

- 8.1 Authorize agreement with the Municipal Water District of Orange County for credit in the amount of \$6,145,566.18 due to overcharges on deliveries through Service Connection OC-88. (F&I)

8.1 Board Letter

8.1 Presentation

- 8.2 Approve \$13.5 million, and authorize: (1) design and permitting to address right-of-way and erosion issues throughout the distribution system, and (2) authorization to agreements with Cawato Engineers, Inc., CH2M Hill, Inc., Dudek, Inc., and Riggs and Riggs, Inc. (Approp. 15474). (E&O)

8.2 Board Letter and Attachments

8.2 Presentation

- 8.3 Approve \$9.4 million, award \$4,082,555 contract to J. F. Shea Construction, Inc. to line the Lakeview Pipeline's Bennington Tunnel, and award \$552,582.84 valve procurement contract to Bray International (Approps. 15480 and 15488). (E&O); (ADDED)

8.3 Board Letter and Attachments

8.3 Presentation

#### B. BOARD INFORMATION ITEMS

- 9.1 Update on solar power generation opportunities for the F. E. Weymouth and Joseph Jansen Water Treatment Plants. (E&O)

9.1 Board Letter and Attachments

9.1 Presentation

- 9.2 Report on federal rulemaking regarding definition of "waters of the United States" under the Clean Water Act. (C&E)

9.2 Board Letter and Attachments

9.2 Presentation

#### 10. FUTURE AGENDA ITEMS

#### 11. ADJOURNMENT

NOTE: At the discretion of the committee, all items appearing on this agenda, whether or not expressly listed for action, may be deferred and may be subject to action by the committee.

This committee reviews items and makes a recommendation for final action to the full Board of Directors. Final action will be taken by the Board of Directors. Agendas for the meeting of the Board of Directors may be obtained from the Board Executive Secretary. This committee will not take any final action that is binding on the Board, even when a quorum of the Board is present.

Writings relating to open session agenda items distributed to Directors less than 72 hours prior to a regular meeting are available for public inspection at Metropolitan's Headquarters Building and on Metropolitan's Web site (<http://www.mwdinfo.com>).

Requests for a disability-related modification or accommodation, including auxiliary aids or services, in order to attend or participate in a meeting should be made to the Board Executive Secretary in advance of the meeting to insure availability of the requested service or accommodation.