



LAS VIRGENES MUNICIPAL WATER DISTRICT
4232 Las Virgenes Road, Calabasas CA 91302

MINUTES
REGULAR MEETING

5:00 PM

July 8, 2014

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance to the Flag was led by Board President, Charles Caspary.

1. CALL TO ORDER AND ROLL CALL

A Call to order and roll call

The meeting was called to order at 5:03 p.m. by Board President Caspary in the District offices. Daryl Betancur, Clerk of the Board conducted the roll call.

Present: Directors, Polan, Renger, Steinhardt, Peterson and Board President Caspary.

Absent: None

Staff Present: David Pedersen, General Manager
Daryl Betancur, Clerk of the Board
David Lippman, Director of Facilities and Operations
Carlos Reyes, Director of Resource Conservation and Public Outreach
Don Patterson, Director of Finance and Administration
Keith Lemieux, District Counsel

2. APPROVAL OF AGENDA

A Approval of agenda

General Manager Pedersen indicated that there were no proposed changes to the agenda.

On a motion by Director Renger, seconded by Director Polan, the Board of Directors voted 5-0 to approve the agenda as presented. Motion carried unanimously.

Director Peterson moved to accept the proposal as presented. Motion seconded by Director Renger and carried unanimously.

B 1235-FT. Backbone Improvements Program: Acceptance of Proposals for Westlake Filtration Plan Expansion and Westlake Pump Station Upgrade

General Manager Pedersen stated that this item is the result of an Request For Proposals (RFP) that was issued and approved by the Board early this year in February and which includes the final component of the Backbone Program; spoke relative to the scope of work, which involves an expansion of the Westlake Filter Plant from 15 to 18 mgd and states that this work will be accomplished by installing two additional filter units that were anticipated with the original construction. He further commented that the second part of the project involves upgrading the pump station that is currently driven primarily by natural gas engines, which are aging.

A brief discussion ensued with members of the Board seeking clarification and asking questions about the system capability, capacity, whether or not the plant will be able to run during construction, whether or not HDR has the experience to do this type of work using the existing drawings without asking for change orders; emergency power, and the possibility of looking into dual fuel systems.

Staff provided answers and elaborated on the issue of emergency procedures to operate the plant.

Director Peterson moved to accept the proposal as presented. Motion seconded by Director Steinhardt and carried unanimously.

8. FINANCE AND ADMINISTRATION

A Janitorial Services: Request for Bids

Authorize a Request for Bids for janitorial services in accordance with the proposed bid schedule.

General Manager Pedersen stated that the District uses a janitorial service, which is more effective for the District than to use District staff; that the janitorial service agreement expired June 30 and that this is an appropriate time to issue a Request for Proposal (RFP).

Director Steinhardt moved to approve as presented. Motion seconded by Director Renger and carried unanimously.

B Financial Analysis and Rate Study: Acceptance of Proposal.

Accept the proposal from Raftells Financial Consultants, Inc., to complete financial analysis and rate study and authorize the General Manager to execute a professional services agreement in the amount of \$110,959 for the work.

General Manager Pedersen stated that this is a component of the overall program for the District to transition to a budget-based water rate system and is part of the implementation plan that was previously approved by the Board. Mr. Pedersen asked Don Patterson, Director of Finance and Administration to present the report.

Don Patterson, Director of Finance and Administration stated that this is part of the action plan adopted by the Board to implement budget-based water rates; spoke relative to the process of the issuance of the Request for Proposals (RFP) in April and that three responses had been received; that the lowest priced company withdrew their bid and that staff had reviewed the proposals, which ultimately led to the proposed selection of Raftelis, which was the only firm that met all of the requirements of the RFP and demonstrated having successfully proposed and developed budget-based water rates for other agencies.

B Claim for Nanette Klein

There were no questions on these two items. Board member Polan offered congratulations to Mr. Lillio and the Finance staff on having received the GFOA award.

11. NON-ACTION ITEMS

A Organization Reports

(1) MWD

Director Peterson stated that Chairman Record had made the following appointments: appointed Linda Ackerman as a new Vice-Chair of the Board; Michael Touhey also as a new Vice-Chair of the Board; additionally, Peter A. Beard was inducted as the City of Fullerton's representative and a new Director, Phillip Hawkins from Central Basin who was not present. He also reported on MWD's system for performing executive performance reviews (for employees reporting directly to the Board) and noted that such information may be of value to the District.

(2) Other – None

B Director's Reports on Outside Meetings

Director Steinhardt reported on ACWA Regions 8, 9 and 10 stating that the Planning group had met for the upcoming conference, which will be held on October 26 and October 27 in northern San Diego; that an item for discussion then will be the issue of SDCWA v MWD; that there will be a drone fly-over of the Poseidon Desalination Plant; and that this will be a good program.

C General Manager Reports

(1) General Business

General Manager Pedersen reported on the status of construction out of the 5-million-tank site and indicated that we are beginning a new phase of the work; and that notifications have been made to those potentially impacted in accordance with the provisions of the Memorandum of Understanding (MOU). Stated that staff is getting ready to plan a site visit to update all District customers as to the progress and that there will be transportation available from the District headquarters and Three Springs Community to the site.

(2) Follow-Up Items

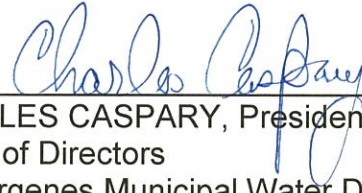
None.

D Director's Comments

Director Polan commented on an article in the Los Angeles Times quoting Felicia Marcus regarding water conservation because we do not know whether or not we are going to have an El Nino year; commented that the District needs to be more aggressive in communicating to its customers not using as much water. Director Polan brought up the subject of emptying pools because doing so could be in violation of the LVMWD Code.

12. FUTURE AGENDA ITEMS

Director Renger inquired as to whether or not the District's long-term emergency plan includes consideration of a multi-year outage of water from the Delta, and that if not, if we could develop one. He asked as to whether or not this could be discussed by the Board as a future agenda item or if this is



CHARLES CASPARY, President
Board of Directors
Las Virgenes Municipal Water District

ATTEST:

XX

BARRY STEINHARDT, Secretary
Board of Directors
Las Virgenes Municipal Water District

(SEAL)

STATE OF CALIFORNIA)
) SS.
COUNTY OF LOS ANGELES)

I Daryl A. Betancur, Clerk of the Board of Las Virgenes Municipal Water District, DO HEREBY CERTIFY that the Minutes of the Regular Meeting of July 8, 2014 were approved by the Board of the Las Virgenes Municipal Water District at its regularly scheduled meeting held on July 22, 2014 by the following vote:

AYES: DIRECTORS: POLAN, RENGER, PETERSON AND BOARD PRESIDENT
 CASPARY
NOES: DIRECTORS: STEINHARDT
ABSTAIN: DIRECTOS: NONE
ABSENT: DIRECTORS: NONE

DATED: July 22, 2014



Daryl A. Betancur, CMC
Clerk of the Board
Las Virgenes Municipal Water District and of
the Board of Directors thereof

(SEAL)