

**LAS VIRGENES – TRIUNFO
JOINT POWERS AUTHORITY
MINUTES**

5:00 PM

May 5, 2014

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance to the Flag was led by Board President, Charles Caspary.

1. CALL TO ORDER AND ROLL CALL

A Call to order and roll call

The meeting was called to order at **5:00 p.m.** by Board President Caspary in the Oak Park Library. Daryl Betancur, Clerk of the Board conducted the roll call.

Present: Directors, Polan, Renger, Steinhardt, Peterson, Caspary, Iceland, McReynolds, Orkney, Paule, and Wall

Absent: None

2. APPROVAL OF AGENDA

A Approval of agenda

General Manager Pedersen indicated that there were no changes to the agenda.

On a motion by Director Polan, seconded by Director Iceland, the Board voted 10-0 to approve the agenda as presented. Motion carried unanimously.

3. PUBLIC COMMENTS

There were no speaker cards.

4. CONSENT CALENDAR

A Minutes: Regular Meeting of April 7, 2014. Approve

Director Iceland indicated that on item 1 (A) the correct spelling for Bodenhamer needed to be corrected. Director Polan commented that on item 5 (A) paragraph No. 2, we need to remove the wording "TMDL is adopted by EPA"; and that on 5 (B) he was requesting clarification with regard to "receive and file" as opposed to "approve and adopt".

General Manager Pedersen and Clerk of the Board Betancur indicated that the minutes could be tabled and brought back after these corrections and clarifications were made so that they could be approved.

5. ILLUSTRATIVE AND/OR VERBAL PRESENTATION AGENDA ITEMS

A Preliminary JPA Budget for Fiscal Year 2014-15

General Manager Pedersen made introductory comments and turned over the presentation of the JPA Budget to Mr. Joseph Lillio; Finance Manager who answered questions relative to revenues and expenditures and provided further detail on the contents of the staff report.

There were some questions relative to the higher than budgeted expenditures in estimated actual for the current Fiscal Year on "Public Education Program" (\$68,114 v. \$34,686) and increase in proposed FY 2014-2015 budget for lab services (sum of "Other Lab Services", "Tapia Lab Sampling", and "Allocated Lab Expense"); otherwise budget ready for adoption.

Director Orkey asked a question relative to the 90% rationale for estimating recycled water sales; and Director Paule inquired about recycled water costs.

Upon a brief discussion, the Board concurred to have this item come back to the Board for approval at the next meeting.

6. ACTION ITEMS

A Recycled Water Seasonal Storage Project: Revised Guiding Principles

Approve the revised guiding principles for the Recycled Water Seasonal Storage Project.

Director McReynolds requested that staff simplify the preamble, making it "more straight-forward" using layman's terms. On item 4.3 of the guiding principles, Director Iceland asked that staff revise it to read, "Establishing public safety as a top priority" instead of "prioritizing public safety."

Director Polan commented on the issue of the seasonal storage project.

B Recycled Water and Sanitation Master Plans Updates: Receive and File

Receive and file the Recycled Water Master Plan Update 2014 (LVMWD Report No. 2561.00) and Sanitation Master Plan Update 2014 (LVMWD Report No. 2560.00).

Director Paule requested electronic copies of the Master Plans for the Board and to be given to them ahead of time for proper review. There were a number of comments made relative to these plans as follows:

1) Recycled Water Plan-Comments

- Add Lake Sherwood Executive (Paragraph 3) Golf Course to Table 7-1 (if feasible);
- Revise language on bottom of page 53/ top of page 54 accordingly; (if added); and
- Provide Opinion of Probable Cost in Appendix C
- Add page numbers to appendices

2) Sanitation Master Plan Update-Comments

- Page 1-2, last two sentences of Section 1.3, check source of document/reference on "1,200 acres around Oak Park" and revise, if necessary;
- Add page numbers to appendices;
- Appendix A- remove extra copy of cover sheet and enlarge Figure 4 (on page 6 of 8)
- Page 2-5, Section 2.2.2, second paragraph, clarify sentence that reads, "customer types" (i.e. maybe just spell them out) and clarify reference to Appendix A (i.e. is it referencing both Appendix A and A-1; if so, maybe just say that and explain what each one covers);
- Page 3-3, paragraph beginning with "Some mineral-based constituents..."; clarify per Director Polan's request;
- Figure 4-1- Director Polan found it hard to read; also, add legend with index for

abbreviations (i.e. TO, COD, etc.)

- Director Caspary asked that we confirm that there is some mention to the limited "plant footprint" for Tapia

Upon a substantive discussion on these plans, the Board concurred to have these plans come back to the Board at the next meeting.

C Financial Review: Third Quarter of Fiscal Year 2013-2014

Receive and File

General Manager Pedersen presented the staff report and stated that revenues are higher than expected; spoke about capital projects of \$4.3 million, which reflects a modest increase over last year.

There were few questions relative to the financials included in the report, to which Mr. Lillio responded and provided more detail.

Director Polan moved to receive and file the Financial Review: Third Quarter of Fiscal Year 2013-2014 as presented. Motion seconded by Director Paule and carried by the following vote:

AYES: Director(s): McReynolds, Orkney, Paule, Wall, Polan, Renger, Steinhardt, Peterson and Caspary
NOES: Director(s): None
ABSTAIN: Director(s): Iceland

D JPA Board Meetings: Discussion of Audio/Video Recordings and Level-of-Detail for Meeting Minutes.

Consider options for audio/video recordings of JPA Board Meetings and the level-of-detail to be provided for the meeting minutes, and direct staff accordingly.

Stephen Bigilen addressed the Board relative to the subject of video-recording of JPA meetings.

There was a brief discussion on the video-recording of JPA meetings with Director Steinhardt indicating that this is done by a lot of other Boards. A discussion also ensued relative to the level of detail to be provided in the minutes, with Clerk of the Board Betancur stating that minutes are the permanent record and for the benefit of the Board they should be summary minutes, which could be further supplemented by the video-recordings.

There was also a brief discussion on the budget allocation for the video-recording of the meetings with Board members articulating that we need to determine the percentage split between LVMWD/TSD per JPA Agreement with this split potentially being a 70%-30-%. It was noted that it will cost about \$6,500 per year for 12 meetings.

Upon a motion by Director Steinhardt seconded by Director Orkney, the Board approved video-recording of future JPA meetings and associated budget; as well as to prepare summary-style minutes referencing the video recording. Director McReynolds requested that minutes include full sentences. Motion carried unanimously.

7. BOARD COMMENTS

There were no Board comments.

8. ADMINISTERING AGENT/GENERAL MANAGER REPORT

Administering Agent/General Manager Pedersen informed the Board of the upcoming Watershed tour

scheduled for Saturday, May 31 and asked if any Board member is interested in attending to let him know.

9. FUTURE AGENDA ITEMS

The Board requested that a determination be made relative to the record retention period for video recordings.

10. INFORMATION ITEMS

A Tapia Water Reclamation Facility Primary Clarifier No. 1 Rehabilitation Project: Award of Construction Contract

A brief report was presented for information purposes only.

B Board Meeting Follow-up Items

There was no report on follow-up items.

11. PUBLIC COMMENTS

None.

12. CLOSED SESSION

The Board adjourned to closed session at 7:07 p.m. and reconvened at 7:22 p.m.

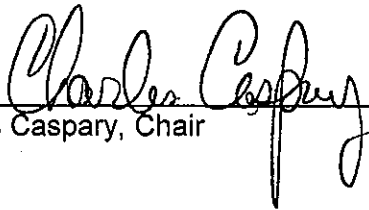
A. Conference with District Counsel- Existing Litigation pursuant to Government Code Section 54956.9 (a).

1. Las Virgenes Municipal Water District v. Onsite Power Systems, Inc.
2. Las Virgenes – Triunfo Joint Powers Authority v. United States Environmental Protection Agency.
3. Heal the Bay, Inc. v. Lisa P. Jackson

District Counsel stated that there was nothing to report out of closed session.

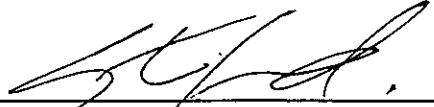
13. ADJOURNMENT

No actions were taken during closed session. Seeing no further business to come before the Board, the meeting was duly adjourned at 7:24 p.m.



Charles Caspary, Chair

ATTEST:



Steven Iceland, Vice Chair