

Las Virgenes Municipal Water District

invites your interest in the position of
Resource Conservation Manager



Calabasas, California

The Community

A wide array of housing choices can be found in the region from apartments and townhomes to estates and equestrian properties. The region is also served by the Las Virgenes Unified School District, which has a history of excellence and provides education for levels preschool to grade 12.

Calabasas is ranked as one of the nation's top ten places to live. Nestled in the oak-filled foothills of the Santa Monica Mountains, the upscale community with small town charm has a progressive economy, safe neighborhoods, blue ribbon schools and healthy lifestyle.

Agoura Hills offers many recreational opportunities including hiking and equestrian trails, scenic vistas, ample open space and a wide array of businesses.

Hidden Hills is a small community, with approximately 2,000 residents who enjoy a city that has preserved a country way of life that has nearly vanished from other communities.



Westlake Village is a unique, master-planned community. The city encompasses twenty individual neighborhoods, with active home-owners' associations to promote and maintain high quality architectural standards.

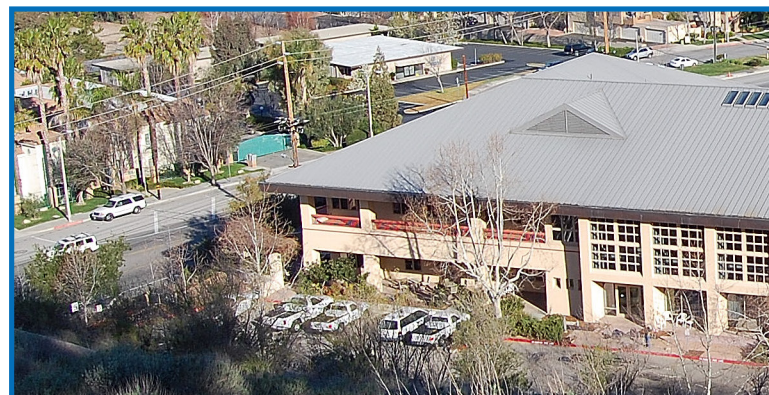
All four of these communities and the unincorporated areas of western Los Angeles County benefit from their proximity to the cultural and recreational assets of the greater Los Angeles area. The county has a

number of world-class facilities including the Music Center, Hollywood Bowl, J. Paul Getty Museum, the John Anson Ford Theatre and more. Additional attractions include the nearby beaches of Malibu and Ventura County, the Thousand Oaks Performing Arts Center, botanical gardens, colleges and universities, professional sports and acres of parks, gardens, lakes, trails and natural areas.

The Organization

Las Virgenes Municipal Water District (LVMWD) located in Calabasas, California provides potable water service, wastewater treatment, recycled water service and bio solids composting for a 122 square mile service area west of the City of Los Angeles. Formed in 1958, LVMWD provides services to the cities of Agoura Hills, Calabasas, Hidden Hills, Westlake Village and neighboring unincorporated areas of Los Angeles County.

Every day, the 115 plus employees of LVMWD ensure the delivery of safe, clean, dependable water and environmentally protective wastewater treatment services in a cost-effective manner. Taking nature's lead, LVMWD works to make the most of water resources by bringing water "full circle" in a commitment to the concept of "Total Beneficial Reuse." After potable water is delivered to and used by customers, wastewater is then collected and extensively treated to be used again as recycled water for irrigation; the bio-solids are then processed into "Class A-Exceptional Quality" garden compost.



The Ideal Candidate



LVMWD is organized under the Municipal District Law of 1911 (California Water Code 71000). A publicly elected five-member Board of Directors governs the District, each representing one of five divisions. The directors serve overlapping four-year terms. Among its members, the board selects officers and a representative to the Board of Directors of Metropolitan Water District of Southern California. The District is managed by a General Manager who is assisted by three department heads: Facilities and Operations, Finance and Administration and Resource Conservation & Public Outreach.

LVMWD currently provides water service to a population of approximately 65,000, including residential and commercial customers. It operates and maintains 24 tanks, 24 pumping stations and 394 miles of main line, Las Virgenes Reservoir and the Westlake Filtration Plant. Additionally, the Tapia Water Reclamation Facility and the Rancho Las Virgenes Composting Facility are operated through a Joint Powers Authority (JPA) between LVMWD and Triunfo Sanitation District. LVMWD has an adopted 2015-2016 Budget of \$68.3 million.

Under the general direction of the Director of Resource Conservation and Public Outreach, the Resource Conservation Manager develops, implements, and analyzes District activities in the areas of watershed management, water conservation, and regulatory compliance; provides highly technical and administrative assistance to the department head; serves as District liaison with State and Federal regulatory agencies; promotes industry-sponsored research in areas relevant to District operations; and develops effective relationships with State, Federal, and other agencies and groups to fairly represent the District's position. The Resource Conservation Manager monitors legal, legislative, and political developments.

The ideal candidate will be forward-thinking, well-organized manager and possess excellent interpersonal skills in order to maintain an efficient and effective working environment. He or she will be a creative problem solver, able to identify key issues in complex situations, evaluate options, and initiate strategies for resolution. The ability to interact effectively with individuals at all levels of the organization, from field staff to Board Members, will be vital in this role.

Candidates must possess three or more years of increasingly responsible professional management, administrative and supervisory experience in the areas of watershed management, water conservation and regulatory compliance. A Bachelor's degree in any of the life sciences such as biology, zoology or environmental sciences or engineering is required. Possession of an advanced degree (PhD) is desirable and may be eligible for additional salary.



Compensation & Benefits

The Resource Conservation Manager's salary range is \$101,860 - \$142,604 annually, DOQ. This is an at-will position. The District offers an excellent and competitive benefits package to employees.

Retirement – California Public Employees' Retirement System (CalPERS) full formula 2%@55 for Classic members and 2%@62 for New members. Employee pays their full 7% of the employee contribution.

Medical Insurance – The District covers up to 98% of the monthly premium cost of the Kaiser Permanente HMO Family rate.

Dental Insurance – The District provides Dental coverage to employees and their dependents.

Vision Care – The District provides a vision coverage program at no cost to the employee. Employees may elect to cover dependents at a group rate price.

Life, Short Term & Long Term Disability Insurance – The District provides life insurance in an amount equal to one times annual salary plus \$50,000. Short and long term disability plans are also provided and are paid for by the District.

Holidays – The District provides 12 paid holidays per year.

Vacation/Sick Leave – Employees accrue vacation hours based on years of service with the District ranging from 104 – 168 hours per year. Sick leave is earned at a rate of 8 hours per month.

Deferred Compensation – The District provides \$3,000 or 3% of base salary deferred and matched on a dollar for dollar basis into a 401(a) or 457(b) account.

Social Security – In addition to CalPERS, the District participates in Social Security. The District and employees contribute a required percentage of base wages for Social Security.

Retiree Medical Benefits – The District will contribute 75% of the least expensive plan offered by the District at the time of retirement at the employee only level for employees who retire with at least ten (10) years of service and are at least 55 years of age.

Additional Benefits – Also attractive is a 9/80 work schedule, flexible spending account options, tuition reimbursement program and more.

To Apply

If you are interested in this outstanding opportunity, please visit our website at www.lvmwd.com to apply online. The District is an Equal Opportunity Employer and welcomes applications from all qualified applicants.

Filing Deadline:

January 29, 2016

Following the closing date, all applications will be screened according to the qualifications provided in this brochure. The most qualified candidates will be invited to continue in the selection process. All candidates will be advised of the status of the recruitment following the selection of the Resource Conservation Manager.

If you have any questions regarding this position, please contact Sherri Paniagua at 818-251-2126.



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