



LAS VIRGENES MUNICIPAL WATER DISTRICT
4232 Las Virgenes Road, Calabasas, CA 91302

AGENDA
REGULAR MEETING

Members of the public wishing to address the Board of Directors are advised that a statement of Public Comment Protocols is available from the Clerk of the Board. Prior to speaking, each speaker is asked to review these protocols and MUST complete a speakers' card and hand it to the Clerk of the Board. Speakers will be recognized in the order cards are received.

The Public Comments agenda item is presented to allow the public to address the Board on matters not on the agenda. The public may present comments on any agenda item at the time the item is called upon for discussion.

Materials prepared by the District in connection with subject matter on the agenda are available for public inspection at 4232 Las Virgenes Road, Calabasas, CA 91302. Materials prepared by the District and distributed to the Board during this meeting are available for public inspection at the meeting or as soon thereafter as possible. Materials presented to the Board by the public will be maintained as part of the records of these proceedings and are available upon written request to the Clerk of the Board.

5:00 PM

January 28, 2014

PLEDGE OF ALLEGIANCE

1. CALL TO ORDER AND ROLL CALL

A The meeting was called to order at _____ p.m. by _____ in the District offices, and the Secretary called the roll.

<u>Board of Directors</u>	<u>Present</u>	<u>Left</u>	<u>Absent</u>
Charles Caspary, President	_____	_____	_____
Glen Peterson, Vice President/MWD Rep.	_____	_____	_____
Barry Steinhardt, Secretary	_____	_____	_____
Leonard Polan, Treasurer	_____	_____	_____
Lee Renger, Director	_____	_____	_____

2. APPROVAL OF AGENDA

A Moved by Director_____, seconded by Director_____, and_____, that the agenda for the Regular Meeting of January 28, 2014, be approved as presented/amended.

3. PUBLIC COMMENTS

Members of the public may now address the Board of Directors **ON MATTERS NOT APPEARING ON THE AGENDA**, but within the jurisdiction of the Board. No action shall be taken on any matter not appearing on the agenda unless authorized by Subdivision (b) of Government Code Section 54954.2

4. ILLUSTRATIVE AND/OR VERBAL PRESENTATION AGENDA ITEMS

A One-Year Service Awards: David Pedersen and Director Len Polan

B Legislative and Regulatory Updates

5. CONSENT CALENDAR

A Investment Review: Fourth Quarter of Calendar Year 2013. Receive and File

B Investment Report for the Month of December 2013. Approve

C List of Demands: January 28, 2014. Approve

6. TREASURER

7. BOARD OF DIRECTORS

A Public Records Request by Louis E. Masry

Receive and file.

8. FINANCE AND ADMINISTRATION

A Financial Review: Second Quarter of Fiscal Year 2013-14

Receive and file.

B CIS Infinity Software: Annual Support and Maintenance

Authorize the General Manager to execute a maintenance support agreement with Advanced Utility Systems in the amount of \$64,134.13 for on-going support and maintenance services.

C Unleaded and Diesel Fuel Petroleum Products: Award of Bid

Accept the bid from and authorize the General Manager to execute a one-year contract with Pinnacle Petroleum, Inc. in the amount of \$116,000 with three one-year renewal options for the supply of unbranded, unleaded, regular ethanol, 87 octane fuel; and accept the bid from and authorize the General Manager to execute a one-year contract with Petro Diamond, Inc. in the amount of \$13,000 with three one-year renewal options for the supply of ultra-low sulfur diesel fuel.

D Mailing of Customer Bills and Notices: Award of Bid

Accept the bid from and authorize the General Manager to execute a one-year contract with V3 Printing Corporation in the amount of \$77,655.00 with three one-year renewal options for the pick-up, folding, stuffing, and mailing of customer bills and notices.

9. LEGAL SERVICES

3

A Potable Water Replacement Fund Standby Charge: Adoption

The full reading of proposed Ordinance No. 01-14-273 as it relates to continuation of the Water Replacement Fund Standby Charge for the fiscal year commencing on July 1, 2014, be waived, and the Board order publication within 30-days of adoption using a summary of the Ordinance.

The Board by a roll call vote of Ayes: Noes: Abstain: Absent: that the Rules and Regulations for Water Standby Charge Deferrals be approved; and proposed Ordinance No. 01-14-273 as it relates to continuation of the Water Replacement Fund Standby Charge for the fiscal year commencing on July 1, 2014, be given second reading by title only, be passed, approved and adopted as presented.

ORDINANCE NO. 01-14-273

AN ORDINANCE OF THE BOARD OF DIRECTORS OF LAS VIRGENES MUNICIPAL WATER DISTRICT AS RELATES TO STANDBY CHARGES FOR THE FISCAL YEAR COMMENCING JULY 1, 2014

(Reference is hereby made to Ordinance No. 01-14-273 on file in the District's Ordinance Book and by this reference the same is incorporated herein and made a part hereof.)

10. INFORMATION ITEMS

A GFOA Distinguished Budget Presentation Award

11. NON-ACTION ITEMS

A Director's Comments

B Director's Reports on Outside Meetings

C General Manager Reports

(1) General Business

(2) Follow-Up Items

D Organization Reports

(1) MWD

a. Representative Report/Agenda(s)

(2) Other

12. FUTURE AGENDA ITEMS

13. PUBLIC COMMENTS

Members of the public may now address the Board of Directors **ON MATTERS NOT APPEARING ON THE AGENDA**, but within the jurisdiction of the Board. No action shall be taken on any matter not appearing on the agenda unless authorized by Subdivision (b) of Government Code Section 54954.2

14. CLOSED SESSION

A Conference with District Counsel – Existing Litigation (Government Code Section 54956.9(a)):

1. Las Virgenes - Triunfo Joint Powers Authority v. United States Environmental Protection Agency
2. Heal the Bay, Inc. v. Lisa P. Jackson
3. City of Agoura Hills v. Las Virgenes Municipal Water District, et al. (4 cases)

15. OPEN SESSION AND ADJOURNMENT



January 28, 2014 LVMWD Regular Board Meeting

TO: Board of Directors

FROM: Finance & Administration

Subject: Investment Review: Fourth Quarter of Calendar Year 2013.

SUMMARY:

A list of investments as of December 31, 2013 is presented for Board review. The total interest for the quarter was \$131,387.97. The average weighted portfolio duration, excluding LAIF, the reserve fund and the money market fund, is 1,077 days or about 2.95 years. The duration shortened slightly compared to last quarter's 1,111 days. The investment portfolio includes Joint Powers Authority funds in the amount of \$5,798,526.40, of which \$4,830,467.39 belongs to Las Virgenes. Of the total investments, \$2.69 million is restricted by statute, \$4.77 million is prepaid development fees, \$2.76 million is restricted by bond covenants, and \$58.06 million is set aside for Board approved reserves, including reserves for future maintenance and replacement of major capital assets.

DISCUSSION:

During this quarter, \$3 million of investments were called or matured, and \$3 million of investments were purchased. Investment in LAIF increased by \$2 million during the quarter. The short-term interest rates remained unchanged for the quarter and at historic lows. The quarterly apportionment rate for LAIF was 0.26% in December, which was unchanged from the previous quarter. The average yield on the District's investment portfolio ending December 31, 2013 was 0.94%, compared to 0.92% in September. Investments as of December 31, 2013 include the following:

LAIF - General	\$25,521,778
Government Agency Notes:	
Maturing in 2014	2,000,000
Maturing in 2015	2,000,000
Maturing in 2016 or later	33,993,540
Municipal Bonds	11,062,110
U.S. Treasury Money Market Fund	110,907

Total	\$74,688,335

These investments generated interest of \$131,387.97 for the quarter. Investment portfolio ratios were as follows:

Investments in LAIF	34.17%
Callable Federal Agency Notes	38.83%
Federal Agency Bullet/Coupon Notes	12.05%
Municipal Bonds	14.81% ITEM 5A

Total-----
100.00%

As of December 31, 2013, investments in the District's OPEB trust account (CERBT) held by CalPERS totaled \$2,629,613.49. The CERBT investments generated interest of \$109,560.79 for the quarter, which corresponds to an annualized yield of approximately 17%.

Prepared By: Joseph Lillio, Interim Director of Finance & Administration

ATTACHMENTS:

4th Quarter Investments

December 2013 Cash Analysis

**LAS VIRGENES MUNICIPAL WATER DISTRICT
INVESTMENTS - 4TH QUARTER ENDED DECEMBER 31, 2013**

Investment Type	Interest Rate	No. of Days	Purchase Date	Maturity Date	Book Value	Par Value	Quarterly Interest Earned	Quarterly Interest Accrued	Quarterly Total Interest
FFCB - Bullet	1.050%	1461	03/28/12	03/28/16	1,000,000.00	1,000,000.00		2,625.00	2,625.00
FFCB - Bullet	0.600%	1461	12/27/12	12/27/16	1,000,000.00	1,000,000.00		1,500.00	1,500.00
FFCB - Callable	0.980%	1826	09/18/12	09/18/17	1,000,000.00	1,000,000.00		2,450.01	2,450.01
FFCB - Callable	0.820%	1719	10/26/12	07/11/17	998,000.00	1,000,000.00		2,049.99	2,049.99
FFCB - Callable	0.600%	1464	12/13/12	12/16/16	1,000,000.00	1,000,000.00		1,500.00	1,500.00
FFCB - Callable	1.870%	1826	12/26/13	12/26/18	1,000,000.00	1,000,000.00		259.72	259.72
FHLB - Bullet	1.125%	1197	09/20/10	12/30/13	1,000,000.00	1,000,000.00	2,781.75		2,781.75
FHLB - Bullet	1.150%	1338	11/24/10	07/24/14	1,000,000.00	1,000,000.00		2,874.99	2,874.99
FHLB - Bullet	2.000%	1476	03/15/11	03/30/15	1,000,000.00	1,000,000.00		5,000.01	5,000.01
FHLB - Bullet	1.270%	1798	03/30/12	03/02/17	1,000,000.00	1,000,000.00		3,174.99	3,174.99
FHLB - Callable	0.500%	1278	12/28/12	06/28/16	1,000,000.00	1,000,000.00		1,250.01	1,250.01
FHLB - Callable	0.5% & Up	1826	02/07/13	02/07/18	1,000,000.00	1,000,000.00		1,250.01	1,250.01
FHLB - Callable	0.5% & Up	1826	02/28/13	02/28/18	1,000,000.00	1,000,000.00		1,250.01	1,250.01
FHLB - Callable	1.250%	1826	06/26/13	06/26/18	1,000,000.00	1,000,000.00		3,125.01	3,125.01
FHLMC - Bullet	0.625%	1467	10/26/12	11/01/16	997,040.00	1,000,000.00		1,562.49	1,562.49
FHLMC - Callable	1.250%	1827	02/17/12	02/17/17	1,000,000.00	1,000,000.00		3,125.01	3,125.01
FHLMC - Callable	1.150%	1827	02/28/12	02/28/17	1,000,000.00	1,000,000.00		2,874.99	2,874.99
FHLMC - Callable	1.400%	1826	03/28/12	03/28/17	1,000,000.00	1,000,000.00		3,500.01	3,500.01
FHLMC - Callable	0.500%	1095	01/15/13	01/15/16	1,000,000.00	1,000,000.00		1,250.01	1,250.01
FHLMC - Callable	0.500%	301	01/30/13	11/27/13	1,000,000.00	1,000,000.00	764.76		764.76
FHLMC - Callable	1.000%	1826	03/26/13	03/26/18	1,000,000.00	1,000,000.00		2,499.99	2,499.99
FHLMC - Callable	1.020%	1826	04/30/13	04/30/18	999,500.00	1,000,000.00		2,550.00	2,550.00
FHLMC - Callable	0.950%	1826	05/22/13	05/22/18	1,000,000.00	1,000,000.00		2,375.01	2,375.01
FHLMC - Callable	0.750%	1645	05/28/13	11/28/17	1,000,000.00	1,000,000.00		1,875.00	1,875.00
FHLMC - Callable	0.25% & Up	1278	12/30/13	06/30/17	1,000,000.00	1,000,000.00		6.94	6.94
FNMA - Bullet	0.670%	1248	03/26/12	08/26/15	1,000,000.00	1,000,000.00		1,674.99	1,674.99
FNMA - Callable	1.500%	1461	09/08/10	09/08/14	1,000,000.00	1,000,000.00		3,750.00	3,750.00
FNMA - Callable	1.250%	1827	02/14/12	02/14/17	1,000,000.00	1,000,000.00		3,125.01	3,125.01
FNMA - Callable	1.250%	1827	02/14/12	02/14/17	1,000,000.00	1,000,000.00		3,125.01	3,125.01
FNMA - Callable	1.300%	1827	02/21/12	02/21/17	1,000,000.00	1,000,000.00		3,249.99	3,249.99
FNMA - Callable	0.75% & Up	456	09/20/12	12/20/13	1,000,000.00	1,000,000.00	1,645.83		1,645.83

**LAS VIRGENES MUNICIPAL WATER DISTRICT
INVESTMENTS - 4TH QUARTER ENDED DECEMBER 31, 2013**

Investment Type	Interest Rate	No. of Days	Purchase Date	Maturity Date	Book Value	Par Value	Quarterly Interest Earned	Quarterly Interest Accrued	Quarterly Total Interest
FNMA - Callable	0.900%	1826	10/25/12	10/25/17	999,000.00	1,000,000.00		2,250.00	2,250.00
FNMA - Callable	0.75% & Up	1826	11/21/12	11/21/17	1,000,000.00	1,000,000.00		1,875.00	1,875.00
FNMA - Callable	0.625%	1461	11/28/12	11/28/16	2,000,000.00	2,000,000.00		3,125.01	3,125.01
FNMA - Callable	0.5% & Up	1817	12/07/12	11/28/17	1,000,000.00	1,000,000.00		1,250.01	1,250.01
FNMA - Callable	0.600%	1277	02/25/13	08/25/16	1,000,000.00	1,000,000.00		1,500.00	1,500.00
FNMA - Callable	0.8% & Up	1826	03/27/13	03/27/18	1,000,000.00	1,000,000.00		2,000.01	2,000.01
FNMA - Callable	0.75% & Up	1826	03/28/13	03/28/18	1,000,000.00	1,000,000.00		2,124.99	2,124.99
FNMA - Callable	0.75% & Up	1826	05/29/13	05/29/18	1,000,000.00	1,000,000.00		1,875.00	1,875.00
FNMA - Callable	1%-2%	1826	12/05/13	12/05/18	1,000,000.00	1,000,000.00		722.22	722.22
NYCGEN-Muni Bond	2.662%	1427	06/04/10	05/01/14	1,000,000.00	1,000,000.00		6,654.99	6,654.99
KYSHSG-Muni Bond	0.750%	734	06/27/12	07/01/14	1,000,000.00	1,000,000.00		1,875.00	1,875.00
Montgomery-Muni Bon	0.740%	853	11/29/12	04/01/15	1,004,400.00	1,000,000.00		1,849.99	1,849.99
PORTRN-Muni Bond	0.600%	1077	12/19/12	12/01/15	1,000,580.00	1,000,000.00		1,500.00	1,500.00
AZSHGR-Muni Bond	0.850%	865	01/17/13	06/01/15	2,205,000.00	2,205,000.00		4,685.61	4,685.61
LVNSCD-Muni Bond	1.585%	1715	02/20/13	11/01/17	1,022,130.00	1,000,000.00		3,962.49	3,962.49
NJSMFH-Muni Bond	1.000%	585	03/26/13	11/01/14	1,245,000.00	1,245,000.00		3,112.50	3,112.50
PTS-Muni Bond	0.690%	1316	03/26/13	11/01/16	1,000,000.00	1,000,000.00		1,725.00	1,725.00
ARLDEV-Muni Bond	0.832%	1291	06/03/13	12/15/16	1,585,000.00	1,585,000.00		3,296.79	3,296.79
Reserve Fund-LAIF & Other					2,761,512.20		1,759.30		1,759.30
LAIF - All Other (3-month Average Balances)					21,960,266.12		14,145.51		14,145.51
HighMark U.S. Treasury Money Market Fund (3-month Average Balances)					397,721.60		2.80		2.80
Bank of New York Mellon/Wells Fargo Sweep Accounts (3-month Average Bal.)					1,159,555.93		49.21		49.21
Total							21,149.16	110,238.81	131,387.97

LVMWD CASH ANALYSIS - DECEMBER 31, 2013

	Financial Policies	Restricted by Statute	Restricted - Accrued Liability	Restricted - Funds Held in Trust for Others	Restricted by Bond Covenants	Total Restricted and Unrestricted
Operating Funds	22,880,365					22,880,365
Potable Water Construction		1,937,336				1,937,336
Recycled Water Construction		742,258				742,258
Sanitation Construction		13,390				13,390
Potable Water/District Wide Assets Replacement	15,994,684					15,994,684
Recycled Water Replacement	3,791,194					3,791,194
Sanitation Replacement	4,135,227					4,135,227
Emergency/Insurance Reserve	3,260,710					3,260,710
Vested Sick Leave			1,268,206			1,268,206
Joint Powers Authority - Operations & Construction						
Prepaid Capacity Fees and Other Deposits				5,798,526		5,798,526
Refunding Revenue Bonds - Reserve Fund				4,768,752		4,768,752
Refunding Revenue Bonds - Revenue/Interest Fund					2,761,512	2,761,512
Rate Stabilization Reserve	8,000,000				0	0
Total	58,062,180	2,692,984	1,268,206	10,567,278	2,761,512	75,352,160

Financial Policy - Cash required to comply with District's adopted Financial Policy. Operating funds must have cash equal to three months of expense plus debt service for one year. Emergency/Insurance Reserve was approved in 2005 and is set at 2% of fixed assets net of land. Rate Stabilization Reserve shields ratepayers from dramatic increases due to climatic events.

Legal Restrictions - AB 1600 requires that development impact fees can only be used for capital projects related to expansion, not replacement or enhancement. The law also restricts interest earned on these funds to the same purpose.

Accrued Liability - Contractual obligation with long-term employees.

Trust Funds - Money held by the District that we do not own and may have to return, such as deposits from developers and customers.

Bond Covenants - Money relating to bond financing that is restricted in use and required by promises made in bond documents.

Operating funds includes three-month operating expenses.

Date: January 14, 2014
 To: David W. Pedersen, General Manager
 From: Finance and Administration Department
 Subject: Investment Report for the Month of December 2013

Summary of Investments

Investments Maturing Within Six Months:

Disc./Cpn Rate	Yield To Maturity	Investment Type	Date Invested	Date Matures	Book Value	Par Value	Market Value	Market Value Source
2.662%	2.662%	NYCGEN-Municipal Bond	06/04/10	05/01/14	1,000,000	1,000,000	1,006,800	Custodian
		Sub-Total			1,000,000	1,000,000	1,006,800	
Investments Maturing After Six Months:								
1.500%	1.500%	FNMA-Callable Coupon	09/08/10	09/08/14	1,000,000	1,000,000	1,009,130	Custodian
1.150%	1.150%	FHLB-Callable Coupon	11/24/10	07/24/14	1,000,000	1,000,000	1,005,610	Custodian
2.000%	2.000%	FHLB-Bullet	03/15/11	03/30/15	1,000,000	1,000,000	1,021,570	Custodian
1.250%	1.250%	FNMA-Callable Coupon	02/14/12	02/14/17	2,000,000	2,000,000	2,002,340	Custodian
1.250%	1.250%	FHLMC-Callable Coupon	02/17/12	02/17/17	1,000,000	1,000,000	1,000,660	Custodian
1.300%	1.300%	FNMA-Callable Coupon	02/21/12	02/21/17	1,000,000	1,000,000	1,001,560	Custodian
1.150%	1.150%	FHLMC-Callable Coupon	02/28/12	02/28/17	1,000,000	1,000,000	1,001,570	Custodian
0.670%	0.670%	FNMA-Bullet	03/26/12	08/26/15	1,000,000	1,000,000	1,004,830	Custodian
1.050%	1.050%	FFCB-Bullet	03/28/12	03/28/16	1,000,000	1,000,000	1,013,100	Custodian
1.400%	1.400%	FHLMC-Callable Coupon	03/28/12	03/28/17	1,000,000	1,000,000	1,002,630	Custodian
1.270%	1.270%	FHLB-Bullet	03/30/12	03/02/17	1,000,000	1,000,000	1,010,350	Custodian
0.750%	0.750%	KYSHSG-Municipal Bond	06/27/12	07/01/14	1,000,000	1,000,000	999,660	Custodian
0.980%	0.980%	FFCB-Callable Coupon	09/18/12	09/18/17	1,000,000	1,000,000	986,920	Custodian
0.900%	0.921%	FNMA-Callable Coupon	10/25/12	10/25/17	999,000	1,000,000	981,450	Custodian
0.625%	0.700%	FHLMC-Bullet	10/26/12	11/01/16	997,040	1,000,000	996,010	Custodian
0.820%	0.860%	FFCB-Callable Coupon	10/26/12	07/11/17	998,000	1,000,000	986,530	Custodian
0.75% & Up	1.045%	FNMA-Callable Coupon	11/21/12	11/21/17	1,000,000	1,000,000	986,760	Custodian
0.625%	0.625%	FNMA-Callable Coupon	11/28/12	11/28/16	2,000,000	2,000,000	1,986,140	Custodian
0.740%	0.550%	Montgomery-Muni Bond	11/29/12	04/01/15	1,004,400	1,000,000	997,660	Custodian
0.5% & Up	1.047%	FNMA-Callable Coupon	12/07/12	11/28/17	1,000,000	1,000,000	988,270	Custodian
0.600%	0.600%	FFCB-Callable Coupon	12/13/12	12/12/16	1,000,000	1,000,000	988,170	Custodian
0.600%	0.580%	Port Auth NY&NJ-MuniBor	12/19/12	12/01/15	1,000,580	1,000,000	993,390	Custodian
0.600%	0.600%	FFCB-Bullet	12/27/12	12/27/16	1,000,000	1,000,000	995,120	Custodian
0.500%	0.500%	FHLB-Callable Coupon	12/28/12	06/28/16	1,000,000	1,000,000	996,500	Custodian
0.500%	0.500%	FHLMC-Callable Coupon	01/15/13	01/15/16	1,000,000	1,000,000	999,520	Custodian
0.850%	0.850%	AZSHGR-Muni Bond	01/17/13	06/01/15	2,205,000	2,205,000	2,209,410	Custodian
0.5% & Up	1.141%	FHLB-Callable Coupon	02/07/13	02/07/18	1,000,000	1,000,000	988,060	Custodian
1.585%	1.100%	LVNSCD-Muni Bond	02/20/13	11/01/17	1,022,130	1,000,000	986,590	Custodian
0.600%	0.600%	FNMA-Callable Coupon	02/25/13	08/25/16	1,000,000	1,000,000	996,890	Custodian

LVMWD Investment Report for the Month Ending December 31, 2013

Disc./Cpn Rate	Yield To Maturity	Investment Type	Date Invested	Date Matures	Book Value	Par Value	Market Value	Market Value Source
Investments Maturing After Six Months (continued):								
0.5% & Up	4	1.097%	FHLB-Callable Coupon	02/28/13	02/28/18	1,000,000	1,000,000	Custodian
1.000%		1.000%	NJSMFH-Muni Bond	03/26/13	11/01/14	1,245,000	1,243,170	Custodian
0.690%		0.690%	PST-Muni Bond	03/26/13	11/01/16	1,000,000	988,890	Custodian
1.000%		1.000%	FHLMC-Callable Coupon	03/26/13	03/26/18	1,000,000	972,240	Custodian
0.8% & Up	5	1.145%	FNMA-Callable Coupon	03/27/13	03/27/18	1,000,000	984,810	Custodian
0.85% & Up	6	1.170%	FNMA-Callable Coupon	03/28/13	03/28/18	1,000,000	984,560	Custodian
1.020%		1.020%	FHLMC-Callable Coupon	04/30/13	04/30/18	999,500	969,540	Custodian
0.950%		0.950%	FHLMC-Callable Coupon	05/22/13	05/22/18	1,000,000	968,920	Custodian
0.750%		0.750%	FHLMC-Callable Coupon	05/28/13	11/28/17	1,000,000	972,060	Custodian
0.75% & Up	7	1.117%	FNMA-Callable Coupon	05/29/13	05/29/18	1,000,000	980,980	Custodian
0.832%		0.832%	ARLDEV-Muni Bond	06/03/13	12/15/16	1,585,000	1,554,489	Custodian
1.250%		1.250%	FHLB-Callable Coupon	06/26/13	06/26/18	1,000,000	977,350	Custodian
1%/2%	8	1.896%	FNMA-Callable Coupon	12/05/13	12/05/18	1,000,000	1,000,310	Custodian
1.870%		1.870%	FHLB-Callable Coupon	12/26/13	12/26/18	1,000,000	993,440	Custodian
0.25% & Up	9	1.944%	FHLMC-Callable Coupon	12/30/13	06/30/17	1,000,000	999,480	Custodian
Sub-Total					48,055,650	48,035,000	47,712,399	
Total Investments					49,055,650	\$49,035,000	48,719,199	

Note: Gov. Agency Coupon Notes will distribute interest every six month.

- 1-CPNRT=0.75% to 11/15; thereafter 1.5%.
- 3-CPNRT=0.5% to 2/14; 0.75% to 2/15; 1% to 2/16; 1.5% to 2/17; thereafter 2%.
- 5-CPNRT=0.8% to 9/15; thereafter 1.5%.
- 7-CPNRT=0.75% to 6/16; 1% to 5/17; 2% to 11/17; thereafter 3%.
- 9-CPNRT=0.25% to 6/14; 1% to 12/14; 1.5% to 6/15; 2% to 12/15; 2.5% to 6/16; 3% to 12/16; thereafter 3.5%.

Interest earnings for the month were as followed:

Refunding Revenue Bonds - Reserve Fund (Bank of New York Mellon) Investments	Amount Earned/Accrued	Current Yield
Local Agency Investment Fund (LAIF)	\$598	0.263%
Reich & Tang Daily Income - US Treasury Money Market Fund Sweep Accounts (Wells Fargo Bank/Bank of New York Mellon)	38,708	0.940%
	4,931	0.263%
	2	0.010%
	16	0.010%
Total Earnings	\$44,255	

Schedule of Investment Balance Limitations (Per District investment policy)

The source of the market valuation is as followed:

Investments (Note 1)	Total Amount Invested	% of Total	Max. Limit Allowed
Refunding Revenue Bonds - Reserve Fund (Bank of New York Mellon/LAIF)	\$49,055,650	65.68%	no limit
Reich & Tang Daily Income - US Treasury Money Market Fund (Union Bank)	2,761,512	3.70%	1 yr debt pmt.
Local Agency Investment Fund (LAIF)	110,907	0.15%	no limit
Total	22,760,266	30.47%	50,000,000
	\$74,688,335	100.00%	

Note 1: The average weighted duration for investments, excluding LAIF, is 1,077 days, which is under the assumption that callable coupons will not be called and will be held until maturity.

Note 2: In December 2013, Joint Powers Authority's participation in investment is \$5,633,771.31, of which \$4,830,467.39 (or 85.74%) belongs to LV.

LVMWD Investment Report for the Month Ending December 31, 2013

Bank Account Balances as of December 31, 2013:

Bank Name	Account Type	Amount
Wells Fargo Bank	Checking	\$299,397 (Note 3)
Wells Fargo Bank	Sweep	481,368
Bank of New York Mellon	Money Market	0
Total		<u>\$780,765</u>

Note 3: This is bank balance without adjusting for outstanding checks. The total amount of outstanding checks is unavailable at the time of reporting.

"All District investments are included in this report and all investments, except those relating to debt issues and deferred compensation programs funds, conform to District investment policy. All investment transactions within the period covered by this report, except for the exceptions noted above, conform to District investment policy. Deferred compensation program funds are not included in this report; their investment is directed by individual employees participating in the deferred compensation program and not by the District. Debt issue funds are included in this report; their investment is controlled by specific provisions of the issuance documents and not by the District."

"The deposits and investments of the District safeguard the principal and maintain the liquidity needs of the District, providing the District with the ability to meet expenditure requirements for the next six months. The maturity dates are compatible with foreseeable cash flow requirements. The deposits and investments can be easily and rapidly converted into cash without substantial loss of value."

Approved for January 28, 2014 Agenda:

David W. Pedersen 01/14/14
David W. Pedersen, General Manager

I HEREBY CERTIFY THAT THE FOREGOING IS TRUE AND CORRECT

TO THE BEST OF MY KNOWLEDGE

Joseph Lellis
1-14-2014

Leonard Polan, Treasurer

LAS VIRGENES MUNICIPAL WATER DISTRICT

To: LEONARD POLAN, TREASURER

Payments for Board Meeting of : January 28, 2014

Upon certification by the Treasurer the checks and wire transfers were correct and supporting documents available, it is recommended the following demands on the various funds be approved and payments authorized.

Wells Fargo Bank A/C No. 4806-994448

Checks Nos. 64695 through 64843 were issued in the total amount of \$ 2,590,715.50

Payments through wire transfers as follows:

No Wires Transfer

Total payments \$ 2,590,715.50

(Reference is hereby to these demands on file in the District's Check Register and by this reference the same is incorporated herein and made a part hereof.)

**CHECK LISTING FOR BOARD MEETING
01/28/14**

Company Name	Company No.	Check No. 64695 thru 64770 01/14/14		Check No. 64771 thru 64809 01/21/14		Check No. 64810 thru 64843 01/28/14	
		Amount	Amount	Amount	Amount	Amount	Amount
Potable Water Operations	101	66,342.95	2,481.66	23,319.48		92,144.09	
Recycled Water Operations	102	608.88				608.88	
Sanitation Operations	130	22,564.05	49,112.00	95.55		71,771.60	
Sani- Construction	230	938.10				938.10	
Potable Water Replacement	301	82,070.52		1,550,197.37		1,632,267.89	
Sanitation Replacement	330	561.90				561.90	
Internal Service	701	77,187.89	38,188.09	60,769.17		176,145.15	
Joint Venture Operations	751	318,653.39	30,551.82	26,318.29		375,523.50	
Joint Venture Construction	752		750.00			750.00	
Joint Venture Replacement	754	346.42		239,780.72		240,127.14	
Total Printed		569,274.10	121,083.57	1,900,480.58		2,590,838.25	
Voided Checks/Payment Stopped:							
Ck# 63036 & 64766							
Potable Water Operations	101	(86.75)					
Potable Water Replacement	301	(36.00)					
Total Voids		(122.75)	0.00	0.00		(122.75)	
Net Total		569,151.35	121,083.57	1,900,480.58		2,590,715.50	

Batch Number - 228411
Bank Account - 00146807 Cash-General

Payment Number	Payment Date	Address Number	Name	Payment Stub Message	TY	Document Number	Key	Amount	Invoice Number
64695	01/14/14	18965	ePOWER NETWORK, INC.	EATON UPS REPLACEMENT	PV	129925	001 00701	2,372.73	22139
64696	01/14/14	17361	ACCURATE FIRST AID SERVICES	Payment Amount WLK 1ST AID SUPPLIES	PV	129993	001 00701	326.51	5952
64697	01/14/14	2317	ACORN NEWSPAPER	Payment Amount AD: LAWN-MOW NO MOW DEC 13	PV	130002	001 00101	1,440.00	870105/DEC13
64698	01/14/14	8680	ADS, LLC	Payment Amount MTR MAINT-DEC 13	PV	129887	001 00701	673.15	12878-22-1213
64699	01/14/14	17077	AECOM USA, INC.	Payment Amount 5 MG TANK BID 11/12-12/13/13	PV	129908	001 00701	16,713.34	37403434
64700	01/14/14	3077	AIRGAS USA, LLC	Payment Amount SAFETY SUPPLIES	PV	130007	001 00701	222.36	9022636766
64701	01/14/14	17389	ANIMAL & INSECT PEST MANAGEMENT, INC	Payment Amount 12/13 PEST CTRL @ TAPIA	PV	129991	001 00701	110.25	73467
			Alt Payee AIRGAS USA, LLC P. O. BOX 7423 PASADENA CA 91109-7423	Payment Amount 12/13 PEST CTRL @ MLK DAM-SQRLS 12/13 PEST CTRL @ MONTR CTL 12/13 PEST CTRL @ WLK 12/13 PEST CTRL @ EQ TANK 12/13 PEST	PV	129993	001 00701	80.00	73466
					PV	129995	001 00701	60.00	73520
					PV	129997	001 00701	54.00	73465
					PV	129998	001 00701	54.00	73464
					PV	130017	001 00701	54.60	73462

Batch Number - 228411

Bank Account - 00146807 Cash-General

Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Number	Key	Item	Co	Amount	Invoice Number
64702	01/14/14	16224	ASBURY ENVIRONMENTAL SERVICES	Payment Amount RMV (2) 55 GAL OIL DRUMS	PV	129873	001	00701	552.50 400.28	400.28	130437759
64703	01/14/14	2869	AT&T	Payment Amount SRV 12/25 ~ 01/24/14	PV	129983	001	00101	400.28	45.74	0192/122513
				SRV 12/23/13-01/2 2/14	PV	129984	001	00101		47.00	5388/122313
				SRV 12/13/13-01/2 2/14	PV	129985	001	00101		48.77	2430/122313
				SRV 12/23/13-01/2 2/14	PV	129986	001	00101		113.59	0210/122313
				G. PETERSON 12/23/13-01/2 2/14	PV	129987	001	00701		50.79	1984/122313
				SRV 12/23/13-01/2 2/14	PV	129989	001	00101		47.00	7426/122313
64704	01/14/14	7865	B&B PALLET CO.	Payment Amount 55 YDS WOOD CHIPS	PV	129889	001	00701	352.89	638.00	110747
				55 YDS WOOD CHIPS	PV	129890	001	00701		638.00	110746
64705	01/14/14	7869	BENNETTS BEST ENTERPRISES	Payment Amount RFND CLOSED A/C DEPOSIT	PV	129787	001	00101	1,276.00	361.96	9997877
64706	01/14/14	18993	BILLITRUST	Payment Amount E-BILL/PYMT SRV -DEC 13	PV	129923	001	00701	361.96	4,803.61	91746
64707	01/14/14	3319	BLOIS CONSTRUCTION,	Payment Amount RELEASE OF RETENTION	PV	129911	001	00301	4,803.61	24,417.90	10535/RTN RLS

Batch Number - 228411

Bank Account - 00146807 Cash-General

Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Document		Key	Amount	Invoice Number
					Ty	Number			
64708	01/14/14	2487	CALABASAS CHAMBER OF COMMERCE	MEMBERSHIP	PV	129918	001 00701	165.00	11268
				Payment Amount			24,417.90		
64709	01/14/14	5376	CALIFORNIA ELECTRIC SUPPLY	SZ 2 STARTER FOR CENTRATE	PV	129979	001 00701	1,245.57	8997-434198
				Payment Amount			165.00		
				(200) CBL TIES-RANCHO (2500) 12 STRANDED PINK-RANCHO	PV	129980	001 00701	29.78	8997-433425
				CALIFORNIA ELECTRIC SUPPLY	PV	129981	001 00701	837.01	8997-433132
				Payment Amount			2,112.36		
64710	01/14/14	18992	CDW-GOVERNMENT	CISCO ASA5505 10U 3DES	PV	129935	001 00701	387.50	HW54440
				Payment Amount			2,112.36		
				CISCO ASA5505 10U 3DES	PV	129935	002 00701	387.50	HW54440
				FREIGHT	PV	129935	003 00701	7.23	HW54440
				FREIGHT	PV	129935	004 00701	7.23	HW54440
				Payment Amount			789.46		
64711	01/14/14	3172	CITY CLERKS ASSOCIATION OF CA.	AD: EX ASST/CLK BOARD	PV	129871	001 00701	200.00	2013-63
				Payment Amount			200.00		
64712	01/14/14	2543	CLA-VAL CO	MISC. REPAIR PARTS	PV	129950	001 00701	1,266.14	626568
				Payment Amount			1,273.48		
64713	01/14/14	2601	DELL COMPUTER CORP	POWEREDGE R720XD 210-ABMY	PV	129885	001 00701	13,228.12	XJ96754KS
				Payment Amount			4,174.17		

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Batch Number - 228411
Bank Account - 00146807 Cash-General

Payment Number	Payment Date	Address Number	Name	Alt Payee	Payment Stub Message	Document Ty	Number	Key	Amount	Invoice Number
R420 @ TAPIA										
64714	01/14/14	2605	DELLA PACIFIC INDUSTRIES	7819	DELL MARKETING LP C/O DELL USA L.P. P.O. BOX 910916	PV	129882	001 00701	478.51	3554
64715	01/14/14	7257	DIRECTV, INC.		Payment Amount SHOP (6) RICE HALLABSORB Payment Amount 1/7/14-1/6/15 WLK FEE & LOCAL	PV	129895	001 00101	551.88	22013661005
64716	01/14/14	17918	EARTHLINK BUSINESS CO.		Payment Amount 01/01-01/31/1 4 MPLS & PH LN	PV	129970	001 00701	3,068.60	1318062501011 40
64717	01/14/14	15826	EMPIRE PIPE CLEANING & EQUIPMENT INC.		Payment Amount CLEAN WELL+ SWLN	PV	129883	001 00701	2,300.00	9393
64718	01/14/14	2684	FAMCON PIPE		Payment Amount CLEAN WELL+ SWLN	PV	129883	002 00701	2,300.00	9393
					Payment Amount CONC MTR BOXES	PV	129912	001 00701	370.60	155203
					MISC. INVENTORY ITEMS	PV	129957	001 00701	6,862.31	155228
					BALLVALVES W/HANDLE	PV	129962	001 00701	2,556.68	155188
					CLAMP & COUPLING	PV	129963	001 00701	1,629.55	155231
					TRANS					
64719	01/14/14	2658	FEDERAL EXPRESS CORP		Payment Amount PACKAGE DEL 12/26, 12/30	PV	129897	001 00701	79.55	2-516-98459
64720	01/14/14	2655	FERGUSON ENTERPRISES		Payment Amount GAUGE #25-1005-02L 200 PSI	PV	130023	001 00701	632.20	0454780

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Batch Number - 228411
Bank Account - 00146807 Cash-General

Payment Number	Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key Itm Co	Amount	Invoice Number
All Payee 3207 FERGUSON ENTERPRISES, INC. #1083 FILE 56809 LOS ANGELES CA 90074-6809									
64721	01/14/14	2661	FLO-SYSTEMS INC	Payment Amount GRIT PUMP	PV	129898	001 00701	832.20 18,152.86	F14554-13R319
FRNTHD & VOLUTE PARTS-GRIT PUMP									
Payment Amount DISP SERV 12/16-12/28/1 3@TAPIA DISP SRV-12/16-12/18/13@57529									
64722	01/14/14	6770	G.I. INDUSTRIES	Payment Amount DISP SERV 12/16-12/28/1 3@TAPIA DISP SRV-12/16-12/18/13@57529	PV	129975	001 00701	31,984.96 401.84 295.41	F14584-13R415 F14561-13R474 2521434-0283-9 2664015-0283-3
All Payee 6771 G.I. INDUSTRIES P. O. BOX 541065 LOS ANGELES CA 90054-1065									
64723	01/14/14	9244	GENERAL CHEMICAL CORP.	Payment Amount 10.6 ALUMINUM SULFATE 17%	PV	129961	001 00701	697.25 6,153.22	90816607
All Payee 16714 GENERAL CHEMICAL PERFORMANCE PRODUCTS P.O. BOX 730276 DALLAS TX 75373-0276									
64724	01/14/14	19106	SUZANNE GOODE	Payment Amount CR. BAL @ CLSD A/C	PV	129868	001 00101	6,153.22 25.07	034571
64725	01/14/14	7251	GPM	Payment Amount REFD DEPOSIT ON CLOSED A/C	PV	129760	001 00701	25.07 1,330.68	9997917
64726	01/14/14	2701	GRAINGER, INC.	Payment Amount INFRARED THERMOMENTER W/PROBE	PV	129764	001 00701	1,330.68 108.95	9320379911
All Payee 5463 GRAINGER, INC. DEPT 805178142 PALATINE IL 60038-0001									

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Batch Number - 228411
Bank Account - 00146807 Cash-General

Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key ltm Co	Amount	Invoice Number
64727	01/14/14	16809	ICTUS CONSULTING, LLC	RCD, MGMT SRV-DEC 13	PV	129792	001 00701	3,055.00	LVMWD-131201
							108.95		
64728	01/14/14	3883	JCI JONES CHEMICALS, INC	SODIUM HYPOCHLORITE	PV	129903	001 00701	2,919.16	604703
							3,055.00		
				Alt Payee 13647 JCI JONES CHEMICALS, INC P.O. BOX 636877 CINCINNATI OH 45263-6877					
64729	01/14/14	3118	LAB SUPPORT	TEMP SRV, W/E 12/30/13	PV	129874	001 00701	1,002.38	OAI-2193869
							14,670.17		
				MCCAULEY, M: W/E 01/05/14 Payment Amount BLDG7RW 10/29-12/26/13					
64730	01/14/14	3352	LAS VIRGENES MUNICIPAL WATER DISTRICT	HQ RW 11/01-12/26/13	PV	129863	001 00701	147.58	2652/010114
							1,626.08		
				HQ RW 10/29-12/26/13 RWPS 10/29-12/26/13 3RD DIGESTOR-1/2 6-12/30/13 CLBS PIPLN					
							115.11		
							122.97		
							23.58		
							314.64		
							1,136.08		

Batch Number - 228411
Bank Account - 00146807 Cash-General

Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key	Item	Co	Amount	Invoice Number
11/26/13-12/3											
64731	01/14/14	3164	LEMIEUX & ONEILL	TEMP-3RD DIGESTR11/28-12/30/13	PV	130022	001 00754			31.78	9997682/12301
				Payment Amount						1,893.74	
				PROFESSIONAL SERVICES-DEC	PV	129953	001 00701			100.00	140M/1213
				PROFESSIONAL SERVICES-DEC	PV	129953	002 00701			2,437.80	140M/1213
				PROFESSIONAL SERVICES-DEC	PV	129953	003 00701			1,084.00	140M/1213
				PROFESSIONAL SERVICES-DEC	PV	129953	004 00701			67.84	140M/1213
				PROFESSIONAL SERVICES-DEC	PV	129953	005 00701			240.00	140M/1213
				RETAINER - DEC 13	PV	129955	001 00701			6,000.00	140-999M/1213
				Payment Amount						9,929.64	
84732	01/14/14	3483	DAVID LIPPMAN	REIMB CELL EXP	PV	129870	001 00701			69.71	7898/120713
				Payment Amount						69.71	
64733	01/14/14	2610	LOS ANGELES COUNTY DEPT. OF PUBLIC WORKS	L201202232 CLBS PIPE LN	PV	129872	001 00301			2,190.25	RE-PW-1312160
				Payment Amount						2,190.25	3864
64734	01/14/14	5698	LOS ANGELES COUNTY DEPT. OF PUBLIC WORKS	914-00037-224 3-471	PV	129896	001 00101			23.00	914-00037-224
				Payment Amount						23.00	3-471
64735	01/14/14	17295	MAILFINANCE	1/23-02/22/14 PSTG LEASE	PV	129969	001 00701			411.41	H4394680
				Payment Amount						23.00	

ITEM 5C

Batch Number - 228411

Bank Account - 00146807 Cash-General

Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key	Amount	Invoice Number
Number	Date	Number	Name	Message		Number	Item Co	Amount	Number
64736	01/14/14	18940	MP PRINTING & MAILING	Payment Amount	PV	130043	001 00701	411.41	
				CURRENT FLOW #6-RSD LIST				550.00	53354
64737	01/14/14	2846	NATIONAL PLANT SERVICES INC	Payment Amount	PV	129789	001 00751	3,000.00	11348
				VACM SERV. @ RANCHO					
64738	01/14/14	4493	MACMILLAN SUBSCRIPTIONS LTD	Payment Amount	PV	129752	001 00701	179.10	ON/22352678
				RENEWAL 2014-R. ORTON					
64739	01/14/14	2302	OFFICE DEPOT	Payment Amount	PV	129882	001 00701	10.66	689621389001
				RUBBER CEMENT				457.23	685932800001
				200 NAME BADGE LANARDS					
				MISC. OFFICE SUPPLIES				117.07	689621310001
64740	01/14/14	2863	ON HOLD MARKETING SYSTEMS	Payment Amount	PV	130000	001 00751	828.00	72147
				ANNUAL FEE-MSG @ TAPIA					
64741	01/14/14	2371	PACIFIC COAST BOLT	Payment Amount	PV	129884	001 00701	312.29	373479-00
				GASKET & HEX NUT					
64742	01/14/14	18921	LEONARD POLAN	Payment Amount	PV	129884	004 00701	16.53	373479-00
				FREIGHT				623.36	120513
				RMB EXP-ACWA CNF-12/03-12/0					
				5/13					
64743	01/14/14	14677	LEE RENGER	Payment Amount	PV	130040	001 00701	220.72	120613
				RMB EXP-ACWA CNF-12/03-12/0					
				6/13					
64744	01/14/14	18632	ERIC N. ROHLFING	Payment Amount	PV	129881	001 00701	1,000.00	12-154-09-FIN
				ARCH SRV-FNL PMT					AL
64745	01/14/14	6766	SAWYER PETROLEUM	Payment Amount	PV	129946	001 00701	4,595.52	V46637
				DIESEL FUEL 12/12/13				1,433.76	V46637
				DIESEL FUEL					

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Batch Number - 228411

Bank Account - 00146807 Cash-General

Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Number	Key	Amount	Invoice Number
...
64746	01/14/14	6356	STEVEN SCHMITT	Payment Amount	PV	129762	001 00101	24.21	008637
				REFD BAL				6,029.28	
				CLOSED A/C				24.21	
64747	01/14/14	19107	SIEMENS WATER TECHNOLOGIES LLC	Payment Amount	PV	130009	001 00701	15.47	901515527
				TEE TUBE FITTING					
				FREIGHT	PV	130009	002 00701	3.72	901515527
				PROBE, ANALYZER	PV	130012	001 00701	1,262.11	901505620
				FREIGHT	PV	130012	002 00701	3.84	901505620
				MISC. PARTS-TAPIA PLNT	PV	130013	001 00701	1,465.54	901482400
				FREIGHT	PV	130013	008 00701	3.85	901482400
				ANALYZER/CONT ROLLER	PV	130014	001 00701	8,439.87	901488208
				Alt Payee					
			19108 SIEMENS WATER TECHNOLOGIES LLC						
			P. O. 360766						
			PITTSBURGH PA 15250-6766						
64748	01/14/14	19102	ALINA SOLIMAN	Payment Amount	PV	129768	001 00101	608.94	067907
				REFD BAL				11,194.40	
				CLOSED A/C				608.94	
64749	01/14/14	2956	SOUTH COAST AIR QUALITY MGMT DIST	Payment Amount	PV	129938	001 00101	117.87	2663875
				EMISSION FEES FY 13/14					
				ANL OP FEE-ICE	PV	129982	001 00751	317.07	2659151
				EMISSION FEE-FY13-14	PV	130003	001 00751	117.87	2660411
				ANNUAL OP FEE #164911	PV	130006	001 00101	317.07	2662840
64750	01/14/14	2957	SOUTHERN CALIFORNIA EDISON	Payment Amount	PV	129866	001 00751	27,479.39	5165-46/12311
				COMPOST PLNT-11/27-12 /30/13				869.88	
64751	01/14/14	2957	SOUTHERN	Payment Amount	PV	129956	001 00101	2,337.16	2869/010314
				ENERGY-DEC.				27,479.39	

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Payment Number	Date	Address Number	Name	Payment Stub Message	Ty	Number	Key itm	Co	Amount	Invoice Number
			CALIFORNIA EDISON							
				ENERGY-DEC.	PV	129956	002	00101	28.99	2869/010314
				ENERGY-DEC.	PV	129956	003	00101	463.93	2869/010314
				ENERGY-DEC.	PV	129956	004	00101	27.59	2869/010314
				ENERGY-DEC.	PV	129956	005	00101	65.76	2869/010314
				ENERGY-DEC.	PV	129956	006	00101	18.01	2869/010314
				ENERGY-DEC.	PV	129956	007	00101	117.52	2869/010314
				ENERGY-DEC.	PV	129956	008	00101	78.35	2869/010314
				ENERGY-DEC.	PV	129956	009	00101	27.59	2869/010314
				ENERGY-DEC.	PV	129956	010	00101	30.68	2869/010314
				ENERGY-DEC.	PV	129956	011	00101	30.40	2869/010314
				ENERGY-DEC.	PV	129956	012	00101	3,574.54	2869/010314
				ENERGY-DEC.	PV	129956	013	00101	1,396.97	2869/010314
				ENERGY-DEC.	PV	129956	014	00101	78.92	2869/010314
				ENERGY-DEC.	PV	129956	015	00101	4,722.51	2869/010314
				ENERGY-DEC.	PV	129956	016	00101	25.92	2869/010314
				ENERGY-DEC.	PV	129956	017	00101	206.90	2869/010314
				ENERGY-DEC.	PV	129956	018	00101	3,742.62	2869/010314
				ENERGY-DEC.	PV	129956	019	00101	71,644.85	2869/010314
				ENERGY-DEC.	PV	129956	020	00101	17,911.21	2869/010314
				ENERGY-DEC.	PV	129956	021	00101	31.51	2869/010314

Payment Number	Date	Address Number	Name	Payment Stub Message	Ty	Number	Item	Co	Key	Amount	Invoice Number
'13				ENERGY-DEC.	PV	129956	022	00101		752.30	2869/010314
'13				ENERGY-DEC.	PV	129956	023	00101		847.18	2869/010314
'13				ENERGY-DEC.	PV	129956	024	00101		6,169.93	2869/010314
'13				ENERGY-DEC.	PV	129956	025	00101		7,394.19	2869/010314
'13				ENERGY-DEC.	PV	129956	026	00101		5,713.35	2869/010314
'13				ENERGY-DEC.	PV	129956	027	00101		227.28	2869/010314
'13				ENERGY-DEC.	PV	129956	028	00101		713.55	2869/010314
'13				ENERGY-DEC.	PV	129956	029	00101		3,104.46	2869/010314
'13				ENERGY-DEC.	PV	129956	030	00101		31.93	2869/010314
'13				ENERGY-DEC.	PV	129956	031	00101		961.79	2869/010314
'13				ENERGY-DEC.	PV	129956	032	00101		34.59	2869/010314
'13				ENERGY-DEC.	PV	129956	033	00101		497.26	2869/010314
'13				ENERGY-DEC.	PV	129956	034	00101		385.20	2869/010314
'13				ENERGY-DEC.	PV	129956	035	00101		30.11	2869/010314
'13				ENERGY-DEC.	PV	129956	036	00101		6,390.31	2869/010314
'13				ENERGY-DEC.	PV	129956	037	00101		2,403.32	2869/010314
'13				ENERGY-DEC.	PV	129956	038	00101		791.84	2869/010314
'13				ENERGY-DEC.	PV	129956	039	00101		1,672.62	2869/010314
'13				ENERGY-DEC.	PV	129956	040	00101		4,488.09	2869/010314
'13				ENERGY-DEC.	PV	129956	041	00101		10,646.85	2869/010314

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Payment Number	Date	Address Number	Name	Payment Stub Message	Ty	Number	Key ltm Co	Amount	Invoice Number
				ENERGY-DEC.	PV	129956	042 00101	6,167.89	2869/010314
				'13					
				ENERGY-DEC.	PV	129956	043 00101	3,815.73	2869/010314
				'13					
				ENERGY-DEC.	PV	129956	044 00101	407.17	2869/010314
				'13					
				ENERGY-DEC.	PV	129956	045 00101	126.46	2869/010314
				'13					
				ENERGY-DEC.	PV	129956	046 00101	392.63	2869/010314
				'13					
				ENERGY-DEC.	PV	129956	047 00101	179.93	2869/010314
				'13					
				ENERGY-DEC.	PV	129956	048 00101	55.74	2869/010314
				'13					
				ENERGY-DEC.	PV	129956	049 00101	972.97	2869/010314
				'13					
				ENERGY-DEC.	PV	129956	050 00101	1,860.91	2869/010314
				'13					
				ENERGY-DEC.	PV	129956	051 00101	3,905.36	2869/010314
				'13					
				ENERGY-DEC.	PV	129956	052 00101	27.59	2869/010314
				'13					
				ENERGY-DEC.	PV	129956	053 00101	27.25	2869/010314
				'13					
				ENERGY-DEC.	PV	129956	054 00101	29.96	2869/010314
				'13					
				ENERGY-DEC.	PV	129956	055 00101	183.80	2869/010314
				'13					
				ENERGY-DEC.	PV	129956	056 00101	31.02	2869/010314
				'13					
				ENERGY-DEC.	PV	129956	057 00101	636.64	2869/010314
				'13					
				ENERGY-DEC.	PV	129956	058 00101	339.25	2869/010314
				'13					
				ENERGY-DEC.	PV	129956	059 00101	269.63	2869/010314
				'13					
				ENERGY-DEC.	PV	129956	060 00101	36.34	2869/010314
				'13					
				ENERGY-DEC.	PV	129956	061 00101	23,812.22	2869/010314
				'13					
				ENERGY-DEC.	PV	129956	062 00101	23,812.22	2869/010314
				'13					

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	TY	Document Number	Key	Amount	Invoice Number
Number	Date	Number				Number	Item Code		
64752	01/14/14	2958	SOUTHERN CALIFORNIA GAS CO	ENERGY-DEC.	PV	129956	063 00101	21,754.57	2869/010314
64753	01/14/14	2964	STATE BOARD OF EQUALIZATION	JBR P/S SRV 12/03/13-01/0 3/14	PV	130019	001 00101	16.28	1200/010314
64754	01/14/14	18056	BARRY STEINHARDT	RMB EXP-ACWA CNF12/03-12/0 6/13	PV	130041	001 00701	133.11	120613
64755	01/14/14	14479	STEPHEN'S VIDEO PRODUCTIONS	BOARD MTG. VIDEOTAPE 12/10/13	PV	129767	001 00701	545.00	12-27-13
64756	01/14/14	19103	THE ASPHALT JUNGLE, INC.	REFD DEPOSIT ON CLOSED A/C	PV	129763	001 00101	460.63	9997932
64757	01/14/14	9092	THE BANK OF NEW YORK MELLON	FEE-12/01/13-11/30/14	PV	129869	001 00230	938.10	252-1756483
64758	01/14/14	18974	TLO, LLC	FEE-12/01/13-11/30/14	PV	129869	002 00230	561.90	252-1756483
				ONLINE SEARCH	PV	129941	001 00701	123.00	974571/DEC13

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Payment Number	Payment Date	Address Number	Name	Payment Slub Message	Ty	Document Number	Key	Key	Amount	Invoice Number
Number	Date	Number				Number	Item	Code		
64759	01/14/14	18910	UNIFIRST CORPORATION		PV	129876	001	00701	61.93	614192
				Payment Amount					123.00	
				RUIZ-2 JKTS						
				UCEDA-2 JKTS					61.93	614193
				ROBINS-2 JKTS					61.93	619346
				SHIELLY-2 JKTS					61.93	619347
				12/13 UNIFORM/MAT-T					13.88	615578
				WL @ WSTLK						
				12/13 UNIFORM/MAT-T					17.90	615576
				WL @ WSTLK						
				12/13 UNIFORM/MAT-T					34.56	617024
				WL @ TAPIA						
				12/13 UNIFORM/MAT-T					17.60	617024
				WL @ TAPIA						
				12/13 UNIFORM/MAT-T					13.88	618437
				WL @ WSTLK						
				12/13 UNIFORM/MAT-T					17.90	618437
				WL @ WSTLK						
				12/13 UNIFORM/MAT-T					13.88	619854
				WL @ WSTLK						
				12/13 UNIFORM/MAT-T					6.40	619854
				WL @ WSTLK						
				12/13 UNIFORM/MAT-T					200.24	615579
				WL @ HQ						
				12/13 UNIFORM/MAT-T					34.56	615577
				WL @ TAPIA						
				12/13 UNIFORM/MAT-T					47.10	615577
				WL @ TAPIA						

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Payment Number	Date	Address Number	Name	Payment Stub Message	Document	Key	Amount	Invoice Number
Number					Number	lim Co		
12/13				PV	129937	001 00701	34.56	618438
UNIFORM/MAT-T								
WL @ TAPIA								
12/13				PV	129937	002 00701	47.10	618438
UNIFORM/MAT-T								
WL @ TAPIA								
12/13				PV	129939	001 00701	34.56	619855
UNIFORM/MAT-T								
WL @ TAPIA								
12/13				PV	129939	002 00701	17.60	619855
UNIFORM/MAT-T								
WL @ TAPIA								
12/13				PV	129940	001 00701	180.74	617026
UNIFORM/MAT-T								
WL @ HQ								
12/13				PV	129943	001 00701	200.24	618440
UNIFORM/MAT-T								
WL @ HQ								
12/13				PV	129944	001 00701	180.74	619857
UNIFORM/MAT-T								
WL @ HQ								
12/13				PV	129948	001 00701	20.34	618439
UNIFORM/MAT-T								
WL @ RLV								
12/13				PV	129948	002 00701	30.30	618439
UNIFORM/MAT-T								
WL @ RLV								
12/13				PV	129949	001 00701	20.34	619856
UNIFORM/MAT-T								
WL @ RLV								
12/13				PV	129949	002 00701	20.80	619856
UNIFORM/MAT-T								
WL @ RLV								
12/13				PV	129951	001 00701	20.34	615578
UNIFORM/MAT-T								
WL @ RLV								
12/13				PV	129951	002 00701	30.30	615578
UNIFORM/MAT-T								
WL @ RLV								
12/13				PV	129952	001 00701	20.34	617025
UNIFORM/MAT-T								

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Document Ty	Document Number	Key ltr	Key Co	Amount	Invoice Number
64760	01/14/14	15086	VELOCITY AEROSPACE - BURBANK, INC.	WL @ RLV 12/13 UNIFORM/MAT-T WL @ RLV 12/13 UNIFORM/MAT-T WL @ WSTLK 12/13 UNIFORM/MAT-T WL @ WSTLK Payment Amount 1,565.00 ATKOMATIC 32820-200PMGA 2EM	PV	129952	002	00701	20.80	617025
64761	01/14/14	13326	VILLA ESPERANZA SERVICES	Payment Amount 2,826.05 LANDSCAPE SRV-DEC'13	PV	129971	001	00701	2,813.62	J072556
64762	01/14/14	2436	VINCE BARNES AUTOMOTIVE	Payment Amount 4,783.00 RPL IGNITN COIL #858 TUNE UP, OIL CHG #867 OIL CHG #890 FRNT BRK, OIL CHG #878	PV	129984	001	00701	291.92	20123
64763	01/14/14	16625	VISTA FORD	Payment Amount 1,015.15 WIPER & FILTER-VEH#32 4	PV	129875	001	00701	137.42	169136
64764	01/14/14	3035	VWR	Payment Amount 137.42 MISC. LAB	PV	129880	001	00701	433.60	8056151297

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Document	Key	Amount	Invoice Number
...
SCIENTIFIC								
64765	01/14/14	3109	W. LITTEN	SRV.	129765	001 00701	6,142.15	0320287
				Payment Amount			2,376.98	
				12/08-12/14				
				RANCHO				
64766	01/14/14	19101	SHEEN/ADIN WALDREP	REFD BAL	129761	001 00101	86.75	065181
				CLOSED A/C				
				Payment Amount			9,495.15	
64767	01/14/14	3048	WEST COAST AIR CONDITIONING	REPR. HEAT SYST. @ Rancho	129784	001 00751	3,049.50	S53483
				Payment Amount			86.75	
64768	01/14/14	5377	WM. L. MORRIS - FILLMORE	REPR BLDG #8 FOR AHU #1	129891	001 00701	1,755.00	S53875
				Payment Amount			4,804.50	
64769	01/14/14	8510	WORK BOOT WAREHOUSE	FOOTWEAR - V. BULLICER	129917	001 00701	225.00	43007
				Payment Amount			36,610.95	
64770	01/14/14	3087	XEROX CORPORATION	5740PT-OPS/PM T #38-DEC	129972	001 00701	211.93	071911089
				Payment Amount			225.00	
				Payment Amount			211.93	
				Total Amount of Payments Written			569,274.10	
				Total Number of Payments Written			76	

EM 5 C

Las Virgenes Municipal Water
 A/P Auto Payment Register

Payment Number	Date	Address Number	Name	Payment Stub Message	Document . . .		Key ltn Co	Amount	Invoice Number
					Ty	Number			
64771	01/21/14	3077	AIRGAS USA, LLC	12/13 CYLINDER RENT	PV	130128	001 00701	626.46	9915209872
Alt Payee 6658 AIRGAS USA, LLC P. O. BOX 7423 PASADENA CA 91109-7423									
64772	01/21/14	15897	AMERICAN TELEBROKERS	Payment Amount MITEL #5340E IP SET	PV	130067	001 00701	4,251.00	99617
TELEPHONE									
FREIGHT									
64773	01/21/14	2387	AMERRAY HYDRAULICS CORP	Payment Amount NIPPLES, LONG, BRASS	PV	130095	002 00701 4,296.85 001 00701	45.85 259.51	99617 38595
Payment Amount									
64774	01/21/14	2397	AQUATIC BIOASSAY & CONSULTING	12/13 CHRONIC BIOASSAY TESTING	PV	130053	001 00701	810.00	LVS1213.1187
Payment Amount									
64775	01/21/14	18955	ARGO CHEMICAL INC.	AMMONIUM HYDROXIDE-311 20 LB	PV	130047	001 00701	5,071.16	1401008
Payment Amount									
64776	01/21/14	18966	AT&T	SRV. 01/05/-02/04/ 14	PV	130073	001 00701	689.26	1657/010514
Payment Amount									
64777	01/21/14	16253	AT&T MOBILITY	SRV 12/04/13-01/0 3/14 SRV 12/04/13-01/0 3/14 SRV 12/04/13-01/0 3/14 SRV 12/04/13-01/0 3/14	PV	130106	001 00701 002 00701 003 00701 004 00701 005 00701	62.61 16.53 1,172.25 136.25 45.12	992789332X011 12014 992789332X011 12014 992789332X011 12014 992789332X011 12014 992789332X011 12014

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Payment Number	Date	Address Number	Name	Payment Stub Message	Ty	Document . . .	Key	Amount	Invoice Number
Number	Date	Number				Number	ltm Co		Number
				12/04/13-01/0					12014
	3/14								
	SRV				PV	130106 006 00701		58.28	992789332X011 12014
				12/04/13-01/0					
	3/14								
	SRV				PV	130106 007 00701		16.53	992789332X011 12014
				12/04/13-01/0					
	3/14								
	SRV				PV	130106 008 00701		4.96	992789332X011 12014
				12/04/13-01/0					
	3/14								
	SRV				PV	130106 009 00701		180.48	992789332X011 12014
				12/04/13-01/0					
	3/14								
	SRV				PV	130106 010 00701		130.89	992789332X011 12014
				12/04/13-01/0					
	3/14								
	SRV				PV	130106 011 00701		28.59	992789332X011 12014
				12/04/13-01/0					
	3/14								
	SRV				PV	130106 012 00701		163.95	992789332X011 12014
				12/04/13-01/0					
	3/14								
	SRV				PV	130106 013 00701		16.53	992789332X011 12014
				12/04/13-01/0					
	3/14								
	SRV				PV	130106 014 00701		16.53	992789332X011 12014
				12/04/13-01/0					
	3/14								
	SRV				PV	130106 015 00701		45.12	992789332X011 12014
				12/04/13-01/0					
	3/14								
	SRV				PV	130106 016 00701		57.18	992789332X011 12014
				12/04/13-01/0					
	3/14								
	SRV				PV	130106 017 00701		66.08	992789332X011 12014
				12/04/13-01/0					
	3/14								
	SRV				PV	130106 018 00701		16.53	992789332X011 12014
				12/04/13-01/0					
	3/14								

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key	Key	Amount	Invoice Number
...
				SRV 12/04/13-01/0	PV	130106	019	00701	28.59	992789332X011
				3/14						12014
				SRV 12/04/13-01/0	PV	130106	020	00701	56.98	992789332X011
				3/14						12014
				SRV 12/04/13-01/0	PV	130106	021	00701	130.89	992789332X011
				3/14						12014
				SRV 12/04/13-01/0	PV	130106	022	00701	11.57	992789332X011
				3/14						12014
				Payment Amount				2,462.44		
64778	01/21/14	2536	CITY OF LOS ANGELES	SEWAGE CHR 13/14 O&M/4TH INST	PV	130035	001	00130	26,178.00	74WP140000026 /4
				SEWAGE CHR 13/14	PV	130036	001	00130	22,934.00	74WP140000027 /4
				CAPITAL-4TH						
				Payment Amount				49,112.00		
64779	01/21/14	2547	COUNTY SANITATION DISTRICTS OF LA COUNTY	12/13 GRITS/RAG DISPSL @ TAPIA	PV	130122	001	00701	778.44	48892/123113
				Payment Amount				778.44		
64780	01/21/14	11330	DIAL SECURITY	01/14 SECURITY SVC @ TAPIA	PV	130131	001	00701	45.00	212874
				01/14 SECURITY SVC @ RLV	PV	130132	001	00701	80.00	212875
				Payment Amount				125.00		
64781	01/21/14	18111	ELECSYS INTERNATIONAL CORPORATION	02/14 RADIX HANDFIELD MAINT.	PV	130050	001	00701	261.00	120827
				Payment Amount				261.00		
64782	01/21/14	6770	G.I. INDUSTRIES	01/14 DISP SRV @ WLK	PV	130061	001	00701	174.77	2367844-0283-6
				01/14 DISP SRV, @ TAPIA	PV	130062	001	00701	490.75	2521451-0283-3
				01/14 DISP @	PV	130063	001	00701	1,172.15	2521452-0283-

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key Ltm	Key Co	Amount	Invoice Number
				TAPIA						1
				RAGS/GRIT						
				01/14 DISP	PV	130064	001	00701	79.72	2664125-0283-
				SRV @ RLV						0
				FARM						
				01/14 DISP	PV	130065	001	00701	79.72	2664124-0283-
				SRV @ RLV						3
				01/14 DISP	PV	130086	001	00701	637.72	2664126-0283-
				SRV						8
			Alt Payee							
			6771 G.I. INDUSTRIES							
			P. O. BOX 541065							
			LOS ANGELES CA 90054-1065							
				Payment Amount					2,634.83	
64783	01/21/14	2701	GRAINGER, INC.	(6) QUICKCOUPLERS	PV	130037	001	00101	68.28	9326756534
				HOSE						
				REEL-WALL	PV	130038	001	00101	151.56	9322448698
				MOUNT						
				SAFETY						
				ROLLING	PV	130052	001	00701	818.10	9323842303
				LADDER, STEEL						
			Alt Payee							
			5453 GRAINGER, INC.							
			DEPT 805178142							
			PALATINE IL 60038-0001							
				Payment Amount					1,037.94	
64784	01/21/14	2705	HACH COMPANY	TURBIDIMETER, PORTABLE	PV	130046	001	00701	2,669.14	8633757
				FREIGHT	PV	130046	002	00701	76.25	8633757
			Alt Payee							
			6442 HACH COMPANY							
			2207 COLLECTIONS CENTER DR							
			CHICAGO IL 60693							
				Payment Amount					2,745.39	
64785	01/21/14	15755	HD SUPPLY WATERWORKS, LTD.	VALVE, NIPPLES	PV	130096	001	00701	1,002.34	B753358
			ADPTR, TEE							
			Alt Payee							
			15948 HD SUPPLY WATERWORKS, LTD							
			FILE #56214							
			LOS ANGELES CA 90074-6214							
				Payment Amount					1,002.34	

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Document	Key	Amount	Invoice Number
64786	01/21/14	18846	HDR ENGINEERING, INC.	CP CRT TANK SRV	130118	001 00701	1,029.15	00129638-B
				12/01-12/28/1				
				3				
				Payment Amount			1,029.15	
64787	01/21/14	2736	IRON MOUNTAIN RECORDS MANAGEMENT	01/14 RECORDS STORAGE	130051	001 00701	677.62	JVY6107
64788	01/21/14	3083	JCI JONES CHEMICALS, INC	SODIUM HYPOCHLORITE-5000 GAL	130048	001 00701	2,909.85	605858
				SODIUM BISULFITE-426 4 GAL	130049	001 00701	5,799.04	605990
				Payment Amount			877.62	
				JCI JONES CHEMICALS, INC				
				P.O. BOX 636877				
				CINCINNATI OH 45263-6877				
64789	01/21/14	6777	CAL-COAST MACHINERY	JD6320L PARK LEVER RPR	130125	001 00751	1,052.90	153380
				Payment Amount			8,708.89	
				JCI JONES CHEMICALS, INC				
				P.O. BOX 4450				
				CAROL STREAM IL 60197-4450				
64790	01/21/14	18885	KIMLEY-HORN & ASSOCIATES, INC.	12/30/13-8" RW PIPELINE	130119	001 00701	750.00	5481696
				Payment Amount			1,052.90	
64791	01/21/14	3118	LAB SUPPORT	MCCAULEY, M: WE 01/12/14	130127	001 00701	1,188.00	OAI-2197684
				Payment Amount			750.00	
64792	01/21/14	2789	LIEBERT CASSIDY WHITMORE	REG. LAW CONF 2/20 & 21/14	130124	001 00701	445.00	011414
				Payment Amount			1,188.00	
64793	01/21/14	2590	LOS ANGELES DAILY NEWS	12/09-12/16/13	130076	001 00701	1,063.60	0010454101
				Payment Amount			445.00	
				LEGAL AD				
				12/09-12/16/13				
				LEGAL AD				
				13				
				LEGAL AD				
				130077	001 00701		834.20	0010457527

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Batch Number - 228454
Bank Account - 00146807 Cash-General

Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key	Key	Amount	Invoice Number
Number	Date	Number				Number	Item	Code		Number
				12/16-12/23/1						
				3						
				LEGALAD	PV	130078	001	00701	825.60	0010457555
				12/16-12/23/1						
				3						
				LEGALAD	PV	130079	001	00701	2,721.90	0010458189
				12/16-12/23/1						
				3						
				Payment Amount					5,465.30	
64794	01/21/14	2839	MOTION INDUSTRIES, INC.	TAPER BUSHED RDCR TXT	PV	130026	001	00701	2,921.80	CA22-573022
				FREIGHT	PV	130026	002	00701	169.75	CA22-573022
				All Payee 10317 MOTION INDUSTRIES INC. FILE 749376 LOS ANGELES CA 90074						
				Payment Amount					3,091.55	
64795	01/21/14	15824	OUTBACK FOOTWEAR	SAFETY FOOTWEAR/RUIZ, DAVID	PV	130054	001	00701	225.00	22397
				Payment Amount					225.00	
64796	01/21/14	2871	PACIFIC COAST BOLT	FINISHED HEX NUT T316	PV	130029	001	00701	309.56	373956-00
				Payment Amount					373956-00	
64797	01/21/14	9543	PINKY'S TIRE SERVICE	FREIGHT SRV CALL-TIRE REPR	PV	130029	002	00701	19.92	153691
				Payment Amount					329.48	
64798	01/21/14	2585	PURETEC	LP#1072371	PV	130059	001	00701	315.84	1282872
				Payment Amount					130.49	
				01/14 WTR TRMT FOR BOILER						
				Payment Amount					315.84	
64799	01/21/14	2958	SOUTHERN CALIFORNIA GAS CO	HQ/OPNS SRV 12/04/13-01/07/14	PV	130069	001	00701	3,174.28	3600/010714
				RLV PLNT SRV 12/05/13-01/07/14	PV	130070	001	00751	62.08	4200/010714
				TAPIA PLNT	PV	130071	001	00751	1,633.80	4000/010714

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Batch Number - 228454
Bank Account - 00146807 Cash-General

Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key	Amount	Invoice Number
Number	Date	Number	Name	Message		Number	Key	Amount	Number
							itm Co		
				12/04/13-01/0					
				7/14					
				CORNELL P/S	PV	130072	001 00101	16.77	0400/010714
				12/04/13-01/0					
				7/14					
				WLK	PV	130129	001 00101	50.51	9400/010114
				P/S-12/01/13-					
				01/01/14					
				Payment Amount				4,937.44	
64800	01/21/14	2964	STATE BOARD OF EQUALIZATION	SALES/USE TAX-4TH QT. '13	PV	130123	001 00701	2,029.00	97817885/1231
				Payment Amount					13
64801	01/21/14	3006	UNDERGROUND SERVICE ALERT	12/13 NEW TICKETS	PV	130075	001 00101	243.00	1220130390
64802	01/21/14	3011	UNITED SPECIALTIES	Payment Amount				243.00	
				DISINFECTANT, CNTCT CLNR	PV	130092	001 00701	1,086.29	82254
64803	01/21/14	15523	VELOCITY TECHNOLOGY SOLUTIONS III, INC.	Payment Amount				1,086.29	
				02/14 DISASTER RECOVERY	PV	130094	001 00701	3,120.84	299906
64804	01/21/14	16132	V3	Payment Amount				3,120.84	
				PSTG FOR MAILING	PV	130126	001 00701	8,000.00	318/011014
				BILL & NOTICES					
				Payment Amount				8,000.00	
64805	01/21/14	3035	VWR SCIENTIFIC	SULFANILAMIDE BAKER 500 GM	PV	130027	001 00701	102.74	8056283000
				FREIGHT	PV	130027	002 00701	10.42	8056283000
				All Payee					
				3216 VWR INTERNATIONAL, INC					
				P. O. BOX 640169					
				PITTSBURGH PA 15264-0169					
				Payment Amount				113.16	
64806	01/21/14	16914	WECK LABORATORIES, INC.	LAB SRV @ TAPIA	PV	130093	001 00701	605.00	W3L1405-LV
				LAB SRV @ TAPIA	PV	130034	001 00701	360.00	W3L1404-LV

Batch Number - 228454
Bank Account - 00146807 Cash-General

Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key Item Co	Amount	Invoice Number
64807	01/21/14	18640	WEST COAST POWER SOLUTIONS	LAB SRV @ TAPIA	PV	130044	001 00701	3,860.00	W3L1403-LV
				LAB SRV. @ PW OP SYSTEM	PV	130045	001 00701	361.00	W3L0619-LV
				Payment Amount			5,186.00		
				RPR A/C-BLDG 8 2ND FL	PV	130074	001 00701	274.00	S3423
				12/11/13					
				Payment Amount			274.00		
64808	01/21/14	3049	WEST COAST WATER SERVICE, INC	01/14 WTR TRMT FOR BOILER	PV	130058	001 00701	322.00	22758
				Payment Amount			322.00		
64809	01/21/14	8510	WORK BOOT WAREHOUSE	SAFETY SHOES/KORKOSZ, JAMES	PV	130024	001 00701	225.00	43441
				SAFETY SHOES/HAND, MIKE	PV	130025	001 00701	225.00	43390
				Payment Amount			450.00		
				Total Amount of Payments Written			121,083.57		
				Total Number of Payments Written			39		

Batch Number - 228464

Bank Account - 00146607 Cash-General

Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key	Amount	Invoice Number
64810	01/28/14	8560	ADVANCED UTILITY SYSTEMS	CIS SUPRT-2014/FI NAL PMT	PV	130169	001 00701	48,100.60	MN00068738-FI NAL
64811	01/28/14	18162	AGOURA BUSINESS CENTER WEST, LLC	Payment Amount REFUND DEPOSIT ON CLOSED A/C	PV	130084	001 00101	1,316.64	9997532
64812	01/29/14	18944	BTC LABS - VERTICAL V	Payment Amount GEOTECH TESTING-DEC 13	PV	130159	001 00701	13,347.50	000012595
64813	01/28/14	18739	CALIFORNIA HAZARDOUS SERVICES, INC.	Payment Amount 01/14 DOP SITE VISIT	PV	130154	001 00701	105.00	54819
64814	01/28/14	18296	COMPASS ROSE ARCHAEOLOGICA L INC.	Payment Amount 11/14/13-01/0 3/14 MNTR SRV	PV	130143	001 00701	6,591.38	CR-1430-M/13
64815	01/28/14	11330	DIAL SECURITY	Payment Amount 01/14 SECURITY SVC @ RLV FARM	PV	130164	001 00701	35.00	212876
				01/14 SECURITY SVC @ WLK	PV	130165	001 00701	70.00	212877
				01/14 SECURITY SVC @ WLK PS	PV	130166	001 00701	35.00	212878
				01/14 SECURITY SVC	PV	130167	001 00701	278.00	212873
64816	01/28/14	10396	DLT SOLUTIONS, INC.	Payment Amount AUTO CAD RENEWAL '14	PV	130080	001 00701	1,042.43	4344281A
64817	01/28/14	2654	FAMCON PIPE	Payment Amount TEE COUPLING, BUSHING	PV	130152	001 00701	658.36	155418
				Payment Amount				658.36	

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Batch Number - 228464

Bank Account - 00146807 Cash-General

Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Document Ty	Document Number	Key Item	Key Co	Amount	Invoice Number
64818	01/28/14	7251	GPM	REFND DEPOSIT ON CLOSED AC	PV	130082	001	00101	1,314.68	9997922
				REFND DEPOSIT ON CLOSED AC	PV	130085	001	00101	1,322.21	9997927
				REFUND ON CLOSED ACCT	PV	130136	001	00101	1,152.89	9997897
				Payment Amount					3,789.78	
64819	01/28/14	18646	HDR ENGINEERING, INC.	SRVY DMGE-SRV 11/15/13-1/15 /14	PV	130134	001	00701	5,220.19	00131499-B
				SRV06/30/13-1 2/28/13PPLN@T APIA	PV	130146	001	00701	5,328.40	00129654-B
				12/1-12/28/13 -CLB TNK REHAB	PV	130147	001	00701	8,839.50	00129664-B
				Payment Amount					19,388.09	
64820	01/28/14	3083	JCI JONES CHEMICALS, INC	SODIUM HYPOCHLORITE- 4988GAL	PV	130148	001	00701	2,902.87	606358
				SODIUM HYPOCHLORITE- 5040 GAL	PV	130149	001	00701	2,933.13	606084
				SODIUM HYPOCHLORITE- 4947 GAL	PV	130150	001	00701	2,879.01	606758
				SODIUM BISULFITE-416 2 GAL	PV	130151	001	00701	5,660.32	606558
				Alt Payee 13647 JCI JONES CHEMICALS, INC P.O. BOX 636877 CINCINNATI OH 45263-6877						
				Payment Amount					14,375.33	
64821	01/28/14	2798	JENSEN INSTRUMENTS	WEIR TRANSMTER METER @ TAPIA	PV	130133	001	00751	1,876.52	6724
				Payment Amount					1,876.52	
64822	01/28/14	19116	KOROUJSH KAZEMINY	REFUND ON CLOSED ACCT	PV	130139	001	00101	16.22	066244
				Payment Amount					16.22	
64823	01/28/14	18535	KEMIRA WATER	FERRIC	PV	130153	001	00701	5,830.89	9017371236

Batch Number - 228464
Bank Account - 00148807 Cash-General

Payment Number	Payment Date	Address Number	Name	Payment Sub Message	Ty	Document Number	Key	Amount	Invoice Number
							Item Co		
			SOLUTIONS, INC.	CHLORIDE 9.75 TONS					
		All Payee	18536 KEMIRA WATER SOLUTIONS MAIL CODE 5581, P. O. BOX 105046 ATLANTA GA 30348-5046						
64824	01/28/14	5230	KENNEDY/JENKS CONSULTANTS	Payment Amount P/E 12/27/13 CONST 3RD DIGESTR	PV	130137	001 00701	5,830.89 22,622.32	78936
64825	01/28/14	3352	LAS VIRGENES MUNICIPAL WATER DISTRICT	Payment Amount L/S #1 SRV 11/12/13-01/0 9/14	PV	130107	001 00130	48.87	1775/010914
				L/S#1 SRV 11/12/13-01/0 9/14	PV	130108	001 00130	46.68	0570/010914
				TAPIA PLNT 11/07/13-01/0 7/14	PV	130109	001 00751	816.63	1760/010714
				RLV PLNT 11/07/13-01/0 7/14	PV	130110	001 00751	1,178.33	2090/010714
				HQ BLDG #1 11/07/13-01/0 7/14	PV	130111	001 00101	416.93	2620/010714
				HQ BLDG #8-11/07/13-0 1/07/14	PV	130112	001 00701	430.07	2647/010714
				FIRE PROCTN 11/07/13-01/0 7/14	PV	130113	001 00701	15.00	2650/010714
				FIRE PROCTN 11/07/13-01/0 7/14	PV	130114	001 00701	15.00	2654/010714
				BLDG 7 SRV 11/07/13-01/0 7/14	PV	130115	001 00701	848.75	2656/010714
				BLDG 2 SRV 11/07/13-01/0	PV	130116	001 00701	655.01	2658/010714

Batch Number - 228464
Bank Account - 00146807 Cash-General

Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key	Amount	Invoice Number
Number	Date	Number				Number	Item Code		
64826	01/28/14	2899	MOTION INDUSTRIES, INC.	BROWNING MVP-B SHEAVE	PV	130168	001 00701	1,359.92	CA22-571789
				Payment Amount				4,596.94	
64827	01/28/14	19109	NEW LIFE TRUST	CRDT BAL. ON OPEN A/C	PV	130083	001 00101	1,452.35	067854
64828	01/28/14	2302	OFFICE DEPOT	ENVELOPES, REDI-SEAL	PV	130091	001 00701	86.26	690471944001
64829	01/28/14	15824	OUTBACK FOOTWEAR	SAFETY	PV	130097	001 00701	225.00	23330
64830	01/28/14	18874	PACIFIC HYDROTECH CORPORATION	5% RETENTION ON PMT #8	PD	130102	001 00754	10,591.50	10487/RTN#8
64831	01/28/14	18945	PRESTON PIPELINES, INC.	PRG PMT#8-3RD DIGESTER	PV	130105	001 00701	211,830.00	10487/#8
				Payment Amount				201,238.50	
64832	01/28/14	19117	LARRY/ANTONIA RADER	REFUND ON CLOSED ACCT	PV	130140	001 00101	105.53	037476
64833	01/28/14	19119	SEMINOLE SPRINGS	REFUND ON CLOSED ACCT	PV	130142	001 00101	13,324.49	010937
				Payment Amount				105.53	

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Batch Number - 228464
Bank Account - 00148807 Cash-General

Payment Number	Date	Address Number	Name	Payment Stub Message	Document		Key	Amount	Invoice Number
					Ty	Number			
			AM, TRAVIS						
			SAFETY		PV	130144	001 00701	225.00	43603
			FOOTWEAR, SG						
			SAFETY		PV	130145	001 00701	225.00	43604
			FOOTWEAR, KB						
			Payment Amount				568.81		
64842	01/28/14	19118	ZACHA CONSTRUCTION, INC.	REFUND ON CLOSED ACCT	PV	130141	001 00101	942.29	9997707
				Payment Amount			942.29		
64843	01/28/14	18922	1ST ENTERPRISE BANK	RTN #8/RLV 3RD DIGESTER	PV	130099	001 00754	10,591.50	10487/RTN #8
				Payment Amount			10,591.50		
				Total Amount of Payments Written			1,900,480.58		
				Total Number of Payments Written			34		



January 28, 2014 LVMWD Regular Board Meeting

TO: Board of Directors

FROM: General Manager

Subject: Public Records Request by Louis E. Masry

SUMMARY:

During the public comment period of the January 14, 2014 Board meeting, Director Barry Steinhardt requested a future agenda item to address two questions: (1) why it took so long for the District to respond to a public records request by Louis E. Masry, and (2) why the District would be concerned with the cost of responding to the request. Director Len Polan seconded the request. This item provides information in response to the two questions.

RECOMMENDATION(S):

Receive and file.

DISCUSSION:

Background:

On November 26, 2013, Mr. Masry attended the Board's regular meeting and expressed a number of questions and concerns with the District's 5-Million-Gallon Water Tank Project during the public comment period of the meeting. The General Manager followed up with Mr. Masry by phone and email on December 2, 2013, in an effort to arrange a meeting to discuss the questions and concerns in more detail. Mr. Masry responded that a meeting would not be helpful and submitted a detailed public records request via email and Federal Express on December 4, 2013. The General Manager acknowledged receipt of the public record request on the same day.

Question No. 1: Amount of Time to Respond

The public records request consisted of 24 bullet-point items pertaining to a "Three Springs Water Tank Project." On December 12, 2013, the Clerk of the Board responded in a letter to Mr. Masry to clarify and confirm the name of the referenced project as the "5-MG Tank near Las Virgenes Reservoir" and explain that an initial review had shown a voluminous number of records existed for the project. The letter also estimated that 45 calendar days would be required to assemble all of the records, including those in hard-copy and electronic formats. The 45-calendar-day estimate was based on the volume of responsive records, number of staff members involved in assembling the records, current workloads, and upcoming holidays.

On December 16, 2013, Mr. Masry responded with a letter requesting that "readily available" records be made available for review by him or his assistant by 9:00 a.m. on December 18th. Additionally, the letter from Mr. Masry included a discussion of his interpretation of several legal requirements pursuant to the Public Records Act. District Legal Counsel Wayne Lemieux responded on December 17th to the legal issues raised by Mr. Masry. At the same time, staff assembled the readily available portion of the District's records and placed them in the library at headquarters. On December 19, 2013, and January 6, 2014, Mr. Masry and/or his assistant visited the District's headquarters to inspect those records.

ITEM 7A

The largest amount of time was required for staff to assemble more than 3,350 electronic records that were

responsive to the request. Keyword searches were performed on staff's workstations and the District's network storage directories. Then, the records were reviewed to remove unrelated materials that had been identified by the keyword searches. For example, the search term "5 MG" identified a large number of unrelated Total Maximum Daily Load (TMDL) records that contained references to a nutrient concentration of "5 mg/L".

On January 21, 2014, staff completed the assembly of the District's public records, which was five days ahead of the January 26th conclusion of the 45-calendar-day period originally estimated. The electronic records were stored on a DVD and made available for Mr. Masry's pick-up at the District's customer service counter. Also, the remaining hard-copy records were placed in the library with the previously assembled documents.

Attached for reference is a copy of all correspondence with Mr. Masry.

Question No. 2: Cost of Response Effort

The cost of the District's resources to identify and assemble the requested records was not a factor in responding to the public records request. However, the approximate cost could be of interest should one wish to evaluate the level-of-effort required. Staff estimates that a total of 90 man-hours was required, at a cost of approximately \$8,500, to respond to the public records request.

Prepared By: David W. Pedersen, General Manager

ATTACHMENTS:

Correspondence with Louis E. Masry

Pedersen, David

From: Pedersen, David
Sent: Wednesday, December 04, 2013 10:40 AM
To: 'Louis Masry'
Cc: Kimmey Conklin (KConklin@LVMWD.com)
Subject: RE: Follow-up on Public Comments from 11/26 Board Meeting

Mr. Masry,

I wanted to confirm that we received your Public Records Request; we will get started on the process to respond. It is clear from your email that you feel strongly about this issue. I am disappointed that you are not interested in a one-on-one meeting, as it would help me to understand your concerns better and offer an opportunity for you to become more familiar with the project and process thus far. I do not recall you attending any of the recent public meetings held to discuss the project. In any case, I remain available to meet with you should you change your mind at some point in the future. Thanks.

Sincerely,

-Dave

David W. Pedersen, P.E.

General Manager
 Las Virgenes Municipal Water District
 (818) 251-2122 office
 (818) 564-5205 cell
 (818) 251-2149 fax
www.lvmwd.com
dpedersen@lvmwd.com

From: Louis Masry [mailto:lmasy@msettlements.com]
Sent: Wednesday, December 04, 2013 9:58 AM
To: Pedersen, David
Subject: RE: Follow-up on Public Comments from 11/26 Board Meeting

Dear Mr. Pedersen:

I did receive your voice message while traveling on business this week. At this time I don't really need to sit down with you and meet about the lousy water tank process or discuss what has been capricious and undemocratic actions of the board. Frankly, I intend to begin the process of reversing the decision of the board unless some of the unanswered questions are addressed to complete satisfaction and the residents of the ENTIRE district are satisfied that the tank is a good thing for ratepayers of the district.

With that said, attached is a formal request under The California Public Records Act which speaks for itself.

Sincerely,

Louis Masry

ITEM 7A

From: Pedersen, David [mailto:DPedersen@lvmwd.com]
Sent: Monday, December 2, 2013 11:56 AM
To: Louis Masry
Subject: Follow-up on Public Comments from 11/26 Board Meeting

Mr. Masry,

I left you a voicemail this morning as a follow-up to your public comments at our last Board meeting, expressing concerns with the District's proposed water storage tank in Westlake Village. I would like to see if we can arrange a time in the coming weeks to get together to discuss your concerns in more detail. I can adjust my schedule to suit your availability. Could you please suggest a potential day/time? Thank you.

Sincerely,

-Dave

David W. Pedersen, P.E.

General Manager

Las Virgenes Municipal Water District

(818) 251-2122 office

(818) 564-5205 cell

(818) 251-2149 fax

www.lvmwd.com

dpedersen@lvmwd.com

*From the desk of
Louis and Dianne Masry
32495 Timberridge Court
Westlake Village, CA 91361*

VIA EMAIL AND FEDERAL EXPRESS

December 4, 2013

David W. Pedersen
General Manager
Las Virgenes Municipal Water District
4232 Las Virgenes Road
Calabasas, CA 91302

RE: Three Springs Water Tank

Dear Mr. Pederson:

I am writing this letter for the purpose of requesting information pursuant to the California Public Records Act. Below I have included a list of items that I would like access to and would like access under California Government Code Section 6253 which requires the Las Virgenes Municipal Water District ("LVMWD") to provide me information promptly, and not put off for more than 10 days.

I want to also reserve my right to ask for production of further documents not listed below under the California Public Records Act.

I hereby request the following information:

LVMWD and LVMWD Director Specific Requests

- All director (Caspar, Petersen and Renger) and personnel email communications on LVMWD email accounts and personal email accounts as it relates to the Three Springs Water Tank Project.
- All written correspondence as it's related to the Three Springs Water Tank.
- All expense reports, related to both the LVMWD and the Municipal Water District ("MWD") as it pertains to the Three Springs Water Tank Project.

ITEM 7A

- All director (Casparry, Petersen and Renger) per diem reports and receipts for years 2009,2010,2011,2012 and 2013.
- All director (Casparry, Petersen and Renger) Board meeting and event attendance records for the LVMWD for years 2009,2010,2011,2012 and 2013.
- Names of organizations of positions held (i.e. President, Director Etc.) by directors (Casparry, Petersen and Renger) other than the LVMWD (i.e. ACWA, CASA, AWA, MWD etc.).
- Any transcribed written or oral communications by directors (Casparry, Petersen and Renger)as it pertains to the Three Springs Water Tank.
- Any written or oral complaints of directors (Casparry, Petersen and Renger) or charges made by personnel or outside persons.
- Any lawsuits filed against directors (Casparry, Petersen and Renger) .
- Voting records for directors (Casparry, Petersen and Renger) regarding the Three Springs Water Tank
- All information and voting records of directors (Casparry, Petersen and Renger) regarding ratepayer/rate increases for the years 2004,2005,2006,2007,2008,2009,2010,2011,2012 and 2013.
- Copies of all bank accounts and/or ledgers and related statements as to any reserve funds or funds set aside for the Three Springs Water Tank project.
- All receipts for costs already incurred and any account payable ledgers for the Three Springs Water Tank Project.
- Copies of all LVMWD checks written to directors (Casparry, Petersen and Renger) in years 2009,2010,2011,2012 and 2013.

Project/Plan Specific Requests (Three Springs Water Tank)

- All reports/findings by fire agencies including but not limited to Los Angeles County Fire Department, Cal Fire etc.
- Any and all reports and/or documents regarding any and all uses of explosives at the Three Springs Water Tank Project site. Including reports from Earth Construction and Mining and California Drilling and Blasting.
- Any and all Environmental Impact Reports (EIR's) or any Environmental Review of the Three Springs Water Tank Project.
- Any and all fiscal impact and feasibility studies done on the Three Springs Water Tank Project.
- Any and all Wildlife Inventories taken at and around the Three Springs Water Tank Project site.
- Any and all documents and cost projection communications of the Three Springs Water Tank Project. These communications should include, but not limited to correspondence

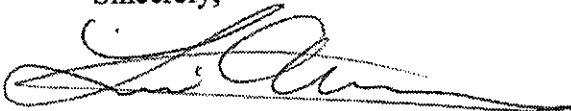
between directors (Caspary, Petersen and Renger) and other directors and/or personnel. Also any communications written or email between the LVMWD personnel and any prospective bidder and/or contractor.

- Any and all public safety reports and/or reviews as it pertain to the construction vehicles working on and around the Three Springs Water Tank site.
- Any and all construction traffic studies as they pertain to the Three Springs Water Tank Project.
- Any and all correspondence with The Santa Monica Mountains Conservancy as it pertains to the Three Springs Water Tank Project.
- Any and all correspondence between directors (Caspary, Petersen and Renger) /personnel and public officials (elected or appointed) as it pertains to the Three Springs Water Tank.

I would like to start the process of obtaining the requested documents/information as soon as possible. I will make available a member of my staff to go to the water district offices to scan and/or photocopy any and all documents and information. Please contact me to make all the necessary arrangements. I can be reached via email at LMASRY@MSETTLEMENTS.COM or via cell phone at (805) 233-2688.

Happy Holidays!

Sincerely,

A handwritten signature in black ink, appearing to read "Louis E. Masry", written over a horizontal line.

Louis E. Masry



Dedicated to Providing Quality
Water & Wastewater Service

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General Manager

Wayne K. Lemieux
Counsel

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Calabasas, CA 91302
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MEMBER AGENCY OF THE
METROPOLITAN WATER
DISTRICT
OF SOUTHERN CALIFORNIA

December 12, 2013

Louis E. Masry
32495 Timberridge Court
Westlake Village, CA 91361

Subject: **Public Records Act Request
Described As "Three Spring Water Tank"**

Dear Mr. Masry,

A request for the release of records was received by me on Wednesday, December 4, 2013, which contained twenty-four separate line item requests.

To clarify, I believe you are referring to a project entitled "**5-MG Tank near Las Virgenes Reservoir**". Please let me know as soon as possible if this is not the project you are referring to.

Based on this assumption, I reviewed records for the 5-MG Tank. The review disclosed a voluminous amount of records pertaining to the project; therefore, it will take approximately 45-calendar days to assemble all of the records. Unless you object, a portion of the records exist in electronic format, which would be provided to you on CD.

Also, based upon your letter, we understand you would like to arrange for your own copying and/or scanning of the records. We will contact you once the records are assembled to allow for copying of paper-only format records and provide you with the electronic-format records on CD at that time. If you wish the District to copy the paper-only records, the cost will be \$0.20 per page, or in the case of engineering drawings \$3.00 for the first sheet and \$1.50 for each additional sheet of the same project. Once the records are assembled, we can provide you with an estimated cost for District copying based on the number of pages and drawings. If the District copies the documents, a deposit in the amount of the estimated cost would be required prior to any reproduction.

Please submit any questions you have regarding this information in writing to:

General Manager's Office
Las Virgenes Municipal Water District
4232 Las Virgenes Road
Calabasas, CA 91302

Sincerely,

K Conklin
Kimmey Conklin, CMC
Executive Assistant/Clerk of the Board

ITEM 7A

*From the desk of
Louis and Dianne Masry
32495 Timberidge Court
Westlake Village, CA 91361*

VIA EMAIL

December 16, 2013

David W. Pedersen, P.E.
General Manager
Las Virgenes Municipal Water District
4232 Las Virgenes Road
Calabasas, CA 91302

RE: 5-MG Tank near Las Virgenes Reservoir

Dear Mr. Pedersen:

I have received a letter (see attached) from Kimmey Conklin, CMC regarding my letter dated December 4, 2013 which was a request for information pursuant to the California Public Records Act (GOVT. CODE §§ 6250-6276.48).

The letter I received from Ms. Conklin states that “.....it will take approximately 45-calendar days to assemble all of the records.” It is important that you and Ms. Conklin understand Govt. Code § 6253(c) which says your agency “shall determine within ten days whether to comply with my request. Where necessary, because either the records or the personnel that need to be consulted regarding the records are not readily available, the initial ten-day period to make a determination may be extended up to 14 days.”

It is my belief that many of these records are readily available and should be made available by this Wednesday December 18th at 9:00 am which is the 14 day mark. Under the law, I am also not required to wait for all of the documents to be assembled and then delivered to me at a later date. I have expressed to you that I will make available to you a staff member of mine to be present at the Las Virgenes Municipal Water District Headquarters to scan and/or copy any and all requested documents **as the information is obtained** by the district.

You are also hereby notified, that the approximate 45 calendar days the district claims it will take to assemble the documents is not acceptable and that length of time may impede the public from

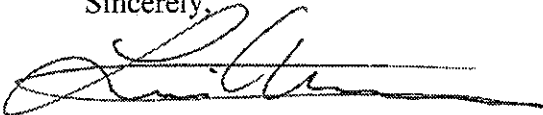
ITEM 7A

taking proper action in regards to the approval of the "5-MG Tank near Las Virgenes Reservoir" which maybe a violation of State Laws by the Las Virgenes Municipal Water District.

Please contact me to make all the necessary arrangements. I can be reached via email at LMASRY@MSETTLEMENTS.COM or via cell phone at (805) 233-2688.

Happy Holidays!

Sincerely,

A handwritten signature in black ink, appearing to read "Louis E. Masry", written over a horizontal line.

Louis E. Masry

December 17, 2013

Louis E. Masry
32495 Timberridge Court
Westlake Village, CA 91361

Re: 5-MG Tank near Las Virgenes Reservoir

Your letter of December 16th is not correct. First, section 6253 does not require records to be made available by a particular date. Second, contrary to your "belief," the records are voluminous and are not readily available.

Your letter also does not respond to questions the District asked to accommodate your review. Do you object to receiving a portion of the records in electronic format? Are you making arrangements with a professional company to copy records in the District's library? Do you wish to receive a portion of the paper records at this time?

The District can begin assembling electronic and selected paper records when you confirm you are willing to accept partial response to your request.

The 45-day estimate is still valid for your entire request.

Very truly yours,

LEMIEUX & O'NEILL


Wayne K. Lemieux

WKL/mdd

Pedersen, David

From: Wayne Lemieux <wayne@lemieux-oneill.com>
Sent: Wednesday, December 18, 2013 10:16 AM
To: Louis Masry
Cc: Pedersen, David
Subject: Re: Letter re 5-MG Tank Near Las Virgenes Reservoir

Thanks for the response to yesterday's letter. The district will create the disk and set aside space in the library for your staff's perusal of documents. This will cover many—not all—documents you have requested. To avoid charging you for materials you already have, please help the district by identifying the documents your staff has reviewed. (This is particularly necessary if your staff does not copy every document made available.)

The district responded to your request for documents within 10 days by stating the documents will be provided. Section 6253 has been satisfied. Next, the district must provide the documents within a reasonable time. You believe 45 days is too much time to make the documents available but your request is very broad and includes a large volume of records, generated over a long time. Further, after the records are assembled, the district must redact confidential materials. Given interruptions by the holidays, forty-five days is extraordinarily fast.

From: Louis Masry <lmasry@msettlements.com>
Date: Wednesday, December 18, 2013 at 9:57 AM
To: media media <wayne@lemieux-oneill.com>
Cc: Dave Pedersen <dpedersen@lvmwd.com>, Michelle Doerfler <Michelle@lemieux-oneill.com>
Subject: RE: Letter re 5-MG Tank Near Las Virgenes Reservoir

Wayne:

To answer your questions...(1) I do not object to receiving a portion of the records in electronic format at this time. (2) I don't need to make arrangements with a professional company to copy records, as I have previously stated I have a staff person that can handle that (3) I do wish to receive a portion of the records at this time but as I have previously stated I will have a staff person review and copy them during the process.

I want to clarify my position regarding section 6253.....you are required within 10 days to tell me if you cannot provide me with the documents the reason why you cannot provide them to me. I do not believe your position that it will take 45 days to assemble the records is a good enough reason. There are many records readily available to me and I expect that the LVMWD will make them available immediately.

Frankly, if I don't have the documents much sooner than the 45 days I will be forced to immediately file election papers with the Los Angeles County Clerk's office. I have stated to the board that there are still many questions that need to be answered and obtaining these documents would go a long way in answering them prior to any further vote by the board on the tank.

I hope I have made my stance perfectly clear.

Sincerely,

Louis E. Masry

ITEM 7A

From: Michelle Doerfler [<mailto:Michelle@lemieux-oneill.com>]
Sent: Wednesday, December 18, 2013 9:26 AM
To: Louis Masry
Cc: Wayne Lemieux; David W. Pedersen
Subject: Letter re 5-MG Tank Near Las Virgenes Reservoir

Lemieux
& O'Neill

a professional law corporation

4165 E. Thousand Oaks Blvd. · Suite 350 · Westlake Village · California 91362 · Tel: 805 / 495-4770 · Fax: 805 / 495-2787 · Website: www.lemieux-oneill.com

Dear Mr. Masry:

Attached you will find a copy of Wayne Lemieux's letter which was mailed to you on behalf of Las Virgenes Municipal Water District. This letter probably crossed paths with your recent letter to the District.

Let me know if you have any problems opening this attachment. Thank you.

Sincerely,

Michelle Doerfler
Legal Secretary

The information contained in this email is legally privileged and confidential, intended only for the use of the individual or entity named above. If the receiver of this message is not the intended recipient, you are hereby notified that any dissemination, distribution or copying of this email is strictly prohibited. If you have received this email in error, please immediately notify us by telephone. Thank you.

ITEM 7A

Pedersen, David

From: Wayne Lemieux <wayne@lemieux-oneill.com>
Sent: Monday, January 06, 2014 10:04 AM
To: Louis Masry
Cc: Pedersen, David
Subject: Re: Letter re 5-MG Tank Near Las Virgenes Reservoir

I assume the folios contain the information you require. You can have the district go thorough the documents and copy what you asked for or you can sifted though the documents yourself.

From: Louis Masry <lmasry@msettlements.com>
Date: Monday, January 6, 2014 at 10:00 AM
To: media media <wayne@lemieux-oneill.com>
Cc: Dave Pedersen <dpedersen@lvmwd.com>
Subject: RE: Letter re 5-MG Tank Near Las Virgenes Reservoir

Wayne:

I am currently personally in the library at the LVMWD headquarters along with my staff member Lindsey and I'm surprised that the staff has simply wheeled in baskets full of binders. I have requested specific information much of which should be readily available for review without one of my staff members having to sift through many binders looking for the information.

Due to the holidays we thought it was best to wait until the new year arrived to resume our work at the district. We would have thought some of the information would be readily available by now. Please inquire with your client as to how we should best handle this situation.

Sincerely,

Louis Masry

From: Wayne Lemieux [<mailto:wayne@lemieux-oneill.com>]
Sent: Wednesday, December 18, 2013 10:16 AM
To: Louis Masry
Cc: Dave Pedersen
Subject: Re: Letter re 5-MG Tank Near Las Virgenes Reservoir

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ITEM 7A

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To: media media <wayne@lemieux-oneill.com>
Cc: Dave Pedersen <dpedersen@lvmwd.com>, Michelle Doerfler <Michelle@lemieux-oneill.com>
Subject: RE: Letter re 5-MG Tank Near Las Virgenes Reservoir

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Sincerely,

Louis E. Masry

From: Michelle Doerfler [<mailto:Michelle@lemieux-oneill.com>]
Sent: Wednesday, December 18, 2013 9:26 AM
To: Louis Masry
Cc: Wayne Lemieux; David W. Pedersen
Subject: Letter re 5-MG Tank Near Las Virgenes Reservoir

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& O'Neill

a professional law corporation

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ITEM 7A

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Michelle Doerfler
Legal Secretary

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January 17, 2014

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MEMBER AGENCY OF THE
METROPOLITAN WATER
DISTRICT
OF SOUTHERN CALIFORNIA

Mr. Louis E. Masry
32495 Timberridge Court
Westlake Village, CA 91361

RE: Status of Response to Public Records Request

Dear Mr. Masry:

This letter is to update you on the status of the District's response to your public records request submitted on December 4, 2013.

On December 12, 2013, the District replied that it has records responsive to your request and estimated that 45 calendar days would be needed to assemble the large number of records. Based on a start date of December 12, 2013, the 45-calendar-day period concludes on January 26, 2014. In the interim, the District has made readily available hard-copy documents available for inspection, and I understand that you and/or your assistant have visited our office on several occasions to inspect those records. Currently, we expect to complete the assembly of the remaining records, primarily those in electronic form, next week. I will notify you in writing when all of the records are available, and we can make arrangements for you to obtain them on some type of electronic storage media.

I remain available to meet with you to discuss your questions and concerns related to the 5-Million-Gallon Water Tank Project. There has been a substantial amount of work performed on this project, and I may be able to assist you in focusing your search or directing you to reports that address potential items of concern.

If you have any questions or would like to arrange a meeting, please contact me at (818) 251-2122 or dpedersen@lvmwd.com.

Sincerely,

David W. Pedersen, P.E.
General Manager

ITEM 7A



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Water & Wastewater Service

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MEMBER AGENCY OF THE
METROPOLITAN WATER
DISTRICT
OF SOUTHERN CALIFORNIA

January 21, 2014

Mr. Louis E. Masry
32495 Timberridge Court
Westlake Village, CA 91361

RE: Completion of Public Records Assembly

Dear Mr. Masry:

This letter is to notify you that the District has completed assembly of its public records in response to your December 4, 2013 request.

As discussed, the records consist of a combination of those in hard-copy and electronic formats. Hard-copy records have been placed in the District's library at its headquarters for inspection. We request that you notify the District in advance of your schedule to inspect the hard-copy records to ensure that an employee is available to staff the library. Electronic records have been stored on a DVD, which is available for pick-up at the District's customer service counter.

Again, I remain available to meet with you to discuss your questions and/or concerns related to the 5-Million-Gallon Water Tank Project. Additionally, I am available to explain the organization of the records, particularly those in electronic format.

If you have any questions or would like to arrange a meeting, please contact me at (818) 251-2122 or dpedersen@lvmwd.com.

Sincerely,

David W. Pedersen, P.E.
General Manager

ITEM 7A



January 28, 2014 LVMWD Regular Board Meeting

TO: Board of Directors

FROM: Finance & Administration

Subject: Financial Review: Second Quarter of Fiscal Year 2013-14

SUMMARY:

This report summarizes the financial review as of December 31, 2013.

The second quarter of Fiscal Year (FY) 2013-14 had higher revenues than anticipated in the budget with a corresponding higher-than-expected source of supply cost. In the second quarter, revenue remains greater than the prior year, as well as projected in the budget. The budget projection was based upon potable water sales averaged over the last three years. The District saw a significant increase in potable water sales in December due to the lack of rain in November and December, as well as the unusually warm seasonal conditions. A chart comparing potable water purchased from MWD and potable water delivered to customers each month is attached. Potable water expenses were greater than budgeted due to the increased volume of water purchased from MWD but still resulted in a net positive operating income due to higher revenues. Potable water rate increases approved by the Board in October 2012 became effective on January 1, 2013. The next rate increase takes effect on January 1, 2014 and will be reflected in subsequent quarterly financial reports.

Recycled water revenue was higher than the prior year by 9% and greater than the budgeted amount by 10% due to higher than expected sales. Source of supply expenses were higher than budget because of the increased amount of recycled water purchased from the JPA as well as a higher than expected purchase of potable water supplement. Operating, maintenance, and administrative expenses were below budget.

Sanitation revenue was slightly less than last year, while expenses were slightly more.

Total capital project expenses through the second quarter were \$4.06 million, which was higher than the prior year, but less than budgeted.

RECOMMENDATION(S):

Receive and file.

DISCUSSION:

The following table provides a tabular comparison of the second quarter of FY 2013-14 with the same period in FY 2012-13 ("Prior Year") and the budget for the second quarter of the current year ("Budget").

The amounts in the **Actual** column represent that received or spent year-to-date. These figures agree with the amounts shown on the attached schedules for each enterprise. The **Prior Year** column represents the difference between that received or spent in the current year with that received or spent for the same period in the prior year. The actual prior year amounts are shown in the attached schedules by enterprise. This table is meant to highlight the differences and show whether the differences are positive (example: revenue is greater than last year, or expenses are less than last year) or negative (example: revenue is less than last year, or expenses are higher than last year).

ITEM 8A

The **Budget** column represents the difference between that received or spent in the current year with that budgeted for this period. The actual budget amounts are shown in the attached schedules by enterprise. This table is meant to highlight the differences and show whether the differences are positive (example: revenue is greater than budget, or expenses are less than budget) or negative (example: revenue is less than budget, or expenses are higher than budget). Interest Income is not shown on the attached schedules but is reported in the quarterly and monthly investment reports to the Board.

	Actual	Prior Year Variance	Budget Variance
Potable Water Revenues	\$18,674,201	P \$2,861,300	P \$1,612,922
Potable Water Expenses	\$18,320,499	N \$2,327,293	N \$1,292,120
Recycled Water Revenues	\$4,624,960	P \$381,673	P \$823,896
Recycled Water Expenses	\$1,799,360	N \$170,779	N \$408,897
Sanitation Revenues	\$8,370,873	N \$53,565	N \$68,737
Sanitation Expenses	\$5,121,956	N \$380,280	P \$441,154
Interest Income	\$262,789	N \$67,393	P \$8,108
Capacity Fee Income	\$839,714	P \$692,538	P \$344,208
Capital Project Expenses	\$4,058,142	N \$947,068	P \$7,138,146

Potable Water revenue was greater than the prior year due to rate increases effective on January 1, 2013 and because of a higher volume of potable water was sold.

Potable Water expenses were higher than the prior year because the MWD rate for potable water increased, which was anticipated in the adopted Budget, and the District purchased more water than planned from MWD.

Recycled Water revenue was greater than the prior year due to a larger volume sold.

Recycled Water expenses were higher than the prior year due to a larger volume purchased from the JPA and a larger amount of potable supplement required.

Sanitation revenues were slightly under budget and very close to the prior year amount. Expenses were also less than budget estimates but greater than the prior year, as expected. Overall, the sanitation net operating income was on-target.

Interest income was lower than last year due to continued low interest rates.

Capacity fee income and capital project expenses vary greatly from year to year and are difficult to project.

Prepared By: Joseph Lillio, Interim Director of Finance & Administration

ATTACHMENTS:

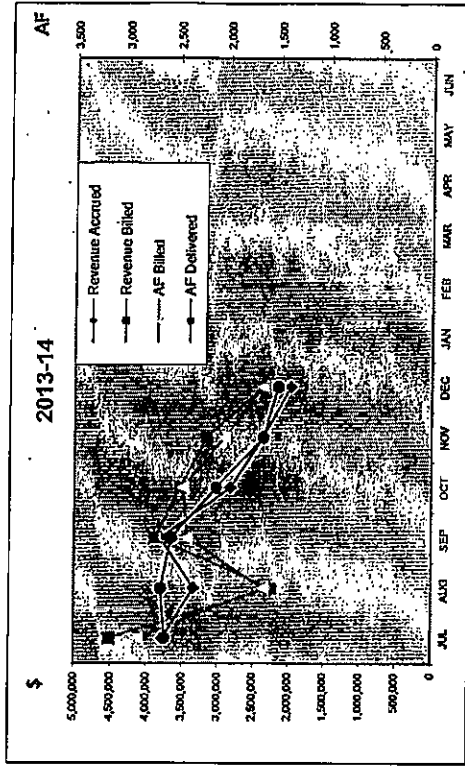
2nd Quarter Financial Review

POTABLE WATER SALES
Source: Potable Water Accrual.XLS

2013-14

	Revenue Accrued	Revenue Billed	AF Billed	Rev Billed / AF Billed	AF Delivered	Rev Accrued / AF Delivrd
JUL	3,771,422	4,516,282	2,888	1,563.81	2,621.40	1,438.71
AUG	3,337,482	2,249,150	1,649	1,363.95	2,659.70	1,254.83
SEP	3,808,674	3,886,735	2,403	1,617.45	2,559.50	1,488.05
OCT	2,822,985	3,534,416	2,444	1,446.16	2,121.80	1,330.47
NOV	2,368,166	3,168,408	2,036	1,556.19	1,654.10	1,431.69
DEC	1,979,568	2,360,410	1,658	1,423.65	1,511.40	1,309.76
JAN						
FEB						
MAR						
APR						
MAY						
JUN						
TOTAL	18,088,298	19,715,401	13,078	1,507.52	13,128	1,377.85

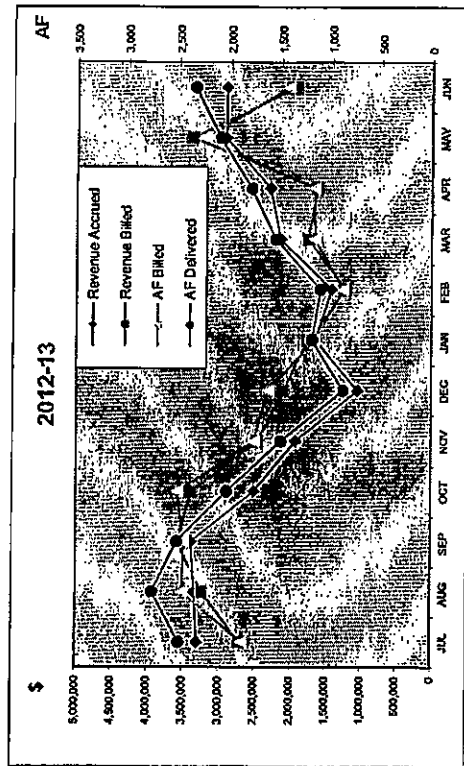
JUL
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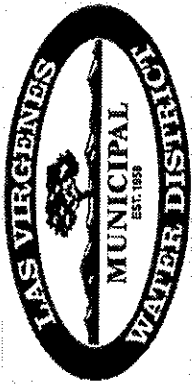


2012-13

	Revenue Accrued	Revenue Billed	AF Billed	Rev Billed / AF Billed	AF Delivered	Rev Accrued / AF Delivrd
JUL	3,298,222	2,704,417	1,874	1,443.13	2,484.20	1,327.68
AUG	3,333,056	3,237,910	2,455	1,318.90	2,746.90	1,213.39
SEP	3,385,353	3,580,684	2,440	1,467.49	2,507.50	1,350.09
OCT	2,518,452	3,379,794	2,504	1,349.76	2,028.10	1,241.78
NOV	1,934,319	2,470,668	1,763	1,401.40	1,500.30	1,289.29
DEC	1,055,692	2,108,398	1,625	1,297.48	884.40	1,193.68
JAN	1,658,662	1,773,012	1,175.00	1,508.95	1,194.80	1,388.23
FEB	1,434,412	1,240,217	887.00	1,398.21	1,115.10	1,286.35
MAR	2,155,840	1,765,013	1,172.00	1,505.98	1,556.00	1,385.50
APR	2,300,547	1,641,793	1,178.00	1,393.71	1,794.20	1,282.21
MAY	2,926,239	3,396,494	2,246.00	1,512.24	2,103.30	1,391.26
JUN	2,924,277	1,943,992	1,437.00	1,352.81	2,349.60	1,244.59
TOTAL	28,925,071	29,242,391	20,756	1,408.86	22,264	1,299.16

JUL
AUG
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OCT
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MAY
JUN





Las Virgenes Municipal Water District



FY13-14 Year to Date at December 31

	FY12-13 Actual YTD	FY13-14 Budget YTD	FY13-14 Actual YTD
Total Revenues	\$30,126,159	\$31,367,272	\$34,102,504
Total Expenses	\$27,613,106	\$37,427,890	\$31,613,830
Net Sources (Uses) of Funds	\$2,513,053	\$(6,060,619)	\$2,488,674



Second Quarter

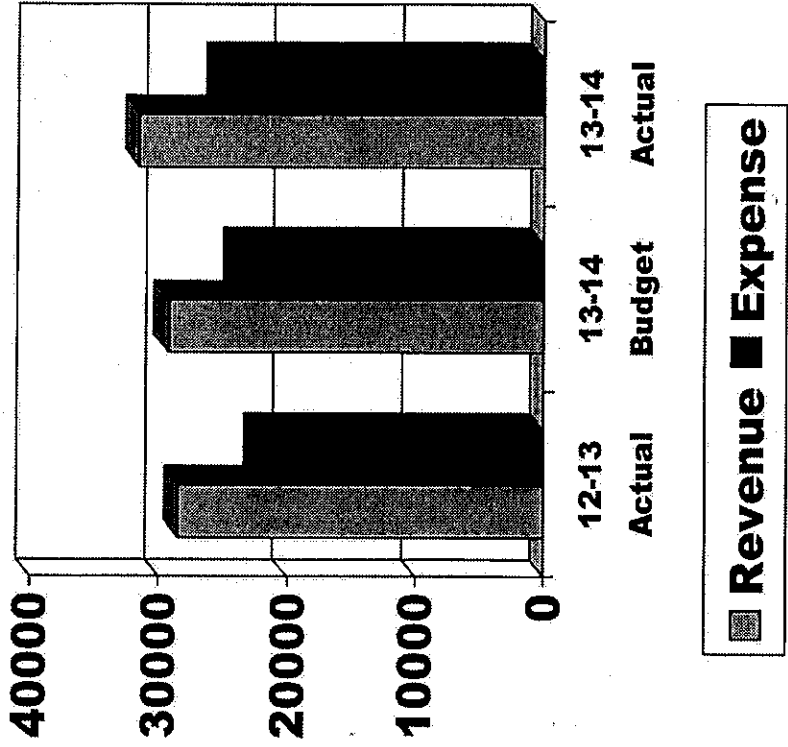
	FY12-13 Actual	FY13-14 Budget	FY13-14 Actual
	YTD	YTD	YTD

Total			
Total Operating Revenues	\$ 28,480,627	\$ 29,301,953	\$ 31,670,034
Source of Supply	11,996,701	12,534,143	14,320,464
Purchased Services	4,135,874	4,782,364	4,433,506
Operating & Maintenance Expenses	2,672,605	2,539,297	2,740,416
Administrative Expenses	3,558,283	4,106,148	3,747,429
Total Operating Expenses	22,363,463	23,981,952	25,241,815

Operating Income available for

Replacement Projects and Debt Service	\$ 6,117,164	\$ 5,320,001	\$ 6,428,219
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(in Thousands)

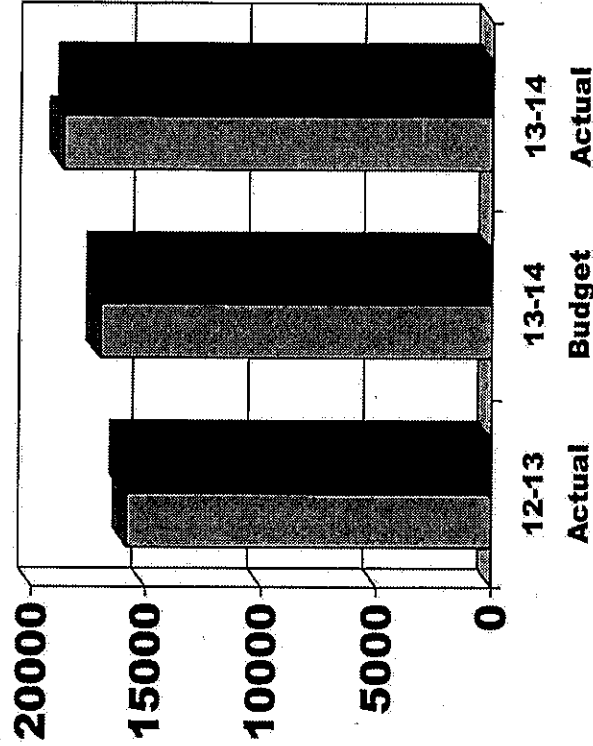




Second Quarter

(in Thousands)

	FY 12-13 Actual	FY 13-14 Budget	FY 13-14 Actual
	YTD	YTD	YTD
<u>Potable Water</u>			
Total Operating Revenues	\$ 15,812,902	\$ 17,061,279	\$ 18,674,201
Source of Supply	10,630,261	11,437,539	12,775,976
Operating & Maintenance Expenses	2,432,983	2,293,348	2,482,527
Administrative Expenses	2,929,962	3,297,492	3,061,996
Total Operating Expenses	15,993,206	17,028,379	18,320,499
Operating Income available for Replacement Projects	\$ (180,304)	\$ 32,900	\$ 353,702



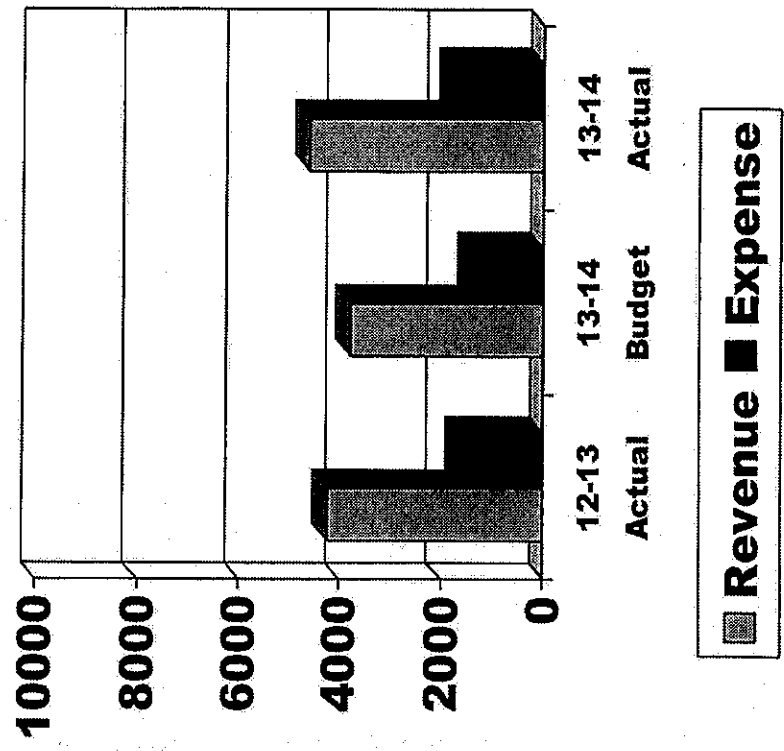
■ Revenue ■ Expense



Second Quarter

(in Thousands)

	FY 12-13 Actual	FY 13-14 Budget	FY 13-14 Actual
	YTD	YTD	YTD
<u>Recycled Water</u>			
Total Operating Revenues	\$ 4,243,288	\$ 3,801,064	\$ 4,624,960
Source of Supply	1,366,440	1,096,604	1,544,488
Operating & Maintenance Expenses	79,338	88,803	60,630
Administrative Expenses	182,803	205,056	194,242
Total Operating Expenses	1,628,581	1,390,463	1,799,360
Operating Income available for Rw			
Repl Projects & Sanitation Operation	\$ 2,614,707	\$ 2,410,601	\$ 2,825,600
Replacement			

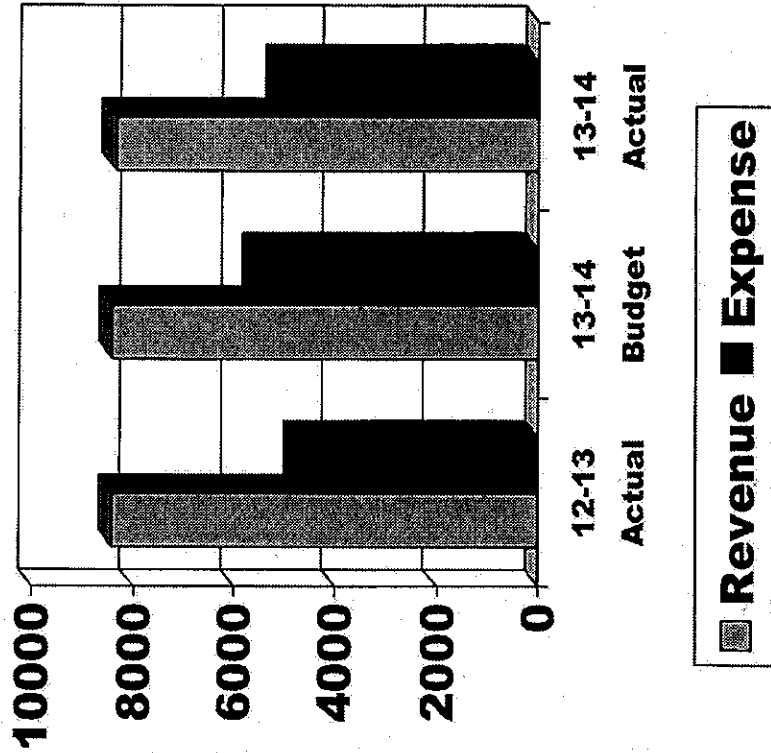




Second Quarter

(in Thousands)

	FY12-13 Actual	FY13-14 Budget	FY13-14 Actual
	YTD	YTD	YTD
<u>Sanitation</u>			
Total Operating Revenues	\$ 8,424,438	\$ 8,439,610	\$ 8,370,873
Purchased Services	4,135,874	4,782,364	4,433,306
Operating & Maintenance Expenses	160,284	177,146	197,259
Administrative Expenses	445,518	603,600	491,191
Total Operating Expenses	4,741,676	5,563,110	5,121,956
Operating Income available for Replacement Projects	\$ 3,682,762	\$ 2,876,500	\$ 3,248,917



Las Virgenes Municipal Water District
Quarterly Update - Comparison to Budget at December 31, 2013
FY 13-14 Year to Date

	<u>FY 12-13 Actual YTD</u>	<u>FY 13-14 Budget YTD</u>	<u>FY 13-14 Actual YTD</u>
<u>Total Revenues</u>			
Operating Revenues	\$ 28,480,627	\$ 29,301,953	\$ 31,670,034
Capacity Fees	147,176	495,506	839,714
Other (Stand-by, Interest Inc, Property Tax)	1,498,356	1,569,813	1,592,756
Total Revenues	<u>30,126,159</u>	<u>31,367,272</u>	<u>34,102,504</u>
<u>Total Expenses</u>			
Operating Expenses:			
Staff Salaries	\$ 4,643,251	\$ 5,050,558	\$ 4,685,218
Staff Salaries - Overtime	137,040	117,463	183,702
Other Operating Expenses	17,583,172	18,813,931	20,372,895
Capital Project Expenses	3,111,074	11,196,288	4,058,142
Other (Debt Service, bond amortization)	2,138,569	2,249,650	2,313,873
Total Expenses	<u>27,613,106</u>	<u>37,427,890</u>	<u>31,613,830</u>
Net Sources (Uses) of Funds	<u>\$ 2,513,053</u>	<u>\$ (6,060,619)</u>	<u>\$ 2,488,674</u>

Las Virgenes Municipal Water District
Quarterly Update - Comparison to Budget at December 31, 2013
FY13-14 Year to Date

	<u>FY 12-13 Actual YTD</u>	<u>FY 13-14 Budget YTD</u>	<u>FY 13-14 Actual YTD</u>
<u>Total</u>			
Total Operating Revenues	\$ 28,480,627	\$ 29,301,953	\$ 31,670,034
Source of Supply	11,996,701	12,534,143	14,320,464
Purchased Services	4,135,874	4,782,364	4,433,506
Operating & Maintenance Expenses	2,672,605	2,559,297	2,740,416
Administrative Expenses	3,558,283	4,106,148	3,747,429
Total Operating Expenses	22,363,463	23,981,952	25,241,815
Operating Income available for Replacement Projects and Debt Service	<u>\$ 6,117,164</u>	<u>\$ 5,320,001</u>	<u>\$ 6,428,219</u>
<u>Potable Water</u>			
Total Operating Revenues	\$ 15,812,902	\$ 17,061,279	\$ 18,674,201
Source of Supply	10,630,261	11,437,539	12,775,976
Operating & Maintenance Expenses	2,432,983	2,293,348	2,482,527
Administrative Expenses	2,929,962	3,297,492	3,061,996
Total Operating Expenses	15,993,206	17,028,379	18,320,499
Operating Income available for Replacement Projects	<u>\$ (180,305)</u>	<u>\$ 32,900</u>	<u>\$ 353,702</u>
<u>Recycled Water</u>			
Total Operating Revenues	\$ 4,243,288	\$ 3,801,064	\$ 4,624,960
Source of Supply	1,366,440	1,096,604	1,544,488
Operating & Maintenance Expenses	79,338	88,803	60,630
Administrative Expenses	182,803	205,056	194,242
Total Operating Expenses	1,628,581	1,390,463	1,799,360
Operating Income available for Rw Repl Projects & Sanitation Operation Replacement	<u>\$ 2,614,707</u>	<u>\$ 2,410,601</u>	<u>\$ 2,825,600</u>
<u>Sanitation</u>			
Total Operating Revenues	\$ 8,424,438	\$ 8,439,610	\$ 8,370,873
Purchased Services	4,135,874	4,782,364	4,433,506
Operating & Maintenance Expenses	160,284	177,146	197,259
Administrative Expenses	445,518	603,600	491,191
Total Operating Expenses	4,741,676	5,563,110	5,121,956
Operating Income available for Replacement Projects	<u>\$ 3,682,762</u>	<u>\$ 2,876,500</u>	<u>\$ 3,248,917</u>

**Las Virgenes Municipal Water District
Capital Improvement Project Status
December 31, 2013**

Job # - Description	Prior Year Appropriations	Prior Year Expenditures	Prior Year Balance	Current Year Appropriations	Working Capital Requirement	Current Year Expenditures	Balance Available
Completed Projects							
10384 Integrate Tel & Computer Ntwrk	\$0	\$0	\$0	\$0	\$0	\$0	\$0
10457 Tapia Altrntv Disinfctn Study	\$1,718,532	\$1,710,325	\$8,207	\$0	\$8,208	\$257,060	(\$248,852) 2
10494 Malibu Bowl	\$150,000	\$314,408	(\$164,408)	\$0	\$0	\$28,584	(\$28,584) 2
10519 Misc. CIP (Bandsaw)	\$10,000	\$0	\$10,000	\$0	\$10,000	\$11,924	(\$1,924)
10530 Wsluk Plant-D.E. Handlg Imprv	\$35,000	\$6,362	\$26,638	\$0	\$26,638	\$20,798	\$5,840
10545 Westlake P/S FireContrl Upgrd	\$0	\$0	\$0	\$15,000	\$15,000	\$9,494	\$5,506
10547 Bldg. 7 Boiler Replacement	\$0	\$0	\$0	\$15,000	\$15,000	\$9,650	\$5,350
10548 Tapia Roof Replacement	\$0	\$0	\$0	\$25,000	\$25,000	\$23,895	\$1,105
10550 Rancho Reactor Room Door Rep	\$0	\$0	\$0	\$20,000	\$20,000	\$17,467	\$2,533
Completed Projects	\$1,913,532	\$2,033,095	(\$119,563)	\$75,000	\$119,846	\$378,872	(\$259,026)
Projects on Hold							
10448 Rancho Polymer Feed System R	\$121,000	\$46,822	\$74,178	\$0	\$74,179	\$0	\$74,179
10453 Tapia/Rancho Vulnerability Ass	\$50,000	\$0	\$50,000	\$0	\$50,000	\$0	\$50,000
10493 Tapia: Sludge Screening	\$385,000	\$0	\$385,000	\$0	\$385,000	\$0	\$385,000
10509 Medea Valley RW Pipln Extensn	\$50,000	\$0	\$50,000	\$0	\$50,000	\$0	\$50,000
10528 Fuel Tank Lid Overhaul	\$30,000	\$0	\$30,000	\$0	\$30,000	\$0	\$30,000
10544 Centrate Tank CP System Repl.	\$0	\$0	\$0	\$110,000	\$110,000	\$15,220	\$94,780
Projects on Hold	\$636,000	\$46,822	\$589,178	\$110,000	\$699,179	\$15,220	\$683,959
Projects to complete by June 30, 2014							
10499 Tapia Grit Cyclone ConveyorSys	\$150,000	\$4,003	\$145,997	\$0	\$145,997	\$7,124	\$138,873
10522 Rsvr #2 Imprvmtnt (Lining Cover	\$50,000	\$36,683	\$13,317	\$0	\$13,317	\$5,326	\$7,991
10525 Twin Lakes P/S-Rbld Pump #1	\$25,000	\$7,415	\$17,585	\$15,525	\$33,110	\$0	\$33,110 1
10529 Meter Svc-Firefly Conversion	\$75,000	\$0	\$75,000	\$0	\$75,000	\$0	\$75,000
10534 Solar Energy Project	\$50,000	\$44,846	\$5,154	\$20,000	\$25,154	\$39,361	(\$14,207) 2
10535 Emrgncy Repair-10"Main/Clbs R	\$700,000	\$116,130	\$583,870	\$0	\$583,870	\$605,862	(\$21,992) 2

Job # - Description	Prior Year Appropriations	Prior Year Expenditures	Prior Year Balance	Current Year Appropriations	Working Capital Requirement	Current Year Expenditures	Balance Available
10546 L/S #1 Wet Well Improvements	\$0	\$0	\$0	\$20,000	\$20,000	\$0	\$20,000
10549 Rancho Agitator Control Upgrd	\$0	\$0	\$0	\$14,000	\$14,000	\$0	\$14,000
10551 Centrate System-Pump Impeller	\$0	\$0	\$0	\$35,000	\$35,000	\$0	\$35,000
10552 Misc Info Tech CapitalPurchase	\$0	\$0	\$0	\$52,700	\$52,700	\$0	\$52,700
10554 AMR Implementation- FY 13-14	\$0	\$0	\$0	\$1,200,000	\$1,200,000	\$0	\$1,200,000
10555 Vehicle Rpl Program - FY 13-14	\$0	\$0	\$0	\$175,000	\$175,000	\$0	\$175,000
Projects to complete by June 30, 2014	\$1,050,000	\$209,077	\$840,923	\$1,532,225	\$2,373,148	\$657,673	\$1,715,475
Multi-Year Projects							
10236 Raise Air Vac Valves	\$197,166	\$24,829	\$172,337	\$25,000	\$197,336	\$0	\$197,336
10344 E/W Trnsm: Calabasas Rd.-LV R	\$3,707,975	\$634,964	\$3,073,011	\$3,580,000	\$6,653,011	\$788,731	\$5,864,280
10372 Calabasas Pk Estate Sys Rehab	\$385,000	\$460,735	(\$75,735)	\$0	\$0	\$0	\$0
10393 RW Storage Study	\$570,715	\$260,879	\$309,836	\$0	\$309,837	\$0	\$309,837
10418 Rehab 18" RW Pipe (Tapia/Mlhd	\$185,000	\$253,501	(\$68,501)	\$50,000	(\$18,501)	\$6,731	(\$25,232)
10430 Twin Lakes P/S Pipeline Proj.	\$1,700,000	\$19,931	\$1,680,069	\$0	\$1,680,069	\$0	\$1,680,069
10446 Buffer Land at Rancho	\$250,000	\$0	\$250,000	\$0	\$250,000	\$0	\$250,000
10463 Bldg 1 Tenant Improvements	\$227,380	\$136,860	\$90,520	\$0	\$90,520	\$10,050	\$80,470
10474 WoodlandHills Cntry Clb RW Ext	\$400,000	\$23,638	\$376,362	\$0	\$376,362	\$0	\$376,362
10476 5 MG Tank @ LV Reservoir	\$818,453	\$743,511	\$74,942	\$4,000,000	\$4,074,943	\$178,046	\$3,896,897
10487 Construct 3rd Digester @Rancho	\$6,841,790	\$1,394,366	\$5,447,424	\$0	\$5,447,424	\$2,603,228	\$2,844,196
10508 Tank Renovation:Calabasas Tan	\$976,000	\$58,247	\$917,753	\$0	\$917,753	\$45,539	\$872,214
10510 Potable Master Plan Update	\$178,319	\$68,865	\$109,454	\$0	\$109,454	\$42,385	\$67,069
10512 Tapia: Primary Tank Rehab	\$343,000	\$0	\$343,000	\$342,000	\$685,000	\$32,584	\$652,416
10513 Tapia Gale & Drive Rpt-FY12-13	\$160,000	\$0	\$160,000	\$182,000	\$342,000	\$0	\$342,000
10515 Sanitation Master Plan Update	\$62,500	\$13,805	\$48,695	\$0	\$48,695	\$9,185	\$39,510
10516 Recycled Water Master Plan	\$62,500	\$12,831	\$49,669	\$0	\$49,669	\$44,902	\$4,767
10518 L/S #2 Suction Line Repair	\$45,000	\$0	\$45,000	\$0	\$45,000	\$10,242	\$34,758
10520 SCADA System Communicn Up	\$46,550	\$6,239	\$40,311	\$46,550	\$86,861	\$0	\$86,861
10521 SCADA System Comm Upgrd (L	\$198,450	\$31,596	\$166,854	\$250,000	\$416,854	\$35,570	\$381,284
10536 Agoura Rd RW 8"-Ladyface-Cor	\$100,000	\$12,765	\$87,235	\$0	\$87,235	\$65,593	\$21,642
10537 Raw Sludge WetWell Mixing Imp	\$0	\$0	\$0	\$100,000	\$100,000	\$0	\$100,000

Job # - Description	Prior Year Appropriations	Prior Year Expenditures	Prior Year Balance	Current Year Appropriations	Working Capital Requirement	Current Year Expenditures	Balance Available
10538 Tapia Channel Mixing Improvment	\$0	\$0	\$0	\$454,000	\$454,000	\$0	\$454,000
10539 Saddletree Tank Improvements	\$0	\$0	\$0	\$274,165	\$274,165	\$15,517	\$258,648
10540 Lost Hills Overpass RW Main	\$0	\$0	\$0	\$355,000	\$355,000	\$777	\$354,223
10541 Building 8 Computer Cntr Upgrd	\$0	\$0	\$0	\$70,000	\$70,000	\$19,070	\$50,930
10542 Vault Lid Replacement	\$0	\$0	\$0	\$166,750	\$166,750	\$18,268	\$148,482
10543 Bldg. 7 & 8 HVAC Integration	\$0	\$0	\$0	\$257,000	\$257,000	\$0	\$257,000
10553 PW System Rehabilitation	\$0	\$0	\$0	\$240,000	\$240,000	\$3,230	\$236,770
10556 INTERCONNECTION WITH CM	\$0	\$0	\$0	\$45,000	\$45,000	\$0	\$45,000
Multi-Year Projects							3
Totals	\$17,455,798	\$4,157,562	\$13,298,236	\$10,437,465	\$23,811,437	\$3,929,648	\$19,881,789
	<u>\$21,055,330</u>	<u>\$6,446,556</u>	<u>\$14,608,774</u>	<u>\$12,154,690</u>	<u>\$27,003,610</u>	<u>\$4,981,413</u>	<u>\$22,022,197</u>
Less: Triunfo Sanitation District's share of JPA Projects							
			\$2,124,108	\$515,544	\$2,639,652	\$923,271	\$398,773
Total Las Virgenes share: All Projects							
			<u>\$12,484,666</u>	<u>\$11,639,146</u>	<u>\$24,363,958</u>	<u>\$4,058,142</u>	<u>\$21,623,424</u>

Footnotes

- 1 Appropriate additional \$15,525, approved by Board of Directors, 9/24/2013, Item 8B.
- 2 Expenditures include Labor and Administrative charges.
- 3 Appropriate \$45,000, approved by Board of Directors, 11/26/2013, Item 8B.

**Las Virgenes Municipal Water District
Capital Improvement Projects Working Capital
Fiscal Year 2013-14 - through December 31, 2013**

Job # - Description	Working Capital Requirement per Budget	Current Estimate	YTD Expenditures
10236 Raise Air Vac Valves	\$200,000	\$197,336	\$0
10344 E/W Tmsm: Calabasas Rd.-LV Rd	\$6,716,661	\$6,653,011	\$788,731
10372 Calabasas Pk Estate Sys Rehab	\$0	\$0	\$0
10384 Integrate Tel & Computer Ntwrk	\$133,273	\$0	\$0
10393 RW Storage Study	\$309,836	\$309,837	\$0
10418 Rehab 18" RW Pipe (Tapia/Mlhd)	\$164,005	(\$18,501)	\$6,731
10430 Twin Lakes P/S Pipeline Proj.	\$0	\$1,680,069	\$0
10446 Buffer Land at Rancho	\$250,000	\$250,000	\$0
10448 Rancho Polymer Feed System Reh	\$0	\$74,179	\$0
10453 Tapia/Rancho Vulnerability Ass	\$0	\$50,000	\$0
10457 Tapia Altrntv Disinfectn Study	\$364,576	\$8,208	\$257,060
10463 Bldg 1 Tenant Improvements	\$115,764	\$90,520	\$10,050
10474 WoodlandHills Cntry Cib RW Ext	\$0	\$376,362	\$0
10476 5 MG Tank @ LV Reservoir	\$4,429,287	\$4,074,943	\$178,046
10487 Construct 3rd Digester @Rancho	\$6,046,689	\$5,447,424	\$2,603,228
10493 Tapia: Sludge Screening	\$0	\$385,000	\$0
10494 Malibu Bowl	\$0	\$0	\$28,584
10499 Tapia Grit Cyclone ConveyorSys	\$0	\$145,997	\$7,124
10508 Tank Renovation:Calabasas Tank	\$925,267	\$917,753	\$45,539
10509 Medea Valley RW Pipln Extensn	\$0	\$50,000	\$0
10510 Potable Master Plan Update	\$77,721	\$109,454	\$42,385
10512 Tapia: Primary Tank Rehab	\$685,000	\$685,000	\$32,584
10513 Tapia Gate & Drive Rpl-FY12-13	\$342,000	\$342,000	\$0

Job # - Description	Working Capital Requirement		YTD Expenditures
	per Budget	Current Estimate	
10515 Sanitation Master Plan Update	\$26,840	\$48,695	\$9,185
10516 Recycled Water Master Plan	\$17,737	\$49,669	\$44,902
10518 L/S #2 Suction Line Repair	\$45,000	\$45,000	\$10,242
10519 Misc. CIP (Bandsaw)	\$0	\$10,000	\$11,924
10520 SCADA System Communicn Upgrd	\$93,100	\$86,861	\$0
10521 SCADA System Comm Upgrd (LV)	\$448,450	\$416,854	\$35,570
10522 Rsvr #2 Imprvmt (Lining Cover	\$0	\$13,317	\$5,326
10525 Twin Lakes P/S-Rold Pump #1	\$0	\$33,110	\$0
10528 Fuel Tank Lid Overhaul	\$30,000	\$30,000	\$0
10529 Meter Srvc-Firefly Conversion	\$75,000	\$75,000	\$0
10530 Wstlk Plant-D.E. Handlg Imprv	\$0	\$26,638	\$20,798
10534 Solar Energy Project	\$36,150	\$25,154	\$39,361
10535 Emergency Repair-10"Main/Clbs Rd	\$0	\$583,870	\$605,862
10536 Agoura Rd RW 8"-Ladyface-Cornl	\$0	\$87,235	\$65,593
10537 Raw Sludge WetWell Mixing Impv	\$100,000	\$100,000	\$0
10538 Tapia Channel Mixing Imprvmtnt	\$454,000	\$454,000	\$0
10539 Saddleree Tank Improvements	\$274,165	\$274,165	\$15,517
10540 Lost Hills Overpass RW Main	\$355,000	\$355,000	\$777
10541 Building 8 Computer Cntr Upgrd	\$70,000	\$70,000	\$19,070
10542 Vault Lid Replacement	\$166,750	\$166,750	\$18,268
10543 Bldg. 7 & 8 HVAC Integration	\$257,000	\$257,000	\$0
10544 Centrate Tank CP System Repl.	\$110,000	\$110,000	\$15,220
10545 Westlake P/S FireContrl Upgrd	\$15,000	\$15,000	\$8,494
10546 L/S #1 Wet Well Improvements	\$20,000	\$20,000	\$0
10547 Bldg. 7 Boiler Replacement	\$15,000	\$15,000	\$9,650
10548 Tapia Roof Replacement	\$25,000	\$25,000	\$23,895
10549 Rancho Agitator Control Upgrd	\$14,000	\$14,000	\$0

Job # - Description	Working Capital Requirement		YTD Expenditures
	per Budget	Current Estimate	
10550 Rancho Reactor Room Door Repl	\$20,000	\$20,000	\$17,467
10551 Centrate System-Pump Impellers	\$35,000	\$35,000	\$0
10552 Misc Info Tech CapitalPurchase	\$52,700	\$52,700	\$0
10553 PW System Rehabilitation	\$240,000	\$240,000	\$3,230
10554 AMR Implementation- FY 13-14	\$1,200,000	\$1,200,000	\$0
10555 Vehicle Rpl Program - FY 13-14	\$175,000	\$175,000	\$0
10556 INTERCONNECTION WITH CMWD	\$0	\$45,000	\$0
Totals			
Less: Triunfo Sanitation District's share of JPA Projects			\$4,981,413
Total Las Virgenes share: All Projects			\$923,271
			\$4,058,142

3

Footnotes

- 1 Appropriate additional \$15,525, approved by Board of Directors, 9/24/2013, Item 8B.
- 2 Expenditures include Labor and Administrative charges.
- 3 Appropriate \$45,000, approved by Board of Directors, 11/26/2013, Item 8B.

ITEM 8A



January 28, 2014 LVMWD Regular Board Meeting

TO: Board of Directors

FROM: Finance & Administration

Subject: CIS Infinity Software: Annual Support and Maintenance

SUMMARY:

The District has used Advanced Utility Systems, a division of N. Harris Computer Corporation, for its Customer Information System (CIS) Infinity software and the related utility billing software since 2002. Advanced Utility Systems has provided the District with annual support and maintenance for the utility billing software since that time.

The annual maintenance support agreement for the licensed software is up for renewal. A renewed maintenance support agreement must be in place for staff to continue using the software. Advanced Utility Systems requires payment in full at the time of renewal.

RECOMMENDATION(S):

Authorize the General Manager to execute a maintenance support agreement with Advanced Utility Systems in the amount of \$64,134.13 for on-going support and maintenance services.

FINANCIAL IMPACT:

Sufficient funds are available in the adopted Fiscal Year 2013-14 Budget for this service.

Prepared By: Gretchen Bullock, Buyer



January 28, 2014 LVMWD Regular Board Meeting

TO: Board of Directors

FROM: Finance & Administration

Subject: Unleaded and Diesel Fuel Petroleum Products: Award of Bid

SUMMARY:

On December 10, 2013, the Board approved a Call for Bids for unleaded and diesel fuel petroleum products. Bids were received and opened publicly on Tuesday, January 7, 2014. The District's estimated annual fuel usage is 34,000 gallons of unleaded and 3,880 gallons of diesel. Award of the bid will ensure that the District receives competitive fuel pricing throughout the year.

RECOMMENDATION(S):

Accept the bid from and authorize the General Manager to execute a one-year contract with Pinnacle Petroleum, Inc. in the amount of \$116,000 with three one-year renewal options for the supply of unbranded, unleaded, regular ethanol, 87 octane fuel; and accept the bid from and authorize the General Manager to execute a one-year contract with Petro Diamond, Inc. in the amount of \$13,000 with three one-year renewal options for the supply of ultra-low sulfur diesel fuel.

FINANCIAL IMPACT:

Sufficient funds are available in the adopted Fiscal Year 2013-14 Budget and will be proposed in subsequent year budgets for this service.

DISCUSSION:

Bid packets were sent to 10 suppliers; four bids were received. Due to the volatility of the fuel market, the specifications called for bidders to submit a per gallon dollar mark-up to the applicable Oil Price Information Service (OPIS) amount to allow for market fluctuations during the contract period. The bids were evaluated based on the mark-up amounts. The not-to-exceed amounts for the proposed contracts are based on the District's estimated annual fuel usage applied to the submitted mark-ups added to OPIS pricing as of January 8, 2014, including all mandated taxes and fees.

The District is exempt from the Federal fuel excise tax shown on the Pinnacle bid and the State fuel sales tax of 1.94% shown on the Petro Diamond bid (copies attached); these taxes are not included in contract pricing. The bid documents allow for award by line item (i.e. different vendors for unleaded and diesel fuel).

Attached is a Summary of the Bid Results. The lowest responsive bids were as follows:

- Bid Line Item No. 1 (Unleaded) - Pinnacle Petroleum, Inc., \$.0024 mark-up (\$2.7145 per gallon as of January 8, 2014, excluding taxes)
- Bid Line Item No. 2 (Diesel) - Petro Diamond, Inc., \$.0366 mark-up (\$2.9457 per gallon as of January 8, 2014, excluding taxes)

Prepared By: Gretchen Bullock, Buyer

ATTACHMENTS:

Bids from Pinnacle and Petro Diamond

Summary of Bid Results

Las Virgenes Municipal Water District
Bid Form-Schedule
Petroleum Products

The undersigned states and declares as follows: that the bidder has carefully read and examined the Bid Documents; Bid Notice; Instruction to Bidders; Bid Specifications including exhibits; Bid Form-Schedule; and that the bidder will comply with the bid terms and conditions. The undersigned agrees to supply and deliver materials in strict conformity with the specifications and instructions enclosed with the Invitation for Bids for the prices set forth below in this bid schedule.

It is understood that this bid shall remain open and shall not be withdrawn for a period of ninety (90) days from the date prescribed for the opening of the bid.

It is further agreed that the materials/services to be furnished under this bid shall be delivered at such time and in such quantities as called for by the Las Virgenes Municipal Water District. The District may extend the term of this contract by written notice to the supplier at the end of the contract period.

CONTRACT TERM as follows: Initial contract term shall be good for one (1) year from date of award. Three (3) additional one (1) year renewals may be negotiated at the District's option.

Materials/Services to be furnished under this bid shall be delivered FOB Destination Freight Pre-Paid and Allowed to Las Virgenes Municipal Water District, Fuel Station, 4232 Las Virgenes Road, Calabasas, CA 91302 within one (1) business day after receipt of order (ARO) for orders placed prior to noon and two (2) business day after receipt of order (ARO) for orders placed after noon.

The bidder's authorized officer identified below hereby declares that the representations in this bid are true and correct and of my own personal knowledge, and that these representations are made under penalty of perjury under the laws of the State of California, and that I am duly authorized to bind this bidder to this bid.

Bid Item No.	Unit of Measure UOM	Description	OPIS Mark-up+/ Discount-Dollar Amount
1.	gallon	Unbranded Unleaded, Regular Ethanol 5.7% Gasoline with a minimum octane rating of 87	+ .0024
Indicate Current Rates (insert additional lines for any applicable tax, surcharge, or fee not listed)			
		CA Gasoline Tax	\$.395
		CA Oil Spill Fee	n/a
		CA Childhood Lead Free	\$.00146
		Leaking Underground Storage Tank Tax	\$.001
		Federal Environmental Recovery Fee	\$.0019
		Federal Excise Gasoline Tax	\$.183
		CA Assembly Bill 32 - Phase 1 & 2	\$.00278

Bid Item No.	Unit of Measure UOM	Description	OPIS Mark-up+/- Discount-Dollar Amount
2.	gallon	Unbranded California Carb ULS Diesel #2 Clear Diesel fuel	.0829
Indicate Current Rates (insert additional lines for any applicable tax, surcharge, or fee not listed)			
		CA Diesel Tax	\$.10
		CA Oil Spill Fee	n/a
		CA Childhood Lead Free	n/a
		Leaking Underground Storage Tank Tax	\$.001
		Federal Environmental Recovery Fee	\$.0019
		Federal Excise Diesel Tax	\$.243
		CA Assembly Bill 32: Prop 1 & 2	\$.00323
		Current LA County Sales Tax Rate	9%

Written Total Bid Amount:

Notes or Exceptions:

Min 8500 gal gas delivery otherwise minimum order charge applies
 Min 3800 gal diesel delivery otherwise min order charge applies

Addendum Acknowledgement:

- Addendum #1 Signed: _____
- Addendum #2 Signed: _____
- Addendum #3 Signed: _____

Bidder:



Corporate Name of Bidder

Date

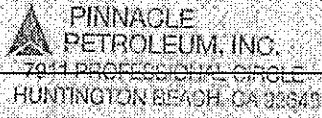
1/3/14

By: [Signature]
Authorized Signature

Title: President

[Signature]
Print Name

lmc@pinnaclepetroleum.com
E-mail



7148418877
Phone

Address

7148418855
Fax

PP

**Las Virgenes Municipal Water District
Bid Form-Schedule
Petroleum Products**

ORIGINAL

The undersigned states and declares as follows: that the bidder has carefully read and examined the Bid Documents; Bid Notice; Instruction to Bidders; Bid Specifications including exhibits; Bid Form-Schedule; and that the bidder will comply with the bid terms and conditions. The undersigned agrees to supply and deliver materials in strict conformity with the specifications and instructions enclosed with the Invitation for Bids for the prices set forth below in this bid schedule.

It is understood that this bid shall remain open and shall not be withdrawn for a period of ninety (90) days from the date prescribed for the opening of the bid.

It is further agreed that the materials/services to be furnished under this bid shall be delivered at such time and in such quantities as called for by the Las Virgenes Municipal Water District. The District may extend the term of this contract by written notice to the supplier at the end of the contract period.

CONTRACT TERM as follows: Initial contract term shall be good for one (1) year from date of award. Three (3) additional one (1) year renewals may be negotiated at the District's option.

Materials/Services to be furnished under this bid shall be delivered FOB Destination Freight Pre-Paid and Allowed to Las Virgenes Municipal Water District, Fuel Station, 4232 Las Virgenes Road, Calabasas, CA 91302 within one (1) business day after receipt of order (ARO) for orders placed prior to noon and two (2) business day after receipt of order (ARO) for orders placed after noon.

The bidder's authorized officer identified below hereby declares that the representations in this bid are true and correct and of my own personal knowledge, and that these representations are made under penalty of perjury under the laws of the State of California, and that I am duly authorized to bind this bidder to this bid.

Bid Item No.	Unit of Measure UOM	Description	OPIS Mark-up+/ Discount-Dollar Amount
1.	gallon	Unbranded Unleaded, Regular Ethanol 5.7% Gasoline with a minimum octane rating of 87	+ .0186
Indicate Current Rates (insert additional lines for any applicable tax, surcharge, or fee not listed)			
		CA Gasoline Tax	.315
		CA Oil Spill Fee	.0000
		CA Childhood Lead Free	.001504
		Leaking Underground Storage Tank Tax	.001
		Federal Environmental Recovery Fee	.00171
		AB 32 FEE	.002829

ORIGINAL⁵

Bid Item No.	Unit of Measure UOM	Description	OPIS Mark-up+/ Discount-Dollar Amount
2.	gallon	Unbranded California Carb ULS Diesel #2 Clear Diesel fuel	+ .0366
Indicate Current Rates (insert additional lines for any applicable tax, surcharge, or fee not listed)			
		CA Diesel Tax	.1000
		CA Oil Spill Fee	.0000
		CA Childhood Lead Free	N/A
		Leaking Underground Storage Tank Tax	.001
		Federal Environmental Recovery Fee	.0019
		AB 32 FEE	.003237
		* Current LA County Sales Tax Rate	9% 10.94% PK

Written Total Bid Amount:

UNABLE TO WITHOUT A BASE PRICE.

Notes or Exceptions:

* PLEASE SEE ATTACHED = PER REGULATION 1598 (e) (3)

Addendum Acknowledgement:

- Addendum #1 Signed: _____
- Addendum #2 Signed: _____
- Addendum #3 Signed: _____

Bidder:

PETRO DIAMOND INCORPORATED

DECEMBER 23, 2013

Corporate Name of Bidder

Date

ORIGINAL⁸⁶

By: Robert A. Semm Title: CFO
Authorized Signature

ROBERT A. SEMM
Print Name

RACK@PETRODIAMOND.COM
E-mail

1100 N. MAIN ST 2ND FLR

949.553.0112
Phone

IRVINE, CA. 92614
Address

949.553.8295
Fax

Bid Item No.		Pinnacle	Petro	SC	Dewitt
1	Unleaded fuel per gallon OPIS Mark-up	0.0024	0.0186	0.055	0.37
	CA Gas Tax	0.395	0.395	0.395	0.395
	CA Oil Spill				0.0029
	CA Childhood Lead free	0.00146	0.001504	0.00076	
	UG Tank tax	0.001	0.001	0.0001	
	Federal Environmental Recovery fee	0.0019	0.00171	0.001714	
	>Fed Excise Gas Tax	0.183			0.183
	>CA AB 32: Ph 1 & 2	0.00278	0.002829	0.002915	0.00299
	8500 min				
	>Per load fee for under minimum	^\$150 load^			
	>Env compliance fee per invoice				3.75
	>SB Fee				0.2
2	Diesel per gallon OPIS Mark-up	0.0829	0.0366	0.11	0.35
	CA Diesel Tax	0.1	0.1	0.1	0.1
	CA Oil Spill				0.29
	UG Tank tax	0.001	0.001	0.001	
	Federal Environmental Recovery fee	0.0019	0.0019	0.001905	
	>Fed Excise Diesel Tax	0.243			0.243
	>CA AB 32: Ph 1 & 2	0.00323	0.003237	0.003396	0.00348
	3800 min			10% eth	
	>Per load fee for under minimum	^\$150 load^			
	>Env compliance fee per invoice				3.75
			1.94% tax		
			^1598 e(3)^		

District is exempt from Fed Excise Taxes

Apparent Low Bidders upon initial review:

- Item #1 Unleaded--Pinnacle
- Item #2 Diesel--PetroDiamond



January 28, 2014 LVMWD Regular Board Meeting

TO: Board of Directors

FROM: Finance & Administration

Subject: Mailing of Customer Bills and Notices: Award of Bid

SUMMARY:

On December 10, 2013, the Board approved a Call for Bids for the mailing of customer bills and notices. Bids were received and publicly opened on Tuesday, January 7, 2014. A new contract is needed to secure long-term pricing for the pick-up, folding, inserting, and mailing of customer bills and notices.

RECOMMENDATION(S):

Accept the bid from and authorize the General Manager to execute a one-year contract with V3 Printing Corporation in the amount of \$77,655.00 with three one-year renewal options for the pick-up, folding, stuffing, and mailing of customer bills and notices.

FINANCIAL IMPACT:

Sufficient funds are available in the adopted Fiscal Year 2013-14 Budget and will be proposed in future year budgets for this service.

DISCUSSION:

Bid packets were sent to eight suppliers; two bids were received. The lowest bid was from CR Printing for \$59,799, but it was deemed non-responsive because it did not provide for processing of pre-printed materials supplied by the District as required by the specifications. The bid submitted by V3 Printing Corporation (V3) in the amount of \$73,005.00 met all of required specifications and is below the budgeted amount for the service.

V3 noted in its bid that a postal rate increase will take effect on January 26, 2014. The Call for Bids specified the use of postage rates as of the bid due date. However, the bid documents and draft contract are structured to allow for postal rate increases. The proposed contract amount of \$77,655.00 is based on the new postage rates of \$0.435 for the first two ounces and \$0.695 for three ounces, which will be in place prior to final execution of the contract.

Prepared By: Gretchen Bullock, Buyer

ATTACHMENTS:

Mailing Customer Bills and Notices Bid

**Las Virgenes Municipal Water District
Bid Form-Schedule
Customer Bill Mailing Service**

The undersigned states and declares as follows: that the bidder has carefully read and examined the Bid Documents; Bid Notice; Instruction to Bidders; Bid Specifications including exhibits; Bid Form-Schedule; and that the bidder will comply with the bid terms and conditions. The undersigned agrees to supply and deliver materials/services in strict conformity with the specifications and instructions enclosed with the Invitation for Bids for the prices set forth below in this bid schedule.

It is understood that this bid shall remain open and shall not be withdrawn for a period of ninety (90) days from the date prescribed for the opening of the bid.

It is further agreed that the materials/services to be furnished under this bid shall be delivered at such time and in such quantities as called for by the Las Virgenes Municipal Water District. The District may extend the term of this contract by written notice to the supplier at the end of the contract period.

CONTRACT TERM as follows: Initial contract term shall be good for one (1) year from date of award. Three (3) additional one (1) year renewals may be negotiated at the District's option.

All bidders are required to submit with their bid a brief (2 page maximum) overview of how the bills will be processed, machinery and equipment to be used, company history, and contact information for three references from current customers.

The bidder's authorized officer identified below hereby declares that the representations in this bid are true and correct and of my own personal knowledge, and that these representations are made under penalty of perjury under the laws of the State of California, and that I am duly authorized to bind this bidder to this bid.

Bid Item No.	Quantity	Unit of Measure UOM	Description	Unit Price	Extended Price
1.	155,000	piece	Base Processing Cost Do Not Include Cost of Postage	\$.066	\$10,230.00
List maximum number of inserts allowed for line item #1 here: <p style="text-align: center;">ONE</p>					
2.	1	piece	Charge per each additional insert	\$.005	\$.005
3.	155,000	piece	Current applicable USPS Bulk Postage Rate first ounce as of 1/7/14	\$.405	\$62,775.00
4.	1	ounce	Current applicable USPS Bulk Postage Rate each additional ounce as of 1/7/14	\$.000	\$.000
List exact type of USPS Bulk Postage Rate used for Line items #3 & 4 here: <p style="text-align: center;">FIRST CLASS MIXED AADC</p>					

			Sub-total	\$ 73,005.00
			LA County Sales Tax (if applicable) 9%	0
			Total Bid	\$ 73,005.00

Written Total Bid Amount: SEVENTY THREE THOUSAND AND FIVE DOLLARS

Notes or Exceptions:

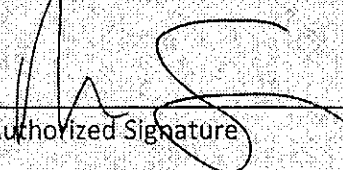
THE CURRENT FIRST CLASS MIXED AADC RATE ALLOWS FOR UP TO TWO OUNCES AT \$0.405. THE RATE AT THREE OUNCES INCREASES TO \$0.655. ADDITIONALLY, POSTAGE RATES WILL INCREASE ON JAN 26, 2014.

Addendum Acknowledgement:

- Addendum #1 Signed: _____
- Addendum #2 Signed: _____
- Addendum #3 Signed: _____

Bidder:

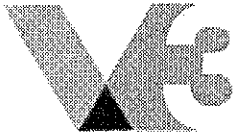
V3 PRINTING CORPORATION JANUARY 7, 2014
Corporate Name of Bidder Date

By:  Title: PRESIDENT
Authorized Signature

MICHAEL SZANGER mike.szanger@v3corporation.com
Print Name E-mail

805-981-2600 x 116
Phone

200 N. ELGAR ST, OXNARD, CA 93030 805-981-1180
Address Fax



Las Virgenes Water District
4232 Las Virgenes Road
Calabasas, CA 91302

January 7, 2014

To Whom It May Concern;

Thank you for the opportunity to submit our bid to continue mailing your "Customer Bills & Notices". We have been supplying you with these services as V3 since 2007 and for years before that as Business Mailing Center. We hope that our track record of consistency and accommodating customer service along with our competitive pricing will allow us to be a viable option for the coming contract.

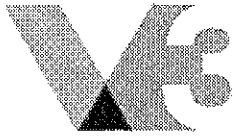
1. Overview of Processing - We currently have your bills and notices picked up on a weekly basis. After being logged in by our receiving department a requisition is placed with our warehouse to pull the needed amount of envelopes to facilitate the mailing.

The materials are brought to one of our commercial insertion machines at which point the invoices are folded and inserted into the envelopes in-line. The postage is also metered at this time. The materials are then co-mingled to reduce the postage rate and sent to the USPS.\

2. Company History - V3 Printing Corporation is an ESOP/employee-owned company incorporated in California as Ventura Printing in 1946.

Our origin dates back to the 1920s when Henry Horton operated Horton Printing, a local printing company in the City of San Buenaventura. Throughout our history, we have delivered industry-leading products, quality, service and results.

Our numerous certifications ensure that our performance remains among the highest in the industry. Our pressroom complies with GATF printing standards. We also hold a G7 Master Printer certification through IDEAlliance; we are ISO 9001:2008 certified and are HIPPA compliant. Additionally, our commitment to sustainable printing



DATA | PRINT | MAIL
PHONE: 866.862.1644
290 NORTH BUCKAR ST, OXNARD, CA 93020
VFCORPORATION.COM

practices has been recognized with a Forest Stewardship Council (FSC) chain of custody (COC) certification, which we received on April 12, 2006.

Our value proposition lies in our integrated suite of core services: Data, Print and Mail. Our knowledge and combined resources in these areas—systems, metrics and quality controls—help our clients monitor and maximize their campaigns' return on investment. Additionally, we eliminate multiple vendors along the supply chain to reduce overhead and administration costs.

3. References for current customers

Gretchen Bullock
Las Virgenes Municipal Water District
818-251-2115
gbullock@lvmwd.com

Jamie Bui
Jafra
805-449-2987
Jamie_bui@jafra.com

Alyson Landis
Inkcentric
818-885-0831
Alyson@inkcentric.com



January 28, 2014 LVMWD Regular Board Meeting

TO: Board of Directors

FROM: General Manager

Subject: Potable Water Replacement Fund Standby Charge: Adoption

SUMMARY:

On November 12, 2013, the Board adopted Resolution No. 11-13-2447, regarding the District's intent to continue the Water Replacement Fund Standby Charge pursuant to the Municipal Water District Law of 1911. A public hearing was conducted on January 14, 2014, for a proposed Ordinance as it relates to continuation of the Standby Charge for Fiscal Year 2014-15, and the proposed Ordinance was given first reading by title only.

RECOMMENDATION(S):

The full reading of proposed Ordinance No. 01-14-273 as it relates to continuation of the Water Replacement Fund Standby Charge for the fiscal year commencing on July 1, 2014, be waived, and the Board order publication within 30-days of adoption using a summary of the Ordinance.

The Board by a roll call vote of Ayes: Noes: Abstain: Absent: that the Rules and Regulations for Water Standby Charge Deferrals be approved; and proposed Ordinance No. 01-14-273 as it relates to continuation of the Water Replacement Fund Standby Charge for the fiscal year commencing on July 1, 2014, be given second reading by title only, be passed, approved and adopted as presented.

ORDINANCE NO. 01-14-273

AN ORDINANCE OF THE BOARD OF DIRECTORS OF LAS VIRGENES MUNICIPAL WATER DISTRICT AS RELATES TO STANDBY CHARGES FOR THE FISCAL YEAR COMMENCING JULY 1, 2014

(Reference is hereby made to Ordinance No. 01-14-273 on file in the District's Ordinance Book and by this reference the same is incorporated herein and made a part hereof.)

Prepared By: David W. Pedersen, General Manager

ATTACHMENTS:

Standby Ordinance No. 01-14-273

Standby Deferral Request

ORDINANCE NO. 01-14-273

AN ORDINANCE OF THE BOARD OF DIRECTORS OF LAS VIRGENES MUNICIPAL WATER DISTRICT AS RELATES TO STANDBY CHARGES FOR THE FISCAL YEAR COMMENCING JULY 1, 2014

BE IT ORDAINED BY THE BOARD OF DIRECTORS OF LAS VIRGENES MUNICIPAL WATER DISTRICT as follows:

Section 1. Purpose

This ordinance fixes and continues a standby charge to be levied against each lot or parcel within the district for the fiscal year commencing July 1, 2014, for the purpose of financing the district's potable water replacement program. This charge is imposed pursuant to the Municipal Water District Law.

Section 2. Findings

The Board of Directors finds, determines and declares as follows:

- (a) The board has provided a duly published and mailed notice of public hearing and has conducted a public hearing to consider adoption of a standby assessment;
- (b) The board has considered the written and oral comments presented by interested parties concerning the assessment;
- (c) The district has approved a categorical exemption for the project under the California Environmental Quality Act because the charges are not designed to increase or expand services;
- (d) The standby assessment will be used to pay for a portion of the cost of the potable water replacement programs instituted by the district;
- (e) It is in the best interests of the district and the community which it serves to pay for a portion of water programs from the proceeds of standby assessments because landowners benefit from maintaining available water supply.

Section 3. Standby Charge

An annual standby charge in the amount of \$10.00 per acre for parcels over one acre, and \$10.00 for each parcel of land of less than one acre is hereby levied against all land within the district for the fiscal year commencing July 1, 2014. A description of the lands (by assessor parcel number) affected by the assessment is on file with the secretary.

Section 4. Collection

The Board of Supervisors and Auditor of the County of Los Angeles are hereby directed to levy, collect and remit to the district this standby charge at the time and in the manner required by law for the levying of taxes for county purposes.

Section 5. Deferrals

- (a) A property owner may request a complete or partial deferral from the standby charge by filing a written request by April 15th during the fiscal year for which the deferral is sought. The deferral shall be processed and evaluated in accordance with this section.

- (b) The following property is eligible for deferral:
 - (i) Property owned and occupied by a federal, state or local governmental agency.
 - (ii) Property permanently dedicated to open-space.
 - (iii) Property which cannot use water supplied by the district due to restrictions imposed by deed or governmental agencies with land use jurisdiction.
 - (iv) Property which cannot reasonably be expected to derive any benefit from facilities constructed with the proceeds of the water standby charge.
- (c) If the general manager approves the request, the charges paid by the applicant shall be refunded and no charge shall be levied for subsequent years. The applicant shall execute an agreement to repay the charges with interest if the property ceases to be eligible for the deferral. The agreement shall be recorded.
- (d) If the general manager denies the request, the applicant may appeal denial of the deferral by the general manager by filing a written request for review within 10-days after the general manager's decision. The board shall promptly consider the request for review. The decision of the board shall be final.
- (e) The general manager shall adopt reasonable rules and regulations to implement this section.

PASSED, APPROVED and ADOPTED on _____.

 Charles Caspary
 President

ATTEST:

 Barry Steinhardt
 Secretary

APPROVED AS TO FORM:

 Wayne K. Lemieux
 District Counsel

(SEAL)

Las Virgenes Municipal Water District

REQUEST FOR DEFERRAL FROM 2014/2015 STANDBY CHARGE PROGRAM

(SEE INSTRUCTIONS ON REVERSE)

Name: _____ Phone: _____

Phone: _____

Address: _____

DESCRIPTION OF PROPERTY

Assessor Parcel Number(s): _____

I/We, owner(s) of the above property, do hereby apply for deferral from the Las Virgenes Municipal Water District's 2014/2015 Standby Charges on the above described property for the following reasons:

OPEN SPACE -- Category 2: Lands permanently committed to open space and maintained in their natural state which are not now and will not in the future be supplied with water. The following documents are provided to support the request:

LIMITED BENEFIT -- Category 3: Lands which are currently greater than one acre in size which may or may not have been developed (but may develop in the future) will have the parcel charge applied consistent with current zoning on the property. (Provide enough information or copies of documents to demonstrate current zoning.)

NO BENEFIT -- Category 4: Lands not included in any of the above categories which the Board of Directors, in its discretion, finds do not now and cannot reasonably be expected to derive a benefit from the projects to which the proceeds of the water standby charge for the Replacement Fund will be applied. (Provide enough information or copies of documents to demonstrate that property will not benefit.)

I/We, as owners of the above property, acknowledge that, if the request for deferral is approved, I/We will be required to execute an agreement with Las Virgenes Municipal Water District.

Signature: _____

Date: _____

Signature: _____

Date: _____

Las Virgenes Use Only	
File No.:	_____
Reviewed By:	_____
Reviewed By:	_____
Reviewed By:	_____
Approved By:	_____

Instructions for filing a Request for Deferral from 2014/2015 Standby Charge Program

INSTRUCTIONS:

1. Provide complete name, address and phone number to which Las Virgenes should send correspondence or make phone calls.
2. Provide ASSESSOR PARCEL NUMBER -- the multi-digit number as shown on your tax bill.
Examples: 2058-020-014 2059-025-020 2051-006-026
3. The Board of Directors has established criteria for deferral as follows:

Category 1: *PUBLIC LANDS* -- Lands owned by the government of the United States, the State of California, or by a political subdivision thereof, or any unit of local government.

Category 2: *OPEN SPACE* -- Lands permanently committed to open space and maintained in their natural state which are not now and will not in the future be supplied with water.

Category 3: *LIMITED BENEFIT* -- Lands which are currently greater than one acre in size which may or may not have been developed (but may develop in the future) will have the parcel charge applied consistent with current zoning on the property.

Category 4: *NO BENEFIT* -- Lands not included in any of the above categories which the Board of Directors, in its discretion, finds do not now and cannot reasonably be expected to derive a benefit from the projects to which the proceeds of the water standby charge for the Replacement Fund will be applied.
4. Sign and date the application.
5. Mail completed application to:

Las Virgenes Municipal Water District
4232 Las Virgenes Road
Calabasas, CA 91302
Attention: General Manager

DEFERRAL PROCESSING:

- a. Information on form is checked for completeness.
 - b. Determination is made whether or not request meets criteria.
 - c. Requester is notified in writing whether the deferral is granted or denied. (Denied request may be appealed.)
-

**If you need assistance in completing the reverse side,
please call Las Virgenes at (818) 251-2100**



January 28, 2014 LVMWD Regular Board Meeting

TO: Board of Directors

FROM: Finance & Administration

Subject: GFOA Distinguished Budget Presentation Award

SUMMARY:

The Government Finance Officers Association of the United States and Canada (GFOA) has awarded the District the GFOA's Distinguished Budget Presentation Award for the Fiscal Year 2013-14 Budget. The award represents a significant and continuing achievement by the District. It demonstrates the commitment of the Board and staff to meet the highest principles of governmental budgeting and reflects the District's philosophy of transparency to our ratepayers.

DISCUSSION:

The GFOA established the Distinguished Budget Presentation Awards Program (Budget Awards Program) in 1984 to encourage and assist state and local governments to prepare budget documents of the very highest quality, reflecting both the guidelines established by the National Advisory Council on State and Local Budgeting and the GFOA's best practices on budgeting. The Budget Awards Program recognizes individual governmental agencies that succeed in achieving the GFOA's budgeting goals. The GFOA's Distinguished Budget Presentation Awards Program is the only national awards program in governmental budgeting.

Prepared By: Joseph Lillio, Interim Director of Finance & Administration

ATTACHMENTS:

GFOA Press Release & Budget Award



December 11, 2013

PRESS RELEASE

For Further Information Contact
Stephen J. Gauthier (312) 977-9700

Chicago--The Government Finance Officers Association of the United States and Canada (GFOA) is pleased to announce that **Las Virgenes Municipal Water District, California** has received the GFOA's Distinguished Budget Presentation Award for its budget.

The award represents a significant achievement by the entity. It reflects the commitment of the governing body and staff to meeting the highest principles of governmental budgeting. In order to receive the budget award, the entity had to satisfy nationally recognized guidelines for effective budget presentation. These guidelines are designed to assess how well an entity's budget serves as:

- a policy document
- a financial plan
- an operations guide
- a communications device

Budget documents must be rated "proficient" in all four categories, and the fourteen mandatory criteria within those categories, to receive the award.

When a Distinguished Budget Presentation Award is granted to an entity, a Certificate of Recognition for Budget Presentation is also presented to the individual or department designated as being primarily responsible for its having achieved the award. This has been presented to **Michael Hamilton, Financial Analyst**.

For budgets including fiscal period 2012, over 1,340 entities are expected to received the Award. Award recipients have pioneered efforts to improve the quality of budgeting and provide an excellent example for other governments throughout North America.

The Government Finance Officers Association is a nonprofit professional association serving over 17,800 government finance professionals throughout North America. The GFOA's Distinguished Budget Presentation Awards Program is the only national awards program in governmental budgeting.



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**Las Virgenes Municipal Water District
California**

For the Fiscal Year Beginning

July 1, 2013

Executive Director

9. LEGAL SERVICES

101

A Potable Water Replacement Fund Standby Charge: Adoption

The full reading of proposed Ordinance No. 01-14-273 as it relates to continuation of the Water Replacement Fund Standby Charge for the fiscal year commencing on July 1, 2014, be waived, and the Board order publication within 30-days of adoption using a summary of the Ordinance.

The Board by a roll call vote of Ayes: Noes: Abstain: Absent: that the Rules and Regulations for Water Standby Charge Deferrals be approved; and proposed Ordinance No. 01-14-273 as it relates to continuation of the Water Replacement Fund Standby Charge for the fiscal year commencing on July 1, 2014, be given second reading by title only, be passed, approved and adopted as presented.

ORDINANCE NO. 01-14-273

AN ORDINANCE OF THE BOARD OF DIRECTORS OF LAS VIRGENES MUNICIPAL WATER DISTRICT AS RELATES TO STANDBY CHARGES FOR THE FISCAL YEAR COMMENCING JULY 1, 2014

(Reference is hereby made to Ordinance No. 01-14-273 on file in the District's Ordinance Book and by this reference the same is incorporated herein and made a part hereof.)

10. INFORMATION ITEMS

A GFOA Distinguished Budget Presentation Award

11. NON-ACTION ITEMS

A Director's Comments

B Director's Reports on Outside Meetings

C General Manager Reports

(1) General Business

(2) Follow-Up Items

D Organization Reports

(1) MWD

a. Representative Report/Agenda(s)

(2) Other

12. FUTURE AGENDA ITEMS

13. PUBLIC COMMENTS

Members of the public may now address the Board of Directors **ON MATTERS NOT APPEARING ON THE AGENDA**, but within the jurisdiction of the Board. No action shall be taken on any matter not appearing on the agenda unless authorized by Subdivision (b) of Government Code Section 54954.2

14. CLOSED SESSION

A Conference with District Counsel – Existing Litigation (Government Code Section 54956.9(a)):

1. Las Virgenes - Triunfo Joint Powers Authority v. United States Environmental Protection Agency
2. Heal the Bay, Inc. v. Lisa P. Jackson
3. City of Agoura Hills v. Las Virgenes Municipal Water District, et al. (4 cases)

15. OPEN SESSION AND ADJOURNMENT