



LAS VIRGENES MUNICIPAL WATER DISTRICT
4232 Las Virgenes Road, Calabasas, CA 91302

AGENDA
REGULAR MEETING

Members of the public wishing to address the Board of Directors are advised that a statement of Public Comment Protocols is available from the Clerk of the Board. Prior to speaking, each speaker is asked to review these protocols and MUST complete a speakers' card and hand it to the Clerk of the Board. Speakers will be recognized in the order cards are received.

The Public Comments agenda item is presented to allow the public to address the Board on matters not on the agenda. The public may present comments on any agenda item at the time the item is called upon for discussion.

Materials prepared by the District in connection with subject matter on the agenda are available for public inspection at 4232 Las Virgenes Road, Calabasas, CA 91302. Materials prepared by the District and distributed to the Board during this meeting are available for public inspection at the meeting or as soon thereafter as possible. Materials presented to the Board by the public will be maintained as part of the records of these proceedings and are available upon written request to the Clerk of the Board.

5:00 PM

October 22, 2013

PLEDGE OF ALLEGIANCE

1. CALL TO ORDER AND ROLL CALL

A The meeting was called to order at _____ p.m. by _____ in the District offices, and the Secretary called the roll.

<u>Board of Directors</u>	<u>Present</u>	<u>Left</u>	<u>Absent</u>
Charles Caspary, President	_____	_____	_____
Glen Peterson, Vice President/MWD Rep.	_____	_____	_____
Barry Steinhardt, Secretary	_____	_____	_____
Leonard Polan, Treasurer	_____	_____	_____
Lee Renger, Director	_____	_____	_____

2. **APPROVAL OF AGENDA**

A Moved by Director _____, seconded by Director _____, and _____, that the agenda for the Regular Meeting of October 22, 2013, be approved as presented/amended.

3. **PUBLIC COMMENTS**

Members of the public may now address the Board of Directors **ON MATTERS NOT APPEARING ON THE AGENDA**, but within the jurisdiction of the Board. No action shall be taken on any matter not appearing on the agenda unless authorized by Subdivision (b) of Government Code Section 54954.2

4. **ILLUSTRATIVE AND/OR VERBAL PRESENTATION AGENDA ITEMS**

A Proclamation Recognizing the Service of Sandra Hicks

B Legislative and Regulatory Updates

5. **CONSENT CALENDAR**

A Minutes: Regular Meeting of September 24, 2013. Approve

B List of Demands: October 22, 2013. Approve

C Investment Report for the Month of September 2013. Approve

D Investment Review: Third Quarter of Calendar Year 2013. Receive and File

6. **TREASURER**

7. **BOARD OF DIRECTORS**

A Agoura Hills State of the City Address

Authorize Board Member attendance and per diem compensation for the Agoura Hills State of the City Address to be held at the Sheraton Agoura Hills on October 30, 2013.

B Minutes: Regular Meeting of August 27, 2013 (Amended)

Approve as amended the Regular Meeting Minutes of August 27, 2013.

C San Gabriel Valley Water Forum

Authorize expense reimbursement of \$50 and per diem payment of \$200 to Director Barry Steinhardt related to his attendance at the October 3, 2013 San Gabriel Valley Water Forum.

8. **FACILITIES AND OPERATIONS**

A SDG Russell Ranch Associates: Target Easement Agreement

Authorize the General Manager to execute the Easement Agreement with SDG Russell Ranch Associates, LLC, and Target Corporation subject to non-substantive changes.

B Calabasas Road 10-inch Water Main Repair and Replacement: Final Acceptance

Approve execution of a Notice of Completion by the Secretary of the Board for and on behalf of the District and have the same recorded; and, in the absence of claims from subcontractors or others, release the retention in the amount of \$24,417.90 thirty calendar days after filing the Notice of Completion for the Calabasas Road 10-inch Water Main Repair and Replacement Project.

**C Pavement Repair near Mulholland Highway and Decker Canyon Road:
Authorization of Purchase Order**

Authorize the General Manager to issue a purchase order in the amount of \$31,525 to Toro General Engineering Contractors for paving near Mulholland Highway and Decker Canyon Road.

D 5-Million-Gallon Tank: Contractor Pre-Qualification, Bid Document Distribution and Issuance of RFP for Construction Management Services

Approve Pacific Hydrotech Corporation, SSC Construction, Skaar Construction Inc., and Gateway Pacific Contractor, Inc. as pre-qualified general contractors and Earth Construction and Mining and California Drilling and Blasting as pre-qualified blasting subcontractors; approve the distribution of bid documents to the pre-qualified contractors; and approve the issuance of a request for proposals for construction management services for the 5-Million-Gallon Tank Project.

9. FINANCE AND ADMINISTRATION

A Claim by Pacific Bell/AT&T

Deny the claim from Pacific Bell/AT&T.

B Financial Review: First Quarter of Fiscal Year 2013-14

Receive and file.

10. LEGAL SERVICES

A Ordinance Amending Penalties for Violation of Pretreatment Standards

Waive the full reading of the proposed Ordinance No. 10-13-272, Amending Ordinance No. 11-86-161 (Las Virgenes Code) As It Relates To Violation of Pretreatment Standards, and order publication within 30 days of adoption using a summary of the Ordinance.

The Board of Directors by a roll call vote of Ayes: Noes: Abstain: Absent, that the proposed Ordinance No. 10-13-272, Amending Ordinance No. 11-86-161 (Las Virgenes Code) As It Relates To Violation of Pretreatment Standards, given second reading by title only, be passed, approved and adopted as presented.

ORDINANCE NO. 10-13-272

AN ORDINANCE OF THE BOARD OF DIRECTORS OF LAS VIRGENES MUNICIPAL WATER DISTRICT AMENDING ORDINANCE NO. 11-86-161 (LAS VIRGENES CODE) AS IT RELATES TO VIOLATION OF PRETREATMENT STANDARDS

(Reference is hereby made to Ordinance No. 10-13-272 on file in the District's Ordinance Book and by this reference the same is incorporated herein and made a part of hereof.)

B Resolution for Changes to Title 2, Chapter 5, Article 5, Purchasing Policy, of the District's Administrative Code

Approve the updated Purchasing Policy; and pass, approve and adopt Resolution No. 10-13-2446 amending Title 2, Chapter 5, Article 5 of the District's Administrative Code.

RESOLUTION NO. 10-13-2446

A RESOLUTION OF THE BOARD OF DIRECTORS OF LAS VIRGENES MUNICIPAL WATER DISTRICT AMENDING RESOLUTION NO. 7-90-2046 (ADMINISTRATIVE CODE) AS IT RELATES TO PURCHASING

(Reference is hereby made to Resolution No. 10-13-2446 on file in the District's Resolution Book and by this reference the same is incorporated herein and made a part of hereof.)

11. INFORMATION ITEMS

A Anticoagulant Rodenticides: Regulation and Use

12. NON-ACTION ITEMS

A Organization Reports

- (1) MWD
 - a. Representative Report/Agenda(s)
- (2) Other

B Director's Reports on Outside Meetings

C General Manager Reports

- (1) General Business
- (2) Follow-Up Items

D Director's Comments

13. FUTURE AGENDA ITEMS

14. PUBLIC COMMENTS

Members of the public may now address the Board of Directors **ON MATTERS NOT APPEARING ON THE AGENDA**, but within the jurisdiction of the Board. No action shall be taken on any matter not appearing on the agenda unless authorized by Subdivision (b) of Government Code Section 54954.2

15. CLOSED SESSION

A Conference with District Counsel – Existing Litigation (Government Code Section 54956.9(a)):

- 1. Las Virgenes - Triunfo Joint Powers Authority v. United States Environmental Protection Agency
- 2. Heal the Bay, Inc. v. Lisa P. Jackson
- 3. Weber v. Las Virgenes Municipal Water District

16. OPEN SESSION AND ADJOURNMENT



LAS VIRGENES MUNICIPAL WATER DISTRICT
4232 Las Virgenes Road, Calabasas, CA 91302

MINUTES
REGULAR MEETING

5:00 PM

September 24, 2013

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance to the Flag was led by Board President, Charles Caspary.

1. CALL TO ORDER AND ROLL CALL

A Call to order and roll call

The meeting was called to order at 5:03 p.m. by Board President Caspary in the District offices. Deputy Secretary, Kimmey Conklin called the roll. Those answering present were Directors Charles Caspary, Glen Peterson, Leonard Polan, Lee Renger and Barry Steinhardt.

2. APPROVAL OF AGENDA

A Approval of agenda

Board President Caspary requested "4.B Actuarial Study of Retiree Health Liabilities (OPEB)" be heard prior to "4.A Las Virgenes Unified School District: Approval and Presentation of Check for 4/5 Science Team Water-Related Curriculum" as additional representatives from the school district had not yet arrived.

On a motion by Director Lee Renger, seconded by Director Leonard Polan, the Board of Directors voted 5-0 to Approve the agenda for the Regular Board Meeting of September 24, 2013, as amended.

AYES: Director(s) Caspary , Peterson , Polan , Renger , Steinhardt

3. PUBLIC COMMENTS

No speaker cards were received from the public.

4. ILLUSTRATIVE AND/OR VERBAL PRESENTATION AGENDA ITEMS

A **Las Virgenes Unified School District: Approval and Presentation of Check for 4/5 Science Team Water-Related Curriculum**

ITEM 5A

Approve a check to Las Virgenes Unified School District in the amount of \$107,000 to fund the water-related curriculum taught by the 4/5 Science Team for Fiscal Year 2013-14.

Public Affairs Associate, Deborah Low discussed the partnership and funding, and provided a summary of activities the District participates in with Las Virgenes Unified School District (LVUSD).

On a motion by Director Barry Steinhardt, seconded by Director Charles Caspary, the Board of Directors voted 5-0 to Approve the recommendation as presented.

AYES: Director(s) Caspary , Peterson , Polan , Renger , Steinhardt

The Board of Directors presented a check in the amount of \$107,000 to representatives of LVUSD including Superintendent Dr. Dan Stepenosky, Board Members Jill Gaines and Leslie Stein, Chief Business Official Karen Kimmel, and Director of Instruction Evan Bartelheim; also present were the Fourth and Fifth Grade Science Team teachers.

Ms. Stein thanked the District for its partnership and water awareness efforts, and her sentiments were echoed by Dr. Stepenosky.

B Actuarial Study of Retiree Health Liabilities (OPEB)

Accept the Actuarial Study of Retiree Health Liabilities as of June 30, 2013, prepared by Total Compensation Systems, Inc., and authorize the General Manager to pay the Annual Required Contribution, less the pay-as-you-go amount for current retirees, on a quarterly basis.

Geoff Kischuk, Total Compensation Systems, Inc. discussed the actuarial report he prepared entitled "Las Virgenes Municipal Water District Actuarial Study of Retiree Health Liabilities As of June 30, 2013", which discusses liabilities and costs for retiree benefits; "pay as you go" funding of retiree benefits; and his recommendations for future valuations.

Board President Caspary requested scheduling of a discussion between the Board of Directors and staff in regards to pre-funding and understanding of Other Post-Employment Benefits (OPEB).

On a motion by Director Barry Steinhardt, seconded by Director Leonard Polan, the Board of Directors voted 5-0 to Approve the recommendations as presented.

AYES: Director(s) Caspary , Peterson , Polan , Renger , Steinhardt

C Legislative and Regulatory Updates

No report was given.

5. CONSENT CALENDAR

A Minutes: Regular Meetings of August 27, 2013 and September 10, 2013. Approve

B List of Demands: September 24, 2013. Approve

C Investment Report for the Month of August 2013. Approve

On a motion by Director Glen Peterson, seconded by Director Lee Renger, the Board of Directors voted 5-0 to Approve Consent Calendar 5A-5C as presented in the recommendations.

AYES: Director(s) Caspary , Peterson , Polan , Renger , Steinhardt

6. TREASURER

No report was given.

ITEM 5A

7. BOARD OF DIRECTORS

A **Calabasas Road 10-inch Water Main Repair and Replacement: Continuation of Emergency Authorization**

Approve continuation of the emergency authorization for the General Manager to replace approximately 1,500 feet of deteriorated 10-inch water main on Calabasas Road following informal bidding procedures in an amount not to exceed \$700,000.

Director of Facilities and Operations, David Lippman provided an update including: slip-lining, pressure testing and disinfection of the deteriorated water main has been completed; work on tie-ins is underway; staff anticipates the final acceptance/end of the emergency declaration will be presented for Board consideration on October 22nd; and the emergency repairs are still expected to remain under the \$700,000 authorization limit.

On a motion by Director Lee Renger, seconded by Director Leonard Polan, the Board of Directors voted 5-0 to Approve the recommendation as presented.

AYES: Director(s) Caspary , Peterson , Polan , Renger , Steinhardt

8. FACILITIES AND OPERATIONS

A **Communications Site Lease Agreement: Morrison Tank (Woodglen Drive and Ridgebrook Drive, Agoura Hills, CA)**

Authorize the General Manager to execute a communications site lease agreement with New Cingular Wireless PCS, LLC for the Morrison Tank site.

Director of Facilities and Operations Lippman discussed potential revenue and location of proposed cell sites.

A summary of Board comments included: what has Morrison Ranch Estates Homeowners' Association said (Las Virgenes has not talked to HOA yet, contacting the HOA is part of Cingular's entitlement process); wants to table the item (doesn't want Las Virgenes to become the planning agency, which is part of City of Agoura Hills process); wants to talk to HOA first; how far is cell tower from the nearest residence (site plan shows distance, and City of Agoura Hills will contact HOA as part of the public comment process and they will also notify the community through the CUP (Conditional Use Permit) process); is there a cell site there now (no); why isn't the site at the tank versus down the hill (Rob Searcy, CES/Prescott Communications Inc. representing Cingular stated the area around the tank is too small, other agencies do not want cell sites attached to their tanks; line of sight issues; looked at school site first and was asked to look at tank site; put landscaping around site); why isn't a tree type site being considered (Searcy stated they would not be opposed to a tree type site); transmission lines (Searcy stated they have an agreement with SCE); Legal Counsel, Wayne Lemieux stated City of Agoura Hills will have to look at the request differently, Las Virgenes looks at use only, City looks at planning process, Las Virgenes has control over property; if we approve motion and applicant moves forward can we rescind in the future (Lemieux: no, but a termination clause could be added to the lease agreement).

On a motion by Director Lee Renger, add right of refusal clause and vote once City approves (Board President Caspary stated Las Virgenes is not a planning agency and allow City of Agoura Hills to conduct their process, proper place to oppose is at City of Agoura Hills Planning Commission); Director Renger reiterated add right to terminate after City of Agoura Hills reviews. **A vote was not taken on the motion.**

On a motion by Director Charles Caspary, seconded by Director Glen Peterson, to reject the lease agreement now. **A vote was not taken on the motion.** ITEM 5A

Additional Board comments included: Director Polan asked how this will affect AT&T (Searcy: redundant and troubling, isn't clear as to what is wanted); Director Peterson stated the reason he seconded Director Caspary's motion was AT&T needs to do outreach up front before land use is considered; Director Polan asked if outreach can be done first (Searcy: needs landlord approval first); Director Peterson asked Prescott to get a letter from Morrison HOA stating they do not oppose the project, providing the letter acts as good faith before land use is approved.

On a motion by Director Barry Steinhardt, seconded by Director Leonard Polan, the Board of Directors voted 5-0 to Approve a substitute motion to table "8.A: Communications Site Lease Agreement: Morrison Tank (Woodglen Drive and Ridgebrook Drive, Agoura Hills, CA)", until Prescott Communications Inc. on behalf of Cingular Wireless can obtain a letter from Morrison HOA stating approval of, or no objection to the project.

AYES: Director(s) Caspary , Peterson , Polan , Renger , Steinhardt

B Twin Lakes Pump Station: Pump No. 1 Overhaul

Waive formal bidding requirements for the overhaul of Pump No. 1 at Twin Lakes Pump Station; authorize the General Manager to issue a purchase order in the amount of \$33,109.39 to California Centrifugal Pump, Inc.; and appropriate additional funds in the amount of \$15,525 to complete the work.

In response to questions asked by the Board of Directors on August 27, 2013, Water System and Facilities Manager, Larry Miller gave a presentation entitled "Twin Lakes Pump # 1 Q&A-World Class Maintenance Management", which discusses management of maintenance (preventative, predictive, corrective, planned, unplanned, emergency); use of AMMS (Advanced Maintenance Management System); and equipment numbering.

On a motion by Director Glen Peterson, seconded by Director Lee Renger, the Board of Directors voted 5-0 to Approve the recommendations as presented.

AYES: Director(s) Caspary , Peterson , Polan , Renger , Steinhardt

9. FINANCE AND ADMINISTRATION

A General Liability and Property Insurance Renewal

Approve the insurance proposal by Tolman & Wiker Insurance Services, LLC in the amount of \$746,412.80, for the term of October 1, 2013, through October 1, 2014.

On a motion by Director Charles Caspary, seconded by Director Glen Peterson, the Board of Directors voted 5-0 to Approve the recommendation as presented.

AYES: Director(s) Caspary , Peterson , Polan , Renger , Steinhardt

B Call for Bids: Below Ground Vault Access Cover Retrofit Program

Approve the Notice Inviting Sealed Proposals and proposed bid schedule for the Below Ground Vault Access Cover Retrofit Program.

On a motion by Director Lee Renger, seconded by Director Glen Peterson, the Board of Directors voted 5-0 to Approve the recommendation as presented.

AYES: Director(s) Caspary , Peterson , Polan , Renger , Steinhardt

C Approval of Financial Policy 11: Recycled Water Operations Reserves

Approve the draft Policy 11: Recycled Water Operations Reserves, as written, to be included in the adopted Financial Policies of Las Virgenes Municipal Water District.

ITEM 5A

5

*On a motion by Director Leonard Polan, seconded by Director Barry Steinhardt, the Board of Directors voted 5-0 to Approve the recommendation as presented.
AYES: Director(s) Caspary , Peterson , Polan , Renger , Steinhardt*

10. INFORMATION ITEMS

- A 1,235 Ft. Backbone Improvements Project Calabasas Pipeline: Change Order No. 1**
- B Local Agency Formation Commission (LAFCO): Call of Meeting to Select LAFCO Alternate Member Replacement for Balance of Current Term**
- C Seismic Valve Report for Potable and Recycled Water Tanks**

Director of Facilities and Operations Lippman stated in June, the Board inquired about seismic valves; there is merit to using them, the dilemma is how to set-up accelerometers; met with vendor regarding high/low priorities, recommends in Fiscal Year 2014-15 starting a program to replace starting with top six high priority locations.

11. NON-ACTION ITEMS

A Organization Reports

- (1) MWD
 - a. Representative Report/Agenda(s)
- (2) Other

(1) MWD Representative Peterson reported on general business of Metropolitan Water District including: Edward C. Little retired and LAFCO representative Don Dear will take his place; ethics meeting on September 24th to discuss procedures; Bay Delta presentation (Yolo Bypass and salmon rookeries, weir from Sacramento to Yolo to make a better fish ladder); negotiations for who is going to pay for Bay Delta; re-negotiate State Water Project; and attended Water Environment Federation annual meeting in New Mexico.

(2) None.

B Director's Reports on Outside Meetings

None.

C General Manager Reports

- (1) General Business
- (2) Follow-Up Items

(1) General Manager Pedersen provided an update on general business of the District including: U.S. Bureau of Reclamation recommended that the seasonal storage feasibility study be approved as a Title XVI study; Call for Suggestions judging panel to meet on September 25th; and upcoming calendar events (September 28th watershed tour for elected officials, October 1st TMDL presentation in Ventura County, October 5th Reyes Adobe Days, conflicting events on October 17th (AWA, Greater Los Angeles Water Summit, ACWA Region 10), October 18th solar project ground-breaking).

(2) General Manager Pedersen stated information on follow-up items was included in board folders.

D Director's Comments

Director Polan requested an update on Building # 1 (General Manager Pedersen stated the Board previously requested land use options and a consultant is looking at this, and Director of Facilities and Operations Lippman stated staff will be discussing Building # 1 with the Board on October 22nd); could building be used for an interactive museum type facility to show community how water gets to our area, outreach is his focus, letter to Felicia Marcus (General Manager Pedersen stated a letter had been issued to her, but no response had been received, she is currently on a speaker circuit and it's premature to lobby her right now due to Regional Board ex parte rules); further information on cost to comply (Legal Counsel Lemieux stated this is a Closed Session discussion item).

12. FUTURE AGENDA ITEMS

None.

13. PUBLIC COMMENTS

No speaker cards were received from the public.

The meeting convened into break at 7:24 p.m.

14. CLOSED SESSION

The meeting reconvened into Closed Session at 7:27 p.m.

A Conference with District Counsel – Existing Litigation (Government Code Section 54956.9(a)):

1. Las Virgenes Municipal Water District v. Millgee Investment Company, Inc.
2. Las Virgenes - Triunfo Joint Powers Authority v. United States Environmental Protection Agency
3. Heal the Bay, Inc. v. Lisa P. Jackson

15. OPEN SESSION AND ADJOURNMENT

The meeting convened into Open Session at 7:36 p.m.

Legal Counsel Lemieux provided a report on Closed Session: the case entitled "Las Virgenes Municipal Water District v. Millgee Investment Company, Inc." had been settled based on direction from the Board of Directors; and requested an Open Session report be provided on October 8, 2013.

The Chair declared the meeting adjourned at 7:37 p.m.

CHARLES CASPARY, President
Board of Directors
Las Virgenes Municipal Water District

ATTEST:

BARRY STEINHARDT, Secretary
Board of Directors
Las Virgenes Municipal Water District

(SEAL)

LAS VIRGENES MUNICIPAL WATER DISTRICT

To: LEONARD POLAN, TREASURER

Payments for Board Meeting of: October 22, 2013

Upon certification by the Treasurer the checks and wire transfers were correct and supporting documents available, it is recommended the following demands on the various funds be approved and payments authorized.

Wells Fargo Bank A/C No. 4806-994448

Checks Nos. 63909 through 64055 were issued in the total amount of

\$ 1,764,938.96

Payments through wire transfers as follows:

No Wires Transfer

Total payments \$ 1,764,938.96

(Reference is hereby made to these demands on file in the District's Check Register and by this reference the same is incorporated herein and made a part hereof.)

**CHECK LISTING FOR BOARD MEETING
10/22/13**

Company Name	Company No.	Check No. 63909 thru 63967 10/08/13	Check No. 63968 thru 64003 10/15/13	Check No. 64004 thru 64055 10/22/13	Total
		Amount	Amount	Amount	Amount
Potable Water Operations	101	35,122.15	133,009.13	36,923.39	205,054.67
Recycled Water Operations	102		637.96		637.96
Sanitation Operations	130	757.89	10,645.31		11,403.20
Potable Water Replacement	301	4,497.59	53.43	273,337.17	277,888.19
Internal Service	701	77,501.24	32,238.78	30,724.14	140,464.16
Joint Venture Operations	751	24,603.13	402,307.38	43,241.02	470,151.53
Joint Venture Construction	752				0.00
Joint Venture Replacement	754		11,924.25	647,415.00	659,339.25
Total Printed		142,482.00	590,816.24	1,031,640.72	1,764,938.96

Voided Checks/payment stopped:

None					0.00
Total Voids		0.00	0.00	0.00	0.00

Net Total		142,482.00	590,816.24	1,031,640.72	1,764,938.96
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Batch Number - 226526
Bank Account - 00146807 Cash-General

Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key Item	Co	Amount	Invoice Number
63909	10/08/13	8680	ADS, LLC	9/13 ADS FLW MNTNRG PW & SANI	PV	128140	001	00701	673.15	12876.22-0913
63910	10/08/13	17077	AECOM USA, INC.	9/13 ADS FLW MNTNRG PW & SANI Payment Amount	PV	128140	002	00701	2,019.45	12876.22-0913
63911	10/08/13	2339	AGOURA LOCK TECHNOLOGIES	8/10-9/6/13-P RE-QUAL PKG Payment Amount	PV	128231	001	00701	2,692.60 4,487.47	37380863
63912	10/08/13	2869	AT&T	MISC KEYS;DEADBOLT S & KNOBSETS Payment Amount	PV	128141	001	00701	173.19 173.19	80493
63913	10/08/13	2869	AT&T	SRV 9/20-10/19/13 SRV 9/22-10/21/13 SRV 9/23-10/22/13 SRV 9/23-10/22/13 SRV 9/23-10/22/13 SRV 9/23-10/22/13 SRV 9/25-10/24/13 Payment Amount	PV	128069	001	00101	47.13 237.04 47.22 47.13 48.72 50.93 113.72 45.87 637.76	2150/092013 01119/092213 7426/092313 5388/092313 2430/092313 1984/092313 0210/092313 0192/092513
63913	10/08/13	5631	AT&T LONG DISTANCE	SRV 08/05-09/04/1 3 SRV 08/05-09/04/1 3 SRV 08/05-09/04/1 3 SRV	PV	128096	001	00701	174.72 .86 .01 .24	806368136/090 413 806368136/090 413 806368136/090 413 806368136/090 413

ITEM 5B

Batch Number - 226526
Bank Account - 00146807 Cash-General

Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key	Item	Co	Amount	Invoice Number
				08/05-09/04/1							413
				3							
				SRV	PV	128096	005	00701		15.94	806368136/090
				08/05-09/04/1							413
				3							
				SRV	PV	128096	006	00701		15.12	806368136/090
				08/05-09/04/1							413
				3							
				SRV	PV	128096	007	00701		16.57	806368136/090
				08/05-09/04/1							413
				3							
				Payment Amount						223.46	
63914	10/08/13	18906	COAST TO COAST COMPUTER PRODUCTS	CARTRIDGE-TON ER, FOR HP5100DTN	PV	128151	001	00701		2,458.13	A1077310
				Payment Amount						2,458.13	
63915	10/08/13	4586	CONSOLIDATED ELECTRICAL DISTRIBUTORS	SHPG-MLK DE HNDG IMPRV	PV	128148	001	00301		10.12	9009-679157
				Payment Amount						10.12	
				DISCOUNT	PD	128149	001	00751		9.51-	9009-683688
				ALLEN BRADLEY MINI RELAY	PV	128150	001	00701		691.93	9009-683688
				Payment Amount						692.54	
63916	10/08/13	6346	COUNTY OF SAN BERNARDINO HUMAN RESOURCES	WRIB MMB 7/1/13-6/30/1	PV	128176	001	00701		1,700.00	NEW-13
				Payment Amount						1,700.00	
63917	10/08/13	11330	DIAL SECURITY	SECURITY	PV	128203	001	00701		278.00	205863
				SECURITY	PV	128204	001	00701		45.00	205864
				SECURITY	PV	128205	001	00701		35.00	205866
				SECURITY	PV	128206	001	00701		70.00	205867

Batch Number - 226526
Bank Account - 00146807 Cash-General

Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key	Co	Amount	Invoice Number
				SRV@WLK						
				10/13	PV	128207	001	00701	35.00	205668
				SECURITY						
				SRV@WLK P/S						
				10/13	PV	128208	001	00701	80.00	205665
				SECURITY						
				SRV@RLV						
				Payment Amount					543.00	
63918	10/08/13	2651	FAIRFIELD SERVICE COMPANY	BRONZE BUSHING;COMPR ESSION SPG	PV	128229	001	00701	1,334.05	213032
				FREIGHT					26.37	213032
				Payment Amount					1,360.42	
63919	10/08/13	2658	FEDERAL EXPRESS CORP	(2)PACKAGES DEL 9/24/13	PV	128135	001	00701	50.80	2-415-23483
				Payment Amount					50.80	
63920	10/08/13	15816	GEOTECH ENVIRONMENTAL EQUIPMENT, INC.	GROUNDWATER FILTERS	PV	128230	001	00701	830.98	408162
				Payment Amount					830.98	
63921	10/08/13	2700	GRAFFITI PREVENTION SYSTEMS	PAINT OVER GRAFFITI ON WEST	PV	128139	001	00701	250.00	4801
				Payment Amount					250.00	
63922	10/08/13	4525	HARRINGTON INDUSTRIAL PLASTICS INC.	1/2 X 1/4 PVC GAUGE GUARD PTFE	PV	128166	001	00701	260.55	00592182
				Payment Amount					260.55	
			All Payee	HARRINGTON INDUSTRIAL PLASTICS LLC P. O. BOX 5128 14480 YORBA AVENUE CHINO CA 91708-5128						
63923	10/09/13	15755	HD SUPPLY WATERWORKS, LTD.	6x100 SGL WALLI COR PERF HDPE	PV	128167	001	00701	828.84	B486995
				Payment Amount					260.55	
			All Payee	HD SUPPLY WATERWORKS, LTD FILE #56214 LOS ANGELES CA 90074-6214						
				Payment Amount					828.84	

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Doc. Ty	Key	Amount	Invoice Number
63924	10/08/13	8304	IFM EFECTOR INC.	PRESSURE TRANSMITTER FOR P/S	PV	001 00701	1,560.86	20484422
63925	10/08/13	3083	JCI JONES CHEMICALS, INC	Payment Amount SODIUM BISULFITE-416 5GAL	PV	001 00701	5,864.40	595971
Alt Payee 13647 JCI JONES CHEMICALS, INC P.O. BOX 636877 CINCINNATI OH 45263-6877								
63926	10/08/13	2611	LA DWP	Payment Amount RECTIFIER 8/21-9/24/13	PV	001 00101	40.97	1000/092413
				RECTIFIER 8/22-9/27/13	PV	001 00101	43.71	851-260/092713
63927	10/08/13	3352	LAS VIRGENES MUNICIPAL WATER DISTRICT	Payment Amount HQ BLDG#1-7/8-9/9/13	PV	001 00101	410.84	2620/090913
				BLDG#2-7/8-9/9/13	PV	001 00701	812.36	2658/090913
				BLDG#7-7/8-9/9/13	PV	001 00701	830.48	2656/090913
				BLDG#8-7/8-9/9/13	PV	001 00701	408.86	2647/090913
				BLDG#7-7/8-9/9/13 FIRE	PV	001 00701	15.00	2654/090913
				PROTN BLDG#1-7/8-9/9/13 FIRE	PV	001 00701	15.00	2650/090913
				PROTN RLV PLNT 7/8-9/9/13	PV	001 00751	907.98	2090/090913
				TAPIA PLNT 7/8-9/9/13	PV	001 00751	700.65	1760/090913
				RLV FARM 7/8-9/9/13	PV	001 00751	117.60	2080/090913
				L/S#1-7/10-9/11/03	PV	001 00130	42.37	1775/091113

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document . . .		Key Co	Amount	Invoice Number
						Number	Item			
				L/S#2-7/10--9/11/03	PV	128066	001	00130	42.37	0570/091113
				Payment Amount					4,303.51	
63928	10/08/13	3164	LEMIEUX & O'NEILL	RETAINER-SEPT '13	PV	128137	001	00701	6,000.00	140-999M/0913
				PROFESSIONAL	PV	128138	001	00701	242.00	140M/0913
				SRVS-SEPT'13	PV	128138	002	00701	559.19	140M/0913
				PROFESSIONAL	PV	128138	003	00701	1,393.92	140M/0913
				SRVS-SEPT'13	PV	128138	004	00701	3,352.40	140M/0913
				PROFESSIONAL	PV	128138	005	00701	2,632.81	140M/0913
				SRVS-SEPT'13	PV	128138	001	00701	14,180.32	092613
63929	10/08/13	18695	JOSEPH LILLIO	REIMB	PV	128144	001	00701	117.32	
				PKG/MILG-BOND BUYER CNF						
				REIMB CSMFO LUNCHEON	PV	128145	001	00701	25.00	92613
				9/26/13						
				Payment Amount					142.32	
63930	10/08/13	3483	DAVID LIPPMAN	REIMB CELL PHONE B/P	PV	128143	001	00701	69.71	7898/090713
				8/4--9/3						
				Payment Amount					69.71	
63931	10/08/13	2798	LOS ANGELES COUNTY ASSESSOR	DVD LA COUNTY PARCEL DATA	PV	128177	001	00701	367.33	100813
				Payment Amount					367.33	
63932	10/08/13	18872	MAC CHEVRON	REG.GAS CHRGS	PV	128134	001	00701	6,280.88	3000017
				9/15--9/30/13						
				Payment Amount					6,280.88	
63933	10/08/13	17295	MAILFINANCE	10/23--11/22/1 3 PSTG LEASE PMT	PV	128168	001	00701	411.41	H4216213
				Payment Amount					411.41	
63934	10/08/13	18879	MALIBU CANYON SHELL	DIESEL GAS CHRGS	PV	128133	001	00701	730.61	1000016
				9/16--9/30/13						

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key	Amount	Invoice Number
63935	10/08/13	14322	MILES CHEMICAL COMPANY, INC	SODIUM BICARBONATE-4 550LB	PV	128110	001 00701	1,388.66	198813
				Payment Amount				730.61	
63936	10/08/13	2839	MOTION INDUSTRIES, INC.	POPULAR 200&300 SER B.BRG(4)	PV	128169	001 00701	273.58	CA22-568850
				Payment Amount				1,388.66	
			Alt Payee 10317 MOTION INDUSTRIES INC. FILE 749376 LOS ANGELES CA 90074						
63937	10/08/13	18905	NATIONAL ASSOC. OF CLEAN WATER AGENCIES	MBRSH10/1/13 ~9/30/14-PEDE RSEN	PV	128179	001 00701	4,530.00	40771
				Payment Amount				273.58	
63938	10/08/13	2302	OFFICE DEPOT	MISC OFFICE SUPL	PV	128218	001 00701	34.87	675777682001
				Payment Amount				4,530.00	
				SIGN WALL DESIGNER-L.FIG UEROA	PV	128219	001 00701	16.34	675778062001
				ADDING MACHINE TAPE	PV	128220	001 00701	57.31	675778063001
				SUGAR;ADDING MACHINE;MISC SUPL	PV	128221	001 00701	33.60	677112532001
				SUGAR;ADDING MACHINE;MISC SUPL	PV	128221	002 00701	71.12	677112532001
				Payment Amount				213.24	
63939	10/08/13	18042	PATCH.COM	P/E 9/30/13-DISPL AY BANNER ADS	PV	128108	001 00701	828.60	2000385171
				Payment Amount				828.60	
				P/E10/31/13-D ISPLAY BANNER ADS	PV	128109	001 00701	856.22	2000392461
				Payment Amount				1,684.82	
63940	10/08/13	3110	GLEN PETERSON	REIMB EXP-ACWA CNF	PV	128153	001 00701	14.12	051013
				Payment Amount				14.12	

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key	Item	Co	Amount	Invoice Number
				5/5-5/10/13							
				REIMB LV-MWD	PD	128154	001	00701		57.47-	052313
				EXP 5/21-5/23							
				REIMB	PV	128155	001	00701		36.38	062813
				EXP-ACWA ST							
				LEG MTG 6/28							
				REIMB	PV	128156	001	00701		38.82	081613
				EXP-ACWA ST							
				LEG MTG 8/16							
				REIMB	PV	128157	001	00701		178.54	082313
				MLG-CASA CNF							
				8/21-8/23							
				Payment Amount						210.39	
63941	10/08/13	3428	PETTY CASH - JOANNE BODENHAMER	REPL PETTY	PV	128132	001	00701		6.00	092413
				CASH							
				3/12-9/24/13							
				REPL PETTY	PV	128132	002	00701		14.00	092413
				CASH							
				3/12-9/24/13							
				REPL PETTY	PV	128132	003	00701		30.00	092413
				CASH							
				3/12-9/24/13							
				REPL PETTY	PV	128132	004	00701		25.00	092413
				CASH							
				3/12-9/24/13							
				REPL PETTY	PV	128132	005	00701		11.99	092413
				CASH							
				3/12-9/24/13							
				REPL PETTY	PV	128132	006	00701		5.00	092413
				CASH							
				3/12-9/24/13							
				REPL PETTY	PV	128132	007	00701		15.00	092413
				CASH							
				3/12-9/24/13							
				REPL PETTY	PV	128132	008	00701		7.68	092413
				CASH							
				3/12-9/24/13							
				REPL PETTY	PV	128132	009	00701		10.00	092413
				CASH							
				3/12-9/24/13							
				REPL PETTY	PV	128132	010	00701		13.00	092413
				CASH							

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Document		Key	Amount	Invoice Number
					Ty	Number			
				CASH					
	3/12--9/24/13			REPL PETTY	PV	128132	011 00701	50.00	092413
				CASH					
	3/12--9/24/13			REPL PETTY	PV	128132	012 00701	25.00	092413
				CASH					
	3/12--9/24/13			REPL PETTY	PV	128132	013 00701	25.00	092413
				CASH					
	3/12--9/24/13			REPL PETTY	PV	128132	014 00701	25.00	092413
				CASH					
	3/12--9/24/13			REPL PETTY	PV	128132	015 00701	13.74	092413
				CASH					
	3/12--9/24/13			REPL PETTY	PV	128132	016 00701	16.09	092413
				CASH					
	3/12--9/24/13			Payment Amount				292.50	
63942	10/08/13	19056	PROMO SHOP, INC.	YUPOONG	PV	128136	001 00701	3,403.90	88294
				CAPS-QTY:200					
				Payment Amount				3,403.90	
63943	10/08/13	16788	RADIO ACTIVITY	ADD MARS TO RADIO UHS	PV	128097	001 00701	3,840.00	0082813
				REPEATE					
				REMOVE TWO VEHICLE	PV	128099	001 00701	330.00	0070813
				RADIO					
				ANALOG HIGH	PV	128100	001 00701	1,295.00	0082613
				RES COLOR IR					
				CAMER					
				SRV TO	PV	128106	001 00701	555.00	0082713
				INSTALL COAX					
				CABLE					
				Payment Amount				6,020.00	
63944	10/08/13	10643	JEFF REINHARDT	REIMB	PV	128160	001 00701	98.03	091813
				EXP-ACWA COMM MTG 9/18					
				Payment Amount				98.03	

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Document Ty	Number	Key Item	Co	Amount	Invoice Number
63945	10/08/13	18973	SOUTHERN COUNTRIES OIL	DELO 400 15W40 MG-5GAL PAIL	PV	128165	001	00701	325.08	4979961
				Payment Amount					325.08	
63946	10/08/13	16932	SELECT PAINTING INC.	PAINTING OF DCA VALVES	PV	128111	001	00701	8,550.00	6844
				PREP PRIMER AND PAINT DOORS	PV	128112	001	00701	350.00	6757
				PREP, PRIMER & PAINT SURGE	PV	128113	001	00701	380.00	6738
				TNK	PV	128114	001	00701	970.00	6737
				PAINTING OF DCA VALVES	PV	128119	001	00701	4,650.00	6903
63947	10/08/13	16586	SIERRA MONITOR CORPORATION	REPAIR COST FOR GAS DETECTION	PV	128163	001	00701	1,700.07	0000101896
				Payment Amount					14,900.00	
63948	10/08/13	2948	SMITH PIPE & SUPPLY	MISC STORAGE ITEMS	PV	128121	001	00701	295.60	2595819
				MISC INVENTORY ITEMS	PV	128123	001	00701	318.67	2595818
				Payment Amount					1,700.07	
63949	10/08/13	8645	SOUTHERN CALIFORNIA TROPHY COMPANY	SRVC AWARD, 20 YRS-PETERS, D.	PV	128116	001	00701	207.10	0902333-13
				Payment Amount					614.27	
63950	10/08/13	15522	JOHN STANGLE	REIMB MLG RE-CWEA CLASS9/18-19	PV	128146	001	00701	96.89	091913
				Payment Amount					219.60	
63951	10/08/13	8212	STANSBERRY'S WELDING	WELDING ON 6" WASTE LINE	PV	128101	001	00701	617.50	1925
				Payment Amount					617.50	

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Payment Number	Date	Address Number	Name	Payment Stub Message	Document		Key	Amount	Invoice Number
					Ty	Number			
63952	10/08/13	17066	SUPPORT PRODUCT SERVICES	MORTECH SPARK VIEW	PV	128162	001 00701	757.55	3537
63953	10/08/13	18990	TAIT ENVIRONMENTAL SERVICES, INC.	FREIGHT Payment Amount P/E 9/15/13-TANK INVESTIGATION	PV	128162	002 00701 805.13 001 00701	47.58 11,272.50	3537 814709
63954	10/08/13	16164	TECHNIQUE DATA SYSTEMS	Payment Amount 10/30/13-10/2 9/14 SRV MAINT	PV	128104	001 00701	603.75	039004
63955	10/08/13	18974	TLO, LLC	Payment Amount BAD DEBT ONLINE SEARCH 9/13	PV	128105	001 00701	123.00	974571/0913
63956	10/08/13	18095	TOTAL BARRICADE SERVICE, INC.	Payment Amount TRAFFIC PLAN DRAWING	PV	128103	001 00701	250.00	21268
63957	10/08/13	18810	UNIFIRST CORPORATION	Payment Amount 9/13 UNIFORM MATS/TWLS@TAP IA 9/13 UNIFORM MATS/TWLS@TAP IA 9/13 UNIFORM MATS/TWLS@TAP IA 9/13 UNIFORM MATS/TWLS@TAP IA 9/13 UNIFORM MATS/TWLS@TAP IA 9/13 UNIFORM MATS/TWLS@TAP IA	PV PD	128071 128072	001 00701 001 00751	250.00 7.90-	597118 597118-CR
					PV	128073	001 00701	45.72	598511
					PV	128073	002 00701	47.10	598511
					PV	128074	001 00701	45.72	599914
					PV	128074	002 00701	17.60	599914
					PV	128075	001 00701	45.72	601317

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Payment Number	Date	Address Number	Name	Payment Stub Message	Document		Key	Amount	Invoice Number
					Ty	Number			
				MATS/TWLS@TAP					
			IA						
			9/13 UNIFORM		PV	128075	002 00701	47.10	601317
			MATS/TWLS@TAP						
			IA						
			9/13 UNIFORM		PV	128076	001 00701	13.88	597117
			MATS/TWLS@WLK						
			9/13 UNIFORM		PV	128076	002 00701	6.40	597117
			MATS/TWLS@WLK						
			9/13 UNIFORM		PV	128077	001 00701	13.88	598510
			MATS/TWLS@WLK						
			9/13 UNIFORM		PV	128077	002 00701	19.40	598510
			MATS/TWLS@WLK						
			9/13 UNIFORM		PV	128078	001 00701	13.88	599913
			MATS/TWLS@WLK						
			9/13 UNIFORM		PV	128078	002 00701	6.40	599913
			MATS/TWLS@WLK						
			9/13 UNIFORM		PV	128079	001 00701	13.88	601316
			MATS/TWLS@WLK						
			9/13 UNIFORM		PV	128079	002 00701	19.40	601316
			MATS/TWLS@WLK						
			9/13 UNIFORM		PV	128080	001 00701	148.54	597120
			MATS/TWLS@WLK						
			9/13 UNIFORM		PD	128081	001 00701	4.66-	597120-CR
			MATS/TWLS@WLK						
			9/13 UNIFORM		PV	128082	001 00701	205.38	598513
			MATS/TWLS@WLK						
			9/13 UNIFORM		PV	128083	001 00701	182.88	599916
			MATS/TWLS@WLK						
			9/13 UNIFORM		PV	128084	001 00701	205.38	601319
			MATS/TWLS@WLK						
			9/13 UNIFORM		PV	128086	001 00701	20.34	598512
			MATS/TWLS@RLV						
			9/13 UNIFORM		PV	128086	002 00701	32.30	598512
			MATS/TWLS@RLV						
			9/13 UNIFORM		PV	128087	001 00701	20.34	599915
			MATS/TWLS@RLV						
			9/13 UNIFORM		PV	128087	002 00701	20.80	599915
			MATS/TWLS@RLV						
			9/13 UNIFORM		PV	128089	001 00701	20.34	601318
			MATS/TWLS@RLV						

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Document		Key	Amount	Invoice Number
					Ty	Number			
63958	10/08/13	9530	US COMPOSTING COUNCIL	9/13 UNIFORM MATS/TWLS@RLV STA MBRSHIP 11/21/13-11/20/14	PV	128089	002 00701	32.30	601318
63959	10/08/13	3026	VENTURA COUNTY STAR	Payment Amount RECRUITMENT AD, 7/21-7/28/13	PV	128115	001 00701	626.20	1098201
63960	10/08/13	16132	V3	Payment Amount PSTG FOR MAILING BILLS&NOTICES	PV	128232	001 00701	8,000.00	318/092713
63961	10/08/13	3035	VWR SCIENTIFIC	Payment Amount REPLACEMENT PROBE FREIGHT	PV	128228	001 00701	37.97	8055296481
			Alt Payee 3216 VWR INTERNATIONAL, INC P. O. BOX 640169 PITTSBURGH PA 15264-0169					14.30	8055296481
63962	10/08/13	3025	WATER & SANITATION SRV/VENTURA COUNTY	Payment Amount PURCH WTR 8/20/13-9/17/13	PV	128068	001 00101	24,066.14	770149
63963	10/08/13	18914	WECK LABORATORIES, INC.	Payment Amount LAB SRV@MALIBU CREEK LAB SRV@WLK MTHLY	PV	128125	001 00701	2,244.00	W3G0827-LV
			LAB SRV@RLV GRNDWTR LAB SRV@ WLK RESERVOIR					39.00	W3G2559-LV
								546.00	W3H032-LV
								120.00	W3H091-LV

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key	Amount	Invoice Number
							Item Co		
63964	10/08/13	3047	WESCO DISTRIBUTION, INC.	LAB SRV@ TAPIA GRNDWTR	PV	128129	001 00701	7.00	W31092-LV
				LAB SRV@WLK MTHLY	PV	128130	001 00701	39.00	W31093-LV
				Payment Amount			2,965.00		
				FLUKE 773 CLAMP ON	PV	128131	001 00701	1,045.14	221387
				CALIBRATOR					
				GRD PLUG	PV	128222	001 00701	34.14	220461
				NEMA5-15P					
				WIRE-THHN BLU & WHT	PV	128225	001 00701	131.72	220462
				MISC ELECTRICAL	PV	128226	001 00701	131.77	222581
				SUPL FOR STOCK					
				Alt Payee 6443 WESCO DISTRIBUTION, INC PO BOX 31001-0465 PASADENA CA 91110-0465					
				Payment Amount			1,342.77		
63965	10/08/13	3048	WEST COAST AIR CONDITIONING	9/13WTR TRMT@BLDG8;7	PV	128227	001 00701	395.00	S51756
				Payment Amount			395.00		
63966	10/08/13	19029	WILWATER IRRIGATION	SPRINKER SYST REPR	PV	128147	001 00751	1,890.00	092713
				9/23--9/27					
				Payment Amount			1,890.00		
63967	10/08/13	3884	WURTH USA INC.	MISC AUTO SUPL FOR SHOP	PV	128107	001 00701	616.96	94551135
				Payment Amount			616.96		
				Total Amount of Payments Written			142,482.00		
				Total Number of Payments Written			59		

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key	Item	Co	Amount	Invoice Number
63968	10/15/13	4897	ACOM SOLUTIONS	SWM/MAINT 10/1/13--9/30/ 14	PV	128295	001	00701		2,728.00	0178224-IN
				Payment Amount						2,728.00	
63969	10/15/13	18132	AGROMIN PREMIUM SOIL PRODUCTS	102YD COMPOST AMENDMENT	PV	128180	001	00701		1,224.00	0225330-IN
				116YD COMPOST AMENDMENT	PV	128182	001	00701		1,392.00	0225581-IN
				119YD COMPOST AMENDMENT	PV	128183	001	00701		1,428.00	0225623-IN
				100YD COMPOST AMENDMENT	PV	128184	001	00701		1,200.00	0225622-IN
				100YD COMPOST AMENDMENT	PV	128185	001	00701		1,200.00	0225661-IN
				122YD COMPOST AMENDMENT	PV	128186	001	00701		1,464.00	0225652-IN
				122YD COMPOST AMENDMENT	PV	128187	001	00701		1,464.00	0225681-IN
				100YD COMPOST AMENDMENT	PV	128188	001	00701		1,200.00	0225680-IN
				124YD COMPOST AMENDMENT	PV	128202	001	00701		1,488.00	0225506-IN
				Payment Amount						12,060.00	
63970	10/15/13	3077	AIRGAS USA, LLC	SAFETY SUPPLIES	PV	128263	001	00701		35.32	9020049638
			Alt Payee	6658 AIRGAS USA, LLC P. O. BOX 7423 PASADENA CA 91109-7423							
				Payment Amount						35.32	
63971	10/15/13	17396	ALL STAR FENCE & CONCRETE	ALIGN&RESET CHAIN-LINK FENCE	PV	128301	001	00701		685.00	100113
				Payment Amount						685.00	
63972	10/15/13	15940	AMERICAN RED CROSS	(14)1ST AID/CFPR/AED TRNG 7/31	PV	128255	001	00701		1,260.00	10254009
				Payment Amount						1,260.00	
63973	10/15/13	2387	AMERRAY HYDRAULICS	MISC INVENTORY	PV	128307	001	00701		916.21	39227
				Payment Amount						916.21	

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key	Item	Co	Amount	Invoice Number	
CORP												
63974	10/15/13	5625	ASSOC. OF WATER AGENCIES OF VENTURA CO	Payment Amount	PV	128253		001	00701	916.21	05-7092	
				CCWUC LUNCHEON:L.MILLER 9/25						25.00		
63975	10/15/13	15635	BRENNTAG PACIFIC, INC.	Payment Amount	PV	128196		001	00701	25.00	BPI349528	
				CITRIC ACID 50% SOLUTION						2,876.41		
				SERIAL CONTAINER RETURN	PD	128197		001	00751	2,325.00-	BPI185907	
63976	10/15/13	2513	CAPCO ANALYTICAL SERVICES	Payment Amount	PV	128264		001	00701	551.41	132770	
				9/13 DIGESTER GAS TEST						326.25		
63977	10/15/13	8213	DATAMATIC, LTD.	Payment Amount	PV	128302		001	00701	326.25	CA-0000024897	
				11/13 METER READING MAINT						558.72		
63978	10/15/13	3498	DEPT. OF WATER & POWER - CITY OF LA	Payment Amount	PV	128267		001	00130	558.72	GA77736	
				SWR LINE PRMT10/21/13-10/20/14						500.00		
63979	10/15/13	17918	EARTHLINK BUSINESS CO.	Payment Amount	PV	128243		001	00701	500.00	1318062510011 30	
				10/01-10/31/1 3-MPLS LINES&DATA						2,856.31		
63980	10/15/13	2658	FEDERAL EXPRESS CORP	Payment Amount	PV	128252		001	00701	2,856.31	2-422-48405	
				(4)PACKAGES DEL 9/26-9/30/13						211.45		
63981	10/15/13	2660	FISHER SCIENTIFIC	Payment Amount	PV	128299		001	00701	211.45	7431644	
				MISC LAB SUPPLIES FREIGHT						163.94		
				Alt Payee 3202 FISHER SCIENTIFIC ACCOUNT #479936-001 FILE #50129						5.48	7431644	
63982	10/15/13	3864	FTI GROUP	Payment Amount	PV	128300		001	00701	169.42	104503	
				BLUE MIDDLE						955.46		

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Number	Key	lfrn	Co	Amount	Invoice Number
LASER CHECK											
Alt Payee	7135	FTI GROUP 4228 N. CENTRAL EXPWY, LB31 DALLAS TX 75206									
63983	10/15/13	6770	G.I. INDUSTRIES	Payment Amount 10/13 DISP-TAPIA RAGS/GRIT 10/13 DISPOSAL@RLV FARM 10/13 DISPOSAL@RLV 10/13 DISPOSAL@HQ/S HOP 10/13 DISPOSAL@TAPI A 10/13 DISPOSAL@WLK 10/13 DISP-10YD SRV@SHOP 9/13 DISP-25YD ROLL-OFF@WLK	PV	128325	001	00701	955.46	1,007.58	2521068-0283-3
					PV	128326	001	00701		79.72	2657098-0283-8
					PV	128327	001	00701		79.72	2657097-0283-0
					PV	128328	001	00701		637.72	2657099-0283-6
					PV	128329	001	00701		430.14	2521068-0283-5
					PV	128330	001	00701		175.25	2364628-0283-6
					PV	128331	001	00701		280.72	2656991-0283-5
					PV	128332	001	00701		828.03	2364579-0283-1
Alt Payee	6771	G.I. INDUSTRIES P. O. BOX 541065 LOS ANGELES CA 90054-1065									
				Payment Amount COLILERT MEDIA FREIGHT	PV	128194	001	00701	3,518.88	2,730.88	271901383
63984	10/15/13	2727	IDEXX LABORATORIES		PV	128194	002	00701		12.60	271901383
Alt Payee	6447	IDEXX LABORATORIES P. O. BOX 101327 ATLANTA GA 30392-1327									
				Payment Amount KALAMAZOO HORIZONTAL	PV	128195	001	00701	2,743.48	11,330.55	INV-2131319
63985	10/15/13	19015	ISMG MACHINERY &		PV	128195	001	00701			

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key Item	Key Co	Amount	Invoice Number
			TOOLING AGENCY	BANDSAW						
				FREIGHT	PV	128195	002	00701	593.70	INV-2131319
				Payment Amount					11,924.25	
63986	10/15/13	3083	JCI JONES CHEMICALS, INC	SODIUM HYPOCHLORITE-4984GAL	PV	128189	001	00701	2,900.54	596096
				SODIUM HYPOCHLORITE-4988GAL	PV	128190	001	00701	2,902.87	596362
				SODIUM HYPOCHLORITE-4848GAL	PV	128192	001	00701	2,821.39	596485
			Alt Payee 13647 JCI JONES CHEMICALS, INC P.O. BOX 636877 CINCINNATI OH 45263-6877	Payment Amount					8,624.80	
63987	10/15/13	16775	JR'S ENVIRONMENTAL SERVICES	ISCO SAMPLE MAINT & REPR	PV	128298	001	00701	1,045.00	092713-16-J
				ISCO SAMPLE MAINT & REPR	PV	128298	004	00701	2.73	092713-16-J
				Payment Amount					1,047.73	
63988	10/15/13	18535	KEMIRA WATER SOLUTIONS, INC.	FERRIC CHLORIDE-49,3 30LB	PV	128193	001	00701	6,040.20	9017355221
			Alt Payee 18536 KEMIRA WATER SOLUTIONS MAIL CODE 5881, P. O. BOX 105046 ATLANTA GA 30348-5046	Payment Amount					6,040.20	
63989	10/15/13	2610	LOS ANGELES COUNTY DEPT. OF PUBLIC WORKS	7/10&8/13:L20 1302242 MULHL/MLK	PV	128256	001	00101	267.18	RE-PW-1309160 1295
				8/5:L20130324 9-28911 CRAGS DR.	PV	128257	001	00101	898.00	RE-PW-1309160 1689
				7/2:L20130269 9-ENCINAL/CHA RMLE	PV	128258	001	00101	898.00	RE-PW-1309160 1416

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key Item	Key Co	Amount	Invoice Number
63990	10/15/13	2302	OFFICE DEPOT	7/31.20120223 2-CLBS PIPELINE PaymentAmount MISC OFFICE/COFFEE SUPPL MISC OFFICE/COFFEE SUPPL MISC OFFICE SUPPLIES COFFEE & MISC OFFICE SUPPLIES COFFEE & MISC OFFICE SUPPLIES DOCUMENT FRAME-JL MARKERS-MN PaymentAmount ODOR CNTRL CARBON REPLCMNT PaymentAmount INSTALL NEW SECURITY FENCE	PV	128259	001 00301	53.43	RE-PW-1309160 1076	
63991	10/15/13	16807	PROMINENT SYSTEMS, INC.	PaymentAmount 10/13 COURIER SRV	PV	128238	001 00701	39.88	677909572001	
63992	10/15/13	19058	PROTECTOR FENCE	PaymentAmount CLAIM PMT FOR BROKEN REGULATOR	PV	128260	002 00701	135.98	677909572001	
63993	10/15/13	12450	WILLIAMILYSE SARANOW	PaymentAmount 10/13 COURIER SECURITY, INC.	PV	128239	001 00701	44.67	677909865001	
63994	10/15/13	6940	SECTRAN SECURITY, INC.	PaymentAmount LANDSCAPE MAINT@WLK	PV	128260	001 00701	102.24	676610029001	
63995	10/15/13	2948	SMITH PIPE & SUPPLY	PaymentAmount MISC LANDSCAPE MAINT@WLK	PV	128260	002 00701	32.29	676610029001	
63996	10/15/13	19058	PROTECTOR FENCE	PaymentAmount CLAIM PMT FOR BROKEN REGULATOR	PV	128261	001 00701	13.51	676610062001	
63997	10/15/13	16807	PROMINENT SYSTEMS, INC.	PaymentAmount ODOR CNTRL CARBON REPLCMNT PaymentAmount INSTALL NEW SECURITY FENCE	PV	128262	001 00701	6.53	676610063001	
63998	10/15/13	12450	WILLIAMILYSE SARANOW	PaymentAmount 10/13 COURIER SECURITY, INC.	PV	128297	001 00701	45,933.00	15751	
63999	10/15/13	19058	PROTECTOR FENCE	PaymentAmount CLAIM PMT FOR BROKEN REGULATOR	PV	128265	001 00701	2,500.00	929	
64000	10/15/13	12450	WILLIAMILYSE SARANOW	PaymentAmount 10/13 COURIER SECURITY, INC.	PV	128247	001 00101	350.00	082013	
64001	10/15/13	6940	SECTRAN SECURITY, INC.	PaymentAmount LANDSCAPE MAINT@WLK	PV	128266	001 00701	289.38	13100559	
64002	10/15/13	2948	SMITH PIPE & SUPPLY	PaymentAmount MISC LANDSCAPE MAINT@WLK	PV	128248	001 00101	286.38	2595845	

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Payment Number	Date	Address Number	Name	Payment Stub Message	TY	Document Number	Key itm . Co	Amount	Invoice Number
63986	10/15/13	2957	SOUTHERN CALIFORNIA EDISON	MISC LANDSCAPE MAINT@TAPIA	PV	128249	001 00751	172.29	2596369
				Payment Amount				462.89	
				ENERGY-SEPT1 3	PV	128233	001 00101	4,603.17	2869/100113
				ENERGY-SEPT1 3	PV	128233	002 00101	26.91	2869/100113
				ENERGY-SEPT1 3	PV	128233	003 00101	631.25	2869/100113
				ENERGY-SEPT1 3	PV	128233	004 00101	24.24	2869/100113
				ENERGY-SEPT1 3	PV	128233	005 00101	74.72	2869/100113
				ENERGY-SEPT1 3	PV	128233	006 00101	20.47	2869/100113
				ENERGY-SEPT1 3	PV	128233	007 00101	113.55	2869/100113
				ENERGY-SEPT1 3	PV	128233	008 00101	75.70	2869/100113
				ENERGY-SEPT1 3	PV	128233	009 00101	25.08	2869/100113
				ENERGY-SEPT1 3	PV	128233	010 00101	28.58	2869/100113
				ENERGY-SEPT1 3	PV	128233	011 00101	28.09	2869/100113
				ENERGY-SEPT1 3	PV	128233	012 00101	5,137.57	2869/100113
				ENERGY-SEPT1 3	PV	128233	013 00101	5,724.20	2869/100113
				ENERGY-SEPT1 3	PV	128233	014 00101	74.26	2869/100113
				ENERGY-SEPT1 3	PV	128233	015 00101	3,811.24	2869/100113
				ENERGY-SEPT1 3	PV	128233	016 00101	9,687.20	2869/100113
				ENERGY-SEPT1 3	PV	128233	017 00101	190.68	2869/100113
				ENERGY-SEPT1 3	PV	128233	018 00101	289.80	2869/100113

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Payment Number	Date	Address Number	Name	Payment Stub Message	Document . . . Ty Number	Key Item Co	Amount	Invoice Number
				ENERGY-SEPT1	PV 128233	019 00101	8,494.64	2869/100113
3				ENERGY-SEPT1	PV 128233	020 00101	113,042.64	2869/100113
3				ENERGY-SEPT1	PV 128233	021 00101	75,361.76	2869/100113
3				ENERGY-SEPT1	PV 128233	022 00101	29.41	2869/100113
3				ENERGY-SEPT1	PV 128233	023 00101	1,266.49	2869/100113
3				ENERGY-SEPT1	PV 128233	024 00101	1,095.48	2869/100113
3				ENERGY-SEPT1	PV 128233	025 00101	7,043.90	2869/100113
3				ENERGY-SEPT1	PV 128233	026 00101	362.10	2869/100113
3				ENERGY-SEPT1	PV 128233	027 00101	411.99	2869/100113
3				ENERGY-SEPT1	PV 128233	028 00101	980.33	2869/100113
3				ENERGY-SEPT1	PV 128233	029 00101	5,471.88	2869/100113
3				ENERGY-SEPT1	PV 128233	030 00101	29.75	2869/100113
3				ENERGY-SEPT1	PV 128233	031 00101	1,578.01	2869/100113
3				ENERGY-SEPT1	PV 128233	032 00101	32.42	2869/100113
3				ENERGY-SEPT1	PV 128233	033 00101	635.40	2869/100113
3				ENERGY-SEPT1	PV 128233	034 00101	28.09	2869/100113
3				ENERGY-SEPT1	PV 128233	035 00101	9,353.22	2869/100113
3				ENERGY-SEPT1	PV 128233	036 00101	13,466.45	2869/100113
3				ENERGY-SEPT1	PV 128233	037 00101	5,482.07	2869/100113
3				ENERGY-SEPT1	PV 128233	038 00101	2,765.32	2869/100113
3				ENERGY-SEPT1	PV 128233	039 00101	5,007.74	2869/100113

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Payment Number	Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key Item Co	Amount	Invoice Number
3				ENERGY-SEPT1	PV	128233	040 00101	17,147.08	2869/100113
3				ENERGY-SEPT1	PV	128233	041 00101	9,631.63	2869/100113
3				ENERGY-SEPT1	PV	128233	042 00101	6,259.27	2869/100113
3				ENERGY-SEPT1	PV	128233	043 00101	2,860.73	2869/100113
3				ENERGY-SEPT1	PV	128233	044 00101	494.95	2869/100113
3				ENERGY-SEPT1	PV	128233	045 00101	114.39	2869/100113
3				ENERGY-SEPT1	PV	128233	046 00101	36.09	2869/100113
3				ENERGY-SEPT1	PV	128233	047 00101	1,636.65	2869/100113
3				ENERGY-SEPT1	PV	128233	048 00101	4,714.28	2869/100113
3				ENERGY-SEPT1	PV	128233	049 00101	5,260.45	2869/100113
3				ENERGY-SEPT1	PV	128233	050 00101	25.08	2869/100113
3				ENERGY-SEPT1	PV	128233	051 00101	29.41	2869/100113
3				ENERGY-SEPT1	PV	128233	052 00101	1,205.73	2869/100113
3				ENERGY-SEPT1	PV	128233	053 00101	1,134.78	2869/100113
3				ENERGY-SEPT1	PV	128233	054 00101	28.12	2869/100113
3				ENERGY-SEPT1	PV	128233	055 00101	830.02	2869/100113
3				ENERGY-SEPT1	PV	128233	056 00101	14.04	2869/100113
3				ENERGY-SEPT1	PV	128233	057 00101	14.04	2869/100113
3				ENERGY-SEPT1	PV	128233	058 00101	623.92	2869/100113
3				ENERGY-SEPT1	PV	128233	059 00101	60,350.59	2869/100113

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Doc. Ty	Doc. Number	Key Item	Key Co	Amount	Invoice Number
63997	10/15/13	2958	SOUTHERN CALIFORNIA GAS CO	ENERGY-SEPT1	PV	128233	060	00101	60,350.59	2869/100113
				3 ENERGY-SEPT1	PV	128233	061	00101	641.24	2869/100113
				3 ENERGY-SEPT1	PV	128233	062	00101	2,158.75	2869/100113
				3 ENERGY-SEPT1	PV	128233	063	00101	3,734.36	2869/100113
				3 ENERGY-SEPT1	PV	128233	064	00101	1,867.18	2869/100113
				Payment Amount				463,671.17		
63998	10/15/13			JBR P/S	PV	128250	001	00101	15.25	1200/100213
				9/3--10/2/13						
				WLK	PV	128251	001	00101	6,545.11	9400/100113
				P/S-9/1--10/1/13						
				CORNELL P/S	PV	128292	001	00101	1,704.63	0400/100413
				9/05/13--10/4/13						
				HQ/OPS	PV	128293	001	00701	14.30	3600/100413
				9/5--10/4/13						
				TAPIA PLINT	PV	128294	001	00751	564.38	4000/100413
				9/5--10/4/13						
				Payment Amount				8,843.67		
63998	10/15/13	4440	SOUTHWEST CHLORINATION, INC.	CHLORINATE 3 POTABLE TANKS	PV	128254	001	00101	298.40	7138
				Payment Amount				288.40		
63999	10/15/13	10225	US EQUIPMENT CO., INC.	ULTRA COOLANT 20-LITERS	PV	128237	001	00701	523.20	190840
				ULTRA COOLANT 20-LITERS	PV	128237	002	00701	315.01	190840
				FREIGHT	PV	128237	003	00701	27.80	190840
				Payment Amount				866.01		
64000	10/15/13	13326	VILLA ESPERANZA SERVICES	LANDSCAPE SRV	PV	128236	001	00701	1,114.75	LVMWD 2013-10
				9/13 LANDSCAPE SRV	PV	128236	002	00701	3,096.32	LVMWD 2013-10
				9/13 LANDSCAPE SRV	PV	128236	004	00701	571.93	LVMWD 2013-10

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Document		Key	Amount	Invoice Number
					Ty	Number			
64001	10/15/13	3035	VWR SCIENTIFIC	LANDSCAPE SRV	PV	128241	001 00701	4,783.00	8055359377
				Payment Amount				550.89	
				MISC LAB					
				SUPPLIES					
				FREIGHT				76.70	8055359377
				125ML FLASKS				148.32	8055366693
				BOIL					
				FREIGHT				13.87	8055366693
			Alt Payee	VWR INTERNATIONAL, INC					
				P. O. BOX 640169					
				PITTSBURGH PA 15264-0169					
64002	10/15/13	8514	WEST COAST IRRIGATION	Payment Amount	PV	128244	001 00751	789.78	7186
				8"VICx 6					
				VIC/FISH FLOW				183.79	
				PIPING					
				Payment Amount				183.79	
64003	10/15/13	19029	WILWATER IRRIGATION	IRRIGATION	PV	128268	001 00701	1,615.95	093013
				REPR@HQ					
				9/30-10/04					
				Payment Amount				1,615.95	
				Total Amount of Payments Written				590,816.24	
				Total Number of Payments Written				36	

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Document Ty	Document Number	Key Lim	Key Co	Amount	Invoice Number
64004	10/22/13	2321	ACWA	ACWA CNF 12/3--12/4/13	PV	128270	001	00701	275.00	2304401448
				Payment Amount					275.00	
64005	10/22/13	18132	AGROMIN PREMIUM SOIL PRODUCTS	118YD COMPOST AMENDMENT	PV	128212	001	00701	1,416.00	0225741-IN
				100YD COMPOST AMENDMENT	PV	128213	001	00701	1,200.00	0225860-IN
				100YD COMPOST AMENDMENT	PV	128214	001	00701	1,200.00	0225861-IN
				100YD COMPOST AMENDMENT	PV	128215	001	00701	1,200.00	0225921-IN
64006	10/22/13	2350	AIRDRAULICS INC.	Payment Amount (2) HOISTS INSPECTED	PV	128321	001	00701	285.00	86751
				Payment Amount					5,016.00	
64007	10/22/13	2397	AQUATIC BIOASSAY & CONSULTING	9/13 CHRONIC BIOASSAY TSTNG	PV	128336	001	00701	810.00	LVS1013.0889
				Payment Amount					285.00	
64008	10/22/13	16910	ASPHALT PROFESSIONALS INC.	REFD BAL CLOSED A/C	PV	128310	001	00101	245.22	9997822-06903 8
				Payment Amount					810.00	
64009	10/22/13	16893	BILLTRUST	9/13 ON-LINE BILLING & OMT	PV	128216	001	00701	4,573.13	86698
				Payment Amount					245.22	
64010	10/22/13	3319	BLOIS CONSTRUCTION, INC.	PRG PMT#3-10"MAIN @CLBS RD 5% RETENTION ON PMT#3 5% RETENTION ON PMT#4 PRG PMT#4-10"MAIN @CLBS RD	PV	128282	001	00701	251,174.31	10535/#3
				Payment Amount					4,573.13	
				5% RETENTION ON PMT#3	PD	128283	001	00301	12,558.72-	10535/RTN#33
				5% RETENTION ON PMT#4	PD	128324	001	00301	1,134.29-	10535/RTN#4
				PRG PMT#4-10"MAIN @CLBS RD	PV	128333	001	00701	22,685.87	10535/#4
				Payment Amount					260,167.17	
64011	10/22/13	2608	CALIF DEPT OF PUBLIC HEALTH	WTR SYST#191225-7 /1/12--6/30/13	PV	128317	001	00101	17,446.38	1360257

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key	Item	Co	Amount	Invoice Number
64012	10/22/13	18986	CALIFORNIA CRANE SCHOOL, INC.	CRANE TRAINING 9/9-11-JM;JM;ST	PV	128217	001	00701	17,446.38	5,385.00	1497
64013	10/22/13	18739	CALIFORNIA HAZARDOUS SERVICES, INC.	10/13 DOP SITE VISIT	PV	128281	001	00701	5,385.00	105.00	54323
64014	10/22/13	18860	CHEMTREAT, INC.	10/13 CLOSED HOT/CHILLED WTR	PV	128334	001	00701	105.00	535.92	1650746
64015	10/22/13	2541	CITY OF WESTLAKE VILLAGE	PERMIT REPR LEAK-4127 BEACH MID	PV	128356	001	00101	535.92	195.00	13/14-049
64016	10/22/13	18332	JEFFREY CRAFT	REFD BAL CLOSED A/C	PV	128312	001	00101	195.00	48.56	370340-032891
64017	10/22/13	19060	CAROLA DANKERT	REFD BAL CLOSED A/C	PV	128313	001	00101	48.56	206.10	1010862
64018	10/22/13	19057	DRIVER SPG	REFD DEPOSIT ON CLOSED A/C	PV	128272	001	00101	206.10	1,260.48	9997712
64019	10/22/13	18111	ELECSYS INTERNATIONAL CORPORATION	11/13 RADIX HANDHELD MAINT	PV	128337	001	00701	1,260.48	261.00	118165
64020	10/22/13	2654	FAMCON PIPE	MISC INVENTORY ITEMS	PV	128288	001	00701	261.00	1,031.14	153151
64021	10/22/13	2677	GOVERNMENT FINANCE OFFICERS ASSOCIATION	TREASURY MGMT SUBSCRIPTION	PV	128271	001	00701	1,031.14	55.00	0152758S
										55.00	

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	TY	Document Number	Key Item	Co	Amount	Invoice Number
64022	10/22/13	2705	HACH COMPANY	MISC TAPIA MAINT	PV	128280	001	00701	1,999.03	8503178
				SUPPLIES						
				FREIGHT	PV	128280	007	00701	65.35	8503178
			All Payee	HACH COMPANY 2207 COLLECTIONS CENTER DR CHICAGO IL 60693						
64023	10/22/13	6439	HIDDEN HILLS COMMUNITY ASSOCIATION	UPGRADE WTR SRV@25115	PV	128319	001	00101	2,064.38	890
				ELDORADO						
64024	10/22/13	16809	ICTUS CONSULTING, LLC	9/13 RECORDS MGMT/LBRY SVCS	PV	128359	001	00701	185.00	LVMWD-130901
				Payment Amount					4,225.00	
64025	10/22/13	2736	IRON MOUNTAIN RECORDS MANAGEMENT	10/13 RECORDS STORAGE	PV	128277	001	00701	557.86	HUL0212
				Payment Amount					557.86	
64026	10/22/13	3083	JCI JONES CHEMICALS, INC	SODIUM HYPOCHLORITE-5008 GAL	PV	128209	001	00701	2,914.51	596657
				SODIUM BISULFITE-421 1GAL	PV	128210	001	00701	5,726.96	596637
			All Payee	JCI JONES CHEMICALS, INC P.O. BOX 636877 CINCINNATI OH 45263-6877						
64027	10/22/13	17305	KASTLE KARE	OAK TREE PEST CNTRL	PV	128360	001	00701	8,641.47	49921
				Payment Amount					1,325.00	
64028	10/22/13	2590	LOS ANGELES DAILY NEWS	AD:PRE-QUAL BLASTG SUB-1235' AD:PRE-QUAL GEN CNTR-1235'	PV	128322	001	00701	3,354.00	0010410741
				Payment Amount					3,332.50	
				Payment Amount					6,686.50	

Batch Number - 226683
Bank Account - 00146807 Cash-General

Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key	Co	Amount	Invoice Number
64029	10/22/13	7427	G. C. MAC INNES	REFD BAL	PV	128309	001	00101	66.43	1100122
				CLOSED A/C						
				Payment Amount					66.43	
64030	10/22/13	8806	MISSION PAVING & SEALING	REFD DEPOSIT ON CLOSED A/C	PV	128316	001	00101	1,300.32	9997852
				Payment Amount					1,300.32	
64031	10/22/13	2839	MOTION INDUSTRIES, INC.	FILTERS (4) FOR RLV	PV	128349	001	00701	416.33	CA22-569800
				Payment Amount					416.33	
				HVY DTY SHEAVES (2) FOR RLV	PV	128350	001	00701	196.10	CA22-569842
				Payment Amount					196.10	
				RLR BRG PLW BLK SGL SET	PV	128353	001	00701	2,120.60	CA22-569544
				Payment Amount					2,120.60	
				COL(4) FLANG BLK(2) FOR RLV	PV	128362	001	00751	1,171.55	CA22-569947
				Payment Amount					1,171.55	
				Payment Amount					3,904.58	
64032	10/22/13	2365	MSO TECHNOLOGIES	P/E	PV	128276	001	00701	11,070.00	4461
				8/31/13-SCADA						
				PHS.1 DESIGN	PV	128339	001	00701	4,995.00	4458
				8/1-8/30/13-C						
				ONSTRUCTION	PV	128340	001	00701	2,100.00	4460
				8/1-8/30/13-W LFP						
				MODIFICATIONS						
				Payment Amount					18,165.00	
64033	10/22/13	19061	ONE-UP DEVELOPMENT	REFD BAL	PV	128314	001	00101	28.77	760164
				CLOSED A/C						
				Payment Amount					28.77	
64034	10/22/13	18874	PACIFIC HYDROTECH CORPORATION	PRG PMT#5-3RD DIGESTER	PV	128284	001	00701	642,420.00	10487/#5
				P/E/30						
				5% RETENTION ON PMT#5	PD	128285	001	00754	32,121.00	10487/RTN#5
				Payment Amount					610,299.00	

Batch Number - 226683
Bank Account - 00146807 Cash-General

Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key Itm	Co	Amount	Invoice Number
64035	10/22/13	19011	PEGASUS TRANSIT INC.	QTRLY TOUR IN BUS 11/2/13	PV	128269	001	00101	610.50	1080
64036	10/22/13	9543	PINKY'S TIRE SERVICE	Payment Amount FLAT REPR-MICHIGAN LOADER#710	PV	128355	001	00701	233.13	152641
64037	10/22/13	8484	PRAXAIR DISTRIBUTION, INC	Payment Amount 9/13 AIR CYLINDER RNTL	PV	128344	001	00701	102.25	47255243
<p>Alt Payee 8898 PRAXAIR DISTRIBUTION INC. DEPT. LA 21511 PASADENA CA 91185-1511</p>										
64038	10/22/13	2565	PURETEC	Payment Amount 9/13 WTR TRMT FOR BOILLER 10/13- 14" D. I. RNTL 10/13-8" D.I. RNTL	PV	128341	001	00701	315.84	1260854
64039	10/22/13	10643	JEFF REINHARDT	Payment Amount REIMB MLG:CONTRCT CITIES ASSN	PV	128320	001	00701	149.16	100513
64040	10/22/13	19062	COREY SCHLOSSMANN	Payment Amount REFD BAL CLOSED A/C	PV	128315	001	00101	208.99	941518
64041	10/22/13	16566	SIERRA MONITOR CORPORATION	Payment Amount REPAIR GAS DETECTION	PV	128338	001	00701	440.36	0000101948
64042	10/22/13	3480	SIGN FACTORY	Payment Amount 19" x28" NO TRESPASSING SIGN COLOR DIGITAL CONST AHEAD SIGN	PV	128273	001	00701	1,815.95	12920
64043	10/22/13	2948	SMITH PIPE &	Payment Amount MISC	PV	128357	001	00701	548.53	2598784

ITEM 5B

Batch Number - 226683
Bank Account - 00146807 Cash-General

Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key Item	Co	Amount	Invoice Number
SUPPLY										
			LANDSCAPE							
			MAINT@HQ							
			MISC		PV	128358	001	00701	39.48	2599328
			LANDSCAPE							
			MAINT@HQ							
			Payment Amount						588.01	
64044	10/22/13	8599	STANDARD AUTOMATION	12/31/13-12/3	PV	128278	001	00701	11,748.29	55197
			1/14 SCADA							
			SWW							
			12/31/13-12/3							
			1/14 SCADA							
			SWW							
			17,647.33							
			55197							
			8600	STANDARD AUTOMATION & CONTROL LP						
			Alt Payee	P. O. BOX 849717						
			DALLAS TX 75284-9717							
			2964	STATE BOARD OF EQUALIZATION						
			Payment Amount						28,395.62	
64045	10/22/13	2964	STATE BOARD OF EQUALIZATION	SALES/USE TAX FOR 3RD QT13	PV	128361	001	00701	1,245.00	97817865/0930
										13
			17645	TORO ENTERPRISES INC.						
			Payment Amount						1,245.00	
64046	10/22/13	17645	TORO ENTERPRISES INC.	REFD BAL CLOSED A/C	PV	128311	001	00101	245.22	9997737-06869
										4
			3006	UNDERGROUND SERVICE ALERT						
			Payment Amount						245.22	
64047	10/22/13	3006	UNDERGROUND SERVICE ALERT	9/13 NEW TICKETS	PV	128345	001	00701	283.50	920130394
			2780	VALLEY NEWS GROUP						
			Payment Amount						283.50	
64048	10/22/13	2780	VALLEY NEWS GROUP	AD:RE GARDEN CLASSES	PV	128318	001	00101	380.00	10-4
			16623	VELOCITY TECHNOLOGY SOLUTIONS III, INC.						
			Payment Amount						380.00	
64049	10/22/13	16623	VELOCITY TECHNOLOGY SOLUTIONS III, INC.	11/13 DISASTER RECOVER	PV	128275	001	00701	3,114.00	298676
			3034	VORTEX INDUSTRIES						
			Payment Amount						3,114.00	
64050	10/22/13	3034	VORTEX INDUSTRIES	PRV MAINT ON 10 VAR DOORS@RLV	PV	128346	001	00701	324.95	01-776256-1
			Payment Amount						324.95	

ITEM 5

Batch Number - 2266683
Bank Account - 00146807 Cash-General

Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Document Ty	Document Number	Key Item	Key Co	Amount	Invoice Number
64051	10/22/13	17298	VULCAN INDUSTRIES, INC.	LOT SPARE PARTS	PV	128348	001	00701	2,197.44	13362-12006
				FREIGHT	PV	128348	002	00701	99.00	13362-12006
				Payment Amount					2,296.44	
64052	10/22/13	2729	VULCAN MATERIALS CO.	SE-30 FILL HOT MIX ASPHALT	PV	128279	001	00701	450.19	70102307
				All Payee						
			6457 VULCAN MATERIALS COMPANY FILE 55572 LOS ANGELES CA 90074-5572							
				Payment Amount					450.19	
64053	10/22/13	3047	WESCO DISTRIBUTION, INC.	MISC RLV MAINT SUPPLIES	PV	128354	001	00701	1,457.67	228116
				All Payee						
			6443 WESCO DISTRIBUTION, INC PO BOX 31001-0465 PASADENA CA 91110-0465							
				Payment Amount					1,457.67	
64054	10/22/13	3049	WEST COAST WATER SERVICE, INC	10/13 WTR TRMT FOR BOILER	PV	128347	001	00701	322.00	22549
				All Payee						
			18922 1ST ENTERPRISE BANK							
				Payment Amount					322.00	
64055	10/22/13			RTN#5/RLV 3RD DIGESTER	PV	128286	001	00754	32,121.00	10487/RTN#5
				Payment Amount					32,121.00	
				Total Amount of Payments Written					1,031,640.72	
				Total Number of Payments Written					52	

Date: October 10, 2013
 To: David W. Pedersen, General Manager
 From: Finance and Administration Department
 Subject: Investment Report for the Month of September 2013

Summary of Investments

Investments Maturing Within Six Months:

Disc./Cpn Rate	Yield To Maturity	Investment Type	Date Invested	Date Matures	Book Value	Par Value	Market Value	Market Value Source
1.125%	1.125%	FHLB-Bullet	09/20/10	12/30/13	1,000,000	1,000,000	1,002,580	Custodian
		Sub-Total			1,000,000	1,000,000	1,002,580	

Investments Maturing After Six Months:

2.662%	2.662%	NYCGEN-Municipal Bond	06/04/10	05/01/14	1,000,000	1,000,000	1,012,220	Custodian
1.500%	1.500%	FNMA-Callable Coupon	09/08/10	09/08/14	1,000,000	1,000,000	1,011,180	Custodian
1.150%	1.150%	FHLB-Callable Coupon	11/24/10	07/24/14	1,000,000	1,000,000	1,008,150	Custodian
2.000%	2.000%	FHLB-Bullet	03/15/11	03/30/15	1,000,000	1,000,000	1,025,400	Custodian
1.250%	1.250%	FNMA-Callable Coupon	02/14/12	02/14/17	2,000,000	2,000,000	2,005,420	Custodian
1.250%	1.250%	FHLMC-Callable Coupon	02/17/12	02/17/17	1,000,000	1,000,000	999,300	Custodian
1.300%	1.300%	FNMA-Callable Coupon	02/21/12	02/21/17	1,000,000	1,000,000	1,003,650	Custodian
1.150%	1.150%	FHLMC-Callable Coupon	02/28/12	02/28/17	1,000,000	1,000,000	1,003,020	Custodian
0.670%	0.670%	FNMA-Bullet	03/26/12	08/26/15	1,000,000	1,000,000	1,005,400	Custodian
1.050%	1.050%	FFCB-Bullet	03/28/12	03/28/16	1,000,000	1,000,000	1,012,680	Custodian
1.400%	1.400%	FHLMC-Callable Coupon	03/28/12	03/28/17	1,000,000	1,000,000	1,005,270	Custodian
1.270%	1.270%	FHLB-Bullet	03/30/12	03/02/17	1,000,000	1,000,000	1,009,730	Custodian
0.750%	0.750%	KYSHSG-Municipal Bond	06/27/12	07/01/14	1,000,000	1,000,000	999,780	Custodian
0.980%	0.980%	FFCB-Callable Coupon	09/18/12	09/18/17	1,000,000	1,000,000	986,570	Custodian
0.75% & Up	1.268%	FNMA-Callable Coupon	09/20/12	09/20/17	1,000,000	1,000,000	989,800	Custodian
0.900%	0.921%	FNMA-Callable Coupon	10/25/12	10/25/17	999,000	1,000,000	983,050	Custodian
0.625%	0.700%	FHLMC-Bullet	10/26/12	11/01/16	997,040	1,000,000	995,160	Custodian
0.820%	0.860%	FFCB-Callable Coupon	10/26/12	07/11/17	998,000	1,000,000	984,280	Custodian
0.75% & Up	1.045%	FNMA-Callable Coupon	11/21/12	11/21/17	1,000,000	1,000,000	988,590	Custodian
0.625%	0.625%	FNMA-Callable Coupon	11/28/12	11/28/16	2,000,000	2,000,000	1,981,560	Custodian
0.740%	0.550%	Montgomery-Muni Bond	11/29/12	04/01/15	1,004,400	1,000,000	997,200	Custodian
0.5% & Up	1.047%	FNMA-Callable Coupon	12/07/12	11/28/17	1,000,000	1,000,000	989,580	Custodian
0.600%	0.600%	FFCB-Callable Coupon	12/13/12	12/12/16	1,000,000	1,000,000	992,480	Custodian
0.600%	0.580%	Port Auth NY&NJ-MuniBor	12/19/12	12/01/15	1,000,000	1,000,000	992,950	Custodian
0.600%	0.600%	FFCB-Bullet	12/27/12	12/27/16	1,000,000	1,000,000	992,800	Custodian
0.500%	0.500%	FHLB-Callable Coupon	12/28/12	06/28/16	1,000,000	1,000,000	994,720	Custodian
0.500%	0.500%	FHLMC-Callable Coupon	01/15/13	01/15/16	1,000,000	1,000,000	997,900	Custodian
0.850%	0.850%	AZSHGR-Muni Bond	01/17/13	06/01/15	2,205,000	2,205,000	2,210,182	Custodian
0.500%	0.500%	FHLMC-Callable Coupon	01/30/13	11/27/15	1,000,000	1,000,000	999,070	Custodian

LVMWD Investment Report for the Month Ending September 30, 2013

Disc./Cpn Rate	Yield To Maturity	Investment Type	Date Invested	Date Matures	Book Value	Par Value	Market Value	Market Value Source
Investments Maturing After Six Months (continued):								
0.5% & Up	4	1.141%	FHLB-Callable Coupon	02/07/13	02/07/18	1,000,000	1,000,000	990,570 Custodian
1.585%		1.100%	LVNSCD-Muni Bond	02/20/13	11/01/17	1,022,130	1,000,000	995,150 Custodian
0.600%		0.600%	FNMA-Callable Coupon	02/25/13	08/25/16	1,000,000	1,000,000	995,470 Custodian
0.5% & Up	5	1.097%	FHLB-Callable Coupon	02/28/13	02/28/18	1,000,000	1,000,000	992,830 Custodian
1.000%		1.000%	NJSMFH-Muni Bond	03/26/13	11/01/14	1,245,000	1,245,000	1,243,133 Custodian
0.690%		0.690%	PST-Muni Bond	03/26/13	11/01/16	1,000,000	1,000,000	990,630 Custodian
1.000%		1.000%	FHLMC-Callable Coupon	03/26/13	03/26/18	1,000,000	1,000,000	977,250 Custodian
0.8% & Up	6	1.145%	FNMA-Callable Coupon	03/27/13	03/27/18	1,000,000	1,000,000	988,210 Custodian
0.85% & Up	7	1.170%	FNMA-Callable Coupon	03/28/13	03/28/18	1,000,000	1,000,000	986,760 Custodian
1.020%		1.020%	FHLMC-Callable Coupon	04/30/13	04/30/18	999,500	1,000,000	975,590 Custodian
0.950%		0.950%	FHLMC-Callable Coupon	05/22/13	05/22/18	1,000,000	1,000,000	975,760 Custodian
0.750%		0.750%	FHLMC-Callable Coupon	05/28/13	11/28/17	1,000,000	1,000,000	974,720 Custodian
0.75% & Up	8	1.117%	FNMA-Callable Coupon	05/29/13	05/29/18	1,000,000	1,000,000	981,130 Custodian
0.832%		0.832%	ARLDEV-Muni Bond	06/03/13	12/15/16	1,585,000	1,585,000	1,563,222 Custodian
1.250%		1.250%	FHLB-Callable Coupon	06/26/13	06/26/18	1,000,000	1,000,000	984,100 Custodian
Sub-Total						48,055,650	48,035,000	47,791,616
Total Investments						49,055,650	\$49,035,000	48,794,196

Note: Gov. Agency Coupon Notes will distribute interest every six month.

- 1-CPNRT=0.75% to 9/14; thereafter 1.625%.
- 3-CPNRT=0.5% to 8/14; 1% to 8/15; thereafter 1.5%.
- 5-CPNRT=0.5% to 2/14; thereafter 1.25%.
- 7-CPNRT=0.85% to 9/15; 1% to 9/16; 1.5% to 9/17; thereafter 2.5%.
- 2-CPNRT=0.75% to 11/15; thereafter 1.5%.
- 4-CPNRT=0.5% to 2/14; 0.75% to 2/15; 1% to 2/16; 1.5% to 2/17; thereafter 2%.
- 6-CPNRT=0.8% to 9/15; thereafter 1.5%.
- 8-CPNRT=0.75% to 5/16; 1% to 5/17; 2% to 11/17; thereafter 3%.

Interest earnings for the month were as followed:

Refunding Revenue Bonds - Reserve Fund (Bank of New York Mellon)	Amount	Current Yield
Investments	\$591	0.257%
Local Agency Investment Fund (LAIF)	38,396	0.920%
Reich & Tang Daily Income - US Treasury Money Market Fund	4,495	0.257%
Sweep Accounts (Wells Fargo Bank/Bank of New York Mellon)	0	0.000%
	14	0.010%
Total Earnings	\$43,496	

Schedule of Investment Balance Limitations (Per District Investment policy)

The source of the market valuation is as followed:

Investments (Note 1)	Total Amount Invested	% of Total	Max. Limit Allowed
Refunding Revenue Bonds - Reserve Fund (Bank of New York Mellon/LAIF)	\$49,055,650	67.55%	no limit
Reich & Tang Daily Income - US Treasury Money Market Fund (Union Bank)	2,764,900	3.81%	1 yr debt pmt.
Local Agency Investment Fund (LAIF)	57,439	0.08%	no limit
Total	20,747,515	28.57%	50,000,000
	\$72,625,504	100.01%	

(Note 2)

Note 1: The average weighted duration for investments, excluding LAIF, is 1,111 days, which is under the assumption that callable coupons will not be called and will be held until maturity.
 Note 2: In September 2013, Joint Powers Authority's participation in investment is \$5,588,060.62, of which \$4,862,480.26 (or 87.01%) belongs to LV.

LVMWD Investment Report for the Month Ending September 30, 2013

Bank Account Balances as of September 30, 2013:

Bank Name	Account Type	Amount
Wells Fargo Bank	Checking	\$140,146 (Note 3)
Wells Fargo Bank	Sweep	1,638,567
Bank of New York Mellon	Money Market	0
Total		\$1,778,713

Note 3: This is bank balance without adjusting for outstanding checks. The total amount of outstanding checks is unavailable at the time of reporting.

"All District investments are included in this report and all investments, except those relating to debt issues and deferred compensation programs funds, conform to District investment policy. All investment transactions within the period covered by this report, except for the exceptions noted above, conform to District investment policy. Deferred compensation program funds are not included in this report; their investment is directed by individual employees participating in the deferred compensation program and not by the District. Debt issue funds are included in this report; their investment is controlled by specific provisions of the issuance documents and not by the District."

"The deposits and investments of the District safeguard the principal and maintain the liquidity needs of the District, providing the District with the ability to meet expenditure requirements for the next six months. The maturity dates are compatible with foreseeable cash flow requirements. The deposits and investments can be easily and rapidly converted into cash without substantial loss of value."

Approved for October 22, 2013 Agenda:

David W. Pedersen 10/14/13
David W. Pedersen, General Manager

I HEREBY CERTIFY THAT THE FOREGOING IS TRUE AND CORRECT

TO THE BEST OF MY KNOWLEDGE

Sandra Hicks
10-10-13

Leonard Polan, Treasurer



October 22, 2013 LVMWD Regular Board Meeting

TO: Board of Directors

FROM: Finance & Administration

Subject: Investment Review: Third Quarter of Calendar Year 2013.

SUMMARY:

A list of investments as of September 30, 2013 is presented for Board review. The total interest for the quarter was \$133,444.92. The average weighted portfolio duration excluding LAIF, reserve fund and the money market fund is 1,111 days or about 3.04 years. The duration shortened slightly compared to last quarter's 1,191 days. The investment portfolio includes Joint Powers Authority funds in the amount of \$5,588,060.62, of which \$4,862,480.26 belongs to Las Virgenes. Of the total investments, \$3.18 million is restricted by Statute, \$3.95 million is prepaid development fees, \$2.8 million is restricted by bond covenants, and \$56.9 million is set aside for Board approved reserves, including reserves for future maintenance and replacement of major capital assets.

DISCUSSION:

During this quarter, \$2 million of investments were called or matured, and no investments were purchased. Investment in LAIF increased \$3.5 million during the quarter. The interest rates remained steady for the quarter but still at historic lows. The quarterly apportionment rate for LAIF was 0.26% in September, compared to 0.25% in June. The average yield on the District's investment portfolio ending September 30, 2013 was 0.92%. Investments as of September 30, 2013 include the following:

LAIF - General	\$23,512,415
Government Agency Notes:	
Maturing in 2013	1,000,000
Maturing in 2014	2,000,000
Maturing in 2015 or later	34,993,540
Municipal Bonds	11,062,110
U.S. Treasury Money Market Fund	57,439

Total	\$72,625,504

These investments generated interest of \$133,444.92 for the quarter. Investment portfolio ratios were as follows:

Investments in LAIF	32.37%
Callable Federal Agency Notes	42.76%
Federal Agency Bullet/Coupon Notes	9.63%
Municipal Bonds	15.23%
U.S. Treasury Money Market Fund	0.01% ITEM 5D

Total

100.00%

Prepared By: Joseph Lillio, Finance Manager

ATTACHMENTS:

[Investment Review](#)

**LAS VIRGENES MUNICIPAL WATER DISTRICT
INVESTMENTS - 3RD QUARTER ENDED SEPTEMBER 30, 2013**

Investment Type	Interest Rate	No. of Days	Purchase Date	Maturity Date	Book Value	Par Value	Quarterly Interest Earned	Quarterly Interest Accrued	Quarterly Total Interest
FFCB - Bullet	1.050%	1461	03/28/12	03/28/16	1,000,000.00	1,000,000.00		2,625.00	2,625.00
FFCB - Bullet	0.600%	1461	12/27/12	12/27/16	1,000,000.00	1,000,000.00		1,500.00	1,500.00
FFCB - Callable	0.980%	1826	09/18/12	09/18/17	1,000,000.00	1,000,000.00		2,450.01	2,450.01
FFCB - Callable	0.820%	1719	10/26/12	07/11/17	998,000.00	1,000,000.00		2,049.99	2,049.99
FFCB - Callable	0.600%	1464	12/13/12	12/16/16	1,000,000.00	1,000,000.00		1,500.00	1,500.00
FHLB - Bullet	1.125%	1197	09/20/10	12/30/13	1,000,000.00	1,000,000.00		2,812.50	2,812.50
FHLB - Bullet	1.150%	1338	11/24/10	07/24/14	1,000,000.00	1,000,000.00		2,874.99	2,874.99
FHLB - Bullet	2.000%	1476	03/15/11	03/30/15	1,000,000.00	1,000,000.00		5,000.01	5,000.01
FHLB - Bullet	1.270%	1798	03/30/12	03/02/17	1,000,000.00	1,000,000.00		3,174.99	3,174.99
FHLB - Callable	0.500%	1278	12/28/12	06/28/16	1,000,000.00	1,000,000.00		1,250.01	1,250.01
FHLB - Callable	0.5% & Up	1826	02/07/13	02/07/18	1,000,000.00	1,000,000.00		1,250.01	1,250.01
FHLB - Callable	0.5% & Up	1826	02/28/13	02/28/18	1,000,000.00	1,000,000.00		1,250.01	1,250.01
FHLB - Callable	1.250%	1826	06/26/13	06/26/18	1,000,000.00	1,000,000.00		3,125.01	3,125.01
FHLMC - Bullet	0.625%	1467	10/26/12	11/01/16	997,040.00	1,000,000.00		1,562.49	1,562.49
FHLMC - Callable	1.250%	1827	02/17/12	02/17/17	1,000,000.00	1,000,000.00		3,125.01	3,125.01
FHLMC - Callable	1.150%	1827	02/28/12	02/28/17	1,000,000.00	1,000,000.00		2,874.99	2,874.99
FHLMC - Callable	1.400%	1826	03/28/12	03/28/17	1,000,000.00	1,000,000.00		3,500.01	3,500.01
FHLMC - Callable	0.500%	1095	01/15/13	01/15/16	1,000,000.00	1,000,000.00		1,250.01	1,250.01
FHLMC - Callable	0.500%	1031	01/30/13	11/27/15	1,000,000.00	1,000,000.00		1,250.01	1,250.01
FHLMC - Callable	1.000%	1826	03/26/13	03/26/18	1,000,000.00	1,000,000.00		2,499.99	2,499.99
FHLMC - Callable	1.020%	1826	04/30/13	04/30/18	999,500.00	1,000,000.00		2,550.00	2,550.00
FHLMC - Callable	0.950%	1826	05/22/13	05/22/18	1,000,000.00	1,000,000.00		2,375.01	2,375.01
FHLMC - Callable	0.750%	1645	05/28/13	11/28/17	1,000,000.00	1,000,000.00		1,875.00	1,875.00
FNMA - Bullet	0.670%	1248	03/26/12	08/26/15	1,000,000.00	1,000,000.00		1,674.99	1,674.99
FNMA - Callable	1.500%	1461	09/08/10	09/08/14	1,000,000.00	1,000,000.00		3,750.00	3,750.00
FNMA - Callable	2.125%	731	07/22/11	07/22/13	1,000,000.00	1,000,000.00	1,199.67		1,199.67
FNMA - Callable	1.250%	1827	02/14/12	02/14/17	1,000,000.00	1,000,000.00		3,125.01	3,125.01
FNMA - Callable	1.250%	1827	02/14/12	02/14/17	1,000,000.00	1,000,000.00		3,125.01	3,125.01
FNMA - Callable	1.300%	1827	02/21/12	02/21/17	1,000,000.00	1,000,000.00		3,249.99	3,249.99
FNMA - Callable	0.75% & Up	1826	09/20/12	09/20/17	1,000,000.00	1,000,000.00		1,875.00	1,875.00
FNMA - Callable	0.900%	1826	10/25/12	10/25/17	999,000.00	1,000,000.00		2,250.00	2,250.00

**LAS VIRGENES MUNICIPAL WATER DISTRICT
INVESTMENTS - 3RD QUARTER ENDED SEPTEMBER 30, 2013**

Investment Type	Interest Rate	No. of Days	Purchase Date	Maturity Date	Book Value	Par Value	Quarterly Interest Earned	Quarterly Interest Accrued	Quarterly Total Interest
FNMA - Callable	0.75% & Up	1826	11/21/12	11/21/17	1,000,000.00	1,000,000.00		1,875.00	1,875.00
FNMA - Callable	0.625%	1461	11/28/12	11/28/16	2,000,000.00	2,000,000.00		3,125.01	3,125.01
FNMA - Callable	0.5% & Up	1817	12/07/12	11/28/17	1,000,000.00	1,000,000.00		1,250.01	1,250.01
FNMA - Callable	0.600%	1277	02/25/13	08/25/16	1,000,000.00	1,000,000.00		1,500.00	1,500.00
FNMA - Callable	0.8% & Up	1826	03/27/13	03/27/18	1,000,000.00	1,000,000.00		2,000.01	2,000.01
FNMA - Callable	0.75% & Up	1826	03/28/13	03/28/18	1,000,000.00	1,000,000.00		2,124.99	2,124.99
FNMA - Callable	0.75% & Up	1826	05/29/13	05/29/18	1,000,000.00	1,000,000.00		1,875.00	1,875.00
CTCGEN-Muni Bond	4.760%	1430	09/01/09	08/01/13	1,043,000.00	1,000,000.00	3,966.67		3,966.67
LAUSD-Muni Bond	3.000%	1355	10/15/09	07/01/13	1,001,710.00	1,000,000.00	(1,710.00)		(1,710.00)
NYCGEN-Muni Bond	2.662%	1427	06/04/10	05/01/14	1,000,000.00	1,000,000.00		6,654.99	6,654.99
KYSHSG-Muni Bond	0.750%	734	06/27/12	07/01/14	1,000,000.00	1,000,000.00		1,875.00	1,875.00
Montgomery-Muni Bon	0.740%	853	11/29/12	04/01/15	1,004,400.00	1,000,000.00		1,850.01	1,850.01
PORTRN-Muni Bond	0.600%	1077	12/19/12	12/01/15	1,000,580.00	1,000,000.00		1,500.00	1,500.00
AZSHGR-Muni Bond	0.850%	865	01/17/13	06/01/15	2,205,000.00	2,205,000.00		4,685.64	4,685.64
LVNSCD-Muni Bond	1.585%	1715	02/20/13	11/01/17	1,022,130.00	1,000,000.00		3,962.49	3,962.49
NJSMFH-Muni Bond	1.000%	585	03/26/13	11/01/14	1,245,000.00	1,245,000.00		3,112.50	3,112.50
PTS-Muni Bond	0.690%	1316	03/26/13	11/01/16	1,000,000.00	1,000,000.00		1,725.00	1,725.00
ARLDEV-Muni Bond	0.832%	1291	06/03/13	12/15/16	1,585,000.00	1,585,000.00		3,296.79	3,296.79
Reserve Fund-LAIF & Other					2,763,221.99		1,830.00		1,830.00
LAIF - All Other (3-month Average Balances)					19,898,181.28		12,933.00		12,933.00
HighMark U.S. Treasury Money Market Fund (3-month Average Balances)					37,555.67		0.08		0.08
Bank of New York Mellon/Wells Fargo Sweep Accounts (3-month Average Bal.)					1,159,555.93		38.01		38.01
Total							18,257.43	115,187.49	133,444.92

LVMWD CASH ANALYSIS - SEPTEMBER 30, 2013

	Financial Policies	Restricted by Statute	Restricted - Accrued Liability	Restricted - Funds Held in Trust for Others	Restricted by Bond Covenants	Total Restricted and Unrestricted
Operating Funds	21,346,124					21,346,124
Potable Water Construction		1,909,798				1,909,798
Recycled Water Construction		723,538				723,538
Sanitation Construction		546,887				546,887
Potable Water/District Wide Assets Replacement	16,078,792					16,078,792
Recycled Water Replacement	3,790,047					3,790,047
Sanitation Replacement	4,434,854					4,434,854
Emergency/Insurance Reserve	3,252,926					3,252,926
Vested Sick Leave			1,268,038			1,268,038
Joint Powers Authority - Operations & Construction				5,996,891		5,996,891
Prepaid Capacity Fees and Other Deposits				3,947,002		3,947,002
Refunding Revenue Bonds - Reserve Fund					2,764,900	2,764,900
Refunding Revenue Bonds - Revenue/Interest Fund					0	0
Rate Stabilization Reserve	8,000,000					8,000,000
Total	56,902,743	3,180,223	1,268,038	9,943,893	2,764,900	74,059,797

Financial Policy - Cash required to comply with District's adopted Financial Policy. Operating funds must have cash equal to three months of expense plus debt service for one year. Emergency/Insurance Reserve was approved in 2005 and is set at 2% of fixed assets net of land. Rate Stabilization Reserve shields ratepayers from dramatic increases due to climatic events.

Legal Restrictions - AB 1600 requires that development impact fees can only be used for capital projects related to expansion, not replacement or enhancement. The law also restricts interest earned on these funds to the same purpose.

Accrued Liability - Contractual obligation with long-term employees.

Trust Funds - Money held by the District that we do not own and may have to return, such as deposits from developers and customers.

Bond Covenants - Money relating to bond financing that is restricted in use and required by promises made in bond documents.

Operating funds includes three-month operating expenses.



October 22, 2013 LVMWD Regular Board Meeting

TO: Board of Directors

FROM: General Manager

Subject: Agoura Hills State of the City Address

SUMMARY:

Las Virgenes Code, Section 2-2.401 (d) - Compensation, designates specific organizational events that Directors are authorized to attend (ACWA, CASA, AWA and POWER). The Agoura Hills State of the City Address, sponsored by The Greater Conejo Valley Chamber of Commerce, is not covered by the Code; therefore, the Board of Directors must authorize the expenses associated with their attendance, if registration(s) are requested.

On September 30, 2013, Director Barry Steinhardt requested to be registered for the event.

RECOMMENDATION(S):

Authorize Board Member attendance and per diem compensation for the Agoura Hills State of the City Address to be held at the Sheraton Agoura Hills on October 30, 2013.

FINANCIAL IMPACT:

The cost of the event is \$45 per person, and sufficient funds for the event are available in the adopted Fiscal Year 2013-14 Budget (701112.6010).

Prepared By: Kimmey Conklin, Executive Assistant/Clerk of the Board

ATTACHMENTS:

[Agoura Hills State of the City Address](#)

Agoura Hills State of the City Address

Name: Agoura Hills State of the City Address

Date: October 30, 2013

Time: 11:30 AM - 1:30 PM



[Register Online](#)

Event Description:

Join the City of Agoura Hills and the Greater Conejo Valley Chamber of Commerce for the 2nd Annual Agoura Hills State of the City Address and Luncheon, featuring Mayor Denis Weber.

Weber will address the current state of the City of Agoura Hills, discuss the accomplishments that have been made under his leadership during the past year and offer highlights of what is on the horizon for 2014.

Registration from 11:30 a.m.-12 p.m.
Lunch & Program from 12 -1:30 p.m.



October 22, 2013 LVMWD Regular Board Meeting

TO: Board of Directors

FROM: General Manager

Subject: Minutes: Regular Meeting of August 27, 2013 (Amended)

SUMMARY:

On September 24, 2013, the Board of Directors approved the Las Virgenes Municipal Water District Regular Meeting Minutes of August 27, 2013.

On October 11, 2013, Clerk of the Board Conklin noticed a discrepancy in that during transcription of Minutes, the action taken by the Board of Directors as it pertained to agenda item "7.A: Calabasas Road 10-inch Water Main Repair and Replacement: Continuation of Emergency Authorization" had not been recorded.

RECOMMENDATION(S):

Approve as amended the Regular Meeting Minutes of August 27, 2013.

Prepared By: Kimmey Conklin, Executive Assistant/Clerk of the Board

ATTACHMENTS:

[08/27/13 Minutes as Approved 09/24/13](#)

[08/27/13 Minutes as Amended 10/22/13](#)

AS APPROVED 09/24/2013



LAS VIRGENES MUNICIPAL WATER DISTRICT
4232 Las Virgenes Road, Calabasas, CA 91302

MINUTES
REGULAR MEETING

5:00 PM

August 27, 2013

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance to the Flag was led by Board President, Charles Caspary.

1. CALL TO ORDER AND ROLL CALL

A Call to order and roll call

The meeting was called to order at 5:03 p.m. by Board President, Charles Caspary in the District offices. Deputy Secretary, Kimmey Conklin call the roll. Those answering present were Directors Charles Caspary, Glen Peterson, Lee Renger, and Barry Steinhardt. Directors absent: Leonard Polan.

2. APPROVAL OF AGENDA

A Approval of agenda

On a motion by Director Lee Renger, seconded by Director Barry Steinhardt, the Board of Directors voted 4-0 -1 to Approve the agenda for the Regular Meeting of August 27, 2013, as presented.

AYES: Director(s) Caspary , Peterson , Renger , Steinhardt

ABSENT: Director(s) Polan

Director Leonard Polan arrived at 5:05 p.m.

3. PUBLIC COMMENTS

No speaker cards were received from the public.

4. ILLUSTRATIVE AND/OR VERBAL PRESENTATION AGENDA ITEMS

A **Conrad N. Hilton Foundation: Proclamation in Recognition of Conservation Efforts**

Board President Caspary presented Patrick Modugno (Vice President, Administration and

ITEM 7B

Chief Financial Officer) and Katherine Miller (Facilities and Office Services Manager) of the Conrad N. Hilton Foundation with a proclamation in recognition of their foundation's conservation efforts.

Mr. Modugno discussed the foundation's work and invited the Board of Directors and staff to tour their facilities.

B Ad Hoc Committee Report: Probability Analysis

Director Polan reported that he had attempted to contact Professor James Famiglietti, University of California Irvine regarding the probability analysis, has been unable to reach him, and knows this is important as we need to move forward with whether or not to build the tank. Director Renger stated there are going to be a lot of issues to quantify.

C Legislative and Regulatory Updates

General Manager, David Pedersen reported letters in support of increased water bond funding for recycled water projects had been issued on behalf of Las Virgenes Municipal Water District and Las Virgenes-Triunfo Joint Powers Authority; staff met with Regional Water Quality Control Board staff in regards to the Malibu Creek TMDL (their Executive Officer, Samuel Unger indicated he wanted to work with Las Virgenes' staff on the implementation, phased implementation if there is other data and that new findings only would be taken into consideration).

5. CONSENT CALENDAR

On a motion by Director Glen Peterson, seconded by Director Leonard Polan, the Board of Directors voted 5-0 to Approve Consent Calendar 5A-5B as presented in the recommendations.

AYES: Director(s) Caspary , Peterson , Polan , Renger , Steinhardt

A List of Demands: August 27, 2013. Approve

B Investment Report for the Month of July 2013. Approve

6. TREASURER

Board Treasurer Polan reported list of demands information was okay.

7. BOARD OF DIRECTORS AS APPROVED BY THE BOARD OF DIRECTORS ON SEPTEMBER 24, 2014

A Calabasas Road 10-inch Water Main Repair and Replacement: Continuation of Emergency Authorization

Approve continuation of the emergency authorization for the General Manager to replace approximately 1,500 feet of deteriorated 10-inch water main on Calabasas Road following informal bidding procedures in an amount not to exceed \$700,000.

General Manager Pedersen provided an update including: progress is going well, 900-feet of the 1500-feet have been slip-lined, services need to be re-established, work should be completed the first or second week of September, and the repairs are within budget.

8. FACILITIES AND OPERATIONS

A 5633 Trancas Canyon Road: Detachment Request

Approve in concept the detachment of 5633 Trancas Canyon Road from the Las Virgenes Municipal Water District's service area.

General Manager Pedersen provided an overview of the request for detachment concept, owner is looking for a more reliable water supply, five parcels within District service area, reorganization requires detachment process with LAFCO, detachment is in concept only until after such time as parcel(s) are annexed and LAFCO has approved.

One speaker card was received from the public: (1) Don Schmitz (President of Schmitz and Associates who was representing the property owner, Tom Techentin) gave a presentation entitled "Detachment from LVMWD into the Trancas Utility Improvements Assessment District No. 2013-1", and stated his clients own two small houses; water to both properties is currently provided by a well; Los Angeles County Fire Department is adamant about fire flows, which are not currently being met; not practical for LVMWD to serve; eighty plus lots are within the assessment district; his clients are cutoff from LVMWD; owners want to meet fire flow and have a reliable source of water; property neighbors State Park land and they frown upon going through their property with water lines; map in agenda is not accurate, looks like a Thomas Guide; California Coastal Commission issues; District 29, LVMWD, LAFCO all three say the best way to get water is to detach; City of Malibu says District 29 must provide service through assessment district.

General Manager Pedersen stated the recommendation in the agenda includes only two parcels, but since the approval is in concept only he would ask that all five parcels be included as part of the recommendation.

*On a motion by Director Barry Steinhardt, seconded by Director Leonard Polan, the Board of Directors voted 5-0 to Approve the recommendation as amended to approve in concept the detachment of five parcels on Trancas Canyon Road from Las Virgenes Municipal Water District's service area (Parcel No. 173: APN 4469-046-008; Parcel No. 174: APN 4471-027-047; Parcel No. 175: APN 4471-027-048; Parcel No. 176: APN 4471-027-032; Parcel No. 177: APN 4471-027-020).
AYES: Director(s) Caspary, Peterson, Polan, Renger, Steinhardt*

B 5-Million-Gallon Tank: Approval of Plans, Specifications and Pre-Qualification Packages for General Contractor and Blasting Subcontractor

Approve the plans, specifications and pre-qualification packages for General Contractor and Blasting Subcontractor for the 5-Million-Gallon Storage Tank Project.

General Manager Pedersen provided an overview of plans, specifications and pre-qualifications for a general contractor and blasting subcontractor for the 5-million-gallon tank; and stated the revised engineering estimate was \$8.5-million.

*On a motion by Director Glen Peterson, seconded by Director Lee Renger, the Board of Directors voted 4-1 to Approve the recommendation as presented.
AYES: Director(s) Caspary, Peterson, Polan, Renger
NOES: Director(s) Steinhardt*

C Maintenance Agreement Renewal for Sewer Metering Stations

Authorize the General Manager to issue a purchase order to ADS Environmental Services for maintenance and reporting services for sewer metering stations in the amount of \$32,311.00

*On a motion by Director Lee Renger, seconded by Director Charles Caspary, the Board of Directors voted 5-0 to Approve the recommendation as presented.
AYES: Director(s) Caspary, Peterson, Polan, Renger, Steinhardt*

D Twin Lakes Pump Station: Pump No. 1 Overhaul

Waive formal bidding requirements for the overhaul of Pump No. 1 at the Twin Lakes Pump
ITEM 7B

Station, authorize the General Manager to issue a purchase order in the amount of \$33,109.39 to California Centrifugal Pump, Inc., and appropriate additional funds in the amount of \$15,525 to complete the work.

The Board of Directors had multiple questions regarding pump size, age of pump, life-cycle, cost of replacement pump versus repair of existing pump; Facilities and Operations staff were not present at the board meeting to respond to the questions therefore Board President Caspary requested the item if non-urgent be tabled and brought back to a future board meeting (General Manager Pedersen stated the pump overhaul was not urgent and would be brought back for consideration once questions could be answered and costs obtained).

"Twin Lakes Pump Station: Pump No. 1 Overhaul" was tabled and no further action was taken by the Board of Directors.

9. **FINANCE AND ADMINISTRATION**

A Request for Leave to File Late Claim

Deny the request for leave to file a late claim submitted by Dorna McKee.

General Manager Pedersen provided an overview of the history of claims; claimant was notified 8-months ago of the need to present late claim, which was received after the deadline; incident occurred 3-years ago.

One speaker card was received from the public: (1) Dorna S. McKee who discussed the history of employee lawsuit; killing of dog; and trial date of August 14, 2014.

Board President Caspary requested "Request for Leave to File Late Claim" be heard in Closed Session.

The Board of Directors convened into Closed Session at 6:30 p.m. to consider "15. A: Conference with District Counsel - Existing Litigation (Government Code Section 54956.9(a)) 1. Dorna S. McKee v. Las Virgenes Municipal Water District".

The Board of Directors reconvened into Open Session at 6:56 p.m.

Legal Counsel Wayne Lemieux notified Ms. McKee that General Manager David Pedersen would be in contact with her in regards to Closed Session direction provided to him by the Board of Directors.

On a motion by Director Lee Renger, seconded by Director Glen Peterson, the Board of Directors voted 5-0 to Approve tabling of "9. A: Request for Leave to File Late Claim".

AYES: Director(s) Caspary , Peterson , Polan , Renger , Steinhardt

10. **LEGAL SERVICES**

A Reduction of Employer Paid Member Contributions for Manager, Supervisor, Professional and Confidential Employees Association

Pass, approve and adopt the proposed Resolution No. 08-13-2445, reducing the amount of Employer Paid Member Contributions (EPMC) for the Manager/Supervisor, Professional and Confidential (M/SPC) Employees Association to zero.

RESOLUTION NO. 08-13-2445: A RESOLUTION OF THE BOARD OF DIRECTORS OF

ITEM 7B

LAS VIRGENES MUNICIPAL WATER DISTRICT AMENDING EMPLOYER PAID MEMBER CONTRIBUTIONS (EPMC) FOR EMPLOYEES OF THE MANAGER, SUPERVISOR, PROFESSIONAL AND CONFIDENTIAL EMPLOYEES ASSOCIATION

(Reference is hereby made to Resolution No. 08-13-2445 on file in the District's Resolution Book and by this reference the same is incorporated herein and made a part of hereof.)

*On a motion by Director Leonard Polan, seconded by Director Charles Caspary, the Board of Directors voted 5-0 to Approve the recommendation as presented.
AYES: Director(s) Caspary , Peterson , Polan , Renger , Steinhardt*

11. INFORMATION ITEMS

A 2014 ACWA/JPIA Medical Insurance Plan Premiums

12. NON-ACTION ITEMS

A Organization Reports

- (1) MWD
 - a. Representative Report/Agenda(s)
- (2) Other

(1) MWD Representative Peterson reported on general business of Metropolitan Water District including: Bay Delta and how will it affect rates; Agriculture Committee presentation by Mike Wade (California Farm Water Coalition); and Clayton Record IV passed away.

(2) None.

B Director's Reports on Outside Meetings

Director Steinhardt reported on his attendance at the August 8th, Southern California Water Workshop during which Congresswoman Grace Napolitano discussed outreach to elected officials in regards to water conservation; Eastern MWD (Municipal Water District) General Manager Paul Jones discussed recycling, water systems, desalination, brackish water; West Basin MWD General Manager Rich Nagel discussed recycling, use of ocean water, five different qualities of recycled water; San Diego County Water Authority Director of Water Resources Ken Weinberg discussed Metropolitan Water District usage at 50% or less by 2020, desalination; Los Angeles County Department of Public Works Assistant Director Mark Pestrella discussed groundwater; Orange County Water District General Manager Mike Markus discussed groundwater basins, aging water system, one-third of workforce to retire soon within the water industry.

Director Polan reported on his attendance at the August 22nd-23rd, CASA Conference during which there were discussions of being the utility of the future, will need branding and possible name change; wastewater industry is slow to develop; think outside of the box; don't settle for status quo; energy in waste-stream; turn cost center into revenue center; and Union Sanitary District requires Grade III certification within 2-years of employment; inquired as to whether Las Virgenes' Board has a policy in regards to encouraging ideas through bonuses (Board President Caspary responded "no"); State Water Resources Control Board, Board Chair Felicia Marcus discussed contacting her in regards to issues or problems related to regulations, encouraged rainwater capture; communications session presented by Las Virgenes' Public Affairs and Communications Manager Jeff Reinhardt during which social media and organizational (Boy Scouts/Girl Scouts, etc.) involvement was discussed; and stated everyone should go on the watershed tour.

Director Peterson also provided a report on his attendance at CASA during which re-branding of reclamation to resource recovery plant was discussed; excellent presentation by Jeff Reinhardt; and agency of the future topics, which Las Virgenes has done for 30-years.

Director Caspary reported on his attendance at the Santa Monica Bay Restoration Commission meeting of August 15th during which there were discussions of the Draft Bay Restoration Plan Update, Resource Manager, Dr. Randal Orton is discussing plan issues with their staff, Governing Board is in the process of issuing a red-line version for review; approved grant request from California State Parks for Arroyo Sequit Steelhead and Stream Restoration Project; review of Fiscal Year 2014 Work Plan; next meeting is October 17th; and event at Annenberg House honoring H. David Nahai, Fran Pavley and Mel Levine.

C General Manager Reports

(1) General Business

(2) Follow-Up Items

(1) General Manager Pedersen provided an update on general business of the District including: the deadline for submittals related to the Call for Suggestions ends at 5:00 p.m. on Friday, September 6th, judging panel formed except for Board Member; board room is now equipped with public wi-fi, which can be used without a password and there is a firewall between district/public computers; State Water Project tour is November 1-3, 2013; newsclips will be posted on the District web page; garden classes in progress; AWA Reagan Library event on September 26th; District booth at September 21st Malibu Canyon Dirt Dash, presented by The Salvation Army; and elected officials and city managers were invited to attend a watershed tour on September 28th.

(2) No report was given.

D Director's Comments

Director Renger discussed his attendance at a recent Las Virgenes Homeowners Association meeting during which there was a discussion of rodenticides and secondary effects on wildlife eating rodents (General Manager Pedersen stated other options were being looked at).

Director Polan inquired about rodents on the dam (General Manager Pedersen stated this was very important as rodents can damage the dam face and that staff would comeback with rodenticide information); deadline today in regards to toxic pollutants (General Manager Pedersen provided an overview of organism testing for effluent, chronic toxicity testing is expensive, staff is monitoring as this may effect the next permit, and stated staff would provide a report at the October 7th, JPA Board Meeting); Calleguas Municipal Water District intertie (General Manager Pedersen stated staff would be meeting with Calleguas again in early September).

13. FUTURE AGENDA ITEMS

None.

14. PUBLIC COMMENTS

No speaker cards were received from the public.

Board President Caspary discussed having two public comment periods (items not appearing on the agenda) and stated public comments on agenda items were also accepted. ITEM 7B

The meeting convened into break at 7:34 p.m.

15. CLOSED SESSION

The meeting reconvened into Closed Session at 7:37 p.m.

A Conference with District Counsel – Existing Litigation (Government Code Section 54956.9(a)):

1. Dorna S. McKee v. Las Virgenes Municipal Water District
2. Las Virgenes Municipal Water District v. Millgee Investment Company, Inc.

B Conference with District Counsel - Potential Litigation (Government Code Section 54956.9): One Case

1. In the opinion of District Counsel, disclosure of the identity of the litigant would be prejudicial to the district.

C Conference with District Counsel – Existing Litigation:

1. Heal the Bay, Inc. v. Lisa P. Jackson

16. OPEN SESSION AND ADJOURNMENT

The meeting convened into Open Session at 7:39 p.m. No reportable actions were taken during Closed Session.

The Chair declared the meeting adjourned at 7:40 p.m.



AS AMENDED 10/22/2013

LAS VIRGENES MUNICIPAL WATER DISTRICT
4232 Las Virgenes Road, Calabasas, CA 91302

MINUTES
REGULAR MEETING

5:00 PM

August 27, 2013

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance to the Flag was led by Board President, Charles Caspary.

1. CALL TO ORDER AND ROLL CALL**A** Call to order and roll call

The meeting was called to order at 5:03 p.m. by Board President, Charles Caspary in the District offices. Deputy Secretary, Kimmey Conklin call the roll. Those answering present were Directors Charles Caspary, Glen Peterson, Lee Renger, and Barry Steinhardt. Directors absent: Leonard Polan.

2. APPROVAL OF AGENDA**A** Approval of agenda

On a motion by Director Lee Renger, seconded by Director Barry Steinhardt, the Board of Directors voted 4-0 -1 to Approve the agenda for the Regular Meeting of August 27, 2013, as presented.

AYES: Director(s) Caspary , Peterson , Renger , Steinhardt

ABSENT: Director(s) Polan

Director Leonard Polan arrived at 5:05 p.m.

3. PUBLIC COMMENTS

No speaker cards were received from the public.

4. ILLUSTRATIVE AND/OR VERBAL PRESENTATION AGENDA ITEMS**A** **Conrad N. Hilton Foundation: Proclamation in Recognition of Conservation Efforts**

Board President Caspary presented Patrick Modugno (Vice President, Administration and

ITEM 7B

Chief Financial Officer) and Katherine Miller (Facilities and Office Services Manager) of the Conrad N. Hilton Foundation with a proclamation in recognition of their foundation's conservation efforts.

Mr. Modugno discussed the foundation's work and invited the Board of Directors and staff to tour their facilities.

B Ad Hoc Committee Report: Probability Analysis

Director Polan reported that he had attempted to contact Professor James Famiglietti, University of California Irvine regarding the probability analysis, has been unable to reach him, and knows this is important as we need to move forward with whether or not to build the tank. Director Renger stated there are going to be a lot of issues to quantify.

C Legislative and Regulatory Updates

General Manager, David Pedersen reported letters in support of increased water bond funding for recycled water projects had been issued on behalf of Las Virgenes Municipal Water District and Las Virgenes-Triunfo Joint Powers Authority; staff met with Regional Water Quality Control Board staff in regards to the Malibu Creek TMDL (their Executive Officer, Samuel Unger indicated he wanted to work with Las Virgenes' staff on the implementation, phased implementation if there is other data and that new findings only would be taken into consideration).

5. CONSENT CALENDAR

On a motion by Director Glen Peterson, seconded by Director Leonard Polan, the Board of Directors voted 5-0 to Approve Consent Calendar 5A-5B as presented in the recommendations.

AYES: Director(s) Caspary , Peterson , Polan , Renger , Steinhardt

A List of Demands: August 27, 2013. Approve

B Investment Report for the Month of July 2013. Approve

6. TREASURER

Board Treasurer Polan reported list of demands information was okay.

7. BOARD OF DIRECTORS AS PROPOSED FOR AMENDMENT ON OCTOBER 22, 2013

A Calabasas Road 10-inch Water Main Repair and Replacement: Continuation of Emergency Authorization

Approve continuation of the emergency authorization for the General Manager to replace approximately 1,500 feet of deteriorated 10-inch water main on Calabasas Road following informal bidding procedures in an amount not to exceed \$700,000.

General Manager Pedersen provided an update including: progress is going well, 900-feet of the 1500-feet have been slip-lined, services need to be re-established, work should be completed the first or second week of September, and the repairs are within budget.

On a motion by Director Barry Steinhardt, seconded by Director Leonard Polan, the Board of Directors voted 5-0 to Approve the recommendation as presented.

AYES: Director(s) Caspary , Peterson , Polan , Renger , Steinhardt

8. FACILITIES AND OPERATIONS

A 5633 Trancas Canyon Road: Detachment Request

ITEM 7B

Approve in concept the detachment of 5633 Trancas Canyon Road from the Las Virgenes Municipal Water District's service area.

General Manager Pedersen provided an overview of the request for detachment concept, owner is looking for a more reliable water supply, five parcels within District service area, reorganization requires detachment process with LAFCO, detachment is in concept only until after such time as parcel(s) are annexed and LAFCO has approved.

One speaker card was received from the public: (1) Don Schmitz (President of Schmitz and Associates who was representing the property owner, Tom Techentin) gave a presentation entitled "Detachment from LVMWD into the Trancas Utility Improvements Assessment District No. 2013-1", and stated his clients own two small houses; water to both properties is currently provided by a well; Los Angeles County Fire Department is adamant about fire flows, which are not currently being met; not practical for LVMWD to serve; eighty plus lots are within the assessment district; his clients are cutoff from LVMWD; owners want to meet fire flow and have a reliable source of water; property neighbors State Park land and they frown upon going through their property with water lines; map in agenda is not accurate, looks like a Thomas Guide; California Coastal Commission issues; District 29, LVMWD, LAFCO all three say the best way to get water is to detach; City of Malibu says District 29 must provide service through assessment district.

General Manager Pedersen stated the recommendation in the agenda includes only two parcels, but since the approval is in concept only he would ask that all five parcels be included as part of the recommendation.

On a motion by Director Barry Steinhardt, seconded by Director Leonard Polan, the Board of Directors voted 5-0 to Approve the recommendation as amended to approve in concept the detachment of five parcels on Trancas Canyon Road from Las Virgenes Municipal Water District's service area (Parcel No. 173: APN 4469-046-008; Parcel No. 174: APN 4471-027-047; Parcel No. 175: APN 4471-027-048; Parcel No. 176: APN 4471-027-032; Parcel No. 177: APN 4471-027-020).

AYES: Director(s) Caspary , Peterson , Polan , Renger , Steinhardt

B 5-Million-Gallon Tank: Approval of Plans, Specifications and Pre-Qualification Packages for General Contractor and Blasting Subcontractor

Approve the plans, specifications and pre-qualification packages for General Contractor and Blasting Subcontractor for the 5-Million-Gallon Storage Tank Project.

General Manager Pedersen provided an overview of plans, specifications and pre-qualifications for a general contractor and blasting subcontractor for the 5-million-gallon tank; and stated the revised engineering estimate was \$8.5-million.

On a motion by Director Glen Peterson, seconded by Director Lee Renger, the Board of Directors voted 4-1 to Approve the recommendation as presented.

AYES: Director(s) Caspary , Peterson , Polan , Renger

NOES: Director(s) Steinhardt

C Maintenance Agreement Renewal for Sewer Metering Stations

Authorize the General Manager to issue a purchase order to ADS Environmental Services for maintenance and reporting services for sewer metering stations in the amount of \$32,311.00

On a motion by Director Lee Renger, seconded by Director Charles Caspary, the Board of Directors voted 5-0 to Approve the recommendation as presented.

AYES: Director(s) Caspary , Peterson , Polan , Renger , Steinhardt

D Twin Lakes Pump Station: Pump No. 1 Overhaul

Waive formal bidding requirements for the overhaul of Pump No. 1 at the Twin Lakes Pump Station, authorize the General Manager to issue a purchase order in the amount of \$33,109.39 to California Centrifugal Pump, Inc., and appropriate additional funds in the amount of \$15,525 to complete the work.

The Board of Directors had multiple questions regarding pump size, age of pump, life-cycle, cost of replacement pump versus repair of existing pump; Facilities and Operations staff were not present at the board meeting to respond to the questions therefore Board President Caspary requested the item if non-urgent be tabled and brought back to a future board meeting (General Manager Pedersen stated the pump overhaul was not urgent and would be brought back for consideration once questions could be answered and costs obtained).

"Twin Lakes Pump Station: Pump No. 1 Overhaul" was tabled and no further action was taken by the Board of Directors.

9. FINANCE AND ADMINISTRATION

A Request for Leave to File Late Claim

Deny the request for leave to file a late claim submitted by Dorna McKee.

General Manager Pedersen provided an overview of the history of claims; claimant was notified 8-months ago of the need to present late claim, which was received after the deadline; incident occurred 3-years ago.

One speaker card was received from the public: (1) Dorna S. McKee who discussed the history of employee lawsuit; killing of dog; and trial date of August 14, 2014.

Board President Caspary requested "Request for Leave to File Late Claim" be heard in Closed Session.

The Board of Directors convened into Closed Session at 6:30 p.m. to consider "15. A: Conference with District Counsel - Existing Litigation (Government Code Section 54956.9(a)) 1. Dorna S. McKee v. Las Virgenes Municipal Water District".

The Board of Directors reconvened into Open Session at 6:56 p.m.

Legal Counsel Wayne Lemieux notified Ms. McKee that General Manager David Pedersen would be in contact with her in regards to Closed Session direction provided to him by the Board of Directors.

On a motion by Director Lee Renger, seconded by Director Glen Peterson, the Board of Directors voted 5-0 to Approve tabling of "9. A: Request for Leave to File Late Claim".

AYES: Director(s) Caspary , Peterson , Polan , Renger , Steinhart

10. LEGAL SERVICES

A Reduction of Employer Paid Member Contributions for Manager, Supervisor, Professional and Confidential Employees Association

Pass, approve and adopt the proposed Resolution No. 08-13-2445, reducing the amount of Employer Paid Member Contributions (EPMC) for the Manager/Supervisor, Professional and Confidential (M/SPC) Employees Association to zero.

ITEM 7B

RESOLUTION NO. 08-13-2445: A RESOLUTION OF THE BOARD OF DIRECTORS OF LAS VIRGENES MUNICIPAL WATER DISTRICT AMENDING EMPLOYER PAID MEMBER CONTRIBUTIONS (EPMC) FOR EMPLOYEES OF THE MANAGER, SUPERVISOR, PROFESSIONAL AND CONFIDENTIAL EMPLOYEES ASSOCIATION

(Reference is hereby made to Resolution No. 08-13-2445 on file in the District's Resolution Book and by this reference the same is incorporated herein and made a part of hereof.)

*On a motion by Director Leonard Polan, seconded by Director Charles Caspary, the Board of Directors voted 5-0 to Approve the recommendation as presented.
AYES: Director(s) Caspary , Peterson , Polan , Renger , Steinhardt*

11. INFORMATION ITEMS

A 2014 ACWA/JPIA Medical Insurance Plan Premiums

12. NON-ACTION ITEMS

A Organization Reports

- (1) MWD
 - a. Representative Report/Agenda(s)
- (2) Other

(1) MWD Representative Peterson reported on general business of Metropolitan Water District including: Bay Delta and how will it affect rates; Agriculture Committee presentation by Mike Wade (California Farm Water Coalition); and Clayton Record IV passed away.

(2) None.

B Director's Reports on Outside Meetings

Director Steinhardt reported on his attendance at the August 8th, Southern California Water Workshop during which Congresswoman Grace Napolitano discussed outreach to elected officials in regards to water conservation; Eastern MWD (Municipal Water District) General Manager Paul Jones discussed recycling, water systems, desalination, brackish water; West Basin MWD General Manager Rich Nagel discussed recycling, use of ocean water, five different qualities of recycled water; San Diego County Water Authority Director of Water Resources Ken Weinberg discussed Metropolitan Water District usage at 50% or less by 2020, desalination; Los Angeles County Department of Public Works Assistant Director Mark Pestrella discussed groundwater; Orange County Water District General Manager Mike Markus discussed groundwater basins, aging water system, one-third of workforce to retire soon within the water industry.

Director Polan reported on his attendance at the August 22nd-23rd, CASA Conference during which there were discussions of being the utility of the future, will need branding and possible name change; wastewater industry is slow to develop; think outside of the box; don't settle for status quo; energy in waste-stream; turn cost center into revenue center; and Union Sanitary District requires Grade III certification within 2-years of employment; inquired as to whether Las Virgenes' Board has a policy in regards to encouraging ideas through bonuses (Board President Caspary responded "no"); State Water Resources Control Board, Board Chair Felicia Marcus discussed contacting her in regards to issues or problems related to regulations, encouraged rainwater capture; communications session presented by Las Virgenes' Public Affairs and Communications Manager Jeff Reinhardt during which social media and organizational (Boy Scouts/Girl Scouts, etc.) involvement was discussed; and

stated everyone should go on the watershed tour.

Director Peterson also provided a report on his attendance at CASA during which re-branding of reclamation to resource recovery plant was discussed; excellent presentation by Jeff Reinhardt; and agency of the future topics, which Las Virgenes has done for 30-years.

Director Caspary reported on his attendance at the Santa Monica Bay Restoration Commission meeting of August 15th during which there were discussions of the Draft Bay Restoration Plan Update, Resource Manager, Dr. Randal Orton is discussing plan issues with their staff, Governing Board is in the process of issuing a red-line version for review; approved grant request from California State Parks for Arroyo Sequit Steelhead and Stream Restoration Project; review of Fiscal Year 2014 Work Plan; next meeting is October 17th; and event at Annenberg House honoring H. David Nahai, Fran Pavley and Mel Levine.

C General Manager Reports

- (1) General Business

- (2) Follow-Up Items

(1) General Manager Pedersen provided an update on general business of the District including: the deadline for submittals related to the Call for Suggestions ends at 5:00 p.m. on Friday, September 6th, judging panel formed except for Board Member; board room is now equipped with public wi-fi, which can be used without a password and there is a firewall between district/public computers; State Water Project tour is November 1-3, 2013; newsclips will be posted on the District web page; garden classes in progress; AWA Reagan Library event on September 26th; District booth at September 21st Malibu Canyon Dirt Dash, presented by The Salvation Army; and elected officials and city managers were invited to attend a watershed tour on September 28th.

(2) No report was given.

D Director's Comments

Director Renger discussed his attendance at a recent Las Virgenes Homeowners Association meeting during which there was a discussion of rodenticides and secondary effects on wildlife eating rodents (General Manager Pedersen stated other options were being looked at).

Director Polan inquired about rodents on the dam (General Manager Pedersen stated this was very important as rodents can damage the dam face and that staff would comeback with rodenticide information); deadline today in regards to toxic pollutants (General Manager Pedersen provided an overview of organism testing for effluent, chronic toxicity testing is expensive, staff is monitoring as this may effect the next permit, and stated staff would provide a report at the October 7th, JPA Board Meeting); Calleguas Municipal Water District intertie (General Manager Pedersen stated staff would be meeting with Calleguas again in early September).

13. FUTURE AGENDA ITEMS

None.

14. PUBLIC COMMENTS

No speaker cards were received from the public.

Board President Caspary discussed having two public comment periods (items not appearing on the agenda) and stated public comments on agenda items were also accepted.

The meeting convened into break at 7:34 p.m.

15. CLOSED SESSION

The meeting reconvened into Closed Session at 7:37 p.m.

A Conference with District Counsel – Existing Litigation (Government Code Section 54956.9(a)):

1. Dorna S. McKee v. Las Virgenes Municipal Water District
2. Las Virgenes Municipal Water District v. Millgee Investment Company, Inc.

B Conference with District Counsel - Potential Litigation (Government Code Section 54956.9): One Case

1. In the opinion of District Counsel, disclosure of the identity of the litigant would be prejudicial to the district.

C Conference with District Counsel – Existing Litigation:

1. Heal the Bay, Inc. v. Lisa P. Jackson

16. OPEN SESSION AND ADJOURNMENT

The meeting convened into Open Session at 7:39 p.m. No reportable actions were taken during Closed Session.

The Chair declared the meeting adjourned at 7:40 p.m.



October 22, 2013 LVMWD Regular Board Meeting

TO: Board of Directors

FROM: General Manager

Subject: San Gabriel Valley Water Forum

SUMMARY:

On October 2, 2013, General Manager David Pedersen was notified by Director Barry Steinhardt that he would like to attend the San Gabriel Valley Water Forum and requested to be registered for the event. Clerk of the Board Kimmey Conklin was notified the same day by San Gabriel Valley Municipal Water District that registration was closed; therefore, payment by personal check would be required at-the-door.

Las Virgenes Code, Section 2-2.401 (d) - Compensation, designates specific organizational events that Directors are authorized to attend (ACWA, CASA, AWA and POWER). The San Gabriel Valley Water Forum is not covered by the Code; therefore, the Board of Directors must authorize reimbursement of expenses associated with attendance, and payment of per diem, if requested.

RECOMMENDATION(S):

Authorize expense reimbursement of \$50 and per diem payment of \$200 to Director Barry Steinhardt related to his attendance at the October 3, 2013 San Gabriel Valley Water Forum.

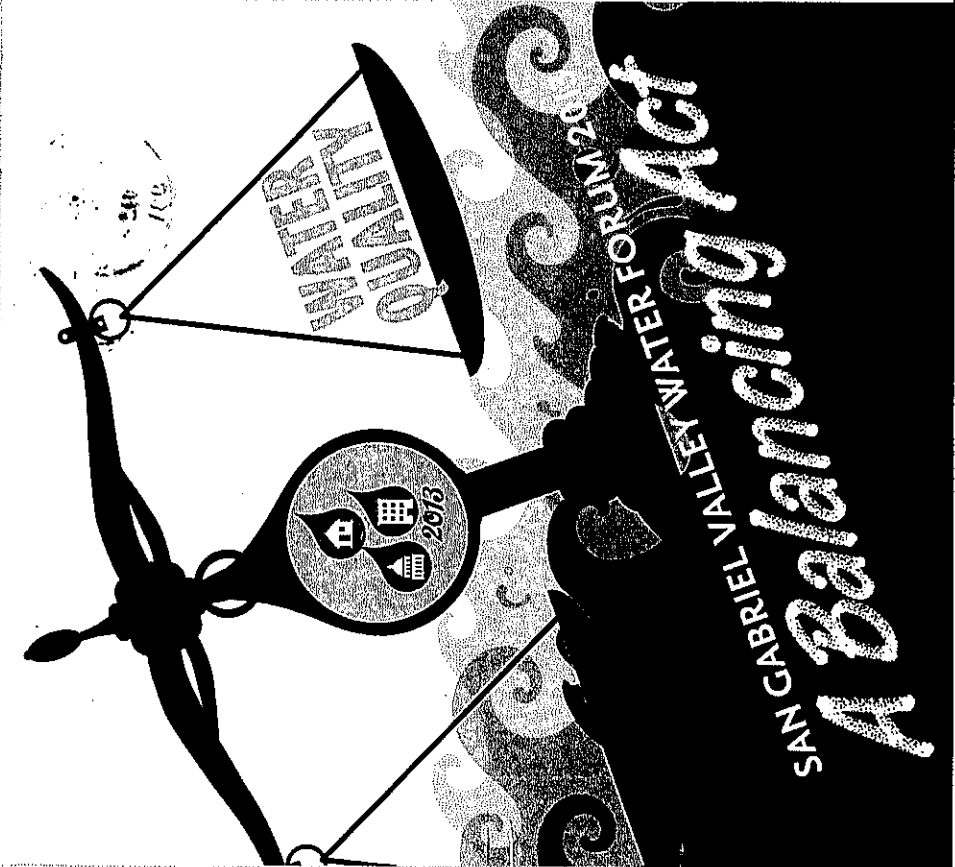
FINANCIAL IMPACT:

The total cost to the District is \$250, including a \$50 registration fee (701112.6010) and \$200 per diem payment (701112.6000). Sufficient funds for the event are available in the adopted Fiscal Year 2013-14 Budget.

Prepared By: Kimmey Conklin, Executive Assistant/Clerk of the Board

ATTACHMENTS:

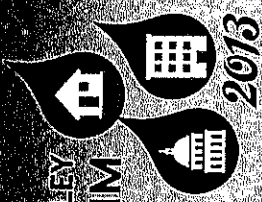
[San Gabriel Valley Water Forum Flier](#)



presented by:



SAN GABRIEL VALLEY
WATER FORUM



SAVE the Date...

Register Today!

Thursday, October 3, 2013
at the Sheraton Fairplex Conference Center

7:30 a.m. to 1:30 p.m.

Keynote Speakers:

Erin Brockovich, Environmental and Consumer Advocate

Felicia Marcus, Chairperson, State Water Resources Control Board

The educational event is open to the public, residents and employers for the low cost of \$50. A limited number of free tickets have been reserved for students, teachers and school administrators in the San Gabriel Valley. Please visit the website <http://sgywaterforum2013.eventbrite.com/> for more information and to register.



October 22, 2013 LVMWD Regular Board Meeting

TO: Board of Directors

FROM: Facilities & Operations

Subject: SDG Russell Ranch Associates: Target Easement Agreement

SUMMARY:

SDG Russell Ranch Associates, LLC (SDG) is developing a 243,500-square-foot retail center known as the "Shoppes at Westlake" on a 21.51-acre parcel located east of Lindero Canyon Road, north of the 101 Freeway on the south side of Russell Ranch Road in Westlake Village. To provide water service to the various buildings on the property including a 136,886-square-foot Target store, it is necessary to install District facilities on private property.

The normal practice is to install District facilities in the public right of way; however, in this case, installing the facilities on private property reduces the number of road cuts in Russell Ranch Road and the amount of private water piping. It also places public fire hydrants, District-owned meters and detector checks adjacent to the buildings served and in accordance with fire department spacing requirements.

The easement agreement grants an easement to operate and maintain District facilities on private property, requires SDG and Target to pay expenses associated with the facilities and indemnifies the District from loss of life, personal injury and/or property damage caused by the District's facilities, except for negligence or willful misconduct of the district. The agreement will be recorded against the property, and District Legal Counsel has reviewed the agreement.

RECOMMENDATION(S):

Authorize the General Manager to execute the Easement Agreement with SDG Russell Ranch Associates, LLC, and Target Corporation subject to non-substantive changes.

FINANCIAL IMPACT:

There is no financial impact associated with this action.

Prepared By: David R. Lippman, Director of Facilities & Operations

ATTACHMENTS:

[SDG Westlake District Water Line Easement](#)

**RECORDING REQUESTED BY AND
WHEN RECORDED RETURN TO:**

Las Virgenes Municipal Water District

4232 Las Virgenes Road

Calabasas, Calif. 91302

EASEMENT AGREEMENT [WATER]

THIS EASEMENT AGREEMENT [WATER] ("**Agreement**") is made as of _____, 2013 ("**Effective Date**") by and among SDG Russell Ranch Associates, LLC, a California limited company ("**SDG**"), Target Corporation, a Minnesota corporation ("**Target**"), and Las Virgenes Municipal Water District, a political subdivision of the State of California (the "**District**").

RECITALS

A. SDG is the owner of those certain tracts of land legally described on Exhibit A-1 attached hereto and made a part hereof and of any buildings and improvements thereon (said tracts together with the buildings and improvements thereon, if any, is sometimes hereinafter collectively referred to as the "**SDG Property**").

B. Target is the owner of that certain tract of land legally described on Exhibit A-2 attached hereto and made a part hereof and of any buildings and improvements thereon (said tract together with the buildings and improvements thereon, if any, is sometimes hereinafter collectively referred to as the "**Target Property**").

C. The SDG Property and the Target Property (collectively, the "**Property**") are subject to that certain Operation and Easement Agreement dated as of December 28, 2012, and recorded January 3, 2013, as Instrument No. 20130002235 of the Official Records of Los Angeles County, California (as amended, modified, supplemented and replaced from time to time, the "**OEA**").

D. SDG will cause the construction of a water line system and all facilities appurtenant thereto, including, without limitation, pipes, valves, fire hydrants, and other appurtenances (collectively, "**Water Line System**"), within that portion of the Property (the "**Easement Area**") cross-hatched on the site drawings (the "**Site Drawings**") attached hereto as Exhibit B and made a part hereof and legally described on Exhibit C attached hereto and made a part hereof, for dedication to the District as of the Effective Date for transmission of water by the District through the Water Line System and the Easement Area for further distribution to all or portions of the Property, upon and subject to the conditions and limitations herein contained.

E. The District will accept from SDG and Target (collectively, the "**Owners**"), and the Owners are willing to grant to the District, a non-exclusive easement under the Easement Area, for the sole and exclusive purposes of operating, maintaining, repairing, reconstructing, replacing, removing and renewing the Water Line System for transmission of water by the District through the Water Line System and the Easement Area for further distribution to all or portions of the Property, upon and subject to the conditions and limitations herein contained.

NOW, THEREFORE, in consideration of the mutual covenants and agreements hereinafter set forth and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, SDG, Target and the District hereby agree as follows:

1. Construction and Dedication.

a. SDG agrees to cause the Water Line System to be constructed and installed at SDG's sole cost and expense (such construction and installation is sometimes hereinafter collectively referred to as the "**Water Line Work**") within the Easement Area in accordance with and subject to the terms and conditions of this Agreement.

b. SDG shall deliver to each of the District and Target written plans and specifications, showing the type, scope and location of the Water Line Work in reasonable detail, and prior to commencement of the Water Line Work, SDG shall obtain the written approval of such plans and specifications from each of the District and Target, which approval shall not be unreasonably withheld, conditioned or delayed and which approval shall be deemed to have been given unless such party has delivered written objections to such plans and specifications to SDG within thirty (30) days after delivery of such plans and specifications by Developer to such party. The plans and specifications for the Water Line Work, as approved or deemed approved by each of the District and Target, shall constitute the "**Water Line Plans**" hereunder and shall not be amended or modified in any material respect without the prior written approval by each of the District and Target. The Water Line Work shall be performed in a good and workmanlike and lien free manner, and in accordance with the Water Line Plans, applicable laws and regulations and the District's construction and installation standards (the "**District Standards**") in effect as of the Effective Date for the Water Line Work.

c. The Water Line Work shall be considered completed at such time as SDG delivers to the District and Target an engineer's certificate, in customary form (the "**Certificate of Completion**"), certifying to the District and Target that the Water Line Work has been completed substantially in accordance with applicable laws and regulations and the District Standards and substantially in accordance with the Water Line Plans and the District has determined that the work has been completed to the District Standards. Upon delivery of the Certificate of Completion to the District, the Water Line System shall be offered for dedication to the District by each of SDG and Target, and following delivery of the Certificate of Completion the District's Board shall take an action accepting the Water Line System. Following this action the District shall deliver to SDG for recordation against the SDG Property and the Target Property an instrument in recordable form and executed and acknowledged by the District evidencing such Acceptance.

2. Easement Grant. Subject to the conditions and limitations herein contained and effective from and after Acceptance (if at all), each of SDG and Target hereby grant to the District a non-exclusive easement under that portion of the Easement Area within each of the SDG Property and the Target Property, as applicable, for the sole and exclusive purposes of operating, maintaining, repairing, reconstructing, replacing, removing and renewing the Water Line System, together with the right of access to the portion of the SDG Property and Target Property located above the Easement Area and areas immediately adjacent thereto as may be reasonably and temporarily necessary for such purposes; provided that: (a) each of SDG and Target shall not permit any other utility or other use to construct, install, operate, repair, maintain or replace any utility improvements, facilities or systems within the Easement Area located within the SDG Property or the Target Property, as applicable, in a manner that violates the District Standards; and (b) this Agreement grants no right to use, occupy or alter any area of the ground surface above the Easement Area except for above ground appurtenant facilities relating to the Water Line System and except as otherwise reasonably and temporarily necessary to afford access to the Easement Area. SDG reserves the right to use the ground surface above the Easement Area constituting a portion of the SDG Property for any use which

does not unreasonably interfere with any above ground appurtenant facilities relating to the Water Line System or with the access by the District to the Water Line System, and Target reserves the right to use the ground surface above the Easement Area constituting a portion of the Target Property for any use which does not unreasonably interfere with any above ground appurtenant facilities relating to the Water Line System or with the access by the District to the Water Line System.

3. Maintenance and Repair.

a. From and after Acceptance (if at all), the District shall cause the Water Line System to be maintained in good order, condition and repair, and otherwise in accordance with the District Standards. Except in the event of an emergency posing an immediate threat of personal injury or damage to property, the District shall perform such repair and maintenance in such a manner and at times so as not to interfere with any tenant or occupant of the Property or any portion thereof or with work being done at the Property or with any business being conducted at the Property. The District shall provide Target or SDG (as applicable) at least forty-eight (48) hours' prior notice with respect to only any regularly scheduled maintenance work to be performed by the District in locations on the Target Property or the SDG Property, respectively, that will impact any parking areas or drive aisles for longer than six (6) consecutive hours; provided that the District may, but shall not be required to, provide prior notice of any emergency or other non-scheduled repairs or other work. In addition, the District shall endeavor to postpone any such work during the months of November, December and January, except for any work required for emergency response, regulatory compliance, water quality maintenance, health and safety, work at the request of Target (with respect to the Target Property) or SDG (with respect to the SDG Property), or work associated with water meter maintenance related to automatic reading equipment or accuracy. If the exercise by the District of the easement rights granted herein detrimentally affects the condition of the Easement Area or the Property or any part thereof, then the District shall promptly restore the Easement Area or the Property or any part thereof to its original condition including, without limitation, any filling and compacting of all excavation, repaving of paved areas and replacement of landscaping, the cost of which shall constitute Water Line System Expenses (as herein defined) and shall be payable by each of SDG and Target in accordance Section 3(c) hereof, except to the extent such restoration shall be required as a result of the negligence or willful misconduct of the District or its employees, contractors or agents. Each of SDG and Target reserves the right to promulgate reasonable rules and regulations regarding any access by the District in the exercise of the easement rights granted herein, and the District shall comply with the same.

b. Each of SDG and Target shall pay its pro rata share of the Water Line System Expenses from time to time in accordance with the District's then current uniform rules and regulations, with thirty (30) days after receipt of written request therefor, together with supporting invoices and other materials setting forth the actual Water Line System Expenses then due and payable. The pro rata share of the Water Line System Expenses for SDG allocable to the SDG Property shall equal forty-six percent (46%), and the pro rata share of the Water Line System Expenses for Target allocable to the Target Property shall equal fifty-four percent (54%). The term "Water Line System Expenses" shall mean all reasonable, out-of-pocket costs and expenses incurred by the District with respect to the maintenance, repair, renewal and replacement of all or any portion of the Water Line System from time to time, but shall expressly exclude any costs and expenses resulting from the negligence or willful misconduct of the District or its employees, contractors or agents.

4. Mechanic's Liens. In the exercise of the easement rights granted herein, the District shall not permit or suffer any mechanic's liens claims to be filed or otherwise asserted against the Easement Area or the Property, and shall promptly discharge the same in case of the filing of any claims for liens or proceedings for the enforcement thereof.

5. Duration. The easements, covenants, conditions and restrictions contained herein shall be perpetual and shall create mutual benefits and covenants running with the land, and shall be binding upon and inure to the benefit of SDG, Target and the District and their respective successors and assigns.

6. Indemnification.

a. SDG shall defend, indemnify and hold harmless the District, its officers, agents and employees free and harmless from and against all claims, damages, liabilities and expenses (including reasonable attorneys' fees, court costs and expenses) which are incurred by the District, its officers, agents or employees in connection with loss of life, personal injury and/or property damage to the extent caused by the Water Line Systems located within the SDG Property, except to the extent caused by the negligence or willful misconduct of the District, its employees, agents or contractors; provided that the District shall tender defense of any matter subject to the foregoing indemnity to SDG in sufficient time to avoid prejudice, for handling by counsel selected by SDG and reasonably acceptable to the District.

b. Target shall defend, indemnify and hold harmless the District, its officers, agents and employees free and harmless from and against all claims, damages, liabilities and expenses (including reasonable attorneys' fees, court costs and expenses) which are incurred by the District, its officers, agents or employees in connection with loss of life, personal injury and/or property damage to the extent caused by the Water Line Systems located within the Target Property, except to the extent caused by the negligence or willful misconduct of the District, its employees, agents or contractors; provided that the District shall tender defense of any matter subject to the foregoing indemnity to Target in sufficient time to avoid prejudice, for handling by counsel selected by Target and reasonably acceptable to the District.

7. Rights Reserved. The easements herein granted are and shall be expressly subject to any easements and right-of-way already existing or created by SDG or Target in, over, upon and across the Easement Area, and subject to the conditions and limitations set forth in Section 2, SDG and Target each reserves and retains the right to convey similar rights-of-way and easements to such other persons or entities as SDG or Target, as applicable, may deem proper for any purpose which does not materially interfere with or prevent the use by the District of the easements herein granted. Each of SDG and Target reserves and shall continue to enjoy the use of the Property for any purpose which does not materially interfere with or prevent the use by the District of the easements herein granted, including the right to locate and relocate buildings, driveways, parking areas and other improvements to be located upon the Property.

8. Relocation of Easements. Each of SDG and Target reserves the right at any time and from time to time to relocate all or a portion of the easements granted herein by SDG or Target, as applicable, over the SDG Property or the Target Property, as applicable, provided that (a) the easements so relocated will be of substantially equivalent usefulness to this District for the purposes stated in this Agreement, (ii) all costs incurred to effect such relocation shall be paid by SDG or Target, as applicable, and (iii) SDG or Target, as applicable, shall provide at least **[thirty (30)]** days' prior written notice of any such relocation to the District prior to exercise of its rights of relocation herein provided.

9. Entire Agreement. This Agreement may not be amended or modified in any respect whatsoever except by an instrument in writing signed by all parties to this Agreement, which is recorded in the Office of the Recorder of Deeds of Los Angeles County, California; provided, however, if any portion the Easement Area is transferred and, following such transfer, there is more than one owner of the Easement Area, then any amount or modification of this Agreement shall only require the signatures of the parties owning the portion of the Easement Area affected thereby. This Agreement constitutes the entire agreement between the parties with respect to the matters set forth herein and supersedes all prior negotiations, discussions, writings and agreements between them in connection therewith.

10. Governing Law. This Agreement shall be governed by and construed in accordance with the laws of the State of California.

11. Partial Invalidity. Should any one or more of the provisions of this Agreement be determined to be invalid, unlawful or unenforceable in any respect, the validity, legality and enforceability of the remaining provisions hereof shall not in any way be affected or impaired thereby unless as a result the purpose and intent of this Agreement shall thereby be substantially and essentially impaired. In such event, the parties shall diligently proceed to revise this Agreement in order to memorialize such purpose and intent.

12. Attorneys' Fees. In the event of any controversy, claim or dispute relating to this Agreement, the substantially prevailing party in a non-appealable judicial resolution of such controversy, claim or dispute shall be entitled to recover from the other party reasonable expenses, including attorneys' fees and costs.

13. Notices. Any notice required or permitted to be given by any party upon the other shall be given by certified mail, return receipt requested, by nationally recognized overnight courier, or by personal delivery addressed as follows:

If to the District:	Las Virgenes Municipal Water District 4232 Las Virgenes Road Calabasas, California 91302 Attn: General Manager
If to SDG:	SDG Russell Ranch Associates, LLC 2660 Townsgate Road, Suite 250 Westlake Village, California 91361 Attn: Daniel F. Selleck
with a copy to:	Daspin & Aument, LLP 120 Birmingham Drive, Suite 240D Cardiff-by-the-Sea, California 92007 Attn: Craig M. Gertz
If to Target:	Target Corporation Property Development – TPN-12 th Floor Attn: Real Estate Portfolio Management/ OEA/Westlake Village, CA/T-2810 1000 Nicollet Mall, TPN12H Minneapolis, MN 55403

All notices shall be deemed given three (3) business days following deposit in the United States mail with respect to certified or registered letters, one (1) business day following deposit if delivered to an overnight courier guaranteeing next day delivery and on the same day if sent by personal delivery. Attorneys for each party shall be authorized to give notices for each such party. Any party may change its address for the service of notice by giving written notice of such change to the other party, in any manner above specified.

14. Counterparts. This Agreement may be executed in any number of counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument.

15. Several Nature of Obligations. Anything herein to the contrary notwithstanding, it is agreed and acknowledged by the parties hereto that all of the indemnities, covenants, agreements and undertakings made by the Owners hereunder are several with respect to SDG and Target and not joint and all obligations and liabilities of the Owners hereunder are several with respect to SDG and Target, and not joint, all in accordance with each Owner's respective ownership interests in the Easement Area.

16. Miscellaneous. In the event that any property subject to this Agreement is subdivided after the date hereof, the benefits and burdens created hereby shall benefit and be binding upon any tract(s) created by such subdivision, and all references herein to any such property shall mean and refer to the tract(s) created by such subdivision, and all rights and obligations of the owner of such property shall be deemed to be the rights and obligations of the owner(s) of any tract(s) created by such subdivision. Whenever a transfer occurs in the ownership of the Easement Area or part thereof, the transferor shall have no further liability for breach of covenant occurring thereafter as to such land or easement which has been transferred. The District agrees to look solely to the interest of the owner of the Easement Area for the recovery of any judgment from such owner, it being agreed that neither the owner of the Easement Area nor its partners, directors, officers, members, managers or shareholders shall ever be personally liable for such judgment.

[Signature Page Follows]

IN WITNESS WHEREOF, SDG, Target and the District have caused this Agreement to be executed as of the Effective Date.

DISTRICT:

Las Virgenes Municipal Water District

By: _____

Name: _____

Its: _____

SDG:

SDG Russell Ranch Associates, LLC,
a California limited company

By: S&H Russell Ranch Associates, LLC,
a California limited liability company
Its Manager

By: _____

Name: _____

Its: _____

TARGET:

Target Corporation,
a Minnesota corporation

By: _____

Name: _____

Its: _____

STATE OF CALIFORNIA)
) ss
County of Los Angeles)

On _____ before me, _____, a Notary Public, personally appeared _____, who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity on behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature: _____ (Seal)

STATE OF CALIFORNIA)
) ss
County of Los Angeles)

On _____ before me, _____, a Notary Public, personally appeared _____, who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity on behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature: _____ (Seal)

STATE OF MINNESOTA)
) ss
County of Hennepin)

On _____ before me, _____, a Notary Public, personally appeared _____, who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity on behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of Minnesota that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

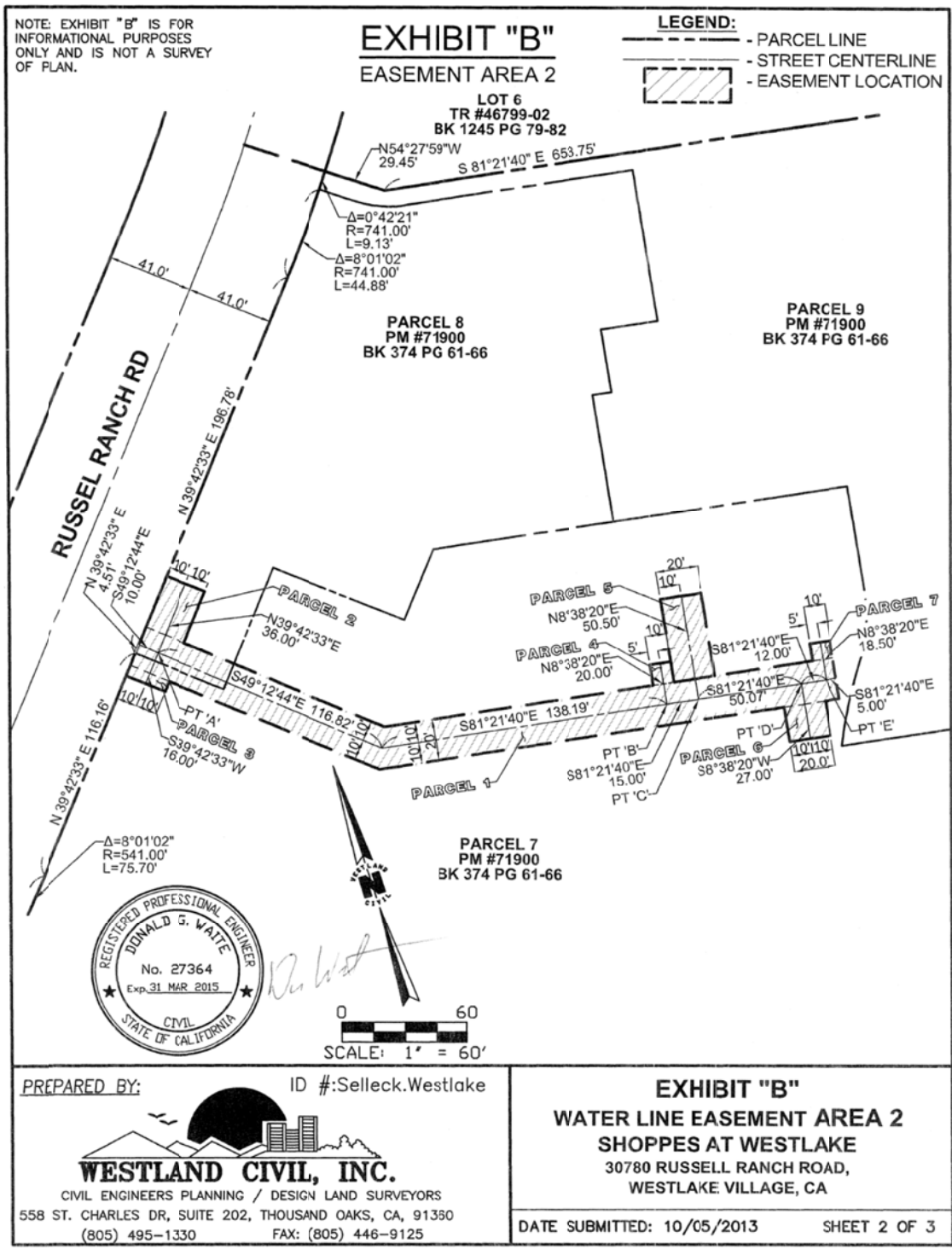
Signature: _____ (Seal)

EXHIBIT A-1**LEGAL DESCRIPTION OF THE SDG PROPERTY**

PARCELS 1, 3, 4, 5, 6, 8 AND 9 OF PARCEL MAP NO. 71900 IN THE CITY OF WESTLAKE VILLAGE, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA FILED IN BOOK 374, AT PAGES 61 THROUGH 66, INCLUSIVE, OF PARCEL MAPS, IN THE OFFICE OF THE COUNTY RECORDER OF SAID LOS ANGELES COUNTY.

EXHIBIT A-2**LEGAL DESCRIPTION OF THE TARGET PROPERTY**

PARCEL 7 OF PARCEL MAP NO. 71900 IN THE CITY OF WESTLAKE VILLAGE, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA FILED IN BOOK 374, AT PAGES 61 THROUGH 66, INCLUSIVE, OF PARCEL MAPS, IN THE OFFICE OF THE COUNTY RECORDER OF SAID LOS ANGELES COUNTY



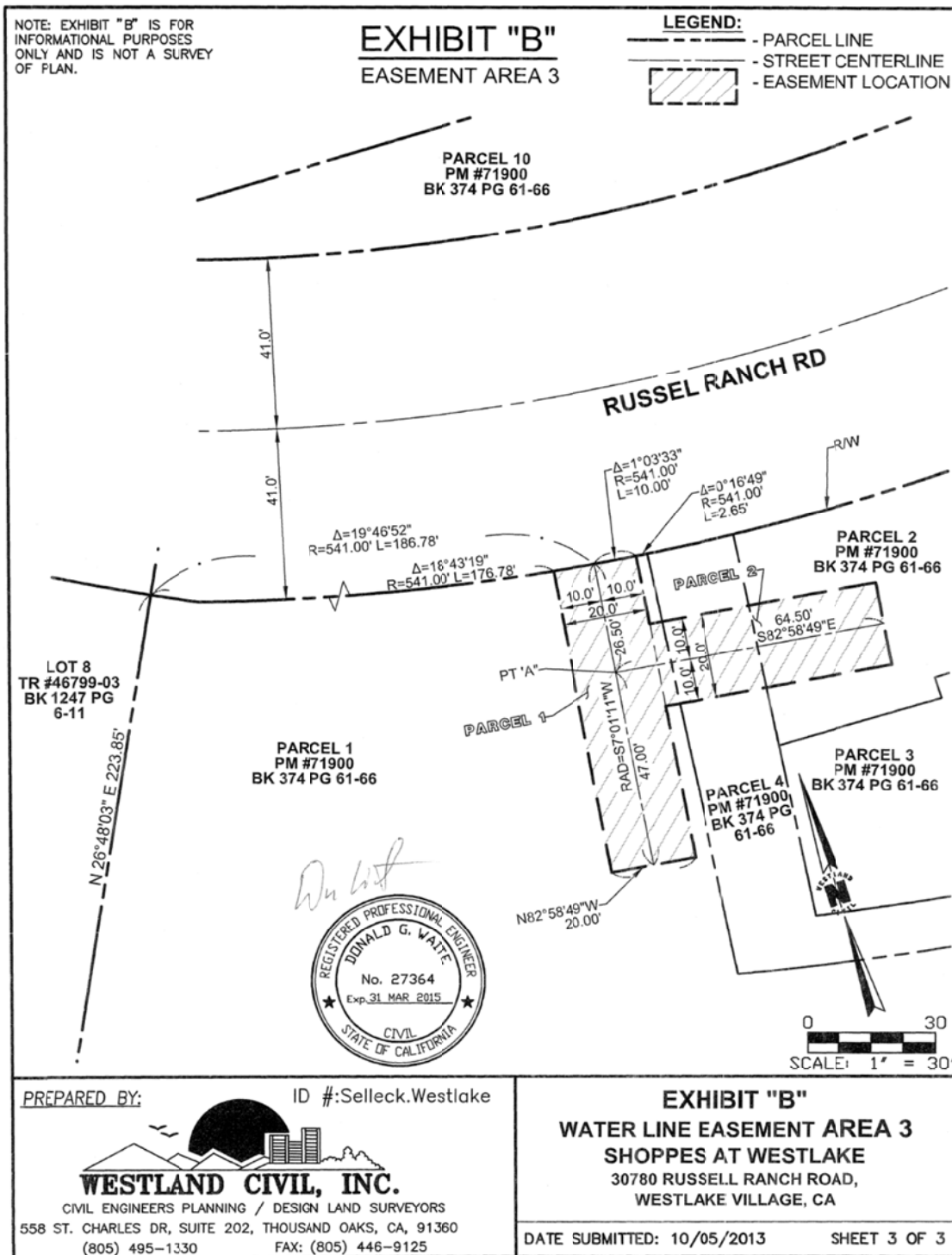


EXHIBIT "C"LEGAL DESCRIPTION OF THE EASEMENT AREA 1

THAT PORTION OF PARCELS 5 THROUGH 7 OF PARCEL MAP NO. 71900 FILED IN BOOK 374 PAGES 61 THROUGH 66 OF PARCEL MAPS IN THE CITY OF WESTLAKE VILLAGE, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, IN THE OFFICE OF COUNTY RECORDER OF SAID COUNTY.

PARCEL 1

A 20 FOOT WIDE STRIP OF LAND, THE CENTERLINE IS DESCRIBED AS FOLLOWS:

BEGINNING AT A POINT ON A CURVE OF THE SOUTHEASTERLY RIGHT OF WAY LINE OF RUSSEL RANCH ROAD AS SHOWN ON SAID PARCEL MAP SAID CURVE HAVING A RADIUS OF 541.00 FEET AND CONCAVE TO THE NORTHWEST, SAID POINT DISTANT SOUTHWESTERLY ALONG SAID CURVE THROUGH A CENTRAL ANGLE OF 01° 52' 40" AN ARC DISTANT OF 17.73 FEET FROM THE INTERSECTION OF THE NORTH LINE OF PARCEL 6 AND SAID RIGHT OF WAY LINE AS SHOWN ON SAID PARCEL MAP , THENCE

- 1ST SOUTH 40° 23' 45" EAST, RADIAL TO SAID RIGHT OF WAY LINE OF RUSSEL RANCH ROAD, 22.00 FEET, THENCE
- 2ND SOUTH 62° 53' 45" EAST 92.50 FEET THENCE
- 3RD SOUTH 29° 08' 45" EAST 67.00 FEET THENCE
- 4TH SOUTH 74° 08' 45" EAST 5.00 FEET TO POINT "A", THENCE
- 5TH CONTINUING SOUTH 74° 08' 45" EAST 138.50 FEET, THENCE
- 6TH CONTINUING SOUTH 15° 51' 15" WEST 2.00 FEET TO POINT "B", THENCE
- 7TH CONTINUING SOUTH 15° 51' 15" WEST 160.96 FEET TO POINT "C", THENCE
- 8TH CONTINUING SOUTH 15° 51' 15" WEST 20.64 FEET TO THE NORTHEASTERLY PARCEL LINE OF PARCEL 6.

THE SIDELINES SHALL BE PROLONGED OR SHORTENED TO INTERSECT THE SOUTH EASTERLY RIGHT OF WAY LINE OF RUSSEL RANCH ROAD AND THE NORTHEASTERLY BOUNDARY LINE OF SAID PARCEL 6.

PARCEL 2

A 10 FOOT WIDE STRIP OF LAND THE CENTER LINE IS DESCRIBED AS FOLLOWS:

BEGINNING AT POINT "A" NORTH 15° 51' 15" EAST 35.00 FEET.
THE NORTH END OF THE SIDE LINES SHALL TERMINATE AT RIGHT ANGLES TO EACH OTHER

EXCEPT PARCEL 1 DESCRIBED HEREIN.

C 1

EXHIBIT "C"
(Continued)

LEGAL DESCRIPTION OF THE EASEMENT AREA 1 (Continued)

PARCEL 3

A 41.00 FOOT WIDE STRIP OF LAND THE CENTER LINE DESCRIBED AS FOLLOWS:

BEGINNING AT POINT "C" NORTH 74° 41' 40" WEST 20.00 FEET.
THE WESTERLY END OF THE SIDE LINES SHALL TERMINATE AT RIGHT ANGLES

EXCEPT PARCEL 1 AS DESCRIBED HEREIN.

PARCEL 4

A 41.00 FOOT WIDE STRIP OF LAND THE CENTER LINE DESCRIBED AS FOLLOWS:

BEGINNING AT POINT "C" SOUTH 74° 41' 40" EAST 25.00 FEET.
THE EASTERLY END OF THE SIDE LINES SHALL TERMINATE AT RIGHT ANGLE

EXCEPT PARCEL 1 AS DESCRIBED HEREIN.

PARCEL 5

THAT PORTION OF PARCEL 5 AS SHOWN ON SAID PARCEL MAP DESCRIBED AS FOLLOWS:

BEGINNING AT THE INTERSECTION OF THE MOST WESTERLY LINE OF PARCEL 6 AS SHOWN ON SAID PARCEL MAP AND THE SOUTHWESTERLY RIGHT OF WAY LINE ON SAID RUSSEL RANCH ROAD, SAID INTERSECTION BEING ON A POINT ON A CURVE CONCAVE TO THE NORTHWEST, HAVING A RADIUS OF 541.10 FEET THENCE

SOUTHWESTERLY ALONG SAID CURVE THROUGH A CENTRAL ANGLE OF 3° 36' 40", AN ARC DISTANCE OF 34.10 FEET TO THE TRUE POINT OF BEGINNING THENCE

1ST RADIAL TO SAID CURVE SOUTH 36° 16' 55" EAST 10.00 FEET TO A POINT ON A CURVE CONCAVE TO NORTHWEST, HAVING A RADIUS OF 551.00 FEET, THENCE

C 2

EXHIBIT "C"
(Continued)

LEGAL DESCRIPTION OF THE EASEMENT AREA 1 (Continued)

- 2ND SOUTHEASTERLY AND CONCENTRIC TO SAID RUSSEL RANCH ROAD RIGHT OF WAY LINE, SOUTHWESTERLY ALONG SAID CURVE THROUGH A CENTRAL ANGLE OF 2° 07' 05" AN ARC DISTANCE OF 20.37 FEET, THENCE
- 3RD RADIAL TO SAID CURVE NORTH 34° 09' 27" WEST 10.00 FEET TO A POINT ON A CURVE AND SOUTHWESTERLY LINE OF RUSSEL RANCH ROAD SAID CURVE CONCAVE TO THE NORTHWEST, HAVING A RADIUS OF 541.00 FEET, THENCE
- 4TH NORTHEASTERLY ALONG SAID CURVE THROUGH A CENTRAL ANGLE OF 2° 07' 05" AN ARC DISTANCE OF 20.00 FEET TO THE TRUE POINT OF BEGINNING.

PARCEL 6

A 10 FOOT WIDE STRIP OF LAND THE CENTER LINE IS DESCRIBED AS FOLLOWS:

BEGINNING AT POINT "B" SOUTH 51° 38' 45" EAST 33.00 FEET.
THE SOUTHEASTERLY END OF THE SIDE LINES SHALL TERMINATE AT RIGHT ANGLES TO EACH OTHER
EXCEPT PARCEL 1 DESCRIBED HEREIN.

Westland Civil, Inc.

Donald G. Waite 10/11/13

Donald G. Waite, RCE 27364

Expires: March 31, 2015



C 3

EXHIBIT "C"LEGAL DESCRIPTION OF THE EASEMENT AREA 2

THAT PORTION OF PARCELS 7 AND 8 OF PARCEL MAP NO. 71900 FILED IN BOOK 374 PAGES 61 THROUGH 66 OF PARCEL MAPS IN THE CITY OF WESTLAKE VILLAGE, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, FILED IN THE OFFICE OF COUNTY RECORDER OF SAID COUNTY, DESCRIBED AS FOLLOWS:

PARCEL 1

A 20 FOOT STRIP OF LAND THE CENTER LINE DESCRIBED AS FOLLOWS:

BEGINNING AT A POINT ON THE SOUTHEASTERLY RIGHT OF WAY LINE OF RUSSEL RANCH ROAD AS SHOWN ON SAID PARCEL MAP, DISTANT NORTH 39° 42' 33" EAST 4.51 FEET ALONG SAID RIGHT OF WAY LINE FROM THE NORTHWEST CORNER OF PARCEL 7 AS SHOWN ON SAID MAP.

THENCE, SOUTH 49° 12' 44" EAST 10.00 FEET TO POINT "A"
 THENCE, CONTINUING SOUTH 49° 12' 44" EAST 116.82 FEET
 THENCE, SOUTH 81° 21' 40" EAST 138.19 FEET TO POINT "B"
 THENCE, CONTINUING SOUTH 81° 21' 40" EAST 15.00 FEET TO POINT "C"
 THENCE, CONTINUING SOUTH 81° 21' 40" EAST 50.07 FEET TO POINT "D"
 THENCE, CONTINUING SOUTH 81° 21' 40" EAST 12.00 FEET TO POINT "E"
 THENCE, CONTINUING SOUTH 81° 21' 40" EAST 5.00 FEET

THE EASTERLY END OF THE SIDE LINES SHALL TERMINATE A RIGHT ANGLE TO EACH OTHER, THE NORTHWESTERLY SIDE LINES SHALL BE PROLONGED OR SHORTENED TO TERMINATE AT THE SOUTHEAST RIGHT OF WAY LINE OF SAID RUSSEL RANCH ROAD.

PARCEL 2

A 20 FOOT STRIP OF LAND THE CENTERLINE DESCRIBED AS FOLLOWS:

BEGINNING AT POINT "A" NORTH 39° 42' 33" EAST 36.00 FEET.
 THE NORTHEASTERLY END OF THE SIDE LINES SHALL TERMINATE A RIGHT ANGLE TO EACH OTHER

EXCEPT PARCEL 1 AS DESCRIBED HEREIN.

C 4

EXHIBIT "C"
(Continued)

LEGAL DESCRIPTION OF THE EASEMENT AREA 2 (Continued)

PARCEL 3

A 20 FOOT STRIP OF LAND THE CENTERLINE DESCRIBED AS FOLLOWS:
BEGINNING AT POINT "A" SOUTH 39° 42' 33" WEST 16.00 FEET
THE SOUTHWESTERLY END OF THE SIDE LINES SHALL TERMINATE A RIGHT ANGLE TO EACH OTHER
EXCEPT PARCEL 1 AS DESCRIBED HEREIN.

PARCEL 4

A 10 FOOT STRIP OF LAND THE CENTERLINE DESCRIBED AS FOLLOWS:
BEGINNING AT POINT "B" NORTH 08° 38' 20" EAST 20.00 FEET
THE NORTHERLY END OF THE SIDE LINES SHALL TERMINATE A RIGHT ANGLE TO EACH OTHER
EXCEPT PARCEL 1 AS DESCRIBED HEREIN.

PARCEL 5

A 20 FOOT STRIP OF LAND THE CENTERLINE DESCRIBED AS FOLLOWS:
BEGINNING AT POINT "C" NORTH 08° 38' 20" EAST 50.50 FEET
THE NORTHERLY END OF THE SIDE LINES SHALL TERMINATE A RIGHT ANGLE TO EACH OTHER
EXCEPT PARCEL 1 AS DESCRIBED HEREIN.

PARCEL 6

A 20 FOOT STRIP OF LAND THE CENTERLINE DESCRIBED AS FOLLOWS:
BEGINNING AT POINT "D" SOUTH 08° 38' 20" WEST 27.00 FEET
THE SOUTHERLY END OF THE SIDE LINES SHALL TERMINATE A RIGHT ANGLE TO EACH OTHER
EXCEPT PARCEL 1 AS DESCRIBED HEREIN.

C 5

EXHIBIT "C"
(Continued)

LEGAL DESCRIPTION OF THE EASEMENT AREA 2 (Continued)

PARCEL 7

A 10 FOOT STRIP OF LAND THE CENTERLINE DESCRIBED AS FOLLOWS:

BEGINNING AT POINT "E" NORTH 08° 38' 20" EAST 18.50 FEET
THE NORTHERLY END OF THE SIDE LINES SHALL TERMINATE A RIGHT ANGLE TO EACH OTHER

EXCEPT PARCEL 1 AS DESCRIBED HEREIN.

Westland Civil, Inc.

DG Waite 10/11/13

Donald G. Waite, RCE 27364
Expires: March 31, 2015



C 6

EXHIBIT "C"LEGAL DESCRIPTION OF THE EASEMENT AREA 3

THAT PORTION OF PARCELS 1, 2 AND 4 OF PARCEL MAP NO. 71900 FILED IN BOOK 374 PAGES 61 THROUGH 66 OF PARCEL MAPS IN THE CITY OF WESTLAKE VILLAGE, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, FILED IN THE OFFICE OF COUNTY RECORDER OF SAID COUNTY, DESCRIBED AS FOLLOWS:

PARCEL 1

A 20 FOOT WIDE STRIP OF LAND, THE CENTERLINE IS DESCRIBED AS FOLLOWS:

BEGINNING AT A POINT ON A CURVE OF THE SOUTHERLY RIGHT OF WAY LINE OF RUSSEL RANCH ROAD AS SHOWN ON SAID PARCEL MAP, SAID CURVE HAVING A RADIUS OF 541.00 FEET AND CONCAVE TO THE NORTH AND DISTANT EASTERLY ALONG SAID CURVE THROUGH A CENTRAL ANGLE OF 19° 46' 52" AND ARC DISTANT OF 186.78 FEET FROM THE NORTHWEST CORNER OF PARCEL 1 AS SHOWN ON SAID MAP, THENCE

- 1] SOUTH 07° 01' 11" WEST 26.50 FEET TO POINT "A" THENCE
- 2] CONTINUING SOUTHERLY 07° 01' 11" WEST 47.00 FEET.
THE SOUTH END OF THE SIDE LINES SHALL TERMINATE AT RIGHT ANGLES TO EACH OTHER AND THE NORTH SIDE LINES SHALL BE PROLONGED OR SHORTENED TO TERMINATE AT THE SOUTHERLY RIGHT OF WAY LINE OF RUSSEL RANCH ROAD.

PARCEL 2

A 20 FOOT WIDE STRIP OF LAND, THE CENTERLINE IS DESCRIBED AS FOLLOWS:

BEGINNING AT POINT "A" SOUTH 82° 58' 49" EAST 64.50 FEET
THE EASTERLY END OF THE SIDE LINES SHALL TERMINATE AT RIGHT ANGLES TO EACH OTHER

EXCEPT PARCEL 1 AS DESCRIBED HEREIN.

Westland Civil, Inc.

D. G. Waite 10/13/13

Donald G. Waite, RCE 27364
Expires: March 31, 2015



C 7



October 22, 2013 LVMWD Regular Board Meeting

TO: Board of Directors

FROM: Facilities & Operations

Subject: Calabasas Road 10-inch Water Main Repair and Replacement: Final Acceptance

SUMMARY:

On May 14, 2013 and at each subsequent Regular Meeting through October 9, 2013, the Board of Directors, by unanimous vote, authorized the General Manager to take emergency action to replace approximately 1,500 feet of deteriorated 10-inch water main on Calabasas Road following informal bidding procedures in an amount not to exceed \$700,000.

Blois Construction was awarded a construction contract in the amount of \$447,849.00 to replace the 10-inch water main using the slip-lining method. Based on actual bid pricing, the District saved over \$200,000 by slip-lining the water main in lieu of using the traditional open trench method. On October 7, 2013, the project was completed at a total cost of \$517,218.98. There were no complaints from the public during construction.

RECOMMENDATION(S):

Approve execution of a Notice of Completion by the Secretary of the Board for and on behalf of the District and have the same recorded; and, in the absence of claims from subcontractors or others, release the retention in the amount of \$24,417.90 thirty calendar days after filing the Notice of Completion for the Calabasas Road 10-inch Water Main Repair and Replacement Project.

FINANCIAL IMPACT:

The total project cost was \$517,218.98 as shown below.

Construction Contract	\$447,849.00
Change Order No. 1	\$ 40,509.98
Kennedy/Jenks Engineering Services	\$ 28,860.00
Total Construction Cost	\$517,218.98

DISCUSSION:

Change Order No. 1 was administratively approved in the amount of \$40,509.98 for the replacement of 13 gate valves, excavation and removal of a 20-foot section of pipe with a smaller internal diameter and removal of unusually large concrete thrust blocks in several locations.

Prepared By: Lindsay Cao, P.E., Associate Engineer

ATTACHMENTS:

[NOC - 10-inch Water Main Repair and Replacement](#)

[Change Order No. 1](#)

ITEM 8B

RECORDING REQUESTED BY

Las Virgenes Municipal Water District

AND WHEN RECORDED MAIL TO

Name Joanne Bodenhamer
Street Address 4232 Las Virgenes Road
City & State Calabasas CA 91302
Zip

T 420 LEGAL (9-94)

SPACE ABOVE THIS LINE FOR RECORDER'S USE

Notice of Completion

NOTICE IS HEREBY GIVEN THAT:

- 1. The undersigned is the owner of the interest or estate stated below in the property hereinafter described.
2. The full name of the undersigned is Las Virgenes Municipal Water District (NAME).
3. The full address of the undersigned is 4232 Las Virgenes Road, Calabasas CA 91302

(NUMBER AND STREET, CITY, STATE, ZIP).

- 4. The nature of the title of the undersigned is (E.G., owner in fee OR vendee under contract of purchase OR lessee OR OTHER APPROPRIATE DESIGNATION).
5. The full names and full addresses of all persons, if any, who hold title with the undersigned as joint tenants or as tenants in common are:

N/A

- 6. The names of the predecessors in interest of the undersigned, if the property was transferred subsequent to the commencement of the work of improvement herein referred to are (OR IF NO TRANSFER WAS MADE, INSERT THE WORD "none"):

N/A

- 7. A work of improvement on the property hereinafter described was completed on Oct 7, 2013 (DATE).

- 8. The name of the original contractor, if any, for the work of improvement was Blois Construction Inc. (NAME OF CONTRACTOR, OR IF NO CONTRACTOR FOR THE WORK OF IMPROVEMENT AS A WHOLE, INSERT THE WORD "none"). [IF NOTICE COVERS COMPLETION OF CONTRACT FOR ONLY PART OF THE WORK OF IMPROVEMENT, ADD: The kind of work done or material furnished was (GIVE GENERAL STATEMENT, E.G., furnishing of concrete for sidewalks).

- 9. The property on which the work of improvement was completed is in the City of Calabasas, County of Los Angeles, State of California, and is described as follows: Calabasas Road 10-inch Water Main Repair and Replacement Acceptance (set forth description of jobsite sufficient for identification, using legal description if possible).

- 10. The street address of the said property is None (NUMBER AND STREET, OR, IF THERE IS NO OFFICIAL STREET ADDRESS, INSERT THE WORD "none".)

Dated: October 22, 2013

Las Virgenes Municipal Water District

(SIGNATURE) Barry S. Steinhardt (TYPED NAME)

VERIFICATION

I, the undersigned, say: I am the person who signed the foregoing notice. I have read the above notice and know its contents, and the facts stated therein are true of my own knowledge.

I declare under penalty of perjury that the foregoing is true and correct.

Executed at Calabasas, California, this 22nd day of October, 2013

(SIGNATURE) Barry S. Steinhardt

DO NOT RECORD

Recommended Procedure in the Preparation of a Notice of Completion

A notice of completion must be filed for record *within 10 days* after completion of the work of improvement (to be computed exclusive of the day of completion), as provided in section 3093, Civil Code.

The "owner" who must file for record a notice of completion of a building or other work of improvement means the owner (or his successor in interest at the date of notice is filed) on whose behalf the work was done, though his ownership is less than the fee title. For example, if A is the owner in fee, and B, lessee under a lease, causes a building to be constructed, then B, or whoever has succeeded to his interest at the date the notice is filed, must file the notice.

If the ownership is in *two or more persons as joint tenants or tenants in common*, the notice may be signed by any one of the co-owners (in fact, the foregoing form is designed for giving of the notice by only one co-tenant), but the names and addresses of the other co-owners must be stated in paragraph 5 of the form.

In paragraphs 3 and 5, the full address called for should include street number, city, county and state.

As to paragraph 6, insert the date of completion of the work of improvement as a *whole* if applicable. However, if the notice is to be given only of completion of a particular contract, where work of improvement is made pursuant to two or more original contracts, strike the words "a work of improvement" and insert a general statement of the kind of work done or materials furnished pursuant to such contract (e.g. "The foundations for the improvements").

If the notice is to be given as a notice of completion of the work of improvement as a *whole*, insert the name of the prime contractor, if any. In paragraph 7. No contractor's name need be given if there is no general contractor, e.g., on so-called "owner-builder jobs". However, if the notice is to be given only of completion of a particular contract, where work of improvement is made pursuant to two or more original contracts, insert the name of the contractor who performed that particular contract.

Paragraph 8 should be completed only where the notice is signed by a successor in interest of the owner who caused the improvement to be constructed.

In paragraph 9, insert the *full legal* description, not merely a street address or tax description. Refer to deed or policy of title insurance. If the space provided for description is not sufficient, a rider may be attached.

In paragraph 10, show the street address, if any, assigned to the property by any competent public or governmental authority.

**NOTICE
OF COMPLETION**

CHICAGO TITLE COMPANY



WESTERN DIVISION HEADQUARTERS
245 S. LOS ROBLES AVENUE, SUITE 105
PASADENA, CALIFORNIA 91101-2820
(618) 432-7600

CHICAGO TITLE COMPANY





CONTRACT CHANGE ORDER

No. 1

4232 Las Virgenes Road
Calabasas, California 91302-1994

Project Calabasas Road 10" Waterline Replacement

Project No. Acct. No.10535 .1880.505

Contractor Blois Construction Inc.

Date September 26, 2013

CONTRACTOR CHANGE ORDER NO. 1 The Contractor is hereby authorized and directed to make the herein described changes from the Plans and Specifications or do the following work not included in the Plans and Specifications for the construction of this project.

This change requested by: Blois Construction Inc.

DESCRIPTION OF CHANGE:

	Description	Amount	Days
1.	Labor, equipment, and material for the Replacement of 13 gate valves along with the size and station of each valve. (see attached breakdowns)	\$ 23,631.76	2 days
2.	Dig out section of 10" waterline that was Previously replaced with CMCL (ID 8'9") and where the 8" HDPE test pipe was hanging up during the test pull.	\$ 5,382.25	1 day
3.	Restore trench where newer CMCL section Was interfering with the test pull. Slurry backfill trench and pave area.	\$ 4,214.97	1 day
4.	Additional time to dig and break the unforeseen concrete for services between station 25+30. And 16+27	\$ 7,280.00	1 day
	TOTAL	\$ 40,508.98	5 days

INCREASES
TOTAL AT AGREED PRICES OR FORCE ACCOUNT \$ 40,508.98
DECREASES

Contract Change Order No. 1 Project No. _____ Acct. No. 10535.1880.505

Date September 26, 2013

(2) Estimate of increases and/or decreases in contract items at contract unit prices:

INCREASES

Item	Description	Quantity	Unit Price \$	Total \$
------	-------------	----------	------------------	-------------

TOTAL INCREASES \$N/A

DECREASES

Item	Description	Quantity	Unit Price \$	Total \$
------	-------------	----------	------------------	-------------

TOTAL DECREASES \$N/A

TOTAL NET _____ IN CONTRACT ITEMS AT CONTRACT UNIT PRICES \$N/A

TOTAL COST OF THIS CHANGE ORDER \$ 40,508.98

INCREASE

DECREASE

It is agreed 5 consecutive calendar days extension of time will be allowed by reason of this change.

Recommended by

Departmental Approval

John Zhao
John Zhao, P.E.
Principal Engineer

David R. Lippman
David R. Lippman
Director of Facilities and Operations

ACCEPTED:

APPROVED:

Blois Construction Inc.

Las Virgenes Municipal Water District

By: *[Signature]*

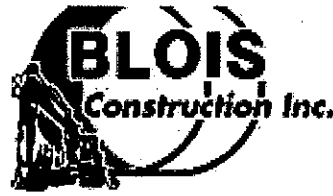
By: *David W. Pedersen*
David W. Pedersen, P.E.
General Manager

Date: 10/2/2013

Date: 10/03/13

Note: Attention is called to the sections of the Special Provisions and Standard Provisions on EXTRA, ADDITIONAL OR OMITTED WORK.

- THIS CHANGE ORDER IS NOT EFFECTIVE UNTIL APPROVED BY OWNER
- IF ACCEPTABLE TO THE CONTRACTOR, THIS CHANGE ORDER IS EFFECTIVE IMMEDIATELY



September 25, 2013

Delivered Via Fax and U.S. Mail

John Zhao
Project Manager
Las Virgenes Municipal Water District
4232 Las Virgenes Road
Calabasas, CA 91302
Phone: (818) 251-2163

RE: Additional Work

Dear John:

At the request of the District we have prepared a breakdown of added costs associated with the removal and installation of new gate valves, Dig and remove CMCL (8.9" ID) interfering with the slip lining, restoration of the trench CMCL area and the additional time to remove the oversize concrete thrust blocks. Attached is a breakdown of labor, equipment, and material for the above mentioned work. Please review the attached sheets and let us know if you have any questions.

Remove and Replace Gate Valves:	\$23,631.76
Dig Out CMCL Pipe:	\$ 5,382.25
Restore Area at CMCL Pipe:	\$ 4,214.97
Oversized Thrust Blocks:	\$ 7,280.00

If you would like us to proceed with this work please issue a Change Order for the specified amount so that we may include this in our next invoice. Should you have any questions regarding the Change Order Request, please call me at your earliest convenience.

Sincerely,

BLOIS CONSTRUCTION, INC.

Andy Hengehold

Extra Work Estimate

Blois Construction, Inc.
 3201 Sturgis Road
 Oxnard, CA 93010

Phone: (805) 656-1432
 Fax: (805) 485-0338
 License No. 256065

Job Name: Calabasas Rd - 10in Waterline Date: 8/12/2013
 Our Job #: 2838

LABOR	Reg		O.T.		Total
	Hrs.	Hrs.	ST Rate	Rate	
Operator	14	0	90.00	135.00	1260.00
Laborer (2 EA)	42	0	75.00	112.50	3150.00
Foreman	14	0	100.00	150.00	1400.00
LABOR SUBTOTAL:					5810.00
LABOR MARKUP RATE: 20%					1162.00
TOTAL LABOR =					\$6,972.00

Qty	EQUIPMENT	Hrs.	Rate	Total
1	Crew truck	14	50.00	700.00
1	Cat 430	14	60.00	840.00
1	Light Tower (Daily Rate)	2	150.00	300.00
1	Compressor w/ Tools (Daily)	2	250.00	500.00
EQUIPMENT SUBTOTAL:				2340.00
EQUIPMENT MARKUP RATE: 15%				351.00
TOTAL EQUIPMENT =				\$ 2,691.00

Qty	Other	Hrs.	U. C.	Total
SUBCONTRACT SUBTOTAL:				
SUBCONTRACT MARKUP RATE:				
TOTAL SUBCONTRACT =				

DESCRIPTION OF WORK:

ITEM OF WORK
 At the request of the District we have prepared a breakdown of added costs associated with the removal and installation of new gate valves

Replace 13 valves at the following stations:
 8" Gate Valve Station 24+73.13
 6" Gate Valve Station 23+28.84
 6" Gate Valve Station 22+64.07
 8" Gate Valve Station 21+47.19
 6" Gate Valve Station 19+92.59
 6" Gate Valve Station 17+98.69
 6" Gate Valve Station 14+63.11
 6" Gate Valve Station 14+53.99
 6" Gate Valve Station 14+50.96
 8" Gate Valve Station 13+80.90
 4" Gate Valve Station 13+20.00
 6" Gate Valve Station 11+30.01
 8" Gate Valve Station 16+27 Park Granada

Additional Contract Days: 2

Qty.	MATERIAL	Units	Unit Cost	Total
1	4" Gate Valve	EA	551.68	\$ 551.68
8	6" Gate Valve	EA	737.16	\$ 5,897.28
4	8" Gate Valve	EA	1152.82	\$ 4,611.28
1	4 316 SS B/N SET 150#	EA	24.16	\$ 24.16
1	4X1/8 FF CI RUBBER	EA	5.30	\$ 5.30
8	6-8 316 SS B/N SET 150#	EA	38.46	\$ 307.68
8	6X1/8 8H FF CI RUBBER	EA	7.28	\$ 58.24
4	6-8 316 SS B/N SET 150#	EA	38.46	\$ 153.84
4	8X1/8 8H FF CI RUBBER	EA	10.22	\$ 40.88
MATERIAL SUBTOTAL:				\$ 11,650.34
MATERIAL TAXES: 9.00%				\$ 1,048.53
MATERIAL MARKUP: 10%				\$ 1,269.89
TOTAL MATERIAL =				\$13,968.76

Customer P.O.#: _____

Signed by: _____

* A signature here authorizes Blois Construction to accomplish the described extra work and guarantees payment for this work.

LABOR	\$6,972.00
EQUIPMENT	\$2,691.00
OTHER	
MATERIAL	\$13,968.76
TOTAL	\$23,631.76

Extra Work Estimate

Blois Construction, Inc.
 3201 Sturgis Road
 Oxnard, CA 93010

Phone: (805) 656-1432
 Fax: (805) 485-0338
 License No. 256065

Job Name: Calabasas Rd - 10In Waterline Date: 8/14/2013
 Our Job #: 2838

LABOR	Reg		O.T.		Total
	Hrs.	Hrs.	ST Rate	Rate	
Operator	5	0	90.00	135.00	450.00
Laborer (3 EA)	15	0	75.00	112.50	1125.00
Foreman	5	0	100.00	150.00	500.00
LABOR SUBTOTAL:					2075.00
LABOR MARKUP RATE: 20%					415.00
TOTAL LABOR =					\$2,490.00

Qty	EQUIPMENT	Hrs.	Rate	Total
1	Crew truck	5	50.00	250.00
1	Cat 430	5	60.00	300.00
1	Light Tower (Daily Rate)	1	150.00	150.00
1	Compressor w/ Tools (Daily)	1	250.00	250.00
1	Blois 5 CY Dump	5	50.00	250.00
1	Asphalt Saw	1	240.00	240.00
2	Plate Rental (Daily Rate)	10	15.00	150.00
3	Trench Jacks (Daily Rate)	10	40.00	400.00
EQUIPMENT SUBTOTAL:				1990.00
EQUIPMENT MARKUP RATE: 15%				298.50
TOTAL EQUIPMENT =				\$ 2,288.50

Qty	Subcontractor/Other	Hrs.	U. C.	Total
1	Recess Plates (\$950 per shift	1	475.00	475.00
1	✓Dump Fee	1	100.00	100.00
SUBCONTRACT SUBTOTAL:				575.00
SUBCONTRACT MARKUP RATE: 5%				28.75
TOTAL SUBCONTRACT =				\$ 603.75

DESCRIPTION OF WORK:

ITEM OF WORK
 Dig out section of 10" Waterline that was previously replaced with CMCL (ID 8.90") and where the 8" HDPE test pipe was hanging up during the test pull.
 Additional Contract Days: 1

Qty.	MATERIAL	Units	Unit Cost	Total
MATERIAL SUBTOTAL:				
MATERIAL TAXES: 9.00%				
MATERIAL MARKUP: 10%				
TOTAL MATERIAL =				

Customer P.O.#: _____

Signed by:* _____

* A signature here authorizes Blois Construction to accomplish the described extra work and guarantees payment for this work

LABOR	\$2,490.00
EQUIPMENT	\$2,288.50
OTHER	\$603.75
MATERIAL	
TOTAL	\$5,382.25

Extra Work Estimate

Blois Construction, Inc.
 3201 Sturgis Road
 Oxnard, CA 93010

Phone: (805) 656-1432
 Fax: (805) 485-0338
 License No. 256065

Job Name: Calabasas Rd - 10in Waterline
 Our Job #: 2838

Date: 8/14/2013

LABOR	Reg		O.T.		Total
	Hrs.	Hrs.	ST Rate	Rate	
Operator	4	0	90.00	135.00	360.00
Laborer (3 EA)	12	0	75.00	112.50	900.00
Foreman	4	0	100.00	150.00	400.00
LABOR SUBTOTAL:					1660.00
LABOR MARKUP RATE: 20%					332.00
TOTAL LABOR =					\$1,992.00

Qty	EQUIPMENT	Hrs.	Rate	Total
1	Crew truck	4	50.00	200.00
1	Cat 430	2	60.00	120.00
1	Light Tower (Daily Rate)	1	150.00	150.00
1	Compressor w/ Tools (Daily)	1	250.00	250.00
1	Roller	2	55.00	110.00
EQUIPMENT SUBTOTAL:				830.00
EQUIPMENT MARKUP RATE: 15%				124.50
TOTAL EQUIPMENT =				\$ 954.50

Qty	Other	Hrs.	U. C.	Total
SUBCONTRACT SUBTOTAL:				
SUBCONTRACT MARKUP RATE:				
TOTAL SUBCONTRACT =				

DESCRIPTION OF WORK:

ITEM OF WORK
 Restore trench where newer CMCL section was interfering with test pull. Slurry backfill trench and pave area.
 Additional Contract Days: 1

Qty.	MATERIAL	Units	Unit Cost	Total
10	Slurry Backfill	CY	65.00	\$ 650.00
6	Asphalt	TN	67.99	\$ 407.94
MATERIAL SUBTOTAL:				\$ 1,057.94
MATERIAL TAXES: 9.00%				\$ 95.21
MATERIAL MARKUP: 10%				\$ 115.32
TOTAL MATERIAL =				\$1,268.47

Customer P.O.#: _____

Signed by:* _____

* A signature here authorizes Blois Construction to accomplish the described extra work and guarantees payment for this work.

LABOR	\$1,992.00
EQUIPMENT	\$954.50
OTHER	
MATERIAL	\$1,268.47
TOTAL	\$4,214.97

Extra Work Estimate

Blois Construction, Inc.
 3201 Sturgis Road
 Oxnard, CA 93010

Phone: (805) 656-1432
 Fax: (805) 485-0338
 License No. 256065

Job Name: Calabasas Rd - 10In Waterline Date: 8/14/2013
 Our Job #: 2838

LABOR	Reg		O.T.		Total
	Hrs.	Hrs.	ST Rate	Rate	
Operator	10	0	90.00	135.00	900.00
Laborer (3EA)	30	0	75.00	112.50	2250.00
Foreman	10	0	100.00	150.00	1000.00
LABOR SUBTOTAL:					4150.00
LABOR MARKUP RATE: 20%					830.00
TOTAL LABOR =					\$4,980.00

Qty	EQUIPMENT	Hrs.	Rate	Total
1	Crew truck	10	50.00	500.00
1	Cat 430	10	60.00	600.00
1	Light Tower (Daily Rate)	1	150.00	150.00
1	Compressor w/ Tools (Daily)	1	250.00	250.00
1	Blois 5 CY Dump	10	50.00	500.00
EQUIPMENT SUBTOTAL:				2000.00
EQUIPMENT MARKUP RATE: 15%				300.00
TOTAL EQUIPMENT =				\$ 2,300.00

Qty	Other	Hrs.	U. C.	Total
SUBCONTRACT SUBTOTAL:				
SUBCONTRACT MARKUP RATE:				
TOTAL SUBCONTRACT =				

DESCRIPTION OF WORK:

ITEM OF WORK
 During the removal of the existing services each service had a additional concrete that was larger than LVMWD standard thrust block details. The above is the additional time to dig and break the unforeseen concrete for services between station 25+30 and 16+27. Additional Contract Days: 1

Qty.	MATERIAL	Units	Unit Cost	Total
MATERIAL SUBTOTAL:				
MATERIAL TAXES: 9.00%				
MATERIAL MARKUP: 10%				
TOTAL MATERIAL =				

Customer P.O.#: _____

Signed by: _____

* A signature here authorizes Blois Construction to accomplish the described extra work and guarantees payment for this work

LABOR	\$4,980.00
EQUIPMENT	\$2,300.00
OTHER	
MATERIAL	
TOTAL	\$7,280.00



October 22, 2013 LVMWD Regular Board Meeting

TO: Board of Directors

FROM: Facilities & Operations

Subject: Pavement Repair near Mulholland Highway and Decker Canyon Road: Authorization of Purchase Order

SUMMARY:

On May 24, 2013, a 12-inch cement mortar coated and lined potable water main near the intersection of Mulholland Highway and Decker Canyon Road developed a fairly large leak that was excavated, repaired and backfilled the same day. Due to the non-emergency nature of the permanent pavement repair, staff solicited bids from three paving contractors: (1) Toro General Engineering Contractors at \$31,525; (2) S&S Paving at \$36,280; and (3) Chaparral Paving at \$38,965.

RECOMMENDATION(S):

Authorize the General Manager to issue a purchase order in the amount of \$31,525 to Toro General Engineering Contractors for paving near Mulholland Highway and Decker Canyon Road.

FINANCIAL IMPACT:

Sufficient funds are available in the adopted Fiscal Year 2013-14 Budget (101700.5515) for the work.

DISCUSSION:

The leak was typical of many that occur within our service area. Initial construction installation or subsequent excavation near the water main causes damage to the pipe. The damage occurs when a backhoe, trencher, boring bit, drill, or similar equipment strikes the pipe and dislodged the corrosion inhibiting exterior and/or interior cement coating. This condition then allows water or corrosive soils to start the oxidation process. It can take many years to decades for a leak in the steel "can" portion of the piping to occur. Fortunately, damages like this to the District's facilities happen less frequently in recent years due to the mandatory use of the Dig Alert System.

In this case, it appears that the corrosion failure was caused by damage during the initial installation of the pipe 40 plus years ago. Due to the high pressure and volume of water discharged from the pipe, substantial undermining of the surrounding soil and pavement occurred. Staff worked closely with the County inspector to delineate the limits of the pavement repair. Often this process involves letting the surrounding pavement settle, which was the case for this location. The County inspector and District construction supervisor, Mr. Jim Olney, determined that the pavement had settled sufficiently and agreed upon the area to be repaired.

Prepared By: Larry J. Miller, Water Systems and Facilities Manager



October 22, 2013 LVMWD Regular Board Meeting

TO: Board of Directors

FROM: Facilities & Operations

Subject: 5-Million-Gallon Tank: Contractor Pre-Qualification, Bid Document Distribution and Issuance of RFP for Construction Management Services

SUMMARY:

The Board approved a Notice Inviting Pre-Qualification of general contractors and blasting sub-contractors on August 27, 2013 for construction of a 5-million-gallon tank as part of the Backbone Improvements Program. Pre-qualification packages were publicly advertised in the newspaper, plan rooms, and on the District's website. Eight general contractor and three blasting sub-contractor packages were received. The proposals were evaluated by reviewing the completed questionnaires and conducting interviews.

The following general contractors were determined to meet the minimum qualifications for the work: Pacific Hydrotech Corporation, SSC Construction, Skaar Construction Inc., and Gateway Pacific Contractor, Inc. The following blasting subcontractors were determined to meet the minimum qualifications for the work: Earth Construction and Mining, and California Drilling and Blasting.

Only the pre-qualified contractors are to be invited to bid on the project. The proposed bidding schedule is as follows:

Call for Bids	October 22, 2013
Pre-Bid Tour	November 12, 2013
Bid Opening	December 3, 2013
Contract Award	January 14, 2014

RECOMMENDATION(S):

Approve Pacific Hydrotech Corporation, SSC Construction, Skaar Construction Inc., and Gateway Pacific Contractor, Inc. as pre-qualified general contractors and Earth Construction and Mining and California Drilling and Blasting as pre-qualified blasting subcontractors; approve the distribution of bid documents to the pre-qualified contractors; and approve the issuance of a request for proposals for construction management services for the 5-Million-Gallon Tank Project.

FINANCIAL IMPACT:

The adopted Fiscal Year 2013-14 Budget provides funding for the project in the amount of \$4,818,453 under CIP Project No. 10476. No additional appropriation is needed at this time.

DISCUSSION:

Contractor Pre-Qualification Process:

After the Board approved pre-qualification packages for the general contractors and blasting subcontractors on August 27, 2013, the Notices of the Pre-qualification were advertised in the newspaper and posted on the

District's website. A link to the documents was sent to eight plan rooms for notification. Staff also directly contacted 14 prospective general contractors and eight prospective blasting subcontractors.

Pre-qualification packages were sent to interested contractors and subcontractors. The packages included a questionnaire that allowed staff to evaluate the financial capability of the contractor, compliance with laws, project-specific experience and essential requirements for pre-qualifications. Attached for reference is a list of contractors recommended for pre-qualification based on the application of a "pass/no-pass" criteria to the contractor submittals.

Construction Bidding Services:

Staff received a proposal from AECOM in the amount of \$16,744 to provide support services during construction bidding. The scope of work consists of attending the bidder's conference; answering questions during the bidding process and analyzing the bids. AECOM is well-qualified to perform the services, and the proposed amount is reasonable for the level-of-effort required. The General Manager proposes to execute a professional services agreement with AECOM for this work because the amount is within his approval authority.

Construction Management Services:

Staff also recommends the issuance of a request for proposals for construction management services (copy attached). The firm selected will ensure compliance with the plans and specifications; assist in implementing a public outreach program; and coordinate construction activities with District staff, the California Division of Safety of Dams, and the City of Westlake Village. A recommendation to the Board for acceptance of a proposal for construction management services is expected on January 14, 2014.

Prepared By: Lindsay Cao, P.E., Associate Engineer

ATTACHMENTS:

[Approved List of Pre-Qualified Contractors](#)

[RFP for 5MG Administrative Services During Construction](#)



AECOM
1220 Avenida Acaso
Camarillo, CA 93012

(805)388-3775 tel
(805)388-3577 fax

October 15, 2013

Lindsay Cao, PE
Las Virgenes Municipal Water District
4232 Las Virgenes Road
Calabasas, CA 91302-1994

Subject: 5 Million-Gallon Tank – Approval List of Pre-Qualified Contractors

Dear Lindsay:

On August 27, 2013, the Las Virgenes Municipal Water District (District) Board approved plans, specifications and pre-qualification packages for the above project. The next day, AECOM, on behalf of the District, released the pre-qualification packages, plans and specifications to contractor's requesting pre-qualification. The District placed advertisements in local papers notifying the public of the intent to pre-qualify General and Blasting Subcontractors. The pre-qualification process has followed the State of California Department of Industrial Relations process for pre-qualifying contractors and LVMWD Code Section 2-5.503A.

General Contractor pre-qualification packages were received on October 7, 2013 and Blasting Subcontractor pre-qualification packages were received on October 11, 2013 by AECOM on behalf of the District.

AECOM completed the pre-qualification interviews and scoring for the above project on October 15, 2013. A total of eight General Contractors and three Blasting Subcontractors submitted pre-qualification packages. Table 1 – Approved General Contractors and Blasting Subcontractors, summarizes those General Contractors and Subcontractors that met the minimum requirement for pre-qualification.

Table 1
Approved General Contractors and Blasting Subcontractors

General Contractor	Blasting Subcontractor
Pacific Hydrotech Corporation	Earth Construction and Mining
SSC Construction	California Drilling and Blasting
Skaar Construction Inc.	
Gateway Pacific Contractor, Inc.	

For additional details regarding the scoring process, please see the attached summary and scoring results.

Sincerely,

John Coffman, PE
Senior Civil Engineer
AECOM Technical Services, Inc.

General Contractor Pre-Qualification Summary

COMPANY NAME	G&E Construction Co, Inc.	W.M. Lyles CO.	Pacific Hydratech Corporation	SSC Construction	Skaar Construction, Inc.	PCL Construction, Inc.	Preston Pipeline, Inc.	Gateway Pacific Contractor, Inc.
PART I - ESSENTIAL REQUIREMENTS	Pass	Pass	Pass	Pass	Pass	Pass	Pass	Pass
PART II - ORGANIZATION, HISTORY, ORGANIZATIONAL PERFORMANCE, COMPLIANCE WITH CIVIL AND CRIMINAL LAWS	Pass	Pass	Pass	Pass	Pass	Pass	Pass	Pass
PART III - MINIMUM CONTRACTOR EXPERIENCE	No-Pass	No-Pass	Pass	Pass	Pass	Pass	No-Pass	Pass
PART III - PROJECT EXPERIENCE	Pass	No-Pass	Pass	Pass	No-Pass	No-Pass	No-Pass	Pass
OWNER INTERVIEWS	Pass	Pass	Pass	Pass	Pass	Pass	No-Pass	Pass
RESULT	NOT PRE-QUALIFIED	NOT PRE-QUALIFIED	PRE-QUALIFIED	PRE-QUALIFIED	PRE-QUALIFIED	NOT PRE-QUALIFIED	NOT PRE-QUALIFIED	PRE-QUALIFIED

Blasting Pre-Qualification Summary

COMPANY NAME	Keith Peterson and Co.	Earth Construction & Mining	California Drilling & Blasting
PART I - ESSENTIAL REQUIREMENTS	Pass	Pass	Pass
PART II - ORGANIZATION, HISTORY, ORGANIZATIONAL PERFROMANCE, COMPLIANCE WITH CIVIL AND CRIMINAL LAWS	Pass	Pass	Pass
PART III - MINIMUM CONTRACTOR EXPERIENCE	Pass	Pass	Pass
PART III - PROJECT EXPERIENCE	No-Pass	Pass	Pass
OWNER INTERVIEWS	No-Pass	Pass	Pass
RESULT	NOT PRE-QUALIFIED	PRE-QUALIFIED	PRE-QUALIFIED



REQUEST FOR PROPOSALS
FOR
1235 BACKBONE SYSTEM IMPROVEMENT PROGRAM
5-Million-Gallon Water Storage Tank
Administrative Services During Construction

PROPOSALS DUE December 3, 2013 at 3:00 p.m.

LAS VIRGENES MUNICIPAL WATER DISTRICT
4232 LAS VIRGENES ROAD
CALABASAS CA 91302
818.251.2100

October 2013

REQUEST FOR PROPOSALS
Las Virgenes Municipal Water District

TABLE OF CONTENTS

- I. Introduction
- II. Background Information
- III. Scope of Work
- IV. Minimum Consultant Qualifications
- V. Proposal Requirements
- VI. Evaluation Criteria
- VII. RFP Schedule
- VIII. Appendix

APPENDIX

Agreement for Professional Services
Plans and Specifications for 5MG Storage Tank

I. INTRODUCTION

The Las Virgenes Municipal Water District invites your firm to submit a proposal to provide engineering services during construction of the 1235 Backbone System Improvement 5-Million-Gallon Water Storage Tank (5 MG Tank). Engineering services during construction will include:

- Construction Administration and on-site observations

A scope of work is included to assist you in the preparation of your proposal. Failure to submit information in accordance with the requirements in this Request for Proposal (RFP) may be cause for disqualification.

A pre-proposal meeting will be held on **Tuesday, November 19, 2013 at 9:00 a.m.** in Conference Room E at the District office, located at:

Las Virgenes Municipal Water District
4232 Las Virgenes Road
Calabasas CA 91302

Questions regarding this Request for Proposal should be directed to Lindsay Cao, P.E., at 818.251.2163 or lcao@lvmwd.com.

II. BACKGROUND INFORMATION

The Las Virgenes Municipal Water District (LVMWD) is a special district established in 1958. The service area encompasses 122-square miles in western Los Angeles County and includes the incorporated cities of Hidden Hills, Calabasas, Agoura Hills and Westlake Village, as well as unincorporated areas. The District provides potable water, recycled water and wastewater service to a population of approximately 65,000. Triunfo Sanitation District (TSD) within Ventura County is a joint venture partner with LVMWD in wastewater and recycled water service.

The 5-million gallon tank was identified as one of the Backbone Improvement Projects in the 2007 Potable Water Master Plan that consists of transmission mains in the City of Agoura Hills and Calabasas, the expansion of Westlake Filtration Plant and upgrades to the Westlake Pump Station. In 2009 the LVMWD Board approved the Alternative Study and certified the Mitigated Negative Declaration for the Backbone Improvement program that included the construction of a 5-million gallon tank at the Westlake Reservoir site. These documents may be found on the District's website.

In April 2013, the LVMWD Board approved the Preliminary Design Report (LVMWD #2517.00) prepared by AECOM. The preliminary report defines design criteria and provides seven technical memoranda discussing the key technical issues related to the design. In August 2013, AECOM completed the plans and specifications, and the LVMWD Board approved both pre-qualification packages of general contractor and blasting contractor. The list of general contractors and list of qualified blasting sub-contractors will be submitted to the Board for approval on October 22, 2013, and the contract will be awarded in January 2014.

III. SCOPE OF WORK

The consultant will provide project management through the construction phase. The scope includes providing day-to-day administrative, technical, and budget management for the project to meet scope, schedule, and budget objectives.

- Construction outreach plan – the consultant shall provide the road map and schedule for construction-related outreach and communication. The Construction outreach plan shall be prepared well in advance of groundbreaking and include what, when and how for important programs, such as:
 - Contractor outreach orientation
 - Groundbreaking event
 - Site tours
 - Signage
 - Project material and distribution associated with fact sheet and FAQ updates, door hangers and fliers, and other appropriate information tools
 - Public information meetings.
 - Alignment of project updates, including electronic and social media updates, with construction milestones
 - Social media including opportunities to leverage Facebook and Twitter networks to keep people informed of construction progress, to provide key project updates, such as traffic issues, and to allow for early identification of emerging issues or concerns.
 - Media coordination
 - Visual “status” reports (daily camera shots)
- City of Westlake Village Mitigation Measures – coordinate requirement of City's mitigation measures with the contractor, the District, etc.
- Environmental Monitoring – coordinate, as needed, related on-site environmental monitoring during construction activities and provide mitigation monitoring services as required by CEQA documents for this project.
- Progress Payment Request Review
- Maintain field files of shop drawings with review comments, pay requests, RFIs, change orders, and other documents processed by the consultant. Upon project completion, these files will be transferred to the District for its permanent records.
- On-Site Observations – coordinate with the District inspector on monitoring contractor's workmanship and materials for the general conformance to the Contract Documents.
- Change order/plan revision analyses – analyze and make recommendations to the District staff for up to ten (10) contract change orders and up to ten (10) plan revisions requested during the construction. Change orders shall be evaluated from the construction management perspective.
- Operational Coordination – coordinate construction activities with the District's operational and maintenance staff
- Division of Safety of Dams – coordinate inspections with the DOSD
- Project punch list – the consultant shall prepare a comprehensive preliminary final punch list. After the contractor has completed substantial lists of those deficiencies, consultant shall prepare a final punch list.
- Review redlines and prepare record drawings
- Closeout of project – the consultant shall closeout all project activities with the contractor. Consultant shall deliver all project files to the District.

The consultant shall provide overall construction management for the purpose of determining compliance with the technical provisions of the project's Contract Documents, which includes communicating with the Contractor, attending construction meetings, and coordinating with the District throughout the 18 month construction period.

IV. MINIMUM CONSULTANT QUALIFICATIONS

The firm awarded the tank construction management services shall have a State of California Professional Engineer. This person shall have overall responsibility and shall serve as the District's point of contact.

The District's standard Agreement for Professional Services is included as Appendix A. The consultant shall have the ability to execute the agreement in this form. Professional liability insurance in the amount of \$2 million is required.

V. PROPOSAL REQUIREMENTS

- 1) Legal name of firm with address, telephone number and the name of at least one principal.
- 2) Project understanding and approach, including resource capacity to perform work on several projects simultaneously.
- 3) A recommended scope of work which clearly displays an understanding of the project, using as a basis the preliminary scope of work outlined above.
- 4) Names and résumés of individual(s) proposed to perform the services, including proof of professional registrations, as appropriate.
- 5) Description of the firm's internal quality control process
- 6) Names, qualifications and principals of any sub-consultants to be utilized in providing the service(s).
- 7) References for 3 recently completed projects of similar size and scope, including contact person and telephone number.
- 8) Certificate of professional liability insurance
- 9) Cost to perform the delineated services and schedule of rates.

VI. EVALUATION CRITERIA

Proposals will be evaluated based upon the following:

- 1) The quality of performance on past projects, including those on which the proposed team has worked together.
- 2) Expertise in the field of large storage tank and pipe construction management
- 3) The ability to meet time schedules and complete the work within established budgets.
- 4) The ability to provide a comprehensive and understandable scope of work.
- 5) The ability and experience in working with cities, community groups and other local entities in the high profile construction project.
- 6) The overall quality and constructability of construction plans.
- 7) The firm's history and resource capacity to perform the requested service.
- 8) The experience and qualifications of assigned personnel.

VII. SCHEDULE

Approval of Request for Proposals	October 22, 2013
Pre-proposal Meeting (9:00 a.m.)	November 19, 2013
Proposal Due Date (3:00 p.m.)	December 3, 2013
Interviews (week of)	December 10, 2013
Acceptance of Proposal (Board meeting)	January 14, 2014

Please submit five (5) copies of your proposal no later than 3:00 p.m. on December 3, 2013.

(to be attached: PSA sample, plans and specifications)

SAMPLE

AGREEMENT FOR PROFESSIONAL SERVICES

[COMPANY]

As of _____, 2010, **Las Virgenes Municipal Water District**, hereinafter "DISTRICT", and **[COMPANY]**, hereinafter "CONSULTANT", agree as follows:

SECTION 1. PURPOSES

DISTRICT proposes to engage CONSULTANT to perform **[BRIEF DESCRIPTION INCLUDING PROJECT TITLE]** for the DISTRICT. The professional services were solicited pursuant to Section 2-5.508 of the Administrative Code.

SECTION 2. SCOPE OF SERVICES

CONSULTANT, shall provide the following services as outlined in Exhibit "A" dated **[DATE]**.

SECTION 3. COMPENSATION

(a) Compensation shall be made on for a total cost, including expense reimbursement, of **[AMOUNT]** and shall include all reimbursement for CONSULTANT'S expenses necessary for completion of all work as defined in Section 2 (above). No additional compensation or expense reimbursement shall be paid by DISTRICT without expressed written consent by DISTRICT prior to the performance of work or the accrual of the expense.

(b) CONSULTANT shall submit monthly billings stating services performed and the amount due for services rendered. Monthly billings shall include position, hourly rate, hours worked, expenses, other direct costs, and total billing to date. The bill shall be paid if the DISTRICT determines the billing reflects work satisfactorily

performed. Payment shall be made through the DISTRICT'S normal disbursement procedure.

SECTION 4. TIME FOR PERFORMANCE

Performance under this contract shall commence upon notification of the CONSULTANT by the DISTRICT. The CONSULTANT shall complete the work on or before [DATE].

SECTION 5. INDEPENDENT CONTRACTOR

CONSULTANT is an independent contractor and not an employee of the DISTRICT. CONSULTANT shall be responsible for payment of Income Taxes, Social Security Taxes, State Disability Insurance, Unemployment Compensation, and other payroll deductions in connection with the services to be performed.

SECTION 6. INDEMNIFICATION:

CONSULTANT shall protect, defend, indemnify, and hold harmless DISTRICT, its elected and appointed boards, officers, agents, and employees, and consulting engineers, from and against any and all claims, liabilities, expenses or damages of any nature resulting therefrom, arising out of or in any way connected with the negligent performance of this AGREEMENT by act of omission by CONSULTANT or others for whom CONSULTANT is legally liable.

SECTION 7. INSURANCE:

CONSULTANT shall obtain and maintain during the life of this AGREEMENT the following insurance coverage:

- (a) Comprehensive general liability in the amount of one million dollars (\$1,000,000) per occurrence and two million dollars (\$2,000,000) aggregate. A

Special Insurance Endorsement naming DISTRICT, its elected, appointed boards, officers, agents, and employees as additional insured shall be provided on a form approved by DISTRICT Counsel.

(b) Automobile liability in the amount of one million dollars (\$1,000,000) combined single limits per claim and aggregate for hired vehicles and non-owned vehicles.

(c) Professional liability (errors and omissions) in the amount of one million dollars (\$1,000,000) shall be provided to DISTRICT on a claims made basis.

(d) CONSULTANT shall obtain and maintain, during the life of this AGREEMENT, Worker's Compensation Insurance in the statutory amount.

SECTION 8. TERMINATION OF AGREEMENT:

Either party may terminate this AGREEMENT by giving the other party thirty (30) days written notice. CONSULTANT should be paid for services rendered to date of termination if the work is otherwise satisfactory to DISTRICT.

SECTION 9. COMPLIANCE WITH LAWS:

The parties shall be bound by applicable federal, state, and local laws, ordinances, regulations, and directives as they pertain to the performance of this AGREEMENT.

SECTION 10. EQUAL OPPORTUNITY EMPLOYER:

(a) CONSULTANT will not discriminate against any employee or applicant for employment because of race, color, religion, creed, national origin, ancestry, physical handicap, medical condition, age, marital status, or sex. CONSULTANT shall ensure applicants are employed, and employees will be treated during

employment without regard to their race, color, religion, creed, national origin, ancestry, physical handicap, medical condition, age, marital status, or sex. Such actions shall include, but not be limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination, rates of pay or other forms of compensation; and selection for training. CONSULTANT shall post in conspicuous places, available to employees and applicants for employment, notices to be provided setting forth the provisions of this non-discrimination clause.

(b) In all solicitations or advertisements for employees, CONSULTANT will state qualified applicants will receive consideration for employment without regard to race, color, religion, creed, national origin, ancestry, physical handicap, medical condition, age, marital status, or sex.

SECTION 11. OWNERSHIP OF DOCUMENTS, DATA AND RIGHTS

(a) All documents, drawings, reports, and other products, whether completed or not, and computations, databases, computer models and background material prepared or acquired by CONSULTANT in connection with the AGREEMENT shall become the property of DISTRICT upon payment by DISTRICT. CONSULTANT shall not retain rights to any patentable concepts or copyrightable materials arising from services performed under this AGREEMENT, without written agreement of DISTRICT. Notwithstanding any other section of this AGREEMENT, all of the CONSULTANT'S pre-existing computer programs, software, information or materials, developed by CONSULTANT outside of this AGREEMENT shall remain the exclusive property of the CONSULTANT.

(b) Documents, including drawings and specifications, prepared by CONSULTANT are not intended or represented to be suitable for reuse by DISTRICT or others. Use of completed documents by the DISTRICT or others for extensions to this project or for other projects or any use of uncompleted documents

without specific written authorization from CONSULTANT will be at DISTRICT's sole risk and without liability.

SECTION 12. ASSIGNMENT AND SUBCONTRACTING

CONSULTANT shall not assign or subcontract any portion of the services without express written approval of DISTRICT.

SECTION 13. MISCELLANEOUS

(a) DISTRICT will require that any Contractor performing work in connection with project for which CONSULTANT is providing professional services, hold harmless, indemnify and defend DISTRICT, CONSULTANT, their consultants, and each of their directors, officers, agents and employees from any and all liability, claims, losses, damage and costs, including attorneys' fees, arising out of or alleged to arise from the Contractor's performance of the work described in the construction contract documents, but not including liability that may be due to the sole negligence of DISTRICT, CONSULTANT, their consultants, or their directors, officers, agents and employees.

DISTRICT will require such Contractor to provide workers' compensation and commercial general liability insurance, including completed operations and contractual liability, with the latter coverage sufficient to insure DISTRICT, CONSULTANT, their consultants, and each of their directors, officers, agents and employees as additional insureds.

The insurance afforded to these additional insureds shall be primary insurance. If the additional insureds have other insurance which might be applicable to any loss, the amount of the insurance provided under this article shall not be reduced or prorated by the existence of such other insurance.

Within five (5) working days of DISTRICT'S receipt of the fully executed construction contract documents, DISTRICT agrees to forward to CONSULTANT a complete certified copy of the same. The documents copied to CONSULTANT will include, but not be limited to, the executed agreement, bonds and all required insurance certificates and endorsements.

(b) DISTRICT agrees that in accordance with generally accepted construction practices, the construction contractor will be required to assume sole and complete responsibility for jobsite conditions during the course of construction of the project, including safety of all persons and property, and that this requirement shall be made to apply continuously and not be limited to normal working hours.

(c) Any opinion of the construction cost prepared by CONSULTANT represents CONSULTANT'S judgment as a design professional and is supplied for the general guidance of the DISTRICT. Since CONSULTANT has no control over the cost of labor and material, or over competitive bidding or market conditions, CONSULTANT does not guarantee the accuracy of such opinions as compared to contractor bids or actual cost to DISTRICT.

(d) If any changes are made in the work performed hereunder, by DISTRICT or persons other than CONSULTANT, any and all liability arising out of such changes is waived against CONSULTANT and DISTRICT assumes full responsibility for such changes unless DISTRICT has given CONSULTANT prior notice and has received from CONSULTANT written consent for such changes.

(e) In the performance of its professional services, CONSULTANT will use that degree of care and skill ordinarily exercised under similar conditions in similar localities and no other warranties, express or implied, are made or intended in any of CONSULTANT'S proposals, contracts or reports. DISTRICT hereby holds harmless and agrees to indemnify CONSULTANT, its directors, officers, employees and agents against all loss, cost of damage, or liability, including, costs of defense

arising out of the intentionally wrongful or negligent acts or omissions of DISTRICT or its employees in connection with the work covered by this agreement.

(f) In providing its services hereunder, CONSULTANT shall not be responsible for identification, handling, containment, abatement, or in any other respect, for any asbestos or hazardous material if such is present in connection with the project. If DISTRICT becomes aware of the presence of asbestos or hazardous material at the job site, DISTRICT shall be responsible for complying with applicable federal and state rules and regulations, and shall immediately notify CONSULTANT, who shall then be entitled to cease services that may be affected by such presence, without liability to CONSULTANT arising therefrom.

(g) DISTRICT agrees to indemnify and defend CONSULTANT, its consultants, agents, directors, officers and employees from all claims, damages, losses and expenses, including but not limited to attorney's fees and court and arbitration costs (collectively "the Liabilities"), which Liabilities are related to hazardous materials and/or asbestos activities and arise out of the performance of the work by CONSULTANT or others, regardless of any action or omission on the part of CONSULTANT or anyone for whom CONSULTANT is legally liable.

(h) Services provided under this agreement are for the exclusive use of DISTRICT.

(i) Should litigation be necessary to enforce any term or provision of this AGREEMENT, or to collect any portion of the amount payable under this AGREEMENT, then all litigation and collection expenses, witness fees and court costs, and attorneys' fees shall be paid to the prevailing party.

(j) Should any provision herein be found or deemed to be invalid, this AGREEMENT shall be construed as not containing such provision, and all other provisions which are otherwise lawful shall remain in full force and effect, and to this

end the provisions of this AGREEMENT are declared severable.

By: _____
President,
Las Virgenes Municipal Water District

By: _____
[COMPANY]

Date: _____

Date: _____

ATTEST:

By: _____
Secretary

[COMPANY'S CORPORATE SEAL]

APPROVED AS TO FORM:

By: _____
Wayne K. Lemieux
District Counsel



October 22, 2013 LVMWD Regular Board Meeting

TO: Board of Directors

FROM: Finance & Administration

Subject: Claim by Pacific Bell/AT&T

SUMMARY:

On September 23, 2013, the District received a claim in the amount of \$40,092.05 from Diane Mancini representing Pacific Bell doing business as AT&T-California (Claimant) for damages that allegedly occurred on May 10, 2013. The claim alleges damages to an AT&T telephone cable at 23801 Calabasas Road by District repair crews restoring water service to customers and due to flooding of an AT&T manhole from a leaking water main.

The claim was submitted to the District's claims adjuster who was handling potential claims from a 10-inch water main break that occurred near the subject location on May 13, 2013. The claims adjuster advised the District to reject the claim for two reasons: (1) the Claimant's allegation was vague and reported damages to the AT&T facility by District crews three days prior to the District's discovery of the water main leak on May 13th; and (2) there was no evidence that the Claimant or others notified the District of the alleged seepage into the AT&T manhole that was arguably a precursor to the rupture of the water main.

District Legal Counsel also reviewed the claim and recommended that the Board deny it. Legal Counsel found no evidence suggesting the District knew or should have known that the water main was in a dangerous condition. Staff agrees with Legal Counsel's recommendation.

RECOMMENDATION(S):

Deny the claim from Pacific Bell/AT&T.

Prepared By: Sandra Hicks, Director of Finance & Administration

ATTACHMENTS:

[Claim from Pacific Bell/AT&T](#)



Claim Against Las Virgenes Municipal Water District
Government Code Sections 910 and 910.4

Mail or Deliver To: Executive Clerk of the Board
Las Virgenes Municipal Water District
4232 Las Virgenes Road
Calabasas, CA 91302

Name of claimant: Pacific Bell / AT&T / Diane Mancini

Address/location of accident or occurrence: Water District water break @ 23700 Block of
Calabasas Rd between Park Granada & Commons Way
in Calabasas / AT&T facilities @ 23801 Calabasas

Address to where replies/notices should be sent (if different from the above):
ATTN: Diane Mancini
AT&T address: 739 E Santa Clara
Vendura Ca 93001

Telephone numbers: Home () _____; Work () 805 641-3107

Please answer the following questions. If more space is required, please attach additional sheets. Make sure to reference the item number and sign and date the additions.

1. When did damage or injury occur? (Give exact date and hour)

5/10/2013

2. Where did the damage or injury occur?

see above under location of accident

3. How did the damage or injury occur? (Give full details)

Water District repair crews restoring service to customers / damaged

4. What damage or injuries do you claim?

att AT&T facilities

AT&T telephone
cable damaged

5. If this claim is for damage to property, are you the legal owner of said property?
Yes No . If not, please list name and address of property owner.

6. What is the name or names of the District employee or employees causing the injury, damage or loss, if known?
*no but I have pictures of Las Virgenes Municipal Water District @ site
Please email me to review - dm1727@att.com*

7. If District employees were involved in causing the damage or injury, do you believe there was a particular act or omission on the part of the employees that caused it?

pictures

8. What is the amount of claim to date – actual? (Bills verifying such amounts may be required)

*See attached demand \$ ~~24,400.39~~
40,092.05*

9. What is the amount of claim to completion date? (Estimates verifying such amounts may be required. Three (3) estimates are recommended.)

*demand presented in the amount of
~~24,400.39~~ 40,092.05*

9. Other details? (Names, addresses of witnesses, doctors and hospitals)

Diane Martin

Signature of Claimant or Person Acting on Claimant's Behalf

Sept 19 2013

Date

This claim must be signed by claimant or by an authorized agent of the claimant. One copy must be filed with this office. Keep one copy for your records.

Notice: Section 72 of the Penal Code provides: "Every person who, with intent to defraud, presents for allowance or for payment to any state board or officer, or to any county, town, city, district, ward or village board or officer, authorized to allow or pay the same if genuine, any false or fraudulent claim, bill, account, voucher, or writing, is guilty of a felony".

Date Received: 09/23/13 Time: 1:51 PM Recorded by: Kanklin



Claim For Damages

To: LAS VIRGENES MINICIPAL WATER D
4232 LAS VIRGENES ROAD
CALABASAS, CA 91302

Date: 09/19/2013
Page 1 of 1
Claim #: PACB-CS-201305-0H-0043-KLE

Charges for Damages to: PACIFIC BELL TEL CO., DBA AT&T- CALIFORNIA
Occurred/Discovered On or About: ~~09/19/2013~~ 5/10/2013
Approximate Location: MH 17283 CALABASAS RD. N/S 190' W/O PARK GRANADA.SIZE-12'X6'X6.5'.VOL-468 CU FT,
CALABASAS, CA
How Damage Occurred: LEAKING WATER MAIN FLOODING AT&T MANHOLE

The labor cost amount claimed includes direct costs and indirect costs, including but not limited to personnel, equipment, vehicles, administrative overheads, and an allocation of general corporate overhead.

LABOR COST:	\$16,275.69
MATERIALS/UNIT COST ITEMS:	\$4,726.36
CONTRACTOR:	\$13,000.00
LOSS OF USE:	\$6,090.00
OTHER:	\$0.00
TOTAL AMOUNT DUE:	\$40,092.05

(**** PLEASE DO NOT PAY WITH TELEPHONE BILL ****)

Remit Payment to:
AT&T

909 Chestnut Street
Room 39-N-13

St. Louis, MO 63101-3099

** INQUIRIES 800-894-0374 or 800-363-3234 (FAX)

Return this section with payment

This payment is due upon receipt. If payment is not received within 30 days further collection action will be taken. IF A PAYMENT FOR LESS THAN THE FULL AMOUNT IS RECEIVED, IT WILL BE APPLIED AS A PARTIAL PAYMENT.

If you are covered by insurance, please forward this to your carrier for payment. Once your claim has been established with your insurance company, please contact us at 800-894-0374 with your claim information, and we will work with your insurance company to resolve.

AT&T accepts checks, money orders or credit card payments. We do not accept cash. Please complete the information below and return to the address above or you may call 800-894-0374 to pay by phone.

Credit Card number: _____ Three digit security number on back of card: _____

Name on Card: _____ Expiration Date: ___/___/___

Amount to be charged to your card: \$ _____ SIGNATURE: _____

Claim #: PACB-CS-201305-0H-0043-KLE (Please write claim number on check or money order to ensure proper payment) 9A



AT&T Service

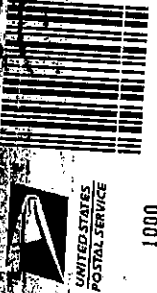
Diane E. Mancini
AT&T Risk Management
739 E Santa Clara St., #302
Ventura, CA 93001-2936

PLACE STICKER AT TOP OF ENVELOPE TO THE RIGHT
OF THE RETURN ADDRESS. FOLD AT DOTTED LINE.

CERTIFIED MAILTM



7010 1870 0000 7212 0792



1000

91302

POSTAGE
PAID
VENTURA, CA
93001
SEP 19, 13
AMOUNT

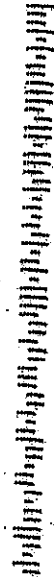
\$6.11

00080029-29

RECEIVED
REQUESTED

LAS VIRGENES MUNICIPAL WATER DISTRICT Clerk
4232 LAS VIRGENES RD
CALA BASAS, CA
91302

0150261554





October 22, 2013 LVMWD Regular Board Meeting

TO: Board of Directors

FROM: Finance & Administration

Subject: Financial Review: First Quarter of Fiscal Year 2013-14

SUMMARY:

This report summarizes the financial review as of September 30, 2013.

The first quarter of the fiscal year is usually the period of highest sales, and the third quarter is usually the lowest in sales. The first quarter of Fiscal Year (FY) 2013-14 had higher revenues than anticipated in the budget with a corresponding higher-than-expected source of supply cost. The net operating income from potable water was \$1.1 million at September 30, 2013, but is expected to decrease in the next two quarters as revenues will decrease in the cooler months and fixed costs remain the same.

Recycled water revenues and the corresponding source of supply costs also exceeded budget estimates for the first quarter while operation, maintenance and administrative expenses were less than anticipated. Sanitation revenues and operating expenses were very close to the budget estimates for the quarter.

Capital project expenses for the first quarter were \$1.5 million, which is higher than the prior year, but less than the budget.

RECOMMENDATION(S):

Receive and file.

DISCUSSION:

The following table provides a tabular comparison of the first quarter of FY 2013-14 with the same period in FY 2012-13 ("Prior Year") and the budget for the first quarter of the current year ("Budget").

The amounts in the **Actual** column represent that received or spent year-to-date. These figures agree with the amounts shown on the attached schedules for each enterprise. The **Prior Year** column represents the difference between that received or spent in the current year with that received or spent for the same period in the prior year. The actual prior year amounts are shown in the attached schedules by enterprise. This table is meant to highlight the differences and show whether the differences are positive (example: revenue is greater than last year, or expenses are less than last year) or negative (example: revenue is less than last year, or expenses are higher than last year).

The **Budget** column represents the difference between that received or spent in the current year with that budgeted for this period. The actual budget amounts are shown in the attached schedules by enterprise. This table is meant to highlight the differences and show whether the differences are positive (example: revenue is greater than budget, or expenses are less than budget) or negative (example: revenue is less than budget, or expenses are higher than budget).

Interest Income is not shown on the attached schedules, but is reported in the quarterly and monthly investment reports to the Board.

	Actual	Prior Year	Budget
Potable Water Revenues	\$11,374,591	P \$1,154,396	P \$418,112
Potable Water Expenses	\$10,257,257	N \$788,213	N \$164,447
Recycled Water Revenues	\$3,164,970	P \$208,827	P \$431,961
Recycled Water Expenses	\$1,198,288	N \$98,323	N \$271,666
Sanitation Revenues	\$4,061,037	P \$12,928	N \$71,276
Sanitation Expenses	\$2,642,954	N \$369,118	P \$70,123
Interest Income	\$129,784	N \$36,586	P \$27,443
Capacity Fee Income	\$128,923	P \$128,923	N \$118,830
Capital Project Expenses	\$1,469,920	N \$634,504	P \$4,128,224

Potable Water revenue is greater than the prior year due to rate increases beginning on January 1, 2013 and because a higher volume of potable water was sold.

Potable Water expenses were higher than the prior year because the MWD rate for potable water increased and the District purchased more water from MWD, which was anticipated in the adopted budget.

Recycled Water revenue was greater than the prior year due to a larger volume sold.

Recycled Water expenses were higher than the prior year, as anticipated in the adopted budget, mainly due to the volume purchased from the JPA.

Sanitation revenues were slightly lower than budgeted but very close to prior year amount. Expenses were also less than budget estimates but greater than the prior year, as expected. Overall, sanitation net operating income was on-target.

Interest income is lower than last year due to continued low interest rates and a declining portfolio. **Capacity fee income** and **capital project expenses** vary greatly from year to year and are difficult to project.

Prepared By: Sandra Hicks, Director of Finance & Administration and Joseph Lillio, Finance Manager

ATTACHMENTS:

[Q1 Financial Review](#)



Las Virgenes Municipal Water District

First Quarter Financial Review

FY13-14 Year to Date at September 30

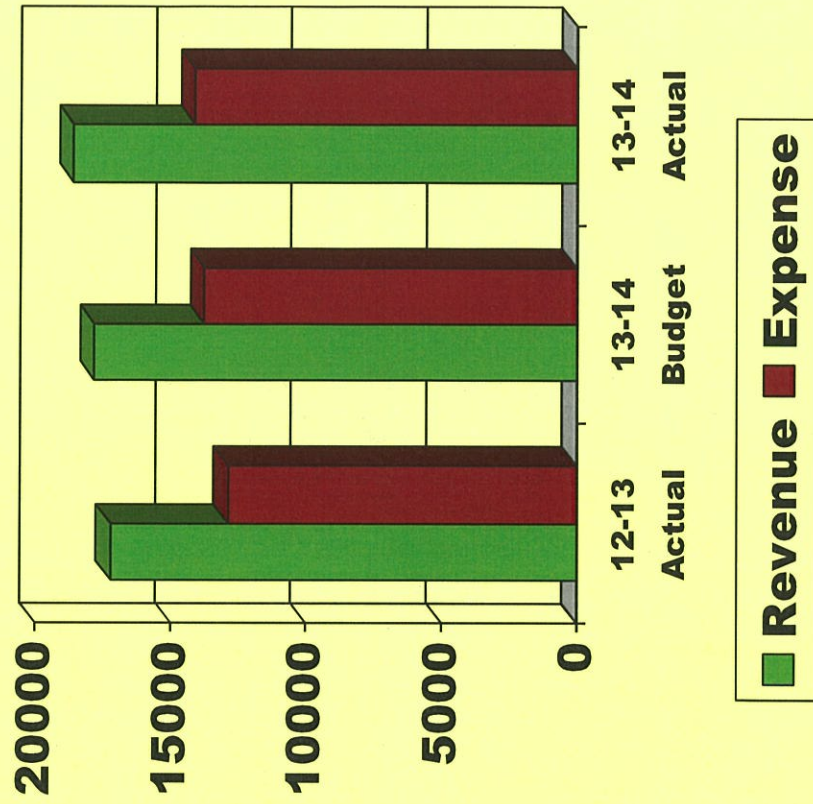
	FY12-13 Actual YTD	FY13-14 Budget YTD	FY13-14 Actual YTD
Total Revenues	\$18,594,228	\$19,325,404	\$19,965,014
Total Expenses	\$14,895,761	\$20,355,478	\$16,612,375
Net Sources (Uses) of Funds	\$3,698,467	(\$1,030,074)	\$3,352,639

Total Enterprise Operation This Year

First Quarter

	FY 12-13 Actual	FY 13-14 Budget	FY 13-14 Actual
	YTD	YTD	YTD
Total			
Total Operating Revenues	\$ 17,224,447	\$ 17,821,801	\$ 18,600,598
Source of Supply	7,564,272	8,031,149	8,334,671
Purchased Services	1,971,488	2,318,051	2,319,328
Operating & Maintenance Expenses	1,474,256	1,330,235	1,513,973
Administrative Expenses	1,832,829	2,053,074	1,930,527
Total Operating Expenses	12,842,845	13,732,509	14,098,499
Operating Income available for Replacement Projects and Debt Service	\$ 4,381,602	\$ 4,089,292	\$ 4,502,099

(in Thousands)

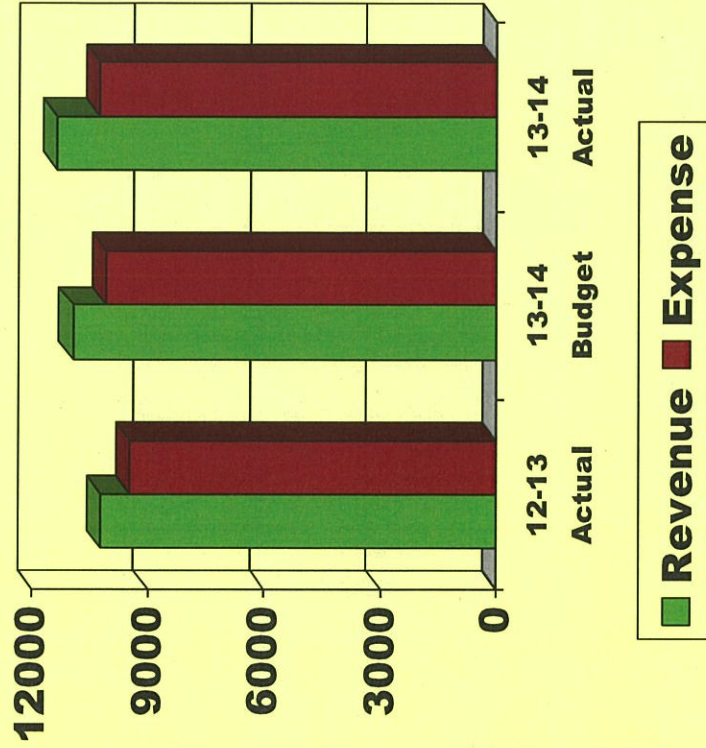


Potable Water This Year

First Quarter

	FY 12-13 Actual		FY 13-14 Budget		FY 13-14 Actual	
	YTD		YTD		YTD	
<u>Potable Water</u>						
Total Operating Revenues	\$ 10,220,195	\$	10,956,479	\$	11,374,591	
Source of Supply	6,591,608		7,251,847		7,266,521	
Operating & Maintenance Expenses	1,373,845		1,192,217		1,404,289	
Administrative Expenses	1,503,591		1,648,746		1,586,447	
Total Operating Expenses	9,469,044		10,092,810		10,257,257	
Operating Income available for Replacement Projects	\$ 751,151	\$	863,669	\$	1,117,334	

(in Thousands)

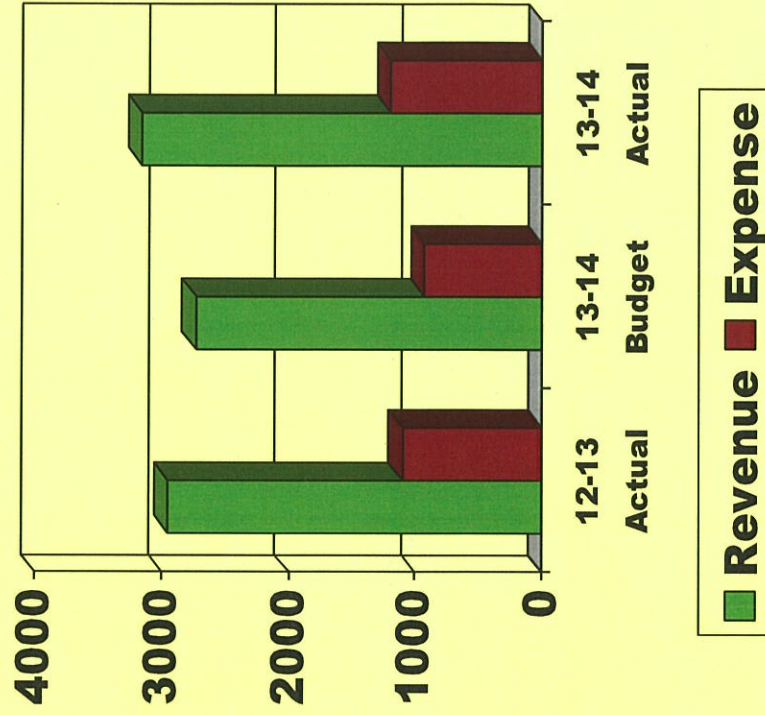


Recycled Water This Year

First Quarter

(in Thousands)

	FY 12-13 Actual YTD	FY 13-14 Budget YTD	FY 13-14 Actual YTD
<u>Recycled Water</u>			
Total Operating Revenues	\$ 2,956,143	\$ 2,733,009	\$ 3,164,970
Source of Supply	972,664	779,302	1,068,150
Operating & Maintenance Expenses	31,176	44,792	29,076
Administrative Expenses	96,125	102,528	101,062
Total Operating Expenses	1,099,965	926,622	1,198,288
Operating Income available for Rw			
Repl Projects & Sanitation Operation	\$ 1,856,178	\$ 1,806,387	\$ 1,966,682
Replacement			

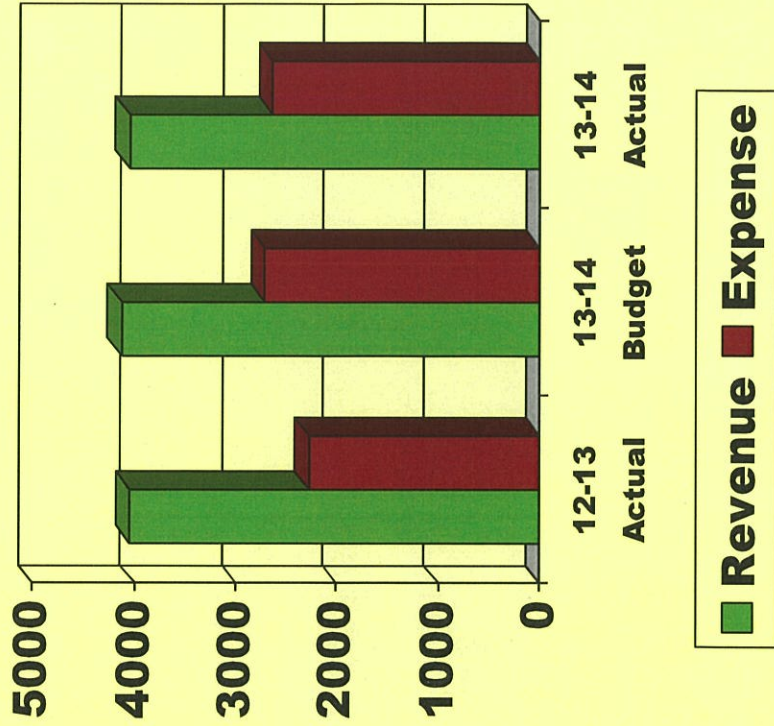


Sanitation This Year

First Quarter

	FY12-13 Actual YTD	FY13-14 Budget YTD	FY13-14 Actual YTD
<u>Sanitation</u>			
Total Operating Revenues	\$ 4,048,109	\$ 4,132,313	\$ 4,061,037
Purchased Services	1,971,488	2,318,051	2,319,328
Operating & Maintenance Expenses	69,235	93,226	80,608
Administrative Expenses	233,113	301,800	243,018
Total Operating Expenses	2,273,836	2,713,077	2,642,954
Operating Income available for Replacement Projects	\$ 1,774,273	\$ 1,419,236	\$ 1,418,083

(in Thousands)



Las Virgenes Municipal Water District
Quarterly Update - Comparison to Budget at September 30, 2013
FY 13-14 Year to Date

	<u>FY 12-13 Actual YTD</u>	<u>FY 13-14 Budget YTD</u>	<u>FY 13-14 Actual YTD</u>
<u>Total Revenues</u>			
Operating Revenues	\$ 17,224,447	\$ 17,821,801	\$ 18,600,598
Capacity Fees	-	247,753	128,923
Other	1,369,781	1,255,850	1,235,493
Total Revenues	<u>18,594,228</u>	<u>19,325,404</u>	<u>19,965,014</u>
<u>Total Expenses</u>			
Operating Expenses:			
Staff Salaries	\$ 2,379,524	\$ 2,695,547	\$ 2,443,575
Staff Salaries - Overtime	91,057	63,254	120,246
Other Operating Expenses	10,372,264	10,973,708	11,534,678
Capital Project Expenses	835,416	5,598,144	1,469,920
Other	1,217,500	1,024,825	1,043,956
Total Expenses	<u>14,895,761</u>	<u>20,355,478</u>	<u>16,612,375</u>
Net Sources (Uses) of Funds	<u>\$ 3,698,467</u>	<u>\$ (1,030,074)</u>	<u>\$ 3,352,639</u>

Las Virgenes Municipal Water District
Quarterly Update - Comparison to Budget at September 30, 2013
FY 13-14 Year to Date

	<u>FY 12-13 Actual</u> <u>YTD</u>	<u>FY 13-14 Budget</u> <u>YTD</u>	<u>FY 13-14 Actual</u> <u>YTD</u>
<u>Total</u>			
Total Operating Revenues	\$ 17,224,447	\$ 17,821,801	\$ 18,600,598
Source of Supply	7,564,272	8,031,149	8,334,671
Purchased Services	1,971,488	2,318,051	2,319,328
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Administrative Expenses	1,832,829	2,053,074	1,930,527
Total Operating Expenses	12,842,845	13,732,509	14,098,499
Operating Income available for Replacement Projects and Debt Service	<u>\$ 4,381,602</u>	<u>\$ 4,089,292</u>	<u>\$ 4,502,099</u>
<u>Potable Water</u>			
Total Operating Revenues	\$ 10,220,195	\$ 10,956,479	\$ 11,374,591
Source of Supply	6,591,608	7,251,847	7,266,521
Operating & Maintenance Expenses	1,373,845	1,192,217	1,404,289
Administrative Expenses	1,503,591	1,648,746	1,586,447
Total Operating Expenses	9,469,044	10,092,810	10,257,257
Operating Income available for Replacement Projects	<u>\$ 751,151</u>	<u>\$ 863,669</u>	<u>\$ 1,117,334</u>
<u>Recycled Water</u>			
Total Operating Revenues	\$ 2,956,143	\$ 2,733,009	\$ 3,164,970
Source of Supply	972,664	779,302	1,068,150
Operating & Maintenance Expenses	31,176	44,792	29,076
Administrative Expenses	96,125	102,528	101,062
Total Operating Expenses	1,099,965	926,622	1,198,288
Operating Income available for Rw Repl Projects & Sanitation Operation Replacement	<u>\$ 1,856,178</u>	<u>\$ 1,806,387</u>	<u>\$ 1,966,682</u>
<u>Sanitation</u>			
Total Operating Revenues	\$ 4,048,109	\$ 4,132,313	\$ 4,061,037
Purchased Services	1,971,488	2,318,051	2,319,328
Operating & Maintenance Expenses	69,235	93,226	80,608
Administrative Expenses	233,113	301,800	243,018
Total Operating Expenses	2,273,836	2,713,077	2,642,954
Operating Income available for Replacement Projects	<u>\$ 1,774,273</u>	<u>\$ 1,419,236</u>	<u>\$ 1,418,083</u>

**Las Virgenes Municipal Water District
Capital Improvement Project Status
September 30, 2013**

Job # - Description	Prior Year Appropriations	Prior Year Expenditures	Prior Year Balance	Current Year Appropriations	Working Capital Requirement	Current Year Expenditures	Balance Available
Completed Projects							
10384 Integrate Tel & Computer Ntwrk	\$0	\$0	\$0	\$0	\$0	\$0	\$0
10494 Malibu Bowl	\$150,000	\$314,408	(\$164,408)	\$0	\$0	\$28,584	(\$28,584)
10519 Misc. CIP (Bandsaw)	\$10,000	\$0	\$10,000	\$0	\$10,000	\$11,924	(\$1,924)
10530 Wstlk Plant-D.E. Handlg Imprv	\$35,000	\$8,362	\$26,638	\$0	\$26,638	\$13,790	\$12,848
Completed Projects	\$195,000	\$322,770	(\$127,770)	\$0	\$36,638	\$54,298	(\$17,660)
Projects on Hold							
10448 Rancho Polymer Feed System R	\$121,000	\$46,822	\$74,178	\$0	\$74,179	\$0	\$74,179
10453 Tapia/Rancho Vulnerability Ass	\$50,000	\$0	\$50,000	\$0	\$50,000	\$0	\$50,000
10493 Tapia: Sludge Screening	\$385,000	\$0	\$385,000	\$0	\$385,000	\$0	\$385,000
10509 Medea Valley RW Pipn Extensn	\$50,000	\$0	\$50,000	\$0	\$50,000	\$0	\$50,000
10528 Fuel Tank Lid Overhaul	\$30,000	\$0	\$30,000	\$0	\$30,000	\$0	\$30,000
10544 Centrate Tank CP System Repl.	\$0	\$0	\$0	\$110,000	\$110,000	\$3,524	\$106,476
Projects on Hold	\$636,000	\$46,822	\$589,178	\$110,000	\$699,179	\$3,524	\$695,655
Projects to complete by June 30, 2013							
10457 Tapia Altrmtv Disinfectn Study	\$1,718,532	\$1,710,325	\$8,207	\$0	\$8,208	\$239,188	(\$230,980)
10499 Tapia Grit Cyclone ConveyorSys	\$150,000	\$4,003	\$145,997	\$0	\$145,997	\$5,674	\$140,323
10522 Rsvr #2 Imprvmt (Lining Cover	\$50,000	\$36,683	\$13,317	\$0	\$13,317	\$5,031	\$8,286
10525 Twin Lakes P/S-Rbid Pump #1	\$25,000	\$7,415	\$17,585	\$15,525	\$33,110	\$0	\$33,110
10529 Meter Srvc-Firefly Conversion	\$75,000	\$0	\$75,000	\$0	\$75,000	\$0	\$75,000
10534 Solar Energy Project	\$50,000	\$44,846	\$5,154	\$20,000	\$25,154	\$12,714	\$12,440
10535 Emrgncy Repair-10"Main/Clbs R	\$700,000	\$116,130	\$583,870	\$0	\$583,870	\$322,614	\$261,256
10545 Westlake P/S FireContrl Upgrd	\$0	\$0	\$0	\$15,000	\$15,000	\$0	\$15,000
10546 L/S #1 Wet Well Improvements	\$0	\$0	\$0	\$20,000	\$20,000	\$0	\$20,000
10557 Bldg. 7 Boiler Replacement	\$0	\$0	\$0	\$15,000	\$15,000	\$9,650	\$5,350
10560 Tapia Roof Replacement	\$0	\$0	\$0	\$25,000	\$25,000	\$0	\$25,000

Job # - Description	Prior Year Appropriations	Prior Year Expenditures	Prior Year Balance	Current Year Appropriations	Working Capital Requirement	Current Year Expenditures	Balance Available
10549 Rancho Agitator Control Upgrd	\$0	\$0	\$0	\$14,000	\$14,000	\$0	\$14,000
10550 Rancho Reactor Room Door Rep	\$0	\$0	\$0	\$20,000	\$20,000	\$0	\$20,000
10551 Centrate System-Pump Impeller	\$0	\$0	\$0	\$35,000	\$35,000	\$0	\$35,000
10552 Misc Info Tech CapitalPurchase	\$0	\$0	\$0	\$52,700	\$52,700	\$0	\$52,700
10554 AMR Implementation- FY 13-14	\$0	\$0	\$0	\$1,200,000	\$1,200,000	\$0	\$1,200,000
10555 Vehicle Rpl Program - FY 13-14	\$0	\$0	\$0	\$175,000	\$175,000	\$0	\$175,000
Projects to complete by June 30, 2013	\$2,768,532	\$1,919,402	\$849,130	\$1,607,225	\$2,456,356	\$594,871	\$1,861,485
Multi-Year Projects							
10236 Raise Air Vac Valves	\$197,166	\$24,829	\$172,337	\$25,000	\$197,336	\$0	\$197,336
10344 E/W Trmsm: Calabasas Rd.-LV	\$3,707,975	\$634,964	\$3,073,011	\$3,580,000	\$6,653,011	\$60,793	\$6,592,218
10372 Calabasas Pk Estate Sys Rehab	\$385,000	\$460,735	(\$75,735)	\$0	\$0	\$0	\$0
10393 RW Storage Study	\$570,715	\$260,879	\$309,836	\$0	\$309,837	\$0	\$309,837
10418 Rehab 18" RW Pipe (Tapia/Mlnd	\$185,000	\$253,501	(\$68,501)	\$50,000	(\$18,501)	\$1,768	(\$20,269)
10430 Twin Lakes P/S Pipeline Proj.	\$1,700,000	\$19,931	\$1,680,069	\$0	\$1,680,069	\$0	\$1,680,069
10446 Buffer Land at Rancho	\$250,000	\$0	\$250,000	\$0	\$250,000	\$0	\$250,000
10463 Bldg 1 Tenant Improvements	\$227,380	\$136,860	\$90,520	\$0	\$90,520	\$8,975	\$81,545
10474 WoodlandHills Entry Clb RW Ext	\$400,000	\$23,638	\$376,362	\$0	\$376,362	\$0	\$376,362
10476 5 MG Tank @ LV Reservoir	\$818,453	\$743,511	\$74,942	\$4,000,000	\$4,074,943	\$116,022	\$3,958,921
10487 Construct 3rd Digester @Rancho	\$6,841,790	\$1,394,366	\$5,447,424	\$0	\$5,447,424	\$835,788	\$4,611,636
10508 Tank Renovation:Calabasas Tan	\$976,000	\$58,247	\$917,753	\$0	\$917,753	\$20,363	\$897,390
10510 Potable Master Plan Update	\$178,319	\$68,865	\$109,454	\$0	\$109,454	\$6,429	\$103,025
10512 Tapia: Primary Tank Rehab	\$343,000	\$0	\$343,000	\$342,000	\$685,000	\$6,815	\$678,185
10513 Tapia Gate & Drive Rpl-FY12-13	\$160,000	\$0	\$160,000	\$182,000	\$342,000	\$0	\$342,000
10515 Sanitation Master Plan Update	\$62,500	\$13,805	\$48,695	\$0	\$48,695	\$0	\$48,695
10516 Recycled Water Master Plan	\$62,500	\$12,831	\$49,669	\$0	\$49,669	\$4,840	\$44,829
10518 L/S #2 Suction Line Repair	\$45,000	\$0	\$45,000	\$0	\$45,000	\$0	\$45,000
10520 SCADA System Communicn Up	\$46,550	\$6,239	\$40,311	\$46,550	\$96,861	\$0	\$86,861
10521 SCADA System Comm Upgrd (L	\$198,450	\$31,596	\$166,854	\$250,000	\$416,854	\$3,080	\$413,774
10522 Agoura Rd RW 8"-Ladyface-Cor	\$100,000	\$12,765	\$87,235	\$0	\$87,235	\$58,573	\$28,662
10523 Raw Sludge WetWell Mixing Imp	\$0	\$0	\$0	\$100,000	\$100,000	\$0	\$100,000

ITEM 9B

Job # - Description	Prior Year Appropriations	Prior Year Expenditures	Prior Year Balance	Current Year Appropriations	Working Capital Requirement	Current Year Expenditures	Balance Available
10538 Tapia Channel Mixing Improvement	\$0	\$0	\$0	\$454,000	\$454,000	\$0	\$454,000
10539 Saddletree Tank Improvements	\$0	\$0	\$0	\$274,165	\$274,165	\$7,942	\$266,223
10540 Lost Hills Overpass RW Main	\$0	\$0	\$0	\$355,000	\$355,000	\$0	\$355,000
10541 Building 8 Computer Cntr Upgrd	\$0	\$0	\$0	\$70,000	\$70,000	\$12,978	\$57,022
10542 Vault Lid Replacement	\$0	\$0	\$0	\$166,750	\$166,750	\$18,268	\$148,482
10543 Bldg. 7 & 8 HVAC Integration	\$0	\$0	\$0	\$257,000	\$257,000	\$0	\$257,000
10553 PW System Rehabilitation	\$0	\$0	\$0	\$240,000	\$240,000	\$3,230	\$236,770
Multi-Year Projects	\$17,455,798	\$4,157,562	\$13,298,236	\$10,392,465	\$23,766,437	\$1,165,864	\$22,600,573
Totals	<u>\$21,055,330</u>	<u>\$6,446,556</u>	<u>\$14,608,774</u>	<u>\$12,109,690</u>	<u>\$26,958,610</u>	<u>\$1,818,557</u>	<u>\$25,140,053</u>
Less: Triunfo Sanitation District's share of JPA Projects							
			<u>\$2,124,108</u>	<u>\$515,544</u>	<u>\$2,639,652</u>	<u>\$348,637</u>	<u>\$2,291,015</u>
Total Las Virgenes share: All Projects							
			<u>\$12,484,666</u>	<u>\$11,594,146</u>	<u>\$24,318,958</u>	<u>\$1,469,920</u>	<u>\$22,849,038</u>

Footnotes 1 Appropriate additional \$15,525, approved by Board of Directors, 9/24/2013; Item 8B.

**Las Virgenes Municipal Water District
Capital Improvement Projects Working Capital**

Fiscal Year 2013-14 - through September 30, 2013

Job # - Description	Working Capital Requirement per Budget	Current Estimate	YTD Expenditures
10236 Raise Air Vac Valves	\$200,000	\$197,336	\$0
10344 E/W Trmsm: Calabasas Rd.-LV Rd	\$6,716,661	\$6,653,011	\$60,793
10372 Calabasas Pk Estate Sys Rehab	\$0	\$0	\$0
10384 Integrate Tel & Computer Ntwrk	\$133,273	\$0	\$0
10393 RW Storage Study	\$309,836	\$309,837	\$0
10418 Rehab 18" RW Pipe (Tapia/Mlhd)	\$164,005	(\$18,501)	\$1,768
10430 Twin Lakes P/S Pipeline Proj.	\$0	\$1,680,069	\$0
10446 Buffer Land at Rancho	\$250,000	\$250,000	\$0
10448 Rancho Polymer Feed System Reh	\$0	\$74,179	\$0
10453 Tapia/Rancho Vulnerability Ass	\$0	\$50,000	\$0
10457 Tapia Altrntv Disinfectn Study	\$364,576	\$8,208	\$239,188
10463 Bldg 1 Tenant Improvements	\$115,764	\$90,520	\$8,975
10474 WoodlandHills Cntry Clb RW Ext	\$0	\$376,362	\$0
10476 5 MG Tank @ LV Reservoir	\$4,429,287	\$4,074,943	\$116,022
10487 Construct 3rd Digester @Rancho	\$6,046,689	\$5,447,424	\$835,788
10493 Tapia: Sludge Screening	\$0	\$385,000	\$0
10494 Malibu Bowl	\$0	\$0	\$28,584
10499 Tapia Grit Cyclone ConveyorSys	\$0	\$145,997	\$5,674
10508 Tank Renovation:Calabasas Tank	\$925,267	\$917,753	\$20,363
10509 Medea Valley RW Pipln Extensn	\$0	\$50,000	\$0
10510 Potable Master Plan Update	\$77,721	\$109,454	\$6,429
10512 Tapia: Primary Tank Rehab	\$685,000	\$685,000	\$6,815
10513 Tapia Gate & Drive Rpl-FY12-13	\$342,000	\$342,000	\$0

Job # - Description	Working Capital Requirement		YTD Expenditures
	per Budget	Current Estimate	
10515 Sanitation Master Plan Update	\$26,840	\$48,695	\$0
10516 Recycled Water Master Plan	\$17,737	\$49,669	\$4,840
10518 L/S #2 Suction Line Repair	\$45,000	\$45,000	\$0
10519 Misc. CIP (Bandsaw)	\$0	\$10,000	\$11,924
10520 SCADA System Communicn Upgrd	\$93,100	\$86,861	\$0
10521 SCADA System Comm Upgrd (LV)	\$448,450	\$416,854	\$3,080
10522 Rsvr #2 Imprvmt (Lining Cover	\$0	\$13,317	\$5,031
10525 Twin Lakes P/S-Rbid Pump #1	\$15,525	\$33,110	\$0
10528 Fuel Tank Lid Overhaul	\$30,000	\$30,000	\$0
10529 Meter Svc-Firefly Conversion	\$75,000	\$75,000	\$0
10530 Wstlk Plant-D.E. Handlg Imprv	\$0	\$26,638	\$13,790
10534 Solar Energy Project	\$36,150	\$25,154	\$12,714
10535 Emrgncy Repair-10"Main/Clbs Rd	\$0	\$583,870	\$322,614
10536 Agoura Rd RW 8"-Ladyface-Cornl	\$0	\$87,235	\$58,573
10537 Raw Sludge WetWell Mixing Impv	\$100,000	\$100,000	\$0
10538 Tapia Channel Mixing Imprvmt	\$454,000	\$454,000	\$0
10539 Saddletree Tank Improvements	\$274,165	\$274,165	\$7,942
10540 Lost Hills Overpass RW Main	\$355,000	\$355,000	\$0
10541 Building 8 Computer Cntr Upgrd	\$70,000	\$70,000	\$12,978
10542 Vault Lid Replacement	\$166,750	\$166,750	\$18,268
10543 Bldg. 7 & 8 HVAC Integration	\$257,000	\$257,000	\$0
10544 Centrate Tank CP System Repl.	\$110,000	\$110,000	\$3,524
10545 Westlake P/S FireContrl Upgrd	\$15,000	\$15,000	\$0
10546 L/S #1 Wet Well Improvements	\$20,000	\$20,000	\$0
10547 Bldg. 7 Boiler Replacement	\$15,000	\$15,000	\$9,650
10548 Tapia Roof Replacement	\$25,000	\$25,000	\$0
10549 Rancho Agitator Control Upgrd	\$14,000	\$14,000	\$0

Job # - Description	Working Capital Requirement		YTD Expenditures
	per Budget	Current Estimate	
10550 Rancho Reactor Room Door Repl	\$20,000	\$20,000	\$0
10551 Centrate System-Pump Impellers	\$35,000	\$35,000	\$0
10552 Misc Info Tech CapitalPurchase	\$52,700	\$52,700	\$0
10553 PW System Rehabilitation	\$240,000	\$240,000	\$3,230
10554 AMR Implementation- FY 13-14	\$1,200,000	\$1,200,000	\$0
10555 Vehicle Rpl Program - FY 13-14	\$175,000	\$175,000	\$0
Totals	\$25,146,496	\$26,958,610	\$1,818,557
Less: Triunfo Sanitation District's share of JPA Projects	\$2,738,395	\$2,639,652	\$348,637
Total Las Virgenes share: All Projects	\$22,408,101	\$24,318,958	\$1,469,920

Footnotes 1 Appropriate additional \$15,525, approved by Board of Directors, 9/24/2013, Item 8B.

ITEM 9B



October 22, 2013 LVMWD Regular Board Meeting

TO: Board of Directors

FROM: Facilities & Operations

Subject: Ordinance Amending Penalties for Violation of Pretreatment Standards

SUMMARY:

On October 8, 2013, the Board of Directors conducted the first reading of a proposed Ordinance amending penalties for violation of pretreatment standards.

The action before the Board of Directors is to consider adoption of said Ordinance.

RECOMMENDATION(S):

Waive the full reading of the proposed Ordinance No. 10-13-272, Amending Ordinance No. 11-86-161 (Las Virgenes Code) As It Relates To Violation of Pretreatment Standards, and order publication within 30 days of adoption using a summary of the Ordinance.

The Board of Directors by a roll call vote of Ayes: Noes: Abstain: Absent, that the proposed Ordinance No. 10-13-272, Amending Ordinance No. 11-86-161 (Las Virgenes Code) As It Relates To Violation of Pretreatment Standards, given second reading by title only, be passed, approved and adopted as presented.

ORDINANCE NO. 10-13-272

AN ORDINANCE OF THE BOARD OF DIRECTORS OF LAS VIRGENES MUNICIPAL WATER DISTRICT AMENDING ORDINANCE NO. 11-86-161 (LAS VIRGENES CODE) AS IT RELATES TO VIOLATION OF PRETREATMENT STANDARDS

(Reference is hereby made to Ordinance No. 10-13-272 on file in the District's Ordinance Book and by this reference the same is incorporated herein and made a part of hereof.)

Prepared By: Kimmey Conklin, Executive Assistant/Clerk of the Board

ATTACHMENTS:

[Ordinance 10-13-272: Pretreatment Violations](#)

**AN ORDINANCE OF THE BOARD OF DIRECTORS OF
LAS VIRGENES MUNICIPAL WATER DISTRICT
AMENDING ORDINANCE NO. 11-86-161
(LAS VIRGENES CODE)
AS IT RELATES TO VIOLATION OF
PRETREATMENT STANDARDS**

BE IT ORDAINED BY THE BOARD OF DIRECTORS OF LAS VIRGENES MUNICIPAL WATER DISTRICT as follows:

1. Purpose.

This ordinance amends the Las Virgenes Code to clarify penalties for noncompliance with pretreatment standards.

2. Amendment.

Section 8-3.104 of Ordinance No. 11-86-161 is hereby amended and reenacted to read as follows:

"8-3.104 PENAL ENFORCEMENT

- (a) Violation of Title 5, Chapter 4, Articles 2 and 3 of this Code shall be punishable by a civil fine of not more than \$25,000.00 per day.
- (b) Any other violations of Title 5 are found, determined and declared to be an infraction. Every person convicted of an infraction shall be punished as follows:
 - (i) Upon first conviction by a fine not exceeding \$100.00;
 - (ii) Upon second conviction within a period of one year by a fine not exceeding \$200.00;
 - (iii) Upon a third or any subsequent conviction within a period of one year by a fine not exceeding \$500.
- (c) Infractions under this Code shall be enforced by District Counsel."

4. Other.

Except as provided herein, Ordinance No. 11-86-161 is hereby reaffirmed and readopted.

PASSED, APPROVED AND ADOPTED on the 22nd day of October, 2013.

Charles Caspary, President

ATTEST:

Barry S. Steinhardt, Secretary

[Seal]

Approved as to Form:

Wayne K. Lemieux, District Counsel



October 22, 2013 LVMWD Regular Board Meeting

TO: Board of Directors

FROM: Finance & Administration

Subject: Resolution for Changes to Title 2, Chapter 5, Article 5, Purchasing Policy, of the District's Administrative Code

SUMMARY:

The Purchasing Policy is included in Title 2, Chapter 5, Article 5 of the District's Administrative Code. The intent of the policy is to provide direction regarding procurement of works of improvement, professional services, and other goods and services.

Changes to the Purchasing Policy have not been made since 1995. Staff reviewed the policy, and the following key changes are proposed: (1) increase the threshold cost of goods and services that may be purchased without solicitation of formal or informal bids; (2) establish provisions for the General Manager to approve change orders for professional services and other goods and services; and (3) clarify and/or reorganize various other provisions.

The District's Legal Counsel reviewed the proposed changes to the Purchasing Policy and prepared Resolution No. 10-13-2446 to codify them.

RECOMMENDATION(S):

Approve the updated Purchasing Policy; and pass, approve and adopt Resolution No. 10-13-2446 amending Title 2, Chapter 5, Article 5 of the District's Administrative Code.

RESOLUTION NO. 10-13-2446

A RESOLUTION OF THE BOARD OF DIRECTORS OF LAS VIRGENES MUNICIPAL WATER DISTRICT AMENDING RESOLUTION NO. 7-90-2046 (ADMINISTRATIVE CODE) AS IT RELATES TO PURCHASING

(Reference is hereby made to Resolution No. 10-13-2446 on file in the District's Resolution Book and by this reference the same is incorporated herein and made a part of hereof.)

FINANCIAL IMPACT:

There is no financial impact associated with this action.

DISCUSSION:

Following is a summary of the key proposed changes to the Purchasing Policy.

1. Increase the threshold cost of goods and services that may be purchased without solicitation of formal or informal bids. Currently, the policy allows for goods and services included in the current year budget and estimated to cost **less than \$500** to be purchased without solicitation of formal or informal bids. The proposed change would allow for goods and services included in the current year budget and estimated to cost **less than \$2,500** to be purchased without solicitation of formal or informal bids. The change would better suit the District's operational needs and reflect the effect of inflationary increases in the cost of goods

and services.

2. Establish provisions for the General Manager to approve change orders for professional services and other goods and services. The policy is currently silent on the process and/or authority to approve changes to contracts for professional services and other goods and services. The proposed change would allow the General Manager to approve changes to contracts for professional services and other goods and services provided:

- The change order is within the scope of the approved contract by the Board, the cost of the changed work does not exceed the adopted budget; and,
- The cumulative change orders are within 10% of the original contract amount; and,
- Other parameters set by the Board are followed.

3. Clarify and/or reorganize various other provisions of the Purchasing Policy. A number of changes are recommended to clarify the existing policy and reorganize the provisions in a logical manner. For example, the current policy includes descriptions of exceptions to the policy in various locations; the proposed changes consolidate those exceptions to one area. Also, the proposed changes include relocating provisions previously approved by the Board on June 11, 2013 for the General Manager's authority to approve change orders for works of improvement from Title 2, Chapter 3, Article 1 to the Purchasing Policy.

Prepared By: Joseph Lillio, Finance Manager

ATTACHMENTS:

[Proposed Purchasing Policy Resolution 10/16/13](#)

RESOLUTION NO. 10-13-2446

**A RESOLUTION OF THE BOARD OF DIRECTORS OF
LAS VIRGENES MUNICIPAL WATER DISTRICT
AMENDING RESOLUTION NO. 7-90-2046 (ADMINISTRATIVE CODE)
AS IT RELATES TO PURCHASING**

**BE IT RESOLVED BY THE BOARD OF DIRECTORS OF LAS VIRGENES
MUNICIPAL WATER DISTRICT as follows:**

1. Purpose.

This resolution amends the Administrative Code to reorganize provisions dealing with purchasing.

2. Amendment.

Section 2-3.107 of Resolution No. 7-90-2046 (Administrative Code) is amended and reenacted to read as follows:

"2-3.107 AGREEMENT AND AUTHORIZATIONS

(a) The General Manager may bind this District by contract relating to the following subject matters:

- (1) Limited Service
- (2) Pressure Limits
- (3) Main Extension
- (4) Temporary Service
- (5) Extraterritorial Service
- (6) Interties with other water utilities or suppliers
- (7) Recycled Water Improvement (to a maximum of \$25,000 per agreement)
- (8) Deposit Agreements"

3. Amendment.

Article 5 of Chapter 5 of Title 2 of Resolution No. 7-90-2046 (Administrative Code) is amended and reenacted to read as follows:

"ARTICLE 5 - PURCHASING

2-5.501 PURPOSE AND SCOPE

(a) This Article provides direction regarding the procurement of supplies, equipment, works of improvement, professional services, and other goods and services to ensure the District will receive high quality goods and services at a fair price.

(b) The following terms are defined for the purposes of this Article:

(1) "Formal bidding" means the solicitation of bids after approval of written specifications by the Board and pursuant to publication of a Notice Inviting Bids at least once a week for two successive weeks in a newspaper of general circulation, the last publication to be made not less than two weeks nor more than six weeks prior to the opening of bids.

(2) "Informal bidding" means the solicitation of written quotations without specific Board authorization, after approval of written specifications by the General Manager and pursuant to written notice to potential bidders as determined by the General Manager.

(3) "Request for proposal" means the solicitation of a written scope, schedule and cost of the work to be accomplished by a professional.

(4) "Goods" means a tangible product, not including a work of improvement.

(5) "Service" means an intangible product.

(6) "Work of improvement" means the construction of works, structures, and equipment, the furnishing of labor, and the acquisition of real or personal property for works.

(7) "Designated qualified vendor" means a vendor selected for the purchase of certain items or classes of items as a result of an informal bid process which results in the receipt of at least three written quotations.

2-5.502 EMERGENCIES

(a) Works of improvement, professional services or goods and services, necessary for emergency repair or replacement of public facilities of the District, damaged by unanticipated calamity may be procured without formal bids, informal bids, or requests for proposal, if provisions of this Section are followed.

(b) When a meeting of the Board can be commenced in a timely manner to authorize emergency action, by 4/5's vote, the Board may authorize procurement of works of improvement, professional services, or goods and services without formal bids, informal bids, or requests for proposal. Such authorization shall be based on substantial evidence set forth in the minutes of the meeting that the emergency will not permit delay and action is necessary to respond to the emergency. Until the emergency subsides or the work is complete, at each subsequent regular meeting the board shall determine by 4/5's vote whether to continue to terminate the authorization for emergency.

(c) When a meeting of the Board cannot be commenced in a timely manner to authorize emergency action, the General Manager may authorize procurement of works of improvement, professional services, or goods or services without formal bids, informal bids, or requests for proposal. The General Manager shall report to the board within 7 days of the emergency or at the next regular meeting scheduled within 14 days after the procurement. The report shall describe the emergency and present evidence that the emergency did not permit delay and action was necessary to respond to the emergency. Until the emergency subsides or the work is complete, at each subsequent regular meeting following the General Manager's action, the board shall determine by 4/5's vote whether the need for emergency action continues.

2-5.503 WORKS OF IMPROVEMENT

(a) The District shall procure works of improvement in accordance with Public Contract Code, Section § 20600, et seq.

(b) Works of improvement estimated to cost less than \$25,000 may be procured through the informal bid process. If the work is included in the current year budget, the General Manager may solicit informal bids without prior Board approval. If the work is not included in the current year budget, Board approval shall be obtained before informal bids are solicited.

(c) Works of improvement estimated to cost \$25,000 or more shall be procured through the formal bid process. The General Manager may solicit formal bids only with prior Board approval.

2-5.504 PREQUALIFICATION OF BIDDERS

(a) The General Manager may designate works of improvement that require specialized skills which cost in excess of five million (\$5,000,000) to be subject to prequalification of bidders.

(b) To become a prequalified bidder, a contractor must submit to the District a prequalification application consisting of a standardized questionnaire, financial statement, and statement of experience as part of the pre-qualification bidding packet.

(c) The questionnaires and financial statements submitted by prospective contractors are not public records and are not subject to public inspection. Records of the names of contractors applying for prequalification status are public records and subject to disclosure. Documents submitted by a prospective contractor will be submitted under penalty of perjury.

(d) The District will rate prospective contractors in accordance with a rating system based on (1) Public Contract Code § 20101 and (2) the model guidelines and standardized questionnaire created by the Department of Industrial Regulations, as modified by the District to address the needs of the particular project, or projects, to which they are to be applied.

(e) The District will devise the questions, process and scoring for the rating system, to best evaluate a contractor's ability to successfully complete a particular project. This information will be provided as part of the pre-qualification bidding packet. The rating system will be applied uniformly and objectively to prospective contractors, which have submitted properly completed documents in accordance with this policy. The District may determine only a certain number of the top scoring pass-rated contractors shall be considered prequalified for a specific project. This determination shall be made prior to issuing the Notice Inviting Prequalification for the specific project.

(f) When the District uses this prequalification process, the only contractors eligible to submit a bid are prequalified contractors. Further, such contractors shall submit bids only naming a prequalified subcontractor when subcontractors are prequalified. A bid received listing an unqualified subcontractor will be disqualified as nonresponsive. No bid shall be accepted for the project from unqualified contractors.

(g) A contractor's prequalification status will immediately terminate if: (1) The contractor fails to give the District written notice of change in the information previously provided within 10 days before a bid opening; (2) the contractor's license is suspended or terminated by the California State Licensing Board; (3) the contractor is convicted of a crime of moral turpitude; (4) the contractor's application contains materially false information; or (5) the contractor's control over a public works contract, whether within the District's jurisdiction or otherwise is terminated for cause.

(h) The District shall give written notice to each contractor of the prequalification determination for that contractor. A contractor may appeal a rating of "not qualified", including a decision to revoke a previous qualified rating. There is no appeal from a finding that a contractor is not prequalified because of a failure to submit required information or failure to submit required information in a timely manner.

(1) Contractor may appeal the decision as follows:

(i) By giving written notice of appeal to the General Manager no later than ten days after receipt of the not qualified rating.

(ii) The notice of appeal shall contain at least the following:

(a) The name, address and telephone number of the person making the appeal.

(b) A description of the determination which is the subject of the appeal, and the date of the Notice of Determination; or

(c) A brief description of the grounds for the appeal.

(2) The District will provide the contractor with a written statement of the basis for the not qualified determination and supporting evidence received from others or adduced as a result of investigation.

(3) Within 14 days of sending the response to the contractor, the General Manager shall hear the appeal. The hearing shall be an informal one. The contractor may rebut evidence which is the basis for the determination and present evidence why the contractor is qualified.

(4) The General Manager or designee may affirm the earlier determination or reverse the determination and assign an alternate rating. This decision will be in writing containing a summary of the facts that led to the decision. The decision of the General Manager is final. A contractor shall have no right to appeal the decision to the Board.

(i) The General Manager may cancel the prequalification process at any time during the prequalification process, even after receiving and scoring applications. If the prequalification process is cancelled, the normal competitive bidding rules will apply. The District assumes no liability for the cost a prospective contractor may have incurred by submitting an application for prequalification, and the submittal of a prequalification application is a waiver to claim any such cost or losses due to cancellation of the process.

2-5.505

PROFESSIONAL SERVICES

(a) The District shall procure professional services, such as legal, medical, engineering, architectural, financial, human resources, labor relations, and educational, in accordance with the procedures recommended by the ethics of the discipline involved.

(b) If the professional service is estimated to cost less than \$25,000, and it is included in the current year budget, the General Manager may enter into contracts with qualified professionals without prior Board approval.

(c) If the professional service is estimated to cost \$25,000 or more, or it is

not included in the current year budget, the General Manager may request proposals from qualified professionals only with prior Board approval.

2-5.506 GOODS AND SERVICES

(a) The District shall procure goods and services, other than works of improvement and professional services, as mentioned above, pursuant to this section.

(b) Goods and services included in the current year budget and estimated to cost less than \$25,000, shall be purchased without further board action following informal bidding procedures.

(c) Goods and services included in the current year budget and estimated to cost \$25,000 or more shall be purchased by the formal bidding process. The General Manager may solicit formal bids for these items only with prior board approval.

2-5.507 EXCEPTIONS

(a) The General Manager may approve changes to contracts ("change orders") for the procurement of supplies, equipment, contracts for professional services, and other goods and services provided;

(1) The change order is within the scope of the approved contract by the board, the cost of the changed work does not exceed the adopted budget; and,

(2) The cumulative change orders are within 10% of the original contract amount; and

(3) Other parameters set by the Board are followed.

(b) The General Manager may approve change orders for works of improvement provided the changed work is within the scope of the project approved by the board, the cost of the changed work does not exceed the budget for the work approved by the board, and:

(1) For contracts less than or equal to \$1,000,000:

(i) a single change order does not exceed \$50,000;

(ii) the total of all change orders does not exceed \$100,000;

(2) For contracts greater than \$1,000,000:

(i) a single change order does not exceed 5% of the original amount awarded by the board;

(ii) the total of all change orders do not exceed 10% of the original amount awarded by the board; and

(3) For contracts regardless of amount:

(i) a time extension up to 25% of the time stated in the contract; and

(ii) a deduction change order within the foregoing parameters, but a deduction change order shall not offset the above amounts.

(c) The General Manager shall file a written notice with the clerk when a change order is approved by the General Manager pursuant to this sub-section. The clerk shall distribute to the board as an information item at the next board meeting.

(d) Bidding shall not be required for goods or services in the following circumstances:

(1) Goods and services included in the current year budget and that have an estimated value less than \$2,500.

(2) A vendor is the sole source for the goods or services as determined by the General Manager.

(3) If the vendor has been selected during the past twelve consecutive months as the designated qualified vendor for the items, or classes of items, to be purchased.

(e) The procurement procedures set forth in this Article do not apply if the cost of goods or services is established by Federal, State or local regulation, such as is the case with utility services and the supplies and appurtenant equipment.

2-5.508

MISCELLANEOUS

a) Goods and services shall be procured from the responsive vendor who provides the greatest value as determined by the criteria specified in the Notice Inviting Bids, the written specifications, or the request for proposal.

b) The procedures, personnel, and system of forms to be used by District employees in the procurement of goods and services shall be determined by the General Manager and set forth in clean and concise written form consistent with the provisions of this Article. The directive shall be made available to employees and shall become the process for the procurement of goods and services."

4. Other

Except as provided herein, Resolution No. 7-90-2046 (Administrative Code) is hereby reaffirmed and readopted.

PASSED, APPROVED AND ADOPTED on this 22nd day of October, 2013.

Charles Caspary, President

ATTEST:

Barry Steinhardt, Secretary

[SEAL]

APPROVED AS TO FORM:

Wayne Lemieux, Legal Counsel



October 22, 2013 LVMWD Regular Board Meeting

TO: Board of Directors

FROM: Resource Conservation & Public Outreach

Subject: Anticoagulant Rodenticides: Regulation and Use

SUMMARY:

Recently, the cities of Calabasas and Malibu passed resolutions opposing the sale, purchase and use of anticoagulant rodenticides, and voluntarily chose to forego their use on city-owned lands to prevent the inadvertent poisoning of local wildlife. District staff reviewed the city staff reports to gain additional background information on this issue, and also spoke with wildlife biologists at the National Park Service (NPS) and Nature Conservancy who shared information on the risks that anticoagulant rodenticides pose to local wildlife, and how the risks were determined. Based on its investigation, staff concurs with the findings that these chemicals pose serious risks to local wildlife, especially if they are improperly used.

Staff contacted the District's pest control vendor who was well-informed on the issue and described some of the precautions taken at District and JPA facilities to minimize the risk to wildlife. In particular, where anticoagulant poisons are used at District or JPA facilities, the use is limited to less toxic, so-called "first-generation" products, as recommended by state and federal wildlife agencies, and professionally managed to minimize direct contact with local wildlife at sites where alternative pest control measures have proven incapable of keeping rodent and gopher populations in check.

Staff also contacted other water and wastewater utilities for information on their current pest control practices and any alternatives employed for rodenticide use at their facilities. All report indicated that other utilities are no longer using the more toxic, second-generation anticoagulant rodenticides at their facilities, but that some form of chemical rodent control is still necessary at some locations, as it is at some District and JPA facilities.

DISCUSSION:

Anticoagulant rodenticides are poisons added to rodent baits that kill by interfering with blood clotting, resulting in internal bleeding (hemorrhaging). First-generation anticoagulants usually require multiple ingestions before killing rodents and other target species (i.e. ground squirrels, gophers, voles), whereas second-generation anticoagulants are more toxic and usually kill with one dose.

Direct exposure of wildlife to poisonous baits is minimized by deploying the baits in small, covered traps. However, because these poisons need time to work, wildlife that prey on the target species (or eat them as carrion) can be killed via ingestion of poisoned animals after the animal leaves the bait box. This is particularly true of second-generation rodenticides, which are more toxic and persist longer in both prey and predator tissue. For this reason, the District's vendor does not use second-generation anticoagulant rodenticides for pest control at District and JPA facilities in either bait traps or as broadcast baits.

There appears to be ample grounds for this precaution. Locally, NPS officials recently reported that 83% of coyotes, 90% of bobcats and 7 of 8 mountain lions tested in the Santa Monica Mountains and adjacent areas had been exposed to rodenticides, with two mountain lions known to have died directly from anticoagulant rodenticide toxicity in 2004^[1]. Local birds, which prey on small mammals (e.g. hawks and owls) or eat them as carrion (e.g. turkey vultures), have also been shown to have high rates of exposure to

these chemicals^[2].

Nationally, the U.S. EPA has moved to ban these chemicals pest control products that fail to comply with EPA safety standards^[3], but in the meantime they are still commercially available to pest control vendors. There are alternatives to their use, including less toxic chemicals, better sanitation (removal of trash and food items) and removal of rodent habitat (e.g. ivy, tall grass), along with physical exclusion barriers to keep rodents from getting into and establishing colonies in human dwellings and buildings.

However, to date these alternatives alone have proven incapable of controlling rodent and ground squirrel populations at key District locations. Professional pest control using rodenticide-baited boxes has proven necessary at selected sites for public health (rodent-borne disease vector control) or facility protection (to prevent ground squirrels from burrowing into reservoir banks or undermining concrete footings at pump stations and other structures).

Coincidentally, staff attended a recent Santa Monica Mountains Watershed Council meeting where Dr. Winston Vickers, a noted wildlife expert affiliated with the Nature Conservancy, was presenting findings on mountain lion mortality and movement in southland coastal and inland watersheds. Staff took the opportunity to share the District vendor's information on rodenticide best management practices with Mr. Vickers. He was well-aware of the recent resolutions by local cities opposing anticoagulant rodenticide use, and he agreed with our vendor's information that limiting use to less-toxic, first-generation anticoagulant rodenticides substantially reduced the risk to local wildlife, particularly if the application was limited to professional, state-licensed pest control companies. Mr. Vickers shared NPS and state wildlife agency opinion that the problem is largely the result of the availability and indiscriminate use of rodenticides by homeowners in communities adjoining wildlife habitat.

A good resource on this issue is the Ventura County Watershed Protection District (VCWPD) report on efforts to eliminate the use of poisons at its facilities^[4]. VCWPD currently has probably the most wildlife-friendly agency program, but it also depends on baited traps at "no tolerance" sites like those used at similar District sites (e.g. bench and dam toe).

[1] 7-1-13 letter from Superintendent David Szymanski of the Santa Monica Mountains National Park Service to the City of Malibu regarding its Resolution against rodenticides.
<http://www.cityofcalabasas.com/pdf/agendas/council/2013/091113/item8-correspondence-received.pdf>

[2] Ibid.

[3] <http://www.epa.gov/pesticides/mice-and-rats/>

[4] http://portal.countyofventura.org/portal/page/portal/PUBLIC_WORKS/Watershed_Protection_District/Programs_and_Projects/ApprovedIPMfinal.12.06.pdf

Prepared By: Randal Orton, Resource Conservation Manager