



**LAS VIRGENES MUNICIPAL WATER DISTRICT**  
4232 Las Virgenes Road, Calabasas, CA 91302

**AGENDA**  
**REGULAR MEETING**

Members of the public wishing to address the Board of Directors are advised that a statement of Public Comment Protocols is available from the Clerk of the Board. Prior to speaking, each speaker is asked to review these protocols and MUST complete a speakers' card and hand it to the Clerk of the Board. Speakers will be recognized in the order cards are received.

The Public Comments agenda item is presented to allow the public to address the Board on matters not on the agenda. The public may present comments on any agenda item at the time the item is called upon for discussion.

Materials prepared by the District in connection with subject matter on the agenda are available for public inspection at 4232 Las Virgenes Road, Calabasas, CA 91302. Materials prepared by the District and distributed to the Board during this meeting are available for public inspection at the meeting or as soon thereafter as possible. Materials presented to the Board by the public will be maintained as part of the records of these proceedings and are available upon written request to the Clerk of the Board.

5:00 PM

September 10, 2013

PLEDGE OF ALLEGIANCE

**1. CALL TO ORDER AND ROLL CALL**

**A** The meeting was called to order at \_\_\_\_\_ p.m. by \_\_\_\_\_ in the District offices, and the Secretary called the roll.

<u>Board of Directors</u>	<u>Present</u>	<u>Left</u>	<u>Absent</u>
Charles Caspary, President	_____	_____	_____
Glen Peterson, Vice President/MWD Rep.	_____	_____	_____
Barry Steinhardt, Secretary	_____	_____	_____
Leonard Polan, Treasurer	_____	_____	_____
Lee Renger, Director	_____	_____	_____

**2. APPROVAL OF AGENDA**

A Moved by Director \_\_\_\_\_, seconded by Director \_\_\_\_\_, and \_\_\_\_\_, that the agenda for the Regular Meeting of September 10, 2013, be approved as presented/amended.

3. **PUBLIC COMMENTS**

Members of the public may now address the Board of Directors **ON MATTERS NOT APPEARING ON THE AGENDA**, but within the jurisdiction of the Board. No action shall be taken on any matter not appearing on the agenda unless authorized by Subdivision (b) of Government Code Section 54954.2

4. **ILLUSTRATIVE AND/OR VERBAL PRESENTATION AGENDA ITEMS**

A Ad Hoc Committee Report: Probability Analysis

B Legislative and Regulatory Updates

5. **CONSENT CALENDAR**

A Minutes: Regular Meeting of August 13, 2013. Approve

B List of Demands: September 10, 2013. Approve

C Directors' Per Diem: August 2013. Ratify

6. **TREASURER**

7. **BOARD OF DIRECTORS**

A ACWA Committee Appointment Nominations for 2014-2015 Term

Accept and consider ACWA committee appointment nominations, select candidates for ACWA committee appointment consideration, and authorize the General Manager to sign and return the completed Committee Consideration Form to ACWA no later than September 30, 2013.

B ACWA Region 8 Board Election Ballot

Determine whether to vote for the Nominating Committee's Recommended Slate or individual Board Candidate nominations; if voting for individual candidates, select candidates for Chair, Vice Chair and Board Members (maximum of five); and authorize the General Manager to execute and return the completed ballot to ACWA no later than September 30, 2013.

C Calabasas Road 10-inch Water Main Repair and Replacement: Continuation of Emergency Authorization

Approve continuation of the emergency authorization for the General Manager to replace approximately 1,500 feet of deteriorated 10-inch water main on Calabasas Road following informal bidding procedures in an amount not to exceed \$700,000.

8. **NON-ACTION ITEMS**

A Organization Reports

- (1) MWD
  - a. Representative Report/Agenda(s)
- (2) Other

B Director's Reports on Outside Meetings

C General Manager Reports

(1) General Business

(2) Follow-Up Items

**D Director's Comments**

**9. FUTURE AGENDA ITEMS**

**10. PUBLIC COMMENTS**

Members of the public may now address the Board of Directors **ON MATTERS NOT APPEARING ON THE AGENDA**, but within the jurisdiction of the Board. No action shall be taken on any matter not appearing on the agenda unless authorized by Subdivision (b) of Government Code Section 54954.2

**11. CLOSED SESSION**

**A Conference with District Counsel – Existing Litigation (Government Code Section 54956.9(a)):**

1. Dorna S. McKee v. Las Virgenes Municipal Water District
2. Las Virgenes Municipal Water District v. Millgee Investment Company, Inc.

**B Conference with District Counsel - Potential Litigation (Government Code Section 54956.9): One Case**

1. In the opinion of District Counsel, disclosure of the identity of the litigant would be prejudicial to the district.

**C Conference with District Counsel – Existing Litigation:**

1. Heal the Bay, Inc. v. Lisa P. Jackson

**12. OPEN SESSION AND ADJOURNMENT**



September 10, 2013 LVMWD Regular Board Meeting

TO: Board of Directors

FROM: General Manager

---

**Subject: Ad Hoc Committee Report: Probability Analysis**

---

**SUMMARY:**

On August 13, 2013, the Board President formed an Ad Hoc Committee in response to a probability analysis and risk management discussion related to the proposed 5-million-gallon tank project. Directors Polan and Renger were selected to serve on the Ad Hoc Committee.

The Committee was assigned the following three tasks: (1) prepare a draft scope of work for a probability analysis to determine the likelihood of occurrence of the design event for the tank, (2) determine the estimated cost to perform the probability analysis, and (3) recommend the reasonable level of risk to be accepted when considering the results of a probability analysis for this purpose.

On September 4, 2013, the Ad Hoc Committee met at the District's Headquarters to further discuss the key elements for a scope of work. Directors Polan and Renger and General Manager Pedersen were in attendance. At the Board meeting, Directors Polan and Renger will provide an update on the progress of the Committee's work, including the attached "Draft Scope of Work for Probability Analysis".

Prepared By: David W. Pedersen, General Manager

**ATTACHMENTS:**

[Draft Scope of Work for Probability Analysis](#)

## Draft Scope of Work for Probability Analysis

### Background:

- The District serves a mostly residential area that has no large industry, but a population of approx. 68,000 people (over 122 square miles called the Las Virgenes MWD).
- The area has both flat land and mountainous terrain with two major zones: East and West. We are only concerned with the West end for this study.
- The District receives all of its potable water from Metropolitan Water District of Southern California, mostly through the California State Water Project.
- The District has a reservoir of 9,500 acre-feet. To give a scale, LVMWD's staff believes this is enough for 3 months of supply. The reservoir is apparently built well into the bedrock to make it even more earthquake resistant than most.
- During peak months, LVMWD runs its west end filtration plant nearly continuously, filtering water from the reservoir to serve its customers. During non-peak months, water from MWD is pumped directly into the potable system and distributed directly to customers. This difference is what makes us need to separate peak from non-peak season in probability. Plant filtration uses a suction system and needs potable H<sub>2</sub>O to start filters and had a problem after 1994 earthquake
- In an extreme scenario, the District has the choice of releasing unfiltered water from the reservoir into the potable system to fight commercial/residential fire (and specifically not brush fires). There are: cost, recovery issues, and possibly health risks associated with such an action as it would require a "Boil Water" order. It's not an act to be taken lightly.
- District staff identifies west sector water storage as already becoming deficient on peak demand days (summer) dipping into fire storage if only potable water is used for fires.

*What is the probability of the design event driving the need for the tank over 50 years?*

### Non-peak Season scenario:

- Supply would need to be cut off from MWD (e.g., earthquake)
- Peak use during non-peak season taxing potable water storage
- There are large enough or multiple fires that would deplete the available storage and supplies prior to the filtration plant being started up (12 hours).

### Peak Season scenario:

- Continually running filtration station unable to supply potable water at the same time as MWD supply being cut off
- Peak water use taxing potable water storage
- There are large enough or multiple fires that would deplete the available storage and supplies



**LAS VIRGENES MUNICIPAL WATER DISTRICT**  
4232 Las Virgenes Road, Calabasas, CA 91302

**MINUTES**  
**REGULAR MEETING**

5:00 PM

August 13, 2013

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance to the Flag was led by President Caspary.

**1. CALL TO ORDER AND ROLL CALL**

**A** Call to order and roll call

The meeting was called to order at 5:02 p.m. by President Caspary in the District offices. Deputy Secretary Conklin called the roll. Those answering present were Directors Caspary, Peterson, Polan, Renger and Steinhardt.

**2. APPROVAL OF AGENDA**

**A** Approval of agenda

*On a motion by Director Lee Renger, seconded by Director Leonard Polan, the Board of Directors voted 5-0 to Approve the agenda for the Regular Board Meeting of August 13, 2013, as presented.*

*AYES: Director(s) Caspary , Peterson , Polan , Renger , Steinhardt*

**3. PUBLIC COMMENTS**

No speaker cards were received from the public.

**4. ILLUSTRATIVE AND/OR VERBAL PRESENTATION AGENDA ITEMS**

**A** Probability Analysis and Risk Management Discussion

General Manager Pedersen gave a presentation entitled "Probability Analysis and Risk Management Discussion", which discusses purpose, academia and business community references, three design conditions, six approaches for analysis, two overriding considerations, engineering references, risk management perspective provided by Tolman and Wiker (broker) and Alteris Insurances Services (underwriter), and conclusions.

A summary of Board comments included: include a brush fire scenario if probability analysis is done; analysis of costs on injuries; if the three conditions happen all at once, we can use untreated water, would the flow rate be the same as with the 5-million-gallon tank (flow would be the same, we need additional volume not additional flow); Tolman and Wiker letter is an opinion and not an industry standard, not specific and would disregard, all insurance companies would like a lot of water to avoid losses; probability can be done just as they do in the rocket and oil industry; we have a reservoir and we shouldn't run out of water; we have the filtration plant; wants an underwriter to review not Tolman and Wiker and wants a probability study (there are fields that use engineering probability, which is different than designs of water systems), we shouldn't have a flaw in the system; can people withstand 1-2% of water available; use an actuary not an underwriter; ACWA / JPIA attorney said if Orange County tank had been built, less loss would have occurred, and doesn't want Las Virgenes to suffer any of these consequences, if engineering report shows infrastructure should be built then it should be built; Yorba Linda tank to reservoir (they didn't have an open tank), then we are comparing apples to oranges; if we go through a probability analysis is there a return on investment, loss of life cannot be measured; did Alteris say anything that was not included in the Tolman and Wiker letter (yes, Jeff Dodds (Tolman and Wiker Insurance) and Paul Fuller (underwriter at Alteris expressed concerns)); Legal Counsel Lemieux cautioned that the discussion was bordering on closed session liability versus open session for probability; if probability showed 98% should the tank be built, what is the acceptable level of risk, the Board needs to determine what is acceptable (Legal Counsel Lemieux stated the probability analysis is interesting on a policy level, probability analysis versus generally accepted engineering practices may not agree and general engineering practices should be followed, it's up to the Board to determine what is acceptable); what is industry standard for general engineering and what is the cost; insurance costs are increased based on risk, any idea of what the insurance premiums would increase by (not discussed with Tolman and Wiker); asked other insurance carriers and there would be no additional cost; not willing to serve inferior water to customers, the reservoir is not a backup for the 5-million-gallon tank; increase in costs to customers in the west end too if we don't have sufficient storage; 5-million-gallon tank is needed so there is water until the filtration system is up and running; engineering reports from 2006 say there is a storage deficiency (General Manager Pedersen stated he analyzed when he came on board, filtration plant does not have sufficient capacity to serve entire district); increase in size to Westlake Filtration Plant (15 to 18 million-gallons per day), can the plant be doubled; excellent staff and consultants for 50-years and is not going to reinvent engineering solutions; rebuilding cost of Westlake Filtration Plant would be enormous; we need to look outside the box, 50-years of history doesn't mean everything was done right.

The Board continued to discuss a variety of topics including: probability suggestion is fraught with problems; what is the purpose of the agenda item; President Caspary requested staff bring the probability item back to the Board; other probability than general engineering practices shouldn't be used; do a probability analysis, but do not use our insurance company or our broker, can this be voted on (Legal Counsel Lemieux: yes; General Manager Pedersen stated staff does not believe probability analysis would be of value).

Director Renger made a motion to conduct a probability and cost analysis, which would include a scope of work for brush fire and loss of life costs, the motion was seconded by Director Leonard Polan.

President Caspary asked what a reasonable cost would be for conducting of a probability analysis (Director Renger: \$10,000), and to define the scope of work.

A summary of Board comments included: we are going down too many rabbit holes; staff is spending too much time on this one issue; we have a huge complex report in the agenda

discussing need, believes we are close to being able to make a decision on whether the tank is needed or not; we keep talking about consumption yet Westlake Village is not building and development of 131 units was voted down.

President Caspary stated the Board should determine the scope of work and not staff.

President Caspary appointed an ad hoc committee consisting of Director Leonard Polan and Director Lee Renger to develop a scope of work related to conducting of a probability analysis and a policy related to acceptable risk, and to request assistance from the General Manager in the event of difficulties and/or questions.

Director Renger withdrew his previous motion therefore a formal vote of the Board of Directors was not taken.

Director Steinhardt inquired as to whether Las Virgenes is responsible for brush fires (General Manager Pedersen stated public water systems are not designed for brush fires, but in the event of a brush fire the public water system is frequently used to fight brush fires, it is designed for commercial fires and Director Renger stated the District is responsible to the public).

**B Update on Population and Water Demand Projections, 20x2020 Water Conservation Plan, and Water Conservation Incentives**

Approve a District-paid supplement to the financial incentive for the Mow-No-Mow Turf Removal Rebate Program, providing up to \$3.00 per square foot of turf removed with a maximum of \$4,500 per property, and approve the addition of \$100,000 to the approved Fiscal Year 2013-14 Budget to fund the supplemental incentives.

Roger Null, Vice President, Kennedy/Jenks Consultants gave a presentation entitled "Water Master Plan Population and Demand Projections", which discusses water demand projections purpose and methodology; basis of planning: data sources; understanding and utilizing spatial data; summary of projected population; projected water demands statistical analysis; effect of economy (unemployment rate) on single family residential water use; effect of weather (evapotranspiration) on single family residential use; effect of drought on single family residential water use; summary of projected water demands and summary of findings.

Director of Facilities and Operations Lippman gave a presentation entitled "Water Conservation Act of 2009" (also known as 20 by 2020 or SBx7-7), which discusses targets (four methods were considered); baseline GPCD (gallons per capita per day); LVMWD targets; projected population; projected annual demand; compliance; 2015 UWMP (Urban Water Master Plan).

A question was asked in regards to what CII stood for (Commercial Industrial Institutional).

Director of Resource Conservation and Public Outreach Reyes gave a presentation entitled "2020 Demand Scenarios", which discusses 20% x 2020 reductions under three demand scenarios (partial drought recovery, no drought recovery, full drought recovery); three strategies for compliance; LVMWD conservation programs; MWD conservation programs; CUWCC BMPs (California Urban Water Conservation Council/Best Management Practices); MWD conservation factors; historical conservation; Fiscal Year 2012/13 Incentive Subscription; comparison of lawn removal programs; ranges of lawn removal costs; and staffs' recommendation.

A summary of Board comments included: how much water will be saved in comparison to \$100,000 spent (payback takes a long time); believes we are saving more if Las Virgenes



reimburses 500 square feet and if 1,000 square feet is converted then additional water is saved; 2/3 of an acre average conversion (usage for some customers actually increased); not happy with Mow-No-Mow (when considering the economics using averages the program is not going to solve 20 by 2020); does this type of program work with water based budgeting as a cross purpose or does it send a different message (hardscaping won't need water, but doesn't believe it is a cross message).

Director Steinhardt requested consideration of water conservation incentives be tabled to the next meeting in order to determine (1) what have our past customers done and (2) what square footage did customers replace versus how much they were reimbursed for (Director Caspary estimated there is a 40-year payback); is the data correct one-acre versus possibly four-acres (data will be discussed with other agencies).

A summary of Board comments included: problem in our communities is the number of large properties, doesn't want to approve \$3.00 until Metropolitan Water District (MWD) puts in their \$1.00, put money into recycled water, concerned about new owners removing artificial turf and reinstalling regular lawn; with climate change we have to do something, we need to use recycled water; analysis of fixtures, was Southern California Edison considered (no, only MWD), talk to Edison; residential plumbing retrofit for showerheads and aerators for sinks.

A summary of Board comments/questions to Roger Null included: projection data (analytical analysis used to determine GPCD for 20 by 2020); struck by population graph, ceiling of 90,000 people (doesn't know land use of all member agencies city General Plans are utilized); a lot of land within the District became dedicated to State Park Service; address consistency of current analysis to prior studies (studies had General Plan consistency, water usage for different account types analyzed numerically, false sense of security if economy looks like it isn't rebounding); this area is affluent, do other areas having lower incomes have the same evapotranspiration as Las Virgenes (working with Santa Monica and Riverside who have very different supply strategies; Mr. Reyes had good strategies for conservation/20 by 2020); 8-years of data seems consistent (a lot of time has been spent to quantify population).

President Caspary requested the recommendation for Water Conservation Incentives be brought back to the Board for consideration and that staff should include information on budget, Mow No Mow, average customer life-cycle (Director Renger asked when you sell a house there are certain low-flow requirements, do we need to worry about customer turnover or do county requirements take care of it), and phased rebates.

### **C** Legislative and Regulatory Updates

General Manager Pedersen reported on legislative correspondence issued by the District including SB 731 (Steinberg) California Environmental Quality Act (oppose); and SB 601 (Boxer) Water Infrastructure Finance and Innovation Act of 2013 (support).

## **5. CONSENT CALENDAR**

**A** Minutes: Regular Meetings of July 9, 2013 and July 23, 2013. **Approve**

**B** List of Demands: August 13, 2013. **Approve**

**C** Directors' Per Diem: July 2013. **Ratify**

*On a motion by Director Glen Peterson, seconded by Director Barry Steinhardt, the Board of Directors voted 5-0 to Approve Consent Calendar 5A-5C as presented in the recommendations.*

*AYES: Director(s) Caspary , Peterson , Polan , Renger , Steinhardt*

ITEM 5A

## 6. TREASURER

Treasurer Polan inquired as to whether the check to CS Engineering for \$31,000 had been cashed (Director of Facilities and Operations Lippman stated no, but the contractor indicated they were going to).

## 7. BOARD OF DIRECTORS

### A 5-Million-Gallon Tank: Follow-up on Alternatives to Address Storage Deficiency

Consider alternatives to address the storage deficiency in the western portion of the District's potable water system, identify the alternatives that best address the storage deficiency, rank the identified alternatives, and direct staff to proceed accordingly.

General Manager Pedersen provided an overview and summary of prior Board actions to date; discussed "Table A/Table B: Follow-Up on Alternatives to Address Storage Deficiency"; bladder alternative Granite Environmental, Inc. (distributor) and SolHuTec Group (manufacturer) both stated the pillow type bladder tanks are a temporary solution not a permanent solution with a lifespan of 1-7 years when used as a remote base or construction site and if used routinely there is a lifespan of 3-5 years, per the manufacturer not suitable for our intended use; and discussed the process to rank remaining alternatives.

General Manager Pedersen facilitated a two-round voting process to rank the three remaining alternatives, at the conclusion of voting by the Board of Directors, Alternative # 46: no additional action (received the lowest ranking (third) and was therefore eliminated during round one); at the conclusion of round two, Alternative # 1: Tank at Site A (3 board members voted to rank the tank alternative as first); Alternative # 2: Install bladder in LV Reservoir for treated water (2 board members voted to rank the bladder alternative as first, and lacking a majority it was ranked second).

Director Renger inquired as to whether the call for suggestions had yielded a response (minimal responses to date); and stated if discussions with Calleguas Municipal Water District are incredibly fruitful and it mitigates the District's storage problem then the Board can do whatever it wants to, and we could then drop the tank totally assuming we haven't committed to it and use that instead, the scenario is improbable, but possible.

No further action was taken by the Board of Directors.

### B Calabasas Road 10-inch Water Main Repair and Replacement: Continuation of Emergency Authorization

Approve continuation of the emergency authorization for the General Manager to replace approximately 1,500 feet of deteriorated 10-inch water main on Calabasas Road following informal bidding procedures in an amount not to exceed \$700,000.

Director of Facilities and Operations Lippman provided an update in regards to the emergency authorization including: on August 12th, Blois Construction slip-lined and tested the repair sites; during the process, the contractor discovered fourteen lateral valves that were in poor condition; the costs of valve/nut/bolt replacements were approximately \$25,000; and with this expenditure, the emergency repairs are still under the \$700,000 authorization limit.

*On a motion by Director Glen Peterson, seconded by Director Leonard Polan, the Board of Directors voted 5-0 to Approve the recommendation as presented.*

*AYES: Director(s) Caspary , Peterson , Polan , Renger , Steinhardt*

## 8. FINANCE AND ADMINISTRATION

ITEM 5A

**A** Claim by Vista Pointe Homeowners Association

Deny the claim from Vista Pointe Homeowners Association.

General Manager Pedersen reported the mineral deposits were caused by over-watering and Director of Facilities and Operations Lippman reported that Water System and Facilities Manger Miller had met with the homeowners association regarding over-watering.

*On a motion by Director Glen Peterson, seconded by Director Leonard Polan, the Board of Directors voted 5-0 to Approve the recommendation as presented.*

*AYES: Director(s) Caspary , Peterson , Polan , Renger , Steinhardt*

**9. LEGAL SERVICES****A** Street Lighting Districts: Negotiated Tax Exchange Resolutions Resulting from Annexation of Territory Petition No. 5-212 to County Lighting Maintenance District 10032

Pass, approve and adopt Resolution No. 08-13-2442 for Negotiated Tax Exchange (LVMWD) Annexation of Petition No. 5-212; and pass, approve and adopt Resolution No. 08-13-2443 for Negotiated Tax Exchange (LVMW-Improvement District No. 9) Annexation of Petition No. 5-212 to County Lighting Maintenance District 10032. RESOLUTION NOS. 08-13-2442 and 08-13-2443: JOINT RESOLUTION OF THE BOARD OF SUPERVISORS OF THE COUNTY OF LOS ANGELES, THE BOARD OF TRUSTEES OF THE LOS ANGELES COUNTY WEST VECTOR CONTROL DISTRICT, THE BOARD OF DIRECTORS OF THE RESOURCE CONSERVATION DISTRICT OF THE SANTA MONICA MOUNTAINS, THE CITY COUNCIL OF THE CITY OF AGOURA HILLS, THE BOARD OF DIRECTORS OF THE LAS VIRGENES MUNICIPAL WATER DISTRICT, AND THE BOARD OF DIRECTORS OF THE LAS VIRGENES MUNICIPAL WATER IMPROVEMENT DISTRICT NO. 9 APPROVING AND ACCEPTING THE NEGOTIATED EXCHANGE OF PROPERTY TAX REVENUES RESULTING FROM ANNEXATION OF PETITION NO. 5-212 TO COUNTY LIGHTING MAINTENANCE DISTRICT 10032(Reference is hereby made to Resolution Nos. 08-13-2442 and 08-13-2443 on file in the District's Resolution Book and by this reference the same are incorporated and made a part hereof.)

*On a motion by Director Lee Renger, seconded by Director Barry Steinhardt, the Board of Directors voted 5-0 to Approve the recommendations as presented.*

*AYES: Director(s) Caspary , Peterson , Polan , Renger , Steinhardt*

**B** Resolution in Support of the Bay Delta Conservation Plan

Pass, approve and adopt Resolution No. 08-13-2444 in support of the Bay Delta Conservation Plan (BDCP). RESOLUTION NO. 08-13-2444: A RESOLUTION OF THE BOARD OF DIRECTORS OF LAS VIRGENES MUNICIPAL WATER DISTRICT IN SUPPORT OF THE BAY DELTA CONSERVATION PLAN, RELIABLE WATER SUPPLIES AND ENVIRONMENTAL RESTORATION(Reference is hereby made to Resolution No. 08-13-2444 on file in the District's Resolution Book and by this reference the same are incorporated and made a part hereof.)

*On a motion by Director Lee Renger, seconded by Director Charles Caspary, the Board of Directors voted 5-0 to Approve the recommendation as presented.*

*AYES: Director(s) Caspary , Peterson , Polan , Renger , Steinhardt*

**10. INFORMATION ITEMS****A** Procedure for Dealing with Bees, Snakes and Pests in Meter Boxes, Vaults or Other District Facilities

ITEM 5A

**B** Renewal of Sodium Bisulfite Contract

Director Caspary inquired as to how the bill of lading is verified (Director of Resource Conservation and Public Outreach Reyes stated the tank has a site gauge).

**C** Renewal of Sodium Hypochlorite Contract

**11. NON-ACTION ITEMS**

**A** Organization Reports (1) MWD a. Representative Report/Agenda(s); (2) Other

(1) MWD Representative Peterson stated there was no report as Metropolitan's Regular Board Meeting had been adjourned to August 20th.

(2) Director Steinhardt reported on an ACWA Region 8 meeting he attended via conference call during which there was a discussion of Legal Counsel Lemieux and General Manager Pedersen providing presentations at the ACWA Fall Conference in December 2013.

**B** Director's Reports on Outside Meetings

Director Steinhardt stated due to the length of tonight's meeting he would provide a report on outside meetings August 27th.

Director Polan reported on his attendance at the August 8th, Southern California Water Workshop, hosted by Congresswoman Napolitano, during which outreach to elected officials regarding diversification in meeting long-term water conservation goals was discussed.

Director Caspary reported he was working with Santa Monica Bay Restoration Commission (SMBRC) on their 25th anniversary ceremony to be held in October 2013, noted Resource Conservation Manager Orton was serving as treasurer, accomplishments of the organization and those who assisted with the watershed would be recognized; and further reported that he has not received any commitments and is not approaching any consultants for donations due a conflict of interest and the next SMBRC meeting would be held on August 15th.

**C** General Manager Reports (1) General Business; (2) Follow-Up Items

(1) General Manager Pedersen provided an update on general business of the District including: the upcoming CASA Conference, TMDL presentation would be made to The Westlakers community group on August 20th, four weekly landscape classes were being held beginning August 21st, and a Westlake Joint Board HOA Watershed Tour was scheduled for August 22nd.

(2) No report was given.

**D** Director's Comments

None.

**12. FUTURE AGENDA ITEMS**

None.

**13. PUBLIC COMMENTS**

No speaker cards were received from the public.

The meeting convened into break at 8:17 p.m.

**14. CLOSED SESSION**

ITEM 5A

The meeting reconvened into Closed Session at 8:25 p.m.

**A** Conference with District Counsel - Existing Litigation (Government Code Section 54956.9(a)):

1. Rommel Marzan v. Las Virgenes Municipal Water District
2. Dorna S. McKee v. Las Virgenes Municipal Water District
3. San Diego County Water Authority v. Metropolitan Water District of Southern California (Cases 1 and 2)
4. Las Virgenes Municipal Water District v. Millgee Investment Company, Inc.

**B** Conference with District Counsel - Potential Litigation (Government Code Section 54956.9): One Case

1. In the opinion of District Counsel, disclosure of the identity of the litigant would be prejudicial to the district.

**C** Conference with District Counsel - Existing Litigation:

1. Heal the Bay, Inc. v. Lisa P. Jackson

**15. OPEN SESSION AND ADJOURNMENT**

The meeting convened into Open Session at 9:00 p.m. No reportable actions were taken during Closed Session.

The Chair declared the meeting adjourned at 9:01 p.m.

---

CHARLES CASPARY, President  
Board of Directors  
Las Virgenes Municipal Water District

ATTEST:

---

BARRY STEINHARDT, Secretary  
Board of Directors  
Las Virgenes Municipal Water District

(SEAL)

LAS VIRGENES MUNICIPAL WATER DISTRICT

To: LEONARD POLAN, TREASURER

Payments for Board Meeting of : September 10, 2013

Upon certification by the Treasurer the checks and wire transfers were correct and supporting documents available, it is recommended the following demands on the various funds be approved and payments authorized.

Wells Fargo Bank A/C No. 4806-994448

Checks Nos. 63541 through 63645 were issued in the total amount of

\$ 775,253.19

**Payments through wire transfers as follows:**

8/30/2013 Metropolitan Water Dist. Payments for water deliveries in the month of June 2013.

2,086,265.38

Total payments

\$ 2,861,518.57

(Reference is hereby made to these demands on file in the District's Check Register and by this reference the same is incorporated herein and made a part hereof.)

**CHECK LISTING FOR BOARD MEETING  
09/10/13**

Company Name	Company No.	Check No. 63541 thru 63568 08/27/13	Amount	Check No. 63569 thru 63616 09/03/13	Amount	Check No. 63617 thru 63645 09/10/13	Amount	Total
Potable Water Operations	101	38,008.11		17,785.81		8,730.96		64,524.88
Recycled Water Operations	102						0.00	0.00
Sanitation Operations	130	194.59		4,463.83				4,658.42
Potable Water Replacement	301			33,086.06		5,260.00		38,346.06
Internal Service	701	23,800.65		31,351.51		11,624.31		66,776.47
Joint Venture Operations	751	6,842.99		23,470.72		33,885.65		64,199.36
Joint Venture Construction	752							0.00
Joint Venture Replacement	754					536,748.00		536,748.00
<b>Total Printed</b>		<b>68,846.34</b>		<b>110,157.93</b>		<b>596,248.92</b>		<b>775,253.19</b>

**Voided Checks/payment stopped:**

None

**Total Voids**

**0.00**

0.00

**0.00**

**0.00**

**0.00**

**0.00**

**Net Total**

**68,846.34**

**110,157.93**

**596,248.92**

**775,253.19**





**MWD**  
**METROPOLITAN WATER DISTRICT OF SOUTHERN CALIFORNIA**  
 700 North Alameda Street  
 Los Angeles, CA, 90012-2944

**INVOICE**

**Billed To:**  
 Las Virgenes Municipal Water District



**Service Address**  
 4232 Las Virgenes Road  
 Calabasas, CA 91302

June 2013	Page No. 1 of 1
Mailed: 07/10/2013	Due Date: 08/30/2013
Invoice Number: 7727	Revision: 0

**NOTICE**

The MWD Administrative Code Section 4507 and 4508 require that payment must be made in "Good Funds" by the due date or the payment will be considered delinquent and an additional charge shall be assessed.

DELIVERIES	Volume (AF)
Total Water Treated Delivered	2,314.9

SALES	Type	Volume (AF)	Rate (\$ /AF)	Total (\$)
Full Service	Tier 1 Supply Rate	2,314.9	\$140.00	\$324,086.00
	System Access Rate	2,314.9	\$223.00	\$516,222.70
	Water Stewardship Rate	2,314.9	\$41.00	\$94,910.90
	System Power Rate	2,314.9	\$189.00	\$437,516.10
	Treatment Surcharge	2,314.9	\$254.00	\$587,984.60
<b>SUBTOTAL</b>				<b>\$2,086,265.38</b>

OTHER CHARGES AND CREDITS	Rate (\$ /AF)	
Conservation Debit/Credit		(\$8,206.25)
Readiness To Serve Charge( Payment Schedule: M)		\$110,338.00
Capacity Charge( Payment Schedule: M)		\$23,413.33
<b>SUBTOTAL</b>		<b>\$125,545.08</b>

ADDITIONAL INFORMATION	Volume (AF)	Tier1 %	Peak Day	Flow (CFS)
Purchase Order Commitment (Jan 2003 to Dec 2014)	164,524.0			
Purchase Order Firm Delivery To Date (Jan 2003 to Dec 2014)	237,740.2			
Tier 1 Annual Limit (For Current Calendar Year)	20,699.0			
Tier 1 YTD Deliveries (For Current Calendar Year)	11,783.2	56.9		
Tier 1 Current Month Deliveries	2,314.9			
Capacity Charge			8/27/2010	43.9

**INVOICE TOTAL**

Volume AF	Amount Now Due
<b>2,314.9</b>	<b>\$2,086,265.38</b>

Note: Amount Due is based on highlighted fields

Approved for Payment  
*[Signature]* 7/11/13  
 David R. Lippman

Approved for Payment  
*[Signature]* 07/11/13  
 David W. Pedersen, P.E.

**P A I D**  
 Wired @ 8/30/13  
 SC

ITEM 5B

Batch Number - 225477  
Bank Account - 00146807 Cash-General

Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key	Amount	Invoice Number
						Number	Item Co		
63541	08/27/13	3077	AIRGAS USA, LLC	SAFETY	PV	127291	001 00701	49.90	9017912090
				SUPPLIES					
				FREIGHT	PV	127291	002 00701	10.00	9017912090
				GLOVE DISP	PV	127294	001 00701	983.62	9018221110
				MEDTECH					
				COOLER 3 GAL	PV	127295	001 00701	101.21	9018382064
				PLASTIC					
				W/SPIGOT					
				WIRE RACK FOR	PV	127296	001 00701	140.45	9018696094
				2+5 GAL					
				COOLER					
				DIAL SOAP	PV	127297	001 00701	38.91	9018425161
				FLORAL					
				FRAGRANCE					
				7/13 AIR	PV	127298	001 00701	626.46	9911546607
				CYLINDER RNTL					
<p>Alt Payee 6658 AIRGAS USA, LLC  P. O. BOX 7423  PASADENA CA 91109-7423</p>									
63542	08/27/13	17389	ANIMAL & INSECT PEST MANAGEMENT, INC	Payment Amount	PV	127356	001 00701	54.60	68438
				7/13 PEST					
				CNTRL@HQ#7; 8					
<p>1,950.55</p>									
				7/13 PEST	PV	127356	003 00701	29.40	68438
				CNTRL@HQ#7; 8					
				7/13 PEST	PV	127357	001 00701	110.25	68439
				CNTRL@RLV& FARM					
				7/13 PEST	PV	127358	001 00701	54.00	68440
				CNTRL@EQUESTR					
				IAN TNK					
				7/13 PEST	PV	127359	001 00701	54.00	68441
				CNTRL@WLK					
				7/13 PEST	PV	127360	001 00701	80.00	68442
				CNTRL@WLK DAM					
				7/13 PEST	PV	127361	001 00701	110.25	68443
				CNTRL@TAPIA					
				7/13 PEST	PV	127362	001 00701	60.00	68487
				CNTRL@MTR					

Batch Number - 225477  
Bank Account - 00146807 Cash-General

Payment . . . . . Number	Date	Address Number	Name	Payment Stub Message	Ty	Document . . . . . Number	Key Item Co	Amount	Invoice Number
CNTL CTR									
63543	08/27/13	18160	ARC IMAGING RESOURCES	Payment Amount 75# KRAFT PAPER 24" FREIGHT	PV	127301	001 00701	552.50 82.84	769702
63544	08/27/13	2869	AT&T	Payment Amount SRV 8/7~9/6/13	PV	127311	001 00101	10.00 32.01	769702
				SRV 08/07~09/06/1	PV	127312	001 00101	393.12	0124/080713
				SRV 08/07~09/06/1	PV	127313	001 00101	192.76	2045/080713
				SRV 08/07~09/06/1	PV	127314	001 00101	65.00	0123/080713
				SRV 08/07~09/06/1	PV	127315	001 00130	194.59	2220/080713
				SRV 08/07~09/06/1	PV	127316	001 00701	113.19	7719/080713
				SRV 08/07~09/06/1	PV	127317	001 00701	113.19	7720/080713
				SRV 08/07~09/06/1	PV	127318	001 00701	82.51	7721/080713
				SRV 8/14~9/13/13	PV	127354	001 00701	48.29	4639/081413
				SRV 8/14~9/13/13	PV	127355	001 00751	48.29	4860/081413
				Payment Amount SRV 08/05~09/04/1	PV	127319	001 00701	1,282.95 643.15	1657/080513
63545	08/27/13	18656	AT&T	Payment Amount IRWMP CNF CALL 7/16/13	PV	127325	001 00101	643.15	49329297/AUG1
63546	08/27/13	18654	AT&T TELECONFERENC E SERVICES	Payment Amount	PV	127325	001 00101	59.30	49329297/AUG1

Batch Number - 225477

Bank Account - 00146807 Cash-General

Payment Number	Date	Address Number	Name	Payment Stub Message	Document Ty Number	Key Lim Co	Amount	Invoice Number
63547	08/27/13	2425	BANK OF AMERICA		PV 127330	001 00701	1,636.64	1471/080713
				Payment Amount			59.30	
				VISA CHRG-FIN ADM-AUG'13				
				VISA CHRG ADM OPNS-AUG'13	PV 127331	001 00751	749.11	2738/080713
				VISA CHRG ADM OPNS-AUG'13	PV 127331	002 00751	83.11	2738/080713
				VISA CHRG ADM OPNS-AUG'13	PV 127331	003 00751	17.52	2738/080713
				VISA CHRG ADM OPNS-AUG'13	PV 127331	004 00751	345.51	2738/080713
				VISA CHRG FIN&ADM#2-AUG '13	PV 127332	001 00701	760.30	8185/080713
				VISA CHRG-ADM OPNS-AUG'13	PV 127333	001 00701	983.85	0921/080713
				VISA CHRG-RES CONS#1-AUG'13	PV 127335	001 00701	1,257.09	0073/080713
				VISA CHRG-DEPT.MAINT-AU G'13	PV 127336	001 00751	372.74	1302/080713
				VISA CHRG-DEPT.MAINT-AU G'13	PV 127336	002 00751	262.10	1302/080713
				VISA CHRG-DEPT.MAINT-AU G'13	PV 127336	003 00751	41.48	1302/080713
				VISA CHRG-DEPT.MAINT-AU G'13	PV 127336	004 00751	192.12	1302/080713
				VISA CHRG-DEPT.MAINT-AU G'13	PV 127337	001 00701	45.44	8418/080713
				VISA CHRG-DEPT.MAINT-AU G'13	PV 127337	002 00701	170.92	8418/080713
				VISA CHRG-DEPT.MAINT-AU G'13	PV 127337	003 00701	460.22	8418/080713
				VISA CHRG-DEPT.MAINT-AU G'13	PV 127337	004 00701	207.96	8418/080713

Batch Number - 225477  
Bank Account - 00146807 Cash-General

Payment . . . . . Number Date	Address Number	Name	Payment Stub Message	Document . . . . . Ty Number	Key itm Co	Amount	Invoice Number
			G13				
		VISA		PV 127338	001 00701	1,315.00	6262/080713
		CHRG-ENGRG					
		DEPT1-AUG'13					
		VISA		PV 127339	001 00701	1,039.48	2504/080713
		CHRG-ENGRG					
		DEPT-AUG'13					
		VISA		PV 127340	001 00701	44.80	8243/080713
		CHRG-D.LIPPMA					
		N-AUG'13					
		VISA CHRG-WTR		PV 127341	001 00701	85.02	8102/080713
		DIST#2-AUG'13					
		VISA CHRG-WTR		PV 127341	002 00701	201.16	8102/080713
		DIST#2-AUG'13					
		VISA		PV 127342	001 00701	329.95	99818/080713
		CHRG-D.PEDERS					
		EN-AUG'13					
		VISA		PV 127343	001 00701	70.40	6228/080713
		CHRG-TAPIA					
		WTP-AUG'13					
		VISA CHRG-WTR		PV 127344	001 00701	186.90	8136/080713
		DIST#1-AUG'13					
		VISA CHRG-WTR		PV 127344	002 00701	243.79	8136/080713
		DIST#1-AUG'13					
		VISA CHRG-WTR		PV 127344	003 00701	174.75	8136/080713
		DIST#1-AUG'13					
		VISA CHRG-L		PV 127346	001 00701	475.00	7961/080713
		POLAN-AUG'13					
		VISA CHRG-B		PV 127347	001 00701	235.00	0711/080713
		STEINHARDT-AU					
		G13					
		VISA CHRG-WLK		PV 127348	001 00101	7.94	7493/080713
		WTP1-AUG'13					
		VISA CHRG-WLK		PV 127348	002 00101	52.99	7493/080713
		WTP1-AUG'13					
		VISA CHRG-WLK		PV 127348	003 00101	38.10	7493/080713
		WTP1-AUG'13					
		VISA		PV 127349	001 00701	858.58	7026/080713
		CHRG-G.PETERS					
		ON-AUG'13					
		VISA CHRG-RES		PV 127350	001 00701	197.40	9854/080713

Batch Number - 225477  
Bank Account - 00146807 Cash-General

Payment Number	Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key Item Co	Amount	Invoice Number
				CONS-AUG'13					
				VISA CHRG-RES	PV	127350	002 00701	53.91	9854/080713
				CONS-AUG'13					
				VISA CHRG-RES	PV	127350	003 00701	163.44	9854/080713
				CONS-AUG'13					
				VISA CHRG-RES	PV	127350	004 00701	21.79	9854/080713
				CONS-AUG'13					
				VISA CHRG-RES	PV	127350	005 00701	272.38	9854/080713
				CONS-AUG'13					
				VISA CHRG-RES	PV	127350	006 00701	152.39	9854/080713
				CONS-AUG'13					
				VISA CHRG-RES	PV	127350	007 00701	54.49	9854/080713
				CONS-AUG'13					
				VISA CHRG-RES	PV	127350	008 00701	35.00	9854/080713
				CONS-AUG'13					
				VISA CHRG-RES	PV	127350	009 00701	10.43	9854/080713
				CONS-AUG'13					
				VISA CHRG-RES	PV	127350	010 00701	20.00	9854/080713
				CONS-AUG'13					
				VISA CHRG-RES	PV	127350	011 00701	20.00	9854/080713
				CONS-AUG'13					
				VISA CHRG-RES	PV	127350	012 00701	20.00	9854/080713
				CONS-AUG'13					
				VISA CHRG-RES	PV	127350	013 00701	20.00	9854/080713
				CONS-AUG'13					
				VISA CHRG-RES	PV	127350	014 00701	20.00	9854/080713
				CONS-AUG'13					
				VISA CHRG-RES	PV	127350	015 00701	54.96	9854/080713
				CONS-AUG'13					
				VISA CHRG-RES	PV	127350	016 00701	100.00	9854/080713
				CONS-AUG'13					
				Payment Amount			14,161.16		
63548	08/27/13	18860	CHEMTREAT, INC.	8/13 WTR	PV	127329	001 00701	535.92	1621220
				TRMT@8:7					
				Payment Amount			535.92		
63549	08/27/13	2547	COUNTY SANITATION DISTRICTS OF LA COUNTY	7/13 DISP TAPIA GRIT & RAG	PV	127299	001 00701	451.89	48892/073113
				Payment Amount			451.89		
63550	08/27/13	8836	CUSTOMGUIDE.C	LICENSE FEE	PV	127351	001 00701	1,595.00	20150

ITEM 5B

Batch Number - 225477  
Bank Account - 00146807 Cash-General

Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Document Ty	Key	Amount	Invoice Number
Number	Date	Number			Number	Item Co		
			OM	5/14/13-5/13/14				
63551	08/27/13	7257	DIRECTV, INC.	Payment Amount 8/26/13-8/25/14@RLV ANN'L FEE	PV	127289 001 00751	1,595.00 551.88	21121367326
				8/26/13-8/25/14@TAPIA ANN'L	PV	127290 001 00751	623.88	21145449476
63552	08/27/13	14591	EMISSION COMPLIANT CONTROLS CORP.	Payment Amount SRV LABOR@CORNELL & WLK PS	PV	127303 001 00701	1,175.76 1,837.19	PSO2530
				SRV 7/31/13@CORNE LL & WLK PS	PV	127304 001 00701	2,890.00	PSO2535
			Alt Payee	EMISSION COMPLIANT CONTROLS CORP. C/O PRE-BANC BUSINESS CREDIT, INC. P. O. BOX 16727				
63553	08/27/13	2654	FAMCON PIPE	Payment Amount MISC STORAGE ITEMS	PV	127302 001 00701	4,727.19 321.28	151799
63554	08/27/13	4144	INTERSTATE BATTERY SYSTEMS	Payment Amount BATTERIES FOR VEH#700	PV	127306 001 00701	321.28 225.18	21020557
63555	08/27/13	2745	JOEY MS UPHOLSTERERS	Payment Amount UPHOLSTERY SRV FOR VEH#877	PV	127300 001 00701	225.18 276.23	81213A
63556	08/27/13	2770	LA COUNTY TREASURER TAX COLLECTOR	Payment Amount PUBLIC HEALTH LICENSE FEE	PV	127328 001 00751	276.23 2,336.00	186473-071113
63557	08/27/13	2611	LA DWP	Payment Amount TWIN LAKES 7/12-8/12/13 RECTIFIER 7/12-8/12/13	PV	127322 001 00101 127323 001 00101	2,336.00 8,832.47 40.97	22930/081213 10298/081213

ITEM 5

Batch Number - 225477  
Bank Account - 00146807 Cash-General

Payment Number	Payment Date	Address Number	Name	Payment Stub Message	TY	Document Number	Key Item	Key Co	Amount	Invoice Number
63558	08/27/13	18872	MAC CHEVRON	RECTIFIER 7/15--8/13/13 Payment Amount	PV	127324	001	00101	36.42	09501/081313
63559	08/27/13	18879	MALIBU CANYON SHELL	REG.GAS CHRGS 8/01--8/15/13 Payment Amount	PV	127363	001	00701	6,400.15	3000014
63560	08/27/13	2871	PACIFIC COAST BOLT	DIESEL GAS CHRGs 8/01--8/15/13 Payment Amount	PV	127327	001	00701	334.39	1000013
63561	08/27/13	8484	PRAXAIR DISTRIBUTION, INC	GASKET-FULL FACE, 16" 16 HOLE, FREIGHT Payment Amount	PV	127309	001	00701	243.78	368406-00
63562	08/27/13	2585	PURETEC	8/13 AIR BREATHING & HAZARDOUS Payment Amount	PV	127310	001	00701	215.85	46662868
63563	08/27/13	16788	RADIO ACTIVITY	PRAXAIR DISTRIBUTION INC. DEPT. LA.21511 PASADENA CA 91185-1511 Payment Amount	PV	127366	001	00701	215.85	1251458
63564	08/27/13	18984	SIMPLIFIED SAFETY, INC.	MIXED BED EXCHANGE 8/13-14" D. I. RNTL 7/13 WTR TRMT FOR BOILER Payment Amount	PV	127367	001	00701	48.48	1250290
63565	08/27/13	18984	SIMPLIFIED SAFETY, INC.	REPL SADDLE PEAK Tnk REPEATER Payment Amount	PV	127368	001	00701	94.29	1251250
63566	08/27/13	18984	SIMPLIFIED SAFETY, INC.	42"48" OFF-SET DAVID ASSY Payment Amount	PV	127369	001	00701	373.84	1246151
63567	08/27/13	18984	SIMPLIFIED SAFETY, INC.	42"48" OFF-SET DAVID ASSY Payment Amount	PV	127370	001	00701	220.00	0081313
63568	08/27/13	18984	SIMPLIFIED SAFETY, INC.	42"48" OFF-SET DAVID ASSY Payment Amount	PV	127370	001	00701	3,190.00	100002977-1
63569	08/27/13	18984	SIMPLIFIED SAFETY, INC.	42"48" OFF-SET DAVID ASSY Payment Amount	PV	127370	004	00701	77.00	100002977-1

ITEM 5



Batch Number - 225477  
 Bank Account - 00146807 Cash-General

Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Document Ty	Document Number	Key Item	Key Co	Amount	Invoice Number
63565	08/27/13	16034	TASC	Payment Amount	PV	127326	001	00701	627.00	3200258947
10/1/13-12/31										
/13 FSAADM										
63566	08/27/13	12149	THATCHER CO. OF CALIFORNIA	Payment Amount	PV	127321	001	00701	17,331.00	230188
COPPER SULFATE - 50 LB BAG										
63567	08/27/13	3429	UNITED PARCEL SERVICE	Payment Amount	PV	127365	001	00701	123.15	000025W020323
7/9-8/10/13										
63568	08/27/13	16271	USA MOBILITY WIRELESS, INC	Payment Amount	PV	127364	001	00701	65.77	W0143084H
8/10-9/10/13										
				Payment Amount	PV	127364	002	00701	69.74	W0143084H
				Payment Amount	PV	127364	003	00701	40.73	W0143084H
				Payment Amount	PV	127364	004	00701	40.73	W0143084H
				Payment Amount					216.97	
									68,846.34	
										28

Batch Number - 225794  
Bank Account - 00146807 Cash-General

Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Document Ty	Document Number	Key Item	Key Co	Amount	Invoice Number
63569	09/03/13	18132	AGROMIN PREMIUM SOIL PRODUCTS	116YD COMPOST AMENDMENT	PV	127397	001	00701	1,392.00	0224376-IN
63570	09/03/13	2869	AT&T	109YD COMPOST AMENDMENT Payment Amount SRV 8/20-9/19/13	PV	127398	001	00701	1,308.00	0224399-IN
63571	09/03/13	2539	CITY OF SIMI VALLEY	PURCH WTR 6/13/13-8/14/13	PV	127430	001	00101	11,368.77	0091893916
63572	09/03/13	2541	CITY OF WESTLAKE VILLAGE	PERMIT @31790 OAK RANCH RD	PV	127406	001	00101	195.00	13/14-0029
63573	09/03/13	8213	DATAMATIC, LTD.	Payment Amount 10/13 MTR READING MAINT	PV	127400	001	00701	558.72	CA-0000024705
63574	09/03/13	18933	DAVIS WHOLESALE ELECTRIC, INC.	Payment Amount MISC ELECTRICAL PARTS@BLDG 7	PV	127396	001	00701	1,212.10	985517
63575	09/03/13	16931	ENVIRONMENTAL SCIENCE ASSOCIATES	Payment Amount P/E 7/31/13-SEMIN OLE RE-VEG	PV	127437	001	00701	125.00	104029
63576	09/03/13	19023	BILLY GOODNICK	Payment Amount INSTRUCTOR FEE@8/21/13	PV	127427	001	00101	567.50	082113
63577	09/03/13	9646	GRAYBAR ELECTRIC CO.	Payment Amount WIRE IDC CONNECTOR	PV	127403	001	00701	82.19	967955659
63578	09/03/13	18731	HALO CORPORATE UNIVERSITIES	Payment Amount ANN'L MISAC IT TRAININGS	PV	127410	001	00701	240.00	1962
				Payment Amount					240.00	

Batch Number - 225794

Bank Account - 00146807 Cash-General

Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Document Ty	Document Number	Key Item	Key Co	Amount	Invoice Number
63579	09/03/13	16423	JANO GRAPHICS	CURRENT FLOW NEWSLETTER'13 #4	PV	127395	001	00701	2,595.78	47967
63580	09/03/13	3083	JCI JONES CHEMICALS, INC	Payment Amount SODIUM HYPOCHLORITE-4980GAL	PV	127399	001	00701	2,898.21	591799
			Alt Payee JCI JONES CHEMICALS, INC P.O. BOX 636877 CINCINNATI OH 45263-6877	Payment Amount MEDIUM 5 GAL CIRCULATING OIL	PV	127450	001	00701	200.86	0988076
63581	09/03/13	2752	KAMAN INDUSTRIAL TECHNOLOGIES	DTE MEDIUM 5 GAL-PAIL	PV	127451	001	00701	200.86	0988027
63582	09/03/13	5230	KENNEDY/JENKS CONSULTANTS	Payment Amount P/E 7/26/13-CONST RCT SUPRT SRV	PV	127393	001	00701	6,630.66	75103
				P/E 7/26/13 DESIGN WTRLINE	PV	127394	001	00701	9,695.40	75102
63583	09/03/13	2789	LIEBERT CASSIDY WHITMORE	Payment Amount SRV P/E 7/31/13 RE:GENERAL	PV	127423	001	00701	1,534.50	168435
				SRV P/E 7/31/13 RE: EE	PV	127424	001	00701	9,371.00	168438
				7/31/13 MGMT NEGOTIATIONS 2013	PV	127435	001	00701	1,140.00	168437
				7/31/13-SUPER V & PROF UNIT NEG	PV	127436	001	00701	30.00	168436
63584	09/03/13	17295	MAILFINANCE	Payment Amount 9/23-10/22/13 PSTG MACHINE RNTL	PV	127412	001	00701	411.41	H4161738

ITEM 5B

Batch Number - 225794  
Bank Account - 00146807 Cash-General

Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key	Item	Co	Amount	Invoice Number
63585	09/03/13	14322	MILES CHEMICAL COMPANY, INC	SODIUM BICARBONATE, 50 LB BAGS	PV	127375	001	00701		1,495.48	195962
63586	09/03/13	3605	MITCHELL INSTRUMENT CO.	PORTABLE 24 VOLT LOOP POWER	PV	127447	001	00701		427.85	081313J30
63587	09/03/13	2835	MODERN TOOL CO	SRV REPR (2)NEW SPLIT SLEEVES	PV	127379	001	00701		2,277.12	42301
63588	09/03/13	2839	MOTION INDUSTRIES, INC.	10' SECTION OF KABEL SCHLEPP	PV	127416	001	00701		684.00	CA22-567638
				FREIGHT	PV	127416	002	00701		65.00	CA22-567638
				KABEL SCHLEPP BRACKET SET	PV	127417	001	00701		55.85	CA22-567662
				FREIGHT	PV	127417	002	00701		34.21	CA22-567662
				MISC TAPIA MAINT SUPPLIES	PV	127418	001	00701		148.28	CA22-567894
										411.41	
63589	09/03/13	18940	MP PRINTING & MAILING	CURRENT FLOW ISSUE#4 MAILING	PV	127401	001	00701		648.00	51796
63590	09/03/13	16754	NATURAL SURROUNDINGS	8/13 INTERIOR PLANT MAINT	PV	127420	001	00701		235.00	5819
63591	09/03/13	17411	OAKS DRAIN SERVICE	CLEAN STORM DRAIN@WLK PLANT	PV	127445	001	00701		325.00	29237
63592	09/03/13	2302	OFFICE DEPOT	OFFICE SUPPL FOR HQ BLDG	PV	127384	001	00701		62.42	669697486001

ITEM 5B

Batch Number - 225794  
Bank Account - 00146807 Cash-General

Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Document Ty	Document Number	Key Item	Key Co	Amount	Invoice Number
63593	09/03/13	17229	OMEGA ENGINEERING, INC.	OFFICE SUPPL FOR TAPIA/RLV	PV	127385	001	00701	137.37	670451862001
63594	09/03/13	17860	SHERRI PANIAGUA	OFFICE SUPPL FOR HQ & WB TAPIA	PV	127386	001	00701	152.75	670452750001
63595	09/03/13	18530	PR ELECTRONICS INC.	HP PRINTER/FAX/S CAN/COPIER	PV	127387	001	00701	289.18	670515116001
63596	09/03/13	2807	RED WING SHOE STORE	FILE,6 SHELF,LGLOPE N	PV	127388	001	00701	621.46	668487317001
				FILE,6 SHELF,LGLOPE N	PV	127388	002	00701	49.99	668487317001
				CR RE:INV.668487 317001-FREIGHT	PD	127389	001	00701	49.99	670083414001
				CREDIT RE:INV.668487 317001	PD	127390	001	00701	96.26	670084556001
				CREDIT RE:INV.668375 382001	PD	127391	001	00701	27.46	669493088001
				Payment Amount					1,117.46	
				OMEGA UNTRASONIC LEVEL TRANS FREIGHT	PV	127446	001	00701	1,040.95	254416
				Payment Amount					10.00	254416
				REIMB-ACWA/JP IA CNF 7/23-7/25	PV	127407	001	00701	96.98	072513
				Payment Amount					96.98	
				LOOP POWERED ISOLATOR	PV	127448	001	00701	767.09	18672
				Payment Amount					767.09	
				SAFETY SHOES-CUARESMA, EDGAR	PV	127419	001	00701	155.33	416000000998

ITEM 5B

Batch Number - 225794  
Bank Account - 00146807 Cash-General

Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Payment Amount	Key	Invoice Number
...	...	...	...	...	...	...	...
...	...	...	...	...	...	...	...
63597	09/03/13	6766	SAWYER PETROLEUM	PV 127444 001 00701	2,081.13	V40438	
				DIESEL FUEL			
				Payment Amount	2,081.13		
63598	09/03/13	3480	SIGN FACTORY	PV 127425 001 00701	134.44	12757	
				12 DOG PARK			
				SIGN			
				55 SIGNS			
				5-MIL TNK			
				OPEN HOUSE			
				Payment Amount	1,515.75	12697	
63599	09/03/13	16120	SOIL CONTROL LAB	PV 127404 001 00751	300.00	3070734	
				FINISHED			
				COMPOST			
				PACKAGE			
				Payment Amount	300.00		
63600	09/03/13	2958	SOUTHERN CALIFORNIA GAS CO	PV 127428 001 00101	39.29	8400/082113	
				CONDUIT			
				P/S-7/23-8/21			
				/13			
				Payment Amount	39.29		
63601	09/03/13	18684	STAR BRITE BUILDING MAINTENANCE, INC	PV 127414 001 00701	3,172.75	22939	
				8/13			
				JANITORIAL			
				SRV			
				8/13			
				JANITORIAL			
				SRV			
				8/13			
				JANITORIAL			
				SRV			
				Payment Amount	390.25	22939	
63602	09/03/13	19002	HOWARD TENENBAUM	PV 127414 003 00701	1,875.75	22939	
				8/13			
				JANITORIAL			
				SRV			
				8/13			
				JANITORIAL			
				SRV			
				Payment Amount	1,875.75	22939	
63603	09/03/13	4595	THE COPY DEPARTMENT	PV 127405 001 00101	1.00	23793 LONG VALLEY	
				EASEMENT FOR			
				4" DETECTOR			
				CHECK			
				Payment Amount	1.00		
63604	09/03/13	15427	THE GATEKEEPER	PV 127392 001 00701	3,407.18	1483905	
				FY 2013/14			
				BUDGET			
				PRINTING			
				Payment Amount	3,407.18		
				REPAIR GATE			
				@RANCHO			
				R&R BARRIER			
				ARM PVC			
				Payment Amount	170.00	#85521	
				Payment Amount	360.51	#85520	

ITEM 5B

Batch Number - 225794  
Bank Account - 00146807 Cash-General

Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key	Amount	Invoice Number
Number	Date	Number	Name	Message		Number	Item Co		Number
63605	09/03/13	17364	THE JOHN & GLORIA GEBBIA LIVING TRUST	Payment Amount REFD UNUSED PREPAID DEPOSIT	PV	127408	001 00701	530.51 2,365.86	R2540050
63606	09/03/13	17364	THE JOHN & GLORIA GEBBIA LIVING TRUST	Payment Amount INTEREST	PV	127409	001 00701	3.10	R2540050/INT
63607	09/03/13	18095	TOTAL BARRICADE SERVICE, INC.	Payment Amount TRAFFIC PLAN DRAWING	PV	127381	001 00701	3.10 250.00	21014
63608	09/03/13	18923	VAULT ACCESS SOLUTIONS	Payment Amount SINGLE DOOR SONO-GUARD LID	PV	127411	001 00701	250.00 16,760.00	1
63609	09/03/13	17298	VULCAN INDUSTRIES, INC.	Payment Amount MISC TAPIA MAINT SUPPLIES FREIGHT	PV	127432	005 00701	450.00 17,210.00 1,443.16	1
63610	09/03/13	3035	VWR SCIENTIFIC	Payment Amount FILTERS GLS 11CM FREIGHT	PV	127377	001 00701	808.93 1,458.16 15.00	13292-11938
63611	09/03/13	3037	WAITE BROS. PLUMBING	Payment Amount PLUMBING SRV@BLDG#8 &BLDG 7	PV	127383	001 00701	1,291.13 252.00	37721
63612	09/03/13	18137	WALTER	Payment Amount SERVICE PARTS	PV	127439	001 00701	200.00	1093649

ITEM 5B

Batch Number - 225794  
Bank Account - 00146807 Cash-General

Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key	Amount	Invoice Number
Number	Date	Number	Name	Message		Number	Item Co		Number
			SURFACE TECHNOLOGIES	WASHER					
				SERVICE PARTS	PV	127439	003 00701	100.00	1093649
				WASHER					
				SERVICE PARTS	PV	127439	004 00701	100.00	1093649
				WASHER					
				Payment Amount			400.00		
63613	09/03/13	18521	WALTON MOTORS & CONTROLS, INC.	REPR 150HP	PV	127373	001 00701	4,286.20	34941
				VERTICAL PUMP					
				MOTOR					
				WEG .5HP AC	PV	127382	001 00701	314.83	34947
				MOTOR					
				Payment Amount			4,601.03		
63614	09/03/13	18914	WECK LABORATORIES, INC.	LAB SRV@TAPIA	PV	127376	001 00701	855.00	W3H0797-LV
				EFFLUENT					
				LAB SRV@005	PV	127421	001 00701	399.00	W3E2441-LV
				EFFLUENT					
				COMPOSITE					
				LAB SRV@005	PV	127422	001 00701	50.00	W3H2687-LV
				EFFLUENT					
				COMPOSITE					
				Payment Amount			1,304.00		
63615	09/03/13	3047	WESCO DISTRIBUTION, INC.	NEMA FULL VOLTAGE	PV	127440	001 00701	2,227.14	207177
				REVE/FARM					
				BULB, EXIT	PV	127443	001 00701	88.73	203472
				SIGN, 20 WATT					
				120 V					
				Payment Amount			2,315.87		
				7/13 PRV	PV	127449	001 00701	385.00	S50001
				MAINT@RLV					
				7/13 PRV	PV	127452	001 00701	109.09	S49979
				MAINT@US#1					
				7/13 PRV	PV	127453	001 00701	62.00	S49980
				MAINT@US#2					
				Payment Amount			2,315.87		
				7/13 PRV	PV	127449	001 00701	385.00	S50001
				MAINT@RLV					
				7/13 PRV	PV	127452	001 00701	109.09	S49979
				MAINT@US#1					
				7/13 PRV	PV	127453	001 00701	62.00	S49980
				MAINT@US#2					

Alt Payee 6443 WESCO DISTRIBUTION, INC  
PO BOX 31001-0465  
PASADENA CA 91110-0465

3048 WEST COAST AIR CONDITIONING



Batch Number - 225794  
Bank Account - 00146807 Cash-General

Payment Number	Payment Date	Address Number	Name	Payment Stub Message	TY	Document Number	Item	Key Co	Amount	Invoice Number
				A/C REPR R-22	PV	127454	001	00701	877.00	S49990
				CHILLER@WLK						
				PLNT						
				7/13 PRV	PV	127455	001	00701	650.00	S49966
				MAINT@BLDG 8						
				7/13 PRV	PV	127456	001	00701	135.00	S50000
				MAINT@TAPIA						
				7/13 PRV	PV	127458	001	00701	30.00	S50043
				MAINT@BLDG 2						
				7/13 PRV	PV	127459	001	00701	50.00	S50054
				MAINT@CORNELL						
				P/S						
				REPAIR	PV	127460	001	00701	1,093.82	S50243
				A/C@TAPIA						
				REPAIR	PV	127461	001	00701	95.99	S50639
				A/C@RLV						
				ADDED	PV	127462	001	00701	6.54	S50784
				CONDENSATE						
				TABLETS@L/S2						
				ADDED	PV	127463	001	00701	19.08	S50785
				CONDENSATE						
				TABLETS@TAPIA						
				7/13 PRV	PV	127466	001	00701	45.00	S50028
				MAINT@WLK						
				Payment Amount				3,558.52		
				Total Amount of Payments Written				110,157.93		
				Total Number of Payments Written				48		

Batch Number - 225811  
Bank Account - 00146807 Cash-General

Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key Item	Key Co	Amount	Invoice Number
63617	09/10/13	17247	BURNS PACIFIC CONSTRUCTION INC.	REFD DEPOSIT ON CLOSED A/C	PV	127472	001	00101	1,232.40	9997817
Payment Amount 1,232.40										
63618	09/10/13	5405	CALOLYMPIC SAFETY	RESPIRATOR, MSA, FULL FACE	PV	127508	001	00701	286.07	319695
Payment Amount 286.07										
63619	09/10/13	2510	CALTROL, INC	MISC INVENTORY ITEMS	PV	127509	001	00701	2,612.98	319692
Payment Amount 2,612.98										
63620	09/10/13	2555	CONEJO AWARDS	KITZ 1" BALL VALVE MODEL	PV	127484	001	00701	1,898.25	290695 RI
Payment Amount 1,898.25										
All Payee 3222 CALTROL P.O. BOX 51353 LOS ANGELES CA 90051-5653										
63621	09/10/13	4586	CONSOLIDATED ELECTRICAL DISTRIBUTORS	NAME BADGE FOR E.SCHLAGETER ENGRAVING	PV	127501	001	00701	13.44	81033
Payment Amount 13.44										
63622	09/10/13	8213	DATAMATIC, LTD.	AWRD/CONRAD N.HILTON REPL BROKEN BACKPLATE	PV	127502	001	00701	20.00	81194
Payment Amount 20.00										
63623	09/10/13	12559	DATASTREAM BUSINESS SOLUTIONS, INC.	Payment Amount 277V 3644LUMEN LT FX - GLED52	PV	127512	001	00101	10.75	81244
Payment Amount 10.75										
63624	09/10/13	8213	DATAMATIC, LTD.	Payment Amount GATEWAY LITHIUM BATTERY	PV	127480	001	00701	664.90	9009-681725
Payment Amount 664.90										
63625	09/10/13	8213	DATAMATIC, LTD.	Payment Amount GATEWAY LITHIUM BATTERY	PV	127478	001	00701	275.23	IN-0000018209
Payment Amount 275.23										
63626	09/10/13	12559	DATASTREAM BUSINESS SOLUTIONS, INC.	Payment Amount P/E 7/31/13 STANDBY CHARGE	PV	127478	003	00701	17.15	IN-0000018209
Payment Amount 17.15										
63627	09/10/13	12559	DATASTREAM BUSINESS SOLUTIONS, INC.	Payment Amount P/E 7/31/13 STANDBY CHARGE	PV	127485	001	00701	5,260.00	14244
Payment Amount 5,260.00										

Batch Number - 225811  
Bank Account - 00146807 Cash-General

Payment . . . . . Number Date	Address Number	Name	Payment Stub Message	Document . . . . . Ty Number	Key itm Co	Amount	Invoice Number
63624 09/10/13	19024	CHERYL DERDERIAN	REFD BAL CLOSED A/C	PV 127488	001 00101	11.59	3012235
63625 09/10/13	5378	EMERSON PROCESS MANAGEMENT	Payment Amount PHONE SUPPRT 3/1/13--2/28/1 MANAGEMENT 4	PV 127479	001 00701	14,103.00	9045107
All Payee 5454 EPM POWER & WTR SOLUTIONS 22737 NETWORK PLACE CHICAGO IL 60673-1227							
63626 09/10/13	14591	EMISSION COMPLIANT CONTROLS CORP.	Payment Amount SRV CALL SOURCE TESTING	PV 127488	001 00701	3,655.27	PSO2550
All Payee 15750 EMISSION COMPLIANT CONTROLS CORP. C/O PRE-BANC BUSINESS CREDIT, INC. P. O. BOX 16727							
63627 09/10/13	19018	LAURIE EVANS	Payment Amount REFD BAL CLOSED A/C	PV 127469	001 00101	425.44	2201470
63628 09/10/13	2701	GRAINGER, INC.	Payment Amount HAMMER, BALL PEIN, 16 OZ. GAS POWERED AIR COMPRESSOR SHOVEL, POLY, 38", YELLOW	PV 127486	001 00701	117.16	9221649172
All Payee 5453 GRAINGER, INC. DEPT 805178142 PALATINE IL 60038-0001							
63629 09/10/13	9646	GRAYBAR ELECTRIC CO.	Payment Amount 3M DIRECT BURY SPLICE GREASE	PV 127506	001 00701	930.86	968159058
63630 09/10/13	18679	GSE CONSTRUCTION, INC.	Payment Amount PRG PMT#11 DISINFECTN P/E 7/31 10% RETENTION	PV 127495	001 00701	179,198.00	10457-#11
All Payee 127510 001 00754 17,919.80- 10457-RTJN#11							

ITEM 5B

Batch Number - 225811  
Bank Account - 00146807 Cash-General

Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Document Ty	Document Number	Key Item	Key Co	Amount	Invoice Number
63631	09/10/13	3083	JCI JONES CHEMICALS, INC	ON PYMT#11 Payment Amount SODIUM HYPOCHLORITE- 5028GAL SODIUM HYPOCHLORITE- 5036GAL SODIUM BISULFILE-418 OGAL	PV	127481	001	00701	161,278.20 2,926.15	592064
63632	09/10/13	19019	DAVID KNOWLTON	Payment Amount REFD BAL CLOSED A/C	PV	127470	001	00101	11,541.75 169.01	670202
63633	09/10/13	17012	NORMAN J. LEVINE	Payment Amount REFD BAL CLOSED A/C	PV	127513	001	00101	33.75	230502
63634	09/10/13	19020	TODD MCGRATH	Payment Amount REFD BAL CLOSED A/C	PV	127471	001	00101	33.75 480.49	200534
63635	09/10/13	19021	MEADOW CORNER LLC	Payment Amount REFD DEPOSIT ON CLOSED A/C	PV	127473	001	00101	1,190.28	9997497
63636	09/10/13	18874	PACIFIC HYDROTECH CORPORATION	INTEREST Payment Amount PRG PMT#4-3RD DGSTR P/E 8/23	PV	127474	001	00101	1.04 1,191.32	9997497/INT 10487/#4
63637	09/10/13	11416	PRIORITY MAILING SYSTEMS, INC.	5% RETENTION ON PMT#4 Payment Amount 9/15/13-9/14/ 14 MAINT SRV	PD	127499	001	00754	17,877.50 339,672.50	10487/RTN#4 INV301188
63638	09/10/13	16788	RADIO ACTIVITY	Payment Amount REWIRE COAX CABLES@JED	PV	127476	001	00701	745.00 125.00	0081913

ITEM 5B

Batch Number - 225811  
Bank Account - 00146807 Cash-General

Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key	Amount	Invoice Number
							Item Co		
63639	09/10/13	18733	SCOTT VALLEY BANK	SMITH Payment Amount	PV	127498	001 00754	125.00	
				RETENTION#11				17,919.80	10457/RTN#11
				ON GSE CONST					
63640	09/10/13	3480	SIGN FACTORY	Payment Amount	PV	127477	001 00101	73.10	12846
				CLBS CONST					
				SIGN UPDATE					
				STICKER					
63641	09/10/13	19022	STANDARD DEMOLITION, INC.	Payment Amount	PV	127475	001 00101	73.10	
				REFD DEPOSIT				1,330.68	9997647
				ON CLOSED A/C					
63642	09/10/13	9505	TIRE MAN AGOURA	Payment Amount	PV	127489	001 00701	1,330.68	
				6 NEW TIRES				1,494.52	2026368
				FOR VEH#880					
63643	09/10/13	2436	VINCE BARNES AUTOMOTIVE	Payment Amount	PV	127491	001 00701	1,494.52	
				VEHICLE				508.77	019884
				MAINT#867					
				VEHICLE				300.57	019894
				MAINT#147					
				VEHICLE				411.87	019896
				MAINT#808					
				VEHICLE				490.20	019906
				MAINT#839					
63644	09/10/13	3109	W. LITTEN	Payment Amount	PV	127490	001 00701	1,711.41	
				SRV				6,342.65	0320266
				8/4-8/10/13					
				RANCHO					
63645	09/10/13	18922	1ST ENTERPRISE BANK	Payment Amount	PV	127511	001 00754	6,342.65	
				RTN#/RLV 3RD				17,877.50	10487/RTN#4
				DIGESTER					
				Payment Amount				17,877.50	
				Total Amount of Payments Written				596,248.92	
				Total Number of Payments Written					29

September 3, 2013

To: Payroll

From: David Pedersen, General Manager



Subject: Per Diem Request  
August 2013

Attached are the director statements of attendance for meetings, conferences and miscellaneous functions, which are summarized in the table below. If you have any questions please contact Kimmey Conklin.

At the meeting of 02/26/2008 the Board voted 5-0 to amend the daily per diem to:

- \$200.00 effective February 27, 2008
- January 26, 2010 during the annual review of compensation, the Board opted for the per diem to remain at \$200 and requested a per diem survey be completed along with the next employee compensation study.

Name	Meeting Attendance	Rate	Total
Charles Caspary	4	200.00	800.00
Glen Peterson* LVMWD – 7 MWD – 4	11	200.00	2,200.00
Leonard Polan	8	200.00	1,600.00
Lee Renger	4	200.00	800.00
Barry Steinhardt	10	200.00	2,000.00

Thank you.

Article 4, 2-2.401(a) “not exceeding a total of ten (10) days in any calendar month”

\*Article 4, 2-2.401(b) MWD director “not exceeding a total of (10) days in any calendar month.”

Charles Caspary  
Las Virgenes Municipal Water District  
4232 Las Virgenes Road  
Calabasas, CA 91302  
Fax: 818-251-2149

DATE: August 28, 2013  
TO: Kimmey Conklin, Executive Assistant/Clerk of the Board  
FROM: Charles Caspary  
LVMWD Director, Division 1  
SUBJECT: **Meeting Attendance Per Diem Request**

The following are Las Virgenes Municipal Water District Board of Directors Meetings, Committee Meetings/Conferences I have attended.

Date	Description
<u>8/5/13</u>	<u>LU-TSD JPA Board Mtg.</u>
<u>8/13/13</u>	<u>LVMWD - Regular Bd Mtg.</u>
<u>8/15/13</u>	<u>Santa Monica Bay Restoration Commission</u>
<u>8/27/13</u>	<u>LVMWD - Regular Bd. Mtg.</u>
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

(4)

(Signed) Charles Caspary  
Charles Caspary

✓

Glen Peterson  
Las Virgenes Municipal Water District  
4232 Las Virgenes Road  
Calabasas, CA 91302  
Fax: 818-251-2149

DATE: 9/3/13  
TO: Kimmey Conklin, Executive Assistant/Clerk of the Board  
FROM: Glen Peterson  
LVMWD Director, Division 2  
SUBJECT: Meeting Attendance Per Diem Request

The following are Las Virgenes Municipal Water District Board of Directors Meetings, Committee Meetings/Conferences I have attended.

Date	Description
<del>August</del> <u>5</u>	<u>W JPA Rancho</u>
<u>13</u>	<u>LV Board</u>
<u>14</u>	<u>MWD Colorado River Bowl Dinner</u>
<u>15</u>	<u>MWD VICA Local Elected Luncheon</u>
<u>16</u>	<u>LV ACWA STATE Leg Summit</u>
<del>18</del> <u>19</u>	<u>MWD MWD Committee</u>
<del>19</del> <u>20</u>	<u>MWD " Board</u>
<u>21</u>	<u>MWD/W Bay Delta Pre Meeting + CISA</u>
<u>22-23</u>	<u>W. CISA</u>
<u>27</u>	<u>W/turn MWD Committee &amp; W. Board</u>

(Signed)

  
Glen Peterson

LVMWD = 7  
MWD = 4  
11



Leonard Polan  
Las Virgenes Municipal Water District  
4232 Las Virgenes Road  
Calabasas, CA 91302  
Fax: 818-251-2149

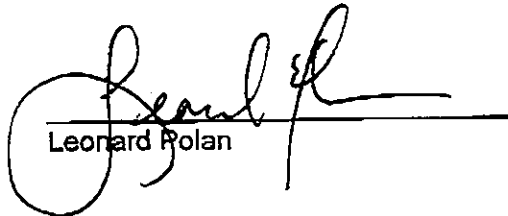
DATE: 9.3.13  
TO: Kimmey Conklin, Executive Assistant/Clerk of the Board  
FROM: Leonard Polan  
LVMWD Director, Division 4  
SUBJECT: Meeting Attendance Per Diem Request

The following are Las Virgenes Municipal Water District Board of Directors Meetings, Committee Meetings/Conferences I have attended.

Date	Description
<u>8.5.13</u>	<u>JPA BOARD MTG</u>
<u>8.8.13</u>	<u>EDUCATION: MILLO SEMINAR</u>
	<u>SPONSORED BY HAN GRADE HARTMAN</u>
<u>8.13.13</u>	<u>LVMWD BOARD MTG</u>
<u>8.16.13</u>	<u>PROBABILITY STUDY COMMITTEE</u>
	<u>MTG</u>
<u>8.21.13</u>	<u>EDUCATION: CASA SAN DIEGO</u>
<u>8.22.13</u>	<u>" "</u>
<u>8.23.13</u>	<u>" "</u>
<u>8.27.13</u>	<u>LVMWD BOARD MTG</u>

(8)

(Signed)

  
Leonard Polan

Lee Renger  
Las Virgenes Municipal Water District  
4232 Las Virgenes Road  
Calabasas, CA 91302  
Fax: 818-251-2149

DATE:

8-27-13

TO:

Kimmy Conklin, Executive Assistant/Clerk of the Board

FROM:

Lee Renger  
LVMWD Director, Division 3

SUBJECT:

**Meeting Attendance Per Diem Request**

The following are Las Virgenes Municipal Water District Board of Directors Meetings, Committee Meetings/Conferences I have attended.

Date	Description
<u>8-5</u>	<u>FPA Board Mtg</u>
<u>8-13</u>	<u>LVMWD " "</u>
<u>8-16</u>	<u>Ad Hoc Committee Mtg.</u>
<u>8-27</u>	<u>LVMWD Board Mtg.</u>
<u> </u>	<u> </u>
<u> </u>	<u> </u>
<u> </u>	<u> </u>
<u> </u>	<u> </u>
<u> </u>	<u> </u>
<u> </u>	<u> </u>
<u> </u>	<u> </u>

(4)

(Signed) Lee Renger  
Lee Renger

✓

Barry Steinhardt  
Las Virgenes Municipal Water District  
4232 Las Virgenes Road  
Calabasas, CA 91302  
Fax: 818-251-2149

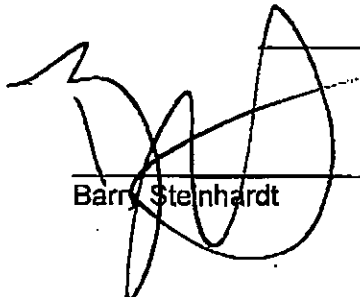
DATE: AUGUST 2013  
TO: Kimmey Conklin, Executive Assistant/Clerk of the Board  
FROM: Barry Steinhardt  
LVMWD Director, Division 5  
SUBJECT: Meeting Attendance Per Diem Request

The following are Las Virgenes Municipal Water District Board of Directors Meetings, Committee Meetings/Conferences I have attended.

Date	Description
<del>8/5</del>	<del>SPA BOARD MEETING</del>
<del>8/8</del>	<del>EDUCATION / SO. CAL WATER WORKSHOP</del>
<del>8/12</del>	<del>ACWA REGION 8 TRAIL PLANNING</del>
<del>8/13</del>	<del>LVMWD BOARD MEETING</del>
<del>8/14</del>	<del>EDUCATION / ACWA REGULATORY SUMMIT</del>
<del>8/21-24</del>	<del>EDUCATION / CASA ANNUAL CONFERENCE</del>
<del>8/27</del>	<del>LVMWD BOARD MEETING</del>
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

10

(Signed)

  
Barry Steinhardt





September 10, 2013 LVMWD Regular Board Meeting

TO: Board of Directors

FROM: General Manager

---

**Subject: ACWA Committee Appointment Nominations for 2014-2015 Term**

---

**SUMMARY:**

On August 12, 2013, the District received correspondence from ACWA that new officers for President and Vice President would be elected at the Fall Conference and requesting that agencies prepare to reconstitute all committees for the 2014-2015 term. A Committee Consideration Form must be completed and returned to ACWA no later than September 30, 2013, for the District's nominations to be eligible for consideration.

During the 2012-2013 term, Board Members and staff served on ACWA Committees as follows: Director Glen Peterson (State Legislative); Director Lee Renger (Water Quality); Director of Facilities and Operations David Lippman (Energy); and Public Affairs and Communications Manager Jeff Reinhardt (Communications).

**RECOMMENDATION(S):**

Accept and consider ACWA committee appointment nominations, select candidates for ACWA committee appointment consideration, and authorize the General Manager to sign and return the completed Committee Consideration Form to ACWA no later than September 30, 2013.

**FINANCIAL IMPACT:**

No financial impact at this time. If committee appointments are confirmed by ACWA, the District would be responsible for all costs associated with the participation of its representatives on the committees.

**DISCUSSION:**

A summary of staff interest in ACWA committees includes: Joseph Lillio, Finance Manager (Finance Committee); David Lippman, Director of Facilities and Operations (Energy Committee); Sherri Paniagua, Human Resources Manager (Personnel and Benefits Committee); and Jeff Reinhardt, Public Affairs and Communications Manager (Communications Committee).

Prepared By: Kimmey Conklin, Executive Assistant/Clerk of the Board

**ATTACHMENTS:**

[ACWA Committee Nominations 2014-15 Term](#)



## MEMORANDUM

August 8, 2013

**TO: ACWA MEMBER AGENCY BOARD PRESIDENTS  
ACWA MEMBER AGENCY GENERAL MANAGERS**

**FROM: RANDY RECORD, ACWA PRESIDENT**

**SUBJECT: ACWA COMMITTEE APPOINTMENT NOMINATIONS  
FOR THE 2014-2015 TERM**

**PLEASE RESPOND BY SEPTEMBER 30, 2013**

Committees are an integral part of ACWA's activities and policy development. The end of the current committee term is fast approaching and it is time again to request committee nominations from ACWA members. New officers (President/Vice President) will be elected at the fall conference by the general membership, so it is time to prepare to reconstitute all committees for the 2014-2015 term.

In submitting names for consideration, please do so with the understanding that committees need active, involved individuals able to expend the time and provide their expertise if appointed. **Please keep in mind that the district is responsible for all costs associated with the participation of its representatives on committees.**

An important part of helping committees function as effectively as possible is attendance. ACWA's bylaws state, "Two consecutive, unexcused absences from an ACWA **limited** committee shall constitute a resignation and a replacement will be named as soon as possible." Also, those with a record of repeated, excused absences will be reviewed and considered for replacement.

The following information is enclosed in this packet.

- ACWA Policy Committee Guidelines
- ACWA Committee Purposes and Responsibilities
- Committee attendance records (only for limited committees)
- Committee consideration form (before you begin, please make extra copies)
- *Sample* committee consideration form

Committee Appointments

Page 2

- Current agency committee representation (if you receive a blank report, this indicates your agency has no committee representation)
- Committee timeline

All correspondence and forms regarding committee appointments must be in to the ACWA office no later than **September 30, 2013** to be eligible for consideration. Committee appointments will be made by the incoming ACWA president in Decmeber. Please contact Paula Quinn at (916) 441-4545 or paulaq@acwa.com, if you have any questions concerning the committee appointment process.

We appreciate your timely attention to this matter.

Enclosures

RR:pq

**ACWA POLICY  
COMMITTEE GUIDELINES  
Revised May 21, 2013**

**GENERAL COMMITTEES**

1. All committees of the Association shall strive to provide continuity in leadership, shall geographically distribute membership and shall ensure all regions are adequately represented.
2. All committee chairs, vice chairs, and members shall be appointed by the president, and shall serve for a term to coincide with that of the president.
3. Nominations for committee appointments shall be made in writing by members for consideration by the region chair and vice chair. If an agency chooses to designate a representative other than a director or salaried staff member, written confirmation to that effect must be received in the ACWA office prior to appointment consideration. Nomination forms (aka Committee Consideration Form) can be obtained from the Association office or on-line at [www.acwa.com](http://www.acwa.com).
  - a. Where membership on a given ACWA committee is limited, only one representative from an agency may be appointed. Since we do not count the chairperson in the maximum count, then one person could be on the committee that is from the same agency as the chairperson. Other individuals representing an agency may serve on subcommittees of that committee.
  - b. Unlimited committees may have more than one representative from an agency on their committees.
4. The committee chairperson shall:
  - a. chair all meetings of the committee;
  - b. submit a written report regarding committee activities for all meetings of the Board of Directors (with assistance from the ACWA staff committee liaison).
  - c. pre-schedule meetings and check the ACWA calendar to foster total committee member attendance and avoid conflicts.

The vice chairperson shall assume those duties in the chairperson's absence.

5. All committee appointments are made by the ACWA president following recommendations submitted by the region chairs and vice chairs. The appointments are for two years and run simultaneously with the board term. Committee chairpersons may appoint subcommittees as necessary to carry out the committee responsibilities. **<The subchair must be a member of the full committee, subcommittee members do not need to be a member of the full committee.>**

# ACWA COMMITTEES

## PURPOSES AND RESPONSIBILITIES

---

### IMPORTANT COMMITTEE INFORMATION

#### **ATTENDANCE REQUIREMENTS FOR LIMITED COMMITTEES:**

Two consecutive, unexcused absences from an ACWA limited committee shall constitute a resignation and a replacement will be named as soon as possible. Travel required to any area of the state where a committee meeting is being held, and lack of a travel budget will not constitute an excused absence.

**\*\*NOTE:** When a committee member is “unable” to attend a meeting and has asked for an excused absence in advance of the meeting, they may send a representative from their agency for monitoring purposes only. However, the committee member will still be recorded with an excused absence from the meeting. The representative does not have a voting right.\*\*

**STATE LEGISLATIVE COMMITTEE ONLY:** The State Legislative Committee will allow a member of the committee with an excused absence to designate an alternate. The committee member will be required to secure the concurrence of the appropriate ACWA Region Chair for the alternate. The committee member should provide the name of the alternate to ACWA's Director of State Relations prior to the committee meeting. The alternate will be authorized to fully participate in all discussions of the committee and to vote on issues before the committee. Committee members, including alternates, act on behalf of the region for which they were appointed to represent.

#### **GRASSROOTS OUTREACH:**

*As a member of the committee, you will be enrolled as an active participant in ACWA's Grassroots Outreach Program. See ACWA's website for more information on the grassroots outreach program which supports ACWA's legislative and regulatory efforts.*

***COMMITTEE VACANCIES WILL NOT BE FILLED AFTER THE SPRING CONFERENCE OF AN UPCOMING ELECTION YEAR.***

---

**BLUE INDICATES BYLAW COMMITTEE LANGUAGE.**



**COMMUNICATIONS COMMITTEE - *STANDING/LIMITED (40 MAXIMUM)***

**ACWA COMMITTEE STAFF LIAISON: LISA LIEN-MAGER**

**MEETINGS ARE HELD 4 TIMES A YEAR**

- One at both the Fall and Spring conferences
- Two at the Sacramento office between conferences

**The purpose of the ACWA Communications Committee is to develop and make recommendations to the Board of Directors regarding a comprehensive internal and external communications program for the Association.** Programs are crafted to support ACWA and its members' positions on legislative, regulatory, and policy issues.

The committee is responsible for developing and updating a comprehensive communications plan for ACWA. The committee promotes the development and implementation of sound public information and education programs and practices among member agencies. It prepares materials that can be duplicated or used by member agencies for their local public information/education efforts. The committee also provides guidance to ACWA's Communications Department.

**ENERGY COMMITTEE – *STANDING/UNLIMITED***

**ACWA COMMITTEE STAFF LIAISON: ABBY SCHNEIDER**

**MEETINGS ARE HELD 2 TIMES A YEAR**

- One at both the Fall and Spring conferences

**The purpose of the Energy Committee is to recommend policies and programs to the Board of Directors and to the State Legislative Committee and/or Federal Affairs Committee as appropriate.** Work with staff in

developing and making recommendations to the Board of Directors regarding:

- ♦ Programs to assure an adequate power supply for member agencies, including energy, availability, pricing, distribution and hydro generation
- ♦ Policy recommendations relating to the development of new power sources
- ♦ Recommended positions regarding state and federal legislation to the State Legislative and Federal Affairs Committees
- ♦ Assistance with the development, direction and work associated with representation before the Public Utilities Commission, the Federal Energy Regulatory Commission and other regulatory agencies dealing with energy
- ♦ Educate members on all energy matters having impact on their operations

**FEDERAL AFFAIRS COMMITTEE - *STANDING/LIMITED* (5 PER REGION)**

**ACWA COMMITTEE STAFF LIAISON: DAVID REYNOLDS**

**MEETINGS ARE HELD 4 TIMES A YEAR**

- One at both the Fall and Spring conferences
- Two between conferences (Jan & Sept) in the Sacramento office
- DC Conference ~ Attendance is not REQUIRED, but STRONGLY encouraged

**The purpose of the Federal Affairs Committee is to review all federal legislative proposals and regulatory proposals affecting members of the Association, after consulting with other appropriate committees, and to develop Association positions consistent with existing policy, where it has been established; recommend sponsorship of bills that will resolve problems or improve conditions for members of the Association; and assist in the establishment of the Association's federal legislative program.** The committee shall consist of at least one and no more than five individuals from each region. Coordinates with other ACWA committees regarding their input on any issues directly related to federal issues before both Congress and the Federal administrative branches.

The committee currently has four separate subcommittees. Committee members have the opportunity to sign-up for as many of the subcommittees as they want, plus being supplemented by other members with interest in a focused area. The subcommittees with areas of responsibility are:

- ♦ Drinking Water & Energy Subcommittee: Responsible for the oversight and policy direction on Environmental Protection Agency and Energy-Water Nexus.
- ♦ Water Supply Subcommittee: Responsible for oversight and policy direction on the Safe Drinking Water Act and Endangered Species Act.
- ♦ Infrastructure & Agriculture Subcommittee: Responsible for oversight and policy direction on the Clean Water Act, and agricultural issues.
- ♦ Finance, Technology & Research Subcommittee: Responsible for oversight and policy direction on financing water infrastructure legislation.

**FINANCE COMMITTEE - *STANDING/LIMITED* (2 PER REGION – 1 SPOT IS FILLED BY REGION CHAIR OR VICE CHAIR; OTHER SPOT IS FILLED BY A REPRESENTATIVE FROM REGION WITH EXPERIENCE IN FINANCIAL MATTERS)**

**ACWA COMMITTEE STAFF LIAISON: FILI GONZALEZ**

**MEETINGS ARE HELD APPROXIMATELY 4-5 TIMES A YEAR**

- One at both the Fall and Spring conferences
- All other meetings are held in the Sacramento office



**The purpose of the Finance Committee is to make recommendations to the Board of Directors regarding annual budgets, dues formula and schedules and other revenue-producing income, annual audit and selection of an auditor, and investment strategies.** Makes recommendations to the Board of Directors regarding annual budgets, investment strategies, annual audits and the selection of the auditor, the dues formula and schedules and other financial matters that may come before the committee. Each committee member will be expected to serve on at least one of the subcommittees, which are:

- ◆ Audit Subcommittee
- ◆ Budget Subcommittee
- ◆ Investment Subcommittee
- ◆ Revenue Subcommittee
- ◆ Education Subcommittee

**GROUNDWATER COMMITTEE - *STANDING/UNLIMITED***

**ACWA COMMITTEE STAFF LIAISON: TO BE ASSIGNED**

**MEETINGS ARE HELD 4 TIMES A YEAR**

- One at both the Fall and Spring conferences
- One in Northern California between conferences
- One in Southern California between conferences

**The purpose of the Groundwater Committee is to recommend policies and programs to the Board of Director and to the State Legislative Committee and/or Federal Affairs Committee as appropriate.** Monitors state and federal regulations and legislation that could affect the quality or quantity of groundwater, conducts studies, develops policies regarding the management of groundwater and coordinates with other ACWA committees on issues directly related to groundwater.

Committee members are expected to participate in a variety of activities including writing legislation, preparing comments for state or federal hearings on groundwater issues, developing programs for workshops and conferences, and providing input on state and federal legislation.

**PERSONNEL AND BENEFITS COMMITTEE - *STANDING/LIMITED* ~ (2 PER REGION)**

**ACWA COMMITTEE STAFF LIAISON: PAULA QUINN**

**MEETINGS ARE HELD 4 TIMES A YEAR**

- One at both the Fall and Spring conferences
- Two in the Sacramento office

**The purpose of the Personnel and Benefits Committee is to review, on a regular basis, membership salary survey, retirement issues, and other personnel, benefits, and administrative issues pertinent to the management**

**of members of the Association.** Works with staff in developing, reviewing and making recommendations to the Board of Directors regarding the following:

- ◆ Sponsor special studies on personnel-related problems and issues
- ◆ Sponsor safety programs for risk management or workers' compensation claims
- ◆ Define the scope of any audit to be performed by an independent actuary, as needed
- ◆ Gather, develop and publish comparative data on salary ranges, employee benefits and other personnel and administrative data pertinent to the management of member agencies

**LEGAL AFFAIRS COMMITTEE - *STANDING/LIMITED (45 MAXIMUM)***

**ACWA COMMITTEE STAFF LIAISON: WHITNIE WILEY**

**MEETINGS ARE HELD APPROXIMATELY 2-3 TIMES A YEAR**

- One at both the Fall and Spring conferences
- As needed in between the conferences

**The purpose of the Legal Affairs Committee is to support the mission of the Association, and more particularly to deal with requests for assistance involving legal matters of significance to members of the Association, including but not limited to state and federal court litigation, water rights matters, selected regulatory and resources agency matters, proposed bylaw revisions, review of legislation as requested by the State Legislative Committee, etc. The committee shall consider matters and issues submitted to it in order to determine which ones are of major significance to members of the Association and, assuming a finding of major significance, recommend to the Board of Directors the position(s) which the committee believes the Association should take with respect thereto. The committee shall be composed of between 35 and 45 attorneys, each of whom shall be, or act as, counsel for a member of the Association, representing diverse interests within the Association, including but not limited to, different geographical areas throughout the state, large and small agencies, agricultural and urban agencies, agencies created under the various enabling statutes, etc.** The committee's primary purpose is to support the mission of the Association, and more particularly, to deal with requests for assistance involving legal matters of significance to ACWA member agencies, water rights matters, proposed ACWA bylaw revisions, etc. The committee also works with staff to produce publications to assist water agency officials in complying with applicable state and federal laws. The committee's areas of responsibility include:

- ◆ Amicus curia filings on important cases
- ◆ Commenting on proposed regulations and guidelines of state agencies such as Fair Political Practices Commission regulations or opinions and CEQA implementation guidelines
- ◆ Entering a suit as primary litigant
- ◆ Dealing with any water rights matters of interest to member agencies



- ◆ Reviewing all proposed ACWA bylaws for technical competence and consistency with the nonprofit corporation law and other bylaws

**LOCAL GOVERNMENT COMMITTEE - *STANDING/LIMITED (3 PER REGION)***

**ACWA COMMITTEE STAFF LIAISON: WENDY RIDDERBUSCH**

**MEETINGS ARE HELD 4 TIMES A YEAR**

- One at both the Fall and Spring conferences
- Two in between the conferences in the Sacramento office

**The purpose of the Local Government Committee is to recommend policies to the State Legislative Committee, as appropriate, and Board of Directors on matters affecting water agencies as a segment of local government in California.**

- ◆ Recommends policies to the State Legislative Committee and the Board of Directors on matters affecting water agencies as a segment of local government in California, such as planning issues and local government organization and finance
- ◆ Plans and presents a program at each ACWA conference relating to local governance issues affecting water agencies
- ◆ Gathers data and disseminates information on the value of special districts
- ◆ Disseminates information promoting excellence in service delivery
- ◆ As a member of the committee, you will be enrolled as an active participant in ACWA's Outreach Program.

**MEMBERSHIP COMMITTEE - *STANDING/UNLIMITED***

**ACWA COMMITTEE STAFF LIAISON: TIFFANY GIAMMONA**

**MEETINGS ARE HELD 2 TIMES A YEAR**

- One at both the Fall and Spring conferences

**The purpose of the Membership Committee is to assist staff in developing membership recruitment and retention programs, make recommendations to the Board of Directors regarding membership policies, eligibility, and applications for membership and review and make recommendations to the Finance Committee regarding an equitable dues structure.** Takes any suggestions regarding ACWA policy to the ACWA Board of Directors for approval, meets to review and make recommendations regarding membership eligibility and all membership applications; assists the staff with the development of recruitment and retention programs and reviews and makes recommendations regarding an equitable dues structure to the ACWA Finance Committee.

**STATE LEGISLATIVE COMMITTEE - *STANDING/LIMITED (4 PER REGION)***

**ACWA STAFF LIAISON: WENDY RIDDERBUSCH**

**MEETINGS ARE HELD APPROXIMATELY 10-12 TIMES A YEAR**

- Every three weeks during Session in the Sacramento Office
- One planning meeting at the end of the year in the Sacramento Office

**The purpose of the State Legislative Committee is to review all state legislative proposals affecting members of the Association and to establish Association positions, consistent with existing policy, where it has been established; sponsor bills that will resolve problems or improve conditions for members of the Association; and assist in the establishment of the Association's legislative program.** Sets state legislative policy for the Associations. Committee members are responsible for reading relevant legislation, developing positions, working with staff to draft appropriate amendments to bills, providing input to the ACWA Board of Directors, and directing ACWA legislative staff on legislative matters.

**WATER MANAGEMENT COMMITTEE - *STANDING/LIMITED (4 PER REGION)***

**ACWA COMMITTEE STAFF LIAISON: DAVE BOLLAND**

**MEETINGS ARE HELD 4 TIMES A YEAR**

- One at both the Fall and Spring conferences
- Two between conferences in the Sacramento office

**The purpose of the Water Management Committee is to recommend policy and programs to the Board of Directors on any area of concern in water management.** Work with staff in developing and making recommendations to the Board of Directors regarding policy and programs on significant areas of concern in water management, review and recommend positions regarding legislation and regulations as requested by other committees.

The committee is also responsible for the gathering and dissemination of information regarding management of agricultural and domestic water, conjunctive use, water management and conservation activities, development and use of water resources, and wastewater treatment and its reclamation and reuse.

**WATER QUALITY COMMITTEE - *STANDING/UNLIMITED***

**ACWA COMMITTEE STAFF LIAISON: TO BE ASSIGNED**

**MEETINGS ARE HELD BY SUBCOMMITTEES**

**Safe Drinking Water Subcommittee meets 4 times a year**

- One at both Fall and Spring conferences
- One in Northern California between conferences
- One in Southern California between conferences

**Clean Water Subcommittee meets 3 times a year**

- One at both the Fall and Spring conferences



**The purpose of the Water Quality Committee is to develop and recommend Association policy, positions, and programs to the Board of Directors, to promote cost-effective state and federal water quality regulations that protect the public health, to enable interested members of the Association to join together to develop and coordinate with other organizations, and to present unified comments regarding agricultural and domestic water quality regulations.** This committee was established to recommend policy and programs to the Board of Directors, State Legislative Committee and/or Federal Affairs Committee; promote cost effective state and federal water quality regulations affecting both agricultural and domestic water agencies; and provide a means for members to work together to develop and present unified comments on water quality regulations, as well as to coordinate with other organizations. The ACWA bylaws provide authority to the committee to develop and recommend ACWA positions and testimony on water quality regulatory issues.

Revised: May 21, 2013



# Association of California Water Agencies

Since 1910

Membership • Advocacy • Information • Services

## COMMITTEE CONSIDERATION FORM ASSOCIATION OF CALIFORNIA WATER AGENCIES

910 K Street, Suite 100  
Sacramento, California 95814-3577  
(916) 441-4545 Fax (916) 325-4849

NAME/TITLE <small>Please print legibly</small>	COMMITTEE	Rank*	*Rank 1= 1st choice 2= 2nd choice 3= 3 <sup>rd</sup> choice

QUESTIONS? Please call Paula Quinn at ACWA (916) 441-4545 or email at paulaq@acwa.com.

### FORM MUST BE COMPLETE TO BE PROCESSED.

#### RECOMMENDATION SUBMITTED BY:

District/Company Name \_\_\_\_\_

Phone \_\_\_\_\_

SIGNATURE: \_\_\_\_\_ Title \_\_\_\_\_

Either the Agency/District General manager or Board President must sign this form.





# Association of California Water Agencies

Since 1910

Education • Advocacy • Information • Services

## COMMITTEE CONSIDERATION FORM ASSOCIATION OF CALIFORNIA WATER AGENCIES

910 K Street, Suite 100  
Sacramento, California 95814-3577  
(916) 441-4545 Fax (916) 325-4849

NAME/TITLE <small>Please print legibly</small>	COMMITTEE	Rank* <small>1= 1st choice 2= 2<sup>nd</sup> choice 3= 3rd choice</small>
John Doe, General Manager	Federal Affairs Committee	1
John Doe, General Manager	State Legislative Committee	2
Barbara Smith, President	Legal Affairs Committee	1
T.O. Goode	Water Management Committee	1

QUESTIONS? Please call Paula Quinn at ACWA (916) 441-4545 or email at paulaq@acwa.com.

### FORM MUST BE COMPLETE TO BE PROCESSED.

#### RECOMMENDATION SUBMITTED BY:

District/Company Name \_\_\_\_\_

Phone \_\_\_\_\_

SIGNATURE: \_\_\_\_\_ Title \_\_\_\_\_

Either the Agency/District General manager or Board President must sign this form.



### Las Virgenes MWD

Mr. David Lippman	Energy Committee	Member
Mr. Glen D. Peterson	State Legislative Committee	Member
Mr. Jeff Reinhardt	Communications Committee	Member
Mr. Lee Renger	Water Quality Committee	Member

## ACWA 2014-2015 COMMITTEE APPOINTMENT PROCESS TIMELINE

### 2013

<b>August 8th</b>	<p>Committee Appointment Packets are sent to all Agency general managers, board presidents &amp; Friends of ACWA contacts</p> <p>The packet contains:            List of all agency staff, directors, associate/affiliate members currently serving on ACWA committees.            Committee descriptions, purposes and responsibilities.            Committee consideration form and sample for the 2014-2015 term.            2014-2015 Committee consideration process and timeline outline.</p>
-------------------	---

<b>August 12th</b>	<p>Letters are sent to all <b>current</b> committee members notifying them of the process for reappointment to ACWA committees.  <b>IMPORTANT NOTE:</b> All current committee members must stand again for reappointment by completing and submitting to ACWA a committee consideration form.</p>
--------------------	---

<b>September 30th</b>	<p><b>DEADLINE:</b> ALL committee consideration forms must be submitted to ACWA. Any consideration forms submitted after this date will be added to the waiting list after ACWA's President has made his/her committee selections.</p>
-----------------------	--

<b>October</b>	<p>Committee considerations are compiled and organized for recommendations by the new region chairs. Copy to region chairs and staff liaisons.</p>
----------------	--

<b>November 21st</b>	<p><b>DEADLINE:</b> The incoming region chairs/vice chairs will make their recommendations for committee appointments. They will meet with the outgoing and incoming region chairs/vice chairs for training, input and continuity of the committee process.</p>
----------------------	---

<b>November 11th - 22nd</b>	<p>Region recommendations are compiled and organized for the new ACWA President.</p>
-----------------------------	--

<b>December 5th</b>	<p>Region committee recommendations are submitted to the incoming ACWA President and Vice President for their consideration.</p>
---------------------	--

<b>December 20th</b>	<p><b>DEADLINE:</b> for the ACWA President to complete committee appointments.</p>
----------------------	--

<b>December 31st</b>	<p>ACWA sends official appointment letters to new committee members who will serve for the 2014-2015 term.</p>
----------------------	--

### 2014

<b>January</b>	<p>Executive Assistant/Clerk of the Board holds a conference call to ratify the chair/vice chair appointments. ACWA sends letters to those not receiving an appointment to ACWA committees and places those individuals on a waiting list for possible future appointment as vacancies occur.</p>
----------------	---



September 10, 2013 LVMWD Regular Board Meeting

TO: Board of Directors

FROM: General Manager

---

**Subject: ACWA Region 8 Board Election Ballot**

---

**SUMMARY:**

On August 1, 2013, the District received an email notification from ACWA requesting consideration and voting for candidates to serve on the ACWA Region 8 Board of Directors.

The Region 8 Ballot consists of two general voting options: (1) the Nominating Committee's Recommended Slate, or (2) individual Board Candidate nominations for Chair, Vice Chair, and Board Members (maximum of five). Director Barry Steinhardt is included in the Nominating Committee's Recommended Slate as a Board Member and in the individual Board Candidate nominations as both Vice Chair and Board Member.

**RECOMMENDATION(S):**

Determine whether to vote for the Nominating Committee's Recommended Slate or individual Board Candidate nominations; if voting for individual candidates, select candidates for Chair, Vice Chair and Board Members (maximum of five); and authorize the General Manager to execute and return the completed ballot to ACWA no later than September 30, 2013.

**FINANCIAL IMPACT:**

No financial impact at this time. Election as Vice Chair or Board Member of ACWA Region 8 could result in additional travel expenses associated with attending ACWA Board meetings or other events.

Prepared By: Kimmey Conklin, Executive Assistant/Clerk of the Board

**ATTACHMENTS:**

[ACWA Region 8 - Ballot Email](#)

[ACWA Region 8 Ballot](#)

[Rules and Regulations Region 8](#)



**From:** Ana Torres

**Sent:** Thursday, August 01, 2013 5:49:11 PM (UTC-08:00) Pacific Time (US & Canada)

**Subject:** ACWA Region Election Ballot

910 K Street, Suite 100 • Sacramento, CA 95814 • 916.441.4545 • [www.acwa.com](http://www.acwa.com)



**Association  
of California  
Water Agencies**  
Since 1910  
Leadership • Advocacy  
Information • Service

TO: ACWA REGION 8 MEMBER AGENCY BOARD PRESIDENT  
AND GENERAL MANAGER

### ***Ballot for Region 8 Board Election for the 2014-2015 Term***

It is time to elect the 2014-2015 ACWA Region 8 officers and board members who will represent and serve the members of Region 8. Attached, you will find the official ballot which includes the Region 8 Nominating Committee's recommended slate as well as individual candidates running for the Region 8 Board.

**Your agency is entitled to cast only one vote.** Please review the attached ballot and have your agency's authorized representative cast its vote for the slate as recommended by the Region 8 Nominating Committee or cast its vote for individuals for a Region 8 chair, vice chair and three to five board members.

**2014-2015 Region 8 Ballot is located [HERE](#)  
Region Rules and Regulations are located [HERE](#)**

**Submit the electronic ballot to ACWA by September 30, 2013.**  
(Ballots received after September 30 will **not** be accepted.)

**REMEMBER, YOUR VOTE IS IMPORTANT.** Region 8 board members are elected to represent the issues, concerns and needs of your region. The Region 8 chair and vice chair will serve on ACWA's board of directors for the next two-year term beginning January 1, 2014. Additionally, the newly elected chair and vice chair will make the Region 8 committee appointment recommendations to the ACWA president for the 2014-2015 term. Also, either the chair or vice chair will hold a seat on the ACWA Finance Committee.

Thank you for your careful consideration and participation in the Region 8 election process.

***Thank you for your membership and dedication to ACWA!***

***For more information about ACWA membership or to become a member, please visit [www.acwa.com](http://www.acwa.com).***

ITEM 7B

OFFICIAL

# REGION 8 Board Ballot

2014-2015  
TERM



**Association  
of California  
Water Agencies**  
Since 1910  
Leadership • Advocacy  
Information • Service

**Please return completed ballot  
by September 30, 2013**

E-mail: anat@acwa.com  
Mail: ACWA  
910 K Street, Suite 100  
Sacramento, CA 95814

## General Voting Instructions:

- 1 You may either vote for the slate recommended by the Region 8 Nominating Committee or vote for individual region board members. Please mark the appropriate box to indicate your decision.
- 2 Please complete your agency information. The authorized representative is determined by your agency in accordance with your agency's policies and procedures.

1

### Nominating Committee's Recommended Slate

- I concur with the Region 8 Nominating Committee's recommended slate below.

**Chair:**

- **Steve Cole**, Newhall County Water District

**Vice Chair:**

- **Michael Touhey**, Upper San Gabriel Valley Municipal Water District

**Board Members:**

- **Bill Cooper**, Castaic Lake Water Agency
- **Greg Galindo**, La Puente County Water District
- **Mel Matthews**, Foothill Municipal Water District
- **Sandy Olson**, Walnut Valley Water District
- **Barry Steinhardt**, Las Virgenes Municipal Water District

OR

### Individual Board Candidate Nominations

- I do not concur with the Region 8 Nominating Committee's recommended slate. I will vote for individual candidates below as indicated.

**Candidates for Chair: (Choose one)**

- Steve Cole**, Newhall County Water District
- Ronald Smith**, West Basin Municipal Water District

**Candidates for Vice Chair: (Choose one)**

- Ronald Smith**, West Basin Municipal Water District
- Barry Steinhardt**, Las Virgenes Municipal Water District
- Michael Touhey**, Upper San Gabriel Valley Municipal Water District

**Candidates for Board Members: (Max of 5 choices)**

- Bill Cooper**, Castaic Lake Water Agency
- Greg Galindo**, La Puente County Water District
- Mel Matthews**, Foothill Municipal Water District
- Sandy Olson**, Walnut Valley Water District
- Ronald Smith**, West Basin Municipal Water District
- Barry Steinhardt**, Las Virgenes MWD
- Michael Touhey**, Upper San Gabriel Valley MWD

2

AGENCY NAME

AUTHORIZED REPRESENTATIVE

ITEM 7B

DATE

# ACWA Region 8 ~ Rules and Regulations

*Each region shall organize and adopt rules and regulations for the conduct of its meetings and affairs not inconsistent with the Articles of Incorporation or bylaws of the Association (ACWA Bylaw V, 6.).*

## **Officers**

At least one of the chair or vice chair positions must be an elected / appointed director from a member agency.

The term of the chair and the vice chair shall allow for two successive two-year terms allowing a maximum of four consecutive years as chair or vice chair.

The chair will appoint a secretary if one is deemed necessary.

## **Meetings**

The Region 8 board shall approve all region programs and activities.

Region 8 shall have a general membership meeting annually in addition to those meetings at the ACWA conferences.

## **Attendance**

If a region chair or vice chair is no longer allowed to serve on the Board of Directors due to his / her attendance, the region board shall appoint from the existing region board a new region officer. (ACWA Policy & Guideline Q, 1.)

If a region chair or vice chair misses three consecutive region board / membership meetings, the same process shall be used to backfill the region officer position. (ACWA Policy & Guideline Q, 1.)

If a region board member has three consecutive unexcused absences from a region board meeting or general membership business meeting, the region board will convene to discuss options for removal of the inactive board member. If the vacancy causes the board to fail to meet the minimum requirement of five board members, the region must fill the vacancy according to its rules and regulations. (ACWA Policy & Guideline Q, 3.)

## **Elections**

All nominations received for the region chair, vice chair and board positions must be accompanied by a resolution of support from each sponsoring member agency, signed by an authorized representative of the Board of Directors. Only one individual may be nominated from a given agency to run for election to a region board. Agencies with representatives serving on the nominating committees should strive not to submit nominations for the region board from their agency. (ACWA Policy & Guideline P, 2.)

Election ballots will be e-mailed to ACWA member agency general managers and presidents.

The nominating committee shall consist of three to five members.

**ITEM 7B**

The nominating committee shall pursue qualified members within the region to run for the region board; consider geographic diversity, agency size and focus in selecting a slate, nominate both elected/appointed officials and staff members as part of the Region 8 board; and preserve objectivity by not nominating a member of the nominating committee for any elected positions being considered.

*See the current region election timeline for specific dates.*

### **Endorsements**

ACWA, as a statewide organization, may endorse potential nominees and nominees for appointment to local, regional, and statewide commissions and boards. ACWA's regions may submit a recommendation for consideration and action to the ACWA Board of Directors to endorse a potential nominee or nominee for appointment to a local, regional or statewide commission or board. (ACWA Policy & Guideline P, 3.)

### **Committee Recommendations & Representation**

All regions are given equal opportunity to recommend representatives of the region for appointment to a standing or regular committee of the Association. If a region fails to provide full representation on all ACWA committees, those committee slots will be left open for the remainder of the term or until such time as the region designates a representative to complete the remainder of the term. (ACWA Policy & Guideline P, 4. A.)

At the first region board / membership meeting of the term, regions shall designate a representative serving on each of the standing and regular committees to serve as the official reporter to and from the committee on behalf of the region to facilitate input and communication. (ACWA Policy & Guideline P, 4. B.)

The chair and vice chair shall make all committee appointment recommendations to the ACWA committees, to be ratified by the Region 8 board prior to submission to the ACWA president for consideration.

### **Tours**

ACWA may develop and conduct various tours for the regions. All tour attendees must sign a "release and waiver" to attend any and all region tours. Attendees agree to follow environmental guidelines and regulations in accordance with direction from ACWA staff; and will respect the rights and privacy of other attendees. (ACWA Policy & Guideline P, 6.)

### **Finances**

*See "Financial Guidelines for ACWA Region Events" document.*

### **Amending the Region Rules & Regulations**

ACWA policies and guidelines can be amended by approval of the ACWA Board of Directors.

The Region 8 Rules & Regulations can be amended by a majority vote of those present at any Region 8 meeting as long as a quorum is present.

**ITEM 7B**





September 10, 2013 LVMWD Regular Board Meeting

TO: Board of Directors

FROM: Facilities & Operations

---

**Subject: Calabasas Road 10-inch Water Main Repair and Replacement: Continuation of  
Emergency Authorization**

---

**SUMMARY:**

On May 14, 2013 and at each subsequent Regular Meeting through August 13, 2013, the Board of Directors, by unanimous vote, authorized the General Manager to take emergency action to replace approximately 1,500 feet of deteriorated 10-inch water main on Calabasas Road following informal bidding procedures in an amount not to exceed \$700,000. Section 2-5-502 of the Las Virgenes Municipal Water District Code establishes that, at each subsequent regular meeting, the Board shall determine by 4/5's vote whether to continue the emergency authorization.

On August 27, 2013, General Manager Pedersen provided an update on the project including: construction work progressing well with 900 feet of the 1,500 feet slip-lined, services being re-established west of Park Granada, work should be completed the first or second week of September 2013, and the emergency repairs are still expected to remain under the \$700,000 authorization limit. Upon completion of the update, the Board of Directors, by unanimous vote, approved continuation of the emergency authorization.

**RECOMMENDATION(S):**

Approve continuation of the emergency authorization for the General Manager to replace approximately 1,500 feet of deteriorated 10-inch water main on Calabasas Road following informal bidding procedures in an amount not to exceed \$700,000.

**FINANCIAL IMPACT:**

The Board of Directors previously authorized the work in an amount not to exceed \$700,000.

**DISCUSSION:**

Las Virgenes Municipal Water District Code Section 2-5-502 - Emergencies:

(b) "When a meeting of the Board can be commenced in a timely manner to authorize emergency action, by a 4/5's vote, the Board may authorize procurement of good and services without formal bids, informal bids, or requests for proposal. Such authorization shall be based on substantial evidence set forth in the minutes of the meeting that the emergency will not permit delay and action is necessary to respond to the emergency. Until the emergency subsides or the work is complete, at each subsequent regular meeting the Board shall determine by 4/5's vote whether to continue or terminate the authorization for emergency."

Prepared By: Kimmey Conklin, Executive Assistant/Clerk of the Board



THE METROPOLITAN WATER DISTRICT  
OF SOUTHERN CALIFORNIA

# MWD MEETING AGENDA

## Regular Board Meeting

September 10, 2013

12:00 p.m. -- Board Room

Tuesday, September 10, 2013 Meeting Schedule		
7:00-8:00 a.m.	Rm. 2-413	Dir. Computer Training
9:00 a.m.	Rm. 2-145	L&C
10:00 a.m.	Rm. 2-456	C&L
12:00 p.m.	Board Room	Board Meeting

---

MWD Headquarters Building

• 700 N. Alameda Street

• Los Angeles, CA 90012

---

### 1. Call to Order

- (a) Invocation: Jose R. Sanchez, Jr., Unit Manager V, Office of the Chief Financial Officer
- (b) Pledge of Allegiance: Director Dan Griset

### 2. Roll Call

### 3. Determination of a Quorum

### 4. Opportunity for members of the public to address the Board on matters within the Board's jurisdiction. (As required by Gov. Code § 54954.3(a))

### 5. OTHER MATTERS

- A. Approval of the Minutes of the Meetings for August 13 and 20, 2013. (Copies have been mailed to each Director)  
Any additions, corrections, or omissions

ITEM 8A

- B. Report on Directors' meetings attended at Metropolitan expense for month of August
- C. Introduction of new Director, Michael T. Hogan, from San Diego County Water Authority
  - (a) Report on credentials by General Counsel
  - (b) File credentials
  - (c) File Oath
- D. Approve committee assignments
- E. Chairman's Monthly Activity Report

## **6. DEPARTMENT HEADS' REPORTS**

- A. General Manager's summary of Metropolitan's activities for the month of August
- B. General Counsel's summary of Legal Department activities for the month of August
- C. General Auditor's summary of activities for the month of August
- D. Ethics Officer's summary of activities for the month of August

## **7. CONSENT CALENDAR ITEMS — ACTION**

- 7-1** Adopt final resolutions for annexation and water standby charge levy for Meadowood Annexation to San Diego County Water Authority and to Metropolitan Water District. (F&I)

**Recommendation:**

**Option #1:**

**Review and consider information provided in the certified EIR and adopt the Lead Agency's findings related to the proposed actions and**

- a. Adopt resolution granting SDCWA's request for approval of Meadowood Annexation concurrently to SDCWA and Metropolitan and establish Metropolitan's terms and conditions for the annexation, conditioned upon approval by San Diego Local Agency Formation Commission, and upon receipt of annexation fee of \$1,172,420; and**
- b. Adopt resolution to impose water standby charge at a rate of \$11.51 per acre, or per parcel of less than one acre, within the proposed annexation area.**

**(END OF CONSENT CALENDAR)**

**8. OTHER BOARD ITEMS — ACTION**

- 8-1** Appropriate \$5.1 million; and authorize: (1) preliminary design to rehabilitate prestressed concrete cylinder pipe (PCCP) portions of the Second Lower Feeder; (2) agreement with Black & Veatch for engineering services; (3) agreement with ICF International for preparation of environmental documentation; and (4) agreement with DHI, Inc. for a system-wide hydraulic model (Approp. 15471). (E&O)

**Recommendation:**

**Option #1:**

**Adopt the CEQA determination that the proposed action is categorically exempt and**

- a. Appropriate \$5.1 million;**
- b. Authorize preliminary design to rehabilitate PCCP portions of the Second Lower Feeder;**
- c. Authorize agreement with Black & Veatch in an amount not to exceed \$1.78 million to provide engineering services;**
- d. Authorize increase of \$800,000 to the agreement with ICF International, for a new not-to-exceed total of \$950,000, to prepare environmental documentation; and**
- e. Authorize agreement with DHI, Inc. in an amount not to exceed \$975,000 to develop a system-wide hydraulic model.**

- 8-2** Authorize staff to enter into funding agreements for Foundational Actions Funding Program proposals. (WP&S)

**Recommendation:**

**Option #1:**

**Adopt the CEQA determination that the proposed action is categorically exempt and direct staff to enter into funding agreements for the recommended 16 proposals totaling \$3.3 million.**

- 8-3** Authorization to implement New Conservation Program Initiatives. (WP&S)

**Recommendation:**

**Option #1:**

**Adopt the CEQA determination that the project is categorically exempt from CEQA and authorize implementation of**

- a. New conservation program initiatives effective October 1, 2013; and**
- b. New policy on providing Conservation Credits Program funding to projects conserving recycled water.**

- 8-4 Withdrawn

- 8-5 Authorize entering into a long-term lease with the Los Angeles County Metropolitan Transportation Authority at Metropolitan Headquarters Building in Los Angeles County. (RP&AM)  
**[Conference with real property negotiators; Los Angeles County Assessor Parcel No. 5409-023-930; agency negotiators: Gilbert Ivey, John Clairday, Bryan Otake, and Nancy Webb; negotiating parties: Los Angeles County Metropolitan Transportation Authority; under negotiation: price and terms of payment; to be heard in closed session pursuant to Gov. Code Section 54956.8]**

- 8-6 Report on existing litigation, *Oscar Renda Contracting, Inc. v. MWD*, Superior Court for the County of Riverside, Case No. RIC 1213525; and authorize increase in maximum amount payable under contracts with (1) Criterium Consulting Group for consulting services by \$100,000 for an amount not to exceed \$200,000; and (2) Lachel and Associates, Inc. for consulting services by \$100,000 for an amount not to exceed \$200,000. (L&C)  
**[Conference with legal counsel—existing litigation; to be heard in closed session pursuant to Gov. Code Section 54956.9(d)(1)]**

## 9. BOARD INFORMATION ITEMS

None

## 10. DEPARTMENT HEADS PERFORMANCE EVALUATIONS

- 10-1 Report on action plans by Department Heads  
[Public employees' performance evaluation; to be heard in closed session pursuant to Gov. Code Section 54957]

## 11. FUTURE AGENDA ITEMS

## 12. ADJOURNMENT

**NOTE:** At the discretion of the Board, all items appearing on this agenda and all committee agendas, whether or not expressly listed for action, may be deliberated and may be subject to action by the Board.

Each agenda item with a committee designation will be considered and a recommendation may be made by one or more committees prior to consideration and final action by the full Board of Directors. The committee designation appears in parentheses at the end of the description of the agenda item e.g. (E&O, F&I). Committee agendas may be obtained from the Board Executive Secretary.

Writings relating to open session agenda items distributed to Directors less than 72 hours prior to a regular meeting are available for public inspection at Metropolitan's Headquarters Building and on Metropolitan's Web site <http://www.mwdh2o.com>.

Requests for a disability related modification or accommodation, including auxiliary aids or services, in order to attend or participate in a meeting should be made to the Board Executive Secretary in advance of the meeting to ensure availability of the requested service or accommodation.