



LAS VIRGENES MUNICIPAL WATER DISTRICT
4232 Las Virgenes Road, Calabasas, CA 91302

AGENDA
REGULAR MEETING

Members of the public wishing to address the Board of Directors are advised that a statement of Public Comment Protocols is available from the Clerk of the Board. Prior to speaking, each speaker is asked to review these protocols and MUST complete a speakers' card and hand it to the Clerk of the Board. Speakers will be recognized in the order cards are received.

The Public Comments agenda item is presented to allow the public to address the Board on matters not on the agenda. The public may present comments on any agenda item at the time the item is called upon for discussion.

Materials prepared by the District in connection with subject matter on the agenda are available for public inspection at 4232 Las Virgenes Road, Calabasas, CA 91302. Materials prepared by the District and distributed to the Board during this meeting are available for public inspection at the meeting or as soon thereafter as possible. Materials presented to the Board by the public will be maintained as part of the records of these proceedings and are available upon written request to the Clerk of the Board.

5:00 PM

August 27, 2013

PLEDGE OF ALLEGIANCE

1. CALL TO ORDER AND ROLL CALL

A The meeting was called to order at _____ p.m. by _____ in the District offices, and the Secretary called the roll.

<u>Board of Directors</u>	<u>Present</u>	<u>Left</u>	<u>Absent</u>
Charles Caspary, President	_____	_____	_____
Glen Peterson, Vice President/MWD Rep.	_____	_____	_____
Barry Steinhardt, Secretary	_____	_____	_____
Leonard Polan, Treasurer	_____	_____	_____
Lee Renger, Director	_____	_____	_____

2. APPROVAL OF AGENDA

A Moved by Director _____, seconded by Director _____, and _____, that the agenda for the Regular Meeting of August 27, 2013, be approved as presented/amended.

3. **PUBLIC COMMENTS**

Members of the public may now address the Board of Directors **ON MATTERS NOT APPEARING ON THE AGENDA**, but within the jurisdiction of the Board. No action shall be taken on any matter not appearing on the agenda unless authorized by Subdivision (b) of Government Code Section 54954.2

4. **ILLUSTRATIVE AND/OR VERBAL PRESENTATION AGENDA ITEMS**

A Conrad N. Hilton Foundation: Proclamation in Recognition of Conservation Efforts

B Ad Hoc Committee Report: Probability Analysis

C Legislative and Regulatory Updates

5. **CONSENT CALENDAR**

A List of Demands: August 27, 2013. Approve

B Investment Report for the Month of July 2013. Approve

6. **TREASURER**

7. **BOARD OF DIRECTORS**

A Calabasas Road 10-inch Water Main Repair and Replacement: Continuation of Emergency Authorization

Approve continuation of the emergency authorization for the General Manager to replace approximately 1,500 feet of deteriorated 10-inch water main on Calabasas Road following informal bidding procedures in an amount not to exceed \$700,000.

8. **FACILITIES AND OPERATIONS**

A 5633 Trancas Canyon Road: Detachment Request

Approve in concept the detachment of 5633 Trancas Canyon Road from the Las Virgenes Municipal Water District's service area.

B 5-Million-Gallon Tank: Approval of Plans, Specifications and Pre-Qualification Packages for General Contractor and Blasting Subcontractor

Approve the plans, specifications and pre-qualification packages for General Contractor and Blasting Subcontractor for the 5-Million-Gallon Storage Tank Project.

C Maintenance Agreement Renewal for Sewer Metering Stations

Authorize the General Manager to issue a purchase order to ADS Environmental Services for maintenance and reporting services for sewer metering stations in the amount of \$32,311.00

D Twin Lakes Pump Station: Pump No. 1 Overhaul

Waive formal bidding requirements for the overhaul of Pump No. 1 at the Twin Lakes Pump Station, authorize the General Manager to issue a purchase order in the amount of \$33,109.39 to California Centrifugal Pump, Inc., and appropriate additional funds in the amount of \$15,525 to complete the work.

9. FINANCE AND ADMINISTRATION

A Request for Leave to File Late Claim

Deny the request for leave to file a late claim submitted by Dorna McKee.

10. LEGAL SERVICES

A Reduction of Employer Paid Member Contributions for Manager, Supervisor, Professional and Confidential Employees Association

Pass, approve and adopt the proposed Resolution No. 08-13-2445, reducing the amount of Employer Paid Member Contributions (EPMC) for the Manager/Supervisor, Professional and Confidential (M/SPC) Employees Association to zero.

RESOLUTION NO. 08-13-2445: A RESOLUTION OF THE BOARD OF DIRECTORS OF LAS VIRGENES MUNICIPAL WATER DISTRICT AMENDING EMPLOYER PAID MEMBER CONTRIBUTIONS (EPMC) FOR EMPLOYEES OF THE MANAGER, SUPERVISOR, PROFESSIONAL AND CONFIDENTIAL EMPLOYEES ASSOCIATION

(Reference is hereby made to Resolution No. 08-13-2445 on file in the District's Resolution Book and by this reference the same is incorporated herein and made a part of hereof.)

11. INFORMATION ITEMS

A 2014 ACWA/JPIA Medical Insurance Plan Premiums

12. NON-ACTION ITEMS

A Organization Reports

- (1) MWD
 - a. Representative Report/Agenda(s)
- (2) Other

B Director's Reports on Outside Meetings

C General Manager Reports

- (1) General Business
- (2) Follow-Up Items

D Director's Comments

13. FUTURE AGENDA ITEMS

14. PUBLIC COMMENTS

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15. CLOSED SESSION

A Conference with District Counsel - Existing Litigation (Government Code Section

54956.9(a)):

1. Dorna S. McKee v. Las Virgenes Municipal Water District
2. Las Virgenes Municipal Water District v. Millgee Investment Company, Inc.

B Conference with District Counsel - Potential Litigation (GovernmentCode Section 54956.9): One Case

1. In the opinion of District Counsel, disclosure of the identity of the litigant would be prejudicial to the district.

C Conference with District Counsel - Existing Litigation:

1. Heal the Bay, Inc. v. Lisa P. Jackson

16. OPEN SESSION AND ADJOURNMENT



August 27, 2013 LVMWD Regular Board Meeting

TO: Board of Directors

FROM: General Manager

Subject: Ad Hoc Committee Report: Probability Analysis

SUMMARY:

On August 13, 2013, the Board President formed an Ad Hoc Committee in response to a probability analysis and risk management discussion related to the proposed 5-million-gallon tank project. Directors Polan and Renger were selected to serve on the Ad Hoc Committee.

The Committee was assigned the following three tasks: (1) prepare a draft scope of work for a probability analysis to determine the likelihood of occurrence of the design event for the tank, (2) determine the estimated cost to perform the probability analysis, and (3) recommend the reasonable level of risk to be accepted when considering the results of a probability analysis for this purpose.

On August 16, 2013, the Ad Hoc Committee met at the District's Headquarters to discuss the key elements for a scope of work. Directors Polan and Renger, General Manager Pedersen and District Counsel Wayne Lemieux were in attendance. Following the Committee meeting, Director Polan provided the attached document for inclusion in the agenda package. At the Board meeting, Directors Polan and Renger will provide an update on the progress of the Committee's work.

Prepared By: David W. Pedersen, General Manager

ATTACHMENTS:

[Information for Scope of Work](#)

What is the probability of the Design Event in the next 50 years
and its relationship to the need for the 5 MG Tank?

Scope:

1. Confine the probability study to LVMWD western section (from Cornell Pump Station west).
2. What is the critical design event impacting the District (Fire, Earthquake or loss of water from MWD, coupled with Santa Ana winds?).
3. Total scope to be reviewed and commented on by Professor James S. Famiglietti, Earth Sciences, UCI Hydroinformatics Specialist, (949) 824-9434, speaker at the August 8, 2013 conference sponsored by Hon. Grace Napolitano & MWD.
4. Can the required fire flow be achieved through potable stored water and then back up with non-potable water from the reservoir?

LAS VIRGENES MUNICIPAL WATER DISTRICT

To: LEONARD POLAN, TREASURER

Payments for Board Meeting of: August 27, 2013

Upon certification by the Treasurer the checks and wire transfers were correct and supporting documents available, it is recommended the following demands on the various funds be approved and payments authorized.

Wells Fargo Bank A/C No. 4806-994448

Checks Nos. 63418 through 63540 were issued in the total amount of

\$ 822,618.40

Payments through wire transfers as follows:

No Wires Transfer

Total payments \$ 822,618.40

(Reference is hereby made to these demands on file in the District's Check Register and by this reference the same is incorporated herein and made a part hereof.)

**CHECK LISTING FOR BOARD MEETING
08/27/13**

Company Name	Company No.	Check No. 63418 thru 63460 08/13/13	Amount	Check No. 63461 thru 63501 08/20/13	Amount	Check No. 63502 thru 63540 08/27/13	Amount	Total
Potable Water Operations	101	12,854.32		128,982.05		18,830.05		160,666.42
Recycled Water Operations	102	2,756.60		772.92				772.92
Sanitation Operations	130	1,669.42		12,943.74		1,989.43		17,689.77
Potable Water Replacement	301	45,048.22		8,325.23		169.32		10,163.97
Internal Service	701	32,876.62		111,743.27		10,143.47		166,934.96
Joint Venture Operations	751			363,409.83		40,347.58		436,634.03
Joint Venture Construction	752							0.00
Joint Venture Replacement	754			1,817.75		28,929.78		30,747.53
Total Printed		95,205.18		627,994.79		100,409.63		823,609.60
Voided Checks/payment stopped:								
Ck#63414								
Potable Water Operations	101	(991.20)						(991.20)
Total Voids		(991.20)		0.00		0.00		(991.20)
Net Total		94,213.98		627,994.79		100,409.63		822,618.40

Batch Number - 225284
Bank Account - 00146807 Cash-General

Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Document	Key	Amount	Invoice Number
63418	08/13/13	2317	ACORN NEWSPAPER	ADS: 7/01~7/31/13	PV 127060	001 00101	168.00	870105/0713
				ADS: 7/01~7/31/13	PV 127060	002 00101	168.00	870105/0713
				ADS: 7/01~7/31/13	PV 127060	003 00101	168.00	870105/0713
				ADS: 7/01~7/31/13	PV 127060	004 00101	187.20	870105/0713
				ADS: 7/01~7/31/13	PV 127060	005 00101	201.44	870105/0713
				ADS: 7/01~7/31/13	PV 127060	006 00101	151.08	870105/0713
				ADS: 7/01~7/31/13	PV 127060	007 00101	140.40	870105/0713
				ADS: 7/01~7/31/13	PV 127060	008 00101	168.00	870105/0713
				ADS: 7/01~7/31/13	PV 127060	009 00101	978.36	870105/0713
				ADS: 7/01~7/31/13	PV 127060	010 00101	201.44	870105/0713
				ADS: 7/01~7/31/13	PV 127060	011 00101	187.20	870105/0713
				ADS: 7/01~7/31/13	PV 127060	012 00101	168.00	870105/0713
				Payment Amount			2,887.12	
63419	08/13/13	15897	AMERICAN TELEBROKERS	5340 E VOIP PHONES	PV 127146	001 00701	708.50	84572
				FREIGHT	PV 127146	002 00701	13.21	84572
				Payment Amount			721.71	
63420	08/13/13	17389	ANIMAL & INSECT PEST MANAGEMENT, INC	BEE TRMT:32443 SNOWPEAK DR.WLK	PV 127068	001 00101	185.00	68721
				Payment Amount			185.00	
63421	08/13/13	2869	AT&T	SRV 7/25~8/24/13	PV 127061	001 00101	43.64	0192/072513
				Payment Amount			43.64	
63422	08/13/13	8782	AW DIRECT INC.	UTILITY CHEST VEH#714	PV 127076	001 00701	466.49	1019653920
				Payment Amount			466.49	
63423	08/13/13	18071	BLUE DIAMOND	AC 3/8 FINE	PV 127145	001 00701	178.08	354322
				Payment Amount			178.08	

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key Item Co	Amount	Invoice Number
MATERIALS									
63424	08/13/13	3455	CALIFORNIA HIGHWAY PATROL	PAVING MAT'L Payment Amount NCIC 9580, OFC ID#19689, 15:15	PV	127067	001 00101	178.08 10.00	NCIC9580
63425	08/13/13	17852	CYBER COPY	Payment Amount (1) TSD RQST FOR DOCS REW (2) TSD RQST FOR DOCS REW	PV	127065	001 00701	10.00 84.32 153.67	428539 430256
63426	08/13/13	12559	DATASTREAM BUSINESS SOLUTIONS, INC.	Payment Amount 6/01-6/30/13 STANDBY CHRG	PV	127063	001 00701	237.99 740.00	14242
63427	08/13/13	17918	EARTHLINK BUSINESS CO.	Payment Amount 8/01-8/31/13 MPLS LINES& DATA	PV	127062	001 00701	740.00 2,854.34	1318062508011 30
63428	08/13/13	2658	FEDERAL EXPRESS CORP	Payment Amount (1)PACKAGE DEL 7/31/13	PV	127096	001 00701	2,854.34 82.48	2-356-22166
63429	08/13/13	2655	FERGUSON ENTERPRISES	Payment Amount MISC INVENTORY ITEMS	PV	127133	001 00701	82.48 6,613.69	0443142
Alt Payee 3207 FERGUSON ENTERPRISES, INC. #1083 FILE 56809 LOS ANGELES CA 90074-6809									
63430	08/13/13	6770	G.I. INDUSTRIES	Payment Amount 8/13 DISPOSAL@SHOP & HQ 8/13 DISPOSAL@TAPI A 8/13 DISP RAGS/GRIT@TAP IA 8/13 DISPOSAL	PV	127134	001 00701	6,613.69 637.72 429.39 838.20 174.96	2650397-0283-1 2520746-0283-7 2520747-0283-5 2361686-0283-

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Payment Number	Payment Date	Address Number	Name	Payment Stmt Message	TY	Document Number	Key	Item	Co	Amount	Invoice Number
				@WLK							3
				8/13	PV	127140		001	00701	79.72	2650395-0283-
				DISPOSAL@RLV							5
				8/13	PV	127141		001	00701	79.72	2650396-0283-
				DISPOSAL@RLV							3
				FARM							
				7/16-7/28/13	PV	127143		001	00701	383.59	2650310-0283-
				DISP@SHOP							4
				BLDG							
				7/16-7/28/13	PV	127144		001	00701	857.55	2361632-0283-
				DISP@WLK DE							1
			Alt Payee	6771 G.I. INDUSTRIES P. O. BOX 541065 LOS ANGELES CA 90054-1065							
				Payment Amount						3,480.85	
63431	08/13/13	18841	GI SERVICES LLC	QUARTERLY	PV	127079		001	00701	300.00	137177
				SWEEP @RLV							
				QUARTERLY	PV	127080		001	00701	300.00	137178
				SWEEP@TAPIA							
				Payment Amount						600.00	
63432	08/13/13	4525	HARRINGTON INDUSTRIAL PLASTICS INC.	MISC TAPIA	PV	127082		001	00701	2,539.14	00590800
				MAINT							
				SUPPLIES							
				CREDIT	PD	127083		001	00751	523.86	00591159
				RE:INV.005908							
				00							
			Alt Payee	7132 HARRINGTON INDUSTRIAL PLASTICS LLC P. O. BOX 5128 14480 YORBA AVENUE							
				Payment Amount						2,015.28	
63433	08/13/13	16659	HARRIS COMPUTER SYSTEMS	REGIST CIS	PV	127095		001	00701	875.00	J3NUXJ75NCX
				CNF/10/29-11/0							
				1/13							
				Payment Amount						875.00	
63434	08/13/13	8711	HIDDEN RIDGE, LLC	REFD UNUSED	PV	127074		001	00701	16,306.97	T5406350
				PREPAID							
				DEPOSIT							
				INTEREST							
				Payment Amount						33.21	T5406350/INT
				7/13 RECORDS						16,340.18	
63435	08/13/13	16809	ICTUS	7/13 RECORDS	PV	127110		001	00701	5,330.00	LYMWD-130701

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key Item	Co	Amount	Invoice Number
			CONSULTING, LLC	MGMT						
63436	08/13/13	8304	IFM EFECTOR INC.	Payment Amount PRESSURE SWITCH TRANSMITTER	PV	127081	001	00701	5,330.00 913.42	20446392
63437	08/13/13	3083	JCI JONES CHEMICALS, INC	Payment Amount SODIUM BISULFITE-422 4GAL	PV	127109	001	00701	913.42 5,744.64	589470
			All Payee	JCI JONES CHEMICALS, INC P.O. BOX 636877 CINCINNATI OH 45263-6877						
63438	08/13/13	3514	LOS ANGELES COUNTY, REGISTRAR-REC ORDER	Payment Amount REC RELEASE OF LIEN-ROBINSON	PV	127127	001	00301	5,744.64 16.00	2055-002-028
63439	08/13/13	2839	MOTION INDUSTRIES, INC.	Payment Amount VALVE HYD FLW (1) FOR RLV	PV	127113	001	00701	16.00 340.03	CA22-567381
			All Payee	MOTION INDUSTRIES INC. FILE 749376 LOS ANGELES CA 90074						
63440	08/13/13	18940	MP PRINTING & MAILING	Payment Amount PSTG MAILING CURRENT FLOW#4	PV	127128	001	00701	340.03 1,617.20	51800
63441	08/13/13	17329	ODYSSEY POWER	Payment Amount NEW 500 GALLON FUEL TANK	PV	127091	001	00701	1,617.20 4,367.28	44252
				TANK RNTL CHRG WEEK#17;18;19 GENERATORS PM SRV/5 LOCATION GENERATORS PM	PV	127093	001	00701	1,111.80	44250
					PV	127147	001	00701	4,874.80	44348
					PV	127147	003	00701	4,874.80	44348

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key Item	Co	Amount	Invoice Number
63442	08/13/13	18996	PETTY CASH - KAREN NORMAN	SRV/5 LOCATION GENERATORS PM	PV	127147	005	00701	2,437.40	44348
				SRV/5 LOCATION Payment Amount					17,666.08	
				REPL PETTY	PV	127084	001	00701	15.55	080513
				CASH 4/25/12-8/1/1 3						
				REPL PETTY	PV	127084	002	00701	9.73	080513
				CASH 4/25/12-8/1/1 3						
				REPL PETTY	PV	127084	003	00701	3.25	080513
				CASH 4/25/12-8/1/1 3						
				REPL PETTY	PV	127084	004	00701	9.02	080513
				CASH 4/25/12-8/1/1 3						
				REPL PETTY	PV	127084	005	00701	40.00	080513
				CASH 4/25/12-8/1/1 3						
				REPL PETTY	PV	127084	006	00701	5.43	080513
				CASH 4/25/12-8/1/1 3						
				REPL PETTY	PV	127084	007	00701	30.00	080513
				CASH 4/25/12-8/1/1 3						
				REPL PETTY	PV	127084	008	00701	40.00	080513
				CASH 4/25/12-8/1/1 3						
				REPL PETTY	PV	127084	009	00701	25.00	080513
				CASH 4/25/12-8/1/1						

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key	Item	Co	Amount	Invoice Number
3											
				REPL PETTY	PV	127084	010	00701		25.00	080513
				CASH							
				4/25/12-8/1/1							
3				REPL PETTY	PV	127084	011	00701		25.00	080513
				CASH							
				4/25/12-8/1/1							
3				REPL PETTY	PV	127084	012	00701		19.51	080513
				CASH							
				4/25/12-8/1/1							
3				REPL PETTY	PV	127084	013	00701		37.91	080513
				CASH							
				4/25/12-8/1/1							
3				REPL PETTY	PV	127084	001	00701		93.07	46692342
				CASH							
				4/25/12-8/1/1							
3				Payment Amount						285.40	
63443	08/13/13	8464	PRAXAIR DISTRIBUTION, INC	7/13 AIR CYLINDER RNTL	PV	127094	001	00701		93.07	46692342
				Payment Amount						285.40	
				8898 PRAXAIR DISTRIBUTION INC.							
				DEPT. LA 21511							
				PASADENA CA 91185-1511							
				Payment Amount						93.07	
63444	08/13/13	3192	PUMP ENGINEERING CO.	MTH PUMP 1411A-BF	PV	127069	001	00701		564.62	134638
				Payment Amount						93.07	
				FREIGHT							
				Payment Amount						38.94	
63445	08/13/13	16788	RADIO ACTIVITY	TEST SCADA TRANSCEIVERS	PV	127108	001	00701		150.00	0080113
				Payment Amount						603.56	
				8/13 COURIER SRV							
				Payment Amount						150.00	
63446	08/13/13	6940	SECTRAN SECURITY, INC.	8/13 COURIER SRV	PV	127085	001	00701		289.38	13080550
				Payment Amount						150.00	
				Payment Amount						289.38	
63447	08/13/13	2958	SOUTHERN CALIFORNIA GAS CO	HQ/OPS 6/06-7/08/13	PV	127097	001	00701		310.00	3600/070813
				Payment Amount						310.00	

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Document Ty	Document Number	Key Itrm	Key Co	Amount	Invoice Number
				JBR P/S	PV	127098	001	00101	15.80	1200/080213
				7/3-8/2/13						
				Payment Amount					325.80	
63448	08/13/13	17096	SUPPORT PRODUCT SERVICES	ECOM PISTOL GRIP W/O SOOT TEST	PV	127090	001	00701	302.11	3406
				Payment Amount					302.11	
63449	08/13/13	3789	T & T TRUCK & CRANE SERVICE	R & ELE MOTOR CLBS@L/S	PV	127111	001	00701	319.20	0109151-IN
				Payment Amount					319.20	
63450	08/13/13	18974	TLO, LLC	7/1-7/31/13 SEARCHING CREDIT	PV	127064	001	00701	123.00	974571/073113
				Payment Amount					123.00	
63451	08/13/13	15923	TOTAL-WESTERN, INC.	ANNUAL BOILER PM@RLV	PV	127089	001	00701	4,475.00	774.009-1
				Payment Amount					123.00	
63452	08/13/13	10225	US EQUIPMENT CO., INC.	INGERSOLL RAND 120 GAL	PV	127129	001	00701	7,357.77	189920
				Payment Amount					4,475.00	
63453	08/13/13	2780	VALLEY NEWS GROUP	AD: STORAGE TANK ON	PV	127059	001	00101	210.00	8-2
				Payment Amount					7,357.77	
63454	08/13/13	13326	VILLA ESPERANZA SERVICES	7/13 LANDSCAPE SRV	PV	127086	001	00701	1,114.75	LVMWD-2013-8
				Payment Amount					210.00	
				7/13 LANDSCAPE SRV	PV	127086	002	00701	3,096.32	LVMWD-2013-8
				7/13 LANDSCAPE SRV	PV	127086	004	00701	571.93	LVMWD-2013-8
				Payment Amount					4,783.00	
63455	08/13/13	5501	VISTA INDUSTRIAL EQUIPMENT	GLASS BEAD MEDIA FOR SAND FREIGHT	PV	127092	001	00701	150.42	15817
				Payment Amount					228.84	
63456	08/13/13	18914	WECK LABORATORIES, INC.	LAB SRV@TAPIA GRWTR QTRLY	PV	127100	001	00701	67.00	W3F0526-LV
				LAB SRV@TAPIA	PV	127101	001	00701	228.00	W3G2413-LV

ITEM 5A

Batch Number - 225284
Bank Account - 00146807 Cash-General

Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Document Ty	Document Number	Key Item	Key Co	Amount	Invoice Number
63457	08/13/13	3047	WESCO DISTRIBUTION, INC.	ANIONS LAB SRV@TAPIA GRDWTR MTHLY LAB SRV@ MC-DIAZINON QTRLY LAB SRV@TAPIA NPDES LAB SRV@RLV LAB SRV@WLK RESV	PV	127103	001 00701	001 00701	7.00	W3G3175-LV
				Payment Amount					1,838.00	
				MAT'L FOR MAINT@HQ BLDG8	PV	127070	001 00701	001 00701	828.40	201678
				MAT' FOR MAINT@P/S	PV	127071	001 00701	001 00701	304.11	200063
				WESCO DISTRIBUTION, INC PO BOX 31001-0465 PASADENA CA 91110-0465						
				Payment Amount					1,132.51	
63458	08/13/13	3048	WEST COAST AIR CONDITIONING	7/13 PRV MAINT@LV2	PV	127072	001 00701	001 00701	115.00	S49978
				REPL CONTACTOR COMPRESSOR#1	PV	127073	001 00701	001 00701	60.89	S50481
				Payment Amount					175.89	
63459	08/13/13	8060	WIL-POWER BATTERY DISTRIBUTORS	12V SEALED BATTERY FOR POWER	PV	127088	001 00701	001 00701	2,090.18	170425
				Payment Amount					2,090.18	
63460	08/13/13	6248	ZENNER PERFORMANCE METERS, INC.	METER BARREL LOCK	PV	127087	001 00701	001 00701	463.25	0021555-IN
				Payment Amount					463.25	
				Total Amount of Payments Written					95,205.18	

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R04576

Las Virgenes Municipal Water
A/P Auto Payment Register

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Bank Account - 00146807 Cash-General

Payment Number	Date	Address Number	Name	Payment Stub Message	Document . . .	Key	Co	Amount	Invoice Number
Total Number of Payments Written									
									43

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Batch Number - 225377
Bank Account - 00146807 Cash-General

Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key	Amount	Invoice Number
63461	08/20/13	18132	AGROMIN PREMIUM SOIL PRODUCTS	108YD COMPOST AMENDMENT	PV	127174	001 00701	1,296.00	0223753-IN
				56YD COMPOST AMENDMENT	PV	127175	001 00701	672.00	0223787-IN
				70YD COMPOST AMENDMENT	PV	127176	001 00701	840.00	0223873-IN
				116YD COMPOST AMENDMENT	PV	127177	001 00701	1,392.00	0223874-IN
				70YD COMPOST AMENDMENT	PV	127178	001 00701	840.00	0223909-IN
				111YD COMPOST AMENDMENT	PV	127179	001 00701	1,332.00	0223910-IN
				115YD COMPOST AMENDMENT	PV	127180	001 00701	1,380.00	0223937-IN
				100YD COMPOST AMENDMENT	PV	127181	001 00701	1,200.00	223594A-IN
				114YD COMPOST AMENDMENT	PV	127182	001 00701	1,368.00	0223982-IN
				112YD COMPOST AMENDMENT	PV	127183	001 00701	1,344.00	0224042-IN
				117YD COMPOST AMENDMENT	PV	127184	001 00701	1,404.00	0224101-IN
				112YD COMPOST AMENDMENT	PV	127185	001 00701	1,344.00	0224100-IN
				112YD COMPOST AMENDMENT	PV	127186	001 00701	1,344.00	0224122-IN
				109YD COMPOST AMENDMENT	PV	127187	001 00701	1,308.00	0224159-IN
				106YD COMPOST AMENDMENT	PV	127189	001 00701	1,272.00	0224183-IN
				Payment Amount			18,336.00		
63462	08/20/13	3077	AIRGAS USA, LLC	MISC SAFETY SUPPLIES	PV	127119	001 00701	747.48	9018184930
			Alt Payee	GLOVES DRVR MD GRAIN	PV	127126	001 00701	429.42	9017029340
				Payment Amount			1,176.90		

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AIRGAS USA, LLC
P. O. BOX 7423
PASADENA CA 91109-7423

Batch Number - 225377
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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	TY	Document Number	Key	Item	Co	Amount	Invoice Number
63463	08/20/13	2387	AMERRAY HYDRAULICS CORP	MISC INVENTORY ITEMS	PV	127158	001	00701		1,546.42	38953
				3/8" STAINLESS STEEL INSERTS	PV	127159	001	00701		281.93	38954
				Payment Amount						1,828.35	
63464	08/20/13	2397	AQUATIC BIOASSAY & CONSULTING	7/13 CHRONIC NPDES	PV	127117	001	00701		4,180.00	LVS0713-0704
				BIOASSAYS							
				Payment Amount						4,180.00	
63465	08/20/13	9271	ARMORCAST PRODUCTS CO.	37 METER BOX EXTENSION	PV	127154	001	00701		4,578.00	0148619-IN
				Payment Amount						4,578.00	
63466	08/20/13	5625	ASSOC. OF WATER AGENCIES OF VENTURA CO	AWA MEMBERSHIP DUES 2013	PV	127192	001	00701		1,200.00	05-6994
				Payment Amount						1,200.00	
63467	08/20/13	2869	AT&T	SRV 8/5-9/4/13	PV	127167	001	00101		51.36	9054/080513
				SRV 08/05-09/04/13	PV	127169	001	00701		252.57	9268/080513
				SRV 07/04-8/05/13	PV	127172	001	00101		773.65	0051/080513
				SRV 07/04-8/05/13	PV	127172	002	00101		109.72	0051/080513
				SRV 07/04-8/05/13	PV	127172	003	00101		503.65	0051/080513
				SRV 07/04-8/05/13	PV	127172	004	00101		4,669.45	0051/080513
				SRV 07/04-8/05/13	PV	127172	005	00101		47.61	0051/080513
				SRV 07/04-8/05/13	PV	127172	006	00101		1,059.76	0051/080513
				SRV 07/04-8/05/13	PV	127172	007	00101		467.66	0051/080513
				SRV 07/04-8/05/13	PV	127172	008	00101		1,261.50	0051/080513
				SRV 07/04-8/05/13	PV	127172	009	00101		71.90	0051/080513

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key	Invoice Number	Amount
Number	Date	Number				Number	Item Co		
				07/04-8/05/13					
				SRV	PV	127172	010 00101	0051/080513	47.61
				07/04-8/05/13					
				SRV	PV	127172	011 00101	0051/080513	47.61
				07/04-8/05/13					
				SRV	PV	127172	012 00101	0051/080513	47.61
				07/04-8/05/13					
				SRV	PV	127172	013 00101	0051/080513	47.61
				07/04-8/05/13					
				SRV	PV	127172	014 00101	0051/080513	47.61
				07/04-8/05/13					
				SRV	PV	127172	015 00101	0051/080513	95.22
				07/04-8/05/13					
				SRV	PV	127172	016 00101	0051/080513	47.61
				07/04-8/05/13					
				SRV	PV	127172	017 00101	0051/080513	47.61
				07/04-8/05/13					
				SRV	PV	127172	018 00101	0051/080513	47.70
				07/04-8/05/13					
				SRV	PV	127172	019 00101	0051/080513	47.95
				07/04-8/05/13					
				SRV	PV	127172	020 00101	0051/080513	48.81
				07/04-8/05/13					
				SRV	PV	127172	021 00101	0051/080513	47.61
				07/04-8/05/13					
				SRV	PV	127172	022 00101	0051/080513	47.61
				07/04-8/05/13					
				SRV	PV	127172	023 00101	0051/080513	47.70
				07/04-8/05/13					
				SRV	PV	127172	024 00101	0051/080513	47.61
				07/04-8/05/13					
				SRV	PV	127172	025 00101	0051/080513	47.61
				07/04-8/05/13					
				SRV	PV	127172	026 00101	0051/080513	23.81
				07/04-8/05/13					
				SRV	PV	127172	027 00101	0051/080513	23.80
				07/04-8/05/13					
				SRV	PV	127173	001 00701	9065/080513	251.55
				08/05-09/04/1					
				3					
				Payment Amount					10,379.08

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key Item	Co	Amount	Invoice Number
63468	08/20/13	16253	AT&T MOBILITY	SRV 07/04--8/05/13	PV	127228	001	00701	65.05	992789332X081 12013
				SRV 07/04--8/05/13	PV	127228	002	00701	16.48	992789332X081 12013
				SRV 07/04--8/05/13	PV	127228	003	00701	1,234.50	992789332X081 12013
				SRV 07/04--8/05/13	PV	127228	004	00701	186.08	992789332X081 12013
				SRV 07/04--8/05/13	PV	127228	005	00701	44.98	992789332X081 12013
				SRV 07/04--8/05/13	PV	127228	006	00701	70.23	992789332X081 12013
				SRV 07/04--8/05/13	PV	127228	007	00701	16.48	992789332X081 12013
				SRV 07/04--8/05/13	PV	127228	008	00701	11.54	992789332X081 12013
				SRV 07/04--8/05/13	PV	127228	009	00701	4.94	992789332X081 12013
				SRV 07/04--8/05/13	PV	127228	010	00701	179.92	992789332X081 12013
				SRV 07/04--8/05/13	PV	127228	011	00701	130.48	992789332X081 12013
				SRV 07/04--8/05/13	PV	127228	012	00701	28.50	992789332X081 12013
				SRV 07/04--8/05/13	PV	127228	013	00701	163.44	992789332X081 12013
				SRV 07/04--8/05/13	PV	127228	014	00701	16.68	992789332X081 12013
				SRV 07/04--8/05/13	PV	127228	015	00701	16.48	992789332X081 12013
				SRV 07/04--8/05/13	PV	127228	016	00701	44.98	992789332X081 12013
				SRV 07/04--8/05/13	PV	127228	017	00701	57.00	992789332X081 12013
				SRV 07/04--8/05/13	PV	127228	018	00701	65.99	992789332X081 12013
				SRV 07/04--8/05/13	PV	127228	019	00701	16.48	992789332X081 12013
				SRV 07/04--8/05/13	PV	127228	020	00701	28.50	992789332X081 12013
				SRV 07/04--8/05/13	PV	127228	021	00701	69.43	992789332X081 12013

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key	Key	Key	Amount	Invoice Number
Number	Date	Number				Number	Item	Co	Co		Number
63469	08/20/13	18503	AUTOMATION CONTROL PRODUCTS	07/04--8/05/13 SRV Payment Amount S/W MAINT 11/3/13--11/4/ 14 S/W MAINT 11/3/13--11/4/ 14	PV	127228	022	00701	001	158.98 2,627.14 1,200.00	12013 992789332X081 12013 8497
63470	08/20/13	2443	BENNER & CARPENTER	SURVEYING SRVS THRU 7/31/13	PV	127202	001	00701	003	3,230.00 3,230.00	10888
63471	08/20/13	19001	BENTLEY SYSTEMS, INC.	WTR GEMS 8/5/13--8/4/14	PV	127191	001	00701	001	5,500.00 5,500.00	47538237
63472	08/20/13	18993	BILLTRUST	7/13 ON-LINE BILL & PMT	PV	127130	001	00701	001	4,609.83 4,609.83	83483
63473	08/20/13	18739	CALIFORNIA HAZARDOUS SERVICES, INC.	8/13 DOP SITE VISIT	PV	127124	001	00701	001	105.00 105.00	54059
63474	08/20/13	11330	DIAL SECURITY	PANEL SRV@TAPIA (20) KEY FOBS	PV	127222	001	00751	001	147.00 218.00	201768 202154
63475	08/20/13	7420	DICALITE MINERALS CORP.	DIATOMACEOUS EARTH DICALITE FREIGHT	PV	127123	001	00701	001	8,153.20 365.00 330.00	429795 429795 429795
63476	08/20/13	2620	DRIVE LINE SERVICE	Alt Payee 9884 DICALITE MINERALS CORP. C/O DICALITE MANAGEMENT GROUP 1 BALAAVENUE, SUITE 301 Payment Amount QD MOWER DRIVE SHAFT	PV	127230	001	00751	001	8,483.20 18.30	707619

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Number	Key	Item	Co	Amount	Invoice Number
63477	08/20/13	18111	ELECSYS INTERNATIONAL CORPORATION	Payment Amount	PV	127125	001	00701		18.30	116876
				9/13 RADIX HANDHELD MAINT						261.00	
63478	08/20/13	2654	FAMCON PIPE	Payment Amount	PV	127149	001	00701		261.00	151639
				GASKET-METER, 1" X 1/8"						49.05	
				AIR VAC 1", VENT-O-MAT	PV	127155	001	00701		16,243.18	151626
				MISC INVENTORY ITEMS	PV	127156	001	00701		3,278.25	151630
				MISC INVENTORY ITEMS	PV	127157	001	00701		12,626.70	151632
63479	08/20/13	2701	GRAINGER, INC.	Payment Amount	PV	127152	001	00701		32,198.18	9198159270
				RTV SILICONE BLUE, 8 OZ.						292.73	
				STEPLADDER FIBERGLASS 4' STORAGE SHELVES	PV	127153	001	00701		148.47	9194181252
					PV	127217	001	00701		801.16	9183955575
				Alt Payee 5453 GRAINGER, INC. DEPT 805178142 PALATINE IL 60038-0001							
63480	08/20/13	2705	HACH COMPANY	Payment Amount	PV	127122	001	00701		1,242.36	8408098
				PHOTOCELL REPLACEMENT KIT						602.77	
				FREIGHT	PV	127122	003	00701		41.37	8408098
				MISC LAB SUPPLIES	PV	127204	001	00701		307.70	8418895
				FREIGHT	PV	127204	003	00701		30.47	8418895
				Alt Payee 6442 HACH COMPANY 2207 COLLECTIONS CENTER DR CHICAGO IL 60693							
63481	08/20/13	4525	HARRINGTON INDUSTRIAL	Payment Amount	PV	127224	001	00701		882.31	00591083
				MISC TAPIA MAINT SUPPL						115.43	

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key	Item	Co	Amount	Invoice Number
PLASTICS INC.											
Alt Payee	7132	HARRINGTON INDUSTRIAL PLASTICS LLC P. O. BOX 5128 14480 YORBA AVENUE									
63482	08/20/13	18646	HDR ENGINEERING, INC.	Payment Amount 6/30-7/27/13 RESV#2 IMPROVMT	PV	127160	001	00701		115.43 1,817.75	00096361-B
				6/30-7/27/13 CLBS TNK REHAB	PV	127201	001	00701		4,720.23	00096369-B
63483	08/20/13	2736	IRON MOUNTAIN RECORDS MANAGEMENT	Payment Amount 8/13 RECORDS STORAGE	PV	127116	001	00701		6,537.98 546.21	HKT1828
63484	08/20/13	3406	JACK JONES TRUCKING, INC.	Payment Amount SHPG.JWC ENVIRO-MUFFIN MONSTER	PV	127236	001	00751		546.21 74.07	N81951
63485	08/20/13	3083	JCI JONES CHEMICALS, INC	Payment Amount SODIUM HYPOCHLORITE- 5,048GAL	PV	127118	001	00701		74.07 2,937.78	589879
Alt Payee	13647	JCI JONES CHEMICALS, INC P.O. BOX 636877 CINCINNATI OH 45263-6877									
63486	08/20/13	2743	JOBS AVAILABLE	Payment Amount AD: HR COORD 7/30/13	PV	127132	001	00701		2,937.78 297.50	1316029
63487	08/20/13	6777	CAL-COAST MACHINERY	Payment Amount LITHIUM GREASE & OIL HY-GARD & COOL GARD	PV	127234	001	00751		297.50 84.52 88.35	121061 123282
Alt Payee	7133	JOHN DEERE FINANCIAL PO BOX 4450 CAROL STREAM IL 60197-4450									
63488	08/20/13	17847	DIAMOND A EQUIPMENT LLC	Payment Amount REPR HUB-GDW#20563	PV	127233	001	00751		172.87 326.04	WX07787

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key	Item	Co	Amount	Invoice Number
63493	08/20/13	2590	LOS ANGELES DAILY NEWS	PROFESSIONAL SRVS-JULY'13	PV	127216	008	00701		1,875.30	140M/0713
				PROFESSIONAL SRVS-JULY'13	PV	127216	009	00701		3,144.00	140M/0713
				Payment Amount				13,943.43			
				PRINT	PV	127231	001	00101		525.00	0010384714
				AD:MUREAU RD							
				CONST							
				ONLINE	PV	127232	001	00101		250.00	0010386409
				AD:MUREAU RD							
				CONST							
				Payment Amount				775.00			
63494	08/20/13	4744	METRON-FARNIE R, LLC.	ENDURO 2800 METER UPGRADE	PV	127171	001	00701		6,185.75	17565
				ENDURO 2800 METER UPGRADE	PV	127171	002	00701		150.00	17565
				Payment Amount				6,335.75			
63495	08/20/13	17326	RINCON CONSULTANTS, INC.	7/1-7/31/13 SR. PLANNER BLDG#1	PV	127237	001	00701		375.00	18891
				Payment Amount				375.00			
63496	08/20/13	2957	SOUTHERN CALIFORNIA EDISON	ENERGY JULY'13	PV	127213	001	00101		4,394.03	2869/073113
				ENERGY JULY'13	PV	127213	002	00101		28.58	2869/073113
				ENERGY JULY'13	PV	127213	003	00101		482.68	2869/073113
				ENERGY JULY'13	PV	127213	004	00101		92.43	2869/073113
				ENERGY JULY'13	PV	127213	005	00101		25.31	2869/073113
				ENERGY JULY'13	PV	127213	006	00101		113.55	2869/073113
				ENERGY JULY'13	PV	127213	007	00101		75.70	2869/073113
				ENERGY JULY'13	PV	127213	008	00101		26.75	2869/073113
				ENERGY JULY'13	PV	127213	009	00101		30.42	2869/073113
				ENERGY JULY'13	PV	127213	010	00101		29.91	2869/073113

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key Item	Co	Amount	Invoice Number
	JULY'13									
	ENERGY				PV	127213	011	00101	5,243.77	2869/073113
	JULY'13									
	ENERGY				PV	127213	012	00101	6,325.89	2869/073113
	JULY'13									
	ENERGY				PV	127213	013	00101	72.56	2869/073113
	JULY'13									
	ENERGY				PV	127213	014	00101	5,631.45	2869/073113
	JULY'13									
	ENERGY				PV	127213	015	00101	26.75	2869/073113
	JULY'13									
	ENERGY				PV	127213	016	00101	330.40	2869/073113
	JULY'13									
	ENERGY				PV	127213	017	00101	3,772.15	2869/073113
	JULY'13									
	ENERGY				PV	127213	018	00101	94,686.63	2869/073113
	JULY'13									
	ENERGY				PV	127213	019	00101	63,124.42	2869/073113
	JULY'13									
	ENERGY				PV	127213	020	00101	31.58	2869/073113
	JULY'13									
	ENERGY				PV	127213	021	00101	1,088.14	2869/073113
	JULY'13									
	ENERGY				PV	127213	022	00101	1,152.66	2869/073113
	JULY'13									
	ENERGY				PV	127213	023	00101	7,466.88	2869/073113
	JULY'13									
	ENERGY				PV	127213	024	00101	357.34	2869/073113
	JULY'13									
	ENERGY				PV	127213	025	00101	381.00	2869/073113
	JULY'13									
	ENERGY				PV	127213	026	00101	927.07	2869/073113
	JULY'13									
	ENERGY				PV	127213	027	00101	5,350.08	2869/073113
	JULY'13									
	ENERGY				PV	127213	028	00101	31.92	2869/073113
	JULY'13									
	ENERGY				PV	127213	029	00101	1,407.59	2869/073113
	JULY'13									
	ENERGY				PV	127213	030	00101	34.74	2869/073113
	JULY'13									

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Document . . .	Key Item Co	Amount	Invoice Number
ENERGY					PV	127213 031 00101	747.65	2869/073113
JULY'13								
ENERGY					PV	127213 032 00101	29.57	2869/073113
JULY'13								
ENERGY					PV	127213 033 00101	8,858.87	2869/073113
JULY'13								
ENERGY					PV	127213 034 00101	14,012.35	2869/073113
JULY'13								
ENERGY					PV	127213 035 00101	5,907.27	2869/073113
JULY'13								
ENERGY					PV	127213 036 00101	2,821.32	2869/073113
JULY'13								
ENERGY					PV	127213 037 00101	6,328.75	2869/073113
JULY'13								
ENERGY					PV	127213 038 00101	16,702.31	2869/073113
JULY'13								
ENERGY					PV	127213 039 00101	10,150.59	2869/073113
JULY'13								
ENERGY					PV	127213 040 00101	5,693.69	2869/073113
JULY'13								
ENERGY					PV	127213 041 00101	42,755.17	2869/073113
JULY'13								
ENERGY					PV	127213 042 00101	2,438.89	2869/073113
JULY'13								
ENERGY					PV	127213 043 00101	542.19	2869/073113
JULY'13								
ENERGY					PV	127213 044 00101	128.05	2869/073113
JULY'13								
ENERGY					PV	127213 045 00101	61.91	2869/073113
JULY'13								
ENERGY					PV	127213 046 00101	1,715.07	2869/073113
JULY'13								
ENERGY					PV	127213 047 00101	5,016.80	2869/073113
JULY'13								
ENERGY					PV	127213 048 00101	5,737.00	2869/073113
JULY'13								
ENERGY					PV	127213 049 00101	26.75	2869/073113
JULY'13								
ENERGY					PV	127213 050 00101	27.85	2869/073113
JULY'13								
ENERGY					PV	127213 051 00101	30.58	2869/073113
JULY'13								

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Bank Account - 00146807 Cash-General

Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Number	Key	Item	Co	Amount	Invoice Number
	JULY'13				PV	127213	052	00101		1,109.86	2869/073113
	ENERGY										
	JULY'13				PV	127213	053	00101		29.69	2869/073113
	ENERGY										
	JULY'13				PV	127213	054	00101		843.22	2869/073113
	ENERGY										
	JULY'13				PV	127213	055	00101		13.45	2869/073113
	ENERGY										
	JULY'13				PV	127213	056	00101		13.46	2869/073113
	ENERGY										
	JULY'13				PV	127213	057	00101		759.46	2869/073113
	ENERGY										
	JULY'13				PV	127213	058	00101		34.92	2869/073113
	ENERGY										
	JULY'13				PV	127213	059	00101		35.49	2869/073113
	ENERGY										
	JULY'13				PV	127213	060	00101		53,930.45	2869/073113
	ENERGY										
	JULY'13				PV	127213	061	00101		53,930.46	2869/073113
	ENERGY										
	JULY'13				PV	127213	062	00101		697.88	2869/073113
	ENERGY										
	JULY'13				PV	127213	063	00101		3,838.31	2869/073113
	ENERGY										
	JULY'13				PV	127213	064	00101		1,919.15	2869/073113
	ENERGY										
	JULY'13										
	Payment Amount								449,630.81		
63497	08/20/13	2558	SOUTHERN CALIFORNIA GAS CO	WLK P/S-7/01-8/01 /13	PV	127163	001	00101		7,563.56	9400/080113
				CORNELL P/S	PV	127164	001	00101		2,322.49	0400/080613
				7/08/13--8/6/13							
				3							
				TAPIA PLNT	PV	127165	001	00751		644.84	4000/080613
				7/8/13--8/6/13							
				RLV PLNT	PV	127166	001	00751		55.08	4200/080613
				7/8/13--8/6/13							
				HQ/OPS	PV	127211	001	00701		14.30	3600/080613
				7/08--8/06/13							
	Payment Amount								10,600.27		

Batch Number - 225377

Bank Account - 00146807 Cash-General

Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Document Ty	Document Number	Key Ltm	Key Co	Amount	Invoice Number
63498	08/20/13	2964	STATE BOARD OF EQUALIZATION	SALES/USE-1ST PRPD OF 3RD QT-13	PV	127212	001	00701	714.00	97817885/JUL13
				Payment Amount					714.00	
63499	08/20/13	3026	VENTURA COUNTY STAR	ADS: 07/20-7/22/13	PV	127214	001	00751	145.00	1096229
				ADS: 07/20-7/22/13	PV	127214	002	00751	300.00	1096229
				ADS: 07/20-7/22/13	PV	127214	003	00751	308.95	1096229
				Payment Amount					753.95	
63500	08/20/13	18988	JOHN WALLACE	REFD BAL ON OPEN A/C	PV	126959	001	00101	991.20	1080440
				Payment Amount					991.20	
63501	08/20/13	18887	XERXES CORPORATION	EMERGENCY UST TANK REPAIR	PV	127150	001	00701	20,297.00	PI2000689
				Payment Amount					20,297.00	
				Total Amount of Payments Written					627,994.79	
				Total Number of Payments Written					41	

Batch Number - 225400
Bank Account - 00146807 Cash-General

Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key Ltm Co	Amount	Invoice Number
63502	08/27/13	18997	MICHAEL ADAMS	REFD BAL	PV	127195	001 00101	3.39	3071215
				CLOSED A/C					
				Payment Amount				3.39	
63503	08/27/13	2339	AGOURA LOCK TECHNOLOGIES	AMSEC Digital Lock	PV	127252	001 00701	848.27	80559
				1 SAFE COMBO CHANGE	PV	127253	001 00701	40.00	80572
				PADLOCK, KEYED TO DISTRICT	PV	127258	001 00701	518.23	80558
				Payment Amount				1,406.50	
63504	08/27/13	18132	AGROMIN PREMIUM SOIL PRODUCTS	114YD COMPOST AMENDMENT	PV	127206	001 00701	1,368.00	0224213-IN
				116YD COMPOST AMENDMENT	PV	127207	001 00701	1,392.00	0224270-IN
				118YD COMPOST AMENDMENT	PV	127208	001 00701	1,416.00	0224269-IN
				104YD COMPOST AMENDMENT	PV	127209	001 00701	1,248.00	0224312-IN
				Payment Amount				5,424.00	
63505	08/27/13	15635	BRENTAG PACIFIC, INC.	CITRIC ACID 50% SOLUTION	PV	127260	001 00701	2,873.68	BPI332867
				Payment Amount				2,873.68	
63506	08/27/13	2418	BT INDUSTRIAL	EMERY CLOTH, WET/DRY, 400 GRIT	PV	127259	001 00701	30.96	326369-2
				Payment Amount				30.96	
63507	08/27/13	18992	CDW-GOVERNMENT	CISCO ASA5505-BUN-K 9 FIREWALL	PV	127255	001 00701	1,074.75	DX48524
				FREIGHT EATON 2 KVA UPS	PV	127255	003 00701	16.54	DX48524
				Payment Amount				1,324.35	FB34581
				REFD BAL	PV	127238	001 00101	4.02	630426
63508	08/27/13	19003	SHERI CLAPKIN	CLOSED A/C					
				Payment Amount				4.02	
63509	08/27/13	8213	DATAMATIC, LTD.	CRADLE POWER SUPPLY	PV	127280	001 00701	209.28	IN-0000018207
				FREIGHT	PV	127280	002 00701	14.81	IN-0000018207

Batch Number - 225400
Bank Account - 00146807 Cash-General

Payment Number	Payment Date	Address Number	Name	Payment Stub Message	TY	Document Number	Key Item	Key Co	Amount	Invoice Number
63510	08/27/13	18933	DAVIS WHOLESALE ELECTRIC, INC.	MODICON TSX PLC 16 CHANNELANA	PV	127283	001	00701	1,989.43	983960
Payment Amount 224.09										
63511	08/27/13	17205	ELLIS PAINT COMPANY	PAINT, URETHANE, SAFETY YELLOW	PV	127285	001	00701	285.06	970378
Payment Amount 1,989.43										
63512	08/27/13	2658	FEDERAL EXPRESS CORP	(1)PACKAGE DEL 8/14/13	PV	127287	001	00701	26.91	2-371-37323
Payment Amount 285.06										
63513	08/27/13	2660	FISHER SCIENTIFIC	MANIFOLD TUBING WHITE/WHITE FREIGHT	PV	127256	001	00701	24.47	0850837
Payment Amount 26.91										
Alt Payee 3202 FISHER SCIENTIFIC ACCOUNT #479936-001 FILE #50129 LOS ANGELES CA 90074-0129										
63514	08/27/13	2688	GEOLABS	CONCRETE INSPECTNS	PV	127279	001	00701	3,196.00	21308023
Payment Amount 32.80										
63515	08/27/13	18998	MARTHA HAMMAN	REFD BAL CLOSED A/C	PV	127196	001	00101	36.69	3071255
Payment Amount 3,196.00										
63516	08/27/13	4525	HARRINGTON INDUSTRIAL PLASTICS INC.	3/4" ADAPTER MCXFPT VIT PVDF FREIGHT	PV	127254	001	00701	461.51	00591313
Payment Amount 36.69										
Alt Payee 7132 HARRINGTON INDUSTRIAL PLASTICS LLC P. O. BOX 5128 14480 YORBA AVENUE CHINO CA 91708-5128										
63517	08/27/13	19004	RICH HUTCHIN	REFD BAL CLOSED A/C	PV	127239	001	00101	833.81	380820
Payment Amount 482.15										

ITEM 5A

Batch Number - 225400
Bank Account - 00146807 Cash-General

Payment Number	Payment Date	Address Number	Name	Payment Stub Message	TY	Document Number	Key Item	Key Co	Amount	Invoice Number
63523	08/27/13	19006	SHAWN LOCKE	TEMP RW 3RD DIGESTER6/26~ 7/31 Payment Amount	PV	127200	001	00754	283.50	7677073113
				REFD BAL		127241	001	00101	520.86	2130508
				CLOSED A/C						
63524	08/27/13	19007	ABOL HASSAN MAJIDI	Payment Amount	PV	127242	001	00101	981.63	9997752
				REFD DEPOSIT ON CLOSED A/C						
				Payment Amount	PV	127244	001	00101	1,625.00	0000270539
63525	08/27/13	19009	BECKY MANFREDINI	REBATE FOR TURF REMOVAL PRGRM	PV	127286	001	00701	2,050.00	2013
				Payment Amount	PV	127250	001	00701	3,270.00	8166
63526	08/27/13	15714	MAXIMUS, INC.	MAINT MAXCARS 7/1/13-6/30/1 4	PV	127245	001	00751	2,922.00	3773
				Payment Amount	PV	127193	001	00101	210.38	680852-064759
63527	08/27/13	18487	MORPRINT	LVUSD SCIENCE FOLDERS (4,000)	PV	127243	001	00101	2.12	430822
				Payment Amount	PV	127245	001	00751	2,922.00	3773
63528	08/27/13	18978	GABRIELLE MOSER	REFD BAL CLOSED A/C	PV	127243	001	00101	2.12	430822
				Payment Amount	PV	127194	001	00101	171.85	770502-032893
63529	08/27/13	16163	ONERAIN INCORPORATED	8/1/13-7/31/1 4 CONTRAIL WEB	PV	127278	001	00701	414.74	#85403
				Payment Amount	PV	127248	001	00701	250.50	720130395
63530	08/27/13	19008	APURVA RAJKOTIA	REFD BAL CLOSED A/C	PV	127243	001	00101	2.12	430822
				Payment Amount	PV	127194	001	00101	171.85	770502-032893
63531	08/27/13	18981	CRAIG SHEFFER	REFD BAL CLOSED A/C	PV	127278	001	00701	414.74	#85403
				Payment Amount	PV	127248	001	00701	250.50	720130395
63532	08/27/13	15427	THE GATEKEEPER	R&R CIRCUIT WIRE CONNECTORS	PV	127278	001	00701	414.74	#85403
				Payment Amount	PV	127248	001	00701	250.50	720130395
63533	08/27/13	3006	UNDERGROUND	7/13 NEW	PV	127248	001	00701	250.50	720130395

TEMP

Batch Number - 225400
Bank Account - 00146807 Cash-General

Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key	Item	Co	Amount	Invoice Number
SERVICE ALERT											
63534	08/27/13	16623	VELOCITY TECHNOLOGY SOLUTIONS III, INC.	9/13 DISASTER RECOVERY	PV	127251	001	00701	250.50	3,114.00	297776
TICKETS											
Payment Amount											
9/13 DISASTER RECOVERY											
Payment Amount											
WEED ABATEMENT & JUTE NETTING											
63535	08/27/13	3023	VENCO WESTERN INC.		PV	127221	001	00701	3,114.00	5,247.00	0028386-IN
Payment Amount											
VEHICLE MAINT#896											
63536	08/27/13	2436	VINCE BARNES AUTOMOTIVE		PV	127219	001	00701	5,247.00	250.00	019847
Payment Amount											
VEHICLE MAINT#808											
63537	08/27/13	3034	VORTEX INDUSTRIES		PV	127284	001	00701	775.93	1,551.42	01-759826-1
Payment Amount											
REPR PUMP RM DOOR@MLK P/S											
63538	08/27/13	3035	VWR SCIENTIFIC		PV	127268	001	00701	1,551.42	1,122.75	8054709984
Payment Amount											
FILTERS 110MM											
FREIGHT											
VWR ALARM THERMOMETER/TIMER											
FREIGHT											
VWR INTERNATIONAL, INC P. O. BOX 640169 PITTSBURGH PA 15264-0169											
Payment Amount											
63539	08/27/13	3109	W. LITTEN		PV	127249	001	00701	1,198.45	6,775.60	0320265
Payment Amount											
SRV 7/28-8/3/13											
RANCHO											
Payment Amount											
63540	08/27/13	3049	WEST COAST WATER SERVICE, INC		PV	127246	001	00701	6,775.60	322.00	22400
Payment Amount											
8/13 WTR TRMT FOR BOILER											
Payment Amount											
Total Amount of Payments Written											
Total Number of Payments Written											

ITEM 5A

Date: August 13, 2013

To: David W. Pedersen, General Manager

From: Finance and Administration Department

Subject: Investment Report for the Month of July 2013

Summary of Investments

Investments Maturing Within Six Months:

Disc./Cpn Rate	Yield To Maturity	Investment Type	Date Invested	Date Matures	Book Value	Par Value	Market Value	Market Value Source
4.760%	3.573%	CTGGEN-Municipal Bond	09/01/09	08/01/13	1,043,000	1,000,000	1,000,000	Custodian
1.125%	1.125%	FHLB-Bullet	09/20/10	12/30/13	1,000,000	1,000,000	1,004,280	Custodian
		Sub-Total			2,043,000	2,000,000	2,004,280	

Investments Maturing After Six Months:

2.662%	2.662%	NYCGEN-Municipal Bond	06/04/10	05/01/14	1,000,000	1,000,000	1,015,920	Custodian
1.500%	1.500%	FNMA-Callable Coupon	09/08/10	09/08/14	1,000,000	1,000,000	1,012,740	Custodian
1.150%	1.150%	FHLB-Callable Coupon	11/24/10	07/24/14	1,000,000	1,000,000	1,009,520	Custodian
2.000%	2.000%	FHLB-Bullet	03/15/11	03/30/15	1,000,000	1,000,000	1,027,760	Custodian
1.250%	1.250%	FNMA-Callable Coupon	02/14/12	02/14/17	2,000,000	2,000,000	2,006,900	Custodian
1.250%	1.250%	FHLMC-Callable Coupon	02/17/12	02/17/17	1,000,000	1,000,000	998,190	Custodian
1.300%	1.300%	FNMA-Callable Coupon	02/21/12	02/21/17	1,000,000	1,000,000	1,004,700	Custodian
1.150%	1.150%	FHLMC-Callable Coupon	02/28/12	02/28/17	1,000,000	1,000,000	1,003,600	Custodian
0.670%	0.670%	FNMA-Bullet	03/26/12	08/26/15	1,000,000	1,000,000	1,005,040	Custodian
1.050%	1.050%	FFCB-Bullet	03/28/12	03/28/16	1,000,000	1,000,000	1,013,160	Custodian
1.400%	1.400%	FHLMC-Callable Coupon	03/28/12	03/28/17	1,000,000	1,000,000	998,430	Custodian
1.270%	1.270%	FHLB-Bullet	03/30/12	03/02/17	1,000,000	1,000,000	1,009,020	Custodian
0.750%	0.750%	KYSHSG-Municipal Bond	06/27/12	07/01/14	1,000,000	1,000,000	1,000,090	Custodian
0.980%	0.980%	FFCB-Callable Coupon	09/18/12	09/18/17	1,000,000	1,000,000	984,140	Custodian
0.75% & Up	1.268%	FNMA-Callable Coupon	09/20/12	09/20/17	1,000,000	1,000,000	985,930	Custodian
0.900%	0.921%	FNMA-Callable Coupon	10/25/12	10/25/17	999,000	1,000,000	980,320	Custodian
0.625%	0.700%	FHLMC-Bullet	10/26/12	11/01/16	997,040	1,000,000	993,360	Custodian
0.820%	0.860%	FFCB-Callable Coupon	10/26/12	07/11/17	998,000	1,000,000	981,040	Custodian
0.75% & Up	1.045%	FNMA-Callable Coupon	11/21/12	11/21/17	1,000,000	1,000,000	985,880	Custodian
0.625%	0.625%	FNMA-Callable Coupon	11/28/12	11/28/16	2,000,000	2,000,000	1,977,320	Custodian
0.740%	0.550%	Montgomery-Muni Bond	11/29/12	04/01/15	1,004,400	1,000,000	997,660	Custodian
0.5% & Up	1.047%	FNMA-Callable Coupon	12/07/12	11/28/17	1,000,000	1,000,000	986,420	Custodian
0.600%	0.600%	FFCB-Callable Coupon	12/13/12	12/12/16	1,000,000	1,000,000	990,800	Custodian
0.600%	0.580%	Port Auth NY&NJ-MuniBor	12/19/12	12/01/15	1,000,580	1,000,000	993,350	Custodian
0.600%	0.600%	FFCB-Bullet	12/27/12	12/27/16	1,000,000	1,000,000	991,150	Custodian
0.500%	0.500%	FHLB-Callable Coupon	12/28/12	06/28/16	1,000,000	1,000,000	993,700	Custodian
0.500%	0.500%	FHLMC-Callable Coupon	01/15/13	01/15/16	1,000,000	1,000,000	997,570	Custodian
0.850%	0.850%	AZSHGR-Muni Bond	01/17/13	06/01/15	2,205,000	2,205,000	2,212,607	Custodian
0.500%	0.500%	FHLMC-Callable Coupon	01/30/13	11/27/15	1,000,000	1,000,000	998,780	Custodian

LVMWD Investment Report for the Month Ending July 31, 2013

Disc/Cpn Rate	Yield To Maturity	Investment Type	Date Invested	Date Matures	Book Value	Par Value	Market Value	Market Value Source
Investments Maturing After Six Months (continued):								
0.5% & Up	4	1.141%	FHLB-Callable Coupon	02/07/13	02/07/18	1,000,000	988,870	Custodian
1.585%		1.100%	LVNSCD-Muni Bond	02/20/13	11/01/17	1,000,000	993,340	Custodian
0.600%		0.600%	FNMA-Callable Coupon	02/25/13	08/25/16	1,000,000	993,860	Custodian
0.5% & Up	5	1.097%	FHLB-Callable Coupon	02/28/13	02/28/18	1,000,000	990,990	Custodian
1.000%		1.000%	NJSMFH-Muni Bond	03/26/13	11/01/14	1,245,000	1,243,469	Custodian
0.690%		0.690%	PST-Muni Bond	03/26/13	11/01/16	1,000,000	991,090	Custodian
1.000%		1.000%	FHLMC-Callable Coupon	03/26/13	03/26/18	1,000,000	976,450	Custodian
0.8% & Up	6	1.145%	FNMA-Callable Coupon	03/27/13	03/27/18	1,000,000	985,460	Custodian
0.85% & Up	7	1.170%	FNMA-Callable Coupon	03/28/13	03/28/18	1,000,000	982,690	Custodian
1.020%		1.020%	FHLMC-Callable Coupon	04/30/13	04/30/18	999,500	972,140	Custodian
0.950%		0.950%	FHLMC-Callable Coupon	05/22/13	05/22/18	1,000,000	972,730	Custodian
0.750%		0.750%	FHLMC-Callable Coupon	05/28/13	11/28/17	1,000,000	971,550	Custodian
0.75% & Up	8	1.117%	FNMA-Callable Coupon	05/29/13	05/29/18	1,000,000	977,110	Custodian
0.832%		0.832%	ARLDEV-Muni Bond	06/03/13	12/15/16	1,585,000	1,562,667	Custodian
1.250%		1.250%	FHLB-Callable Coupon	06/26/13	06/26/18	1,000,000	983,780	Custodian
Sub-Total						48,055,650	47,741,293	
Total Investments						50,098,650	49,745,573	

Note: Gov. Agency Coupon Notes will distribute interest every six month.

1-CPNRT=0.75% to 9/14; thereafter 1.625%.

3-CPNRT=0.5% to 8/14; 1% to 8/15; thereafter 1.5%.

5-CPNRT=0.5% to 2/14; thereafter 1.25%.

7-CPNRT=0.85% to 9/15; 1% to 9/16; 1.5% to 9/17; thereafter 2.5%.

Interest earnings for the month were as followed:

2-CPNRT=0.75% to 11/15; thereafter 1.5%.
 4-CPNRT=0.5% to 2/14; 0.75% to 2/15; 1% to 2/16; 1.5% to 2/17; thereafter 2%.
 6-CPNRT=0.8% to 9/15; thereafter 1.5%.
 8-CPNRT=0.75% to 5/16; 1% to 5/17; 2% to 11/17; thereafter 3%.

Amount	Current Yield
Earned/Accrued	
\$615	0.267%
41,852	1.020%
3,943	0.267%
0	0.000%
11	0.010%
<u>\$46,421</u>	

Total Earnings

Schedule of Investment Balance Limitations (Per District investment policy)

The source of the market valuation is as followed:

Investments (Note 1)

Investment	Total Amount Invested	% of Total	Max. Limit Allowed
Refunding Revenue Bonds - Reserve Fund (Bank of New York Mellon/LAIF)	\$50,098,650	70.49%	no limit
Reich & Tang Daily Income - US Treasury Money Market Fund (Union Bank)	2,763,222	3.89%	1 yr debt pmt.
Local Agency Investment Fund (LAIF)	10,414	0.01%	no limit
Total	18,199,515	25.61%	50,000,000
	<u>\$71,071,801</u>	<u>100.00%</u>	

Note 1: The average weighted duration for investments, excluding LAIF, is 1.148 days, which is under the assumption that callable coupons will not be called and will be held until maturity.
 Note 2: In July 2013, estimated Joint Powers Authority's participation in investment is \$7,032,903.43, of which \$5,265,897.20 (or 74.87%) belongs to LV.

LVMWD Investment Report for the Month Ending July 31, 2013

Bank Account Balances as of July 31, 2013:

Bank Name	Account Type	Amount
Wells Fargo Bank	Checking	\$273,305 (Note 3)
Wells Fargo Bank	Sweep	1,493,237
Bank of New York Mellon	Money Market	0
	Total	\$1,766,542

Note 3: This is bank balance without adjusting for outstanding checks. The total amount of outstanding checks is unavailable at the time of reporting.

"All District investments are included in this report and all investments, except those relating to debt issues and deferred compensation programs funds, conform to District investment policy. All investment transactions within the period covered by this report, except for the exceptions noted above, conform to District investment policy. Deferred compensation program funds are not included in this report; their investment is directed by individual employees participating in the deferred compensation program and not by the District. Debt issue funds are included in this report; their investment is controlled by specific provisions of the issuance documents and not by the District."

"The deposits and investments of the District safeguard the principal and maintain the liquidity needs of the District, providing the District with the ability to meet expenditure requirements for the next six months. The maturity dates are compatible with foreseeable cash flow requirements. The deposits and investments can be easily and rapidly converted into cash without substantial loss of value."

Approved for August 27, 2013 Agenda:

 08/19/13

David W. Pedersen, General Manager

I HEREBY CERTIFY THAT THE FOREGOING IS TRUE AND CORRECT

TO THE BEST OF MY KNOWLEDGE


8-15-13

Leonard Polan, Treasurer



August 27, 2013 LVMWD Regular Board Meeting

TO: Board of Directors

FROM: Facilities & Operations

Subject: Calabasas Road 10-inch Water Main Repair and Replacement: Continuation of Emergency Authorization

SUMMARY:

On May 14, 2013 and at each subsequent Regular Meeting through July 23, 2013, the Board of Directors, by unanimous vote, authorized the General Manager to take emergency action to replace approximately 1,500 feet of deteriorated 10-inch water main on Calabasas Road following informal bidding procedures in an amount not to exceed \$700,000. Section 2-5-502 of the Las Virgenes Municipal Water District Code establishes that, at each subsequent regular meeting, the Board shall determine by 4/5's vote whether to continue the emergency authorization.

On August 13, 2013, Director of Facilities and Operations Lippman provided an update on the project including: on August 12th, Blois Construction slip-lined and tested the repair sites; during the process, the contractor discovered fourteen lateral valves that were in poor condition; the cost of valve/nut/bolt replacements were approximately \$25,000; and with this expenditure, the emergency repairs are still under the \$700,000 authorization limit. Upon completion of the update, the Board of Directors, by unanimous vote, approved continuation of the emergency authorization.

RECOMMENDATION(S):

Approve continuation of the emergency authorization for the General Manager to replace approximately 1,500 feet of deteriorated 10-inch water main on Calabasas Road following informal bidding procedures in an amount not to exceed \$700,000.

FINANCIAL IMPACT:

The Board of Directors previously authorized the work in an amount not to exceed \$700,000.

DISCUSSION:

Las Virgenes Municipal Water District Code Section 2-5-502 - Emergencies:

(b) "When a meeting of the Board can be commenced in a timely manner to authorize emergency action, by a 4/5's vote, the Board may authorize procurement of good and services without formal bids, informal bids, or requests for proposal. Such authorization shall be based on substantial evidence set forth in the minutes of the meeting that the emergency will not permit delay and action is necessary to respond to the emergency. Until the emergency subsides or the work is complete, at each subsequent regular meeting the Board shall determine by 4/5's vote whether to continue or terminate the authorization for emergency."

Prepared By: Kimmey Conklin, Executive Assistant/Clerk of the Board



August 27, 2013 LVMWD Regular Board Meeting

TO: Board of Directors

FROM: Facilities & Operations

Subject: 5633 Trancas Canyon Road: Detachment Request

SUMMARY:

The property at 5633 Trancas Canyon Road is located on the District's southern border adjacent to the City of Malibu. Currently, the property is served from a private, on-site well. However, the property owner is seeking a more reliable supply of water for the property, and the District has no nearby facilities to provide water service. As a result, the property owner requested detachment from the District to allow for annexation to Los Angeles County Waterworks District No. 29, Malibu (WWD No. 29).

RECOMMENDATION(S):

Approve in concept the detachment of 5633 Trancas Canyon Road from the Las Virgenes Municipal Water District's service area.

FINANCIAL IMPACT:

There is no financial impact associated with this action.

DISCUSSION:

The property at 5633 Trancas Canyon Road is located on the District's southern border with the nearest District water system facilities several miles to the west on Encinal Canyon Road. The Highlands Homes Association, including the subject property and four other similarly situated properties, is considering the formation of the Trancas Highlands Special Assessment District to fund the construction of water system facilities to serve the properties from WWD No. 29's existing facilities.

The owner of 5633 Trancas Canyon Road requested that the District consider the detachment of the property to allow for its annexation to WWD No. 29. The reorganization process would require approval by the District, WWD No. 29 and the Local Agency Formation Commission of Los Angeles County (LAFCO). WWD No. 29 has not agreed to serve the property until the District makes a determination on whether or not it would consider detachment. To move the process forward, staff recommends the Board approve detachment of the property "in concept". This action would allow the property owner to start working with WWD No. 29 and LAFCO to complete the reorganization process. A follow-up action will be required by the Board to approve the reorganization once WWD No. 29 and LAFCO concur.

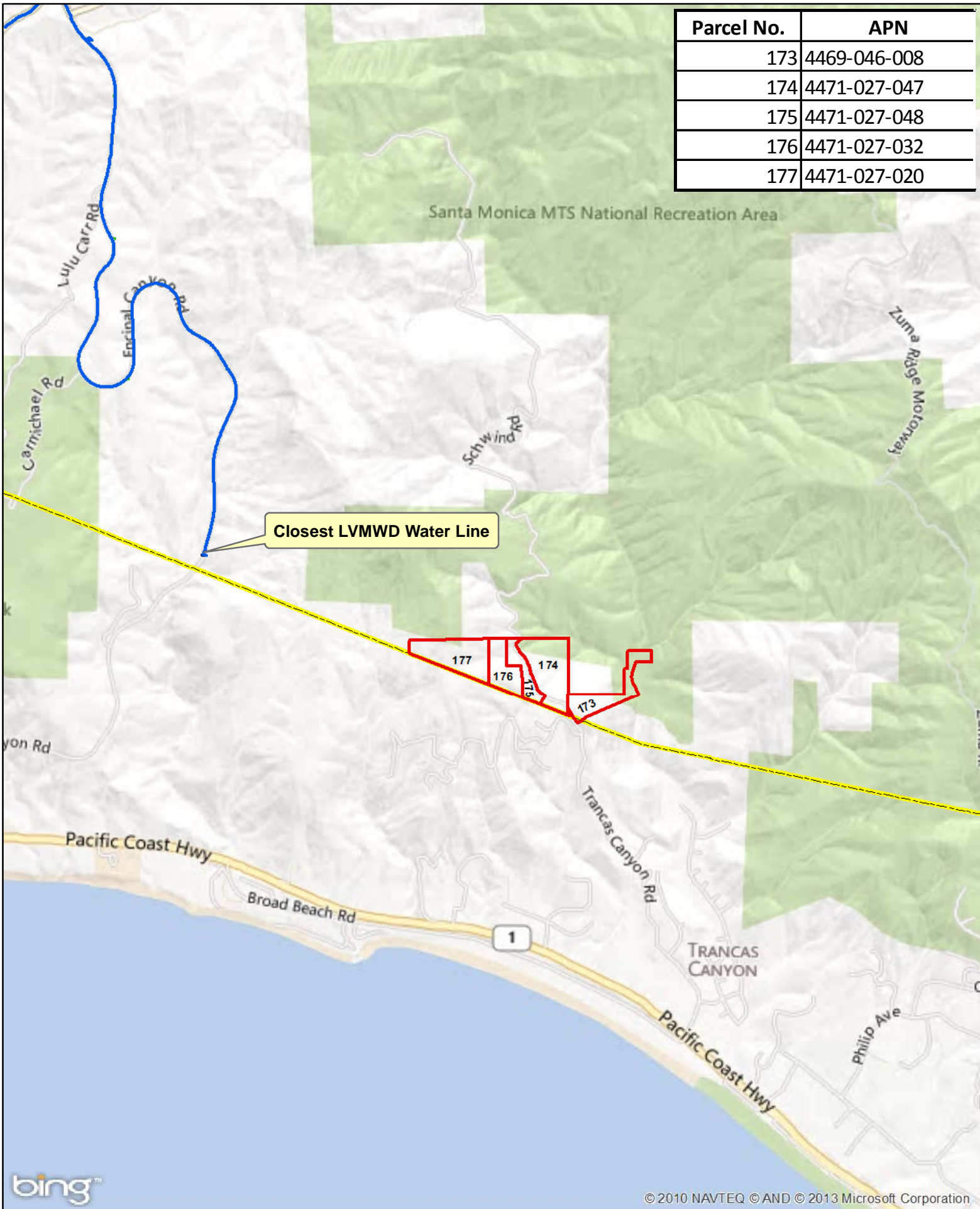
Prepared By: David R. Lippman, Director of Facilities and Operations

ATTACHMENTS:

[Trancas Canyon Road](#)

[Trancas Highlands Special Assessment District](#)

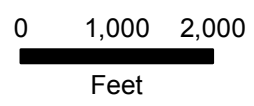
Parcel No.	APN
173	4469-046-008
174	4471-027-047
175	4471-027-048
176	4471-027-032
177	4471-027-020



Closest LVMWD Water Line



© 2010 NAVTEQ © AND © 2013 Microsoft Corporation



Trancas Detachement

ITEM 8A

1 inch = 2,000 feet



CHELSEA MANAGEMENT COMPANY
INVESTMENT COUNSEL
SUITE 2340
444 SOUTH FLOWER STREET
LOS ANGELES, CALIFORNIA 90071
(213) 362-9200

26 July 2013

Las Virgenes Municipal Water District
4232 Las Virgenes Road
Calabasas, CA 91302

Attention: David Lippman, Director of Facilities & Operations

Reference: Trancas Highlands Special Assessment District
5633 Trancas Canyon Road, Malibu, CA 90265
APN: 4471-027-032 and 046

Dear David:

It is my understanding we need to be released from the Las Virgenes Municipal Water District in order to be annexed into the Trancas Highlands Special Assessment District and serviced by the Los Angeles County Waterworks District 29.

Over the course of the past three to four years, I have participated in, and put forth funds (to the Highlands Homes Association) for the purpose of joining with the development and building of a water delivery system to our property. My goal is to obtain safe and predictable supply of fire protection and domestic water.

I request of the Board of Directors of the Las Virgenes Municipal Water District to release my property reference above from your jurisdiction to facilitate inclusion of my property in the Trancas Highlands Special Assessment District for water service from Los Angeles Waterworks District 29.

Thank you for your time and consideration concerning this matter.

Sincerely:



Tom Techentin

CHELSEA MANAGEMENT COMPANY
INVESTMENT COUNSEL
SUITE 2340
444 SOUTH FLOWER STREET
LOS ANGELES, CALIFORNIA 90071
(213) 362-9200

January 17, 2013

Mr. Rob DuBoux
City of Malibu Department of Public Works
23825 Stuart Ranch Road
Malibu, CA 90265

REFERENCE: Trancas Canyon Utility Assessment District
APN 4471-027-046 and APN 4471-027-032
AKA 5633 Trancas Canyon Road, Malibu CA 90265

Hello Bob,

Over the course of the past 3-4 years or so we have participated in and put forth funds (to the Highlands Homes Association) for the purpose of joining with the development and building of a water delivery system to our property as noted above. Our goal is to obtain safe and predictable supply of domestic water and to have a source of water for fire hydrants.

Some preliminary drawings suggest the water from a proposed tank for the ridge above our property might be a part of the "new system". It is my understanding we need to be released from the Las Virgenes water Management District and join with WD29. The end result would be hopefully, our property becoming a part of the new Trancas Canyon assessment.

Please let me know, or convey to Schmitz and Associates the proper procedures and for us to follow so as to have our property included in the new district. Thank you for your consideration.

Sincerely,



Tom Techentin

Cc: Joseph Meisinger

7 May 2013

Via hand delivery

County of Los Angeles Department of Public Works
1000 Freemont Avenue
Building A-9E, 4th Floor
Alhambra, CA 91803-1331

Attention: Greg Even, P.E.
Senior Civil Engineer Waterworks Division

Reference: 5633 Trancas Canyon Road, Malibu, CA
APN: 4471-027-032

Dear Greg:

Our client, Tom Techentin, requests to have his water service annexed into the newly forming Trancas Highlands Special Assessment District and serviced by the Los Angeles County Waterworks District 29.

Currently, Tom relies upon his private, on-site water well for both fire and domestic water needs. Many of the wells within the Trancas Highlands area are either underperforming, or non-performing. Tom desires a reliable and safe supply of water for both fire protection and domestic uses. Public water service is not available to Tom due to the fact his property is within the Las Virgenes Municipal Water District, and the closest Las Virgenes water main is approximately one mile from his property, and that main is separated from his property by mountainous geography and Park Land rendering the extension of the main impossible. Please refer to the attached oblique aerial photograph and Conceptual Water System Plan showing the location of the nearest Las Virgenes water main in reference to Tom's property.

Please refer to the attached map with Tom's property highlighted. Tom's property is bordered by public lands to the north, private developed lots to the east and west with the southern property line on the City of Malibu/County of LA dividing line. The boundary of the newly forming Trancas Highlands Special Assessment District follows the south property line of Tom's property, which is also the City/County dividing line.

Since the inception of the Trancas Highlands Special Assessment District, Tom has been at the forefront with his financial support and desire to be included in the assessment district.



SCHMITZ & ASSOCIATES, INC

PROVIDERS OF LAND USE PLANNING
FOR A BETTER COMMUNITY

MALIBU OFFICE - HEADQUARTERS

29350 PACIFIC COAST HIGHWAY SUITE 12
MALIBU, CA 90265

MAIN: 310.589.0773 FAX: 310.589.0353
EMAIL: INFO@SCHMITZANDASSOCIATES.NET

CONEJO VALLEY OFFICE - REGIONAL

5234 CHESEBRO ROAD SUITE 200
AGOURA HILLS, CA 90301

MAIN: 818.338.3636 FAX: 818.338.3423

WEBSITE: WWW.SCHMITZANDASSOCIATES.COM

ITEM 8A

Tom formerly requested that the Las Virgenes Municipal Water District Board of Directors release his property from their jurisdiction to facilitate his inclusion into the assessment district. Please refer to the attached letter from David Lippman, Director of Facilities & Operations for the Las Virgenes Municipal Water District, outlining the procedure for detachment from Las Virgenes and reorganization into Waterworks District 29 jurisdiction. Robert DuBoux, Esq., P. E., Senior Civil Engineer for the City of Malibu Department of Public Works, also requested a letter from Tom stating Tom's intention to be included in the Trancas Highlands Water Assessment District; please refer to the attached letter from Tom to Robert. Tom has clearly and unwaveringly made his desire and intention known to be included into the Trancas Highlands Special Assessment District since the inception of the assessment district.

Our client, Tom Techentin, owner of the property, 5633 Trancas Canyon Road, within the County of Los Angeles and Las Virgenes Municipal Water District jurisdiction, desires a reliable and safe supply of fire and domestic, and therefore requests the Los Angeles County Waterworks District 29 to accept his property into the Trancas Canyon Special Assessment District through the formal annexation process. He further requests that WD29 send a letter of intent to include his property into the assessment district to the Board of Directors of the Las Virgenes Municipal Water District for their action to detach his service from their jurisdiction.

Thank you for your time and consideration concerning this matter.

Sincerely:

Don Schmitz



SCHMITZ & ASSOCIATES, INC

PROVIDERS OF LAND USE PLANNING
FOR A BETTER COMMUNITY

MALIBU OFFICE - HEADQUARTERS

29350 PACIFIC COAST HIGHWAY SUITE 12
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ITEM 8A



August 27, 2013 LVMWD Regular Board Meeting

TO: Board of Directors

FROM: Facilities & Operations

Subject: 5-Million-Gallon Tank: Approval of Plans, Specifications and Pre-Qualification Packages for General Contractor and Blasting Subcontractor

SUMMARY:

The design of the 5-million-gallon tank has been completed. The next step in the process is to approve the plans and specifications and pre-qualify the general contractor and blasting subcontractor.

Pursuant to LVMWD Code Section 2-5.503A, the General Manager may designate public works projects over \$5,000,000 or that require specialized skills to be subject to pre-qualification of bidders. AECOM assisted staff with the preparation of pre-qualification packages for the general contractor and blasting subcontractor.

RECOMMENDATION(S):

Approve the plans, specifications and pre-qualification packages for General Contractor and Blasting Subcontractor for the 5-Million-Gallon Storage Tank Project.

FINANCIAL IMPACT:

The adopted Fiscal Year 2013-14 Budget provides funding in the amount of \$4,429,287 for CIP No. 10476. No additional budget is needed at this time.

DISCUSSION:

The plans and specifications for the 5-Million-Gallon Storage Tank Project have been completed. All regulatory requirements of the Division of Safety of Dams and California Department of Public Health were incorporated into the design. Additionally, design changes resulting from suggestions at the public workshop were incorporated. Among the design changes were modifications to the landscaping to better screen the tank. Staff continues to work with the City of Westlake Village to develop the terms of a Memorandum of Understanding to ensure that specified construction mitigation measures are implemented.

California Public Contract Code 20101 permits special districts to pre-qualify contractors and/or subcontractors who wish to bid on public works contracts. The Board approved and adopted Resolution No. 08-07-2369 on August 14, 2007, establishing a pre-qualification policy for certain public works projects. The policy is intended for use on projects that require specialized skills such as blasting or projects valued greater than \$5,000,000.

The advantages of the pre-qualification process are as follows:

1. The process provides greater assurance that the contractor awarded a project is adequately prepared for work such as difficult excavation or construction in an established neighborhood.
2. Pre-qualified bidders are most likely to have the means and resources to successfully complete the project.
3. Bids from pre-qualified contractors are more "realistic", and it is substantially less likely that a "low ball"

ITEM 8B

bid will be submitted. A "low ball" bid is one that is seriously under-estimated and frequently results in claims and disputes.

4. The bidders are more engaged in the project details because they are "short listed" and often provide feedback during the bidding process that leads to value engineering opportunities prior to award.

The standardized questionnaire used for the pre-qualification process consists of three basic sections. The first section requests essential information for qualification such as contractor's license number, bonding capacity and company financial data. The second section requests information about organizational history and performance, adherence to safety and environmental regulations, and compliance with prevailing wage and apprenticeship laws. The third section requests information on experience with similar projects.

In addition, standardized experience interviews are conducted with the contractors requesting pre-qualification. The questionnaires are then scored using pre-determined, objective criteria. Contractors meeting or exceeding a pre-determined total passing score are then recommended to the Board for pre-qualification. Those contractors not meeting the total passing score are not considered pre-qualified but can appeal the decision. Once a call for bids is approved by the Board, only the contractors that were pre-qualified are invited to submit bids.

The proposed project schedule, including pre-qualification activities, is as follows:

Board Approval of Plans, Specifications and Pre-Qualification Packages	August 27, 2013
1st Advertisement for Pre-Qualification	September 3, 2013
2nd Advertisement for Pre-Qualification	September 9, 2013
Pre-qualification Meeting	September 24, 2013
Pre-qualification Package due Date	October 7, 2013
Board Approval of Short-List and Call for Bids	October 22, 2013
Bid Opening	December 3, 2013
Construction Award	January 14, 2014

Attached are copies of the pre-qualification packages. Copies of the plans and specifications will be available at the Board meeting or can be viewed in advance of the Board meeting by contacting the Clerk of the Board at (818) 251-2123.

Prepared By: Lindsay Cao, P.E., Associate Engineer

ATTACHMENTS:

[General contractors pre-qual](#)

[Blasting sub pre-qual](#)



**Las Virgenes Municipal Water District
1235-Foot Backbone Improvements Project
5-Million Gallon Tank**

**Pre-Qualification Package
General Contractor**

Las Virgenes Municipal Water District
Owner Representative: Lindsay Cao, P.E.

AECOM
Project Manager: Ryan Gallagher, P.E.

August 2013
60304184

Contents

Section 1 Notice Inviting Pre-Qualification

Section 2 Pre-Qualification Questionnaire:

Part I Essential Requirements for Qualification

Part II Organization, History, Organization Performance,
Compliance with Civil and Criminal Laws

Part III Project Experience

Exhibit 1 Design Drawings and Specifications

Section 1

Notice Inviting Pre-Qualification

Las Virgenes Municipal Water District
1235-Foot Backbone Improvement Project
5-Million Gallon (MG) Tank
Pre-Qualification Package for General Contractor
Notice Inviting Pre-Qualification

Notice is hereby given that questionnaires to "pre-qualify" for the right to bid general construction work for the **1235-Foot Backbone Improvement Project 5-Million Gallon (MG) Tank** will be received by Las Virgenes Municipal Water District (District) at their office located at 4232 Las Virgenes Road, Calabasas, CA 91302, at or before 4:00pm Monday, October 7, 2013. Late proposals will not be accepted. Separate pre-qualification packages for the blasting subcontractor are also being requested by the District. The District will provide a list of the blasting subcontractors pre-qualified for this project.

The project includes the following general categories of work:

- Constructing a 5 MG above grade, pre-stressed, concrete water tank.
- Constructing two (2) 36-inch welded steel parallel pipelines within 42-inch steel casing pipes to cross an existing saddle dam and connect the Tank to the Westlake Filtration Plant (WFP).
- Constructing cast-in-place pipe supports across the saddle dam.
- Rough grading and trench excavation by blasting hard rock with an unconfined compressive strength of approximately 30,000 psi.
- Paving across the saddle dam and around the tank.
- Constructing two (2) cast-in-place pipe headwalls.
- Constructing a pipe outlet structure.
- Constructing a visual berm and storage berm to store excavated rock on-site.
- Making connections to the existing pipelines at the WFP during winter months.

The estimated project cost is \$8,500,000. The anticipated bid date is Fall 2013, with work to begin in Winter 2014. The work shall be completed before Summer 2015. Final design drawings are attached herein as Exhibit 1.

Pre-qualification questionnaires can be obtained from AECOM. Pre-qualification questionnaires shall be completed and enclosed in an envelope, sealed, and clearly labeled with the project title and name of Contractor. Contractors seeking "pre-qualification" shall have a Class A license within the state of California and shall be qualified with a minimum of ten (10) years of experience. In order to be considered for "pre-qualification" on this project, Contractors shall include the following information within the pre-qualification questionnaires (refer to Section 2, Part III):

- A list of at least two (2) pre-stressed, circular concrete tanks with a storage volume of at least 3 MG, completed within the last ten (10) years. The list of projects shall include:
 - The name and location of the project, the owner's name, address, contact person and telephone number.
 - The Design Engineer's name, contact person and telephone number.
 - The Construction Manager's name and telephone number.
 - The Project Manager and Superintendent's name and telephone number.

- A description of the project, scope of work performed, total value of subcontract or contract, total amount of change orders, construction duration, time extensions granted.
- A list of at least three (3) projects involving the installation of a minimum diameter of 30-inch welded steel pipe, totaling at least 5,000 linear feet, within the last ten (10) years. The list of projects shall include:
 - The name and location of the project, the owner's name, address, contact person and telephone number.
 - The Design Engineer's name, contact person and telephone number.
 - The Construction Manager's name and telephone number.
 - The Project Manager and Superintendent's name and telephone number.
 - A description of the project, scope of work performed, total value of subcontract or contract, total amount of change orders, construction duration, time extensions granted.
- Include an additional project if the projects in the above list do not also include a total of 500-cubic yards of mechanical rock excavation (excluding blasting), performed within the last ten (10) years. Copy the form provided if a sixth project is needed.
- A list containing the proposed superintendent and project manager, each with a minimum of 10 years of construction experience.

The District will apply a uniform system of rating pre-qualification respondents on objective criteria consistent with Department of Industrial Relations recommendations, on the basis of the completed questionnaires, financial statements, and references to determine the qualified bidders list. Contractors with a passing score will be pre-qualified for the bidding process.

The District may refuse to grant pre-qualification where the requested information is incomplete or not received by the deadline for submission. There is no appeal from a refusal for an incomplete or late application.

Where a timely and completed application results in a rating below that necessary to pre-qualify, an appeal can be made. An appeal is begun by the Contractor delivering notice to the District of its appeal of the decision with respect to its pre-qualification rating, no later than ten (10) business days after the Notice of Determination is issued. Without a timely appeal, the Contractor waives any and all rights to challenge the decision of the District, whether by administrative process, judicial process, or any other legal process or proceeding.

If the Contractor gives the required notice of appeal and requests a hearing, the hearing shall be conducted so that it is concluded within fourteen (14) business days after the District's receipt of the notice of appeal. The hearing shall be an informal process conducted by a panel to which the District has delegated responsibility to hear such appeals (the "Appeals Panel"). At or prior to the hearing, the Contractor will be advised of the basis for the District's pre-qualification determination. The Contractor will be given the opportunity to present information and present reasons in opposition to the rating. After the conclusion of the hearing, the Appeals Panel will render its decision. It is the intention of the District that the date for the submission and opening of bids will not be delayed or postponed to allow for completion of an appeal process.

The questionnaires and financial statements shall not be public records and shall not be open to public inspection; however, records of the names of the contractors applying for pre-qualification status shall be public records subject to disclosure.

Contractor Instructions for Completing Pre-Qualification Package

Accurately and completely fill in and answer all questions in Section 2, Parts I, II, and III. Not fully and completely answering the questions may be grounds for disqualification. Contractors must achieve a passing score in each of the five categories to be considered pre-qualified. AECOM will perform Owner Interviews (Section 3) of two randomly selected projects provided in Section 2, Part III – Project Experience.

The point system is as follows:

Section	Name	Points Possible	Qualification Score
Section 2, Part I	Essential Requirements for Qualification	Pass or No-Pass	Pass or No-Pass
Section 2, Part II	Organization, History, Organization Performance, Compliance with Civil and Criminal Law	129	95
Section 2, Part III	Minimum Contractor Experience (i.e. total length of steel pipe installed, number of water storage tanks constructed, volume of hard rock excavated)	Pass or No-Pass	Pass or No-Pass
Section 2, Part III	Project Experience	160	80
Section 3	Owner Interviews (two interviews)	280	168

The information given by contractors seeking pre-qualification is with the understanding that intentionally providing of false information is grounds for disqualification.

Contact John Coffman, P.E., at AECOM at (805) 764-4058 or john.coffman@aecom.com to request a Pre-Qualification Questionnaire.

*BY ORDER OF THE GOVERNING BODY OF
LAS VIRGENES MUNICIPAL WATER DISTRICT*

Name
General Manger

Date

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Section 2

Pre-Qualification Questionnaire General Contractor

Las Virgenes Municipal Water District
1235-Foot Backbone Improvement Project
5-Million Gallon (MG) Tank
Pre-Qualification Package for General Contractor

CONTACT INFORMATION

Firm Name: _____

Check One: Corporation
(as it appears on license) Partnership
 Sole Prop.

Contact Person: _____

Address: _____

Phone: _____ Fax: _____

If firm is a sole proprietor or partnership:

Owner(s) of Company _____

Contractor's License Number(s):

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PART I. ESSENTIAL REQUIREMENTS FOR QUALIFICATION

Contractor will be immediately disqualified if the answer to any of Questions 1 through 5 is “no.”¹

Contractor will be immediately disqualified if the answer to any of Questions 6, 7, 8 or 9 is “yes.”² If the answer to question 8 is “yes,” and if debarment would be the sole reason for denial of pre-qualification, any pre-qualification issued will exclude the debarment period.

1. Contractor possesses a valid and current California Class A Contractor’s license for the project for which it intends to submit a bid.
 Yes No

2. Contractor has a liability insurance policy with a policy limit of at least \$1,000,000 per occurrence and \$2,000,000 aggregate.
 Yes No

3. Contractor has current workers’ compensation insurance policy as required by the Labor Code or is legally self-insured pursuant to Labor Code section 3700 et. seq.
 Yes No Contractor is exempt from this requirement, because it has no employees

4. Have you attached your latest copy of a reviewed or audited financial statement with accompanying notes and supplemental information.³
 Yes No

NOTE: A financial statement that is not either reviewed or audited is unacceptable. A letter verifying availability of a line of credit may also be attached; however, it will be considered as supplemental information only, and is not a substitute for the required financial statement.

¹ A “no” answer to Question 4 will not be disqualifying if the contractor is exempt from complying with Question 4, for reasons explained in footnote 3.

² A contractor disqualified solely because of a “Yes” answer given to question 6, 7, or 9 may appeal the disqualification and provide an explanation of the relevant circumstances during the appeal procedure.

³ Public Contract Code section 20101(e) exempts from this requirement a contractor who has qualified as a small business pursuant to Government Code section 14837(d)(1), if the bid is “no more than 25 percent of the qualifying amount provided in section 14837(d)(1).” As of January 1, 2001, the qualifying amount is \$10 million, and 25 percent of that amount, therefore, is \$2.5 million.

5. Have you attached a notarized statement from an admitted surety insurer (approved by the California Department of Insurance) and authorized to issue bonds in the State of California, which states: (a) that your current bonding capacity is sufficient for the project for which you seek pre-qualification if you are seeking pre-qualification for a single project; or (if you are seeking pre-qualification valid for a year) (b) your current available bonding capacity?⁴
- Yes No

NOTE: Notarized statement must be from the surety company, not an agent or broker.

6. Has your contractor's license been revoked at any time in the last five years?
- Yes No
7. Has a surety firm completed a contract on your behalf, or paid for completion because your firm was default terminated by the project owner within the last five (5) years?
- Yes No
8. At the time of submitting this pre-qualification form, is your firm ineligible to bid on or be awarded a public works contract, or perform as a subcontractor on a public works contract, pursuant to either Labor Code section 1777.1 or Labor Code section 1777.7?
- Yes No

If the answer is "Yes," state the beginning and ending dates of the period of debarment:

9. At any time during the last five years, has your firm, or any of its owners or officers been convicted of a crime involving the awarding of a contract of a government construction project, or the bidding or performance of a government contract?
- Yes No

⁴ An additional notarized statement from the surety may be requested by *Public Entity* at the time of submission of a bid, if this pre-qualification package is submitted more than 60 days prior to submission of the bid.

PART II. ORGANIZATION, HISTORY, ORGANIZATIONAL PERFORMANCE, COMPLIANCE WITH CIVIL AND CRIMINAL LAWS

A. Current Organization and Structure of the Business

For Firms That Are Corporations:

- 1a. Date incorporated: _____
- 1b. Under the laws of what state: _____
- 1c. Provide all the following information for each person who is either (a) an officer of the corporation (president, vice president, secretary, treasurer), or (b) the owner of at least ten percent of the corporation’s stock.

Name	Position	Years with Co.	% Ownership	Social Security #

- 1d. Identify every construction firm that any person listed above has been associated with (as owner, general partner, limited partner or officer) at any time during the last five years.

NOTE: For this question, “owner” and “partner” refer to ownership of ten percent or more of the business, or 10 percent or more of its stock, if the business is a corporation.

Person’s Name	Construction Firm	Dates of Person’s Participation with Firm

For Firms That Are Partnerships:

- 1a. Date of formation: _____
- 1b. Under the laws of what state: _____
- 1c. Provide all the following information for each partner who owns 10 percent or more of the firm.

Name	Position	Years with Co.	% Ownership	Social Security #

- 1d. Identify every construction company that any partner has been associated with (as owner, general partner, limited partner or officer) at any time during the last five years.

NOTE: For this question, “owner” and “partner” refer to ownership of ten percent or more of the business, or ten percent or more of its stock, if the business is a corporation.

Person’s Name	Construction Company	Dates of Person’s Participation with Company

For Firms That Are Sole Proprietorships:

- 1a. Date of commencement of business. _____
 1b. Social security number of company owner. _____
 1c. Identify every construction firm that the business owner has been associated with (as owner, general partner, limited partner or officer) at any time during the last five years.

NOTE: For this question, “owner” and “partner” refer to ownership of ten percent or more of the business, or ten percent or more of its stock, if the business is a corporation.

Person’s Name	Construction Company	Dates of Person’s Participation with Company

For Firms That Intend to Make a Bid as Part of a Joint Venture:

- 1a. Date of commencement of joint venture. _____
 1b. Provide all of the following information for each firm that is a member of the joint venture that expects to bid on one or more projects:

Name of firm	% Ownership of Joint Venture

B. History of the Business and Organizational Performance (16 questions)

2. Has there been any change in ownership of the firm at any time during the last three years?
NOTE: A corporation whose shares are publicly traded is not required to answer this question.
 Yes No
If “yes,” explain on a separate signed page.
3. Is the firm a subsidiary, parent, holding company or affiliate of another construction firm?
NOTE: Include information about other firms if one firm owns 50 percent or more of another, or if an owner, partner, or officer of your firm holds a similar position in another firm.
 Yes No
If “yes,” explain on a separate signed page.
4. Are any corporate officers, partners or owners connected to any other construction firms.
NOTE: Include information about other firms if an owner, partner, or officer of your firm holds a similar position in another firm.
 Yes No
If “yes,” explain on a separate signed page.
5. State your firm’s gross revenues for each of the last three years:

6. How many years has your organization been in business in California as a contractor under your present business name and license number? _____ Years
7. Is your firm currently the debtor in a bankruptcy case?
 Yes No
If “yes,” please attach a copy of the bankruptcy petition, showing the case number, and the date on which the petition was filed.
8. Was your firm in bankruptcy at any time during the last five years? (This question refers only to a bankruptcy action that was not described in answer to question 7, above)
 Yes No
If “yes,” please attach a copy of the bankruptcy petition, showing the case number and the date on which the petition was filed, and a copy of the Bankruptcy Court’s discharge order, or of any other document that ended the case, if no discharge order was issued.

Licenses

9. List all California construction license numbers, classifications and expiration dates of the California contractor licenses held by your firm:

10. If any of your firm’s license(s) are held in the name of a corporation or partnership, list below the names of the qualifying individual(s) listed on the CSLB records who meet(s) the experience and examination requirements for each license.

11. Has your firm changed names or license number in the past five years?
 Yes No
If “yes,” explain on a separate signed page, including the reason for the change.

12. Has any owner, partner or officer of your firm operated a construction firm under any other name in the last five years?
 Yes No
If “yes,” explain on a separate signed page, including the reason for the change.

13. Has any CSLB license held by your firm or its Responsible Managing Employee (RME) or Responsible Managing Officer (RMO) been suspended within the last five years?
 Yes No
If “yes,” please explain on a separate signed sheet.

Disputes

14. At any time in the last five years has your firm been assessed and paid liquidated damages after completion of a project under a construction contract with either a public or private owner?
 Yes No
If yes, explain on a separate signed page, identifying all such projects by owner, owner’s address, the date of completion of the project, amount of liquidated damages assessed and all other information necessary to fully explain the assessment of liquidated damages.

15. In the last five years has your firm, or any firm with which any of your company's owners, officers or partners was associated, been debarred, disqualified, removed or otherwise prevented from bidding on, or completing, any government agency or public works project for any reason?

NOTE: "Associated with" refers to another construction firm in which an owner, partner or officer of your firm held a similar position, and which is listed in response to question 1c or 1d on this form.

Yes No

If "yes," explain on a separate signed page. State whether the firm involved was the firm applying for pre-qualification here or another firm. Identify by name of the company, the name of the person within your firm who was associated with that company, the year of the event, the owner of the project, the project and the basis for the action.

16. In the last five years has your firm been denied an award of a public works contract based on a finding by a public agency that your company was not a responsible bidder?

Yes No

If "yes," explain on a separate signed page. Identify the year of the event, the owner, the project and the basis for the finding by the public agency.

* * * * *

NOTE: The following two questions refer only to disputes between your firm and the owner of a project. You need not include information about disputes between your firm and a supplier, another contractor, or subcontractor. You need not include information about "pass-through" disputes in which the actual dispute is between a sub-contractor and a project owner. Also, you may omit reference to all disputes about amounts of less than \$50,000.

17. In the past five years has any claim **against** your firm concerning your firm's work on a construction project been **filed in court or arbitration**?

Yes No

If "yes," on separate signed sheets of paper identify the claim(s) by providing the project name, date of the claim, name of the claimant, a brief description of the nature of the claim, the court in which the case was filed and a brief description of the status of the claim (pending or, if resolved, a brief description of the resolution).

18. In the past five years has your firm made any claim against a project owner concerning work on a project or payment for a contract and **filed that claim in court or arbitration**?

Yes No

If "yes," on separate signed sheets of paper identify the claim by providing the project name, date of the claim, name of the entity (or entities) against whom the claim was filed, a brief description of the nature of the claim, the court in which the case was filed and a brief description of the status of the claim (pending, or if resolved, a brief description of the resolution).

* * * * *

19. At any time during the past five years, has any surety company made any payments on your firm's behalf as a result of a default, to satisfy any claims made against a performance or payment bond issued on your firm's behalf, in connection with a construction project, either public or private?

Yes No

If "yes," explain on a separate signed page the amount of each such claim, the name and telephone number of the claimant, the date of the claim, the grounds for the claim, the present status of the claim, the date of resolution of such claim if resolved, the method by which such was resolved if resolved, the nature of the resolution and the amount, if any, at which the claim was resolved.

20. In the last five years has any insurance carrier, for any form of insurance, refused to renew the insurance policy for your firm?

Yes No

If "yes," explain on a separate signed page. Name the insurance carrier, the form of insurance and the year of the refusal.

Criminal Matters and Related Civil Suits

21. Has your firm or any of its owners, officers or partners ever been found liable in a civil suit or found guilty in a criminal action for making any false claim or material misrepresentation to any public agency or entity?

Yes No

If "yes," explain on a separate signed page, including identifying who was involved, the name of the public agency, the date of the investigation and the grounds for the finding.

22. Has your firm or any of its owners, officers or partners ever been convicted of a crime involving any federal, state, or local law related to construction?

Yes No

If "yes," explain on a separate signed page, including identifying who was involved, the name of the public agency, the date of the conviction and the grounds for the conviction.

23. Has your firm or any of its owners, officers or partners ever been convicted of a federal or state crime of fraud, theft, or any other act of dishonesty?

Yes No

If "yes," identify on a separate signed page the person or persons convicted, the court (the county if a state court, the district or location of the federal court), the year and the criminal conduct.

C. Compliance with Occupational Safety and Health Laws and with Other Labor Legislation Safety (11 questions)

28. Has CAL OSHA cited and assessed penalties against your firm for any “serious,” “willful” or “repeat” violations of its safety or health regulations in the past five years?

NOTE: If you have filed an appeal of a citation, and the Occupational Safety and Health Appeals Board has not yet ruled on your appeal, you need not include information about it.

Yes No

If “yes,” attach a separate signed page describing the citations, including information about the dates of the citations, the nature of the violation, the project on which the citation(s) was or were issued, the amount of penalty paid, if any. If the citation was appealed to the Occupational Safety and Health Appeals Board and a decision has been issued, state the case number and the date of the decision.

29. Has the federal Occupational Safety and Health Administration cited and assessed penalties against your firm in the past five years?

NOTE: If you have filed an appeal of a citation and the Appeals Board has not yet ruled on your appeal, or if there is a court appeal pending, you need not include information about the citation.

Yes No

If “yes,” attach a separate signed page describing each citation.

30. Has the EPA or any Air Quality Management District or any Regional Water Quality Control Board cited and assessed penalties against either your firm or the owner of a project on which your firm was the contractor, in the past five years?

NOTE: If you have filed an appeal of a citation and the Appeals Board has not yet ruled on your appeal, or if there is a court appeal pending, you need not include information about the citation.

Yes No

If “yes,” attach a separate signed page describing each citation.

31. How often do you require documented safety meetings to be held for construction employees and field supervisors during the course of a project?

32. List your firm's Experience Modification Rate (EMR) (California workers' compensation insurance) for each of the past three premium years:
NOTE: An Experience Modification Rate is issued to your firm annually by your workers' compensation insurance carrier.

Current year: _____

Previous year: _____

Year prior to previous year: _____

If your EMR for any of these three years is or was 1.00 or higher you may, if you wish, attach a letter of explanation.

33. Within the last five years has there ever been a period when your firm had employees but was without workers' compensation insurance or state-approved self-insurance?

Yes No

If "yes," please explain the reason for the absence of workers' compensation insurance on a separate signed page. If "No," please provide a statement by your current workers' compensation insurance carrier that verifies periods of workers' compensation insurance coverage for the last five years. (If your firm has been in the construction business for less than five years, provide a statement by your workers' compensation insurance carrier verifying continuous workers' compensation insurance coverage for the period that your firm has been in the construction business.)

Prevailing Wage and Apprenticeship Compliance Record

34. Has there been more than one occasion during the last five years in which your firm was required to pay either back wages or penalties for your own firm's failure to comply with the **state's** prevailing wage laws?

NOTE: This question refers only to your own firm's violation of prevailing wage laws, not to violations of the prevailing wage laws by a subcontractor.

Yes No

If "yes," attach a separate signed page or pages, describing the nature of each violation, identifying the name of the project, the date of its completion, the public agency for which it was constructed; the number of employees who were initially underpaid and the amount of back wages and penalties that you were required to pay.

35. During the last five years, has there been more than one occasion in which your own firm has been penalized or required to pay back wages for failure to comply with the **federal Davis-Bacon** prevailing wage requirements?

Yes No

If “yes,” attach a separate signed page or pages describing the nature of the violation, identifying the name of the project, the date of its completion, the public agency for which it was constructed; the number of employees who were initially underpaid, the amount of back wages you were required to pay along with the amount of any penalty paid.

36. Provide the **name, address and telephone number** of the apprenticeship program (approved by the California Apprenticeship Council) from whom you intend to request the dispatch of apprentices to your company for use on any public work project for which you are awarded a contract by *[Public Entity]*.

37. If your firm operates its own State-approved apprenticeship program:

- (a) Identify the craft or crafts in which your firm provided apprenticeship training in the past year.
- (b) State the year in which each such apprenticeship program was approved, and attach evidence of the most recent California Apprenticeship Council approval(s) of your apprenticeship program(s).
- (c) State the number of individuals who were employed by your firm as apprentices at any time during the past three years in each apprenticeship and the number of persons who, during the past three years, completed apprenticeships in each craft while employed by your firm.

38. At any time during the last five years, has your firm been found to have violated any provision of California apprenticeship laws or regulations, or the laws pertaining to use of apprentices on public works?

Yes No

If “yes,” provide the date(s) of such findings, and attach copies of the Department’s final decision(s).

PART III. PROJECT EXPERIENCE (PROJECT 1)

Questions concerning recent construction projects completed:

General contractor shall provide information for five (5) completed projects in the United States of America and with similar conditions to the proposed 1235-Foot Backbone Improvement Project, 5-Million Gallon Tank, within the last ten (10) years, as indicated in the Instructions. Names and references must be current and verifiable. Use separate sheets of paper, as needed, that contain all of the following information for each project:

Project Name: _____

Location: _____

Owner: _____

Owner Contact (name and current phone number):

Design Engineer: _____

Design Engineer Contact (name and current phone number):

Construction Manager (name and current phone number):

Project Manager (name and current phone number):

Superintendent (name and current phone number):

Total Value of Change Orders: _____

Total Value of Construction (including change orders): _____

Original Scheduled Completion Date: _____

Time Extensions Granted (number of days): _____

Construction Duration: _____

Description of project and scope of work performed (e.g. water tank construction, piping, paving, headwalls, community outreach, noise control, dust control, excavation, etc.):

Did the Project include?

(1) Blasting for excavations? (4 points)

Yes No

Describe: _____

(2) Coordination with the Division of Safety of Dam (DSOD)? (4 points)

Yes No

Describe: _____

(3) Construction of a pre-stressed, circular concrete reservoir with a storage volume of at least 3 million gallons? (6 points)

Yes No

Describe: _____

(4) Installation of 30-inch (or larger) steel pipeline? (6 points)

Yes No

Describe: _____

(5) Roadway paving? (4 points)

Yes No

Describe: _____

(6) Public outreach: notifying residents via mailers? (2 points)

Yes No

Describe: _____

(7) Public outreach: notifying residents via sign postings? (2 points)

Yes No

Describe: _____

(8) Public outreach: notifying residents via in-person meetings or group meetings? (2 points)

Yes No

Describe: _____

(9) Constructed in the State of California? (2 points)

Yes No

Length of Steel Pipe Installed

List the length of steel pipe (a minimum of 30-inches in diameter) installed for this project:

_____linear feet

Note: Quantities from all five (5) projects must equal 5,000 linear feet and have been installed within the last ten (10) years, as described in the Notice Inviting Pre-Qualification.

Water Storage Tanks Constructed and Completed

List the number of pre-stressed, circular concrete water storage tanks equal to or larger than three (3) million-gallons of storage volume constructed for this project:

_____# of tanks

Note: Quantities from all five (5) projects must equal two (2) pre-stressed, circular concrete water storage tanks equal to or larger than three (3) million-gallons and have been constructed within the last ten (10) years, as described in the Notice Inviting Pre-Qualification.

Volume of Hard Rock Mechanically Excavated

List the volume of hard rock mechanically excavated (excluding blasting) for this project:

_____cubic yards

Note: Quantities from all five (5) projects must equal 500 cubic-yards and have been performed within the last ten (10) years, as described in the Notice Inviting Pre-Qualification.

PROJECT EXPERIENCE (PROJECT 2)

Questions concerning recent construction projects completed:

General contractor shall provide information for five (5) completed projects in the United States of America and with similar conditions to the proposed 1235-Foot Backbone Improvement Project, 5-Million Gallon Tank, within the last ten (10) years, as indicated in the Instructions. Names and references must be current and verifiable. Use separate sheets of paper, as needed, that contain all of the following information for each project:

Project Name: _____

Location: _____

Owner: _____

Owner Contact (name and current phone number):

Design Engineer: _____

Design Engineer Contact (name and current phone number):

Construction Manager (name and current phone number):

Project Manager (name and current phone number):

Superintendent (name and current phone number):

Total Value of Change Orders: _____

Total Value of Construction (including change orders): _____

Original Scheduled Completion Date: _____

Time Extensions Granted (number of days): _____

Construction Duration: _____

Description of project and scope of work performed (e.g. water tank construction, piping, paving, headwalls, community outreach, noise control, dust control, excavation, etc.):

Did the Project include?

(1) Blasting for excavations? (4 points)

Yes No

Describe: _____

(2) Coordination with the Division of Safety of Dam (DSOD)? (4 points)

Yes No

Describe: _____

(3) Construction of a pre-stressed, circular concrete reservoir with a storage volume of at least 3 million gallons? (6 points)

Yes No

Describe: _____

(4) Installation of 30-inch (or larger) steel pipeline? (6 points)

Yes No

Describe: _____

(5) Roadway paving? (4 points)

Yes No

Describe: _____

(6) Public outreach: notifying residents via mailers? (2 points)

Yes No

Describe: _____

(7) Public outreach: notifying residents via sign postings? (2 points)

Yes No

Describe: _____

(8) Public outreach: notifying residents via in-person meetings or group meetings? (2 points)

Yes No

Describe: _____

(9) Constructed in the State of California? (2 points)

Yes No

Length of Steel Pipe Installed

List the length of steel pipe (a minimum of 30-inches in diameter) installed for this project:

_____linear feet

Note: Quantities from all five (5) projects must equal 5,000 linear feet and have been installed within the last ten (10) years, as described in the Notice Inviting Pre-Qualification.

Water Storage Tanks Constructed and Completed

List the number of pre-stressed, circular concrete water storage tanks equal to or larger than three (3) million-gallons of storage volume constructed for this project:

_____# of tanks

Note: Quantities from all five (5) projects must equal two (2) pre-stressed, circular concrete water storage tanks equal to or larger than three (3) million-gallons and have been constructed within the last ten (10) years, as described in the Notice Inviting Pre-Qualification.

Volume of Hard Rock Mechanically Excavated

List the volume of hard rock mechanically excavated (excluding blasting) for this project:

_____cubic yards

Note: Quantities from all five (5) projects must equal 500 cubic-yards and have been performed within the last ten (10) years, as described in the Notice Inviting Pre-Qualification.

PROJECT EXPERIENCE (PROJECT 3)

Questions concerning recent construction projects completed:

General contractor shall provide information for five (5) completed projects in the United States of America and with similar conditions to the proposed 1235-Foot Backbone Improvement Project, 5-Million Gallon Tank, within the last ten (10) years, as indicated in the Instructions. Names and references must be current and verifiable. Use separate sheets of paper, as needed, that contain all of the following information for each project:

Project Name: _____

Location: _____

Owner: _____

Owner Contact (name and current phone number):

Design Engineer: _____

Design Engineer Contact (name and current phone number):

Construction Manager (name and current phone number):

Project Manager (name and current phone number):

Superintendent (name and current phone number):

Total Value of Change Orders: _____

Total Value of Construction (including change orders): _____

Original Scheduled Completion Date: _____

Time Extensions Granted (number of days): _____

Construction Duration: _____

Description of project and scope of work performed (e.g. water tank construction, piping, paving, headwalls, community outreach, noise control, dust control, excavation, etc.):

Did the Project include?

(1) Blasting for excavations? (4 points)

Yes No

Describe: _____

(2) Coordination with the Division of Safety of Dam (DSOD)? (4 points)

Yes No

Describe: _____

(3) Construction of a pre-stressed, circular concrete reservoir with a storage volume of at least 3 million gallons? (6 points)

Yes No

Describe: _____

(4) Installation of 30-inch (or larger) steel pipeline? (6 points)

Yes No

Describe: _____

(5) Roadway paving? (4 points)

Yes No

Describe: _____

(6) Public outreach: notifying residents via mailers? (2 points)

Yes No

Describe: _____

(7) Public outreach: notifying residents via sign postings? (2 points)

Yes No

Describe: _____

(8) Public outreach: notifying residents via in-person meetings or group meetings? (2 points)

Yes No

Describe: _____

(9) Constructed in the State of California? (2 points)

Yes No

Length of Steel Pipe Installed

List the length of steel pipe (a minimum of 30-inches in diameter) installed for this project:

_____ linear feet

Note: Quantities from all five (5) projects must equal 5,000 linear feet and have been installed within the last ten (10) years, as described in the Notice Inviting Pre-Qualification.

Water Storage Tanks Constructed and Completed

List the number of pre-stressed, circular concrete water storage tanks equal to or larger than three (3) million-gallons of storage volume constructed for this project:

_____ # of tanks

Note: Quantities from all five (5) projects must equal two (2) pre-stressed, circular concrete water storage tanks equal to or larger than three (3) million-gallons and have been constructed within the last ten (10) years, as described in the Notice Inviting Pre-Qualification.

Volume of Hard Rock Mechanically Excavated

List the volume of hard rock mechanically excavated (excluding blasting) for this project:

_____ cubic yards

Note: Quantities from all five (5) projects must equal 500 cubic-yards and have been performed within the last ten (10) years, as described in the Notice Inviting Pre-Qualification.

PROJECT EXPERIENCE (PROJECT 4)

Questions concerning recent construction projects completed:

General contractor shall provide information for five (5) completed projects in the United States of America and with similar conditions to the proposed 1235-Foot Backbone Improvement Project, 5-Million Gallon Tank, within the last ten (10) years, as indicated in the Instructions. Names and references must be current and verifiable. Use separate sheets of paper, as needed, that contain all of the following information for each project:

Project Name: _____

Location: _____

Owner: _____

Owner Contact (name and current phone number):

Design Engineer: _____

Design Engineer Contact (name and current phone number):

Construction Manager (name and current phone number):

Project Manager (name and current phone number):

Superintendent (name and current phone number):

Total Value of Change Orders: _____

Total Value of Construction (including change orders): _____

Original Scheduled Completion Date: _____

Time Extensions Granted (number of days): _____

Construction Duration: _____

Description of project and scope of work performed (e.g. water tank construction, piping, paving, headwalls, community outreach, noise control, dust control, excavation, etc.):

Did the Project include?

(1) Blasting for excavations? (4 points)

Yes No

Describe: _____

(2) Coordination with the Division of Safety of Dam (DSOD)? (4 points)

Yes No

Describe: _____

(3) Construction of a pre-stressed, circular concrete reservoir with a storage volume of at least 3 million gallons? (6 points)

Yes No

Describe: _____

(4) Installation of 30-inch (or larger) steel pipeline? (6 points)

Yes No

Describe: _____

(5) Roadway paving? (4 points)

Yes No

Describe: _____

(6) Public outreach: notifying residents via mailers? (2 points)

Yes No

Describe: _____

(7) Public outreach: notifying residents via sign postings? (2 points)

Yes No

Describe: _____

(8) Public outreach: notifying residents via in-person meetings or group meetings? (2 points)

Yes No

Describe: _____

(9) Constructed in the State of California? (2 points)

Yes No

Length of Steel Pipe Installed

List the length of steel pipe (a minimum of 30-inches in diameter) installed for this project:

_____ linear feet

Note: Quantities from all five (5) projects must equal 5,000 linear feet and have been installed within the last ten (10) years, as described in the Notice Inviting Pre-Qualification.

Water Storage Tanks Constructed and Completed

List the number of pre-stressed, circular concrete water storage tanks equal to or larger than three (3) million-gallons of storage volume constructed for this project:

_____ # of tanks

Note: Quantities from all five (5) projects must equal two (2) pre-stressed, circular concrete water storage tanks equal to or larger than three (3) million-gallons and have been constructed within the last ten (10) years, as described in the Notice Inviting Pre-Qualification.

Volume of Hard Rock Mechanically Excavated

List the volume of hard rock mechanically excavated (excluding blasting) for this project:

_____ cubic yards

Note: Quantities from all five (5) projects must equal 500 cubic-yards and have been performed within the last ten (10) years, as described in the Notice Inviting Pre-Qualification.

PROJECT EXPERIENCE (PROJECT 5)

Questions concerning recent construction projects completed:

General contractor shall provide information for five (5) completed projects in the United States of America and with similar conditions to the proposed 1235-Foot Backbone Improvement Project, 5-Million Gallon Tank, within the last ten (10) years, as indicated in the Instructions. Names and references must be current and verifiable. Use separate sheets of paper, as needed, that contain all of the following information for each project:

Project Name: _____

Location: _____

Owner: _____

Owner Contact (name and current phone number):

Design Engineer: _____

Design Engineer Contact (name and current phone number):

Construction Manager (name and current phone number):

Project Manager (name and current phone number):

Superintendent (name and current phone number):

Total Value of Change Orders: _____

Total Value of Construction (including change orders): _____

Original Scheduled Completion Date: _____

Time Extensions Granted (number of days): _____

Construction Duration: _____

Description of project and scope of work performed (e.g. water tank construction, piping, paving, headwalls, community outreach, noise control, dust control, excavation, etc.):

Did the Project include?

(1) Blasting for excavations? (4 points)

Yes No

Describe: _____

(2) Coordination with the Division of Safety of Dam (DSOD)? (4 points)

Yes No

Describe: _____

(3) Construction of a pre-stressed, circular concrete reservoir with a storage volume of at least 3 million gallons? (6 points)

Yes No

Describe: _____

(4) Installation of 30-inch (or larger) steel pipeline? (6 points)

Yes No

Describe: _____

(5) Roadway paving? (4 points)

Yes No

Describe: _____

(6) Public outreach: notifying residents via mailers? (2 points)

Yes No

Describe: _____

(7) Public outreach: notifying residents via sign postings? (2 points)

Yes No

Describe: _____

(8) Public outreach: notifying residents via in-person meetings or group meetings? (2 points)

Yes No

Describe: _____

(9) Constructed in the State of California? (2 points)

Yes No

Length of Steel Pipe Installed

List the length of steel pipe (a minimum of 30-inches in diameter) installed for this project:

_____linear feet

Note: Quantities from all five (5) projects must equal 5,000 linear feet and have been installed within the last ten (10) years, as described in the Notice Inviting Pre-Qualification.

Water Storage Tanks Constructed and Completed

List the number of pre-stressed, circular concrete water storage tanks equal to or larger than three (3) million-gallons of storage volume constructed for this project:

_____# of tanks

Note: Quantities from all five (5) projects must equal two (2) pre-stressed, circular concrete water storage tanks equal to or larger than three (3) million-gallons and have been constructed within the last ten (10) years, as described in the Notice Inviting Pre-Qualification.

Volume of Hard Rock Mechanically Excavated

List the volume of hard rock mechanically excavated (excluding blasting) for this project:

_____cubic yards

Note: Quantities from all five (5) projects must equal 500 cubic-yards and have been performed within the last ten (10) years, as described in the Notice Inviting Pre-Qualification.

* * * * *

I, the undersigned, certify and declare that I have read all the foregoing answers to this prequalification questionnaire and know their contents. The matters stated in the questionnaire answers are true of my own knowledge and belief, except as to those matters stated on information and belief, and as to those matters I believe them to be true. I declare under penalty of perjury under the laws of the State of California, that the foregoing is correct.

Name: _____

Title: _____

Signature: _____

Date: _____

* * * * *

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Exhibit 1

Design Drawings and Specifications

Design drawings and specifications can be downloaded from the following ftp site:

(ftp site will be added prior to releasing pre-qualification package)

Section 3

Owner Interviews

(Note: This section will not be released to Contractors and is included here for LVMWD's review only)

Owner Interview Questionnaire
Las Virgenes Municipal Water District
1235-Foot Backbone Improvement Project
5-Million Gallon Tank
General Contractor Pre-Qualification Interview Questionnaire

The following questions will be used to interview randomly selected contacts from two completed projects. AECOM personnel will conduct the interviews. No action on the Contractor's part is necessary. These questions are not included in the package given to the Contractor.

Reference Project _____

Contractor _____

Owner _____

Contact _____

1.	On a scale of 1-10, with 10 being the most adequate, did the contractor provide adequate personnel? (Max. 10 points)	
2.	On a scale of 1-10, with 10 being the most adequate, did the contractor provide adequate supervision? (Max. 10 points)	
3.	On a scale of 1-10, with 10 being the most adequate, was there adequate equipment provided on the job? (Max. 10 points)	
4.	On a scale of 1-10, with 10 being the most adequate, did the contractor adequately manage subcontractors? (Max. 10 points)	
5.	On a scale of 1-10, with 10 being the most timely, was the contractor timely in providing reports and other paperwork, including change order paperwork and scheduling updates? (Max. 10 points)	
6.	On a scale of 1-10, with 10 being the closest adherence, did the contractor adhere to the project schedule that your [agency] [business] approved? (Max. 10 points)	

7.	On a scale of 1-10, with 10 being the most adequate, was the contractor able to move material to and from the site through a sensitive community adequately? (Max. 10 points)	
8.	Was the project completed on time? (10 points if the answer is “Yes”). <u>Or, if the answer is “no,” on a scale of 1-10, with 10 being the least extent, to what extent was the contractor responsible for the delay in completion?</u>	
9.	On a scale of 1-10, with 10 being the most timely, rate the contractor on the timely submission of reasonable cost and time estimates to perform change order work. (Max. 10 points)	
10.	On a scale of 1-10, with 10 being the best performance, rate the contractor on how well the contractor performed the work after a change order was issued, and how well the contractor integrated the change order work into the existing work. (Max. 10 points)	
11.	On a scale of 1-10, with 10 being the best performance, rate how has the contractor been performing in the area of turning in Operation & Maintenance manuals, completing as-built drawings, providing required training and taking care of warranty items? (Max. 10 points)	
12.	On a scale of 1-10, with 10 being the least number of claims, rate the contractor on whether there were an unusually high number of claims, given the nature of the project, or unusual difficulty in resolving them. (Max. 10 points)	
13.	On a scale of 1-10, with 10 being the least number of claims, rate the contractor on whether there were an unusually high number of third party claims (three or more) and whether the contractor resolved the claims to the Owner’s satisfaction. (Max. 10 points)	
14.	On a scale of 1-10, with 10 being the best, how would you rate the quality of the work overall? (Max. 10 points)	

**Las Virgenes Municipal Water District
1235-Foot Backbone Improvement Project
5-Million Gallon Tank
General Contractor Pre-Qualification**

Contractor Name: _____

SCORING SUMMARY

Section	Name	Points Possible	Qualification Score	Contractor Score
Section 2, Part I	Essential Requirements for Qualification	Pass or No-Pass	Pass or No-Pass	
Section 2, Part II	Organization, History, Organization Performance, Compliance with Civil and Criminal Law	129	95	
Section 2, Part III	Minimum Contractor Experience (i.e. total length of steel pipe installed, number of water storage tanks constructed, volume of hard rock excavated)	Pass or No-Pass	Pass or No-Pass	
Section 2, Part III	Project Experience	160	80	
Section 3	Owner Interviews (two interviews)	280	168	

Qualified Contractors must pass all five parts.

RESULT (circle): PRE-QUALIFIED NOT PRE-QUALIFIED



**Las Virgenes Municipal Water District
1235-Foot Backbone Improvements Project
5-Million Gallon Tank**

**Pre-Qualification Package
Blasting Subcontractor**

Las Virgenes Municipal Water District
Owner Representative: Lindsay Cao, P.E.

AECOM
Project Manager: Ryan Gallagher, P.E.

August 2013
60304184

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Section 1

Notice Inviting Pre-Qualification

Las Virgenes Municipal Water District
1235-Foot Backbone Improvement Project
5-Million Gallon (MG) Tank
Pre-Qualification Package for Basting Subcontractor
Notice Inviting Pre-Qualification

Notice is hereby given that questionnaires to "pre-qualify" for the right to bid blasting work for the **1235-Foot Backbone Improvement Project 5-Million Gallon (MG) Tank** will be received by the Las Virgenes Municipal Water District (District) at their office located at 4232 Las Virgenes Road, Calabasas, CA 91302, at or before 4:00pm Monday, October 7, 2013. Late proposals will not be accepted. Separate pre-qualification packages for the General Contractor are also being requested by the District. The District will provide a list of these qualified general contractors pre-qualified for this project. Blasting subcontractor shall herein be referred to as "Contractor" or "Subcontractor."

The project overview includes the following scope of work:

- Constructing a 5 MG above grade, pre-stressed, concrete water tank.
- Constructing two (2) 36-inch welded steel parallel pipelines to cross an existing saddle dam and connect the Tank to the Westlake Filtration Plant (WFP).
- Constructing cast-in-place pipe supports across the saddle dam.
- Paving across the saddle dam and around the tank.
- Rough grading and trench excavation by blasting hard rock with an unconfined compressive strength of approximately 30,000 psi.
- Constructing two (2) cast-in-place pipe headwalls.
- Constructing a pipe outlet structure.
- Constructing a visual berm and storage berm to store excavated rock on-site.
- Making connections to the existing pipelines at the WFP during winter months.

Specific blasting contractor activities include the following scope of work:

- Blasting approximately 13,000 cubic yards of volcanic rock at the tank location, utilizing blasting mats.
- Blasting adjacent to a residential community, Owner facilities, and an earthen dam.
- Installing and operating six (6) seismic and air-overpressure monitoring devices during blasting operations.
- Performing pre- and post-blasting surveys of approximately thirty-five (35) nearby residences. Surveys included recording interior and exterior conditions of all residences and submitting this information to the Owner.
- Monitoring peak particle velocity at four (4) nearby locations.
- Submitting daily reports of blasting activities, as required by the specifications and Cal OSHA.
- Submitting a blasting plan for Owner's review.

Estimated subcontract costs for the subject work is approximately \$400,000 to \$600,000. The estimated project cost is \$8,500,000. The anticipated bid date is Fall 2013, with work to begin in Winter 2014. The work shall be completed before Summer 2015. Design drawings are attached herein as Exhibit 1.

Pre-qualification questionnaires can be obtained from AECOM. Pre-qualification questionnaires shall be completed and enclosed in an envelope, sealed and clearly labeled with project title and name of Contractor. Contractors seeking “pre-qualification” shall have a license within the state of California and shall be qualified with a minimum of seven (7) years of experience in blasting. In order to be considered for “pre-qualification” on this project, Contractors shall include the following information within the pre-qualification questionnaires:

- A list of five (5) blasting projects completed in the United States of America within the last 7 years. Cumulative blasting quantities from all five (5) projects must equal at least 1,000 cubic-yards. The list shall include:
 - The name and location of the project, the owner’s name, address, contact person and telephone number.
 - The Engineer’s name, contact person and telephone number.
 - The Construction Manager’s name and telephone number.
 - The Project Manager and Superintendent’s name and telephone number.
 - A description of the project, scope of work performed, total value of subcontract or contract, total amount of change orders, construction duration, time extensions granted.
- A list of all proposed Blasters-in-Charge that will be assigned to this project with a minimum of 7 years of construction blasting experience.
- A current copy of Cal OSHA Blasting Licenses with Construction and Non-electric initiation system endorsements for all proposed Blasters-in-Charge
- A current copy of Blasting Contractor’s federal Alcohol, Tobacco, Firearms, and Explosives (ATF) permit.

The District will apply a uniform system of rating pre-qualification respondents on objective criteria consistent with Department of Industrial Relations recommendations, on the basis of the completed questionnaires, financial statements, and references to determine the qualified bidders list. Contractors with a passing score will be pre-qualified for the bidding process.

The District may refuse to grant pre-qualification where the requested information is incomplete or not received by the deadline for submission. There is no appeal from a refusal for an incomplete or late application.

Where a timely and completed application results in a rating below that necessary to pre-qualify, an appeal can be made. An appeal is begun by the Contractor delivering notice to the District of its appeal of the decision with respect to its pre-qualification rating, no later than ten (10) business days after the Notice of Determination is issued. Without a timely appeal, the Contractor waives any and all rights to challenge the decision of the District, whether by administrative process, judicial process, or any other legal process or proceeding.

If the Contractor gives the required notice of appeal and requests a hearing, the hearing shall be conducted so that it is concluded within fourteen (14) business days after the District’s receipt of the notice of appeal. The hearing shall be an informal process conducted by a panel to which the District has delegated responsibility to hear such appeals (the “Appeals Panel”). At or prior to the hearing, the Contractor will be advised of the basis for the District’s pre-qualification determination. The Contractor will be given the opportunity to present information and present reasons in opposition to the rating. After the conclusion of the hearing, the Appeals Panel will render its decision. It is the intention of the District that the date for the submission and opening of bids will not be delayed or postponed to allow for completion of an appeal process.

The questionnaires and financial statements shall not be public records and shall not be open to public inspection; however, records of the names of the contractors applying for pre-qualification status shall be public records subject to disclosure.

Contractor Instructions for Completing Pre-Qualification Package

Accurately and completely fill in and answer all questions in Section 2, Parts I, II, and III. Not fully and completely answering the questions may be grounds for disqualification. The Contractor must achieve a passing score in each of the five categories to be considered pre-qualified.

The point system is as follows:

Section	Name	Points Possible	Qualification Score
Section 2, Part I	Essential Requirements for Qualification	Pass or No-Pass	Pass or No-Pass
Section 2, Part II	Organization, History, Organization Performance, Compliance with Civil and Criminal Law	129	95
Section 2, Part III	Minimum Contractor Experience (i.e. minimum cumulative volume blasted)	Pass or No-Pass	Pass or No-Pass
Section 2, Part III	Project Experience	300	140
Section 3	Owner Interviews (2 Interviews)	160	112

The information given by contractors seeking pre-qualification is with the understanding that intentionally providing of false information is grounds for disqualification.

Contact John Coffman, P.E., at AECOM at (805) 764-4058 or john.coffman@aecom.com to request a Pre-Qualification questionnaire.

*BY ORDER OF THE GOVERNING BODY OF
LAS VIRGENES MUNICIPAL WATER DISTRICT*

Name
General Manger

Date

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Section 2

Pre-Qualification Questionnaire Blasting Subcontractor

Las Virgenes Municipal Water District
1235-Foot Backbone Improvement Project
5-Million Gallon (MG) Tank
Pre-Qualification Package for Blasting Subcontractor

CONTACT INFORMATION

Firm Name: _____

Check One: Corporation
(as it appears on license) Partnership
 Sole Prop.

Contact Person: _____

Address: _____

Phone: _____ Fax: _____

If firm is a sole proprietor or partnership:

Owner(s) of Company _____

Contractor's License Number(s):

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PART I. ESSENTIAL REQUIREMENTS FOR QUALIFICATION

Contractor will be immediately disqualified if the answer to any of Questions 1 through 5 is “no.”¹

Contractor will be immediately disqualified if the answer to any of Questions 6, 7, 8 or 9 is “yes.”² If the answer to question 8 is “yes,” and if debarment would be the sole reason for denial of pre-qualification, any pre-qualification issued will exclude the debarment period.

1. Contractor possesses a valid and current California Contractor’s license for the project for which it intends to submit a bid.
 Yes No
2. Contractor has a liability insurance policy with a policy limit of at least \$1,000,000 per occurrence and \$2,000,000 aggregate.
 Yes No
3. Contractor has current workers’ compensation insurance policy as required by the Labor Code or is legally self-insured pursuant to Labor Code section 3700 et. seq.
 Yes No Contractor is exempt from this requirement, because it has no employees
4. Have you attached your latest copy of a reviewed or audited financial statement with accompanying notes and supplemental information.³
 Yes No

NOTE: A financial statement that is not either reviewed or audited is unacceptable. A letter verifying availability of a line of credit may also be attached; however, it will be considered as supplemental information only, and is not a substitute for the required financial statement.

¹ A “no” answer to Question 4 will not be disqualifying if the contractor is exempt from complying with Question 4, for reasons explained in footnote 3.

² A contractor disqualified solely because of a “Yes” answer given to question 6, 7, or 9 may appeal the disqualification and provide an explanation of the relevant circumstances during the appeal procedure.

³ Public Contract Code section 20101(e) exempts from this requirement a contractor who has qualified as a small business pursuant to Government Code section 14837(d)(1), if the bid is “no more than 25 per cent of the qualifying amount provided in section 14837(d)(1).” As of January 1, 2001, the qualifying amount is \$10 million, and 25 per cent of that amount, therefore, is \$2.5 million.

5. Have you attached a notarized statement from an admitted surety insurer (approved by the California Department of Insurance) and authorized to issue bonds in the State of California, which states: (a) that your current bonding capacity is sufficient for the project for which you seek pre-qualification if you are seeking pre-qualification for a single project; or (if you are seeking pre-qualification valid for a year) (b) your current available bonding capacity?⁴

Yes No

NOTE: Notarized statement must be from the surety company, not an agent or broker.

6. Has your contractor's license been revoked at any time in the last five years?

Yes No

7. Has a surety firm completed a contract on your behalf, or paid for completion because your firm was default terminated by the project owner within the last five (5) years?

Yes No

8. At the time of submitting this pre-qualification form, is your firm ineligible to bid on or be awarded a public works contract, or perform as a subcontractor on a public works contract, pursuant to either Labor Code section 1777.1 or Labor Code section 1777.7?

Yes No

If the answer is "Yes," state the beginning and ending dates of the period of debarment:

9. At any time during the last five years, has your firm, or any of its owners or officers been convicted of a crime involving the awarding of a contract of a government construction project, or the bidding or performance of a government contract?

Yes No

⁴ An additional notarized statement from the surety may be requested by *Public Entity* at the time of submission of a bid, if this pre-qualification package is submitted more than 60 days prior to submission of the bid.

PART II. ORGANIZATION, HISTORY, ORGANIZATIONAL PERFORMANCE, COMPLIANCE WITH CIVIL AND CRIMINAL LAWS

A. Current Organization and Structure of the Business

For Firms That Are Corporations:

- 1a. Date incorporated: _____
- 1b. Under the laws of what state: _____
- 1c. Provide all the following information for each person who is either (a) an officer of the corporation (president, vice president, secretary, treasurer), or (b) the owner of at least ten percent of the corporation’s stock.

Name	Position	Years with Co.	% Ownership	Social Security #

- 1d. Identify every construction firm that any person listed above has been associated with (as owner, general partner, limited partner or officer) at any time during the last five years.

NOTE: For this question, “owner” and “partner” refer to ownership of ten percent or more of the business, or 10 percent or more of its stock, if the business is a corporation.

Person’s Name	Construction Firm	Dates of Person’s Participation with Firm

For Firms That Are Partnerships:

- 1a. Date of formation: _____
- 1b. Under the laws of what state: _____
- 1c. Provide all the following information for each partner who owns 10 percent or more of the firm.

Name	Position	Years with Co.	% Ownership	Social Security #

- 1d. Identify every construction company that any partner has been associated with (as owner, general partner, limited partner or officer) at any time during the last five years.

NOTE: For this question, “owner” and “partner” refer to ownership of ten percent or more of the business, or ten percent or more of its stock, if the business is a corporation.

Person’s Name	Construction Company	Dates of Person’s Participation with Company

For Firms That Are Sole Proprietorships:

- 1a. Date of commencement of business. _____
- 1b. Social security number of company owner. _____
- 1c. Identify every construction firm that the business owner has been associated with (as owner, general partner, limited partner or officer) at any time during the last five years.

NOTE: For this question, “owner” and “partner” refer to ownership of ten percent or more of the business, or ten percent or more of its stock, if the business is a corporation.

Person’s Name	Construction Company	Dates of Person’s Participation with Company

For Firms That Intend to Make a Bid as Part of a Joint Venture:

- 1a. Date of commencement of joint venture. _____
- 1b. Provide all of the following information for each firm that is a member of the joint venture that expects to bid on one or more projects:

Name of firm	% Ownership of Joint Venture

B. History of the Business and Organizational Performance (16 questions)

2. Has there been any change in ownership of the firm at any time during the last three years?
NOTE: A corporation whose shares are publicly traded is not required to answer this question.
 Yes No
If “yes,” explain on a separate signed page.
3. Is the firm a subsidiary, parent, holding company or affiliate of another construction firm?
NOTE: Include information about other firms if one firm owns 50 percent or more of another, or if an owner, partner, or officer of your firm holds a similar position in another firm.
 Yes No
If “yes,” explain on a separate signed page.
4. Are any corporate officers, partners or owners connected to any other construction firms.
NOTE: Include information about other firms if an owner, partner, or officer of your firm holds a similar position in another firm.
 Yes No
If “yes,” explain on a separate signed page.
5. State your firm’s gross revenues for each of the last three years:

6. How many years has your organization been in business in California as a contractor under your present business name and license number? _____ Years
7. Is your firm currently the debtor in a bankruptcy case?
 Yes No
If “yes,” please attach a copy of the bankruptcy petition, showing the case number, and the date on which the petition was filed.
8. Was your firm in bankruptcy at any time during the last five years? (This question refers only to a bankruptcy action that was not described in answer to question 7, above)
 Yes No
If “yes,” please attach a copy of the bankruptcy petition, showing the case number and the date on which the petition was filed, and a copy of the Bankruptcy Court’s discharge order, or of any other document that ended the case, if no discharge order was issued.

Licenses

9. List all California construction license numbers, classifications and expiration dates of the California contractor licenses held by your firm:

10. If any of your firm’s license(s) are held in the name of a corporation or partnership, list below the names of the qualifying individual(s) listed on the CSLB records who meet(s) the experience and examination requirements for each license.

11. Has your firm changed names or license number in the past five years?
 Yes No
If “yes,” explain on a separate signed page, including the reason for the change.

12. Has any owner, partner or officer of your firm operated a construction firm under any other name in the last five years?
 Yes No
If “yes,” explain on a separate signed page, including the reason for the change.

13. Has any CSLB license held by your firm or its Responsible Managing Employee (RME) or Responsible Managing Officer (RMO) been suspended within the last five years?
 Yes No
If “yes,” please explain on a separate signed sheet.

Disputes

14. At any time in the last five years has your firm been assessed and paid liquidated damages after completion of a project under a construction contract with either a public or private owner?
 Yes No
If yes, explain on a separate signed page, identifying all such projects by owner, owner’s address, the date of completion of the project, amount of liquidated damages assessed and all other information necessary to fully explain the assessment of liquidated damages.

15. In the last five years has your firm, or any firm with which any of your company's owners, officers or partners was associated, been debarred, disqualified, removed or otherwise prevented from bidding on, or completing, any government agency or public works project for any reason?

NOTE: "Associated with" refers to another construction firm in which an owner, partner or officer of your firm held a similar position, and which is listed in response to question 1c or 1d on this form.

Yes No

If "yes," explain on a separate signed page. State whether the firm involved was the firm applying for pre-qualification here or another firm. Identify by name of the company, the name of the person within your firm who was associated with that company, the year of the event, the owner of the project, the project and the basis for the action.

16. In the last five years has your firm been denied an award of a public works contract based on a finding by a public agency that your company was not a responsible bidder?

Yes No

If "yes," explain on a separate signed page. Identify the year of the event, the owner, the project and the basis for the finding by the public agency.

* * * * *

NOTE: The following two questions refer only to disputes between your firm and the owner of a project. You need not include information about disputes between your firm and a supplier, another contractor, or subcontractor. You need not include information about "pass-through" disputes in which the actual dispute is between a sub-contractor and a project owner. Also, you may omit reference to all disputes about amounts of less than \$50,000.

17. In the past five years has any claim **against** your firm concerning your firm's work on a construction project been **filed in court or arbitration**?

Yes No

If "yes," on separate signed sheets of paper identify the claim(s) by providing the project name, date of the claim, name of the claimant, a brief description of the nature of the claim, the court in which the case was filed and a brief description of the status of the claim (pending or, if resolved, a brief description of the resolution).

18. In the past five years has your firm made any claim against a project owner concerning work on a project or payment for a contract and **filed that claim in court or arbitration**?

Yes No

If "yes," on separate signed sheets of paper identify the claim by providing the project name, date of the claim, name of the entity (or entities) against whom the claim was filed, a brief description of the nature of the claim, the court in which the case was filed and a brief description of the status of the claim (pending, or if resolved, a brief description of the resolution).

* * * * *

19. At any time during the past five years, has any surety company made any payments on your firm's behalf as a result of a default, to satisfy any claims made against a performance or payment bond issued on your firm's behalf, in connection with a construction project, either public or private?

Yes No

If "yes," explain on a separate signed page the amount of each such claim, the name and telephone number of the claimant, the date of the claim, the grounds for the claim, the present status of the claim, the date of resolution of such claim if resolved, the method by which such was resolved if resolved, the nature of the resolution and the amount, if any, at which the claim was resolved.

20. In the last five years has any insurance carrier, for any form of insurance, refused to renew the insurance policy for your firm?

Yes No

If "yes," explain on a separate signed page. Name the insurance carrier, the form of insurance and the year of the refusal.

Criminal Matters and Related Civil Suits

21. Has your firm or any of its owners, officers or partners ever been found liable in a civil suit or found guilty in a criminal action for making any false claim or material misrepresentation to any public agency or entity?

Yes No

If "yes," explain on a separate signed page, including identifying who was involved, the name of the public agency, the date of the investigation and the grounds for the finding.

22. Has your firm or any of its owners, officers or partners ever been convicted of a crime involving any federal, state, or local law related to construction?

Yes No

If "yes," explain on a separate signed page, including identifying who was involved, the name of the public agency, the date of the conviction and the grounds for the conviction.

23. Has your firm or any of its owners, officers or partners ever been convicted of a federal or state crime of fraud, theft, or any other act of dishonesty?

Yes No

If "yes," identify on a separate signed page the person or persons convicted, the court (the county if a state court, the district or location of the federal court), the year and the criminal conduct.

C. Compliance with Occupational Safety and Health Laws and with Other Labor Legislation Safety (11 questions)

28. Has CAL OSHA cited and assessed penalties against your firm for any “serious,” “willful” or “repeat” violations of its safety or health regulations in the past five years?

NOTE: If you have filed an appeal of a citation, and the Occupational Safety and Health Appeals Board has not yet ruled on your appeal, you need not include information about it.

Yes No

If “yes,” attach a separate signed page describing the citations, including information about the dates of the citations, the nature of the violation, the project on which the citation(s) was or were issued, the amount of penalty paid, if any. If the citation was appealed to the Occupational Safety and Health Appeals Board and a decision has been issued, state the case number and the date of the decision.

29. Has the federal Occupational Safety and Health Administration cited and assessed penalties against your firm in the past five years?

NOTE: If you have filed an appeal of a citation and the Appeals Board has not yet ruled on your appeal, or if there is a court appeal pending, you need not include information about the citation.

Yes No

If “yes,” attach a separate signed page describing each citation.

30. Has the EPA or any Air Quality Management District or any Regional Water Quality Control Board cited and assessed penalties against either your firm or the owner of a project on which your firm was the contractor, in the past five years?

NOTE: If you have filed an appeal of a citation and the Appeals Board has not yet ruled on your appeal, or if there is a court appeal pending, you need not include information about the citation.

Yes No

If “yes,” attach a separate signed page describing each citation.

31. How often do you require documented safety meetings to be held for construction employees and field supervisors during the course of a project?

32. List your firm's Experience Modification Rate (EMR) (California workers' compensation insurance) for each of the past three premium years:
NOTE: An Experience Modification Rate is issued to your firm annually by your workers' compensation insurance carrier.

Current year: _____

Previous year: _____

Year prior to previous year: _____

If your EMR for any of these three years is or was 1.00 or higher you may, if you wish, attach a letter of explanation.

33. Within the last five years has there ever been a period when your firm had employees but was without workers' compensation insurance or state-approved self-insurance?

Yes No

If "yes," please explain the reason for the absence of workers' compensation insurance on a separate signed page. If "No," please provide a statement by your current workers' compensation insurance carrier that verifies periods of workers' compensation insurance coverage for the last five years. (If your firm has been in the construction business for less than five years, provide a statement by your workers' compensation insurance carrier verifying continuous workers' compensation insurance coverage for the period that your firm has been in the construction business.)

Prevailing Wage and Apprenticeship Compliance Record

34. Has there been more than one occasion during the last five years in which your firm was required to pay either back wages or penalties for your own firm's failure to comply with the **state's** prevailing wage laws?

NOTE: This question refers only to your own firm's violation of prevailing wage laws, not to violations of the prevailing wage laws by a subcontractor.

Yes No

If "yes," attach a separate signed page or pages, describing the nature of each violation, identifying the name of the project, the date of its completion, the public agency for which it was constructed; the number of employees who were initially underpaid and the amount of back wages and penalties that you were required to pay.

35. During the last five years, has there been more than one occasion in which your own firm has been penalized or required to pay back wages for failure to comply with the **federal Davis-Bacon** prevailing wage requirements?

Yes No

If “yes,” attach a separate signed page or pages describing the nature of the violation, identifying the name of the project, the date of its completion, the public agency for which it was constructed; the number of employees who were initially underpaid, the amount of back wages you were required to pay along with the amount of any penalty paid.

36. Provide the **name, address and telephone number** of the apprenticeship program (approved by the California Apprenticeship Council) from whom you intend to request the dispatch of apprentices to your company for use on any public work project for which you are awarded a contract by *[Public Entity]*.

37. If your firm operates its own State-approved apprenticeship program:

- (a) Identify the craft or crafts in which your firm provided apprenticeship training in the past year.
- (b) State the year in which each such apprenticeship program was approved, and attach evidence of the most recent California Apprenticeship Council approval(s) of your apprenticeship program(s).
- (c) State the number of individuals who were employed by your firm as apprentices at any time during the past three years in each apprenticeship and the number of persons who, during the past three years, completed apprenticeships in each craft while employed by your firm.

38. At any time during the last five years, has your firm been found to have violated any provision of California apprenticeship laws or regulations, or the laws pertaining to use of apprentices on public works?

Yes No

If “yes,” provide the date(s) of such findings, and attach copies of the Department’s final decision(s).

PART III. PROJECT EXPERIENCE (PROJECT 1)

Questions concerning recent construction projects completed:

Blasting subcontractor shall provide information for five (5) completed blasting projects in the United States of America and with similar conditions to the proposed 1235-Foot Backbone Improvement Project, 5-Million Gallon Tank, completed within the last seven (7) years as indicated in the Instructions. Names and references must be current and verifiable. Use separate sheets of paper, as needed, that contain all of the following information for each project:

Project Name: _____

Location: _____

Owner: _____

Owner Contact (name and current phone number):

Design Engineer: _____

Design Engineer Contact (name and current phone number):

Construction Manager (name and current phone number):

Project Manager (name and current phone number):

Superintendent (name and current phone number):

Total Value of Change Orders: _____

Total Value of Construction (including change orders): _____

Original Scheduled Completion Date: _____

Time Extensions Granted (number of days): _____

Construction Duration: _____

Description of project and scope of work performed (e.g. blasting techniques, blasting materials used, noise control, dust control, vibration monitoring, public outreach, etc.):

Did the Project include?

(1) Blasting for pipelines 30-inches or larger? (6 points)

Yes No

Describe: _____

(2) Blasting for structural excavations? (6 points)

Yes No

Describe: _____

(3) Coordination with the Division of Safety of Dam (DSOD)? (4 points)

Yes No

Describe: _____

(4) Preparing a blasting safety plan? (6 points)

Yes No

Describe: _____

(5) Using blasting mats? (4 points)

Yes No

Describe: _____

(6) Blast monitoring: pre- and post-blast surveys including photographs of structures? (3 points)
 Yes No

Describe: _____

(7) Blast monitoring: seismograph and over-air pressure monitoring? (3 points)
 Yes No

Describe: _____

(8) Blasting performed within 1,000-feet of a residential neighborhood? (6 points)
 Yes No

Describe: _____

(9) Peak particle velocities restrictions? (4 points)
 Yes No

Describe: _____

(10) Blasting utilized non-electric initiation system? (6 points)
 Yes No

Describe: _____

(11) Blasting utilized fixed cartridge explosives (excluding flowable, ANFO, and bulk emulsion)? (6 points)

Yes No

Describe: _____

(12) Performing pre- and post-blasting surveys? (4 points)

Yes No

Describe: _____

(13) Performed in the State of California? (2 points)

Yes No

Volume Blasted

List the volume blasted for this project: _____ cubic yards

Note: Quantities from all five (5) projects must equal 1,000 cubic yards and have been performed within the last seven (7) years, as described in the Notice Inviting Pre-Qualification.

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PROJECT EXPERIENCE (PROJECT 2)

Questions concerning recent construction projects completed:

Blasting subcontractor shall provide information for five (5) completed blasting projects in the United States of America and with similar conditions to the proposed 1235-Foot Backbone Improvement Project, 5-Million Gallon Tank, completed within the last seven (7) years as indicated in the Instructions. Names and references must be current and verifiable. Use separate sheets of paper, as needed, that contain all of the following information for each project:

Project Name: _____

Location: _____

Owner: _____

Owner Contact (name and current phone number):

Design Engineer: _____

Design Engineer Contact (name and current phone number):

Construction Manager (name and current phone number):

Project Manager (name and current phone number):

Superintendent (name and current phone number):

Total Value of Change Orders: _____

Total Value of Construction (including change orders): _____

Original Scheduled Completion Date: _____

Time Extensions Granted (number of days): _____

Construction Duration: _____

Description of project and scope of work performed (e.g. blasting techniques, blasting materials used, noise control, dust control, vibration monitoring, public outreach, etc.):

Did the Project include?

(1) Blasting for pipelines 30-inches or larger? (6 points)

Yes No

Describe: _____

(2) Blasting for structural excavations? (6 points)

Yes No

Describe: _____

(3) Coordination with the Division of Safety of Dam (DSOD)? (4 points)

Yes No

Describe: _____

(4) Preparing a blasting safety plan? (6 points)

Yes No

Describe: _____

(5) Using blasting mats? (4 points)

Yes No

Describe: _____

(6) Blast monitoring: pre- and post-blast surveys including photographs of structures? (3 points)
 Yes No

Describe: _____

(7) Blast monitoring: seismograph and over-air pressure monitoring? (3 points)
 Yes No

Describe: _____

(8) Blasting performed within 1,000-feet of a residential neighborhood? (6 points)
 Yes No

Describe: _____

(9) Peak particle velocities restrictions? (4 points)
 Yes No

Describe: _____

(10) Blasting utilized non-electric initiation system? (6 points)
 Yes No

Describe: _____

(11) Blasting utilized fixed cartridge explosives (excluding flowable, ANFO, and bulk emulsion)? (6 points)

Yes No

Describe: _____

(12) Performing pre- and post-blasting surveys? (4 points)

Yes No

Describe: _____

(13) Performed in the State of California? (2 points)

Yes No

Volume Blasted

List the volume blasted for this project: _____ cubic yards

Note: Quantities from all five (5) projects must equal 1,000 cubic yards and have been performed within the last seven (7) years, as described in the Notice Inviting Pre-Qualification.

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PROJECT EXPERIENCE (PROJECT 3)

Questions concerning recent construction projects completed:

Blasting subcontractor shall provide information for five (5) completed blasting projects in the United States of America and with similar conditions to the proposed 1235-Foot Backbone Improvement Project, 5-Million Gallon Tank, completed within the last seven (7) years as indicated in the Instructions. Names and references must be current and verifiable. Use separate sheets of paper, as needed, that contain all of the following information for each project:

Project Name: _____

Location: _____

Owner: _____

Owner Contact (name and current phone number):

Design Engineer: _____

Design Engineer Contact (name and current phone number):

Construction Manager (name and current phone number):

Project Manager (name and current phone number):

Superintendent (name and current phone number):

Total Value of Change Orders: _____

Total Value of Construction (including change orders): _____

Original Scheduled Completion Date: _____

Time Extensions Granted (number of days): _____

Construction Duration: _____

Description of project and scope of work performed (e.g. blasting techniques, blasting materials used, noise control, dust control, vibration monitoring, public outreach, etc.):

Did the Project include?

(1) Blasting for pipelines 30-inches or larger? (6 points)

Yes No

Describe: _____

(2) Blasting for structural excavations? (6 points)

Yes No

Describe: _____

(3) Coordination with the Division of Safety of Dam (DSOD)? (4 points)

Yes No

Describe: _____

(4) Preparing a blasting safety plan? (6 points)

Yes No

Describe: _____

(5) Using blasting mats? (4 points)

Yes No

Describe: _____

(6) Blast monitoring: pre- and post-blast surveys including photographs of structures? (3 points)
 Yes No

Describe: _____

(7) Blast monitoring: seismograph and over-air pressure monitoring? (3 points)
 Yes No

Describe: _____

(8) Blasting performed within 1,000-feet of a residential neighborhood? (6 points)
 Yes No

Describe: _____

(9) Peak particle velocities restrictions? (4 points)
 Yes No

Describe: _____

(10) Blasting utilized non-electric initiation system? (6 points)
 Yes No

Describe: _____

(11) Blasting utilized fixed cartridge explosives (excluding flowable, ANFO, and bulk emulsion)? (6 points)

Yes No

Describe: _____

(12) Performing pre- and post-blasting surveys? (4 points)

Yes No

Describe: _____

(13) Performed in the State of California? (2 points)

Yes No

Volume Blasted

List the volume blasted for this project: _____ cubic yards

Note: Quantities from all five (5) projects must equal 1,000 cubic yards and have been performed within the last seven (7) years, as described in the Notice Inviting Pre-Qualification.

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PROJECT EXPERIENCE (PROJECT 4)

Questions concerning recent construction projects completed:

Blasting subcontractor shall provide information for five (5) completed blasting projects in the United States of America and with similar conditions to the proposed 1235-Foot Backbone Improvement Project, 5-Million Gallon Tank, completed within the last seven (7) years as indicated in the Instructions. Names and references must be current and verifiable. Use separate sheets of paper, as needed, that contain all of the following information for each project:

Project Name: _____

Location: _____

Owner: _____

Owner Contact (name and current phone number):

Design Engineer: _____

Design Engineer Contact (name and current phone number):

Construction Manager (name and current phone number):

Project Manager (name and current phone number):

Superintendent (name and current phone number):

Total Value of Change Orders: _____

Total Value of Construction (including change orders): _____

Original Scheduled Completion Date: _____

Time Extensions Granted (number of days): _____

Construction Duration: _____

Description of project and scope of work performed (e.g. blasting techniques, blasting materials used, noise control, dust control, vibration monitoring, public outreach, etc.):

Did the Project include?

(1) Blasting for pipelines 30-inches or larger? (6 points)

Yes No

Describe: _____

(2) Blasting for structural excavations? (6 points)

Yes No

Describe: _____

(3) Coordination with the Division of Safety of Dam (DSOD)? (4 points)

Yes No

Describe: _____

(4) Preparing a blasting safety plan? (6 points)

Yes No

Describe: _____

(5) Using blasting mats? (4 points)

Yes No

Describe: _____

(6) Blast monitoring: pre- and post-blast surveys including photographs of structures? (3 points)
 Yes No

Describe: _____

(7) Blast monitoring: seismograph and over-air pressure monitoring? (3 points)
 Yes No

Describe: _____

(8) Blasting performed within 1,000-feet of a residential neighborhood? (6 points)
 Yes No

Describe: _____

(9) Peak particle velocities restrictions? (4 points)
 Yes No

Describe: _____

(10) Blasting utilized non-electric initiation system? (6 points)
 Yes No

Describe: _____

(11) Blasting utilized fixed cartridge explosives (excluding flowable, ANFO, and bulk emulsion)? (6 points)

Yes No

Describe: _____

(12) Performing pre- and post-blasting surveys? (4 points)

Yes No

Describe: _____

(13) Performed in the State of California? (2 points)

Yes No

Volume Blasted

List the volume blasted for this project: _____ cubic yards

Note: Quantities from all five (5) projects must equal 1,000 cubic yards and have been performed within the last seven (7) years, as described in the Notice Inviting Pre-Qualification.

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PROJECT EXPERIENCE (PROJECT 5)

Questions concerning recent construction projects completed:

Blasting subcontractor shall provide information for five (5) completed blasting projects in the United States of America and with similar conditions to the proposed 1235-Foot Backbone Improvement Project, 5-Million Gallon Tank, completed within the last seven (7) years as indicated in the Instructions. Names and references must be current and verifiable. Use separate sheets of paper, as needed, that contain all of the following information for each project:

Project Name: _____

Location: _____

Owner: _____

Owner Contact (name and current phone number):

Design Engineer: _____

Design Engineer Contact (name and current phone number):

Construction Manager (name and current phone number):

Project Manager (name and current phone number):

Superintendent (name and current phone number):

Total Value of Change Orders: _____

Total Value of Construction (including change orders): _____

Original Scheduled Completion Date: _____

Time Extensions Granted (number of days): _____

Construction Duration: _____

Description of project and scope of work performed (e.g. blasting techniques, blasting materials used, noise control, dust control, vibration monitoring, public outreach, etc.):

Did the Project include?

(1) Blasting for pipelines 30-inches or larger? (6 points)

Yes No

Describe: _____

(2) Blasting for structural excavations? (6 points)

Yes No

Describe: _____

(3) Coordination with the Division of Safety of Dam (DSOD)? (4 points)

Yes No

Describe: _____

(4) Preparing a blasting safety plan? (6 points)

Yes No

Describe: _____

(5) Using blasting mats? (4 points)

Yes No

Describe: _____

(6) Blast monitoring: pre- and post-blast surveys including photographs of structures? (3 points)
 Yes No

Describe: _____

(7) Blast monitoring: seismograph and over-air pressure monitoring? (3 points)
 Yes No

Describe: _____

(8) Blasting performed within 1,000-feet of a residential neighborhood? (6 points)
 Yes No

Describe: _____

(9) Peak particle velocities restrictions? (4 points)
 Yes No

Describe: _____

(10) Blasting utilized non-electric initiation system? (6 points)
 Yes No

Describe: _____

(11) Blasting utilized fixed cartridge explosives (excluding flowable, ANFO, and bulk emulsion)? (6 points)

Yes No

Describe: _____

(12) Performing pre- and post-blasting surveys? (4 points)

Yes No

Describe: _____

(13) Performed in the State of California? (2 points)

Yes No

Volume Blasted

List the volume blasted for this project: _____ cubic yards

Note: Quantities from all five (5) projects must equal 1,000 cubic yards and have been performed within the last seven (7) years, as described in the Notice Inviting Pre-Qualification.

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* * * * *

I, the undersigned, certify and declare that I have read all the foregoing answers to this prequalification questionnaire and know their contents. The matters stated in the questionnaire answers are true of my own knowledge and belief, except as to those matters stated on information and belief, and as to those matters I believe them to be true. I declare under penalty of perjury under the laws of the State of California, that the foregoing is correct.

Name: _____

Title: _____

Signature: _____

Date: _____

* * * * *

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Exhibit 1

Design Drawings and Specifications

Design drawings and specifications can be downloaded from the following ftp site:

(ftp site will be added prior to releasing pre-qualification package)

Section 3

Owner Interviews

(Note: This section will not be released to Contractors and is included here for LVMWD's review only)

Owner Interview Questionnaire
Las Virgenes Municipal Water District
1235-Foot Backbone Improvement Project
5-Million Gallon Tank
Blasting Pre-Qualification Questionnaire

The following questions will be used to interview randomly selected contacts from at least two completed projects. AECOM personnel will conduct the interviews. No action on the Contractor's part is necessary. These questions are not included in the package given to the Contractor.

Reference Project _____

Contractor _____

Owner _____

Contact _____

1.	On a scale of 1-10, with 10 being the most adequate, did the contractor provide adequate personnel? (Max. 10 points)	
2.	On a scale of 1-10, with 10 being the most adequate, did the contractor provide adequate supervision? (Max. 10 points)	
3.	On a scale of 1-10, with 10 being the most adequate, was there adequate equipment provided on the job? (Max. 10 points)	
4.	On a scale of 1-10, with 10 being the most timely, was the contractor timely in providing reports and other paperwork, including change order paperwork and scheduling updates? (Max. 10 points)	
5.	On a scale of 1-10, with 10 being the closest adherence, did the contractor adhere to the project schedule that your [agency] [business] approved? (Max. 10 points)	
6.	Was the project completed on time? (10 points if the answer is "Yes"). <u>Or, if the answer is "no," on a scale of 1-10, with 10 being the least extent, to what extent was the contractor responsible for the delay in completion?</u>	

7.	On a scale of 1-10, with 10 being the most timely, rate the contractor on the timely submission of reasonable cost and time estimates to perform change order work. (Max. 10 points)	
8.	On a scale of 1-10, with 10 being the best, how would you rate the quality of the work overall? (Max. 10 points)	

**Las Virgenes Municipal Water District
1235-Foot Backbone Improvement Project
5 Million-Gallon Tank
Blasting Subcontractor Pre-Qualification**

Contractor Name: _____

SCORING SUMMARY

Section	Name	Points Possible	Qualification Score	Contractor Score
Section 2, Part I	Essential Requirements for Qualification	Pass or No-Pass	Pass or No-Pass	
Section 2, Part II	Organization, History, Organization Performance, Compliance with Civil and Criminal Law	129	95	
Section 2, Part III	Minimum Contractor Experience (i.e. minimum cumulative volume blasted)	Pass or No-Pass	Pass or No-Pass	
Section 2, Part III	Project Experience	300	140	
Section 3	Owner Interviews (two interviews)	160	112	

Qualified Contractors must pass all five parts.

RESULT (circle): PRE-QUALIFIED NOT PRE-QUALIFIED



August 27, 2013 LVMWD Regular Board Meeting

TO: Board of Directors

FROM: Facilities & Operations

Subject: Maintenance Agreement Renewal for Sewer Metering Stations

Las Virgenes-Triunfo Joint Powers Authority approved funding for this matter in the Joint Powers Authority Budget. This recommendation is before the LVMWD Board of Directors for action, as administering agent, as authorized under the Joint Powers Authority Agreement.

SUMMARY:

ADS Environmental Services (ADS) installed sewage flow meters at the C-4, Oak Park, and North Ranch metering stations and at the City of Los Angeles sewer connection near Lift Station No. 1 (four meters total). In addition to the installation of the meters, ADS provides maintenance and on-line monthly reporting services for the four meters.

Staff uses the data provided by ADS to prepare monthly sewage flow reports for the JPA partners and the City of Los Angeles. ADS provides very reliable service and reports to the District in a timely manner. The cost for the service is \$8,077.75 per meter per year, which reflects no change in cost from the prior year.

RECOMMENDATION(S):

Authorize the General Manager to issue a purchase order to ADS Environmental Services for maintenance and reporting services for sewer metering stations in the amount of \$32,311.00

FINANCIAL IMPACT:

The adopted Fiscal Year 2013-14 Budget provides funding for this service in both the JPA (751800.5515 - \$24,233.25) and Las Virgenes only Sanitation (130100.5515 - \$8,077.75) Operating and Maintenance budgets.

Prepared By: Doug Anders, Administrative Services Coordinator



August 27, 2013 LVMWD Regular Board Meeting

TO: Board of Directors

FROM: Facilities & Operations

Subject: Twin Lakes Pump Station: Pump No. 1 Overhaul

SUMMARY:

Pump No. 1 at the Twin Lakes Pump Station was sent to California Centrifugal Pump for a planned, standard overhaul. However, upon disassembly of the pump and inspection of its components, the pump bowls were found to show excessive wear and require more extensive repair than originally anticipated. Staff recommends award of a purchase order to California Centrifugal Pump to perform the work.

RECOMMENDATION(S):

Waive formal bidding requirements for the overhaul of Pump No. 1 at the Twin Lakes Pump Station, authorize the General Manager to issue a purchase order in the amount of \$33,109.39 to California Centrifugal Pump, Inc., and appropriate additional funds in the amount of \$15,525 to complete the work.

FINANCIAL IMPACT:

The adopted Fiscal Year 2012-13 Budget included \$25,000 under CIP No. 10525 for repair of Pump No. 1 at the Twin Lakes Pump Station. Only a portion of these funds were encumbered to allow for use in Fiscal Year 2013-14. As a result, an additional appropriation in the amount of \$15,525 is required for CIP No. 10525 in Fiscal Year 2013-14 to complete the work.

DISCUSSION:

The District received initial repair quotes for a planned overhaul of Pump No. 1 at the Twin Lakes Pump Station from three vendors: (1) California Centrifugal Pump - \$10,906.00; (2) Vaughan's Industrial Repair - \$11,205.75, and (3) General Pump Company - \$13,927.40. The quotes were based on a standard pump overhaul as it is difficult to provide an exact cost until the pump is removed, disassembled, and inspected. Based on the quotes, the pump was sent to California Centrifugal Pump for disassembly and inspection.

Following disassembly and inspection, it was discovered that the pump bowls showed excessive wear and would require more extensive repair than originally anticipated. The impellers, shaft bushings, and stuffing box were in fair condition. The following repair options were explored:

1. Machining and replacing other materials to overhaul the pump - \$33,109.39
2. Purchasing new bowls and necessary machining/materials - \$40,222.00
3. Purchasing a new pump assembly - \$61,958.92

Staff recommends Option No. 1, which includes machining and repairing the existing pump in the amount of \$33,109.39

Prepared By: Darrell Johnson, Facilities Supervisor



August 27, 2013 LVMWD Regular Board Meeting

TO: Board of Directors

FROM: Finance & Administration

Subject: Request for Leave to File Late Claim

SUMMARY:

On August 5, 2013, Dorna McKee (claimant) of Agoura Hills filed a request for leave to file a late claim for damages alleged in connection with an April 6, 2010 incident involving a former District employee and the death of her dog. The District had received a claim for the alleged damages on November 30, 2012, but the claim was returned to her because it was not presented within six months after the event or occurrence as required by law. On December 11, 2012, the District sent the claimant a letter explaining that no action was taken on the claim and that her only recourse would be to apply without delay for leave to present a late claim.

Staff recommends that the request for leave to file a late claim be denied because it has been over three years since the incident occurred and the claimant was advised of her option to file a request for leave without delay more than eight months ago.

RECOMMENDATION(S):

Deny the request for leave to file a late claim submitted by Dorna McKee.

FINANCIAL IMPACT:

The total amount of the claim is currently unspecified due to the lack of an amount for ongoing medical treatment for stress.

Prepared By: David W. Pedersen, General Manager

ATTACHMENTS:

[Request to File Late Claim](#)

[Claim by Dorna McKee](#)

[Notice of Untimeliness to McKee](#)

[Information Item to Board 01/22/2013](#)

Executive Clerk of the Board
Las Virgenes Municipal Water District
4232 Las Virgenes Road
Calabasas, CA 91302

August 5, 2013

To Whom it May Concern:

This is a request to file a late claim.

Because your former employee entered my home On April 6, 2010, my life has been permanently impacted. My grandchildren are no longer allowed to visit at my home since their parents fear there will be further contact from your former employee, Mr. [redacted] presented himself as a reliable person who was a long time employee of the Las Virgenes Muniapial Water Department. This gave him credibility. As you already know, Mr. [redacted] entered my home under false pretenses saying he was going to meet me for tea and he was to wait for me in my living room. I was not home and Chris, who had been renting a room from me for two weeks, let him in. Buttons my 8 pound Maltese dog, was killed by Mr. [redacted] while Mr. [redacted] was on company time and using a Las Virgenes Water Department car. Due to the Las Virgenes Water Department image, Chris allowed Mr. [redacted] in my home. Sadly enough, the incident has not ended and Mr. [redacted] has served me with a summons on March 22, 2013 for False Light by Slander, False Light by Libel, Defamation by Slander, Defamation by Libel, and Intentional Infliction of Emotional Distress. He is trying to prove I caused him to lose his job at the Las Virgenes Municipal Water Department and wants me to pay his lost wages. Furthermore, friends are still afraid to enter my house since the case never seems to end.

I am asking for consideration and any help that will end this continuing night mare.

Sincerely,



Dorna S McKee



Claim Against Las Virgenes Municipal Water District
Government Code Sections 910 and 910.4

Mail or Deliver To: Executive Clerk of the Board
Las Virgenes Municipal Water District
4232 Las Virgenes Road
Calabasas, CA 91302

Name of claimant: Donna S McKee

Address/location of accident or occurrence:

Agoura Hills

Address to where replies/notifications should be sent (if different from the above):

Telephone numbers: Home (88) _____, Work () _____

Please answer the following questions. If more space is required, please attach additional sheets. Make sure to reference the item number and sign and date the additions.

1. When did damage or injury occur? (Give exact date and hour)

4-6-10

2. Where did the damage or injury occur?

bathroom

3. How did the damage or injury occur? (Give full details)

4. What damage or injuries do you claim?

Killed my dog (Buttons)
with a blunt instrument the size of a
hammer head
Vet bills (autopsy)
Value of dog (Maltese)
extreme emotional distress
all other damages allowed by law

5. If this claim is for damage to property, are you the legal owner of said property?
Yes No . If not, please list name and address of property owner.

6. What is the name or names of the District employee or employees causing the injury, damage or loss, if known?

7. If District employees were involved in causing the damage or injury, do you believe there was a particular act or omission on the part of the employees that caused it?

yes

8. What is the amount of claim to date - actual? (Bills verifying such amounts may be required)

Vet bills
transportation to and from court dates
malese replacement - Doctor bills for stress

9. What is the amount of claim to completion date? (Estimates verifying such amounts may be required. Three (3) estimates are recommended.)

Autopsy 1,261-
doctor bills from stress - ongoing
SECURITY SYSTEM Pet replacement \$2,000

9. Other details? (Names, addresses of witnesses, doctors and hospitals)

Christopher Simnett
Pet Emergency Clinic

Donna A. McKee

Signature of Claimant or Person Acting on Claimant's Behalf

11-30-12
Date

This claim must be signed by claimant or by an authorized agent of the claimant. One copy must be filed with this office. Keep one copy for your records.

Notice: Section 72 of the Penal Code provides: "Every person who, with intent to defraud, presents for allowance or for payment to any state board or officer, or to any county, town, city, district, ward or village board or officer, authorized to allow or pay the same if genuine, any false or fraudulent claim, bill, account, voucher, or writing, is guilty of a felony".

Date Received: 11/30/12 Time: HAND DELIVERED Recorded by: DION AGNES

LVMWD/Claim Form

12/10/12

10:30am

K Bonklin
Rec'd from Mary D.

08/09/2013

4:00 pm

K Bonklin

ITEM 9A



Dedicated to Providing Quality
Water & Wastewater Service

President

Lee Renger

Director, Division 3

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Joseph M. Bowman

Director, Division 4

Secretary

Charles P. Caspary

Director, Division 1

Treasurer

Barry S. Steinhardt

Director, Division 5

Glen D. Peterson

Director, Division 2

MWD Representative

John R. Mundy

General Manager

Wayne K. Lemieux

Counsel

HEADQUARTERS

4232 Las Virgenes Road

Calabasas, CA 91302

(818) 251-2100

Fax (818) 251-2109

WESTLAKE

FILTRATION PLANT

(818) 251-2370

Fax (818) 251-2379

TAPIA WATER

RECLAMATION FACILITY

(818) 251-2300

Fax (818) 251-2309

RANCHO LAS VIRGENES

COMPOSTING FACILITY

(818) 251-2340

Fax (818) 251-2349

www.lvmwd.com

MEMBER AGENCY OF THE
METROPOLITAN WATER
DISTRICT
SOUTHERN CALIFORNIA

December 11, 2012

Dorna McKee

Re: Notice of Untimeliness of Claim

Dear Dorna:

The claim you presented to Las Virgenes Municipal Water District on November 30, 2012 is being returned because it was not presented within six months after the event or occurrence as required by law. See Government Code §§ 901 and 911.2. Because the claim was not presented within the time allowed by law, no action was taken on the claim.

Your only recourse at this time is to apply without delay to Las Virgenes Municipal Water District for leave to present a late claim. See Government Code §§ 911.4 and 912.2, inclusive, and Government Code § 946.6. In some circumstances, leave to present a late claim will be granted. See Government Code § 911.6.

You may seek the advice of an attorney of your choice in connection with this matter. If you desire to consult an attorney, you should do so immediately.

Very Truly Yours,

Sandra Hicks

Director of Finance & Administration

ITEM 9A





January 22, 2013 Board Meeting

Information Only

DATE: January 10, 2013
TO: David Lippman, Interim General Manager
FROM: Sandra Hicks, Director of Finance and Administration

Subject Claim from Dorna McKee

SUMMARY

On November 30, 2012, the District received a claim for \$5,361.00 from Dorna McKee of Agoura Hills for an autopsy of her dog (\$1,261.00), installation of a security system (\$2,100.00), a replacement dog (\$2,000.00) and ongoing medical treatment for stress (dollar amount not given). This claim is the result of an incident with a former employee. The date of the incident was April 6, 2010.

Because this incident took place over a year ago, Ms. McKee's claim was returned to her in a letter advising her that her only recourse is to apply to the Board for leave to present a late claim. A copy of the letter from the District follows the copy of the claim in this report.

In a subsequent telephone conversation, Ms. McKee said that she understood the time limit for returning her claim and that she intends to file an action against the former employee.

To date we have not received any further correspondence from Ms. McKee.



August 27, 2013 LVMWD Regular Board Meeting

TO: Board of Directors

FROM: Finance & Administration

Subject: Reduction of Employer Paid Member Contributions for Manager, Supervisor, Professional and Confidential Employees Association

SUMMARY:

The California Public Employees Retirement System (CalPERS) requires all employers that pay and report the value of Employer Paid Member Contributions (EPMC) to have language in a written labor agreement acknowledging the EPMC percentage the employer is paying and reporting for employees in a particular group or class and to adopt a resolution reflecting the agreed upon percentages.

In accordance with the implementation of the recently approved Memorandums of Understanding with the Las Virgenes Manager, Supervisor, Professional and Confidential (M/SPC) Employees Association, employees of the M/SPC Employees Association began paying the full 7% of the employee's contribution to CalPERS on August 3, 2013; therefore, a resolution is required to reflect that the District is no longer paying the employee's contribution.

RECOMMENDATION(S):

Pass, approve and adopt the proposed Resolution No. 08-13-2445, reducing the amount of Employer Paid Member Contributions (EPMC) for the Manager/Supervisor, Professional and Confidential (M/SPC) Employees Association to zero.

RESOLUTION NO. 08-13-2445: A RESOLUTION OF THE BOARD OF DIRECTORS OF LAS VIRGENES MUNICIPAL WATER DISTRICT AMENDING EMPLOYER PAID MEMBER CONTRIBUTIONS (EPMC) FOR EMPLOYEES OF THE MANAGER, SUPERVISOR, PROFESSIONAL AND CONFIDENTIAL EMPLOYEES ASSOCIATION

(Reference is hereby made to Resolution No. 08-13-2445 on file in the District's Resolution Book and by this reference the same is incorporated herein and made a part of hereof.)

FINANCIAL IMPACT:

This action will result in a cost-savings of \$194,160 for Fiscal Year 2013-14 and approximately \$211,800 for future fiscal years.

DISCUSSION:

In March 2001, the Board passed, approved and adopted a resolution identifying its election to pay 7% of the normal CalPERS contributions as EPMC and reporting the same percentage (value) of compensation earnable as additional compensation.

As a result of negotiations between the District and M/SPC Employees Association in 2009, and the resulting Memorandum of Understanding (MOU) ratification in 2010, the EPMC was reduced from 7% to 6% and employees of the M/SPC Employees Association began paying 1% of the employee's contribution on January 1, 2012.

With the recent completion of negotiations for successor MOUs between the District and M/SPC Employees Association, the District no longer pays or reports the value of EPMC, effective August 3, 2013. Employees in the M/SPC Employees Association pay the full 7% of the employee contribution to CalPERS.

Prepared By: Sherri Paniagua, Human Resources Manager

ATTACHMENTS:

[Resolution No. 08-13-2445 - Employer Paid Member Contributions](#)

RESOLUTION NO. 08-13-2445

A RESOLUTION OF THE BOARD OF DIRECTORS OF LAS VIRGENES MUNICIPAL WATER DISTRICT AMENDING EMPLOYER PAID MEMBER CONTRIBUTIONS (EPMC) FOR EMPLOYEES OF THE MANAGER, SUPERVISOR, PROFESSIONAL AND CONFIDENTIAL EMPLOYEES ASSOCIATION

WHEREAS, the governing body of the Las Virgenes Municipal Water District has the authority to implement Government Code Section 20691;

WHEREAS, the governing body of the Las Virgenes Municipal Water District has a written labor policy or agreement which specifically provides for the normal member contributions to be paid by the employer;

WHEREAS, one of the steps in the procedures to implement Section 20691 is the adoption by the governing body of the Las Virgenes Municipal Water District of a Resolution to commence said Employer Paid Member Contribution (EPMC);

WHEREAS, the governing body of the Las Virgenes Municipal Water District has identified the following conditions for the purpose of its election to pay EPMC:

- This benefit shall apply to all employees of the Las Virgenes Manager, Supervisor, Professional and Confidential Employees Association (M/SPC).
- This benefit shall consist of paying zero (0) percent of the normal contributions as EPMC and reporting the same percent (value) of compensation earnable (excluding Government Code Section 20636 (d)(4) as additional compensation).
- The effective date of this Resolution shall be August 3, 2013.

NOW, THEREFORE, BE IT RESOLVED that the governing body of the Las Virgenes Municipal Water District elects to pay and report the value of EPMC as set forth above.

PASSED, APPROVED AND ADOPTED this 27th day of August, 2013.

(SEAL)

Charles Caspary
President

ATTEST:

APPROVED AS TO FORM:

Barry S. Steinhardt
Secretary

Wayne K. Lemieux
District Legal Counsel



August 27, 2013 LVMWD Regular Board Meeting

TO: Board of Directors

FROM: Finance & Administration

Subject: 2014 ACWA/JPIA Medical Insurance Plan Premiums

SUMMARY:

The District provides its employees with medical insurance coverage through the Association of California Water Agencies/Joint Powers Insurance Authority (ACWA/JPIA). On July 16, 2013, ACWA/JPIA provided its members with the 2014 calendar year premiums for the various medical plan options.

The District contracts with ACWA/JPIA for the following medical plan options: Anthem Blue Cross PPO, Anthem Blue Cross-California Care HMO and Kaiser Permanente HMO. For calendar year 2014, there will be increases of 8.3% and 8.4% to the Anthem Blue Cross PPO plan for individuals and individuals plus family premiums, respectively, but a decrease of 2.2% to the individuals plus one dependent premium. For the Anthem Blue Cross-California Care HMO plan, there will be no increase in premiums for individuals and individuals plus one dependent, but a 3.2% decrease in the individuals plus family premium. The largest change in premiums will be for the Kaiser Permanente HMO plan with an increase of 17.5% for individuals and 17.7% for individuals plus one dependent and individuals plus family.

FINANCIAL IMPACT:

The change in medical plan premiums will result in an increase in cost to the District of approximately \$95,000 per calendar year.

DISCUSSION:

The 2014 medical insurance plan premiums were approved by the ACWA/JPIA Executive Committee in early July. The rates reflect the Executive Committee's decision to reduce the rate of increases by utilizing reserve funds from the Employee Benefits Program. The reduction of the premium increases is a benefit provided to the District for participating in a pooled self-funded medical plan through ACWA/JPIA.

According to ACWA/JPIA, the premium increases for the Kaiser Permanente HMO Plan were based, in part, on a bringing Southern California rates more into alignment with Northern California rates. The initial proposed premium increase for the Kaiser Permanente Plan, prior to supplementing it with reserve funds, was expected to be nearly 18%.

The table below provides a five (5) year history of premiums for the District's three plans and the percentage change in premiums from 2013 to 2014:

ACWA/JPIA History of Premium Rates for LVMWD						
	2010	2011	2012	2013	2014	% Change 2013- 2014
BLUE CROSS CLASSIC PPO						
Employee Only	\$481.65	\$538.54	\$552.66	\$598.58	\$648.19	8.3%
Employee + One Dependent	\$1,135.92	\$1,271.32	\$1,301.78	\$1,411.08	\$1,380.86	-2.2%
Employee + Family	\$1,316.03	\$1,473.04	\$1,508.00	\$1,634.74	\$1,771.66	8.40%
BLUE CROSS CALIFORNIA CARE HMO						
Employee Only	\$477.10	\$566.12	\$568.40	\$588.83	\$587.91	0%
Employee + One Dependent	\$946.61	\$1,124.65	\$1,126.93	\$1,167.79	\$1,165.94	0%
Employee + Family	\$1,308.13	\$1,554.70	\$1,556.98	\$1,613.58	\$1,562.98	-3.2%
KAISER PERMANENTE HMO						
Employee Only	\$403.46	\$438.45	\$440.73	\$446.10	\$524.12	17.5%
Employee + One Dependent	\$799.32	\$869.29	\$871.57	\$882.32	\$1,038.37	17.7%
Employee + Family	\$1,127.89	\$1,226.88	\$1,229.16	\$1,244.40	\$1,465.19	17.7%

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