



April 22, 2008

Next Resolution No. 04-08-2380

Next Ordinance No. 04-08-254

LAS VIRGENES MUNICIPAL WATER DISTRICT
4232 Las Virgenes Road
Calabasas, California

AGENDA
REGULAR MEETING

CLOSING TIME FOR AGENDA IS 8:30 A.M. ON THE TUESDAY PRECEDING THE REGULAR BOARD MEETING. GOVERNMENT CODE SECTION 54954.2 PROHIBITS BOARD TAKING ACTION ON ITEMS NOT ON POSTED AGENDA UNLESS AN EMERGENCY, AS DEFINED IN GOVERNMENT CODE SECTION 54956.5 EXISTS OR UNLESS OTHER REQUIREMENTS OF GOVERNMENT CODE SECTION 54954.2(B) ARE MET.

5:00 p.m.

APRIL 22, 2008

PLEDGE OF ALLEGIANCE

1. **CALL TO ORDER AND ROLL CALL**

The meeting was called to order at ___ p.m. by ___ in the District offices, and the Secretary called the roll.

<u>Board of Directors</u>	<u>Present</u>	<u>Left</u>	<u>Absent</u>
Joseph M. Bowman, President	_____	_____	_____
Lee Renger, Vice President	_____	_____	_____
Jeff Smith, Secretary	_____	_____	_____
Charles Caspary, Treasurer	_____	_____	_____
Glen Peterson, MWD Representative	_____	_____	_____

2. **APPROVAL OF AGENDA**

It was moved by Director _____, seconded by Director _____, and _____, that the agenda for the Regular Meeting of April 22, 2008, be approved as presented/amended.

3. **PUBLIC FORUM**

Members of the Public may address the Board on items that do not appear on the agenda; and on items within the jurisdiction of the Board, providing that no action shall be taken on any item not appearing on the agenda unless authorized by Subdivision (b) of Government Code Section 54954.2. The President of the Board may limit the time available for each subject and each speaker.

4. **ILLUSTRATIVE AND/OR VERBAL PRESENTATION AGENDA ITEMS**

A Public Outreach Vendor Agreements

Moved by Director _____, seconded by Director _____, and _____, that the Board, approve the agreements for Professional Services with Harbor View Event Planning and Locomotive Design, not to exceed \$15,000 and \$19,800 respectively.

B Legislative Update

C Preliminary Budget for FY08-09

5. **CONSENT CALENDAR**

A Minutes: Regular Meeting of March 11, 2008 and Special Meeting of March 21, 2008. APPROVE

B List of Demands – 04/22/08. APPROVE

C Investment Report for the Month of March 2008. APPROVE

D Investment Review for the First Quarter 2008. RECEIVE AND FILE

Moved by Director _____, seconded by Director _____, and _____, that Consent Calendar Items 5A-5D be approved and adopted as presented.

6. **TREASURER**

Miscellaneous Report from Treasurer

7. **FACILITIES & OPERATIONS**

A Fiscal Year 2007-2008 Vehicle Replacement Program Purchase

Moved by Director _____, seconded by Director _____, and _____, that the Board, approve the proposed bid schedule and Notice Inviting Sealed Bids for purchase of six new vehicles.

B Lift Station Electrical and Controls Modifications (VFD Replacement) Call for Bids

Moved by Director _____, seconded by Director _____, and _____, that the Board, authorize a Call for Bids in accordance with the project specifications and the proposed bid schedule for the Lift Station Electrical and Controls Modifications Project.

8. FINANCE AND ADMINISTRATION

Third Quarter Financial Review & Spotlight

Moved by Director_____, seconded by Director_____, and_____, that the Third Quarter Financial Review and Spotlight on LVMWD be received and filed.

9. GENERAL MANAGER

Request for Proposals – Records and Library Management Services

Moved by Director_____, seconded by Director_____, and_____, that the Board, approve the Request for Proposals for records managements and library management services.

10. NON-ACTION ITEMS

- A Organization Reports
 - (1) MWD
 - (2) Other
- B Directors' Reports on Outside Meetings
- C Information Items
 - (1) Consultant Contracts Given Administrative Approval for the Three Month Period Ending March 31, 2008
- D General Manager Reports

11. FUTURE AGENDA ITEMS/DIRECTOR COMMENTS

12. PUBLIC FORUM

Members of the Public may address the Board on items that appear on the agenda; and on items within the jurisdiction of the Board, providing that no action shall be taken on any item not appearing on the agenda unless authorized by Subdivision(b) of Government Code Section 54954.2. The President of the Board may limit the time available for each subject and each speaker.

13. CLOSED SESSION

Conference with District Counsel – Existing Litigation

- A Cooper, et al. v. Calabasas Park Estates, et al.
- B Mehta Construction Company v. LVMWD
- C Property Acquisition APN #'s 2063-008-008 and 2063-012-003

14. OPEN SESSION AND ADJOURNMENT

UPCOMING EVENTS

CASA Spring Conference	April 23-26, 2008
ACWA Spring Conference	May 6-9, 2008
CASA Fall Conference	August 20-23, 2008
ACWA Fall Conference	December 2-5, 2008



April 22, 2008 Board Meeting

TO: Board of Directors

FROM: Resource Conservation and Public Outreach

Subject: Public Outreach Vendor Agreements

SUMMARY

In February, the Board authorized staff to proceed with a series of events and activities marking the observation of the District's 50 years of service to the community during FY 08-09. The Board also authorized staff to integrate the District's anniversary observance with ongoing activities, such as conservation outreach, school and community group education and at community events. In preparation for the activities contemplated through 2008-09, staff is requesting Board approval of two vendor agreements.

DISCUSSION

Cindy Eaves is a professional event planner who has met with staff and presented a comprehensive package centered on the main event marking the anniversary on October 11. She has considerable experience and has demonstrated a clear understanding of the District's objectives and importantly, its cost constraints.

Michael Lang is the principal behind Locomotive Design, a creative firm that has a demonstrated track record of working with government agencies on similar projects. His proposal for educational outreach materials integrated with the anniversary observance reflects the District's values in a very professional and cost-effective manner.

FINANCIAL IMPACTS

These respective services will be funded under 701230.6604(Eaves) and 701230.6516 (Lang).

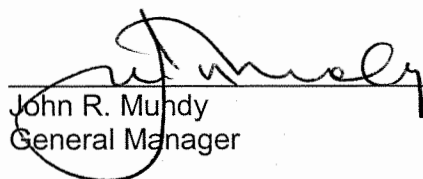
RECOMMENDATION

The Board approve the agreements for Professional Services with Harbor View Event Planning and Locomotive Design.

Jeff Reinhardt, Customer Service & Public Affairs Manager prepared this report.



Jimmie Cho Date 4.10.08
Director
Resource Conservation & Public Outreach



John R. Mundy Date 4/10/08
General Manager

MINUTES
REGULAR MEETING OF THE
BOARD OF DIRECTORS
LAS VIRGENES MUNICIPAL WATER DISTRICT

March 11, 2008

1 The Board of Directors of Las Virgenes Municipal Water District met in Regular Meeting at 4232 Las Virgenes Road, in Calabasas, California, at 5:00 PM on Tuesday, March 11, 2008

In President Bowman's absence, Vice President Renger called the meeting to order at 5:00 PM

The Pledge of Allegiance to the Flag was given, led by Director Smith.

Secretary Smith called the roll. Those answering present were: Directors Peterson, Renger and Smith.

Directors not present: Bowman and Caspary - Excused

The Chair declared a quorum present.

2 It was moved by Director Peterson, seconded by Director Renger and carried unanimously, that the agenda for the Regular Meeting of March 11, 2008 be approved as presented.

3 Public Forum – A speaker card was received from Mr. Robert Singer who addressed the Board on the topic of water conservation and suggested the District's publication entitled "The Current Flow" contain information related to conservation through living a vegan lifestyle.

4 Illustrative and/or Verbal Presentation Agenda Items - Legislative Update - Customer & Public Affairs Manager Reinhardt provided an update pertaining to Federal and State legislative activities.

5 It was moved by Director Peterson, seconded by Director Smith and carried unanimously, that the Consent Calendar Items 5A-5E be approved as presented.

A List of Demands – 03/11/08. APPROVE

B Directors' Per Diem for February 2008. RATIFY

C Call for Bids for Pressure Regulators. APPROVE

D Board of Director attendance at the Water Run-off Conference March 5, 2008. RATIFY

E Purchase Order to Polydyne Inc. in the amount of \$67,973.00 for the purchase of 5,000 gallons of polymer. RATIFY

6 Miscellaneous Report from Treasurer – None.

7 A Award of Professional Services Agreement for Web Redesign and Content Management System - Vision Internet – It was moved by Director Renger, seconded by Director Smith, and carried unanimously, that the board approve the revised Vision Internet proposal to provide web redesign and content management system at a fee not to exceed \$70,000.

B Creating an Other Post Employment Benefit (OPEB) Trust Fund in CALPERS – It was moved by Director Smith, seconded by Director Peterson, and carried unanimously, that the board direct staff to proceed with the actuarial report that will be used to assist the Board in determining the direction for compliance with GASB 43 and 45.

8 A Tapia Water Reclamation Facility BNR Project Centrate Treatment Project: Award of Contract – It was moved by Director Peterson, seconded by Director Renger, and carried unanimously, that the board award the contract for the Tapia Water Reclamation Facility BNR Project Centrate Treatment Project to Pascal and Ludwig Constructors in the amount of \$1,827,596; and that the remaining bids be rejected upon receipt of duly executed contract documents; approve the proposal by Boyle Engineering, Inc. in an amount not to exceed \$253,425 for services during construction for all BNR projects; approve the proposal by Fugro West, Inc. in an amount not to exceed \$7,000 for geotechnical services during construction.

B Warner Tanks Access Road Construction Adoption of Mitigated Negative Declaration – It was moved by Director Peterson, seconded by Director Renger, and carried unanimously, that the board adopt the Mitigated Negative Declaration prepared by ENSR Corp. for the Warner Tanks Access Road Construction Project; approve and adopt the Mitigation Monitoring Plan prepared for this project; and; direct staff to file the Notice of Determination with the County of Los Angeles Recorder.

9 Board of Directors' Compensation 2008 – It was moved by Director Renger, seconded by Director Smith, and carried, that the board approve a Resolution of the Board of Directors of the Las Virgenes Municipal Water District amending Resolution 07-90-2046 (Administrative Code) as it relates to Directors' Compensation.

A RESOLUTION OF THE BOARD OF DIRECTORS OF
THE LAS VIRGENES MUNICIPAL WATER DISTRICT AMENDING RESOLUTION
07-90-2046 (ADMINISTRATIVE CODE) AS IT RELATES TO DIRECTORS' COMPENSATION

(Reference is hereby made to Resolution No. 03-08-2379 on file in the District's Resolution Book and by this reference the same is incorporated herein and made a part hereof.)

10 A Organization Reports
(1) MWD Representative Peterson provided an update regarding general business of Metropolitan Water District.

(2) Other – None

B Directors' Reports on Outside meetings – None

C Information Items - None

D General Manager Reports - General Manager Mundy discussed his attendance at the March 6, 2008 ACWA Water Management Committee Meeting in Sacramento and provided information related to ACWA Region 8 business. General Manager Mundy also notified the Board that Dr. Randal Orton was awarded the Carl Gibbs Environmental Excellence Award; Spring CASA Conference dates; and that Action Plan/General Manager Review information packages would be delivered no later than March 18, 2008.

11 Future Agenda items/Director Comments – None

12 Public Forum – No speaker cards were received from the public.

13 The meeting convened into Closed Session at 6:05 p.m.

Conference with District Counsel – Existing Litigation

A Cooper, et al. vs. Calabasas Park Estates, et al.
Smith, et al. vs. Calabasas Park Estates, et al.

B Mehta Construction Company v. LVMWD

14 The meeting reconvened into Open Session at 6:50 p.m. The Chair declared the meeting adjourned at 6:51 p.m.

JOSEPH M. BOWMAN, President
Board of Directors
Las Virgenes Municipal Water District

ATTEST:

JEFFERY A. SMITH, Secretary
Board of Directors
Las Virgenes Municipal Water District

(SEAL)

MINUTES
SPECIAL MEETING OF THE
BOARD OF DIRECTORS
LAS VIRGENES MUNICIPAL WATER DISTRICT

March 21, 2008

Pursuant to the following notice, a Special Meeting of the Board of Directors of Las Virgenes Municipal Water District was held at Las Virgenes Municipal Water District, 4232 Las Virgenes Road, Calabasas, California, at 9:00 AM on Friday, March 21, 2008.

Written notices calling the Special Meeting were mailed to each Director and posted on the door of the office of the District, 4232 Las Virgenes Road, and two other designated public places on March 19, 2008 such notice reading as follows:

Call and Notice of Special Meeting of the Board of
Directors of Las Virgenes Municipal Water District

A Special Meeting of the Board of Directors of Las Virgenes Municipal Water District is hereby called and notice of said Special Meeting is hereby given for 9:00 AM on Friday, March 21, 2008, at Las Virgenes Municipal Water District, 4232 Las Virgenes Road, Calabasas, California, for the following purpose:

1. 9:00 a.m. - Call to Order and Roll Call
2. Action Plan 2008 Workshop
3. Closed Session
 - Review General Manager's Performance
4. Consideration of General Manager's Compensation
5. Public Forum
6. Adjourn

By Order of the Board of Directors
Joseph M. Bowman, President

By: /s/ John R. Mundy
John R. Mundy
Deputy Secretary

c: Each Director

1 The Board of Directors of Las Virgenes Municipal Water District met in Special Meeting at 4232 Las Virgenes Road, in Calabasas, California, at 9:00 AM, Friday, March 21, 2008.

President Bowman called the meeting to order at 9:01 AM.

The Pledge of Allegiance to the Flag was given, led by President Bowman and Secretary Smith called the roll.

Directors present: Directors Bowman, Caspary, Peterson, Renger and Smith.

The Chair declared a quorum present.

2 Action Plan 2008 Workshop – Staff presented an overview of the draft 2008 Strategic Plan - Goals and Objectives. The Board followed with direction to staff in updating the Plan and identifying specific action for focus in FY 2008.

3 The meeting convened into Closed Session at 12:23 p.m.

- Review General Manager's Performance

4 The meeting reconvened into Open Session at 1:40 p.m.

Consideration of General Manager's Compensation - It was moved by President Bowman, seconded by Director Peterson, and carried unanimously that General Manager Mundy receive a salary increase in the amount of 6%, effective 04/01/2008.

It was moved by President Bowman, seconded by Director Renger, and carried unanimously that the benefits for General Manager Mundy are to continue as is with no changes.

5 Public Forum - No speaker cards were received from the public.

6 There being no objection, the Chair declared the meeting adjourned at the hour of 1:55 PM.

JOSEPH M. BOWMAN, President
Board of Directors
Las Virgenes Municipal Water District

ATTEST:

JEFFERY SMITH, Secretary
Board of Directors
Las Virgenes Municipal Water District

(SEAL)



April 22, 2008 Board Meeting

TO: Board of Directors
FROM: Finance and Administration

Subject Investment Review for the First Quarter 2008

SUMMARY

A list of investments as of March 31, 2008 is presented for Board review. The total interest for the quarter is \$994,647.64. The average weighted portfolio duration excluding LAIF, reserve fund and money market fund is 1,277 days. The longer duration represents some investments in five-year securities, which locked in higher interest rates on safe investments before rates fell. The investment portfolio includes Joint Powers Authority funds in the amount of \$5,053,670.59, of which \$3,094,755.31 belongs to Las Virgenes. Of the total investments, \$11.7 million is restricted by Statue, \$7.4 million is prepaid development fees, \$3.9 million is restricted by bond covenants, and \$53 million is set aside for board approved reserves, including reserves for future maintenance and replacement of major capital assets.

RECOMMENDATION

Receive and file.

DISCUSSION

During this quarter, investment portfolio stayed much the same as last quarter except that government agency notes maturing 2008 and 2009, for \$1 million each year, were matured or called and replaced with other investments maturing in 2010 or later. Investments as of March 31, 2008 include the following:

LAIF – General	\$36,879,134
LAIF - Reserve Fund	3,926,684
Government Agency Notes:	
Maturing in 2008	0
Maturing in 2009	0
Maturing in 2010 or later	39,997,466
Treasury Inflation-Protected Securities	1,000,674
U.S. Treasury Money Market Fund	103,502

Total	\$81,907,460

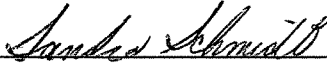
These investments generated interest of \$994,647.64 for the quarter. Investment portfolio ratios were as follows:

Investments in LAIF	49.82%
Callable Federal Agency Notes	47.61
Federal Agency Discount/Coupon Notes	1.22
Treasury Inflation-Protected Securities	1.22
US Treasury Money Market Fund	0.13

Total	100.0%

5D

Violet Liou, Finance Manager prepared this report.


Sandra Schmidt
Director, Finance and Administration

4-14-08
Date

For 
John R. Mundy
General Manager

4/15/08
Date

I hereby certify that the foregoing is true and correct to the best of my knowledge.

Charles Caspary
Treasurer

Date



April 22, 2008 Board Meeting

TO: Board of Directors
FROM: Facilities and Operations

Subject: Fiscal Year 2007-2008 Vehicle Replacement Program Purchase

SUMMARY

In accordance with the District's replacement program for vehicles, six vehicles will be purchased this fiscal year. Units to be replaced are 157, 829, 832, 837 and 845. Eight vehicles will be salvaged along with a flatbed trailer and an air compressor that does not meet current SCAQMD standards. Although several of these vehicles have less than the desired 100,000 miles on them, most are over ten years old, are experiencing increasing maintenance costs well exceeding the value of the vehicle, and have reached their useful service life. Staff proposes the purchase of three hybrid Escapes (or similar vehicles), one ¾ ton truck, one ½ ton 4X4 pick-up, and one ½ ton pick up to replace the standby truck. Staff continues to keep the number of fleet vehicles at the same level.

The proposed bid schedule is:

Call for Bids	Tuesday, April 22, 2008
1 st Advertisement	Monday, April 28, 2008
2 nd Advertisement	Monday, May 5, 2008
Open Bids	Tuesday, May 20, 2008
Award Purchase	Tuesday, May 27, 2008

RECOMMENDATION

- Approve the proposed bid schedule and Notice Inviting Sealed Bids for purchase of six new vehicles.

FINANCIAL IMPACT

The purchase of these six vehicles is estimated to cost \$74,000.00. Job #10362, FY2007-08 Vehicle Replacement Program, has \$160,000 budgeted.

Larry J. Miller, Facilities Manager, prepared this report.

David R. Lippman 4/15/08

 David R. Lippman Date
 Director of Facilities and Operations

for Andrew Schmidt 4-15-08

 John R. Mundy Date
 General Manager



April 22, 2008 Board Meeting

TO: Board of Directors
FROM: Facilities and Operations

Subject: Lift Station Electrical and Controls Modifications (VFD Replacement) Call for Bids

SUMMARY

One of the tasks included in the Lift Station Improvements Project is the replacement of the variable frequency drives (VFD's) at both Lift Stations. Each of the six lift station pumps has their own VFD which alters the speed of the pump by controlling the frequency of the electrical power supplied to the motor.

Boyle Engineering and MSO Technologies have completed plans and specifications for this project. The proposed bid schedule is:

Table with 3 columns: Activity, Month, Date. Rows include Call for Bids (April 22, 2008), First Advertisement (April 28, 2008), Second Advertisement (May 5, 2008), Open Bids (May 28, 2008), and Award (June 10, 2008).

RECOMMENDATION

- Authorize a Call for Bids in accordance with the project specifications and the proposed bid schedule for the Lift Station Electrical and Controls Modifications Project.

FINANCIAL IMPACT

The Fiscal Year 07-08 Budget provides funding for the Lift Station Improvements Project under CIP Job #10293 in the amount of \$449,000. The estimated cost of construction for this project is \$40,000.

Brett Dingman, Associate Engineer, prepared this report.

Signature of David R. Lippman, Date 4/14/08, Director of Facilities and Operations

Signature of John R. Mundy, Date 4-15-08, General Manager



April 22, 2008 Board Meeting

TO: Board of Directors
FROM: Finance and Administration

Subject **THIRD QUARTER FINANCIAL REVIEW AND SPOTLIGHT ON LVMWD**

SUMMARY

A review of the financial statements for the third quarter of FY07-08 shows the impact of the dry weather conditions through December, which have a more significant impact at this point than the rate changes that were first issued in November. Potable Water expenses are over year-to-date budget due to having to buy more water from MWD than anticipated as well as purchasing water at tier 2 rates, plus a MWD rate increase on tier 1 as of January. Recycled Water revenue is down from the prior year, which was a drier year, while RW expenses are almost at budget. Sanitation revenue increases reflect the increased customer base, primarily due to the new hotels, although the rate changes beginning November 1, 2007, are starting to have an impact.

RECOMMENDATION

Receive and file.

DISCUSSION

The following table provides a pictorial comparison between the third quarter of FY07-08 with the same period in FY06-07 ("Prior Year") and the budget for the third quarter of the current year ("Budget").

The amount in the **Actual** column represents what has been received or spent in the first quarter. This agrees with the amount shown on the attached schedules for each enterprise. The **Prior Year** column represents the *difference* between what has been received or spent in the current year with what was received or spent for the same period in the prior year. The actual prior year amount is shown in the attached schedules by enterprise. This table is meant to highlight the difference and shows whether the difference is positive (example: revenue is greater than last year, or expenses are less than last year) or negative (example: revenue is less than last year, or expenses are higher than last year).

The **Budget** column represents the *difference* between what has been received or spent in the current year with what was budgeted for this period. The actual

budget amount is shown in the attached schedules by enterprise. This table is meant to highlight the difference and shows whether the difference is positive (example: revenue is greater than budget, or expenses are less than budget) or negative (example: revenue is less than budget, or expenses are higher than budget).

Interest income is not shown on the attached schedules, but is reported in the quarterly and monthly investment reports to the Board.

	Actual	Prior Year	Budget
Potable Water Revenues	\$17,715,192	P \$178,584	P \$1,503,251
Potable Water Expenses	\$17,708,818	N \$771,243	N \$256,091
Recycled Water Revenues	\$4,002,889	N \$159,441	N \$229,445
Recycled Water Expenses	\$1,572,110	P \$418,031	P \$37,091
Sanitation Revenues	\$9,175,158	P \$1,010,073	P \$97,298
Sanitation Expenses	\$7,903,868	N \$432,401	P \$606,024
Interest Income	\$2,932,904	N \$424,952	P \$526,904
Capacity Fee Income	\$2,532,732	N \$1,712,127	P \$14,340
Capital Project Expenses	\$3,221,265	P \$3,460,704	P \$5,537,984

Potable Water has spent nearly \$1 million more for source of supply than what was anticipated in the budget for this time of year, but this was somewhat abated by lower than expected expenses for operations and maintenance and administrative expenses. Also, additional sales of potable water covered the increased cost. **Recycled Water** expenses are slightly under budget even with higher than anticipated use of potable water supplement, but much lower than expenses at the same time last year due to the lower rate for recycled water charged by the JPA.

Sanitation revenues are higher than the prior year due to new customers, particularly the new hotels. The revenue increases from new sanitation rates will be more evident later in the fiscal year. Sanitation expenses are lower than the

budget because of the unanticipated decrease in the billing from the City of Los Angeles for purchased services for wastewater sent to their facility.

Interest income is higher than expected due to higher than anticipated rates for the first part of the fiscal year. However, rates have dropped and this level of income is not likely to continue, although the impact will be gradual rather than a significant drop due to the investment mix in the district portfolio.

Capacity fee income and **capital project expenses** vary greatly from year to year and are difficult to project.

This report was prepared by Sandra Schmidt and Violet Liou. Marsha Eubanks prepared the Spotlight on LVMWD.


for John R. Mundy 4/15/08
General Manager Date

Attachment: Third Quarter Financial Review
Spotlight on LVMWD



April 22, 2008 Board Meeting

TO: Board of Directors
FROM: General Manager's Office

Subject Request for Proposals – Records and Library Management Services

SUMMARY

About 17 years ago, the district contracted with Rose Kattlove to establish our records management process and our library catalog system. Due to the complexity of the legal requirements and the potential liability of either maintaining or destroying public records, Ms. Kattlove has continued over the years to provide assistance to the administrative support staff of the district in records and library management. Ms. Kattlove has indicated to the district that she will no longer provide this service after June 30, 2008. While it is expected that the administrative staff will assume more of the work performed by Ms. Kattlove, it is important during this transitional period to assure that staff can call on a consultant for advice and assistance with regard to file classifications, records retention, off-site records coordination and library maintenance, including the use of InMagic software.

A Request for Proposals has been prepared to solicit proposals from consultants for these services. It is anticipated that the consultant would provide as much as 40 hours per month of assistance over the next year. Further, it is important that a consultant be chosen prior to the departure of Ms. Kattlove in order that she can provide necessary professional training to her successor to ensure a smooth transition.

The proposed bid schedule is:

Board Approval of Request for Proposals	Tuesday, April 22, 2008
Proposals Due Date (3:00 pm)	Monday, May 12, 2008
Interviews, if necessary during week of	May 12, 2007
Board Acceptance of Successful Proposal	Tuesday, May 27, 2008

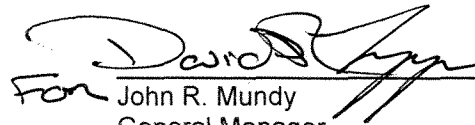
RECOMMENDATION

- Approve the Request for Proposals for records management and library management services.

FISCAL IMPACT

Funds in the amount of \$42,000 will be requested in the FY2008-09 Proposed Budget.

Kimmy Conklin, Executive Assistant/Clerk of the Board, prepared this report.


4/15/08
 For John R. Mundy Date
 General Manager



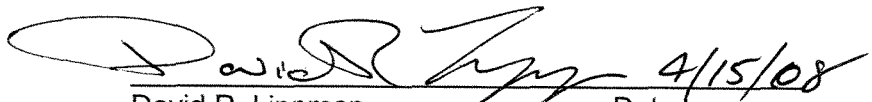
April 22, 2008 Board Meeting

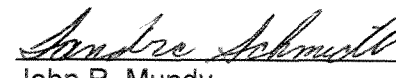
TO: Board of Directors
FROM: Facilities and Operations

**Subject Consultant Contracts Given Administrative Approval
For the Three Month Period Ending March 31, 2008**

Boyle Engineering Corp.
T68737, Water System Design Report, \$4,300.00
2/28/2008

Marsha Eubanks, Administrative Services Officer prepared this report.


David R. Lippman Date 4/15/08
Director, Facilities and Operations

for  4-15-08
John R. Mundy Date
General Manager

IOC (1)