



LAS VIRGENES MUNICIPAL WATER DISTRICT
4232 Las Virgenes Road, Calabasas, CA 91302

AGENDA
REGULAR MEETING

Members of the public wishing to address the Board of Directors are advised that a statement of Public Comment Protocols is available from the Clerk of the Board. Prior to speaking, each speaker is asked to review these protocols and MUST complete a speakers' card and hand it to the Clerk of the Board. Speakers will be recognized in the order cards are received.

The Public Comments agenda item is presented to allow the public to address the Board on matters not on the agenda. The public may present comments on any agenda item at the time the item is called upon for discussion.

Materials prepared by the District in connection with subject matter on the agenda are available for public inspection at 4232 Las Virgenes Road, Calabasas, CA 91302. Materials prepared by the District and distributed to the Board during this meeting are available for public inspection at the meeting or as soon thereafter as possible. Materials presented to the Board by the public will be maintained as part of the records of these proceedings and are available upon written request to the Clerk of the Board.

5:00 PM

July 23, 2013

PLEDGE OF ALLEGIANCE

1. CALL TO ORDER AND ROLL CALL

A The meeting was called to order at _____ p.m. by _____ in the District offices, and the Secretary called the roll.

<u>Board of Directors</u>	<u>Present</u>	<u>Left</u>	<u>Absent</u>
Charles Caspary, President	_____	_____	_____
Glen Peterson, Vice President/MWD Rep.	_____	_____	_____
Barry Steinhardt, Secretary	_____	_____	_____
Leonard Polan, Treasurer	_____	_____	_____
Lee Renger, Director	_____	_____	_____

2. APPROVAL OF AGENDA

A Moved by Director_____, seconded by Director_____, and_____, that the agenda for the Regular Meeting of July 23, 2013, be approved as presented/amended.

3. PUBLIC COMMENTS

Members of the public may now address the Board of Directors **ON MATTERS NOT APPEARING ON THE AGENDA**, but within the jurisdiction of the Board. No action shall be taken on any matter not appearing on the agenda unless authorized by Subdivision (b) of Government Code Section 54954.2

4. ILLUSTRATIVE AND/OR VERBAL PRESENTATION AGENDA ITEMS

A Legislative and Regulatory Updates

5. CONSENT CALENDAR

A Minutes: Regular Meetings of June 11, 2013 and June 25, 2013.
Approve

B List of Demands: July 23, 2013. Approve

C Investment Report for the Month of June 2013. Approve

D Investment Review for the Second Quarter 2013. Receive and File

6. TREASURER

7. BOARD OF DIRECTORS

A Calabasas Road 10-inch Water Main Repair and Replacement: Continuation of Emergency Authorization

Approve continuation of the emergency authorization for the General Manager to replace approximately 1,500 feet of deteriorated 10-inch water main on Calabasas Road following informal bidding procedures in an amount not to exceed \$700,000.

B Call for Suggestions: Alternatives to 5-Million-Gallon Tank

Determine whether or not to authorize a Call for Suggestions to solicit alternatives to the 5-Million-Gallon Tank; and, if authorized, approve the rules for the process with amendments, if any, and the awards or recognition for the winners.

C Approval of Management Unit and Supervisor, Professional & Confidential Unit Memorandums of Understanding: July 1, 2013 through June 30, 2015

Authorize the General Manager to execute Memorandums of Understanding with the Management Unit and Supervisor, Professional & Confidential Unit for a term of July 1, 2013 through June 30, 2015.

8. FACILITIES AND OPERATIONS

A Underground Fuel Storage System: Advanced Leak Detection and Repair

Waive formal bidding procedures and issue a purchase order to Tait Environmental Services, Inc., to perform advanced leak detection and repairs to the District's underground fuel storage system for \$83,350 with a 20% contingency, for a total amount not to exceed \$100,000.

9. FINANCE AND ADMINISTRATION

A Fourth Quarter Financial Review

Receive and file.

B Proposed Financial Policy for Recycled Water

Adopt a financial policy to use net revenue in the Recycled Water Operations Fund beyond operating and replacement needs for two purposes: (1) funding, research, studies and construction of projects to increase the beneficial use of recycled water; and (2) setting funds aside to ultimately pay for or service the debt associated with a seasonal storage reservoir for recycled water.

10. INFORMATION ITEMS

A 2013 Master Plans Update Technical Memorandum - Effects of the Economy and Climate on Water Demand and Wastewater Generation

B Claim from Ted Polmanski

C Workers' Compensation Insurance - Premium Estimate for FY 2013-14

11. NON-ACTION ITEMS

A Organization Reports

- (1) MWD
 - a. Representative Report/Agenda(s)
- (2) Other

B Director's Reports on Outside Meetings

C General Manager Reports

- (1) General Business
- (2) Follow-Up Items

D Director's Comments

12. FUTURE AGENDA ITEMS

13. PUBLIC COMMENTS

Members of the public may now address the Board of Directors **ON MATTERS NOT APPEARING ON THE AGENDA**, but within the jurisdiction of the Board. No action shall be taken on any matter not appearing on the agenda unless authorized by Subdivision (b) of Government Code Section 54954.2

14. CLOSED SESSION

A Conference with District Counsel - Existing Litigation:

- 1. Heal the Bay, Inc. v. Lisa P. Jackson

15. OPEN SESSION AND ADJOURNMENT



LAS VIRGENES MUNICIPAL WATER DISTRICT
4232 Las Virgenes Road, Calabasas, CA 91302

MINUTES
REGULAR MEETING

5:00 PM

June 11, 2013

PLEDGE OF ALLEGIANCE

At the request of President Caspary, the Pledge of Allegiance to the Flag was led by Director Peterson.

1. CALL TO ORDER AND ROLL CALL

A Call to order and roll call

The meeting was called to order at 5:01 p.m. by President Caspary in the District offices. Deputy Secretary Conklin called the roll. Those answering present were Directors Caspary, Peterson, Renger and Steinhardt. Absent: Polan.

2. APPROVAL OF AGENDA

A Approval of agenda

On a motion by Director Lee Renger, seconded by Director Glen Peterson, the Board of Directors voted 4-0 -1 to Approve the agenda for the Regular Meeting of June 11, 2013, as presented.

AYES: Director(s) Caspary , Peterson , Renger , Steinhardt

ABSENT: Director(s) Polan

3. PUBLIC COMMENTS

Two speaker cards were received from the public (1) William Preston Bowling of ACME (Aerospace Contamination Museum of Education) discussed Woolsey Tank, stated it was built on a former chemical storage area, requested Las Virgenes inspect the water tank for vapor intrusion of the entire suite of chemicals and/or radionuclides, and stated when ACME inquired with the Department of Toxic Substances Control/The Boeing Co. they said Las Virgenes had never been notified of this (General Manager Pedersen stated he had seen a letter today from Boeing requesting a permit to enter the site and that staff is working on this (Director Polan

arrived at 5:05 p.m.); (2) Neil Ticktin submitted a speaker card to General Manager Pedersen via email (June 9th), when called to the podium the speaker was not present, but had submitted a video of his comments and requested if playing of the video was not allowed that Director Steinhardt read his written comments, as Chair, President Caspary stated he would not allow videotaped comments to be played, but that Director Steinhardt could read the written comments; Director Steinhardt read the written comments, a summary of which included: \$10,000 for a "Group Think Fund" to promote alternative ideas to the water storage tank, which was supported by several dozen constituents; his questions still have not been answered and there has not been an effort to find alternatives; there is not an assessment regarding likelihood of a triple disaster; there is a perception problem between the District and the public; the project is unvetted; the communication and outreach has been ineffective; an agenda item to discuss the \$10,000 "Group Think Fund" should be placed on the next agenda and anything else is a slap in the face of democracy.

President Caspary requested an item be brought back to the Board on June 25th to discuss inspection of Woolsey Tank.

4. ILLUSTRATIVE AND/OR VERBAL PRESENTATION AGENDA ITEMS

A Proclamation in Recognition of Ty Kastendiek and the Camp David Gonzales Solar Cup Team

Ty Kastendiek, a teacher with Los Angeles County Office of Education, currently assigned to Camp David Gonzales, discussed results of the Solar Cup event (6th overall and 1st for Public Service Announcement), bonding with Oak Park High School, on June 18th Supervisor Zev Yaroslavsky will be recognizing their group at a Board of Supervisors meeting; President Caspary presented Ty with a Proclamation in Recognition of the Solar Cup Team, copies of the proclamation were provided to the participating students, and stated there would be a recess to see the boat.

The meeting convened into break at 5:27 p.m.

The meeting reconvened into Open Session at 5:35 p.m.

B California Department of Public Health Briefing

Kurt Souza, P.E. Regional Engineer/Southern California Section for the California Department of Public Health (CDPH)/Division of Drinking Water and Environmental Management discussed regulations; Safe Drinking Water Act; permitting; Waterworks Standards-Title 22; minimum requirements; max day demands at all times; 4-hour peak demand in each zone; system must meet 40 psi without fire flow; fire flow is not included in requirements; a more intense study has to be done for Las Virgenes due to complexity of system; Las Virgenes Reservoir is an open reservoir; surface water source; water directly from Reservoir requires a boil order (untreated surface water); boil water order requires all public businesses to close (restaurants, schools, etc.) and CDPH has to approve water prior to businesses re-opening; difficult to recover from a boil order (flush all lines/mains, residents do the same and only CDPH can lift the order after sampling is verified); no pre-arranged boil orders; bypass-Metropolitan Water District had an issue at Jensen and they opted to fix and provide bottled water because they didn't want to issue a boil order due to recovery process; "boil water advisory" is very different than a "boil order", which is much easier to deal with as area is isolated versus the entire District; in 25 years has only seen one boil order issued in Downey for 3-4 days, hundreds of restaurants were closed and 100,000 customers were affected.

A summary of Board comments included: backflow preventer on system; boil order ITEM 5A

earthquake ("advisory" due to loss of pressure, General Manager Pedersen stated Las Virgenes did not issue a boil order in 1994, but joined in on a local area advisory); if the District needs to issue a boil order does CDPH need to be notified (CDPH should be notified prior to issuing a boil order, all food facilities must close, Food and Drug Administration would close all food generating businesses and all food created the day of the boil order would have to be discarded); no exact way to tell when an earthquake is going to take place; what is the probability we are going to run out of water, during an earthquake we will have to issue a boil order; advisory versus order, advisory = precaution/order = requires (San Simeon area had a large earthquake and had multiple tanks, those built in the 60's blew out and the ones built in the 90's held up much better); have you heard of irrigation controllers (no); bottled water must be provided by District under "order" (usually Red Cross, FEMA and District provide bottled water); can affected area be shutoff from the rest of the District (Director of Facilities and Operations Lippman stated yes, we have procedures and ability to isolate).

C Los Angeles County Fire Department Briefing

Battalion 5 Chief Greg Hisel of the County of Los Angeles Fire Department provided an overview of his experience including firefighting, Battalion Chief, Homeland Security and Station 67 and discussed operationally how water is used (offensively: single family home "seat of fire" quantity of water used is relatively low as is usage during a 1-3 acre fire; defensive: when interior cannot be fought internally easily 5,000-6,000 gallons per minute; supplement: existing plus additional water from hydrant; sprinkler systems will cause low pressure; foam and water are used for wildfires); compost fires have used 15,000 gallons per minute; earthquakes will have blocks of buildings burning.

A summary of Board comments included: if there were five houses on a street that were on fire what position would be defensive (fire department looks for best place to stop fire); large buildings with fire sprinklers, do you know by percentage how many large buildings have fire systems (would have to research as there are buildings (older ones) that have been retrofitted, sprinkler buildings use less water for firefighting unless the water pipe is broken); what amount of water would be needed if multiple homes are on fire (wild land fires are difficult to judge due to weather, time of year, what kind of an incident); Powerhouse Fire (water tender was being refilled on a constant basis, gallons used varies, drafting from local lake); has noticed pressure drops during fires (gravity, zones, etc. effect pressure); how many pounds of Phos-Chek are in each drop (depends on type of aircraft being used); in Powerhouse Fire was the system over-taxed (hydrants were bagged for non-use due to low residual pressure, area was evacuated, so only fire service use); was untreated water used (untreated water was not used).

D 5-Million-Gallon Tank Design "Open House" - Follow Up

General Manager Pedersen stated 102 individuals attended; good response throughout the 4-hour event; format was good for dialog with customers; 20 comment cards were received (proposes staff respond to questions); materials were posted to web; concerns heard (traffic safety, Valley Fever, other options, camouflage color; landscape higher; taller break up line at top of tank; painting top of reservoir); next steps (speed bumps, work with City staff on traffic, plans and specifications, pre-qualifications of contractors).

A summary of Board comments included: agrees with camouflage, breaking up color and repainting of filtration plant; fire resistant landscaping for protection of tank; camouflage looks okay from far away, but up close not so much, people were polite and good to talk to, take care with road; wants to know what the exact purpose of the tank is, 2.5 versus 5.0 million gallons needed; agrees filtration building should be repainted; thought presentation was well done and attendance was good.

Director Polan stated he went to 3036 Grand Oaks after the Open House as the customers have concerns regarding view, and due to restrictions earth cannot be piled up.

President Caspary requested a list of all alternatives to tank; sites; entire menu that has been presented to date be brought back on June 25th; and board members were directed to email the General Manager within 48-hours as to alternatives they are aware of.

E Public Hearing: 2013 Report on Water Quality Relative to Public Health Goals

Conduct a public hearing for the 2013 Report on Water Quality Relative to Public Health Goals (LVMWD Report No. 2522.00); accept and respond to public comments; and approve and file the report.

President Caspary conducted a Public Hearing in regards to Public Health Goals (PHG); General Manager Pedersen provided a summary of the 2013 Water Quality Report; Deputy Secretary Conklin stated no comments verbal or written had been received from the public in regards to the hearing.

A summary of Board comments included: as environmental stewards concerns were expressed in regards to arsenic and the idea of cancer ; reuse water for drinking water; should we strive to meet PHG (General Manager Pedersen stated due to cost and lack of available technology PHGs are not usually aspired to, Las Virgenes' levels meet all Drinking Water Standards, ND is non-detect); why is PHG so stringent (process is prepared by toxicologists and published); Maximum Contaminant Level Goal for coliform percentage, MCL less than 5% pulled per month, raw level water results from Las Virgenes Reservoir (100 samples, 97% tested positive for total coliform and 93% tested positive for fecal coliform); 97% of raw water exceeded limit (correct); called attention to California Department of Public Health-Regulation 64447.

*On a motion by Director Lee Renger, seconded by Director Charles Caspary, the Board of Directors voted 5-0 to Approve the recommendations as presented.
AYES: Director(s) Caspary , Peterson , Polan , Renger , Steinhardt*

F Water Allocation/Budget Program

Director of Resource Conservation and Public Outreach Reyes gave a presentation entitled "Water Allocation/Budget Program", which discussed background of program; customer class allocations (single/multi-family, commercial, irrigation); parcel group water budgets, water usage versus parcel size; implementation results; customer concerns; what if a water shortage is declared before 2016; and next steps.

A summary of Board comments included: was the 218 process bypassed (Legal Counsel Lemieux stated staff notified him that this was done as an urgency order); customers were very unhappy penalty money was given back; how does this work with 20x2020 (just under our Metropolitan Water District allocation, so we didn't have to pay penalties); dial in programs for xeriscape (agrees there was a mixed message, but penalties got people's attention); advocate for incentives to conserve; agrees that customers were upset with refunds; have a committee start soon to discuss ideas in regards to conservation; hopes drought doesn't happen, but it should be planned for; 1991 drought there was a drop in usage and then it climbed back up (Director of Facilities and Operations Lippman stated usage is up, but not back to 2007 usage levels); "Next Steps" slide, bullets 2 and 3 strongest (Water budget-based rate structure planned for implementation in 2016 and development begins in FY 13/14); in 1991 reservoir was not used; one board member felt allocations in 2009 were too rigid and another felt they were good; what effect in various tiers is there for "water-based rate structures" (each residence in the District will have a unique number; General Manager Pedersen stated the key is that each budget allocation is unique, handle property as is, but without being wasteful); with

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today's technology a hybrid allocation can be created; people will find it obtrusive to find out how many people are residing in each household; rain forest versus desert in yards, an ethical decision will have to be made in regards to enforcement; strongly urges staff to look at incentives; in 2009 a 3-year average was used then reduced by 20%; voluntary conservation is not yielding the numbers for 20x2020; cannot apply for grants if you don't meet 20x2020; if Metropolitan has water they will sell it.

President Caspary requested staff verify the 218 process.

G Legislative and Regulatory Updates

No report was given.

5. CONSENT CALENDAR

On a motion by Director Lee Renger, seconded by Director Charles Caspary, the Board of Directors voted 5-0 to Approve Consent Calendar 5A-5C as presented in the recommendations.

AYES: Director(s) Caspary , Peterson , Polan , Renger , Steinhardt

A Minutes: Regular Meetings of September 25, 2012, March 26, 2013 and May 28, 2013.
Approve

B List of Demands: June 11, 2013. **Approve**

C Directors' Per Diem: May 2013. **Ratify**

6. TREASURER

Treasurer Polan reported he had reviewed the list of demands and received clarification as to why three separate checks were issued to City of Westlake Village (each time a hole goes into the ground a permit must be issued); and reported on his attendance at the June 11th Interim Audit Meeting.

7. BOARD OF DIRECTORS

A Calabasas Road 10-inch Water Main Repair and Replacement: Continuation of Emergency Authorization

Approve continuation of the emergency authorization for the General Manager to replace approximately 1,500 feet of deteriorated 10-inch water main on Calabasas Road following informal bidding procedures in an amount not to exceed \$700,000.

Director of Facilities and Operations Lippman provided an update in regards to the emergency authorization including: plans were completed and sent to four contractors; the traffic control plan is 90% complete; and stated City of Calabasas would be provided an update on June 26th.

On a motion by Director Leonard Polan, seconded by Director Lee Renger, the Board of Directors voted 5-0 to Approve the recommendation as presented.

AYES: Director(s) Caspary , Peterson , Polan , Renger , Steinhardt

B Proposed Update to District's Strategic Plan

Approve the proposed update to the goals and objectives in the District's Strategic Plan.

General Manager Pedersen stated approval of the Strategic Plan had been tabled from the May 29, 2013 board meeting to allow for Board President Caspary's input. **ITEM 5A**

On a motion by Director Glen Peterson, seconded by Director Lee Renger, the Board of Directors voted 5-0 to Approve the recommendation as presented.

AYES: Director(s) Caspary , Peterson , Polan , Renger , Steinhardt

8. FACILITIES AND OPERATIONS

A Salvage/Auction of Surplus Vehicles for Fiscal Year 2012-13

Declare the vehicles as surplus equipment and authorize the General Manager to dispose of them by auction.

General Manager Pedersen discussed the process for salvage/auction of vehicles.

A summary of Board comments included: Ford F350 only has 75,912 miles (considerations include age, mileage, condition and this vehicle has a history of breakdowns); is there a way to donate vehicles (Legal Counsel Lemieux stated the District has to receive Fair Market Value and that they cannot be gifted); is there a way around the "gifting" (Legal Counsel Lemieux stated if the vehicle has value the District has to receive monies or in kind services; and staff stated it's difficult to find buyers, fairly decent return from auction house, everyone can bid at auction, if there is employee interest they may also attend the auction); how does process work (vehicles are picked up and taken to auction event); liability (Legal Counsel Lemieux stated the District is protected under Government Code Section 818.8).

On a motion by Director Glen Peterson, seconded by Director Charles Caspary, the Board of Directors voted 5-0 to Approve the recommendations as presented and to include notification of auction to employees and cities within the District's jurisdiction.

AYES: Director(s) Caspary , Peterson , Polan , Renger , Steinhardt

9. FINANCE AND ADMINISTRATION

A Proposed LVMWD Operating and Capital Budget for Fiscal Year 2013-14

Adopt the Proposed LVMWD Operating and Capital Budget for Fiscal Year 2013-14.

General Manager Pedersen provided an overview and stated water sales are projected to be up by 2%.

Director Steinhardt stated a correction needed to be made to Page A12 by removing "Metropolitan Life Insurance" and replacing with "United Concordia" for dental coverage.

A summary of Board comments included: 1% decrease, is Joint Powers Authority (JPA) operating plus or minus (JPA is a cost center that usually operates as an expense that is allocated to Las Virgenes and Triunfo, not usually intended to generate net income); reduction due to sanitation (revenue neutral).

Director Polan requested information on reduction monies.

On a motion by Director Lee Renger, seconded by Director Glen Peterson, the Board of Directors voted 5-0 to Approve the recommendation as presented.

AYES: Director(s) Caspary , Peterson , Polan , Renger , Steinhardt

10. RESOURCE CONSERVATION AND PUBLIC OUTREACH

A Declaration of Surplus Equipment -Rockwell FireLine Meters

Declare the Rockwell FireLine meters as surplus equipment and authorize the General Manager to dispose of them for scrap metal value.

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General Manager Pedersen stated the FireLine meters do not meet the 0.25% lead-free standards and cannot be used.

Director Caspary inquired as to whether there is a preferred vendor for supplying of meters (Customer Service Manager Palma stated yes and that the District's warehouse handles).

*On a motion by Director Leonard Polan, seconded by Director Barry Steinhardt, the Board of Directors voted 5-0 to Approve the recommendations as presented.
AYES: Director(s) Caspary , Peterson , Polan , Renger , Steinhardt*

11. LEGAL SERVICES

A Street Lighting Districts: Negotiated Tax Exchange Resolutions Resulting from Annexation of Territory Petition No. 16-411 to County Lighting Maintenance District 1687

Pass, approve and adopt Resolution No. 06-13-2436 for Negotiated Tax Exchange (LVMWD) Annexation of Petition No. 16-411; pass, approve and adopt Resolution No. 06-13-2437 for Negotiated Tax Exchange (LVMWD - Improvement District No. 9) Annexation of Petition No. 16-411; and pass, approve and adopt Resolution No. 06-13-2438 for Negotiated Tax Exchange (LVMWD Improvement District U-1) Annexation of Petition No. 16-411. RESOLUTION NOS. 06-13-2436; 06-13-2437 and 06-13-2438: JOINT RESOLUTION OF THE BOARD OF SUPERVISORS OF THE COUNTY OF LOS ANGELES, THE BOARD OF TRUSTEES OF THE LOS ANGELES COUNTY WEST VECTOR CONTROL DISTRICT, THE BOARD OF DIRECTORS OF THE RESOURCE CONSERVATION DISTRICT OF THE SANTA MONICA MOUNTAINS, THE BOARD OF DIRECTORS OF THE LAS VIRGENES MUNICIPAL WATER DISTRICT, THE BOARD OF DIRECTORS OF THE LAS VIRGENES MUNICIPAL WATER IMPROVEMENT DISTRICT NO. 9, AND THE BOARD OF DIRECTORS OF THE LAS VIRGENES MUNICIPAL WATER IMPROVEMENT DISTRICT U-1 APPROVING AND ACCEPTING THE NEGOTIATED EXCHANGE OF PROPERTY TAX REVENUES RESULTING FROM ANNEXATION OF PETITION NO. 16-411 TO COUNTY LIGHTING MAINTENANCE DISTRICT 1687(Reference is hereby made to Resolution Nos. 06-13-2436; 06-13-2437; and 06-13-2438 on file in the District's Resolution Book and by this reference the same are incorporated and made a part of hereof.)

General Manager Pedersen stated there is a \$4.20 loss per \$100,000 of assessed value; \$1,918 per year; non-discretionary action.

One Board comment in regards to what happens if not approved (Legal Counsel Lemieux stated approval was being a good neighbor).

*On a motion by Director Lee Renger, seconded by Director Glen Peterson, the Board of Directors voted 5-0 to Approve the recommendations as presented.
AYES: Director(s) Caspary , Peterson , Polan , Renger , Steinhardt*

B Resolution Nominating Director Barry Steinhardt for ACWA Region 8 Vice Chair

Adopt and approve Resolution No. 06-13-2439 and authorize the General Manager's Office to execute said Resolution and Candidate Form for submittal to ACWA no later than June 30, 2013. RESOLUTION NO. 06-13-2439: A RESOLUTION OF THE BOARD OF DIRECTORS OF LAS VIRGENES MUNICIPAL WATER DISTRICT PLACING IN NOMINATION DIRECTOR, BARRY STEINHARDT AS A MEMBER OF THE ASSOCIATION OF CALIFORNIA WATER AGENCIES REGION 8 VICE CHAIR(Reference is hereby made to Resolution No. 06-13-2439 on file in the District's Resolution Book and by this reference the same are incorporated and made a part of hereof.)

Director Caspary stated the Resolution says "full and unreserved support" for nomination and

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he cannot support and Director Peterson stated he was also opposing.

On a motion by Director Lee Renger, seconded by Director Leonard Polan, the Board of Directors voted 3-2 to Approve and adopt by a roll call vote conducted by Deputy Secretary Conklin of Ayes: 3; Noes: 2; Absent: 0; Resolution No. 06-13-2439 nominating Barry Steinhardt for ACWA Region 8 Vice Chair .

AYES: Director(s) Polan , Renger , Steinhardt

NOES: Director(s) Caspary , Peterson

Director Caspary stated he doesn't want to pass or sign the Resolution (Legal Counsel Lemieux stated the Resolution was duly passed by the Board of Directors and as Board President he should sign).

C Resolution for General Manager's Change Order Approval Level

Pass, approve and adopt Resolution No. 06-13-2440. RESOLUTION NO. 06-13-2440: A RESOLUTION OF THE BOARD OF DIRECTORS OF LAS VIRGENES MUNICIPAL WATER DISTRICT AMENDING RESOLUTION 7-90-2046 (ADMINISTRATIVE CODE) AS IT RELATES TO CHANGE FOR CONTRACTS(Reference is hereby made to Resolution No. 06-13-2440 on file in the District's Resolution Book and by this reference the same are incorporated and made a part of hereof.)

General Manager Pedersen stated the proposed Resolution was before the Board to correct the District's administrative policy versus the Code in regards to change orders.

Director of Facilities and Operations Lippman provided an overview of Code Section 2-3.107 (b) regarding changes to contracts for works of improvement and potential benefits, using an upcoming change order for the Third Digester Project as an example wherein execution of the change order by the General Manager will result in a 2.2% addition to the contract, if the change order requires Board action there will be a two week delay and additional costs may be incurred.

A summary of Board comments included: good idea, but what if the change order is not ratified by the Board (work would stop); believes this will be a problem with Triunfo (all change orders will be brought to the JPA Board as information items); ratification by JPA Board (Las Virgenes Board can ratify); concerned about change order dollar amount, heard Triunfo issue today with a tank being built and then needing a sub-station (contracts cover this scenario (force account work)); how can we avoid Triunfo's situation (through contract management, inspection, "force account change orders" are last resort, negotiated change orders are preferred); could the Board President be notified (Legal Counsel Lemieux stated Board President authority versus majority of Board); prior General Manager thought Code and Policy were both \$50,000, General Manager Pedersen found the inconsistency and this is to codify; change orders have to stay within budget (yes and if time is available change orders can go to the Board for approval; Legal Counsel Lemieux stated the Resolution can always be amended if there is a problem).

On a motion by Director Lee Renger, seconded by Director Glen Peterson, the Board of Directors voted 5-0 to Approve the recommendation as presented.

AYES: Director(s) Caspary , Peterson , Polan , Renger , Steinhardt

D Resolution for Changes to Article 6, Investment Policy, of the Las Virgenes Municipal Water District Code

Pass, approve and adopt Resolution No. 06-13-2441. RESOLUTION NO. 06-13-2441: A RESOLUTION OF THE BOARD OF DIRECTORS OF LAS VIRGENES MUNICIPAL WATER

DISTRICT AMENDING RESOLUTION 7-90-2046 (ADMINISTRATIVE CODE) AS IT RELATES TO INVESTMENT POLICY(Reference is hereby made to Resolution No. 06-13-2441 on file in the District's Resolution Book and by this reference the same are incorporated and made a part of hereof.)

Director Polan inquired as to the second bullet on the memo, which states "eliminate a provision that favors financial institutions that invest in District bonds or contribute service or significant assistance to the District" (Director Caspary stated "less than arms length" advice and selling services; Legal Counsel Lemieux reported this is a perceived conflict of interest, purpose is to get a better return on investments).

On a motion by Director Glen Peterson, seconded by Director Lee Renger, the Board of Directors voted 5-0 to Approve the recommendation as presented.

AYES: Director(s) Caspary , Peterson , Polan , Renger , Steinhardt

12. NON-ACTION ITEMS

A Organization Reports (1) MWD a. Representative Report/Agenda(s); (2) Other

(1) MWD Representative Peterson reported on general business of Metropolitan Water District including: Metropolitan is selling a lot of water this year, reserves will be at maximum (2-year budget cycles; \$25 million to Other Post-Employment Benefits (OPEB); \$25 million to "PAYGO"; \$25 million to replace water from storage;); rate set for ad valorem, which has been the same for many years, rate set by Metropolitan each year, rate is to be fixed; California Department of Water Resources, 2-year agreement to buy water from "pool"; legal action on Delta Stewardship Council, authorization to join or file separately; Quantification Settlement Agreement (QSA), all causes were thrown out; employee filed suit and court accepted Metropolitan's summary judgment; Ronald Palmer former General Manager of Foothill Municipal Water District passed away; on June 7th Senator Pavley discussed AB 145 (Perea) to move the drinking water program from California Department of Public Health to the State Water Resources Control Board; wants 3000 cfs studied; and the California Water Bond.

(2) None.

B Director's Reports on Outside Meetings

Director Steinhardt reported on his attendance at the ACWA Board Meeting of May 31st, discussions included: changes to current and future employee and retiree benefits; hiring two new employees; Human Resources person will be hired for their 39 employees; per Tim Quinn, ACWA's membership with National Water Resources Association (NWRA) will not be maintained; ACWA approved a contribution of \$25,000 to The Powerhouse Science Center.

C General Manager Reports (1) General Business; (2) Follow-Up Items

(1) General Manager Pedersen provided an update on general business of the District including: June 1st watershed tour, which was attended by 22 people including San Unger (Executive Officer of the California Regional Water Quality Control Board); new employee introduction (Eric Schlageter, Associate Engineer).

(2) General Manager Pedersen stated there were no follow items to report on.

D Director's Comments

Director Polan requested a review of the District's bee policy; discussed Blue Revolution by Cynthia Barnett (excerpt of the book speaks to tank issue); wants to advocate community involvement (is not against the tank, but wants to make sure ideas are fully vetted) ~~IT 5A~~ day

demand in the summer for landscape or vegetation; do any of our tanks have earthquake shutoff valves (Director of Facilities and Operations Lippman stated no, not the mechanical valves discussed earlier, but the tanks were retrofitted).

Directors Polan and Renger requested staff review the merits of using seismic shutoff valves.

Directors Caspary and Peterson requested staff research whether any need for a water storage tank at the reservoir was mentioned in reports from the late 1960's.

Director Peterson requested a second "Public Comments" period be added at the end of future agendas prior to "Closed Session".

13. FUTURE AGENDA ITEMS

None.

The meeting convened into break at 8:56 p.m.

14. CLOSED SESSION

The meeting reconvened into Closed Session at 9:03 p.m.

A Labor Negotiations (Government Code Section 54957.6):

1. Employee Compensation and Benefits

B Conference with District Counsel - Potential Litigation (Government Code Section 54956.9): One Case

1. In the opinion of District Counsel, disclosure of the identity of the litigant would be prejudicial to the district.

C Conference with District Counsel - Existing Litigation (Government Code Section 54956.9 (a)):

1. Heal the Bay, Inc. v. Lisa P. Jackson

D Conference with District Counsel - Existing Litigation (Government Code Section 54956.9 (a)):

1. Las Virgenes Municipal Water District v. Millgee Investment Company, Inc.

15. OPEN SESSION AND ADJOURNMENT

The meeting convened into Open Session at 10:09 p.m. No reportable actions were taken during Closed Session.

The Chair declared the meeting adjourned at 10:10 p.m.

CHARLES CASPARY, President
Board of Directors
Las Virgenes Municipal Water District

ATTEST:

BARRY STEINHARDT, Secretary
Board of Directors
Las Virgenes Municipal Water District

(SEAL)



LAS VIRGENES MUNICIPAL WATER DISTRICT
4232 Las Virgenes Road, Calabasas, CA 91302

MINUTES
REGULAR MEETING

5:00 PM

June 25, 2013

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance to the Flag was led by President Caspary.

1. CALL TO ORDER AND ROLL CALL

A Call to order and roll call

The meeting was called to order at 5:03 p.m. by President Caspary in the District offices. Deputy Secretary Conklin called the roll. Those answering present were Directors Caspary Peterson, Polan, Renger and Steinhardt.

2. APPROVAL OF AGENDA

A Approval of agenda

On a motion by Director Lee Renger, seconded by Director Glen Peterson, the Board of Directors voted 5-0 to Approve the agenda for the Regular Meeting of June 25, 2013, as presented.

AYES: Director(s) Caspary , Peterson , Polan , Renger , Steinhardt

3. PUBLIC COMMENTS

No speaker cards were received from the public.

President Caspary stated a request had been made to consider "9A: Claim by Dan Meyer" at this point in the meeting and that he would allow Mr. Meyer to address the Board now, but consideration of the item would be made in accordance with the published agenda.

One speaker card was received in regards to "9A: Claim by Dan Meyer"; (1) Dan Meyer discussed outages at his residence, his pump burned out and Las Virgenes should pay for the pump, which he will install himself; every other time the pump burns out he will pay for it and

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every other time Las Virgenes should pay for it.

A summary of Board comments included: pressure switch/pressure reduction is a good idea (Mr. Meyer stated he would take a shutoff valve under advisement).

4. ILLUSTRATIVE AND/OR VERBAL PRESENTATION AGENDA ITEMS

A 5-Million-Gallon Tank: Summary of Alternatives to Address Storage Deficiency

Consider the alternatives to address the storage deficiency in the western portion of the District's potable water system, identify the alternative or alternatives that best address the problem, and direct staff accordingly.

General Manager Pedersen gave a presentation entitled "5-Million-Gallon Tank: Summary of Alternatives to Address Storage Deficiency", which discusses purpose; alternatives (44 potential alternatives); proposed process; historical annual water demands; Tank Sites A, B, C, and D; Tank Sites E and F; Equestrian Tank Expansion; LVMWD-Calleguas Interconnection.

Director Steinhardt stated there was a 45th alternative, which was to utilize swimming pools for fire flow.

General Manger Pedersen proceeded to review with the Board of Directors each of the 45 alternatives and compare them to a brief list of criteria including (1) mandatory customer action required; (2) public (opposition) perception; (3) sustainable (i.e. produces on-going results); (4) meets regulatory requirements for max day demand and fire flow; (5) cost (relative to \$9-million); (6) feasible for implementation.

The Board of Directors after discussing criteria requested staff further investigate 9 of the 45 alternatives numbered (1) Tank at Site A; (17) install bladder in Las Virgenes Reservoir for treated water; (18a) voluntary expanded water conservation; (18b) mandatory expanded water conservation; (20a) voluntary irrigation shutoff controller; (20b) mandatory irrigation shutoff controller; (21) expand conservation rebates; (23) moratorium on new meters (west end); and (31) Calleguas Municipal Water District interconnection.

A summary of direction from the Board included: add "(7) Probability" to screening criteria, and outline an approach for conducting of a probability analysis (scope of work, request for proposals, potential consultants).

Director Polan requested an item to discuss a Group Think Fund (Legal Counsel Lemieux stated this is not an alternative, but a way to develop alternatives).

B Web Analytics

Communications and Media Coordinator Peters gave a presentation entitled "LVMWD Website Google Analytics Report", which discusses category definitions (total website visits, unique visitors, page views, pages per visit, average duration, new visitors, returning visitors, bounce rate (single page use without using links)); visits to web site; visits to board meeting video; Top 10 page views April through June 2013.

General Manager Pedersen stated future web analytics reporting to the Board of Directors would be included in his "Monthly Report of District Activities".

C Legislative and Regulatory Updates

General Manager Pedersen reported AB 72 was recently signed into law, future Oaths of Office would be taken at noon on the first Friday in December and that Legal Counsel would prepare

a Resolution to amend the Code accordingly; AB 145 (Perea) Drinking Water Program (oppose along with ACWA); new EPA-TMDL deadline is July 2nd.

5. CONSENT CALENDAR

On a motion by Director Glen Peterson, seconded by Director Lee Renger, the Board of Directors voted 5-0 to Approve Consent Calendar 5A-5C as presented in the recommendations.

AYES: Director(s) Caspary , Peterson , Polan , Renger , Steinhardt

- A** Minutes: Regular Meeting of May 14, 2013. **Approve**
- B** List of Demands: June 25, 2013. **Approve**
- C** Investment Report for the Month of May 2013. **Approve**

6. TREASURER

Treasurer Polan reported all financial data looked good and that a special courier is paid to take deposits to the bank, which he supports 100%.

7. BOARD OF DIRECTORS

- A** Calabasas Road 10-inch Water Main Repair and Replacement: Continuation of Emergency Authorization

Approve continuation of the emergency authorization for the General Manager to replace approximately 1,500 feet of deteriorated 10-inch water main on Calabasas Road following informal bidding procedures in an amount not to exceed \$700,000.

Director of Facilities and Operations Lippman provided an update in regards to the emergency authorization including: bids expected on June 26th and also on June 26th an update would be provided to the City of Calabasas City Council on the Calabasas Road 10-inch water main emergency repair and the 30" pipeline.

On a motion by Director Lee Renger, seconded by Director Charles Caspary, the Board of Directors voted 5-0 to Approve the recommendation as presented.

AYES: Director(s) Caspary , Peterson , Polan , Renger , Steinhardt

8. GENERAL MANAGER

- A** California Direct Potable Reuse Initiative

Approve a \$50,000 total contribution provided in two equal amounts over Fiscal Years 2013-14 and 2014-15 to the WateReuse Research Foundation for the California Direct Potable Reuse Initiative.

General Manager Pedersen gave a presentation entitled "Meeting California's Water Needs and Goals - Advancing Direct Potable Reuse", which discusses California Recycled Water Goals; Success Stories/Public Acceptance; Success of WateReuse Research; Up to 100,00 unknown chemicals in wastewater; 120 drinking water regulations; Pharmaceuticals 2001; Type of compounds that will pass through reverse osmosis; Senate Bill 918 (Pavley); Indirect potable reuse concept; Direct potable reuse concept; Research needed; How to fund SB 918; Four pillars of funding (public, private, vendors, philanthropy); Committed water agencies; Committed consulting engineering firms; Metropolitan Foundational Action Program; Recommendations (contribute \$50,000 over two fiscal years).

A summary of Board comments included: ATP (advanced treatment process); lack of suitable

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groundwater basin/is groundwater recharge economically feasible (groundwater is poor quality, direct potable reuse is the best option for Las Virgenes); is Triunfo participating (Las Virgenes has not asked Triunfo as the District is looking at this from a potable supply stance).

General Manager Pedersen reported that Eastern Municipal Water District is looking at a zero-liquid waste brine concentrator study.

On a motion by Director Lee Renger, seconded by Director Barry Steinhardt, the Board of Directors voted 5-0 to Approve the recommendation as presented.

AYES: Director(s) Caspary , Peterson , Polan , Renger , Steinhardt

B Records Management and Library Services: Professional Services Agreement Amendment No. 4

Approve Amendment No. 4 to the Agreement for Professional Services with Ictus Consulting, LLC in the amount of \$43,680 for Fiscal Year 2013-14.

On a motion by Director Lee Renger, seconded by Director Glen Peterson, the Board of Directors voted 5-0 to Approve the recommendation as presented.

AYES: Director(s) Caspary , Peterson , Polan , Renger , Steinhardt

9. FINANCE AND ADMINISTRATION

A Claim by Dan Meyer

Deny the claim from Dan Meyer.

President Caspary stated Mr. Meyer's public comments were heard earlier in the meeting.

A summary of Board comments included: did Las Virgenes turn his water off/on (not that staff could find, customer is on a hydro-pneumatic system, so it experiences pressure changes, the Code does not guarantee pressure, staff did not find any abnormality in pressure during date of the event); did we send an outage notice (no, as customer did not have an outage).

Director Renger stated if customer is aware of a pressure problem then it's his responsibility to install a switch to correct the problem.

On a motion by Director Charles Caspary, seconded by Director Barry Steinhardt, the Board of Directors voted 3-2 to Approve an alternate recommendation for Dan Meyer to be offered a one-time payment of \$100 to purchase a pressure switch (Legal Counsel Lemieux stated settlement would be contingent upon claimant signing a settlement and release of claim prepared by legal counsel).

AYES: Director(s) Caspary , Polan , Steinhardt

NOES: Director(s) Peterson , Renger

B Prepayment of CalPERS Fiscal Year 2013-14 Employer Contribution

Authorize the General Manager to prepay the CalPERS Fiscal Year 2013-14 annual employer contribution in the amount of \$1,736,776.

On a motion by Director Leonard Polan, seconded by Director Charles Caspary, the Board of Directors voted 5-0 to Approve the recommendation as presented.

AYES: Director(s) Caspary , Peterson , Polan , Renger , Steinhardt

10. NON-ACTION ITEMS

A Organization Reports (1) MWD a. Representative Report/Agenda(s); (2) Other ITEM 5A

(1) MWD Representative Peterson reported on general business of Metropolitan Water District including: Bay Delta Conservation Plan and 23 lawsuits had been filed pertaining to the Delta Stewardship Council.

(2) None.

B Director's Reports on Outside Meetings

Directors Renger and Polan reported on their attendance at the AWA WaterWise breakfast, which included a presentation of the Carlsbad Desalination Project (an estimated 50 million gallons-per-day of treated water will be delivered).

Director Caspary reported on his attendance at the Santa Monica Bay Restoration Commission Governing Board meeting during which the topics of workplan revisions, budget cuts, possible introduction of the red legged frog into the watershed, Enhanced Watershed Management Program were discussed.

Director Peterson reported he had met with Assemblyman Richard Bloom to discuss the Bay Delta Conservation Plan.

C General Manager Reports (1) General Business; (2) Follow-Up Items

(1) General Manager Pedersen provided an update on general business of the District including: Westlake Filtration Plant started up; vacation notification; and presented Director of Finance and Administration, Sandra Hicks with her 15-year Service Award and gift.

(2) General Manager Pedersen provided an update on follow up items that had been completed including: web analytics; public outreach for 1235' backbone pipeline; research any mention of need for potable water storage tank at Las Virgenes Reservoir from the 1960's (tank was not mentioned, but storage in the west end was); provide information in regards to comment by Cindy Lin (EPA) of another region where the drainage area is influenced by the Monterey Formation yet the BMI scores are high (referring to Chesebro Site #6).

D Director's Comments

Director Polan stated he went to the newly opened lagoon, Malibu Times article on Rindge Dam removal; contact Matt Williams, City of Davis Water Advisory Committee (General Manager Pedersen reported he had met with Tom Ash regarding budget-based water rates (similar to Matt Williams concept)).

Director Renger stated he was glad the second "Public Comments" period was added to the agenda to allow people to speak who cannot be here at 5:00 p.m. Director Steinhardt said it's a nice gesture, but the public doesn't know when to show up.

11. FUTURE AGENDA ITEMS

None.

12. PUBLIC COMMENTS

No speaker cards were received from the public.

The meeting convened into break at 9:19 p.m.

13. CLOSED SESSION

The meeting reconvened into Closed Session at 9:24 p.m.

A Labor Negotiations (Government Code Section 54957.6):

1. Employee Compensation and Benefits

B Threat to Public Services or Facilities - Consultation with David Pedersen, General Manager (Government Code Section 54957(a))

C Conference with District Counsel - Potential Litigation (Government Code Section 54956.9): One Case

1. In the opinion of District Counsel, disclosure of the identity of the litigant would be prejudicial to the district.

D Conference with District Counsel - Existing Litigation:

1. Heal the Bay, Inc. v. Lisa P. Jackson

E Conference with District Counsel - Existing Litigation (Government Code Section 54956.9 (a)):

1. Las Virgenes Municipal Water District v. Millgee Investment Company, Inc.

14. OPEN SESSION AND ADJOURNMENT

The meeting convened into Open Session at 10:32 p.m. No reportable actions were taken during Closed Session.

The Chair declared the meeting adjourned at 10:33 p.m.

CHARLES CASPARY, President
Board of Directors
Las Virgenes Municipal Water District

ATTEST:

BARRY STEINHARDT, Secretary
Board of Directors
Las Virgenes Municipal Water District

(SEAL)

LAS VIRGENES MUNICIPAL WATER DISTRICT

To: LEONARD POLAN, TREASURER

Payments for Board Meeting of: July 23, 2013

Upon certification by the Treasurer the checks and wire transfers were correct and supporting documents available, it is recommended the following demands on the various funds be approved and payments authorized.

Wells Fargo Bank A/C No. 4806-994448

Checks Nos. 63113 through 63265 were issued in the total amount of

\$ 1,209,023.11

Payments through wire transfers as follows:

No Wires Transfer

Total payments

\$ 1,209,023.11

(Reference is hereby made to these demands on file in the District's Check Register and by this reference the same is incorporated herein and made a part hereof.)

**CHECK LISTING FOR BOARD MEETING
07/23/13**

Company Name	Company No.	Check No.	Check No.	Check No.	Total
		63133 thru 63162 07/09/13	63163 thru 63220 07/16/13	63221 thru 63265 07/23/13	
		Amount	Amount	Amount	
Potable Water Operations	101	37,188.96	118,559.20	10,350.93	166,099.09
Recycled Water Operations	102		556.99		556.99
Sanitation Operations	130		14,678.07	1,300.72	15,978.79
Potable Water Replacement	301	12,420.55	243,365.34	33,579.31	289,365.20
Reclaimed Water Replace	302				0.00
Internal Service	701	23,411.56	43,986.42	18,939.20	86,337.18
Joint Venture Operations	751	18,834.11	356,659.10	39,474.29	414,967.50
Joint Venture Replacement	754	7,778.13	19,501.59	208,438.64	235,718.36
Total Printed		99,633.31	797,306.71	312,083.09	1,209,023.11

Voided Checks/payment stopped:

None				
Total Voids		0.00	0.00	0.00
Net Total		99,633.31	797,306.71	312,083.09
				1,209,023.11

Batch Number - 224568
Bank Account - 00146807 Cash-General

Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key Item Co	Amount	Invoice Number
63133	07/09/13	18132	AGROMIN PREMIUM SOIL PRODUCTS	6/17 AMENDMENT 100 CU YD	PV	126462	001 00701	1,200.00	0222970-IN
				6/18 AMENDMENT 110 CU YD	PV	126463	001 00701	1,320.00	0223020-IN
				6/19 AMENDMENT 108 CU YD	PV	126464	001 00701	1,296.00	0223089-IN
				Payment Amount				3,816.00	
63134	07/09/13	2869	AT&T	SRV	PV	126502	001 00101	44.88	2150/062013
				6/20/13-7/19/ 13	PV				
				SRV	PV	126503	001 00101	44.88	7426/062313
				6/23/13-7/22/ 13	PV				
				SRV	PV	126504	001 00101	111.40	0210/062313
				6/23/13-7/22/ 13	PV				
				SRV	PV	126505	001 00101	44.88	5388/062313
				6/23/13-7/22/ 13	PV				
				SRV	PV	126507	001 00101	46.40	2430/062313
				6/23/13-7/22/ 13	PV				
				SRV	PV	126508	001 00101	43.62	0192/062513
				6/25/13-7/24/ 13	PV				
				G.PETERSON	PV	126509	001 00701	48.49	1984/062313
				6/23-7/22/13	PV				
				SRV	PV	126510	001 00701	225.45	0119/062213
				6/22/13-7/21/ 13	PV				
				Payment Amount				610.00	
63135	07/09/13	8782	AW DIRECT INC.	VEH#896	PV	126491	001 00701	880.86	1019603038
				LIGHTBAR & ROOF MOUNT					
				Payment Amount				880.86	
63136	07/09/13	3319	BLOIS CONSTRUCTION, INC.	RLS RTN OF 18"REW PPLN REHAB	PV	126484	001 00754	7,778.13	10418/RTN-RLS

Batch Number - 224568
Bank Account - 00146807 Cash-General

Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key	Amount	Invoice Number	
63137	07/09/13	5376	CALIFORNIA ELECTRIC SUPPLY	BT28MOG MH LAMP-RANCHO	PV	126482	001 00701	239.80	8997-417387	
							7,778.13			
Alt Payee										
5451 CALIFORNIA ELECTRIC SUPPLY P.O. BOX 14196 ORANGE CA 92863										
63138	07/09/13	2565	CONEJO AWARDS	NAME/TAG W/MAGNET-J RE INHARDT	PV	126485	001 00701	13.44	80864	
							239.80			
63139	07/09/13	4586	CONSOLIDATED ELECTRICAL DISTRIBUTORS	MISC WLK MAINT SUPPLIES	PV	126545	001 00701	8,011.37	9009-679043	
							13.44			
63140	07/09/13	12559	DATASTREAM BUSINESS SOLUTIONS, INC.	CONSULTING SRVC 3/1/13-3/31/13	PV	126480	001 00701	500.00	14224	
							7,909.12			
CONSULTING SRVC 5/1/13-5/31/13										
							530.00			
63141	07/09/13	11330	DIAL SECURITY	7/13 SECURITY SRV @ HQ	PV	126473	001 00701	278.00	198667	
							1,030.00			
7/13 SECURITY SRVC-TAPIA										
							45.00			
7/13 SECURITY SRVC-RANCHO										
							80.00			
7/13 SECURITY SRVC-RLV FARM										
							35.00			
7/13 SECURITY SRVC-WESTLAKE										
							70.00			
7/13 SECURITY SRVC-WLK PS										
							35.00			
							543.00			

Batch Number - 224568
Bank Account - 00146807 Cash-General

Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Document Ty	Document Number	Key Ltn	Key Co	Amount	Invoice Number
63142	07/09/13	17205	ELLIS PAINT COMPANY	DECADE SELF PRIMING URETHANE	PV	126547	001	00701	2,257.66	969294
				FREIGHT	PV	126547	002	00701	73.04	969294
				DISCOUNT	PD	126548	001	00701	23.31-	96929 4
				Payment Amount					2,307.39	
63143	07/09/13	8173	EXCEL PRINT RESOURCES	(6)BOXES BUSINESS CARDS	PV	126486	001	00701	189.66	2130
				Payment Amount					189.66	
63144	07/09/13	2654	FAMCON PIPE	PARTS FOR LEAR REPR @ RLV	PV	126483	001	00701	1,031.14	150745
				PRESSURE REGULATOR, 1"	PV	126496	001	00701	6,204.83	150973
				HYDRANT COMPLETE, STAINLESS	PV	126497	001	00701	3,139.20	150742
				COUPLING-TRAN S,8" AC TO C900	PV	126498	001	00701	1,122.70	150750
				Payment Amount					11,497.87	
63145	07/09/13	2655	FERGUSON ENTERPRISES	NIP/REDCR/ELL	PV	126468	001	00701	266.52	0439633
				Alt Payee FERGUSON ENTERPRISES, INC. #1083						
				FILE 56809						
				LOS ANGELES CA 90074-6809						
				Payment Amount					266.52	
63146	07/09/13	2660	FISHER SCIENTIFIC	PHENOL LIQUID	PV	126455	001	00701	119.17	8540080
				SHIPPING-FUEL SURCHARGE	PV	126455	002	00701	5.50	8540080
				Alt Payee FISHER SCIENTIFIC						
				ACCOUNT #479936-001						
				FILE #50129						
				Payment Amount					124.67	
63147	07/09/13	6770	G.I. INDUSTRIES	DISP-RANCHO 6/16 - 6/25	PV	126446	001	00701	215.82	2644229-0283-5
				DISP-SHOP BLDG 6/16 -	PV	126447	001	00701	314.60	2644228-0283-7

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Batch Number - 224568
Bank Account - 00146807 Cash-General

Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key	Amount	Invoice Number
						6/25			
				DISP-HQ & SHOP 7/1/13	PV	126448	001 00701	637.72	2644320-0283-2
				DISP-RLV FARM 7/1/13	PV	126449	001 00701	79.72	2644319-0283-4
				DISP-RANCHO 7/1/13	PV	126450	001 00701	79.72	2644318-0283-6
				TAPIA-RAGS/GR IT 6/6 - 6/27	PV	126451	001 00701	834.35	2520509-0283-9
				DISP-TAPIA 7/1/13	PV	126452	001 00701	427.43	2520508-0283-1
				DISP-WESTLAKE 7/1/13	PV	126453	001 00701	174.15	2359126-0283-8
<p>Alt Payee 6771 G.I. INDUSTRIES P. O. BOX 541065 LOS ANGELES CA 90054-1065</p>									
63148	07/09/13	18594	HAROLD BECK & SONS, INC	Payment Amount LIGHT INDICATION	PV	126454	001 00701	162.36	253050
63149	07/09/13	2611	LA DWP	Payment Amount RECTIFIER 5/22/13-6/21/13	PV	126499	001 00101	39.13	08345/0622113
63150	07/09/13	3164	LEMIEUX & O'NEILL	Payment Amount RECTIFIER 5/23/13-6/24/13	PV	126500	001 00101	34.78	06901/062413
				Payment Amount RETAINER-JUNE '13	PV	126492	001 00701	6,000.00	140-999M/0613
				PROFESSIONAL SRVS-JUNE'13	PV	126493	001 00701	110.00	140M/0613
				PROFESSIONAL SRVS-JUNE'13	PV	126493	002 00701	20.00	140M/0613
				PROFESSIONAL SRVS-JUNE'13	PV	126493	003 00701	335.41	140M/0613
				PROFESSIONAL SRVS-JUNE'13	PV	126493	004 00701	280.00	140M/0613
				PROFESSIONAL SRVS-JUNE'13	PV	126493	005 00701	2,208.00	140M/0613
				Payment Amount				8,953.41	

Batch Number - 224568
Bank Account - 00146807 Cash-General

Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Document Ty	Document Number	Key Item	Key Co	Amount	Invoice Number
63151	07/09/13	3483	DAVID LIPPMAN	REIMB CELL PHONE B/P	PV	126488	001	00701	69.22	7898/060713
				5/4-6/3						
				REIMB	PV	126489	001	00701	12.99	061713
				MLG-RE:MTG@MMW						
				D 6/17/13						
				Payment Amount					82.21	
63152	07/09/13	18940	MP PRINTING & MAILING	WATER QUALITY REPORT	PV	126494	001	00701	3,729.60	51156
				WATER QUALITY REPORT	PV	126494	002	00701	823.31	51156
				WTR QUALITY REPORT	PV	126495	001	00701	1,570.53	51364
				REPORT MAILING SRV						
				Payment Amount					6,123.44	
63153	07/09/13	15469	OLYMPIC PAINTING CO.	COAT 14 F/H @ HIDDEN HILLS	PV	126467	001	00701	420.00	9931
				Payment Amount					420.00	
63154	07/09/13	18668	RUIZ CONCRETE & PAVING INC.	ADJ WATER VALVES	PV	126470	001	00701	1,200.00	627WD
				Payment Amount					1,200.00	
63155	07/09/13	18973	SC FUELS	RANDO HD 46-110 GAL	PV	126458	001	00701	1,553.93	4937239
				Payment Amount					1,200.00	
				TURBINE GST 46/RANDO HD 46	PV	126459	001	00701	4,183.76	4937243
				GEAR LUBE 220-70LB	PV	126471	001	00701	212.83	4937246
				Payment Amount					5,950.52	
63156	07/09/13	3480	SIGN FACTORY	SIGNS-MUREAU & CLBS RD PROJ	PV	126472	001	00701	3,481.43	12737
				Payment Amount					3,481.43	
63157	07/09/13	2958	SOUTHERN CALIFORNIA GAS CO	CONDUIT P/S 5/22-6/21/13	PV	126511	001	00101	14.79	8400/062113
				Payment Amount					14.79	
63158	07/09/13	8645	SOUTHERN CALIFORNIA TROPHY COMPANY	25YRS SRV AWARD-D.AGNEW	PV	126487	001	00701	286.93	060283-13
				Payment Amount					14.79	

Batch Number - 224568
Bank Account - 00146807 Cash-General

Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key	Item	Co	Amount	Invoice Number
63159	07/09/13	14479	STEPHEN'S VIDEO PRODUCTIONS	VIDEOTAPING-B M 6/11 & 6/25	PV	126469	001	00701		1,090.00	6-27-13
				Payment Amount						286.93	
63160	07/09/13	3789	T & T TRUCK & CRANE SERVICE	SRV @ RANCHO FARM 6/18/13	PV	126466	001	00701		1,877.75	0108593-IN
				Payment Amount						1,090.00	
63161	07/09/13	3025	WATER & SANITATION SRV./VENTURA COUNTY	PURCH WTR 5/14/13-6/18/13	PV	126501	001	00101		28,475.09	728615
				Payment Amount						1,877.75	
63162	07/09/13	3048	WEST COAST AIR CONDITIONING	5/1-REFRIGERN T/UNIT #2 @ RLV	PV	126465	001	00701		1,471.50	S48663
				Payment Amount						28,475.09	
										1,471.50	
										99,633.31	
											30

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key	Item	Co	Amount	Invoice Number
63163	07/16/13	16051	ACCURATE TELECOM INC.	REPR MUSIC ON HOLD@CNF ROOM	PV	126521	001	00701		75.00	11577
				Payment Amount						75.00	
63164	07/16/13	8680	ADS, LLC	6/13 ADS FLW MNRNG PW & SANI	PV	126621	001	00701		673.14	12780.22-0613
				6/13 ADS FLW MNRNG PW & SANI	PV	126621	002	00701		2,019.44	12780.22-0613
63165	07/16/13	17077	AECOM USA, INC.	Payment Amount 4/13-6/7/13-5 MG STORAGE TNK	PV	126614	001	00701		177,869.86	37353960
				Payment Amount						2,692.58	
63166	07/16/13	18132	AGROMIN PREMIUM SOIL PRODUCTS	109YD COMPOST AMENDMENT	PV	126603	001	00701		1,308.00	0223090-IN
				70YD COMPOST AMENDMENT	PV	126604	001	00701		840.00	0223115-IN
				107YD COMPOST AMENDMENT	PV	126605	001	00701		1,284.00	0223118-IN
				109YD COMPOST AMENDMENT	PV	126606	001	00701		1,308.00	0223119-IN
				109YD COMPOST AMENDMENT	PV	126607	001	00701		1,308.00	0223273-IN
				111YD COMPOST AMENDMENT	PV	126608	001	00701		1,332.00	0223274-IN
				85YD COMPOST AMENDMENT	PV	126609	001	00701		1,020.00	0223308-IN
				110YD COMPOST AMENDMENT	PV	126610	001	00701		1,320.00	0223309-IN
				55YD COMPOST AMENDMENT	PV	126611	001	00701		660.00	0223347-IN
				109YD COMPOST AMENDMENT	PV	126612	001	00701		1,308.00	0223348-IN
				108YD COMPOST AMENDMENT	PV	126613	001	00701		1,296.00	0223386-IN
63167	07/16/13	18160	ARC IMAGING RESOURCES	Payment Amount 4MIL CLEAR FLM 36" X 150'	PV	126627	001	00701		291.44	763455
				Payment Amount						12,984.00	
				Payment Amount						291.44	

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key	Item	Co	Amount	Invoice Number
63168	07/16/13	2869	AT&T	SRV	PV	126698	001	00101		48.43	9054/070513
				7/5-8/4/10							
				SRV	PV	126699	001	00701		235.97	9065/070513
				7/5-8/4/13							
				SRV	PV	126700	001	00701		237.78	9268/070513
				7/5-8/4/13							
				Payment Amount					522.18		
63169	07/16/13	18071	BLUE DIAMOND MATERIALS	AC 3/8 FINE PAVING MAT'L	PV	126618	001	00701		454.43	351734
				AC 3/8 FINE PAVING MAT'L	PV	126619	001	00701		183.38	351768
				AC 3/8 FINE PAVING MAT'L	PV	126696	001	00701		412.70	352331
				Payment Amount					1,050.51		
63170	07/16/13	5405	CALOLYMPIC SAFETY	BOOTS 16" RUBBER	PV	126533	001	00701		393.98	315019
				FREIGHT	PV	126533	002	00701		26.15	315019
				FACESHIELD CLEAR FOG FREE	PV	126534	001	00701		111.70	316357-1
				FREIGHT	PV	126534	002	00701		9.50	316357-1
				Payment Amount					541.33		
63171	07/16/13	16527	CYBERNETICS	LTO 1500GB UNCOMPRESSED TAPE	PV	126581	001	00701		1,320.00	782504
				Payment Amount					1,320.00		
63172	07/16/13	17918	EARTHLINK BUSINESS CO.	7/13-MPLS LINE PHONE & DATA	PV	126693	001	00701		2,854.34	1318062507011
				Payment Amount					2,854.34		30
63173	07/16/13	18111	ELECSYS INTERNATIONAL CORPORATION	8/13 RADIX MONTHLY MAINT	PV	126641	001	00701		261.00	115510
				Payment Amount					261.00		
63174	07/16/13	18949	ENERGY EFFICIENT SERVICES	MOTION SENSORS FOR BLDG 7	PV	126525	001	00701		2,210.00	53531-1
				Payment Amount					2,210.00		
63175	07/16/13	18815	FASTENAL COMPANY	STOCK BOLT BINS	PV	126639	001	00701		1,078.70	CACHA14481
				STOCK BOLT	PV	126639	003	00701		82.41	CACHA14481

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Document Ty	Document Number	Key Item	Key Co	Amount	Invoice Number
				PE	PV	126704	002	00701	16,769.35	74137
				6/14/13-PW,RW						
				:MSTR PLN						
				Payment Amount				77,304.04		
63188	07/16/13	17447	KONECRANES INC.	HANGER CLAMP	PV	126615	001	00701	279.59	SFS00806681
				3 COND						
				FREIGHT	PV	126615	002	00701	19.34	SFS00806681
				COLLECTOR	PV	126616	001	00701	1,381.86	SFS00804996
				W/SHOE ASSY						
				FREIGHT	PV	126616	002	00701	60.81	SFS00804896
				Payment Amount				1,741.80		
63189	07/16/13	4595	KROHNE, INC.	CERTIFY /	PV	126617	001	00701	1,776.80	S08/3532
				CALIBRATE 6						
				FLOW						
				Payment Amount				1,776.80		
63190	07/16/13	3352	LAS VIRGENES MUNICIPAL WATER DISTRICT	WLK PLNT	PV	126512	001	00101	416.78	0909/061813
				4/22-6/19/13						
				WLK RW	PV	126513	001	00101	204.72	0907/061913
				4/22-6/19/13						
				HQ/RECL	PV	126514	001	00701	162.27	2646/062613
				4/25-6/26/13						
				HQ/RECL	PV	126515	001	00701	138.41	2652/062613
				4/25-6/26/13						
				BLDG#7 RW	PV	126516	001	00701	115.11	2655/062613
				4/25-6/26/13						
				RWPS	PV	126517	001	00701	149.07	2645/062613
				4/25-6/26/13						
				TEMP WTR CLBS	PV	126518	001	00301	289.52	7727/062613
				TO LV						
				6/4-6/26						
				RLV 3RD	PV	126519	001	00754	200.46	7677/062613
				DIGESTOR						
				5/30-6/26						
				RLV 3RD	PV	126520	001	00754	31.78	7682/062613
				DIGESTOR						
				5/30-6/26						
				Payment Amount				1,708.12		
63191	07/16/13	18872	MAC CHEVRON	REG.GAS CHRGS	PV	126538	001	00701	5,886.71	3000011
				6/16-6/30/13						

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key Item Co	Amount	Invoice Number
63192	07/16/13	17295	MAILFINANCE	7/23--8/22/13 PSTG MACHINE RNTL	PV	126599	001 00701	411.41	H4051974
Payment Amount 5,886.71									
63193	07/16/13	18879	MALIBU CANYON SHELL	DIESEL GAS CHRG	PV	126539	001 00701	827.12	1000010
Payment Amount 411.41									
63194	07/16/13	2835	MODERN TOOL CO	NEW S.S SHAFT & SLEEVE BEARING	PV	126551	004 00701	4,094.50	41983
Payment Amount 827.12									
63195	07/16/13	2839	MOTION INDUSTRIES, INC.	COUNTER BAL CART HYD COMPONENT	PV	126642	001 00701	279.31	CA22-566441
Payment Amount 4,094.50									
Alt Payee 10317 MOTION INDUSTRIES INC. FILE 749376 LOS ANGELES CA 90074									
63196	07/16/13	2846	NATIONAL PLANT SERVICES INC	L/S CLEANING & TELEWISE	PV	126549	001 00701	3,125.00	11097
Payment Amount 279.31									
63197	07/16/13	2302	OFFICE DEPOT	CARTRIDGE-TON ER, FOR HP5100DTN MISC OFFICE SUPPLIES & TEA MISC OFFICE SUPPLIES & TEA MISC OFFICE SUPPLIES MISC COFFEE & OFFICE SUPPL MISC COFFEE & OFFICE SUPPL FOLDER,	PV	126672	001 00701	792.12	662085799001
Payment Amount 3,125.00									
Payment Amount 157.94									
Payment Amount 15.28									
Payment Amount 36.83									
Payment Amount 102.24									
Payment Amount 24.66									
Payment Amount 34.54									

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key Item	Key Co	Amount	Invoice Number
63198	07/16/13	9543	PINKY'S TIRE SERVICE	Payment Amount SRV CALL & REPL 1 TIRE VEH#862	PV	126665	001	00701	1,163.61 415.46	151664
63199	07/16/13	8484	PRAXAIR DISTRIBUTION, INC	Payment Amount 6/13 AIR CYLINDER RNTL	PV	126622	001	00701	415.46 93.07	46427097
Alt Payee				PRAXAIR DISTRIBUTION INC. DEPT. LA 21511 PASADENA CA 91185-1511						
63200	07/16/13	2565	PURETEC	Payment Amount 6/13 WTR TRMT FOR BOILER	PV	126634	001	00701	93.07 282.88	1238933
63201	07/16/13	16788	RADIO ACTIVITY	Payment Amount ADD'L 2 CAMERAS & INST@BLDG7	PV	126695	001	00301	282.88 3,900.00	0061113
63202	07/16/13	18802	RBF CONSULTING	Payment Amount P/E 4/28/13 SOLAR PROJECT	PV	126666	001	00701	3,900.00 2,500.00	849441
63203	07/16/13	17326	RINCON CONSULTANTS, INC.	Payment Amount 5/1-6/23/13 BLDG 1 PARCEL MAP	PV	126623	001	00701	2,500.00 500.00	18569
63204	07/16/13	10277	SUSANA RUBINSTEIN	Payment Amount REFD BAL ON OPEN A/C	PV	126680	001	00101	500.00 3,748.04	530668
63205	07/16/13	18973	SOUTHERN COUNTIES OIL	Payment Amount LUBRICANT, GENERAL PURPOSE FREIGHT	PV	126597	001	00701	3,748.04 313.44 45.00	4941250
63206	07/16/13	6940	SECTRAN SECURITY, INC.	Payment Amount 7/13 COURIER SRV	PV	126643	001	00701	358.44 289.38	13070545
63207	07/16/13	10182	SHAMROCK	Payment Amount MISC STORAGE	PV	126679	001	00701	289.38 407.66	1764461

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Payment Number	Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key Item Co	Key Co	Amount	Invoice Number
ENERGY					PV	126582	020	00101	282.42	2869/063013
JUNE'13										
ENERGY					PV	126582	021	00101	3,952.69	2869/063013
JUNE'13										
ENERGY					PV	126582	022	00101	80,072.26	2869/063013
JUNE'13										
ENERGY					PV	126582	023	00101	53,381.51	2869/063013
JUNE'13										
ENERGY					PV	126582	024	00101	28.34	2869/063013
JUNE'13										
ENERGY					PV	126582	025	00101	1,032.44	2869/063013
JUNE'13										
ENERGY					PV	126582	026	00101	1,069.11	2869/063013
JUNE'13										
ENERGY					PV	126582	027	00101	5,706.29	2869/063013
JUNE'13										
ENERGY					PV	126582	028	00101	404.66	2869/063013
JUNE'13										
ENERGY					PV	126582	029	00101	353.87	2869/063013
JUNE'13										
ENERGY					PV	126582	030	00101	1,031.91	2869/063013
JUNE'13										
ENERGY					PV	126582	031	00101	4,949.22	2869/063013
JUNE'13										
ENERGY					PV	126582	032	00101	28.67	2869/063013
JUNE'13										
ENERGY					PV	126582	033	00101	1,229.41	2869/063013
JUNE'13										
ENERGY					PV	126582	034	00101	31.82	2869/063013
JUNE'13										
ENERGY					PV	126582	035	00101	701.91	2869/063013
JUNE'13										
ENERGY					PV	126582	036	00101	26.88	2869/063013
JUNE'13										
ENERGY					PV	126582	037	00101	8,483.73	2869/063013
JUNE'13										
ENERGY					PV	126582	038	00101	14,619.81	2869/063013
JUNE'13										
ENERGY					PV	126582	039	00101	1,267.70	2869/063013
JUNE'13										
ENERGY					PV	126582	040	00101	2,310.38	2869/063013
JUNE'13										

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Payment Number	Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key Lim Co	Amount	Invoice Number
JUNE'13									
ENERGY					PV	126582	041 00101	6,103.74	2869/063013
JUNE'13									
ENERGY					PV	126582	042 00101	14,173.51	2869/063013
JUNE'13									
ENERGY					PV	126582	043 00101	7,295.30	2869/063013
JUNE'13									
ENERGY					PV	126582	044 00101	6,231.08	2869/063013
JUNE'13									
ENERGY					PV	126582	045 00101	39,154.77	2869/063013
JUNE'13									
ENERGY					PV	126582	046 00101	1,766.94	2869/063013
JUNE'13									
ENERGY					PV	126582	047 00101	139.90	2869/063013
JUNE'13									
ENERGY					PV	126582	048 00101	476.27	2869/063013
JUNE'13									
ENERGY					PV	126582	049 00101	138.88	2869/063013
JUNE'13									
ENERGY					PV	126582	050 00101	54.49	2869/063013
JUNE'13									
ENERGY					PV	126582	051 00101	1,633.25	2869/063013
JUNE'13									
ENERGY					PV	126582	052 00101	4,632.02	2869/063013
JUNE'13									
ENERGY					PV	126582	053 00101	4,415.83	2869/063013
JUNE'13									
ENERGY					PV	126582	054 00101	24.24	2869/063013
JUNE'13									
ENERGY					PV	126582	055 00101	26.21	2869/063013
JUNE'13									
ENERGY					PV	126582	056 00101	26.37	2869/063013
JUNE'13									
ENERGY					PV	126582	057 00101	239.33	2869/063013
JUNE'13									
ENERGY					PV	126582	058 00101	26.87	2869/063013
JUNE'13									
ENERGY					PV	126582	059 00101	752.14	2869/063013
JUNE'13									
ENERGY					PV	126582	060 00101	14.20	2869/063013
JUNE'13									
ENERGY									

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key Item	Key Co	Amount	Invoice Number
				ENERGY	PV	126582	061	00101	14.19	2869/063013
				JUNE'13						
				ENERGY	PV	126582	062	00101	542.80	2869/063013
				JUNE'13						
				ENERGY	PV	126582	063	00101	44,522.37	2869/063013
				JUNE'13						
				ENERGY	PV	126582	064	00101	44,522.36	2869/063013
				JUNE'13						
				ENERGY	PV	126582	065	00101	600.26	2869/063013
				JUNE'13						
				ENERGY	PV	126582	066	00101	2,158.75	2869/063013
				JUNE'13						
				ENERGY	PV	126582	067	00101	2,158.75	2869/063013
				JUNE'13						
				ENERGY	PV	126582	068	00101	3,249.22	2869/063013
				JUNE'13						
				ENERGY	PV	126582	069	00101	1,624.61	2869/063013
				JUNE'13						
				Payment Amount					389,572.55	
63209	07/16/13	2958	SOUTHERN CALIFORNIA GAS CO	WLK P/S-6/01-7/01 /13	PV	126602	001	00101	1,637.85	9400/070113
				CORNELL P/S 6/06/13-7/8/13	PV	126701	001	00101	3,879.47	0400/070813
				TAPIA PLNT 6/6/13-7/8/13	PV	126702	001	00751	729.79	4000/070813
				RLV PLNT 6/6/13-7/8/13	PV	126703	001	00751	57.73	4200/070813
				Payment Amount					6,304.84	
63210	07/16/13	4440	SOUTHWEST CHLORINATION, INC.	ADD 15 GAL OF CHLORINE TO TNK	PV	126532	001	00701	169.00	7023
				Payment Amount					169.00	
63211	07/16/13	16385	SOUTHWEST VALVE & EQUIPMENT, INC.	8" MILLIKEN FLEX CHECK VALVE	PV	126550	001	00701	1,040.95	3660
				FREIGHT PARTS KIT FOR 10X11	PV	126550	002	00701	763.00	3660
					PV	126600	001	00701	1,883.52	3674

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Number	Key	Item	Co	Amount	Invoice Number
63212	07/16/13	18974	TLO, LLC	FREIGHT	PV	126600	002	00701		25.07	3674
				Payment Amount						3,712.54	
				6/1-6/30/13	PV	126536	001	00701		12.22	97457163013
				SEARCHING							
				CREDIT							
				Payment Amount						12.22	
63213	07/16/13	3006	UNDERGROUND SERVICE ALERT	6/13 NEW	PV	126624	001	00701		256.50	620130391
				TICKET CHRGS							
				Payment Amount						256.50	
63214	07/16/13	18810	UNIFIRST CORPORATION	6/13 UNIFORM	PV	126565	001	00701		45.72	580355
				MATS&TWLS@TAP							
				IA							
				6/13 UNIFORM	PV	126565	002	00701		47.10	580355
				MATS&TWLS@TAP							
				IA							
				6/13 UNIFORM	PV	126566	001	00701		45.72	581601
				MATS&TWLS@TAP							
				IA							
				6/13 UNIFORM	PV	126566	002	00701		19.10	581601
				MATS&TWLS@TAP							
				IA							
				6/13 UNIFORM	PV	126567	001	00701		45.72	582843
				MATS&TWLS@TAP							
				IA							
				6/13 UNIFORM	PV	126567	002	00701		47.10	582843
				MATS&TWLS@TAP							
				IA							
				6/13 UNIFORM	PV	126568	001	00701		45.72	584081
				MATS&TWLS@TAP							
				IA							
				6/13 UNIFORM	PV	126568	002	00701		19.10	584081
				MATS&TWLS@TAP							
				IA							
				6/13 UNIFORM	PV	126569	001	00701		13.88	580354
				MATS&TWLS@WLK							
				6/13 UNIFORM	PV	126569	002	00701		19.40	580354
				MATS&TWLS@WLK							
				6/13 UNIFORM	PV	126570	001	00701		13.88	581600
				MATS&TWLS@WLK							
				6/13 UNIFORM	PV	126570	002	00701		6.40	581600
				MATS&TWLS@WLK							

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key	Item	Co	Amount	Invoice Number
				6/13 UNIFORM	PV	126571	001	00701		13.88	582842
				MATS&TWLS@WLK							
				6/13 UNIFORM	PV	126571	002	00701		19.40	582842
				MATS&TWLS@WLK							
				6/13 UNIFORM	PV	126572	001	00701		13.88	584080
				MATS&TWLS@WLK							
				6/13 UNIFORM	PV	126572	002	00701		6.40	584080
				MATS&TWLS@WLK							
				6/13 UNIFORM	PV	126573	001	00701		204.28	580357
				MATS&TWLS@HQ							
				6/13 UNIFORM	PV	126574	001	00701		184.78	581603
				MATS&TWLS@HQ							
				6/13 UNIFORM	PV	126575	001	00701		204.28	582845
				MATS&TWLS@HQ							
				6/13 UNIFORM	PV	126576	001	00701		185.88	584083
				MATS&TWLS@HQ							
				6/13 UNIFORM	PV	126577	001	00701		20.34	580356
				MATS&TWLS@RLV							
				6/13 UNIFORM	PV	126577	002	00701		32.30	580356
				MATS&TWLS@RLV							
				6/13 UNIFORM	PV	126578	001	00701		20.34	581602
				MATS&TWLS@RLV							
				6/13 UNIFORM	PV	126578	002	00701		20.80	581602
				MATS&TWLS@RLV							
				6/13 UNIFORM	PV	126579	001	00701		20.34	582844
				MATS&TWLS@RLV							
				6/13 UNIFORM	PV	126579	002	00701		32.30	582844
				MATS&TWLS@RLV							
				6/13 UNIFORM	PV	126580	001	00701		20.34	584082
				MATS&TWLS@RLV							
				6/13 UNIFORM	PV	126580	002	00701		20.80	584082
				MATS&TWLS@RLV							
				Payment Amount					1,389.18		
63215	07/16/13	3023	VENCO WESTERN INC.	WEED	PV	126626	001	00701		8,799.00	0028324-IN
				ABATEMENT & BRUSH CNTRL							
				WEED	PV	126626	002	00701		8,798.00	0028324-IN
				ABATEMENT & BRUSH CNTRL							
				Payment Amount					17,597.00		
63216	07/16/13	2729	VULCAN	3/4" CL-2	PV	126552	001	00701		729.86	398764

Batch Number - 224765

Bank Account - 00146807 Cash-General

Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Number	Key	Item	Co	Amount	Invoice Number
			MATERIALS CO.	BASE MIX							
			ASPHALT								
			VULCAN MATERIALS COMPANY								
			FILE 55572								
			LOS ANGELES CA 90074-5572								
63217	07/16/13	3043	WATER	Payment Amount	PV	126601		001	00701	2,905.00	U-20004238-13
			ENVIRONMENT	ANN'L							
			RESEARCH	MEMBERSHIP							
			FOUNDATION	2013-D.P							-1
63218	07/16/13	3048	WEST COAST	Payment Amount	PV	126526		001	00701	395.00	S49441
			AIR	6/13 PRV WTR							
			CONDITIONING	TRMT@BLDG8;7							
63219	07/16/13	18561	WHITE NELSON	A/C REPR@RLV	PV	126528		001	00701	1,206.85	S48757
			DIEHL EVANS	FARM BLDG							
			LLP	Payment Amount	PV	126554		001	00701	6,000.00	135848
			WORK BOOT	1ST INTERIM							
			WAREHOUSE	AUDIT SRV							
				YES/30							
63220	07/16/13	8510	WORK BOOT	Payment Amount	PV	126635		001	00701	225.00	38011
			WAREHOUSE	SAFETY							
				SHOES/STANDWO							
				OD, ROBERT							
				SAFETY							
				SHOES/ALFAFAR							
				A, J							
				Payment Amount						450.00	
				Total Amount of Payments Written						797,306.71	
				Total Number of Payments Written						58	

Batch Number - 224772

Bank Account - 00146807 Cash-General

Payment Number	Payment Date	Address Number	Name	Payment Sub Message	Ty	Document Number	Item	Key Co	Amount	Invoice Number
63221	07/23/13	18965	ePOWER NETWORK, INC.	UPS REPAIR & MAINTENANCE	PV	126715	001	00701	695.00	21583
				Payment Amount					695.00	
63222	07/23/13	2317	ACORN NEWSPAPER	AD: WATER QUALITY REPORT 6/28	PV	126563	001	00101	90.00	119608-113
				Payment Amount					90.00	
63223	07/23/13	18132	AGROMIN PREMIUM SOIL PRODUCTS	55YD COMPOST AMENDMENT	PV	126660	001	00701	660.00	0223441-IN
				Payment Amount					660.00	
				110YD COMPOST AMENDMENT	PV	126661	001	00701	1,320.00	0223442-IN
				Payment Amount					1,320.00	
				56YD COMPOST AMENDMENT	PV	126662	001	00701	672.00	0223503-IN
				Payment Amount					672.00	
				109YD COMPOST AMENDMENT	PV	126663	001	00701	1,308.00	0223504-IN
				Payment Amount					1,308.00	
				56YD COMPOST AMENDMENT	PV	126664	001	00701	672.00	0223535-IN
				Payment Amount					672.00	
				109YD COMPOST AMENDMENT	PV	126681	001	00701	1,308.00	0223536-IN
				Payment Amount					1,308.00	
				56YD COMPOST AMENDMENT	PV	126682	001	00701	672.00	0223565-IN
				Payment Amount					672.00	
63224	07/23/13	18975	KAREN ALLEN	REFD BAL	PV	126652	001	00101	184.97	1130698
				CLOSED A/C					184.97	
				Payment Amount					184.97	
63225	07/23/13	18693	BILLTRUST	6/13 BILLINGS & ON-LINE PMT	PV	126544	001	00701	4,414.30	81810
				Payment Amount					4,414.30	
63226	07/23/13	2487	CALABASAS CHAMBER OF COMMERCE	BUS EXP AREA@2013 PUMPKIN FSTV	PV	126720	001	00701	1,000.00	PUMPKINFSTV13
				Payment Amount					1,000.00	
63227	07/23/13	18739	CALIFORNIA HAZARDOUS SERVICES, INC.	7/13 DOP SITE VISIT	PV	126686	001	00701	105.00	53912
				Payment Amount					105.00	
63228	07/23/13	5405	CALOLYMPIC SAFETY	RESPIRATOR, SURVIVAIR, HALF	PV	126692	001	00701	76.85	317994-1
				Payment Amount					76.85	

ITEM 5B

Batch Number - 224772

Bank Account - 00146807 Cash-General

Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Number	Key	Lim	Co	Amount	Invoice Number
63229	07/23/13	18860	CHEMTREAT, INC.	WTR TRMT COOLING TOWER	PV	126648	001	00701		401.94	1607255
				Payment Amount						76.85	
63230	07/23/13	4894	CLARKE CONTRACTING CORP.	REFD DEPOSIT ON CLOSED A/C	PV	126650	001	00101		1,330.68	9997742
				Payment Amount						535.92	
63231	07/23/13	5419	COMMONS AT CALABASAS LLC	EASEMENT FOR 4" DETECTOR CHECK	PV	126719	001	00101		1.00	98-253925
				Payment Amount						1,330.68	
63232	07/23/13	18884	CS ENGINEERING	FINAL MALIBU BOWL WTRLN REPL	PV	126645	001	00701		13,838.00	10494/FINAL
				Payment Amount						1.00	
63233	07/23/13	6966	CS-AMSCO	3" PEC CLASS 150 PLUG	PV	126685	001	00701		880.72	7945
				Payment Amount						31,425.71	
63234	07/23/13	18976	DANIEL SO CAL HOUSING	REFD BAL CLOSED A/C	PV	126653	001	00101		31.37	3060185
				Payment Amount						880.72	
63235	07/23/13	18688	DATAFORM PRINT COMMUNICATION S	USB 2-4 G DRIVES	PV	126683	001	00701		2,817.66	11154
				Payment Amount						31.37	
				PET BAG DISPENSER FREIGHT PET BAG DISPENSER	PV	126717	001	00701		801.15	11153
				Payment Amount						38.07	11153
				Payment Amount						40.06	11153
63236	07/23/13	8213	DATAMATIC,	8/13 METER	PV	126687	001	00701		558.72	CA-0000024450
				Payment Amount						3,696.94	

Batch Number - 224772

Bank Account - 00146807 Cash-General

Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Number	Item	Key	Co	Amount	Invoice Number	
LTD.												
63237	07/23/13	4613	DTSC	READING MAINT	PV	126562	001	00101		558.72		
				Payment Amount								
				EPA-ID						200.00	CAL920685258/	
				FEE/FY12-13							1213	
				EPA-ID	PV	126562	002	00101		200.00	CAL920685258/	
				FEE/FY12-13							1213	
				EPA-ID	PV	126562	003	00101		207.50	CAL920685258/	
				FEE/FY12-13							1213	
63238	07/23/13	18977	LANCE ETCHEVERRY	Payment Amount						607.50		
				REFD OVERPMT	PV	126661	001	00101		1,719.13	480526,	
				ON CLOSED A/C							480527	
63239	07/23/13	2701	GRAINGER, INC.	Payment Amount	PV	126555	001	00701		4,724.95	9170727078	
				HARRINGTON 1								
				TON ELECTRIC								
				FLAP WHEEL 2"	PV	126556	001	00701		33.92	9177594448	
				IGUS GAINFLEX	PV	126557	001	00701		5,032.53	9169988723	
				CABLE								
				MOTOR SHAFT	PV	126558	001	00701		420.00	9176019959	
				VOLTAGE TEST								
				LEAD								
				1/2" AIR LINE	PV	126559	001	00701		103.59	9177791077	
				LUBRICATOR								
				1/2" AIR LINE	PV	126560	001	00701		310.78	9177791069	
				LUBRICATOR								
				PUMP MOTOR	PV	126561	001	00701		279.98	9177594430	
				3PH 1-1/2"HP								
				4" TRENCH	PV	126667	001	00701		92.66	9179209508	
				SHOVEL								
Alt Payee 5453 GRAINGER, INC. DEPT 805178142 PALATINE IL 60038-0001												
63240	07/23/13	9646	GRAYBAR ELECTRIC CO.	Payment Amount	PV	126714	001	00701		10,998.41		
				REPAIR/UPDATE						3,690.58	967331411	
				PLC MODULES								
				Payment Amount						3,690.58		
63241	07/23/13	18679	GSE CONSTRUCTION, INC.	PRG	PV	126541	001	00701		53,212.61	10457-#10	
				PMT#10-DISINF								
				ECTION PE6/30								
				10% RETENTION	PD	126542	001	00754		5,321.26-	10457-RTN#10	
				ON PMT#10								

Batch Number - 224772

Bank Account - 00146807 Cash-General

Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Number	Key	Item	Co	Amount	Invoice Number
63242	07/23/13	15755	HD SUPPLY WATERWORKS, LTD.	MISC INVENTORY ITEMS	PV	126690	001	00701		758.98	B118305
				MISC RANCHO MAINT SUPPLIES	PV	126716	001	00701		928.61	B143223
				HD SUPPLY WATERWORKS, LTD FILE #56214 LOS ANGELES CA 90074-6214						47,891.35	
63243	07/23/13	3083	JCI JONES CHEMICALS, INC	SODIUM HYPOCHLORITE-4998GAL	PV	126684	001	00701		2,908.69	587243
				JCI JONES CHEMICALS, INC P.O. BOX 636877 CINCINNATI OH 45263-6877						1,587.59	
63244	07/23/13	2743	JOBS AVAILABLE	AD:SYST ANALYST-7/2/13	PV	126649	001	00701		315.00	1314021
				AD:SYST ANALYST-7/2/13						2,908.69	
63245	07/23/13	18978	GABRIELLE MOSER	REFD BAL CLOSED A/C	PV	126654	001	00101		210.38	680852
				REFD BAL CLOSED A/C						315.00	
63246	07/23/13	18979	MSP CANWOOD, LLC	REFD BAL CLOSED A/C	PV	126655	001	00101		75.00	742663
				REFD BAL CLOSED A/C						210.38	
63247	07/23/13	4464	NEWPORT ELECTRONICS, INC.	PROCESS DIGITAL PANEL METER	PV	126723	001	00701		2,114.60	742759
				PROCESS DIGITAL PANEL METER						75.00	
				TOILET DYE TABLETS 2 PER PK	PV	126586	001	00701		490.50	INV00063007
				FREIGHT	PV	126586	002	00701		20.91	INV00063007
										511.41	

Batch Number - 224772

Bank Account - 00146807 Cash-General

Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Item	Co	Key	Amount	Invoice Number
63249	07/23/13	18874	PACIFIC HYDROTECH CORPORATION	PRG PMT#2-3RD DIGESTER PE	PV	126583	001	00701		155,226.03	10487/#2
				6/24 5% RETENTION ON PMT#2	PD	126584	001	00754		7,761.30	10487/RTN#2
63250	07/23/13	18555	PLASTICPLACE. NET	Payment Amount LINERS-TRASHIC AN, PLASTIC,	PV	126724	001	00701	147,464.73	213.52	57964
63251	07/23/13	18980	SHARON RON	Payment Amount REF'D BAL	PV	126656	001	00101	213.52	154.26	521212
				CLOSED A/C							
63252	07/23/13	18733	SCOTT VALLEY BANK	Payment Amount RETENTION#10/	PV	126543	001	00754	154.26	5,321.26	10457/RTN#10
				GSE CONST							
63253	07/23/13	18981	CRAIG SHEFFER	Payment Amount REF'D BAL	PV	126657	001	00101	5,321.26	472.00	770502
				CLOSED A/C							
63254	07/23/13	2948	SMITH PIPE & SUPPLY	Payment Amount MISC INVENTORY ITEMS	PV	126587	001	00701	472.00	489.32	2557322
63255	07/23/13	18684	STAR BRITE BUILDING MAINTENANCE, INC	Payment Amount 7/13 JANITORIAL SRV	PV	126727	001	00701	489.32	3,172.75	22754
				7/13 JANITORIAL SRV							
				7/13 JANITORIAL SRV						390.25	22754
63256	07/23/13	18095	TOTAL BARRICADE SERVICE, INC.	Payment Amount 6/28/13 TRAFIC CONTROL	PV	126728	001	00701	5,438.75	740.00	20674
				Payment Amount AD: WATER QUALITY REPORT 6/28							
63257	07/23/13	2780	VALLEY NEWS GROUP	Payment Amount	PV	126564	001	00101	740.00	60.00	6/28
				Payment Amount						60.00	

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Batch Number - 224772

Bank Account - 00146807 Cash-General

Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Item	Key Co	Amount	Invoice Number
63258	07/23/13	13326	VILLA ESPERANZA SERVICES	6/13 LANDSCAPE MAINT	PV	126668	001	00701	1,114.75	LVMWD 2013-7
				6/13 LANDSCAPE MAINT	PV	126668	002	00701	3,096.32	LVMWD 2013-7
				6/13 LANDSCAPE MAINT	PV	126668	004	00701	571.93	LVMWD 2013-7
				Payment Amount				4,783.00		
63259	07/23/13	3109	W. LITTEN	SRV 6/23-6/29/13 RANCHO	PV	126540	001	00701	6,358.30	0320259
				SRV 6/30-7/6/13 RANCHO	PV	126659	001	00701	3,909.75	0320261
				Payment Amount				10,268.05		
63260	07/23/13	18814	WECK LABORATORIES, INC.	LAB SRV@TAPIA GRNDWTR	PV	126709	001	00701	7.00	W3G0347-LV
				LAB SRV@RLV GRDWTR	PV	126710	001	00701	42.00	W3G0348-LV
				LAB SRV@TAPIA EFFLUENT	PV	126712	001	00701	210.00	W3G0828-LV
				LAB SRV@TAPIA EFFLUENT	PV	126713	001	00701	449.00	W3G0829-LV
				Payment Amount				708.00		
63261	07/23/13	3048	WEST COAST AIR CONDITIONING	6/13 PRV MAINT@RLV EX FAN	PV	126669	001	00701	450.00	S49353
				6/20/13 REPLACED BELTS@RLV	PV	126670	001	00701	86.10	S49876
				Payment Amount				536.10		
63262	07/23/13	3049	WEST COAST WATER SERVICE, INC	7/13 WTR TRMT FOR THE BOILER	PV	126725	001	00701	322.00	22333
				Payment Amount				322.00		
63263	07/23/13	18982	CYNTHIA WILSON	REFD BAL CLOSED A/C	PV	126658	001	00101	8.36	680758
				Payment Amount				8.36		

Batch Number - 224772

Bank Account - 00146807 Cash-General

Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key itm	Co	Amount	Invoice Number
63264	07/23/13	3067	XEROX CORPORATION	5740PT-OPS/PM T#32-JUN'13	PV	126588	001	00701	218.17	068834905
				D95-2ND FL/PMT#14-MAY '14	PV	126589	001	00701	625.32	068361543
				D95CPC-1ST FL/PMT#14-MAY '13	PV	126590	001	00701	609.05	068361542
				W5645-TAPIVP MT#51-MAY'13	PV	126591	001	00701	337.31	068361544
				XC560CLR/PMT# 29-MAY'13	PV	126592	001	00701	1,052.75	068361547
				X560EFI-FIERY /PMT#29-MAY'1 3	PV	126593	001	00701	192.02	068361546
63265	07/23/13	18922	1ST ENTERPRISE BANK	Payment Amount RTN#2/RLY 3RD DIGESTER	PV	126585	001	00754	7,761.30	10487/RTN#2
									3,034.62	
									7,761.30	
Total Amount of Payments Written									312,083.09	
Total Number of Payments Written									45	

Date: July 10, 2013
 To: David W. Pedersen, General Manager
 From: Finance and Administration Department
 Subject: Investment Report for the Month of June 2013

Summary of Investments

Investments Maturing Within Six Months:

Disc./Cpn Rate	Yield To Maturity	Investment Type	Date Invested	Date Matures	Book Value	Par Value	Market Value	Market Value Source
3.000%	2.950%	LAUSD-Municipal Bond	10/15/09	07/01/13	1,001,710	1,000,000	1,000,000	Custodian
4.760%	3.573%	CTCGEN-Municipal Bond	09/01/09	08/01/13	1,043,000	1,000,000	1,002,640	Custodian
1.125%	1.125%	FHLB-Bullet	09/20/10	12/30/13	1,000,000	1,000,000	1,004,820	Custodian
		Sub-Total			3,044,710	3,000,000	3,007,460	

Investments Maturing After Six Months:

2.662%	2.662%	NYCGEN-Municipal Bond	06/04/10	05/01/14	1,000,000	1,000,000	1,017,750	Custodian
1.500%	1.500%	FNMA-Callable Coupon	09/08/10	09/08/14	1,000,000	1,000,000	1,012,720	Custodian
1.150%	1.150%	FHLB-Callable Coupon	11/24/10	07/24/14	1,000,000	1,000,000	1,009,650	Custodian
2.000%	2.000%	FHLB-Bullet	03/15/11	03/30/15	1,000,000	1,000,000	1,028,620	Custodian
2.125%	2.125%	FNMA-Callable Coupon	07/22/11	07/22/16	1,000,000	1,000,000	1,000,990	Custodian
1.250%	1.250%	FNMA-Callable Coupon	02/14/12	02/14/17	2,000,000	2,000,000	2,002,000	Custodian
1.250%	1.250%	FHLMC-Callable Coupon	02/17/12	02/17/17	1,000,000	1,000,000	994,730	Custodian
1.300%	1.300%	FNMA-Callable Coupon	02/21/12	02/21/17	1,000,000	1,000,000	1,004,830	Custodian
1.150%	1.150%	FHLMC-Callable Coupon	02/28/12	02/28/17	1,000,000	1,000,000	999,690	Custodian
0.670%	0.670%	FNMA-Bullet	03/26/12	08/26/15	1,000,000	1,000,000	1,003,900	Custodian
1.050%	1.050%	FFCB-Bullet	03/28/12	03/28/16	1,000,000	1,000,000	1,010,450	Custodian
1.400%	1.400%	FHLMC-Callable Coupon	03/28/12	03/28/17	1,000,000	1,000,000	994,260	Custodian
1.270%	1.270%	FHLB-Bullet	03/30/12	03/02/17	1,000,000	1,000,000	1,005,280	Custodian
0.750%	0.750%	KYSHSG-Municipal Bond	06/27/12	07/01/14	1,000,000	1,000,000	1,000,000	Custodian
0.980%	0.980%	FFCB-Callable Coupon	09/18/12	09/18/17	1,000,000	1,000,000	980,870	Custodian
0.75% & Up	1.268%	FNMA-Callable Coupon	09/20/12	09/20/17	1,000,000	1,000,000	982,620	Custodian
0.900%	0.921%	FNMA-Callable Coupon	10/25/12	10/25/17	999,000	1,000,000	977,460	Custodian
0.625%	0.700%	FHLMC-Bullet	10/26/12	11/01/16	997,040	1,000,000	990,670	Custodian
0.820%	0.860%	FFCB-Callable Coupon	10/26/12	07/11/17	998,000	1,000,000	976,690	Custodian
0.75% & Up	1.045%	FNMA-Callable Coupon	11/21/12	11/21/17	1,000,000	1,000,000	983,210	Custodian
0.625%	0.625%	FNMA-Callable Coupon	11/28/12	11/28/16	2,000,000	2,000,000	1,971,680	Custodian
0.740%	0.550%	Montgomery-Muni Bond	11/29/12	04/01/15	1,004,400	1,000,000	996,850	Custodian
0.5% & Up	1.047%	FNMA-Callable Coupon	12/07/12	11/28/17	1,000,000	1,000,000	983,460	Custodian
0.600%	0.600%	FFCB-Callable Coupon	12/13/12	12/12/16	1,000,000	1,000,000	986,770	Custodian
0.600%	0.580%	Port Auth NY&NJ-MuniBor	12/19/12	12/01/15	1,000,580	1,000,000	991,910	Custodian
0.600%	0.600%	FFCB-Bullet	12/27/12	12/27/16	1,000,000	1,000,000	987,020	Custodian
0.500%	0.500%	FHLB-Callable Coupon	12/28/12	06/28/16	1,000,000	1,000,000	992,260	Custodian
0.500%	0.500%	FHLMC-Callable Coupon	01/15/13	01/15/16	1,000,000	1,000,000	995,820	Custodian
0.850%	0.850%	AZSHGR-Muni Bond	01/17/13	06/01/15	2,205,000	2,205,000	2,211,284	Custodian

Financial Research

LVMWD Investment Report for the Month Ending June 30, 2013

Disc./Cpn Rate	Yield To Maturity	Investment Type	Date Invested	Date Matures	Book Value	Par Value	Market Value	Market Value Source
Investments Maturing After Six Months (Continued):								
0.500%	0.500%	FHLMC-Callable Coupon	01/30/13	11/27/15	1,000,000	1,000,000	997,210	Custodian
0.5% & Up	1.141%	FHLB-Callable Coupon	02/07/13	02/07/18	1,000,000	1,000,000	985,260	Custodian
1.585%	1.100%	LVNSCD-Muni Bond	02/20/13	11/01/17	1,022,130	1,000,000	994,030	Custodian
0.600%	0.600%	FNMA-Callable Coupon	02/25/13	08/25/16	1,000,000	1,000,000	991,810	Custodian
0.5% & Up	1.097%	FHLB-Callable Coupon	02/28/13	02/28/18	1,000,000	1,000,000	986,810	Custodian
1.000%	1.000%	NJSMFH-Muni Bond	03/26/13	11/01/14	1,245,000	1,245,000	1,243,195	Custodian
0.690%	0.690%	PST-Muni Bond	03/26/13	11/01/16	1,000,000	1,000,000	989,880	Custodian
1.000%	1.000%	FHLMC-Callable Coupon	03/26/13	03/26/18	1,000,000	1,000,000	972,880	Custodian
0.8% & Up	1.145%	FNMA-Callable Coupon	03/27/13	03/27/18	1,000,000	1,000,000	982,780	Custodian
0.85% & Up	1.170%	FNMA-Callable Coupon	03/28/13	03/28/18	1,000,000	1,000,000	979,610	Custodian
1.020%	1.020%	FHLMC-Callable Coupon	04/30/13	04/30/18	999,500	1,000,000	969,200	Custodian
0.950%	0.950%	FHLMC-Callable Coupon	05/22/13	05/22/18	1,000,000	1,000,000	969,910	Custodian
0.750%	0.750%	FHLMC-Callable Coupon	05/28/13	11/28/17	1,000,000	1,000,000	968,480	Custodian
0.75% & Up	1.117%	FNMA-Callable Coupon	05/29/13	05/29/18	1,000,000	1,000,000	974,330	Custodian
0.832%	0.832%	ARLDEV-Muni Bond	06/03/13	12/15/16	1,585,000	1,585,000	1,568,468	Custodian
1.250%	1.250%	FHLB-Callable Coupon	06/26/13	06/26/18	1,000,000	1,000,000	979,850	Custodian
		Sub-Total			49,055,650	49,035,000	48,647,147	
		Total Investments			52,100,360	52,035,000	51,654,607	

Note: Gov. Agency Coupon Notes will distribute interest every six months.

- 1-CPNRT=0.75% to 9/14; thereafter 1.625%.
- 3-CPNRT=0.5% to 8/14; 1% to 9/15; thereafter 1.5%.
- 5-CPNRT=0.5% to 2/14; thereafter 1.25%.
- 7-CPNRT=0.85% to 9/15; 1% to 9/16; 1.5% to 9/17; thereafter 2.5%.

Interest earnings for the month were as followed:

Refunding Revenue Bonds - Reserve Fund (Bank of New York Mellon)	Amount Earned/Accrued	Current Yield
Investments	\$553	0.240%
Local Agency Investment Fund (LAIF)	45,692	1.080%
HighMark US Treasury Money Market Fund	3,442	0.240%
Sweep Accounts (Wells Fargo Bank/Bank of New York Mellon)	0	0.000%
Total Earnings	12	0.010%

Schedule of Investment Balance Limitations (Per District Investment policy)

The source of the market valuation is as followed:

Investments (Note 1)	Total Amount Invested	% of Total	Max. Limit Allowed
Refunding Revenue Bonds - Reserve Fund (Bank of New York Mellon/LAIF)	\$52,100,360	72.28%	no limit
HighMark US Treasury Money Market Fund (Union Bank)	2,763,222	3.83%	1 yr debt pmt.
Local Agency Investment Fund (LAIF)	5,986	0.01%	no limit
Total	17,210,925	23.88%	50,000,000
	\$72,080,493	100.00%	

(Note 2)

Note 1: The average weighted duration for investments, excluding LAIF, is 1,155 days, which is under the assumption that callable coupons will not be called and will be held until maturity.
 Note 2: In June 2013, estimated Joint Powers Authority's participation in investment is \$7,032,903.43, of which \$5,265,897.20 (or 74.87%) belongs to LV.

LVMWD Investment Report for the Month Ending June 30, 2013

Bank Account Balances as of June 30, 2013:

Bank Name	Account Type	Amount
Wells Fargo Bank	Checking	\$58,790 (Note 3)
Wells Fargo Bank	Sweep	1,105,756
Bank of New York Mellon	Money Market	0
Total		\$1,164,546

Note 3: This is bank balance without adjusting for outstanding checks. The total amount of outstanding checks is unavailable at the time of reporting.

"All District investments are included in this report and all investments, except those relating to debt issues and deferred compensation programs funds, conform to District investment policy. All investment transactions within the period covered by this report, except for the exceptions noted above, conform to District investment policy. Deferred compensation program funds are not included in this report; their investment is directed by individual employees participating in the deferred compensation program and not by the District. Debt issue funds are included in this report; their investment is controlled by specific provisions of the issuance documents and not by the District."

"The deposits and investments of the District safeguard the principal and maintain the liquidity needs of the District, providing the District with the ability to meet expenditure requirements for the next six months. The maturity dates are compatible with foreseeable cash flow requirements. The deposits and investments can be easily and rapidly converted into cash without substantial loss of value."

Approved for July 23, 2013 Agenda:

David W. Pedersen 07/10/13

David W. Pedersen, General Manager

I HEREBY CERTIFY THAT THE FOREGOING IS TRUE AND CORRECT

TO THE BEST OF MY KNOWLEDGE

Leonard Polan, Treasurer

*Sandra Hicks
July 10, 2013*



July 23, 2013 LVMWD Regular Board Meeting

TO: Board of Directors

FROM: Finance & Administration

Subject: Investment Review for the Second Quarter 2013.

SUMMARY:

A list of investments as of June 30, 2013 is presented for Board review. The total interest income for the quarter was \$148,071.99. The average weighted portfolio duration excluding LAIF, reserve fund and money market fund was 1,155 days or about 3.17 years. The duration shortened slightly compared to last quarter's 1,191 days. The investment portfolio included Joint Powers Authority funds in the amount of \$7,032,903.43, of which \$5,265,897.20 belonged to LVMWD. Of the total investments, \$3.2 million was restricted by Statue, \$4.2 million was prepaid development fees, \$2.8 million was restricted by bond covenants, and \$55.5 million was set aside for Board-approved reserves, including reserves for future maintenance and replacement of major capital assets.

DISCUSSION:

During the quarter, \$4 million of investments were called or matured and \$6 million of investments were purchased. Investment in LAIF decreased \$3.4 million during the quarter, mainly due to the purchase of agency notes, a bond payment (interest portion only) and a wire payment made to CalPERS for the District's OPEB liability. Interest rates continued to decline in June. The quarterly apportionment rate for LAIF was 0.29% in March and dropped to 0.25% in June, a new historic low. The average yield on the District's portfolio ending June 2013 was 1.08%. Investments as of June 30, 2013 included the following:

LAIF - General	\$19,974,147
Government Agency Notes:	
Maturing in 2013	1,000,000
Maturing in 2014	3,000,000
Maturing in 2015 or later	34,993,540
Municipal Bonds	13,106,820
U.S. Treasury Money Market Fund	5,986

Total	\$72,080,493

These investments generated interest of \$148,071.99 for the quarter. Investment portfolio ratios were as follows:

Investments in LAIF	27.71%
Callable Federal Agency Notes	43.01%
Federal Agency Bullet/Coupon Notes	11.09%
Municipal Bonds	18.18% ITEM 5D

U.S. Treasury Money Market Fund	0.01%

Total	100.00%

Prepared By: Joseph Lillio, Finance Manager

ATTACHMENTS:

[2nd Quarter Investment Review](#)

**LAS VIRGENES MUNICIPAL WATER DISTRICT
INVESTMENTS - 2ND QUARTER ENDED JUNE 30, 2013**

Investment Type	Interest Rate	No. of Days	Purchase Date	Maturity Date	Book Value	Par Value	Quarterly Interest Earned	Quarterly Interest Accrued	Quarterly Total Interest
FFCB - Bullet	1.050%	1461	03/28/12	03/28/16	1,000,000.00	1,000,000.00		2,625.00	2,625.00
FFCB - Bullet	0.600%	1461	12/27/12	12/27/16	1,000,000.00	1,000,000.00		1,500.00	1,500.00
FFCB - Callable	0.980%	1826	09/18/12	09/18/17	1,000,000.00	1,000,000.00		2,450.01	2,450.01
FFCB - Callable	0.820%	1719	10/26/12	07/11/17	998,000.00	1,000,000.00		2,049.99	2,049.99
FFCB - Callable	0.600%	1464	12/13/12	12/16/16	1,000,000.00	1,000,000.00		1,500.00	1,500.00
FHLB - Bullet	1.125%	1197	09/20/10	12/30/13	1,000,000.00	1,000,000.00		2,812.50	2,812.50
FHLB - Bullet	1.150%	1338	11/24/10	07/24/14	1,000,000.00	1,000,000.00		2,874.99	2,874.99
FHLB - Bullet	2.000%	1476	03/15/11	03/30/15	1,000,000.00	1,000,000.00		5,000.01	5,000.01
FHLB - Bullet	1.270%	1798	03/30/12	03/02/17	1,000,000.00	1,000,000.00		3,174.99	3,174.99
FHLB - Callable	0.500%	1278	12/28/12	06/28/16	1,000,000.00	1,000,000.00		1,250.01	1,250.01
FHLB - Callable	0.5% & Up	1826	02/07/13	02/07/18	1,000,000.00	1,000,000.00		1,250.01	1,250.01
FHLB - Callable	0.5% & Up	1826	02/28/13	02/28/18	1,000,000.00	1,000,000.00		1,250.01	1,250.01
FHLB - Callable	1.250%	1826	06/26/13	06/26/18	1,000,000.00	1,000,000.00		1,250.01	1,250.01
FHLMC - Bullet	0.625%	1467	10/26/12	11/01/16	997,040.00	1,000,000.00		173.61	173.61
FHLMC - Callable	1.250%	1827	02/17/12	02/17/17	1,000,000.00	1,000,000.00		1,548.50	1,548.50
FHLMC - Callable	1.150%	1827	02/28/12	02/28/17	1,000,000.00	1,000,000.00		3,125.01	3,125.01
FHLMC - Callable	1.400%	1826	03/28/12	03/28/17	1,000,000.00	1,000,000.00		2,874.99	2,874.99
FHLMC - Callable	0.500%	175	11/30/12	05/24/13	1,000,000.00	1,000,000.00	736.10	3,500.01	3,500.01
FHLMC - Callable	0.500%	1095	01/15/13	01/15/16	1,000,000.00	1,000,000.00		1,250.01	1,250.01
FHLMC - Callable	0.500%	1031	01/30/13	11/27/15	1,000,000.00	1,000,000.00		1,250.01	1,250.01
FHLMC - Callable	1.000%	1826	03/26/13	03/26/18	1,000,000.00	1,000,000.00		2,499.99	2,499.99
FHLMC - Callable	1.020%	1826	04/30/13	04/30/18	999,500.00	1,000,000.00		1,728.33	1,728.33
FHLMC - Callable	0.950%	1826	05/22/13	05/22/18	1,000,000.00	1,000,000.00		1,029.17	1,029.17
FHLMC - Callable	0.750%	1645	05/28/13	11/28/17	1,000,000.00	1,000,000.00		687.50	687.50
FNMA - Bullet	0.670%	1248	03/26/12	08/26/15	1,000,000.00	1,000,000.00		1,674.99	1,674.99
FNMA - Callable	1.500%	1461	09/08/10	09/08/14	1,000,000.00	1,000,000.00		3,750.00	3,750.00
FNMA - Callable	2.125%	1827	07/22/11	07/22/16	1,000,000.00	1,000,000.00		5,312.49	5,312.49
FNMA - Callable	1.250%	1827	02/14/12	02/14/17	1,000,000.00	1,000,000.00		3,125.01	3,125.01
FNMA - Callable	1.250%	1827	02/14/12	02/14/17	1,000,000.00	1,000,000.00		3,125.01	3,125.01
FNMA - Callable	1.300%	1827	02/21/12	02/21/17	1,000,000.00	1,000,000.00		3,249.99	3,249.99
FNMA - Callable	1.125% & Up	365	04/26/12	04/26/13	1,000,000.00	1,000,000.00	781.25	3,249.99	3,249.99
FNMA - Callable									781.25

IR2Q13-1

**LAS VIRGENES MUNICIPAL WATER DISTRICT
INVESTMENTS - 2ND QUARTER ENDED JUNE 30, 2013**

Investment Type	Interest Rate	No. of Days	Purchase Date	Maturity Date	Book Value	Par Value	Quarterly Interest Earned	Quarterly Interest Accrued	Quarterly Total Interest
FNMA - Callable	1.400%	365	04/26/12	04/26/13	1,000,000.00	1,000,000.00	972.19		972.19
FNMA - Callable	1.300%	365	05/10/12	05/10/13	1,000,000.00	1,000,000.00	1,432.83		1,432.83
FNMA - Callable	0.75% & Up	1826	09/20/12	09/20/17	1,000,000.00	1,000,000.00		1,875.00	1,875.00
FNMA - Callable	0.900%	1826	10/25/12	10/25/17	999,000.00	1,000,000.00		2,250.00	2,250.00
FNMA - Callable	0.75% & Up	1826	11/21/12	11/21/17	1,000,000.00	1,000,000.00		1,875.00	1,875.00
FNMA - Callable	0.625%	1461	11/28/12	11/28/16	2,000,000.00	2,000,000.00		3,125.01	3,125.01
FNMA - Callable	0.5% & Up	1817	12/07/12	11/28/17	1,000,000.00	1,000,000.00		1,250.01	1,250.01
FNMA - Callable	0.600%	1277	02/25/13	08/25/16	1,000,000.00	1,000,000.00		1,500.00	1,500.00
FNMA - Callable	0.8% & Up	1826	03/27/13	03/27/18	1,000,000.00	1,000,000.00		2,000.01	2,000.01
FNMA - Callable	0.75% & Up	1826	03/28/13	03/28/18	1,000,000.00	1,000,000.00		2,124.99	2,124.99
FNMA - Callable	0.75% & Up	1826	05/29/13	05/29/18	1,000,000.00	1,000,000.00		666.67	666.67
CTCGEN-Muni Bond	4.760%	1430	09/01/09	08/01/13	1,043,000.00	1,000,000.00		11,900.03	11,900.03
LAUSD-Muni Bond	3.000%	1355	10/15/09	07/01/13	1,001,710.00	1,000,000.00		7,500.00	7,500.00
NYCGEN-Muni Bond	2.662%	1427	06/04/10	05/01/14	1,000,000.00	1,000,000.00		6,655.01	6,655.01
KYSHSG-Muni Bond	0.750%	734	06/27/12	07/01/14	1,000,000.00	1,000,000.00		1,875.00	1,875.00
Montgomery-Muni Bon	0.740%	853	11/29/12	04/01/15	1,004,400.00	1,000,000.00		1,849.97	1,849.97
PORTRN-Muni Bond	0.600%	1077	12/19/12	12/01/15	1,000,580.00	1,000,000.00		1,490.32	1,490.32
AZSHGR-Muni Bond	0.850%	865	01/17/13	06/01/15	2,205,000.00	2,205,000.00		4,658.75	4,658.75
LVNSCD-Muni Bond	1.585%	1715	02/20/13	11/01/17	1,022,130.00	1,000,000.00		3,962.58	3,962.58
NJSMFH-Muni Bond	1.000%	585	03/26/13	11/01/14	1,245,000.00	1,245,000.00		3,112.50	3,112.50
PTS-Muni Bond	0.690%	1316	03/26/13	11/01/16	1,000,000.00	1,000,000.00		1,709.54	1,709.54
ARLDEV-Muni Bond	0.832%	1291	06/03/13	12/15/16	1,585,000.00	1,585,000.00		1,025.67	1,025.67
Reserve Fund-LAIF & Other					2,763,221.99		1,725.00		1,725.00
LAIF - All Other (3-month Average Balances)					19,907,924.70		12,341.00		12,341.00
HighMark U.S. Treasury Money Market Fund (3-month Average Balances)					5,239.00		1.40		1.40
Bank of New York Mellon/Wells Fargo Sweep Accounts (3-month Average Bal.)					818,306.15		34.02		34.02
Total							18,023.79	130,048.20	148,071.99

IR2Q13-2

LVMWD CASH ANALYSIS - JUNE 30, 2013

	Financial Policies	Restricted by Statute	Restricted - Accrued Liability	Restricted - Funds Held in Trust for Others	Restricted by Bond Covenants	Total Restricted and Unrestricted
Operating Funds	19,594,437					19,594,437
Potable Water Construction		1,983,266				1,983,266
Recycled Water Construction		602,551				602,551
Sanitation Construction		631,462				631,462
Potable Water/District Wide Assets Replacement	15,925,285					15,925,285
Recycled Water Replacement	4,026,335					4,026,335
Sanitation Replacement	4,645,336					4,645,336
Emergency/Insurance Reserve	3,249,138					3,249,138
Vested Sick Leave			1,307,429			1,307,429
Joint Powers Authority - Operations & Construction				5,950,551		5,950,551
Prepaid Capacity Fees and Other Deposits				4,234,219		4,234,219
Refunding Revenue Bonds - Reserve Fund					2,763,222	2,763,222
Refunding Revenue Bonds - Revenue/Interest Fund					0	0
Rate Stabilization Reserve	8,009,676					8,009,676
Total	55,450,207	3,217,279	1,307,429	10,184,770	2,763,222	72,922,907

Financial Policy - Cash required to comply with District's adopted Financial Policy. Operating funds must have cash equal to three months of expense plus debt service for one year. Emergency/Insurance Reserve was approved in 2005 and is set at 2% of fixed assets net of land. Rate Stabilization Reserve shields ratepayers from dramatic increases due to climatic events.

Legal Restrictions - AB 1600 requires that development impact fees can only be used for capital projects related to expansion, not replacement or enhancement. The law also restricts interest earned on these funds to the same purpose.

Accrued Liability - Contractual obligation with long-term employees.

Trust Funds - Money held by the District that we do not own and may have to return, such as deposits from developers and customers.

Bond Covenants - Money relating to bond financing that is restricted in use and required by promises made in bond documents.

Operating funds includes three-month operating expenses.

IR2013-3



July 23, 2013 LVMWD Regular Board Meeting

TO: Board of Directors

FROM: Facilities & Operations

Subject: Calabasas Road 10-inch Water Main Repair and Replacement: Continuation of Emergency Authorization

SUMMARY:

On May 14th, May 29th, June 11th, and June 25, 2013, the Board of Directors, by unanimous vote, authorized the General Manager to take emergency action to replace approximately 1,500 feet of deteriorated 10-inch water main on Calabasas Road following informal bidding procedures in an amount not to exceed \$700,000. Section 2-5-502 of the Las Virgenes Municipal Water District Code establishes that, at each subsequent regular meeting, the Board shall determine by 4/5's vote whether to continue the emergency authorization.

On July 9, 2013, Director of Facilities and Operations Lippman provided an update on the project: one construction bid was received from Blois Construction in the amount of \$448,000 to slip-line the pipeline (open cut replacement of the pipeline was bid as an alternative at \$674,000); the working hours will be from 8:00 p.m. to 6:00 a.m. lasting approximately four to six weeks; and a briefing was provided to the City of Calabasas at its June 26, 2013 Council meeting. Upon completion of the update, the Board of Directors, by unanimous vote, approved continuation of the emergency authorization.

RECOMMENDATION(S):

Approve continuation of the emergency authorization for the General Manager to replace approximately 1,500 feet of deteriorated 10-inch water main on Calabasas Road following informal bidding procedures in an amount not to exceed \$700,000.

FINANCIAL IMPACT:

The Board of Directors previously authorized the work in an amount not to exceed \$700,000.

DISCUSSION:

Las Virgenes Municipal Water District Code Section 2-5-502 - Emergencies:

(b) "When a meeting of the Board can be commenced in a timely manner to authorize emergency action, by a 4/5's vote, the Board may authorize procurement of good and services without formal bids, informal bids, or requests for proposal. Such authorization shall be based on substantial evidence set forth in the minutes of the meeting that the emergency will not permit delay and action is necessary to respond to the emergency. Until the emergency subsides or the work is complete, at each subsequent regular meeting the Board shall determine by 4/5's vote whether to continue or terminate the authorization for emergency."

Prepared By: Kimmey Conklin, Executive Assistant/Clerk of the Board



July 23, 2013 LVMWD Regular Board Meeting

TO: Board of Directors

FROM: General Manager

Subject: Call for Suggestions: Alternatives to 5-Million-Gallon Tank

SUMMARY:

As requested, staff developed a process to solicit ideas for alternatives to the 5-million-gallon tank, evaluate the ideas using a five-member panel of judges, and select the winners who will receive awards or some form of recognition.

RECOMMENDATION(S):

Determine whether or not to authorize a Call for Suggestions to solicit alternatives to the 5-Million-Gallon Tank; and, if authorized, approve the rules for the process with amendments, if any, and the awards or recognition for the winners.

FINANCIAL IMPACT:

The financial impact of this action is dependent on the awards or recognition approved for the winners. There are no funds budgeted in the approved Fiscal Year 2013-14 Budget for this purpose.

DISCUSSION:

Background:

On July 9, 2013, the Board discussed the merits of conducting a contest to solicit alternatives to address the water storage deficiency in the western portion of the District's portable water system. During the discussion, questions arose with regard to the contest rules should the Board authorize it. Also, concerns were expressed with providing monetary awards for the winners, and a suggestion was made that an alternative means of recognition be considered. Additionally, a Westlake Village customer commented that the contest should be aimed to identify alternatives to the 5-million-gallon tank rather than to address the water storage deficiency.

Staff considered the comments provided and proposes the following "Call for Suggestions".

Purpose of Call for Suggestions:

The Call for Suggestions would be to encourage creative, out-of-the-box thinking to ensure that all alternatives to the 5-million-gallon tank are considered.

Rules for Process:

1. Eligible participants shall include community members (both within and outside the District's service area), students, consultants, business professionals, and public agency employees. Ineligible participants shall include the District's Board Members, General Manager, employees and judges.
2. Submissions shall include the following information: (1) a title, (2) a detailed description of the suggestion and how it would work, and (3) an explanation of how it would effectively serve an alternative to the 5-million-gallon tank.

3. All submissions shall be evaluated by a five-member panel of judges including: (1) a District Board Member, (2) the District General Manager, (3) a City Engineer, (4) a community member, and (5) a consulting engineer who has not been involved in the tank planning or design process.
4. The judges shall score the submissions using a 100-point scale and the following criteria: (1) creativity/uniqueness, (2) feasibility for implementation, (3) anticipated/estimated magnitude of cost, (4) ability to meet regulatory requirements for maximum day demand and fire flow; (6) sustainability of results; (7) expected level of public support and/or concern; and (8) degree of customer action required. The number of points assigned to each criterion shall be determined by a majority of the judges.
5. The five judges' scores for each submission shall be averaged, and the submissions with the three highest scores will receive first, second, and third places.
6. Submissions shall be made to the Clerk of the Board via email, U.S. mail, or hand-delivery by 5:00 p.m. on the deadline, which will be specified and approximately 30 days after announcement of the Call for Suggestions.
7. All submissions shall remain anonymous to the judges and others, except that the winners will be announced upon conclusion of evaluations. Participants shall provide their name and contact information to the Clerk of the Board on a separate page from their submission.

Proposed Awards or Recognition:

Due to concerns expressed with monetary awards, staff proposes that the Board recognize the winners with a proclamation or commendation for their innovation and creative thinking. Additionally, the winners could be featured through the District's webpage, Current Flow newsletter, and in a press release.

Prepared By: David W. Pedersen, General Manager



July 23, 2013 LVMWD Regular Board Meeting

TO: Board of Directors

FROM: Finance & Administration

Subject: Approval of Management Unit and Supervisor, Professional & Confidential Unit Memorandums of Understanding: July 1, 2013 through June 30, 2015

SUMMARY:

Contract negotiations between the District and its Management Unit and Supervisor, Professional & Confidential Unit have concluded with a tentative agreement that was accepted by the Units on July 8, 2013. The Board agreed to accept, in concept, the proposed Memorandums of Understanding (MOUs) on July 9, 2013. This item is to approve the MOUs (copies attached) as negotiated with the two Units.

RECOMMENDATION(S):

Authorize the General Manager to execute Memorandums of Understanding with the Management Unit and Supervisor, Professional & Confidential Unit for a term of July 1, 2013 through June 30, 2015.

FINANCIAL IMPACT:

This action will result in an estimated cost to the District of \$22,570 for Fiscal Year (FY) 2013-14, and \$12,195 for future years, as compared to the terms of the current MOUs. These amounts are based on FY 13-14 projections and could vary depending on individually selected benefits and filled positions.

DISCUSSION:

The District's employees are represented by four bargaining units: (1) the General Unit; (2) the Office Unit; (3) the Management Unit; and (4) the Supervisor, Professional & Confidential Unit. The MOUs for the Management Unit and Supervisor Professional & Confidential Unit expired on June 30, 2013, and negotiations have been completed for the terms of successor MOUs.

Following is a summary of the substantive changes proposed for the successor MOUs:

Term - Two year term, July 1, 2013 through June 30, 2015.

Salary - Employees of both Units will receive a 6% salary increase, effective August 3, 2013.

Retirement - Effective August 3, 2013, employees will pay an additional 6% of their salaries towards the employee-share of their CalPERS retirement contributions, covering the entire 7% employee-share. Currently, the Units' employees contribute 1% of their salaries towards the employee-share of their CalPERS retirement contributions.

Health Insurance - Effective January 1, 2014, the District's maximum contribution for medical insurance for active employees will be 98% of the Kaiser Permanente HMO family rate, as compared to the current contribution of 98% of the Blue Cross Classic PPO family rate. Additionally, employees hired after July 1, 2013, with at least 10 years of District service who are age 55 or older at retirement, will receive retiree medical benefits of 75% of the least expensive plan offered by the District at the time of retirement at the employee only level. Currently, those retirees would receive 75% of the PPO rate for the employee and one dependent.

ITEM 7C

Compensation Study - The compensation study provisions were removed from the MOUs.

CPI - The provisions for automatic Consumer Price Index (CPI) adjustments to salary were removed from the MOUs.

Prepared By: David W. Pedersen, General Manager, and Sherri Paniagua, Human Resources Manager



July 23, 2013 LVMWD Regular Board Meeting

TO: Board of Directors

FROM: Facilities & Operations

Subject: Underground Fuel Storage System: Advanced Leak Detection and Repair

SUMMARY:

The District's fuel system has been off-line since January 2013 due to repeated alarms associated with the dual-walled underground unleaded fuel storage tank's outer wall. The tank manufacturer and District fuel system vendor located and repaired one damaged portion of the tank; however, they have been unable to pinpoint a second small leak. Although no fuel was released from the tank, the leak needs to be repaired to pass vacuum and pressure testing required to place the tank back in service. Staff recommends that the District hire Tait Environmental Services, Inc., to perform advanced leak detection on the tank and complete the necessary repairs.

RECOMMENDATION(S):

Waive formal bidding procedures and issue a purchase order to Tait Environmental Services, Inc., to perform advanced leak detection and repairs to the District's underground fuel storage system for \$83,350 with a 20% contingency, for a total amount not to exceed \$100,000.

FINANCIAL IMPACT:

Sufficient funds are available for this work in the adopted Fiscal Year 2013-14 Budget within the Fleet Maintenance business Unit (701325) under "Outside Services" (5515).

DISCUSSION:

Following is a chronology of events related to investigation and repair of the fuel system problem:

January/February: The District's underground unleaded fuel tank would not hold the proper brine level in the secondary containment's outer wall. At that point, underground storage tank regulations required the fuel system to be taken off-line. Staff initiated the use of off-site fuel service providers while the District's fuel system remained out-of-service.

February/March: The District's fuel system provider, California Hazardous Services, filed a permit with the County of Los Angeles, Department of Public Works for the temporary tank closure, inspection, and repairs. The permit was granted in March. Unleaded and diesel fuel stored in the underground storage tanks was sold to a fuel broker at a slight profit to allow for inspection and repair of the tank.

April: In early April, California Hazardous Services and the original tank manufacturer, XERXES, began trouble-shooting the problem, which included ultrasound and helium leak testing. During the inspection, XERXES found a fairly large ding on the outside wall of the tank and performed a repair from inside the tank. Subsequent vacuum and pressure testing identified another very small leak (5 psi drop over one hour) causing the tank to fail inspection. Helium was again used to pinpoint the small leak, but the effort was unsuccessful.

May/June: The tank's concrete lid structure was removed and top of the tank was exposed to facilitate finding a potential construction defect and/or possibly locating the small leak where the fill lines and manholes are located. However, the leak was not found. At this point, both XERXES and California Hazardous Services

ITEM 8A

had exhausted their methods of leak detection and recommended that Tait Environmental Services, Inc., a leak detection specialty firm, be hired to further investigate the leak. Tait recommends over-excavating and removing the pea gravel surrounding the outside of the tank to facilitate its inspection. Tait is confident the leak can be successfully located and repaired. Staff is negotiating a contract price with Tait for the specialized leak detection work.

The following costs have been incurred to-date to address this problem (total - \$40,810): California Hazardous Services - \$18,013; XERXES - \$20,297, Empire Pipe Cleaning (pea gravel removal to expose top portion of tank) - \$2,500.

Prepared By: Larry J. Miller, Water Systems and Facilities Manager



July 23, 2013 LVMWD Regular Board Meeting

TO: Board of Directors

FROM: Finance & Administration

Subject: Fourth Quarter Financial Review

SUMMARY:

This report summarizes the financial review as of June 30, 2013. It is a preliminary snapshot of Fiscal Year (FY) 2012-13 that is likely to change as accruals are completed during year-end closing.

In reviewing the operating revenues for FY 12-13, it is important to note that the rate study was not completed when the operating budget was adopted in June 2012. The adopted budget included pass-through increases from Metropolitan Water District (MWD) but did not include any other rate changes. The new rates were approved in November 2012 and were implemented on January 1, 2013. When comparing the operating revenues in the adopted budget with the actual operating revenues at June 30, 2013, the projected revenues appear decidedly off when the difference is, in part, due to not having the rate changes available in time for the budget adoption.

Operating revenues at June 30, 2013 were nearly \$4.3 million more than FY 11-12 actuals, primarily due to the rate changes beginning on January 1, 2013, and the increased volume of potable and recycled water sales. Potable water revenue was \$3.6 million greater than the prior year and recycled water sales were greater by nearly \$0.5 million. Sanitation revenue increased slightly (0.7%) over the prior year.

Operating expenses at June 30, 2013 were more than the prior year actuals by 5.0% mainly due to the additional cost of potable water from MWD, which was anticipated in the adopted budget. Administrative expenses, however, were nearly \$0.7 million less than the expenses in the prior year. Before year-end accruals, potable water operations had an operating deficit of nearly \$0.4 million (this was anticipated in the budget, while FY 13-14 should end with an operating income based upon the rate study model), recycled water had a net operating income of \$3.0 million, and sanitation operations had a net operating income of \$6.3 million. There are still accruals to be posted, so these net income amounts may be tempered in the final financial report for the fiscal year.

Capital project expenses at June 30, 2013 were \$3.9 million, as compared to \$8.6 million in the previous fiscal year.

These preliminary financial results may change as accruals are recorded during year-end closing. The final numbers will be presented to the Board with the Comprehensive Annual Financial Statement at the conclusion of the annual audit.

RECOMMENDATION(S):

Receive and file.

DISCUSSION:

The following table provides a tabular comparison of the preliminary financial results through the fourth quarter of FY 12-13 with the same period in FY 11-12 ("Prior Year") and the budget for the current year ("Budget").

The amounts in the **Actual** column represent that received or spent year-to-date. These figures agree with the amounts shown on the attached schedules for each enterprise. The **Prior Year** column represents the difference between that received or spent in the current year with that received or spent for the same period in the prior year. The actual prior year amounts are shown in the attached schedules by enterprise. This table is meant to highlight the differences and show whether the differences are positive (example: revenue is greater than last year, or expenses are less than last year) or negative (example: revenue is less than last year, or expenses are higher than last year).

The **Budget** column represents the difference between that received or spent in the current year with that budgeted for this period. The actual budget amounts are shown in the attached schedules by enterprise. This table is meant to highlight the differences and show whether the differences are positive (example: revenue is greater than budget, or expenses are less than budget) or negative (example: revenue is less than budget, or expenses are higher than budget).

Interest Income is not shown on the attached schedules, but is reported in the quarterly and monthly investment reports to the Board.

	Estimated Actuals	Prior Year	Budget
Potable Water Revenues	\$30,381,958	P \$3,628,351	P \$1,889,458
Potable Water Expenses	\$30,735,847	N \$1,780,478	P \$121,876
Recycled Water Revenues	\$5,700,303	P \$549,552	P \$1,000,679
Recycled Water Expenses	\$2,674,009	N \$174,965	N \$15,139
Sanitation Revenues	\$16,513,585	P \$119,717	N \$141,455
Sanitation Expenses	\$10,186,775	N \$82,638	P \$837,425
Interest Income	\$685,300	N \$124,762	P \$24,900
Capacity Fee Income	\$1,493,928	P \$322,430	P \$552,333
Capital Project Expenses	\$3,924,681	P \$5,002,959	P \$7,279,529

Potable Water revenue is greater than the prior year due to rate increases beginning January 1, 2013 and because a higher volume of potable water was sold. The revenue is also greater than anticipated in the budget because the adopted budget did not include that rate increases that were approved in November 2012; only the pass-through of MWD rate increases was included in the budget.

Potable Water expenses were higher than the prior year because the MWD rate for potable water increased, and the District purchased more water from MWD, which was anticipated in the adopted budget. As of June 30, 2013, the expenses were under budget.

Recycled Water revenue was greater than the prior year due to rate increases in January 2013 and a larger volume sold. The difference was even greater as compared to budget because the rate increase was not approved until after the budget was adopted and, unlike potable water, recycled water does not have pass-through increases.

Recycled Water expenses were higher than the prior year, as anticipated in the adopted budget, mainly due to the increased cost of recycled water and the volume purchased from the JPA. The expenses were slightly more than anticipated in the budget due to the unanticipated increase in the volume of sales.

Sanitation revenue was slightly higher than the prior year but less than budgeted. Expenses were higher than the prior year, as anticipated, but lower than projected.

Interest income was lower than last year due to continued low interest rates and a slightly smaller investment portfolio. Capacity fee income and capital project expenses vary greatly from year to year and are difficult to project.

Prepared By: Sandra Hicks, Director of Finance and Administration, and Joseph Lillio, Finance Manager

ATTACHMENTS:

[Exhibit A - Potable Water Sales](#)

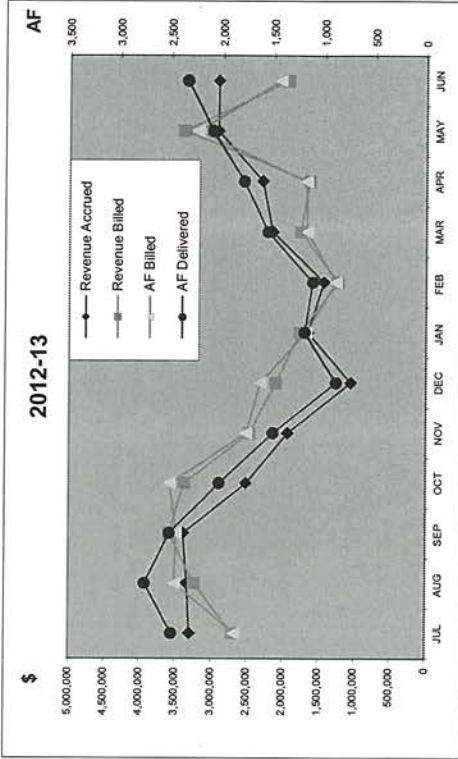
[4th Quarter Financial Review](#)

POTABLE WATER SALES
Source: Potable Water Accrual.XLS

2012-13

	Revenue Accrued	Revenue Billed	AF Billed	Rev Billed / AF Billed	AF Delivered	Rev Accrued / AF Delivrd
JUL	3,298,222	2,704,417	1,874	1,443.13	2,484.20	1,327.68
AUG	3,333,056	3,237,910	2,455	1,318.90	2,746.90	1,213.39
SEP	3,385,353	3,580,684	2,440	1,467.49	2,507.50	1,350.09
OCT	2,518,452	3,379,794	2,504	1,349.76	2,028.10	1,241.78
NOV	1,934,319	2,470,668	1,763	1,401.40	1,500.30	1,289.29
DEC	1,055,692	2,108,398	1,625	1,297.48	884.40	1,193.68
JAN	1,658,662	1,773,012	1,175	1,508.95	1,194.80	1,388.23
FEB	1,434,412	1,240,217	887	1,398.21	1,115.10	1,286.35
MAR	2,155,840	1,765,013	1,172	1,505.98	1,556.00	1,385.50
APR	2,300,547	1,641,793	1,178	1,393.71	1,794.20	1,282.21
MAY	2,926,239	3,396,494	2,246	1,512.24	2,103.30	1,391.26
JUN	2,924,277	1,943,992	1,437	1,352.81	2,349.60	1,244.59
	28,925,071	29,242,391	20,756	1,408.86	22,264	1,299.16

JUL
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APR
MAY
JUN



2011-12

	Revenue Accrued	Revenue Billed	AF Billed	Rev Billed / AF Billed	AF Delivered	Rev Accrued / AF Delivrd
JUL	2,919,543	2,615,236	1,936	1,350.85	2,349.20	1,242.78
AUG	3,054,637	2,881,788	2,184	1,319.50	2,516.30	1,213.94
SEP	2,888,548	2,993,120	2,162	1,384.42	2,267.90	1,273.67
OCT	2,175,232	2,636,422	2,041	1,291.73	1,830.40	1,188.39
NOV	1,473,061	2,632,778	1,924	1,368.39	1,170.10	1,258.92
DEC	1,506,372	1,803,768	1,421	1,269.37	1,289.90	1,167.82
JAN	1,719,537	1,349,900	980.00	1,377.45	1,356.90	1,267.25
FEB	1,794,892	1,991,259	1,532.00	1,299.78	1,501.00	1,195.80
MAR	1,508,626	1,565,862	1,152.00	1,359.26	1,206.40	1,250.52
APR	1,486,935	1,584,522	1,234.00	1,284.05	1,258.70	1,181.33
MAY	2,363,423	1,946,917	1,421.00	1,370.10	1,875.00	1,260.49
JUN	2,557,234	1,962,610	1,542.00	1,272.77	2,183.90	1,170.95
	25,448,041	25,964,184	19,529	1,329.52	20,806	1,223.13

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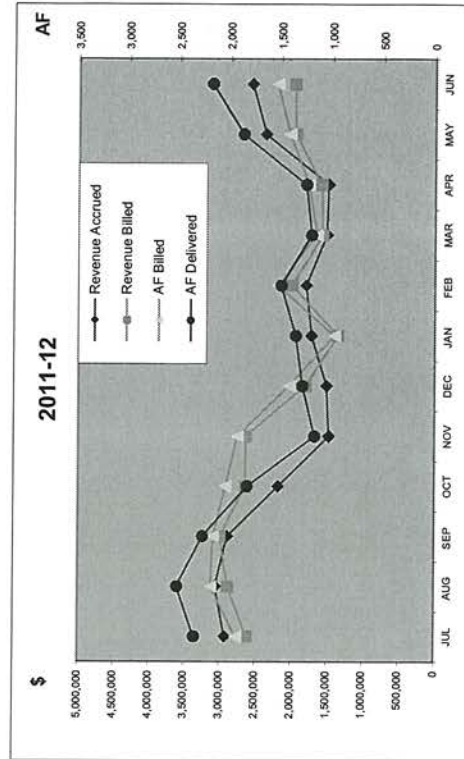


Exhibit A



Las Virgenes Municipal Water District

Fourth Quarter Financial Review - Preliminary

FY12-13 Year to Date at June 30

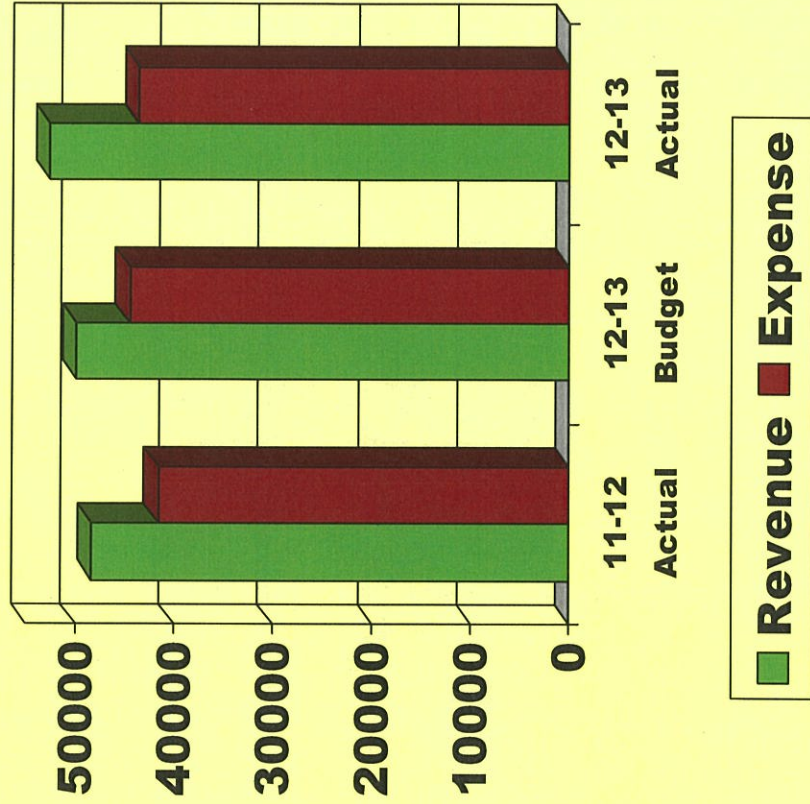
	FY11-12 Actual YTD	FY12-13 Budget YTD	FY12-13 Projected YTD
Total Revenues	\$52,112,770	\$52,708,907	\$56,105,203
Total Expenses	\$54,429,773	\$59,778,623	\$51,477,890
Net Sources (Uses) of Funds	(\$2,317,003)	(\$7,069,716)	\$4,627,313

Total Enterprise Operation This Year

Fourth Quarter - Preliminary

(in Thousands)

	FY 11-12 Actual		FY 12-13 Budget		FY 12-13 Actual	
	YTD		YTD		YTD	
Total						
Total Operating Revenues	\$ 48,298,226	\$	49,847,164	\$	52,595,846	
Source of Supply	19,660,856		21,833,497		22,299,445	
Purchased Services	8,711,909		9,594,393		8,696,997	
Operating & Maintenance Expenses	5,112,135		5,266,672		5,189,692	
Administrative Expenses	8,073,650		7,846,231		7,410,497	
Total Operating Expenses	41,558,550		44,540,793		43,596,631	
Operating Income available for Replacement Projects and Debt Service	\$ 6,739,676	\$	5,306,371	\$	8,999,215	



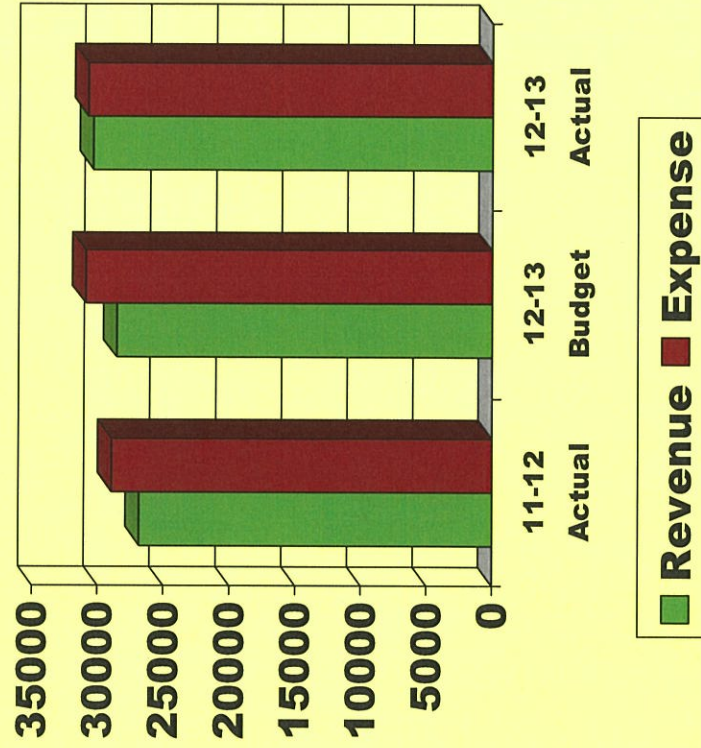
FR4Q12-2

Potable Water This Year

Fourth Quarter - Preliminary

	FY 11-12 Actual	FY 12-13 Budget	FY 12-13 Actual
	YTD	YTD	YTD
<u>Potable Water</u>			
Total Operating Revenues	\$ 26,753,607	\$ 28,492,500	\$ 30,381,958
Source of Supply	17,659,675	19,750,084	20,157,268
Operating & Maintenance Expenses	4,673,262	4,748,915	4,690,971
Administrative Expenses	6,622,432	6,358,724	5,887,608
Total Operating Expenses	28,955,369	30,857,723	30,735,847
Operating Income available for Replacement Projects	\$ (2,201,762)	\$ (2,365,223)	\$ (353,889)

(in Thousands)



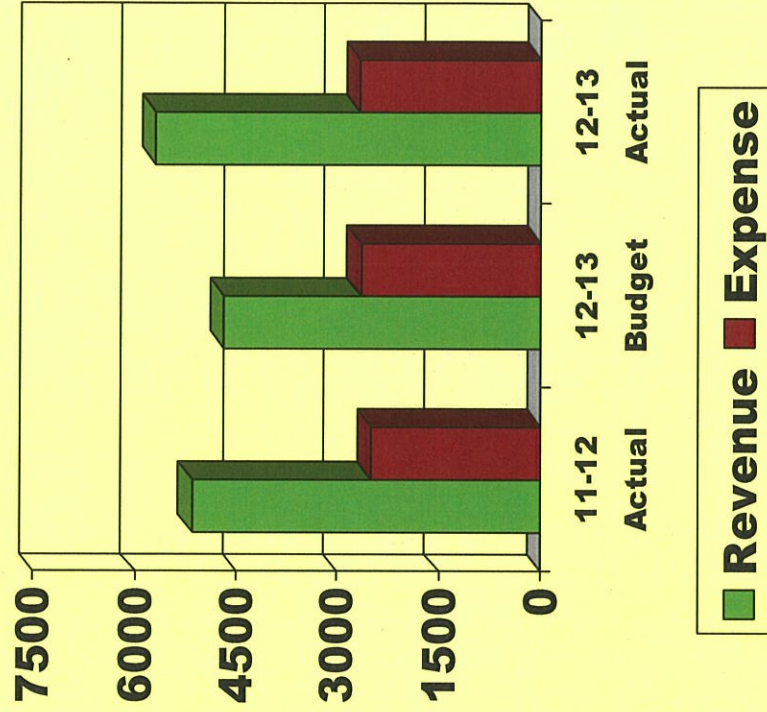
FR4Q12-3

Recycled Water This Year

Fourth Quarter - Preliminary

(in Thousands)

	FY 11-12 Actual YTD	FY 12-13 Budget YTD	FY 12-13 Actual YTD
<u>Recycled Water</u>			
Total Operating Revenues	\$ 5,150,751	\$ 4,699,624	\$ 5,700,303
Source of Supply	2,001,181	2,083,413	2,142,177
Operating & Maintenance Expenses	136,940	180,328	168,862
Administrative Expenses	360,923	395,129	362,970
Total Operating Expenses	2,499,044	2,658,870	2,674,009
Operating Income available for Rw			
Repl Projects & Sanitation Operation	\$ 2,651,707	\$ 2,040,754	\$ 3,026,294
Replacement			



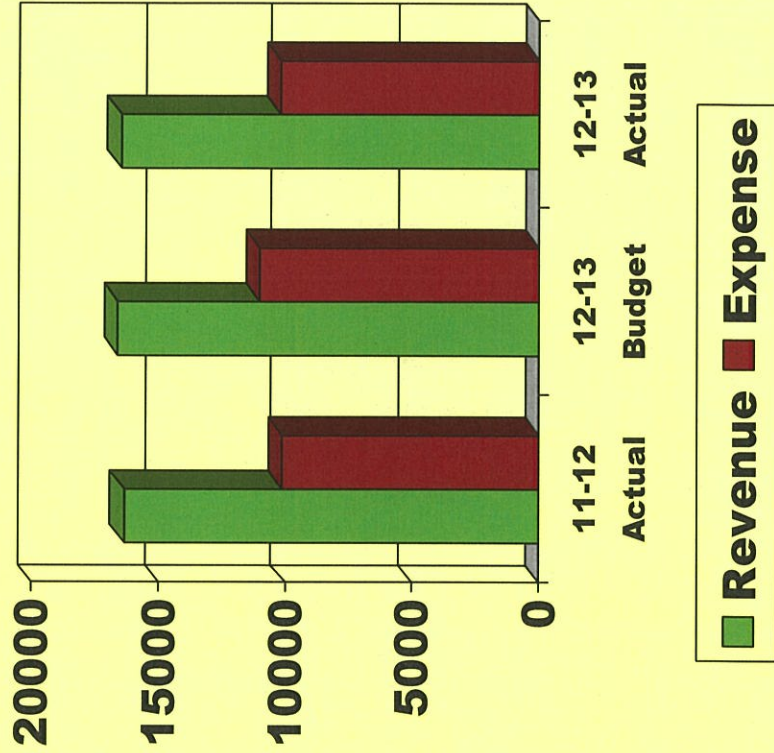
FR4Q12-4

Sanitation This Year

Fourth Quarter - Preliminary

(in Thousands)

	FY 11-12 Actual	FY 12-13 Budget	FY 12-13 Actual
	YTD	YTD	YTD
<u>Sanitation</u>			
Total Operating Revenues	\$ 16,393,868	\$ 16,655,040	\$ 16,513,585
Purchased Services	8,711,909	9,594,393	8,696,997
Operating & Maintenance Expenses	301,933	337,429	329,859
Administrative Expenses	1,090,295	1,092,378	1,159,919
Total Operating Expenses	10,104,137	11,024,200	10,186,775
Operating Income available for Replacement Projects	\$ 6,289,731	\$ 5,630,840	\$ 6,326,810



FR4Q12-5

Las Virgenes Municipal Water District
Quarterly Update - Comparison to Budget at June 30, 2013
FY 12-13 Year to Date - Preliminary

	<u>FY 11-12 Actual YTD</u>	<u>FY 12-13 Budget YTD</u>	<u>FY 12-13 Estimated Actual YTD</u>
<u>Total Revenues</u>			
Operating Revenues	\$ 48,298,226	\$ 49,847,164	\$ 52,595,846
Capacity Fees	1,171,498	941,595	1,493,928
Other	2,643,046	1,920,148	2,015,429
Total Revenues	<u>52,112,770</u>	<u>52,708,907</u>	<u>56,105,203</u>
<u>Total Expenses</u>			
Operating Expenses:			
Staff Salaries	\$ 9,663,351	\$ 10,008,580	\$ 9,487,318
Staff Salaries - Overtime	294,026	210,298	296,417
Other Operating Expenses	31,601,173	34,321,915	33,812,896
Capital Project Expenses	8,927,640	11,204,210	3,924,681
Other	3,943,583	4,033,620	3,956,578
Total Expenses	<u>54,429,773</u>	<u>59,778,623</u>	<u>51,477,890</u>
Net Sources (Uses) of Funds	<u>\$ (2,317,003)</u>	<u>\$ (7,069,716)</u>	<u>\$ 4,627,313</u>

Las Virgenes Municipal Water District
Quarterly Update - Comparison to Budget at June 30, 2013
FY12-13 Year to Date - Preliminary

	<u>FY 11-12 Actual YTD</u>	<u>FY 12-13 Budget YTD</u>	<u>FY 12-13 Actual YTD</u>
<u>Total</u>			
Total Operating Revenues	\$ 48,298,226	\$ 49,847,164	\$ 52,595,846
Source of Supply	19,660,856	21,833,497	22,299,445
Purchased Services	8,711,909	9,594,393	8,696,997
Operating & Maintenance Expenses	5,112,135	5,266,672	5,189,692
Administrative Expenses	8,073,650	7,846,231	7,410,497
Total Operating Expenses	41,558,550	44,540,793	43,596,631
Operating Income available for Replacement Projects and Debt Service	<u>\$ 6,739,676</u>	<u>\$ 5,306,371</u>	<u>\$ 8,999,215</u>
<u>Potable Water</u>			
Total Operating Revenues	\$ 26,753,607	\$ 28,492,500	\$ 30,381,958
Source of Supply	17,659,675	19,750,084	20,157,268
Operating & Maintenance Expenses	4,673,262	4,748,915	4,690,971
Administrative Expenses	6,622,432	6,358,724	5,887,608
Total Operating Expenses	28,955,369	30,857,723	30,735,847
Operating Income available for Replacement Projects	<u>\$ (2,201,762)</u>	<u>\$ (2,365,223)</u>	<u>\$ (353,889)</u>
<u>Recycled Water</u>			
Total Operating Revenues	\$ 5,150,751	\$ 4,699,624	\$ 5,700,303
Source of Supply	2,001,181	2,083,413	2,142,177
Operating & Maintenance Expenses	136,940	180,328	168,862
Administrative Expenses	360,923	395,129	362,970
Total Operating Expenses	2,499,044	2,658,870	2,674,009
Operating Income available for Rw Repl Projects & Sanitation Operation	<u>\$ 2,651,707</u>	<u>\$ 2,040,754</u>	<u>\$ 3,026,294</u>
<u>Sanitation</u>			
Total Operating Revenues	\$ 16,393,868	\$ 16,655,040	\$ 16,513,585
Purchased Services	8,711,909	9,594,393	8,696,997
Operating & Maintenance Expenses	301,933	337,429	329,859
Administrative Expenses	1,090,295	1,092,378	1,159,919
Total Operating Expenses	10,104,137	11,024,200	10,186,775
Operating Income available for Replacement Projects	<u>\$ 6,289,731</u>	<u>\$ 5,630,840</u>	<u>\$ 6,326,810</u>

ITEM 9A

FR4Q12-7



July 23, 2013 LVMWD Regular Board Meeting

TO: Board of Directors

FROM: Finance & Administration

Subject: Proposed Financial Policy for Recycled Water

SUMMARY:

As requested, staff evaluated the current and potential future uses of net revenue that accumulates in the Recycled Water Operations Fund to determine the most appropriate uses beyond operating and replacement needs.

RECOMMENDATION(S):

Adopt a financial policy to use net revenue in the Recycled Water Operations Fund beyond operating and replacement needs for two purposes: (1) funding, research, studies and construction of projects to increase the beneficial use of recycled water; and (2) setting funds aside to ultimately pay for or service the debt associated with a seasonal storage reservoir for recycled water.

DISCUSSION:

At the Board meeting on May 14, 2013, staff was asked to propose financial policies for the use of net revenue from the Recycled Water Operations Fund beyond operating and replacement needs.

Currently Adopted Financial Policies:

The District's currently adopted Financial Policies include the following for recycled water:

- Policy 2 - Balance Budget/Annual Board Review: The Recycled Water Operating Fund will maintain a balanced budget with annual revenues equal to or greater than annual expenditures. The Board will review annually the working capital, cash, projected income and bond coverage levels (if applicable) to determine the adequacy of each.
- Policy 6 - Operating Funds Cash Requirement: The Recycled Water Operating Fund will maintain cash equivalent to 25% of the operating budget.
- Policy 7 - Replacement and Major Maintenance Fund: The Recycled Water Enterprise will maintain a replacement fund for major maintenance, replacement and improvement of facilities and infrastructure not related to growth. The replacement fund will maintain cash levels deemed adequate to cover recycled water's projected needs for three years according to the annually revised five-year Infrastructure Investment Plan.

Recycled Water Enterprise:

The Recycled Water Enterprise consists of three funds: (1) Operating Fund, (2) Replacement Fund, and (3) Construction Fund. The Operating Fund is used for the operating revenues and expenses for the recycled water system. Net revenue from the Operating Fund is transferred to the Replacement Fund to fund three years of major maintenance and capital projects (not related to growth) as outlined in the Infrastructure Investment Plan and adopted in the annual capital budget. The Construction Fund is funded by a conservation fee for new potable water customers (similar to a capacity fee) and used to fund capital projects related to customer growth.

The Recycled Water Enterprise currently meets all financial policies for cash and replacement projects with the Operating Fund continuing to build a healthy reserve.

Historical Use of Recycled Water Net Revenue:

When the District began selling recycled water, the net revenue from recycled water sales was transferred to the Potable Water Operating Fund to offset the loss of revenue to the Potable Water Enterprise as customers switched from potable to recycled water at a lower cost. Since a large portion of the cost of recycled water is associated with the Tapia Water Reclamation Plant (i.e. the Sanitation Operations Fund pays for the treatment of wastewater to a level that it can be sold to recycled water users), the costs in the Recycled Water Operations Fund are relatively low. However, when recycled water sales declined (such as during the winter months), the "asset" (i.e. net revenue) became a "liability" (i.e. cost to dispose), which was charged to the Sanitation Operations Fund. As a result, the Potable Water Operations Fund received the benefit of the extra revenue while the Sanitation Operations Fund bore the extra cost.

In 2001, with the completion of the Working Capital Study, the Board changed the policy regarding transfer of the net recycled water revenue to potable water operations. Instead, the net income was transferred to the Sanitation Operations Fund, which was experiencing a deficit. By June 2006, the Sanitation Operations Fund was robust enough that the Board determined that the Recycled Water Operations Fund could retain its net revenue, which allowed the fund to grow. As of June 30, 2013, the balance of the Recycled Water Operations Fund was \$5.2 million.

Recommended Use of Recycled Water Net Revenue:

Other than the previously mentioned policies for cash on hand and reserve targets, the Board did not specify how the new revenues accumulated in the Recycled Water Operations Fund would be used beyond covering the fund's own needs. Subsequently, there have been discussions about using the funds to assist with financing a seasonal storage reservoir for recycled water (potentially dedicating a recycled water revenue stream to cover bonded indebtedness) or to fund projects that would promote increased beneficial recycled water use. Because recycled water sales are not considered property related as are potable water and sanitation, the Board has more discretion with the use of recycled water net income.

Given the information, staff recommends that the Board adopt a financial policy to use net revenue in the Recycled Water Operations Fund beyond operating and replacement needs for two purposes:

1. Funding, research, studies and construction of projects to increase the beneficial use of recycled water; and
2. Setting funds aside to ultimately pay for or service the debt associated with a seasonal storage reservoir for recycled water.

Prepared By: Sandra Hicks, Director of Finance & Administration, and David W. Pedersen, General Manager



July 23, 2013 LVMWD Regular Board Meeting

TO: Board of Directors

FROM: Facilities & Operations

Subject: 2013 Master Plans Update Technical Memorandum - Effects of the Economy and Climate on Water Demand and Wastewater Generation

SUMMARY:

As a part of the 2013 Master Plans update, Kennedy Jenks Consultants used regression analysis to evaluate the correlation between water use among various customer types and weather (ET, precipitation) and economic (unemployment rate) factors. A Technical Memorandum entitled "Effects of the Economy and Climate on Water Demand and Wastewater Generation" was completed on June 21, 2013 (copy attached).

The results of the analysis indicate LVMWD's water use for all account types and lot sizes are better correlated with unemployment rates than with weather-related variables. When strong economic conditions result in low unemployment rates, both water demands and wastewater generation rates increase. Water demands are expected to increase by 14 to 24 percent and wastewater generation rates are expected to increase by 10 to 16 percent, depending on customer type, under good economic conditions (unemployment rate of 3.24 percent) as compared to 2012.

The results of the correlation will be used, in addition to population growth and land use designation data, to forecast future water demands, wastewater generation rates and recycled water production in the 2013 Master Plans Update.

Prepared By: John Zhao, P.E., Principal Engineer

ATTACHMENTS:

[Demand Analysis Technical Memorandum](#)

17 July 2013

Memorandum

To: John Zhao, David Lippman
From: Roger Null, Dakota Corey
Subject: Effects of the Economy and Climate on Water Demands and Wastewater Discharges
K/J 1389005*00

Water use by residential, commercial and other customers can be affected by climate (e.g. evapotranspiration (ET), precipitation) and economic factors. Generally, increased ET is associated with increased water use. Also, time periods characterized by good economic conditions are often associated with higher water use than time periods when economic conditions are poor. Likewise, the amount of wastewater generated in a community may increase with improved economic conditions.

The extent of these effects may vary based on local conditions and can be significant. For example, Kennedy/Jenks Consultants has found in the City of Santa Monica, enhanced economic conditions could result in a ten percent increase in water demands. Increased demands may result in the need for additional system capacities, enhanced water conservation efforts in order to comply with state mandates, and/or additional water supply sources, etc. Hence, it is essential to evaluate the effect of these factors for Las Virgenes Municipal Water District (LVWMD) as a component of the larger master planning effort.

Effects of Economy and Climate on Water Demands

Regression analyses were performed to evaluate the correlation between water use among various customer types and weather (ET, precipitation) and economic (unemployment rate) factors. LVMWD has four different potable water customer account types, including single family residential (SFR), multi-family residential (MFR), commercial and irrigation. However, evaluation of the SFR accounts revealed a drastic range in landscape sizes (parcel area minus building area). LVWMD's service area contains approximately 1,300 SFR accounts with landscape areas less than or equal to 2,500 square feet, over 3,800 SFR accounts with landscape areas larger than 25,000 square feet, and more than 13,000 SFR accounts in between.

Due to this significant variation and the assumption that there is a correlation between lot size and income, the SFR accounts were broken down into five categories based on lot size. MFR, commercial, and irrigation accounts remained unchanged for a total of eight different customer categories. These water use customer categories are shown in Table 1.

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Table 1: Water Use Customer Categories

Water Use Type	Number of Accounts
SFR	-
Up to 2,500 sq.ft. ^(a)	1,290
2,500 to 5,000 sq.ft. ^(a)	3,487
5,000 to 10,000 sq.ft. ^(a)	6,206
10,000 to 25,000 sq.ft. ^(a)	3,422
Larger than 25,000 sq.ft. ^(a)	3,811
All SFR Together	18,216
MFR	553 (7,265 dwelling units)
Commercial	839
Irrigation	257

Note:

(a) Landscape Area = Parcel Area – Built Area

Weather data for these analyses were obtained from the California Irrigation Management Information System (CIMIS) database. Since CIMIS data is limited in the immediate LVMWD service area, data from Station #152 (Camarillo) was used for the weather regression analysis. Unemployment data for cities located within LVMWD's service area was obtained from the State of California Employment Development Department database. The economic regression analysis used the average unemployment rate of the four cities located within LVMWD's service area – Agoura Hills, Calabasas, Hidden Hills, and Westlake Village.

Results of the regression analyses indicated that, for LVMWD, the water use for MFR, commercial, irrigation, and SFR accounts of all lot sizes correlate better with unemployment rate (R^2 of 0.646 to 0.924) than weather related variables. Water use decreased with an increase in the unemployment rate. No significant correlation was observed with weather related parameters.

Table 2 shows the equations developed for the correlation of the eight customer categories, labeled as water use types in the table, with unemployment. Graphical results of the economic and weather related water demand analysis are provided in Appendix A.

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Table 2: Regression Equations Used for Each Water Use Type

Water Use Type	Correlation Equation with Unemployment^(a)
SFR	
Up to 2,500 sq.ft. ^(b)	$y = -119.94x + 32.378$
2,500 to 5,000 sq.ft. ^(b)	$y = -200.77x + 50.007$
5,000 to 10,000 sq.ft. ^(b)	$y = -270.51x + 69.697$
10,000 to 25,000 sq.ft. ^(b)	$y = -353.29x + 104.52$
Larger than 25,000 sq.ft. ^(b)	$y = -587.28x + 151.62$
All SFR Together	$y = -308.6x + 85.12$
MFR	$y = -56.714x + 18.004$
Commercial	$y = -873.22x + 261.24$
Irrigation	$y = -1505.2x + 320.06$

Notes:(a) y = Water use (AF/Connection); x = Unemployment rate (%)

(b) Landscape Area = Parcel Area – Built Area

The equations in Table 3 were used to determine the coefficients of determination (R^2) for each water use type. Higher values of R^2 (1 being the maximum), indicate that the regression line fits the data set well. For this data set, it is assumed that R^2 values higher than 0.6 indicate a significant relationship between the data set and the correlation equation. The R^2 values for this data set are listed in Table 3.

Table 3 also displays additional information such as the 2012 water use and the percentage of use for each customer type. The “Adjustment Factor for Good Economic Conditions” column shows approximately how much the water use would increase if the unemployment rate were to decrease to the 10th percentile unemployment rate of 3.24 percent from the 7 percent in 2012. Depending on the type of water user, demands are expected to increase 15 to 24 percent. This is important because year 2012 was a recessionary period with a high unemployment rate in the LVMWD service area (approximately 7 percent), which resulted in lower water use. The correlation analyses findings suggest that an economic recovery and ensuing higher water demands should be considered in the projection of future water demands.

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Table 3: R² Values for Each Water Use Type

Water Use Type	2012 Water Use (HCF)	R² Value for Unemployment	Adjustment Factor for Good Economic Conditions^(a)
Residential	-	-	-
Up to 2,500 sq.ft. ^(b)	181,229 (2.05%)	0.924	17.3%
2,500 to 5,000 sq.ft. ^(b)	740,440 (8.37%)	0.904	19.3%
5,000 to 10,000 sq.ft. ^(b)	1,913,529 (21.64%)	0.843	18.4%
10,000 to 25,000 sq.ft. ^(b)	1,671,973 (18.91%)	0.695	15.3%
Larger than 25,000 sq.ft. ^(b)	2,535,102 (28.67%)	0.646	18.4%
All SFR Together	7,042,273 (79.64%)	0.714	16.8%
MFR	605,307 (6.85%)	0.679	14.0%
Commercial	892,365 (10.09%)	0.711	15.1%
Irrigation	301,458 (3.41)	0.867	24.3%
Totals	15,833,676	--	--

Notes:

(a) Adjustment Factor for Good Economic Conditions = Percent Change in water use relative to 2012 use if the unemployment rate were to decrease to the 10th percentile unemployment rate of 3.24% from the 7% in 2012

(b) Landscape Area = Parcel Area – Built Area

Effects of Economy on Wastewater Demand

Wastewater originates as a result of indoor water use – toilets, laundry machines, sinks and other indoor fixtures all contribute to the wastewater stream. While climate may affect water use, it is not expected to materially affect the generation of wastewater since wastewater does not include outdoor water use. Thus, only the effects of economic conditions were analyzed in relation to wastewater discharges in the District's service area.

Evaluation of winter water use data (the March billing cycle, which includes both February and March water use) were performed based on the built area, or the building footprint (measured in square feet), of the SFR units (Table 4). Winter water use data was used to approximate wastewater generation under the assumption that landscape irrigation and other outdoor water use should not be necessary in the wetter winter months. Under this assumption, most of the water used during the winter months should thus end up in the wastewater system. The SFR units were grouped in to six different built area categories.

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Table 4: Winter Water Use Customer Categories

Water Use Type ^(a)	Number of Accounts
SFR	-
Up to 2,000 sq.ft ^(b)	6,206
2,000 to 3,000 sq.ft ^(b)	5,683
3,000 to 4,000 sq.ft ^(b)	3,298
4,000 to 5,000 sq.ft ^(b)	1,514
5,000 to 7,500 sq.ft ^(b)	1,269
> 7,500 sq.ft ^(b)	245
All SFRs Together	18,216
MFR	553 (7265 Dwelling units)
Commercial	839

Note: (a) Irrigation customers are not included in estimates of winter water use.

(b) Built area.

The data indicated two distinct trends. At unemployment rates up to approximately 6.5 percent the water use did not vary significantly. However, at unemployment rates from 7 percent to 8.4 percent the water use gradually decreased with an increase in unemployment rate. As a result, when winter water use was correlated with unemployment rates throughout the project period (range of unemployment rates of 3.3 to 8.4 percent), the R^2 was poor ($R^2 = 0.28$ to 0.45);. However, when water use was correlated to unemployment rates higher than 6.5 percent, the correlation improved to 0.92 or higher; Table 5). Graphical results of the economic wastewater analysis are provided in Appendix B.

Table 5: Comparison of R^2 Values Under Different Unemployment Rates

Water Use Type ^(a)	R^2 When All Unemployment Rates (3.3 – 8.4%) are Considered	R^2 at Unemployment Rate Higher than 6.5%
SFR		
Up to 2,000 sq.ft ^(b)	0.387	0.936
2,000 to 3,000 sq.ft ^(b)	0.450	0.983
3,000 to 4,000 sq.ft ^(b)	0.340	0.927
4,000 to 5,000 sq.ft ^(b)	0.311	0.974
5,000 to 7,500 sq.ft ^(b)	0.267	0.979
> 7,500 sq.ft ^(b)	0.298	0.969
All SFRs Together	0.287	0.980
MFR	0.687	0.952
Commercial	0.585	0.816

Note: (a) Irrigation customers are not included in estimates of winter water use.

(b) Built area.

Table 6 shows the equations developed for the different water use types.

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Table 6: Regression Equations Used for Each Water Use Type

Water Use Type^(a)	Average Bi-monthly Water Use Correlation at Unemployment Rates above 6.5% (HCF/Account)^(b)
SFR	
Up to 2,000 sq.ft ^(c)	$y = -639.03x + 76.05$
2,000 to 3,000 sq.ft ^(c)	$y = -799.94x + 92.46$
3,000 to 4,000 sq.ft ^(c)	$y = -1253.2x + 140.66$
4,000 to 5,000 sq.ft ^(c)	$y = -2038.7x + 220.49$
5,000 to 7,500 sq.ft ^(c)	$y = -3309.1x + 337.0$
> 7,500 sq.ft ^(c)	$y = -6971.4x + 687.29$
All SFRs Together	$y = -1194.8x + 131.96$
MFR	$y = -70.327x + 17.465$
Commercial	$y = -894.52x + 229.77$

Notes:

(a) Irrigation customers are not included in estimates of winter water use.

(b) Y – Bi-monthly water use (HCF/Account); X – Unemployment Rate (%)

(c) Built area.

Table 7 shows the estimated percent change in winter water use at various unemployment rates relative to 2012 water use. Accordingly, at the 10th percentile low unemployment rate of 3.54 percent (i.e. good economic conditions), winter water use is estimated to be 14-16 percent higher for SFR units, and 10.5 percent higher in MFR units. No difference is seen between the 50th percentile unemployment rate of 4.4 percent and the 10th percentile unemployment rate of 3.54 percent since, in both cases, the unemployment rate is less than 6.5 percent. However, at higher levels of unemployment such as the 90th percentile (7.84 percent) winter water use is expected to be lower. Thus, as the economy improves and eventually meets the threshold of approximately 6.5 percent or less, wastewater generation within LVWMD's service area is expected to increase.

Table 7: Percent Change in Water Use Relative to 2012 Winter Water Use (Unemployment Rate of 7%)

Water Use Type^(a)	90th Percentile High Unemployment (7.84%)	50th Percentile Unemployment (4.4%)	10th Percentile Low Unemployment (3.54%)
SFR			
Up to 2,000 sq.ft ^(b)	95.9%	114.6%	114.6%
2,000 to 3,000 sq.ft ^(b)	95.7%	115.2%	115.2%
3,000 to 4,000 sq.ft ^(b)	95.6%	115.9%	115.9%
4,000 to 5,000 sq.ft ^(b)	95.8%	114.7%	114.7%
5,000 to 7,500 sq.ft ^(b)	95.9%	114.0%	114.0%
> 7,500 sq.ft ^(b)	92.8%	114.3%	114.3%
All SFRs Together	96.3%	113.1%	113.1%

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Water Use Type^(a)	90th Percentile High Unemployment (7.84%)	50th Percentile Unemployment (4.4%)	10th Percentile Low Unemployment (3.54%)
MFR	95.3%	110.5%	110.5%
Commercial	95.5%	110.2%	110.2%

Note: (a) Irrigation customers are not included in estimates of winter water use.

(b) Built area.

Summary and Recommendation

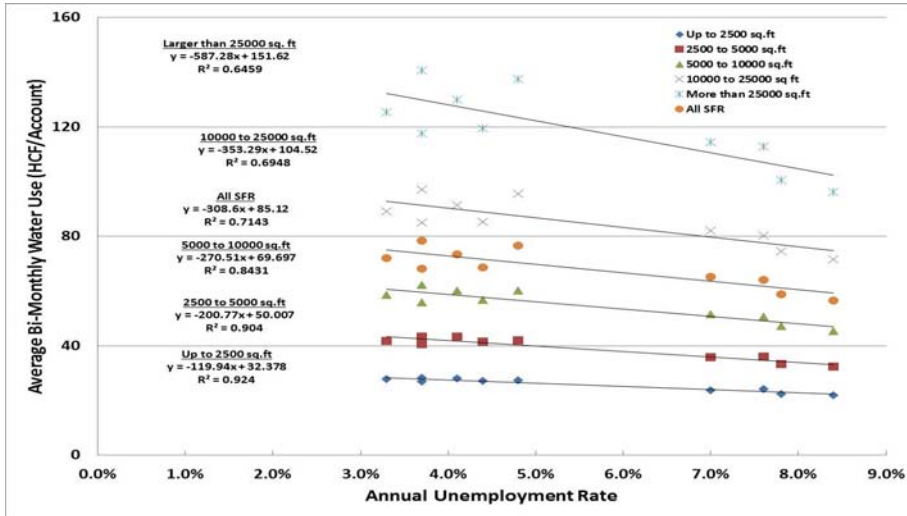
Results of the demand analyses indicate that both water and wastewater demand are correlated with economic conditions within LVWMD's service area. When the economy is "good" with a low unemployment rate, both water usage and wastewater generation increase. Water usage is predicted to increase as much as 14 to 24 percent, depending upon the customer type, under good economic conditions. Similarly, wastewater demand is expected to increase 10 to 16 percent depending on the type of water user under good economic conditions. The correlation between water and wastewater demand and economic conditions is strong, with R^2 values ranging from 0.6 to 0.9.

Due to the level of statistical significance between unemployment rates and water usage, it would appear appropriate to factor in a return to a good economy in LVMWD's water demand and wastewater flow projections. However, given the implications of this decision on future capital improvement requirements, resolution and final direction regarding the use of these factors is a District policy decision. As such, the final projection values will be derived following direction by LVWMD.

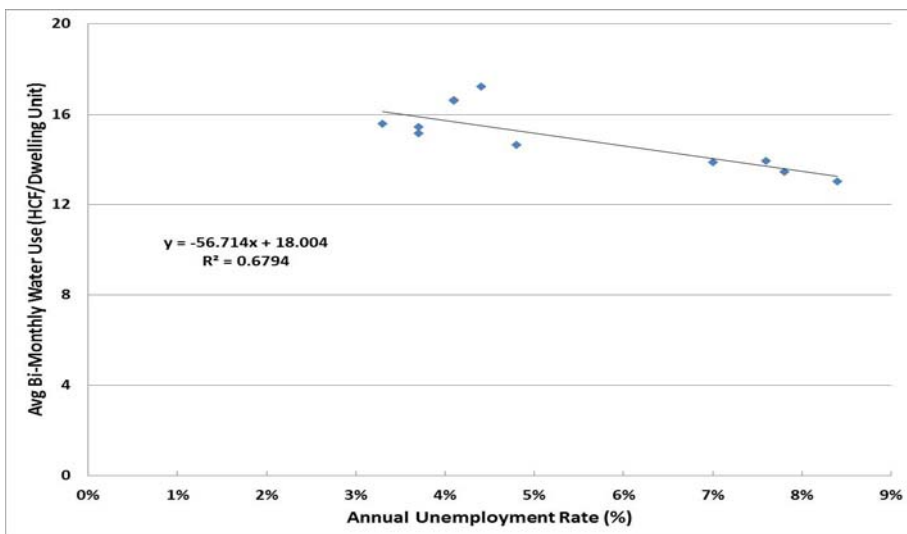
Appendix A

Water Use Figures

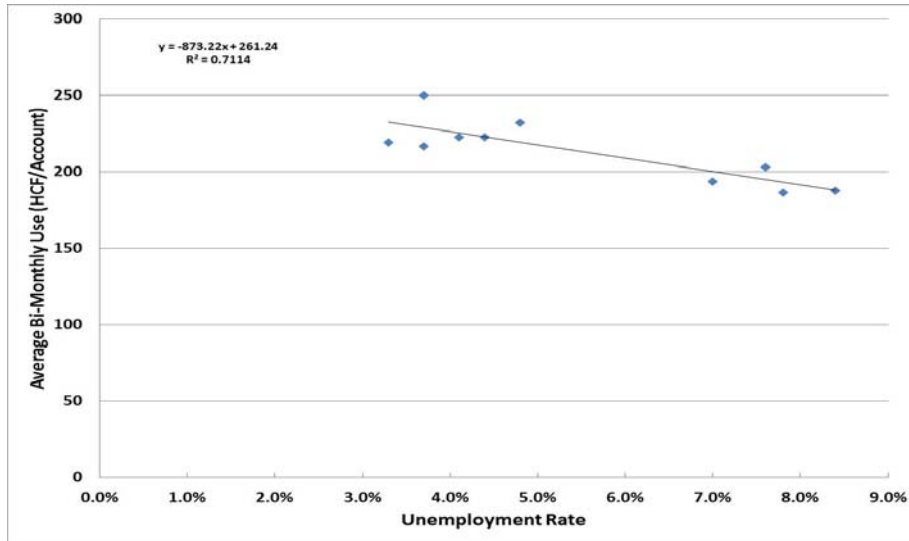
Effect of Economy (Unemployment Rate) on SFR Water Use



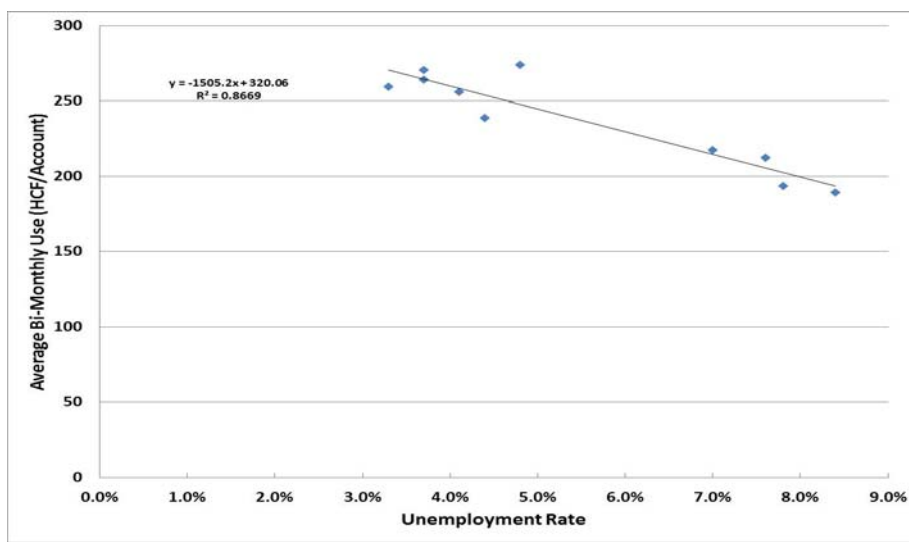
Effect of Economy (Unemployment Rate) on MFR Water Use



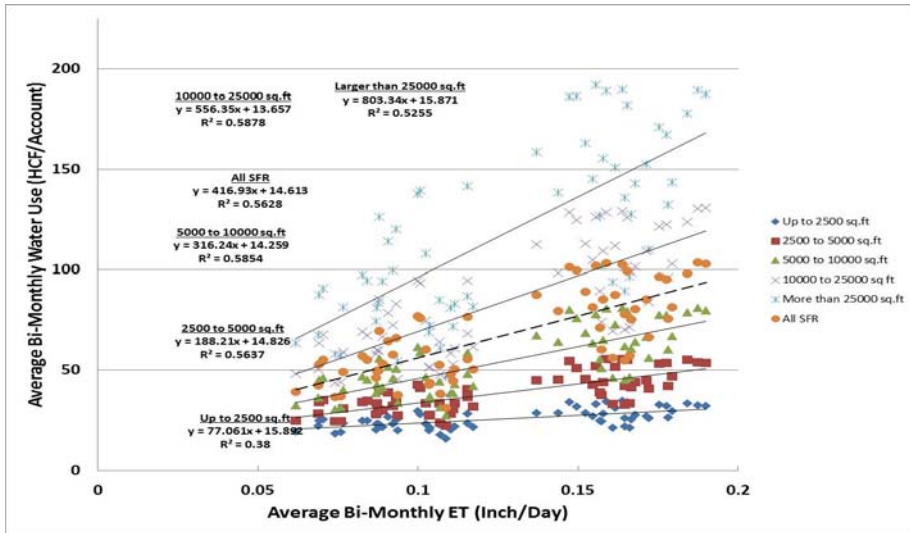
Effect of Economy (Unemployment Rate) on Commercial Water Use



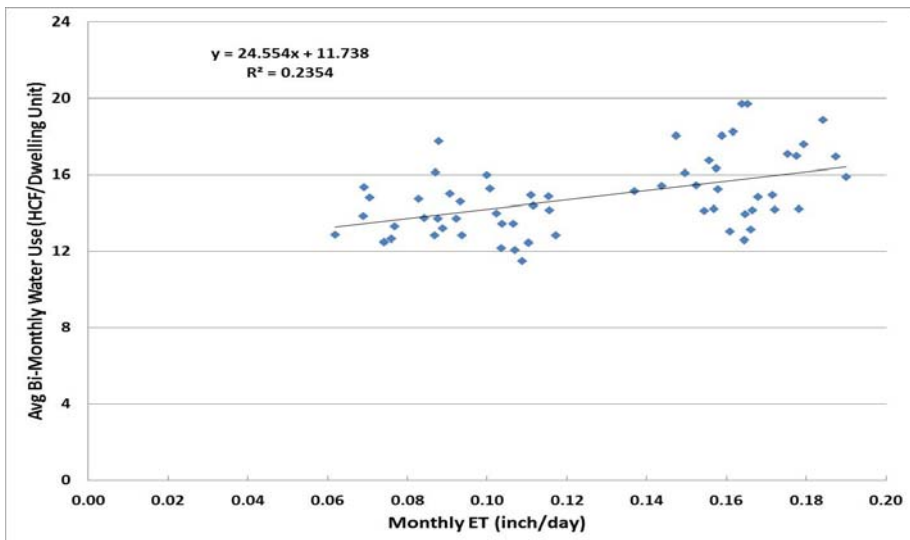
Effect of Economy (Unemployment Rate) on Irrigation Water Use



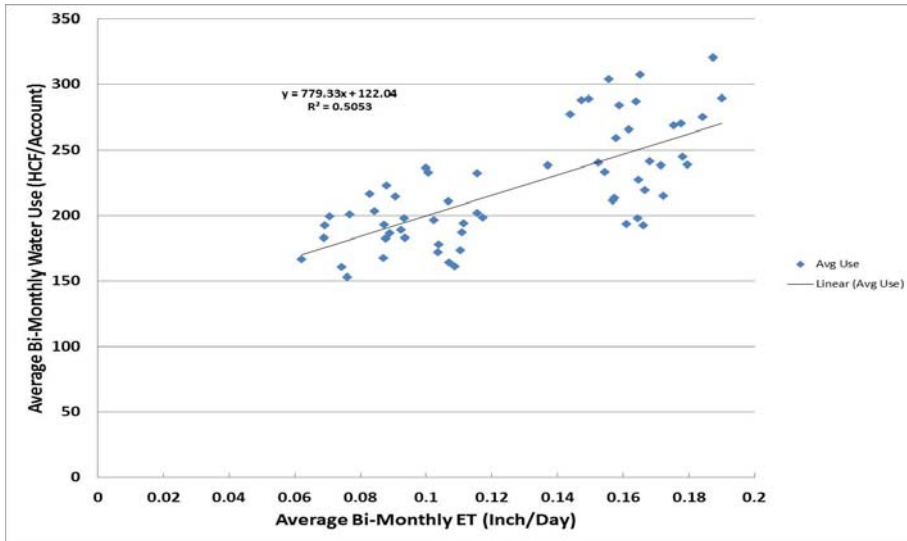
Effect of Weather (ET) on SFR Water Use



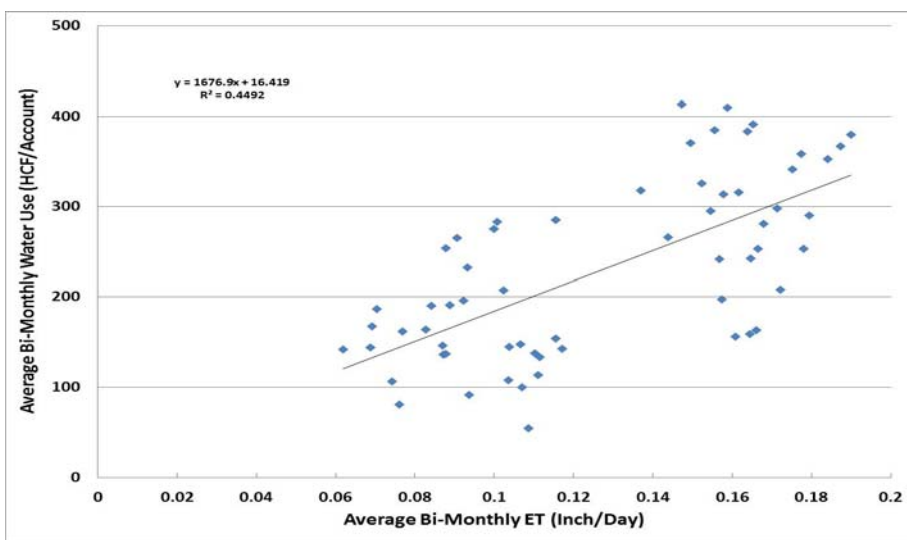
Effect of Weather (ET) on MFR Water Use



Effect of Weather (ET) on Commercial Water Use



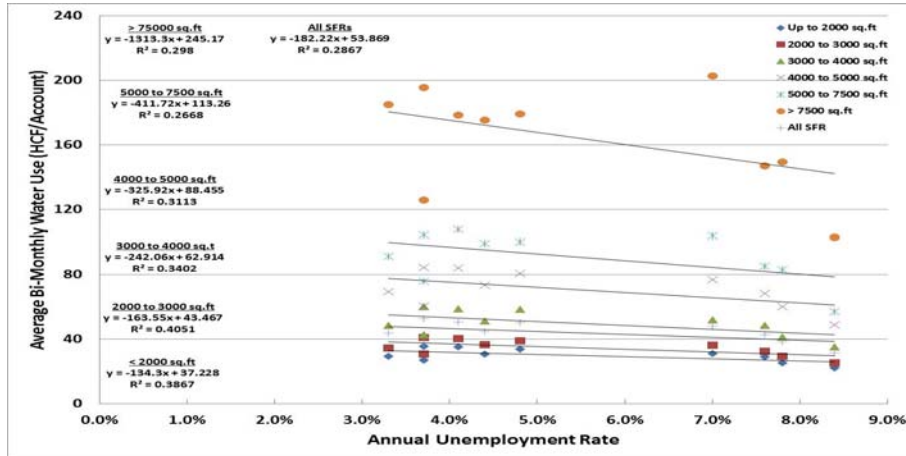
Effect of Weather (ET) on Irrigation Water Use



Appendix B

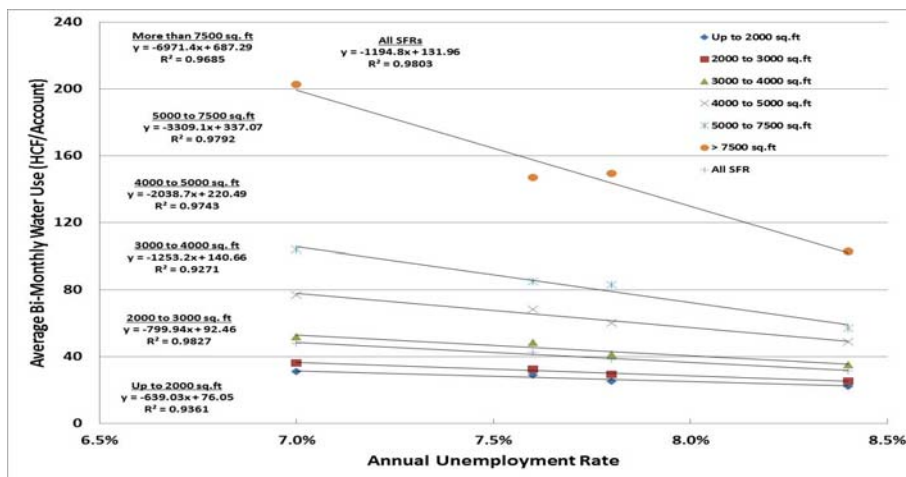
Winter Water Use (Wastewater) Figures

Effect of Economy on SFR Winter Water Use (Using Unemployment Rates Throughout the Project Period)



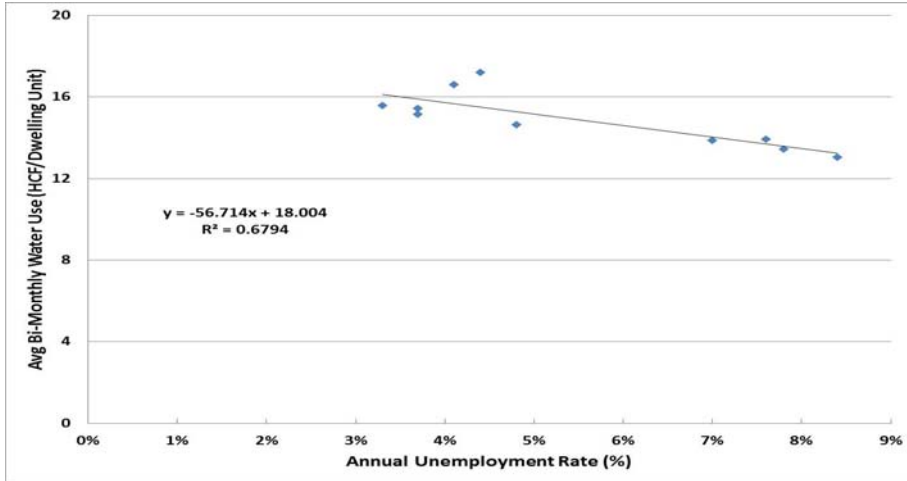
Poor correlation ($R^2 < 0.5$) obtained when unemployment rates throughout the project period were considered

Effect of Economy on SFR Winter Water Use (Using Unemployment Rates Higher than 6.5% Only)

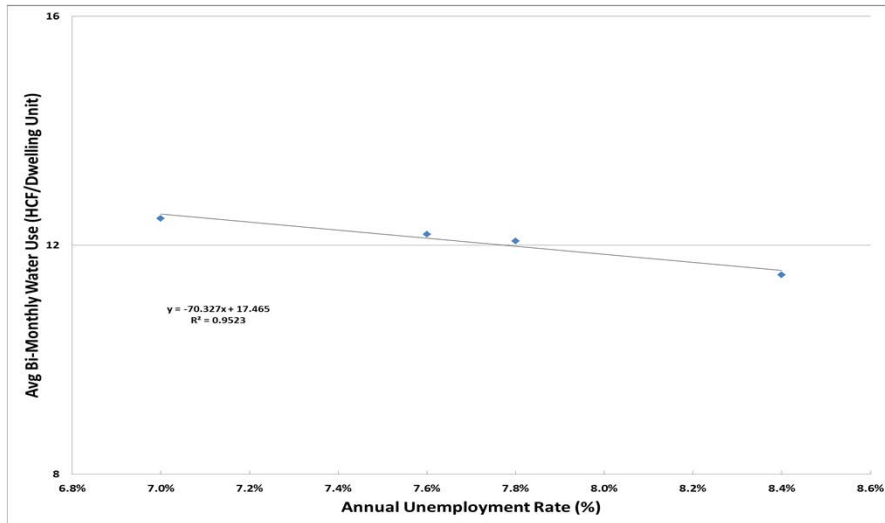


Good correlation ($R^2 < 0.9$) obtained when unemployment rates greater than 6.5% were considered.

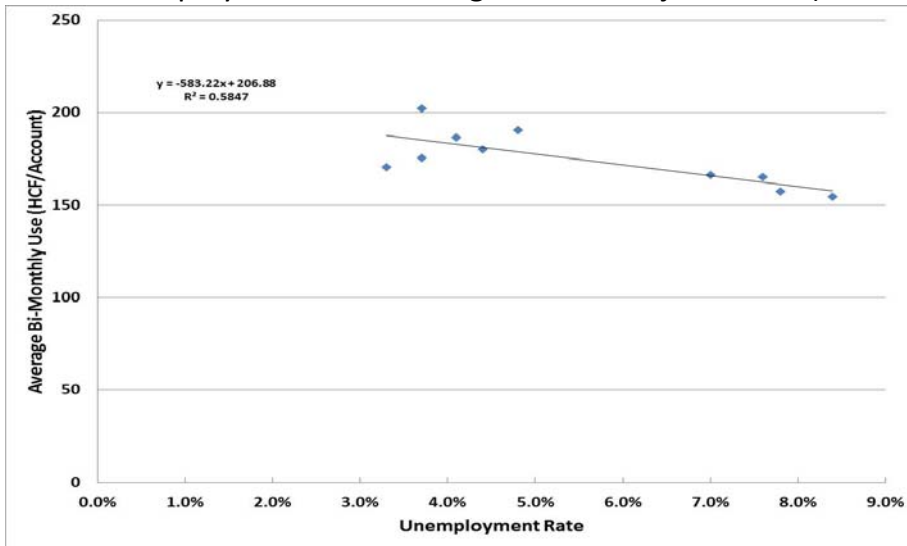
Effect of Economy on MFR Winter Water Use (Using Unemployment Rates Throughout the Project Period)



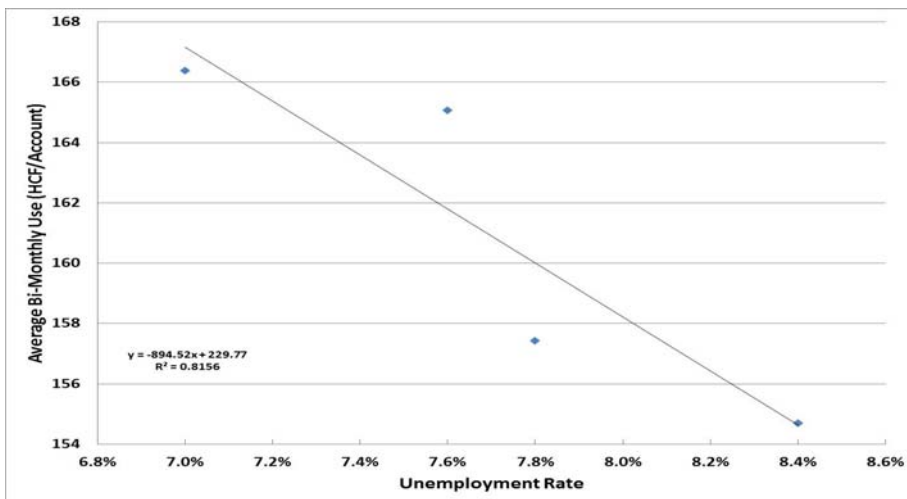
Effect of Economy on MFR Winter Water Use (Using Unemployment Rates Higher than 6.5% Only)



Effect of Economy on Commercial Winter Water Use (Using Unemployment Rate throughout the Project Period)



Effect of Economy on Commercial Winter Water Use (Using Unemployment Rates Higher than 6.5% Only)



Correlation ($R^2 \sim 0.82$) significantly improved when unemployment rates greater than 6.5% only were considered.



July 23, 2013 Board Meeting

Information Only

DATE: June 24, 2013
TO: David Pedersen, General Manager
FROM: Sandra Hicks, Director of Finance and Administration

Subject Claim from Ted Polmanski

SUMMARY

On June 16, 2013, the District received a claim from Ted Polmanski of Agoura Hills for a plumbing bill of \$125.00. On June 11, 2013, Mr. Polmanski called the District about a water leak on his property. An employee inspected the property on June 12 and told Mr. Polmanski that the leak was on the customer side of the meter and thus the homeowner's responsibility. Mr. Polmanski hired a plumber who subsequently determined that the leak was actually on the District's side of the meter. A second District employee was called to investigate and agreed with the plumber's assessment. Mr. Polmanski is asking that his payment to the plumber be reimbursed.

Since the original assessment was in error and Mr. Polmanski was out-of-pocket to set the matter straight, staff believes that the District should reimburse Mr. Polmanski for the plumber's bill. Because the amount of the claim is within the amount that the General Manager may approve at his discretion, staff recommends that the claim be approved.

Approved for Payment:

David W. Pedersen 07/03/13

David Pedersen
General Manager

Date



July 23, 2013 LVMWD Regular Board Meeting

TO: Board of Directors

FROM: Finance & Administration

Subject: Workers' Compensation Insurance - Premium Estimate for FY 2013-14

SUMMARY:

Staff received the Fiscal Year (FY) 2013-14 premium estimate for the District's workers' compensation insurance from the Association of California Water Agencies (ACWA) Joint Powers Insurance Authority (JPIA). The estimated premium is \$188,282, compared to \$197,125 for FY 2012-13.

DISCUSSION:

In July 2012, the District's insurance broker received five quotes from workers' compensation insurance carriers. The lowest quote was from Am Trust/Security National Insurance Company ("Am Trust"), the company that purchased Majestic Insurance (the District's former carrier) when its parent company had financial difficulties. The annual premium proposed by Am Trust was \$300,687.

Additionally, the District separately requested a quote from ACWA/JPIA. The quote from ACWA/JPIA was \$197,125 for FY 2012-13, which was significantly below the quotes from the insurance companies. As a result, the District chose to join the ACWA/JPIA workers' compensation insurance program, and accepted the contractual obligation to remain in the program for at least three years.

FY 2013-14 will be the second year of the contract. For FY 2013-14, the workers' compensation rates for each classification of employee remain the same as the prior year. However, the experience modification factor has gone down by 2%. This change results in a decrease to the District's annual premium, from \$197,125 to \$188,282.

Prepared By: Joseph Lillio, Finance Manager

ATTACHMENTS:

[Workers' Comp](#)

**ACWA/JPIA WORKERS' COMPENSATION PROGRAM
DEPOSIT PREMIUM ESTIMATE FOR 7/1/2013 - 7/1/2014**

Las Virgenes Municipal Water District
4232 Las Virgenes Rd.
Calabasas, CA 91302-1994

NUMBER OF
EMPLOYEES: 125

CLASSIFICATION	CLASS CODE	RATE AT 7/1/2013		ESTIMATED ANNUAL PAYROLL FOR 7/1/2013 - 7/1/2014		ESTIMATED PREMIUM (ROUNDED TO NEAREST \$)
Waterworks Operations	7520	0.051	X	\$2,884,083.30	=	\$147,088
Sanitation District	7580	0.0337	X	\$2,002,894.02	=	\$67,498
Salesmen / Meter Readers	8742	0.0116	X	\$837,263.01	=	\$9,712
Clerical Office	8810	0.0101	X	\$3,933,121.77	=	\$39,725
Clerical - Board of Directors	8810(a)	0.0101	X	\$12,000.00	=	\$121
				TOTAL	\$	9,669,362.10
					\$	264,144
				ECONOMY OF SIZE FACTOR	X	0.88
				DISCOUNTED PREMIUM	\$	232,446.51
				EXPERIENCE MODIFICATION FACTOR	X	0.81
				MODIFIED PREMIUM	\$	188,281.67
				JPIA MULTIPLE PROGRAM DISCOUNT (1 PROGRAMS = 0.00%)	X	1
				TOTAL ESTIMATED PREMIUM FOR PERIOD 7/1/2013 - 7/1/2014	\$	188,281.67

THE MINIMUM RAP FOR THE PREMIUM SHOWN ABOVE IS \$15,000.00
YOUR CURRENT RAP IS \$15,000.00
IF YOU WISH TO SELECT A HIGHER RAP, PLEASE CONTACT MEMBER SERVICES

THIS IS NOT A BILL - DO NOT PAY THE ESTIMATED PREMIUM SHOWN ABOVE