



**LAS VIRGENES MUNICIPAL WATER DISTRICT**  
4232 Las Virgenes Road, Calabasas, CA 91302

**AGENDA**  
**REGULAR MEETING**

Members of the public wishing to address the Board of Directors are advised that a statement of Public Comment Protocols is available from the Clerk of the Board. Prior to speaking, each speaker is asked to review these protocols and MUST complete a speakers' card and hand it to the Clerk of the Board. Speakers will be recognized in the order cards are received.

The Public Comments agenda item is presented to allow the public to address the Board on matters not on the agenda. The public may present comments on any agenda item at the time the item is called upon for discussion.

Materials prepared by the District in connection with subject matter on the agenda are available for public inspection at 4232 Las Virgenes Road, Calabasas, CA 91302. Materials prepared by the District and distributed to the Board during this meeting are available for public inspection at the meeting or as soon thereafter as possible. Materials presented to the Board by the public will be maintained as part of the records of these proceedings and are available upon written request to the Clerk of the Board.

5:00 PM

June 25, 2013

PLEDGE OF ALLEGIANCE

**1. CALL TO ORDER AND ROLL CALL**

**A** The meeting was called to order at \_\_\_\_\_ p.m. by \_\_\_\_\_ in the District offices, and the Secretary called the roll.

<u>Board of Directors</u>	<u>Present</u>	<u>Left</u>	<u>Absent</u>
Charles Caspary, President	_____	_____	_____
Glen Peterson, Vice President/MWD Rep.	_____	_____	_____
Barry Steinhardt, Secretary	_____	_____	_____
Leonard Polan, Treasurer	_____	_____	_____
Lee Renger, Director	_____	_____	_____

**2. APPROVAL OF AGENDA**

**A** Moved by Director \_\_\_\_\_, seconded by Director \_\_\_\_\_, and \_\_\_\_\_, that the agenda for the Regular Meeting of June 25, 2013, be approved as presented/amended.

**3. PUBLIC COMMENTS**

Members of the public may now address the Board of Directors **ON MATTERS NOT APPEARING ON THE AGENDA**, but within the jurisdiction of the Board. No action shall be taken on any matter not appearing on the agenda unless authorized by Subdivision (b) of Government Code Section 54954.2

**4. ILLUSTRATIVE AND/OR VERBAL PRESENTATION AGENDA ITEMS**

**A 5-Million-Gallon Tank: Summary of Alternatives to Address Storage Deficiency**

Consider the alternatives to address the storage deficiency in the western portion of the District's potable water system, identify the alternative or alternatives that best address the problem, and direct staff accordingly.

**B Web Analytics**

**C Legislative and Regulatory Updates**

**5. CONSENT CALENDAR**

**A Minutes: Regular Meeting of May 14, 2013. Approve**

**B List of Demands: June 25, 2013. Approve**

**C Investment Report for the Month of May 2013. Approve**

**6. TREASURER**

**7. BOARD OF DIRECTORS**

**A Calabasas Road 10-inch Water Main Repair and Replacement: Continuation of Emergency Authorization**

Approve continuation of the emergency authorization for the General Manager to replace approximately 1,500 feet of deteriorated 10-inch water main on Calabasas Road following informal bidding procedures in an amount not to exceed \$700,000.

**8. GENERAL MANAGER**

**A California Direct Potable Reuse Initiative**

Approve a \$50,000 total contribution provided in two equal amounts over Fiscal Years 2013-14 and 2014-15 to the WateReuse Research Foundation for the California Direct Potable Reuse Initiative.

**B Records Management and Library Services: Professional Services Agreement Amendment No. 4**

Approve Amendment No. 4 to the Agreement for Professional Services with Ictus Consulting, LLC in the amount of \$43,680 for Fiscal Year 2013-14.

**9. FINANCE AND ADMINISTRATION**

**A Claim by Dan Meyer**

Deny the claim from Dan Meyer.

**B Prepayment of CalPERS Fiscal Year 2013-14 Employer Contribution**

Authorize the General Manager to prepay the CalPERS Fiscal Year 2013-14 annual employer contribution in the amount of \$1,736,776.

**10. NON-ACTION ITEMS**

**A Organization Reports**

- (1) MWD
  - a. Representative Report/Agenda(s)
- (2) Other

**B Director's Reports on Outside Meetings**

**C General Manager Reports**

- (1) General Business
  
- (2) Follow-Up Items

**D Director's Comments**

**11. FUTURE AGENDA ITEMS**

**12. PUBLIC COMMENTS**

Members of the public may now address the Board of Directors **ON MATTERS NOT APPEARING ON THE AGENDA**, but within the jurisdiction of the Board. No action shall be taken on any matter not appearing on the agenda unless authorized by Subdivision (b) of Government Code Section 54954.2

**13. CLOSED SESSION**

**A Labor Negotiations (Government Code Section 54957.6):**

- 1. Employee Compensation and Benefits

**B Threat to Public Services or Facilities - Consultation with David Pedersen, General Manager (Government Code Section 54957(a))**

**C Conference with District Counsel - Potential Litigation (Government Code Section 54956.9): One Case**

- 1. In the opinion of District Counsel, disclosure of the identity of the litigant would be prejudicial to the district.

**D Conference with District Counsel - Existing Litigation:**

- 1. Heal the Bay, Inc. v. Lisa P. Jackson

**E Conference with District Counsel - Existing Litigation (Government Code Section 54956.9(a)):**

1. Las Virgenes Municipal Water District v. Millgee Investment Company, Inc.

**14. OPEN SESSION AND ADJOURNMENT**



June 25, 2013 LVMWD Regular Board Meeting

TO: Board of Directors

FROM: General Manager

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**Subject: 5-Million-Gallon Tank: Summary of Alternatives to Address Storage Deficiency**

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**SUMMARY:**

Staff compiled the attached list of 44 potential alternatives to address the potable water storage deficiency in the western portion of the District's water system. The alternatives are organized into four categories: (1) water storage; (2) demand management/conservation; (3) other approaches; and (4) do nothing. To ensure that all possible alternatives are included, staff did not attempt to pre-screen the ideas. The alternatives should not be considered mutually exclusive. Also, some alternatives may be more effective at addressing the storage deficiency than others. Staff will present the alternatives to the Board, answer questions and provide additional information that may be required.

Also attached for reference is timeline of events related to the Backbone Improvements Program.

**RECOMMENDATION(S):**

Consider the alternatives to address the storage deficiency in the western portion of the District's potable water system, identify the alternative or alternatives that best address the problem, and direct staff accordingly.

Prepared By: David W. Pedersen, General Manager

**ATTACHMENTS:**

[Backbone Improvements Program - Alternatives to Address Water Storage Deficiency](#)

[Backbone Improvements Program - Timeline](#)



**Backbone Improvements Program  
Alternatives to Address Water Storage Deficiency**

23	Moratorium on New Meters (West End)	Do not issue "Will Serve" letters or certify fire flow for new construction	Staff	New	
24	Moratorium on Fire Flow Certification (West End)	Do not certify fire flow for new construction	Staff	New	
25	AMI Flow Restrictors (West End)	Restrict flow to customer during high demand periods using AMI technology.	Board Member	New	
26	MDD Customer Allocation (West End)	Allocate maximum allowable customer demands during peak periods.	Board Member	New	
27	Single-Family Recycled Water Usage	Convert single-family outdoor irrigation systems to recycled water.	Board Member	New	
28	Mandatory Water Conservation	Enact mandatory water usage restrictions to reduce maximum day demand.	Staff	New	
<b>III. OTHER APPROACHES</b>					
29	Pumping & Transmission Improvements	Use increased pumping & transmission mains vs. storage	Master Plan	2007	LVMWD Report No. 2389.00
30	LVMWD-Calleguas Interconnection (A)	Construct interconnection w/Calleguas in lieu of additional storage	Master Plan	2007	Master Plans
31	LVMWD-Calleguas Interconnection (B)	Construct interconnection w/Calleguas and defer additional storage	Master Plan	2007	Master Plans
32	LADWP Interconnections	Use DWP connections in non-emergencies	Staff	June 2012	Tech Memo
33	Boil Water Order	Issue a boil order and use un-treated water for fire flow	Board member	January 2012	Public Meeting
34	Standards Comparison	Compare standards used by other agencies in calculating need for storage	Staff	December 2011	e-mail/Public Meeting
35	Probability Analysis	Perform Probability Study of MDD & FF occurring at same time	Board Member	New	
36	"Group Think Fund"	Offer prize money for alternative suggestions	Public Member	New	
37	MWD Turnout Peaking	Peak off of MWD connections	Staff	New	
38	Time-of-Day Pricing	Develop a rate structure with a premium for usage during high demand periods.	Board Member	New	
39	Revise Criteria	Revise operational & emergency storage criteria	Staff	New	
<b>IV. DO NOTHING</b>					
40	Do not build 5 MG tank	Do not build tank but continue with other Backbone Improvements	Staff	New	
41	Do not expand filter plant	Do not build tank or expand plant but continue with other Backbone Improvements	Staff	New	
42	Do not modernize pump station	Do not build tank, expand plant or modernize pump station but continue with other Backbone Improvements	Staff	New	
43	Do not construct Calabasas Pipeline	Do not complete Backbone Improvements & negotiate contract close for Calabasas Pipeline	Staff	New	
44	Stop all backbone improvement projects until Master Plan is complete	Delay all Backbone improvements until Master Plan is complete & reevaluate need	Staff	New	

## Backbone Improvements Program Timeline

<i>Date</i>	<i>Activity (Bold activities are publically noticed LVMWD Board or Special meetings)</i>
<b>May 13, 2008</b>	<b>Approved Request for Proposals for Alterative Study and Preparation of MND</b>
<b>September 23, 2008</b>	<b>Award Alterative Study &amp; MND Preparation to AECOM &amp; ESA</b>
<b>March 24, 2009</b>	<b>Backbone Program Alternative Study Presentation by AECOM</b>
<b>August 11, 2009</b>	<b>Informational Item to Board advising of the release of the Draft MND for comments and targeted outreach plan</b>
August 26, 2009	Notice of adoption of Initial Study & Mitigated Negative Declaration for the Backbone Improvement Program published
September 1, 2009	Presentation of the Backbone Program at the City of Westlake Village Environmental Committee
October 14, 2009	Presentation of the Backbone Program at the City of Westlake Village Council
October 19, 2009	Presentation of the Backbone Program at the Three Springs HOA Board Meeting
<b>October 27, 2009</b>	<b>Adopted Mitigated Negative Declaration for Backbone Improvement Project</b>
<b>October 27, 2009</b>	<b>Approved Request for Proposals for design of Agoura Road &amp; Calabasas Pipelines</b>
November 2009	Article about the tank published in Westlake Village City Newsletter
November 2009	Site visits by Council Members, Klessig, Slavin & Davis (two separate visits)
November 24, 2009	Presentation about the tank at City of Westlake Village Public Safety Committee
<b>January 12, 2010</b>	<b>Additional geotechnical work for Site A authorized by the Board</b>
<b>January 26, 2010</b>	<b>Awarded Design Contract to KJ Engineers for the Agoura Road &amp; Calabasas Pipe Lines</b>
<b>March 9, 2010</b>	<b>Authorized Purchase Order for design of bridge modification for the Reyes Adobe Freeway Crossing Pipeline</b>
<b>July 13, 2010</b>	<b>Authorized Purchase Order for design of bridge modification for the Reyes Adobe Freeway Crossing Pipeline</b>
<b>August 24, 2010</b>	<b>Additional geotechnical work and access road preliminary design for Site C authorized by the Board</b>
<b>September 14, 2010</b>	<b>Authorized Purchase Order for Reyes Adobe Freeway Crossing Pipeline Installation</b>
<b>January 25, 2011</b>	<b>Tank site review by the Board, Authorized retaining a blasting expert</b>
<b>March 22, 2011</b>	<b>Call for Bids for Agoura Road Pipeline</b>
<b>April 12, 2011</b>	<b>Tank site review by the Board, Scheduled Workshop</b>
April 22, 2011	Site visit and review with City Engineer
<b>May 24, 2011</b>	<b>Construction Contract Awarded for Agoura Road Pipeline</b>
<b>June 28, 2011</b>	<b>Presented Blasting Evaluation Report to the Board</b>
July 7, 2011	Letters mailed out notifying community about July 30, 2011 Workshop
<b>July 30, 2011</b>	<b>Public Workshop at Reservoir</b>
<b>August 9, 2011</b>	<b>Board discussion about Workshop</b>
<b>August 23, 2011</b>	<b>Verbal update to Board including preliminary alternative route , Several members of the Public spoke at this meeting, directed staff to investigate Valley Fever</b>
October 24, 2011	Presentation about the tank at City of Westlake Village Public Safety Committee
November 22, 2011	Three Springs HOA, City of Westlake Village & Westlake Revelations Noticed about December 13 meeting
<b>December 13, 2011</b>	<b>Valley Fever Expert presentation &amp; additional direction from Board to look at alternative access</b>
January 1, 2012	Approved AECOM proposal to develop alterative routes
January 1, 2012	Approved ESA constraint study for alterative route
<b>January 10, 2012</b>	<b>Board Update</b>
February 13, 2012	Presentation at City of Westlake Village Environmental Committee
February 22, 2012	Presentation at Three Springs HOA meeting
<b>March 24, 2012</b>	<b>2nd Public Workshop</b>
March 30, 2012	Attended Westlake Village Public Safety Committee to discuss traffic control
April 19, 2012	Met with City of Westlake Village staff to discuss traffic control
<b>June 12, 2012</b>	<b>Board Update</b>
<b>June 26, 2012</b>	<b>Board Selected Site A as the preferred site for the 5 MG Tank</b>
<b>November 13, 2012</b>	<b>Approved AECOM Design Contract</b>
<b>November 13, 2012</b>	<b>Final Acceptance of Agoura Road Pipelines</b>
<b>January 8, 2103</b>	<b>Presented Staff Report on Use of Irrigation Control to Reduce MDD</b>
<b>February 12, 2013</b>	<b>Call for Bids for Calabasas Pipeline</b>
<b>April 23, 2013</b>	<b>Receive &amp; File PDR for 5 MG Tank</b>
<b>April 23, 2013</b>	<b>Award Calabasas Pipeline Contract</b>
May 22, 2013	Met with City of Westlake Village staff to discuss traffic control
<b>May 29, 2013</b>	<b>LACFD Board Briefing</b>
<b>June 1, 2013</b>	<b>3rd Public Workshop</b>
<b>June 11, 2013</b>	<b>LACFD &amp; DPH Board Briefing and Workshop Update</b>
June 19, 2013	Met with City of Westlake Village staff to discuss traffic control
<b>June 25, 2013</b>	<b>Tank Alternatives Discussion with Board</b>





**LAS VIRGENES MUNICIPAL WATER DISTRICT**  
4232 Las Virgenes Road, Calabasas, CA 91302

**MINUTES**  
**REGULAR MEETING**

5:00 PM

May 14, 2013

**PLEDGE OF ALLEGIANCE**

At the request of President Caspary, the Pledge of Allegiance to the Flag was led by General Manager Pedersen.

**1. CALL TO ORDER AND ROLL CALL**

**A** Call to order and roll call

The meeting was called to order at 5:03 p.m. by President Caspary in the District offices. Deputy Secretary Conklin called the roll. Those answering present were Directors Caspary, Peterson, Polan, Renger and Steinhardt.

**2. APPROVAL OF AGENDA**

**A** Approval of agenda

General Manager Pedersen stated there were two changes to the agenda: (1) 5-A: Minutes of March 26, 2013 amend wording to "Special" not "Regular" and (2) add Closed Session 11-E: Conference with District Counsel - Potential Litigation (Government Code Section 54956.9) stemming from a water main break on Calabasas Road near Park Granada.

*On a motion by Director Leonard Polan, seconded by Director Glen Peterson, the Board of Directors voted 5-0 to Approve the agenda for the Regular Meeting of May 14, 2013, as amended by the recommendations of General Manager Pedersen.*

*AYES: Director(s) Caspary , Peterson , Polan , Renger , Steinhardt*

**3. PUBLIC COMMENTS**

No speaker cards were received from the public.

**4. ILLUSTRATIVE AND/OR VERBAL PRESENTATION AGENDA ITEMS**

ITEM 5A

## **A** Poster Contest Awards Ceremony

President Caspary presented water awareness poster contest winners with individual certificates of achievement and matching t-shirts for their entries. Winners included Riley Jackson, Kylee Mellick, Roxanne Chevalier, Sheva Linick, Gloria Tibbets, Clara Polsky, Tyler Proud, Sophia Imhof, Amelie Wilcox, Katelyn Pool, Shea Franklin, and Liane Lee, who as the top finalist was also awarded the Ann Dorgelo Water Awareness Perpetual Trophy, which will be displayed at her school, Bay Laurel.

## **B** Preliminary Budget for Fiscal Year 2013-14

Financial Analyst Hamilton gave a presentation entitled "Preliminary Budget FY 2013-14", which discussed projected working capital balances, potable water expenses, recycled water expenses, sanitation expenses, Joint Powers Authority (JPA) expenses, Capital Improvement Projects, and internal services expenses.

A summary of Board comments included: steep drop in potable water operations/capital replacement (attributed to the Infrastructure Investment Plan); 5-million gallon tank and expansion of the filtration plant (included as part of the backbone system upgrades); Other Post-Employment Benefits (included in administrative expenses); Consumer Price Index discussion needs to take place; TMDL (not included); solar (not included, but co-gen is); recycled water rate (solar will result in a lower rate, Triunfo asked for solar savings to be spread across the entire JPA, but solar will be used only for the pump station, observations (pump to Discharge Site 005 and Calleguas said there is a potential to place money into a fund for a joint Triunfo/Calleguas project, generally acceptable accounting practices would be applicable)); and we need to put water in creek for fish flow (requirement of Endangered Species Act).

Financial Analyst Hamilton stated the June 2011 JPA Minutes designate how the recycled water rate is set (President Caspary stated there needs to be financial polices in regards to recycled targets/revenues; Director Peterson stated the District needs to sell more recycled water).

General Manager Pedersen noted staff is looking at additional recycled water partners such as Department of Water and Power (Woodland Hills Country Club) and we need to look at common ground with Triunfo; and discussed funding to the school district in the amount of \$107,000 for their 4/5 Science Program; staffing change to upgrade one Maintenance Mechanic I/II position to a Senior Maintenance Mechanic; collaborative research with other groups to fill data gaps on TMDL; and outside litigation related to the TMDL (Legal Counsel Lemieux stated budget requirements for legal and science will be clearer after May 21, 2013).

## **C** Legislative and Regulatory Updates

General Manager Pedersen provided a report on AB 145 (Perea) Health and Safety Code, relating to transfer of drinking water program to State Water Resources Control Board (oppose); SB 727 (Jackson) Health and Safety Code, relating to Public Health - pharmaceuticals (support); and Senator Pavley's briefing on the water bond.

Director of Resource Conservation and Public Outreach Reyes attended the event and reported Senator Pavley's briefing included a discussion of regional water solutions as they relate to a state-wide water bond, stated local water industry managers discussed measures they have taken to improve the water situation in the area, and the water bond is expected to be on the November 2014 ballot.

A summary of Board comments included: speakers from Non-Governmental Organizations (yes); letter regarding single versus double conveyance (not discussed), San Luis will fill up once every 30-years with single barrel, should Las Virgenes support (policy principles cover this and yes, we do support - Legal Counsel Lemieux stated further information is needed prior to deciding whether to support or oppose); and there is a meeting with Senator Pavley on June 7th to discuss the Bay Delta Conservation Plan, infrastructure financing and the water bond.

General Manager Pedersen stated a response letter had been issued to Cindy Lin (EPA) regarding phased implementation and dispelled 4 mg/L Nitrogen limit; and reported on meetings with local organizations (Council of Local Governments, Conejo-Las Virgenes Future Foundation, Coldwell Banker Realtors, Council-City of Thousand Oaks).

## 5. CONSENT CALENDAR

*On a motion by Director Glen Peterson, seconded by Director Lee Renger, the Board of Directors voted 5-0 to Approve Consent Calendar 5A as amended to read Minutes: Special Meeting of March 2 , 2013 and Consent Calendar 5B-5C as presented in the recommendations.*

*At the request of Legal Counsel Lemieu , President Caspary requested Clerk of the Board Con lin to prepare Regular Meeting Minutes for March 2 , 2013.  
AYES: Director(s) Caspary , Peterson , Polan , Renger , Steinhardt*

**A** Minutes: Regular Meeting of March 26, 2013. **Approve**

**B** List of Demands: May 14, 2013. **Approve**

**C** Directors' Per Diem: April 2013. **Ratify**

## 6. TREASURER

Treasurer Polan reported he had reviewed the checks and all were in order.

## 7. FACILITIES AND OPERATIONS

**A** Engineering Services for the Calabasas Tank Renovation Project

Accept the proposal from and authorize the General Manager to execute a professional services agreement with HDR Inc. for engineering services for the Calabasas Tank Renovation Project in an amount not to exceed \$129,235.

The Board and staff discussed cost variances (HDR is familiar with the process, their scope of work was less time consuming, which resulted in a lower bid); five bids were solicited and there were three responses.

*On a motion by Director Lee Renger, seconded by Director Charles Caspary, the Board of Directors voted 5-0 to Approve the recommendations as presented.  
AYES: Director(s) Caspary , Peterson , Polan , Renger , Steinhardt*

**B** Tapia Water Reclamation Facility Alternative Disinfection Project: Ratification of Change Order No. 5

Ratify Change Order No. 5 for the Tapia Water Reclamation Facility Alternative Disinfection Project in the amount of \$8,662.02 with a 45 consecutive calendar day time extension.

The Board and staff discussed ensuring of equipment specifications, change order procedures, and project retention.

ITEM 5A

*On a motion by Director Leonard Polan, seconded by Director Lee Renger, the Board of Directors voted 5-0 to Approve the recommendation as presented.*

*AYES: Director(s) Caspary , Peterson , Polan , Renger , Steinhardt*

## **8. FINANCE AND ADMINISTRATION**

### **A Claim by Foremost Insurance Company as Subrogee for Bradly Cohn**

Deny the claim in the amount of \$1,226.06 from Foremost Insurance Company as subrogee for Bradly Cohn.

The Board and staff discussed damage to the District vehicle and filing of a claim with the motorcyclists' insurance.

*On a motion by Director Glen Peterson, seconded by Director Charles Caspary, the Board of Directors voted 5-0 to Approve the recommendation as presented.*

*AYES: Director(s) Caspary , Peterson , Polan , Renger , Steinhardt*

### **B Review of Investment Policy and Proposed Amendment to Article 6 of the District's Administrative Code**

Approve the updated Investment Policy and authorize staff and Legal Counsel to prepare a Resolution for Board approval amending Article 6 of the District's Administrative Code.

*On a motion by Director Glen Peterson, seconded by Director Charles Caspary, the Board of Directors voted 5-0 to Approve the recommendations as presented.*

*AYES: Director(s) Caspary , Peterson , Polan , Renger , Steinhardt*

## **9. NON-ACTION ITEMS**

### **A Organization Reports (1) MWD a. Representative Report/Agenda(s); (2) Other**

(1) MWD Representative Peterson reported on general business of Metropolitan Water District including last month there were three consecutive days with 9,000 A/F (acre feet) of water sales; property tax bonds on facilities; leases at Union Station will be at market rate in four years; Chair Foley was in attendance at the meeting.

(2) Director Peterson stated four members of the ACWA/JPIA Executive Board had been re-elected; and he had received a copy of the judgment related to the \$70-million Yorba Linda Water District lawsuit (2008 Freeway Complex Fire).

### **B Director's Reports on Outside Meetings**

Director Steinhardt reported on his attendance at the ACWA Spring Conference including: ACWA Region 8 elections; water bond discussion by Tim Quinn; June 13th Region 8 meeting; TMDLs - past, present, future (Legal Counsel Lemieux will be discussing at the ACWA Fall Conference); and water district consolidations and grants.

Director Polan reported on his attendance at the ACWA Spring Conference including: co-equal goals for the Delta; Coastkeeper Alliance (what are Constituents of Emerging Concern doing to fish and birds); and budget (looking at different ways to change rates).

Director Peterson reported on his attendance at the ACWA Spring Conference including: he and General Manager Pedersen were invited by the designer of the Bay Delta Conservation Plan to join a discussion regarding costs benefit analysis using twenty different scenarios; a representative from InLine Solutions stated the Rancho Las Virgenes Composting Facility was designed very well, which is why there is little energy recovery.

ITEM 5A

President Caspary reported on his attendance at the ACWA Spring Conference including: state-wide session discussions; and farmers are concerned about alternate conveyance.

**C** General Manager Reports (1) General Business; (2) Follow-Up Items

(1) General Manager Pedersen provided an update on general business of the District including: Calabasas Road main break; Senator Pavley workshop on water issues; upcoming calendar events (AWA, offices closed on Memorial Day, Calleguas - Las Virgenes Public Financing Authority annual meeting, watershed tour, open house at Las Virgenes Reservoir, Las Virgenes Unified School District's 50th Anniversary). President Caspary stated Director Steinhardt requested the school district event be discussed as it conflicts with the regular Las Virgenes board meeting of May 28th. Director Peterson requested the board meeting be held on a different date, or at a different time.

President Caspary directed staff to cancel the Regular Board Meeting of May 28, 2013, and to schedule a Special Board Meeting for May 29, 2013, which would allow board members to attend LVUSD's 50th celebration.

(2) General Manager Pedersen reviewed Board requested follow-up items including: use of Costco for vehicle purchases; fire department representative has been contacted in regards to speaking on fire flows and public water system requirements; and stated solar panel glare/obstructed view concerns have been reviewed by staff and should not be an issue.

**D** Director's Comments

Director Polan requested information on co-gen maximizing (not currently as the District needs to generate steam); closed session item for security (staff is currently developing information to address concerns); profit on compost (does not make a profit, compost is sold to landscapers or utilized by customers with the balance going back to the amendment supplier); and metrics of video (information will be brought forward, before doing so additional data should be gathered as we have only video recorded three board meetings to date).

**10. FUTURE AGENDA ITEMS**

None.

The meeting adjourned to break at 7:49 p.m.

**11. CLOSED SESSION**

The meeting convened into Closed Session at 7:57 p.m.

**A** Labor Negotiations (Government Code Section 54957.6):

1. Employee Compensation and Benefits

**B** Conference with District Counsel - Existing Litigation (Government Code Section 54956.9 (a)):

1. Las Virgenes Municipal Water District v. Millgee Investment Company, Inc.
2. Rossco Holdings, Inc. v. Las Virgenes Municipal Water District

**C** Conference with District Counsel - Potential Litigation (Government Code Section 54956.9): One Case

1. In the opinion of District Counsel, disclosure of the identity of the litigant would be prejudicial to the district.

**D** Conference with District Counsel - Existing Litigation:

1. Heal the Bay, Inc. v. Lisa P. Jackson

**E** Conference with District Counsel - Potential Litigation (Government Code Section 54956.9): Calabasas Road

**12. OPEN SESSION AND ADJOURNMENT**

The meeting reconvened into Open Session at 8:37 p.m.

General Manager Pedersen stated the motion before the Board of Directors is to authorize the General Manager to take emergency action to replace approximately 1,500 feet of 10 foot water main on Calabasas Road following informal bidding procedures in an amount not to exceed \$700,000.

*On a motion by Director Charles Caspary, seconded by Director Glen Peterson, the Board of Directors voted 5-0 to Approve the recommendations as stated by General Manager Pedersen.*

*AYES: Director(s) Caspary , Peterson , Polan , Renger , Steinhardt*

The Chair declared the meeting adjourned at 8:58 p.m.

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CHARLES CASPARY, President  
Board of Directors  
Las Virgenes Municipal Water District

ATTEST:

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BARRY STEINHARDT, Secretary  
Board of Directors  
Las Virgenes Municipal Water District

(SEAL)

LAS VIRGENES MUNICIPAL WATER DISTRICT

To: LEONARD POLAN, TREASURER

Payments for Board Meeting of: June 25, 2013

Upon certification by the Treasurer the checks and wire transfers were correct and supporting documents available, it is recommended the following demands on the various funds be approved and payments authorized.

Wells Fargo Bank A/C No. 4806-994448

Checks Nos. 62881 through 63006 were issued in the total amount of

\$ 748,953.47

**Payments through wire transfers as follows:**

No Wires Transfer

Total payments

\$ 748,953.47

(Reference is hereby made to these demands on file in the District's Check Register and by this reference the same is incorporated herein and made a part hereof.)



**CHECK LISTING FOR BOARD MEETING  
06/25/13**

Company Name	Company No.	Check No. 62881 thru 62909 06/11/13	Check No. 62910 thru 62973 06/18/13	Check No. 62974 thru 63006 06/25/13	Total
		Amount	Amount	Amount	
Potable Water Operations	101	90,671.05	7,419.02	14,636.74	112,726.81
Recycled Water Operations	102	448.81			448.81
Sanitation Operations	130	10,371.59	15.00		10,386.59
Potable Water Replacement	301	7,522.99	20,465.85	3,151.78	31,140.62
Reclaimed Water Replace	302				0.00
Internal Service	701	65,406.13	45,608.71	30,190.06	141,204.90
Joint Venture Operations	751	334,579.59	38,233.54		372,813.13
Joint Venture Replacement	754		5,691.50	74,541.11	80,232.61
<b>Total Printed</b>		<b>509,000.16</b>	<b>117,433.62</b>	<b>122,519.69</b>	<b>748,953.47</b>

**Voided Checks/payment stopped:**

Total Voids	None	0.00	0.00	0.00	0.00
<b>Net Total</b>		<b>509,000.16</b>	<b>117,433.62</b>	<b>122,519.69</b>	<b>748,953.47</b>

Batch Number - 223974

Bank Account - 00146807 Cash-General

Payment Number	Payment Date	Address Number	Name	Payment Stub Message	TY	Document Number	Key Item	Key Co	Amount	Invoice Number
62851	06/11/13	8680	ADS, LLC	5/13 ADS FLW MNRNG	PV	125978	001	00701	673.14	12780.22-0513
				PW/SANI						
				5/13 ADS FLW MNRNG	PV	125978	002	00701	2,019.44	12780.22-0513
				PW/SANI						
				Payment Amount					2,692.58	
62862	06/11/13	2339	AGOURA LOCK TECHNOLOGIES	MISC KEYS & LOCK SETS FOR RLV	PV	125975	001	00701	375.02	80024
				Payment Amount					375.02	
62863	06/11/13	2859	AT&T	G.PETERSON	PV	125958	001	00701	49.29	1984/052313
				5/23-6/22/13						
				SRV	PV	125959	001	00101	43.62	0192/052513
				5/25-6/24/13						
				SRV	PV	125960	001	00101	44.88	5388/052313
				5/23-6/22/13						
				SRV	PV	125961	001	00101	46.40	2430/052313
				5/23-6/22/13						
				SRV	PV	125962	001	00101	111.40	0210/052313
				5/23-6/22/13						
				SRV	PV	125963	001	00101	45.10	7426/052313
				5/23-6/22/13						
				Payment Amount					340.69	
62884	06/11/13	18071	BLUE DIAMOND MATERIALS	AC 3/8 FINE PAVING MAT'L	PV	125974	001	00701	224.88	348653
				Payment Amount					224.88	
62885	06/11/13	18058	CONRAD N. HILTON FOUNDATION	REFD UNUSED PRPD DEPOSIT	PV	125996	001	00701	2,331.68	C3050055
				INTEREST	PV	125997	001	00701	8.46	C3050055/INT
				REFD UNUSED	PV	125999	001	00701	15,009.79	C3050050
				PRPD DEPOSIT						
				INTEREST	PV	126000	001	00701	51.09	C3050050/INT
				Payment Amount					17,401.02	
62886	06/11/13	18933	DAVIS WHOLESALE ELECTRIC, INC.	MODICON MB +OPTION ADAPTER	PV	125985	001	00701	1,260.26	973252
				Payment Amount					1,260.26	
62887	06/11/13	11330	DIAL SECURITY	6/13 SECURITY	PV	125979	001	00701	278.00	196310

ITEM 5B

Batch Number - 223974  
Bank Account - 00146807 Cash-General

Payment Number	Payment Date	Address Number	Name	Payment Stub Message	TY	Document Number	Key Item	Key Co	Amount	Invoice Number
				SRV@HQ/LOBBY						
				6/13 SECURITY	PV	125980	001	00701	45.00	196311
				SRV@TAPIA						
				6/13 SECURITY	PV	125881	001	00701	80.00	196312
				SRV@RLV						
				6/13 SECURITY	PV	125882	001	00701	35.00	196313
				SRV@RLV-FARM						
				6/13 SECURITY	PV	125883	001	00701	70.00	196314
				SRV@WLK						
				6/13 SECURITY	PV	125884	001	00701	35.00	196315
				SRV@WLK P/S						
				Payment Amount					543.00	
62888	06/11/13	2701	GRAINGER, INC.	CR	PD	125967	001	00101	1,436.45-	9109002510
				RE:INV9059623						
				547 TEMP REG						
				TEMPERATURE						
				REGULATOR						
				Alt Payee						
				5453 GRAINGER, INC.						
				DEPT 805178142						
				PALATINE IL 60038-0001						
				Payment Amount					7,434.25	
62889	06/11/13	2727	IDEXX LABORATORIES	MISC LAB SUPPLIES	PV	125976	001	00701	1,175.16	268532566
				FREIGHT						
				Alt Payee						
				6447 IDEXX LABORATORIES						
				P. O. BOX 101327						
				ATLANTA GA 30392-1327						
				Payment Amount					1,225.03	
62890	06/11/13	17447	KONECRANES INC.	RLV LABLES & PUSH BOTTON DUST	PV	125968	001	00751	291.04	SFS00778337
				Payment Amount					291.04	
62891	06/11/13	2611	LA DWP	RECTIFIER 4/23/13--5/23/13	PV	125930	001	00101	34.78	06901/052313
				RECTIFIER 4/23/13--5/22/13						
				Payment Amount					39.13	
62892	06/11/13	3164	LEMIEUX &	RETAINER-MAY	PV	125934	001	00701	6,000.00	140-999M/0513

Batch Number - 223974  
Bank Account - 00146807 Cash-General

Payment Number	Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key itm	Co	Amount	Invoice Number
			O'NEILL			13				
				PROFESSIONAL	PV	125935	001	00701	308.00	140M/0513
				SRVS-MAY'13						
				PROFESSIONAL	PV	125935	002	00701	1,819.05	140M/0513
				SRVS-MAY'13						
				PROFESSIONAL	PV	125935	003	00701	204.00	140M/0513
				SRVS-MAY'13						
				PROFESSIONAL	PV	125935	004	00701	312.00	140M/0513
				SRVS-MAY'13						
				PROFESSIONAL	PV	125935	005	00701	1,167.56	140M/0513
				SRVS-MAY'13						
				PROFESSIONAL	PV	125935	006	00701	50.00	140M/0513
				SRVS-MAY'13						
				PROFESSIONAL	PV	125935	007	00701	27,427.28	140M/0513
				SRVS-MAY'13						
				Payment Amount				37,287.89		
62893	06/11/13	18872	MAC CHEVRON	REG.GAS CHRGS	PV	126003	001	00701	6,032.03	3000009
				5/16-5/31/13						
				Payment Amount				6,032.03		
62894	06/11/13	18879	MALIBU CANYON SHELL	DIESEL GAS CHRGS	PV	125998	001	00701	837.14	1000008
				5/16-5/31/13						
				Payment Amount				837.14		
62895	06/11/13	18882	MJ TANK LINES	EMERGENCY FUEL TANK PUMPING	PV	126001	001	00701	10,567.50	F11903
				Payment Amount				10,567.50		
62896	06/11/13	18821	LEONARD POLAN	REIMB EXP-CASA CNF4/24-4/26/ 13	PV	125991	001	00701	600.86	042613
				Payment Amount				600.86		
62897	06/11/13	12954	POLYDYNE INC.	5/25/13 CLARIFLOC-441 80LB	PV	125986	001	00701	55,379.63	805576
				Payment Amount				55,379.63		
62898	06/11/13	9176	PRINT MANAGEMENT ASSOCIATES	EBILL STMT STUFFER&ONLIN E PMT C/S SURVEY BROCHURES	PV	125932	001	00701	1,140.34	2430
				Payment Amount				55,379.63		
				Payment Amount				1,140.34		
				Payment Amount				1,261.13		

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Batch Number - 223974

Bank Account - 00146807 Cash-General

Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Document Ty	Document Number	Key Item	Key Co	Amount	Invoice Number	
62899	06/11/13	2914	ROADSIDE LUMBER/HARDWARE	ASPHALT, COLD PATCH,60 LB. BAG	PV	125989	001	00701	794.65	90328875	
							2,401.47				
Payment:Amount									794.65		
62900	06/11/13	18961	MUKHTIAR SAGOO	REFD UNUSED PRPD DEPOSIT INTEREST	PV	125992	001	00701	75.00	R1192050	
Payment:Amount									75.22		
62901	06/11/13	2957	SOUTHERN CALIFORNIA EDISON	ENERGY MAY'13	PV	125990	001	00101	26.57	2869/060113	
Payment:Amount									429.68		
ENERGY MAY'13							125990	002	00101	22.57	2869/060113
ENERGY MAY'13							125990	003	00101	100.65	2869/060113
ENERGY MAY'13							125990	004	00101	27.57	2869/060113
ENERGY MAY'13							125990	005	00101	113.55	2869/060113
ENERGY MAY'13							125990	006	00101	75.70	2869/060113
ENERGY MAY'13							125990	007	00101	11.62	2869/060113
ENERGY MAY'13							125990	008	00101	25.08	2869/060113
ENERGY MAY'13							125990	009	00101	27.94	2869/060113
ENERGY MAY'13							125990	010	00101	27.25	2869/060113
ENERGY MAY'13							125990	011	00101	3,593.59	2869/060113
ENERGY MAY'13							125990	012	00101	3,273.59	2869/060113
ENERGY MAY'13							125990	013	00101	4,605.36	2869/060113
ENERGY MAY'13							125990	014	00101	74.30	2869/060113
ENERGY MAY'13							125990	015	00101	6,572.24	2869/060113
ENERGY MAY'13							125990	016	00101	4,921.19	2869/060113
ENERGY MAY'13							125990	017	00101	1,466.20	2869/060113
ENERGY MAY'13							125990	018	00101	24.24	2869/060113
ENERGY MAY'13							125990	019	00101	268.84	2869/060113
ENERGY MAY'13							125990	020	00101	3,579.14	2869/060113
ENERGY MAY'13							125990	021	00101	56,204.52	2869/060113
ENERGY MAY'13							125990	022	00101	37,469.68	2869/060113
ENERGY MAY'13							125990	023	00101	28.62	2869/060113
ENERGY MAY'13							125990	024	00101	607.77	2869/060113
ENERGY MAY'13							125990	025	00101	1,046.77	2869/060113
ENERGY MAY'13							125990	026	00101	5,065.65	2869/060113
ENERGY MAY'13							125990	027	00101	346.37	2869/060113
ENERGY MAY'13							125990	028	00101	247.36	2869/060113
ENERGY MAY'13							125990	029	00101	774.84	2869/060113
ENERGY MAY'13							125990	030	00101		

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Document Ty	Document Number	Key Item	Key Co	Amount	Invoice Number
				ENERGY MAY'13	PV	125990	031	00101	3,624.99	2869/060113
				ENERGY MAY'13	PV	125990	032	00101	29.02	2869/060113
				ENERGY MAY'13	PV	125990	033	00101	678.23	2869/060113
				ENERGY MAY'13	PV	125990	034	00101	31.48	2869/060113
				ENERGY MAY'13	PV	125990	035	00101	586.31	2869/060113
				ENERGY MAY'13	PV	125990	036	00101	27.25	2869/060113
				ENERGY MAY'13	PV	125990	037	00101	6,969.71	2869/060113
				ENERGY MAY'13	PV	125990	038	00101	2,687.33	2869/060113
				ENERGY MAY'13	PV	125990	039	00101	6,244.87	2869/060113
				ENERGY MAY'13	PV	125990	040	00101	602.44	2869/060113
				ENERGY MAY'13	PV	125990	041	00101	541.30	2869/060113
				ENERGY MAY'13	PV	125990	042	00101	1,633.24	2869/060113
				ENERGY MAY'13	PV	125990	043	00101	4,550.39	2869/060113
				ENERGY MAY'13	PV	125990	044	00101	13,788.14	2869/060113
				ENERGY MAY'13	PV	125990	045	00101	5,954.00	2869/060113
				ENERGY MAY'13	PV	125990	046	00101	5,810.51	2869/060113
				ENERGY MAY'13	PV	125990	047	00101	24,828.00	2869/060113
				ENERGY MAY'13	PV	125990	048	00101	6,127.87	2869/060113
				ENERGY MAY'13	PV	125990	049	00101	47.84	2869/060113
				ENERGY MAY'13	PV	125990	050	00101	124.21	2869/060113
				ENERGY MAY'13	PV	125990	051	00101	458.53	2869/060113
				ENERGY MAY'13	PV	125990	052	00101	122.84	2869/060113
				ENERGY MAY'13	PV	125990	053	00101	50.82	2869/060113
				ENERGY MAY'13	PV	125990	054	00101	1,004.72	2869/060113
				ENERGY MAY'13	PV	125990	055	00101	2,724.39	2869/060113
				ENERGY MAY'13	PV	125990	056	00101	3,548.73	2869/060113
				ENERGY MAY'13	PV	125990	057	00101	25.08	2869/060113
				ENERGY MAY'13	PV	125990	058	00101	25.43	2869/060113
				ENERGY MAY'13	PV	125990	059	00101	26.57	2869/060113
				ENERGY MAY'13	PV	125990	060	00101	270.42	2869/060113
				ENERGY MAY'13	PV	125990	061	00101	27.63	2869/060113
				ENERGY MAY'13	PV	125990	062	00101	741.49	2869/060113
				ENERGY MAY'13	PV	125990	063	00101	12.80	2869/060113
				ENERGY MAY'13	PV	125990	064	00101	12.80	2869/060113
				ENERGY MAY'13	PV	125990	065	00101	436.01	2869/060113
				ENERGY MAY'13	PV	125990	066	00101	28,773.41	2869/060113
				ENERGY MAY'13	PV	125990	067	00101	28,773.40	2869/060113
				ENERGY MAY'13	PV	125990	068	00101	29,940.41	2869/060113
				ENERGY MAY'13	PV	125990	069	00101	29,940.42	2869/060113
				ENERGY MAY'13	PV	125990	070	00101	578.53	2869/060113
				ENERGY MAY'13	PV	125990	071	00101	1,905.18	2869/060113

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Payment Number	Date	Address Number	Name	Payment Stub Message	Document . . .		Key Lim Co	Amount	Invoice Number
					Ty	Number			
62902	06/11/13	18745	THE REGENTS OF THE UNIVERSITY OF CA	ENERGY MAY'13 Payment Amount	PV	125990	072 00101	952.59	2869/060113
				DETECTN OF COCCIDIODES DNA	PV	125927	001 00301	4,520.49	33449-7/FINAL
				Payment Amount			346,298.78		
62903	06/11/13	18095	TOTAL BARRICADE SERVICE, INC.	5/13--5/17-BAR RICADE RNTL	PV	125928	001 00301	2,537.50	20385
				5/13--5/17-BAR RICADE RNTL	PV	125929	001 00301	465.00	20384
				Payment Amount			3,002.50		
62904	06/11/13	18962	U. S. BUILDING & DEVELOPMENT	REFD UNUSED PRPD DEPOSIT	PV	125994	001 00701	1,351.54	R2463050
				INTEREST	PV	125995	001 00701	1.84	R2463050/INT
				Payment Amount			1,353.38		
62905	06/11/13	18810	UNIFIRST CORPORATION	5/13 UNIFORM MATS&TWLS@TAP	PV	125937	001 00701	45.72	574021
				IA	PV	125937	002 00701	19.10	574021
				5/13 UNIFORM MATS&TWLS@TAP	PV	125938	001 00701	62.66	575295
				IA	PV	125938	002 00701	47.10	575295
				5/13 UNIFORM MATS & TWLS@TAPIA	PV	125938	002 00701	47.10	575295
				MATS & TWLS@TAPIA	PV	125939	001 00701	62.38	576578
				5/13 UNIFORM MATS & TWLS@TAPIA	PV	125939	002 00701	19.10	576578
				MATS & TWLS@TAPIA	PV	125940	001 00701	45.72	577831
				5/13 UNIFORM MATS & TWLS@TAPIA	PV	125940	002 00701	47.10	577831

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Document	Key	Amount	Invoice Number
Number	Date	Number			Number	Item Co		Number
				TWLS@TAPIA				
				5/13 UNIFORM	PV	125941 001 00701	45.72	579085
				MATS &				
				TWLS@TAPIA				
				5/13 UNIFORM	PV	125941 002 00701	19.10	579085
				MATS &				
				TWLS@TAPIA				
				5/13 UNIFORM	PV	125942 001 00701	13.88	574020
				MATS &				
				TWLS@WLK				
				5/13 UNIFORM	PV	125942 002 00701	6.40	574020
				MATS &				
				TWLS@WLK				
				5/13 UNIFORM	PV	125943 001 00701	13.88	575294
				MATS &				
				TWLS@WLK				
				5/13 UNIFORM	PV	125943 002 00701	19.40	575294
				MATS &				
				TWLS@WLK				
				5/13 UNIFORM	PV	125944 001 00701	13.88	576577
				MATS &				
				TWLS@WLK				
				5/13 UNIFORM	PV	125944 002 00701	6.40	576577
				MATS &				
				TWLS@WLK				
				5/13 UNIFORM	PV	125945 001 00701	13.88	577830
				MATS &				
				TWLS@WLK				
				5/13 UNIFORM	PV	125945 002 00701	19.40	577830
				MATS &				
				TWLS@WLK				
				5/13 UNIFORM	PV	125946 001 00701	13.88	579084
				MATS &				
				TWLS@WLK				
				5/13 UNIFORM	PV	125946 002 00701	6.40	579084
				MATS &				
				TWLS@WLK				
				5/13 UNIFORM	PV	125947 001 00701	179.08	574023
				MATS &				
				TWLS@WLK				
				5/13 UNIFORM	PV	125948 001 00701	233.16	575297
				MATS &				
				TWLS@WLK				
				5/13 UNIFORM	PV	125948 001 00701	233.16	575297
				MATS &				



Payment Number	Payment Date	Address Number	Name	Payment Stub Message	TY	Document Number	Key	Amount	Invoice Number
Number	Date	Number				Number	itm Co		Number
			MATS &						
			TWLS@HQ						
			5/13 UNIFORM	PV	125949	001	00701	236.54	576580
			MATS &						
			TWLS@HQ						
			5/13 UNIFORM	PV	125950	001	00701	221.80	577833
			MATS &						
			TWLS@HQ						
			5/13 UNIFORM	PV	125951	001	00701	184.78	579087
			MATS &						
			TWLS@HQ						
			5/13 UNIFORM	PV	125952	001	00701	20.34	574022
			MATS &						
			TWLS@RLV						
			5/13 UNIFORM	PV	125952	002	00701	20.80	574022
			MATS &						
			TWLS@RLV						
			5/13 UNIFORM	PV	125953	001	00701	20.34	575296
			MATS &						
			TWLS@RLV						
			5/13 UNIFORM	PV	125953	002	00701	20.80	575296
			MATS &						
			TWLS@RLV						
			5/13 UNIFORM	PV	125955	001	00701	20.34	576579
			MATS &						
			TWLS@RLV						
			5/13 UNIFORM	PV	125955	002	00701	20.80	576579
			MATS &						
			TWLS@RLV						
			5/13 UNIFORM	PV	125956	001	00701	20.34	577832
			MATS &						
			TWLS@RLV						
			5/13 UNIFORM	PV	125956	002	00701	20.80	577832
			MATS &						
			TWLS@RLV						
			5/13 UNIFORM	PV	125957	001	00701	20.34	579086
			MATS &						
			TWLS@RLV						
			5/13 UNIFORM	PV	125957	002	00701	20.80	579086
			MATS &						
			TWLS@RLV						

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Number	Key Item	Co	Amount	Invoice Number
62906	06/11/13	3037	WAITE BROS. PLUMBING	Payment Amount PLUMBING SRV@TAPIA	PV	125988	001	00701	308.00	37177
									1,802.16	
62907	06/11/13	3047	WESCO DISTRIBUTION, INC.	Payment Amount RELAY 100-240VAC FOR P/S WHT 3G STL DEVICE BOX FOR HQ HWS SS320 3G WALLPLATE	PV	125970	001	00701	159.38	178257
									308.00	
									32.68	177882
									25.21	177883
Alt Payee 6443 WESCO DISTRIBUTION, INC PO BOX 31001-0465 PASADENA CA 91110-0465										
62908	06/11/13	3048	WEST COAST AIR CONDITIONING	Payment Amount 5/13-PRV MAINT@BLDG 2  5/2/13-PRV MAINT@TAPIA 5/13-PRV WTR TRMT@BLDG8; 7 5/3/13-PRV MAINT@JS#2 5/3/13-PRV MAINT@LV-2 5/3/13-PRV MAINT@JS#1 5/3/13-PRV MAINT@WLK FLT 5/3/13-PRV MAINT@CORNELL P/S INSTALLED EXHAUST FAN UNIT#2 FOLLOW-UP REPR@RLV BLDG PM FOLLOW-UP	PV	125916	001	00701	30.00	S48148
									217.27	
									135.00	S48211
									395.00	S48421
									62.00	S48227
									115.00	S48228
									108.00	S48229
									45.00	S48255
									50.00	S48256
									388.37	S48715
									345.84	S48367
									479.75	S48350

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key itm	Key Co	Amount	Invoice Number
62909	06/11/13	3067	XEROX CORPORATION	REPR@BLDG 8 Payment Amount	PV	126004	001	00701	2,153.96	067850135
				D95CPC-2ND					669.96	
				FL/PMT#13-APR '13						
				D95CPC-1ST					570.64	067850134
				FL/PMT#13-APR '13						
				W5645-TAPIA/P					337.31	067850136
				MT#50-APR'13						
				XC560					1,519.54	067850139
				CLR/PMT#28-AP R'13						
				X560EFLFIERY					192.02	067850138
				/PMT#28-APR'1						
				3						
				WC5740-OPS/PM					216.08	068361545
				T#31-MAY'13						
				Payment Amount					3,505.55	
				Total Amount of Payments Written					509,000.16	
				Total Number of Payments Written					29	

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Document		Key	Amount	Invoice Number
					Tr	Number			
62910	06/18/13	2339	AGOURA LOCK TECHNOLOGIES	MISC KEYS;DEADBOLT S;KNOBSETS Payment Amount	PV	126068	001 00701	217.46	80345
62911	06/18/13	3077	AIRGAS USA, LLC	5/13 INDUSTRIAL AIR CYLINDERS	PV	126076	001 00701	607.15	9016347044
All Payee				AIRGAS USA, LLC P. O. BOX 7423 PASADENA, CA 91109-7423					
62912	06/18/13	2387	AMERRAY HYDRAULICS CORP	MISC INVENTORY ITEMS Payment Amount	PV	126106	001 00701	274.41	38662
62913	06/18/13	17389	ANIMAL & INSECT PEST MANAGEMENT, INC	5/13 PEST CNTRL@BLDG7;8 ;RW TKN Payment Amount	PV	126119	001 00701	25.20	66290
				5/13 PEST CNTRL@BLDG7;8 ;RW TKN Payment Amount	PV	126119	002 00701	58.80	66290
				5/13 PEST CNTRL@RLV AND FARM Payment Amount	PV	126120	001 00701	110.25	66291
				5/13 PEST CNTRL@TAPIA Payment Amount	PV	126121	001 00701	110.25	66294
				5/13 PEST CNTRL@EQUESTR IAN TKN Payment Amount	PV	126123	001 00701	54.00	66292
				5/13 PEST CNTRL@MOTOR HOUSE Payment Amount	PV	126124	001 00701	60.00	66354
				5/13 PEST CNTRL@WLK Payment Amount	PV	126137	001 00701	54.00	66293
62914	06/18/13	2869	AT&T	Payment Amount SRV 06/05--07/04/1 3	PV	126184	001 00101	48.58	9054/060513
				SRV	PV	126185	001 00701	242.87	9065/060513

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key	Amount	Invoice Number
				6/05-7/04/13					
				SRV	PV	126186	001 00701	237.73	9268/060513
				6/05-7/04/13					
				Payment Amount			529.18		
62915	06/18/13	18966	AT&T	SRV	PV	126138	001 00701	643.15	1657/060513
				6/05-7/04/13					
				Payment Amount			643.15		
62916	06/18/13	2407	ATLAS TOWING	TOWING	PV	126066	001 00701	245.00	47477
				SRV@5/23 FOR VEH#138					
				Payment Amount			245.00		
62917	06/18/13	8782	AW DIRECT INC.	ALUM TOOL BOX FOR UNIT 894	PV	126135	001 00701	477.41	1019528889
				ALUM TOOL BOX FOR UNIT 894	PV	126135	002 00701	85.00	1019528889
				LIGHT BAR & MOUNT KIT	PV	126136	001 00701	849.09	1019540019
				VEH#895					
				FREIGHT	PV	126136	003 00701	31.77	1019540019
				Payment Amount			1,443.27		
62918	06/18/13	2458	BOBS ALIGNMENT	ALIGNMENT ON VEH#861	PV	126150	001 00701	218.96	8483
				Payment Amount			218.96		
62919	06/18/13	6409	C & H DISTRIBUTORS, INC	1/2YD UTILITY TILT	PV	126102	001 00701	424.34	11143817
				TRK-BLACK					
				Payment Amount			424.34		
62920	06/18/13	5376	CALIFORNIA ELECTRIC SUPPLY	AC/DC PWR SPLY SWITCHER	PV	126127	001 00701	468.94	8997-414712
				Alt Payee 5451 CALIFORNIA ELECTRIC SUPPLY P.O. BOX 14196 ORANGE CA 92863					
				Payment Amount			468.94		
62921	06/18/13	2513	CAPCO ANALYTICAL SERVICES	5/13 DIGESTER GAS TEST	PV	126125	001 00701	366.25	131647
				Payment Amount			366.25		
62922	06/18/13	15567	CETOVA CORP.	S/W MAINT-JULY201	PV	126104	001 00701	10,518.00	999614
				Payment Amount			366.25		

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	TY	Document Number	Key Item	Key Co	Amount	Invoice Number
3-JUNE 2014										
				Payment Amount				10,518.00		
62923	06/18/13	2557	COMBAT FIRE PROTECTION	FIRE	PV	126077	001	00701	1,396.20	34777
				EXTINGUISHER INSP/MAINT.						
				FIRE	PV	126077	002	00701	282.50	34777
				EXTINGUISHER INSP/MAINT.						
				FIRE	PV	126077	005	00701	2,160.20	34777
				EXTINGUISHER INSP/MAINT.						
				FIRE	PV	126077	007	00701	15.00	34777
				EXTINGUISHER INSP/MAINT.						
				Payment Amount				3,853.90		
62924	06/18/13	15396	CORDELL ELECTRIC	REPR LIGHTING@CHEM ICAL RM	PV	126012	001	00701	1,102.94	48002
				RELOCATE 3 CEILING MOUNT LIGHT	PV	126013	801	00701	2,340.00	47995
				TAPIA INFLUENT LIGHTING	PV	126072	001	00701	490.00	47996
				REPR LIGHTING IN GENERATOR RM	PV	126073	001	00701	397.80	47999
				REPR LIGHTING IN GENERATOR RM	PV	126074	001	00701	477.80	48000
				REPR LIGHTING IN GENERATOR RM	PV	126075	001	00701	403.60	48001
				INSTALL NEW FIXTURE@TAPIA	PV	126117	001	00701	640.00	48003
				Payment Amount				5,852.14		
62925	06/18/13	18675	CPC SYSTEMS, INC.	INSTALL POLYMER BLENDING UNITS	PV	126126	001	00701	7,848.00	CSIV00047
				Payment Amount				7,848.00		

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Tr Number	Key	Amount	Invoice Number
62926	06/18/13	17061	CWEA TRI-COUNTIES SECTION	CWEA REGIST WKSH-8 EMPLOYEES	PV 126084	001 00701	240.00	061313
62927	06/18/13	18688	DATAFORM PRINT COMMUNICATION S	Payment Amount COLLAPSIBLE CUPS	PV 126071	001 00701	861.10	11126
62928	06/18/13	8612	DURHAM SCHOOL SERVICES	Payment Amount 4/16-5/22 4TH GRD TAPIA TOURS	PV 126071	002 00701	87.22	11126
62929	06/18/13	17918	EARTHLINK BUSINESS CO.	Payment Amount 6/13 MPLS LINES FOR PHONE/DATA	PV 126146	001 00701	2,856.06	1318062506011
62930	06/18/13	18111	ELECSYS INTERNATIONAL CORPORATION	Payment Amount 7/13 RADIX READERS MAINT	PV 126098	001 00701	261.00	114669
62931	06/18/13	15826	EMPIRE PIPE CLEANING & EQUIPMENT INC.	Payment Amount REMOVE GRAVEL FROM FUEL TNK	PV 126010	001 00701	2,150.00	9240
62932	06/18/13	8173	EXCEL PRINT RESOURCES	Payment Amount G.BULLOCK/SCH LAGETER BUS CARD	PV 126086	001 00701	63.22	2123
62933	06/18/13	2650	EXPRESS PARTS EXCHANGE	Payment Amount STARTER MOTOR & ALTERNATOR	PV 126118	001 00701	656.64	48576
62934	06/18/13	2658	FEDERAL EXPRESS CORP	Payment Amount (1)PAC/KAGE DEL 5/31/13	PV 126087	001 00701	51.59	2-297-44639
62935	06/18/13	2659	FENCE FACTORY	Payment Amount KUFFLINKS, TAN COLOR	PV 126078	001 00701	414.25	163007
62936	06/18/13	6770	G.I.	Payment Amount 5/13	PV 126100	001 00701	425.57	2520441-0283-

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INDUSTRIES											
				DISP-10YD							5
				ROLLOFF@TAPIA							
				5/13	PV	126101	001	00701		285.21	2643753-0283-
				DISP-10YD							5
				ROLLOFF@SHOP							
				6/13	PV	126129	001	00701		637.72	2643877-0283-
				DIPOSAL@HQ/SH							2
				OP							
				6/13	PV	126131	001	00701		79.72	2643875-0283-
				DISPOSAL@RLV							6
				6/13	PV	126132	001	00701		174.56	2358866-0283-
				DISPOSAL@WLK							0
				6/13	PV	126133	001	00701		428.41	2520458-0283-
				DISPOSAL@TAPI							9
				A							
				6/13	PV	126134	001	00701		1,338.08	2520459-0283-
				DISP@TAPIA							7
				RAGS/GRIT							
				6/13	PV	126163	001	00701		79.72	2643876-0283-
				DISPOSAL@RLV-							4
				FARM							
Alt Payee 6771 G.I. INDUSTRIES P. O. BOX 541065 LOS ANGELES CA 90054-1065											
62937	06/18/13	2688	GEOLABS	Payment Amount						3,448.99	
				12/1/12--2/28/	PV	126139	001	00701		7,384.00	21303003
				13-ADD'L							
				FIELD OB							
				5/1-5/31/13-G	PV	126140	001	00701		5,691.50	21306030
				RADING MAT'L							
				TEST							
				Payment Amount						13,075.50	
62938	06/18/13	4525	HARRINGTON INDUSTRIAL PLASTICS INC.	PRESSURE REGULATOR	PV	126069	001	00701		183.94	00569958
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				FREIGHT	PV	126069	002	00701		18.15	00569958
Alt Payee 7132 HARRINGTON INDUSTRIAL PLASTICS LLC P. O. BOX 5128 14480 YORBA AVENUE											
				Payment Amount						202.09	



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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key Item	Co	Amount	Invoice Number
62939	06/18/13	15755	HD SUPPLY WATERWORKS, LTD.	MISC STORAGE ITEMS	PV	126070	001	00701	326.07	9814911
Alt Payee										
15948			HD SUPPLY WATERWORKS, LTD FILE #56214 LOS ANGELES CA 90074-6214	Payment Amount					326.07	
62940	06/18/13	4144	INTERSTATE BATTERY SYSTEMS	BATTERIES FOR VEH#700	PV	126099	001	00701	900.73	80000618
Alt Payee										
2736			IRON MOUNTAIN RECORDS MANAGEMENT	Payment Amount					900.73	
62941	06/18/13	2736	IRON MOUNTAIN RECORDS MANAGEMENT	6/13 RECORDS STORAGE	PV	126079	001	00701	546.21	HDK8829
Alt Payee										
3083			JCI JONES CHEMICALS, INC	Payment Amount					546.21	
62942	06/18/13	3083	JCI JONES CHEMICALS, INC	SODIUM HYPOCHLORITE-5073GAL	PV	126014	001	00701	2,952.33	582392
Alt Payee										
13647			JCI JONES CHEMICALS, INC P.O. BOX 636877 CINCINNATI OH 45263-6877	Payment Amount					2,906.36	
62943	06/18/13	2752	KAMAN INDUSTRIAL TECHNOLOGIES	CHAIN CONNECTING LINK	PV	126103	001	00701	44.53	N637611
Alt Payee										
18555			KEMIRA WATER SOLUTIONS, INC.	Payment Amount					44.53	
62944	06/18/13	18555	KEMIRA WATER SOLUTIONS, INC.	FERRIC CHLORIDE-4974 0LB	PV	126016	001	00701	6,052.16	9017335956
ITEM 5B										
Alt Payee										
18536			KEMIRA WATER SOLUTIONS MAIL CODE 5581, P. O. BOX 105046 ATLANTA GA 30348-5046	Payment Amount					6,052.16	
62945	06/18/13	3352	LAS VIRGENES MUNICIPAL WATER DISTRICT	JED SMITH P/S 3/26-5/23/13	PV	126065	001	00101	42.37	0254/052313

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key	Item	Co	Amount	Invoice Number
62946	06/18/13	3483	DAVID LIPPMAN	REIMB CELL PHONE B/P 4/4--5/3	PV	126064	001	00701		69.22	7898/050713
				Payment Amount						42.37	
62947	06/18/13	2610	LOS ANGELES COUNTY DEPT. OF PUBLIC WORKS	REIMB MLG-PW 1296.850	PV	126088	001	00701		885.00	RE-PW-1305150 8420
				Payment Amount						69.22	
62948	06/18/13	7292	MICHAEL McINTYRE	REIMB MLG-PW SCADA CALLOUT 6/1	PV	126107	001	00101		25.42	060113
				Payment Amount						913.35	
62949	06/18/13	2639	MOTION INDUSTRIES, INC.	REIMB MLG-RLV SCADA CALLOUT6/2	PV	126108	001	00751		25.43	060213
				Payment Amount						50.85	
				SPEED CNTRL HYDRAULIC PARTS	PV	126019	001	00701		210.70	CA22-565148
				MISC PARTS FOR RANCHO REPAIR	PV	126020	001	00701		820.96	CA22-565154
				REPAIR PARTS FOR RANCHO	PV	126021	001	00701		342.97	CA22-565214
				HYDRAULIC REPR PARTS FOR RLV	PV	126022	001	00701		706.40	CA22-565257
				MISC REPR PARTS FOR RLV	PV	126023	001	00701		444.63	CA22-565265
				Payment Amount						2,525.66	
				TNK RNTL CHRGs	PV	126017	001	00701		1,482.40	43145
				WK#9;10;11 &							

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Alt Payee 10317 MOTION INDUSTRIES INC.  
FILE 749376  
LOS ANGELES CA 90074

17329 ODYSSEY POWER  
Payment Amount  
TNK RNTL  
CHRGs  
WK#9;10;11 &

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key Lim Co	Amount	Invoice Number
62951	06/18/13	2302	OFFICE DEPOT	Payment Amount				1,482.40	
				COFFEE	PV	126112	001 00701	113.60	659081156001
				SUPLIES					
				MISC OFFICE	PV	126113	001 00701	249.58	659085212001
				SUPLIES					
				PEN,UB207GEL	PV	126114	001 00701	10.64	659085434001
				BINDERS	PV	126115	001 00701	75.05	659085435001
				STAMPS SELF	PV	126116	001 00701	91.23	659581019001
				INK					
				Payment Amount				540.10	
62952	06/18/13	2871	PACIFIC COAST BOLT	HYTROL 8"	PV	126083	001 00701	662.40	365873-00
				STUD-COVER					
				MISC STORAGE	PV	126128	001 00701	597.05	365870-00
				ITEMS					
				FREIGHT	PV	126128	005 00701	50.00	365870-00
				Payment Amount				1,309.45	
62953	06/18/13	3481	DEBORAH PETERS	EXP-SOLAR	PV	126109	001 00101	226.60	051913
				CUP'13-5/16-5					
				/19					
				EXP-PHOTOSHOP	PV	126110	001 00701	94.46	052413
				TRNG@5/24/13					
				Payment Amount				321.06	
62954	06/18/13	7745	PETTY CASH - CAROL PALMA	REPL PETTY	PV	126164	001 00701	25.00	060513
				CASH					
				3/13-6/5/13					
				REPL PETTY	PV	126164	002 00701	3.27	060513
				CASH					
				3/13-6/5/13					
				REPL PETTY	PV	126164	003 00701	15.04	060513
				CASH					
				3/13-6/5/13					
				REPL PETTY	PV	126164	004 00701	16.65	060513
				CASH					
				3/13-6/5/13					
				REPL PETTY	PV	126164	005 00701	42.74	060513
				CASH					
				3/13-6/5/13					
				REPL PETTY	PV	126164	006 00701	8.24	060513
				CASH					
				3/13-6/5/13					

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	TY	Document Number	Item	Key Co	Amount	Invoice Number
				REPL PETTY	PV	126164	007	00701	32.21	060513
				CASH						
				3/13-6/5/13						
				REPL PETTY	PV	126164	008	00701	30.00	060513
				CASH						
				3/13-6/5/13						
				REPL PETTY	PV	126164	009	00701	16.28	060513
				CASH						
				3/13-6/5/13						
				REPL PETTY	PV	126164	010	00701	39.13	060513
				CASH						
				3/13-6/5/13						
				REPL PETTY	PV	126164	011	00701	26.28	060513
				CASH						
				3/13-6/5/13						
				REPL PETTY	PV	126164	012	00701	35.00	060513
				CASH						
				3/13-6/5/13						
				REPL PETTY	PV	126164	013	00701	35.00	060513
				CASH						
				3/13-6/5/13						
				REPL PETTY	PV	126164	014	00701	15.50	060513
				CASH						
				3/13-6/5/13						
				REPL PETTY	PV	126164	015	00701	14.98	060513
				CASH						
				3/13-6/5/13						
				REPL PETTY	PV	126164	016	00701	18.50	060513
				CASH						
				3/13-6/5/13						
				REPL PETTY	PV	126164	017	00701	26.00	060513
				CASH						
				3/13-6/5/13						
				Payment Amount					399.82	
				KIT DECALS	PV	126080	001	00701	23.17	137545
				Payment Amount					23.17	
				DIESEL FUEL	PV	125061	001	00751	1,198.85	V36394
				DELIVERY TO						
				RLV						
				DIESEL FUEL	PV	126062	001	00751	707.13	V36395

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Payment . . . Number	Payment . . . Date	Address Number	Name	Payment Stub Message Ty	Document . . . Number	Key Ltr Co	Amount	Invoice Number
DELIVERY/RLV								
FARM								
Payment Amount								
62957	06/18/13	6940	SECTRAN SECURITY, INC.	PV	126143	001 00701	289.38	13060542
							1,905.98	
MISC STORAGE ITEMS								
Payment Amount								
62958	06/18/13	10182	SHAMROCK SUPPLY CO.	PV	126097	001 00701	799.23	1756818
							289.38	
4 WAY SILCOCK KEY								
Payment Amount								
62959	06/18/13	2948	SMITH PIPE & SUPPLY	PV	126063	001 00701	8.72	2546069
							799.23	
24V CIRCUIT TESTER FOR VEH#710								
Payment Amount								
62960	06/18/13	2949	SNAP ON TOOLS	PV	126067	001 00701	55.63	105549
							8.72	
CORNELL P/S								
Payment Amount								
62961	06/18/13	2958	SOUTHERN CALIFORNIA GAS CO	PV	126090	001 00101	3,499.93	0400/060613
							55.63	
JBR P/S								
Payment Amount								
				PV	126091	001 00101	16.75	1200/060413
							16.75	
WLK P/S								
Payment Amount								
				PV	126092	001 00101	50.00	9400/060613
							50.00	
HQ/OPNS								
Payment Amount								
				PV	126093	001 00701	1,419.14	3600/060613
							1,419.14	
TAPIA PLNT								
Payment Amount								
				PV	126094	001 00751	705.49	4000/060613
							705.49	
RLV PLNT								
Payment Amount								
				PV	126095	001 00751	52.62	4200/060613
							52.62	
AWRD-DOUGAL & HICKS								
Payment Amount								
62962	06/18/13	8645	SOUTHERN CALIFORNIA TROPHY COMPANY	PV	126096	001 00701	104.64	050443-13
							5,743.93	
FREIGHT								
Payment Amount								
				PV	126096	003 00701	20.05	050443-13
							20.05	
6" PRATT MK VALVE & EQUIPMENT, BUTTERFLY								
Payment Amount								
62963	06/18/13	16385	SOUTHWEST VALVE & EQUIPMENT, BUTTERFLY	PV	126018	001 00701	1,220.80	3635
							124.69	

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key	Amount	Invoice Number
Number	Date	Number				Number	itm Co		Number
			INC.						
62964	06/18/13	2964	STATE BOARD OF EQUALIZATION	FREIGHT Payment Amount	PV	126018	002 00701	95.93	3635
				SALES/USE-2ND PRPMT 2ND QT*13	PV	126151	001 00701	1,371.00	97817885/MAY13
62965	06/18/13	2969	STATE WATER RESOURCES CONTROL BOARD	Payment Amount WLK WELL-GWTR EXTRCT*12	PV	126147	001 00751	50.00	G193441/2012
62966	06/18/13	7454	THE GRADALL RENTAL CO.	Payment Amount R&R BIOFILTER MEDIA	PV	126011	001 00701	4,345.00	#5113
62967	06/18/13	3006	UNDERGROUND SERVICE ALERT	Payment Amount 5/13 NEW TICKET	PV	126144	001 00701	294.00	520130396
62968	06/18/13	3429	UNITED PARCEL SERVICE	Payment Amount SRV 4/23-6/08/13	PV	126141	001 00701	128.28	000025W020233
62969	06/18/13	8455	VARNA ELECTRONICS	Payment Amount INSTALL/SET-U P SAT	PV	126085	001 00101	125.00	01737
62970	06/18/13	13326	VILLA ESPERANZA SERVICES	Payment Amount 5/13 LANDSCAPE SRV	PV	126142	001 00701	1,114.75	LVMWD 2013-6
62971	06/18/13	16542	VISION INTERNET PROVIDERS,	Payment Amount 5/13 LANDSCAPE SRV VERISIGN SECURE CERT SET-UP	PV	126142	002 00701	3,096.32	LVMWD 2013-6
				Payment Amount 5/13 LANDSCAPE SRV	PV	126142	004 00701	571.93	LVMWD 2013-6
				Payment Amount VERISIGN SECURE CERT SET-UP	PV	126145	001 00701	449.00	24826
				Payment Amount 5/13 LANDSCAPE SRV	PV	126142	001 00701	1,114.75	LVMWD 2013-6
				Payment Amount 5/13 LANDSCAPE SRV	PV	126142	002 00701	3,096.32	LVMWD 2013-6
				Payment Amount 5/13 LANDSCAPE SRV	PV	126142	004 00701	571.93	LVMWD 2013-6
				Payment Amount VERISIGN SECURE CERT SET-UP	PV	126145	001 00701	449.00	24826

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document	Key	Amount	Invoice Number
Number	Date	Number				Number	Item Co		Number
62972	06/18/13	18640	WEST COAST POWER SOLUTIONS	DDC BALL VALVES 12" VAV BOX	PV	126048	001 00701	1,331.20	J378
				BLDG 8-2ND FL WTR VALVES	PV	126050	001 00701	659.60	J 378
				BLDG8-2ND FLOOR WTR VALVES	PV	126051	001 00701	663.60	J397
				FAULTY VAV@ BLDG7	PV	126053	001 00701	246.15	J395
				CONTROLS RETROFIT@BLDG 7	PV	126054	001 00701	1,264.90	J394
				CONTROL RETROFIT@BLDG 7	PV	126055	001 00701	984.60	J 394
				4/13-CONTROLS UPGRADE@BLDG8	PV	126057	001 00701	4,260.25	J377
				DDC CNTROLS@BLDG 8	PV	126059	001 00701	945.25	J396
				DDC CONTROLS@BLDG 8	PV	126060	001 00701	3,315.00	J 396
				Payment Amount				449.00	
				6/13 WTR TRMT FOR THE BOILER	PV	126081	001 00701	322.00	22265
				Payment Amount				13,670.55	
				Total Amount of Payments Written				117,433.62	
				Total Number of Payments Written				64	

Batch Number - 224099

Bank Account - 00146807 Cash-General

Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Document	Key	Amount	Invoice Number
62974	06/25/13	2317	ACORN NEWSPAPER					
				AD: QW QTRLY TOUR @5/4	PV 126168	001 00101	168.00	119608-108
				5/09 AD: FIRESCPNG CLS @5/22	PV 126169	001 00101	762.00	119608-110
				5/16 AD:4 COLOR GARDEN @5/22	PV 126170	001 00101	762.00	119608-111
				Payment Amount			1,692.00	
62975	06/25/13	18132	AGROMIN PREMIUM SOIL PRODUCTS	100YD COMPOST AMENDMENT	PV 126024	001 00701	1,200.00	0221662-IN
				100YD COMPOST AMENDMENT	PV 126025	001 00701	1,200.00	0221741-IN
				100YD COMPOST AMENDMENT	PV 126026	001 00701	1,200.00	0222631-IN
				100YD COMPOST AMENDMENT	PV 126027	001 00701	1,200.00	0222633-IN
				100YD COMPOST AMENDMENT	PV 126028	001 00701	1,200.00	0221870-IN
				100YD COMPOST AMENDMENT	PV 126029	001 00701	1,200.00	0221950-IN
				100YD COMPOST AMENDMENT	PV 126030	001 00701	1,200.00	0222051-IN
				100YD COMPOST AMENDMENT	PV 126032	001 00701	1,200.00	0222072-IN
				100YD COMPOST AMENDMENT	PV 126033	001 00701	1,200.00	0222083-IN
				100YD COMPOST AMENDMENT	PV 126034	001 00701	1,200.00	0222131-IN
				100YD COMPOST AMENDMENT	PV 126035	001 00701	1,200.00	0222167-IN
				100YD COMPOST AMENDMENT	PV 126036	001 00701	1,200.00	0222201-IN
				100YD COMPOST AMENDMENT	PV 126037	001 00701	1,200.00	0222318-IN
				100YD COMPOST AMENDMENT	PV 126038	001 00701	1,200.00	0222349-IN
				70YD COMPOST AMENDMENT	PV 126039	001 00701	840.00	0222350-IN
				100YD COMPOST AMENDMENT	PV 126040	001 00701	1,200.00	0222426-IN



Batch Number - 224099  
Bank Account - 00146807 Cash-General

Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key	Item	Co	Amount	Invoice Number
				AMENDMENT							
				100YD COMPOST	PV	126041	001	00701		1,200.00	0222453-IN
				AMENDMENT							
				100YD COMPOST	PV	126042	001	00701		1,200.00	0222479-IN
				AMENDMENT							
				100YD COMPOST	PV	126043	001	00701		1,200.00	0222486-IN
				AMENDMENT							
				Payment Amount					22,440.00		
62976	06/25/13	18956	ARCHSTONE-SMI TH	REFD BAL	PV	126174	001	00101		5.00	580740
				CLOSED A/C							
				REFD BAL	PV	126175	001	00101		166.55	580758
				CLOSED A/C							
				REFD BAL	PV	126176	001	00101		902.66	580742
				CLOSED A/C							
				REFD BAL	PV	126178	001	00101		375.71	580724
				CLOSED A/C							
				REFD BAL	PV	126179	001	00101		984.17	508726
				CLOSED A/C							
				REFD BAL	PV	126180	001	00101		168.56	580802
				CLOSED A/C							
				Payment Amount					2,602.65		
62977	06/25/13	18963	BEST BUILDING VALUE, INC.	REFD DEPOSIT	PV	126183	001	00101		393.88	9997637
				ON CLOSED A/C							
				Payment Amount					393.88		
62978	06/25/13	18893	BILLTRUST	5/13-BILLING & ON-LINE PAYMENT	PV	126172	001	00701		4,539.13	80075
				Payment Amount					4,539.13		
62979	06/25/13	2487	CALABASAS CHAMBER OF COMMERCE	AD-DESTINATN CLBS BUS.2013/14	PV	126165	001	00101		595.00	4200
				Payment Amount					595.00		
62980	06/25/13	5405	CALOLYMPIC SAFETY	STOP-SLOW PADDLE 18"X18" FREIGHT	PV	126160	001	00701		12.60	316359
				Payment Amount					19.70		
62981	06/25/13	18860	CHEMTREAT, INC.	WATER TREATMENT COOLING TOWER WTR TRMT	PV	126153	001	00701		401.94	1593522
				Payment Amount					19.70		
				Payment Amount					7.10		
				Payment Amount					401.94		
				Payment Amount					133.98		

ITEM 5B

Batch Number - 224099  
Bank Account - 00146807 Cash-General

Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key	Amount	Invoice Number
Number	Date	Number				Number	Lim Co		Number
62982	06/25/13	18957	DARYA TAL, LLC	COOLING TOWER Payment Amount	PV	126181	001 00101	535.92	9997697
				REFD DEPOSIT ON CLOSED A/C				1,277.55	
62983	06/25/13	9353	ERI SAFETY VIDEOS	Payment Amount SHIPPING(2) SAFETY DVDS	PV	126155	001 00701	20.00	156781
62984	06/25/13	2654	FAMCON PIPE	Payment Amount MISC INVENTORY ITEMS	PV	126199	001 00701	11,554.60	150433
				MISC INVENTORY ITEMS				2,969.49	150432
				MISC INVENTORY ITEMS				673.62	150438
62985	06/25/13	9244	GENERAL CHEMICAL CORP.	Payment Amount ALUMINUM SULFATE-44,14 OLBS	PV	126159	001 00701	6,106.82	90568616
			Alt Payee	GENERAL CHEMICAL PERFORMANCE PRODUCTS P.O. BOX 730276 DALLAS TX 75373-0276				15,197.71	
62986	06/25/13	2701	GRAINGER, INC.	Payment Amount MISC PLANT MAINT & SUPPLIES	PV	126045	001 00701	757.71	9154808472
			Alt Payee	5453 GRAINGER, INC. DEPT 805178142 PALATINE IL 60038-0001				6,106.82	
62987	06/25/13	2705	HACH COMPANY	Payment Amount MISC LAB SUPPLIES FREIGHT	PV	126167	001 00701	2,061.68	8322684
			Alt Payee	6442 HACH COMPANY 2207 COLLECTIONS CENTER DR				512.98	9154808472
								1,270.69	

ITEM B

Batch Number - 224099  
Bank Account - 00146807 Cash-General

Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Doc. Ty	Document Number	Key Item	Key Co	Amount	Invoice Number
CHICAGO IL 60693										
62988	06/25/13	8304	IFM EFECTOR INC.	MISC RLV MAINT SUPPLIES	PV	126152	001	00701	717.31	20421298
				ULTRASONIC FLOW METER	PV	126162	001	00701	908.14	20417488
62989	06/25/13	3083	JCI JONES CHEMICALS, INC	SODIUM HYPOCHLORITE-4747GAL	PV	126047	001	00701	2,762.61	563058
				SODIUM BISULFITE-430 2GAL	PV	126157	001	00701	5,850.72	563641
				SODIUM HYPOCHLORITE-4855GAL	PV	126158	001	00701	2,825.46	563793
All Payee 13647 JCI JONES CHEMICALS, INC P.O. BOX 636877 CINCINNATI OH 45263-6877										
62990	06/25/13	18531	LINE-X OF SIMI VALLEY	LINE X TO INTERIOR OF VEH#895	PV	126156	001	00701	500.00	S-5088
				LINE X TO INTERIOR OF VEH#895	PV	126156	002	00701	161.25	S-5088
62991	06/25/13	18084	PHOENIX CIVIL ENGINEERING, INC.	DESIGN SRV FOR CLBS PARK	PV	126203	001	00701	775.00	MLVM03130103
62992	06/25/13	10238	R C BECKER & SON INC.	REFD DEPOSIT ON CLOSED A/C	PV	126173	001	00101	1,330.68	9997692
62993	06/25/13	18958	RAYLN CONSTRUCTION, INC.	REFD DEPOSIT ON CLOSED A/C	PV	126182	001	00101	1,170.48	9997717
62994	06/25/13	17325	RINCON	REFD DEPOSIT ON CLOSED A/C	PV	126206	001	00701	2,376.78	18417

ITEM 5B

Batch Number - 224099  
Bank Account - 00146807 Cash-General

Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Document Ty	Document Number	Key Lim	Key Co	Amount	Invoice Number
			CONSULTANTS, INC.	PARCEL MAP@BLDG1						
62995	06/25/13	18953	JACK ROSBERG	Payment Amount REFD BAL ON OPEN A/C	PV	126177	001	00101	2,376.78 1,639.29	2150531
62996	06/25/13	2948	SMITH PIPE & SUPPLY	Payment Amount HERBICIDE,ROU NDUP PROMAX HERBICIDE,ROU NDUP PROMAX	PV	126191	001	00701	1,639.29 1,151.92 1,151.92	2548701
62997	06/25/13	8212	STANSBERG'S WELDING	Payment Amount REPLACE DAMAGED BACK PLATES	PV	126194	001	00701	2,303.84 2,580.00	1908
62998	06/25/13	16222	UNDERWOOD LANDSCAPE	Payment Amount CUT&REMOVE TREES	PV	126202	001	00701	2,580.00 1,800.00	2304
62999	06/25/13	16623	VELOCITY TECHNOLOGY SOLUTIONS III, INC.	@EQUESTRIAN Payment Amount 7/13 DISASTER RECOVERY	PV	126207	001	00701	1,800.00 3,114.00	296938
63000	06/25/13	3026	VENTURA COUNTY STAR	Payment Amount AD:EPA TMDL WORKSHOP@5/1 & 5/2	PV	126213	001	00751	3,114.00 300.00	1091865
63001	06/25/13	2436	VINCE BARNES AUTOMOTIVE	Payment Amount VEHICLE MAINT#160 VEHICLE MAINT#824 VEHICLE MAINT#138 VEHICLE MAINT#831	PV	126187	001	00701	300.00 632.70 385.30 189.58	019737 019740 019753
63002	06/25/13	2729	VULCAN MATERIALS CO.	Payment Amount SE-30 FILL HOT MIX ASPHALT	PV	126198	001	00701	2,822.44 963.59	378313

ITEM 5B

Batch Number - 224099  
Bank Account - 00146807 Cash-General

Payment Number	Payment Date	Address Number	Alt Payee	Name	Payment Slub Message	Ty	Document Number	Key	Co	Amount	Invoice Number
		6457		VULCAN MATERIALS COMPANY FILE 55572 LOS ANGELES CA 90074-5572							
63003	06/25/13	3109	W. LITTEN		Payment Amount SRV 5/13-5/18/13 RANCHO	PV	126195	001	00701	4,684.40	0320254
					SRV 5/26-6/1/13 RANCHO	PV	126205	001	00701	4,628.70	0320256
					Payment Amount SALISBURY BY HONEYWELL 40CAL	PV	126212	001	00701	448.76	181600
63004	06/25/13	3047	WESCO DISTRIBUTION, INC.		FREIGHT	PV	126212	002	00701	13.78	181600
					Payment Amount REPAIR A/C @BLDG 8	PV	126192	001	00701	202.46	S48473
63005	06/25/13	3048	WEST COAST AIR CONDITIONING		REPAIR A/C @TAPIA CNF ROOM	PV	126208	001	00701	176.00	S48596
					Payment Amount STATOR	PV	126210	001	00701	7,447.97	22421
63006	06/25/13	4830	WEST COAST ROTOR		FREIGHT REFURBISHED DRIVE SHAFT&ROTOR	PV	126210	002	00701	207.35	22421
					Payment Amount Total Amount of Payments Written	PV	126211	001	00701	10,996.00	22422
					Payment Amount Total Amount of Payments Written					18,651.32	
					Total Number of Payments Written					122,519.69	
					Total Number of Payments Written					33	

Date: June 13, 2013

To: David W. Pedersen, General Manager  
From: Finance and Administration Department

Subject: Investment Report for the Month of May 2013

**Summary of Investments**

**Investments Maturing Within Six Months:**

Disc./Cpn Rate	Yield To Maturity	Investment Type	Date Invested	Date Matures	Book Value	Par Value	Market Value	Market Value Source
3.000%	2.950%	LAUSD-Municipal Bond	10/15/09	07/01/13	1,001,710	1,000,000	1,001,640	Custodian
4.760%	3.573%	CTCGEN-Municipal Bond	09/01/09	08/01/13	1,043,000	1,000,000	1,005,100	Custodian
		Sub-Total			2,044,710	2,000,000	2,006,740	

**Investments Maturing After Six Months:**

2.662%	2.662%	NYCGEN-Municipal Bond	06/04/10	05/01/14	1,000,000	1,000,000	1,019,970	Custodian
1.500%	1.500%	FNMA-Callable Coupon	09/08/10	09/08/14	1,000,000	1,000,000	1,013,780	Custodian
1.125%	1.125%	FHLB-Bullet	09/20/10	12/30/13	1,000,000	1,000,000	1,005,490	Custodian
1.150%	1.150%	FHLB-Callable Coupon	11/24/10	07/24/14	1,000,000	1,000,000	1,010,540	Custodian
2.000%	2.000%	FHLB-Bullet	03/15/11	03/30/15	1,000,000	1,000,000	1,029,880	Custodian
2.125%	2.125%	FNMA-Callable Coupon	07/22/11	07/22/16	1,000,000	1,000,000	1,002,380	Custodian
1.250%	1.250%	FNMA-Callable Coupon	02/14/12	02/14/17	2,000,000	2,000,000	2,011,640	Custodian
1.250%	1.250%	FHLMC-Callable Coupon	02/17/12	02/17/17	1,000,000	1,000,000	1,003,710	Custodian
1.300%	1.300%	FNMA-Callable Coupon	02/21/12	02/21/17	1,000,000	1,000,000	1,007,390	Custodian
1.150%	1.150%	FHLMC-Callable Coupon	02/28/12	02/28/17	1,000,000	1,000,000	1,005,830	Custodian
0.670%	0.670%	FNMA-Bullet	03/26/12	08/26/15	1,000,000	1,000,000	1,005,810	Custodian
1.050%	1.050%	FFCB-Bullet	03/28/12	03/28/16	1,000,000	1,000,000	1,015,630	Custodian
1.400%	1.400%	FHLMC-Callable Coupon	03/28/12	03/28/17	1,000,000	1,000,000	1,004,120	Custodian
1.270%	1.270%	FHLB-Bullet	03/30/12	03/02/17	1,000,000	1,000,000	1,015,760	Custodian
0.750%	0.750%	KYSHSG-Municipal Bond	06/27/12	07/01/14	1,000,000	1,000,000	1,001,170	Custodian
0.980%	0.980%	FFCB-Callable Coupon	09/18/12	09/18/17	1,000,000	1,000,000	993,910	Custodian
0.75% & Up	1.268%	FNMA-Callable Coupon	09/20/12	09/20/17	1,000,000	1,000,000	996,230	Custodian
0.900%	0.921%	FNMA-Callable Coupon	10/25/12	10/25/17	999,000	1,000,000	992,060	Custodian
0.625%	0.700%	FHLMC-Bullet	10/26/12	11/01/16	997,040	1,000,000	997,710	Custodian
0.820%	0.860%	FFCB-Callable Coupon	10/26/12	07/11/17	998,000	1,000,000	989,400	Custodian
0.75% & Up	1.045%	FNMA-Callable Coupon	11/21/12	11/21/17	1,000,000	1,000,000	996,480	Custodian
0.625%	0.625%	FNMA-Callable Coupon	11/28/12	11/28/16	2,000,000	2,000,000	1,989,240	Custodian
0.740%	0.550%	Montgomery-Muni Bond	11/29/12	04/01/15	1,004,400	1,000,000	997,970	Custodian
0.5% & Up	1.047%	FNMA-Callable Coupon	12/07/12	11/28/17	1,000,000	1,000,000	996,820	Custodian
0.600%	0.600%	FFCB-Callable Coupon	12/13/12	12/12/16	1,000,000	1,000,000	995,510	Custodian
0.600%	0.580%	Port Auth NY&NJ-MuniBor	12/19/12	12/01/15	1,000,580	1,000,000	993,610	Custodian
0.600%	0.600%	FFCB-Bullet	12/27/12	12/27/16	1,000,000	1,000,000	996,610	Custodian
0.500%	0.500%	FHLB-Callable Coupon	12/28/12	06/28/16	1,000,000	1,000,000	996,180	Custodian

LVMWD Investment Report for the Month Ending May 31, 2013

Disc./Cpn Rate	Yield To Maturity	Investment Type	Date Invested	Date Matures	Book Value	Par Value	Market Value	Market Value Source
<b>Investments Maturing After Six Months (continued):</b>								
0.500%	0.500%	FHLMC-Callable Coupon	01/15/13	01/15/16	1,000,000	1,000,000	998,970	Custodian
0.850%	0.850%	AZSHGR-Muni Bond	01/17/13	06/01/15	2,205,000	2,205,000	2,214,592	Custodian
0.500%	0.500%	FHLMC-Callable Coupon	01/30/13	11/27/15	1,000,000	1,000,000	1,000,100	Custodian
0.5% & Up	1.141%	FHLB-Callable Coupon	02/07/13	02/07/18	1,000,000	1,000,000	997,150	Custodian
1.585%	1.100%	LVNSCD-Muni Bond	02/20/13	11/01/17	1,022,130	1,000,000	1,006,230	Custodian
0.600%	0.600%	FNMA-Callable Coupon	02/25/13	08/25/16	1,000,000	1,000,000	997,590	Custodian
0.5% & Up	1.097%	FHLB-Callable Coupon	02/28/13	02/28/18	1,000,000	1,000,000	999,340	Custodian
1.000%	1.000%	NJSMFH-Muni Bond	03/26/13	11/01/14	1,245,000	1,245,000	1,244,129	Custodian
0.690%	0.690%	PST-Muni Bond	03/26/13	11/01/16	1,000,000	1,000,000	995,640	Custodian
1.000%	1.000%	FHLMC-Callable Coupon	03/26/13	03/26/18	1,000,000	1,000,000	988,310	Custodian
0.8% & Up	1.145%	FNMA-Callable Coupon	03/27/13	03/27/18	1,000,000	1,000,000	997,510	Custodian
0.85% & Up	1.170%	FNMA-Callable Coupon	03/28/13	03/28/18	1,000,000	1,000,000	994,400	Custodian
1.020%	1.020%	FHLMC-Callable Coupon	04/30/13	04/30/18	999,500	1,000,000	986,590	Custodian
0.950%	0.950%	FHLMC-Callable Coupon	05/22/13	05/22/18	1,000,000	1,000,000	988,780	Custodian
0.750%	0.750%	FHLMC-Callable Coupon	05/28/13	11/28/17	1,000,000	1,000,000	984,150	Custodian
0.75% & Up	1.117%	FNMA-Callable Coupon	05/29/13	05/29/18	1,000,000	1,000,000	990,690	Custodian
		<b>Sub-Total</b>			<b>47,470,650</b>	<b>47,450,000</b>	<b>47,469,000</b>	
		<b>Total Investments</b>			<b>49,515,360</b>	<b>\$49,450,000</b>	<b>49,475,740</b>	

Note: Gov. Agency Coupon Notes will distribute interest every six month.

1-CPNRT=0.75% to 9/14; thereafter 1.625%.

3-CPNRT=0.5% to 8/14; 1% to 8/15; thereafter 1.5%.

5-CPNRT=0.5% to 2/14; thereafter 1.25%.

7-CPNRT=0.85% to 9/15; 1% to 9/16; 1.5% to 9/17; thereafter 2.5%.

2-CPNRT=0.75% to 11/15; thereafter 1.5%.

4-CPNRT=0.5% to 2/14; 0.75% to 2/15; 1% to 2/16; 1.5% to 2/17; thereafter 2%.

6-CPNRT=0.8% to 9/15; thereafter 1.5%.

8-CPNRT=0.75% to 5/16; 1% to 5/17; 2% to 11/17; thereafter 3%.

**Interest earnings for the month were as followed:**

Refunding Revenue Bonds - Reserve Fund (Bank of New York Mellon)	Earned/Accrued	Current Yield
Investments	\$564	0.245%
Local Agency Investment Fund (LAIF)	43,411	1.080%
HighMark US Treasury Money Market Fund	4,283	0.245%
Sweep Accounts (Wells Fargo Bank/Bank of New York Mellon)	1	0.000%
<b>Total Earnings</b>	<b>48,269</b>	<b>0.010%</b>

**Schedule of Investment Balance Limitations (Per District investment policy)**

The source of the market valuation is as followed:

Investments (Note 1)	Total Amount Invested	% of Total	Max. Limit Allowed
Refunding Revenue Bonds - Reserve Fund (Bank of New York Mellon/LAIF)	\$49,515,360	67.58%	no limit
HighMark US Treasury Money Market Fund (Union Bank)	2,763,222	3.77%	1 yr debt prmt.
Local Agency Investment Fund (LAIF)	4,808	0.01%	no limit
<b>Total</b>	<b>20,978,925</b>	<b>28.64%</b>	<b>50,000,000</b>
	<b>\$73,262,315</b>	<b>100.00%</b>	

Note 1: The average weighted duration for investments, excluding LAIF, is 1.168 days, which is under the assumption that callable coupons will not be called and will be held until maturity.  
 Note 2: In May 2013, Joint Powers Authority's participation in investment is \$7,032,903.43, of which \$5,265,897.20 (or 74.87%) belongs to LV.

LVMWD Investment Report for the Month Ending May 31, 2013

**Bank Account Balances as of May 31, 2013:**

Bank Name	Account Type	Amount
Wells Fargo Bank	Checking	\$51,102 (Note 3)
Wells Fargo Bank	Sweep	697,822
Bank of New York Mellon	Money Market	0
	<b>Total</b>	<b>\$748,924</b>

Note 3: This is bank balance without adjusting for outstanding checks. The total amount of outstanding checks is unavailable at the time of reporting.

"All District investments are included in this report and all investments, except those relating to debt issues and deferred compensation programs funds, conform to District investment policy. All investment transactions within the period covered by this report, except for the exceptions noted above, conform to District investment policy. Deferred compensation program funds are not included in this report; their investment is directed by individual employees participating in the deferred compensation program and not by the District. Debt issue funds are included in this report; their investment is controlled by specific provisions of the issuance documents and not by the District."

"The deposits and investments of the District safeguard the principal and maintain the liquidity needs of the District, providing the District with the ability to meet expenditure requirements for the next six months. The maturity dates are compatible with foreseeable cash flow requirements. The deposits and investments can be easily and rapidly converted into cash without substantial loss of value."

*David W. Pedersen 06/13/13*

David W. Pedersen, General Manager

I HEREBY CERTIFY THAT THE FOREGOING IS TRUE AND CORRECT

TO THE BEST OF MY KNOWLEDGE

*Leonard Polan*  
June 13, 2013

Leonard Polan, Treasurer





June 25, 2013 LVMWD Regular Board Meeting

TO: Board of Directors

FROM: Facilities & Operations

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**Subject: Calabasas Road 10-inch Water Main Repair and Replacement: Continuation of Emergency Authorization**

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**SUMMARY:**

On May 14, 2013 and again on May 29, 2013, the Board of Directors, by unanimous vote, authorized the General Manager to take emergency action to replace approximately 1,500 feet of deteriorated 10-inch water main on Calabasas Road following informal bidding procedures in an amount not to exceed \$700,000. Section 2-5-502 of the Las Virgenes Municipal Water District Code establishes that, at each subsequent regular meeting, the Board shall determine by 4/5's vote whether to continue the emergency authorization.

On June 11, 2013, Director of Facilities and Operations Lippman provided an update including: plans completed and sent to four contractors; traffic control plan with the City is 90% complete; and that an update will be provided to the City Council at their June 26, 2013 meeting. Upon completion of the update, the Board of Directors, by unanimous vote, approved continuation of the emergency authorization.

**RECOMMENDATION(S):**

Approve continuation of the emergency authorization for the General Manager to replace approximately 1,500 feet of deteriorated 10-inch water main on Calabasas Road following informal bidding procedures in an amount not to exceed \$700,000.

**FINANCIAL IMPACT:**

The Board of Directors previously authorized the work in an amount not to exceed \$700,000.

**DISCUSSION:**

Las Virgenes Municipal Water District Code Section 2-5-502 - Emergencies:

(b) "When a meeting of the Board can be commenced in a timely manner to authorize emergency action, by a 4/5's vote, the Board may authorize procurement of good and services without formal bids, informal bids, or requests for proposal. Such authorization shall be based on substantial evidence set forth in the minutes of the meeting that the emergency will not permit delay and action is necessary to respond to the emergency. Until the emergency subsides or the work is complete, at each subsequent regular meeting the Board shall determine by 4/5's vote whether to continue or terminate the authorization for emergency."

Prepared By: Kimmey Conklin, Executive Assistant/Clerk of the Board



June 25, 2013 LVMWD Regular Board Meeting

TO: Board of Directors

FROM: General Manager

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**Subject: California Direct Potable Reuse Initiative**

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**SUMMARY:**

The WaterReuse Research Foundation is requesting funding partners for its California Direct Potable Reuse Initiative, which will support the increased use of recycled water for direct potable reuse. To-date, a total of 43 agencies have contributed to the initiative and provided approximately \$3.95 million towards a goal of raising \$6 million. Staff recommends that the District contribute \$50,000 to the effort given the expected importance of direct potable reuse to increase the reliability of the District's water supplies and to address on-going challenges with the discharge of recycled water to Malibu Creek.

**RECOMMENDATION(S):**

Approve a \$50,000 total contribution provided in two equal amounts over Fiscal Years 2013-14 and 2014-15 to the WaterReuse Research Foundation for the California Direct Potable Reuse Initiative.

**FINANCIAL IMPACT:**

The \$50,000 total contribution would be paid in two equal amounts. The first contribution of \$25,000 would be made in Fiscal Year 2013-14, and the second contribution would be in Fiscal Year 2014-15. Staff recommends that Recycled Water Construction funds be utilized for the contributions given that direct potable reuse will constitute a new use of recycled water in the future.

**DISCUSSION:**

The California Direct Potable Reuse Initiative was launched by the WaterReuse Research Foundation (Foundation) in 2012. The objective is to remove by regulatory, scientific, technical, and attitudinal barriers to direct potable reuse through rigorous scientific research; communicating the resulting findings and data through awareness programs; and working with regulatory authorities to facilitate implementation of direct potable reuse based on economic considerations.

In its four-year business plan (copy attached), the Foundation identified two core programmatic activities to be undertaken (outreach/education and technical research) and a funding need of \$6 million. To-date, the Foundation has secured contributions from water agencies, consulting engineering firms, and other private organizations totaling \$3.95 million. In return for the contributions, funding partners will be provided with copies of all outreach, educational and technical research materials.

**About Direct Potable Reuse and the Foundation:**

Direct potable reuse consists of the introduction of highly treated recycled water into a potable water supply system or into a raw water supply immediately upstream of a water treatment plant. Interest in direct potable reuse has grown in California due to diminishing potable water supplies, difficulties in expanding the use of non-potable water, and challenges facing the discharge of wastewater effluent into the environment.

The Foundation is an educational, non-profit public benefit 501(c)(3) corporation that conducts applied research on behalf of the water and wastewater community for the purpose of advancing the science of water

reuse, recycling, reclamation, and desalination. The mission of the Foundation is to conduct and promote applied research on the reclamation, recycling, reuse and desalination of water.

Senate Bill No. 918 (Pavley):

On September 30, 2010, Governor Arnold Schwarzenegger approved Senate Bill No. 918 to support increases in the use of recycled water in California, including among other items a requirement that the California Department of Public Health investigate the feasibility of developing uniform water recycling criteria for direct potable reuse and to provide a final report on that investigation to the Legislature by December 31, 2016. The Bill included recognition of a February 2009 State Water Resources Control Board Resolution that established a goal of increasing the use of recycled water in California over 2002 levels by at least 1,000,000 acre-feet per year by 2020 and by at least 2,000,000 acre-feet per year by 2030. Direct potable reuse will likely be an integral component to achieve the goal.

Importance for Las Virgenes Municipal Water District:

Due to Las Virgenes Municipal Water District's reliance on imported water and challenges with the discharge of recycled water to Malibu Creek, direct potable reuse provides an important opportunity for the District to improve the reliability of its water supply while increasing the beneficial reuse of its recycled water. The lack of a suitable groundwater basin in the area limits the potential for in-direct potable reuse projects, including the advanced treatment of recycled water for groundwater recharge. Additionally, direct potable reuse will support the District to achieve its 20x2020 water conservation targets because demands met with the use of recycled water are excluded from gross per capita water use figures for determining compliance with the 20x2020 targets.

As a result, direct potable reuse is likely to be among the desirable future water supply sources for the District. The California Direct Potable Reuse Initiative will provide the framework necessary for the District to take advantage of direct potable reuse opportunities in the future. Staff recommends that the District join the broad coalition of agencies supporting the initiative and provide a \$50,000 contribution over two fiscal years for the effort.

MWD's Foundational Actions Funding Program:

The Metropolitan Water District of Southern California recently released a request for proposals for its Foundational Actions Funding Program. The program is intended to provide funding for studies and research to develop future sources of water supply. Grants of up to \$500,000 will be provided with one-to-one matching fund required.

The West Basin Municipal Water District is planning to submit a joint application with other water agencies for research related to direct potable reuse. The District can participate as a joint applicant and utilize its \$50,000 contribution to the California Direct Potable Reuse Initiative as matching funds should the grant be awarded. If successful, this approach would leverage the District \$50,000 contribution to provide \$100,000 in funding for the effort.

Prepared By: David W. Pedersen, General Manager

**ATTACHMENTS:**

[California DPR Initiative - Business Plan](#)



***A SPECIAL INITIATIVE: ADVANCING DIRECT POTABLE REUSE (DPR)  
AS A PART OF THE SOLUTION TO CALIFORNIA'S WATER SUPPLY CHALLENGES***

**Business Plan 2012 – 2016**

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**Vision**

Where direct potable reuse is widespread across California, and is a viable option for consideration by any water utility

**Goals**

To establish direct potable reuse as a water supply option that can be implemented by water utilities based on economic considerations

**Objective**

To remove by 2016 regulatory, scientific, technical, and attitudinal barriers to direct potable reuse, through rigorous scientific research; communicating the resulting findings and data through awareness programs; and, working with regulatory authorities to facilitate implementation of direct potable reuse (DPR) based on economic considerations

**Key Strategies**

1. Define the agenda of research needed, building upon current pathways for implementing DPR
2. Raise new funds from interested and benefitting parties, dedicated to this program
3. Commission research studies and White Papers, based upon determined priorities
4. Utilize findings to develop communications/education/awareness programs
5. Recruit constituent partners to disseminate messages and coalesce support for DPR
6. Develop advocacy agenda and programs aimed at legislators, regulatory officials, local boards, and other influencers
7. Establish technical and practice recommendations for local water utilities to adapt and adopt DPR

## Timing

June 2012 – until funding goals reached	Solicitation of constituent prospects
June 2012 – until completion	Advocacy outreach and policy guidance
January 2013 – May 2013	Research Agenda Formulated; RFP process organized
June 2013 – August 2013	RFP for research projects and award of White Paper grants
September 2013 – June 30, 2015	Research conducted
July 2014 -- December 31, 2014	Educational/awareness programs developed
January 2015 – December 31, 2015	PR programs launched with partner groups

## Background

The following facts provide the challenge to act and the opportunity to succeed:

1. California has adopted a goal of increasing the use of recycled water from approximately 0.65 million acre-feet per year (MAF/year), to 1.5 MAF/year by 2020, and then to 2.5 MAF/year by 2030 – approximately a four-fold increase over the next 18 years. California discharges 3.5 MAF/year to the ocean, so sufficient water is available to meet the recycling goal. However, this goal cannot be attained through the existing reliance on non-potable reuse since non-potable demand that can be feasibly served with a separate (and expensive) “purple pipe” distribution system is of insufficient magnitude to reach the State’s recycling goals. Indirect potable reuse (IPR) is currently a source for water utilities that serve over seven million Californians, but IPR relies on groundwater recharge or surface water augmentation, which is infeasible in many parts of California due to unsuitable hydrogeology, groundwater contamination, and lack of surface water reservoirs. Potable reuse uses less energy than importing water and seawater desalination. The State’s second largest city (San Diego) and other cities are considering direct potable reuse to supplement and stabilize their existing water supplies.
2. Furthermore, a bill passed by the CA Legislature in 2010 (SB x7-7) aims to reduce urban water use by 20% and requires water use efficiency measures in the agricultural sector through a combination of requirements, compliance measures, and incentives. Water for agriculture is key to California’s economy – especially with demand for food production projected to increase by 50% by 2050. SB x7-7 encourages water recycling as a water use efficiency measure by counting every gallon of recycled water used to offset use of other supplies as a gallon counted toward the 20% goal.
3. California Senate Bill 918 (SB 918) was signed into law on September 30, 2010 and was sponsored by WateReuse California and Planning and Conservation League. It provides funding and a process for the California Department of Public Health (DPH) to 1) adopt regulations for indirect potable reuse for groundwater recharge by December 31, 2013; 2) adopt regulations for surface water augmentation by December 31, 2016, if an expert panel convened pursuant to the bill finds that the criteria would adequately protect public health; and 3) report to the legislature by December 31, 2016, on *the feasibility of developing direct potable reuse*.

In addition, this initiative is also based on the results of the following efforts already undertaken by the water reuse community:

- *NWRI White Paper on Regulatory Aspects of Direct Potable Reuse in California*, prepared by James Crook, Ph.D., P.E., and sponsored by the National Water Research Institute, April 2010.
- *Direct Potable Reuse Workshop – Workshop Report*, prepared and sponsored by the California Urban Water Agencies, National Water Research Institute, and WateReuse California, September 10, 2010.
- *Direct Potable Reuse: A Path Forward*, prepared by George Tchobanoglous, Harold Leverenz, Margaret Nellor, and James Crook, and sponsored by the WateReuse Research Foundation and WateReuse California, February 2011.
- *Water Reuse: Expanding the Nation's Water Supply Through Reuse of Municipal Wastewater*, National Research Council, Water Science & Technology Board, January 2012.

### **What WateReuse Expects to Accomplish**

Interest in DPR – the introduction of highly treated recycled water into a potable water supply distribution system or into a raw water supply immediately upstream of a water treatment plant – is increasing because of diminishing potable water supplies, difficulty in expanding the use of non-potable water in communities in California, the success of large indirect potable reuse (IPR) projects (Tchobanoglous et al., 2011), and challenges facing the discharge of wastewater effluent into the environment. The National Research Council’s Water Science & Technology Board evaluated potable reuse (NAS, 2012) and found that 1) engineered processes can provide public health protection on par with currently-permitted natural barrier systems, and 2) the risk of contaminant exposure in the two planned potable reuse scenarios does not exceed the risk encountered from existing water supplies, and may be orders of magnitude lower. As a result, the use of DPR as a water supply alternative is receiving greater interest as an approach to augment potable water supplies and maximize recycled water use.

The implementation of DPR would occur on a case-by-case basis, taking into consideration site-specific environmental and economic factors (Tchobanoglous et al., 2011). The decision to pursue DPR will involve factors associated with IPR in addition to other considerations specific to DPR.

For communities that have limited groundwater recharge or reservoir augmentation options, DPR may offer the only approach to large-scale recycled water use. Other drivers include: the technologies to purify wastewater are well established; DPR may offer a cost-effective approach to diversifying a water portfolio; DPR may require less energy than other alternatives; and DPR avoids potential water quality issues associated with groundwater and surface water sources (Tchobanoglous et al., 2011; NAS, 2012).

DPR would provide communities with another viable water supply alternative to increase water supply, diversify water portfolios, and provide maximum flexibility in managing water supply choices.

### **Core Programmatic Activities Under This Initiative**

- Core programmatic activities to be undertaken include the following: Outreach and Education
- Technical Research

Each is described below.

Outreach and Education

Outreach and education of key stakeholder groups is needed. Key stakeholders groups include legislators, regulators, water professionals, water agency and other key regional policy-makers, environmental advocates, and ratepayers. Education and outreach will take different forms depending on the targeted stakeholder group(s). For purposes of this plan, the education and outreach effort is divided into two parts: regulatory/legislative and other stakeholders.

The regulatory/legislative effort follows the model established by SB 918, which charges DPH with responsibility for evaluating the feasibility of DPR. The technical research program described in the next section is designed to meet DPH’s needs in this regard. A regulatory/legislative outreach effort is needed to establish a liaison between the program and DPH to ensure that research is conducted and other activities undertaken in a manner consistent with DPH needs and obligations under SB 918. This liaison effort is expected to include meetings and possibly funding for and facilitation of expert panels to be convened to advise DPH.

To assist the State meet its goals for additional recycling through additional potable reuse, including DPR, changes to State regulations and statute are needed. An initial list of barriers to such recycling and some possible solutions have been identified by WateReuse California, and barriers/solutions related to potable reuse are as follows:

Barrier	Solution
<p>1. <b>Water Board regulation of recycled water projects with no Basin Plan nexus and/or minimal water quality impacts.</b></p> <p>The only current permitting structure for recycled water exists in Porter Cologne. As a result, the Regional Water Boards (RWBs) regulate all recycled water uses regardless of the nexus with or impact on beneficial uses. The requirement to secure permit coverage from the RWBs, while simultaneously complying with more relevant public health requirements, represents an unnecessary burden and cost on water end users, recycling agencies, and RWBs. One example is indoor industrial reuse, where the RWBs generally issue permits for uses that are entirely within the regulatory sphere of the plumbing code and Titles 17/22 of the California Code of Regulations. Another example is potable reuse with ATPW, where the level of treatment (which is appropriate for the planned reuse as domestic water supply) effectively results in a product that will not adversely impact water quality or beneficial uses.</p>	<p>Clarify in statute that no RWB permit or approval is needed for tertiary recycled water use in settings in which recycled water is not discharged to land, surface water or groundwater, such as industrial uses. Clarify that permitting authority rests with the local building official in consultation with CDPH. Rely on DPH’s existing fee-for-service authority to fund this if possible.</p> <p>Move ATPW from Porter Cologne to a division dedicated to ATPW and establish DPH as the permitting authority for potable reuse projects (right now these are all groundwater recharge) which use ATPW because of limited potential for water quality degradation and strong interface with the potable water supply. Write this language broadly enough to cover raw water augmentation projects (discussed in bullet 3 below) so they can be accommodated when regulations are developed.</p> <p>Establish a procedure for RWB review of ATPW projects with a Basin Plan nexus to assure that the project is protective of identified beneficial uses.</p>

Barrier	Solution
<p><b>2. Current law (as established by SB 918, enacted in 2010) does not distinguish between “raw water augmentation” and potable reuse, which limits project development.</b></p> <p>Raw water augmentation, which would allow ATPW to be blended with raw water sources upstream of drinking water treatment plants is considered “direct potable reuse” under SB 918, when in fact, this practice could be implemented with multiple barriers on par with indirect potable reuse projects.</p>	<p>Distinguish between raw and treated water augmentation with ATPW (both were called “direct potable reuse” in SB 918).</p> <p>Authorize DPH to permit raw water augmentation and develop regulations only if criteria are recommended by an expert panel.</p>

The estimated cost of this activity through 2016 is \$850,000.

An outreach and education program to address other stakeholder groups is expected to address the following needs:

Research Need	Description
1. Develop Appropriate Terminology	<ul style="list-style-type: none"> <li>• Develop water recycling terminology that is understandable by stakeholders and consistent with regulations to instill credibility and product confidence.</li> <li>• Examples where the resolution of key terms is needed include product water, non-potable reuse, and DPR versus IPR.</li> </ul>
2. Survey Stakeholders	<ul style="list-style-type: none"> <li>• Identify stakeholders.</li> <li>• Determine the purpose of surveys. For example, how the public differentiates between DPR and IPR; the role of natural treatment and environmental buffers in public acceptance; opposition to DPR; why the public accepts DPR.</li> <li>• Develop survey questions and perform the survey.</li> </ul>
3. Develop Messages	<ul style="list-style-type: none"> <li>• Use agreed-upon terminology and information obtained from stakeholder surveys.</li> <li>• Identify the audience (which should include supporters, opponents, the water reuse community, the water community).</li> <li>• Identify key objectives and the content of messages.</li> </ul>
4. Develop a Communications Strategy	<ul style="list-style-type: none"> <li>• Determine when to initiate outreach so that efforts are proactive and consider all supply alternatives.</li> <li>• Incorporate experience learned from successful and unsuccessful potable reuse projects and other critical factors.</li> <li>• Identify the types of information and methods of communication that will be most useful.</li> <li>• Identify strategies for community leaders/decision makers and the press.</li> <li>• Identify strategies to work with opponents.</li> </ul>
5. Implement the Communications Strategy	<ul style="list-style-type: none"> <li>• Use the information developed by the prior tasks to implement elements of the Communications Strategy that are not project-specific.</li> </ul>

The Australian Water Recycling Centre of Excellence (AWRCE) has undertaken a project to develop a “National Demonstration Education and Engagement Program” (NDEEP). The goal of the \$10 million project is that key



stakeholders in Australia see recycled water as acceptable ‘alternative water’ for augmenting drinking water supplies. The NDEEP is expected to support successful public engagement and addresses stakeholder concerns through the provision of contemporary scientific information on water recycling for drinking purposes. The project is managed by the University of New South Wales. The NDEEP is expected to provide valuable information that can be used to further the California DPR initiative.

The estimated cost of this programmatic area is \$1.3 million.

Technical Research

Five technical research topics were developed in the *Direct Potable Reuse: A Path Forward* study and 14 were identified in the NAS report. These research topics are the basis of the science and technology component of the DPR Development Program. Once these research areas are completed, the knowledge base would be available to support DPH’s evaluation of DPR pursuant to SB 918 and potentially to design and develop operating plans for proposed DPR projects. SB 918 requires DPH to convene a panel of experts to provide technical advice regarding the feasibility of DPR. Since a goal of the DPR Initiative is to provide the necessary research to support the feasibility evaluation, input from the panel to confirm the needed technical research is considered necessary.

Key technical research has been initiated based on the *Direct Potable Reuse: A Path Forward* study and NAS studies and consultation with DPH and technical experts pending formal review by the SB 918 panel. These research projects currently in progress and planned for 2013 are as follows:

Research Project Title	Budget and Funding Mix
<b><u>DPR Projects Launched Prior to the California DPR Initiative (2011 – early 2012)</u></b>	
Monitoring for Reliability and Process Control of Potable Reuse Applications (WRRF 11-01)	\$400,000 by WRRF \$1,450,000 by Research Team
Equivalency of Advanced Treatment Trains for Potable Reuse (WRRF 11-02)	\$375,000 by WRRF \$868,000 by Research Team
Evaluation of Risk Reduction Principles for Direct Potable Reuse (WRRF 11-10)	\$232,814 by WRRF \$87,000 by Research Team
Guidelines for Engineered Storage Systems (WRRF 12-06)	\$100,000 Award Pending
Total Funding Applied Before the DPR Initiative Was Launched	\$1,107,814 by WRRF (pre-DPR Initiative) \$2,005,000 by Research Team \$3,112,814 combined total

<b>Scheduled DPR Research Projects (formulated in late 2012 and board-approved in early 2013)</b>	
Integrated Management of Sensor Data for Real-Time Decision Making	\$250,000
Model Public Communications Plan for Advancing Direct Potable Reuse (DPR) Acceptance	\$300,000
CCP Assessment to Quantify Robustness and Reliability of Multiple Treatment Barriers of DPR Scheme	\$250,000
Evaluation of Source Water Control Options and the Impact of Selected Strategies on Direct Potable Reuse (DPR)	\$100,000
DPR Demonstration Project	\$2,100,000
Packed Bed Removal of Organic Oxidation Products from an RO-AOP Treatment Trains	\$175,000
Total Planned Funding:	\$3,275,000
Total of Scheduled Research Funding (FY2013 commitments; does not include future funds to be remitted through this DPR Initiative)	\$4,382,814 budgeted by WRRF in FY2013 \$2,005,000 scheduled from contractors 2013 \$6,387,814 combined total budgeted

## **Roles**

### WateReuse Research Foundation

The mission of the WateReuse Research Foundation is to conduct and promote applied research on the reclamation, recycling, reuse, and desalination of water. The Research Foundation is an educational, nonprofit public benefit 501(c)(3) corporation that conducts applied research on behalf of the water and wastewater community for the purpose of advancing the science of water reuse, recycling, reclamation, and desalination.

The Foundation's research covers a broad spectrum of issues, including chemical contaminants, microbiological agents, treatment technologies, salinity management, public perception, economics and marketing. The Foundation's research supports communities across the United States and abroad in their efforts to create new sources of high quality water while protecting public health and the environment.

It is the only "water non-profit" organization focused exclusively on water recycling and desalination, and after 12 years of facilitating academic style independent research (141+ projects launched; 75 still active) exclusively on the science of water reuse, it is uniquely qualified to lead, manage and direct new scientific ventures into IPR and DPR. Additionally, with its privileged relationship with California water agencies and their allies that facilitate much of the nation's water reuse history, the WateReuse Research Foundation is the natural choice to execute this program, and

can ensure appropriate treatment of California's unique situation and needs.

The WateReuse Research Foundation will be responsible for technical and public acceptance research with input from WateReuse California.

As a hallmark of this program and plan, WRRF will utilize its process and structures for soliciting proposals for original research, the evaluation of submissions, and the commissioning/contracting of awards to investigators and consultants. The Foundation's Research Advisory Committee (RAC), composed of a cross section of academic, technical and operational experts, will formulate RFPs, White Paper criteria, and their issuance. With each proposal submission for research or expert analyses, separate Project Advisory Committees (PACs) will be formed, using scoring tools and evaluative processes to ensure rigorous evaluation and fair selection of prospective awards. Research contracts will be awarded using agreement templates calling for measurable deliverables, budget discipline, and periodic reporting and adherence to proposal objectives.

#### WateReuse California

The mission of the California Section of the WateReuse Association, a nonprofit organization, is to promote the responsible stewardship of California's water resources by maximizing the safe, practical, and beneficial use of recycled water and by supporting the efforts of the of WateReuse Association. Outreach is a key aspect of the mission of WateReuse California at the state and local levels. As such, WateReuse California is actively engaged in working with appointed and elected officials to affect both regulations and legislation that will move recycled water projects forward in a streamlined manner. WateReuse California also provides our membership with expert testimony to support local projects that are consistent with our mission, as well as assists new, existing, and challenging water recycling projects.

WateReuse California will be responsible for implementing the education and outreach component and providing input to technical and public acceptance research.

#### National Water Research Institute

The National Water Research Institute (NWRI) is expected to be a valuable partner in non-advocacy elements of this effort, including convening panels of experts consistent with SB 918. NWRI, along with WateReuse California, will play a particular close and technical role working with California Department of Public Health (CDPH), including the development of their needs, the formation of the expert panels, their public education and dissemination requirements, and the next steps to developing subordinate regulations and legislation needed to meet the goals for feasibility of DPR.

#### Other Organizations

The Bureau of Reclamation, Environmental Protection Agency, Water Research Foundation, and the Water Environment Research Foundation may consider some of the needed research to be within their traditional areas of interest and, if so, partnerships will be formed to conduct research for our mutual benefit.

## Funding – Financial Requirements

The following table summarizes the estimated cost of the three program areas:

<b>Program Area</b>	<b>Estimated Cost Through 2016 (\$ millions)<sup>a</sup></b>
Education and Outreach Regulatory/Legislation Other stakeholders	\$0.85 1.30
Future and Additional Technical research	\$3.85 <sup>b</sup>
Total	\$6.00 <sup>a</sup>
<sup>a</sup> These are estimates; the December 2012 research planning workshop identified many millions more needed to undertake all 22 identified research topics. Numbers subject to change as preliminary research yields new opportunities and as the regulatory and political climate evolves. <sup>b</sup> The total estimated cost of technical research is \$6.25 million, and the WateReuse Research Foundation estimated share of this is \$3.85 million, with the balance provided by research project participants. This estimate does not reflect input from DPH.	

We have estimated that \$6 million would be the minimum required to undertake this initiative in all aspects – a body of original research; launching public awareness programs; and a coordinated track of outreach and engagement with key officials and interested parties. This is a minimum; of course, public relations and education campaigns can consume many millions more by themselves, but the estimated \$6 million is the minimum to make a difference.

The estimated \$6 million is designed to be “new money” – newly derived funds above and beyond annual dues and fees paid by members to the sponsoring organizations. External funding from companies, professional firms, philanthropists, and private foundations is welcome and will be sought.

The base \$6 million (estimated need) would be sought from four primary sources:

- 20-30+ major public water agencies in California;
- 10-15 consulting engineering firms doing business in the water reuse industry; and
- The California Water Foundation in the form of a matching grant;
- Private foundations and philanthropists, water technology and equipment manufacturers, and other companies using or impacting water in their business operations.

The fundraising plan calls for, first, water agencies to support the initiative by providing approximately \$2 million, which will hopefully convince the California Water Foundation to provide matching funds, or a seven-figure grant. Together, with these standards of giving, we will approach CEOs of major consulting engineering firms and ask them to provide \$2 million as their “fair share,” taking into account the fact that they would benefit by a) conducting some of the research and b) being awarded future design/build/operate contracts which will result from DPR

implementation. External prospects, motivated by such “internal” leadership, would be asked to donate a like aggregate amount.

In order to be successful overall, we need a number of pledges from water agencies at the six-figure level (\$100,000+), and from consulting engineering firms, we need several pledges at the \$250,000+ level as well as a host of others at six-figures. These are the standards of giving needed to ensure \$6 million or more is raised. The matching grant from the California Water Foundation would represent one gift, comparative to the total provided by public water agencies and consulting engineering firms, at \$2 million or thereabouts, respectively, per sector.

To date, progress in reaching out to water agencies has been good, shown as follows:

PLEDGES CONFIRMED BY BOARDS OR BY AUTHORITY OF GMs

Water Replenishment District of SoCal (Robb Whitaker)	\$110,000
South Orange County Agencies (c/o Joone Lopez)	\$108,000
<i>Moulton Niguel, El Toro, Santa Margarita, South Coast, Laguna Beach County, Trabuco Canyon, San Clemente</i>	
Orange County Water District (Mike Markus)	\$100,000
West Basin Municipal Water District (Rich Nagel)	\$100,000
Santa Clara Valley Water District (Jim Fiedler)	\$100,000
Eastern Municipal Water District (Paul Jones)	\$100,000
Orange County Sanitation District (Robert Ghirelli/James Ferryman)	\$ 50,000
Western Municipal Water District (John Rossi)	\$ 50,000
Irvine Ranch Water District (Paul Cook)	\$ 50,000
City of Santa Rosa Utilities Department (David Guhin)	\$ 50,000
Sonoma County Water Agency (Grant Davis)	\$ 50,000
Three Valleys Municipal Water District (Richard Hansen)	\$ 50,000
Upper San Gabriel Valley Municipal Water District (Shane Chapman)	\$ 50,000
City of San Diego Water Deaprtment (Marsi Streirer, Amy Dorman)	\$ 50,000
Marin Municipal Water District (Larry Russell, Krishna Kumar)	\$ 30,000
Elsinore Valley Municipal Water District (Norris Brandt)	\$ 25,000
Town of Windsor, CA (Richard Burtt)	\$ 20,000
City of Pleasanton, CA (Daniel J. Smith)	\$ 10,000
Sacramento Regional County Sanitation Dist. (Prabhakar Somavarapu)	<u>\$ 10,000</u>
TOTAL CONFIRMED:	\$1,113,000

VERBAL PLEDGES INDICATED BY GMs – *To Be Presented to Their Boards*

Dublin San Ramon Services District (Bert Michalczyk/David Requa)	\$150,000
City of Riverside Public Utilities (David Wright)	\$ 50,000
Burbank Water & Power (Ronald Davis, Bill Mace)	<u>\$ 20,000</u>
TOTAL PENDING:	\$220,000

The commitments expressed and ratified represent \$1,333,000 in support generated to date from water agencies.

REQUESTS MADE – *Attended Leadership Dinner and/or Received Individual Briefings*

Metropolitan Water District of Southern California (Jeffrey Kightlinger, Debra Man)  
San Diego County Water Authority (Maureen Stapleton, Toby Roy)  
Los Angeles County Sanitation Districts (Grace Robinson Chan)  
City of Los Angeles, Department of Water & Power (Jim McDaniel)  
City of Los Angeles, Bureau of Sanitation (Enrique Zaldivar)  
Inland Empire Utilities Agency  
Delta Diablo Sanitation District (Gary Darling)  
Monterey Regional Water Pollution Control District (Keith Israel)  
San Francisco Public Utilities Commission (Michael Carlin)  
Contra Costa Water District (Jerry Brown)  
Central Contra Costa Sanitary District (Don Berger)  
East Bay Municipal Utilities District (Alexander Coate)  
Helix Water District (Mark Umphres)  
Padre Dam Municipal Water District (Allen Carlisle)  
San Alijo Joint Powers Authority Water Reclamation (Michael Thornton)  
Ventura Water (Shana Epstein)  
City of Oxnard Public Works Department (Rob Roshanian)  
City of San Juan Capistrano Water Division (Glenn Garrett)

TOTAL POTENTIAL REPRESENTED IN REQUESTS MADE: \$1 million+

REMAINING MAJOR AGENCIES – *Those We Need to Solicit*

San Jose Water Company	Chino Basin Watermaster
Long Beach Water Department	Citrus Heights Water District
City of San Diego Public Utilities, Water Ops	Coachella Valley Water District
City of San Jose Environmental Services	Crescenta Valley Water District
Ramona Municipal Water District	Cucamonga County Water District
The Amador Water Agency	Davis Public Works Department
Anaheim Public Utilities	Desert Water Agency
Apple Valley Ranchos Water Companies	Dominguez Services Corporation
Azusa Light & Water	El Dorado County Water Agency
Bolinas Community Public Utility District	Esteros Municipal Improvement District
California Water Service Company	Fairfield Public Works Water Division
Calleguas Municipal Water District	Foster City Public Works
Camarillo Sanitary District	Fresno Department of Public Utilities
Camrosa Water District	Golden State Water Company
Carlsbad Municipal Water District	Goleta West Sanitary District
Carmichael Water District	Hi-Desert Water District
Castaic Lake Water Agency	Humboldt Bay Municipal Water District
Central Basin Municipal Water District	Imperial Irrigation District
Central Coast Water Authority	Lassen Municipal Utility District
	Lodi

Long Beach Water Department  
 Mammoth Community Water District  
 Marina Coast Water District  
 Mesa Consolidated Water District  
 Merced Irrigation District  
 Modesto Irrigation District  
 Mojave Water Agency  
 Montecito Water District  
 Monterey Park Public Works  
 Monterey Peninsula Water Mgt District  
 Oakdale Irrigation District  
 Otay Water District  
 Palmdale Water District  
 Palo Alto  
 Palo Alto Utilities Department  
 Park Water Company  
 Pasadena Water & Power  
 Rancho California Water District  
 Redding  
 Rincon del Diablo District  
 Rio Linda/Elverta Community Water District  
 San Benito County Water District  
 San Bernardino Valley Municipal Water District  
 San Juan Water  
 San Lorenzo Valley Water District

Santa Barbara  
 Santa Clara Public Utilities  
 Santa Monica Water Division  
 Shasta Lake  
 Sierra Pacific Resources - Water  
 Soquel Creek Water District  
 South San Luis Obispo Cty, Wastewater Utility  
 Southern California Water Company  
 Southwest Water Company  
 Stege Sanitary District  
 Stinson Beach County Water District  
 Suburban Water Systems  
 Sweetwater Authority  
 Tehachapi-Cummings County Water District  
 Thousand Oaks/Camarillo District  
 Turlock Irrigation District  
 Union Sanitary District  
 Vallecitos Water District  
 Valley Center Municipal Water District  
 Vandenberg Village Community Services District  
 Vista Irrigation District  
 Walnut Valley Water District  
 Yucaipa Valley Water District  
 Zone 7 Water Agency

Top prospects in the consulting engineering sector (having significant “water business”) are as follows:

AECOM	Kennedy/Jenks
Alan Plummer Associates	Lee & Ro
Black & Veatch	Malcolm Pirnie/ARCADIS
Brown & Caldwell	MWH Global
Carollo Engineers	Parsons
CDM Smith	RBF Consulting/Baker
CH2M Hill	RMC Water and Environment
Epcor Water	Separation Processes Inc (SPI)
GHD	Stratus Consulting
Greeley & Hansen	Suez Environnement
Hazen & Sawyer	Tetra Tech
HDR Engineering/Stetson	Trussell Technologies
H2O Engineering	URS Corp.
Jacobs Engineering	Veolia

Leadership has already been shown by ten large/major consulting engineering firms, either globally or with significant presence and markets in California. We’ve received seven pledges at \$250,000 each; three at \$150,000 and one pledge at \$25,000 (totaling \$1,975,000 in support from engineering firms!) These pace-setting pledges, especially those at \$250,000, will inspire other leading consulting engineering firms to make similar, or extraordinary, pledges in turn – we expect two more pledges at the \$250,000+ level, and a host of other six-figure pledges. Securing such will ensure our ability to raise at least another \$2 million in pledges from this important

constituent sector.

Furthermore, TrojanUV, a leading supplier to the industry, has pledged \$250,000 as well. We are just beginning to approach this allied sector to join in.

**With the \$1,333,000 raised to date from water agencies, the \$2,300,000 raised to date from consulting engineering firms, and with TrojanUV's \$250,000 pledge, we've achieved a grand total of \$3,883,000 to date in support of this Initiative on behalf of California and its water future.**

Significant momentum and results have been achieved by the first two crucial internal sectors – water agencies and consulting engineering firms. As our efforts continue, we seek to expand the circle of support, but we are well on the way to success, hitting key fundraising markers to date.

Support from the water industry is key to eliciting external confidence and support as well. Larger pledges first set the pace and evoke other large, extraordinary pledges. Leadership attracts other leading entities, those synonymous with the industry, and those wanting to capitalize on the future. These three precepts represent our overall strategic philosophy which guides our efforts.





June 25, 2013 LVMWD Regular Board Meeting

TO: Board of Directors

FROM: General Manager

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**Subject: Records Management and Library Services: Professional Services Agreement Amendment No. 4**

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**SUMMARY:**

On June 23, 2009, the Board of Directors approved a contract with Ictus Consulting, LLC to provide records management and library services for Fiscal Year 2009-10, which included a provision to extend the agreement for up to five additional one-year terms.

On March 4, 2013, Ictus Consulting, LLC provided the District with a proposal to continue providing Records Manager and Library Assistant services with no increase in hourly rates or overall cost.

Amendment No. 4 was prepared to update the portions of the Agreement pertaining to the insurance requirements and effective dates. The terms have been tentatively agreed to by both the District and Ictus, and legal counsel has approved the language in Amendment No. 4.

**RECOMMENDATION(S):**

Approve Amendment No. 4 to the Agreement for Professional Services with Ictus Consulting, LLC in the amount of \$43,680 for Fiscal Year 2013-14.

**FINANCIAL IMPACT:**

Funding for this work was included in the approved Fiscal Year 2013-14 Budget.

Prepared By: Kimmey Conklin, Executive Assistant/Clerk of the Board

**ATTACHMENTS:**

[Ictus Consulting - Amendment No. 4](#)

[Ictus Consulting - Exhibit "A"](#)

**AMENDMENT NO. 4  
TO  
AGREEMENT FOR PROFESSIONAL SERVICES  
ICTUS CONSULTING, LLC**

As of June 25, 2013, **Las Virgenes Municipal Water District**, hereinafter "DISTRICT," and **Ictus Consulting, LLC**, hereinafter "CONSULTANT," agree as follows:

**1. Purpose.**

This Amendment No. 4 modifies the Agreement for Professional Services between the parties dated June 23, 2009 (the Original Agreement), Amendment No. 1, dated June 23, 2010, Amendment No. 2, dated June 28, 2011, and Amendment No. 3, dated June 26, 2012 as set forth herein.

**2. Amendment.**

Section 3 of the Original Agreement is amended to read as follows:

**"SECTION 3. COMPENSATION**

(a) Compensation shall be made on a time and material basis and shall include all reimbursement, not to exceed \$43,680 for CONSULTANT'S expenses necessary for completion of the work. Compensation is based upon the Ictus Consulting, LLC rate schedule dated March 4, 2013, attached as Exhibit "A". No additional compensation or expense reimbursement shall be paid by DISTRICT without express written consent by DISTRICT prior to the performance of work or the accrual of the expense.

(b) CONSULTANT shall submit monthly billings stating services performed and the amount due for services rendered. Monthly billings shall include position, hourly rate, hours worked, expenses, other direct costs, and total billing to date. The billing shall be reviewed by DISTRICT and upon determination that such billing reflects the actual work satisfactorily performed, payment shall be authorized therefore. DISTRICT will notify CONSULTANT of any questions regarding charges on the invoices within 14 days (2 weeks) of receipt of the invoice. Any charges not questioned within 14 days (2 weeks) of receipt of the invoice shall be considered satisfactory to the DISTRICT and invoice shall be due as provided for herein. Payment shall be made to CONSULTANT through the DISTRICT'S normal disbursement procedure as promptly as is practical, but in no event more than thirty (30) days after receipt of invoice, provided CONSULTANT is not in breach of its obligations under this AGREEMENT."

**3. Amendment.**

Section 4 of the Original Agreement is amended to read as follows:

**"SECTION 4. TIME FOR PERFORMANCE.**

Performance under this amendment shall commence upon notification of the CONSULTANT by the DISTRICT. The CONSULTANT shall complete the work on or

ITEM 8B

before June 30, 2014.”

**4. Amendment.**

Section 7 of the Original Agreement is amended to read as follows:

**“SECTION 7. INSURANCE.**

CONSULTANT shall obtain and maintain during the life of this AGREEMENT the following insurance coverage:

(a) Comprehensive general liability in the amount of one million dollars (\$1,000,000) per occurrence and two million dollars (\$2,000,000) aggregate. A Special Insurance Endorsement naming DISTRICT, its elected, appointed boards, officers, agents, and employees as additional insured shall be provided on a form approved by DISTRICT Counsel.

(b) Automobile liability in the amount of one million dollars (\$1,000,000) combined single limits per claim and aggregate for hired vehicles and non-owned vehicles.

(c) CONSULTANT shall obtain and maintain, during the life of this AGREEMENT, Worker’s Compensation Insurance in the statutory amount.”

**5. Amendment.**

Section 14 of the Original Agreement is amended to read as follows:

**“SECTION 14. EFFECTIVE DATE AND PERIOD OF SERVICES.**

(a) The period in which services are to be rendered under this amendment shall commence on July 1, 2013, and continue through June 30, 2014.

(b) This agreement may be extended by the CONSULTANT and DISTRICT upon mutually agreeable terms and compensation.”

**6. Other.**

Except as provided herein, the Original Agreement is reaffirmed.

**Las Virgenes Municipal Water District**

**Ictus Consulting, LLC**

By: \_\_\_\_\_  
Charles Caspary, President

By: \_\_\_\_\_  
Cynthia J. Nunes, Principal

Date: \_\_\_\_\_, 2013.

Date: \_\_\_\_\_, 2013.

ITEM 8B

ATTEST:

By: \_\_\_\_\_  
Barry Steinhardt, Secretary

(Seal)

APPROVED AS TO FORM:

By: \_\_\_\_\_  
Wayne K. Lemieux, District Counsel



March 4, 2013

Ms. Kimmey Conklin  
Las Virgenes Municipal Water District  
4232 Las Virgenes Road  
Calabasas, California 91302

Subject: Ictus Consulting FY 2013-2014 Consultant Positions, Rates, and Contract

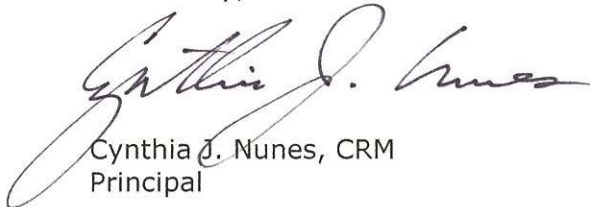
Dear Ms. Conklin:

We appreciate your continuing interest in our firm to provide ongoing library and records management support consulting services to the District. This letter is to inform you that there will be no hourly rate increases to the District for our consulting services for the 2013-2014 fiscal year. The hourly rates remain:

Consultant	Hourly Rate
Records Management Support: Records Manager	\$130.00
Records Management Support: Senior Records Manager	\$165.00
Library Support: Library Assistant	\$130.00
Library Support: Librarian	\$165.00

We look forward to continuing our work with you to support the District's Records Management Program and Library. If you have any questions regarding the rates, please call me at the number above.

Yours truly,



Cynthia J. Nunes, CRM  
Principal



June 25, 2013 LVMWD Regular Board Meeting

TO: Board of Directors

FROM: Finance & Administration

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**Subject: Claim by Dan Meyer**

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**SUMMARY:**

On May 25, 2013, the District received a \$240 claim from Dan Meyer of Agoura Hills for the cost of a replacement water circulation pump. Mr. Meyer contends that the pump was damaged when his water service was turned off for repairs to a District-owned pump station.

Staff investigated the claim and met with Mr. Meyer. Customer service records indicate that the water service to Mr. Meyer's property was not turned off in or around the time of the incident. The property is on Lapworth Drive and served from the Agoura Pump Station, which feeds the hydropneumatic system for the area. Because the home is among the highest elevations served by the system, it can experience pressure fluctuations when the pump station starts and stops.

Staff reviewed SCADA system records for the period of time preceding the incident and found no unusual pressure fluctuations. Additionally, Section 3.3.108 of the Las Virgenes Municipal Water District Code provides that the District is not responsible for the maintenance of pressure. As a result, staff recommends that the claim be denied.

**RECOMMENDATION(S):**

Deny the claim from Dan Meyer.

Prepared By: Sandra Hicks, Director of Finance & Administration

**ATTACHMENTS:**

[Meyer Claim](#)



Claim Against Las Virgenes Municipal Water District  
Government Code Sections 910 and 910.4

Mail or Deliver To: Executive Clerk of the Board  
Las Virgenes Municipal Water District  
4232 Las Virgenes Road  
Calabasas, CA 91302

Name of claimant: DAN MEYER

Address/location of accident or occurrence:

Address to where replies/notices should be sent (if different from the above):

Telephone numbers: Home ( ) ; Work (310) [REDACTED]

Please answer the following questions. If more space is required, please attach additional sheets. Make sure to reference the item number and sign and date the additions.

- When did damage or injury occur? (Give exact date and hour)  
14<sup>th</sup> MAY thereabouts notice electric circulating water pump operating noise
- Where did the damage or injury occur? IN my Garage where circulating pump located near hot water heater
- How did the damage or injury occur? (Give full details)  
our water is turned off many times, new construction your pumping station undergoing repairs
- What damage or injuries do you claim?  
plumbing supply told me Grundfos Type UP 15.42 S pump is cooled & lubricated by water. when water disconnected temperaly the pump run's hot burns out all I ask for is 240.00 cost of replacement I'll instal it myself

5. If this claim is for damage to property, are you the legal owner of said property?  
Yes  No . If not, please list name and address of property owner.

6. What is the name or names of the District employee or employees causing the injury, damage or loss, if known?

not apply

7. If District employees were involved in causing the damage or injury, do you believe there was a particular act or omission on the part of the employees that caused it?

not apply

8. What is the amount of claim to date – actual? (Bills verifying such amounts may be required)

240 new pump d'll install it myself  
d have replaced this about 3 years ago

9. What is the amount of claim to completion date? (Estimates verifying such amounts may be required. Three (3) estimates are recommended.)

240.00

9. Other details? (Names, addresses of witnesses, doctors and hospitals)

Clan Meyer

Signature of Claimant or Person Acting on Claimant's Behalf

May 21 2013

Date

This claim must be signed by claimant or by an authorized agent of the claimant. One copy must be filed with this office. Keep one copy for your records.

**Notice:** Section 72 of the Penal Code provides: "Every person who, with intent to defraud, presents for allowance or for payment to any state board or officer, or to any county, town, city, district, ward or village board or officer, authorized to allow or pay the same if genuine, any false or fraudulent claim, bill, account, voucher, or writing, is guilty of a felony".

Date Received: 05/23/13 Time: 3:15 pm Recorded by: LP Anglin





4232 LAS VIRGENES ROAD  
CALABASAS, CALIFORNIA 91302-1994



SANTA CLARITA, CA, 91351  
20 MAY 2013 PM 4 11

EXECUTIVE ASSISTANT/CLERK OF THE BOARD  
LAS VIRGENES MUNICIPAL WATER DISTRICT  
4232 LAS VIRGENES ROAD  
CALABASAS, CA 91302

91302199499



June 25, 2013 LVMWD Regular Board Meeting

TO: Board of Directors

FROM: Finance & Administration

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**Subject: Prepayment of CalPERS Fiscal Year 2013-14 Employer Contribution**

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**SUMMARY:**

CalPERS provides member agencies with a discount for prepayment of their annual employer contributions. For Fiscal Year 2013-14, the discount is approximately 3.55% of the District's annual contribution of \$1,800,728, resulting in a cost-savings of \$63,952. The prepayment in the amount \$1,736,776 must be made between July 1 and 15, 2013.

**RECOMMENDATION(S):**

Authorize the General Manager to prepay the CalPERS Fiscal Year 2013-14 annual employer contribution in the amount of \$1,736,776.

**FINANCIAL IMPACT:**

This action will result in a cost-savings of approximately \$63,952.

**DISCUSSION:**

Since Fiscal Year 2004-05, the District has prepaid its CalPERS employer contribution to take advantage of the discount, which is based on CalPERS' actuarial assumed interest rate (currently 7.50%). In every year, the discount has yielded a favorable return for the District because it is substantially higher than the rate of return on the District's investment portfolio. As a result, staff recommends that the District continue to take advantage of the prepayment discount.

The prepayment amount for Fiscal Year 2011-12 was \$1,887,235.

The prepayment amount for Fiscal Year 2012-13 was \$1,824,734.

Prepared By: Sandra Hicks, Director of Finance and Administration and Joseph Lillio, Finance Manager

**ATTACHMENTS:**

[Prepayment Note](#)



**California Public Employees' Retirement System**  
**Actuarial Office**  
 P.O. Box 942709  
 Sacramento, CA 94229-2709  
 TTY: (916) 795-3240  
 (888) 225-7377 phone • (916) 795-2744 fax  
[www.calpers.ca.gov](http://www.calpers.ca.gov)

May 10, 2013

CalPERS ID: 7263774238  
 Employer Name: LAS VIRGENES MUNICIPAL WATER DISTRICT  
 Rate Plan: MISCELLANEOUS PLAN

Re: Lump Sum Payment to prepay 2013-2014 employer contribution rate

Dear Requestor:

As requested, 2013-2014 employer contribution rate information on your lump sum payment follows.

**If you are aware of others interested in this information, please inform them.**

The information is based on the most recent annual valuation and assumes payment made in early July, 2013 and no further contractual or financing changes taking effect before June 30, 2014.

The change in your 2013-2014 employer contribution rate after you make the proposed lump sum payment, is displayed in the "Change to Total Employer Rate" line below.

Valuation as of June 30, 2011	\$	%
2013-14 Employer Contributions (\$) mid year	<b>\$ 1,800,728</b>	<b>15.897%</b>
2013-14 Employer Payment (\$) beg year*	<b>\$ 1,736,776 *</b>	<b>15.897%</b>
2013-14 Revised Employer Contrib (\$) mid year	<b>\$ 0</b>	<b>0.000%</b>
Change to Total Employer Contribution Rate		<b>(15.897%)</b>

\* ***Pay this amount (see attachment):*** Your pre-payment 2013-2014 Employer Contribution is from your June 30, 2011 actuarial valuation report. It has been reduced by a half year interest credit at the 7.50% actuarial assumed interest rate (resulting in an approximate 3.55% discount). To the extent your actual 2013-2014 payroll or CalPERS actual 2013-2014 net investment earnings differ from our assumptions, we anticipate the differences will be reflected in your 2016-2017 and later employer contribution rates. **If your rate plan is in a risk pool, these earnings and payroll differences will be shared by all employers in that risk pool, under current practice.**

To initiate this change, the enclosed Lump Sum Payment Request must be completed and returned to the Fiscal Services Division with a wire transfer or a check before the first payroll in the new fiscal year and after June 30. A copy should be sent to us.

If you have questions, please call (888) CalPERS (225-7377).

KUNG-PEI HWANG, ASA, MAAA  
 Senior Pension Actuary, CalPERS

# LUMP SUM PAYMENT REQUEST

Please complete and return this form to the following address:

CalPERS  
Fiscal Services Division  
Attn: Retirement Program Accounting  
P O Box 942703  
Sacramento, CA 94229-2703

Or fax to: 916-795-7622.

If a wire transfer is being used, it should go to the following account:

ABA#0260-0959-3  
  
Bank of America Sacramento Main  
555 Capitol Mall, Suite 1555  
Sacramento, CA 95814  
  
For credit to State of CA, CalPERS  
Account # 01482-80005

Please e-mail [FCSD\\_public\\_agency\\_wires@calpers.ca.gov](mailto:FCSD_public_agency_wires@calpers.ca.gov) and your actuary on the day of the wire to ensure timely crediting to your account. Any individual wire totaling over \$5,000,000 requires a 72 hour notice.

Employer Name: LAS VIRGENES MUNICIPAL WATER DISTRICT

CalPERS ID: 7263774238

Member Group or Plan: MISCELLANEOUS PLAN

Rate Plan ID: 710

Amount: \$1,736,776

Purpose:	Prepay 2013-14 employer contribution rate
Base(s) to which payment is applied:	N/A

In recognition of our payment please revise our employer contribution rate effective July 1, 2013:

Name and Title: (Please Print): \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Telephone Number: \_\_\_\_\_ Fax Number: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

Fiscal Services verification    Date Received \_\_\_\_\_    Amount Received \_\_\_\_\_

PERS01F0036 DMC (02-2009)    Reference # \_\_\_\_\_    Name and Date: \_\_\_\_\_