



LAS VIRGENES MUNICIPAL WATER DISTRICT
4232 Las Virgenes Road, Calabasas, CA 91302

AGENDA
REGULAR MEETING

Members of the public wishing to address the Board of Directors are advised that a statement of Public Comment Protocols is available from the Clerk of the Board. Prior to speaking, each speaker is asked to review these protocols and MUST complete a speakers' card and hand it to the Clerk of the Board. Speakers will be recognized in the order cards are received.

The Public Comments agenda item is presented to allow the public to address the Board on matters not on the agenda. The public may present comments on any agenda item at the time the item is called upon for discussion.

Materials prepared by the District in connection with subject matter on the agenda are available for public inspection at 4232 Las Virgenes Road, Calabasas, CA 91302. Materials prepared by the District and distributed to the Board during this meeting are available for public inspection at the meeting or as soon thereafter as possible. Materials presented to the Board by the public will be maintained as part of the records of these proceedings and are available upon written request to the Clerk of the Board.

5:00 PM

May 14, 2013

PLEDGE OF ALLEGIANCE

1. CALL TO ORDER AND ROLL CALL

A The meeting was called to order at _____ p.m. by _____ in the District offices, and the Secretary called the roll.

<u>Board of Directors</u>	<u>Present</u>	<u>Left</u>	<u>Absent</u>
Charles Caspary, President	_____	_____	_____
Glen Peterson, Vice President/MWD Rep.	_____	_____	_____
Barry Steinhardt, Secretary	_____	_____	_____
Leonard Polan, Treasurer	_____	_____	_____
Lee Renger, Director	_____	_____	_____

2. APPROVAL OF AGENDA

A Moved by Director_____, seconded by Director_____, and_____, that the agenda for the Regular Meeting of May 14, 2013, be approved as presented/amended.

3. PUBLIC COMMENTS

Members of the public may now address the Board of Directors **ON MATTERS NOT APPEARING ON THE AGENDA**, but within the jurisdiction of the Board. No action shall be taken on any matter not appearing on the agenda unless authorized by Subdivision (b) of Government Code Section 54954.2

4. ILLUSTRATIVE AND/OR VERBAL PRESENTATION AGENDA ITEMS

A **Poster Contest Awards Ceremony**

B **Preliminary Budget for Fiscal Year 2013-14**

C **Legislative and Regulatory Updates**

5. CONSENT CALENDAR

A **Minutes: Regular Meeting of March 26, 2013.** Approve

B **List of Demands: May 14, 2013.** Approve

C **Directors' Per Diem: April 2013.** Ratify

6. TREASURER

7. FACILITIES AND OPERATIONS

A **Engineering Services for the Calabasas Tank Renovation Project**

Accept the proposal from and authorize the General Manager to execute a professional services agreement with HDR Inc. for engineering services for the Calabasas Tank Renovation Project in an amount not to exceed \$129,235.

B **Tapia Water Reclamation Facility Alternative Disinfection Project: Ratification of Change Order No. 5**

Ratify Change Order No. 5 for the Tapia Water Reclamation Facility Alternative Disinfection Project in the amount of \$8,662.02 with a 45 consecutive calendar day time extension.

8. FINANCE AND ADMINISTRATION

A **Claim by Foremost Insurance Company as Subrogee for Bradly Cohn**

Deny the claim in the amount of \$1,226.06 from Foremost Insurance Company as subrogee for Bradly Cohn.

B **Review of Investment Policy and Proposed Amendment to Article 6 of the District's Administrative Code**

Approve the updated Investment Policy and authorize staff and Legal Counsel to prepare a Resolution for Board approval amending Article 6 of the District's Administrative Code.

9. NON-ACTION ITEMS

A **Organization Reports**

- (1) MWD
 - a. Representative Report/Agenda(s)
- (2) Other

B Director's Reports on Outside Meetings

C General Manager Reports

- (1) General Business

- (2) Follow-Up Items

D Director's Comments

10. FUTURE AGENDA ITEMS

11. CLOSED SESSION

A Labor Negotiations (Government Code Section 54957.6):

- 1. Employee Compensation and Benefits

B Conference with District Counsel - Existing Litigation (Government Code Section 54956.9(a)):

- 1. Las Virgenes Municipal Water District v. Millgee Investment Company, Inc.
- 2. Rossco Holdings, Inc. v. Las Virgenes Municipal Water District

C Conference with District Counsel - Potential Litigation (Government Code Section 54956.9): One Case

- 1. In the opinion of District Counsel, disclosure of the identity of the litigant would be prejudicial to the district.

D Conference with District Counsel - Existing Litigation:

- 1. Heal the Bay, Inc. v. Lisa P. Jackson

12. OPEN SESSION AND ADJOURNMENT



May 14, 2013 LVMWD Regular Board Meeting

TO: Board of Directors

FROM: Finance & Administration

Subject: Preliminary Budget for Fiscal Year 2013-14

SUMMARY:

The preliminary LVMWD operating and capital budget for Fiscal Year 2013-14 is included in the agenda packet and will be reviewed with the Board at the meeting. This is an opportunity for the Board to review the preliminary budget and, if necessary, direct changes for incorporation in the Proposed Budget scheduled for adoption at the June 11, 2013 Board meeting.

The preliminary budgets for operating expenses and revenues are \$49.9 million and \$54.2 million, respectively. The preliminary budget for capital projects, including carryover for projects in process, is \$22.9 million.

DISCUSSION:

Staff will provide the Board with an overview of the preliminary budget.

This preliminary operating budget contains no new proposed programs and is similar to the current year's budget with updates to reflect the following factors:

- Price increases of potable water purchased from MWD, with potable water rates increasing in January for pass-through of the increase.
- Increases in potable and recycled water rates as approved by the Board in response to the rate study in November 2012.
- Increases in projected sales for potable and recycled water based on the trend observed during current year.

The capital project budget includes several projects related to compliance with regulatory requirements. The budget provides that existing appropriations for projects in process will carryover unless the project has been completed and closed. On-going projects may also include proposed additional appropriations in the preliminary budget.

Prepared By: Sandra Hicks, Director of Finance & Administration

ATTACHMENTS:

[Preliminary Budget FY 2013/14](#)

Preliminary Budget

FY 2013-14

April 17, 2013



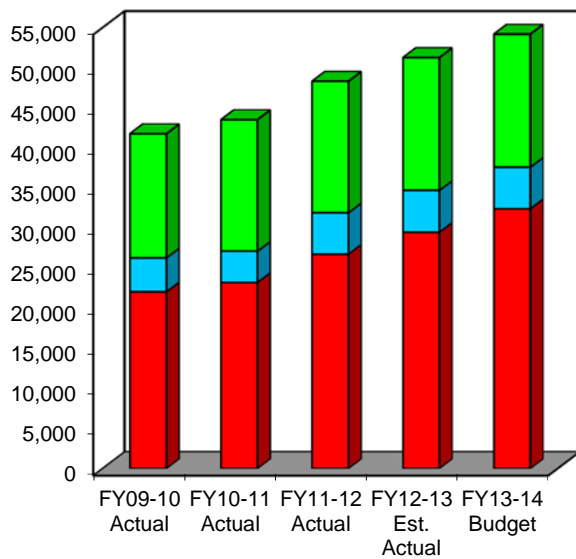
Las Virgenes Municipal Water District

Las Virgenes Municipal Water District
Operating Revenue
(Dollars in Thousands)

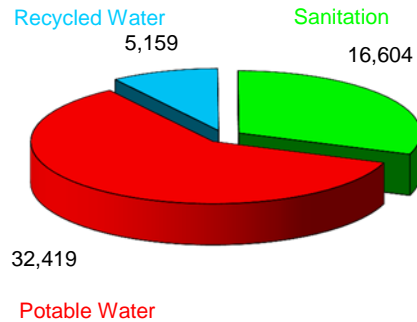
	FY09-10 Actual	FY10-11 Actual	FY11-12 Actual	FY12-13 Est. Actual	FY13-14 Budget
Potable Water Operations¹	22,050	23,220	26,754	29,484	32,419
Recycled Water Operations	4,233	3,888	5,151	5,210	5,159
Sanitation Operations	15,473	16,402	16,394	16,559	16,604
Total Operating Revenue	41,756	43,510	48,299	51,253	54,182

¹ includes Water Conservation Revenue

**LVMWD
Operating Revenue**



**LVMWD
FY 2013-14 Operating Revenue
(Dollars in Thousands)**

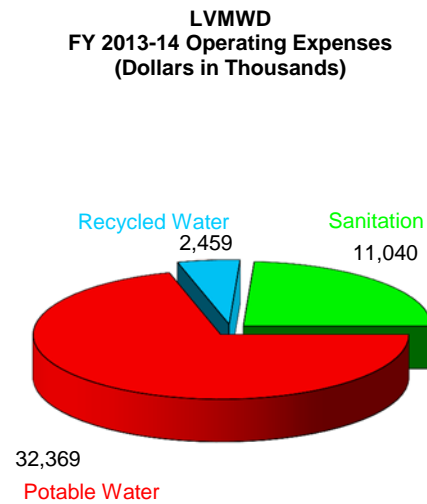
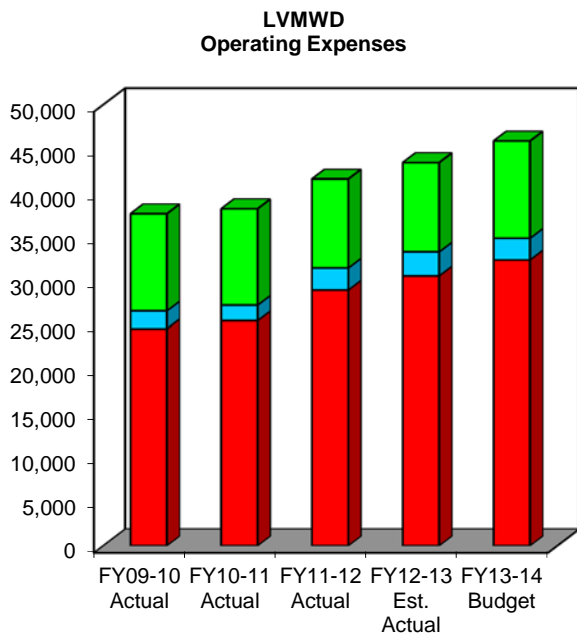


■ Potable Water Operations¹ ■ Recycled Water Operations
■ Sanitation Operations

Las Virgenes Municipal Water District
Operating Expenses
(Dollars in Thousands)

	FY09-10 Actual	FY10-11 Actual	FY11-12 Actual	FY12-13 Est. Actual	FY13-14 Budget
Potable Water Operations¹	24,591	25,487	28,955	30,557	32,369
Recycled Water Operations	2,000	1,750	2,499	2,723	2,459
Sanitation Operations	11,015	10,934	10,104	10,137	11,040
Total Operating Expenses	37,606	38,171	41,558	43,417	45,868

¹ includes Water Conservation Expenses



■ Potable Water Operations¹
■ Recycled Water Operations
■ Sanitation Operations

**Las Virgenes Municipal Water District
Summary of All Units**

	FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Budget	FY 12-13 Est. Actual	FY 13-14 Budget
OPERATING REVENUES						
4000 Water Sales	\$21,507,553	\$22,890,540	\$26,401,302	\$28,081,800	\$29,060,000	\$31,966,800
4155 Temporary Meter Fees	3,300	2,400	2,000	2,600	2,000	2,600
4160 Late Payment Fees	108,169	94,512	98,672	115,000	113,000	115,000
4170 Water Usage - Accidents	24,549	14,233	40,273	20,100	22,000	20,100
4175 PW Supplement to RW	290,600	55,100	89,200	100,000	142,400	100,000
4215 RW Sales - Calabasas	468,200	495,089	585,098	513,000	585,000	578,340
4220 RW Sales - LV Valley	213,327	169,727	213,775	189,000	214,000	220,320
4225 RW Sales - Calabasas MWD	1,343,964	1,331,555	1,489,756	1,361,000	1,490,000	1,492,260
4230 RW Sales - Western	2,202,257	1,886,501	2,316,641	2,057,000	2,317,000	2,259,300
4260 Sanitation Service Fees	15,205,148	16,154,976	16,132,585	16,395,000	16,299,000	16,344,000
4270 Consol Sewer District Fees	233,640	216,648	230,040	230,040	230,040	230,040
4400 MWD Conser Credit	760	0	0	44,000	20,700	86,000
4421 Prop 50 - IRWMP	29,640	64,350	0	11,000	5,200	11,000
4505 Other Income from Operations	124,970	134,843	698,885	727,624	752,652	756,570
TOTAL OPERATING REVENUES	\$41,756,077	\$43,510,474	\$48,298,227	\$49,847,164	\$51,252,992	\$54,182,330
SOURCE OF SUPPLY						
5000 Purchased Water - MWD	12,908,836	14,573,981	16,280,859	18,493,126	18,111,095	19,483,871
5054 Draw from Reservoir	808,260	430,815	812,604	910,055	1,082,044	1,318,800
5100 Purchased Water - JPA RWTR	1,237,285	1,213,215	1,911,981	1,983,413	2,091,974	1,769,896
5105 Purchased Water - Ventura Co.	148,665	199,756	229,803	197,531	265,000	280,000
5110 Purchased Water - Simi Dist. #8	43,839	54,945	55,303	59,372	60,000	64,400
5115 Purchased Water - Potable Suppl	223,600	55,100	89,200	100,000	142,400	100,000
5125 Water Supply - LVR Adjustment	131,331	36,081	281,107	90,000	205,000	115,000
Sub-total	\$15,501,816	\$16,563,893	\$19,660,857	\$21,833,497	\$21,957,513	\$23,131,967
PURCHASED SERVICES						
5735 Share of JPA Net Expenses	8,764,034	9,145,332	8,516,850	9,258,993	8,445,019	9,085,337
5740 City of Los Angeles	548,633	195,085	195,059	335,400	200,000	393,700
Sub-total	\$9,312,667	\$9,340,417	\$8,711,909	\$9,594,393	\$8,645,019	\$9,479,037
OPERATING EXPENSES						
5400 Labor	1,241,988	1,379,744	1,261,795	1,411,943	1,322,296	1,264,983
5405.1 Energy	919,948	873,736	919,444	930,800	1,072,876	898,411
5405.2 Telephone	66,996	70,840	66,724	71,700	67,581	67,825
5405.3 Gas	48,559	59,854	45,740	80,000	52,429	46,692
5405.4 Water	6,728	8,373	10,872	8,850	11,859	11,478
5410 Supplies/Material	141,141	142,526	188,027	151,000	149,283	151,537
5410.10 Hypochlorite	9,035	6,069	13,285	15,000	13,285	13,896
5410.12 Septum	29,517	44,031	42,848	25,000	22,500	3,000
5415 Outside Services	60,403	87,357	76,824	110,700	113,550	99,495
5417 Odor Control	6,904	2,269	2,439	5,000	2,500	4,000
5420 Permits and Fees	60,672	70,338	63,065	69,200	67,100	54,748
5425 Consulting Services	6,543	4,494	0	20,000	22,833	0
Sub-total	\$2,598,434	\$2,749,631	\$2,691,063	\$2,899,193	\$2,918,092	\$2,616,065
MAINTENANCE EXPENSES						
5500 Labor	951,724	872,480	967,173	927,981	834,433	953,690
5510 Supplies/Material	159,403	166,559	225,236	155,300	171,667	157,208
5515 Outside Services	202,187	188,142	258,724	160,100	241,200	202,472
5518 Building Maintenance	11,994	10,581	50,773	15,000	15,094	20,500
5520 Permits and Fees	9,452	11,801	26,823	20,000	9,882	16,169
5525 Consulting Services	3,000	0	0	0	0	0
5530 Capital Outlay	79,568	55,543	16,752	79,600	18,700	16,000
Sub-total	\$1,417,328	\$1,305,106	\$1,545,481	\$1,357,981	\$1,290,976	\$1,366,039

ITEM 4B

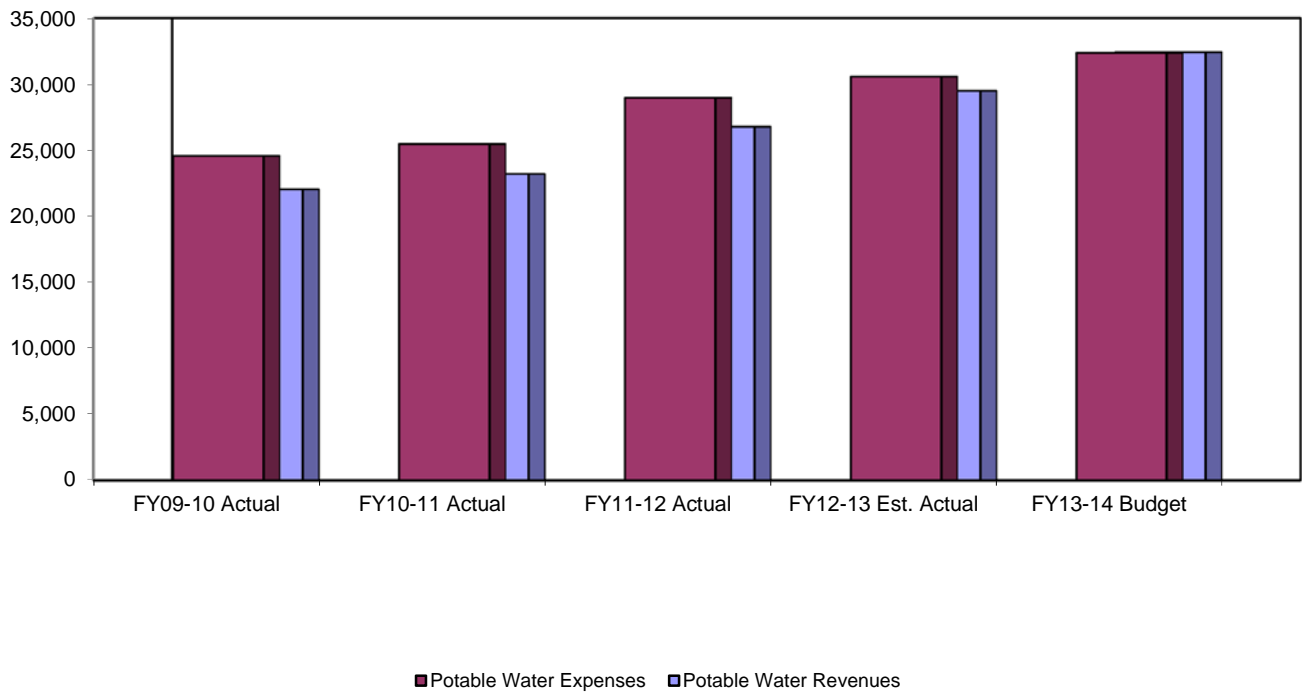
**Las Virgenes Municipal Water District
Summary of All Units**

	FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Budget	FY 12-13 Est. Actual	FY 13-14 Budget
INVENTORY EXPENSE						
5536 Inventory Adjustment	0	61	0	0	0	0
SPECIALTY EXPENSES						
5700 SCADA Services	92,578	93,372	78,587	153,427	141,814	109,702
5710.2 Technical Services	40,129	65,849	47,342	41,146	62,153	55,113
5715.2 Other Lab Services	17,229	13,734	11,653	14,800	10,287	10,260
5715.3 Tapia Lab Sampling	52,648	52,697	68,456	60,105	79,276	66,901
5725 Gen Supplies/Small Tools	29,706	35,595	31,377	30,000	27,585	30,000
7202 Allocated Lab Expense	178,522	195,842	198,226	201,092	176,803	196,284
Sub-total	\$410,812	\$457,089	\$435,641	\$500,570	\$497,918	\$468,260
PUBLIC INFORMATION						
6602 School Education Program	70,535	65,652	186,502	149,605	150,720	150,012
6604 Public Education Program	138,593	70,414	106,451	100,193	84,902	105,209
6606 Community Group Outreach	18,914	6,104	11,276	44,918	19,996	24,765
6608 Intergovernmental Coordination	2,637	5,426	3,171	14,954	5,000	15,005
Sub-total	\$230,679	\$147,596	\$307,400	\$309,670	\$260,618	\$294,991
FIELD CONSERVATION						
6639 Turf Removal Program	0	0	4,357	60,092	30,976	65,962
6662 Sprinkler Nozzles	0	0	0	0	6,000	55,373
6704 ULFT Rebates	1,380	250	0	0	0	0
6706 Rotating Sprinkler Nozzle	522	0	0	0	0	0
6708 MWD Clothes Washer	20,323	67,816	0	0	0	0
6709 ET Irrigation Controller	266	0	0	0	0	0
Sub-total	\$22,491	\$68,066	\$4,357	\$60,092	\$36,976	\$121,335
COMMUNITY CONSERVATION EDUCATION						
6742 Demonstration Garden Grant	0	1,000	280	15,395	1,102	2,922
6748 Professional Landscape & Irr Wkshp	10,061	3,485	0	4,000	7,288	6,951
6749 Residential Customer Training	49,754	34,153	45,583	46,218	33,956	56,414
Sub-total	\$59,815	\$38,638	\$45,863	\$65,613	\$42,346	\$66,287
RESOURCE CONSERVATION						
6785 Watershed Programs	18	0	18,189	20,023	27,762	13,064
6790 Back Flow Protection	76,986	78,680	64,138	53,530	41,821	53,839
Sub-total	\$77,004	\$78,680	\$82,327	\$73,553	\$69,583	\$66,903
ADMINISTRATIVE EXPENSES						
6260 Rental Charge - Facility Repl	326,704	288,124	262,739	287,157	294,032	289,072
7135 General Insurance	0	0	0	0	0	0
7135.1 Property Insurance	24,613	24,586	24,737	25,400	28,358	29,800
7135.4 Earthquake Insurance	51,064	49,115	50,120	49,600	50,740	51,185
7145 Claims Paid	82,110	5,089	13,246	0	15,793	0
7155 Other Expense	15,029	14,141	155,673	0	0	0
7203 Allocated Building Maint	80,441	87,384	96,673	105,892	96,324	85,319
7205 Allocated Legal	474,058	102,732	71,141	100,000	100,000	100,000
7209 Allocated Rental Property Exp	(17,296)	(11,734)	(11,600)	0	0	0
7225 Allocated Support Services	1,883,810	1,920,564	2,040,882	2,109,174	1,876,378	1,942,663
7226 Allocated Operations Services	5,055,722	4,941,864	5,370,039	5,169,008	5,236,189	5,759,560
Sub-total	\$7,976,255	\$7,421,865	\$8,073,650	\$7,846,231	\$7,697,814	\$8,257,599
TOTAL OPERATING EXPENSES	\$37,607,301	\$38,171,042	\$41,558,548	\$44,540,793	\$43,416,855	\$45,868,483
NET OPERATING INCOME (LOSS)	\$4,148,776	\$5,339,432	\$6,739,679	\$5,306,371	\$7,836,137	\$8,313,847

ITEM 4B

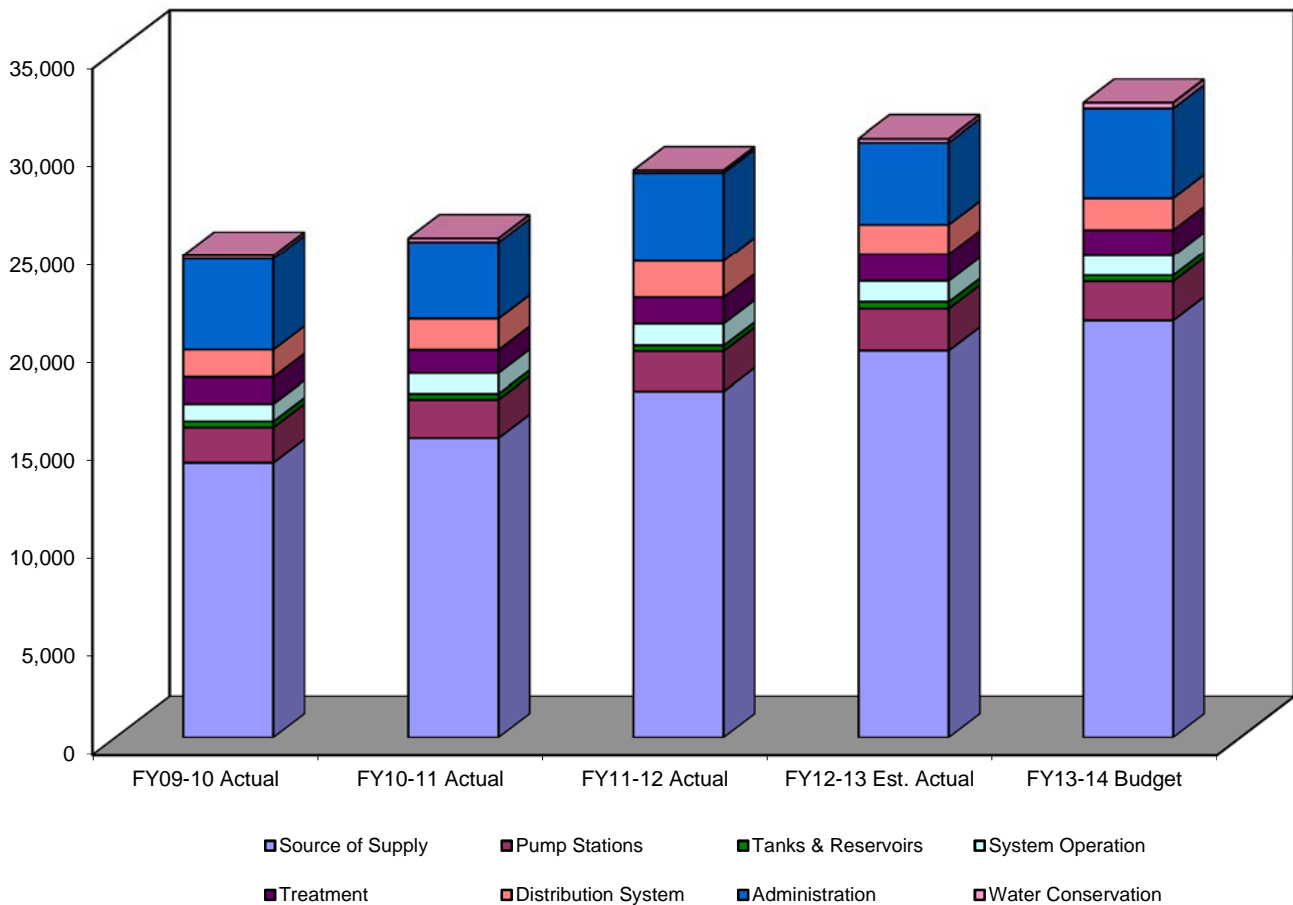
Las Virgenes Municipal Water District
Potable Water Operations Summary
(Dollars in Thousands)

	FY09-10 Actual	FY10-11 Actual	FY11-12 Actual	FY12-13 Est. Actual	FY13-14 Budget
Potable Water Revenues	22,050	23,220	26,754	29,484	32,419
Potable Water Expenses	24,591	25,487	28,955	30,557	32,369
Net Operating Income	(2,541)	(2,267)	(2,201)	(1,073)	50



**Las Virgenes Municipal Water District
Potable Water Operating Expense Summary**
(Dollars in Thousands)

	FY09-10 Actual	FY10-11 Actual	FY11-12 Actual	FY12-13 Est. Actual	FY13-14 Budget
Source of Supply	14,041	15,296	17,660	19,723	21,262
Pump Stations	1,791	1,946	2,043	2,143	2,003
Tanks & Reservoirs	315	300	284	346	307
System Operation	877	1,050	1,118	1,074	1,019
Treatment	1,361	1,174	1,348	1,383	1,311
Distribution System	1,396	1,594	1,858	1,510	1,634
Administration	4,644	3,920	4,508	4,186	4,543
	24,425	25,280	28,819	30,365	32,079
Water Conservation	166	207	136	192	290
Total Potable Water	24,591	25,487	28,955	30,557	32,369



ITEM 4B

**Las Virgenes Municipal Water District
Potable Water Summary**

	FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Budget	FY 12-13 Est. Actual	FY 13-14 Budget
OPERATING REVENUES						
4000 Water Sales	\$21,507,503	\$22,890,540	\$26,401,302	\$28,080,000	\$29,060,000	\$31,965,000
4155 Temporary Meter Fees	3,300	2,400	2,000	2,500	2,000	2,500
4160 Late Payment Fees	70,397	59,313	62,859	75,000	75,000	75,000
4170 Water Usage - Accidents	24,549	14,233	40,273	20,000	22,000	20,000
4175 PW Supplement to RW	290,600	55,100	89,200	100,000	142,400	100,000
4400 MWD Conser Credit	760	0	0	44,000	20,700	86,000
4421 Prop 50 - IRWMP	29,640	64,350	0	11,000	5,200	11,000
4505 Other Income from Operations	122,920	133,782	157,973	160,000	157,000	160,000
TOTAL OPERATING REVENUES	\$22,049,669	\$23,219,718	\$26,753,607	\$28,492,500	\$29,484,300	\$32,419,500
SOURCE OF SUPPLY						
5000 Purchased Water - MWD	12,908,836	14,573,981	16,280,859	18,493,126	18,111,095	19,483,871
5054 Draw from Reservoir	808,260	430,815	812,604	910,055	1,082,044	1,318,800
5105 Purchased Water - Ventura Co.	148,665	199,756	229,803	197,531	265,000	280,000
5110 Purchased Water - Simi Dist. #8	43,839	54,945	55,303	59,372	60,000	64,400
5125 Water Supply - LVR Adjustment	131,331	36,081	281,107	90,000	205,000	115,000
Sub-total	\$14,040,931	\$15,295,578	\$17,659,676	\$19,750,084	\$19,723,139	\$21,262,071
OPERATING EXPENSES						
5400 Labor	1,087,627	1,233,607	1,124,081	1,224,588	1,184,257	1,077,265
5405.1 Energy	811,649	767,795	815,657	818,300	963,632	787,051
5405.2 Telephone	48,507	51,604	48,651	52,200	48,875	49,057
5405.3 Gas	48,559	59,854	45,740	80,000	52,429	46,692
5405.4 Water	6,075	7,872	10,376	8,200	11,264	10,878
5410 Supplies/Material	140,981	142,526	188,027	151,000	149,283	151,537
5410.10 Hypochlorite	9,035	6,069	13,285	15,000	13,285	13,896
5410.12 Septum	29,517	44,031	42,848	25,000	22,500	3,000
5415 Outside Services	60,403	87,357	76,824	110,700	113,550	99,495
5420 Permits and Fees	54,669	63,464	46,179	61,700	51,282	48,973
5425 Consulting Services	6,543	4,494	0	20,000	22,833	0
Sub-total	\$2,303,565	\$2,468,673	\$2,411,668	\$2,566,688	\$2,633,190	\$2,287,844
MAINTENANCE EXPENSES						
5500 Labor	770,827	746,651	880,838	838,142	750,886	834,309
5510 Supplies/Material	121,691	136,689	193,701	124,600	130,492	125,813
5515 Outside Services	162,615	153,878	238,482	139,100	216,788	182,271
5518 Building Maintenance	11,994	10,581	50,773	15,000	15,094	20,500
5520 Permits and Fees	9,452	11,801	26,823	20,000	9,882	16,169
5530 Capital Outlay	79,568	55,543	6,452	49,600	18,700	4,000
Sub-total	\$1,156,147	\$1,115,143	\$1,397,069	\$1,186,442	\$1,141,842	\$1,183,062
INVENTORY EXPENSE						
5536 Inventory Adjustment	0	61	0	0	0	0
SPECIALTY EXPENSES						
5700 SCADA Services	91,543	92,328	77,747	147,361	137,903	104,131
5710.2 Technical Services	36,973	65,849	47,342	41,146	61,986	54,225
5715.2 Other Lab Services	17,229	13,734	11,653	14,800	10,287	10,260
5715.3 Tapia Lab Sampling	52,648	52,697	68,456	60,105	79,276	66,901
5725 Gen Supplies/Small Tools	29,706	35,595	31,377	30,000	27,585	30,000
7202 Allocated Lab Expense	178,522	195,842	198,226	201,092	176,803	196,284
Sub-total	\$406,621	\$456,045	\$434,801	\$494,504	\$493,840	\$461,801

ITEM 4B

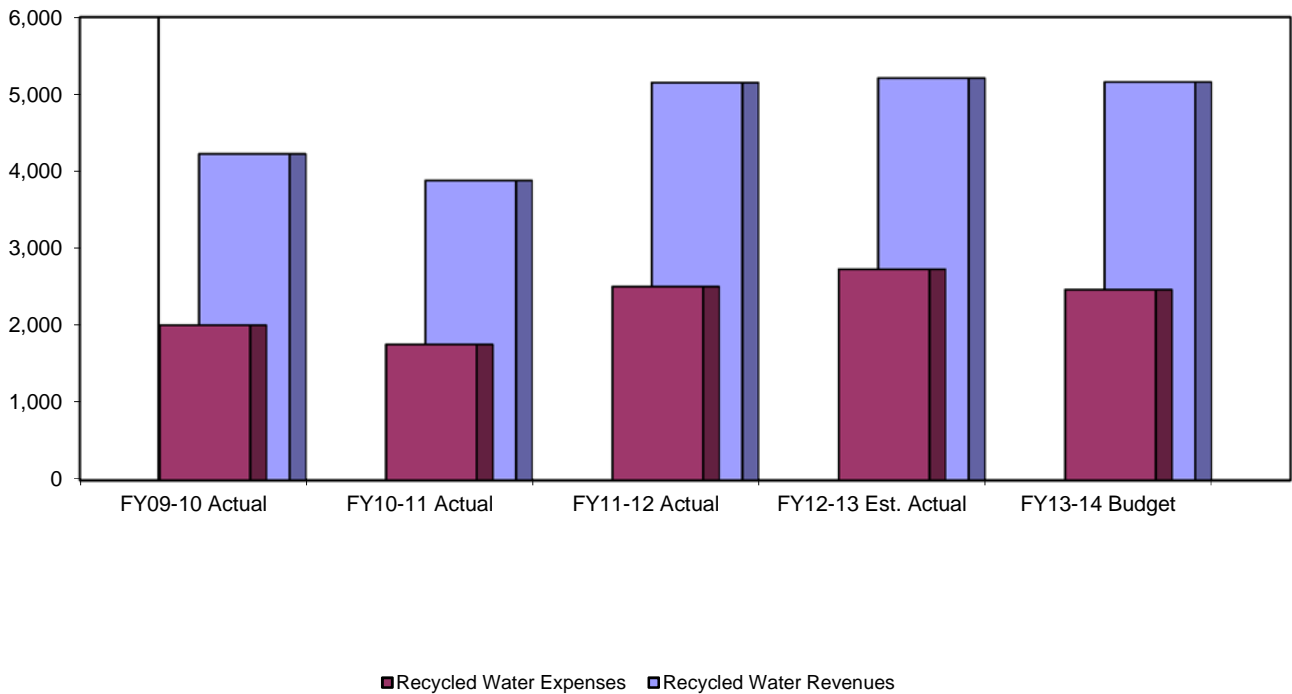
**Las Virgenes Municipal Water District
Potable Water Summary**

	FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Budget	FY 12-13 Est. Actual	FY 13-14 Budget
PUBLIC INFORMATION						
6602 School Education Program	70,535	65,652	186,502	149,605	150,720	150,012
6604 Public Education Program	138,593	70,414	106,451	100,193	84,902	105,209
6606 Community Group Outreach	18,914	6,104	11,276	44,918	19,996	24,765
6608 Intergovernmental Coordination	2,637	5,426	3,171	14,954	5,000	15,005
Sub-total	<u>\$230,679</u>	<u>\$147,596</u>	<u>\$307,400</u>	<u>\$309,670</u>	<u>\$260,618</u>	<u>\$294,991</u>
FIELD CONSERVATION						
6639 Turf Removal Program	0	0	4,357	60,092	30,976	65,962
6662 Sprinkler Nozzles	0	0	0	0	6,000	55,373
6704 ULFT Rebates	1,380	250	0	0	0	0
6706 Rotating Sprinkler Nozzle	522	0	0	0	0	0
6708 MWD Clothes Washer	20,323	67,816	0	0	0	0
6709 ET Irrigation Controller	266	0	0	0	0	0
Sub-total	<u>\$22,491</u>	<u>\$68,066</u>	<u>\$4,357</u>	<u>\$60,092</u>	<u>\$36,976</u>	<u>\$121,335</u>
COMMUNITY CONSERVATION EDUCATION						
6742 Demonstration Garden Grant	0	1,000	280	15,395	1,102	2,922
6748 Professional Landscape & Irr Wkshp	10,061	3,485	0	4,000	7,288	6,951
6749 Residential Customer Training	49,754	34,153	45,583	46,218	33,956	56,414
Sub-total	<u>\$59,815</u>	<u>\$38,638</u>	<u>\$45,863</u>	<u>\$65,613</u>	<u>\$42,346</u>	<u>\$66,287</u>
RESOURCE CONSERVATION						
6785 Watershed Programs	18	0	18,189	20,023	27,762	13,064
6790 Back Flow Protection	58,486	70,085	53,913	45,883	35,266	46,148
Sub-total	<u>\$58,504</u>	<u>\$70,085</u>	<u>\$72,102</u>	<u>\$65,906</u>	<u>\$63,028</u>	<u>\$59,212</u>
ADMINISTRATIVE EXPENSES						
6260 Rental Charge - Facility Repl	271,199	238,932	218,527	244,570	249,820	246,201
7135.1 Property Insurance	24,613	24,586	24,737	25,400	28,358	29,800
7135.4 Earthquake Insurance	51,064	49,115	50,120	49,600	50,740	51,185
7145 Claims Paid	82,110	5,089	13,246	0	15,793	0
7155 Other Expense	15,029	14,141	155,673	0	0	0
7203 Allocated Building Maint	80,441	87,384	96,673	105,892	96,324	85,319
7205 Allocated Legal	474,058	102,732	71,141	100,000	100,000	100,000
7209 Allocated Rental Property Exp	(17,296)	(11,734)	(11,600)	0	0	0
7225 Allocated Support Services	1,481,855	1,538,843	1,650,877	1,692,748	1,550,625	1,571,912
7226 Allocated Operations Services	3,849,609	3,778,372	4,353,038	4,140,514	4,070,280	4,547,794
Sub-total	<u>\$6,312,682</u>	<u>\$5,827,460</u>	<u>\$6,622,432</u>	<u>\$6,358,724</u>	<u>\$6,161,940</u>	<u>\$6,632,211</u>
TOTAL OPERATING EXPENSES	<u>\$24,591,435</u>	<u>\$25,487,345</u>	<u>\$28,955,368</u>	<u>\$30,857,723</u>	<u>\$30,556,919</u>	<u>\$32,368,814</u>
NET OPERATING INCOME (LOSS)	<u>(\$2,541,766)</u>	<u>(\$2,267,627)</u>	<u>(\$2,201,761)</u>	<u>(\$2,365,223)</u>	<u>(\$1,072,619)</u>	<u>\$50,686</u>

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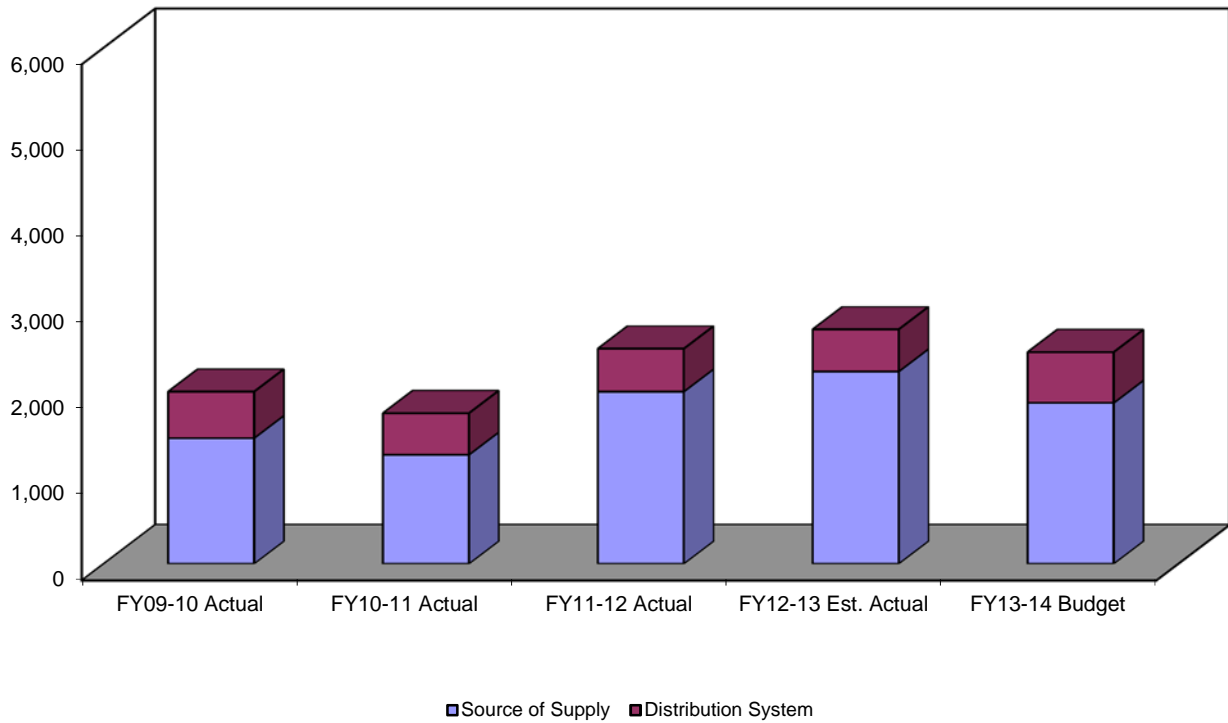
**Las Virgenes Municipal Water District
Recycled Water Operations Summary**
(Dollars in Thousands)

	FY09-10 Actual	FY10-11 Actual	FY11-12 Actual	FY12-13 Est. Actual	FY13-14 Budget
Recycled Water Revenues	4,233	3,888	5,151	5,210	5,159
Recycled Water Expenses	2,000	1,750	2,499	2,723	2,459
Net Operating Income	2,233	2,138	2,652	2,487	2,700



**Las Virgenes Municipal Water District
Recycled Water Operating Expense Summary**
(Dollars in Thousands)

	FY09-10 Actual	FY10-11 Actual	FY11-12 Actual	FY12-13 Est. Actual	FY13-14 Budget
Source of Supply	1,461	1,268	2,001	2,234	1,870
Distribution System	539	482	498	489	589
Total Recycled Water	2,000	1,750	2,499	2,723	2,459



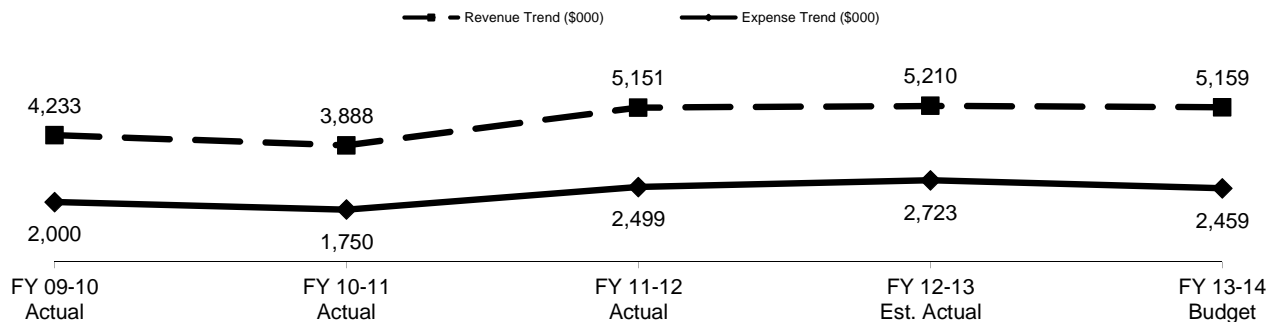
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**Las Virgenes Municipal Water District
Recycled Water
Operations - 102000/102100**

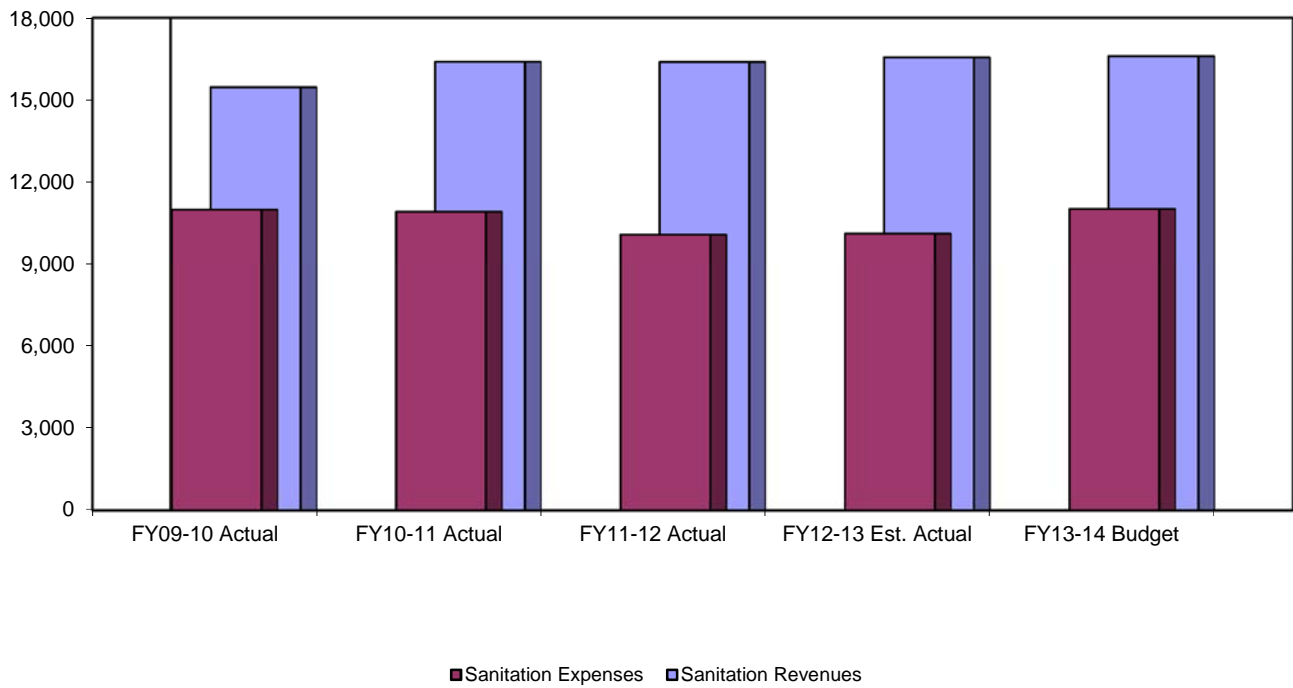
	FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Budget	FY 12-13 Est. Actual	FY 13-14 Budget
OPERATING REVENUES						
4050 Temporary Meter Charge	\$50	\$0	\$0	\$1,800	\$0	\$1,800
4155 Temporary Meter Installation Fees	0	0	0	100	0	100
4160 Late Payment Fees	3,323	4,440	4,570	10,000	8,000	10,000
4170 Water Usage - Accidents	0	0	0	100	0	100
4215 RW Sales - Calabasas	468,200	495,089	585,098	513,000	585,000	578,340
4220 RW Sales - LV Valley	213,327	169,727	213,775	189,000	214,000	220,320
4225 RW Sales - Calabasas MWD	1,343,964	1,331,555	1,489,756	1,361,000	1,490,000	1,492,260
4230 RW Sales - Western	2,202,257	1,886,501	2,316,641	2,057,000	2,317,000	2,259,300
4505 Other Income from Operations	2,000	961	540,912	567,624	595,652	596,570
TOTAL OPERATING REVENUES	\$4,233,121	\$3,888,273	\$5,150,752	\$4,699,624	\$5,209,652	\$5,158,790
SOURCE OF SUPPLY						
5100 Purchased Water - JPA RWTR	1,237,285	1,213,215	1,911,981	1,983,413	2,091,974	1,769,896
5115 Purchased Water - Potable Suppl	223,600	55,100	89,200	100,000	142,400	100,000
Sub-total	\$1,460,885	\$1,268,315	\$2,001,181	\$2,083,413	\$2,234,374	\$1,869,896
OPERATING EXPENSES						
5400 Labor	118,790	112,206	106,454	155,025	106,357	156,513
5405.1 Energy	7,779	7,705	7,155	10,000	7,544	7,680
5410 Supplies/Material	160	0	0	0	0	0
5420 Permits and Fees	1,796	0	11,138	2,000	7,661	0
Sub-total	\$128,525	\$119,911	\$124,747	\$167,025	\$121,562	\$164,193
MAINTENANCE EXPENSES						
5500 Labor	15,415	2,861	1,831	4,956	0	4,474
5510 Supplies/Material	1,027	261	136	700	788	395
Sub-total	\$16,442	\$3,122	\$1,967	\$5,656	\$788	\$4,869
RESOURCE CONSERVATION						
6790 Back Flow Protection	18,500	8,595	10,225	7,647	6,555	7,691
Sub-total	\$18,500	\$8,595	\$10,225	\$7,647	\$6,555	\$7,691
ADMINISTRATIVE EXPENSES						
6260 Rental Charge - Facility Repl	23,724	17,498	16,790	16,392	16,790	16,696
7225 Allocated Support Services	94,200	80,635	97,163	120,479	90,894	111,651
7226 Allocated Operations Services	258,174	251,788	246,970	258,258	252,339	284,196
Sub-total	\$376,098	\$349,921	\$360,923	\$395,129	\$360,023	\$412,543
TOTAL OPERATING EXPENSES	\$2,000,450	\$1,749,864	\$2,499,043	\$2,658,870	\$2,723,302	\$2,459,192
NET OPERATING INCOME (LOSS)	\$2,232,671	\$2,138,409	\$2,651,709	\$2,040,754	\$2,486,350	\$2,699,598



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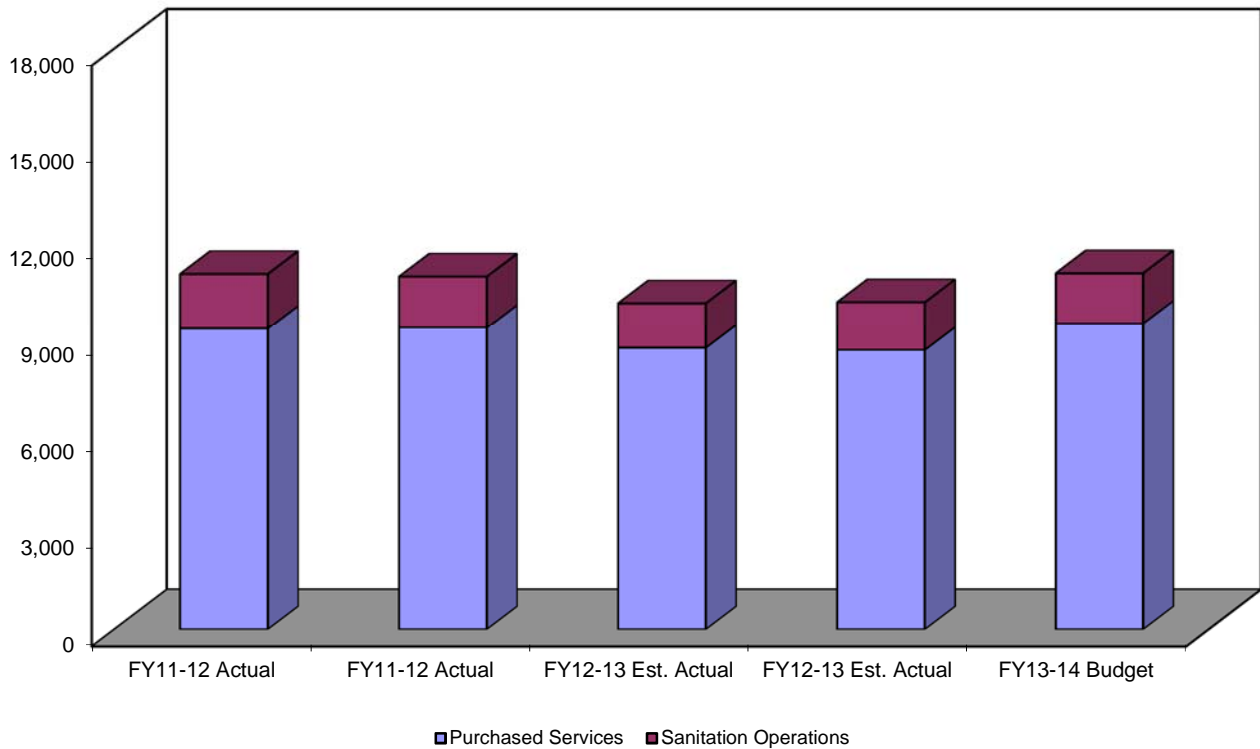
Las Virgenes Municipal Water District
Sanitation Operations Summary
(Dollars in Thousands)

	FY09-10 Actual	FY10-11 Actual	FY11-12 Actual	FY12-13 Est. Actual	FY13-14 Budget
Sanitation Revenues	15,473	16,402	16,394	16,559	16,604
Sanitation Expenses	11,015	10,934	10,104	10,137	11,040
Net Operating Income	4,458	5,468	6,290	6,422	5,564



**Las Virgenes Municipal Water District
Sanitation Operating Expense Summary**
(Dollars in Thousands)

	FY09-10 Actual	FY10-11 Actual	FY11-12 Actual	FY12-13 Est. Actual	FY13-14 Budget
Purchased Services	9,313	9,340	8,712	8,645	9,479
Sanitation Operations	1,702	1,594	1,392	1,492	1,561
Total Sanitation	11,015	10,934	10,104	10,137	11,040



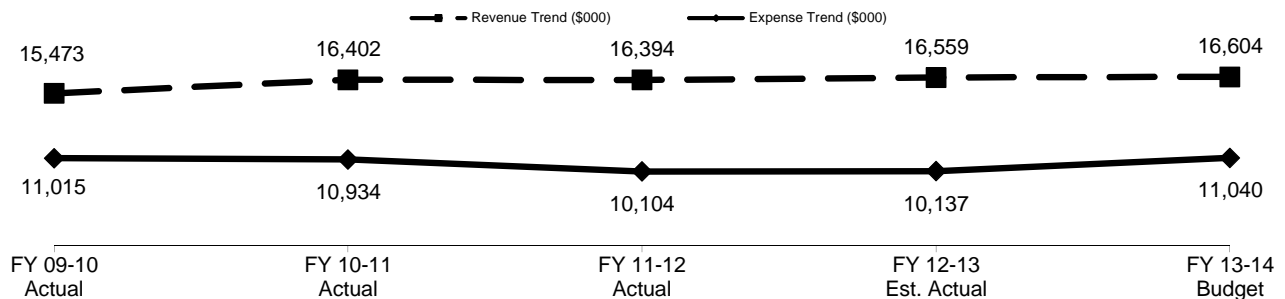
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**Las Virgenes Municipal Water District
Sanitation
Operations - 130000/130100**

	FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Budget	FY 12-13 Est. Actual	FY 13-14 Budget
OPERATING REVENUES						
4160 Late Payment Fees	\$34,449	\$30,759	\$31,243	\$30,000	\$30,000	\$30,000
4260 Sanitation Service Fees	15,205,148	16,154,976	16,132,585	16,395,000	16,299,000	16,344,000
4270 Consol Sewer District Fees	233,640	216,648	230,040	230,040	230,040	230,040
4505 Other Income from Operations	50	100	0	0	0	0
TOTAL OPERATING REVENUES	\$15,473,287	\$16,402,483	\$16,393,868	\$16,655,040	\$16,559,040	\$16,604,040
PURCHASED SERVICES						
5735 Share of JPA Net Expenses	8,764,034	9,145,332	8,516,850	9,258,993	8,445,019	9,085,337
5740 City of Los Angeles	548,633	195,085	195,059	335,400	200,000	393,700
Sub-total	\$9,312,667	\$9,340,417	\$8,711,909	\$9,594,393	\$8,645,019	\$9,479,037
OPERATING EXPENSES						
5400 Labor	35,571	33,931	31,260	32,330	31,682	31,205
5405.1 Energy	100,520	98,236	96,632	102,500	101,700	103,680
5405.2 Telephone	18,489	19,236	18,073	19,500	18,706	18,768
5405.4 Water	653	501	496	650	595	600
5417 Odor Control	6,904	2,269	2,439	5,000	2,500	4,000
5420 Permits and Fees	4,207	6,874	5,748	5,500	8,157	5,775
Sub-total	\$166,344	\$161,047	\$154,648	\$165,480	\$163,340	\$164,028
MAINTENANCE EXPENSES						
5500 Labor	165,482	122,968	84,504	84,883	83,547	114,907
5510 Supplies/Material	36,685	29,609	31,399	30,000	40,387	31,000
5515 Outside Services	39,572	34,264	20,242	21,000	24,412	20,201
5525 Consulting Services	3,000	0	0	0	0	0
5530 Capital Outlay	0	0	10,300	30,000	0	12,000
Sub-total	\$244,739	\$186,841	\$146,445	\$165,883	\$148,346	\$178,108
SPECIALTY EXPENSES						
5700 SCADA Services	1,035	1,044	840	6,066	3,911	5,571
5710.2 Tech Services	3,156	0	0	0	167	888
Sub-total	\$4,191	\$1,044	\$840	\$6,066	\$4,078	\$6,459
ADMINISTRATIVE EXPENSES						
6260 Rental Charge - Facility Repl	31,781	31,694	27,422	26,195	27,422	26,175
7225 Allocated Support Services	307,755	301,086	292,842	295,947	234,859	259,100
7226 Allocated Operations Services	947,939	911,704	770,031	770,236	913,570	927,570
Sub-total	\$1,287,475	\$1,244,484	\$1,090,295	\$1,092,378	\$1,175,851	\$1,212,845
TOTAL OPERATING EXPENSES	\$11,015,416	\$10,933,833	\$10,104,137	\$11,024,200	\$10,136,634	\$11,040,477
NET OPERATING INCOME (LOSS)	\$4,457,871	\$5,468,650	\$6,289,731	\$5,630,840	\$6,422,406	\$5,563,563



ITEM 4B

DISTRICT STAFFING PLAN

FY 2013-14

Business Unit	DIVISION Dept/Section	2009-10 Auth Positions	2010-11 Auth Positions	2011-12 Auth Positions	2012-13 Auth Positions	Filled as 4/15/2013	Proposed Changes 2013-14	2013-14 Proposed Positions
	BOARD & GENERAL MANAGER							
701121	Administration	2.0	2.0	2.0	2.0	2.0	-	2.0
TOTAL GENERAL MANAGER		2.0	2.0	2.0	2.0	2.0	-	2.0

Business Unit	DIVISION Dept/Section	2009-10 Auth Positions	2010-11 Auth Positions	2011-12 Auth Positions	2012-13 Auth Positions	Filled as 4/15/2013	Proposed Changes 2013-14	2013-14 Proposed Positions
	RESOURCE CONSERVATION & PUBLIC OUTREACH							
701210	Administration	2.0	2.0	2.0	2.0	2.0	-	2.0
701220	Customer Service-Administration	1.0	1.0	1.0	1.0	1.0	-	1.0
701221	Customer Service Operations	15.0	15.0	15.0	15.0	15.0	-	15.0
701226	Customer Service Programs	2.0	2.0	3.0	3.0	3.0	-	3.0
701223	Resource/Watershed Conservation	3.0	3.0	3.0	3.0	3.0	-	3.0
701230	Public Information	3.0	3.0	3.0	3.0	3.0	-	3.0
701240	GIS and New Customer Service	5.0	5.0	-	-	-	-	-
TOTAL RESOURCE CONSERVATION & PUBLIC OUTREACH		31.0	31.0	27.0	27.0	27.0	-	27.0

Business Unit	DIVISION Dept/Section	2009-10 Auth Positions	2010-11 Auth Positions	2011-12 Auth Positions	2012-13 Auth Positions	Filled as 4/15/2013	Proposed Changes 2013-14	2013-14 Proposed Positions
	FACILITIES & OPERATIONS							
701310	Administration	3.0	3.0	2.0	2.0	2.0	-	2.0
701320	Facilities Maintenance-Admin	1.5	1.2	1.2	1.2	1.2	-	1.2
701326	Electrical/Instrumentation-Maint	8.0	8.0	8.0	6.0	6.0	-	6.0
701321	Facilities Maintenance-Maint	7.0	7.0	7.0	8.0	8.0	-	8.0
701325	Facilities Maintenance-Fleet	1.0	1.0	1.0	1.0	1.0	-	1.0
701330	Water Division-Admin	1.5	0.8	0.8	0.8	0.8	-	0.8
701331	Water Treatment & Production	12.0	12.0	11.0	11.0	11.0	-	11.0
701322	Construction	8.0	8.0	7.0	7.0	6.0	-	7.0
701340	Reclamation Division-Admin	3.0	3.0	3.0	3.0	3.0	-	3.0
701341	Reclamation Division-Lab	6.0	6.0	6.0	6.0	6.0	-	6.0
701342	Reclamation Division-Treatment	9.0	9.0	9.0	9.0	9.0	-	9.0
701343	Reclamation Division-Composting	7.0	7.0	6.0	6.0	6.0	-	6.0
701350	Technical Services Division	9.0	9.0	9.0	8.0	7.0	-	8.0
TOTAL FACILITIES & OPERATIONS		76.0	75.0	71.0	69.0	67.0	-	69.0

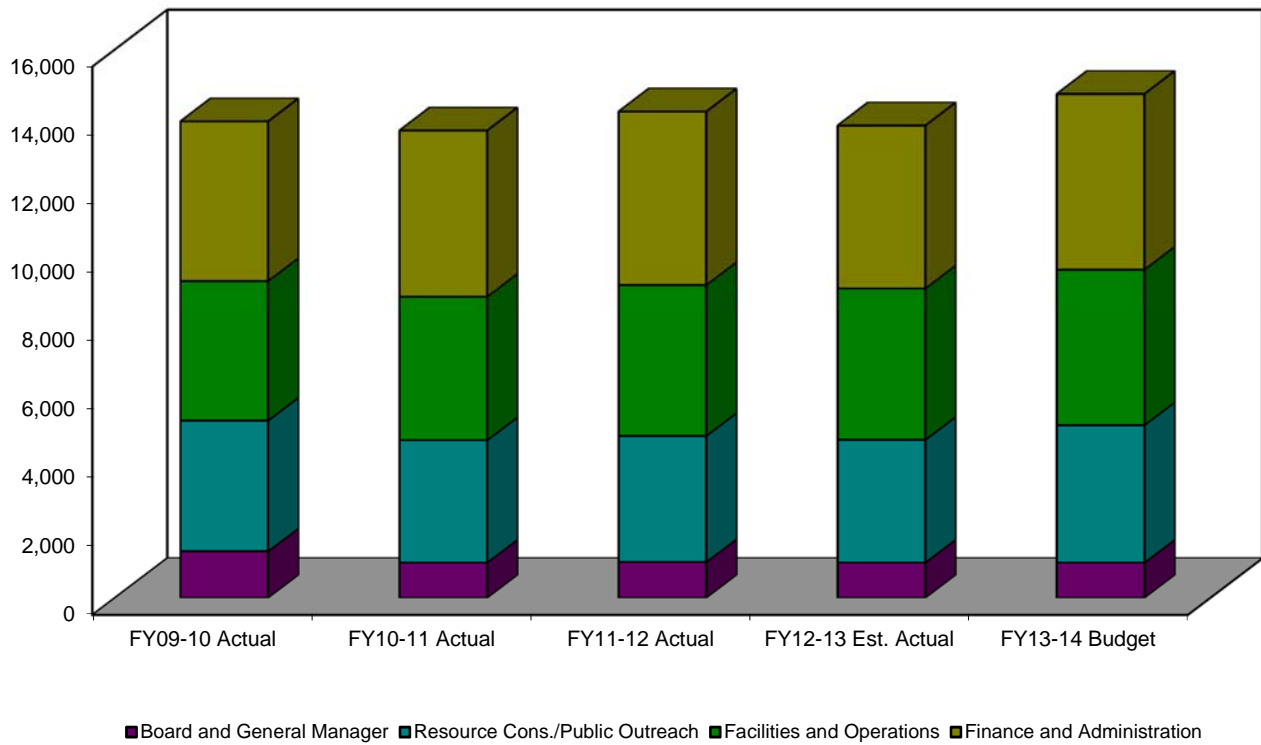
Business Unit	DIVISION Dept/Section	2009-10 Auth Positions	2010-11 Auth Positions	2011-12 Auth Positions	2012-13 Auth Positions	Filled as 4/15/2013	Proposed Changes 2013-14	2013-14 Proposed Positions
	FINANCE & ADMINISTRATION							
701410	Administration	2.0	2.0	2.0	2.0	2.0	-	2.0
701420	Information Systems	5.0	5.0	6.0	6.0	6.0	-	6.0
701430	Human Resources/Risk Mgmt	2.0	2.0	2.0	2.0	2.0	-	2.0
701440	Accounting	10.0	10.0	9.0	9.0	8.0	-	9.0
TOTAL FINANCE & ADMINISTRATION		19.0	19.0	19.0	19.0	18.0	-	19.0

TOTAL AGENCY STAFF POSITIONS		128.0	127.0	119.0	117.0	114.0		117.0
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Las Virgenes Municipal Water District
Internal Service Summary
(Dollars in Thousands)

	FY09-10 Actual	FY10-11 Actual	FY11-12 Actual	FY12-13 Est. Actual	FY13-14 Budget
Board and General Manager	1,364	1,036	1,051	1,036	1,033
Resource Cons./Public Outreach	3,816	3,571	3,680	3,582	4,012
Facilities and Operations	4,096	4,215	4,430	4,443	4,564
Finance and Administration	4,640	4,830	5,040	4,735	5,104
	13,916	13,652	14,201	13,796	14,713



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**Las Virgenes Municipal Water District
Internal Service Summary**

	FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Budget	FY 12-13 Est. Actual	FY 13-14 Budget
BOARD EXPENSES						
6000 Directors' Fees	\$73,600	\$75,800	\$84,107	\$90,000	\$87,000	\$90,000
6005 Directors' Benefits	63,887	61,748	63,753	59,120	58,992	71,638
6010 Directors' Conference Expenses	17,620	26,999	34,357	25,000	22,000	25,000
6015 Directors' Miscellaneous	768	722	504	700	600	600
6020 Election Expense	0	16,911	0	30,000	21,019	0
Sub-total	\$155,875	\$182,180	\$182,721	\$204,820	\$189,611	\$187,238
PAYROLL EXPENSES						
6100 Staff Salaries	10,297,554	10,078,123	9,663,351	10,008,580	9,771,698	10,012,045
6102 Staff Overtime	328,877	290,962	294,027	210,300	281,520	234,922
6105 Staff Benefits	4,528,027	4,884,349	5,132,943	4,928,847	4,928,117	4,987,644
6110 Staff Taxes	986,732	1,050,342	989,894	1,006,652	936,211	1,014,777
Sub-total	\$16,141,190	\$16,303,776	\$16,080,215	\$16,154,379	\$15,917,546	\$16,249,388
6115 Staff Costs Recovered	(7,372,468)	(7,380,585)	(7,211,066)	(7,225,908)	(7,266,141)	(7,383,701)
Net Payroll Expenses	\$8,768,722	\$8,923,191	\$8,869,149	\$8,928,471	\$8,651,405	\$8,865,687
OFFICE EQUIPMENT & POSTAGE						
6200 Forms, Supplies & Postage	147,955	135,506	95,813	154,110	147,950	153,250
6205 Equipment Rental	9,269	9,679	9,284	10,200	8,200	8,200
6210 Equipment Repairs	470	97	522	1,500	1,000	1,500
6215 Equipment Maintenance	266,084	289,389	331,519	292,500	305,500	306,000
6220 Outside Services	75,366	104,188	115,332	98,500	123,687	102,800
6225 Radio Maintenance Expense	24,247	24,791	25,402	27,500	22,000	22,000
6230 Safety Equipment	14,828	13,435	20,986	16,350	19,043	19,950
6235 Records Management	54,478	50,412	52,917	55,000	50,000	51,000
6250 Equipment Interest Expense	7,857	10,488	8,191	6,300	6,750	6,630
Sub-total	\$600,554	\$637,985	\$659,966	\$661,960	\$684,130	\$671,330
PROFESSIONAL SERVICES						
6500 Legal Services	92,044	182,169	107,462	87,000	76,000	87,000
6505 Legal Advertising	8,416	10,380	8,981	9,500	9,000	9,000
6516 Other Professional Services	193,752	6,833	86,159	73,600	64,705	67,500
6517 Audit Fees	32,125	32,125	34,530	33,400	33,400	33,400
6522 Management Consultant Fees	78,552	53,951	113,107	92,500	51,000	177,500
Sub-total	\$404,889	\$285,458	\$350,239	\$296,000	\$234,105	\$374,400
RES CONSER/PUBLIC OUTREACH						
6602 School Education Program	19,975	7,554	9,123	20,296	20,046	19,976
6604 Public Education Program	85,792	97,344	152,054	174,273	174,998	174,293
6606 Community Group Outreach	5,103	6,659	23,425	25,196	19,984	25,025
6608 Intergovernmental Coordination	3,692	3,126	8,021	10,017	7,501	10,225
Sub-total	\$114,562	\$114,683	\$192,623	\$229,782	\$222,529	\$229,519
HUMAN RESOURCES						
6800 Safety	38,556	21,798	18,010	38,000	20,000	38,000
6810 Recruitment Expenses	31,625	9,510	7,653	10,000	28,000	10,000
6812 Retired Employee Benefits	483,968	572,378	693,717	774,500	813,000	985,000
6815 Employee Recognition Function	7,248	7,423	3,015	9,500	6,500	10,000
6817 Employee Survey Outreach	0	0	204	200	0	0
6820 Employee Assistance Program	3,463	866	0	2,000	0	2,000
6825 Employee Wellness Program	13,660	13,970	11,070	15,000	1,000	10,000
6830 Training & Prof. Development	103,716	76,063	68,109	139,900	73,403	155,675
6840 DOT Testing	980	1,050	1,050	1,050	1,050	1,050
6850 Unemployment Ins. Benefit	9,622	17,585	4,740	20,000	10,000	15,000
6855 Donated Sick Leave	343	(6,492)	4,241	0	0	0
6872 Litigation - Outside Services	474,058	102,732	71,141	100,000	100,000	100,000
Sub-total	\$1,167,239	\$816,883	\$882,950	\$1,110,150	\$1,052,953	\$1,326,725

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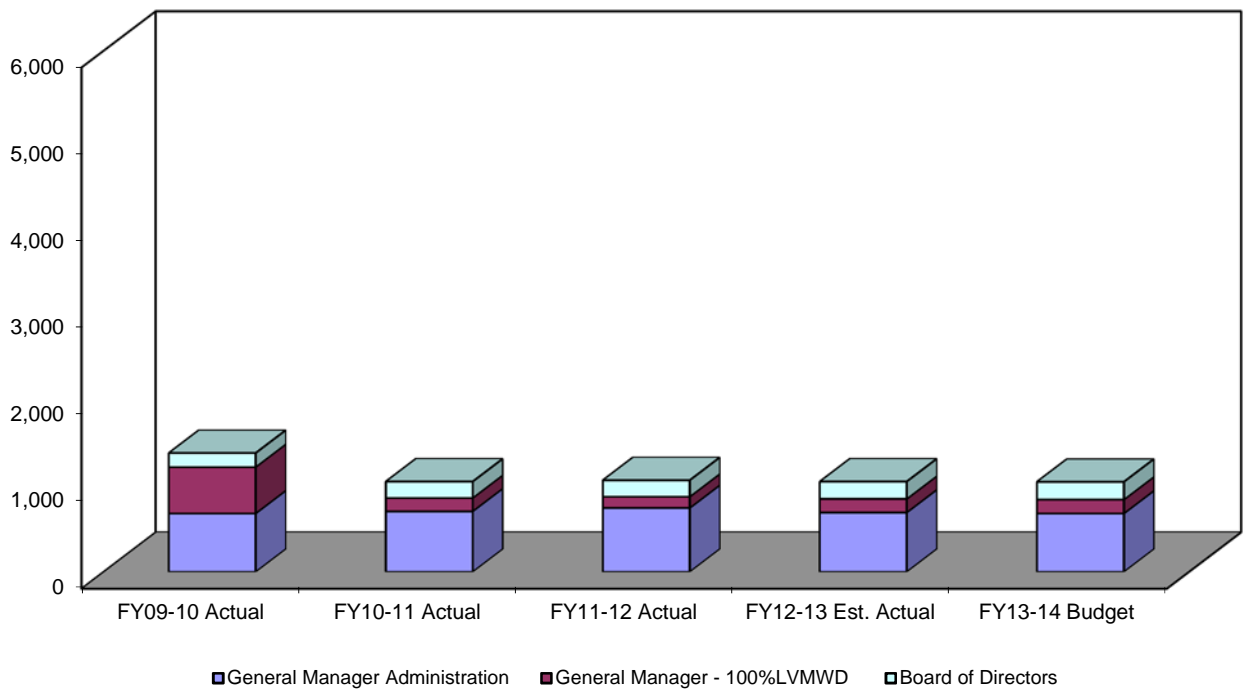
**Las Virgenes Municipal Water District
Internal Service Summary**

	FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Budget	FY 12-13 Est. Actual	FY 13-14 Budget
OTHER G&A EXPENSES						
7100 Provision for Uncollectible Accts	73,487	82,027	150,207	60,000	163,000	175,000
7105 Dues/Subscriptions/Memberships	92,718	82,504	82,562	86,305	76,630	81,020
7110 Travel/Misc. Expenses	2,207	795	9,393	1,700	1,384	1,795
7135 General Insurance	0	0	0	0	0	0
7135.1 Property Insurance	26,704	26,675	26,839	27,500	30,768	32,350
7135.2 Liability Insurance	255,607	273,082	281,244	288,100	216,905	194,100
7135.3 Automobile Insurance	112,082	87,594	78,810	82,700	20,779	0
7135.4 Earthquake Insurance	55,403	53,288	54,379	53,800	55,052	55,625
7135.5 Excess Liability Insurance	357,089	360,036	355,384	373,000	248,609	216,200
7145 Claims Paid	0	0	0	0	0	0
7152 LAFCO Charges	13,900	12,292	15,144	15,000	13,198	15,000
7155 Other Expense	0	0	0	0	0	0
Sub-total	<u>\$989,197</u>	<u>\$978,293</u>	<u>\$1,053,962</u>	<u>\$988,105</u>	<u>\$826,325</u>	<u>\$771,090</u>
OPERATING EXPENSE						
5400 Labor	275,273	295,790	310,486	279,913	348,606	381,128
5405.1 Utilities - Energy	159,828	141,443	127,023	156,000	128,000	129,800
5405.2 Utilities - Telephone	140,378	122,483	144,741	159,670	127,430	143,158
5405.3 Utilities - Gas	27,221	22,412	21,251	25,500	22,320	23,400
5405.4 Utilities - Water	12,275	12,479	12,770	15,500	12,500	12,714
5410 Supplies/Materials	403	0	0	0	0	0
5415 Outside Services	0	0	0	0	3,752	4,000
5430 Capital Outlay	32,056	64,545	64,246	66,550	65,050	55,625
Sub-total	<u>\$647,434</u>	<u>\$659,152</u>	<u>\$680,517</u>	<u>\$703,133</u>	<u>\$707,658</u>	<u>\$749,825</u>
MAINTENANCE EXPENSE						
5500 Labor	271,957	293,159	245,239	254,184	281,209	332,720
5510 Supplies/Materials	214,539	159,396	519,910	291,030	269,464	563,120
5510.1 Fuel	123,235	120,767	104,484	120,000	128,300	135,658
5515 Outside Services	288,566	279,082	315,445	339,000	363,106	326,918
5520 Permits/Fee	7,443	7,879	9,704	11,800	9,311	9,529
5530 Capital Outlay	13,371	17,238	3,300	49,115	37,700	0
6255 Rental Charge - Vehicles	112,278	109,579	103,150	102,008	102,390	109,744
Sub-total	<u>\$1,031,389</u>	<u>\$987,100</u>	<u>\$1,301,232</u>	<u>\$1,167,137</u>	<u>\$1,191,480</u>	<u>\$1,477,689</u>
INVENTORY EXPENSE						
5536 Inventory Adjustment	8,193	13,353	8,594	13,000	12,000	13,000
GEN'L SPECIALTY EXPENSE						
5725 Supplies and Small Tools	28,284	53,565	20,560	31,750	25,300	46,970
Sub-total	<u>\$28,284</u>	<u>\$53,565</u>	<u>\$20,560</u>	<u>\$31,750</u>	<u>\$25,300</u>	<u>\$46,970</u>
TOTAL EXPENSES	<u>\$13,916,079</u>	<u>\$13,651,612</u>	<u>\$14,201,578</u>	<u>\$14,333,608</u>	<u>\$13,795,583</u>	<u>\$14,713,373</u>
ALLOCATED EXPENSES						
ALLOCATED TECHNICAL SERVICES	\$0	\$0	\$0	\$0	\$0	\$0
ALLOCATED CUSTOMER INFO SYSTEMS	\$0	\$0	\$0	\$0	\$0	\$0
ALLOCATED LABORATORY EXPENSES	(\$540,975)	(\$593,461)	(\$600,684)	(\$609,370)	(\$535,765)	(\$594,801)
ALLOCATED VEHICLE EXPENSES	\$0	\$0	\$0	\$0	\$0	\$0
ALLOCATED LEGAL EXPENSES	(\$474,058)	(\$102,732)	(\$71,141)	(\$100,000)	(\$100,000)	(\$100,000)
ALLOCATED OPS BLDG EXPENSES	(\$160,882)	(\$174,768)	(\$193,346)	(\$211,784)	(\$192,647)	(\$170,637)
ALLOCATED INTERNAL G&A	\$0	\$0	(\$7)	\$0	\$1	\$1
ALLOCATED SUPPORT SERVICES(G&A)	(\$5,777,091)	(\$5,907,107)	(\$5,953,608)	(\$6,166,080)	(\$5,663,901)	(\$5,998,510)
ALLOCATED OPERATIONS SERVICES(G&A)	(\$6,963,073)	(\$6,873,544)	(\$7,382,792)	(\$7,246,374)	(\$7,303,271)	(\$7,849,426)
TOTAL ALLOCATED EXPENSES	<u>(\$13,916,079)</u>	<u>(\$13,651,612)</u>	<u>(\$14,201,578)</u>	<u>(\$14,333,608)</u>	<u>(\$13,795,583)</u>	<u>(\$14,713,373)</u>

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Las Virgenes Municipal Water District
Board of Directors and General Manager Summary
(Dollars in Thousands)

	FY09-10 Actual	FY10-11 Actual	FY11-12 Actual	FY12-13 Est. Actual	FY13-14 Budget
General Manager Administration	671	695	733	681	670
General Manager - 100%LVMWD	532	153	129	156	159
Board of Directors	161	188	189	199	204
	1,364	1,036	1,051	1,036	1,033



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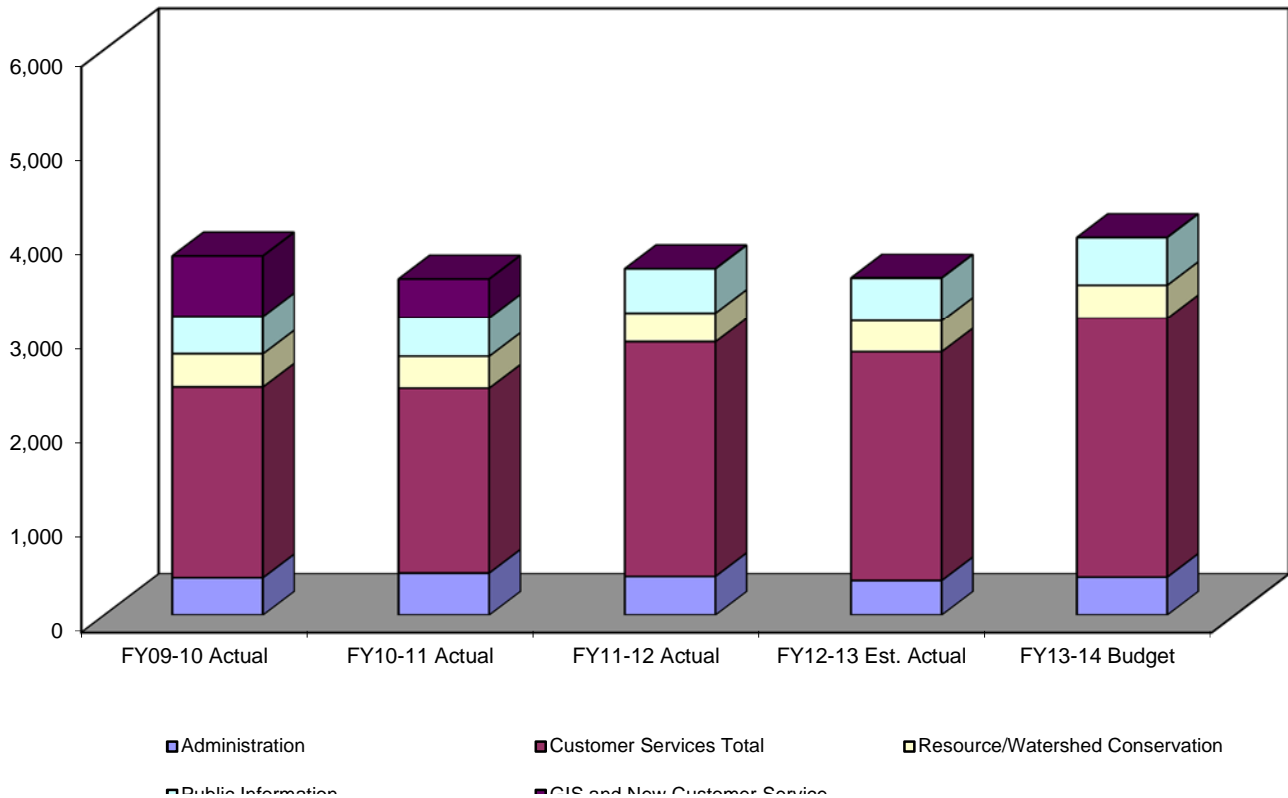
**Las Virgenes Municipal Water District
Board of Directors and General Manager**

	FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Budget	FY 12-13 Est. Actual	FY 13-14 Budget
BOARD EXPENSES						
6000 Directors' Fees	\$73,600	\$75,800	\$84,107	\$90,000	\$87,000	\$90,000
6005 Directors' Benefits	63,887	61,748	63,753	59,120	58,992	71,638
6010 Directors' Conference Expenses	17,620	26,999	34,357	25,000	22,000	25,000
6015 Directors' Miscellaneous	768	722	504	700	600	600
6020 Election Expense	0	16,911	0	30,000	21,019	0
Sub-total	<u>\$155,875</u>	<u>\$182,180</u>	<u>\$182,721</u>	<u>\$204,820</u>	<u>\$189,611</u>	<u>\$187,238</u>
PAYROLL EXPENSES						
6100 Staff Salaries	348,129	349,258	349,358	352,478	339,457	339,789
6105 Staff Benefits	120,069	145,344	146,780	117,936	122,115	109,761
6110 Staff Taxes	23,820	24,698	24,754	25,680	27,108	25,887
Sub-total	<u>\$492,018</u>	<u>\$519,300</u>	<u>\$520,892</u>	<u>\$496,094</u>	<u>\$488,680</u>	<u>\$475,437</u>
Net Payroll Expenses	<u>\$492,018</u>	<u>\$519,300</u>	<u>\$520,892</u>	<u>\$496,094</u>	<u>\$488,680</u>	<u>\$475,437</u>
OFFICE EQUIPMENT & POSTAGE						
6235 Records Management	54,478	50,412	52,917	55,000	50,000	51,000
Sub-total	<u>\$54,478</u>	<u>\$50,412</u>	<u>\$52,917</u>	<u>\$55,000</u>	<u>\$50,000</u>	<u>\$51,000</u>
PROFESSIONAL SERVICES						
6500 Legal Services	72,000	72,000	72,000	72,000	72,000	72,000
6505 Legal Advertising	8,416	10,380	8,981	9,500	9,000	9,000
6516 Other Professional Services	0	580	35,565	5,000	24,360	30,900
Sub-total	<u>\$80,416</u>	<u>\$82,960</u>	<u>\$116,546</u>	<u>\$86,500</u>	<u>\$105,360</u>	<u>\$111,900</u>
RES CONSER/PUBLIC OUTREACH						
6606 Community Group Outreach	485	0	0	0	0	0
Sub-total	<u>\$485</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
HUMAN RESOURCES						
6815 Employee Recognition Function	3,145	3,655	1,327	4,500	4,500	5,000
6830 Training & Prof. Development	11,360	12,266	7,621	10,000	9,000	10,000
6872 Litigation - Outside Services	474,058	102,732	71,141	100,000	100,000	100,000
Sub-total	<u>\$488,563</u>	<u>\$118,653</u>	<u>\$80,089</u>	<u>\$114,500</u>	<u>\$113,500</u>	<u>\$115,000</u>
OTHER G&A EXPENSES						
7105 Dues/Subscriptions/Memberships	88,674	79,233	79,669	82,500	73,725	76,000
7110 Travel/Misc. Expenses	232	99	1,058	100	70	100
7152 LAFCO Charges	0	0	15,144	15,000	13,198	15,000
Sub-total	<u>\$88,906</u>	<u>\$79,332</u>	<u>\$95,871</u>	<u>\$97,600</u>	<u>\$86,993</u>	<u>\$91,100</u>
OPERATING EXPENSE						
5405.2 Utilities - Telephone	2,897	2,760	1,959	2,400	1,600	1,800
Sub-total	<u>\$2,897</u>	<u>\$2,760</u>	<u>\$1,959</u>	<u>\$2,400</u>	<u>\$1,600</u>	<u>\$1,800</u>
TOTAL EXPENSES	<u>\$1,363,638</u>	<u>\$1,035,597</u>	<u>\$1,050,995</u>	<u>\$1,056,914</u>	<u>\$1,035,744</u>	<u>\$1,033,475</u>
ALLOCATED EXPENSES						
ALLOCATED VEHICLE EXPENSES	\$4,570	\$5,044	\$4,853	\$5,046	\$5,375	\$5,238
ALLOCATED LEGAL EXPENSES	(\$474,058)	(\$102,732)	(\$71,141)	(\$100,000)	(\$100,000)	(\$100,000)
ALLOCATED INTERNAL G&A	(\$110,129)	(\$132,977)	(\$142,119)	(\$123,651)	(\$126,903)	(\$120,690)
ALLOCATED SUPPORT SERVICES(G&A)	(\$784,021)	(\$804,932)	(\$842,588)	(\$838,309)	(\$814,216)	(\$818,023)
ALLOCATED OPERATIONS SERVICES(G&A)	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL ALLOCATED EXPENSES	<u>(\$1,363,638)</u>	<u>(\$1,035,597)</u>	<u>(\$1,050,995)</u>	<u>(\$1,056,914)</u>	<u>(\$1,035,744)</u>	<u>(\$1,033,475)</u>

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Las Virgenes Municipal Water District
Resource Conservation and Public Outreach Summary
(Dollars in Thousands)

	FY09-10 Actual	FY10-11 Actual	FY11-12 Actual	FY12-13 Est. Actual	FY13-14 Budget
Administration	398	448	412	368	404
Customer Service Administration	357	184	230	193	201
Customer Svc. Operations	1,055	1,136	1,198	1,279	1,285
Meter Service	499	484	810	713	1,065
Customer Service Programs	107	152	248	239	196
Customer Services Total	2,018	1,956	2,486	2,424	2,747
Resource/Watershed Conservation	353	339	310	331	354
Public Information	402	414	472	459	507
GIS and New Customer Service	645	414	0	0	0
	3,816	3,571	3,680	3,582	4,012



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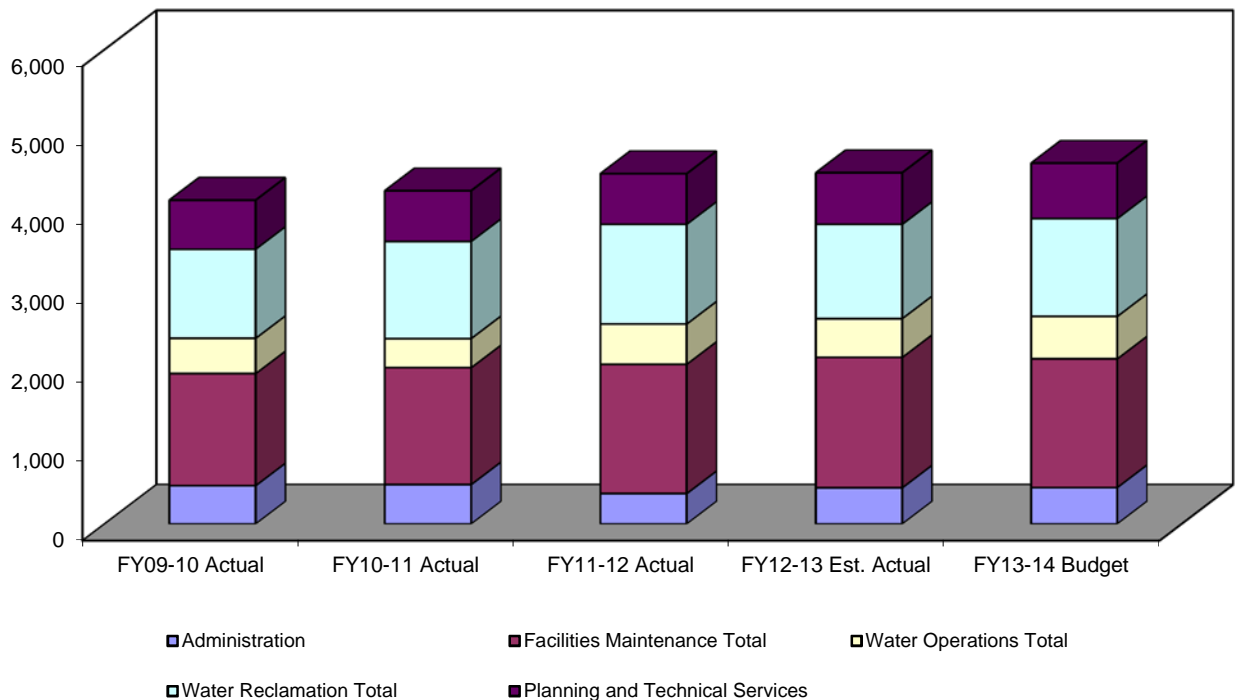
**Las Virgenes Municipal Water District
Resource Conservation and Public Outreach**

	FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Budget	FY 12-13 Est. Actual	FY 13-14 Budget
PAYROLL EXPENSES						
6100 Staff Salaries	\$2,441,811	\$2,401,685	\$2,102,694	\$2,195,133	\$2,128,313	\$2,180,771
6102 Staff Overtime	50,463	46,754	53,238	38,283	45,789	37,970
6105 Staff Benefits	1,031,906	1,089,917	1,056,158	1,052,243	1,050,947	1,047,831
6110 Staff Taxes	194,994	200,889	168,913	174,274	165,344	174,007
Sub-total	\$3,719,174	\$3,739,245	\$3,381,003	\$3,459,933	\$3,390,393	\$3,440,579
6115 Staff Costs Recovered	(964,523)	(1,045,997)	(1,056,582)	(1,047,611)	(1,120,555)	(1,147,040)
Net Payroll Expenses	\$2,754,651	\$2,693,248	\$2,324,421	\$2,412,322	\$2,269,838	\$2,293,539
OFFICE EQUIPMENT & POSTAGE						
6200 Forms, Supplies & Postage	29,689	36,124	13,555	40,200	40,250	40,200
6210 Equipment Repairs	0	0	0	500	0	500
6215 Equipment Maintenance	604	604	1,349	1,500	15,000	15,000
6220 Outside Services	68,877	84,425	83,365	85,500	85,200	90,200
6230 Safety Equipment	3,981	1,037	1,464	2,500	2,000	2,500
Sub-total	\$103,151	\$122,190	\$99,733	\$130,200	\$142,450	\$148,400
PROFESSIONAL SERVICES						
6516 Other Professional Services	184,440	1,021	41,771	55,000	13,745	20,000
Sub-total	\$184,440	\$1,021	\$41,771	\$55,000	\$13,745	\$20,000
RES CONSER/PUBLIC OUTREACH						
6602 School Education Program	19,975	7,554	9,123	20,296	20,046	19,976
6604 Public Education Program	85,792	97,344	152,054	174,273	174,998	174,293
6606 Community Group Outreach	4,618	6,659	23,425	25,196	19,984	25,025
6608 Intergovernmental Coordination	3,692	3,126	8,021	10,017	7,501	10,225
Sub-total	\$114,077	\$114,683	\$192,623	\$229,782	\$222,529	\$229,519
HUMAN RESOURCES						
6830 Training & Prof. Development	19,304	20,741	19,210	21,000	19,000	28,000
Sub-total	\$19,304	\$20,741	\$19,210	\$21,000	\$19,000	\$28,000
OTHER G&A EXPENSES						
7100 Provision for Uncollectible Accts	73,487	82,027	150,207	60,000	163,000	175,000
7105 Dues/Subscriptions/Memberships	185	67	252	450	150	1,600
7110 Travel/Misc. Expenses	181	90	358	250	200	250
7152 LAFCO Charges	13,900	12,292	0	0	0	0
Sub-total	\$87,753	\$94,476	\$150,817	\$60,700	\$163,350	\$176,850
OPERATING EXPENSE						
5400 Labor	268,035	283,400	301,427	272,133	338,898	376,976
5405.2 Utilities - Telephone	11,325	11,782	15,532	13,700	13,045	16,745
5410 Supplies/Materials	403	0	0	0	0	0
5415 Outside Services	0	0	0	0	3,752	4,000
Sub-total	\$279,763	\$295,182	\$316,959	\$285,833	\$355,695	\$397,721
MAINTENANCE EXPENSE						
5500 Labor	142,510	154,919	91,646	132,122	145,361	185,275
5510 Supplies/Materials	124,317	66,412	407,576	200,000	200,000	475,000
5515 Outside Services	0	3,258	32,974	50,000	46,250	46,000
5530 Capital Outlay	4,650	369	0	0	0	0
Sub-total	\$271,477	\$224,958	\$532,196	\$382,122	\$391,611	\$706,275
GEN'L SPECIALTY EXPENSE						
5725 Supplies and Small Tools	2,044	4,126	2,515	6,500	3,500	11,500
Sub-total	\$2,044	\$4,126	\$2,515	\$6,500	\$3,500	\$11,500
TOTAL EXPENSES	\$3,816,606	\$3,570,809	\$3,680,245	\$3,583,159	\$3,581,718	\$4,011,804
ALLOCATED EXPENSES						
ALLOCATED TECHNICAL SERVICES	\$0	\$0	\$108,351	\$99,763	\$81,459	\$87,594
ALLOCATED CUSTOMER INFO SYSTEMS	\$267,002	\$296,373	\$330,071	\$272,567	\$310,632	\$276,424
ALLOCATED VEHICLE EXPENSES	\$77,534	\$85,801	\$82,556	\$85,828	\$91,432	\$89,100
ALLOCATED INTERNAL G&A	\$429,916	\$312,372	\$193,418	\$331,954	\$321,881	\$403,933
ALLOCATED SUPPORT SERVICES(G&A)	(\$583,876)	(\$584,798)	(\$613,617)	(\$654,949)	(\$567,257)	(\$631,438)
ALLOCATED OPERATIONS SERVICES(G&A)	(\$4,007,182)	(\$3,680,557)	(\$3,781,024)	(\$3,718,322)	(\$3,819,865)	(\$4,237,417)
TOTAL ALLOCATED EXPENSES	(\$3,816,606)	(\$3,570,809)	(\$3,680,245)	(\$3,583,159)	(\$3,581,718)	(\$4,011,804)

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**Las Virgenes Municipal Water District
Facilities and Operations Summary**
(Dollars in Thousands)

	FY09-10 Actual	FY10-11 Actual	FY11-12 Actual	FY12-13 Est. Actual	FY13-14 Budget
Administration	484	498	384	457	460
Fac. Maintenance Admin.	224	205	186	200	210
Electrical/Instrumentation Maint.	99	148	271	266	164
Maintenance	-4	49	106	73	152
Building 8 Maintenance	446	372	370	354	381
Building 7 Maintenance	161	175	193	193	171
Fleet Maintenance	482	520	500	554	540
Facilities Maintenance Total	1,408	1,469	1,626	1,640	1,618
Water Administration	112	118	114	116	122
Water Treatment & Production	220	132	304	252	262
Construction	114	118	91	122	152
Water Operations Total	446	368	509	490	536
Reclamation Administration	416	443	464	462	475
Laboratory	532	583	591	525	584
Wastewater Treatment Facility	109	117	106	137	124
Composting Facility	82	97	112	80	66
Water Reclamation Total	1,139	1,240	1,273	1,204	1,249
Planning and Technical Services	619	640	638	652	701
	4,096	4,215	4,430	4,443	4,564



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**Las Virgenes Municipal Water District
Facilities and Operations**

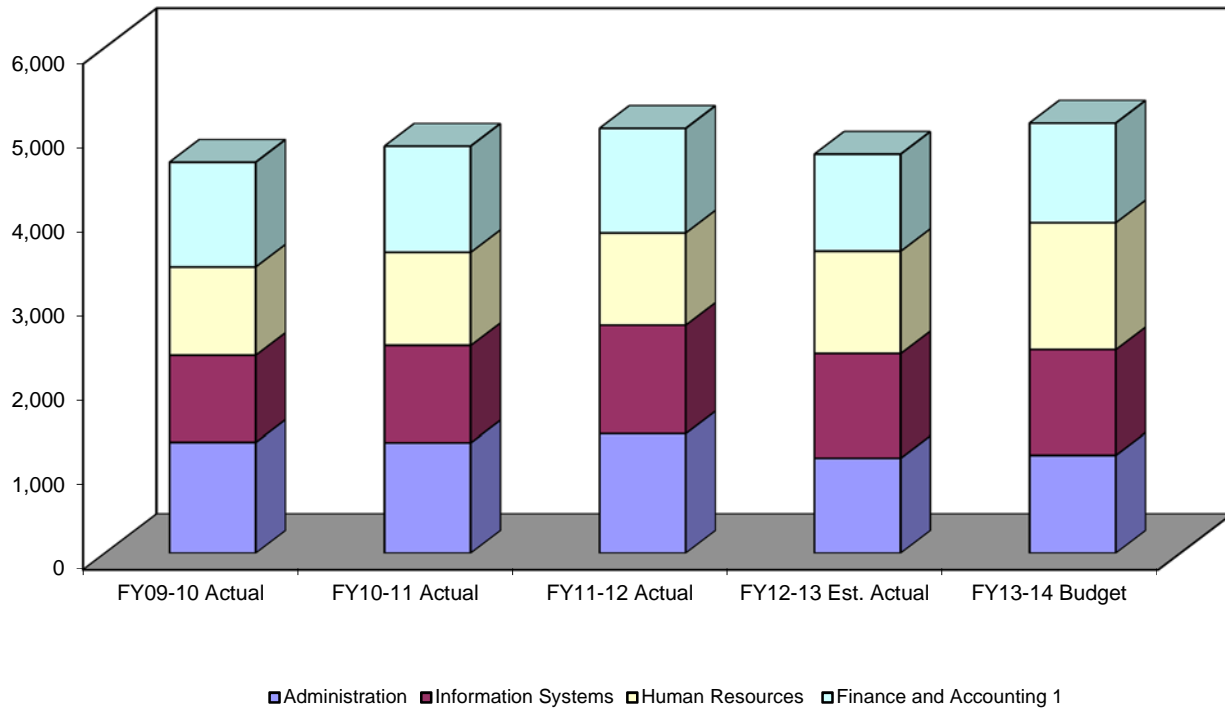
	FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Budget	FY 12-13 Est. Actual	FY 13-14 Budget
PAYROLL EXPENSES						
6100 Staff Salaries	\$5,723,803	\$5,590,083	\$5,476,311	\$5,689,762	\$5,583,401	\$5,719,826
6102 Staff Overtime	\$275,960	\$243,338	\$240,345	\$147,133	\$233,765	\$172,190
6105 Staff Benefits	\$2,615,495	\$2,809,781	\$3,010,203	\$2,916,936	\$2,897,375	\$2,987,111
6110 Staff Taxes	\$629,385	\$682,468	\$654,425	\$663,362	\$608,001	\$671,275
Sub-total	\$9,244,643	\$9,325,670	\$9,381,284	\$9,417,193	\$9,322,542	\$9,550,402
6115 Staff Costs Recovered	(6,302,941)	(6,241,396)	(6,043,763)	(6,040,042)	(6,012,652)	(6,123,286)
Net Payroll Expenses	\$2,941,702	\$3,084,274	\$3,337,521	\$3,377,151	\$3,309,890	\$3,427,116
OFFICE EQUIPMENT & POSTAGE						
6200 Forms, Supplies & Postage	0	20	445	0	0	100
6220 Outside Services	205	395	490	400	20,987	0
6225 Radio Maintenance Expense	24,247	24,791	25,402	27,500	22,000	22,000
6230 Safety Equipment	10,622	12,398	19,522	13,850	17,043	17,450
Sub-total	\$35,074	\$37,604	\$45,859	\$41,750	\$60,030	\$39,550
HUMAN RESOURCES						
6830 Training & Prof. Development	33,037	18,943	18,486	32,200	17,653	39,375
Sub-total	\$33,037	\$18,943	\$18,486	\$32,200	\$17,653	\$39,375
OTHER G&A EXPENSES						
7110 Travel/Misc. Expenses	1,547	479	763	950	450	795
Sub-total	\$1,547	\$479	\$763	\$950	\$450	\$795
OPERATING EXPENSE						
5405.1 Utilities - Energy	159,828	141,443	127,023	156,000	128,000	129,800
5405.2 Utilities - Telephone	99,175	86,397	80,192	103,370	72,545	84,363
5405.3 Utilities - Gas	27,221	22,412	21,251	25,500	22,320	23,400
5405.4 Utilities - Water	12,275	12,479	12,770	15,500	12,500	12,714
Sub-total	\$298,499	\$262,731	\$241,236	\$300,370	\$235,365	\$250,277
MAINTENANCE EXPENSE						
5500 Labor	129,447	138,240	153,593	122,062	135,848	147,445
5510 Supplies/Materials	90,222	92,984	112,334	91,030	69,464	88,120
5510.1 Fuel	123,235	120,767	104,484	120,000	128,300	135,658
5515 Outside Services	288,566	275,824	282,471	289,000	316,856	280,918
5520 Permits/Fee	7,443	7,879	9,704	11,800	9,311	9,529
5530 Capital Outlay	8,721	16,869	3,300	49,115	37,700	0
6255 Rental Charge - Vehicles	112,278	109,579	103,150	102,008	102,390	109,744
Sub-total	\$759,912	\$762,142	\$769,036	\$785,015	\$799,869	\$771,414
GEN'L SPECIALTY EXPENSE						
5725 Supplies and Small Tools	26,240	49,439	18,045	25,250	21,800	35,470
Sub-total	26,240	49,439	18,045	25,250	21,800	35,470
TOTAL EXPENSES	\$4,095,806	\$4,215,197	\$4,430,011	\$4,562,286	\$4,443,144	\$4,563,897
ALLOCATED EXPENSES						
ALLOCATED TECHNICAL SERVICES	\$0	\$0	(\$108,351)	(\$99,763)	(\$81,459)	(\$87,594)
ALLOCATED LABORATORY EXPENSES	(\$540,975)	(\$593,461)	(\$600,684)	(\$609,370)	(\$535,765)	(\$594,801)
ALLOCATED VEHICLE EXPENSES	(\$86,674)	(\$95,889)	(\$92,262)	(\$95,920)	(\$102,182)	(\$99,576)
ALLOCATED OPS BLDG EXPENSES	(\$160,882)	(\$174,768)	(\$193,346)	(\$211,784)	(\$192,647)	(\$170,637)
ALLOCATED INTERNAL G&A	\$526,615	\$710,726	\$890,308	\$830,818	\$778,728	\$854,147
ALLOCATED SUPPORT SERVICES(G&A)	(\$877,999)	(\$868,818)	(\$723,908)	(\$848,215)	(\$826,413)	(\$853,427)
ALLOCATED OPERATIONS SERVICES(G&A)	(\$2,955,891)	(\$3,192,987)	(\$3,601,768)	(\$3,528,052)	(\$3,483,406)	(\$3,612,009)
TOTAL ALLOCATED EXPENSES	(\$4,095,806)	(\$4,215,197)	(\$4,430,011)	(\$4,562,286)	(\$4,443,144)	(\$4,563,897)

ITEM 4B

**Las Virgenes Municipal Water District
Finance and Administration Summary**
(Dollars in Thousands)

	FY09-10 Actual	FY10-11 Actual	FY11-12 Actual	FY12-13 Est. Actual	FY13-14 Budget
Administration	1,312	1,306	1,413	1,124	1,159
Information Systems	1,031	1,153	1,286	1,238	1,250
Human Resources	1,058	1,114	1,105	1,224	1,515
Finance and Accounting ¹	1,239	1,257	1,236	1,149	1,179
	4,640	4,830	5,040	4,735	5,104

¹ includes Inventory Adjustment



**Las Virgenes Municipal Water District
Finance and Administration**

	FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Budget	FY 12-13 Est. Actual	FY 13-14 Budget
PAYROLL EXPENSES						
6100 Staff Salaries	\$1,783,811	\$1,737,097	\$1,734,988	\$1,771,207	\$1,720,527	\$1,771,659
6102 Staff Overtime	2,454	870	444	24,884	1,966	24,762
6105 Staff Benefits	760,557	839,307	919,802	841,732	857,680	842,941
6110 Staff Taxes	138,533	142,287	141,802	143,336	135,758	143,608
Sub-total	\$2,685,355	\$2,719,561	\$2,797,036	\$2,781,159	\$2,715,931	\$2,782,970
6115 Staff Costs Recovered	(105,004)	(93,192)	(110,721)	(138,255)	(132,934)	(113,375)
Net Payroll Expenses	\$2,580,351	\$2,626,369	\$2,686,315	\$2,642,904	\$2,582,997	\$2,669,595
OFFICE EQUIPMENT & POSTAGE						
6200 Forms, Supplies & Postage	118,266	99,362	81,813	113,910	107,700	112,950
6205 Equipment Rental	9,269	9,679	9,284	10,200	8,200	8,200
6210 Equipment Repairs	470	97	522	1,000	1,000	1,000
6215 Equipment Maintenance	265,480	288,785	330,170	291,000	290,500	291,000
6220 Outside Services	6,284	19,368	31,477	12,600	17,500	12,600
6230 Safety Equipment	225	0	0	0	0	0
6250 Equipment Interest Expense	7,857	10,488	8,191	6,300	6,750	6,630
Sub-total	\$407,851	\$427,779	\$461,457	\$435,010	\$431,650	\$432,380
PROFESSIONAL SERVICES						
6500 Legal Services	20,044	110,169	35,462	15,000	4,000	15,000
6516 Other Professional Services	9,312	5,232	8,823	13,600	26,600	16,600
6517 Audit Fees	32,125	32,125	34,530	33,400	33,400	33,400
6522 Management Consultant Fees	78,552	53,951	113,107	92,500	51,000	177,500
Sub-total	\$140,033	\$201,477	\$191,922	\$154,500	\$115,000	\$242,500
HUMAN RESOURCES						
6800 Safety	38,556	21,798	18,010	38,000	20,000	38,000
6810 Recruitment Expenses	31,625	9,510	7,653	10,000	28,000	10,000
6812 Retired Employee Benefits	483,968	572,378	693,717	774,500	813,000	985,000
6815 Employee Recognition Function	4,103	3,768	1,688	5,000	2,000	5,000
6817 Employee Survey Outreach	0	0	204	200	0	0
6820 Employee Assistance Program	3,463	866	0	2,000	0	2,000
6825 Employee Wellness Program	13,660	13,970	11,070	15,000	1,000	10,000
6830 Training & Prof. Development	40,015	24,113	22,792	76,700	27,750	78,300
6840 DOT Testing	980	1,050	1,050	1,050	1,050	1,050
6850 Unemployment Ins. Benefit	9,622	17,585	4,740	20,000	10,000	15,000
6855 Donated Sick Leave	343	(6,492)	4,241	0	0	0
Sub-total	\$626,335	\$658,546	\$765,165	\$942,450	\$902,800	\$1,144,350
OTHER G&A EXPENSES						
7105 Dues/Subscriptions/Memberships	3,859	3,204	2,641	3,355	2,755	3,420
7110 Travel/Misc. Expenses	247	127	7,214	400	664	650
7135 General Insurance	806,885	800,675	796,656	825,100	572,113	498,275
7145 Claims Paid	0	0	0	0	0	0
Sub-total	\$810,991	\$804,006	\$806,511	\$828,855	\$575,532	\$502,345
OPERATING EXPENSE						
5400 Labor	7,238	12,390	9,059	7,780	9,708	4,152
5405.2 Utilities - Telephone	26,981	21,544	47,058	40,200	40,240	40,250
5430 Capital Outlay	32,056	64,545	64,246	66,550	65,050	55,625
Sub-total	\$66,275	\$98,479	\$120,363	\$114,530	\$114,998	\$100,027
INVENTORY EXPENSE						
5536 Inventory Adjustment	8,193	13,353	8,594	13,000	12,000	13,000
TOTAL EXPENSES	\$4,640,029	\$4,830,009	\$5,040,327	\$5,131,249	\$4,734,977	\$5,104,197
ALLOCATED EXPENSES						
ALLOCATED CUSTOMER INFO SYSTEMS	(\$267,002)	(\$296,373)	(\$330,071)	(\$272,567)	(\$310,632)	(\$276,424)
ALLOCATED VEHICLE EXPENSES	\$4,570	\$5,044	\$4,853	\$5,046	\$5,375	\$5,238
ALLOCATED INTERNAL G&A	(\$846,402)	(\$890,121)	(\$941,614)	(\$1,039,121)	(\$973,705)	(\$1,137,389)
ALLOCATED SUPPORT SERVICES(G&A)	(\$3,531,195)	(\$3,648,559)	(\$3,773,495)	(\$3,824,607)	(\$3,456,015)	(\$3,695,622)
ALLOCATED OPERATIONS SERVICES(G&A)	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL ALLOCATED EXPENSES	(\$4,640,029)	(\$4,830,009)	(\$5,040,327)	(\$5,131,249)	(\$4,734,977)	(\$5,104,197)

ITEM 4B

**Las Virgenes Municipal Water District
Summary of Allocated Internal Service Costs
FY 2012-13 Estimated Actual**

				Cost Recipient				
	Total Costs	Direct Allocations	Allocated G&A Costs	JPA	Total LVMWD Operations	Capital Projects	Internal G&A Allocated/ (Received)	Total Allocations
Central Service Provider								
General Manager	680,905	5,375	686,280	371,736	168,298	6,992	139,254	686,280
General Manager-100% LVMWD	155,798	(100,000)	55,798	-	61,536	-	(5,738)	55,798
Board of Directors	199,041	-	199,041	-	205,654	-	(6,613)	199,041
Board of Directors & GM	1,035,744	(94,625)	941,119	371,736	435,488	6,992	126,903	941,119
RCPO Administration	367,538	-	367,538	199,085	29,536	-	138,917	367,538
Customer Service Admin	193,304	-	193,304	-	-	-	193,304	193,304
Customer Service Operations	1,279,045	467,398	1,746,443	-	2,176,678	7,959	(438,194)	1,746,443
Meter Service	712,700	-	712,700	-	823,098	-	(110,398)	712,700
Customer Service Programs	239,352	10,750	250,102	-	360,040	-	(109,938)	250,102
Resource/Watershed Conservation	330,790	5,375	336,165	-	424,690	27,400	(115,925)	336,165
Public Information	458,989	-	458,989	248,618	76,002	14,016	120,353	458,989
GIS & New Customer Svc	-	-	-	-	-	-	-	-
RCPO	3,581,718	483,523	4,065,241	447,703	3,890,044	49,375	(321,881)	4,065,241
Facilities & Operations Admin	457,351	5,375	462,726	250,644	270,123	49,889	(107,930)	462,726
Facilities Maint/Const Admin	199,892	3,768	203,660	110,316	122,767	22,674	(52,097)	203,660
Electrical	266,084	48,375	314,459	170,332	174,827	712	(31,412)	314,459
Maintenance	73,228	80,736	153,964	83,398	73,185	-	(2,619)	153,964
Building 8 Maintenance	353,919	-	353,919	191,706	-	-	162,213	353,919
Building 7 Maintenance	192,647	(192,647)	-	1	64,526	-	(64,527)	-
Construction	121,537	145,348	266,885	144,565	165,817	-	(43,497)	266,885
Fleet Maintenance	554,128	(554,128)	-	-	-	-	-	-
Water Administration	116,113	1,607	117,720	63,764	83,387	-	(29,431)	117,720
Water Treatment & Production	252,240	91,487	343,727	186,185	241,042	-	(83,500)	343,727
Reclamation Administration	462,090	5,375	467,465	253,210	-	-	214,255	467,465
Laboratory	525,015	(525,015)	-	-	370,692	-	(370,692)	-
Wastewater Treatment Facility	137,093	21,500	158,593	85,904	176,993	-	(104,304)	158,593
Composting Facility	80,135	21,500	101,635	55,052	71,233	-	(24,650)	101,635
Planning & Technical Services	651,672	(65,334)	586,338	317,601	29,981	479,293	(240,537)	586,338
Facilities & Operations	4,443,144	(912,053)	3,531,091	1,912,678	1,844,573	552,568	(778,728)	3,531,091
Finance & Administration Admin	1,123,922	-	1,123,922	608,793	264,575	-	250,554	1,123,922
Information Systems	1,237,706	(305,257)	932,449	526,299	102,955	18,987	284,208	932,449
Human Resources	1,224,115	-	1,224,115	663,066	143,613	26,485	390,951	1,224,115
Finance & Accounting	1,149,034	-	1,149,034	622,398	431,319	47,325	47,992	1,149,034
Finance & Administration	4,734,777	(305,257)	4,429,520	2,420,556	942,462	92,797	973,705	4,429,520
Total Allocated G&A Costs	13,795,383	(828,412)	12,966,971	5,152,673	7,112,567	701,732	(1)	12,966,971
Direct Allocations								
Allocated Laboratory Expenses				358,962	176,803	-	-	535,765
Allocated Ops Bldg Expenses				96,323	96,324	-	-	192,647
Allocated Legal Expenses				-	100,000	-	-	100,000
Total Direct Allocations				455,285	373,127	-	-	828,412
Total all Allocated Costs				5,607,958	7,485,694	701,732	(1)	13,795,383

ITEM 4B

**Las Virgenes Municipal Water District
Summary of Allocated Internal Service Costs
FY 2013-14 Budget**

				Cost Recipient				
	Total Costs	Direct Allocations	Allocated G&A Costs	JPA	Total LVMWD Operations	Capital Projects	Internal G&A Allocated/ (Received)	Total Allocations
Central Service Provider								
General Manager	670,646	5,238	675,884	366,100	168,437	7,413	133,934	675,884
General Manager-100% LVMWD	158,700	(100,000)	58,700	-	64,772	-	(6,072)	58,700
Board of Directors	204,129	-	204,129	-	211,301	-	(7,172)	204,129
Board of Directors & GM	1,033,475	(94,762)	938,713	366,100	444,510	7,413	120,690	938,713
RCPO Administration	403,910	-	403,910	218,786	33,034	-	152,090	403,910
Customer Service Admin	201,180	-	201,180	-	-	-	201,180	201,180
Customer Service Operations	1,285,260	437,404	1,722,664	-	2,225,186	8,636	(511,158)	1,722,664
Meter Service	1,065,381	-	1,065,381	-	1,202,339	-	(136,958)	1,065,381
Customer Service Programs	195,643	10,476	206,119	-	310,671	-	(104,552)	206,119
Resource/Watershed Conservation	353,557	5,238	358,795	-	460,853	29,732	(131,790)	358,795
Public Information	506,873	-	506,873	274,555	87,952	17,111	127,255	506,873
GIS & New Customer Svc	-	-	-	-	-	-	-	-
RCPO	4,011,804	453,118	4,464,922	493,341	4,320,035	55,479	(403,933)	4,464,922
Facilities & Operations Admin	460,099	5,238	465,337	252,058	275,579	53,762	(116,062)	465,337
Facilities Maint/Const Admin	210,223	3,672	213,895	115,861	130,675	25,492	(58,133)	213,895
Electrical	163,839	47,142	210,981	114,283	99,853	837	(3,992)	210,981
Maintenance	151,743	78,678	230,421	124,811	128,614	-	(23,004)	230,421
Building 8 Maintenance	381,185	-	381,185	206,475	-	-	174,710	381,185
Building 7 Maintenance	170,637	(170,637)	-	1	67,906	-	(67,907)	-
Construction	152,003	141,640	293,643	159,053	188,810	-	(54,220)	293,643
Fleet Maintenance	539,997	(539,997)	-	-	-	-	-	-
Water Administration	122,470	1,566	124,036	67,186	89,956	-	(33,106)	124,036
Water Treatment & Production	261,677	89,153	350,830	190,034	250,998	1,969	(92,171)	350,830
Reclamation Administration	475,178	5,238	480,416	260,227	-	-	220,189	480,416
Laboratory	584,325	(584,325)	-	-	427,614	-	(427,614)	-
Wastewater Treatment Facility	123,806	20,952	144,758	78,409	165,710	-	(99,361)	144,758
Composting Facility	65,961	20,952	86,913	47,076	49,503	-	(9,666)	86,913
Planning & Technical Services	700,754	(71,880)	628,874	340,697	91,547	460,440	(263,810)	628,874
Facilities & Operations	4,563,897	(952,608)	3,611,289	1,956,171	1,966,765	542,500	(854,147)	3,611,289
Finance & Administration Admin	1,159,092	-	1,159,092	627,841	230,296	-	300,955	1,159,092
Information Systems	1,249,910	(271,186)	978,724	530,142	109,803	21,362	317,417	978,724
Human Resources	1,515,716	-	1,515,716	821,012	173,831	33,818	487,055	1,515,716
Finance & Accounting	1,179,479	-	1,179,479	638,884	456,983	51,650	31,962	1,179,479
Finance & Administration	5,104,197	(271,186)	4,833,011	2,617,879	970,913	106,830	1,137,389	4,833,011
Total Allocated G&A Costs	14,713,373	(865,438)	13,847,935	5,433,491	7,702,223	712,222	(1)	13,847,935
Direct Allocations								
Allocated Laboratory Expenses				398,517	196,284	-	-	594,801
Allocated Ops Bldg Expenses				85,318	85,319	-	-	170,637
Allocated Legal Expenses				-	100,000	-	-	100,000
Total Direct Allocations				483,835	381,603	-	-	865,438
Total all Allocated Costs				5,917,326	8,083,826	712,222	(1)	14,713,373

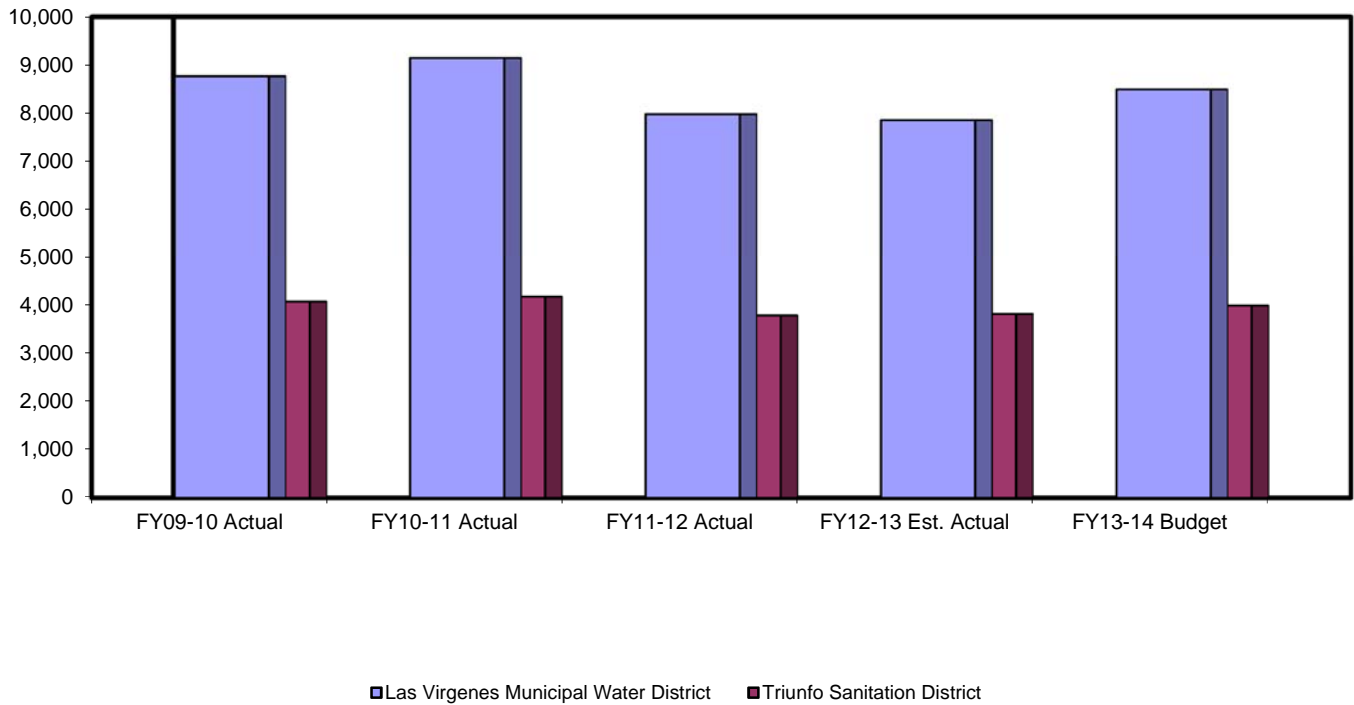
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ITEM 4B

**Las Virgenes - Triunfo
Joint Powers Authority
Allocated Net Expense Summary
(Dollars in Thousands)**

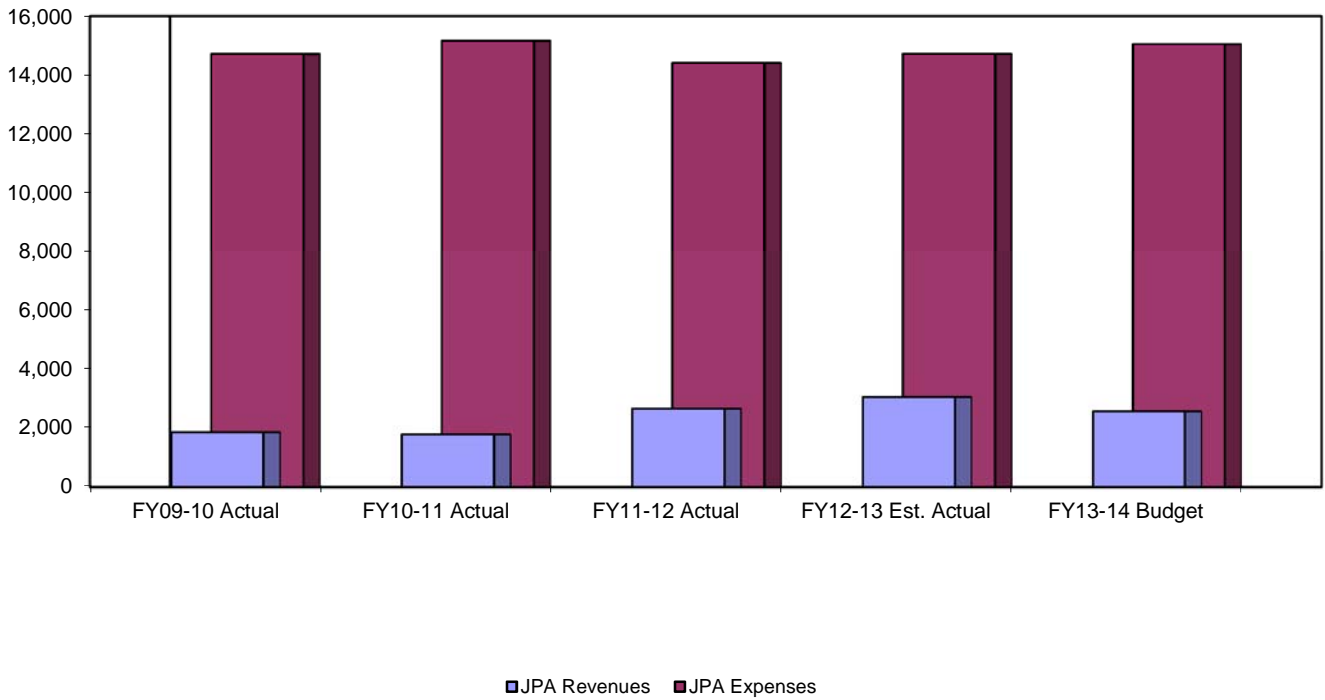
	FY09-10 Actual	FY10-11 Actual	FY11-12 Actual	FY12-13 Est. Actual	FY13-14 Budget
JPA Revenues	1,865	1,789	2,669	3,064	2,574
JPA Expenses	14,726	15,174	14,423	14,732	15,055
Net Operating Expense	12,861	13,385	11,754	11,668	12,481
Non-Operating Revenue	43	84	14	20	20
Net Expenses	12,818	13,301	11,740	11,648	12,461
Las Virgenes Municipal Water District	8,764	9,145	7,974	7,849	8,489
Triunfo Sanitation District	4,054	4,156	3,766	3,799	3,972
Total Allocated Expenses	12,818	13,301	11,740	11,648	12,461



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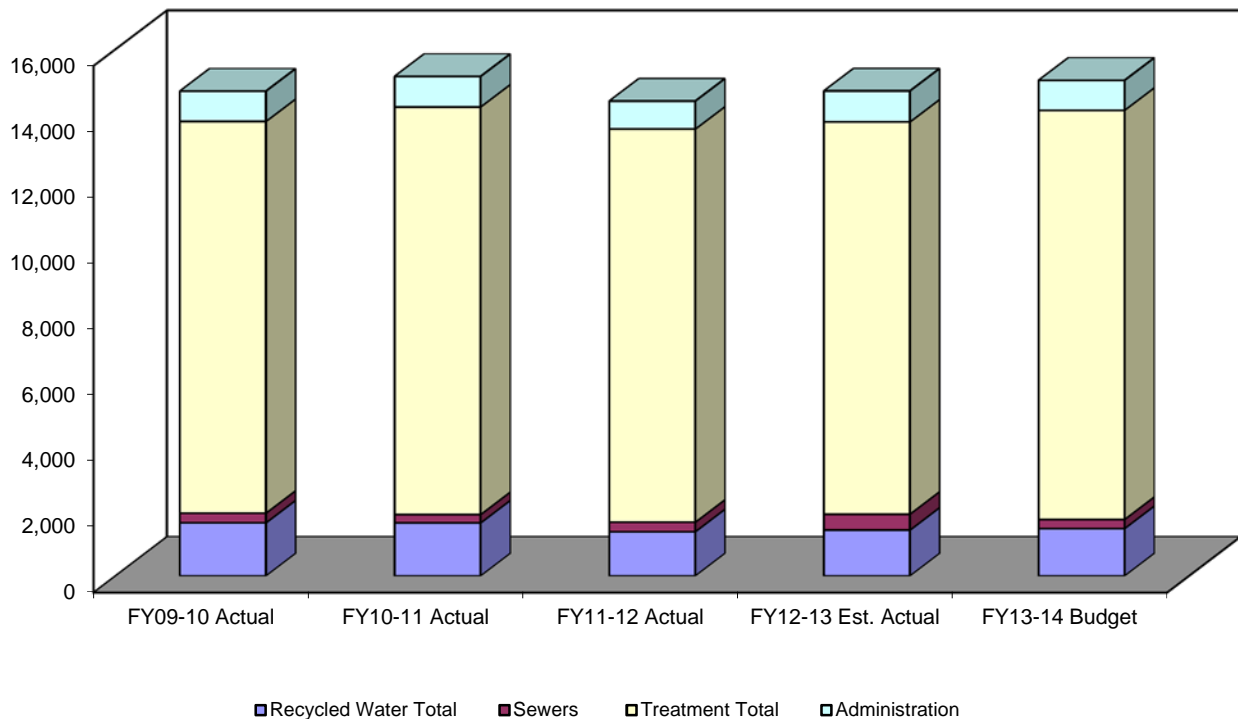
**Las Virgenes - Triunfo
Joint Powers Authority
Operations Summary**
(Dollars in Thousands)

	FY09-10 Actual	FY10-11 Actual	FY11-12 Actual	FY12-13 Est. Actual	FY13-14 Budget
JPA Revenues	1,865	1,789	2,669	3,064	2,574
JPA Expenses	14,726	15,174	14,423	14,732	15,055
Net Operating Expense	12,861	13,385	11,754	11,668	12,481



**Las Virgenes - Triunfo
Joint Powers Authority
Operating Expense Summary
(Dollars in Thousands)**

	FY09-10 Actual	FY10-11 Actual	FY11-12 Actual	FY12-13 Est. Actual	FY13-14 Budget
Pump Stations	1,248	1,329	1,185	1,206	1,231
Tank, Res, Wells	266	107	74	75	93
System Ops	67	39	34	40	31
Distribution	28	132	47	68	82
Recycled Water Total	1,609	1,607	1,340	1,389	1,437
Sewers	293	253	288	483	276
Reclamation	7,158	7,582	7,207	7,156	7,560
Composting	4,529	4,573	4,453	4,398	4,598
Injection & Centrate Treatment	215	230	284	363	274
Treatment Total	11,902	12,385	11,944	11,917	12,432
Administration	922	929	851	943	910
Total JPA Operations	14,726	15,174	14,423	14,732	15,055



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**Las Virgenes - Triunfo
Joint Powers Authority
Operations Summary**

	FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Budget	FY 12-13 Est. Actual	FY 13-14 Budget
OPERATING REVENUES						
4235 RW Sales - LVMWD	\$1,237,285	\$1,213,215	\$1,911,981	\$1,983,413	\$2,091,974	\$1,769,896
4240 RW Sales - TSD	411,782	387,888	686,030	656,702	705,955	599,261
4245 MWD Incentive - Local Projects	143,651	107,800	0	107,800	194,055	107,800
4505 Other Income from Operations	58,409	59,270	60,371	60,000	60,000	60,000
4510 Compost Sales	14,177	21,144	10,426	7,500	12,000	37,500
TOTAL OPERATING REVENUES	\$1,865,304	\$1,789,317	\$2,668,808	\$2,815,415	\$3,063,984	\$2,574,457
SOURCE OF SUPPLY						
5115 Purchased Water - Potable Suppl	67,000	0	0	0	0	0
OPERATIONS DIVISION EXPENSE						
5400 Labor	1,974,627	1,965,416	1,930,622	1,932,217	1,855,271	1,852,968
5405.1 Electricity	2,226,009	2,402,134	1,989,189	2,564,275	2,308,179	2,209,345
5405.2 Telephone	26,447	27,901	19,599	26,880	14,137	14,295
5405.3 Natural Gas	11,733	12,434	11,512	12,300	8,367	10,950
5405.4 Water	12,391	12,858	10,976	12,740	12,388	12,968
5410 Supplies/Material	104,683	132,174	91,987	85,500	72,993	86,966
5410.1 Fuel	9,998	11,919	18,587	14,000	11,877	16,371
5410.5 Ferric Chloride	75,340	113,952	86,187	90,000	80,000	84,480
5410.6 Defoamer/Deodorant	5,607	0	22,600	7,000	6,004	6,373
5410.7 Polymer	125,416	123,660	122,423	130,000	128,023	126,898
5410.8 Amendment	166,720	257,854	111,041	205,000	182,042	208,980
5410.9 Alum	25,561	40,282	19,557	33,000	28,276	24,830
5410.10 Sodium Hypochlorite	313,167	304,441	294,835	305,000	300,000	335,685
5410.11 Sodium Bisulfite	244,391	215,421	173,106	250,000	172,748	171,660
5410.13 Aqua Ammonia	0	0	0	50,000	32,066	60,939
5415 Outside Services	55,887	27,493	250,089	60,500	38,797	44,151
5417 Odor Control	106,341	108,753	87,651	115,000	99,300	136,000
5420 Permits and Fee	106,494	140,400	155,009	156,900	160,478	160,771
5425 Consulting Services	16,684	37,883	2,335	0	32,390	5,000
5430 Capital Outlay	85,853	62,541	43,723	46,500	0	43,000
Sub-total	\$5,693,349	\$5,997,516	\$5,441,028	\$6,096,812	\$5,543,336	\$5,612,630
MAINTENANCE DIVISION EXPENSE						
5500 Labor	1,333,926	1,293,113	1,141,118	1,222,087	1,246,383	1,334,777
5510 Supplies/Material	322,889	369,696	328,874	367,500	356,311	347,215
5515 Outside Services	286,583	210,377	302,636	435,800	487,631	269,182
5518 Building Maintenance	133,027	127,599	98,982	110,000	117,692	126,427
5520 Permits and Fee	404	800	280	1,000	560	700
5525 Consulting Services	0	18,760	0	20,000	0	0
5530 Capital Outlay	0	38,431	20,142	0	0	81,500
Sub-total	\$2,076,829	\$2,058,776	\$1,892,032	\$2,156,387	\$2,208,577	\$2,159,801
INVENTORY EXPENSES						
5536 Inventory Adjustment	2,469	2,807	2,393	3,100	3,000	3,100
PUBLIC INFORMATION						
6602 School Education Program	2,798	8,308	4,066	7,068	5,012	6,006
6604 Public Education Program	24,397	33,483	20,011	35,175	25,014	34,686
6606 Community Group Outreach	2,679	1,647	187	10,046	5,000	10,001
6608 Intergovernmental Coordination	14,691	15,922	8,973	16,178	9,992	16,018
Sub-total	\$44,565	\$59,360	\$33,237	\$68,467	\$45,018	\$66,711
RESOURCE CONSERVATION						
6788 District Sprayfield	261,642	277,619	264,468	284,461	281,307	284,997
6789 005 Discharge	36,509	60,039	51,768	64,000	47,216	50,360
6785 Watershed Programs	61,373	77,846	59,600	72,455	96,921	88,475
Sub-total	\$359,524	\$415,504	\$375,836	\$420,916	\$425,444	\$423,832

ITEM 4B

**Las Virgenes - Triunfo
Joint Powers Authority
Operations Summary**

	FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Budget	FY 12-13 Est. Actual	FY 13-14 Budget
SPECIALTY EXPENSES						
5700 SCADA Services	86,081	64,484	103,920	111,028	83,935	94,173
5710.2 Technical Services	4,712	1,644	17,495	4,579	24,727	11,539
5712 Compost Sales/Use Tax	6,071	6,839	2,973	4,000	4,000	4,000
5715.2 Other Lab Services	158,312	180,721	151,858	154,600	84,084	118,000
5715.3 Tapia Lab Sampling	113,453	111,815	134,990	118,420	138,241	132,491
7202 Allocated Lab Expense	362,454	397,618	402,459	408,278	358,962	398,517
Sub-total	\$731,083	\$763,121	\$813,695	\$800,905	\$693,949	\$758,720
ADMINISTRATIVE EXPENSES						
6872 Litigation/Outside Services	0	0	605	0	50,000	0
6516 Other Professional Services	115,317	16,326	0	0	0	0
6517 Audit Fees	4,435	8,545	6,275	4,650	5,300	5,300
7110 Travel/Misc Staff Expense	20	0	0	0	0	0
7135 General Insurance	0	0	0	0	0	0
7135.1 Property Insurance	71,381	71,307	75,323	75,330	59,731	56,825
7135.4 Earthquake Insurance	93,471	89,903	91,743	91,750	92,878	93,700
7153 TSD Staff Services	0	0	0	0	0	0
6260 Rental Charge - Facility Repl	356,749	354,020	331,945	346,820	355,496	355,823
7203 Allocated Building Maint	80,441	87,384	96,673	105,892	96,323	85,318
7225 Allocated Support Services	3,607,349	3,783,538	3,692,475	3,856,309	3,600,955	3,845,239
7226 Allocated Operations Services	1,422,561	1,466,291	1,570,069	1,536,610	1,551,718	1,588,252
Sub-total	\$5,751,724	\$5,877,314	\$5,865,108	\$6,017,361	\$5,812,401	\$6,030,457
TOTAL EXPENSES	\$14,726,543	\$15,174,398	\$14,423,329	\$15,563,948	\$14,731,725	\$15,055,251
NET OPERATING EXPENSE	\$12,861,239	\$13,385,081	\$11,754,521	\$12,748,533	\$11,667,741	\$12,480,794

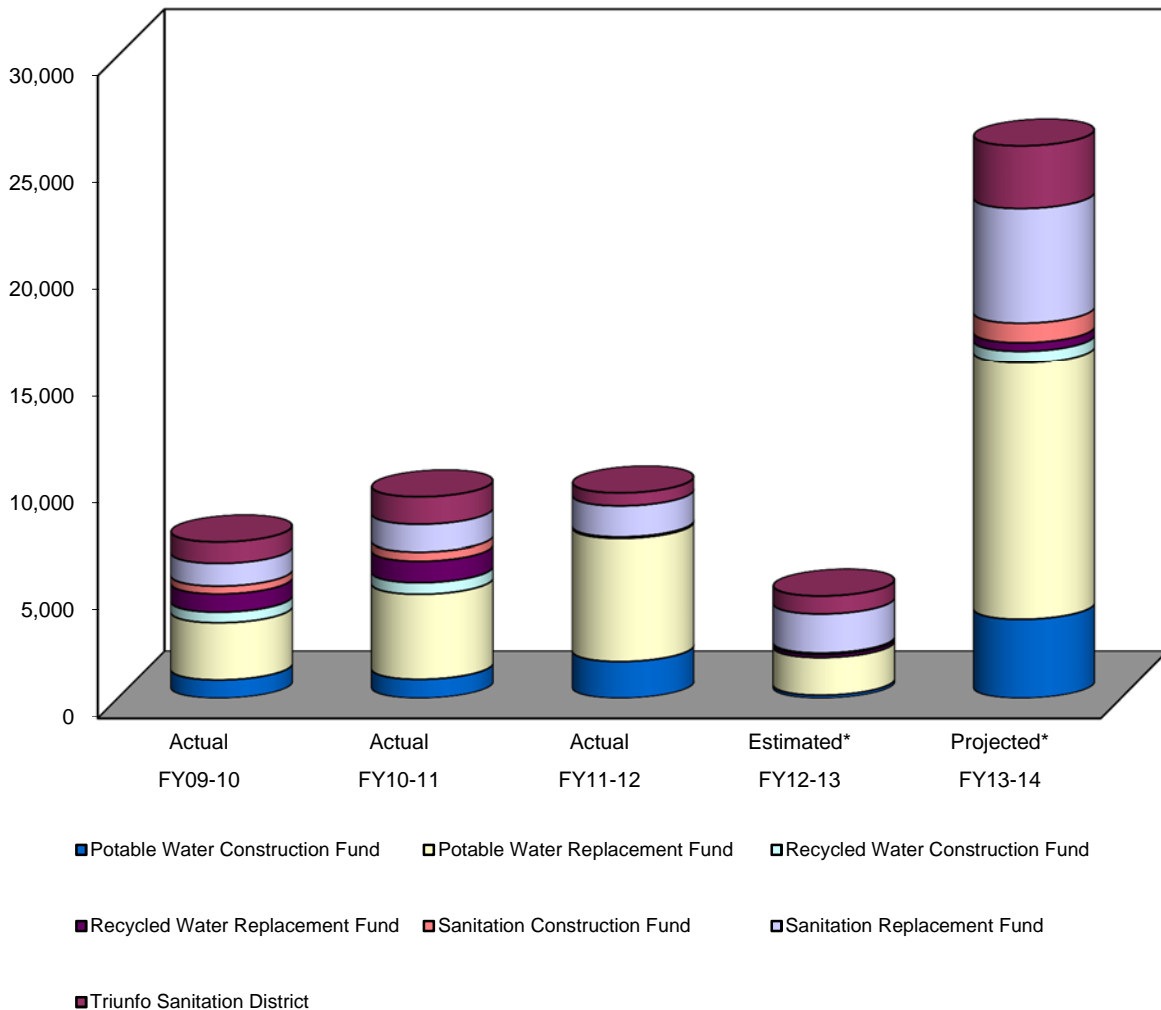
ITEM 4B



ITEM 4B

**Las Virgenes Municipal Water District
Capital Improvement Projects
Annual Expenditures
(Dollars in Thousands)**

	FY09-10 Actual	FY10-11 Actual	FY11-12 Actual	FY12-13 Estimated*	FY13-14 Projected*
Potable Water Construction Fund	855	883	1,711	144	3,678
Potable Water Replacement Fund	2,660	3,960	5,706	1,750	11,939
Recycled Water Construction Fund	495	538	18	-	555
Recycled Water Replacement Fund	847	995	1	140	405
Sanitation Construction Fund	365	424	51	75	916
Sanitation Replacement Fund	1,056	1,277	1,441	1,816	5,362
Total LVMWD Funds	6,278	8,077	8,928	3,925	22,855
Triunfo Sanitation District (share of JPA Projects)	972	1,274	604	837	2,931
Total all Funds	7,250	9,351	9,532	4,762	25,786



*Estimated and Projected expenditures represent working capital requirements for each fiscal year.

ITEM 4B

**FY 2012-13
CAPITAL PROJECT
ESTIMATED ACTUAL
EXPENDITURE SUMMARY by FUND**

FUND	FY 2012-13 ALLOCATED EXPENDITURES	JOINT POWERS		NET LVMWD EXPENDITURES
		TSD SHARE		
		RATIO	AMOUNT	
Potable Water Construction				
Total: Potable Water Construction	\$143,636		\$0	\$143,636
Potable Water Replacement				
Total: Potable Water Replacement	\$1,750,494		\$0	\$1,750,494
Recycled Water Conservation				
Total: Recycled Water Conservation	\$277		\$0	\$277
Recycled Water Replacement				
Total: Recycled Water Replacement	\$197,609		\$58,097	\$139,512
Sanitation Construction				
Total: Sanitation Construction	\$106,414		\$31,231	\$75,183
Sanitation Replacement				
Total: Sanitation Replacement	\$2,563,162		\$747,583	\$1,815,579
GRAND TOTAL	\$4,761,592		\$836,912	\$3,924,680

ITEM 4B

**FY 2013-14
CAPITAL PROJECT
WORKING CAPITAL
SUMMARY by FUND**

FUND	FY 2013-14 ALLOCATED REQUIREMENTS	JOINT POWERS		NET LVMWD REQUIREMENTS
		TSD SHARE RATIO	AMOUNT	
Potable Water Construction				
Total: Potable Water Construction	\$3,678,163		\$0	\$3,678,163
Potable Water Replacement				
Total: Potable Water Replacement	\$11,938,875		\$0	\$11,938,875
Recycled Water Conservation				
Total: Recycled Water Conservation	\$747,951		\$192,570	\$555,381
Recycled Water Replacement				
Total: Recycled Water Replacement	\$572,892		\$168,430	\$404,462
Sanitation Construction				
Total: Sanitation Construction	\$1,271,305		\$355,545	\$915,760
Sanitation Replacement				
Total: Sanitation Replacement	\$7,576,785		\$2,214,419	\$5,362,366
GRAND TOTAL	\$25,785,971		\$2,930,965	\$22,855,006

ITEM 4B

Working Capital Requirements

Capital Improvement Projects

FY12-13 and FY13-14

Job #	Title	Approved Appropriations	Prior Expenditures	Estimated Expenditures FY12-13	Projected Carryover July 1, 2013	FY13-14 Appropriations	FY13-14 Working Capital Requirement
10236	Raise Air Vacuum Valves and Abandon Protective Structures	\$197,166	\$22,166	\$0	\$175,000	\$25,000	\$200,000
10257	Combined Heat and Power (CHP) Project	\$280,000	\$195,423	\$12,077	\$0	\$0	\$0
10344	E/W Transmission Facilities: Calabasas Rd. to Las Virgenes Rd.	\$3,707,975	\$448,997	\$122,317	\$3,136,661	\$3,580,000	\$6,716,661
10372	Calabasas Park Estates System Rehabilitation (cost tracking only)	\$385,000	\$440,774	\$42,999	\$0	\$0	\$0
10384	Integration of Telephone and Computer Networks	\$225,000	\$91,727	\$0	\$133,273	\$0	\$133,273
10387	Rancho Material Handling Improvements	\$116,000	\$13,340	\$1,068	\$0	\$0	\$0
10391	Rancho Las Virgenes: Compost Reactor Building Roof Repair	\$556,030	\$506,559	\$13,403	\$0	\$0	\$0
10393	Recycled Water Storage Study	\$570,715	\$259,956	\$923	\$309,836	\$0	\$309,836
10418	Rehabilitation of 18" RW Pipe (Tapia/Mulholland Highway)	\$185,000	\$1,548	\$69,447	\$114,005	\$50,000	\$164,005
10419	E/W Transmission Facilities: Cornell to Thousand Oaks Blvd.	\$4,550,428	\$5,472,200	\$135,612	\$0	\$0	\$0
10430	Twin Lakes Pump Station Pipeline Project	\$1,700,000	\$19,931	\$0	\$0	\$0	\$0
10443	Rambla Pacifica Main Break (cost tracking only)	\$0	\$241,834	\$145,356	\$0	\$0	\$0
10446	Buffer Land at Rancho	\$250,000	\$0	\$0	\$250,000	\$0	\$250,000
10448	Rancho Polymer Feed System Rehabilitation	\$121,000	\$6,936	\$49,403	\$0	\$0	\$0
10451	Tapia Gate and Drive Replacement	\$420,000	\$335,769	\$70,275	\$0	\$0	\$0
10453	Tapia and Rancho Vulnerability Assessment	\$50,000	\$0	\$0	\$0	\$0	\$0
10457	Tapia Alternative Disinfection Improvements	\$1,718,532	\$338,756	\$1,015,200	\$364,576	\$0	\$364,576
10462	Tapia: 20 and 24" Influent Force Main Upgrade	\$827,770	\$562,716	\$481,945	\$0	\$0	\$0
10463	Building 1 Tenant Improvements	\$227,380	\$11,205	\$100,411	\$115,764	\$0	\$115,764
10474	Woodland Hills Golf Course RW Pipeline Extension	\$400,000	\$23,638	\$0	\$0	\$0	\$0
10476	5-MG Tank near Las Virgenes Reservoir	\$818,453	\$211,834	\$177,332	\$429,287	\$4,000,000	\$4,429,287

ITEM 4B

Working Capital Requirements

Capital Improvement Projects

FY12-13 and FY13-14

Job #	Title	Approved Appropriations	Prior Expenditures	Estimated Expenditures FY12-13	Projected Carryover July 1, 2013	FY13-14 Appropriations	FY13-14 Working Capital Requirement
10487	Construct 3rd Digester at Rancho	\$6,841,790	\$276,031	\$519,070	\$6,046,689	\$0	\$6,046,689
10488	Vehicle Replacement Program, FY 11-12	\$110,000	\$0	\$106,638	\$0	\$0	\$0
10489	Rancho Digester Heating System Evaluation	\$0	\$0	\$0	\$0	\$0	\$0
10490	Upgrade Radio System	\$141,840	\$0	\$144,495	\$0	\$0	\$0
10491	Groundwater Supplement Study - Potable Water	\$25,000	\$0	\$0	\$0	\$0	\$0
10492	Groundwater Supplement Study - Recycled Water	\$25,000	\$0	\$0	\$0	\$0	\$0
10493	Tapia: Sludge Screening	\$385,000	\$0	\$0	\$0	\$0	\$0
10494	Malibu Bowl	\$150,000	\$60,446	\$269,641	\$0	\$0	\$0
10499	Tapia Grit Cyclone Conveyor System	\$150,000	\$0	\$0	\$0	\$0	\$0
10502	Rancho Miscellaneous Equipment - FY 11-12	\$35,000	\$7,375	\$9,429	\$0	\$0	\$0
10504	Westlake Miscellaneous Equipment	\$30,000	\$8,009	\$18,984	\$0	\$0	\$0
10505	Easements Geodatabase	\$70,540	\$33,000	\$32,560	\$0	\$0	\$0
10506	GIS Aerial Photos	\$50,000	\$0	\$0	\$0	\$0	\$0
10507	Long Valley Water Line	\$350,000	\$381,646	\$9,112	\$0	\$0	\$0
10508	Tank Renovation: Calabasas Tank	\$976,000	\$0	\$50,733	\$925,267	\$0	\$925,267
10509	Medea Valley RW Pipeline Extension	\$50,000	\$0	\$0	\$0	\$0	\$0
10510	Potable Master Plan Update	\$178,319	\$0	\$100,598	\$77,721	\$0	\$77,721
10511	Vehicle Replacement Program	\$110,000	\$0	\$110,000	\$0	\$0	\$0
10512	Tapia: Primary Tank Rehabilitation	\$343,000	\$0	\$0	\$343,000	\$342,000	\$685,000
10513	Tapia Gate and Drive Replacement	\$160,000	\$0	\$0	\$160,000	\$182,000	\$342,000
10514	Automatic Meter Reading Implementation	\$1,200,000	\$0	\$0	\$0	\$0	\$0

ITEM 4B

Working Capital Requirements

Capital Improvement Projects

FY12-13 and FY13-14

Job #	Title	Approved Appropriations	Prior Expenditures	Estimated Expenditures FY12-13	Projected Carryover July 1, 2013	FY13-14 Appropriations	FY13-14 Working Capital Requirement
10515	Sanitation Master Plan Update	\$62,500	\$0	\$35,660	\$26,840	\$0	\$26,840
10516	Recycled Water Master Plan	\$62,500	\$0	\$44,763	\$17,737	\$0	\$17,737
10517	Distribution System Improvements	\$80,000	\$0	\$70,237	\$0	\$0	\$0
10518	Lift Station No. 2 Suction Line Repair (LV Only)	\$45,000	\$0	\$0	\$45,000	\$0	\$45,000
10519	Miscellaneous CIP (Bandsaw)	\$10,000	\$0	\$10,000	\$0	\$0	\$0
10520	SCADA System Communication Upgrades	\$46,550	\$0	\$0	\$46,550	\$46,550	\$93,100
10521	SCADA System Communication Upgrades (LV Only)	\$198,450	\$0	\$0	\$198,450	\$250,000	\$448,450
10522	Reservoir #2 Improvements (Lining Cover)	\$50,000	\$0	\$49,549	\$0	\$0	\$0
10523	Rancho Las Virgenes: Ovation Upgrade	\$750,000	\$0	\$431,500	\$0	\$0	\$0
10524	Conduit Engine Controls	\$25,490	\$0	\$21,151	\$0	\$0	\$0
10525	Twin Lakes Pump Station	\$25,000	\$0	\$18,321	\$0	\$0	\$0
10526	Westlake Filtration Plant	\$25,000	\$0	\$20,025	\$0	\$0	\$0
10527	Security System Upgrades	\$32,000	\$0	\$36,481	\$0	\$0	\$0
10528	Fuel Tank Lid Overhaul	\$30,000	\$0	\$0	\$30,000	\$0	\$30,000
10529	Meter Service - Firefly Conversion	\$75,000	\$0	\$0	\$75,000	\$0	\$75,000
10530	Westlake Filtration Plant - D.E. Handling Improvements	\$35,000	\$0	\$35,000	\$0	\$0	\$0
10531	Building 8 HVAC	\$85,000	\$0	\$85,206	\$0	\$0	\$0
10532	Miscellaneous Computer Equipment	\$42,500	\$0	\$40,921	\$0	\$0	\$0
10533	Replace Roof - Lift Station #2	\$0	\$0	\$19,900	\$0	\$0	\$0
10534	Rancho Solar Project	\$50,000	\$0	\$33,850	\$16,150	\$20,000	\$36,150
99905	Raw Sludge Wet Well Mixing Improvements	\$0	\$0	\$0	\$0	\$100,000	\$100,000

ITEM 4B

Working Capital Requirements

Capital Improvement Projects

FY12-13 and FY13-14

Job #	Title	Approved Appropriations	Prior Expenditures	Estimated Expenditures FY12-13	Projected Carryover July 1, 2013	FY13-14 Appropriations	FY13-14 Working Capital Requirement
99914	Tapia Channel Mixing Improvements	\$0	\$0	\$0	\$0	\$454,000	\$454,000
99921	Saddletree Tank Improvements	\$0	\$0	\$0	\$0	\$274,165	\$274,165
99926	Lost Hills Overpass Recycled Water Main Relocation	\$0	\$0	\$0	\$0	\$355,000	\$355,000
99927	Agoura Road Recycled Water Main - Ladyface to Cornell Road	\$0	\$0	\$0	\$0	\$655,000	\$655,000
99928	Building 8 Computer Center Upgrades	\$0	\$0	\$0	\$0	\$70,000	\$70,000
99929	Vault Lid Replacement	\$0	\$0	\$0	\$0	\$166,750	\$166,750
99930	Building 7 & 8 HVAC Integration	\$0	\$0	\$0	\$0	\$257,000	\$257,000
99931	Centrate Tank Cathodic Protection (CP) System Replacement	\$0	\$0	\$0	\$0	\$110,000	\$110,000
99932	Westlake Pump Station Fire Control System Upgrade	\$0	\$0	\$0	\$0	\$15,000	\$15,000
99933	Lift Station #1 Wet Well Improvements	\$0	\$0	\$0	\$0	\$20,000	\$20,000
99934	Building 7 Boiler Replacement	\$0	\$0	\$0	\$0	\$15,000	\$15,000
99935	Tapia Roof Replacement	\$0	\$0	\$0	\$0	\$25,000	\$25,000
99936	Rancho Agitator Control Upgrade	\$0	\$0	\$0	\$0	\$14,000	\$14,000
99937	Rancho Reactor Room Door Replacement	\$0	\$0	\$0	\$0	\$20,000	\$20,000
99938	Centrate System - New Pump Impellers	\$0	\$0	\$0	\$0	\$35,000	\$35,000
99939	Miscellaneous Information Technology Capital Purchases	\$0	\$0	\$0	\$0	\$52,700	\$52,700
99940	Potable Water System Rehabilitation	\$0	\$0	\$0	\$0	\$240,000	\$240,000
99941	Automatic Meter Reading Implementation	\$0	\$0	\$0	\$0	\$1,200,000	\$1,200,000
99942	Vehicle Replacement Program	\$0	\$0	\$0	\$0	\$175,000	\$175,000
Total CIP Budget		\$30,417,928	\$9,971,816	\$4,761,592	\$13,036,806	\$12,749,165	\$25,785,971

ITEM 4B



ITEM 4B



LAS VIRGENES MUNICIPAL WATER DISTRICT
4232 Las Virgenes Road, Calabasas, CA 91302

MINUTES
REGULAR MEETING

4:00 PM

March 26, 2013

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance to the Flag was led by President Caspary.

1. CALL TO ORDER AND ROLL CALL

A Call to order and roll call

The meeting was called to order 4:04 p.m. by President Caspary in the District offices. President Caspary notified members of the audience that the meeting was being video/audio recorded. Clerk of the Board Conklin called the roll. Those answering present were Directors Caspary, Polan, Renger and Steinhardt. Directors absent: Peterson.

2. APPROVAL OF AGENDA

A Approval of agenda

General Manager Pedersen requested a continuance be given for Item 7A-Grievance Hearing for General Unit Employee.

On a motion by Director Lee Renger, seconded by Director Barry Steinhardt, the Board of Directors voted 4-0 -1 to Approve the recommendation of General Manager Pedersen.

AYES: Director(s) Caspary , Polan , Renger , Steinhardt

ABSENT: Director(s) Peterson

On a motion by Director Lee Renger, seconded by Director Leonard Polan, the Board of Directors voted 4-0 -1 to Approve the agenda for the Special Meeting of March 26, 2013, as amended.

AYES: Director(s) Caspary , Polan , Renger , Steinhardt

ABSENT: Director(s) Peterson

3. PUBLIC COMMENTS

ITEM 5A

No speaker cards were received from the public.

Director Steinhardt stated he had received written comments from Neil Ticktin who requested he read them into the record. In summary, Mr. Ticktin's email was in regards to two comments: (1) video recording of the meeting, which is an important step in transparency and (2) the District's difficulties in working with the EPA (doing things without hearing concerns/not presenting all the facts) and making a comparison to what residents have been saying about problems with the District who does this to them.

4. ILLUSTRATIVE AND/OR VERBAL PRESENTATION AGENDA ITEMS

A Legislative and Regulatory Updates

General Manager Pedersen reported on separate meetings with Senator Fran Pavley and Assemblyman Jeff Gorell to discuss three issues ((1) TMDL; (2) recycled water storage; (3) water bond) and stated Mr. Gorell discussed AB 1251 related to convening a task force on stormwater management; Heal the Bay's State of the Malibu Creek Watershed: Public Workshop and Discussion (approximately 80 attendees, several of whom questioned economic costs, staff will review the report, which specifically mentions Tapia and Rancho Farm (a comment letter will be issued), a press release was issued referencing a 2011 report of the watershed prepared by staff).

5. CONSENT CALENDAR

On a motion by Director Barry Steinhardt, seconded by Director Charles Caspary, the Board of Directors voted 4-0 -1 to Approve Consent Calendar 5A-5C as presented in the recommendations.

AYES: Director(s) Caspary , Polan , Renger , Steinhardt

ABSENT: Director(s) Peterson

A Minutes: Regular Meeting of February 26, 2013. Approve

B List of Demands: March 26, 2013. Approve

C Investment Report for the Month of February 2013. Approve

6. TREASURER

Treasurer Polan stated he had questions in regards to a couple of checks (1) The Regents of the University of California for \$12,000 (Director of Facilities and Operations Lippman stated the payment was related to Valley Fever spore testing for the 5-mil tank project); and (2) City of Agoura Hills encroachment fee for \$3,486 (Lippman: street work and traffic control).

7. BOARD OF DIRECTORS

A Grievance Hearing for General Unit Employee

Conduct a grievance hearing for a General Unit employee in accordance with the Memorandum of Understanding between the District and SEIU Local 721; determine whether or not the aggrieved employee worked out-of-class and, if so, for what period of time; and, if the aggrieved employee is determined to have worked out-of-class, approve additional compensation for the period of time when such work was performed.

No action was taken on this agenda item.

8. FACILITIES AND OPERATIONS

ITEM 5A

A Commercial Real Estate Services for Lease of Building Nos. 1 and 8

Authorize the General Manager to execute an updated six-month Exclusive Authorization of Sale and Lease with NAI Capital, Inc., for broker services to lease the suite on the first floor of Building No. 8, with a listed rate of \$1.95 per square foot per month, and to lease the vacant Building No. 1, upon completion of re-zoning, elevator installation, and parking improvements.

General Manager Pedersen stated there has been little interest and the lease is above comps, the agent recommended lowering the per square foot lease rate, and staff believes \$1.95 per square foot is more accurate.

A summary of Board questions and staff responses included: sometimes agents get stale; \$1.95 is reasonable; recommends 3-month exclusive; look at other agents; don't lock in for 6-months; when will Building #1 be ready (City is reviewing permits for elevator, lot line adjacent, etc. possibly around July/August); hold off on Building #1 (suggests Building #8 continue to be marketed); can square foot terms be renegotiated.

Director Steinhardt made a motion to approve 3-months at \$1.95 per square foot, nothing on Building #1, reevaluate in 3-months (Director Polan inquired as to whether or not the broker would take a 3-month extension); President Caspary inquired as to whether the 3-month extension was from May 14th (Director Steinhardt: yes); Director Polan stated as an architect he sees a lot of space coming up and the \$1.95 per square foot should start today.

On a motion by Director Barry Steinhardt, seconded by Director Charles Caspary, the Board of Directors voted 4-0 -1 to Authorize the General Manager to execute an updated three-month Exclusive Authorization of Sale and Lease with NAI Capital, Inc. for broker services to lease the suite on the first floor of Building #8 (extension to be three-months from the current expiration date of May 14, 2013), with a listed rate of \$1.95 per square foot per month; and to take no action in regards to leasing of Building #1.

AYES: Director(s) Caspary , Polan , Renger , Steinhardt

ABSENT: Director(s) Peterson

B Infrastructure Investment Plan - Fiscal Years 2013-14 through 2016-17

Receive and file the Fiscal Years 2013-14 through 2016-17 Infrastructure Investment Plan.

On a motion by Director Leonard Polan, seconded by Director Lee Renger, the Board of Directors voted 4-0 -1 to Approve the recommendation as presented.

AYES: Director(s) Caspary , Polan , Renger , Steinhardt

ABSENT: Director(s) Peterson

C Tapia Water Reclamation Facility Alternative Disinfection Project: Review, Ratification and Approval of Change Orders

Ratify the General Manager's administrative approval of Change Order 3, in the amount of \$14,457.35, and approve Change Order 4, in the amount of \$25,573.02, for the Tapia Water Reclamation Facility Alternative Disinfection Project.

General Manager Pedersen stated he had reviewed the change orders with Director of Facilities and Operations Lippman; Las Virgenes Code authorizes the General Manager approve up to \$25,000 (the Code needs to be updated to reflect a District Policy set by the Board of Directors in 1990); Change Order #3: ratification of General Manager approval; and Change Order #4: Board approval.

President Caspary stated he spoke to the General Manager regarding Code revisions and administrative policies; Code review began 18-months ago and the Board discontinued the

process, but recommends the Code be reviewed incrementally.

A summary of Board comments included: how difficult is it to foresee problems that cause change orders, are 3D plans used (2D is used, Tapia has been constructed in several phases so there are maps over maps).

On a motion by Director Barry Steinhardt, seconded by Director Charles Caspary, the Board of Directors voted 4-0 -1 to Approve the recommendations as presented.

AYES: Director(s) Caspary , Polan , Renger , Steinhardt

ABSENT: Director(s) Peterson

9. FINANCE AND ADMINISTRATION

A Contract for Purchase and Delivery of Cla-Val Parts and Products

Authorize the General Manager to execute a one-year contract with Famcon Pipe & Supply, Inc., for the purchase and delivery of Cla-Val parts and products in an amount not to exceed \$85,000.

Director Peterson arrived at 4:45 p.m.

On a motion by Director Lee Renger, seconded by Director Glen Peterson, the Board of Directors voted 5-0 to Approve the recommendation as presented.

AYES: Director(s) Caspary , Peterson , Polan , Renger , Steinhardt

10. INFORMATION ITEMS

A Claim from Brad Glassman

B Claim from Fred Rubin

C Los Angeles County Clean Water, Clean Beaches Measure - Update

D Proclamations and Ceremonial Resolutions - Update of Template

A summary of Board comments included: odd shape (typical size is 8 x 10); updated template is nicer, but thought there were supposed to be options (President Caspary asked for clarification as this request to staff was not discussed by the Board: Director Steinhardt stated he had discussed the format with former General Manager Mundy and Public Affairs and Communications Manager Reinhardt); cost of the previous version versus the updated version; recipient values attendance at the time of presentation not the paper; irritated and very disappointed as revised versions of the new proclamation were not presented to the Board prior to a thousand copies being printed and this is a Board decision not a staff decision.

President Caspary inquired as to whether or not there was interest in bringing options back to the Board (Peterson: no, this is micromanaging; Caspary: no, he likes the new version and wants the thousand copies used). Director Steinhardt stated this was not micromanaging and was upset staff did not follow former General Manager Mundy's direction to bring options back to the Board.

President Caspary stated this was an information only item and asked Counsel if the Board could take action by directing staff to do something tonight. Legal Counsel Keith Lemieux stated the Board could not take action, but he could direct staff to bring an item back for discussion.

President Caspary stated he would not make that request of staff. Director Renger requested

Director Steinhardt, make the request under "future agenda items". President Caspary noted Legal Counsel had stated a motion could be made to add the item to a future agenda for discussion.

On a motion by Director Barry Steinhardt, seconded by Director Leonard Polan, the Board of Directors voted 2-3 to Discuss bringing back an agenda item to review the format of proclamations. The motion failed.

AYES: Director(s) Polan , Steinhardt

NOES: Director(s) Caspary , Peterson , Renger

11. **NON-ACTION ITEMS**

A Organization Reports (1) MWD a. Representative Report/Agenda(s); (2) Other

(1) MWD Representative Peterson reported on general business of Metropolitan Water District including the Colorado River Aqueduct tour (Director Polan stated the tour was moving due to the effort it takes to get water from Northern to Southern California, very impressed by the human efforts to transport water, awe inspiring); and viewing of a Bay Delta Conservation Plan (BDCP) video (requested the BDCP video be shown at the Las Virgenes board meeting on April 9th).

(2) None.

B Director's Reports on Outside Meetings

Director Polan reported on his attendance at Heal the Bay's State of the Malibu Creek Watershed meeting, was upset Heal the Bay did not discuss Modelo; comments on algae, blaming Tapia for algae above the plant when the discharge is below. President Caspary stated Heal the Bay did a pretty good job on policy proposals; noted reference sites were all from outside Malibu Creek Watershed; credit for raising public awareness in regards to water quality; they chose not to use upper watershed information.

President Caspary reported on his attendance at AWA's installation of officers; invasive species; rainfall in Ventura County is 50% of normal; United Water will not release from Piru this year; loss of agricultural land to urban use. Director Steinhardt commented on crops. Director Polan on Ventura County being the top lemon producer in the world.

President Caspary reported on his meeting with Assemblyman Jeff Gorell and stated he was impressed with his interest and the time he spent to understand issues.

Director Peterson reported on his attendance a recent ACWA/JPIA Employee Benefits Committee Meeting and stated effective January 2014 glasses will be included in coverage and there was a presentation on the Affordable Health Care Act.

President Caspary reported on his attendance at a Resource Conservation District of the Santa Monica Mountains tour, which included restoration project review, and stated The Acorn had a photo opportunity with David Pedersen, Dennis Washburn and Mark Gold while at Rindge Dam. Director Steinhardt stated it was notable to see what City of Agoura Hills planned to do by turning concrete into a natural habitat; heard of Rindge Dam, but this was the first time he had seen it; interesting tour with insight into what is going on within the watershed; Las Virgenes has been a good steward of the watershed.

C General Manager Reports (1) General Business; (2) Follow-Up Items

(1) General Manager Pedersen provided an update of general business of the District including

Department of Water Resources decreased water delivery estimates; WRDA approval in committee; upcoming calendar events (March 27th: City of Calabasas; April 13th: JPA Watershed Tour; April 23rd: Oak Park MAC regarding TMDL; April 24th: LVMWD Special Meeting for Strategic Planning and Labor Negotiations.

(2) General Manager Pedersen reviewed Board requested follow-up items.

D Director's Comments

Director Renger stated there was a California State Science Fair on April 16th; concerned with hacking and would like the District to look at worse case scenario for SCADA.

Director Polan stated he is curious about the California Landscape Conservation Cooperative.

President Caspary stated since the State Water Project had reduced its allocation he would like outreach conservation messages repeated.

Director Polan requested conservation be looked at sooner than later and discussions regarding security from hacking or deliberate (Legal Counsel Keith Lemieux said security can be scheduled for discussion as a Closed Session item).

12. FUTURE AGENDA ITEMS

Director Peterson requested the Bay Delta Conservation Plan video be shown on April 9th.

The meeting adjourned to break at 5:42 p.m.

13. CLOSED SESSION

The meeting convened into Closed Session at 5:49 p.m.

A Conference with District Counsel - Existing Litigation:

1. Heal the Bay, Inc. v. Lisa P. Jackson

B Conference with District Counsel - Potential Litigation (Government Code Section 54956.9): One Case

1. In the opinion of District Counsel, disclosure of the identity of the litigant would be prejudicial to the district.

14. OPEN SESSION AND ADJOURNMENT

The meeting reconvened into Open Session at 6:01 p.m. No reportable actions were taken during Closed Session.

The Chair declared the meeting adjourned at 6:02 p.m.

LAS VIRGENES MUNICIPAL WATER DISTRICT

To: LEONARD POLAN, TREASURER

Payments for Board Meeting of: May 14, 2013

Upon certification by the Treasurer the checks and wire transfers were correct and supporting documents available, it is recommended the following demands on the various funds be approved and payments authorized.

Wells Fargo Bank A/C No. 4806-994448

Checks Nos. 62428 through 62620 were issued in the total amount of

\$ 837,340.47

Payments through wire transfers as follows:

4/26/2013 Bank of New York Mellon Payment Sani Refunding Revenue Bond

\$ 511,162.50

4/30/2013 Metropolitan Water Dist. Payment for water deliveries in the month of the February 2013

1,601,029.13

Total payments

\$ 2,949,532.10

(Reference is hereby made to these demands on file in the District's Check Register and by this reference the same is incorporated herein and made a part hereof.)

**CHECK LISTING FOR BOARD MEETING
05/14/13**

Company Name	Company No.	Check No. 62428 thru 62466 04/23/13	Amount	Check No. 62467 thru 62511 04/30/13	Amount	Check No. 62512 thru 62563 05/07/13	Amount	Check No. 62564 thru 62620 05/14/13	Amount	Total
Potable Water Operations	101	14,617.27		23,186.95		29,486.19		33,645.84		100,936.25
Recycled Water Operations	102								0.00	0.00
Sanitation Operations	130	2,667.23				980.00		673.14		4,320.37
Sani- Construction	230								0.00	0.00
Potable Water Replacement	301	10,332.50		27,855.00		8,356.50		69,952.99		116,496.99
Reclaimed Water Replace	302								0.00	0.00
Internal Service	701	70,825.56		38,396.57		99,450.60		39,652.89		248,325.62
Joint Venture Operations	751	60,184.90		81,275.42		59,760.80		73,797.15		275,018.27
Joint Venture Replacement	754	24,169.55		14,253.75		4,267.80		49,551.87		92,242.97
Total Printed		182,797.01		184,967.69		202,301.89		267,273.88		837,340.47

Voided Checks/Payment Stopped:

None

Total Voids	0.00	0.00	0.00	0.00	0.00
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Net Total	182,797.01	184,967.69	202,301.89	267,273.88	837,340.47
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**LAS VIRGENES MUNICIPAL WATER DISTRICT
WIRE TRANSFER REQUEST**

DATE NEEDED: April 26, 2013

REQUESTED BY: Jennifer Chen

FUNDS WIRING TO: LAS VIREGENES MWD 09 BOND PMT FUND A/C

BENEFICIARY BANK NAME: BANK OF NEW YORK MELLON ABA No. 021000018

BENEFICIARY BANK A/C NO. 111565 TSA NO. 850024 LAS VIRGENES

DISTRICT DR. A/C NO.: 4806994448 (Wells Fargo Bank)

AMOUNT TO BE WIRED: \$ 511,162.50

REMARKS: Transfer Fund to A/C No. 850024-Las Virgenes Bond Pmt Account for interest

Payment due on 05/1/13 for 2009 Sani Refunding Revenue Bond.

REVIEWED BY: *JL* **Joseph Lillio**

APPROVED BY: *Sandra Weeks*

APPROVED BY: *David W. Palmer*

*****ACCOUNTING DEPARTMENT USE ONLY*****

WIRE ENTERED BY: *Jennifer Chen* DATE: 4-11-13

WIRE VERIFIED/SENT BY: *Joseph [Signature]* DATE: 4-11-13

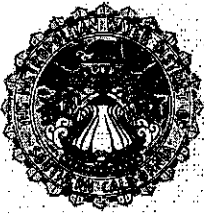
WIRE EFFECTIVE DATE: 4/26/13

JE NUMBER JC650576 BATCH NO.: 223216

G/L DATE 4/26/13 BATCH DATE 4/30/13

JE PREPARED BY: Jennifer Chen

PAID
ITEM 5B
Wired on 4/26/13
JC



MWD
METROPOLITAN WATER DISTRICT OF SOUTHERN CALIFORNIA
 700 North Alameda Street
 Los Angeles, CA, 90012-2944

INVOICE

Billed To:
 Las Virgenes Municipal Water District



Service Address
 4232 Las Virgenes Road
 Calabasas, CA 91302

February 2013	Page No. 1 of 1
Mailed: 03/08/2013	Due Date: 04/30/2013
Invoice Number: 7615	Revision: 0

NOTICE
 The MWD Administrative Code Section 4507 and 4508 require that payment must be made in "Good Funds" by the due date or the payment will be considered delinquent and an additional charge shall be assessed.

DELIVERIES	Volume (AF)
Total Water Treated Delivered	1,733.4

SALES	Type	Volume (AF)	Rate (\$ /AF)	Total (\$)
Full Service	Tier 1 Supply Rate	1,733.4	\$140.00	\$242,676.00
	System Access Rate	1,733.4	\$223.00	\$386,548.20
	Water Stewardship Rate	1,733.4	\$.41.00	\$71,069.40
	System Power Rate	1,733.4	\$189.00	\$327,612.60
	Treatment Surcharge	1,733.4	\$254.00	\$440,283.60
SUBTOTAL				\$1,468,189.80

OTHER CHARGES AND CREDITS	Rate (\$ /AF)	
Conservation Debit/Credit	(\$912.00)	
Readiness To Serve Charge(Payment Schedule: M)	\$110,338.00	
Capacity Charge(Payment Schedule: M)	\$23,413.33	
SUBTOTAL		\$132,839.33

ADDITIONAL INFORMATION	Volume (AF)	Tier1 %	Peak Day	Flow (CFS)
Purchase Order Commitment (Jan 2003 to Dec 2014)	164,524.0			
Purchase Order Firm Delivery To Date (Jan 2003 to Dec 2014)	229,581.3			
Tier 1 Annual Limit (For Current Calendar Year)	20,699.0			
Tier 1 YTD Deliveries (For Current Calendar Year)	3,624.3	17.5		
Tier 1 Current Month Deliveries	1,733.4			
Capacity Charge			8/27/2010	43.9

INVOICE TOTAL

Volume AF	Amount Now Due
1,733.4	\$1,601,029.13

Note: Amount Due is based on highlighted fields

PAID
 wired on 4/30/13
 SC

OK David J...
 3/18/13
 David M. Palmer
 03/25/13
 ITEM 5B

Batch Number - 222974

Bank Account - 00146807 Cash-General

Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Document Ty	Document Number	Key Item	Key Co	Amount	Invoice Number
62428	04/23/13	3077	AIRGAS USA, LLC	3/13 AIR CYLINDER RNTL	PV	125052	001	00701	524.47	9909088674
All Payee AIRGAS USA, LLC P. O. BOX 7423 PASADENA CA 91109-7423										
62429	04/23/13	2889	AT&T	Payment Amount SRV 04/07-05/06/1 3	PV	125041	001	00101	524.47 64.39	0123/040713
				SRV 04/07-05/06/1 3	PV	125042	001	00101	31.71	0124/040713
				SRV 04/07-05/06/1 3	PV	125043	001	00101	192.76	2045/040713
				SRV 04/07-05/06/1 3	PV	125044	001	00101	389.42	2043/040713
				SRV 04/07-05/06/1 3	PV	125045	001	00130	192.76	2220/040713
				SRV 04/07-05/06/1 3	PV	125046	001	00701	112.12	7719/040713
				SRV 04/07-05/06/1 3	PV	125047	001	00701	112.12	7720/040713
				SRV 04/07-05/06/1 3	PV	125048	001	00701	81.73	7721/040713
				SRV 03/06-04/05/1 3	PV	125070	001	00101	762.57	0051/040513
				SRV 03/06-04/05/1 3	PV	125070	002	00101	106.01	0051/040513
				SRV 03/06-04/05/1 3	PV	125070	003	00101	480.00	0051/040513
				SRV 03/06-04/05/1 3	PV	125070	004	00101	5,272.82	0051/040513

Batch Number - 222974
Bank Account - 00146807 Cash-General

Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key	Item	Co	Amount	Invoice Number
				03/06-04/05/1							
3											
SRV				PV	125070	005	00101			44.88	0051/040513
				03/06-04/05/1							
3											
SRV				PV	125070	006	00101			1,524.90	0051/040513
				03/06-04/05/1							
3											
SRV				PV	125070	007	00101			935.36	0051/040513
				03/06-04/05/1							
3											
SRV				PV	125070	008	00101			2,368.46	0051/040513
				03/06-04/05/1							
3											
SRV				PV	125070	009	00101			69.17	0051/040513
				03/06-04/05/1							
3											
SRV				PV	125070	010	00101			44.88	0051/040513
				03/06-04/05/1							
3											
SRV				PV	125070	011	00101			44.88	0051/040513
				03/06-04/05/1							
3											
SRV				PV	125070	012	00101			44.88	0051/040513
				03/06-04/05/1							
3											
SRV				PV	125070	013	00101			44.88	0051/040513
				03/06-04/05/1							
3											
SRV				PV	125070	014	00101			44.88	0051/040513
				03/06-04/05/1							
3											
SRV				PV	125070	015	00101			89.76	0051/040513
				03/06-04/05/1							
3											
SRV				PV	125070	016	00101			44.88	0051/040513
				03/06-04/05/1							
3											
SRV				PV	125070	017	00101			44.88	0051/040513
				03/06-04/05/1							
3											

Batch Number - 222974

Bank Account - 00146807 Cash-General

Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Document	Key	Amount	Invoice Number
Number	Date	Number			Number	Item Co		Number
SRV	03/06-04/05/1			PV	125070	018 00101	44.88	0051/040513
3								
SRV	03/06-04/05/1			PV	125070	019 00101	44.88	0051/040513
3								
SRV	03/06-04/05/1			PV	125070	020 00101	44.88	0051/040513
3								
SRV	03/06-04/05/1			PV	125070	021 00101	44.88	0051/040513
3								
SRV	03/06-04/05/1			PV	125070	022 00101	44.88	0051/040513
3								
SRV	03/06-04/05/1			PV	125070	023 00101	44.88	0051/040513
3								
SRV	03/06-04/05/1			PV	125070	024 00101	45.03	0051/040513
3								
SRV	03/06-04/05/1			PV	125070	025 00101	44.88	0051/040513
3								
SRV	03/06-04/05/1			PV	125070	026 00101	22.44	0051/040513
3								
SRV	03/06-04/05/1			PV	125070	027 00101	22.44	0051/040513
3								
SRV	03/06/13-04/0			PV	125071	001 00701	643.15	1657/040513
5/13								
PRE-PAY SRV	04/05-05/04/1			PV	125072	001 00701	643.15	1657/PREPAY
3								05/04/13
Payment Amount						14,835.47		
SRV				PV	125049	001 00701	269.86	992789332X041
3								12013
SRV				PV	125049	002 00701	16.49	992789332X041
3								

ITEM 5B

Batch Number - 222974

Bank Account - 00146807 Cash-General

Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key	Item	Co	Amount	Invoice Number
				03/04-04/03/1							12013
3				SRV	PV	125049	003	00701		16.49	992789332X041
				03/04-04/03/1							12013
3				SRV	PV	125049	004	00701		1,239.09	992789332X041
				03/04-04/03/1							12013
3				SRV	PV	125049	005	00701		177.38	992789332X041
				03/04-04/03/1							12013
3				SRV	PV	125049	006	00701		45.01	992789332X041
				03/04-04/03/1							12013
3				SRV	PV	125049	007	00701		70.24	992789332X041
				03/04-04/03/1							12013
3				SRV	PV	125049	008	00701		16.49	992789332X041
				03/04-04/03/1							12013
3				SRV	PV	125049	009	00701		11.55	992789332X041
				03/04-04/03/1							12013
3				SRV	PV	125049	010	00701		4.94	992789332X041
				03/04-04/03/1							12013
3				SRV	PV	125049	011	00701		182.16	992789332X041
				03/04-04/03/1							12013
3				SRV	PV	125049	012	00701		132.69	992789332X041
				03/04-04/03/1							12013
3				SRV	PV	125049	013	00701		28.52	992789332X041
				03/04-04/03/1							12013
3				SRV	PV	125049	014	00701		163.55	992789332X041
				03/04-04/03/1							12013
3				SRV	PV	125049	015	00701		16.49	992789332X041
				03/04-04/03/1							12013
3				SRV	PV	125049	015	00701		16.49	992789332X041

Batch Number - 222974
Bank Account - 00146807 Cash-General

Payment Number	Date	Address Number	Name	Payment Stub Message	Document . . . Ty Number	Key Itrm Co	Amount	Invoice Number
SRV	03/04-04/03/1				PV 125049	016 00701	16.49	992789332X041 12013
3								
SRV	03/04-04/03/1				PV 125049	017 00701	16.49	992789332X041 12013
3								
SRV	03/04-04/03/1				PV 125049	018 00701	45.01	992789332X041 12013
3								
SRV	03/04-04/03/1				PV 125049	019 00701	57.04	992789332X041 12013
3								
SRV	03/04-04/03/1				PV 125049	020 00701	66.01	992789332X041 12013
3								
SRV	03/04-04/03/1				PV 125049	021 00701	16.49	992789332X041 12013
3								
SRV	03/04-04/03/1				PV 125049	022 00701	28.52	992789332X041 12013
3								
SRV	03/04-04/03/1				PV 125049	023 00701	16.49	992789332X041 12013
3								
SRV	03/04-04/03/1				PV 125049	024 00701	159.09	992789332X041 12013
3								
62431	04/23/13	18654	AT&T TELECONFERENC E SERVICES	Payment Amount IRWMP CNF CALL 3/19/13			2,812.58 110.47	
62432	04/23/13	7965	B&B PALLET CO.	Payment Amount 55YD WOOD CHIPS 1" 55YD WOOD CHIPS 1"			110.47 616.55 616.55	109811 109812
62433	04/23/13	18893	BILLTRUST	Payment Amount 01/13 C/S BILLING &ON-LINE PMT Payment Amount			1,233.10 7,222.52 7,222.52	73213

ITEM 5B

Batch Number - 222974
Bank Account - 00146807 Cash-General

Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Document Ty	Document Number	Key Item	Key Co	Amount	Invoice Number
62434	04/23/13	15905	MIKE CALDWELL	REIMB-FUEL DIST VEH#800 ON 3/4	PV	125104	001	00701	127.73	030413
62435	04/23/13	5376	CALIFORNIA ELECTRIC SUPPLY	Payment Amount SPARE 4,160 BRKR@TAPIA	PV	125105	001	00701	36,295.91	8997-410417
Alt Payee 5451 CALIFORNIA ELECTRIC SUPPLY P.O. BOX 14196 ORANGE CA 92863										
62436	04/23/13	13919	CANTEEN OF COASTAL CALIFORNIA, INC	Payment Amount 4/13 COFFEE SUPPLIES	PV	125053	001	00701	350.73	23020
Payment Amount 350.73										
62437	04/23/13	9682	CHEMCO SYSTEMS, L.P.	Payment Amount PLOW MIXER PLOWS (SHOES)	PV	125058	001	00701	2,080.04	10874
Payment Amount 2,080.04										
62438	04/23/13	2539	CITY OF SIMI VALLEY	Payment Amount PURCH WTR 02/07~4/10/13 WTR SRV CHRGR 2/7~4/10/13	PV	125075	001	00101	8,292.45	0091837009
Payment Amount 319.46										
62439	04/23/13	18924	CONTROL CONCEPTS	Payment Amount EVALUATION FEE FOR 2 MAGNETEK	PV	125057	001	00701	285.00	2101
Payment Amount 285.00										
62440	04/23/13	5378	EMERSON PROCESS MANAGEMENT	Payment Amount CNTRL SYSTEM UPGRD@RLV	PV	125040	001	00701	24,169.55	9043266
Alt Payee 5454 EPM POWER & WTR SOLUTIONS 22737 NETWORK PLACE CHICAGO IL 60673-1227										
Payment Amount 24,169.55										
62441	04/23/13	18441	EMPLOYEE RELATIONS NETWORK	Payment Amount PRE-EMPL BKGRD:BULLOCK /SCHLAGE	PV	125067	001	00701	132.00	63207
Payment Amount 132.00										
62442	04/23/13	2638	ENVIRONMENTAL	Payment Amount PERFORMANCE	PV	125061	001	00701	1,369.04	683729
Payment Amount 1,369.04										

ITEM B

Batch Number - 222974
Bank Account - 00146807 Cash-General

Payment Number	Date	Address Number	Name	Payment Stub Message	Document Ty Number	Key Item Co	Amount	Invoice Number
RESOURCE								
ASSOC								
62443	04/23/13	2658	FEDERAL EXPRESS CORP	FREIGHT	PV 125061	002 00701	60.64	683729
							1,429.68	
							120.72	2-238-23943
DEL-4/5 & 4/10/13								
Payment Amount								
62444	04/23/13	2655	FERGUSON ENTERPRISES	HYDRANT	PV 125107	001 00701	25,427.52	0422286
HEAD/PEDESTAL ASSY								
Payment Amount								
120.72								
Alt Payee 3207 FERGUSON ENTERPRISES, INC. #1083								
FILE 56809								
LOS ANGELES CA 90074-6809								
Payment Amount								
62445	04/23/13	17847	DIAMONDA EQUIPMENT LLC	NEW NUT & WASHER, LOCK	PV 125091	001 00751	58.88	IX38381
Alt Payee 7133 JOHN DEERE FINANCIAL								
PO BOX 4450								
CAROL STREAM IL 60197-4450								
Payment Amount								
62446	04/23/13	2762	KAMAN INDUSTRIAL TECHNOLOGIES	TIMKEN TAPER ROLLER BEARING	PV 125059	001 00701	3,167.58	M760032
Payment Amount								
58.88								
62447	04/23/13	5230	KENNEDY/JENKS CONSULTANTS	FREIGHT	PV 125059	003 00701	30.36	M760032
							3,197.94	
							530.05	72341
Payment Amount								
P/E 3/29/13-CLBS								
PIPELINE								
P/E 3/29/13								
BIDDING								
SRV-CLBS								
Payment Amount								
8,101.25								
62448	04/23/13	3352	LAS VIRGENES MUNICIPAL WATER DISTRICT	JED SMITH P/S 1/24--3/26/13	PV 125034	001 00101	42.37	0254/032613
IM 5B								
Payment Amount								
42.37								
62449	04/23/13	3704	LOS ANGELES COUNTY	ND FILLING FEES	PV 125031	001 00301	2,231.25	012813
Payment Amount								
2,231.25								

Batch Number - 222974
Bank Account - 00146807 Cash-General

Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key	Amount	Invoice Number
							Item Co		
CLERK'S OFFICE									
62450	04/23/13	18872	MAC CHEVRON	Payment Amount GAS CHRGS 04/01~4/15/13	PV	125073	001 00701	2,231.25 3,076.49	3000006
62451	04/23/13	18879	MALIBU CANYON SHELL	Payment Amount GAS CHRGS 04/01~4/15/13	PV	125074	001 00701	3,076.49 4,096.34	1000005
62452	04/23/13	2814	MCMMASTER-CARR SUPPLY CO	Payment Amount BATTERY POWERED GREASE GUN FREIGHT	PV	125079	001 00701	4,096.34 297.92 7.03	49653403
All Payee 3197 MC MASTER-CARR P. O. BOX 7690 CHICAGO IL 60680-7690									
62453	04/23/13	8065	MWH AMERICAS, INC	Payment Amount 3/2~3/29/13 UPDTE NTRNT RDCTN	PV	125065	001 00701	304.95 11,161.40	1513417
62454	04/23/13	3110	GLEN PETERSON	Payment Amount REIMB EXP 10/26/12~3/01/13	PV	125077	001 00701	63.20	041213
62455	04/23/13	2907	RED WING SHOE STORE	Payment Amount SAFETY FOOTWEAR/6 EMPLOYEES	PV	125080	001 00701	63.20 1,350.00	416000000937
62456	04/23/13	6766	SAWYER PETROLEUM	Payment Amount RED DYED DIESEL FUEL-348.80GA L FUEL SURCHARGE RED DYED DIESEL FUEL-183.80GA L LAB TAX	PV	125082	001 00701	1,350.00 1,255.40 16.29 661.53 .86	V34053 V34054 V34054 V34054

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key	Lim	Co	Amount	Invoice Number
62457	04/23/13	2958	SOUTHERN CALIFORNIA GAS CO	JBR P/S 03/06-4/04/13	PV	125035	001	00101		15.18	1200/040813
Payment Amount 1,934.08											
			CORNELL P/S		PV	125036	001	00101		16.18	0400/040813
			HQ/OPNS		PV	125037	001	00701		1,725.08	3600/040813
			TAPIA PLNT		PV	125038	001	00751		854.14	4000/040813
			RLV PLNT		PV	125039	001	00751		154.17	4200/040813
			STAR BRITE BUILDING MAINTENANCE, INC		PV	125081	001	00701		3,172.75	22252
Payment Amount 2,764.75											
			JANITORIAL SRV		PV	125081	003	00701		390.25	22252
			JANITORIAL SRV		PV	125081	004	00701		1,875.75	22252
Payment Amount 5,438.75											
			TEK-COLLECT INCORPORATED		PV	125068	001	00701		5,000.00	2520/2013
Payment Amount 5,000.00											
			TIRE MAN AGOURA		PV	125084	001	00701		318.49	2022848
Payment Amount 318.49											
			TOYOTA-LIFT OF LOS ANGELES		PV	125066	001	00701		116.50	WO-201544
Payment Amount 116.50											
			UNITED PARCEL SERVICE		PV	125062	001	00701		462.38	000025W02015
Payment Amount 462.38											
			USA MOBILITY WIRELESS, INC		PV	125069	001	00701		65.79	WO143084D
Payment Amount 65.79											
			SRV		PV	125069	002	00701		69.75	WO143084D

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Payment Number	Date	Address Number	Name	Payment Stub Message	Document		Key	Amount	Invoice Number
					Ty	Number			
				03/10-04/09/1					
				3					
				SRV	PV	125069	003 00701	40.73	W0143084D
				03/10-04/09/1					
				3					
				SRV	PV	125069	004 00701	40.73	W0143084D
				03/10-04/09/1					
				3					
				Payment Amount				217.00	
62464	04/23/13	16623	VELOCITY TECHNOLOGY SOLUTIONS III, INC.	05/13 DISASTER RECOVERY	PV	125063	001 00701	3,114.00	296178
				Payment Amount				3,114.00	
62465	04/23/13	3067	XEROX CORPORATION	D95CPC-2ND FL/PMT#11-FEB '13	PV	125085	001 00701	631.19	066803577
				D95CPC-1ST FL/PMT#11-FEB '13	PV	125086	001 00701	598.86	066803576
				W5645P-TAPIA/ PMT#48-FEB'13	PV	125087	001 00701	337.31	066803578
				XC560 CLR-1ST FL/PMT#26-FEB '13	PV	125088	001 00701	1,180.48	066803581
				X560EFI-FIERY /PMT#28-FEB'1	PV	125089	001 00701	192.02	066803580
				3					
				5740PT-OPS/PM T#29-MAR'13	PV	125090	001 00701	271.04	067322952
				Payment Amount				3,210.90	
62466	04/23/13	3070	ZEP MFG	MISC STORAGE ITEMS	PV	125064	001 00701	721.90	9000215268
				FREIGHT	PV	125064	004 00701	44.79	9000215268
				Alt Payee 6458 ZEP MFG FILE 50188 LOS ANGELES CA 90074-0188					
				Payment Amount				766.69	
				Total Amount of Payments Written				182,797.01	
				Total Number of Payments Written				39	

Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Document	Key	Amount	Invoice Number
62467	04/30/13	16480	A.W. CHESTERTON COMPANY	ARC PW Kit 4 LITER WHITE	125095	001 00701	622.39	IN002498275/9
				FREIGHT	125095	002 00701	23.90	IN002498275/9
				Payment Amount			646.29	23
62468	04/30/13	11780	ACADEMY ADDRESSING & MAILING	THE CURRENT FLOW MAILING	125164	001 00701	2,474.85	57538
				Payment Amount			2,474.85	
62469	04/30/13	17361	ACCURATE FIRST AID SERVICES	FIRST AID SUPPLIES@HQ	125150	001 00701	249.21	5304
				FIRST AID SUPPLIES@OPS	125151	001 00701	207.15	5305
				FIRST AID SUPPLIES@RLV	125152	001 00701	290.68	5306
				FIRST AID SUPPLIES@TAPI	125153	001 00701	130.26	5307
				A				
				Payment Amount			877.30	
62470	04/30/13	2387	AMERRAY HYDRAULICS CORP	MISC INVENTORY ITEMS	125103	001 00701	237.53	38450
				Payment Amount			237.53	
62471	04/30/13	17389	ANIMAL & INSECT PEST MANAGEMENT, INC	3/13 PEST CONTRL@PKWY MOTOR	125173	001 00701	60.00	64391
				3/13 SQUIRRED CNTRL@MLK	125175	001 00701	80.00	64328
				3/13 PEST CNTRL	125176	001 00701	54.60	64324
				3/13 PEST CNTRL	125176	002 00701	29.40	64324
				3/13 PEST CNTRL@RLV & FARM	125177	001 00701	110.25	64325
				3/13 PEST CNTRL@TAPIA	125178	001 00701	110.25	64329
				3/13 PEST	125179	001 00701	54.00	64326

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Number	Item	Co	Amount	Invoice Number
CNTRL@EQUESTR										
			IAN		PV	125194	001	00701	54.00	64327
			3/13 PEST							
			CNTRL@WLK							
			Payment Amount						552.50	
62472	04/30/13	2869	AT&T		PV	125148	001	00701	44.87	4639/041413
			04/14--05/13/1							
			3							
			SRV		PV	125149	001	00751	44.87	4860/041413
			04/14--05/13/1							
			3							
			Payment Amount						89.74	
62473	04/30/13	9631	AT&T LONG DISTANCE		PV	125154	001	00701	233.61	806368136/040 413
			SRV		PV	125154	002	00701	1.59	806368136/040 413
			03/05--04/04/1							
			3							
			SRV		PV	125154	003	00701	.28	806368136/040 413
			03/05--04/04/1							
			3							
			SRV		PV	125154	004	00701	16.99	806368136/040 413
			03/05--04/04/1							
			3							
			SRV		PV	125154	005	00701	10.47	806368136/040 413
			03/05--04/04/1							
			3							
			SRV		PV	125154	006	00701	16.29	806368136/040 413
			03/05--04/04/1							
			3							
			SRV		PV	125154	007	00701	16.62	806368136/040 413
			03/05--04/04/1							
			3							
			SRV		PV	125154	008	00701	.06	806368136/040 413
			03/05--04/04/1							
			3							
			Payment Amount						295.91	
			55YD WOOD		PV	125110	001	00701	616.55	109813
			CHIPS 1"							
			55YD WOOD		PV	125111	001	00701	616.55	109814
			CHIPS 1"							

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Payment Number	Date	Address Number	Name	Payment Stub Message	Ty	Number	Item	Key Co	Amount	Invoice Number
62475	04/30/13	2425	BANK OF AMERICA	55YD WOOD CHIPS 1"	PV	125112	001	00701	616.55	109815
				55YD WOOD CHIPS 1"	PV	125180	001	00701	616.55	109816
				Payment Amount					2,486.20	
				VISA CHRG-FIN ADM-MAR'13	PV	125129	001	00701	540.41	1471/040713
				VISA CHRG-C. CASPARY-MAR'13	PV	125130	001	00701	425.00	8392/040713
				VISA CHRG-K. CONKLIN-MAR'13	PV	125131	001	00701	21.48	0921/040713
				VISA CHRG-K. CONKLIN-MAR'13	PV	125131	002	00701	75.64	0921/040713
				VISA CHRG-K. CONKLIN-MAR'13	PV	125131	003	00701	1,000.00	0921/040713
				VISA CHRG- OPERATIONS-MA R'13	PV	125132	001	00701	50.13	8418/040713
				VISA CHRG- OPERATIONS-MA R'13	PV	125132	002	00701	35.14	8418/040713
				VISA CHRG- OPERATIONS-MA R'13	PV	125132	003	00701	173.67	8418/040713
				VISA CHRG- OPERATIONS-MA R'13	PV	125132	004	00701	153.22	8418/040713
				VISA CHRG- OPERATIONS-MA R'13	PV	125132	005	00701	18.52	8418/040713
				VISA CHRG-D. LIPPMAN-MAR'13	PV	125133	001	00751	9.00	8243/040713
				VISA CHRG-ENGRG DEPT#1-MAR'13	PV	125134	001	00701	878.38	6262/040713
				VISA	PV	125135	001	00701	56.86	0288/040713

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Payment Number	Date	Address Number	Name	Payment Stub Message	Ty	Document	Item	Co	Key	Amount	Invoice Number
				CHRG-TAPIA							
				WTP-MAR'13	PV	125135	002	00701		19.02	0288/040713
				VISA							
				CHRG-TAPIA							
				WTP-MAR'13	PV	125135	003	00701		40.01	0288/040713
				VISA							
				CHRG-TAPIA							
				WTP-MAR'13	PV	125135	004	00701		53.78	0288/040713
				VISA							
				CHRG-TAPIA							
				WTP-MAR'13	PV	125136	001	00701		90.00	8136/040713
				VISA CHRG-WTR							
				DIST#1-MAR'13	PV	125137	001	00101		711.61	8102/040713
				VISA CHRG-WTR							
				DIST#2-MAR'13	PV	125138	001	00751		9.00	9981/040713
				VISA							
				CHRG-D.PEDERS							
				EN-MAR'13	PV	125138	002	00751		6.00	9981/040713
				VISA							
				CHRG-D.PEDERS							
				EN-MAR'13	PV	125138	003	00751		42.45	9981/040713
				VISA							
				CHRG-D.PEDERS							
				EN-MAR'13	PV	125138	004	00751		310.00	9981/040713
				VISA							
				CHRG-D.PEDERS							
				EN-MAR'13	PV	125138	005	00751		425.00	9981/040713
				VISA							
				CHRG-D.PEDERS							
				EN-MAR'13	PV	125138	006	00751		30.70	9981/040713
				VISA							
				CHRG-D.PEDERS							
				EN-MAR'13	PV	125138	007	00751		899.80	9981/040713
				VISA							
				CHRG-D.PEDERS							
				EN-MAR'13	PV	125138	008	00751		48.55	9981/040713
				VISA							
				CHRG-D.PEDERS							
				EN-MAR'13	PV	125138	009	00751		725.00	9981/040713
				VISA							
				CHRG-D.PEDERS							

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Payment Number	Date	Address Number	Name	Payment Stub Message	Ty	Number	Item	Key Co	Amount	Invoice Number
			EN-MAR'13							
			VISA		PV	125139	001	00701	425.00	7961/040713
			CHRG-PLEONAR							
			D-MAR'13							
			VISA CHRG-L		PV	125140	001	00701	399.00	6305/040713
			RENGER-MAR'13							
			VISA		PV	125141	001	00701	1,028.04	7026/040713
			CHRG-G.PETERS							
			ON-MAR'13							
			VISA CHRG-B		PV	125142	001	00701	1,202.25	0711/040713
			STEINHARDT-MA							
			R'13							
			VISA		PV	125143	001	00101	659.43	7493/040713
			CHRG-WESTLAKE							
			-MAR'13							
			VISA CHRG ADM		PV	125144	001	00701	104.76	2738/040713
			OPNS-MAR'13							
			VISA CHRG ADM		PV	125144	002	00701	116.96	2738/040713
			OPNS-MAR'13							
			VISA CHRG ADM		PV	125144	003	00701	50.90	2738/040713
			OPNS-MAR'13							
			VISA CHRG-FIN		PV	125145	001	00701	414.41	8185/040713
			ADM#2-MAR'13							
			VISA CHRG-FIN		PV	125145	002	00701	695.00	8185/040713
			ADM#2-MAR'13							
			VISA		PV	125146	001	00751	549.22	1302/040713
			CHRG-DEPT							
			OPNS-MAR'13							
			VISA		PV	125146	002	00751	345.82	1302/040713
			CHRG-DEPT							
			OPNS-MAR'13							
			VISA		PV	125146	003	00751	147.31	1302/040713
			CHRG-DEPT							
			OPNS-MAR'13							
			VISA		PV	125146	004	00751	7.69	1302/040713
			CHRG-DEPT							
			OPNS-MAR'13							
			VISA		PV	125146	005	00751	13.05-	1302/040713
			CHRG-DEPT							
			OPNS-MAR'13							
			VISA		PV	125146	006	00751	279.08-	1302/040713

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key	Item	Co	Amount	Invoice Number
				CHRG-DEPT							
				OPNS-MAR'13							
				VISA CHRG-RES	PV	125147	001	00101		229.96	9854/040713
				CONS-MAR'13							
				VISA CHRG-RES	PV	125147	002	00101		83.41	9854/040713
				CONS-MAR'13							
				VISA CHRG-RES	PV	125147	003	00101		144.20	9854/040713
				CONS-MAR'13							
				VISA CHRG-RES	PV	125147	004	00101		200.00	9854/040713
				CONS-MAR'13							
				VISA CHRG-RES	PV	125147	005	00101		107.63	9854/040713
				CONS-MAR'13							
				VISA CHRG-RES	PV	125147	006	00101		57.41	9854/040713
				CONS-MAR'13							
				VISA CHRG-RES	PV	125147	007	00101		287.95	9854/040713
				CONS-MAR'13							
				VISA CHRG-RES	PV	125147	008	00101		315.56	9854/040713
				CONS-MAR'13							
				VISA CHRG-RES	PV	125147	009	00101		35.74	9854/040713
				CONS-MAR'13							
				VISA CHRG-RES	PV	125147	010	00101		70.00	9854/040713
				CONS-MAR'13							
				VISA CHRG-RES	PV	125147	011	00101		64.48	9854/040713
				CONS-MAR'13							
				VISA CHRG-RES	PV	125147	012	00101		246.33	9854/040713
				CONS-MAR'13							
				VISA CHRG-RES	PV	125147	013	00101		60.00	9854/040713
				CONS-MAR'13							
				VISA CHRG-RES	PV	125147	014	00101		270.00	9854/040713
				CONS-MAR'13							
				VISA CHRG-RES	PV	125147	015	00101		195.28	9854/040713
				CONS-MAR'13							
				Payment Amount					15,069.98		
62476	04/30/13	18916	BARCO PRODUCTS COMPANY	23.5' SPEED BUMP	PV	125168	001	00701		1,972.95	041300424
				FREIGHT	PV	125168	004	00701		590.39	041300424
				Payment Amount					2,563.34		
62477	04/30/13	18071	BLUE DIAMOND MATERIALS	AC 3/8 FINE PAVING MAT'L	PV	125094	001	00701		141.00	345688
				Payment Amount					141.00		

ITEM 5B

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key ltrm	Key Co	Amount	Invoice Number
62478	04/30/13	4586	CONSOLIDATED ELECTRICAL DISTRIBUTORS	POWERFLEX 40 AC DRIVE, 480VAC, freight	PV	125108	001 00701	00701	521.57	9009-675294
62479	04/30/13	18895	COUNTY PIPELINE INC.	WTR MAIN RPLCMT JIM BRIDGER	PV	125108	002 00701		6.97	9009-675294
62480	04/30/13	6966	CS-AMSCO	DISCOUNT Payment Amount	PD	125109	001 00751		7.18	9009-675294
62481	04/30/13	17377	DOUGLAS KENT & ASSOCIATES	WTR MAIN RPLCMT JIM BRIDGER	PV	125161	001 00701	521.36	27,855.00	445
62482	04/30/13	14591	EMISSION COMPLIANT CONTROLS CORP.	GEAR SECTOR 4" FREIGHT	PV	125117	001 00701	27,855.00	514.48	7626
62483	04/30/13	8173	EXCEL PRINT RESOURCES	LANDSCAPE CLASS 4/17/13	PV	125117	003 00701	563.20	48.72	7626
62484	04/30/13	2654	FAMCON PIPE	CLEAN 10 ELEMENTS, PACKED/INST	PV	125185	001 00101	700.00	700.00	041713
62485	04/30/13	6770	G.I. INDUSTRIES	EMISSION COMPLIANT CONTROLS CORP. C/O PRE-BANC BUSINESS CREDIT, INC. P. O. BOX 16727 IRVINE CA 92623-6727	PV	125181	001 00701	700.00	9,700.00	PSO2416
62486	04/30/13	6771	G.I. INDUSTRIES	EXCEL PRINT RESOURCES	PV	125113	001 00701	9,700.00	63.22	2096
62487	04/30/13	6771	G.I. INDUSTRIES	FAMCON PIPE	PV	125096	001 00701	63.22	851.29	149330
62488	04/30/13	6770	G.I. INDUSTRIES	ROLL-OFF@SHOP	PV	125167	001 00701	851.29	284.80	2637635-0283-2
62489	04/30/13	6771	G.I. INDUSTRIES	ROLL-OFF@TAPI	PV	125192	001 00701	422.35	422.35	2520206-0283-2

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key ltm	Key Co	Amount	Invoice Number
LOS ANGELES CA 90054-1065										
62486	04/30/13	5814	BRAD GLASSMAN	Payment Amount CAR DMG/ROCK ON HILLSIDE 2/11	PV	125186	001	00701	707.15 343.97	021113
62487	04/30/13	2701	GRAINGER, INC.	Payment Amount PENETRANT SPRAY, BLASTER	PV	125102	001	00701	343.97 228.12	9108806879
All Payee 5453 GRAINGER, INC. DEPT 805178142 PALATINE IL 60038-0001										
62488	04/30/13	18622	HAR-BRO WEST, INC.	Payment Amount REFD UNUSED PREPD DEPOSIT INTEREST	PV	125156	001	00701	228.12 1,372.64	C3085650
62489	04/30/13	4525	HARRINGTON INDUSTRIAL PLASTICS INC.	Payment Amount MISC TAPIA MAINT SUPPL	PV	125157	001	00701	2.19 1,374.83 751.46	C3085650/INT 00588962
All Payee 7132 HARRINGTON INDUSTRIAL PLASTICS LLC P. O. BOX 5128 14480 YORBA AVENUE										
62490	04/30/13	4144	INTERSTATE BATTERY SYSTEMS	Payment Amount BATTERIES FOR VEH#851	PV	125170	001	00701	751.46 225.18	21018938
62491	04/30/13	5828	J.L. WINGERT COMPANY	BATTERIES @HQ E-GENERATOR Payment Amount MISC RLV MAINT SUPPLIES FREIGHT	PV	125171	001	00701	458.65 683.83 391.86	21019028 328444
62492	04/30/13	16620	JAM FIRE PROTECTION, INC.	Payment Amount QTRLY WTR FLOW/TAMPER TSTG	PV	125182	001	00701	12.53 404.39 400.00	328444 161933
62493	04/30/13	3083	JCI JONES	Payment Amount SODIUM	PV	125092	001	00701	400.00 2,853.40	578080

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Number	Key	Key	Amount	Invoice Number
Number	Date	Number	Name	Message			Item	Code		
BELTS										
Alt Payee	10317	MOTION INDUSTRIES INC. FILE 749376 LOS ANGELES CA 90074								
62499	04/30/13	16754	NATURAL SURROUNDINGS	Payment Amount 04/13 INDOOR PLANT MAINT	PV	125114	001	00701	2,010.70 235.00	5736
62500	04/30/13	2302	OFFICE DEPOT	Payment Amount OFFICE SUPPLIES	PV	125097	001	00701	157.23	651925193001
				ANTI STATICS SCREENCLEWIP	PV	125098	001	00701	8.27	651925196001
				DUSTER OFFICE	PV	125099	001	00701	43.56	651925197001
				MISC OFFICE & COFFEE SUPPL	PV	125100	001	00701	926.22	651925140001
				MISC OFFICE & COFFEE SUPPL	PV	125100	002	00701	147.34	651925140001
62501	04/30/13	3254	PACIFIC PARTS & CONTROLS, INC.	Payment Amount WEED INSTRUMENTS	PV	125116	001	00701	1,282.62 426.74	341967
				FREIGHT	PV	125116	002	00701	8.47	341967
62502	04/30/13	17860	SHERRI PANIAGUA	Payment Amount REIMB MLG-SCPMA-HR	PV	125159	001	00701	435.21 46.73	031413
				CNF 3/14/13	PV	125160	001	00701	83.73	032113
				REIMB MLG-LCW	PV	125160	001	00701	83.73	032113
				CNF	PV	125160	001	00701	83.73	032113
62503	04/30/13	12854	POLYDYNE INC.	3/20-3/21/13 Payment Amount 4/7/13	PV	125125	001	00701	130.46 56,181.87	794708
				CLARIFLOC-448 20 LB	PV	125125	001	00701	56,181.87	794708
62504	04/30/13	16788	RADIO ACTIVITY	Payment Amount REPR PA ALARM BOARD@RLV	PV	125158	001	00751	295.00	0042313
62505	04/30/13	18932	MILTON J. RAMAS	Payment Amount REFD UN-USED PREPD DEPOSIT INTEREST	PV	125189	001	00701	295.00 895.64	R312095
				INTEREST	PV	125191	001	00701	2.50	R312095/INT

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key	Item	Co	Amount	Invoice Number
62506	04/30/13	10182	SHAMROCK SUPPLY CO.	Payment Amount	PV	125118	001 00701			898.14	1744206
				SHOVEL, ABS						367.88	
				POLY SCOOP							
62507	04/30/13	4440	SOUTHWEST CHLORINATION, INC.	Payment Amount	PV	125115	001 00701			367.88	6914
				CHLORINATION OF 2 POTABLE TNKS						332.97	
62508	04/30/13	9530	US COMPOSTING COUNCIL	Payment Amount	PV	125165	001 00701			332.97	11371
				4 STA RENEWAL 11/2/09-11/20 /13						2,050.00	
62509	04/30/13	18132	V3	Payment Amount	PV	125184	001 00701			2,050.00	318/041913
				REPLENISH PSTG MAILING/NOTIC ES						8,000.00	
62510	04/30/13	18914	WECK LABORATORIES, INC.	Payment Amount	PV	125195	001 00751			8,000.00	W3C2530-LV
				MISC LAB ANALYSIS@FARIM						372.00	
				MISC LAB ANALYSIS@TAPI						210.00	W3C2697-LV
				MISC LAB ANALYSIS@TAPI						3,927.00	W3C2769
				MISC LAB ANALYSIS@TAPI						7.00	W3C2768
				MISC LAB ANALYSIS@TAPI						449.00	W3C2770-LV
				MISC LAB ANALYSIS@TAPI						137.00	W3D0201-LV
				MISC LAB ANALYSIS@RLV						150.00	W3D0204-LV
				MISC LAB ANALYSIS@WLK						39.00	W3D0204-LV
				MISC LAB ANALYSIS@TAPI						7.00	W3D1657-LV

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Payment Number	Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key itm	Co	Amount	Invoice Number
62511	04/30/13	3048	WEST COAST AIR CONDITIONING		PV	125119	001	00701	4,174.00	S47416
				Payment Amount					5,298.00	
				R&R VALVE PLATES IN COMPRESSOR	PV	125120	001	00701	124.00	S47376
				A/C REPAIR@TAPIA						
				Payment Amount					4,298.00	
				Total Amount of Payments Written					184,967.69	
				Total Number of Payments Written					45	

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Number	ltn	Co	Key	Amount	Invoice Number
62512	05/07/13	2404	ASTRA INDUSTRIAL SERVICE INC	BACKFLOW TEST KIT	PV	125367	001	00701		806.25	00130433
Payment Amount										806.25	
62513	05/07/13	2869	AT&T	SRV 04/20-05/19/1	PV	125241	001	00101		44.86	2150/042013
SRV 04/23-05/22/1										44.86	
SRV 04/23-05/22/1										44.86	
SRV 04/23-05/22/1										46.38	
SRV 04/23-05/22/1										44.86	
SRV 04/23-05/22/1										204.96	
SRV 04/22-05/21/1										225.35	
G.PETERSON 4/23-5/22/13										48.64	
SRV 04/25-05/24/1										43.60	
Payment Amount										703.51	
62514	05/07/13	7965	B&B PALLET CO.	55YD WOOD CHIPS 1"	PV	125213	001	00701		616.55	109817
55YD WOOD CHIPS 1"										616.55	
55YD WOOD CHIPS 1"										616.55	
55YD WOOD CHIPS 1"										616.55	
55YD WOOD CHIPS 1"										616.55	
55YD WOOD CHIPS 1"										616.55	
55YD WOOD CHIPS 1"										616.55	
55YD WOOD CHIPS 1"										616.55	
Payment Amount										3,699.30	

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Number	Key	Item	Co	Amount	Invoice Number
62515	05/07/13	18071	BLUE DIAMOND MATERIALS	AC 3/8 FINE PAVING MAT'L	PV	125325	001	00701		265.49	347611
				Payment Amount						265.49	
62516	05/07/13	5376	CALIFORNIA ELECTRIC SUPPLY	LIGHTING@BLDG 7	PV	125219	001	00701		394.19	8997-410952
				Payment Amount						394.19	
			Alt Payee	CALIFORNIA ELECTRIC SUPPLY P.O. BOX 14196 ORANGE CA 92863							
62517	05/07/13	18739	CALIFORNIA HAZARDOUS SERVICES, INC.	COMPLETE UNLEADED TANK HELIUM	PV	125365	001	00701		2,562.00	53447
				Payment Amount						394.19	
62518	05/07/13	5405	CALOLYMPIC SAFETY	RESPIRATOR, DUST/MIST	PV	125222	001	00701		1,218.50	315013
				Payment Amount						2,562.00	
				MISC SAFETY SUPPLIES	PV	125223	001	00701		837.02	315014
				FREIGHT	PV	125223	002	00701		34.56	315014
				MISC SAFETY SUPPL	PV	125224	001	00701		158.79	315014-1
				FREIGHT	PV	125224	002	00701		22.97	315014-1
				Payment Amount						2,271.84	
62519	05/07/13	15517	COLLINS EQUIPMENT REPAIR	REPR MICHIGAN L70	PV	125328	001	00701		620.00	1523
				Payment Amount						620.00	
				LOADER#710	PV	125329	001	00701		116.00	1524
				VEHICLE MAINT#851							
				Payment Amount						736.00	
62520	05/07/13	18917	CRITERION ENVIRONMENTAL, INC.	ASBESTOS ASSESSMENT REPORT	PV	125366	001	00701		1,039.00	10343R
				Payment Amount						1,039.00	
62521	05/07/13	18881	CUSICK ELECTRIC	R&R 14 LIGHTING	PV	125234	001	00701		1,200.00	1007
				Payment Amount						1,200.00	
				FIXTURES@OPS							
				Payment Amount						1,200.00	
62522	05/07/13	2605	DELTA PACIFIC INDUSTRIES	MISC SHOP SUPPL	PV	125225	001	00701		498.13	12-33114
				Payment Amount						498.13	

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key Item	Key Co	Amount	Invoice Number
62523	05/07/13	11330	DIAL SECURITY	Payment Amount	PV	125205	001 00751	498.13	104.50	193113
				TAPIA PANEL						
				SRV						
				5/13 SECURITY	PV	125248	001 00701		276.00	194158
				SRV						
				5/13 SECURITY	PV	125249	001 00701		45.00	194159
				SRV						
				5/13 SECURITY	PV	125250	001 00701		80.00	194160
				SRV@RLV						
				5/13 SECURITY	PV	125251	001 00701		35.00	194161
				SRV@RLV FARM						
				5/13 SECURITY	PV	125252	001 00701		70.00	194162
				SRV@MLK						
				5/13 SECURITY	PV	125253	001 00701		35.00	194163
				SRV@MLK P/S						
62524	05/07/13	15826	EMPIRE PIPE CLEANING & EQUIPMENT INC.	Payment Amount	PV	125285	001 00701	647.50	23,620.00	9173
				2/15-2/27/13						
				WET WELL						
				CLEANING						
				2/27/13-CLEAN	PV	125286	001 00701		980.00	9173B
				LIFT STATION						
				RANCHO WET	PV	125287	001 00751		3,740.00	9173-B
				WELLS						
				CLNG-LOST DAY						
62525	05/07/13	8923	ENVIRONMENTAL EXPRESS LTD	Payment Amount	PV	125212	001 00701	28,340.00	475.24	1000307092
				COD REAGENT						
				VIALS HG						
				RANGE						
				FREIGHT	PV	125212	002 00701		46.64	1000307092
				Payment Amount				521.88		
62526	05/07/13	2638	ENVIRONMENTAL RESOURCE ASSOC	PERFORMANCE	PV	125208	001 00701		3,112.33	684736
				EVAL STND						
				PT2013						
				Payment Amount				3,112.33		
62527	05/07/13	2654	FAMCON PIPE	REPAIR CLAMP, 8" X 24"	PV	125209	001 00701		1,422.45	149510
				MISC						
				INVENTORY	PV	125281	001 00701		493.77	149513
				ITEMS						
				Payment Amount				1,916.22		

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Document Ty	Document Number	Key	Amount	Invoice Number
62528	05/07/13	18815	FASTENAL COMPANY	RESTOCK BOLT BIN@RLV;TAPIA ,WLK	PV	125273	001 00701	991.41	CACHA14057
All Payee 18835 FASTENAL COMPANY P. O. BOX 1286 WINONA MN 55987-1286									
62529	05/07/13	2658	FEDERAL EXPRESS CORP	PACKAGES DEL-4/16-4/18 &4/23	PV	125263	001 00701	77.56	2-253-55826
Payment Amount 1,068.19									
62530	05/07/13	6770	G.I. INDUSTRIES	ROLL-OFF@SHP 4/16--4/27/13- 10YD	PV	125326	001 00701	461.55	2637712-0283-9
Payment Amount 77.56									
All Payee 6771 G.I. INDUSTRIES P. O. BOX 541065 LOS ANGELES CA 90054-1065									
62531	05/07/13	4525	HARRINGTON INDUSTRIAL PLASTICS INC.	MISC RLV PLNT MAINT SUPPL	PV	125221	001 00701	2,434.21	00589167
Payment Amount 868.50									
All Payee 7132 HARRINGTON INDUSTRIAL PLASTICS LLC P. O. BOX 5128 14480 YORBA AVENUE									
62532	05/07/13	18646	HDR ENGINEERING, INC.	TAPIA REHAB 18"RW	PV	125220	001 00701	4,267.80	00072501-B
Payment Amount 2,434.21									
62533	05/07/13	8304	IFM EFECTOR INC.	MISC RLV MAINT SUPPL	PV	125231	001 00701	1,092.50	20392254
Payment Amount 4,267.80									
62534	05/07/13	3083	JCI JONES CHEMICALS,	SODIUM HYPOCHLORITE-	PV	125228	001 00701	2,906.36	578441
Payment Amount 1,092.50									

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key	Item	Co	Amount	Invoice Number
			INC	4994GAL							
			SODIUM HYPOCHLORITE-5016GAL		PV	125229	001	00701		2,919.16	578698
			SODIUM BISULFITE-422 9GAL		PV	125230	001	00701		5,751.44	578460
		Alt Payee	JCI JONES CHEMICALS, INC P.O. BOX 636877 CINCINNATI OH 45263-6877	Payment Amount						11,576.96	
62555	05/07/13	17447	KONECRANES INC.	INSTALL OSHA GROUNDING SYST	PV	125232	001	00701		3,003.84	SFS00771760
				INSTALL OSHA GRNDNG SYST@RLV	PV	125233	001	00701		1,785.38	SFS00770995
				Payment Amount						4,789.22	
62536	05/07/13	2611	LA DWP	RECTIFIER	PV	125239	001	00101		39.13	08345/042313
				03/25/13--04/2 3/13							
				RECTIFIER	PV	125283	001	00101		34.78	06901/042413
				03/26/13--04/2 4/13							
				Payment Amount						73.91	
62537	05/07/13	3352	LAS VIRGENES MUNICIPAL WATER DISTRICT	MALIBU SYPHN	PV	125271	001	00751		40.96	0006/041013
				02/11--04/10/1 3							
				Payment Amount						40.96	
62538	05/07/13	2789	LIEBERT CASSIDY WHITMORE	PROF SRV	PV	125206	001	00701		450.00	163236
				P/E3/81/13-RE :GENERAL							
				3/81/13 -MGMT UNIT	PV	125236	001	00701		60.00	163237
				NEGOTIATION							
				Payment Amount						510.00	
62539	05/07/13	18695	JOSEPH LILLIO	REIMB	PV	125317	001	00701		6.00	030713
				PRKG-ENON SEMINAR							

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key ltm Co	Amount	Invoice Number
				3/7/13					
				REIMB	PV	125318	001 00701	268.08	041913
				EXP-CMTA CNF					
				4/17-4/19					
				Payment Amount			274.08		
62540	05/07/13	3483	DAVID LIPPMAN	REIMB CELL	PV	125316	001 00701	69.22	7898/040713
				PHONE B/P					
				3/4-4/3					
				Payment Amount			69.22		
62541	05/07/13	18872	MAC CHEVRON	GAS CHRGS	PV	125364	001 00701	5,933.12	3000007
				04/16-4/30/13					
				Payment Amount			5,933.12		
62542	05/07/13	17295	MAILFINANCE	5/23-6/22/13	PV	125324	001 00701	411.41	H3937738
				PSTG MACHINE					
				RNTL					
				Payment Amount			411.41		
62543	05/07/13	18879	MALIBU CANYON SHELL	DIESEL GAS	PV	125361	001 00701	533.15	1000006
				CHRG					
				4/16-4/30/13					
				Payment Amount			533.15		
62544	05/07/13	2839	MOTION INDUSTRIES, INC.	MISC WLK	PV	125237	001 00701	78.47	CA22-563430
				MAINT SUPPL					
				Payment Amount			78.47		
				Alt Payee					
				10317 MOTION INDUSTRIES INC.					
				FILE 749376					
				LOS ANGELES CA 90074					
				Payment Amount			78.47		
62545	05/07/13	17087	MURCAL, INC.	SRV SINGLE	PV	125262	001 00701	6,500.00	28115
				ENGINE					
				CONTROLLER					
				SRV SINGLE	PV	125262	002 00701	817.50	28115
				ENGINE					
				CONTROLLER					
				Payment Amount			7,317.50		
62546	05/07/13	17329	ODYSSEY POWER	3/5/13	PV	125256	001 00701	3,015.28	42213
				GENERATOR SRV					
				ON SITE					
				Payment Amount			3,015.28		
62547	05/07/13	2302	OFFICE DEPOT	ENVELOPE,	PV	125226	001 00701	46.41	653281518001
				CLASP (2) BOX					

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Document Ty	Document Number	Key Item	Key Co	Amount	Invoice Number
62548	05/07/13	7465	PROVOAST AUTOMATION CONTROLS	SIGN,WALL DESIGNER Payment Amount	PV	125227	001	00701	16.34	653281564001
				VALVE EXTERNAL & REPR KITS FREIGHT	PV	125254	001	00701	644.30	I-41669-0
				Payment Amount					62.75	
62549	05/07/13	17334	QAIR CALIFORNIA	MISC WLK MAINT SUPPLIES FREIGHT RECEIVER FREIGHT-OUTBO UND	PV	125266	003	00701	16.23	I-41669-0
				Payment Amount					660.53	
				CR-RE INV:136520	PD	125270	001	00751	1,187.94	37818
62550	05/07/13	16788	RADIO ACTIVITY	SECURITY MONITOR FOR CS WINDOW	PV	125257	001	00701	420.00	37806
				Payment Amount					1,140.34	37790
62551	05/07/13	3566	CARLOS REYES	REIMB CELL PHONE11/18-12 /17/12 REIMB CELL PHONE12/18/12 ~1/17 REIMB CELL PHONE 1/18-2/17/13 REIMB CELL PHONE 2/18-3/17/13 REFD VISA#9854 CHRG 3/14/13	PV	125319	001	00701	83.99	121712
				Payment Amount					420.00	
				REIMB CELL PHONE 1/18-2/17/13 REIMB CELL PHONE 2/18-3/17/13 REFD VISA#9854 CHRG 3/14/13	PV	125320	001	00701	83.89	011713
				Payment Amount					83.89	
				REIMB CELL PHONE 1/18-2/17/13 REIMB CELL PHONE 2/18-3/17/13 REFD VISA#9854 CHRG 3/14/13	PV	125321	001	00701	83.89	021713
				Payment Amount					83.89	
				REIMB CELL PHONE 1/18-2/17/13 REIMB CELL PHONE 2/18-3/17/13 REFD VISA#9854 CHRG 3/14/13	PV	125322	001	00701	83.89	031713
				Payment Amount					83.89	
62552	05/07/13	6444	ROSSCO HOLDINGS	REFD PREPD DEPOSIT/SETTL EMENT	PD	125323	001	00701	57.41	031413
				Payment Amount					278.25	
				REFD PREPD DEPOSIT/SETTL EMENT	PV	125363	001	00701	69,316.66	T3893150/0506

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Number	Key	Item	Co	Amount	Invoice Number
62553	05/07/13	18939	FRED RUBIN	DMG CURB & DRIVEWAY	PV	125360	001	00101	69,316.66	260.00	022513
				2/25/13							
62554	05/07/13	2958	SOUTHERN CALIFORNIA GAS CO	CONDUIT P/S 03/25-4/23/13	PV	125238	001	00101	260.00	21.75	8400/042313
62555	05/07/13	16688	SOUTHERN CALIFORNIA WASTE WATER	POLYMER TNK PRESSURE WASHING	PV	125260	001	00701	21.75	8,716.25	74970
62556	05/07/13	17066	SUPPORT PRODUCT SERVICES	ANN'L LINEARITY, STABILITY TEST	PV	125261	001	00701	8,716.25	1,302.30	3205
62557	05/07/13	18095	TOTAL BARRICADE SERVICE, INC.	TRAFFIC PLAN DRAWING 17X11	PV	125255	001	00701	1,302.30	250.00	20183
62558	05/07/13	18810	UNIFIRST CORPORATION	4/13 UNIFORM MATS & TWLS@TAPIA	PV	125353	001	00701	250.00	45.72	572773
				4/13 UNIFORM MATS & TWLS@TAPIA	PV	125353	002	00701		47.10	572773
				4/13 UNIFORM MAT&TWLS@WLK	PV	125354	001	00701		26.88	572772
				4/13 UNIFORM MAT&TWLS@WLK	PV	125354	002	00701		6.40	572772
				4/13 UNIFORM MATS&TWLS@HQ	PV	125357	001	00701		201.58	572775
				4/13 UNIFORM MATS & TWLS@RLV	PV	125374	001	00701		20.34	572774
				4/13 UNIFORM MATS & TWLS@RLV	PV	125374	002	00701		20.80	572774
62559	05/07/13	15807	UPS	SERVER RM	PV	125274	001	00701	368.82	652.91	1304001

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key Itm	Co	Amount	Invoice Number
PROTECTION										
62560	05/07/13	16542	VISION INTERNET PROVIDERS, INC.	UPS@BLDG8 FREIGHT Payment Amount 4/13 WEB HOSTING FEE	PV	125274	002	00701	46.00 698.91 200.00	1304001 24501
62561	05/07/13	3025	WATER & SANITATION SRV./VENTURA COUNTY	Payment Amount PURCH WTR 03/19-04/16/13	PV	125362	001	00101	200.00 18,495.30	702433
62562	05/07/13	3047	WESCO DISTRIBUTION, INC.	Payment Amount MISC PARTS FOR PKWY P/S	PV	125277	001	00701	1,004.44 18,495.30	161597
Alt Payee 6443 WESCO DISTRIBUTION, INC PO BOX 31001-0465 PASADENA CA 91110-0465										
62563	05/07/13	3048	WEST COAST AIR CONDITIONING	Payment Amount 2/20-2/28/13 A/C REPR@BLDG 7 1/17/13 A/C REPR @BLDG 8	PV	125275	001	00701	3,167.10 2,779.80 1,016.85	S46607 S47809
									3,796.65	
									202,301.89	
										52

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key	Item	Co	Amount	Invoice Number
62564	05/14/13	16480	A.W. CHESTERTON COMPANY	SUPER SET 5.25 X 7.0	PV	125369	001	00701		1,905.32	IN002500410/9 23
				FREIGHT	PV	125369	002	00701		109.00	IN002500410/9 23
				ARC 855 GREY EPOXY	PV	125370	001	00701		392.40	IN002500998/9 23
				FREIGHT	PV	125370	002	00701		14.13	IN002500998/9 23
				Payment Amount						2,420.85	
62565	05/14/13	2317	ACORN NEWSPAPER	GARDEN CLASS 4/17/13	PV	125380	001	00101		338.26	119608-099
				COMPOST	PV	125381	001	00751		188.00	119608-100
				GARDEN CLASS	PV	125383	001	00101		692.00	119608-104
				5/9/13							
				NAT'L TAKE BK DAY 4/27/13	PV	125384	001	00751		310.00	119608-105
				EPA PUBLIC WKSHIP 5/1/13	PV	125385	001	00751		273.21	119608-107
				TOUR 5/4/13	PV	125388	001	00101		168.00	119608-102
				Payment Amount						1,949.47	
62566	05/14/13	8680	ADS, LLC	4/13 ADS FLW MNRTRG	PV	125411	001	00701		673.14	12780.22-0413
				PW/SANI	PV	125411	002	00701		2,019.44	12780.22-0413
				4/13 ADS FLW MNRTRG							
				Payment Amount						2,692.58	
62567	05/14/13	14518	ALL AMERICAN ASPHALT	REFD DEPOSIT CLOSED A/C	PV	125309	001	00101		1,216.83	9997657
62568	05/14/13	18926	CHRIS ALLEN	REBATE TURF RMVL & RUNOFF	PV	125312	001	00101		1,125.00	690334
				Payment Amount						1,216.83	
62569	05/14/13	18647	AMTECH ELEVATOR SERVICES	5/1-7/13/13 ELEVATOR SRV	PV	125313	001	00701		772.47	DVA09741513
				Payment Amount						1,125.00	
62570	05/14/13	2397	AQUATIC BIOASSAY & CONSULTING	4/13 CHRONIC BIOASSAY TESTING	PV	125338	001	00701		6,610.00	LVS0413.0375
				Payment Amount						772.47	

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Document		Key	Amount	Invoice Number
					Ty	Number			
62571	05/14/13	5625	ASSOC. OF WATER AGENCIES OF VENTURA CO	EDUCATIONAL VENDOR WKSHP	PV	125292	001 00701	525.00	05-6809
								6,610.00	
62572	05/14/13	7965	B&B PALLET CO.	Payment Amount	PV	125331	001 00701	616.55	109822
				CHIPS 1"	PV	125332	001 00701	616.55	109824
				CHIPS 1"	PV	125333	001 00701	616.55	109860
				CHIPS 1"	PV	125334	001 00701	616.55	109861
				CHIPS 1"	PV	125335	001 00701	616.55	109862
				CHIPS 1"	PV	125336	001 00701	616.55	109863
				CHIPS 1"	PV	125337	001 00701	616.55	628780
62573	05/14/13	3319	BLOIS CONSTRUCTION, INC.	Payment Amount	PV	125394	001 00701	4,315.85	
				PRG	PV	125394	001 00701	47,754.60	10418#1
				PMT#1-18"RW					
				PPLN TAPIA					
				5% RETENTION ON PMT#1	PD	125396	001 00754	2,387.73-	10418/RTN#1
62574	05/14/13	18739	CALIFORNIA HAZARDOUS SERVICES, INC.	Payment Amount	PV	125330	001 00701	105.00	53488
				5/13 DOP SITE VISITE					
62575	05/14/13	5405	CALOLYMPIC SAFETY	Payment Amount	PV	125371	001 00701	105.00	
				SOAP LIQUID				68.80	315017
				DIAL GOLD					
				FREIGHT	PV	125371	002 00701	23.03	315017
62576	05/14/13	18935	TAMZIN CARDELLIO	Payment Amount	PV	125311	001 00101	91.83	
				REFD BAL				84.55	740353
				CLOSED A/C					

ITEM 5B

Batch Number - 223353
Bank Account - 00146807 Cash-General

Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key	Amount	Invoice Number
62577	05/14/13	2534	CITY OF CALABASAS	PLAN CHECK FEE FOR BLDG#1	PV	125397	001 00301	2,269.69	10463/BLDG PERMIT
				Payment Amount				84.55	
62578	05/14/13	18936	CARYL CRAIG	REFD DEPOSIT CLOSED A/C	PV	125386	001 00101	1,269.96	9997662
				Payment Amount				2,269.69	
62579	05/14/13	18881	CUSICK ELECTRIC	INSTALL 3/4 CONDUIT FROM LEVEL	PV	125403	001 00701	1,150.00	991
				Payment Amount				1,150.00	
62580	05/14/13	8213	DATAMATIC, LTD.	06/13 METER READING MAINT	PV	125315	001 00701	558.72	CA-0000024177
				Payment Amount				558.72	
62581	05/14/13	2654	FAMCON PIPE	HYDRANT COMPLETE, STAINLESS	PV	125351	001 00701	4,708.80	149642
				Payment Amount				558.72	
62582	05/14/13	2655	FERGUSON ENTERPRISES	AIR VAC ENCLOSURE, 18" X 30"	PV	125421	001 00701	2,371.84	0433582
				Payment Amount				5,048.43	
			Alt Payee	FERGUSON ENTERPRISES, INC. #1083 FILE 56809 LOS ANGELES CA 90074-6809					
62583	05/14/13	18927	BRADLEY GAGE	REFD BAL CLOSED A/C	PV	125300	001 00101	40.36	681002
				Payment Amount				2,371.84	
62584	05/14/13	18126	GARDENERD	GARDEN CLASS 4/25/13	PV	125379	001 00101	314.85	1481
				Payment Amount				40.36	
62585	05/14/13	8520	GMC ELECTRICAL, INC.	M8 THREADED BRAZING PIN	PV	125349	001 00701	1,171.43	PB-13-256-00
				Payment Amount				314.85	
				FREIGHT	PV	125349	004 00701	21.13	PB-13-256-00
				Payment Amount				1,192.56	

ITEM 5B

Batch Number - 223353
Bank Account - 00146807 Cash-General

Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key	Item	Co	Amount	Invoice Number
62586	05/14/13	16055	GOVERNMENTJOB S.COM, INC.	NEGOV USER LIC6/12/13--6/ 11/14	PV	125399	001	00701		3,600.00	07-9452
				JOB POSTG 6/12/13--6/11/ 14	PV	125400	001	00701		385.00	07-9452
				Payment Amount						3,985.00	
62587	05/14/13	2701	GRAINGER, INC.	ARC FLASH FACESHIELD /HARD HAT	PV	125314	001	00701		351.90	9115382567
			Alt Payee	5453 GRAINGER, INC. DEPT 805178142 PALATINE IL 60038-0001							
				Payment Amount						351.90	
62588	05/14/13	2705	HACH COMPANY	TURBIDITY CALIBRATION STD.	PV	125346	001	00701		166.77	8267177
			Alt Payee	6442 HACH COMPANY 2207 COLLECTIONS CENTER DR CHICAGO IL 60693							
				Payment Amount						406.18	
62589	05/14/13	4525	HARRINGTON INDUSTRIAL PLASTICS INC.	1" PIPE P/E CLR PVC SCH 80 G F TURBIDITY METER 0-100 NTV	PV	125345	001	00701		236.18	00589239
			Alt Payee	7132 HARRINGTON INDUSTRIAL PLASTICS LLC P. O. BOX 5128 14480 YORBA AVENUE							
				Payment Amount						2,410.60	00589369
				Payment Amount						11.48	00589369
62590	05/14/13	18928	ELIZABETH R. HILL	REFD BAL CLOSED A/C	PV	125301	001	00101		72.50	452160
			Alt Payee	16809 ICTUS							
				Payment Amount						72.50	
				Payment Amount						4,030.00	LVMWD-130501

ITEM 5B

Batch Number - 223353
Bank Account - 00146807 Cash-General

Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Number	Key	Co	Amount	Invoice Number
			CONSULTING, LLC	MANAGEMENT						
			SRV							
			Payment Amount						4,030.00	
62592	05/14/13	8304	IFM EFECTOR INC.	MISC TAPIA MAINT SUPPL	PV	125348	001	00701	689.76	20398976
			Payment Amount						689.76	
62593	05/14/13	3083	JCI JONES CHEMICALS, INC	SODIUM BISULFITE-416 0GAL	PV	125341	001	00701	5,657.60	579384
			Payment Amount						5,657.60	
			SODIUM HYPOCHLORITE-4927GAL		PV	125343	001	00701	2,867.37	579266
			Payment Amount						2,867.37	
			SODIUM HYPOCHLORITE-4900GAL		PV	125344	001	00701	2,851.65	579503
			Payment Amount						2,851.65	
			Alt Payee	JCI JONES CHEMICALS, INC P.O. BOX 636877 CINCINNATI OH 45263-6877						
			Payment Amount						11,376.62	
62594	05/14/13	2746	JOHN LISEE PUMPS INC	AJORA PUMP REPAIR KIT	PV	125339	001	00701	15,530.32	85173
			Payment Amount						15,530.32	
			FREIGHT		PV	125339	002	00701	52.03	85173
			Payment Amount						52.03	
62595	05/14/13	4860	JWC ENVIRONMENTAL	NEW CUTTER CARTRIDGE	PV	125391	001	00701	15,999.02	52120
			Payment Amount						15,999.02	
62596	05/14/13	18535	KEMIRA WATER SOLUTIONS, INC.	FERRIC CHLORIDE-4830 0 LB	PV	125392	001	00701	6,064.12	9017331075
			Payment Amount						6,064.12	
			Alt Payee	KEMIRA WATER SOLUTIONS MAIL CODE 5581, P. O. BOX 105046 ATLANTA GA 30348-5046						
			Payment Amount						6,064.12	
62597	05/14/13	18929	SANDRINER KOLKER	REFD BAL CLOSED A/C	PV	125302	001	00101	1.00	2191502
			Payment Amount						1.00	
62598	05/14/13	3352	LAS VIRGENES MUNICIPAL WATER DISTRICT	EQUESTRIAN 2/14-4/16/13	PV	125298	001	00101	287.59	0896/041613
			Payment Amount						287.59	

Batch Number - 223353

Bank Account - 00146807 Cash-General

Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Number	Key	Item	Co	Amount	Invoice Number
62599	05/14/13	18069	LOS ANGELES COUNTY EDUCATION FOUNDATION	SOLAR CUP TEAM 2013-SPONSORS HP	PV	125308	001	00101		2,500.00	SOLARCUP/2013
				Payment Amount						287.59	
62600	05/14/13	2839	MOTION INDUSTRIES, INC.	MISC RLV MAINT SUPPL	PV	125415	001	00701		133.65	CA22-563713
				Payment Amount						2,500.00	
				HI-VOL ROLBRG MTD UNITS(2)	PV	125416	001	00701		727.02	CA22-563716
			Alt Payee 10317 MOTION INDUSTRIES INC. FILE 749376 LOS ANGELES CA 90074								
62601	05/14/13	6881	MOUNTAINS RESTORATION TRUST	STANBY REF-2011/12	PV	125306	001	00301		1,187.80	4455-006-003/032
				Payment Amount						860.67	
62602	05/14/13	2365	MSO TECHNOLOGIES	STANBY REF-FY 11/12 & 12/13	PV	125412	001	00701		675.00	4309
				Payment Amount						2,343.80	
				3/1~3/30/13 PRE-CONSTRUCT ION	PV	125414	001	00701		3,510.00	4310
				3/1~3/30/13 COMM SYST MODIFCTN	PV	125419	001	00701		1,890.00	4311
				3/1~3/30/13 CLBS TNK LV2 MODE							
				Payment Amount						6,075.00	
62603	05/14/13	2842	NAPAAUTO PARTS	ANTIFREEZE FOR VEH#160 & STOCK	PV	125389	001	00701		97.09	639309
				OIL FILTER FOR WLK P/S	PV	125390	001	00701		35.30	640482
				Payment Amount						132.39	
62604	05/14/13	18084	PHOENIX CIVIL	ENGINEERING	PV	125404	001	00701		2,325.00	MLVM03130101

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Bank Account - 00146807 Cash-General

Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key	Co	Amount	Invoice Number
			ENGINEERING, INC.	SRVS						
62605	05/14/13	18937	VALERIE PUNWAR	Payment Amount REFD BAL CLOSED A/C	PV	125304	001	00101	2,325.00 35.60	2170106
62606	05/14/13	6356	STEVEN SCHMITT	Payment Amount REFD BAL CLOSED A/C	PV	125299	001	00101	35.60 140.79	670185-8637
62607	05/14/13	6554	HELEN/SIMON SHARF	Payment Amount REFD BAL CLOSED A/C	PV	125303	001	00101	140.79 296.26	150404
62608	05/14/13	3480	SIGN FACTORY	Payment Amount PRINTED & CUT VINYL	PV	125294	001	00101	296.26 161.56	12621
62609	05/14/13	3789	T & T TRUCK & CRANE SERVICE	Payment Amount BANNER SCRIM-DIGITAL PULLED MOTOR & PUMP@TWIN LAKES	PV	125295	001	00751	643.16 780.00	12593 0107470-IN
62610	05/14/13	18934	SIRJIANG LAL/KAMILA TANDON	Payment Amount ESMNT 30" MAIN @LV RD	PV	125296	001	00301	780.00 25,000.00	2069-020-001
62611	05/14/13	9505	TIRE MAN AGOURA	Payment Amount 4 NEW TIRES FOR VEH#817	PV	125405	001	00701	25,000.00 1,025.75	2023554
62612	05/14/13	17645	TORO ENTERPRISES INC.	Payment Amount ISOLATION MAINLINE VALVES	PV	125368	001	00701	1,025.75 38,014.50	7876
62613	05/14/13	18788	TRIDENT INSURANCE SERVICES LLC	Payment Amount CLAIM-MICHAEL'S STORES 1/8/13	PV	125387	001	00101	38,014.50 2,404.96	6982
62614	05/14/13	2780	VALLEY NEWS GROUP	Payment Amount ADS: IN VALLEY NEWS GROUP ADS: IN	PV	125291	001	00751	2,404.96 210.00 150.00	4-25 4-25

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Batch Number - 223353

Bank Account - 00146807 Cash-General

Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key ltm	Co	Amount	Invoice Number
VALLEY NEWS										
			GROUP							
			ADS: IN		PV	125291	003	00751	180.00	4-25
VALLEY NEWS										
			GROUP							
			AD: COMPOST		PV	125297	001	00751	120.00	4-12
			WOMAN ON							
			4/11/13							
			Payment Amount						660.00	
62615	05/14/13	18938	RICHARD/SARAH	REFD BAL	PV	125305	001	00101	221.84	270374
			VASQUEZ	CLOSED A/C						
			Payment Amount						221.84	
62616	05/14/13	2436	VINCE BARNES	VEHICLE	PV	125406	001	00701	417.99	019654
			AUTOMOTIVE	MAINT#140						
			VEHICLE	MAINT#317					559.70	019681
			VEHICLE	MAINT#865					752.10	019672
			VEHICLE	MAINT#817					967.90	019711
			VEHICLE	MAINT#804					596.72	019676
			Payment Amount						3,294.41	
62617	05/14/13	3109	W. LITTEN	SRV	PV	125373	001	00701	4,001.15	0320248
				3/31-4/6/13						
				RANCHO						
				SRV	PV	125375	001	00701	4,976.00	0320249
				4/7-4/13/13						
				RANCHO						
				SRV	PV	125376	001	00701	4,641.70	0320250
				4/14-4/20/13						
				RANCHO						
				SRV	PV	125377	001	00701	4,432.90	0320251
				4/21-4/27/13						
				RANCHO						
			Payment Amount						18,051.75	
62618	05/14/13	9355	W.A.S.T.E.C.,	4/5/13 SEPTIC	PV	125372	001	00701	1,018.00	14206
			INC.	TANK SRV						
			Payment Amount						1,018.00	
62619	05/14/13	18521	WALTON MOTORS	FILTER#1	PV	125395	001	00701	1,371.89	34480
			& CONTROLS,	MOTOR						

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Batch Number - 2233353
Bank Account - 00146807 Cash-General

Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document . . .	Key itm	Co	Amount	Invoice Number
			INC.	REPR@WLK						
				Payment Amount					1,371.89	
62620	05/14/13	18640	WEST COAST POWER SOLUTIONS	BLDG7 CONTROLS UPGRADE	PV	125401	001	00701	15,746.50	J375
				BLDG7 SERVER RM/AIR HANDLER	PV	125402	001	00701	984.60	J376
				Payment Amount					16,731.10	
				Total Amount of Payments Written					267,273.88	
				Total Number of Payments Written					57	

May 2, 2013

To: Payroll

From: David Pedersen, General Manager



Subject: Per Diem Request
April 2013

Attached are the director statements of attendance for meetings, conferences and miscellaneous functions, which are summarized in the table below. If you have any questions please contact Kimmey Conklin.

At the meeting of 02/26/2008 the Board voted 5-0 to amend the daily per diem to:

- \$200.00 effective February 27, 2008
- January 26, 2010 during the annual review of compensation, the Board opted for the per diem to remain at \$200 and requested a per diem survey be completed along with the next employee compensation study.

Name	Meeting Attendance	Rate	Total
Charles Caspary	9	200.00	1,800.00
Glen Peterson*			
LVMWD – 8			
MWD – 8	16	200.00	3,200.00
Leonard Polan	9	200.00	1,800.00
Lee Renger	8	200.00	1,600.00
Barry Steinhardt	10	200.00	2,000.00

Thank you.

Article 4, 2-2.401(a) “not exceeding a total of ten (10) days in any calendar month”

*Article 4, 2-2.401(b) MWD director “not exceeding a total of (10) days in any calendar month.”

Glen Peterson
Las Virgenes Municipal Water District
4232 Las Virgenes Road
Calabasas, CA 91302
Fax: 818-251-2149

DATE: 4/24/13
TO: Kimmey Conklin, Executive Assistant/Clerk of the Board
FROM: Glen Peterson
LVMWD Director, Division 2
SUBJECT: Meeting Attendance Per Diem Request

The following are Las Virgenes Municipal Water District Board of Directors Meetings, Committee Meetings/Conferences I have attended.

Date	Description
<u>4/1</u>	LW JPA Meeting
<u>3</u>	MWD Meet w/ Congressman by waterfront by Beach
<u>5</u>	MWD Northern Council
<u>8</u>	MWD Committee
<u>9</u>	LW/MWD Board + MWD
<u>10</u>	MWD Colorado River Board Meeting
<u>18</u>	LW AWA Symposium
<u>12</u>	LW State Leg AWA
<u>13</u>	LW TOUR OF WATERWORKS
<u>16</u>	MWD Prepare Bay Delta w/ ARKANSAS
<u>17</u>	LW Special Board JPA
<u>23</u>	MWD/LW Board
<u>24</u>	LW LV Strategic Plan
<u>25-26</u>	MWD Tour of Ar in S. Jordan
<u>29</u>	MWD EMERGENCY MEETING WITH CONGRESSMAN WAXMAN

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(Signed)

Glen Peterson
Glen Peterson

LVMWD = 8
MWD = 8
16

Leonard Polan
Las Virgenes Municipal Water District
4232 Las Virgenes Road
Calabasas, CA 91302
Fax: 818-251-2149


DATE: 5.2.13
TO: Kimmey Conklin, Executive Assistant/Clerk of the Board
FROM: Leonard Polan
LVMWD Director, Division 4
SUBJECT: Meeting Attendance Per Diem Request

The following are Las Virgenes Municipal Water District Board of Directors Meetings, Committee Meetings/Conferences I have attended.

Date	Description
<u>4.1.13</u>	<u>JPA MTEG.</u>
<u>4.9.13</u>	<u>LVMWD BOARD MTEG</u>
<u>4.13.13</u>	<u>LVMWD/JPA WATERBURY TOR.</u>
<u>4.17.13</u>	<u>SPECIAL JPA MTEG.</u>
<u>4.18.13</u>	<u>ALIA MTEG.</u>
<u>4.25.13</u>	<u>LVMWD BOARD MTEG.</u>
<u>4.23.13</u> 4.24.13 w	<u>SPECIAL LVMWD MTEG.</u>
<u>4.25.13</u>	<u>EDUCATION - CASA CONFERENCE</u>
<u>4.26.13</u>	<u>" - " "</u>
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

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(Signed)



Leonard Polan

✓

Lee Renger
Las Virgenes Municipal Water District
4232 Las Virgenes Road
Calabasas, CA 91302
Fax: 818-251-2149

DATE: 4-22-13
TO: Kimmey Conklin, Executive Assistant/Clerk of the Board
FROM: Lee Renger
LVMWD Director, Division 3
SUBJECT: **Meeting Attendance Per Diem Request**

The following are Las Virgenes Municipal Water District Board of Directors Meetings, Committee Meetings/Conferences I have attended.

Date	Description
<u>4-1</u>	<u>JPA Board Mtg</u>
<u>4-9</u>	<u>LVMWD " "</u>
<u>4-13</u>	<u>Watershed Team</u>
<u>4-17</u>	<u>JPA special board mtg</u>
<u>4-18</u>	<u>POWER conference</u>
<u>4-19</u>	<u>" "</u>
<u>4-23</u>	<u>LVMWD board mtg.</u>
<u>4-24</u>	<u>" Workshop</u>
<u> </u>	<u> </u>
<u> </u>	<u> </u>
<u> </u>	<u> </u>

(8)

(Signed) Lee Renger
Lee Renger



Barry Steinhardt
Las Virgenes Municipal Water District
4232 Las Virgenes Road
Calabasas, CA 91302
Fax: 818-251-2149

DATE: 4/26/13
TO: Kimmey Conklin, Executive Assistant/Clerk of the Board
FROM: Barry Steinhardt
LVMWD Director, Division 5
SUBJECT: Meeting Attendance Per Diem Request

The following are Las Virgenes Municipal Water District Board of Directors Meetings, Committee Meetings/Conferences I have attended.

Date	Description
<u>4/1</u>	<u>JPA BOARD MEETING</u>
<u>4/9</u>	<u>LVMWD BOARD MEETING</u>
<u>4/13</u>	<u>EDUCATION - WATERSHED</u>
<u>4/17</u>	<u>JPA BOARD MEETING / CLOSED SESSION</u>
<u>4/18-19</u>	<u>EDUCATION - POLICE CONFERENCE</u>
<u>4/23</u>	<u>LVMWD BOARD MEETING</u>
<u>4/24</u>	<u>LVMWD STRATEGIC PLANNING / LABOR</u>
<u>4/24-26 (2 DAY PER DIEM)</u>	<u>EDUCATION - CASA CONFERENCE</u>

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(Signed)

Barry Steinhardt



May 14, 2013 LVMWD Regular Board Meeting

TO: Board of Directors

FROM: Facilities & Operations

Subject: Engineering Services for the Calabasas Tank Renovation Project

SUMMARY:

On February 12, 2013, the Board approved a Request for Proposal (RFP) for engineering services for the Calabasas Tank Renovation Project. The scope of work included preparing a preliminary design report for the project based on field assessments of the coating system and the condition of the tank and access road. The scope also included preparing a CEQA document, plans and specifications; providing bidding support services; and performing engineering services during construction.

The RFP was sent to five consulting engineering firms on February 13, 2013. Three proposals were received in response to the RFP. Staff completed a review of the proposals and determined that HDR is most qualified to perform the work. The proposal submitted by HDR (copy attached) consisted of a clearly defined work plan, well-qualified team, and competitive cost. Staff recommends that the Board accept the proposal submitted by HDR.

RECOMMENDATION(S):

Accept the proposal from and authorize the General Manager to execute a professional services agreement with HDR Inc. for engineering services for the Calabasas Tank Renovation Project in an amount not to exceed \$129,235.

FINANCIAL IMPACT:

The Fiscal Year 2012-13 Capital Improvement Project (CIP) budget provides \$976,000 for Tank Renovation: Calabasas Tank under CIP Job No. 10508. Sufficient funds are available for this work, and no additional appropriation is required at this time.

DISCUSSION:

After the release of the RFP, four firms attended a pre-proposal meeting and job walk for the project. Proposals for the project were received from HDR, AECOM, and Kennedy/Jenks. The fee proposals submitted by each firm are summarized below.

	HDR	AECOM	Kennedy/Jenks Consultants
Preliminary Design	\$40,631	\$49,997	\$76,360
Design	\$66,321	\$76,202	\$89,430
Bidding and Services during construction	\$22,283	\$42,945	\$53,885
Total	\$129,235	\$169,144	\$219,675

The project consists of recoating of the interior tank, repair/touching up of the exterior tank, modification of two existing manways, reconfiguration of the inlet/outlet piping to improve water circulation, replacement of an existing valve, improving the vent systems, replacing the ring seal, installing perimeter security fencing.

and repairing the access road. AECOM previously performed hydraulic modeling of the water system to determine the measures necessary to maintain normal water service and fire protection for District customers while the tank is taken offline to complete the project . The report identified the need for the contractor to provide temporary water storage while the tank is offline.

The project will be completed in two phases. Phase I will include the road repair, temporary tank site preparation and setup, and other sitework during Fiscal Year 2013-2014. Phase II will include the tank modifications and coating in winter 2014.

Prepared By: Lindsay Cao, P.E., Associate Engineer

ATTACHMENTS:

[HDR Proposal](#)



April 24, 2013

Lindsay Cao, P.E.
Las Virgenes Municipal Water District
4232 Las Virgenes Road
Calabasas, CA 91302

Subject: Proposal for Engineering Services - Calabasas Tank Rehabilitation Project

Dear Ms. Cao:

This letter summarizes the scope and fee that HDR proposes for the Calabasas Tank Rehabilitation Project. Additional details regarding our approach, our team, our experience, and our expertise are found in our proposal of March 27, 2013.

HDR understands the importance of the Calabasas Tank and need for this project. The District has done a remarkable job of preserving this facility and extending the life of its coatings, but there's little doubt that an upgrade is overdue. The difficulty has always been removing the tank from service long enough to complete its upgrade. Complicating this issue is the constrained site and the idiosyncrasies of the tank itself (i.e., the tank within the tank).

Using the previous studies as a base, HDR proposes to perform a very detailed preliminary design assessment, including:

- **Field Assessment.** A float inspection and various field tests will be used to assess the structural damage, the condition of the coatings, the metal content of coatings, the operations of the cathodic protection system, and site conditions.
- **Seismic Assessment.** HDR will perform a detailed analysis using the latest AWWA D100 standards and develop recommendations for upgrades. 100 percent compliance may not be practical for a tank of this vintage, but the risk of damage may be substantially reduced with modest upgrades.

HDR's assessments and recommendations will be presented and thoroughly vetted at a half-day workshop with District staff, setting the stage for detailed design, wherein the knowledge of our corrosion and structural engineering experts will be applied.

SCOPE OF WORK

HDR Engineering, Inc., will perform the following tasks.

Phase 100 – Preliminary Engineering

101. **Project Kickoff Meeting and Project Set Up.** HDR will organize and attend a kickoff meeting with the District to introduce key project team members, formalize project communication, discuss project schedule, review scope of work, and request available data, reports, documents, and plans from the District that are relevant to the project. HDR will collect and review all existing reports and record drawings that may impact the evaluation.

Prior to the meeting, HDR will submit to the District's Project Manager:

- Proposed meeting agenda
- Proposed protocol for tank entry, including confined space and disinfection procedures
- List of requested drawings, reports, specifications, and other data

Meeting attendance: Consultant PM, Consultant Lead Inspector, Geotechnical Engineer (by phone), District's PM, District Utilities Maintenance Supervisor, and others (at District's discretion). Meeting will be held at District HQ. After the meeting, Consultant will summarize and distribute its notes to all participants.

102. **Structural Review and Assessment.** The District will provide, and Consultant shall review: tank fabrication shop drawings, erection drawings, submittal calculations, soils/geotech reports, dive inspection video recordings and photos, dive inspection reports, and other relevant reports and documents.

Applicable codes and standards: AWWA D100-11 (steel tanks), 2010 California Building Code (concrete reservoirs), and Guideline for Structural Condition Assessment of Existing Buildings (SEI/ASCE 11-99).

103. **Field Assessment.** HDR will provide a seismic and structural condition assessment in accordance with the latest version of applicable seismic codes and regulations. This condition assessment will be for both the interior and the exterior of the tanks, and shall be based on:

- Record drawings
- Comprehensive site inspection by Consultant's engineers, including structural and geotechnical
- Available inspection records of the interior of each tank.
- Visual inspection of the interior of the tank, to be performed by the Consultant, while the tank is in service.

The water level of the tank will be lowered to allow access to the interior of the tank by the Consultant. The Consultant will use a raft to inspect the interior of the tanks above the water line, and will comply with all applicable disinfection processes and confined space entry regulations. Evaluation and condition assessment of the interior of the tanks below the water

line shall be based on available underwater inspection videos and Consultant's experience and expertise.

Communications. Good communications are necessary to conduct a safe, thorough, and comprehensive inspection of water reservoirs. As part of its Work Plan review, Consultant will discuss communications lines and responsibilities with District operations staff.

Safe Entry and Sanitary Protection. Consultant will conduct float inspection using float tube or a District-supplied raft. Safe entry and sanitary-protection processes will be performed in accordance with a District-approved Consultant-written protocol. Consultant will not enter the tank, unless District staff have concurred that protocol has been properly followed. District staff will observe and assist with entry, which will be performed in accordance with District or Consultant's confined-space procedures.

Site Observations. The survey team will perform a site perimeter walk-around to evaluate the general condition of the security fence or wall, access gates, lighting, and signage. General conditions of the access road and on-site O&M road will be noted. The general adequacy of site drainage features and tank overflow / spillway structures will be assessed. Site appurtenances not directly attached to the reservoir (pump stations, chemical feed systems, etc.) will be noted, but not evaluated. Site vegetation will be generally assessed with respect to site cleanliness, interference with site operation, and the possibility of impacting the function of the reservoir or its security (e.g., trees in contact with perimeter fence).

Interior Inspection. Consultant will take measurements and take photographs as needed to document structural conditions of the structure. The assessment will include walls, purlins, roof rafters, columns, support connections (bolted/welded) and the roof shell. One float inspection will be conducted, with the water level near the roof. Inspection will document observations of deformation, deflection, buckling, and/or splits in steel members including the walls and beams. Welds will be inspected for cracking and beam elements will be checked for warping. The condition of the structure and coatings beneath the water level will be based on: (1) the dive inspection reports and underwater video provided by the District and (2) current-demand testing, as described below. Consultant's estimate assumes that field observations will be conducted over the course of 2 weeks (10 working days), with up to 12 hours of field time per day (for sufficient daylight, the project will be performed during the Spring or Summer).

Cathodic Protection System Evaluation. Concurrent with other inspections, the survey team will measure tank-to-water potentials at 5-foot intervals using a portable copper-copper sulfate reference electrode starting at the floor of the tank and terminating just below the normal water surface. By measuring tank-to-water potentials with a portable reference electrode, comparison readings can be made with the stationary (permanent) electrode. This comparison is to determine the drift, which refers to the inaccuracy of the stationary reference electrode. Stationary reference electrodes drift over time as their components degrade or become

compromised. Cathodic protection components for impressed current and galvanic systems will be evaluated for functionality and effectiveness.

Current-Demand Testing. With the CP system temporarily shut off, Consultant will conduct testing to evaluate the tank's current requirement, which can be used as a direct indicator of the submerged coating integrity.

Exterior Observations. Measurements of the thickness of remaining sound steel will be collected using ultrasonic thickness testing at various tank heights along the access ladder. The thickness of sound steel will be compared to the original design to assess loss of section and potential for structural deficiency. The original design provisions for loss of section due to corrosion will be considered. Signs of leakage will be observed and documented. The site inspections will include a tank perimeter walk-around and roof observation (tank climb) of the steel tank. Side tank hatches (drains) and roof access hatches will be checked for condition, intrusion alarm, and presence or absence of a permit required confined space entry sticker. Tank venting systems will be noted and evaluated for condition. It is recommended that the tank vent systems also be evaluated for adequacy to move fill/draw and flow through air to protect the tank structure and reduce corrosive conditions. The visual appearance of the exterior paint/coatings will be noted.

Safety Observations. The tank climbing and safety systems, including ladders/stairs and guardrails, will be generally observed. Items to be noted include whether an anti-climb device is in place, the presence/absence of a safety cage or other fall protection system, the presence of roof guardrails, and the general condition of each feature. Because the District has not requested a formal evaluation of these items, a detailed inspection will not be conducted and documentation of Consultant's observations will not be included in the Consultant's report (unless requested by the District). The Consultant will not be held liable for failure to detect any non-compliance with CalOSHA regulations.

Ultrasonic Thickness Measurements. Ultrasonic Thickness Measurements (UTM) of the wall shells shall be collected utilizing the ladder. Measurements will be collected at ten (10) readings per course up the ladder to determine remaining steel wall thickness. One UTM reading of each 8 ft by 12 ft roof plate will be taken.

Coating Inspection. Coating material condition assessments will be conducted to evaluate the effectiveness and remaining life of the reservoir's coating system. Visual inspection of the internal and external coating system is the primary method of determining degree of rusting on the structure in accordance with the Society of Protective Coatings SSPC-VIS2 Standard method of evaluating degree of rusting on painted steel surface. This evaluation is the leading factor to additional testing which would include dry film thickness (DFT) measurements taken in random locations throughout the structure.

Adhesion Testing. Preliminary adhesion testing in accordance with ASTM Standard 3359 Method X-Cut will be performed on select portions of the exterior roof, exterior shell, interior roof, and interior shell, based upon the age and visual appearance of the existing coating. Test locations shall be determined by the inspector on an as-needed basis and will be subject to the District's approval due to the fact that it is a destructive test. If authorized (see optional items), coating samples of the interior and exterior systems shall be taken in concert with adhesion testing for laboratory analysis to determine if the coatings contain heavy metals (Lead, Zinc, or Chromium). Coating repairs after testing and sampling shall be performed using an NSF approved coating such as Aquatapoxy A-6.

Qualitative Lead Testing. At locations where adhesion testing is performed, test swabs of the primer paint will be taken to determine the presence or absence of lead.

Quantitative Lead Testing. If the field tests indicate the presence of lead, samples will be taken for laboratory analysis.

Limitations. Because these inspections will be performed with water inside the reservoirs, no testing or observation of the submerged surfaces and members will be possible, including the floor plates, welds, shell thickness, coating thickness, coating conditions, and floor-to-wall connection.

104. **Geotechnical Records Review.** Consultant will employ the services of a qualified geotechnical subconsultant (Fugro Consultants, Inc.), who will review readily available existing geologic and geotechnical data (if available) for the site. This work will likely consist of reviewing selected aerial photographs, published geologic mapping, relevant geotechnical data from the project vicinity available in Fugro files, and other relevant site-specific data for the reservoir sites provided to us by the District.

Geotechnical Observations. Following Fugro's review of the existing data, they will perform site reconnaissance to observe the geotechnical conditions at the site and to verify and augment findings from the data review task. It has been assumed that observations of all 15 sites can be accomplished over a period of 2 days. Because this work can proceed much more quickly than the other field observations and inspection work, it will be performed independently of that work. It is assumed that District staff will provide access to the site as needed to accomplish work per this schedule.

Geotechnical Criteria. The geotechnical subconsultant will summarize its interpretation of the geologic/geotechnical conditions at the tank site in a geotechnical report. Findings will be based on the geologic reconnaissance and review of relevant previous data. The geotechnical report will include the following:

- Factual data for the project including a vicinity map showing site location, regional geologic maps, and a map depicting the results of the data review;

- Summary of anticipated subsurface soil and groundwater conditions based on the data review;
- Discussion of the site description, regional geology, local geology, and seismic setting;
- Generalized discussion of potential geohazards including strong ground shaking, soil liquefaction and seismically induced settlements, lateral movements, ground surface rupture, and landsliding that could affect the sites;
- Estimated ground accelerations (peak horizontal ground accelerations for a 475-year return period - 10 percent probability of exceedance in 50 years) for the reservoir site using the 2008 USGS Interactive Deaggregations (Beta) website and general geotechnical parameters for use with the 2010 California Building Code (such as Site Class, SDS and SD1); and
- Recommendations for supplemental site-specific geotechnical work for the project as required.

105. **Comprehensive Condition Assessment Report.** The report will include the following for the reservoir:

- a. Results of field observations, field tests, and laboratory tests
- b. Identification of seismic and/or structural deficiencies
- c. Recommendation for modifications, retrofit, and repairs
- d. Construction costs for recommended modifications/retrofit/repairs
- e. Prioritization for modifications/retrofit/repairs based on their assessed conditions/risk level.

Structural Analysis. Consultant will perform structural calculations in accordance with the applicable codes and standards, using site-specific earthquake criteria and coefficients from the geotechnical report. Where deficiencies are found, alternatives for improvements will be identified.

Corrosion Assessments. Consultant will summarize the observations and findings of its assessment of coatings and cathodic protection systems, and provide recommendations including estimated remaining life expectancy of coatings.

Opinions of Cost. Consultant will provide an opinion of probable cost for the recommended improvements. These opinions of cost will be based on data from similar projects in Southern California, with adjustments for inflation and project size. Because Consultant has no control over the cost of materials and bidding, Consultant will not be liable for differences between its estimates and actual bid prices.

Prioritization. Consultant will assess the likelihood and consequence of any identified deficiencies to help assess the magnitude of risk and help determine project priorities.

Submit five copies of the report for District review.

106. **Hydraulic Analysis** (optional). Using the District's existing WaterCAD-based (Bentley) hydraulic model, investigate the following:
- Cornell PS Bypassed. During the off-peak period, model flows with both Cornell PS and 8MG tank bypassed.
 - Fire Storage. With a combination of Morrison, Equestrian, and Westlake Filter Plant operating, assess fire protection for the 1235-ft system.
 - Emergency Operations. Model a realistic power-outage scenario (e.g., 8-hours of outage) for LV-2 PS. During a power outage, the Westlake Filter Plant will be considered operational, due to its engine-driven pumps and on-site fuel storage.
107. **Surge Analysis** (optional). Engage the services of Northwest Hydraulics Consultants (NHC) to perform a surge analysis based on the preferred temporary operations. In particular, model the sudden cessation of pumping at LV-2 pump station, assessing the following alternatives:
- a. Temporary storage at the top of Calabasas Grade (yes/no)
 - b. New Calabasas East-West Pipeline in Mureau Road (yes/no)
 - c. Other surge protection
108. **Workshop**. Conduct a work shop type meeting with District staff to present and discuss the seismic/structural condition of the tank and the recommended improvements, including temporary facilities. A half-day workshop will be held at District HQ, and will address: (1) deficiencies, (2) calculated risks, (3) operational risks, (4) project priorities, (5) remediation costs, and recommended temporary facilities. Consultant attendance will include: Project Manager/Structural Engineer, Corrosion Engineer, and (by phone) Structural Technical Advisor.
109. **Preliminary Engineering Report**. Finalize the report based on discussions and comments from the Workshop, and submit three hard copies and a PDF copy of the final report.

Phase 200 – Detailed Engineering

The scope of Phase 200 is subject to change, depending upon the outcome of Phase 1. In particular, the acquisition of permits, easements, and environmental documents may not be necessary, if the hydraulic analysis shows that the need for temporary storage can be mitigated through other measures.

201. **Drawings**. HDR will prepare drawings illustrating the work to be performed. Six to seven drawings are anticipated:
- a. Cover sheet, vicinity plan, notes
 - b. Site plan, fencing, and temporary power details
 - c. Roadway repairs: plan and details
 - d. Piping details
 - e. Structural repairs
 - f. Ventilation upgrades and other miscellaneous details

- g. Temporary storage plan and details
202. **Specifications.** HDR will prepare detailed technical specifications, using its standard specifications and will edit District-supplied General Conditions.
203. **Design Progress Submittals.** Submit plans and specifications for District review at the 60% and 90% level. Attend a review meeting following each submittal.
204. **Opinion of Cost.** Provide detailed opinion of probable cost at the 90% completion level.
205. **Final Plans and Specs.** Provide ACAD, PDF, and MSWord versions of bid documents for advertisement and printing by the District.
206. **Permit Assistance.** Respond to review comments from the Department of Public Health.
207. **Survey for Temporary Storage Area.** If temporary storage is determined to be required, HDR will engage the services of a qualified, licensed land surveying firm to prepare a topographic map of the temporary storage area. Because only a temporary easement is anticipated, a property line survey is not required. Elevations will be tied to the elevations of the 8MG tank.
208. **Easement Acquisition Assistance (optional).** If a temporary easement is required, HDR will utilize the services of Hamner-Jewell and Associates, (HJA) who will perform the following:
- HJA will obtain a Preliminary Title Report and Appraisal of the subject property
 - Coordinate with LVMWD and property owner to seek the needed Temporary Construction Easement (TCE) rights for the project
 - Provide Right of Way Services
209. **CEQA Assessment and Documentation.** This task will only be needed, if temporary storage is required which involves extensive site grading and an associated grading permit. HDR will engage the services of Padre Associates, who will perform the following:
- Following the design phase, Padre will meet with HDR and LVMWD to verify potentially significant impacts that would not preclude the use of a CEQA Exemption
 - Prepare a report summarizing recommendations concerning restoration of areas affected by temporary water storage activities
 - Based on the assumption that a categorical exemption is the appropriate CEQA document, Padre will prepare a brief initial study checklist and notice of exemption for review by LVMWD staff and their Board

Phase 300 – Bid and Construction Phase Engineering

301. **Pre-bid Meeting.** Attend pre-bid meeting.

- 302. **Bid Addenda.** Prepare one bid addendum.
- 303. **Preconstruction Meeting.** Attend pre-construction meeting.
- 304. **Technical Document Reviews.** Respond to technical submittals, RFIs, and change order requests. The approximate number of documents to be reviewed is shown in the Fee Estimate.
- 305. **Construction Meetings.** Attend two construction meeting/site visits, upon request of the client.
- 306. **Field Observations.** At the District’s request, provide limited observations, in conjunction with site visits.
- 307. **Record Drawings.** Update ACAD files to reflect the marked-up drawings provided by the client’s Construction Manager.
- 308. **Daily Coatings Inspections (optional).** As an optional item, HDR will provide daily inspection of the surface preparation and coating.

Project Schedule

Project will be performed in accordance with the following milestone schedule

	May-13	Jun-13	Jul-13	Aug-13	Sep-13	Oct-13	Nov-13
Pre-Design							
101. Kickoff. Data acquisition. Set up.	█						
102. Structural Assessment.	█	█					
103. Field review	█						
104. Geotechnical review	█	█					
105. Assessment report		█	█				
106. Hydraulics analysis.		█	█				
107. Surge analysis			█				
108. Workshop			█				
109. Preliminary Engineering Report			█				
Design							
201. Drawings (7)				█	█	█	█
202. Specifications				█	█	█	█
203. Submittals (2)					█	█	
204. Opinion of cost						█	
205. Final submittal.							█
206. Permit assist with DPH						█	
207. Topographic survey				█	█	█	█
208. Easement acquisition				█	█	█	█
209. CEQA assess and assistance					█	█	█

Terms and Conditions

HDR will provide the services described in this proposal on a time-and-materials basis, in accordance with the terms and conditions of a mutually acceptable agreement. HDR’s fee will not exceed the total amount shown in our Fee Estimate unless authorized in writing by the District. Monthly invoices will be paid at the rates provided in HDR Standard Fee Rate Schedule.

Fee Estimate

HDR's estimated fee to perform these services is shown below. This fee will not be exceeded, unless approved in writing by the District.

Base Pre-Design Activities: \$40,631

- 101. Kickoff meeting
- 102. Structural Assessment
- 103. Field Review
- 104. Geotechnical Review
- 105. Assessment Report
- 108. Workshop
- 109. Pre-design Report

Base Design Activities: \$66,321

- 201. Drawings
- 202. Specifications
- 203. Design submittals and meetings
- 204. Opinion of cost
- 205. Final Submittal
- 206. Assist with DPH
- 207. Topographic survey
- 209. CEQA Assistance

Base Construction-Phase: \$22,283

- 301. Pre-bid Meeting
- 302. Bid Addenda
- 303. Preconstruction Meeting
- 304. Technical Document Reviews
- 305. Construction Meetings
- 306. Field Observations
- 307. Record Drawings

TOTAL BASE SERVICES: \$129,235

Optional items:

- 106. Additional hydraulic analysis: \$7,373
- 107. Surge analysis: \$26,626
- 208. Easement acquisition assistance: \$14,711
- 308. Coating inspections: TBD

I hope this provides all the information you need. If not, please let me know.

Sincerely,

Dan Ellison, PE
Project Manager



May 14, 2013 LVMWD Regular Board Meeting

TO: Board of Directors

FROM: Facilities & Operations

Subject: Tapia Water Reclamation Facility Alternative Disinfection Project: Ratification of Change Order No. 5

The Las Virgenes Municipal Water District (LVMWD) and Triunfo Sanitation District Joint Powers Authority approved funding for this matter in the Joint Powers Authority Budget. This recommendation is before the LVMWD Board of Directors for action, as administering agent, as authorized under the Joint Powers Authority Agreement.

SUMMARY:

Change Order No. 5 in the amount of \$8,662.02 was administratively approved by the General Manager for the Tapia Water Reclamation Facility Alternative Disinfection Project. Approval of the change order requires ratification by the Board in accordance with District policy due to the 45-day time extension.

RECOMMENDATION(S):

Ratify Change Order No. 5 for the Tapia Water Reclamation Facility Alternative Disinfection Project in the amount of \$8,662.02 with a 45 consecutive calendar day time extension.

FINANCIAL IMPACT:

The Fiscal Year 2012-13 Budget provides funding for Tapia Alternative Disinfection Improvements under CIP Job No. 10457 in the amount of \$1,428,532. Sufficient funds are available for this change order, and no additional appropriation is needed at this time.

DISCUSSION:

Change Order No. 5 was administratively approved by the General Manager in the amount of \$8,662.02 with a 45-day time extension. The original contract called for three remote programmable logic controller (PLC) panels for the chemical pumps and tanks. Change Order No. 3 was approved to eliminate the three remote panels and provide one master panel with all of the PLC components. The change was approved to reduce the overall amount of control equipment requiring on-going maintenance and potential future replacement. The contractor credited the entire amount for the three remote panels (\$25,874.76) and charged for the new master panel and associated wiring (\$40,096.53). The total amount of Change Order No. 3 was \$14,457.35 after several minor additional items (\$235.58) were included.

After Change Order No. 3 was approved, staff determined that the associated design submittal included new control equipment (power supply, lights and relays for the panel) that did not conform to the project specifications. Because approved change orders take precedence over the original contract specifications and drawings, Change Order No. 5 was required to bring the new control equipment into conformance with the project specifications. The change order was reviewed by MWH and MSO, consulting engineers for the project, and deemed to be necessary and reasonable.

To prevent a recurrence of this incident, staff will ensure that design submittals for all change orders conform to the original project specifications before approving the change orders.

ITEM 7B

Prepared By: Brett Dingman, Water Reclamation Manager

ATTACHMENTS:

[Change Order 5](#)

[MWD Change Order Review](#)



CONTRACT CHANGE ORDER
No. 5

4232 Las Virgenes Road
Calabasas, California 91302-1994

Project Tapia WRF Alternative Disinfection Project

Project No. Acct. No.10457.1880.505

Contractor GSE Construction, Inc.

Date April 2, 2013

CONTRACTOR CHANGE ORDER NO. 5 The Contractor is hereby authorized and directed to make the herein described changes from the Plans and Specifications or do the following work not included in the Plans and Specifications for the construction of this project.

This change requested by: GSE Construction, Inc.

DESCRIPTION OF CHANGE:

Description	Amount	Days
This change order covers the cost and additional time required to substitute some of the materials which were approved under change order # 3. Some of the proposed materials did not meet project specifications. Since the original components (replaced by change order # 3) were credited back to the District, this change order adds the costs back into the contract to receive acceptable components.	\$7,716.61	45
This funding accounts for additional charges for the rental of temporary stairs. Change Order # 1 covered the cost of installation of the stairs and the first sixty days of rental. This amount covers the additional stair rental from November thru March when the new permanent stairs were installed.	\$945.41	0
TOTAL	\$8,662.02	45

INCREASES
TOTAL AT AGREED PRICES OR FORCE ACCOUNT \$8,662.02
DECREASES

Contract Change Order No. 5 Project No. _____ Acct. No. 10457.1880.505

Date April 2, 2013

(2) Estimate of increases and/or decreases in contract items at contract unit prices:

INCREASES

Item	Description	Quantity	Unit Price	Total
TOTAL INCREASES				<u>\$none</u>

DECREASES

Item	Description	Quantity	Unit Price	Total
TOTAL DECREASES				<u>\$none</u>

TOTAL NET _____ IN CONTRACT ITEMS AT CONTRACT UNIT PRICES \$none

INCREASE

TOTAL COST OF THIS CHANGE ORDER \$ 8,662.02

DECREASE

It is agreed 45 consecutive calendar days extension of time will be allowed by reason of this change.

Recommended by

Brett Dingman
Brett Dingman
Water Reclamation Manager

Departmental Approval

David R. Lippman
David R. Lippman
Director of Facilities and Operations

ACCEPTED:

TJ Clark
By: TJ Clark

APPROVED:

Las Virgenes Municipal Water District
By: David W. Pedersen
David Pedersen, General Manager

Date: 4-2-2013

Date: 04/09/13

Note: Attention is called to the sections of the Special Provisions and Standard Provisions on EXTRA, ADDITIONAL OR OMITTED WORK.

- THIS CHANGE ORDER IS NOT EFFECTIVE UNTIL APPROVED BY OWNER
- IF ACCEPTABLE TO THE CONTRACTOR, THIS CHANGE ORDER IS EFFECTIVE IMMEDIATELY



C O N S T R U C T I O N

Document 631-LTC-17

Brett Dingman
Las Virgenes Municipal Water District
4232 Las Virgenes Road
Calabasas, CA 91302

**RE: Proposed Change Order #25
Tapia WRF Alternative Disinfection - 631**

Dear Brett Dingman,

We request approval of our Proposed Change Order # 25 for the additional modifications made to the Bill of Materials approved under PCO #8/CO #3. Attached is a break down of the additional costs for your approval and confirm that no other additional changes are going to be made to the BOM and fabrication can begin.

The total cost for this extra work is \$7,716.61

Forty-Five (45) additional days are required as a result of this change and delays to fabrication, delivery and therefore installation.

Respectfully,

Anthony Clark, Project Manager
GSE Construction Co., Inc.

GSE CONSTRUCTION INC.
 PROJECT: TAPIA WRF ALTERNATIVE DISINFECTION PROJECT
 PROJECT No.: 631

DATE: 3/20/2013
 GSE CC PCO # 25
 CLIENTS CO #

CHANGE ORDER CALCULATION

DESCRIPTION OF CHANGE		Additional Cost to modify Control Panels per Submittal 24 R-1 Response												
DESCRIPTION	QUANTITY	UNIT	UNIT PRICES			LABOR				DIRECT COSTS			TOTAL DIRECT COST	
			EQUIP.	MATERIAL	LABOR	HOURS	RATE	EQUIP.	MATERIAL	LABOR	S/CONTRACT			
COLEMAN ELECTRIC														
Control Panels	1	LS	\$0	\$0	0	0.0			\$0	\$0	\$0	\$7,133.71	\$7,133.71	
Sales tax									\$0	\$0	\$0	\$0	\$0	
TOTALS						0.0	#DIV/0!		\$0	\$0	\$0	\$7,134	\$7,133.71	
MARKUP EQUIPMENT			15 %						\$0	\$0	\$0	\$0	\$0	
MARKUP MATERIALS			15 %						\$0	\$0	\$0	\$0	\$0	
MARKUP ON LABOR			15 %						\$0	\$0	\$0	\$357	\$357	
MARKUP SUBCONTRACTS			5 %									\$357	\$357	
BOND and INSURANCE (all risk)			1 %									\$75	\$75	
Allowance for Small Tools			2 %									\$151.31	\$151.31	
TOTAL CHANGE COST													\$7,716.61	



3-17-2013

EW#8

Sub#24 response changes in BOM

Reference: **Submittal #24 response and Attached BOM'S**

Coleman-Pacific/ACSE provided an alternate design to the Control System. The proposal was based on a Bill of Material created on 11-20-12 by ACSE. (See Attached)

The review Submittal#24, has changed the material we listed in our proposal. This EW is for the changed material the engineer is asking us to incorporate into our design. See Attached

Spreadsheet 3/17/2013

A Labor	JYMN	0.00	hrs x \$75.66	\$0.00		
	Bryan	4.00	hrs x \$81.58	\$326.32		
Total hours		4.00				
				SUBTOTAL LABOR	326.32	
				MARKUP 15%	48.95	
				TOTAL LABOR COSTS	375.27	
C Subcontractor	ACSE AA-LCP-003			\$1,958.97		
	ACSE SBS-LCP-001			\$1,958.97		
	ACSE SVHC-LCP-001			\$1,958.97		
	MARKUP 15%				\$881.54	
				TOTAL SUBCONTRACTOR COSTS	\$6,758.45	
Equipment						
D	Truck Cal-trans #00-06	0.00	hrs. \$19.98	\$0.00		
	MARKUP 15%				\$0.00	
				TOTAL equipment COSTS	\$0.00	
E					TOTAL A+B+C+D	\$7,133.71

Tapia Panels Proposed BOM
 11-20-12

*original BOM for
 Proposed change order*

DESCRIPTION	MANUFACTURER	PART NUMBER	QTY	COST @	EXTENDED	Comments
ENCLOSURE, NAME 4X, 48X36X08	Hoffman	A48H3608SSLP	1	\$ 3,990.00	\$ 3,990.00	
BACK PANEL	Hoffman	A48P36	1	\$ 299.00	\$ 299.00	
Panel light	Hoffman	LF120V15-28	1	\$ 249.00	\$ 249.00	
KEYLOCKED LATCH	Hoffman	AL2CR	1	\$ 199.00	\$ 199.00	
REMOTE I/O	Modicon	170PNT11020	4	\$ 225.00	\$ 900.00	
MODBUS+ TAP	Modicon	990NAD230 00	4	\$ 31.08	\$ 124.32	
COMMUNICATION CABLES	Modicon	170M4020	3	\$ 31.92	\$ 95.76	LENGTH .25 METER
MODBUS+ T CONNECTOR	Modicon	170XTS020 00	4	\$ 112.86	\$ 451.44	DBR BASE
MODBUS+ TERMINATOR	Modicon	170XTS021 00	1	\$ 23.88	\$ 23.88	
TERMINAL POINTS	Modicon	170XTS00401	4	\$ 36.00	\$ 144.00	
DIGITAL INPUT 32 PTS	Modicon	170AD185000	1	\$ 272.00	\$ 272.00	
DIGITAL OUTPUT 16 PTS	Modicon	170ADO35000	1	\$ 392.00	\$ 392.00	
ANALOG INPUT 16 PTS	Modicon	170AAI14000	1	\$ 656.83	\$ 656.83	
ANALOG OUTPUT 4 PTS	Modicon	170AAO92100	2	\$ 780.00	\$ 1,560.00	
POSITION SELECTOR SWITCH	SO D	9001SKS11BH1	4	\$ 102.00	\$ 408.00	
PILOT LIGHT	SO D	9001SKT1	4	\$ 131.00	\$ 524.00	
DC POWER SUPPLY	SO LA	SON5-24-100P	1	\$ 163.00	\$ 163.00	
NAME PLATES	N/A	Misc	3	\$ 10.00	\$ 30.00	
CB	PHOENIX	902072	3	\$ 45.00	\$ 135.00	
FB	PHOENIX	3004100	8	\$ 12.00	\$ 96.00	
TB	PHOENIX	3004102	100	\$ 2.00	\$ 200.00	
RELAYS & Sockets	IDEC	RH2B-UJ/SH2B	8	\$ 24.00	\$ 192.00	
WVW	PANDUIT	3240199	1	\$ 12.00	\$ 12.00	
DIN RAIL	PHOENIX	801733	2	\$ 16.00	\$ 32.00	
WIRE	HOUSTON WIRE	AWG#14	1	\$ 50.00	\$ 50.00	
TOTAL MATERIAL					\$ 11,199.23	
LABOR						
CAD AND DESIGN			8	\$ 87.00	\$ 696.00	
ASSEMBLY AND WIRING			32	\$ 87.00	\$ 2,784.00	
TOTAL LABOR					\$ 3,480.00	

DESCRIPTION	MANUFACTURER	PART NUMBER	QTY	COST @	EXTENDED	Comments
Power supply/diant Modulte	Sola	SDN 2.5-20 RED	1	\$ 75.90	\$ 75.90	
Power Supply	Sola	SDN5-24-100P	1	\$ 299.00	\$ 299.00	
Panel light, LED type, Amber	Siemens	52BL4E9XY	5	\$ 120.00	\$ 600.00	
Panel light, LED type, Green	Siemens	52BL4E3XY	2	\$ 120.00	\$ 240.00	
Relay Socket	Idec	RH3B-UJLCAC120V	8	\$ 34.98	\$ 279.84	
Relay Socket	Modicon	SH3B-05	8	\$ 14.21	\$ 113.68	
credit for single type relays			8	\$ (14.00)	\$ (112.00)	
credit for single type sockets			8	\$ (5.00)	\$ (40.00)	
credit for Lights			5	\$ (75.00)	\$ (375.00)	
		sub total material			\$ 1,081.42	
		Tax		9.25%	\$ 100.03	
		Mark-up		15.00%	\$ 177.22	
		Total MATERIAL			\$ 1,358.67	
LABOR						
CAD AND DESIGN			3	\$ 87.00	\$ 261.00	
EXTRA ASSEMBLY AND WIRING			3	\$ 87.00	\$ 261.00	
		Sub LABOR			\$ 522.00	
		Mark-up		15.00%	\$ 78.30	
		Total Labor			\$ 600.30	
TOTAL PER PANEL					\$	1,959.97

Adj SOMA
 DUE to
 Submittal #24 response



C O N S T R U C T I O N

Document 631-LTC-16

Brett Dingman
Las Virgenes Municipal Water District
4232 Las Virgenes Road
Calabasas, CA 91302

**RE: Proposed Change Order #24
Tapia WRF Alternative Disinfection - 631**

Dear Brett Dingman,

We request approval of our Proposed Change Order # 24 for the additional rental charges for the temporary stairs installed to access top deck.

The total cost for this extra work is \$945.41

No additional time is required as a result of this change.

Respectfully,

A handwritten signature in black ink, appearing to read 'Anthony Clark'.

Anthony Clark, Project Manager
GSE Construction Co., Inc.

GSE CONSTRUCTION INC.
 PROJECT: TAPIA WRF ALTERNATIVE DISINFECTION PROJECT
 PROJECT No.: 631

DATE: 3/14/2013
 GSE CC PCO # 24
 CLIENTS CO #

CHANGE ORDER CALCULATION

DESCRIPTION OF CHANGE		Additional Rental Charges for Temporary Stairs											
DESCRIPTION	QUANTITY	UNIT	UNIT PRICES			LABOR			DIRECT COSTS			TOTAL DIRECT COST	
			EQUIP.	MATERIAL	LABOR	HOURS	RATE	EQUIP.	MATERIAL	LABOR	S/CONTRACT		
CA ACCESS SCAFFOLD													
Additional Rental Charges	1	LS	\$798	\$0	\$0	0	0.0		\$798	\$0	\$0	\$0.00	\$798.00
Sales tax		9%							\$0	\$0	\$0		\$0
TOTALS							0.0	#DNV/01	\$798	\$0	\$0	\$0	\$798.00
MARKUP EQUIPMENT		15%							\$120				\$120
MARKUP MATERIALS		15%							\$0				\$0
MARKUP ON LABOR		15%							\$0				\$0
MARKUP SUBCONTRACTS		5%							\$0			\$0	\$0
BOND and INSURANCE (all risk)		1%							\$0				\$9
Allowance for Small Tools		2%							\$0				\$18.54
TOTAL CHANGE COST													\$945.41

CONTINUATION SHEET

California Access Scaffold, Inc.
 18525 S. Avalon Blvd.
 Carson, CA 90746
 (310) 324-3388

APPLICATION NO: 6
 APPLICATION DATE: 03/11/13
 PERIOD TO: 03/31/13
 PROJECT NO:

INVOICE NO 90750

ITEM NO	DESCRIPTION OF WORK	SUB-CONTRACT VALUE	WORK COMPLETED		ADJUSTMENT	TOTAL COMPLETED TO DATE	%	BALANCE TO FINISH	RETAINAGE @ 0%
			FROM PREVIOUS APPLICATION	THIS PERIOD					
1	Ingress/egress stairway to step off at 13'	1,640	1,640	0	-164	1,476	100%	0	0
2	November rental	133	133	0	0	133	100%	0	0
3	December rental	217	217	0	0	217	100%	0	0
4	January rental	217	217	0	0	217	100%	0	0
5	February rental	196	196	0	0	196	100%	0	0
6	March rental	35	0	35	0	35	100%	0	0
GRAND TOTALS		\$ 2,438	\$ 2,403	\$ 35	\$- 164	\$ 2,438	100%	\$ 0	\$ 0

ADDITIONAL INFORMATION

TO CUSTOMER: GSE Construction
 6950 Preston Ave.
 Livermore, CA 94551

CONTRACTOR: California Access Scaffold, Inc.
 16525 S. Avalon Blvd.
 Carson, CA 90746
 (310) 324-3388

PROJECT: Tapia WRF Alternative Disinfection Project
 731 Malibu Canyon Rd
 Agoura Hills, CA 91301

APPLICATION NO: 6
 APPLICATION DATE: 03/11/13
 PERIOD THROUGH: 03/31/13
 PROJECT NOS: 091212-204

INVOICE NO: 90750
 CONTRACT DATE: 09/12/12

Item	Invoice Details	Amount
Item 1	Ingress/egress stairway to step off at 13' Ingress/egress stairway to step off at 13'	\$0.00
Item 2	November rental Rental of stairway at above job site from 11/12/12 through 11/30/12 @ \$7.00/day.	\$0.00
Item 3	December rental Rental of stairway at above job site from 12/01/12 through 12/31/12 @ \$7.00/day.	\$0.00
Item 4	January rental Rental of stairway at above job site from 01/01/13 through 01/31/13 @ \$7.00/day.	\$0.00
Item 5	February rental Rental of stairway at above job site from 02/01/13 through 02/28/13 @ \$7.00/day.	\$0.00
Item 6	March rental Rental of stairway at above job site from 03/01/13 through 03/05/13 @ \$7.00/day.	\$35.00

An interest charge will be made and added to the purchase price thirty days from the invoice date until the date of your payment at the rate of 1.5% per month or the maximum rate allowed in your jurisdiction.



BUILDING A BETTER WORLD

March 14, 2013

Mr. Brett Dingham
Las Virgenes Municipal Water District/
Triunfo Sanitation District Joint Powers Authority
4232 Las Virgenes Road
Calabasas, CA 91302

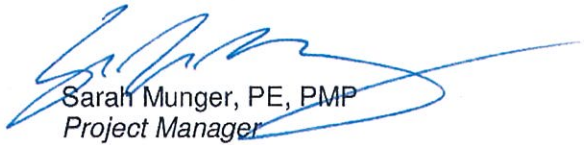
Subject: Change Order No. 3

Dear Mr. Dingham,

During our review of Change Order No. 3 and the subsequent submittals two items stood out as being changed from our specifications. The 10 amp contact rating on the relay contacts and using 3 poles for the control function should both remain as specified. This will provide the District with greater flexibility for future operation.

Please feel free to call me if you have any questions or comments. I can be reached at (626)568-6104 or (626) 696-9820.

Sincerely,


Sarah Munger, PE, PMP
Project Manager

618 Michillinda Avenue
Suite 200
Arcadia, CA 91007

TEL 626 796 9141
FAX 626 568 6101
www.mwhglobal.com

ITEM 7B



May 14, 2013 LVMWD Regular Board Meeting

TO: Board of Directors

FROM: Finance & Administration

Subject: Claim by Foremost Insurance Company as Subrogee for Bradly Cohn

SUMMARY:

On April 8, 2013, the District received a claim in the amount of \$1,226.06 from Foremost Insurance Company as subrogee for Bradly Cohn (copy attached). On March 14, 2013, Mr. Cohn was driving a motorcycle on the northbound 101 Freeway near Lindero Canyon Road and was involved in an accident with a District vehicle. Foremost Insurance Company paid for damages to Mr. Cohn's motorcycle stemming from the accident and seeks to recoup its costs, alleging that the District employee was at fault.

Staff forwarded the claim to Sierra West Adjusters, the District's claims adjuster, for investigation. Sierra West reviewed the claim and interviewed Mr. Cohn, the District employee, the CHP officer, and a witness. Based on the results of Sierra West's investigation (also attached), there is ample evidence to suggest that the District employee was not at fault for the accident.

Although the CHP report indicates that the District employee was changing lanes at the time of the accident, accounts of the incident by the employee and a witness do not support that allegation. The employee and witness agree that the District vehicle remained in its own lane at the time of the accident, with no turning movement, and that Mr. Cohn was sharing the lane when he collided with the side-view mirror and door panel of the District's vehicle.

Based on the investigation, staff recommends that the claim be denied.

RECOMMENDATION(S):

Deny the claim in the amount of \$1,226.06 from Foremost Insurance Company as subrogee for Bradly Cohn.

Prepared By: Sandra Hicks, Director of Finance & Administration

ATTACHMENTS:

[Foremost Insurance Claim](#)

[Sierra West Adjusters - Letter to Foremost Insurance](#)



Claim Against Las Virgenes Municipal Water District
Government Code Sections 910 and 910.4

Mail or Deliver To: Executive Clerk of the Board
Las Virgenes Municipal Water District
4232 Las Virgenes Road
Calabasas, CA 91302

Name of claimant: FOREMOST INSURANCE COMPANY GRAND RAPIDS, MICHIGAN AS SUBROGEE FOR BRADLY COHN

Address/location of accident or occurrence:

45-101 N/B VENTURA FREEWAY AT 1770 FEET SOUTH OF LINDERO CANYON ROAD

Address to where replies/notices should be sent (if different from the above):

FOREMOST INSURANCE

PO Box 268994 OKLAHOMA CITY, OKLAHOMA 73126

Telephone numbers: Home (909) 801-3306; Work () _____

Please answer the following questions. If more space is required, please attach additional sheets. Make sure to reference the item number and sign and date the additions.

1. When did damage or injury occur? (Give exact date and hour)

3-14-13 @ 17:00

2. Where did the damage or injury occur?

45-101 N/B VENTURA FREEWAY

3. How did the damage or injury occur? (Give full details)

LAS VIRGENES EMPLOYEE [REDACTED] MADE UNSAFE LANE CHANGE AND STRUCK FOREMOST INSURED BRADLY COHN

4. What damage or injuries do you claim?

INSURED'S [REDACTED] DUCATI WAS HIT BY [REDACTED] TRUCK WHILE MAKING UNSAFE LANE CHANGE THAT CAUSED DAMAGE TO HANDLE BARS.

5. If this claim is for damage to property, are you the legal owner of said property?
Yes _____ No X. If not, please list name and address of property owner.

BRADLY COHA

6. What is the name or names of the District employee or employees causing the injury, damage or loss, if known?

[REDACTED]

7. If District employees were involved in causing the damage or injury, do you believe there was a particular act or omission on the part of the employees that caused it?

PER POLICE REPORT, BRADLY AND WITNESS STATEMENT'S, [REDACTED] MADE
LW-SAFE LAKE CHANGE AND HIT BRADLY COHA

8. What is the amount of claim to date - actual? (Bills verifying such amounts may be required)

\$ 1,226.06 FOR PROPERTY DAMAGE

9. What is the amount of claim to completion date? (Estimates verifying such amounts may be required. Three (3) estimates are recommended.)

\$ 1,226.06

9. Other details? (Names, addresses of witnesses, doctors and hospitals)

N/A

Levin Mills

Signature of Claimant or Person Acting on Claimant's Behalf

4/3/13

Date

This claim must be signed by claimant or by an authorized agent of the claimant. One copy must be filed with this office. Keep one copy for your records.

Notice: Section 72 of the Penal Code provides: "Every person who, with intent to defraud, presents for allowance or for payment to any state board or officer, or to any county, town, city, district, ward or village board or officer, authorized to allow or pay the same if genuine, any false or fraudulent claim, bill, account, voucher, or writing, is guilty of a felony".

Date Received: 04/08/13 Time: 1:10 PM Recorded by: K. Onkelin



May 1, 2013

Foremost Insurance Group
National Document Center
P.O. Box 268992
Oklahoma City, OK 73126
Attention: Isaiah Aviles

Re: Our Claim # : TNT-0111466
Our Insured : Las Virgenes Municipal Water District
Date of Loss : 3/14/13
Your Insured : Bradly Cohn
Your Claim # : 099 SUB 8001177984-1

Dear Mr. Aviles:

Argonaut Insurance Company has requested and authorized Sierra West Adjusters to evaluate this matter on its behalf. This correspondence is directed to you in your capacity as an authorized representative of Foremost Insurance Group for insurance liability purposes.

We are confirming receipt of your subrogation demand letter of 5/01/13 in which you state, "Our investigation has established that the above loss was caused by the negligence of your insured". You do not advise in your letter what points of negligence that your investigation assigned to our insured. You seek reimbursement of payments that you have made to your insured for his damages.

We have conducted an investigation of this loss as well. Our insured driver states that he was driving straight in his lane when your insured decided to share his lane with him. The witness to the accident, Dominick Tardive, states that he did not see any turning movement of our insured vehicle, that your insured struck the passenger door/side mirror of our insured vehicle and that our insured vehicle remained in the # 1 lane.

While the CHP report states that our insured changed lanes, there is no physical evidence to indicate this to be true and it is contrary to the statements of our insured and the witness. The only statement supporting the idea that our insured made a lane change is your insured who has provided the CHP with two different versions of the accident.

We have completed our investigation into this matter and find no evidence that our insured driver caused this accident. There is no liability on the part of Las Virgenes Municipal Water District and we must respectfully deny your subrogation claim.

Our decision is based on information known to date. Should any additional information become available which you feel may alter our decision, please advise us as soon as possible. Argonaut Insurance Company reserves all rights and defenses which are currently available to it and does not waive any rights or defenses which it now has or which may become known in the future.

ITEM 8A

Foremost Insurance Group
Your Claim # - 099 SUB 8001177984-1
May 1, 2013

If you believe that your claim has been wrongfully denied or rejected, you also have the right to have the California Department of Insurance review this matter. The Department of Insurance is located at Claims Service Bureau, 300 South Spring Street, 11th Floor, Los Angeles, CA 90013, or you may contact them direct at (800) 927-4357 or (213) 897-8921.

If you should have any questions please contact our office at (209) 368-4114.

Sincerely,

Scott Towns

Scott Towns

Sierra West Adjusters

CC: Argonaut Insurance Company



May 14, 2013 LVMWD Regular Board Meeting

TO: Board of Directors

FROM: Finance & Administration

Subject: Review of Investment Policy and Proposed Amendment to Article 6 of the District's Administrative Code

SUMMARY:

The Investment Policy (copy attached) is included in Article 6 of the District's Administrative Code and is reviewed annually. The California Government Code lists the investments that the District is allowed to own and, in some cases, dictates the maximum maturity date of the prescribed investments.

At the Board meeting, staff will review the Investment Policy and proposed investment strategy for the coming year. The District's primary focus is to maintain a safe investment portfolio with adequate consideration of liquidity. Liquidity is an important issue because some conservative investment instruments may not offer the same level of liquidity on the secondary market as federal notes and issues. However, staff is capable of making excellent in-house cash projections and, therefore, can make investments with maturity dates that match the District's cash demands. Also, the District's significant deposit in the Local Agency Investment Fund (LAIF) provides an additional level of security to meet cash demands due to its near immediate liquidity.

No changes have been made to the Investment Policy since 2009. However, staff proposes some minor updates this year as summarized below.

- Allow the Treasurer to waive the first \$250,000 of collateral security without risk of losing principal due to the increase of the FDIC insurance coverage limit from \$100,000 to \$250,000.
- Eliminate a provision that favors financial institutions that invest in District bonds or contribute service or significant assistance to the District.
- Clarify that there is no limit stipulated in the California Government Code for the amount of the investment portfolio that may be invested in U.S. Treasury Notes and federal agency and municipal bonds.
- Eliminate FDIC Guarantee Bank Notes and Certificates of Deposit Account Registry Service, which have been discontinued.
- Recognize that the State no longer requires the Investment Policy be reviewed in January and, therefore, review of the Investment Policy will be completed from time-to-time, as necessary.

The District's Legal Counsel reviewed the proposed changes to the Investment Policy.

RECOMMENDATION(S):

Approve the updated Investment Policy and authorize staff and Legal Counsel to prepare a Resolution for Board approval amending Article 6 of the District's Administrative Code.

DISCUSSION:

The District's Investment Policy is more conservative than currently required by the California Government Code.

ITEM 8B

In light of current economic conditions, staff proposes to maintain the District's conservative investment strategy that has been in place since 2004, with the exception of a change made in 2009 to recognize the impact of the next-day availability of LAIF funds on the average life of the District's investment portfolio. Following is a summary of the strategy.

1. Maintain the average life of up to three years for the investment portfolio, if warranted, including the Local Agency Investment Fund. This allows for the purchase of some five-year instruments, if desirable, and an opportunity to gain some stability in the portfolio.
2. Continue investment in individual government securities up to five years.
3. Continue investment in callable securities, as appropriate, to improve the portfolio's return.

Authorized Financial Dealers and Institutions:

The Investment Policy requires staff to maintain a list of financial institutions authorized to provide investment services. These institutions may include primary dealers or regional dealers that qualify under Securities and Exchange Commission Rule 15C3-1 (Uniform Net Capital Rule) and are selected based on credit worthiness and authorization to provide investment services in California.

Currently, the District obtains investments from the following financial institutions:

1. BNP Paribas Securities Corp.
2. Citigroup Global Markets
3. Raymond James
4. Union Bank of California
5. Wells Fargo

These financial institutions meet all of the criteria in the Investment Policy, and staff is pleased with their services. Staff recommends that the District continue to do business with these financial institutions in 2013. Additionally, staff believes that the five dealers listed above are sufficient to meet our operating needs. Dealing with more than five brokers could affect the District's current operating efficiency. If additional investment needs arise or one of the brokers leaves the marketplace, additional financial institutions may be evaluated.

Prepared By: Sandra Hicks, Director of Finance & Administration and Joseph Lillio, Finance Manager

ATTACHMENTS:

[Proposed Investment Policy](#)

[Glossary of Terms for Investment Policy](#)

PROPOSED

ARTICLE 6 – INVESTMENT POLICY

2-5.601 **INVESTMENT**

The district shall invest surplus money in a manner providing maximum security while meeting the cash flow demands and conforming to statutes governing the investment of public funds. This investment policy governs investments except funds related to debt issues controlled specific provisions of the issuance documents, and deferred compensation program money is directed by individual employees participating in the deferred compensation program.

2-5.602 **BASIC POLICY AND STATEMENT OF OBJECTIVES**

- a) Investments shall be made with judgment and care, under prevailing circumstances, that persons of prudence, discretions and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived.
- b) The standard of prudence to be used by the investment officials shall be the prudent person standard and shall be applied in the context of managing an overall portfolio. Investment officers who act in accordance with written procedures and the investment policy and exercising due diligence shall be relieved of the personal responsibility for an individual security's credit risk or market price changes, provided deviations from expectations are reported in a timely fashion and appropriate action is taken to control adverse developments.
- c) Everyone involved in the investment process shall refrain from personal business activity that could conflict with proper execution of the investment program or impair their ability to make impartial investment decisions. Each employee involved in the investment process will receive a copy of this investment policy and certify that they have read the policy.
- d) The primary objectives in priority order of investment activities are:

Safety: Safety of principal is the foremost objective of the investment program. Investments of the district shall be undertaken in a manner that seeks to ensure the preservation of capital in the overall portfolio.

Liquidity: The district's investment portfolio will remain sufficiently liquid to enable the district to meet all operating requirements that might be reasonably anticipated.

Return on Investment: The district's investment portfolio shall be designed with the objective of attaining a rate of return throughout budgetary and economic cycles, commensurate with the district's investment risk constraints and the cash flow characteristics of the portfolio.

2-5.603 **PRUDENT PERSON**

As in investment standard, any investment shall be made as if it is one ~~which~~that would be purchased by a prudent person using the same discretion and intelligence that a person would use in managing his own affairs and certainly not for speculation.

2-5.604 **CRITERIA FOR INVESTMENT**

The following criteria will be used in evaluating financial institutions which are eligible for deposits.

- a) Must be federally insured and have total assets of at least \$10 billion and a net worth ratio of at least three percent.
- b) Collateral shall be deposited in accordance with the Government Code, consisting of one of the following:
 - 1) Collateral comprised of mortgages/trust deeds must be provided which at all times is in an amount in value at least fifty percent in excess of the amount deposited.
 - 2) Collateral comprised of eligible securities other than mortgages/trust deeds must be provided which at all times is in an amount in value at least ten percent in excess of the amount deposited.
- c) ~~The Treasurer may waive the first \$100,250,000 of collateral security if the institution is insured pursuant to Federal law.~~
- d) ~~When the above factors are equal, appropriate consideration will be given to a financial institution that bids on or makes a substantial investment in district bonds; or contributes service or significant assistance to the district.~~

2-5.605

TERM OF INVESTMENT

The district will match investments with anticipated cash flow requirements with a maximum allowed maturity of five years.

2-5.606

DELEGATION OF AUTHORITY

- a) The Treasurer is responsible for the investments. Daily management responsibility for the investment program is delegated to the Director of Finance and Administration, who shall establish written procedures for the operation of the investment program consistent with this investment policy. Procedures should include reference to safekeeping, wire transfer agreements, banking service contracts and collateral/depository agreements. Such procedures shall include explicit delegation of authority to persons responsible for investment transactions.
- b) No person may engage in an investment transaction except as provided under the terms of this policy and the procedures established by the Director of Finance and Administration. The Director of Finance and Administration shall establish a system of controls to regulate the activities of subordinate officials.

2-5.607

AUTHORIZED INVESTMENTS

- a) The following investments are authorized.
 - 1) United States Treasury Bills, Bonds and Notes, or those mutual funds for which the full faith and credit of the United States is pledged for payment for payment of principal and interest. There is no limit to the amount of the investment portfolio that may be invested in US Treasury Notes.
 - 2) Obligations issued by the United States Government Agencies, such as the Government National Mortgage Association (GNMA), the Federal Farm Credit Bank System (FFCB), the Federal Home Loan Bank Board (FHLB), the Federal National Mortgage Association (FNMA) and the Student Loan Marketing Association (SLMA) and mutual funds that consist of these obligations. There is no limit to the amount of the investment portfolio that may be invested in Federal Agencies.
 - 3) ~~FDIC guarantee Bank Notes, wherein banks participating in the program can issue fixed rate notes with maturities up to June 30, 2012, that will be guarantee by the full faith and credit of the~~

~~United States.~~

4) Time deposits, non-negotiable and collateralized in accordance with the Government Code, in those U.S. banks and saving and loan associations that meet the requirements as evaluated by a nationally recognized statistical rating organization (NSRO) as designated by the Securities and Exchange Commission, for the qualitative and quantitative analysis of financial institutions. The issuer firm should have been in existence for at least five years. The district may waive the first \$100,000 of collateral security for such deposits if the institution is insured pursuant to federal law. To secure such deposits, an institution shall maintain in the collateral pool securities having a market value of at least 10% in excess of the total amount deposited. Real estate mortgages may not be accepted as collateral. The maximum term for deposits shall be one year. In general, the issuer must have a minimum tier one risk-based capital ratio of 6% as determined by the FDIC and their operation must have been profitable during their last reporting period. No more than 25% of the market value of the portfolio may be vested in time deposits.

~~5) — Certificates of Deposit Account Registry Service (CDARS), wherein the District may invest in certificates of deposit at a nationally or state chartered commercial bank, savings bank, savings and loan association or credit union in California that uses a private sector entity to assist in placement of certificates of deposit to assure complete FDIC coverage. Per Government Code Section 53601-8, no more than 30% of the agency's funds may be invested in CDARS, and no deposit can be made in CDARS after January 1, 2012.~~

6) Repurchase agreements with banks and dealers with which the district has entered into a master repurchase contract that specifies terms and conditions of repurchase agreements. The transactions shall be limited to primary dealers and the top twenty-five U.S. banking institutions according to asset size. The maturity of repurchase agreements shall not exceed thirty days. The market value of the securities used as collateral for repurchase agreements shall be monitored daily by the investment staff and will not be allowed to fall below 100% of the value of the repurchase agreement. In order to conform with provisions of the Federal Bankruptcy Code, which provides for the liquidation of securities held as collateral for repurchase agreements, the only securities acceptable as collateral shall be certificates of deposit, eligible banker's acceptances, or securities that are either direct obligations of, or that are fully guarantee as to principal and interest by the United States any agency of the United States. A perfected security interest shall always be maintained in the securities, subject to a repurchase agreement. No more than 10% of the market value of the portfolio may be invested in reverse repurchase agreements.

7) Local Agency Investment Fund (LAIF) established by the State Treasurer for the benefit of local agencies up to the maximum amount permitted by law.

8) Local government investment pools or mutual funds in private sector that adhere to the Government Code parameters for eligible investments. These are similar to LAIF function and practice but are not administered through the state.

9) Bonds, notes issued by local agencies, state of California and any of the other 49 United States, including bonds payable solely out of the revenues from a revenue-producing property owned, controlled, or operated by the local agency, or by a department, board, agency, or authority of the local agency, such as Las Virgenes Municipal Water District. The maturity of such bonds or notes should not exceed five years from the date of purchase. The long-term ratings of such bonds should have at least AA-by Standard and Poor's (S&P) or Aa3 by Moody's, or the short-term ratings should have at least A-1 by S&P, and P-1 by Moody's. There is no limit to the amount of the investment portfolio that may be invested in municipal bonds.

- b) Ineligible investments include, but are not limited to, common stocks and corporate bonds, inverse floaters, range notes, interest-only strips that are derived from a pool of mortgages and mutual funds. The use of derivatives, options, futures or buying on margin is also specifically prohibited. Securities that could result in zero accrual if held to maturity are ineligible. Security transactions shall be conducted on delivery-versus-payment basis. Securities purchased or acquired by the district shall be held in safekeeping by a third party only pursuant to a custodial agreement as required by Government Code §53601.

2-5.608

REPORTING REQUIREMENTS

- a) The district shall maintain a complete and timely record of investment transactions.
- b) The Director of Finance and Administration shall prepare and the Treasurer shall submit a monthly investment report of funds directly controlled and managed by the district including a detailed listing of all investment transactions opened and closed during a report period or, if none, a statement to that effect. The report shall be submitted monthly to each director. The report shall include the rating for each banker's acceptance and commercial paper.
- c) Each calendar quarter the Director of Finance and Administration shall submit an investment report approved by the Treasurer showing a description of the portfolio, the type of investments, the issuers, maturity dates, par values and current market values of each component of the portfolio. This report will include the source of the portfolio valuation. This report shall be submitted to each director.
- d) Each investment report shall be submitted within thirty days following the end of the period covered by the report and must also include certification by the General Manager that investment actions executed since the last report are in compliance with the investment policy or state areas of noncompliance; and the district will meet its expenditure obligations for the next six months or state why sufficient money shall, or may, not be available as required by law.

2-5.609

AUTHORIZED FINANCIAL DEALERS AND INSTITUTIONS 3,4

- a) The Director of Finance and Administration will maintain a list of financial institutions authorized to provide investment services. In addition, a list will also be maintained of approved security broker/dealers selected by credit worthiness who are authorized to provide investment services in California. These may include "primary" dealers or regional dealers that qualify under Securities and Exchange Commission Rule 15C3-1 (uniform net capital rule). No public deposit shall be made except in a qualified public depository as established by state laws.
- b) Financial institutions, brokers and dealers who desire to become qualified bidders investment transactions must supply the district with the following:
- * Audited financial statements
 - * Proof of National Association of Security Dealers (NASD) certification
 - * Proof of California registration
- c) Each financial institution must certify to the district in writing that it has received and read a copy of the district's Investment Policy and that it will comply with that policy in its investment recommendations to the district.
- d) A current audited financial statement is required to be on file for each financial institution, brokers and dealers through which the district invests.

ITEM 8B

2-5.610

REVIEW AND REVISION

~~During January of each year~~From time to time, the board shall review ~~the~~is investment policy including the delegation of authority to invest funds, ~~or~~ to sell or exchange securities, or to add new investment instruments in the future.

GLOSSARY OF TERMS

ACCRUED INTEREST: The interest owed to the seller of a coupon bearing issue from the last coupon date up to the sale date.

AGENCIES: Federal agency securities and/or Government-sponsored enterprises.

ASKED: The price at which securities are offered.

BANKERS' ACCEPTANCE (BA): A draft of bill or exchange accepted by a bank or trust company. The accepting institution guarantees payment of the bill, as well as the issuer-evidencing a loan created by the accepting bank.

BASIS POINT: 1/100 of one percent (decimally, .0001)

BENCHMARK: A comparative base for measuring the performance or risk tolerance of the investment portfolio. A benchmark should represent a close correlation to the level of risk and the average duration of the portfolio's investments.

BID: The price offered by a buyer of securities. (When you are selling securities, you ask for a bid.) See OFFER.

BROKER: A broker brings buyers and sellers together for a commission.

CALLABLE BOND: A bond that can be bought back from a holder by the issuer at a specific price after a specific date prior to the maturity date.

CERTIFICATE OF DEPOSIT (CD): A time deposit with a specific maturity evidenced by a certificate. Large-denomination CD's are typically negotiable.

CMO (COLLATERALIZED MORTGAGE OBLIGATION): Mortgage-backed bond that separates mortgage pools into short-, medium-, and long-term portions.

COLLATERAL: Securities, evidence of deposit, or other property that a borrower pledges to secure repayment of a loan. Also refers to securities pledged by a bank to secure deposits of public monies.

COMMERCIAL PAPER (CP): An unsecured promissory note issued by a corporation. Maturity may not exceed 270 days. Usually sold in discount form.

COMPREHENSIVE ANNUAL FINANCIAL REPORT (CAFR) The official annual report for the City of Santa Clarita. It includes five combined statements for each individual fund and account group prepared in conformity with GAAP. It

also includes supporting schedules necessary to demonstrate compliance with finance-related legal and contractual provisions, extensive introductory material, and a detailed Statistical Section.

COUPON: a) The annual rate of interest that a bond's issuer promises to pay the bondholder on the bond's face value. b) A certificate attached to a bond evidencing interest due on a payment date.

DEALER: A dealer, as opposed to a broker, acts as a principal in all transactions buying and selling for his own account.

DEBENTURE: A bond secured only by the general credit of the issuer.

DEFAULT: The failure of a debtor to make timely payments of interest and principal as they come due or to meet some other provision of a bond indenture.

DELIVERY VERSUS PAYMENT (DVP): There are two methods of delivery of securities: delivery versus payment and delivery versus receipt. Delivery versus payment is delivery of securities with an exchange of money for the securities. Delivery versus receipt is delivery of securities with an exchange of a signed receipt for the securities.

DERIVATIVE: (1) Financial instruments whose return profile is linked to, or derived from, the movement of one or more underlying index or security, and may include a leveraging factor, or (2) financial contracts based upon notional amounts whose value is derived from a underlying index or security (interest rates, foreign exchange rates, equities or commodities).

DISCOUNT: The difference between the cost price of a security and its maturity when quoted at a lower than face value. A security selling below original offering price shortly after sale also is considered to be at a discount.

DISCOUNTED SECURITIES: Non-interest bearing money market instruments that are issued at a discount and redeemed at maturity for full face value, e.g. U.S. Treasury Bills.

DIVERSIFICATION: Dividing investment funds among a variety of securities offering independent returns.

FEDERAL CREDIT AGENCIES: Agencies of the Federal government set up to supply credit to various classes of institutions and individuals, e.g., S&L's, small-business firms, students, farmers, farm cooperatives, and exporters.

FEDERAL DEPOSIT INSURANCE CORPORATION (FDIC): A federal agency

that insures bank deposits, currently up to \$100,000 per deposit.

FEDERAL FUNDS RATE: The rate of interest at which Fed funds are traded. This rate is currently pegged by the Federal Reserve through open-market operations.

FEDERAL HOME LOAN BANKS (FHLB): Government sponsored wholesale banks (currently 12 regional banks) that lend funds and provide correspondent banking services to member commercial banks, thrift institutions, credit unions, and insurance companies. The mission of the FHLBs is to liquefy the housing related assets of its members who must purchase stock in their district Bank.

FEDERAL NATIONAL MORTGAGE ASSOCIATION (FNMA): FNMA, like GNMA was chartered under the Federal National Mortgage Association Act in 1938. FNMA is a federal corporation working under the auspices of the Department of Housing and Urban Development (HUD). It is the largest single provider of residential mortgage funds in the United States. Fannie Mae, as the corporation is called, is a private stockholder-owned corporation. The corporation's purchases include a variety of adjustable mortgages and second loans, in addition to fixed-rate mortgages. FNMA's securities are also highly liquid and are widely accepted. FNMA assumes and guarantees that all security holders will receive timely payment of principal and interest.

FEDERAL OPEN MARKET COMMITTEE (FOMC): Consists of seven members of the Federal Reserve Board and five of the twelve Federal Reserve Bank Presidents. The President of the New York Federal Reserve Bank is a permanent member, while the other Presidents serve on a rotating basis. The Committee periodically meets to set Federal Reserve guidelines regarding purchases and sales of Government Securities in the open market as a means of influencing the volume of bank credit and money.

FEDERAL RESERVE SYSTEM: The central bank of the United States created by Congress and consisting of seven member Board of Governors in Washington, D.C., 12 regional banks and about 5,700 commercial banks that are members of the system.

GOVERNMENT NATIONAL MORTGAGE ASSOCIATION (GNMA or Ginnie Mae): Securities influencing the volume of bank credit guaranteed by GNMA and issued by mortgage bankers, commercial banks, savings, and loan associations, and other institutions. Security holder is protected by full faith and credit of the U.S. Government, Ginnie Mae securities are backed by the FHA, VA or FmHA mortgages. The term "pass-throughs" is often used to describe Ginnie Maes.

INVERSE FLOATER; A structured note in which the coupon increases as rates decline and decrease as rates rise.

IO (INTEREST ONLY): A class of mortgage derivative in which the cash flow consists solely of the interest payments from a CMO.

LIQUIDITY: A liquid asset is one that can be converted easily and rapidly into cash without a substantial loss of value. In the money market, a security is said to be liquid if the spread between bid and asked prices is narrow and reasonable size can be done at those quotes.

LOCAL GOVERNMENT INVESTMENT POOL (LGIP): The aggregate of all funds from political subdivisions that are placed in the custody of the State Treasurer for investment and reinvestment.

MARKET PRICE: In general business, the price agreed upon by buyers and sellers of a product or service, as determined by supply and demand.

MARKET VALUE: The price at which a security is trading and could presumably be purchased or sold.

MASTER REPURCHASE AGREEMENT: A written contract covering all future transactions between the parties to repurchase – reverse repurchase agreements that establishes each party's rights in the transactions. A master agreement will often specify, among other things the right of the buyer-lender to liquidate the underlying securities in the event of default by the seller-borrower.

MATURITY: The date upon which the principal or stated value of an investment becomes due and payable.

MONEY MARKET: The market in which short-term debt instruments (bills, commercial paper, banker's acceptances, etc.) are issued and traded.

NEGOTIABLE CERTIFICATES OF DEPOSIT: Large denomination interest bearing deposits with a fixed maturity date that may be sold in the money market.

OFFER: The price asked by a seller of securities. (When you are buying securities, you ask for an offer.) See ASKED and BID.

OPEN MARKET OPERATIONS: Purchases and sales of government and certain other securities in the open market by the New York Federal Reserve Bank as directed by the FOMC in order to influence the volume of money and credit in the economy. Purchases inject reserves into the bank system and stimulate growth of money and credit; sales have the opposite effect. Open market operations are the

Federal Reserve's most important and most flexible monetary policy tool.

PAR: 1) 100% of the face amount of an issue. 2) The principal amount a holder will receive at the maturity of an issue.

PORTFOLIO: Collection of securities held by an investor.

PREMIUM: 1) The amount by which the market price of an issue exceeds par. 2) The amount in excess of par that an issuer must pay to call in its bonds. 3) In the money market, the rate higher than the norm that one bank must pay to attract CD depositors.

PRIMARY DEALER: A group of government securities dealers who submit daily reports of market activity and positions and monthly financial statements to the Federal Reserve Bank of New York and are subject to its informal oversight. Primary dealers include Securities and Exchange Commission (SEC)-registered securities broker-dealers, banks, and a few unregulated firms.

PRIME RATE: The loan rate for the best customers of a bank.

PRINCIPAL: 1) The dollar cost of an issue excluding accrued interest. 2) The one who takes ownership in a transaction, as opposed to brokering or acting as agent.

PRUDENT PERSON RULE: An investment standard. In some states the law requires that a fiduciary, such as a trustee, may invest money only in a list of securities selected by the custody state-the so-called legal list. In other states the trustee may invest in a security if it is one which would be bought by a prudent person of discretion and intelligence who is seeking a reasonable income and preservation of capital.

QUALIFIED PUBLIC DEPOSITORIES: A financial institution which does not claim exemption from the payment of any sales or compensating use of ad valorem taxes under the laws of this state, which as segregated for the benefit of the commission eligible collateral having a value of not less than its maximum liability and which has been approved by the Public Deposit Protection Commission to hold public deposits.

RATE OF RETURN: The yield obtainable on a security based on its purchase price or its current market price. This may be the amortized yield to maturity on a bond the current income return.

REPURCHASE AGREEMENT (RP OR REPO): A holder of securities sells these securities to an investor with an agreement to repurchase them at a fixed

price on a fixed date. The Security “buyer” in effect lends the “seller” money for the period of the agreement, and the terms of the agreement are structured to compensate him for this. Dealers use RP extensively to finance their positions. Exception: When the Fed is said to be doing RP, it is lend money that is, increasing bank reserves.

SAFEKEEPING: A service to customers rendered by banks for a fee whereby securities and valuables of all types and descriptions are held in the bank’s vaults for protection.

SECONDARY MARKET: A market made for the purchase and sale of outstanding issues following the initial distribution.

SECURITIES & EXCHANGE COMMISSION: Agency created by Congress to protect investors in securities transactions by administering securities legislation.

SEC RULE 15C3-1: See Uniform Net Capital Rule.

SPREAD: 1) The yield or price difference between the bid and offer on an issue. 2) The yield or price difference between different issues.

STRUCTURED NOTES: Notes issued by Government Sponsored Enterprises (FHLB, FNMA, SLMA, etc.) and Corporations that have imbedded options (e.g., call features, step-up coupons, floating rate coupons, derivative-based returns) into their debt structure. Their market performance is impacted by the fluctuation of interest rates, the volatility of the imbedded options and shifts in the shape of the yield curve.

SWAP: The sale of one issue and the simultaneous purchase of another for some perceived advantage.

TRADE DATE: The date on which the buyer and seller agree to a transaction. The trade date may or may not be the day on which the securities and money changes hands (settlement date).

TREASURY BILLS: A non-interest bearing discount security issued by the U.S. Treasury to finance the national debt. Most bills are issued to mature in three months, six months, or one year.

TREASURY BONDS: Long-term coupon-bearing U.S. Treasury securities issued as direct obligations of the U.S. Government and having initial maturities of more than 10 years.

TREASURY NOTES: Medium-term coupon-bearing U.S. Treasury securities

issued as direct obligations of the U.S. Government and having initial maturities from two to 10 years.

UNIFORM NET CAPITAL RULE: Securities and Exchange Commission requirement that member firms as well as nonmember broker-dealers in securities maintain a maximum ratio of indebtedness to liquid capital of 15 to 1; also called net capital rule and net capital ratio. Indebtedness covers all money owed to a firm, including margin loans and commitments to purchase securities, one reason new public issues are spread among member so underwriting syndicates. Liquid capital includes cash and assets easily converted into cash.

YIELD: The rate of annual income return on an investment, expressed as a percentage. (a) **INCOME YIELD** is obtained by dividing the current dollar income by the current market price for the security. (b) **NET YIELD or YIELD TO MATURITY** is the current income yield minus any premium above par or plus any discount from par in purchase price, with the adjustment spread over the period from the date of purchase to the date of maturity of the bond.



THE METROPOLITAN WATER DISTRICT
OF SOUTHERN CALIFORNIA

MWD MEETING AGENDA

Board Meeting

Meeting with Board of Directors

May 14, 2013

11:30 a.m. -- Room 1-405

MWD Headquarters Building

700 N. Alameda Street

Los Angeles, CA 90012

1. Call to Order

(a) Invocation: Jean Ha Kushi, Team Manager, Business Management Team, Engineering Services

(b) Pledge of Allegiance: Director Diana Sanchez

2. Roll Call

3. Determination of a Quorum

4. Opportunity for members of the public to address the Board on matters within the Board's jurisdiction. (As required by Gov. Code § 54954.3(a))

4A. Recognition of partnership with San Bernardino Valley Municipal Water District and presentation to Board President C. Patrick Milligan

5. OTHER MATTERS

- A. Approval of the Minutes of the Meeting for April 9, 2013. (A copy has been mailed to each Director) Any additions, corrections, or omissions
- B. Report on Directors' meetings attended at Metropolitan expense for month of April
- C. Approve 30-day leave of absence for Director Gail Pringle, effective May 13, 2013
- D. Presentation of 5-year service pin to Director Suja Lowenthal, representing city of Long Beach
- E. Approve committee assignments
- F. Chairman's Monthly Activity Report

6. DEPARTMENT HEADS' REPORTS

- A. General Manager's summary of Metropolitan's activities for the month of April

6A Report

ITEM 9A

- B. General Counsel's summary of Legal Department activities for the month of April
- C. General Auditor's summary of activities for the month of April
- D. Ethics Officer's summary of activities for the month of April

7. CONSENT CALENDAR ITEMS -- ACTION

- 7-1 Grant conditional approval for Meadowood Annexation to San Diego County Water Authority and to Metropolitan; and adopt resolution of intention to impose water standby charge. (F&I)

[7-1 Board Letter and Attachments](#)

- 7-2 Authorize entering into a Local Resources Program agreement with the city of Long Beach and the Water Replenishment District of Southern California for the Leo J. Vander Lans Water Treatment Facility Expansion Project. (WP&S)

[7-2 Board Letter and Attachment 1](#)

[Attachment 2](#)

[Attachment 3](#)

- 7-3 Appropriate \$1.36 million; and award \$415,000 contract to Environmental Construction, Inc. for valve structure modifications on West Valley Feeder No. 1 (Approp. 15377). (E&O)

[7-3 Board Letter and Attachments](#)

- 7-4 Appropriate \$255,000; and authorize final design of chemical containment upgrades at the Joseph Jensen Water Treatment Plant (Approp. 15486). (E&O)

[7-4 Board Letter and Attachments](#)

(END OF CONSENT CALENDAR)

8. OTHER BOARD ITEMS -- ACTION

- 8-1 Set public hearing to consider suspending Section 124.5 of the Metropolitan Water District Act to maintain the current ad valorem tax rate. (F&I)

[8-1 Board Letter and Attachment](#)

- 8-2 Adopt resolution to continue Metropolitan's Water Standby Charge for FY 2013/14. (F&I)

[8-2 Board Letter and Attachment](#)

- 8-3 Authorize the execution and distribution of the Official Statement in connection with the issuance of the Special Variable Rate Water Revenue Refunding Bonds, 2013 Series D. (F&I)

[8-3 Board Letter and Attachments](#)

- 8-4 Appropriate \$6.3 million; award \$3,032,940.84 contract to Val-Matic Valve & Manufacturing for procurement of rubber-lined butterfly valves; award \$281,550.85 contract to DeZURIK for procurement of high-performance butterfly valves; and authorize: (1) final design for installation of filter valves at the Diemer plant; and (2) professional services agreement with Carollo Engineers, Inc. (Approps. 15436 and 15369). (E&O)

[8-4 Board Letter and Attachments](#)

- 8-5 Appropriate \$2.7 million; and authorize: (1) final design to refurbish filters at the F. E. Weymouth Plant; (2) preparation of environmental documentation for planned Weymouth improvement projects; (3) agreement with MWH Americas, Inc.; and (4) amendment to agreement with Environmental Science Associates (Approp. 15477). (E&O)

ITEM 9A

8-5 Board Letter and Attachments

- 8-6 Authorize increase of \$5 million for capital projects costing less than \$250,000 for fiscal years 2012/13 and 2013/14 (Approp. 15476). (E&O)

8-6 Board Letter and Attachment

- 8-7 Authorize entering into a long-term lease with the Metropolitan Water District Federal Credit Union at Metropolitan Headquarters Building and F. E. Weymouth Water Treatment Plant in Los Angeles County. (RP&AM) [Conference with real property negotiators; Los Angeles County Assessor Parcel Nos. 5409-023-930, 8381-006-906 inclusive; agency negotiators: Gilbert Ivey, John Clairday, Bryan Otake, and Nancy Webb; negotiating parties: Metropolitan Water District Federal Credit Union; under negotiation: price and terms of payment; to be heard in closed session pursuant to Gov. Code Section 54956.8]
- 8-8 Report on existing and potential litigation alleging Metropolitan is legally responsible for plumbing leaks allegedly caused by copper corrosion: (1) Lennar Homes of California, Inc. v. MWD, et al., Case No. 30-2012-00543908; (2) Brios Owners Association v. Moulton Niguel Water District, et al., Case No. 30-2012-00586258; (3) Cantora Community Association v. MWD, et al., Case No. 30-2012-00619294; (4) Cypress Point Condominium Association v. MWD, et al., Case No. 30-2012-00619476; (5) Lisa Williams and Shawn Williams v. Irvine Ranch Water District, et al., Case No.30-2012-00616648; (6) Shapell v. Moulton Niguel Water District, et al., Case No. 30-2011-00519887; and one Government Claim; and authorize increase in the maximum amount payable under contract with Caufield & James, LLP for special counsel services by \$400,000 to a maximum amount of \$500,000. (L&C) [Conference with legal counsel-discussion concerning existing and anticipated litigation; may be heard in closed session pursuant to Gov. Code Sections 54956.9(d)(1) and (d)(2)]
- 8-9 Approve payment of increased dues for membership in various organizations and new memberships. (C&L) (To be mailed separately)
- 8- Express opposition, unless amended, to AB 145 (Perea, D-Fresno and Rendon, D-South Gate) - State
10 Water Resources Control Board: drinking water. (C&L) (To be mailed separately)

9. BOARD INFORMATION ITEMS

- 9-1 Renewal status of Metropolitan's Property and Casualty Insurance Program. (F&I)

9-1 Board Letter and Attachment**10. FUTURE AGENDA ITEMS****11. ADJOURNMENT**

NOTE: At the discretion of the Board, all items appearing on this agenda and all committee agendas, whether or not expressly listed for action, may be deliberated and may be subject to action by the Board.

Each agenda item with a committee designation will be considered and a recommendation may be made by one or more committees prior to consideration and final action by the full Board of Directors. The committee designation appears in parentheses at the end of the description of the agenda item e.g. (E&O, F&I). Committee agendas may be obtained from the Board Executive Secretary.

Writings relating to open session agenda items distributed to Directors less than 72 hours prior to a regular meeting are available for public inspection at Metropolitan's Headquarters Building and on Metropolitan's Web site <http://www.mwdh2o.com>.

Requests for a disability related modification or accommodation, including auxiliary aids or services, in order to attend or participate in a meeting should be made to the Board Executive Secretary in advance of the meeting to ensure availability of the requested service or accommodation.

ITEM 9A