



LAS VIRGENES MUNICIPAL WATER DISTRICT
4232 Las Virgenes Road, Calabasas, CA 91302

MINUTES
REGULAR MEETING

5:00 PM

March 12, 2013

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance to the Flag was led by President Caspary.

1. CALL TO ORDER AND ROLL CALL

A Call to order and roll call

The meeting was called to order at 5:03 p.m. by President Caspary in the District offices. Deputy Secretary Conklin notified attendees that the board meeting was being audio recorded, microphones were in use and called the roll. Those answering present were Directors Caspary, Peterson, Polan and Steinhardt. Absent: Renger.

2. APPROVAL OF AGENDA

A Approval of agenda

On a motion by Director Leonard Polan, seconded by Director Glen Peterson, the Board of Directors voted 4-0 -1 to Approve the agenda for the Regular Meeting of March 12, 2013, as presented.

AYES: Director(s) Caspary , Peterson , Polan , Steinhardt

ABSENT: Director(s) Renger

3. PUBLIC COMMENTS

No speaker cards were received from the public.

4. ILLUSTRATIVE AND/OR VERBAL PRESENTATION AGENDA ITEMS

A Legislative and Regulatory Updates

General Manager Pedersen discussed proposed State and Federal bills related to water and wastewater.

5. CONSENT CALENDAR

On a motion by Director Glen Peterson, seconded by Director Leonard Polan, the Board of Directors voted 4-0 -1 to Approve Consent Calendar 5A-5C as presented in the recommendations.

AYES: Director(s) Caspary , Peterson , Polan , Steinhardt

ABSENT: Director(s) Renger

A Minutes: Regular Meeting of February 12, 2013. **Approve**

B List of Demands: March 12, 2013. **Approve**

C Directors' Per Diem: February 2013. **Ratify**

6. TREASURER

Treasurer Polan reported he reviewed the checks and everything was fine.

7. BOARD OF DIRECTORS

A Assembly Bill No. 72 - Support If Amended

Approve a position of "Support if Amended" for Assembly Bill No. 72, pertaining to newly elected municipal water district directors, requesting an amendment to provide for newly elected directors to take office on the first Friday of the month following the election.

On a motion by Director Leonard Polan, seconded by Director Glen Peterson, the Board of Directors voted 4-0 -1 to Approve the recommendation as presented.

AYES: Director(s) Caspary , Peterson , Polan , Steinhardt

ABSENT: Director(s) Renger

B Video Recordings of Board Meetings: Review of Options and Costs

Review the options and updated costs for performing video recordings of Board meetings, select the preferred option, and direct staff to proceed with implementation accordingly.

General Manager Pedersen provided an overview of Board actions over the past fourteen months pertaining to audio/video recordings of board meetings and transcription of minutes; and Director of Resource Conservation and Public Outreach Reyes gave a presentation entitled "Video Recording of Board Meetings: Review of Options and Costs".

One speaker card was received from the public (1) Mr. Stephen Bigilen who discussed his history of video recordings for previous District meetings (NPDES permit renewal and the proposed 5-Mil Tank project workshops); community needs to hear about issues; his business is local (Agoura); portable equipment, which can be moved from one location to another (HD cameras); ability to index and post the video to District's web page. In response to Board questions Mr. Bigilen stated he has been in business for twenty-seven years, has not ever missed a shoot and has back-up camera people who assist if he is absent; discussed video recording options related to presentations and stated it's the same charge for one camera up to four cameras.

A summary of Board of Directors' comments included: capture the number of times video recordings are accessed by unique users (internal/external) using Google Analytics "hit counter" in order to gauge public interest versus cost; index as it's important to have a user friendly video; and start with in-house video recordings and go further if used by public.

Director Glen Peterson made a motion for Option 3 - Third-Party Video Recording to include a

"hit counter" to identify unique users; Director Barry Steinhardt made a motion for Option 2 - In-House Video Recording and stated he does not feel the video recording process should be held up based on whether or not a "hit counter" is available to track unique users.

Director Glen Peterson made a substitute motion for Option 3 - Third-Party Video Recording for 20 meetings to be indexed using a maximum of three cameras.

On a motion by Director Glen Peterson, seconded by Director Charles Caspary, the Board of Directors voted 4-0 -1 to Approve the substitute motion made by Director Glen Peterson.

AYES: Director(s) Caspary , Peterson , Polan , Steinhardt

ABSENT: Director(s) Renger

8. FACILITIES AND OPERATIONS

A Award of Fiscal Year 2012-13 Vehicle Replacement Program

Authorize the General Manger to issue a purchase order to Paradise Chevrolet of Ventura for three Chevrolet 1500 1/2-ton pick-up trucks in the amount of \$56,003.73, plus taxes and fees, and two Chevrolet 2500 3/4-ton service trucks in the amount of \$45,884.30, plus taxes and fees, for a total purchase order amount of \$101,888.03, plus taxes and fees.

Director Polan requested staff look at the Costco car buying program.

Legal Counsel Keith Lemieux stated any policy revision(s) along with a Resolution would need to be discussed at a future meeting as the item is not on the agenda.

On a motion by Director Charles Caspary, seconded by Director Glen Peterson, the Board of Directors voted 4-0 -1 to Approve the recommendations as presented.

AYES: Director(s) Caspary , Peterson , Polan , Steinhardt

ABSENT: Director(s) Renger

B Call for Bids: Supply and Delivery of Ammonium Hydroxide

Approve the proposed bid schedule and the Notice Inviting Sealed Bids for the supply and delivery of ammonium hydroxide.

On a motion by Director Glen Peterson, seconded by Director Leonard Polan, the Board of Directors voted 4-0 -1 to Approve the recommendation as presented.

AYES: Director(s) Caspary , Peterson , Polan , Steinhardt

ABSENT: Director(s) Renger

C Water Distribution System Improvements: Approve Purchase Orders

Waive the formal bidding process due to the maintenance nature of the projects; transfer an additional \$25,000 to CIP Job No. 10517, Distribution System Improvements from CIP Job No. 10236; authorize the General Manager to issue a purchase order in the amount of \$38,015 to Toro Enterprises, Inc. for the installation of isolation mainline valves; authorize the General Manager to issue a purchase order in the amount of \$27,855 to County Pipeline, Inc. for the main replacement on Jim Bridger Road.

On a motion by Director Glen Peterson, seconded by Director Leonard Polan, the Board of Directors voted 4-0 -1 to Approve the recommendations as presented.

AYES: Director(s) Caspary , Peterson , Polan , Steinhardt

ABSENT: Director(s) Renger

D Water Supply Assessment for the Proposed Westlake Village Business Park Specific

Plan

Approve the proposal in the amount of \$14,992 from Kennedy/Jenks Consultants for the preparation of a Water Supply Assessment for the proposed Westlake Village Business Park Specific Plan; appropriate \$15,000 for a new project to prepare the Water Supply Assessment.

President Caspary requested staff discuss cost recovery with City of Westlake Village and if District funded, review use of replacement fund to recover costs through connection fees.

On a motion by Director Charles Caspary, seconded by Director Barry Steinhardt, the Board of Directors voted 4-0 -1 to Approve the recommendations as presented.
AYES: Director(s) Caspary , Peterson , Polan , Steinhardt
ABSENT: Director(s) Renger

9. **FINANCE AND ADMINISTRATION**

A Participation in Deferred Compensation Loan Program

Authorize the General Manager to execute provision agreements with both CalPERS and Nationwide 457 Plan administrators to participate in the respective loan programs.

On a motion by Director Charles Caspary, seconded by Director Leonard Polan, the Board of Directors voted 4-0 -1 to Approve the recommendation as presented.
AYES: Director(s) Caspary , Peterson , Polan , Steinhardt
ABSENT: Director(s) Renger

10. **INFORMATION ITEMS**

A Claim by J. D. Mackay

B National Association of Clean Water Agencies (NACWA) Membership

C Standard and Poor's Reaffirmation of Sanitation Bond Rating

11. **NON-ACTION ITEMS**

A Organization Reports (1) MWD a. Representative Report/Agenda(s); (2) Other

(1) MWD Representative Peterson reported on general business of Metropolitan including Chair Foley led the board meeting; Colorado River Board appointment; thanked General Manager Pedersen for attending his 20-year service pin ceremony; Randy Record received a 10-year service pin; and stated the District might want to look at two of Metropolitan's agenda items (1) Proposed Foundational Action Funding Program and (2) 2014 Water Bond Priorities.

(2) None.

B Director's Reports on Outside Meetings

Director Polan reported on his attendance at the ACWA Legislative Symposium, which was also attended by Directors Peterson and Steinhardt, discussions included the water bond; resiliency of the Sacramento Delta; effects of global warming on the snow pack; breaking the paradigm of North versus South for water; and stated Senator Pavley is a key player in water issues. Director Steinhardt reported on support of Delta Restoration/levees; water resources; storage due to climate change; and flood control.

Director Steinhardt also reported on his attendance at the SCEWRI Symposium, which was also attended by Directors Peterson and Polan, high level discussions pertaining to the effects of climate change and what it means to water resource managers. Director Peterson reported

that Senator Rubio who had been a key player in regards to CEQA reform resigned; ACWA and EWRI had many of the same speakers; and a geologist presented information on carbon/sulfur cycles. Director Polan reported on a statistical model presentation of water in the San Joaquin Valley and requested information on the California Landscape Conservation Cooperative.

Director Caspary requested an update on central valley storage and pumping (Director Peterson stated the project was at 25%).

C General Manager Reports (1) General Business; (2) Follow-Up Items

(1) General Manager Pedersen provided an update on general business of the District including upcoming calendar events (AWA, RCDSMM watershed tour, special meetings to discuss strategic planning/labor negotiations and a JPA watershed tour, Earth Day); and reported on his introduction to the Agoura Hills City Council, an upcoming tour with Director Steinhardt and John Loesing of The Acorn, Heal the Bay's watershed on the brink report and discussed the County of Los Angeles hearing on Clean Water, Clean Beaches, which will become a ballot issue.

(2) General Manager Pedersen provided an update related to board meeting follow-up items.

D Director's Comments

Director Steinhardt stated March 26th is the second night of Passover and requested the board meeting begin at 4:00 p.m.

President Caspary directed staff to hold the March 26, 2013 board meeting at 4:00 p.m., which will be considered a special meeting.

Director Steinhardt stated notification of conflicts should be provided to staff as soon as possible and requested staff review the calendar at the beginning of each year to identify potential conflicts.

12. FUTURE AGENDA ITEMS

None.

13. CLOSED SESSION

The meeting convened into break at 7:14 p.m.

The meeting reconvened into Closed Session at 7:17 p.m.

A Labor Negotiations (Government Code Section 54957.6): Employee Compensation and Benefits

B Conference with District Counsel - Existing Litigation: Heal the Bay, Inc. v. Lisa P. Jackson

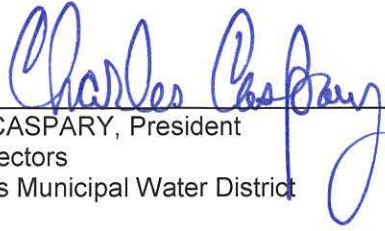
C Conference with District Counsel - Potential Litigation (Government Code Section 54956.9): One Case

1. In the opinion of District Counsel, disclosure of the identity of the litigant would be prejudicial to the district.

14. OPEN SESSION AND ADJOURNMENT

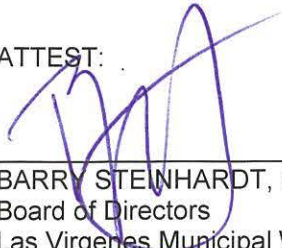
The meeting convened into Open Session at 7:46 p.m. No reportable actions were taken during Closed Session.

The Chair declared the meeting adjourned at 7:47 p.m.



CHARLES CASPARY, President
Board of Directors
Las Virgenes Municipal Water District

ATTEST:



BARRY STEINHARDT, Secretary
Board of Directors
Las Virgenes Municipal Water District

(SEAL)