



LAS VIRGENES MUNICIPAL WATER DISTRICT
4232 Las Virgenes Road, Calabasas, CA 91302

AGENDA
REGULAR MEETING

Members of the public wishing to address the Board of Directors are advised that a statement of Public Comment Protocols is available from the Clerk of the Board. Prior to speaking, each speaker is asked to review these protocols and MUST complete a speakers' card and hand it to the Clerk of the Board. Speakers will be recognized in the order cards are received.

The Public Comments agenda item is presented to allow the public to address the Board on matters not on the agenda. The public may present comments on any agenda item at the time the item is called upon for discussion.

Materials prepared by the District in connection with subject matter on the agenda are available for public inspection at 4232 Las Virgenes Road, Calabasas, CA 91302. Materials prepared by the District and distributed to the Board during this meeting are available for public inspection at the meeting or as soon thereafter as possible. Materials presented to the Board by the public will be maintained as part of the records of these proceedings and are available upon written request to the Clerk of the Board.

5:00 PM

December 11, 2012

PLEDGE OF ALLEGIANCE

1. CALL TO ORDER AND ROLL CALL

A The meeting was called to order at _____ p.m. by _____ in the District offices, and the Secretary called the roll.

<u>Board of Directors</u>	<u>Present</u>	<u>Left</u>	<u>Absent</u>
Lee Renger, President	_____	_____	_____
Joseph Bowman, Vice President	_____	_____	_____
Charles Caspary, Secretary	_____	_____	_____
Barry Steinhardt, Treasurer	_____	_____	_____
Glen Peterson, MWD Rep.	_____	_____	_____

2. APPROVAL OF AGENDA

A Moved by Director_____, seconded by Director_____, and_____, that the agenda for the Regular Meeting of December 11, 2012, be approved as presented/amended.

3. PUBLIC COMMENTS

Members of the public may now address the Board of Directors **ON MATTERS NOT APPEARING ON THE AGENDA**, but within the jurisdiction of the Board. No action shall be taken on any matter not appearing on the agenda unless authorized by Subdivision (b) of Government Code Section 54954.2

4. ILLUSTRATIVE AND/OR VERBAL PRESENTATION AGENDA ITEMS

A Legislative and Regulatory Updates

1. Legislative Update - MWD Legislative Representative Kathy Cole

B Presentation to Joseph Bowman

5. CONSENT CALENDAR

A Minutes: Special Meeting of November 8, 2012. Approve

B List of Demands: December 11, 2012. Approve

C Directors' Per Diem: November 2012. Ratify

6. TREASURER

7. BOARD OF DIRECTORS

A General Manager Recruitment and Compensation Process

Provide direction to staff as to the meeting date for discussion of General Manager compensation, to be held at a regular board meeting.

B OPEB and Total Compensation Updates

Provide direction to staff.

8. FACILITIES AND OPERATIONS

A Award of Annual Purchase Orders

Authorize the General Manager to issue annual orders for the period of January 1, 2013 through December 31, 2013 to the vendors and in the amounts listed in Attachment A.

9. INFORMATION ITEMS

A Billing Format Update

B Notice of Expense Reimbursement

C Official Canvass Certificate and Official Statement of Votes Cast: Board of Directors, Division 4

10. NON-ACTION ITEMS

A Organization Reports

- (1) MWD
 - a. Representative Report/Agenda(s)
- (2) Other

B Director's Reports on Outside Meetings

C General Manager Reports

D Director's Comments

11. FUTURE AGENDA ITEMS

12. CLOSED SESSION

13. OPEN SESSION AND ADJOURNMENT

MINUTES
SPECIAL MEETING OF THE
BOARD OF DIRECTORS
LAS VIRGENES MUNICIPAL WATER DISTRICT

November 8, 2012

1. The Board of Directors of Las Virgenes Municipal Water District met in Special Meeting at 4232 Las Virgenes Road, in Calabasas, California, at 9:00 AM on Thursday, November 8, 2012.

President Renger called the meeting to order at 9:14 AM.

At the request of President Renger, General Manager Mundy led the Pledge of Allegiance to the Flag.

Assistant Deputy Secretary Conklin called the roll. Those answering present were Directors Caspary, Peterson, Renger and Steinhardt. Absent: Director Bowman. The Chair declared a quorum present.

Director Bowman arrived at 9:15 AM.

2. Closed Session - (a) General Manager Recruitment (Government Code § 54957 (b)): The meeting convened into Closed Session at 9:16 AM.

The meeting reconvened into Open Session at 11:30 AM.

3. Public Comments: No speaker cards were received from the public.

4. Adjournment: No reportable actions were taken during Closed Session. The Chair declared the Special Meeting – General Manager Recruitment adjourned at 11:31 AM.

Lee Renger, President
Board of Directors
Las Virgenes Municipal Water District

ATTEST:

Charles Caspary, Secretary
Board of Directors
Las Virgenes Municipal Water District

(SEAL)

LAS VIRGENES MUNICIPAL WATER DISTRICT

To: BARRY S. STEINHARDT, TREASURER

Payments for Board Meeting of : December 11, 2012

Upon certification by the Treasurer the checks and wire transfers were correct and supporting documents available, it is recommended the following demands on the various funds be approved and payments authorized.

Wells Fargo Bank A/C No. 4806-994448

Checks Nos. 61204 through 61299 were issued in the total amount of

\$ 380,707.24

Payments through wire transfers as follows:

11/30/2012 Metropolitan Water Dist. Payment for water deliveries in the month of September 2012

1,731,603.01

Total payments

\$ 2,112,310.25

(Reference is hereby made to these demands on file in the District's Check Register and by this reference the same is incorporated herein and made a part hereof.)

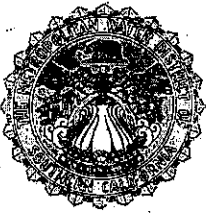
**CHECK LISTING FOR BOARD MEETING
12/11/12**

Company Name	Company No.	Check No.	Check No.	Check No.	Total
		61204 thru 61228 11/27/12	61229 thru 61274 12/04/12	61275 thru 61299 12/11/12	
		Amount	Amount	Amount	
Potable Water Operations	101	10,335.59	11,016.84	4,082.87	25,435.30
Recycled Water Operations	102				0.00
Sanitation Operations	130	191.76	3,457.74		3,649.50
Potable Water Replacement	301		7,666.88	60,966.53	68,633.41
Sanitation Replacement	330				0.00
Internal Service	701	14,277.12	47,443.44	45,762.65	107,483.21
Joint Venture Operations	751	31,203.11	27,151.68	11,644.28	69,999.07
Joint Venture Replacement	754		91,943.96	13,562.79	105,506.75
Total Printed		56,007.58	188,680.54	136,019.12	380,707.24

Voided Checks/Payment Stopped:

None				
Total Voids		0.00	0.00	0.00

Net Total		56,007.58	188,680.54	136,019.12	380,707.24
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MWD
METROPOLITAN WATER DISTRICT OF SOUTHERN CALIFORNIA
 700 North Alameda Street
 Los Angeles, CA, 90012-2944

INVOICE

Billed To:
 Las Virgenes Municipal Water District



Service Address
 4232 Las Virgenes Road
 Calabasas, CA 91302

September 2012	Page No. 1 of 1
Mailed: 10/10/2012	Due Date: 11/30/2012
Invoice Number: 7475	Revision: 0

NOTICE
 The MWD Administrative Code Section 4507 and 4508 require that payment must be made in "Good Funds" by the due date or the payment will be considered delinquent and an additional charge shall be assessed.

DELIVERIES	Volume (AF)
Total Water Treated Delivered	2,086.0

SALES	Type	Volume (AF)	Rate (\$ /AF)	Total (\$)
Full Service	Tier 1 Supply Rate	2,086.0	\$106.00	\$221,116.00
	System Access Rate	2,086.0	\$217.00	\$452,662.00
	Water Stewardship Rate	2,086.0	\$43.00	\$89,698.00
	System Power Rate	2,086.0	\$136.00	\$283,696.00
	Delta Supply Surcharge	2,086.0	\$58.00	\$120,988.00
	Treatment Surcharge	2,086.0	\$234.00	\$488,124.00
SUBTOTAL				\$1,656,284.00

WATER MANAGEMENT	Volume (AF)	Total (\$)
Local Resource Programs	412.7	(\$63,555.80)
SUBTOTAL		(\$63,555.80)

OTHER CHARGES AND CREDITS	Rate (\$ /AF)	
Readiness To Serve Charge(Payment Schedule: M)	\$112,240.00	
Capacity Charge(Payment Schedule: M)	\$27,935.00	
Miscellaneous Debit/Credit (See Detail)	(\$1,300.19)	
SUBTOTAL		\$138,874.81

ADDITIONAL INFORMATION	Volume (AF)	Tier1 %	Peak Day	Flow (CFS)
Purchase Order Commitment (Jan 2003 to Dec 2012)	137,103.0			
Purchase Order Firm Delivery To Date (Jan 2003 to Dec 2012)	221,322.6			
Tier 1 Annual Limit (For Current Calendar Year)	20,850.0			
Tier 1 YTD Deliveries (For Current Calendar Year)	16,029.2	76.9		
Tier 1 Current Month Deliveries	2,086.0			
Capacity Charge			8/15/2008	45.3

INVOICE TOTAL

Volume AF
2,498.7

Amount Now Due
\$1,731,603.01

Note: Amount Due is based on highlighted fields

Otc to pay
Gen Man
10/16/12

Approved for Payment
David R. Kippman
 10/19/12

P A I D
Wired on 11/30/12
SC
 ITEM 5B

Batch Number - 220244
Bank Account - 00146807 Cash-General

Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Document Ty	Document Number	Key Item	Key Co	Amount	Invoice Number
61204	11/27/12	16480	A.W. CHESTERTON COMPANY	CHESTERTON SUPERSET	PV	122602	001	00701	1,331.10	IN002467576/9 23
61205	11/27/12	16051	ACCURATE TELECOM INC.	Payment Amount REMOTE LABOR EXT.3176	PV	122606	001	00701	90.00	10541
61206	11/27/12	15940	AMERICAN RED CROSS	Payment Amount AFA/CPRAED TRNG (11) STUDENTS	PV	122607	001	00701	990.00	10170204
61207	11/27/12	5625	ASSOC. OF WATER AGENCIES OF VENTURA CO	Payment Amount WTRWISE BRKFST:4 ATTENDEES	PV	122604	001	00701	110.00	05-6285
61208	11/27/12	2869	AT&T	Payment Amount SRV 11/7/12-12/6/ 12 SRV 11/7/12-12/6/ 12 SRV 11/7/12-12/6/ 12 SRV 11/7/12-12/6/ 12 SRV 11/7/12-12/6/ 12 SRV 11/7/12-12/6/ 12	PV	122564	001	00701	111.54	7719/110712
					PV	122565	001	00701	111.54	7720/110712
					PV	122566	001	00701	81.30	7721/110712
					PV	122567	001	00130	191.76	2220/110712
					PV	122568	001	00101	387.40	2043/110712
					PV	122569	001	00101	191.76	2045/110712
					PV	122570	001	00101	64.06	0123/110712
					PV	122571	001	00101	31.55	0124/110712

Batch Number - 220244

Bank Account - 00146807 Cash-General

Payment Number	Date	Address Number	Name	Payment Stub Message	Document		Key	Amount	Invoice Number
					Ty	Number			
61209	11/27/12	18654	AT&T TELECONFERENC E SERVICES	PV	122613	001 00101	1,170.91	49329297/1016	12
61210	11/27/12	2425	BANK OF AMERICA	PV	122572	001 00701	54.95	2688/110712	
				PV	122573	001 00751	502.87	2738/110712	
				PV	122574	001 00101	39.08	8185/110712	
				PV	122574	002 00101	84.94	8185/110712	
				PV	122574	003 00101	23.91	8185/110712	
				PV	122574	004 00101	512.10	8185/110712	
				PV	122574	005 00101	122.08	8185/110712	
				PV	122574	006 00101	537.30	8185/110712	
				PV	122574	007 00101	537.30	8185/110712	
				PV	122575	001 00701	20.24	0921/110712	
				PV	122576	001 00701	235.93	1316/110712	
				PV	122577	001 00101	142.43	0073/110712	
				PV	122578	001 00751	1,074.86	1302/110712	

Batch Number - 220244
Bank Account - 00146807 Cash-General

Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Document Ty	Document Number	Key Item	Key Co	Amount	Invoice Number
				VISA	PV	122579	001	00751	55.60	8418/110712
				CHRG-DEPT						
				OPNS-OCT12						
				VISA	PV	122579	002	00751	250.40	8418/110712
				CHRG-DEPT						
				OPNS-OCT12						
				VISA	PV	122579	003	00751	84.09	8418/110712
				CHRG-DEPT						
				OPNS-OCT12						
				VISA	PV	122580	001	00701	510.46	6262/110712
				CHRG-ENGRG-OC						
				T12						
				VISA	PV	122581	001	00701	24.20	0288/110712
				CHRG-TAPIA						
				-OCT12						
				VISA CHRG-WTR	PV	122582	001	00701	97.16	8136/110712
				DIST#1-OCT12						
				VISA CHRG-WTR	PV	122582	002	00701	26.32	8136/110712
				DIST#1-OCT12						
				VISA CHRG-WTR	PV	122582	003	00701	498.71	8136/110712
				DIST#1-OCT12						
				VISA CHRG-WTR	PV	122583	001	00701	97.16	8102/110712
				DIST#2-OCT12						
				VISA CHRG-WTR	PV	122583	002	00701	67.41	8102/110712
				DIST#2-OCT12						
				VISA CHRG-WTR	PV	122583	003	00701	65.71	8102/110712
				DIST#2-OCT12						
				VISA CHRG-WTR	PV	122583	004	00701	86.36	8102/110712
				DIST#2-OCT12						
				VISA	PV	122584	001	00701	29.24	7026/110712
				CHRG-G.PETERS						
				ON-OCT12						
				VISA CHRG-WLK	PV	122585	001	00101	41.62	7493/110712
				WTP1-OCT12						
				VISA CHRG-WLK	PV	122585	002	00101	527.72	7493/110712
				WTP1-OCT12						
				VISA CHRG-WLK	PV	122585	003	00101	202.54	7493/110712
				WTP1-OCT12						
				VISA CHRG-WLK	PV	122585	004	00101	122.89	7493/110712
				WTP1-OCT12						
				VISA CHRG-WLK	PV	122585	005	00101	49.68	7493/110712

Batch Number - 220244
Bank Account - 00146807 Cash-General

Payment Number	Payment Date	Address Number	Name	Payment Stub Message	TY	Document Number	Key	Amount	Invoice Number
				WTPI-OCT'12					
				VISA CHRG-WLK	PV	122585	006 00101	105.89	7493/110712
				WTPI-OCT'12					
				Payment Amount				7,388.11	
61211	11/27/12	15635	BRENNTAG PACIFIC, INC.	ANTI-FOAM EMUL	PV	122603	001 00701	5,983.97	BPI253781
				1DRUM=450LBS					
				PALLATES	PV	122603	003 00701	20.00	BPI253781
				Payment Amount				6,003.97	
61212	11/27/12	5376	CALIFORNIA ELECTRIC SUPPLY	MISC MOTOR PROTECTION	PV	122588	001 00701	1,495.40	8997-794179
				MISC	PV	122589	001 00701	928.14	8997-795737
				ELECTRICAL SUPPL					
				MISC	PV	122591	001 00701	235.55	8997-795305
				ELECTRICAL SUPPL					
				MISC	PV	122592	001 00701	240.27	8997-795808
				ELECTRICAL SUPPL					
				MISC	PV	122593	001 00701	67.60	8997-795849
				ELECTRICAL SUPPL					
				CR-LB COVER & GASKET	PD	122596	001 00751	66.49-	8997-279390
				ELECTRICAL SUPPL					
				MISC	PV	122598	001 00701	169.41	8997-795403
				ELECTRICAL SUPPL					
				25M COMM FBR OPTIC CBL	PV	122622	001 00701	1,032.55	8997-785376
				Payment Amount				4,102.43	
				MISC SAFETY SUPPLIES	PV	122586	001 00701	850.20	308908
				FREIGHT	PV	122586	002 00701	34.56	308908
				SOAP LIQUID DIAL GOLD	PV	122587	001 00701	68.64	308909
				FREIGHT	PV	122587	002 00701	24.18	308909
				Payment Amount				977.58	

Alt Payee 5451 CALIFORNIA ELECTRIC SUPPLY
P.O. BOX 14196
ORANGE CA 92863

61213 11/27/12
CALOLYMPIC SAFETY

Batch Number - 220244
Bank Account - 00146807 Cash-General

Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Document Ty	Document Number	Key	Item	Co	Amount	Invoice Number
61214	11/27/12	2513	CAPCO ANALYTICAL SERVICES	10/12-DIGESTER GAS TEST	PV	122621	001	00701		366.25	123221
				Payment Amount						366.25	
61215	11/27/12	4586	CONSOLIDATED ELECTRICAL DISTRIBUTORS	POWERFLEX 755 PACKAGED DRIVE	PV	122594	001	00701		16,933.88	9009-667545
				Payment Amount						16,933.88	
61216	11/27/12	2547	COUNTY SANITATION DISTRICTS OF LA COUNTY	10/12-GRITS&R AG HAULING@TAPIA	PV	122620	001	00701		183.69	48892/103112
				Payment Amount						183.69	
61217	11/27/12	16527	CYBERNETICS	8 PORT SAS ADAPTER CARD LTO TAPE MEDIA	PV	122599	001	00701		387.00	779519
				Payment Amount						387.00	
61218	11/27/12	2658	FEDERAL EXPRESS CORP	PACKAGES DEL 11/9 -11/14/12	PV	122605	001	00701		100.28	2-084-46578
				Payment Amount						100.28	
61219	11/27/12	2655	FERGUSON ENTERPRISES	GAUGE 1/4" X 2.5 0-400 PSI BALL VALVE, 1"	PV	122618	001	00701		196.84	0420154
				Payment Amount						196.84	
			Alt Payee	FERGUSON ENTERPRISES, INC. #1083 FILE 56809 LOS ANGELES CA 90074-6809							
61220	11/27/12	2660	FISHER SCIENTIFIC	MANIFOLD TUBING ORANGE/YELLOW FREIGHT	PV	122595	001	00701		47.11	3943302
				Payment Amount						47.11	
			Alt Payee	FISHER SCIENTIFIC ACCOUNT #479936-001 FILE #50129							
61221	11/27/12	16929	GENERAL CODE, LLC	1/10/12-1/10/14 NOVUS	PV	122608	001	00701		3,800.00	C0009518
				Payment Amount						3,800.00	

ITEM 5B

Batch Number - 220244

Bank Account - 00146807 Cash-General

Payment Number	Payment Date	Address Number	Name	Payment Stub Message	TY	Document Number	Key Item	Co	Amount	Invoice Number
61222	11/27/12	6464	INDUSTRIAL THREADED PROD. INC.	SWARE	PV	122601	001	00701	3,800.00	155559-00
			BOLT, 5/8" X 3", HEX HEAD						597.21	
			316							
			Alt. Payee	INDUSTRIAL THREADED PRODUCTS, INC. P. O. BOX 225, C/O ACCOUNTING DEPT. SANTA CLARA CA 95052-0225						
61223	11/27/12	2611	LA DWP	RECTIFIER	PV	122615	001	00101	597.21	09501/111312
				10/12-11/13/1					32.43	
				2						
				RETIFIER	PV	122616	001	00101	36.20	10298/110912
				10/11-11/09/1						
				2						
				TWIN LAKES	PV	122617	001	00101	6,674.79	22930/110912
				10/11-11/09/1						
				2						
61224	11/27/12	3483	DAVID LIPPMAN	REIMB CELL PHONE	PV	122612	001	00701	86.65	7898/110312
				10/04-11/03/1					6,743.42	
				2						
61225	11/27/12	3110	GLEN PETERSON	REIMB EXP:	PV	122562	001	00701	435.53	110112
				6/15/12-8/23/12					86.65	
				2						
61226	11/27/12	18590	WILLIAM/SARI SHEPPHIRD	REFD	PV	122609	001	00701	435.53	23650 CLVR
				AGRMT-CLVR					1,498.44	TRL#3
				TRU/MAN EXT						
				REFD	PV	122610	001	00701	749.23	23639 CLVR
				AGRMT-CLVR						TRL#3
				TRU/MAN EXT						
				REFD	PV	122611	001	00701	586.89	23626 CLVR
				AGRMT-CLVR						TRL#3
				TRU/MAN EXT						
61227	11/27/12	2964	STATE BOARD OF	Payment Amount	PV	122614	001	00101	201.00	0001 3961 373
				7/1/12-6/30/1					2,834.56	
				3 WTR RIGHTS						

ITEM 5B

Batch Number - 220244

Bank Account - 00146807 Cash-General

Payment Number	Date	Address Number	Name	Payment Stub Message	TY	Document Number	Key Item	Co	Amount	Invoice Number
EQUALIZATION										
61228	11/27/12	18056	BARRY STEINHARDT	Payment Amount					201.00	
				REIMB-S.O.T.C	PV	122563	001	00701	45.00	110112
				ITY LUNCHEON						
				11/1						
				Payment Amount					45.00	
				Total Amount of Payments Written					56,007.58	
				Total Number of Payments Written					25	

Batch Number - 220429

Bank Account - 00146807 Cash-General

Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Document Ty	Document Number	Key Item	Key Co	Amount	Invoice Number
61229	12/04/12	16480	A.W. CHESTERTON COMPANY	442 OUTER GLAND 316SS	PV	122683	001	00701	1,375.00	IN002468641/9 23
Payment Amount										
61230	12/04/12	8680	ADS, LLC	11/12 FLW MNRNG SRV	PV	122739	001	00701	673.14	12780.22-1112
Payment Amount										
61231	12/04/12	17077	AECOM USA, INC.	9/29-10/26/12 -CLBS TANK REHAB	PV	122678	001	00701	7,216.88	37291769
Payment Amount										
61232	12/04/12	16927	AGOURA AUTO SERVICE	SMOG TEST VEH#826	PV	122703	001	00701	61.50	500500
Payment Amount										
				REPR SMOG TEST VEH#836	PV	122704	001	00701	138.94	4795
				SMOG TEST VEH#836	PV	122705	001	00701	61.50	500501
				SMOG TEST VEH#857	PV	122706	001	00701	61.50	500502
				SMOG TEST VEH#858	PV	122707	001	00701	61.50	500508
				SMOG TEST VEH#832	PV	122708	001	00701	61.50	500507
				SMOG TEST VEH#322	PV	122709	001	00701	61.50	500506
				SMOG TEST VEH#877	PV	122710	001	00701	61.50	500509
				SMOG TEST VEH#155	PV	122711	001	00701	86.50	500510
				SMOG TEST VEH#828	PV	122712	001	00701	61.50	500511
				SMOG TEST VEH#816	PV	122713	001	00701	61.50	500512
				SMOG TEST VEH#814	PV	122714	001	00701	61.50	500513
				SMOG TEST VEH#865	PV	122715	001	00701	61.50	500514
				SMOG TEST VEH#866	PV	122716	001	00701	61.50	500515

Batch Number - 220429

Bank Account - 00146807 Cash-General

Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Number	Document	Key	Item	Co	Amount	Invoice Number
				SMOG TEST	PV	122717		001	00701		113.94	500516
				VEH#129								
				SMOG TEST	PV	122718		001	00701		61.50	500517
				VEH#860								
				SMOG TEST	PV	122719		001	00701		61.50	500520
				VEH#160								
				SMOG TEST	PV	122720		001	00701		61.50	500521
				VEH#317								
				SMOG TEST	PV	122721		001	00701		61.50	500523
				VEH#870								
				SMOG TEST	PV	122722		001	00701		61.50	500525
				VEH#868								
				SMOG TEST	PV	122723		001	00701		61.50	500527
				VEH#806								
				SMOG TEST	PV	122724		001	00701		61.50	500530
				VEH#845								
				SMOG TEST	PV	122725		001	00701		61.50	500531
				VEH#867								
				SMOG TEST	PV	122726		001	00701		86.50	500532
				VEH#112								
				SMOG TEST	PV	122727		001	00701		61.50	500533
				VEH#848								
				SMOG TEST	PV	122728		001	00701		61.50	500538
				VEH#822								
				SMOG TEST	PV	122729		001	00701		61.50	500539
				VEH#815								
				SMOG TEST	PV	122730		001	00701		106.50	500542
				VEH#136								
				REPR SMOG	PV	122731		001	00701		189.38	4806
				TEST VEH#136								
				Payment Amount							2,136.26	
61233	12/04/12	2387	AMERRAY HYDRAULICS CORP	MISC	PV	122665		001	00701		445.01	37902
				INVENTORY								
				ITEMS								
				Payment Amount							445.01	
				SRV	PV	122654		001	00701		37.67	4639/111412
				11/14--12/13/1								
				2								
				SRV	PV	122655		001	00751		37.67	4860/111412
				11/14--12/13/1								
				2								

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key Item	Co	Amount	Invoice Number
61235	12/04/12	9631	AT&T LONG DISTANCE		PV	122652	001	00701	192.68	806368136/110 412
				Payment Amount					75.34	
				SRV 10/05-11/04/1						
				2						
				SRV 10/05-11/04/1	PV	122652	002	00701	1.63	806368136/110 412
				2						
				SRV 10/05-11/04/1	PV	122652	003	00701	.37	806368136/110 412
				2						
				SRV 10/05-11/04/1	PV	122652	004	00701	20.14	806368136/110 412
				2						
				SRV 10/05-11/04/1	PV	122652	005	00701	1.97	806368136/110 412
				2						
				SRV 10/05-11/04/1	PV	122652	006	00701	16.18	806368136/110 412
				2						
				SRV 10/05-11/04/1	PV	122652	007	00701	16.09	806368136/110 412
				2						
				Payment Amount					249.06	
61236	12/04/12	7965	B&B PALLET CO.		PV	122658	001	00701	1,422.20	109127
				130YD WOOD CHIPS 1"						
				130YD WOOD CHIPS 1"	PV	122736	001	00701	1,422.20	109128
				130YD WOOD CHIPS 1"	PV	122737	001	00701	1,422.20	109129
				130YD WOOD CHIPS 1"	PV	122738	001	00701	1,422.20	109130
				2						
				Payment Amount					5,688.80	
61237	12/04/12	15635	BRENNITAG PACIFIC, INC.		PV	122629	001	00701	2,288.06	BPI254771
				AMMONIA						
				AMMONIA SERIAL CONTAINER RETURN CR	PV	122629	002	00701	1,600.00	BPI254771
				1,550.00-	PD	122630	001	00751		BP1168068
				Payment Amount					2,338.06	
61238	12/04/12	5405	CALOLYMPIC SAFETY		PV	122660	001	00701	157.23	305249-1
				BOOTS 16" RUBBER						

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key	Item	Co	Amount	Invoice Number	
WTRPROOF												
61239	12/04/12	13919	CANTEEN OF COASTAL CALIFORNIA, INC	FREIGHT	PV	122660	002	00701		12.03	305249-1	
				Payment Amount						169.26		
				MISC COFFEE SUPPL	PV	122702	001	00701		838.92	20718	
61240	12/04/12	4586	CONSOLIDATED ELECTRICAL DISTRIBUTORS	Ovation Backup UPS	PV	122659	001	00701		1,058.42	9009-667980	
				Payment Amount						838.92		
				FREIGHT	PV	122659	002	00701		75.30	9009-667980	
				Payment Amount						1,133.72		
61241	12/04/12	12559	DATASTREAM BUSINESS SOLUTIONS, INC.	10/12 STANDBY CHARGE	PV	122650	001	00701		450.00	14202	
61242	12/04/12	2658	FEDERAL EXPRESS CORP	PACKAGE DELIVERED	PV	122689	001	00701		23.37	2-091-92179	
				Payment Amount						450.00		
				11/20/12								
				Payment Amount						23.37		
61243	12/04/12	2655	FERGUSON ENTERPRISES	AIR VAC 1", VENT-O-MAT	PV	122631	001	00701		6,654.85	0418731	
				MISC INVENTORY ITEMS	PV	122632	001	00701		356.05	0423184	
				Payment Amount						3,700.00	0725291	
				FIREFLY CFI TRAINING	PV	122664	001	00701				
Alt Payee 3207 FERGUSON ENTERPRISES, INC. #1083 FILE 56809 LOS ANGELES CA 90074-6809												
				Payment Amount						10,710.90		
61244	12/04/12	2672	FRUIT GROWERS LABORATORY, INC.	LAB ANALYSIS @TAPIA	PV	122740	001	00701		19.80	211170	
				LAB ANALYSIS @WLK	PV	122741	001	00701		129.53	211315A	
				Payment Amount						149.33		
61245	12/04/12	6770	G.I.	10/29-11/15-1	PV	122679	001	00701		551.64	2623816-0283-	

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Payment Number	Date	Address Number	Name	Payment Stub Message	Ty	Number	Document	Key	Co	Amount	Invoice Number
			INDUSTRIES	0YD							4
				ROLLOFF@SHOP							
				11/12-	PV	122745	001 00701			444.13	2519481-0283-
				DISPOSAL @							4
				TAPIA							
			Alt Payee	G.I. INDUSTRIES							
				P. O. BOX 541065							
				LOS ANGELES CA 90054-1065							
										995.77	
61246	12/04/12	6804	GENERAL	2 GAL.DRM OF	PV	122685	001 00701			1,567.81	4859646
			PETROLEUM	RANDO HD 46							
			Alt Payee	GENERAL PETROLEUM							
				P. O. BOX 31001-1235							
				PASADENA CA 91110-1235							
										1,567.81	
61247	12/04/12	2701	GRAINGER,	I R 1/2" AIR	PV	122681	001 00701			318.58	9977452086
			INC.	IMPACT WRENCH							
				BOILER PUMP							
				MOTOR						690.99	9976143892
			Alt Payee	GRAINGER, INC.							
				DEPT 805178142							
				PALATINE IL 60038-0001							
										1,009.57	
61248	12/04/12	9646	GRAYBAR	TOP HAT CPU	PV	122628	001 00701			2,743.73	963553993
			ELECTRIC CO.	512K W I/O							
				4 CHAN ANALOG							
				OUTPUT &						3,422.73	963627971
				INPUT							
										6,166.46	
61249	12/04/12	18679	GSE	RTN RLS-TAPIA	PV	122764	001 00754			52,116.71	10462-REHAB/R
			CONSTRUCTION,	INFLNT/REHAB							TN
			INC.								
				RTN RLS-TAPIA						30,358.00	10462-RPL/RTN
				INFLNT/RPL							
										82,474.71	
										130.20	00586332
61250	12/04/12	4525	HARRINGTON		PV	122743	001 00701				
			INDUSTRIAL								
			PLASTICS INC.								
										23.85	00586332
										28.25	00586517

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Number	Key	Amount	Invoice Number
Number	Date	Number	Name	Document		ltn	Co		Number
				SXSXFPT					
				FREIGHT	PV	122744	002 00701	16.20	00586517
		Alt Payee	7132 HARRINGTON INDUSTRIAL PLASTICS LLC P. O. BOX 5128 14480 YORBA AVENUE						
				Payment Amount				198.50	
61251	12/04/12	18646	HDR ENGINEERING, INC.	9/30-11/3/12 ENGRG SRV	PV	122626	001 00701	5,958.20	36234-B
				9/30-11/3/12-18" REW PIPELINE	PV	122701	001 00701	3,511.05	36240-B
				Payment Amount				9,469.25	
61252	12/04/12	2727	IDEXX LABORATORIES	COLILERT BOTTLES	PV	122627	001 00701	717.75	264082821
				FREIGHT	PV	122627	002 00701	92.03	264082821
		Alt Payee	6447 IDEXX LABORATORIES P. O. BOX 101327 ATLANTA GA 30392-1327						
				Payment Amount				809.78	
61253	12/04/12	16423	JANO GRAPHICS	POSTER	PV	122661	001 00701	811.17	46198
				CONTEST CD					
				CALENDARS					
				Payment Amount				811.17	
61254	12/04/12	3083	JCI JONES CHEMICALS, INC	SODIUM HYPOCHLORITE-4998GAL	PV	122623	001 00701	2,908.69	566313
				SODIUM BISULFITE-413 8GAL	PV	122624	001 00701	5,627.68	566484
				SODIUM HYPOCHLORITE-5008GAL	PV	122625	001 00701	2,914.51	566698
		Alt Payee	13647 JCI JONES CHEMICALS, INC P.O. BOX 636877 CINCINNATI OH 45263-6877						
				Payment Amount				11,450.88	
61255	12/04/12	18155	JOHN GIL ENTERPRISES	GAS DETECTION INSTALLATION	PV	122662	001 00701	2,400.00	2099

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Number	Document	Key	lim	Co	Amount	Invoice Number
61256	12/04/12	2752	KAMAN INDUSTRIAL TECHNOLOGIES		PV	122687		001	00701		127.30	K272335
Payment Amount TAPIA BAR SCREEN HYDRAULICS Payment Amount HQ BLDG#1-9/5-11/6/12											2,400.00	
61257	12/04/12	3352	LAS VIRGENES MUNICIPAL WATER DISTRICT		PV	122633		001	00101		401.58	2620/110612
Payment Amount L/S#1 SEWER 9/11-11/12/12 L/S#2 SEWER 9/11-11/12/12 HQ BLDG#8 9/5-11/6/12 FIRE PROTECTN 9/5-11/6/12 FIRE PROCTN BLDG7-9/5-11/6/12											127.30	
Payment Amount BLDG#7- 9/5-11/6/12 BLDG# 2- 9/5-11/6/12 TAPIA PLNT 9/5-11/6/12 RLV FARM 9/5-11/6/12 RLV PLNT 9/5-11/6/12 Payment Amount 2012 SEIU NEGOTIATIONS PROF SRV-OCT'12 RE:GENERAL Payment Amount 12/23/12-01/2 2/13-PSTG RNTL											43.91	1775/111212
Payment Amount 2012 SEIU NEGOTIATIONS											45.69	0570/111212
Payment Amount 2012 SEIU NEGOTIATIONS											412.26	2647/110612
Payment Amount 2012 SEIU NEGOTIATIONS											15.00	2650/110612
Payment Amount 2012 SEIU NEGOTIATIONS											15.00	2654/110612
Payment Amount 2012 SEIU NEGOTIATIONS											812.06	2656/110612
Payment Amount 2012 SEIU NEGOTIATIONS											714.62	2658/110612
Payment Amount 2012 SEIU NEGOTIATIONS											669.65	1760/110612
Payment Amount 2012 SEIU NEGOTIATIONS											113.78	2080/110612
Payment Amount 2012 SEIU NEGOTIATIONS											1,209.53	2090/110612
61258	12/04/12	2789	LIEBERT CASSIDY WHITMORE		PV	122677		001	00701		3,090.00	157612
Payment Amount 2012 SEIU NEGOTIATIONS											4,453.08	
Payment Amount 2012 SEIU NEGOTIATIONS											27.40	157611
61259	12/04/12	17295	MAIL FINANCE		PV	122746		001	00701		410.65	H3655799
Payment Amount 2012 SEIU NEGOTIATIONS											3,117.40	

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key ltm	Key Co	Amount	Invoice Number
61260	12/04/12	18997	MATHIS CONSULTING GROUP	GM RECRUITMENT 11/8/12	PV	122663	001	00701	7,188.67	153688
61261	12/04/12	2846	NATIONAL PLANT SERVICES INC	Payment Amount SEWER CLEANING @US	PV	122732	001	00701	1,320.00	10747
61262	12/04/12	18784	PARSONS ENVIRONMENT & INFRASTRUCTURE	Payment Amount 10/13/12-11/0 9/12 PROF SRV	PV	122649	001	00701	66.00	1211B500
Alt Payee 18787 PARSONS ENVIRONMENT & INFRASTRUCTURE P. O. BOX 88964 CHICAGO IL 60695-1964										
61263	12/04/12	2585	PURETEC	Payment Amount 11/9/12 TANK EXCHANGE SRV	PV	122733	001	00701	208.64	1194094
61264	12/04/12	17174	ROTH STAFFING COMPANIES, LP	Payment Amount P/E 11/04/12 TEMP	PV	122747	001	00701	1,200.00	12784876
				SRV/MALIK,A	PV	122748	001	00701	1,200.00	12787303
				P/E 11/11/12 TEMP	PV	122749	001	00701	1,200.00	12789830
				SRV/MALIK,A	PV	122749	001	00701	1,200.00	12789830
61265	12/04/12	2948	SMITH PIPE & SUPPLY	Payment Amount MISC STORAGE ITEMS	PV	122651	001	00701	156.57	2472657
61266	12/04/12	13676	TEK-COLLECT INCORPORATED	Payment Amount ANNL COMPUTER MAINT FEE	PV	122691	001	00701	75.00	217212
61267	12/04/12	4595	THE COPY DEPARTMENT	Payment Amount CAFR PRINTING CHARGES	PV	122690	001	00701	254.04	1483242
				Payment Amount					254.04	

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key	Amount	Invoice Number
61268	12/04/12	18095	TOTAL BARRICADE SERVICE, INC.	TRAFFIC PLAN CLBS ROAD	PV	122656	001 00701	500.00	19330
61269	12/04/12	18651	TOYOTA-LIFT OF LOS ANGELES	TRAFFIC CONTROL PLAN Payment Amount	PV	122657	001 00701	250.00	19329
61270	12/04/12	16271	USA MOBILITY WIRELESS, INC	QUARTERLY PM'S ON UNIT#202 Payment Amount	PV	122645	001 00701	103.00	WO-189311
61271	12/04/12	3034	VORTEX INDUSTRIES	SRV 10/11-11/10/1 2 SRV 10/11-11/10/1 2 SRV 10/11-11/10/1 2	PV	122653	001 00701	65.83	V0143084K
61272	12/04/12	3035	VWR SCIENTIFIC	SRV 10/11-11/10/1 2 Payment Amount REPR UNDERGRND PARKING GATE	PV	122653	002 00701	69.85	V0143084K
61273	12/04/12	3047	WESCO DISTRIBUTION,	SRV 10/11-11/10/1 2 Payment Amount 20X150 TEST TUBES FREIGHT FILTERS, 110MM & GLOVES FREIGHT	PV	122653	003 00701	40.65	V0143084K
61274	12/04/12	3047	WESCO DISTRIBUTION,	SRV 10/11-11/10/1 2 Payment Amount REPR UNDERGRND PARKING GATE	PV	122646	001 00701	8,819.00	01-700146-1
61275	12/04/12	3035	VWR SCIENTIFIC	Payment Amount 20X150 TEST TUBES	PV	122647	001 00701	744.37	8052192161
61276	12/04/12	3035	VWR SCIENTIFIC	FREIGHT FILTERS, 110MM & GLOVES	PV	122647	002 00701	98.44	8052192161
61277	12/04/12	3035	VWR SCIENTIFIC	FREIGHT FILTERS, 110MM & GLOVES	PV	122648	001 00701	1,278.64	8052133113
61278	12/04/12	3035	VWR SCIENTIFIC	FREIGHT FILTERS, 110MM & GLOVES	PV	122648	003 00701	64.70	8052133113
61279	12/04/12	3047	WESCO DISTRIBUTION,	Payment Amount IDEAL SURETEST	PV	122734	001 00701	1,741.16	106422

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Payment Number	Date	Address Number	Name	Payment Stub Message	Ty	Document	Key	Amount	Invoice Number
						Number	Item Co		
			INC.	CIRCUIT					
				TRACER					
				FREIGHT	PV	122734	003 00701	16.22	106422
				IDEAL TKO	PV	122735	001 00701	290.75	111294
				MASTER ELEC					
				HOLE CUT					
				FREIGHT	PV	122735	002 00701	14.86	111294
			All Payee	WESCO DISTRIBUTION, INC					
				PO BOX 31001-0465					
				PASADENA CA 91110-0465					
				Payment Amount				2,062.99	
61274	12/04/12	3884	WURTH USA INC.	MISC AUTO	PV	122644	001 00701	518.68	94342799
				SUPPL & STOCK					
				Payment Amount				518.68	
				Total Amount of Payments Written				188,680.54	
				Total Number of Payments Written				46	

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key Item	Key Co	Amount	Invoice Number
61275	12/11/12	2321	ACWA	2013 MEMBERSHIP DUES	PV	122671	001	00701	20,124.50	856/AG13/DLTA
61276	12/11/12	18811	JAMES ALCROFT	Payment Amount REFD BAL CLOSED A/C	PV	122666	001	00101	154.21	1050224
61277	12/11/12	3807	AMERICAN WATER RESOURCES ASSOCIATION	Payment Amount 2013 MEMBERSHIP-C. REYES	PV	122670	001	00701	500.00	16131/110812
61278	12/11/12	18812	JAMES DOUDNA	Payment Amount REFD BAL CLOSED A/C	PV	122667	001	00101	109.99	601417
61279	12/11/12	18527	J.FLETCHER & CREAMER & SON, INC. AND	Payment Amount PRG PMT#10-BKBN AGOURA PIPELN 10% RETENTION ON PMT#10	PV	122692	001	00701	54,906.53	10419/#10
61280	12/11/12	18535	KEMIRA WATER SOLUTIONS, INC.	Payment Amount FERRIC CHLORIDE-4807 9 LB	PV	122674	001	00701	6,026.35	9017307323
61281	12/11/12	18818	ALIA MALIK	Payment Amount REIMB MLG-10/5-11/2 2/12	PV	122774	001	00701	171.72	120312
61282	12/11/12	18817	DON MAZER	Payment Amount REFD BAL CLOSED A/C	PV	122668	001	00101	230.53	1050168
61283	12/11/12	8065	MWH AMERICAS, INC	Payment Amount 9/29-10/26/12 WRF DISINFECTION	PV	122675	001	00701	13,562.79	1493044
61284	12/11/12	2852	NEW PIG CORP	Payment Amount MISC TAPIA &	PV	122772	001	00701	609.00	4570023-00

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Document Ty	Document Number	Key Itrn	Key Co	Amount	Invoice Number
				RLV MAINT						
				SUPPL						
				MISC TAPIA &	PV	122772	005	00701	296.18	4570023-00
				RLV MAINT						
				SUPPL						
61285	12/11/12	17411	OAKS DRAIN SERVICE	Payment Amount	PV	122758	001	00701	79.00	24361
				PLUMBING					905.18	
				REPR@RLV					79.00	
61286	12/11/12	2302	OFFICE DEPOT	Payment Amount	PV	122761	001	00701	550.54	632711000001
				MISC OFFICE & COFFEE SUPPL						
				MISC OFFICE & COFFEE SUPPL					49.00	632711000001
				COFFEE, FOLDERS					45.44	632711001001
				STAMP, XPL					31.78	632710935001
61287	12/11/12	13586	ORACLE AMERICA, INC.	Payment Amount	PV	122763	001	00701	15,684.37	41592284
				8/23-11/22/12					676.76	
				JDE MAINT						
61288	12/11/12	18682	PARRAGA & SCHACHT LLC	Payment Amount	PV	122669	001	00101	1,219.39	9997562
				REFD DEPOSIT						
				CLOSED A/C						
61289	12/11/12	18084	PHOENIX CIVIL ENGINEERING, INC.	Payment Amount	PV	122700	001	00701	2,060.00	MLVM11100107
				MALIBU BOWL					1,219.39	
				PGLN DSGN						
61290	12/11/12	18771	RIGGS & RIGGS, INC.	Payment Amount	PV	122757	001	00701	4,000.00	12-175
				1235 BCKBNE					2,060.00	
				PHASE2-APPRSL						
				SRV						
61291	12/11/12	16120	SOIL CONTROL LAB	Payment Amount	PV	122775	001	00751	300.00	2110289
				FINISHED					4,000.00	
				COMPOST						
				PACKAGE						
61292	12/11/12	9165	UNION BANK OF CALIFORNIA	Payment Amount	PV	122694	001	00301	5,490.65	10419/RTN#10
				RETENTION#10/23832					300.00	
61293	12/11/12	2436	VINCE BARNES AUTOMOTIVE	Payment Amount	PV	122695	001	00701	65.00	019390
				VEHICLE					5,490.65	
				MAINT#828						
				VEHICLE					379.05	019394

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Document Ty	Document Number	Key Item	Key Co	Amount	Invoice Number
				MAINT#831						
				VEHICLE	PV	122697	001	00701	239.33	019395
				MAINT#825						
				VEHICLE	PV	122698	001	00701	266.51	019368
				MAINT#322						
				VEHICLE	PV	122699	001	00701	399.39	019384
				MAINT#848						
				Payment Amount						
61294	12/11/12	3109	W. LITTEN	11/11-11/17/11	PV	122759	001	00701	4,333.75	0320226
				2 RANCHO						
				Payment Amount						
61295	12/11/12	3042	WATER	2013	PV	122773	001	00701	1,500.00	PILLAR/2013
				EDUCATION						
				FOUNDATION						
				DUES-J.MUNDY						
				Payment Amount						
61296	12/11/12	3048	WEST COAST	ADDED DYE TO	PV	122766	001	00701	602.00	S43866
				AIR						
				CONDITIONING						
				A/C						
				REPR@COMPUTER						
				RM BLDG8						
				11/12 PRV						
				MAINT WTR						
				TRMT@BLDG8						
				11/12-PRV						
				MAINT@BLDG7						
				11/12 PRV						
				MAINT@BLDG.2						
				Payment Amount						
61297	12/11/12	18640	WEST COAST	SERVER ROOM	PV	122771	001	00701	1,272.00	J300
				POWER						
				SOLUTIONS						
				Payment Amount						
61298	12/11/12	3067	XEROX	D95CPC-2ND	PV	122750	001	00701	579.36	064774120
				CORPORATION						
				FL/PMT#7-OCT						
				12						
				W5645P-TAPIA						
				PMT#44-OCT'12						
				XC560						
				CLR/PMT#22-OC						
				T'12						

Batch Number - 220430
Bank Account - 00146807 Cash-General

Payment Number	Date	Address Number	Name	Payment Stub Message	Document . . . Ty Number	Key itm Co	Amount	Invoice Number	
				X560	PV 122755	001 00701	191.58	064774123	
				EFL/PMT#22-OC					
				T'12					
				D95CPC-1ST	PV 122756	001 00701	587.60	064774119	
				FL/PMT#7-OCT					
				12					
				Payment Amount			2,967.52		
61299	12/11/12	18816	MAGGIE YOUNG	REBATE TURF	PV 122672	001 00101	2,368.75	250225	
				RMVL & RUNOFF					
				Payment Amount			2,368.75		
				Total Amount of Payments Written				136,019.12	
				Total Number of Payments Written				25	

December 3, 2012

To: Payroll

From: John Mundy, General Manager 

Subject: Per Diem Request
November 2012

Attached are the director statements of attendance for meetings, conferences and miscellaneous functions, which are summarized in the table below. If you have any questions please contact Kimmey Conklin.

At the meeting of 02/26/2008 the Board voted 5-0 to amend the daily per diem to:

- \$200.00 effective February 27, 2008
- January 26, 2010 during the annual review of compensation, the Board opted for the per diem to remain at \$200 and requested a per diem survey be completed along with the next employee compensation study.

Name	Meeting Attendance	Rate	Total
Joseph Bowman	5	\$ 200.00	\$ 1,000.00
Charles Caspary	6	200.00	1,200.00
*Glen Peterson LVMWD – 6 MWD - 3	9	200.00	1,800.00
Lee Renger	5	200.00	1,000.00
Barry Steinhardt	8	200.00	1,600.00

Thank you.

Article 4, 2-2.401(a) "not exceeding a total of ten (10) days in any calendar month"

*Article 4, 2-2.401(b) MWD director "not exceeding a total of (10) days in any calendar month."

Joseph M. Bowman
Las Virgenes Municipal Water District
4232 Las Virgenes Road
Calabasas, CA 91302
Fax: 818-251-2149

DATE: 11-28-12

TO: Kimmey Conklin, Executive Assistant/Clerk of the Board

FROM: Joseph M. Bowman
LVMWD Director, Division 4

SUBJECT: **Meeting Attendance Per Diem Request**

The following are Las Virgenes Municipal Water District Board of Directors Meetings, Committee Meetings/Conferences I have attended.

Date	Description
<u>11/5</u>	<u>JPA</u>
<u>8</u>	<u>Months - GM RECRUITMENT</u>
<u>13</u>	<u>LVMWD</u>
<u>27</u>	<u>"</u>
<u>28</u>	<u>Months - GM INTERVIEWS</u>

(5)

(Signed) Joseph Bowman
Joseph Bowman

✓

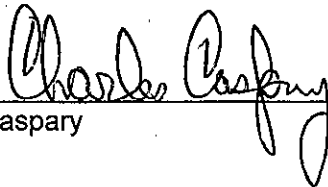
Charles Caspary
Las Virgenes Municipal Water District
4232 Las Virgenes Road
Calabasas, CA 91302
Fax: 818-251-2149

DATE: November 28, 2012
TO: Kimmey Conklin, Executive Assistant/Clerk of the Board
FROM: Charles Caspary
LVMWD Director, Division 1
SUBJECT: **Meeting Attendance Per Diem Request**

The following are Las Virgenes Municipal Water District Board of Directors Meetings, Committee Meetings/Conferences I have attended.

Date	Description
<u>11/05/12</u>	<u>LV-TSD JPA Board Mtg.</u>
<u>11/07/12</u>	<u>AWA - Ventura Water Tour</u>
<u>11/08/12</u>	<u>LVMWD - Special Board Mtg. - GM Search</u>
<u>11/18/12</u>	<u>LVMWD - Reg Bd Mtg.</u>
<u>11/27/12</u>	<u>LVMWD - Reg Bd Mtg.</u>
<u>11/28/12</u>	<u>LVMWD - Special Board Mtg. - GM Search.</u>
_____	_____
_____	_____
_____	_____
_____	_____

(Signed)


Charles Caspary

Glen Peterson
 Las Virgenes Municipal Water District
 4232 Las Virgenes Road
 Calabasas, CA 91302
 Fax: 818-251-2149

DATE: NOV. 2012
 TO: Kimmey Conklin, Executive Assistant/Clerk of the Board
 FROM: Glen Peterson
 LVMWD Director, Division 2
 SUBJECT: **Meeting Attendance Per Diem Request**

The following are Las Virgenes Municipal Water District Board of Directors Meetings, Committee Meetings/Conferences I have attended.

Date	Description
<u>5</u>	<u>MWD/LV JPA BOARD MEETING + MWD</u>
<u>8</u>	<u>LV GM RECRUITMENT-MATHS</u>
<u>13</u>	<u>LV LVMWD BOARD MEETING</u>
<u>15</u>	<u>LV AWA-OKPARD</u>
<u>27</u>	<u>LV LVMWD BOARD MEETING</u>
<u>28</u>	<u>LV GM INTERVIEWS-MATHS</u>
<u>2</u>	<u>MWD NORTHERN CAUCUS MWD</u>
<u>9</u>	<u>MWD BAY DELTA COMMITTEE</u>
<u>14</u>	<u>MWD COLORADO RIVER BOARD</u>

9

(Signed)

K Conklin for Glen Peterson
 Glen Peterson

12/03/2012

ESTIMATED PER DIEMS
 ACTUAL TBD ke

LVMWD 6
 MWD 3
 9

Lee Renger
Las Virgenes Municipal Water District
4232 Las Virgenes Road
Calabasas, CA 91302
Fax: 818-251-2149

DATE: 11-27-12
TO: Kimmey Conklin, Executive Assistant/Clerk of the Board
FROM: Lee Renger
LVMWD Director, Division 3
SUBJECT: **Meeting Attendance Per Diem Request**

The following are Las Virgenes Municipal Water District Board of Directors Meetings, Committee Meetings/Conferences I have attended.

Date	Description
<u>11-5-12</u>	<u>JPA Board Mtg.</u>
<u>11-8-12</u>	<u>Mtg w/ Dr Mathis - GM RECRUITMENT</u>
<u>11-13-12</u>	<u>LVMWD Board Mtg.</u>
<u>11-27-12</u>	<u>" " "</u>
<u>11-28-12</u>	<u>Mtg w/ Dr Mathis - GM INTERVIEWS</u>
<u> </u>	<u> </u>
<u> </u>	<u> </u>
<u> </u>	<u> </u>
<u> </u>	<u> </u>
<u> </u>	<u> </u>
<u> </u>	<u> </u>

5

(Signed) Lee Renger
Lee Renger



Barry Steinhardt
Las Virgenes Municipal Water District
4232 Las Virgenes Road
Calabasas, CA 91302
Fax: 818-251-2149

DATE:

11/28/12

TO:

Kimmy Conklin, Executive Assistant/Clerk of the Board

FROM:

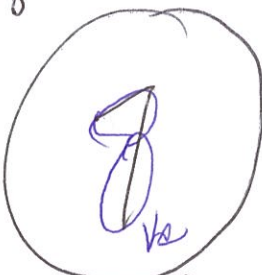
Barry Steinhardt
LVMWD Director, Division 5

SUBJECT:

Meeting Attendance Per Diem Request

The following are Las Virgenes Municipal Water District Board of Directors Meetings, Committee Meetings/Conferences I have attended.

Date	Description
<u>11/5</u>	<u>JPA Board Meeting</u>
<u>11/7</u>	<u>Training / AWA Water education Tour</u>
<u>11/8</u>	<u>LVMWD SPECIAL MEETING / GM Selection</u>
<u>11/13</u>	<u>LVMWD BOARD Meeting</u>
<u>11/15</u>	<u>Training / AWA</u>
<u>11/27</u>	<u>LVMWD AUDITORS MEETING</u>
<u>11/27</u>	<u>LVMWD BOARD MEETING</u>
<u>11/28</u>	<u>LVMWD SPECIAL MEETING / GM Selection</u>
<u>11/01</u>	<u>STATE OF THE CITY -</u>
	<u>AGOURA HILL (BOARD APPROVED)</u>
	<u>(11/13/12 He)</u>



(Signed)

Barry Steinhardt

✓



December 11, 2012 LVMWD Regular Board Meeting

TO: Board of Directors

FROM: General Manager

Subject: General Manager Recruitment and Compensation Process

SUMMARY:

Assembly Bill 1344 was signed into law and became effective January 1, 2012. The bill made several changes related to executive compensation and prohibits any legislative body from holding a special meeting regarding the salary, salary schedule, or other form of compensation for any local agency executive. Because of this change the Board will need to negotiate compensation with the selected General Manager candidate and formally approve a compensation package and contract at a regular meeting.

With the last regular meeting of the year scheduled for December 11, 2012 and the next round of General Manager candidate interviews scheduled for December 12, 2012, the next regular meeting of the Board will not take place until January 8, 2013. Should the Board desire to wrap up the recruitment process and be able to make an offer prior to the close of 2012 the Board's only option is to hold the regular meeting on Wednesday, December 26, 2012.

This item is being presented to assist the Board in successfully completing its recruitment process for General Manager and helping you to understand your options and limitations under changes in law.

RECOMMENDATION(S):

Provide direction to staff as to the meeting date for discussion of General Manager compensation, to be held at a regular board meeting.

FINANCIAL IMPACT:

None.

Prepared By: John R. Mundy, General Manager



December 11, 2012 LVMWD Regular Board Meeting

TO: Board of Directors

FROM: General Manager

Subject: OPEB and Total Compensation Updates

SUMMARY:

Over the next couple of years the contracts with employee organizations will be expiring. The Management and Supervisory Group's contract expires on June 30, 2013 and the SEIU Contract expires on December 31, 2014, unless mutually extended. In order to prepare for these negotiations the Board may wish to consider updating the Total Compensation Study and the Other Post Employment Benefits Actuarial Study(OPEB). Both of these studies are at least two years old and may not reflect the market for compensation and the District's unfunded liability for OPEB.

Director Caspary, with concurrence from Director Renger, asked this item be placed on the agenda for discussion at the December 11, 2012 meeting.

RECOMMENDATION(S):

Provide direction to staff.

FINANCIAL IMPACT:

To be decided.

Prepared By: John R. Mundy, General Manager



December 11, 2012 LVMWD Regular Board Meeting

TO: Board of Directors

FROM: Facilities & Operations

Subject: Award of Annual Purchase Orders

SUMMARY:

Annual purchase orders provide staff with flexibility when responding to operational and maintenance related matters, particularly during emergency situations. Annual purchase orders allow staff to select and direct qualified vendors to perform needed work.

RECOMMENDATION(S):

Authorize the General Manager to issue annual orders for the period of January 1, 2013 through December 31, 2013 to the vendors and in the amounts listed in Attachment A.

FINANCIAL IMPACT:

Funding for the work to be performed under the annual purchase orders is budgeted within the various operating and maintenance accounts in both the Las Virgenes Municipal Water District and Joint Powers Authority budgets. The maximum estimated annual cost for all purchase orders is \$684,000.

DISCUSSION:

Throughout the course of the year, maintenance, laboratory, construction and fleet maintenance function face the need for staff to be able to immediately select vendors who can respond to a variety of situations, including unexpected and emergency work.

Staff continually seeks and screens for the most qualified and cost effective vendors to provide the necessary services. Staff uses the following criteria to evaluate potential vendors:

- Pricing
- Response time
- Capabilities and staffing
- Quality of services provided.

Staff is requesting that annual purchase orders be issued to the vendors shown on Attachment A for the purposes described above. Consistent with current procedures, all appropriate approvals will be obtained before authorizing the vendors to proceed with any work. Any single repair/order in excess of \$25,000 will be brought to the Board for approval, or, if an emergency, for ratification.

Attachment A provides a list proposed vendors and the dollar amount requested in 2012, if any. Current year-to-date amounts and the 2013 requested amount are also provided on Attachment A. The annual purchase order requests reflects historical and anticipated spending by the District for these types of services.

Prepared By: Doug Anders - Administrative Services Coordinator

ATTACHMENTS:

ITEM 8A

Attachment A - List of Vendors

Vendor	2012 Approved	2012 Expenditures	2013 Request
AGOURA LOCK TECHNOLOGIES	\$ 500	\$ 150	\$ 500
AIRGAS USA, LLC	\$ 5,600	\$ 5,463	\$ 5,600
AGOURA AUTO SERVICE	\$ -	\$ -	\$ 2,000
AQUATIC BIOASSAY & CONSULTING	\$ 26,500	\$ 24,527	\$ 26,500
ARBOR SPECIALTIES, INC.	\$ 24,000	\$ 2,072	\$ 10,000
BLUE DIAMOND MATERIALS	\$ 6,000	\$ 2,520	\$ 5,000
CALABASAS CAR CARE	\$ 10,000	\$ 2,921	\$ 10,000
CALIFORNIA ELECTRIC SUPPLY	\$ 23,000	\$ 20,769	\$ 23,000
CAPCO ANALYTICAL SERVICES	\$ 4,500	\$ 3,303	\$ 4,500
CEMEX INC.	\$ 7,750		\$ 6,000
COLLINS EQUIPMENT REPAIR	\$ 5,000	\$ 4,192	\$ 5,000
CORDELL ELECTRIC	\$ 3,000	\$ 1,579	\$ 3,000
CUSTOM INDUSTRIAL SHEET METAL,	\$ 1,000		\$ 1,000
DELTA PACIFIC INDUSTRIES	\$ 4,500	\$ 3,339	\$ 4,500
DIAL SECURITY	\$ 7,000	\$ 5,973	\$ 7,000
EMISSION COMPLIANT CONTROLS CO	\$ 25,000	\$ 14,606	\$ 25,000
EMPIRE PIPE CLEANING & EQUIPME	\$ 10,000	\$ 2,535	\$ 10,000
CALIFORNIA HAZARDOUS SERVICES	\$ -	\$ -	\$ 15,000
FRUIT GROWERS LABORATORY, INC.	\$ 105,000	\$ 71,096	\$ 105,000
G.I. INDUSTRIES	\$ 46,000	\$ 42,745	\$ 46,000
GOLDEN STATE ELEVATOR	\$ 3,500	\$ 1,168	\$ 3,500
GENERAL PETROLEUM	\$ 22,000	\$ 18,872	\$ 22,000
GTA AUTO BODY	\$ 6,500		\$ 6,500
IFM EFECTOR INC.	\$ 6,500	\$ 5,377	\$ 6,500
INTERSTATE BATTERY SYSTEMS	\$ 4,500	\$ 3,319	\$ 4,500
JOEY M'S UPHOLSTERERS	\$ 5,000	\$ 3,455	\$ 5,000
KAMAN INDUSTRIAL TECHNOLOGIES	\$ 5,000	\$ 4,063	\$ 5,000
MOTION INDUSTRIES, INC.	\$ 16,000	\$ 15,187	\$ 16,000
MODERN TOOL	\$ -	\$ -	\$ 10,000
NAPA AUTO PARTS	\$ 2,500	\$ 1,549	\$ 2,500
NATIONAL PLANT SERVICES INC	\$ 14,000	\$ 7,725	\$ 14,000
OAKS DRAIN SERVICE	\$ 3,000	\$ 1,908	\$ 3,000
ODYSSEY POWER	\$ 23,000	\$ 21,962	\$ 23,000
PINKY'S TIRE SERVICE	\$ 5,000	\$ 2,565	\$ 5,000
R & B AUTOMATION, INC.	\$ 15,000	\$ 3,643	\$ 15,000
STANSBERY'S WELDING	\$ 2,000	\$ 1,035	\$ 2,000
SUPPORT PRODUCT SERVICES	\$ 2,000	\$ 1,865	\$ 2,000
T & T TRUCK & CRANE SERVICE	\$ 17,500	\$ 13,976	\$ 17,500
THE GATEKEEPER	\$ 3,500	\$ 460	\$ 3,500
TIRE MAN AGOURA	\$ 18,500	\$ 16,067	\$ 18,500
UNDERGROUND SERVICE ALERT	\$ 3,000	\$ 2,382	\$ 3,000
VAUGHANS INDUSTRIAL REPAIR	\$ 14,000	\$ 13,647	\$ 14,000
VINCE BARNES AUTOMOTIVE	\$ 40,000	\$ 30,358	\$ 40,000
VORTEX INDUSTRIES	\$ 15,000	\$ 13,760	\$ 15,000
VULCAN MATERIALS CO.	\$ 4,800	\$ 2,784	\$ 4,000
W.A.S.T.E.C., INC.	\$ 8,000	\$ 5,699	\$ 8,000
WAITE BROS. PLUMBING	\$ 1,900	\$ 1,403	\$ 1,900
WALTON MOTOR & CONTROL, INC.	\$ -	\$ -	\$ 21,000
WESCO DISTRIBUTION, INC.	\$ 20,000	\$ 17,057	\$ 20,000
WEST COAST AIR CONDITTONING	\$ 39,500	\$ 35,748	\$ 39,500
WORLDWIDE WATER UTILITY SERVICE	\$ 3,000	\$ 2,250	\$ 3,000
WPI	\$ -	\$ -	\$ 5,000
EUROFINS EATON ANALYTICAL, INC	\$ 6,715	\$ 2,040	\$ 10,000
Total	\$ 645,265	\$ 459,115	\$ 684,000



December 11, 2012 LVMWD Regular Board Meeting

TO: Board of Directors

FROM: Resource Conservation & Public Outreach

Subject: Billing Format Update

SUMMARY:

At the November 13, 2012 meeting, staff was directed to report back to the Board on the status of historical usage information provided on water bills, in response to a customer comment.

Historical usage information, in a format developed during water allocations, continued to appear on water bills after the drought. The bill noted that "water budgets are no longer in place and the information is provided as a target for water usage". The information intended to encourage efficient water use and support the 20% by 2020 initiative. In April 2012, the information was removed on printed bills due to questions, comments and confusion coming from some customers. The same information continued to appear on bills viewed online as information system staff (IS) determined it was best not to make additional changes while the online billing and presentment was being implemented and debugged. Staff also wanted to avoid additional programming costs associated with changes to the bill format as water budgets were still being considered as part the rate study.

Consistent with recent board action on rates and the customer comment, programming has been completed to restore the pre-drought bill format. This format shows usage for a full year prior to the current bill. The customer can compare usage in the current billing period to the same period last year. In addition, a daily average usage is shown to assist with the restructured sanitation rate that is based on winter water use.

Prepared By: Carol Palma, Customer Service Manager

ATTACHMENTS:

[Sample Bill](#)



Mailing Information **Account Information**

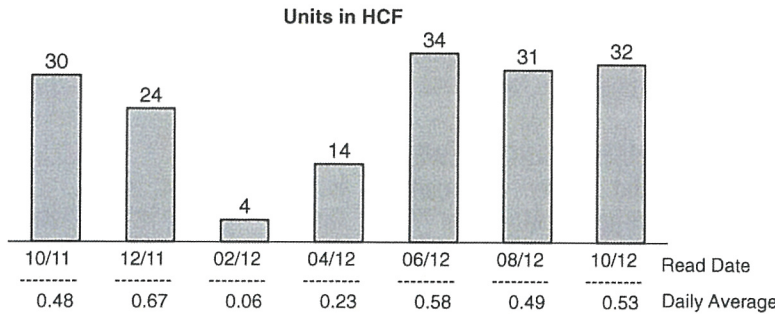
Customer # **Account #** **Classification**
Service Location Residential
Bill # 2219182

Meter Information **Billing Summary**

Meter Size 3/4x1"	Meter #	Bill Date 11/23/2012
From 08/23/12	Previous 89	Previous Balance \$196.13
To 10/22/12	Current 121	2% Late Fee \$3.92
Days 60	Units 32	Balance Forward \$200.05

Charges **Totals**

WATER (1 Unit=100 Cubic Feet = 748 Gallons)	<u>Rate</u>	<u>Amount</u>	
Tier 2	16 UNITS x \$2.15	\$34.40	
Tier 1	16 UNITS x \$1.78	\$28.48	
Total Usage	32 UNITS		\$62.88
Readiness To Serve Charge			\$27.40
SANITATION			
Service Charge			\$108.00
	Current Charge		<u>\$198.28</u>



Total Amount Due \$398.33

Make life a little easier...Sign up for eBill and on-line payments at www.LVMWD.com - VueBill

Please return this portion with your payment. Make checks payable to LVMWD.

Customer Number	Account Number
Bill Date 11/23/2012	Due Date 12/14/2012
Total Amount Due \$398.33	

Please show payment amount _____

For Credit Card Payments Call 1-855-277-7987

ITEM 9A

06231600006404000000039833201212141



December 11, 2012 LVMWD Regular Board Meeting

TO: Board of Directors

FROM: General Manager

Subject: Notice of Expense Reimbursement

SUMMARY:

On October 23, 2012, the Board of Directors was provided a copy of the "Reportable Expense Reimbursements for Fiscal Year Ended June 30, 2012", which allowed for a review period through November 16, 2012. The General Manager, having received no comments from the Board of Directors proceeded with the public notification process, which includes publication in The Acorn (December 6, 2012 edition) and posting (headquarters bulletin board November 29, 2012 through January 31, 2013).

FINANCIAL IMPACT:

None.

DISCUSSION:

Las Virgenes Code - Section 2-2.402 (d) Expenses states "During December, the district shall publish in a newspaper of general circulation a notice of availability of records of expense reimbursements in the amount of \$100 or more per item paid to directors and employees. The record of such expense shall be posted on the official bulletin board during December and January.

Prepared By: Kimmey Conklin, Executive Assistant/Clerk of the Board

ATTACHMENTS:

[Notice of Expense Reimbursement](#)

[Reportable Expense Reimbursements FY Ended June 30, 2012](#)



Dedicated to Providing Quality
Water & Wastewater Service

President

Lee Renger

Director, Division 3

Vice President

Joseph M. Bowman

Director, Division 4

Secretary

Charles P. Caspary

Director, Division 1

Treasurer

Barry S. Steinhardt

Director, Division 5

Glen D. Peterson

Director, Division 2

MWD Representative

John R. Mundy

General Manager

Wayne K. Lemieux

Counsel

HEADQUARTERS

4232 Las Virgenes Road

Calabasas, CA 91302

(818) 251-2100

Fax (818) 251-2109

WESTLAKE

FILTRATION PLANT

(818) 251-2370

Fax (818) 251-2379

TAPIA WATER

RECLAMATION FACILITY

(818) 251-2300

Fax (818) 251-2309

RANCHO LAS VIRGENES

COMPOSTING FACILITY

(818) 251-2340

Fax (818) 251-2349

www.lvmwd.com

NOTICE OF EXPENSE REIMBURSEMENT

PLEASE TAKE NOTICE that in accordance with Government Code Section 53065.5, schedules of the expense reimbursement for an individual charge of \$100 or more, for the fiscal year ended June 30, 2012 will be available for review commencing December 1, 2012 at the District's headquarters office, 4232 Las Virgenes Road, Calabasas, California 91302.

Dated this 29th day of November, 2012

BY ORDER OF THE BOARD OF DIRECTORS OF LAS VIRGENES MUNICIPAL WATER DISTRICT

/s/ Lee Renger

Lee Renger, President

c: Board of Directors

ITEM 9B



**LAS VIRGENES MUNICIPAL WATER DISTRICT
REPORTABLE EXPENSE REIMBURSEMENTS
FOR FISCAL YEAR ENDED JUNE 30, 2012**

NAME		DATE	EVENT	CONFERENCES & OTHER MEETINGS ATTENDED				OTHER EXPENSES EXPLANATION	TOTAL
LAST	FIRST			LOCATION	REGISTRATION	TRAVEL	LODGING		
BOWMAN	JOSEPH	8/10-8/13/11	CASA CONFERENCE	SAN DIEGO, CA	425.00	175.94	836.12	51.38	1,488.44
BOWMAN	JOSEPH	9/9/11	ACWA FED AFFAIRS MTG	SACRAMENTO, CA	195.00	383.14		17.25	421.39
BOWMAN	JOSEPH	10/18/11	CORO WTR CONFERENCE	LOS ANGELES, CA					195.00
BOWMAN	JOSEPH	1/29-12/2/11	ACWA 2011 FALL CONF	ANAHEIM, CA	635.00	102.68	595.62	82.41	1,381.30
BOWMAN	JOSEPH	1/18-1/20/12	CASA MID-YR CONFERENCE	PALM DESERT, CA	425.00	185.93	616.62		1,309.96
BOWMAN	JOSEPH	2/9-2/10/12	URBAN WATER INST CONF	PALM SPRINGS, CA	400.00	165.39	323.64	21.53	910.56
BOWMAN	JOSEPH	2/28-3/1/12	ACWA 2012 CONFERENCE	WASHINGTON, D.C.	565.00	498.45	790.04	41.20	1,894.69
BOWMAN	JOSEPH	3/12-3/14/12	CASA 2012 CONFERENCE	WASHINGTON, D.C.	550.00	180.50	1,027.08	117.20	1,874.78
BOWMAN	JOSEPH	4/19/12	AWAVC-WATER SYMPOSIUM	OXNARD, CA	175.00				175.00
BOWMAN	JOSEPH	5/8-5/11/12	ACWA SPRING CONFERENCE	MONTEREY, CA	635.00	351.87	656.49	27.85	1,722.21
CASPARY	CHARLES	1/29-12/2/11	ACWA 2011 FALL CONF	ANAHEIM, CA	635.00	57.72	397.08		1,126.75
CASPARY	CHARLES	2/29/12	POWER CONFERENCE	LOS ANGELES, CA	389.00				389.00
CASPARY	CHARLES	5/8-5/11/12	ACWA SPRING CONFERENCE	MONTEREY, CA	635.00	338.55	695.73		1,669.28
PETERSON	GLEN	8/10/11-8/15/11	CASA CONFERENCE	SAN DIEGO, CA	425.00	179.82	859.54	69.57	1,533.93
PETERSON	GLEN	1/18-1/20/12	CASA CONFERENCE	PALM DESERT, CA	425.00	176.49	233.35	15.56	850.40
PETERSON	GLEN	1/20/12	ACWA ST LEGISLATIVE MTG	SACRAMENTO, CA		446.91		9.09	486.00
PETERSON	GLEN	2/10/12	ACWA ST LEGISLATIVE MTG	SACRAMENTO, CA		249.91		9.02	258.93
PETERSON	GLEN	3/2/12	ACWA ST LEGISLATIVE MTG	SACRAMENTO, CA		253.91		7.34	271.25
PETERSON	GLEN	3/7/12	ACWA LEGISLATIVE SYMP	SACRAMENTO, CA		49.00	291.78	16.68	380.65
PETERSON	GLEN	3/23/12	ACWA ST LEGISLATIVE MTG	SACRAMENTO, CA		225.46		7.50	242.96
PETERSON	GLEN	4/13/12	ACWA ST LEGISLATIVE MTG	SACRAMENTO, CA		185.11		10.86	205.97
PETERSON	GLEN	4/19/12	AWAVC-WATER SYMPOSIUM	OXNARD, CA	175.00				175.00
PETERSON	GLEN	5/4/12	ACWA ST LEGISLATIVE MTG	SACRAMENTO, CA		297.91		7.34	315.25
PETERSON	GLEN	6/1/12	ACWA ST LEGISLATIVE MTG	SACRAMENTO, CA		218.91		12.37	241.28
PETERSON	GLEN	6/15/12	ACWA ST LEGISLATIVE MTG	SACRAMENTO, CA		440.91		4.34	455.25
RENGER	LEE	1/29-12/2/11	ACWA 2011 FALL CONF	ANAHEIM, CA		67.71	397.08	12.92	506.02
RENGER	LEE	5/7-5/10/12	ACWA SPRING CONF	MONTEREY, CA	635.00	360.75	662.73	44.81	1,703.29
STEINHARDT	BARRY	8/10/11-8/13/11	CASA CONFERENCE	SAN DIEGO, CA	425.00	198.69	845.95	160.31	1,629.95
STEINHARDT	BARRY	8/17/11	ACWA REGULATORY SUMMIT	PASADENA, CA	225.00	40.52			265.52
STEINHARDT	BARRY	9/8-9/9/11	SDI FINANCE SEMINAR	MONTEREY, CA	605.00	350.65	577.65	125.30	1,658.60
STEINHARDT	BARRY	10/18/11	CORA WTR CONFERENCE	LOS ANGELES, CA	195.00	35.52			245.52
STEINHARDT	BARRY	1/29-12/2/11	ACWA 2011 FALL CONF	ANAHEIM, CA		72.71	595.62	69.00	773.33
STEINHARDT	BARRY	1/18-1/20/12	CASA MID-YR CONFERENCE	PALM DESERT, CA	425.00	179.27	416.70	72.26	1,093.23
STEINHARDT	BARRY	2/9-2/10/12	URBAN WTR INST WTR CONF	PALM SPRINGS, CA	400.00	162.62	323.64	34.50	920.76
STEINHARDT	BARRY	2/17/12	ACWA REGIONAL INFO FORUM	RIVERSIDE, CA		117.66			117.66
STEINHARDT	BARRY	3/7/12	ACWA LEG SYMPOSIUM	SACRAMENTO, CA	190.00	248.07	190.93	34.50	707.50
STEINHARDT	BARRY	3/8-3/9/12	POWER CONFERENCE	LOS ANGELES, CA	389.00	41.07	137.53	34.50	610.90
STEINHARDT	BARRY	4/25-4/27/12	CASA SPRING CONFERENCE	NAPA, CA	425.00	378.85	339.92	92.00	1,300.77
STEINHARDT	BARRY	5/7-5/11/12	ACWA SPRING CONF	MONTEREY, CA	635.00	360.75	695.40	57.50	1,748.65
FIELDS	GARY	7/11-7/15/11	ESRI INTL USER CONF	SAN DIEGO, CA		179.82	1,362.20	133.64	1,820.66
HERNANDEZ	SANDY	8/28/11-8/31/11	PIHRA CONFERENCE	ANAHEIM, CA	659.00	73.82	442.98	56.80	1,232.60

**LAS VIRGENES MUNICIPAL WATER DISTRICT
REPORTABLE EXPENSE REIMBURSEMENTS
FOR FISCAL YEAR ENDED JUNE 30, 2012**

NAME		DATE	EVENT	CONFERENCES & OTHER MEETINGS ATTENDED					OTHER EXPENSES EXPLANATION	TOTAL
LAST	FIRST			LOCATION	REGISTRATION	TRAVEL	LODGING	MEALS		
HICKS	SANDRA	1/29-12/2/11	ACWA 2011 FALL CONF	ANAHEIM, CA	635.00	64.93	595.62	36.00	PARKING	1,331.55
HICKS	SANDRA	2/29-3/2/12	CSMFO CONFERENCE	ANAHEIM, CA	299.00	63.83	558.09	30.00	PARKING	967.06
HICKS	SANDRA	6/10-6/13/12	GFOA ANNUAL CONF	CHICAGO, IL	425.00	458.78	973.04	47.01	PARKING	2,063.88
HOLLIDAY	DIANE	7/11-7/15/11	ESRI INTL USER CONF	SAN DIEGO, CA		102.40	1,089.76			1,233.93
HOLLIDAY	DIANE	11/16-11/18/11	CIS USER'S CONFERENCE	ANAHEIM, CA	850.00		638.19			1,488.19
LIPPMAN	DAVID	7/20/11-7/27/11	ASCE PIPELINE CONFERENCE	SEATTLE, WA	500.00	425.67	813.93	83.38	PARKING	1,892.44
LIPPMAN	DAVID	10/16-10/18/11	AWWA RF MEETING	RENO, NV		279.80	133.34	30.00	PARKING	473.15
LIPPMAN	DAVID	11/29-12/2/11	ACWA 2011 FALL CONF	ANAHEIM, CA			595.62	61.90	PRKG/TEL	657.52
LIPPMAN	DAVID	1/18-1/20/12	CASA MID-YEAR CONFERENCE	PALM DESERT, CA	425.00					425.00
LIPPMAN	DAVID	4/4-4/5/12	AWWA SPRING CONF	SANTA CLARA, CA	265.00					265.00
LIPPMAN	DAVID	5/4/12	ACWA ST LEGISLATIVE MTG	SACRAMENTO, CA		499.98		21.00	PARKING	557.39
LIPPMAN	DAVID	5/8-5/11/12	ACWA SPRING CONF	MONTEREY, CA	335.00	331.89	409.10	20.00	PARKING	1,103.49
LIPPMAN	DAVID	6/10-6/11/12	AWWA ACE CONF & MTGS	DALLAS, TX	650.00	438.00	539.01	311.63	PRKG/BKS	1,993.45
LIPPMAN	DAVID	6/14/12	WATER REUSE PUBLIC ACCTP	WEBCAST	149.00					149.00
MUNDY	JOHN	8/10/11-8/13/11	CASA CONFERENCE	SAN DIEGO, CA	425.00	162.06	834.00			1,536.06
MUNDY	JOHN	9/7-9/9/11	CUEMF CONFERENCE	SAN DIEGO, CA	250.00	162.06	357.92	20.00	PARKING	800.21
MUNDY	JOHN	11/29-12/2/11	ACWA 2011 FALL CONF	ANAHEIM, CA		64.94	595.62	36.00	PARKING	686.56
MUNDY	JOHN	1/18-1/20/12	CASA CONFERENCE	PALM DESERT, CA	425.00	168.72	466.96			1,095.18
MUNDY	JOHN	3/29/12	CUEMF-WRKSHP & BRD MTG	LIVERMORE, CA			180.16			180.16
MUNDY	JOHN	4/19/12	AWAVC-WATER SYMPOSIUM	OXNARD, CA	175.00					175.00
MUNDY	JOHN	5/8-5/11/12	ACWA SPRING CONF	MONTEREY, CA	635.00	150.96	620.28	60.00	PARKING	1,469.74
MUNDY	JOHN	5/23/12	AWWA-UTILITY MGT WKSHP	LOS ANGELES, CA	139.00					139.00
PANIAGUA	SHERRI	11/28-12/2/11	CALPELRA CONF	MONTEREY, CA	550.00	413.26	881.24	38.85	TELECOM	1,990.05
PANIAGUA	SHERRI	2/1-2/4/12	LCW EMPL LAW CONF	SAN FRANCISCO, CA	445.00	171.02	473.82	45.95	PRKG/TEL	1,228.81
REINHARDT	JEFF	8/10/11-8/13/11	CASA CONFERENCE	SAN DIEGO, CA	425.00	196.47	862.76			1,553.23
REINHARDT	JEFF	8/16-8/17/11	ACWA REGULATORY SUMMIT	PASADENA, CA	225.00					225.00
REINHARDT	JEFF	11/29-12/1/11	ACWA FALL CONFERENCE	ANAHEIM, CA	635.00	71.04	595.62	36.00	PARKING	1,337.66
REINHARDT	JEFF	1/18-1/20/12	CASA MID-YEAR CONFERENCE	PALM DESERT, CA	425.00	174.27	465.59			1,099.36
REINHARDT	JEFF	3/6-3/7/12	ACWA LEG SYMPOSIUM	SACRAMENTO, CA	190.00	202.01	310.53	24.00	PARKING	736.24
REINHARDT	JEFF	4/17-4/18/12	CWEA CONFERENCE	SACRAMENTO, CA		299.62	50.17	39.95	PRKG/INT	591.87
REINHARDT	JEFF	5/8-5/11/12	ACWA CONFERENCE	MONTEREY, CA	635.00	348.54	656.49	80.85	PRKG/INT	1,752.16
REYES	CARLOS	8/16-8/17/11	ACWA REGULATORY SUMMIT	PASADENA, CA	225.00					225.00
REYES	CARLOS	10/17-10/19/11	WEFTEC CONFERENCE	LOS ANGELES, CA	775.00	99.90		36.00	PARKING	936.65

Rec'd 12/05/12
M



Los Angeles County **REGISTRAR-RECORDER/COUNTY CLERK**

DEAN C. LOGAN
Registrar-Recorder/County Clerk

November 30, 2012

Mr. John R. Mundy, General Manager
Las Virgenes Municipal Water District
4232 Las Virgenes Road
Calabasas, California 91302

Dear Mr. Mundy:

Enclosed are the Official Canvass Certificate and the Official Statement of Votes Cast by precinct for the Las Virgenes Municipal Water District Election consolidated with the General Election held on November 6, 2012.

Please call the Election Planning Section at (562) 462-2317, if you have any questions.

Sincerely,

DEAN C. LOGAN
Registrar-Recorder/County Clerk

Francis Guijaro
FRANCIS GUIJARO, Head
Election Planning Section

Enclosures
Official Canvass Certificate
Official Statement of Votes Cast

J:\CanvassCertificates.GeneralDistrictLetter.Nov2012

Los Angeles County
Registrar-Recorder/County Clerk

Certificate of the Canvass of the Election Returns

I, DEAN C. LOGAN, Registrar-Recorder/County Clerk of the County of Los Angeles, of the State of California, DO HEREBY CERTIFY that pursuant to the provisions of Section 15300 et seq. of the California Elections Code, I did canvass the returns of the votes cast for each elective office and/or measure(s) for

Las Virgenes Municipal Water District

at the General Election, held on the 6th day of November 2012.

I FURTHER CERTIFY that the Statement of Votes Cast, to which this certificate is attached, shows the total number of ballots cast in said jurisdiction, and that the whole number of votes cast for each candidate and/or measure(s) in said jurisdiction in each of the respective precincts therein, and the totals of the respective columns and the totals as shown for each candidate and/or measure(s) are full, true and correct.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my seal this 30th day of November 2012.



Dean C Logan
DEAN C. LOGAN
Registrar-Recorder/County Clerk
County of Los Angeles

LAS VIRGENES MUNI WATER
BOARD OF DIRECTORS DIV 4

JOSEPH M
BOWMAN

LEONARD E
POLAN

FINAL OFFICIAL
STATEMENT OF VOTES CAST

CITY/PREC	REGISTRATION	BALLOTS CAST					
AGOURA	*0070004M	91	0	0	0	0	0
AV/VBM		0	58	18	23	13	23
TOTAL		91	58	18	23	13	23
AGOURA	0070041A	720	403	134	155	155	155
AV/VBM		0	190	76	58	58	58
TOTAL		720	593	210	213	213	213
AGOURA	*0070207A	47	0	0	0	0	0
AV/VBM		0	38	13	13	13	13
TOTAL		47	38	13	13	13	13
AGOURA HILLS	0080021B	862	467	154	224	224	224
AV/VBM		0	220	80	89	89	89
TOTAL		862	687	234	313	313	313
AGOURA HILLS	0080047A	819	423	101	214	214	214
AV/VBM		0	237	88	93	93	93
TOTAL		819	660	189	307	307	307
MALIBU HEIGHTS	*4060005B	212	0	0	0	0	0
AV/VBM		0	156	57	50	50	50
TOTAL		212	156	57	50	50	50
MALIBU HEIGHTS	4060012A	326	177	42	74	74	74
AV/VBM		0	104	30	24	24	24
TOTAL		326	281	72	98	98	98
WESTLAKE VILLAGE	7770001A	675	305	88	158	158	158
AV/VBM		0	207	77	90	90	90
TOTAL		675	512	165	248	248	248
WESTLAKE VILLAGE	7770002A	1033	514	185	249	249	249
AV/VBM		0	330	121	138	138	138
TOTAL		1033	844	306	387	387	387
WESTLAKE VILLAGE	7770002B	1168	514	190	235	235	235
AV/VBM		0	414	158	154	154	154
TOTAL		1168	928	348	389	389	389
WESTLAKE VILLAGE	7770011A	1090	589	145	326	326	326
AV/VBM		0	335	112	159	159	159
TOTAL		1090	924	257	485	485	485
WESTLAKE VILLAGE	7770013A	1086	599	196	321	321	321
AV/VBM		0	316	119	148	148	148
TOTAL		1086	915	315	469	469	469
WESTLAKE VILLAGE	7770080A	1001	464	149	246	246	246
AV/VBM		0	319	127	120	120	120
TOTAL		1001	783	276	366	366	366

LAS VIRGENES MUNI WATER BOARD OF DIRECTORS DIV 4

JOSEPH M BOWMAN

LEONARD E POLAN

FINAL OFFICIAL STATEMENT OF VOTES CAST

CITY/PREC	REGISTRATION	BALLOTS CAST
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PRECINCT TOTAL VOTE	8780	4455
VBM TOTAL VOTE	0	2924
VBM BY GROUP TOTAL	0	1
GRAND TOTAL VOTE	8780	7380

	1384	2202
	1076	1159
	0	0
	2460	3361

ITEM 9C

LAS VIRGENES MUNI WATER
BOARD OF DIRECTORS DIV 4

JOSEPH M
BOWMAN

LEONARD E
POLAN

FINAL OFFICIAL
STATEMENT OF VOTES CAST

CITY/PREC	REGISTRATION	BALLOTS CAST					
COUNTYWIDE	8780	4455	1384	2202			
COUNTYWIDE VOTE BY MAIL	0	2925	1076	1159			
TOTAL	8780	7380	2460	3361			
26TH US CONGRESSIONAL	6053	2985	953	1535			
26TH US CONGRESSIONAL VOTE BY MAIL	0	1921	714	809			
TOTAL	6053	4906	1667	2344			
33RD US CONGRESSIONAL	2727	1470	431	667			
33RD US CONGRESSIONAL VOTE BY MAIL	0	1004	362	350			
TOTAL	2727	2474	793	1017			
27TH ST SENATE	8780	4455	1384	2202			
27TH ST SENATE VOTE BY MAIL	0	2925	1076	1159			
TOTAL	8780	7380	2460	3361			
26TH STATE ASSEMBLY	6053	2985	953	1535			

LAS VIRGENES MUNI WATER
BOARD OF DIRECTORS DIV 4

JOSEPH M
BOWMAN

LEONARD E
POLAN

FINAL OFFICIAL
STATEMENT OF VOTES CAST

CITY/PREC	REGISTRA- TION	BALLOTS CAST					
44TH STATE ASSEMBLY VOTE BY MAIL	0	1921	714	809			
TOTAL	6053	4906	1667	2344			
50TH STATE ASSEMBLY	2727	1470	431	667			
50TH STATE ASSEMBLY VOTE BY MAIL	0	1004	362	350			
TOTAL	2727	2474	793	1017			
3RD SUPERVISORIAL	8780	4455	1384	2202			
3RD SUPERVISORIAL VOTE BY MAIL	0	2925	1076	1159			
TOTAL	8780	7380	2460	3361			
3RD BOARD OF EQUALIZATION	8780	4455	1384	2202			
3RD BOARD OF EQUALIZATION VOTE BY MAIL	0	2925	1076	1159			
TOTAL	8780	7380	2460	3361			
CITY OF AGOURA HILLS	1681	890	255	438			
CITY OF AGOURA HILLS VOTE BY MAIL	0	457	168	182			

LAS VIRGENES MUNI WATER
BOARD OF DIRECTORS DIV 4

JOSEPH M.
BOWMAN

LEONARD E.
POLAN

FINAL OFFICIAL
STATEMENT OF VOTES CAST

CITY/PREC	REGISTRATION	BALLOTS CAST						
TOTAL	1681	1347	423	620				
CITY OF WESTLAKE VILLAGE	6053	2985	953	1535				
CITY OF WESTLAKE VILLAGE VOTE BY MAIL	0	1921	714	809				
TOTAL	6053	4906	1667	2344				
UNINCORPORATED	1046	580	176	229				
UNINCORPORATED VOTE BY MAIL	0	547	194	168				
TOTAL	1046	1127	370	397				



THE METROPOLITAN WATER DISTRICT
OF SOUTHERN CALIFORNIA

MWD MEETING AGENDA

Regular Board Meeting

December 11, 2012

11:30 a.m. -- Board Room

Tuesday, December 11, 2012 Meeting Schedule		
7:00-8:00 a.m.	Rm. 2-413	Dir's. Computer Training
9:00 a.m.	Rm. 2-145	L&C
10:00 a.m.	Rm. 2-456	C&L
11:30 a.m.	Board Room	Board Meeting

MWD Headquarters Building

• 700 N. Alameda Street

• Los Angeles, CA 90012

1. Call to Order

- (a) Invocation: Christine Myers, Senior Programmer Analyst, Business Technology Group
- (b) Pledge of Allegiance: Director Vincent Mudd

2. Roll Call

3. Determination of a Quorum

4. Opportunity for members of the public to address the Board on matters within the Board's jurisdiction. (As required by Gov. Code § 54954.3(a))

5. OTHER MATTERS

- A. Approval of the Minutes of the Meeting for November 5, 2012. (A copy has been mailed to each Director)
Any additions, corrections, or omissions
- B. Report on Directors' meetings attended at Metropolitan expense for month of November

ITEM 10A

- C. Induction of new Director, Gail Pringle, from Calleguas Municipal Water District
 - (a) Receive credentials
 - (b) Report on credentials by General Counsel
 - (c) File credentials
 - (d) Administer Oath of Office
 - (e) File Oath
- D. Authorize preparation of Commendatory Resolution for former Director Lynne Heidel, representing San Diego County Water Authority
- E. Approve committee assignments
- F. Chairman's Monthly Activity Report

6. DEPARTMENT HEADS' REPORTS

- A. General Manager's summary of Metropolitan's activities for the month of November
- B. General Counsel's summary of Legal Department activities for the month of November
- C. General Auditor's summary of activities for the month of November
- D. Ethics Officer's summary of activities for the month of November

7. CONSENT CALENDAR ITEMS — ACTION

- 7-1** Authorize entering into a Local Resources Program agreement with Three Valleys Municipal Water District and California State Polytechnic University, Pomona, for the Cal Poly Pomona Water Treatment Plant. (WP&S)

Recommendation:

Option #1:

Adopt the CEQA determination and authorize the General Manager to enter into a Local Resources Program agreement for the Cal Poly Pomona Water Treatment Plant with Three Valleys Municipal Water District and California State Polytechnic University, Pomona, for up to 250 acre-feet per year of recovered groundwater under terms included in the board letter.

- 7-2** Authorize execution of Memorandum of Understanding for the Greater Los Angeles County Integrated Regional Water Management Plan Leadership Committee and join other IRWM groups in our service area if invited by member agencies. (WP&S)

Recommendation:

Option #1:

Adopt the CEQA determination and

- a. Authorize the General Manager to execute the MOU for the Greater Los Angeles County Region Integrated Regional Water Management (IRWM) Plan Leadership Committee; and**
- b. Authorize the General Manager to execute MOUs to participate in other IRWM groups in Metropolitan's service area if invited by member agencies and determined to be beneficial in implementing Metropolitan's Integrated Water Resources Plan.**

- 7-3** Appropriate \$1.85 million; and authorize (1) final design of a pilot lining repair project on the Etiwanda Pipeline; and (2) agreement with Helix Environmental Planning, Inc. for environmental documentation in an amount not to exceed \$400,000 (Approp. 15441). (E&O)

Recommendation:

Option #1:

Adopt the CEQA determination and

- a. Appropriate \$1.85 million;**
- b. Authorize final design of a pilot lining repair project on the Etiwanda Pipeline; and**
- c. Authorize agreement with Helix Environmental Planning, Inc., in an amount not to exceed \$400,000, for preparation of environmental documentation for the full-scale repairs.**

- 7-4** Appropriate \$1.35 million; and authorize (1) final design to replace wastewater systems at four Colorado River Aqueduct pumping plants; and (2) professional services agreement with MWH Americas in an amount not to exceed \$900,000 (Approp. 15385). (E&O)

Recommendation:

Option #1:

Adopt the CEQA determination and

- a. Appropriate \$1.35 million;**
- b. Authorize final design for replacement of wastewater systems at four Colorado River Aqueduct pumping plants; and**
- c. Authorize professional services agreement with MWH Americas in an amount not to exceed \$900,000.**

- 7-5** Appropriate \$640,000; and award \$323,580 construction contract to Team West Contracting Corporation to replace standby generators at the Temescal and Corona Power Plants (Approp. 15441). (E&O)

Recommendation:

Option #1:

Adopt the CEQA determination and

- a. Appropriate \$640,000; and**
- b. Award \$323,580 contract to Team West Contracting Corporation to replace and relocate the standby generators at Temescal and Corona Power Plants.**

- 7-6** Appropriate \$880,000; and award \$473,000 contract to Fibrwrap Construction, Inc. for PCCP joint repairs on the Sepulveda Feeder (Approp. 15471). (E&O)

Recommendation:

Option #1:

Adopt the CEQA determination and

- a. Appropriate \$880,000; and**
- b. Award \$473,000 contract to Fibrwrap Construction, Inc. for prestressed concrete cylinder pipe joint repairs on the Sepulveda Feeder.**

- 7-7** Appropriate \$770,000; and authorize (1) final design of a solids transfer system for the Joseph Jensen Water Treatment Plant; (2) agreement with Los Angeles Department of Water and Power for Metropolitan use of solids lagoons at the Aqueduct Filtration Plant; and (3) agreement with Los Angeles Department of Recreation and Parks for its use of ball fields at the Jensen plant (Approp. 15371). (E&O)

Recommendation:

Option #1:

Adopt the CEQA determination and

- a. **Appropriate \$770,000;**
- b. **Authorize final design of a solids transfer system for the Jensen plant;**
- c. **Authorize agreement with Los Angeles Department of Water and Power for use of solids lagoons at the Aqueduct Filtration Plant; and**
- d. **Authorize agreement with Los Angeles Department of Recreation and Parks for its use of ball fields at the Jensen plant.**

(END OF CONSENT CALENDAR)

8. OTHER BOARD ITEMS — ACTION

- 8-1** Approve adjustments to member agency Tier 1 limits and eliminate the Replenishment Service program; and authorize amendments to the Administrative Code. (WP&S)

Recommendation:

Option #1:

Adopt the CEQA determination and

- a. **Approve adjustments to member agency Tier 1 limits and elimination of the Replenishment Service program; and**
- b. **Authorize amendments to the Administrative code as shown in Attachment 2 to the board letter.**

- 8-2** Appropriate \$5.5 million; and award \$3,606,445 contract to W. M. Lyles Co. for seismic upgrades to the finished water reservoir and east washwater tank at the Robert B. Diemer Water Treatment Plant (Approp. 15380). (E&O)

Recommendation:

Option #1:

Adopt the CEQA determination and

- a. Appropriate \$5.5 million; and**
- b. Award \$3,606,445 contract to W. M. Lyles, Co. for seismic upgrades to the Diemer finished water reservoir and east washwater tank.**

8-3 Adopt Legislative Strategy for 2013. (C&L)

Recommendation:

Option #1:

Adopt the CEQA determination and Legislative Strategy for 2013.

- 8-4 Authorize increase of \$300,000 for a total of \$900,000 in maximum amount payable under contract with Latham & Watkins LLP; and report on State Water Quality Control Board permit proceedings for the Sacramento Regional County Sanitation District's Wastewater Treatment Plant and existing litigation *Sacramento Regional County Sanitation District v. California Regional Water Quality Control Board, Central Valley Region, et al.*, Sacramento County Superior Court Case No. 34-2011-80001028. (L&C)
[Conference with legal counsel—existing litigation (one or more matters); to be heard in closed session pursuant to Gov. Code Section 54956.9(a)]

9. BOARD INFORMATION ITEMS

None

10. FUTURE AGENDA ITEMS

11. ADJOURNMENT

NOTE: At the discretion of the Board, all items appearing on this agenda and all committee agendas, whether or not expressly listed for action, may be deliberated and may be subject to action by the Board.

Each agenda item with a committee designation will be considered and a recommendation may be made by one or more committees prior to consideration and final action by the full Board of Directors. The committee designation appears in parentheses at the end of the description of the agenda item e.g. (E&O, F&I). Committee agendas may be obtained from the Board Executive Secretary.

Writings relating to open session agenda items distributed to Directors less than 72 hours prior to a regular meeting are available for public inspection at Metropolitan's Headquarters Building and on Metropolitan's Web site <http://www.mwdh2o.com>.

Requests for a disability related modification or accommodation, including auxiliary aids or services, in order to attend or participate in a meeting should be made to the Board Executive Secretary in advance of the meeting to ensure availability of the requested service or accommodation.