



**LAS VIRGENES MUNICIPAL WATER DISTRICT**  
4232 Las Virgenes Road, Calabasas, CA 91302

**AGENDA**  
**REGULAR MEETING**

Members of the public wishing to address the Board of Directors are advised that a statement of Public Comment Protocols is available from the Clerk of the Board. Prior to speaking, each speaker is asked to review these protocols and MUST complete a speakers' card and hand it to the Clerk of the Board. Speakers will be recognized in the order cards are received.

The Public Comments agenda item is presented to allow the public to address the Board on matters not on the agenda. The public may present comments on any agenda item at the time the item is called upon for discussion.

Materials prepared by the District in connection with subject matter on the agenda are available for public inspection at 4232 Las Virgenes Road, Calabasas, CA 91302. Materials prepared by the District and distributed to the Board during this meeting are available for public inspection at the meeting or as soon thereafter as possible. Materials presented to the Board by the public will be maintained as part of the records of these proceedings and are available upon written request to the Clerk of the Board.

5:00 PM

November 13, 2012

PLEDGE OF ALLEGIANCE

**1. CALL TO ORDER AND ROLL CALL**

**A** The meeting was called to order at \_\_\_\_\_ p.m. by \_\_\_\_\_ in the District offices, and the Secretary called the roll.

<u>Board of Directors</u>	<u>Present</u>	<u>Left</u>	<u>Absent</u>
Lee Renger, President	_____	_____	_____
Joseph Bowman, Vice President	_____	_____	_____
Charles Caspary, Secretary	_____	_____	_____
Barry Steinhardt, Treasurer	_____	_____	_____
Glen Peterson, MWD Rep.	_____	_____	_____

**2. APPROVAL OF AGENDA**

**A** Moved by Director\_\_\_\_\_, seconded by Director\_\_\_\_\_, and\_\_\_\_\_, that the agenda for the Regular Meeting of November 13, 2012, be approved as presented/amended.

**3. PUBLIC COMMENTS**

Members of the public may now address the Board of Directors **ON MATTERS NOT APPEARING ON THE AGENDA**, but within the jurisdiction of the Board. No action shall be taken on any matter not appearing on the agenda unless authorized by Subdivision (b) of Government Code Section 54954.2

**4. ILLUSTRATIVE AND/OR VERBAL PRESENTATION AGENDA ITEMS**

**A 10-Year Service Award: Joseph Bowman, Director Division 4**

**B Legislative and Regulatory Updates**

**5. CONSENT CALENDAR**

**A Minutes: Regular Meeting of March 13, 2012 and October 9, 2012. Approve**

**B List of Demands: November 13, 2012. Approve**

**C Directors' Per Diem: October 2012; and a November 2012 per diem and reimbursement in the amount of \$45 to Director Barry Steinhardt for attendance at the Agoura Hills: State of the City Luncheon on November 1, 2012. Ratify**

**6. TREASURER**

**7. BOARD OF DIRECTORS**

**A Revised Minutes: Regular Meeting of June 26, 2012 and Special Meeting of September 4, 2012.**

Approve the revised Regular Meeting Minutes of June 26, 2012 and Special Meeting Minutes of September 4, 2012.

**8. FACILITIES AND OPERATIONS**

**A 1235' Backbone Improvement Program Agoura Hills Pipeline - Final Acceptance**

Approve the proposed Change Order #3 for a total amount of \$38,656.00 for 120.8 tons of additional asphalt at the unit bid price of \$320 per ton and authorize the General Manager to execute Change Order #3; approve the final Progress Payment in the amount of \$54,906.53 to J. Fletcher Creamer & Son Inc. and Spiniello Companies, a Joint Venture; approve execution of a Notice of Completion by the Secretary of the Board for and on behalf of the District and have the same recorded; and that in the absence of claims from subcontractors and others, release retention in the amount of \$381,380.55 thirty calendar days after filing the Notice of Completion for the 1235' Backbone Improvement Program Agoura Hills Pipeline Project.

**B Engineering Design Services for the 1235-foot Backbone Improvement Program 5 MG Tank**

Accept the proposals from AECOM for engineering services for the 1235-foot Backbone Improvement Program 5 Million Gallon Tank in the amount not to exceed \$497,777.

**C Rancho Las Virgenes Design of a Third Digester: Approval of Plans and**

## **Specifications and Call for Bids**

Approve the plans and specifications for the Rancho Las Virgenes Third Digester Project; authorize a Call for Bids in accordance with the project specifications and the proposed Bid Schedule; and approve the contract with Kennedy/Jenks Consultants in the amount of \$11,000.00 for bid support services.

### **D Rehabilitation of 18-inch Recycled Water Pipeline from Tapia State Park to Camp David Gonzalez: Approval of Plans and Specifications and Call for Bids**

Approve the plans and specifications for the Rehabilitation of 18" REW Pipe project; and authorize a Call for Bids in accordance with the project specifications and the proposed Bid Schedule.

## **9. FINANCE AND ADMINISTRATION**

### **A Proposed Change of Dental Insurance Provider**

Authorize the General Manager to execute a renewal of a two year contract with United Concordia to provide dental Insurance coverage at an annual cost of \$136,499.

## **10. LEGAL SERVICES**

### **A Consideration of the Proposed Ordinance 11-12-270, Amending Potable Water, Recycled Water and Sanitation Rates and Temporary Water Fees**

The full reading of the proposed Ordinance 11-12-270, Amending Las Virgenes Administrative Code (Ordinance No. 11-86-161) As It Relates To Potable Water, Recycled Water and Sanitation Rates and Temporary Water Fees, be waived, and the Board order publication within 30 days of adoption using a summary of the ordinance.

The Board by a roll call vote of Ayes: Noes: Abstain: Absent that the proposed Ordinance 11-12-270, Amending Las Virgenes Administrative Code (Ordinance No. 11-86-161) As It Relates To Potable Water, Recycled Water and Sanitation Rates and Temporary Water Fees be given second reading by title only.

### **ORDINANCE NO. 11-12-270**

### **AN ORDINANCE OF THE BOARD OF DIRECTORS OF LAS VIRGENES MUNICIPAL WATER DISTRICT AMENDING LAS VIRGENES ADMINISTRATIVE CODE (ORDINANCE NO. 11-86-161) AS IT RELATES TO POTABLE WATER, RECYCLED WATER AND SANITATION RATES AND TEMPORARY WATER FEES**

(Reference is hereby made to Ordinance No. 11-12-270 on file in the District's Ordinance Book and by this reference the same is incorporated herein and made a part of hereof.)

### **B Resolution of Intent for Continuation of Potable Water Standby Charge**

Adopt the proposed Resolution of Intent (Resolution No. 11-12-2435) continuing the Standby Charge pursuant to the "Municipal Water District Law"; order notification of properties which changed ownership since the last standby assessment; order publication of the Notice of Public Hearing in a newspaper of general circulation once a week for a two week period and; set a Public Hearing for 5:00 PM, January 8, 2013 to consider the continuation of the Standby Charge.

### **RESOLUTION NO. 11-12-2435**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF LAS VIRGENES MUNICIPAL WATER DISTRICT INITIATING PROCEEDINGS FOR THE CONTINUATION OF THE WATER AVAILABILITY OR STANDBY CHARGE FOR THE FISCAL YEAR COMMENCING JULY 1, 2013.**

(Reference is hereby made to Resolution No. 11-12-2435 on file in the District's Resolution Book and by this reference the same is incorporated herein and made a part of hereof.)

**11. INFORMATION ITEMS**

- A Appointment of Charles P. Caspary, Division 1: Revised full term of office ending date to January 2, 2017**

**12. NON-ACTION ITEMS**

**A Organization Reports**

- (1) MWD
  - a. Representative Report/Agenda(s)
- (2) Other

**B Director's Reports on Outside Meetings**

**C General Manager Reports**

**D Director's Comments**

**13. FUTURE AGENDA ITEMS**

**14. CLOSED SESSION**

**A Labor Negotiations (Government Code Section 54957.6):**

- 1. Employee Compensation and Benefits

**B Conference with District Counsel - Property Acquisition and Disposition (Government Code Section 54956.8):**

- 1. APN # 2069-020-001
- 2. Building # 1 Lease

**C Conference with District Counsel - Existing Litigation (Government Code Section 54956.9(a)):**

- 1. San Diego County Water Authority v. Metropolitan Water District of Southern California (Cases 1 and 2)
- 2. Cooper, et al. v. Las Virgenes Municipal Water District
- 3. Weber v. Las Virgenes Municipal Water District

**15. OPEN SESSION AND ADJOURNMENT**



**LAS VIRGENES MUNICIPAL WATER DISTRICT**  
4232 Las Virgenes Road, Calabasas, CA 91302

**MINUTES**  
**REGULAR MEETING**

5:00 PM

March 13, 2012

**PLEDGE OF ALLEGIANCE**

At the request of President Renger, the Pledge of Allegiance to the Flag was led by General Manager Mundy.

**1. CALL TO ORDER AND ROLL CALL**

**A** Call to order and roll call

The meeting was called to order at 5:04 p.m. by President Renger in the District offices. Deputy Secretary Mundy called the roll. Those answering present were Directors Caspary, Peterson, Renger and Steinhardt. Absent: Bowman.

**2. APPROVAL OF AGENDA**

**A** Approval of agenda

*On a motion by Director Charles Caspary, seconded by Director Lee Renger, the Board of Directors voted 4-0 -1 to Approve the agenda for the Regular Board Meeting of March 13, 2012, as presented.*

*AYES: Director(s) Caspary , Peterson , Renger , Steinhardt*

*ABSENT: Director(s) Bowman*

**3. PUBLIC COMMENTS**

One speaker card was received from the public (1) Martin Jansen spoke in regards to interest income stated in the annual report, large amount of funds in reserves, reserves should be reduced and used to lower water and sewer rates; the District is a non-profit company, is arrogant in spending public funds on capital projects and payroll expenses; stated the hiring of Mr. Anders required no action by the Board and his hiring is no small expenditure to the agency when salaries, benefits and pension obligations are considered; and recommended the Board insist on a quarterly report update discussing cost controls and savings of rate payers.

monies.

Director Caspary requested a copy of Mr. Jansen's comments and stated it seems that he has ignored some of the Board responses in terms of recognizing how budgets are set, number of positions approved and salary ranges, specifically in regards to Mr. Anders position; and thanked Mr. Jansen for his comments.

#### **4. ILLUSTRATIVE AND/OR VERBAL PRESENTATION AGENDA ITEMS**

##### **A 1235' Proposed 5-Million Gallon Tank Update and Workshop Discussion**

General Manager Mundy discussed the upcoming March 24th workshop to review the 5-mil tank project, workshop notifications to The Acorn, homeowner associations including Three Springs, Upper Terrace and Oak Forest, Ray Taylor (City Manager, City of Westlake Village), Mountains Recreation and Conservation Authority; the workshop will be recorded; proposed discussions to include alternative alignments, updated information in regards to Valley Fever, environmental constraints, potential relocation of the 36" line, and a report on discussions with the Los Angeles County Sheriff's Department in regards to project traffic controls.

Director of Facilities and Operations Lippman discussed poster boards for workshop, 988 letters sent to interested parties in the area of Westlake Village, experts at the workshop will discuss need for the tank, alternative routes, and environmental constraints of each alternative route.

General Manager Mundy notified the Board that sometime after the workshop there will be an agenda item asking for project direction and reported that an excess of \$150,000 had been spent reviewing the additional work related to the alternative routes.

Director Caspary stated he has a question in regards to whether there was access between a particular tank location, whether Site A or Site C and the Three Springs pipe relocation. Mr. Mundy stated a decision has not been made regarding whether the pipe would be placed in Three Springs Drive or an alternative location through Triunfo Creek Park, which is not part of the existing Environmental Impact Report.

##### **B Infrastructure Investment Plan, Fiscal Year 2012/13 - 2016/17**

Receive and file as a planning document the Infrastructure Investment Plan FY2012/13 - 2016/17.

Director of Facilities and Operations Lippman provided an overview of the 2012/13-2016/17 Infrastructure Investment Plan (IIP) planning document and discussed peaking patterns (no change), 20x2020, growth projections, Master Plan updates (potable, recycled, sanitation), backbone improvements to the potable water system, projected water demand, potable system storage, continuation of the AMR/AMI program; SCADA communication upgrades; alternative disinfection at Tapia; and the primary tanks at Tapia are in bad shape, so the intent is to rehab one tank at a time (one per year for five years).

Board comments and staff responses included: was Morrison Tank installed by the developer (yes); and the District installed reclaimed water (yes, which was a more recent project and the District has performed some rehabilitation work on the tank to address the needs of the backbone system).

*On a motion by Director Glen Peterson, seconded by Director Charles Caspary, the Board of Directors voted 4-0 -1 to Approve the recommendation as presented. ITEM 5A*

*AYES: Director(s) Caspary , Peterson , Renger , Steinhardt*  
*ABSENT: Director(s) Bowman*

## **C** Legislative and Regulatory Updates

Public Affairs and Communications Manager Reinhardt discussed bills currently active in Sacramento; and requested direction in regards to support of continuing the Colorado River Board (Metropolitan and a number of other agencies who participate in the Colorado River Board have raised a concern in regards to its potential elimination).

MWD Representative Peterson discussed the background of the Colorado River Board including: funding provided by the member agencies and a resource agency of the governor's office; serves as the spokesperson for State of California during water supply contract negotiations with the federal government and negotiations from Brock Reservoir; and serves as the voice for the State of California in regards to water issues.

President Renger requested Mr. Reinhardt put the District on record as being in favor of retaining the Colorado River Board.

Director Peterson stated ACWA has placed this on their calendar also.

## **5. CONSENT CALENDAR**

*On a motion by Director Charles Caspary, seconded by Director Barry Steinhardt, the Board of Directors voted 4-0 -1 to Approve Consent Calendar 5A-5C as presented in the recommendations.*

*AYES: Director(s) Caspary , Peterson , Renger , Steinhardt*  
*ABSENT: Director(s) Bowman*

**A** Minutes: Special Meeting of February 7, 2012 and Regular Meeting of February 14, 2012. **Approve**

**B** List of Demands: March 13, 2012. **Approve**

**C** Directors' Per Diem: February 2012. **Ratify**

## **6. TREASURER**

Treasurer Steinhardt stated the payables checks look good and that Director of Finance and Administration Hicks had provided him an update on his request to cut down on the number of checks issued through use of charge card payments to vendors; Ms. Hicks stated Wells Fargo said it is possible to pay vendors through use of credit cards and a meeting will be set with the bank to discuss the implementation process; Treasurer Steinhardt stated there is potential cost savings and revenue by use of this process. Director Caspary expressed his concerns in regards to electronic fraud and suggested a different virtual account number be created each month versus using a credit card with a future expiration date of one to two years.

## **7. BOARD OF DIRECTORS**

**A** Review of General Manager Compensation

General Manager Mundy stated the Board requested this item be placed on the agenda for discussion; there have not been many changes made to compensation except in those instances where agencies have had new general managers come on board. Mr. Mundy also stated that Human Resources Manager Paniagua was in the process of completing the Board of Directors compensation review as well.

ITEM 5A

Director Peterson stated he had requested this item be placed on the agenda; based on the data it appears our general manager is compensated appropriately and he has no recommendation for any changes.

General Manager Mundy stated no action is required for this item as it was for the purpose of discussion only.

## **8. GENERAL MANAGER**

### **A Junior Engineer Position**

Approve the job description and pay grade for the Junior Engineer.

General Manager Mundy stated the recommendation is for reclassification of an existing Associate Engineer position to an entry level Junior Engineer position within Facilities and Operations resulting in payroll cost savings and potential for advancement through becoming a registered engineer. Mr. Mundy also stated this approach is similar to the wastewater Operator In Training and potable Water Worker I series positions.

*On a motion by Director Glen Peterson, seconded by Director Lee Renger, the Board of Directors voted 4-0 -1 to Approve the recommendations as presented.*

*AYES: Director(s) Caspary , Peterson , Renger , Steinhardt*

*ABSENT: Director(s) Bowman*

## **9. FACILITIES AND OPERATIONS**

### **A 23651 Clover Trail Water Main Extension Acceptance and Approval of Main Extension Refund Agreement**

Accept the water main extension to 23651 Clover Trail for operation and maintenance; execute the Acceptance of Dedication for the water system by the Board President; have the same recorded conditional upon the clear title at the time of recordation; and authorize the General Manager to execute the Main Extension Refund Agreement.

President Renger stated five speaker cards had been received for this item and the public would be heard after the presentation by staff.

General Manager Mundy stated staff had provided the Board an overview of Limited Service Agreements (LSAs) in October 2010 and at the same time notification was made of a proposed water main extension on Clover Trail, which would trigger financial participation by six properties. Mr. Mundy also discussed the recommendations of accepting the water main for operation and maintenance, execution of the acceptance of dedication, which upon clear title will be recorded, authorizing the general manager to execute a main reimbursement agreement and as part of the reimbursement agreement, staff would pursue collection of the prorated share of pipeline costs from the limited service agreement (LSA) holders.

President Renger began the public comment period with (1) Will Shepphird, stated he was in attendance to respond to questions in regards to installation/history of his and his contractors interface with the District; (2) Elizabeth Stephens stated she was requesting Ms. Goldstein (Nancy Goldstein) to speak; (3) Ms. Goldstein stated she was an attorney representing several property owners on Clover Trail, provided a layout of the parcels in question, does not believe all LSAs were triggered by the reimbursement agreement as none of the agreements are signed by the current property owners and instead were signed with predecessors and feels there is no contractual obligation as the agreement was attached to the property; the LSA on Mr. Okazaki's property states it terminates with main service, which he has had for several



years and is now being asked to disconnect and reconnect; this is an important decision the Board is making as it could affect 400 other homes; her clients do not object to Mr. Shepphird as a neighbor, but do object for paying for his water line; Ms. Stephens LSA agreement provides for contribution at the request of the District, not at the request of a builder or developer and the agreement also states the LSA is in effect for 10 years from 1970 and this time has clearly expired (Mr. Mundy stated the agreement is in effect 10 years from date of execution). Director Steinhardt inquired to Legal Counsel Lemieux as to whether the District needs to look at individual agreements or if they have been looked at (Mr. Lemieux stated the agreements have been looked at, Ms. Goldstein has presented some arguments he has not heard before and believes each parcel should be reviewed one at a time, but does not think this process affects the matter before the Board tonight as the District will either be entitled to or will require a contribution under the LSA or not; and if approved Mr. Shepphird will get a main extension refund agreement saying the District will pay him what is collected, if there is no entitlement then there is no payment to him); Elizabeth Stephens stated execution of the main extension agreement was not a requirement of the water district, but was elected by Mr. Shepphird who was given two options, an easement or activation of the LSA and he chose to activate the LSA as he would save thousands of dollars, in meetings with the City of Calabasas and the Fire Department no mention was made to Orchid Trail instead the fire hydrant would be connected to the existing water main, the LSA states the District is supposed to construct the water main, this language has never been taken out, so are the standards of the language being applied, it's not clear; (4) Daniel Okazaki stated if the reimbursement agreement was not going to be approved tonight he would not take up his speaker time on the subject, but he does want to discuss payment plan options and if this is the only time he will have an opportunity to discuss a payment plan he would like to know; Will Shepphird stated development of the house has been delayed by the same group, first by the City of Calabasas planning commission and then by the water board while they considered issues, the water line had to be built in order to construct the house, he believes the neighborhood will have vastly improved water service and fire protection, the fire hydrant was required by the Los Angeles County Fire Department, the easement option was not viable as he couldn't get an easement to put a fire hydrant on someone else's lot therefore he did not "elect" to extend the water main, he feels he has done everything by the book, installed appurtenances on his property, given an easement to the District, built the water line to standards, the line has been inspected by District staff, he is paying the lion's share of all costs, and is only asking for the fair pro-rata share from the neighbors, he is asking that the District follow their own guidelines and stipulations, approve the water line and the reimbursement agreement as you (the District) have in similar situations; Legal Counsel Lemieux stated it appeared the public was lining up to discuss whether this was elected or not elected, President Renger stated the Board would not be going there; Mr. Lemieux further stated that Mr. Shepphird had the right to put the pipeline in the street, it doesn't change how the LSAs operate, people who want to address this are addressing a political issue that has nothing to do with the analysis, the analysis is not to judge fairness it's to determine what the contract says in regards to payments; and (5) Brittany Stephens completed a speaker card, but did not address the Board.

Director Steinhardt inquired to Mr. Shepphird that if the Board approved the first three items and hold off on the fourth item until legal counsel can review the agreements would this hold him up (Mr. Shepphird stated this would not hold him up from construction, but he needs the fire flow terminology from the District to take to the fire department); Mr. Lippman stated in order to certify the fire flow the District has to own and have the ability to operate the water line; Director Steinhardt again asked if the first three items are approved with a temporary hold on the fourth item, which would be looked at in a very timely manner, would that allow him to move forward (Mr. Shepphird stated yes with that stipulation and as long he is informed and can sit in on the meeting and hear the discussions); General Manager Mundy stated the review would be done and scheduled to be considered at the next board meeting.

Director Steinhardt made a motion to approve the first three items with a stipulation that the fourth part dealing with LSAs be reviewed and brought back to the next board meeting. Director Renger seconded the motion. Director Caspary recommended approving the certification, acceptance, operation and reimbursement agreement with a 15-20 day window to examine claims and adjudicate and propose those numbers to become final after further review by the Board, and requested Mr. Mundy repeat the recommendation.

Mr. Mundy stated the recommendation was to accept the water main for operation and maintenance, executing the acceptance of dedication by the Board President, have the same recorded conditional upon clear title at time of recordation and now you are suggesting the Board also authorize the reimbursement agreement. President Renger stated the reimbursement agreement was to be brought back on March 27th, Mr. Mundy said that was not the recommendation he heard. Director Caspary stated the Board would approve the preliminary LSA reimbursement agreement with the preliminary numbers, these numbers are preliminary and the final numbers will be brought back to the Board for approval at the next meeting. President Renger said that is for the 27th. Director Steinhardt stated he would amend his recommendation. Director Caspary stated that he would also ask staff to bring back any opportunity or recommendations in the event there is a financial hardship with regards to some of the people who are paying (Mr. Mundy stated there is no way for the District to determine financial hardship). Director Caspary discussed personal guarantees (Mr. Mundy stated staff can come back with a suggested payment plan, but asks that Mr. Lemieux evaluate and comment on this, that in order to have a payment plan they would accept that unpaid balances would be reflected on their water bills and then subject to termination of service if the bill is not paid).

President Renger called for a vote. Director Peterson requested further discussion and stated he would vote against the motion, apologized if this holds up the construction, but feels all of the issues need to be figured out, it's not appropriate for any agency to stop people from building, but the District is not a bank and does not want to finance anyone's LSA, this is an obligation on their trust deeds, if need be they will need to borrow money, there are accusations that the LSAs expire in 10 years; knows the policy has always been they get 10 years (on Reimbursement Agreements) after its (the waterline) put in to collect the money and then they have gotten an additional 10 years at the discretion of the Board; feels it's jumping way out ahead from where we should be and we should know where we sit with the LSAs and doesn't want this to come back to us.

Director Peterson stated he was very uncomfortable with being so loose on this, if there is an enforceable agreement treat it as such, if the agreement is invalid treat it as such, and wants to hear from legal counsel (Mr. Lemieux stated he does not feel the difference between the two positions is great and why doesn't the District come back in two weeks and he will report on each parcel's obligation under the LSA).

*On a motion by Director Barry Steinhardt, seconded by Director Charles Caspary, the Board of Directors voted 3-1 -1 to Approve the recommendation to accept the water main extension to 23651 Clover Trail for operation and maintenance; execute the Acceptance of Dedication for the water system by the Board President; have the same recorded conditional upon clear title at the time of recordation; and preliminarily accept the main extension agreement numbers subject to legal counsel working with Ms. Goldstein to review each of the limited service agreements and come back on March 27th with enforcement determinations and final numbers.*

*AYES: Director(s) Caspary , Renger , Steinhardt*

*NOES: Director(s) Peterson*

*ABSENT: Director(s) Bowman*

ITEM 5A

**B Sewer Bridge Rehabilitation Project - Award of Contract**

Award the contract for the Sewer Bridge Rehabilitation Project to L.A. Builders in the amount of \$244,560.13.

General Manager Mundy provided an overview of the project, stated two bids had been received and the staff recommendation was for award to L.A. Builders, the contractor's references and license have been verified and they understand the scope of work.

*On a motion by Director Charles Caspary, seconded by Director Barry Steinhardt, the Board of Directors voted 4-0 -1 to Approve the recommendation as presented.*  
*AYES: Director(s) Caspary , Peterson , Renger , Steinhardt*  
*ABSENT: Director(s) Bowman*

**C Easements Conversion Into GIS System - Award**

Appropriate an additional \$25,000 into Job #10505 and authorize the General Manager to issue a purchase order in the amount of \$65,560 to Nobel Systems for the capturing of 2,552 easements.

General Manager Mundy provided a summary of work to be completed during the easement conversion process to GIS.

Director Steinhardt stated this was money well spent; President Renger asked if limited service agreements could be added (Mr. Lippman stated limited service and elevation agreements are already in GIS); and Director Caspary inquired in regards to scanned blueprints (Mr. Lippman stated as-builts are already in GIS and Mr. Mundy noted as-builts are now called record drawings).

*On a motion by Director Charles Caspary, seconded by Director Lee Renger, the Board of Directors voted 4-0 -1 to Approve the recommendations as presented.*  
*AYES: Director(s) Caspary , Peterson , Renger , Steinhardt*  
*ABSENT: Director(s) Bowman*

**D Long Valley Road Waterline Replacement Project-Award Contract**

Approve the finding that the project is exempt from the provisions of CEQA and direct staff to file a Notice of Exemption with the Los Angeles County Recorder; award the Contract for the Long Valley Road Waterline Replacement project to Toro Enterprises, Inc. in the amount of \$301,140.00; and that all remaining bids be rejected upon receipt of duly executed contract documents, accept the proposal from Phoenix Civil Engineering, Inc. to provide engineering construction services in the amount not to exceed \$8,937.50; approve appropriation of \$350,000.00 to Job number 10507 to account for construction costs, professional services during construction and staff's time.

General Manager Mundy stated this was an unknown and non-budgeted project, there have been a number of failures in the pipe, and the project is exempt from CEQA because the line replacement totals less than one mile.

Director Caspary stated he will make a motion to approve, but for the benefit of the public who are present he would like to state for the record that this piece of pipe based on staff investigation is substandard, the pipe was installed by a predecessor mutual water company prior to the District's formation and was later inherited as were many of the local systems.

*On a motion by Director Charles Caspary, seconded by Director Barry Steinhardt, the Board of Directors voted 4-0 -1 to Approve the recommendations as presented.*

*AYES: Director(s) Caspary , Peterson , Renger , Steinhardt*  
*ABSENT: Director(s) Bowman*

## **10. NON-ACTION ITEMS**

### **A Organization Reports (1) MWD a. Representative Report/Agenda(s); (2) Other**

(1) MWD Representative Peterson reported on general business of Metropolitan Water District including an email was received saying member agencies except for two or three in the Long Beach area were shadow agencies conspiring to hurt the people of San Diego; MWD has been involved in four lawsuits with San Diego County Water Authority and won three; this lawsuit is the same as last time and is to challenge the wheeling rate of MWD water and this time include transportation costs; State Water Project transfers through Delta all else is transportation (pipes and storage); KCBS investigative report on MWD expenses with accusations of alcohol purchases with public funds (Mr. Blake brought wine from his own personal wine cellar and interestingly enough the person from San Diego, her face was redacted from the video; preferential rights are based upon investment in Metropolitan Water District; every Chamber of Commerce in Southern California was present at the rate hearing and has approved the rate setting process being used; rates were not raised for eight years and agencies suffer from not having consistent increases; surplus of Sunset parking structure, which was approved for sale; purchase offer for 2,100 acres in Riverside County, this water can be used to offset losses from Colorado River; power plant turbine generator for Yorba Linda; keep a watch on HR 1837 regarding water rights and AB 1686 recreation at Lake Mathews; candidates are being considered for an ethics officer; and an intermediate general counsel was hired.

(2) Director Steinhardt reported on his attendance at the ACWA Legislative Symposium during which there were discussions on water bond funding; founders of the Latino Water Coalition; groundwater management; sustainability; terrorism issues; pension reform (current obligations, 50/50 split employee/employer contributions, elimination of spiking, increased retirement age (non-police and fire), criminal activity will eliminate pensions). Mr. Mundy stated it was ironic that discussions do not include police and fire as every actuary that speaks at conferences states that's where the biggest problems are and not with miscellaneous employees. Director Peterson also attended the ACWA Legislative Symposium and added that in extending the retirement age especially with police and fire there is an increase to disability claims.

### **B Director's Reports on Outside Meetings**

Director Caspary reported on his attendance at the California Water Policy Conference during which there were discussions on how to finance the Delta fix, the State of California has spent \$1,300 per Californian to upgrade hospitals to seismic standards, but has only spent \$0.31 per Californian on Delta restoration, do you finance the Delta fix through general obligation, public goods charge, which is a hidden tax; the Central Valley project has a rate component that pays into a system restoration fund (Mr. Mundy stated based on comments the District has heard he believes rates will be driven by the Delta fix, Colorado River or State Water Project repairs, replacements and improvements); Caltech seismologist Dr. Lucy Jones gave a presentation discussing earthquake effects on the Delta and stated each time there is a magnitude 6.0 earthquake liquefaction takes place, a 6.5 earthquake could shut the Delta down and could cause a huge salt intrusion during a drought, which could result in a period of three years before water from the Delta met standards. Director Steinhardt also provided a report on his attendance at the California Water Policy Conference during which water supply and the Endangered Species Act (ESA) were discussed; Ventura County area agriculture representatives discussed Freedom Diversion bill, use of recycled water for irrigation, ESA must be discussed to determine costs versus benefits, and a panel discussion of science, money and politics and how they can coexist.

ITEM 5A

## **C** General Manager Reports

General Manager Mundy provided an update on general business of the District including upcoming calendar events: AWA breakfast is on March 15th; backbone workshop on March 24th at White Oak Elementary; California River Aqueduct inspection trip on March 30th through April 1st; AWA Annual Symposium will be held on April 19th; the Metropolitan shutdown ended on March 5th, so the District is back in service, Western system customers were provided water from Las Virgenes Reservoir and there were no complaints, but the Eastern system customers received water from Department of Water and Power and there were a few calls regarding odors as they use free chlorine for treatment; and discussed Agoura Road traffic control from Kanan to Cornell for pipeline work (concerns from local businesses have been addressed and at the request of the City most of the work is being performed at night); and the General Manager, Department Heads and Human Resources Manager met with the new SEIU representatives as Bill Shawhan who has represented the Office and General Units for 30 years has transitioned out.

## **D** Director's Comments

None.

## **11. FUTURE AGENDA ITEMS**

President Renger stated limited service agreements would be discussed at the next board meeting and also at that time legal counsel would be providing an opinion on the LSAs that are in question; and stated at this time there would be a five minutes break to notarize documents.

## **12. CLOSED SESSION**

The meeting adjourned to break at 7:32 p.m. and reconvened into Closed Session at 7:38 p.m.

**A** Conference with District Counsel - Property Lease (Government Code Section 54956.8): Millgee Investment Company, Inc. Building #1 Lease

## **13. OPEN SESSION AND ADJOURNMENT**

At 7:43 p.m. the Closed Session meeting adjourned into Open Session. No reportable actions were taken during Closed Session.

The Chair declared the meeting adjourned at 7:44 p.m.

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LEE RENGER, President  
Board of Directors  
Las Virgenes Municipal Water District

ATTEST:

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CHARLES CASPARY, Secretary  
Board of Directors  
Las Virgenes Municipal Water District

(SEAL)



**LAS VIRGENES MUNICIPAL WATER DISTRICT**  
4232 Las Virgenes Road, Calabasas, CA 91302

**MINUTES**  
**REGULAR MEETING**

5:00 PM

October 9, 2012

**PLEDGE OF ALLEGIANCE**

At the request of President Renger, the Pledge of Allegiance to the Flag was led by Legal Counsel Lemieux.

**1. CALL TO ORDER AND ROLL CALL**

**A** Call to order and roll call

The meeting was called to order at 5:03 p.m. by President Renger in the District offices. Assistant Deputy Secretary Conklin called the roll. Those answering present were Directors Bowman, Caspary, Peterson, Renger and Steinhardt.

**2. APPROVAL OF AGENDA**

**A** Approval of agenda

*On a motion by Director Glen Peterson, seconded by Director Joseph Bowman, the Board of Directors voted 5-0 to Approve the agenda for the Regular Board Meeting of October 9, 2012, as presented.*

*AYES: Director(s) Bowman , Caspary , Peterson , Renger , Steinhardt*

**3. PUBLIC COMMENTS**

No speaker cards were received from the public.

**4. ILLUSTRATIVE AND/OR VERBAL PRESENTATION AGENDA ITEMS**

**A** Legislative and Regulatory Updates

No report was given.

Director Bowman requested a copy of AB 1061 (Lieu) common interest developments water

ITEM 5A

efficient landscapes.

## 5. CONSENT CALENDAR

*On a motion by Director Charles Caspary, seconded by Director Glen Peterson, the Board of Directors voted 5-0 to Approve Consent Calendar 5A-5C as presented in the recommendations.*

*AYES: Director(s) Bowman , Caspary , Peterson , Renger , Steinhardt*

**A** Minutes: Regular Meeting of September 11, 2012. **Approve**

**B** List of Demands: October 9, 2012. **Approve**

**C** Directors' Per Diem: September 2012. **Ratify**

## 6. TREASURER

Treasurer Steinhardt stated he had reviewed the payables checks and all were in order.

## 7. FACILITIES AND OPERATIONS

**A** Purchase of Spare 4,160 Volt Breaker for Tapia

Authorize the General Manger to issue a purchase order in the total amount of \$33,299.00 to California Electrical Supply.

Acting General Manager Lippman discussed the critical need for purchase of a backup breaker as there is currently no spare.

*On a motion by Director Lee Renger, seconded by Director Charles Caspary, the Board of Directors voted 5-0 to Approve the recommendation as presented.*

*AYES: Director(s) Bowman , Caspary , Peterson , Renger , Steinhardt*

**B** Radio System Upgrade

Approve an additional appropriation of \$22,139.79 for fiscal year 2012-2013 under Job No. 10490 and authorize the General Manager to enter into agreement with Destin Thomas Communications for the purchase of radio system equipment for a total expenditure of \$118,139.79.

Acting General Manager Lippman discussed features of the proposed radio equipment purchase including text communications and GPS; stated all three vendors were interviewed and Destin Thomas was selected; work will be completed by January 1, 2013, in order to comply with low band requirements.

Director Steinhardt inquired as to whether the Sheriff's department had been contacted (staff indicated the Sheriff's department had been notified and had been in contact with Maria Grycan, Los Angeles County Fire Department who serves as the Community Services Representative for our service area); Director Caspary requested information regarding power backup at repeaters (staff stated Castro has a generator, which was provided by State Park Services who shares the site with the District; proposed project for SCADA on internet to link to MWD MARS, which is tested monthly and provides emergency communication between Metropolitan Water District and its member agencies; and cell service is not a reliable form of emergency communications).

*On a motion by Director Charles Caspary, seconded by Director Lee Renger, the Board of Directors voted 5-0 to Approve the recommendations as presented.*

*AYES: Director(s) Bowman , Caspary , Peterson , Renger , Steinhardt*

ITEM 5A



**C** Saddle Creek Arena Recycled Water Extension Technical Memorandum, Report #2501.00

Receive and file the Saddle Creek Arena Recycled Water Extension Technical Memorandum, LVMWD #2501.00; and provide staff with direction on whether or not to pursue the project.

Acting General Manager Lippman discussed proposed project options, requested Board direction for next steps and stated as part of the next steps the District would be working with City of Hidden Hills and Hidden Hills Homeowners Association.

Director Renger discussed backflow devices (staff stated customers would pay for their backflow devices, there is no meter charge and there is a system conversion cost); Director Steinhardt stated the 20 year return on investment was too long and would like to see the dollar amount go down before the item comes back to the Board for consideration along with the potential cost of potable water to supplement when there is no recycled water available; Director Caspary stated there is a councilperson in Hidden Hills who is interested in recycled water, would like to see potential additional use in Hidden Hills (Mr. Lippman stated the Master Plan will look at expanded recycled water potential), believes payback will be less than 17 years, concerns regarding pressure in line if system demand occurs all at the same time (Mr. Lippman stated the District would reduce the pressure on its side if this was to occur), look at timing so the system does not run out of recycled water, this is one of the best opportunities to extend recycled water to homes; Director Bowman believes policy should be adhered to for payback period, payback of less than 17 years; Director Peterson concerned about size of pipe more than payback period, Master Plan should address Hidden Hills, the District needs to be proactive in regards to recycled water extensions.

*On a motion by Director Lee Renger, seconded by Director Joseph Bowman, the Board of Directors voted 5-0 to Approve the recommendation to receive and file as presented.*

*President Renger provided direction for next steps, which are to speak with City of Hidden Hills, Hidden Hills Homeowners Association and to move forward with pursuing a project. AYES: Director(s) Bowman , Caspary , Peterson , Renger , Steinhardt*

**8. FINANCE AND ADMINISTRATION**

**A** Datastream Business Solutions, Inc. - Letter Agreement

Approve the Letter Agreement for Professional Services with Datastream Business Solutions, Inc. (DBSI) for assistance with the Standby Charge Program, at an amount not to exceed \$22,500 per year (excluding postage) for a three year period.

Information Systems Manager Matthews discussed the standby charge services provided by Datastream, which includes interface with tax assessor, notification mailings to parcel holders and telephone answer line for questions in regards to the standby charge.

*On a motion by Director Glen Peterson, seconded by Director Lee Renger, the Board of Directors voted 5-0 to Approve the recommendation as presented. AYES: Director(s) Bowman , Caspary , Peterson , Renger , Steinhardt*

**B** Uniform Services - Award of Bid

The Board of Directors authorize the General Manager to issue a three year contract, with two additional renewal options to Unifirst Corporation to provide uniform service at \$ 1,737 per month.

Human Resources Manager Paniagua discussed the rebid process for uniforms, ~~which~~ 5A

included nine service providers being sent a bid request (five responded); Aramark was the lowest bid and is the current provider, however their service has not improved over the last several months during the month to month contract extension period, uniforms are discolored and in poor condition, there are invoicing issues (charges for items not received), and they are not responsive to problems on the account within a reasonable amount of time, and stated the staff recommendation is for Unifirst.

Director Steinhardt inquired as to the annual cost of the existing contract, is the Unifirst annual cost lower and was the vendor checked out (Ms. Paniagua stated the annual cost for Unifirst is lower than the existing contract and confirmed the vendor's references had been verified).

*On a motion by Director Barry Steinhardt, seconded by Director Lee Renger, the Board of Directors voted 5-0 to Approve the recommendation as presented.*

*AYES: Director(s) Bowman , Caspary , Peterson , Renger , Steinhardt*

## **9. NON-ACTION ITEMS**

### **A Organization Reports (1) MWD a. Representative Report/Agenda(s); (2) Other**

(1) MWD Representative Peterson reported on general business of Metropolitan Water District including Jack Foley the current Chair was reelected to serve as Chair for the next two years and would be selecting board officers in the near future; Jensen bolt repair project; Quantification Settlement Agreement (QSA) presentation/issue discussion Imperial Irrigation District did not come close the conserving 17,000 acre feet of water, over on water/under on conservation; Metropolitan billed San Diego County Water Authority for Tier 1 water, the bill was paid, but under protest; still negotiating with Mexico on storage with basin states; stated Coachella General Manager Steve Robbins who was a good partner for Metropolitan and Las Virgenes, passed away and tonight's board meeting would be adjourned in his memory.

(2) None.

### **B Director's Reports on Outside Meetings**

Director Steinhardt reported on his attendance at Night at the Adobe (also attended by Director Bowman) and stated he rode in the Reyes Adobe Days parade along with Captain Joe Stephen of the Lost Hills/Malibu Sheriff's Station and Little Drop (the District's mascot), Explorer Scouts who handed out candy plus District outreach rubber ducks and two motorcycle units from the Sheriff's office served as their escorts.

Director Peterson reported on the State Water Project tour and stated the tour was full; Kathy Cole provided an overview on the Delta; carbon sequestration (do the science today for use under Prop 32, which may enable Department of Water Resources to have some income).

### **C General Manager Reports**

Acting General Manager Lippman stated the Board had been notified of Triunfo Sanitation District's project dedication for Oak Canyon Reservoir, one response had been received from Director Steinhardt who would be attending and presenting a District proclamation at the event; and provided an update on general business of the District including the comment letter to City of Calabasas regarding development of the property next to the headquarters campus (the City incorporated all of the District's comments into their plan including noise, lights, dust, etc.), there will be a hill between the headquarters campus and the nearest proposed housing site; Mr. Reinhardt will be providing the regularly scheduled quarterly update to City of Westlake Village on behalf of Director Bowman; and Directors Peterson and Renger would be absent from the December 3rd JPA board meeting due to the ACWA conference ~~and~~ ~~at~~ ~~the~~ ~~same~~ ~~time~~ ~~as~~ ~~the~~ ~~ACWA~~ ~~conference~~

to have a quorum of Las Virgenes board members Directors Bowman, Caspary and Steinhardt would need to be present.

**D** Director's Comments

Director Bowman stated he would be present at the October 10th, City of Westlake council meeting to answer questions, but did not feel he should provide an update to the city council during the election period out of fairness to his opponent.

**10. FUTURE AGENDA ITEMS**

None.

**11. CLOSED SESSION**

The meeting convened into Closed Session at 6:04 p.m.

**A** Conference with District Counsel - Property Acquisition and Disposition (Government Code Section 54956.8):

Building # 1 Lease

**B** Conference with District Counsel - Potential Litigation (Government Code Section 54956.9): One Case

In the opinion of District Counsel, disclosure of the identity of the litigant would be prejudicial to the district.

**12. OPEN SESSION AND ADJOURNMENT**

The meeting reconvened into Open Session at 6:17 p.m.. No reportable actions were taken during Closed Session.

**A** Adjourn the Regular Board Meeting of October 9, 2012, in memory of Steve Robbins, General Manager - Chief Engineer of Coachella Valley Water District.

The Chair declared the meeting adjourned at 6:18 p.m. in memory of Steve Robbins.

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LEE RENGER, President  
Board of Directors  
Las Virgenes Municipal Water District

ATTEST:

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CHARLES CASPARY, Secretary  
Board of Directors  
Las Virgenes Municipal Water District

(SEAL)

LAS VIRGENES MUNICIPAL WATER DISTRICT

To: BARRY S. STEINHARDT, TREASURER

Payments for Board Meeting of: November 13, 2012

Upon certification by the Treasurer the checks and wire transfers were correct and supporting documents available, it is recommended the following demands on the various funds be approved and payments authorized.

Wells Fargo Bank A/C No. 4806-994448

Checks Nos. 60877 through 61076 were issued in the total amount of \$ 1,608,388.09

**Payments through wire transfers as follows:**

10/25/2012 Bank of New York Mellon Payment Sani Refunding Revenue Bond \$ 2,239,787.50

10/31/2012 Metropolitan Water Dist. Payment for water deliveries in the month of August 2012 1,842,543.20

Total payments \$ 5,690,718.79

(Reference is hereby made to these demands on file in the District's Check Register and by this reference the same is incorporated herein and made a part hereof.)

**CHECK LISTING FOR BOARD MEETING  
11/13/12**

Company Name	Company No.	Check No. 60877 thru 60940 10/23/12	Amount	Check No. 60941 Thru 60985 10/30/12	Amount	Check No. 60986 thru 61022 11/06/12	Amount	Check No. 61023 thru 61076 11/13/12	Amount	Total
Potable Water Operations	101	34,840.36		93,809.48		28,588.23		25,437.58		182,675.65
Sanitation Operations	130	3,196.25		62.00				3,606.69		6,864.94
Potable Water Replacement	301	17,271.27		19,951.45		4,313.00		8,810.60		50,346.32
Internal Service	701	81,644.63		541,449.62		19,577.29		55,367.14		698,038.68
Joint Venture Operations	751	42,361.92		167,006.42		20,126.84		76,121.47		305,616.65
Joint Venture Replacement	754	99,030.05				100,699.44		165,194.31		364,923.80
<b>Total Printed</b>		<b>278,344.48</b>		<b>822,278.97</b>		<b>173,304.80</b>		<b>334,537.79</b>		<b>1,608,466.04</b>
<b>Voided Checks/Payment Stopped:</b>		(77.95)								(77.95)
ck#60735		(77.95)								(77.95)
<b>Total Voids</b>				<b>0.00</b>		<b>0.00</b>		<b>0.00</b>		
<b>Net Total</b>		<b>278,266.53</b>		<b>822,278.97</b>		<b>173,304.80</b>		<b>334,537.79</b>		<b>1,608,388.09</b>

**LAS VIRGENES MUNICIPAL WATER DISTRICT  
WIRE TRANSFER REQUEST**

DATE NEEDED: October 25, 2012

REQUESTED BY: Jennifer Chen

FUNDS WIRING TO: LAS VIREGENES MWD 09 BOND PMT FUND A/C

BENEFICIARY BANK NAME: BANK OF NEW YORK MELLON ABA No. 021000018

BENEFICIARY BANK A/C NO. 111565 TSA NO. 850024 LAS VIRGENES

DISTRICT DR. A/C NO.: 4806994448 (Wells Fargo Bank)

AMOUNT TO BE WIRED: \$ 2,239,787.50

REMARKS: Transfer Fund to A/C No. 850024-Las Virgenes Bond Pmt Account for interest  
& Principal Payments due on 11/1/12 for 2009 Sani Refunding Revenue Bond.

REVIEWED BY: JL Joseph Lillio

APPROVED BY: Sandra Hicks

APPROVED BY: J. M. Gen MGN 10/16/12

**PALD**  
Wired on 10/25/12

\*\*\*\*\*ACCOUNTING DEPARTMENT USE ONLY\*\*\*\*\* JC

WIRE ENTERED BY: Jennifer Chen DATE: 10-17-2012

WIRE VERIFIED/SENT BY: Sandra Hicks DATE: 10-17-2012

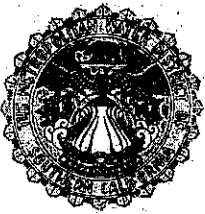
WIRE EFFECTIVE DATE: 10/25/12

JE NUMBER JC62706 BATCH NO.: 219609

G/L DATE 10/25/2012 BATCH DATE 10/30/12

JE PREPARED BY: Jennifer Chen

ITEM 5B



**MWD**  
**METROPOLITAN WATER DISTRICT OF SOUTHERN CALIFORNIA**  
 700 North Alameda Street  
 Los Angeles, CA, 90012-2944

**INVOICE**

**Billed To:**  
 Las Virgenes Municipal Water District



**Service Address**  
 4232 Las Virgenes Road  
 Calabasas, CA 91302

August 2012	Page No. 1 of 1
Mailed: 09/10/2012	Due Date: 10/31/2012
Invoice Number: 7447	Revision: 0

**NOTICE**

The MWD Administrative Code Section 4507 and 4508 require that payment must be made in "Good Funds" by the due date or the payment will be considered delinquent and an additional charge shall be assessed.

DELIVERIES	Volume (AF)
Total Water Treated Delivered	2,255.4

SALES	Type	Volume (AF)	Rate (\$ /AF)	Total ( \$ )
Full Service	Tier 1 Supply Rate	2,255.4	\$106.00	\$239,072.40
	System Access Rate	2,255.4	\$217.00	\$489,421.80
	Water Stewardship Rate	2,255.4	\$43.00	\$96,982.20
	System Power Rate	2,255.4	\$136.00	\$306,734.40
	Delta Supply Surcharge	2,255.4	\$58.00	\$130,813.20
	Treatment Surcharge	2,255.4	\$234.00	\$527,763.60
<b>SUBTOTAL</b>				<b>\$1,790,787.60</b>

WATER MANAGEMENT	Volume (AF)	Total ( \$ )
Local Resource Programs	560.1	(\$86,255.40)
<b>SUBTOTAL</b>		<b>(\$86,255.40)</b>

OTHER CHARGES AND CREDITS	Rate (\$ /AF)	Total ( \$ )
Conservation Debit/Credit		(\$2,164.00)
Readiness To Serve Charge( Payment Schedule: M)		\$112,240.00
Capacity Charge( Payment Schedule: M)		\$27,935.00
<b>SUBTOTAL</b>		<b>\$138,011.00</b>

ADDITIONAL INFORMATION	Volume (AF)	Tier1 %	Peak Day	Flow (CFS)
Purchase Order Commitment (Jan 2003 to Dec 2012)	137,103.0			
Purchase Order Firm Delivery To Date (Jan 2003 to Dec 2012)	219,236.6			
Tier 1 Annual Limit (For Current Calendar Year)	20,850.0			
Tier 1 YTD Deliveries (For Current Calendar Year)	13,943.2	66.9		
Tier 1 Current Month Deliveries	2,255.4			
Capacity Charge			8/15/2008	45.3

**INVOICE TOTAL**

Volume AF	Amount Now Due
<b>2,815.5</b>	<b>\$1,842,543.20</b>

Note: Amount Due is based on highlighted fields

**P A I D**  
 Wired on 10/31/12  
 JC

Approved for Payment  
*306 9/11/12*  
 David R. Lippman

*9/14/12*  
 Approved for payment by  
 John R. Mundy, General Manager



Batch Number - 219544  
Bank Account - 00146807 Cash-General

Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key ltm	Key Co	Amount	Invoice Number
60877	10/23/12	11780	ACADEMY ADDRESSING & MAILING	CURRENT FLOW	PV	121978	001	00701	2,351.70	56713
				RESIDENT MAILING						
				Payment Amount					2,351.70	
60878	10/23/12	17361	ACCURATE FIRST AID SERVICES	1ST AID CABINET REPLENISH@HQ	PV	121910	001	00701	138.81	4290
				1ST AID CABINET						
				Payment Amount					130.50	4291
60879	10/23/12	16051	ACCURATE TELECOM INC.	REPLENISH@OPS EXT 2107	PV	121944	001	00701	150.00	10421
				HEADSET LABOR (2) RAD TIMER						
				ADJ LABOR					60.00	10422
				Payment Amount					210.00	
60880	10/23/12	2317	ACORN NEWSPAPER	ORDINANCE#11-86-161	PV	121947	001	00701	42.00	M-0387
				AMENDING						
				Payment Amount					42.00	
60881	10/23/12	3077	AIRGAS USA, LLC	9/12 AIR CYLINDER RNTL	PV	121973	001	00701	507.85	9905028442
				Alt Payee 6658 AIRGAS USA, LLC P. O. BOX 7423 PASADENA CA 91109-7423						
				Payment Amount					507.85	
60882	10/23/12	18783	ANTHONY ALBANEZ	REIMB SUPPL FOR"LITTLE DROP"	PV	121940	001	00701	124.74	093012
				Payment Amount					124.74	
60883	10/23/12	17389	ANIMAL & INSECT PEST MANAGEMENT, INC	10/12 PEST CNTRL@HQ & RW TNK	PV	121891	001	00701	54.60	58339
				10/12 PEST CNTRL@HQ & RW TNK						
				Payment Amount					29.40	58339
				10/12 PEST CNTRL@PKWY MTR CNTL					60.00	59694

Batch Number - 219544  
Bank Account - 00146807 Cash-General

Payment Number	Payment Date	Address Number	Name	Payment Sub Message	Ty	Document Number	Key	Item	Co	Amount	Invoice Number
				10/12 PEST	PV	121893	001	00701		110.25	58340
			CNTRL@RLV & FARM								
			10/12 PEST		PV	121894	001	00701		110.25	58344
			CNTRL@TAPIA								
			10/12		PV	121895	001	00701		80.00	58343
			SQUIRRELS@WLK								
			DAM								
			10/12 PEST		PV	121896	001	00701		54.00	58342
			CNTRL@WLK								
			10/12 PEST		PV	121916	001	00701		54.00	58341
			CNTRL@TANKS/R								
			ESV								
			Payment Amount							552.50	
60884	10/23/12	12280	ARAMARK UNIFORM SERVICES	9/12 UNIFORM MATS&TWLS@TAP	PV	121988	001	00701		65.04	502-7212228
				IA							
				9/12 UNIFORM MATS&TWLS@TAP	PV	121988	002	00701		62.14	502-7212228
				IA							
				9/12 UNIFORM MATS&TWLS@TAP	PV	121989	001	00701		15.40	502-7230272
				IA							
				9/12 UNIFORM MATS&TWLS@TAP	PV	121989	002	00701		62.13	502-7230272
				IA							
				9/12 UNIFORM MATS&TWLS@TAP	PV	121990	001	00701		71.22	502-7248351
				IA							
				9/12 UNIFORM MATS&TWLS@TAP	PV	121990	002	00701		67.38	502-7248351
				IA							
				9/12 UNIFORM MATS&TWLS@TAP	PV	121991	001	00701		15.40	502-7266518
				IA							
				9/12 UNIFORM MATS&TWLS@TAP	PV	121991	002	00701		56.89	502-7266518
				IA							
				9/12 UNIFORM MATS&TWLS@TAP	PV	121992	001	00701		65.04	502-7284719
				IA							

Batch Number - 219544  
Bank Account - 00146807 Cash-General

Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key	Item	Co	Amount	Invoice Number
				9/12 UNIFORM	PV	121992	002	00701		62.14	502-7284719
				MATS&TWLS@TAP							
				IA							
				9/12 UNIFORM	PV	121993	001	00701		6.23	502-7212234
				MATS&TWLS@WLK							
				9/12 UNIFORM	PV	121993	002	00701		11.43	502-7212234
				MATS&TWLS@WLK							
				9/12 UNIFORM	PV	121994	001	00701		31.52	502-7230278
				MATS&TWLS@WLK							
				9/12 UNIFORM	PV	121994	002	00701		11.43	502-7230278
				MATS&TWLS@WLK							
				9/12 UNIFORM	PV	121996	001	00701		31.52	502-7266524
				MATS&TWLS@WLK							
				9/12 UNIFORM	PV	121996	002	00701		11.43	502-7266524
				MATS&TWLS@WLK							
				9/12 UNIFORM	PV	121997	001	00701		6.23	502-7284725
				MATS&TWLS@WLK							
				9/12 UNIFORM	PV	121997	002	00701		11.43	502-7284725
				MATS&TWLS@WLK							
				9/12 UNIFORM	PV	121998	001	00701		279.58	502-7212230
				MATS&TWLS@WLK							
				9/12 UNIFORM	PV	121998	001	00701		279.58	502-7212230
				MATS&TWLS@WLK							
				9/12 UNIFORM	PV	121999	001	00701		237.20	502-7230274
				MATS&TWLS@WLK							
				9/12 UNIFORM	PV	122000	001	00701		325.11	502-7248353
				MATS&TWLS@WLK							
				9/12 UNIFORM	PV	122001	001	00701		294.36	502-7266520
				MATS&TWLS@WLK							
				9/12 UNIFORM	PV	122002	001	00701		309.87	502-7284721
				MATS&TWLS@WLK							
				9/12 UNIFORM	PV	122003	001	00701		50.73	502-7212229
				MATS&TWLS@WLK							
				9/12 UNIFORM	PV	122003	002	00701		22.87	502-7212229
				MATS&TWLS@WLK							
				9/12 UNIFORM	PV	122004	001	00701		19.67	502-7230273
				MATS&TWLS@WLK							
				9/12 UNIFORM	PV	122004	002	00701		22.87	502-7230273
				MATS&TWLS@WLK							
				9/12 UNIFORM	PV	122005	001	00701		50.73	502-7248352
				MATS&TWLS@WLK							
				9/12 UNIFORM	PV	122005	002	00701		27.44	502-7248352
				MATS&TWLS@WLK							

Batch Number - 219544  
Bank Account - 00146807 Cash-General

Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key	Item	Co	Amount	Invoice Number
				9/12 UNIFORM	PV	122006	001	00701		19.67	502-7266519
				MATS&TWLS@RLV							
				9/12 UNIFORM	PV	122006	002	00701		18.30	502-7266519
				MATS&TWLS@RLV							
				9/12 UNIFORM	PV	122007	001	00701		50.73	502-7284720
				MATS&TWLS@RLV							
				9/12 UNIFORM	PV	122007	002	00701		22.87	502-7284720
				MATS&TWLS@RLV							
				9/12 UNIFORM	PV	122020	001	00701		6.23	502-7248357
				MATS&TWLS@WLK							
				9/12 UNIFORM	PV	122020	002	00701		11.43	502-7248357
				MATS&TWLS@WLK							
				Payment Amount						2,433.66	
60885	10/23/12	2869	AT&T	SRV	PV	121878	001	00101		31.55	0124/100712
				10/7-11/6/12							
				SRV	PV	121879	001	00101		64.06	0123/100712
				10/7-11/6/12							
				SRV	PV	121880	001	00101		191.76	2045/100712
				10/7-11/6/12							
				SRV	PV	121881	001	00101		387.40	2043/100712
				10/7-11/6/12							
				SRV	PV	121882	001	00130		191.76	2220/100712
				10/7-11/6/12							
				SRV	PV	121883	001	00701		111.54	7719/100712
				10/7-11/6/12							
				SRV	PV	121884	001	00701		111.54	7720/100712
				10/7-11/6/12							
				SRV	PV	121885	001	00701		81.30	7721/100712
				10/7-11/6/12							
				SRV	PV	121888	001	00101		746.18	0051/100512
				09/06-10/05/1							
				2							
				SRV	PV	121888	002	00101		89.42	0051/100512
				09/06-10/05/1							
				2							
				SRV	PV	121888	003	00101		386.36	0051/100512
				09/06-10/05/1							
				2							
				SRV	PV	121888	004	00101		3,426.90	0051/100512
				09/06-10/05/1							
				2							

Batch Number - 219544  
Bank Account - 00146807 Cash-General

Payment Number	Date	Address Number	Name	Payment Stub Message	Ty	Document . . . Number	Key itm Co	Amount	Invoice Number
SRV	09/06-10/05/1				PV	121888	005 00101	37.68	0051/100512
2									
SRV	09/06-10/05/1				PV	121888	006 00101	1,059.76	0051/100512
2									
SRV	09/06-10/05/1				PV	121888	007 00101	465.24	0051/100512
2									
SRV	09/06-10/05/1				PV	121888	008 00101	1,268.08	0051/100512
2									
SRV	09/06-10/05/1				PV	121888	009 00101	59.73	0051/100512
2									
SRV	09/06-10/05/1				PV	121888	010 00101	37.68	0051/100512
2									
SRV	09/06-10/05/1				PV	121888	011 00101	37.68	0051/100512
2									
SRV	09/06-10/05/1				PV	121888	012 00101	37.68	0051/100512
2									
SRV	09/06-10/05/1				PV	121888	013 00101	37.68	0051/100512
2									
SRV	09/06-10/05/1				PV	121888	014 00101	37.68	0051/100512
2									
SRV	09/06-10/05/1				PV	121888	015 00101	75.36	0051/100512
2									
SRV	09/06-10/05/1				PV	121888	016 00101	38.17	0051/100512
2									
SRV	09/06-10/05/1				PV	121888	017 00101	37.68	0051/100512
2									
SRV	09/06-10/05/1				PV	121888	018 00101	37.68	0051/100512
2									

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	TY	Number	Key	Item	Co	Amount	Invoice Number
2					PV	121888	019	00101		37.68	0051/100512
				SRV 09/06--10/05/1							
2					PV	121888	020	00101		37.68	0051/100512
				SRV 09/06--10/05/1							
2					PV	121888	021	00101		37.68	0051/100512
				SRV 09/06--10/05/1							
2					PV	121888	022	00101		37.68	0051/100512
				SRV 09/06--10/05/1							
2					PV	121888	023	00101		37.74	0051/100512
				SRV 09/06--10/05/1							
2					PV	121888	024	00101		37.68	0051/100512
				SRV 09/06--10/05/1							
2					PV	121888	025	00101		37.86	0051/100512
				SRV 09/06--10/05/1							
2					PV	121888	026	00101		18.84	0051/100512
				SRV 09/06--10/05/1							
2					PV	121888	027	00101		18.84	0051/100512
				SRV 09/06--10/05/1							
2										9,389.23	
				Payment Amount							
				SRV 09/04--10/03/1	PV	121889	001	00701		16.49	992789332X101 12012
2											
				SRV 09/04--10/03/1							
2					PV	121889	002	00701		16.49	992789332X101 12012
				SRV 09/04--10/03/1							
2					PV	121889	003	00701		1,187.95	992789332X101 12012
				SRV 09/04--10/03/1							
2					PV	121889	004	00701		291.11	992789332X101 12012
				SRV 09/04--10/03/1							

60886 10/23/12 16253 AT&T MOBILITY

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key	Amount	Invoice Number
						Number	ltm Co		
SRV	09/04-10/03/1				PV	121889	005 00701	45.01	992789332X101
2									12012
SRV	09/04-10/03/1				PV	121889	006 00701	70.24	992789332X101
2									12012
SRV	09/04-10/03/1				PV	121889	007 00701	16.49	992789332X101
2									12012
SRV	09/04-10/03/1				PV	121889	008 00701	11.55	992789332X101
2									12012
SRV	09/04-10/03/1				PV	121889	009 00701	4.94	992789332X101
2									12012
SRV	09/04-10/03/1				PV	121889	010 00701	180.04	992789332X101
2									12012
SRV	09/04-10/03/1				PV	121889	011 00701	130.57	992789332X101
2									12012
SRV	09/04-10/03/1				PV	121889	012 00701	28.52	992789332X101
2									12012
SRV	09/04-10/03/1				PV	121889	013 00701	163.95	992789332X101
2									12012
SRV	09/04-10/03/1				PV	121889	014 00701	16.49	992789332X101
2									12012
SRV	09/04-10/03/1				PV	121889	015 00701	16.49	992789332X101
2									12012
SRV	09/04-10/03/1				PV	121889	016 00701	16.49	992789332X101
2									12012
SRV	09/04-10/03/1				PV	121889	017 00701	45.01	992789332X101
2									12012
SRV	09/04-10/03/1				PV	121889	018 00701	57.04	992789332X101
2									12012

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Bank Account - 00146807 Cash-General

Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Number	Key	Item	Co	Amount	Invoice Number
60887	10/23/12	18654	AT&T TELECONFERENC E SERVICES	09/04~10/03/1	PV	121889	019	00701		66.01	992789332X101 12012
60888	10/23/12	7965	B&B PALLET CO.	09/04~10/03/1	PV	121889	020	00701		16.49	992789332X101 12012
60889	10/23/12	18071	BLUE DIAMOND MATERIALS	09/04~10/03/1	PV	121889	021	00701		28.52	992789332X101 12012
60890	10/23/12	18782	BURTON BRIL	09/04~10/03/1	PV	121889	022	00701		16.49	992789332X101 12012
60891	10/23/12	18484	BROADLINE DISTRIBUTING	09/04~10/03/1	PV	121889	023	00701		159.09	992789332X101 12012
60892	10/23/12	5376	CALIFORNIA ELECTRIC SUPPLY	09/04~10/03/1	PV	121889	023	00701		159.09	992789332X101 12012
				Payment Amount						2,601.47	
				IRWMP CNF	PV	121960	001	00101		85.98	49329297/0918 12
				CALL 9/18/12							
				Payment Amount						85.98	
				130YD WOOD	PV	121906	001	00701		1,422.20	108962
				CHIPS 1"							
				130YD WOOD	PV	121907	001	00701		1,422.20	108963
				CHIPS 1"							
				Payment Amount						2,844.40	
				AC 3/8 FINE	PV	121984	001	00701		220.84	333034
				PAVING MAT'L							
				Payment Amount						220.84	
				REIMB	PV	121941	001	00701		1,252.14	092812
				EXP:GRADE II							
				CERT REVIEW							
				Payment Amount						1,252.14	
				12OZ GREEN	PV	121960	001	00701		373.00	7260
				STRIPE HOT							
				CUP							
				Payment Amount						373.00	
				CLASS 3 CM	PV	121974	001	00701		396.72	8997-792589
				ALARM WIRE							
				SCH-80	PV	121975	001	00701		29.85	8997-792973



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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key	Item	Co	Amount	Invoice Number
			5451 CALIFORNIA ELECTRIC SUPPLY P.O. BOX 14196 ORANGE CA 92863	CONDUIT							
60893	10/23/12	18739	CALIFORNIA HAZARDOUS SERVICES, INC.	HEALY PUMP REPAIR	PV	121976	001	00701		292.40	8997-793105
				Payment Amount						822.27	
60894	10/23/12	13919	CANTEEN OF COASTAL CALIFORNIA, INC.	MISC COFFEE SUPPL	PV	121903	001	00701		491.25	20331
				Payment Amount						1,149.89	52020
60895	10/23/12	2513	CAPCO ANALYTICAL SERVICES	9/12 DIGESTER GAS TEST	PV	121985	001	00701		366.25	122862
				Payment Amount						491.25	
60896	10/23/12	3172	CITY CLERKS ASSOCIATION OF CA.	NUTS&BOLT WKSHR-REGIST1 0/25;26	PV	121942	001	00701		200.00	102312
				Payment Amount						366.25	
60897	10/23/12	2539	CITY OF SIMI VALLEY	PURCH WTR 8/2-10/3/12	PV	121886	001	00101		11,814.21	0091751254
				Payment Amount						200.00	
				WTR SRV CHR 8/2-10/3/12	PV	121887	001	00101		313.10	0091751248
				Payment Amount						12,127.31	
60898	10/23/12	2547	COUNTY SANITATION DISTRICTS OF LA COUNTY	9/12 GRIT/RAG HAULING@TAPIA	PV	121986	001	00701		177.97	48892/093012
				Payment Amount						177.97	
60899	10/23/12	5298	DATA 2000 UPS	APC SMART	PV	121972	001	00701		1,485.53	50687
				Payment Amount						1,485.53	

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key	Item	Co	Amount	Invoice Number
60900	10/23/12	12559	DATASTREAM BUSINESS SOLUTIONS, INC.	8/1/12--8/31/12 STANDBY CHARGE	PV	122026	001	00701		6,225.00	14188
										1,485.53	
60901	10/23/12	9353	ERI SAFETY VIDEOS	SHIPPING ON 8/31 DVD EXCHANGE	PV	121957	001	00701		10.00	154653
										6,225.00	
60902	10/23/12	2650	EXPRESS PARTS EXCHANGE	(2) 24V ALTERNATORS	PV	121943	001	00701		527.98	47730
										10.00	
60903	10/23/12	2658	FEDERAL EXPRESS CORP	PACKAGES DEL. 10/3-10/9 /12	PV	121946	001	00701		218.08	2-047-57046
										527.98	
60904	10/23/12	2659	FENCE FACTORY	ADD BARB WIRE TO EXISTING	PV	121902	001	00701		3,331.00	157612
										218.08	
60905	10/23/12	2661	FLO-SYSTEMS INC	REPL PUMP FOR TAPIA	PV	121901	001	00701		12,846.64	FI3578-12R305
										3,331.00	
60906	10/23/12	2672	FRUIT GROWERS LABORATORY, INC.	LAB ANALYSIS@RLV CMPST LAB ANALYSIS@TAPI	PV	121904	001	00701		41.25	209984A
										12,846.64	
										70.13	209673A
										19.80	209676A
60907	10/23/12	18646	HDR ENGINEERING, INC.	ENGRG SRV 18" REW	PV	121898	001	00701		3,554.30	29660-B
										190.58	
										59.40	209677A
										3,554.30	

ITEM 5B

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Number	Key	Item	Co	Amount	Invoice Number
60908	10/23/12	16620	JAM FIRE PROTECTION, INC.	QUARTERLY FIRE SPRINKLER TEST	PV	121899	001	00701		400.00	158684
				ANNUAL FIRE ALARM TEST	PV	121915	001	00701		1,110.00	158685
				ANNUAL FIRE ALARM TEST	PV	121915	003	00701		370.00	158685
				Payment Amount						1,880.00	
60909	10/23/12	6777	CAL-COAST MACHINERY	(12) 15X40 OIL	PV	121987	001	00751		58.19	60019
			Alt Payee	7133 JOHN DEERE FINANCIAL PO BOX 4450 CAROL STREAM IL 60197-4450							
				Payment Amount						58.19	
60910	10/23/12	5230	KENNEDY/JENKS CONSULTANTS	P/E 8/31/12-NEW DIGESTER#3@RL V	PV	121905	001	00701		60,175.00	68089
				9/28/12-CLBS & AGOURA HILLS	PV	121912	001	00701		3,006.27	68188
				9/28/12-AGOURA HILLS	PV	121913	001	00701		309.00	68190
				Payment Amount						63,490.27	
60911	10/23/12	2611	LA DWP	RECTIFIER 9/11-10/11/12 TWINLAKES 9/11-10/11/12	PV	122022	001	00101		36.20	10298/101112
				Payment Amount						8,433.78	22930/101112
60912	10/23/12	4591	LOS ANGELES COUNTY FIRE DEPT.	CUPA#AR000963 4 - L/S#1	PV	121963	001	00130		363.00	IN0171977
				CUPA#AR000625 8 - L/S#2	PV	121964	001	00130		363.00	IN0171820
				CUPA#AR001583 6-FARM	PV	121965	001	00751		363.00	IN0172276
				CUPA#AR001583 8-COMPOST	PV	121966	001	00751		1,206.00	IN0172277

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key	Item	Co	Amount	Invoice Number
60913	10/23/12	7292	MICHAEL McINTYRE	CUPA#AR001728 2-TAPIA	PV	121967	001	00751		2,527.00	IN0172322
				CUPA#AR001582 6-HQ	PV	121968	001	00701		3,001.00	IN0172275
				CUPA#AR002645 3-WLK PLNT	PV	121969	001	00101		1,349.00	IN0172766
				CUPA#AR002635 3-WLK P/S	PV	121970	001	00101		1,901.00	IN0172761
				Payment Amount						11,073.00	
60913	10/23/12	7292	MICHAEL McINTYRE	REIMB-WONDERW ARE	PV	122029	001	00701		447.54	101112
				CMF10/9-10/11						447.54	
				Payment Amount						109.49	38922089
60914	10/23/12	2814	MCMMASTER-CARR SUPPLY CO	HIGH FORCE BLOWGUN 36"	PV	121939	001	00701		109.49	38922089
				FREIGHT	PV	121939	003	00701		5.03	38922089
				Alt Payee 3197 MC MASTER-CARR P. O. BOX 7690 CHICAGO IL 60680-7690						114.52	
				Payment Amount						49.52	CA22-556438
60915	10/23/12	2839	MOTION INDUSTRIES, INC.	HI-POWER V BELTS (4)	PV	121917	001	00701		49.52	CA22-556438
				K5G 14OZ CART GREASE (10)	PV	121918	001	00701		423.22	CA22-556860
				MISC L/S MAINT SUPPLIES	PV	121919	001	00701		812.99	CA22-556606
				12M3K HYDRAULIC HOSE(70)	PV	121920	001	00701		549.56	CA22-556823
				Alt Payee 10317 MOTION INDUSTRIES INC. FILE 749376 LOS ANGELES CA 90074						1,835.29	
				Payment Amount						1,053.30	52664202
60916	10/23/12	16926	MSC INDUSTRIAL SUPPLY CO.	NEW TOOL BOXES FOR UNIT 825	PV	121934	001	00701		1,053.30	52664202
				Alt Payee 17054 MSC INDUSTRIAL SUPPLY CO. DEPT CH 0075							

ITEM B

Batch Number - 219544

Bank Account - 00146807 Cash-General

Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key	Item	Co	Amount	Invoice Number
PALATINE IL 60055-0075											
60917	10/23/12	3399	JOHN MUNDY	Payment Amount REIMB CELL PHONE	PV	122021	001	00701		1,053.30	2002/102312
				9/24-10/23/12						85.97	
60918	10/23/12	2842	NAPA AUTO PARTS	Payment Amount BK SUPPORT FOR VEH#8488807	PV	121921	001	00701		136.11	602167
60919	10/23/12	16754	NATURAL SURROUNDINGS	Payment Amount 10/12 INTERIOR PLANT MAINT	PV	122027	001	00701		235.00	5607
60920	10/23/12	8391	NOBEL SYSTEMS	Payment Amount 08/12 GIS EASEMENT DATA EASEMENT DATA	PV	122010	001	00701		4,950.00	12559
60921	10/23/12	8506	PADRE ASSOCIATES, INC.	Payment Amount 7/28-8/31/12- PIPE BRIDGE MAINT	PV	122011	001	00701		2,781.00	12619
				Payment Amount 7/28-8/31/12- PIPE BRIDGE MAINT	PV	121962	001	00701		142.50	2012-964
60922	10/23/12	18784	PARSONS ENVIRONMENT & INFRASTRUCTUR E	Payment Amount 6/29-9/7/12-G M OTHER PROF SRVS	PV	121957	001	00701		10,790.04	1209B198
60923	10/23/12	12206	PETRO-DIAMOND INCORPORATED	Payment Amount REG 87 OCTANE GASOLINE-8533 GL	PV	121936	001	00701		36,591.42	12-36425
ITEM 5B											
60924	10/23/12	17174	ROTH STAFFING COMPANIES, LP	Payment Amount P/E 9/30/12-TEMP	PV	121958	001	00701		240.00	12772557

Alt Payee 13331 PETRO-DIAMOND INCORPORATED  
1100 MAIN STREET  
IRVINE CA 92614

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	TY	Document Number	Key	Amount	Invoice Number
Number	Date	Number				Number	Item Co		Number
				SRV DURAN,J					
				P/E	PV	121959	001 00701	690.00	12772556
				9/30/12-TEMP/ HAMPSTEN,N					
				P/E	PV	122014	001 00701	915.00	1275006
				10/07/12-TEMP/ HAMPSTEN,N					
				Payment Amount				1,845.00	
60925	10/23/12	6766	SAWYER PETROLEUM	RED DYED	PV	121931	001 00701	1,943.26	V25283
				DIESEL FUEL					
				Payment Amount				1,943.26	
60926	10/23/12	10182	SHAMROCK SUPPLY CO.	SHOVEL, ABS	PV	121930	001 00701	247.41	1693442
				POLY SCOOP					
				Payment Amount				247.41	
60927	10/23/12	16586	SIERRA MONITOR CORPORATION	REPAIR	PV	121950	001 00701	855.01	0000097037
				DAMAGED SENSOR					
				Payment Amount				855.01	
60928	10/23/12	2948	SMITH PIPE & SUPPLY	MISC STORAGE	PV	121952	001 00701	306.71	2458421
				ITEMS					
				UNION, 3/4" COPPER CT				108.32	2459833
				Payment Amount				415.03	
60929	10/23/12	11430	SPIESS CONSTRUCTION	RLS RTN	PV	121948	001 00754	26,941.81	10451/RLS RTN
				PMT/TAPIA					
				GATES&DR RPL					
				P/E	PV	121954	001 00701	9,287.71	10451/#6-FINA L
				7/27/12-TAPIA					
				GATES & DRIVE					
				10% RETENTION					
				ON PMT#6	PD	121955	001 00754	928.77-	10451/RTN#6
				Payment Amount				35,300.75	
60930	10/23/12	18684	STAR BRITE BUILDING MAINTENANCE, INC	10/12	PV	121935	001 00701	3,172.75	21313
				JANITORIAL					
				SRV					
				10/12	PV	121935	003 00701	390.25	21313
				JANITORIAL					
				SRV					
				10/12	PV	121935	004 00701	1,875.75	21313
				JANITORIAL					

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document	Key		Amount	Invoice Number
							itm	Co		
60931	10/23/12	2964	STATE BOARD OF EQUALIZATION	SALES/USE TAX-FOR 3RD QTY12	PV	121949	001	00701	5,438.75 422.00	97817885/0930 12
60932	10/23/12	15427	THE GATEKEEPER	R&R AT EXIT GATE@RLV	PV	121979	001	00701	422.00 115.00	82060
60933	10/23/12	3006	UNDERGROUND SERVICE ALERT	9/12 NEW TICKETS	PV	121961	001	00701	115.00 222.00	920120400
60934	10/23/12	3429	UNITED PARCEL SERVICE	9/07-10/13/12	PV	121971	001	00701	222.00 117.27	000025W 020412
60935	10/23/12	16271	USA MOBILITY WIRELESS, INC	9/11-10/10/1	PV	121890	001	00701	117.27 123.78	V0143084J
				2	PV	121890	002	00701	70.85	V0143084J
				2	PV	121890	003	00701	40.65	V0143084J
				2	PV	121890	004	00701	40.65	V0143084J
60936	10/23/12	3022	VAUGHANS INDUSTRIAL REPAIR	ROOTS BLOWER#3 SRV & REPL	PV	122012	001	00701	275.93 13,647.49	018761
60937	10/23/12	16542	VISION INTERNET PROVIDERS, INC.	9/12 WEB HOSTING FEE	PV	122009	001	00701	13,647.49 427.05	23002
60938	10/23/12	16122	VOLVO CONSTRUCTION EQUIPMENT	DOWNLOADED UPDATED SW TO UNIT	PV	122025	001	00701	427.05 334.50	S504002664
				Payment Amount					334.50	

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Batch Number - 219544  
Bank Account - 00146807 Cash-General

Payment Number	Date	Address Number	Name	Payment Stub Message	Document	Key Itm Co	Amount	Invoice Number
60939	10/23/12	2729	VULCAN MATERIALS CO.	SE-30 FILL HOT MIX ASPHALT	121932	001 00701	398.48	177596
Alt Payee 6457 VULCAN MATERIALS COMPANY FILE 55572 LOS ANGELES CA 90074-5572								
60940	10/23/12	3048	WEST COAST AIR CONDITIONING	R&R (31) BOX FILTERS@BLDG 8	121927	001 00701	3,534.00	S43413
Payment Amount 398.48								
9/12 PRV 122016 001 00701 115.00 S43254 MAINT@LV-2								
9/12 PRV 122017 001 00701 108.00 S43255 MAINT@L/S#1								
OILED 122019 001 00701 8.05 S43690 BEARINGS ON								
SWAMP COOLER								
Payment Amount							3,765.05	
Total Amount of Payments Written							278,344.48	
Total Number of Payments Written							64	



Batch Number - 219607

Bank Account - 00146807 Cash-General

Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Number	Item	Key Co	Amount	Invoice Number
60941	10/30/12	16480	A.W. CHESTERTON COMPANY	CHESTERTON SUPERSET	PV	122118	001	00701	665.55	IN002460132/9 23
60942	10/30/12	15697	AMERICAN TELEBROKERS	Payment Amount MITEL SS4025 TELEPHONE-15 SETS	PV	122151	001	00701	1,451.81	88307
60943	10/30/12	2387	AMERRAY HYDRAULICS CORP	Payment Amount MISC INVENTORY ITEMS	PV	122121	001	00701	566.32	37727
60944	10/30/12	17389	ANIMAL & INSECT PEST MANAGEMENT, INC	Payment Amount 6/12 PEST CNTRL@MTR CNTL HOUSE	PV	122099	001	00701	60.00	59691
60945	10/30/12	2869	AT&T	7/12 PEST CNTRL@MTR CNTL HOUSE 8/12 PEST CNTRL@MTR CNTL HOUSE	PV	122100	001	00701	60.00	59692
60945	10/30/12	2869	AT&T	Payment Amount SRV 10/14-11/13/1 2	PV	122049	001	00751	37.71	4860/101412
60946	10/30/12	9631	AT&T LONG DISTANCE	SRV 8/26-9/26/12 SRV 09/05-10/04/1 2	PV	122050	001	00701	37.71	4639/101412
60946	10/30/12	9631	AT&T LONG DISTANCE	Payment Amount SRV 8/26-9/26/12 SRV 09/05-10/04/1 2	PV	122061	001	00701	1.06	858625649/092 612
60946	10/30/12	9631	AT&T LONG DISTANCE	SRV 09/05-10/04/1 2	PV	122062	001	00701	204.90	806368136/100 412
60946	10/30/12	9631	AT&T LONG DISTANCE	SRV 09/05-10/04/1 2	PV	122062	002	00701	1.43	806368136/100 412

Batch Number - 219607

Bank Account - 00146807 Cash-General

Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key	Trn	Co	Amount	Invoice Number
				SRV	PV	122062	003	00701		.02	806368136/100 412
				09/05-10/04/1 2							
				SRV	PV	122062	004	00701		.12	806368136/100 412
				09/05-10/04/1 2							
				SRV	PV	122062	005	00701		20.29	806368136/100 412
				09/05-10/04/1 2							
				SRV	PV	122062	006	00701		1.79	806368136/100 412
				09/05-10/04/1 2							
				SRV	PV	122062	007	00701		16.08	806368136/100 412
				09/05-10/04/1 2							
				SRV	PV	122062	008	00701		16.01	806368136/100 412
				09/05-10/04/1 2							
				Payment Amount						261.70	
60947	10/30/12	7965	B&B PALLET CO.	130YD WOOD CHIPS 1"	PV	122108	001	00701		1,422.20	108964
				130YD WOOD CHIPS 1"	PV	122109	001	00701		1,422.20	108965
				Payment Amount						2,844.40	
60948	10/30/12	2425	BANK OF AMERICA	VISA CHRГ-FIN ADM-SEPT12	PV	122053	001	00751		88.14	2688/100712
				VISA CHRГ-FIN ADM-SEPT12	PV	122053	002	00751		135.00	2688/100712
				VISA CHRГ-FIN ADM-SEPT12	PV	122053	003	00751		150.00	2688/100712
				VISA CHRГ-FIN ADM-SEPT12	PV	122053	004	00751		75.00	2688/100712
				VISA CHRГ-ADM OPNS-SEPT12	PV	122054	001	00701		82.98	2738/100712
				VISA CHRГ-ADM OPNS-SEPT12	PV	122054	002	00701		29.49	2738/100712
				VISA CHRГ-ADM OPNS-SEPT12	PV	122054	003	00701		311.35	2738/100712
				VISA CHRГ-ADM OPNS-SEPT12	PV	122054	004	00701		183.00	2738/100712
				VISA CHRГ-FIN	PV	122055	001	00701		335.00	8185/100712

Batch Number - 219607  
Bank Account - 00146807 Cash-General

Payment Number	Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key Item	Co	Amount	Invoice Number
				ADM#2-SEPT'12						
			VISA		PV	122056	001	00701	635.00	7803/100712
			CHRG-J.BOWMAN							
			-SEPT'12							
			VISA		PV	122057	001	00701	635.00	8392/100712
			CHRG-C.CASPAR							
			Y-SEPT'12							
			VISA CHRG-RES		PV	122058	001	00701	165.90	1316/100712
			CONS-SEPT'12							
			VISA CHRG-RES		PV	122058	002	00701	315.48	1316/100712
			CONS-SEPT'12							
			VISA CHRG-RES		PV	122058	003	00701	42.95	1316/100712
			CONS-SEPT'12							
			VISA CHRG-RES		PV	122058	004	00701	114.32	1316/100712
			CONS-SEPT'12							
			VISA CHRG-RES		PV	122058	005	00701	107.23	1316/100712
			CONS-SEPT'12							
			VISA CHRG-RES		PV	122058	006	00701	249.24	1316/100712
			CONS-SEPT'12							
			VISA CHRG-RES		PV	122058	007	00701	442.07	1316/100712
			CONS-SEPT'12							
			VISA CHRG-RES		PV	122058	008	00701	128.09	1316/100712
			CONS-SEPT'12							
			VISA		PV	122063	001	00701	246.00	8418/100712
			CHRG-OPNS							
			DEPT-SEPT'12							
			VISA		PV	122064	001	00701	635.00	8243/100712
			CHRG-D.LIPPMA							
			N-SEPT'12							
			VISA		PV	122065	001	00701	40.00	5888/100712
			CHRG-J.MUNDY-							
			SEPT'12							
			VISA		PV	122066	001	00701	53.75	0288/100712
			CHRG-TAPIA							
			-SEPT'12							
			VISA CHRG-WTR		PV	122067	001	00101	109.49	8136/100712
			DIST#1-SEPT'1							
			2							
			VISA CHRG-WTR		PV	122067	002	00101	264.91	8136/100712
			DIST#1-SEPT'1							
			2							

Batch Number - 219607  
Bank Account - 00146807 Cash-General

Payment Number	Payment Date	Address Number	Name	Payment Stub Message	TY	Document Number	Key	Amount	Invoice Number
							Item Co		
				VISA CHRG-WTR	PV	122067	003 00101	72.42	8136/100712
				DIST#1-SEPT*1					
				2					
				VISA CHRG-WTR	PV	122068	001 00101	1,269.07	8102/100712
				DIST#2-SEPT*1					
				2					
				VISA	PV	122069	001 00701	210.60	7026/100712
				CHRG-G.PETERS					
				ON-SEPT*12					
				VISA	PV	122070	001 00701	176.82	0711/100712
				CHRG-B.STEINH					
				ARDT-SEPT*12					
				VISA CHRG-WLK	PV	122071	001 00101	248.42	7493/100712
				WTP1-SEPT*12					
				VISA CHRG-	PV	122072	001 00751	444.37	1302/100712
				MAINT					
				DEPT-SEPT*12					
				VISA CHRG-	PV	122072	002 00751	236.07	1302/100712
				MAINT					
				DEPT-SEPT*12					
				VISA CHRG-	PV	122072	003 00751	95.68	1302/100712
				MAINT					
				DEPT-SEPT*12					
				VISA CHRG-	PV	122072	004 00751	539.56	1302/100712
				MAINT					
				DEPT-SEPT*12					
				VISA CHRG-	PV	122072	005 00751	117.05	1302/100712
				MAINT					
				DEPT-SEPT*12					
				VISA CHRG-	PV	122072	006 00751	317.07	1302/100712
				MAINT					
				DEPT-SEPT*12					
				VISA CHRG-	PV	122072	007 00751	10.64	1302/100712
				MAINT					
				DEPT-SEPT*12					
				Payment Amount				9,135.88	
				VINYL	PV	122114	002 00701	1,474.92	BY008545
				FLOORING@CONT					
				ROL OFFICE					
				VINYL	PV	122115	001 00701	4,531.22	BY008539
				FLOORING@LUNC					

ITEM 60949 10/30/12 16888

BY DESIGN  
FLOOR  
COVERING

Batch Number - 219607  
Bank Account - 00146807 Cash-General

Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Document		Key	Amount	Invoice Number
					Ty	Number			
H ROOM HQ									
60950	10/30/12	5376	CALIFORNIA ELECTRIC SUPPLY	PVC PARTS FOR SMALL PROJECTS	PV	122111	001 00701	6,006.14 98.26	8997-790304
				8.3 MAX KV RBA-20 & FREIGHT	PV	122112	001 00701	894.87	8997-793092
				PVC PARTS FOR SMALL PROJECTS	PV	122138	001 00701	212.42	8997-790036
				MISC P/S MAINT SUPPL	PV	122139	001 00701	232.38	8997-792690
Alt Payee 5451 CALIFORNIA ELECTRIC SUPPLY P.O. BOX 14196 ORANGE CA 92863									
60951	10/30/12	5610	CALIFORNIA MUNICIPAL STATISTICS, INC.	DEBT STMT AS OF 06/30/12	PV	122133	001 00701	1,437.93 450.00	12101902
Payment Amount									
60952	10/30/12	5405	CALOLYMPIC SAFETY	MISC SAFETY SUPPLIES	PV	122087	001 00701	821.32	307639
				FREIGHT	PV	122087	002 00701	34.56	307639
				IGLOO 3 GAL COOLER	PV	122088	001 00701	81.11	307640
				FREIGHT	PV	122088	002 00701	18.50	307640
				TRUCK COOLER	PV	122089	001 00701	37.79	307651
				RACK FITS	PV	122089	002 00701	8.11	307651
Payment Amount									
60953	10/30/12	16821	CLEAN SWEEP SUPPLY CO., INC.	MISC JANITORIAL SUPPL	PV	122117	001 00701	1,001.39 2,106.13	405150
Payment Amount									
60954	10/30/12	2554	COASTLINE EQUIPMENT	JD3-105G THROTTLE & EMG REPR	PV	122134	001 00701	640.29	99857
Payment Amount									
640.29									

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Batch Number - 219607  
Bank Account - 00146807 Cash-General

Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Document Ty	Document Number	Key Ltm	Key Co	Amount	Invoice Number
60955	10/30/12	2565	CONEJO AWARDS	MAGNETIC NAME BADGE:A,ALBAN EZ	PV	122060	001	00701	13.41	79018
60956	10/30/12	8459	D C ALLEN CONSTRUCTION	Payment Amount REMOVE FAILED	PV	122090	001	00701	500.00	091712
60957	10/30/12	3238	DANGELO CO.	CONCRETE@RLV Payment Amount 10"	PV	122113	001	00701	2,937.18	S1175362.001
60958	10/30/12	2601	DELL COMPUTER CORP	GROUNDHOG BUTTERFLY VALVE HYDRANT HEAD ASSY 6"X4X2-112" Payment Amount DELL LAPTOP PRECISIONS	PV	122122	001	00701	4,729.54	S1174484.001
60959	10/30/12	9602	Alt Payee 7819 DELL MARKETING LP C/O DELL USA L.P. P.O. BOX 910916	Payment Amount REIMB EXP-WEFTEC CNF 9/30-10/3	PV	122059	001	00701	700.95	100312
60960	10/30/12	8923	ENVIRONMENTAL EXPRESS LTD	Payment Amount O&G DISCS ULTRA FLOW	PV	122039	001	00701	485.78	1000289906
60961	10/30/12	16931	ENVIRONMENTAL SCIENCE ASSOCIATES	Payment Amount RE-VEG MONITORNG-SEM INOLE P/S	PV	122145	001	00701	1,440.00	99933
60962	10/30/12	2654	FAMCON PIPE	Payment Amount MISC INVENTORY ITEMS	PV	122119	001	00701	627.38	145312
60963	10/30/12	2658	FEDERAL EXPRESS CORP	Payment Amount PACKAGE DELIVERED 10/12/12	PV	122132	001	00701	23.27	2-055-24957

ITEM 5B

Batch Number - 219607  
Bank Account - 00146807 Cash-General

Payment Number	Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key Item Co	Amount	Invoice Number
60964	10/30/12	2655	FERGUSON ENTERPRISES		PV	122091	001 00701	885.88	0420356
								23.27	
								Payment Amount	
								MISC RLV	
								MAINT SUPPL	
								UTILITY PUMP	0420462
								HYDRANT	0417775
								ADAPTER	
								SPOOL, 6" X	
								6"	
Alt Payee 3207 FERGUSON ENTERPRISES, INC. #1083									
FILE 56809									
LOS ANGELES CA 90074-6809									
								1,853.76	
								Payment Amount	
60965	10/30/12	2670	FRAZEE PAINT & WALLCOVERING		PV	122093	001 00701	541.02	9530431638251
								DISCOUNT	
Alt Payee 6599 FRAZEE PAINT & COVERING									
P. O. BOX 842510									
LOS ANGELES CA 90084-2510									
								530.20	
								Payment Amount	
60966	10/30/12	4971	FUGRO CONSULTANTS, INC.		PV	122135	001 00301	6,252.95	04.B3000019-4
								MNTNG	
								INCLINOMETER	
Alt Payee 6803 FUGRO CONSULTANTS, INC.									
P. O. BOX 200559									
HOUSTON TX 77216-0559									
								6,252.95	
								Payment Amount	
60967	10/30/12	6770	G.I. INDUSTRIES		PV	122131	001 00701	599.00	2616709-0283-
								YD	
								ROLL-OFF@OPNS	
								TAPIA DISP	
								9/26-10/15/12	
Alt Payee 6771 G.I. INDUSTRIES									
P. O. BOX 541065									
LOS ANGELES CA 90054-1065									
								417.80	
								Payment Amount	
60968	10/30/12	18746	GLOBAL SYSTEMS		PV	122110	001 00701	1,650.00	SIN000136
								ISERIES	
								MIGRATON	

ITEM 5B

Batch Number - 219607  
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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key ltm	Key Co	Amount	Invoice Number
INTEGRATION										
60969	10/30/12	15838	INTEGRATED FIRE & SAFETY	Payment Amount	PV	122107	001	00701	1,650.00	
				5 YEAR SPRINKLER INSPECT					1,000.00	32484
60970	10/30/12	3083	JCI JONES CHEMICALS, INC	Payment Amount	PV	122034	001	00701	1,000.00	
				SODIUM HYPOCHLORITE-5032GAL					2,928.47	563561
Alt Payee 13647 JCI JONES CHEMICALS, INC P.O. BOX 636877 CINCINNATI OH 45263-6877										
60971	10/30/12	18155	JOHN GIL ENTERPRISES	Payment Amount	PV	122123	001	00701	2,928.47	
				NEW UPS;PLUG&RACK FOR SAFETY					1,747.25	2085
				REPR LIGHTING@HQ & TAPIA					490.00	2086
				REPR LIGHTING@HQ & TAPIA					70.00	2086
				REPAIR BIOFILTER SUMP					900.00	2090
60972	10/30/12	2611	LA DWP	Payment Amount	PV	122051	001	00101	3,207.25	
				RECTIFIER 9/12-10/12/12					32.18	09501/101212
60973	10/30/12	2789	LIEBERT CASSIDY WHITMORE	Payment Amount	PV	122144	001	00701	32.18	
				PROF SERV - 9/30/12					1,680.00	156520
				PROF SERV-P/E 9/30/12, RE: GEN					53.00	156519
60974	10/30/12	18695	JOSEPH LILLIO	Payment Amount	PV	122150	001	00701	1,733.00	
				REIMB-BND BYR CONF 10/16-10/19					1,115.58	102612
				Payment Amount					1,115.58	

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Batch Number - 219607  
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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Document Ty	Key	Amount	Invoice Number
60975	10/30/12	15145	MARY NORTHRUP	REIMB. NEOGOV CONF	PV	122148 001 00701	175.17	102612
60976	10/30/12	2302	OFFICE DEPOT	CARTRIDGES, INKJET (8)	PV	122085 001 00701	200.43	628968624001
60977	10/30/12	4421	OFFICE PAVILION	ELECTRIC BILL COUNTER	PV	122086 001 00701	292.67	6232326718001
60978	10/30/12	18590	WILLIAM/SARI SHEPPHIRD	CALCULATOR,PR INTING & PEN	PV	122096 001 00701	56.64	628092788001
60979	10/30/12	4883	SPARLING INSTRUMENTS, LLC	OFFICE REMODEL@WLK CNTRL RM	PV	122031 001 00701	10,761.32	19726-0
60980	10/30/12	18788	TRIDENT INSURANCE SERVICES LLC	Payment Amount	PV	122158 001 00701	1,498.44	23650 CLVR TRL #2
60981	10/30/12	18788	TRIDENT INSURANCE SERVICES LLC	Payment Amount	PV	122159 001 00701	749.23	23639 CLVR TRL #2
60982	10/30/12	18788	TRIDENT INSURANCE SERVICES LLC	Payment Amount	PV	122160 001 00701	586.89	23626 CLVR TRL #2
60983	10/30/12	18788	TRIDENT INSURANCE SERVICES LLC	Payment Amount	PV	122030 001 00701	7,917.00	5413601
60984	10/30/12	18788	TRIDENT INSURANCE SERVICES LLC	Payment Amount	PV	122030 002 00701	179.18	5413601
60985	10/30/12	18788	TRIDENT INSURANCE SERVICES LLC	Payment Amount	PV	122153 001 00701	2,500.00	6924
60986	10/30/12	18788	TRIDENT INSURANCE SERVICES LLC	Payment Amount	PV	122154 001 00701	2,500.00	6925

Batch Number - 219607  
Bank Account - 00146807 Cash-General

Payment Number	Date	Address Number	Name	Payment Stub Message	Document		Key	Amount	Invoice Number
					Ty	Number			
60981	10/30/12	7737	TWAW INSURANCE SERVICES, LLC	INSURANCE PREMIUM10/1/1 2-10/13	PV	122124	001 00701	221,978.23	878815
				INSURANCE PREMIUM10/1/1 2-10/13	PV	122124	002 00701	27,464.70	878815
				INSURANCE PREMIUM10/1/1 2-10/13	PV	122124	003 00701	50,273.07	878815
				INSURANCE PREMIUM10/1/1 2-10/13	PV	122125	001 00701	79,495.00	878816
				INSURANCE PREMIUM10/1/1 2-10/13	PV	122126	001 00701	91,000.00	878453
				INSURANCE PREMIUM10/1/1 2-10/13	PV	122127	001 00701	43,563.00	879414
				INSURANCE PREMIUM10/1/1 2-10/13	PV	122128	001 00701	55,075.84	873779
				INSURANCE PREMIUM10/1/1 2-10/13	PV	122128	002 00701	50,762.79	873779
				INSURANCE PREMIUM10/1/1 2-10/13	PV	122128	003 00701	92,919.37	873779
				INSURANCE PREMIUM10/1/1 2-10/13	PV	122129	001 00701	2,280.53	878452
				INSURANCE PREMIUM10/1/1 2-10/13	PV	122129	002 00701	2,101.94	878452
				INSURANCE PREMIUM10/1/1 2-10/13	PV	122129	003 00701	3,847.53	878452
				Payment Amount				5,000.00	
				Payment Amount				720,762.00	

Batch Number - 219607  
Bank Account - 00146807 Cash-General

Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Document Ty	Document Number	Key Ltn	Key Co	Amount	Invoice Number
60982	10/30/12	6443	WESCO DISTRIBUTION, INC	VAC INPUT 24VDC PWR SUPPL	PV	122032	001	00701	348.02	099479
60983	10/30/12	3048	WEST COAST AIR CONDITIONING	SOFT STARTER R-FRAME/PMP CNTRL Payment Amount 9/17/12-PRV MAINT@BLDG8	PV	122040	001	00701	4,164.60 4,512.62 650.00	099898 S43234
60984	10/30/12	18561	WHITE NELSON DIEHL EVANS LLP	40 CONDENSATE TABLET&BELT 9/17/12-PRV MAINT@RLV BLEW OUT CONDENSER COIL@RLV 9/17/12-PRV MAINT@L/S#2 9/17/12 PRV MAINT@CORNELL 9/17/12 PRV MAINT@WLK 9/17/12 PRV MAINT@BLDG 7 Payment Amount REG. 2012 TAX SEMINAR 12/7/12 Payment Amount WINDOW CLEANING@CMPS T BLDG	PV	122041 122043 122045 122046 122047 122048 122052	001	00701	31.60 385.00 16.31 62.00 50.00 45.00 240.00 1,479.91 275.00 275.00	S43692 S43245 S43689 S43256 S43259 S43260 S43242 10-29-12 101012/CMPST
60985	10/30/12	18732	WINDOW CARE, INC.	WINDOW CARE CLEANING@REAC TOR BLDG Payment Amount Total Amount of Payments Written	PV	122103 122104 122105	001	00701	380.00 925.00 215.00 1,520.00 822,278.97	101012/REACTO R 101012/REACTO R

ITEM 5B

Batch Number - 219607  
Bank Account - 00146807 Cash-General

Payment . . . Number	Date	Address Number	Name	Payment Stub Message	Document . . .	Key	Co	Amount	Invoice Number
Total Number of Payments Written									45

Batch Number - 219926  
Bank Account - 00146807 Cash-General

Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document	Key	Item	Co	Amount	Invoice Number
60986	11/06/12	15940	AMERICAN RED CROSS	AFA/CPRIAED TRNG (13)	PV	122161	001	00701		1,170.00	10165205
STUDENTS											
Payment Amount 1,170.00											
60987	11/06/12	18647	AMTECH ELEVATOR SERVICES	SRV 11/01/12-1/31 /13@HQ & OPNS	PV	122180	001	00701		750.00	DVA09741B12
Payment Amount 750.00											
60988	11/06/12	5625	ASSOC. OF WATER AGENCIES OF VENTURA CO	SRV WTRMISE BRKFST:5 ATTENDEES	PV	122162	001	00701		200.00	05-6161
Payment Amount 200.00											
60989	11/06/12	2869	AT&T	SRV 10/22-11/21/1	PV	122241	001	00701		188.55	0119/102212
2											
60989	11/06/12			SRV 10/20-11/19/1	PV	122242	001	00101		37.73	2150/102012
2											
60989	11/06/12			SRV 10/23-11/22/1	PV	122248	001	00101		39.01	0210/102312
2											
60989	11/06/12			SRV 10/23-11/22/1	PV	122249	001	00101		39.01	2430/102312
2											
60989	11/06/12			SRV 10/23-11/22/1	PV	122250	001	00101		37.74	5388/102312
2											
60989	11/06/12			SRV 10/23-11/22/1	PV	122251	001	00101		37.74	7426/102312
2											
60989	11/06/12			SRV 10/23-11/22/1	PV	122252	001	00701		40.78	1984/102312
2											
2-G.PETERSON											
Payment Amount 420.56											
60990	11/06/12	7965	B&B PALLET CO.	SRV 130YD WOOD CHIPS 1*	PV	122186	001	00701		1,422.20	108966
SRV 130YD WOOD CHIPS 1*											
SRV 130YD WOOD CHIPS 1*											
SRV 130YD WOOD CHIPS 1*											
SRV 130YD WOOD CHIPS 1*											

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	TY	Document Number	Key	Amount	Invoice Number
Number	Date	Number				Number	ltm Co		Number
60991	11/06/12	18762	PAUL H. BRYSON	Payment Amount REFD CR BAL ON CLOSED A/C	PV	122276	001 00101	4,266.60	190420-A
60992	11/06/12	2534	CITY OF CALABASAS	Payment Amount SPR & SCP FEES-BLDG#1	PV	122235	001 00301	77.95 4,313.00	110112
60993	11/06/12	17251	EAGLE AERIAL IMAGING	Payment Amount DIGITAL 1' ORTHO 2012:HD DRV	PV	122174	001 00701	4,313.00 3,499.56	18900
60994	11/06/12	2660	FISHER SCIENTIFIC	Payment Amount N-HEXANES 95%	PV	122184	001 00701	3,499.56 385.39	2315388
				FREIGHT	PV	122184	002 00701	5.50	2315388
				EC MEDIUM W/ MUG 500G	PV	122185	001 00701	482.25	2479676
60995	11/06/12	2672	FRUIT GROWERS LABORATORY, INC.	Payment Amount LAB ANALYSIS@RLV	PV	122181	001 00701	873.14 315.15	209309A
				LAB ANALYSIS@WLK RESRV	PV	122182	001 00701	89.93	210160A
				LAB ANALYSIS@TAPI A GRNDWTR	PV	122183	001 00701	19.80	210161A
60996	11/06/12	2688	GEOLABS	Payment Amount COMPACTON TESTING@TAPIA	PV	122172	001 00701	424.88 1,183.00	21210030
60997	11/06/12	2701	GRAINGER, INC.	Payment Amount PENETRANT SPRAY, BLASTER	PV	122178	001 00701	1,183.00 109.36	9952727569
				SINGLE GAS DETECTOR	PV	122179	001 00701	534.18	9953141968

Alt Payee 5453 GRAINGER, INC.

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	TY	Document Number	Key Item	Co	Amount	Invoice Number
DEPT 805178142 PALATINE IL 60038-0001										
60998	11/06/12	18679	GSE CONSTRUCTION, INC.	Payment Amount PRG PMT#6 FINAL-PIPELN VALVE	PV	122164	001	00701	643.54 11,445.71	10462-RPL/#6
				PRG PMT#6 FINAL PIPELN REHAB	PV	122165	001	00701	99,128.11	10462-REHAB/#6
				10% RETENTION ON PMT#6	PD	122166	001	00754	1,144.57	10462-RPL/RTN #6
				10% RETENTION ON PMT#6	PD	122167	001	00754	9,912.81	10462-REHAB/R TN#6
60999	11/06/12	7159	HEAT TECHNOLOGY PRODUCTS	Payment Amount HFFK 4 PASS, HEAT EXCHANGE	PV	122177	001	00701	99,516.44 2,132.59	18626
				FREIGHT	PV	122177	002	00701	225.00	18626
61000	11/06/12	3406	JACK JONES TRUCKING, INC.	Payment Amount FREIGHT-ROCKW ELL AUTOMTN VFDs	PV	122237	001	00751	2,357.59 194.97	M96178
61001	11/06/12	3083	JCI JONES CHEMICALS, INC	Payment Amount SODIUM BISULFITE-409 5 GAL SODIUM HYPOCHLORITE- 5038GAL	PV	122175	001	00701	194.97 5,569.20 2,931.96	563932 564118
Alt Payee 13647 JCI JONES CHEMICALS, INC P.O. BOX 636877 CINCINNATI OH 45263-6877										
61002	11/06/12	18155	JOHN GIL ENTERPRISES	Payment Amount LABOR TO REPL BAD LIGHTS@WLK	PV	122173	001	00701	8,501.16 1,610.00	2089
61003	11/06/12	2611	LA DWP	Payment Amount RECTIFIER 9/21-10/23/12 RECTIFIER	PV	122243	001	00101	1,610.00 32.18 72.40	06901/102312 08345/102212

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key Item	Co	Amount	Invoice Number
8/21-10/22/12										
61004	11/06/12	3352	LAS VIRGENES MUNICIPAL WATER DISTRICT	Payment Amount MALIBU SYPHN 8/9-10/8/12	PV	122083	001	00751	104.58 40.35	0006/100812
61005	11/05/12	3483	DAVID LIPPMAN	Payment Amount REIMB CELL PHONE 9/4-10/3/12	PV	122163	001	00701	40.35 84.34	7898/100712
61006	11/06/12	14322	MILES CHEMICAL COMPANY, INC	Payment Amount SODIUM BICARBONATE-2 450LB	PV	122171	001	00701	84.34 746.03	179540
61007	11/05/12	2839	MOTION INDUSTRIES, INC.	Payment Amount HYV DTY SHEAVES (1)	PV	122227	001	00701	746.03 161.01	CA22-556964
Alt Payee 10317 MOTION INDUSTRIES INC. FILE 749376 LOS ANGELES CA 90074										
61008	11/06/12	2302	OFFICE DEPOT	Payment Amount MISC OFFICE & COFFEE SUPPL MISC OFFICE & COFFEE SUPPL LIPTON TEA BAGS (2) MISC OFFICE SUPPLIES	PV	122228	001	00701	161.01 65.34 114.23 7.64 1,461.87	628707406001 628707406001 628707449001 628003679001
61009	11/06/12	2871	PACIFIC COAST BOLT	Payment Amount BOLT, 3/4" X 3-1/4", HEX HEAD FREIGHT	PV	122170	001	00701	1,649.08 643.80 39.44	358122-00 358122-00
61010	11/05/12	17326	RINCON CONSULTANTS, INC.	Payment Amount 6/1-9/30/12 ARBORIST SUPPORT	PV	122246	001	00701	683.24 2,990.00	17511
									2,990.00	

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key	Item	Co	Amount	Invoice Number
61011	11/06/12	17174	ROTH STAFFING COMPANIES, LP	P/E 10/14/12 TEMP	PV	122233	001	00701		705.00	12777496
				SRV/MALIK,A							
				P/E 10/14/12 TEMP	PV	122234	001	00701		1,200.00	12779937
				SRV/MALIK,A							
				Payment Amount						1,905.00	
61012	11/06/12	10182	SHAMROCK SUPPLY CO.	SPRAY	PV	122073	001	00701		70.69	1695017
				BOTTLE-HIGH DENSITY POL							
				MISC STORAGE ITEMS	PV	122074	001	00701		267.03	1695378
				Payment Amount						337.72	
61013	11/06/12	4595	THE COPY DEPARTMENT	SCAN 2 BOOKS FOR	PV	122236	001	00701		42.19	1483089
				ENGINEERING							
				Payment Amount						42.19	
61014	11/06/12	9505	TIRE MAN AGOURA	4 NEW TIRES FOR VEH#893	PV	122077	001	00701		823.60	2018408
				4 NEW TIRES FOR VEH#866	PV	122078	001	00701		892.98	2018553
				4 NEW TIRES FOR VEH#855	PV	122079	001	00701		588.70	2018562
				TIRE ROTATION FOR VEH#880	PV	122106	001	00701		20.00	2018393
				Payment Amount						2,325.28	
61015	11/06/12	3003	U.S. POSTAL SERVICE	PRE-PD POSTAGE TMS#239643	PV	122277	001	00701		5,000.00	239643/110612
				Payment Amount						5,000.00	
61016	11/06/12	3011	UNITED SPECIALTIES	NATURAL CLEANER AND DEGREASER	PV	122082	001	00701		918.50	81758
				Payment Amount						918.50	
61017	11/06/12	2436	VINCE BARNES AUTOMOTIVE	VEHICLE MAINT#867	PV	122080	001	00701		209.05	019302
				VEHICLE MAINT#845	PV	122081	001	00701		470.53	019325
				Payment Amount						679.58	
61018	11/06/12	18740	TAMMY WASHINGTON	REIMB MEAL EXP-LCW SEM	PV	122238	001	00701		13.27	101712

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key	Item	Co	Amount	Invoice Number
				10/17/11							
				REIMB	PV	122239	001	00701		238.02	102412
				EXP-CALPERS							
				10/21-10/24							
				Payment Amount						251.29	
61019	11/06/12	3025	WATER & SANITATION SRV./VENTURA COUNTY	PURCH WTR	PV	122247	001	00101		23,530.46	1730050006/101612
				9/18-10/16/12							
				Payment Amount						23,530.46	
61020	11/06/12	18583	WAUKESHA-PEAR CE INDUSTRIES, INC.	ORING;OIL FILTER ELEMENT	PV	122169	001	00701		627.93	30101687
				9/13/12							
				FREIGHT	PV	122169	005	00701		40.52	30101687
				Payment Amount						668.45	
61021	11/06/12	11829	WORLDWIDE WATER UTILITY SERVICES	LEAK DETECTION SURVEY	PV	122168	001	00701		750.00	CA-1209-14
				9/13/12							
				Payment Amount						750.00	
61022	11/06/12	3070	ZEP MFG	BIG ORANGE-E AEROSOL -CA	PV	122075	001	00701		410.06	53532687
				9/13/12							
				FREIGHT	PV	122075	002	00701		25.25	53532687
				Alt Payee							
				6458 ZEP MFG							
				FILE 50188							
				LOS ANGELES CA 90074-0188							
				Payment Amount						435.31	
				Total Amount of Payments Written						173,304.80	
				Total Number of Payments Written						37	

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key Item	Key Co	Amount	Invoice Number
61023	11/13/12	18789	RON ADELMAN	REFD CR BAL ON CLOSED A/C	PV	122213	001	00101	315.10	350205
61024	11/13/12	8680	ADS, LLC	Payment Amount 10/12-ADS FLW MNTRNG	PV	122297	001	00701	315.10 673.14	12780.22-1012
61025	11/13/12	17077	AECOM USA, INC.	Payment Amount 8/25-9/28/12- CLBS TANK REHAB	PV	122297	002	00701	2,019.44 2,692.58	12780.22-1012
61026	11/13/12	15940	AMERICAN RED CROSS	Payment Amount AFA/CPRA/ED TRNG (16) STUDENTS	PV	122257	001	00701	6,093.90 1,440.00	37283254 10167655
61027	11/13/12	2383	AMERICAN WATER WORKS ASSOC	Payment Amount MEMBERSHIP 1/1/13-12/31/ 13	PV	122202	001	00701	1,440.00 3,351.00	343941/111312
61028	11/13/12	17418	JACKIE ANDERSON	Payment Amount REFD CR BAL ON CLOSED A/C	PV	122210	001	00101	3,351.00 18.99	754045A
61029	11/13/12	2398	ARBOR SPECIALTIES, INC.	Payment Amount 116"SHAFT CUT;POLISH & REPR	PV	122284	001	00701	1,087.17 18.99	3268
61030	11/13/12	5625	ASSOC. OF WATER AGENCIES OF VENTURA CO	S.S.SLEEVE MAT'L & (2)FLANGES Payment Amount CCWUC LUNCHEON 10/24/12	PV	122285	001	00701	656.53 1,743.70 100.00	3271 05-6190
61031	11/13/12	7965	B&B PALLET CO.	Payment Amount 130YD WOOD CHIPS 1"	PV	122282	001	00701	100.00 1,422.20	108969
61032	11/13/12	18113	BEST PRACTICE	Payment Amount 130YD WOOD CHIPS 1" Payment Amount 10/12-C/S	PV	122283	001	00701	1,422.20 2,844.40 2,854.75	109121 29107

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	TY	Document Number	Key Item	Co	Amount	Invoice Number	
SYSTEMS											
BILLING&ON-LI											
NE PMT											
Payment Amount											
61033	11/13/12	15635	BRENNTAG PACIFIC, INC.	CITRIC ACID 50% SOLUTION	PV	122192	001	00701	2,854.75	2,875.24	BP1246949
Payment Amount											
61034	11/13/12	18794	LESHA BREWER	REFD CR BAL ON CLOSED A/C	PV	122253	001	00101	2,875.24	110.88	540424
Payment Amount											
61035	11/13/12	17247	BURNS PACIFIC CONSTRUCTION INC.	REFD CR BAL ON CLOSED A/C	PV	122209	001	00101	110.88	1,291.41	9997502
Payment Amount											
61036	11/13/12	18790	JASON BURNS	REFD CR BAL ON CLOSED A/C	PV	122214	001	00101	1,291.41	217.33	2170230
Payment Amount											
61037	11/13/12	5405	CALOLYMPIC SAFETY	GLOVE BLACK POLYURATHANE FREIGHT	PV	122190	001	00701	217.33	25.82	307639-1
Payment Amount											
61038	11/13/12	18778	CANNON CONSTRUCTORS SOUTH, INC.	REFD CR BAL ON CLOSED A/C	PV	122211	001	00101	33.79	7.97	307639-1
Payment Amount											
61039	11/13/12	18791	KAREN CONNORS	REFD CR BAL ON CLOSED A/C	PV	122215	001	00101	169.42	169.42	9997527A
Payment Amount											
61040	11/13/12	18792	JULIE D'AMICO	REFD CR BAL ON CLOSED A/C	PV	122216	001	00101	94.83	94.83	2100536
Payment Amount											
61041	11/13/12	18785	JEANIE EDWARDS	DISASTER PRESENTATN 11/14/12	PV	122200	001	00701	27.39	27.39	1090354
Payment Amount											
61042	11/13/12	14591	EMISSION COMPLIANT CONTROLS CORP.	R&R OIL SEPARATOR/TRA P INLINE	PV	122290	001	00701	1,000.00	1,000.00	14112012
Payment Amount											

Alt Payee 15750 EMISSION COMPLIANT CONTROLS CORP.  
C/O PRE-BANC BUSINESS CREDIT, INC.

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key	Item	Co	Amount	Invoice Number
P. O. BOX 16727 IRVINE CA 92623-6727											
61043	11/13/12	2654	FAMCON PIPE	Payment Amount BUSHING, NYLON, 1-1/4" X 1"	PV	122189	001	00701		407.81	145794
				MISC INVENTORY ITEMS	PV	122221	001	00701		331.69	145725
				MISC INVENTORY ITEMS	PV	122222	001	00701		4,518.69	145715
				MISC INVENTORY ITEMS	PV	122223	001	00701		1,182.13	145714
				MISC INVENTORY ITEMS	PV	122224	001	00701		4,310.85	145710
				MISC INVENTORY ITEMS	PV	122225	001	00701		7,093.43	145752
61044	11/13/12	18793	CHAD FAULKNER	Payment Amount REFD CR BAL ON CLOSED A/C	PV	122217	001	00101		204.30	911725
				Payment Amount PACKAGE DELIVERED 10/25/12	PV	122286	001	00701		46.54	2-069-58909
61046	11/13/12	2655	FERGUSON ENTERPRISES	Payment Amount ASHCROFT # 25-1005-02L-2 00 REPAIR CLAMP 3/4" X 3" S.S.	PV	122219	001	00701		417.17	0418060
				Alt Payee 3207 FERGUSON ENTERPRISES, INC. #1083 FILE 56809 LOS ANGELES CA 90074-6809						611.18	0420458
61047	11/13/12	2672	FRUIT GROWERS	Payment Amount LAB	PV	122279	001	00701		161.70	209985A

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Number	Key	Item	Co	Amount	Invoice Number
			LABORATORY, INC.	ANALYSIS@RLV FARM							
			LAB	ANALYSIS@TAPI A	PV	122280	001	00701		19.80	210431A
			LAB	ANALYSIS@TAPI A	PV	122281	001	00701		70.13	210163A
61048	11/13/12	6804	GENERAL PETROLEUM	Payment Amount 1 DRM-SUPREME 5W30 OIL	PV	122300	001	00701		867.26	4848666
			Alt Payee	GENERAL PETROLEUM P. O. BOX 31001-1235 PASADENA CA 91110-1235						251.63	
61049	11/13/12	2677	GOVERNMENT FINANCE OFFICERS ASSOCIATION	Payment Amount SUBS-TREASURY MGMT NEWSLETTER	PV	122205	001	00701		55.00	1022912
61050	11/13/12	18679	GSE CONSTRUCTION, INC.	Payment Amount PRG PMT#1-DISINFE CTION PROJ. 10% RETENTION ON PMT#1	PV	122196	001	00701		177,425.00	10457#1
61051	11/13/12	18780	HANANO LANDSCAPE SERVICES, INC.	Payment Amount REFD CR BAL ON CLOSED A/C	PV	122212	001	00101		330.93	9997517A
61052	11/13/12	4525	HARRINGTON INDUSTRIAL PLASTICS INC.	Payment Amount MISC INVENTORY ITEMS	PV	122261	001	00701		429.56	00586065
			Alt Payee	HARRINGTON INDUSTRIAL PLASTICS LLC P. O. BOX 5128 14480 YORBA AVENUE						330.93	
61053	11/13/12	3446	BERNICE HAYDEN	Payment Amount REFD TURF & RUNOFF	PV	122258	001	00101		406.25	521258/TURF-R UNOFF

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key	Item	Co	Amount	Invoice Number
61054	11/13/12	2736	IRON MOUNTAIN RECORDS MANAGEMENT	REDUCTION Payment Amount	PV	122278	001	00701		406.25	FZT5823
61055	11/13/12	3083	JCI JONES CHEMICALS, INC	SODIUM HYPOCHLORITE-4891GAL Payment Amount	PV	122193	001	00701		518.55	564338
				SODIUM HYPOCHLORITE-4900GAL Payment Amount	PV	122198	001	00701		2,846.42	564655
				JCI JONES CHEMICALS, INC P.O. BOX 636877 CINCINNATI OH 45263-6877 Payment Amount	PV	122287	001	00701		5,698.07	K 40583
61056	11/13/12	2752	KAMAN INDUSTRIAL TECHNOLOGIES	BAR SCREEN HYDRAULIC@TAP Payment Amount	PV	122191	001	00701		127.18	9017303394
61057	11/13/12	18535	KEMIRA WATER SOLUTIONS, INC.	FERRIC CHLORIDE-4838 0 LB Payment Amount	PV	122207	001	00101		6,115.85	250174
				KEMIRA WATER SOLUTIONS MAIL CODE 5581, P. O. BOX 105046 ATLANTA GA 30348-5046 Payment Amount	PV	122288	001	00701		3,000.00	SFS00721628
61058	11/13/12	6529	CHARLES W. KENNEY	REFD CR BAL ON OPEN AVC Payment Amount	PV	122288	003	00701		962.50	SFS00721628
61059	11/13/12	17447	KONECRANES INC.	10/12 PRV MAINT CRANE & HOISTS 10/12 PRV MAINT CRANE & HOISTS REPL WIRE ROPE OF TRUCK CRANE Payment Amount	PV	122289	001	00701		302.68	SFS00722179
				Payment Amount						2,227.68	

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Document		Key	Amount	Invoice Number
					Ty	Number			
61060	11/13/12	3164	LEMIEUX & O'NEILL	RETAINER-OCT'12	PV	122298	001 00701	6,000.00	140-999M/1012
61061	11/13/12	10037	MOUNTAINS RECREATION & CONSV AUTHORITY	PROF SRVS-OCT'12 Payment Amount REFD CR BAL ON CLOSED A/C	PV	122299	001 00701	14,408.54	140M/1012
61062	11/13/12	8065	MWH AMERICAS, INC	Payment Amount 7/28-8/31/12-WRF DISINFECTION	PV	122270	001 00701	26.14	
61063	11/13/12	2842	NAPA AUTO PARTS	Payment Amount OXYGEN SENSOR (17) FOR WLK MAP SENSOR (7)FOR WLK P/S	PV	122293	001 00701	853.20	594513
61054	11/13/12	18632	ERIC N. ROHLFING	BK SUPPORT (4) FOR RE-STOCK Payment Amount	PV	122295	001 00701	136.11	601669
61065	11/13/12	18786	TODD SABO	SAE SWG0 OIL FOR RE-STOCK Payment Amount	PV	122296	001 00701	106.75	605903
61056	11/13/12	2923	SANTA MONICA BAY RESTORATION FOUNDATION	PLANNING DEPT SUBMITTAL Payment Amount TURF & RUNOFF REDUCTION	PV	122232	001 00701	2,400.00	12-154-04
61067	11/13/12	3480	SIGN FACTORY	Payment Amount 5YR FUND RAISING MEMBERSHIP	PV	122259	001 00751	1,670.00	601710/TURF
61068	11/13/12	11430	SPIESS	Payment Amount (2) BANNERS FOR RLV CMPSTING Payment Amount SCNDRY TNK#1	PV	122201	001 00751	5,000.00	101012
								209.14	12297
								209.14	21238-01

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key ltrm	Co	Amount	Invoice Number
CONSTRUCTION										
				XPNSN JNT						
				RPRS						
				REPR ON	PV	122274	001	00701	23,295.00	21237-01
				ZNDARY TANK#1						
				Payment Amount					31,641.00	
61069	11/13/12	8599	STANDARD AUTOMATION	12/31/12-12/3	PV	122271	001	00701	11,734.18	52327
				1/13-SCADA						
				S/W						
				12/31/12-12/3	PV	122271	003	00701	2,933.55	52327
				1/13-SCADA						
				S/W						
				12/31/12-12/3	PV	122271	004	00701	14,673.76	52327
				1/13-SCADA						
				S/W						
				STANDARD AUTOMATION & CONTROL LP						
				P. O. BOX 849717						
				DALLAS TX 75284-9717						
				Payment Amount					29,341.49	
61070	11/13/12	18745	THE REGENTS OF THE UNIVERSITY OF CA	COCCIDIOIDES DNA TES@UCDHS	PV	122203	001	00301	316.70	33449-2
				Payment Amount					316.70	
61071	11/13/12	15923	TOTAL-WESTERN .INC.	PM ON RANCHO PLNT BOILER	PV	122273	001	00701	1,200.00	774,008-1
				Payment Amount					1,200.00	
61072	11/13/12	18033	UNTANGLE, INC.	10/26/12-10/2 5/13 UNTANGLE SUB	PV	122272	001	00701	1,080.00	INV00016053
				Payment Amount					1,080.00	
61073	11/13/12	9530	US COMPOSTING COUNCIL	MEMBERSHIP 11/2/12-11/2 0/13	PV	122199	001	00701	250.00	102312
				Payment Amount					250.00	
61074	11/13/12	2780	VALLEY NEWS GROUP	ADVERTISEMEN TS@10/25/12	PV	122260	001	00101	120.00	10-25
				ADVERTISEMEN TS@10/25/12	PV	122260	002	00101	150.00	10-25
				ADVERTISEMEN TS@10/25/12	PV	122260	003	00101	180.00	10-25

Batch Number - 219934  
Bank Account - 00146807 Cash-General

Payment Number	Payment Date	Address Number	Name	Payment Stub Message	TY	Document	Key	Amount	Invoice Number
Number	Date	Number				Number	ltm Co		Number
61075	11/13/12	2436	VINCE BARNES AUTOMOTIVE		PV	122262	001 00701	85.00	019337
					PV	122263	001 00701	867.34	019341
					PV	122264	001 00701	1,216.45	019343
					PV	122265	001 00701	295.56	019347
					PV	122266	001 00701	341.01	019353
					PV	122267	001 00701	568.80	019356
					PV	122268	001 00701	54.80	019357
					PV	122269	001 00701	955.86	019366
								450.00	
				Payment Amount					
				VEHICLE					
				MAINT#808					
				VEHICLE					
				MAINT#858					
				VEHICLE					
				MAIN#812					
				VEHICLE					
				MAIN#832					
				VEHICLE					
				MAINT#801					
				VEHICLE					
				MAINT#816					
				VEHICLE					
				MAINT#811					
				VEHICLE					
				MAINT#808					
				Payment Amount				4,384.82	
61076	11/13/12	18795	W. L. BUTLER CONSTRUCTION INC.		PV	122255	001 00101	1,319.16	9997522
				REFD DEPOSIT					
				ON CLOSED A/C					
				INTEREST				.41	9997522/INT
				Payment Amount				1,319.57	
				Total Amount of Payments Written				334,537.79	
				Total Number of Payments Written				54	

November 5, 2012

To: Payroll

From: John Mundy, General Manager 

Subject: Per Diem Request  
October 2012

Attached are the director statements of attendance for meetings, conferences and miscellaneous functions, which are summarized in the table below. If you have any questions please contact Kimmey Conklin.

At the meeting of 02/26/2008 the Board voted 5-0 to amend the daily per diem to:

- \$200.00 effective February 27, 2008
- January 26, 2010 during the annual review of compensation, the Board opted for the per diem to remain at \$200 and requested a per diem survey be completed along with the next employee compensation study.

Name	Meeting Attendance	Rate	Total
Joseph Bowman	7	\$ 200.00	\$ 1,400.00
Charles Caspary	5	200.00	1,000.00
*Glen Peterson LVMWD – 8 MWD - 5	13	200.00	2,600.00
Lee Renger	5	200.00	1,000.00
Barry Steinhardt	6	200.00	1,200.00

Thank you.

Article 4, 2-2.401(a) "not exceeding a total of ten (10) days in any calendar month"

\*Article 4, 2-2.401(b) MWD director "not exceeding a total of (10) days in any calendar month."

Joseph M. Bowman  
Las Virgenes Municipal Water District  
4232 Las Virgenes Road  
Calabasas, CA 91302  
Fax: 818-251-2149

DATE: 10-23-12

TO: Kimmey Conklin, Executive Assistant/Clerk of the Board

FROM: Joseph M. Bowman  
LVMWD Director, Division 4

SUBJECT: **Meeting Attendance Per Diem Request**

The following are Las Virgenes Municipal Water District Board of Directors Meetings, Committee Meetings/Conferences I have attended.

Date	Description
<u>Oct 1</u>	<u>JPA</u>
<del><u>5</u></del>	<del><u>Regis Adobe Days</u></del>
<u>9</u>	<u>LVMWD</u>
<u>10</u>	<u>W. Vill Report</u>
<u>18</u>	<u>AWA</u>
<u>22</u>	<u>LVMWD</u>
<u>23</u>	<u>"</u>
<u>24</u>	<u>W. Vill Report</u>

8  
7  
changed  
By John Munday  
General Manager  
Jmunday

(Signed) Joseph Bowman  
Joseph Bowman

Charles Caspary  
Las Virgenes Municipal Water District  
4232 Las Virgenes Road  
Calabasas, CA 91302  
Fax: 818-251-2149

DATE: Oct 31, 2012  
TO: Kimmey Conklin, Executive Assistant/Clerk of the Board  
FROM: Charles Caspary  
LVMWD Director, Division 1  
SUBJECT: **Meeting Attendance Per Diem Request**

The following are Las Virgenes Municipal Water District Board of Directors Meetings, Committee Meetings/Conferences I have attended.

Date	Description
<u>10/1/12</u>	<u>LV-TSD JPA Bd Mtg.</u>
<u>10/9/12</u>	<u>LVMWD - Reg. Bd Mtg.</u>
<u>10/18/12</u>	<u>Santa Monica Bay Protection Comm.</u>
<u>10/22/12</u>	<u>LVMWD - Prop 218 Public Hearing</u>
<u>10/23/12</u>	<u>LVMWD - Reg. Bd Mtg.</u>
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

(5)

(Signed)

Charles Caspary  
Charles Caspary

✓

Glen Peterson  
Las Virgenes Municipal Water District  
4232 Las Virgenes Road  
Calabasas, CA 91302  
Fax: 818-251-2149

DATE: OCT 2012  
TO: Kimmey Conklin, Executive Assistant/Clerk of the Board  
FROM: Glen Peterson  
LVMWD Director, Division 2  
SUBJECT: Meeting Attendance Per Diem Request

The following are Las Virgenes Municipal Water District Board of Directors Meetings, Committee Meetings/Conferences I have attended.

Date	Description
<del>5-7</del>	<del>LVMWD SWP TOVE</del>
<del>5-8</del>	<del>MWD Committee</del>
<del>5-9</del>	<del>MWD w/ Board</del>
<del>5-10</del>	<del>MWD Colorado River Board</del>
<del>5-18</del>	<del>LV AWA</del>
<del>5-22</del>	<del>LV SPECIAL BOARD Mtg</del>
<del>5-23</del>	<del>LVMWD BOARD</del>
<del>5-25</del>	<del>MWD <del>So Cal</del> WATER Committee</del>
26	LV AWA STATE LEG
30	MWD SERVICE AWARDS
31	MWD meet w S. ARIZONA BIOGENIC SAND COMMITTEE

(Signed)

  
Glen Peterson

LVMWD = 8  
MWD = 5  

---

13

J

Lee Renger  
Las Virgenes Municipal Water District  
4232 Las Virgenes Road  
Calabasas, CA 91302  
Fax: 818-251-2149

DATE: 10-23-12  
TO: Kimmey Conklin, Executive Assistant/Clerk of the Board  
FROM: Lee Renger  
LVMWD Director, Division 3  
SUBJECT: **Meeting Attendance Per Diem Request**

The following are Las Virgenes Municipal Water District Board of Directors Meetings, Committee Meetings/Conferences I have attended.

Date	Description
<u>10-1</u>	<u>JPA. bud Mtg</u>
<u>10-9</u>	<u>LVMWD bud Mtg</u>
<u>10-18</u>	<u>AWA seminar</u>
<u>10-22</u>	<u>218 Hearing</u>
<u>10-23</u>	<u>LVMWD bud. Mtg.</u>
____	_____
____	_____
____	_____
____	_____
____	_____

(5)

(Signed) Lee Renger  
Lee Renger



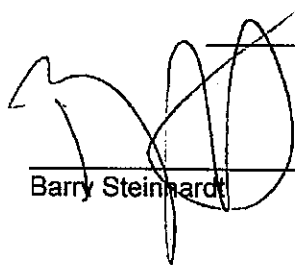
Barry Steinhardt  
Las Virgenes Municipal Water District  
4232 Las Virgenes Road  
Calabasas, CA 91302  
Fax: 818-251-2149

DATE: 10/24/12  
TO: Kimmey Conklin, Executive Assistant/Clerk of the Board  
FROM: Barry Steinhardt  
LVMWD Director, Division 5  
SUBJECT: **Meeting Attendance Per Diem Request**

The following are Las Virgenes Municipal Water District Board of Directors Meetings, Committee Meetings/Conferences I have attended.

Date	Description
10/11	JPA BOARD MEETING
10/19	LVMWD BOARD MEETING
10/17	LV BENEFITS MEETING
10/18	TRAINING / AWA
10/22	LV SPECIAL BOARD MEETING
10/23	LVMWD BOARD MEETING

6

(Signed)   
Barry Steinhardt

✓



## **City of Agoura Hills - State of the City Luncheon**

**Celebrating the City's 30th Anniversary**

**Date:** 11/1/2012 11:30 AM - 1:30 PM

**Cost:** \$45 Per Person - Advance tickets required

**Location:** Shearton Agoura Hills Hotel

30100 Agoura Road

Agoura Hills, California 91301

City of Agoura Hills

### **STATE OF THE CITY LUNCHEON**

Thursday, November 1, 2012

11:30 a.m. - 1:30 p.m.

Sheraton Agoura Hills Hotel

30100 Agoura Road, Agoura Hills, CA 91301

Presentation by Mayor John M. Edelston

Celebrating the City's 30th Anniversary

\$45 Per Person - Advance Tickets Required

Please purchase tickets online by Monday, October 29th at [www.conejochamber.org](http://www.conejochamber.org)

For more information, please contact Danielle Borja, [dborja@conejochamber.org](mailto:dborja@conejochamber.org) at the  
Greater Conejo Valley Chamber of Commerce 805.370.0035



November 13, 2012 LVMWD Regular Board Meeting

TO: Board of Directors

FROM: General Manager

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**Subject: Revised Minutes: Regular Meeting of June 26, 2012 and Special Meeting of September 4, 2012.**

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**RECOMMENDATION(S):**

Approve the revised Regular Meeting Minutes of June 26, 2012 and Special Meeting Minutes of September 4, 2012.

**FINANCIAL IMPACT:**

None.

**DISCUSSION:**

The June 26, 2012 minutes revisions were based on clarifications requested and/or direction given by the Board of Directors on July 24, 2012, which is when the first draft was presented for approval.

On August 3, 2012 proposed modifications were emailed to three board members and final responses were received on October 17, 2012. The revised draft is a result of concurrence of language changes and verification from the General Manager of actions taken on June 26, 2012.

The September 4, 2012 minutes revisions were based on clarifications requested and/or direction given by Director Steinhardt on September 25, 2012, which is when the first draft was presented for approval.

Prepared By: John R. Mundy, General Manager

**ATTACHMENTS:**

[Revised Minutes 06/26/12](#)

[Signature Page 06/26/12](#)

[Revised Minutes 09/04/12](#)



**LAS VIRGENES MUNICIPAL WATER DISTRICT**  
4232 Las Virgenes Road, Calabasas, CA 91302

**MINUTES**  
**REGULAR MEETING**

5:00 PM

June 26, 2012

**PLEDGE OF ALLEGIANCE**

At the request of President Renger, the Pledge of Allegiance to the Flag was led by Director Peterson.

**1. CALL TO ORDER AND ROLL CALL**

**A** Call to order and roll call

The meeting was called to order at 5:02 p.m. by President Renger in the District offices. Assistant Deputy Secretary Conklin called the roll. Those answering present were Directors Bowman, Caspary, Peterson, Renger and Steinhardt.

**2. APPROVAL OF AGENDA**

**A** Approval of agenda

*On a motion by Director Joseph Bowman, seconded by Director Lee Renger, the Board of Directors voted 5-0 to Approve the Regular Meeting of June 26, 2012, as presented.*  
*AYES: Director(s) Bowman , Caspary , Peterson , Renger , Steinhardt*

**3. PUBLIC COMMENTS**

No speaker cards were received from the public.

**4. ILLUSTRATIVE AND/OR VERBAL PRESENTATION AGENDA ITEMS**

**A** Backbone Improvement Program

Select Site A as the preferred site for the 5-million gallon tank associated with the Backbone Improvement Program and direct staff to proceed with the design process and make a finding that no new information or substantial changes in the project or substantial changes have occurred in circumstances related to project that would require a subsequent CEQA document

for the Backbone Improvement Program.

General Manager Mundy stated at the June 12, 2012 board meeting, a project overview had been provided related to the backbone program (2008-present); discussed outreach events with the public, local cities, many publicly noticed meetings, several technical evaluations to address concerns of the public and Board; and stated basic facts as to why the tank is needed (storage deficit, projected potable water demands, 20x2020, dependency on Metropolitan and project funding for the first three years is to be paid for with reserves).

Nine speaker cards were received from the public - to summarize: (1) Martin Jansen (Agoura) stated he studied the math closely, met with Director of Facilities and Operations Lippman for clarifications on needs for tank, believes storage needs are theoretical for western system, unlikely need will decrease enough for no need to exist, 2007 Master Plan assumptions are invalid, recommends waiting for new General Manager to be hired and for Master Plans to be updated (written comments will be included in the agenda folder); (2) Doug Powell (Oak Forest) opted not to speak; (3) Nancy Villarino (Oak Forest) opted not to speak; (4) Christine Sorensen (Oak Forest) stated there are a lot of elderly people who live in Oak Forest and if alternative route is selected there are concerns about blowing sand affecting resident allergies (Mr. Mundy discussed mitigation measures to reduce dust and Valley Fever concerns); (5) David Spence (Oak Forest) concerned over additional \$1 million for construction of road to Site C and Environmental Impact Report costs for Triunfo route; (6) Richard Ozar (Oak Forest) opted not to speak; (7) Kris Barnes (Oak Forest) expressed her concerns over nature and beings, Oak Forest removed from "Westlake proper", it's criminal to build up Triunfo, which would chase away animals including a herd of deer that are found only in this area, consideration of trailhead area, which is used by hundreds of people, road would be an eyesore; (8) Michael Omary (Malibu) stated he was a contractor specializing in concrete tank construction and discussed property (2200 foot elevation) he owned that he would be willing to allow the tank to be built on (Board and staff expressed concerns in regards to land not being suitable for the backbone system due to elevation, which would require additional costs associated with pipe installation and pumping costs); and (9) Philippa Klessig (Westlake Village and Mayor Pro-Tem City of Westlake Village) thanked Mr. Omary for offering his property, stated she has been aware of the project since 2009 and Las Virgenes is to be commended on their efforts, doesn't like project, but stated something has to be done to ensure water for supply, emergency water and growth, west end is short of water due in part to Dole Headquarters, Four Seasons Resort, office buildings, proposed targets of Title 17, Title 22 and Regulation 8 of fire code (extreme, but what is on the books), customer comments and questions have been vetted, and if project moves forward the City of Westlake Village will work as a team player with Las Virgenes (written comments will be included in the agenda folder). Director Steinhardt inquired of Ms. Klessig if she was representing herself or the City (Westlake Village), and if representing the City does the rest of the Council agree with her. Ms. Klessig responded both, herself as a resident of Three Springs and that they (Council) agree with her that the City, if this passes, will do all they can to mitigate any problems with construction. One written comment was received from Neil Ticktin (Three Springs), which were read by Director Barry Steinhardt (written comments will be included in the agenda folder) feels organization has failed and that he will give the facts (1) believes the agenda item tonight violates The Brown Act as there is no mention of approving the tank; (2) has asked a series of questions and was provided documentation, which he believes to be heavy on conclusions, but light on facts; (3) stated he has been at every relevant meeting, majority of important questions (why water usage is expected to increase 60%, real data on 30% population, why are we no longer meeting fire standards, why solar isn't being look at, rates won't go up for tank, but rates are going up, flexibility if tank is built, emergency preparedness needs have changed) asked in December and March have still not been answered, asked for a recording or transcript, but Las Virgenes was either unable or unwilling to provide one; Mr. Jansen has run calculations and

from his work that several bad things need to happen all at the same time, which is unlikely to happen; and is against broken process not tank project - Las Virgenes is arrogant/inbred ideas and should get public on board first.

Board comments included - to summarize: question of site selection or tank approval (General Manager Mundy stated the Mitigated Negative Declaration was approved for backbone, Infrastructure Investment Plan (IIP) was approved and the tank is part of the IIP); Mr. Ticktin in an email dated June 5, 2012 at 12:37 a.m. had stated "most if not all" of his questions had been answered, which is in direct contradiction to the comments read on his behalf tonight; Las Virgenes does work with local agencies during project development; appreciation was stated for the reasonable information provided by Mr. Jansen in regards to a 3-Mil versus 5-Mil tank; in 20+ years there has never been as much consideration taken prior to project approval; design approval and call for bids will be presented at a later date, tonight's action is for approval of the site only; reserves could be used to offset rate increases and for conservation; could Las Virgenes use untreated water during an emergency and issue a boil order; and western system will run out of water 40% sooner than eastern system during an emergency.

*On a motion by Director Glen Peterson, seconded by Director Lee Renger, the Board of Directors voted 4-1 to Approve the recommendations as presented.*

*AYES: Director(s) Bowman , Caspary , Peterson , Renger*

*NOES: Director(s) Steinhardt*

The meeting adjourned into break at 6:30 p.m.

The meeting reconvened into open session at 6:45 p.m.

**B** Draft Report on Rate Study by Raftelis Financial Consultants, Inc.

Direct the consultant to issue a final report based upon decisions by the Board and direct staff to begin the Proposition 218 process.

General Manager Mundy stated Ane Deister, Vice President of Parsons and former Las Virgenes department head was in the audience and would be reviewing outreach programs.

General Manager Mundy discussed sales increases; the 2007 Financial Plan included increases, which would cover operating costs and the Metropolitan increase; monies pulled from reserves in 2011; inflationary measures for potable and sanitation; 2007/08 increases were for upgrades to Tapia, to take the sanitation fund out of the red and for sanitation to have reserves; water sales have been lower than expected due to water conservation efforts and the economy; Metropolitan increases were higher than expected; recycled water fund in good shape; sanitation debt refinancing; sanitation rate was expected to be at \$119 bimonthly and was held to \$108 (2 of the Board approved and adopted rate increases were not needed); and handouts related to the 2007 rate increase process were provided to the Board.

Financial Analyst Hamilton discussed potable water revenue, potable water sales in acre feet, potable water expense for purchased water and potable water expenses other than purchased water.

Sanjay Gaur, Senior Manager with Raftelis Financial Consultants gave a presentation entitled "Water and Wastewater Rate Study" and discussed assumptions needed to meet 20x2020; Construction Fund transfers needed for net zero; proposed 7% increase, which does not include Metropolitan increase; reserves in potable (25% operations and maintenance, Capital Improvement Plan (CIP) 3-year average, Rate Stabilization Fund \$8.5 million); assumptions of Tier 1 set at Metropolitan rate (cost of service); fixed charge (office and field Customer Service,

billing and mailing expenses); and the proposed rate increase process and timeline requirements needed for January 1, 2013 implementation.

Board comments, staff and consultant responses included: assume 5% rate increase in 2015 from Metropolitan; concerns regarding proposed Tier 1 increase of 19% (spread over 3 years + Metropolitan rate increases); recycled water rates (maintain current rates); AB 3030 is for potable water rate increases not recycled water rate increases; recycled water is cost of service only; \$4.5 million in Rate Stabilization Fund drawn down and then refunded; Las Virgenes needs to have a vision to promote recycled water and put the monies in reserves for recycled water storage; reserves are too high (Mr. Mundy stated reserves are set by Board policy and Mr. Gaur stated reserves need to be maintained for liability, credit rating, debt service and that the three reserve funds by law need to be kept separate, potable currently has zero room for debt service, Las Virgenes can borrow for CIP, but not for operational expenses).

The meeting adjourned into break at 8:32 p.m.

The meeting reconvened into open session at 8:48 p.m.

Board, staff and consultant comments continued: there is a need for direction from the Board; customers are looking at bottom line increases not potable and sanitation separately; and we cannot continue to sell water to Tier 1 customers for less than the actual Metropolitan cost.

*On a motion by Director Joseph Bowman, seconded by Director Barry Steinhardt, the Board of Directors voted 5-0 to Authorize staff and Raftelis to issue the final report, which will include smoothing of Tier 1 rate increase over 3 years; use proposed winter rates for sanitation charges; meet operating costs 5%/year for 5 years; sewer charges to remain as is until 2015; recycled water rates are to be set at Consumer Price Index (applicable table to be determined); schedule 218 for mailing on August 13, 2012; and October 22, 2012 as a Special Meeting-Public Hearing at 6:00 p.m.*

*AYES: Director(s) Bowman , Caspary , Peterson , Renger , Steinhardt*

## **C Legislative and Regulatory Updates**

No report was given.

## **5. CONSENT CALENDAR**

*On a motion by Director Glen Peterson, seconded by Director Charles Caspary, the Board of Directors voted 5-0 to Approve the recommendations as presented.*

*AYES: Director(s) Bowman , Caspary , Peterson , Renger , Steinhardt*

**A** Minutes: Special Meeting of February 21, 2012. **Approve**

**B** List of Demands: June 26, 2012. **Approve**

**C** Investment Report for the Month of May 2012. **Approve**

## **6. TREASURER**

Treasurer Steinhardt stated the accounts payable checks were in order, and reported on his attendance at the auditor kickoff meeting of June 20, 2012, during which Mr. Patel of White Nelson Diehl Evans discussed Governmental Accounting Standards Board (GASB) requirements for reporting of net pension liabilities on agency balance sheets.

## **7. GENERAL MANAGER**

ITEM 7A

**A** Ictus Consulting, LLC - Records Management and Library Services: Professional Services Agreement Amendment No. 3

The Board of Directors approve Amendment No. 3 to the Agreement for Professional Services between Las Virgenes Municipal Water District and Ictus Consulting, LLC in the amount of \$43,680 for Fiscal Year 2012/13.

*On a motion by Director Charles Caspary, seconded by Director Barry Steinhardt, the Board of Directors voted 5-0 to Approve the recommendation as presented.*

*AYES: Director(s) Bowman , Caspary , Peterson , Renger , Steinhardt*

**8. FACILITIES AND OPERATIONS**

**A** Award of Bid: Annual Weed Abatement at Various Facilities

Authorize the General Manager to issue a purchase order to Venco Western, Inc. in the amount of \$13,716.00 for weed abatement at Las Virgenes Reservoir and Rancho Composting Facility; and to VanderGeest Landscape Care in the amount of \$5,900.00 for weed abatement services at Tapia Reclamation Plant and Morrison Tank site.

*On a motion by Director Charles Caspary, seconded by Director Joseph Bowman, the Board of Directors voted 5-0 to Approve the recommendations as presented.*

*AYES: Director(s) Bowman , Caspary , Peterson , Renger , Steinhardt*

**B** Call for Bids: Sodium Hypochlorite

Approve the proposed bid schedule and the Notice Inviting Sealed Bids for supply and delivery of sodium hypochlorite.

*On a motion by Director Barry Steinhardt, seconded by Director Charles Caspary, the Board of Directors voted 5-0 to Approve the recommendations as presented.*

*AYES: Director(s) Bowman , Caspary , Peterson , Renger , Steinhardt*

**C** Malibu Bowl Waterline Replacement Project, Approval of Plans and Specifications and Call for Bids

Approve the plans and specifications for the Malibu Bowl Waterline Replacement Project; and authorize a Call for Bids in accordance with the project specifications and the proposed Bid Schedule

*On a motion by Director Charles Caspary, seconded by Director Joseph Bowman, the Board of Directors voted 5-0 to Approve the recommendations as presented.*

*AYES: Director(s) Bowman , Caspary , Peterson , Renger , Steinhardt*

**D** Request For Proposal to Upgrade the District's Radio System

Authorize the General Manager to issue a Request for Proposal to interested radio system providers. The RFP is to replicate the existing radio system analog functionality in digital format for repeaters, hand held radios, desktop radios, and mobile vehicle radios in the new narrow band format. In addition to providing the recommended radio equipment, proposals will include pricing, cost of ownership and purchasing options for the equipment and provide a recommendation, demonstration and quote for an integrated GPS technology software program to track the GPS capability of each radio.

*On a motion by Director Glen Peterson, seconded by Director Charles Caspary, the Board of Directors voted 5-0 to the recommendation as presented. Director Steinhardt recommended staff speak with the Sheriff's Department regarding their system.*

*AYES: Director(s) Bowman , Caspary , Peterson , Renger , Steinhardt*

**E** Tapia Influent Pipeline and Valve Replacement Project - Ratification of Change Order No. 1

Ratify Change Order No. 1 in the amount of \$25,580.00 to the Tapia Influent Pipeline & Valve Replacement Project for a revised contract amount of \$260,819.00.

*On a motion by Director Joseph Bowman, seconded by Director Charles Caspary, the Board of Directors voted 5-0 to Approve the recommendation as presented.*

*AYES: Director(s) Bowman , Caspary , Peterson , Renger , Steinhardt*

**9. FINANCE AND ADMINISTRATION**

**A** Proposed LVMWD Operating and Capital Budgets for Fiscal Year 2012/13

Adopt the Proposed Budget for Fiscal Year 2012/13

General Manager Mundy provided an overview of the proposed budget and stated it was slightly higher than last fiscal year primarily due to the increased cost of purchased water; potable water operations continues to be supported by reserves; capital budget is higher than in prior years; purchased water costs have increased over \$4 million in five years; the budget proposes elimination of two positions with a total of ten positions being eliminated during the past two years resulting in an approximate savings of \$1 million per year.

*On a motion by Director Glen Peterson, seconded by Director Joseph Bowman, the Board of Directors voted 5-0 to Approve the recommendation as presented.*

*AYES: Director(s) Bowman , Caspary , Peterson , Renger , Steinhardt*

**10. NON-ACTION ITEMS**

**A** Organization Reports(1) MWD a. Representative Report/Agenda(s); (2) Other

(1) MWD Representative Peterson reported on general business of the Metropolitan Water District including a Bay Delta Council meeting, reduced reliance upon Delta (every retailer will be looked at individually), and on June 18th he will be attending a meeting to discuss the regional versus individual plan.

(2) Director Caspary reported on his attendance at the June 21, 2012, Santa Monica Bay Restoration Commission meeting during which support of AB 1066 Lieu passed (he abstained from the vote); and kelp restoration passed (purple anemones to be removed as they are eating the kelp).

**B** Director's Reports on Outside Meetings

None.

**C** General Manager Reports

General Manager Mundy provided an update on general business of the District including upcoming events; ACWA/JPIA meetings had been held as part of the insurance rating/quote process; the compost plant resumed production on June 18, 2012; Carlos Reyes and Jeff Reinhardt attended two homeowner association meetings (Malibou Lake and Liberty Canyon) to discuss rates; and Tom Dodds, Tolman Wiker stated the District's experience rating had dropped, which should mean lower worker's compensation rates.

**D** Director's Comments

None.



**11. FUTURE AGENDA ITEMS**

None.

**12. CLOSED SESSION**

The meeting adjourned into Closed Session at 9:40 p.m.

**A** Conference with District Counsel - Property Lease (Government Code Section 54956.8):Millgee Investment Company, Inc.

**13. OPEN SESSION AND ADJOURNMENT**

The meeting reconvened into open session at 9:41 p.m. and the Chair declared the meeting adjourned at 9:42 p.m.

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LEE RENGER, President  
Board of Directors  
Las Virgenes Municipal Water District

ATTEST:

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CHARLES CASPARY, Secretary  
Board of Directors  
Las Virgenes Municipal Water District

(SEAL)

MINUTES  
SPECIAL MEETING OF THE  
BOARD OF DIRECTORS  
LAS VIRGENES MUNICIPAL WATER DISTRICT

September 4, 2012

1. The Board of Directors of Las Virgenes Municipal Water District met in Special Meeting at 899 North Kanan Road, in Oak Park, California, at 4:30 PM on Tuesday, September 4, 2012.

President Renger called the meeting to order at 4:33 PM.

At the request of President Renger, Director Steinhardt led the Pledge of Allegiance to the Flag.

Assistant Deputy Secretary Conklin called the roll. Those answering present were Directors Bowman, Caspary, Peterson, Renger and Steinhardt. The Chair declared a quorum present.

Triunfo Sanitation District held a concurrent Special Meeting with their Board of Directors. Triunfo District Manager, Mark Norris called the roll. Those answering present were Directors McReynolds, Orkney, Paule and Wall. Absent: Iceland.

2. Discuss Potential Consolidation of Triunfo Sanitation District with Las Virgenes Municipal Water District: Triunfo Directors Paule and McReynolds gave a presentation entitled "LV and TSD Consolidation". Triunfo Chair, Janna Orkney stated a sub-committee consisting of Directors Paule and McReynolds had prepared and would be giving a presentation on consolidation.

Triunfo Directors, Mike Paule and Mike McReynolds provided a historical overview from 2007 of the Ventura County Grand Jury Report and Local Agency Formation Commission, which encourage agencies to consider consolidation (Triunfo legal counsel and LAFCO agreed there was not an issue with forming a multi-county agency within Ventura/Los Angeles) and previous 2007 discussions with Las Virgenes, during which it was decided not to move forward with the process; both agencies have experienced significant changes and need to consider consolidation to minimize long-term costs to ratepayers; potential benefits to ratepayers (cost savings in operations, administration, operations and maintenance, facilities and elimination of the Joint Powers Authority resulting in administrative cost savings (Las Virgenes has staff and Triunfo does not as they contract for services; two board and two sets of staff – is there a benefit to ratepayers of having one agency); issues to consider (is there an overall advantage or disadvantage to the customers of both agencies), potential fatal flaws of consolidation; and next steps (obtain Las Virgenes Board comments and commission an independent study for each agency to include governance, etc.).

Las Virgenes Board comments and Triunfo Board responses included: Director Steinhardt stated there are a lot of unanswered questions, which were asked many years ago and with another Board, and Las Virgenes never received answers; has done some investigation into consolidation, feels there is a lot of synergy and we should move forward with a review of consolidation; if Las Virgenes took Triunfo over, consider a zone charge for Triunfo only, therefore the money would come from that area; feels Las Virgenes staff could take over process without a lot of extra added effort and eliminate the joint meetings; feels Triunfo customers would be better served due to proximity to Oak Park (Las Virgenes headquarters versus Ventura County); and again would like to see consolidation discussions move forward. Directors Renger and Bowman stated answers were never received in response to questions posed in 2007 (Director Paule stated the 2007 questions were good ones, the JPA Board was comprised of different members in 2007 than now, a Triunfo committee looked at consolidation, but in order to get the questions answered there needs to be an independent study conducted). Director Renger feels the ball got dropped, misspoke recently when he stated Triunfo wants to be taken over, if Triunfo does not want to be taken over what do they want (Director Orkney stated Triunfo does not want to be taken over, but is there a feeling of potential benefit, Las Virgenes has an attitude that Triunfo is lesser of an agency than Las Virgenes is and Director Paule stated this is about ratepayers, ratio of governance, Triunfo has to make

contract service decisions by 2014, is there a savings if the agencies consolidate). **Director Iceland arrived at 4:55 PM.** Director Peterson stated it is a matter of respect from 2007 that questions were not answered, if Triunfo is looking to separate from Calleguas it won't happen as Las Virgenes cannot serve water to Oak Park as there are no facilities (Director Paule stated Triunfo has talked to Calleguas and it is not known for a fact that Las Virgenes cannot supply water to Oak Park); emergency water can be provided, but not permanent. Director Caspary stated there are stumbling blocks involved with consolidation that needs to be addressed as part of a study prior to moving forward.

One speaker card was received from the public: (1) Hal Helsley stated he has a strong concern about how to go about separating potable water and wastewater; believes there is potential for savings in relation to wastewater; does not feel there is a legal leg to stand on in regards to the potable water service side, how are the two separated; and hasn't heard recycled water being discussed.

3. Adjournment: The Chair declared the Special Meeting – Discuss Potential Consolidation of Triunfo Sanitation District with Las Virgenes Municipal Water District adjourned at 5:06 PM.

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Lee Renger, President  
Board of Directors  
Las Virgenes Municipal Water District

ATTEST:

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Charles Caspary, Secretary  
Board of Directors  
Las Virgenes Municipal Water District

(SEAL)



November 13, 2012 LVMWD Regular Board Meeting

TO: Board of Directors

FROM: Facilities & Operations

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**Subject: 1235' Backbone Improvement Program Agoura Hills Pipeline - Final Acceptance**

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**SUMMARY:**

On May 24, 2011, the Board awarded the contract to construct the 1235' Backbone Improvement Program Agoura Hills Pipeline Project to J. Fletcher Creamer & Son Inc. and Spiniello Companies, a Joint Venture in the amount of \$3,535,740.25 with a completion date of June 30, 2012. The scope of the project included the installation of 8,232 feet of 16 inch pipeline and 2,112 feet of 18 inch pipeline in Agoura Road/Reyes Adobe Road; and installation of pipelines connecting two vaults under the Reyes Adobe Bridge over the 101 Freeway.

There were two change orders issued during the course of construction. Change Order No. 1 was approved by the Board on April 24, 2012, for a total amount of \$209,048 to account for additional asphalt paving at unit bid price, pipeline adjustments at the Reyes Adobe bridge crossing, and additional labor and equipment to reconfigure traffic control at the request of City staff and local business owners. Change Order No. 2 in the amount of \$30,453.28 was ratified by the Board at the May 2, 2012 meeting. It involved abandoning a Jack and Bore operation due to an unexpected underground structure, realigning the pipeline over the flood control channel and adding a retaining wall around an air-vac within the Agoura Rd. right of way.

The District took beneficial use of the project on June 29, 2012. However, a change order request was received by District staff shortly after the completion date for additional asphalt that was used by the contractor to restore parts of Agoura road due to cave-ins during trench and bore pits excavation. Staff performed field measurement of the requested additional asphalt tonnage and negotiated with the contractor. The agreed additional asphalt tonnage is 120.8 tons at the same bid unit price of \$320 per tons with a total cost of \$38,656.00 as Change Order #3.

There are no other outstanding issues in order to accept the completion of the project. It is appropriate to file the Notice of Completion, make the final payment and release retention as stipulated in the Contract.

**RECOMMENDATION(S):**

Approve the proposed Change Order #3 for a total amount of \$38,656.00 for 120.8 tons of additional asphalt at the unit bid price of \$320 per ton and authorize the General Manager to execute Change Order #3; approve the final Progress Payment in the amount of \$54,906.53 to J. Fletcher Creamer & Son Inc. and Spiniello Companies, a Joint Venture; approve execution of a Notice of Completion by the Secretary of the Board for and on behalf of the District and have the same recorded; and that in the absence of claims from subcontractors and others, release retention in the amount of \$381,380.55 thirty calendar days after filing the Notice of Completion for the 1235' Backbone Improvement Program Agoura Hills Pipeline Project.

**FINANCIAL IMPACT:**

Final construction costs are as follows:

Construction Contract	\$3,535,740.25
Change Order No. 1	\$209,048.00
Change Order No. 2	\$30,453.28
Change Order No. 3	\$38,656.00
<b>Total Construction Cost</b>	<b>\$3,813,897.53</b>

FY 12-13 approved appropriations for this project #10419 is \$4,550,428. No additional appropriation is needed.

Prepared By: John Zhao, P.E., Principal Engineer

**ATTACHMENTS:**

[Notice of Completion](#)

RECORDING REQUESTED BY

Las Virgenes Municipal Water District

AND WHEN RECORDED MAIL TO

Name: Joanne Bodenhamer
Street Address: Las Virgenes Municipal Water District
City & State Zip: 4232 Las Virgenes Road, Calabasas, CA 91302

SPACE ABOVE THIS LINE FOR RECORDER'S USE

T 420 LEGAL (9-94)

Notice of Completion

NOTICE IS HEREBY GIVEN THAT:

- 1. The undersigned is the owner of the interest or estate stated below in the property hereinafter described.
2. The full name of the undersigned is Las Virgenes Municipal Water District (NAME).
3. The full address of the undersigned is 4232 Las Virgenes Road, Calabasas, CA 91302

(NUMBER AND STREET, CITY, STATE, ZIP).

- 4. The nature of the title of the undersigned is
(E.G., owner in fee OR vendee under contract of purchase OR lessee OR OTHER APPROPRIATE DESIGNATION).
5. The full names and full addresses of all persons, if any, who hold title with the undersigned as joint tenants or as tenants in common are:

Table with 2 columns: Names, Addresses. Row 1: N/A, N/A

- 6. The names of the predecessors in interest of the undersigned, if the property was transferred subsequent to the commencement of the work of improvement herein referred to are (OR IF NO TRANSFER WAS MADE, INSERT THE WORD "none"):

Table with 2 columns: Names, Addresses. Row 1: N/A, N/A

- 7. A work of improvement on the property hereinafter described was completed on June 29, 2012 (DATE).
8. The name of the original contractor, if any, for the work of improvement was J.Fletcher Creamer & Sons Inc. and Spinello Companies, a Joint Venture (NAME OF CONTRACTOR, OR IF NO CONTRACTOR FOR THE WORK OF IMPROVEMENT AS A WHOLE, INSERT THE WORD "none"). [IF NOTICE COVERS COMPLETION OF CONTRACT FOR ONLY PART OF THE WORK OF IMPROVEMENT, ADD: The kind of work done or material furnished was
(GIVE GENERAL STATEMENT, E.G., furnishing of concrete for sidewalks].
9. The property on which the work of improvement was completed is in the City of Agoura Hills, County of Los Angeles, State of California, and is described as follows: 1235' Backbone Improvement Program Agoura Hills Pipeline (set forth description of jobsite sufficient for identification, using legal description if possible).
10. The street address of the said property is None (NUMBER AND STREET, OR, IF THERE IS NO OFFICIAL STREET ADDRESS, INSERT THE WORD "none".)

Dated: November 13, 2012

(SIGNATURE)
Charles P. Caspary (TYPED NAME)

VERIFICATION

I, the undersigned, say:
I am the person who signed the foregoing notice. I have read the above notice and know its contents, and the facts stated therein are true of my own knowledge.

I declare under penalty of perjury that the foregoing is true and correct.

Executed at Calabasas, California, this 13th day of November, 2012.

(SIGNATURE)
Charles P. Caspary, Secretary

ITEM 8A

**DO NOT RECORD**

**Recommended Procedure in the Preparation of a Notice of Completion**

A notice of completion must be filed for record *within 10 days* after completion of the work of improvement (to be computed exclusive of the day of completion), as provided in section 3093, Civil Code.

The "owner" who must file for record a notice of completion of a building or other work of improvement means the owner (or his successor in interest at the date of notice is filed) on whose behalf the work was done, though his ownership is less than the fee title. For example, if A is the owner in fee, and B, lessee under a lease, causes a building to be constructed, then B, or whoever has succeeded to his interest at the date the notice is filed, must file the notice.

If the ownership is in *two or more persons as joint tenants or tenants in common*, the notice may be signed by any one of the co-owners (in fact, the foregoing form is designed for giving of the notice by only one co-tenant), but the names and addresses of the other co-owners must be stated in paragraph 5 of the form.

In paragraphs 3 and 5, the full address called for should include street number, city, county and state.

As to paragraph 6, insert the date of completion of the work of improvement as a *whole* if applicable. However, if the notice is to be given only of completion of a particular contract, where work of improvement is made pursuant to two or more original contracts, strike the words "a work of improvement" and insert a general statement of the kind of work done or materials furnished pursuant to such contract (e.g. "The foundations for the improvements").

If the notice is to be given as a notice of completion of the work of improvement as a *whole*, insert the name of the prime contractor, if any, in paragraph 7. No contractor's name need be given if there is no general contractor, e.g., on so-called "owner-builder jobs". However, if the notice is to be given only of completion of a particular contract, where work of improvement is made pursuant to two or more original contracts, insert the name of the contractor who performed that particular contract.

Paragraph 8 should be completed only where the notice is signed by a successor in interest of the owner who caused the improvement to be constructed.

In paragraph 9, insert the *full legal* description, not merely a street address or tax description. Refer to deed or policy of title insurance. If the space provided for description is not sufficient, a rider may be attached.

In paragraph 10, show the street address, if any, assigned to the property by any competent public or governmental authority.

**NOTICE  
OF COMPLETION**

CHICAGO TITLE COMPANY



WESTERN DIVISION HEADQUARTERS  
245 S. LOS ROBLES AVENUE, SUITE 105  
PASADENA, CALIFORNIA 91101-2820  
(818) 432-7600

CHICAGO TITLE COMPANY







November 13, 2012 LVMWD Regular Board Meeting

TO: Board of Directors

FROM: Facilities & Operations

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**Subject: Engineering Design Services for the 1235-foot Backbone Improvement Program 5 MG Tank**

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**SUMMARY:**

The 5-million gallon (MG) tank was identified in the District's Master Plans, and the Mitigated Negative Declaration (MND) was certified by the Board in October 2009. Subsequent alternative studies had been submitted to the Board and presented to the public during the last two years. At the June 26, 2012 meeting, the Board selected Site A as the preferred site for 5 MG project and directed staff to issue a request for proposals (RFP) for design services.

A request for proposals (RFP) for design services of the 5 MG Tank was sent to five consultant engineering firms on July 23, 2012, followed by a pre-proposal meeting and a field visit conducted on August 13, 2012. Three proposals were received. After evaluations of the proposals, two firms were selected for interviews. AECOM's proposal is recommended as the top candidate by the staff after the interviews for having a well defined scope and detailed preliminary concepts for design, its focus on control of construction cost, proposed resources allocation and the use of a specialized public outreach subconsultant.

**RECOMMENDATION(S):**

Accept the proposals from AECOM for engineering services for the 1235-foot Backbone Improvement Program 5 Million Gallon Tank in the amount not to exceed \$497,777.

**FINANCIAL IMPACT:**

There is sufficient budget to proceed with the design of the tank under CIP Work Number #10476.

**DISCUSSION:**

After the release of the RFP, four firms attended the pre-proposal meeting/tour, and three proposals were received from Civiltec (\$621,395), HDR (\$437,100) and AECOM (\$497,777 with a \$33,000 Public Outreach scope from Katz and Associates). HDR and AECOM provided competitive proposal cost due to their knowledge of District facilities. After an initial review of the proposals, HDR and AECOM were invited for interviews with their respective subconsultants.

After the interviews and further reviews and evaluation by staff, AECOM's proposal is recommended based on the following findings:

- 1) Both firms' proposals are competitive and similar in cost;
- 2) AECOM provided a well defined design scope and detailed preliminary design concepts with a focus on controlling construction cost.
- 3) AECOM also provided an integrated team with historical knowledge of the Las Virgenes Reservoir, Westlake Filtration Plant and related piping systems.
- 4) AECOM's proposal provided a broader view of the proposed engineering scope and defined potential impact and cost saving opportunities for both the 5 MG Tank construction and subsequent filter plant expansion.
- 5) AECOM's proposal also provided an opportunity for the District to inform the public during design phase through a specialized public outreach firm.

Prepared By: Lindsay Cao, P.E., Associate Engineer

**ATTACHMENTS:**

[AECOM Attachments](#)



AECOM  
1220 Avenida Acaso  
Camarillo, CA 93012  
www.aecom.com

805.764.4057 tel  
805.642.8277 fax

September 17, 2012

Las Virgenes Municipal Water District  
Attention: John Zhao, PE  
4232 Las Virgenes Road  
Calabasas, CA 91302

**Subject: Proposal for Preparation of Design, Plans, Specifications, and Bid Documents for a 5-Million-Gallon Water Storage Tank**

Dear Mr. Zhao:

The mission of the Las Virgenes Municipal Water District (District) is to supply clean safe potable water and water for fire protection, a vital public service protecting the health and safety of the communities served by the District. To accomplish this mission, the 5 million gallon (MG) tank, identified in the District's Master Plans and subsequent documents are integral and must be completed. Our team has developed a thorough understanding of the project through development of all major preliminary documents, team involvement in design of the Westlake Filter Plant (WFP), numerous site visits over the past two decades, participation in public outreach workshops, and lessons learned through completion of over 100 storage tanks. Through these efforts,

**AECOM has developed a thorough understanding of the key issues facing this project. For a successful project, the District will need a team that can provide the following:**

- **Base Knowledge.** The District has invested a lot of time and resources into developing this solution, and bringing in a new team to educate on the project, blasting issues, traffic concerns, WFP process, and overarching Backbone Improvements Program would require unnecessary time and expense. The entire team should come prepared to start Day 1.
- **Experience.** The most efficient design, which provides for comprehensive integration and cost consideration, will be provided by a team that *has worked together for decades designing dozens of pre-stressed concrete tanks*. Moreover, a team that can provide that expertise locally and has a proven team that covers the full range of services from conception to start-up, will minimize change orders, increase collaboration and provide low cost face-to-face design and construction coordination.
- **Cost Saving Project Approach.** With the three phase approach for overall improvements identified in the District's CIP, there exists the challenge of avoiding "touching systems" more than once – which increases project cost. A clear approach that bundles improvements in a more efficient manner can be forged from the existing three phase approach by making only minor modifications. In addition, a single firm operating under one roof will provide the District with more value per hour worked and can deliver savings through efficiency.

Understanding these keys to success, AECOM has developed an approach and team that provides the right combination of experience, technical expertise and project approach to deliver a cost-effective, successful project. The following highlights our experience and the benefits we bring to the project:

**AECOM has completed over 2000 projects or task orders for the District over the past 48 years – this is a testament to our culture for technical excellence and client satisfaction. AECOM delivers on our commitments, which is the certainty and assurance this project needs.**

- Project Manager, Glen Hille, PE, was Resident Engineer for the WFP. This provides the District with intimate knowledge of the site, unique experience blasting in the area and an unmatched understanding of the overall process and operation.
- Deputy Project Manager, Ryan Gallagher, PE, and Project Engineer, John Coffman, PE, have participated in

ITEM 8B

several studies focused on the 5 MG tank and ancillary improvements. Ryan managed the Reservoir Pipeline Feasibility Study that produced refined costs for the submerged pipeline and John developed construction traffic values and presented the findings in a public workshop with the District.

- Team members Efrem Sorokin, PE (Instrumentation), Allen Randall, PE (Electrical), and Dave Scherschel, PE, SE (Structural) all participated in the design of the WFP. As part of the design team, they will ensure integration is seamless and the necessary improvements are included.

**The combined experience of this team includes more than a 100 tanks – the District will benefit from our lessons learned on past projects and our experience working together.**

- Project Manager, Glen Hille, PE has experience from nine concrete reservoirs, has worked with many on the team for decades, and is widely recognized for his distinct ability to bring large, controversial projects and programs from start to finish – *on budget and on time.*
- Dave Scherschel has designed more than 100 tanks *including 29 concrete tanks.* Dave has worked on nearly all the District's existing tanks and is an integral part of the proven AECOM tank design approach.
- As Resident Engineer for the Santa Paula 4 MG Pre-Stressed (two months from completion) and Cal Water Harris Reservoir, John Coffman, PE successfully kept *change orders at zero or below 0.5 percent,* respectively. John brings this field experience to your project.
- Public Outreach consultant, Katz & Associates, has experience developing communication plans for construction projects which require blasting, have worked with AECOM on several projects and have experience with the District. AECOM and Katz have the expertise to address public concerns.

**AECOM delivers savings to the District through team efficiency and offering a simplistic, innovative solution.**

- Raising the tank floor elevation to Elevation 1065 and maximizing the vertical excavation, allows for widening the tank and decreasing the height, which diminishes aesthetic impact and reduces the size of the required berm.
- Allowing for WFP improvements, such as disinfection, vacuum pump modifications, flow controls and electrical/instrumentation upgrades to occur at once, with the plant expansion, saves the District money.
- AECOM has a proven approach that is best leveraged by inclusion of our full range of services – design to construction management. By keeping all services under one roof, we can minimize risk and avoid redundant tasks. As such, AECOM is offering to hold rate inflation for the course of the project, if selected for Design and Construction Management. *This results in an estimated savings of over \$30,000, based on a construction start of 2013 and completion in 2014.*

AECOM is proud of our team's capabilities and we appreciate the opportunity to be considered for this project. We would be happy to discuss our proposed approach, team, and concepts with you at your convenience.

AECOM Technical Services, Inc.



# Las Virgenes Municipal Water District

Preparation of Design, Plans, Specifications and Bid Documents for a 5-Million-Gallon Water Storage Tank



ITEM 8B

# Scope of Work



## Background

The District is a special district established in 1958. The service area encompasses 122-square miles in western Los Angeles County and includes the incorporated cities of Hidden Hills, Calabasas, Agoura Hills and Westlake Village, as well as unincorporated areas. The District provides potable water, recycled water and wastewater service to a population of approximately 65,000.

The 2007 Potable Water Master Plan identified the need for a 5 MG Tank, expansion of the Westlake Filtration Plant and upgrades to the Westlake Pump Station as part of the Backbone Improvements Projects. In 2009 the LVMWD board approved the Alternative Study and certified the Mitigated Negative Declaration for the Backbone Improvement program that included the construction of a 5 MG tank at the LVMWD Reservoir site.

Over the past year the AECOM Team has provided LVMWD technical support to further define the project components (and alternatives) and identify public outreach issues that need to be addressed relative to construction traffic, blasting, and landscaping.

This proposal is to provide concept design confirmation for the 5 MG tank (at Site A), plant expansion (optional), and pump station upgrades (optional) as well as the design plans, specifications and bid documents for construction for the 5 MG tank at Tank Site A. Professional services are included to implement an effective public outreach program. We have included optional tasks, that are in addition to LVMWD's RFP, which are based on our anticipation of services that will be needed.

The following scope of work describes the detailed tasks that could be performed by AECOM to successfully execute the project.

## Scope of Work

### Task 1000 – Development Phase and Alternative Analysis

#### Task 1100 – Kickoff Meetings

Meet with LVMWD staff to refine the design goals for the project components as well as the level of engineering effort and schedule for the same. Up to two (2) meetings may be required to complete this task.

Prepare for and attend one (1) coordination meeting with representatives from Department of Public Health (DPH), and one (1) meeting with the City of Westlake Village, to discuss criteria relative to access constraints and public outreach program development.

AECOM will prepare and distribute meeting agendas prior to scheduled meetings and also record and distribute meeting minutes to all attendees following the meeting. The meeting minutes will document the discussions and decisions made.

#### **Task 1200 – Data Gathering and Review**

Conduct reconnaissance level field observation of the project sites. The site observations will be limited to facilities and conditions exposed to view at ground level. The site observations will concentrate on factors pertinent for determining: 1) existing facility functional (hydraulic) relations to the subject project facilities; and 2) visible site conditions that could affect construction access and/or reservoir location/orientation/elevation. Meet with LVMWD to obtain all project related data available, including as-built drawings. Interview District staff to identify a list of items (at the reservoir, plant and pump station) that have room for improvement and items that have performed very well.

#### **Task 1300 – Utility Survey**

Research locations of underground utilities at the plant site. This includes main line facilities for such underground utilities as water, sewer, gas, oil, telephone, and electrical. (No independent field inspection or potholing is anticipated.)

#### **Task 1400 – Topographic Survey**

AECOM will employ the services of Penfield Smith for base map preparation. Services will include:

- Perform conventional field survey for topographic mapping purposes. The survey will include visible surface features such as buildings, fences, curbs, pavement, manholes, valve covers, meters, poles and wires, as well as topographic features. Data will be provided on a base map that includes parcel boundaries and easements.
- Compute field data and compile topographic mapping with a one-foot contour interval. The mapping will include a title sheet with surveyor's notes, a control point listing with descriptions and coordinates, and a legend. The mapping will be prepared using AutoCad.

#### **Task 1500 – Preliminary Design Report (PDR)**

Develop optimal location diameter and elevation for the tank at Site A to minimize visual impacts, construction costs, and HGL impacts (upstream and downstream). A preliminary construction phasing plan and engineer's probable construction cost will be included for the recommended combination of alternatives proposed and

shall include the anticipated duration of each major task per phase.

#### **1510 – Alternatives Development and Analysis**

Provide concept level plans, sections and/or profiles for the following alternatives. Determine, at a concept level, the magnitude of cost as well as pros and cons. Based on AECOM's initial evaluation, this task has been based on the 5 MG Tank being approximately 30-feet high (per EIR) which is different than the 40-foot high tank in the Alternatives Report. The floor elevation will be approximately at elevation 1065 with high water elevation at 1095±. The top 10-feet of the tank will not be used until the filter plant expansion is completed at which time the DE vacuum filter pumps will be modified for the higher discharge HGL.

#### **1511 – Tank and Pipeline**

- Tank
  - Water conveyance to new 5 MG Tank (upgrade existing DE pumps or new transfer pump station or utilize existing until other improvements are completed at the plant)
  - Water circulation in tank (baffles or solar bee)
  - Strategy for summer and winter operations
  - Elevation and diameter of 5 MG Tank (considering existing clearwell, DE pumps, filter water pump operation, and view scape)
  - Size, landscaping and phasing for berm construction to block view of the new tank during and post construction
  - Tank design criteria (Assumed to be Type I prestressed concrete. Type III is not considered feasible due to site constraints.)
- Pipelines
  - Single vs. dual pipelines for 5 MG Tank
  - Pipeline route for 5 MG Tank (through or around the LVMWD Reservoir along the north or east side of plant)
  - Coatings and cathodic protection

#### **1512 – WFP Expansion Coordination with 5 MG Tank**

- UV configuration
  - Utilization of existing clearwell for UV equipment or outside of clearwell and maintaining the clearwell for storage
  - Impact to existing sodium hypochlorite and aqueous ammonia feed system
- Trench excavation adjacent to treatment plant for piping and electrical

### 1513 – PS Electrification Coordination with 5 MG Tank

- LVMWD Reservoir fill options (as is or through the 5 MG tank) and tank operation with plant offline

### 1514 – Development of Sequence of Alternatives and Options

### 1515 – Identify Recommended Combination of Alternatives

## 1520 – Hydraulics

### 1521 – Hydraulic Model

Evaluate existing data and develop hydraulic models for evaluating hydraulic performance for water conveyance from the DE filter pump to the 5 MG Reservoir and from the 5 MG Reservoir, through the filter water pumps into the distribution system.

### 1530 – Workshop #1 (Confirm Combination of Alternatives)

A 4-hr Workshop will be held with LVMWD staff and AECOM staff (PM, Dep. PM, PE, and 2 Subconsultants). Agenda will cover topics listed in Tasks 1510 and 1520.

### 1540 – Technical Memoranda

Technical memoranda will be compiled for the following project components which will be included in the appendix of the preliminary design report.

- TM No. 1 - Hydraulics and Models
- TM No. 2 - Blasting Plan Outline – refine limits of areas considered
- TM No. 3 - Public Outreach Concepts
- TM No. 4 - Blasting Mitigation Concepts

Fugro and Mr. Gordon Revey with Revey Associates, Inc. (RVI) working as a subconsultant to Fugro, will perform two tasks: 1) finalize the preliminary blasting specification prepared report by RVI May 2011, and 2) prepare a Blasting Mitigation Plan (BMP). The blasting specification will be expanded to include pipeline alignments within the plant area, and a map showing the location where blasting will be allowed and not allowed. The blasting specification and map will be incorporated into a technical memorandum. The BMP report will summarize the pertinent blasting program information including anticipated ground accelerations and air pressures at various receptors such as the plant site and closest residences, and mitigation measures that will be incorporated into the project design and construction to minimize impacts. It is anticipated that the information summarized in the BMP will be utilized during Board of Director meetings and public meetings to describe the project components and mitigation measures that will be utilized to reduce the impacts to a less than significant level.

- TM No. 5 - Landscape Concepts

- The Memorandum will reflect the intent of the proposed design to blend the improvements into the existing area and comply with the EIR mitigations inclusive of the configuration of the berm for screening.
- A preliminary cost estimate will be identified.
- Provide two viewshed cross-sections that illustrate the preliminary concepts as necessary (scale to be determined).
- Provide input to assist in the tank color selection.
- TM No. 6 - Traffic Mitigation Concepts
  - Obtain latest project and traffic projection information from client and/or LVMWD.
  - Field review project site traffic characteristics of Three Springs Drive.
  - Research school district school year schedule and bussing schedule.
  - Research and develop additional mitigation measures based on input received.
  - Assist client in the preparation of a traffic impact mitigation specification for the construction documents.
- TM No. 7 - Anticipated Permits

### 1550 – Opinion of Probable Construction Cost

For the preferred combination of alternatives (selected in consultation with LVMWD staff), develop a preliminary opinion of probable construction cost.

### 1560 – Construction Schedule

For the preferred project, develop project schedule for the tank, plant and pump station design through construction.

### 1570 – Geotechnical Report

As a subconsultant to AECOM, Fugro will prepare a foundation report that will summarize the subsurface geologic/geotechnical conditions, geotechnical design parameters, evaluations, and analyses in a report with supporting documentation. The report will include a site layout and exploration plan, geologic map, and laboratory test data (if performed).

One half-day site visit is anticipated with the design team to observe the site conditions. During that site visit a Fugro representative will collect bulk samples for laboratory corrosion testing.

The report will address the following:

- Summary of subsurface and groundwater conditions
- Summary of site geology and seismotectonic environment
- 2010 CBC seismic design criteria



- Deterministic and probabilistic seismic hazard analyses with a site-specific response spectra (assuming 5 percent damping) for a 475-year return period
- Design criteria for a concrete reservoir
- Evaluation of geohazards including liquefaction and seismic settlement
- Anticipated excavation conditions and considerations for temporary support of excavation
- General site grading recommendations with soil material and compaction requirements for compacted fill
- Material specifications for selected backfill and drainage materials
- Foundation support for the proposed reservoir consisting of allowable soil bearing pressures and anticipated total and differential settlement
- Subgrade modulus values to aid in the design of the tank bottom
- Lateral earth pressures for below-grade retaining walls and recommendations for backfill, compaction, and drainage
- Corrosion potential and cement selection

#### 1580 – Preliminary Design Report Compilation

Summarize analysis results in a report, including graphics and text which describe the alternatives considered and the factors and processes used to arrive at the preferred combination of alternatives. Provide description and criteria for design of the selected project.

Compile and submit four (4) draft copies and six (6) final copies of preliminary design report containing the following:

- Brief project description
- Field observations summary
- Summary of coordination meetings
- Summary of alternatives considered and selection process
- Recommendations for project facilities; design criteria
- Opinion of probable cost
- Project schedule
- Appendix
- Technical memoranda (Task 1540)
- Geotechnical Report

**Task 1600 – Workshop #2 Draft PDR Presentation to Staff at WTP Site**

**Task 1700 – CEQA Review of PDR from the CEQA Compliance.**

**Task 1800 – Agency Coordination and Public Outreach**

**1810 – Department of Public Health (DPH)**

Meet with DPH and discuss the PDR with special focus on UV and concrete tank permitting.

#### 1820 – Division of Safety of Dams (DOSD)

Meet or webinar with DOSD and discuss the PDR and technical memorandum “Blasting Plan Outline and Refined Limits of Areas for Blasting”

#### 1830 – Westlake Village (WLV)

As a subconsultant to AECOM, Katz and Associates will coordinate and chair a meeting with WLV and discuss the PDR and technical memoranda of “Public Outreach Concepts”, including landscape concepts, construction traffic mitigation plan concepts, and blasting mitigation concepts.

#### Task 1900 Program Management During Pre-design

AECOM's deputy project manager will interface with LVMWD's project manager as required on a day to day basis inclusive of regularly scheduled weekly conference calls or meetings. Regularly scheduled monthly meetings will be conducted by AECOM's Sr. Project Manager to review schedule, budget, technical, and agency coordination issues.

#### Task 2000 – Final Design, 5 MG Tank and Pipeline

After approval of the PDR by LVMWD, produce a set of design plans, specifications and cost estimate for the construction of the 5 MG Tank, which has been initially estimated at \$7.0M. This proposal is based on designing the following:

- 5 MG Prestressed Concrete Tank (Type I) at Site A.
  - Partially buried with earth berm and landscaping for screening.
  - Overflow pipe into LVMWD Reservoir.
- Inlet and Outlet pipe routed within individual steel casings across the West Saddle Dam above the high water elevation.
- Electrical and Instrumentation for the tank, site irrigation, and tank (exterior) lighting. Electrical service will be extended from the existing facilities; no new SCE service is anticipated.

#### Task 2100 – Preparation of Plans

The following plan sheets are anticipated (40 total):

##### Task 2100 - Civil

1. Title, Vicinity Map
2. General Notes, Sheet Index
3. Site Plan
- 4-7. Tank Site Grading, Access Road and Details

- 8-9. Inlet and Outlet Pipeline Plan and Profile
- 10-11. Inlet and Outlet Pipeline Details
- 12-13. Overflow System
- 14. Reservoir Fill – Operation without Plant Online

**Task 2120 - Structural**

- 15-16. Structural General Notes and Typical Details for Tank
- 17-23. Structural Plans, Elevations, and Details for Tank

**Task 2130 - Electrical**

- 24-27. Electrical

**Task 2140 - Instrumentation**

- 28-30. Instrumentation

**Task 2150 - Traffic Mitigation Criteria**

- 31-33. Concept Design and Criteria for Construction Traffic Mitigation

**Task 2160 - Blasting Limits**

- 34-35. Maximum Limits of Blasting

**Task 2170 – Landscape and Irrigation**

- 36-40. Tank Site Landscaping

Drafts of the design plans, specifications, and estimate shall be submitted to LVWMD at the 50 percent, 90 percent, and 100 percent completion levels. A minimum of one (1) week shall be allotted for internal review of the documents by LVMWD at each completion level before proceeding to the next level. (Per RFP)

**Task 2200 – Specifications**

Specifications will be prepared in MS Word, using AECOM-proprietary standards, and CSI numbering system. AECOM will utilize LVMWD-furnished General Provisions and incorporate the bid tab.

**Task 2250 – Design Review Submittals:**

Submittal	Drawings	Specifications	Opinion of Cost	No. of Copies
50%	Plans, Sections, and Most Details	Outline	Prelim	5
90%	All	Final Draft	-	5
100%	Bid Ready	Bid Ready	Final	1 Bound 1 Unbound for Repro

It has been assumed that LVMWD will reproduce and distribute drawings and specifications to bidders.

**Task 2300 – Opinion of Probable Construction Cost**

Prepare updated opinion of probable construction costs at the 50 percent and 100 percent completion stages.

**Task 2400 – Program Management During Design**

AECOM’s project manager will interface with LVMWD’s project manager as required on a day to day basis. Regularly scheduled weekly conference calls will be conducted. Regularly scheduled monthly meetings will be conducted by the project manager to review schedule, budget, technical, and agency coordination issues.

**Task 2500 – Agency Coordination**

**2510 – DPH Coordination**

**2520 – DODS Coordination**

**2530 – Submit the 50% and 90% submittals to WLW.**

Submit the 50% and 90% submittals to WLW. As a subconsultant to AECOM, Katz and Associates will coordinate and chair two (2) meetings with WLW to review design and performance specifications for construction traffic mitigation, landscape, and blasting

**Task 2600 – Permit Applications**

Compile permit applications for the following:

- DPH – Concrete Reservoir
- Grading Permit from the City of Westlake Village
- DOSD

**Task 2700 – Workshops**

**2710 – Workshop #3 (50% Submittal Review Comments)**

**2720 – Workshop #4 (90% Submittal Review Comments)**

**Task 2800 – QA/QC**

Plans, specifications, and opinion of probable cost will be independently reviewed by AECOM-certified Qualified Technical Reviewers (QTRs) at the 50 percent and 90 percent completion station. Additionally the 90% complete design will be reviewed by Peak Survey and Fugro.

**Task 3000 – Construction Phase Engineering Support Services**

Provide construction phase engineering services to include the following:

- Aid in bid document preparation for the reservoir construction. Review bids and provide recommendations.
- Facilitate permit coordination.
- Attend bi-weekly field construction progress meetings and provide monthly construction reports to LVMWD.
- Review contractor shop drawings.
- Process and develop responses to contractor requests

for information (RFIs).

- Assist in the review and evaluation of contract change orders.
- Provide a qualified geotechnical engineer during critical phases of subgrade preparation.
- Prepare final as-built documents.

The full scope of construction-phase services is difficult to predict, until the design is completed, permit requirements are defined, and mitigation measures are adopted. The scope and estimated fee provided herein should be considered budgetary; a re-examination of the scope and associated fee is recommended upon completion of the design phase.

#### **Task 3100 – Bid-Phase Services**

AECOM will attend the bidders' conferences for the tank, prepare notes, log questions from bidders, and prepare up to 3 addenda each. In addition, AECOM will assist LVMWD in tabulating and comparing the bids, and evaluating bidder qualifications, based on financial and reference checks. It is assumed that LVMWD will advertise for bids, reproduce and distribute contract documents to prospective bidders, maintain a list of bidders, and host the bidders' conference.

#### **Task 3200 – Issued for Construction Documents**

AECOM will compile Issued for Construction Documents; one reproducible and five (5) hard copies will be provided.

#### **Task 3300 – Construction Coordination Meetings**

AECOM will attend the pre-construction meeting for the 5 MG Tank Construction Project. AECOM will attend construction meetings with the contractor, subcontractors, utility representatives, permit agencies, and LVMWD staff. Attendance at up to twenty-four (24) meetings is anticipated.

#### **Task 3400 – File Preparation**

AECOM will maintain a file of shop drawings with review comments, RFIs, change orders, and other documents processed by AECOM.

#### **Task 3500 – Contract Change Orders/Plan Revisions**

Analyze and make recommendations to LVMWD staff regarding contract change orders and plan revisions requested during the course of the construction projects. Change orders will be evaluated from an engineering perspective. Up to six (6) change orders are anticipated.

#### **Task 3600 – Requests for Information**

Review, coordinate with LVMWD staff and respond to contractor's Requests for Information (RFIs). When appropriate, suggestions and alternatives will be provided to the contractor and/or LVMWD staff. A log of RFIs will be maintained. Up to twenty-five (25) RFIs are anticipated.

#### **Task 3700 – Shop Drawing Review**

Receive and review technical documents submitted by Contractor. Submittals will be reviewed by the Engineer for general conformance to the Contract Documents. Subsequent to Engineer's review, Engineer will return the submittal to the Contractor. AECOM will maintain a log of shop drawings that have been submitted, and the disposition. The following is a list of technical submittals anticipated to be reviewed:

- Pipe bedding and backfill
- Road Base
- Asphalt paving
- Concrete mix designs (2)
- Isolation valves
- Coatings
- Aggregate tests
- Reinforcement drawings
- Concrete-related products
- Prestressing plans and calculations for Tank
- Ladders, handrails
- Piping of various types
- Misc. electrical materials
- Field instruments
- Traffic Mitigation Plan
- Blasting Program

We estimate that approximately twenty (20) shop drawing submittals will be reviewed.

#### **Task 3800 – Record Drawings**

Prepare construction record drawings (AutoCAD) based on information (redline markups) supplied by the contractor.

#### **Task 3900 – Project Management for Bid and Construction Phase Engineering Services**

AECOM's design phase project manager will interface with LVMWD's project manager as required. Regularly scheduled conference calls will be conducted the first week of every month.

## Optional Tasks

The following optional scopes of work have been included for the District's consideration. Please note the following:

1. AECOM's Team is the most qualified and efficient for the contract administration and on-site observation. John Coffman, PE will be the resident engineer. He has recently completed the award winning Harris Reservoir with a proactive and "non problem" public outreach program. There are numerous benefits of having the design team directly involved in the field supporting the critical civil, structural, geotechnical and blasting aspects of the project.
2. There would be significant technical and economical benefits to complete the design for the Westlake Filter Plant Expansion and Westlake Pump Station Electrical concurrent with or immediately after the completion of the design for the 5 MG Tank.
3. Overall program risk mitigation and cost control can be achieved by implementing the identified project delivery options.

## Task 4000 – Contract Administration and On-site Observations (Optional)

### 4100 – Pre-Construction Meeting

AECOM will chair the pre-construction meeting in conjunction with District Representatives. Prepare and distribute notes of this meeting.

AECOM will chair weekly construction meetings with the Contractor, subcontractors, utility representatives, permit agencies, and District staff. Prepare and distribute notes. Attendance at up to fifty-two (52) meetings is anticipated.

### 4200 – Contractor Pay Request

Review up to twelve (12) of the Contractor's monthly pay requests including volume calculations and quantity estimates. Pay requests will be forwarded to the District for processing.

### 4250 – File Preparation

AECOM will maintain "field" files of shop drawings with review comments, pay requests, RFIs, change orders, and other documents processed by AECOM. Upon project completion, these "field" files will be transferred to the District for its permanent records.

### 4300 – QA of Construction Staking

As a subconsultant to AECOM, Penfield and Smith will establish survey monuments for the contractor's control points. Additionally, Peak will review the contractors surveys for measuring earthwork quantities for the reservoir. Refer to the attached Peak Survey's proposal for supplemental details.

### 4400 – Permits

AECOM to act as liaison (for communications) between the District and permitting agencies. AECOM will assist the District with finalizing permit coordination and coordination of payments of permit fees which are to be paid by the Contractor or the District.

### 4500 – Environmental Monitoring

AECOM will coordinate, as needed, related on-site environmental monitoring during construction activities and provide the following mitigation monitoring:

- Compliance with the Mitigation Measures in Biological Resources, and Cultural (including Paleontological) Resources as specified in the 2008 Initial Study/ Mitigated Negative Declaration for the LVMWD Backbone System Improvement Project. The scope does not include the Calabasas Pipeline and Agoura Hills Pipeline elements of the Backbone Project; the focus is on the Storage tank site (Tank Site A only).
- The applicable Mitigation Measures are Bio-3 (pre-construction rare plant survey) Bio-4 (preconstruction red legged frog survey), Cul-1 (pedestrian cultural resources survey), Cul-3 (cultural resources monitoring during ground-disturbing construction activities by a qualified archaeologist and a qualified Native American Monitor from the local area), Cul-4 (stop work if cultural resources are encountered during construction to allow evaluation of the find by a professional archaeologist), Cul-5, (stop work and notify County Coroner if human if human remains are encountered during construction), and Cul-7 (stop/divert work to allow professional evaluation if paleontological resources are encountered during construction).
- Mitigation Measures Bio-3, Bio-4, Cul-4, Cul-5, and Cul-7 all include contingent elements that require follow up under specified circumstances (e.g., coordination with regulatory agencies if rare plant surveys and/or red legged frog surveys identify the species of concern; paleontologist evaluation if fossils are found during construction monitoring). In addition CUI-2 specifies that further evaluation is required if the pedestrian survey in Cul-1 identifies a cultural resources site. In all cases, our scope assumes that the mitigation implementation has negative results (no rare plants or red legged frogs found, no new cultural sites or paleontological resources discovered. Positive results (e.g., find of a rare plant would require a scope change).
- We assume that ground disturbing activities during construction will take one week and thus that four weeks (40 hours) of cultural resources monitoring will be required by one archaeologist and one Native American Monitor.
- Brief letter reports will be provided to document the various mitigation activities (e.g., biological and cultural

resources surveys)

**4600 – Certified Payroll**

AECOM will review certified payrolls submitted by the Contractor and subcontractors to verify general compliance with the requirements of prevailing wage. The certified payrolls and any noted potential discrepancies will be forwarded to the District.

**4700 – Contract Change Orders/Plan Revisions**

Analyze and make recommendations to District staff for up to six (6) contract change orders and up to six (6) plan revisions requested during the course of the construction project. Change orders will be evaluated from the construction management perspective.

**4800 – On-Site Observations**

AECOM will provide construction observation services to monitor that the Contractor’s workmanship and materials are in general conformance to the Contract Documents.

The furnishing of such services will not make AECOM responsible for or give the Engineer control over construction means, methods, techniques, sequences or procedures or safety precautions or programs.

The “formal” communications for the construction phases of the projects would be as follows:

- Subcontractors to/from Contractor
- Contractor to/from AECOM
- AECOM to/from District's Project Manager and or District staff

In an effort to assist the District in determining if the construction activities are in general conformance of the Contract Documents, AECOM will review the Contractor’s work on a daily basis (as long as construction activity warrants), maintain daily logs of activities, and coordinate the observations, testing and support activities of Fugro, P&S, and Katz.

AECOM’s field activities are anticipated to be provided by an experienced resident engineer working full time through roughly eight (8) months of the highest construction activities and part time during the initial two (2) months of project start-up and during the last two (2) months of project close out. An equivalent of ten (10) months of full time coverage is budgeted for the estimated twelve (12) month duration of the project.

**4810 – Blasting Related QA Services**

Mitigation Plan regarding the Control of Blasting Effects. Current blasting specifications include important blasting controls for flyrock prevention, and vibration and air-overpressure control. To assure continuity of the intended purpose of these controls we will develop a plan defining how oversight of the work should occur. This plan would define what persons would be responsible for reviewing

individual shot plans. Customized control sheets designed to assure full compliance with all key blasting limitations would be prepared to assure all work and measured blasting effects comply with specified limits. As a contract requirement, the pre-formatted EXCEL control sheets showing all required blast design details, and predicted blast-induced vibration and air-overpressure levels should originate with the Contractor, who would in turn would submit them by e-mail for timely reviews by the engineering team and resident engineer.

Support for the Resident Engineer and Staff. The Contractor performing the work will submit a conceptual blasting plan, blasting safety plan, qualifications of key blasting personnel, and pre-blast survey reports documenting conditions of nearby structures. Support for the Construction Management staff would include reviews of these submittals. Detailed comments would be provided in written memorandums. Mr. Revey and the resident engineer will organize and coordinate a blasting kickoff meeting at the site before the first test is done. At this meeting, attended by key representatives of the Owner, Contractor, Designer, and the Resident Engineer, blast plans and control measures would be reviewed and outstanding submittal issues can be resolved. During the same trip as the kickoff meeting, Mr. Revey will conduct a one-day training session for the Resident Engineer and field inspectors. This training would cover blast design, safety, Flyrock control, vibration and air-overpressure science and monitoring. Other ongoing support include audits of on-site work, phone calls and reviews of individual shot plans and monitoring records. Upon completion of blasting, a final report will be prepared documenting blasting and quality assurance monitoring activities for the project.

**4820 – Geotechnical Monitoring and Materials Testing Services**

As a subconsultant to AECOM, Fugro will provide soil, concrete, and pavement materials testing services during reservoir construction, fill, and backfill above the tank sub-grade and pipeline construction consisting of the following:

- Fugro will provide quality assurance level geotechnical monitoring and oversight during construction of the reservoir and associated facilities. Oversight and monitoring activities will consist of observation and oversight of property surveys, construction excavation and shoring installation, drilling activities related to blasting, and vibration monitoring of subcontractor. Fugro will provide vibration monitoring equipment and trained staff consistent with project specifications. The estimated level of effort is an average of 6 hours per week for 60 weeks.
- Fugro will provide materials testing services during construction in support of the AECOM resident engineer. We anticipate that our services will include providing certified technicians to test the soil materials, concrete,

and steel elements. Specific testing elements are summarized in the following table:

Tank Pad Preparation	2 days @ 6 hrs/day
Portland Concrete Cement	
• Sampling and Testing	45 days @ 6 hrs/day
• Concrete Cylinders	Assume 80 sets of 4 @ \$30 ea.
In-Place Density Testing	
• Rough Grading and Tank Backfill	20 days @ 4hrs/day
• Pipeline trench backfill	8 days @ 4 hrs/day
• Vaults and connections	4 days @ 4 hrs/day
Laboratory Testing	(estimated \$ 2,500)
<ul style="list-style-type: none"> <li>• Daily field reports (included in hourly technician rate)</li> <li>• Final summary report, assume 40 man-hours</li> <li>• Project management and support by construction services manager</li> </ul>	

#### 4900 – Project Management for Contract Administration and On-site Observations

AECOM's Resident Engineer will interface with LVMWD's Project Manager as required on a day to day basis. In addition to the weekly construction meetings, regularly scheduled conference calls will be conducted the first week of every month.

#### 4910 – Public Outreach

As a consultant to AECOM, Katz and Associates will facilitate the following Public Outreach Program:

- Preconstruction Neighborhood Workshop
- Monthly Status Report to Neighborhood and WLV
- Post-construction Neighborhood Workshop

#### Task 5000 – Westlake Filtration Plant Expansion (Optional)

##### Task 5100 – Preliminary Design

###### Task 5110 – DE Filtration

###### Task 5120 – Influent water piping modification for improving hydraulic balance in DE filter

###### Task 5130 – Fixed speed or variable speed vacuum pumps (new pumps and motors or just motors)

###### Task 5140 – Effluent, pre-coat and hold pipe lining corrosion/erosion and relocation of turbidity sample port and discharge header pressure port

###### Task 5150 – Delete rate of flow controller (ROFC) for variable speed operation

###### Task 5160 – Filter to waste requirements

##### Task 5200 – Design

##### Task 5300 – Construction Phase Engineering Services

##### Task 5400 – Contract Administration and On-site Observation

##### Task 6000 – Inlet/Outlet Pipeline Design Underwater Route (Optional)

##### Task 7000 – Westlake Pump Station Electrification Design (Optional)

##### Task 7100 – Preliminary Design

###### Task 7110 – FWP Operation with high HGL

###### Task 7120 – Suction and Discharge Surge Models

###### Task 7130 – SCE Saving by Design grant application

###### Task 7140 – SCE Service Application

##### Task 7200 – Design

##### Task 7300 – Construction Phase Engineering Services

##### Task 7400 – Contract Administration and On-site Observations

##### Task 8000 – Project Delivery (Optional)

##### Task 8100 – Separate Blasting Contract (consistent with the project delivery system for the original plant)

##### Task 8200 – Prequalification of Prime Contractors

##### Task 8300 – Prequalification of Blasting Contractor

#### Special Engineering Services

All engineering work to be performed by AECOM cannot be defined in detail at this time. Additional engineering work related to the project, and not included in the above scope of work may be needed during the project. Such work is classified as Special Engineering Services. These additional tasks could include the following:

- Preparation of architectural renderings and color boards.
- The development and implementation of a “formal” partnering arrangement.
- Assistance to LVMWD in claims resolution arbitration or litigation arising from the construction of the project.
- Preparation for and attendance at meetings or other tasks associated with the project but not specifically defined as Planned Engineering Services.
- Construction surveying.
- Grading or building and safety submittals or permits
- Easement, or property acquisition

This proposal is based on the following anticipated capital improvements:

- 5 MG Prestressed Concrete Tank (Type I) at Site A

solar bee circulation.

- Inlet and Outlet CML&C steel pipe routed inside the LVMWD Reservoir above high water elevation to the north east area of the treatment plant site
- Overflow pipe to LVMWD reservoir
- Electrical and instrumentation for the tank, site irrigation, and exterior lighting at the tank

It is understood that the full use of the new 5 MG Tank may not be realized until the plant expansion and pump station improvements are completed.

### Estimated Level of Effort

The attached Engineering Fee Estimate illustrates the level of engineering effort anticipated for completion of the above tasks.

AECOM proposes to perform these services on a time-and-materials basis, in accordance with the terms, conditions, and rates contained in our standard fee schedule which is also attached.

### Other Conditions

**Reuse:** Any reuse of Design Professional prepared Work, except for the specific purposes intended hereunder, will be at District's sole risk and without liability or legal exposure to Design Professional or its subconsultants.

**Safety:** District agrees that in accordance with generally accepted construction practices, the construction contractor will be required to assume sole and complete responsibility for job site conditions during the course of construction of the Project, including safety of all persons and property, and that this requirement shall be made to apply continuously and not be limited to normal working hours. Design Professional shall not have control over or charge of, and shall not be responsible for, construction means, methods, techniques, sequences or procedures, as these are solely the responsibility of the construction contractor. Design Professional shall not have the authority to stop the work of the construction contractor. In no event shall Design Professional be liable for the acts or omissions of any construction contractors, their subcontractors, any of their agents or employees, or any other persons or entities performing any work related to this project, or for the failure of any them to carry out construction work under contract with the District.

**Contractor Indemnification/Additional Insured Status:** District agrees to obtain and maintain for the benefit of Design Professional the same indemnities and insurance benefits obtained for the protection of District from any contractor or subcontractor working on the project and shall obtain from that contractor or subcontractor insurance certificates evidencing Design Professional as an additional named insured.

**Entitled to Rely:** Consistent with the professional standard of care and unless otherwise specifically provided herein, Design Professional shall be entitled to rely upon the accuracy of data and information provided by District or others without independent review or evaluation.

**Opinions of Construction Cost:** Any Opinion of the Construction Cost prepared by Design Professional represents its judgment as a design professional and is supplied for the general guidance of District. Since Design Professional has no control over the cost of labor and material, or over competitive bidding or market conditions, Design Professional does not guarantee the accuracy of such opinions as compared to contractor bids or actual cost to District.

**Hazardous Materials:** Notwithstanding anything in this Agreement, Design Professional shall have no responsibility for the discovery, presence, handling, removal or disposal of, or exposure to persons to hazardous materials in any form, at the Project Site.

### Assumptions

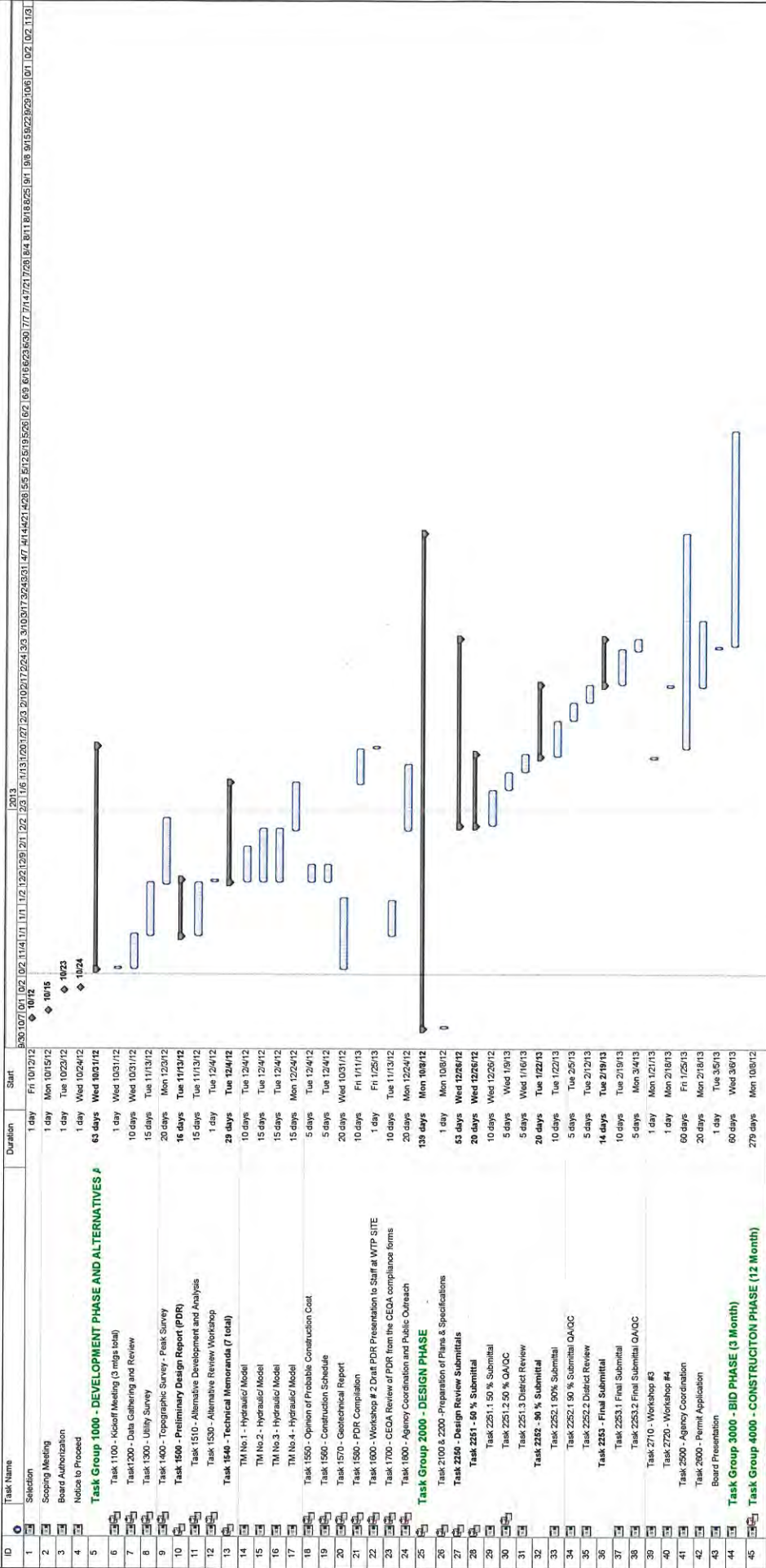
- No nesting surveys will be required (Bio-1).
- Although not anticipated, follow up efforts related to positive results in Cul-2, Cul-3, Cul-4, Cul-5, and Cul-7 can be provided as additional services.
- Blasting plan, pre-blasting survey, and construction traffic mitigation plan will be provided by the construction contractor. AECOM will compile performance based specifications.
- State and federal funding is not being used for the project, therefore a labor compliance monitoring program is not required.
- ICC certifications are not required for specialty inspections by the AECOM Engineer of Record or his/her AECOM designee.
- Construction survey for staking and quantity measurements will be by the construction contractor. AECOM to provide QA oversight.
- District will provide current Title Report and easement data.
- Easement, right-of-way, or land acquisition is considered additional scope of work.

### Subconsultant Scope of Work

Subconsultant Scope of Work will be furnished upon request.

# Engineering Design, Plans, Specifications and Technical Storage for Bid and Construction Phase for 5-MG Water Storage

Schedule 10-8-2012





## AECOM's Fee Schedule for Professional Services

Effective January 1, 2012

<b>Engineers, Planners, Architects, Scientists</b>	
Student Assistant	\$81.00 per hour
Assistant I	\$99.00 per hour
Assistant II	\$112.00 per hour
Associate	\$133.00 per hour
Senior I	\$158.00 per hour
Senior II	\$181.00 per hour
Principal	\$219.00 per hour
Company Officer	\$237.00 per hour
Special Consultant	\$184.00 per hour
<b>Construction Administration Personnel</b>	
Resident Project Representative	\$109.00 per hour
Senior Resident Project Representative	\$128.00 per hour
Resident Engineer	\$156.00 per hour
Construction Services Manager	\$206.00 per hour
<b>Technical Support Staff</b>	
Clerical / General Office	\$70.00 per hour
Administrative Specialist	\$83.00 per hour
Drafter / CADD Technician	\$73.00 per hour
Assistant CADD Operator	\$86.00 per hour
Designer / CADD Operator	\$97.00 per hour
Senior Designer/Design CADD Operator	\$112.00 per hour
Design/CADD Supervisor	\$125.00 per hour
<b>General Project Expenses <sup>(1)/</sup></b>	5% of Labor
<b>Direct Project Expenses</b>	
Other Reproduction (8-1/2 x 11 / 11x17 Color)	\$1.15 / \$1.50 per page
Plan Sheet Printing — In House Bond / Vellum / Mylar	\$3.00 / \$4.00 / \$7.00 per sheet
Subcontracted Services/Reproduction	Cost + 15%
Subcontracted or Subconsultant Services	Cost + 15%
Auto Mileage for Construction Phase Services	\$0.60 per mile
Travel & Subsistence (other than mileage)	Cost
Miscellaneous Materials	Cost + 15%

If authorized by the Client, an overtime premium multiplier of 1.5 may be applied to the billing rate of hourly personnel who work overtime in order to meet a deadline which cannot be met during normal hours.

Applicable sale taxes, if any, will be added to these rates. Invoices will be rendered monthly. Payment is due upon presentation. A late payment finance charge of 1.5% per month (but not exceeding the maximum rate allowable by law) will be applied to any unpaid balance commencing 30 days after the date of the original invoice.

Fee schedule is subject to change annually.

(1)/ Includes mail, telephone, fax, office photo copies, personal computers and mileage (except as noted).

**ITEM 8B**





November 13, 2012 LVMWD Regular Board Meeting

TO: Board of Directors  
FROM: Facilities & Operations

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**Subject: Rancho Las Virgenes Design of a Third Digester: Approval of Plans and Specifications and Call for Bids**

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Las Virgenes-Triunfo Joint Powers Authority approved funding for this matter in the Joint Powers Authority Budget. This recommendation is before the LVMWD Board of Directors for action, as administering agent, as authorized under the Joint Powers Authority Agreement.

**SUMMARY:**

At the November 7, 2011 JPA meeting, the JPA awarded the design of a third digester at the Rancho Las Virgenes Composting Facility to Kennedy/Jenks Consultants. As part of their design services, Kennedy/Jenks was authorized to prepare plans and specifications for the proposed digester system. On September 4, 2012, District staff presented a progress report on the plan and specifications, and value engineering efforts taken at the 60% phase of design. The construction plans and specifications are now completed.

The proposed schedule will assure the project is complete by June 14, 2014:

Call for Bids	November 13, 2012
1st Advertisement	November 26, 2012
2nd Advertisement	December 3, 2012
Mandatory pre-bid job walk	December 12, 2012
Bid opening	January 16, 2013
Project award	February 4, 2013
Project completion	June 14, 2014

Additionally, Kennedy/Jenks Consultants, the design engineers for the project, submitted a proposal at the request of District staff, for bid support services. The estimated cost of service is \$11,000.00

**RECOMMENDATION(S):**

Approve the plans and specifications for the Rancho Las Virgenes Third Digester Project; authorize a Call for Bids in accordance with the project specifications and the proposed Bid Schedule; and approve the contract with Kennedy/Jenks Consultants in the amount of \$11,000.00 for bid support services.

**FINANCIAL IMPACT:**

A total of \$3,531,418.00 was approved in the FY 12-13 budget. No additional funds are required at this time.

**DISCUSSION:**

The existing digesters have been in continuous service since the initial startup of the facility in 1993 and there is insufficient capacity to take either of the digesters out of service for cleaning and maintenance. Additionally, the digesters were originally designed for a loading rate of 80,000 gallons per day to achieve a 29 day solids retention time. Lately, Tapia has increased sludge production and is currently sending

ITEM 8C

approximately 99,000 gallons per day. The maximum allowable loading rate with two digesters is 120,000 gallons per day to assure a minimum 20 day solids retention time. To ensure that the required solids retention time is met and to provide the necessary redundancy for maintenance, the preliminary design report, received and filed by the JPA Board on April 2, 2012, recommended that a third 1.16 MG digester be constructed. The proposed digester will be a pre-stressed or cast-in-place, concrete tank similar to the existing two. Additionally, as part of the design for the proposed digester, upgrades will be made to the existing digester heating system. The digesters are currently heated by a steam injection system. This system, however, has partially failed; and the system cannot function using the waste heat from the cogeneration engine. The steam injection system will be replaced with a more efficient and reliable heat exchanger system.

Prepared By: James Spicer II, Associate Engineer

**ATTACHMENTS:**

[Notice Inviting Bids](#)

**NOTICE INVITING SEALED PROPOSALS (BIDS)**  
**Las Virgenes – Triunfo Joint Powers Authority**  
**Rancho Las Virgenes Third Digester**

NOTICE IS HEREBY GIVEN that the Board of Directors of Las Virgenes Municipal Water District invites and will receive sealed proposals (bids) up to the hour of **3:00 pm on Wednesday, January 16<sup>th</sup>, 2013**, for furnishing the work described in the contract documents. Bids received after the time stated in the Call for Bids will not be accepted and will be returned, unopened, to the bidder. The time shall be determined by the time on the receptionist telephone console in our Headquarters lobby. Proposals will be publicly opened and read aloud at the office of the District, 4232 Las Virgenes Road, Calabasas, California. Said bids shall conform to and be responsive to the Specifications and Contract Documents for said work as heretofore approved by the District.

A **mandatory** pre-bid tour will be conducted at **9:00 am on Wednesday, December 12<sup>th</sup>, 2012**. The meeting will begin at the District headquarters at 4232 Las Virgenes Road, Calabasas, CA 91302. Attendance at the pre-bid conference is a condition precedent to submittal of the bid and the District will not consider a bid from any bidder not represented at the pre-bid conference. Questions regarding the project may be directed to James Spicer, P.E., at 818-251-2142.

Sets of contract documents may be purchased at the District office upon payment by check of **twenty-five dollars** (\$25) for each hard copy set requested, or ten dollars (\$10) for each Compact Disc (\$10) requested. Checks shall be made payable to the Las Virgenes Municipal Water District. Purchase price will not be refunded

Each bid must be on the District bid form and shall be sealed and filed with the secretary of the District at or before the time stated in the Notice.

All terms and conditions contained in the Specifications and Contract Documents shall become part of the contract. The Board of Directors of Las Virgenes Municipal Water District reserves the right to reject any and all bids and to waive any and all irregularities in any bid. No bidder may withdraw his bid after the said time for bid openings until 60-days thereafter or until the District has made a final award to the successful bidder or has rejected all bids, whichever event first occurs.

The Board of Directors of the District reserves the right to select the schedule(s) under which the bids are to be compared and contract(s) awarded.

BY ORDER OF THE GOVERNING BODY OF  
LAS VIRGENES MUNICIPAL WATER DISTRICT

\_\_\_\_\_  
Dated

\_\_\_\_\_  
Charles Caspary, Board Secretary  
Secretary of the Board



November 13, 2012 LVMWD Regular Board Meeting

TO: Board of Directors

FROM: Facilities & Operations

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**Subject: Rehabilitation of 18-inch Recycled Water Pipeline from Tapia State Park to Camp David Gonzalez: Approval of Plans and Specifications and Call for Bids**

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Las Virgenes-Triunfo Joint Powers Authority approved funding for this matter in the Joint Powers Authority Budget. This recommendation is before the LVMWD Board of Directors for action, as administering agent, as authorized under the Joint Powers Authority Agreement.

**SUMMARY:**

The 18-inch Recycled Water (REW) pipeline was installed in 1964. Eight leak repairs have occurred along this pipeline due to corrosion or poor mortar coating at joints. Five of the leaks were from Tapia State Park to Camp Gonzalez due to highly corrosive soil in the area. In 2004, a report was prepared by M.J. Schiff & Associates (now HDR/Schiff) recommending that cathodic protection (CP) be installed to extend pipeline life. In March 2008, Schiff prepared drawings and specifications for installation of a CP system on the 18-inch REW pipeline between the Tapia Water Reclamation Facility and Mulholland Highway. Due to the cost of bonding at every joint and lack of a redundant system to take the 18" REW out of service, this construction was postponed.

With the completion of the 24-inch REW pipeline in 2010 that provides system redundancy to the 18" REW, the District staff administratively approved a proposal from HDR in the amount of \$21,998.00 to modify the 2008 designs for the installation of CPs at the area where 5 leaks had occurred from Tapia State Park to Camp Gonzales. The scope also includes replacement of one 40-ft section of the 18" REW pipeline in Tapia Park. This section of the pipeline was observed to be badly corroded during the 24" REW pipeline construction. HDR completed the plans and specifications, and the proposed bid schedule is as follows:

Call for Bids	November 13, 2012
1st Advertisement	November 19, 2012
2nd Advertisement	November 26, 2012
Mandatory Pre-bid Job Walk	December 17, 2012
Bid Opening	January 9, 2013
Project Award	January 22, 2013
Project Completion	June 30, 2013

After completion of this project, electrical continuity for the rest of the pipelines of 18" REW will be confirmed, and cathodic protection can be added at relatively low cost to only the joints that have no electrical continuities.

**RECOMMENDATION(S):**

Approve the plans and specifications for the Rehabilitation of 18" REW Pipe project; and authorize a Call for Bids in accordance with the project specifications and the proposed Bid Schedule.

**FINANCIAL IMPACT:**

ITEM 8D

The FY 2012-13 budget provides funding in the amount of \$155,000 for this project under CIP Job No. 10418, Rehabilitation of 18" REW Pipe (Tapia/Mulholland Highway). No additional budget is required at this time.

Prepared By: Lindsay Cao, P.E., Associate Engineer

**ATTACHMENTS:**

[Notice of Inviting Bids](#)

**NOTICE INVITING SEALED PROPOSALS (BIDS)**  
**Rehabilitation of 18-inch REW Pipeline**

**from Tapia State Park to Camp David Gonzalez**

NOTICE IS HEREBY GIVEN that the Board of Directors of Las Virgenes Municipal Water District invites and will receive sealed proposals (bids) up to the hour of **3:00 p.m.** on **January 9, 2013**, for furnishing the work described in the contract documents. Bids received after the time stated in the Call for Bids will not be accepted and will be returned, unopened, to the bidder. The time shall be determined by the time on the receptionist telephone console in our Headquarters lobby. Proposals will be publicly opened and read aloud at the office of the District, 4232 Las Virgenes Road, Calabasas, California. Said bids shall conform to and be responsive to the Specifications and Contract Documents for said work as heretofore approved by the District.

A **mandatory** pre-bid tour will be conducted at **9:00 a.m. on December 17, 2012**. The meeting will begin at the District headquarters at 4232 Las Virgenes Road, Calabasas, CA 91302. Attendance at the pre-bid conference is a condition precedent to submittal of the bid and the District will not consider a bid from any bidder not represented at the pre-bid conference. Questions regarding the project may be directed to Lindsay Cao, P.E., at 818.251.2163.

Sets of contract documents may be purchased at the District office upon payment by check of **thirty-five dollars** (\$35) for each hard copy set and \$10 for each CD set. Purchase price will not be refunded.

Each bid must be on the District bid form and shall be sealed and filed with the secretary of the District at or before the time stated in the Notice.

All terms and conditions contained in the Specifications and Contract Documents shall become part of the contract. The Board of Directors of Las Virgenes Municipal Water District reserves the right to reject any and all bids and to waive any and all irregularities in any bid. No bidder may withdraw his bid after the said time for bid openings until 60-days thereafter or until the District has made a final award to the successful bidder or has rejected all bids, whichever event first occurs.

The Board of Directors of the District reserves the right to select the schedule(s) under which the bids are to be compared and contract(s) awarded.

BY ORDER OF THE GOVERNING BODY OF  
LAS VIRGENES MUNICIPAL WATER DISTRICT

\_\_\_\_\_  
Dated

\_\_\_\_\_  
Charles P. Caspary  
Secretary of the Board





November 13, 2012 LVMWD Regular Board Meeting

TO: Board of Directors

FROM: Finance & Administration

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**Subject: Proposed Change of Dental Insurance Provider**

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**SUMMARY:**

Currently, the District contracts with MetLife Insurance Company to provide Dental Insurance coverage to employees. The contract with MetLife will expire on 12/31/2012. In preparation for these renewals, the District began requesting renewal rates via our broker, Poms & Associates, Inc. from interested carriers in August of this year.

Poms & Associates, Inc. took our current dental coverage plan to market. All available plans were solicited to provide quotes based on the size of our group and our census information. MetLife Insurance Company is the District's current provider of employee dental insurance coverage. This is our second year with MetLife. MetLife's first quote came in with an increase to our current rate of 17% however; their final quote includes an increase of 8.53% over our current rate.

In reviewing all plans, United Concordia is able offer the same benefits with an enhanced out-of-network coverage benefit for preventative and diagnostic services at a substantially lower rate compared to our current premiums and other plan offers.

**RECOMMENDATION(S):**

Authorize the General Manager to execute a renewal of a two year contract with United Concordia to provide dental Insurance coverage at an annual cost of \$136,499.

**FINANCIAL IMPACT:**

The current annual MetLife premium is \$153,939. Approval of this change will result in a savings of \$17,441 (11.33%).

**DISCUSSION:**

Renewal periods offer an opportunity to seek the best plan carrier with the same or similar level of benefits at the best possible rate. All collective bargaining agreements with employee associations and unions allow for the District to select an insurance plan different from the current plan as long as the current level of benefits is not reduced. Information regarding this proposal was sent to all represented employees to review and comment on. No negative comments were received.

Included in this report is the finalized proposal coordinated by our broker and reviewed by staff that includes information from all plans that were interested in providing quotes to the District. In comparing 2013 rates to premium rates in 2009, the current proposed rates are 13.6% less. The District continues to make strides in reducing costs to provide benefits to employees as demonstrated in the current recommended premium quote.

After analysis of dental provider comparison reports and the usual and customary rates (UCR) of all dental plans that provide the same or similar benefit levels to employees, staff recommends awarding the contract to United Concordia for dental insurance for two years. United Concordia's percentage of network providers

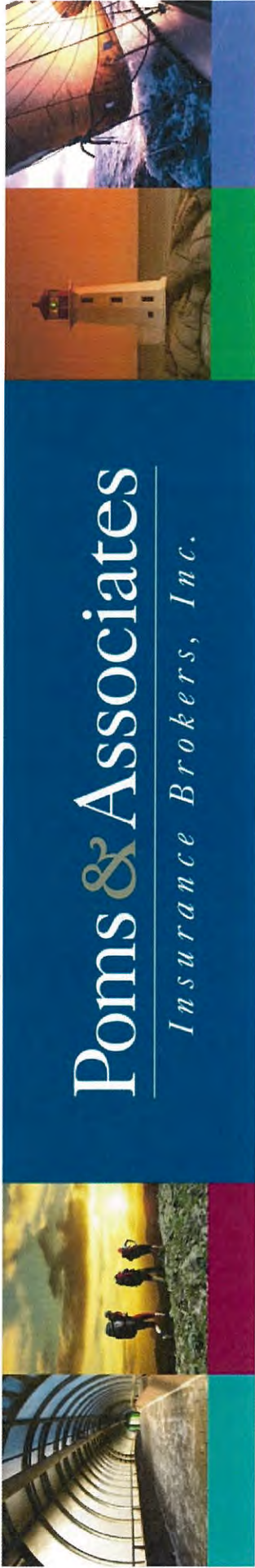
ITEM 9A

is equal or similar in comparison to the other plans.

Prepared By: Sherri Paniagua, Human Resources Manager

**ATTACHMENTS:**

[2013 Dental Insurance Proposals](#)



**Poms & Associates**  
*Insurance Brokers, Inc.*

Prepared for:

# LAS VIRGENES MUNICIPAL WATER DISTRICT

Sherry Skarda

Senior Vice President, Employee Benefits

Kelly Nelson

Senior Account Manager, Employee Benefits

Effective Date: January 1, 2013

**Respectfully Submitted by**

Poms & Associates Insurance Brokers, Inc.

5700 Canoga Avenue, Suite 400 \$ Woodland Hills, CA 91367

[800] 578.8802 ■ fax [818] 449.9321 ■ [www.pomsassoc.com](http://www.pomsassoc.com)

## LAS VIRGENES MUNICIPAL WATER DISTRICT

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### *Important Facts About This Proposal*

Please note that you must provide COBRA participants 30 days notice of any increase in rates and/or reduction or termination of benefits. If you do not provide a renewal decision within 30 days of the renewal or change in rates, you may be responsible for any increase in premium for the initial 30 days for COBRA participants.

This proposal is based on the census data and information provided by your company. Final rates may be adjusted to reflect the overall health risk as determined through the carriers medical underwriting, based on the final enrollment data and forms required and submitted to the carrier prior to coverage going into effect. Final rates also may vary from those contained in this proposal as a result of differences in census information, or data entry or typographical errors.

This plan comparison is neither a contract, nor a solicitation of an application. Please consult insurance company certificates and/or policies for a complete description of benefits, limitations, exclusions and participation requirements.

This proposal assumes there are no medical conditions such as pregnancies, langes claims or disabilities other than those listed on the Risk Assessment form completed and signed by an authorized representative of your company. If unfavorable underwriting conditions are discovered, the quoted rates may be adjusted.

Rates and underwriting requirements are subject to change without notice. Coverage, rates, and acceptance remain the exclusive authority of the insurance carrier.

A change of more than 10% in the final enrollment may necessitate re-rating from all carriers.

This proposal is not an offer of coverage and does not guarantee the acceptance of any application for insurance by any carrier represented herein. Existing coverage should not be canceled until the carrier has approved the new coverage in writing.

# LAS VIRGENES MUNICIPAL WATER DISTRICT

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## ***Poms & Associates Insurance Brokers, Inc. Privacy Statement***

### ***Purpose of this Policy***

Poms & Associates is committed to protecting your privacy and safeguarding your personal information in whatever form obtained.

### ***Information Collected***

We may collect personal information such as that provided to us on applications or questionnaires (i.e. name, addresses, contact information, phone numbers, email addresses, etc.); or other personal information about you from insurance companies that underwrite your insurance; information from the Department of Motor Vehicles or other consumer reporting agencies; and trade secret information which is proprietary information related to your business. We may also collect private health information (PHI) that is related to the placing of health insurance contracts or health claims.

### ***Information Disclosed to Third Parties***

We generally do not disclose your personal information to third parties, except in the course of our general business practices to other Poms & Associates employees with a need to know who are performing a business, professional or insurance function on your behalf; to enable a third party to perform a business, professional or insurance function for us on your behalf; or to the extent required by law. Poms & Associates does not otherwise sell, exchange, publish or transfer your personal information without your consent.

### ***Information Security***

We restrict access to nonpublic personal information about you to those employees who need to know that information in order to provide products or services to you. We maintain physical, electronic and procedural safeguards appropriate to the sensitivity of the personal information we collect, use, and maintain. However, no security system is impenetrable and we cannot guarantee the security of our database. We cannot guarantee that information you supply will not be intercepted while being transmitted to us over the internet. We ask that you do your part by having policies and practices that are consistent with good security measures and best practices.

### ***Correcting or Removing Your Personal Information***

If you would like to correct the Confidential Information you have provided to us, or to request that we remove your information from our records, e-mail us at [Privacy@pomsassoc.com](mailto:Privacy@pomsassoc.com) or contact our corporate office with the correction or removal request at Poms & Associates Insurance Brokers, Inc., 5700 Canoga Ave., Ste 400, Woodland Hills, CA 91367.

### ***Changes to our Privacy Policy***

We reserve the right to make changes to our Privacy Policy at any time. We encourage you to review the Web site and the Privacy Policy in particular periodically for any updates or changes. Your continued access or use of this Web site shall be deemed your acceptance of all terms and conditions contained in this Privacy Policy.

## LAS VIRGENES MUNICIPAL WATER DISTRICT

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### *Commission Disclosure*

Except in cases where Poms & Associates has a specific fee agreement to receive compensation from its client, Poms & Associates customarily receive compensation from insurers and TPA's for its professional services in the form of commissions. These commissions consist of a percentage of the premium collected by the insurers. Poms & Associates may also receive additional compensation under agreements with one or more insurers in the form of commission overrides or based on some combination of volume, profitability or other factors. Such agreements may be in effect with one or more of the insurers with whom your insurance is placed. At your request, Poms & Associates will be pleased to supply further details of any such fee, override or other compensation that relates to your account.

# LAS VIRGENES MUNICIPAL WATER DISTRICT

## Proposal Assumptions

<b>Effective Date</b>	<b>January 1, 2013</b>
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<b>Census Assumptions</b>	<b>Dental</b>
<b>Total Covered Employees</b>	<b>118</b>
<i>Single:</i>	23
<i>Two Party:</i>	45
<i>Family:</i>	50

<b>Carriers Presented</b>	<b>Line(s) of Coverage</b>	<b>A.M. Best Rating</b>	<b>Rating Classification</b>
Aetna	Quoted - Uncompetitive (21%-23.47%)	A	Excellent
Assurant	Quoted	A-	Excellent
Cigna	Quoted	A	Excellent
Delta Dental	Quoted - Uncompetitive (24.89%)	A-	Excellent
Guardian Life	Quoted	A++	Superior
Principal Life	Quoted	A+	Superior
Prudential	Declined - Underwriting Guidelines	A+	Superior
United Concordia	Quoted	A-	Excellent

While we strive to be certain that your insurance is placed with a reputable, highly rated insurance company, we have no way of guaranteeing the financial accuracy of the Best's Guide or the financial stability of any insurance company. For these reasons, we recommend that you take into account the financial stability of all the insurance companies prior to making your selection as to who will write your insurance.





# LAS VIRGENES MUNICIPAL WATER DISTRICT

## DPO DENTAL PLAN COMPARISON

	CURRENT / RENEWAL / NEGOTIATED / RENEWAL OPTION		PROPOSED AETNA		PROPOSED DELTA DENTAL		PROPOSED PRINCIPAL LIFE	
	METLIFE DPO / NON-DPO	80th	DPO / NON-DPO	80th	PPO // PREMIER / NON-DPO	maximum plan allowance	EPO // DPO / NON-DPO	80th
Non-Network Reimbursement	90th	80th	90th	80th	maximum plan allowance	90th	80th	
Annual Deductible								
Individual:	\$25		\$25		\$25	\$25	\$25	
Family:	\$75		3 X		\$75	\$75	\$75	
Preventive/Diagnostic	100% / 80%		100% / 80%		100% // 80% / 80%	100% // 100% / 80%	100% // 100% / 80%	
Deductible Applies:	no		no		no	no	no	
Applies to Annual Maximum:	yes		yes		yes	yes	yes	
Restorative (Fillings)	80% / 80%		80% / 80%		80% // 80% / 80%	90% // 80% / 80%	90% // 80% / 80%	
Oral Surgery	80% / 80%		80% / 80%		80% // 80% / 80%	90% // 80% / 80%	90% // 80% / 80%	
Endodontics	80% / 80%		80% / 80%		80% // 80% / 80%	90% // 80% / 80%	90% // 80% / 80%	
Periodontics	80% / 80%		80% / 80%		80% // 80% / 80%	90% // 80% / 80%	90% // 80% / 80%	
Crowns & Bridges	50% / 50%		50% / 50%		50% // 50% / 50%	60% // 50% / 50%	60% // 50% / 50%	
Annual Maximum	\$1,500		\$1,500		\$1,500	\$1,500	\$1,500	
Orthodontia	50% / 50%		50% / 50%		50% / 50%	50% // 50% / 50%	50% // 50% / 50%	
Orthodontia Plan Maximum	\$2,000		\$2,000		\$2,000	\$2,000	\$2,000	
<b>Cost Summary</b>								
Single	25	\$50.94	\$59.60	\$55.28	\$54.95	\$62.90	\$61.64	\$56.55
Two Party	43	\$91.46	\$107.01	\$99.26	\$98.66	\$112.93	\$110.67	\$112.47
Family	50	\$152.44	\$178.35	\$165.44	\$164.45	\$188.22	\$184.46	\$206.36
Total Monthly Premium	118	\$12,828.28	\$15,008.93	\$13,922.18	\$13,838.63	\$15,839.49	\$15,522.81	\$16,567.96
Total Annual Premium		\$153,939.36	\$180,107.16	\$167,066.16	\$166,063.56	\$190,073.88	\$186,273.72	\$198,815.52
Cost Variance			\$26,167.80	\$13,126.80	\$12,124.20	\$36,134.52	\$32,334.36	\$44,876.16
Percentage Variance			17.00%	8.53%	7.88%	23.47%	21.00%	29.15%
						24.89%		28.11%

This is not a complete explanation of benefits. Please see actual plan brochure for complete details.

# LAS VIRGENES MUNICIPAL WATER DISTRICT

## DPO DENTAL PLAN COMPARISON

	CURRENT / RENEWAL / NEGOTIATED / RENEWAL OPTION		PLAN A		PLAN B	
	METLIFE		ACWA - DELTA DENTAL			
	DPO / NON-DPO	90th	PREFERRED//PREMIER/OON	Schedule	PREFERRED//PREMIER/OON	Schedule
<b>January 1, 2013</b>						
<b>Non-Network Reimbursement</b>		80th				
<b>Annual Deductible</b>						
Individual:	\$25		\$25	\$25	\$25	\$25
Family:	\$75		\$50	\$50	\$50	\$50
<b>Preventive/Diagnostic</b>	100% / 80%		85% // 80% / 80%	100% // 100% / 100%	100% // 100% / 100%	100% // 100% / 100%
<b>Deductible Applies:</b>	no		no	no	no	no
<b>Applies to Annual Maximum:</b>	yes		yes	yes	yes	yes
<b>Restorative (Fillings)</b>	80% / 80%		80% // 80% / 80%	85% // 80% / 80%	85% // 80% / 80%	85% // 80% / 80%
<b>Oral Surgery</b>	80% / 80%		80% // 80% / 80%	85% // 80% / 80%	85% // 80% / 80%	85% // 80% / 80%
<b>Endodontics</b>	80% / 80%		80% // 80% / 80%	85% // 80% / 80%	85% // 80% / 80%	85% // 80% / 80%
<b>Periodontics</b>	80% / 80%		80% // 80% / 80%	85% // 80% / 80%	85% // 80% / 80%	85% // 80% / 80%
<b>Crowns &amp; Bridges</b>	50% / 50%		50% // 50% / 50%	50% // 50% / 50%	50% // 50% / 50%	50% // 50% / 50%
<b>Annual Maximum</b>	\$1,500		\$1,500	\$2,000	\$2,000	\$2,000
<b>Orthodontia</b>	50% / 50%		50% / 50%	50% / 50%	50% / 50%	50% / 50%
<b>Orthodontia Plan Maximum</b>	\$2,000		\$2,000	\$2,000	\$2,000	\$2,000
<b>Cost Summary</b>						
<b>Single</b>	\$50.94	\$59.60	\$55.28	\$54.95	\$37.74	\$50.96
<b>Two Party</b>	\$91.46	\$107.01	\$99.26	\$98.66	\$76.18	\$103.22
<b>Family</b>	\$152.44	\$178.35	\$165.44	\$164.45	\$143.10	\$197.72
<b>Total Monthly Premium</b>	\$12,828.28	\$15,008.93	\$13,922.18	\$13,838.63	\$11,374.24	\$15,598.46
<b>Total Annual Premium</b>	\$153,939.36	\$180,107.16	\$167,066.16	\$166,063.56	\$136,490.88	\$187,181.52
<b>Cost Variance</b>	\$26,167.80	\$13,126.80	\$12,124.20	\$12,124.20	(\$17,448.48)	\$33,242.16
<b>Percentage Variance</b>	17.00%	8.53%	7.88%	7.88%	-11.33%	21.59%

This is not a complete explanation of benefits. Please see actual plan brochure for complete details.

# LAS VIRGENES MUNICIPAL WATER DISTRICT

## DHMO DENTAL PLAN COMPARISON

January 1, 2013

	PROPOSED METLIFE	PROPOSED CIGNA	PROPOSED GUARDIAN	PROPOSED UNITED CONCORDIA
<b>Member Copayments</b>				
Office Exams	no charge	no charge	no charge	no charge
Teeth Cleaning	no charge	no charge	no charge	no charge
X-Rays	no charge	no charge	no charge	no charge
Amalgams	no charge	no charge	no charge	no charge
Oral Surgery	\$15 - \$75	\$43 - \$115	\$35 - \$85	\$15 - \$40
Root Canals	\$95	\$210 - \$335	\$70 - \$140	\$40 - \$95
Scaling / Root Planning	\$25	\$42 - \$83	\$25	\$4 - \$15
Crowns	\$100	\$400 - \$490	\$95 - \$125	\$110 - \$130
Dentures	\$110 - \$125	\$525 - \$715	\$110 - \$130	\$90 - \$150
Orthodontic Treatment	\$725 - \$1,450	\$2,045 - \$2,385	\$1,975 - \$2,175	\$1,500 - \$2,000
<b>Cost Summary</b>				
Single	\$17.21	\$10.65	\$16.30	\$12.70
Two Party	\$32.70	\$18.42	\$29.88	\$23.95
Family	\$45.61	\$32.81	\$44.68	\$37.10
Minimum Participation	5 enrollees	1 enrollee	1 enrollee	2 enrollees
			2 years	2 years

This is not a complete explanation of benefits. Please see actual plan brochure for complete details.

Description	Total Paid	% of Total Paid	Number of Dentists	% of Dentists
Dentists participating with MetLife and Advantage Plus. Members who use these dentists <b>will not be</b> disrupted by a move to the Advantage Plus network.	\$83,228.00	41.4%	83	47.2%
Dentists not participating with MetLife or Advantage Plus. Members who use these dentists <b>will not be</b> disrupted by a move to the Advantage Plus network.	\$82,164.00	40.9%	62	35.2%
Dentists participating with Advantage Plus but not with MetLife. Members who use these dentists <b>will not be</b> disrupted by a move to the Advantage Plus network.	\$17,648.00	8.8%	14	8.0%
Dentists participating with MetLife, but not with Advantage Plus. Members who use these dentists <b>will be</b> disrupted by a move to the Advantage Plus network.	\$18,090.00	9.0%	17	9.7%
<b>Totals</b>	<b>\$201,130.00</b>	<b>100%</b>	<b>176</b>	<b>100%</b>

*Based on the above data, a move to the Advantage Plus network will disrupt 9% of claims paid to 9.7% of the dentists. A move will not disrupt 91% of claims paid to 90.3% of the dentists.*

*To maintain the integrity of the original file, duplicate dentists have not been removed.*

*Advantage Plus dentist data is as of 8/31/2012 and may or may not be the same as when utilized.  
 Advantage Plus match is based on a combination of Provider Tin, Name, Address, City, and Zip Code.  
 MetLife status is as provided on utilization report.*

Tax ID	First Name	Last Name	Street	City	State	Zip Code	Specialty	Claimant Count	Claim Count	Procedure Count	Charges	Benefits	MetLife	Adv Plus
XXXXX925	6531776	ALEXANDER	NAMIKAS DDS	VENTURA	CA	93003	GENERAL	14	42	81	\$9,018.00	\$6,655.00	No	No
XXXXX5620	8139737	RICHARD	HOEFKE	WOODLAND	CA	91367	GENERAL	8	21	45	\$14,301.00	\$6,227.00	No	No
XXXXX588	9840245	BUNIL	KERRER & KANE PC; 1920 OUTLET	OXNARD	CA	93036	GENERAL	2	15	38	\$13,830.00	\$4,195.00	Yes	Yes
XXXXX1929	6445516	SRAD	SUNIL K LAPOGU DDS MS APC;	VENTURA	CA	93003	PEDIATRIC	8	20	68	\$4,651.00	\$3,638.00	No	No
XXXXX3985	8318252	REBECCA	LEE PAIR	NORTHridge	CA	91326	PEDIATRIC	6	23	76	\$6,228.00	\$3,524.00	No	No
XXXXX1677	2788999	JEFFREY	STEIN	OXNARD	CA	93036	GENERAL	4	12	42	\$7,043.00	\$3,495.00	Yes	Yes
XXXXX268	3885700	MICHAEL	CZUBIAK	CAMARILLO	CA	93010	GENERAL	6	24	52	\$6,166.00	\$3,089.00	Yes	Yes
XXXXX4894	8948371	TAM	THANH TRAN DDS; 92 PALM	NORTH HILLS	CA	91343	GENERAL	4	12	42	\$4,830.00	\$3,000.00	No	No
XXXXX5673	8952800	MICHAEL	DESTLER	PANORAMA	CA	91402	GENERAL	1	6	26	\$6,580.00	\$3,000.00	Yes	Yes
XXXXX8228	8655701	RAKESH	PATEL	NORWALK	CA	90650	GENERAL	3	6	30	\$4,645.00	\$2,902.00	No	Yes
XXXXX4081	8865002	ROBERT	FORD	WOODLAND	CA	91364	GENERAL	3	9	18	\$4,800.00	\$2,886.00	No	No
XXXXX3990	8892061	SUZANNE	BERGER	AGOURA	CA	91301	GENERAL	7	18	61	\$3,909.00	\$2,803.00	No	Yes
XXXXX9109	5227370	HARVEY I	MAHLER DDS	SIMI VALLEY	CA	93065	GENERAL	3	8	21	\$5,141.00	\$2,728.00	No	No
XXXXX0276	7700110	JONATHAN	LEE	THOUSAND	CA	91360	ENDODONTIST	3	5	17	\$5,920.00	\$2,573.00	Yes	Yes
XXXXX0285	2415353	SAVITHA	SAVITHA SIDDAPPA DMD INC; 355 E	THOUSAND	CA	91360	GENERAL	2	6	15	\$4,561.00	\$2,562.00	Yes	Yes
XXXXX0980	8805520	TANIA	BAKER	CALABASAS	CA	91307	PEDIATRIC	4	10	20	\$4,889.00	\$2,471.00	No	No
XXXXX8227	8895440	YAZDAN	ALAMI	OAK PARK	CA	91377	PEDIATRIC	11	21	66	\$3,388.00	\$2,470.00	No	No
XXXXX9637	3757474	KAMYAR	INOURI	NEWBURY	CA	91320	GENERAL	3	18	30	\$5,648.00	\$2,459.00	Yes	Yes
XXXXX2147	7067777	CRAIG	KIM	AGOURA	CA	91301	GENERAL	4	13	31	\$4,371.00	\$2,420.00	No	No
XXXXX6666	3736665	DANA ALAN	CHARLTON	WESTLAKE	CA	91362	PERIODONTIST	6	12	15	\$3,397.00	\$2,375.00	No	No
XXXXX3515	52276100	JON	ELLISON	SIMI VALLEY	CA	93065	GENERAL	9	15	40	\$3,044.00	\$2,278.00	No	No
XXXXX308	5221264	NINA	MANDELMAN	SIMI VALLEY	CA	93065	PEDIATRIC	5	15	45	\$2,852.00	\$2,242.00	No	Yes
XXXXX6988	7250041	JOHN	MOFFAT	WOODLAND	CA	91364	DENTAL	4	13	18	\$3,420.00	\$2,208.00	No	Yes
XXXXX3047	7842002	JOHN	TREINEN	ENCINO	CA	91316	GENERAL	2	9	24	\$4,083.00	\$2,153.00	Yes	Yes
XXXXX5935	4945255	DEAN	LAMBRIDIS	GARDENA	CA	90249	GENERAL	4	12	60	\$4,530.00	\$2,091.00	Yes	Yes
XXXXX4067	4827615	MARK	MCDADE	THOUSAND	CA	91360	GENERAL	2	6	16	\$11,765.00	\$1,891.00	Yes	Yes
XXXXX0814	3881730	RONALD	HUNTER	WOODLAND	CA	93010	ORTHODONTIST	2	3	15	\$3,569.00	\$1,785.00	Yes	Yes
XXXXX3917	6431266	PAUL	HANNAH	VENTURA	CA	93003	PERIODONTIST	2	2	2	\$2,300.00	\$1,779.00	No	No
XXXXX0169	4963121	ANDREW	MATSUNAGA	CAMARILLO	CA	93003	ORTHODONTIST	2	4	12	\$3,458.00	\$1,738.00	No	No
XXXXX4497	8915004	STEVEN	ICELAND	THOUSAND	CA	91362	GENERAL	5	6	8	\$2,748.00	\$1,728.00	No	No
XXXXX5212	8436411	NISHA	PATEL	AGOURA	CA	91301	GENERAL	10	19	36	\$2,207.00	\$1,720.00	Yes	No
XXXXX8871	4969393	CHRISOULA	WHESTONE	BURBANK	CA	91502	GENERAL	4	8	28	\$2,522.00	\$1,711.00	Yes	Yes
XXXXX3017	6581577	RUTH	SHIFMAN	VENTURA	CA	93003	GENERAL	4	5	11	\$3,824.00	\$1,686.00	Yes	Yes
XXXXX2317	4840555	VATCHE	KEKLIKIAN	CAMARILLO	CA	93010	ORTHODONTIST	2	2	2	\$2,000.00	\$1,600.00	No	No
XXXXX9750	2656923	BRANDON	THAI	SALUGUS	CA	91350	GENERAL	2	3	14	\$2,854.00	\$1,586.00	Yes	Yes
XXXXX3230	2302293	TERI	BIANCHI	WESTLAKE	CA	91361	GENERAL	2	7	24	\$2,710.00	\$1,528.00	Yes	Yes
XXXXX4908	9851800	KARIN	HANSEN	OXNARD	CA	93030	GENERAL	2	6	15	\$3,026.00	\$1,510.00	Yes	Yes
XXXXX9944	4189942	BORIS	GRIGOROVICH	WESTLAKE	CA	91361	GENERAL	1	3	7	\$3,981.00	\$1,500.00	Yes	Yes
XXXXX4038	3751444	IGAL	LEIZEROVICH	NEWBURY	CA	91320	GENERAL	2	4	14	\$4,111.00	\$1,440.00	Yes	Yes
XXXXX3219	4809820	KARI	HONG	THOUSAND	CA	91320	GENERAL	5	6	12	\$2,228.00	\$1,395.00	No	No
XXXXX8021	2251250	BERT	KAUFMAN	WOODLAND	CA	91364	GENERAL	4	8	16	\$3,414.00	\$1,389.00	No	No
XXXXX2914	4866527	JOHN	GRAESER	OXNARD	CA	93033	GENERAL	4	9	21	\$1,944.00	\$1,383.00	Yes	Yes
XXXXX9481	5831799	DAVID	POKRAS	SIMI VALLEY	CA	93063	ENDODONTIST	2	2	2	\$1,975.00	\$1,382.00	Yes	No
XXXXX7034	4953010	MARC	MARC S ELSON DDS PC; 2125 E	THOUSAND	CA	91362	GENERAL	3	6	22	\$2,875.00	\$1,380.00	Yes	No
XXXXX3203	4843599	MOHAMED	ELSHAFIE	CAMARILLO	CA	93010	GENERAL	1	6	17	\$2,804.00	\$1,376.00	Yes	Yes
XXXXX7703	4836177	ALBERT	HERRANDEZ	SIMI VALLEY	CA	93065	GENERAL	4	7	19	\$1,735.00	\$1,366.00	No	No
XXXXX1504	4836177	ALBERT	HERRANDEZ	OXNARD	CA	93065	GENERAL	6	11	40	\$4,801.00	\$1,354.00	Yes	Yes
XXXXX9392	8857230	DAVID	LUNT	NORTHridge	CA	91324	DENTAL	4	13	23	\$2,960.00	\$1,346.00	No	No
XXXXX4847	5227200	JAMES	MCLEOD	SIMI VALLEY	CA	93065	ORAL SURGEON	2	7	7	\$2,733.00	\$1,337.00	Yes	No
XXXXX0185	4862396	BERNARD	KIM	OXNARD	CA	93033	GENERAL	3	7	14	\$1,695.00	\$1,334.00	No	Yes
XXXXX4981	7961450	NHIAN	DOAN	PASADENA	CA	91106	GENERAL	1	4	24	\$2,175.00	\$1,313.00	Yes	Yes
XXXXX7322	9814030	PAGE	HUDSON	OXNARD	CA	93036	ORTHODONTIST	7	1	12	\$2,550.00	\$1,275.00	No	Yes
XXXXX0169	4963121	ANDREW	MATSUNAGA	OXNARD	CA	93036	GENERAL	1	12	18	\$1,626.00	\$1,261.00	No	No
XXXXX4847	4978571	JAMES	MCLEOD	THOUSAND	CA	91362	GENERAL	2	3	8	\$2,595.00	\$1,255.00	Yes	No
XXXXX0943	4841022	ROBERT	SPRAGUE	THOUSAND	CA	91361	GENERAL	9	11	29	\$1,999.00	\$1,220.00	Yes	Yes
XXXXX7937	9918881	CHANGRUI	LIU	CAMARILLO	CA	93012	GENERAL	1	8	8	\$2,967.00	\$1,204.00	Yes	Yes
XXXXX6958	4961112	JONATHAN	DAWAS	AGOURA	CA	91301	GENERAL	1	3	5	\$2,188.00	\$1,204.00	Yes	Yes
XXXXX3119	6760110	DOLIGLAS	DAWAS	VENTURA	CA	93030	ORTHODONTIST	2	3	7	\$1,486.00	\$1,188.00	Yes	No
XXXXX4338	7086077	DARREN	KESSLER	AGOURA	CA	91301	GENERAL	3	4	14	\$2,104.00	\$1,132.00	Yes	No

Tax ID	First Name	Last Name	Street	City	State	Zip Code	Specialty	Claimant Count	Claim Count	Procedure Count	Charges	Benefits	MedLife	Adv Plus
XXXXX9878	JAMES	BOLLINGER	CONEO SIMI ENDOODONTICS PTRS	WESTLAKE	CA	91362	ENDOODONTIST	2	2	3	\$1,486.00	\$1,125.00	No	No
XXXXX5437	J	SANCHEZ	J GUILLERMO SANCHEZ; 316	WOODPARK	CA	93021	GENERAL	4	4	14	\$2,210.00	\$1,121.00	Yes	Yes
XXXXX4043	JOEL	GOLDENBERG	JOEL A GOLDENBERG DDS; 5700	WOODPARK	CA	93003	GENERAL	4	4	8	\$2,020.00	\$1,121.00	No	Yes
XXXXX4251	BARBARA	LAI	K SEEK LAU DDS; 905 W 7TH ST	OXNARD	CA	93030	GENERAL	6	20	20	\$2,037.00	\$1,103.00	Yes	Yes
XXXXX3386	LOTHAN	FRIEDMAN	28222 AGOURA RD STE 104	AGOURA	CA	91301	GENERAL	8	12	23	\$1,633.00	\$1,101.00	No	No
XXXXX5893	HOCMAN	ZARRINKELK	JOHN K SEE DDS; 3901 LAS POSAS	CAMARILLO	CA	93010	GENERAL	3	12	22	\$2,173.00	\$1,095.00	Yes	Yes
XXXXX6470	NINA	ODEIMI	LANE LOPEZ DDS APC; 2859 LOMA	VENTURA	CA	93003	ORAL SURGEON	2	4	5	\$2,411.00	\$1,085.00	Yes	Yes
XXXXX9878	MICHAEL	COBIN	NINA K ODEIMI DDS; 22630	CANOGA PARK CA	CA	91362	GENERAL	2	6	18	\$2,200.00	\$1,084.00	Yes	Yes
XXXXX1949	RAYMOND	FAULSTICH	CONEO SIMI ENDOODONTICS PTRS	WESTLAKE	CA	91362	ENDOODONTIST	6	11	21	\$1,354.00	\$1,060.00	No	No
XXXXX7180	NATHAN	SHAPIRO	RAYMOND FAULSTICH DMD; 3442	VENTURA	CA	93003	PERIODONTIST	1	2	3	\$2,221.00	\$1,048.00	Yes	Yes
XXXXX1760	STEVEN	DICKEY	NATHAN SHAPIRO DMD; 5500	THOUSAND	CA	91362	GENERAL	4	7	17	\$1,613.00	\$1,022.00	No	No
XXXXX9456	LINDA	TINCHER	STEVEN B DICKY; 93 ERBES RD	WESTLAKE	CA	91362	PROST-HODONTIS	5	7	32	\$1,722.00	\$1,006.00	Yes	Yes
XXXXX9986	STEVEN	COLMENER	LINDA M TINCHER DDS; 3180	OXNARD	CA	93033	GENERAL	3	5	14	\$1,848.00	\$982.00	Yes	Yes
XXXXX9128	HILLARD	TORGAN	GILL COLMENER DMD; 3711	WOODLAND	CA	91364	GENERAL	1	3	10	\$1,291.00	\$981.00	No	No
XXXXX0101	STEVE	CHEN	STEVEN CHEN DDS; 246 LOMBARO	THOUSAND	CA	91360	GENERAL	3	5	9	\$4,441.00	\$948.00	Yes	No
XXXXX6303	FAHZA	WEIZ	FEIZBAKHSH DENTAL CORP; 28500	CALABASAS	CA	91302	GENERAL	2	6	15	\$1,953.00	\$948.00	Yes	Yes
XXXXX0120	JOSEPH	WECHSLER	JOSEPH BARRY WECHSLER DDS	SIMI VALLEY	CA	93063	GENERAL	3	6	17	\$1,800.00	\$948.00	Yes	Yes
XXXXX0394	ZACHARY	POTTS	ZACHARY L POTTS DDS INC; 4217	WOODPARK	CA	93021	GENERAL	1	3	7	\$1,666.00	\$909.00	No	No
XXXXX4839	JAMES	RELLER	JAMES D BELLER DDS; 6325	WOODLAND	CA	91367	ENDOODONTIST	1	1	1	\$1,295.00	\$892.00	No	No
XXXXX9685	STEVEN	KAMINSKY	STEVEN B KAMINSKY DMD MSD;	SIMI VALLEY	CA	93065	PERIODONTIST	4	8	12	\$1,269.00	\$876.00	No	Yes
XXXXX1904	RICHARD	YAMAMOTO	RICHARD YAMAMOTO DDS; 202 S	SANTA PAULA	CA	93060	GENERAL	2	5	10	\$1,617.00	\$858.00	No	Yes
XXXXX4125	CHUNG	BOHMAN	BRIAN C CHUNG DDS; 16315	WHITTIER	CA	90603	ORAL SURGEON	1	1	4	\$1,430.00	\$816.00	Yes	Yes
XXXXX2832	PAUL	YANG	DR PAUL G BOHMAN; 1280 S	VENTURA	CA	93035	GENERAL	3	5	17	\$1,315.00	\$813.00	Yes	Yes
XXXXX0926	STEVEN	BETZ	STEVEN Z YANG DDS; 6670	RESEDA	CA	91385	GENERAL	3	5	15	\$1,643.00	\$800.00	No	Yes
XXXXX2639	LESLIE	PARLE	LESLIE R BETZ DDS; 15022	WHITTIER	CA	90604	GENERAL	1	1	6	\$1,580.00	\$790.00	Yes	Yes
XXXXX4493	STEVEN	CALLAGHAN	STEVEN J PARLE DDS; 3796	SIMI VALLEY	CA	93065	ORTHODONTIST	3	7	17	\$1,450.00	\$787.00	Yes	Yes
XXXXX1994	DANIEL	RAZA	DANIEL H CALLAGHAN & JACK L LEE	THOUSAND	CA	93003	PEDIATRIC	3	6	19	\$1,073.00	\$774.00	No	Yes
XXXXX1697	AH-SAN	RODA	THOUSAND ORKS CHILDRENS	THOUSAND	CA	91360	GENERAL	3	6	11	\$1,402.00	\$773.00	No	No
XXXXX0179	GHO-LAM	KAPLAN	GHO-LAM-REZA ZARRINKGAR DDS	SIMI VALLEY	CA	93065	ENDOODONTIST	1	2	2	\$985.00	\$768.00	No	No
XXXXX6865	GREGORY	LEE	GREGORY A RODA DDS MS INC;	CAMARILLO	CA	93010	GENERAL	4	7	13	\$1,614.00	\$768.00	Yes	No
XXXXX4250	JOSEPH	CHENG	GEORGE K LEE DDS; 176 AUBURN	WESTLAKE	CA	91362	GENERAL	2	5	9	\$952.00	\$722.00	No	No
XXXXX1651	KERRY	CHAN	BRYAN D FISCH DDS; 2807 LOMA	WOODLAND	CA	91367	GENERAL	3	6	6	\$1,060.00	\$698.00	Yes	No
XXXXX6266	ROBERT	MEIN	BRYAN D FISCH DDS; 2807 LOMA	WOODLAND	CA	91367	PERIODONTIST	3	6	6	\$909.00	\$698.00	No	No
XXXXX6689	OSWALD	BURSTEIN	6342 FALLBROOK AVE STE 101	SHERMAN	CA	91403	GENERAL	2	6	11	\$913.00	\$686.00	No	No
XXXXX6324	CHANG	HUU	OSWALD B BURSTEIN DDS INC;	RESEDA	CA	91335	DENTAL	2	2	8	\$1,020.00	\$631.00	No	Yes
XXXXX4321	DAVID	GOLDBERG	18625 SHERMAN WAY STE 105	SANTA	CA	91355	GENERAL	2	5	12	\$1,085.00	\$631.00	Yes	Yes
XXXXX3859	YASMINI	ATACADOR	DAVID GOLDBERG DDS; 28212	PASADENA	CA	91107	GENERAL	1	1	4	\$1,095.00	\$558.00	Yes	Yes
XXXXX8159	SCOTT	TAYLOR	YASMINI C ATACADOR DDS; 2990 E	AGOURA	CA	91301	GENERAL	5	5	9	\$734.00	\$547.00	No	No
XXXXX4988	JERRY	HONG	JERRY HONG DDS; 1000 NEWBURY	CALABASAS	CA	91320	GENERAL	2	2	9	\$707.00	\$546.00	No	Yes
XXXXX5148	GREG	RUBIN	GREG R RUBIN DDS; 4764 PARK	THOUSAND	CA	91362	ORTHODONTIST	1	1	2	\$1,072.00	\$536.00	Yes	No
XXXXX6722	MATTHEW	BRUNO	MATTHEW BRUNO DDS; 1489 E	WESTLAKE	CA	91362	GENERAL	5	6	6	\$614.00	\$530.00	Yes	No
XXXXX2242	THOMAS	WUESTHOFF	THOMAS F WUESTHOFF DDS INC;	OXNARD	CA	93035	GENERAL	2	4	8	\$728.00	\$530.00	Yes	Yes
XXXXX0740	RAJEEV	ARHI	RAJEEV ARHI DMD; 3912	OXNARD	CA	93035	PEDIATRIC	2	2	3	\$644.00	\$475.00	No	No
XXXXX1929	NEAL	NATION	SUNIL K TILAPOGU DDS MS APDC;	VENTURA	CA	93003	GENERAL	3	3	7	\$480.00	\$385.00	Yes	Yes
XXXXX0943	MATTHEW	PIZZA	KENNETH ANDERSON DDS; 4027	CAMARILLO	CA	93012	GENERAL	1	1	2	\$503.00	\$385.00	Yes	Yes
XXXXX6952	MICHAEL	POTTS	RAYMOND FAULSTICH DMD; 3442	VENTURA	CA	93003	GENERAL	3	3	4	\$440.00	\$352.00	No	No
XXXXX16184	DENNIS	LONGWILL	MICHAEL L POTTS DDS; 3277	OXNARD	CA	93036	GENERAL	2	2	5	\$759.00	\$350.00	Yes	Yes
XXXXX2639	LESLIE	BETZ	DENNIS LONGWILL DDS; 445	CAMARILLO	CA	93010	GENERAL	3	5	7	\$697.00	\$462.00	No	No
XXXXX308	PAUL	SCHOENBAUM	LESLIE R BETZ DDS; 15022	WHITTIER	CA	90604	ENDOODONTIST	1	1	2	\$1,354.00	\$459.00	No	No
XXXXX8869	THOMAS	LEE	PAUL SCHOENBAUM DDS; 25050	NEWHALL	CA	91321	GENERAL	3	4	10	\$724.00	\$458.00	Yes	Yes
XXXXX0943	SCOTT	HADLEY	THOMAS B LEE DDS PC; 17437	GRANADA	CA	91344	GENERAL	1	2	6	\$383.00	\$446.00	No	No
XXXXX1949	JULIE	HADLEY	KENNETH ANDERSON DDS; 4027	CAMARILLO	CA	93012	GENERAL	3	4	9	\$598.00	\$446.00	Yes	Yes
XXXXX2279	PAYAM	KHALEPARI	RAYMOND FAULSTICH DMD; 3442	VENTURA	CA	93003	GENERAL	1	1	2	\$480.00	\$385.00	Yes	Yes
XXXXX4197	LYNN	WAN	KENNETH E KERR DDS; 1100 W	OXNARD	CA	93036	GENERAL	2	3	4	\$440.00	\$352.00	No	No
XXXXX9651	TIMOTHY	ARNETT	PAYAM KHALEPARI DMD; 26787	CALABASAS	CA	91302	GENERAL	1	2	5	\$759.00	\$350.00	Yes	Yes
XXXXX3022	JANICE	BEIERLE	CAMARILLO CHILDRENS DENTAL	CAMARILLO	CA	93010	GENERAL	1	3	9	\$888.00	\$346.00	No	No
XXXXX6478	LESLIE	SOLOMON	TIMOTHY S ARNETT DDS PC; 179	THOUSAND	CA	91362	GENERAL	1	3	4	\$415.00	\$325.00	No	No
XXXXX5051	PAULA	LEVY	BEIERLE & BEIERLE DDS PC; 228	THOUSAND	CA	91360	DENTAL	1	3	6	\$406.00	\$325.00	No	No
XXXXX9828	CLYDE	BLACKMAN	LESLIE SOLOMON DDS APC; 2245	NEWBURY	CA	91320	GENERAL	1	3	7	\$495.00	\$307.00	Yes	Yes
XXXXX3258	JUDY	CABAZA	PAULA C LEVY DDS; 1720 E LOS	SIMI VALLEY	CA	93065	GENERAL	1	1	13	\$438.00	\$294.00	No	Yes
XXXXX0326	SALLY	LOPEZ	5500 TELEGRAPH RD STE 121	VENTURA	CA	93003	GENERAL	2	3	6	\$438.00	\$294.00	Yes	Yes
XXXXX7453	JOSHUA	VANDER WEIDE	JUDY S CABAZA DDS PA; 7272	SAN ANTONIO	TX	78240	GENERAL	2	2	3	\$346.00	\$270.00	No	No
XXXXX7530	CHARLES	SCHOLLER	3354 LOMA VISTA RD	VENTURA	CA	93003	DENTAL	2	2	4	\$513.00	\$268.00	Yes	Yes
			JWY DENTAL PC; 950 N 10TH ST	KALAMAZOO	MI	49009	GENERAL	2	3	5	\$351.00	\$265.00	Yes	Yes
			3265 SOMIS RD	SOMIS	CA	93066	GENERAL	2	3	5	\$351.00	\$265.00	Yes	Yes

Tax ID	Tel Num	First Name	Last Name	Street	City	State	Zip Code	Specialty	Claimant Count	Claim Count	Procedure Count	Charges	Benefits	MetLife	Adv Plus
XXXXX0235	2301112	LAURA	BUCCI	LAURA BUCCI DDS A ; 808 E	THOUSAND	CA	91360	GENERAL	1	2	4	\$644.00	\$250.00	Yes	Yes
XXXXX1140	4978077	CURTIS	COUCH	COUCH DENTAL CORPORATION ;	THOUSAND	CA	91360	GENERAL	1	2	3	\$304.00	\$243.00	No	No
XXXXX3284	4955990	RAMIN	KHODADADI	RAMIN N KHODADADI DDS PA ; 227	THOUSAND	CA	91360	GENERAL	1	2	7	\$523.00	\$242.00	Yes	Yes
XXXXX5339	4945255	MARK	YAFI	593 N MOORPARK RD STE B	THOUSAND	CA	91360	ORAL SURGEON	1	2	2	\$690.00	\$239.00	Yes	Yes
XXXXX7262	4840405	JOSEPH	JOSEPH	JOSEPH M JOSEPH DDS ; 445	CAMARILLO	CA	93010	GENERAL	1	2	5	\$503.00	\$230.00	Yes	Yes
XXXXX4555	2301112	JACK	CHANG	OAKWOOD DENTAL CORPORATION	THOUSAND	CA	91360	GENERAL	1	2	7	\$512.00	\$222.00	Yes	No
XXXXX9507	3761822	LORRAINE	MERI	KAREN ANN SUE DDS ; 2277	NEWBURY	CA	91320	PEDIATRIC	2	2	6	\$269.00	\$213.00	No	No
XXXXX4709	3869500	MARWOOD	STOUT	MARWOOD M STOUT DDS ; 771 E	CAMARILLO	CA	93010	ORAL SURGEON	1	1	2	\$266.00	\$213.00	Yes	Yes
XXXXX9705	7774868	RAKHISHAN	ALI	RAKHISHAN ALI DDS ; 331 S	THOUSAND	CA	91361	GENERAL	1	2	5	\$268.00	\$210.00	No	No
XXXXX2726	5230110	DOUGLAS	TOPPER	DOUGLAS TOPPER DDS ; 530 NEW	MOORPARK	CA	93021	GENERAL	2	2	4	\$250.00	\$200.00	No	No
XXXXX0817	9836010	RONALD	REITZ	REITZ & RIZER DENTAL	OXNARD	CA	93036	GENERAL	1	3	3	\$264.00	\$198.00	Yes	Yes
XXXXX4469	4830210	ALLAN	POWELL	ALLAN F POWELL DDS ; 405 N A ST	OXNARD	CA	93030	GENERAL	1	2	6	\$253.00	\$196.00	Yes	Yes
XXXXX1616	4995200	DEAN	LAMBRIIDIS	1760 E AVENIDA DR LOS ARBOLES	THOUSAND	CA	91362	GENERAL	1	2	3	\$348.00	\$188.00	Yes	Yes
XXXXX1469	6568684	DANE	NIELSEN	DANE B NIELSEN DDS ; 5700	VENTURA	CA	93003	GENERAL	2	2	4	\$234.00	\$187.00	No	No
XXXXX3355	6482591	MICHAEL	MORRISSETTE	MICHAEL P MORRISSETTE DDS A	VENTURA	CA	93003	GENERAL	2	2	2	\$423.00	\$187.00	Yes	Yes
XXXXX3730	4841611	LEOPOLD	WEINSTEIN	LEOPOLD WEINSTEIN DDS ; 2438 N	CAMARILLO	CA	93010	GENERAL	1	2	5	\$207.00	\$182.00	Yes	Yes
XXXXX0927	4967776	AMID	SAREMI	AMID E SAREMI DMD ; 1868 E	THOUSAND	CA	91362	GENERAL	1	2	4	\$292.00	\$182.00	No	Yes
XXXXX4709	9818144	MARWOOD	STOUT	MARWOOD M STOUT DDS ; 1701	THOUSAND	CA	93030	ORAL SURGEON	1	1	2	\$475.00	\$180.00	Yes	Yes
XXXXX3464	8892254	TAD	ERICKSON	TAD A ERICKSON DDS ; 346 KAMAN	OAK PARK	CA	91377	GENERAL	2	2	3	\$230.00	\$178.00	Yes	Yes
XXXXX3739	4978077	JOSEPH	FRAKE	JOSEPH G FRAKE DDS ; 216	THOUSAND	CA	91360	GENERAL	2	2	2	\$216.00	\$173.00	No	No
XXXXX0750	4828054	DENNIS A	WURTZ DDS	450 ROSEWOOD AVE STE 104	CAMARILLO	CA	93010	DENTAL	1	2	5	\$169.00	\$169.00	Yes	Yes
XXXXX4908	9851800	KEITH	JOHNSON	KEITH A JOHNSON DDS ; 3611 W	OXNARD	CA	93030	GENERAL	1	1	3	\$354.00	\$168.00	Yes	Yes
XXXXX9507	3761822	CARLA	ABBOUD	KAREN ANN SUE DDS ; 7277	NEWBURY	CA	91320	PEDIATRIC	1	1	4	\$199.00	\$159.00	No	No
XXXXX0006	4957416	DONALD	NIKCHEVICH	TOKUYAMA OSAKI & BENNION INC ;	WESTLAKE	CA	91361	ORAL SURGEON	1	1	1	\$263.00	\$147.00	No	No
XXXXX9322	4957776	AMID	SAREMI	EDDIE SAREMI DMD ; 1868 E	THOUSAND	CA	91362	GENERAL	1	1	5	\$266.00	\$147.00	Yes	Yes
XXXXX9282	2553636	JOHN	EVANS	JOHN T EVANS DDS ; 24880	VALENCIA	CA	91355	ENDODONTIST	1	1	1	\$175.00	\$140.00	No	No
XXXXX2085	6443636	TIMOTHY	TUE	TIMOTHY W JUE ; 3277 TELEGRAPH	VENTURA	CA	93003	ENDODONTIST	1	1	1	\$376.00	\$134.00	Yes	Yes
XXXXX7151	4968220	BLAKE	MUELLER	BLAKE M MUELLER DDS PC ; 911	WESTLAKE	CA	91361	PROSTHODONTIST	1	1	1	\$210.00	\$128.00	Yes	Yes
XXXXX1394	9833131	WILLIAM	CLARK	COLE & CLARK ORAL &	OXNARD	CA	93030	ORAL SURGEON	1	1	1	\$158.00	\$126.00	Yes	Yes
XXXXX6369	7777227	MICHAEL	KOSDON	MICHAEL D KOSDON DDS INC ; 253	THOUSAND	CA	91360	GENERAL	1	1	2	\$126.00	\$126.00	Yes	Yes
XXXXX1113	5228330	JOEL	ROTHMAN	JOEL E ROTHMAN DDS ; 2796	SIMI VALLEY	CA	93065	GENERAL	1	1	4	\$202.00	\$110.00	Yes	Yes
XXXXX0814	3881730	JEREMY	WILGUS	CAMARILLO PERIODONTICS ; 3801	CAMARILLO	CA	93010	PERIODONTIST	1	1	1	\$85.00	\$68.00	No	No
XXXXX6845	2595540	FARIBA	MATINEAR	KHARRAZ AND ROUHANI DENTAL	SAUGUS	CA	91350	PERIODONTIST	1	1	1	\$60.00	\$60.00	Yes	Yes
XXXXX7012	3722464	MARK	CHICCONE	MARK J CHICCONE DDS ; 350 N 10TH	MI	MI	49009	GENERAL	1	1	1	\$59.00	\$46.00	Yes	Yes
XXXXX0006	4957416	WAYNE	OZAKI	TOKUYAMA OSAKI & BENNION INC ;	WESTLAKE	CA	91361	ORAL SURGEON	1	1	1	\$91.00	\$43.00	Yes	No

**ORDINANCE NO. 11-12-270**

**AN ORDINANCE OF THE BOARD OF DIRECTORS OF LAS VIRGENES MUNICIPAL WATER DISTRICT AMENDING LAS VIRGENES ADMINISTRATIVE CODE (ORDINANCE NO. 11-86-161) AS IT RELATES TO POTABLE WATER, RECYCLED WATER AND SANITATION RATES AND TEMPORARY WATER FEES**

**BE IT ORDAINED BY THE BOARD OF DIRECTORS OF LAS VIRGENES MUNICIPAL WATER DISTRICT** as follows:

**Section 1. Purpose**

This ordinance amends Las Virgenes Code (Ordinance No. 11-86-161) by modifying the basic potable water rate structure to increase the commodity, elevation and readiness to serve charge. This ordinance also modifies service charges for sanitation service and with regard to recycled water, it increases commodity charges. This ordinance sets charges for temporary water service for both potable water and recycled water.

**Section 2. Findings**

(a) The fees and charges set forth herein are for the purpose of meeting operating expenses, including employee wages and benefits, purchasing or leasing of supplies, equipment or materials, meeting financial reserve needs and requirements and obtaining funds to meet long-term debt costs. None of the fees described above exceed the reasonable cost of providing the service for which the fee is levied.

(b) The District has adopted a schedule of adjustments in accordance with Government Code Section 53756 to establish a schedule to pass through increases to the cost of water;

(c) The adjustments set forth herein reflect the increased cost of water supplied to the District by the Metropolitan Water District of Southern California;

(d) This ordinance will not produce significant environment impacts.

**Section 3. Amendment: Potable Readiness to Serve Charge**

Section 3-4.102 of the Las Virgenes Code is hereby amended and reenacted to read as follows:

**"3-4.102 Readiness to Serve Charge**

A potable water customer shall pay the following bimonthly readiness to serve charge based upon the size of the meter serving the property and effective with the date of service. This charge is to offset the cost of providing facilities to serve the customer and shall be paid whether the customer takes delivery of water or not.



Meter Size	Commencing with meter reads on or after:		
	1/1/2013	1/1/2014	1/1/2015
3/4"	\$28.77	\$30.21	\$31.73
3/4" x 1"	\$28.77	\$30.21	\$31.73
1"	\$42.37	\$44.49	\$46.72
1-1/2"	\$76.35	\$80.17	\$84.18
2"	\$117.60	\$123.48	\$129.66
3"	\$225.75	\$237.04	\$248.90
4"	\$348.60	\$366.03	\$384.34
6"	\$675.75	\$722.14	\$758.25
8"	\$1,096.20	\$1,151.01	\$1,208.57
10"	\$1,571.85	\$1,650.45	\$1,732.98

"

**Section 4. Amendment: Potable Water Commodity Charges**

Section 3-4.103 of the Las Virgenes Code is hereby amended and reenacted to read as follows:

**"3-4.103 Commodity Charges**

(a) In addition to the readiness to serve charge, each customer shall pay a commodity charge for water delivered through each meter in a bimonthly period based on the class of customer, tier allotments and the elevation zone within which the customer's property is located as follows.

(b) A tier allotment is the number of units of water allocated to a customer for a bimonthly billing period. Tier allotments, stated in billing units, for single-family class of customers are follows:

	Single Family
Tier 1	First 16
Tier 2	Next 51
Tier 3	Next 133
Tier 4	Over 200

Tier allotments, stated in billing units, for a multi-family class of customers are as follows:

	Multi-Family per dwelling unit
Tier 1	First 12
Tier 2	Next 2
Tier 3	Next 10
Tier 4	Over 24

Tier allotments for commercial and irrigation classes of customers are determined by multiplying the single-family class tier allotments by the meter capacity ratio for the meter serving the property.

Meter Size	Meter Capacity Ratio
3/4"	1.0
1"	1.7
1-1/2"	3.3
2"	5.3
3"	10.7
4"	16.7
6"	33.3
8"	53.3
10"	76.7

(c) Each customer shall pay a charge for the units of water delivered to offset the cost of delivery, other than pumping above Zone 1, as follows:

Volume Charge per Unit	Commencing with meter reads on or after:		
	1/1/2013 <sub>1</sub>	1/1/2014 <sub>2</sub>	1/1/2015 <sub>3</sub>
Tier 1	\$1.98	\$2.19	\$2.23
Tier 2	\$2.37	\$2.60	\$2.72
Tier 3	\$3.29	\$3.56	\$3.73
Tier 4	\$4.68	\$5.02	\$5.26
Notes:			
1. For tiers 1-4, includes \$0.11 MWD pass through.			
2. For tiers 1-4, includes \$0.11 MWD pass through added to 1/1/13 rates.			
3. No pass through included.			

(d) Each customer shall pay a charge for each unit of water delivered to offset the cost of pumping above Zone 1 as follows:

Elevation Charge per Unit	Commencing with meter reads on or after:		
	1/1/2013	1/1/2014	1/1/2015
Zone 2	\$0.38	\$0.40	\$0.42
Zone 3	\$0.66	\$0.70	\$0.74
Zone 4	\$1.15	\$1.21	\$1.28
Zone 5	\$2.30	\$2.42	\$2.55
Note:			
The elevation charge is determined by the highest zone the water is pumped to prior to reaching the customer.			

"

**Section 5. Amendment: Potable Water Temporary Service Rates**

Section 3-4.104 of the Las Virgenes Code is hereby amended and reenacted to read as follows:

**"3-4.104 Temporary Potable Water Service Rates**

(a) A monthly readiness to serve charge shall be paid for each temporary meter to offset the cost of providing facilities to serve the customer and shall be paid following the installation of the meter and regardless of whether the customer takes delivery of water or not.

Temporary potable water meter charges are calculated by multiplying the potable rate for the same size meter by 1.5 and then dividing by two because temporary accounts are billed monthly instead of bi-monthly as the potable accounts are.

Meter Size	Commencing with meter reads on or after:		
	1/1/2013	1/1/2014	1/1/2015
1"	\$31.78	\$33.37	\$35.04
2 1/2"	\$169.32	\$177.79	\$186.68
3"	\$169.32	\$177.79	\$186.68
4"	\$261.45	\$274.53	\$288.26
6"	\$515.82	\$541.62	\$568.71
8"	\$822.15	\$863.26	\$906.43
10"	\$1,178.89	\$1,237.84	\$1,299.74

(b) The monthly volume charge per unit of potable water delivered through temporary meters shall be 150% of the Tier 4 potable water volume and elevation zone charges for the site where the temporary meter is connected.

(c) An installation fee of \$50.00 shall be paid prior to installation of the temporary meter by district staff. In addition, a meter deposit of \$500.00 for a 1" meter or \$1,500.00 for a 2-1/2" meter shall be required prior to installation of the meter. Such meter deposit will be refunded, net any costs incurred by the district relative to the temporary meter. For meters larger than 2-1/2", the deposit shall be 2 times the cost of the meter.

(d) Prior to the installation of the temporary meter, the customer shall be required to pay a deposit in an amount sufficient to guarantee the payment of twelve months of water bills as estimated by the General Manager. Such deposit will be refunded, net any costs unpaid to the district for potable water usage."

**Section 6. Amendment: Recycled Water Commodity Charges**

Section 4-4.103 of the Las Virgenes Code is hereby amended and reenacted to read as follows:

**"4-4.103 Commodity Charges**

(a) Each recycled water customer shall pay a commodity charge for water delivered through each meter in a bimonthly period based on the class of customer, tier allotments and the elevation zone within which the customer's property is located as follows.

(b) Tier allotments in billing units for recycled water customers shall be determined by multiplying the base tier allotments by the meter capacity ratio for the recycled water meter serving the property.

	Base Tier Allotments
Tier 1	First 16
Tier 2	Next 51
Tier 3	Next 133
Tier 4	Over 200

Meter Size	Meter Capacity Ratio
3/4"	1.0
1"	1.7
1-1/2"	3.3
2"	5.3
3"	10.7
4"	16.7
6"	33.3
8"	53.3
10"	76.7

(c) Recycled Water rates will increase each year, commencing January 1, 2013 through January 1, 2015 using the Bureau of Labor Statistics, Consumer Price Index for All Urban Consumers (CPI-U); Los Angeles, Riverside-Orange Counties, CA; Commodity and Service Group All Items. Use CPI percent change for 12-month period ending in October of the previous year. Current rates are as follows:

Tier	Current <sup>1</sup>	
	Las Virgenes Valley	Western System/ Calabasas <sup>2</sup>
Tier 1	\$1.04	\$1.27
Tier 2	\$1.36	\$1.59
Tier 3	\$2.16	\$2.39
Tier 4	\$3.36	\$3.59

Notes:  
1. "Readiness to serve" charge does not apply to recycled water service.  
2. These rates include the additional cost for pumping.

..

**Section 7. Amendment: Recycled Water Temporary Service Rates**

Section 4-4.104 of the Las Virgenes Code is hereby amended and reenacted to read as follows:

**"4-4.104 Recycled Water Temporary Service Rates**

(a) A monthly readiness to serve charge shall be paid for each temporary meter to offset the cost of providing facilities to serve the customer and shall be paid following the installation of the meter and regardless of whether the customer takes delivery of water or not. Temporary Recycled Meter charges are calculated by multiplying the potable rate for the same size meter by 1.5 and then dividing by two because temporary accounts are billed monthly instead of bi-monthly as the potable accounts are.

Meter Size	Commencing with meter reads on or after:		
	1/1/2013	1/1/2014	1/1/2015
1"	\$31.78	\$33.37	\$35.04
2 1/2"	\$169.32	\$177.79	\$186.68
3"	\$169.32	\$177.79	\$186.68
4"	\$261.45	\$274.53	\$288.26
6"	\$515.82	\$541.62	\$568.71
8"	\$822.15	\$863.26	\$906.43
10"	\$1,178.89	\$1,237.84	\$1,299.74

(b) The monthly volume charge for recycled water delivered through temporary meters shall be 150% of the Tier 4 recycled water rates for the site where the temporary meter is connected.

(c) An installation fee of \$50.00 shall be paid prior to installation of the temporary meter by district staff. In addition, a meter deposit of \$500.00 for a 1" meter or \$1,500.00 for a 2-1/2" meter shall be required prior to installation of the meter. Such meter deposit will be refunded, net any costs incurred by the district relative to the temporary meter. For meters larger than 2-1/2", the deposit shall be 2 times the cost of the meter.

(d) Prior to the installation of the temporary meter, the customer shall be required to pay a deposit in an amount sufficient to guarantee the payment of twelve months of water bills as estimated by the General Manager. Such deposit will be refunded, net any costs unpaid to the district for recycled water usage."

**Section 8. Amendment: Residential Sanitation Service Charges**

Section 5-4.102 of the Las Virgenes Code is hereby amended and reenacted to read as follows:

**"5-4.102 Residential Service Charge**

(a) Each customer assigned to the Single and Multi-Family Class shall pay a bi-monthly service charge to offset the cost of collection, treatment and disposal of sewage and administrative cost.

(b) Service charge shall be based on the average winter water use from December 1 to March 31 for Single Family Class.

(c) Service charge applies for all billing periods until changed by (b) above.

(d) The 10% discount based on bimonthly potable water use is rescinded.

	Winter Water Use (hcf)	1/1/2013	FY 13/14	FY 14/15
Single-Family	10 or less	\$74.31	\$74.31	\$75.80
	11	\$80.02	\$80.02	\$81.63
	12	\$85.73	\$85.73	\$87.45
	13	\$91.44	\$91.44	\$93.27
	14	\$97.15	\$97.15	\$99.10
	15	\$102.86	\$102.86	\$104.92
	16 or more	\$108.56	\$108.56	\$110.74
Multi-Family	n/a	\$68.59	\$68.59	\$69.97

“

**Section 9. Amendment: Sewer Service Charges: Non-Residential Service**

Section 5-4.103 of the Las Virgenes Code is hereby amended and reenacted to read as follows:

**"5-4.103 Non-Residential Service Charges**

(a) Each non-residential sewer customer shall pay a bi-monthly account charge to offset the cost of administering the customer's account as follows:

	Commencing with meter reads on or after:		
	1/1/2013	FY 13/14	FY 14/15
Account Service Charge	\$17.21	\$17.21	\$17.56

(b) The bi-monthly service charge for non-residential developments shall be based upon the quality and quantity of water reaching the sewer. The rate charged will be computed as follows commencing with meter reads on or after:

	Minimum Bimonthly Sewer Charge Per ERU	Sewer Charge Per Hundred Cubic Feet of Water Delivered in Excess of:			
		29.5 HCF/ERU Class 1	17.3 HCF/ERU Class 2	11.4 HCF/ERU Class 3	Class 4
1/1/2013	\$91.35	\$3.10	\$5.29	\$8.02	As determined By the General Manager
1/1/2014	\$91.35	\$3.10	\$5.29	\$8.02	
1/1/2015	\$93.18	\$3.16	\$5.39	\$8.18	

“

**Section 10. Other**

Except as provided herein, the Las Virgenes Administrative Code is hereby reaffirmed and readopted.

PASSED, APPROVED AND ADOPTED this 13<sup>th</sup> day of November, 2012.

ATTEST:

\_\_\_\_\_  
Lee Renger, President

\_\_\_\_\_  
Charles Caspary, Secretary

[Seal]

APPROVED AS TO FORM:

\_\_\_\_\_  
Wayne K. Lemieux, Counsel



November 13, 2012 LVMWD Regular Board Meeting

TO: Board of Directors

FROM: Finance & Administration

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**Subject: Resolution of Intent for Continuation of Potable Water Standby Charge**

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**SUMMARY:**

Las Virgenes Municipal Water District desires to continue its Potable Water Replacement Program. Prior to FY 95-96, this program was funded entirely through the potable water rate structure from the Potable Water Replacement Fund. In June 1995, the District implemented a "Standby Charge" Program, pursuant to the "Municipal Water District Law" that would augment the Potable Water Replacement Fund with a steady source of alternate income. As the Replacement Fund Program benefits both existing and future customers, the Standby Charge is assessed on both improved and vacant properties insuring the capability and reliability to both existing customers now and future customers when service is needed.

The program has been renewed each year since FY 95-96. Staff recommends that this program be continued for FY 13-14. The Standby Charge for FY 13-14 year will continue to be ten dollars (\$10) per parcel per year for parcels one acre and under and ten dollars (\$10) per acre and portion thereof per year for parcels greater than one acre. In FY 11-12, the District received \$523,260.03 in Standby Charge revenue for the Potable Water Replacement Fund.

Included for Board approval and adoption is the Resolution of Intent (ROI) to continue the Potable Water Standby Charge.

On October 9, 2012, the Board approved a three year agreement with Datastream Business Solutions, Inc. to assist the District, as they have since inception of the program, in administering the program by maintaining the tax database which is submitted to the County for the tax assessment, conducting necessary mailings and other program support.

**RECOMMENDATION(S):**

Adopt the proposed Resolution of Intent (Resolution No. 11-12-2435) continuing the Standby Charge pursuant to the "Municipal Water District Law"; order notification of properties which changed ownership since the last standby assessment; order publication of the Notice of Public Hearing in a newspaper of general circulation once a week for a two week period and; set a Public Hearing for 5:00 PM, January 8, 2013 to consider the continuation of the Standby Charge.

**RESOLUTION NO. 11-12-2435**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF LAS VIRGENES MUNICIPAL WATER DISTRICT INITIATING PROCEEDINGS FOR THE CONTINUATION OF THE WATER AVAILABILITY OR STANDBY CHARGE FOR THE FISCAL YEAR COMMENCING JULY 1, 2013.**

(Reference is hereby made to Resolution No. 11-12-2435 on file in the District's Resolution Book and by this reference the same is incorporated herein and made a part of hereof.)

**FINANCIAL IMPACT:**

ITEM 10B



Funds to cover the costs related to administration of the Potable Water Standby Charge Program (consultant fees, staff labor, etc.) are included in the annual budget for FY 12-13 adopted by the Board (page A-6).

**DISCUSSION:**

For the first three years of the Standby Charge Program the District notified all landowners within the District, by postcard, of the public hearing to initiate or continue the water standby charge. In conjunction with this mass mailing, a notice of the time, place and purpose of the public hearing, was published in a newspaper of general circulation, once a week for a two week period. As this procedure was used for three consecutive years, state law allows an alternative procedure to notify only those properties which changed ownership since the last standby assessment. This alternative procedure was used for the FY 98-99 through FY 11-12 Standby Charge notification and is recommended for the FY 13-14 notification. In addition, a publication of the Notice of Public hearing will again be made in a newspaper of general circulation once a week for a two week period.

A 'Deferral Program' is available for property owners that receive little or no District benefit. This deferral, once executed, remains in effect until 1) the property owner receives benefit in whatever form, 2) the Standby Charge Program is discontinued, or 3) the landowner terminates the deferral in writing and pays, to the District, the deferred charges due, up to a ten year maximum. Currently there are 153 parcels less than one acre (\$1,530 in deferrals) and 483 parcels greater than one acre (\$101,093.50 in deferrals) have been deferred.

Staff is recommending continuance of the Standby Charge Program to provide a fixed source of income that will supplement the Potable Water Replacement Fund and provide an equitable means of assessing existing and future customers for a portion of costs for replacing the potable water system.

Prepared By: Kimmey Conklin, Executive Assistant/Clerk of the Board

**ATTACHMENTS:**

[Resolution 11-12-2435](#)

[Notice of Public Hearing - Standby Charge](#)

**RESOLUTION NO. 11-12-2435**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF LAS VIRGENES MUNICIPAL WATER DISTRICT INITIATING PROCEEDINGS FOR THE CONTINUATION OF THE WATER AVAILABILITY OR STANDBY CHARGE FOR THE FISCAL YEAR COMMENCING JULY 1, 2013**

**BE IT RESOLVED BY THE BOARD OF DIRECTORS OF LAS VIRGENES MUNICIPAL WATER DISTRICT** as follows:

**Section 1. Purpose and Scope**

This resolution initiates proceedings to continue to levy a water standby charge for the fiscal year commencing July 1, 2013, to finance water replacement programs of the district.

**Section 2. Affected Lands**

Lands within the Las Virgenes Municipal Water District service boundaries are affected by this resolution.

**Section 3. Proposed Charge**

(a) The proposed standby charge shall not exceed \$10.00 per acre per year or \$10.00 per parcel of less than one acre per year for each parcel of affected land.

(b) It is also proposed that variance to the above charges be granted for unusual circumstances.

**Section 4. Public Hearing**

(a) The board shall conduct a public hearing at Las Virgenes Municipal Water District, 4232 Las Virgenes Road, Calabasas, California, on January 8, 2013, at the hour of 5:00 o'clock p.m., or as soon thereafter as the matter can be heard, to consider the continuation of the standby charges described herein. The board will hear and consider all objections or protests, if any, to the proposed charges.

(b) The notice of hearing shall be in the form required by law. The notice shall be mailed at least twenty-one days prior to the date set for hearing to each owner of land for which ownership has changed since the last standby assessment or availability charge was fixed as shown on the last equalized assessment roll, or known to the secretary of the district. The notice shall also be published at least once a week for two weeks prior to the date set for the hearing in a newspaper of general circulation printed and published within the district, if there is one, and if not, then in a newspaper of general circulation printed and published in Los Angeles County.

**PASSED, APPROVED, AND ADOPTED** this 13th day of November 2012.

\_\_\_\_\_  
Lee Renger, President

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
Charles Caspary, Secretary

\_\_\_\_\_  
Wayne K. Lemieux, Legal Counsel

(SEAL)

**Notice of Public Hearing  
Las Virgenes Municipal Water District  
Standby Charge**

Las Virgenes Municipal Water District, to continue its record of reliability in providing quality water service, proposes to continue to levy a standby charge to replace its potable water system.

The system now consists of more than 385 miles of water line, 24 storage tanks, 24 pump stations, Las Virgenes Reservoir and Westlake Filtration Plant. Las Virgenes' prompt restoration of water service to its customers following the January 1994 earthquake demonstrates the importance and inherent vulnerability of water delivery systems.

Standby charge revenue is used to assure the existing Las Virgenes water system continues to be sound, safe, and reliable. To accomplish this, the district proposes to continue its annual fee of \$10 per parcel (one acre or less) and \$10 per acre (over one acre), to replace pipes, equipment and other elements of the water system.

For a typical family, this will amount to less than 85 cents per month. If adopted, the charge will continue to be collected as part of annual property tax bills. Certain properties may qualify for deferral under the general headings of zoning, land use, and dedicated open space. To be considered for the 2013-2014 fiscal year, deferral requests must be submitted on forms available from the district no later than April 12, 2013. If your property has been previously granted a deferral by the district, no further action is necessary.

At its regular meeting beginning at 5:00 PM on January 8, 2013, the Board of Directors of the Las Virgenes Municipal Water District, 4232 Las Virgenes Road, Calabasas, CA 91302, the district will hold a public hearing to inform property owners and provide the opportunity to comment on or object to the proposal. Written remarks may be submitted to the address below, not later than 5:00 PM on January 8, 2013. All communications must identify the property owner and contain sufficient description to identify their lands. Copies of the resolution and the schedule of charges are available for review at the district office.

Following the public hearing, the Board of Directors of the district will vote on the proposed standby charge at its regular meetings on January 8 and 22, 2013.

Las Virgenes Municipal Water District  
4232 Las Virgenes Road  
Calabasas, CA 91302-1994  
(800) 675-2141



Los Angeles County REGISTRAR-RECORDER/COUNTY CLERK

DEAN C. LOGAN  
Registrar-Recorder/County Clerk

*Rec'd via fax 10/30/12 KC*

*Email: CC/JW*

September 10, 2012

Mr. John R. Mundy, General Manager  
Las Virgenes Municipal Water District  
4232 Las Virgenes Road  
Calabasas, California 91302

Dear Mr. Mundy:

This is to inform you that for the election scheduled to be held in your District on November 6, 2012, only one person has been nominated for the office of Member, Board of Directors for the full term ending January 2, 2017.

Attached is a copy of the certificate pursuant to Section 10515 stating that no election will be held, but that the Board of Supervisors will appoint the person nominated to such office.

Please call Francis Guijaro, Head of the Election Planning Section at (562) 462-2323 or his assistant Cindy Nealon at (562) 462-2632 if you have any questions.

Sincerely,

DEAN C. LOGAN  
Registrar-Recorder/County Clerk

ALEX OLVERA, Manager  
Election Information and Preparation Division

Enclosure  
J CertNomSpecial Dist/Ltr 8 2012

I, DEAN C. LOGAN, Registrar-Recorder/County Clerk of the County of Los Angeles, do hereby certify that, at the close of nominations, only one person was nominated for the office of Director for the

**LAS VIRGENES MUNICIPAL WATER DISTRICT**

for the full term ending January 2, 2017, namely:

**CHARLES P. CASPARY – DIVISION 1**

Pursuant to Section 10515 of the Elections Code, there being only one candidate nominated for the office to be filled, and no petition having been filed, the election scheduled for the 6<sup>th</sup> day of November, 2012 shall not be held. The Board of Supervisors, therefore, shall at a regular or special meeting held prior to December 3, 2012 appoint to the office of Director, the person nominated. Such person shall take office and serve exactly as if elected at a general district election.

Dated this 10th day of September, 2012.



*Dean C. Logan*  
DEAN C. LOGAN  
Registrar-Recorder/County Clerk  
County of Los Angeles