



LAS VIRGENES MUNICIPAL WATER DISTRICT
4232 Las Virgenes Road, Calabasas, CA 91302

MINUTES
REGULAR MEETING

5:00 PM

May 22, 2012

PLEDGE OF ALLEGIANCE

At the request of President Renger, the Pledge of Allegiance to the Flag was led by General Manager Mundy.

1. CALL TO ORDER AND ROLL CALL

A Call to order and roll call

The meeting was called to order at 5:02 p.m. by President Renger in the District offices. Deputy Secretary Mundy called the roll. Those answering present were Directors Bowman, Peterson and Renger. Absent: Caspary and Steinhardt.

2. APPROVAL OF AGENDA

A Approval of agenda

General Manager Mundy requested the meeting be adjourned in memory of former Las Virgenes - Triunfo Joint Powers Authority board member Thomas Glancy who passed away recently.

On a motion by Director Lee Renger, seconded by Director Glen Peterson, the Board of Directors voted 3-0 -2 to Approve the agenda for the Regular Meeting of May 22, 2012, as presented.

AYES: Director(s) Bowman , Peterson , Renger

ABSENT: Director(s) Caspary , Steinhardt

3. PUBLIC COMMENTS

No speaker cards were received from the public.

4. ILLUSTRATIVE AND/OR VERBAL PRESENTATION AGENDA ITEMS

A Poster Contest Awards Ceremony

President Renger presented water awareness poster contest winners with individual certificates of achievement and matching t-shirts for their entries. Winners included Julia Cunningham, Riley Jackson, Kylee Mellick, Ashley Rush, Nicolette Zacharatos, Luca McDonnell, Alexa Ambrosio, Chloe Buccieri, Jordyn Feenberg, Katelyn Pool, Alexandra (Allie) Lee, and Liane Lee, who as the top finalist was also awarded the Ann Dorgelo Water Awareness Perpetual Trophy, which will be displayed at her school, Bay Laurel.

B 2012 Customer Survey

Approve the 2012 Customer Service Survey questionnaire as presented.

Director of Resource Conservation and Public Outreach Reyes and Fred Arnstein (consultant) discussed the survey and stated 2500 emails sent to customers.

Board comments included: the survey should have language to the effect of "if you are not provided sewer service please do not respond to sewer related questions"; and clarifications for question 13-related to automated meters (not helpful); question 16-related to composting (variable); question 18-related to bi-monthly billing (sewer rate the same for all); question 22-related to water budgets (define).

On a motion by Director Glen Peterson, seconded by Director Joseph Bowman, the Board of Directors voted 3-0 -2 to Approve the recommendations as presented with amendments and clarifications as requested by the Board of Directors.

AYES: Director(s) Bowman , Peterson , Renger

ABSENT: Director(s) Caspary , Steinhardt

C Legislative and Regulatory Updates

No report was given.

5. CONSENT CALENDAR

On a motion by Director Glen Peterson, seconded by Director Joseph Bowman, the Board of Directors voted 3-0 -2 to Approve Consent Calendar 5A-5C, as presented in the recommendations.

AYES: Director(s) Bowman , Peterson , Renger

ABSENT: Director(s) Caspary , Steinhardt

A List of Demands: May 22, 2012. **Approve**

B Investment Report for the Month of April 2012. **Approve**

C Directors' Per Diem: April 2012. **Ratify**

6. TREASURER

No report was given.

7. BOARD OF DIRECTORS

A 2012 General District Election - November 6, 2012: Resolution No. 05-12-2431

Pass, approve and adopt as presented Resolution No. 05-12-2431 pertaining to a General District Election to be held in the District on Tuesday, November 6, 2012; and authorize the General Manager as Deputy Secretary of the Board of Directors to execute certified copies of said resolution with the Board of Supervisors and the Registrar-Recorder/County Clerk of the

County of Los Angeles. RESOLUTION NO. 05-12-2431: REQUESTING THE BOARD OF SUPERVISORS OF THE COUNTY OF LOS ANGELES TO PERMIT THE REGISTRAR-RECORDER/COUNTY CLERK TO RENDER ELECTION SERVICES FOR A GENERAL DISTRICT ELECTION TO BE HELD ON NOVEMBER 6, 2012 (Reference is hereby made to Resolution No. 05-12-2431 in the District's Resolution Book and by this reference the same are incorporated and made a part thereof.)

General Manager Mundy discussed the 2012 Election, to be held in Divisions 1 and 4; Registrar of Voters requires an election resolution and division boundary map, to be filed by June 5, 2012 for consolidation of the District's election with the County of Los Angeles for conducting of election services; and stated as part of the process candidates were allowed either 200 or 400 words for their candidate statements with the proposed resolution having a 200 word limit (candidates are required to pay their filing costs, so the 200 word limit decreases the amount payable to the county).

On a motion by Director Lee Renger, seconded by Director Glen Peterson, the Board of Directors voted 3-0 -2 to Approve the recommendations as presented.

AYES: Director(s) Bowman , Peterson , Renger

ABSENT: Director(s) Caspary , Steinhardt

8. FACILITIES AND OPERATIONS

- A** 1235' Backbone Improvement Program Agoura Hills Pipeline & Reyes Adobe Waterline and Bridge Crossing - Change Order No.2

Ratify Change Order No. 2 to J. Fletcher Creamer & Sons and Spiniello Companies, a joint venture, in the amount of \$30,453.28 for the 1235' Backbone Improvement Program Agoura Hills Pipeline & Reyes Adobe Waterline and Bridge Crossing Project for the revised construction contract amount of \$3,775,241.53.

General Manager Mundy discussed the administrative approval of the change order, and stated Board direction was to move forward with the project; and the change order was necessary as to not delay the work being performed, which was in front of Padri's Restaurant.

On a motion by Director Glen Peterson, seconded by Director Lee Renger, the Board of Directors voted 3-0 -2 to Approve the recommendation as presented.

AYES: Director(s) Bowman , Peterson , Renger

ABSENT: Director(s) Caspary , Steinhardt

- B** Las Virgenes Reservoir- 32601 Torchwood Place, Westlake Village: Communications Site Lease Agreement

Approve the agreement by and between Las Virgenes Municipal Water District and New Cingular Wireless PCS, LLC (Cingular/AT&T) and authorize the General Manager to execute the documents.

General Manager Mundy discussed the communications site lease agreement, which has an initial term of ten years with two five year renewal options; rent generates \$26,400 per year of income; full execution of the agreement is subject to New Cingular Wireless meeting three requirements (1) obtaining a letter from T-Mobile stating there is not interference with Cingular's easement the District received, City of Westlake Village Planning Director's approval, and approval by the District of the detailed Cingular plan to assure there is no interference with district facilities.

On a motion by Director Lee Renger, seconded by Director Joseph Bowman, the Board of Directors voted 3-0 -2 to Approve the recommendations as presented.

AYES: Director(s) Bowman , Peterson , Renger

ABSENT: Director(s) Caspary , Steinhardt

C Rancho Las Virgenes Compost Reactor Building Ceiling Repair: Ratification of Change Order No. 2 and 3

Ratify Change Order No. 2 in the amount of \$14,670.03; and ratify Change Order No. 3 in the amount of \$22,837.16 to the Compost Reactor Building Ceiling Repair Project for a revised contract amount of \$337,506.69.

General Manager Mundy stated the two changes orders were a result of unknown field conditions, which required modification to connections for several steel channels that provide structural support to the ceiling; and also significant corrosion had been discovered after the initial sandblasting requiring steel plates be welded into the new roof joists.

On a motion by Director Glen Peterson, seconded by Director Lee Renger, the Board of Directors voted 3-0 -2 to Approve the recommendations as presented.

AYES: Director(s) Bowman , Peterson , Renger

ABSENT: Director(s) Caspary , Steinhardt

D Rancho Las Virgenes Polymer Feed System Rehabilitation: Update and Authorization of Purchase Order

Waive the formal bidding process; authorize the General Manager to issue a purchase order in an amount of \$32,037.50 to Charles P. Crowley Company, Inc. for the purchase of two DynaBLEND polymer blending units; and authorize the General Manager to issue a purchase order in an amount of \$12,750 to CPC Systems, Inc. for installation of the two polymer blending units.

General Manager Mundy discussed the 2010 evaluation performed in regards to the polymer feed system, which included recommendations for more efficient use and improved performance of polymer at the composting facility; polymer mixing units are currently at the end of their useful life; and engineering cost estimates for design and installation of alternative mixers.

On a motion by Director Glen Peterson, seconded by Director Lee Renger, the Board of Directors voted 3-0 -2 to Approve the recommendations as presented.

AYES: Director(s) Bowman , Peterson , Renger

ABSENT: Director(s) Caspary , Steinhardt

9. RESOURCE CONSERVATION AND PUBLIC OUTREACH

A AMR/AMI Meter Opt Out

Pass, approve and adopt as presented Resolution No. 05-12-2432. RESOLUTION NO. 05-12-2432: A RESOLUTION OF THE BOARD OF DIRECTORS OF THE LAS VIRGENES MUNICIPAL WATER DISTRICT CONCERNING WATER METER STANDARDS (Reference is hereby made to Resolution No. 05-12-2432 in the District's Resolution Book and by this reference the same are incorporated and made a part thereof.)

Director of Resource Conservation and Public Outreach Reyes discussed the initial deployment of the AMR/AMI infrastructure, which began in 2003; and in response to customer concerns regarding the technology an opt-out program was developed and is presented herein for Board consideration in the form of a resolution.

On a motion by Director Joseph Bowman, seconded by Director Lee Renger, the Board of Directors voted 3-0 -2 to Approve the recommendation as presented.

AYES: Director(s) Bowman , Peterson , Renger

ABSENT: Director(s) Caspary , Steinhardt

B Authorization of Purchase Order for Fire Service Meters

Waive the formal bidding process and authorize the General Manager to issue a purchase order in amount not to exceed \$44,250.00 to Ferguson, the local supplier.

On a motion by Director Glen Peterson, seconded by Director Lee Renger, the Board of Directors voted 3-0 -2 to Approve the recommendations as presented.

AYES: Director(s) Bowman , Peterson , Renger

ABSENT: Director(s) Caspary , Steinhardt

10. NON-ACTION ITEMS

A Organization Reports (1) MWD a. Representative Report/Agenda(s); (2)Other

(1) MWD Representative Peterson reported on general business of the Metropolitan Water District including results of the Solar Cup, which was held at Lake Skinner May 18-20, 2012; his attendance at the Bay Delta meeting during which the Bay Delta Conservation Plan was discussed; and an ethics and audit committee meeting discussing goals.

(2) None.

B Director's Reports on Outside Meetings

Director Renger reported on his attendance at the ACWA Spring Conference and AWA meeting during which there were discussions of twenty-eight chemicals that are going to be tested for agricultural runoff and EPA testing on groundwater at select sites. Director Peterson reported on his attendance at the AWA meeting discussing West Basin (water mix, groundwater, recycled water and desalination), and Contra Costa/San Joaquin Supervisors on overview of Delta, New Delta Conveyance, five year payback for solar, and Delta water rights.

C General Manager Reports

General Manager Mundy provided an update on general business of the District including upcoming calendar events for rates and related outreach; Solar Cup - Camp David Gonzales came in tenth place; June 6th meeting with Westlake Rotary at Westlake Three Springs Park to discuss the Las Virgenes Reservoir 5-mil tank project; 200 letters were sent to homeowner associations offering to speak with them in regards to several District programs; meeting with The Acorn editor, John Loesing and publisher Jim Rule to discuss budget, rates, cost cutting (staffing and salary freezes), use of reserves the past five years, factors influencing increased costs to the District (State budget increased fees, Metropolitan facing the same increases for cost of supplies and services, aging infrastructure, and brief overview of the 5-mil tank project); 5-mil tank project to the Board for consideration on June 26th (need for tank, water demand drought recovery, conservation effects need/size of tank, invite community to board meeting, and recommendation to move forward); emailed to Board (comments on Mr. Ticktin's Westlake Revelations tank story, accomplishments, task for feedback on these documents); Current Flow discussed bill payment options; and June 26th rate discussion.

D Director's Comments

Director Bowman commented on February 9, 2012 editorial (open and collaborative) and does not support Mr. Ticktin's proposal.

11. FUTURE AGENDA ITEMS

Director Bowman requested a response be issued to Westlake Revelations (succinctly respond to each fact), raising rates (list why rates are going up and provide to Mr. Tickin and to The Acorn); and west versus east (breakdown of storage facts).

12. CLOSED SESSION

13. OPEN SESSION AND ADJOURNMENT

The Chair declared the meeting adjourned at 6:20 p.m. in memory of Thomas Glancy.

Lee Renger

LEE RENGER, President
Board of Directors
Las Virgenes Municipal Water District

ATTEST:

Charles Caspary

CHARLES CASPARY, Secretary
Board of Directors
Las Virgenes Municipal Water District

(SEAL)