



LAS VIRGENES MUNICIPAL WATER DISTRICT
4232 Las Virgenes Road, Calabasas, CA 91302

MINUTES
REGULAR MEETING

5:00 PM

September 11, 2012

PLEDGE OF ALLEGIANCE

At the request of President Renger, the Pledge of Allegiance to the Flag was led by Director Caspary.

1. CALL TO ORDER AND ROLL CALL

A Call to order and roll call

The meeting was called to order at 5:04 p.m. by President Renger in the District offices. Assistant Deputy Secretary Conklin called the roll. Those answering present were Directors Bowman, Caspary, Peterson, Renger and Steinhardt.

2. APPROVAL OF AGENDA

A Approval of agenda

On a motion by Director Joseph Bowman, seconded by Director Lee Renger, the Board of Directors voted 5-0 to Approve the agenda for the Regular Board Meeting of September 11, 2012, as presented.

AYES: Director(s) Bowman , Caspary , Peterson , Renger , Steinhardt

3. PUBLIC COMMENTS

No speaker cards were received from the public.

4. ILLUSTRATIVE AND/OR VERBAL PRESENTATION AGENDA ITEMS

A Legislative and Regulatory Updates

General Manager Mundy stated there was no update, but plans to discuss pension reform on September 25th.

5. **CONSENT CALENDAR**

On a motion by Director Charles Caspary, seconded by Director Glen Peterson, the Board of Directors voted 5-0 to Approve Consent Calendar 5A-5C as presented in the recommendations.

AYES: Director(s) Bowman , Caspary , Peterson , Renger , Steinhardt

A Minutes: Regular Meeting of August 14, 2012. **Approve**

B List of Demands: September 11, 2012. **Approve**

C Directors' Per Diem: August 2012. **Ratify**

6. **TREASURER**

Treasurer Steinhardt stated the accounts payable checks were in order.

7. **FACILITIES AND OPERATIONS**

A Acceptance of Tract 54063

Accept the potable water and recycled water systems for Tract 54063 for operation and maintenance; execute the Acceptance of Dedication for the potable water and recycled water systems by the President of the Board and have the same recorded conditional upon clear title of recordation. Approve \$27,951.00 (50% of water conservation fee paid by the applicant) of reimbursement for the construction of recycled water distribution pipeline in accordance with LVMWD Administrative Code Section 3-2.208 (d).

General Manager Mundy stated the tract acceptance included pipes, recycled water and meters, and would serve eleven properties.

On a motion by Director Charles Caspary, seconded by Director Lee Renger, the Board of Directors voted 5-0 to Approve the recommendations as presented.

AYES: Director(s) Bowman , Caspary , Peterson , Renger , Steinhardt

B Award of Bid for Polymer

Authorize the General Manager to issue a one year contract with two one-year renewal options to Polydyne Incorporated for the purchase and delivery of polymer.

Water Reclamation Manager Dingman stated he personally contacted five vendors and only one showed up for the jar test (not a bidding requirement); only one vendor provided an actual bid, which is the current supplier; the polymer performed well and will result in a cost savings of approximately \$15,000 to \$20,000 per year.

On a motion by Director Joseph Bowman, seconded by Director Lee Renger, the Board of Directors voted 5-0 to Approve the recommendation as presented.

AYES: Director(s) Bowman , Caspary , Peterson , Renger , Steinhardt

8. **FINANCE AND ADMINISTRATION**

A GIS Contract for Small Utility Enterprise License Agreement

Authorize the General Manager to execute the Small Utility Enterprise License agreement for a period of three years at \$25,000.00 (plus tax) annually.

General Manager Mundy discussed the license fees and services provided by the contract and the layers of geographical information our system can provide to customers and staff.

On a motion by Director Charles Caspary, seconded by Director Barry Steinhardt, the Board of Directors voted 5-0 to Approve the recommendation as presented.

AYES: Director(s) Bowman , Caspary , Peterson , Renger , Steinhardt

9. INFORMATION ITEMS

A Call for Bids - Uniform Contract

10. NON-ACTION ITEMS

A Organization Reports (1) MWD a. Representative Report/Agenda(s); (2) Other

(1) MWD Representative Peterson reported on general business of the Metropolitan Water District including new board member, Thomas Babcock from City of Fullerton; MWD board member Sylvia Ballin celebrated five years of service; rehabilitation project for pipe expansion joints; amendments to the MWD Administrative Code; ethics officer hired, but not yet confirmed; and Colorado River meeting discussing Mexico Water Treaty.

Director Bowman stated the 218 Notice referenced Metropolitan's aging infrastructure and inquired as to its age (MWD Representative Peterson stated approximately 55-60 years old, a lot of the system has been upgraded and MWD budgets \$175 million per year for replacement and renovation projects).

(2) None.

B Director's Reports on Outside Meetings

Directors Steinhardt, Caspary, Renger and Bowman reported on their attendance at the ACWA Region 8 meeting, discussions and presentations included Mike Solomon, General Manager of United Water Conservation District (scientists and other interested parties cannot agree on the Endangered Species Act compliance); 218 Notice process; Prop 26 (new taxes and fees); City of Ventura lawsuit regarding rates; recharge of aquifers; National Marine Fisheries Service (gravel processes for fish); feeder line dewatering; and Jeff Reinhardt, Las Virgenes Public Affairs and Communications Manager (outreach needs to be performed by board members to "sell the agency").

Director Bowman reported that attorneys at the ACWA Region 8 meeting confirmed the District must have a cost of service study for each enterprise or the 218 process could be invalidated.

C General Manager Reports

General Manager Mundy provided an update on general business of the District including upcoming calendar events, Open House on Saturday, September 15th, which is the first outreach event for rate increases (no more than two board members in each area at the same time as the event is not Brown Act noticed); potential lack of quorum for December JPA board meeting due to the ACWA conference; future community rate outreach events; 9/11 flag remembrance at Pepperdine University; the District hosted Senator Fran Pavley's September 10th meeting during which she discussed pension reform; correspondence from ACWA/JPIA regarding liability insurance is included in board folders with the item being discussed at the next board meeting; out of office vacation notification; and requested an additional adjournment in memory of John Low, Past President of Las Virgenes Homeowners Federation and spouse of District employee Deborah Low.

D Director's Comments

Director Bowman reported out of office dates. Director Caspary thanked staff for the detailed

information provided on the 218 Notice. Director Peterson stated he still interested in discussing water use related to vineyard grapes with Mr. Jansen.

Director Steinhardt exited the District's board meeting at 5:50 p.m. in order to attend the Las Virgenes Unified School District board meeting.

Director Caspary inquired as to what the presentation at the school district was for. General Manager Mundy stated the school district had placed on their agenda a non-negotiable, ceremonial check presentation related to the 4/5 Science Team funding provided by the District (the actual check from Las Virgenes MWD to Las Virgenes USD took place at the water district board meeting of August 28, 2012).

Director Caspary requested that in the future Board protocol be followed in that the Board President, Board Vice President or a staff person designated by the Board (typically someone from Resource Conservation and Public Outreach) attend these events.

11. FUTURE AGENDA ITEMS

Director Caspary requested extension of the recycled water main in Hidden Hills be discussed at a future board meeting.

The board meeting adjourned to break at 6:00 p.m. for notarization of legal documents.

12. CLOSED SESSION

The meeting convened into Closed Session at 6:05 p.m.

- A** Conference with District Counsel - Property Acquisition and Disposition (Government Code Section 54956.8):Building # 1 Lease
- B** Labor Negotiations (Government Code Section 54957.6):Employee Compensation and Benefits

13. OPEN SESSION AND ADJOURNMENT

- A** Adjourn the Regular Board Meeting of September 11, 2012, in memory of those who lost their lives on September 11, 2001 and to honor all of the men and women in the military who have lost their lives protecting us.

The meeting reconvened into Open Session at 6:29 p.m. No reportable actions were taken during Closed Session.

The Chair declared the meeting adjourned at 6:30 p.m. in memory of those affected by 9/11 and also in memory of John Low.

Lee Renger

LEE RENGER, President
Board of Directors
Las Virgenes Municipal Water District

ATTEST:

Charles Caspary

CHARLES CASPARY, Secretary
Board of Directors
Las Virgenes Municipal Water District

(SEAL)