



**LAS VIRGENES MUNICIPAL WATER DISTRICT**  
4232 Las Virgenes Road, Calabasas, CA 91302

**MINUTES**  
**REGULAR MEETING**

5:00 PM

June 12, 2012

**PLEDGE OF ALLEGIANCE**

At the request of President Renger, the Pledge of Allegiance to the Flag was led by Director Steinhardt.

**1. CALL TO ORDER AND ROLL CALL**

**A** Call to order and roll call

The meeting was called to order at 5:02 p.m. by President Renger in the District offices. Assistant Deputy Secretary Conklin called the roll. Those answering present were Directors Bowman, Caspary, Peterson, Renger and Steinhardt.

**2. APPROVAL OF AGENDA**

**A** Approval of agenda

*On a motion by Director Glen Peterson, seconded by Director Charles Caspary, the Board of Directors voted 5-0 to Approve the Regular Meeting of June 12, 2012, as presented.  
AYES: Director(s) Bowman , Caspary , Peterson , Renger , Steinhardt*

**3. PUBLIC COMMENTS**

No speaker cards were received from the public.

**4. ILLUSTRATIVE AND/OR VERBAL PRESENTATION AGENDA ITEMS**

**A** Solar Cup Sponsorship Appreciation

Ty Kastendiek a teacher with the Los Angeles County Office of Education, currently assigned to Camp David Gonzales provided the Board with an update of Solar Cup events and results.

**B** Backbone Improvement Program

Provide direction to staff to place on the June 26, 2012 agenda an item to select a preferred site for the tank and proceed with design.

General Manager Mundy stated staff would be providing additional information in response to Board and public comments and questions related to the 5-mil tank; and provided a summary of public meetings and outreach beginning in May 2008 through today (200 letters were sent to homeowners and homeowners associations notifying them of upcoming meetings including residents of Oak Forest, Three Springs, Upper Terrace and Ridgeford); an additional \$200,000 was spent reviewing alternative sites; Valley Fever testing/results; and public perception that rates would be increased in order to build the tank (the first three years of the project is funded through reserves). Director of Facilities and Operations Lippman gave a presentation entitled "Backbone Improvements", which discussed the 2007 Master Plan; need and basis of 1235' backbone project; fire flows; Title 22 regulations (due to permit constraints the District cannot use untreated/unfiltered water for firefighting); existing deficiency in the system; and emergency storage. Mr. Mundy commented that the Board is currently considering rates for 3-5 years to cover operational deficit, cost cutting measures have included refunding of debt service, 10 positions were eliminated and others were restructured, no salary increases for the past 3 years and no pension increases as a result of the salary freezes, \$20-mil is cost of water and electricity only.

Board comments included population of east versus west and where would growth take place; domestic residential use could deplete current storage in less than 10 hours; meet summer demands and winter demands for Metropolitan shutdowns; potable water for fire flow; and cost benefit analysis for recycled, but not potable due to Title 22 regulations.

Director Bowman discussed written public comments received from Frank Bonvino regarding safety concerns and traffic; stated the District is not ignoring traffic concerns; discussed his attendance at City of Westlake Village safety meetings (Sheriff stated at last meeting there were no traffic problems that cannot be managed through mitigation); potential traffic mitigations to address customer concerns; customer concerns regarding quality of traffic versus quantity of traffic; environmental documents were provided to all affected agencies and the only questions or comments received were from City of Westlake Village and the Sheriff's Department; referred to the EPA handout entitled "Planning for Sustainability", which addresses project level "what do you need/priorities/sustainability/reliability".

Two speaker cards were received from the public (1) David Spence (Oak Forest) appears Three Springs primary route, concerned about alternate route through Triunfo Park; and (2) Richard Ozar (Oak Forest) opted not to speak. Two sets of written comments were received (1) Frank Bonvino (not present at meeting, a copy of the written comments will be maintained in the agenda folder); and (2) Neil Tickin (not present at the meeting, Director Steinhardt read the comments aloud and a copy of the written comments will be maintained in the agenda folder).

*On a motion by Director Glen Peterson, seconded by Director Joseph Bowman, the Board of Directors voted 4-1 to Authorize staff to bring forward at the June 26, 2012 Regular meeting an item to move forward with the 5-mil tank project and select Site A or Site C.*

*Director Steinhardt stated he was unsure whether the tank is needed or not; size of tank needed; suggested waiting on project until the new General Manager is hired versus saddling the person with a controversial project; would like to see more money spent on conservation; wants conservation versus construction; and refunding penalties sent a non-conservation message (Board comments in regards to penalty refunds (1) if conservation goals were met the public was promised refunds, (2) the monies were collected for the sole purpose of paying Metropolitan penalties and there were none, and (3) response to a*

*water shortage-not a water conservation project).*  
 AYES: Director(s) Bowman , Caspary , Peterson , Renger  
 NOES: Director(s) Steinhardt

## **C** Legislative and Regulatory Updates

No report was given.

Directory Caspary discussed proposed legislation for State Coastal Conservancy language change regarding project funding from "may" to "shall spend monies on climate change projects, and stated he does not plan on voting on SB 1066 (Lieu) when presented at the Santa Monica Bay Restoration Commission meeting of June 21, 2012. Director Bowman requested a copy of HR 5652 specifically employee contributions.

## **5. CONSENT CALENDAR**

Director Bowman stated he would like revisions made to the Regular Meeting Minutes of April 24, 2012, "12. D Director's Comments", and provided modifications to staff.

*On a motion by Director Charles Caspary, seconded by Director Barry Steinhardt, the Board of Directors voted 5-0 to Approve Consent Calendar 5A as amended to include Director Bowman's requested edits, and 5B-5C as presented in the recommendations.*  
 AYES: Director(s) Bowman , Caspary , Peterson , Renger , Steinhardt

**A Minutes: Regular Meetings of March 27, 2012, April 24, 2012 and May 8, 2012; and Special Meeting of April 18, 2012. Approve**

**B List of Demands: June 12, 2012. Approve**

**C Directors' Per Diem: May 2012. Ratify**

## **6. TREASURER**

Treasurer Steinhardt stated he reviewed the payables and all were in order.

## **7. BOARD OF DIRECTORS**

**A** General Manager Recruitment

Approve the selection of Mathis Consulting Group for recruitment of the General Manager.

General Manager Mundy stated he had notified the Board of his intent to retire on December 27, 2012, and in response to the Board's request six letters were sent seeking executive recruitment proposals and five proposals were received (Alliance, Anderson, Avery, Mathis and Roberts). Mr. Mundy stated his recommendation of Mathis was based on experiences he had with him on the California Utility Executive Management Foundation Board, and that Dr. Mathis had been working closely with ACWA (Director Peterson stated Mathis was working with ACWA on their reorganization).

Board comments regarding Mathis included concerns in regards to existing relationships, proposal was sent by email versus a professional presentation as received by the other firms, and the lack of information in regards to positions his firm has recruited for. The Board discussed pros and cons of the five proposals received, and directed the General Manager to schedule interviews with the top two firms Alliance and Mathis (Legal Counsel Lemieux stated the interviews could be held at a publicly noticed Special Meeting). Director Steinhardt disclosed to the Board that he had contacted Alliance (spoke to Syldy) and Mathis (no answer). The Board also requested that the firm hired should have a comprehensive

background check including their finances.

## **8. FACILITIES AND OPERATIONS**

### **A Building # 1 Improvement Concepts**

Provide further direction to staff.

Director of Facilities and Operations Lippman stated a structural analysis had been completed and the building is up to code (there is a fault line that runs through the building); discussed landscape design options and the staff recommendation for a circular driveway, and Grace Bartsch's (real estate broker) recommendation of improvements for renting of small suites versus the entire building or by floor.

Board comments included do tenant improvements versus suggested improvements and then try to lease; payback period for improvement investment; elevator needs to be installed; and parking needs to be redone.

The Board directed staff to move forward with exterior upgrades, elevator installation and general clean-up inside of the building including painting of walls.

## **9. FINANCE AND ADMINISTRATION**

### **A Review of Strategic Plan and Future Activities for Fiscal Year 2012/13**

Provide direction to staff on the Strategic Plan and Future Activities, which will be included in the proposed Annual Budget on June 26, 2012.

General Manager Mundy requested comments, and the Board provided minor language edits for the "Proposed FY2012/13 Strategic Plan and Future Activities" document, which will be included with the budget presentation on June 26, 2012.

### **B Award of Bid: Janitorial Services**

The Board of Directors authorize the General Manager to issue a one year contract with four additional one-year renewal options to Star Brite Building Maintenance, to provide the janitorial services to all District facilities at the price of \$5,438.75 per month.

*On a motion by Director Glen Peterson, seconded by Director Charles Caspary, the Board of Directors voted 5-0 to Approve the recommendation as presented.*

*AYES: Director(s) Bowman , Caspary , Peterson , Renger , Steinhardt*

## **10. INFORMATION ITEMS**

### **A Claim from Darcie Heyes**

### **B Long Valley Road Waterline Replacement Project Change Order No. 1**

## **11. NON-ACTION ITEMS**

### **A Organization Reports (1) MWD a. Representative Report/Agenda(s); (2) Other**

(1) MWD Representative Peterson reported on general business of the Metropolitan Water District including contract bid for final treatment plant in ozone; MWD sued by San Diego County Water Authority over Prop 26 fees/charges-objected to the official letter; reclaimed water in Modoc; Domestic Fuels Protection Act; and playgrounds at Jensen Plant.

(2) Director Caspary discussed the upcoming Santa Monica Bay Restoration Commission

meeting agenda of June 21, 2012, which includes the topics of Topanga Narrows Deforesting and consideration of support for SB 1066 Lieu.

**B Director's Reports on Outside Meetings**

Director Caspary reported on his attendance at the May 17, 2012, AWA meeting during which Rich Nagel of West Basin MWD spoke in regards to potable reuse and desalination.

**C General Manager Reports**

General Manger Mundy provided an update on general business of the District including City of Malibu's request regarding acceptance of septage and stated he responded with potential issues such as regulatory compliance with Tapia's NPDES permit and that further review of the request would need to be researched; customer service surveys had been sent to 4200 email addresses and the results are being compiled; Triunfo letter of non-participation was received in regards to the Medea Valley recycled project and yes to participation in the recycled water storage project, which they previous opted not to participate in (President Renger asked that Triunfo's share of the project to date be calculated); restoration of Malibu Lagoon as part of the construction project (Las Virgenes to dewater); the lagoon had been breached by an unknown person(s) and Las Virgenes has not discharged since April 28, 2012.

**D Director's Comments**

None.

**12. FUTURE AGENDA ITEMS**

None.

**13. CLOSED SESSION**

**14. OPEN SESSION AND ADJOURNMENT**

The Chair declared the meeting adjourned at 7:54 PM.

*Lee Renger*

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LEE RENGER, President  
Board of Directors  
Las Virgenes Municipal Water District

ATTEST:

*Charles Caspary*

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CHARLES CASPARY, Secretary  
Board of Directors  
Las Virgenes Municipal Water District

(SEAL)