

**LAS VIRGENES - TRIUNFO
JOINT POWERS AUTHORITY
MINUTES**

5:00 PM

June 4, 2012

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance to the Flag was led by Chair Renger.

1. CALL TO ORDER AND ROLL CALL**A** Call to order and roll call

The meeting was called to order at 5:00 p.m. by Chair Renger in the Las Virgenes Municipal Water District offices and Clerk of the Board Conklin called the roll. Those answering present were Directors McReynolds, Orkney, Paule, Wall, Bowman, Caspary, Peterson, Renger and Steinhardt. Absent: Iceland.

2. APPROVAL OF AGENDA**A** Approval of agenda

Administering Agent General Manager Mundy stated he had received a request from Triunfo District Manager Norris requesting agenda item "6E Las Virgenes Municipal Water District and Triunfo Sanitation District Potential Consolidation Discussion" be pulled from the agenda.

On a motion by Director Barry Steinhardt, seconded by Director Lee Renger, the Board of Directors voted 9-0 -1 to Approve the Regular Board Meeting of June 4, 2012 as amended by Mr. Mundy's recommendation.

AYES: Director(s) Bowman , Caspary , McReynolds , Orkney , Paule , Peterson , Renger , Steinhardt , Wall

ABSENT: Director(s) Iceland

3. PUBLIC COMMENTS

Members of the public may now address the Board of Directors **ON MATTERS NOT APPEARING ON THE AGENDA**, but within the jurisdiction of the Board. No action shall be taken on any matter not appearing on the agenda unless authorized by Subdivision (b) of Government Code Section 54954.2

No speaker cards were received from the public.

4. ILLUSTRATIVE AND/OR VERBAL PRESENTATION AGENDA ITEMS**A** Rancho Las Virgenes: Digester Update and Contingency Plan

Las Virgenes' Water Reclamation Manager Dingman gave a presentation entitled "Rancho Las Virgenes Digester Failure Contingency Plan" and responded to questions.

Director Iceland arrived at 5:04 p.m.

Board questions and discussion items included: what potential fines does the agency face for non-compliance should both of the existing digesters fail and permit limits are not met; use of portable storage tanks, which would result in odor issues; lower cost to violate injection or permit limits; the last seismic rating was conducted in 1994; additional thickening does not reduce the need for redundancy; and cost analysis.

5. CONSENT CALENDAR

- A** Minutes: Regular Meetings of March 5, 2012 (revised), April 2, 2012 and May 7, 2012 and Special Meeting of May 1, 2012. **Approve**

On a motion by Director Lee Renger, seconded by Director Charles Caspary, the Board of Directors voted 10-0 to Approve the recommendation as presented.

AYES: Director(s) Bowman , Caspary , Iceland , McReynolds , Orkney , Paule , Peterson , Renger , Steinhardt , Wall

6. ACTION ITEMS

- A** Future Joint Powers Authority Regular Meeting Dates

The Governing Board of the JPA to direct the Administering Agent/General Manager as to the meeting dates for July, August, and September 2012.

Administering Agent General Manager Mundy discussed future regular meeting dates and upcoming holidays. After a discussion by the board members, the Chair directed Mr. Mundy to hold future JPA Regular Meetings on Monday, July 2, 2012 at Oak Park Library; Monday, August 6, 2012 at Las Virgenes MWD; and Tuesday, September 4, 2012 at Oak Park Library.

- B** Tapia Water Reclamation Facility: Lease of Recreation Land

Authorize the Administering Agent/General Manager to execute the Lease agreement of Recreation Land with Salvation Army.

Administering Agent General Manager Mundy stated the modifications requested by the JPA Board on April 2, 2012 had been met as they pertain to the addition of Triunfo on the insurance policies as well as the consideration language. Mr. Mundy also stated Legal Counsel Lemieux requested final execution of the lease be completed after The Salvation Army provides Las Virgenes with a letter confirming signature authorization of its Treasurer.

On a motion by Director Janna Orkney, seconded by Director Joseph Bowman, the Board of Directors voted 10-0 to Approve the recommendation as presented upon The Salvation Army complying with the condition recommended by Mr. Lemieux.

AYES: Director(s) Bowman , Caspary , Iceland , McReynolds , Orkney , Paule , Peterson , Renger , Steinhardt , Wall

- C** Upgrade Control System for Rancho Solids Handling and Composting

Authorize the Las Virgenes General Manager, as the administering agent, to issue a purchase order to Emerson Process Management for the Ovation Q-line to R-line hardware/software conversion for an amount not to exceed \$494,500.00.

Las Virgenes' Electrical/Instrumentation Supervisor Stangle gave a presentation entitled "Ovation Migration/Upgrade" and discussed available control system options; trending historian; inclusion of third digester controller and local versus out of state training (Emerson only); software and workstation upgrades; and no annual licensing fees. Mr. Stangle and Las

Virgenes' Water System and Facilities Manager Miller responded to questions.

Board comments included: estimated life of control system; comparison between Emerson and Allen Bradley; fiber optics; ability to operate system manually; conversion system testing; and stated appreciation to staff for reviewing less expensive options.

*On a motion by Director Barry Steinhardt, seconded by Director Joseph Bowman, the Board of Directors voted 10-0 to Approve the recommendation as presented.
AYES: Director(s) Bowman , Caspary , Iceland , McReynolds , Orkney , Paule , Peterson , Renger , Steinhardt , Wall*

D Proposed Joint Powers Authority Budget for Fiscal Year 2012-13

Adopt the proposed budget for FY 12-13.

Las Virgenes' Director of Finance and Administration Hicks provided an overview of the JPA Budget for Fiscal Year 2012-13.

Director Orkney stated she still wants to understand how the budget is put together and stated the Triunfo Board had not approved participation in the Medea Valley RW Pipeline Extension project (Mr. Mundy noted Las Virgenes received notification of non-approval after the budget document had been completed and stated the line item would be removed). Director McReynolds questioned as to whether or not projects would be coming back to the JPA Board for approval (Mr. Mundy stated as authorized by the JPA Agreement projects approved in the budget may or may not come back for JPA Board approval depending on timing of call for bids and award of contracts; projects having sensitive items associated with them would be reviewed by the JPA Board; and that notification would be made to the JPA Board when Las Virgenes takes an action as the administering agency). Director Orkney requested the wholesale recycled water rates be reviewed (the budget for Fiscal Year 2012-13 is complete therefore the request will be addressed during the next budget cycle).

*On a motion by Director Glen Peterson, seconded by Director Charles Caspary, the Board of Directors voted 10-0 to Approve the recommendation as presented.
AYES: Director(s) Bowman , Caspary , Iceland , McReynolds , Orkney , Paule , Peterson , Renger , Steinhardt , Wall*

E Las Virgenes Municipal Water District and Triunfo Sanitation District Potential Consolidation Discussion

Provide direction to staff.

No action was taken on this item as it was pulled from the agenda.

7. BOARD COMMENTS

Director Paule discussed his attendance at former JPA board member Tom Glancy's funeral. Director Bowman stated the Las Virgenes MWD board meeting of May 22, 2012 had been adjourned in memory of Mr. Glancy.

8. FUTURE AGENDA ITEMS

Director Paule requested information as to whether Triunfo had used all of its recycled water allocation based on the JPA Agreement.

9. INFORMATION ITEMS

A Call for Bids - Annual Weed Abatement at Various Facilities

B Call for Bids - Janitorial Services**C Capital Project Approval Process****D Compost Market Survey**


Director Caspary asked what finished compost is worth to the current hauler versus storage; and for staff to obtain a list of transport carriers for hire. Director Orkney discussed compost delivery to customers and requested additional advertising in the form of a one page insert for both Las Virgenes and Triunfo be created for use as a "bill stuffer".

E Rancho Las Virgenes Compost Reactor Building Ceiling Repair: Ratification of Change Order No. 2 and 3

Director Paule asked if the JPA Board had reviewed Change Order No. 3, or if the expense was an unknown. Director McReynolds questioned why no additional appropriation was being requested for the change orders of \$100,000 considering the fact that the change order payments were more than 25% of the original contract amount.

F Rancho Las Virgenes Polymer Feed System Rehabilitation: Update and Authorization of Purchase Order**10. CLOSED SESSION****11. ADJOURNMENT**

The Chair declared the meeting adjourned at 6:18 p.m.



Lee Renger, Chair

ATTEST:



Janna Orkney, Vice Chair