



LAS VIRGENES MUNICIPAL WATER DISTRICT
4232 Las Virgenes Road, Calabasas, CA 91302

AGENDA
REGULAR MEETING

Members of the public wishing to address the Board of Directors are advised that a statement of Public Comment Protocols is available from the Clerk of the Board. Prior to speaking, each speaker is asked to review these protocols and **MUST** complete a speakers' card and hand it to the Clerk of the Board. Speakers will be recognized in the order cards are received.

The **Public Comments** agenda item is presented to allow the public to address the Board on matters not on the agenda. The public may present comments on any agenda item at the time the item is called upon for discussion.

Materials prepared by the District in connection with subject matter on the agenda are available for public inspection at 4232 Las Virgenes Road, Calabasas, CA 91302. Materials prepared by the District and distributed to the Board during this meeting are available for public inspection at the meeting or as soon thereafter as possible. Materials presented to the Board by the public will be maintained as part of the records of these proceedings and are available upon written request to the Clerk of the Board.

5:00 PM

April 10, 2012

PLEDGE OF ALLEGIANCE

1. CALL TO ORDER AND ROLL CALL

A The meeting was called to order at _____ p.m. by _____ in the District offices, and the Secretary called the roll.

<u>Board of Directors</u>	<u>Present</u>	<u>Left</u>	<u>Absent</u>
Lee Renger, President	_____	_____	_____
Joseph Bowman, Vice President	_____	_____	_____
Charles Caspary, Secretary	_____	_____	_____
Barry Steinhardt, Treasurer	_____	_____	_____
Glen Peterson, MWD Rep.	_____	_____	_____

2. APPROVAL OF AGENDA

A Moved by Director _____, seconded by Director _____, and _____, that the agenda for the Regular Meeting of April 10, 2012, be approved as presented/amended.

3. PUBLIC COMMENTS

Members of the public may now address the Board of Directors **ON MATTERS NOT APPEARING ON THE AGENDA**, but within the jurisdiction of the Board. No action shall be taken on any matter not appearing on the agenda unless authorized by Subdivision (b) of Government Code Section 54954.2

4. ILLUSTRATIVE AND/OR VERBAL PRESENTATION AGENDA ITEMS

A Legislative and Regulatory Updates

5. CONSENT CALENDAR

A List of Demands: April 10, 2012. Approve

B Directors' Per Diem: March 2012. Ratify

6. TREASURER

7. FACILITIES AND OPERATIONS

A Acceptance of Tract 48901 and Tract 48312

Accept the water system for Tract 48901 and Tract 48312 for operation and maintenance; execute the Acceptance of Dedication for the water system by the President of the Board and have the same recorded conditional upon clear title of recordation.

B Building #1 Improvement Concepts

Provide further direction to staff.

C 3 Pump Station Expansion Project - Approval of Change Order No. 3 and Final Acceptance

Approve Change Order No. 3 in the amount of \$43,553.38; Approve a time extension of 102 calendar days to complete the project; approve the final Progress Payment, in the amount of \$8,000.00 to Cora Constructors; appropriate addition \$563,898.38 to Job # 10416; approve the execution of a Notice of Completion by the Secretary of the Board for and on behalf of the District and have the same recorded; and that in the absence of claims from subcontractors and others, release retention in the amount of \$112,266.62 thirty calendar days after filing the Notice of Completion for the 3 Pump Station Expansion Project.

8. FINANCE AND ADMINISTRATION

A Acceptance of Pun and McGeady LLP Proposal for Audit Services

Accept the proposal for audit services from Pun & McGeady (\$35,000 in year one, including JPA) and authorize the General Manager to review and approve the contract.

9. INFORMATION ITEMS

A Sikorra Claim Presented to Las Virgenes Municipal Water District

10. NON-ACTION ITEMS

A Organization Reports

(1) MWD

a. Representative Report/Agenda(s)

(2) Other

B Director's Reports on Outside Meetings

C General Manager Reports

D Director's Comments

11. FUTURE AGENDA ITEMS

12. CLOSED SESSION

13. OPEN SESSION AND ADJOURNMENT

LAS VIRGENES MUNICIPAL WATER DISTRICT

To: BARRY S. STEINHARDT, TREASURER

Payments for Board Meeting of: April 10, 2012

Upon certification by the Treasurer the checks and wire transfers were correct and supporting documents available, it is recommended the following demands on the various funds be approved and payments authorized.

Wells Fargo Bank A/C No. 4806-994448

Checks Nos. 59012 through 59143 were issued in the total amount of \$ 1,399,094.68

Payments through wire transfers as follows:

3/29/2012 Metropolitan Water Dist. Payment for water deliveries in the month of January 2012 \$ 1,213,851.60

Total payments \$ 2,612,946.28

(Reference is hereby made to these demands on file in the District's Check Register and by this reference the same is incorporated herein and made a part hereof.)

**CHECK LISTING FOR BOARD MEETING
04/10/12**

Company Name	Company No.	Check No.	Check No.	Check No.	Total
		59012 thru 59059 03/27/12	59060 thru 59102 04/03/12	59103 thru 59143 04/10/12	
		Amount	Amount	Amount	
Potable Water Operations	101	86,560.00	16,457.52	9,699.24	112,716.76
Recycled Water Operations	102	2.00	450.00		452.00
Sanitation Operations	130		15,272.68		15,272.68
Sani- Construction	230				0.00
Potable Water Replacement	301	27,646.32	34,993.46	916,408.00	979,047.78
Sanitation Replacement	330				0.00
Internal Service	701	39,547.81	15,550.75	20,571.95	75,670.51
Joint Venture Operations	751	20,853.03	30,440.31	64,690.77	115,984.11
Joint Venture Construction	752				0.00
Joint Venture Replacement	754	2,550.00	97,400.84		99,950.84
Total Printed		177,159.16	210,565.56	1,011,369.96	1,399,094.68

Voided Checks/Payment Stopped:

None

Total Voids	0.00	0.00	0.00
Net Total	177,159.16	210,565.56	1,011,369.96
			1,399,094.68

Batch Number - 215254
Bank Account - 00146807 Cash-General

Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Document Ty	Document Number	Key Ltrn	Key Co	Amount	Invoice Number
59012	03/27/12	17361	ACCURATE FIRST AID SERVICES	1ST AID CABINET	PV	118347	001	00701	305.63	3661
				REPLNSH@RLV						
				Payment Amount					305.63	
59013	03/27/12	15097	AGOURA TREE SERVICE	REMOVE DEAD PINE TREES & LIMB	PV	118273	001	00701	1,000.00	0311112
				Payment Amount					1,000.00	
59014	03/27/12	17389	ANIMAL & INSECT PEST MANAGEMENT, INC	02/12 PEST CNTRL@TAPIA	PV	118243	001	00701	110.25	51330
				Payment Amount					1,000.00	
				02/12 PEST CNTRL	PV	118246	001	00701	54.60	51325
				02/12 PEST CNTRL	PV	118246	002	00701	29.40	51325
				02/12 PEST CNTRL	PV	118247	001	00701	110.25	51326
				02/12 PEST CNTRL@EQUESTRIAN	PV	118248	001	00701	54.00	51327
				02/12 PEST CNTRL@MOTOR	PV	118249	001	00701	60.00	51389
				SEAGULL DETERRENT	PV	118267	001	00701	12,900.00	51588
				GROUND SQUIRREL	PV	118296	001	00101	80.00	51329
				02/12 PEST CNTRL@WLK	PV	118297	001	00701	54.00	51328
				02/12 PEST CNTRL@WLK	PV	118297	001	00701	54.00	51328
				Payment Amount					13,452.50	
59015	03/27/12	12280	ARAMARK UNIFORM SERVICES	02/12 UNIFORM MATS/TWLS@TAP	PV	118323	001	00701	66.02	502-6647553
				02/12 UNIFORM MATS/TWLS@TAP	PV	118323	002	00701	131.24	502-6647553
				02/12 UNIFORM MATS/TWLS@TAP	PV	118324	001	00701	16.38	502-6667218

Batch Number - 215254

Bank Account - 00146807 Cash-General

Payment Number	Date	Address Number	Name	Payment Stub Message	Document	Key	Amount	Invoice Number
Number								
			IA					
			02/12 UNIFORM	PV	118324	002 00701	131.23	502-6667218
			MATS/TVLS@TAP					
			IA					
			02/12 UNIFORM	PV	118326	001 00701	16.38	502-6705403
			MATS/TVLS@TAP					
			IA					
			02/12 UNIFORM	PV	118326	002 00701	101.36	502-6705403
			MATS/TVLS@TAP					
			IA					
			02/12 UNIFORM	PV	118327	001 00701	6.23	502-6647559
			MATS/TVLS@WLK					
			02/12 UNIFORM	PV	118327	002 00701	11.43	502-6647559
			MATS/TVLS@WLK					
			02/12 UNIFORM	PV	118328	001 00701	31.52	502-6667224
			MATS/TVLS@WLK					
			02/12 UNIFORM	PV	118328	002 00701	11.43	502-6667224
			MATS/TVLS@WLK					
			02/12 UNIFORM	PV	118329	001 00701	6.23	502-6686380
			MATS/TVLS@WLK					
			02/12 UNIFORM	PV	118329	002 00701	11.43	502-6686380
			MATS/TVLS@WLK					
			02/12 UNIFORM	PV	118330	001 00701	31.52	502-6705409
			MATS/TVLS@WLK					
			02/12 UNIFORM	PV	118330	002 00701	11.43	502-6705409
			MATS/TVLS@WLK					
			02/12 UNIFORM	PV	118331	001 00701	332.91	502-6647555
			MATS/TVLS@HQ					
			02/12 UNIFORM	PV	118333	001 00701	285.79	502-6667220
			MATS/TVLS@HQ					
			02/12 UNIFORM	PV	118334	001 00701	429.28	502-6686376
			MATS/TVLS@HQ					
			02/12 UNIFORM	PV	118335	001 00701	291.98	502-6705405
			MATS/TVLS@HQ					
			02/12 UNIFORM	PV	118336	001 00701	39.99	502-6647554
			MATS/TVLS@RLV					
			02/12 UNIFORM	PV	118336	002 00701	45.47	502-6647554
			MATS/TVLS@RLV					
			02/12 UNIFORM	PV	118337	001 00701	9.33	502-6667219
			MATS/TVLS@RLV					
			02/12 UNIFORM	PV	118337	002 00701	27.44	502-6667219

ITEM 5A

Batch Number - 215254
Bank Account - 00146807 Cash-General

Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Item	Co	Key	Amount	Invoice Number
				MATS/TWLS@RLV							
				02/12 UNIFORM	PV	118338	001	00701		47.82	502-6686375
				MATS/TWLS@RLV							
				02/12 UNIFORM	PV	118338	002	00701		27.44	502-6686375
				MATS/TWLS@RLV							
				02/12 UNIFORM	PV	118340	001	00701		12.85	502-6705404
				MATS/TWLS@RLV							
				02/12 UNIFORM	PV	118340	002	00701		27.45	502-6705404
				MATS/TWLS@RLV							
				02/12 UNIFORM	PV	118354	001	00701		59.84	502-6686374
				MATS/TWLS@TAP							
				IA							
				02/12 UNIFORM	PV	118354	002	00701		99.70	502-6686374
				MATS/TWLS@TAP							
				IA							
				Payment Amount						2,321.12	
59016	03/27/12	5625	ASSOC. OF WATER AGENCIES OF VENTURA CO	2012 ANNUAL WTR SYMPOSIUM SPONS	PV	118279	001	00701		1,000.00	05-5645
				WTRWISE							
				BKFST-J.MUNDY							
				3/15/12							
				WTRWISE							
				BKFST-4							
				DIRECTOR 3/15							
				WTRWISE							
				BKFST-L.MILLE							
				R 3/15/12							
				Payment Amount						1,150.00	
59017	03/27/12	2425	BANK OF AMERICA	VISA CHRG ADM	PV	118298	001	00101		133.89	2738/030712
				OPNS-FEB'12							
				VISA CHRG ADM	PV	118298	002	00101		336.83	2738/030712
				OPNS-FEB'12							
				VISA CHRG ADM	PV	118298	003	00101		45.46	2738/030712
				OPNS-FEB'12							
				VISA CHRG ADM	PV	118298	004	00101		107.65	2738/030712
				OPNS-FEB'12							
				VISA CHRG	PV	118299	001	00701		175.00	2688/030712
				ADM&FIN-FEB'1							

Batch Number - 215254
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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key Item	Key Co	Amount	Invoice Number
				VISA CHRG ADM&FIN-FEB'1 2	PV	118299	002	00701	52.73	2668/030712
				VISA CHRG ADM&FIN-FEB'1 2	PV	118299	003	00701	822.80	2668/030712
				VISA CHRG ADM&FIN-FEB'1 2	PV	118299	004	00701	55.00	2668/030712
				VISA CHRG-J.BOWMAN -FEB'12	PV	118300	001	00701	183.35	7803/030712
				VISA CHRG-C.CASPAR Y-FEB'12	PV	118301	001	00701	389.00	8392/030712
				VISA CHRG-K.CONKLI N-FEB'12	PD	118302	001	00701	250.00-	0921/030712
				VISA CHRG RES CONS- FEB'12	PV	118303	001	00101	153.29	1316/030712
				VISA CHRG RES CONS- FEB'12	PV	118303	002	00101	327.60	1316/030712
				VISA CHRG RES CONS- FEB'12	PV	118303	003	00101	63.75	1316/030712
				VISA CHRG RES CONS- FEB'12	PV	118303	004	00101	63.75	1316/030712
				VISA CHRG RES CONS- FEB'12	PV	118303	005	00101	63.75	1316/030712
				VISA CHRG RES CONS- FEB'12	PV	118303	006	00101	63.75	1316/030712
				VISA CHRG RES CONS- FEB'12	PV	118303	007	00101	130.25	1316/030712
				VISA CHRG RES CONS- FEB'12	PV	118303	008	00101	16.85	1316/030712
				VISA CHRG RES CONS- FEB'12	PV	118303	009	00101	284.85	1316/030712
				VISA CHRG RES CONS- FEB'12	PV	118303	010	00101	208.16	1316/030712
				VISA CHRG RES CONS- FEB'12	PV	118303	011	00101	635.00	1316/030712
				VISA CHRG-RES	PV	118304	001	00701	82.28	0073/030712

Payment Number	Date	Address Number	Name	Payment Stub Message	Ty	Document . . .	Key	Invoice Number
					Number	Item	Co	
				CON5#1-FEB'12				
			VISA		PV	118305	001 00701	8185/030712
			CHRG-ADM#2					
			FINANCE-FEB'1					
			2					
			VISA CHRG-		PV	118306	001 00751	1302/030712
			MAINT					
			DEPT-FEB'12					
			VISA CHRG-		PV	118306	002 00751	1302/030712
			MAINT					
			DEPT-FEB'12					
			VISA CHRG-		PV	118306	003 00751	1302/030712
			MAINT					
			DEPT-FEB'12					
			VISA CHRG-		PV	118306	004 00751	1302/030712
			MAINT					
			DEPT-FEB'12					
			VISA CHRG-		PV	118306	005 00751	1302/030712
			MAINT					
			DEPT-FEB'12					
			VISA CHRG-		PV	118306	006 00751	1302/030712
			MAINT					
			DEPT-FEB'12					
			VISA CHRG-		PV	118306	007 00751	1302/030712
			MAINT					
			DEPT-FEB'12					
			VISA		PV	118307	001 00701	2083/030712
			CHRG-ENGRG					
			DEPT-FEB'12					
			VISA		PV	118308	001 00701	8243/030712
			CHRG-D.LIPPMA					
			N-FEB'12					
			VISA		PV	118309	001 00751	8037/030712
			CHRG-RANCHO-					
			FEB'12					
			VISA		PV	118310	001 00701	5888/030712
			CHRG-J.MUNDY-					
			FEB'12					
			VISA		PV	118311	001 00701	0288/030712
			CHRG-TAPIA-					
			FEB'12					

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Payment Number	Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key Item	Co	Amount	Invoice Number
				VISA CHRG WTR	PV	118312	001	00101	84.77	8136/030712
				DIST#1-FEB'12						
				VISA CHRG WTR	PV	118312	002	00101	155.00	8136/030712
				DIST#1-FEB'12						
				VISA CHRG WTR	PV	118312	003	00101	331.93	8136/030712
				DIST#1-FEB'12						
				VISA CHRG WTR	PV	118312	004	00101	125.00	8136/030712
				DIST#1-FEB'12						
				VISA CHRG-WTR	PV	118313	001	00101	839.38	8102/030712
				DIST#2-FEB'12						
				VISA	PV	118314	001	00701	299.42	0711/030712
				CHRG-B-STEINH						
				ARDT-FEB'12						
				VISA CHRG-WLK	PV	118315	001	00701	235.98	7493/030712
				WTP1-FEB'12						
				VISA	PV	118356	001	00701	609.78	7026/030712
				CHRG-G.PETERS						
				ON-FEB'12						
				Payment Amount					11,860.53	
59018	03/27/12	18071	BLUE DIAMOND MATERIALS	AC 3/8 FINE PAVING MAT'L	PV	118260	001	00701	267.53	319395
				AC 3/8 FINE PAVING MAT'L	PV	118261	001	00701	271.93	318696
				Payment Amount					539.46	
59019	03/27/12	5376	CALIFORNIA ELECTRIC SUPPLY	CODING TAPES	PV	118274	001	00701	336.84	8997-771897
				ELECT TAPES	PV	118275	001	00701	51.66	8997-771990
				3/4 PVC CTD X COND BODY	PV	118276	001	00701	267.79	8997-771896
				Alt Payee						
			5451 CALIFORNIA ELECTRIC SUPPLY P.O. BOX 14196 ORANGE CA 92863	Payment Amount					656.29	
59020	03/27/12	5405	CALOLYMPIC SAFETY	HARD HAT & GLOVES LARGE PADDLE SIGNS-STOP/SL OW	PV	118286	001	00701	243.92	098761-1
				Payment Amount					19.35	098762
				Payment Amount					46.47	098763

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key ltm	Key Co	Amount	Invoice Number
59021	03/27/12	16071	ARTHUR CARVALHO JR.	DIAL GOLD Payment Amount EASEMENT-10" & 6" WTR T54063	PV	118320	001	00102	309.74 1.00	754063/032212
59022	03/27/12	2707	CERTEX USA, INC	Payment Amount MISC MAINT SUPLIES	PV	118271	001	00701	1.00 1,755.55	734522-00
Alt Payee 8783 CERTEX - WEST PO BOX 201553 DALLAS TX 75320-1553										
59023	03/27/12	2533	CITY OF AGOURA HILLS	Payment Amount INSPECTION SRV FEB'12-19 HRS	PV	118242	001	00301	1,755.55 1,723.68	1287
59024	03/27/12	16621	CLEAN SWEEP SUPPLY CO., INC	Payment Amount MISC JANITORIAL SUPPL	PV	118290	001	00701	8,482.32 1,013.93	391114
59025	03/27/12	16196	CONDUCTIX, INC.	Payment Amount HANGER CLAMP&CONDUCT OR BAR	PV	118262	001	00701	486.97	20654403
59026	03/27/12	4586	CONSOLIDATED ELECTRICAL DISTRIBUTORS	Payment Amount LED PATHWAY LIGHT	PV	118277	001	00701	486.97 277.31	9009-654866
59027	03/27/12	6966	CS-AMSCO	MOUNTING BASE/PATH LIGHT Payment Amount 16" VALVE BONNETT GASKET FREIGHT	PV	118272	001	00701	318.09 129.14	6239
59028	03/27/12	3238	DANGELO CO.	Payment Amount MISC	PV	118348	001	00701	145.51 986.94	S1158699.001

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key	Amount	Invoice Number
Number	Date	Number	Name	Message		Number	Co		Number
59029	03/27/12	5298	DATA 2000		PV	118259	001 00701	4,555.32	50499
				INVENTORY ITEMS				986.94	
				Payment Amount					
				EPSCDE-SA-DI				4,555.32	50499
				MIGRATN					
				UPGRADE					
				CARTRIDGE-TON				660.11	50498
				ER.					
				Payment Amount				5,215.43	
59030	03/27/12	3498	DEPT. OF WATER & POWER - CITY OF LA		PV	118317	001 00101	52,560.54	96181132/0307
				TEMP MTR					12
				USAGE-P/E					
				3/7/12					
				TEMP MTR				10,814.49	96143281/0309
				USAGE-P/E					12
				3/9/12					
				Payment Amount				63,375.03	
59031	03/27/12	18550	BARBARA D. EISENSTEIN		PV	118280	001 00101	200.00	031912
				INSTRUCT					
				NATIVE PLANT					
				CLASS					
				Payment Amount				200.00	
59032	03/27/12	17205	ELLIS PAINT COMPANY		PV	118293	001 00701	228.32	957079
				PAINT,					
				URETHANE,					
				WHITE					
				Payment Amount				228.32	
59033	03/27/12	18441	EMPLOYEE RELATIONS NETWORK		PV	118344	001 00701	42.00	59175
				PRE-EMPL					
				BACKGRND-J.CO					
				FFMAN					
				Payment Amount				42.00	
59034	03/27/12	5425	EVANS HYDRO PUMP EQUIPMENT		PV	118240	001 00754	2,550.00	64370
				LABOR ON					
				EFFLUENT					
				PUMP#2					
				Payment Amount				2,550.00	
59035	03/27/12	2654	FAMCON PIPE		PV	118292	001 00701	837.38	140358
				GATE VALVE,					
				3", 4 HOLE,					
				CL125					
				Payment Amount				837.38	
59036	03/27/12	2658	FEDERAL EXPRESS CORP		PV	118241	001 00701	53.97	7-817-28607
				PACKAGE					
				DELIVERY					
				3/01/12					
				Payment Amount				53.97	

ITEM 5A

Batch Number - 215254
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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key Item	Key Co	Amount	Invoice Number
59037	03/27/12	15793	FLEMING ENVIRONMENTAL INC.	*03/12 DOP VISIT	PV	118258	001	00701	90.00	7838
59038	03/27/12	6804	GP RESOURCE INC./GP VENTURA OIL	Payment Amount LUBRICANT, GENERAL PURPOSE	PV	118285	001	00701	424.16	4750854
Alt Payee 6805 G.P. RESOURCES, INC. P. O. BOX 31001-1235 PASADENA CA 91110-1235										
59039	03/27/12	2701	GRAINGER, INC.	Payment Amount RECYCLE BOX FOR 8' LAMPS	PV	118269	001	00701	102.70	9767013312
Alt Payee 5453 GRAINGER, INC. DEPT 805178142 PALATINE IL 60038-0001										
59040	03/27/12	4791	SANDRA HICKS	Payment Amount REIM EXP-CSMFO CNF 2/28-3/2/12	PV	118316	001	00701	668.06	030212
59041	03/27/12	8711	HIDDEN RIDGE, LLC	Payment Amount EASEMENT NEW WTR MAIN TR54063	PV	118319	001	00102	1.00	T54063
59042	03/27/12	4808	HILL BROTHERS CHEMICAL COMPANY	Payment Amount 19% AQUA AMMONIA NSF-7780LB	PV	118321	001	00701	4,738.02	1359728
59043	03/27/12	2997	J G TUCKER & SONS	Payment Amount CALIBRATION GAS, 25 PPM NH3	PV	118291	001	00701	349.73	00075988
59044	03/27/12	3083	JCI JONES CHEMICALS, INC	Payment Amount SODIUM HYPOCHLORITE-5010GAL SODIUM BISULFITE-437	PV	118263	001	00701	3,478.34	539505

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document	Key	Amount	Invoice Number
Number	Date	Number				Number	Item Co		Number
				5GAL					
				SODIUM HYPOCHLORITE-4960GAL	PV	118265	001 00701	3,443.63	540048
				SODIUM HYPOCHLORITE-4948GAL	PV	118266	001 00701	3,435.30	540242
				Alt Payee 13647 JCI JONES CHEMICALS, INC P.O. BOX 636877 CINCINNATI OH 45263-6877					
				Payment Amount				16,307.27	
59045	03/27/12	2746	JOHN LISEE PUMPS INC	AURORA REPAIR KITS	PV	118268	001 00701	5,870.33	83322
				FREIGHT	PV	118268	002 00701	31.58	83322
				Payment Amount				5,901.91	
59046	03/27/12	18297	KIRBY CHRYSLER JEEP DODGE RAM OF SIMI	MISC PARTS FOR UNIT#807	PV	118282	001 00701	174.99	106979
				CUP FOR UNIT#853	PV	118283	001 00701	2.75	107077
				Payment Amount				177.74	
59047	03/27/12	18618	LEON'S TRANSMISSION SERVICES, INC.	R&R-TRANSMISSION UNIT#861	PV	118281	001 00701	2,105.13	2033887
				Payment Amount				2,105.13	
59048	03/27/12	2302	OFFICE DEPOT	MISC OFFICE SUPPLIES	PV	118250	001 00701	163.24	601227592001
				MISC COFFEE SUPPLIES	PV	118252	001 00701	160.01	600470351001
				MISC OFFICE SUPPLIES	PV	118253	001 00701	94.40	600459191001
				MISC OFFICE SUPPLIES	PV	118254	001 00701	808.49	599727837001
				MISC OFFICE & COFFEE SUPL	PV	118255	001 00701	82.56	598551078001
				MISC OFFICE & COFFEE SUPL	PV	118255	002 00701	121.53	598551078001
				Payment Amount				1,430.23	

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key ltrm	Co	Amount	Invoice Number
59049	03/27/12	2863	ON HOLD MARKETING SYSTEMS	ANNUAL MESSAGE SRV@HQ	PV	118346	001	00701	828.00	71752
59050	03/27/12	18084	PHOENIX CIVIL ENGINEERING, INC.	Payment Amount 02/12 ENGINEERING SRVS	PV	118295	001	00701	1,795.00	MLVM02120101
59051	03/27/12	2880	TERRAMAR GRAPHICS	Payment Amount BILL STOCK;MAILING ;REMITTANCE FREIGHT	PV	118349	001	00701	9,993.04	32241
59052	03/27/12	9505	TIRE MAN AGOURA	Payment Amount 4 NEW TIRES FOR UNIT#800	PV	118322	001	00701	173.42	32241
59053	03/27/12	16281	TOTAL AIR ANALYSIS, INC.	Payment Amount SOURCE TESTING FOR 5 ENGINES	PV	118357	001	00701	732.03	2013210
59054	03/27/12	3429	UNITED PARCEL SERVICE	Payment Amount SRV 2/18-3/10/11	PV	118358	001	00701	7,510.00	110389
59055	03/27/12	16271	USA MOBILITY WIRELESS, INC	Payment Amount SRV 02/12-03/11/11	PV	118355	001	00701	93.58	000025W 020102
									65.85	V0143084C
									69.89	V0143084C
									40.58	V0143084C
									40.58	V0143084C
									216.90	
59056	03/27/12	18604	VENTURA PEST CONTROL	Payment Amount SWALLOW DETERRENT	PV	118352	001	00701	4,469.00	197998
59057	03/27/12	3047	WESCO DISTRIBUTION,	Payment Amount MISC RLV MAINT	PV	118350	001	00701	604.56	021048

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Payment Number	Payment Date	Address Number	Name	Payment Sub Message	Ty	Document . . .	Key Co	Amount	Invoice Number
			INC.	SUPPLIES	PV	118351	001 00701	49.08	020493
			250W MH LAMP	FOR RLV					
			Alt Payee 6443 WESCO DISTRIBUTION, INC PO BOX 31001-0465 PASADENA CA 91110-0465						
59058	03/27/12	3884	WURTH USA INC.	MISC PARTS & SUPPLIES FOR SHOP	PV	118284	001 00701	336.85	94126234
				Payment Amount				653.64	
				Payment Amount				336.85	
				Total Amount of Payments Written				176,634.16	
				Total Number of Payments Written				47	

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Bank Account - 00146807 Cash-General

Payment Number	Date	Address Number	Name	Payment Stub Message	Ty	Document . . . Number	Key itm Co	Amount	Invoice Number
59059	03/27/12	3498	DEPT. OF WATER & POWER - CITY OF LA	ENTRY CHATSWORTH RESRV PROP	PV	118345	001 00101	525.00	GA77219
Payment Amount								525.00	
Total Amount of Payments Written								525.00	
Total Number of Payments Written								1	

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key	Amount	Invoice Number
59060	04/03/12	16480	A.W. CHESTERTON COMPANY	SPIRAL TRACK SUPER SET	PV	118431	001 00701	2,120.63	IN002418211/9 23
59061	04/03/12	18445	AAA BACKFLOW DEVICE TESTING, INC.	Payment Amount 2011 BACKFLOW DEVICE TESTING 2011 BACKFLOW DEVICE TESTING	PV	118362	001 00102	450.00	B11-301211 23
59062	04/03/12	11780	ACADEMY ADDRESSING & MAILING	Payment Amount BOARD WORKSHOP MAILING	PV	118361	001 00101	725.91	55821
59063	04/03/12	17361	ACCURATE FIRST AID SERVICES	Payment Amount 1ST AID CABINET REPLENISH@OPS 1ST AID CABINET REPLENISH@HQ	PV	118435	001 00701	144.69	3685
59064	04/03/12	5625	ASSOC. OF WATER AGENCIES OF VENTURA CO	Payment Amount REGIST-OP TECH WKSHIP 4/19/12	PV	118467	001 00701	650.00	032912
59065	04/03/12	2869	AT&T	Payment Amount SRV 03/07-04/06/1 2 SRV 03/07-04/06/1 2 SRV 03/07-04/06/1 2 SRV 03/07-04/06/1 2	PV	118380	001 00101	63.81	0123/030712
					PV	118381	001 00101	31.43	0124/030712
					PV	118382	001 00101	385.89	2043/030712
					PV	118383	001 00101	191.01	2045/030712

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Payment Number	Date	Address Number	Name	Payment Stub Message	Document	Ty	Number	Key	Item	Co	Amount	Invoice Number
59066	04/03/12	5376	CALIFORNIA ELECTRIC SUPPLY	SRV 03/07-04/06/1 2	118384	PV	001	00701	001	00701	111.10	7719/030712
				SRV 03/07-04/06/1 2	118385	PV	001	00701	001	00701	111.10	7720/030712
				SRV 03/07-04/06/1 2	118386	PV	001	00701	001	00701	80.98	7721/030712
				SRV 3/14-4/13/12	118402	PV	001	00701	001	00701	34.86	4639/031412
				SRV 03/07-04/06/1 2	118403	PV	001	00130	001	00130	191.01	2220/030712
				SRV 3/14-4/13/12	118404	PV	001	00751	001	00751	34.86	4860/031412
				Payment Amount							1,236.05	
				SEMI-CONDUCTI VE TAPE	118375	PV	001	00701	001	00701	122.45	8997-771987
				CODING TAPE,ORANGE;B LUE;RED	118376	PV	001	00701	001	00701	31.06	8997-771988
				Alt Payee								
				5451 CALIFORNIA ELECTRIC SUPPLY P.O. BOX 14196 ORANGE CA 92863								
				Payment Amount							153.51	
59067	04/03/12	2513	CAPCO ANALYTICAL SERVICES	03/12 DIGESTER GAS TEST	118373	PV	001	00701	001	00701	372.50	120710
				Payment Amount							372.50	
59068	04/03/12	2555	CONEJO AWARDS	NAME BADGES-GIROTT O/BODENHAMER	118360	PV	001	00701	001	00701	26.81	77584
				Payment Amount							26.81	
59069	04/03/12	4586	CONSOLIDATED ELECTRICAL DISTRIBUTORS	ALLEN BRADLEY MICROLOGIX FREIGHT MISC RLY	118374	PV	001	00701	002	00701	1,144.81	9009-655051
				Payment Amount							1,144.81	
				002	118374	PV	002	00701	002	00701	6.37	9009-655051
				002	118426	PV	002	00701	002	00701	778.46	9009-654800

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key	Amount	Invoice Number
						Number	Item Co		
				MAINT SUPPL					
				FREIGHT	PV	118426	011 00701	10.23	9009-654800
				Payment Amount				1,939.87	
59070	04/03/12	2605	DELTA PACIFIC INDUSTRIES	WINDSHIELD	PV	118434	001 00701	499.16	12-3031
				WASHER FLUID					
				Payment Amount				499.16	
59071	04/03/12	17281	DOCTOR DIESEL	DIESEL TANK	PV	118497	001 00701	1,112.50	188
				CLEANING					
				DIESEL TANK	PV	118497	003 00701	1,112.50	188
				CLEANING					
				Payment Amount				2,225.00	
59072	04/03/12	14591	EMISSION COMPLIANT CONTROLS CORP.	DOUBLE WALL HEATER EXCHANGE	PV	118471	001 00701	9,759.00	PSO2134
				Alt Payee 15750 EMISSION COMPLIANT CONTROLS CORP. C/O PRE-BANC BUSINESS CREDIT, INC. P. O. BOX 16727					
59073	04/03/12	2661	FLO-SYSTEMS INC	MISC PARTS FOR L/S MAINT	PV	118438	001 00701	14,874.83	#F13095-12R03 5
				Payment Amount				9,759.00	
				SUPL					
				FREIGHT	PV	118438	004 00701	105.00	#F13095-12R03 5
				LANTERN	PV	118439	001 00701	802.58	#F13094-12R00 6
				RINGS FOR CONDUIT					
				Payment Amount				15,782.41	
59074	04/03/12	3864	FTI GROUP	PAYROLL CHECK FORMS	PV	118367	001 00701	406.28	90034
				Alt Payee 7135 FTI GROUP 4228 N. CENTRAL EXPWY, LB31 DALLAS TX 75206					
59075	04/03/12	6770	G.I. INDUSTRIES	Payment Amount				406.28	
				3/1-3/15/12-1	PV	118407	001 00701	964.62	2590728-0283- 0
				0YD					
				ROLLOFF@SHOP					
				3/1-3/15/12-2	PV	118408	001 00701	1,920.01	2334777-0283- 8
				5YD					
				ROLL-OFF@WLK					

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key	Amount	Invoice Number
Alt Payee							Item Co		
59076	04/03/12	18126	G.I. INDUSTRIES P. O. BOX 541065 LOS ANGELES CA 90054-1065	Payment Amount VEGGIE GARDEN WKSHP 3/22/12	PV	118379	001 00101	2,884.63 300.00	1329
59077	04/03/12	6804	GP RESOURCE INC./GP VENTURA OIL	Payment Amount MISCELLANEOUS OILS@WLK	PV	118441	001 00701	6,023.49	4756690
Alt Payee		6805	G.P. RESOURCES, INC. P. O. BOX 31001-1235 PASADENA CA 91110-1235	MISC OILS@RLV	PV	118442	001 00701	1,268.61	4758703
59078	04/03/12	2701	GRAINGER, INC.	Payment Amount 6" DIAL CALIPER,BLOW HAMMER	PV	118377	001 00701	7,292.10 151.98	9778456476
Alt Payee		5453	GRAINGER, INC. DEPT 805178142 PALATINE IL 60038-0001	WIRE LABEL MAKING KIT	PV	118378	001 00701	596.92	9779839068
59079	04/03/12	2705	HACH COMPANY	Payment Amount SALICYLATE/NI TROPRUSSIDE FREIGHT	PV	118372	001 00701	748.90 106.12	7665389
Alt Payee		6442	HACH COMPANY 2207 COLLECTIONS CENTER DR CHICAGO IL 60693		PV	118372	002 00701	15.95	7665389
59080	04/03/12	6439	HIDDEN HILLS COMMUNITY ASSOCIATION	Payment Amount PERMIT-1" WTR SRV 5401 LASHER	PV	118483	001 00701	122.07 190.00	844
59080	04/03/12	8304	IFM EFECTOR INC.	Payment Amount MISC RLV MAINT SUPPLIES	PV	118371	001 00701	190.00 1,771.93	20187571
				Payment Amount				1,771.93	

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Number	Item	Co	Key	Amount	Invoice Number
59082	04/03/12	18524	IMPACT SCIENCES, INC.	P/E 1/28-2/24/12 CONSULT SRV	PV	118472	001	00701		268.73	17811
59083	04/03/12	4144	INTERSTATE BATTERY SYSTEMS	Payment Amount BATTERIES FOR VEH#816;715	PV	118433	001	00701	268.73	356.66	2102008
59084	04/03/12	16423	JANO GRAPHICS	Payment Amount CURRENT NEWSLETTER 2012#2	PV	118369	001	00701	356.66	2,474.65	44386
59085	04/03/12	2745	JOEY MIS UPHOLSTERERS	Payment Amount UPHOLSTERY SRV	PV	118427	001	00701	2,474.65	463.63	03512
59086	04/03/12	5230	KENNEDY/JENKS CONSULTANTS	Payment Amount P/E 02/24/12 CONSULT SRV	PV	118368	001	00701	892.98	17,159.80	63163
				Payment Amount P/E 02/24/12 CONST ENG SRVS	PV	118437	001	00701		5,811.80	63176
				P/E 1/27/12-DESIG N DIGESTER#3	PV	118469	001	00701		63,365.81	62934
				P/E 2/24/12-DESIG N DIGESTER#3	PV	118470	001	00701		33,766.30	63325
59087	04/03/12	2611	LA DWP	Payment Amount RECTIFIER 2/13-3/14/12	PV	118387	001	00101	120,103.71	36.20	10298/031412
				RECTIFIER 2/14-3/15/12	PV	118388	001	00101		32.18	09501/031512
				NEW A/C SRV CHR# 3/16/12	PV	118389	001	00101		19.00	22630/031612
				Payment Amount HQ BLDG#1-1/5/12 -3/6/12	PV	118390	001	00101	87.38	401.58	2620/030612

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Payment Number	Payment Date	Name	Address Number	Payment Stub Message	Ty	Number	Key	Item	Co	Amount	Invoice Number
				LS#1 SRV	PV	118391	001	00130		45.47	1775/031212
				1/10-3/12/12							
				LS#2 SRV	PV	118392	001	00130		56.37	0570/031212
				1/10-3/12/12							
				BLDG#2 SRV	PV	118393	001	00701		615.19	2658/030612
				1/5-3/6/12							
				BLDG#7 SRV	PV	118394	001	00701		829.86	2656/030612
				1/5-3/6/12							
				FIRE	PV	118396	001	00701		15.00	2650/030612
				PROTECTN#8-1/							
				5-3/6/12							
				HQ	PV	118397	001	00701		410.48	2647/030612
				BLDG#8-1/5-3/							
				6/12							
				TAPIA PLNT	PV	118398	001	00751		514.85	1760/030612
				1/5-3/6/12							
				RLV PLNT	PV	118399	001	00751		1,506.23	2090/030612
				1/5-3/6/12							
				RLV FARM	PV	118400	001	00751		45.00	2080/030612
				1/5-3/6/12							
				Payment Amount						4,440.03	
59089	04/03/12	LAWSON PRODUCTS, INC	4783	SMALL BIN PARTS	PV	118448	001	00701		695.06	9300696155
				Payment Amount						695.06	
59090	04/03/12	LEON'S TRANSMISSION SERVICES, INC.	18618	VEHICLE#848 AXLE REPAIR	PV	118429	001	00701		1,313.29	2033905
				VEHICLE#848							
				SPEED SENSOR							
				Payment Amount						1,994.54	
59091	04/03/12	MOTION INDUSTRIES, INC.	2839	V-RING SLINGER (4)	PV	118414	001	00701		64.94	CA22-549538
				VEHICLE#848							
				SPEED SENSOR							
				Payment Amount						681.25	2033931
				SUPER HC V-BELTS (6)							
				MISC WLK PLNT							
				MAINT SUPPL							
				SRDG BALL BRGS,OIL SEALS							
				SUPER HC V-BELTS (6)							
				MISC WLK PLNT							
				MAINT SUPPL							
				SRDG BALL BRGS,OIL SEALS							

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Payment Number	Date	Address Number	Name	Payment Stub Message	Ty	Number	Key	Amount	Invoice Number
				Document			Lim Co		
				GENERATOR	PV	118418	001 00701	560.07	CA22-549944
				TANK PUMPS					
				FILTER FINITE	PV	118419	001 00701	2,614.53	CA22-549496
				(2)					
		Alt Payee	10317 MOTION INDUSTRIES INC. FILE 749376 LOS ANGELES CA 90074						
				Payment Amount				4,336.64	
59092	04/03/12	3362	NATIONAL PARK SERVICE	PERMIT-RAMBLA	PV	118468	001 00301	1,989.00	10443-PERMIT
				PAC WTR MAIN					
				Payment Amount				1,989.00	
59093	04/03/12	8418	PERMACOLOR, INC.	POWER COATING	PV	118364	001 00701	175.00	274563
				4 BRACKETS					
				Payment Amount				175.00	
59094	04/03/12	3428	PETTY CASH - JOANNE BODENHAMER	REPL PETTY	PV	118401	001 00701	10.05	032212
				CASH					
				6/8/11-1/19/1					
				2					
				REPL PETTY	PV	118401	002 00701	10.00	032212
				CASH					
				6/8/11-1/19/1					
				2					
				REPL PETTY	PV	118401	003 00701	16.00	032212
				CASH					
				6/8/11-1/19/1					
				2					
				REPL PETTY	PV	118401	004 00701	25.00	032212
				CASH					
				6/8/11-1/19/1					
				2					
				REPL PETTY	PV	118401	005 00701	13.76	032212
				CASH					
				6/8/11-1/19/1					
				2					
				REPL PETTY	PV	118401	006 00701	25.00	032212
				CASH					
				6/8/11-1/19/1					
				2					
				REPL PETTY	PV	118401	007 00701	25.00	032212
				CASH					
				6/8/11-1/19/1					
				2					

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document	Key	Amount	Invoice Number
Number	Date	Number				Number	Co		
				6/8/11-1/19/1					
				2					
				REPL PETTY	PV	118401	008 00701	55.00	032212
				CASH					
				6/8/11-1/19/1					
				2					
				REPL PETTY	PV	118401	009 00701	4.78	032212
				CASH					
				6/8/11-1/19/1					
				2					
				REPL PETTY	PV	118401	010 00701	5.00	032212
				CASH					
				6/8/11-1/19/1					
				2					
				REPL PETTY	PV	118401	011 00701	40.00	032212
				CASH					
				6/8/11-1/19/1					
				2					
				REPL PETTY	PV	118401	012 00701	50.00	032212
				CASH					
				6/8/11-1/19/1					
				2					
				REPL PETTY	PV	118401	013 00701	14.00	032212
				CASH					
				6/8/11-1/19/1					
				2					
				REPL PETTY	PV	118401	014 00701	6.00	032212
				CASH					
				6/8/11-1/19/1					
				2					
				Payment Amount				299.59	
59095	04/03/12	17066	SUPPORT	6X6 DME FLEX	PV	118365	001 00701	257.74	2460
			PRODUCT	CONNECTOR, 6"					
			SERVICES						
				FREIGHT				16.12	2460
				Payment Amount				273.86	
59096	04/03/12	3789	T & T TRUCK & CRANE SERVICE	SET ELECTRIC MOTOR ON PUMP	PV	118423	001 00701	1,479.08	0100019-IN
				Payment Amount				1,479.08	
59097	04/03/12	16542	VISION INTERNET	02/12 WEB HOSTING FEE	PV	118405	001 00701	200.00	21782

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document	Key	Amount	Invoice Number
Number	Date	Number				Number	lim Co		Number
PROVIDERS, INC.									
59098	04/03/12	3035	VWR SCIENTIFIC	Payment Amount MISC LAB SUPPLIES FREIGHT	PV	118366	001 00701	200.00 1,722.21 12.94	48777352 48777352
Alt Payee 3216 VWR INTERNATIONAL, INC P. O. BOX 640169 PITTSBURGH PA 15264-0169									
59099	04/03/12	16064	WELLS FARGO FINANCIAL LEASING, INC.	Payment Amount SCNR&PRINTER/ PMT#57-APR'12	PV	118406	001 00701	1,735.15 586.11	67655710710
Alt Payee 3047 WESCO DISTRIBUTION, INC.									
59100	04/03/12	3047	WESCO DISTRIBUTION, INC.	Payment Amount 250W HPS BAL KIT MT(10)	PV	118409	001 00701	586.11 1,036.61	021353
Alt Payee 6443 WESCO DISTRIBUTION, INC PO BOX 31001-0465 PASADENA CA 91110-0465									
59101	04/03/12	3048	WEST COAST AIR CONDITIONING	Payment Amount A/C REPAIR@ BLDG7 ON 2/13/12 A/C REPAIR@BLDG8 ON 11/28/11 02/12 PRV WTR	PV	118420	001 00701	4,276.76 584.67 428.00 395.00	538548 536876 539483

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Payment Number	Date	Address Number	Name	Payment Stub Message	Ty	Document . . . Number	Key lim Co	Amount	Invoice Number
TRMT@BLDG8;7									
59102	04/03/12	18621	WESTERN MATERIALS	1" WASHED RIVER ROCK	PV	118424	001 00701	1,407.67 9,963.62	0004106
				1" WASHED RIVER ROCK	PV	118425	001 00701	1,882.86	0004142
Payment Amount								11,846.48	
Total Amount of Payments Written								210,565.56	
Total Number of Payments Written								43	

Batch Number - 215410

Bank Account - 00146807 Cash-General

Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Document Ty	Document Number	Key	Item	Co	Amount	Invoice Number
59103	04/10/12	18623	ADULT TALENT MGRS INC.	REFD CR BAL ON FINALLED A/C	PV	118458	001	00101		319.03	350970
Payment Amount <u>319.03</u>											
59104	04/10/12	14518	ALL AMERICAN ASPHALT	REFD DEPOSIT ON CLOSED A/C	PV	118454	001	00101		907.77	9997372
Payment Amount <u>907.77</u>											
59105	04/10/12	2387	AMERRAY HYDRAULICS CORP	INTEREST Payment Amount NIPPLE, CLOSE, 1/2", BRASS	PV	118455	001	00101		.41	9997372/INT
Payment Amount <u>908.18</u>											
59106	04/10/12	18624	SCOTT CAMERON	FREIGHT MISC STORAGE ITEMS	PV	118516	003	00701		7.89	36753
Payment Amount <u>366.27</u>											
59107	04/10/12	3074	CENTURY MAINTENANCE COMPANY	REFD CR BAL ON FINALLED A/C	PV	118459	001	00101		66.81	371600
Payment Amount <u>66.81</u>											
59108	04/10/12	15396	CORDELL ELECTRIC	REPLACED BROKEN SPEAKERS@TAPI A	PV	118506	001	00701		540.00	47915
Payment Amount <u>5,450.00</u>											
59109	04/10/12	15396	CORDELL ELECTRIC	REPLACED BROKEN SPEAKERS@TAPI A	PV	118507	001	00701		700.00	47918
Payment Amount <u>700.00</u>											
59110	04/10/12	15396	CORDELL ELECTRIC	EXHAUST FAN ELECTRICAL WRK:INSTALL WIREMOLD REPL 4 SODIUM	PV	118510	001	00701		1,579.15	47919
Payment Amount <u>1,579.15</u>											
59111	04/10/12	15396	CORDELL ELECTRIC	EXHAUST FAN ELECTRICAL WRK:INSTALL WIREMOLD REPL 4 SODIUM	PV	118511	001	00701		1,840.00	47916
Payment Amount <u>1,840.00</u>											

Batch Number - 215410
Bank Account - 00146807 Cash-General

Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key Item Co	Amount	Invoice Number
59109	04/10/12	8612	DURHAM SCHOOL SERVICES	PAYMENT AMOUNT	PV	118451	001 00751	374.29	68616
LIGHTS & BALLAST Payment Amount 4,659.15 BUS FOR TOUR@TAPIA 374.29 2/27/12									
59110	04/10/12	2654	FAMCON PIPE	PAYMENT AMOUNT	PV	118501	001 00701	7,414.21	140673
INVENTORY ITEMS Payment Amount 374.29 REF'D CR BAL 7,414.21 ON FINALLED 223.11 A/C									
59111	04/10/12	18625	PAUL FIORE	PAYMENT AMOUNT	PV	118460	001 00101	223.11	160433
59112	04/10/12	2672	FRUIT GROWERS LABORATORY, INC.	PAYMENT AMOUNT	PV	118520	001 00701	273.90	201637A
MISC LAB ANALYSIS@RLV 1,544.40 MISC LAB ANALYSIS@RLV 1,207.54 ANALYSIS@TAPIA A MISC LAB ANALYSIS@TAPI 7,669.62 A LAB ANALYSIS@TAPI 19.80 A LAB ANALYSIS@TAPI 198.00 A LAB ANALYSIS@WLK 118.80 MISC LAB ANALYSIS 145.20 LAB ANALYSIS@TAPIA 222.75 ANALYSIS@TAPIA Payment Amount 11,400.01 REF'D DEPOSIT 1,306.07 ON CLOSED A/C									
59113	04/10/12	8956	GEOCONCEPTS INC.	PAYMENT AMOUNT	PV	118456	001 00101	1,306.07	9997387

ITEM 5A

Batch Number - 215410
Bank Account - 00146807 Cash-General

Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Document		Key	Amount	Invoice Number
					Ty	Number			
59114	04/10/12	18526	DENNIS HEROLD	INTEREST	PV	118457	001 00101	.32	9997387/INT
				Payment Amount				1,306.39	
				REFD CR BAL	PV	118461	001 00101	33.73	341412
				ON FINALLED					
				A/C					
				Payment Amount				33.73	
59115	04/10/12	18627	DAVID IRVIN	REFD CR BAL	PV	118462	001 00101	130.19	510554
				ON FINALLED					
				A/C					
				Payment Amount				130.19	
59116	04/10/12	18527	J.FLETCHER & CREAMER & SON, INC. AND	PROG	PV	118475	001 00701	916,408.00	10419/#6
				PMT#6-1235'					
				BCKBN/AGOURA					
				10% RETENTION					
				ON PMT#6					
				Payment Amount				91,641.00	10419/RTN#6
59117	04/10/12	3083	JCI JONES CHEMICALS, INC	SODIUM BISULFITE-424 9GAL	PV	118512	001 00701	5,778.64	540567
				Payment Amount				824,767.00	
				SODIUM HYPOCHLORITE- 4992GAL	PV	118513	001 00701	3,465.85	540673
				SODIUM HYPOCHLORITE- 4896GAL	PV	118514	001 00701	3,461.68	540761
				SODIUM HYPOCHLORITE- 5026GAL	PV	118515	001 00701	3,489.45	541064
				SODIUM BISULFITE-412 4GAL	PV	118532	001 00701	5,608.64	541332
				SODIUM HYPOCHLORITE- 5000GAL	PV	118533	001 00701	3,471.40	541372
				Alt Payee 13647 JCI JONES CHEMICALS, INC P.O. BOX 636877 CINCINNATI OH 45263-6877					
59118	04/10/12	2746	JOHN LISEE PUMPS INC	Payment Amount	PV	118518	001 00701	1,097.73	83428
				MISC REBUILD PARTS FOR					
				Payment Amount				25,275.66	

ITEM 5A

Batch Number - 215410

Bank Account - 00146807 Cash-General

Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key Ltm Co	Amount	Invoice Number
PUMPS									
59119	04/10/12	3352	LAS VIRGENES MUNICIPAL WATER DISTRICT	FIRE PROTECTN 1/5-3/6/12	PV	118531	001 00701	15.00	2654/030612
								1,097.73	
59120	04/10/12	2781	LAS VIRGENES UNIFIED SCHOOL DISTRICT	LIBRARY BOOKS PROGRAM	PV	118466	001 00101	964.01	7861
								15.00	
59121	04/10/12	2610	LOS ANGELES COUNTY DEPT. OF PUBLIC WORKS	2/12-L2012005 38-1850 OLIVERA	PV	118503	001 00101	866.00	RE-PW-1203160 8857
								964.01	
59122	04/10/12	17295	MAILFINANCE	2/12-L2012001 11-4219 SADDLE	PV	118504	001 00101	866.00	RE-PW-1203160 8770
								1,843.46	
59123	04/10/12	2814	MCMMASTER-CARR SUPPLY CO	4/23-5/22/12 POSTAGE RNTL	PV	118482	001 00701	410.65	H3177453
								410.65	
59123	04/10/12	2814	MCMMASTER-CARR SUPPLY CO	MISC WLK MAINT SUPPL	PV	118487	001 00701	297.07	20528864
								410.65	
59123	04/10/12	2814	MCMMASTER-CARR SUPPLY CO	FREIGHT 24" SS BRAIDED HOSE 2" ID	PV	118487	008 00701	5.72	20528864
								183.58	20966856
59123	04/10/12	2814	MCMMASTER-CARR SUPPLY CO	FREIGHT	PV	118488	002 00701	5.84	20966856
								5.84	
Alt Payee 3197 MC MASTER-CARR P. O. BOX 7690 CHICAGO IL 60680-7690									
59124	04/10/12	2836	MWH LABORATORIES	MISC LAB ANALYSIS	PV	118478	001 00701	1,400.00	L0081839
								492.21	
								1,400.00	

ITEM 5A

Batch Number - 215410

Bank Account - 00146807 Cash-General

Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Number	Key	Co	Amount	Invoice Number
59125	04/10/12	4795	NORTHERN TOOL & EQUIPMENT CO.	120VOLT GREASE GUN	PV	118498	001	00701	229.99	25814683
59126	04/10/12	17411	OAKS DRAIN SERVICE	FREIGHT Payment Amount	PV	118498	002	00701	7.99	25814683
59127	04/10/12	17329	ODYSSEY POWER	PLUMBING REPR@RLV Payment Amount	PV	118499	001	00701	200.00	26897
59128	04/10/12	6506	OSTERBAUER COMPRESSOR	EMERGENCY GENERATOR REPR Payment Amount	PV	118496	001	00701	2,731.11	34895
59129	04/10/12	18631	PROCESS ENGINEERING GROUP	AIR FILTER ELEMENT; OIL FILTER Payment Amount	PV	118495	001	00701	228.67	P71111
59130	04/10/12	16586	SIERRA MONITOR CORPORATION	FREIGHT Payment Amount	PV	118495	003	00701	16.23	P71111
59131	04/10/12	18628	ST. JUDE CATHOLIC CHURCH	OIL SEALS & OIL RINGS Payment Amount	PV	118479	001	00701	1,316.69	030712-J01
59132	04/10/12	8212	STANSBERYS WELDING	REPAIR PARTS ONLY & LABOR Payment Amount	PV	118493	001	00701	127.24	0000094102
59133	04/10/12	18629	JACK THRAMS	REPAIR PARTS ONLY & LABOR Payment Amount	PV	118493	002	00701	72.00	0000094102
59134	04/10/12	8718	TRIUNFO YMCA	REFD CR BAL ON FINALLED A/C Payment Amount	PV	118463	001	00101	166.03	1090154
				FABRICATE AND INSTALL 4 METAL Payment Amount	PV	118480	001	00701	4,000.00	1811
				REFD CR BAL ON FINALLED A/C Payment Amount	PV	118464	001	00101	26.88	600482
				DERBY SPONSORSHIP Payment Amount	PV	118453	001	00701	500.00	3-27

Batch Number - 215410
Bank Account - 00146807 Cash-General

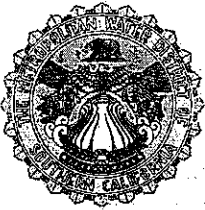
Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Doc. Ty	Document Number	Key Item	Key Co	Amount	Invoice Number
59135	04/10/12	9165	UNION BANK OF CALIFORNIA	Payment Amount RETENTION#6/2 3832	PV	118474	001	00301	500.00 91,641.00	10419/RTN#6
59136	04/10/12	7370	VALIN CORPORATION	Payment Amount FILTER, POLYPROPYLENE,	PV	118502	001	00701	1,513.93	2748893
59137	04/10/12	2780	VALLEY NEWS GROUP	Payment Amount ADS:MOST CURRENT FLOW 3/22/12	PV	118452	001	00701	280.00 1,513.93	3-23
59138	04/10/12	2435	VINCE BARNES AUTOMOTIVE	Payment Amount VEHICLE MAINT#866	PV	118484	001	00701	280.00 505.23	018927
				VEHICLE MAINT#860	PV	118485	001	00701	177.46	018942
				VEHICLE MAINT#826	PV	118486	001	00701	377.32	018944
59139	04/10/12	3109	W. LITTEN	Payment Amount 3/4-3/10/11 RANCHO	PV	118489	001	00701	1,060.01 2,984.40	0320190
				2/26-3/3/12 RANCHO	PV	118490	001	00701	2,864.70	0320189
				3/11-3/17/12 RANCHO	PV	118491	001	00701	2,943.70	0320191
				3/18-3/24/12 RANCHO	PV	118492	001	00701	3,057.30	0320192
59140	04/10/12	9355	W.A.S.T.E.C., INC.	Payment Amount SEPTIC SRV@4828 CYN WAY	PV	118477	001	00701	11,850.10 1,796.00	12665
59141	04/10/12	3053	WESTERN CITY MAGAZINE	Payment Amount 5/1/12-4/30/1 3 SUBSPTN-JMUN DY	PV	118449	001	00701	39.00	118418
59142	04/10/12	3507	WORDLAND	Payment Amount 4/1/12-3/31/1 3 PRINTER MAINT	PV	118530	001	00701	39.00 3,900.00	55584

ITEM 5

Batch Number - 215410

Bank Account - 00146807 Cash-General

Payment Number	Date	Address Number	Name	Payment Stub Message	TY	Document Number	Key Item	Co	Amount	Invoice Number
59143	04/10/12	11829	WORLDWIDE WATER UTILITY SERVICES	LEAK DETECTION SURVEY	PV	118481	001	00701	3,900.00	CA-1203-02
Payment Amount									750.00	
Total Amount of Payments Written									1,011,369.96	
Total Number of Payments Written									41	



MWD

METROPOLITAN WATER DISTRICT OF SOUTHERN CALIFORNIA

700 North Alameda Street

Los Angeles, CA, 90012-2944

INVOICE

Billed To:

Las Virgenes Municipal Water District



Service Address

4232 Las Virgenes Road
Calabasas, CA 91302

January 2012	Page No. 1 of 1
Mailed: 02/10/2012	Due Date: 03/29/2012
Invoice Number: 7251.	Revision: 0

NOTICE

The MWD Administrative Code Section 4507 and 4508 require that payment must be made in "Good Funds" by the due date or the payment will be considered delinquent and an additional charge shall be assessed.

DELIVERIES

	Volume (AF)
Total Water Treated Delivered	1,352.4

SALES

Type	Volume (AF)	Rate (\$ /AF)	Total (\$)
Full Service			
Tier 1 Supply Rate	1,352.4	\$106.00	\$143,354.40
System Access Rate	1,352.4	\$217.00	\$293,470.80
Water Stewardship Rate	1,352.4	\$43.00	\$58,153.20
System Power Rate	1,352.4	\$136.00	\$183,926.40
Delta Supply Surcharge	1,352.4	\$58.00	\$78,439.20
Treatment Surcharge	1,352.4	\$234.00	\$316,461.60
SUBTOTAL			\$1,073,805.60

OTHER CHARGES AND CREDITS

	Rate (\$ /AF)	
Readiness To Serve Charge(Payment Schedule: M)	\$112,111.00	
Capacity Charge(Payment Schedule: M)	\$27,935.00	
SUBTOTAL		\$140,046.00

ADDITIONAL INFORMATION

	Volume (AF)	Tier1 %	Peak Day	Flow (CFS)
Purchase Order Commitment (Jan 2003 to Dec 2012)	137,103.0			
Purchase Order Firm Delivery To Date (Jan 2003 to Dec 2012)	206,645.8			
Tier 1 Annual Limit (For Current Calendar Year)	21,087.0			
Tier 1 YTD Deliveries (For Current Calendar Year)	1,352.4	6.4		
Tier 1 Current Month Deliveries	1,352.4			
Capacity Charge			8/15/2008	45.3

INVOICE TOTAL

Volume AF	1,352.4
-----------	---------

Amount Now Due	\$1,213,851.60
----------------	----------------

Note: Amount Due is based on highlighted fields

OT TO PAY
Jander
Gen MGR
2/13/12

Approved for Payment
[Signature] 2/13/12
David R. Lippman

P A I D
Wired 3/29/12
JC

April 2, 2012

To: Payroll

From: John Mundy, General Manager 

Subject: Per Diem Request
March 2012

Attached are the director statements of attendance for meetings, conferences and miscellaneous functions, which are summarized in the table below. If you have any questions please contact Kimmey Conklin.

At the meeting of 02/26/2008 the Board voted 5-0 to amend the daily per diem to:

- \$200.00 effective February 27, 2008
- January 26, 2010 during the annual review of compensation, the Board opted for the per diem to remain at \$200 and requested a per diem survey be completed along with the next employee compensation study.

Name	Meeting Attendance	Rate	Total
Joseph Bowman	11	\$ 200.00	\$ 2,200.00
Charles Caspary	7	200.00	1,400.00
*Glen Peterson LVMWD - 10 MWD - 6	16	200.00	3,200.00
Lee Renger	4	200.00	800.00
Barry Steinhardt	9	200.00	1,800.00

Thank you.

Article 4, 2-2.401(a) "not exceeding a total of ten (10) days in any calendar month"

*Article 4, 2-2.401(b) MWD director "not exceeding a total of (10) days in any calendar month."

Joseph M. Bowman
Las Virgenes Municipal Water District
4232 Las Virgenes Road
Calabasas, CA 91302
Fax: 818-251-2149


DATE: 3-28-12
TO: Kimmey Conklin, Executive Assistant/Clerk of the Board
FROM: Joseph M. Bowman
LVMWD Director, Division 4
SUBJECT: **Meeting Attendance Per Diem Request**

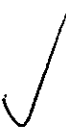
The following are Las Virgenes Municipal Water District Board of Directors Meetings, Committee Meetings/Conferences I have attended.

Date	Description
<u>3/1</u>	<u>ACWA - WASH DC</u>
<u>3/11 - 3/14</u>	<u>CASA - " "</u>
<u>3/15</u>	<u>AWA</u>
<u>3/24</u>	<u>WORKSHOP - Backbone System</u>
<u>3/27</u>	<u>LVMWD</u>
<u>3/28</u>	<u>QUARTERLY</u> <u>WV City Council Report</u>
<u>3/29</u>	<u>Jud Affairs ACWA</u>
<u>3/30</u>	<u>West VILL Safety Committee</u>
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

10
(14)

(Signed)


Joseph Bowman



Charles Caspary
Las Virgenes Municipal Water District
4232 Las Virgenes Road
Calabasas, CA 91302
Fax: 818-251-2149

DATE: Mar 27, 2012
TO: Kimmey Conklin, Executive Assistant/Clerk of the Board
FROM: Charles Caspary
LVMWD Director, Division 1
SUBJECT: **Meeting Attendance Per Diem Request**

The following are Las Virgenes Municipal Water District Board of Directors Meetings, Committee Meetings/Conferences I have attended.

Date	Description
<u>Mar 5</u>	<u>LV-TSD JPA Board Mtg.</u>
<u>March 8+9</u>	<u>California Water Policy 21 POWER</u>
<u>Mar 13</u>	<u>LV MWD - Reg. Bd Mtg.</u>
<u>Mar 15</u>	<u>AWA - Donard</u>
<u>Mar 24</u>	<u>LV - Backbone Improvement Workshop</u>
<u>Mar 27</u>	<u>LVMWD - Reg. Bd Mtg</u>
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

(7)

(Signed)

Charles Caspary
Charles Caspary



From: "Mundy, John" <JMundy@LVMWD.com>
 Subject: Per Diem Report
 Date: March 22, 2012 1:52:41 PM PDT
 To: <glenpsop@aol.com>
 Cc: "Glaser, Heather" <HGlaser@lvmwd.com>

1 Attachment, 16 KB

Glen, see if this files works. It is a PDF vs. the Word file previously sent.

John R. Mundy
 General Manager
 Las Virgenes MWD
 (O) 818.251.2100
 (F) 818.251.2149

Glen Peterson
 Las Virgenes Municipal Water District
 4232 Las Virgenes Road
 Calabasas, CA 91302
 Fax: 818-251-2149

DATE: MARCH 2012
 TO: Kimney Conklin, Executive Assistant/Clerk of the Board
 FROM: Glen Peterson
 LVMWD Director, Division 2
 SUBJECT: Meeting Attendance Per Diem Request

The following are Las Virgenes Municipal Water District Board of Directors Meetings, Committee Meetings/Conferences I have attended.

Date	Description
<u>2</u>	LV STATELEG.
<u>5</u>	LV JPA
<u>15</u>	LV WATERWISE BAKERS HWY
<u>12</u>	MWD Committee's
<u>13</u>	MWD Board Committee
<u>9</u>	MWD Northern Council
<u>14</u>	MWD Colorado River Board
<u>24</u>	LV Special Mtg - Back Bone Workshop
<u>1</u>	MWD AWA Washington DC
<u>19</u>	MWD Pre Bonding Mtg Los Angeles
<u>27</u>	MWD/W Committee of Boards
<u>28</u>	LV HBA Meeting
<u>30-31</u>	MWD/CRTA
<u>6-7</u>	MWD AWA Vegetative Symposium Sacramento

(10)

LVMWD 10
 MWD 6
 ✓ 16

(Signed)


 Glen Peterson

Lee Renger
Las Virgenes Municipal Water District
4232 Las Virgenes Road
Calabasas, CA 91302
Fax: 818-251-2149

DATE: 3-23-12

TO: Kimmey Conklin, Executive Assistant/Clerk of the Board

FROM: Lee Renger
LVMWD Director, Division 3

SUBJECT: **Meeting Attendance Per Diem Request**

The following are Las Virgenes Municipal Water District Board of Directors Meetings, Committee Meetings/Conferences I have attended.

Date	Description
<u>3-5-12</u>	<u>JPA Board Mtg</u>
<u>3-13-12</u>	<u>LVMWD a. "</u>
<u>3-24-12</u>	<u>Tank Workshop (Bakersone)</u>
<u>3-27-12</u>	<u>LVMWD board Mtg</u>
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

(Signed) Lee Renger
Lee Renger

Barry Steinhardt
Las Virgenes Municipal Water District
4232 Las Virgenes Road
Calabasas, CA 91302
Fax: 818-251-2149

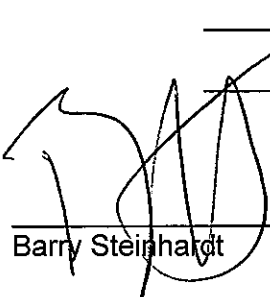
DATE: March 27, 2012
TO: Kimmey Conklin, Executive Assistant/Clerk of the Board
FROM: Barry Steinhardt
LVMWD Director, Division 5
SUBJECT: Meeting Attendance Per Diem Request

The following are Las Virgenes Municipal Water District Board of Directors Meetings, Committee Meetings/Conferences I have attended.

Date	Description
3/5	SPA BOARD MEETING
3/6 3/7	TRAINING / ACWA CONFERENCE
3/8 3/9	TRAINING / POWER CONFERENCE
3/13	LUMWD BOARD MEETING
3/15	TRAINING / AWA CONF.
3/24	LUMWD BACKBONE INFO MEETING
3/27	LUMWD BOARD MEETING
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

9

(Signed)


Barry Steinhardt



April 10, 2012 LVMWD Regular Board Meeting

TO: Board of Directors

FROM: Facilities & Operations

Subject: Acceptance of Tract 48901 and Tract 48312

SUMMARY:

Tract 48901 and Tract 48312 are located within the City of Agoura Hills, on the south side of Agoura Road between Chesebro Road and Liberty Canyon Road. Tract 48901 consists of 11 single-family residences, and Tract 48312 consists of 13 single-family residences. Both tracts will be served water from the 1235 foot gradient system. All potable water system requirements have been completed to District standards. Sewer collection service is provided by the County of Los Angeles with sewage treatment service provided by the District. A 2-inch recycled water meter was installed on Agoura Road for irrigation usage along the frontage of both tracts.

RECOMMENDATION(S):

Accept the water system for Tract 48901 and Tract 48312 for operation and maintenance; execute the Acceptance of Dedication for the water system by the President of the Board and have the same recorded conditional upon clear title of recordation.

Prepared By: Lindsay Cao, P.E., Associate Engineer

ATTACHMENTS:

[Acceptance of Dedication TR 48901](#)

[Acceptance of Dedication TR 48312](#)

[Dedication of Property TR 48901 TR 48312](#)

[Water System Acceptance TR 48901](#)

[Water System Acceptance TR 48312](#)

[Map of TR48901 TR48312](#)

Free recording is requested
(Section 6103 Government Code)

Return to:
Las Virgenes Municipal Water District
4232 Las Virgenes Road
Calabasas, California 91302

**ACCEPTANCE OF DEDICATION
FOR
TRACT 48901**

April 10, 2012

Pursuant to authority granted by the Board of Directors of Las Virgenes Municipal Water District, and based on the warranties contained in the foregoing offer of dedication, it is hereby accepted for and on behalf of the said Las Virgenes Municipal Water District.

LAS VIRGENES MUNICIPAL WATER DISTRICT

By: _____
Lee Renger, President

ATTEST:

Charles Caspary, Secretary

(SEAL)

STATE OF CALIFORNIA)
) SS.
COUNTY OF LOS ANGELES)

On _____ before me, Kimmey Sue Conklin, a Notary Public personally appeared,

_____ who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature _____
Signature of Notary Public

(This area for official notarial seal)

Free recording is requested
(Section 6103 Government Code)

Return to:
Las Virgenes Municipal Water District
4232 Las Virgenes Road
Calabasas, California 91302

**ACCEPTANCE OF DEDICATION
FOR
TRACT 48312**

April 10, 2012

Pursuant to authority granted by the Board of Directors of Las Virgenes Municipal Water District, and based on the warranties contained in the foregoing offer of dedication, it is hereby accepted for and on behalf of the said Las Virgenes Municipal Water District.

LAS VIRGENES MUNICIPAL WATER DISTRICT

By: _____
Lee Renger, President

ATTEST:

Charles Caspary, Secretary

(SEAL)

STATE OF CALIFORNIA)
) SS.
COUNTY OF LOS ANGELES)

On _____ before me, Kimmey Sue Conklin, a Notary Public personally appeared,

_____ who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature _____
Signature of Notary Public

(This area for official notarial seal)

Free recording is requested
(Sec. 6103 Gov. Code)


Return to:
Las Virgenes Municipal Water District
4232 Las Virgenes Road
Calabasas, CA 91302

DEDICATION OF PROPERTY TO
LAS VIRGENES MUNICIPAL WATER DISTRICT
FOR PUBLIC USE

Date: 3/2/12

By reason of its agreement to operate and maintain the same, there is hereby offered for dedication to Las Virgenes Municipal Water District ("District") for public use all water transmission and distribution pipelines, fire hydrants and appurtenances, and the necessary easements for maintenance, repair and replacement of the same together with the right to enter upon, remove without obligation to replace improvements, trees, shrubs and other vegetation in and around Lot No. 1 - 13 in Tract No. 48312 City of Agoura Hills, County of Los Angeles, State of California. Ownership to these facilities is vested in the undersigned, and the undersigned warrants that they are free and clear of any liens or encumbrances. The undersigned will file a Notice of Completion, for the facility and will defend, indemnify and hold the District harmless from any mechanics liens, lawsuits, or other disputes.

By: _____



Jack David
President
Riopharm Agoura, LLC

(SEAL)

TO BE NOTARIZED

Please see attachment

ITEM 7A

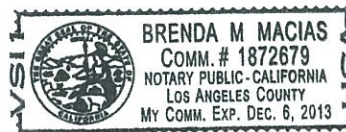
ACKNOWLEDGEMENT

STATE OF CALIFORNIA
COUNTY OF Los Angeles

On March 02, 2012, before me, Brenda M Macias Notary Public,
personally appeared Jack David, who
proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are
the within instrument and acknowledged to me that he/she/they executed the same in his/her/their
authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity
upon behalf of which the person(s) acted, executed the instrument.

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paragraph is true and correct.

WITNESS my hand and official seal.



Signature [Handwritten Signature]
Notary Public

(Seal)

Description of attached document

Title or type of document:	<u>Dedication of Property to LasVirgenes Municipal</u> <u>Water District</u>
Number of pages:	<u>2 Including this page</u>
Document date:	<u>March 02, 2012</u>
Signer(s) other than named above:	<u>N/A</u>

Free recording is requested
(Sec. 6103 Gov. Code)

Return to:
Las Virgenes Municipal Water District
4232 Las Virgenes Road
Calabasas, CA 91302

DEDICATION OF PROPERTY TO
LAS VIRGENES MUNICIPAL WATER DISTRICT
FOR PUBLIC USE

Date: 3/2/12

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By: 

Jack David
President
Riopharm Agoura, LLC

(SEAL)

TO BE NOTARIZED

Please see attachment

ITEM 7A

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STATE OF CALIFORNIA

COUNTY OF Los Angeles

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WITNESS my hand and official seal.

Signature


Notary Public



(Seal)

Description of attached document

Title or type of document:	<u>Dedication of Property to LasVirgenes Municipal <i>Water District</i></u>
Number of pages:	<u>2 Including this page</u>
Document date:	<u>March 02, 2012</u>
Signer(s) other than named above:	<u>N/A</u>

WATER SYSTEM ACCEPTANCE

DATE: April 10, 2012

PROJECT: Tract 48901

LOCATION: Agoura Rd. between Chesebro and Liberty Canyon Rd.

ZONE NO: 1235' HGL SANITATION DISTRICT: U-1

DEVELOPER: Riopharm Agoura, LLC

The above subject water system and related information is hereby recommended for Board acceptance and approval:

Water System Design Report Number:	<u>1874</u>
One Year Guarantee Submitted:	<u></u>
Right-of-Way needed <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes	Recorded <u></u>
Dedication of Water System Submitted:	<u>Yes</u>
Equivalent Residential Units:	<u>11</u>
Miles of Potable Water Mains:	<u>.12 miles</u>
Number of 1.6 GPF Toilets: 3x11	<u>33</u>
Connection Fees Summary:	
Water Connection Fees:	<u>\$92,080.50</u>
Sewer Connection Fees: \$7,000/LOT	<u>\$77,000.00</u>
Dedication Value:	
Value of Dedicated System:	<u>\$120,270.00</u>
District Reimbursement:	<u>\$ 0.00</u>
Total Dedicated Value:	<u>\$120,270.00</u>

ITEM 7A

WATER SYSTEM ACCEPTANCE

DATE: April 10, 2012

PROJECT: Tract 48312

LOCATION: Agoura Rd. between Chesebro and Liberty Canyon Rd.

ZONE NO: 1235' HGL SANITATION DISTRICT: U-1



DEVELOPER: Riopharm Agoura, LLC

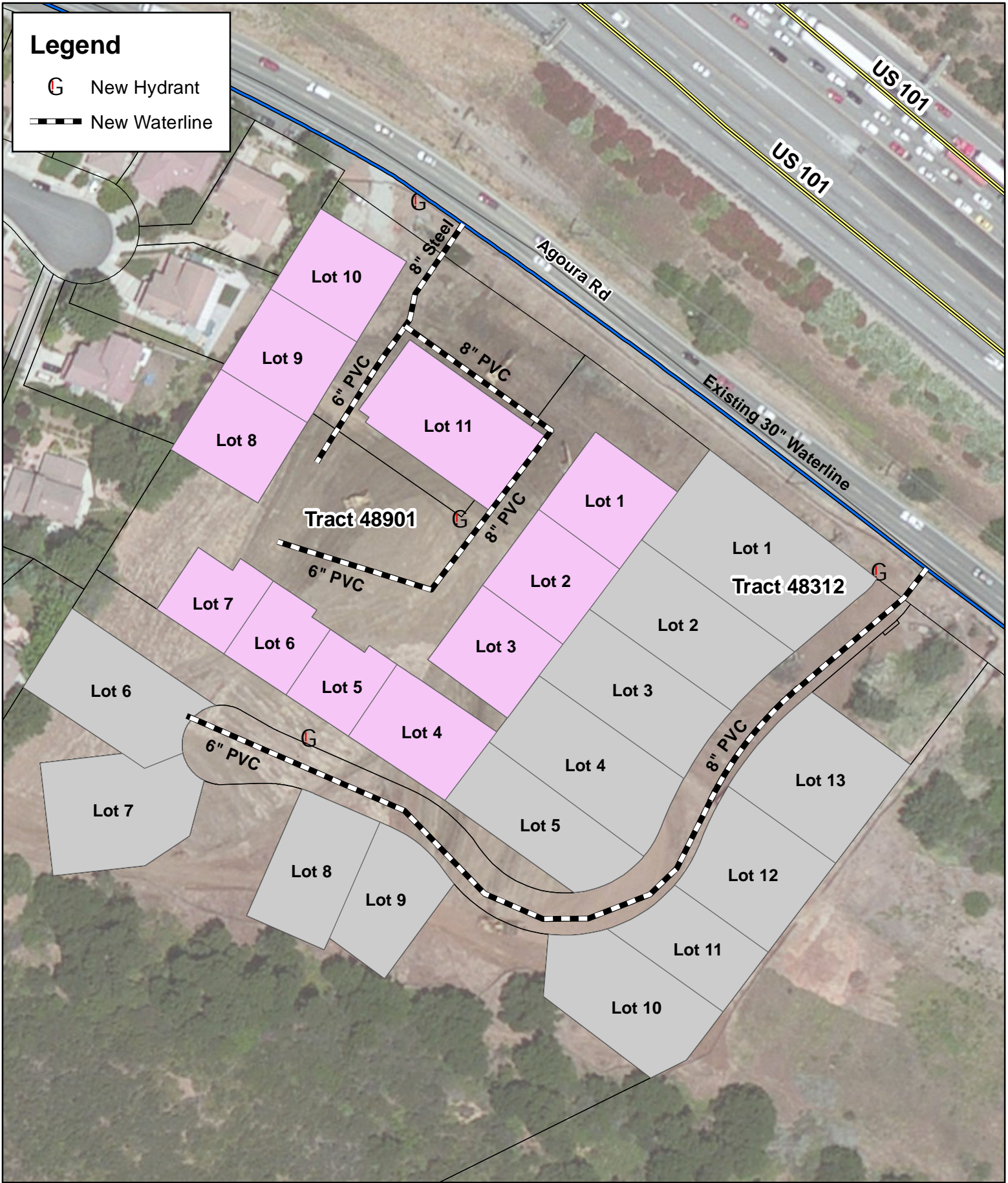
The above subject water system and related information is hereby recommended for Board acceptance and approval:

Water System Design Report Number:	<u>2099.00</u>
One Year Guarantee Submitted:	<u></u>
Right-of-Way needed <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes	Recorded <u></u>
Dedication of Water System Submitted:	<u>Yes</u>
Equivalent Residential Units:	<u>13</u>
Miles of Potable Water Mains:	<u>.14 miles</u>
Number of 1.6 GPF Toilets: 3x11	<u>39</u>
Connection Fees Summary:	
Water Connection Fees:	<u>\$111,510.50</u>
Sewer Connection Fees: \$7,000/LOT	<u>\$91,000</u>
Dedication Value:	
Value of Dedicated System:	<u>\$140,448.00</u>
District Reimbursement:	<u>\$ 0.00</u>
Total Dedicated Value:	<u>\$140,448.00</u>

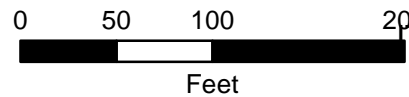
ITEM 7A

Legend

-  New Hydrant
-  New Waterline



**Tract 48901 & 48312
Water System Acceptance
April 2012**



ITEM 7A



April 10, 2012 LVMWD Regular Board Meeting

TO: Board of Directors

FROM: Facilities & Operations

Subject: Building #1 Improvement Concepts

SUMMARY:

As directed by the board staff has been working with an architect to develop concepts to improve the interior of the building to make it more marketable. The concepts include estimated costs. Staff will present these concepts to the board at the meeting and solicit direction before finalizing any concept including exterior and parking improvements.

RECOMMENDATION(S):

Provide further direction to staff.

FINANCIAL IMPACT:

None.

Prepared By: John Zhao, Principal Engineer

ATTACHMENTS:

[Occupancy Data](#)

[Schemes](#)

**Las Virgenes Municipal Water District (LVMWD)
Proposed Occupancy Data**

SPACE	AREA (SF)	OCCUP. TYPE	OCCUP RATE PER SF	OCCUP LOAD	EXITS	STAIR WIDTH (IN)	PATH WIDTH (IN)
SCHEME B1 - suite 1a	3415	assembly	15	228	2	68	68
			100	0	1	44	44
	3415	classrooms	20	171	2	51	51
	3415	exercise	50	68	2	44	44
	3415	health treatment	240	14	2	44	44
	3415	mechanical equipment rm	300	11	1	44	44
	3415	manufacturing	200	17	1	44	44
	3415	day care	35	98	2	44	44
	3415	office	100	34	2	44	44
	3415	school vocational rm	50	68	2	44	44
	3415	storage	300	11	1	44	44
	3415	merchant 1st fl	30	114	2	44	44
	3415	merchant 2nd fl	60	57	2	44	44
	3415	other	100	34	1	44	44
SCHEME B1 - suite 1b	3470	assembly	15	231	2	69	69
			100	0	1	44	44
	3470	classrooms	20	174	2	52	52
	3470	exercise	50	69	2	44	44
	3470	health treatment	240	14	2	44	44
	3470	mechanical equipment rm	300	12	1	44	44
	3470	manufacturing	200	17	1	44	44
	3470	day care	35	99	2	44	44
	3470	office	100	35	2	44	44
	3470	school vocational rm	50	69	2	44	44
	3470	storage	300	12	1	44	44
	3470	merchant 1st fl	30	116	2	44	44
	3470	merchant 2nd fl	60	58	2	44	44
	3470	other	100	35	1	44	44
SCHEME B1 - suite 1a (less 577sf optional space)	2838	assembly	15	189	2	57	57
			100	0	1	44	44
	2838	classrooms	20	142	2	44	44
	2838	exercise	50	57	2	44	44
	2838	health treatment	240	12	2	44	44
	2838	mechanical equipment rm	300	9	1	44	44
	2838	manufacturing	200	14	1	44	44
	2838	day care	35	81	2	44	44
	2838	office	100	28	1	44	44
	2838	school vocational rm	50	57	2	44	44
	2838	storage	300	9	1	44	44
	2838	merchant 1st fl	30	95	2	44	44
	2838	merchant 2nd fl	60	47	1	44	44
	2838	other	100	28	1	44	44

**Las Virgenes Municipal Water District (LVMWD)
Proposed Occupancy Data**

SPACE	AREA (SF)	OCCUP. TYPE	OCCUP RATE PER SF	OCCUP LOAD	EXITS	STAIR WIDTH (IN)	PATH WIDTH (IN)
SCHEME B1 - suite 1b (less 1,350sf optional space)	2120	assembly	15	141	2	44	44
			100	0	1	44	44
	2120	classrooms	20	106	2	44	44
	2120	exercise	50	42	1	44	44
	2120	health treatment	240	9	1	44	44
	2120	mechanical equipment rm	300	7	1	44	44
	2120	manufacturing	200	11	1	44	44
	2120	day care	35	61	2	44	44
	2120	office	100	21	1	44	44
	2120	school vocational rm	50	42	1	44	44
	2120	storage	300	7	1	44	44
	2120	merchant 1st fl	30	71	2	44	44
	2120	merchant 2nd fl	60	35	1	44	44
2120	other	100	21	1	44	44	
SCHEME B1 - suite 1b (1,350 sf optional space)	1350	assembly	15	90	2	44	44
			100	0	1	44	44
	1350	classrooms	20	68	2	44	44
	1350	exercise	50	27	1	44	44
	1350	health treatment	240	6	1	44	44
	1350	mechanical equipment rm	300	5	1	44	44
	1350	manufacturing	200	7	1	44	44
	1350	day care	35	39	2	44	44
	1350	office	100	14	1	44	44
	1350	school vocational rm	50	27	1	44	44
	1350	storage	300	5	1	44	44
	1350	merchant 1st fl	30	45	1	44	44
	1350	merchant 2nd fl	60	23	1	44	44
1350	other	100	14	1	44	44	
SCHEME B1 - suite 1b (577 sf optional space)	577	assembly	15	38	1	44	44
	0		100	0	1	44	44
	577	classrooms	20	29	1	44	44
	577	exercise	50	12	1	44	44
	577	health treatment	240	2	1	44	44
	577	mechanical equipment rm	300	2	1	44	44
	577	manufacturing	200	3	1	44	44
	577	day care	35	16	2	44	44
	577	office	100	6	1	44	44
	577	school vocational rm	50	12	1	44	44
	577	storage	300	2	1	44	44
	577	merchant 1st fl	30	19	1	44	44
	577	merchant 2nd fl	60	10	1	44	44
577	other	100	6	1	44	44	

**Las Virgenes Municipal Water District (LVMWD)
Proposed Occupancy Data**

SPACE	AREA (SF)	OCCUP. TYPE	OCCUP RATE PER SF	OCCUP LOAD	EXITS	STAIR WIDTH (IN)	PATH WIDTH (IN)
SCHEME B1 - suite 2c	1840	assembly	15	123	2	44	44
			100	0	1	44	44
	1840	classrooms	20	92	2	44	44
	1840	exercise	50	37	1	44	44
	1840	health treatment	240	8	1	44	44
	1840	mechanical equipment rm	300	6	1	44	44
	1840	manufacturing	200	9	1	44	44
	1840	day care	35	53	2	44	44
	1840	office	100	18	1	44	44
	1840	school vocational rm	50	37	1	44	44
	1840	storage	300	6	1	44	44
	1840	merchant 1st fl	30	61	2	44	44
	1840	merchant 2nd fl	60	31	1	44	44
1840	other	100	18	1	44	44	
SCHEME B1 - suite 2c	1400	assembly	15	93	2	44	44
			100	0	1	44	44
	1400	classrooms	20	70	2	44	44
	1400	exercise	50	28	1	44	44
	1400	health treatment	240	6	1	44	44
	1400	mechanical equipment rm	300	5	1	44	44
	1400	manufacturing	200	7	1	44	44
	1400	day care	35	40	2	44	44
	1400	office	100	14	1	44	44
	1400	school vocational rm	50	28	1	44	44
	1400	storage	300	5	1	44	44
	1400	merchant 1st fl	30	47	1	44	44
	1400	merchant 2nd fl	60	23	1	44	44
1400	other	100	14	1	44	44	
SCHEME C4 - suite 2c	4050	assembly	15	270	2	81	81
			100	0	1	44	44
	4050	classrooms	20	203	2	61	61
	4050	exercise	50	81	2	44	44
	4050	health treatment	240	17	2	44	44
	4050	mechanical equipment rm	300	14	1	44	44
	4050	manufacturing	200	20	1	44	44
	4050	day care	35	116	2	44	44
	4050	office	100	41	2	44	44
	4050	school vocational rm	50	81	2	44	44
	4050	storage	300	14	1	44	44
	4050	merchant 1st fl	30	135	2	44	44
	4050	merchant 2nd fl	60	68	2	44	44
4050	other	100	41	1	44	44	

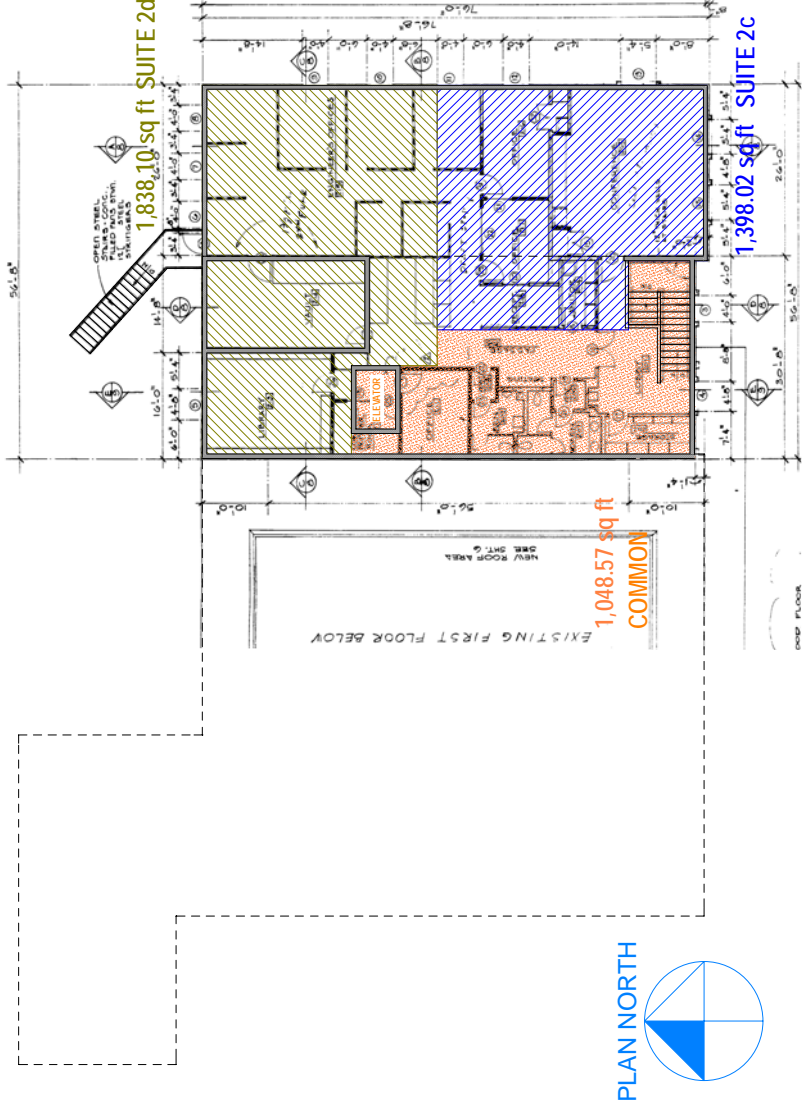
NOTES - SCHEME B1

GENERAL

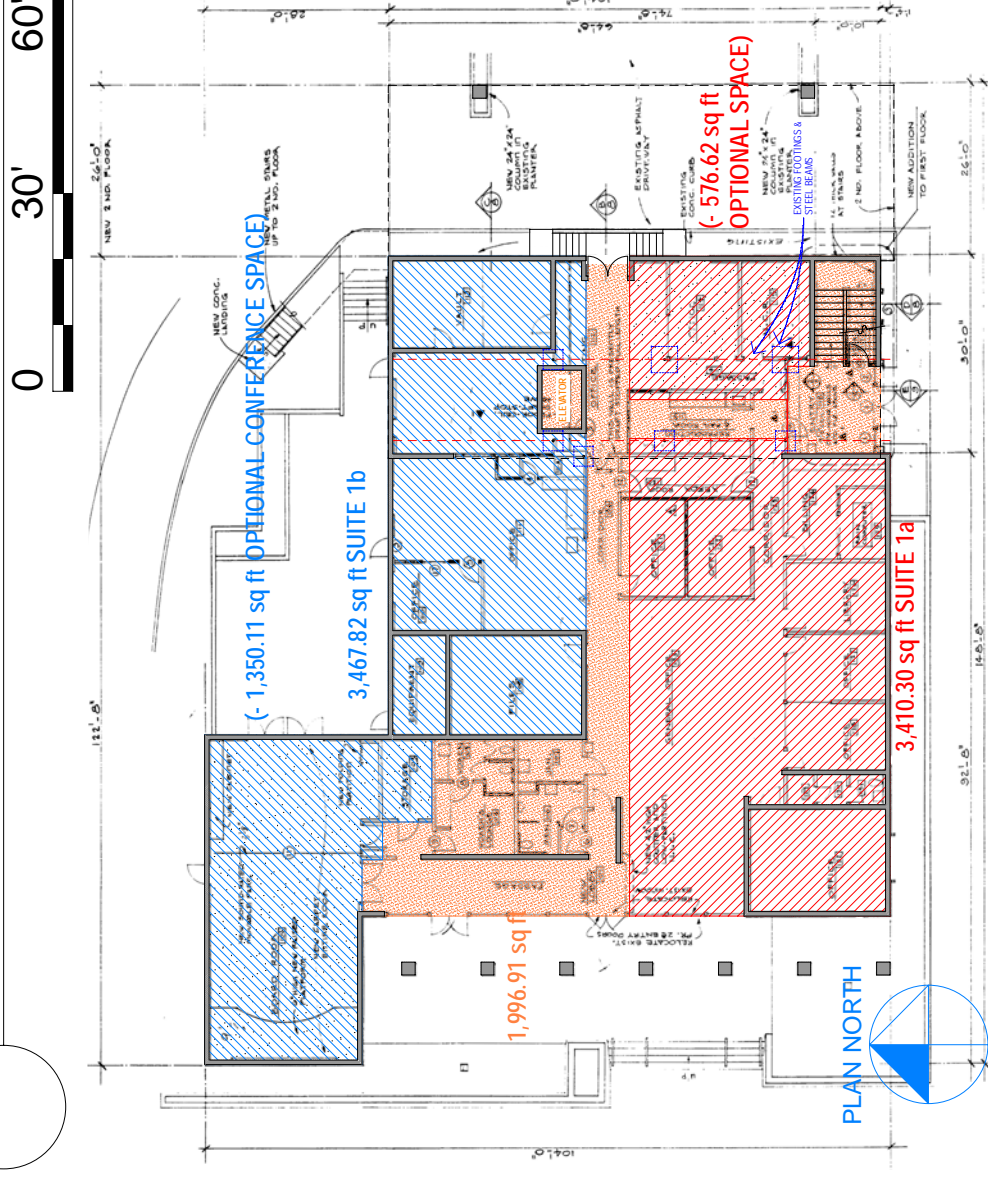
- B01 UTILIZE EXISTING STAIRS & ADD NEW EAST STAIR LANDING
- B02 INTERNAL ELEVATOR
- B03 THRU HALLWAYS TO EAST & SOUTH PARKING
- B04 COMMON ACCESS TO EGRESS, LOBBIES, RESTROOMS, STORAGE & MECHANICAL
- B05 MAJOR STRUCTURAL COMPONENTS INTACT
- B06 SOME COMMON SPACE CAN BE CONVERTED TO LEASE SPACE, SUCH AS 2nd FL STORAGE AND COMPUTER ROOM.

SPACES

SUITE 1a	3,410 SF (580 SF OPTIONAL)
SUITE 1b	3,370 SF (1,350 SF CONFERENCE)
COMMON 1st	2,000 SF
SUITE 2c	1,400 SF
SUITE 2d	1,840 SF
COMMON 2nd	1,050 SF



SCHEME B1 - 2nd floor



SCHEME B1 - 1st floor



ENRdesign
 2000 Campbell Avenue
 Thousand Oaks, CA 91360
 805-807-4154
 eric@ENRdesign.com
 www.ENRdesign.com

LVMWD tenant improvements

Las Virgenes Municipal
 Water District
 4232 Las Virgenes Road
 Calabasas, CA 91302

3/20/2012

SCHEME - B1

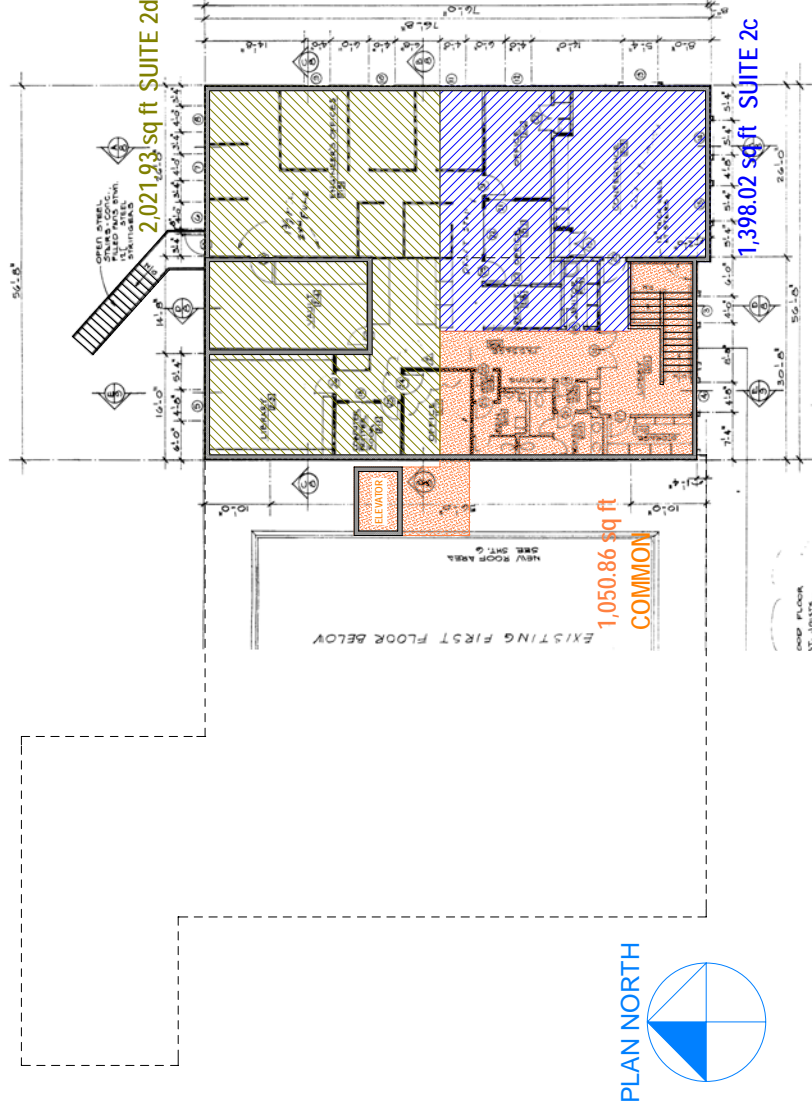
NOTES - SCHEME B2

GENERAL

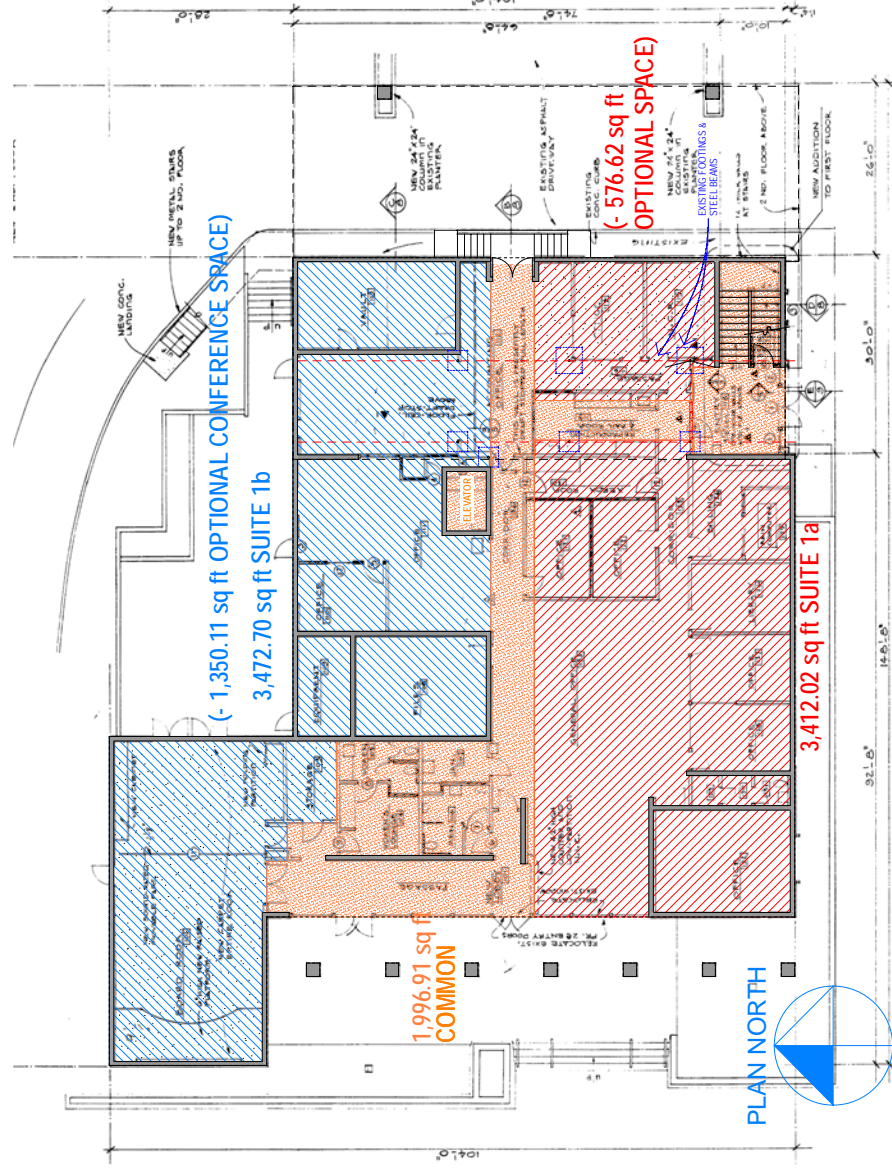
- B01 UTILIZE EXISTING STAIRS & ADD NEW EAST STAIR LANDING
- B02 EXTERNAL ELEVATOR
- B03 THRU HALLWAYS TO WEST, EAST & SOUTH PARKING
- B04 COMMON ACCESS TO EGRESS, LOBBIES, RESTROOMS, STORAGE & MECHANICAL
- B05 MAJOR STRUCTURAL COMPONENTS INTACT

SPACES

- SUITE 1a 3,410 SF (580 SF OPTIONAL)
- SUITE 1b 3,470 SF (1,350 SF CONFERENCE)
- COMMON 1st 2,000 SF
- SUITE 2c 1,400 SF
- SUITE 2d 2,020 SF
- COMMON 2nd 1,050 SF



SCHEME B2 - 2nd floor



SCHEME B2 - 1st floor



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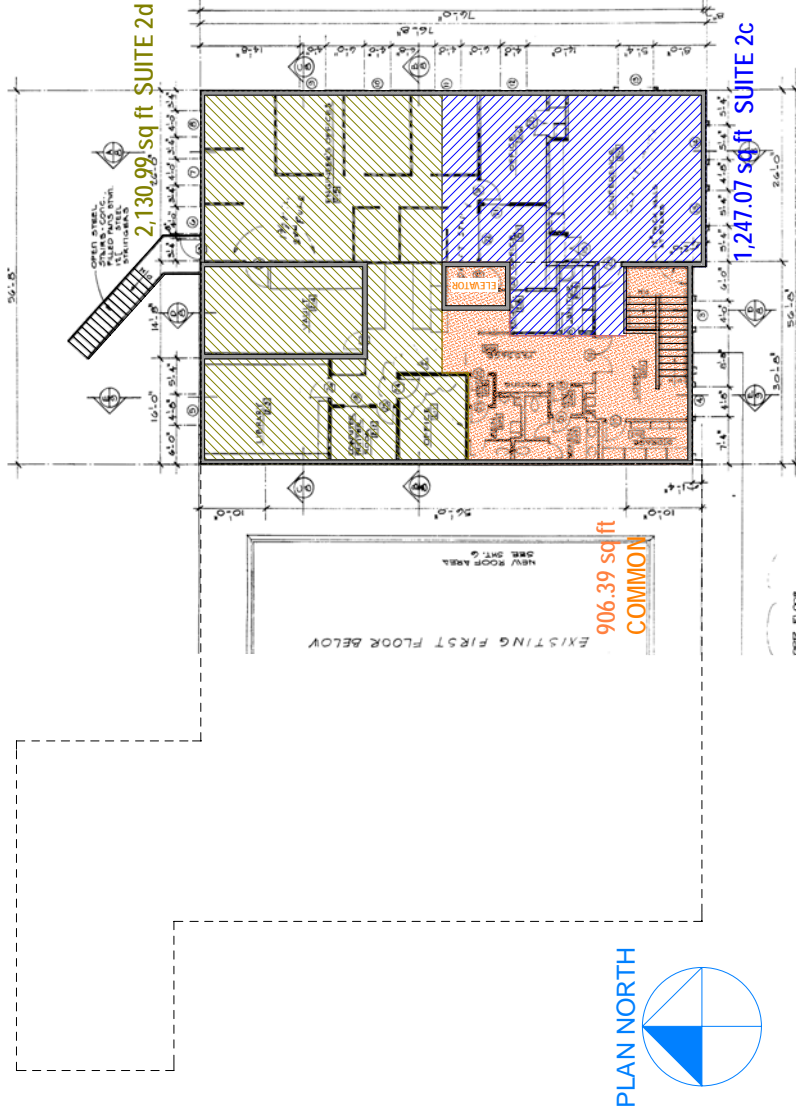
SCHEME - B2

NOTES - SCHEME B3

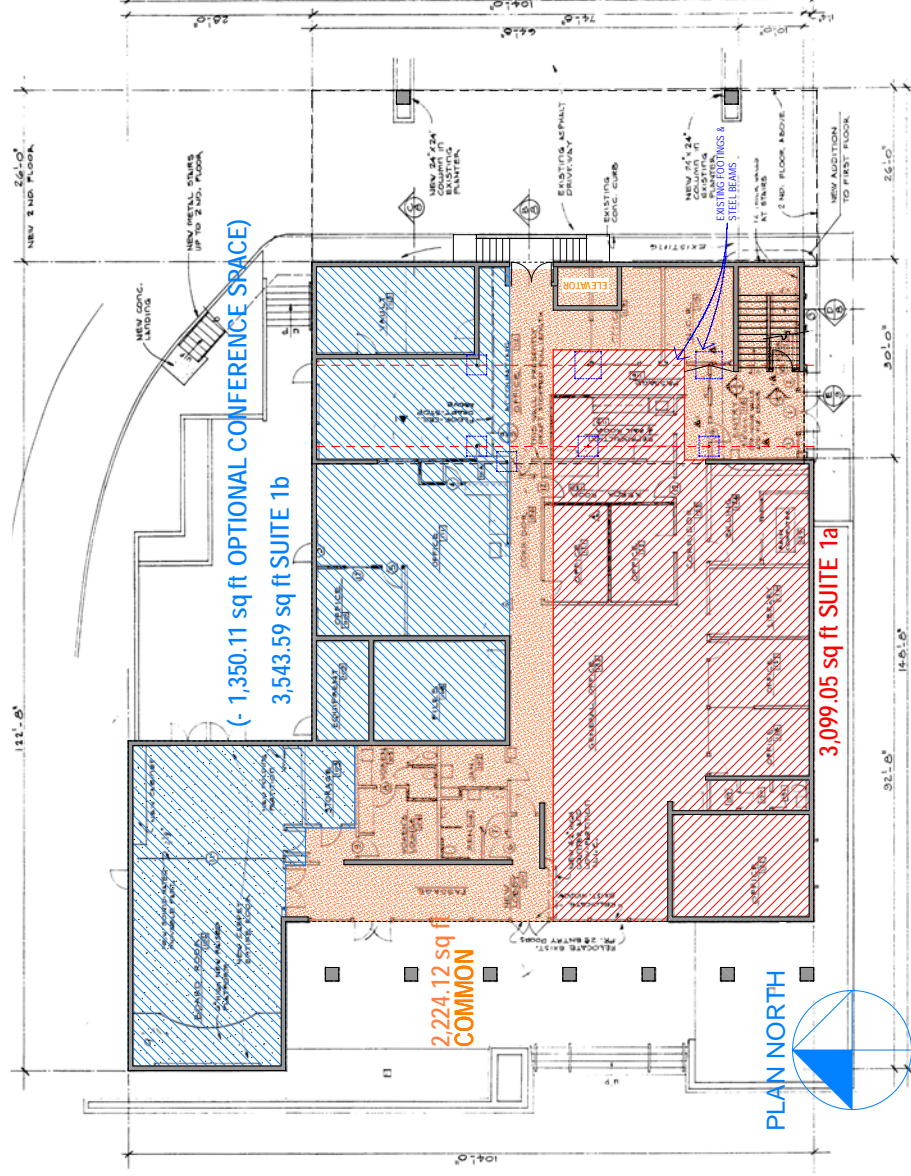
- GENERAL**
- B01 UTILIZE EXISTING STAIRS & ADD NEW EAST STAIR LANDING
 - B02 INTERNAL ELEVATOR
 - B03 THRU HALLWAYS TO WEST, EAST & SOUTH PARKING
 - B04 COMMON ACCESS TO EGRESS, LOBBIES, RESTROOMS, STORAGE & MECHANICAL
 - B05 MAJOR STRUCTURAL COMPONENTS INTACT

SPACES

SUITE 1a	3,100 SF
SUITE 1b	3,540 SF (1,350 SF CONFERENCE)
COMMON 1st	2,220 SF
SUITE 2c	1,250 SF
SUITE 2d	2,130 SF
COMMON 2nd	910 SF



SCHEME B3 - 2nd floor



SCHEME B3 - 1st floor



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3/20/2012

SCHEME - B3

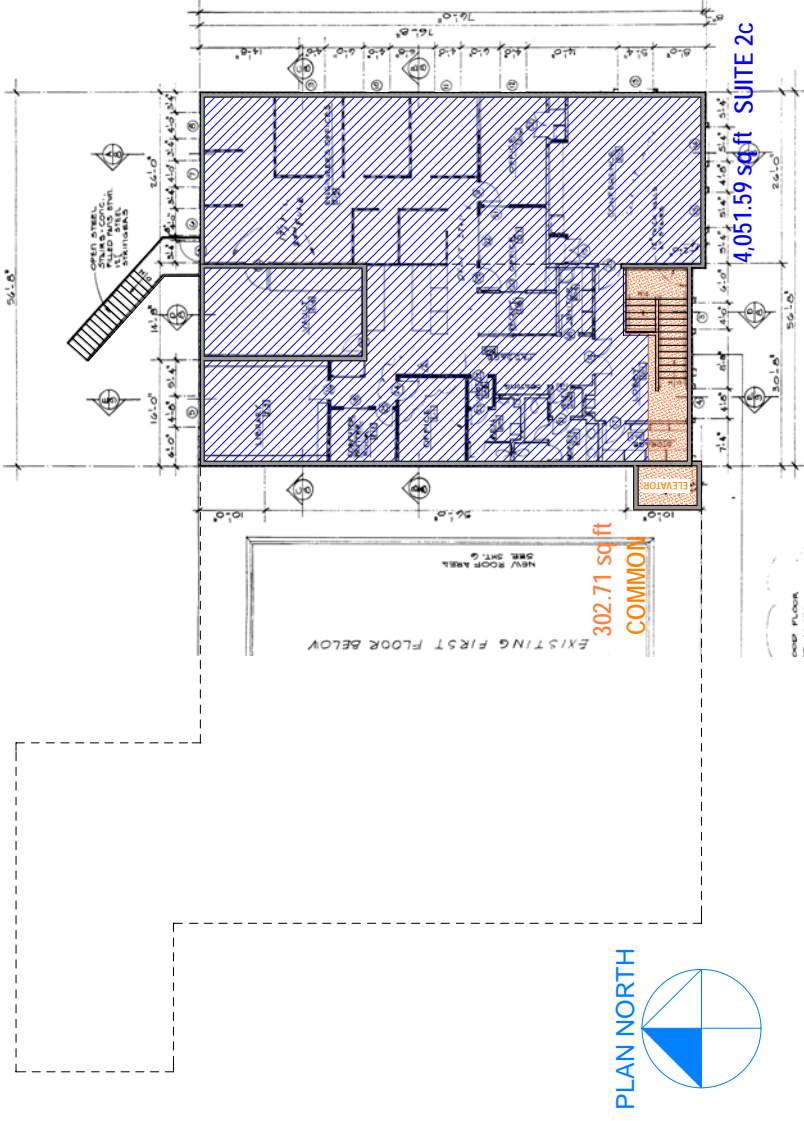
NOTES - SCHEME C4

GENERAL

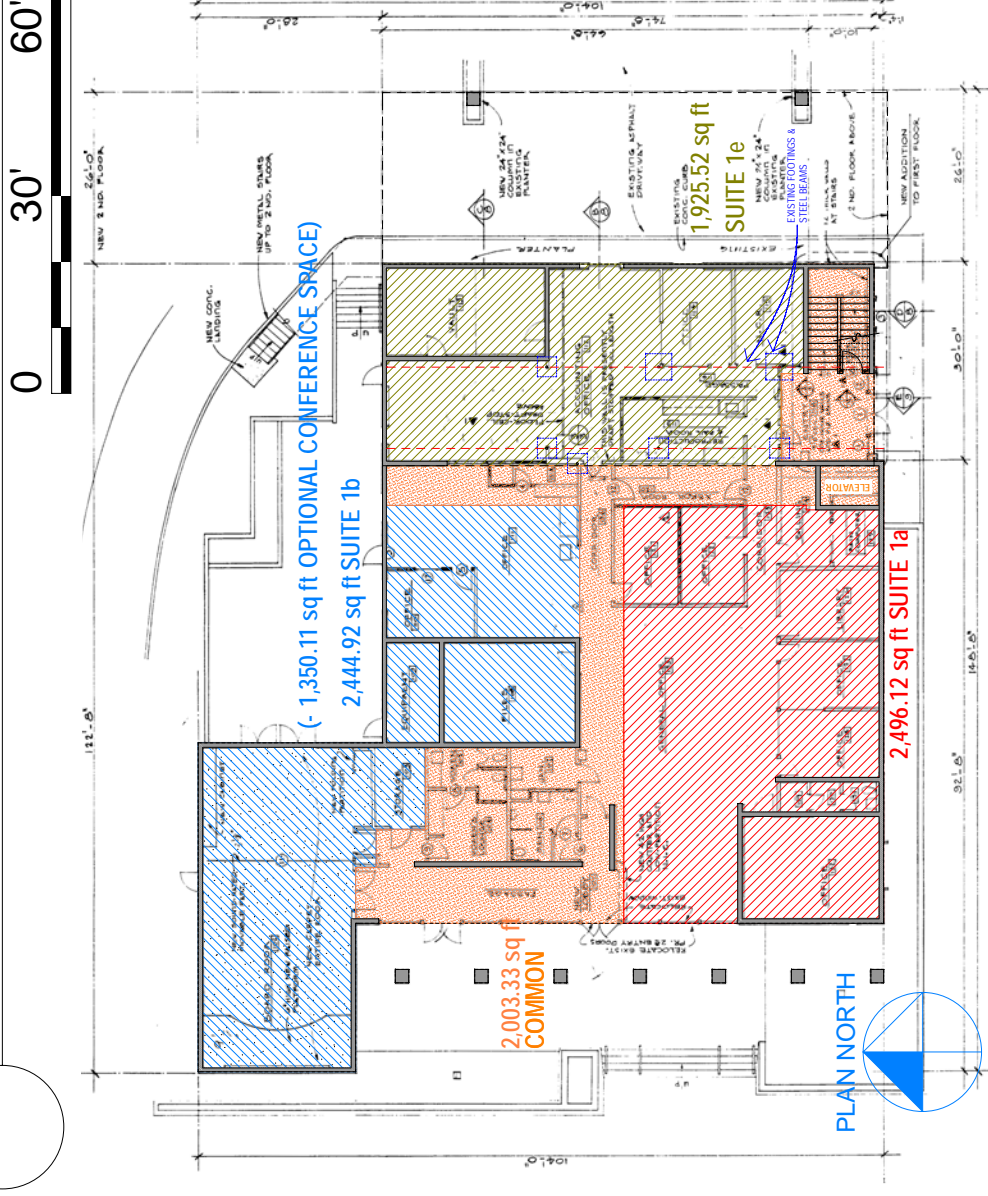
- C01 UTILIZE EXISTING STAIRS
- C02 INTERNAL ELEVATOR
- C03 THRU HALLWAYS TO NORTH PATIO & SOUTH PARKING
- C04 COMMON ACCESS TO EGRESS, LOBBIES, RESTROOMS, STORAGE & MECHANICAL
- C05 MAJOR STRUCTURAL COMPONENTS INTACT

SPACES

SUITE 1a	2,500 SF
SUITE 1b	2,445 SF (1,350 SF CONFERENCE)
SUITE 1e	1,925 SF
COMMON 1st	2,000 SF
SUITE 2c	4,050 SF
COMMON 2nd	300 SF



SCHEME C4 - 2nd floor



SCHEME C4 - 1st floor



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LVMWD tenant improvements

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 Calabasas, CA 91302

3/20/2012

SCHEME - C4



April 10, 2012 LVMWD Regular Board Meeting

TO: Board of Directors

FROM: Facilities & Operations

Subject: 3 Pump Station Expansion Project - Approval of Change Order No. 3 and Final Acceptance

SUMMARY:

On May 11, 2010 the Board awarded the contract to construct the Three Pump Station Expansion Project to Cora Constructors in the amount of \$1,053,500 with a completion date of March 4, 2011. The scope of the project was to upgrade facilities at the Mulwood, Seminole, and Warner pump stations (PS) to meet growing system demands. Mulwood PS improvements included the installation of a new pump for an additional capacity of 750 gpm. Seminole PS improvements included a new pump house and new pump for an additional capacity of 750 gpm and three check valves on the discharge piping. Warner PS improvements included the installation of a new pump to increase capacity an additional 1,000 gpm. Electrical improvements at each pump station were also included as part of the expansion.

There were three change orders issued during the course of construction. Change Order No. 1 was previously administratively approved in the amount of \$14,839.48. It involved additional potholing and relocation of the connection to the suction line at Seminole PS, and the installation of additional electrical conduit and facilities. Change Order No. 2 in the amount of \$54,326.73 was approved by the Board at the June 29, 2011 meeting. It involved labor and materials associated with additional excavation required for the installation of three check valves.

Change Order No. 3 is comprised of costs associated with some construction activities at the Seminole PS. Additional inspection fees related to the check valve installation along Mulholland Highway were required by LA County Department of Public Works. Additionally, some mitigation was required by the California Department of Fish and Game for areas of vegetation that were disturbed during construction of the three check valves. Additional equipment, materials and labor were used to gain access to the check valve location and revegetation of the area was required at the end of construction activities. Change Order No. 3 in the amount of \$43,553.38 was submitted to the District and reviewed by staff.

As of July 26, 2011 the project was completed. The delay in final acceptance is a result of negotiations between District staff and Cora Constructors to determine the amount of work associated with Change Order No. 3 that was eligible for payment. At this time it is appropriate to file the Notice of Completion, make the final payment and release retention as stipulated in the Contract.

RECOMMENDATION(S):

Approve Change Order No. 3 in the amount of \$43,553.38; Approve a time extension of 102 calendar days to complete the project; approve the final Progress Payment, in the amount of \$8,000.00 to Cora Constructors; appropriate addition \$563,898.38 to Job # 10416; approve the execution of a Notice of Completion by the Secretary of the Board for and on behalf of the District and have the same recorded; and that in the absence of claims from subcontractors and others, release retention in the amount of \$112,266.62 thirty calendar days after filing the Notice of Completion for the 3 Pump Station Expansion Project.

FINANCIAL IMPACT:

Final construction costs are as follows:

ITEM 7C

Construction Contracts(Cora Constructors)	\$1,053,500.00
Change Order No. 1	\$14,839.48
Change Order No. 2	\$54,326.73
Change Order No. 3	\$43,553.38
Total Construction Cost	\$1,166,219.59

FY 11-12 budget for this project #10416 is \$1,378,497.00. Total expense to date and future maintenance and monitoring of revegetation areas are as follows:

Description	Cost
CEQA & Design	\$276,956.00
Construction	\$1,166,219.59
Services during construction	\$51,909.79
District labor (1)	\$166,980.00
G&A (1)	\$240,330.00
Future maintenance and monitoring of revegetation areas	\$40,000.00
Total project cost	\$1,942,395.38

Additional appropriation of \$563,898.38 is needed to cover expense over the approved budget and to include future maintenance and biologist's monitoring cost for revegetation areas at the Seminole Pump Station.

Notes: (1) District labor and G&A cost of \$407,310 are not additional cost to the District. These amounts are identified to determine the true cost of the project and are funded through the reallocation of operating labor/G&A cost savings to CIP.

Prepared By: James Spicer II, Associate Engineer

ATTACHMENTS:

[Change Order 3](#)

[Notice of Completion](#)



CONTRACT CHANGE ORDER

No. 3

4232 Las Virgenes Road
Calabasas, California 91302-1994

Project 3 Pump Station Expansion Project

Project No. Acct. No. 10406.1880.505

Contractor Cora Constructors, Inc.

Date March 26, 2012

CONTRACTOR CHANGE ORDER NO. 3 The Contractor is hereby authorized and directed to make the herein described changes from the Plans and Specifications or do the following work not included in the Plans and Specifications for the construction of this project.

This change requested by: Cora Constructors, Inc.

DESCRIPTION OF CHANGE:

	Description	Amount	Days
1	Construction Access Mitigation	\$ 29,115.63	0
2	Environmental Planting	\$ 9,720.00	0
3	Additional County Inspection Fees	\$ 4,717.75	0
	TOTAL	\$ 43,553.38	0

INCREASES
TOTAL AT AGREED PRICES OR FORCE ACCOUNT \$43,553.38
DECREASES

Contract Change Order No. 3 Project No. _____ Acct. No. 10406.1880.505

Date March 26, 2012

(2) Estimate of increases and/or decreases in contract items at contract unit prices:

INCREASES

Item	Description	Quantity	Unit Price	Total
------	-------------	----------	------------	-------

TOTAL INCREASES \$43,553.38

DECREASES

Item	Description	Quantity	Unit Price	Total
------	-------------	----------	------------	-------

TOTAL DECREASES _____

TOTAL NET INCREASE IN CONTRACT ITEMS AT CONTRACT UNIT PRICES \$43,553.38

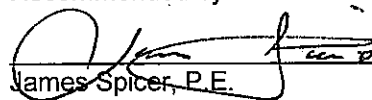
INCREASE

TOTAL COST OF THIS CHANGE ORDER \$ 43,553.38

DECREASE

It is agreed 0 consecutive calendar days extension of time will be allowed by reason of this change.

Recommended by



 James Spicer, P.E.
 Project Engineer

Departmental Approval

 David R. Lippman
 Director of Facilities and Operations

ACCEPTED:

Cora Constructors, Inc.

By: _____

Date: _____

APPROVED:

Las Virgenes Municipal Water District

By: _____

John R. Mundy
 General Manager

Date: _____

Note: Attention is called to the sections of the Special Provisions and Standard Provisions on EXTRA, ADDITIONAL OR OMITTED WORK.

- THIS CHANGE ORDER IS NOT EFFECTIVE UNTIL APPROVED BY OWNER
- IF ACCEPTABLE TO THE CONTRACTOR, THIS CHANGE ORDER IS EFFECTIVE IMMEDIATELY

RECORDING REQUESTED BY

Las Virgenes Municipal Water District

AND WHEN RECORDED MAIL TO

Name Carol Girotto
Street Address Las Virgenes Municipal Water District
City & State 4232 Las Virgenes Road
Zip Calabasas, CA 91302

T 420 LEGAL (9-94)

SPACE ABOVE THIS LINE FOR RECORDER'S USE

Notice of Completion

NOTICE IS HEREBY GIVEN THAT:

- 1. The undersigned is the owner of the interest or estate stated below in the property hereinafter described.
2. The full name of the undersigned is Las Virgenes Municipal Water District (NAME).
3. The full address of the undersigned is 4232 Las Virgenes Road, Calabasas, CA 91302

(NUMBER AND STREET, CITY, STATE, ZIP).

- 4. The nature of the title of the undersigned is (E.G., owner in fee OR vendee under contract of purchase OR lessee OR OTHER APPROPRIATE DESIGNATION).
5. The full names and full addresses of all persons, if any, who hold title with the undersigned as joint tenants or as tenants in common are:

N/A

- 6. The names of the predecessors in interest of the undersigned, if the property was transferred subsequent to the commencement of the work of improvement herein referred to are (OR IF NO TRANSFER WAS MADE, INSERT THE WORD "none"):

N/A

- 7. A work of improvement on the property hereinafter described was completed on July 26, 2011 (DATE).
8. The name of the original contractor, if any, for the work of improvement was Cora Constructors, Inc. (NAME OF CONTRACTOR, OR IF NO CONTRACTOR FOR THE WORK OF IMPROVEMENT AS A WHOLE, INSERT THE WORD "none").

- 9. The property on which the work of improvement was completed is in the City of Calabasas, County of Los Angeles, State of California, and is described as follows: Three Pump Station Expansion Project

(set forth description of jobsite sufficient for identification, using legal description if possible).

- 10. The street address of the said property is None (NUMBER AND STREET, OR, IF THERE IS NO OFFICIAL STREET ADDRESS, INSERT THE WORD "none".)

Dated: April 10, 2012

(SIGNATURE)
Charles Caspary (TYPED NAME)

VERIFICATION

I, the undersigned, say:
I am the person who signed the foregoing notice. I have read the above notice and know its contents, and the facts stated therein are true of my own knowledge.

I declare under penalty of perjury that the foregoing is true and correct.

Executed at Calabasas, California, this 10th day of April, 2012

(SIGNATURE)
Charles Caspary, Secretary

ITEM 7C



April 10, 2012 LVMWD Regular Board Meeting

TO: Board of Directors

FROM: Finance & Administration

Subject: Acceptance of Pun and McGeady LLP Proposal for Audit Services

SUMMARY:

The District received three proposals for audit services, including proposals from our last two audit firms. Staff reviewed the proposals and interviewed one firm. Staff recommends that the Board accept the proposal from the firm of Pun and McGeady LLP.

RECOMMENDATION(S):

Accept the proposal for audit services from Pun & McGeady (\$35,000 in year one, including JPA) and authorize the General Manager to review and approve the contract.

DISCUSSION:

On January 24, 2012, the Board approved the issuance of a request of proposal for audit services, on the basis that it is a "best management practice" to review audit services every three to five years. The RFP was sent to eight CPA firms who had previously requested consideration to propose their services to LVMWD.

In response to our request, we received three proposals:

Charles Z. Fedak & Company	\$37,500
Pun & McGeady, LLP	\$35,000
White Nelson Diehl Evans LLP	\$32,300

White Nelson is our former audit firm and they would be expected to have the lowest price because they would not have to familiarize themselves with the District.

Pun & McGeady is a new firm formed from auditors from Caporicci and Larsen, who were our auditors before White Nelson. Caporicci and Larsen was sold to another firm, which was subsequently sold to a third firm, and the auditors withdrew from the third firm to form their own company that specializes solely in government auditing. Gary Caporicci is a partner in the new firm. The firm has already contracted with several of their former clients for audit services.

Pun & McGeady proposes an annual escalation of up to 3% for the first three years. White Nelson proposes keeping the price the same in year one and two then increasing to \$33,269 in the third year.

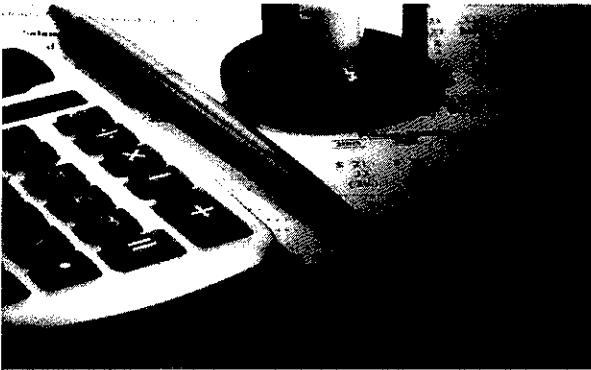
The Board expressed a preference for engaging a new auditor to get a fresh look at our financial operations. Although Pun & McGeady proposes a higher price than White Nelson, the Pun & McGeady staff will provide the new prospective that the Board seeks, which the Board may consider is worth the cost. However, if the Board believes the \$2700 difference in price offsets the new prospective, then the Board can approve the proposal from White Nelson.

Prepared By: Sandra Hicks, Director of Finance & Administration

ITEM 8A

ATTACHMENTS:

[Pun and McGeady LLP Proposal](#)



PROPOSAL

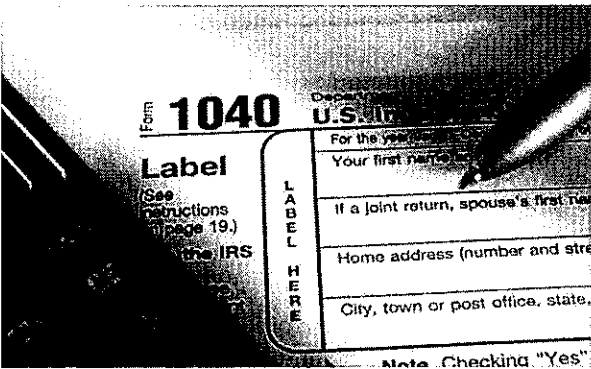
Las Virgenes Municipal Water District

*Request For Proposals
for Professional Audit Services
For the Years Ending June 30, 2012 to 2014*

February 29, 2012



LLP
PUN & McGEADY
Certified Public Accountants and Business Advisors



Kenneth H. Pun, CPA
Partner
895 Dove Street, Suite 300
Newport Beach, California, 92660
Phone: 949-761-5901
Email: kpun@pm-llp.com

Las Virgenes Municipal Water District

Request for Proposals for Audit Services

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February 29, 2012

Ms. Violet Liou, CPA
Las Virgenes Municipal Water District
Finance and Administration Department
4232 Las Virgenes Road
Calabasas, CA 91302

Dear Ms. Liou,

We are delighted to present our qualifications and service plan to the Las Virgenes Municipal Water District (the "District") pursuant to your Request for Proposals for Professional Auditing Services dated December 27, 2011. As you will see throughout the proposal, Pun & McGeady LLP (the "Firm") is uniquely suited to serve as the next public accounting firm for the District.

This letter hereby acknowledges the Firm's understanding of the work to be performed. We hereby offer our commitment to perform all of the required work within the time period(s) outlined by the District. This belief is based on the following key differentiators:

1. Our long-standing legacy of serving clients throughout California through prior experience;
2. Our tremendous experience serving governmental and not-for-profit entities; and
3. Our risk based audit approach, which focus on the key areas of risk resulting the efficiencies and lower overall costs to the District.

We believe we are the best qualified to perform the audit because our audit staff includes individuals well versed in municipal auditing and reporting requirements. We have performed auditing and consulting engagements for numerous cities throughout California.

This proposal fully complies with the requirements as defined in the Request for Proposals, and this letter and accompanying proposal represents a firm and irrevocable offer to the District for the fiscal year ending June 30, 2012 with the options to extend for an additional two fiscal years. Should you have any questions regarding this proposal or our qualifications, please do not hesitate to contact us.

Sincerely,

Pun & McGeady LLP

Pun & McGeady LLP
Certified Public Accountants and Business Advisors

ITEM 8A

Las Virgenes Municipal Water District

Request for Proposals for Audit Services

Firm Profile

Pun & McGeady LLP is a Certified Public Accounting Firm located in Southern California specializing in the Governmental arena. Our Partner Group including Kenneth H. Pun, Mark R. McGeady, Gary M. Caporicci, and Jack F. Georger, has been providing auditing, accounting and advisory services to numerous governmental entities throughout United States for over 15 years. With over 100 years of combined experience in the governmental industry, we have been a trusted business partner to our clients and have earned our reputation as one of the most respected and socially responsible accounting firm. Our professionals deliver high-value accounting and consulting services and are committed to you and the District. The breadth and depth of our expertise enables us to provide our clients with business solutions focused on their continued success at fees that represent our outstanding value.

Almost any accounting firm can perform the audit; however, a great relationship is one that is personal, adds value to the process, and one where the client feels better about our firm each day. Significant partner involvement and low personnel turnover are keys to our success.

Independence

We would like to inform you of Pun & McGeady LLP's independence with respect to the financial statements of Las Virgenes Municipal Water District (the "District"). In that regards, we confirm that:

1. No member of the engagement team or partner of the Firm has any personal impairment to independence, including (for him/herself and close family members) any employment, consulting or other financial relationship, or any involvement in the District;
2. The Firm meets the independence requirements as defined by the U.S. Government Accountability Office's Standards for *Audit of Governmental Organizations, Programs, Activities, and Functions*, and the American Institute of Certified Public Accountants and California State Society of Certified Public Accountants as promulgated in various auditing and professional standards for the District.

License to Practice in California

The Firm and all key professional staff assigned to the District are properly licensed to practice as Certified Public Accountants in the State of California and comply with U.S. Government Accountability Office's *Government Auditing Standards*.

Las Virgenes Municipal Water District

Request for Proposals for Audit Services

Firm Qualifications and Experience

Pun & McGeady LLP professionals combine practical knowledge with years of experience to provide a level of understanding and service that is unique among professional service firms. The Firm takes a team approach to every engagement, ensuring the highest degree of technical knowledge, experience and understanding of current issues and regulatory matters. Hard work and integrity have enabled our clients to succeed and prosper.

Our engagement team members have developed deep technical and industry expertise through years of serving governmental clients. In addition to performing the annual financial audits for various governmental entities, we have performed special studies in financial management, accounting, cost accounting systems analyses, internal audit services and internal controls documentation and testing. Through our participation in industry associations and activities, we continually learn about significant industry developments and the associated impacts on your management and operations. It is part of our duty to inform you, as well as our colleagues within the Firm, about these developments.

Currently, we have four (4) partners, two (2) managers, four (4) seniors, and five (5) professional staff to provide governmental accounting and auditing services throughout California. Our Newport Beach office will be the Engagement Office assigned to the District.

Most Recent External Quality Control Review

Since the Firm is newly established, we have yet to have our first peer review conducted. However, the assigned engagement partner, Kenneth H. Pun, was the Partner of Caporicci & Larson (C&L) who oversee its Southern California practice and heavily anticipated in the quality control process of C&L. In 2011, a quality review of the policies, practices, and procedures was conducted for Caporicci & Larson, Inc. (a subsidiary of Marcum LLP). The reviewers made an independent assessment of C&L's quality control policies and procedures and inspected the working papers and reports on a representative sample of accounting and auditing engagements including governmental clients. C&L's administrative files and records were also reviewed and our professional personnel interviewed.

After thorough study of C&L's procedures and work practices, the report had a peer review rating of pass which mean that the accounting and auditing practice of C&L has been suitably designed and complied with to provide the firm with reasonable assurance of performing and has an effective quality control system and that our accounting and auditing work conforms to professional standards.

We have scheduled our first peer review after our first anniversary and will review of the Firm's policies, practices, and procedures. The reviewers will make an independent assessment of the Firm's quality control policies and procedures and will inspect the working papers and reports on representative sample of accounting and auditing engagements. The Firm's administrative files and records will be reviewed and our professional personnel will be interviewed.

Upon completion of our first peer review, we will furnish you the independent peer reviewers' report and the recommendations, if any.

Quality Control System

The quality of the Firm's professional practice is of utmost importance to the Firm, to clients and to users of our report. We provide services that conform to professional standards and consider the integrity of individuals in determining our professional relationships.

Las Virgenes Municipal Water District

Request for Proposals for Audit Services

To ensure that the Firm's performance is in conformity with our stated standards and those issued by the American Institute of Certified Public Accountants (AICPA), our quality control system encompasses the following:

Professional Development

Each member of the Engagement Team participates in continuing education programs offered by the AICPA and California State Society of Certified Public Accountants, and each has met the continuing education requirements for municipalities.

The Firm maintains a comprehensive training program targeted at appropriate professional staff levels. It utilizes in-house developed educational programs, AICPA and California CPA Foundation educational programs, and on-the-job training.

The Firm's annual training schedule which officially begins in April for all professional staff and administrative staff includes comprehensive in-house training sessions on such topics as:

- Review of principles of accounting and financial reporting for state and local governments
- Review of governmental fund types and account groups
- Review of newly issued generally accepted auditing standards and GAO auditing standards
- Review of Internal Control evaluation approaches including COSO principles
- Updates on recent governmental accounting and reporting guidelines
- Review of Single Audit requirements and approaches
- Review of financial audit approaches
- Overview of audit and internal control work paper techniques
- Review of GASB 34 reporting requirements
- Review of current issues facing the governmental community

During the year, professional staff members are sent to various educational sessions sponsored by the AICPA and California State Society of CPAs, as considered appropriate for the level and need of the individual. These classes include, among others:

- Governmental Financial Reporting Standards and Practices
- Yellow Book: Government Auditing Standards
- Financial Accounting Standards: Comprehensive Review
- Single Audit
- Governmental Auditing & Accounting Update
- Governmental Accounting Principles
- Comprehensive Review of Generally Accepted Auditing Standards

The result of the Firm's training program is the production of a highly educated and competent municipal audit group capable of performing an efficient and effective audit for the District. The Team members will continue their professional development efforts.

Client Training Seminar

The Firm hosts an annual update on recent technical accounting and finance issues affecting the governmental arena. This all day session reviews new and anticipated pronouncements from GASB, discusses future issues under consideration by GASB, reviews accounting treatment of various transactions where issues may arise, and provides a general overview of state and federal compliance issues. All of our clients are invited to attend, free of charge. The one day session qualifies for CPE under the rules of the State Board of Accountancy and is held in locations throughout California.

ITEM 8A

Las Virgenes Municipal Water District

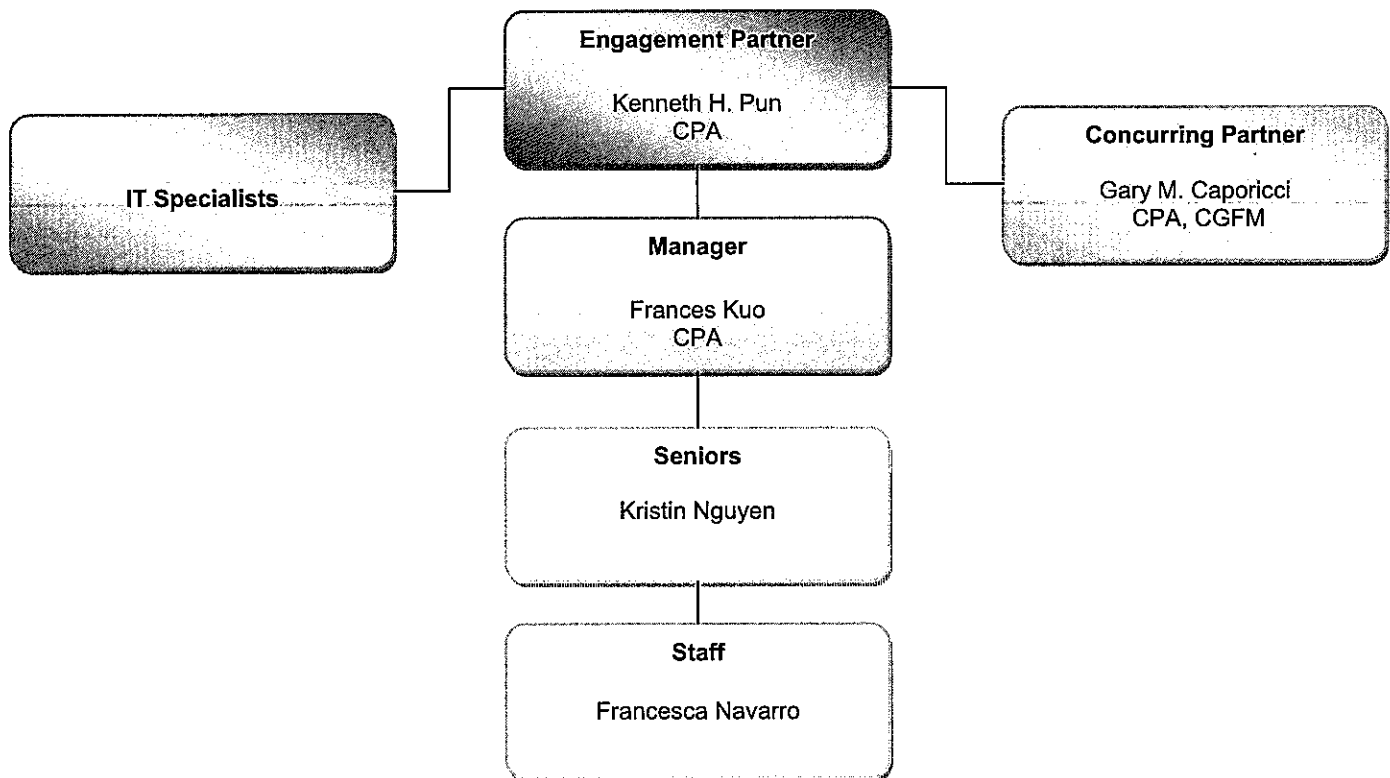
Request for Proposals for Audit Services

Disciplinary Actions

Neither the Firm nor any of its partners, managers or professionals have been the subject of any disciplinary action taken or pending by State regulatory bodies or professional organizations in the past five years.

Partner, Supervisory and Staff Qualifications and Experience

The Engagement Team will normally consist of individuals who provide a broad business perspective and significant experience in governmental and non-profit auditing. This team will provide access to a wide range of technical capabilities which will provide the District with not only the technical support necessary to perform the audit, but also the broad business background to interpret findings and observations to offer effective solutions to issues, and the personal involvement of the Engagement and Concurring Partners of the Firm.



The experience of the personnel assigned to the engagement is critical to providing you with an effective and efficient audit. Their prior experience will be invaluable to the engagement. These are the professionals who will be on the job on a day-to-day basis; they need to be experienced in auditing governmental entities. These professionals are familiar with the complexities of governmental accounting, auditing and financial reporting, including all GASB pronouncements, the Single Audit Act, OMB Circular A-133, and fund operations, etc.

If there are any changes to key personnel for reasons other than those specified in the request for proposal, prior written notification will be provided to the District.

ITEM 8A

Las Virgenes Municipal Water District

Request for Proposals for Audit Services

Since all Pun & McGeady LLP governmental audit staff are qualified to perform financial audits of municipalities and other governmental agencies, the Firm can assure the quality of staff over the engagement term. The Firm strives to balance skill-set requirements with continuity on engagements. As staff develop, we encourage them to take increased responsibility on engagements that they have been previously assigned.

Staff Continuity

The Firm's policy on providing service to our clients includes a commitment to maintaining continuity of audit personnel. We cannot guarantee that our staff will remain with the Firm. However, to encourage our staff to remain with us, we pay competitive wage rates; offer promotional opportunities; provide state-of-the-art equipment and excellent working conditions; and offer various benefits, such as retirement plans, medical plans, profit sharing programs, educational benefits, and other such benefits. Additionally, we will guarantee that any staff member assigned to this engagement will return to the District in subsequent years if he or she is still with the Firm. We can also guarantee that the two partners will be involved in future years. Continuity of audit staff is of prime concern to us and because of the hands-on involvement of the partners; we can assure you that future years' audits will be conducted in an efficient and effective manner with qualified and experienced professionals.

The Firm is an Equal Opportunity employer and complies with all Federal and State hiring requirements. The Firm also supports Affirmative Action philosophies and works hard to provide disadvantaged groups with opportunities for self enhancement.

Las Virgenes Municipal Water District

Request for Proposals for Audit Services



Kenneth H. Pun, Certified Public Accountant Engagement Partner

Kenneth H. Pun is the Partner In-Charge of the Governmental group and the Founder of Pun & McGeedy LLP. Prior to founding his own practice, Mr. Pun spent over 10 years with Caporicci & Larson (currently a subsidiary of Marcum LLP), a specialty CPA firm recognized as one of California's foremost experts in governmental and not-for-profit accounting, auditing, and advisory services.

Mr. Pun has more than 12 years of public accounting experience with a high level of expertise successfully working with the governmental, private, and not-for-profit sectors. Mr. Pun is often engaged by clients as a result of premier level of service he provides, his commitment, and his innovative methods of increasing operational efficiencies and reducing costs. Mr. Pun is a trusted advisor and a leader of accounting services to governmental and non-profit organizations.

In addition to working with clients, Mr. Pun provides the audit teams with direction and technical guidance to ensure adherence to the Firm's quality controls and assists with the development of the Assurance Services practice. Mr. Pun also speaks on topics related to audits and quality control and shares his expertise with clients through annual educational seminars.

Education

BS Degree in Business Administration, emphasis in Accounting from the University of California, Riverside

Professional & Civic Affiliations

- Member, American Institute of Certified Public Accountants (AICPA)
- Member, California Society of Certified Public Accountants (CalCPA)
- Member, CalCPA Government Accounting and Auditing Committee
- Member, Government Finance Officers Association (GFOA)
- Member, California Society of Municipal Finance Officers (CSMFO)

Partial Listing of Clients

- | | | |
|-------------------------|---|--|
| • City of Arcadia | • City of Solana Beach | • Olivenhain Municipal Water District |
| • City of Cerritos | • San Diego Metropolitan Transit System | • El Toro Water District |
| • City of Chula Vista | • San Diego Community College District | • South Coast Water District |
| • City of Clovis | • South Bay Regional Communications Authority | • South Orange County Wastewater Authority |
| • City of Gardena | | |
| • City of Hermosa Beach | | |
| • City of Poway | | |
| • City of Ridgecrest | | |

Continuing Professional Education

- Various municipal accounting courses offered by the California Society of CPAs and local universities including:
 - Governmental Financial Reporting Standards and Practices
 - Yellow Book: Government Auditing Standards
 - Municipal Accounting
 - Single Audit
- Has met the current CPE educational requirements to perform audits of governmental agencies.

ITEM 8A

Las Virgenes Municipal Water District

Request for Proposals for Audit Services



Gary M. Caporicci, Certified Public Accountant Concurring Partner

Gary M. Caporicci has more than 30 years of diversified business experience, including a specialization in audit and management consulting for government organizations. Mr. Caporicci's clients include public and private universities and colleges, city and county governments, state agencies, joint power authorities, healthcare agencies, transportation agencies and special districts. Known for his expertise in the areas of construction and government, Mr. Caporicci wrote the AICPA audit guides on these topics, and authored many audit and accounting courses for professional groups, as well as academic institutions. He frequently speaks and lectures at many professional organizations, governmental seminars and conferences including industry associations, other accounting firms and universities. In addition, he authors white papers for the California Committee on Municipal Accounting.

Prior to working with the Firm, Mr. Caporicci founded his own accounting practice. He also spent 11 years with a "Big Eight" professional services firm where he was an Audit Manager and gained broad experience in a wide range of industries such as government, construction, manufacturing, mutual funds and insurance. Mr. Caporicci's earlier experience includes a consultant position with a "Big Four" practice and Vice President of a national insurance and financial services company.

Education

BS Degree in Accounting and Finance from the Armstrong University

Professional & Civic Affiliations

- Member, American Institute of Certified Public Accountants (AICPA)
- Member, California Society of Certified Public Accountants (CalCPA)
- Chair, CalCPA Government Accounting and Auditing Committee
- Chair and Speaker, CalCPA Governmental Accounting and Auditing State Conferences
- Member, CalCPA Council
- Chair, California Committee on Municipal Accounting (CCMA)
- Member, Government Finance Officers Association (GFOA)
- Member, California Society of Municipal Finance Officers (CSMFO)
- Member, Governmental Accounting Standards Board (GASB),
 - Deposits and Investment Risks Disclosure Task Force
- National Reviewer & Speaker Government Finance Officers Association
- Adjunct Professor, National University
- Past Member, Texas Governmental Accounting and Auditing Committee

Continuing Professional Education

- Various municipal accounting courses offered by the California Society of CPAs and local universities including:
 - Governmental Financial Reporting Standards and Practices
 - Yellow Book: Government Auditing Standards
 - Municipal Accounting
 - Single Audit
- Has met the current CPE educational requirements to perform audits of governmental agencies

Las Virgenes Municipal Water District

Request for Proposals for Audit Services

Frances Kuo, Certified Public Accountants Engagement Manager

Frances Kuo is a manager within Pun & McGeedy LLP's Assurance division. Ms. Kuo has over eight (8) years of accounting and auditing experience working with governmental agencies, not-for-profit entities and employee benefit plan providers. Ms. Kuo also has a particular expertise in conducting audits for GAO Yellow Book and compliance (OMB Circular A-133).

Ms. Kuo has performed audit and other attest services for several municipalities throughout California including cities, counties, redevelopment agencies, public financing authorities, housing authorities, transportation agencies, and special districts, and assisted in their efforts to publish their Comprehensive Annual Financial Reports in compliance with GASB Statement No. 34.

Ms. Kuo shares her expertise internally to other Firm professionals. She developed training materials for governmental auditing and single audits and is a frequent speaker at in-house seminars on topics related to government auditing standards and single audit.

Education

- BS Degree in Business Administration, Emphasis in Accounting, from University of California, Riverside
- BA Degree in Economics from University of California, Riverside.

Professional & Civic Affiliations

- Member, American Institute of Certified Public Accountants (AICPA)
- Member, California Society of Certified Public Accountants (CalCPA)

Partial Listing of Clients

- County of Madera
- County of Glenn
- County of Humboldt
- San Diego Metropolitan Transit System
- City of Arcadia
- City of Brea
- City of Buena Park
- City of Downey
- City of Fullerton
- City of Hermosa Beach
- City of Indian Wells
- City of Monterey Park
- City of Petaluma
- City of Palm Desert
- City of Ridgecrest
- Yorba Linda Water District

Continuing Professional Education

- Various municipal accounting courses offered by the California Society of CPAs and local universities including:
 - Governmental Financial Reporting Standards and Practices
 - Yellow Book: Government Auditing Standards
 - Municipal Accounting
 - Single Audit
- Has met the current CPE educational requirements to perform audits of governmental agencies.

Las Virgenes Municipal Water District

Request for Proposals for Audit Services

Similar Engagements with other Governmental Entities

(Engagements performed through Caporicci & Larson)

Of the many governmental audits with requirements similar to the District that the partners and professional staff conducted through Caporicci & Larson, we have selected the following governmental agencies for you to contact:

1. Olivenhain Municipal Water District

a. Scope of work

- i. Audit of the District's Comprehensive Annual Financial Report
- ii. Single Audit

b. Date

June 30, 2004 to 2008

c. Engagement Partner

Kenneth H. Pun

d. Total Hours

300 hours

e. Contact

Rainy Selamat
Finance Manager
(760) 632-4218

2. South Orange County Wastewater Authority

a. Scope of work

- i. Audit of the Authority's Basic Financial Statements

b. Date

June 30, 2009 to Present

c. Engagement Partner

Kenneth H. Pun

d. Total Hours

250 hours

e. Contact

Michael Demaree
Director of Finance
(949) 234-5415

3. City of Cerritos

a. Scope of work

- i. Audit of the City's Comprehensive Annual Financial Report
- ii. Audit of the Redevelopment Agency's Basic Financial Statements
- iii. Single Audit
- iv. GANN Limit

b. Date

June 30, 2011

c. Engagement Partner

Kenneth H. Pun

d. Total Hours

480 hours

e. Contact

Nita McKay
Finance Manager
(562) 916-1316

ITEM 8A

Las Virgenes Municipal Water District

Request for Proposals for Audit Services

Other Reference:

We have performed financial and compliance audits for many cities. These audits included the primary government, RDA's, PFA's, Section 8 Housing, Childcare, Enterprise Funds, Airports, Water and Sewer, Electrical Utilities, TDA's, Grants, Parking Facilities, Landfill Operations, Trust Funds, Single Audits and others. The following is a partial list of cities we have performed audits for:

- City of Arcadia
- City of Artesia
- City of Brea
- City of Calexico
- City of Cerritos
- City of Chula Vista
- City of Clearlake
- City of Clovis
- City of Cypress
- City of Fairfield
- City of Gardena
- City of Hermosa Beach
- City of Lawndale
- City of Loma Linda
- City of Lomita
- City of Madera
- City of Monterey Park
- City of Placerville
- City of Poway
- City of Redondo Beach
- City of Ridgecrest
- City of San Clemente
- City of San Gabriel
- City of Santa Clarita
- City of Shafter
- City of Solana Beach
- City of Stanton

Las Virgenes Municipal Water District

Request for Proposals for Audit Services

Specific Audit Approach

The specific audit approach has been designed to efficiently and effectively address the audit requirements of the District, to perform the audit of the District's financial records in a timely manner with minimal disruptions to office operations, and to meet the District's timeline.

The audit will be conducted in accordance with:

- 1) Generally accepted auditing standards established by the AICPA.
- 2) The standards contained in Government Auditing Standards issued by the GAO.
- 3) Provisions of the Single Audit Act and OMB Circular A-133.
- 4) Requirements issued by the California State Controller's office.
- 5) Other requirements as required.

We will conduct the necessary audit steps to perform:

- Planning of the engagement.
- Evaluation of the existing internal control environment to determine degree of risk of material misstatement.
- Determination of degree of compliance with laws, regulations, grant provisions, and District approved policies.
- Assessment of potential fraudulent issues.
- Validation of account balances.
- Verification of reasonableness of management estimates.

Objectives of Our Services

The basic objective of our audit of the District is to conduct an examination of the financial statements in accordance with generally accepted auditing standards and to express our opinion on the fairness of presentation of such financial statements in conformity with generally accepted accounting principles.

Additionally, we believe that another real value of our audit lies in meeting other objectives at no additional cost. The following are other objectives of our services that have important benefits to the District:

- To offer substantive observations and recommendations relating to accounting and operating control policies and procedures.
- To identify opportunities for operating efficiencies and isolate candidate activities for cost reduction opportunities.
- To perform a professional audit in an efficient and effective way to minimize disruption to the office operations.
- To offer ongoing advisory services to assist in the running of the operation and implementation of improved operating procedures.

The engagement will be conducted within the framework of the Firm's quality control program which includes the use of audit programs, careful planning, use of computerized audit software and internal control evaluation & documentation software, and objective review procedures. On-site staff will use Firm supplied portable computers and printers.

ITEM 8A

Las Virgenes Municipal Water District

Request for Proposals for Audit Services

The approach to the audit has been designed to meet the audit requirements of the various entities with the least disruption to the District's operations. The foundation of the audit approach is based on communication coupled with a strong knowledge of District operations and detailed planning at the initial stages of the audit. Open communication lines with all parties of the Engagement Team and District Management and staff throughout the engagement eliminate "surprises". Initial planning and proper assignment of duties to experienced personnel provide for an effective and efficient audit process. Consequently, inefficiencies, disruptions, and lack of understanding are kept to a minimum.

Segmentation of the Engagement

The audit approach will consist of four phases:

Initial Planning Meeting:

The Engagement Partner and Manager will meet with District Management to discuss the audit approach, identify specific needs of District Management, and familiarize themselves with District policies and practices.

Interim:

The Engagement Team members including the Engagement Partner will perform the internal control reviews, test transactions, evaluate compliance with Single Audit Act requirements (if any), identify potential audit issues that need to be addressed, perform limited confirmation procedures, and develop a clear understanding between the Engagement Team and District Management of the year-end audit responsibilities and assignments. An exit conference will be held at the end of our visit.

Year end:

The Engagement Team members including the Engagement Partner will conduct validation procedures on general ledger account balances, complete confirmation procedures, perform analytical procedures on revenue and expenditures, perform search for unrecorded liabilities, complete compliance work on Federal Assistance (if any), and wrap up audit field work. An exit conference will be held at the end of our visit.

Reporting:

Auditor's reports for all District reporting entities and compliance requirements will be finalized along Management Letter comments. The Partners and Manager will be available to make presentations to the District's governing board.

Assuming there are no internal District circumstances that could delay the audit, the audit process will be completed and all reports issued within the time frames established by the District. Additionally, we will automatically review the financial reports for compliance with GFOA reporting guidelines at no additional cost to the District.

Sample Size and the Extent to which Statistical Sampling is to be used in the Engagement

Our audit approach will include statistical sampling activities. Population size and the level of assurance to be derived from a particular test will dictate the sample size. We use sampling in our audit approach to compliment skilled judgment and knowledge of the particular situation.

Las Virgenes Municipal Water District

Request for Proposals for Audit Services

Extent of use of EDP Software in the Engagement

We use EDP Software in our engagement to increase our efficiency and quality of our work and meet the new professional requirements regarding fraud and internal control. Our engagement team will import data from the District's financial software and extract useful data for the purpose of testing and analytical procedures particular in the following areas:

- Successful Fraud Test
- Questionable Invoices
- Phantom Vendor Schemes
- Kickback or Conflict-of-Interest Schemes
- Dormant Account Schemes
- Money Laundering Schemes

Type and Extent of Analytical Procedures

We use analytical procedures in several aspects of our audit. Extensive knowledge and industry background are required for effective analytics, and our staff possesses the appropriate experience and knowledge for the District to benefit from these procedures.

Approach to be Taken to Gain and Document an Understanding of the District's Internal Control Structure

We have developed diagnostic reviews which enable us to evaluate your systems and controls, and to provide management with constructive feedback. Combined with our knowledge of the District and understanding and experience with the District's accounting software, our control review will form the basis of our audit risk assessment. We will utilize the COSO approach in our evaluation of the District's internal processes to identify potential control deficiencies. In future years, we will update our understanding through similar procedures.

We perform walkthrough of all major accounting systems including financial reporting, revenues recognition and cash receipts process, purchasing/contracts management and cash disbursement process, payroll and related liabilities, etc. and document our understanding using narrative or flowchart.

Approach to be Taken in Determining Laws and Regulations Subject to Audit Test Work

We continuously refer to specific regulations, compliance supplements, state guidelines and contracts currently in force. We perform the procedures required related to laws and regulations, using inquiries, observations and sampling techniques.

Approach to be Taken in Drawing Audit Samples for Purposes of Test of Compliance

We follow the "Audit Sampling Considerations of Circular A-133 Compliance Audits" for the purpose of testing Compliance. We will evaluate the control deviations and compliance exceptions and document direct and material elements relating to the compliance requirements. Sample size will base on professional judgment and the knowledge of the particular situation.

Las Virgenes Municipal Water District

Request for Proposals for Audit Services

Identification of Anticipated Potential Audit Problems

We do not anticipate that there will be any audit problems at the District. However, the following are some areas that we will carefully investigate and monitor during our audit procedures:

- Investments:
 - Evaluate compliance with GASB 31.
 - Review and evaluate the District's authorization and approval process of its investments.
 - Review and evaluate the District's controls to assure compliance with investment limitations and types of specific investments.
 - Review and evaluate the District's monitoring of its investments.
- Financial Reporting:
 - Review and evaluate that the District's Annual Financial Reports are in compliance with current reporting and disclosures requirements issued by the GASB and GFOA.
 - Review Annual Financial Reports for financial reporting conformance awards issued by CSMFO and GFOA.
 - Review and evaluate degree of compliance with the various GASBs in effect.
 - Review degree of compliance with infrastructure obligations and regulatory provisions.
- Internal Control Structure:
 - Review and evaluate the District's internal control functions and ascertain compliance with proper internal control philosophies.
 - Review computer system processes and controls and evaluate adequacy of the control environment.

Several new GASB pronouncements will become effective over the time period of this proposal. As such, specific attention will be provided to determine the proper implementation of these new pronouncements. A list of known new pronouncements with implementation dates that fall within this proposal period are as follows:

- GASB 57 – OPEB Measurements By Agent Employers and Agent Multi-Employer Plans
- GASB 58 – Accounting and Financial Reporting for Chapter 9 Bankruptcies
- GASB 59 – Financial Instruments Omnibus
- GASB 60 – Accounting and Financial Reporting for Service Concession Arrangements
- GASB 61 – The Financial Reporting Entity: Omnibus-an amendment of GASB Statements No. 14 and No. 34
- GASB 62 – Codification of Accounting and Financial Reporting Guidance Contained in Pre-November 30, 1989 FASB and AICPA Pronouncements
- GASB 63 – Financial Reporting of Deferred Outflows of Resources, Deferred Inflows of Resources, and Net Position
- GASB 64 – Derivative Instruments: Application of Hedge Accounting Termination Provisions – an amendment of GASB Statement No. 53

Currently, the GASB's agenda includes the following issue and may result in a new standard:

- Pension Accounting and Financial Reporting

Report Format

We will meet with District Management to review report formats. Any report format changes will be made in conjunction with approval from the District's management.

ITEM 8A

Las Virgenes Municipal Water District

Request for Proposals for Audit Services

Total All-Inclusive Maximum Price

We are committed to the performance of a high quality audit at the most reasonable fee level possible, both initially and throughout the engagement. In the interest of continuing our long-term relationship, we will **absorb all costs** required to familiarize ourselves with the operations and accounting systems. Additionally, both Partners will be available to provide advice and consultation as necessary to the Las Virgenes Municipal Water District. These **costs** will also be **absorbed** by the Firm.

Name of Firm: Pun & McGeady LLP
Certified Public Accountants and Business Advisors
895 Dove Street, Suite 300
Newport Beach, California 92660

Certification: Kenneth H. Pun is entitled to represent the Firm, empowered to submit the bid, and authorized to sign a contract with the Las Virgenes Municipal Water District.

Total All-Inclusive Maximum Price:

ALL INCLUSIVE DOLLAR BID

SCHEDULE OF PROFESSIONAL FEES FOR THE AUDIT OF 2011/12 FINANCIAL STATEMENTS

LAS VIRGENES MUNICIPAL WATER DISTRICT Comprehensive Annual Financial Report	\$ 31,000
Joint Powers Authority	\$ 4,000
Single Audit (if applicable)	\$ 3,000
Out-Of-Pocket	
Meals, Lodging, Transportation	\$ -
Other (Specify):	\$ -
(Any discounts or adjustments)	\$ -
Total All-Inclusive Maximum price for 2011/12 Audit	\$ 38,000

35000

The fee quoted for the Single Audit is based on one (1) major program. The District may apply for new funding from time to time, which has been taken into consideration when we prepare this proposal. We will discuss with you and arrive a new fee estimate before we incur the additional costs.

We believe the above pricing is fair and reasonable to both the District and to the Firm. The above All-Inclusive Maximum Price includes all direct and indirect costs including printing, out-of-pocket expenses.

The basis for fees for subsequent two fiscal years is based on an escalation factor for inflation which is approximately 3%.

ITEM 8A

Las Virgenes Municipal Water District

Request for Proposals for Audit Services

Rates by Partner, Specialist, Supervisory and Staff Level

SCHEDULE OF PROFESSIONAL SERVICES FOR ADDITIONAL SERVICES

	STANDARD HOURLY RATE	QUOTED HOURLY RATE (IF DIFFERENT)
PARTNERS	\$ 250	\$ 170
MANAGERS	\$ 210	\$ 150
SUPERVISOR STAFF	\$ 170	\$ 130
STAFF	\$ 130	\$ 110
OTHER (SPECIFY)		
IT SPECIALIST	\$ 200	\$ 165
ADMINISTRATIVE ASSISTANT	\$ 100	\$ 75

Rates for Additional Professional Services

We are hesitant to simply state hourly rates, as often times the needs of the client and the specific tasks directly impact the billing rates for our services. We maintain a policy of flexible billing rates and try to work within client cost-control parameters. However, to provide the District with additional information, the following are our current published billing rates:

Position	Hourly Rate
Partner	\$ 250.00
Manager	210.00
Senior	170.00
Professional Staff	130.00
Administrative Staff	90.00

Las Virgenes Municipal Water District

Request for Proposals for Audit Services

Manner of Payment

Each Engagement Team member maintains detailed time sheets describing work performed, date of work, and amount of time spent on each task for the Engagement. The Firm will summarize the amount of time spent during the month and bill the District based on the hourly rates published in the proposal up to a maximum of 90%. The remaining 10% of the proposal amount will not be due until all final reports are delivered and accepted by the District. Based on our previous experience, the District can anticipate three billings as follows:

Work Performed	% of Proposal Amount
For interim work	45%
For year end work	45%
At presentation and acceptance of final reports	10%
Total	100%

Payment by the District is due upon receipt of each billing.

Benefits of Choosing Pun & McGeady LLP

At Pun & McGeady LLP, we combine our professional trust and integrity with a proven industry approach to address the impact of unique client issues. Our professional teams are organized by industry lines to facilitate customized service delivery and are led by seasoned partner who share a common philosophy for personalized client service. The quality of service that Pun & McGeady LLP delivers is the direct result of a higher level of partner attention and manager involvement in the work.

We are committed to exceeding your expectations and we trust that this proposal has provided you with the necessary information about our firm, core engagement service team members, audit approach and fees to assist you with your selections. Our engagement team members have the experience and qualification to continue to serve you in the most cost effective way possible.

In summary, Pun & McGeady LLP has the resources and relevant in-depth industry knowledge to provide the City with the highest level of quality service that you expect and deserve as a valued client.

Las Virgenes Municipal Water District

Request for Proposals for Audit Services

Thank You

Thank you for the opportunity to submit our proposal to continue to provide you with professional services. For any additional information, please contact:

Kenneth H. Pun, CPA
Partner
895 Dove Street, Suite 300
Newport Beach, California 92660
Email: kpun@pm-llp.com
Phone: (949) 613-5901

Sincerely,

Pun & McGEADY LLP

Pun & McGeady LLP
Certified Public Accountants and Business Advisors

ITEM 8A

Las Virgenes Municipal Water District

Request for Proposals for Audit Services

PROPOSER WARRANTIES

The proposer certifies, it can and will provide and make available, at a minimum, all services set forth in Section II, Nature of Services Required.

Proposer warrants that it is willing and able to obtain an errors and omissions insurance policy providing a prudent amount of coverage for the willful or negligent acts, or omissions of any officers, employees or agents thereof.

Proposer warrants that it will not delegate or subcontract its responsibilities under an agreement without the express prior written permission of the District.

Proposer warrants that all information provided by it in connection with this proposal is true and accurate.

Signature of Official: 

Name (typed): Kenneth H. Pun

Title: Partner

Firm: Pun & McGeady LLP

Date: February 29, 2012

ITEM 8A



Dedicated to Providing Quality
Water & Wastewater Service

President

Lee Renger

Director, Division 3

Vice President

Joseph M. Bowman

Director, Division 4

Secretary

Charles P. Caspary

Director, Division 1

Treasurer

Barry S. Steinhardt

Director, Division 5

Glen D. Peterson

Director, Division 2

MWD Representative

John R. Mundy

General Manager

Wayne K. Lemieux

Counsel

HEADQUARTERS

4232 Las Virgenes Road

Calabasas, CA 91302

(818) 251-2100

Fax (818) 251-2109

WESTLAKE
FILTRATION PLANT

(818) 251-2370

Fax (818) 251-2379

TAPIA WATER
RECLAMATION FACILITY

(818) 251-2300

Fax (818) 251-2309

RANCHO LAS VIRGENES
COMPOSTING FACILITY

(818) 251-2340

Fax (818) 251-2349

www.lvmwd.com

MEMBER AGENCY OF THE
METROPOLITAN WATER
DISTRICT
SOUTHERN CALIFORNIA

April 3, 2012

Lana Ingram

Mercury Insurance

Ref. #: FY011972-55

5300 Adolfo Rd., Suite 250

Camarillo, CA 93012

Re: Claim Presented to Las Virgenes Municipal Water District

Dear Ms. Ingram:

The claim you presented to Las Virgenes Municipal Water District on March 05, 2012 is being returned because it was not presented within six months after the event or occurrence as required by law (see Sections 901 and 911.2 of the Government Code). Our records show that the main break near the Sikorra home occurred on September 22, 2010, not on September 5, 2011, as reported in the claim. Because the claim was not presented within the time allowed by law, no action was taken on the claim.

Your only recourse at this time is to apply without delay to Las Virgenes Municipal Water District for leave to present a late claim. See Sections 911.4 to 912.2, inclusive, and Section 946.6 of the Government Code. Under some circumstances, leave to present a late claim will be granted. See Section 911.6 of the Government Code.

You may seek the advice of an attorney of your choice in connection with this matter. If you desire to consult an attorney, you should do so immediately.

Sincerely,



John R. Mundy
General Manager

Cc: Lori and Joseph Sikorra
31700 Kentfield Court
Westlake Village, CA 91361

ITEM 9A





THE METROPOLITAN WATER DISTRICT
OF SOUTHERN CALIFORNIA

MWD MEETING AGENDA

Regular Board Meeting

April 10, 2012

12:00 p.m. -- Board Room

Telephone Participation:

**60 Unagargasse
Vienna, Austria**

Tuesday, April 10, 2012 Meeting Schedule		
7:00-8:00 a.m.	Rm. 2-413	Dirs. Computer Training
8:30 a.m.	Rm. 2-145	L&C
10:00 a.m.	Rm. 2-456	C&L
12:00 p.m.	Board Room	Board Meeting

MWD Headquarters Building • 700 N. Alameda Street • Los Angeles, CA 90012

1. Call to Order

- (a) Invocation: Ayo Akingbemi, Principal Administrative Analyst, Water Resource Management Group
- (b) Pledge of Allegiance: Director Doug Wilson

2. Roll Call

3. Determination of a Quorum

4. Opportunity for members of the public to address the Board on matters within the Board's jurisdiction. (As required by Gov. Code § 54954.3(a))

4A. Presentation by John Laird, California Secretary for Natural Resources

5. OTHER MATTERS

- A. Approval of the Minutes of the Meeting for March 13, 2012. (A copy has been mailed to each Director)
Any additions, corrections, or omissions

ITEM 10A

- B. Report on Directors' meetings attended at Metropolitan expense for month of March
- C. Approve committee assignments
- D. Chairman's Monthly Activity Report
- E. Approve employment contract for new General Counsel. (Exec.)
- F. Approve terms and conditions of employment for Interim Ethics Officer Jeffrey L. Cable. (Exec.)

6. DEPARTMENT HEADS' REPORTS

- A. General Manager's summary of Metropolitan's activities for the month of March
- B. General Counsel's summary of Legal Department activities for the month of March
- C. General Auditor's summary of activities for the month of March
- D. Interim Ethics Officer's summary of activities for the month of March

7. CONSENT CALENDAR ITEMS — ACTION

- 7-1** Appropriate \$240,000; and authorize preliminary design to replace valves on the Second Lower Feeder and Palos Verdes Feeder (Approp. 15441). (E&O)

Recommendation:

Option #1:

Adopt the CEQA determination and

- a. Appropriate \$240,000; and**
- b. Authorize preliminary design to replace the Bixby Valve on the Second Lower Feeder and the Collis Valve on the Palos Verdes Feeder.**

- 7-2** Appropriate \$120,000; and authorize (1) preliminary design to relocate a portion of the Orange County Feeder; and (2) an agreement with the city of Fullerton (Approp. 15441). (E&O)

Recommendation:

Option #1:

Adopt the CEQA determination and

- a. Appropriate \$120,000;**
- b. Authorize preliminary design to relocate a portion of the Orange County Feeder; and**
- c. Authorize an agreement with the city of Fullerton to perform the relocation.**

- 7-3** Report on *In Re Tronox Incorporated, et al.*, Chapter 11, Case No. 09-10156 (ALG); and authorize increase in maximum amount payable under contract with Manatt, Phelps and Phillips LLP for legal services by \$60,000 to a maximum of \$440,000. (L&C)

Recommendation:

Option #1:

Adopt the CEQA determination and authorize amendment of the contract for legal services with Manatt, Phelps and Phillips LLP for the *In Re Tronox Incorporated* matter to increase the maximum amount payable by \$60,000 to a maximum of \$440,000. The \$60,000 is to be shared equally with Central Arizona Water Conservation District.

(END OF CONSENT CALENDAR)

8. OTHER BOARD ITEMS — ACTION

- 8-1** Approve proposed biennial budget for fiscal years 2012/13 and 2013/14; and adopt recommended water rates and charges, and resolutions to impose water rates and charges, for 2013 and 2014. (F&I) **(To be mailed separately)**

- 8-2** Authorize the execution and distribution of the Official Statement in connection with the issuance of the Water Revenue Refunding Bonds (Index Mode), 2012 Series B. (F&I)

Recommendation:

Option #1:

Adopt the CEQA determination and

- a. Approve the draft Official Statement substantially in the form attached to the board letter, with changes approved by the General Manager and General Counsel;**
- b. Authorize the General Manager to execute the Official Statement; and**
- c. Authorize distribution of the Official Statement in connection with issuance of the bonds.**

- 8-3 Amend Metropolitan Water District Administrative Code regarding travel policy and general provisions relating to inspection trips. (Exec.)
(Revised—to be mailed separately)

- 8-4 Report on *J.R. Filanc Construction Co. v. Metropolitan Water District of Southern California, et al.*, Los Angeles County Superior Court Case No. KC063261; and authorize an increase in the maximum amount payable under contract with Hunt Ortmann Palffy Nieves Lubka Darling & Mah, Inc. for legal services by \$300,000 to an amount not to exceed \$400,000.

[Conference with legal counsel—existing litigation; to be heard in closed session pursuant to Gov. Code Section 54956.9(a)]

- 8-5** Express support and seek amendments for H.R. 2538 (Calvert, R-CA) – Reducing Environmental Barriers to Unified Infrastructure and Land Development (REBUILD) Act of 2011. (C&L)

Recommendation:

Option #1:

Adopt the CEQA determination and express support and seek amendments to H.R 2538.

- 8-6 Express support for SB 1387 (Emmerson, R-Riverside) – Metal Theft; and for AB 1508 (Carter, D-Rialto) – Junk Dealers and Recyclers: Nonferrous Materials. (C&L) **(To be mailed separately)**

- 8-7** Express opposition to SB 1495 (Wolk, D-Davis) – Sacramento-San Joaquin Delta Reform Act of 2009, unless amended. (C&L)

Recommendation:

Option #1:

Adopt the CEQA determination and authorize the General Manager to express Metropolitan's opposition to SB 1495 unless it is amended.

9. BOARD INFORMATION ITEMS

- 9-1** Proposal to enter into agreements related to implementation of interim international cooperative measures in the Colorado River Basin. (WP&S)

10. FUTURE AGENDA ITEMS

11. ADJOURNMENT

NOTE: At the discretion of the Board, all items appearing on this agenda and all committee agendas, whether or not expressly listed for action, may be deliberated and may be subject to action by the Board.

Each agenda item with a committee designation will be considered and a recommendation may be made by one or more committees prior to consideration and final action by the full Board of Directors. The committee designation appears in parentheses at the end of the description of the agenda item e.g. (E&O, F&I). Committee agendas may

Writings relating to open session agenda items distributed to Directors less than 72 hours prior to a regular meeting are available for public inspection at Metropolitan's Headquarters Building and on Metropolitan's Web site <http://www.mwdh2o.com>.

Requests for a disability related modification or accommodation, including auxiliary aids or services, in order to attend or participate in a meeting should be made to the Board Executive Secretary in advance of the meeting to ensure availability of the requested service or accommodation.