

Employee Idea Review Committee Meeting
June 10, 2024
Meeting Minutes

Present: Steven Baird, Ursula Bosson, Sophia Crocker, Chris Hendricks, Jim Korkosz, Spencer Kratochvil, Jessica Loza, Joe McDermott, Karen Norman, Maria Songer, and Shawn Triplett.

1. Approve Minutes of Previous Meeting of May 13, 2024

The minutes of May 13, 2024 were approved.

2. Review Recently Submitted Ideas

Idea No. 17-011 – Outdoor Seating for Tour Groups at Tapia

This item was entered into the CIP program and can be marked as complete.

Idea No. 18-003 – Window Cleaning at Reactor Building

Steven Baird received all the footage needed in this area and will need direction on what kind of tour video is needed. Shawn Triplett asked if these tours were still done at Rancho after the Woolsey Fire. Steven Baird confirmed that there have not been tours at Rancho for a while, but the desire was for content of the Reactor Building. This item can be marked as complete.

Idea No. 18-011 – Add Vendor List to Intranet

This item continues to be a work in progress.

Idea No. 19-006 – Emergency Preparedness/Active Shooter Response Training

Sophia Crocker stated that the in-person trainers have been difficult to identify. In the meantime, a Workplace Violence Prevention Plan required training is being rolled out and the District will then move forward with this training.

This item continues to be a work in progress.

23-009 – Continue to Promote Employee Engagement, Team Building, Health/Wellness, and Friendly Competition

This item continues to be a work in progress.

24-002 – Remove/Replace 50th Anniversary Posters and Update Pictures/Posters Around the Offices on a Regular Basis

This item continues to be a work in progress.

3. Review New Ideas Submitted

24-005 – Bring Mobile Car Wash to District Facilities

Karen Norman presented her idea to bring a mobile car wash to all District facilities for employees' personal vehicles. Karen recalls HQ had a mobile car wash in the past and believed that ROWI, the District's tenant, uses a mobile car wash at the HQ location. Maria Songer mentioned that Don Patterson was not present today due to a conference; however, he reviewed the agenda and emailed her historical information regarding this item. Don Patterson stated that a mobile car wash was used in the past; however, they dropped the District as a customer due to lack of business. He also stated that the City of Calabasas has a list of approved, permitted mobile car washes that staff could look into, as long as there is no District cost.

This idea was assigned to Karen Norman to reach out to the City of Calabasas to collect information on the list of approved, permitted mobile car washes along with services and cost. Shawn Triplett reminded the group of the requirement for runoff containment. Maria Songer suggested that Karen also inquire about the required number of cars by the vendor(s). Karen requested that the committee members attempt to collect the vendor information from the mobile car wash used by ROWI.

4. Other

None.

5. Next Meeting

The next meeting will be held July 8, 2024, at 9 a.m. via Teams Meeting.