

LAS VIRGENES-TRIUNFO PUBLIC FINANCING AUTHORITY
Triunfo Water & Sanitation District Board Room, 370 N. Westlake Blvd., #100
Westlake Village, CA 91362

Pursuant to Government Code Section 54953(b), Chair Jay Lewitt will be participating via teleconference from 700 N. Alameda Street, Los Angeles, CA 90012

AGENDA
PUBLIC FINANCING AUTHORITY - REGULAR MEETING
MONDAY, OCTOBER 7, 2024 – 4:45 PM

PUBLIC PARTICIPATION: The public may join this meeting virtually or attend in person in the Board Room. Teleconference participants will be muted until recognized at the appropriate time by the Chair. To join via teleconference, please use the following Webinar ID:

Webinar ID: <https://us06web.zoom.us/j/81455097409>

To join by telephone, please dial (669) 900-6833 or (346) 248-7799 and enter Webinar ID: 814 5509 7409

For members of the public wishing to address the Board during Public Comment or during a specific agenda item, please press "Raise Hand" if you are joining via computer; or press *9 if you are joining via phone; or inform the Executive Assistant/Clerk of the Board if attending in person.

Members of the public can also access and request to speak at meetings live on-line, with audio and limited video, at www.lvmwd.com/livestream. To ensure distribution of the agenda, please submit comments 24 hours prior to the day of the meeting. Those comments, as well as any comments received during the meeting, will be distributed to the members of the Board of Directors and will be made part of the official public record of the meeting. Contact Josie Guzman, Executive Assistance/Clerk of the Board, at (818) 251-2123 or jguzman@lvmwd.com with any questions.

ACCESSIBILITY: If requested, the agenda and backup materials will be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in the implementation thereof. Any person who requires a disability-related modification or accommodation, in order to attend or participate in a meeting, including auxiliary aids or services, may request such reasonable modification or accommodation by contacting the Executive Assistant/Clerk of the Board by telephone at (818) 251-2123 or via email to jguzman@lvmwd.com at least 48 hours prior to the meeting.

Members of the public wishing to address the Board of Directors are advised that a statement of Public Comment Protocols is available from the Clerk of the Board. Prior to speaking, each speaker is asked to review these protocols, complete a speakers' card, and hand it to the Clerk of the Board. Speakers will be recognized in the order the cards are received. A live webcast of the meeting will be available at LVMWD.com. Also, a web-based version of the speaker card is available for those who would like to submit written comments electronically or request to make public comment by telephone during the meeting.

PLEDGE OF ALLEGIANCE

1. **CALL TO ORDER AND ROLL CALL**

2. **APPROVAL OF AGENDA**

3. **PUBLIC COMMENTS**

*Members of the public may now address the Board of Directors **ON MATTERS NOT APPEARING ON THE AGENDA**, but within the jurisdiction of the Board. No action shall be taken on any matter not appearing on the agenda unless authorized by Subdivision (b) of Government Code Section 54954.2*

4. **ACTION ITEMS**

4.A **Las Virgenes-Triunfo Public Financing Authority Conflict of Interest Code: Adoption (Pg. 4)**

Pass, approve, and adopt proposed Resolution No. 1, adopting the Conflict of Interest and Disclosure Code of the Las Virgenes–Triunfo Public Financing Authority.

RESOLUTION NO. 1

A RESOLUTION OF THE GOVERNING BOARD OF THE LAS VIRGENES–TRIUNFO PUBLIC FINANCING AUTHORITY ADOPTING THE CONFLICT OF INTEREST AND DISCLOSURE CODE OF THE LAS VIRGENES–TRIUNFO PUBLIC FINANCING AUTHORITY

(Reference is hereby made to Resolution No. 1 on file in the PFA's Resolution Book and by this reference the same is incorporated herein.)

5. **BOARD COMMENTS**

6. **EXECUTIVE DIRECTOR REPORT**

7. **FUTURE AGENDA ITEMS**

8. **PUBLIC COMMENTS**

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9. **ADJOURNMENT**

Pursuant to Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and applicable federal rules and regulations, requests for a disability-related modification or accommodation, including auxiliary aids or services, in order to attend or participate in a meeting, should be made to the Executive Assistant/Clerk of the Board in advance of the meeting to ensure availability of the requested service or accommodation. Notices, agendas, and public documents related to the Board meetings can be made available in appropriate alternative format upon request.

October 7, 2024 PFA Board Meeting

TO: Board of Directors

FROM: Executive Director

Subject: Las Virgenes–Triunfo Public Financing Authority Conflict of Interest Code:
Adoption

SUMMARY

As a Los Angeles-Ventura County multi-jurisdictional authority, the Las Virgenes–Triunfo Public Financing Authority (PFA) is required to adopt a Conflict of Interest Code and to file the Statement of Economic Interest Form 700 for its Board members and designated positions with the Fair Political Practices Commission (FPPC) (Title 2, Division 6, California Code of Regulations §18750).

The Joint Powers of Exercise Agreement for the Las Virgenes–Triunfo Public Financing Authority authorized the Executive Director to sign and execute, of behalf of the PFA, the Declaration of Chief Executive Officer for Multi-County Agencies and Notice of Intention to Adopt or Amend a Conflict of Interest Code with the FPPC.

On September 12, 2024, the following were submitted to the FPPC for approval: 1) Notice of Intent to Adopt or Amend a Conflict of Interest Code; 2) Draft PFA Conflict of Interest Code; and 3) Declaration of Chief Executive Officer.

RECOMMENDATION

Pass, approve, and adopt proposed Resolution No. 1, adopting the Conflict of Interest and Disclosure Code of the Las Virgenes–Triunfo Public Financing Authority.

RESOLUTION NO. 1

A RESOLUTION OF THE GOVERNING BOARD OF THE LAS VIRGENES–TRIUNFO PUBLIC FINANCING AUTHORITY ADOPTING THE CONFLICT OF INTEREST AND DISCLOSURE CODE OF THE LAS VIRGENES–TRIUNFO PUBLIC FINANCING AUTHORITY

(Reference is hereby made to Resolution No. 1 on file in the PFA’s Resolution Book and by this reference the same is incorporated herein.)

FISCAL IMPACT

None.

Prepared by: Josie Guzman, Executive Assistant/Clerk of the Board

Attachments:
Resolution No. 1

RESOLUTION NO. 1

A RESOLUTION OF THE GOVERNING BOARD OF THE LAS VIRGENES-TRIUNFO PUBLIC FINANCING AUTHORITY ADOPTING THE CONFLICT OF INTEREST AND DISCLOSURE CODE OF THE LAS VIRGENES-TRIUNFO PUBLIC FINANCING AUTHORITY

WHEREAS, the Political Reform Act, Government Code Section 81000, *et seq.*, requires state and local government agencies to adopt and promulgate conflict of interest codes; and

WHEREAS, regulations have been established governing the form of Conflict of Interest and Disclosure Code to be adopted by the Las Virgenes–Triunfo Public Financing Authority (“Authority”); and

WHEREAS, pursuant to the Political Reform Act, Fair Political Practices Commission (“FPPC”) Regulation 18730 (2. California Code of Regulations Section 18730) may be adopted as the model code for use by this Authority.

NOW, THEREFORE, BE IT RESOLVED, that the Governing Board of the Las Virgenes–Triunfo Public Financing Authority, does hereby adopt by reference FPPC Regulation 18730 (2. California Code of Regulations Section 18730), and any amendments thereto, as the Authority’s Conflict of Interest and Disclosure Code, including the attached Appendix A, setting forth the designated positions within the Authority and their disclosure obligations, and Appendix B, setting forth the disclosure categories.

BE IT FURTHER RESOLVED, that individuals holding designated positions shall file Statement of Economic Interests electronically with the FPPC.

BE IT FURTHER RESOLVED, that a certified copy of this Resolution, including the attached Conflict of Interest and Disclosure Code of Las Virgenes–Triunfo Joint Powers Authority, shall be forwarded to the FPPC.

PASS, APPROVED, AND ADOPTED this 7th day of October 2024.

Jay Lewitt, Chair

ATTEST:

James Wall, Vice Chair

APPROVED AS TO FORM:

Legal Counsel

LAS VIRGENES-TRIUNFO PUBLIC FINANCING AUTHORITY

CONFLICT OF INTEREST CODE

The Political Reform Act (Government Code Section 81000, et seq.) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. Sec. 18730) that contains the terms of a standard conflict of interest code, which can be incorporated by reference in an agency's code. After public notice and hearing, the standard code may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730 and any amendments to it duly adopted by the Fair Political Practices Commission are hereby incorporated by reference. This regulation and the attached Appendices designating positions and establishing disclosure categories, shall constitute the conflict of interest code of the **Las Virgenes-Triunfo Public Financing Authority** ("Authority").

Officials and employees holding positions listed in this code must file their statements of economic interests electronically with the **Fair Political Practices Commission**. All statements must be made available for public inspection and reproduction under Government Code Section 81008.

APPENDIX "A"

The following positions are NOT covered by the code because they must file under Government Code Section 87200 and, therefore, are listed for informational purposes only:

Board of Directors
Executive Director
Director of Finance and Administration
Finance Manager
Deputy Treasurer

An individual holding one of the above-listed positions may contact the Fair Political Practices Commission for assistance or written advice regarding their filing obligations if they believe their position has been categorized incorrectly. The Fair Political Practices Commission makes the final determination whether a position is covered by Government Code Section 87200.

DESIGNATED POSITION AND ASSIGNED CATEGORIES OF DISCLOSURE

Designated Position	Assigned Disclosure Category
Authority Counsel	1, 2, 3
Director of Engineering and External Affairs	1, 2, 3
Assistant General Manager	1, 2, 3
Director of Engineering and Facilities	1, 2, 3
Director of Water Operations	1, 2, 3
Customer Service Manager	1
Executive Assistant/Clerk of the Board	1
Facilities Manager	1
Human Resources Manager	1
Information Systems Manager	1
Principal Engineer	1
Public Affairs and Communications Manager	1
Purchasing Supervisor	1
Resource Conservation Manager	1
Water Reclamation Manager	1
Water Systems Manager	1
Consultants/New Positions	*

*Consultants/new positions shall be included in the list of designated positions and shall disclose pursuant to the broadest disclosure category in the code subject to the following limitation:

The Executive Director of the Authority may determine in writing that a particular consultant or new position, although a "designated position," is hired to perform a range of duties that is limited in scope and thus, is not required to comply fully with the disclosure requirements described in this section. Such written determination shall include a description of the consultant's or new position's duties and based upon that description, a statement of the extent of disclosure requirements.

The Executive Director's determination is a public record and shall be retained for public inspection in the same manner and location as this conflict of interest code. (Government Code Section 81008.)

Note: The positions of Executive Director, Assistant General Manager, Deputy Treasurer, Director of Finance and Administration, Director of Engineering and External Affairs, Director of Engineering and Facilities, Director of Water Operations, Customer Service Manager, Executive Assistant/Clerk of the Board, Facilities Manager, Finance Manager, Human Resources Manager, Information Systems Manager, Principal Engineer, Public Affairs and Communications Manager, Purchasing Supervisor, Resource Conservation Manager, Water Reclamation Manager, and Water Systems Manager are filled by Las Virgenes Municipal Water District staff members, but act in a staff capacity for the Authority.

APPENDIX “B”
DISCLOSURE CATEGORIES

Category 1: Investments and business positions in business entities, and income, including receipt of loans, gifts, and travel payments, from sources that provide supplies, materials, machinery, or equipment of the type utilized by the Authority as well as all services including, but not limited to, real estate development and consulting firms.

Category 2: Interests in real property located within the jurisdiction or within two miles of the boundaries of the jurisdiction or within two miles of any land owned or used by the Authority.

Category 3: Investments and business positions in business entities, and income, including receipt of loans, gifts, and travel payments, from sources that filed a claim against the Authority during the previous two years, or have a claim pending against the Authority.

This is the last page of the conflict of interest code for the Las Virgenes-Triunfo Public Financing Authority .



CERTIFICATION OF FPPC APPROVAL

Pursuant to Government Code Section 87303, the conflict of interest code for the
Las Virgenes-Triunfo Public Financing Authority was approved on 9/16/24 .

This code will become effective on 10/16/24 .

Sukhdip Brar Digitally signed by Sukhdip
Brar
Date: 2024.09.16 10:21:55
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Sukhi K. Brar
Assistant Chief Counsel
Fair Political Practices Commission