



**LAS VIRGENES MUNICIPAL WATER DISTRICT**  
**4232 Las Virgenes Road**  
**Calabasas, CA 91302**

**AGENDA**  
**LVMWD BOARD OF DIRECTORS - REGULAR MEETING**  
**TUESDAY, MAY 21, 2024 – 9:00 AM**

---

**PUBLIC PARTICIPATION:** The public may join this meeting virtually or attend in person in the Board Room. Teleconference participants will be muted until recognized at the appropriate time by the Board President. To join via teleconference, please use the following Webinar ID:

Webinar ID: <https://us06web.zoom.us/j/83522972957>

To join by telephone, please dial (669) 900-6833 or (346) 248-7799 and enter Webinar ID:  
835 2297 2957

For members of the public wishing to address the Board during Public Comment or during a specific agenda item, please press "Raise Hand" if you are joining via computer; or press \*9 if you are joining via phone; or inform the Executive Assistant/Clerk of the Board if attending in person.

Members of the public can also access and request to speak at meetings live on-line, with audio and limited video, at [www.lvmwd.com/livestream](http://www.lvmwd.com/livestream). To ensure distribution of the agenda, please submit comments 24 hours prior to the day of the meeting. Those comments, as well as any comments received during the meeting, will be distributed to the members of the Board of Directors and will be made part of the official public record of the meeting. Contact Josie Guzman, Executive Assistance/Clerk of the Board, at (818) 251-2123 or [jguzman@lvmwd.com](mailto:jguzman@lvmwd.com) with any questions.

**ACCESSIBILITY:** If requested, the agenda and backup materials will be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in the implementation thereof. Any person who requires a disability-related modification or accommodation, to attend or participate in this meeting, including auxiliary aids or services, may request such reasonable modification or accommodation by contacting the Executive Assistant/Clerk of the Board by telephone at (818) 251-2123 or via email to [jguzman@lvmwd.com](mailto:jguzman@lvmwd.com) at least 48 hours prior to the meeting.

Members of the public wishing to address the Board of Directors are advised that a statement of Public Comment Protocols is available from the Clerk of the Board. Prior to speaking, each speaker is asked to review these protocols, complete a speakers' card, and hand it to the Clerk of the Board. Speakers will be recognized in the order the cards are received. A live webcast of the meeting will be available at LVMWD.com. Also, a web-based version of the speaker card is available for those who would like to submit written comments electronically or request to make public comment by telephone during the meeting.

The Public Comments agenda item is presented to allow the public to address the Board on matters not on the agenda. The public may also present comments on matters on the agenda; speakers for agenda items will be recognized at the time the item is called up for discussion.

Materials prepared by the District in connection with the subject matter on the agenda are available for public inspection at 4232 Las Virgenes Road, Calabasas, CA 91302. Materials prepared by the District and distributed to the Board during this meeting are available for public inspection at the meeting or as soon thereafter as possible. Materials presented to the Board by the public will be maintained as part of the records of these proceedings and are available upon request to the Clerk of the Board.

---

## **PLEDGE OF ALLEGIANCE**

1. **CALL TO ORDER AND ROLL CALL**
2. **APPROVAL OF AGENDA**
3. **PUBLIC COMMENTS**

*Members of the public may now address the Board of Directors **ON MATTERS NOT APPEARING ON THE AGENDA**, but within the jurisdiction of the Board. No action shall be taken on any matter not appearing on the agenda unless authorized by Subdivision (b) of Government Code Section 54954.2*

4. **CONSENT CALENDAR**

*Matters listed under the Consent Calendar are considered to be routine, non-controversial and normally approved with one motion. If discussion is requested by a*

*member of the Board on any Consent Calendar item, or if a member of the public wishes to comment on an item, that item will be removed from the Consent Calendar for separate action.*

- 4.A **List of Demands: May 21, 2024 (Pg. 7)**  
Receive and file.
- 4.B **Minutes: Regular Meeting of April 16, 2024 (Pg. 148)**  
Approve.
- 4.C **Directors' Per Diem: April 2024 (Pg. 159)**  
Ratify.
- 4.D **Monthly Cash and Investment Report: March 2024 (Pg. 166)**  
Receive and file the Monthly Cash and Investment Report for March 2024.
- 4.E **Statement of Revenues, Expenses and Changes in Net Position: March 2024 (Pg. 182)**  
Receive and file the Statement of Revenues, Expenses and Changes in Net Position for the period ending on March 31, 2024.
- 4.F **Extension of Retired Annuitant Part-Time Limited Duration Assignment (Pg. 208)**  
Authorize the General Manager to execute a contract extending the part-time, limited duration assignment for retired annuitant, James Green, through May 31, 2025.
- 4.G **Establishment of New Control Systems Supervisor Classification and Reclassification of SCADA Analyst to Control Systems Supervisor (Pg. 210)**  
Establish a new Control Systems Supervisor classification and reclassify an existing SCADA Analyst position (Salary Range M85) to a Control Systems Supervisor position (Salary Range M98) on the Supervisor, Professional, and Confidential Unit Salary Schedule.
- 4.H **Purchasing Code Update: Reinstate Federally-Declared Emergency Purchasing Procedures (Pg. 212)**  
Pass, approve and adopt proposed Resolution No. 2636, modifying Las Virgenes Municipal Water District Code as it relates to purchasing and reinstating Federally-Declared Emergency Purchasing Procedures.

#### **RESOLUTION NO. 2636**

#### **A RESOLUTION OF THE BOARD OF DIRECTORS OF LAS VIRGENES MUNICIPAL WATER DISTRICT AMENDING RESOLUTION NO 2468 (ADMINISTRATIVE CODE) AS IT RELATES TO TITLE 2, CHAPTER 6, ARTICLE 4 - PURCHASING**

(Reference is hereby made to Resolution No. 2636 on file in the Districts Resolution Book and by this reference the same is incorporated herein.)

- 4.I **Water Capacity Fees: Correction of Allocation to Construction and Conservation (Pg. 232)**  
Pass, approve, and adopt proposed Resolution No. 2638, correcting the allocation of water capacity fees to construction and conservation.

## RESOLUTION NO. 2638

### A RESOLUTION OF THE BOARD OF DIRECTORS OF LAS VIRGENES MUNICIPAL WATER DISTRICT AMENDING RESOLUTION NO 2468 (ADMINISTRATIVE CODE) AS IT RELATES TO POTABLE WATER CAPACITY FEES

(Reference is hereby made to Resolution No. 2638 on file in the District's Resolution Book and by this reference the same is incorporated herein.)

4.J **Calabasas Recycled Water Pipeline Improvement Park Entrada Project: CEQA Determination and Call for Bids (Pg. 236)**

Find that the project is exempt from the provisions of the California Environmental Quality Act and authorize the issuance of a call for bids for the Calabasas Recycled Water Pipeline Improvement Park Entrada Project.

4.K **Water Main Breaks at 5745 Parkmor Road and Valley Circle Boulevard near Dorie Drive: Continuation of Emergency Declaration (Pg. 242)**

Approve the continuation of an emergency declaration due to a 12-inch water main break at 5745 Parkmor Road in the City of Calabasas and a 30-inch water main break along Valley Circle Boulevard near Dorie Drive in West Hills.

5. **ILLUSTRATIVE AND/OR VERBAL PRESENTATION OF AGENDA ITEMS**

5.A **Proclamation Recognizing Glen Peterson, MWD Representative, for 31 Years of Service**

5.B **MWD Representative Report (Pg. 243)**

5.C **Public Affairs and Communications Update**

6. **TREASURER**

7. **BOARD OF DIRECTORS**

7.A **MWD Representative: Open Nominations (Pg. 251)**

Open the nomination period for individuals to serve as the District's representative to the Board of Metropolitan Water District of Southern California.

7.B **General District Election on November 5, 2024: Resolution (Pg. 252)**

Pass, approve, and adopt proposed Resolution No. 2639, pertaining to a General District Election to be held in the District on Tuesday, November 5, 2024; and authorize the Board Secretary to submit certified copies of said resolution, completed Roster of Officeholders for Local Jurisdictions, and District Boundary and Divisions Map to the Board of Supervisors and the Registrar-Recorder/County Clerk of the County of Los Angeles.

## RESOLUTION NO. 2639

### A RESOLUTION OF THE BOARD OF DIRECTORS OF LAS VIRGENES

**MUNICIPAL WATER DISTRICT REQUESTING THE BOARD OF SUPERVISORS OF THE COUNTY OF LOS ANGELES TO PERMIT THE REGISTRAR-RECORDER/COUNTY CLERK TO RENDER ELECTION SERVICES FOR A GENERAL DISTRICT ELECTION TO BE HELD ON NOVEMBER 5, 2024**

(Reference is hereby made to Resolution No. 2639 on file in the District's Resolution Book and by this reference the same is incorporated herein.)

**8. FINANCE AND ADMINISTRATION**

**8.A Fiscal Years 2024-26 Proposed Biennial Budget (Pg. 256)**

Review and provide feedback on the Fiscal Years 2024-26 Proposed Biennial Budget.

**8.B Organizational Structure and Staffing Analysis: Draft Report (Pg. 298)**

Review and provide feedback on the draft report for the Organizational Structure and Staffing Analysis.

**9. ENGINEERING AND EXTERNAL AFFAIRS**

**9.A Las Virgenes Reservoir Dam Road and Access Road Repairs Project: Construction Award (Pg. 389)**

Award a construction contract, in the amount of \$59,275, to MD Engineering and reject all remaining bids upon receipt of duly executed contract documents for the Las Virgenes Reservoir Dam Road and Access Road Repairs Project; and re-appropriate funding, in the amounts of \$23,986.07, from CIP Job No. 10811, Recycled Water Reservoir No. 2 Storm Repairs, and \$5,604.90 from CIP Job No. 10785, Potable Water System Rehabilitation Fiscal Year 2022-24, to CIP Job No.10817, Las Virgenes Reservoir Dam Road and Access Road Repairs.

**9.B Commercial Turnkey Turf Transformation Program: Grant Award (Pg. 394)**

Authorize the General Manager to execute a Project Partner Agreement for the implementation of the Turnkey Turf Transformation Program amongst Las Virgenes Municipal Water District, Inland Empire Utilities Agency, Calleguas Municipal Water District and Upper San Gabriel Valley Municipal Water District.

**10. INFORMATION ITEMS**

**10.A Total Compensation Refresh Study Report (Pg. 407)**

**11. NON-ACTION ITEMS**

*A. Organization Reports*

*B. Director's Reports on Outside Meetings*

*C. General Manager's Reports*

*(a) General Business*

*(b) Follow-up Items*

*D. Director's Comments*

12. **FUTURE AGENDA ITEMS**

13. **PUBLIC COMMENTS**

*Members of the public may now address the Board of Directors **ON MATTERS NOT APPEARING ON THE AGENDA**, but within the jurisdiction of the Board. No action shall be taken on any matter not appearing on the agenda unless authorized by Subdivision (b) of Government Code Section 54954.2*

14. **CLOSED SESSION**

14.A **Conference with Labor Negotiators (Government Code Section 54957.6)**

Agency Designated Representatives: David W. Pedersen, General Manager; and Donald Patterson, Director of Finance and Administration

Employee Organizations: General and Office Units represented by Service Employees International Union Local 721

14.B **Conference with Labor Negotiators (Government Code Section 54957.6)**

Agency Designated Representatives: David W. Pedersen, General Manager; and Donald Patterson, Director of Finance and Administration

Employee Organization: Las Virgenes Manager, Supervisor, Professional, and Confidential Employees Association

15. **OPEN SESSION AND ADJOURNMENT**

*Pursuant to Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and applicable federal rules and regulations, requests for a disability-related modification or accommodation, including auxiliary aids or services, in order to attend or participate in a meeting, should be made to the Executive Assistant/Clerk of the Board in advance of the meeting to ensure availability of the requested service or accommodation. Notices, agendas, and public documents related to the Board meetings can be made available in appropriate alternative format upon request.*

LAS VIRGENES MUNICIPAL WATER DISTRICT

To: ANDY CORADESCHI, TREASURER

Payments for Board Meeting of : May 21, 2024

Deputy Treasurer has verified that all checks and wire transfers were issued in conformance with LVMWD Administrative Code Section 2-6.203.

Wells Fargo Bank A/C No. 4806-994448

Checks Nos. 109545-109798; ACH/ACI Nos. 59-67, 69-77, 80-109 were issued in the total amount of: **\$ 7,604,675.08**

**Payments through direct disbursements as follows:**

Direct Disbursement payment number 24200-24235: **\$ 16,471.35**

**Payments through wire transfers as follows:**

4/9/2024 Wire #68 - Booky Oren Global Water Technologies K2I Quarterly Subscription Fee	\$ 17,500.00
4/23/2024 Wire #78 - Metropolitan Water District payment for water deliveries in the month of March 2024	\$ 1,259,539.40
4/23/2024 Wire #79 - Key Government Debt Interest AMI/AMR	\$ 62,156.25
	<b>\$ 1,339,195.65</b>

**Total Payments \$ 8,960,342.08**

(Reference is hereby to these demands on file in the District's Check Register and by this reference the same is incorporated herein and made a part hereof.)

**CHECK/ACH/ACI LISTING FOR BOARD MEETING  
5/21/2024**

Company Name	Company No.	Check No. 109545-109607; 59-67 04/02/24	Check No. 109608-109653; 69-77 04/09/24	Check No. 109654-109706; 80-89 04/16/24	Check No. 109707-109751; 90-93,99-103 04/23/24	Check No. 109752-109798; 94-98,104-109 04/30/24	Total
Potable Water Operations	101	16,245.14	83,453.32	115,363.70	201,428.90	378,553.93	795,044.99
Recycled Water Operations	102			426.79			426.79
Sanitation Operations	130	543,109.80	2,473.73	14,428.13	660.53	589.66	561,261.85
Potable Water Construction	201			6,895.00		2,919.00	9,814.00
Water Conservation Construction	203						-
Sanitation Construction	230						-
Potable Water Replacement	301		38,182.07	42,063.71		39,722.76	119,968.54
Recycled Water Replacement	302			779.44			779.44
Sanitation Replacement	330			18,154.25		12,076.66	30,230.91
Internal Service	701	142,798.21	94,408.36	130,514.02	140,536.39	2,378,927.95	2,887,184.93
JPA Operations	751	128,642.37	68,536.73	260,325.20	45,557.35	769,686.42	1,272,748.07
JPA Construction	752					692,329.04	692,329.04
JPA Replacement	754	997,932.76	4,631.00	92,869.81	151,761.40		1,247,194.97
<b>Total Printed</b>		<b><u>1,828,728.28</u></b>	<b><u>291,685.21</u></b>	<b><u>681,820.05</u></b>	<b><u>539,944.57</u></b>	<b><u>4,274,805.42</u></b>	<b><u>7,616,983.53</u></b>
<b>Voided Checks/payment stopped:</b>							
109385	701	(854.10)					(854.10)
108831	701		(5,492.85)				(5,492.85)
109050	701		(5,961.50)				(5,961.50)
							-
<b>Total Voids</b>		<b><u>(854.10)</u></b>	<b><u>(11,454.35)</u></b>	<b><u>-</u></b>	<b><u>-</u></b>	<b><u>-</u></b>	<b><u>(12,308.45)</u></b>
<b>Net Total</b>		<b><u>1,827,874.18</u></b>	<b><u>280,230.86</u></b>	<b><u>681,820.05</u></b>	<b><u>539,944.57</u></b>	<b><u>4,274,805.42</u></b>	<b><u>7,604,675.08</u></b>



**DIRECT DISBURSEMENTS LISTING FOR BOARD MEETING  
5/21/2024**

Company Name	Company No.	Direct Disb. No. 24200-24212 04/02/24 Amount	Direct Disb. No. 24213 04/16/24 Amount	Direct Disb. No. 24214-24221 04/16/24 Amount	Direct Disb. No. 24222-24234 04/30/24 Amount	Direct Disb. No. 24235 04/30/24 Amount	Total
Potable Water Operations	101	67.32	1,901.15	533.20	67.32	3,000.00	5,568.99
Recycled Water Operations	102						-
Sanitation Operations	130	134.64			143.98		278.62
Potable Water Construction	201						-
Water Conservation Construction	203						-
Sanitation Construction	230						-
Potable Water Replacement	301						-
Recycled Water Replacement	302						-
Sanitation Replacement	330						-
Internal Service	701	1,822.94		1,361.70	1,813.60		4,998.24
JPA Operations	751	3,458.23		72.56	2,094.71		5,625.50
JPA Construction	752						-
JPA Replacement	754						-
<b>Total Printed</b>		<b>5,483.13</b>	<b>1,901.15</b>	<b>1,967.46</b>	<b>4,119.61</b>	<b>3,000.00</b>	<b>16,471.35</b>
<b>Voided Direct Disbursements:</b>							-
		-	-	-		-	-
<b>Total Voids</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Totals</b>		<b>5,483.13</b>	<b>1,901.15</b>	<b>1,967.46</b>	<b>4,119.61</b>	<b>3,000.00</b>	<b>16,471.35</b>

**WIRE LISTING FOR BOARD MEETING  
5/21/2024**

Company Name	Company No.	Wire No. 68 04/09/24 Amount	Wire No. 78 04/23/24 Amount	Wire No. 79 04/23/24 Amount	Total
Potable Water Operations	101		1,259,539.40		1,259,539.40
Recycled Water Operations	102				-
Sanitation Operations	130				-
Potable Water Construction	201				-
Water Conservation Construction	203				-
Sanitation Construction	230				-
Potable Water Replacement	301			62,156.25	62,156.25
Recycled Water Replacement	302				-
Sanitation Replacement	330				-
Internal Service	701	17,500.00			17,500.00
JPA Operations	751				-
JPA Construction	752				-
JPA Replacement	754				-
	<b>Total Printed</b>	<b>17,500.00</b>	<b>1,259,539.40</b>	<b>62,156.25</b>	<b>1,339,195.65</b>
<b>Voided Wires:</b>		-	-	-	-
	<b>Total Voids</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
	<b>Totals</b>	<b>17,500.00</b>	<b>1,259,539.40</b>	<b>62,156.25</b>	<b>1,339,195.65</b>

A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999 100100 Cash-General  
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET	
59	04/02/2024	EFT	2654 FAMCON PIPE	S100110455.002	03/05/2024	2240040	040224	1,961.47	
Invoice: S100110455.002				1,961.47	701	132000	METER PARTS Storeroom & Truck Inventory		
			FAMCON PIPE	S100105093.013	12/04/2023	2240006	040224	1,212.93	
Invoice: S100105093.013				1,212.93	701	132000	METER PARTS Storeroom & Truck Inventory		
							CHECK	59 TOTAL:	3,174.40
60	04/02/2024	EFT	21659 ONTARIO REFRIGERATION SERVICE, IN	GW29402	02/28/2024		040224	3,302.00	
Invoice: GW29402				3,302.00	751820	551500	REPAIR CURE BLDG EXHAUST FAN 2/23/24 Outside Services		
							CHECK	60 TOTAL:	3,302.00
61	04/02/2024	EFT	20950 TERRAVERDE ENERGY LLC	1816	02/29/2024		040224	2,020.00	
Invoice: 1816				2,020.00	751840	651600	ON-CALL ASSET MGMT SRV FEBRUARY 2024 Other Professional Serv		
							CHECK	61 TOTAL:	2,020.00
62	04/02/2024	PRTD	2317 ACORN NEWSPAPER	2024-80574	03/08/2024		040224	555.00	
Invoice: 2024-80574				555.00	101900	660400	1/4 DISPLAY AD - FLAMES TO THE OCEAN 3/8/24 Public Education Programs		
							CHECK	62 TOTAL:	555.00
63	04/02/2024	PRTD	7770 AUTOMATIONDIRECT.COM	16217962	03/05/2024		040224	214.62	
Invoice: 16217962				214.62	101100	551000	ELECTRICAL ENCLOSURE Supplies/Material		
							CHECK	63 TOTAL:	214.62
64	04/02/2024	PRTD	18914 WECK LABORATORIES, INC.	W4C0654	03/07/2024		040224	169.13	
Invoice: W4C0654				169.13	751810	571520	TAPIA EFFLUENT MONTHLY Other Laboratory Serv		
			WECK LABORATORIES, INC.	W4C0655	03/07/2024		040224	29.16	
Invoice: W4C0655				29.16	701341	551500	DIONIZED WATER Outside Services		
			WECK LABORATORIES, INC.	W4C1193	03/13/2024		040224	153.89	
Invoice: W4C1193				153.89	751810	571520	TAPIA GROUNDWATER QUARTERLY Other Laboratory Serv		
			WECK LABORATORIES, INC.	W4C1384	03/15/2024		040224	503.52	

A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999      100100      Cash-General  
 CHECK NO    CHK DATE    TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
				INVOICE DTL DESC				
Invoice: W4C1384				503.52 751810 571520				
			WECK LABORATORIES, INC.	W4C1663	03/20/2024		040224	5,648.24
Invoice: W4C1663				5,648.24 751810 571520				
							CHECK 64 TOTAL:	6,503.94
65	04/02/2024	PRTD	21594 RECYCLED WOOD PRODUCTS	253422	02/29/2024		040224	1,924.00
Invoice: 253422				1,924.00 751820 541080	130 YD WOODCHIPS Amendment			
Invoice: 253603-A			RECYCLED WOOD PRODUCTS	253603-A	03/04/2024		040224	1,982.50
				1,982.50 751820 541080	130 YD WOODCHIPS Amendment			
Invoice: 253797-A			RECYCLED WOOD PRODUCTS	253797-A	03/08/2024		040224	1,982.50
				1,982.50 751820 541080	130 YD WOODCHIPS Amendment			
Invoice: 254106			RECYCLED WOOD PRODUCTS	254106	03/15/2024		040224	1,982.50
				1,982.50 751820 541080	130 YD WOODCHIPS Amendment			
							CHECK 65 TOTAL:	7,871.50
66	04/02/2024	PRTD	30387 CINTAS CORPORATION NO. 3	4184727010	02/28/2024		040224	281.91
Invoice: 4184727010				109.32 751810 551000	FEBRUARY 2024 UNIFORMS/MATS/TOWELS			
				172.59 701999 731600	Supplies/Material Uniforms			
Invoice: 4184016435			CINTAS CORPORATION NO. 3	4184016435	02/21/2024		040224	281.91
				109.32 751810 551000	FEBRUARY 2024 UNIFORMS/MATS/TOWELS			
				172.59 701999 731600	Supplies/Material Uniforms			
Invoice: 4182568118			CINTAS CORPORATION NO. 3	4182568118	02/07/2024		040224	281.91
				109.32 751810 551000	FEBRUARY 2024 UNIFORMS/MATS/TOWELS			
				172.59 701999 731600	Supplies/Material Uniforms			
Invoice: 4183287642			CINTAS CORPORATION NO. 3	4183287642	02/14/2024		040224	281.91
				109.32 751810 551000	FEBRUARY 2024 UNIFORMS/MATS/TOWELS			
				172.59 701999 731600	Supplies/Material Uniforms			
Invoice: 4185284749			CINTAS CORPORATION NO. 3	4185284749	03/05/2024		040224	93.56
				29.47 101600 551000	MARCH 2024 UNIFORMS/MATS/TOWELS			
					Supplies/Material			

## A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999      100100      Cash-General  
 CHECK NO    CHK DATE    TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
<b>INVOICE DTL DESC</b>								
				64.09 701999 731600	Uniforms			
Invoice: 4184565702			CINTAS CORPORATION NO. 3	4184565702	02/27/2024		040224	79.81
				15.72 101600 551000	FEBRUARY 2024 UNIFORMS/MATS			
				64.09 701999 731600	Supplies/Material			
					Uniforms			
Invoice: 4183866463			CINTAS CORPORATION NO. 3	4183866463	02/20/2024		040224	79.81
				15.72 101600 551000	FEBRUARY 2024 UNIFORMS/MATS/TOWELS			
				64.09 701999 731600	Supplies/Material			
					Uniforms			
Invoice: 4185446865			CINTAS CORPORATION NO. 3	4185446865	03/06/2024		040224	170.37
				83.66 751820 551000	MARCH 2024 UNIFORMS/MATS/TOWELS			
				86.71 701999 731600	Supplies/Material			
					Uniforms			
Invoice: 418016292			CINTAS CORPORATION NO. 3	418016292	02/21/2024		040224	170.37
				83.66 751820 551000	FEBRUARY 2024 UNIFORMS/MATS/TOWELS			
				86.71 701999 731600	Supplies/Material			
					Uniforms			
					CHECK		66 TOTAL:	1,721.56
67 04/02/2024 PRTD			30619 LLOYD'S PLUMBING, INC.	111074100	03/11/2024		040224	20,847.07
Invoice: 111074100				20,847.07 701002 551500	REPLACE 160FT GAS LINE 3/8/24			
					Outside Services			
					CHECK		67 TOTAL:	20,847.07
109545 04/02/2024 PRTD			19269 ACC BUSINESS	240455811	02/27/2024		040224	1,870.47
Invoice: 240455811				1,870.47 701420 543000	INTERNET SVCS 1/11-2/10/24			
					Capital Outlay			
					CHECK		109545 TOTAL:	1,870.47
109546 04/02/2024 PRTD			20389 AIRGAS SPECIALTY PRODUCTS	9147540559	03/01/2024		040224	6,208.11
Invoice: 9147540559				6,208.11 751810 541013	26,800 LBS AMMONIUM HYDROXIDE			
					Aqua Ammonia			
					CHECK		109546 TOTAL:	6,208.11
109547 04/02/2024 PRTD			30339 ALESHIRE & WYNDER, LLP	LVMWD/FEBRUARY'24	03/20/2024		040224	15,714.14
Invoice: LVMWD/FEBRUARY'24				8,526.64 701121 650000	LEGAL SERVICES - FEBRUARY 2024			
				132.00 701122 687200	Legal Services			
				373.50 751840 687200	Outside Services			
				1,052.75 701122 687200	Outside Services			
					Outside Services			

A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999      100100      Cash-General  
 CHECK NO    CHK DATE    TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
				INVOICE DTL DESC				
				747.00 701122	687200			Outside Services
				2,662.00 701122	687200			Outside Services
				1,892.40 701121	650000			Legal Services
				327.85 701122	687200			Outside Services
						CHECK	109547 TOTAL:	15,714.14
109548	04/02/2024	PRTD	30314 ALLIANCE SOURCE TESTING LLC	INV43927	02/28/2024		040224	1,200.00
			Invoice: INV43927					
				1,200.00 751820	571520			FEBRUARY 2024 SAMPLING Other Laboratory Serv
						CHECK	109548 TOTAL:	1,200.00
109549	04/02/2024	PRTD	30729 AMAZON CAPITAL SERVICES, INC.	1LQQ-LWXJ-GLNG	03/06/2024		040224	6.79
			Invoice: 1LQQ-LWXJ-GLNG					
				6.79 751810	551000			BEARING BALLS Supplies/Material
			Invoice: 1NX6-KPYR-33H1					
				743.55 751810	551000		040224	743.55
								PVC GATE ARMS Supplies/Material
			Invoice: 1Q1V-NNLC-JGKV					
				16.40 701410	620000		040224	16.40
								2 FLASH DRIVES Forms, Supplies And Postage
			Invoice: 13QD-FN9N-GYCP					
				54.44 701410	620000		040224	54.44
								ENVELOPES Forms, Supplies And Postage
			Invoice: 1DYQ-WJM9-H3XN					
				10.94 130100	551000		040224	10.94
								LOW PRESSURE GAUGE Supplies/Material
			Invoice: 17HD-WJY7-3WDT					
				19.67 701325	551000		040224	19.67
								TAILGATE HANDLE LATCH Supplies/Material
			Invoice: 1CWJ-CP4R-HD63					
				8.75 751820	551000		040224	8.75
								ETHERNET PATCH CABLE Supplies/Material
			Invoice: 1J7J-DNGQ-9YT4					
				19.71 751810	551000		040224	19.71
								HEAD CAP SCREWS & BEARING BALLS Supplies/Material
						CHECK	109549 TOTAL:	880.25

A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999 100100 Cash-General  
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
<b>INVOICE DTL DESC</b>								
109550	04/02/2024	PRTD	2403 ASSOCIATION OF WATER AGENCIES	06-15461	02/28/2024		040224	40.00
			Invoice: 06-15461	40.00 701321 683000	CCWUC MTG 2/28/24 S.TRIPLETT Training & Professional Devel			
			Invoice: 06-15571	3,000.00 701122 710500	03/25/2024		040224	3,000.00
					2024 AWA ANNL WATER SYMPOSIUM SPONSOR Dues, Subsc & Memberships			
							CHECK 109550 TOTAL:	3,040.00
109551	04/02/2024	PRTD	2869 AT&T	20438014/030724	03/07/2024		040224	387.71
			Invoice: 20438014/030724	387.71 101100 540520	SVCS 3/7-4/6/24 Telephone			
			Invoice: 20453450/030724	191.92 101100 540520	03/07/2024 SVCS 3/7-4/6/24 Telephone		040224	191.92
			Invoice: 01230713/030724	64.10 101300 540520	03/07/2024 SVCS 3/7-4/6/24 Telephone		040224	64.10
			Invoice: 01246420/030724	32.03 101207 540520	03/07/2024 SVCS 3/7-4/6/24 Telephone		040224	32.03
			Invoice: 46399044/031424	53.58 701001 540520	03/14/2024 SVCS 3/14-4/13/24 Telephone		040224	53.58
			Invoice: 21506905/032024	63.58 101106 540520	03/20/2024 SVCS 3/20-4/19/24 Telephone		040224	63.58
							CHECK 109551 TOTAL:	792.92
109552	04/02/2024	PRTD	16253 AT&T MOBILITY	287319785901X0310224	02/2024		040224	1,888.51
			Invoice: 287319785901X0310224	96.06 701331 540520	MOBILITY FOUNDATION ACCT 2/3-3/2/24 Telephone			
				40.24 751810 540520	Telephone			
				191.25 701350 540520	Telephone			
				85.31 701321 540520	Telephone			
				80.48 701410 540520	Telephone			
				298.07 701331 540520	Telephone			
				603.39 701221 540520	Telephone			
				70.53 701326 540520	Telephone			
				141.06 701322 540520	Telephone			
				70.53 701440 540520	Telephone			
				70.53 701226 540520	Telephone			





A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999 100100 Cash-General  
 CHECK NO CHK DATE TYPE VENDOR NAME

		INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC						
			CHECK	109558	TOTAL:	677.81
109559	04/02/2024 PRTD	2536 CITY OF LOS ANGELES	WP240000101	03/11/2024	040224	344,415.00
	Invoice: WP240000101	344,415.00 130100 574000	ASSSC FY 23/24 WW O&M PMT#1-6	Purch Svc-City Of LA		
	Invoice: WP240000102	CITY OF LOS ANGELES	WP240000102	03/11/2024	040224	198,180.00
		198,180.00 130100 574000	ASSSC FY 23/24 WW CAPITAL PMT#1-6	Purch Svc-City Of LA		
			CHECK	109559	TOTAL:	542,595.00
109560	04/02/2024 PRTD	16821 CLEAN SWEEP SUPPLY CO., INC	620889	03/14/2024	2240145 040224	4,595.72
	Invoice: 620889	4,595.72 701 132000	HAND TOWELS, TISSUE & HAND SOAP	Storeroom & Truck Inventory		
			CHECK	109560	TOTAL:	4,595.72
109561	04/02/2024 PRTD	30520 D&S SALES, INC	37031	03/06/2024	2240086 040224	4,795.64
	Invoice: 37031	4,795.64 701325 551000	WESTERN MULE CRANE	Supplies/Material		
			CHECK	109561	TOTAL:	4,795.64
109562	04/02/2024 PRTD	30820 DANIEL PALASZEWSKY	037857/031424	03/14/2024	040224	26.07
	Invoice: 037857/031424	26.07 101 230500	RFND FINAL CR BAL 0000480522-037857	Deposit Refd Clearing-Billing		
			CHECK	109562	TOTAL:	26.07
109563	04/02/2024 PRTD	30593 DION & SONS, INC	V206003	02/15/2024	040224	2,474.94
	Invoice: V206003	2,474.94 751830 541010	606.10 GAL RED DYE DIESEL - RANCHO	Fuel		
			CHECK	109563	TOTAL:	2,474.94
109564	04/02/2024 PRTD	7257 DIRECTV, INC.	012036139X240323	03/23/2024	040224	16.00
	Invoice: 012036139X240323	16.00 701002 551500	TV ACCESS FEE 3/22-4/21/24	Outside Services		
			CHECK	109564	TOTAL:	16.00

A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999 100100 Cash-General  
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC								
109565	04/02/2024	PRTD	20685 DOCUMENT SYSTEMS INC	IN4038380	03/12/2024		040224	507.47
			Invoice: IN4038380					
				191.63 701420 621500			CANON MAINT 3/9-4/8/24, OVRG 2/9-3/8/24	
				315.84 701420 621500			System Support and Maintenance	
							System Support and Maintenance	
							CHECK 109565 TOTAL:	507.47
109566	04/02/2024	PRTD	21577 DOCUSIGN, INC.	111100296082	03/19/2024		040224	12,075.00
			Invoice: 111100296082					
				12,075.00 701420 621500			DOCUSIGN RENEWAL 3/20/24-3/19/25	
							System Support and Maintenance	
							CHECK 109566 TOTAL:	12,075.00
109567	04/02/2024	PRTD	30812 E SOURCE COMPANIES LLC	11961	03/18/2024		040224	2,700.00
			Invoice: 11961					
				2,700.00 701223 651600			WATER AUDIT VALIDATION MARCH 2024	
							Other Professional Serv	
							CHECK 109567 TOTAL:	2,700.00
109568	04/02/2024	PRTD	15907 ELY JR'S PUMPING	088074/031324	03/13/2024		040224	1,724.00
			Invoice: 088074/031324					
				1,724.00 101 230500			RFND FINAL CR BAL 0010002386-088074	
							Deposit Refd Clearing-Billing	
							CHECK 109568 TOTAL:	1,724.00
109569	04/02/2024	PRTD	19397 FIRST CHOICE SERVICES (DAIOHS USA 490863		03/22/2024		040224	79.16
			Invoice: 490863					
				79.16 701410 620000			MARCH 2024 COFFEE SRVC - TAPIA	
							Forms, Supplies And Postage	
			Invoice: 490860					
			FIRST CHOICE SERVICES (DAIOHS USA 490860		03/22/2024		040224	179.34
				179.34 701410 620000			MARCH 2024 COFFEE SRVC - HQ	
							Forms, Supplies And Postage	
							CHECK 109569 TOTAL:	258.50
109570	04/02/2024	PRTD	6770 G.I. INDUSTRIES	0047526-0283-1	03/18/2024		040224	715.70
			Invoice: 0047526-0283-1					
				715.70 751810 541500			DISB TAPIA RAGS 3/1-3/15/24	
							Outside Services	
			Invoice: 3112718-0283-8					
			G.I. INDUSTRIES	3112718-0283-8	03/18/2024		040224	1,274.09
				1,274.09 701002 551500			25 YD ROLLOFF DISP 3/1-3/15/24	
							Outside Services	
							CHECK 109570 TOTAL:	1,989.79

A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999 100100 Cash-General  
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
109571	04/02/2024	PRTD	30626 GARY BURNS	032024	03/20/2024		040224	333.69
			Invoice: 032024	333.69 701112 601000	REIMBURSE AIRFAIRE FOR WATEREUSE Directors' Conference Exp			
					CHECK	109571	TOTAL:	333.69
109572	04/02/2024	PRTD	2701 GRAINGER	9038999620	03/01/2024		040224	220.39
			Invoice: 9038999620	220.39 701321 572500	TOOL BACKPACK, SHELF BIN & SCREWDRIVER Genl Supplies/Small Tools			
			Invoice: 9040797707					
			GRAINGER	9040797707	03/04/2024		040224	163.09
			Invoice: 9043769513	163.09 701326 623000	SAFETY EQUIPMENT Safety Equip			
			GRAINGER	9043769513	03/06/2024		040224	223.40
			Invoice: 9043953364	223.40 751810 551000	LOCKING RECEPTACLE & LOCK PLUG Supplies/Material			
			GRAINGER	9043953364	03/06/2024		040224	809.17
			Invoice: 9045576676	809.17 101900 572500	RTV SILICONE SEALANT Genl Supplies/Small Tools			
			GRAINGER	9045576676	03/07/2024		040224	113.11
			Invoice: 9047164042	113.11 701226 551500	PIPE WRENCH & AEROSOL LUBRICANT Outside Services			
			GRAINGER	9047164042	03/08/2024		040224	228.45
			Invoice: 9042362906	228.45 751810 551000	ANGEL BACK BOX & LOCKING RECEPTACLE Supplies/Material			
			GRAINGER	9042362906	03/05/2024		040224	1,462.95
				1,462.95 101900 572500	TAPE DISPENSER, SANDING PAD, SPRY PNT & INSCT RPL Genl Supplies/Small Tools			
					CHECK	109572	TOTAL:	3,220.56
109573	04/02/2024	PRTD	21133 H2O INNOVATION USA, INC.	CD137479	02/28/2024	2240000	040224	1,100.00
			Invoice: CD137479	1,100.00 701420 621500	INTELOGX SPRT FEBRUARY 2024 System Support and Maintenance			
					CHECK	109573	TOTAL:	1,100.00
109574	04/02/2024	PRTD	2705 HACH COMPANY	13951913	03/07/2024		040224	240.92
			Invoice: 13951913	240.92 701341 551000	SALICYLATE NITROPRUSSIDE REAGENT Supplies/Material			
			Invoice: 13962589					
			HACH COMPANY	13962589	03/15/2024		040224	1,270.94
					LABORATORY SUPPLIES			

A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999      100100      Cash-General  
 CHECK NO    CHK DATE    TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
				1,270.94 101600 541000				
							INVOICE DTL DESC	
							Supplies/Material	
							CHECK 109574 TOTAL:	1,511.86
109575	04/02/2024	PRTD	18646 HDR ENGINEERING, INC.	1200601688	03/05/2024		040224	707.50
			Invoice: 1200601688				SPLMNTL WTD DSGN RANCHO FRAN 12/31-2/24/24	
				707.50 701 231500			Developer Deposits	
							CHECK 109575 TOTAL:	707.50
109576	04/02/2024	PRTD	21197 JACOBS ENGINEERING GROUP INC.	W9Y39300-08	03/11/2024		040224	4,158.00
			Invoice: W9Y39300-08				PHASE 3 WHITE PAPER 1/27-2/23/24	
				4,158.00 701122 651600			Other Professional Serv	
							CHECK 109576 TOTAL:	4,158.00
109577	04/02/2024	PRTD	2789 LIEBERT CASSIDY WHITMORE	261763	02/29/2024		040224	2,391.00
			Invoice: 261763				LEGAL SERVICES	
				2,391.00 701430 650000			Legal Services	
			Invoice: 262651				LEGAL SERVICES	
				43.50 701430 650000			Legal Services	
							CHECK 109577 TOTAL:	2,434.50
109578	04/02/2024	PRTD	8484 LINDE GAS AND EQUIPMENT, INC	41558058	03/05/2024		040224	774.73
			Invoice: 41558058				AIR BREATHING CYLINDERS	
				774.73 101100 541500			Outside Services	
							CHECK 109578 TOTAL:	774.73
109579	04/02/2024	PRTD	30818 MARSHALL REDDICK REAL ESTATE	092302/031424	03/14/2024		040224	4.38
			Invoice: 092302/031424				RFND FINAL CR BAL 0000790194-092302	
				4.38 101 230500			Deposit Refd Clearing-Billing	
							CHECK 109579 TOTAL:	4.38
109580	04/02/2024	PRTD	2814 MCMASTER-CARR SUPPLY CO	23503454	03/11/2024		040224	79.40
			Invoice: 23503454				STEEL WASHERS, SEALING WASHERS & SPRING IMPACT	
				79.40 101200 551000			Supplies/Material	
			Invoice: 23592309				CORD GRIPS & RIGID ALUMINUM CONDUIT	
				322.04 751820 551000			Supplies/Material	



## A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999      100100      Cash-General  
 CHECK NO    CHK DATE    TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
<b>INVOICE DTL DESC</b>								
							CHECK 109584 TOTAL:	247.39
109585	04/02/2024	PRTD	30821 OKSANA KIRITCHENKO	083683/031424	03/14/2024		040224	190.38
			Invoice: 083683/031424				RFND FINAL CR BAL 0000681170-083683	
			190.38 101	230500			Deposit Refd Clearing-Billing	
							CHECK 109585 TOTAL:	190.38
109586	04/02/2024	PRTD	30817 ORBIT HOMES AUTONOMOUS LIVING LLC	092323/031524	03/15/2024		040224	199.64
			Invoice: 092323/031524				RFND FINAL CR BAL 0010001791-092323	
			199.64 101	230500			Deposit Refd Clearing-Billing	
							CHECK 109586 TOTAL:	199.64
109587	04/02/2024	PRTD	30458 PIONEER AMERICAS, LLC 10728	900391888	03/14/2024		040224	10,529.76
			Invoice: 900391888				4,902 GAL SODIUM HYPOCHLORITE	
			10,529.76 751810	541014			Sodium Hypochlorite	
			Invoice: 900393330				4,936 GAL SODIUM HYPOCHLORITE	10,602.79
							Sodium Hypochlorite	
			10,602.79 751810	541014				
							CHECK 109587 TOTAL:	21,132.55
109588	04/02/2024	PRTD	30806 PLANES BOATS & AUTOMOBILES LTD	072103/031224	03/12/2024		040224	1,465.94
			Invoice: 072103/031224				RFND FINAL CR BAL 0009998512-072103	
			1,465.94 101	230500			Deposit Refd Clearing-Billing	
							CHECK 109588 TOTAL:	1,465.94
109589	04/02/2024	PRTD	17295 QUADIENT	Q1236921	03/07/2024		040224	1,069.15
			Invoice: Q1236921				MAIL MACHINE PMT 1/9-4/8/24	
			1,069.15 701410	620500			Equip Rental	
							CHECK 109589 TOTAL:	1,069.15
109590	04/02/2024	PRTD	2902 QUINN POWER SYSTEM	WON10021906	03/07/2024		040224	615.00
			Invoice: WON10021906				REPAIR GENERATOR #1	
			615.00 751810	551500			Outside Services	
							CHECK 109590 TOTAL:	615.00
109591	04/02/2024	PRTD	17326 RINCON CONSULTANTS, INC.	55272	03/15/2024		040224	1,995.50
			Invoice: 55272				TAPIA OUTFALL 8/1/23-2/29/24	
			1,995.50 754440	900000			Capital Asset Expenses	

A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999 100100 Cash-General  
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
CHECK 109591 TOTAL: 1,995.50								
109592	04/02/2024	PRTD	30621 RINGCENTRAL, INC.	CD_000776495	03/18/2024		040224	3,976.96
			Invoice: CD_000776495	3,976.96 701420 621500	MONTHLY SUBSCRIPTION 3/17-4/16/24 System Support and Maintenance			
			Invoice: INVA82991889	849.86 701420 621500	03/11/2024		040224	849.86
			RINGCENTRAL, INC.	INVA82991889	CONTACT CENTER FEBRUARY 2024 System Support and Maintenance			
CHECK 109592 TOTAL: 4,826.82								
109593	04/02/2024	PRTD	21637 ROGERS EQUIPMENT SALES, INC	52170	03/14/2024	2240136	040224	6,352.50
			Invoice: 52170	6,352.50 751810 551000	REPLACEMENT MOTOR Supplies/Material			
CHECK 109593 TOTAL: 6,352.50								
109594	04/02/2024	PRTD	9134 ROTO-ROOTER PLUMBERS	515-25807853	03/15/2024		040224	1,581.00
			Invoice: 515-25807853	1,581.00 701001 551500	JET SEWER LINE BLD#8 3/7/24 Outside Services			
CHECK 109594 TOTAL: 1,581.00								
109595	04/02/2024	PRTD	4586 ROYAL INDUSTRIAL SOLUTIONS	9009-1044805	03/08/2024		040224	1,865.24
			Invoice: 9009-1044805	1,865.24 751820 551000	HMI INTERFACE SCREEN/FLARE Supplies/Material			
			Invoice: 9009-1044883	665.18 751810 551000	03/08/2024		040224	665.18
			ROYAL INDUSTRIAL SOLUTIONS	9009-1044883	DLO WIRES Supplies/Material			
			Invoice: 9009-1045012	1,215.40 751820 551000	03/14/2024		040224	1,215.40
			ROYAL INDUSTRIAL SOLUTIONS	9009-1045012	AGITAOR SUPPLY CABLES Supplies/Material			
			Invoice: 9009-1045128	669.02 751820 551000	03/19/2024		040224	669.02
			ROYAL INDUSTRIAL SOLUTIONS	9009-1045128	SOOW PORTABLE CORD Supplies/Material			
CHECK 109595 TOTAL: 4,414.84								
109596	04/02/2024	PRTD	20779 SAND MATERIALS & AGGREGATE SALES, 88100		03/11/2024		040224	950.16
			Invoice: 88100	950.16 101700 551000	25.73 TONS CRUSHED AGGREGATE Supplies/Material			

A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999 100100 Cash-General  
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
					INVOICE DTL DESC			
							CHECK 109596 TOTAL:	950.16
109597	04/02/2024	PRTD	2952 SHI INTERNATIONAL CORP	B17954627	02/13/2024	2240113	040224	9,311.83
				9,311.83 701420 543000			RANCHO PC/MONITOR UPGRD Capital Outlay	
			SHI INTERNATIONAL CORP	B18066987	03/13/2024	2240144	040224	413.15
				413.15 701420 621500			ADOBE LICENSES System Support and Maintenance	
							CHECK 109597 TOTAL:	9,724.98
109598	04/02/2024	PRTD	2957 SOUTHERN CALIFORNIA EDISON ATT. E	57161/032224	03/22/2024		040224	52,901.70
				52,901.70 751820 540510			RLV COMPOST PLNT 2/22-3/21/24 Energy	
							CHECK 109598 TOTAL:	52,901.70
109599	04/02/2024	PRTD	16385 SOUTHWEST VALVE & EQUIPMENT, INC.	31669B20521	03/07/2024		040224	2,637.85
				2,637.85 751820 551000			PLUG VALVE Supplies/Material	
			SOUTHWEST VALVE & EQUIPMENT, INC.	31669B20681	03/12/2024		040224	579.61
				579.61 751820 551000			PLUG VALVE REPAIR KIT Supplies/Material	
							CHECK 109599 TOTAL:	3,217.46
109600	04/02/2024	PRTD	30819 SYNTHIA SALAZAR	093378/031424	03/14/2024		040224	118.22
				118.22 101 230500			RFND FINAL CR BAL 0002170692-093378 Deposit Refd Clearing-Billing	
							CHECK 109600 TOTAL:	118.22
109601	04/02/2024	PRTD	21599 THE ROVISYS COMPANY	91847	03/06/2024		040224	172,059.26
				172,059.26 754440 900000			RLV SCADA IMPLMNTN FEBRUARY 2024 Capital Asset Expenses	
			THE ROVISYS COMPANY	91849	03/06/2024		040224	1,215.50
				1,215.50 701420 651600			NTWRK UPGRD MASTR PLN DVLPMNT FEBRUARY 2024 Other Professional Serv	
			THE ROVISYS COMPANY	91854	03/06/2024		040224	6,702.00
				6,702.00 701420 651600			NTWRK UPGRD MASTR PLN DVLPMNT FEBRUARY 2024 Other Professional Serv	



**A/P CASH DISBURSEMENTS JOURNAL**

CASH ACCOUNT: 999      100100      Cash-General  
 CHECK NO    CHK DATE    TYPE VENDOR NAME

INVOICE	INV DATE	PO	CHECK RUN	NET
<b>INVOICE DTL DESC</b>				
			CHECK    109601 TOTAL:	179,976.76
109602 04/02/2024 PRTD 20880 TPX COMMUNICATIONS Invoice: 178121070-0	178121070-0	03/16/2024	040224	9,650.45
		INTERNET SRV 3/16-4/15/24		
	1,545.52 101300 540520	Telephone		
	503.86 130100 540520	Telephone		
	7,386.90 701420 540520	Telephone		
	130.61 101300 540520	Telephone		
	83.56 751820 540520	Telephone		
			CHECK    109602 TOTAL:	9,650.45
109603 04/02/2024 PRTD 5736 TW ASSOCIATES LLC Invoice: 31797B20553	31797B20553	03/11/2024	040224	1,211.72
		SEAL, RETAINING RING & WEAR RING		
	1,211.72 751810 551000	Supplies/Material		
			CHECK    109603 TOTAL:	1,211.72
109604 04/02/2024 PRTD 8764 UNITED IMAGING Invoice: 5534181	5534181	03/10/2024	2240139 040224	64.70
		TONER CARTRIDGE		
	64.70 701410 620000	Forms, Supplies And Postage		
			CHECK    109604 TOTAL:	64.70
109605 04/02/2024 PRTD 21509 VEGA AMERICAS, INC. Invoice: 600912	600912	03/14/2024	040224	3,740.08
		DIRECTED WAVE RADAR		
	3,740.08 751810 551000	Supplies/Material		
Invoice: 600917	VEGA AMERICAS, INC. 600917	03/14/2024	040224	1,775.58
		PULSE DIRECTED WAVE RADAR		
	1,775.58 751810 551000	Supplies/Material		
			CHECK    109605 TOTAL:	5,515.66
109606 04/02/2024 PRTD 3035 VWR SCIENTIFIC Invoice: 8815581889	8815581889	03/19/2024	040224	141.18
		GLOVES		
	141.18 751810 551000	Supplies/Material		
Invoice: 8815495134	VWR SCIENTIFIC 8815495134	03/08/2024	040224	167.99
		PH PEN SENSOR CAP		
	167.99 701341 551000	Supplies/Material		
Invoice: 8815514030	VWR SCIENTIFIC 8815514030	03/12/2024	040224	334.99
		PIPET TIPS		
	334.99 701341 551000	Supplies/Material		



**A/P CASH DISBURSEMENTS JOURNAL**

JOURNAL ENTRIES TO BE CREATED

CLERK: 3296tchau

YEAR PER	JNL	SRC ACCOUNT	JNL DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
2024	10		22								
APP	701-200000		04/02/2024	040224	040224			Accounts Payable AP CASH DISBURSEMENTS JOURNAL		142,798.21	
APP	999-100100		04/02/2024	040224	040224			Cash-General AP CASH DISBURSEMENTS JOURNAL			1,828,728.28
APP	751-200000		04/02/2024	040224	040224			Accounts Payable AP CASH DISBURSEMENTS JOURNAL		128,642.37	
APP	101-200000		04/02/2024	040224	040224			Accounts Payable AP CASH DISBURSEMENTS JOURNAL		16,245.14	
APP	130-200000		04/02/2024	040224	040224			Accounts Payable AP CASH DISBURSEMENTS JOURNAL		543,109.80	
APP	754-200000		04/02/2024	040224	040224			Accounts Payable AP CASH DISBURSEMENTS JOURNAL		997,932.76	
GENERAL LEDGER TOTAL										1,828,728.28	1,828,728.28
APP	999-207010		04/02/2024	040224	040224			Due to/Due FromInternal Svs		142,798.21	
APP	701-100100		04/02/2024	040224	040224			Cash-General			142,798.21
APP	999-207510		04/02/2024	040224	040224			Due to/Due FromJPA Operations		128,642.37	
APP	751-100100		04/02/2024	040224	040224			Cash-General			128,642.37
APP	999-201010		04/02/2024	040224	040224			Due to/Due Frm Potable Wtr Ops		16,245.14	
APP	101-100100		04/02/2024	040224	040224			Cash-General			16,245.14
APP	999-201300		04/02/2024	040224	040224			Due to/Due FrmSanitation Ops		543,109.80	
APP	130-100100		04/02/2024	040224	040224			Cash-General			543,109.80
APP	999-207540		04/02/2024	040224	040224			Due to/Due FromJPA Replacement		997,932.76	
APP	754-100100		04/02/2024	040224	040224			Cash-General			997,932.76
SYSTEM GENERATED ENTRIES TOTAL										1,828,728.28	1,828,728.28
JOURNAL 2024/10/22 TOTAL										3,657,456.56	3,657,456.56

**A/P CASH DISBURSEMENTS JOURNAL**  
**JOURNAL ENTRIES TO BE CREATED**

FUND ACCOUNT	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
101 Potable Water Operations 101-100100 101-200000	2024 10	22	04/02/2024	Cash-General		16,245.14
				Accounts Payable	16,245.14	
				FUND TOTAL	16,245.14	16,245.14
130 Sanitation Operations 130-100100 130-200000	2024 10	22	04/02/2024	Cash-General		543,109.80
				Accounts Payable	543,109.80	
				FUND TOTAL	543,109.80	543,109.80
701 Internal Service Fund 701-100100 701-200000	2024 10	22	04/02/2024	Cash-General		142,798.21
				Accounts Payable	142,798.21	
				FUND TOTAL	142,798.21	142,798.21
751 JPA Operations 751-100100 751-200000	2024 10	22	04/02/2024	Cash-General		128,642.37
				Accounts Payable	128,642.37	
				FUND TOTAL	128,642.37	128,642.37
754 JPA Replacement 754-100100 754-200000	2024 10	22	04/02/2024	Cash-General		997,932.76
				Accounts Payable	997,932.76	
				FUND TOTAL	997,932.76	997,932.76
999 Pooled Cash 999-100100 999-201010 999-201300 999-207010 999-207510 999-207540	2024 10	22	04/02/2024	Cash-General		1,828,728.28
				Due to/Due Frm Potable Wtr Ops	16,245.14	
				Due to/Due FrmSanitation Ops	543,109.80	
				Due to/Due FromInternal Svs	142,798.21	
				Due to/Due FromJPA Operations	128,642.37	
				Due to/Due FromJPA Replacement	997,932.76	
				FUND TOTAL	1,828,728.28	1,828,728.28

**A/P CASH DISBURSEMENTS JOURNAL**  
 JOURNAL ENTRIES TO BE CREATED

FUND		DUE TO	DUE FR
101	Potable Water Operations		16,245.14
130	Sanitation Operations		543,109.80
701	Internal Service Fund		142,798.21
751	JPA Operations		128,642.37
754	JPA Replacement		997,932.76
999	Pooled Cash		
		1,828,728.28	
	TOTAL	1,828,728.28	1,828,728.28

\*\* END OF REPORT - Generated by Thieu Chau \*\*

## A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999      100100      Cash-General  
 CHECK NO    CHK DATE    TYPE    VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
109385	03/05/2024	VOID	20856 INTERNATIONAL PRINTING & TYPESETT	23258	02/23/2024			-854.10
			Invoice: 23258					
				-854.10	701410	620000		
				INVOICE DTL DESC				
				BUSINESS CARD MASTERS				
				Forms, Supplies And Postage				
						CHECK	109385 TOTAL:	-854.10
				NUMBER OF CHECKS	1	*** CASH ACCOUNT TOTAL ***		-854.10
				TOTAL VOIDED CHECKS		COUNT	AMOUNT	
						1	854.10	
						*** GRAND TOTAL ***		-854.10

**A/P CASH DISBURSEMENTS JOURNAL**

JOURNAL ENTRIES TO BE CREATED

CLERK: 3296jcortez

YEAR PER	JNL						ACCOUNT DESC	T	OB	DEBIT	CREDIT
SRC	ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	LINE DESC				
2024	10	32									
APP 701-200000		04/03/2024	109385	040324			Accounts Payable				854.10
							AP CASH DISBURSEMENTS JOURNAL				
APP 999-100100		04/03/2024	109385	040324			Cash-General			854.10	
							AP CASH DISBURSEMENTS JOURNAL				
							GENERAL LEDGER TOTAL			854.10	854.10
APP 999-207010		04/03/2024	030524	040324			Due to/Due FromInternal Svs				854.10
APP 701-100100		04/03/2024	030524	040324			Cash-General			854.10	
							SYSTEM GENERATED ENTRIES TOTAL			854.10	854.10
							JOURNAL 2024/10/32	TOTAL		1,708.20	1,708.20

## A/P CASH DISBURSEMENTS JOURNAL

JOURNAL ENTRIES TO BE CREATED

FUND	YEAR	PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
701 Internal Service Fund	2024	10	32	04/03/2024			
701-100100					Cash-General	854.10	
701-200000					Accounts Payable		854.10
					FUND TOTAL	854.10	854.10
999 Pooled Cash	2024	10	32	04/03/2024			
999-100100					Cash-General	854.10	
999-207010					Due to/Due From Internal Svs		854.10
					FUND TOTAL	854.10	854.10



**A/P CASH DISBURSEMENTS JOURNAL**  
JOURNAL ENTRIES TO BE CREATED

FUND		DUE TO	DUE FR
701	Internal Service Fund		854.10
999	Pooled Cash	854.10	
	TOTAL	854.10	854.10

\*\* END OF REPORT - Generated by Jessica Cortez \*\*

## A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999      100100      Cash-General  
 CHECK NO    CHK DATE    TYPE    VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
69	04/09/2024	EFT	10270 DEMARIA ELECTRIC MOTOR SERVICES,	24565	03/21/2024		040924	12,749.94
			Invoice: 24565					
				12,749.94	751810	551500		
				INVOICE DTL DESC				
				ELECTRIC MOTOR REPAIR				
				Outside Services				
						CHECK	69 TOTAL:	12,749.94
70	04/09/2024	EFT	2654 FAMCON PIPE	S100123177.001	03/19/2024	2240150	040924	2,800.13
			Invoice: S100123177.001					
				2,800.13	701	132000		
				ANGLE METERS				
				Storeroom & Truck Inventory				
						CHECK	70 TOTAL:	2,800.13
71	04/09/2024	EFT	30553 KEYSTONE STRATEGIC PLANNING, LLC	3009	03/08/2024		040924	3,568.73
			Invoice: 3009					
				3,569.00	701	231500		
				-.27	701	231500		
				CEQA INITIAL STUDY 2/6-2/28/24				
				Developer Deposits				
				Developer Deposits				
						CHECK	71 TOTAL:	3,568.73
72	04/09/2024	EFT	14479 STEPHEN'S VIDEO PRODUCTIONS	3-25-24	03/25/2024		040924	700.00
			Invoice: 3-25-24					
				700.00	751840	651600		
				VIDEO SRV-JPA MTG MARCH 2024				
				Other Professional Serv				
Invoice: 3-26-24			STEPHEN'S VIDEO PRODUCTIONS	3-26-24	03/26/2024		040924	1,700.00
				1,700.00	701112	651600		
				VIDEO SRV - LV MTGS MARCH 2024				
				Other Professional Serv				
						CHECK	72 TOTAL:	2,400.00
73	04/09/2024	EFT	19685 W. LITTEN INC.	24012	03/25/2024		040924	8,444.40
			Invoice: 24012					
				8,444.40	751810	678800		
				SPRAYFIELD 3/17-3/23/24				
				District Sprayfield				
						CHECK	73 TOTAL:	8,444.40
74	04/09/2024	PRTD	7770 AUTOMATIONDIRECT.COM	16250094	03/13/2024		040924	398.58
			Invoice: 16250094					
				398.58	101100	551000		
				INSTRUMENT SURGE SUPPRESSOR				
				Supplies/Material				
						CHECK	74 TOTAL:	398.58
75	04/09/2024	PRTD	18914 WECK LABORATORIES, INC.	W4C1664	03/20/2024		040924	527.70
			Invoice: W4C1664					
				527.70	751810	571520		
				TAPIA EFFLUENT MONTHLY				
				Other Laboratory Serv				
			WECK LABORATORIES, INC.	W4C1886	03/22/2024		040924	1,498.97

A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999 100100 Cash-General  
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
				INVOICE DTL DESC				
Invoice: W4C1886				1,498.97 751750 571520				
			WECK LABORATORIES, INC.	W4C1958	03/25/2024		040924	111.96
Invoice: W4C1958				111.96 751750 571520				
							CHECK 75 TOTAL:	2,138.63
76 04/09/2024 PRTD	21594		RECYCLED WOOD PRODUCTS	253967	03/12/2024		040924	1,982.50
Invoice: 253967				1,982.50 751820 541080	130 YD WOODCHIPS			
					Amendment			
Invoice: 254286			RECYCLED WOOD PRODUCTS	254286	03/19/2024		040924	1,982.50
				1,982.50 751820 541080	130YD WOODCHIPS			
					Amendment			
Invoice: 254444			RECYCLED WOOD PRODUCTS	254444	03/22/2024		040924	1,982.50
				1,982.50 751820 541080	130 YD WOODCHIPS			
					Amendment			
							CHECK 76 TOTAL:	5,947.50
77 04/09/2024 PRTD	30387		CINTAS CORPORATION NO. 3	4186889914	03/20/2024		040924	170.37
Invoice: 4186889914				83.66 751820 551000	MARCH 2024 UNIFORMS/MATS/		TOWELS	
				86.71 701999 731600	Supplies/Material			
					Uniforms			
Invoice: 4186168002			CINTAS CORPORATION NO. 3	4186168002	03/13/2024		040924	170.37
				83.66 751820 551000	MARCH 2024 UNIFORMS/MATS/		TOWELS	
				86.71 701999 731600	Supplies/Material			
					Uniforms			
Invoice: 4186728489			CINTAS CORPORATION NO. 3	4186728489	03/19/2024		040924	79.81
				15.72 101600 551000	MARCH 2024 UNIFORMS/MATS			
				64.09 701999 731600	Supplies/Material			
					Uniforms			
Invoice: 4186004754			CINTAS CORPORATION NO. 3	4186004754	03/12/2024		040924	79.81
				15.72 101600 551000	MARCH 2024 UNIFORMS/MATS			
				64.09 701999 731600	Supplies/Material			
					Uniforms			
Invoice: 4185446955			CINTAS CORPORATION NO. 3	4185446955	03/06/2024		040924	288.91
				109.32 751810 551000	MARCH 2024 UNIFORMS/MATS/TOWELS			
				179.59 701999 731600	Supplies/Material			
					Uniforms			
Invoice: 4186889964			CINTAS CORPORATION NO. 3	4186889964	03/20/2024		040924	280.71
					MARCH 2024 UNIFORMS/MATS/TOWELS			

A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999 100100 Cash-General  
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
				INVOICE DTL DESC				
				109.32 751810 551000				
				171.39 701999 731600				
Invoice: 4186168083			CINTAS CORPORATION NO. 3	4186168083	03/13/2024		040924	281.91
					MARCH 2024 UNIFORMS/MATS/TOWELS			
				109.32 751810 551000				
				172.59 701999 731600				
Invoice: 4186890295			CINTAS CORPORATION NO. 3	4186890295	03/20/2024		040924	607.70
					MARCH 2024 UNIFORMS/MATS/TOWELS			
				129.14 701002 551000				
				478.56 701999 731600				
Invoice: 4185447366			CINTAS CORPORATION NO. 3	4185447366	03/06/2024		040924	608.14
					MARCH 2024 UNIFORMS/MATS/TOWELS			
				129.14 701002 551000				
				479.00 701999 731600				
Invoice: 4184016806			CINTAS CORPORATION NO. 3	4184016806	02/21/2024		040924	608.26
					FEBRUARY 2024 UNIFORMS/MATS/TOWELS			
				129.14 701002 551000				
				479.12 701999 731600				
Invoice: 4186168309			CINTAS CORPORATION NO. 3	4186168309	03/13/2024		040924	597.18
					MARCH 2024 UNIFORMS/MATS/TOWELS			
				129.14 701002 551000				
				468.04 701999 731600				
							CHECK 77 TOTAL:	3,773.17
109608	04/09/2024	PRTD	2339 AGOURA LOCK TECHNOLOGIES	92634	03/22/2024		040924	50.00
			Invoice: 92634					
				50.00 701001 551000				
					REKEY LOCK BLD#2			
					Supplies/Material			
							CHECK 109608 TOTAL:	50.00
109609	04/09/2024	PRTD	2397 AQUATIC BIOASSAY & CONSULTING	LVS0324.0265	03/22/2024		040924	895.00
			Invoice: LVS0324.0265					
				895.00 751810 571520				
					CHRONIC TOXICITY TESTING			
					Other Laboratory Serv			
							CHECK 109609 TOTAL:	895.00
109610	04/09/2024	PRTD	30083 AQUATIC GARDENS LLC	13866	03/30/2024		040924	185.00
			Invoice: 13866					
				185.00 701001 551500				
					POND MAINT MARCH 2024			
					Outside Services			
							CHECK 109610 TOTAL:	185.00

A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999 100100 Cash-General  
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC								
109611	04/09/2024	PRTD	16224 ASBURY ENVIRONMENTAL SERVICES	I500-01043698	03/20/2024		040924	1,016.70
			Invoice: I500-01043698					
			1,016.70 701325 551500					
							NON-HAZ WASTE REMOVAL Outside Services	
							CHECK	109611 TOTAL: 1,016.70
109612	04/09/2024	PRTD	2404 ASTRA BACKFLOW INC	290571	03/15/2024		040924	150.00
			Invoice: 290571					
			150.00 701226 572500					
							BACKFLOW TEST KIT & CALIBRATION Genl Supplies/Small Tools	
							CHECK	109612 TOTAL: 150.00
109613	04/09/2024	PRTD	5625 ASSOC. OF WATER AGENCIES OF VENTU	06-15550	03/21/2024		040924	150.00
			Invoice: 06-15550					
			120.00 701112 601000					
			30.00 701121 711000					
							5 REG - WATERWISE BFAST 3/21/24 Directors' Conference Exp Travel / Misc Staff Exp	
							CHECK	109613 TOTAL: 150.00
109614	04/09/2024	PRTD	30535 BETTER BUSINESS PLANNING, INC	346027	03/30/2024		040924	90.00
			Invoice: 346027					
			90.00 701430 622000					
							COBRA ADMIN APRIL 2024 Outside Services	
							CHECK	109614 TOTAL: 323.58
			Invoice: 346028					
			1.50 701430 622000					
							ADMIN DATA FEED APRIL 2024 Outside Services	1.50
			Invoice: 346029					
			232.08 701430 622000					
							FSA DEBIT CARDS APRIL 2024 Outside Services	232.08
109615	04/09/2024	PRTD	18080 BOOT BARN INC.	INV00353360	03/22/2024		040924	204.71
			Invoice: INV00353360					
			204.71 701350 623000					
							SAFETY FOOTWARE - S.BUCHANAN Safety Equip	
							CHECK	109615 TOTAL: 204.71
109616	04/09/2024	PRTD	20655 CANNON CORPORATION	87780	03/14/2024		040924	6,690.66
			Invoice: 87780					
			6,690.66 301440 900000					
							JED SMTH, MCCOY TNK REHAB FEBRUARY 2024 Capital Asset Expenses	
							CHECK	109616 TOTAL: 6,690.66

A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999 100100 Cash-General  
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
109617	04/09/2024	PRTD	2533 CITY OF AGOURA HILLS	031424	03/14/2024		040924	1,500.00
			Invoice: 031424					
				1,500.00	701230	660400	SUMMER CONCERTS SPONSORSHIP Public Education Programs	
							CHECK 109617 TOTAL:	1,500.00
109618	04/09/2024	PRTD	30654 CLIENTFIRST TECHNOLOGY CONSULTING	16318	02/29/2024		040924	7,548.75
			Invoice: 16318					
				7,548.75	701420	651600	FEBRUARY 2024 IT MASTER PLAN Other Professional Serv	
							CHECK 109618 TOTAL:	7,548.75
109619	04/09/2024	PRTD	2554 COASTLINE EQUIPMENT	1113354	03/21/2024		040924	1,786.27
			Invoice: 1113354					
				1,786.27	751820	551500	500 HR SRV #709 Outside Services	
			Invoice: 1103332					
			COASTLINE EQUIPMENT	1103332	02/16/2024		040924	1,269.78
				1,269.78	701325	551500	REPAIR #863 Outside Services	
							CHECK 109619 TOTAL:	3,056.05
109620	04/09/2024	PRTD	19270 COMMUNICATIONS RELAY, LLC	60795	04/01/2024		040924	1,118.39
			Invoice: 60795					
				1,118.39	701420	540520	CASTRO PEAK RENT APRIL 2024 Telephone	
							CHECK 109620 TOTAL:	1,118.39
109621	04/09/2024	PRTD	6966 CS-AMSCO	19365	03/07/2024		040924	780.70
			Invoice: 19365					
				780.70	751820	551000	PLUG VALUE PARTS Supplies/Material	
							CHECK 109621 TOTAL:	780.70
109622	04/09/2024	PRTD	30826 DANIEL N GREENBERG	240446	01/13/2024		040924	5,000.00
			Invoice: 240446					
				5,000.00	701230	660400	GREAT RACE SPONSORSHIP Public Education Programs	
							CHECK 109622 TOTAL:	5,000.00
109623	04/09/2024	PRTD	3690 DEPARTMENT OF WATER RESOURCES	1800163076	03/11/2024		040924	59,172.00
			Invoice: 1800163076					
				59,172.00	101	135500	DAM FEE FY24-25 WLK RES Prepaid Services	

## A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999      100100      Cash-General  
 CHECK NO    CHK DATE    TYPE VENDOR NAME

		INVOICE	INV DATE	PO	CHECK RUN	NET
		INVOICE DTL DESC				
					CHECK    109623 TOTAL:	59,172.00
109624	04/09/2024 PRTD Invoice: 468578	11330 DIAL SECURITY 468578	04/01/2024		040924	37.10
		37.10 751830 551500	APRIL 2024 SEC SRV - RLV FARM Outside Services			
	Invoice: 468580	DIAL SECURITY 468580	04/01/2024		040924	37.10
		37.10 101600 551800	APRIL 2024 SEC SRV - WLK P/S Building Maintenance			
	Invoice: 468581	DIAL SECURITY 468581	04/01/2024		040924	74.41
		74.41 701001 551500	APRIL 2024 SEC SRV - IT ROOM Outside Services			
	Invoice: 468579	DIAL SECURITY 468579	04/01/2024		040924	132.50
		132.50 101600 551800	APRIL 2024 SEC SRV - WLK Building Maintenance			
	Invoice: 468577	DIAL SECURITY 468577	04/01/2024		040924	37.10
		37.10 751820 551800	APRIL 2024 SEC SRV - RLV Building Maintenance			
	Invoice: 468582	DIAL SECURITY 468582	04/01/2024		040924	15.90
		15.90 751820 551800	APRIL 2024 CELL PLAN - RLV Building Maintenance			
	Invoice: 468584	DIAL SECURITY 468584	04/01/2024		040924	120.84
		120.84 701002 551500	APRIL 2024 SEC SRV - BLD 7 Outside Services			
	Invoice: 468585	DIAL SECURITY 468585	04/01/2024		040924	58.30
		58.30 751750 551500	APRIL 2024 FIRE MONITORING - BLD 1 Outside Services			
	Invoice: 468576	DIAL SECURITY 468576	04/01/2024		040924	287.26
		287.26 751810 551800	APRIL 2024 SEC SRV - TAPIA Building Maintenance			
					CHECK    109624 TOTAL:	800.51
109625	04/09/2024 PRTD Invoice: EI01639787	30486 EIDE BAILLY LLP EI01639787	03/11/2024		040924	50,000.00
		50,000.00 701410 652200	INTERNAL AUDIT CNTRCT MNGMNT & PRCHSNG Mgmt Consultant Fees			
					CHECK    109625 TOTAL:	50,000.00
109626	04/09/2024 PRTD Invoice: 0123133-IN	19025 EMPIRE SAFETY & SUPPLY 0123133-IN	03/14/2024	2240134	040924	270.19
		54.03 101900 572500	RAINBOOTS Genl Supplies/Small Tools			





A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999 100100 Cash-General  
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
Invoice: 23281			INTERNATIONAL PRINTING & TYPESETT	23281	03/25/2024		040924	500.96
				500.96 101900 660400			FLAMES TO THE OCEAN POSTERS Public Education Programs	
Invoice: 23280			INTERNATIONAL PRINTING & TYPESETT	23280	03/25/2024		040924	394.20
				394.20 101900 660400			FLAMES TO THE OCEAN POSTCARDS Public Education Programs	
						CHECK	109631 TOTAL:	1,749.26
109632	04/09/2024	PRTD	2611 LA DWP	8512601000/032724	03/27/2024		040924	44.92
			Invoice: 8512601000/032724	44.92 101700 540510			RECTIFIER 2/26-3/27/24 Energy	
						CHECK	109632 TOTAL:	44.92
109633	04/09/2024	PRTD	8484 LINDE GAS AND EQUIPMENT, INC	41827882	03/22/2024		040924	356.15
			Invoice: 41827882	356.15 101100 541000			CYLINDER RENT 2/20-3/20/24 Supplies/Material	
						CHECK	109633 TOTAL:	356.15
109634	04/09/2024	PRTD	11410 LOS ANGELES COUNTY-REGIONAL PLANN	00393333	03/19/2024		040924	4,631.00
			Invoice: 00393333	4,631.00 754440 900000			REVIEW OF 003 REHAB PROJECT Capital Asset Expenses	
						CHECK	109634 TOTAL:	4,631.00
109635	04/09/2024	PRTD	2814 MCMASTER-CARR SUPPLY CO	24050477	03/20/2024		040924	88.01
			Invoice: 24050477	88.01 751810 551000			COPPER COMPRESSION LUGS & WASHERS Supplies/Material	
Invoice: 24139176			MCMASTER-CARR SUPPLY CO	24139176	03/21/2024		040924	644.33
				644.33 751820 551000			VALVES, PIPE FITTINGS & PVC PIPE Supplies/Material	
						CHECK	109635 TOTAL:	732.34
109636	04/09/2024	PRTD	2839 MOTION INDUSTRIES, INC.	CA22-00756505	03/20/2024		040924	277.25
			Invoice: CA22-00756505	277.25 751820 551000			HYDRAULIC FILTERS Supplies/Material	
						CHECK	109636 TOTAL:	277.25

## A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999      100100      Cash-General  
 CHECK NO    CHK DATE    TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
109637	04/09/2024	PRTD	8564 PEBCO	24750	02/19/2024	2240061	040924	15,607.91
Invoice: 24750								
				1,433.13	751820	551000	KNIFE GATE REPLACEMENT AT RANCHO	
				14,174.78	751820	551000	Supplies/Material	
							CHECK	109637 TOTAL: 15,607.91
109638	04/09/2024	PRTD	30563 PENCCO, INC.	97965	03/21/2024		040924	13,284.35
Invoice: 97965								
				13,284.35	751810	541050	49,440 LBS FERRIC CHLORIDE	
							Ferrous Chloride	
							CHECK	109638 TOTAL: 13,284.35
109639	04/09/2024	PRTD	30673 PINKY'S TIRE SERVICE INC.	198092	03/20/2024		040924	1,324.93
Invoice: 198092								
				1,324.93	701325	551500	REPLACE TIRES #863	
							Outside Services	
							CHECK	109639 TOTAL: 1,324.93
109640	04/09/2024	PRTD	20779 SAND MATERIALS & AGGREGATE SALES, 88223		03/20/2024		040924	706.66
Invoice: 88223								
				706.66	101700	551000	24.54 TONS FILL SAND	
							Supplies/Material	
							CHECK	109640 TOTAL: 706.66
109641	04/09/2024	PRTD	2945 SKAUG TRUCK BODY WORKS	43613	03/26/2024		040924	5,072.85
Invoice: 43613								
				5,072.85	701325	551500	RETRO FIT #954	
							Outside Services	
							CHECK	109641 TOTAL: 5,072.85
109642	04/09/2024	PRTD	2956 SOUTH COAST AIR QUALITY MGMT DIST 4310086		02/16/2024		040924	160.35
Invoice: 4310086								
				160.35	130100	542000	ID#63250 FLAT FEE FY23-24	
							Permits and Fees	
			Invoice: 4308862					
				2,313.38	130100	542000	02/16/2024	040924
							ID#63250 ICE	2,313.38
							Permits and Fees	
							CHECK	109642 TOTAL: 2,473.73
109643	04/09/2024	PRTD	2957 SOUTHERN CALIFORNIA EDISON ATT. E 77683/032624		03/26/2024		040924	574.28
Invoice: 77683/032624								
				574.28	751750	540510	BLDG1 EV-PWP 2/22-3/21/24	2,495 KH
							Energy	

A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999 100100 Cash-General  
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
Invoice: 75690/032624			SOUTHERN CALIFORNIA EDISON ATT. E	75690/032624	03/26/2024		040924	1,527.69
				1,527.69 751750 540510	BLDG1 HM-PWP 2/22-3/21/24		6,761KH Energy	
Invoice: 90504/032524			SOUTHERN CALIFORNIA EDISON ATT. E	90504/032524	03/25/2024		040924	1,327.41
				1,327.41 751810 678800	N. CYN P/S 1/30-2/28/24		2,118KH District Sprayfield	
					CHECK	109643	TOTAL:	3,429.38
109644 04/09/2024 PRD	04/09/2024	PRD	2958 SOUTHERN CALIFORNIA GAS CO (M-bil	06871284003/032224	03/22/2024		040924	14.30
Invoice: 06871284003/032224				14.30 101101 540530	CONDUIT 2/20-3/20/24	0	THERMS Gas	
					CHECK	109644	TOTAL:	14.30
109645 04/09/2024 PRD	04/09/2024	PRD	30682 TALLEY, INC.	10445835	03/18/2024		040924	1,143.63
Invoice: 10445835				1,143.63 101200 551000	ANTENNA & MOUNTING BRACKET		Supplies/Material	
					CHECK	109645	TOTAL:	1,143.63
109646 04/09/2024 PRD	04/09/2024	PRD	21557 THE HOME DEPOT PRO	794739201	03/15/2024		040924	1,092.81
Invoice: 794739201				1,092.81 701321 572500	TOOL BOX		Genl Supplies/Small Tools	
					CHECK	109646	TOTAL:	1,092.81
109647 04/09/2024 PRD	04/09/2024	PRD	3011 UNITED SPECIALTIES	86024	03/25/2024	2240147	040924	4,535.49
Invoice: 86024				4,332.91 101900 572500	DEGREASERS		Genl Supplies/Small Tools	
				202.58 701 132000	Storeroom & Truck Inventory			
					CHECK	109647	TOTAL:	4,535.49
109648 04/09/2024 PRD	04/09/2024	PRD	30386 URBAN WATER INSTITUTE	040124	04/01/2024		040924	1,050.00
Invoice: 040124				1,050.00 701122 710500	2024 ANNL MEMBERSHIP 11/23-12/24		Dues, Subsc & Memberships	
					CHECK	109648	TOTAL:	1,050.00
109649 04/09/2024 PRD	04/09/2024	PRD	2780 VALLEY NEWS GROUP	3-28	03/28/2024		040924	250.00
Invoice: 3-28				250.00 101900 660400	DISPLAY AD - FLAMES TO THE OCEAN 3/28/24		Public Education Programs	

## A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999      100100      Cash-General  
 CHECK NO    CHK DATE    TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
<b>INVOICE DTL DESC</b>								
							CHECK 109649 TOTAL:	250.00
109650	04/09/2024	PRTD	3035 VWR SCIENTIFIC	8815617230	03/22/2024		040924	561.66
			Invoice: 8815617230		TIMER, GLOVES & AGAR			
				561.66 701341 551000	Supplies/Material			
							CHECK 109650 TOTAL:	561.66
109651	04/09/2024	PRTD	3025 WATER & SANITATION SRV./VENTURA C	2755915	03/27/2024		040924	15,817.68
			Invoice: 2755915		PCH WATER 2/20-3/19/24			
				15,817.68 101001 510500	Purch Water-Ventura County			
							CHECK 109651 TOTAL:	15,817.68
109652	04/09/2024	PRTD	30635 WESTERN A/V	20429	03/20/2024		040924	31,491.41
			Invoice: 20429		BOARDROOM AUDIO & VISUAL UPGRD			
				31,491.41 301440 900000	Capital Asset Expenses			
							CHECK 109652 TOTAL:	31,491.41
109653	04/09/2024	PRTD	8510 WORK BOOT WAREHOUSE	2-2-1027880	03/13/2024		040924	273.97
			Invoice: 2-2-1027880		SAFETY FOOTWARE R.GLASSON			
				273.97 701420 623000	Safety Equip			
							CHECK 109653 TOTAL:	273.97
				NUMBER OF CHECKS	55	*** CASH ACCOUNT TOTAL ***		291,685.21
				TOTAL PRINTED CHECKS	COUNT	AMOUNT		
				TOTAL EFT'S	50	261,722.01		
					5	29,963.20		
				*** GRAND TOTAL ***				291,685.21

**A/P CASH DISBURSEMENTS JOURNAL**

JOURNAL ENTRIES TO BE CREATED

CLERK: 3296tchau

YEAR PER	JNL	SRC ACCOUNT	JNL DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
2024	10		84								
APP	751-200000		04/09/2024	040924	040924			Accounts Payable AP CASH DISBURSEMENTS JOURNAL		68,536.73	
APP	999-100100		04/09/2024	040924	040924			Cash-General AP CASH DISBURSEMENTS JOURNAL			291,685.21
APP	701-200000		04/09/2024	040924	040924			Accounts Payable AP CASH DISBURSEMENTS JOURNAL		94,408.36	
APP	101-200000		04/09/2024	040924	040924			Accounts Payable AP CASH DISBURSEMENTS JOURNAL		83,453.32	
APP	301-200000		04/09/2024	040924	040924			Accounts Payable AP CASH DISBURSEMENTS JOURNAL		38,182.07	
APP	754-200000		04/09/2024	040924	040924			Accounts Payable AP CASH DISBURSEMENTS JOURNAL		4,631.00	
APP	130-200000		04/09/2024	040924	040924			Accounts Payable AP CASH DISBURSEMENTS JOURNAL		2,473.73	
GENERAL LEDGER TOTAL										291,685.21	291,685.21
APP	999-207510		04/09/2024	040924	040924			Due to/Due FromJPA Operations		68,536.73	
APP	751-100100		04/09/2024	040924	040924			Cash-General			68,536.73
APP	999-207010		04/09/2024	040924	040924			Due to/Due FromInternal Svs		94,408.36	
APP	701-100100		04/09/2024	040924	040924			Cash-General			94,408.36
APP	999-201010		04/09/2024	040924	040924			Due to/Due Frm Potable Wtr Ops		83,453.32	
APP	101-100100		04/09/2024	040924	040924			Cash-General			83,453.32
APP	999-203010		04/09/2024	040924	040924			Due to/Due FrmPotable Wtr Repl		38,182.07	
APP	301-100100		04/09/2024	040924	040924			Cash-General			38,182.07
APP	999-207540		04/09/2024	040924	040924			Due to/Due FromJPA Replacement		4,631.00	
APP	754-100100		04/09/2024	040924	040924			Cash-General			4,631.00
APP	999-201300		04/09/2024	040924	040924			Due to/Due FrmSanitation Ops		2,473.73	
APP	130-100100		04/09/2024	040924	040924			Cash-General			2,473.73
SYSTEM GENERATED ENTRIES TOTAL										291,685.21	291,685.21
JOURNAL 2024/10/84 TOTAL										583,370.42	583,370.42

**A/P CASH DISBURSEMENTS JOURNAL**  
**JOURNAL ENTRIES TO BE CREATED**

FUND ACCOUNT	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
101 Potable Water Operations 101-100100 101-200000	2024 10	84	04/09/2024	Cash-General Accounts Payable	83,453.32	83,453.32
FUND TOTAL					83,453.32	83,453.32
130 Sanitation Operations 130-100100 130-200000	2024 10	84	04/09/2024	Cash-General Accounts Payable	2,473.73	2,473.73
FUND TOTAL					2,473.73	2,473.73
301 Potable Wtr Replacement Fund 301-100100 301-200000	2024 10	84	04/09/2024	Cash-General Accounts Payable	38,182.07	38,182.07
FUND TOTAL					38,182.07	38,182.07
701 Internal Service Fund 701-100100 701-200000	2024 10	84	04/09/2024	Cash-General Accounts Payable	94,408.36	94,408.36
FUND TOTAL					94,408.36	94,408.36
751 JPA Operations 751-100100 751-200000	2024 10	84	04/09/2024	Cash-General Accounts Payable	68,536.73	68,536.73
FUND TOTAL					68,536.73	68,536.73
754 JPA Replacement 754-100100 754-200000	2024 10	84	04/09/2024	Cash-General Accounts Payable	4,631.00	4,631.00
FUND TOTAL					4,631.00	4,631.00
999 Pooled Cash 999-100100 999-201010 999-201300 999-203010 999-207010 999-207510 999-207540	2024 10	84	04/09/2024	Cash-General Due to/Due Frm Potable Wtr Ops Due to/Due Frm Sanitation Ops Due to/Due Frm Potable wtr Repl Due to/Due From Internal Svs Due to/Due From JPA Operations Due to/Due From JPA Replacement	83,453.32 2,473.73 38,182.07 94,408.36 68,536.73 4,631.00	291,685.21
FUND TOTAL					291,685.21	291,685.21

**A/P CASH DISBURSEMENTS JOURNAL**  
 JOURNAL ENTRIES TO BE CREATED

FUND		DUE TO	DUE FR
101	Potable Water Operations		83,453.32
130	Sanitation Operations		2,473.73
301	Potable Wtr Replacement Fund		38,182.07
701	Internal Service Fund		94,408.36
751	JPA Operations		68,536.73
754	JPA Replacement		4,631.00
999	Pooled Cash		
		291,685.21	
TOTAL		291,685.21	291,685.21

\*\* END OF REPORT - Generated by Thieu Chau \*\*

**A/P CASH DISBURSEMENTS JOURNAL**

CASH ACCOUNT: 999      100100      Cash-General  
 CHECK NO    CHK DATE    TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
<b>INVOICE DTL DESC</b>								
108831	01/03/2024	VOID	30553 KEYSTONE STRATEGIC PLANNING, LLC	2916	12/18/2023			-5,492.85
	Invoice: 2916				CEQA INITIAL STUDY 11/3-11/30/23			
				-5,492.85 701	231500		Developer Deposits	
							CHECK 108831 TOTAL:	-5,492.85
109050	01/30/2024	VOID	30553 KEYSTONE STRATEGIC PLANNING, LLC	2948	01/15/2024			-5,961.50
	Invoice: 2948				CEQA INITIAL STUDY 12/1-12/29/23			
				-5,961.50 701	231500		Developer Deposits	
							CHECK 109050 TOTAL:	-5,961.50
				NUMBER OF CHECKS	2		*** CASH ACCOUNT TOTAL ***	-11,454.35
				TOTAL VOIDED CHECKS		COUNT	AMOUNT	
						2	11,454.35	
							*** GRAND TOTAL ***	-11,454.35



**A/P CASH DISBURSEMENTS JOURNAL**

JOURNAL ENTRIES TO BE CREATED

CLERK: 3296jcortez

YEAR PER	JNL	SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
2024 10	160	APP 701-200000	04/11/2024	108831	041124			Accounts Payable			11,454.35
		APP 999-100100	04/11/2024	108831	041124			AP CASH DISBURSEMENTS JOURNAL		5,492.85	
		APP 999-100100	04/11/2024	109050	041124			Cash-General		5,961.50	
								AP CASH DISBURSEMENTS JOURNAL			
								GENERAL LEDGER TOTAL		11,454.35	11,454.35
APP 999-207010			04/11/2024	010324	041124			Due to/Due FromInternal Svs			11,454.35
APP 701-100100			04/11/2024	010324	041124			Cash-General		11,454.35	
								SYSTEM GENERATED ENTRIES TOTAL		11,454.35	11,454.35
								JOURNAL 2024/10/160 TOTAL		22,908.70	22,908.70

## A/P CASH DISBURSEMENTS JOURNAL

JOURNAL ENTRIES TO BE CREATED

FUND	YEAR	PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
701 Internal Service Fund	2024	10	160	04/11/2024			
701-100100					Cash-General	11,454.35	
701-200000					Accounts Payable		11,454.35
					FUND TOTAL	11,454.35	11,454.35
999 Pooled Cash	2024	10	160	04/11/2024			
999-100100					Cash-General	11,454.35	
999-207010					Due to/Due From Internal Svs		11,454.35
					FUND TOTAL	11,454.35	11,454.35

**A/P CASH DISBURSEMENTS JOURNAL**  
JOURNAL ENTRIES TO BE CREATED

FUND		DUE TO	DUE FR
701	Internal Service Fund		11,454.35
999	Pooled Cash	11,454.35	
	TOTAL	11,454.35	11,454.35

\*\* END OF REPORT - Generated by Jessica Cortez \*\*

A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999 100100 Cash-General  
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
80	04/16/2024	EFT	7421 HAMNER, JEWELL AND ASSOCIATES	203454	03/25/2024		041624	6,895.00
					TWIN LAKES P/S FEBRUARY 2024 Capital Asset Expenses			
				6,895.00 201440 900000				
							CHECK 80 TOTAL:	6,895.00
81	04/16/2024	EFT	21558 MKN-MICHAEL K NUNLEY & ASSOCIATES	103999699	04/01/2024		041624	779.44
					CALABASAS RW PIPE IMPRVMT MARCH 2024 Capital Asset Expenses			
				779.44 302440 900000				
							CHECK 81 TOTAL:	779.44
82	04/16/2024	EFT	20950 TERRAVERDE ENERGY LLC	1805	02/29/2024		041624	4,940.00
					ON-CALL ASSET MGMT FY 23-24 Q1 PRFRMNC RPRT Other Professional Serv			
				4,940.00 751840 651600				
			TERRAVERDE ENERGY LLC	1854	03/31/2024		041624	4,221.25
					ASSET MGMT SRV MARCH 2024 Other Professional Serv			
				4,221.25 751840 651600				
							CHECK 82 TOTAL:	9,161.25
83	04/16/2024	EFT	17645 TORO ENTERPRISES INC.	17651	03/31/2024		041624	1,691.00
					CONCRETE CORING MARCH 2024 Outside Services			
				845.50 701002 551500				
				845.50 751820 551500				
							CHECK 83 TOTAL:	1,691.00
84	04/16/2024	EFT	20935 US METRO GROUP, INC.	108496	03/31/2024		041624	14,712.82
					JANTRL SRV MARCH 2024 Outside Services			
				7,043.42 701001 551500				
				3,042.59 701002 551500				
				232.79 101600 551800				
				1,555.63 751750 551800				
				1,697.61 751810 551800				
				1,140.78 751820 551800				
							CHECK 84 TOTAL:	14,712.82
85	04/16/2024	EFT	19685 W. LITTEN INC.	24013	04/01/2024		041624	7,614.96
					SPRAYFIELD 3/24-3/30/24 District Sprayfield			
				7,614.96 751810 678800				
							CHECK 85 TOTAL:	7,614.96

A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999 100100 Cash-General  
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
86	04/16/2024	PRTD	2317 ACORN NEWSPAPER	2024-82140	03/29/2024		041624	555.00
			Invoice: 2024-82140					
				555.00 101900 660400	1/4 DISPLAY AD - FLAMES TO THE OCEAN		3/29/24	
					Public Education Programs			
					CHECK		86 TOTAL:	555.00
87	04/16/2024	PRTD	4525 HARRINGTON INDUSTRIAL PLASTICS IN	005E2722	03/26/2024		041624	1,198.23
			Invoice: 005E2722					
				1,198.23 751810 551000	PVC SUPPLIES			
					Supplies/Material			
					CHECK		87 TOTAL:	1,198.23
88	04/16/2024	PRTD	18914 WECK LABORATORIES, INC.	W4D0310	04/03/2024		041624	728.52
			Invoice: W4D0310					
				728.52 751830 571520	RANCHO GROUNDWATER QUARTERLY			
					Other Laboratory Serv			
			Invoice: W4C1957					
				177.84 101600 571520	WLK MONTHLY		041624	177.84
					Other Laboratory Serv			
			Invoice: W4C2092					
				57.70 101300 571520	QTRLY TTHM/HAA5 DISTRIBUTION SYSTEM		041624	57.70
					Other Laboratory Serv			
			Invoice: W4C2177					
				111.96 751750 571520	PW SAMPLING WEEKLY		041624	111.96
					Other Laboratory Serv			
					CHECK		88 TOTAL:	1,076.02
89	04/16/2024	PRTD	21594 RECYCLED WOOD PRODUCTS	254760	03/29/2024		041624	1,982.50
			Invoice: 254760					
				1,982.50 751820 541080	130 YD WOODCHIPS			
					Amendment			
			Invoice: 254598					
				1,982.50 751820 541080	130 YD WOODCHIPS		041624	1,982.50
					Amendment			
					CHECK		89 TOTAL:	3,965.00
109654	04/16/2024	PRTD	19269 ACC BUSINESS	240745967	03/27/2024		041624	1,019.17
			Invoice: 240745967					
				101.92 101600 540520	INTERNET SVCS 2/11-3/10/24			
				101.92 751820 540520	Telephone			
				305.75 751810 540520	Telephone			
				254.79 701001 540520	Telephone			
				254.79 701002 540520	Telephone			

## A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999      100100      Cash-General  
 CHECK NO    CHK DATE    TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
<b>INVOICE DTL DESC</b>								
							CHECK    109654 TOTAL:	1,019.17
109655	04/16/2024	PRTD	30314 ALLIANCE SOURCE TESTING LLC	INV54097	03/29/2024		041624	1,320.00
			Invoice: INV54097		MARCH 2024 SAMPLING			
			1,320.00 751820    571520		Other Laboratory Serv			
							CHECK    109655 TOTAL:	1,320.00
109656	04/16/2024	PRTD	19264 ARNOLD LAROCHELLE MATHEWS VANCONA 10135		04/05/2024		041624	650.00
			Invoice: 10135		JPA COUNSEL SRV MARCH 2024			
			650.00 751840    687200		Outside Services			
							CHECK    109656 TOTAL:	650.00
109657	04/16/2024	PRTD	16253 AT&T MOBILITY	287319785901X041022404/02/2024			041624	1,403.98
			Invoice: 287319785901X0410224		MOBILITY FOUNDATION ACCT 03/3-4/2/24			
			45.04 701331    540520		Telephone			
			40.24 751810    540520		Telephone			
			165.75 701350    540520		Telephone			
			85.27 701321    540520		Telephone			
			80.48 701410    540520		Telephone			
			221.58 701331    540520		Telephone			
			450.39 701221    540520		Telephone			
			45.03 701326    540520		Telephone			
			90.07 701322    540520		Telephone			
			45.03 701440    540520		Telephone			
			45.03 701226    540520		Telephone			
			45.03 751820    540520		Telephone			
			45.04 701122    540520		Telephone			
							CHECK    109657 TOTAL:	1,403.98
109658	04/16/2024	PRTD	30119 ATS COMMUNICATIONS	3-2024	04/03/2024		041624	3,196.25
			Invoice: 3-2024		MARCH 2024 CELL SITE MGMT			
			3,196.25 701310    552500		Consulting Services			
							CHECK    109658 TOTAL:	3,196.25
109659	04/16/2024	PRTD	18071 BLUE DIAMOND MATERIALS	3535867	03/26/2024		041624	471.56
			Invoice: 3535867		4.7 TONS AC 3/8 FINE			
			471.56 101700    551000		Supplies/Material			
							CHECK    109659 TOTAL:	471.56

A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999 100100 Cash-General  
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
<b>INVOICE DTL DESC</b>								
109660	04/16/2024	PRTD	2964 CA ST TREAS. BOE	97-817885/033124	03/31/2024		041624	25,856.00
			Invoice: 97-817885/033124					
				25,856.39 751 206000			97-817885 USE TAX 1/1-3/31/24 PRE PYMT #3	
				-.39 701999 862500			Use Tax Liability	
							Other Non-Operating Expense	
							CHECK 109660 TOTAL:	25,856.00
109661	04/16/2024	PRTD	5405 CALOLYMPIC SAFETY	406708	03/20/2024	2240148	041624	2,138.55
			Invoice: 406708					
				2,138.55 701 132000			RAINGEAR & GLOVES	
							Storeroom & Truck Inventory	
							CHECK 109661 TOTAL:	2,138.55
109662	04/16/2024	PRTD	20655 CANNON CORPORATION	87700	03/12/2024		041624	18,154.25
			Invoice: 87700					
				18,154.25 330440 900000			LIFT STATION NO.1 REHABILITATION FEBRUARY 2024	
							Capital Asset Expenses	
			Invoice: 87849					
							03/26/2024 041624	7,712.25
				7,712.25 301440 900000			CORNELL P/S UPRD FEBRUARY 2024	
							Capital Asset Expenses	
							CHECK 109662 TOTAL:	25,866.50
109663	04/16/2024	PRTD	2583 CHARLES P CROWLEY CO. INC.	32456	03/26/2024		041624	2,082.76
			Invoice: 32456					
				2,082.76 701326 572500			ABB DRIVE COMPOSER	
							Genl Supplies/Small Tools	
							CHECK 109663 TOTAL:	2,082.76
109664	04/16/2024	PRTD	18860 CHEMTREAT, INC.	CIN010655576	04/01/2024		041624	748.41
			Invoice: CIN010655576					
				374.21 701001 551000			MARCH 2024 WATER TREATMENT	
				374.20 751820 551000			Supplies/Material	
							Supplies/Material	
							CHECK 109664 TOTAL:	748.41
109665	04/16/2024	PRTD	30805 CITY OF CALABASAS TENNIS & SWIM C	093851/040224	04/02/2024		041624	1,580.00
			Invoice: 093851/040224					
				1,580.00 101 230500			RFND FINAL CR BAL 0010002391-093851	
							Deposit Refd Clearing-Billing	
							CHECK 109665 TOTAL:	1,580.00
109666	04/16/2024	PRTD	6966 CS-AMSCO	19419	03/26/2024		041624	3,944.46
			Invoice: 19419					
				3,944.46 751810 551000			FILTER INFLUENT VALVE	
							Supplies/Material	

A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999      100100      Cash-General  
 CHECK NO    CHK DATE    TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
CHECK    109666 TOTAL:      3,944.46								
109667	04/16/2024	PRTD	11330 DIAL SECURITY	468583	04/01/2024		041624	81.41
			Invoice: 468583	81.41	701001	551500	APRIL 2024 SEC SRV - BLD 8 Outside Services	
			Invoice: 468575	376.30	701001	551500	04/01/2024 APRIL 2024 SEC SRV - LV CAMPUS Outside Services	376.30
CHECK    109667 TOTAL:      457.71								
109668	04/16/2024	PRTD	20685 DOCUMENT SYSTEMS INC	IN4064993	03/25/2024		041624	118.76
			Invoice: IN4064993	118.76	701420	621500	CANON OVRG 2/24-3/23/24 System Support and Maintenance	
CHECK    109668 TOTAL:      118.76								
109669	04/16/2024	PRTD	30779 DOUGLASS TRUCK BODIES, INC	78455	03/06/2024	2240127	041624	5,275.67
			Invoice: 78455	5,275.67	701325	551500	VEHICLE 950 PTO UNDER-HOOD MOUNT REPAIR Outside Services	
CHECK    109669 TOTAL:      5,275.67								
109670	04/16/2024	PRTD	30160 DXP ENTERPRISES, INC	54320895	03/25/2024	2240125	041624	17,784.99
			Invoice: 54320895	17,784.99	751810	551000	KSB MIXER 23-9 AXIAL PROPELLER Supplies/Material	
CHECK    109670 TOTAL:      17,784.99								
109671	04/16/2024	PRTD	2655 FERGUSON ENTERPRISES	0014908	02/16/2024	2240021	041624	17,164.13
			Invoice: 0014908	17,164.13	701224	551000	WATER METERS Supplies/Material	
			Invoice: 0014908-1	17,410.50	701224	551000	03/15/2024 WATER METERS Supplies/Material	17,410.50
CHECK    109671 TOTAL:      34,574.63								
109672	04/16/2024	PRTD	2660 FISHER SCIENTIFIC	0009642	02/19/2024		041624	170.62
			Invoice: 0009642	170.62	701341	551000	SPORE STRIPS Supplies/Material	



A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999 100100 Cash-General  
 CHECK NO CHK DATE TYPE VENDOR NAME

		INVOICE	INV DATE	PO	CHECK RUN	NET
CHECK 109672 TOTAL:						170.62
109673	04/16/2024	PRTD 6770 G.I. INDUSTRIES	0047586-0283-5	04/01/2024	041624	710.75
Invoice: 0047586-0283-5		710.75 751810 541500	DISP TAPIA GRIT 4/1-4/30/24	Outside Services		
Invoice: 2554934-0283-8		220.64 101600 551800	DISP WLK 4/1-4/30/24	Building Maintenance	041624	220.64
Invoice: 0047574-0283-1		861.52 751810 541500	DISP TAPIA 4/1-4/30/24	Outside Services	041624	861.52
Invoice: 3112768-0283-3		111.12 751820 551800	DISP RLV FARM 4/1-4/30/24	Building Maintenance	041624	111.12
Invoice: 3112769-0283-1		111.12 751830 551500	DISP RLV FARM 4/1-4/30/24	Outside Services	041624	111.12
Invoice: 3112770-0283-9		303.89 701001 551500	DISP HQ & SHOP 4/1-4/30/24	Outside Services	041624	920.89
Invoice: 3112935-0283-8		617.00 701002 551500	DISP HQ & SHOP 4/1-4/30/24	Outside Services	041624	920.89
Invoice: 3112935-0283-8		2,086.23 701002 551500	25YD ROLLOFF DISP 3/16-3/31/24	Outside Services	041624	2,086.23
Invoice: 3112936-0283-6		433.16 751820 551800	10 YD ROLLOFF 3700 LV 3/16-3/31/24	Building Maintenance	041624	433.16
CHECK 109673 TOTAL:						5,455.43
109674	04/16/2024	PRTD 2701 GRAINGER	9061506367	03/21/2024	041624	359.33
Invoice: 9061506367		359.33 701001 551000	LIGHTING DIMMER & WIRE	Supplies/Material		
Invoice: 9064284368		68.23 101600 551000	MOTOR	Supplies/Material	041624	68.23
Invoice: 9045714871		113.81 701001 551000	PLUNGER & EYE WASH TEST TAG	Supplies/Material	041624	113.81
			9066203325	03/26/2024	041624	411.51



## A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999      100100      Cash-General  
 CHECK NO    CHK DATE    TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
<b>INVOICE DTL DESC</b>								
							CHECK 109677 TOTAL:	10,062.81
109678	04/16/2024	PRTD	21197 JACOBS ENGINEERING GROUP INC.	W9Y31200-35	03/11/2024		041624	92,869.81
			Invoice: W9Y31200-35				PWP ADVISOR SRV 12/30-1/26/24	
				92,869.81 754440 900000			Capital Asset Expenses	
							CHECK 109678 TOTAL:	92,869.81
109679	04/16/2024	PRTD	20584 KAMBRIAN CORPORATION	KINV18875	03/28/2024	2240151	041624	3,120.65
			Invoice: KINV18875				LAPTOP	
				3,120.65 701420 543000			Capital outlay	
							CHECK 109679 TOTAL:	3,120.65
109680	04/16/2024	PRTD	2793 LISTER RENTS INC	167140.1.2	03/12/2024		041624	265.45
			Invoice: 167140.1.2				CONCRETE MIXER & SLURRY	
				265.45 101700 551000			Supplies/Material	
							CHECK 109680 TOTAL:	265.45
109681	04/16/2024	PRTD	30790 MAURER MARINE INC	38860	03/04/2024		041624	10,377.39
			Invoice: 38860				SUZUKI 50 HP MOTOR FOR WLK PONTOON BOAT	
				10,377.39 101600 551500			Outside Services	
							CHECK 109681 TOTAL:	10,377.39
109682	04/16/2024	PRTD	19155 MCR TECHNOLOGIES, INC.	42305	01/23/2024		041624	12,879.39
			Invoice: 42305				ISCO SAMPLER	
				12,879.39 701341 551000			Supplies/Material	
			MCR TECHNOLOGIES, INC.	42528	04/04/2024		041624	1,607.20
			Invoice: 42528				ANNL REGULATORY FLOW METER CALIBRATIONS	
				1,607.20 751810 551500			Outside Services	
							CHECK 109682 TOTAL:	14,486.59
109683	04/16/2024	PRTD	30828 MICHAEL WARNER A PROFESSIONAL CHI 016		03/25/2024		041624	100.00
			Invoice: 016				DOT EXAM S.LEE 3/14/24	
				100.00 701430 684000			DOT Testing	
							CHECK 109683 TOTAL:	100.00
109684	04/16/2024	PRTD	20736 NATIONWIDE	BD7900692571(24-25)	03/29/2024		041624	250.00
			Invoice: BD7900692571(24-25)				SURETY BOND 5/27/24-5/26/25	
				250.00 701112 651600			Other Professional Serv	



A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999      100100      Cash-General  
 CHECK NO    CHK DATE    TYPE VENDOR NAME

		INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC						
109690	04/16/2024	PRTD 30020 SOUTHERN CA EDISON	11884/032124	03/21/2024	041624	199,724.32
		Invoice: 11884/032124				
				BILNG CRCTNS	JANUARY-FEBRUARY 2024	MONTHLY USAGE
		72.18 101100 540510				
		8,780.80 101101 540510				
		5,103.63 101102 540510				
		16,785.35 101103 540510				
		4,194.40 101104 540510				
		291.72 101105 540510				
		832.66 101107 540510				
		3,052.49 101108 540510				
		141.71 101109 540510				
		10,163.82 101110 540510				
		574.40 101112 540510				
		4,589.26 101113 540510				
		566.35 101114 540510				
		583.89 101115 540510				
		441.37 101116 540510				
		516.90 101117 540510				
		1,627.89 101118 540510				
		555.76 101119 540510				
		1,584.25 101120 540510				
		462.39 101121 540510				
		617.45 101122 540510				
		1,042.06 101123 540510				
		521.03 101124 540510				
		126.68 101202 540510				
		128.33 101204 540510				
		21.20 101209 540510				
		17.52 101211 540510				
		21.90 101212 540510				
		27.88 101220 540510				
		27,007.80 101600 540510				
		28.08 101700 540510				
		426.79 102100 540510				
		14,428.13 130100 540510				
		8,436.30 701001 540510				
		472.97 701002 540510				
		37.59 701326 540510				
		145.16 751125 540510				
		14,222.84 751126 540510				
		137.60 751224 540510				
		15.31 751800 540510				
		58,722.01 751810 540510				
		20.63 751810 678900				
		92.30 751810 678900				
		16.41 751820 540510				
		12,069.13 751830 540510				
				CHECK	109690 TOTAL:	199,724.32

A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999 100100 Cash-General  
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
109691	04/16/2024	PRTD	30117 SOUTHERN CALIFORNIA NEWS GROUP	0000586099	03/31/2024		041624	9,272.72
			Invoice: 0000586099					
				9,272.72	101900	660400	DIGITAL AD - MARCH 2024 Public Education Programs	
							CHECK 109691 TOTAL:	9,272.72
109692	04/16/2024	PRTD	2958 SOUTHERN CALIFORNIA GAS CO (M-bil	03001136005/040524	04/05/2024		041624	4,668.93
			Invoice: 03001136005/040524					
				3,501.70	701001	540530	HQ & OPS 3/5-4/3/24 3,659 THERMS	
				1,167.23	701002	540530	Gas	
							Gas	
			SOUTHERN CALIFORNIA GAS CO (M-bil	06551212001/040324	04/03/2024		041624	15.29
			Invoice: 06551212001/040324					
				15.29	101109	540530	JBR P/S 3/1-4/1/24 0 THERMS	
							Gas	
			SOUTHERN CALIFORNIA GAS CO (M-bil	01951140001/040524	04/05/2024		041624	1,622.72
			Invoice: 01951140001/040524					
				1,622.72	751810	540530	TAPIA 3/5-4/3/24 1,203 THERMS	
							Gas	
			SOUTHERN CALIFORNIA GAS CO (M-bil	18121142006/040524	04/05/2024		041624	353.50
			Invoice: 18121142006/040524					
				353.50	751820	540530	RANCHO 3/5-4/3/24 189 THERMS	
							Gas	
			SOUTHERN CALIFORNIA GAS CO (M-bil	05721104007/040524	04/05/2024		041624	16.01
			Invoice: 05721104007/040524					
				16.01	101110	540530	CORNELL 3/5-4/3/24 1 THERMS	
							Gas	
							CHECK 109692 TOTAL:	6,676.45
109693	04/16/2024	PRTD	20412 STERICYCLE, INC.	8006754414	03/31/2024		041624	220.82
			Invoice: 8006754414					
				220.82	701121	623500	MARCH 2024 DOC SHREDDING Records Management	
							CHECK 109693 TOTAL:	220.82
109694	04/16/2024	PRTD	30534 TAIT ENVIRONMENTAL SERVICES, INC.	000000956533	03/31/2024		041624	205.00
			Invoice: 000000956533					
				205.00	701325	551500	INSPECTION 3/5/24 Outside Services	
							CHECK 109694 TOTAL:	205.00
109695	04/16/2024	PRTD	30159 TRILLIUM HOLDCO LLC	195116	02/26/2024		041624	21,220.58
			Invoice: 195116					
				21,220.58	751101	540510	ELEC CHARGES SOLAR - JANUARY 2024 Energy	

## A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999      100100      Cash-General  
 CHECK NO    CHK DATE    TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
<b>INVOICE DTL DESC</b>								
							CHECK 109695 TOTAL:	21,220.58
109696	04/16/2024	PRTD	30159 TRILLIUM HOLDCO LLC	209150	03/27/2024		041624	20,272.01
			Invoice: 209150				ELEC CHARGES SOLAR - FEBRUARY 2024	
			20,272.01	751101 540510			Energy	
							CHECK 109696 TOTAL:	20,272.01
109697	04/16/2024	PRTD	5736 TW ASSOCIATES LLC	31797B21166	03/28/2024		041624	58.57
			Invoice: 31797B21166				ROTOR CAP	
			58.57	751810 551000			Supplies/Material	
							CHECK 109697 TOTAL:	58.57
109698	04/16/2024	PRTD	21643 VALLEY SOIL, INC.	27580	04/02/2024		041624	1,058.50
			Invoice: 27580				IRRIGATION CONTROLLER INSTALLED 3/28/24	
			1,058.50	101800 670900			Res. ET Irrigation Controller	
							CHECK 109698 TOTAL:	1,058.50
109699	04/16/2024	PRTD	30056 VERIZON WIRELESS	9960171375	03/26/2024		041624	620.65
			Invoice: 9960171375				WIRELESS SVC 3/27-4/26/24	
			620.65	701224 540520			Telephone	
							CHECK 109699 TOTAL:	620.65
109700	04/16/2024	PRTD	21295 VERTICAL ELEVATOR SOLUTIONS, INC.	13694	04/01/2024		041624	290.00
			Invoice: 13694				MARCH 2024 ELEVATOR SRV	
			145.00	701001 551500			Outside Services	
			145.00	701002 551500			Outside Services	
							CHECK 109700 TOTAL:	290.00
109701	04/16/2024	PRTD	3034 VORTEX INDUSTRIES, LLC	01-1741304	03/19/2024		041624	2,100.00
			Invoice: 01-1741304				REPAIR BLDG#7 DOORS	
			2,100.00	701002 551500			Outside Services	
							CHECK 109701 TOTAL:	2,100.00
109702	04/16/2024	PRTD	3035 VWR SCIENTIFIC	8815617232	03/22/2024		041624	339.24
			Invoice: 8815617232				GRADUATED CYLINDERS	
			339.24	701341 551000			Supplies/Material	
							CHECK 109702 TOTAL:	339.24
			Invoice: 8815663710				03/27/2024	
			VWR SCIENTIFIC	8815663710			SAFETY COATED BOTTLES	569.58





**A/P CASH DISBURSEMENTS JOURNAL**

JOURNAL ENTRIES TO BE CREATED

CLERK: 3296tchau

YEAR PER	JNL	SRC ACCOUNT	JNL DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
2024	10		218								
APP	201-200000		04/16/2024	041624	041624			Accounts Payable		6,895.00	
								AP CASH DISBURSEMENTS JOURNAL			
APP	999-100100		04/16/2024	041624	041624			Cash-General			681,820.05
								AP CASH DISBURSEMENTS JOURNAL			
APP	302-200000		04/16/2024	041624	041624			Accounts Payable		779.44	
								AP CASH DISBURSEMENTS JOURNAL			
APP	751-200000		04/16/2024	041624	041624			Accounts Payable		260,325.20	
								AP CASH DISBURSEMENTS JOURNAL			
APP	701-200000		04/16/2024	041624	041624			Accounts Payable		130,514.02	
								AP CASH DISBURSEMENTS JOURNAL			
APP	101-200000		04/16/2024	041624	041624			Accounts Payable		115,363.70	
								AP CASH DISBURSEMENTS JOURNAL			
APP	330-200000		04/16/2024	041624	041624			Accounts Payable		18,154.25	
								AP CASH DISBURSEMENTS JOURNAL			
APP	301-200000		04/16/2024	041624	041624			Accounts Payable		42,063.71	
								AP CASH DISBURSEMENTS JOURNAL			
APP	754-200000		04/16/2024	041624	041624			Accounts Payable		92,869.81	
								AP CASH DISBURSEMENTS JOURNAL			
APP	102-200000		04/16/2024	041624	041624			Accounts Payable		426.79	
								AP CASH DISBURSEMENTS JOURNAL			
APP	130-200000		04/16/2024	041624	041624			Accounts Payable		14,428.13	
								AP CASH DISBURSEMENTS JOURNAL			
								GENERAL LEDGER TOTAL		681,820.05	681,820.05
APP	999-202010		04/16/2024	041624	041624			Due to/Due FrmPotable wtr Cnst		6,895.00	
APP	201-100100		04/16/2024	041624	041624			Cash-General			6,895.00
APP	999-203020		04/16/2024	041624	041624			Due to/Due FrmRec1 wtr Rep1		779.44	
APP	302-100100		04/16/2024	041624	041624			Cash-General			779.44
APP	999-207510		04/16/2024	041624	041624			Due to/Due FromJPA Operations		260,325.20	
APP	751-100100		04/16/2024	041624	041624			Cash-General			260,325.20
APP	999-207010		04/16/2024	041624	041624			Due to/Due FromInternal Svs		130,514.02	
APP	701-100100		04/16/2024	041624	041624			Cash-General			130,514.02
APP	999-201010		04/16/2024	041624	041624			Due to/Due Frm Potable wtr Ops		115,363.70	
APP	101-100100		04/16/2024	041624	041624			Cash-General			115,363.70
APP	999-203300							Due to/Due FrmSanitat Replace		18,154.25	

**A/P CASH DISBURSEMENTS JOURNAL**  
**JOURNAL ENTRIES TO BE CREATED**

YEAR PER	JNL				ACCOUNT DESC	T	OB	DEBIT	CREDIT
SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	LINE DESC			
APP 330-100100	04/16/2024	041624	041624			Cash-General			18,154.25
APP 999-203010	04/16/2024	041624	041624			Due to/Due FrmPotable wtr Repl	42,063.71		
APP 301-100100	04/16/2024	041624	041624			Cash-General			42,063.71
APP 999-207540	04/16/2024	041624	041624			Due to/Due FromJPA Replacement	92,869.81		
APP 754-100100	04/16/2024	041624	041624			Cash-General			92,869.81
APP 999-201020	04/16/2024	041624	041624			Due to/Due Frm Recl wtr Ops	426.79		
APP 102-100100	04/16/2024	041624	041624			Cash-General			426.79
APP 999-201300	04/16/2024	041624	041624			Due to/Due FrmSanitation Ops	14,428.13		
APP 130-100100	04/16/2024	041624	041624			Cash-General			14,428.13
SYSTEM GENERATED ENTRIES TOTAL								681,820.05	681,820.05
JOURNAL 2024/10/218 TOTAL								1,363,640.10	1,363,640.10

**A/P CASH DISBURSEMENTS JOURNAL**  
**JOURNAL ENTRIES TO BE CREATED**

FUND ACCOUNT	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
101 Potable Water Operations 101-100100 101-200000	2024 10	218	04/16/2024	Cash-General Accounts Payable	115,363.70	115,363.70
				FUND TOTAL	115,363.70	115,363.70
102 Recycled Water Operations 102-100100 102-200000	2024 10	218	04/16/2024	Cash-General Accounts Payable	426.79	426.79
				FUND TOTAL	426.79	426.79
130 Sanitation Operations 130-100100 130-200000	2024 10	218	04/16/2024	Cash-General Accounts Payable	14,428.13	14,428.13
				FUND TOTAL	14,428.13	14,428.13
201 Potable Water Construction 201-100100 201-200000	2024 10	218	04/16/2024	Cash-General Accounts Payable	6,895.00	6,895.00
				FUND TOTAL	6,895.00	6,895.00
301 Potable Wtr Replacement Fund 301-100100 301-200000	2024 10	218	04/16/2024	Cash-General Accounts Payable	42,063.71	42,063.71
				FUND TOTAL	42,063.71	42,063.71
302 Recycled Water Replacement 302-100100 302-200000	2024 10	218	04/16/2024	Cash-General Accounts Payable	779.44	779.44
				FUND TOTAL	779.44	779.44
330 Sanitation Replacement 330-100100 330-200000	2024 10	218	04/16/2024	Cash-General Accounts Payable	18,154.25	18,154.25
				FUND TOTAL	18,154.25	18,154.25
701 Internal Service Fund 701-100100 701-200000	2024 10	218	04/16/2024	Cash-General Accounts Payable	130,514.02	130,514.02
				FUND TOTAL	130,514.02	130,514.02
751 JPA Operations	2024 10	218	04/16/2024			

**A/P CASH DISBURSEMENTS JOURNAL**  
 JOURNAL ENTRIES TO BE CREATED

FUND	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
751-100100				Cash-General		260,325.20
751-200000				Accounts Payable	260,325.20	
				FUND TOTAL	260,325.20	260,325.20
754 JPA Replacement	2024 10	218	04/16/2024	Cash-General		92,869.81
754-100100				Accounts Payable	92,869.81	
754-200000				FUND TOTAL	92,869.81	92,869.81
999 Pooled Cash	2024 10	218	04/16/2024	Cash-General		681,820.05
999-100100				Due to/Due Frm Potable Wtr Ops	115,363.70	
999-201010				Due to/Due Frm Recl Wtr Ops	426.79	
999-201020				Due to/Due FrmSanitation Ops	14,428.13	
999-201300				Due to/Due FrmPotable wtr Cnst	6,895.00	
999-202010				Due to/Due FrmPotable wtr Repl	42,063.71	
999-203010				Due to/Due FrmRecl wtr Repl	779.44	
999-203020				Due to/Due FrmSanitat Replace	18,154.25	
999-203300				Due to/Due FromInternal Svs	130,514.02	
999-207010				Due to/Due FromJPA Operations	260,325.20	
999-207510				Due to/Due FromJPA Replacement	92,869.81	
999-207540				FUND TOTAL	681,820.05	681,820.05

**A/P CASH DISBURSEMENTS JOURNAL**  
 JOURNAL ENTRIES TO BE CREATED

FUND		DUE TO	DUE FR
101	Potable Water Operations		115,363.70
102	Recycled Water Operations		426.79
130	Sanitation Operations		14,428.13
201	Potable Water Construction		6,895.00
301	Potable Wtr Replacement Fund		42,063.71
302	Recycled Water Replacement		779.44
330	Sanitation Replacement		18,154.25
701	Internal Service Fund		130,514.02
751	JPA Operations		260,325.20
754	JPA Replacement		92,869.81
999	Pooled Cash		
		681,820.05	
TOTAL		681,820.05	681,820.05

\*\* END OF REPORT - Generated by Thieu Chau \*\*



## A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999      100100      Cash-General  
 CHECK NO    CHK DATE    TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
Invoice: 25194501				112.37 101600 541000				
					INVOICE DTL DESC			
					PIPE FITTINGS, MOUNTING HOLES & ROPE CLAMPS Supplies/Material			
Invoice: 25112216			MCMaster-CARR SUPPLY CO	25112216	04/09/2024		042324	60.58
				60.58 101600 541000				
					ROPE CLAMPS Supplies/Material			
Invoice: 25112697			MCMaster-CARR SUPPLY CO	25112697	04/09/2024		042324	319.37
				319.37 751810 551000				
					COUPLING NUTS, FLOOR-MOUNT STRUTS Supplies/Material			
Invoice: 24870135			MCMaster-CARR SUPPLY CO	24870135	04/04/2024		042324	143.82
				143.82 101600 551000				
					HEX HEAD SCREWS, HEX NUTS & WASHERS Supplies/Material			
					CHECK	100	TOTAL:	1,178.07
101 04/23/2024 PRD		18914	WECK LABORATORIES, INC.	W4D0577	04/05/2024		042324	241.96
Invoice: W4D0577				241.96 751750 571520				
					PW SAMPLING WEEKLY Other Laboratory Serv			
Invoice: W4D0575			WECK LABORATORIES, INC.	W4D0575	04/05/2024		042324	111.96
				111.96 751750 571520				
					PW SAMPLING WEEKLY Other Laboratory Serv			
Invoice: W4D0250			WECK LABORATORIES, INC.	W4D0250	04/03/2024		042324	241.96
				241.96 751750 571520				
					PW SAMPLING WEEKLY Other Laboratory Serv			
Invoice: W4D0249			WECK LABORATORIES, INC.	W4D0249	04/03/2024		042324	1,498.97
				1,498.97 751750 571520				
					PW SAMPLING BI-MONTHLY Other Laboratory Serv			
Invoice: W4D0244			WECK LABORATORIES, INC.	W4D0244	04/03/2024		042324	241.96
				241.96 751750 571520				
					PW SAMPLING WEEKLY Other Laboratory Serv			
Invoice: W4D0579			WECK LABORATORIES, INC.	W4D0579	04/05/2024		042324	153.89
				153.89 751810 571520				
					TAPIA GROUNDWATER MONTHLY Other Laboratory Serv			
Invoice: W4D0248			WECK LABORATORIES, INC.	W4D0248	04/03/2024		042324	893.90
				893.90 101300 571520				
					QTRLY TTHM/HAA5 DISTRIBUTION SYSTEM Other Laboratory Serv			
Invoice: W4D0247			WECK LABORATORIES, INC.	W4D0247	04/03/2024		042324	66.52
				66.52 101600 571520				
					WLK QUARTERLY Other Laboratory Serv			
Invoice: W4D0246			WECK LABORATORIES, INC.	W4D0246	04/03/2024		042324	29.16
					DIONIZED WATER			





A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999 100100 Cash-General  
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
<b>INVOICE DTL DESC</b>								
Invoice: 4188882149			CINTAS CORPORATION NO. 3	4188882149	04/09/2024		042324	79.81
				15.72 101600 551000	APRIL 2024 UNIFORMS/MATS			
				64.09 701999 731600	Supplies/Material			
					Uniforms			
Invoice: 4187449818			CINTAS CORPORATION NO. 3	4187449818	03/26/2024		042324	79.81
				15.72 101600 551000	MARCH 2024 UNIFORMS/MATS			
				64.09 701999 731600	Supplies/Material			
					Uniforms			
Invoice: 4189046979			CINTAS CORPORATION NO. 3	4189046979	04/10/2024		042324	280.71
				109.32 751810 551000	APRIL 2024 UNIFORMS/MATS/TOWELS			
				171.39 701999 731600	Supplies/Material			
					Uniforms			
Invoice: 4188337562			CINTAS CORPORATION NO. 3	4188337562	04/03/2024		042324	280.71
				109.32 751810 551000	APRIL 2024 UNIFORMS/MATS/TOWELS			
				171.39 701999 731600	Supplies/Material			
					Uniforms			
Invoice: 4187612294			CINTAS CORPORATION NO. 3	4187612294	03/27/2024		042324	280.71
				109.32 751810 551000	MARCH 2024 UNIFORMS/MATS/TOWELS			
				171.39 701999 731600	Supplies/Material			
					Uniforms			
						CHECK	103 TOTAL:	2,774.88
109707 04/23/2024 PRD		17361	ACCURATE FIRST AID SERVICES	B-44135	04/02/2024		042324	241.93
Invoice: B-44135				241.93 701430 680000	FIRST AID STE SRV - HQ			
					Safety			
Invoice: B-44136			ACCURATE FIRST AID SERVICES	B-44136	04/02/2024		042324	196.80
				196.80 701430 680000	FIRST AID STE SRV - OPS			
					Safety			
Invoice: B-44132			ACCURATE FIRST AID SERVICES	B-44132	04/02/2024		042324	347.94
				347.94 701430 680000	FIRST AID STE SRV - WLK			
					Safety			
						CHECK	109707 TOTAL:	786.67
109708 04/23/2024 PRD		20389	AIRGAS SPECIALTY PRODUCTS	9148547769	04/03/2024		042324	7,248.65
Invoice: 9148547769				7,248.65 751810 541013	31,340 LBS AMMONIUM HYDROXIDE			
					Aqua Ammonia			
						CHECK	109708 TOTAL:	7,248.65



A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999 100100 Cash-General  
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
Invoice: 14D1-N6XL-6JT7			AMAZON CAPITAL SERVICES, INC.	14D1-N6XL-6JT7	03/19/2024		042324	291.26
				291.26 701001 551500	CHAIR Outside Services			
Invoice: 1MFH-9RKH-KGXH			AMAZON CAPITAL SERVICES, INC.	1MFH-9RKH-KGXH	03/21/2024		042324	29.55
				29.55 701002 551000	FRYING PAN Supplies/Material			
Invoice: 1Q1V-NNLC-WFDJ			AMAZON CAPITAL SERVICES, INC.	1Q1V-NNLC-WFDJ	03/22/2024		042324	32.45
				32.45 701222 572500	DRY ERASER MARKERS & BADGE HOLDERS Genl Supplies/Small Tools			
Invoice: 1XG1-FF7J-3DJC			AMAZON CAPITAL SERVICES, INC.	1XG1-FF7J-3DJC	03/25/2024		042324	32.82
				32.82 701410 620000	FLASH DRIVES Forms, Supplies And Postage			
Invoice: 1NGH-WNCN-JTG9			AMAZON CAPITAL SERVICES, INC.	1NGH-WNCN-JTG9	03/27/2024		042324	544.38
				544.38 701420 543000	FIBER PATCH PANEL & PATCH CABLES Capital Outlay			
Invoice: 1VQJ-QYVC-HMN7			AMAZON CAPITAL SERVICES, INC.	1VQJ-QYVC-HMN7	03/27/2024		042324	44.21
				44.21 751750 541000	BINDERS & MEASURING SPOON Supplies			
Invoice: 1NWF-KNGJ-669M			AMAZON CAPITAL SERVICES, INC.	1NWF-KNGJ-669M	03/27/2024		042324	16.40
				16.40 701410 620000	FLASH DRIVES Forms, Supplies And Postage			
Invoice: 1C3J-RXX6-PP4L			AMAZON CAPITAL SERVICES, INC.	1C3J-RXX6-PP4L	03/22/2024		042324	49.82
				49.82 751810 551000	GRINDING WHEEL Supplies/Material			
Invoice: 1LTQ-FLPG-FV1P			AMAZON CAPITAL SERVICES, INC.	1LTQ-FLPG-FV1P	04/03/2024		042324	-49.82
				-49.82 751810 551000	CREDIT MEMO FOR INV#1C3J-RXX6-PP4L Supplies/Material			
Invoice: 1H1J-6DJF-GHXD			AMAZON CAPITAL SERVICES, INC.	1H1J-6DJF-GHXD	04/03/2024		042324	84.84
				84.84 701325 551000	FUEL PUMP & FUEL FILTER Supplies/Material			
Invoice: 17H1-RK6J-6RJF			AMAZON CAPITAL SERVICES, INC.	17H1-RK6J-6RJF	04/03/2024		042324	193.81
				193.81 701420 543000	ETHERNET CABLES Capital Outlay			
Invoice: 1DY7-94K1-1YCM			AMAZON CAPITAL SERVICES, INC.	1DY7-94K1-1YCM	04/01/2024		042324	554.05
				554.05 701001 551000	NURSERY CHAIR & TABLE Supplies/Material			
Invoice: 1H1J-6DJF-44J7			AMAZON CAPITAL SERVICES, INC.	1H1J-6DJF-44J7	04/02/2024		042324	155.46
				155.46 701325 551000	RATCHET TIE DOWNS Supplies/Material			

A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999 100100 Cash-General  
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
<b>INVOICE DTL DESC</b>								
Invoice: 11KY-NDLN-7FKY			AMAZON CAPITAL SERVICES, INC.	11KY-NDLN-7FKY	04/01/2024		042324	53.63
				53.63 701410 620000	IPHONE CASE & CHARGER Forms, Supplies And Postage			
Invoice: 1YGL-4LDF-9N9P			AMAZON CAPITAL SERVICES, INC.	1YGL-4LDF-9N9P	04/05/2024		042324	290.71
				290.71 101600 541000	CHAIN LINK, BOAT FENDERS, LIFTING HOOK & ROPE Supplies/Material			
Invoice: 1MV7-MDV9-PDRX			AMAZON CAPITAL SERVICES, INC.	1MV7-MDV9-PDRX	04/08/2024		042324	71.07
				71.07 701326 572500	HEX SHANK SOCKET ADAPTER & HEX IMPACT DRIVER Genl Supplies/Small Tools			
Invoice: 1HWN-7PLQ-7P71			AMAZON CAPITAL SERVICES, INC.	1HWN-7PLQ-7P71	03/28/2024		042324	324.49
				324.49 701001 551000	LACTATION ROOM SIGN & REFRIGERATOR Supplies/Material			
Invoice: 19TN-WQN9-JVXX			AMAZON CAPITAL SERVICES, INC.	19TN-WQN9-JVXX	04/04/2024		042324	116.92
				116.92 701222 572500	FOUR BAY SEQUENTIAL CHARGER Genl Supplies/Small Tools			
Invoice: 1QTP-JGGQ-Y7QP			AMAZON CAPITAL SERVICES, INC.	1QTP-JGGQ-Y7QP	04/09/2024		042324	8.75
				8.75 701002 551000	GRAPHIC CHART TAPE Supplies/Material			
Invoice: 1X36-V9G1-4WGH			AMAZON CAPITAL SERVICES, INC.	1X36-V9G1-4WGH	04/10/2024		042324	79.31
				79.31 101700 541000	ELECTRONIC WATER TESTER Supplies/Material			
Invoice: 1GYC-NFTM-4CY9			AMAZON CAPITAL SERVICES, INC.	1GYC-NFTM-4CY9	04/05/2024		042324	6.56
				6.56 701321 572500	WHITEBOARD THIN TAPE Genl Supplies/Small Tools			
Invoice: 1PR1-CQK9-NH99			AMAZON CAPITAL SERVICES, INC.	1PR1-CQK9-NH99	03/30/2024		042324	80.70
				80.70 751820 541000	RODENT REPELLENT Supplies/Material			
						CHECK	109711 TOTAL:	4,774.30
109712	04/23/2024	PRTD	30832 ANDREW BEATH	067887/041124	04/11/2024		042324	109.03
				Invoice: 067887/041124				
				109.03 101 230500	RFND FINAL CR BAL 0000341318-067887 Deposit Refd Clearing-Billing			
						CHECK	109712 TOTAL:	109.03
109713	04/23/2024	PRTD	2869 AT&T	01246420/040724	04/07/2024		042324	31.57
				Invoice: 01246420/040724				
				31.57 101207 540520	SVCS 4/7-5/6/24 Telephone			
			AT&T	01230713/040724	04/07/2024		042324	64.13

A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999 100100 Cash-General  
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
Invoice: 01230713/040724				64.13 101300 540520	SVCS 4/7-5/6/24 Telephone			
Invoice: 20453450/040724 AT&T				192.02 101100 540520	20453450/040724 04/07/2024 SVCS 4/7-5/6/24 Telephone		042324	192.02
Invoice: 20438014/040724 AT&T				387.90 101100 540520	20438014/040724 04/07/2024 SVCS 4/7-5/6/24 Telephone		042324	387.90
Invoice: 90545245/040524 AT&T				232.95 101122 540520	90545245/040524 04/05/2024 SVCS 4/5-5/4/24 Telephone		042324	232.95
							CHECK 109713 TOTAL:	908.57
109714 04/23/2024 PRD 9631 AT&T LONG DISTANCE				806368136/040424	04/04/2024		042324	19.25
Invoice: 806368136/040424				5.85 701420 540520	LONG DIST SRV 3/1-3/31/24 Telephone			
				7.25 751810 540520	Telephone			
				3.76 751820 540520	Telephone			
				2.39 130100 540520	Telephone			
							CHECK 109714 TOTAL:	19.25
109715 04/23/2024 PRD 5625 ASSOC. OF WATER AGENCIES OF VENTU 06-15497					01/31/2024		042324	400.00
Invoice: 06-15497				200.00 701322 683000	10 REG - CCWUC MTG 1/31/24 Training & Professional Devel			
				200.00 701222 683000	Training & Professional Devel			
							CHECK 109715 TOTAL:	400.00
109716 04/23/2024 PRD 18971 BDP INDUSTRIES INC.				16793	03/26/2024		042324	137,313.00
Invoice: 16793				137,313.00 754440 900000	COMPOST AGITATORS WITH DOLLYS Capital Asset Expenses			
							CHECK 109716 TOTAL:	137,313.00
109717 04/23/2024 PRD 18080 BOOT BARN INC.				INV00357928	04/08/2024		042324	275.00
Invoice: INV00357928				275.00 701222 623000	SAFETY FOOTWARE - S.JOHNSON Safety Equipment			
Invoice: INV00357929 BOOT BARN INC.				275.00 701322 623000	INV00357929 04/08/2024 SAFETY FOOTWARE - B.PAYAN Safety Equip		042324	275.00

A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999 100100 Cash-General  
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC								
							CHECK 109717 TOTAL:	550.00
109718	04/23/2024	PRTD	21426 BRIGHTVIEW LANDSCAPE SERVICES, IN	8817154	03/31/2024		042324	14,245.75
			Invoice: 8817154				LANDSCAPE SRVCS MARCH 2024	
				3,271.37 701001 551500			Outside Services	
				1,837.13 751820 551800			Building Maintenance	
				3,843.60 751810 551800			Building Maintenance	
				4,191.15 101600 551800			Building Maintenance	
				336.50 101200 551500			Outside Services	
				301.00 130100 551500			Outside Services	
				390.00 751200 541500			Outside Services	
				75.00 751200 541500			Outside Services	
							CHECK 109718 TOTAL:	14,245.75
109719	04/23/2024	PRTD	20833 CPS HR CONSULTING	0012619	03/19/2024		042324	19,800.00
			Invoice: 0012619				TOTAL COMP STUDY 2023	
				19,800.00 701430 651600			Other Professional Serv	
							CHECK 109719 TOTAL:	19,800.00
109720	04/23/2024	PRTD	11330 DIAL SECURITY	469576	04/01/2024		042324	275.00
			Invoice: 469576				SERVICE CALL 2/20/24	
				275.00 751810 551800			Building Maintenance	
							CHECK 109720 TOTAL:	275.00
109721	04/23/2024	PRTD	7257 DIRECTV, INC.	015016309X240411	04/11/2024		042324	22.25
			Invoice: 015016309X240411				TV ACCESS FEE 4/10-5/09/24	
				16.00 701001 551500			Outside Services	
				6.25 701001 551500			Outside Services	
							DIRECTV, INC.	
			Invoice: 013810616X240406				013810616X240406 04/06/2024	787.88
				779.88 101600 551500			ANNL SVC FEE, TV ACCS FEE 4/5-5/4/24	
				8.00 101600 551500			Outside Services	
							Outside Services	
							DIRECTV, INC.	
			Invoice: 017818825X240413				017818825X240413 04/13/2024	8.00
				8.00 751820 551500			TV ACCESS FEE 4/12-5/11/24	
							Outside Services	
							CHECK 109721 TOTAL:	818.13
109722	04/23/2024	PRTD	18441 EMPLOYEE RELATIONS NETWORK	96908	03/31/2024		042324	570.55
			Invoice: 96908				EE BACKGROUND CHECKS	
				570.55 701430 681000			Recruitment Expense	

## A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999      100100      Cash-General  
 CHECK NO    CHK DATE    TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
<b>INVOICE DTL DESC</b>								
							CHECK 109722 TOTAL:	570.55
109723	04/23/2024	PRTD	8923 ENVIRONMENTAL EXPRESS, INC.	1000779379	04/02/2024		042324	500.73
			Invoice: 1000779379	500.73 701341 551000	O&G STANDARD Supplies/Material			
							CHECK 109723 TOTAL:	500.73
109724	04/23/2024	PRTD	2638 ENVIRONMENTAL RESOURCE ASSOCIATES	071605	04/03/2024		042324	472.86
			Invoice: 071605	472.86 701341 551000	INORGANICS QC STANDARD Supplies/Material			
							CHECK 109724 TOTAL:	472.86
109725	04/23/2024	PRTD	2658 FEDERAL EXPRESS CORP	8-460-46214	04/04/2024		042324	122.72
			Invoice: 8-460-46214	122.72 701410 620000	MAIL DOCUMENTS Forms, Supplies And Postage			
			Invoice: 8-467-31564	145.47 751820 571520	MAIL SOIL CONTROL LAB Other Laboratory Serv		042324	145.47
							CHECK 109725 TOTAL:	268.19
109726	04/23/2024	PRTD	2655 FERGUSON ENTERPRISES	0017663-1	04/02/2024	2240036	042324	28,610.16
			Invoice: 0017663-1	28,610.16 701224 551000	POTABLE & RECLAIMED METERS Supplies/Material			
			Invoice: 0023987	1,444.22 101700 541000	HYDRANT GUARD Supplies/Material		042324	1,444.22
							CHECK 109726 TOTAL:	30,054.38
109727	04/23/2024	PRTD	18646 HDR ENGINEERING, INC.	1200608638	04/04/2024		042324	12,460.25
			Invoice: 1200608638	12,460.25 754440 900000	MALIBOU SIPHON MARCH 2024 Capital Asset Expenses			
							CHECK 109727 TOTAL:	12,460.25
109728	04/23/2024	PRTD	10102 INFOSEND INC.	260094	03/29/2024		042324	10,495.03
			Invoice: 260094	10,495.03 701221 622000	2/29-3/27/24 BILL PAYMENT MAIL Outside Services			

## A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999      100100      Cash-General  
 CHECK NO    CHK DATE    TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
<b>INVOICE DTL DESC</b>								
							CHECK 109728 TOTAL:	10,495.03
109729	04/23/2024	PRTD	20856 INTERNATIONAL PRINTING & TYPESETT	23140.7	04/05/2024		042324	129.21
			Invoice: 23140.7				BUSINESS CARDS 2 EMPLOYEES	
				129.21 701410 620000			Forms, Supplies And Postage	
							CHECK 109729 TOTAL:	129.21
109730	04/23/2024	PRTD	2547 LOS ANGELES COUNTY SANITATION DIS	48892/033124	03/31/2024		042324	778.12
			Invoice: 48892/033124				TAPIA GRIT HAULING MARCH 2024	
				778.12 751810 541500			Outside Services	
							CHECK 109730 TOTAL:	778.12
109731	04/23/2024	PRTD	2793 LISTER RENTS INC	167184.1.3	03/15/2024		042324	577.55
			Invoice: 167184.1.3				CONCRETE MIXER & SLURRY	
				577.55 101 117062			4269 Las Virgenes Rd	
			Invoice: 167458.1.2				CONCRETE MIXER & SLURRY	
			LISTER RENTS INC	167458.1.2	03/28/2024		042324	313.72
				313.72 701 161700			F/A-Meter Install-Non T	
							CHECK 109731 TOTAL:	891.27
109732	04/23/2024	PRTD	14322 MILES CHEMICAL COMPANY, INC	712492	04/04/2024		042324	1,313.73
			Invoice: 712492				53 GAL SODIUM HYPOCHLORITE & 750 LBS SULFURIC ACID	
				1,313.73 751750 541000			Supplies	
			Invoice: 712935				CR - CONTAINER DEPOSIT	
			MILES CHEMICAL COMPANY, INC	712935	04/10/2024		042324	-305.00
				-305.00 751750 541000			Supplies	
							CHECK 109732 TOTAL:	1,008.73
109733	04/23/2024	PRTD	3605 MITCHELL INSTRUMENT CO.	8004763407	03/28/2024		042324	705.59
			Invoice: 8004763407				ELECTRICAL SAFETY EQUIPMENT	
				705.59 701326 623000			Safety Equip	
							CHECK 109733 TOTAL:	705.59
109734	04/23/2024	PRTD	16754 SUSAN REIFER GORDON	8354	04/01/2024		042324	345.00
			Invoice: 8354				APRIL 2024 INTERIOR PLANT CARE FEE	
				345.00 701001 551500			Outside Services	



A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999 100100 Cash-General  
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
<b>INVOICE DTL DESC</b>								
							CHECK 109734 TOTAL:	345.00
109735	04/23/2024	PRTD	2302 ODP BUSINESS SOLUTIONS LLC	362045270001	04/10/2024		042324	55.26
			Invoice: 362045270001				POST-ITS & STAPLER	
				55.26 701410 620000			Forms, Supplies And Postage	
							CHECK 109735 TOTAL:	55.26
109736	04/23/2024	PRTD	30830 PAYEL TANDON	070231/041124	04/11/2024		042324	2,152.28
			Invoice: 070231/041124				RFND FINAL CR BAL 0002200095-070231	
				2,152.28 101 230500			Deposit Refd Clearing-Billing	
							CHECK 109736 TOTAL:	2,152.28
109737	04/23/2024	PRTD	30673 PINKY'S TIRE SERVICE INC.	198262	04/04/2024		042324	3,331.95
			Invoice: 198262				REPLACE TIRES #709	
				3,331.95 751820 551500			Outside Services	
							CHECK 109737 TOTAL:	3,331.95
109738	04/23/2024	PRTD	2902 QUINN POWER SYSTEM	W0370172646	03/29/2024		042324	1,266.23
			Invoice: W0370172646				PERFORM PM2	
				1,266.23 101600 551500			Outside Services	
			QUINN POWER SYSTEM	W0370172652	03/29/2024		042324	320.00
			Invoice: W0370172652				PERFORM PM2	
				320.00 101600 551500			Outside Services	
							CHECK 109738 TOTAL:	1,586.23
109739	04/23/2024	PRTD	19855 RESOURCE TRENDS, INC.	735	04/03/2024		042324	3,500.00
			Invoice: 735				CLIMATE CHANGE - PHASE 4	
				1,750.00 701121 710500			Dues, Subsc & Memberships	
				1,750.00 701 135500			Prepaid Services	
							CHECK 109739 TOTAL:	3,500.00
109740	04/23/2024	PRTD	17326 RINCON CONSULTANTS, INC.	56135	04/15/2024		042324	842.75
			Invoice: 56135				TAPIA OUTFALL 3/1-3/31/24	
				842.75 754440 900000			Capital Asset Expenses	
							CHECK 109740 TOTAL:	842.75

A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999 100100 Cash-General  
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
109741	04/23/2024	PRTD	30831 SALLY GESSFORD	061550/041124	04/11/2024		042324	33.77
			Invoice: 061550/041124					
				33.77 101 230500			RFND FINAL CR BAL 0000341216-061550 Deposit Refd Clearing-Billing	
							CHECK 109741 TOTAL:	33.77
109742	04/23/2024	PRTD	2948 SMITH PIPE & SUPPLY	4127950	04/05/2024		042324	76.65
			Invoice: 4127950					
				76.65 101800 664000			50 GAL RAIN BARREL PROMO Rain Barrel Program	
							CHECK 109742 TOTAL:	76.65
109743	04/23/2024	PRTD	30117 SOUTHERN CALIFORNIA NEWS GROUP	0000586098	03/31/2024		042324	175.00
			Invoice: 0000586098					
				175.00 101900 660400			DIGITAL AD - MARCH 2024 Public Education Programs	
							CHECK 109743 TOTAL:	175.00
109744	04/23/2024	PRTD	2958 SOUTHERN CALIFORNIA GAS CO (M-bil	14241394924/040924	04/09/2024		042324	15.99
			Invoice: 14241394924/040924					
				15.99 101600 540530			WLK P/S 3/7-4/5/24 1 THERMS Gas	
							CHECK 109744 TOTAL:	15.99
109745	04/23/2024	PRTD	20648 STANTEC CONSULTING SERVICES INC.	2216671	04/03/2024		042324	1,011.92
			Invoice: 2216671					
				1,011.92 701420 621500			FAMS SUBSCRIPTION 3/2-4/3/24 System Support and Maintenance	
							CHECK 109745 TOTAL:	1,011.92
109746	04/23/2024	PRTD	2969 SWRCB ACCOUNTING OFFICE	EA-LA-0324-1533	04/04/2024		042324	6,500.00
			Invoice: EA-LA-0324-1533					
				6,500.00 701341 552000			SWRCB ELAP ASSESSMENT FEE Permits and Fees	
			Invoice: SW-0289671					
				454.50 751810 542000			NPDES FEE 4/1/24-3/31/25 Permits and Fees	
				1,363.50 751 135500			Prepaid Services	
							CHECK 109746 TOTAL:	8,318.00
109747	04/23/2024	PRTD	30534 TAIT ENVIRONMENTAL SERVICES, INC.	956526	04/04/2024		042324	2,500.00
			Invoice: 956526					
				357.14 101100 551500			QRTLTY SAMPLING SRV 2/23/24 Outside Services	
				357.14 101600 551500			Outside Services	



A/P CASH DISBURSEMENTS JOURNAL

CHECK	109751	TOTAL:	1,120.46
NUMBER OF CHECKS	54	*** CASH ACCOUNT TOTAL ***	539,944.57
TOTAL PRINTED CHECKS	COUNT	AMOUNT	
TOTAL EFT'S	50	305,712.53	
	4	234,232.04	
		*** GRAND TOTAL ***	539,944.57

**A/P CASH DISBURSEMENTS JOURNAL**

JOURNAL ENTRIES TO BE CREATED

CLERK: 3296tchau

YEAR PER	JNL	SRC ACCOUNT	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
2024 10	305									
APP 701-200000		04/23/2024	042324	042324			Accounts Payable AP CASH DISBURSEMENTS JOURNAL		140,536.39	
APP 999-100100		04/23/2024	042324	042324			Cash-General AP CASH DISBURSEMENTS JOURNAL			539,944.57
APP 101-200000		04/23/2024	042324	042324			Accounts Payable AP CASH DISBURSEMENTS JOURNAL		201,428.90	
APP 751-200000		04/23/2024	042324	042324			Accounts Payable AP CASH DISBURSEMENTS JOURNAL		45,557.35	
APP 754-200000		04/23/2024	042324	042324			Accounts Payable AP CASH DISBURSEMENTS JOURNAL		151,761.40	
APP 130-200000		04/23/2024	042324	042324			Accounts Payable AP CASH DISBURSEMENTS JOURNAL		660.53	
GENERAL LEDGER TOTAL									539,944.57	539,944.57
APP 999-207010		04/23/2024	042324	042324			Due to/Due FromInternal Svs		140,536.39	
APP 701-100100		04/23/2024	042324	042324			Cash-General			140,536.39
APP 999-201010		04/23/2024	042324	042324			Due to/Due Frm Potable Wtr Ops		201,428.90	
APP 101-100100		04/23/2024	042324	042324			Cash-General			201,428.90
APP 999-207510		04/23/2024	042324	042324			Due to/Due FromJPA Operations		45,557.35	
APP 751-100100		04/23/2024	042324	042324			Cash-General			45,557.35
APP 999-207540		04/23/2024	042324	042324			Due to/Due FromJPA Replacement		151,761.40	
APP 754-100100		04/23/2024	042324	042324			Cash-General			151,761.40
APP 999-201300		04/23/2024	042324	042324			Due to/Due FrmSanitation Ops		660.53	
APP 130-100100		04/23/2024	042324	042324			Cash-General			660.53
SYSTEM GENERATED ENTRIES TOTAL									539,944.57	539,944.57
JOURNAL 2024/10/305 TOTAL									1,079,889.14	1,079,889.14

**A/P CASH DISBURSEMENTS JOURNAL**  
 JOURNAL ENTRIES TO BE CREATED

FUND ACCOUNT	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
101 Potable Water Operations 101-100100 101-200000	2024 10	305	04/23/2024	Cash-General		201,428.90
				Accounts Payable	201,428.90	
				FUND TOTAL	201,428.90	201,428.90
130 Sanitation Operations 130-100100 130-200000	2024 10	305	04/23/2024	Cash-General		660.53
				Accounts Payable	660.53	
				FUND TOTAL	660.53	660.53
701 Internal Service Fund 701-100100 701-200000	2024 10	305	04/23/2024	Cash-General		140,536.39
				Accounts Payable	140,536.39	
				FUND TOTAL	140,536.39	140,536.39
751 JPA Operations 751-100100 751-200000	2024 10	305	04/23/2024	Cash-General		45,557.35
				Accounts Payable	45,557.35	
				FUND TOTAL	45,557.35	45,557.35
754 JPA Replacement 754-100100 754-200000	2024 10	305	04/23/2024	Cash-General		151,761.40
				Accounts Payable	151,761.40	
				FUND TOTAL	151,761.40	151,761.40
999 Pooled Cash 999-100100 999-201010 999-201300 999-207010 999-207510 999-207540	2024 10	305	04/23/2024	Cash-General		539,944.57
				Due to/Due Frm Potable Wtr Ops	201,428.90	
				Due to/Due Frm Sanitation Ops	660.53	
				Due to/Due From Internal Svs	140,536.39	
				Due to/Due From JPA Operations	45,557.35	
				Due to/Due From JPA Replacement	151,761.40	
				FUND TOTAL	539,944.57	539,944.57

**A/P CASH DISBURSEMENTS JOURNAL**  
 JOURNAL ENTRIES TO BE CREATED

FUND		DUE TO	DUE FR
101	Potable Water Operations		201,428.90
130	Sanitation Operations		660.53
701	Internal Service Fund		140,536.39
751	JPA Operations		45,557.35
754	JPA Replacement		151,761.40
999	Pooled Cash		
		539,944.57	
	TOTAL	539,944.57	539,944.57

\*\* END OF REPORT - Generated by Thieu Chau \*\*

## A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999      100100      Cash-General  
 CHECK NO    CHK DATE    TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
<b>INVOICE DTL DESC</b>								
109752	04/30/2024	PRTD	30536 UNIVAR SOLUTIONS INC.	51940103	03/13/2024		042324	9,719.80
Invoice: 51940103				9,719.80	751810	541011	46,000 LB SODIUM BISULFITE Sodium Bisulfite	
			UNIVAR SOLUTIONS INC.	51980495	04/03/2024		042324	9,914.20
Invoice: 51980495				9,914.20	751810	541011	46,920 LB SODIUM BISULFITE Sodium Bisulfite	
							CHECK    109752 TOTAL:	19,634.00
NUMBER OF CHECKS					1	*** CASH ACCOUNT TOTAL ***		19,634.00
TOTAL PRINTED CHECKS					COUNT	AMOUNT		
					1	19,634.00		
							*** GRAND TOTAL ***	19,634.00



**A/P CASH DISBURSEMENTS JOURNAL**

JOURNAL ENTRIES TO BE CREATED

CLERK: 3296tchau

YEAR PER	JNL						ACCOUNT DESC	T	OB	DEBIT	CREDIT
SRC	ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	LINE DESC				
2024	10		430								
APP 751-200000		04/30/2024	042324	042324			Accounts Payable			19,634.00	
							AP CASH DISBURSEMENTS JOURNAL				
APP 999-100100		04/30/2024	042324	042324			Cash-General				19,634.00
							AP CASH DISBURSEMENTS JOURNAL				
							GENERAL LEDGER TOTAL			19,634.00	19,634.00
APP 999-207510		04/30/2024	042324	042324			Due to/Due FromJPA Operations			19,634.00	
APP 751-100100		04/30/2024	042324	042324			Cash-General				19,634.00
							SYSTEM GENERATED ENTRIES TOTAL			19,634.00	19,634.00
							JOURNAL 2024/10/430	TOTAL		39,268.00	39,268.00

## A/P CASH DISBURSEMENTS JOURNAL

JOURNAL ENTRIES TO BE CREATED

FUND	ACCOUNT	YEAR	PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
751	JPA Operations	2024	10	430	04/30/2024			
	751-100100					Cash-General		19,634.00
	751-200000					Accounts Payable	19,634.00	
						FUND TOTAL	19,634.00	19,634.00
999	Pooled Cash	2024	10	430	04/30/2024			
	999-100100					Cash-General		19,634.00
	999-207510					Due to/Due From JPA Operations	19,634.00	
						FUND TOTAL	19,634.00	19,634.00

## A/P CASH DISBURSEMENTS JOURNAL

JOURNAL ENTRIES TO BE CREATED

FUND		DUE TO	DUE FR
751	JPA Operations		19,634.00
999	Pooled Cash	19,634.00	
	TOTAL	19,634.00	19,634.00

\*\* END OF REPORT - Generated by Thieu Chau \*\*

## A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999      100100      Cash-General  
 CHECK NO    CHK DATE    TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
94	04/30/2024	EFT	7421 HAMNER, JEWELL AND ASSOCIATES	203464	04/08/2024		043024	2,919.00
				2,919.00	201440	900000	TWIN LAKES P/S MARCH 2024 Capital Asset Expenses	
							CHECK      94 TOTAL:	2,919.00
95	04/30/2024	EFT	30553 KEYSTONE STRATEGIC PLANNING, LLC	2948A	01/15/2024		043024	5,961.50
				5,961.50	701	231500	CEQA INITIAL STUDY 12/1-12/29/23 Developer Deposits	
			KEYSTONE STRATEGIC PLANNING, LLC	2916A	12/18/2023		043024	5,492.58
				5,492.58	701	231500	CEQA INITIAL STUDY 11/3-11/30/23 Developer Deposits	
			KEYSTONE STRATEGIC PLANNING, LLC	3034	04/04/2024		043024	7,858.50
				7,858.50	701	231500	CEQA INITIAL STUDY 3/4-3/29/24 Developer Deposits	
							CHECK      95 TOTAL:	19,312.58
96	04/30/2024	EFT	30670 SYRUS DEVERS ADVOCACY LLC	1039	04/01/2024		043024	6,500.00
				6,500.00	751840	651600	CLIENT SVCS MARCH 2024 Other Professional Serv	
							CHECK      96 TOTAL:	6,500.00
97	04/30/2024	EFT	21643 VALLEY SOIL, INC.	27573	02/29/2024		043024	1,818.00
				1,818.00	101800	670900	IRRIGATION CONTROLLER INSTALLED 2/22/24 Res. ET Irrigation Controller	
							CHECK      97 TOTAL:	1,818.00
98	04/30/2024	EFT	19685 W. LITTEN INC.	24015	04/15/2024		043024	8,274.40
				8,274.40	751810	678800	SPRAYFIELD 4/7-4/13/24 District Sprayfield	
			W. LITTEN INC.	24016	04/22/2024		043024	9,580.81
				9,580.81	751810	678800	SPRAYFIELD 4/14-4/20/24 District Sprayfield	
							CHECK      98 TOTAL:	17,855.21
104	04/30/2024	PRTD	2727 IDEXX LABORATORIES	3145678032	02/08/2024		043024	4,278.82
				4,278.82	701341	551000	MEDIA, BOTTLES & COMPARATOR Supplies/Material	

## A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999      100100      Cash-General  
 CHECK NO    CHK DATE    TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
					INVOICE DTL DESC			
							CHECK 104 TOTAL:	4,278.82
105	04/30/2024	PRTD	2814 MCMaster-CARR SUPPLY CO	25421700	04/15/2024		043024	300.04
			Invoice: 25421700		ADAPTERS, VALVES & PVC PIPES			
			300.04 751750 541000		Supplies			
							CHECK 105 TOTAL:	300.04
106	04/30/2024	PRTD	7770 AUTOMATIONDIRECT.COM	16354289	04/09/2024		043024	240.90
			Invoice: 16354289		FIELD MOUNT			
			240.90 751810 551000		Supplies/Material			
							CHECK 106 TOTAL:	240.90
107	04/30/2024	PRTD	18914 WECK LABORATORIES, INC.	W4D0717	04/08/2024		043024	1,498.97
			Invoice: W4D0717		PW SAMPLING BI-MONTHLY			
			1,498.97 751750 571520		Other Laboratory Serv			
			Invoice: W4D0718					
			WECK LABORATORIES, INC.	W4D0718	04/08/2024		043024	267.50
			267.50 101300 571520		FAST WATER CT ANNUAL			
					Other Laboratory Serv			
			Invoice: W4D1393					
			WECK LABORATORIES, INC.	W4D1393	04/16/2024		043024	1,498.97
			1,498.97 751750 571520		PW SAMPLING BI-MONTHLY			
					Other Laboratory Serv			
			Invoice: W4D1398					
			WECK LABORATORIES, INC.	W4D1398	04/16/2024		043024	2,734.67
			2,734.67 751750 571520		PW SAMPLING MONTHLY			
					Other Laboratory Serv			
			Invoice: W4D1397					
			WECK LABORATORIES, INC.	W4D1397	04/16/2024		043024	1,498.97
			1,498.97 751750 571520		PW SAMPLING BI-MONTHLY			
					Other Laboratory Serv			
			Invoice: W4D1396					
			WECK LABORATORIES, INC.	W4D1396	04/16/2024		043024	111.96
			111.96 751750 571520		PW SAMPLING WEEKLY			
					Other Laboratory Serv			
			Invoice: W4D0875					
			WECK LABORATORIES, INC.	W4D0875	04/09/2024		043024	8,552.67
			8,552.67 751750 571520		PURE WATER WQM FULL SWEEP &		REDUCED	
					Other Laboratory Serv			
							CHECK 107 TOTAL:	16,163.71
108	04/30/2024	PRTD	20491 BEST BEST & KRIEGER LLP	993814	04/22/2024		043024	8,500.00
			Invoice: 993814		MARCH 2024 FEDERAL LOBBYING			
			8,500.00 751840 651600		Other Professional Serv			

## A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999      100100      Cash-General  
 CHECK NO    CHK DATE    TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
					INVOICE DTL DESC			
							CHECK 108 TOTAL:	8,500.00
109	04/30/2024	PRTD	21594 RECYCLED WOOD PRODUCTS	255283	04/09/2024		043024	1,982.50
			Invoice: 255283		130 YD WOODCHIPS Amendment			
			1,982.50	751820 541080			CHECK 109 TOTAL:	1,982.50
109753	04/30/2024	PRTD	30711 ANIMAL & INSECT PEST MANAGEMENT I	10724D	03/31/2024		043024	1,178.50
			Invoice: 10724D		MARCH 2024 PEST CONTROL SRV			
			485.50	701001 551500	Outside Services			
			158.75	751820 551500	Outside Services			
			101.50	751810 551500	Outside Services			
			57.75	101100 551500	Outside Services			
			39.50	101100 551500	Outside Services			
			335.50	101600 551500	Outside Services			
							CHECK 109753 TOTAL:	1,178.50
109754	04/30/2024	PRTD	30598 ASSURED PARTNERS OF CA INSURANCE S	2360835	04/03/2024		043024	139,030.00
			Invoice: 2360835		AUTO 4/1/24-4/1/25 Prepaid Ins			
			139,030.00	701 135000				
							043024	136,197.60
			Invoice: 2363755		ASSURED PARTNERS OF CA INSURANCE S 2363755			
			136,197.60	701 135000	EXCS-ALLIED 4/1/24-4/1/25 Prepaid Ins			
							043024	6,563.00
			Invoice: 2359452		ASSURED PARTNERS OF CA INSURANCE S 2359452			
			1,818.61	701 135000	CRIME 4/1/24-4/1/25 Prepaid Ins			
			1,676.19	101 135000	Prepaid Ins			
			3,068.20	751 135000	Prepaid Ins			
							043024	15,625.80
			Invoice: 2359455		ASSURED PARTNERS OF CA INSURANCE S 2359455			
			15,625.80	701 135000	CYBER LIAB 4/1/24-4/1/25 Prepaid Ins			
							043024	422,599.26
			Invoice: 2359470		ASSURED PARTNERS OF CA INSURANCE S 2359470			
			117,102.25	701 135000	ERTHQKE/FLD 4/1/24-4/1/25 Prepaid Ins			
			107,931.85	101 135000	Prepaid Ins			
			197,565.16	751 135000	Prepaid Ins			
							043024	89,766.60
			Invoice: 2364237		ASSURED PARTNERS OF CA INSURANCE S 2364237			
			89,766.60	701 135000	EXCS-ENDRNCE 4/1/24-4/1/25 Prepaid Ins			
							043024	199,137.40
			Invoice: 2363762		ASSURED PARTNERS OF CA INSURANCE S 2363762			
					EXCS-GEMINI 4/1/24-4/1/25			



A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999 100100 Cash-General  
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
109757	04/30/2024	PRTD	20655 CANNON CORPORATION	87483-R3	04/11/2024		043024	16,518.38
			Invoice: 87483-R3	16,518.38 301440 900000	JED SMTH, MCCOY TNK REHAB		JANUARY 2024	
					Capital Asset Expenses			
			Invoice: 87934	18,622.50 754440 900000	CM SRVCS MALIBOU LAKE SPHN		RPLCMNT MARCH 2024	18,622.50
					Capital Asset Expenses			
			Invoice: 88115	7,028.50 301440 900000	JED SMITH, MCCOY TNK REHAB		MARCH 2024	7,028.50
					Capital Asset Expenses			
			Invoice: 88135	12,076.66 330440 900000	LIFT STATION NO.1 REHAB		MARCH 2024	12,076.66
					Capital Asset Expenses			
			Invoice: 88145	11,680.75 301440 900000	CORNELL P/S UPRD		MARCH 2024	11,680.75
					Capital Asset Expenses			
					CHECK		109757 TOTAL:	65,926.79
109758	04/30/2024	PRTD	30050 CANON FINANCIAL SERVICES, INC.	32421894	04/12/2024		043024	677.81
			Invoice: 32421894	677.81 701420 620500	APRIL 2024 CANON COPIER LEASE			
					Equip Rental			
					CHECK		109758 TOTAL:	677.81
109759	04/30/2024	PRTD	2541 CITY OF WESTLAKE VILLAGE	WLV-ENG-00102	04/23/2024		043024	8,600.00
			Invoice: WLV-ENG-00102	8,600.00 101700 552000	ENCROACHEMENT PERMIT 23/24-003			
					Permits and Fees			
					CHECK		109759 TOTAL:	8,600.00
109760	04/30/2024	PRTD	30654 CLIENTFIRST TECHNOLOGY CONSULTING	16489	03/31/2024		043024	4,357.50
			Invoice: 16489	4,357.50 701420 651600	MARCH 2024 IT MASTER PLAN			
					Other Professional Serv			
					CHECK		109760 TOTAL:	4,357.50
109761	04/30/2024	PRTD	30827 COMMERCE HOSE & INDUSTRIAL PRODUC	00042777	04/16/2024	2240159	043024	2,665.65
			Invoice: 00042777	2,665.65 701 132000	COPPER & BRASS			
					Storeroom & Truck Inventory			
					CHECK		109761 TOTAL:	2,665.65



A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999      100100      Cash-General  
 CHECK NO    CHK DATE    TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC								
109762	04/30/2024	PRTD	2601 DELL COMPUTER CORP.	10740724583	04/02/2024	2240155	043024	2,146.09
			Invoice: 10740724583					
				2,146.09	701420	543000		
							MONITORS & DOCKING STATIONS Capital Outlay	
							CHECK	109762 TOTAL: 2,146.09
109763	04/30/2024	PRTD	19033 DENOVO VENTURES, LLC	86359	04/01/2024		043024	26,666.19
			Invoice: 86359					
				26,666.19	701420	621500		
							CLOUD SRV/DIST RCVRY APR-JUN 2024 System Support and Maintenance	
							CHECK	109763 TOTAL: 26,666.19
109764	04/30/2024	PRTD	3498 DEPT. OF WATER & POWER - CITY OF	GA82354	04/05/2024		043024	43.75
			Invoice: GA82354					
				43.75	130100	542000		
							SEWER PERMIT MAY 2024 Permits and Fees	
			DEPT. OF WATER & POWER - CITY OF	GA82356	04/05/2024		043024	41.67
			Invoice: GA82356					
				41.67	130100	542000		
							SEWER PERMIT MAY 2024 Permits and Fees	
							CHECK	109764 TOTAL: 85.42
109765	04/30/2024	PRTD	30593 DION & SONS, INC	V207182	04/10/2024		043024	2,851.68
			Invoice: V207182					
				2,851.68	751820	551000		
							165 GAL OIL - RANCHO Supplies/Material	
							CHECK	109765 TOTAL: 2,851.68
109766	04/30/2024	PRTD	21573 EVERBRIDGE, INC	M81402	04/17/2024		043024	13,021.16
			Invoice: M81402					
				13,021.16	701230	660400		
							MASS NOTIFICATION 5/26/24-5/25/25 Public Education Programs	
							CHECK	109766 TOTAL: 13,021.16
109767	04/30/2024	PRTD	19397 FIRST CHOICE SERVICES (DAIOHS USA	493126	04/24/2024		043024	113.59
			Invoice: 493126					
				113.59	701410	620000		
							APRIL 2024 COFFEE SRV - RLV Forms, Supplies And Postage	
			FIRST CHOICE SERVICES (DAIOHS USA	493125	04/24/2024		043024	95.22
			Invoice: 493125					
				95.22	701410	620000		
							APRIL 2024 COFFEE SRV - OPS Forms, Supplies And Postage	
			FIRST CHOICE SERVICES (DAIOHS USA	493127	04/24/2024		043024	130.76
			Invoice: 493127					
				130.76	701410	620000		
							APRIL 2024 COFFEE SRV - TAPIA Forms, Supplies And Postage	

A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999 100100 Cash-General  
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
<b>INVOICE DTL DESC</b>								
							CHECK 109767 TOTAL:	339.57
109768	04/30/2024	PRTD	6770 G.I. INDUSTRIES	0047892-0283-7	04/16/2024		043024	746.56
			Invoice: 0047892-0283-7				DISB TAPIA RAGS 4/1-4/15/24	
				746.56 751810 541500			Outside Services	
			G.I. INDUSTRIES	3113348-0283-3	04/16/2024		043024	1,061.97
			Invoice: 3113348-0283-3				25 YD ROLLOFF DISP 4/1-4/15/24	
				1,061.97 701002 551500			Outside Services	
<b>CHECK 109768 TOTAL:</b>								
<b>1,808.53</b>								
109769	04/30/2024	PRTD	30364 GEOTAB USA, INC	IN377701	03/31/2024		043024	1,499.55
			Invoice: IN377701				PRO PLUS PLAN & SUPPORT MARCH 2024	
				1,499.55 701326 622500			Radio Maintenance Expense	
<b>CHECK 109769 TOTAL:</b>								
<b>1,499.55</b>								
109770	04/30/2024	PRTD	2677 GOVERNMENT FINANCE OFFICERS ASSOC	3148311	04/22/2024		043024	85.00
			Invoice: 3148311				GFOA TRAINING C.JAUREGUI & M.FLORES 6/27/24	
				85.00 701440 683000			Training & Professional Devel	
<b>CHECK 109770 TOTAL:</b>								
<b>85.00</b>								
109771	04/30/2024	PRTD	2701 GRAINGER	9069539634	03/28/2024		043024	8.89
			Invoice: 9069539634				STORAGE TOTE	
				8.89 751750 541000			Supplies	
			GRAINGER	9070252425	03/29/2024		043024	176.65
			Invoice: 9070252425				AIR GUNS	
				176.65 751820 541000			Supplies/Material	
			GRAINGER	9069538529	03/28/2024		043024	55.21
			Invoice: 9069538529				SOAP DISPENSER	
				55.21 701001 551000			Supplies/Material	
			GRAINGER	9069538537	03/28/2024		043024	23.72
			Invoice: 9069538537				BATTERIES	
				23.72 101900 572500			Genl Supplies/Small Tools	
<b>CHECK 109771 TOTAL:</b>								
<b>264.47</b>								
109772	04/30/2024	PRTD	18594 HAROLD BECK & SONS, INC	338541	04/12/2024	2240117	043024	34,265.54
			Invoice: 338541				ROTARY ACTUATOR	
				34,265.54 751820 551000			Supplies/Material	
			HAROLD BECK & SONS, INC	338542	04/12/2024	2240128	043024	9,301.49

A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999 100100 Cash-General  
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
				INVOICE DTL DESC				
Invoice: 338542				9,301.49 751810 551000				
							FILTER EFFLUENT ACTUATOR Supplies/Material	
							CHECK 109772 TOTAL:	43,567.03
109773	04/30/2024	PRTD	2711 HEAL THE BAY	HTB12K	04/19/2024		043024	2,250.00
Invoice: HTB12K							SPNR BRING BACK THE BEACH 5/16/24 REG	
				750.00 751840 678500			Watershed Programs	
				750.00 751840 678500			Watershed Programs	
				750.00 751840 678500			Watershed Programs	
							CHECK 109773 TOTAL:	2,250.00
109774	04/30/2024	PRTD	20856 INTERNATIONAL PRINTING & TYPESETT	23282	04/11/2024		043024	4,999.67
Invoice: 23282							CURRENT FLOW ISSUE#1 2024 Public Education Programs	
				4,999.67 101900 660400				
Invoice: 23291							INTERNATIONAL PRINTING & TYPESETT 23291	
				356.97 701410 620000	04/12/2024		043024	356.97
							SCAN 3 SCREW CONVEYOR BOOKS Forms, Supplies And Postage	
							CHECK 109774 TOTAL:	5,356.64
109775	04/30/2024	PRTD	2611 LA DWP	0176980000/041524	04/15/2024		043024	50.54
Invoice: 0176980000/041524							RECTIFIER 3/15-4/15/24 Energy	
				50.54 101700 540510				
Invoice: 5038501000/041624							LA DWP	
				44.92 101700 540510	04/16/2024		043024	44.92
							RECTIFIER 3/18-4/16/24 Energy	
							CHECK 109775 TOTAL:	95.46
109776	04/30/2024	PRTD	2789 LIEBERT CASSIDY WHITMORE	264625	03/31/2024		043024	1,261.50
Invoice: 264625							LEGAL SERVICES Legal Services	
				1,261.50 701430 650000				
							CHECK 109776 TOTAL:	1,261.50
109777	04/30/2024	PRTD	30834 MALIBU PACIFIC PALISADES CHAMBER	320006000002718083	04/19/2024		043024	2,500.00
Invoice: 320006000002718083							2024 MALIBU STATE OF THE CITY ADDRESS SPONSORSHIP Public Education Programs	
				2,500.00 701230 660400				
							CHECK 109777 TOTAL:	2,500.00

A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999 100100 Cash-General  
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
<b>INVOICE DTL DESC</b>								
109778	04/30/2024	PRTD	30743 MLADEN BUNTICH CONSTRUCTION CO.,	10803/PMT#1	03/27/2024		043024	532,000.00
			Invoice: 10803/PMT#1					
				532,000.00 754440 900000			MALIBOU LAKE SPHN RPLCMNT 2/5-3/27/24 Capital Asset Expenses	
							CHECK 109778 TOTAL:	532,000.00
109779	04/30/2024	PRTD	2839 MOTION INDUSTRIES, INC.	CA22-00757474	04/10/2024		043024	608.12
			Invoice: CA22-00757474					
				608.12 751820 551000			HYDRAULIC OIL FILTERS Supplies/Material	
							CHECK 109779 TOTAL:	608.12
109780	04/30/2024	PRTD	30590 NBS GOVERNMENT FINANCE GROUP	202403-1886	03/31/2024		043024	1,952.63
			Invoice: 202403-1886					
				1,952.63 301001 713100			STANDBY CHARGES 1/1-3/31/24 Standby Chg-Outside Svc	
			Invoice: 202403-1887					
				2,542.50 301001 713100			STANDBY CHARGES 4/1-6/30/24 Standby Chg-Outside Svc	
							CHECK 109780 TOTAL:	4,495.13
109781	04/30/2024	PRTD	18946 PACIFIC ADVANCED CIVIL ENGINEERIN	8443	03/31/2024		043024	15,373.00
			Invoice: 8443					
				15,373.00 754440 900000			TAPIA CLARIFIER REHAB SERVICES THROUGH 3/31/24 Capital Asset Expenses	
			Invoice: 8442					
				10,465.00 754440 900000			DESIGN TAPIA ALUM SULFATE TANK MARCH 2024 Capital Asset Expenses	
							CHECK 109781 TOTAL:	25,838.00
109782	04/30/2024	PRTD	30836 PACIFIC BELL TELEPHONE COMPANY	041924	04/19/2024		043024	23,500.00
			Invoice: 041924					
				23,500.00 101900 714500			SETTLEMENT CLAIM PACIFIC BELL TELEPHONE COMPANY Claims Paid	
							CHECK 109782 TOTAL:	23,500.00
109783	04/30/2024	PRTD	8506 PADRE ASSOCIATES, INC.	2024-684	04/05/2024		043024	10,537.50
			Invoice: 2024-684					
				10,537.50 754440 900000			MONITORING MALIBOU LAKE SPHN MARCH 2024 Capital Asset Expenses	
							CHECK 109783 TOTAL:	10,537.50

A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999 100100 Cash-General  
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
109784	04/30/2024	PRTD	30458 PIONEER AMERICAS, LLC	900401077	04/09/2024		043024	10,555.53
			Invoice: 900401077	10,555.53 751810 541014	4,914 GAL SODIUM HYPOCHLORITE Sodium Hypochlorite			
					CHECK		109784 TOTAL:	10,555.53
109785	04/30/2024	PRTD	2902 QUINN POWER SYSTEM	WON10022173	04/15/2024		043024	4,698.81
			Invoice: WON10022173	4,698.81 701001 551500	REPLACE BATTERY CHARGER Outside Services			
			Invoice: WON10022209	1,191.42 701001 551500	PERFORM PM2 Outside Services			
			Invoice: WON10022210	1,201.24 751820 551500	PERFORM PM2 Outside Services			
					CHECK		109785 TOTAL:	7,091.47
109786	04/30/2024	PRTD	17326 RINCON CONSULTANTS, INC.	55962	04/11/2024		043024	6,997.64
			Invoice: 55962	6,997.64 751830 571520	RANCHO GROUNDWATER MONITORING 3/31/24 Other Laboratory Serv			
					CHECK		109786 TOTAL:	6,997.64
109787	04/30/2024	PRTD	2956 SOUTH COAST AIR QUALITY MGMT DIST	4296675	03/19/2024		043024	168.37
			Invoice: 4296675	168.37 751820 542000	ID#94009 FLAT FEE FY23-24 Permits and Fees			
					CHECK		109787 TOTAL:	168.37
109788	04/30/2024	PRTD	2958 SOUTHERN CALIFORNIA GAS CO (M-bil	06871284003/042224	04/22/2024		043024	13.81
			Invoice: 06871284003/042224	13.81 101101 540530	CONDUIT 3/20-4/17/24 0 THERMS Gas			
					CHECK		109788 TOTAL:	13.81
109789	04/30/2024	PRTD	3789 T & T TRUCK & CRANE SERVICE	0167236-IN	04/15/2024		043024	1,803.00
			Invoice: 0167236-IN	1,803.00 101100 551500	70 TON CRANE SRV 4/10/24 outside Services			
			Invoice: 0167237-IN	1,668.00 751820 551000	70 TON CRANE SRV 4/10/24 Supplies/Material			

## A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999      100100      Cash-General  
 CHECK NO    CHK DATE    TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
<b>INVOICE DTL DESC</b>								
							CHECK 109789 TOTAL:	3,471.00
109790	04/30/2024	PRTD	21137 TESLA, INC.	32619625	04/02/2024		043024	15,216.67
			Invoice: 32619625		RW P/S MARCH 2024 SOLAR		144,920.64 KWH	
				7,608.33 751127 540510	Energy			
				7,608.34 751128 540510	Energy			
							CHECK 109790 TOTAL:	15,216.67
109791	04/30/2024	PRTD	21599 THE ROVISYS COMPANY	92802	04/07/2024		043024	53,415.52
			Invoice: 92802		RLV SCADA IMPLMNTN MARCH 2024		Capital Asset Expenses	
				53,415.52 754440 900000				
			Invoice: 92533					
			THE ROVISYS COMPANY	92533	04/04/2024		043024	51,915.52
					RLV SCADA UPGRD MARCH 2024		Capital Asset Expenses	
				51,915.52 754440 900000				
							CHECK 109791 TOTAL:	105,331.04
109792	04/30/2024	PRTD	20880 TPX COMMUNICATIONS	178796477-0	04/16/2024		043024	9,657.77
			Invoice: 178796477-0		INTERNET SRV 4/16-5/15/24			
				1,546.69 101300 540520	Telephone			
				504.24 130100 540520	Telephone			
				7,392.50 701420 540520	Telephone			
				130.71 101300 540520	Telephone			
				83.63 751820 540520	Telephone			
							CHECK 109792 TOTAL:	9,657.77
109793	04/30/2024	PRTD	19135 TRANSUNION RISK AND ALTERNATIVE D	974571-202403-1	04/01/2024		043024	160.00
			Invoice: 974571-202403-1		MARCH 2024 BAD DEBT SRV			
				160.00 701221 620000	Forms, Supplies And Postage			
							CHECK 109793 TOTAL:	160.00
109794	04/30/2024	PRTD	21252 TYLER TECHNOLOGIES, INC.	045-456927	03/01/2024		043024	206,460.25
			Invoice: 045-456927		APPLICATION SRVS 4/1/24-3/31/25			
				206,460.25 701420 621500	System Support and Maintenance			
							CHECK 109794 TOTAL:	206,460.25
109795	04/30/2024	PRTD	3006 UNDERGROUND SERVICE ALERT	23-2425086	04/01/2024		043024	157.29
			Invoice: 23-2425086		DIG SAFE FEE MARCH 2024			
				157.29 101700 551500	outside Services			
			UNDERGROUND SERVICE ALERT	320240425	04/01/2024		043024	393.25

**A/P CASH DISBURSEMENTS JOURNAL**

CASH ACCOUNT: 999      100100      Cash-General  
 CHECK NO    CHK DATE    TYPE    VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
Invoice: 320240425				393.25	101700	551500	219 TICKETS - MARCH 2024 Outside Services	
							CHECK    109795 TOTAL:	550.54
109796	04/30/2024	PRTD	3035 VWR SCIENTIFIC	8815771868	04/10/2024		043024	129.29
Invoice: 8815771868				129.29	701341	551000	VOLUMETRIC FLASK Supplies/Material	
Invoice: 8815817529				113.18	701341	551000	POTASSIUM SULFATE Supplies/Material	
							CHECK    109796 TOTAL:	242.47
109797	04/30/2024	PRTD	3044 WATEREUSE ASSOCIATION	WRCA_OUTREACH_4	04/12/2024		043024	1,000.00
Invoice: WRCA_OUTREACH_4				1,000.00	701121	710500	WRCA EDUCATIONAL OUTREACH Dues, Subsc & Memberships	
							CHECK    109797 TOTAL:	1,000.00
109798	04/30/2024	PRTD	30527 WORLDWIDE EXPRESS	2404005256	04/03/2024		043024	17.30
Invoice: 2404005256				17.30	701410	620000	OUTGOING UPS FREIGHT Forms, Supplies And Postage	
							CHECK    109798 TOTAL:	17.30
				NUMBER OF CHECKS	57	*** CASH ACCOUNT TOTAL ***		4,255,171.42
				TOTAL PRINTED CHECKS	COUNT	AMOUNT		
				TOTAL EFT'S	52	4,206,766.63		
					5	48,404.79		
				*** GRAND TOTAL ***				4,255,171.42

**A/P CASH DISBURSEMENTS JOURNAL**

JOURNAL ENTRIES TO BE CREATED

CLERK: 3296tchau

YEAR PER	JNL	SRC ACCOUNT	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
2024 10	432									
APP 201-200000		04/30/2024	043024	043024			Accounts Payable		2,919.00	
							AP CASH DISBURSEMENTS JOURNAL			
APP 999-100100		04/30/2024	043024	043024			Cash-General			4,255,171.42
							AP CASH DISBURSEMENTS JOURNAL			
APP 701-200000		04/30/2024	043024	043024			Accounts Payable		2,378,927.95	
							AP CASH DISBURSEMENTS JOURNAL			
APP 751-200000		04/30/2024	043024	043024			Accounts Payable		750,052.42	
							AP CASH DISBURSEMENTS JOURNAL			
APP 101-200000		04/30/2024	043024	043024			Accounts Payable		378,553.93	
							AP CASH DISBURSEMENTS JOURNAL			
APP 301-200000		04/30/2024	043024	043024			Accounts Payable		39,722.76	
							AP CASH DISBURSEMENTS JOURNAL			
APP 754-200000		04/30/2024	043024	043024			Accounts Payable		692,329.04	
							AP CASH DISBURSEMENTS JOURNAL			
APP 330-200000		04/30/2024	043024	043024			Accounts Payable		12,076.66	
							AP CASH DISBURSEMENTS JOURNAL			
APP 130-200000		04/30/2024	043024	043024			Accounts Payable		589.66	
							AP CASH DISBURSEMENTS JOURNAL			
GENERAL LEDGER TOTAL									4,255,171.42	4,255,171.42
APP 999-202010		04/30/2024	043024	043024			Due to/Due FrmPotable wtr Cnst		2,919.00	
							Cash-General			2,919.00
APP 201-100100		04/30/2024	043024	043024			Due to/Due FromInternal Svs		2,378,927.95	
							Cash-General			2,378,927.95
APP 999-207010		04/30/2024	043024	043024			Due to/Due FromJPA Operations		750,052.42	
							Cash-General			750,052.42
APP 701-100100		04/30/2024	043024	043024			Due to/Due Frm Potable wtr Ops		378,553.93	
							Cash-General			378,553.93
APP 999-207510		04/30/2024	043024	043024			Due to/Due FrmPotable wtr Repl		39,722.76	
							Cash-General			39,722.76
APP 751-100100		04/30/2024	043024	043024			Due to/Due FromJPA Replacement		692,329.04	
							Cash-General			692,329.04
APP 999-201010		04/30/2024	043024	043024			Due to/Due FrmSanitat Replace		12,076.66	
							Cash-General			12,076.66
APP 101-100100		04/30/2024	043024	043024						
APP 999-203010		04/30/2024	043024	043024						
APP 301-100100		04/30/2024	043024	043024						
APP 999-207540		04/30/2024	043024	043024						
APP 754-100100		04/30/2024	043024	043024						
APP 999-203300		04/30/2024	043024	043024						



**A/P CASH DISBURSEMENTS JOURNAL**  
**JOURNAL ENTRIES TO BE CREATED**

YEAR PER	JNL					ACCOUNT DESC	T	OB	DEBIT	CREDIT
SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	LINE DESC				
	04/30/2024	043024	043024							
APP 330-100100	04/30/2024	043024	043024			Cash-General			12,076.66	
APP 999-201300	04/30/2024	043024	043024			Due to/Due FrmSanitation Ops		589.66		
APP 130-100100	04/30/2024	043024	043024			Cash-General			589.66	
SYSTEM GENERATED ENTRIES TOTAL								4,255,171.42	4,255,171.42	
JOURNAL 2024/10/432 TOTAL								8,510,342.84	8,510,342.84	

**A/P CASH DISBURSEMENTS JOURNAL**  
**JOURNAL ENTRIES TO BE CREATED**

FUND ACCOUNT	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
101 Potable Water Operations 101-100100 101-200000	2024 10	432	04/30/2024	Cash-General Accounts Payable	378,553.93	378,553.93
FUND TOTAL					378,553.93	378,553.93
130 Sanitation Operations 130-100100 130-200000	2024 10	432	04/30/2024	Cash-General Accounts Payable	589.66	589.66
FUND TOTAL					589.66	589.66
201 Potable Water Construction 201-100100 201-200000	2024 10	432	04/30/2024	Cash-General Accounts Payable	2,919.00	2,919.00
FUND TOTAL					2,919.00	2,919.00
301 Potable Wtr Replacement Fund 301-100100 301-200000	2024 10	432	04/30/2024	Cash-General Accounts Payable	39,722.76	39,722.76
FUND TOTAL					39,722.76	39,722.76
330 Sanitation Replacement 330-100100 330-200000	2024 10	432	04/30/2024	Cash-General Accounts Payable	12,076.66	12,076.66
FUND TOTAL					12,076.66	12,076.66
701 Internal Service Fund 701-100100 701-200000	2024 10	432	04/30/2024	Cash-General Accounts Payable	2,378,927.95	2,378,927.95
FUND TOTAL					2,378,927.95	2,378,927.95
751 JPA Operations 751-100100 751-200000	2024 10	432	04/30/2024	Cash-General Accounts Payable	750,052.42	750,052.42
FUND TOTAL					750,052.42	750,052.42
754 JPA Replacement 754-100100 754-200000	2024 10	432	04/30/2024	Cash-General Accounts Payable	692,329.04	692,329.04
FUND TOTAL					692,329.04	692,329.04
999 Pooled Cash	2024 10	432	04/30/2024			

**A/P CASH DISBURSEMENTS JOURNAL**  
 JOURNAL ENTRIES TO BE CREATED

FUND	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
999-100100				Cash-General		4,255,171.42
999-201010				Due to/Due Frm Potable Wtr Ops	378,553.93	
999-201300				Due to/Due FrmSanitation Ops	589.66	
999-202010				Due to/Due FrmPotable wtr Cnst	2,919.00	
999-203010				Due to/Due FrmPotable wtr Repl	39,722.76	
999-203300				Due to/Due FrmSanitat Replace	12,076.66	
999-207010				Due to/Due FromInternal Sys	2,378,927.95	
999-207510				Due to/Due FromJPA Operations	750,052.42	
999-207540				Due to/Due FromJPA Replacement	692,329.04	
				FUND TOTAL	4,255,171.42	4,255,171.42

**A/P CASH DISBURSEMENTS JOURNAL**  
 JOURNAL ENTRIES TO BE CREATED

FUND		DUE TO	DUE FR
101	Potable Water Operations		378,553.93
130	Sanitation Operations		589.66
201	Potable Water Construction		2,919.00
301	Potable wtr Replacement Fund		39,722.76
330	Sanitation Replacement		12,076.66
701	Internal Service Fund		2,378,927.95
751	JPA Operations		750,052.42
754	JPA Replacement		692,329.04
999	Pooled Cash		
		4,255,171.42	
	TOTAL	4,255,171.42	4,255,171.42

\*\* END OF REPORT - Generated by Thieu Chau \*\*



# Las Virgenes Municipal Water District



## A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999      100100      Cash-General  
 CHECK NO    CHK DATE    TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
<b>INVOICE DTL DESC</b>								
							CHECK 24207 TOTAL:	7.50
24208	04/02/2024	MANL	3352 LAS VIRGENES MUNICIPAL WATER DIST	4911977	03/13/2024		040224A	7.50
	Invoice: 4911977			7.50 701001 540540	FIRE PRCTN #8 2/6-3/7/24			
							CHECK 24208 TOTAL:	7.50
24209	04/02/2024	MANL	3352 LAS VIRGENES MUNICIPAL WATER DIST	4911978	03/13/2024		040224A	428.83
	Invoice: 4911978			428.83 701002 540540	BLDG #2 2/6-3/7/24			
							CHECK 24209 TOTAL:	428.83
24210	04/02/2024	MANL	3352 LAS VIRGENES MUNICIPAL WATER DIST	4911979	03/13/2024		040224A	997.21
	Invoice: 4911979			997.21 701002 540540	BLDG #7 2/6-3/7/24			
							CHECK 24210 TOTAL:	997.21
24211	04/02/2024	MANL	3352 LAS VIRGENES MUNICIPAL WATER DIST	4915541	03/13/2024		040224A	67.32
	Invoice: 4915541			67.32 130100 540540	L/S #2 2/6-3/7/24			
							CHECK 24211 TOTAL:	67.32
24212	04/02/2024	MANL	3352 LAS VIRGENES MUNICIPAL WATER DIST	4915608	03/13/2024		040224A	67.32
	Invoice: 4915608			67.32 130100 540540	L/S #1 2/6-3/7/24			
							CHECK 24212 TOTAL:	67.32
				NUMBER OF CHECKS	13		*** CASH ACCOUNT TOTAL ***	5,483.13
				TOTAL MANUAL CHECKS	COUNT	13	AMOUNT	5,483.13
							*** GRAND TOTAL ***	5,483.13

**A/P CASH DISBURSEMENTS JOURNAL**

JOURNAL ENTRIES TO BE CREATED

CLERK: 3296jcortez

YEAR PER	JNL	SRC ACCOUNT	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
2024 10	21									
APP 101-200000		04/02/2024	040224A	040224			Accounts Payable AP CASH DISBURSEMENTS JOURNAL		67.32	
APP 999-100100		04/02/2024	040224A	040224			Cash-General			5,483.13
APP 751-200000		04/02/2024	040224A	040224			Accounts Payable AP CASH DISBURSEMENTS JOURNAL		3,458.23	
APP 701-200000		04/02/2024	040224A	040224			Accounts Payable AP CASH DISBURSEMENTS JOURNAL		1,822.94	
APP 130-200000		04/02/2024	040224A	040224			Accounts Payable AP CASH DISBURSEMENTS JOURNAL		134.64	
GENERAL LEDGER TOTAL									5,483.13	5,483.13
APP 999-201010		04/02/2024	040224A	040224			Due to/Due Frm Potable Wtr Ops		67.32	
APP 101-100100		04/02/2024	040224A	040224			Cash-General			67.32
APP 999-207510		04/02/2024	040224A	040224			Due to/Due FromJPA Operations		3,458.23	
APP 751-100100		04/02/2024	040224A	040224			Cash-General			3,458.23
APP 999-207010		04/02/2024	040224A	040224			Due to/Due FromInternal Svs		1,822.94	
APP 701-100100		04/02/2024	040224A	040224			Cash-General			1,822.94
APP 999-201300		04/02/2024	040224A	040224			Due to/Due FrmSanitation Ops		134.64	
APP 130-100100		04/02/2024	040224A	040224			Cash-General			134.64
SYSTEM GENERATED ENTRIES TOTAL									5,483.13	5,483.13
JOURNAL 2024/10/21								TOTAL	10,966.26	10,966.26

**A/P CASH DISBURSEMENTS JOURNAL**  
 JOURNAL ENTRIES TO BE CREATED

FUND ACCOUNT	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
101 Potable Water Operations 101-100100 101-200000	2024 10	21	04/02/2024	Cash-General		67.32
				Accounts Payable	67.32	
				FUND TOTAL	67.32	67.32
130 Sanitation Operations 130-100100 130-200000	2024 10	21	04/02/2024	Cash-General		134.64
				Accounts Payable	134.64	
				FUND TOTAL	134.64	134.64
701 Internal Service Fund 701-100100 701-200000	2024 10	21	04/02/2024	Cash-General		1,822.94
				Accounts Payable	1,822.94	
				FUND TOTAL	1,822.94	1,822.94
751 JPA Operations 751-100100 751-200000	2024 10	21	04/02/2024	Cash-General		3,458.23
				Accounts Payable	3,458.23	
				FUND TOTAL	3,458.23	3,458.23
999 Pooled Cash 999-100100 999-201010 999-201300 999-207010 999-207510	2024 10	21	04/02/2024	Cash-General		5,483.13
				Due to/Due Frm Potable Wtr Ops	67.32	
				Due to/Due Frm Sanitation Ops	134.64	
				Due to/Due From Internal Svs	1,822.94	
				Due to/Due From JPA Operations	3,458.23	
				FUND TOTAL	5,483.13	5,483.13



**A/P CASH DISBURSEMENTS JOURNAL**  
 JOURNAL ENTRIES TO BE CREATED

FUND		DUE TO	DUE FR
101	Potable Water Operations		67.32
130	Sanitation Operations		134.64
701	Internal Service Fund		1,822.94
751	JPA Operations		3,458.23
999	Pooled Cash	5,483.13	
TOTAL		5,483.13	5,483.13

\*\* END OF REPORT - Generated by Jessica Cortez \*\*

## A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999      100100      Cash-General  
 CHECK NO    CHK DATE    TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
24213	04/16/2024	MANL	30658 WELLS FARGO BANK	MARCH2024	04/05/2024		041624A	1,901.15
Invoice: MARCH2024							MARCH 2024	
				1,901.15	101001	862500	WFB CLIENT ANALYSIS FEE Other Non-Operating Expense	
							CHECK 24213 TOTAL:	1,901.15
NUMBER OF CHECKS					1	*** CASH ACCOUNT TOTAL ***		1,901.15
						COUNT	AMOUNT	
TOTAL MANUAL CHECKS						1	1,901.15	
							*** GRAND TOTAL ***	1,901.15

**A/P CASH DISBURSEMENTS JOURNAL**

JOURNAL ENTRIES TO BE CREATED

CLERK: 3296jcortez

YEAR PER	JNL	ACCOUNT	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC	T OB	DEBIT	CREDIT
2024 10	214									
APP 101-200000		04/16/2024	041624A	041624			Accounts Payable		1,901.15	
							AP CASH DISBURSEMENTS JOURNAL			
APP 999-100100		04/16/2024	041624A	041624			Cash-General			1,901.15
							AP CASH DISBURSEMENTS JOURNAL			
							GENERAL LEDGER TOTAL		1,901.15	1,901.15
APP 999-201010		04/16/2024	041624A	041624			Due to/Due Frm Potable Wtr Ops		1,901.15	
APP 101-100100		04/16/2024	041624A	041624			Cash-General			1,901.15
							SYSTEM GENERATED ENTRIES TOTAL		1,901.15	1,901.15
							JOURNAL 2024/10/214 TOTAL		3,802.30	3,802.30

**A/P CASH DISBURSEMENTS JOURNAL**  
 JOURNAL ENTRIES TO BE CREATED

FUND	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
101 Potable Water Operations	2024 10	214	04/16/2024	Cash-General		1,901.15
101-100100				Accounts Payable	1,901.15	
101-200000						
				FUND TOTAL	1,901.15	1,901.15
999 Pooled Cash	2024 10	214	04/16/2024	Cash-General		1,901.15
999-100100				Due to/Due Frm Potable Wtr Ops	1,901.15	
999-201010						
				FUND TOTAL	1,901.15	1,901.15

**A/P CASH DISBURSEMENTS JOURNAL**  
JOURNAL ENTRIES TO BE CREATED

FUND		DUE TO	DUE FR
101	Potable Water Operations		1,901.15
999	Pooled Cash	1,901.15	
TOTAL		1,901.15	1,901.15

\*\* END OF REPORT - Generated by Jessica Cortez \*\*



## A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999      100100      Cash-General  
 CHECK NO    CHK DATE    TYPE VENDOR NAME

INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC				
			CHECK    24221 TOTAL :	438.33
NUMBER OF CHECKS	8	***	CASH ACCOUNT TOTAL ***	1,967.46
		COUNT	AMOUNT	
TOTAL MANUAL CHECKS		8	1,967.46	
		***	GRAND TOTAL ***	1,967.46

**A/P CASH DISBURSEMENTS JOURNAL**

JOURNAL ENTRIES TO BE CREATED

CLERK: 3296jcortez

YEAR	PER	JNL	SRC	ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T	OB	DEBIT	CREDIT
2024	10	215	APP	701-200000	04/16/2024	041624B	041624			Accounts Payable AP CASH DISBURSEMENTS JOURNAL			1,361.70	
			APP	999-100100	04/16/2024	041624B	041624			Cash-General AP CASH DISBURSEMENTS JOURNAL				1,967.46
			APP	751-200000	04/16/2024	041624B	041624			Accounts Payable AP CASH DISBURSEMENTS JOURNAL			72.56	
			APP	101-200000	04/16/2024	041624B	041624			Accounts Payable AP CASH DISBURSEMENTS JOURNAL			533.20	
												<b>1,967.46</b>	<b>1,967.46</b>	
												GENERAL LEDGER TOTAL		
			APP	999-207010	04/16/2024	041624B	041624			Due to/Due FromInternal Svcs			1,361.70	
			APP	701-100100	04/16/2024	041624B	041624			Cash-General				1,361.70
			APP	999-207510	04/16/2024	041624B	041624			Due to/Due FromJPA Operations			72.56	
			APP	751-100100	04/16/2024	041624B	041624			Cash-General				72.56
			APP	999-201010	04/16/2024	041624B	041624			Due to/Due Frm Potable Wtr Ops			533.20	
			APP	101-100100	04/16/2024	041624B	041624			Cash-General				533.20
												<b>1,967.46</b>	<b>1,967.46</b>	
												SYSTEM GENERATED ENTRIES TOTAL		
												<b>1,967.46</b>	<b>1,967.46</b>	
												JOURNAL 2024/10/215 TOTAL		
												<b>3,934.92</b>	<b>3,934.92</b>	



**A/P CASH DISBURSEMENTS JOURNAL**  
**JOURNAL ENTRIES TO BE CREATED**

FUND ACCOUNT	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
101 Potable Water Operations 101-100100 101-200000	2024 10	215	04/16/2024	Cash-General		533.20
				Accounts Payable	533.20	
				FUND TOTAL	533.20	533.20
701 Internal Service Fund 701-100100 701-200000	2024 10	215	04/16/2024	Cash-General		1,361.70
				Accounts Payable	1,361.70	
				FUND TOTAL	1,361.70	1,361.70
751 JPA Operations 751-100100 751-200000	2024 10	215	04/16/2024	Cash-General		72.56
				Accounts Payable	72.56	
				FUND TOTAL	72.56	72.56
999 Pooled Cash 999-100100 999-201010 999-207010 999-207510	2024 10	215	04/16/2024	Cash-General		1,967.46
				Due to/Due Frm Potable Wtr Ops	533.20	
				Due to/Due FromInternal Sys	1,361.70	
				Due to/Due FromJPA Operations	72.56	
				FUND TOTAL	1,967.46	1,967.46

## A/P CASH DISBURSEMENTS JOURNAL

JOURNAL ENTRIES TO BE CREATED

FUND		DUE TO	DUE FR
101	Potable Water Operations		533.20
701	Internal Service Fund		1,361.70
751	JPA Operations		72.56
999	Pooled Cash		
	TOTAL	1,967.46	1,967.46

\*\* END OF REPORT - Generated by Jessica Cortez \*\*



# Las Virgenes Municipal Water District



## A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999      100100      Cash-General  
 CHECK NO    CHK DATE    TYPE VENDOR NAME

		INVOICE	INV DATE	PO	CHECK RUN	NET
		INVOICE DTL DESC				
					CHECK 24229 TOTAL:	377.23
24230	04/30/2024	MANL 3352 LAS VIRGENES MUNICIPAL WATER DIST 4936910	04/10/2024		043024A	486.81
	Invoice: 4936910	486.81 751820 540540	RLV 3/7-4/5/24 Water			
					CHECK 24230 TOTAL:	486.81
24231	04/30/2024	MANL 3352 LAS VIRGENES MUNICIPAL WATER DIST 4936891	04/10/2024		043024A	975.32
	Invoice: 4936891	975.32 751810 540540	TAPIA 3/7-4/5/24 Water			
					CHECK 24231 TOTAL:	975.32
24232	04/30/2024	MANL 3352 LAS VIRGENES MUNICIPAL WATER DIST 4936909	04/10/2024		043024A	213.82
	Invoice: 4936909	213.82 751830 540540	RLV FARM 3/7-4/5/24 Water			
					CHECK 24232 TOTAL:	213.82
24233	04/30/2024	MANL 3352 LAS VIRGENES MUNICIPAL WATER DIST 4939749	04/10/2024		043024A	76.66
	Invoice: 4939749	76.66 130100 540540	L/S #1 3/7-4/5/24 Water			
					CHECK 24233 TOTAL:	76.66
24234	04/30/2024	MANL 3352 LAS VIRGENES MUNICIPAL WATER DIST 4936938	04/10/2024		043024A	381.90
	Invoice: 4936938	381.90 701001 540540	BD#8/RW 3/7-4/5/24 Water			
					CHECK 24234 TOTAL:	381.90
		NUMBER OF CHECKS 13	*** CASH ACCOUNT TOTAL ***			4,119.61
		TOTAL MANUAL CHECKS	COUNT 13	AMOUNT 4,119.61		
			*** GRAND TOTAL ***			4,119.61

**A/P CASH DISBURSEMENTS JOURNAL**

JOURNAL ENTRIES TO BE CREATED

CLERK: 3296jcortez

YEAR PER	JNL	SRC ACCOUNT	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
2024 10	427									
APP 101-200000		04/30/2024	043024A	043024			Accounts Payable AP CASH DISBURSEMENTS JOURNAL		67.32	
APP 999-100100		04/30/2024	043024A	043024			Cash-General			4,119.61
APP 701-200000		04/30/2024	043024A	043024			Accounts Payable AP CASH DISBURSEMENTS JOURNAL		1,813.60	
APP 751-200000		04/30/2024	043024A	043024			Accounts Payable AP CASH DISBURSEMENTS JOURNAL		2,094.71	
APP 130-200000		04/30/2024	043024A	043024			Accounts Payable AP CASH DISBURSEMENTS JOURNAL		143.98	
GENERAL LEDGER TOTAL									4,119.61	4,119.61
APP 999-201010		04/30/2024	043024A	043024			Due to/Due Frm Potable Wtr Ops		67.32	
APP 101-100100		04/30/2024	043024A	043024			Cash-General			67.32
APP 999-207010		04/30/2024	043024A	043024			Due to/Due FromInternal Svcs		1,813.60	
APP 701-100100		04/30/2024	043024A	043024			Cash-General			1,813.60
APP 999-207510		04/30/2024	043024A	043024			Due to/Due FromJPA Operations		2,094.71	
APP 751-100100		04/30/2024	043024A	043024			Cash-General			2,094.71
APP 999-201300		04/30/2024	043024A	043024			Due to/Due FrmSanitation Ops		143.98	
APP 130-100100		04/30/2024	043024A	043024			Cash-General			143.98
SYSTEM GENERATED ENTRIES TOTAL									4,119.61	4,119.61
JOURNAL 2024/10/427 TOTAL									8,239.22	8,239.22

**A/P CASH DISBURSEMENTS JOURNAL**  
 JOURNAL ENTRIES TO BE CREATED

FUND ACCOUNT	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
101 Potable Water Operations 101-100100 101-200000	2024 10	427	04/30/2024	Cash-General		67.32
				Accounts Payable	67.32	
				FUND TOTAL	67.32	67.32
130 Sanitation Operations 130-100100 130-200000	2024 10	427	04/30/2024	Cash-General		143.98
				Accounts Payable	143.98	
				FUND TOTAL	143.98	143.98
701 Internal Service Fund 701-100100 701-200000	2024 10	427	04/30/2024	Cash-General		1,813.60
				Accounts Payable	1,813.60	
				FUND TOTAL	1,813.60	1,813.60
751 JPA Operations 751-100100 751-200000	2024 10	427	04/30/2024	Cash-General		2,094.71
				Accounts Payable	2,094.71	
				FUND TOTAL	2,094.71	2,094.71
999 Pooled Cash 999-100100 999-201010 999-201300 999-207010 999-207510	2024 10	427	04/30/2024	Cash-General		4,119.61
				Due to/Due Frm Potable Wtr Ops	67.32	
				Due to/Due FrmSanitation Ops	143.98	
				Due to/Due FromInternal Svs	1,813.60	
				Due to/Due FromJPA Operations	2,094.71	
				FUND TOTAL	4,119.61	4,119.61

**A/P CASH DISBURSEMENTS JOURNAL**  
JOURNAL ENTRIES TO BE CREATED

FUND		DUE TO	DUE FR
101	Potable Water Operations		67.32
130	Sanitation Operations		143.98
701	Internal Service Fund		1,813.60
751	JPA Operations		2,094.71
999	Pooled Cash		
		4,119.61	
	TOTAL	4,119.61	4,119.61

\*\* END OF REPORT - Generated by Jessica Cortez \*\*

## A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999      104520      US Bank - Cash  
 CHECK NO    CHK DATE    TYPE    VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
24235	04/30/2024	MANL	30667 U.S. BANK	14238197	04/25/2024		043024B	3,000.00
Invoice: 14238197								
				3,000.00	101001	862500	US BANK FEE Q/E 03/31/24 Other Non-Operating Expense	
							CHECK    24235 TOTAL:	3,000.00
				NUMBER OF CHECKS	1		*** CASH ACCOUNT TOTAL ***	3,000.00
				TOTAL MANUAL CHECKS		COUNT	AMOUNT	
						1	3,000.00	
							*** GRAND TOTAL ***	3,000.00



**A/P CASH DISBURSEMENTS JOURNAL**

JOURNAL ENTRIES TO BE CREATED

CLERK: 3296jcortez

YEAR PER	JNL	ACCOUNT	JNL	DESC	REF 1	REF 2	REF 3	ACCOUNT	DESC	T	OB	DEBIT	CREDIT
SRC	EFF	DATE	DATE					LINE	DESC				
2024	10		428										
APP 101-200000	04/30/2024	043024B	043024					Accounts Payable				3,000.00	
								AP CASH DISBURSEMENTS JOURNAL					
APP 999-104520	04/30/2024	043024B	043024					US Bank - Cash					3,000.00
								AP CASH DISBURSEMENTS JOURNAL					
								GENERAL LEDGER TOTAL				3,000.00	3,000.00
APP 999-201010	04/30/2024	043024B	043024					Due to/Due Frm Potable Wtr Ops				3,000.00	
APP 101-100100	04/30/2024	043024B	043024					Cash-General					3,000.00
								SYSTEM GENERATED ENTRIES TOTAL				3,000.00	3,000.00
								JOURNAL 2024/10/428	TOTAL			6,000.00	6,000.00

**A/P CASH DISBURSEMENTS JOURNAL**  
 JOURNAL ENTRIES TO BE CREATED

FUND	YEAR	PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
101	2024	10	428	04/30/2024	Potable Water Operations		
					101-100100 Cash-General		3,000.00
					101-200000 Accounts Payable	3,000.00	
					FUND TOTAL	3,000.00	3,000.00
999	2024	10	428	04/30/2024	Pooled Cash		
					999-104520 US Bank - Cash		3,000.00
					999-201010 Due to/Due Frm Potable Wtr Ops	3,000.00	
					FUND TOTAL	3,000.00	3,000.00

**A/P CASH DISBURSEMENTS JOURNAL**  
JOURNAL ENTRIES TO BE CREATED

FUND		DUE TO	DUE FR
101	Potable Water Operations		3,000.00
999	Pooled Cash		
	TOTAL	3,000.00	3,000.00

\*\* END OF REPORT - Generated by Jessica Cortez \*\*

## A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999      100100      Cash-General  
 CHECK NO    CHK DATE    TYPE    VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
68	04/09/2024	WIRE	30545 BOOKY OREN GLOBAL WATER TEHCNOLOG	01/0000306	03/31/2024		040924A	17,500.00
Invoice: 01/0000306				17,500.00	701122	710500		
				K2I QUARTERLY SUBSCRIPTION FEE				
				Dues, Subsc & Memberships				
						CHECK	68 TOTAL:	17,500.00
				NUMBER OF CHECKS	1	*** CASH ACCOUNT TOTAL ***		17,500.00
				TOTAL WIRE TRANSFERS	COUNT	AMOUNT		
					1	17,500.00		
						*** GRAND TOTAL ***		17,500.00

**A/P CASH DISBURSEMENTS JOURNAL**

JOURNAL ENTRIES TO BE CREATED

CLERK: 3296jcortez

YEAR PER	JNL	ACCOUNT	JNL	DESC	REF 1	REF 2	REF 3	ACCOUNT	DESC	T	OB	DEBIT	CREDIT
SRC	EFF	DATE	DATE					LINE					
2024	10		73										
APP 701-200000	04/09/2024	040924A	040924					Accounts Payable				17,500.00	
								AP CASH DISBURSEMENTS JOURNAL					
APP 999-100100	04/09/2024	040924A	040924					Cash-General					17,500.00
								AP CASH DISBURSEMENTS JOURNAL					
								GENERAL LEDGER TOTAL				17,500.00	17,500.00
APP 999-207010	04/09/2024	040924A	040924					Due to/Due FromInternal Svs				17,500.00	
APP 701-100100	04/09/2024	040924A	040924					Cash-General					17,500.00
								SYSTEM GENERATED ENTRIES TOTAL				17,500.00	17,500.00
								JOURNAL 2024/10/73	TOTAL			35,000.00	35,000.00

**A/P CASH DISBURSEMENTS JOURNAL**  
 JOURNAL ENTRIES TO BE CREATED

FUND	YEAR	PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
701 Internal Service Fund	2024	10	73	04/09/2024			
701-100100					Cash-General		17,500.00
701-200000					Accounts Payable	17,500.00	
					FUND TOTAL	17,500.00	17,500.00
999 Pooled Cash	2024	10	73	04/09/2024			
999-100100					Cash-General		17,500.00
999-207010					Due to/Due From Internal Svs	17,500.00	
					FUND TOTAL	17,500.00	17,500.00

**A/P CASH DISBURSEMENTS JOURNAL**  
JOURNAL ENTRIES TO BE CREATED

FUND		DUE TO	DUE FR
701	Internal Service Fund		17,500.00
999	Pooled Cash	17,500.00	
TOTAL		17,500.00	17,500.00

\*\* END OF REPORT - Generated by Jessica Cortez \*\*

## A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999      100100      Cash-General  
 CHECK NO    CHK DATE    TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
78	04/23/2024	WIRE	3384 METROPOLITAN WATER DISTRICT OF S.	11446	04/10/2024		042324B	1,259,539.40
Invoice: 11446					ANALYSIS MWD BILL - MARCH 2024			
				1,055,542.40	101001	500200	Non-Interruptible	
				40,040.00	101001	501200	Capacity Reservation Charge	
				163,957.00	101001	501000	Readiness To Serve	
							CHECK      78 TOTAL:	1,259,539.40
				NUMBER OF CHECKS	1	*** CASH ACCOUNT TOTAL ***		1,259,539.40
				TOTAL WIRE TRANSFERS		COUNT	AMOUNT	
						1	1,259,539.40	
							*** GRAND TOTAL ***	1,259,539.40



**A/P CASH DISBURSEMENTS JOURNAL**

JOURNAL ENTRIES TO BE CREATED

CLERK: 3296jcortez

YEAR PER	JNL	ACCOUNT	JNL	DESC	REF 1	REF 2	REF 3	ACCOUNT	DESC	T	OB	DEBIT	CREDIT
SRC	EFF	DATE	DATE					LINE	DESC				
2024	10		307										
APP 101-200000	04/23/2024	042324B	042324					Accounts Payable				1,259,539.40	
								AP CASH DISBURSEMENTS JOURNAL					
APP 999-100100	04/23/2024	042324B	042324					Cash-General					1,259,539.40
								AP CASH DISBURSEMENTS JOURNAL					
								GENERAL LEDGER TOTAL				1,259,539.40	1,259,539.40
APP 999-201010	04/23/2024	042324B	042324					Due to/Due Frm Potable Wtr Ops				1,259,539.40	
APP 101-100100	04/23/2024	042324B	042324					Cash-General					1,259,539.40
								SYSTEM GENERATED ENTRIES TOTAL				1,259,539.40	1,259,539.40
								JOURNAL 2024/10/307	TOTAL			2,519,078.80	2,519,078.80

## A/P CASH DISBURSEMENTS JOURNAL

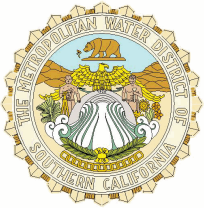
JOURNAL ENTRIES TO BE CREATED

FUND	ACCOUNT	YEAR	PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
101	Potable Water Operations 101-100100 101-200000	2024	10	307	04/23/2024	Cash-General		1,259,539.40
						Accounts Payable	1,259,539.40	
						FUND TOTAL	1,259,539.40	1,259,539.40
999	Pooled Cash 999-100100 999-201010	2024	10	307	04/23/2024	Cash-General		1,259,539.40
						Due to/Due Frm Potable Wtr Ops	1,259,539.40	
						FUND TOTAL	1,259,539.40	1,259,539.40

**A/P CASH DISBURSEMENTS JOURNAL**  
JOURNAL ENTRIES TO BE CREATED

FUND		DUE TO	DUE FR
101	Potable Water Operations		1,259,539.40
999	Pooled Cash	1,259,539.40	
TOTAL		1,259,539.40	1,259,539.40

\*\* END OF REPORT - Generated by Jessica Cortez \*\*



**MWD**  
 METROPOLITAN WATER DISTRICT OF SOUTHERN CALIFORNIA  
 700 North Alameda Street  
 Los Angeles, CA, 90012-2944

**INVOICE**

**Billed To:**

Las Virgenes Municipal Water District



**Service Address**

4232 Las Virgenes Road  
 Calabasas, CA 91302

March 2024	Page No. 1 of 1
Mailed: 04/10/2024	Due Date: 05/31/2024
Invoice Number: 11446	Revision: 0

**NOTICE**

The MWD Administrative Code Section 4507 and 4508 require that payment must be made in "Good Funds" by the due date or the payment will be considered delinquent and an additional charge shall be assessed.

DELIVERIES	Volume (AF)
Total Water Treated Delivered	840.4
Total Water Untreated Delivered	

SALES	Type	Volume (AF)	Rate (\$ /AF)	Total ( \$ )
Full Service	Tier 1 Supply Rate	840.4	\$332.00	\$279,012.80
	System Access Rate	840.4	\$389.00	\$326,915.60
	System Power Rate	840.4	\$182.00	\$152,952.80
	Treatment Surcharge	840.4	\$353.00	\$296,661.20
	SUBTOTAL			\$1,055,542.40

OTHER CHARGES AND CREDITS	Rate (\$ /AF)
Capacity Charge( Payment Schedule: M)	\$40,040.00
Readiness To Serve Charge( Payment Schedule: M)	\$163,957.00
SUBTOTAL	\$203,997.00

ADDITIONAL INFORMATION	Volume (AF)	Tier1 %	Peak Day	Flow (CFS)
Capacity Charge			8/5/2021	42.9
Purchase Order Firm Delivery To Date (Jan 2015 to Dec 2024)	167,986.5			
Tier 1 Annual Limit (For Current Calendar Year)	24,359.0			
Tier 1 YTD Deliveries (For Current Calendar Year)	2,195.5	9.0		
Tier 1 Current Month Deliveries	840.4			
Purchase Order Commitment (Jan 2015 to Dec 2024)	146,151.0			

**INVOICE TOTAL**

Volume AF	Amount Now Due
<b>840.4</b>	<b>\$1,259,539.40</b>

Note: Amount Due is based on highlighted fields



**MWD**

METROPOLITAN WATER DISTRICT OF SOUTHERN CALIFORNIA

700 North Alameda Street

Los Angeles, CA, 90012-2944

**INVOICE DETAIL**

NOTICE
<p>The MWD Administrative Code Section 4507 and 4508 require that payment must be made in "Good Funds" by the due date or the payment will be considered delinquent and an additional charge shall be assessed.</p>

IN ACCORDANCE WITH READINGS AND BILLING DATA LISTED BELOW

Agency Name	Invoice No.	Rev.	Bill Period	Page No.	Mailed On	Due On
Las Virgenes Municipal Water District	11446	0	March 2024	1 of 2	04-10-24	05-31-24

Meter No LV-01

Treated Domestic	Constant	Previous Reading	Current Reading	Volume (Cu. Ft.)	Rate Desc.
Chatsworth St. and Andora Ave.	100	23300638	23397689	9705100	Unbundled

--- DELIVERIES ---

	Rate Per AF	Volume AF	Amount
Tier 1 Supply Rate	332.00	222.8	73,969.60
System Access Rate	389.00	222.8	86,669.20
System Power Rate	182.00	222.8	40,549.60
Treatment Surcharge	353.00	222.8	78,648.40
<b>Delivery Subtotal</b>		222.8	279,836.80
<b>LV-01 Total</b>		<b>222.8</b>	<b>279,836.80</b>

Meter No LV-02

Treated Domestic	Constant	Previous Reading	Current Reading	Volume (Cu. Ft.)	Rate Desc.
Terminus of Calababas Feeder	1,000	23655475	23680834	25359000	Unbundled

--- DELIVERIES ---

	Rate Per AF	Volume AF	Amount
Tier 1 Supply Rate	332.00	582.2	193,290.40
System Access Rate	389.00	582.2	226,475.80
System Power Rate	182.00	582.2	105,960.40
Treatment Surcharge	353.00	582.2	205,516.60
Mar 2024, meter under 10% flow Tier 1 Supply Rate	332.00	1.4	464.80
Mar 2024, meter under 10% flow System Access Rate	389.00	1.4	544.60
Mar 2024, meter under 10% flow System Power Rate	182.00	1.4	254.80
Mar 2024, meter under 10% flow Treatment Surcharge	353.00	1.4	494.20
<b>Delivery Subtotal</b>		583.6	733,001.60
<b>LV-02 Total</b>		<b>583.6</b>	<b>733,001.60</b>

Meter No LV-03

Treated Domestic	Constant	Previous Reading	Current Reading	Volume (Cu. Ft.)	Rate Desc.
Chatsworth Park	10	95900844	96049165	1483210	Unbundled

--- DELIVERIES ---

	Rate Per AF	Volume AF	Amount
Tier 1 Supply Rate	332.00	34.0	11,288.00
System Access Rate	389.00	34.0	13,226.00
System Power Rate	182.00	34.0	6,188.00
Treatment Surcharge	353.00	34.0	12,002.00
<b>Delivery Subtotal</b>		34.0	42,704.00
<b>LV-03 Total</b>		<b>34.0</b>	<b>42,704.00</b>

--- OTHER CHARGES AND CREDITS ---

Amount  
**141**

Agency Name	Invoice No.	Rev.	Bill Period	Page No.	Mailed On	Due On
Las Virgenes Municipal Water District	11446	0	March 2024	2 of 2	04-10-24	05-31-24

--- OTHER CHARGES AND CREDITS ---

Amount

Capacity Charge for current calendar year	40,040.00
Readiness to Serve Charge for current fiscal year	163,957.00

VOLUME TOTAL	INVOICE TOTAL
<b>840.4</b>	<b>\$1,259,539.40</b>

This invoice was printed on 4/10/2024 at 7:18:27AM



THE METROPOLITAN WATER DISTRICT  
of SOUTHERN CALIFORNIA  
700 North Alameda Street  
Los Angeles, CA 90012-2944  
<http://www.mwdh2o.com/>

**SUMMARY OF PROGRAM DEMANDS BY WATER DESCRIPTION IN ACRE FEET  
BASED ON HISTORICAL WATER DELIVERIES  
INVOICE COVER SHEET  
For the Fiscal Year 2023 - 2024**

**LV - Las Virgenes Municipal Water District**

<b>DELIVERIES</b>													
MWD Water	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Year Bal
<b>Program: BASIC</b>													
<b>TREATED FULL SERVICE</b>													
Subtotal	1,846.2	1,597.4	1,338.2	1,417.4	1,414.5	1,001.6	601.6	643.1	840.4	0.0	0.0	0.0	10,700.4
<b>TREATED FULL SERVICE AGENCY TRANSFER</b>													
Subtotal	0.0	0.0	0.0	0.0	0.0	0.0	110.4	0.0	0.0	0.0	0.0	0.0	110.4
<b>TREATED INTERRUPTIBLE (HISTORICAL)</b>													
Subtotal	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
<b>BASIC Total</b>	<b>1,846.2</b>	<b>1,597.4</b>	<b>1,338.2</b>	<b>1,417.4</b>	<b>1,414.5</b>	<b>1,001.6</b>	<b>712.0</b>	<b>643.1</b>	<b>840.4</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>10,810.8</b>
<b>MWD Water Total</b>	<b>1,846.2</b>	<b>1,597.4</b>	<b>1,338.2</b>	<b>1,417.4</b>	<b>1,414.5</b>	<b>1,001.6</b>	<b>712.0</b>	<b>643.1</b>	<b>840.4</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>10,810.8</b>

<b>STORAGE - CYC</b>															
<b>Program: CYC Version: CC03 Impl_Code: 001</b>															
	Begin Bal	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Year Bal	End Bal
<b>Deliveries</b>	0.0	0.0	0.0	0.0	0.0	0.0	546.4	0.0	0.0	0.0	0.0	0.0	0.0	546.4	546.4
<b>Sales</b>	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
<b>Adj/Losses</b>	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
<b>Total</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>546.4</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>546.4</b>	<b>546.4</b>

## A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999      100100      Cash-General  
 CHECK NO    CHK DATE    TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
79	04/23/2024	WIRE	30445 KEY GOVERNMENT FINANCE INC	5032149	04/03/2024		042324A	62,156.25
Invoice: 5032149							INTEREST AMI/AMR PROJECT 5/1/24	
				62,156.25	301001	860000	Misc Interest Expense	
							CHECK 79 TOTAL:	62,156.25
				NUMBER OF CHECKS	1	*** CASH ACCOUNT TOTAL ***		62,156.25
				TOTAL WIRE TRANSFERS		COUNT	AMOUNT	
						1	62,156.25	
						*** GRAND TOTAL ***		62,156.25



**A/P CASH DISBURSEMENTS JOURNAL**

JOURNAL ENTRIES TO BE CREATED

CLERK: 3296jcortez

YEAR PER	JNL						ACCOUNT DESC	T	OB	DEBIT	CREDIT
SRC	ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	LINE DESC				
2024	10	289									
APP 301-200000		04/23/2024	042324A	042324			Accounts Payable			62,156.25	
							AP CASH DISBURSEMENTS JOURNAL				
APP 999-100100		04/23/2024	042324A	042324			Cash-General				62,156.25
							AP CASH DISBURSEMENTS JOURNAL				
							GENERAL LEDGER TOTAL			62,156.25	62,156.25
APP 999-203010		04/23/2024	042324A	042324			Due to/Due FrmPotable wtr Rep1			62,156.25	
APP 301-100100		04/23/2024	042324A	042324			Cash-General				62,156.25
							SYSTEM GENERATED ENTRIES TOTAL			62,156.25	62,156.25
							JOURNAL 2024/10/289	TOTAL		124,312.50	124,312.50

**A/P CASH DISBURSEMENTS JOURNAL**  
 JOURNAL ENTRIES TO BE CREATED

FUND	ACCOUNT	YEAR	PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
301	Potable wtr Replacement Fund 301-100100 301-200000	2024	10	289	04/23/2024	Cash-General		62,156.25
						Accounts Payable	62,156.25	
						FUND TOTAL	62,156.25	62,156.25
999	Pooled Cash 999-100100 999-203010	2024	10	289	04/23/2024	Cash-General		62,156.25
						Due to/Due FrmPotable wtr Rep1	62,156.25	
						FUND TOTAL	62,156.25	62,156.25

## A/P CASH DISBURSEMENTS JOURNAL

JOURNAL ENTRIES TO BE CREATED

FUND		DUE TO	DUE FR
301	Potable Wtr Replacement Fund		62,156.25
999	Pooled Cash	62,156.25	
TOTAL		62,156.25	62,156.25

\*\* END OF REPORT - Generated by Jessica Cortez \*\*



**LAS VIRGENES MUNICIPAL WATER DISTRICT**  
4232 Las Virgenes Road, Calabasas CA 91302

**MINUTES**  
**REGULAR MEETING**

---

9:00 AM

April 16, 2024

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance to the Flag was led by Adán Ortega, Jr.

**1. CALL TO ORDER AND ROLL CALL**

The meeting was called to order at **9:02 a.m.** by Board President Lewitt in the Board Room at Las Virgenes Municipal Water District headquarters at 4232 Las Virgenes Road, Calabasas, California 91302. Josie Guzman, Clerk of the Board, conducted the roll call.

Present: Directors Charles Caspary, Andy Coradeschi, Jay Lewitt, and Len Polan.

Absent: Gary Burns

Staff Present: David Pedersen, General Manager  
Joe McDermott, Director of Engineering and External Affairs  
Don Patterson, Director of Finance and Administration  
Eric Schlageter, Interim Director of Facilities and Operations  
Josie Guzman, Clerk of the Board  
Steven O'Neill, District Counsel

**2. APPROVAL OF AGENDA**

Director Polan moved to approve the agenda. Motion seconded by Director Coradeschi. Motion carried 4-0 by the following vote:

AYES: Caspary, Coradeschi, Lewitt, Polan

NOES: None  
ABSTAIN: None  
ABSENT: Burns

### **3. PUBLIC COMMENTS**

Paul Blair addressed Closed Session Item 13A, Claim by Paul and Susy Blair. He stated that his 17-year-old son drove through the area of the water main break and mudslide, and a tree fell onto the vehicle. He also stated that his son did not see any emergency vehicles when the incident occurred, and he took a photograph. He also stated that his son saw a park ranger drive by who asked if he was fine. He asked the Board to consider reimbursing his \$1,000 insurance deductible for the repairs to his vehicle as this was an unexpected event.

Joe McDermott, Director of Engineering and External Affairs, introduced new employee Shane Johnson, Field Operations Technician I. The Board welcomed Mr. Johnson to the District.

Eric Schlageter, Interim Director of Facilities and Operations, introduced new employee Dario Guevara Lopez, Electrical and Instrumentation Technician I. The Board welcomed Mr. Lopez to the District.

Mr. Schlageter also introduced Bryan Payan, Water Distribution Operator I. The Board welcomed Mr. Payan to the District.

### **4. CONSENT CALENDAR**

Director Polan asked to pull Item 4G for discussion.

**A List of Demands: April 16, 2024: Receive and file**

**B Minutes Regular Meeting of April 2, 2024: Approve**

**C Directors' Per Diem: March 2024: Ratify**

**D Statement of Revenues, Expenses, and Changes in Net Position:  
February 2024**

**Receive and file the Statement of Revenues, Expenses, and Changes in Net Position for the period ending on February 29, 2024.**

**E Fiscal Year 2022-23 Single Audit Report on Federal Awards**

**Receive and file the Fiscal Year 2022-23 Single Audit Report on Federal Awards.**

**F Tyler Technologies Software and Maintenance Agreement: Renewal**

**Authorize the General Manager to execute a one-year agreement, in the amount of \$240,000, with Tyler Technologies with four one-year renewal options based on an annual escalator not to exceed five percent; and authorize an additional one-time fee, in the amount of \$33,219, for implementation of the Accounts Receivable module of Tyler Enterprise ERP System.**

Director Polan moved to approve Consent Calendar Items 4A through 4F. Motion seconded by Director Coradeschi. Motion carried 4-0 by the following vote:

AYES: Caspary, Coradeschi, Lewitt, Polan

NOES: None

ABSTAIN: None

ABSENT: Burns

#### **4. CONSENT CALENDAR – SEPARATE ACTION ITEM**

##### **G Water Main Breaks at 5745 Parkmor Road and Valley Circle Boulevard near Dorie Drive: Continuation of Emergency Declaration**

**Approve the continuation of an emergency declaration due to a 12-inch water main break at 5745 Parkmor Road in the City of Calabasas and a 30-inch water main break along Valley Circle Boulevard near Dorie Drive in West Hills.**

General Manager David Pedersen responded to a question regarding the status of the water main breaks by stating that repairs to the water main break along Valley Circle Boulevard were completed, and staff would bring back an information item with the final costs. He also stated that repairs to the water main break on Parkmor Road were more complex, and staff would provide an update at the next Board meeting.

Director Polan moved to approve Item 4G. Motion seconded by Director Caspary. Motion carried 4-0 by the following vote:

AYES: Caspary, Coradeschi, Lewitt, Polan

NOES: None

ABSTAIN: None

ABSENT: Burns

#### **5. ILLUSTRATIVE AND/OR VERBAL PRESENTATION AGENDA ITEMS**

##### **A Presentation by MWD Board Chair Adán Ortega, Jr., General Manager Adel Hagekhalil, and Executive Officer/Assistant General Manager Deven Upadhyay on MWD’s Climate Adaption Master Plan for Water (CAMP4W) and Related Water Supply and Affordability Issues**

Board President Lewitt welcomed and introduced Adán Ortega, Jr., MWD Chairman of the Board; Adel Hagekhalil, MWD CEO/General Manager; Deven Upadhyay, MWD Executive Officer/Assistant General Manager; and Liz Crosson, MWD Chief Sustainability, Innovation and Resilience Officer. He noted that the District purchases its water supply from MWD, and the District was concerned with resiliency and ensuring that there was enough water for its customers. He stated that the District was working on the development of the Pure Water Project Las Virgenes-Triunfo, and pursuing ocean well technology. He thanked the MWD Board for approving Local Resources Program funding for the Pure Water Project Las Virgenes-Triunfo, and for advancing the Sepulveda Feeder Pump Station Project.

Mr. Ortega acknowledged MWD Representative Glen Peterson for his role in the approval of MWD's biennial budget. He read from his prepared statement, and addressed reliance on the Colorado River; increased water levels at Lake Mead through investments in conservation and supply offsets; the decline in water consumption and water sales, which were addressed in MWD's adopted biennial budget; and MWD's new business model, Climate Action Master Plan for Water (CAMP4W).

Mr. Hagekhalil acknowledged MWD Representative Glen Peterson for his institutional knowledge and advocacy, and General Manager David Pedersen for his efforts on water reuse and climate adaptation. He stated that MWD managed water through smart water management, integration, innovation, and inclusion. He addressed the need for water storage, conveyance, recycled water supply, and conservation. He also stated that MWD was moving forward with conveyance and projects to provide additional water supplies to the eastern portion of the MWD service area. He noted that MWD built the Antelope Valley-East Kern (AVEK) Water Agency underground storage to provide water storage south of the Delta, and would work on connecting directly to the western branch of the State Water Project. He noted that MWD representatives discussed investing in climate resiliency and a bond measure with elected officials in Sacramento. He also stated that MWD would launch a discussion on how to create funding to move forward in a fair and equitable manner and address inequities.

Mr. Upadhyay provided a PowerPoint presentation regarding MWD's new facilities and programs, cost effective projects providing timely relief for implementation, and projects targeted for improvements.

Ms. Crosson continued the presentation, including the CAMP4W business plan, climate impacts on operations and water supply, climate change impacts beyond drought, MWD Board priorities influencing multiple CAMP4W outcomes, climate decision-making framework, CAMP4W evolution, and CAMP4W next steps.

A discussion ensued regarding support for the AVEK underground storage, MWD Inspection Trips, and the possibility of the District and the four local cities subsidizing inspection trips.

## **B MWD Representative Report**

Glen Peterson, MWD Representative, reported that the MWD Board awarded a contract for laboratory equipment for the Water Quality Laboratory; authorized an agreement for final design for the Prestressed Concrete Cylinder Pipe Rehabilitation Program for the Sepulveda Feeder; expressed support for broadening priorities to include funding for Delta levee maintenance in the state's climate resiliency bond proposals; authorized Local Resources Program agreements for the Las Virgenes-Triunfo Pure Water Project, Eastern Municipal Water District's Perris North Basin Groundwater Contamination Prevention and Remediation Program, Los Angeles Department of Water and Power's Groundwater Replenishment Project, and Municipal Water District of Orange County and South Coast Water District for the Doheny Ocean Desalination Project; approved the Fiscal Year 2024-25 and Fiscal Year 2025-26 Biennial Budget with overall rate increases of 8.5 percent in Calendar Year 2025 and 8.5 percent in Calendar Year 2026, and setting the Ad Valorem property tax rate at .007 percent; and approved funding for MWD inspection tours.

## **C Legislative and Regulatory Updates**

Jeremy Wolf, Legislative Program Manager, provided an overview of the State Legislative Symposium held on April 10th in Sacramento. He noted that meetings were held with staff from Assemblymembers Jesse Gabriel, Jacqui Irwin, and Pilar Schiavo's offices, and with Senator Howard Stern.

Board President Lewitt stated that he reiterated to the elected officials that the District was a water district without water, and he shared the District's efforts to diversify its water portfolio and education activities.

Director Coradeschi stated that the group reiterated to the elected officials the history of the Pure Water Project Las Virgenes-Triunfo.

Director Caspary stated that the trip was an opportunity to meet the elected officials' staff, and he acknowledged District staff for scheduling meetings.

Mr. Wolf reported that discussions were held with Assemblywoman Irwin regarding the Delta Conveyance, ocean wells, per- and polyfluoroalkyl substances (PFAS), climate resilience bonds, and an update regarding the Pure Water Project Las Virgenes-Triunfo. He provided an update regarding the state budget and noted that budget reductions would not be reflected in the legislation until June, and it was not likely that state funding would be provided this year for the Pure Water Project Las Virgenes-Triunfo. He provided an update regarding climate resilience bond bills AB 1567 (Garcia) and SB 867 (Allen), and stated that Governor Gavin Newsom



announced that the state had an \$18 billion capacity for bonds; therefore, a climate resilience bond would only be estimated in the \$6 billion to \$7 billion range. He stated that staff was monitoring AB 2079 (Bennett), which would place restrictions on large scale capacity wells and over-drafted basins. and would create a new process outside of the Sustainable Groundwater Management Act (SGMA) framework. He also stated that staff was monitoring AB 2257 (Wilson), which would require exhausting all administrative remedies before filing a lawsuit under Proposition 218, and AB 1827 (Papan), regarding local government fees and charges for water and higher-consumptive water parcels. He noted that AB 2614 (Ramos) would provide significant power to tribal water rights, and if passed, would impact the Bay Delta Plan and the voluntary agreements, which could impact the amount of water available from the State Water Project. He also reported that the U.S. Environmental Protection Agency (EPA) announced the final national drinking water regulations for six types of PFAS. He also reported that California salmon fishing was banned for the second year in a row in order to protect the dwindling salmon population. He also reported that Senator Steven Bradford announced his campaign for Lieutenant Governor in 2026.

#### **D 2024 Rate Comparison Study**

Joe McDermott, Director of Engineering and External Affairs, provided a PowerPoint presentation regarding the 2024 Rate Comparison Study, which compared residential water and sanitation rates with neighboring agencies.

### **6. TREASURER**

Director Coradeschi stated that he reviewed the expenditures and suggested increased messaging on MWD's rate increases.

### **7. BOARD OF DIRECTORS**

#### **A Los Angeles County Water Plan: Adoption**

**Pass, approve, and adopt proposed Resolution No. 2637, adopting the Los Angeles County Water Plan.**

#### **RESOLUTION NO. 2637**

#### **A RESOLUTION OF THE BOARD OF DIRECTORS OF LAS VIRGENES MUNICIPAL WATER DISTRICT ADOPTING THE LOS ANGELES COUNTY WATER PLAN**

(Reference is hereby made to Resolution No. 2637 on file in the District's Resolution Book and by this reference the same is incorporated herein.)

General Manager David Pedersen presented the report.

Director Coradeschi moved to approve Item 7A. Motion seconded by Director Caspary.

A discussion ensued regarding the use of water from the groundwater basin underneath Westlake Village and Agoura Hills, which would be part of the water supply augmentation for the Pure Water Project Las Virgenes-Triunfo.

Motion carried 4-0 by the following vote:

AYES: Caspary, Coradeschi, Lewitt, Polan

NOES: None

ABSTAIN: None

ABSENT: Burns

## **8. FINANCE AND ADMINISTRATION**

### **A Annual Review of District's Investment, Financial, and Debt Management Policies.**

**Review and provide feedback on the District's Investment, Financial, and Debt Management Policies.**

Don Patterson, Director of Finance and Administration, presented the report. He responded to a request to insert the word "or" between the words "issue" and "utilize" under 5.0 – Prohibited Debt by stating that he would do so.

## **9. ENGINEERING AND EXTERNAL AFFAIRS**

### **A Potable Water Pipeline Condition Assessment, Rehabilitation, and Replacement Study: Award**

**Accept the proposal from HDR Engineering, Inc., and authorize the General Manager to execute a professional services agreement, in the amount of \$263,940, for the Potable Water Pipeline Condition Assessment, Rehabilitation, and Replacement Study.**

Joe McDermott, Director of Engineering and External Affairs, presented the report.

Director Caspary moved to approve Item 9A. Motion seconded by Director Polan.

Motion carried 4-0 by the following vote:

AYES: Caspary, Coradeschi, Lewitt, Polan

NOES: None

ABSTAIN: None

ABSENT: Burns

**B Cornell Pump Station Improvement Project: Construction Award**

**Award a construction contract to Pacific Hydrotech Corporation, in the amount of \$5,464,100, and reject all remaining bids upon receipt of duly executed documents for the Cornell Pump Station Improvement Project: re-appropriate funding from CIP Job No. 10556 – Interconnection with Calleguas Municipal Water District in the amount of \$1,500,000, CIP Job No. 10672 – Stationary Emergency Generators in the amount of \$500,000, and CIP Job No. 10430 – Twin Lakes Pump Station Pipeline in the amount of \$976,918, to CIP Job. No. 10655 – Cornell Pump Station Improvement Project; authorize the General Manager to execute Contract Amendment No. 2 with Cannon Corporation, in the amount of \$66,106, for additional design services associated with the pump station building upgrades, and authorize the General Manager to execute a Memorandum of Agreement with the City of Agoura Hills, in an amount not to exceed \$220,000, for reimbursement of the water main relocation, hardscaping, and exterior building upgrade costs associated with the City’s Ladyface Greenway Project.**

Alex Leu, Senior Engineer, presented the report.

Director Caspary moved to approve Item 9B. Motion seconded by Director Polan.

A discussion ensued regarding the proposed Memorandum of Understanding with the City of Agoura Hills, and the re-appropriation of funding from capital improvement projects that were completed.

Motion carried 4-0 by the following vote:

AYES: Caspary, Coradeschi, Lewitt, Polan

NOES: None

ABSTAIN: None

ABSENT: Burns

**C Taxpayer Protection and Government Accountability Act: Oppose**

**Oppose the Taxpayer Protection and Government Accountability Act.**

Jeremy Wolf, Legislative Program Manager, presented the report.

Don Patterson, Director of Finance and Administration, discussed potential impacts to the District for setting rates pursuant to the California Constitution.

Steve O’Neill, District Counsel, noted that all of his clients were opposed as the initiative would introduce levels of uncertainty and would be retroactive to 2022.

Director Polan moved to approve Item 9C. Motion seconded by Director Coradeschi.

A discussion ensued regarding the District signing onto coalition letters to oppose the initiative, and the inability for the District to spend funds to influence voters regarding the initiative.

Motion carried 4-0 by the following vote:

AYES: Caspary, Coradeschi, Lewitt, Polan

NOES: None

ABSTAIN: None

ABSENT: Burns

## 10. **NON-ACTION ITEMS**

### **A Organization Reports**

Director Caspary reported that he attended the Association of California Water Agencies (ACWA) Legislative Symposium and ACWA State Legislative Committee Meetings April 10th and 11th. He noted that three bills were introduced regarding the California Air Resources Board's (CARB) proposed advanced clean fleet regulations to exempt local governments and establish an appeals advisory committee. He stated that ACWA was supporting changes to the *Making Conservation as a California Way of Life* regulations to allow water agencies an additional five years to comply with the requirements. He noted that the May 10th ACWA State Legislative Committee meeting was canceled and would be rescheduled.

### **B Director's Reports on Outside Meetings**

None.

### **C General Manager Reports**

#### (1) General Business

General Manager David Pedersen reported that the creek avoidance period began on April 15th, and discharge would be prohibited to Malibu Creek from the Tapia Water Reclamation Facility (Tapia). He also reported that a kickoff meeting for the Pure Water Project Las Virgenes- Triunfo Progressive Design-Build Team was held April 11th, and two JPA Board workshops regarding architectural elements would be scheduled. He noted that staff participated in booths at the Great Race of Agoura Hills and Calabasas Earth Day events on April 13th, which were well attended. He reminded that Board that the May 6th JPA and May 7th LVMWD Board Meetings would be canceled due to conflicts with the ACWA Spring Conference.

Veronica Hurtado, Water Reclamation Manager, responded to a question regarding the disposal strategy for recycled water during the creek avoidance period by stating that recycled water would be sent to the recycled water distribution system, otherwise it would be sent to the sprayfields or the 005 effluent outfall to the Los

Angeles River system.

(2) Follow-Up Items

None.

**D Directors' Comments**

None.

**11. FUTURE AGENDA ITEMS**

None.

**12. PUBLIC COMMENTS**

None.

**13. CLOSED SESSION**

**A Conference with District Counsel – Anticipated Litigation (Government Code Section 54956.9(d)(2): Two Items**

**Tort claims by Paul and Susy Blair, and Sean and Angie Murphy**

**B Conference with District Counsel – Existing Litigation (Government Code Section 54956.9):**

**San Diego County Water Authority v. Metropolitan Water District of Southern California (Lead Case No. CPF-14-514004 consolidated with Case Nos. CPF-16-515282 and CPF 18-516389)**

The Board recessed to Closed Session at **12:02 p.m.** and reconvened to Open Session at **12:50 p.m.**

Steven O'Neill, District Counsel, reported that the Board met in Closed Session for Items 13A and 13B. He stated that the Board voted to approve payment on the tort claim by Paul and Susy Blair up to \$1,000 towards the claimant's insurance deductible. He also stated that no formal actions were taken on the tort claim by Sean and Angie Murphy nor San Diego County Water Authority v. Metropolitan Water District of Southern California.

**14. OPEN SESSION AND ADJOURNMENT**

Seeing no further business to come before the Board, the meeting was duly adjourned at **12:51 p.m.**

---

Jay Lewitt, President  
Board of Directors  
Las Virgenes Municipal Water District

ATTEST:

---


Gary Burns, Secretary  
Board of Directors  
Las Virgenes Municipal Water District

(SEAL)

May 2, 2024

To: Payroll

From: David W. Pedersen  
General Manager

DocuSigned by:  
  
12C6BE2E4EC44E2...

**RE: Per Diem Request – April 2024**

Attached are the Director statements of attendance for meetings, conferences, and miscellaneous functions, which are summarized in the table below. If you have any questions, please contact me. Thank you.

On January 16, 2024, the Board adopted Ordinance No. 286, amending the per diem rate to \$245.

	<u>Director</u>	<u>No. of Meetings</u>	<u>Rate</u>	<u>Total</u>
22040	Gary Burns	5	\$245.00	\$1,225.00
8014	Charles Caspary	6	\$245.00	\$1,470.00
22039	Andy Coradeschi	7	\$245.00	\$1,715.00
19447	Jay Lewitt	8	\$245.00	\$1,960.00
18856	Leonard Polan	5	\$245.00	\$1,225.00

\*LVMWD Code Section 2-2.106(a): “not exceeding a total of ten (10) days in any calendar month”

\*\*LVMWD Code Section 2-2.106(b): MWD director “not exceeding a total of ten (10) additional days in any calendar month.”













**Glen Peterson, Director**

*Metropolitan Water District of Southern California*

2936 Triunfo Canyon Rd

Agoura, CA. 91301

email: glenpsop@icloud.com

# INVOICE

**DATE:** 05/02/24  
**INVOICE #** 65  
**FOR:** Director fees

**Bill To:**

**Las Virgenes Municipal Water District**

4232 Las Virgenes Rd

Calabasas, CA. 91302

attn: Josie Guzman, Clerk of the Board

818-251-2100

Date	Description	fee
4/4/2024	Northern Caucus and Bay Delta Committee	\$245.00
4/8/2024	Committee Meetings	\$245.00
4/9/2024	Board Meeting and Committee meetings	\$245.00
4/15/2024	Bay Delta Committee	\$245.00
4/16/2024	Report to LV Board	\$245.00
4/23/2024	Committee Meetings	\$245.00
4/24/2024	Camp4 Water Committee	\$245.00
4/29/2024	Bay Delta Committee	\$245.00
<b>TOTAL</b>		<b>\$1,960.00</b>

Make Check payable to Glen Peterson

**Thank you for the opportunity to serve**



**DATE:** May 21, 2024  
**TO:** Board of Directors  
**FROM:** Finance and Administration

---

**SUBJECT: Monthly Cash and Investment Report: March 2024**

---

**SUMMARY:**

During the month of March 2024, the value of the District's total cash and investments increased from \$139,882,055, held on February 28, 2024, to \$141,012,851. The total held in the District's investment portfolio increased from \$137,719,174 to \$139,642,841 at book value. Two investments matured, and three investments were purchased. The book value of the District's investment portfolio increased from \$89,523,358 to \$89,789,094. The value of the District's Local Agency Investment Fund (LAIF) account was unchanged at \$4,991,442, and the District's California Asset Management Program (CAMP) account increased to \$43,819,541. The remaining funds were held in the District's checking and money market accounts.

**RECOMMENDATION(S):**

Receive and file the Monthly Cash and Investment Report for March 2024.

**DISCUSSION:**

As of March 31, 2024, the District held \$141,012,851 in its cash and investment accounts at book value, up 0.80% month-over-month. The majority of the funds were held in the District's self-managed investment account, which had a March 31st book value of \$89,789,094. CAMP held the majority of the remaining funds, in the amount of \$43,819,541. LAIF held \$4,991,442, and the remaining portion was held in the District's checking and money market accounts. The annualized yield of the District's investment portfolio was 2.71 percent in March, up from 2.68 percent in February. The annualized yield on the District's CAMP funds was 5.48 percent, down two basis points from February. The annualized yield on the District's LAIF funds was 4.23 percent, up 11 basis points from February. The combined total yield on the District's accounts was 3.67 percent in March, unchanged from February.

The following investments were purchased in March:

- 03/06/24 – Morgan Stanly Private Bank insured CD, in the amount of \$244,000, and a maturity of 03/06/29; YTM 4.350 percent.

- 03/12/24 – FAMCA agency bullet, in the amount of \$1,000,000, and a maturity of 03/12/29; YTM 4.150 percent.
- 03/26/24 – FNMA callable agency, in the amount of \$1,000,000, and a maturity of 03/26/27; YTM 5.150 percent.

The following investments matured during March:

- 03/08/24 – FHLB agency bond, in the amount of \$1,000,000; YTM 2.625 percent.
- 03/31/24 – Treasury bond, in the amount of \$1,000,000; YTM 5.096 percent.

There were no transactions posted in the District's LAIF account.

The following transactions were posted in the District's CAMP account:

- 03/26/24 – Withdraw in the amount of \$640,000.
- 03/28/24 – Deposit in the amount of \$1,500,000.
- 03/28/24 – Monthly interest in the amount of \$199,713.

The District's investments are in compliance with the adopted Investment Policy, and the District has sufficient funds to meet expenditures during the next six months from funds held in local agency investment pool liquid accounts.

#### Cash Analysis:

Another important aspect of the Monthly Cash and Investment Report is to monitor the District's performance as compared to its adopted Financial Policies. Attachment B shows the District's total cash and investments as of March 31, 2023, and compares the balances to the adopted Financial Policies. As shown for March, the Potable Water Enterprise had \$15.3 million available for capital projects, the Sanitation Enterprise had \$4.2 million funds available for capital, and the Recycled Water Enterprise had \$14.3 million available for capital. The Board has assigned \$15 million in potable water funds, \$10 million in recycled water funds and \$10 million in sanitation funds for the Pure Water Project Las Virgenes-Triunfo.

Prepared by: Donald Patterson, Director of Finance and Administration

#### **ATTACHMENTS:**

[LVMWD Investment Portfolio 03.31.2024.pdf](#)  
[Investment\\_Report\\_Definitions.pdf](#)  
[Cash Report - Mar 2024.pdf](#)



**LAS VIRGENES MUNICIPAL WATER DISTRICT  
MONTHLY CASH AND INVESTMENT REPORT  
MARCH 31, 2024**

District investments are included in this report and all investments, except those relating to debt issues and deferred compensation programs funds, conform to District investment policy. All investment transactions within the period covered by this report, except for the exceptions noted above, conform to District Investment policy. Deferred compensation program funds are not included in this report; their investment is directed by individual employees participating in the deferred compensation program and not by the District. Debt issue funds are included in this report; their investment is controlled by specific provisions of the issuance documents and not by the District."

"The deposits and investments of the District safeguard the principal and maintain the liquidity needs of the District, providing the District with the ability to meet expenditure requirements for the next six months. The maturity dates are compatible with foreseeable cash flow requirements. The deposits and investments can be easily and rapidly converted into cash without substantial loss of value."

Fund Name	Face Amount/Shares	Market Value	Book Value	% of Portfolio	YTM @ Cost	Days To Maturity
1   Investments	90,321,000.00	87,132,997.36	89,789,093.74	63.67	2.71	856
2   LAIF	4,991,441.61	4,991,441.61	4,991,441.61	3.54	4.23	1
3   CAMP	43,819,541.23	43,819,541.23	43,819,541.23	31.07	5.48	1
4   US Bank Blackrock	1,042,764.67	1,042,764.67	1,042,764.67	0.74	5.19	1
5   Wells Fargo Operating	1,370,009.81	1,370,009.81	1,370,009.81	0.97	5.17	1
<b>Total / Average</b>	<b>141,544,757.32</b>	<b>138,356,754.68</b>	<b>141,012,851.06</b>	<b>100.00</b>	<b>3.67</b>	<b>545</b>

\_\_\_\_\_  
David W. Pedersen, General Manager

\_\_\_\_\_  
Date

\_\_\_\_\_  
Andy Coradeschi, Treasurer

\_\_\_\_\_  
Date





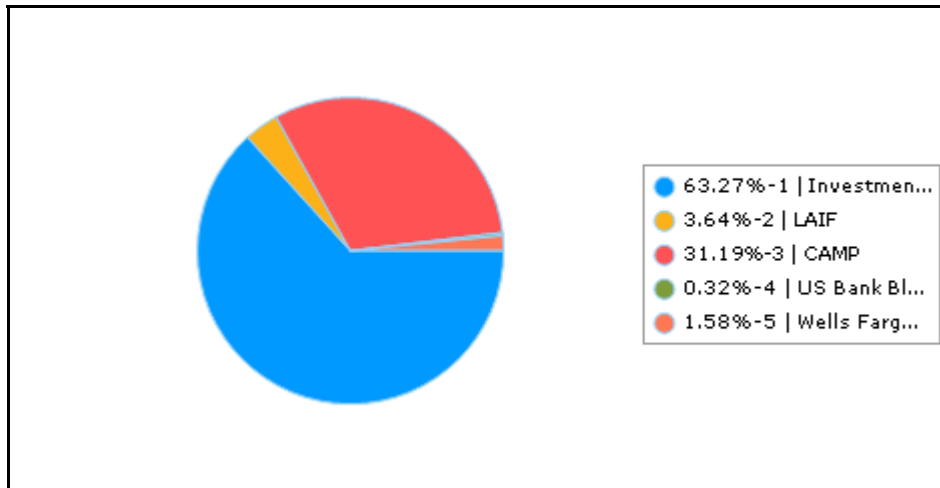
## Las Virgenes Municipal Water District CA Distribution by Main Fund - Market Value All Portfolios

Begin Date: 2/29/2024, End Date: 3/31/2024

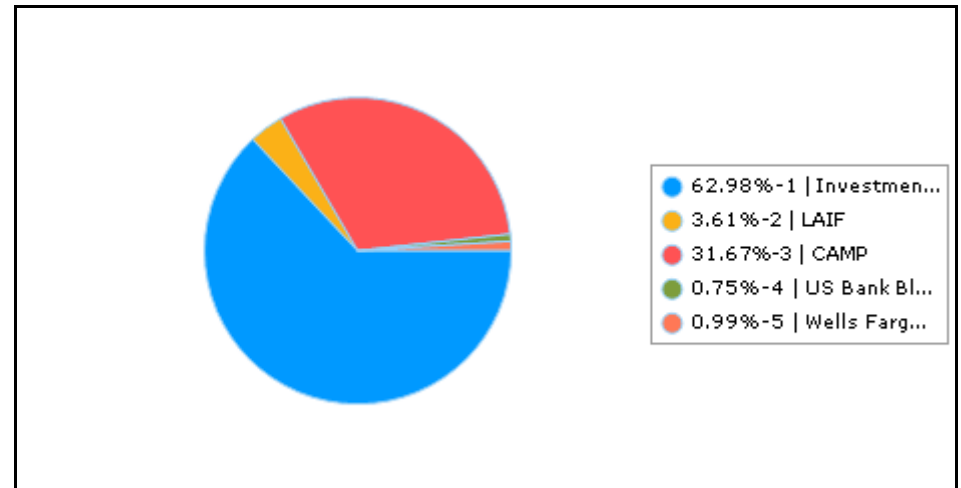
### Main Fund Allocation

Main Fund	Market Value 2/29/2024	% of Portfolio 2/29/2024	Market Value 3/31/2024	% of Portfolio 3/31/2024
1   Investments	86,755,542.46	63.27	87,132,997.36	62.98
2   LAIF	4,991,441.61	3.64	4,991,441.61	3.61
3   CAMP	42,768,305.73	31.19	43,819,541.23	31.67
4   US Bank Blackrock	436,069.76	0.32	1,042,764.67	0.75
5   Wells Fargo Operating	2,162,879.79	1.58	1,370,009.81	0.99
<b>Total / Average</b>	<b>137,114,239.35</b>	<b>100.00</b>	<b>138,356,754.68</b>	<b>100.00</b>

### Portfolio Holdings as of 2/29/2024



### Portfolio Holdings as of 3/31/2024





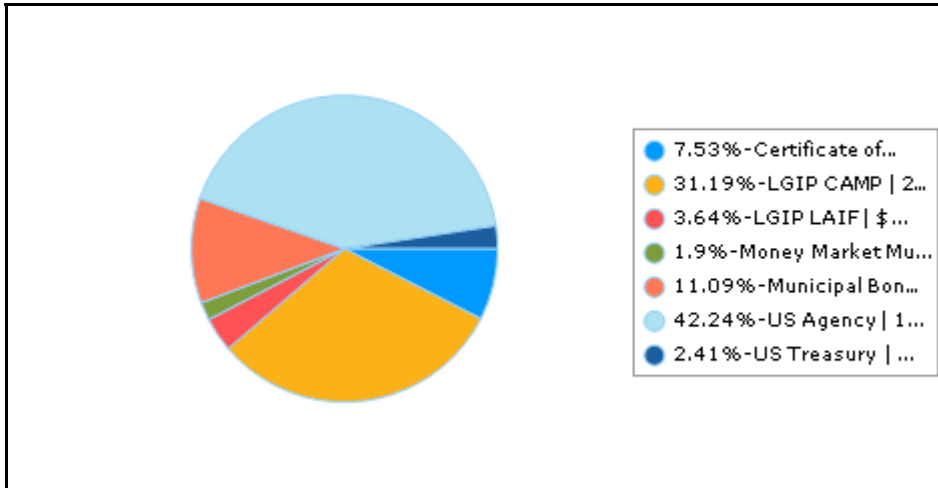
## Las Virgenes Municipal Water District CA Distribution by Asset Category - Market Value All Portfolios

Begin Date: 2/29/2024, End Date: 3/31/2024

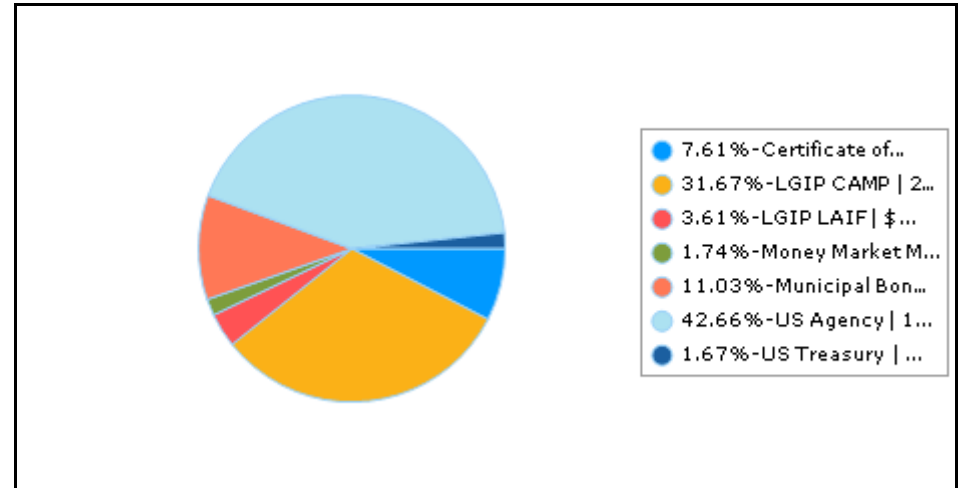
### Asset Category Allocation

Asset Category	Market Value 2/29/2024	% of Portfolio 2/29/2024	Market Value 3/31/2024	% of Portfolio 3/31/2024
Certificate of Deposit   25 %	10,330,772.86	7.53	10,533,940.31	7.61
LGIP CAMP   25 %	42,768,305.73	31.19	43,819,541.23	31.67
LGIP LAIF   \$ 65M	4,991,441.61	3.64	4,991,441.61	3.61
Money Market Mutual Funds   20 %	2,598,949.55	1.90	2,412,774.48	1.74
Municipal Bonds   100 %	15,205,815.10	11.09	15,259,832.80	11.03
US Agency   100 %	57,919,349.50	42.24	59,029,779.25	42.66
US Treasury   100 %	3,299,605.00	2.41	2,309,445.00	1.67
<b>Total / Average</b>	<b>137,114,239.35</b>	<b>100.00</b>	<b>138,356,754.68</b>	<b>100.00</b>

**Portfolio Holdings as of 2/29/2024**



**Portfolio Holdings as of 3/31/2024**



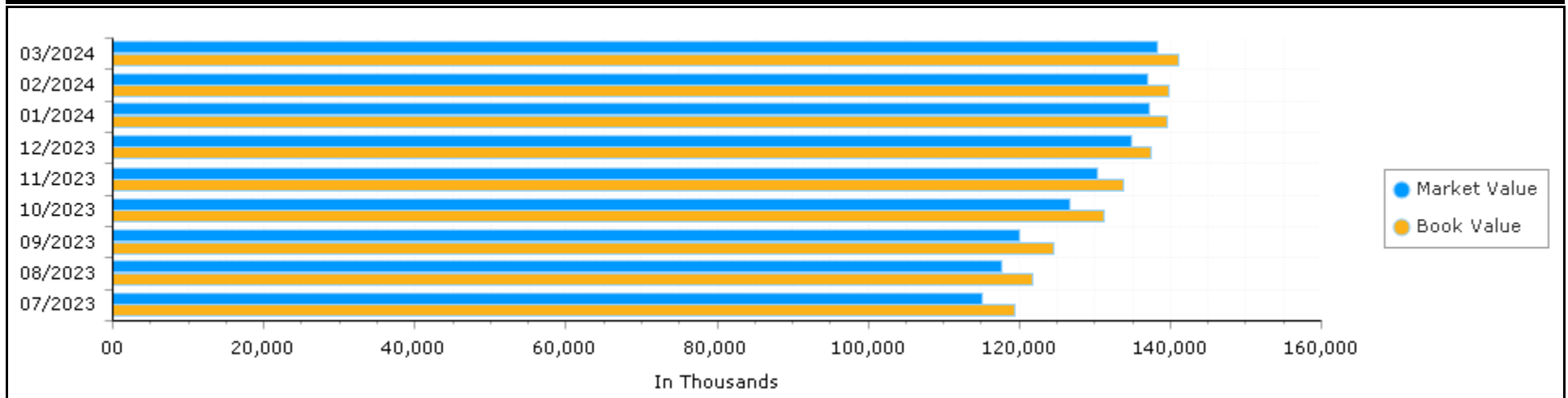


## Las Virgenes Municipal Water District CA Portfolio Summary by Month All Portfolios

Begin Date: 7/31/2023, End Date: 3/31/2024

Month	Market Value	Book Value	Unrealized Gain/Loss	YTM @ Cost	YTM @ Market	Duration	Days To Maturity
7/31/2023	115,119,377.73	119,323,626.02	-4,204,248.29	3.07	5.06	1.53	585
8/31/2023	117,701,877.84	121,783,997.72	-4,082,119.88	3.21	5.09	1.50	570
9/30/2023	120,107,835.39	124,469,249.78	-4,361,414.39	3.35	5.23	1.48	556
10/31/2023	126,767,554.75	131,139,007.45	-4,371,452.70	3.55	5.32	1.38	529
11/30/2023	130,358,044.20	133,849,123.16	-3,491,078.96	3.62	5.13	1.42	542
12/31/2023	134,853,491.38	137,409,526.69	-2,556,035.31	3.64	4.88	1.39	527
1/31/2024	137,252,790.48	139,545,104.92	-2,292,314.44	3.65	4.84	1.34	516
2/29/2024	137,114,239.35	139,882,054.88	-2,767,815.53	3.67	5.01	1.42	548
3/31/2024	138,356,754.68	141,012,851.06	-2,656,096.38	3.67	4.96	1.42	548
Total / Average	128,625,773.98	132,046,060.19	-3,420,286.21	3.50	5.05	1.43	546

**Market Value / Book Value Comparison**





## Las Virgenes Municipal Water District CA Total Rate of Return - Book Value by Month All Portfolios

Begin Date: 7/31/2023, End Date: 3/31/2024

Month	Beginning BV + Accrued Interest	Interest Earned During Period-BV	Realized Gain/Loss-BV	Investment Income-BV	Average Capital Base-BV	TRR-BV	Annualized TRR-BV	Treasury 3 Year
7/31/2023	120,911,028.30	347,411.65	0.00	347,411.65	120,218,436.94	0.29	3.52	4.47
8/31/2023	119,806,998.50	289,124.64	0.00	289,124.64	120,193,396.72	0.24	2.93	4.59
9/30/2023	122,291,592.72	302,443.55	0.00	302,443.55	122,357,101.39	0.25	3.01	4.74
10/31/2023	124,871,362.19	354,084.06	0.00	354,084.06	127,608,631.12	0.28	3.38	4.89
11/30/2023	131,560,408.82	349,775.09	0.00	349,775.09	132,838,118.83	0.26	3.21	4.64
12/31/2023	134,289,433.15	393,115.91	0.00	393,115.91	135,094,004.38	0.29	3.55	4.19
1/31/2024	137,872,545.92	434,366.94	0.00	434,366.94	137,779,615.42	0.32	3.85	4.11
2/29/2024	140,043,719.53	394,965.98	0.00	394,965.98	139,448,959.42	0.28	3.45	4.33
3/31/2024	140,412,552.17	405,507.83	0.00	405,507.83	140,048,919.79	0.29	3.53	4.38
<b>Total/Average</b>	<b>120,911,028.30</b>	<b>3,270,795.65</b>	<b>0.00</b>	<b>3,270,795.65</b>	<b>129,839,912.35</b>	<b>2.52</b>	<b>3.37</b>	<b>4.48</b>



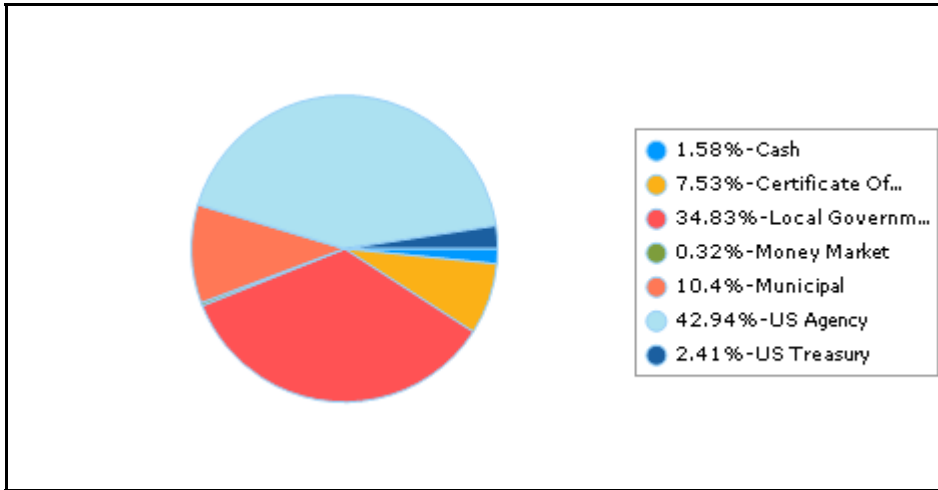
## Las Virgenes Municipal Water District CA Distribution by Security Sector - Market Value All Portfolios

Begin Date: 2/29/2024, End Date: 3/31/2024

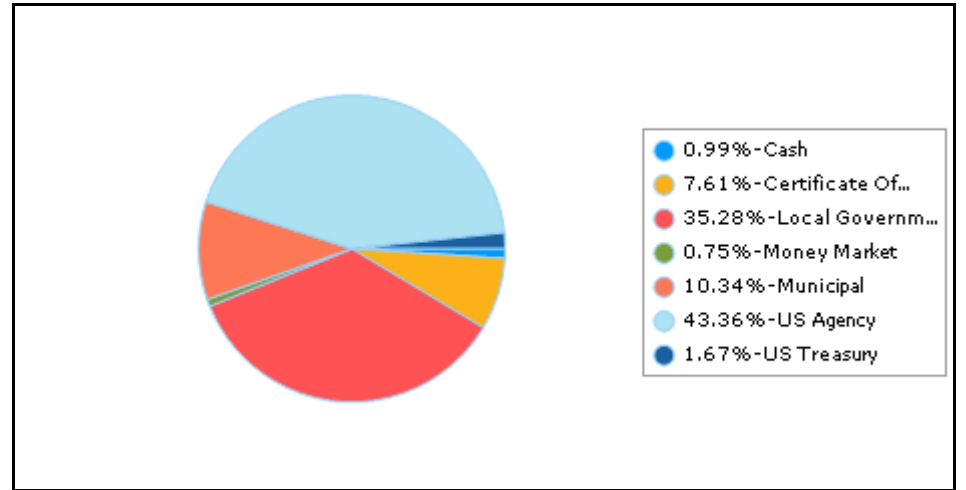
### Security Sector Allocation

Security Sector	Market Value 2/29/2024	% of Portfolio 2/29/2024	Market Value 3/31/2024	% of Portfolio 3/31/2024
Cash	2,162,879.79	1.58	1,370,009.81	0.99
Certificate Of Deposit	10,330,772.86	7.53	10,533,940.31	7.61
Local Government Investment Pool	47,759,747.34	34.83	48,810,982.84	35.28
Money Market	436,069.76	0.32	1,042,764.67	0.75
Municipal	14,254,405.10	10.40	14,304,682.80	10.34
US Agency	58,870,759.50	42.94	59,984,929.25	43.36
US Treasury	3,299,605.00	2.41	2,309,445.00	1.67
<b>Total / Average</b>	<b>137,114,239.35</b>	<b>100.00</b>	<b>138,356,754.68</b>	<b>100.00</b>

#### Portfolio Holdings as of 2/29/2024



#### Portfolio Holdings as of 3/31/2024





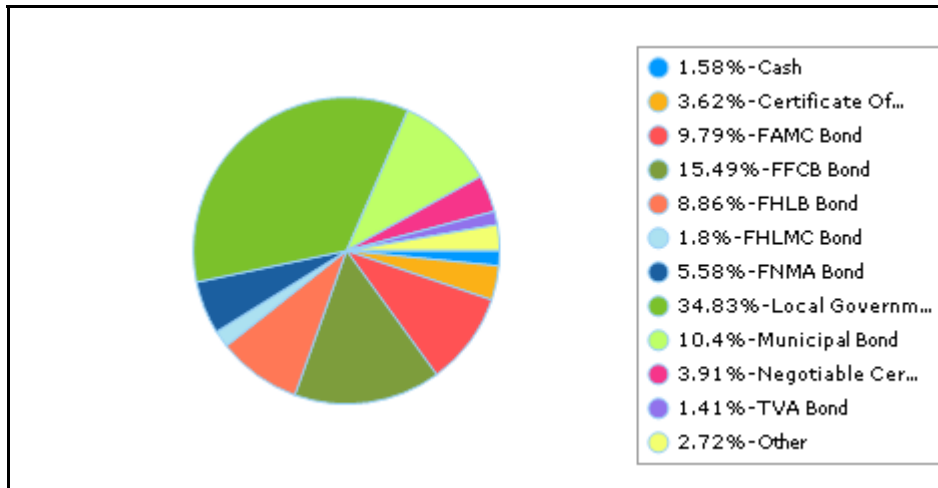
## Las Virgenes Municipal Water District CA Distribution by Security Type - Market Value All Portfolios

Begin Date: 2/29/2024, End Date: 3/31/2024

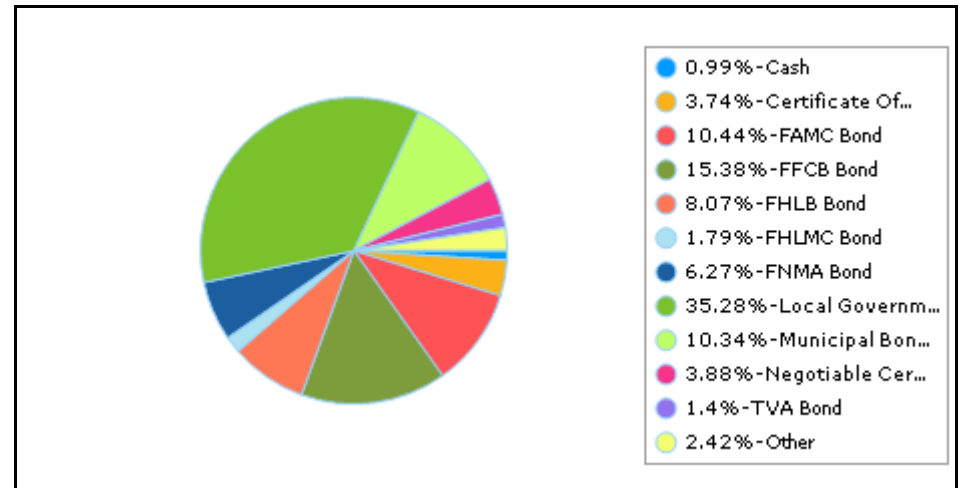
### Security Type Allocation

Security Type	Market Value 2/29/2024	% of Portfolio 2/29/2024	Market Value 3/31/2024	% of Portfolio 3/31/2024
Cash	2,162,879.79	1.58	1,370,009.81	0.99
Certificate Of Deposit	4,967,504.99	3.62	5,169,576.25	3.74
FAMC Bond	13,420,640.00	9.79	14,450,560.00	10.44
FFCB Bond	21,241,180.00	15.49	21,279,720.00	15.38
FHLB Bond	12,151,680.50	8.86	11,170,033.25	8.07
FHLMC Bond	2,468,572.00	1.80	2,473,236.00	1.79
FNMA Bond	7,652,957.00	5.58	8,674,760.00	6.27
Local Government Investment Pool	47,759,747.34	34.83	48,810,982.84	35.28
Municipal Bond	14,254,405.10	10.40	14,304,682.80	10.34
Negotiable Certificate Of Deposit	5,363,267.87	3.91	5,364,364.06	3.88
TVA Bond	1,935,730.00	1.41	1,936,620.00	1.40
Other	3,735,674.76	2.72	3,352,209.67	2.42
<b>Total / Average</b>	<b>137,114,239.35</b>	<b>100.00</b>	<b>138,356,754.68</b>	<b>100.00</b>

**Portfolio Holdings as of 2/29/2024**



**Portfolio Holdings as of 3/31/2024**





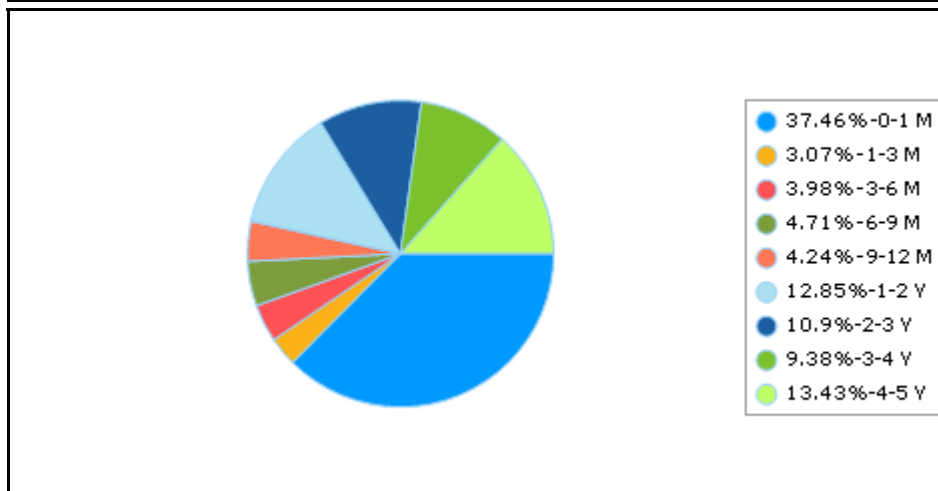
## Las Virgenes Municipal Water District CA Distribution by Maturity Range - Market Value All Portfolios

Begin Date: 2/29/2024, End Date: 3/31/2024

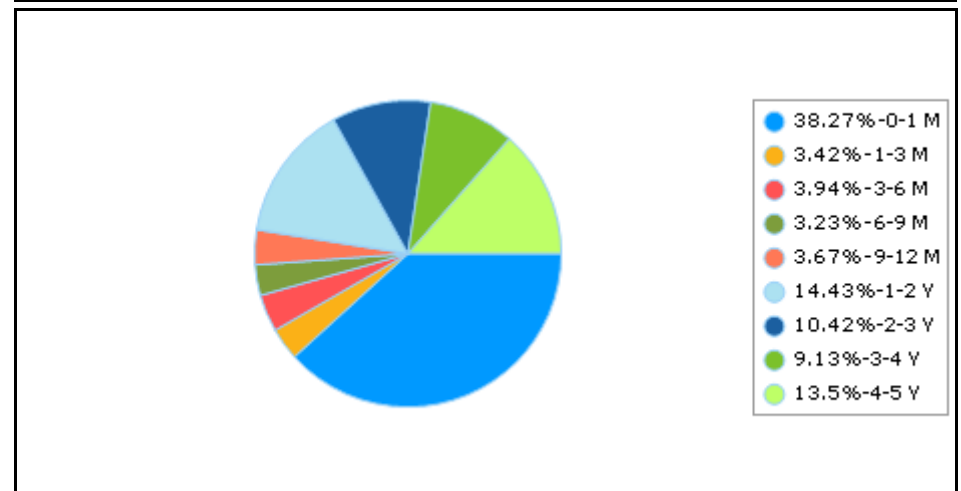
### Maturity Range Allocation

Maturity Range	Market Value 2/29/2024	% of Portfolio 2/29/2024	Market Value 3/31/2024	% of Portfolio 3/31/2024
0-1 Month	51,358,236.89	37.46	52,942,294.22	38.27
1-3 Months	4,209,441.65	3.07	4,733,174.48	3.42
3-6 Months	5,450,911.43	3.98	5,447,679.50	3.94
6-9 Months	6,452,050.90	4.71	4,463,618.50	3.23
9-12 Months	5,808,426.53	4.24	5,080,178.34	3.67
1-2 Years	17,614,951.78	12.85	19,963,729.59	14.43
2-3 Years	14,947,257.52	10.90	14,415,970.06	10.42
3-4 Years	12,854,652.20	9.38	12,626,365.31	9.13
4-5 Years	18,418,310.45	13.43	18,683,744.68	13.50
Total / Average	137,114,239.35	100.00	138,356,754.68	100.00

**Portfolio Holdings as of 2/29/2024**



**Portfolio Holdings as of 3/31/2024**



Las Virgenes Municipal Water District CA  
Portfolio Holdings  
Investment Portfolio | by Maturity Range - Monthly Report  
Report Format: By Transaction  
Group By: Maturity Range  
Average By: Cost Value  
Portfolio / Report Group: Report Group | Investment Portfolio  
As of 3/31/2024

Description	CUSIP/Ticker	YTM @ Cost	Security Sector	Bullet/Callable	Maturity Date	Book Value	Market Value	% of Portfolio
<b>0-1 Month</b>								
California State 3 4/1/2024	13063DLZ9	2.500	Municipal	Bullet	4/1/2024	1,000,012.79	1,000,000.00	1.14
FHLB 2.5 4/26/2024-23	3130ARLS8	2.500	US Agency	Callable	4/26/2024	475,000.00	474,083.25	0.53
Comenity Capital Bank UT 2.75 4/30/2024	20033AU95	2.750	Certificate Of Deposit	Bullet	4/30/2024	245,000.00	244,453.65	0.27
<b>Total / Average 0-1 Month</b>		<b>2.535</b>				<b>1,720,012.79</b>	<b>1,718,536.90</b>	<b>1.94</b>
<b>1-3 Months</b>								
Pasadena Pension CA 1.8 5/1/2024	70227RBK5	1.800	Municipal	Bullet	5/1/2024	260,000.00	259,238.20	0.29
FAMC 2.65 5/2/2024	31422XYB2	2.690	US Agency	Bullet	5/2/2024	999,966.12	997,850.00	1.11
Bank New England NH 2.65 5/23/2024	06426KBE7	2.650	Certificate Of Deposit	Bullet	5/23/2024	245,000.00	243,980.80	0.27
University Northern CO 2.147 6/1/2024	914733DV9	2.147	Municipal	Bullet	6/1/2024	1,000,000.00	994,100.00	1.12
FFCB 2.16 6/3/2024	3133EKNX0	1.865	US Agency	Bullet	6/3/2024	1,000,490.83	994,670.00	1.13
FFCB 3.25 6/17/2024	3133ENYX2	3.300	US Agency	Bullet	6/17/2024	999,897.56	995,700.00	1.11
Lafayette Fed Credit Union 2.85 6/17/2024	50625LBK8	2.850	Certificate Of Deposit	Bullet	6/17/2024	249,000.00	247,635.48	0.28
<b>Total / Average 1-3 Months</b>		<b>2.486</b>				<b>4,754,354.51</b>	<b>4,733,174.48</b>	<b>5.32</b>
<b>3-6 Months</b>								
FNMA 1.75 7/2/2024	3135G0V75	3.319	US Agency	Bullet	7/2/2024	996,154.95	990,880.00	1.08
FHLB 4.8 7/10/2024	3130AUU77	4.800	US Agency	Bullet	7/10/2024	1,000,000.00	998,670.00	1.12
Enerbank UT 2.15 8/7/2024	29278TKJ8	2.150	Certificate Of Deposit	Bullet	8/7/2024	245,000.00	242,175.15	0.27
City of Los Angeles 5 9/1/2024	544351QP7	4.142	Municipal	Bullet	9/1/2024	1,003,353.44	998,430.00	1.13
First Farmers Bank & Trust 1.75 9/4/2024	320165JK0	1.750	Certificate Of Deposit	Bullet	9/4/2024	245,000.00	241,234.35	0.27
FHLB 3.5 9/13/2024	3130AT6G7	4.068	US Agency	Bullet	9/13/2024	997,537.59	992,020.00	1.10
FAMC 1.74 9/26/2024	31422BMD9	1.664	US Agency	Bullet	9/26/2024	1,000,355.45	984,270.00	1.12
<b>Total / Average 3-6 Months</b>		<b>3.452</b>				<b>5,487,401.43</b>	<b>5,447,679.50</b>	<b>6.10</b>
<b>6-9 Months</b>								
South Gate Utility CA 2.224 10/1/2024-24	83789TBQ1	2.224	Municipal	Callable	10/1/2024	500,000.00	492,155.00	0.56
FFCB 4.62 10/17/2024-23	3133ENS68	4.620	US Agency	Callable	10/17/2024	1,000,000.00	996,610.00	1.12
California State University 0.563 11/1/2024	13077DQC9	0.563	Municipal	Bullet	11/1/2024	400,000.00	389,048.00	0.45
FAMC 1.79 11/1/2024	31422BPG9	1.804	US Agency	Bullet	11/1/2024	999,921.73	980,520.00	1.11
California State 1.646 11/1/2024-24	13077DKC5	1.646	Municipal	Callable	11/1/2024	400,000.00	391,488.00	0.45
California State 0.56 12/1/2024-24	13067WRB0	0.560	Municipal	Callable	12/1/2024	250,000.00	242,577.50	0.28
T-Note 1 12/15/2024	91282CDN8	5.165	US Treasury	Bullet	12/15/2024	971,751.68	971,220.00	1.06



Description	CUSIP/Ticker	YTM @ Cost	Security Sector	Bullet/Callable	Maturity Date	Book Value	Market Value	% of Portfolio
<b>Total / Average 6-9 Months</b>		<b>2.994</b>				<b>4,521,673.41</b>	<b>4,463,618.50</b>	<b>5.02</b>
<b>9-12 Months</b>								
FFCB 1.08 1/6/2025	31422XRD6	1.080	US Agency	Bullet	1/6/2025	1,000,000.00	969,750.00	1.12
FNMA 1.625 1/7/2025	3135G0X24	4.713	US Agency	Bullet	1/7/2025	976,929.55	973,600.00	1.08
KEMBA Financial Credit Union 1.8 1/8/2025	48836LAJ1	1.800	Certificate Of Deposit	Bullet	1/8/2025	245,000.00	238,671.65	0.27
FAMC 1.2 1/14/2025	31422XSU7	1.195	US Agency	Bullet	1/14/2025	1,000,039.55	970,020.00	1.12
Knoxville TVA TN 1.95 1/16/2025	499724AL6	1.950	Certificate Of Deposit	Bullet	1/16/2025	245,000.00	238,818.65	0.27
FFCB 1.67 2/14/2025-24	3133ENNX4	1.670	US Agency	Callable	2/14/2025	1,000,000.00	970,790.00	1.12
Technology FCU 5 2/24/2025	87868YAJ2	5.000	Certificate Of Deposit	Bullet	2/24/2025	248,000.00	247,647.84	0.28
Somerset Trust Company 1 3/19/2025	835104BZ2	1.000	Certificate Of Deposit	Bullet	3/19/2025	245,000.00	235,452.35	0.27
Iberia Bank LA 1 3/20/2025	45083ANS7	1.000	Certificate Of Deposit	Bullet	3/20/2025	245,000.00	235,427.85	0.27
<b>Total / Average 9-12 Months</b>		<b>2.149</b>				<b>5,204,969.10</b>	<b>5,080,178.34</b>	<b>5.80</b>
<b>1-2 Years</b>								
Pacific Western Bank CA 1.35 4/16/2025	69506YRG6	1.350	Certificate Of Deposit	Bullet	4/16/2025	245,000.00	235,746.35	0.27
Celtic Bank UT 1.5 4/17/2025	15118RUX3	1.500	Certificate Of Deposit	Bullet	4/17/2025	245,000.00	236,025.65	0.27
FNMA 0.625 4/22/2025	3135G03U5	5.086	US Agency	Bullet	4/22/2025	954,897.59	954,810.00	1.05
First National Bank TX 1.35 4/28/2025	32112UDR9	1.350	Certificate Of Deposit	Bullet	4/28/2025	245,000.00	235,437.65	0.27
Alexandria Utilities LA 1.498 5/1/2025-25	015086NJ6	1.498	Municipal	Callable	5/1/2025	400,000.00	384,396.00	0.45
TVA 0.75 5/15/2025	880591EW8	0.625	US Agency	Bullet	5/15/2025	1,001,380.33	954,040.00	1.12
Beverly Hills CA 0.719 6/1/2025	088013FG7	0.719	Municipal	Bullet	6/1/2025	500,000.00	475,630.00	0.56
State Bank India NY 1.05 6/10/2025	856285TR2	1.050	Certificate Of Deposit	Bullet	6/10/2025	245,000.00	233,703.05	0.27
San Francisco California 0.728 6/15/2025-25	79773KDC5	0.728	Municipal	Callable	6/15/2025	500,000.00	475,155.00	0.56
FAMC 0.48 6/19/2025	31422BD98	0.531	US Agency	Bullet	6/19/2025	999,393.18	948,500.00	1.11
FHLMC 0.65 6/30/2025-22	3134GVT99	0.650	US Agency	Callable	6/30/2025	1,000,000.00	947,910.00	1.12
Minnwest Bank South MN 0.5 7/15/2025	60425SHY8	0.500	Certificate Of Deposit	Bullet	7/15/2025	245,000.00	231,123.20	0.27
Preferred Bank CA 0.5 7/17/2025	740367MA2	0.500	Certificate Of Deposit	Bullet	7/17/2025	245,000.00	231,069.30	0.27
FNMA 0.625 7/21/2025-22	3136G4ZJ5	0.625	US Agency	Callable	7/21/2025	1,000,000.00	946,470.00	1.12
Bank Baroda NY 0.6 7/22/2025	06063HMR1	0.600	Certificate Of Deposit	Bullet	7/22/2025	245,000.00	231,351.05	0.27
Flagstar Bank MI 0.6 7/22/2025	33847E3W5	0.600	Certificate Of Deposit	Bullet	7/22/2025	245,000.00	231,351.05	0.27
FNMA 0.65 8/14/2025-22	3136G4C43	0.650	US Agency	Callable	8/14/2025	1,000,000.00	943,780.00	1.12
FHLMC 3.45 8/25/2025-23	3134GXR55	3.530	US Agency	Callable	8/25/2025	599,369.34	588,366.00	0.67
City of Santa Rosa 0.977 9/1/2025-25	802649TJ2	0.977	Municipal	Callable	9/1/2025	500,000.00	472,755.00	0.56
FHLMC 0.5 9/30/2025-22	3134GWWQ5	0.500	US Agency	Callable	9/30/2025	1,000,000.00	936,960.00	1.12
FNMA 0.54 10/27/2025-22	3136G45C3	0.540	US Agency	Callable	10/27/2025	1,000,000.00	932,440.00	1.12
FFCB 0.46 11/3/2025	3133EMFS6	0.493	US Agency	Bullet	11/3/2025	999,480.19	934,330.00	1.11
RIA Federal Credit Union 5.4 11/10/2025	749622BM7	5.400	Certificate Of Deposit	Bullet	11/10/2025	248,000.00	249,805.44	0.28
FNMA 0.57 11/17/2025-22	3135GA3X7	0.570	US Agency	Callable	11/17/2025	1,000,000.00	934,810.00	1.12
California State 0.751 12/1/2025-25	13067WSV5	0.751	Municipal	Callable	12/1/2025	250,000.00	234,187.50	0.28
FFCB 0.47 12/22/2025-22	3133EMLC4	0.470	US Agency	Callable	12/22/2025	1,000,000.00	927,760.00	1.12
JPMorgan Chase 0.5 1/6/2026	48128UVT3	0.500	Certificate Of Deposit	Bullet	1/6/2026	245,000.00	226,877.35	0.27
FAMC 0.48 1/15/2026	31422B6K1	0.489	US Agency	Bullet	1/15/2026	999,823.27	927,240.00	1.11

Description	CUSIP/Ticker	YTM @ Cost	Security Sector	Bullet/Callable	Maturity Date	Book Value	Market Value	% of Portfolio
FFCB 0.45 2/2/2026-23	3133EMPD8	0.450	US Agency	Callable	2/2/2026	1,000,000.00	922,940.00	1.12
FFCB 0.8 3/9/2026-23	3133EMSU7	0.800	US Agency	Callable	3/9/2026	1,000,000.00	925,510.00	1.12
FHLB 0.65 3/10/2026-22	3130ALDS0	0.650	US Agency	Callable	3/10/2026	1,000,000.00	926,270.00	1.12
FAMC 0.83 3/27/2026	31422XDX7	0.828	US Agency	Bullet	3/27/2026	1,000,040.27	926,980.00	1.12
<b>Total / Average 1-2 Years</b>		<b>0.996</b>				<b>21,157,384.17</b>	<b>19,963,729.59</b>	<b>23.58</b>

<b>2-3 Years</b>								
Nelnet Bank UT 0.75 4/15/2026	64034KAF8	0.750	Certificate Of Deposit	Bullet	4/15/2026	245,000.00	225,696.45	0.27
Greenstate Credit Union 0.95 4/16/2026	39573LBC1	0.950	Certificate Of Deposit	Bullet	4/16/2026	245,000.00	226,455.95	0.27
Oceanside Water CA 1.103 5/1/2026	675413DL9	1.103	Municipal	Bullet	5/1/2026	210,000.00	194,997.60	0.23
FAMC 0.95 5/4/2026-23	31422XFP2	0.950	US Agency	Callable	5/4/2026	1,000,000.00	923,660.00	1.12
FAMC 0.925 6/10/2026-22	31422XHF2	0.925	US Agency	Callable	6/10/2026	1,000,000.00	919,800.00	1.12
Toyota Financial Savings NV 0.95 7/29/2026	89235MLE9	0.950	Certificate Of Deposit	Bullet	7/29/2026	245,000.00	224,481.25	0.27
Upper Santa Clara Valley Water District 1.175 8/1/2026	916544EV7	3.350	Municipal	Bullet	8/1/2026	953,032.89	921,830.00	1.02
FFCB 0.71 8/10/2026-23	3133EM2C5	0.710	US Agency	Callable	8/10/2026	1,000,000.00	909,420.00	1.12
UBS Bank UT 0.95 8/11/2026	90348JR93	0.950	Certificate Of Deposit	Bullet	8/11/2026	245,000.00	224,084.35	0.27
FHLB 0.75 9/28/2026-21	3130ANY38	0.750	US Agency	Callable	9/28/2026	1,000,000.00	914,580.00	1.12
FAMC 0.9 10/2/2026-22	31422XNH1	0.900	US Agency	Callable	10/2/2026	1,000,000.00	908,580.00	1.12
Synchrony Bank 1 10/22/2026	87164YE34	1.000	Certificate Of Deposit	Bullet	10/22/2026	248,000.00	225,895.76	0.28
City of Palm Springs 1.402 11/1/2026	69666JHX9	1.402	Municipal	Bullet	11/1/2026	500,000.00	458,580.00	0.56
FFCB 1.34 11/30/2026	3133ENFV7	1.291	US Agency	Bullet	11/30/2026	1,001,259.71	921,230.00	1.12
California State 1.051 12/1/2026-26	13067WSW3	1.918	Municipal	Callable	12/1/2026	977,989.49	913,790.00	1.07
FHLB Step 12/22/2026-22	3130AQ2B8	1.869	US Agency	Callable	12/22/2026	1,000,000.00	941,390.00	1.12
FAMC 1.5 1/19/2027	31422XSV5	1.517	US Agency	Bullet	1/19/2027	999,540.15	922,470.00	1.11
Beal Bank (Texas) 1.55 2/3/2027	07371AWQ2	1.550	Certificate Of Deposit	Bullet	2/3/2027	245,000.00	224,851.20	0.27
FNMA 5 2/5/2027-25	3135GAN49	5.000	US Agency	Callable	2/5/2027	1,000,000.00	999,530.00	1.12
American Express 2 3/9/2027	02589ABQ4	3.585	Certificate Of Deposit	Bullet	3/9/2027	239,322.60	231,887.50	0.26
State of Maryland 4.05 3/15/2027	574193WF1	4.114	Municipal	Bullet	3/15/2027	998,251.11	984,320.00	1.11
FNMA 5.15 3/26/2027-25	3135GAQM6	5.150	US Agency	Callable	3/26/2027	1,000,000.00	998,440.00	1.12
<b>Total / Average 2-3 Years</b>		<b>2.051</b>				<b>15,352,395.95</b>	<b>14,415,970.06</b>	<b>17.05</b>

<b>3-4 Years</b>								
FHLB 3 4/21/2027-22	3130ARGE5	3.000	US Agency	Callable	4/21/2027	1,000,000.00	955,150.00	1.12
San Jose California 3.594 5/1/2027	798153PY2	3.594	Municipal	Bullet	5/1/2027	1,000,000.00	968,960.00	1.12
Capital One Bank NA 3.05 5/4/2027	14042TFW2	3.050	Certificate Of Deposit	Bullet	5/4/2027	246,000.00	235,038.24	0.27
FFCB 3.24 6/28/2027	3133ENZK9	3.260	US Agency	Bullet	6/28/2027	999,403.13	963,310.00	1.11
Commonwealth of Massachusetts 3.679 7/15/2027	576004HD0	3.679	Municipal	Bullet	7/15/2027	500,000.00	487,100.00	0.56
FHLB 4.05 8/10/2027-22	3130ASUC1	4.050	US Agency	Callable	8/10/2027	1,000,000.00	977,250.00	1.12
FFCB 3.375 9/15/2027	3133ENL99	3.451	US Agency	Bullet	9/15/2027	997,606.80	966,760.00	1.11
Security Bank & Trust 3.9 9/28/2027	814010CR3	3.900	Certificate Of Deposit	Bullet	9/28/2027	245,000.00	241,195.15	0.27
FFCB 4 9/29/2027	3133ENQ29	4.064	US Agency	Bullet	9/29/2027	997,992.89	985,220.00	1.11
FHLB 4.7 9/30/2027-22	3130ATC21	4.700	US Agency	Callable	9/30/2027	1,000,000.00	992,270.00	1.12
Discover Bank 4.9 11/8/2027	254673Y67	4.900	Certificate Of Deposit	Bullet	11/8/2027	244,000.00	247,535.56	0.27

Description	CUSIP/Ticker	YTM @ Cost	Security Sector	Bullet/Callable	Maturity Date	Book Value	Market Value	% of Portfolio
FHLB 4.25 12/10/2027	3130ATUS4	3.738	US Agency	Bullet	12/10/2027	1,017,046.25	994,620.00	1.14
University Bank 4.05 12/16/2027	914098DM7	4.050	Certificate Of Deposit	Bullet	12/16/2027	249,000.00	245,802.84	0.28
FFCB 4 1/6/2028	3133EN5N6	3.662	US Agency	Bullet	1/6/2028	1,011,537.94	986,980.00	1.13
Lakeside Bank 3.85 1/13/2028	51210STA5	3.850	Certificate Of Deposit	Bullet	1/13/2028	245,000.00	240,276.40	0.27
Austin Telco FCU 4.75 1/27/2028	052392CN5	4.750	Certificate Of Deposit	Bullet	1/27/2028	248,000.00	251,147.12	0.28
State of California 1.7 2/1/2028	13063DC48	3.959	Municipal	Bullet	2/1/2028	921,988.71	905,170.00	1.00
TVA 3.875 3/15/2028	880591EZ1	3.886	US Agency	Bullet	3/15/2028	999,617.22	982,580.00	1.11
<b>Total / Average 3-4 Years</b>		<b>3.793</b>				<b>12,922,192.94</b>	<b>12,626,365.31</b>	<b>14.39</b>
<b>4-5 Years</b>								
FFCB 3.5 4/12/2028	3133EPFU4	3.667	US Agency	Bullet	4/12/2028	993,896.77	968,540.00	1.11
Dort Financial Credit Unio 4.25 4/21/2028	25844MAS7	4.250	Certificate Of Deposit	Bullet	4/21/2028	247,000.00	246,175.02	0.28
Freedom Northwest Credit Union 5 5/9/2028-24	356436AJ4	5.000	Certificate Of Deposit	Callable	5/9/2028	248,000.00	248,156.24	0.28
Morgan Stanley Bank NA 4.5 5/10/2028	61690U5S5	4.500	Certificate Of Deposit	Bullet	5/10/2028	244,000.00	245,432.28	0.27
T-Note 1.25 5/19/2028	91282CCE9	3.678	US Treasury	Bullet	5/19/2028	454,536.51	442,365.00	0.50
FFCB 3.875 5/30/2028	3133EPLD5	3.886	US Agency	Bullet	5/30/2028	999,583.74	983,650.00	1.11
FFCB 3.875 6/8/2028	3133EPME2	3.875	US Agency	Bullet	6/8/2028	1,000,000.00	983,580.00	1.12
FAMC 4.32 7/17/2028	31422X4Y5	4.320	US Agency	Bullet	7/17/2028	1,000,000.00	1,000,530.00	1.12
State of Rhode Island1.5 8/1/2028	762223ML6	4.789	Municipal	Bullet	8/1/2028	873,549.10	884,450.00	0.96
FFCB 4.25 8/7/2028	3133EPSK2	4.325	US Agency	Bullet	8/7/2028	997,093.27	997,840.00	1.11
Liberty First Credit Union 4.7 8/7/2028	530520AK1	4.700	Certificate Of Deposit	Bullet	8/7/2028	249,000.00	254,697.12	0.28
FHLB 4.375 9/8/2028	3130AWTR1	4.445	US Agency	Bullet	9/8/2028	997,159.06	1,004,160.00	1.11
Amerant Bank NA 4.65 9/8/2028	02357QCF2	4.650	Certificate Of Deposit	Bullet	9/8/2028	249,000.00	252,299.25	0.28
State of Texas Financing Authority 5.382 10/1/2028	882724V79	5.382	Municipal	Bullet	10/1/2028	750,000.00	776,325.00	0.84
FAMC 4.78 10/5/2028	31424WAH5	4.780	US Agency	Bullet	10/5/2028	1,000,000.00	1,019,450.00	1.12
United Fidelity Bank FSB 4.8 10/13/2028	910286HE6	4.800	Certificate Of Deposit	Bullet	10/13/2028	249,000.00	253,950.12	0.28
FAMC 4.92 11/1/2028	31424WB0	4.920	US Agency	Bullet	11/1/2028	1,000,000.00	1,026,200.00	1.12
Wells Fargo Bank 5.05 11/21/2028	949764HZ0	5.050	Certificate Of Deposit	Bullet	11/21/2028	248,000.00	255,697.92	0.28
SALLIE MAE BANK/SALT LKE 4.4 12/13/2028	795451DH3	4.400	Certificate Of Deposit	Bullet	12/13/2028	244,000.00	244,866.20	0.27
FFCB 4.25 12/15/2028	3133EPN50	4.335	US Agency	Bullet	12/15/2028	996,441.38	998,640.00	1.11
FFCB 3.875 1/9/2029	3133EPU37	3.950	US Agency	Bullet	1/9/2029	996,781.25	982,580.00	1.11
Cedar Rapids Bank & Trust 3.8 1/12/2029	150517GS3	3.800	Certificate Of Deposit	Bullet	1/12/2029	249,000.00	243,569.31	0.28
FHLB 4.75 2/12/2029-26	3130AYY91	4.750	US Agency	Callable	2/12/2029	1,000,000.00	999,570.00	1.12
FFCB 4.125 2/13/2029	3133EP3B9	4.137	US Agency	Bullet	2/13/2029	999,473.89	993,910.00	1.11
Unibank 4.05 2/16/2029	90458JCK0	4.050	Certificate Of Deposit	Bullet	2/16/2029	245,000.00	242,290.30	0.27
T-Bond 1.875 2/28/2029	91282CEB3	4.290	US Treasury	Bullet	2/28/2029	894,194.47	895,860.00	1.00
Morgan Stanley Pvt Bank 4.35 3/6/2029	61768ET29	4.350	Certificate Of Deposit	Bullet	3/6/2029	244,000.00	244,470.92	0.27
FAMC 4.15 3/12/2029	31424WGJ5	4.150	US Agency	Bullet	3/12/2029	1,000,000.00	994,490.00	1.12
<b>Total / Average 4-5 Years</b>		<b>4.362</b>				<b>18,668,709.44</b>	<b>18,683,744.68</b>	<b>20.79</b>
<b>Total / Average</b>		<b>2.704</b>				<b>89,789,093.74</b>	<b>87,132,997.36</b>	<b>100</b>

### Monthly Investment Report Definitions

- Disc./Cpn Rate – The yield paid by a fixed income security.
- Yield to Call (YTC) – The rate of return of a security held to call when interest payments, market value and par value are considered.
- Yield to Maturity (YTM) – The rate of return of a security held to maturity when interest payments, market value and par value are considered.
- Bullet – A fixed income security that cannot be redeemed by the issuer until the maturity date.
- Callable – A fixed income security that can be redeemed by the issuer before the maturity date.
- Book Value – The price paid for the security.
- Par Value – The face value of a security.
- Market Value – The current price of a security.
- Sinking Bond – In the case of the CASPWR Bond held by the District, a sinking bond pays a portion of principal on a defined schedule throughout the life of the bond.
- Custodian – The financial institution that holds securities for an investor.

### Investment Abbreviations

- FHLB – Federal Home Loan Bank
- FHLMC – Federal Home Loan Mortgage Corporation (Freddie Mac)
- FNMA – Federal National Mortgage Association (Fannie Mae)
- FFCB – Federal Farm Credit Bank
- FAMCA/AGM – Federal Agricultural Mortgage Corporation (Farmer Mac)
- TVA – Tennessee Valley Authority

**LVMWD CASH ANALYSIS - March 31, 2024**

	Restricted Cash	Cash Held by Policy	Policy Requirement	Funds Available for Capital
101 - Potable Water Operations		16,919,418	10,830,708	
201 - Potable Water Construction	7,745,888			
301 - Potable Water Replacement		13,188,429	11,758,111	
Potable Water Assigned Funds		15,000,000		
603 - Rate Stabilization Fund		8,000,000	8,000,000	
<b>Total Potable Water</b>	<b>7,745,888</b>	<b>53,107,847</b>	<b>30,588,819</b>	<b>15,264,916</b>
102 - Recycled Water Operations		4,544,999	1,846,729	
203 - Recycled Water Construction	814,827			
302 - Recycled Water Replacement		12,976,696	2,216,989	
Recycled Water Assigned Funds		10,000,000		
<b>Total Recycled Water</b>	<b>814,827</b>	<b>27,521,695</b>	<b>4,063,718</b>	<b>14,272,804</b>
130 - Sanitation Operations		4,820,045	4,609,371	
230 - Sanitation Construction	5,938,691			
330 - Sanitation Replacement		11,120,750	13,062,729	
Sanitation Assigned Funds		10,000,000		
<b>Total Sanitation</b>	<b>5,938,691</b>	<b>25,940,795</b>	<b>17,672,100</b>	<b>4,207,387</b>
701 - Vested Sick Leave Reserve	919,262			
720 - Insurance Reserve		9,259,342	8,672,937	<b>586,405</b>
JPA	14,607,813			
701 - Internal Services Fund	(4,843,310)			
<i>Subtotal</i>	<i>25,183,172</i>	<i>115,829,679</i>		
<b>TOTAL</b>		<b>141,012,851</b>		

**Financial Policy** - Cash required to comply with District's adopted Financial Policy.

**Assigned Fund** - Revenue restricted to a particular purpose.



**DATE:** May 21, 2024  
**TO:** Board of Directors  
**FROM:** Finance and Administration

---

**SUBJECT: Statement of Revenues, Expenses and Changes in Net Position: March 2024**

---

**SUMMARY:**

This report provides a year-to-date summary of unaudited Fiscal Year 2023-24 financial results for the District through March 31, 2024.

Through the first nine months of Fiscal Year 2023-24, the District generated operating revenues of \$49.5 million, 7.4 percent above prior year operating revenues of \$46.1 million. Year-to-date operating expenses were \$39.8 million for the current fiscal year, 8.6 percent above prior year expenses of \$36.7 million.

The District generated net operating income available for capital projects of \$9.7 million year-to-date through March 31, 2024, above the prior year's net income of \$9.5 million, and surpassing the annual budgeted net operating income of \$9.2 million for the fiscal year. The District depends on the net operating income to fund capital projects and meet policy-required reserves.

**RECOMMENDATION(S):**

Receive and file the Statement of Revenues, Expenses and Changes in Net Position for the period ending on March 31, 2024.

**FINANCIAL IMPACT:**

There is no financial impact associated with the report.

**DISCUSSION:**

Districtwide operating revenues year-to-date through March 2024 were \$49.5 million, \$3.4 million (or 7.4 percent) above the prior year's revenues of \$46.1 million. The operating revenues encompassed 69.3 percent of the annual budgeted revenues, below expectations through 75 percent of the fiscal year. The increase in revenues, as compared to the prior year, was due to increases in potable water sales of \$5.2 million (or 23.0 percent) and sanitation charges of \$0.7 million (or 4.1 percent), partly offset by a decrease in "other income"

of \$2.5 million. Year-to-date recycled water sales remained consistent year-over-year at \$3.5 million in the current fiscal year versus \$3.6 million in the prior fiscal year through March.

Potable water sales were \$28.0 million year-to-date through March 31, 2024, versus \$22.7 million during the same period of the prior year, an increase of \$5.2 million. \$3.3 million of the favorable result was due to sales resulting from increased residential customer "efficient outdoor" water use versus the prior year. Overall, potable water use by customers through the first nine months of the fiscal year increased 14.9% percent year-over-year (10,781 acre-feet for the current fiscal year versus 9,380 acre-feet during the prior fiscal year). The increase was expected and due to the District being in Stage 3 of its Water Shortage Contingency Plan during the first seven months of the prior fiscal year, resulting in customer outdoor water budgets being reduced by 50 percent. The District has since transitioned back to Stage 2 of its Water Shortage Contingency Plan, which allows for increased customer outdoor water use. Additionally, per the District's adopted five-year rate study, potable water rates increased 5.0 percent in Fiscal Year 2023-24 versus the prior year, resulting in higher revenues year-over-year through March 2024.

Sanitation service fees of \$16.5 million through March 31, 2024, were up \$0.7 million (or 4.1 percent), as compared to prior year revenues of \$15.8 million. Year-to-date revenues through March encompassed 79.0 percent of the annual budgeted revenues of \$20.8 million, ahead of expectations through three-fourths of the fiscal year. Per the District's adopted five-year rate study, sanitation rates increased 3.75 percent versus the prior year, which was the primary driver of increased revenues year-over-year.

The District generated revenue from potable water penalties (included in "other income"), in the amount of approximately \$0.3 million year-to-date through March 2024, which was significantly down from prior year's penalties of \$1.8 million through the first nine months of the fiscal year. The decrease in penalty revenue year-over-year was expected as the District moved back to Stage 2 of its Water Shortage Contingency Plan during February 2023 after being in Stage 3 for a little over a year. Penalties for wasteful water usage are imposed as a violation of the law and independent of the cost to provide water service. As a result, penalty revenues are unrestricted and may be used for a wide variety of items subject to Board approval, including enhanced funding for water conservation programs, funding for the Pure Water Project Las Virgenes-Triunfo and one-time payment(s) to CalPERS for unfunded pension liabilities.

Districtwide operating expenses year-to-date through March 2024 of \$39.8 million were \$3.1 million (or 8.6 percent) above the prior year's operating expenses of \$36.7 million year-over-year. Overall, operating expenses encompassed 63.9 percent of the \$62.3 million annual operating budget, which is favorable to expectations through three-fourths of the fiscal year.

Water operating expenses were \$26.6 million through the first nine months of the fiscal year, encompassing 60.6 percent of the annual budget of \$43.9 million and favorable to expectations through three-fourths of the fiscal year. Water operating expenses year-to-date were 7.5 percent above prior year expenses, mainly from higher source of supply costs due to the aforementioned increase in efficient outdoor water usage by the District's residential customers, resulting in an increase in purchased water deliveries.

Sanitation operating expenses were \$13.2 million through March 2024, up 10.9 percent year-over-year versus prior year expenses of \$11.9 million. During the prior fiscal year, operating

expenses were reduced due to a one-time billing decrease in purchased service costs from the Las Virgenes-Triunfo Joint Powers Authority (JPA). In August 2022, the JPA received an insurance claim payment of \$581,000. The payment compensated the JPA for building damage repair costs at the Rancho Las Virgenes Composting Facility that resulted from the Woolsey Fire in 2018. The one-time revenue received by the JPA reduced the net expenses invoiced to the District and Triunfo Water & Sanitation District for sanitation services. The savings to the District from its share of the JPA payment resulted in a \$0.4 million reduction in operating expenses for the prior year.

The District generated net operating income available for capital projects of \$9.7 million year-to-date through March 31, 2024, above the prior year's net income of \$9.5 million, and surpassing the annual budgeted net operating income of \$9.2 million for the fiscal year. The District depends on the net operating income to fund capital projects and meet policy-required reserves.

Attachment A provides a statement summarizing the District's Fiscal Year 2023-24 year-to-date financial results through March 31, 2023.

Attachment B provides a Capital Improvement Project status update as of March 31, 2023.

**GOALS:**

Ensure Effective Utilization of the Public's Assets and Money

Prepared by: Brian Richie, Finance Manager

**ATTACHMENTS:**

[Attachment A](#)

[Attachment B](#)



# Attachment A

**LAS VIRGENES MUNICIPAL WATER DISTRICT**  
**Statements of Revenues, Expenses, and Changes in Net Position**  
**For the Months Ended March 31, 2024 (Preliminary) and 2023**  
(dollars in thousands)



	<b>Annual Budget</b>	<i>Through 75% of fiscal year</i>		<b>Variance with Prior Year Positive (Negative)</b>
		<b>Actual Year-to-Date</b>		
	<u>2023/24</u>	<u>2023/24</u>	<u>2022/23</u>	<u>2023/24 to 2022/23</u>
<b>OPERATING REVENUES:</b>				
Potable water sales and service fees	\$ 41,279	\$ 27,966	\$ 22,730	\$ 5,236
Recycled water sales and service fees	6,638	3,544	3,588	(44)
Sanitation service fees	20,837	16,465	15,814	651
Other income	2,749	1,547	3,997	(2,450)
<b>Total operating revenues</b>	<b>71,503</b>	<b>49,522</b>	<b>46,129</b>	<b>3,393</b>
<b>OPERATING EXPENSES:</b>				
<b>Water expenses:</b>				
Source of supply	25,148	15,617	13,695	1,922
Pumping	2,826	1,548	1,098	450
Transmission and distribution	3,761	2,577	2,856	(279)
Meter	1,156	174	477	(303)
Water conservation	616	92	145	(53)
General and administrative	10,386	6,598	6,477	121
<b>Total water expenses</b>	<b>43,893</b>	<b>26,606</b>	<b>24,748</b>	<b>1,858</b>
<b>Sanitation expenses:</b>				
Share of Joint Powers Authority (expense)	15,215	10,945	9,810	1,135
Other sewage treatment	553	212	165	47
Lift stations	113	96	104	(8)
General and administrative	2,530	1,955	1,831	124
<b>Total sanitation expenses</b>	<b>18,411</b>	<b>13,208</b>	<b>11,910</b>	<b>1,298</b>
<b>Total operating expenses</b>	<b>62,304</b>	<b>39,814</b>	<b>36,658</b>	<b>3,156</b>
<b>NET OPERATING INCOME (LOSS)</b>	<b>9,199</b>	<b>9,708</b>	<b>9,471</b>	<b>237</b>
<b>NON-OPERATING REVENUES (EXPENSES):</b>				
Taxes	978	614	637	(23)
Lease income	105	69	75	(6)
Interest income	1,000	2,700	1,416	1,284
Facilities income/ (expense)	572	250	216	34
Other revenues/(expenses)	79	2,747	462	2,285
<b>Non-operating revenues (expenses)</b>	<b>2,734</b>	<b>6,380</b>	<b>2,806</b>	<b>3,574</b>
Capital contributions	833	5,002	1,227	3,775
<b>Change in Net Position</b>	<b>12,766</b>	<b>21,090</b>	<b>13,504</b>	<b>7,586</b>
<b>NET POSITION:</b>				
Beginning of fiscal year	297,087	297,087	286,843	10,244
<b>Ending Net Position</b>	<b>\$ 309,853</b>	<b>\$ 318,177</b>	<b>\$ 300,347</b>	<b>\$ 17,830</b>

Potable Water

**Twin Lakes Pump Station Pipeline Project-CIP10430**

Project Manager	Leu
Priority	2
Project to Date Budget	3,988,482
Project to Date Expenditures	1,007,309
Outstanding Contract Balance	136,763
Available Budget	2,844,410

**Project Description:**

The new pipeline is part of the District's strategy to increase water reliability by providing additional water supply to the Twin Lakes service area. The Twin Lakes Pump Station is currently supplied via the District's LV-3 interconnection with Metropolitan Water District of Southern California (MWD) West Valley Feeder No.2. Once design and easements are complete, a new 16-inch pipeline will be installed to connect to an existing 30 inch water transmission main, which is supplied by MWD's West Valley Feeder No.2 via LV-1. The pipeline will be used to provide additional capacity to the pump station.

**Project Status - Ongoing**

Negotiating easement and agreements. Construction anticipated to start in 2024.

	FY 2023-24 Budget	FY 2023-24 Expenditures	Future Year Appropriations	Project Total
PW Construction (37.0%)	1,153,411	50,391	-	
PW Replacement (63.0%)	1,963,915	85,802	-	
<b>Project Totals</b>	<b>3,117,326</b>	<b>136,193</b>	<b>-</b>	<b>3,988,482</b>

**SCADA System Communication Upgrades (LV Only)-CIP10521**

Project Manager	Nkwenji
Priority	2
Project to Date Budget	1,183,496
Project to Date Expenditures	376,491
Outstanding Contract Balance	85,785
Available Budget	721,220

**Project Description:**

Migration of the existing communication system from a serial radio network to an Ethernet based radio network. Provides redundant data paths for uninterrupted communication. Eliminates need to rely on telephone company equipment.

**Project Status - Ongoing**

Designed and included as part of backhaul system upgrade (CIP10783).

	FY 2023-24 Budget	FY 2023-24 Expenditures	Future Year Appropriations	Project Total
PW Replacement (100%)	825,219	18,214	1,381,207	
<b>Project Totals</b>	<b>825,219</b>	<b>74,758</b>	<b>1,381,207</b>	<b>2,564,703</b>

**Interconnection With CMWD-CIP10556**

Project Manager	Slosser
Priority	2
Project to Date Budget	8,389,243
Project to Date Expenditures	6,366,245
Outstanding Contract Balance	1,912,892
Available Budget	110,106

**Project Description:**

This continues to be an imperative project that will enhance the reliability of both the District's and CMWD's water supplies. Once completed, this pipeline interconnection between the two agencies will provide a backup supply in the event either agency's main supply source is compromised. The interconnection facilities for the District include 5,000 feet of 24- inch pipe in Lindero Canyon Blvd from Thousand Oaks Blvd to the county line and a pressure reducing station.

This project is being offset by reimbursements from City of Westlake Village and Prop 84 IRWM grant.

**Project Status - Ongoing**

Anticipated completion June 2024

	FY 2023-24 Budget	FY 2023-24 Expenditures	Future Year Appropriations	Project Total
PW Construction (20.0%)	407,457	3,155	-	
PW Replacement (80.0%)	1,629,829	12,621	-	
<b>Project Totals</b>	<b>2,037,286</b>	<b>15,776</b>	<b>-</b>	<b>9,889,243</b>
			Project Offset	(3,005,097)
			Net Project	6,884,146

**Capital Improvement Project Detail**  
**Fiscal Year 2023-24**

<b>Cornell Pump Station Upgrades-CIP10655</b>				
<b>Project Manager</b>	Leu	<b>Project Description:</b>		
<b>Priority</b>	2	Pump station improvements to provide additional reliability and redundancy at a critical facility in the District's backbone potable water system. The improvements will replace the existing natural gas engine, electric motor, two pumps and emergency generator. This project will address deteriorating equipment, install a bypass line, plus update electrical and HVAC components in the pump station. These upgrades collectively provide added security that the pump station will deliver water in both the west-east or east-west directions, during planned and unplanned water system outages.		
<b>Project to Date Budget</b>	4,377,890	<b>Project Status - Ongoing</b>		
<b>Project to Date Expenditures</b>	684,571	Construction contract to be awarded and begin April 2024.		
<b>Outstanding Contract Balance</b>	56,348	<b>FY 2023-24</b>	<b>FY 2023-24</b>	<b>Future Year</b>
<b>Available Budget</b>	3,636,970	<b>Budget</b>	<b>Expenditures</b>	<b>Appropriations</b>
				<b>Project Total</b>
PW Replacement (100%)		3,808,898	115,580	-
<b>Project Totals</b>		<b>3,808,898</b>	<b>115,580</b>	<b>-</b>
				<b>4,377,890</b>
<b>Potable Water System PLC Upgrade Phase I-CIP10662</b>				
<b>Project Manager</b>	Nkwenji	<b>Project Description:</b>		
<b>Priority</b>	3	Upgrade half of the potable water system programmable logic controllers (PLC's) to replace old PLC's that are no longer supported.		
<b>Project to Date Budget</b>	188,760	<b>Project Status - Ongoing</b>		
<b>Project to Date Expenditures</b>	0	Done as part of facility improvements.		
<b>Outstanding Contract Balance</b>	0	<b>FY 2023-24</b>	<b>FY 2023-24</b>	<b>Future Year</b>
<b>Available Budget</b>	188,760	<b>Budget</b>	<b>Expenditures</b>	<b>Appropriations</b>
				<b>Project Total</b>
PW Replacement (100%)		188,760	-	-
<b>Project Totals</b>		<b>188,760</b>	<b>-</b>	<b>-</b>
				<b>188,760</b>
<b>Stationary Emergency Generator- PW Pump Station-CIP10672</b>				
<b>Project Manager</b>	Soderberg	<b>Project Description:</b>		
<b>Priority</b>	2	The District plans to install four new stationary emergency generators at four critical water pump station facilities: Jed Smith, Cold Canyon, Seminole, and Twin Lakes. Due to the pump stations' remote locations, these potable water pump stations were deemed critical for the reliability of the District's potable water system. The project will enhance water system reliability during power outages caused by Public Safety Power Shutoffs (PSPS) events, wildfires, earthquakes, or other natural and manmade disaster to ensure continuity of service to our customers.		
<b>Project to Date Budget</b>	3,830,195	<b>Project Status - Ongoing</b>		
<b>Project to Date Expenditures</b>	3,175,981	Final acceptance to Board March 2024. FEMA reimbursement on-going.		
<b>Outstanding Contract Balance</b>	39,524	<b>FY 2023-24</b>	<b>FY 2023-24</b>	<b>Future Year</b>
<b>Available Budget</b>	614,689	<b>Budget</b>	<b>Expenditures</b>	<b>Appropriations</b>
				<b>Project Total</b>
PW Replacement (100%)		1,550,928	859,181	-
<b>Project Totals</b>		<b>1,550,928</b>	<b>896,714</b>	<b>-</b>
				Project Offset (1,728,493)
				Net Project 2,101,702

**Capital Improvement Project Detail**  
**Fiscal Year 2023-24**

<b>Pressure Reducing Station #45 (Kimberly) Rehabilitation-CIP10674</b>				
<b>Project Manager</b>	Acevedo	<b>Project Description:</b>		
<b>Priority</b>	2	Install new supply piping, pressure reducing valves (Cla-Val) and isolation valves with corrosion control coatings applied.		
<b>Project to Date Budget</b>	748,126	<b>Project Status - Completed</b>		
<b>Project to Date Expenditures</b>	391,760	Final Acceptance approved 6.6.23		
<b>Outstanding Contract Balance</b>	2,423			
<b>Available Budget</b>	353,943			
		<b>FY 2023-24</b>	<b>FY 2023-24</b>	<b>Future Year</b>
		<b>Budget</b>	<b>Expenditures</b>	<b>Appropriations</b>
PW Replacement (100%)		358,749	2,383	-
<b>Project Totals</b>		<b>358,749</b>	<b>2,383</b>	<b>-</b>
				<b>Project Total</b>
				<b>748,126</b>
<b>Pressure Reducing Station #32 (Old Chimney) Rehabilitation-CIP10675</b>				
<b>Project Manager</b>	Leu	<b>Project Description:</b>		
<b>Priority</b>	2	Install new supply piping, pressure reducing valves (Cla-Val) and isolation valves with corrosion control coatings applied.		
<b>Project to Date Budget</b>	390,739	<b>Project Status - Deferred</b>		
<b>Project to Date Expenditures</b>	21,487	RFP to be developed.		
<b>Outstanding Contract Balance</b>	0			
<b>Available Budget</b>	369,252			
		<b>FY 2023-24</b>	<b>FY 2023-24</b>	<b>Future Year</b>
		<b>Budget</b>	<b>Expenditures</b>	<b>Appropriations</b>
PW Replacement (100%)		369,252	-	-
<b>Project Totals</b>		<b>369,252</b>	<b>-</b>	<b>-</b>
				<b>Project Total</b>
				<b>390,739</b>
<b>Boardroom Audio/Visual Upgrade-CIP10683</b>				
<b>Project Manager</b>	Nkwenji	<b>Project Description:</b>		
<b>Priority</b>	2	Upgrade audio and video equipment within the boardroom to meet modern video conferencing and other e-meeting standards.		
<b>Project to Date Budget</b>	217,721	<b>Project Status - Ongoing</b>		
<b>Project to Date Expenditures</b>	131,538	Completion anticipated June 2024.		
<b>Outstanding Contract Balance</b>	0			
<b>Available Budget</b>	86,183			
		<b>FY 2023-24</b>	<b>FY 2023-24</b>	<b>Future Year</b>
		<b>Budget</b>	<b>Expenditures</b>	<b>Appropriations</b>
PW Replacement (100%)		203,308	117,125	-
<b>Project Totals</b>		<b>203,308</b>	<b>117,125</b>	<b>-</b>
				<b>Project Total</b>
				<b>217,721</b>
<b>Electronic Document Management System-CIP10701</b>				
<b>Project Manager</b>	Nkwenji	<b>Project Description:</b>		
<b>Priority</b>	2	Implement Electronic Document Management System that manages the creation, capture, indexing, storage, retrieval, and disposition of records and information assets of the District.		
<b>Project to Date Budget</b>	200,000	<b>Project Status - Deferred</b>		
<b>Project to Date Expenditures</b>	0	Pending policies and procedures development and IT Master plan prioritization and roadmap		
<b>Outstanding Contract Balance</b>	0			
<b>Available Budget</b>	200,000			
		<b>FY 2023-24</b>	<b>FY 2023-24</b>	<b>Future Year</b>
		<b>Budget</b>	<b>Expenditures</b>	<b>Appropriations</b>
PW Replacement (100%)		200,000	-	-
<b>Project Totals</b>		<b>200,000</b>	<b>-</b>	<b>-</b>
				<b>Project Total</b>
				<b>200,000</b>
<b>Pressure Regulating Station Rehabilitation #55-CIP10705</b>				
<b>Project Manager</b>	Almaguer	<b>Project Description:</b>		
<b>Priority</b>	2	Install new piping and isolation valves with corrosion control coatings applied.		
<b>Project to Date Budget</b>	132,000	<b>Project Status - Deferred</b>		
<b>Project to Date Expenditures</b>	1,218	Project on hold until water meters get replaced.		
<b>Outstanding Contract Balance</b>	0			
<b>Available Budget</b>	130,782			
		<b>FY 2023-24</b>	<b>FY 2023-24</b>	<b>Future Year</b>
		<b>Budget</b>	<b>Expenditures</b>	<b>Appropriations</b>
PW Replacement (100%)		130,782	-	-
<b>Project Totals</b>		<b>130,782</b>	<b>-</b>	<b>-</b>
				<b>Project Total</b>
				<b>132,000</b>

**Capital Improvement Project Detail**  
**Fiscal Year 2023-24**

<b>Three Inch (3") &amp; Larger Meter Replacement-CIP10718</b>		<b>Project Description:</b>			
Project Manager	Bosson	Replace all 3"-10" meters in preparation for automated meter reading infrastructure integration. There are approximately 40 three inch (3") meters; 26 four inch (4") meters; 22 six inch (6") meters; four (4) eight inch (8") meters; and two (2) ten inch (10") meters that will be replaced as part of this program.			
Priority	2	<b>Project Status - Ongoing</b>			
Project to Date Budget	400,000	Field staff will be replacing 58 3" and 27 4" meters once supplies are in. Supply chain issues have delayed the orders. 27 6", 5 8", and 1 10" will be going out for RFP bid this year.			
Project to Date Expenditures	0				
Outstanding Contract Balance	0				
Available Budget	400,000				
		<b>FY 2023-24</b>	<b>FY 2023-24</b>	<b>Future Year</b>	
		<b>Budget</b>	<b>Expenditures</b>	<b>Appropriations</b>	<b>Project Total</b>
PW Replacement (100%)		400,000	-	-	
<b>Project Totals</b>		<b>400,000</b>	<b>-</b>	<b>-</b>	<b>400,000</b>

<b>Meter Vault Upgrades-CIP10719</b>		<b>Project Description:</b>			
Project Manager	Bosson	Meter vault upgrades. Raising meters above grade and upgrading area safety.			
Priority	2	<b>Project Status - Ongoing</b>			
Project to Date Budget	356,400	4 vault upgrades have been completed, more are being scheduled for completion this year as staff time permits and a few will be upgraded during the large meter replacement project.			
Project to Date Expenditures	0				
Outstanding Contract Balance	0				
Available Budget	356,400				
		<b>FY 2023-24</b>	<b>FY 2023-24</b>	<b>Future Year</b>	
		<b>Budget</b>	<b>Expenditures</b>	<b>Appropriations</b>	<b>Project Total</b>
PW Replacement (100%)		356,400	-	-	
<b>Project Totals</b>		<b>356,400</b>	<b>-</b>	<b>-</b>	<b>356,400</b>

<b>Multi Site Security Assessment and Improvement- LV Only-CIP10723</b>		<b>Project Description:</b>			
Project Manager	Nkwenji	Security assessment of various District sites and facilities. Includes access control and security camera installations and improvements.			
Priority	2	<b>Project Status - Ongoing</b>			
Project to Date Budget	989,000	Westlake gate access control and video surveillance implementation in process.			
Project to Date Expenditures	39,728				
Outstanding Contract Balance	0				
Available Budget	949,272				
		<b>FY 2023-24</b>	<b>FY 2023-24</b>	<b>Future Year</b>	
		<b>Budget</b>	<b>Expenditures</b>	<b>Appropriations</b>	<b>Project Total</b>
PW Replacement (100%)		964,502	15,230	1,862,600	
<b>Project Totals</b>		<b>964,502</b>	<b>15,230</b>	<b>1,862,600</b>	<b>2,851,600</b>

<b>Wildlife Corridor Utility Relocation-CIP10725</b>		<b>Project Description:</b>			
Project Manager	Leu	Mainline relocation for Wallis Annenberg Wildlife Crossing project.			
Priority	2	100% project reimbursement by CalTrans.			
Project to Date Budget	594,000	<b>Project Status - Ongoing</b>			
Project to Date Expenditures	48,371	HNTB (CalTrans Consultant) finalizing design in 2024. District providing review and support.			
Outstanding Contract Balance	11,763				
Available Budget	533,866				
		<b>FY 2023-24</b>	<b>FY 2023-24</b>	<b>Future Year</b>	
		<b>Budget</b>	<b>Expenditures</b>	<b>Appropriations</b>	<b>Project Total</b>
PW Replacement (100%)		586,526	40,897	-	
<b>Project Totals</b>		<b>586,526</b>	<b>40,897</b>	<b>-</b>	<b>594,000</b>
				Project Offset	(594,000)
				Net Project	-

**Capital Improvement Project Detail**  
**Fiscal Year 2023-24**

<b>Stunt Road Pump Station Improvements-CIP10727</b>				
<b>Project Manager</b>	Almaguer	<b>Project Description:</b>		
<b>Priority</b>	2	Rehabilitate/replace existing pump cans that have deteriorated due to corrosion.		
<b>Project to Date Budget</b>	292,854	<b>Completed</b> - Surge tank study completed.		
<b>Project to Date Expenditures</b>	257,325	New project to be included in next Fiscal Year.		
<b>Outstanding Contract Balance</b>	0			
<b>Available Budget</b>	35,529			
		<b>FY 2023-24</b>	<b>FY 2023-24</b>	<b>Future Year</b>
		<b>Budget</b>	<b>Expenditures</b>	<b>Appropriations</b>
PW Replacement (100%)		57,276	21,747	-
<b>Project Totals</b>		<b>57,276</b>	<b>21,747</b>	<b>-</b>
				<b>Project Total</b>
				<b>292,854</b>
<b>Potable Water System Pipe Rehabilitation and Replacement Program-CIP10728</b>				
<b>Project Manager</b>	McDermott	<b>Project Description:</b>		
<b>Priority</b>	2	Condition assessment, study and master plan to identify replacement priorities.		
<b>Project to Date Budget</b>	600,000	<b>Project Status</b> - Ongoing		
<b>Project to Date Expenditures</b>	0	RFP issuance in January 2024. Study and Plan completion anticipated Q1 2025.		
<b>Outstanding Contract Balance</b>	0			
<b>Available Budget</b>	600,000			
		<b>FY 2023-24</b>	<b>FY 2023-24</b>	<b>Future Year</b>
		<b>Budget</b>	<b>Expenditures</b>	<b>Appropriations</b>
PW Replacement (100%)		600,000	-	-
<b>Project Totals</b>		<b>600,000</b>	<b>-</b>	<b>-</b>
				<b>Project Total</b>
				<b>600,000</b>
<b>CIS Mobile Capability-CIP10733</b>				
<b>Project Manager</b>	Spear	<b>Project Description:</b>		
<b>Priority</b>	2	Implement Mobile Solution for CIS service orders and streamline service order creation and completion by field and office staff.		
<b>Project to Date Budget</b>	225,000	<b>Project Status</b> - Deferred		
<b>Project to Date Expenditures</b>	0			
<b>Outstanding Contract Balance</b>	0			
<b>Available Budget</b>	225,000			
		<b>FY 2023-24</b>	<b>FY 2023-24</b>	<b>Future Year</b>
		<b>Budget</b>	<b>Expenditures</b>	<b>Appropriations</b>
PW Replacement (100%)		225,000	-	-
<b>Project Totals</b>		<b>225,000</b>	<b>-</b>	<b>-</b>
				<b>Project Total</b>
				<b>225,000</b>
<b>Pressure Regulating Station Valve Replacement (Multiple Stations)-CIP10734</b>				
<b>Project Manager</b>	Almaguer	<b>Project Description:</b>		
<b>Priority</b>	2	Project to replace isolation valves that are no longer functioning properly.		
<b>Project to Date Budget</b>	150,480	<b>Project Status</b> - Ongoing		
<b>Project to Date Expenditures</b>	1,969	Annual Repair Program - Ops and Planning working on scope of work for two-three rehab PRV stations.		
<b>Outstanding Contract Balance</b>	0			
<b>Available Budget</b>	148,511			
		<b>FY 2023-24</b>	<b>FY 2023-24</b>	<b>Future Year</b>
		<b>Budget</b>	<b>Expenditures</b>	<b>Appropriations</b>
PW Replacement (100%)		150,480	1,969	-
<b>Project Totals</b>		<b>150,480</b>	<b>1,969</b>	<b>-</b>
				<b>Project Total</b>
				<b>150,480</b>
<b>Emergency Pipeline Construction Repair and Replacements-CIP10736</b>				
<b>Project Manager</b>	Johnson	<b>Project Description:</b>		
<b>Priority</b>	1	This project consists of responding to emergency repair and replacement of existing pipeline repair on ancillary paving and concrete caused by leaks and failures.		
<b>Project to Date Budget</b>	396,000	<b>Project Status</b> - Ongoing		
<b>Project to Date Expenditures</b>	0	Annual Repair Program		
<b>Outstanding Contract Balance</b>	0			
<b>Available Budget</b>	396,000			
		<b>FY 2023-24</b>	<b>FY 2023-24</b>	<b>Future Year</b>
		<b>Budget</b>	<b>Expenditures</b>	<b>Appropriations</b>
PW Replacement (100%)		396,000	-	-
<b>Project Totals</b>		<b>396,000</b>	<b>-</b>	<b>-</b>
				<b>Project Total</b>
				<b>396,000</b>

**Capital Improvement Project Detail**  
**Fiscal Year 2023-24**

<b>Electric Vehicle Charging Station-CIP10740</b>				
<b>Project Manager</b>	Korkosz	<b>Project Description:</b>		
<b>Priority</b>	2	Install ten (10) EV charging stations throughout the district's area.		
<b>Project to Date Budget</b>	98,000	<b>Project Status - Ongoing</b>		
<b>Project to Date Expenditures</b>	115,726	EV units installed early January 2024. Project to be completed by end of January 2024.		
<b>Outstanding Contract Balance</b>	0			
<b>Available Budget</b>	-17,726			
		<b>FY 2023-24</b>	<b>FY 2023-24</b>	<b>Future Year</b>
		<b>Budget</b>	<b>Expenditures</b>	<b>Appropriations</b>
PW Replacement (100%)		92,951	110,677	-
<b>Project Totals</b>		<b>92,951</b>	<b>110,677</b>	<b>-</b>
				<b>Project Total</b>
				<b>98,000</b>
<b>Water Tank Rehab- Jed Smith / McCoy-CIP10757</b>				
<b>Project Manager</b>	Soderberg	<b>Project Description:</b>		
<b>Priority</b>	2	Condition assessment, inspection, and rehabilitation of the Jed Smith and McCoy Potable Tanks. Rehabilitation work will include any upgrades needed to the steel tanks, deteriorated valves, piping, and other items associated with the tanks. The interior and exterior coating will be rehabilitated as needed.		
<b>Project to Date Budget</b>	1,751,767	<b>Project Status - Ongoing</b>		
<b>Project to Date Expenditures</b>	48,386	Design is ongoing.		
<b>Outstanding Contract Balance</b>	133,980			
<b>Available Budget</b>	1,569,401			
		<b>FY 2023-24</b>	<b>FY 2023-24</b>	<b>Future Year</b>
		<b>Budget</b>	<b>Expenditures</b>	<b>Appropriations</b>
PW Replacement (100%)		1,751,767	39,869	-
<b>Project Totals</b>		<b>1,751,767</b>	<b>39,869</b>	<b>-</b>
				<b>Project Total</b>
				<b>1,751,767</b>
<b>Dump Truck Replacement-CIP10761</b>				
<b>Project Manager</b>	Triplet	<b>Project Description:</b>		
<b>Priority</b>	2	Replace District's dump truck to meet new emission requirements. The dump truck is a 2001 model year with over 50,000 miles.		
<b>Project to Date Budget</b>	226,068	<b>Project Status - Ongoing</b>		
<b>Project to Date Expenditures</b>	0	Dump truck has been ordered and is being built.		
<b>Outstanding Contract Balance</b>	0			
<b>Available Budget</b>	226,068			
		<b>FY 2023-24</b>	<b>FY 2023-24</b>	<b>Future Year</b>
		<b>Budget</b>	<b>Expenditures</b>	<b>Appropriations</b>
PW Replacement (100%)		226,068	-	-
<b>Project Totals</b>		<b>226,068</b>	<b>-</b>	<b>-</b>
				<b>Project Total</b>
				<b>226,068</b>
<b>Building 1 Improvements-CIP10771</b>				
<b>Project Manager</b>	Leu	<b>Project Description:</b>		
<b>Priority</b>	2	In an effort to maximize revenue derived from all District assets, staff will use existing architectural plans to perform due diligence and further investigate the potential to modify, upgrade, and modernize Building 1 for rental purposes.		
<b>Project to Date Budget</b>	673,000	<b>Project Status - Deferred</b>		
<b>Project to Date Expenditures</b>	29,796			
<b>Outstanding Contract Balance</b>	0			
<b>Available Budget</b>	643,204			
		<b>FY 2023-24</b>	<b>FY 2023-24</b>	<b>Future Year</b>
		<b>Budget</b>	<b>Expenditures</b>	<b>Appropriations</b>
PW Replacement (100%)		643,204	-	-
<b>Project Totals</b>		<b>643,204</b>	<b>-</b>	<b>-</b>
				<b>Project Total</b>
				<b>673,000</b>

**Capital Improvement Project Detail**  
**Fiscal Year 2023-24**

<b>Cla-Val Repair Truck-CIP10773</b>					
Project Manager	Almaguer	<b>Project Description:</b>			
Priority	1	Specialized piece of equipment for repair of Cla-Val Valves.			
Project to Date Budget	150,654	<b>Project Status - Ongoing</b>			
Project to Date Expenditures	74,096	Truch at Skaug currently being built.			
Outstanding Contract Balance	74,096				
Available Budget	2,462				
		<b>FY 2023-24</b>	<b>FY 2023-24</b>	<b>Future Year</b>	
		<b>Budget</b>	<b>Expenditures</b>	<b>Appropriations</b>	<b>Project Total</b>
PW Replacement (100%)		150,654	74,096	-	
<b>Project Totals</b>		<b>150,654</b>	<b>74,096</b>	<b>-</b>	<b>150,654</b>
<b>Agoura Pump Station Onsite Generator-CIP10774</b>					
Project Manager	Johnson	<b>Project Description:</b>			
Priority	3	Improve water supply reliability during electric utility shutdowns.			
Project to Date Budget	187,000	<b>Project Status - Ongoing</b>			
Project to Date Expenditures	79,875	Generator is on site ATS switch will be in progress			
Outstanding Contract Balance	0				
Available Budget	107,125				
		<b>FY 2023-24</b>	<b>FY 2023-24</b>	<b>Future Year</b>	
		<b>Budget</b>	<b>Expenditures</b>	<b>Appropriations</b>	<b>Project Total</b>
PW Replacement (100%)		107,125	-	-	
<b>Project Totals</b>		<b>107,125</b>	<b>-</b>	<b>-</b>	<b>187,000</b>
<b>Customer Service Security Improvements-CIP10775</b>					
Project Manager	Bosson	<b>Project Description:</b>			
Priority	1	Replace existing front counter security glass with security glass.			
Project to Date Budget	200,040	<b>Project Status - Ongoing</b>			
Project to Date Expenditures	0	New protocols in place such as new visitor tags for customers/contractors that are color coded when signing in at the front counter. Further safety updates are pending			
Outstanding Contract Balance	0				
Available Budget	200,040				
		<b>FY 2023-24</b>	<b>FY 2023-24</b>	<b>Future Year</b>	
		<b>Budget</b>	<b>Expenditures</b>	<b>Appropriations</b>	<b>Project Total</b>
PW Replacement (100%)		200,040	-	-	
<b>Project Totals</b>		<b>200,040</b>	<b>-</b>	<b>-</b>	<b>200,040</b>
<b>Backhoe Replacement-CIP10776</b>					
Project Manager	Triplet	<b>Project Description:</b>			
Priority	2	Replace backhoe as required by California Air Resources Control Board. The backhoe is a 1997 model year with approximately 2,430 hours.			
Project to Date Budget	23,132	<b>Project Status - Deferred</b>			
Project to Date Expenditures	0	Deferred to FY24.25			
Outstanding Contract Balance	0				
Available Budget	23,132				
		<b>FY 2023-24</b>	<b>FY 2023-24</b>	<b>Future Year</b>	
		<b>Budget</b>	<b>Expenditures</b>	<b>Appropriations</b>	<b>Project Total</b>
PW Replacement (100%)		23,132	-	-	
<b>Project Totals</b>		<b>23,132</b>	<b>-</b>	<b>-</b>	<b>23,132</b>
<b>Upgrade Wireless Communications Backhaul System-CIP10777</b>					
Project Manager	Nkwenji	<b>Project Description:</b>			
Priority	1	Upgrade District wireless communications network based on roadmap and priorities from submitted Master Plan.			
Project to Date Budget	1,001,000	<b>Project Status - Ongoing</b>			
Project to Date Expenditures	0	Design concept and implementation roadmap to be presented to in 2024.			
Outstanding Contract Balance	0				
Available Budget	1,001,000				
		<b>FY 2023-24</b>	<b>FY 2023-24</b>	<b>Future Year</b>	
		<b>Budget</b>	<b>Expenditures</b>	<b>Appropriations</b>	<b>Project Total</b>
PW Replacement (100%)		1,001,000	-	1,900,000	
<b>Project Totals</b>		<b>1,001,000</b>	<b>-</b>	<b>1,900,000</b>	<b>2,901,000</b>



**Capital Improvement Project Detail**  
**Fiscal Year 2023-24**

<b>Distribution Pumps Overhaul-CIP10778</b>					
Project Manager	Almaguer	<b>Project Description:</b>			
Priority	1	Repair two SCE low efficient system pumps.			
Project to Date Budget	92,400	<b>Project Status - Complete</b>			
Project to Date Expenditures	26,788				
Outstanding Contract Balance	0				
Available Budget	65,612				
		<b>FY 2023-24</b>	<b>FY 2023-24</b>	<b>Future Year</b>	
		<b>Budget</b>	<b>Expenditures</b>	<b>Appropriations</b>	<b>Project Total</b>
PW Replacement (100%)		92,400	26,788	-	
<b>Project Totals</b>		<b>92,400</b>	<b>26,788</b>	<b>-</b>	<b>92,400</b>
<b>Westlake Reservoir Water Quality Equipment-CIP10779</b>					
Project Manager	Johnson	<b>Project Description:</b>			
Priority	1	Installation of reservoir water quality equipment.			
Project to Date Budget	300,000	<b>Project Status - Deferred</b>			
Project to Date Expenditures	0	Jacobs reservoir work to be completed first.			
Outstanding Contract Balance	0				
Available Budget	300,000				
		<b>FY 2023-24</b>	<b>FY 2023-24</b>	<b>Future Year</b>	
		<b>Budget</b>	<b>Expenditures</b>	<b>Appropriations</b>	<b>Project Total</b>
PW Replacement (100%)		300,000	-	-	
<b>Project Totals</b>		<b>300,000</b>	<b>-</b>	<b>-</b>	<b>300,000</b>
<b>LV2 Drives-CIP10781</b>					
Project Manager	Leu	<b>Project Description:</b>			
Priority	1	Replacement of obsolete VFD drives.			
Project to Date Budget	678,026	<b>Project Status - Ongoing</b>			
Project to Date Expenditures	37,428	VFDs are being fabricated, anticipated to arrive June 2024. Construction on hold until then.			
Outstanding Contract Balance	560,821				
Available Budget	79,777				
		<b>FY 2023-24</b>	<b>FY 2023-24</b>	<b>Future Year</b>	
		<b>Budget</b>	<b>Expenditures</b>	<b>Appropriations</b>	<b>Project Total</b>
PW Replacement (100%)		652,633	12,035	-	
<b>Project Totals</b>		<b>652,633</b>	<b>12,035</b>	<b>-</b>	<b>678,026</b>
<b>IT Capital Purchases-CIP10783</b>					
Project Manager	Nkwenji	<b>Project Description:</b>			
Priority	3	Purchase of Information Technology related software and equipment.			
Project to Date Budget	75,000	<b>Project Status - Ongoing</b>			
Project to Date Expenditures	43,325	Progressive purchase of large IT equipment.			
Outstanding Contract Balance	43,147				
Available Budget	-11,472				
		<b>FY 2023-24</b>	<b>FY 2023-24</b>	<b>Future Year</b>	
		<b>Budget</b>	<b>Expenditures</b>	<b>Appropriations</b>	<b>Project Total</b>
PW Replacement (100%)		75,000	43,325	-	
<b>Project Totals</b>		<b>75,000</b>	<b>43,325</b>	<b>-</b>	<b>75,000</b>
<b>PW System Small Valve Replacement -CIP10784</b>					
Project Manager	Johnson	<b>Project Description:</b>			
Priority	2	Replacement of potable water system feeder valves. Activity in fiscal years 2023-2032 are typically 16" and larger.			
Project to Date Budget	150,480	<b>Project Status - Ongoing</b>			
Project to Date Expenditures	0	Annual Repair Program			
Outstanding Contract Balance	15,532				
Available Budget	134,948				
		<b>FY 2023-24</b>	<b>FY 2023-24</b>	<b>Future Year</b>	
		<b>Budget</b>	<b>Expenditures</b>	<b>Appropriations</b>	<b>Project Total</b>
PW Replacement (100%)		150,480	-	-	
<b>Project Totals</b>		<b>150,480</b>	<b>-</b>	<b>-</b>	<b>150,480</b>

**Capital Improvement Project Detail**  
**Fiscal Year 2023-24**

<b>PW System Rehabilitation-CIP10785</b>		<b>Project Description:</b>			
<b>Project Manager</b>	Arenas	Programatic identification and replacement of portions of the potable water system. The goal is to repair and replace portions of the system to prevent system failures.			
<b>Priority</b>	2				
<b>Project to Date Budget</b>	264,000				
<b>Project to Date Expenditures</b>	0				
<b>Outstanding Contract Balance</b>	0				
<b>Available Budget</b>	264,000				
		<b>Project Status - Ongoing</b>			
		<b>FY 2023-24</b>	<b>FY 2023-24</b>	<b>Future Year</b>	
		<b>Budget</b>	<b>Expenditures</b>	<b>Appropriations</b>	<b>Project Total</b>
PW Replacement (100%)		264,000	-	-	
<b>Project Totals</b>		<b>264,000</b>	<b>-</b>	<b>-</b>	<b>264,000</b>

<b>Pressure Vessel Maintenance Program-CIP10786</b>		<b>Project Description:</b>			
<b>Project Manager</b>	Almaguer	Assess, repair, and replace surge protection vessels.			
<b>Priority</b>	2				
<b>Project to Date Budget</b>	99,000				
<b>Project to Date Expenditures</b>	0				
<b>Outstanding Contract Balance</b>	0				
<b>Available Budget</b>	99,000				
		<b>Project Status - Ongoing</b>			
		Annual Maintenance Program			
		<b>FY 2023-24</b>	<b>FY 2023-24</b>	<b>Future Year</b>	
		<b>Budget</b>	<b>Expenditures</b>	<b>Appropriations</b>	<b>Project Total</b>
PW Replacement (100%)		99,000	-	-	
<b>Project Totals</b>		<b>99,000</b>	<b>-</b>	<b>-</b>	<b>99,000</b>

<b>Fire Hardening-LVMWD Facilities-CIP10787</b>		<b>Project Description:</b>			
<b>Project Manager</b>	Korkosz	Identify and implement fire hardening strategies for facilities that are prone to wildfire related damage and/or service interruption. Fire hardening strategy for LVMWD facilities includes preventive measures and protection systems for both internal and external sources of fire. Potential facility improvements include 1) employing advanced detectors and utilizing a plant fire safety system; and 2) evaluation and, if feasible, installation of a premier fire defense system. Fire Hardening also includes creating larger defensible space around critical structures and providing wider access roads and preventative improvements to facilities.			
<b>Priority</b>	2				
<b>Project to Date Budget</b>	204,600				
<b>Project to Date Expenditures</b>	0				
<b>Outstanding Contract Balance</b>	0				
<b>Available Budget</b>	204,600				
		<b>Project Status</b>			
		Deferred/reprioritized due to previous uncertainty with SCE settlement, staffing constraints. Anticipate identifying scope of work in 2024/2025.			
		<b>FY 2023-24</b>	<b>FY 2023-24</b>	<b>Future Year</b>	
		<b>Budget</b>	<b>Expenditures</b>	<b>Appropriations</b>	<b>Project Total</b>
PW Replacement (100%)		204,600	-	-	
<b>Project Totals</b>		<b>204,600</b>	<b>-</b>	<b>-</b>	<b>204,600</b>
				Project Offset	(204,600)
				Net Project	-

<b>Potable System Coatings Program-CIP10788</b>		<b>Project Description:</b>			
<b>Project Manager</b>	Almaguer	Implement a proactive painting and coatings program for the protection of District potable water system assets.			
<b>Priority</b>	2				
<b>Project to Date Budget</b>	100,320				
<b>Project to Date Expenditures</b>	98,510				
<b>Outstanding Contract Balance</b>	0				
<b>Available Budget</b>	1,810				
		<b>Project Status - Annual Program</b>			
		Scheduled to award contract 4-22-24.			
		<b>FY 2023-24</b>	<b>FY 2023-24</b>	<b>Future Year</b>	
		<b>Budget</b>	<b>Expenditures</b>	<b>Appropriations</b>	<b>Project Total</b>
PW Replacement (100%)		100,320	98,510	-	
<b>Project Totals</b>		<b>100,320</b>	<b>98,510</b>	<b>-</b>	<b>100,320</b>

**Capital Improvement Project Detail**  
**Fiscal Year 2023-24**

<b>Catholic Protection Program-CIP10789</b>		<b>Project Description:</b>			
<b>Project Manager</b>	Almaguer	Assessment, repair, and replacement (if needed) of approximately 274 cathodic protection test points throughout the District's potable water transmission and storage system.			
<b>Priority</b>	2				
<b>Project to Date Budget</b>	99,000				
<b>Project to Date Expenditures</b>	0				
<b>Outstanding Contract Balance</b>	68,500				
<b>Available Budget</b>	30,500				
		<b>Project Status - Annual Program</b>			
		<b>FY 2023-24 Budget</b>	<b>FY 2023-24 Expenditures</b>	<b>Future Year Appropriations</b>	<b>Project Total</b>
PW Replacement (100%)		99,000	-	-	
<b>Project Totals</b>		<b>99,000</b>	<b>-</b>	<b>-</b>	<b>99,000</b>
<b>Woolsey Fire Landscape Restoration-CIP10790</b>		<b>Project Description:</b>			
<b>Project Manager</b>	Jones	Restoration of Woolsey Fire damaged landscaping on District property. Work will include planting of trees and repair/replace irrigation systems where needed. New landscape will incorporate fire resistant design, if applicable.			
<b>Priority</b>	2				
<b>Project to Date Budget</b>	132,000				
<b>Project to Date Expenditures</b>	0				
<b>Outstanding Contract Balance</b>	0				
<b>Available Budget</b>	132,000				
		<b>Project Status - Ongoing</b>			
		Site plan complete and replacing trees at Morrison Tank in 2024. Identification of other locations and detailed scope in 2024.			
		<b>FY 2023-24 Budget</b>	<b>FY 2023-24 Expenditures</b>	<b>Future Year Appropriations</b>	<b>Project Total</b>
PW Replacement (100%)		132,000	-	1,056,000	
<b>Project Totals</b>		<b>132,000</b>	<b>-</b>	<b>1,056,000</b>	<b>1,188,000</b>
				Project Offset	(1,188,000)
				Net Project	-
<b>Vehicle Replacement Program-CIP10792</b>		<b>Project Description:</b>			
<b>Project Manager</b>	Triplett	Annual fleet vehicle replacements. Increases FY23-24 reflect accelerated purchases of certain heavy vehicles in response to new electric fleet purchasing requirements.			
<b>Priority</b>	2				
<b>Project to Date Budget</b>	300,000				
<b>Project to Date Expenditures</b>	300,767				
<b>Outstanding Contract Balance</b>	0				
<b>Available Budget</b>	-767				
		<b>Project Status - Annual Program</b>			
		FY 23/24 Purchased and received six vehicles.			
		<b>FY 2023-24 Budget</b>	<b>FY 2023-24 Expenditures</b>	<b>Future Year Appropriations</b>	<b>Project Total</b>
PW Replacement (100%)		300,000	300,767	-	
<b>Project Totals</b>		<b>300,000</b>	<b>300,767</b>	<b>-</b>	<b>300,000</b>
<b>Westlake Pontoon Replacement-CIP10810</b>		<b>Project Description:</b>			
<b>Project Manager</b>	Johnson	The District's existing 1993 pontoon boat has reached the end of its useful life. Staff has repaired the boat numerous times over its life, including extensive pontoon welding/repair and replacement of deck/flooring components. The boat is currently inoperable due to extensive water intrusion in one of the pontoons. The replacement boat would allow for continued operations at Las Virgenes Reservoir by both the water treatment and lab staff for routine reservoir management.			
<b>Priority</b>	2				
<b>Project to Date Budget</b>	55,346				
<b>Project to Date Expenditures</b>	50,738				
<b>Outstanding Contract Balance</b>	0				
<b>Available Budget</b>	4,608				
		<b>Project Status - Completed</b>			
		New boat is on the reservoir and in service.			
		<b>FY 2023-24 Budget</b>	<b>FY 2023-24 Expenditures</b>	<b>Future Year Appropriations</b>	<b>Project Total</b>
PW Replacement (100%)		55,278	50,670	-	
<b>Project Totals</b>		<b>55,278</b>	<b>50,670</b>	<b>-</b>	<b>55,346</b>

**Capital Improvement Project Detail**  
**Fiscal Year 2023-24**

<b>Westlake Top of Dam Road Repair-CIP10817</b>					
Project Manager	Johnson	<b>Project Description:</b>			
Priority	1	Repair low point on top of damn road identified by state as requiring gravel fill.			
Project to Date Budget	79,200	<b>Project Status - Ongoing</b>			
Project to Date Expenditures	24,463	RFP will post online soon.			
Outstanding Contract Balance	0				
Available Budget	54,737				
		<b>FY 2023-24</b>	<b>FY 2023-24</b>	<b>Future Year</b>	
		<b>Budget</b>	<b>Expenditures</b>	<b>Appropriations</b>	<b>Project Total</b>
PW Replacement (100%)		79,200	24,463	-	
<b>Project Totals</b>		<b>79,200</b>	<b>24,463</b>	<b>-</b>	<b>79,200</b>

<b>Analyzers on District Tanks-CIP10814</b>					
Project Manager	Almaguer	<b>Project Description:</b>			
Priority	1	Purchase distribution system tank analyzers for water quality.			
Project to Date Budget	66,000	<b>Project Status - Ongoing</b>			
Project to Date Expenditures	0	Back order purchase due to supply chain.			
Outstanding Contract Balance	0				
Available Budget	66,000				
		<b>FY 2023-24</b>	<b>FY 2023-24</b>	<b>Future Year</b>	
		<b>Budget</b>	<b>Expenditures</b>	<b>Appropriations</b>	<b>Project Total</b>
PW Replacement (100%)		66,000	-	-	
<b>Project Totals</b>		<b>66,000</b>	<b>-</b>	<b>-</b>	<b>66,000</b>

<b>Mixing Systems for Distribution Tanks-CIP10815</b>					
Project Manager	Almaguer	<b>Project Description:</b>			
Priority	1	Purchase distribution system tank mixers for water quality.			
Project to Date Budget	132,000	<b>Project Status - Ongoing</b>			
Project to Date Expenditures	0	One tank remaining in this round.			
Outstanding Contract Balance	0				
Available Budget	132,000				
		<b>FY 2023-24</b>	<b>FY 2023-24</b>	<b>Future Year</b>	
		<b>Budget</b>	<b>Expenditures</b>	<b>Appropriations</b>	<b>Project Total</b>
PW Replacement (100%)		132,000	-	-	
<b>Project Totals</b>		<b>132,000</b>	<b>-</b>	<b>-</b>	<b>132,000</b>

<b>Chlorination Trailer/Skid Package-CIP10816</b>					
Project Manager	Almaguer	<b>Project Description:</b>			
Priority	1	Purchase distribution system water quality chlorination trailer.			
Project to Date Budget	303,600	<b>Project Status - Ongoing</b>			
Project to Date Expenditures	0	Reviewing proposals will bring to Board for approval.			
Outstanding Contract Balance	0				
Available Budget	303,600				
		<b>FY 2023-24</b>	<b>FY 2023-24</b>	<b>Future Year</b>	
		<b>Budget</b>	<b>Expenditures</b>	<b>Appropriations</b>	<b>Project Total</b>
PW Replacement (100%)		303,600	-	-	
<b>Project Totals</b>		<b>303,600</b>	<b>-</b>	<b>-</b>	<b>303,600</b>

**Potable Water Summary**

	<b>FY 2023-24</b>	<b>FY 2023-24</b>	<b>Contract</b>	<b>Available</b>
	<b>Budget</b>	<b>Expenditures</b>	<b>Balance</b>	<b>Budget</b>
PW Construction	1,560,868	53,547	433,181	1,074,140
PW Replacement	22,226,716	2,071,948	2,708,393	17,446,375
<b>Total Potable Water</b>	<b>23,787,584</b>	<b>2,125,495</b>	<b>3,141,574</b>	<b>18,520,515</b>

**Capital Improvement Project Detail**  
**Fiscal Year 2023-24**

**Sanitation**

**SCADA System Communications Upgrade-CIP10520**

Project Manager	Nkwenji
Priority	2
Project to Date Budget	737,100
Project to Date Expenditures	73,753
Outstanding Contract Balance	0
Available Budget	663,347

**Project Description:**

Migration of the existing communication system from a serial radio network to an ethernet based radio network. Provide redundant data paths for uninterrupted communication. Eliminate need to rely on telephone company equipment.

**Project Status - Ongoing**

Staff implements this alongside SCADA System Upgrades (i.e. Tapia, Rancho)

	FY 2023-24 Budget	FY 2023-24 Expenditures	Future Year Appropriations	Project Total
Sanitation Replacement (100%)				
LV Share Amount (70.6%)	468,323	-	1,748,124	
TWSD Share Amount (29.4%)	195,024	-	727,973	
<b>Project Totals</b>	<b>663,347</b>	<b>-</b>	<b>2,476,097</b>	<b>3,213,197</b>

**Tapia Programmable Logic Controller Upgrades-CIP10567**

Project Manager	Nkwenji
Priority	2
Project to Date Budget	2,500,000
Project to Date Expenditures	2,515,345
Outstanding Contract Balance	0
Available Budget	-15,345

**Project Description:**

This project replaces programmable logic controllers (PLC's) with newer PLC's and provides necessary equipment upgrades (fiber optics, network switches and programming) to complete the installation. This is a program project which addresses Tapia in the first two years and centrate treatment in the third year. Design will occur in the first year for all facilities.

**Project Status - Complete**

Final commissioning done on 12.11.23

	FY 2023-24 Budget	FY 2023-24 Expenditures	Future Year Appropriations	Project Total
Sanitation Replacement (100%)				
LV Share Amount (70.6%)	15,663	26,496	-	
TWSD Share Amount (29.4%)	6,522	11,034	-	
<b>Project Totals</b>	<b>22,185</b>	<b>37,530</b>	<b>-</b>	<b>2,500,000</b>

**Summer Season TMDL Compliance-CIP10619**

Project Manager	Hurtado
Priority	2
Project to Date Budget	4,597,941
Project to Date Expenditures	4,057,572
Outstanding Contract Balance	0
Available Budget	540,369

**Project Description:**

In February 2017 the SWRCB adopted the implementation Plan for the 2013 TMDL. The plan provides for compliance with summer time limits within five years. The options for compliance include a "side stream" treatment plant, the use of potable water and nutrient trading in the watershed. This CIP funds the selection, preliminary studies, outreach, CEQA analysis, preliminary design, and final design for the summer time compliance. Project 10611 (Duct Bank Infrastructure Upgrade) was added to this program for the FY19-20 planning period. Construction of a 1 MGD "side stream" treatment facility at Tapia to treat potable water for stream flow augmentation.

**Project Status - Ongoing**

Construction is 95% Complete. Final acceptance Feb/Mar.

	FY 2023-24 Budget	FY 2023-24 Expenditures	Future Year Appropriations	Project Total
Sanitation Replacement (100%)				
LV Share Amount (70.6%)	469,069	87,568	-	
TWSD Share Amount (29.4%)	195,334	36,466	-	
<b>Project Totals</b>	<b>664,403</b>	<b>124,034</b>	<b>-</b>	<b>4,597,941</b>

**Capital Improvement Project Detail**  
**Fiscal Year 2023-24**

<b>Pure Water Project-CIP10635</b>				
<b>Project Manager</b>	Slosser			
<b>Priority</b>	2			
<b>Project to Date Budget</b>	30,821,536			
<b>Project to Date Expenditures</b>	8,549,157			
<b>Outstanding Contract Balance</b>	8,214,893			
<b>Available Budget</b>	14,057,486			
<b>Project Description:</b>				
The PWP includes construction of an advanced water purification facility (AWPF) to treat tertiary effluent from TWRP for indirect potable reuse, through reservoir water augmentation. Purified water will be conveyed to the Las Virgenes Reservoir, where it will be blended with Metropolitan Water District of Southern California potable water supply, and subsequently treated at their drinking water plant prior to distribution. New pipelines will convey source water from the recycled water system to the AWPF for treatment, purified water from the AWPF to the Las Virgenes Reservoir for storage, reverse osmosis concentrate for ultimate discharge to the ocean, and residuals to the sewer. This will allow the JPA to process up to 7.5 MGD of recycled water at the AWPF and provide a minimum of 2,100 acre-feet per year of drinking water supply, reducing imported water demand for the service area. The project will eliminate the need to discharge unused recycled water to Malibu Creek, except under qualifying events, allowing the JPA to adhere to the new TMDL limits for the receiving water.				
<b>Project Status - Ongoing</b>				
	<b>FY 2023-24</b>	<b>FY 2023-24</b>	<b>Future Year</b>	
Sanitation Replacement (100%)	<b>Budget</b>	<b>Expenditures</b>	<b>Appropriations</b>	<b>Project Total</b>
LV Share Amount (70.6%)	12,953,620	827,707	235,253,487	
TWSD Share Amount (29.4%)	5,394,284	344,682	97,966,750	
<b>Project Totals</b>	<b>18,347,904</b>	<b>1,172,389</b>	<b>333,220,237</b>	<b>364,041,773</b>
			Project Offset	(10,199,637)
			Net Project	353,842,136

<b>Rancho Las Virgenes Storm Water Diversion-CIP10668</b>				
<b>Project Manager</b>	Leu			
<b>Priority</b>	2			
<b>Project to Date Budget</b>	175,646			
<b>Project to Date Expenditures</b>	3,746			
<b>Outstanding Contract Balance</b>	0			
<b>Available Budget</b>	171,900			
<b>Project Description:</b>				
Replacement of two storm water diversion structures at the Rancho Las Virgenes Composting Facility. Structures have lifted and need to be addressed. The drainage from the V- ditch goes to a discharge point in Las Virgenes Creek. There is a concern that sludge and/or reclaimed water entering into the V-ditch could enter the creek via the drainage from the V-ditch. An open/close valve should be installed at the drainage area so that operators control the contents of the V-ditch. A sump pump system with discharge piping should also be included so that the contents can be pumped either to the field or offsite.				
<b>Project Status - Deferred</b>				
	<b>FY 2023-24</b>	<b>FY 2023-24</b>	<b>Future Year</b>	
Sanitation Replacement (100%)	<b>Budget</b>	<b>Expenditures</b>	<b>Appropriations</b>	<b>Project Total</b>
LV Share Amount (70.6%)	121,361	-	-	
TWSD Share Amount (29.4%)	50,539	-	-	
<b>Project Totals</b>	<b>171,900</b>	<b>-</b>	<b>-</b>	<b>175,646</b>

<b>Tapia Effluent Pump Station-CIP10702</b>				
<b>Project Manager</b>	Gil/Leu			
<b>Priority</b>	2			
<b>Project to Date Budget</b>	196,000			
<b>Project to Date Expenditures</b>	0			
<b>Outstanding Contract Balance</b>	0			
<b>Available Budget</b>	196,000			
<b>Project Description:</b>				
Remove or abandon in place existing 4160 volt feeders currently suspended from the top slab of the Effluent Pump Station wet well, underneath the existing MCCs. Perform electrical design and replace the overhead 4160 volt feeders. Ensure coordination with 480 volt switch gear improvements.				
<b>Project Status - Deferred</b>				
Coordinating with Pure Water and subprojects.				
	<b>FY 2023-24</b>	<b>FY 2023-24</b>	<b>Future Year</b>	
Sanitation Replacement (100%)	<b>Budget</b>	<b>Expenditures</b>	<b>Appropriations</b>	<b>Project Total</b>
LV Share Amount (70.6%)	127,608	-	-	
TWSD Share Amount (29.4%)	53,140	-	-	
<b>Project Totals</b>	<b>180,748</b>	<b>-</b>	<b>-</b>	<b>196,000</b>

**Capital Improvement Project Detail**  
**Fiscal Year 2023-24**

<b>Tapia Tertiary Filter Rehab-CIP10703</b>		<b>Project Description:</b>			
<b>Project Manager</b>	Hurtado	Tertiary Filters concrete rehabilitation. Approximately 25 locations that require a 1 square foot patching with rebar repair. Replace 45 metal plates (2' X 4') on the filter deck and fix concrete around the plates with proper joint sealer. Also include the repair of an electrical panel in the Filter gallery. Replace existing electric actuators at filter structure with new electric actuators. Program plant control system to function with both remote PLC control of actuators and local actuator control. Upgrade local controls to replace old filter annunciator panels which are currently located on the top deck of the filter structure.			
<b>Priority</b>	2	<b>Project Status - Ongoing</b> Project not started.			
<b>Project to Date Budget</b>	50,000	<b>FY 2023-24 Budget</b>	<b>FY 2023-24 Expenditures</b>	<b>Future Year Appropriations</b>	<b>Project Total</b>
<b>Project to Date Expenditures</b>	0				
<b>Outstanding Contract Balance</b>	0				
<b>Available Budget</b>	50,000				
Sanitation Replacement (100%)					
	LV Share Amount (70.6%)	35,300	-	279,576	
	TWSD Share Amount (29.4%)	14,700	-	116,424	
<b>Project Totals</b>		<b>50,000</b>	<b>-</b>	<b>396,000</b>	<b>446,000</b>
<b>Multi Site Security Assessment and Improvement JPA-CIP10724</b>		<b>Project Description:</b>			
<b>Project Manager</b>	Nkwenji	Security Assessment of various District sites and facilities. This will include access controls and security camera installations and improvements.			
<b>Priority</b>	2	<b>Project Status - Ongoing</b> Proof-of-concept completed at Tapia.			
<b>Project to Date Budget</b>	448,200	<b>FY 2023-24 Budget</b>	<b>FY 2023-24 Expenditures</b>	<b>Future Year Appropriations</b>	<b>Project Total</b>
<b>Project to Date Expenditures</b>	7,853				
<b>Outstanding Contract Balance</b>	0				
<b>Available Budget</b>	440,347				
Sanitation Replacement (100%)					
	LV Share Amount (70.6%)	313,231	2,346	566,607	
	TWSD Share Amount (29.4%)	130,439	977	235,953	
<b>Project Totals</b>		<b>443,670</b>	<b>3,323</b>	<b>802,560</b>	<b>1,250,760</b>
<b>Tapia Flow Equalization-CIP10737</b>		<b>Project Description:</b>			
<b>Project Manager</b>	Leu	This project consists of the development of a preliminary design report to evaluate the storage and conveyance of Tapia primary effluent to help store and equalize the diurnal peak flows that Tapia sees between dry and wet weather events. This maximizes effluent available for the AWT and also improves and provides consistent water quality for the feed water to the AWT.			
<b>Priority</b>	1	<b>Project Status - Deferred</b> Subproject of Pure Water.			
<b>Project to Date Budget</b>	3,780,000	<b>FY 2023-24 Budget</b>	<b>FY 2023-24 Expenditures</b>	<b>Future Year Appropriations</b>	<b>Project Total</b>
<b>Project to Date Expenditures</b>	710				
<b>Outstanding Contract Balance</b>	0				
<b>Available Budget</b>	3,779,290				
Sanitation Replacement (100%)					
	LV Share Amount (70.6%)	2,668,179	-	2,350,980	
	TWSD Share Amount (29.4%)	1,111,111	-	979,020	
<b>Project Totals</b>		<b>3,779,290</b>	<b>-</b>	<b>3,330,000</b>	<b>7,110,000</b>
<b>Concrete Corrosion/Crack Repair-Tapia-CIP10741</b>		<b>Project Description:</b>			
<b>Project Manager</b>	Triplett	Repair failing concrete at the Tapia Water Reclamation Facility.			
<b>Priority</b>	1	<b>Project Status - Deferred</b> Deferred to FY24.25			
<b>Project to Date Budget</b>	314,000	<b>FY 2023-24 Budget</b>	<b>FY 2023-24 Expenditures</b>	<b>Future Year Appropriations</b>	<b>Project Total</b>
<b>Project to Date Expenditures</b>	0				
<b>Outstanding Contract Balance</b>	0				
<b>Available Budget</b>	314,000				
Sanitation Replacement (100%)					
	LV Share Amount (70.6%)	221,684	-	-	
	TWSD Share Amount (29.4%)	92,316	-	-	
<b>Project Totals</b>		<b>314,000</b>	<b>-</b>	<b>-</b>	<b>314,000</b>

**Capital Improvement Project Detail**  
**Fiscal Year 2023-24**

<b>Lift Station Improvements-CIP10742</b>				
<b>Project Manager</b>	Korkosz / Soderberg	<b>Project Description:</b>		
<b>Priority</b>	2	Repair and rehabilitate aging lift stations.		
<b>Project to Date Budget</b>	932,400	<b>Project Status - Ongoing</b>		
<b>Project to Date Expenditures</b>	145,865	Design is ongoing.		
<b>Outstanding Contract Balance</b>	344,814			
<b>Available Budget</b>	441,721			
		<b>FY 2023-24</b>	<b>FY 2023-24</b>	<b>Future Year</b>
Sanitation Replacement (100%)		<b>Budget</b>	<b>Expenditures</b>	<b>Appropriations</b>
LV Share Amount (100%)		932,400	120,559	-
<b>Project Totals</b>		<b>932,400</b>	<b>120,559</b>	<b>-</b>
<b>932,400</b>				
<b>Fire Hardening- JPA Facilities FY2022-24-CIP10743</b>				
<b>Project Manager</b>	Korkosz	<b>Project Description:</b>		
<b>Priority</b>	2	Fire hardening strategy for JPA facilities includes preventive measures and protection systems for both internal and external sources of fire. Potential facility improvements include: 1) employing advanced detectors and utilizing a plant fire safety systems; and 2) evaluation and, if feasible, installation of a perimeter fire defense system. Fire Hardening also includes creating larger defensible space around critical structures and providing wider access roads and preventative improvements to facilities.		
<b>Project to Date Budget</b>	528,000	<b>Project Status - Deferred</b>		
<b>Project to Date Expenditures</b>	0	Deferred/reprioritized due to previous uncertainty with SCE settlement, staffing constraints. Anticipate identifying scope of work in 2024/2025.		
<b>Outstanding Contract Balance</b>	0			
<b>Available Budget</b>	528,000			
		<b>FY 2023-24</b>	<b>FY 2023-24</b>	<b>Future Year</b>
Sanitation Replacement (100%)		<b>Budget</b>	<b>Expenditures</b>	<b>Appropriations</b>
LV Share Amount (70.6%)		372,768	-	-
TWSD Share Amount (29.4%)		155,232	-	-
<b>Project Totals</b>		<b>528,000</b>	<b>-</b>	<b>-</b>
<b>528,000</b>				
<b>Discharge Point Rehab-CIP10745</b>				
<b>Project Manager</b>	Hurtado	<b>Project Description:</b>		
<b>Priority</b>	1	Evaluate and repair failed 003 Discharge point pipeline (into Malibu Creek). Contract for inspection, an engineering study and a design report to determine the most cost effective means to repair failed 24" potable water pipeline from the Tapia Water Reclamation Facility to Malibu Creek. The pipeline will be used to supply potable supplement to the Malibu Creek during low flow periods. Approximately one (1) mile of pipeline needs to be and preventative improvements to facilities.		
<b>Project to Date Budget</b>	828,080	<b>Project Status - Ongoing</b>		
<b>Project to Date Expenditures</b>	138,144	CEQA Phase; Environmental review by LA County Planning		
<b>Outstanding Contract Balance</b>	83,714			
<b>Available Budget</b>	606,222			
		<b>FY 2023-24</b>	<b>FY 2023-24</b>	<b>Future Year</b>
Sanitation Replacement (100%)		<b>Budget</b>	<b>Expenditures</b>	<b>Appropriations</b>
LV Share Amount (70.6%)		493,644	6,549	-
TWSD Share Amount (29.4%)		205,569	2,727	-
<b>Project Totals</b>		<b>699,213</b>	<b>9,277</b>	<b>-</b>
<b>828,080</b>				
<b>Centrate Tank Inspection and Rehabilitation Assesment-CIP10748</b>				
<b>Project Manager</b>	Hurtado	<b>Project Description:</b>		
<b>Priority</b>	2	Tank inspections and recommendations for rehabilitation.		
<b>Project to Date Budget</b>	132,000	<b>Project Status - Ongoing</b>		
<b>Project to Date Expenditures</b>	30,495	Inspection Complete; recommendations under consideration.		
<b>Outstanding Contract Balance</b>	9,600			
<b>Available Budget</b>	91,905			
		<b>FY 2023-24</b>	<b>FY 2023-24</b>	<b>Future Year</b>
Sanitation Replacement (100%)		<b>Budget</b>	<b>Expenditures</b>	<b>Appropriations</b>
LV Share Amount (70.6%)		90,673	19,011	-
TWSD Share Amount (29.4%)		37,759	7,917	-
<b>Project Totals</b>		<b>128,432</b>	<b>26,927</b>	<b>-</b>
<b>132,000</b>				



**Capital Improvement Project Detail**  
**Fiscal Year 2023-24**

<b>Lift Station No.1 Pump Replacement-CIP10750</b>				
<b>Project Manager</b>	Triplett	<b>Project Description:</b>		
<b>Priority</b>	2	Replacement of (3) pumps		
<b>Project to Date Budget</b>	396,000	<b>Project Status - Deferred</b>		
<b>Project to Date Expenditures</b>	2,673	Deferred to FY24.25		
<b>Outstanding Contract Balance</b>	0			
<b>Available Budget</b>	393,327			
		<b>FY 2023-24</b>	<b>FY 2023-24</b>	<b>Future Year</b>
Sanitation Replacement (100%)		<b>Budget</b>	<b>Expenditures</b>	<b>Appropriations</b>
LV Share Amount (100%)		393,327	-	-
<b>Project Totals</b>		<b>393,327</b>	<b>-</b>	<b>-</b>
				<b>396,000</b>
<b>Tapia Sludge Wet Well Re-Circulation-CIP10752</b>				
<b>Project Manager</b>	Triplett	<b>Project Description:</b>		
<b>Priority</b>	2	The re-circulation (mixing) piping at the Tapia sludge wet wells is corroded and develops leaks. This project replaces this piping.		
<b>Project to Date Budget</b>	112,800	<b>Project Status - Deferred</b>		
<b>Project to Date Expenditures</b>	0			
<b>Outstanding Contract Balance</b>	0			
<b>Available Budget</b>	112,800			
		<b>FY 2023-24</b>	<b>FY 2023-24</b>	<b>Future Year</b>
Sanitation Replacement (100%)		<b>Budget</b>	<b>Expenditures</b>	<b>Appropriations</b>
LV Share Amount (70.6%)		79,637	-	48,855
TWSD Share Amount (29.4%)		33,163	-	20,345
<b>Project Totals</b>		<b>112,800</b>	<b>-</b>	<b>69,200</b>
				<b>182,000</b>
<b>Tapia Air Line Repair-CIP10753</b>				
<b>Project Manager</b>	Hurtado	<b>Project Description:</b>		
<b>Priority</b>	1	The air line which conveys compressed air to the treatment process has leaks which not only allow air to escape, but also allow contaminants to enter into the pipeline and potentially the air diffusers. A large portion of this line was repaired, however a section of the pipeline was not addressed. This section needs to be addressed to stop leakage and protect the diffuser membranes.		
<b>Project to Date Budget</b>	330,000	<b>Project Status - Deferred</b>		
<b>Project to Date Expenditures</b>	0	RFP to be developed.		
<b>Outstanding Contract Balance</b>	0			
<b>Available Budget</b>	330,000			
		<b>FY 2023-24</b>	<b>FY 2023-24</b>	<b>Future Year</b>
Sanitation Replacement (100%)		<b>Budget</b>	<b>Expenditures</b>	<b>Appropriations</b>
LV Share Amount (70.6%)		232,980	-	-
TWSD Share Amount (29.4%)		97,020	-	-
<b>Project Totals</b>		<b>330,000</b>	<b>-</b>	<b>-</b>
				<b>330,000</b>
<b>Trunk Sewer System Improvements-CIP10756</b>				
<b>Project Manager</b>	Korkosz	<b>Project Description:</b>		
<b>Priority</b>	2	Annual program to replace or rehabilitate trunk sewer system components based on CCTV, condition assessment & SSMP, end of useful life, or obsolescence.		
<b>Project to Date Budget</b>	501,600	<b>Project Status - Ongoing</b>		
<b>Project to Date Expenditures</b>	37,802	Annual Repair Program		
<b>Outstanding Contract Balance</b>	0			
<b>Available Budget</b>	463,798			
		<b>FY 2023-24</b>	<b>FY 2023-24</b>	<b>Future Year</b>
Sanitation Replacement (100%)		<b>Budget</b>	<b>Expenditures</b>	<b>Appropriations</b>
LV Share Amount (70.6%)		354,130	13,414	-
TWSD Share Amount (29.4%)		147,470	5,586	-
<b>Project Totals</b>		<b>501,600</b>	<b>19,000</b>	<b>-</b>
				<b>501,600</b>

**Capital Improvement Project Detail**  
**Fiscal Year 2023-24**

<b>Tapia Secondary Clarifier Rehabilitation-CIP10794</b>					
<b>Project Manager</b>	Hurtado	<b>Project Description:</b>			
<b>Priority</b>	1	Repair the secondary clarifiers. The current launders are leaking and need to have the wall seal repaired. Replacement on the inlet diffusers and skimming tubes is also necessary as they are corroded and leaking. Recaulking the expansion joints and structural repairs to catwalks are needed as they are separating from the wall.			
<b>Project to Date Budget</b>	847,000	<b>Project Status - Ongoing</b>			
<b>Project to Date Expenditures</b>	86,872	Condition assessment memo finalized. Design on-going.			
<b>Outstanding Contract Balance</b>	69,866				
<b>Available Budget</b>	690,262				
		<b>FY 2023-24</b>	<b>FY 2023-24</b>	<b>Future Year</b>	
Sanitation Replacement (100%)		<b>Budget</b>	<b>Expenditures</b>	<b>Appropriations</b>	<b>Project Total</b>
LV Share Amount (70.6%)		559,884	23,233	-	
TWSD Share Amount (29.4%)		233,153	9,675	-	
<b>Project Totals</b>		<b>793,037</b>	<b>32,908</b>	<b>-</b>	<b>847,000</b>
<b>Tapia Effluent Pump Station Rehabilitation-CIP10795</b>					
<b>Project Manager</b>	Leu	<b>Project Description:</b>			
<b>Priority</b>	3	Increase reliability and safety of electrical feed as well as upgrade motor starting capabilities and pumps.			
<b>Project to Date Budget</b>	3,255,192	<b>Project Status - Deferred</b>			
<b>Project to Date Expenditures</b>	0	Coordinating with Pure Water and subprojects.			
<b>Outstanding Contract Balance</b>	0				
<b>Available Budget</b>	3,255,192				
		<b>FY 2023-24</b>	<b>FY 2023-24</b>	<b>Future Year</b>	
Sanitation Replacement (100%)		<b>Budget</b>	<b>Expenditures</b>	<b>Appropriations</b>	<b>Project Total</b>
LV Share Amount (70.6%)		2,298,166	-	-	
TWSD Share Amount (29.4%)		957,026	-	-	
<b>Project Totals</b>		<b>3,255,192</b>	<b>-</b>	<b>-</b>	<b>3,255,192</b>
<b>Tapia Control Building Improvements-CIP10796</b>					
<b>Project Manager</b>	Hurtado	<b>Project Description:</b>			
<b>Priority</b>	2	The control building at Tapia is aging and in need of significant repairs, remodeling, and other improvements.			
<b>Project to Date Budget</b>	841,380	<b>Project Status - Ongoing</b>			
<b>Project to Date Expenditures</b>	102,537	Contract awarded; roof replacement 2024			
<b>Outstanding Contract Balance</b>	212,453				
<b>Available Budget</b>	526,390				
		<b>FY 2023-24</b>	<b>FY 2023-24</b>	<b>Future Year</b>	
Sanitation Replacement (100%)		<b>Budget</b>	<b>Expenditures</b>	<b>Appropriations</b>	<b>Project Total</b>
LV Share Amount (70.6%)		594,014	72,391	-	
TWSD Share Amount (29.4%)		247,366	30,146	-	
<b>Project Totals</b>		<b>841,380</b>	<b>102,537</b>	<b>-</b>	<b>841,380</b>
<b>JPA Condition Assessment and Rehabilitation Planning-CIP10797</b>					
<b>Project Manager</b>	Korkosz/Leu	<b>Project Description:</b>			
<b>Priority</b>	2	Hire engineering firm to assess all electrical systems and make recommendations on necessary rehab or replacement of switch gear, VFD's transformers, switching, etc.			
<b>Project to Date Budget</b>	100,000	<b>Project Status</b>			
<b>Project to Date Expenditures</b>	783				
<b>Outstanding Contract Balance</b>	0				
<b>Available Budget</b>	99,217				
		<b>FY 2023-24</b>	<b>FY 2023-24</b>	<b>Future Year</b>	
Sanitation Replacement (100%)		<b>Budget</b>	<b>Expenditures</b>	<b>Appropriations</b>	<b>Project Total</b>
LV Share Amount (70.6%)		70,047	-	-	
TWSD Share Amount (29.4%)		29,170	-	-	
<b>Project Totals</b>		<b>99,217</b>	<b>-</b>	<b>-</b>	<b>100,000</b>

**Capital Improvement Project Detail**  
**Fiscal Year 2023-24**

<b>Centrifuge Controls Upgrade-CIP10798</b>					
<b>Project Manager</b>	Korkosz	<b>Project Description:</b>			
<b>Priority</b>	1	With the summertime compliance project being constructed next year, the 001 out fall meter will be removed. Additionally, the Tapia groundwater meter has aged out and the 003 meter needs to be replaced. These meters are regulatory required. This project replaces the 001, 003 and the Tapia groundwater effluent meters.			
<b>Project to Date Budget</b>	527,300	<b>Project Status - Ongoing</b>			
<b>Project to Date Expenditures</b>	0				
<b>Outstanding Contract Balance</b>	0				
<b>Available Budget</b>	527,300				
Sanitation Replacement (100%)		<b>FY 2023-24 Budget</b>	<b>FY 2023-24 Expenditures</b>	<b>Future Year Appropriations</b>	<b>Project Total</b>
LV Share Amount (70.6%)		372,274	-	-	
TWSD Share Amount (29.4%)		155,026	-	-	
<b>Project Totals</b>		<b>527,300</b>	<b>-</b>	<b>-</b>	<b>527,300</b>
<b>Rancho Reliability Improvements FY22-24-CIP10799</b>					
<b>Project Manager</b>	Rabaja	<b>Project Description:</b>			
<b>Priority</b>	2	Replace or rehabilitate facilities and equipment at the Rancho facility based on failure, beyond useful life, or obsolescence. Specific projects are identified for each fiscal year.			
<b>Project to Date Budget</b>	132,000	<b>Project Status - Ongoing</b>			
<b>Project to Date Expenditures</b>	34,362	Annual Repair Program			
<b>Outstanding Contract Balance</b>	22,888				
<b>Available Budget</b>	74,750				
Sanitation Replacement (100%)		<b>FY 2023-24 Budget</b>	<b>FY 2023-24 Expenditures</b>	<b>Future Year Appropriations</b>	<b>Project Total</b>
LV Share Amount (70.6%)		93,192	16,336	-	
TWSD Share Amount (29.4%)		38,808	6,803	-	
<b>Project Totals</b>		<b>132,000</b>	<b>23,139</b>	<b>-</b>	<b>132,000</b>
<b>Tapia Water Reclamation Facility Improvements FY22-24-CIP10800</b>					
<b>Project Manager</b>	Bril	<b>Project Description:</b>			
<b>Priority</b>	2	Replace or rehabilitate facilities and equipment at the Tapia facility based on failure, beyond useful life, or obsolescence. Specific projects are identified for each fiscal year.			
<b>Project to Date Budget</b>	132,000	<b>Project Status - Ongoing</b>			
<b>Project to Date Expenditures</b>	0	Annual Repair Program			
<b>Outstanding Contract Balance</b>	0				
<b>Available Budget</b>	132,000				
Sanitation Replacement (100%)		<b>FY 2023-24 Budget</b>	<b>FY 2023-24 Expenditures</b>	<b>Future Year Appropriations</b>	<b>Project Total</b>
LV Share Amount (70.6%)		93,192	-	-	
TWSD Share Amount (29.4%)		38,808	-	-	
<b>Project Totals</b>		<b>132,000</b>	<b>-</b>	<b>-</b>	<b>132,000</b>
<b>Tapia Aluminum Sulfate Tank Replacement-CIP10801</b>					
<b>Project Manager</b>	Hurtado	<b>Project Description:</b>			
<b>Priority</b>	1	Replace aging sodium bisulfite tank that is leaking. Project includes feed pump and delivery pipeline.			
<b>Project to Date Budget</b>	832,500	<b>Project Status - Ongoing</b>			
<b>Project to Date Expenditures</b>	60,050	90% design by PACE			
<b>Outstanding Contract Balance</b>	54,218				
<b>Available Budget</b>	718,232				
Sanitation Replacement (100%)		<b>FY 2023-24 Budget</b>	<b>FY 2023-24 Expenditures</b>	<b>Future Year Appropriations</b>	<b>Project Total</b>
LV Share Amount (70.6%)		561,435	16,086	-	
TWSD Share Amount (29.4%)		233,799	6,699	-	
<b>Project Totals</b>		<b>795,234</b>	<b>22,784</b>	<b>-</b>	<b>832,500</b>

**Capital Improvement Project Detail**  
**Fiscal Year 2023-24**

<b>Rancho Control Building HVAC Replacement-CIP10802</b>					
<b>Project Manager</b>	Korkosz	<b>Project Description:</b>			
<b>Priority</b>	2	Replace HVAC at Rancho Control Building. HVAC has reached end of useful life and is not feasible to replace existing unit.			
<b>Project to Date Budget</b>	330,000	<b>Project Status - Completed</b>			
<b>Project to Date Expenditures</b>	247,648				
<b>Outstanding Contract Balance</b>	0				
<b>Available Budget</b>	82,352				
		<b>FY 2023-24</b>	<b>FY 2023-24</b>	<b>Future Year</b>	
Sanitation Replacement (100%)		<b>Budget</b>	<b>Expenditures</b>	<b>Appropriations</b>	<b>Project Total</b>
LV Share Amount (70.6%)		179,889	121,749	-	
TWSD Share Amount (29.4%)		74,911	50,700	-	
<b>Project Totals</b>		<b>254,800</b>	<b>172,449</b>	<b>-</b>	<b>330,000</b>
<b>Malibou Lake Siphon Project-CIP10803</b>					
<b>Project Manager</b>	Leu	<b>Project Description:</b>			
<b>Priority</b>	1	Repair Malibou Lake Siphon to address inflow and infiltration at the site.			
<b>Project to Date Budget</b>	3,002,000	<b>Project Status - Ongoing</b>			
<b>Project to Date Expenditures</b>	632,827	Construction to begin February 2024.			
<b>Outstanding Contract Balance</b>	3,761,171				
<b>Available Budget</b>	-1,391,998				
		<b>FY 2023-24</b>	<b>FY 2023-24</b>	<b>Future Year</b>	
Sanitation Replacement (100%)		<b>Budget</b>	<b>Expenditures</b>	<b>Appropriations</b>	<b>Project Total</b>
LV Share Amount (28.93%)		773,377	214,693	-	
TWSD Share Amount (71.07%)		1,899,894	89,405	-	
<b>Project Totals</b>		<b>2,673,271</b>	<b>304,097</b>	<b>-</b>	<b>3,002,000</b>
<b>Rancho Las Virgenes - New Flare-CIP10804</b>					
<b>Project Manager</b>	Hurtado	<b>Project Description:</b>			
<b>Priority</b>	1	Design and install a new larger flare that can handle all of the digester gas flow (over 100 scfm). The current flare, which has a limited capacity of 75 scfm will remain in place to provide redundancy. The current flare does not have the capacity to dispose of all of the digester gas.			
<b>Project to Date Budget</b>	705,000	<b>Project Status - Ongoing</b>			
<b>Project to Date Expenditures</b>	35,515	Awarded design, working on Tech Memo			
<b>Outstanding Contract Balance</b>	256,339				
<b>Available Budget</b>	413,146				
		<b>FY 2023-24</b>	<b>FY 2023-24</b>	<b>Future Year</b>	
Sanitation Replacement (100%)		<b>Budget</b>	<b>Expenditures</b>	<b>Appropriations</b>	<b>Project Total</b>
LV Share Amount (70.6%)		487,381	14,725	-	
TWSD Share Amount (29.4%)		202,960	6,132	-	
<b>Project Totals</b>		<b>690,341</b>	<b>20,857</b>	<b>-</b>	<b>705,000</b>
<b>Grit Chamber Mixing System Replacement-CIP10805</b>					
<b>Project Manager</b>	Leu	<b>Project Description:</b>			
<b>Priority</b>	3	Replace grit chamber mixing system with a more efficient mixing system.			
<b>Project to Date Budget</b>	198,000	<b>Project Status - Deferred</b>			
<b>Project to Date Expenditures</b>	0				
<b>Outstanding Contract Balance</b>	0				
<b>Available Budget</b>	198,000				
		<b>FY 2023-24</b>	<b>FY 2023-24</b>	<b>Future Year</b>	
Sanitation Replacement (100%)		<b>Budget</b>	<b>Expenditures</b>	<b>Appropriations</b>	<b>Project Total</b>
LV Share Amount (70.6%)		139,788	-	-	
TWSD Share Amount (29.4%)		58,212	-	-	
<b>Project Totals</b>		<b>198,000</b>	<b>-</b>	<b>-</b>	<b>198,000</b>

**Capital Improvement Project Detail**  
**Fiscal Year 2023-24**

<b>Rancho: Replace Agitators-CIP10806</b>		<b>Project Description:</b>			
<b>Project Manager</b>	Triplett	Purchase new compost agitators to replace the existing ones.			
<b>Priority</b>	3				
<b>Project to Date Budget</b>	1,304,250				
<b>Project to Date Expenditures</b>	411,939				
<b>Outstanding Contract Balance</b>	961,191				
<b>Available Budget</b>	-68,880				
		<b>Project Status - Ongoing</b> Expecting delivery in the next month or so.			
		<b>FY 2023-24</b>	<b>FY 2023-24</b>	<b>Future Year</b>	
Sanitation Replacement (100%)		<b>Budget</b>	<b>Expenditures</b>	<b>Appropriations</b>	<b>Project Total</b>
LV Share Amount (70.6%)		629,972	-	-	
TWSD Share Amount (29.4%)		262,339	-	-	
<b>Project Totals</b>		<b>892,311</b>	<b>-</b>	<b>-</b>	<b>1,304,250</b>

<b>Rancho Las Virgenes SCADA Improvements-CIP10807</b>		<b>Project Description:</b>			
<b>Project Manager</b>	Nkwenji	Upgrade Process Control and Instrumentation System (PCIS) at Rancho. Rancho's PLC and HMI systems are inconsistent with current District Standards for Operational Technology.			
<b>Priority</b>	2				
<b>Project to Date Budget</b>	1,119,000				
<b>Project to Date Expenditures</b>	423,050				
<b>Outstanding Contract Balance</b>	669,000				
<b>Available Budget</b>	26,950				
		<b>Project Status - Ongoing</b> Design and functional specification workshops are in process. Completion anticipated in December 2024.			
		<b>FY 2023-24</b>	<b>FY 2023-24</b>	<b>Future Year</b>	
Sanitation Replacement (100%)		<b>Budget</b>	<b>Expenditures</b>	<b>Appropriations</b>	<b>Project Total</b>
LV Share Amount (70.6%)		790,014	298,674	-	
TWSD Share Amount (29.4%)		328,986	124,377	-	
<b>Project Totals</b>		<b>1,119,000</b>	<b>423,050</b>	<b>-</b>	<b>1,119,000</b>

<b>Tapia Selector Channel Wall Infill-CIP10809</b>		<b>Project Description:</b>			
<b>Project Manager</b>	Soderberg	Bypass Channel No. 2, removal of existing pipes and gates, and infilling existing penetrations between the Selector Channel and Channel No. 2			
<b>Priority</b>	2				
<b>Project to Date Budget</b>	396,220				
<b>Project to Date Expenditures</b>	472,847				
<b>Outstanding Contract Balance</b>	1,111				
<b>Available Budget</b>	-77,738				
		<b>Project Status - Completed</b> Construction completed. Completing closeout documents.			
		<b>FY 2023-24</b>	<b>FY 2023-24</b>	<b>Future Year</b>	
Sanitation Replacement (100%)		<b>Budget</b>	<b>Expenditures</b>	<b>Appropriations</b>	<b>Project Total</b>
LV Share Amount (70.6%)		245,094	299,193	-	
TWSD Share Amount (29.4%)		102,065	124,593	-	
<b>Project Totals</b>		<b>347,159</b>	<b>423,785</b>	<b>-</b>	<b>396,220</b>

<b>Hach Equipment Replacement-CIP10812</b>		<b>Project Description:</b>			
<b>Project Manager</b>	Hurtado	Several Hach instruments at the Tapia WRF, have become obsolete. Replacement parts are no longer available or difficult to acquire and expensive. This project will replace vital instrumentation with updated models.			
<b>Priority</b>	2				
<b>Project to Date Budget</b>	150,000				
<b>Project to Date Expenditures</b>	13,254				
<b>Outstanding Contract Balance</b>	0				
<b>Available Budget</b>	136,746				
		<b>Project Status - Ongoing</b>			
		<b>FY 2023-24</b>	<b>FY 2023-24</b>	<b>Future Year</b>	
Sanitation Replacement (100%)		<b>Budget</b>	<b>Expenditures</b>	<b>Appropriations</b>	<b>Project Total</b>
LV Share Amount (70.6%)		105,900	9,357	-	
TWSD Share Amount (29.4%)		44,100	3,897	-	
<b>Project Totals</b>		<b>150,000</b>	<b>13,254</b>	<b>-</b>	<b>150,000</b>

**Capital Improvement Project Detail**  
**Fiscal Year 2023-24**

<b>Tapia Flood Wall Improvements-CIP10813</b>		<b>Project Description:</b>			
<b>Project Manager</b>	Leu	Hydraulic analysis of Malibu Creek and its flooding effects at Tapia. This study will also include the analysis of the new Malibu Canyon Bridge from LA County Public Works, effects of flooding with the future removal of Rindge Dam, and analysis of potential floodwall for Tapia.			
<b>Priority</b>	2				
<b>Project to Date Budget</b>	198,000				
<b>Project to Date Expenditures</b>	0				
<b>Outstanding Contract Balance</b>	0				
<b>Available Budget</b>	198,000	<b>Project Status - Ongoing</b> Request for bids posted January 2024. Construction to begin March/April 2024.			
		<b>FY 2023-24</b>	<b>FY 2023-24</b>	<b>Future Year</b>	
Sanitation Replacement (100%)		<b>Budget</b>	<b>Expenditures</b>	<b>Appropriations</b>	<b>Project Total</b>
LV Share Amount (70.6%)		139,788	-	-	
TWSD Share Amount (29.4%)		58,212	-	-	
<b>Project Totals</b>		<b>198,000</b>	<b>-</b>	<b>-</b>	<b>198,000</b>

<b>Rancho Distribution Screw Conveyor #1-CIP10818</b>		<b>Project Description:</b>			
<b>Project Manager</b>	Leu	Replace screw conveyor No 1 to insure even distribution of compost into reactor chambers for processing. Screw Conveyor No 1 has deteriorated and needs replacement.			
<b>Priority</b>	2				
<b>Project to Date Budget</b>	371,178				
<b>Project to Date Expenditures</b>	48,274				
<b>Outstanding Contract Balance</b>	123,300				
<b>Available Budget</b>	199,604	<b>Project Status - Ongoing</b> Construction contract awarded. Screw conveyor being fabricated, anticipated delivery February 2024.			
		<b>FY 2023-24</b>	<b>FY 2023-24</b>	<b>Future Year</b>	
Sanitation Replacement (100%)		<b>Budget</b>	<b>Expenditures</b>	<b>Appropriations</b>	<b>Project Total</b>
LV Share Amount (70.6%)		262,052	34,082	-	
TWSD Share Amount (29.4%)		109,126	14,193	-	
<b>Project Totals</b>		<b>371,178</b>	<b>48,274</b>	<b>-</b>	<b>371,178</b>

**Sanitation Summary**

	<b>FY 2023-24</b>	<b>FY 2023-24</b>	<b>Contract</b>	<b>Available</b>
Sanitation Replacement (100%)	<b>Budget</b>	<b>Expenditures</b>	<b>Balance</b>	<b>Budget</b>
LV Share Amount	29,432,860	2,224,168	10,437,899	16,770,794
TWSD Share Amount	12,299,779	876,007	4,346,660	7,077,112
<b>Project Totals</b>	<b>41,732,639</b>	<b>3,100,175</b>	<b>14,784,559</b>	<b>23,847,906</b>

**Capital Improvement Project Detail**  
**Fiscal Year 2023-24**

**Recycled Water**

<b>Calabasas Park Recycled Water Main Extension-CIP10666</b>				
<b>Project Manager</b>	Leu	<b>Project Description:</b>		
<b>Priority</b>	2	Install approximately 1,200 linear feet of 6-8 inch pipeline to loop the existing recycled water system.		
<b>Project to Date Budget</b>	1,040,200	<b>Project Status</b>		
<b>Project to Date Expenditures</b>	82,257			
<b>Outstanding Contract Balance</b>	31,154			
<b>Available Budget</b>	926,789			
		<b>FY 2023-24</b>	<b>FY 2023-24</b>	<b>Future Year</b>
Recycled Water Replacement (100%)		<b>Budget</b>	<b>Expenditures</b>	<b>Appropriations</b>
LV Share Amount (100%)		957,943	76,941	-
<b>Project Totals</b>		<b>957,943</b>	<b>76,941</b>	<b>-</b>
				<b>Project Total</b>
				<b>1,040,200</b>

<b>RW Reservoir #2 Storm Repairs and Inflow Problems-CIP10811</b>				
<b>Project Manager</b>	Johnson	<b>Project Description:</b>		
<b>Priority</b>	1	Improve water quality in Reservoir 2 by upgrading infiltration trench and catch basin discharging directly into reservoir 2. Sedimentation basins will also be regraded to match the original design to capture sediment runoff prior to discharging into reservoir 2.		
<b>Project to Date Budget</b>	105,600	<b>Project Status - Completed</b>		
<b>Project to Date Expenditures</b>	0	Work completed December 2023.		
<b>Outstanding Contract Balance</b>	0			
<b>Available Budget</b>	105,600			
		<b>FY 2023-24</b>	<b>FY 2023-24</b>	<b>Future Year</b>
Recycled Water Replacement (100%)		<b>Budget</b>	<b>Expenditures</b>	<b>Appropriations</b>
LV Share Amount (70.6%)		74,554	57,619	-
TWSD Share Amount (29.4%)		31,046	23,995	-
<b>Project Totals</b>		<b>105,600</b>	<b>81,614</b>	<b>-</b>
				<b>Project Total</b>
				<b>105,600</b>

**Recycled Water Summary**

	<b>FY 2023-24</b>	<b>FY 2023-24</b>	<b>Contract</b>	<b>Available</b>
	<b>Budget</b>	<b>Expenditures</b>	<b>Balance</b>	<b>Budget</b>
Recycled Water Summary				
LV Share Amount	1,032,497	134,560	21,995	875,942
TWSD Share Amount	31,046	23,995	9,159	(2,107)
<b>Project Totals</b>	<b>1,063,543</b>	<b>158,554</b>	<b>31,154</b>	<b>873,834</b>

**GRAND TOTAL CIP**

	<b>FY 2023-24</b>	<b>FY 2023-24</b>	<b>Contract</b>	<b>Available</b>
	<b>Budget</b>	<b>Expenditures</b>	<b>Balance</b>	<b>Budget</b>
Potable Water	23,787,584	2,125,495	3,141,574	18,520,515
Recycled Water (LV Only)	1,032,497	134,560	21,995	875,942
Sanitation (LV Only)	29,432,860	2,224,168	10,437,899	
<b>Project Totals</b>	<b>54,252,940</b>	<b>4,484,222</b>	<b>13,601,467</b>	<b>36,167,251</b>



**DATE:** May 21, 2024  
**TO:** Board of Directors  
**FROM:** Finance and Administration

---

**SUBJECT: Extension of Retired Annuitant Part-Time Limited Duration Assignment**

---

**SUMMARY:**

The District is one of 26 member agencies of the Metropolitan Water District of Southern California (MWD) and is situated within MWD's State Water Project-dependent areas, which means that it is almost exclusively supplied with imported water from the State Water Project. Given multiple, consecutive years of low allocations from the State Water Project (2020 – 20 percent, 2021 – 5 percent, and 2022 – 5 percent), the District seeks to enhance its water supply reliability through improved access to MWD's Central Pool resources, including water delivered from Diamond Valley Lake, Colorado River Aqueduct and future Pure Water Southern California.

To assist in this endeavor, the District sought assistance from a retired annuitant with the required specialized expertise to provide support to the District. Government Code Sections 21224(a) and 7522.56(c) permit retired annuitants under the California Public Employees' Retirement System (CALPERS) to be employed without reinstatement from retirement upon appointment by a public agency because the retired person has specialized skills needed in performing work of limited duration.

The retired annuitant assignment commenced on June 1, 2022, and was projected to reach the General Manager's purchasing authority prior to the end of Fiscal Year 2022-23. However, the General Manager anticipated a continued need for the assistance. As such, on April 4, 2023, the Board authorized extending the assignment through May 31, 2024. The General Manager anticipates a continued need for the assistance for up to an additional 12 months to assist the District with completing its special project. As a result, staff recommends extending the retired annuitant assignment through May 31, 2025. This action would result in the duration of the assignment totaling 36 months, from June 1, 2022 through May 31, 2025.

**RECOMMENDATION(S):**

Authorize the General Manager to execute a contract extending the part-time, limited duration assignment for retired annuitant, James Green, through May 31, 2025.

**FISCAL IMPACT:**



Yes

**ITEM BUDGETED:**

Yes

**FINANCIAL IMPACT:**

The estimated total cost of extending the assignment is \$70,000. Sufficient funds are available in the adopted Fiscal Year 2023-24 Budget for this purpose due to salary savings associated with vacant positions. For Fiscal Year 2024-25, the cost is also anticipated to be covered by salary savings associated with vacant positions.

Currently, up to \$100,000 is authorized for the assignment. Staff proposes increasing the total compensation authorized to \$150,000 to align with the extension of the assignment.

**DISCUSSION:**

Retired Annuitant James Green has been assisting the District on a part-time basis since June 1, 2022, to enhance its water supply reliability by evaluating and analyzing options to improve the District's access to MWD's Central Pool resources, including reviewing project concept and feasibility information, water system schematics, and cost estimates to assess the potential options available to the District. Additionally, Mr. Green has participated in meetings with MWD and partner agencies that share the District's goals and objectives for this purpose. Mr. Green possesses specialized professional experience in the evaluation and analysis of options to improve access to existing water supplies and storage; therefore, he has specialized skills to perform the part-time limited duration services needed by the District. There is currently no non-retiree available to the District to perform this unique work.

Mr. Green's services continue to be needed by the District as a result of on-going efforts to develop and implement a solution to enhance its water supply reliability. Thus far, Mr. Green has provided exceptional expert service to the District to achieve its objectives on this effort.

The requested extension is permitted by CalPERS regulations provided that all of its regulations pertaining to retired annuitant assignments are adhered to by the District and the retired annuitant. Staff will continue to monitor the retired annuitant assignment to ensure it adheres to such regulations.

**GOALS:**

Provide Safe and Quality Water with Reliable Services

Prepared by: Sophia Crocker, Human Resources Manager



**DATE:** May 21, 2024  
**TO:** Board of Directors  
**FROM:** Finance and Administration

---

**SUBJECT: Establishment of New Control Systems Supervisor Classification and Reclassification of SCADA Analyst to Control Systems Supervisor**

---

**SUMMARY:**

The Information Systems Division’s organizational structure was evaluated by the Information Technology (IT) Master Plan and Operational Review prepared by ClientFirst Technology Consulting and the Organizational Structure and Staffing Analysis prepared by Moss Adams. A current vacancy for the position of SCADA Analyst provides staff with the opportunity to implement recommendations from these studies. The IT Master Plan and Operational Review’s preliminary recommendations include establishing a Control Systems Supervisor position along with support staff to provide a robust SCADA group with built-in redundancy, while also considering employee retention and succession planning. The Organizational Structure and Staffing Analysis concurs with this recommendation. As a result, staff recommends establishing a new Control Systems Supervisor classification and reclassifying an existing SCADA Analyst position (Salary Range M85) to a Control Systems Supervisor position (Salary Range M98).

**RECOMMENDATION(S):**

Establish a new Control Systems Supervisor classification and reclassify an existing SCADA Analyst position (Salary Range M85) to a Control Systems Supervisor position (Salary Range M98) on the Supervisor, Professional, and Confidential Unit Salary Schedule.

**FISCAL IMPACT:**

Yes

**FINANCIAL IMPACT:**

The maximum annual cost of the proposed change would be approximately \$29,000, including both salary at the top step and associated benefits. The actual cost of the change would depend on the salary range placement for the selected individual, participation in optional benefits, such as deferred compensation, and whether the individual is a “new” or “classic” CalPERS member.

## **DISCUSSION:**

The Finance and Administration Department has encountered challenges in recruiting and retaining qualified candidates for its vacant SCADA Analyst position due to the current competitive job market. The SCADA Analyst position has remained unfilled for approximately eight months, which leaves the District with no SCADA specific personnel and reliant on third-party SCADA integration firms to address its operational technology needs. To address this challenge, the proposed strategy involves recruiting a Control Systems Supervisor. By doing so, staff aims to expand the candidate pool, attracting highly-qualified individuals who are ready for career advancement. Initiating recruitment for the supervisor role will strategically position staff to hire additional SCADA group members effectively in the future.

The Organizational Structure and Staffing Analysis revealed opportunities for strategic organizational changes to promote operational efficiency. The assessment evaluated and analyzed the staffing levels, roles, responsibilities and overall District structure. The findings recommend creating a Control Systems Supervisor to supervise two additional SCADA positions: a SCADA Analyst and a Junior SCADA Analyst for a total of three full-time equivalent (FTE) SCADA positions. The recommendation for the increase in staff stems from impending major projects, including the Pure Water Project Las Virgenes-Triunfo, and the need for on-call support beyond regular business hours.

The external market and internal equity were considered in developing the salary recommendation. The proposed salary would align with the Board's compensation philosophy in consideration of comparable classifications within the surveyed market. Placement at Salary Range M98 on the Supervisor, Professional, and Confidential Salary Schedule would place the Control Systems Supervisor at approximately the 60th percentile of the surveyed market at the bottom of the range and approximately the 66th percentile at the top of the range. Internal equity was also considered in developing the salary recommendation. The proposed salary is approximately 18 percent more than the lower-level classification of SCADA Analyst (Salary Range M85, \$111,200.44 to \$144,558.44/annually, on the Supervisor, Professional, and Confidential Salary Schedule). As a result, placement of the position at Salary Range M98 (\$126,013.42 to \$163,840.82/annually, on the Supervisor, Professional, and Confidential Salary Schedule) is appropriate.

## **GOALS:**

Assure a Quality, Continually Improving Workforce

Prepared by: Maria Songer, Human Resources Analyst II



**DATE:** May 21, 2024  
**TO:** Board of Directors  
**FROM:** Finance and Administration

---

**SUBJECT: Purchasing Code Update: Reinstate Federally-Declared Emergency Purchasing Procedures**

---

**SUMMARY:**

On November 21, 2023, the Board approved Resolution No. 2630, modifying the Las Virgenes Municipal Water District Code as it relates to purchasing thresholds. Following adoption, staff discovered that Section 2-6.412 was inadvertently removed from the Las Virgenes Municipal Water District Code when Resolution No. 2630 was adopted. Staff recommends that the Board adopt proposed Resolution No. 2636 to reinstate Section 2-6.412, which addresses Federally-Declared Emergency Purchasing Procedures.

**RECOMMENDATION(S):**

Pass, approve and adopt proposed Resolution No. 2636, modifying Las Virgenes Municipal Water District Code as it relates to purchasing and reinstating Federally-Declared Emergency Purchasing Procedures.

**RESOLUTION NO. 2636**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF LAS VIRGENES MUNICIPAL WATER DISTRICT AMENDING RESOLUTION NO 2468 (ADMINISTRATIVE CODE) AS IT RELATES TO TITLE 2, CHAPTER 6, ARTICLE 4 - PURCHASING**

(Reference is hereby made to Resolution No. 2636 on file in the Districts Resolution Book and by this reference the same is incorporated herein.)

**FINANCIAL IMPACT:**

There is no financial impact associated with this action.

**DISCUSSION:**

On September 19, 2023, the Board discussed staff's proposal to increase the Las Virgenes Municipal Water District's purchasing thresholds. On November 21, 2023 the Board adopted

Resolution No. 2630 to modify the Las Virgenes Municipal Water District Code as it relates to purchasing thresholds. Following adoption, an error was discovered where Section 2-6.412 was inadvertently removed from the Las Virgenes Municipal Water District Code. Section 2-6.412, which addresses Federally-Declared Emergency Purchasing Procedures, was adopted by the Board through Resolution No. 2546 on December 18, 2018. Attached is proposed Resolution No. 2636 to reinstate Federally-Declared Emergency Purchasing Procedures as it relates to Title 2, Chapter 6, Article 4 of the Administrative Code (Resolution No 2468).

**GOALS:**

Ensure Effective Utilization of the Public's Assets and Money

Prepared by: Liz Smith, Purchasing Supervisor

**ATTACHMENTS:**

[Proposed Resolution No. 2636](#)

**RESOLUTION NO. 2636**

**AN AMENDMENT OF RESOLUTION NO. 2630 OF THE  
BOARD OF DIRECTORS OF LAS VIRGENES  
MUNICIPAL WATER DISTRICT  
AMENDING LAS VIRGENES MUNICIPAL WATER DISTRICT CODE TITLE 2, CHAPTER  
6, ARTICLE 4 – PURCHASING**

**BE IT RESOLVED BY THE BOARD OF DIRECTORS OF LAS VIRGENES  
MUNICIPAL WATER DISTRICT as follows:**

**1. Purpose.**

This resolution amends the revised Las Virgenes Municipal Water District Code Title 2, Chapter 6, Article 4 in its entirety to include section 2-6.412, Federally Declared Emergency Purchasing Procedures.

**2. Adoption.**

The Las Virgenes Municipal Water District Code Title 2, Chapter 6, Article 4, is hereby amended in its entirety as set forth on Exhibit "A" attached hereto and hereby incorporated by this reference.

**3. Effective Date.**

This resolution is effective upon adoption.

**PASSED, APPROVED AND ADOPTED** on \_\_\_\_\_.

\_\_\_\_\_  
President

ATTEST

\_\_\_\_\_  
Secretary

APPROVED AS TO FORM

\_\_\_\_\_  
District Counsel

## Article 4 - Purchasing

### 2-6.401 PURPOSE AND SCOPE

(a) This Article provides direction regarding the procurement of supplies, equipment, works of improvement, professional services, and other goods and services to ensure the District will receive high quality goods and services at a fair price. The following terms are defined for the purposes of this Article:

(1) "Formal bidding" means the solicitation of bids with written specifications and pursuant to publication of a Notice Inviting Bids at least once a week for two successive weeks in a newspaper of general circulation, the last publication to be made not less than two weeks nor more than six weeks prior to the opening of bids.

(2) "Informal bidding" means the solicitation of at least three quotations after approval of specifications by the General Manager pursuant to a notice to potential bidders as determined by the General Manager.

(3) "Request for proposals" means the solicitation of a written scope, schedule and cost of the work to be accomplished by a service provider.

(4) "Goods" means a tangible product, not including a work of improvement.

(5) "Service" means an intangible product.

(6) "Work of improvement" means the construction of works, structures, and equipment, the furnishing of labor, and the acquisition of real or personal property for works.

(7) "Designated qualified vendor" means a vendor selected for the purchase of certain items or classes of items as a result of a formal or informal bid process to fulfill an on-going need.

(8) "Emergency" means procurement of goods or services that are estimated to cost over \$50,000 necessary for the repair of public facilities caused by a sudden, unexpected occurrence that poses a clear and imminent danger, requiring immediate action to prevent or mitigate the loss or impairment

of life, health, property or essential public services.

- (b) "Urgent" means a procurement of works of improvement, professional services or goods and services that are estimated to cost \$50,000 or less and necessary for the repair of public facilities of the District, damaged by unanticipated calamity where expeditious action is required to prevent potential interruption of service, restore required redundancy or avoid additional damages.

## **2-6.402 EMERGENCIES**

(a) Emergency purchases of more than \$50,000 may be made without formal bids, informal bids, or requests for proposals, if this Section is followed.

(1) When a meeting of the Board can be commenced in a timely manner to authorize emergency action, by 4/5's vote, the Board shall be requested to authorize procurement of works of improvement, professional services, or goods and services without formal bids, informal bids, or requests for proposal. Such authorization shall be based on substantial evidence set forth in the minutes of the meeting that the emergency will not permit delay and action is necessary to respond to the emergency. Until the emergency subsides or the work is complete, at each subsequent regular meeting the board shall determine by 4/5's vote whether to continue to terminate the authorization for emergency.

(2) When a meeting of the Board cannot be commenced in a timely manner to authorize emergency action, the General Manager may authorize procurement of works of improvement, professional services, or goods or services without formal bids, informal bids, or requests for proposal. The General Manager shall report to the board within 7 days of the emergency or at the next regular meeting scheduled within 14 days after the procurement. The report shall describe the emergency and present evidence that the emergency did



not permit delay and action was necessary to respond to the emergency. Until the emergency subsides or the work is complete, at each subsequent regular meeting following the General Manager's action, the board shall determine by 4/5's vote whether the need for emergency action continues.

(b) Urgent purchases of \$50,000 or less may be made without informal bids or requests for proposals following procedures established by the General Manager.

### **2-6.403 WORKS OF IMPROVEMENT**

(a) The District shall procure works of improvement in accordance with Public Contract Code, Section § 20640, et seq.

(b) Works of improvement estimated to cost \$ 50,000 or less may be procured through the informal bid process. If the work is included in the current year budget, the General Manager may solicit informal bids without prior Board approval. If the work is not included in the current year budget, Board approval shall be obtained before informal bids are solicited.

(c) Works of improvement estimated to cost more than \$50,000 shall be procured through the formal bid process. The General Manager may solicit formal bids only with prior Board approval.

### **2-6.404 PREQUALIFICATION OF BIDDERS**

(a) The General Manager may designate works of improvement that require specialized skills which cost in excess of five million (\$5,000,000) to be subject to prequalification of bidders.

(b) To become a prequalified bidder, a contractor must submit to the District a prequalification application consisting of a standardized questionnaire, financial statement, and statement of experience as part of the pre-qualification bidding packet.

(c) The questionnaires and financial statements submitted by prospective contractors are not public records and are not subject to public inspection.

Records of the names of contractors applying for prequalification status are public records and subject to disclosure. Documents submitted by a prospective contractor will be submitted under penalty of perjury.

(d) The District will rate prospective contractors in accordance with a rating system based on (1) Public Contract Code § 20101 and (2) the model guidelines and standardized questionnaire created by the Department of Industrial Regulations, as modified by the District to address the needs of the particular project, or projects, to which they are to be applied.

(e) The District will devise the questions, process and scoring for the rating system, to best evaluate a contractor's ability to successfully complete a particular project. This information will be provided as part of the prequalification bidding packet. The rating system will be applied uniformly and objectively to prospective contractors, which have submitted properly completed documents in accordance with this policy. The District may determine only a certain number of the top scoring pass-rated contractors shall be considered prequalified for a specific project. This determination shall be made prior to issuing the Notice Inviting Prequalification for the specific project.

(f) When the District uses this prequalification process, the only contractors eligible to submit a bid are prequalified contractors. Further, such contractors shall submit bids only naming a prequalified subcontractor when subcontractors are prequalified. A bid received listing an unqualified subcontractor will be disqualified as nonresponsive. No bid shall be accepted for the project from unqualified contractors.

(g) A contractor's prequalification status will immediately terminate if: (1) The contractor fails to give the District written notice of change in the information previously provided within 10 days before a bid opening; (2) the contractor's license is suspended or terminated by the California State Licensing Board; (3) the contractor is convicted of a crime of moral turpitude; (4) the contractor's application contains materially false information; or (5) the contractor's control over a public works contract, whether within the District's jurisdiction or otherwise is terminated for cause.

(h) The District shall give written notice to each contractor of the prequalification determination for that contractor. A contractor may appeal a rating of "not qualified", including a decision to revoke a previous qualified rating. There is no appeal from a finding that a contractor is not prequalified because of a failure to submit required information or failure to submit required information in a timely manner.

(1) Contractor may appeal the decision as follows:

- a. By giving written notice of appeal to the General Manager no later than ten days after receipt of the not qualified rating.
- b. The notice of appeal shall contain at least the following:
  - (i) The name, address and telephone number of the person making the appeal.
  - (ii) A description of the determination which is the subject of the appeal, and the date of the Notice of Determination; or
  - (iii) A brief description of the grounds for the appeal.

(2) The District will provide the contractor with a written statement of the basis for the not qualified determination and supporting evidence received from others or adduced as a result of investigation.

(3) Within 14 days of sending the response to the contractor, the General Manager shall hear the appeal. The hearing shall be an informal one. The contractor may rebut evidence which is the basis for the determination and present evidence why the contractor is qualified.

(4) The General Manager or designee may affirm the earlier determination or reverse the determination and assign an alternate rating. This decision will be in writing containing a summary of the facts that led to the decision. The decision of the General Manager is final. A contractor shall have no right to appeal the decision to the Board.

a. The General Manager may cancel the prequalification process at any time during the prequalification process, even after receiving and scoring applications. If the prequalification process is cancelled, the normal competitive bidding rules will apply. The District assumes no liability for the cost a prospective contractor may have incurred by submitting an application for

prequalification, and the submittal of a prequalification application is a waiver to claim any such cost or losses due to cancellation of the process.

## **2-6.405 DEBARMENT**

(a) The District shall have the right to debar a contractor, prohibiting it from entering into any agreements with the District. Debarment of a contractor is not meant to be a punishment, but a procedure to ensure that publicly funded business is conducted legally with responsible parties, maintaining the integrity of the District's procurement process.

(b) Reasons for debarment.

(1) A finding by the District that a contractor has within the last three (3) years demonstrated a lack of integrity that could jeopardize the District's interest if the District were to contract with the contractor.

Factors which may result in a finding that a contractor is not able to perform responsibly include, but are not limited to, any of the following:

- (i) A conviction of a criminal offense incident to the application for or performance of a contract or subcontract with a public agency.
- (ii) A conviction of a criminal offense which negatively reflects on the contractor's business integrity, including but not limited to, embezzlement, theft, forgery, bribery, falsification or destruction of records, receiving stolen property, negligent misrepresentation, price-fixing, bid-rigging, or a violation of state or federal anti-trust statutes.
- (iii) A loss or suspension of a license or the right to do business or practice a profession, the loss or suspension of which indicates dishonesty, a lack of integrity, or a failure or refusal to perform in accordance with the ethical standards of the business or profession in question.
- (iv) A conviction of a criminal offense or other violation of other state or federal law, as determined by a court of competent jurisdiction or an administrative proceeding, which in the opinion of the District indicates that the contractor is unable

to perform responsibly or which reflects a lack of integrity that could negatively impact or reflect upon the District

(2) A finding by the District that the contractor is not able to perform responsibly, based upon any of the following upon the sole judgement and at the discretion of the District:

- (j) Violation by the contractor of bid solicitation procedures or violations of the terms of a solicitation after bid submission.
- (ii) Failure by the contractor to substantially perform a public contract or subcontract according to its terms, conditions, and specifications within specified time limits.
- (iii) Refusal by the contractor to provide information or documents required by a contract, including but not limited to, information or documents necessary for the District to monitor contract compliance.
- (iv) Failure by the contractor to respond to requests for information regarding its performance or accumulating repeated substantiated complaints regarding performance of a contract or purchase order.
- (v) Failure of the contractor to perform a public contract or subcontract in a manner consistent with any applicable state or federal law, rule, or regulation.
- (vi) Repeated unsafe work practices that have put workers, the District employees and/or the general public at risk.
- (vii) An inferior finished work product/poor workmanship that does not comply with the contract specifications or what is considered generally acceptable workmanship by industry standards that is not remedied at the request of the District.
- (viii) Any contract in which the contractor's Surety is requested by the District to satisfactorily perform or complete the work as specified in the contract.
- (ix) Violations of Division of Industrial Relations requirements including but not limited to non-payment of prevailing wages.

(c) Debarment Procedure

(1) The District will issue a notice of proposed debarment to a contractor subject to debarment by certified mail, return receipt requested, or by courier service. All of the following shall be included in the notice:

- (i) A statement that proposed debarment action is being considered by the District.
- (ii) A description of the reasons for the proposed debarment in sufficient detail to put the contractor on notice of the conduct and causes upon which proposed debarment is based.
- (iii) A statement indicating that within thirty (30) calendar days from the date of the notice, the contractor may submit, in writing, information in opposition to the proposed debarment, including any additional specific information that raises a genuine dispute over the material facts and any mitigating circumstances.
- (iv) Explanation that the contractor has thirty (30) calendar days to request a hearing.
- (v) A statement that failure by the contractor to respond with a written request for a hearing within thirty (30) calendar days, will result in debarment by the District without a hearing.
- (vi) A description of the potential implications of debarment.

(2) If debarment is imposed, the contractor shall be given prompt notice by certified mail, return receipt requested, or by courier service. The notice of debarment shall include the following information:

- (i) Reference to the notice of debarment.
- (ii) Specific reasons for debarment.
- (iii) The period and scope of debarment including the effective dates.
- (iv) An explanation that the vendor has ten (10) business days after receipt of the notice of debarment to protest the debarment in writing to the District.

(3) If debarment is not imposed, the official shall promptly notify the contractor by certified mail, return receipt requested, or by courier service.

(D) Debarment Protest:

(1) A debarred contractor may protest the debarment action by written submission to the District stating in detail the reasons that debarment is in error. The written protest shall be received within ten (10) business days after the date of the notice of debarment. The District shall review all facts on which the debarment was based and the contractor's protest, and shall make a decision within thirty (30) calendar days after receipt of the protest to either uphold or overturn the debarment. The contractor shall be notified in writing of the decision.

(2) The District may reduce the debarment period, upon the debarred contractor's request, supported by documentation for the following reasons:

- (i) Newly discovered material evidence.
- (ii) Reversal of the conviction or civil judgment upon which the debarment was based.
- (iii) A good faith change in ownership or management.
- (iv) Elimination of other causes for which the debarment was imposed.

(E) Period of Debarment:

(1) Debarment shall be for a period commensurate with the seriousness of the contractor's actions and causes for debarment. After the debarment period expires, the vendor may reapply for inclusion on bidder lists through the regular application process.

(F) Effect and Scope Debarment:

(1) Debarment affects all divisions or other organizational units of the contractor, unless the debarment decision is limited by its terms to specific divisions or organizational units. The debarment decision may extend to any

affiliates of the contractor or named individuals, if the affiliate or individual is specifically named in the notice of debarment and given written notice of the proposed debarment and an opportunity to respond. Contractors debarred are excluded from receiving contracts, and the District shall not solicit offers from, award contracts to, or consent to subcontracts with these contractors. Bids or proposals received that name or indicate an intention to use any debarred subcontractors, affiliates or individuals shall be deemed non-responsible and rejected. Awarded contracts later discovered to utilize debarred subcontractors, affiliates or individuals shall immediately cease from utilizing them and will be subject to cancellation of the contract with monetary penalties as permitted by law including but not limited to the forfeiture of any monies due to the contractor for work in progress. Notwithstanding the debarment or proposed debarment of a contractor, contracts or subcontracts in existence at the time a contractor is debarred may continue unless cancelled pursuant to the cancellation clause of the contract. However, contracts with debarred contractors may not be renewed or otherwise extended.

**2-6.406      PREQUALIFICATION OF VENDORS**

(a)      The GM may establish a list of qualified vendors for goods or services which the district frequently purchases. The list will be valid for 5 years and vendors who prove to be unqualified shall be removed and vendors who demonstrate their qualifications may be added.

(b)      The GM may purchase goods or services from qualified vendors on the list described above with further bidding if the amount of the purchase is \$50,000 or less. The board must approve purchases from qualified vendors if the amount of the purchase is more than \$50,000.

**2-6.407      SERVICES**



(a) The District shall procure professional services, such as legal, medical, engineering, architectural, financial, human resources, labor relations, and educational, in accordance with the procedures recommended by the ethics of the discipline involved and taking into consideration quality of work, performance, and price.

(b) The District shall procure contractual services, such as those for custodial work and landscaping, in accordance with procedures that allow for consideration of the quality of work, warranty and establishment of performance standards in addition to price.

(c) If the service is estimated to cost \$50,000 or less, the General Manager may informally solicit proposals and enter into contracts without Board approval.

(d) If the service is estimated to cost more than \$50,000 and is included in the current year budget, the General Manager may solicit formal proposals without Board approval. Formal proposals are solicited with a written request for proposals made publicly available on the District's website for at least 2 weeks. If the service is not in the current year budget, the General Manager may solicit proposals and enter into contracts only with prior Board approval.

(e) All contracts of more than \$50,000 require Board approval.

## **2-6.408 GOODS**

(a) The District shall procure goods, other than works of improvement and services, as mentioned above, pursuant to this Section.

(b) Goods included in the current year budget and estimated to cost \$50,000 or less shall be purchased without further Board action following informal bidding procedures.

(c) Goods and services included in the current year budget and estimated to cost more than \$50,000 shall be purchased by the formal bidding process.

(d) The General Manager may solicit formal bids for items estimated to cost \$50,000 or less without prior Board approval only if the amount is

included in the current year budget.

(e) All contracts of \$50,000 or more require Board approval.

## **2-6.409 EXCEPTIONS**

(a) The General Manager may approve changes to contracts ("change orders") for the procurement of supplies, equipment, contracts for professional services, and other goods and services provided;

(1) The change order is within the scope of the approved contract by the board, the cost of the changed work does not exceed the adopted budget; and,

(2) The cumulative change orders are within 10% of the original contract amount; and

(3) Other parameters set by the Board are followed.

(b) The General Manager may approve change orders for works of improvement provided the changed work is within the scope of the project approved by the board, the cost of the changed work does not exceed the budget for the work approved by the board, and:

(1) For contracts less than or equal to \$1,000,000:

a. a single change order does not exceed \$50,000;

b. the total of all change orders does not exceed \$100,000;

(2) For contracts greater than \$1,000,000:

a. a single change order does not exceed 5% of the original amount awarded by the board;

b. the total of all change orders do not exceed 10% of the original amount awarded by the board; and

(3) For contracts regardless of amount:

a. a time extension up to 25% of the time stated in the contract; and

b. a deduction change order within the foregoing parameters,

but a deduction change order shall not offset the above amounts.

(c) The General Manager shall file a written notice with the clerk when a change order is approved by the General Manager pursuant to this sub-section. The clerk shall distribute to the board as an information item at the next board meeting.

(d) Bidding shall not be required for goods or services in the following circumstances:

(1) Goods and services included in the current year budget and that have an estimated value less than \$5,000.

(2) A vendor is the sole source for the goods or services as determined by the General Manager.

(3) If the vendor has been selected during the past twelve consecutive months as the designated qualified vendor for the items, or classes of items, to be purchased.

(4) Emergency or urgent purchases, as defined.

(e) The procurement procedures set forth in this Article do not apply if the cost of goods or services is established by federal, state or local regulation, such as is the case with utility services and the supplies and appurtenant equipment.

(f) If competitive bid procedures have already been utilized, such as in purchasing from federal, state, county, city or special district governmental agencies, or from cooperative purchasing consortiums consisting of such agencies, and these materials and services are supplied to the District at the same or better price, the informal or formal bidding procedures specified herein may be waived.

## **2-6.410 MISCELLANEOUS**

(a) Goods and services shall be procured from the responsive vendor who provides the greatest value as determined by the criteria specified in the Notice Inviting Bids, the written specifications, or the request for proposal.

(b) The procedures, personnel, and system of forms to be used by District employees in the procurement of goods and services shall be determined by the

General Manager and set forth in clean and concise written form consistent with the provisions of this Article. The directive shall be made available to employees and shall become the process for the procurement of goods and services.

#### **2-6.411 SURPLUS**

The General Manager may declare supplies, materials or equipment as surplus, obsolete or unused and authorize its disposal. The General Manager shall implement procedures to ensure that the District receives fair value for surplus items.

#### **2-6.412 Federally Declared Emergency Purchasing Procedures**

- (a) In the event of an emergency declared by the President of the United States, the District must comply with Federal procurement standards as a condition of receiving public assistance funding from the Federal Emergency Management Agency (FEMA) for contract costs for eligible work. FEMA funding is governed by Title 2 of the Code of Federal Regulations (CFR) Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards.
- (b) Federal Emergency Procurement Procedures.
  - (1) Micro-Purchases
    - a. Purchases within the micro-purchase threshold specified by Federal statute (e.g., currently set at purchases of \$10,000 or less) may be awarded without soliciting competitive quotations if the District considers the price to be reasonable. To the extent practicable, the District must distribute micro-purchases equitably among qualified suppliers.
  - (2) Small Purchases
    - a. Purchases within the simplified acquisition threshold, as specified by Federal statute (e.g., currently set at purchases of \$250,000 or less) shall not be required to be formally bid. Price quotations must be received from no less than three (3) sources.
  - (3) Formal, Sealed Bid
    - a. Formal, sealed bidding is required for purchases greater than

the simplified acquisition threshold, which is currently set at \$250,000, or as may be adjusted by the Federal Acquisition Regulation, pursuant to 48 CFR § 2.101.

- b. The District must publicly advertise the Invitation for Bids and publicly open all bids at the time and place prescribed in the invitation.
- c. Any contracts awarded pursuant to this procedure shall be to the lowest responsible bidder submitting a responsive bid and shall be for a firm fixed price.

(c) Solicitation of Competitive Proposals

- (1) When the nature of a procurement does not lend itself to formal, sealed bidding (e.g., professional services), the District may solicit competitive proposals.
- (2) A request for proposals (RFP) must be publicly advertised, and the District must solicit proposals from an adequate number of sources. The RFP must identify all evaluation factors and their relative importance; however, the numerical or percentage ratings or weights need not be disclosed.
- (3) Any contract awarded based on the competitive proposal procurement process cannot be based exclusively on price or price-related factors.
- (4) If a contract is awarded, it shall be to the responsible firm whose proposal is most advantageous to the District ("best value"), with price and other factors considered.

(d) Federal Emergency Noncompetitive Procurements

- a. Procurement by noncompetitive proposals is procurement through solicitation of a proposal from only one source and may be used only when one or more of the following circumstances apply: The item is only available from a single source;
- b. The public exigency or emergency for the requirement will not permit a delay resulting from competitive solicitation;
- c. The District authorizes noncompetitive proposals, as otherwise permitted by the Procurement Policy; or
- d. Competition is deemed inadequate after the solicitation of a number of sources.

- (e) Federal Emergency Contracting with Small and Minority Businesses, Women's Business Enterprises, and Labor Area Surplus Firms
  - (1) The District must conduct all necessary affirmative steps to ensure the use of minority businesses, women's business enterprises, and labor surplus area firms when possible, as set forth at 2 CFR § 200.321.
  
- (f) Federal Emergency Cost or Price Analysis
  - (1) The District shall perform a cost or price analysis in connection with every procurement action, including contract modifications, in excess of the simplified acquisition threshold. While the method and degree of analysis depend on the facts surrounding the particular procurement situation, the District must at minimum, make independent estimates before receiving bids or proposals.
  - (2) The District shall negotiate profit as a separate element of the price for each contract in which there is no price competition and in all cases where a cost analysis is performed as required by 2 CFR § 200.323(b).
  
- (g) Federal Emergency Payment Procedures
  - (1) Contracts entered into pursuant to this Section 2-6.412 shall utilize only fixed-price, cost-reimbursement, or, to a limited extent, time and materials payment methods.
  
- (h) Time and Materials (T&M) Contracts
  - (1) T&M contracts should be used rarely, and the use of T&M contracts should be limited to a reasonable time period (e.g., no more than 70 hours) based on circumstances during which the District cannot define a clear scope of work.
  - (2) The District shall only enter into a time and materials contract if all of the following apply:
    - a. No other contract was suitable; and
    - b. The contract has a guaranteed maximum price that the contractor exceeds at its own risk; and
    - c. The District provides a high degree of oversight to obtain reasonable assurance that the contractor is using efficient methods and effective cost controls.

- (3) The District must define the scope of work as soon as possible to enable procurement of a more acceptable type of contract (i.e., non- T&M).
  
- (i) Separate Invoicing
  - (1) All purchases made during a proclaimed Emergency shall require separate invoicing from routine (i.e., non- emergency related) purchases. All invoices shall state the goods, services, or equipment provided and shall specify where the goods or services were delivered. All invoices shall specify the location(s) where the goods or services were used, if possible. Any invoice which fails to properly identify the emergency nature of the purchase and provide details as to the date(s) and location(s), as appropriate, shall not be paid until such errors are corrected by the vendor and re-submitted in correct form.
  
- (j) Auditing of Invoices for Debris Removal
  - (1) All invoices for debris clearance and removal shall be audited prior to payment to the vendor. Vendors shall be notified of this requirement prior to the award of any contract for debris clearance and/or removal. Audits shall be in accordance with procedures for debris removal monitoring specified in FEMA's Publication 325, Debris Management Guide.



**DATE:** May 21, 2024  
**TO:** Board of Directors  
**FROM:** Finance and Administration

---

**SUBJECT: Water Capacity Fees: Correction of Allocation to Construction and Conservation**

---

**SUMMARY:**

On February 6, 2024, the Board adopted Resolution No. 2635, amending the District's water and sanitation service capacity fees and approving modification of the Las Virgenes Municipal Water District Code pertaining to capacity fees. Subsequently, it was discovered that the capacity fees are required to be allocated based on components for construction and conservation. The proposed correction is limited to the allocation of the funds between the two components and does not affect the total amount of the capacity fees. Staff recommends that the Board adopt proposed Resolution No. 2638 to correct the allocation of water capacity fees to construction and conservation.

**RECOMMENDATION(S):**

Pass, approve, and adopt proposed Resolution No. 2638, correcting the allocation of water capacity fees to construction and conservation.

**RESOLUTION NO. 2638**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF LAS VIRGENES MUNICIPAL WATER DISTRICT AMENDING RESOLUTION NO 2468 (ADMINISTRATIVE CODE) AS IT RELATES TO POTABLE WATER CAPACITY FEES**

(Reference is hereby made to Resolution No. 2638 on file in the District's Resolution Book and by this reference the same is incorporated herein.)

**FINANCIAL IMPACT:**

The proposed action will ensure that water capacity fees are allocated to the appropriate capital facility accounts as recommended by the 2023 Capacity Fee Study. The total amounts collected for each connection are not impacted by this action.

**DISCUSSION:**



Following adoption of Resolution No. 2635 on February 6, 2024, staff discovered that the total capacity fees were not displayed in the resolution to properly reflect an allocation of the fees between the construction and conservation components. The proposed action is intended to correct the previously adopted resolution and will not increase or decrease the total capacity fee charges to customers. The correction will ensure the proper distribution of collected fees to construction and conservation as outlined in the 2023 Capacity Fee Study.

**GOALS:**

Ensure Effective Utilization of the Public's Assets and Money

Prepared by: Brian Richie, Finance Manager

**ATTACHMENTS:**

[Proposed Resolution No. 2638](#)

**RESOLUTION NO. 2638**

**A RESOLUTION OF THE BOARD OF DIRECTORS  
OF LAS VIRGENES MUNICIPAL WATER DISTRICT  
AMENDING RESOLUTION 2468 (ADMINISTRATIVE CODE)  
AS IT RELATES TO POTABLE WATER CAPACITY FEES**

**BE IT RESOLVED BY THE BOARD OF DIRECTORS OF LAS VIRGENES MUNICIPAL WATER DISTRICT as follows:**

**Section 1. Purpose.**

This resolution amends Resolution 2468 (Administrative Code) regarding Potable Water Sanitation Capacity Fees as, subsequent to the adoption of Resolution No. 2635 amending Resolution No. 2468, it was discovered that there were corrections required in the sections' tables.

**Section 2. Amendment.**

Sections 7-1.103 and 7-1.104 of Resolution No. 2468 (Administrative Code) are amended and reenacted as follows:

**7-1.103 CAPACITY FEES**

An applicant for water service shall pay to the District the following capacity fee, based upon the size of the applicant's water meter:

Size of Meter	July 1, 2018 Capacity Fee	July 1, 2019 Capacity Fee	July 1, 2024 Capacity Fee
3/4"	\$11,580	\$13,733	\$13,580
1"	\$19,420	\$22,827	\$22,632
1 1/2"	\$38,390	\$45,563	\$45,266
2"	\$61,369	\$72,843	\$72,425
3"	\$131,635	\$159,124	\$158,430
4"	\$230,869	\$286,418	\$285,174
6"	\$564,776	\$727,398	\$724,250
8"	\$976,375	\$1,272,939	\$1,267,438
10"	\$1,472,543	\$1,909,403	\$1,901,159

**7-1.104 WATER CONSERVATION FEES**

An applicant for water service shall pay to the District the following water conservation fee based upon the size of the applicant's water meter:

Size of Meter	2018 Conservation Fee	2019 Conservation Fee	2024 Conservation Fee
3/4"	\$1,145	\$1,358	\$2,241
1"	\$1,903	\$2,258	\$3,736
1 1/2"	\$3,797	\$4,506	\$7,470
2"	\$6,069	\$7,204	\$11,953
3"	\$13,019	\$15,738	\$26,147
4"	\$22,833	\$28,327	\$47,064
6"	\$55,857	\$71,940	\$119,530
8"	\$96,565	\$125,895	\$209,176
10"	\$145,636	\$188,842	\$313,763

Except as provided herein, Resolution No. 2468 is reaffirmed and readopted.

**PASSED, APPROVED, AND ADOPTED** on May 21, 2024.

\_\_\_\_\_

Jay Lewitt, President

ATTEST:

\_\_\_\_\_

Gary Burns, Secretary

APPROVED AS TO FORM:

\_\_\_\_\_

Keith Lemieux, District Counsel

(SEAL)



**DATE:** May 21, 2024  
**TO:** Board of Directors  
**FROM:** Engineering and External Affairs

---

**SUBJECT: Calabasas Recycled Water Pipeline Improvement Park Entrada Project:  
CEQA Determination and Call for Bids**

---

**SUMMARY:**

On December 6, 2022, the Board authorized a professional services agreement with MKN & Associates (MKN) to provide design and engineering services during construction for the Calabasas Recycled Water Pipeline Improvement Park Entrada Project. The project consists of replacing portions of the existing recycled water piping system that have the highest frequency of failure and looping the system to add capacity, reduce velocities and eliminate pressure surges that are causing frequent breaks in the system. Staff recommends that the Board find that the project is exempt from the provisions of the California Environmental Quality Act (CEQA) and authorize the issuance of a call for bids for the Calabasas Recycled Water Pipeline Improvement Park Entrada Project.

**RECOMMENDATION(S):**

Find that the project is exempt from the provisions of the California Environmental Quality Act and authorize the issuance of a call for bids for the Calabasas Recycled Water Pipeline Improvement Park Entrada Project.

**FISCAL IMPACT:**

Yes

**ITEM BUDGETED:**

Yes

**FINANCIAL IMPACT:**

There is minimal financial impact associated with a CEQA determination and call for bids. There is a \$75 filing fee with the Los Angeles County Clerk. The Engineer's Estimate for construction is \$1,339,000.

**DISCUSSION:**

The District’s recycled water (RW) system is comprised of approximately 68 miles of pipeline. Much of the RW infrastructure was installed in the 1970's and 1980's, and certain areas within the system have had a higher frequency of failures, including mainline breaks and service line leaks. There have been a significant number of RW system failures (leaks or breaks) over recent years along Park Entrada in the City of Calabasas. This area is comprised of 5,512 linear feet (LF) of four-inch diameter and 2,161 LF of six-inch diameter asbestos cement pipe (ACP), as well as 805 LF of six-inch diameter steel pipe. Since 1994, there have been over 22 documented failures along the pipeline in this particular area. The RW pipeline in this area is used for irrigation and was originally designed to provide average flows for the maximum day demands at the time. The pipes are now undersized and inadequate to accommodate today's demands and associated pressure fluctuations, which have reduced the life expectancy.

During the construction of this pipeline, the inspector’s daily reports noted difficulty passing pressure tests. Recent observations have documented that the majority of the leaks were reported at the mainline couplings as well as on service lines. Plastic service lines were previously installed to each residential property in the area; however, the lines were never placed into service and are also subject to leaks. A pressure reducing station was installed at one point in time, but has since been decommissioned. Pressure data recorded in 2018 shows pressure spikes of 40 pounds per square inch (psi), likely due to the effects of "water hammer" from surges in the flow of water. To validate the 2018 data, pressure recorders were installed on the line at the end of Tedregal Court and Hermosilla Court in August 2022 over a two-day period. Pressure data confirmed fluctuations of up to 40 psi at the Tedregal location, and up to 25 psi at the Hermosilla location. District field staff have also witnessed large segments of the ACP pipes blow out during repairs.

In August 2022, District staff advertised a Request for Proposals (RFP) for the design and engineering services during construction for the Recycled Water Pipeline Improvement Park Entrada Project. In December 2022, the Board authorized the execution of a professional services agreement with MKN & Associates (MKN) for the engineering design and services during construction for the project. The design is anticipated to be completed in May 2024, and the project will be ready to be advertised for construction bids.

The following is a proposed bid schedule:

Notice Calling for Bids	May 22, 2024
1st Advertisement	May 29, 2024
2nd Advertisement	June 5, 2024
Pre-Bid Meeting (Mandatory)	Thursday June 6, 2024, @ 10AM PST
Bids Due	Wednesday June 19, 2024, by 3PM PST
Award of Contract	July 16, 2024, LVMWD Board Meeting

Staff recommends that the Board find the work to be categorically exempt from the provisions of CEQA pursuant to Section 15302(c), Replacement or Reconstruction, of the CEQA Guidelines because it involves the replacement or reconstruction of existing utility systems and/or facilities involving negligible of expansion of capacity. Attached is a Notice of Exemption that staff will file with the County Clerk.

Staff also recommends authorization to issue a call for bids for the Calabasas Recycled Water Pipeline Improvement Park Entrada Project.

**GOALS:**

Construct, Manage and Maintain all Facilities and Provide Services to Assure System Reliability and Environmental Compatibility

Prepared by: Alex Leu, Senior Engineer

**ATTACHMENTS:**

[Notice of Exemption](#)

[Notice Inviting Sealed Bids](#)

# Notice of Exemption

# Appendix E

To: Office of Planning and Research  
P.O. Box 3044, Room 113  
Sacramento, CA 95812-3044

From: (Public Agency): \_\_\_\_\_

County Clerk

County of: \_\_\_\_\_

(Address)

Project Title: \_\_\_\_\_

Project Applicant: \_\_\_\_\_

Project Location - Specific:

Project Location - City: \_\_\_\_\_ Project Location - County: \_\_\_\_\_

Description of Nature, Purpose and Beneficiaries of Project:

Name of Public Agency Approving Project: \_\_\_\_\_

Name of Person or Agency Carrying Out Project: \_\_\_\_\_

Exempt Status: **(check one):**

- Ministerial (Sec. 21080(b)(1); 15268);
- Declared Emergency (Sec. 21080(b)(3); 15269(a));
- Emergency Project (Sec. 21080(b)(4); 15269(b)(c));
- Categorical Exemption. State type and section number: \_\_\_\_\_
- Statutory Exemptions. State code number: \_\_\_\_\_

Reasons why project is exempt:

Lead Agency

Contact Person: \_\_\_\_\_ Area Code/Telephone/Extension: \_\_\_\_\_

**If filed by applicant:**

1. Attach certified document of exemption finding.
2. Has a Notice of Exemption been filed by the public agency approving the project?    Yes    No

Signature: Alex Lou                      Date: \_\_\_\_\_                      Title: \_\_\_\_\_

Signed by Lead Agency                      Signed by Applicant

Authority cited: Sections 21083 and 21110, Public Resources Code.  
Reference: Sections 21108, 21152, and 21152.1, Public Resources Code.

Date Received for filing at OPR: \_\_\_\_\_

**NOTICE INVITING SEALED PROPOSALS (BIDS)**  
**Calabasas Recycled Water Pipeline Improvement Park Entrada Project**

NOTICE IS HEREBY GIVEN that the Board of Directors of Las Virgenes Municipal Water District invites and will receive sealed proposals (bids) up to the hour of **3:00PM on June 19, 2024**, for furnishing the work described in the contract documents. Bids received after the time stated in the Call for Bids will not be accepted and will be returned, unopened, to the bidder. The time shall be determined by the time on the receptionist telephone console in our Headquarters lobby. Proposals will be publicly opened and read aloud at the office of the District, 4232 Las Virgenes Road, Calabasas, California 91302. Said bids shall conform to and be responsive to the Specifications and Contract Documents for said work as heretofore approved by the District.

A **mandatory** pre-bid tour will be conducted at **10:00AM on June 6, 2024**. The meeting will begin at District HQ – 4232 Las Virgenes Road, Calabasas, CA, 91302 and follow with an optional job walk. Attendance at the pre-bid conference is a condition precedent to submittal of the bid and the District will not consider a bid from any bidder not represented at the pre-bid conference. Questions regarding the project may be directed to Alex Leu, Senior Engineer at (818) 251-2144 or [aleu@lvmwd.com](mailto:aleu@lvmwd.com).

Sets of contract documents may be downloaded for free by going to <http://www.LVMWD.com/BidNetDirect> and following the links to this project or at <https://www.bidnetdirect.com/california/lvmwd>.

In order to be placed on the plan holder's list, contractors shall register for free as a document holder for this project on BidnetDirect by going to <http://www.LVMWD.com/BidNetDirect> or <https://www.bidnetdirect.com/california/lvmwd> and following the links to this project. Addendum notifications will be issued through BidNetDirect, but may also be provided by calling the District's Project Manager. Although BidNetDirect will fax and/or email all notifications to registered plan holders after the District uploads the information, Bidders are responsible for obtaining all addenda and updated contract documents.

Each bid must be on the District bid form and shall be sealed and filed with the secretary of the District at or before the time stated in the Notice.

No Contractor or Subcontractor may be listed on a bid proposal for a public works project submitted on or after March 1, 2015 unless registered with the Department of Industrial Relations pursuant to Labor Code section 1725.5. No Contractor or Subcontractor may be awarded a contract for public work on a public works project awarded on or after April 1, 2015 unless registered with the Department of Industrial Relations pursuant to Labor Code section 1725.5. Effective January 1, 2016, no Contractor or Subcontractor may perform on a contract for public work on a public works project unless registered with the Department of Industrial Relations pursuant to Labor Code section 1725.5. This project is subject to compliance monitoring and enforcement by the DIR.



*All terms and conditions contained in the Specifications and Contract Documents shall become part of the contract. The Board of Directors of Las Virgenes Municipal Water District reserves the right to reject any and all bids and to waive any and all irregularities in any bid. No bidder may withdraw his bid after the said time for bid openings until 60-days thereafter or until the District has made a final award to the successful bidder or has rejected all bids, whichever event first occurs.*

*The Board of Directors of the District reserves the right to select the schedule(s) under which the bids are to be compared and contract(s) awarded.*

**BY ORDER OF THE GOVERNING BODY OF  
LAS VIRGENES MUNICIPAL WATER DISTRICT**

\_\_\_\_\_  
*Dated*

\_\_\_\_\_  
*Gary Burns  
Secretary of the Board*



**DATE:** May 21, 2024  
**TO:** Board of Directors  
**FROM:** Facilities and Operations

---

**SUBJECT: Water Main Breaks at 5745 Parkmor Road and Valley Circle Boulevard near Dorie Drive: Continuation of Emergency Declaration**

---

**SUMMARY:**

On February 6, 2024, the Board adopted Resolution No. 2634, declaring an emergency due to a 12-inch water main break at 5745 Parkmor Road in the City of Calabasas and a 30-inch water main break along Valley Circle Boulevard near Dorie Drive in West Hills to ensure the work can be completed expeditiously.

**RECOMMENDATION(S):**

Approve the continuation of an emergency declaration due to a 12-inch water main break at 5745 Parkmor Road in the City of Calabasas and a 30-inch water main break along Valley Circle Boulevard near Dorie Drive in West Hills.

**FINANCIAL IMPACT:**

There is no direct financial impact associated with continuing the emergency declaration.

**DISCUSSION:**

Section 2-6.402 of the Las Virgenes Municipal Water District Code requires that once the Board has declared an emergency, it must determine by a four-fifths vote at each subsequent regular Board meeting whether to continue or terminate the authorization for emergency. Staff recommends that the emergency declaration be continued.

**GOALS:**

Construct, Manage and Maintain all Facilities and Provide Services to Assure System Reliability and Environmental Compatibility

Prepared by: Eric Schlageter, Interim Director of Facilities and Operations

# The Metropolitan Water District of Southern California

# Agenda

The mission of the Metropolitan Water District of Southern California is to provide its service area with adequate and reliable supplies of high-quality water to meet present and future needs in an environmentally and economically responsible way.

## Board of Directors - Final - Revised 4

May 14, 2024

2:30 PM

<b>Tuesday, May 14, 2024 Meeting Schedule</b>
08:30 a.m. FAM 10:30 a.m. EIA 12:00 p.m. Break 12:30 p.m. EOP 02:30 p.m. BOD

Agendas, live streaming, meeting schedules, and other board materials are available here: <https://mwdh2o.legistar.com/Calendar.aspx>. If you have technical difficulties with the live streaming page, a listen-only phone line is available at 1-877-853-5257; enter meeting ID: 891 1613 4145. Members of the public may present their comments to the Board on matters within their jurisdiction as listed on the agenda via in-person or teleconference. To participate via teleconference 1-833-548-0276 and enter meeting ID: 815 2066 4276 or click <https://us06web.zoom.us/j/81520664276pwd=a1RTQWh6V3h3ckFhNmDsUWpKR1c2Zz09>

**MWD Headquarters Building • 700 N. Alameda Street • Los Angeles, CA 90012**  
**Teleconference Locations:**  
 525 Via La Selva • Redondo Beach, CA 90277  
 3008 W. 82nd Place • Inglewood, CA 90305  
 City Hall • 1546 Camden Place • Fullerton, CA 92832  
 Conference Room • 1545 Victory Blvd. 2nd Floor • Glendale, CA 91201  
 Douglas/Hicks Law • 5120 W. Goldleaf Circle, #425 • Los Angeles, CA 90056

1. **Call to Order**
  - a. Invocation: Director Thai Viet Phan, City of Santa Ana
  - b. Pledge of Allegiance: Director Glen Peterson, Las Virgenes Municipal Water District
2. **Roll Call**
3. **Determination of a Quorum**
4. **Opportunity for members of the public to address the Board on matters within the Board's jurisdiction. (As required by Gov. Code §54954.3(a))**
5. **OTHER MATTERS AND REPORTS**

- |    |   |                |
|----|---|----------------|
| A. | Report on Directors' Events Attended at Metropolitan's Expense  | <u>21-3297</u> |
|    | <b><u>Attachments:</u></b> <u>05142024 BOD 5A Report</u>  |                |
| B. | Chair's Monthly Activity Report   | <u>21-3305</u> |
| C. | General Manager's summary of activities   | <u>21-3299</u> |
|    | <b><u>Attachments:</u></b> <u>05142024 BOD 5C Report</u>  |                |
| D. | General Counsel's summary of activities   | <u>21-3300</u> |
|    | <b><u>Attachments:</u></b> <u>05142024 BOD 5D Report</u>  |                |
| E. | General Auditor's summary of activities   | <u>21-3301</u> |
|    | <b><u>Attachments:</u></b> <u>05142024 BOD 5E Report</u>  |                |
| F. | Ethics Officer's summary of activities  | <u>21-3302</u> |
|    | <b><u>Attachments:</u></b> <u>05142024 BOD 5F Report</u>  |                |
| G. | Presentation of 15-year Service Pin to Director Gloria D. Gray  | <u>21-3324</u> |
| H. | Presentation of 5-year Service Pin to Director S. Gail Goldberg   | <u>21-3325</u> |
| I. | Unveiling Banner Best Tasting Water Awards Berkley Springs International Water Tasting Competition First Place 2021, 2008, and 1998 | <u>21-3360</u> |

**\*\* CONSENT CALENDAR ITEMS -- ACTION \*\***

**6. CONSENT CALENDAR OTHER ITEMS - ACTION**

- |    |   |                |
|----|---|----------------|
| A. | Approval of the Minutes of the Board of Directors Workshop on Long-Term Planning Processes and Business Modeling for March 18, 2024; Board of Directors Workshop on Proposed Biennial Budget for March 26, 2024; and Board of Directors Meeting for April 9, 2024 (Copies have been submitted to each Director, any additions, corrections, or omissions) | <u>21-3303</u> |
|    | <b><u>Attachments:</u></b> <u>05142024 BOD 6A-1 (03182024) Minutes</u><br><u>05142024 BOD 6A-2 (03262024) Minutes</u><br><u>05142024 BOD 6A-3 (04092024) Minutes</u>  |                |

## B. Approve Committee Assignments

**7. CONSENT CALENDAR ITEMS - ACTION**

- 7-1** Authorize an increase of \$2.35 million to an agreement with HDR Engineering Inc. for a new not-to-exceed total amount of \$5.15 million for final design services for erosion control improvements along the Colorado River Aqueduct; the General Manager has determined the proposed action is exempt or otherwise not subject to CEQA (EOT) **21-3331**

**Attachments:** 05142024 EOT 7-1 B-L  
05132024 EOT 7-1 Presentation

- 7-2** Amend the Capital Investment Plan for fiscal years 2022/2023 and 2023/2024 to include upgrades to the flocculation system at the Joseph Jensen Water Treatment Plant; the General Manager has determined that the proposed action is exempt or otherwise not subject to CEQA (EOT) **21-3332**

**Attachments:** 05142024 EOT 7-2 B-L  
05132024 EOT 7-2 Presentation

- 7-3** Authorize the General Manager to enter into an agreement for administrative supplemental labor services containing the following thirty supplemental temporary labor agencies: SuperbTech Inc., AtWork Personnel Services, Project Partners, PSP Group Inc., Johnson Service Group Inc., CathyJon Enterprises Inc. Tryfacta Inc., 22nd Century Technologies Inc., Ronin Staffing LLC, Enterprise Resource Services Inc., Sierra Cybernetics Inc., Morris and Willner Partners, Staffmark Group, Balanced Diversity Solutions, Partners In Diversity Inc., AppleOne Inc., Genesis Global Recruiting, HireGround Personnel Services Inc., Jada Systems Inc., Mantek Solutions Inc, TPS Group, Good People Inc., Info Origin Inc, Harvest Technical Services Inc, TruCapital Partners, Information Management Resources Inc., Kaygen Inc., SoftHQ Inc., Akshar IT Solutions LLC, and Infojini Inc, each with up to four annual renewal options, with a maximum not-to-exceed amount of \$8 million per year for the contract; the General Manager has determined that the proposed action is exempt or otherwise not subject to CEQA (EOP) **21-3343**

**Attachments:** 05142024 EOP 7-3 B-L  
05142024 EOP 7-3 Presentation

- 7-4** Approve the Department Head 360 Evaluation process; the General Manager has determined that the proposed action is exempt or otherwise not subject to CEQA (EOP) **21-3342**
- Attachments:** 05142024 EOP 7-4 B-L  
05142024 EOP 7-4 Presentation
- 7-5** Authorize the General Manager to execute a new ground license for telecommunications facilities with the City of Pasadena to enhance the reliability of Metropolitan's wireless wide area networks and local area networks; the subject telecom site is located in the city of Pasadena, identified as Los Angeles County Assessor Parcel No. 5705-001-900; the General Manager has determined that the proposed action is exempt or otherwise not subject to CEQA (FAM) **21-3348**
- Attachments:** 05142024 FAM 7-5 B-L  
05142024 FAM 7-5 Presentation
- 7-6** Authorize contracts for Bond Counsel services with Anzel Galvan LLP; Hawkins Delafield & Wood LLP, Katten Muchin Rosenman LLP, Nixon Peabody LLP, and Norton Rose Fulbright US LLP; Co-Bond Counsel services with Amira Jackmon and Law Offices of Alexis S.M. Chiu; and Disclosure Counsel services with Stradling Yocca Carlson & Rauth, P.C. for the period ending June 30, 2027; the General Manager has determined that this action is exempt or otherwise not subject to CEQA (LC) **21-3344**
- Attachments:** 05142024 LC 7-6 B-L  
05142024 LC 7-6 Presentation
- 7-7** Adopt a resolution declaring approximately 6,742 acres of Metropolitan-owned real property in the County of Riverside, located southwest of the City of Blythe, California, and commonly known as the Palo Verde Mesa, as exempt surplus land under the Surplus Land Act; the General Manager has determined that the proposed action is exempt or otherwise not subject to CEQA (FAM) **21-3371**
- Attachments:** 05142024 FAM 7-7 B-L

- 7-8** Authorize the waiver of a \$1,052.52 late fee incurred by the U.S. Bureau of Reclamation regarding its payments to Metropolitan for exchanging water under the Agreement Relating to Supplemental Water Among the Metropolitan Water District of Southern California, the San Luis Rey Settlement Parties, and the United States; the General Manager has determined that the proposed action is exempt or otherwise not subject to CEQA. [ADDED ITEM 5/2/2024] (FAM) **21-3374**

**Attachments:** 05142024 FAM 7-8 B-L  
05142024 FAM 7-8 Presentation

**\*\* END OF CONSENT CALENDAR ITEMS \*\***

**8. OTHER BOARD ITEMS - ACTION**

- 8-1** Award a \$24,912,000 construction contract to J.F. Shea Construction Inc. for urgent rehabilitation of prestressed concrete cylinder pipe portions of the Allen-McColloch Pipeline; and authorize an increase of \$250,000 to an agreement with Helix Environmental Planning Inc. for a new not-to-exceed amount of \$2,500,000; authorize an amendment to Metropolitan's Project Labor Agreement to add the subject project to the list of covered projects; the General Manager has determined that the proposed action is exempt or otherwise not subject to CEQA. [REVISED SUBJECT 5/1/2024] (EOT) **21-3333**

**Attachments:** 05142024 EOT 8-1 B-L (Revised)  
05132024 EOT 8-1 Presentation

- 8-2** Adopt resolution to continue Metropolitan's Water Standby Charge for fiscal year 2024/25; the General Manager has determined that the proposed action is exempt or otherwise not subject to CEQA (FAM) **21-3346**

**Attachments:** 05142024 FAM 8-2 B-L  
05142024 FAM 8-2 Presentation

- 8-3** Concur with Climate Adaptation Master Plan for Water: Draft Year One Progress Report and Next Steps; the General Manager has determined that the proposed action is exempt or otherwise not subject to CEQA (FAM) **21-3350**

**Attachments:** 05142024 FAM 8-3 B-L  
05142024 FAM 8-3 Presentation

- 8-4** Authorize an option agreement with The AES Corporation, LLC, for a long-term lease of up to 6,742 acres of land in the Palo Verde Valley, California for possible carbon-free energy production and storage purposes, contingent upon further project permits and approvals; the General Manager has determined that the proposed action of issuing an option agreement is exempt or otherwise not subject to CEQA. The property is located southwest of the city of Blythe in Riverside County and commonly known as the Palo Verde Mesa, Riverside County Assessor Parcel Nos. 879-230-001, 879-230-003; 879-230-005; 879-230-008; 879-230-010; 879-230-011; 879-230-012; 879-230-013; 879-230-014; 879-230-015; 879-230-016; 879-230-017; 879-230-018; 879-230-023; 879-230-024; 879-240-001; 879-240-002; 879-240-037; 879-240-038; 879-250-001; 879-250-008; 879-250-011; 879-250-013; 879-250-014; 879-261-019; 879-261-020; 879-261-021; 879-261-022; [Conference with real property negotiators agency negotiators: Kevin Webb and Kieran Callanan; negotiating parties: The AES Corporation, LLC; under negotiation: price and terms; to be heard in closed session pursuant to Government Code Section 54956.8 (FAM)]

**21-3349****Attachments:** 05142024 FAM 8-4 Open Session Presentation

- 8-5** Receive report on litigation in In re: Aqueous Film-Forming Foams Products Liability Litigation, Master Docket No.: 2:18-mn-2873-RMG, and settlements in: (1) City of Camden, et al. v. 3M Company, Civil Action No.: 2:23-cv-03147-RMG; and (2) City of Camden, et al. v. E.I. DuPont de Nemours and Company (n/k/a EIDP, Inc.), et al., Civil Action No.: 2:23-cv-03230-RMG; and provide direction on response to proposed settlements in: (1) City of Camden, et al. v. Tyco Fire Products LP, et al., Civil Action No.: 2:24-cv-02321-RMG; and (2) other future cases; and authorize an increase in maximum amount payable under contract for legal services with Marten Law LLP in the amount of \$150,000 for a total amount not to exceed \$550,000; the General Manager has determined that the proposed action is exempt or otherwise not subject to CEQA [Conference with legal counsel – existing litigation; may be heard in closed session pursuant to Government Code Section 54956.9(d)(1)]. [SUBJECT REVISED 5/8/2024] (LC)

**21-3345**



- 8-6** Update on labor negotiations and approve entering into two-year extension of 2022-24 Memorandum of Understanding between The Metropolitan Water District of Southern California and The Association of Confidential Employees; the General Manager has determined that the proposed action is exempt or otherwise not subject to CEQA [Conference with Labor Negotiators; to be heard in closed session pursuant to Gov. Code 54957.6. Metropolitan representatives: Katano Kasaine, Assistant General Manager, Chief Financial Officer, Mark Brower, Human Resources Group Manager, and Gifty J. Beets, Human Resources Section Manager of Labor Relations. Employee organization: Association of Confidential Employees]. [REVISED SUBJECT 5/10/2024] **21-3427**

**Attachments:** 05142024 EOP 8-6 B-L  
05142024 BOD 8-6 Non-Interest Disclosure Notice

## **9. BOARD INFORMATION ITEMS**

- 9-1** Conservation Report **21-3304**

**Attachments:** 05142024 BOD 9-1 Report

- 9-2** Renewal Status of Metropolitan's Property and Casualty Insurance Program (FAM) **21-3347**

**Attachments:** 05142024 FAM 9-2 B-L  
05142024 FAM 9-2 Presentation

## **10. OTHER MATTERS**

- 10-1** Update and Training on Headquarters Security Measures [Conference with Tomer Benito, Unit Manager-Security, Office of Safety, Security, and Protection or designated Metropolitan Security Agent on threats to public services or facilities; to be heard in closed session pursuant to Gov. Code Section 54957(a)] **21-3359**

## **11. FOLLOW-UP ITEMS**

NONE

## **12. FUTURE AGENDA ITEMS**

## **13. ADJOURNMENT**

**NOTE:** Each agenda item with a committee designation will be considered and a recommendation may be made by one or more committees prior to consideration and final action by the full Board of Directors. The committee designation appears in parenthesis at the end of the description of the agenda item, e.g. (EOT). Board agendas may be obtained on Metropolitan's Web site <https://mwdh2o.legistar.com/Calendar.aspx>

Writings relating to open session agenda items distributed to Directors less than 72 hours prior to a regular meeting are available for public inspection at Metropolitan's Headquarters Building and on Metropolitan's Web site <https://mwdh2o.legistar.com/Calendar.aspx>.

Requests for a disability-related modification or accommodation, including auxiliary aids or services, in order to attend or participate in a meeting should be made to the Board Executive Secretary in advance of the meeting to ensure availability of the requested service or accommodation.



**DATE:** May 21, 2024  
**TO:** Board of Directors  
**FROM:** General Manager

---

**SUBJECT: MWD Representative: Open Nominations**

---

**SUMMARY:**

On May 14, 2024, Glen Peterson announced his plans to retire as the District's MWD Representative, effective on June 11, 2024, after more than 31 years of service. Given the planned vacancy, the District proposes to open nominations to serve as its MWD Representative. On June 4, 2024, the Board will close the nomination period, consider the qualifications of the nominees and vote to appoint the District's new MWD Representative.

**RECOMMENDATION(S):**

Open the nomination period for individuals to serve as the District's representative to the Board of Metropolitan Water District of Southern California.

Prepared by: David Pedersen, General Manager



**DATE:** May 21, 2024  
**TO:** Board of Directors  
**FROM:** General Manager

---

**SUBJECT: General District Election on November 5, 2024: Resolution**

---

**SUMMARY:**

The District received notification from the Los Angeles County Registrar-Recorder/County Clerk, Election Coordination Unit, regarding rendering election services for the November 5, 2024 General District Election. Elections are required for Divisions 1 and 4. The District is required to return a certified copy of a resolution requesting election services, the completed questionnaire consisting of the Roster of Officeholders for Local Jurisdictions, and a map reflecting the District boundaries and divisions.

**RECOMMENDATION(S):**

Pass, approve, and adopt proposed Resolution No. 2639, pertaining to a General District Election to be held in the District on Tuesday, November 5, 2024; and authorize the Board Secretary to submit certified copies of said resolution, completed Roster of Officeholders for Local Jurisdictions, and District Boundary and Divisions Map to the Board of Supervisors and the Registrar-Recorder/County Clerk of the County of Los Angeles.

**RESOLUTION NO. 2639**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF LAS VIRGENES MUNICIPAL WATER DISTRICT REQUESTING THE BOARD OF SUPERVISORS OF THE COUNTY OF LOS ANGELES TO PERMIT THE REGISTRAR-RECORDER/COUNTY CLERK TO RENDER ELECTION SERVICES FOR A GENERAL DISTRICT ELECTION TO BE HELD ON NOVEMBER 5, 2024**

(Reference is hereby made to Resolution No. 2639 on file in the District's Resolution Book and by this reference the same is incorporated herein.)

**FISCAL IMPACT:**

Yes

**ITEM BUDGETED:**

Yes

**FINANCIAL IMPACT:**

The estimated cost for the election services is \$60,000.

Prepared by: Josie Guzman, Executive Assistant/Clerk of the Board

**ATTACHMENTS:**

[Proposed Resolution No. 2639](#)

**RESOLUTION NO. 2639**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF LAS VIRGENES MUNICIPAL WATER DISTRICT REQUESTING THE BOARD OF SUPERVISORS OF THE COUNTY OF LOS ANGELES TO PERMIT THE REGISTRAR-RECORDER/COUNTY CLERK TO RENDER ELECTION SERVICES FOR A GENERAL DISTRICT ELECTION TO BE HELD ON NOVEMBER 5, 2024**

**WHEREAS**, The California Elections Code permits special districts electing governing board members to call an election; and

**WHEREAS**, an election in the Las Virgenes Municipal Water District is to be held on Tuesday, November 5, 2024, for the purpose of electing two members of the Board of Directors of said District; and

**WHEREAS**, the Board of Directors believes that it is desirable that said election be conducted with the General District Elections to be held on the same date and that within said Las Virgenes Municipal Water District the said precincts, polling places, and election officers of the election be the same, and that the Registrar-Recorder/County Clerk of the County of Los Angeles canvass the returns of the election and that said Las Virgenes Municipal Water District election be held in all respects as if there were only one election.

**NOW, THEREFORE, THE BOARD OF DIRECTORS OF LAS VIRGENES MUNICIPAL WATER DISTRICT HEREBY RESOLVED, DETERMINES, AND ORDERS AS FOLLOWS:**

1. That an election is hereby called by the Board of Directors of Las Virgenes Municipal Water District to be held on November 5, 2024, for the purpose of electing two members to the Board of Directors.

2. That pursuant to the requirements of Section 10403 of the Elections Code, the Board of Supervisors of the County of Los Angeles is hereby requested to consent and agree to conduct the Las Virgenes Municipal Water District election with the Tuesday, November 5, 2024, Consolidated Elections for the purpose of electing members to the Board of Directors of said district.

3. Said Registrar-Recorder/County Clerk is hereby authorized to canvass the returns of the Las Virgenes Municipal Water District election.

4. Said Board of Supervisors is hereby requested to issue instructions to the Registrar-Recorder/County Clerk to take any and all steps necessary for the holding of said election.

5. Las Virgenes Municipal Water District shall pay in full its pro rata share of the expenses for the conduct of the election.

6. Las Virgenes Municipal Water District shall require each candidate to pay in advance his or her pro rata share of the printing, handling, and mailing costs of his/her candidate statement as a condition to having it included in the voter's sample ballot pamphlet.

7. The word limit for candidate's statements shall be 200 words.

8. That the Board Secretary is directed to file a certified copy of this resolution with the Board of Supervisors and the Registrar-Recorder/County Clerk of the County of Los Angeles.

**PASSED, APPROVED AND ADOPTED** this 21st day of May, 2024.

\_\_\_\_\_  
Jay Lewitt, President

ATTEST:

\_\_\_\_\_  
Gary Burns, Secretary

APPROVED AS TO FORM:

\_\_\_\_\_  
District Counsel

(SEAL)



**DATE:** May 21, 2024  
**TO:** Board of Directors  
**FROM:** Finance and Administration

---

**SUBJECT: Fiscal Years 2024-26 Proposed Biennial Budget**

---

**SUMMARY:**

The Fiscal Years 2024-26 Biennial Budget represents the proposed budget for the next two fiscal years. The proposed two-year combined operating and capital improvements budget is \$136.9 million for Fiscal Year 2024-25 and \$151.7 million for Fiscal Year 2025-26. The Fiscal Year 2024-25 operating budget is \$65.1 million, an increase of \$1.9 million (or 3.0 percent) over the Fiscal Year 2023-24 Budget, while the proposed operating budget for Fiscal Year 2025-26 is \$67.5 million, an increase of \$4.3 million (or 6.8 percent) over the Fiscal Year 2023-24 Budget. Working capital projections are sufficient to cover the proposed capital improvements for the next two years.

**RECOMMENDATION(S):**

Review and provide feedback on the Fiscal Years 2024-26 Proposed Biennial Budget.

**FINANCIAL IMPACT:**

There is no financial impact associated with this action.

**DISCUSSION:**

**Background:**

The District has prepared a biennial budget since 2016. Following review of the proposed budget, staff incorporates any recommended changes in a final version that is presented to the Board for approval. The Board adopts the budget for the first year and approves the budget plan for the second year. Prior to commencement of the second year, the Board is presented with an updated budget for adoption. The Fiscal Years 2024-26 Proposed Biennial Budget represents the proposed budget for the next two fiscal years.

**Budget Assumptions:**

One of the first steps in preparation of the Fiscal Years 2024-26 Proposed Biennial Budget



was to review the significant budget factors and assumptions. The Board met on February 13, 2024, to review the current Strategic Plan and discuss the priorities of the District over the next several years. The meeting formed the basis for some of the “one-time” costs included in the Fiscal Year 2024-25 Proposed Budget, including a Water Supply Diversification Study.

Purchased water costs from the Metropolitan Water District of Southern California (MWD) represent the largest expense included in the proposed biennial budget. The MWD Board approved increases to its full service treated volumetric rates for purchased water, effective on January 1st of 2025 and 2026. These rate increases have been incorporated into the District’s proposed budget, resulting in an increase to source of supply costs within the operating budget along with offsetting favorability reflected in higher "pass-through" revenues within Fiscal Year 2024-25 and Fiscal Year 2025-26.

Labor cost increases included in the biennial budget are based on currently approved Memoranda of Understanding (MOU), factoring in reasonable cost of living increases in line with Consumer Price Index trends in the Los Angeles area. There are no additional staffing requests included in the Fiscal Year 2024-26 Proposed Biennial Budget.

The District continues to reflect the trend of increasing energy costs in the proposed biennial budget. Projected energy expenses are based on the most recent approved rate increase of eight percent as of January 1, 2024, from Southern California Edison reflected as an increase of eight percent additionally in Fiscal Year 2024-25 and again in Fiscal Year 2025-26.

The Fiscal Year 2024-26 proposed budget also includes a continuation of optional, additional payments, in the amount of \$1.1 million annually, to continue reduction of the District’s unfunded liability for Other Post-Employment Benefits (OPEB).

## **Revenues:**

### *Potable Water:*

As the state continued to recover from its historic drought, followed by two years of record-setting precipitation, the District realized a reduction of potable water used by its customers.

The Fiscal Year 2024-25 water sales budget incorporates the current three-year average volume of water deliveries (Fiscal Year 2021-22 through Fiscal Year 2023-24), which equates to 12,920 acre feet (AF) annually. Additionally, a five percent annual rate increase per the Board-approved five-year rate study for Fiscal Year 2024-25, and MWD pass-through revenues have been included in the budget. The final January 1, 2026, rate will be determined via a new rate study scheduled to be completed in 2025.

The Fiscal Year 2025-26 water sales budget also incorporates the current three-year average of 12,920 AF in projected water deliveries, along with a five percent annual rate increase and MWD pass-through revenues. The proposed budget does not include Wasteful Water Use Penalty revenue as a source of revenue.

### *Recycled Water:*

The Fiscal Year 2024-25 recycled water sales budget is based on usage from the current three-year average with an eight percent annual rate increase per the five-year rate study. The final January 1, 2026 rate will be determined via a new rate study scheduled to be

completed in 2025.

The Fiscal Year 2025-26 recycled water sales budget remain consistent with the previous year's budget and also includes an eight percent annual rate increase.

Sanitation:

The Fiscal Year 2024-25 Sanitation revenues include a 3.75 percent annual rate increase per the Board-approved five-year rate study.

The Fiscal Year 2025-26 Sanitation revenues remain consistent with the previous year's budget and also include a 3.75 percent annual rate increase. The final January 1, 2026 rate will be determined via a new rate study scheduled to be completed in 2025.

**Expenses:**

Potable Water:

Overall, the Fiscal Year 2024-25 budgeted operating expenses were materially in-line with the Fiscal Year 2023-24 Budget. Though MWD rate increases have been incorporated into the budget, resulting in an increase in source of supply costs, water deliveries are also projected to decrease versus the previous budget cycle, resulting in an offsetting decrease within source of supply costs from the Fiscal Year 2023-24 Budget to the Fiscal Year 2024-25 Budget.

Operating expenses are up 28.0 percent when compared to Fiscal Year 2023-24 estimated actuals. Recently approved MWD rate increases for Fiscal Year 2024-25 and Fiscal Year 2025-26 are factored into the budget, resulting in higher purchased water costs versus Fiscal Year 2023-24 estimated actuals. Additionally, in the proposed Fiscal Year 2024-25 budget, there is an increase in outside services costs related to potential on-call services for emergency repairs and professional services for a one-time Water Supply Diversification Study.

Fiscal Year 2025-26 budgeted operating expenses reflect an increase over Fiscal Year 2023-24 budget of 6.2 percent, and an overall increase from Fiscal Year 2023-24 estimated actuals of 34.7 percent, due mainly to the MWD rate increases incorporated into the budget along with outside service costs included for potential emergency repair costs.

Recycled Water:

Fiscal Year 2024-25 budgeted operating expenses increased 7.4 percent compared to the Fiscal Year 2023-24 budget, and an increase versus Fiscal Year 2023-24 estimated actuals by 25.7 percent. Continuing a low growth expenditure budget in Fiscal Year 2024-25 aligns the budgeted amount with the actual expenses experienced.

Fiscal Year 2025-26 budgeted expenses reflect an increase of 9.5 percent from the Fiscal Year 2023-24 budget and an increase of 28.2 percent when compared to Fiscal Year 2023-24 estimated actuals.

Sanitation:

Fiscal Year 2024-25 budgeted operating expenses reflect an increase of 6.7 percent over Fiscal Year 2023-24 budget, and a 12.0 percent increase when compared to Fiscal Year 2023-24 estimated actuals. The 12.0 percent increase in the Fiscal Year 2024-25 budget versus Fiscal Year 2023-24 estimated actuals is driven primarily from an increase in the District's share of JPA net expenses that in turn results in higher purchased service costs billed to the Sanitation Enterprise.

Fiscal Year 2025-26 budgeted expenses reflect an increase of 7.8 percent over Fiscal Year 2023-24 budget, and a 13.1 percent increase versus Fiscal Year 2023-24 estimated actuals. The increased Fiscal Year 2023-24 budget is due to projected JPA purchased services cost increases as mentioned above. Additionally, the Fiscal Year 2025-26 budget includes increased professional service costs for sewer system modeling.

**Internal Service Fund:**

Fiscal Year 2024-25 budgeted operating expenses are 2.6 percent higher than the Fiscal Year 2023-24 budget and up 18.6 percent over Fiscal Year 2021-22 estimated actuals. Actual expenses are often lower than budget due to non-cash impacted year-end accounting adjustments to pension and OPEB expenses required by the Governmental Accounting Standards Board (GASB). Additionally, budgeted expenses will often be higher than actuals as a result of vacant positions that are included in the budget and result in salary savings when unfilled during the current year.

The 2.6 percent increase in the Fiscal year 2024-25 budget versus the Fiscal Year 2023-24 budget is a function of labor increases that includes cost of living adjustment (COLA) increases in line with the current MOUs, five percent step increases, and projected CalPERS contributions. The Fiscal Year 2024-25 proposed budget also includes estimated consulting fees related to the District's five-year water and wastewater rate study, which will begin in the upcoming fiscal year.

Fiscal Year 2025-26 budgeted expenses are 2.5 percent higher than the Fiscal Year 2023-24 budget and 18.4 percent higher than the Fiscal Year 2023-24 estimated actuals for the reasons as stated above.

**On-going Review of Budget and Ability to Adjust to Economic Conditions :**

As part of the budget process, staff provides the Board with monthly reports that reflect budget-to-actual results during the fiscal year. During the Fiscal Year 2024-25, these monthly reports will be critical to assess whether or not the District's revenues and expenditures are in-line with budget projections. As staff continues to monitor the District's financial position, any proposed adjustments will be presented to the Board with an analysis of the anticipated impacts to the organization and its customers, both in the near and long-terms. This approach will support the Board to adapt the District's response to the most current financial conditions, while minimizing the impact on the essential services provided to customers.

**Capital Improvements Program (CIP):**

Proposed CIP Projects for Fiscal Year 2024-25 are budgeted at \$70.6 million and include \$45.8 million in carryforwards and \$24.9 million in new appropriations. The Pure Water Project Las Virgenes-Triunfo (Pure Water Project) accounts for \$28.9 million (29.7 percent) of

the total CIP. Staff proposes the use of assigned cash reserves, previously approved by the Board, to fund the District's portion, net of any grant funding received, for the Pure Water Project costs.

The Fiscal Year 2025-26 proposed CIP is \$82.9 million and includes \$58.5 million for the Pure Water Project.

The CIP projects recommended for funding are consistent with the District and JPA Infrastructure Investment Plans and serve to implement the District's Strategic Plan objectives.

**GOALS:**

Ensure Effective Utilization of the Public's Assets and Money

Prepared by: Debbie Rosales, Financial Analyst II

**ATTACHMENTS:**

[Fiscal Years 2024-26 Proposed Biennial Operating Budget](#)  
[Fiscal Years 2024-26 Proposed Biennial Capital Improvements Budget](#)  
[Presentation for Fiscal Years 2024-26 Proposed Biennial Budget](#)

## SUMMARY ALL UNITS

	FY 22-23 Actual	FY 23-24 Budget	FY 23-24 Est Actual	FY 24-25 Budget	FY 25-26 Budget
<b>OPERATING REVENUES</b>					
4000 Water Sales	\$ 34,092,200	\$ 40,331,569	\$ 37,733,971	\$ 46,531,819	\$ 51,714,888
4152 Penalty for Unsustainable Water Use	2,813,423	800,000	744,339	-	-
4155 Temporary Meter Fees	351,684	3,060	59,007	564,974	609,772
4160 Late Payment Fees	211,677	144,383	211,638	245,000	245,000
4170 Water Usage - Accidents	54,047	30,000	21,148	30,000	30,000
4175 PW Supplement to RW	735,490	947,017	647,163	975,000	990,000
4215 RW Sales - Calabasas	359,541	801,680	426,968	461,125	498,015
4220 RW Sales - LV Valley	192,876	406,409	213,046	230,090	248,497
4225 RW Sales - Calabasas MWD	856,685	1,722,697	1,171,277	1,264,979	1,366,178
4230 RW Sales - Western	2,359,344	3,693,630	2,533,220	2,735,877	2,954,747
4260 Sanitation Service Fees	21,048,268	20,660,330	22,127,770	24,169,736	26,096,515
4270 Consol Sewer District Fees	244,950	221,498	257,730	268,367	278,431
4505 Other Income from Operations	1,375,796	1,145,000	1,180,705	1,108,601	1,238,223
4515 Use of Rate Stabilization	-	583,801	-	-	-
<b>TOTAL OPERATING REVENUES</b>	<b>\$ 64,695,981</b>	<b>\$ 71,491,074</b>	<b>\$ 67,327,982</b>	<b>\$ 78,585,568</b>	<b>\$ 86,270,266</b>
<b>ADMINISTRATIVE EXPENSE</b>					
6260 Rental Charge Facility Replacement	189,870	256,874	197,820	229,189	229,189
6511 Outside Services	-	-	76,840	803,750	55,363
7135 Earthquake Insurance	83,043	77,510	106,689	125,759	138,335
7135 Property Insurance	113,757	113,965	196,682	231,838	255,022
7145 Claims Paid	19,489	-	1,364	-	-
7155 Other Expense	3,321	-	2,153	-	-
7203 Allocated Building Maintenance	138,862	105,024	74,306	90,181	90,999
7205 Allocated Legal Expense	139,391	50,000	59,889	75,000	75,000
7225 Allocated Support Services	2,862,916	4,074,781	2,641,419	3,528,404	3,291,079
7226 Allocated Operations Services	9,213,588	10,026,426	8,015,844	10,291,575	10,250,616
<b>Sub-total Administrative Expense</b>	<b>\$ 12,764,237</b>	<b>\$ 14,704,580</b>	<b>\$ 11,373,006</b>	<b>\$ 15,375,696</b>	<b>\$ 14,385,603</b>
<b>MAINTENANCE EXPENSE</b>					
5500 Labor	512,464	731,640	528,212	984,940	999,715
5510 Supplies/Material	213,090	190,600	258,683	197,000	197,000
5515 Outside Services	823,185	710,372	481,692	1,532,944	1,432,944
5518 Building Maintenance	57,585	69,725	60,816	75,000	75,000
5520 Permits and Fees	17,560	32,000	1,743	5,000	5,000
5530 Capital Outlay	-	84,000	-	-	-
<b>Sub-total Maintenance Expense</b>	<b>\$ 1,623,884</b>	<b>\$ 1,818,337</b>	<b>\$ 1,331,146</b>	<b>\$ 2,794,884</b>	<b>\$ 2,709,659</b>
<b>OPERATING EXPENSE</b>					
5400 Labor	1,327,984	1,296,248	1,332,673	1,338,780	1,373,833
5405 Utilities	994,850	1,370,600	1,026,438	1,197,044	1,252,702
5410 Supplies/Material	291,159	297,700	303,560	385,000	385,000
5415 Outside Services	364,554	283,236	191,577	271,000	371,000
5420 Permits and Fees	100,938	99,400	232,400	193,000	193,000
5425 Consulting Services	2,114	5,000	-	-	-
<b>Sub-total Operating Expense</b>	<b>\$ 3,081,599</b>	<b>\$ 3,352,184</b>	<b>\$ 3,086,648</b>	<b>\$ 3,384,824</b>	<b>\$ 3,575,535</b>
<b>PROFESSIONAL SERVICES</b>					
6516 Other Professional Services	-	-	-	-	250,000
<b>Sub-total Professional Services</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 250,000</b>

**SUMMARY ALL UNITS (continued)**

	<b>FY 22-23 Actual</b>	<b>FY 23-24 Budget</b>	<b>FY 23-24 Est Actual</b>	<b>FY 24-25 Budget</b>	<b>FY 25-26 Budget</b>
<b>PURCHASED SERVICES</b>					
5735 Share of JPA Net Expenses	14,451,949	15,214,782	14,599,962	15,621,402	15,734,992
5740 City of Los Angeles	737,140	552,552	552,552	783,700	695,800
<b>Sub-total Purchased Services</b>	<b>\$ 15,189,089</b>	<b>\$ 15,767,334</b>	<b>\$ 15,152,514</b>	<b>\$ 16,405,102</b>	<b>\$ 16,430,792</b>
<b>RESOURCE CONSERVATION</b>					
6602 School Education Programs	-	75,000	107,000	124,000	124,000
6604 Public Education Programs	191,914	75,000	108,125	934	962
6606 Community Group Outreach	-	-	-	2,000	2,000
6660 Landscape Programs	236,986	808,000	86,664	704,000	704,000
6749 Residential Customer Training	-	-	-	10,000	10,000
6790 Back Flow Protection	191,991	153,000	204,445	323,423	366,674
<b>Sub-total Resource Conservation</b>	<b>\$ 620,891</b>	<b>\$ 1,111,000</b>	<b>\$ 506,234</b>	<b>\$ 1,164,357</b>	<b>\$ 1,207,636</b>
<b>SOURCE OF SUPPLY</b>					
5000 Purchased Water MWD	16,498,207	21,894,258	18,477,244	21,180,858	24,038,476
5054 Draw from Reservoir	332,028	417,122	516,116	450,000	475,000
5100 Purchased Water - JPA	2,256,805	2,051,967	2,015,967	2,523,025	2,609,184
5105 Purchased Water - Ventura Co.	230,029	291,386	220,550	263,377	265,816
5110 Purchased Water - Simi District #8	41,046	57,891	32,803	52,326	52,811
5115 Purchased Water - Potable Supply	735,490	947,017	674,163	975,000	990,000
5125 Water Supply - LVR Adjustment	(665,459)	187,971	(700,596)	-	-
<b>Sub-total Source Of Supply</b>	<b>\$ 19,428,146</b>	<b>\$ 25,847,612</b>	<b>\$ 21,236,247</b>	<b>\$ 25,444,586</b>	<b>\$ 28,431,287</b>
<b>SPECIALTY EXPENSE</b>					
5700 SCADA Services	21,248	142,057	35,603	45,000	45,000
5710 Technical Services	-	21,000	-	-	-
5715 Laboratory Services	48,279	41,800	35,063	81,247	84,143
5725 General Supplies/Small Tools	29,347	-	26,592	30,000	30,000
7202 Allocated Laboratory Expense	310,375	387,022	335,958	353,629	366,961
<b>Sub-total Specialty Expense</b>	<b>\$ 409,249</b>	<b>\$ 591,879</b>	<b>\$ 433,216</b>	<b>\$ 509,876</b>	<b>\$ 526,104</b>
<b>TOTAL OPERATING EXPENSES</b>	<b>\$ 53,117,095</b>	<b>\$ 63,192,926</b>	<b>\$ 53,119,011</b>	<b>\$ 65,079,325</b>	<b>\$ 67,516,616</b>
<b>NET OPERATING INCOME (LOSS)</b>	<b>\$ 11,578,886</b>	<b>\$ 8,298,148</b>	<b>\$ 14,208,971</b>	<b>\$ 13,506,243</b>	<b>\$ 18,753,650</b>

## POTABLE WATER SUMMARY

	FY 22-23 Actual	FY 23-24 Budget	FY 23-24 Est Actual	FY 24-25 Budget	FY 25-26 Budget
<b>OPERATING REVENUES</b>					
4000 Water Sales	\$ 34,092,200	\$ 40,331,569	\$ 37,733,971	\$ 46,531,819	\$ 51,714,888
4152 Penalty for Unsustainable Water Use	1,797,705	800,000	415,421	-	-
4155 Temporary Meter Fees	1,715	3,060	5,017	5,000	5,000
4160 Late Payment Fees	194,109	139,383	194,722	225,000	225,000
4170 Water Usage - Accidents	54,047	30,000	21,148	30,000	30,000
4175 PW Supplement to RW	735,490	947,017	647,163	975,000	990,000
4505 Other Income from Operations	634,908	400,000	505,433	450,000	500,000
4515 Use of Rate Stabilization	-	583,801	-	-	-
<b>TOTAL OPERATING REVENUES</b>	<b>\$ 37,510,174</b>	<b>\$ 43,234,830</b>	<b>\$ 39,522,875</b>	<b>\$ 48,216,819</b>	<b>\$ 53,464,888</b>
<b>ADMINISTRATIVE EXPENSE</b>					
6260 Rental Charge Facility Replacement	168,743	215,609	173,623	204,554	204,554
6511 Outside Services	-	-	76,840	803,750	55,363
7135 Earthquake Insurance	83,043	77,510	106,689	125,759	138,335
7135 Property Insurance	113,757	113,965	196,682	231,838	255,022
7145 Claims Paid	19,489	-	1,364	-	-
7155 Other Expense	3,321	-	2,153	-	-
7203 Allocated Building Maintenance	138,862	105,024	74,306	90,181	90,999
7205 Allocated Legal Expense	139,391	50,000	59,889	75,000	75,000
7225 Allocated Support Services	2,241,524	3,359,742	2,113,618	2,754,428	2,602,369
7226 Allocated Operations Services	6,642,250	7,219,113	5,597,780	7,093,762	7,054,689
<b>Sub-total Administrative Expense</b>	<b>\$ 9,550,380</b>	<b>\$ 11,140,963</b>	<b>\$ 8,402,944</b>	<b>\$ 11,379,272</b>	<b>\$ 10,476,331</b>
<b>MAINTENANCE EXPENSE</b>					
5500 Labor	505,726	720,720	520,182	973,898	988,656
5510 Supplies/Material	174,554	177,100	200,176	162,000	162,000
5515 Outside Services	721,529	661,900	418,990	1,529,332	1,429,332
5518 Building Maintenance	57,585	69,725	60,816	75,000	75,000
5520 Permits and Fees	17,560	32,000	1,743	5,000	5,000
5530 Capital Outlay	-	44,000	-	-	-
<b>Sub-total Maintenance Expense</b>	<b>\$ 1,476,954</b>	<b>\$ 1,705,445</b>	<b>\$ 1,201,907</b>	<b>\$ 2,745,230</b>	<b>\$ 2,659,988</b>
<b>OPERATING EXPENSE</b>					
5400 Labor	1,318,295	1,294,964	1,325,827	1,332,190	1,367,105
5405 Utilities	872,183	1,263,300	916,519	1,080,150	1,130,515
5410 Supplies/Material	291,159	297,700	303,560	385,000	385,000
5415 Outside Services	264,576	283,236	190,925	271,000	371,000
5420 Permits and Fees	67,231	93,400	205,594	178,000	178,000
5425 Consulting Services	2,114	5,000	-	-	-
<b>Sub-total Operating Expense</b>	<b>\$ 2,815,558</b>	<b>\$ 3,237,600</b>	<b>\$ 2,942,425</b>	<b>\$ 3,246,340</b>	<b>\$ 3,431,620</b>
<b>RESOURCE CONSERVATION</b>					
6602 School Education Programs	-	75,000	107,000	124,000	124,000
6604 Public Education Programs	191,914	75,000	108,125	934	962
6606 Community Group Outreach	-	-	-	2,000	2,000
6660 Landscape Programs	236,986	808,000	86,664	704,000	704,000
6749 Residential Customer Training	-	-	-	10,000	10,000
6790 Back Flow Protection	191,843	150,000	204,191	322,173	365,424
<b>Sub-total Resource Conservation</b>	<b>\$ 620,743</b>	<b>\$ 1,108,000</b>	<b>\$ 505,980</b>	<b>\$ 1,163,107</b>	<b>\$ 1,206,386</b>

**POTABLE WATER SUMMARY (continued)**

	<b>FY 22-23 Actual</b>	<b>FY 23-24 Budget</b>	<b>FY 23-24 Est Actual</b>	<b>FY 24-25 Budget</b>	<b>FY 25-26 Budget</b>
<b>SOURCE OF SUPPLY</b>					
5000 Purchased Water MWD	16,498,207	21,894,258	18,477,244	21,180,858	24,038,476
5054 Draw from Reservoir	332,028	417,122	516,116	450,000	475,000
5105 Purchased Water - Ventura Co.	230,029	291,386	220,550	263,377	265,816
5110 Purchased Water - Simi District #8	41,046	57,891	32,803	52,326	52,811
5125 Water Supply - LVR Adjustment	(665,459)	187,971	(700,596)	-	-
<b>Sub-total Source Of Supply</b>	<b>\$ 16,435,851</b>	<b>\$ 22,848,628</b>	<b>\$ 18,546,117</b>	<b>\$ 21,946,561</b>	<b>\$ 24,832,103</b>
<b>SPECIALTY EXPENSE</b>					
5700 SCADA Services	21,248	142,057	35,603	45,000	45,000
5710 Technical Services	-	21,000	-	-	-
5715 Laboratory Services	48,279	41,800	35,063	81,247	84,143
5725 General Supplies/Small Tools	29,347	-	26,592	30,000	30,000
7202 Allocated Laboratory Expense	310,375	387,022	335,958	353,629	366,961
<b>Sub-total Specialty Expense</b>	<b>\$ 409,249</b>	<b>\$ 591,879</b>	<b>\$ 433,216</b>	<b>\$ 509,876</b>	<b>\$ 526,104</b>
<b>TOTAL OPERATING EXPENSES</b>	<b>\$ 31,308,735</b>	<b>\$ 40,632,515</b>	<b>\$ 32,032,589</b>	<b>\$ 40,990,386</b>	<b>\$ 43,132,532</b>
<b>NET OPERATING INCOME (LOSS)</b>	<b>\$ 6,201,439</b>	<b>\$ 2,602,315</b>	<b>\$ 7,490,286</b>	<b>\$ 7,226,433</b>	<b>\$ 10,332,356</b>



**RECYCLED WATER SUMMARY**

	<b>FY 22-23 Actual</b>	<b>FY 23-24 Budget</b>	<b>FY 23-24 Est Actual</b>	<b>FY 24-25 Budget</b>	<b>FY 25-26 Budget</b>
<b>OPERATING REVENUES</b>					
4152 Penalty for Unsustainable Water Use	1,015,718	-	328,918	-	-
4155 Temporary Meter Fees	349,969	-	53,990	559,974	604,772
4160 Late Payment Fees	17,568	5,000	16,916	20,000	20,000
4215 RW Sales - Calabasas	359,541	801,680	426,968	461,125	498,015
4220 RW Sales - LV Valley	192,876	406,409	213,046	230,090	248,497
4225 RW Sales - Calabasas MWD	856,685	1,722,697	1,171,277	1,264,979	1,366,178
4230 RW Sales - Western	2,359,344	3,693,630	2,533,220	2,735,877	2,954,747
4505 Other Income from Operations	740,888	745,000	675,272	658,601	738,223
<b>TOTAL OPERATING REVENUES</b>	<b>\$ 5,892,589</b>	<b>\$ 7,374,416</b>	<b>\$ 5,419,607</b>	<b>\$ 5,930,646</b>	<b>\$ 6,430,432</b>
<b>ADMINISTRATIVE EXPENSE</b>					
6260 Rental Charge Facility Replacement	855	13,265	964	863	863
7225 Allocated Support Services	188,331	225,868	163,548	224,685	209,463
7226 Allocated Operations Services	589,649	866,251	640,274	680,296	681,488
<b>Sub-total Administrative Expense</b>	<b>\$ 778,835</b>	<b>\$ 1,105,384</b>	<b>\$ 804,786</b>	<b>\$ 905,844</b>	<b>\$ 891,814</b>
<b>MAINTENANCE EXPENSE</b>					
5500 Labor	230	2,600	-	389	401
5510 Supplies/Material	2,135	1,500	-	-	-
5515 Outside Services	25,696	-	-	-	-
<b>Sub-total Maintenance Expense</b>	<b>\$ 28,061</b>	<b>\$ 4,100</b>	<b>\$ -</b>	<b>\$ 389</b>	<b>\$ 401</b>
<b>OPERATING EXPENSE</b>					
5400 Labor	744	1,284	228	-	-
5405 Utilities	7,937	8,500	6,879	7,221	7,581
5415 Outside Services	99,978	-	652	-	-
5420 Permits and Fees	8,149	3,000	19,479	15,000	15,000
<b>Sub-total Operating Expense</b>	<b>\$ 116,808</b>	<b>\$ 12,784</b>	<b>\$ 27,238</b>	<b>\$ 22,221</b>	<b>\$ 22,581</b>
<b>RESOURCE CONSERVATION</b>					
6790 Back Flow Protection	148	3,000	254	1,250	1,250
<b>Sub-total Resource Conservation</b>	<b>\$ 148</b>	<b>\$ 3,000</b>	<b>\$ 254</b>	<b>\$ 1,250</b>	<b>\$ 1,250</b>
<b>SOURCE OF SUPPLY</b>					
5100 Purchased Water - JPA	2,256,805	2,051,967	2,015,967	2,523,025	2,609,184
5115 Purchased Water - Potable Supply	735,490	947,017	674,163	975,000	990,000
<b>Sub-total Source Of Supply</b>	<b>\$ 2,992,295</b>	<b>\$ 2,998,984</b>	<b>\$ 2,690,130</b>	<b>\$ 3,498,025</b>	<b>\$ 3,599,184</b>
<b>TOTAL OPERATING EXPENSES</b>	<b>\$ 3,916,147</b>	<b>\$ 4,124,252</b>	<b>\$ 3,522,408</b>	<b>\$ 4,427,729</b>	<b>\$ 4,515,230</b>
<b>NET OPERATING INCOME (LOSS)</b>	<b>\$ 1,976,442</b>	<b>\$ 3,250,164</b>	<b>\$ 1,897,199</b>	<b>\$ 1,502,917</b>	<b>\$ 1,915,202</b>

## SANITATION SUMMARY

	FY 22-23 Actual	FY 23-24 Budget	FY 23-24 Est Actual	FY 24-25 Budget	FY 25-26 Budget
<b>OPERATING REVENUES</b>					
4260 Sanitation Service Fees	\$ 21,048,268	\$ 20,660,330	\$ 22,127,770	\$ 24,169,736	\$ 26,096,515
4270 Consol Sewer District Fees	244,950	221,498	257,730	268,367	278,431
<b>TOTAL OPERATING REVENUES</b>	<b>\$ 21,293,218</b>	<b>\$ 20,881,828</b>	<b>\$ 22,385,500</b>	<b>\$ 24,438,103</b>	<b>\$ 26,374,946</b>
<b>ADMINISTRATIVE EXPENSE</b>					
6260 Rental Charge Facility Replacement	20,272	28,000	23,233	23,772	23,772
7225 Allocated Support Services	433,061	489,171	364,253	549,291	479,247
7226 Allocated Operations Services	1,981,689	1,941,062	1,777,790	2,517,517	2,514,439
<b>Sub-total Administrative Expense</b>	<b>\$ 2,435,022</b>	<b>\$ 2,458,233</b>	<b>\$ 2,165,276</b>	<b>\$ 3,090,580</b>	<b>\$ 3,017,458</b>
<b>MAINTENANCE EXPENSE</b>					
5500 Labor	6,508	8,320	8,030	10,653	10,658
5510 Supplies/Material	36,401	12,000	58,507	35,000	35,000
5515 Outside Services	75,960	48,472	62,702	3,612	3,612
5530 Capital Outlay	-	40,000	-	-	-
<b>Sub-total Maintenance Expense</b>	<b>\$ 118,869</b>	<b>\$ 108,792</b>	<b>\$ 129,239</b>	<b>\$ 49,265</b>	<b>\$ 49,270</b>
<b>OPERATING EXPENSE</b>					
5400 Labor	8,945	-	6,618	6,590	6,728
5405 Utilities	114,730	98,800	103,040	109,673	114,606
5420 Permits and Fees	25,558	3,000	7,327	-	-
<b>Sub-total Operating Expense</b>	<b>\$ 149,233</b>	<b>\$ 101,800</b>	<b>\$ 116,985</b>	<b>\$ 116,263</b>	<b>\$ 121,334</b>
<b>PROFESSIONAL SERVICES</b>					
6516 Other Professional Services	-	-	-	-	250,000
<b>Sub-total Professional Services</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 250,000</b>
<b>PURCHASED SERVICES</b>					
5735 Share of JPA Net Expenses	14,451,949	15,214,782	14,599,962	15,621,402	15,734,992
5740 City of Los Angeles	737,140	552,552	552,552	783,700	695,800
<b>Sub-total Purchased Services</b>	<b>\$ 15,189,089</b>	<b>\$ 15,767,334</b>	<b>\$ 15,152,514</b>	<b>\$ 16,405,102</b>	<b>\$ 16,430,792</b>
<b>TOTAL OPERATING EXPENSES</b>	<b>\$ 17,892,213</b>	<b>\$ 18,436,159</b>	<b>\$ 17,564,014</b>	<b>\$ 19,661,210</b>	<b>\$ 19,868,854</b>
<b>NET OPERATING INCOME (LOSS)</b>	<b>\$ 3,401,005</b>	<b>\$ 2,445,669</b>	<b>\$ 4,821,486</b>	<b>\$ 4,776,893</b>	<b>\$ 6,506,092</b>

## INTERNAL SERVICES SUMMARY

	FY 22-23 Actual	FY 23-24 Budget	FY 23-24 Est Actual	FY 24-25 Budget	FY 25-26 Budget
<b>BOARD EXPENSE</b>					
6000 Directors' Fees	84,920	90,000	97,680	102,900	105,987
6005 Directors' Benefits	85,914	131,722	96,995	139,981	144,180
6010 Directors' Conference Expense	92,346	53,000	78,753	83,000	83,000
6015 Directors' Miscellaneous	3,315	5,000	4,089	5,000	5,000
6020 Election Expense	33,593	60,000	-	60,000	-
<b>Sub-total Board Expense</b>	<b>\$ 300,088</b>	<b>\$ 339,722</b>	<b>\$ 277,517</b>	<b>\$ 390,881</b>	<b>\$ 338,167</b>
<b>HUMAN RESOURCES</b>					
6800 Safety	23,798	25,000	21,170	25,000	25,000
6810 Recruitment Expense	19,890	20,000	27,606	30,000	30,000
6812 Retired Employees Benefits	987,346	1,396,542	1,003,258	1,384,815	1,384,815
6815 Employee Recognition	15,093	15,000	27,760	35,000	35,000
6820 Employee Assistance Program	900	1,000	-	1,000	1,000
6825 Employee Wellness Program	1,950	7,500	4,105	7,500	7,500
6830 Training & Professional Services	169,721	212,100	168,677	252,510	256,970
6840 DOT Testing	1,446	1,000	441	1,000	1,000
6872 Outside Services	138,390	185,000	66,688	75,000	75,000
<b>Sub-total Human Resources</b>	<b>\$ 1,358,534</b>	<b>\$ 1,863,142</b>	<b>\$ 1,319,705</b>	<b>\$ 1,811,825</b>	<b>\$ 1,816,285</b>
<b>MAINTENANCE EXPENSE</b>					
5500 Labor	279,033	818,875	136,137	193,592	199,176
5510 Supplies/Material	492,859	564,500	524,465	606,500	611,500
5515 Outside Services	661,048	498,400	462,237	610,000	615,000
5520 Permits and Fees	21,745	26,300	27,896	33,500	35,500
5525 Consulting Services	37,182	3,500	24,275	70,000	35,000
5536 Inventory Expense	22,863	10,000	20,100	20,000	20,000
6255 Rental Charge - Vehicles	322,235	225,000	349,900	424,873	563,510
<b>Sub-total Maintenance Expense</b>	<b>\$ 1,836,965</b>	<b>\$ 2,146,575</b>	<b>\$ 1,545,010</b>	<b>\$ 1,958,465</b>	<b>\$ 2,079,686</b>
<b>OFFICE EQUIPMENT &amp; POSTAGE</b>					
6200 Forms, Supplies and Postage	53,466	86,500	35,833	71,520	72,035
6205 Equipment Rental	12,411	19,500	15,228	35,000	35,000
6210 Equipment Repairs	1,796	9,500	11,214	7,500	7,500
6215 System Support and Maintenance	726,157	752,000	1,089,072	1,100,000	1,100,000
6220 Outside Services	620,045	462,700	364,615	659,200	459,200
6225 Radio Maintenance Expense	25,860	17,100	19,316	32,500	32,500
6230 Safety Equipment	27,230	43,425	42,804	55,775	56,125
6235 Records Management	8,914	10,000	8,147	10,000	10,000
<b>Sub-total Office Equipment &amp; Postage</b>	<b>\$ 1,475,879</b>	<b>\$ 1,400,725</b>	<b>\$ 1,586,229</b>	<b>\$ 1,971,495</b>	<b>\$ 1,772,360</b>
<b>OPERATING EXPENSE</b>					
5400 Labor	245,180	349,125	74,291	159,171	163,152
5405 Utilities	409,303	373,370	331,247	395,971	403,540
5415 Outside Services	69,639	-	-	-	-
5430 Capital Outlay	75,493	122,500	102,146	102,500	102,500
5725 General Supplies/Small Tools	-	3,000	-	3,000	3,000
<b>Sub-total Operating Expense</b>	<b>\$ 799,615</b>	<b>\$ 847,995</b>	<b>\$ 507,684</b>	<b>\$ 660,642</b>	<b>\$ 672,192</b>
<b>OTHER G&amp;A EXPENSES</b>					
7100 Provision For Uncollectible Accounts	189,084	100,000	151,200	150,000	150,000
7105 Dues, Subsc & Memberships	208,951	156,700	266,642	251,850	254,000
7110 Employee Travel / Misc Expense	35,124	36,700	13,454	34,800	35,615
7110 Employee Travel / Misc Expense	-	4,500	290	200	300

**INTERNAL SERVICES SUMMARY (continued)**

	<b>FY 22-23 Actual</b>	<b>FY 23-24 Budget</b>	<b>FY 23-24 Est Actual</b>	<b>FY 24-25 Budget</b>	<b>FY 25-26 Budget</b>
7135 Automobile Insurance	126,165	132,142	141,811	167,160	183,876
7135 Earthquake Insurance	90,098	119,371	115,753	136,444	150,089
7135 Excess Liability Insurance	953,267	1,108,005	1,005,291	1,184,987	1,303,486
7135 Liability Insurance	296,189	289,697	324,615	364,630	401,093
7135 Property Insurance	123,422	208,642	213,393	251,537	276,690
7152 LAFCO Charges	26,412	24,000	44,573	27,000	28,000
<b>Sub-total Other G&amp;A Expenses</b>	<b>\$ 2,048,712</b>	<b>\$ 2,179,757</b>	<b>\$ 2,277,022</b>	<b>\$ 2,568,608</b>	<b>\$ 2,783,149</b>
<b>PAYROLL EXPENSE</b>					
6100 Staff Salaries	9,770,128	15,411,377	10,133,047	16,059,239	16,541,015
6102 Staff Overtime	271,665	346,161	219,689	219,014	225,587
6105 OPEB	2,492,415	1,438,144	1,438,141	1,075,974	1,108,244
6105 Staff Benefits	1,051,208	8,904,896	4,153,002	8,078,988	8,321,414
6110 Staff Taxes	932,243	1,680,969	972,415	1,533,707	1,389,754
6115 Staff Costs Recovered	-	(8,273,274)	2,265	(8,077,042)	(8,244,977)
<b>Sub-total Payroll Expense</b>	<b>\$ 14,517,659</b>	<b>\$ 19,508,273</b>	<b>\$ 16,918,559</b>	<b>\$ 18,889,880</b>	<b>\$ 19,341,037</b>
<b>PROFESSIONAL SERVICES</b>					
6500 Legal Services	128,512	149,450	163,543	302,312	154,767
6505 Legal Advertising	1,648	4,000	643	4,000	4,000
6516 Other Professional Services	125,676	547,500	476,922	982,750	587,750
6517 Audit Fees	36,410	35,450	44,914	41,410	50,000
6522 Management Consulting Fees	40,524	62,000	46,452	225,000	175,000
<b>Sub-total Professional Services</b>	<b>\$ 332,770</b>	<b>\$ 798,400</b>	<b>\$ 732,474</b>	<b>\$ 1,555,472</b>	<b>\$ 971,517</b>
<b>RESOURCE CONS/PUBLIC OUTREACH</b>					
6602 School Education Programs	228,212	18,000	5,533	-	-
6604 Public Education Programs	46,084	150,000	55,342	251,206	251,264
6606 Community Group Outreach	118	10,000	128	-	-
<b>Sub-total Resource Cons/Public Outreach</b>	<b>\$ 274,414</b>	<b>\$ 178,000</b>	<b>\$ 61,003</b>	<b>\$ 251,206</b>	<b>\$ 251,264</b>
<b>SPECIALTY EXPENSE</b>					
5725 General Supplies/Small Tools	66,968	51,500	36,153	54,500	55,000
<b>Sub-total Specialty Expense</b>	<b>\$ 66,968</b>	<b>\$ 51,500</b>	<b>\$ 36,153</b>	<b>\$ 54,500</b>	<b>\$ 55,000</b>
<b>TOTAL EXPENSES</b>	<b>\$ 23,034,507</b>	<b>\$ 29,330,213</b>	<b>\$ 25,388,691</b>	<b>\$ 30,097,474</b>	<b>\$ 30,065,157</b>
<b>ALLOCATED EXPENSES</b>					
Allocated Building Maintenance	\$ (277,723)	\$ (210,048)	\$ (153,993)	\$ (180,362)	\$ (181,999)
Allocated Customer Service Expense	\$ (709,279)	\$ (850,111)	\$ (874,423)	\$ (975,992)	\$ (996,625)
Allocated Information Systems Services	\$ 515,095	\$ 636,054	\$ 681,427	\$ 795,310	\$ 810,152
Allocated Laboratory Expense	\$ (963,435)	\$ (1,188,918)	\$ (994,742)	\$ (1,070,604)	\$ (1,111,004)
Allocated Legal Expense	\$ (139,391)	\$ (50,000)	\$ (77,001)	\$ (75,000)	\$ (75,000)
Allocated Operations Services	\$ (12,048,083)	\$ (14,266,207)	\$ (13,787,605)	\$ (16,448,120)	\$ (16,579,616)
Allocated Support Services	\$ (9,605,875)	\$ (13,615,040)	\$ (10,375,350)	\$ (12,323,388)	\$ (12,117,538)
Allocated Technical Services	\$ 194,184	\$ 214,057	\$ 192,996	\$ 180,682	\$ 186,473
<b>TOTAL ALLOCATED EXPENSES</b>	<b>\$ (23,034,507)</b>	<b>\$ (29,330,213)</b>	<b>\$ (25,388,691)</b>	<b>\$ (30,097,474)</b>	<b>\$ (30,065,157)</b>

**Capital Improvement Project Detail**  
**Fiscal Year 2023-24**

**Potable Water**

Twin Lakes Pump Station Pipeline Project-CIP10430					
Project Manager	Leu	<b>Project Description:</b>			
Priority	2	The new pipeline is part of the District's strategy to increase water reliability by providing additional water supply to the Twin Lakes service area. The Twin Lakes Pump Station is currently supplied via the District's LV-3 interconnection with Metropolitan Water District of Southern California (MWD) West Valley Feeder No.2. A new 16-inch pipeline will be installed to connect to an existing 30 inch water transmission main, which is supplied by MWD's West Valley Feeder No.2 via LV-1. The pipeline will be used to provide additional capacity to the pump station.			
Project to Date Budget	3,011,564				
Project to Date Expenditures	1,072,225				
Carryforward	1,939,339				
		<b>FY 2024-25</b>	<b>FY 2024-25</b>	<b>FY 2025-26</b>	<b>Future Year</b>
		<b>Appropriations</b>	<b>Budget</b>	<b>Appropriations</b>	<b>Appropriations</b>
PW Construction (37.0%)		111,000	828,555	74,000	-
PW Replacement (63.0%)		189,000	1,410,784	126,000	-
<b>Project Totals</b>		<b>300,000</b>	<b>2,239,339</b>	<b>200,000</b>	<b>-</b>
					<b>3,511,564</b>
SCADA System Communication Upgrades (LV Only)-CIP10521					
Project Manager	Nkwenji	<b>Project Description:</b>			
Priority	2	Migration of the existing communication system from a serial radio network to an Ethernet based radio network. Provides redundant data paths for uninterrupted communication. Eliminates need to rely on telephone company equipment.			
Project to Date Budget	1,183,496				
Project to Date Expenditures	507,794				
Carryforward	675,702				
		<b>FY 2024-25</b>	<b>FY 2024-25</b>	<b>FY 2025-26</b>	<b>Future Year</b>
		<b>Appropriations</b>	<b>Budget</b>	<b>Appropriations</b>	<b>Appropriations</b>
PW Replacement (100%)		-	675,702	-	-
<b>Project Totals</b>		<b>-</b>	<b>675,702</b>	<b>-</b>	<b>-</b>
					<b>1,183,496</b>
Interconnection With CMWD-CIP10556					
Project Manager	Slosser	<b>Project Description:</b>			
Priority	2	This continues to be an imperative project that will enhance the reliability of both the District's and CMWD's water supplies. Once completed, this pipeline interconnection between the two agencies will provide a backup supply in the event either agency's main supply source is compromised. The interconnection facilities for the District include 5,000 feet of 24- inch pipe in Lindero Canyon Blvd from Thousand Oaks Blvd to the county line and a pressure reducing station.			
Project to Date Budget	8,389,243				
Project to Date Expenditures	6,375,195				
Carryforward	2,014,048				
		<b>FY 2024-25</b>	<b>FY 2024-25</b>	<b>FY 2025-26</b>	<b>Future Year</b>
		<b>Appropriations</b>	<b>Budget</b>	<b>Appropriations</b>	<b>Appropriations</b>
PW Construction (20.0%)		-	402,810	-	-
PW Replacement (80.0%)		-	1,611,238	-	-
<b>Project Totals</b>		<b>-</b>	<b>2,014,048</b>	<b>-</b>	<b>-</b>
					<b>8,389,243</b>
					Project Offset (3,005,097)
					Net Project 6,884,146
Tank Renovation: Equestrian Tank-CIP10651					
Project Manager	Soderberg	<b>Project Description:</b>			
Priority	3	Condition assessment, investigation of existing tank conditions, and design repairs of concrete columns in Equestrian Tank.			
Project to Date Budget	0				
Project to Date Expenditures	0				
Carryforward	0				
		<b>FY 2024-25</b>	<b>FY 2024-25</b>	<b>FY 2025-26</b>	<b>Future Year</b>
		<b>Appropriations</b>	<b>Budget</b>	<b>Appropriations</b>	<b>Appropriations</b>
PW Replacement (100%)		-	-	100,000	512,000
<b>Project Totals</b>		<b>-</b>	<b>-</b>	<b>100,000</b>	<b>512,000</b>
					<b>612,000</b>
Cornell Pump Station Upgrades-CIP10655					
Project Manager	Leu	<b>Project Description:</b>			
Priority	2	Pump station improvements to provide additional reliability and redundancy at a critical facility in the District's backbone potable water system. The improvements will replace the existing natural gas engine, electric motor, two pumps and emergency generator. This project will address deteriorating equipment, install a bypass line, plus update electrical and HVAC components in the pump station. These upgrades collectively provide added security that the pump station will deliver water in both the west-east or east-west directions, during planned and unplanned water system outages.			
Project to Date Budget	7,354,808				
Project to Date Expenditures	673,998				
Carryforward	6,680,810				
		<b>FY 2024-25</b>	<b>FY 2024-25</b>	<b>FY 2025-26</b>	<b>Future Year</b>
		<b>Appropriations</b>	<b>Budget</b>	<b>Appropriations</b>	<b>Appropriations</b>
PW Replacement (100%)		-	6,680,810	-	-
<b>Project Totals</b>		<b>-</b>	<b>6,680,810</b>	<b>-</b>	<b>-</b>
					<b>7,354,808</b>

**Capital Improvement Project Detail**  
**Fiscal Year 2023-24**

<b>Potable Water System PLC Upgrade Phase I-CIP10662</b>					
<b>Project Manager</b>	Nkwenji	<b>Project Description:</b>			
<b>Priority</b>	3	Upgrade half of the potable water system programmable logic controllers (PLC's) to replace old PLC's that are no longer supported.			
<b>Project to Date Budget</b>	100,000				
<b>Project to Date Expenditures</b>	0				
<b>Carryforward</b>	0				
		<b>FY 2024-25</b>	<b>FY 2024-25</b>	<b>FY 2025-26</b>	<b>Future Year</b>
		<b>Appropriations</b>	<b>Budget</b>	<b>Appropriations</b>	<b>Appropriations</b>
PW Replacement (100%)		-	-	100,000	-
<b>Project Totals</b>		-	-	<b>100,000</b>	-
<b>Pressure Reducing Station #32 (Old Chimney) Rehabilitation-CIP10675</b>					
<b>Project Manager</b>	Leu	<b>Project Description:</b>			
<b>Priority</b>	2	Relocate existing pressure reducing station into the public right of way and Install new supply piping, pressure reducing valves (Cla-Val) and isolation valves with corrosion control coatings applied.			
<b>Project to Date Budget</b>	390,739				
<b>Project to Date Expenditures</b>	21,487				
<b>Carryforward</b>	369,252				
		<b>FY 2024-25</b>	<b>FY 2024-25</b>	<b>FY 2025-26</b>	<b>Future Year</b>
		<b>Appropriations</b>	<b>Budget</b>	<b>Appropriations</b>	<b>Appropriations</b>
PW Replacement (100%)		-	369,252	-	-
<b>Project Totals</b>		-	<b>369,252</b>	-	-
<b>Building No. 8 Office Space Reability-CIP10694</b>					
<b>Project Manager</b>	Korkosz	<b>Project Description:</b>			
<b>Priority</b>	3	Replace carpet, paint, and other interior features are showing wear and have reached their useful life.			
<b>Project to Date Budget</b>	0				
<b>Project to Date Expenditures</b>	0				
<b>Carryforward</b>	0				
		<b>FY 2024-25</b>	<b>FY 2024-25</b>	<b>FY 2025-26</b>	<b>Future Year</b>
		<b>Appropriations</b>	<b>Budget</b>	<b>Appropriations</b>	<b>Appropriations</b>
PW Replacement (100%)		-	-	330,000	630,000
<b>Project Totals</b>		-	-	<b>330,000</b>	<b>630,000</b>
<b>Pressure Regulating Station Rehabilitation #55-CIP10705</b>					
<b>Project Manager</b>	Johnson	<b>Project Description:</b>			
<b>Priority</b>	2	Install new piping and isolation valves with corrosion control coatings applied.			
<b>Project to Date Budget</b>	130,782				
<b>Project to Date Expenditures</b>	1,218				
<b>Carryforward</b>	129,564				
		<b>FY 2024-25</b>	<b>FY 2024-25</b>	<b>FY 2025-26</b>	<b>Future Year</b>
		<b>Appropriations</b>	<b>Budget</b>	<b>Appropriations</b>	<b>Appropriations</b>
PW Replacement (100%)		-	129,564	-	-
<b>Project Totals</b>		-	<b>129,564</b>	-	-
<b>Three Inch (3")&amp; Larger Meter Replacement-CIP10718</b>					
<b>Project Manager</b>	Bosson	<b>Project Description:</b>			
<b>Priority</b>	2	Replace all 3"-10" meters in preparation for automated meter reading infrastructure integration. There are approximately 40 three inch (3") meters; 26 four inch (4") meters; 22 six inch (6") meters; four (4) eight inch (8") meters; and two (2) ten inch (10") meters that will be replaced as part of this program.			
<b>Project to Date Budget</b>	400,000				
<b>Project to Date Expenditures</b>	0				
<b>Carryforward</b>	400,000				
		<b>FY 2024-25</b>	<b>FY 2024-25</b>	<b>FY 2025-26</b>	<b>Future Year</b>
		<b>Appropriations</b>	<b>Budget</b>	<b>Appropriations</b>	<b>Appropriations</b>
PW Replacement (100%)		-	400,000	-	-
<b>Project Totals</b>		-	<b>400,000</b>	-	-
<b>Meter Vault Upgrades-CIP10719</b>					
<b>Project Manager</b>	Bosson	<b>Project Description:</b>			
<b>Priority</b>	2	Meter vault upgrades. Raising meters above grade and upgrading area safety.			
<b>Project to Date Budget</b>	356,400				
<b>Project to Date Expenditures</b>	0				
<b>Carryforward</b>	356,400				
		<b>FY 2024-25</b>	<b>FY 2024-25</b>	<b>FY 2025-26</b>	<b>Future Year</b>
		<b>Appropriations</b>	<b>Budget</b>	<b>Appropriations</b>	<b>Appropriations</b>
PW Replacement (100%)		-	356,400	-	-
<b>Project Totals</b>		-	<b>356,400</b>	-	-

**Capital Improvement Project Detail**  
**Fiscal Year 2023-24**

<b>Multi Site Security Assessment and Improvement- LV Only-CIP10723</b>					
<b>Project Manager</b>	Nkwenji	<b>Project Description:</b>			
<b>Priority</b>	2	Security assessment of various District sites and facilities. Includes access control and security camera installations and improvements.			
<b>Project to Date Budget</b>	989,000				
<b>Project to Date Expenditures</b>	39,728				
<b>Carryforward</b>	249,272				
		<b>FY 2024-25</b>	<b>FY 2024-25</b>	<b>FY 2025-26</b>	<b>Future Year</b>
		<b>Appropriations</b>	<b>Budget</b>	<b>Appropriations</b>	<b>Appropriations</b>
PW Replacement (100%)		50,728	300,000	1,000,000	1,030,000
<b>Project Totals</b>		<b>50,728</b>	<b>300,000</b>	<b>1,000,000</b>	<b>1,030,000</b>
					<b>Project Total</b>
					<b>2,369,728</b>
<b>Wildlife Corridor Utility Relocation-CIP10725</b>					
<b>Project Manager</b>	Leu	<b>Project Description:</b>			
<b>Priority</b>	2	Mainline relocation for Wallis Annenberg Wildlife Crossing project.			
<b>Project to Date Budget</b>	594,000				
<b>Project to Date Expenditures</b>	48,371				
<b>Carryforward</b>	545,629				
		<b>FY 2024-25</b>	<b>FY 2024-25</b>	<b>FY 2025-26</b>	<b>Future Year</b>
		<b>Appropriations</b>	<b>Budget</b>	<b>Appropriations</b>	<b>Appropriations</b>
PW Replacement (100%)		-	545,629	-	-
<b>Project Totals</b>		<b>-</b>	<b>545,629</b>	<b>-</b>	<b>-</b>
					<b>Project Total</b>
					<b>594,000</b>
					Project Offset
					Net Project
					(594,000)
					-
<b>Stunt Road Pump Station Improvements-CIP10727</b>					
<b>Project Manager</b>	Johnson	<b>Project Description:</b>			
<b>Priority</b>	2	Installation of surge tanks at the Stunt Road Pump Station to reduce future breaks along the 1,640-foot-zone transmission main along Mulholland Hwy.			
<b>Project to Date Budget</b>	292,854				
<b>Project to Date Expenditures</b>	292,854				
<b>Carryforward</b>	0				
		<b>FY 2024-25</b>	<b>FY 2024-25</b>	<b>FY 2025-26</b>	<b>Future Year</b>
		<b>Appropriations</b>	<b>Budget</b>	<b>Appropriations</b>	<b>Appropriations</b>
PW Replacement (100%)		-	-	735,000	-
<b>Project Totals</b>		<b>-</b>	<b>-</b>	<b>735,000</b>	<b>-</b>
					<b>Project Total</b>
					<b>1,027,854</b>
<b>Potable Water System Pipe Rehabilitation and Replacement Program-CIP10728</b>					
<b>Project Manager</b>	McDermott	<b>Project Description:</b>			
<b>Priority</b>	2	Condition assessment, study and master plan to identify replacement priorities.			
<b>Project to Date Budget</b>	263,940				
<b>Project to Date Expenditures</b>	0				
<b>Carryforward</b>	263,940				
		<b>FY 2024-25</b>	<b>FY 2024-25</b>	<b>FY 2025-26</b>	<b>Future Year</b>
		<b>Appropriations</b>	<b>Budget</b>	<b>Appropriations</b>	<b>Appropriations</b>
PW Replacement (100%)		-	263,940	-	-
<b>Project Totals</b>		<b>-</b>	<b>263,940</b>	<b>-</b>	<b>-</b>
					<b>Project Total</b>
					<b>263,940</b>
<b>CIS Mobile Capability-CIP10733</b>					
<b>Project Manager</b>	Spear	<b>Project Description:</b>			
<b>Priority</b>	2	Implement Mobile Solution for CIS service orders and streamline service order creation and completion by field and office staff.			
<b>Project to Date Budget</b>	0				
<b>Project to Date Expenditures</b>	0				
<b>Carryforward</b>	0				
		<b>FY 2024-25</b>	<b>FY 2024-25</b>	<b>FY 2025-26</b>	<b>Future Year</b>
		<b>Appropriations</b>	<b>Budget</b>	<b>Appropriations</b>	<b>Appropriations</b>
PW Replacement (100%)		-	-	225,000	-
<b>Project Totals</b>		<b>-</b>	<b>-</b>	<b>225,000</b>	<b>-</b>
					<b>Project Total</b>
					<b>225,000</b>
<b>Pressure Regulating Station Valve Replacement (Multiple Stations)-CIP10734</b>					
<b>Project Manager</b>	Johnson	<b>Project Description:</b>			
<b>Priority</b>	2	Project to replace isolation valves that are no longer functioning properly.			
<b>Project to Date Budget</b>	150,480				
<b>Project to Date Expenditures</b>	633				
<b>Carryforward</b>	0				
		<b>FY 2024-25</b>	<b>FY 2024-25</b>	<b>FY 2025-26</b>	<b>Future Year</b>
		<b>Appropriations</b>	<b>Budget</b>	<b>Appropriations</b>	<b>Appropriations</b>
PW Replacement (100%)		155,760	155,760	161,040	1,090,320
<b>Project Totals</b>		<b>155,760</b>	<b>155,760</b>	<b>161,040</b>	<b>1,090,320</b>
					<b>Project Total</b>
					<b>1,407,753</b>

**Capital Improvement Project Detail**  
**Fiscal Year 2023-24**

<b>Emergency Pipeline Construction Repair and Replacements-CIP10736</b>					
<b>Project Manager</b>	Johnson	<b>Project Description:</b>			
<b>Priority</b>	1	This project consists of responding to emergency repair and replacement of existing pipeline repair on ancillary paving and concrete caused by leaks and failures.			
<b>Project to Date Budget</b>	396,000				
<b>Project to Date Expenditures</b>	0				
<b>Carryforward</b>	0				
		<b>FY 2024-25</b>	<b>FY 2024-25</b>	<b>FY 2025-26</b>	<b>Future Year</b>
		<b>Appropriations</b>	<b>Budget</b>	<b>Appropriations</b>	<b>Appropriations</b>
PW Replacement (100%)		-	-	396,000	2,376,000
<b>Project Totals</b>		-	-	<b>396,000</b>	<b>2,376,000</b>
<b>2,772,000</b>					
<b>Water Tank Rehab- Jed Smith / McCoy-CIP10757</b>					
<b>Project Manager</b>	Soderberg	<b>Project Description:</b>			
<b>Priority</b>	2	Condition assessment, inspection, and rehabilitation of the Jed Smith and McCoy Potable Tanks. Rehabilitation work will include any upgrades needed to the steel tanks, deteriorated valves, piping, and other items associated with the tanks. The interior and exterior coating will be rehabilitated as needed.			
<b>Project to Date Budget</b>	1,751,767				
<b>Project to Date Expenditures</b>	199,718				
<b>Carryforward</b>	1,552,049				
		<b>FY 2024-25</b>	<b>FY 2024-25</b>	<b>FY 2025-26</b>	<b>Future Year</b>
		<b>Appropriations</b>	<b>Budget</b>	<b>Appropriations</b>	<b>Appropriations</b>
PW Replacement (100%)		750,000	2,302,049	250,000	-
<b>Project Totals</b>		<b>750,000</b>	<b>2,302,049</b>	<b>250,000</b>	<b>-</b>
<b>2,751,767</b>					
<b>Dump Truck Replacement-CIP10761</b>					
<b>Project Manager</b>	Triplett	<b>Project Description:</b>			
<b>Priority</b>	2	Replace District's dump truck to meet new emission requirements. The dump truck is a 2001 model year with over 50,000 miles.			
<b>Project to Date Budget</b>	226,068				
<b>Project to Date Expenditures</b>	0				
<b>Carryforward</b>	226,068				
		<b>FY 2024-25</b>	<b>FY 2024-25</b>	<b>FY 2025-26</b>	<b>Future Year</b>
		<b>Appropriations</b>	<b>Budget</b>	<b>Appropriations</b>	<b>Appropriations</b>
PW Replacement (100%)		-	226,068	-	-
<b>Project Totals</b>		-	<b>226,068</b>	-	-
<b>226,068</b>					
<b>Building 1 Improvements-CIP10771</b>					
<b>Project Manager</b>	Korkosz	<b>Project Description:</b>			
<b>Priority</b>	2	In an effort to maximize revenue derived from all District assets, staff will use existing architectural plans to perform due diligence and further investigate the potential to modify, upgrade, and modernize Building 1 for rental purposes.			
<b>Project to Date Budget</b>	673,000				
<b>Project to Date Expenditures</b>	29,796				
<b>Carryforward</b>	643,204				
		<b>FY 2024-25</b>	<b>FY 2024-25</b>	<b>FY 2025-26</b>	<b>Future Year</b>
		<b>Appropriations</b>	<b>Budget</b>	<b>Appropriations</b>	<b>Appropriations</b>
PW Replacement (100%)		-	643,204	-	-
<b>Project Totals</b>		-	<b>643,204</b>	-	-
<b>673,000</b>					
<b>Cla-Val Repair Truck-CIP10773</b>					
<b>Project Manager</b>	Johnson	<b>Project Description:</b>			
<b>Priority</b>	1	Specialized piece of equipment for repair of Cla-Val Valves.			
<b>Project to Date Budget</b>	150,654				
<b>Project to Date Expenditures</b>	74,096				
<b>Carryforward</b>	76,558				
		<b>FY 2024-25</b>	<b>FY 2024-25</b>	<b>FY 2025-26</b>	<b>Future Year</b>
		<b>Appropriations</b>	<b>Budget</b>	<b>Appropriations</b>	<b>Appropriations</b>
PW Replacement (100%)		-	150,654	-	-
<b>Project Totals</b>		-	<b>150,654</b>	-	-
<b>150,654</b>					
<b>Customer Service Security Improvements-CIP10775</b>					
<b>Project Manager</b>	Bosson	<b>Project Description:</b>			
<b>Priority</b>	1	Replace existing front counter security glass with security glass.			
<b>Project to Date Budget</b>	200,040				
<b>Project to Date Expenditures</b>	0				
<b>Carryforward</b>	200,040				
		<b>FY 2024-25</b>	<b>FY 2024-25</b>	<b>FY 2025-26</b>	<b>Future Year</b>
		<b>Appropriations</b>	<b>Budget</b>	<b>Appropriations</b>	<b>Appropriations</b>
PW Replacement (100%)		-	200,040	-	-
<b>Project Totals</b>		-	<b>200,040</b>	-	-
<b>200,040</b>					



**Capital Improvement Project Detail**  
**Fiscal Year 2023-24**

<b>Skidsteer-CIP10776</b>					
Project Manager	Triplett	<b>Project Description:</b>			
Priority	2	Purchase Skidsteer loader with grinder and water tank and sweeper.			
Project to Date Budget	23,132				
Project to Date Expenditures	0				
Carryforward	23,132				
		<b>FY 2024-25</b>	<b>FY 2024-25</b>	<b>FY 2025-26</b>	<b>Future Year</b>
		<b>Appropriations</b>	<b>Budget</b>	<b>Appropriations</b>	<b>Appropriations</b>
PW Replacement (100%)		201,868	225,000	-	-
<b>Project Totals</b>		<b>201,868</b>	<b>225,000</b>	<b>-</b>	<b>-</b>
					<b>Project Total</b>
					<b>225,000</b>
<b>Upgrade Wireless Communications Backhaul System-CIP10777</b>					
Project Manager	Nkwenji	<b>Project Description:</b>			
Priority	1	Upgrade District wireless communications network based on roadmap and priorities from submitted Master Plan.			
Project to Date Budget	1,001,000				
Project to Date Expenditures	0				
Carryforward	1,001,000				
		<b>FY 2024-25</b>	<b>FY 2024-25</b>	<b>FY 2025-26</b>	<b>Future Year</b>
		<b>Appropriations</b>	<b>Budget</b>	<b>Appropriations</b>	<b>Appropriations</b>
PW Replacement (100%)		239,000	1,240,000	1,500,000	-
<b>Project Totals</b>		<b>239,000</b>	<b>1,240,000</b>	<b>1,500,000</b>	<b>-</b>
					<b>Project Total</b>
					<b>2,740,000</b>
<b>Westlake Reservoir Water Quality Equipment-CIP10779</b>					
Project Manager	Johnson	<b>Project Description:</b>			
Priority	1	Installation of reservoir water quality equipment.			
Project to Date Budget	300,000				
Project to Date Expenditures	0				
Carryforward	0				
		<b>FY 2024-25</b>	<b>FY 2024-25</b>	<b>FY 2025-26</b>	<b>Future Year</b>
		<b>Appropriations</b>	<b>Budget</b>	<b>Appropriations</b>	<b>Appropriations</b>
PW Replacement (100%)		-	-	600,000	-
<b>Project Totals</b>		<b>-</b>	<b>-</b>	<b>600,000</b>	<b>-</b>
					<b>Project Total</b>
					<b>600,000</b>
<b>LV2 Drives-CIP10781</b>					
Project Manager	Leu	<b>Project Description:</b>			
Priority	1	Replacement of obsolete VFD drives.			
Project to Date Budget	678,026				
Project to Date Expenditures	45,119				
Carryforward	632,907				
		<b>FY 2024-25</b>	<b>FY 2024-25</b>	<b>FY 2025-26</b>	<b>Future Year</b>
		<b>Appropriations</b>	<b>Budget</b>	<b>Appropriations</b>	<b>Appropriations</b>
PW Replacement (100%)		-	632,907	-	-
<b>Project Totals</b>		<b>-</b>	<b>632,907</b>	<b>-</b>	<b>-</b>
					<b>Project Total</b>
					<b>678,026</b>
<b>IT Capital Purchases-CIP10783</b>					
Project Manager	Nkwenji	<b>Project Description:</b>			
Priority	3	Purchase of Information Technology related software and equipment.			
Project to Date Budget	75,000				
Project to Date Expenditures	75,000				
Carryforward	0				
		<b>FY 2024-25</b>	<b>FY 2024-25</b>	<b>FY 2025-26</b>	<b>Future Year</b>
		<b>Appropriations</b>	<b>Budget</b>	<b>Appropriations</b>	<b>Appropriations</b>
PW Replacement (100%)		75,000	75,000	80,000	544,000
<b>Project Totals</b>		<b>75,000</b>	<b>75,000</b>	<b>80,000</b>	<b>544,000</b>
					<b>Project Total</b>
					<b>699,000</b>
<b>PW System Small Valve Replacement -CIP10784</b>					
Project Manager	Johnson	<b>Project Description:</b>			
Priority	2	Replacement of potable water system feeder valves. Activity in fiscal years 2023-2032 are typically 16" and larger.			
Project to Date Budget	150,480				
Project to Date Expenditures	175,000				
Carryforward	0				
		<b>FY 2024-25</b>	<b>FY 2024-25</b>	<b>FY 2025-26</b>	<b>Future Year</b>
		<b>Appropriations</b>	<b>Budget</b>	<b>Appropriations</b>	<b>Appropriations</b>
PW Replacement (100%)		175,000	175,000	175,000	1,104,840
<b>Project Totals</b>		<b>175,000</b>	<b>175,000</b>	<b>175,000</b>	<b>1,104,840</b>
					<b>Project Total</b>
					<b>1,255,320</b>

**Capital Improvement Project Detail**  
**Fiscal Year 2023-24**

<b>PW System Rehabilitation-CIP10785</b>					
<b>Project Manager</b>	Arenas	<b>Project Description:</b>			
<b>Priority</b>	2	Programatic identification and replacement of portions of the potable water system. The goal is to repair and replace portions of the system to prevent system failures.			
<b>Project to Date Budget</b>	264,000				
<b>Project to Date Expenditures</b>	264,000				
<b>Carryforward</b>	0				
		<b>FY 2024-25</b>	<b>FY 2024-25</b>	<b>FY 2025-26</b>	<b>Future Year</b>
		<b>Appropriations</b>	<b>Budget</b>	<b>Appropriations</b>	<b>Appropriations</b>
PW Replacement (100%)		300,000	300,000	3,163,900	25,015,330
<b>Project Totals</b>		<b>300,000</b>	<b>300,000</b>	<b>3,163,900</b>	<b>25,015,330</b>
<b>28,479,230</b>					
<b>Pressure Vessel Maintenance Program-CIP10786</b>					
<b>Project Manager</b>	Johnson	<b>Project Description:</b>			
<b>Priority</b>	2	Assess, repair, and replace surge protection vessels.			
<b>Project to Date Budget</b>	99,000				
<b>Project to Date Expenditures</b>	0				
<b>Carryforward</b>	0				
		<b>FY 2024-25</b>	<b>FY 2024-25</b>	<b>FY 2025-26</b>	<b>Future Year</b>
		<b>Appropriations</b>	<b>Budget</b>	<b>Appropriations</b>	<b>Appropriations</b>
PW Replacement (100%)		100,000	100,000	100,000	450,000
<b>Project Totals</b>		<b>100,000</b>	<b>100,000</b>	<b>100,000</b>	<b>450,000</b>
<b>650,000</b>					
<b>Fire Hardening-LVMWD Facilities-CIP10787</b>					
<b>Project Manager</b>	Korkosz	<b>Project Description:</b>			
<b>Priority</b>	2	Identify and implement fire hardening strategies for facilities that are prone to wildfire related damage and/or service interruption. Fire hardening strategy for LVMWD facilities includes preventive measures and protection systems for both internal and external sources of fire. Potential facility improvements include 1) employing advanced detectors and utilizing a plant fire safety system; and 2) evaluation and, if feasible, installation of a premier fire defense system. Fire Hardening also includes creating larger defensible space around critical structures and providing wider access roads and preventative improvements to facilities.			
<b>Project to Date Budget</b>	204,600				
<b>Project to Date Expenditures</b>	0				
<b>Carryforward</b>	204,600				
		<b>FY 2024-25</b>	<b>FY 2024-25</b>	<b>FY 2025-26</b>	<b>Future Year</b>
		<b>Appropriations</b>	<b>Budget</b>	<b>Appropriations</b>	<b>Appropriations</b>
PW Replacement (100%)		-	204,600	-	-
<b>Project Totals</b>		<b>-</b>	<b>204,600</b>	<b>-</b>	<b>-</b>
					<b>204,600</b>
					Project Offset
					(204,600)
					<b>-</b>
<b>Net Project</b>					
<b>Potable System Coatings Program-CIP10788</b>					
<b>Project Manager</b>	Johnson	<b>Project Description:</b>			
<b>Priority</b>	2	Implement a proactive painting and coatings program for the protection of District potable water system assets.			
<b>Project to Date Budget</b>	100,320				
<b>Project to Date Expenditures</b>	100,320				
<b>Carryforward</b>	0				
		<b>FY 2024-25</b>	<b>FY 2024-25</b>	<b>FY 2025-26</b>	<b>Future Year</b>
		<b>Appropriations</b>	<b>Budget</b>	<b>Appropriations</b>	<b>Appropriations</b>
PW Replacement (100%)		104,280	104,280	104,280	732,600
<b>Project Totals</b>		<b>104,280</b>	<b>104,280</b>	<b>104,280</b>	<b>732,600</b>
<b>941,160</b>					
<b>Cathodic Protection Program-CIP10789</b>					
<b>Project Manager</b>	Johnson	<b>Project Description:</b>			
<b>Priority</b>	2	Assessment, repair, and replacement (if needed) of approximately 274 cathodic protection test points throughout the District's potable water transmission and storage system.			
<b>Project to Date Budget</b>	99,000				
<b>Project to Date Expenditures</b>	68,500				
<b>Carryforward</b>	0				
		<b>FY 2024-25</b>	<b>FY 2024-25</b>	<b>FY 2025-26</b>	<b>Future Year</b>
		<b>Appropriations</b>	<b>Budget</b>	<b>Appropriations</b>	<b>Appropriations</b>
PW Replacement (100%)		99,000	99,000	99,000	396,000
<b>Project Totals</b>		<b>99,000</b>	<b>99,000</b>	<b>99,000</b>	<b>396,000</b>
<b>594,000</b>					

**Capital Improvement Project Detail**  
**Fiscal Year 2023-24**

<b>Woolsey Fire Landscape Restoration-CIP10790</b>						
<b>Project Manager</b>	Jones	<b>Project Description:</b> Restoration of Woolsey Fire damaged landscaping on District property. Work will include planting of trees and repair/replace irrigation systems where needed. New landscape will incorporate fire resistant design, if applicable.				
<b>Priority</b>	2					
<b>Project to Date Budget</b>	132,000					
<b>Project to Date Expenditures</b>	132,000					
<b>Carryforward</b>	0					
			<b>FY 2024-25</b>	<b>FY 2024-25</b>	<b>FY 2025-26</b>	<b>Future Year</b>
			<b>Appropriations</b>	<b>Budget</b>	<b>Appropriations</b>	<b>Appropriations</b>
	PW Replacement (100%)		132,000	132,000	132,000	792,000
<b>Project Totals</b>			<b>132,000</b>	<b>132,000</b>	<b>132,000</b>	<b>792,000</b>
						Projct Offset (924,000)
						Net Project -

<b>Vehicle Replacement Program-CIP10792</b>						
<b>Project Manager</b>	Triplett	<b>Project Description:</b> Annual fleet vehicle replacements. Increases FY23-24 reflect accelerated purchases of certain heavy vehicles in response to new electric fleet purchasing requirements.				
<b>Priority</b>	2					
<b>Project to Date Budget</b>	300,000					
<b>Project to Date Expenditures</b>	300,000					
<b>Carryforward</b>	0					
			<b>FY 2024-25</b>	<b>FY 2024-25</b>	<b>FY 2025-26</b>	<b>Future Year</b>
			<b>Appropriations</b>	<b>Budget</b>	<b>Appropriations</b>	<b>Appropriations</b>
	PW Replacement (100%)		300,000	300,000	300,000	1,800,000
<b>Project Totals</b>			<b>300,000</b>	<b>300,000</b>	<b>300,000</b>	<b>1,800,000</b>
						<b>2,400,000</b>

<b>Analyzers on District Tanks-CIP10814</b>						
<b>Project Manager</b>	Johnson	<b>Project Description:</b> Purchase distribution system tank analyzers for water quality.				
<b>Priority</b>	1					
<b>Project to Date Budget</b>	66,000					
<b>Project to Date Expenditures</b>	0					
<b>Carryforward</b>	66,000					
			<b>FY 2024-25</b>	<b>FY 2024-25</b>	<b>FY 2025-26</b>	<b>Future Year</b>
			<b>Appropriations</b>	<b>Budget</b>	<b>Appropriations</b>	<b>Appropriations</b>
	PW Replacement (100%)		-	66,000	-	-
<b>Project Totals</b>			<b>-</b>	<b>66,000</b>	<b>-</b>	<b>-</b>
						<b>66,000</b>

<b>Mixing Systems for Distribution Tanks-CIP10815</b>						
<b>Project Manager</b>	Johnson	<b>Project Description:</b> Purchase distribution system tank mixers for water quality.				
<b>Priority</b>	1					
<b>Project to Date Budget</b>	132,000					
<b>Project to Date Expenditures</b>	0					
<b>Carryforward</b>	132,000					
			<b>FY 2024-25</b>	<b>FY 2024-25</b>	<b>FY 2025-26</b>	<b>Future Year</b>
			<b>Appropriations</b>	<b>Budget</b>	<b>Appropriations</b>	<b>Appropriations</b>
	PW Replacement (100%)		-	132,000	-	-
<b>Project Totals</b>			<b>-</b>	<b>132,000</b>	<b>-</b>	<b>-</b>
						<b>132,000</b>

<b>Chlorination Trailer/Skid Package-CIP10816</b>						
<b>Project Manager</b>	Johnson	<b>Project Description:</b> Purchase distribution system water quality chlorination trailer.				
<b>Priority</b>	1					
<b>Project to Date Budget</b>	303,600					
<b>Project to Date Expenditures</b>	0					
<b>Carryforward</b>	303,600					
			<b>FY 2024-25</b>	<b>FY 2024-25</b>	<b>FY 2025-26</b>	<b>Future Year</b>
			<b>Appropriations</b>	<b>Budget</b>	<b>Appropriations</b>	<b>Appropriations</b>
	PW Replacement (100%)		-	303,600	-	-
<b>Project Totals</b>			<b>-</b>	<b>303,600</b>	<b>-</b>	<b>-</b>
						<b>303,600</b>

<b>Westlake Top of Dam Road Repair-CIP10817</b>						
<b>Project Manager</b>	Johnson	<b>Project Description:</b> Repair low point on top of damn road identified by state as requiring gravel fill.				
<b>Priority</b>	1					
<b>Project to Date Budget</b>	79,200					
<b>Project to Date Expenditures</b>	23,390					
<b>Carryforward</b>	55,810					
			<b>FY 2024-25</b>	<b>FY 2024-25</b>	<b>FY 2025-26</b>	<b>Future Year</b>
			<b>Appropriations</b>	<b>Budget</b>	<b>Appropriations</b>	<b>Appropriations</b>
	PW Replacement (100%)		-	55,810	-	-
<b>Project Totals</b>			<b>-</b>	<b>55,810</b>	<b>-</b>	<b>-</b>
						<b>79,200</b>

**Capital Improvement Project Detail**  
**Fiscal Year 2023-24**

<b>Lindero Canyon/Agoura Road Potable Main Relocation-CIP10819</b>					
<b>Project Manager</b>	Leu	<b>Project Description:</b>			
<b>Priority</b>	1	Environmental Investigation of extent of soil contamination within the intersection of Lindero Canyon Road & Agoura Road, and its potential effects on the District's potable main. Relocate and/or replace the potable main as needed.			
<b>Project to Date Budget</b>	277,774				
<b>Project to Date Expenditures</b>	0				
<b>Carryforward</b>	277,774				
		<b>FY 2024-25</b>	<b>FY 2024-25</b>	<b>FY 2025-26</b>	<b>Future Year</b>
		<b>Appropriations</b>	<b>Budget</b>	<b>Appropriations</b>	<b>Appropriations</b>
PW Replacement (100%)		1,110,240	1,388,014	660,000	-
<b>Project Totals</b>		<b>1,110,240</b>	<b>1,388,014</b>	<b>660,000</b>	<b>-</b>
					<b>Project Total</b>
					<b>2,048,014</b>
<b>Westlake Pump Station Painting Project-CIP10820</b>					
<b>Project Manager</b>	Johnson	<b>Project Description:</b>			
<b>Priority</b>	1	Inside and outside painting of Westlake Pump Station for customer tours.			
<b>Project to Date Budget</b>	0				
<b>Project to Date Expenditures</b>	0				
<b>Carryforward</b>	0				
		<b>FY 2024-25</b>	<b>FY 2024-25</b>	<b>FY 2025-26</b>	<b>Future Year</b>
		<b>Appropriations</b>	<b>Budget</b>	<b>Appropriations</b>	<b>Appropriations</b>
PW Replacement (100%)		79,200	79,200	-	-
<b>Project Totals</b>		<b>79,200</b>	<b>79,200</b>	<b>-</b>	<b>-</b>
					<b>Project Total</b>
					<b>79,200</b>
<b>Potable Water Tank Rehabilitation-CIP10821</b>					
<b>Project Manager</b>	Soderberg	<b>Project Description:</b>			
<b>Priority</b>	2	Condition Assessment, design, and rehabilitation of Twin Lake 1 and Upper Twin Lakes Tanks.			
<b>Project to Date Budget</b>	0				
<b>Project to Date Expenditures</b>	0				
<b>Carryforward</b>	0				
		<b>FY 2024-25</b>	<b>FY 2024-25</b>	<b>FY 2025-26</b>	<b>Future Year</b>
		<b>Appropriations</b>	<b>Budget</b>	<b>Appropriations</b>	<b>Appropriations</b>
PW Replacement (100%)		200,000	200,000	1,887,864	11,020,013
<b>Project Totals</b>		<b>200,000</b>	<b>200,000</b>	<b>1,887,864</b>	<b>11,020,013</b>
					<b>Project Total</b>
					<b>13,107,877</b>
<b>Westlake Treatment Plant Paving/Repair-CIP10822</b>					
<b>Project Manager</b>	Korkosz	<b>Project Description:</b>			
<b>Priority</b>	1	Westlake treatment plant paving repair and overlay.			
<b>Project to Date Budget</b>	0				
<b>Project to Date Expenditures</b>	0				
<b>Carryforward</b>	0				
		<b>FY 2024-25</b>	<b>FY 2024-25</b>	<b>FY 2025-26</b>	<b>Future Year</b>
		<b>Appropriations</b>	<b>Budget</b>	<b>Appropriations</b>	<b>Appropriations</b>
PW Replacement (100%)		165,000	165,000	-	-
<b>Project Totals</b>		<b>165,000</b>	<b>165,000</b>	<b>-</b>	<b>-</b>
					<b>Project Total</b>
					<b>165,000</b>
<b>Building No. 7 Balcony Floor Replacement-CIP101823</b>					
<b>Project Manager</b>	Korkosz	<b>Project Description:</b>			
<b>Priority</b>	1	Remove and replace failing flooring on bldg 7 balcony.			
<b>Project to Date Budget</b>	0				
<b>Project to Date Expenditures</b>	0				
<b>Carryforward</b>	0				
		<b>FY 2024-25</b>	<b>FY 2024-25</b>	<b>FY 2025-26</b>	<b>Future Year</b>
		<b>Appropriations</b>	<b>Budget</b>	<b>Appropriations</b>	<b>Appropriations</b>
PW Replacement (100%)		-	-	25,000	198,000
<b>Project Totals</b>		<b>-</b>	<b>-</b>	<b>25,000</b>	<b>198,000</b>
					<b>Project Total</b>
					<b>223,000</b>
<b>HQ Fire Alarm Replacement-CIP10824</b>					
<b>Project Manager</b>	Korkosz	<b>Project Description:</b>			
<b>Priority</b>	1	Replace Fire alarm panel due to obsolescence and compatibility with VOIP.			
<b>Project to Date Budget</b>	0				
<b>Project to Date Expenditures</b>	0				
<b>Carryforward</b>	0				
		<b>FY 2024-25</b>	<b>FY 2024-25</b>	<b>FY 2025-26</b>	<b>Future Year</b>
		<b>Appropriations</b>	<b>Budget</b>	<b>Appropriations</b>	<b>Appropriations</b>
PW Replacement (100%)		10,000	10,000	150,000	-
<b>Project Totals</b>		<b>10,000</b>	<b>10,000</b>	<b>150,000</b>	<b>-</b>
					<b>Project Total</b>
					<b>160,000</b>

**Capital Improvement Project Detail**  
**Fiscal Year 2023-24**

<b>CIS Upgrade-CIP10825</b>					
<b>Project Manager</b>	Spear	<b>Project Description:</b>			
<b>Priority</b>	2	Upgrade of Customer Information System to a cloud based system.			
<b>Project to Date Budget</b>	0				
<b>Project to Date Expenditures</b>	0				
<b>Carryforward</b>	0				
		<b>FY 2024-25</b>	<b>FY 2024-25</b>	<b>FY 2025-26</b>	<b>Future Year</b>
		<b>Appropriations</b>	<b>Budget</b>	<b>Appropriations</b>	<b>Appropriations</b>
PW Replacement (100%)		-	-	700,000	30,000
<b>Project Totals</b>		-	-	<b>700,000</b>	<b>30,000</b>
<b>Asset Inventory and Management Platform-CIP10826</b>					
<b>Project Manager</b>	Nkwenji	<b>Project Description:</b>			
<b>Priority</b>	2	Implement Comprehensive Asset Inventory, Tracking, and Management Platform - Tracks assets from intake to field installation.			
<b>Project to Date Budget</b>	0				
<b>Project to Date Expenditures</b>	0				
<b>Carryforward</b>	0				
		<b>FY 2024-25</b>	<b>FY 2024-25</b>	<b>FY 2025-26</b>	<b>Future Year</b>
		<b>Appropriations</b>	<b>Budget</b>	<b>Appropriations</b>	<b>Appropriations</b>
PW Replacement (100%)		-	-	300,000	300,000
<b>Project Totals</b>		-	-	<b>300,000</b>	<b>300,000</b>
<b>District 29 Interconnection Malibu Canyon Rd-CIP10827</b>					
<b>Project Manager</b>	Schlageter	<b>Project Description:</b>			
<b>Priority</b>	2	This project includes the interconnection of District 29 and LVMWD potable water systems to convey water in either direction during times of planned or unplanned outages. In addition, this interconnection provides LVMWD access to Colorado River water as an alternative supply sources when State Water Project supply is limited. The proposed project is multi-phased and includes possible LVMWD financial participation for the upsizing of pipeline facilities related to the Ranch Francisco development. Project elements include pipeline conveyance, multiple pump stations and pressure reducing stations and supporting appurtenances. Financial participation by other agencies could include District 29, Calleguas and MWD.			
<b>Project to Date Budget</b>	0				
<b>Project to Date Expenditures</b>	0				
<b>Carryforward</b>	0				
		<b>FY 2024-25</b>	<b>FY 2024-25</b>	<b>FY 2025-26</b>	<b>Future Year</b>
		<b>Appropriations</b>	<b>Budget</b>	<b>Appropriations</b>	<b>Appropriations</b>
PW Replacement (100%)		100,000	100,000	200,000	-
<b>Project Totals</b>		<b>100,000</b>	<b>100,000</b>	<b>200,000</b>	<b>-</b>
<b>Alternative Water Supply Development-CIP10827</b>					
<b>Project Manager</b>	Schlageter	<b>Project Description:</b>			
<b>Priority</b>	2	This is a project placeholder to plan for and budget projects identified to support alternative water supplies and diversification of our water supply portfolio. Projects could include interconnections, ocean desalination, groundwater storage, others etc. Focused in IIP out years for consideration in rate study.			
<b>Project to Date Budget</b>	0				
<b>Project to Date Expenditures</b>	0				
<b>Carryforward</b>	0				
		<b>FY 2024-25</b>	<b>FY 2024-25</b>	<b>FY 2025-26</b>	<b>Future Year</b>
		<b>Appropriations</b>	<b>Budget</b>	<b>Appropriations</b>	<b>Appropriations</b>
PW Replacement (100%)		100,000	100,000	100,000	-
<b>Project Totals</b>		<b>100,000</b>	<b>100,000</b>	<b>100,000</b>	<b>-</b>
<b>Conduit Pump Station Settling Repairs-CIP101828</b>					
<b>Project Manager</b>	Johnson	<b>Project Description:</b>			
<b>Priority</b>	2	Repair access and structures at Conduit Pump Station due to settling at the facility and improve safety measures for staff.			
<b>Project to Date Budget</b>	0				
<b>Project to Date Expenditures</b>	0				
<b>Carryforward</b>	0				
		<b>FY 2024-25</b>	<b>FY 2024-25</b>	<b>FY 2025-26</b>	<b>Future Year</b>
		<b>Appropriations</b>	<b>Budget</b>	<b>Appropriations</b>	<b>Appropriations</b>
PW Replacement (100%)		300,000	300,000	-	-
<b>Project Totals</b>		<b>300,000</b>	<b>300,000</b>	<b>-</b>	<b>-</b>

**Capital Improvement Project Detail**  
**Fiscal Year 2023-24**

<b>Cold Canyon Surge Tank-CIP10829</b>					
<b>Project Manager</b>	Johnson	<b>Project Description:</b>			
<b>Priority</b>	1	Cold Canyon surge tank has failed annual inspection and is in need of replacement to ensure water system protections.			
<b>Project to Date Budget</b>	0				
<b>Project to Date Expenditures</b>	0				
<b>Carryforward</b>	0				
		<b>FY 2024-25</b>	<b>FY 2024-25</b>	<b>FY 2025-26</b>	<b>Future Year</b>
		<b>Appropriations</b>	<b>Budget</b>	<b>Appropriations</b>	<b>Appropriations</b>
PW Replacement (100%)		204,000	204,000	-	-
<b>Project Totals</b>		<b>204,000</b>	<b>204,000</b>	<b>-</b>	<b>-</b>
<b>Project Total: 204,000</b>					
<b>Westlake Raw Water Reservoir Cover-CIP10830</b>					
<b>Project Manager</b>	Jackson	<b>Project Description:</b>			
<b>Priority</b>	2	This project is to cover the Westlake Raw Water reservoir with a permanent cover to improve water quality and aid in the reduction of disinfection byproducts in the facility.			
<b>Project to Date Budget</b>	0				
<b>Project to Date Expenditures</b>	0				
<b>Carryforward</b>	0				
		<b>FY 2024-25</b>	<b>FY 2024-25</b>	<b>FY 2025-26</b>	<b>Future Year</b>
		<b>Appropriations</b>	<b>Budget</b>	<b>Appropriations</b>	<b>Appropriations</b>
PW Replacement (100%)		396,000	396,000	-	-
<b>Project Totals</b>		<b>396,000</b>	<b>396,000</b>	<b>-</b>	<b>-</b>
<b>Project Total: 396,000</b>					
<b>Westlake Torchwood Tank Analyzer Repairs-CIP10831</b>					
<b>Project Manager</b>	Jackson	<b>Project Description:</b>			
<b>Priority</b>	2	Upgrade the tank analyzers and the structure to improve reliability and safety.			
<b>Project to Date Budget</b>	0				
<b>Project to Date Expenditures</b>	0				
<b>Carryforward</b>	0				
		<b>FY 2024-25</b>	<b>FY 2024-25</b>	<b>FY 2025-26</b>	<b>Future Year</b>
		<b>Appropriations</b>	<b>Budget</b>	<b>Appropriations</b>	<b>Appropriations</b>
PW Replacement (100%)		150,000	150,000	-	-
<b>Project Totals</b>		<b>150,000</b>	<b>150,000</b>	<b>-</b>	<b>-</b>
<b>Project Total: 150,000</b>					
<b>Westlake Torchwood Tank Slope Repairs-CIP10832</b>					
<b>Project Manager</b>	Jackson	<b>Project Description:</b>			
<b>Priority</b>	1	Repair and improve the slope behind Torchwood tank to eliminate falling rock hazard and improve safety to the tank.			
<b>Project to Date Budget</b>	0				
<b>Project to Date Expenditures</b>	0				
<b>Carryforward</b>	0				
		<b>FY 2024-25</b>	<b>FY 2024-25</b>	<b>FY 2025-26</b>	<b>Future Year</b>
		<b>Appropriations</b>	<b>Budget</b>	<b>Appropriations</b>	<b>Appropriations</b>
PW Replacement (100%)		-	-	200,000	-
<b>Project Totals</b>		<b>-</b>	<b>-</b>	<b>200,000</b>	<b>-</b>
<b>Project Total: 200,000</b>					
<b>Treatment Reliability-CIP10833</b>					
<b>Project Manager</b>	Johnson	<b>Project Description:</b>			
<b>Priority</b>	3	Reliability fund for needed projects within the treatment division for unplanned equipment replacements.			
<b>Project to Date Budget</b>	0				
<b>Project to Date Expenditures</b>	0				
<b>Carryforward</b>	0				
		<b>FY 2024-25</b>	<b>FY 2024-25</b>	<b>FY 2025-26</b>	<b>Future Year</b>
		<b>Appropriations</b>	<b>Budget</b>	<b>Appropriations</b>	<b>Appropriations</b>
PW Replacement (100%)		100,000	100,000	100,000	800,000
<b>Project Totals</b>		<b>100,000</b>	<b>100,000</b>	<b>100,000</b>	<b>800,000</b>
<b>Project Total: 1,000,000</b>					
<b>Distribution Reliability-CIP10834</b>					
<b>Project Manager</b>	Johnson	<b>Project Description:</b>			
<b>Priority</b>	3	Reliability fund for needed projects within the treatment division for unplanned equipment replacements.			
<b>Project to Date Budget</b>	0				
<b>Project to Date Expenditures</b>	0				
<b>Carryforward</b>	0				
		<b>FY 2024-25</b>	<b>FY 2024-25</b>	<b>FY 2025-26</b>	<b>Future Year</b>
		<b>Appropriations</b>	<b>Budget</b>	<b>Appropriations</b>	<b>Appropriations</b>
PW Replacement (100%)		100,000	100,000	100,000	800,000
<b>Project Totals</b>		<b>100,000</b>	<b>100,000</b>	<b>100,000</b>	<b>800,000</b>
<b>Project Total: 1,000,000</b>					

**Capital Improvement Project Detail**  
**Fiscal Year 2023-24**

<b>JBR Pump Sta Surge Tank Removal and VFD Upgrade-CIP10835</b>					
<b>Project Manager</b>	Johnson	<b>Project Description:</b>			
<b>Priority</b>	2	JBR surge tank is approaching its end of service life and is not performing well in annual testing. Removal of the surge tank and improved VFD operations.			
<b>Project to Date Budget</b>	0				
<b>Project to Date Expenditures</b>	0				
<b>Carryforward</b>	0				
		<b>FY 2024-25</b>	<b>FY 2024-25</b>	<b>FY 2025-26</b>	<b>Future Year</b>
		<b>Appropriations</b>	<b>Budget</b>	<b>Appropriations</b>	<b>Appropriations</b>
PW Replacement (100%)		150,000	150,000	-	-
<b>Project Totals</b>		<b>150,000</b>	<b>150,000</b>	<b>-</b>	<b>-</b>
					<b>Project Total</b>
					<b>150,000</b>

**Potable Water Summary**

	<b>FY 2024-25</b>	<b>FY 2024-25</b>	<b>FY 2024-25</b>	<b>FY 2025-26</b>	<b>Future Year</b>
	<b>Carryforward</b>	<b>Appropriations</b>	<b>Budget</b>	<b>Appropriations</b>	<b>Appropriations</b>
PW Construction	1,120,365	111,000	1,231,365	74,000	-
PW Replacement	17,898,333	6,036,076	23,934,409	14,304,044	49,621,103
<b>Total Potable Water</b>	<b>19,018,698</b>	<b>6,147,076</b>	<b>25,165,774</b>	<b>14,378,044</b>	<b>49,621,103</b>

**Sanitation**

<b>SCADA System Communications Upgrade-CIP10520</b>					
<b>Project Manager</b>	Nkwenji	<b>Project Description:</b>			
<b>Priority</b>	2	Migration of the existing communication system from a serial radio network to an ethernet based radio network. Provide redundant data paths for uninterrupted communication. Eliminate need to rely on telephone company equipment.			
<b>Project to Date Budget</b>	737,100				
<b>Project to Date Expenditures</b>	73,753				
<b>Carryforward</b>	663,347				
		<b>FY 2024-25</b>	<b>FY 2024-25</b>	<b>FY 2025-26</b>	<b>Future Year</b>
		<b>Appropriations</b>	<b>Budget</b>	<b>Appropriations</b>	<b>Appropriations</b>
Sanitation Replacement (100%)		-	468,323	221,684	1,330,104
LV Share Amount (70.6%)		-	195,024	92,316	553,896
TWSD Share Amount (29.4%)		-	-	-	-
<b>Project Totals</b>		<b>-</b>	<b>663,347</b>	<b>314,000</b>	<b>1,884,000</b>
					<b>Project Total</b>
					<b>2,935,100</b>

<b>Pure Water Project-CIP10635</b>					
<b>Project Manager</b>	Slosser	<b>Project Description:</b>			
<b>Priority</b>	2	The PWP includes construction of an advanced water purification facility (AWPF) to treat tertiary effluent from TWRP for indirect potable reuse, through reservoir water augmentation. New pipelines will convey source water from the recycled water system to the AWPF for treatment, purified water from the AWPF to the Las Virgenes Reservoir for storage, reverse osmosis concentrate for ultimate discharge to the ocean, and residuals to the sewer.			
<b>Project to Date Budget</b>	30,821,536				
<b>Project to Date Expenditures</b>	10,024,133				
<b>Carryforward</b>	20,797,403				
		<b>FY 2024-25</b>	<b>FY 2024-25</b>	<b>FY 2025-26</b>	<b>Future Year</b>
		<b>Appropriations</b>	<b>Budget</b>	<b>Appropriations</b>	<b>Appropriations</b>
Sanitation Replacement (100%)		14,002,081	28,685,048	58,531,696	163,158,318
LV Share Amount (70.6%)		5,830,895	11,945,331	24,374,389	67,944,116
TWSD Share Amount (29.4%)		-	-	-	-
<b>Project Totals</b>		<b>19,832,976</b>	<b>40,630,379</b>	<b>82,906,085</b>	<b>231,102,434</b>
					<b>Project Total</b>
					<b>364,663,031</b>
					Project Offset
					(10,199,637)
					Net Project
					354,463,394

<b>Rancho Las Virgenes Storm Water Diversion-CIP10668</b>					
<b>Project Manager</b>	Hurtado	<b>Project Description:</b>			
<b>Priority</b>	2	Replacement of two storm water diversion structures at the Rancho Las Virgenes Composting Facility. Structures have lifted and need to be addressed. The drainage from the V- ditch goes to a discharge point in Las Virgenes Creek. There is a concern that sludge and/or reclaimed water entering into the V-ditch could enter the creek via the drainage from the V-ditch. An open/close valve should be installed at the drainage area so that operators control the contents of the V-ditch. A sump pump system with discharge piping should also be included so that the contents can be pumped either to the field or offsite.			
<b>Project to Date Budget</b>	175,646				
<b>Project to Date Expenditures</b>	3,746				
<b>Carryforward</b>	171,900				
		<b>FY 2024-25</b>	<b>FY 2024-25</b>	<b>FY 2025-26</b>	<b>Future Year</b>
		<b>Appropriations</b>	<b>Budget</b>	<b>Appropriations</b>	<b>Appropriations</b>
Sanitation Replacement (100%)		-	121,361	-	-
LV Share Amount (70.6%)		-	50,539	-	-
TWSD Share Amount (29.4%)		-	-	-	-
<b>Project Totals</b>		<b>-</b>	<b>171,900</b>	<b>-</b>	<b>-</b>
					<b>Project Total</b>
					<b>175,646</b>

**Capital Improvement Project Detail**  
**Fiscal Year 2023-24**

<b>Tapia Tertiary Filter Rehab-CIP10703</b>					
<b>Project Manager</b>	Hurtado	<b>Project Description:</b>			
<b>Priority</b>	2	Tertiary Filters concrete rehabilitation. Approximately 25 locations that require a 1 square foot patching with rebar repair. Replace 45 metal plates (2' X 4') on the filter deck and fix concrete around the plates with proper joint sealer. Also include the repair of an electrical panel in the Filter gallery. Replace existing electric actuators at filter structure with new electric actuators. Program plant control system to function with both remote PLC control of actuators and local actuator control. Upgrade local controls to replace old filter annunciator panels which are currently located on the top deck of the filter structure.			
<b>Project to Date Budget</b>	50,000				
<b>Project to Date Expenditures</b>	0				
<b>Carryforward</b>	50,000				
		<b>FY 2024-25</b>	<b>FY 2024-25</b>	<b>FY 2025-26</b>	<b>Future Year</b>
Sanitation Replacement (100%)		<b>Appropriations</b>	<b>Budget</b>	<b>Appropriations</b>	<b>Appropriations</b>
LV Share Amount (70.6%)		279,576	314,876	-	-
TWSD Share Amount (29.4%)		116,424	131,124	-	-
<b>Project Totals</b>		<b>396,000</b>	<b>446,000</b>	<b>-</b>	<b>-</b>
					<b>446,000</b>
<b>Multi Site Security Assessment and Improvement JPA-CIP10724</b>					
<b>Project Manager</b>	Nkwengi	<b>Project Description:</b>			
<b>Priority</b>	2	Security Assessment of various District sites and facilities. This will include access controls and security camera installations and improvements.			
<b>Project to Date Budget</b>	448,200				
<b>Project to Date Expenditures</b>	7,853				
<b>Carryforward</b>	440,347				
		<b>FY 2024-25</b>	<b>FY 2024-25</b>	<b>FY 2025-26</b>	<b>Future Year</b>
Sanitation Replacement (100%)		<b>Appropriations</b>	<b>Budget</b>	<b>Appropriations</b>	<b>Appropriations</b>
LV Share Amount (70.6%)		42,115	353,000	353,000	100,647
TWSD Share Amount (29.4%)		17,538	147,000	147,000	41,913
<b>Project Totals</b>		<b>59,653</b>	<b>500,000</b>	<b>500,000</b>	<b>142,560</b>
					<b>1,150,413</b>
<b>Tapia Flow Equalization-CIP10737</b>					
<b>Project Manager</b>	Slosser/Leu	<b>Project Description:</b>			
<b>Priority</b>	1	This project consists of the development of a preliminary design report to evaluate the storage and conveyance of Tapia primary effluent to help store and equalize the diurnal peak flows that Tapia sees between dry and wet weather events. This maximizes effluent available for the AWT and also improves and provides consistent water quality for the feed water to the AWT.			
<b>Project to Date Budget</b>	3,780,000				
<b>Project to Date Expenditures</b>	710				
<b>Carryforward</b>	3,779,290				
		<b>FY 2024-25</b>	<b>FY 2024-25</b>	<b>FY 2025-26</b>	<b>Future Year</b>
Sanitation Replacement (100%)		<b>Appropriations</b>	<b>Budget</b>	<b>Appropriations</b>	<b>Appropriations</b>
LV Share Amount (70.6%)		-	2,668,179	2,350,980	-
TWSD Share Amount (29.4%)		-	1,111,111	979,020	-
<b>Project Totals</b>		<b>-</b>	<b>3,779,290</b>	<b>3,330,000</b>	<b>-</b>
					<b>7,110,000</b>
<b>Concrete Corrosion/Crack Repair-Tapia-CIP10741</b>					
<b>Project Manager</b>	Triplett	<b>Project Description:</b>			
<b>Priority</b>	1	Repair failing concrete at the Tapia Water Reclamation Facility.			
<b>Project to Date Budget</b>	314,000				
<b>Project to Date Expenditures</b>	0				
<b>Carryforward</b>	314,000				
		<b>FY 2024-25</b>	<b>FY 2024-25</b>	<b>FY 2025-26</b>	<b>Future Year</b>
Sanitation Replacement (100%)		<b>Appropriations</b>	<b>Budget</b>	<b>Appropriations</b>	<b>Appropriations</b>
LV Share Amount (70.6%)		-	221,684	-	-
TWSD Share Amount (29.4%)		-	92,316	-	-
<b>Project Totals</b>		<b>-</b>	<b>314,000</b>	<b>-</b>	<b>-</b>
					<b>314,000</b>
<b>Lift Station Improvements-CIP10742</b>					
<b>Project Manager</b>	Korkosz / Soderberg	<b>Project Description:</b>			
<b>Priority</b>	2	Repair and rehabilitate aging lift stations.			
<b>Project to Date Budget</b>	932,400				
<b>Project to Date Expenditures</b>	229,415				
<b>Carryforward</b>	702,985				
		<b>FY 2024-25</b>	<b>FY 2024-25</b>	<b>FY 2025-26</b>	<b>Future Year</b>
Sanitation Replacement (100%)		<b>Appropriations</b>	<b>Budget</b>	<b>Appropriations</b>	<b>Appropriations</b>
LV Share Amount (100%)		200,000	902,985	2,000,000	-
<b>Project Totals</b>		<b>200,000</b>	<b>902,985</b>	<b>2,000,000</b>	<b>-</b>
					<b>3,132,402</b>



**Capital Improvement Project Detail**  
**Fiscal Year 2023-24**

<b>Fire Hardening- JPA Facilities-CIP10743</b>					
<b>Project Manager</b>	Korkosz	<b>Project Description:</b>			
<b>Priority</b>	2	Fire hardening strategy for JPA facilities includes preventive measures and protection systems for both internal and external sources of fire. Potential facility improvements include: 1) employing advanced detectors and utilizing a plant fire safety systems; and 2) evaluation and, if feasible, installation of a perimeter fire defense system. Fire Hardening also includes creating larger defensible space around critical structures and providing wider access roads and preventative improvements to facilities.			
<b>Project to Date Budget</b>	0				
<b>Project to Date Expenditures</b>	0				
<b>Carryforward</b>	0				
		<b>FY 2024-25</b>	<b>FY 2024-25</b>	<b>FY 2025-26</b>	<b>Future Year</b>
Sanitation Replacement (100%)		<b>Appropriations</b>	<b>Budget</b>	<b>Appropriations</b>	<b>Appropriations</b>
LV Share Amount (70.6%)		186,384	186,384		931,920
TWSD Share Amount (29.4%)		77,616	77,616		388,080
<b>Project Totals</b>		<b>264,000</b>	<b>264,000</b>		<b>1,320,000</b>
					<b>1,584,000</b>
<b>Discharge Point Rehab-CIP10745</b>					
<b>Project Manager</b>	Hurtado	<b>Project Description:</b>			
<b>Priority</b>	1	Evaluate and repair failed 003 Discharge point pipeline (into Malibu Creek). Contract for inspection, an engineering study and a design report to determine the most cost effective means to repair failed 24" potable water pipeline from the Tapia Water Reclamation Facility to Malibu Creek. The pipeline will be used to supply potable supplement to the Malibu Creek during low flow periods. Approximately one (1) mile of pipeline needs to be and preventative improvements to facilities.			
<b>Project to Date Budget</b>	828,080				
<b>Project to Date Expenditures</b>	140,139				
<b>Carryforward</b>	687,941				
		<b>FY 2024-25</b>	<b>FY 2024-25</b>	<b>FY 2025-26</b>	<b>Future Year</b>
Sanitation Replacement (100%)		<b>Appropriations</b>	<b>Budget</b>	<b>Appropriations</b>	<b>Appropriations</b>
LV Share Amount (70.6%)		-	485,686	-	-
TWSD Share Amount (29.4%)		-	202,255	-	-
<b>Project Totals</b>		<b>-</b>	<b>687,941</b>	<b>-</b>	<b>-</b>
					<b>828,080</b>
<b>New RAS Wet Well and Pumps-CIP10747</b>					
<b>Project Manager</b>		<b>Project Description:</b>			
<b>Priority</b>	2	Replace RAS wet well and pumps to increase pumping capacity and reliability.			
<b>Project to Date Budget</b>	0				
<b>Project to Date Expenditures</b>	0				
<b>Carryforward</b>	0				
		<b>FY 2024-25</b>	<b>FY 2024-25</b>	<b>FY 2025-26</b>	<b>Future Year</b>
Sanitation Replacement (100%)		<b>Appropriations</b>	<b>Budget</b>	<b>Appropriations</b>	<b>Appropriations</b>
LV Share Amount (70.6%)		84,720	84,720	947,452	-
TWSD Share Amount (29.4%)		35,280	35,280	394,548	-
<b>Project Totals</b>		<b>120,000</b>	<b>120,000</b>	<b>1,342,000</b>	<b>-</b>
					<b>1,462,000</b>
<b>Centrate Tank Inspection and Rehabilitation Assesment-CIP10748</b>					
<b>Project Manager</b>	Soderberg	<b>Project Description:</b>			
<b>Priority</b>	2	Tank inspections and recommendations for rehabilitation.			
<b>Project to Date Budget</b>	132,000				
<b>Project to Date Expenditures</b>	46,775				
<b>Carryforward</b>	85,225				
		<b>FY 2024-25</b>	<b>FY 2024-25</b>	<b>FY 2025-26</b>	<b>Future Year</b>
Sanitation Replacement (100%)		<b>Appropriations</b>	<b>Budget</b>	<b>Appropriations</b>	<b>Appropriations</b>
LV Share Amount (70.6%)		35,300	95,469	35,300	-
TWSD Share Amount (29.4%)		14,700	39,756	14,700	-
<b>Project Totals</b>		<b>50,000</b>	<b>135,225</b>	<b>50,000</b>	<b>-</b>
					<b>232,000</b>
<b>Tapia Influent Pump Replacement-CIP10749</b>					
<b>Project Manager</b>		<b>Project Description:</b>			
<b>Priority</b>	2	Replacement of two (2) influent pumps with dry pit submersible pumps. Dry pit submersible pumps will improve staff's ability to maintain and improve staff safety when performing maintenance.			
<b>Project to Date Budget</b>	0	This project was identified in the 2017 Carollo study.			
<b>Project to Date Expenditures</b>	0				
<b>Carryforward</b>	0				
		<b>FY 2024-25</b>	<b>FY 2024-25</b>	<b>FY 2025-26</b>	<b>Future Year</b>
Sanitation Replacement (100%)		<b>Appropriations</b>	<b>Budget</b>	<b>Appropriations</b>	<b>Appropriations</b>
LV Share Amount (70.6%)		-	-	70,600	1,175,490
TWSD Share Amount (29.4%)		-	-	29,400	489,510
<b>Project Totals</b>		<b>-</b>	<b>-</b>	<b>100,000</b>	<b>1,665,000</b>
					<b>1,765,000</b>

**Capital Improvement Project Detail**  
**Fiscal Year 2023-24**

<b>Lift Station No.1 Pump Replacement-CIP10750</b>					
<b>Project Manager</b>	Triplett	<b>Project Description:</b>			
<b>Priority</b>	2	Replacement of (3) pumps			
<b>Project to Date Budget</b>	396,000				
<b>Project to Date Expenditures</b>	2,673				
<b>Carryforward</b>	393,327				
		<b>FY 2024-25</b>	<b>FY 2024-25</b>	<b>FY 2025-26</b>	<b>Future Year</b>
Sanitation Replacement (100%)		<b>Appropriations</b>	<b>Budget</b>	<b>Appropriations</b>	<b>Appropriations</b>
LV Share Amount (100%)		-	393,327	-	-
<b>Project Totals</b>		<b>-</b>	<b>393,327</b>	<b>-</b>	<b>396,000</b>
<b>Lift Station No.2 Pump Replacement-CIP10751</b>					
<b>Project Manager</b>		<b>Project Description:</b>			
<b>Priority</b>	2	Replacement of (3) pumps			
<b>Project to Date Budget</b>	0				
<b>Project to Date Expenditures</b>	0				
<b>Carryforward</b>	0				
		<b>FY 2024-25</b>	<b>FY 2024-25</b>	<b>FY 2025-26</b>	<b>Future Year</b>
Sanitation Replacement (100%)		<b>Appropriations</b>	<b>Budget</b>	<b>Appropriations</b>	<b>Appropriations</b>
LV Share Amount (100%)		396,000	396,000	-	-
<b>Project Totals</b>		<b>396,000</b>	<b>396,000</b>	<b>-</b>	<b>396,000</b>
<b>Tapia Sludge Wet Well Re-Circulation-CIP10752</b>					
<b>Project Manager</b>	Triplett	<b>Project Description:</b>			
<b>Priority</b>	2	The re-circulation (mixing) piping at the Tapia sludge wet wells is corroded and develops leaks. This project replaces this piping.			
<b>Project to Date Budget</b>	112,800				
<b>Project to Date Expenditures</b>	0				
<b>Carryforward</b>	112,800				
		<b>FY 2024-25</b>	<b>FY 2024-25</b>	<b>FY 2025-26</b>	<b>Future Year</b>
Sanitation Replacement (100%)		<b>Appropriations</b>	<b>Budget</b>	<b>Appropriations</b>	<b>Appropriations</b>
LV Share Amount (70.6%)		48,855	128,492	-	-
TWSD Share Amount (29.4%)		20,345	53,508	-	-
<b>Project Totals</b>		<b>69,200</b>	<b>182,000</b>	<b>-</b>	<b>182,000</b>
<b>Tapia Air Line Repair-CIP10753</b>					
<b>Project Manager</b>	Soderberg	<b>Project Description:</b>			
<b>Priority</b>	1	The air line which conveys compressed air to the treatment process has leaks which not only allow air to escape, but also allow contaminants to enter into the pipeline and potentially the air diffusers. A large portion of this line was repaired, however a section of the pipeline was not addressed. This section needs to be addressed to stop leakage and protect the diffuser membranes.			
<b>Project to Date Budget</b>	330,000				
<b>Project to Date Expenditures</b>	0				
<b>Carryforward</b>	330,000				
		<b>FY 2024-25</b>	<b>FY 2024-25</b>	<b>FY 2025-26</b>	<b>Future Year</b>
Sanitation Replacement (100%)		<b>Appropriations</b>	<b>Budget</b>	<b>Appropriations</b>	<b>Appropriations</b>
LV Share Amount (70.6%)		-	232,980	-	-
TWSD Share Amount (29.4%)		-	97,020	-	-
<b>Project Totals</b>		<b>-</b>	<b>330,000</b>	<b>-</b>	<b>330,000</b>
<b>Trunk Sewer System Improvements-CIP10756</b>					
<b>Project Manager</b>	Korkosz	<b>Project Description:</b>			
<b>Priority</b>	2	Annual program to replace or rehabilitate trunk sewer system components based on CCTV, condition assessment & SSMP, end of useful life, or obsolescence.			
<b>Project to Date Budget</b>	501,600				
<b>Project to Date Expenditures</b>	37,802				
<b>Carryforward</b>	0				
		<b>FY 2024-25</b>	<b>FY 2024-25</b>	<b>FY 2025-26</b>	<b>Future Year</b>
Sanitation Replacement (100%)		<b>Appropriations</b>	<b>Budget</b>	<b>Appropriations</b>	<b>Appropriations</b>
LV Share Amount (70.6%)		465,960	465,960	465,960	4,384,260
TWSD Share Amount (29.4%)		194,040	194,040	194,040	1,825,740
<b>Project Totals</b>		<b>660,000</b>	<b>660,000</b>	<b>660,000</b>	<b>6,210,000</b>
<b>7,530,000</b>					
<b>Tapia Secondary Clarifier Rehabilitation-CIP10794</b>					
<b>Project Manager</b>	Soderberg	<b>Project Description:</b>			
<b>Priority</b>	1	Repair the secondary clarifiers. The current launders are leaking and need to have the wall seal repaired. Replacement on the inlet diffusers and skimming tubes is also necessary as they are corroded and leaking. Recaulking the expansion joints and structural repairs to catwalks are needed as they are separating from the wall.			
<b>Project to Date Budget</b>	847,000				
<b>Project to Date Expenditures</b>	113,118				
<b>Carryforward</b>	733,882				
		<b>FY 2024-25</b>	<b>FY 2024-25</b>	<b>FY 2025-26</b>	<b>Future Year</b>
Sanitation Replacement (100%)		<b>Appropriations</b>	<b>Budget</b>	<b>Appropriations</b>	<b>Appropriations</b>
LV Share Amount (70.6%)		211,800	729,921	70,600	-
TWSD Share Amount (29.4%)		88,200	303,961	29,400	-
<b>Project Totals</b>		<b>300,000</b>	<b>1,033,882</b>	<b>100,000</b>	<b>-</b>
<b>1,247,000</b>					

**Capital Improvement Project Detail**  
**Fiscal Year 2023-24**

<b>Tapia Effluent Pump Station Rehabilitation-CIP10795</b>					
<b>Project Manager</b>	Leu	<b>Project Description:</b>			
<b>Priority</b>	3	Increase reliability and safety of electrical feed as well as upgrade motor starting capabilities and pumps.			
<b>Project to Date Budget</b>	1,290,028				
<b>Project to Date Expenditures</b>	0				
<b>Carryforward</b>	1,290,028				
		<b>FY 2024-25</b>	<b>FY 2024-25</b>	<b>FY 2025-26</b>	<b>Future Year</b>
Sanitation Replacement (100%)		<b>Appropriations</b>	<b>Budget</b>	<b>Appropriations</b>	<b>Appropriations</b>
LV Share Amount (70.6%)		-	910,760	-	-
TWSD Share Amount (29.4%)		-	379,268	-	-
<b>Project Totals</b>		-	<b>1,290,028</b>	-	<b>1,290,028</b>
<b>Tapia Control Building Improvements-CIP10796</b>					
<b>Project Manager</b>	Hurtado	<b>Project Description:</b>			
<b>Priority</b>	2	The control building at Tapia is aging and in need of significant repairs, remodeling, and other improvements.			
<b>Project to Date Budget</b>	841,380				
<b>Project to Date Expenditures</b>	239,260				
<b>Carryforward</b>	602,120				
		<b>FY 2024-25</b>	<b>FY 2024-25</b>	<b>FY 2025-26</b>	<b>Future Year</b>
Sanitation Replacement (100%)		<b>Appropriations</b>	<b>Budget</b>	<b>Appropriations</b>	<b>Appropriations</b>
LV Share Amount (70.6%)		-	425,097	-	-
TWSD Share Amount (29.4%)		-	177,023	-	-
<b>Project Totals</b>		-	<b>602,120</b>	-	<b>841,380</b>
<b>JPA Condition Assessment and Rehabilitation Planning-CIP10797</b>					
<b>Project Manager</b>	Korkosz/Leu	<b>Project Description:</b>			
<b>Priority</b>	2	Hire engineering firm to assess all electrical systems and make recommendations on necessary rehab or replacement of switch gear, VFD's transformers, switching, etc.			
<b>Project to Date Budget</b>	100,000				
<b>Project to Date Expenditures</b>	783				
<b>Carryforward</b>	99,217				
		<b>FY 2024-25</b>	<b>FY 2024-25</b>	<b>FY 2025-26</b>	<b>Future Year</b>
Sanitation Replacement (100%)		<b>Appropriations</b>	<b>Budget</b>	<b>Appropriations</b>	<b>Appropriations</b>
LV Share Amount (70.6%)		-	70,047	-	-
TWSD Share Amount (29.4%)		-	29,170	-	-
<b>Project Totals</b>		-	<b>99,217</b>	-	<b>100,000</b>
<b>Centrifuge Controls Upgrade-CIP10798</b>					
<b>Project Manager</b>	Korkosz	<b>Project Description:</b>			
<b>Priority</b>	1	Rancho centrifuge controls need replacement. Replacement would improve operational functionality and efficiency.			
<b>Project to Date Budget</b>	527,300				
<b>Project to Date Expenditures</b>	0				
<b>Carryforward</b>	527,300				
		<b>FY 2024-25</b>	<b>FY 2024-25</b>	<b>FY 2025-26</b>	<b>Future Year</b>
Sanitation Replacement (100%)		<b>Appropriations</b>	<b>Budget</b>	<b>Appropriations</b>	<b>Appropriations</b>
LV Share Amount (70.6%)		-	372,274	-	-
TWSD Share Amount (29.4%)		-	155,026	-	-
<b>Project Totals</b>		-	<b>527,300</b>	-	<b>527,300</b>
<b>Rancho Reliability Improvements-CIP10799</b>					
<b>Project Manager</b>	Rabaja	<b>Project Description:</b>			
<b>Priority</b>	2	Replace or rehabilitate facilities and equipment at the Rancho facility based on failure, beyond useful life, or obsolescence. Specific projects are identified for each fiscal year.			
<b>Project to Date Budget</b>	132,000				
<b>Project to Date Expenditures</b>	293,223				
<b>Carryforward</b>	0				
		<b>FY 2024-25</b>	<b>FY 2024-25</b>	<b>FY 2025-26</b>	<b>Future Year</b>
Sanitation Replacement (100%)		<b>Appropriations</b>	<b>Budget</b>	<b>Appropriations</b>	<b>Appropriations</b>
LV Share Amount (70.6%)		199,092	199,092	205,093	932,273
TWSD Share Amount (29.4%)		82,908	82,908	85,407	388,227
<b>Project Totals</b>		<b>282,000</b>	<b>282,000</b>	<b>290,500</b>	<b>1,320,500</b>

**Capital Improvement Project Detail**  
**Fiscal Year 2023-24**

<b>Tapia Water Reclamation Facility Improvements-CIP10800</b>					
<b>Project Manager</b>	Bril	<b>Project Description:</b>			
<b>Priority</b>	2	Replace or rehabilitate facilities and equipment at the Tapia facility based on failure, beyond useful life, or obsolescence. Specific projects are identified for each fiscal year.			
<b>Project to Date Budget</b>	132,000				
<b>Project to Date Expenditures</b>	0				
<b>Carryforward</b>	0				
		<b>FY 2024-25</b>	<b>FY 2024-25</b>	<b>FY 2025-26</b>	<b>Future Year</b>
Sanitation Replacement (100%)		<b>Appropriations</b>	<b>Budget</b>	<b>Appropriations</b>	<b>Appropriations</b>
LV Share Amount (70.6%)		93,192	93,192	93,192	559,152
TWSD Share Amount (29.4%)		38,808	38,808	38,808	232,848
<b>Project Totals</b>		<b>132,000</b>	<b>132,000</b>	<b>132,000</b>	<b>792,000</b>
<b>1,056,000</b>					
<b>Tapia Aluminum Sulfate Tank Replacement-CIP10801</b>					
<b>Project Manager</b>	Hurtado	<b>Project Description:</b>			
<b>Priority</b>	1	Replace aging sodium bisulfite tank that is leaking. Project includes feed pump and delivery pipeline.			
<b>Project to Date Budget</b>	832,500				
<b>Project to Date Expenditures</b>	74,842				
<b>Carryforward</b>	757,658				
		<b>FY 2024-25</b>	<b>FY 2024-25</b>	<b>FY 2025-26</b>	<b>Future Year</b>
Sanitation Replacement (100%)		<b>Appropriations</b>	<b>Budget</b>	<b>Appropriations</b>	<b>Appropriations</b>
LV Share Amount (70.6%)		-	534,907	-	-
TWSD Share Amount (29.4%)		-	222,751	-	-
<b>Project Totals</b>		<b>-</b>	<b>757,658</b>	<b>-</b>	<b>-</b>
<b>832,500</b>					
<b>Malibou Lake Siphon Project-CIP10803</b>					
<b>Project Manager</b>	Leu	<b>Project Description:</b>			
<b>Priority</b>	1	Repair Malibou Lake Siphon to address inflow and infiltration at the site.			
<b>Project to Date Budget</b>	4,967,164				
<b>Project to Date Expenditures</b>	756,595				
<b>Carryforward</b>	4,210,569				
		<b>FY 2024-25</b>	<b>FY 2024-25</b>	<b>FY 2025-26</b>	<b>Future Year</b>
Sanitation Replacement (100%)		<b>Appropriations</b>	<b>Budget</b>	<b>Appropriations</b>	<b>Appropriations</b>
LV Share Amount (28.93%)		72,325	1,290,443	-	-
TWSD Share Amount (71.07%)		177,675	3,170,126	-	-
<b>Project Totals</b>		<b>250,000</b>	<b>4,460,569</b>	<b>-</b>	<b>-</b>
<b>5,217,164</b>					
<b>Rancho Las Virgenes - New Flare-CIP10804</b>					
<b>Project Manager</b>	Hurtado	<b>Project Description:</b>			
<b>Priority</b>	1	Design and install a new larger flare that can handle all of the digester gas flow (over 100 scfm). The current flare, which has a limited capacity of 75 scfm will remain in place to provide redundancy. The current flare does not have the capacity to dispose of all of the digester gas.			
<b>Project to Date Budget</b>	705,000				
<b>Project to Date Expenditures</b>	37,851				
<b>Carryforward</b>	667,149				
		<b>FY 2024-25</b>	<b>FY 2024-25</b>	<b>FY 2025-26</b>	<b>Future Year</b>
Sanitation Replacement (100%)		<b>Appropriations</b>	<b>Budget</b>	<b>Appropriations</b>	<b>Appropriations</b>
LV Share Amount (70.6%)		-	471,007	-	1,059,000
TWSD Share Amount (29.4%)		-	196,142	-	441,000
<b>Project Totals</b>		<b>-</b>	<b>667,149</b>	<b>-</b>	<b>1,500,000</b>
<b>2,205,000</b>					
<b>Grit Chamber Mixing System Replacement-CIP10805</b>					
<b>Project Manager</b>	Leu	<b>Project Description:</b>			
<b>Priority</b>	3	Replace grit chamber mixing system with a more efficient mixing system.			
<b>Project to Date Budget</b>	198,000				
<b>Project to Date Expenditures</b>	0				
<b>Carryforward</b>	198,000				
		<b>FY 2024-25</b>	<b>FY 2024-25</b>	<b>FY 2025-26</b>	<b>Future Year</b>
Sanitation Replacement (100%)		<b>Appropriations</b>	<b>Budget</b>	<b>Appropriations</b>	<b>Appropriations</b>
LV Share Amount (70.6%)		-	139,788	-	-
TWSD Share Amount (29.4%)		-	58,212	-	-
<b>Project Totals</b>		<b>-</b>	<b>198,000</b>	<b>-</b>	<b>-</b>
<b>198,000</b>					

**Capital Improvement Project Detail**  
**Fiscal Year 2023-24**

<b>Rancho Las Virgenes SCADA Improvements-CIP10807</b>					
<b>Project Manager</b>	Nkwenji	<b>Project Description:</b>			
<b>Priority</b>	2	Upgrade Process Control and Instrumentatin System (PCIS) at Rancho. Rancho's PLC and HMI systems are inconsistent with current District Standards for Operational Technology.			
<b>Project to Date Budget</b>	1,119,000				
<b>Project to Date Expenditures</b>	595,110				
<b>Carryforward</b>	523,890				
		<b>FY 2024-25</b>	<b>FY 2024-25</b>	<b>FY 2025-26</b>	<b>Future Year</b>
Sanitation Replacement (100%)		<b>Appropriations</b>	<b>Budget</b>	<b>Appropriations</b>	<b>Appropriations</b>
LV Share Amount (70.6%)		-	369,866	-	-
TWSD Share Amount (29.4%)		-	154,024	-	-
<b>Project Totals</b>		-	<b>523,890</b>	-	<b>1,119,000</b>
<b>Tapia Flood Wall Improvements-CIP10813</b>					
<b>Project Manager</b>	Leu	<b>Project Description:</b>			
<b>Priority</b>	2	Hydraulic analysis of Malibu Creek and its flooding effects at Tapia. This study will also include the analysis of the new Malibu Canyon Bridge from LA County Public Works, effects of flooding with the future removal of Rindge Dam, and analysis of potential floodwall for Tapia.			
<b>Project to Date Budget</b>	198,000				
<b>Project to Date Expenditures</b>	0				
<b>Carryforward</b>	198,000				
		<b>FY 2024-25</b>	<b>FY 2024-25</b>	<b>FY 2025-26</b>	<b>Future Year</b>
Sanitation Replacement (100%)		<b>Appropriations</b>	<b>Budget</b>	<b>Appropriations</b>	<b>Appropriations</b>
LV Share Amount (70.6%)		-	139,788	-	-
TWSD Share Amount (29.4%)		-	58,212	-	-
<b>Project Totals</b>		-	<b>198,000</b>	-	<b>198,000</b>
<b>Rancho Distribution Screw Conveyor #1-CIP10818</b>					
<b>Project Manager</b>	Soderberg	<b>Project Description:</b>			
<b>Priority</b>	2	Replacement of the trough and shaftless screw conveyor in the reactor building.			
<b>Project to Date Budget</b>	371,178				
<b>Project to Date Expenditures</b>	57,304				
<b>Carryforward</b>	313,874				
		<b>FY 2024-25</b>	<b>FY 2024-25</b>	<b>FY 2025-26</b>	<b>Future Year</b>
Sanitation Replacement (100%)		<b>Appropriations</b>	<b>Budget</b>	<b>Appropriations</b>	<b>Appropriations</b>
LV Share Amount (70.6%)		-	221,595	-	-
TWSD Share Amount (29.4%)		-	92,279	-	-
<b>Project Totals</b>		-	<b>313,874</b>	-	<b>371,178</b>
<b>Pavement Restoration Tapia-CIP10836</b>					
<b>Project Manager</b>	Korkosz	<b>Project Description:</b>			
<b>Priority</b>	3	Pavement restoration/slurry seal at Tapia.			
<b>Project to Date Budget</b>	0				
<b>Project to Date Expenditures</b>	0				
<b>Carryforward</b>	0				
		<b>FY 2024-25</b>	<b>FY 2024-25</b>	<b>FY 2025-26</b>	<b>Future Year</b>
Sanitation Replacement (100%)		<b>Appropriations</b>	<b>Budget</b>	<b>Appropriations</b>	<b>Appropriations</b>
LV Share Amount (70.6%)		304,992	304,992	-	-
TWSD Share Amount (29.4%)		127,008	127,008	-	-
<b>Project Totals</b>		<b>432,000</b>	<b>432,000</b>	-	-
<b>Tapia and Rancho Fire Alarm Replacement-CIP10837</b>					
<b>Project Manager</b>	Korkosz	<b>Project Description:</b>			
<b>Priority</b>	1	Replace Fire alarm panel due to obsolescence and compatability with VOIP.			
<b>Project to Date Budget</b>	0				
<b>Project to Date Expenditures</b>	0				
<b>Carryforward</b>	0				
		<b>FY 2024-25</b>	<b>FY 2024-25</b>	<b>FY 2025-26</b>	<b>Future Year</b>
Sanitation Replacement (100%)		<b>Appropriations</b>	<b>Budget</b>	<b>Appropriations</b>	<b>Appropriations</b>
LV Share Amount (70.6%)		-	-	7,060	105,900
TWSD Share Amount (29.4%)		-	-	2,940	44,100
<b>Project Totals</b>		-	-	<b>10,000</b>	<b>150,000</b>

**Capital Improvement Project Detail**  
**Fiscal Year 2023-24**

<b>Tapia Primary Clarifiers Rehabilitation-CIP10838</b>					
<b>Project Manager</b>	Hurtado	<b>Project Description:</b>			
<b>Priority</b>	3	Tapia primary clarifier covers 1-5 replacement. Existing covers are FRP roof covers.			
<b>Project to Date Budget</b>	0				
<b>Project to Date Expenditures</b>	0				
<b>Carryforward</b>	0				
		<b>FY 2024-25</b>	<b>FY 2024-25</b>	<b>FY 2025-26</b>	<b>Future Year</b>
Sanitation Replacement (100%)		<b>Appropriations</b>	<b>Budget</b>	<b>Appropriations</b>	<b>Appropriations</b>
LV Share Amount (70.6%)		52,950	52,950	1,175,490	-
TWSD Share Amount (29.4%)		22,050	22,050	489,510	-
<b>Project Totals</b>		<b>75,000</b>	<b>75,000</b>	<b>1,665,000</b>	<b>-</b>
					<b>1,740,000</b>
<b>Tapia Sulzer Blower Check Valve Replacement-CIP10839</b>					
<b>Project Manager</b>	Hurtado	<b>Project Description:</b>			
<b>Priority</b>	2	Sulzer blower check valve failed. Remove check valve, install actuator on butterfly valve. Sulzer high speed unit replacement requires crane rental for roof removal. Coordinate roof repairs with hatch removal.			
<b>Project to Date Budget</b>	0				
<b>Project to Date Expenditures</b>	0				
<b>Carryforward</b>	0				
		<b>FY 2024-25</b>	<b>FY 2024-25</b>	<b>FY 2025-26</b>	<b>Future Year</b>
Sanitation Replacement (100%)		<b>Appropriations</b>	<b>Budget</b>	<b>Appropriations</b>	<b>Appropriations</b>
LV Share Amount (70.6%)		69,894	69,894	-	-
TWSD Share Amount (29.4%)		29,106	29,106	-	-
<b>Project Totals</b>		<b>99,000</b>	<b>99,000</b>	<b>-</b>	<b>-</b>
					<b>99,000</b>
<b>Tapia Tertiary Filter Influent Valve/Backwash Control Replacement-CIP10840</b>					
<b>Project Manager</b>	Hurtado	<b>Project Description:</b>			
<b>Priority</b>	2	Filter influent valve (12) redesign and replacement. Include baffle replacement. Backwash controls upgrade.			
<b>Project to Date Budget</b>	0				
<b>Project to Date Expenditures</b>	0				
<b>Carryforward</b>	0				
		<b>FY 2024-25</b>	<b>FY 2024-25</b>	<b>FY 2025-26</b>	<b>Future Year</b>
Sanitation Replacement (100%)		<b>Appropriations</b>	<b>Budget</b>	<b>Appropriations</b>	<b>Appropriations</b>
LV Share Amount (70.6%)		17,650	17,650	205,022	-
TWSD Share Amount (29.4%)		7,350	7,350	85,378	-
<b>Project Totals</b>		<b>25,000</b>	<b>25,000</b>	<b>290,400</b>	<b>-</b>
					<b>315,400</b>
<b>Tapia Bisulfite Line Replacement-CIP10841</b>					
<b>Project Manager</b>	Hurtado	<b>Project Description:</b>			
<b>Priority</b>	3	Trench from the chemical building to the Tapia Effluent Pump Station to replace existing bisulfite chemical line and install a second chemical line for the purpose of dechlorinating TMDL and REW at the same time. Currently, only one pathway can be dechlorinated. When TMDL is online, it will take priority as a regulatory requirement to dechlorinate for creek discharge.			
<b>Project to Date Budget</b>	0				
<b>Project to Date Expenditures</b>	0				
<b>Carryforward</b>	0				
		<b>FY 2024-25</b>	<b>FY 2024-25</b>	<b>FY 2025-26</b>	<b>Future Year</b>
Sanitation Replacement (100%)		<b>Appropriations</b>	<b>Budget</b>	<b>Appropriations</b>	<b>Appropriations</b>
LV Share Amount (70.6%)		14,120	14,120	167,322	-
TWSD Share Amount (29.4%)		5,880	5,880	69,678	-
<b>Project Totals</b>		<b>20,000</b>	<b>20,000</b>	<b>237,000</b>	<b>-</b>
					<b>257,000</b>
<b>Tapia Group Seating-CIP10842</b>					
<b>Project Manager</b>	Hurtado	<b>Project Description:</b>			
<b>Priority</b>	3	Seating area for school groups and tours to gather during a guided tour of Tapia.			
<b>Project to Date Budget</b>	0				
<b>Project to Date Expenditures</b>	0				
<b>Carryforward</b>	0				
		<b>FY 2024-25</b>	<b>FY 2024-25</b>	<b>FY 2025-26</b>	<b>Future Year</b>
Sanitation Replacement (100%)		<b>Appropriations</b>	<b>Budget</b>	<b>Appropriations</b>	<b>Appropriations</b>
LV Share Amount (70.6%)		10,590	10,590	139,788	-
TWSD Share Amount (29.4%)		4,410	4,410	58,212	-
<b>Project Totals</b>		<b>15,000</b>	<b>15,000</b>	<b>198,000</b>	<b>-</b>
					<b>213,000</b>

**Capital Improvement Project Detail**  
**Fiscal Year 2023-24**

<b>Tapia Generator Replacement-CIP10843</b>					
<b>Project Manager</b>	Hurtado	<b>Project Description:</b>			
<b>Priority</b>	2	Tapia generators due for replacement. This will be a long term project requiring an RFP for design, SCAQMD permitting (2yrs), selection of new generators, and construction. Lead time on generators is upward of 18 months.			
<b>Project to Date Budget</b>	0				
<b>Project to Date Expenditures</b>	0				
<b>Carryforward</b>	0				
		<b>FY 2024-25</b>	<b>FY 2024-25</b>	<b>FY 2025-26</b>	<b>Future Year</b>
Sanitation Replacement (100%)		<b>Carryforward</b>	<b>Budget</b>	<b>Appropriations</b>	<b>Appropriations</b>
LV Share Amount (70.6%)		-	-	105,900	4,130,100
TWSD Share Amount (29.4%)		-	-	44,100	1,719,900
<b>Project Totals</b>		-	-	<b>150,000</b>	<b>5,850,000</b>
					<b>6,000,000</b>
<b>Rancho Dust Collector Retrofit-CIP10844</b>					
<b>Project Manager</b>	Leu	<b>Project Description:</b>			
<b>Priority</b>	2	Upsize the airlock for the Rancho dust collector.			
<b>Project to Date Budget</b>	0				
<b>Project to Date Expenditures</b>	0				
<b>Carryforward</b>	0				
		<b>FY 2024-25</b>	<b>FY 2024-25</b>	<b>FY 2025-26</b>	<b>Future Year</b>
Sanitation Replacement (100%)		<b>Appropriations</b>	<b>Budget</b>	<b>Appropriations</b>	<b>Appropriations</b>
LV Share Amount (70.6%)		46,596	46,596	-	-
TWSD Share Amount (29.4%)		19,404	19,404	-	-
<b>Project Totals</b>		<b>66,000</b>	<b>66,000</b>	-	-
					<b>66,000</b>
<b>Rancho Boiler Replacement-CIP10845</b>					
<b>Project Manager</b>	Hurtado	<b>Project Description:</b>			
<b>Priority</b>	2	New boiler and digester gas scrubber. Design needed to size evaluate scrubber options, select suitable manufacturer, put together plans and specs for construction. Realign piping for new boiler, scrubber. Refurbish existing boiler for redundancy. SCAQMD permit for new boiler.			
<b>Project to Date Budget</b>	0				
<b>Project to Date Expenditures</b>	0				
<b>Carryforward</b>	0				
		<b>FY 2024-25</b>	<b>FY 2024-25</b>	<b>FY 2025-26</b>	<b>Future Year</b>
Sanitation Replacement (100%)		<b>Appropriations</b>	<b>Budget</b>	<b>Appropriations</b>	<b>Appropriations</b>
LV Share Amount (70.6%)		425,718	425,718	-	-
TWSD Share Amount (29.4%)		177,282	177,282	-	-
<b>Project Totals</b>		<b>603,000</b>	<b>603,000</b>	-	-
					<b>603,000</b>
<b>Rancho Control Building Improvements-CIP10846</b>					
<b>Project Manager</b>	Hurtado	<b>Project Description:</b>			
<b>Priority</b>	2	Cabinets and appliances in kitchen and lunchroom need replacement.			
<b>Project to Date Budget</b>	0				
<b>Project to Date Expenditures</b>	0				
<b>Carryforward</b>	0				
		<b>FY 2024-25</b>	<b>FY 2024-25</b>	<b>FY 2025-26</b>	<b>Future Year</b>
Sanitation Replacement (100%)		<b>Appropriations</b>	<b>Budget</b>	<b>Appropriations</b>	<b>Appropriations</b>
LV Share Amount (70.6%)		36,147	36,147	-	-
TWSD Share Amount (29.4%)		15,053	15,053	-	-
<b>Project Totals</b>		<b>51,200</b>	<b>51,200</b>	-	-
					<b>51,200</b>
<b>Rancho Dewatering-Reactor Building Patio Cover-CIP10847</b>					
<b>Project Manager</b>	Hurtado	<b>Project Description:</b>			
<b>Priority</b>	2	Protection from rain needed over sludge hauling truck. Awning or patio cover to extend over the truck dump hopper between dewatering building and reactor building.			
<b>Project to Date Budget</b>	0				
<b>Project to Date Expenditures</b>	0				
<b>Carryforward</b>	0				
		<b>FY 2024-25</b>	<b>FY 2024-25</b>	<b>FY 2025-26</b>	<b>Future Year</b>
Sanitation Replacement (100%)		<b>Appropriations</b>	<b>Budget</b>	<b>Appropriations</b>	<b>Appropriations</b>
LV Share Amount (70.6%)		10,590	10,590	46,596	-
TWSD Share Amount (29.4%)		4,410	4,410	19,404	-
<b>Project Totals</b>		<b>15,000</b>	<b>15,000</b>	<b>66,000</b>	-
					<b>81,000</b>

**Capital Improvement Project Detail**  
**Fiscal Year 2023-24**

<b>Rancho Metering Bin Replacement-CIP10848</b>					
<b>Project Manager</b>	Hurtado	<b>Project Description:</b>			
<b>Priority</b>	2	Amendment Metering Bin and Recycle Metering Bin Rehabilitation/Replacement. Assessment of the metering bins to establish a basis for design. Design for the replacement or rehabilitation of the bins. Include motors, screw conveyors, bucket elevator, control system upgrades, new steel bins or new coatings, and other mechanical and structural components.			
<b>Project to Date Budget</b>	0				
<b>Project to Date Expenditures</b>	0				
<b>Carryforward</b>	0				
		<b>FY 2024-25</b>	<b>FY 2024-25</b>	<b>FY 2025-26</b>	<b>Future Year</b>
Sanitation Replacement (100%)		<b>Appropriations</b>	<b>Budget</b>	<b>Appropriations</b>	<b>Appropriations</b>
LV Share Amount (70.6%)		17,650	17,650	88,250	1,724,052
TWSD Share Amount (29.4%)		7,350	7,350	36,750	717,948
<b>Project Totals</b>		<b>25,000</b>	<b>25,000</b>	<b>125,000</b>	<b>2,442,000</b>

**Sanitation Summary**

	<b>FY 2024-25</b>	<b>FY 2024-25</b>	<b>FY 2024-25</b>	<b>FY 2025-26</b>	<b>Future Year</b>
	<b>Carryforward</b>	<b>Appropriations</b>	<b>Budget</b>	<b>Appropriations</b>	<b>Appropriations</b>
Sanitation Replacement (100%)					
LV Share Amount	25,854,850	17,324,297	43,179,147	67,280,985	179,591,217
TWSD Share Amount	12,795,402	7,113,732	19,909,134	27,185,000	74,787,277
<b>Project Totals</b>	<b>38,650,252</b>	<b>24,438,029</b>	<b>63,088,281</b>	<b>94,465,985</b>	<b>254,378,494</b>

**Recycled Water**

<b>Calabasas Park Recycled Water Main Extension-CIP10666</b>					
<b>Project Manager</b>	Leu	<b>Project Description:</b>			
<b>Priority</b>	2	Install approximately 1,200 linear feet of 6-8 inch pipeline to loop the existing recycled water system.			
<b>Project to Date Budget</b>	1,040,200				
<b>Project to Date Expenditures</b>	157,862				
<b>Carryforward</b>	882,338				
		<b>FY 2024-25</b>	<b>FY 2024-25</b>	<b>FY 2025-26</b>	<b>Future Year</b>
Recycled Replacement (100%)		<b>Appropriations</b>	<b>Budget</b>	<b>Appropriations</b>	<b>Appropriations</b>
LV Share Amount (100.0%)		900,000	1,782,338	-	-
<b>Project Totals</b>		<b>900,000</b>	<b>1,782,338</b>	<b>-</b>	<b>1,940,200</b>

<b>Recycled Water Tank Rehabilitation-Parkway Tank-CIP10849</b>					
<b>Project Manager</b>	Soderberg	<b>Project Description:</b>			
<b>Priority</b>	3	Rehabilitation of the Parkway Tank.			
<b>Project to Date Budget</b>	0				
<b>Project to Date Expenditures</b>	0				
<b>Carryforward</b>	0				
		<b>FY 2024-25</b>	<b>FY 2024-25</b>	<b>FY 2025-26</b>	<b>Future Year</b>
Recycled Replacement (100%)		<b>Appropriations</b>	<b>Budget</b>	<b>Appropriations</b>	<b>Appropriations</b>
LV Share Amount (70.6%)		423,886	423,886	372,768	-
TWSD Share Amount (29.4%)		176,519	176,519	155,232	-
<b>Project Totals</b>		<b>600,405</b>	<b>600,405</b>	<b>528,000</b>	<b>1,128,405</b>

<b>Recycled Water Tank Rehabilitation-Indian Hills-CIP10850</b>					
<b>Project Manager</b>	Soderberg	<b>Project Description:</b>			
<b>Priority</b>	3	Rehabilitation of the Indian Hills Tank.			
<b>Project to Date Budget</b>	0				
<b>Project to Date Expenditures</b>	0				
<b>Carryforward</b>	0				
		<b>FY 2024-25</b>	<b>FY 2024-25</b>	<b>FY 2025-26</b>	<b>Future Year</b>
Recycled Replacement (100%)		<b>Appropriations</b>	<b>Budget</b>	<b>Appropriations</b>	<b>Appropriations</b>
LV Share Amount (70.6%)		-	-	669,288	404,369
TWSD Share Amount (29.4%)		-	-	278,712	168,391
<b>Project Totals</b>		<b>-</b>	<b>-</b>	<b>948,000</b>	<b>572,760</b>

<b>Reclaimed Valve Box Raising and Repairs-CIP10851</b>					
<b>Project Manager</b>	Johnson	<b>Project Description:</b>			
<b>Priority</b>	1	Raising and repairs of reclaimed valve boxes to ensure safety.			
<b>Project to Date Budget</b>	0				
<b>Project to Date Expenditures</b>	0				
<b>Carryforward</b>	0				
		<b>FY 2024-25</b>	<b>FY 2024-25</b>	<b>FY 2025-26</b>	<b>Future Year</b>
Recycled Replacement (100%)		<b>Appropriations</b>	<b>Budget</b>	<b>Appropriations</b>	<b>Appropriations</b>
LV Share Amount (70.6%)		35,300	35,300	-	-
TWSD Share Amount (29.4%)		14,700	14,700	-	-
<b>Project Totals</b>		<b>50,000</b>	<b>50,000</b>	<b>-</b>	<b>50,000</b>



**Capital Improvement Project Detail**  
**Fiscal Year 2023-24**

<b>Upgrade Wireless Communications Backhaul System (RW)-CIP10852</b>					
<b>Project Manager</b>	Nkwenji	<b>Project Description:</b>			
<b>Priority</b>	2	District Wireless Backhaul System - Upgrade to ethernet based system - Recycled Water Facilities			
<b>Project to Date Budget</b>	0				
<b>Project to Date Expenditures</b>	0				
<b>Carryforward</b>	0				
		<b>FY 2024-25</b>	<b>FY 2024-25</b>	<b>FY 2025-26</b>	<b>Future Year</b>
Recycled Replacement (100%)		<b>Appropriations</b>	<b>Budget</b>	<b>Appropriations</b>	<b>Appropriations</b>
LV Share Amount (70.6%)		49,420	49,420	211,800	-
TWSD Share Amount (29.4%)		20,580	20,580	88,200	-
<b>Project Totals</b>		<b>70,000</b>	<b>70,000</b>	<b>300,000</b>	<b>-</b>
					<b>370,000</b>

**Recycled Water Summary**

	<b>FY 2024-25</b>	<b>FY 2024-25</b>	<b>FY 2024-25</b>	<b>FY 2025-26</b>	<b>Future Year</b>
	<b>Carryforward</b>	<b>Appropriations</b>	<b>Budget</b>	<b>Appropriations</b>	<b>Appropriations</b>
Recycled Water Replacement					
LV Share Amount	882,338	1,408,606	2,290,944	1,253,856	404,369
TWSD Share Amount	-	211,799	211,799	522,144	168,391
<b>Project Totals</b>	<b>-</b>	<b>720,405</b>	<b>2,502,743</b>	<b>1,776,000</b>	<b>572,760</b>

**GRAND TOTAL CIP**

	<b>FY 2024-25</b>	<b>FY 2024-25</b>	<b>FY 2024-25</b>	<b>FY 2025-26</b>	<b>Future Year</b>
	<b>Carryforward</b>	<b>Appropriations</b>	<b>Budget</b>	<b>Appropriations</b>	<b>Appropriations</b>
Potable Water	19,018,698	6,147,076	25,165,774	14,378,044	49,621,103
Recycled Water (LV Only)	882,338	1,408,606	2,290,944	1,253,856	404,369
Sanitation (LV Only)	25,854,850	17,324,297	43,179,147	67,280,985	179,591,217
<b>Project Totals</b>	<b>45,755,885</b>	<b>24,879,979</b>	<b>70,635,865</b>	<b>82,912,885</b>	<b>229,616,688</b>

# PROPOSED FY 2024-25 / FY 2025-26 BUDGET

May 21, 2024



# Proposed Budget FY2024-26

## ❖ Total Budget

- Fiscal Year 2024-25 - \$136.9 M
- Fiscal Year 2025-26 - \$151.7 M

## ❖ Operating Budget

- Fiscal Year 2024-25 - \$65.1 M
- Fiscal Year 2025-26 - \$67.5 M



# Primary Assumptions

## ❖ MWD Rates

- Impact of MWD Rates on Pass-through

## ❖ Revenues

- Potable Water
- Recycled Water

## ❖ One Time Expenses

- Outside / Professional Services and Consulting



# MWD Pass-through (Calendar Year)

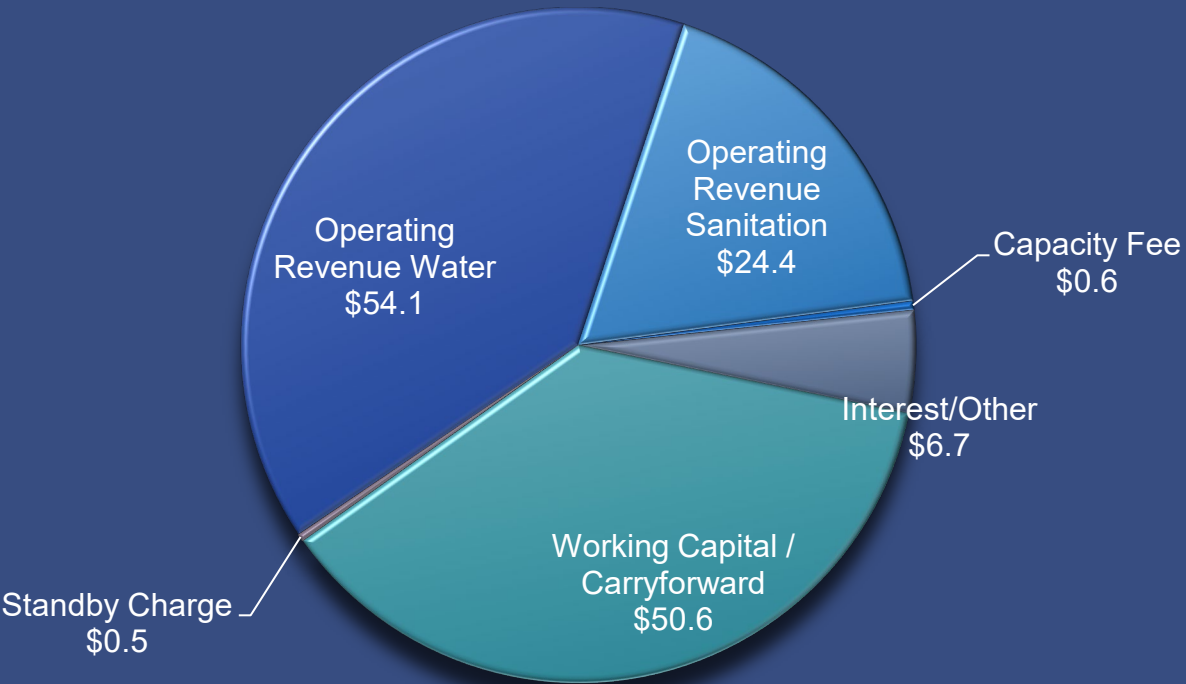
MWD Rates & Charges – Effective January 1st					
	Current	2025	%Increase (Decrease)	2026	%Increase (Decrease)
Full Service Treated (\$/AF)	\$1,256	\$1,395	11.0%	\$1,528	10.0%
Readiness-to Serve	480,480	557,700	16.1%	622,050	11.5%
Capacity Charge	2,316,700	2,562,520	10.6%	2,870,022	12.0%

Results in 9.5% increase in total bill for the average customer

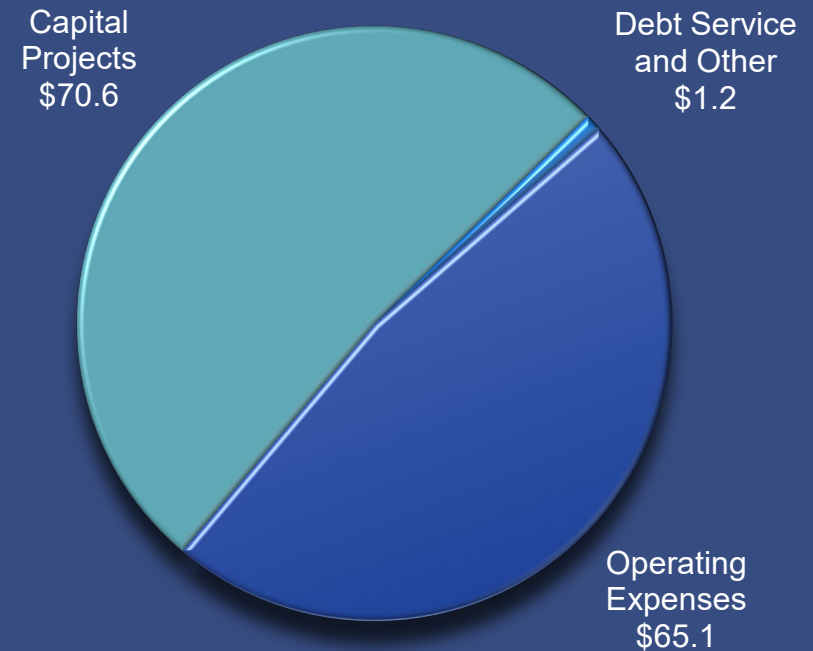


# FY 2024-25 Sources / Uses

## Sources \$136.9 million



## Uses \$136.9 million

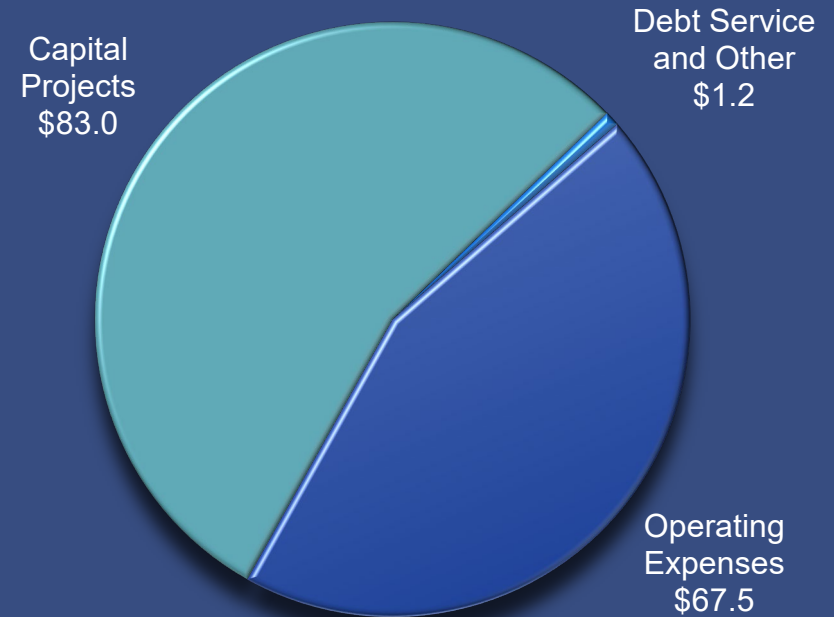


# FY 2025-26 Sources / Uses

## Sources \$151.7 million



## Uses \$151.7 million



# Significant Capital Projects

Project	FY2024-25	FY2025-26
Pure Water Project	\$28,685,048	\$58,531,696
Cornell Pump Station Upgrade	6,680,810	-
Tapia Flow Equalization	2,668,179	2,350,980
Jed Smith/McCoy Water Tanks	2,302,049	250,000
Twin Lakes PS Pipeline	2,239,339	200,000
Lift Station Improvements	1,692,312	2,000,000
Lindero Canyon/Agoura Main	1,388,014	660,000
Malibou Lake Siphon Project	1,290,440	-
Upgrade Wireless Communications	1,240,000	1,500,000





# Recommendation

Provide feedback on Fiscal Year 2024-26 proposed budget.





**DATE:** May 21, 2024  
**TO:** Board of Directors  
**FROM:** Finance and Administration

---

**SUBJECT: Organizational Structure and Staffing Analysis: Draft Report**

---

**SUMMARY:**

On September 5, 2023, the Board authorized a professional services agreement with Moss Adams to conduct an organizational structure and staffing analysis to provide recommendations on potential changes and efficiencies to ensure the District has the appropriate levels and types of positions to meet its needs over the next 10 years. Work on the project commenced in mid-September 2023. Representatives from Moss Adams provided the Board with an overview of the phases of work for the study on December 5, 2023. Moss Adams has submitted the attached draft report of findings and recommendations and will provide the Board with a presentation to summarize the results of the study.

**RECOMMENDATION(S):**

Review and provide feedback on the draft report for the Organizational Structure and Staffing Analysis.

**FINANCIAL IMPACT:**

There is no financial impact associated with reviewing and providing feedback on the draft report.

**DISCUSSION:**

Moss Adams performed an organizational structure and staffing analysis that evaluated current staffing levels, workforce risks and future staffing needs based on anticipated changes to District operations over the next 10 years. Some of the recommendations from the analysis may warrant near-term actions, while others may require implementation over multiple years. None of the recommendations include downgrading or eliminating currently filled positions.

The analysis was informed by individual interviews with District staff and leadership, focus groups, an employee survey, document review, peer benchmarking and research on industry best practices. To ensure a comprehensive review of the District's organizational structure and staffing levels, Moss Adams completed the following activities:

- Evaluated LVMWD's existing organizational structure, reporting lines, staffing levels and capacity.
- Assessed the purpose, role, and core function of each department/program within the District.
- Analyzed functions of existing roles to identify gaps and overlaps.
- Compared LVMWD's organizational structure and staffing levels to 10 selected peer water districts.
- Identified options for an optimal organizational design (including functional alignment by department, division and position) to support LVMWD's current needs and future goals.
- Prepared a 10-year staffing plan for the District.

Moss Adams provided three different organizational structure options to best position the District in responding to the changes identified in the report (i.e. operating environment, upcoming retirements, operationalization of the Pure Water Project Las Virgenes-Triunfo and impacts of more extreme drought and flooding). Appendix B provides the organizational structure options or models. Model A consists of a hierarchical structure. Model B involves a flatter organizational structure. Model C consists of maintaining the current organizational structure and adopting changes over time as the District operations grow and the Pure Water Project Las Virgenes-Triunfo becomes operational.

Internal consensus from the project stakeholder group, employees and executive leadership is that Model B best meets the District's current and future needs. As a result, Model B is reflected in the draft report as preferred. Any recommendations for organizational structure and staffing level changes would be presented to the Board for approval.

#### **GOALS:**

Provide Safe and Quality Water with Reliable Services

Prepared by: Maria Songer, Human Resources Analyst II

#### **ATTACHMENTS:**

[Draft Report for Organizational Structure and Staffing Analysis](#)  
[Appendix B](#)



DRAFT REPORT

---

# Las Virgenes Municipal Water District

## ORGANIZATIONAL STRUCTURE AND STAFFING ANALYSIS

April 24, 2024

---

Moss Adams LLP  
999 Third Avenue, Suite 2800  
Seattle, WA 98104  
(206) 302-6500



# Table of Contents

<b>I. Executive Summary</b>	<b>1</b>
Background, Scope, and Methodology	1
Summary of Observations and Recommendations	2
<b>II. Introduction</b>	<b>6</b>
Background	6
Scope and Methodology	6
Main Themes	9
Commendations	9
<b>III. Observations and Recommendations</b>	<b>11</b>
Organizational Structure and Staffing	11
Pure Water Staffing Needs	33
Management Considerations	35
<b>Appendix A: LVMWD 10-Year Staffing Plan</b>	<b>40</b>
<b>Appendix C: Employee Survey Results</b>	<b>44</b>
<b>Appendix D: Peer Benchmarking</b>	<b>51</b>
<b>Appendix E: Implementation Plan</b>	<b>56</b>



# I. EXECUTIVE SUMMARY

## BACKGROUND, SCOPE, AND METHODOLOGY

The Las Virgenes Municipal Water District (LVMWD, the District) engaged Moss Adams LLP (Moss Adams) to conduct an organizational and staffing analysis to identify opportunities for organizational changes to promote operational efficiency. The assessment evaluates and analyzes the staffing levels, roles, responsibilities, and overall structure of the District to determine whether LVMWD has the right people in the right positions, and with the appropriate skills and expertise to effectively achieve its goals and objectives.

This work took place between September 2023 and April 2024 and was carried out across the following four phases:

- 1 Project Planning** consisted of collaborative project planning with LVMWD management, including determining who would be interviewed, what documents would be reviewed, which peers to benchmark, and how to distribute an all-staff survey. Project planning also addressed how project updates will be communicated and how results will be shared.
- 2 Fact Finding** activities included reviewing provided documentation, interviews with LVMWD management and staff, an all-staff online survey, and peer benchmarking. The goal of this phase was to gain an understanding of the current environment including challenges, opportunities, as well as in progress and upcoming work.
- 3 Analysis** based on input gained during the fact-finding phase. We evaluated the importance, impact, and scope of our observations to develop recommendations for management considerations, organizational structure models, and staffing. The analysis was informed by industry research, peer benchmarking, our experience working with similarly situated water districts, and input from LVMWD staff.
- 4 Reporting** included preparation of preliminary observations to verify facts as well as preliminary recommendations. Preliminary observations were reviewed with LVMWD management and feedback incorporated into a draft report. The draft report was reviewed by LVMWD leadership and feedback integrated into the final draft before being presented to the Board of Directors (the Board).



## SUMMARY OF OBSERVATIONS AND RECOMMENDATIONS

Summarized observations, recommendations, and recommended staffing levels for each division are provided in the following tables. Detailed observations and recommendations are provided in [Observations and Recommendations](#).

OBSERVATIONS AND RECOMMENDATIONS	
Organizational Structure and Staffing	
<b>1. Observation</b>	The District’s organizational structure has been incrementally adjusted over time to prioritize equal distribution of division and employee oversight. This has led to atypical functional alignment, and suboptimal positioning of the District to manage future operational growth.
<b>Recommendations</b>	<ul style="list-style-type: none"> <li>A. Collaboratively, District leadership, management, and staff should evaluate the models outlined in the assessment to determine the target structure for the District.</li> <li>B. The District should then develop supportive implementation and change management materials to communicate updates to impacted policies, procedures, and processes to make sure employees stay informed of any upcoming changes.</li> <li>C. On a regular basis, such as annually or biannually, the District should evaluate changes to its staffing and structures and conduct an updated needs analysis. This can help ensure that the trajectory of the District’s structure remains responsive to its operating environment.</li> </ul>
<b>2. Observation</b>	Some divisions and services have been added or shifted, based on managerial interpersonal relationships or capacity, and are not always aligned to maximize collaboration, coordination, and service delivery.
<b>Recommendations</b>	<ul style="list-style-type: none"> <li>A. Working collaboratively between directors and managers, develop a prioritized list of recommended division changes to optimize operational efficiencies.</li> <li>B. Division-level changes over time should follow the same implementation tactics and regular evaluation strategies described in Recommendation 1.</li> </ul>
<b>3. Observation</b>	The District has taken steps to evaluate its current workforce, including identifying additional budgeted positions to address staffing shortages in some divisions, but has not yet compared data to industry benchmarks or evaluated workloads to determine whether employee perceptions of understaffing are related to a lack of budgeted roles or challenges recruiting.
<b>Recommendation</b>	On an annual basis, work across the District to develop a prioritized list of staffing needs to address both high-impact needs and long-standing vacancies to promote operational continuity, appropriate workloads, and adequate staffing for new initiatives, such as the Pure Water Project.



OBSERVATIONS AND RECOMMENDATIONS	
Management Considerations	
4. <b>Observation</b>	As part of its annual budget cycle, the District conducts strategic planning to identify major capital projects to undertake in the coming year. The process is consensus-driven and does not incorporate a process by which to prioritize initiatives, which contributes to a reactive operating environment.
<b>Recommendation</b>	LVMWD leadership should develop a prioritization framework to ensure essential operations and new project initiatives are resourced appropriately.
5. <b>Observation</b>	Challenges with recruiting and retaining employees have contributed to high workloads and the potential for operational disruption.
<b>Recommendations</b>	<ul style="list-style-type: none"> <li>A. Review the results of the in-progress compensation study and develop an action plan to address any recommended changes to compensation.</li> <li>B. Continue to conduct regular salary studies to ensure the District is an employer of choice in an increasingly competitive market.</li> <li>C. Consider implementing position grading, as recommended in <a href="#">Staffing Levels Analysis</a>, to support employee growth and retention.</li> <li>D. Pursue strategies identified in the Annual Employee Survey to reinforce employee engagement in the workplace culture.</li> </ul>
6. <b>Observation</b>	LVMWD has many positions (46% of FTE) eligible to retire in the next five years, placing it at increased risk of institutional knowledge loss and potentially contributing to increased workloads when combined with a challenging recruitment environment.
<b>Recommendation</b>	Continue to standardize succession planning procedures and formalize processes taking place across the organization to enhance the effectiveness of the District's succession planning efforts.
7. <b>Observation</b>	Although the District thoughtfully invests in employee training and development, there are several areas where the District relies on a single employee to meet essential certification requirements.
<b>Recommendation</b>	LVMWD should continue to prioritize investments in employee development to prepare the organization for advances in technology, specifically the operationalization of the Pure Water Facility, by considering additional incentives for obtaining job certifications.

STAFFING LEVEL RECOMMENDATIONS BY DIVISION	
<b>Legislative Program</b>	No recommended updates
<b>Public Affairs and Communications</b>	No recommended updates





STAFFING LEVEL RECOMMENDATIONS BY DIVISION	
<b>Resource Conservation</b>	No recommended updates
<b>Customer Service</b>	Two staffing level options to consider (pages 12, and 13 of Appendix B)
<b>Engineering</b>	To accommodate workloads, add one additional Engineering staff. Consider adding one more additional Engineering staff in the future as the District continues to plan for infrastructure expansion, updates, and replacements. This decision can be informed by continued evaluation of the workload contained in the CIP and the volume of unforeseen projects in the future.
<b>Water Systems</b>	<ul style="list-style-type: none"><li>• Monitor deferred projects and increase staffing or contracted services if deferred projects consistently increase.</li><li>• Continue to incentivize and support staff certifications.</li><li>• If the valve maintenance function remains with Water Systems, consider adding another Operator I/II position. If valve maintenance moves to Construction, evaluate whether additional resources are needed in that Division.</li></ul>
<b>Water Reclamation</b>	<ul style="list-style-type: none"><li>• <i>Plant:</i> Add a Senior Water Reclamation Plant Operator to the Water Reclamation team to support succession planning for the Chief Water Reclamation Plant Operator and to balance that position's workload.</li><li>• <i>Compost:</i> Add a Senior Plant Operator position to the Compost team to provide overlapping coverage for time spent out of office.</li><li>• <i>Water Quality:</i> Add a Lab Lead in Water Quality in anticipation of increased workloads as the Pure Water Facility is operationalized and testing requirements expand. As testing requirements from the state evolve, consider whether the District would be better served by adding temporary and/or contract lab staff for short-term needs. This tactic can help keep initiatives moving forward but does not commit the district to ongoing staffing costs.</li></ul>
<b>Facilities</b>	<ul style="list-style-type: none"><li>• Add the following positions to address understaffing:<ul style="list-style-type: none"><li>○ One additional Maintenance Mechanic I/II,</li><li>○ One additional Collection Systems Mechanic I/II,</li><li>○ One additional Senior Collection Systems Mechanic.</li><li>○ Two FTE positions to the Construction team.</li></ul></li><li>• For time-limited construction needs, such as the construction of the Pure Water facility, continue to weigh the benefits of working with contractors to balance workloads. However, once the Pure Water facility begins requiring preventative and ongoing maintenance, the District will need to add additional Construction staff to avoid project delays, overtime costs, and deferred maintenance. See <a href="#">Appendix A</a>.</li></ul>
<b>Human Resources</b>	<ul style="list-style-type: none"><li>• Add one HR FTE to align the District with industry standards.</li><li>• As staffing levels across the District increase over time, continually evaluate the ratio of HR staff to total district staff to maintain alignment with industry standard-HR staffing ratios.</li><li>• For short-term initiatives, such as recruitment sprints, succession planning, or other work, the District can consider engaging outside resources to support HR. This tactic can help keep initiatives moving forward but does not commit the district to ongoing staffing costs.</li></ul>



STAFFING LEVEL RECOMMENDATIONS BY DIVISION	
	<ul style="list-style-type: none"><li>• During the course of this assessment, the Administrative Specialist, Risk Management moved from a Department-wide role in Finance and Administration to the Human Resources Division.</li></ul>
<b>Finance</b>	<ul style="list-style-type: none"><li>• If the District would like to strategically pursue grants to support current and future initiatives, add a Grants Supervisor to the Finance team to act as a centralized resource for the District.</li><li>• If the District would like to centralize procurement roles and responsibilities, add a Senior Contract Specialist.</li></ul>
<b>Information Systems</b>	<ul style="list-style-type: none"><li>• Consistent with recommendations detailed in the Information Systems Organizational Assessment, create a SCADA Supervisor position to supervise the SCADA Analyst.</li><li>• Recruit an additional Jr. SCADA analyst to support operational continuity and expansion</li></ul>
<b>Administrative Assistants</b>	<p>The District should explore options to standardize how Administrative Assistants are deployed, including potential updates to job descriptions, reclassifications, reporting structures, and training for management on District standards and expectations for this role. The District could also consider updating Administrative Assistants' titles to reflect how the function of this role has evolved.</p>

DRAFT



## II. INTRODUCTION

### BACKGROUND

LVMWD is a water district in Los Angeles County serving over 75,000 residents in Agoura Hills, Calabasas, Hidden Hills, Westlake Village, and the greater western Los Angeles County area. The District provides potable water, wastewater treatment, recycled water, and biosolids composting. The District currently has three departments (Engineering and External Affairs, Facilities and Operations, and Finance and Administration) and approximately 120 full and part-time employees.

The District is anticipating significant changes to its workforce stemming from the following:

- Expected retirements of long-tenured employees
- Increased operational pressures due to periods of drought and the effects of climate change
- Aging infrastructure that requires rehabilitation and renewal
- Development of the Pure Water Project to provide local and reliable water supply to District customers

LVMWD engaged Moss Adams to perform an organizational structure and staffing analysis to evaluate staffing levels, workforce risks, and future staffing needs based on these anticipated impacts on District operations. A structure and staffing assessment is the first step to help the organization plan for future staffing and structure updates. The assessment maps the current state of the organization and provides information to guide future staffing and structure decisions. The assessment provides information to guide future staffing and structure decisions. Recommendations aim to:

- Optimize District operations, service delivery, safety practices, training, and span of control
- Strengthen the District's ability to comply with federal, state, and local regulations and certification requirements
- Enable the District to maintain competitive rates and program recommendations

This assessment reflects the anticipated needs of the District over the next ten years. The final organizational structure, position titles, and depth and breadth of responsibilities for individual positions are subject to change based on organizational needs, individual skill sets, funding availability, recruitment landscape, and other factors. Some recommendations may warrant near-term action, while others may require implementation over multiple years.

**The contents of the assessment do not commit LVMWD to a singular action. The District may choose to retain the organizational structure in its current state or adopt select changes incrementally over time. Implementation of any recommendations will be made collaboratively with leadership and management over the next ten years. The District does not desire to downgrade or eliminate any currently filled positions.**

### SCOPE AND METHODOLOGY

This staffing assessment was designed to systematically evaluate the District's organizational structure, staffing levels, work schedules, overtime and standby pay usage, and consultant and



contractor usage. To provide a comprehensive review of the District’s organizational structure and staffing levels, Moss Adams completed the following:

- Evaluated LVMWD’s existing structure, reporting lines, staffing levels, and capacity
- Assessed the purpose, role, and core function that each department/program performs within the District
- Analyzed functions of existing roles to identify gaps and overlaps
- Compared LVMWD structure and staffing levels to 10 selected peer water districts
- Identified options for an optimal organizational design (including functional alignment by department, division, and position) to support LVMWD’s current needs and future goals
- Provided the District with a 10-year staffing plan

Analysis was informed by individual interviews with District staff and leadership, focus groups, an employee survey, document review, peer benchmarking, and research on industry best practices. The study was conducted between September 2023 and April 2024, and consisted of four major phases:

PROJECT PHASES	
Phase	Description
1 <b>Project Planning</b>	Phase 1 included a kickoff meeting with District leadership to confirm expectations and discuss overall project scope, logistics, deliverables, timing, and progress reporting requirements. Planning also served to clarify responsibilities between Moss Adams and District personnel, timing of project activities, and format of deliverables. We conducted project management throughout the engagement and ensured all deliverables received a quality assurance review.
2 <b>Fact Finding</b>	<p>This phase consisted of activities designed to help Moss Adams gain an understanding of the District’s current state and anticipated operational changes. Fact finding activities were designed to gather both qualitative and quantitative information to form the foundation for recommendations. For this engagement, fact finding activities included:</p> <ul style="list-style-type: none"> <li>• <b>Interviews:</b> We interviewed 48 members of LVMWD’s Board, management, staff, and other key stakeholders to gain each person’s perspective of the current structure, operational and organizational environment, gaps, future priorities, and opportunities for improvement.</li> <li>• <b>Document Review:</b> We gathered relevant documentation for review including current organization charts, job descriptions, succession plans, and human capital data including turnover rates, overtime utilization, and standard operating procedures.</li> <li>• <b>Survey:</b> We distributed a confidential online survey to all District employees between November 15 and November 27, 2023. Out of 116 employees invited to take the survey, 76 individuals submitted either full or partial responses (a participation rate of 66%).</li> <li>• <b>Industry Best Practice:</b> We conducted research into industry best practices for related topics such as appropriate staffing ratios, functional alignment, and</li> </ul>



PROJECT PHASES	
Phase	Description
	<p>management span of control. Standards included those outlined by the Society of Human Resources and the American Water Works Association (AWWA)<sup>1</sup>.</p> <ul style="list-style-type: none"> <li>● <b>Peer Benchmarking:</b> We conducted peer benchmarking for 10 entities identified in collaboration with LVMWD, including: <ul style="list-style-type: none"> <li>○ Western Municipal Water District</li> <li>○ Otay Water District</li> <li>○ Padre Dam Municipal Water District</li> <li>○ Irvine Ranch Water District</li> <li>○ Vallecitos Water District</li> <li>○ Santa Margarita Water District</li> <li>○ Cucamonga Valley Water District</li> <li>○ Moulton-Niguel Water District</li> <li>○ Dublin San Ramon Services District</li> <li>○ Eastern Municipal Water District</li> </ul> </li> </ul>
<b>3 Analysis</b>	<p>Based on our initial findings, we evaluated the overall organization and functional alignment of each department, division, and position. Our assessment is forward-looking to help position LVMWD to meet current and future needs. Areas of focus included:</p> <ul style="list-style-type: none"> <li>● The District's organizational structure and functions</li> <li>● Functional assignments and staffing levels required to perform current duties and anticipated future needs of each department and division to meet the desires of the organization and LVMWD customers</li> <li>● Interdepartmental communication, coordination, and collaboration</li> <li>● Administrative strengths and identification of areas requiring additional staffing or reduction of staffing</li> </ul>
<b>4 Reporting</b>	<p>Based on our analysis, we prepared preliminary observations and recommendations. Organizational structure options were reviewed with District leadership and the project team. Feedback on the preliminary observations and recommendations was incorporated into the development of the draft report, which was reviewed by District leadership and the assigned project team.</p>

In addition to this assessment, the District also advanced three organizational development initiatives:

- Employee Engagement Survey
- IT Master Plan development (including an Information Systems Organizational Assessment)
- Classification and Total Compensation Study

As available, results of the survey, assessments, and changes to classifications were integrated into the observations and recommendations in the report. Updates to position titles and vacancies reflect information obtained through April 24, 2024. Further updates should be identified and incorporated into future implementation work.

<sup>1</sup> <https://www.awwa.org/>



A proposed implementation plan is included in [Appendix E](#).

## MAIN THEMES

The following themes inform the staffing and structure recommendations detailed in this report and in the organizational charts that are attached as a separate file (see Appendix B: Organizational Charts):

- **Functional Alignment:** As the District prepares for the Pure Water Project, which is the largest capital improvement project in its recent history, and regulatory requirements continue to increase, functional alignment and integration are more important than ever.
- **Upcoming Staffing Needs:** Of current LVMWD staff, 46% are eligible to retire in the next five years. As the District continues to plan for its Pure Water plant, it will need to increase its staffing to operationalize the facility, backfill vacant roles, and maintain balanced workloads.
- **Right-Sizing Resources:** The District has historically taken a lean approach to staffing. As the District continues to grow, this has begun to impact employee retention and work-life balance. LVMWD should consider opportunities to incrementally increase staffing to enable manageable on-call schedules when employees are out of office, particularly for teams with continuous on-call schedules.
- **Centralized Internal Services:** LVMWD would benefit from robust centralized internal services for grant management and contract management to strengthen oversight and optimize resource utilization as operations continue to grow.
- **Overtime and Standby:** Standby and overtime hours have fluctuated in recent years, rising from FY21 to FY22 and declining from FY22 to FY23. The District's tracking of standby and overtime hours likely does not fully capture actual hours, because managers or supervisors who are not eligible for overtime and standby pay often step in to cover those functions when staffing is limited and roles are vacant.

## COMMENDATIONS

We'd like to extend our gratitude to District leadership and staff for their active engagement and valuable participation during this assessment. The success of this work has been underpinned by several commendable traits, including:

- **Dedication:** The commitment of every individual involved throughout this assessment has been instrumental in setting the foundation for success. Individuals across LVMWD have generously offered their time, resources, and insights through interviews, documents, and surveys, creating a diverse and comprehensive pool of knowledge.
- **Expertise:** The expertise contributed by departmental staff has provided a multifaceted perspective that has proven essential to understanding the needs and desires of the Pure Water Project as more information is gathered and decisions have been made. Through active involvement in interviews, surveys, and requests, each staff member has played an instrumental role in generating the essential data and observations that form the foundation of our recommendations.
- **Investment in Employee Training and Development:** The District recognizes the importance of ensuring that employees can develop their skills and follow a meaningful career ladder within the organization. To support this, LVMWD invests in employee training and development, provides support for employees who wish to pursue additional certifications, and prioritizes its status as an



industry leader. Investment in employee training and development was central to the District's 2018 Succession Plan and remains an ongoing and actively supported commitment for the District.

- **Workplace Culture:** In the most recent Annual Employee Survey conducted in 2023, the vast majority of respondents reported that they felt their ideas were respected and considered, their teams work together well, and employees treat each other with respect. Nearly all respondents said their working relationship with their supervisor was very good (70%) or good (20%).

The achievements of this assessment reflect the power of dedication, expertise, shared vision, and a commitment to excellence. The contributions of staff have formed a strong foundation from which LVMWD can continue to strengthen its staffing and structure.

DRAFT



### III. OBSERVATIONS AND RECOMMENDATIONS

Based on the input gathered from interviews, document reviews, and surveys, as well as comparisons to best practices and peer districts, we prepared the following comprehensive set of observations and recommendations.

Observations are grouped into two categories 1) organizational structure and staffing, and 2) management considerations. See Appendix C for full employee survey results.

#### ORGANIZATIONAL STRUCTURE AND STAFFING

Observations and recommendations in this section address the organizational structure and functional alignment of the District. It addresses areas of overlap, gaps, or where departments or divisions could be realigned to 1) optimize District operations, service delivery, safety practices, training, and span of control, 2) strengthen the District’s ability to comply with federal, state, and local regulations and certification requirements, and 3) enable the District to maintain competitive rates and program recommendations.

#### Department Structure

<b>1. Observation</b>	<b>The District’s organizational structure has been incrementally adjusted over time to prioritize equal distribution of division and employee oversight. This has led to atypical functional alignment, and suboptimal positioning of the District to manage future operational growth.</b>
<b>Recommendations</b>	<ul style="list-style-type: none"> <li><b>A. Collaboratively, District leadership, management, and staff should evaluate the models outlined in the assessment to determine the target structure for the District.</b></li> <li><b>B. The District should then develop supportive implementation and change management materials to communicate updates to impacted policies, procedures, and processes to make sure employees stay informed of any upcoming changes.</b></li> <li><b>C. On a regular basis, such as annually or biannually, the District should evaluate changes to its staffing and structures and conduct an updated needs analysis. This can help ensure that the trajectory of the District’s structure remains responsive to its operating environment.</b></li> </ul>

Three department structure options are presented in this assessment that can help position the District to respond to changes in its operating environment, including upcoming retirements, operationalization of the Pure Water facility, and impacts of more extreme drought and flooding season. Each structure has differing strengths and weaknesses, outlined below. The accompanying organizational chart for these models can be found in the separately attached Appendix B.





Models A and B both add additional executive leadership roles to support the General Manager. The General Manager implements policies adopted by the Board and oversees the business of the District. This includes overseeing the administration of District programs and customer needs; coordinating the effective use of facilities, finances, and personnel to achieve District goals and objectives; and informing the Board, as needed or required. The General Manager is also engaged with the community and pushes initiatives forward at the state and local levels. This work can limit the General Manager's capacity to oversee day-to-day operations. Staff interviewed and surveyed reported a desire for an Assistant General Manager or similar role to provide support for day-to-day activities and decisions and to provide support to the General Manager in overseeing the District.

Model C presents the option that no department changes will occur in the next ten years, but that division or staffing levels may incrementally change over time.

In all models, the title "Director of Finance and Administration" should be updated to "Director of Administration." The current title has led to a common misconception across the District that there is a high degree of financial influence on administrative decisions. Updating the title resolves any misperception and is more accurate and inclusive of the full scope of oversight for this role.

### ***Model A: Two Departments, Deputy Director Structure***



**Narrow Hierarchical Structure**

Model A is a hierarchical structure, characterized by several reporting layers, and increasingly narrow leadership towards the top.

A hierarchical organizational structure provides clear lines of authority, facilitating efficient decision-making and accountability. It enables specialization and expertise in specific roles, promoting skill development. This structure can impede communication across different levels, create a rigid environment that hinders adaptability, and lead to slower response times in dynamic business environments.

Model A was informed by the following observations:

- Peer districts generally do not organize Engineering and External Affairs in the same department. Engineering is most often functionally aligned with Water and Wastewater Operations and Facilities.
- Customer billing and reports are currently conducted by Customer Service. Finance has limited insight into these processes or related policies. Most peers place Customer Service within a Finance or Administrative Services department.
- Position titles for this model were not altered but could be revised based on the results of the compensation study that is currently underway. Changes to titles at the top of the organization should then cascade down through the reporting lines to update Director, Manager, and Supervisor roles accordingly.

To address these conditions, Model A:

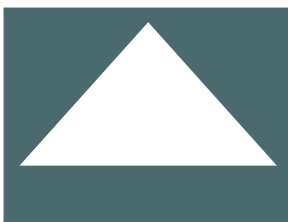
- Separates the District into two departments: (1) Facilities, Water Operations, and Engineering, and (2) Administration and External Affairs. Each department has a Director and Deputy Director to support succession planning best practices and manage the span of control among District leadership.



- Organizes Facilities, Water Systems, Water Reclamation, and Engineering into the Facilities, Water Operations, and Engineering department.
- Organizes Human Resources (HR), Finance, Information Systems, Customer Service, Resource Conservation, Public Affairs, and the Legislative Program into the Administrative Services and External Affairs department.

There are several options for how functions could report to a Deputy Director while maintaining an appropriate span of control. In the organizational chart for Model A, a dotted line extends from Deputy Directors to Managers, which demonstrates that this role could oversee any combination of Managers. The ultimate reporting decision should be made collaboratively between the Director and the Deputy, based on the experience and competencies of a future Deputy Director.

### ***Model B: Four Departments and AGM(s) (Preferred)***



**Flat Organizational Structure**

Model B represents a flatter organizational structure, characterized by few management layers with a wider span of authority. During reviews with LVMWD leadership and staff, this model was identified as the preferred option for the District.

This structure can lead to faster decisions as well as more direct input and control over operations. The flat line management technique offers a flexible and efficient environment for organizations. Flat organizations can be challenging for managers, as the number of direct reports is often greater. Flat organizations can also be more challenging to scale.

Model B was informed by the following observations:

- Interviewed and surveyed staff consistently expressed a desire for an Assistant General Manager (AGM). Adding an AGM would allow the General Manager (GM) to focus on higher-level strategic and communications needs. Of the peer districts assessed, 60% employ an AGM. In similarly sized districts, several peers had multiple AGM positions that oversee Operations, External Affairs and HR, or Administrative Services. For peers where there is a single AGM, this role typically oversees either Operations or External Affairs.
- Most peers between four and seven departments. Most peers structured Engineering as its own department or organized it with other technical services (e.g., Planning, Construction, Water Quality, CIPs, and Maintenance).

To address these conditions, Model B:

- Separates the District into four departments: (1) Facilities and Engineering, (2) Water Operations, (3) Administration, and (4) External Affairs. Each Department would have a Director. A four-department structure broadens the organizational hierarchy. This can offer more opportunities for operational exposure and employee growth.
- Organizes Facilities and Engineering into the Facilities and Engineering department.
- Organizes Construction, Water Systems, and Water Reclamation into the Water Operations department.
- Organizes Resource Conservation, Public Affairs and Communications, and the Legislative Program into the External Affairs department.



- Organizes Human Resources, Finance, Information Systems, and Customer Service into the Administration department.
- Adds an AGM to assist the GM with strategic oversight of District operations. An AGM could oversee day-to-day operations at the District as well as provide an active reporting structure for department Directors.

Appendix B shows an example of which functions could report to an AGM. The dotted line indicates that this AGM could oversee any combination of departments and that there could be two AGMs in the future. The ultimate reporting decision should be made collaboratively between the GM and a future AGM, based on experience and competencies.

### ***Model C: Maintain Structure***

A third option for the District is to maintain its current structure and adopt changes over time as District operations grow and Pure Water becomes operational.

### ***Model Selection***

To determine the target structure for the organization to move towards over the next decade, District management should convene meetings or workshops involving representatives from various stakeholder groups to review the models outlined in the assessment. These sessions should encourage active participation and discussion to ensure diverse perspectives are considered. The group should analyze the strengths and weaknesses of each model in relation to the District's goals, objectives, and operational needs. Discussions should include the feasibility, practicality, and potential outcomes of adopting each model. Additionally, through consensus-building and decision-making processes, stakeholders should identify the most suitable target structure for the District. This may involve synthesizing elements from different models or developing a custom approach tailored to the District's unique circumstances.

Once a consensus has been reached, LVMWD should document the rationale behind the chosen target structure and establish a clear plan for its implementation, including timelines, responsibilities, and milestones. Regular communication and feedback mechanisms should be established to ensure alignment and accountability throughout the implementation process.

On a regular basis, such as annually or biannually, the District should evaluate the changes that have been made and update its needs analysis. This helps ensure that the trajectory of the District's structure remains responsive to its operating environment. Assessing the impact of the changes on operational efficiency, employee satisfaction, customer/client experience, and overall organizational performance can significantly improve long-term implementation and change outcomes. Reviewing goals and objectives to assess whether the changes align with the District's strategic goals and objectives and determining if adjustments are needed can help the District make sure it stays aligned with the evolving needs of the organization and its stakeholders. Future analysis could evaluate data related to key performance indicators (KPIs) to measure the success of the implemented changes, comparing current performance metrics with baseline data to identify trends and areas for improvement.



## Division Structure

2.	<b>Observation</b>	Some divisions and services have been added or shifted, based on managerial interpersonal relationships or capacity, and are not always aligned to maximize collaboration, coordination, and service delivery.
	<b>Recommendations</b>	<p>A. Working collaboratively between directors and managers, develop a prioritized list of recommended division changes to optimize operational efficiencies.</p> <p>B. Division-level changes over time should follow the same implementation tactics and regular evaluation strategies described in Recommendation 1.</p>

The District is composed of three departments and 11 divisions. Those interviewed noted that some reporting lines were determined based on the person in the leadership position, rather than considering how divisions collaborate or functionally align. For example, divisions like Engineering and Customer Service rarely interact on a daily basis but are organized within the same department. These functions would be better aligned with the divisions they consistently work with. Overall, a structure that does not align similar functions can create challenges in efficient and effective collaboration, coordination, and service delivery.

When making organizational structure decisions, the District should focus on functional alignment across divisions and departments. Functional alignment refers to organizing teams, departments, and divisions so that groups with similar or interdependent goals, skills, and functions are grouped with each other. For example, when engineering and facilities divisions are aligned together, they can ensure that facilities are updated and maintained. In addition, staff may be cross-trained to support both groups (see [Training and Development](#)). This type of alignment is important because it can reduce silos, enhance communication, provide clearer career ladders, and increase overall efficiency and productivity. Additionally, this alignment helps avoid conflicts and promotes a shared understanding of the District's mission and vision.

### *Division Structure Analysis*

The following are division-level recommendations for staffing and structural changes to the District, organized by department. See Appendix B: Organizational Charts, provided separately, for related current and proposed organizational charts.

DIVISION	CURRENT STATE OBSERVATIONS	RECOMMENDATION
<b>ENGINEERING AND EXTERNAL AFFAIRS</b>		
<b>Legislative Program</b>	No Division-level structure observations.	No recommended Division-level updates.
<b>Public Affairs and Communications</b>	No Division-level structure observations.	No recommended Division-level updates.



DIVISION	CURRENT STATE OBSERVATIONS	RECOMMENDATION
<b>Resource Conservation</b>	No Division-level structure observations.	No recommended Division-level updates.
<b>Customer Service</b>	<ul style="list-style-type: none"> <li>Interviewed staff reported that the lack of position leveling for Customer Service Representatives (for example, Representative I, II, III) limits staff career growth potential.</li> <li>Of the peer districts with available customer service details, all combine customer service and metered/field services staff, typically under a Customer Services Supervisor. The District is currently aligned with this practice.</li> <li>The proposed model illustrates the shift of Customer Service to align with Administrative services (see Model A and Model B)</li> </ul>	<p><b>Option 1:</b></p> <ul style="list-style-type: none"> <li>Consider implementing position leveling for front office Customer Service (for example, Representative I, II, III) to encourage career growth and retention.</li> </ul> <p><b>Option 2:</b></p> <ul style="list-style-type: none"> <li>Implement position leveling in all three teams within the division. This includes renaming Senior or Lead positions to a level III.</li> <li>Transition Limited-Term Technicians to full-time.</li> <li>Promote and shift one Field Operations Technician II from Customer Operations to Customer Service Programs to provide level III support for this division.</li> <li>Up-level one Customer Service Representative I/II to III.</li> </ul>
<b>Engineering</b>	<ul style="list-style-type: none"> <li>Interviewed staff reported a need for a dedicated Administrative Assistant, as staff reported that there is not currently someone assigned to assist Engineering.</li> <li>Half of analyzed peer districts have an Administrative Assistant assigned to their Engineering division.</li> </ul>	<ul style="list-style-type: none"> <li>See Appendix B for a centralized Administrative Assistant structure that will provide support to each division, including Engineering.</li> <li>Per Board memo, reclassify Technical Services Support Specialist and Planning and New Development Technician positions to Engineering Technician I/II positions.</li> </ul>
<b>FACILITIES AND OPERATIONS</b>		
<b>Water Systems</b>	The Water Systems division is structured similarly to peers.	No recommended Division-level updates. Staffing level changes identified in <a href="#">Staffing Levels Analysis</a> .
<b>Water Reclamation</b>	<ul style="list-style-type: none"> <li>The Water Reclamation division is structured similarly to peers.</li> <li>Staff note that the Collections System Mechanic position may be better situated to report under Water Reclamation as the work and required certifications are aligned. If the role was to move, this team could still support the Facilities division for the District.</li> </ul>	<ul style="list-style-type: none"> <li>Potentially shift the Collections Systems Mechanic position from Facilities to Water Reclamation if Facilities does not need the support of this position.</li> <li>Staffing level changes identified in <a href="#">Staffing Levels Analysis</a>.</li> </ul>
<b>Facilities</b>	The roles and responsibilities of Construction employees may be different from peer to peer. Most peer districts house Construction under Engineering, while other peers group Facilities with Maintenance and Electrical. The District's	<ul style="list-style-type: none"> <li>See Models A and B in Appendix B for alternative organizational structures for the Construction team.</li> </ul>



DIVISION	CURRENT STATE OBSERVATIONS	RECOMMENDATION
	Construction team primarily works with water-related operations.	<ul style="list-style-type: none"> <li>Consider shifting the Collections Systems Mechanics to report under Water Reclamation.</li> </ul>
<b>FINANCE AND ADMINISTRATION</b>		
<b>Human Resources</b>	<ul style="list-style-type: none"> <li>Several staff reported discomfort with the perception that HR reports to Finance. This is addressed through a title change for the Director represented throughout all proposed organizational changes.</li> <li>Over time, the Administrative/Risk Management specialist role has changed from supporting the Director of the department to conducting more risk management-related work. This role also supports additional HR activities. The current reporting structure of this role to the Director is no longer necessary.</li> <li>Most peers structure Risk Management/Safety Supervisor outside of HR, either directly reporting to the Director of Administration or directly to the GM. Two out of the 10 peers have the Risk/Safety position report to HR.</li> </ul>	<ul style="list-style-type: none"> <li>Shift the Administrative Specialist – Risk Management role to under the Human Resources Manager.</li> <li>If the District were to move forward with an AGM model, and the Risk Management function were to grow, it could move risk management work under the AGM to reflect the centralized nature of that work.</li> </ul>
<b>Finance</b>	No Division-level structure observations.	<ul style="list-style-type: none"> <li>If the District would like to strategically pursue grants to support current and future initiatives, add a Grants Supervisor to the Finance team to act as a centralized resource for the District.</li> <li>If the District would like to centralize procurement roles and responsibilities, add a Senior Contract Specialist.</li> </ul>
<b>Information Systems</b>	<ul style="list-style-type: none"> <li>Several interviewees reported the Supervisory Control and Data Acquisition (SCADA) position may be a better fit under Operations. Based on our review, most peers structure the SCADA position under Operations rather than IT.</li> <li>Other staff and an external consultant who evaluated the organization's IT structure, reported SCADA may be a better fit under IT, but as a separate team within the division.</li> </ul>	<ul style="list-style-type: none"> <li>Implement the recommendations contained in the Information Systems Organizational Assessment related to the SCADA positions. No other recommended Division-level updates.</li> </ul>



## Staffing Levels Analysis

3.	Observation	The District has taken steps to evaluate its current workforce, including identifying additional budgeted positions to address staffing shortages in some divisions, but has not yet compared data to industry benchmarks or evaluated workloads to determine whether employee perceptions of understaffing are related to a lack of budgeted roles or challenges recruiting.
	Recommendation	On an annual basis, work across the District to develop a prioritized list of staffing needs to address both high-impact needs and long-standing vacancies to promote operational continuity, appropriate workloads, and adequate staffing for new initiatives, such as the Pure Water Project.

The following is an analysis of each division’s staffing levels that provides a summary of the following:

- **Results from the employee survey.** This information can provide useful insight into staff perceptions of over- or understaffing. Combined with the other information in the analysis, this can help the District identify the root cause of potential workload issues and appropriate remediation efforts.
- **New roles that have been approved by the District’s Board.** These are roles that are already approved as additions.
- **The division’s vacancy rate.** The vacancy rate captures the ratio of vacant roles to budgeted positions. This data can help the District determine whether additional budgeted roles are needed, or whether more effort should be made to improve recruitment for open roles.
- **Staffing observations.** This information captures additional roles that are commonly found in similarly situated agencies and other staffing gaps identified by District staff.
- **Industry benchmark data.** Because there is a high degree of variability in the services provided by a division across similar entities, reliable industry benchmark data is not available for all divisions. Where divisions are commonly aligned, industry benchmark data is provided. Where industry benchmarks are not provided, data in the other areas of the table will provide the District with a robust understanding of its staffing levels.
- **Peer Staffing Analysis:** Ten peer districts were analyzed for this assessment. These districts were selected based on similar operating budget size, staff size, water operation services, and location in California. Though these peers were selected because they are similar to LVMWD, all peer districts have different organizational structures and no other selected peer is currently building a pure water facility. Notable differences in the staffing analysis are indicated as applicable. See Appendix D for full Peer Benchmarking results.

A component of the peer staffing analysis was informed by a division’s FTE ratio, which is calculated by dividing the total staff in the organization by the total staff of the specific department. Data for the analysis includes the LVMWD ratio, the peer average, and data from the American Water Works Association (AWWA) Utility Benchmarking performance management for Water and Wastewater results from 2022.<sup>2</sup> This report summarizes performance results for

<sup>2</sup> <https://www.awwa.org/Resources-Tools/Programs/Benchmarking>



participating utilities across the United States providing potable water, wastewater, and/or stormwater services for fiscal year 2021.

A staffing level analysis for each division is below.

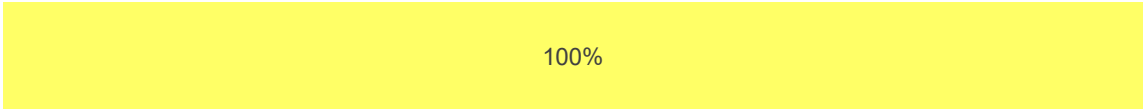
Legislative Program Employee Survey Rating	
<p>100%</p>	
<ul style="list-style-type: none"> <li><span style="color: red;">■</span> Very understaffed: We consistently do not have enough staff to get the work done.</li> <li><span style="color: orange;">■</span> Somewhat understaffed: We generally do not have enough staff to get the work done.</li> <li><span style="color: yellow;">■</span> Adequately staffed: We have enough staff to get the work done.</li> <li><span style="color: lightgreen;">■</span> Somewhat overstaffed: We generally have more than enough staff to get the work done.</li> <li><span style="color: green;">■</span> Very overstaffed: We consistently have more than enough staff to get the work done, and many staff do not have enough work to do.</li> </ul>	
<b>New Approved Roles</b>	N/A
<b>Vacancies</b>	None
<b>Staffing Observations</b>	None
<b>Industry Benchmark Data</b>	Not available
<b>Peer Staffing Analysis</b>	Not available
<b>Recommendations</b>	No recommended updates.

Public Affairs and Communications Employee Survey Rating	
Not available, no one from Public Affairs responded to the survey.	
<b>New Approved Roles</b>	N/A
<b>Vacancies</b>	None
<b>Staffing Observations</b>	Through interviews, staff indicated that there was sufficient staff to execute the District's current work. Additional staff may be needed to support an expanded digital presence and community outreach initiatives; however, this work could also be supported by outsourced resources.
<b>Industry Benchmark Data</b>	Not available
<b>Peer Staffing Analysis</b>	LVMWD staffing levels generally align with peers; both LVMWD and peers are slightly above the AWWA median.  <b>FTE Ratio – Public Relations Staff to Total Staff</b>





Public Affairs and Communications Employee Survey Rating	
	LVMWD: 2.50% Peer Average: 2.26% AWWA Median: 0.90%
<b>Recommendations</b>	No recommended updates.

Resource Conservation Employee Survey Rating	
 <p>100%</p>	
<ul style="list-style-type: none"> <li>■ Very understaffed: We consistently do not have enough staff to get the work done.</li> <li>■ Somewhat understaffed: We generally do not have enough staff to get the work done.</li> <li>■ Adequately staffed: We have enough staff to get the work done.</li> <li>■ Somewhat overstaffed: We generally have more than enough staff to get the work done.</li> <li>■ Very overstaffed: We consistently have more than enough staff to get the work done, and many staff do not have enough work to do.</li> </ul>	
<b>New Approved Roles</b>	N/A
<b>Vacancies</b>	None
<b>Staffing Observations</b>	Upcoming regulatory changes contained in the <i>Make Conservation a California Way of Life</i> legislation may increase the burden on this team if passed.
<b>Industry Benchmark Data</b>	Not available
<b>Peer Staffing Analysis</b>	Resource Conservation positions are not common in peer districts. One peer city, Vallecitos, has a similar position filled by one FTE around conservation outreach and education. Another peer, Moulton Niguel outsources conservation outreach services.
<b>Recommendations</b>	No recommended updates.



Customer Service Employee Survey Rating	
<ul style="list-style-type: none"> <li>■ Very understaffed: We consistently do not have enough staff to get the work done.</li> <li>■ Somewhat understaffed: We generally do not have enough staff to get the work done.</li> <li>■ Adequately staffed: We have enough staff to get the work done.</li> <li>■ Somewhat overstaffed: We generally have more than enough staff to get the work done.</li> <li>■ Very overstaffed: We consistently have more than enough staff to get the work done, and many staff do not have enough work to do.</li> </ul>	
<b>New Approved Roles</b>	N/A
<b>Vacancies</b>	Two FTE vacancies; and two limited-term vacancies
<b>Staffing Observations</b>	None
<b>Industry Benchmark Data</b>	Customer Service staff is typically evaluated on the Customer Service cost per account. Typical services provided to customers include activating accounts, bill preparation and delivery, payment processing, account collections, and complaint management. Data for this analysis was not provided by peer districts
<b>Peer Staffing Analysis</b>	<p>Each Customer Service staff at LVMWD serves approximately 5,000 individuals in the community, while other district's Customer Service staff serve a greater number of individuals in the community.</p> <p><b>Population / Community Served to Customer Service Staff</b></p> <p>LVMWD: 5,000 Peer Average: 23,700 AWWA Median: N/A</p> <p>LVMWD has a higher ratio of Customer Service staff, but Customer Service staffing may differ from peer districts due to roles and responsibilities and the number of services provided to customers. At LVMWD, Customer Service staff handle billing, while these responsibilities may be handled by Finance in other districts.</p> <p><b>FTE Ratio – Customer Service Staff to Total Staff</b></p> <p>LVMWD: 12.50% Peer Average: 10.48% AWWA Median: 8.30%</p>
<b>Recommendations</b>	<p>There are two staffing-level options to consider. In Option 1 (page 12 of Appendix B), the recommendation is to update the current Customer Service Representative roles to Customer Service Representative I/II roles.</p> <p>Option 2 (page 13 of Appendix B) includes:</p>







Water Systems Employee Survey Rating	
	significant efforts to cross-train employees in advance of planned retirements.
<b>Industry Benchmark Data</b>	Not available
<b>Peer Staffing Analysis</b>	<p>LVMWD has proportionately less staff in Water Systems than peer districts. In each of these metrics, the variance in LVMWD to peer districts may be different based on how Water Systems is organizationally structured.</p> <p><b>FTE Ratio – Water Systems Staff to Total Staff</b></p> <p>LVMWD: 12.50%</p> <p>Peer Average: 18.88%</p> <p>AWWA Median for Water Systems: 9.90%</p> <p>AWWA Median for water transmission and distribution: 30.10%</p> <p>LVMWD Water Systems staff process substantially more water per water system staff than peer districts.</p> <p><b>Millions of gallons per day (MGD) of water produced per Water Systems Staff</b></p> <p>LVMWD: 3.19</p> <p>Peer Average: 0.35</p> <p>AWWA Median: N/A</p> <p>LVMWD has a higher ratio of miles of pipe per Water Systems staff.</p> <p><b>Miles of pipe managed per Water Systems Staff</b></p> <p>LVMWD: 74</p> <p>Peer Average: 57</p> <p>AWWA Median: N/A</p>
<b>Recommendation</b>	<ul style="list-style-type: none"> <li>● Monitor deferred projects and increase staffing or contracted services if deferred projects consistently increase.</li> <li>● Continue to incentivize and support staff certifications.</li> <li>● If the valve maintenance function remains with Water Systems, consider adding another Operator I/II position. If valve maintenance moves to Construction, evaluate whether additional resources are needed in that Division.</li> </ul>



Water Reclamation Employee Survey Rating	
<ul style="list-style-type: none"> <li>■ Very understaffed: We consistently do not have enough staff to get the work done.</li> <li>■ Somewhat understaffed: We generally do not have enough staff to get the work done.</li> <li>■ Adequately staffed: We have enough staff to get the work done.</li> <li>■ Somewhat overstaffed: We generally have more than enough staff to get the work done.</li> <li>■ Very overstaffed: We consistently have more than enough staff to get the work done, and many staff do not have enough work to do.</li> </ul>	
<b>New Approved Roles</b>	N/A
<b>Vacancies</b>	None
<b>Staffing Observations</b>	<p><b>Plant Team</b></p> <ul style="list-style-type: none"> <li>● The Chief Water Reclamation Plant Operator has a high workload, particularly with the upcoming operationalization of the Pure Water Plant.</li> <li>● The Chief Water Reclamation Plant Operator is the only Grade 5 certified staff at the District. This certification is required to run water treatment plants; this creates a single point of failure if this position is unexpectedly vacant.</li> <li>● There are only three FTEs who share the standby rotation. Staff reported this is a heavy burden for those employees. The Facilities and Operations Department, as a whole, logged 9,390 standby hours in 2023, a slight decrease from 2022 (9,758 hours) and 2021 (8,555 hours).</li> </ul> <p><b>Compost Team</b></p> <ul style="list-style-type: none"> <li>● Staff reported this team lacks coverage when staff are out, resulting in reliance on overtime to complete work. The Facilities and Operations department logged 7,214 overtime hours in 2023.</li> </ul> <p><b>Water Quality Team</b></p> <ul style="list-style-type: none"> <li>● Staff reported that this team doesn't have a lead position under the supervisor to help manage workloads and perform quality assurance.</li> </ul>
<b>Industry Benchmark Data</b>	Not available
<b>Peer Staffing Analysis</b>	<p>LVMWD has proportionately less staff in Water Reclamation than in peer districts. This difference may be different based on how other districts structure Water Reclamation.</p> <p><b>FTE Ratio – Water Reclamation and Water Treatment Staff to Total Staff</b></p> <p>LVMWD: 10.00%</p> <p>Peer Average: 17.40%</p> <p>AWWA Median: 18.10%</p> <p>LVMWD Wastewater staff process more wastewater than the peer districts.</p>



Water Reclamation Employee Survey Rating	
	<p><b>MGD of wastewater processed per wastewater FTE</b></p> <p>LVMWD: 0.73</p> <p>Peer Average: 0.51</p> <p>AWWA Median: N/A</p>
<b>Recommendation</b>	<ul style="list-style-type: none"> <li>• <i>Plant:</i> Add a Senior Water Reclamation Plant Operator to the Water Reclamation team to support succession planning for the Chief Water Reclamation Plant Operator and to balance that position's workload.</li> <li>• <i>Compost:</i> Add a Senior Plant Operator position to the Compost team to provide overlapping coverage for time spent out of office.</li> <li>• <i>Water Quality:</i> Add a Lab Lead in Water Quality in anticipation of increased workloads as the Pure Water Facility is operationalized and testing requirements expand. As testing requirements from the state evolve, consider whether the District would be better served by adding temporary and/or contract lab staff for short-term needs. This tactic can help keep initiatives moving forward but does not commit the district to ongoing staffing costs.</li> </ul>

Facilities Employee Survey Rating	
	<ul style="list-style-type: none"> <li>■ Very understaffed: We consistently do not have enough staff to get the work done.</li> <li>■ Somewhat understaffed: We generally do not have enough staff to get the work done.</li> <li>■ Adequately staffed: We have enough staff to get the work done.</li> <li>■ Somewhat overstaffed: We generally have more than enough staff to get the work done.</li> <li>■ Very overstaffed: We consistently have more than enough staff to get the work done, and many staff do not have enough work to do.</li> </ul>
<b>New Approved Roles</b>	N/A
<b>Vacancies</b>	Three vacancies
<b>Staffing Observations</b>	<ul style="list-style-type: none"> <li>• Interviewed staff indicated that the Maintenance Division is somewhat understaffed, in part due to the difficulty of attracting workers to fill vacancies at the current pay rate. As a result, staff reported Westlake Treatment Plant outsources maintenance workers at the plant because internal maintenance workers often do not have the capacity to support Westlake.</li> <li>• Many interviewees reported that the Collections Systems Mechanic II, currently under Facilities Maintenance, may be a better fit under Water Reclamation as the work and required certifications are aligned. This role can still support the Mechanic team when needed and the position performs similar roles and responsibilities as District Mechanics.</li> </ul>



<b>Facilities Employee Survey Rating</b>	
	<ul style="list-style-type: none"><li>• Staff report the Construction team tends to work reactively and, due to understaffing, relies on the Toro Enterprises contract for emergencies 18–20 times per year, as the team can't easily handle two leaks at a time. Construction staff estimate that the team would benefit from two additional positions.</li><li>• The Facilities and Operations department as a whole logged 7,214 overtime hours in 2023.</li></ul>
<b>Industry Benchmark Data</b>	Facilities staffing ratios are typically calculated by comparing the number of maintenance or custodial staff to square feet under maintenance. Factors that influence the size of the facilities team include the total number of buildings, the age of infrastructure, and the range of services managed. While these factors are highly variable, the APPA generally recommends a ratio of at least one maintenance role per 67,400 square feet, one custodial role per 16,700 square feet, and one groundskeeper role per 2.5 acres of managed land (or 25 acres of open land). <sup>3</sup>
<b>Peer Staffing Analysis</b>	LVMWD has proportionately less staff in Facilities than peer districts. This difference may be due to the number and size of Facilities in peer districts.  <b>FTE Ratio – Facilities Staff to Total Staff</b>  LVMWD: 14.17% Peer Average: 22.44% AWWA Median: 2.20%
<b>Recommendation</b>	<ul style="list-style-type: none"><li>• Add the following positions to address understaffing:<ul style="list-style-type: none"><li>○ One additional Maintenance Mechanic I/II,</li><li>○ One additional Collection Systems Mechanic I/II,</li><li>○ One additional Senior Collection Systems Mechanic.</li><li>○ Two FTE positions to the Construction team.</li></ul></li><li>• For time-limited construction needs, such as the construction of the Pure Water facility, continue to weigh the benefits of working with contractors to balance workloads. However, once the Pure Water facility begins requiring preventative and ongoing maintenance, the District will need to add additional Construction staff to avoid project delays, overtime costs, and deferred maintenance. See <u>Appendix A</u>.</li></ul>

<sup>3</sup> [https://www.wku.edu/facilities/appa\\_standards.pdf](https://www.wku.edu/facilities/appa_standards.pdf)





### Human Resources Employee Survey Rating



- Very understaffed: We consistently do not have enough staff to get the work done.
- Somewhat understaffed: We generally do not have enough staff to get the work done.
- Adequately staffed: We have enough staff to get the work done.
- Somewhat overstaffed: We generally have more than enough staff to get the work done.
- Very overstaffed: We consistently have more than enough staff to get the work done, and many staff do not have enough work to do.

<b>New Approved Roles</b>	N/A
<b>Vacancies</b>	None
<b>Staffing Observations</b>	None
<b>Industry Benchmark Data</b>	For organizations with up to 250 FTEs, the industry-standard staffing ratio is 3.4 HR FTE per 100 FTEs <sup>4</sup> . At 116 FTEs and three dedicated HR FTEs, the District is slightly understaffed in comparison to this ratio. Adding one HR FTE would align the District with this standard.
<b>Peer Staffing Analysis</b>	LVMWD HR staff support less staff than most other peer districts. <b>FTE Ratio – Total Staff to HR Staff</b> LVMWD: 40 Peer Average: 63 AWWA Median: N/A
<b>Recommendation</b>	<ul style="list-style-type: none"> <li>● Add one HR FTE to align the District with industry standards.</li> <li>● As staffing levels across the district increase over time, continually evaluate the ratio of HR staff to total district staff to maintain alignment of with industry-standard HR staffing ratios.</li> <li>● For short-term initiatives, such as recruitment sprints, succession planning, or other work, the District can consider engaging outside resources to support HR. This tactic can help keep initiatives moving forward but does not commit the district to ongoing staffing costs.</li> <li>● During this assessment, the Administrative Specialist, Risk Management moved from a Department-wide role in Finance and Administration to the Human Resources Division.</li> </ul>

<sup>4</sup> <https://www.aihr.com/blog/hr-to-employee-ratio/#:~:text=Organizations%20with%20fewer%20than%20250,have%20a%20fraction%20of%20this.>



## Finance Employee Survey Rating



- Very understaffed: We consistently do not have enough staff to get the work done.
- Somewhat understaffed: We generally do not have enough staff to get the work done.
- Adequately staffed: We have enough staff to get the work done.
- Somewhat overstaffed: We generally have more than enough staff to get the work done.
- Very overstaffed: We consistently have more than enough staff to get the work done, and many staff do not have enough work to do.

<b>New Approved Roles</b>	N/A
<b>Vacancies</b>	One vacancy
<b>Staffing Observations</b>	<ul style="list-style-type: none"> <li>● Grant management is decentralized across the District, which can limit the volume of overall grants the District can pursue and manage. Decentralized grant management also puts the District at higher risk of grant noncompliance. As the District grows, grants can be strategically used to support current and future initiatives. A dedicated Grants Manager position to help the organization apply for and manage grants would help support this work. Grant Manager positions are typically a self-support role because they help bring grant dollars into the organization. No analyzed peer districts have a Grants Manager position, although these responsibilities may be overseen by an individual with a different title, such as a Contract Administrator, Accountant, or Program Manager.</li> <li>● Accounts Payable staff reported they have a hard time keeping up with invoices due to challenges with getting complete and accurate data from other divisions.</li> <li>● Procurement processes are also decentralized. Several staff reported the desire to centralize contracting and procurement to help manage RFPs, contracting, and buying. If the organization decides to centralize procurement, the Division would need a Contract Manager and additional staff to handle the increased workload.</li> </ul>
<b>Industry Benchmark Data</b>	Finance and Accounting departments are typically structured and sized based on the number of people served (e.g., vendors, employees, community members), the revenue of the organization, and the variety of finance and accounting tasks or responsibilities. Staffing size can vary depending on the sophistication of the systems environment, staff experience, and areas of oversight within the department. This can make Finance staff ratios difficult to effectively benchmark. There are select productivity metrics that can be used to create internal benchmarks that could be useful when evaluating workloads and staffing requirements. These could include invoices processed per employee per month, time to process month-end close, or total grant funds under management.
<b>Peer Staffing Analysis</b>	LVMWD is aligned with the proportion of finance staff in peer districts.



Finance Employee Survey Rating	
	<p><b>FTE Ratio – Finance Staff to Total Staff</b></p> <p>LVMWD: 7.50%</p> <p>Peer Average: 7.33%</p> <p>AWWA Median: 3.60%</p> <p>LVMWD Finance staff managed an average of \$7,300,000 per Finance staff, which is less than the peer average of \$9,600,000.</p> <p><b>2022 Expenditures to Finance Staff</b></p> <p>LVMWD: \$7,300,000</p> <p>Peer Average: \$9,600,000</p> <p>AWWA Median: N/A</p>
<b>Recommendation</b>	<ul style="list-style-type: none"> <li>• If the District would like to strategically pursue grants to support current and future initiatives, add a Grants Supervisor to the Finance team to act as a centralized resource for the District.</li> <li>• If the District would like to centralize procurement roles and responsibilities, add a Senior Contract Specialist.</li> </ul>

Information Systems Employee Survey Rating	
	<p>75%                      25%</p> <ul style="list-style-type: none"> <li>■ Very understaffed: We consistently do not have enough staff to get the work done.</li> <li>■ Somewhat understaffed: We generally do not have enough staff to get the work done.</li> <li>■ Adequately staffed: We have enough staff to get the work done.</li> <li>■ Somewhat overstaffed: We generally have more than enough staff to get the work done.</li> <li>■ Very overstaffed: We consistently have more than enough staff to get the work done, and many staff do not have enough work to do.</li> </ul>
<b>New Approved Roles</b>	LVMWD management is prioritizing SCADA Supervisor and Jr. SCADA Analyst positions for Board approval.
<b>Vacancies</b>	Two vacancies
<b>Staffing Observations</b>	<ul style="list-style-type: none"> <li>• The SCADA Analyst position is currently vacant, and the work is contracted out. The District has identified an urgent need for a SCADA analyst, specifically ahead of the Pure Water facility completion.</li> <li>• The network and security Technician role is also vacant.</li> <li>• Interviewed Operations staff reported the occasional need for SCADA assistance after business hours, which is difficult with outsourced SCADA technicians. When the SCADA position is filled, the District should consider incentives for how this position can best support after-hours needs.</li> </ul>



Information Systems Employee Survey Rating	
	<ul style="list-style-type: none"> <li>IT consultants recommend a total of three SCADA FTEs with the number of facilities, upcoming major projects, and on-call needs of the organization.</li> </ul>
<b>Industry Benchmark Data</b>	IT staffing ratios are typically calculated by comparing the number of front-line IT staff to the overall number of employees they support. For organizations with a complex systems environment, a common ratio is one IT role to 45 FTE. <sup>5</sup> The actual size of the IT division will depend on the complexity of LVMWD’s IT infrastructure, range of technology services provided, and level of IT support required.
<b>Peer Staffing Analysis</b>	<p>Proportional IT staffing at LVMWD is slightly higher than peers and the AWWA Median. This may be due to where the SCADA position is organized, since most peers staff SCADA in operations rather than in IT.</p> <p><b>FTE Ratio – IT Staff to Total Staff</b></p> <p>LVMWD: 5.86%</p> <p>Peer Average: 4.85%</p> <p>AWWA Median: 3.40%</p>
<b>Recommendation</b>	<ul style="list-style-type: none"> <li>The ultimate staffing recommendations should be considered alongside the final Information Systems Organizational Assessment. The recommendations here represent known high-priority roles that are unlikely to change with the final ITS Assessment.</li> <li>It’s recommended to create a SCADA Supervisor position to supervise the SCADA Analyst.</li> <li>Recruit an additional Jr. SCADA analyst to support operational continuity and expansion</li> </ul>

### ***Administrative Assistants***

Administrative Assistants have differing roles and responsibilities based on their location within the organizational structure and the needs of the director, department, or division. While all department Directors have an Administrative Assistant, in some instances, divisions also have a dedicated Administrative Assistant. In several instances, the roles and responsibilities of Administrative Assistants have evolved beyond the duties typical of the role, such as contracting support.

Because of this decentralization, it’s challenging for the District to provide sufficient backup, cross-train employees, and understand workloads. The District should explore options to standardize how Administrative Assistants are deployed, including potential updates to job descriptions, reclassifications, reporting structures, and training for management on District standards and expectations for this role. The District could also consider updating Administrative Assistants’ titles to reflect how the function of this role has evolved.

### ***Overtime and Standby***

Standby and overtime hours have fluctuated in recent years, rising between FY21 and FY22 and declining between FY22 and FY23, as shown in the following tables. The District’s tracking of standby

<sup>5</sup> Robert Half. "How Many Help Desk Tier 1 Personnel Do You Need?" Robert Half Blog. Accessed June 24, 2023. URL: <https://www.roberthalf.com/blog/management-tips/how-many-help-desk-tier-1-personnel-do-you-need>.



and overtime hours likely does not fully capture actual hours, because managers or supervisors who are not eligible for overtime and standby pay often step in to cover those functions when staffing is limited and roles are vacant. The total overtime hours for the District in FY23 (10,227 hours) represent 4.9 additional FTE at 2,080 per year per FTE.

#### OVERTIME HOURS BY DEPARTMENT FY21-FY23

DEPARTMENT	FY21	FY22	FY23	TOTAL
Engineering and External Affairs	3,222	6,209	2,808	12,238
Finance and Administration	430	361	205	995
Facilities and Operations	8,555	9,759	7,214	25,528
<b>TOTAL</b>	<b>12,206</b>	<b>16,329</b>	<b>10,227</b>	<b>38,762</b>

#### OVERTIME PAY BY DEPARTMENT FY21-23

DEPARTMENT	FY21	FY22	FY23	TOTAL
Engineering and External Affairs	\$178,990	\$359,465	\$177,677	\$716,132
Finance and Administration	\$25,776	\$22,075	\$13,630	\$61,481
Facilities and Operations	\$584,407	\$662,300	\$502,562	\$1,749,268
<b>TOTAL</b>	<b>\$789,173</b>	<b>\$1,043,840</b>	<b>\$693,869</b>	<b>\$2,526,882</b>

#### STANDBY HOURS BY DEPARTMENT FY21-FY23

DEPARTMENT	FY21	FY22	FY23	TOTAL
Engineering and External Affairs	2,153	3,368	2,131	7,652
Facilities and Operations	12,389	13,470	9,390	35,249
<b>TOTAL</b>	<b>14,452</b>	<b>16,838</b>	<b>11,521</b>	<b>42,901</b>

#### STANDBY PAY BY DEPARTMENT FY21-23

DEPARTMENT	FY21	FY22	FY23	TOTAL
Engineering and External Affairs	\$10,765	\$16,840	\$10,655	\$38,260



DEPARTMENT	FY21	FY22	FY23	TOTAL
Facilities and Operations	\$61,943	\$67,351	\$46,951	\$176,244
<b>TOTAL</b>	<b>\$72,708</b>	<b>\$84,191</b>	<b>\$57,606</b>	<b>\$214,504</b>

The District should continue monitoring overtime and standby levels to identify potential areas of concern and take proactive measures to address them before they become larger issues. Proactive measures may include contracting out work or hiring additional personnel.

## PURE WATER STAFFING NEEDS

Staffing estimates for the Pure Water Project are provided in the following table. Staffing for the Pure Water project will depend on forthcoming decisions, including:

- The operating cycle of the Pure Water plant (year-round, seasonal with reduced operations off-season, or seasonal with full shutdown off-season)
- Potential changes to the operating cycle of the Westlake Filter Plant
- Feasibility of integrating staffing between Pure Water and Westlake (based on operating cycles)
- Planned advancements to the Pure Water Plant’s technology environment

It is important to keep in mind that the additional FTE estimate in the following table does not necessarily indicate that new personnel will need to be added. Once the District resolves the unknowns in the list above and has a clear idea of Pure Water’s staffing needs, it can develop a plan to achieve the necessary staffing levels through a mix of internal and external recruitments and up-leveling existing staff. For example, the District could hire new staff at lower levels who can be trained over several years to fill future needs and encourage existing staff to develop the certifications needed to step into these roles. A suggested implementation plan for these roles is included in [Appendix A](#).

DIVISION	ADDITIONAL FTE ESTIMATE	PURE WATER STAFFING NEEDS ASSESSMENT
<b>Engineering and External Affairs</b>		
Legislative Program	0	No additional staffing needs identified at this time
Public Affairs and Communications	0–1	Pure Water will continue to solidify LVMWD’s role as an industry leader, which may increase the public communication burden on this team.
Resource Conservation	0	No additional staffing needs identified at this time
Customer Service	1	Pure Water news releases cause an increase in customer questions. Although Customer Service can hire temporary staff when high volumes are predictable (for example, four temporary staff were brought in during the recent drought, a relatively more



DIVISION	ADDITIONAL FTE ESTIMATE	PURE WATER STAFFING NEEDS ASSESSMENT
		<p>time-limited situation), the need for Pure Water customer service-related activities may be consistent and large enough that it will be more cost-effective to hire additional full-time staff.</p> <p>Some Field staff have been volunteering to train on Pure Water as a promotional opportunity, so Customer Service positions may become vacant if individuals transfer to the facility full-time. While this would not increase the total amount of needed FTE, the possibility of increased turnover is worth keeping in mind.</p>
Engineering	3–4	<p>To continue work on other essential projects and staff Pure Water, Engineering leadership estimates they will need:</p> <ul style="list-style-type: none"> <li>● One additional Inspector</li> <li>● At least one additional Engineer</li> <li>● One Junior Engineer/Intern</li> </ul>
<b>TOTAL</b>	<b>4–6</b>	
<b>Facilities and Operations</b>		
Water Systems	3–5	<p>If the Pure Water plant operates year-round, staff will be needed to run this plant full-time. Staff reported it typically takes five staff to run a plant but if there is downtime between the plants or Pure Water is run seasonally, some staff could cross over to support both plants. Certified standby staff will also be needed to support the Pure Water plant.</p>
Water Reclamation	1–3	<p>If the Pure Water plant has a lab onsite, additional staffing, including a supervisory position and Lab Technician(s), will be needed to run the lab and conduct the additional testing requirements for Pure Water. If the Pure Water plant does not have a lab onsite, additional Lab Technicians will be needed to manage the increase in testing requirements.</p>
Maintenance	0–2	<p>Maintenance management estimates the team will need additional staff with expertise in the filtration and treatment used at the Pure Water plant. Maintenance staffing ratios are typically based on the square footage of facilities. This could be used to refine this estimate.</p>
Electrical	0–2	<p>If the Pure Water plant runs year-round, additional staff may be needed to manage the increase in electrical maintenance at each facility. If it runs seasonally, staff may rotate between facilities and additional staffing may not be necessary.</p>
Construction	2	<p>In the first few years of Pure Water plant operations, Construction staffing will not need to increase. However, as pipe maintenance needs increase at the plant, additional Mechanics and Construction staff will be needed to handle the increase in aging pipes and infrastructure.</p>



DIVISION	ADDITIONAL FTE ESTIMATE	PURE WATER STAFFING NEEDS ASSESSMENT
<b>TOTAL</b>	<b>6–15</b>	
<b>Finance and Administration</b>		
Human Resources	0–1	Additional staff may be needed to handle increases in hiring and retaining staff.
Finance	Potentially 2	Additional staff may be needed to handle the increased volume of transactions and purchases in Accounting (1) and Purchasing (1). Staff noted that LVMWD’s debt for the Pure Water project has strict reporting requirements, and there is not currently anyone on staff with the relevant reporting expertise.
Information Systems	Potentially 2	IT staff estimate that additional staffing may be needed to support increased system complexity and cyber security threats resulting from an additional plant. Staff shared that additional SCADA support will likely be needed with expanded operations of any kind.
<b>TOTAL</b>	<b>4–5</b>	
<b>GRAND TOTAL</b>	<b>14–26</b>	

## MANAGEMENT CONSIDERATIONS

Observations and recommendations in this section identify opportunities for LVMWD to support ongoing organizational development.

### Prioritization Framework

<b>4. Observation</b>	As part of its annual budget cycle, the District conducts strategic planning to identify major capital projects to undertake in the coming year. The process is consensus-driven and does not incorporate a process by which to prioritize initiatives, which contributes to a reactive operating environment.
<b>Recommendation</b>	LVMWD leadership should develop a prioritization framework to ensure essential operations and new project initiatives are resourced appropriately.

Many staff relayed a sense of pride that LVMWD is considered an industry leader, but that the drive to maintain this standing can sometimes compete with the District’s core value—to serve customers. Staff shared the perception that while other nearby agencies are focused on water provision, LVMWD’s multiple initiatives can be overwhelming and distracting. With the District’s limited resources spread thin, some essential operating basics are not consistently prioritized, including:

- **Aging Infrastructure:** There is not a clear approach to comprehensively and proactively track and maintain the District’s aging infrastructure. Board members reported that the replacement





budget is fully funded, but staff shared the perception that maintenance and replacement for aging infrastructure is generally deprioritized.

- **Preventative Maintenance:** Staff report that staffing is not sufficient to conduct preventative maintenance, resulting in significant infrastructure issues and deferred projects. When extreme infrastructure issues arise, the District often relies on a contractor to address them. This is a particular issue in the Water Systems team. Contractors can be a great resource when staff lack capacity or expertise but can also increase expenses and delay turnaround times.
- **Regulatory Compliance:** The District is required to comply with state regulations for valve flushing and maintenance, but staff report that these activities are not currently occurring due to other priorities.

The District should develop an initiative prioritization framework to help ensure that tasks essential to operations are funded and staffed prior to the introduction of new initiatives and projects. A prioritization framework is a structured approach to evaluating and ranking potential initiatives or projects based on their strategic alignment, feasibility, potential impact, and available resources. Such a framework can help to objectively evaluate possible initiatives and projects and help organizations allocate their resources effectively. Key elements of an initiative prioritization framework include criteria (for example, cost, timeline, and staff hours required), a scoring system that assigns a numerical value and weight to each criterion, and a formal evaluation and decision-making process.

Such a framework would help the District understand its relative capacity for taking on new initiatives and assess a potential initiative's impact on workloads, the resources required to undertake the initiative, and the initiative's alignment with the District's goals and mission. The District should only undertake new initiatives after understanding the impact on staff and either providing the necessary resources or deprioritizing other initiatives as needed to maintain reasonable staff workloads.

Communication and collaboration are essential for a prioritization framework to be a success. Departments will need to communicate clearly with District leadership about what resources are available for potential projects.



## Recruitment and Retention

5.	Observation	Challenges with recruiting and retaining employees have contributed to high workloads and the potential for operational disruption.
	Recommendations	<p>A. Review the results of the in-progress compensation study and develop an action plan to address any recommended changes to compensation.</p> <p>B. Continue to conduct regular salary studies to ensure the District is an employer of choice in an increasingly competitive market.</p> <p>C. Consider implementing position grading, as recommended in <a href="#">Staffing Levels Analysis</a>, to support employee growth and retention.</p> <p>D. Pursue strategies identified in the Annual Employee Survey to reinforce employee engagement in the workplace culture.</p>

Utility districts nationally are experiencing extreme competition to recruit and retain qualified individuals. Combined with an aging workforce and subsequent retirements, the overall recruitment and retention environment facing LVMWD is extremely challenging. Some interviewed and surveyed staff identified recruitment and retention as a challenge within the organization. Specifically, LVMWD is experiencing issues in the following areas:

- **Availability of Qualified Candidates:** Many interviewed staff shared that a key recruiting challenge is the limited availability of qualified candidates within the region.
- **Compensation:** Many interviewed employees noted that compensation is a critical factor that negatively impacts employee recruitment. Staff perceive salary levels to be less competitive than they once were and believe that employees often leave for similar better-paid opportunities with other agencies or private employers. Although the most recent total compensation study was conducted in 2018, a refreshed study is in progress at the time of this report. In a highly competitive environment, it is important for the District to regularly review and update its total rewards to minimize the risk of losing key staff and qualified candidates. This is particularly important for departments like Water Operations that require staff with high-level certifications that are often highly sought after (see [Succession Planning](#)).
- **Position Grading:** Staff also reported that the lack of position grading on some teams contributes to challenges with employee growth and retention. Some positions in the organization do not offer step levels, particularly in Engineering, Water Systems, Customer Service, and the Front Office. This means that employees can easily experience or perceive that advancement opportunities are only available if they move to another agency. The recommendations contained in the previous section include implementing position grading in several divisions to address this.

In addition, although about 90% of respondents to the 2023 Annual Employee Survey reported that they felt very (21%), somewhat (30%), or generally engaged (40%), survey respondents also responded positively to proposed strategies to increase engagement, including more communication from supervisors/managers (38%), team building activities (62%), employee interest/activity groups (42%), and employee recognition (33%).

To support strong recruitment and retention, the District should:



- Review the results of the in-progress compensation study and develop an action plan to address any recommended changes to compensation.
- Continue to conduct regular salary studies to ensure the District is an employer of choice in an increasingly competitive market.
- Consider implementing position grading as recommended in [Staffing Levels Analysis](#) to support employee growth and retention.
- Pursue strategies identified in the Annual Employee Survey to reinforce employee engagement in the workplace culture.

## Succession Planning

<b>6.</b>	<b>Observation</b>	<b>LVMWD has many positions (46% of FTE) eligible to retire in the next five years, placing it at increased risk of institutional knowledge loss and potentially contributing to increased workloads when combined with a challenging recruitment environment.</b>
	<b>Recommendation</b>	<b>Continue to standardize succession planning procedures and formalize processes taking place across the organization to enhance the effectiveness of the District's succession planning efforts.</b>

LVMWD has 35 employees who are currently eligible for retirement and 18 employees who will be eligible for retirement in the next five years (30.4% and 15.6% of current staffing, respectively). As a result, the District is at risk of losing institutional knowledge and employees with the required high-level certifications to maintain continuous operations of the District's facilities.

LVMWD is aware of these upcoming retirements and prepared a comprehensive Succession Plan in October 2018 that is currently being implemented. The plan focuses on attraction, retention, and knowledge sharing across the District. Prior to the development of this plan, interviewees reported succession planning typically occurred at the division level and did not follow standard procedures or formal processes. This is particularly an issue for positions that require specialized knowledge and certifications that take a significant time investment to acquire and are required from a regulatory standpoint for operations (see [Training and Development](#)).

Due to current challenges with recruitment, the District typically does not have the ability to hire replacements in time for the incumbent to adequately train and transfer knowledge from the departing staff members. As the District develops its approach to succession planning, it must develop succession strategies for key positions that prioritize the retention of staff knowledge with this in mind.

## Training and Development

<b>7.</b>	<b>Observation</b>	<b>Although the District thoughtfully invests in employee training and development, there are several areas where the District relies on a single employee to meet essential certification requirements.</b>
	<b>Recommendation</b>	<b>LVMWD should continue to prioritize investments in employee development to prepare the organization for advances in technology,</b>



specifically the operationalization of the Pure Water Facility, by considering additional incentives for obtaining job certifications.

LVMWD thoughtfully invests in employee development and cross-training to support employee growth. This includes supporting employees in obtaining and maintaining certifications, licenses, and professional designations, including CPA licenses and PE licenses. However, there is a shortage of staff with some key certifications required to maintain plant operations. For example, Wastewater Treatment Plants require certain certification grades based on the plant classification, and few staff in Water Systems and Reclamation have obtained these certification levels. Staff reported that Grade III is required to run the Plant but only one person has this certification level, risking delays or stops in plant operations. Although the District offers a bonus to employees who obtain certifications that are not required for their current position, staff report that this incentive structure is not sufficient to pursue higher-level certifications.

Several departments, including Water Systems, Construction, and Accounting, reported they support cross-training opportunities for staff to learn a different position. This provides staff with employee development opportunities and relieves capacity constraints in times of heavy workloads. Cross-training is an effective strategy for lean organizations to train staff to fill in where needed, but it does not work well for highly specialized roles.

Management should work to identify and prioritize appropriate training opportunities and resources to expand the knowledge base of staff, particularly positions that currently need or may need certifications in the future. As part of this work, LVMWD should develop a standard process by which staff can request external training and a clear set of criteria by which related decisions are made to ensure equitable allocation of resources, strategic use of LVMWD funds, and transparency for all staff. The District should also consider opportunities to offer additional incentives to staff for obtaining certifications at every level.



## APPENDIX A: LVMWD 10-YEAR STAFFING PLAN

BUSINESS DIVISION TEAM	POSITIONS	URGENCY/PLAN	FY25	FY26/FY27	FY28/FY29	FY30–FY35	DEPENDENCIES
<b>Board &amp; General Manager</b>							
Administration							
Deputy Director of Facilities, Water Operations, and Engineering	1	Model A	1				
Deputy Director of Administration and External Affairs	1	Model A	1				
Assistant General Manager	1	Model B	1				
Assistant General Manager	1	Model B				1	
Director of External Affairs	1	Model B	1				
<b>Total General Manager – Model A</b>	<b>2</b>						
<b>Total General Manager – Model B</b>	<b>3</b>						
<b>Engineering &amp; External Affairs</b>							
Administration							
Customer Service – Administration							
Customer Service Operations							
Customer Service Office							
Additional Staffing	1	Pure Water		1			Pure Water may increase customer questions – additional staff should be onboarded before Pure Water is operational.
Resource/Watershed Conservation							
Public Information							
Additional Staffing	0 to 1	Pure Water		1			Pure Water may increase the public communication burden on this team
Technical Services Division							
Engineer	1 to 2	Moderate		1			As the District continues to plan for infrastructure expansion, updates, and replacements
Inspector	1	Pure Water		1			Prior to Pure Water being operational
Engineer	1+	Pure Water		1			
Junior Engineer/Intern	1	Pure Water				1	



BUSINESS DIVISION TEAM	POSITIONS	URGENCY/PLAN	FY25	FY26/FY27	FY28/FY29	FY30–FY35	DEPENDENCIES
<b>Total Engineering &amp; External Affairs – General</b>	<b>1 to 2</b>						
<b>Total Engineering &amp; External Affairs – Pure Water</b>	<b>4 to 6</b>						
<b>Facilities &amp; Operations</b>							
Administration							
Additional Administrative Support	0 to 1	Pure Water		1			
Facilities Maintenance – Administrative							
Electrical/Instrumentation – Maintenance							
Additional Staffing	0 to 2	Pure Water					If the Pure Water plant runs year-round, additional staff may be needed to manage the increase in electrical maintenance at each facility. If it runs seasonally, staff may rotate between facilities and additional staffing may not be necessary.
Facilities Maintenance – Maintenance							
Senior Collection Systems Mechanic	1	High	1				
Collection Systems Mechanic I/II	1	High	1				
Maintenance Mechanic I/II	1	High	1				
Filtration and Treatment Staff	0 to 2	Pure Water		2			Maintenance management estimates the team will need additional staff with expertise in the filtration and treatment used at the Pure Water plant. Maintenance staffing ratios are typically based on sq. ft. of facilities. This could be used to refine this estimate.
Facilities Maintenance – Fleet							
Water Division – Administrative							
Water Systems Operations							
Water Distribution Operator I/II	1	Low		1			Consider adding if the valve maintenance function remains with Water Systems.
Water Treatment Operations							
Construction							
Construction Worker	2	High	2				
Additional Staffing	2	Pure Water				2	In the first few years of the Pure Water plant operations construction staffing will not need to increase. However, as pipe maintenance needs increase at the plant, additional mechanics and



BUSINESS DIVISION TEAM	POSITIONS	URGENCY/PLAN	FY25	FY26/FY27	FY28/FY29	FY30–FY35	DEPENDENCIES
							construction staff will be needed to handle the increase in aging pipes and infrastructure.
Reclamation Division – Administrative							
Reclamation Division – Lab							
Lab Lead	1	High	1				This position is needed now but will also support Pure Water.
Water Quality Staff	1 to 3	Pure Water					If the Pure Water plant has a lab onsite, additional staffing, including a supervisory position and lab technicians, will be needed to run the lab and conduct the additional testing requirements for Pure Water. If the Pure Water plant does not have a lab onsite, additional lab technicians will be needed to manage the increase in testing requirements.
Reclamation Division – Treatment							
Senior Water Reclamation Plant Operator	1	Critical	1				
Reclamation Division – Composting							
Senior Plant Operator	1	High		1			
Pure Water Plant Operations							
Plant Operations Staff	3 to 5	Pure Water		3 to 5			If the Pure Water plant operates year-round, staff will be needed to run this plant full-time. Staff reported it typically takes 5 staff to run a plant but if there is downtime between the plants or Pure Water is run seasonally, some staff could cross over to support both plants. Certified standby staff will also be needed to support the Pure Water plant.
<b>Total Facilities &amp; Operations – General</b>	<b>9</b>						
<b>Total Facilities &amp; Operations – Pure Water</b>	<b>6 to 15</b>						
<b>Finance &amp; Administration</b>							
Administration							
Information Systems							
SCADA Supervisor	1	High	1				Management is currently prioritizing this position for Board approval.
Jr. SCADA Analyst	1	Moderate	1				Management is currently prioritizing this position for Board approval.
Additional SCADA support	0 to 2	Pure Water					IT staff estimate that additional staffing may be needed to support increased system complexity and cyber security threats resulting



BUSINESS DIVISION TEAM	POSITIONS	URGENCY/PLAN	FY25	FY26/FY27	FY28/FY29	FY30–FY35	DEPENDENCIES
							from an additional plant. Staff shared that additional SCADA support will likely be needed with expanded operations of any kind.
Human Resources/Risk Management							
Human Resources Coordinator	1	Moderate		1			
Additional Staffing	0 to 1	Pure Water		1			Additional staff may be needed to handle the increase in hiring and retaining staff.
Accounting							
Grants Supervisor	1	Low			1		This position is needed if the District would like to prioritize strategically using grants to support current and future activities
Senior Contract Specialist	1	Low			1		This position is needed if the District decides to centralize procurement.
Accounting Staff	1	Pure Water		1			Additional staff may be needed to handle the increased volume of transactions and purchases in Accounting (1) and Purchasing (1). Staff noted that LVMWD's debt for the Pure Water project has strict reporting requirements, and there is not currently anyone on staff with the relevant reporting expertise.
Purchasing Staff	1	Pure Water		1			Additional staff may be needed to handle the increased volume of transactions and purchases in Accounting (1) and Purchasing (1). Staff noted that LVMWD's debt for the Pure Water project has strict reporting requirements, and there is not currently anyone on staff with the relevant reporting expertise.
<b>Total Finance &amp; Administration – General</b>	<b>5</b>						
<b>Total Finance &amp; Administration – Pure Water</b>	<b>4 to 5</b>						
<b>Total Additional Agency Staff Positions – General</b>	<b>14</b>						
<b>Total Additional Agency Staff Positions – Pure Water</b>	<b>14 to 26</b>						
<b>Total Additional Model A</b>	<b>2</b>						
<b>Total Additional Model B</b>	<b>3</b>						



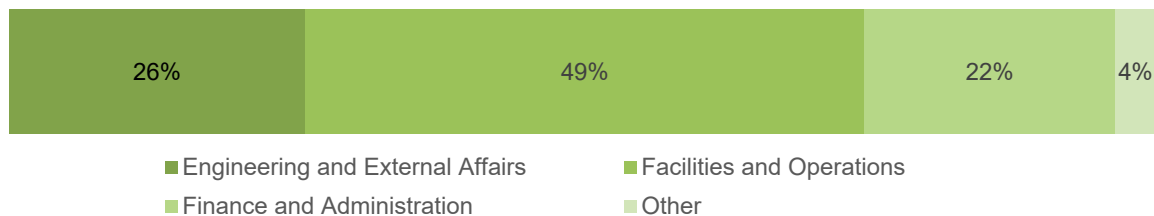


## APPENDIX C: EMPLOYEE SURVEY RESULTS

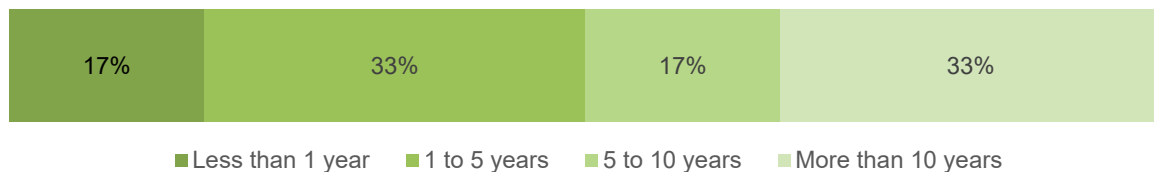
We distributed a confidential online survey to full- and part-time District employees between November 14 and November 22, 2023. Out of 116 employees invited to take the survey, 76 individuals submitted either full or partial responses (a participation rate of 65%).

### DEMOGRAPHICS

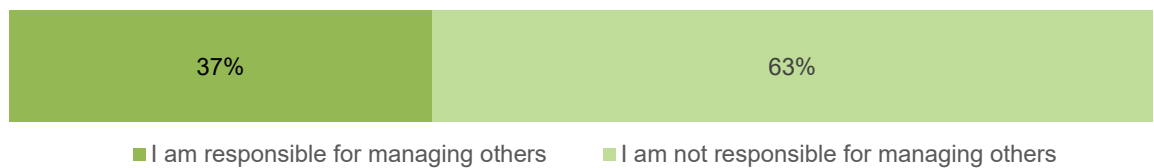
Please select the Department you work in



Approximately how long have you been working at LVMWD?



What best describes your role at LVMWD?



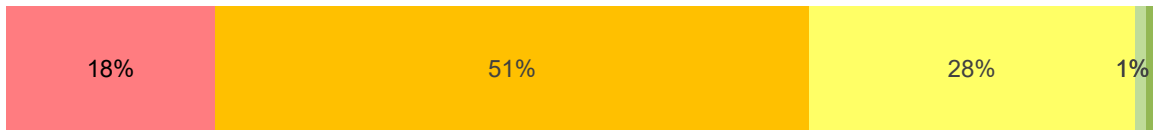
[Managers] How many direct reports do you have?





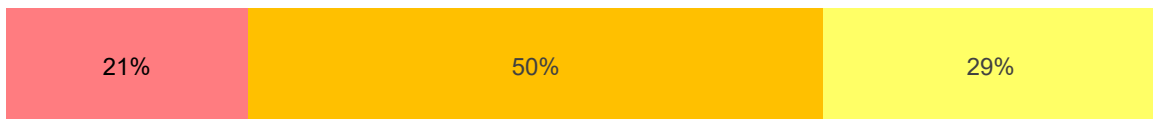


### How would you rate the adequacy of current staffing levels (aka are there enough people to perform the work) across the District as a whole?



- Very understaffed: We consistently do not have enough staff to get the work done.
- Somewhat understaffed: We generally do not have enough staff to get the work done.
- Adequately staffed: We have enough staff to do the work we need to get done.
- Somewhat overstaffed: We generally have more than enough staff to get the work done.
- Very overstaffed: We consistently have more than enough staff to get the work done, and many staff do not have enough work to do.

### How would you rate the adequacy of current staffing levels within your department?



- Very understaffed: We consistently do not have enough staff to get the work done.
- Somewhat understaffed: We generally do not have enough staff to get the work done.
- Adequately staffed: We have enough staff to do the work we need to get done.
- Somewhat overstaffed: We generally have more than enough staff to get the work done.
- Very overstaffed: We consistently have more than enough staff to get the work done, and many staff do not have enough work to do.

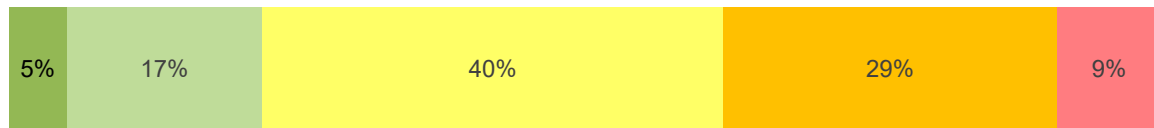
### Are there any positions within your department that are sole contributors (i.e., there is no backup for that role)?



Yes No



### How would you rate the level of succession planning that takes place in the District?



- Excellent: Succession plans are in place for all critical roles, and the District develops qualified candidate pipelines across all functions.
- Good: Succession plans are in place for the majority of critical roles, and the District develops qualified candidate pipelines across the majority of functions.
- Average: Succession plans are in place for some critical roles, and the District develops qualified candidate pipelines across some functions.
- Poor: Succession plans are not in place for most critical roles, and the District does not develop qualified candidate pipelines for most functions.
- Terrible: There are no succession plans in place for any critical roles, and the District does not develop qualified candidate pipelines for any function.

### How would you rate the level of cross-training and backup within your program or department? For example, if someone who handles an important process is unexpectedly out of office, are there other people in your department who could take over for them?



- Excellent: There's a backup plan in place for each critical function in my department, and multiple people who know how to step in if needed.
- Good: There's a backup plan in place for most critical functions in my department, and at least one person who knows how to step in if needed.
- Average: There's a backup plan in place for some critical functions in my department, and some people who could probably step in if needed.
- Poor: There are backup plans in place for very few critical functions in my department and only a few people can step in if needed.
- Terrible: There aren't any backup plans in place in my department, and no one could step in if needed.



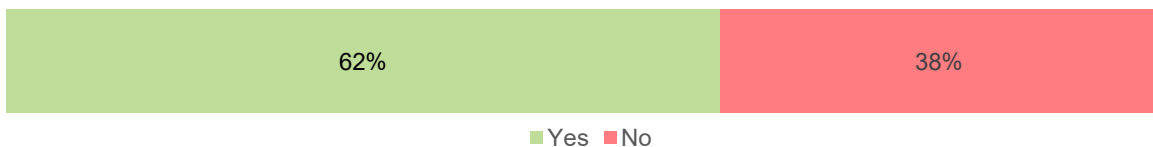
**How would you rate the quality of your individual job descriptions used by LVMWD in terms of defining roles, responsibilities, qualification criteria, and position goals?**



- Excellent: Job descriptions consistently capture each role's responsibilities, use accurate qualification criteria, and define reasonable expectations for the position.
- Good: Job descriptions usually capture each role's responsibilities, use accurate qualification criteria, and define reasonable expectations for the position.
- Average: Job descriptions sometimes capture most of each role's responsibilities, use accurate qualification criteria, and define reasonable expectations for the position, but there are some exceptions.
- Poor: Job descriptions usually do not capture each role's responsibilities, use accurate qualification criteria, or define reasonable expectations for the position.
- Terrible: Job descriptions never capture each role's responsibilities, use accurate qualification criteria, or define reasonable expectations for the position.

## PURE WATER

**Outside of the Pure Water Project, are there any other upcoming major initiatives or considerations that will affect your team's staffing needs over the next ten years?**

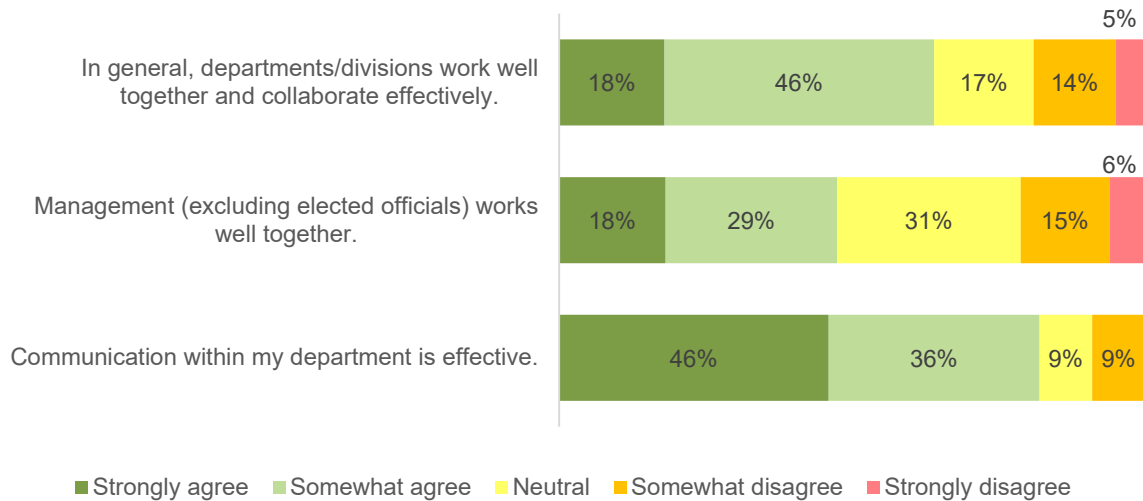


■ Yes ■ No



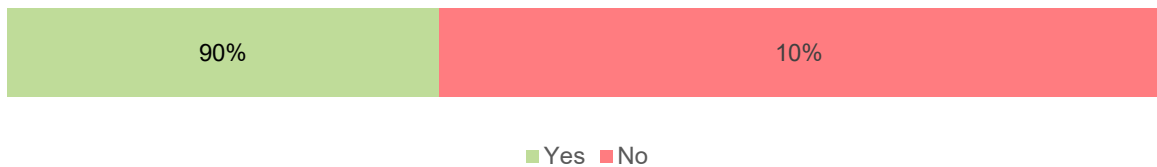
## COMMUNICATION

Please rate your level of agreement with the following statements about the level of communication and collaboration within the District:



## RECRUITMENT

[Managers] Have you been involved with recruiting or hiring new members of your team?



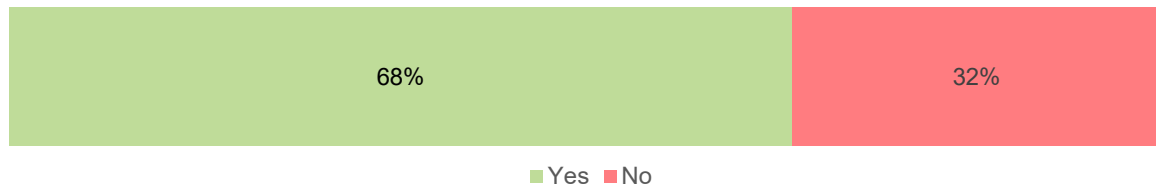
How would you rate LVMWD's recruitment processes and support?



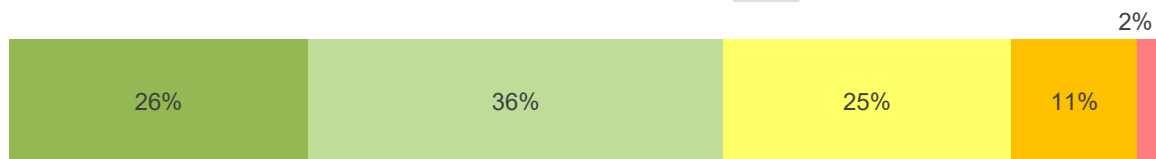
- Excellent: Recruitment processes and support are excellent.
- Good: Recruitment processes and support are pretty good.
- Average: Recruitment processes and support are fine but could be better.
- Poor: Recruitment processes and support are usually not sufficient.
- Terrible: Recruitment processes and support are not effective at all.
- I don't know



**Have you been involved with onboarding new members onto your team, or joined LVMWD within the past three years?**



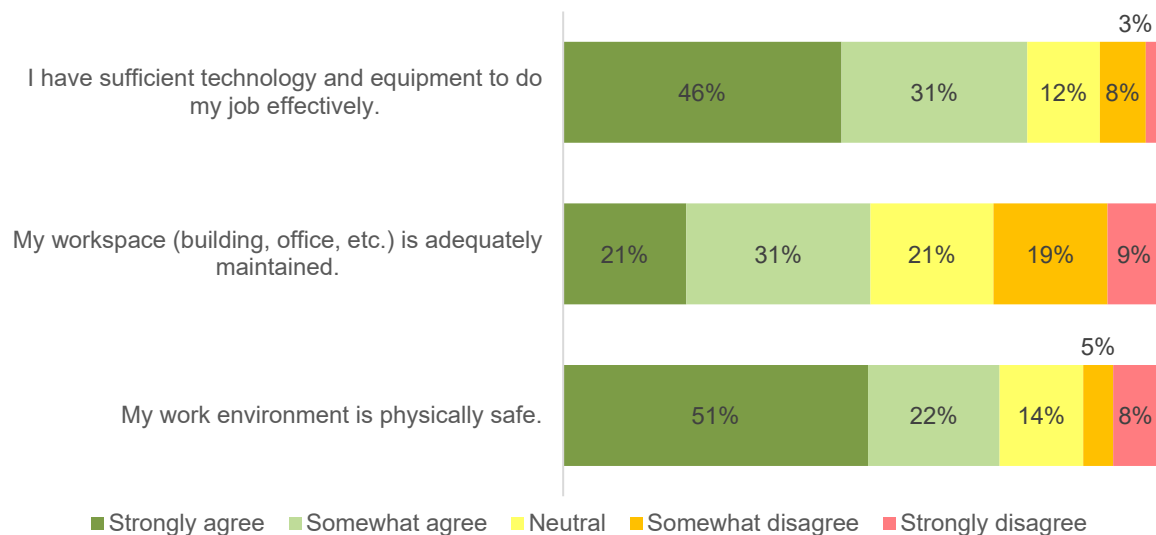
**How would you characterize onboarding practices at LVMWD?**



- Excellent: Onboarding processes and support are excellent.
- Good: Onboarding processes and support are pretty good.
- Average: Onboarding processes and support are fine but could be better.
- Poor: Onboarding processes and support are usually not sufficient.
- Terrible: Onboarding processes and support are not effective at all.
- I don't know

## WORKPLACE RESOURCES AND SUPPORT

**Please rate your level of agreement with the following statements about the resources and support provided by the District:**





## APPENDIX D: PEER BENCHMARKING

We analyzed the organizational structure and staffing performance metrics of 10 entities.

### ORGANIZATIONAL STRUCTURE

Performance Metrics	Las Virgenes Municipal Water District	Western Municipal Water District	Otay Water District	Padre Dam Municipal Water District	Irvine Ranch Water District	Vallecitos Water District	Santa Margarita Water District	Cucamonga Valley Water District	Moulton-Niguel Water District	Dublin San Ramon Services District	Eastern Municipal Water District
County	Los Angeles	Riverside	San Diego	San Diego	Orange	San Diego	Orange	San Bernardino	Orange	Alameda	Riverside
Revenues 2022	\$82,359,270	\$153,749,262	\$120,722,412	\$84,047,223	\$271,872,000	\$77,021,026	\$117,190,705	\$105,294,446	\$107,098,343	\$71,453,749	\$422,671,775
Expenditures 2022	\$65,937,095	\$155,106,203	\$114,519,861	\$64,507,670	\$280,462,000	\$70,762,179	\$121,151,943	\$91,889,715	\$113,948,774	\$72,996,792	\$382,433,457
Service Area Served (sm)	122	527	125	73	181	45.37	97	46	37	N/A	558
Population/Community Served	75,000	1,000,000	226,000	101,655	670,000	108,000	203,000	192,000	170,000	173,000	1,000,000
District FTE	124	152	145	166	407	104	205	126	180	141	625
District Division Overview	<ul style="list-style-type: none"> <li>Engineering and External Affairs</li> <li>Facilities and Operations</li> <li>Finance and Administration</li> </ul>	<ul style="list-style-type: none"> <li>Water Resources, Engineering, Operations</li> <li>Communications and Customer Service</li> <li>Finance and IS</li> <li>HR</li> </ul>	<ul style="list-style-type: none"> <li>Water Operations</li> <li>Engineering</li> <li>Admin Services</li> <li>Finance Officer</li> <li>Communications</li> <li>Secretary</li> </ul>	<ul style="list-style-type: none"> <li>Advanced Water Purification AWP</li> <li>Operations and Water Quality</li> <li>Engineering</li> <li>Finance</li> <li>Park and Rec</li> <li>HR &amp; Admin Services</li> </ul>	<ul style="list-style-type: none"> <li>Operations</li> <li>Water Resources &amp; Policy</li> <li>Technical Services (Engineering, CIP, water quality, planning)</li> <li>Finance &amp; Admin</li> <li>Strategic Communications &amp; Advocacy</li> <li>HR</li> <li>Legal Counsel</li> </ul>	<ul style="list-style-type: none"> <li>Engineering</li> <li>O&amp;M</li> <li>Technology</li> <li>Admin (HR, Risk Management, Public Info)</li> <li>Finance (Customer Service and Accounting)</li> </ul>	<ul style="list-style-type: none"> <li>Deputy General Manager (Treatment Plants, Water Efficiency, Engineering, Inspection/Construction)</li> <li>Finance (including Customer Service and IT)</li> <li>Operations</li> <li>Assistant to the GM (External Affairs, HR, Secretary to the Board)</li> </ul>	<ul style="list-style-type: none"> <li>Finance and Technology (and customer service)</li> <li>HR/Risk Management Services</li> <li>Operation Services</li> <li>Government and Public Affairs and Engineering</li> </ul>	<ul style="list-style-type: none"> <li>Accounting &amp; Purchasing</li> <li>Engineering</li> <li>Financial Planning &amp; Innovation</li> <li>Operations</li> <li>Water Resources &amp; Efficiency</li> <li>HR</li> <li>IT</li> </ul>	<ul style="list-style-type: none"> <li>Engineering &amp; Technical Services</li> <li>Admin (Finance, Utility Billing &amp; Customer Services, IT, Exec)</li> <li>HR &amp; Risk Management and Public Affairs</li> <li>Operations</li> </ul>	<ul style="list-style-type: none"> <li>Exec/Public and Governmental Affairs</li> <li>Operations and Maintenance</li> <li>Planning, Engineering, and Construction Branch</li> <li>Administrative Services</li> </ul>





## FTE COUNTS

Performance Metrics	Las Virgenes Municipal Water District	Western Municipal Water District	Otay Water District	Padre Dam Municipal Water District	Irvine Ranch Water District	Vallecitos Water District	Santa Margarita Water District	Cucamonga Valley Water District	Moulton-Niguel Water District	Dublin San Ramon Services District	Eastern Municipal Water District
Admin FTE count	10	20	13	12	4	11	51	9	12	19	48
Public Relations/ Communications FTE count	3	6	2	3	9	2	0	4	0	2	12
Legal/admin FTE count	0	0	0	0	2	1	0	0	0	1	0
Safety & Security FTE count	0	2	1	1	4	1	0	1	0	0	4
Risk/claims & Compliance FTE count	0	0	0	2	1	1	0	1	0	1	20
Customer service FTE count	17	9	19	15	37	12	0	20	20	7	74
Finance FTE count	9	13	12	6	34	6	18	9	15	6	55
HR FTE count	3	3	4	2	8	1	0	3	0	5	5
IT FTE count	8	6	11	9	19	0	0	5	0	6	22
Lab service FTE count	6	0	2	7	33	0	0		0	10	13
Engineering FTE count	10	14	20	12	43	17	21	19	36	20	108
Total Facilities	20	0	43	0	90	27	0	30	13	28	0
Construction FTE count	6	0	5	0	24	11	0	0	0	0	0
Electrical FTE count	6	0	8	0	16	9	0	0	0	11	0
Maintenance FTE count	9	0	30	0	50	7	0	0	0	17	0
Total Operations	38	79	18	51	123	25	115	25	84	36	175
Water Systems FTE count	8	49	14	0	0	6	0	0	0	16	74
Water Treatment FTE count	5	30	0	0	0	19	0	0	0	20	0
Water Reclamation FTE count	8	0	4	0	0	0	0	0	0	0	101
Compost FTE count	7	0	0	0	0	0	0	0	0	0	0
Other	8	0	0	46	0	0	0	0	0	0	0
Watershed Conservation FTE count	4	0	0	0	0	0	0	0	0	0	0



Performance Metrics	Las Virgenes Municipal Water District	Western Municipal Water District	Otay Water District	Padre Dam Municipal Water District	Irvine Ranch Water District	Vallecitos Water District	Santa Margarita Water District	Cucamonga Valley Water District	Moulton-Niguel Water District	Dublin San Ramon Services District	Eastern Municipal Water District
Advanced Water Purification (AWP) FTE count	0	0	0	17	0	0	0	0	0	0	0
Parks & Recreation FTE count	0	0	0	29	0	0	0	0	0	0	0
<b>TOTAL</b>	<b>124</b>	<b>152</b>	<b>145</b>	<b>166</b>	<b>407</b>	<b>104</b>	<b>205</b>	<b>126</b>	<b>180</b>	<b>141</b>	<b>536</b>

## PERFORMANCE RATIOS

Performance Metrics	Las Virgenes Municipal Water District	Western Municipal Water District	Otay Water District	Padre Dam Municipal Water District	Irvine Ranch Water District	Vallecitos Water District	Santa Margarita Water District	Cucamonga Valley Water District	Moulton-Niguel Water District	Dublin San Ramon Services District	Eastern Municipal Water District
FTE % – Admin	13.33%	13.16%	8.97%	7.23%	0.98%	10.58%	24.88%	7.14%	6.67%	13.48%	8.96%
FTE % – Public Relations	2.50%	3.95%	1.38%	1.81%	2.21%	1.92%	0.00%	3.17%	0.00%	1.42%	2.24%
FTE % – Legal/admin	0.00%	0.00%	0.00%	0.00%	0.49%	0.96%	0.00%	0.00%	0.00%	0.71%	0.00%
FTE % – Safety & Security	0.00%	1.32%	0.69%	0.60%	0.98%	0.96%	0.00%	0.79%	0.00%	0.00%	0.75%
FTE % – Risk/claims	0.00%	0.00%	0.00%	1.20%	0.25%	0.96%	0.00%	0.79%	0.00%	0.71%	3.73%
FTE % – Customer service	12.50%	5.92%	13.10%	9.04%	9.09%	11.54%	0.00%	15.87%	11.11%	4.96%	13.81%
FTE % – Finance	7.50%	8.55%	8.28%	3.61%	8.35%	5.77%	8.78%	7.14%	8.33%	4.26%	10.26%
FTE % – HR	2.50%	1.97%	2.76%	1.20%	1.97%	0.96%	0.00%	2.38%	0.00%	3.55%	0.93%
FTE % – IT	5.83%	3.95%	7.59%	5.42%	4.67%	0.00%	0.00%	3.97%	0.00%	4.26%	4.10%
FTE % – Lab service/compliance	5.00%	0.00%	1.38%	4.22%	8.11%	0.00%	0.00%	0.00%	0.00%	7.09%	2.43%
FTE % – Engineering	7.50%	9.21%	13.79%	7.23%	10.57%	16.35%	10.24%	15.08%	20.00%	14.18%	20.15%
FTE % – Facilities	14.17%	0.00%	29.66%	0.00%	22.11%	25.96%	0.00%	23.81%	7.22%	19.86%	0.00%
FTE % – Construction	4.17%	0.00%	3.45%	0.00%	5.90%	10.58%	0.00%	0.00%	0.00%	0.00%	0.00%
FTE % – Electrical	4.17%	0.00%	5.52%	0.00%	3.93%	8.65%	0.00%	0.00%	0.00%	7.80%	0.00%
FTE % – Maintenance	5.83%	0.00%	20.69%	0.00%	12.29%	6.73%	0.00%	0.00%	0.00%	12.06%	0.00%
FTE % – Operations	22.50%	51.97%	12.41%	30.72%	30.22%	24.04%	56.10%	19.84%	46.67%	25.53%	32.65%
FTE % – Water Systems	5.83%	32.24%	9.66%	0.00%	0.00%	5.77%	0.00%	0.00%	0.00%	11.35%	13.81%



Performance Metrics	Las Virgenes Municipal Water District	Western Municipal Water District	Otay Water District	Padre Dam Municipal Water District	Irvine Ranch Water District	Vallecitos Water District	Santa Margarita Water District	Cucamonga Valley Water District	Moulton-Niguel Water District	Dublin San Ramon Services District	Eastern Municipal Water District
FTE % – Water Treatment/ Reclamation	4.17%	19.74%	0.00%	0.00%	0.00%	18.27%	0.00%	0.00%	0.00%	14.18%	0.00%
FTE % – Water Reclamation	6.67%	0.00%	2.76%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	18.84%
FTE % – Compost	5.83%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
Total Water Systems (includes water transmission and distribution)	12.50%	32.24%	12.41%	0.00%	0.00%	5.77%	0.00%	0.00%	0.00%	11.35%	32.65%
Total Water Reclamation (includes compost)	10.00%	19.74%	0.00%	0.00%	0.00%	18.27%	0.00%	0.00%	0.00%	14.18%	0.00%
Other	6.67%	0.00%	0.00%	27.71%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
FTE % – Watershed Conservation	3.33%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
FTE % – Advanced Water Purification (AWP)	0.00%	0.00%	0.00%	10.24%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
FTE % – Parks & Recreation	0.00%	0.00%	0.00%	17.47%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
Population/Community Served to Customer Service Staff	5,000.00	111,111	11,895	6,777	18,108	9,000	-	9,600	8,500	24,714	13,514
HR per total FTE	2.50%	1.97%	2.76%	1.20%	1.97%	0.96%	N/A	2.38%	N/A	3.55%	0.93%
Total FTE to HR Staff	40	51	36	83	51	104	0	42	0	28	107
2022 Expenditures to Finance FTE	\$7,385,199	\$12,304,789	\$9,496,026	\$11,912,777	\$7,897,352	\$13,069,758	\$5,742,201	\$10,835,431	\$7,032,701	\$12,352,035	\$6,865,915
Water Systems FTE per Water Produced in millions of gallons per day (mgd)	31.39%	680.56%	1272.73%	N/A	N/A	N/A	0.00%	0.00%	N/A	197.29%	151.02%
Water Treatment FTE per Wastewater processed in millions of gallons per day (mgd)	52.63%	303.03%	N/A	0.00%	0.00%	380.00%	N/A	N/A	N/A	148.92%	0.00%
Miles of Pipe per Maintenance Worker	1.35%	N/A	3.62%	N/A	1.22%	1.10%	N/A	N/A	N/A	2.64%	N/A
CIP Budget per Engineer	\$2,333,333	\$2,869,034	\$630,000	\$4,400,000	\$2,499,186	\$8,576,823	\$13,100,000	\$749,915	\$1,636,712	\$1,270,000	\$1,195,204
Miles of pipe managed per WS FTE	74	13.08	59.14	0.00	0.00	105.67	0.00	0.00	0.00	40.31	65.12



Performance Metrics	Las Virgenes Municipal Water District	Western Municipal Water District	Otay Water District	Padre Dam Municipal Water District	Irvine Ranch Water District	Vallecitos Water District	Santa Margarita Water District	Cucamonga Valley Water District	Moulton-Niguel Water District	Dublin San Ramon Services District	Eastern Municipal Water District
MGD water processed per WW FTE	3.19	0.15	0.08	0.00	0.00	0.00	0.00	0.00	0.00	0.51	0.66
MGD wastewater processed per WW FTE	0.73	0.33	0.00	0.00	0.00	0.26	0.00	0.00	0.00	0.67	0.76

DRAFT



## APPENDIX E: IMPLEMENTATION PLAN

We have prepared a suggested plan to guide the implementation of the recommendations provided in this assessment. The recommendations are listed in order of priority informed by impact and urgency, but much of this work may overlap. The implementation plan includes the observed priority (critical, high, medium, or low) of the recommendation. This implementation plan should be viewed as a living document that District leadership will discuss, reorganize, and adjust to create a feasible timeline. This plan does not incorporate any recommendations pertaining to the Pure Water project as captured in Appendix A.

The Primary Responsible party is the lead in coordinating activities to accomplish the line item. This individual may or may not directly execute the work detailed but will be responsible for moving the work forward. Involved Parties are groups or individuals who should be informed, consulted, or responsible for elements of accomplishing the work.

### Organizational Structure and Management Considerations Implementation Plan

TOPIC	RECOMMENDATION	PRIMARY RESPONSIBILITY	PRIORITY
1. A.	Collaboratively, District leadership, management, and staff should evaluate the models outlined in the assessment to determine the target structure for the District.	District leadership	Critical
1. B.	The District should develop supportive implementation and change management materials to communicate updates to impacted policies, procedures, and processes to make sure employees stay informed of any upcoming changes.	District leadership	High
2. A.	Working collaboratively between directors and managers, develop a prioritized list of recommended division changes to optimize operational efficiencies. Detailed recommended staffing implementation suggestions are in the table below.	Management	High
2. B.	Division-level changes over time should follow the same implementation tactics and regular evaluation strategies described in Recommendation 1.	Management	High
3.	On an annual basis, work across the District to develop a prioritized list of staffing needs to address both high-impact needs and long-standing vacancies to promote operational continuity, appropriate workloads, and adequate staffing for new initiatives, such as the Pure Water Project.	Management	High
4.	LVMWD leadership should develop a prioritization framework to ensure essential operations and new project initiatives are resourced appropriately.	District leadership	High
5. A.	Review the results of the in-progress compensation study and develop an action plan to address any recommended changes to compensation.	District leadership and HR	High
1. C.	On a regular basis, such as annually or biannually, the District should evaluate changes to its staffing and structures and conduct an updated needs analysis. This can help ensure that the trajectory of the District's structure remains responsive to its operating environment.	District leadership	Moderate
5. B.	Continue to conduct regular salary studies to ensure the District is an employer of choice in an increasingly competitive market.	District leadership and HR	Moderate
5. C.	Consider implementing position grading, as recommended in <a href="#">Staffing Levels Analysis</a> , to support employee growth and retention.	HR	Moderate
5. D.	Pursue strategies identified in the Annual Employee Survey to reinforce employee engagement in the workplace culture.	HR	Moderate
6.	Continue to standardize succession planning procedures and formalize processes taking place across the organization to enhance the effectiveness of the District's succession planning efforts.	HR	Moderate



TOPIC	RECOMMENDATION	PRIMARY RESPONSIBILITY	PRIORITY
7.	LVMWD should continue to prioritize investments in employee development to prepare the organization for advances in technology, specifically the operationalization of the Pure Water Facility, by considering additional incentives for obtaining job certifications.	District leadership and HR	Moderate

### Staffing Level Recommendations Implementation Plan

TOPIC	RECOMMENDATION	PRIMARY RESPONSIBILITY	PRIORITY
Water Reclamation Staffing Levels	<i>Plant:</i> Add a Senior Water Reclamation Plant Operator to the Water Reclamation team to support succession planning for the Chief Water Reclamation Plant Operator and to balance that position's workload.	Water Reclamation and HR	Critical
Water Reclamation Staffing Levels	<i>Compost:</i> Add a Senior Plant Operator position to the Compost team to provide overlapping coverage for time spent out of office.	Water Reclamation and HR	High
Water Reclamation Staffing Levels	<i>Water Quality:</i> Add a Lab Lead in Water Quality in anticipation of increased workloads as the Pure Water Facility is operationalized and testing requirements expand. As testing requirements from the state evolve, consider whether the District would be better served by adding temporary and/or contract lab staff for short-term needs. This tactic can help keep initiatives moving forward but does not commit the district to ongoing staffing costs.	Water Reclamation and HR	High
Facilities Staffing Levels	Add the following positions to address understaffing: <ul style="list-style-type: none"> <li>One additional Maintenance Mechanic I/II,</li> <li>One additional Collection Systems Mechanic I/II,</li> <li>One additional Senior Collection Systems Mechanic.</li> <li>Two FTE positions to the Construction team.</li> </ul>	Facilities and HR	High
Information Systems Staffing Levels	Consistent with recommendations detailed in the Information Systems Organizational Assessment, create a SCADA Supervisor position to supervise the SCADA Analyst.	Information Systems and HR	High
Engineering Staffing Levels	To accommodate workloads, add one additional Engineering staff. Consider adding one more additional Engineering staff in the future as the District continues to plan for infrastructure expansion, updates, and replacements. This decision can be informed by continued evaluation of the workload contained in the CIP and the volume of unforeseen projects in the future.	Engineering and HR	Moderate
Water Systems Staffing Levels	Monitor deferred projects and increase staffing or contracted services if deferred projects consistently increase.	Water Systems	Moderate
Water Systems Staffing Levels	Continue to incentivize and support staff certifications.	Water Systems and HR	Moderate
Human Resources Staffing Levels	Add one HR FTE to bring the District into alignment with industry standards.	HR	Moderate
Information Systems Staffing Levels	Recruit an additional Jr. SCADA analyst to support operational continuity and expansion	Information Systems and HR	Moderate
Administrative Assistants Staffing Levels	The District should explore options to standardize how Administrative Assistants are deployed, including potential updates to job descriptions, reclassifications, reporting structures, and training for management on District standards and expectations for this role. The District could also consider updating Administrative Assistants' titles to reflect how the function of this role has evolved.	HR	Moderate



TOPIC	RECOMMENDATION	PRIMARY RESPONSIBILITY	PRIORITY
Water Systems Staffing Levels	If the valve maintenance function remains with Water Systems, consider adding another Operator I/II position. If valve maintenance moves to Construction, evaluate whether additional resources are needed in that Division.	Water Systems	Low
Facilities Staffing Levels	For time-limited construction needs, such as the construction of the Pure Water facility, continue to weigh the benefits of working with contractors to balance workloads. However, once the Pure Water facility begins requiring preventative and ongoing maintenance, the District will need to add additional Construction staff to avoid project delays, overtime costs, and deferred maintenance. See <a href="#">Appendix A</a> .	Facilities and HR	Low
Human Resources Staffing Levels	As staffing levels across the district increase over time, continually evaluate the ratio of HR staff to total district staff to maintain alignment with industry standard-HR staffing ratios.	HR	Low
Human Resources Staffing Levels	For short-term initiatives, such as recruitment sprints, succession planning, or other work, the District can consider engaging outside resources to support HR. This tactic can help keep initiatives moving forward but does not commit the district to ongoing staffing costs.	HR	Low
Human Resources Staffing Levels	During the course of this assessment, the Administrative Specialist, Risk Management moved from a Department-wide role in Finance and Administration to the Human Resources Division.	HR	Low
Finance Staffing Levels	If the District would like to strategically pursue grants to support current and future initiatives, add a Grants Supervisor to the Finance team to act as a centralized resource for the District.	Finance and HR	Low
Finance Staffing Levels	If the District would like to centralize procurement roles and responsibilities, add a Senior Contract Specialist.	Finance and HR	Low

DRAFT



MOSSADAMS



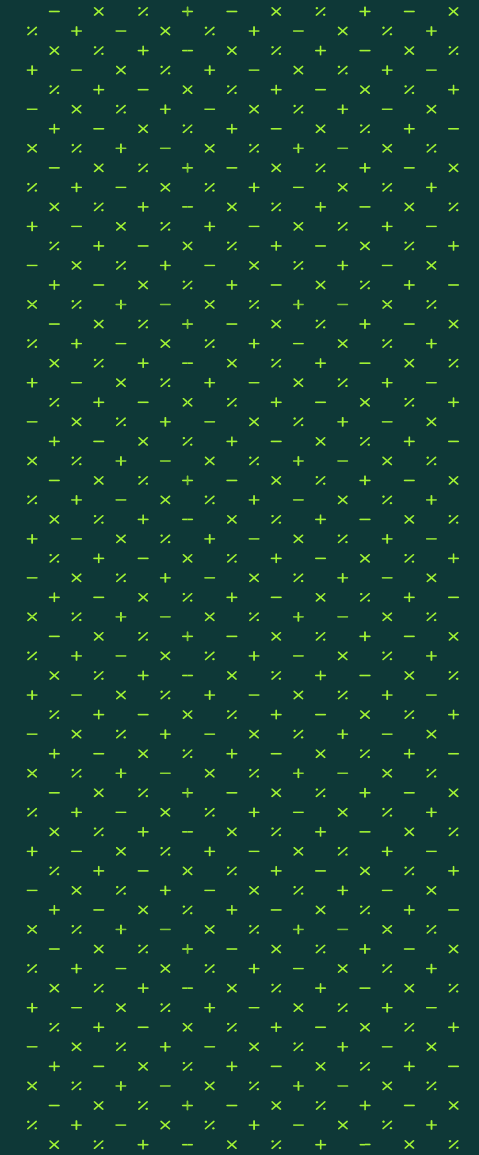


MOSSADAMS

# Appendix B: Organizational Structure & Staffing Assessment Draft Report Analysis

---

Las Virgenes Municipal Water District  
April 24, 2024





# Table of Contents

---

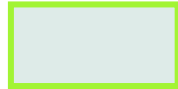
District Structure – Analysis & Comparative Models	4 – 10
Division Level Analysis	9 – 28





+ × -  
%

## LEGEND



Indicates a current role that has changed (moved or been renamed) within the organizational structure



Indicates a vacancy



Indicates a proposed position



Indicates a proposed position with flexible reporting structure



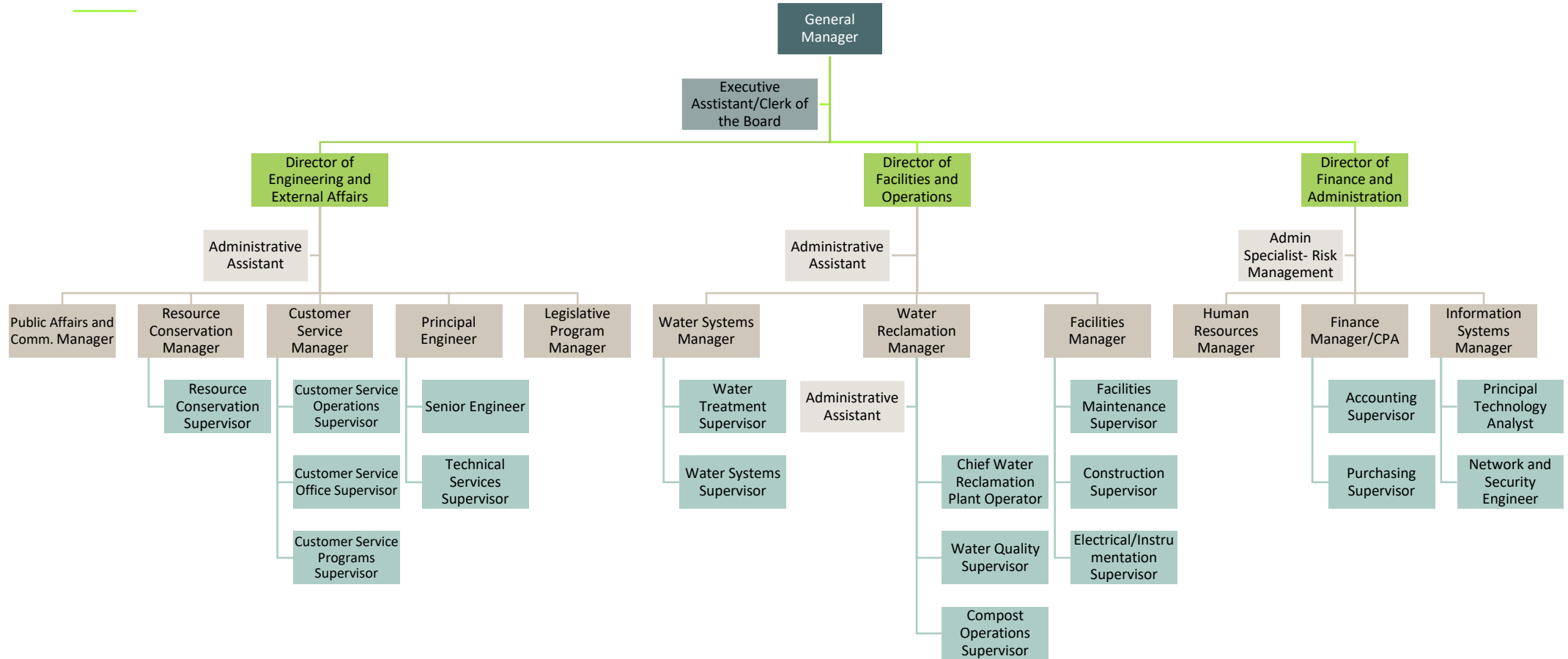
# District Structure

## ANALYSIS & COMPARATIVE MODELS

---



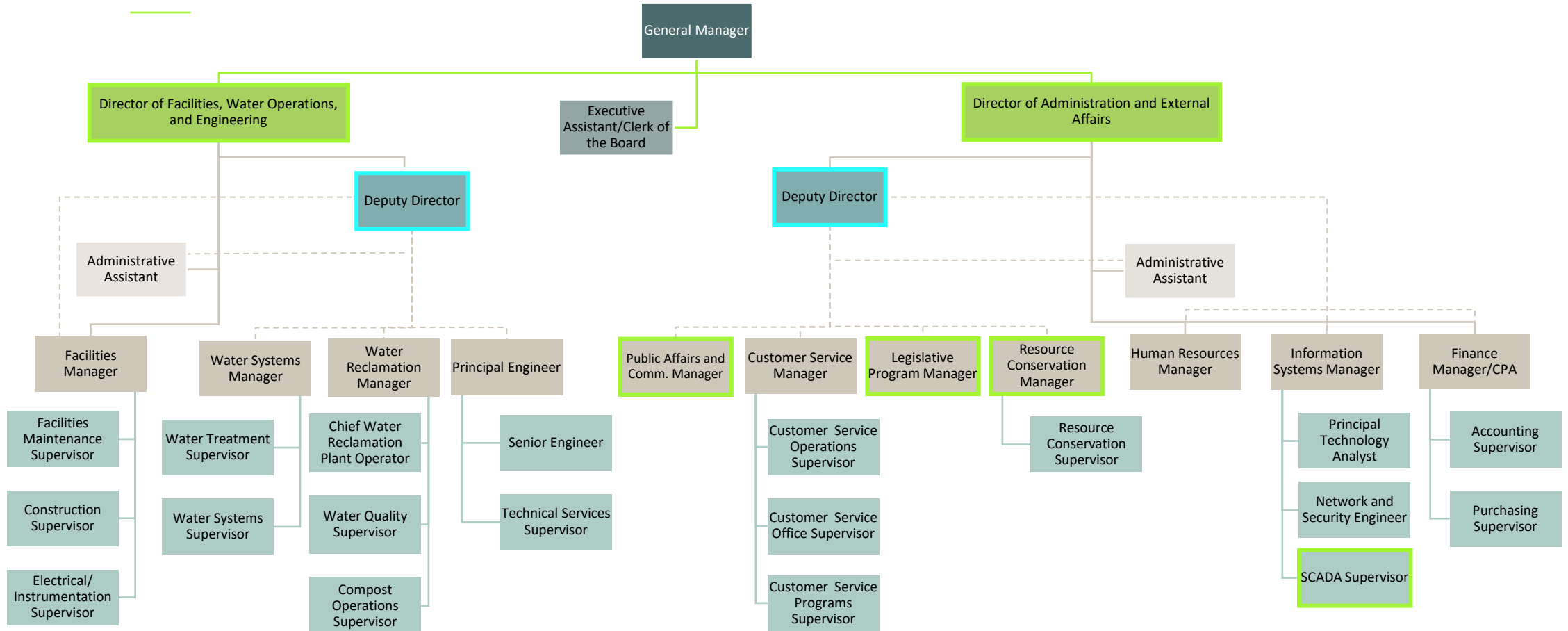
# Current District Structure



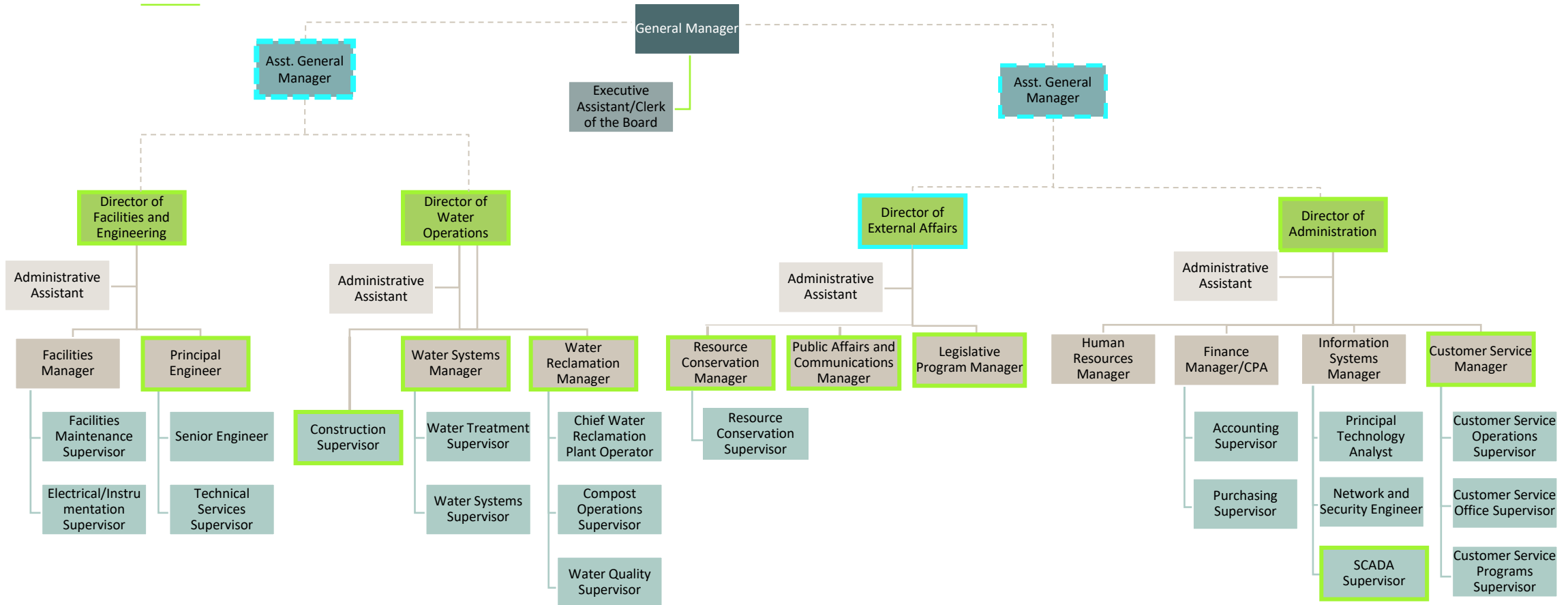
The above chart reflects the organizational structure to the supervisor level and does not include all roles at the District. Additional detail is provided in the division Analysis Section.



# Model A: Two Departments, Deputy Director Structure



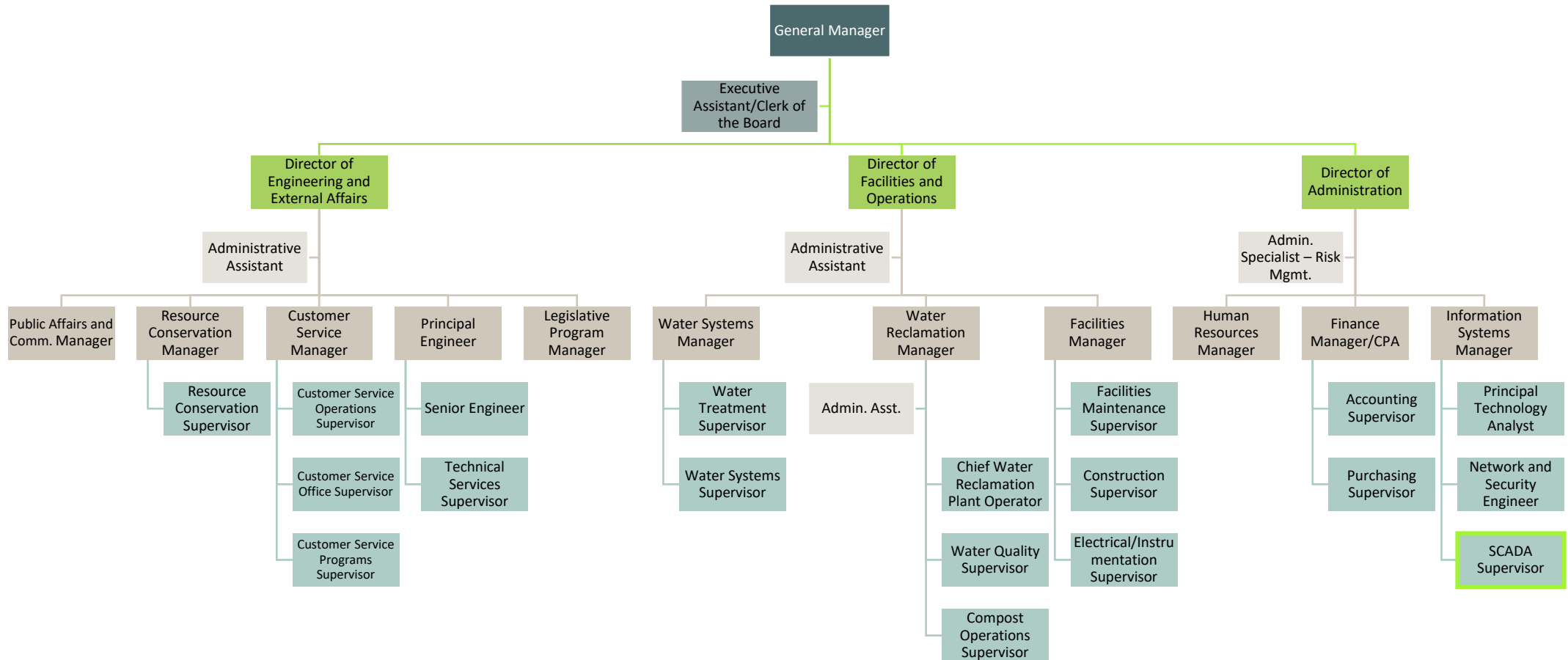
# Model B: Four Departments and AGM(s)



The reporting structure of department Directors to the GM or AGM would ultimately be determined collaboratively between the AGM and the GM, based on area of expertise and level of experience.



# Model C: Maintain Structure





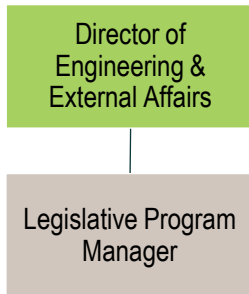
# Division-Level Analysis

---

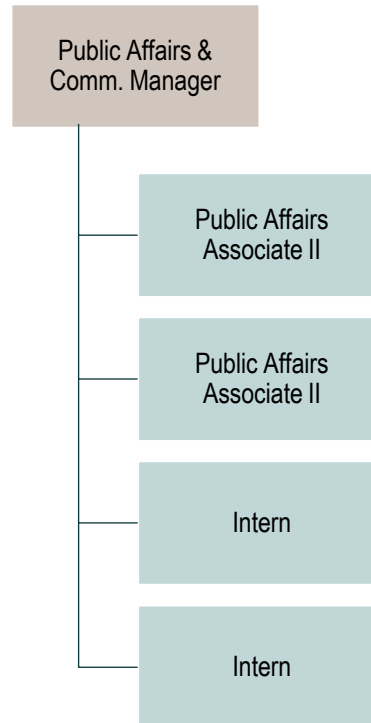


# Divisions with No Recommended Changes

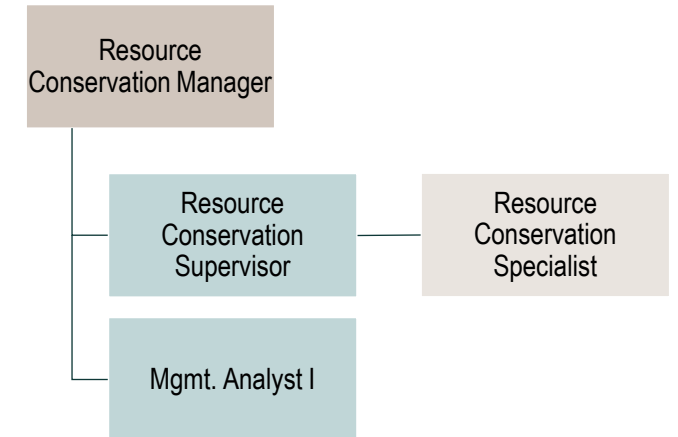
## LEGISLATIVE PROGRAM



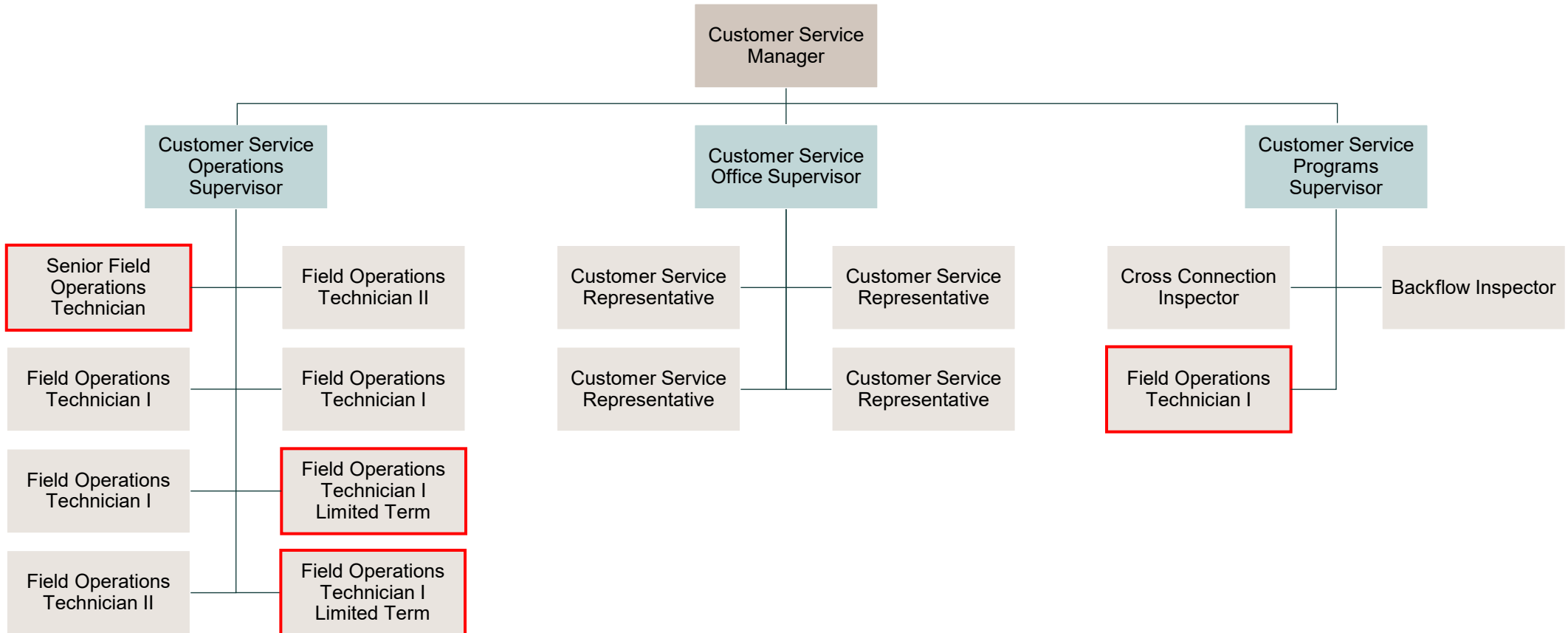
## PUBLIC AFFAIRS & COMMUNICATIONS



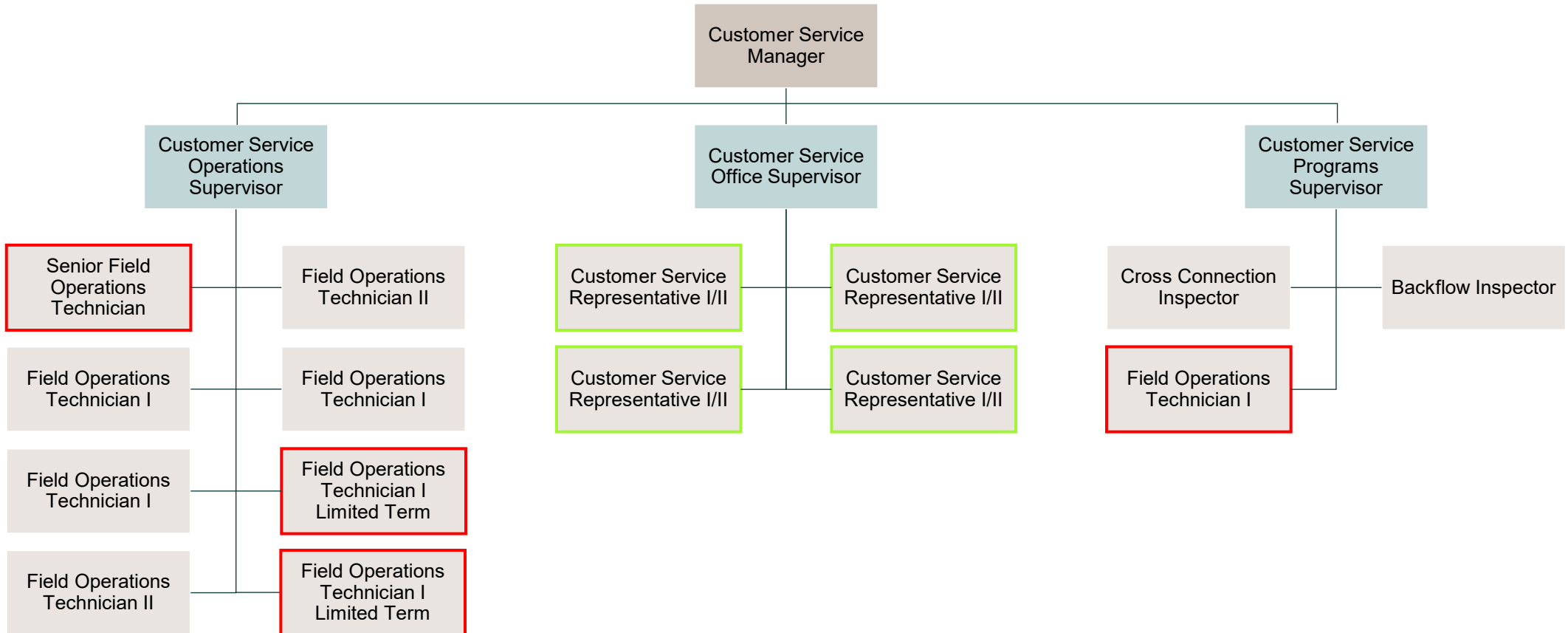
## RESOURCE CONSERVATION



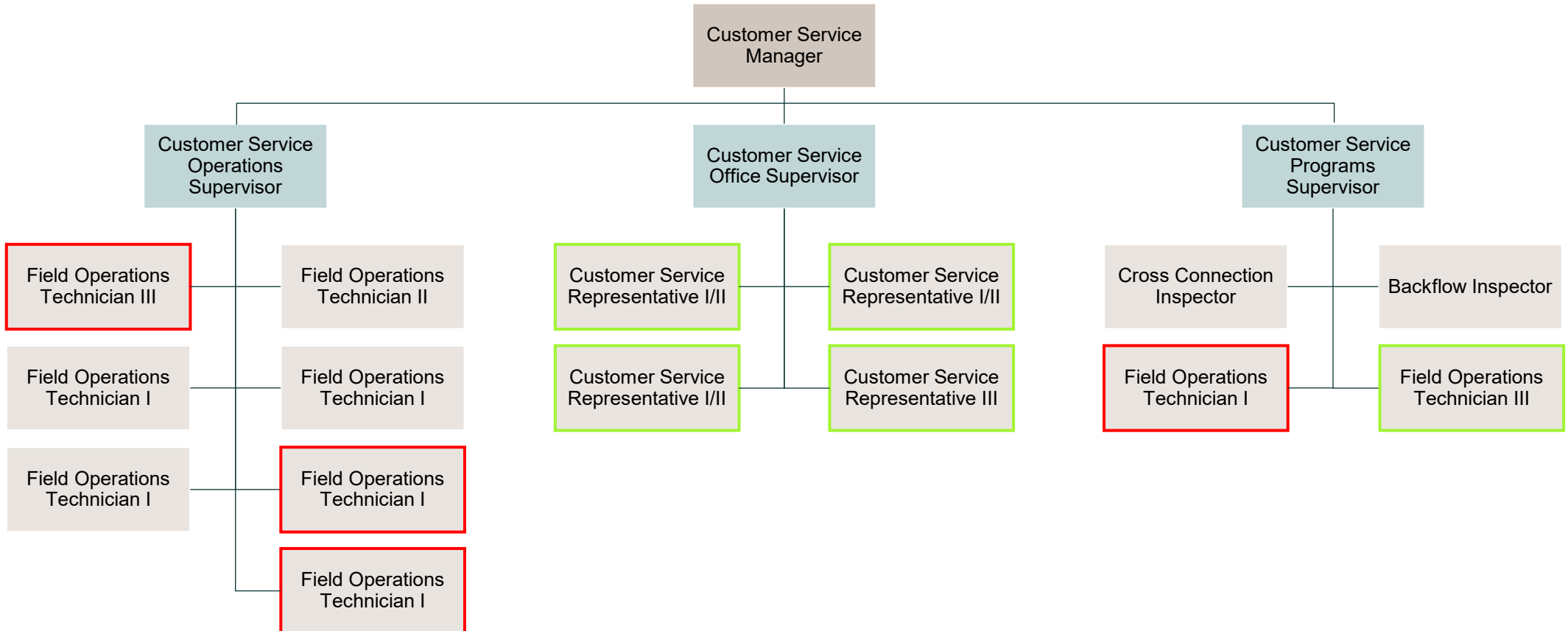
# Customer Service – Current Structure



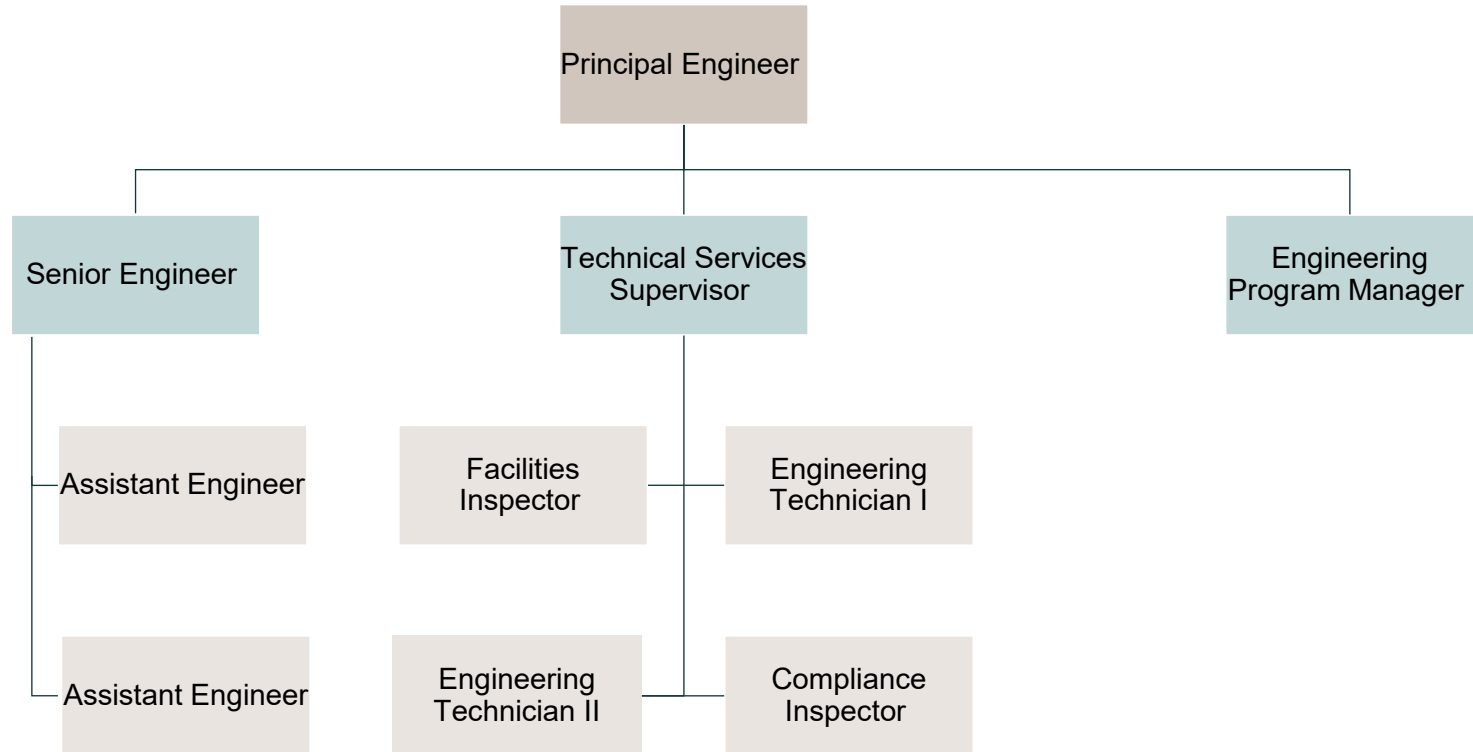
# Customer Service – Proposed Structure Option 1



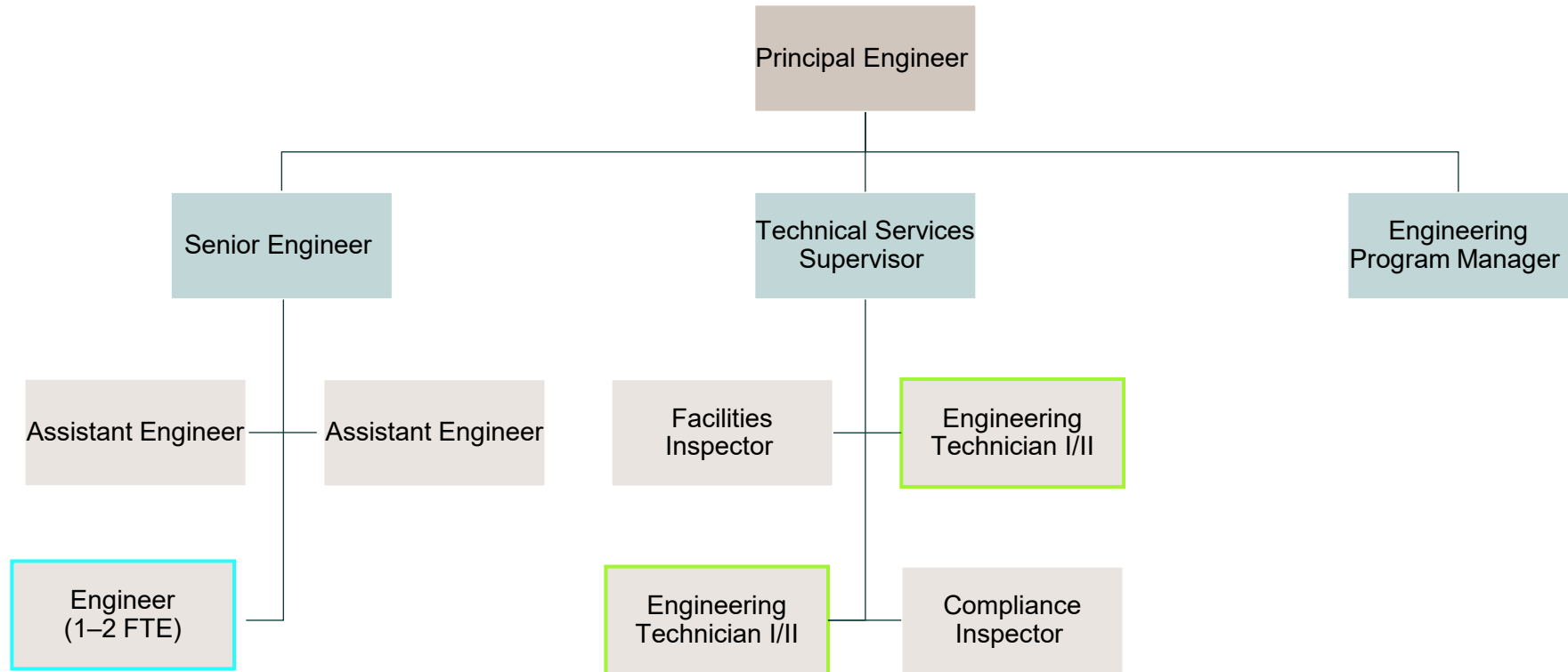
# Customer Service – Proposed Structure Option 2



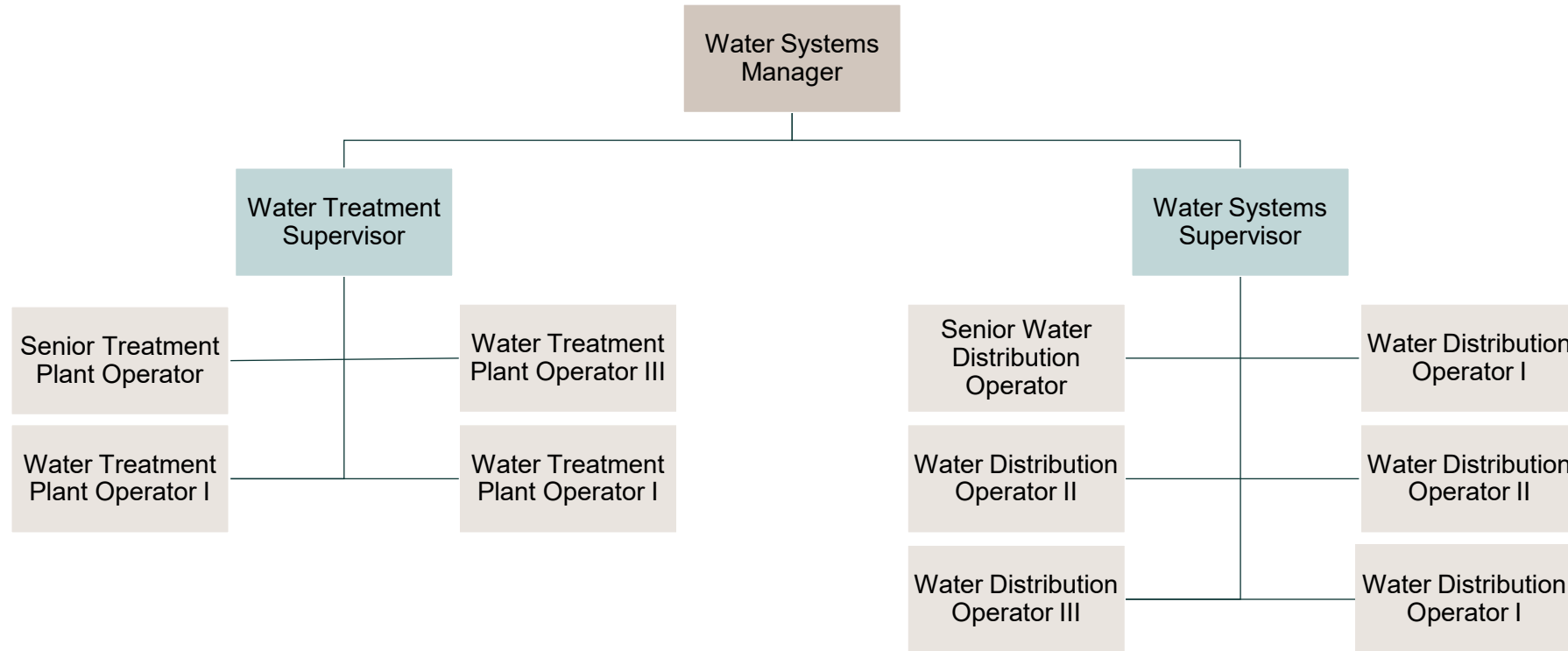
# Engineering – Current Structure



# Engineering – Proposed Structure

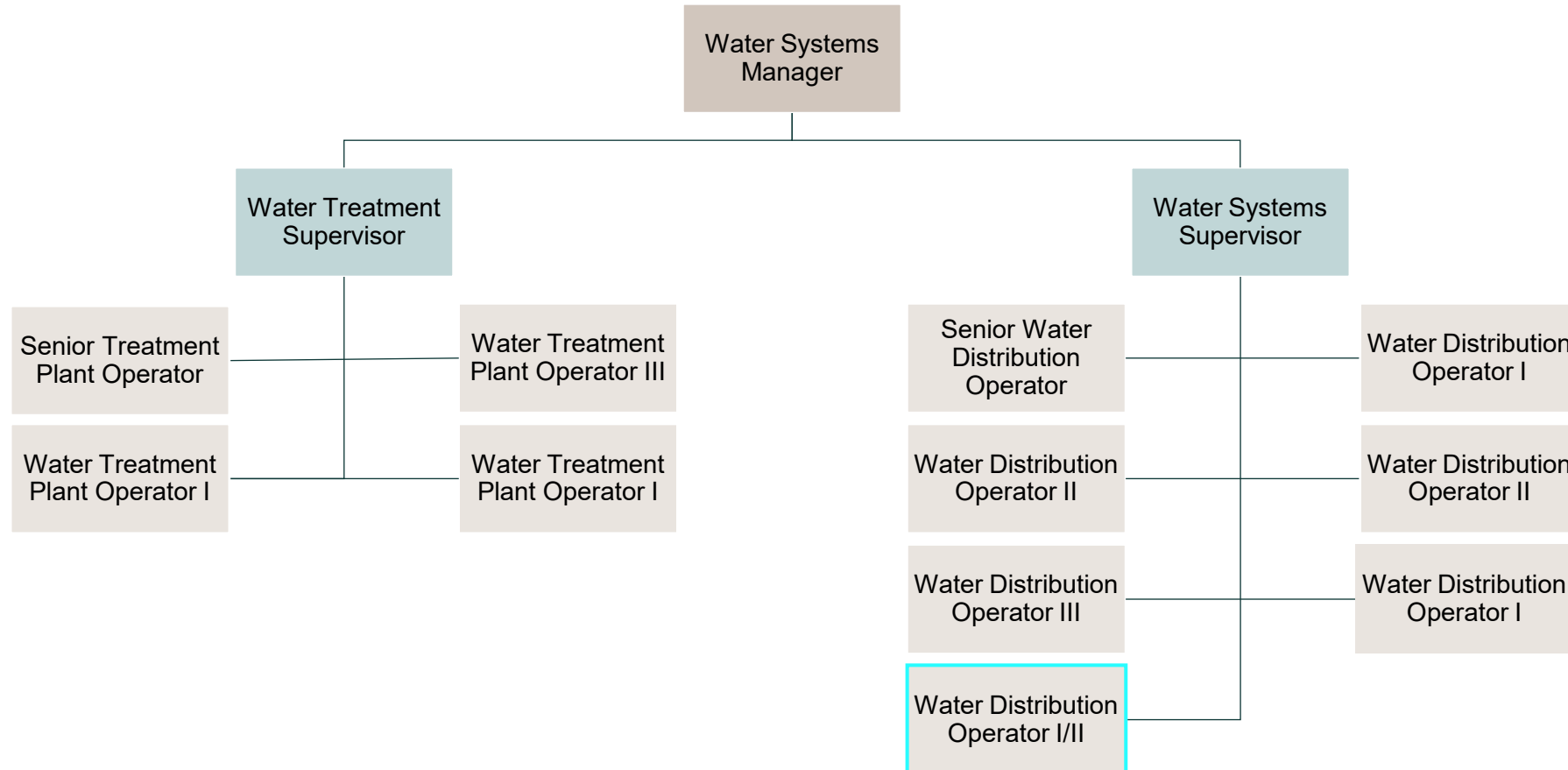


# Water Systems – Current Structure

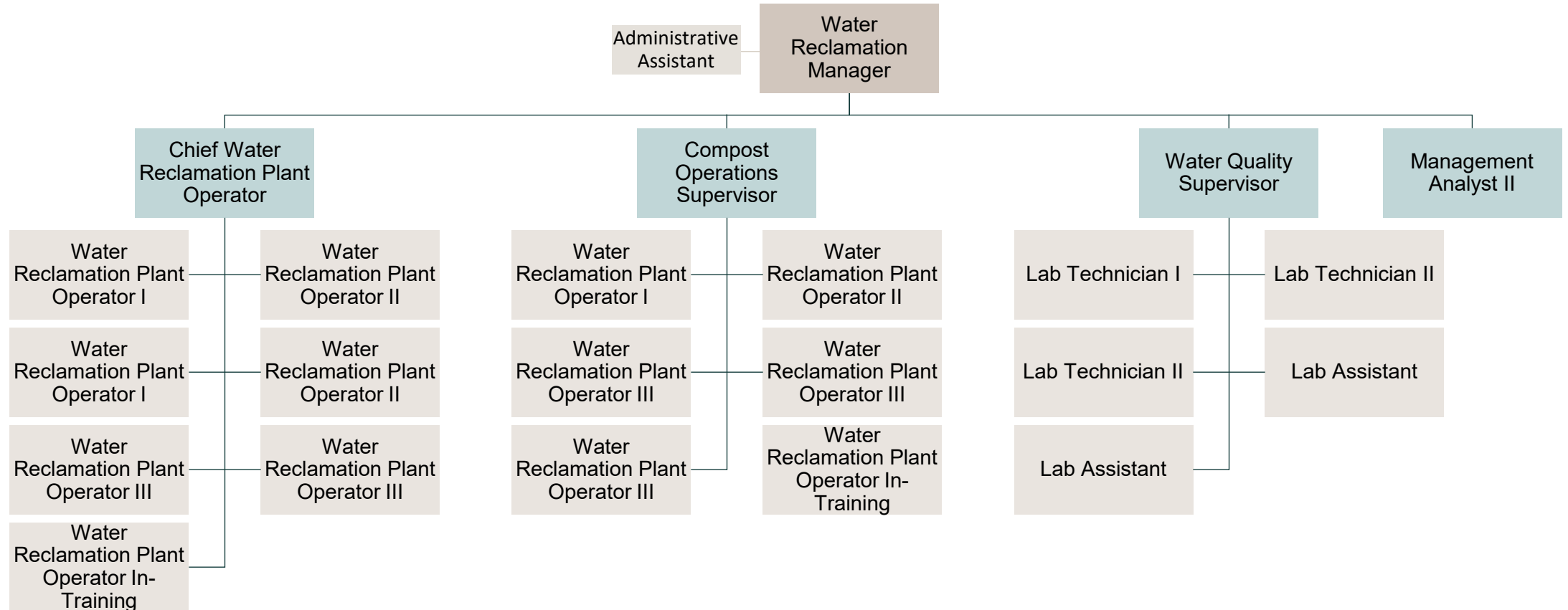




# Water Systems – Proposed Structure

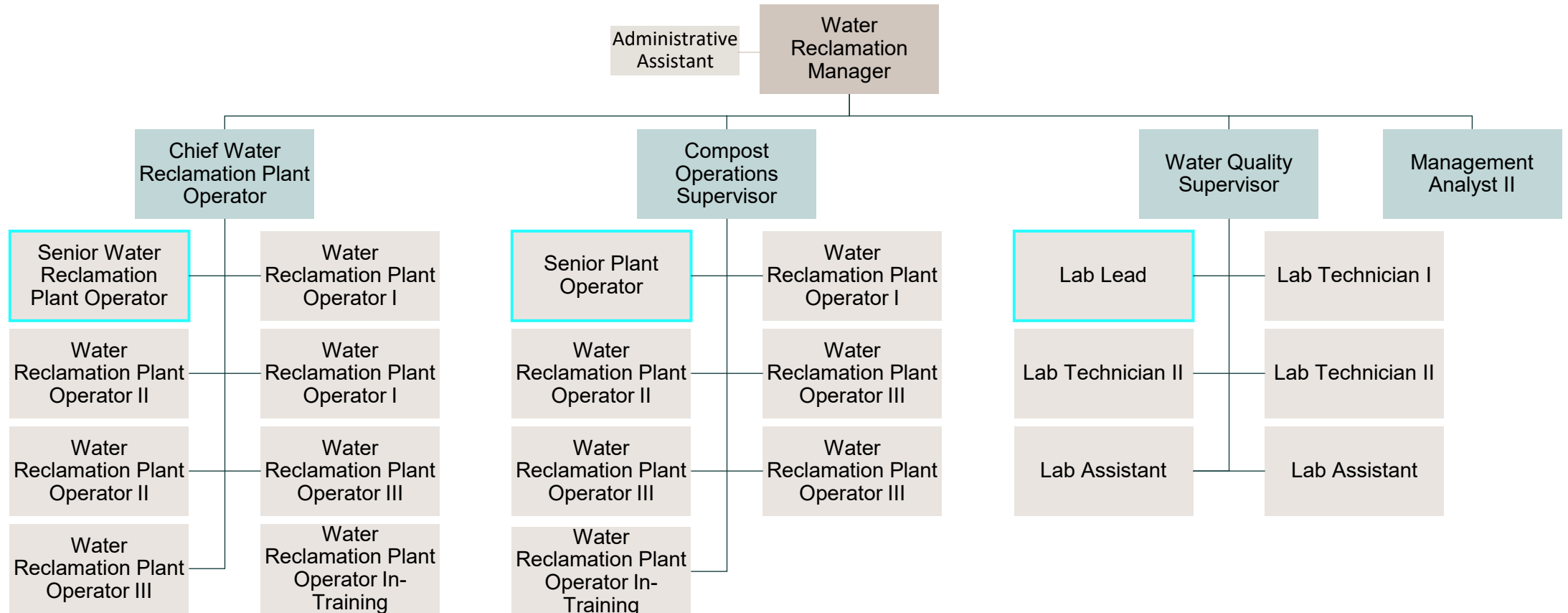


# Water Reclamation – Current Structure



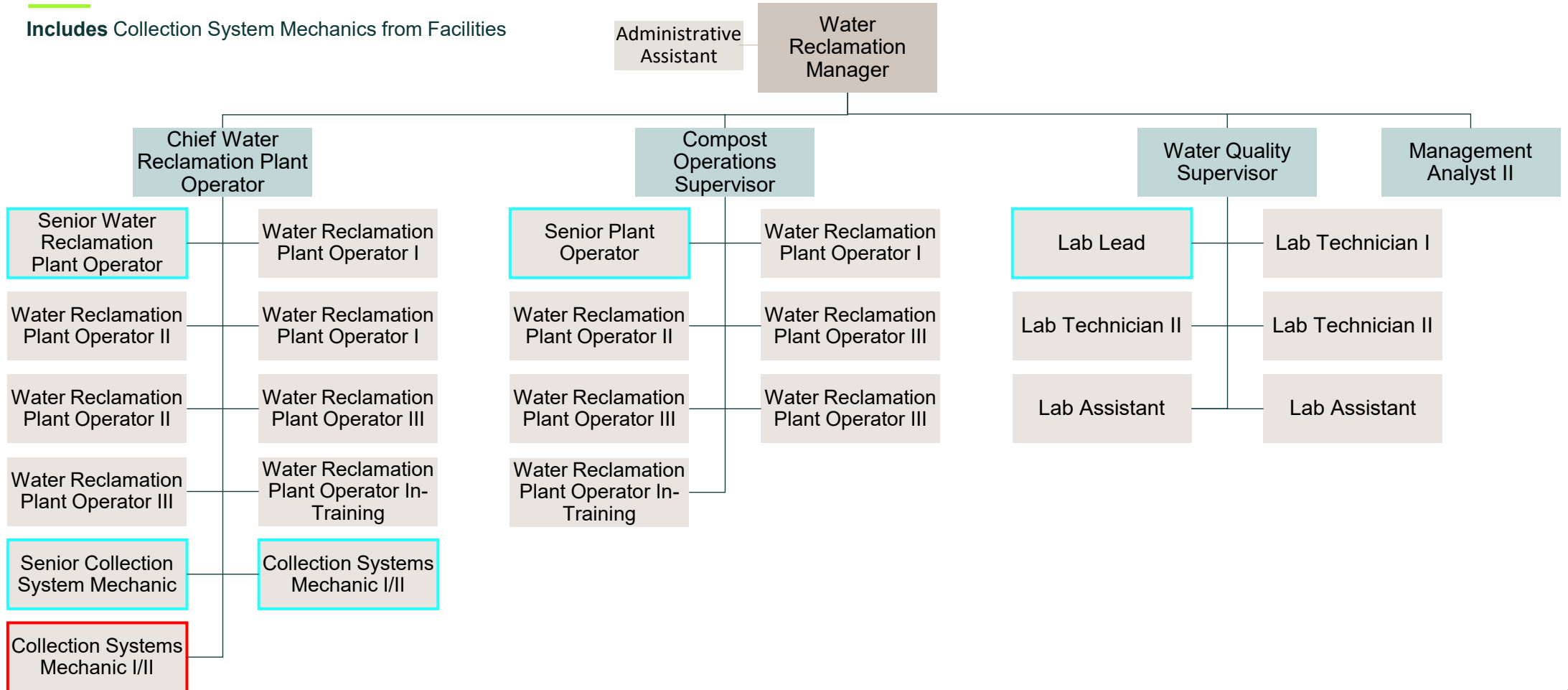
# Water Reclamation – Proposed Structure Option 1

Does not include Collection System Mechanics from Facilities

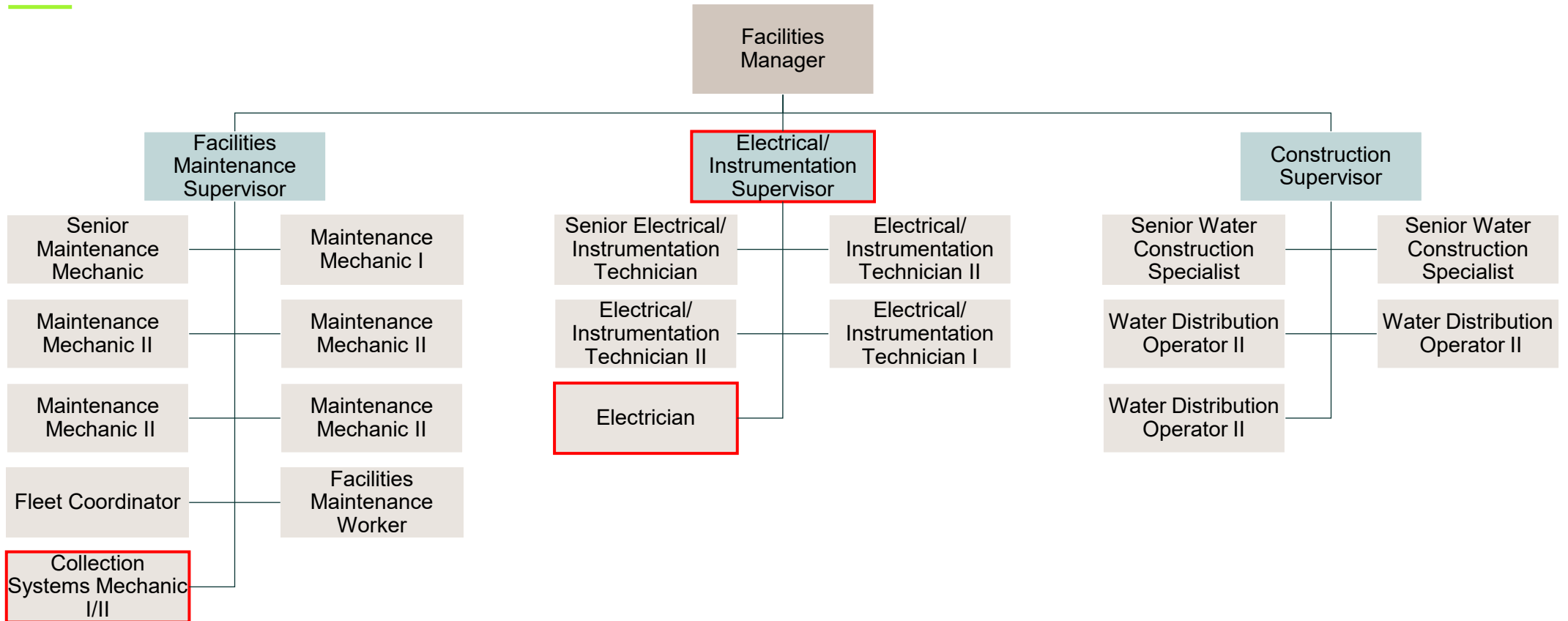


# Water Reclamation – Proposed Structure Option 2

**Includes** Collection System Mechanics from Facilities

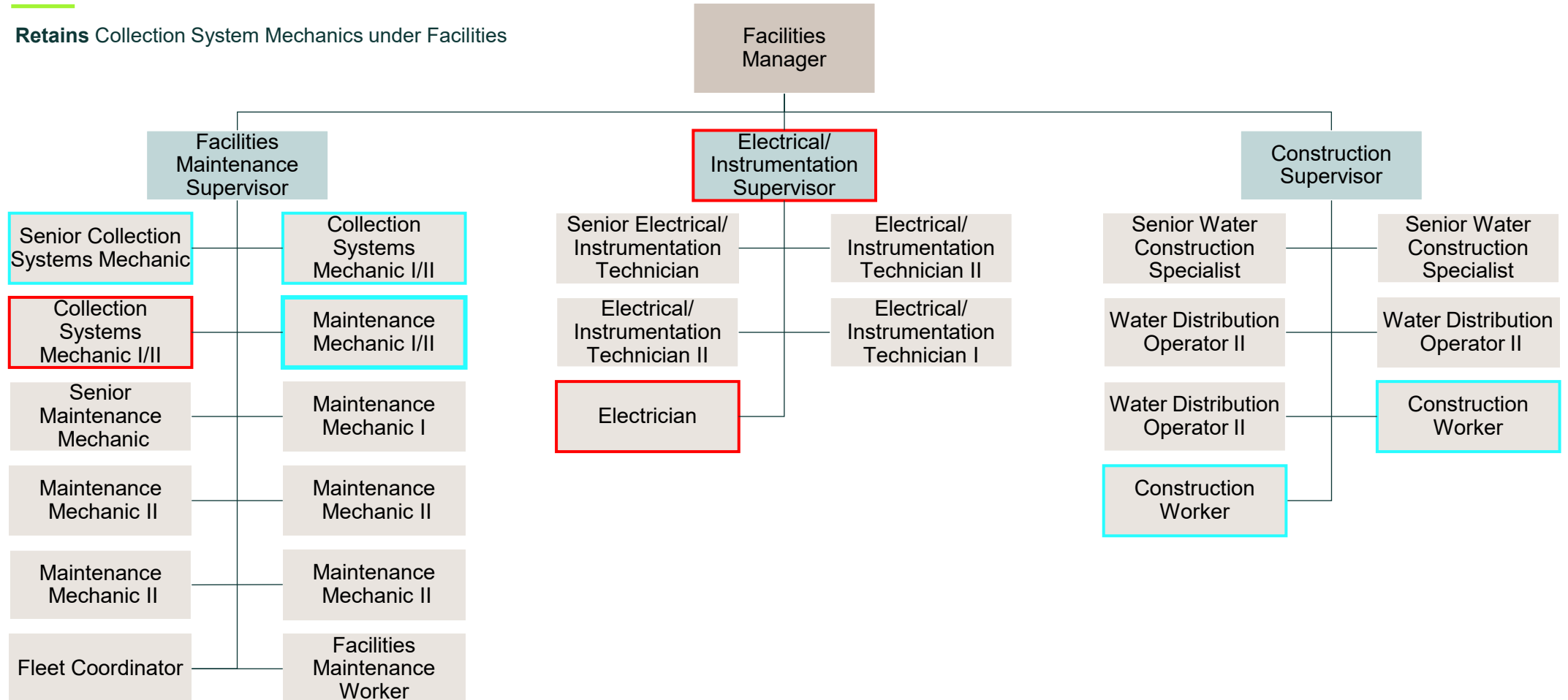


# Facilities – Current Structure



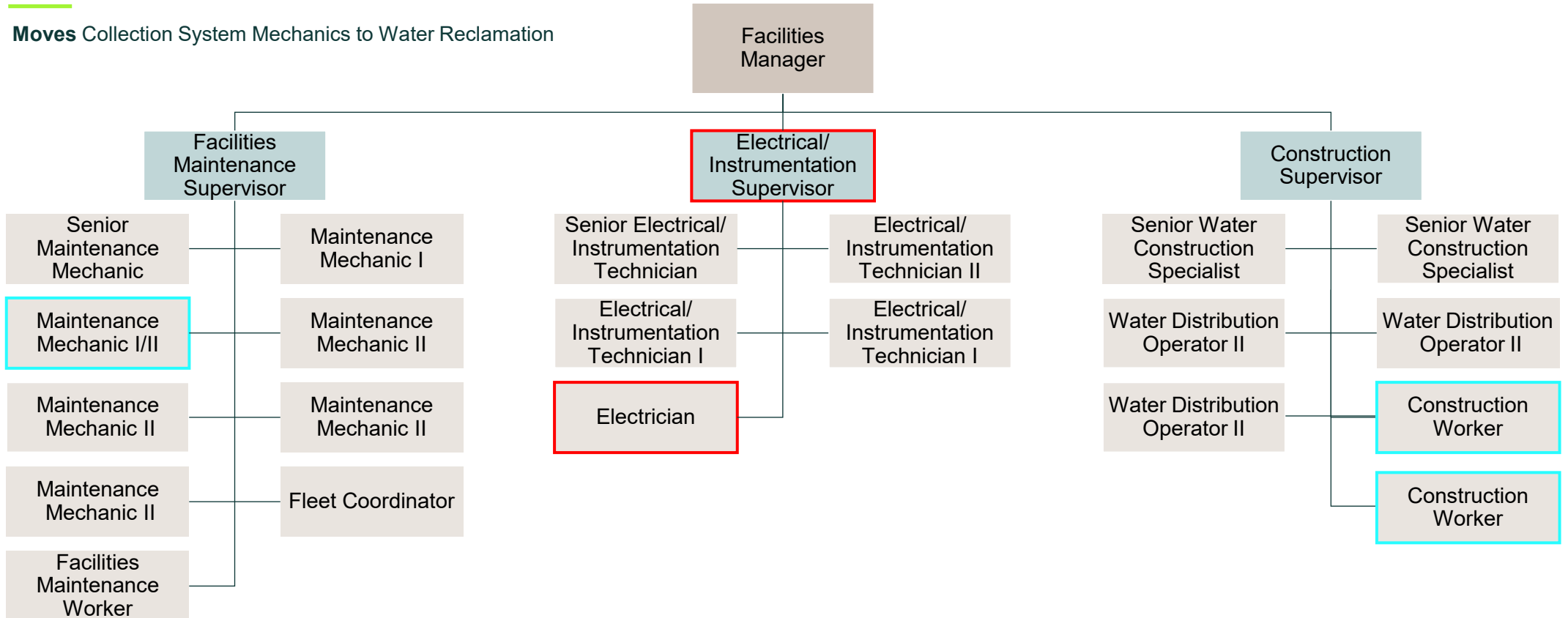
# Facilities – Proposed Structure Option 1

**Retains** Collection System Mechanics under Facilities



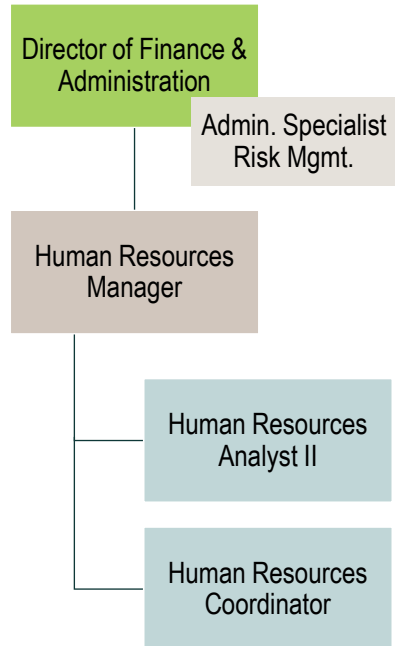
# Facilities – Proposed Structure Option 2

**Moves** Collection System Mechanics to Water Reclamation

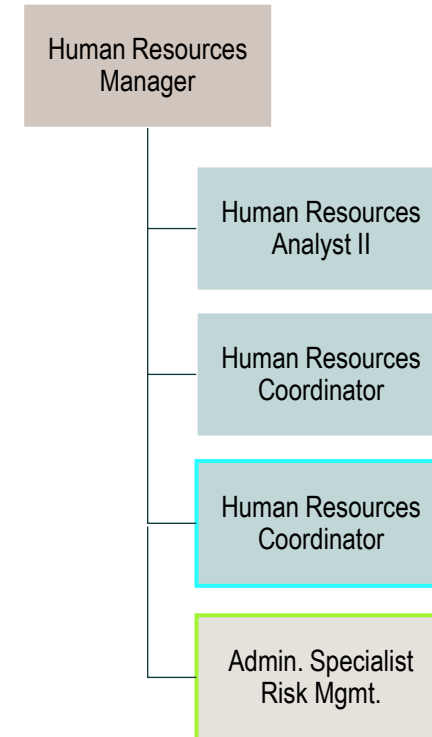


# Human Resources

## CURRENT STRUCTURE

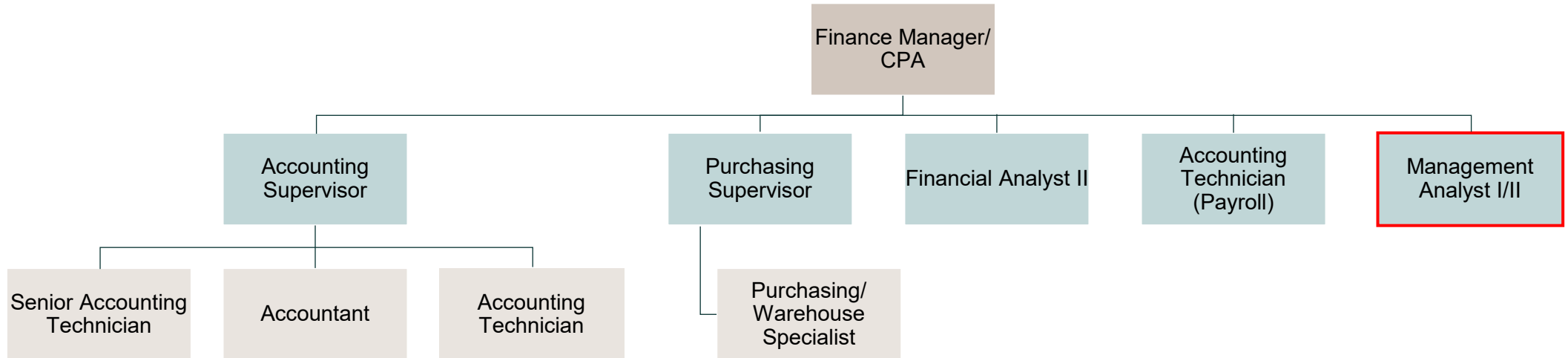


## PROPOSED STRUCTURE

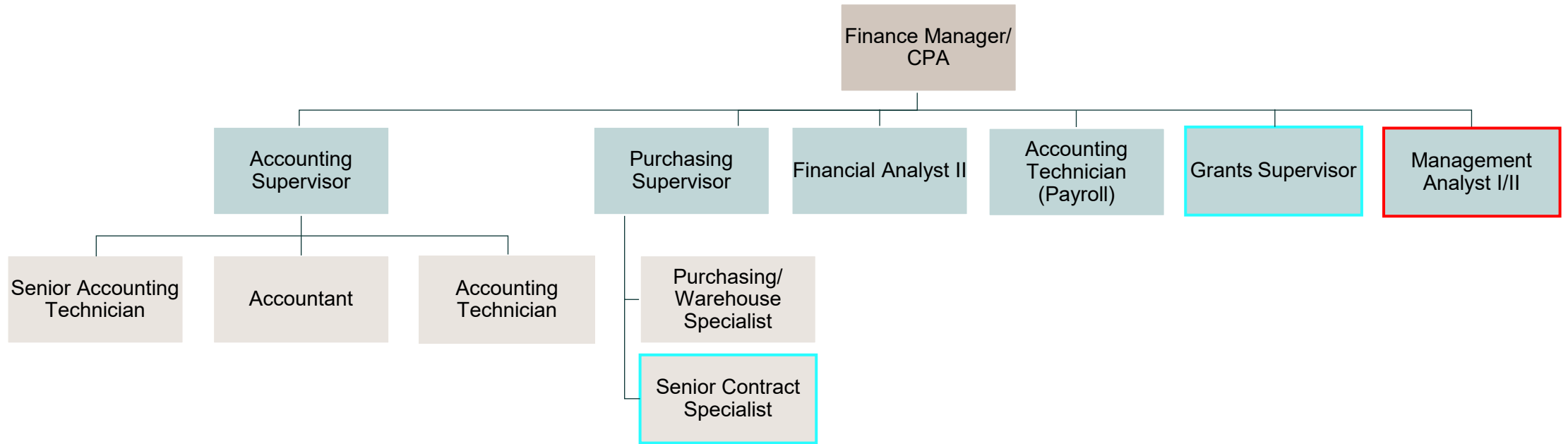




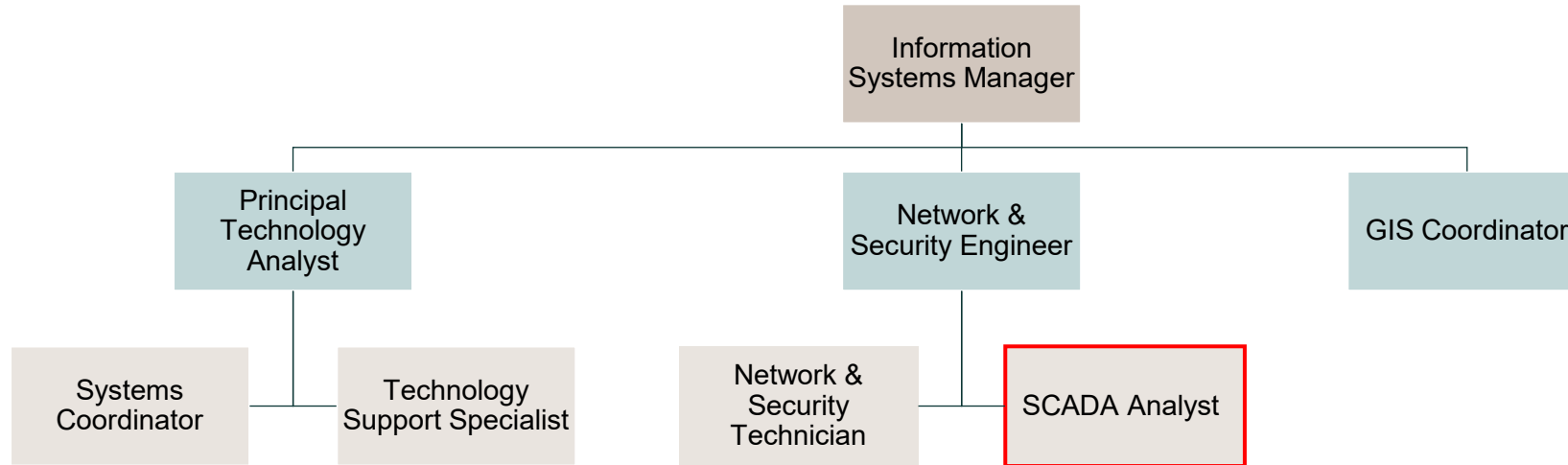
# Finance – Current Structure



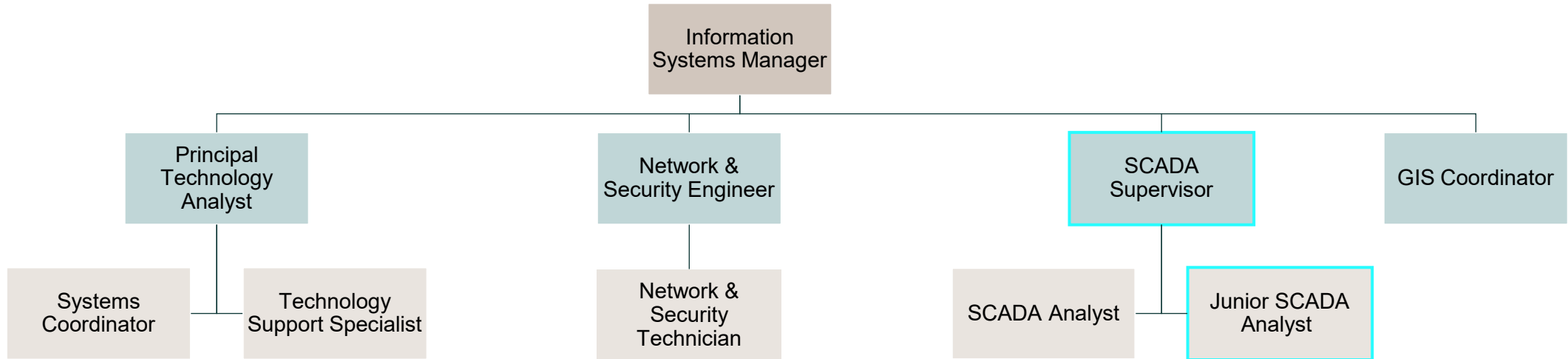
# Finance – Proposed Structure



# Information Systems – Current Structure



# Information Systems – Proposed Structure





**DATE:** May 21, 2024  
**TO:** Board of Directors  
**FROM:** Engineering and External Affairs

---

**SUBJECT: Las Virgenes Reservoir Dam Road and Access Road Repairs Project:  
Construction Award**

---

**SUMMARY:**

The Las Virgenes Reservoir Dam Road and Access Road Repairs Project involves maintenance and repair of the roadways on top of the dam and around the Las Virgenes Reservoir. As shown in the attached photos, the roads have deteriorated due to wear and erosion. The project was advertised for construction bids from January 17, 2024 to February 16, 2024, and six responsive bids were received. Staff evaluated the bids and determined the lowest responsive bid to be from MD Engineering, in the amount of \$59,275. Staff recommends award of a construction contract to MD Engineering for the Las Virgenes Reservoir Dam Road and Access Road Repairs Project.

**RECOMMENDATION(S):**

Award a construction contract, in the amount of \$59,275, to MD Engineering and reject all remaining bids upon receipt of duly executed contract documents for the Las Virgenes Reservoir Dam Road and Access Road Repairs Project; and re-appropriate funding, in the amounts of \$23,986.07, from CIP Job No. 10811, Recycled Water Reservoir No. 2 Storm Repairs, and \$5,604.90 from CIP Job No. 10785, Potable Water System Rehabilitation Fiscal Year 2022-24, to CIP Job No.10817, Las Virgenes Reservoir Dam Road and Access Road Repairs.

**FISCAL IMPACT:**

Yes

**ITEM BUDGETED:**

Yes

**FINANCIAL IMPACT:**

Sufficient funds are available in the adopted Fiscal Year 2023-24 Budget. There is currently

\$54,579.53 budgeted in CIP Job No. 10817 for the project. Additional funding for the work is available for re-appropriation, in the amounts of \$23,986.07 from CIP Job No. 10811, Recycled Water Reservoir No. 2 Storm Repairs, and \$5,604.90 from CIP Job No. 10785, Potable Water System Rehabilitation Fiscal Year 2022-24, to CIP Job No.10817, Las Virgenes Reservoir Dam Road and Access Road Repairs. The total amount appropriated for the project will be \$84,170.50, which includes the construction costs, 10 percent contingency and estimated administrative costs.

**DISCUSSION:**

The Las Virgenes Reservoir (Reservoir) is located in the City of Westlake Village with a capacity of 9,500 acre-feet and provides a water source to meet peak summer demands. The reservoir also serves as a six-month back-up water supply for emergencies or planned interruptions. Water from the reservoir is drawn through the inlet/outlet tower and treated at the Westlake Filtration Plant (Westlake) prior to use by District customers. Unpaved access roads around the Las Virgenes Reservoir and along the earthen dam have become eroded due to recent storm events.

Safe and reliable access roads along the top of the dam and around the perimeter of the reservoir are essential for on-going operations and maintenance activities. A dirt road from the Westlake Filtration Plant provides access along the earthen dam, approximately 25-feet wide and 1,400 linear-feet long, to a boat launch area on the east side of the reservoir. Another dirt road runs approximately 4,000 feet along the west side of the reservoir, providing access to most of the shoreline for maintenance. Regular use and rain events over the past few years have formed ruts and washed out several inches of road material, making access around the reservoir more challenging. While standard operating procedures are conducted annually by staff to maintain the roads, the volume of rock and soil that has eroded during the past two years far exceeds the typical volumes that staff can maintain on their own.

Staff issued a Request for Bids (RFB) on the District’s website from January 17, 2024 through February 16, 2024. Six responsive bids were received with MD Engineering submitting the lowest responsive bid. After a thorough review of the submitted bids, staff recommends awarding a construction contract to MD Engineering for the Las Virgenes Reservoir Dam Road and Access Road Repairs Project. MD Engineering has successfully completed projects for the District in the past with the most recently completed work in May 2023 for the Kimberly Pressure Reducing Station Rehabilitation Project.

Following is a table summarizing the bid results:

<b>Bidder</b>	<b>Bid Total</b>
ADA General Engineering Inc.	\$177,830.00
Leonida Builders Inc.	\$81,500.00
<b>MD Engineering</b>	<b>\$59,275.00</b>
MPK Solutions	\$113,898.10
Remedial Transportation Services, Inc	\$84,850.00
Union Engineering Company, Inc.	\$90,897.00

Following is a table summarizing the anticipated costs and requested appropriation:

<b>Description</b>	<b>Cost</b>
<u>Construction:</u>	
Construction Award	\$59,275.00
Construction Contingency (10%)	\$5,927.50
<u>Administrative:</u>	
District Labor (12%)	\$7113.00
G&A (20%)	\$11,855.00
<b>Total Project Cost</b>	<b>\$84,170.50</b>
Existing Appropriation	\$54,579.53
<b>Total Project Cost less existing appropriation</b>	<b>\$29,590.97</b>

The re-appropriation of funds, in the amounts of \$23,986.07 from CIP Job No. 10811, Recycled Water Reservoir No. 2 Storm Repairs, and \$5,604.90 from CIP Job No. 10785, Potable Water System Rehabilitation Fiscal Year 2022-24, is required to provide sufficient funding for construction and administrative costs. The work for CIP Job No. 10811 has been completed and the remaining funding is available. CIP Job No. 10785 is expected to have adequate funding after the proposed re-appropriation to cover anticipated expenditures.

Schedule:

Construction work is anticipated to begin in August 2024 with completion scheduled for September 2024.

**GOALS:**

Construct, Manage and Maintain all Facilities and Provide Services to Assure System Reliability and Environmental Compatibility

Prepared by: John Soderberg, Assistant Engineer

**ATTACHMENTS:**

[Photos of Access Road](#)



*Figure 1 - Access road along crest of Westlake Dam.*





*Figure 2 - Access road following rain.*



*Figure 3 - Example of rutting along access road.*



**DATE:** May 21, 2024  
**TO:** Board of Directors  
**FROM:** Engineering and External Affairs

---

**SUBJECT: Commercial Turnkey Turf Transformation Program: Grant Award**

---

**SUMMARY:**

As part of the Department of Water Resources' (DWR) Urban Community Drought Relief Grant Program, the Inland Empire Utilities Agency (IEUA) and three partner agencies, Calleguas Municipal Water District, Las Virgenes Municipal Water District, and Upper San Gabriel Valley Municipal Water District (Project Partners), were awarded grant funding to provide a new water use efficiency program for select commercial properties in more than 60 communities within Metropolitan Water District of Southern California's State Water Project dependent areas. IEUA applied for the grant funding on behalf of the Project Partners and was awarded \$8,474,500 to implement a Turnkey Turf Transformation Program (TTTP). The TTTP seeks to remove a minimum of one million square feet of non-functional turf throughout the service areas of partner agencies and replace it with new water-saving landscapes.

**RECOMMENDATION(S):**

Authorize the General Manager to execute a Project Partner Agreement for the implementation of the Turnkey Turf Transformation Program amongst Las Virgenes Municipal Water District, Inland Empire Utilities Agency, Calleguas Municipal Water District and Upper San Gabriel Valley Municipal Water District.

**FINANCIAL IMPACT:**

There is no direct cost to the District for this program. IEUA would provide the comprehensive program administration and oversight of all project contracts to execute the planning, design and implementation of the District's project sites. Resource Conservation staff would dedicate and track "in kind" time and resources to attend meetings and assist in successful project implementation.

**DISCUSSION:**

In October 2022, the California Department of Water Resources (DWR) released the 2022 Urban Community Drought Relief Grant Program Guidelines and Solicitation Package. The Program, which is funded by the California Legislature through the Budget Act of 2021,

allocated \$38 million for turf replacement projects. The packet stipulated that a minimum non-state cost share of 25 percent is required of applicants unless the project provides at least 50 percent or more of the primary benefit to Underrepresented Communities or Disadvantaged Communities (DAC).

In December 2022, IEUA reached out to LVMWD to gauge interest in a partnership. Resource Conservation staff contacted each of the four cities in the District's service area to identify potential project sites. Because of the tight deadline, only two cities expressed interest in participating and only the City of Westlake Village provided a comprehensive list of sites that met the project criteria – specifically public or commercial lands.

In January 2023, IEUA applied on behalf of the Project Partners, requesting \$16 million to implement a Turkey Turf Transformation Project (TTTP). The goal of the TTTP is to replace over one million square feet of non-functional turf from highly visible public agency owned properties. In the Fall of 2023, DWR awarded IEUA approximately half of the requested total grant amount resulting in a final award of \$8,474,500.

Per the terms of the Project Partner Agreement, more than 50 percent of the total project conservation benefits must directly benefit DAC areas for the partners to be eligible for a zero-dollar cost share. All of the cost share requirement for this grant funding is intended to be waived as the partnering agencies have identified and will prioritize the completion of initial projects to accomplish the fifty percent DAC implementation requirement. The Project Partners have agreed to distribute funds based on each agency’s proportional share of assessed property values in 2022, as shown in the table below.

<b>Project Partner</b>	<b>Assessed Property Values</b>	<b>Percentage Split</b>	<b>Estimated Grant Funding</b>
CMWD	\$123,683,835,701	29%	\$2,132,686
IEUA	\$146,634,414,955	34%	\$2,500,392
LVMWD	\$ 29,271,920,993	7%	\$514,786
Upper District	\$126,877,023,875	30%	\$2,206,227
<b>Total</b>			<b>\$7,354,091</b>

Additionally, \$770,409 has been identified for the exclusive use of IEUA as the lead agency to administer the grant, \$100,000 has been identified to fund a public relations campaign and \$250,000 has been identified to fund a thorough water savings analysis of the TTTP. There are no DAC Communities within LVMWD’s service area, and, as such, projects in the District’s service area will be implemented after the DAC requirement has been met by the other Project Partners. Should the partners fail to comply with the DAC requirement and a cost match is triggered by DWR, the Project Partners agree to split the cost of matching funds proportionally, according to percentages established in the table above. Staff will track indirect costs spent on the TTTP in case a local match is required, which includes but is not limited to costs associated with staff time.

The Turnkey Turf Transformation Program (TTTP) will include: (1) pre-qualifying site and irrigation audits; (2) the removal of turf grass; (3) the design and installation of low water use/California Friendly landscapes with site-appropriate irrigation and stormwater capture, if applicable; (4) post-installation site visits; and (5) customer education for long-term care.

District staff have worked closely with City of Westlake Village staff to finalize project sites. Eight medians representing four recycled water accounts along Lindero Canyon Road have been selected for a combined total of 76,222 square-feet of non-functional turf transformation. The project implementation must be completed by June 30, 2026. Overall, the Project Partners will transform an estimated one to one and a half million square feet of turf totaling approximately 264 to 396 acre-feet (86 to 129 million gallons) per year in water savings. The proposed Westlake Village turf transformation is estimated to save approximately 20 to 30 acre-feet (6.5 to 9.8 million gallons) of recycled water annually at no cost to the District with the exception of staff time to help administer the project.

**GOALS:**

Ensure Effective Utilization of the Public's Assets and Money

Prepared by: Craig Jones, Resource Conservation Manager

**ATTACHMENTS:**

[Draft Project Partner Agreement](#)

**Turnkey Turf Transformation Program – Project Partner Agreement**

**Agreement between the Inland Empire Utilities Agency, Calleguas Municipal Water District, the Las Virgenes Municipal Water District, and the Upper San Gabriel Valley Municipal Water District**

**for the implementation of the Turnkey Turf Transformation Program Funded by the State of California Department of Water Resources 2022 Urban Community Drought Relief Grant**

This Agreement is made and entered into as of \_\_\_\_\_, **2024**, by and between the Inland Empire Utilities Agency ("IEUA"), Calleguas Municipal Water District ("CMWD"), Las Virgenes Municipal Water District ("LVMWD"), and Upper San Gabriel Valley Municipal Water District ("Upper District"), all of which are public water agencies.

For this Agreement, IEUA will be identified as "IEUA" or the "Lead Agency" and CMWD, LVMWD, and Upper District will collectively be known as the "Project Partners" or individually as "Project Partner". References to IEUA and the Project Partners will be identified collectively as the "Parties" or individually as the "Party." The California Department of Water Resources will be referred to as the "State" or "DWR." The overall grant project, formally known as the Turnkey Turf Transformation Program, will be referred to as the "Grant" or "TTTP."

This Agreement incorporates and includes the Grant Agreement between DWR and IEUA as part of its terms and conditions, which are incorporated herein by reference and included as **Exhibit 1**. The Parties shall comply with all terms, provisions, conditions, and commitments of the Grant Agreement, to the extent applicable, and this Agreement.

**Grant Funding Split Among the Parties**

IEUA, on behalf of the Project Partners, applied for the 2022 California Department of Water Resources (DWR) Urban Community Drought Relief Grant Program, which was financed by the State's Budget Act of 2021 (Stats. 2022, ch. 44, § 25). DWR awarded IEUA a total of \$8,474,500 to implement the TTTP, a water conservation program.

The \$8,474,500 grant includes two budget categories:

1. \$770,409 has been identified for the exclusive use of IEUA as the lead agency to administer the grant for the TTTP.
2. \$7,704,091 has been identified and approved for the construction, implementation, public relations campaign, and study analysis of the TTTP. This portion of grant funding will be allocated into three funding categories:
  - a. \$100,000 has been identified to fund a public relations campaign, including but not limited to effective and tailored outreach collaterals and media events. IEUA will manage this effort and may use the funds to procure the services of a consultant to implement the campaign.

- b. \$250,000 has been identified to fund a thorough analysis of the TTTP, including but not limited to water savings per site, outreach effectiveness, and additional benefits achieved. IEUA will manage this effort and may use the funds to procure the services of a consultant to implement the study.
- c. \$7,354,091 has been identified for the construction and implementation of the TTTP, including but not limited to turf removal, landscape design, irrigation upgrades, plant installations, and quality control checks. IEUA will manage this effort and may use the funds to procure the services of a contractor to implement the construction and implementation services.

The Parties agree to distribute the Category 2.C. funds (\$7,354,091) according to the guidelines shown in Table 1, which are based on each agency's proportional share of assessed property values in 2022. Slight variations in funding splits may be needed to accomplish program requirements, but every effort will be made to share the grant proceeds as detailed below. The Project Partners agree that IEUA has the final authority to select the final list of participating sites that will ultimately determine the exact funding split.

**Table 1 – Guideline for Proportional Share of Category 2.C. Funds**

Project Partner	Assessed Property Values	Percentage Split	Estimated Grant Funding
CMWD	\$123,683,835,701	29%	\$2,132,686
IEUA	\$146,634,414,955	34%	\$2,500,392
LVMWD	\$ 29,271,920,993	7%	\$ 514,786
Upper District	\$126,877,023,875	30%	\$2,206,227
<b>Total</b>			<b>\$7,354,091</b>

**General Understandings and Agreements:**

1. The Parties shall make a good faith effort to cooperate with one another to fulfill the requirements of the Grant through, but not limited to, attending planning meetings, sharing information and identifying any issues/setbacks, and providing deliverables on time. All parties shall provide reasonable notice of any meetings, information requests, or required deliverables.
2. The Parties shall adhere to the protocols developed pursuant to The Open and Transparent Water Data Act (Wat. Code, § 12400-12420) for data sharing, transparency, documentation, and quality control. See **Exhibit 2** for DWR's *Guidance for Grantees for Addressing the Requirements of AB 1755 (Open and Transparent Water Data Act)*.
3. The Parties agree that all work related to the TTTP must be completed by June 30, 2026. Any work not completed by this date will not be funded by the Grant. As Lead Agency, IEUA has the authority to redistribute grant funds among the other Parties if necessary to meet the timeline and/or other requirements of the TTTP.

4. The Parties understand that the distribution of grant funds between Parties is not guaranteed and can change at any time at IEUA's discretion to ensure the fulfillment of Grant requirements.
5. The Parties understand that more than 50% of the total project conservation benefits must benefit Underrepresented Communities for the Parties to be eligible for a \$0 cost share under the terms of DWR's agreement with IEUA. As such, sites located in Underrepresented Communities will be prioritized for service under the TTTP.
  - a. Underrepresented Communities are defined in one of three ways: 1) the top 25% most impacted census tracts as identified by the California Office of Environmental Health Hazard Assessment's CalEnviroScreen tool; 2) the Department of Water Resources Disadvantaged Community (DAC) Mapping tool; and/or 3) by census data indicating income levels are at or below 80% of median household income.
  - b. An initial list of sites selected by the Parties to participate in the TTTP Program can be found in **Exhibit 3**. This list identifies a majority of conservation benefits occurring within Underrepresented Communities at an assumed cost per square foot of \$7. It is understood that the final list of sites selected for TTTP participation will be based on assuring a majority of conservation benefits occur in Underrepresented Communities, subject to the final pricing for landscaping services established through the competitive bidding process.
  - c. The Parties understand that the service area of LVMWD does not include any Underrepresented Communities. As such, IEUA, CMWD, and Upper District agree to focus on submitting eligible sites, with an emphasis on those located in Underrepresented Communities, to compensate for the lack of Underrepresented Communities in LVMWD's service area.
  - d. The Parties agree to initially service properties in Underrepresented Communities until DWR agrees in writing that the TTTP has met its obligation in providing more than 50% of the conservation benefits to Underrepresented Communities and that no cost match will be required for TTTP activities through the remainder of the Program.
  - e. Should the Parties fail to comply with the Underrepresented Communities requirement and a cost match is triggered by DWR, the Project Partners agree to split this cost of matching funds proportionally, according to percentages established in Table 1. The Parties are encouraged to track indirect costs spent on the TTTP in case a local match is required, including but not limited to staff time.

### **IEUA Responsibilities**

As Lead Agency, IEUA has the following roles and responsibilities.

1. Assure compliance with all aspects of DWR's contract and function as the Lead Agency with all communications with DWR, including the notification of DWR in writing of any public or media event publicizing the accomplishments and/or results of the grant agreement at least 14

- calendar days prior to the event. Prior to beginning any work on a site, IEUA will confirm with DWR the status of properties believed to be located in Underrepresented Communities.
2. Comply with DWR's Competitive Bidding and Procurements. Develop bid documents, prepare advertisement and contract documents for construction contract bidding, conduct pre-bid meetings, open and evaluate bids, select the contractor, award the contract, and issue the notice to proceed.
  3. Comply with California Environmental Quality Act (CEQA) requirements.
  4. Provide the following services:
    - a. Program Administration: Provide overall program administration, customer service, and coordination between all parties. Manage DWR Grant reporting, contract compliance, and invoicing. A consultant may be brought on board to assist with this task.
    - b. Landscape Services: Onboard a contractor that will execute all aspects of the construction and implementation as outlined in the TTTP, such as an initial water audit, landscape design, turf removal, new landscape installation, irrigation upgrades, and customer training. Assure the provision of a six-month warranty for the plants and irrigation system improvements installed by the contractor.
    - c. Public Relations Campaign: Onboard a consultant to produce a tailored public relations campaign and collateral to promote turf removal and replacement by showcasing the many benefits of California-friendly landscapes. Include appropriate acknowledgment of credit to the State for its support when promoting the TTTP or using any data and/or information developed by the TTTP.
    - d. Study Analysis: Onboard a consultant to conduct a study analysis to understand the benefits achieved by the TTTP, including but not limited to water savings.
    - e. On-site Survey Services: Onboard a contractor to perform on-site quality control visits as projects reach milestones, after project completion, or as needed.
  5. Maintain open communication among the Parties and share regular updates with Project Partners on TTTP progress. Establish a communications hub in which the Parties can find all related project forms, status updates, and reports to DWR, including a report showing the Program's status with meeting the Underrepresented Community goal to avoid a cost-match requirement.
  6. Utilize water usage and other customer information for grant reporting, water efficiency studies, and other TTTP related needs.
  7. Provide the opportunity to use competitively priced compost made from biosolids produced by IEUA, LVMWD, or other sources. Compost may be provided with the goal of enhanced soil quality and plant health, increased water savings, and alignment with respective cities' ordinances and best practices.



### **Project Partners' Responsibilities**

1. Work with IEUA to ensure compliance with the terms of DWR's agreement with IEUA and promote a successful project.
2. Collaborate with the retail agencies in each Project Partner's respective service area to select and submit properties to IEUA for initial screening for program participation eligibility. IEUA has the final authority to select properties for participation in the program based upon the criteria above as well as those listed in **Exhibit 4**.
3. The Project Partner will estimate the square footage of selected sites through discussions with the customer, utilize GIS, Google Satellite, or other means, and then provide IEUA with their methodology and backup documentation as needed.
4. Outreach to eligible customers explaining program requirements and confirming their commitment to participate with a signed Interest form produced by IEUA outlining the TTTP's terms and conditions.
5. Consider utilization of compost from IEUA, LVMWD, or other sources for increased plant and soil health, higher water savings, and alignment with respective cities' ordinances and best practices.
6. Administer any outreach or Public Relations campaign created for the TTTP or from grant funds within their service areas, as directed by IEUA.
7. Coordinate with retail agencies within their service areas, if applicable, and act as a liaison with sites within their service area to coordinate public relations activities, water usage data requests, and/or address other issues as needed.
8. Provide IEUA and/or DWR with pre- and post-turf removal water usage; Up to 10 years prior to installation and up to 30 years after or as needed to satisfy the grant requirements and water savings study.
9. IEUA will work with the Project Partners to design standard landscape "styles" that will be offered to participating sites. The Project Partners agree that landscape materials, irrigation system, land cover, and the overall site designs provided by the TTTP will be consistent with any permitting requirements for commercial, industrial, institutional, or public agency-owned properties in order to assure compliance with future regulatory requirements for water use efficiency in California, including the incorporation of stormwater retention features when needed and protecting the health of existing trees. Each approved project site will receive the removal of existing non-functional turf/grass in the project areas, a landscape redesign, the installation of weed barriers, climate-appropriate plants, and drip/micro-bubbler irrigation devices. Transformed landscape areas will include appropriate ground covers.
10. Project Partners further agree that the standard landscape styles offered by the TTTP will not include more deluxe options such as public art, fountains, rock features, water features such as

ponds, etc. However, these options can be made available by separate agreement with the landscape contractor if non-grant funds are made available.

11. Project Partners agree to maintain compliance with the Urban Water Management Planning Act (UWMP; Wat. Code, § 10610 et seq.) and Sustainable Water Use and Demand Reduction (Wat. Code, § 10608 et seq.)
12. Project Partners agree that the TTTP is designed to be a permanent change to the participating site's landscape. The landscaped area must remain in place for a minimum of 5 years. If the landscape work completed under the TTTP has been removed, the site owner will be invoiced to reimburse public funding utilized to pay for their landscaping project. Project Partners agree to assist with site visits within their respective service areas if requested by DWR. IEUA will coordinate with Project Partners on any request for site visits by DWR and will provide Project Partners with reasonable notice thereof. Should any program participant be requested to reimburse TTTP funds, Project Partners agree to collaborate with IEUA as needed.
13. During the term of this Agreement, the Project Partners agree to report any customer complaints or issues they are made aware of as quickly as possible and document issues they are made aware of in case of liability disputes.
14. During this agreement's term, Project Partners will be the main liaison for communications between their retail agencies and IEUA, which may include correspondence, emergencies, programmatic requests, conflicts, and questions. In turn, the Partner Agencies will communicate with IEUA as needed.
15. Immediately notify IEUA of any initiation of any litigation or threat of litigation against the Parties regarding the TTTP or any other action that may affect the TTTP in any way.

### **Non-disclosure and Indemnity**

#### **Section 1 – Effective Date**

This Agreement shall be effective from the date of execution of this Agreement by both Parties and shall terminate upon completion of the TTTP and its associated grant requirements.

#### **Section 2 – Mutual Indemnification**

Each Party agrees to protect, defend, indemnify, and hold harmless the other Parties and their officers, directors, agents, employees, volunteers, attorneys, consultants, and subcontractors from any and all liability, claims, judgments, costs and demands, including demands arising from injuries or death of persons and damage to property, occurring as a result of its own or its respective officers', directors', agents', employees', volunteers', attorneys', consultants', or subcontractors' wrongful or negligent acts or omissions in performing or failing to perform this Agreement. Each Party shall be responsible only to the extent of its negligence. To the extent that a claim, demand, or suit is not subject to this mutual indemnification provision, each party further agrees to investigate, handle, respond to, and provide defense for any such claim, demand, or suit required hereunder at its sole expense. The respective obligations of the Parties under this Section shall survive the expiration or termination of this Agreement.

### **Section 3 – Observing Laws and Ordinances**

The Parties shall at all times observe and comply with all applicable laws, ordinances, regulations, requirements, orders, and decrees affecting their respective performance under this Agreement, and a Party's failure to comply with applicable laws, ordinances, regulations, requirements, orders or decrees may constitute a breach of this Agreement and entitle a non-breaching Party and/or the non-breaching Parties to remedies as provided in this Agreement.

### **Section 4 – Dispute Resolution**

The Parties shall seek to resolve any dispute concerning the interpretation or implementation of this Agreement, including but not limited to an alleged breach of this Agreement, through good faith negotiation, involving, as and when appropriate, the general manager or chief executive officer of each of the Parties. A Party alleging a breach of this Agreement or other dispute arising under this Agreement shall send written notice with a reasonably detailed description of the alleged breach or other dispute to the other Party and/or Parties. The Party and/or Parties receiving the notice of the alleged breach or other dispute shall have thirty (30) calendar days to cure any such alleged breach or dispute to the satisfaction of the Party alleging the breach or other dispute. Any alleged breach or other dispute that remains unresolved sixty (60) days after the initial written notice of alleged breach or other dispute is delivered, or such other date as agreed to in writing, shall be subject to mediation as a condition precedent to arbitration. Mediation shall be conducted by a Judicial Arbitration and Mediation Services (JAMS) mediator in accordance with JAMS mediation rules. The Party alleging breach or other dispute under this Agreement shall tender a request for mediation to the breaching or defaulting Party and/or Parties. The Parties sending and receiving notice of the alleged breach or other default shall meet and confer on the selection of a mediator and share the mediator's fee and any filing fees equally. Agreements reached in mediation shall be enforceable as settlement agreements in any court having jurisdiction thereof. In the event that the any breach or other dispute arising out of this Agreement cannot be resolved by mediation, it shall be submitted to a single arbitrator with substantial experience in the matter or matters in dispute and conducted by a JAMS arbitrator. The JAMS arbitrator shall apply the JAMS rules of arbitration, which shall govern any arbitration. If the Parties cannot agree on a single arbitrator within ten (10) days of the written election to submit the matter to arbitration, any Party may request JAMS to appoint a single, neutral arbitrator. The Parties shall use their reasonable best efforts to have the arbitration proceedings concluded within ninety (90) business days of selection of the arbitrator.

### **Section 5 – Notice**

Written notices to be given to any Party pursuant to Section 1 to Section 14 of this Agreement must be given by personal delivery or by registered or certified mail addressed and delivered as set forth below. Other correspondence and invoices may be sent by first class mail or by electronic mail, addressed and delivered as set forth below:

Inland Empire Utilities Agency  
6075 Kimball Avenue  
Chino, CA 91708  
Attention: Shivaji Deshmukh, P.E.  
Email: sdeshmukh@ieua.org

Calleguas Municipal Water District  
2100 E. Olsen Rd.  
Thousand Oaks, CA. 91360  
Attention: Kristine McCaffrey, P.E.  
Email: kmccaffrey@calleguas.com

Las Virgenes Municipal Water District  
4111 Las Virgenes Rd.  
Calabasas, CA. 91302  
Attention: David W. Pedersen, P.E.  
Email: dpederson@lvmwd.com

Upper San Gabriel Valley Municipal Water  
District  
248 E. Foothill Blvd., Suite 200  
Monrovia, CA 91016  
Attention: Thomas A. Love, P.E.  
Email: tom@usgvmwd.org

### **Section 6 – Termination for Convenience**

In addition to other rights set forth in this Agreement, each Party reserves and has the right to immediately suspend, cancel, or terminate this Agreement at any time upon ninety (90) days written notice to the other Parties. In the event of such termination, the terminating Party forfeits grant funding established as its proportional share and shall pay IEUA its proportionate share of any and all amounts owed for all authorized costs or any obligations incurred hereunder, up to the date of such termination.

### **Section 9 – Representation of Authority**

Each Party represents to the other that it has the authority to enter into this Agreement and that the individual signing this Agreement on behalf of their respective Party has the authority to execute this Agreement and to bind their respective Party to the terms and conditions of this Agreement.

### **Section 10 – Governing Law**

This Agreement shall be governed by and constructed in accordance with the laws of the State of California in the County of San Bernardino.

### **Section 11 – Incorporation of Recitals**

The Recitals set forth above are incorporated herein and made a part of this Agreement between IEUA and CMWD, LVMWD, and Upper District.

### **Section 12 – Entire Agreement: No Third-party Beneficiaries**

This Agreement is intended by the Parties as a complete and exclusive statement of the terms of their agreement and it supersedes all prior agreements, written or oral, as to the subject matter of this Agreement. This Agreement may be modified only upon the mutual written agreement of the Parties hereto. No third-party beneficiary is intended or created by the execution of this Agreement.

**Section 13 – Attorney’s Fees and Costs**

In any proceeding to enforce or interpret the terms or provisions of this Agreement, the prevailing Party, in addition to costs, shall be entitled to recover its reasonable attorney's fees.

**Section 14 – Counterparts**

This Agreement may be signed in counterparts, each of which shall constitute an original and which, taken together shall constitute one and the same Agreement. Verifiable facsimile and electronic execution copies of this Agreement shall constitute original counterparts or copies of this Agreement.

IN WITNESS WHEREOF, each of the Parties has caused this Agreement to be executed by its respective duly authorized officers. The effective date of this Agreement shall be in accordance with the terms of this Agreement.

**Inland Empire Utilities Agency\***

**Approved as to Form:**

Title: General Manager

Title: Legal Counsel

By: Shivaji Deshmukh

By: Martin Cihigoyenetché

Date: \_\_\_\_\_

Date: \_\_\_\_\_

\* a Municipal Water District

**Calleguas Municipal Water District**

**Approved as to Form:**

Title: General Manager

Title: District Counsel

By: Kristine McCaffrey

By: Walter E. Wendelstein

Date: \_\_\_\_\_

Date: \_\_\_\_\_

**Las Virgenes Municipal Water District**

**Approved as to Form:**

Title: General Manager

Title: District Counsel

By: David W. Pedersen

By: Keith Lemieux

Date: \_\_\_\_\_

Date: \_\_\_\_\_

**Upper San Gabriel Valley Municipal Water District**

**Approved as to Form:**

Title: General Manager

Title: District Counsel

By: Thomas Love

By: Steve O'Neill

Date: \_\_\_\_\_

Date: \_\_\_\_\_



**DATE:** May 21, 2024  
**TO:** Board of Directors  
**FROM:** Finance and Administration

---

**SUBJECT: Total Compensation Refresh Study Report**

---

**SUMMARY:**

In 2018, a total compensation study was prepared for the District by CPS HR Consulting (CPS), a firm specializing in classification and compensation studies. The study was refreshed in 2023 with the collection, analysis and comparison of total compensation (salary and benefits) data. The deliverables for the effort include updated data sheets showing variances from market and the attached final project report.

**FINANCIAL IMPACT:**

There is no financial impact associated with the report. Any adjustments to total compensation would be subject to negotiations with the employee bargaining groups.

**DISCUSSION:**

The Total Compensation Refresh Study involved updating the data from the 2018 study and adding two more comparator agencies, resulting in a total of 20 comparable labor market agencies with 40 benchmark classifications. The data for the report was collected from October 2023 through November 2023 with all data reflecting an effective date of September 1, 2023. The report provides a snapshot of how the District's total compensation measures against the labor market at that point in time. The study also evaluates whether the District's classifications are compensated within the Board-adopted compensation philosophy, which involves setting total compensation to be between the median and 75th percentile.

The report does not include recommendations for adjustments to compensation. Any recommended salary adjustments would be subject to negotiations with the appropriate bargaining units and submitted to the Board for approval. Staff will be seeking initial direction from the Board on labor negotiations as part of closed session for Items 15A and 15B.

**GOALS:**

Assure a Quality, Continually Improving Workforce

Prepared by: Maria Songer, Human Resources Analyst II

**ATTACHMENTS:**

[Total Compensation Refresh Study Report](#)



March 11, 2024 - Updated May 14, 2024

# Las Virgenes Municipal Water District (LVMWD)

## Total Compensation Refresh Study Report

SUBMITTED BY:

Project Manager

Sarah Jansen

Project Staff

Ashley Jacobs

Ellen Fishel

Support Staff

Sheila McAuliff

Denise Moran

Chase Sivret

CPS HR Consulting

2450 Del Paso Road, Suite 220

Sacramento, CA 95834

[www.cpshr.us](http://www.cpshr.us)



# Table of Contents

.....	1
I. Executive Summary.....	2
Introduction .....	2
Project Scope .....	2
Study Findings.....	2
Table 1: Number of Benchmark Classifications by Base Salary Labor Market Competitiveness Category.....	3
Table 2: Number of Benchmark Classifications by Base Salary Market Median Comparison.....	4
Table 3: Benchmark Classifications Consistent with Pay Philosophy .....	4
II. Project Parameters & Methodology.....	6
Selection of Comparable Labor Market Agencies.....	6
Identification of Benchmark Classifications.....	7
Confirmation of the Desired Labor Market Position .....	8
Determination of the Appropriate Statistical Techniques.....	8
Benchmark Classification Matching Process.....	8
Required Number of Comparable Classifications.....	9
Labor Market Data Collected .....	9
Total Compensation Elements Collected.....	10
Table 4: Benefit & Other Information Collected.....	10
IV. Work Plan.....	13
V. Study Results.....	14
Salary Study Summary Table 5: LVMWD Percent (%) Above/Below Labor Market Listed by Classification .....	15
Overall Summary of Labor Market Position Analysis.....	17
Table 6. LWMWD Overall Pay Philosophy .....	17
VIII. CPS HR Consulting Contact Information.....	19

# I. Executive Summary

---

## **Introduction**

Las Virgenes Municipal Water District (LVMWD) retained CPS HR Consulting (CPS HR) to conduct a Total Compensation Refresh study. The objectives of the study were to 1) refresh the total compensation data collected during a previous study for 33 classifications from 18 labor market agencies; 2) collect and analyze total compensation data for seven (7) new classifications and two (2) new labor market agencies to determine the competitiveness of the organization's total compensation; and 3) ensure the District's compensation was in line with the Board's compensation philosophy of paying between the median and 75<sup>th</sup> percentile.

A total compensation study evaluates the overall compensation provided to employees. This includes not only base salary but various forms of cash incentives, reimbursements and allowances, alongside non-cash benefits such as insurance and leave entitlements. The study aims to provide a comprehensive understanding of the total compensation package offered to employees within an organization. Analyzing total compensation is essential for assessing the competitiveness of an organization's overall pay structure, ensuring it aligns with market trends, and meets the needs of attracting and retaining talent.

This report provides documentation of the methodologies used in the data collection, analysis, and development of findings related to total compensation. Our findings yield valuable information as to how the agency can best combine external competitiveness factors with the internal value of jobs.

Please note that this report is accompanied by two (2) supplemental documents (excel workbooks) depicting:

- The salary summary and individual salary datasheets with specific job matches for each benchmark classification
- Master Benefit tables with detailed information about the total compensation elements collected.

## **Project Scope**

The scope of work included a total of twenty (20) comparable labor market agencies, forty (40) benchmark classifications and total compensation analysis. The data for this report was collected during October 2023 through November 2023. For consistency in labor market comparisons, all data is represented as in effect on September 1, 2023. Therefore, this report analysis is a snapshot of how the organization's compensation program measured against the labor market at this point in time.

## **Study Findings**

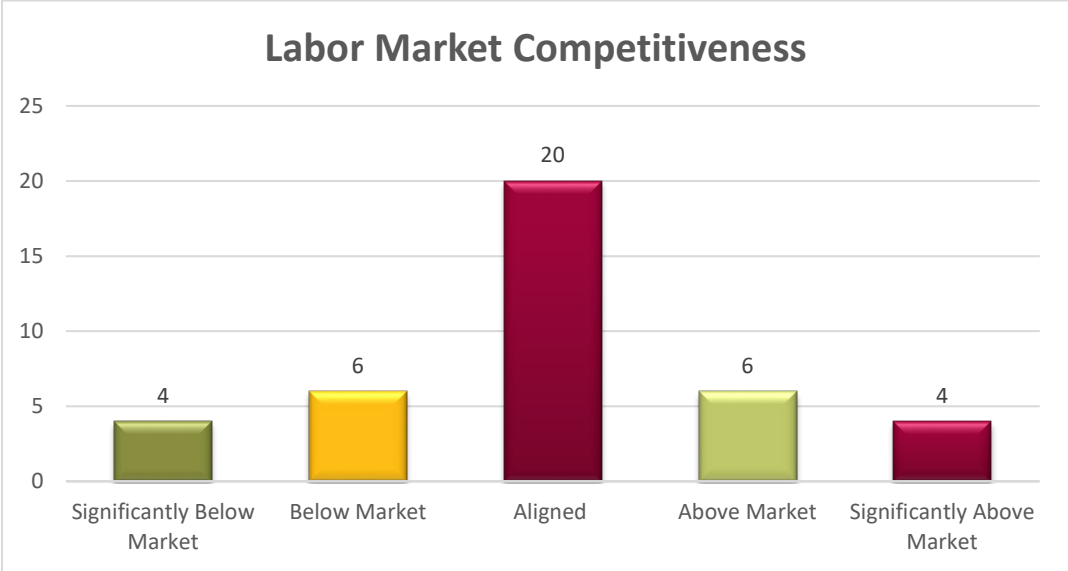
The overall findings of this study can be summarized as follows:

**Labor Market Competitiveness:** LVMWD base salaries are primarily aligned with the labor market median, with an average market variance from the base compensation mid-point at 0.73% below the market, and the average deviation from the market total compensation at 0.50% above the market. When evaluating the base salary data:

- 20 benchmark classifications are aligned (+/-5%) with the labor market median

- 6 benchmark classifications are below the market median (between 5.1% - 9.9% below the market median)
- 4 benchmark classifications are significantly below market median (10% or more below the market median)
- 6 benchmark classifications are above market median (between 5.1% - 9.9% over the labor market median)
- 4 benchmark classifications are significantly above market median (10% or more above the labor market median)

**Table 1: Number of Benchmark Classifications by Base Salary Labor Market Competitiveness Category**



**Other Findings**

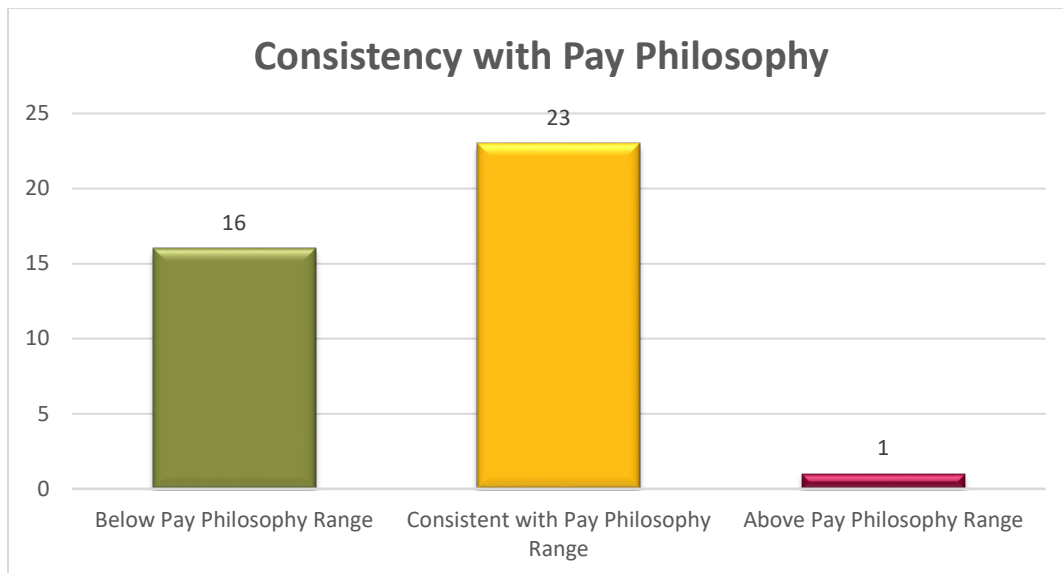
While in general the market variance for the District’s studied classifications are aligned with the market, it should be noted that this has an upward trend, with 15 of the classifications aligned at the minimum salary, 20 of the classifications aligned at the mid-point salary and 25 of the classifications aligned at the maximum salary. This indicates that for some classifications, the District’s base salary may not be as competitive at the entry salary as it is at the maximum salary.

**Table 2: Number of Benchmark Classifications by Base Salary Market Median Comparison**

	Minimum	Midpoint	Maximum
Slightly Below Labor Market Median	8	6	2
Significantly Below Labor Market Median	9	4	3
Aligned with Labor Market Median	15	20	25
Slightly Above Labor Market Median	4	6	6
Significantly Above Labor Market Median	4	4	4

LVMWD’s current pay philosophy is to align the District’s total compensation to fall within the Median and the 75<sup>th</sup> percentile of the median. The majority of the studied classifications are consistent with this practice, with twenty-three of the classifications falling within the range, one classification above the range, and sixteen classifications below the range.

**Table 3: Benchmark Classifications Consistent with Pay Philosophy**



In the total compensation analysis, LVMWD exhibits mixed outcomes within the labor market. The District is relatively consistent with the majority of the labor markets agencies in the CalPERS Employer Paid Contributions (within 2%), however several non-CalPERS agencies have significantly higher contributions. LVMWD is also consistent with the majority of the market in not offering Employer Cost Sharing. All of the labor markets offer a 457 plan, with some offering additional plans such as a 401a or Roth IRA, and the majority offering an employer contribution (with or without employee contribution) to one of the plans. However, in reviewing total Employer Health Contribution, LVMWD is approximately 15.42% below the market median of \$2,354.00 and is ranked 15 out of 21 compared to the labor market. The lowest contribution is \$1,273.24 by Irvine Ranch Water District and

the highest contribution being \$3,510.53 by Central Contra Costa Sanitary District. Most agencies in the study did offer an opt out stipend (cash in lieu of benefits). At LVMWD medical health plans are received from the ACWA JPIA which requires 100% employee enrollment at a minimum of employee only level. LVMWD does not offer cash in lieu of benefits. The District provides six different medical plan options that offer a zero premium at the employee only and employee plus one dependent level and some options also include zero premium for the family level.

## II. Project Parameters & Methodology

---

The initial step in conducting a total compensation study is to determine the basic parameters for the study, which include:

1. Selection of comparable labor market agencies
2. Identification of benchmark classifications
3. Confirmation of total compensation elements to be collected
4. Determination of the appropriate statistical techniques used for aggregating and analyzing the data (e.g., aging data, leveling, trimming, interpolation, extrapolation, multiple regression, etc.)

There are multiple options of the total compensation study that depend on project objectives and specific market conditions, such as data availability, influences of local private and nonprofit sectors, and differentiations based on geographic location or industry standards. The typical options are #1 The client selects comparable labor market agencies, #2 CPS researches and provides recommendations for comparable labor market agencies, #3 use of published salary surveys, or #4 a combination of the aforementioned sources.

### ***Selection of Comparable Labor Market Agencies***

For this study, the client selected the comparable labor markets, which included 18 previously used labor markets and 2 new labor markets. The comparable labor market agencies provided by LVMWD for this study are listed below.

1. Alameda County Water District
2. Central Contra Costa Sanitary District
3. City of Camarillo
4. City of Oxnard
5. City of Santa Barbara
6. City of Santa Monica
7. City of Simi Valley
8. City of Thousand Oaks
9. City of Ventura
10. Contra Costa Water District
11. Eastern Municipal Water District
12. Inland Empire Utility Agency
13. Irvine Ranch Water District
14. Los Angeles County Sanitation District
15. Los Angeles Department of Water and Power
16. Metropolitan Water District of Southern California
17. Union Sanitary District
18. Vallecitos Water District
19. Calleguas Municipal Water District (New)
20. Camrosa Water District (New)

For this study, CPS HR was able to obtain salary data from all labor market agencies excluding Camrosa Water District, as they did not have class specification specifications. Benefits data was collected for all labor market agencies.

### ***Identification of Benchmark Classifications***

A benchmark is a selected job classification that is common across other comparator agencies and/or labor markets. Benchmark job classifications are typically selected collaboratively with the District HR department and/or leadership and are subsequently matched to similar jobs in the comparator agencies classification systems.

For this project, LVMWD provided a selection of specific benchmark classifications which included previously studied classifications to refresh the salary and benefit data, as well as seven (7) new classifications which were added based on business practices and/or specific conditions, and a principle of adequate representation of various occupational groups, job families, and levels within job series.

The benchmark classifications for this study are presented below. Job summary descriptions for all benchmark classifications were based on the current job descriptions provided by LVMWD.

1. Cross Connection Inspector
2. Electrical/Instrumentation Technician II
3. Facilities Inspector
4. Facilities Maintenance Worker
5. Field Operations Technician II (Formerly Field Customer Service Representative)
6. Laboratory Assistant
7. Laboratory Technician II
8. Maintenance Mechanic II
9. Senior Electrical/Instrumentation Technician
10. Senior Water Construction Specialist
11. Water Distribution Operator I, II
12. Water Distribution Operator III
13. Water Reclamation Plant Operator III
14. Director of Facilities and Operations
15. Director of Finance and Administration
16. Finance Manager
17. Information Systems Manager
18. Principal Engineer
19. Accounting Technician
20. Accounting Technician Payroll
21. Administrative Assistant (formerly Secretary)
22. Customer Service Representative
23. GIS Coordinator
24. Senior Accounting Technician
25. Chief Water Rec Plant Operator
26. Associate Engineer
27. Construction Supervisor
28. Electrical/Instrumentation Supervisor
29. Facilities Maintenance Supervisor



30. Management Analyst II
31. Senior Engineer
32. Water Systems Supervisor
33. General Manager
34. Water Treatment Supervisor (New)
35. Collections Systems Mechanic II (New)
36. Technology Support Specialist (New)
37. Resource Conservation Specialist II (New)
38. Public Affairs Associate II (New)
39. Accounting Supervisor (New)
40. Principal Technology Analyst (New)

### ***Confirmation of the Desired Labor Market Position***

The labor market position allows the District to set salary ranges at the desired point in the labor market. Ultimately, LVMWD will select the desired labor market position based on affordability, recruitment and retention goals, and business strategy.

There are typically three (3) labor market position options:

1. **Lead the market** - positioning pay parameters higher than the market (i.e., 60th percentile or 70th percentile etc.)
2. **Meet the market** - positioning pay parameters at the median of the market (i.e., exactly at the 50th percentile)
3. **Lag the market** - positioning pay parameters below the market (i.e., 40th percentile or lower)

Because labor market job values vary by job classifications and/or job families, some situations require use of a “mixed” labor market position option where lead the market strategies are used for hard to fill job classifications while for other job classifications a “match to market” approach can be used.

### ***Determination of the Appropriate Statistical Techniques***

For this study, CPS HR provided labor market data analysis based on the **median of the market**. The labor market median is the value separating the higher half of the data sample from the lower half of the data sample. It may be thought of as the middle value of the market in a compensation study. This is consistent with the District’s philosophy of paying between the median and the 75<sup>th</sup> percentile.

While both the mean and the median can be useful statistical tools to describe where the center of a data set is located, the median does a better job than the mean of capturing a “typical” value. This is because the median is not as heavily influenced by skewed data or data with outliers. Since many labor market pools are normally based on a relatively small number of data, skewing and outliers are a common phenomenon.

### ***Benchmark Classification Matching Process***

When conducting a total compensation study, the intent is to provide general market trends by comparing job duties and responsibilities, level of authority and autonomy, nature and complexity of work, and knowledge, skill, and ability requirements to determine whether these are comparable enough to utilize as a match. With a

balanced labor market and the use of whole job analysis, it is reasonable to assume that some matches will have slightly higher responsibilities and some matches will have slightly lower responsibilities, yet the overall scope of duties and responsibilities of the combined matches will be balanced.

In the process of matching from other agencies, CPS HR did not make a job match based only on a similar title or rely solely on classification specifications. CPS HR also referenced position control documents, organizational charts, allocation lists, and other information, when available, to specifically identify which classification, and what level of classification, performed the duties of the LVMWD benchmark classification. In addition, budgets or other fiscal tools provided greater understanding of the classification structure than what was evident in the content of classification specifications. To the extent possible, CPS HR identified the operational use of a classification in determining whether it is a comparable job match.

This study was a combination study, which included refreshing salary and benefits data using previously identified matches and a traditional study which included identifying matches for seven (7) previously unstudied classifications and two (2) new labor market agencies. The refresh portion of the study did not include reviewing previously matched classifications against current classification specifications or other documents.

### ***Required Number of Comparable Classifications***

CPS HR's best practice and methodology is that benchmark positions must have a **minimum of three (3) classification matches** to make a salary recommendation based on the labor market data. In most studies, it is common to have some classes for which limited market data exists.

There are many reasons a benchmark class may not have enough comparable data including:

- Differences in the delivery of services
- Differences in span of authority
- Differences in organizational structure
- Differences in operational size
- The benchmark classification is not commonly found in other agencies
- The labor market agency does not provide that service

In this study, the majority of the 40 benchmark classifications met the requirement of a minimum of three (3) comparable matching classifications, except for the following:

- Water Distribution Operator III

It is important to note that when examining data, results with fewer than three (3) matches may not be a valid indicator of where the organization stands in comparison to the labor market. For that reason, while data has been presented for review, caution should be used when using data for survey classes with fewer than three (3) matches for salary setting purposes. Salary recommendations for these classes should be based more heavily on the internal equity/relationships with other job classes.

### ***Labor Market Data Collected***

CPS HR collected compensation data from the labor market to generate the minimum, midpoint, and maximum salaries within the labor market. When analyzing the labor market, the goal is to identify LVMWD's competitive position within the labor market to attract, develop, motivate, and retain talent.

### **Total Compensation Elements Collected**

CPS HR collected numerous benefits and compensation practices, in addition to base salary, to complete the total compensation evaluation of LVMWD in the labor market. When measuring the market, the goal is to identify an agency’s competitive position in the labor market to attract and retain talent, in addition to promoting internal equity. This is done by measuring those benefits and/or perquisites that new employees would receive upon their date of hire. Reported benefits are those for which all employees in an employee group would qualify; other compensation is reported based on qualified employee group and/or classification. The benefit and other compensation data collected for this study were selected by LVMWD are presented in Table 3.

**Table 4: Benefit & Other Information Collected**

<b>Benefit, Pay Structures and Practice</b>	<b>Description</b>	<b>Included in Total Compensation Calculations</b>
<b>Defined Contribution and Benefit Plans</b>		
Employer Retirement Contribution	The employer's Normal Cost Rate represents the annual cost of service accrual for the fiscal year for active employees as reported in the plan's actuarial valuation. The employers’ Normal Cost (NC) Rate can be a blended rate for all benefit groups in the plan or reported based on a specific plan tier.	Included
Employer Paid Member Contributions (EPMC)	Refers to an employment benefit provided to Classic members of a Defined Benefit Retirement Plan, in which the employer agrees to pay some or all of the statutorily required employee contribution to the retirement system, sometimes referred to as “pick-up” contribution.	Included
Employee Cost Sharing	Cost Sharing allows a contracting agency or an agency that initially contracts with CalPERS to share the cost of additional retirement benefits with the employees as a result of a written agreement with the employee group. Cost sharing applies to Classic and PEPR membership.	Not Included
Federal Insurance Contributions Act (FICA)	Refers to the Federal Insurance Contributions Act (FICA) which is a United States federal payroll contribution, of employees and employers, to fund Social Security (6.2%) and Medicare (1.45%). State and local government employees may be covered for social security and Medicare either by mandatory coverage, or under a Section 218 Agreement between the state and the Social Security Administration. Under some circumstances, an	Included

Benefit, Pay Structures and Practice	Description	Included in Total Compensation Calculations
	employee may be excluded from social security or Medicare (uncommon practice), or both.	
Deferred Compensation Plans	Refers to deferred compensation plans such as 457, 401a and 401k which allow a portion of an employee's income or employer contribution to be paid out at a later date after which the income was actually earned allowing for a deferral of taxes. The amount(s), if any, that the agency contributes to an employee's deferred compensation plan are reported; in many cases, this is a voluntary employee benefit.	Included
<b>Health and Welfare</b>		
Basic Life Insurance	The benefit amount of the basic life Insurance that an agency provides to their employees is reported.	Not Included
Basic Long Term Disability Insurance (LTD)	The benefit amount of the basic LTD insurance that an agency provides to their employees is reported.	Not Included
Health Benefit Employer Contributions	The value of the employer's monthly contribution for health benefits, which include medical, dental, and vision benefits, based on the maximum contribution for family coverage (employee + 2 or more dependents) is used in calculating total compensation.	Included
<b>Paid Leave</b>		
Floating Holidays	Personal leave is a general-purpose leave benefit, used for reasons important to the individual employee, but not otherwise provided by other forms of leave; can be referred to as Personal Leave.	Not Included
Annual Leave	Annual Leave is a consolidated leave plan. Consolidated leave plans provide a single amount of time off for workers to use for any of a number of purposes, such as vacation, illness, and personal business. Upon separation or retirement, employees are compensated for any unused hours.	Not Included
Holiday Leave	Holidays are days off from work on days of special religious, cultural, social, or patriotic significance on which work, and business ordinarily cease.	Not Included
Management Leave	Leave awarded to employees which are FLSA exempt to recognize additional time worked to perform job duties.	Not Included
Sick Leave	Employer paid time off offered to employees to compensate for time away from work while sick or injured.	Not Included
Vacation Leave	Time-off from work normally taken in days or weeks that provide employees with a rest or break from	Not Included

Benefit, Pay Structures and Practice	Description	Included in Total Compensation Calculations
	work. The amount of time-off may vary based on an employee's length-of-service with the employer or it may be a fixed number of days or weeks.	
<b>Other Compensation</b>		
Longevity	Payment to an employee based on seniority or length of service with an employer.	Included based on 10 years of service
Allowances	Pay allowances reflect the general policies related to compensation provided to offset an employee's cost of personnel items such as vehicles and phones used for an agency's business. The allowances may not be universally applicable to all positions within a unit and may be dependent on other factors.	Included for select classifications.
Incentive	Incentive compensation is awarded for results rather than for time worked. Incentive pay is used to incentivize employees to achieve outstanding performance, a milestone in education or certification, or gaining skills above the level required for the classification of the position or personnel improvement.	Not Included
Reimbursements	Reimbursement is the act of compensating an employee for an out-of-pocket expense by giving them an amount of money based on an agency's general reimbursement policy. Reimbursements can be for e.g., tuition, books, licenses, certification, professional fees or memberships or business-related equipment.	Not Included

## IV. Work Plan

---

To complete the total compensation study, CPS HR completed the following tasks:

- Sent a list of required documents needed to begin the study to LVMWD
- Reviewed LVMWD background materials, including classification specifications, salary schedules, benefits information, policies, and organization charts
- Conducted a kick-off meeting with LVMWD to finalize the project scope and explain methodology
- Developed a data collection method and approach
- Sent a project parameters letter and received approval from LVMWD
- Researched and collected salary data and total compensation elements from the identified labor market agencies, including current salary schedules, classification specifications, budgets, position control documents, and other documents as available
- Communicated with the comparable agencies to request further information or clarification on job matching/data as needed.
- Developed and sent a comprehensive job matching review spreadsheet for LVMWD review, feedback, and final approval
- Entered, reported on, and analyzed all data for a discussion of preliminary findings with LVMWD

## V. Study Results

---

CPS HR studied 40 LVMWD benchmark job classifications, of which 40 were matched to corresponding labor market benchmarks, with only one (1) not meeting the recommended threshold of three (3) comparable matches.

It was noted that some job classifications were lagging the relevant labor market in minimum control point and meeting labor market in maximum control point of the range. This can be explained by the misalignment of the LVMWD range bandwidth (spread from the grade minimum to maximum) with the average range bandwidth of the corresponding benchmarks in the relevant labor market.

Please note that the term “No Comparable Class” (NCC) is used if CPS HR did not find a comparable classification within an agency to a specific benchmark classification. The term “Data Not Available” (DNA) is used when CPS HR could not obtain the required data from an agency or when the previously matched classification no longer exists at the labor market for the refreshed data.

LVMWD’s overall position within the labor market and the medians or means for each classification are presented in the individual datasheets under separate cover. However, in Table 1 below, we have provided a summary of the LVMWD position within the labor market by classification. It illustrates the following information for each benchmark classifications:

- The LVMWD classification title
- The number of comparable classifications found in the labor market
- The control points of current monthly salary (minimum, midpoint, maximum) for the study classifications
- The total compensation elements collected
- The labor market median of the control points, which is calculated using the same control point for each of the comparable classes; that range of data is then computed to provide the median amount.
- The labor market median of the total compensation data.

**The LVMWD salary is not included in the median or mean calculations.**

CPS HR used the labor market medians in market comparisons presented in the salary summary (Table 5) since the market median eliminates high and low outliers which can skew data and outcomes. The median tends to provide a more stable representation of trends in the market. Please note, that negative (-) percentile variance figures indicate where LVMWD is above the median and leads the market and positive (+) percentile variance figures indicate LVMWD is lagging the market.

### **Overall Summary of Labor Market Position**

The data in the next table shows that the results of the comparison between LVMWD salaries to those in the relevant labor market are primarily aligned but do have some classifications above and others below the labor market. The degree of variance depends on whether the minimum, midpoint, or maximum salaries are compared.

**Salary Study Summary Table 5: LVMWD Percent (%) Above/Below Labor Market Listed by Classification**

A negative (-) number indicates that LVMWD is above the Labor Market. A positive (+) number means that LVMWD salaries are below the Labor Market and need the indicated percentage to reach the Labor Market. LVMWD compensation data is not included in the median and mean calculations.

Classification Title	# of matches	Base Salary Minimum	Base Salary Midpoint	Base Salary Maximum	LM Base Salary Minimum	LM Base Salary Midpoint	LM Base Salary Maximum	Mrkt Variance from Min	Mrkt Variance from Mid	Mrkt Variance from Max
Accounting Supervisor	16	\$10,255.01	\$11,794.20	\$13,333.39	\$9,301.42	\$11,003.97	\$12,559.44	-9.30%	-6.70%	-5.80%
Accounting Technician	12	\$5,210.93	\$6,197.67	\$7,184.41	\$5,405.82	\$6,180.13	\$6,990.91	3.74%	-0.28%	-2.69%
Accounting Technician Payroll	9	\$6,421.41	\$7,638.56	\$8,855.70	\$5,714.90	\$6,667.39	\$7,449.00	-11.00%	-12.71%	-15.88%
Administrative Assistant	9	\$5,316.11	\$6,322.92	\$7,329.73	\$5,222.85	\$6,173.00	\$6,840.00	-1.75%	-2.37%	-6.68%
Associate Engineer	12	\$9,700.08	\$11,156.78	\$12,613.47	\$8,760.06	\$10,314.73	\$12,059.05	-9.69%	-7.55%	-4.40%
Chief Water Rec Plant Operator	7	\$9,323.25	\$10,722.77	\$12,122.28	\$8,398.92	\$9,827.13	\$11,336.57	-9.91%	-8.35%	-6.48%
Collection Systems Mechanic II	14	\$6,234.00	\$7,414.83	\$8,595.65	\$5,430.88	\$6,323.50	\$7,184.50	-12.88%	-14.72%	-16.42%
Construction Supervisor	10	\$9,233.26	\$10,617.78	\$12,002.30	\$9,420.76	\$10,508.23	\$11,985.65	2.03%	-1.03%	-0.14%
Cross Connection Inspector	9	\$6,616.45	\$7,869.94	\$9,123.43	\$7,126.00	\$8,253.50	\$9,291.00	7.70%	4.87%	1.84%
Customer Service Representative	11	\$4,860.98	\$5,781.74	\$6,702.49	\$5,239.14	\$5,874.24	\$6,564.86	7.78%	1.60%	-2.05%
Director of Facilities and Operations	12	\$15,277.11	\$19,293.84	\$23,310.56	\$15,243.48	\$18,163.08	\$20,617.04	-0.22%	-5.86%	-11.55%
Director of Finance and Administration	10	\$15,277.11	\$19,293.84	\$23,310.56	\$16,176.06	\$19,202.97	\$22,227.32	5.88%	-0.47%	-4.65%
Electrical/Instrumentation Supervisor	10	\$9,233.26	\$10,617.78	\$12,002.30	\$8,912.08	\$10,540.48	\$12,011.87	-3.48%	-0.73%	0.08%
Electrical/Instrumentation Technician II	12	\$6,750.29	\$8,028.65	\$9,307.01	\$7,114.92	\$8,282.67	\$9,330.05	5.40%	3.16%	0.25%
Facilities Inspector	14	\$6,886.08	\$8,190.24	\$9,494.40	\$7,221.77	\$8,430.48	\$9,764.62	4.87%	2.93%	2.85%
Facilities Maintenance Supervisor	11	\$9,233.26	\$10,617.78	\$12,002.30	\$7,806.25	\$9,253.50	\$11,088.00	-15.46%	-12.85%	-7.62%
Facilities Maintenance Worker	14	\$5,210.93	\$6,197.67	\$7,184.41	\$5,601.05	\$6,415.26	\$7,283.36	7.49%	3.51%	1.38%
Field Operations Technician II	8	\$4,813.18	\$5,724.38	\$6,635.57	\$4,911.34	\$5,786.13	\$6,509.42	2.04%	1.08%	-1.90%
Finance Manager	10	\$11,374.18	\$13,650.19	\$15,926.20	\$13,282.48	\$15,588.67	\$17,894.85	16.78%	14.20%	12.36%
General Manager	19	\$29,218.87	\$29,218.87	\$29,218.87	\$25,144.13	\$26,080.46	\$26,310.26	-13.95%	-10.74%	-9.95%
GIS Coordinator	11	\$7,758.09	\$9,227.66	\$10,697.23	\$8,534.67	\$9,751.14	\$11,135.00	10.01%	5.67%	4.09%
Information Systems Manager	10	\$12,318.84	\$14,781.51	\$17,244.17	\$13,188.30	\$15,319.53	\$17,297.84	7.06%	3.64%	0.31%
Laboratory Assistant	9	\$5,369.65	\$6,386.02	\$7,402.39	\$5,484.09	\$6,083.01	\$6,681.93	2.13%	-4.74%	-9.73%
Laboratory Technician II	12	\$6,886.08	\$8,190.24	\$9,494.40	\$7,407.42	\$8,372.89	\$9,432.56	7.57%	2.23%	-0.65%
Maintenance Mechanic II	12	\$6,234.00	\$7,414.83	\$8,595.65	\$6,332.95	\$7,254.03	\$8,208.17	1.59%	-2.17%	-4.51%



Management Analyst II	13	\$8,353.99	\$9,609.15	\$10,864.31	\$8,339.13	\$9,436.13	\$10,746.00	-0.18%	-1.80%	-1.09%
Principal Engineer	14	\$12,318.84	\$14,781.51	\$17,244.17	\$14,229.62	\$16,065.52	\$17,637.58	15.51%	8.69%	2.28%
Principal Technology Analyst	10	\$10,255.01	\$11,794.20	\$13,333.39	\$10,318.71	\$11,484.69	\$12,608.58	0.62%	-2.62%	-5.44%
Public Affairs Associate II	13	\$8,353.99	\$9,609.15	\$10,864.31	\$7,951.00	\$8,914.50	\$10,359.96	-4.82%	-7.23%	-4.64%
Resource Conservation Specialist II	7	\$5,532.19	\$6,580.12	\$7,628.04	\$8,036.00	\$9,518.50	\$11,001.00	45.26%	44.66%	44.22%
Senior Accounting Technician	7	\$6,421.41	\$7,638.56	\$8,855.70	\$6,050.17	\$7,071.00	\$7,813.00	-5.78%	-7.43%	-11.77%
Senior Electrical/Instrumentation Technician	9	\$7,308.70	\$8,694.14	\$10,079.57	\$8,344.03	\$9,243.12	\$10,443.33	14.17%	6.31%	3.61%
Senior Engineer	12	\$11,374.25	\$13,082.17	\$14,790.09	\$10,902.55	\$12,802.63	\$14,860.01	-4.15%	-2.14%	0.47%
Senior Water Construction Specialist	6	\$6,551.43	\$7,792.50	\$9,033.56	\$7,217.99	\$8,251.82	\$9,283.40	10.17%	5.89%	2.77%
Technology Support Specialist	17	\$5,929.95	\$7,053.41	\$8,176.86	\$6,761.14	\$7,889.96	\$9,036.67	14.02%	11.86%	10.52%
Water Distribution Operator I, II	8	\$4,813.18	\$6,071.46	\$7,329.73	\$6,186.83	\$6,986.36	\$7,761.24	28.54%	15.07%	5.89%
Water Reclamation Plant Operator III	7	\$6,486.42	\$7,715.05	\$8,943.67	\$7,063.00	\$8,149.96	\$9,529.00	8.89%	5.64%	6.54%
Water Systems Supervisor	10	\$9,233.26	\$10,617.78	\$12,002.30	\$9,411.86	\$10,800.84	\$12,524.13	1.93%	1.72%	4.35%
Water Treatment Supervisor	15	\$9,233.26	\$10,617.78	\$12,002.30	\$9,249.07	\$10,430.00	\$11,533.25	0.17%	-1.77%	-3.91%
<b>Insufficient Matches:</b>										
Water Distribution Operator III	2	\$6,616.45	\$7,869.94	\$9,123.43						

## Overall Summary of Labor Market Position Analysis

The data in Table 6 shows that the District's total compensation calculation **generally meets or leads** in the relevant labor market, with some classifications below the labor market when comparing total compensation. The table below shows the handful of classifications that lag the market in terms of total compensation.

**Table 6. LWMWD Overall Pay Philosophy**

Classification Title	Agency TC	Mrkt Median TC	Mrkt Variance from Median TC	Mrkt 75 Percentile of TC	Pay Philosophy:	% Above/Below Pay Philosophy
Accounting Supervisor	\$18,608.40	\$18,141.05	-2.51%	\$19,896.06	Within Range	
Accounting Technician	\$10,649.79	\$10,921.09	2.55%	\$11,992.47	Below Range	-2.48%
Accounting Technician Payroll	\$12,640.80	\$12,228.53	-3.26%	\$13,698.76	Within Range	
Administrative Assistant (formerly Secretary)	\$10,822.91	\$10,798.80	-0.22%	\$11,913.79	Within Range	
Associate Engineer	\$17,732.76	\$16,823.89	-5.13%	\$18,921.29	Within Range	
Chief Water Rec Plant Operator	\$17,135.33	\$17,125.84	-0.06%	\$18,973.71	Within Range	
Collection Systems Mechanic II	\$12,331.00	\$10,873.22	-11.82%	\$12,377.86	Within Range	
Construction Supervisor	\$16,989.40	\$16,544.48	-2.62%	\$17,774.86	Within Range	
Cross Connection Inspector	\$12,959.74	\$12,758.97	-1.55%	\$13,901.44	Within Range	
Customer Service Representative	\$10,075.68	\$9,869.49	-2.05%	\$11,106.48	Within Range	
Director of Facilities and Operations	\$30,169.48	\$26,188.55	-13.20%	\$29,956.02	Above Range	15.20%
Director of Finance and Administration	\$30,169.48	\$29,397.86	-2.56%	\$32,372.10	Within Range	
Electrical/Instrumentation Supervisor	\$16,989.40	\$16,679.34	-1.83%	\$18,608.86	Within Range	
Electrical/Instrumentation Technician II	\$13,178.44	\$13,555.85	2.86%	\$14,086.16	Below Range	-2.78%
Facilities Inspector	\$13,401.68	\$13,806.66	3.02%	\$15,785.61	Below Range	-2.93%
Facilities Maintenance Supervisor	\$16,989.40	\$14,967.33	-11.90%	\$17,346.27	Within Range	
Facilities Maintenance Worker	\$10,649.79	\$10,953.09	2.85%	\$13,765.98	Below Range	-2.77%
Field Operations Technician II (Previously Field C	\$9,995.95	\$9,619.34	-3.77%	\$10,563.92	Within Range	
Finance Manager	\$21,645.71	\$23,904.78	10.44%	\$26,405.45	Below Range	-9.45%
General Manager	\$36,589.44	\$37,002.79	1.13%	\$41,524.60	Below Range	-1.12%
GIS Coordinator	\$14,834.61	\$14,971.59	0.92%	\$16,631.23	Below Range	-0.91%
Information Systems Manager	\$23,167.05	\$22,501.47	-2.87%	\$25,181.29	Within Range	
Laboratory Assistant	\$10,909.47	\$10,130.39	-7.14%	\$12,641.51	Within Range	
Laboratory Technician II	\$13,401.68	\$13,843.29	3.30%	\$14,787.93	Below Range	-3.19%
Maintenance Mechanic II	\$12,331.00	\$12,037.08	-2.38%	\$15,246.29	Within Range	
Management Analyst II	\$15,605.26	\$14,553.59	-6.74%	\$17,155.77	Within Range	
Principal Engineer	\$23,167.05	\$23,280.82	0.49%	\$26,768.75	Below Range	-0.49%
Principal Technology Analyst	\$18,608.40	\$16,693.86	-10.29%	\$18,880.77	Within Range	
Public Affairs Associate II	\$15,605.26	\$13,991.26	-10.34%	\$16,777.32	Within Range	
Resource Conservation Specialist II	\$11,178.28	\$15,326.28	37.11%	\$17,713.05	Below Range	-27.06%
Senior Accounting Technician	\$12,640.80	\$11,343.56	-10.26%	\$14,712.94	Within Range	
Senior Electrical/Instrumentation Technician	\$14,098.79	\$14,467.39	2.61%	\$14,910.75	Below Range	-2.55%
Senior Engineer	\$20,334.30	\$19,927.21	-2.00%	\$20,941.99	Within Range	
Senior Water Construction Specialist	\$12,852.68	\$12,795.12	-0.45%	\$14,005.58	Within Range	
Technology Support Specialist	\$11,832.09	\$14,083.74	19.03%	\$14,898.05	Below Range	-15.99%
Water Distribution Operator I, II	\$10,822.91	\$11,805.68	9.08%	\$12,646.99	Below Range	-8.32%
Water Distribution Operator III	\$12,959.74	\$13,915.28	7.37%	\$14,510.01	Below Range	-6.87%
Water Reclamation Plant Operator III	\$12,745.59	\$13,334.59	4.62%	\$15,121.89	Below Range	-4.42%
Water Systems Supervisor	\$16,989.40	\$17,243.75	1.50%	\$18,482.59	Below Range	-1.48%
Water Treatment Supervisor	\$16,989.40	\$16,176.27	-4.79%	\$18,745.22	Within Range	

In our analysis of LVMWD’s total compensation strategy, we found that it largely **aligns with the market** in terms of overall compensation offerings, with 26 of the 40 studied classifications falling within 5% of the market. This indicates that the sum of all direct and indirect benefits—including retirement plans, healthcare, and other benefits—places the District in a strong position to attract and retain top-tier talent. However, it is crucial to note that maintaining this alignment will require ongoing assessments to adapt to market trends, as well as a balanced approach to ensure that this financial commitment aligns with the district’s long-term sustainability objectives.

## VIII. CPS HR Consulting Contact Information

---

It has been a pleasure collaborating with LVMWD on this project. Any questions and comments with respect to this report should be directed to Ellen Fishel, Classification & Compensation Manager, [efishel@cpsr.us](mailto:efishel@cpsr.us)