



LAS VIRGENES MUNICIPAL WATER DISTRICT
4232 Las Virgenes Road, Calabasas, CA 91302

MINUTES
REGULAR MEETING

5:00 PM

August 9, 2011

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance to the Flag was led by Director Caspary.

1. CALL TO ORDER AND ROLL CALL

A Call to order and roll call

The meeting was called to order at 5:02 p.m. by President Renger in the District offices. Secretary Caspary called the roll. Those answering present were Directors Bowman, Caspary, Peterson, Renger and Steinhardt.

2. APPROVAL OF AGENDA

A Approval of agenda

On a motion by Director Joseph Bowman, seconded by Director Glen Peterson, the Board of Directors voted 5-0 to Approve as amended. General Manager Mundy added a Closed Session item 15C. Mr. Mundy also stated that the new audio system has been installed in the board room.

AYES: Director(s) Bowman , Caspary , Peterson , Renger , Steinhardt

3. PUBLIC COMMENTS

One speaker card was received by Martin Glatt. He spoke regarding the methodology used for sewer rates be changed; and reduced water rates for medical conditions. General Manager Mundy commented that we are going to be having a consultant look at all of our rates and will report back to the board.

4. ILLUSTRATIVE AND/OR VERBAL PRESENTATION AGENDA ITEMS

A The Deer Island Sewage Treatment Plant - Massachusetts Water Resources Authority
Director Steinhardt presented his tour of the Deer Island Sewage Treatment Plant.

B Strategic Staffing & Development Plan Update

Sherri Paniagua, Human Resources Manager gave a presentation on the Strategic Staffing & Development Plan.

C Legislative and Regulatory Updates

No legislative report was given. Director Peterson commented that Senator Pavley's staff was very responsive and informative in their responses to the subjects discussed at the board meeting on July 26, 2011 and asked that a thank you letter be sent.

5. CONSENT CALENDAR

A Minutes: Regular Meeting of July 12, 2011. **Approve**

B List of Demands: August 9, 2011. **Approve**

C Directors' Per Diem: July 2011. **Ratify**

D Call for Bids - Ferric Chloride: Approve the proposed bid schedule and the notice inviting sealed bids for the supply and delivery of ferric chloride. **Approve**

On a motion by Director Joseph Bowman, seconded by Director Lee Renger, the Board of Directors voted 5-0 to Approve the Consent Calendar 5A-5D as presented in the recommendations.

AYES: Director(s) Bowman , Caspary , Peterson , Renger , Steinhardt

6. TREASURER

Treasurer Steinhardt stated he reviewed the checks with nothing to report.

7. BOARD OF DIRECTORS

A ACWA Candidate Nominations: President and Vice President

The Board of Directors to determine nominations for the positions of President and Vice President, if any, and authorize execution of the associated resolution to be transmitted to ACWA no later than September 1, 2011.

On a motion by Director Glen Peterson, seconded by Director Charles Caspary, the Board of Directors voted 5-0 to Approve to authorize the execution of a resolution to nominate Randy Record as President of ACWA. The board asked for information on the other nominees at the next meeting.

AYES: Director(s) Bowman , Caspary , Peterson , Renger , Steinhardt

8. GENERAL MANAGER

A Administrative Services Coordinator

Approve the job description for the Administrative Services Coordinator.

On a motion by Director Barry Steinhardt, seconded by Director Charles Caspary, the Board of Directors voted 5-0 to Approve the recommendation as presented.

AYES: Director(s) Bowman , Caspary , Peterson , Renger , Steinhardt

B Proposed Change in Authorized Positions

Increase the number of authorized Accounting Technicians positions in the Finance and Administration Department by one FTE, and Eliminate the Senior Accounts Payable Clerk position in the Finance and Administration Department.

On a motion by Director Charles Caspary, seconded by Director Lee Renger, the Board of Directors voted 5-0 to Approve the recommendation as presented.

AYES: Director(s) Bowman , Caspary , Peterson , Renger , Steinhardt

9. FACILITIES AND OPERATIONS

A Backbone Improvement Program: 5-Million Gallon Tank Discussion

Provide staff feedback about the Backbone Improvement Program 5 - Million Gallon Tank workshop held July 30, 2011.

Positive feedback was received by the board for the public workshop on July 30, 2011. The board requests staff to analyze sites A and C, and provide the research for the next board meeting August 23, 2011. General Manager Mundy stated that any concerns of screen, speed bumps, painting and access roads will be further researched.

10. FINANCE AND ADMINISTRATION

A Claim: Agoura Hills Texaco Station

Deny the claim for the Agoura Hills Texaco Station.

On a motion by Director Lee Renger, seconded by Director Barry Steinhardt, the Board of Directors voted 5-0 to Approve the recommendation as presented.

AYES: Director(s) Bowman , Caspary , Peterson , Renger , Steinhardt

B Claim: Meadowridge Homeowners Association

Deny the claim from Meadowridge Homeowners Association for \$13,337.05.

On a motion by Director Glen Peterson, seconded by Director Joseph Bowman, the Board of Directors voted 5-0 to Approve the recommendation as amended to request the insurance adjuster to settle the claim for the maximum amount but not to exceed the amount claimed.

AYES: Director(s) Bowman , Caspary , Peterson , Renger , Steinhardt

C SCADA Communication Upgrade Study

Authorize the General Manager to issue a purchase order to MSO for an amount of \$32,805 to study the entire SCADA communication system, available radio systems, and recommend a type and brand of radio equipment that meets the district's needs.

On a motion by Director Glen Peterson, seconded by Director Charles Caspary, the Board of Directors voted 4-1 to Approve the recommendation as presented.

AYES: Director(s) Bowman , Caspary , Peterson , Renger

NOES: Director(s) Steinhardt

11. RESOURCE CONSERVATION AND PUBLIC OUTREACH

A Public Outreach and Communications Plan

Adopt the Public Outreach and Communications Plan for Fiscal Year 2011-12.

Jeff Reinhardt, Public Affairs & Communications Manager presented this item.

12. INFORMATION ITEMS

A Claim: Jack Trompeter

B Pepperdine University Sewage Treatment Service

General Manager Mundy stated that the Pepperdine University Sewage Treatment agreement as agreed will be permanent.

13. NON-ACTION ITEMS

A Organization Reports(1) MWDa. Representative Report/Agenda(s)(2)Other

1) MWD Representative Peterson stated there was not a meeting today; he attended Tom Clark's funeral service at the Crystal Cathedral.

2) None.

B Director's Reports on Outside Meetings

No reports were given.

C General Manager Reports

General Manager Mundy stated that there is a Special Meeting on Tuesday, August 23, 2011 at 4:00 p.m. and the next JPA meeting is a Special meeting on Tuesday, September 6, 2011 at 5:30 p.m. Westlake Filtration Plant is online and processing 5 mgd. Carlos Reyes, Director of Resource Conservation & Public Outreach stated the online billing presentment will go online after the Labor Day weekend if the testing goes well. General Manager Mundy mentioned that we will be using census numbers for board divisions. Mr. Mundy also stated that a board member requested LVMWD participate in the Reyes Adobe Days parade.

D Director's Comments

Director Peterson stated that the LVMWD agenda should have links or a table of contents to use on his iPad.

14. FUTURE AGENDA ITEMS

Board of directors requested Reyes Adobe Days parade information should be brought to the board at the next board meeting.

15. CLOSED SESSION

President Renger adjourned the meeting at 7:46 p.m. and requested a five minute break prior to Closed Session.

The meeting reconvened into Closed Session at 7:52 p.m.

A Conference with District Counsel - Existing Litigation (Government Code Section 54956.9(a)):

1. Weber v. Las Virgenes Municipal Water District

B Labor Negotiations (Government Code Section 543957.6):

1. Employee Compensation & Benefits

16. OPEN SESSION AND ADJOURNMENT

President Renger declared the meeting adjourned at 8:17 p.m.

Lee Renger

LEE RENGER, President
Board of Directors
Las Virgenes Municipal Water District

ATTEST:

Charles Caspary

CHARLES CASPARY, Secretary
Board of Directors
Las Virgenes Municipal Water District

(SEAL)