



Dedicated to Providing High-Quality Water Service in a Cost-Effective and Environmentally Sensitive Manner

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Jay Lewitt

Director, Division 5

Vice President
Leonard E. Polan
Director, Division 4

Secretary
Lee Renger
Director, Division 3

Treasurer
Lynda Lo-Hill
Director, Division 2

Charles P. Caspary
Director, Division 1

David W. Pedersen, P. E.
General Manager

W. Keith Lemieux
Counsel

HEADQUARTERS
4232 Las Virgenes Road
Calabasas, CA 91302
(818) 251-2100
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WESTLAKE
FILTRATION PLANT
(818) 251-2370
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TAPIA WATER
RECLAMATION FACILITY
(818) 251-2300
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RANCHO LAS VIRGENES
COMPOSTING FACILITY
(818) 251-2340
Fax (818) 251-2349

www.LVMWD.com

MEMBER AGENCY OF THE
METROPOLITAN WATER
DISTRICT
OF SOUTHERN CALIFORNIA

Glen D. Peterson
MWD Representative

THIS MEETING WILL BE CONDUCTED PURSUANT TO AB 361, WHICH SUSPENDS CERTAIN REQUIREMENTS OF THE RALPH M. BROWN ACT TO SUPPORT SOCIAL DISTANCING GUIDELINES ASSOCIATED WITH RESPONSE TO THE CORONAVIRUS (COVID-19) OUTBREAK. BOARD MEMBERS AND STAFF MAY PARTICIPATE IN THE MEETING BY TELECONFERENCE. THE PUBLIC IS STRONGLY ENCOURAGED TO PARTICIPATE ELECTRONICALLY AT www.LVMWD.com/LiveStream.

TO JOIN THE WEBINAR VIA COMPUTER, PLEASE USE THE FOLLOWING ZOOM WEBINAR ID:
<https://us06web.zoom.us/j/85430863126>

TO JOIN BY TELEPHONE, PLEASE DIAL (669) 900-6833 OR (346) 248-7799 AND ENTER WEBINAR ID: 854 3086 3126

Call and Notice of Special Meeting of the Board of Directors of Las Virgenes Municipal Water District

A Special Meeting of the Board of Directors of Las Virgenes Municipal Water District is hereby called and notice of said Special Meeting is hereby given for **9:00 a.m. on Wednesday, October 19, 2022**, at Las Virgenes Municipal Water District, 4232 Las Virgenes Road, Calabasas, California 91302 to consider the following:

1. Call to Order and Roll Call
2. Special Meeting of October 19, 2022 (Agenda attached)
3. Adjourn

By Order of the Board of Directors
JAY LEWITT, President

David W. Pedersen, P.E.
Deputy Secretary of the Board

c: Each Director
Dated: October 12, 2022

LAS VIRGENES MUNICIPAL WATER DISTRICT
4232 Las Virgenes Road
Calabasas, CA 91302

AGENDA
LVMWD BOARD OF DIRECTORS - SPECIAL MEETING
WEDNESDAY, OCTOBER 19, 2022 – 9:00 AM

Public Participation for Meetings of Las Virgenes Municipal Water District Board of Directors in Response to COVID-19

Pursuant to AB-361 (Government Code Section 54953(e)), the Las Virgenes Municipal Water District Board of Directors finds health concerns dictate offer the public and directors the opportunity to attend board meetings via teleconferencing.

PUBLIC PARTICIPATION: Pursuant to AB-361 and given the current health concerns, this meeting is being conducted via Zoom Webinar and all attendees are muted by default. To join via computer, please use the following Webinar ID:

Webinar ID: <https://us06web.zoom.us/j/85430863126>

To join by telephone, please dial (669) 900-6833 or (346) 248-7799 and enter Webinar ID: 854 3086 3126

For members of the public wishing to address the Board during Public Comment or during a specific agenda item, please press "Raise Hand" if you are joining via computer, or press *9 if you are joining via phone.

Members of the public can also access and request to speak at meetings live on-line, with audio and limited video, at www.lvmwd.com/livestream. To ensure distribution of the agenda, please submit comments 24 hours prior to the day of the meeting. Those comments, as well as any comments received during the meeting, will be distributed to the members of the Board of Directors and will be made part of the official public record of the meeting. Contact Josie Guzman, Executive Assistance/Clerk of the Board, at (818) 251-2123 or jguzman@lvmwd.com with any questions.

ACCESSIBILITY: If requested, the agenda and backup materials will be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in the implementation thereof. Any person who requires a disability-related modification, accommodation, aid, or service by contacting the Executive Assistant/Clerk of the Board by telephone at (818) 251-2123 or via email to jguzman@lvmwd.com no later than 9:00 AM on the day before the scheduled meeting.

Members of the public wishing to address the Board of Directors are advised that a statement of Public Comment Protocols is available from the Clerk of the Board. Prior to speaking, each speaker is asked to review these protocols, complete a speakers'

card, and hand it to the Clerk of the Board. Speakers will be recognized in the order the cards are received. A live webcast of the meeting will be available at LVMWD.com. Also, a web-based version of the speaker card is available for those who would like to submit written comments electronically or request to make public comment by telephone during the meeting.

PLEDGE OF ALLEGIANCE

1. **CALL TO ORDER AND ROLL CALL**
2. **APPROVAL OF AGENDA AND APPROVAL OF FINDINGS OF RESOLUTION NO. 2609 (AB 361)**
3. **PUBLIC COMMENTS**

*Members of the public may now address the Board of Directors **ON MATTERS NOT APPEARING ON THE AGENDA**, but within the jurisdiction of the Board. No action shall be taken on any matter not appearing on the agenda unless authorized by Subdivision (b) of Government Code Section 54954.2*

4. **CONSENT CALENDAR**

Matters listed under the Consent Calendar are considered to be routine, non-controversial and normally approved with one motion. If discussion is requested by a member of the Board on any Consent Calendar item, or if a member of the public wishes to comment on an item, that item will be removed from the Consent Calendar for separate action.

- 4.A **List of Demands: October 19, 2022 (Pg. 6)**
Receive and file.
- 4.B **Minutes: Special Meeting of October 6, 2022 (Pg. 60)**
Approve.
- 4.C **Directors' Per Diem: September 2022 (Pg. 68)**
Ratify.
- 4.D **Continuation of Local State of Emergency Due to Water Shortage from Statewide Drought (Pg. 75)**
Approve the continuation of a local emergency declaration due to water shortage from the statewide drought.
- 4.E **Computerized Maintenance Management System Software: Renewal (Pg. 77)**
Authorize the General Manager to execute a five-year Business Plus Subscription Agreement with Upkeep, in the amount of \$112,500 plus applicable taxes, for the District's Computerized Maintenance Management System software.
- 4.F **MuniTemps Municipal Staffing Solutions: Amendment (Pg. 81)**
Authorize the General Manager to execute an amendment with MuniTemps Municipal Staffing Solutions, in the amount of \$115,000, for additional temporary staff support through June 30, 2023.

4.G **Annual Supply and Delivery of Red Dye Diesel Fuel: Increase (Pg. 83)**
Authorize the General Manager to approve an increase to the blanket purchase order with Sawyer Petroleum, in the amount of \$90,000, for the annual supply and delivery of red dye diesel fuel.

4.H **Digital Media Advertisement with AdTaxi: Approval of Change Order No. 2 (Pg. 85)**
Authorize the General Manager to approve Change Order No. 2 with AdTaxi, in the amount of \$54,000, for enhanced digital media outreach.

5. **ILLUSTRATIVE AND/OR VERBAL PRESENTATION AGENDA ITEMS**

5.A **MWD Representative Report (Pg. 87)**

5.B **Legislative and Regulatory Updates**

5.C **Drought and Water Supply Conditions (Pg. 93)**

6. **TREASURER**

7. **BOARD OF DIRECTORS**

7.A **ACWA General Session Membership Meeting (Pg. 99)**
Authorize the Board President to serve as the District's voting delegate for the ACWA General Session Membership Meeting on November 30, 2022, and provide him with any feedback on voting preferences related to ACWA's proposed Amended and Restated Bylaws.

7.B **Local Agency Formation Commission: Election of Special District Representative (Pg. 144)**
Select a candidate to serve as the Local Agency Formation Commission Special District Representative, and authorize the General Manager to execute and return the official voting ballot no later than 5:00 p.m. on Friday, November 30, 2022.

7.C **Proposed 2023 Board Meeting Calendar (Pg. 155)**
Review the proposed 2023 Board Meeting Calendar and make any scheduling changes.

8. **FACILITIES AND OPERATIONS**

8.A **Torchwood Tank Spillway Riprap Repair and Improvement: Award (Pg. 158)**
Appropriate a total of \$90,000 and authorize the General Manager to execute a construction contract with Troy Company, Inc., in the amount of \$82,600, to perform riprap repair and installation for the Torchwood Tank spillway at the Las Virgenes Reservoir.

8.B **Rancho Las Virgenes Composting Facility HVAC System Replacement: Award (Pg. 167)**
Accept the quotation from Ontario Refrigeration Service, Inc.; waive the formal bidding process and authorize the General Manager to execute a contractual services agreement, in the amount of \$227,873, for replacement of the HVAC system at the Rancho Las Virgenes Composting Facility.

8.C **Vehicle Replacement Program for Fiscal Year 2022-23: Authorization (Pg. 187)**
Authorize the General Manager to issue a purchase order to Fritts Ford of Riverside, in the amount of \$157,542, for the purchase of three Ford F250 4x2 regular cab utility bed service trucks; and authorize the General Manager to purchase up to three additional vehicles from dealer inventory at MSRP or less for a total not-to-exceed amount of \$144,458.

9. **ENGINEERING AND EXTERNAL AFFAIRS**

9.A **Stationary Emergency Generators for Critical Potable Water Pump Stations Project: Scope Change No. 3 (Pg. 209)**

Authorize the General Manager to approve Scope Change No.3 to Michael Baker International, in the amount of \$31,345, for additional engineering services during construction of the Stationary Emergency Generators for Critical Potable Water Pump Stations Project.

10. **NON-ACTION ITEMS**

A. *Organization Reports*

B. *Director's Reports on Outside Meetings*

C. *General Manager's Reports*

(a) *General Business*

(b) *Follow-up Items*

D. *Director's Comments*

11. **FUTURE AGENDA ITEMS**

12. **PUBLIC COMMENTS**

*Members of the public may now address the Board of Directors **ON MATTERS NOT APPEARING ON THE AGENDA**, but within the jurisdiction of the Board. No action shall be taken on any matter not appearing on the agenda unless authorized by Subdivision (b) of Government Code Section 54954.2*

13. **ADJOURNMENT**

Pursuant to Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and applicable federal rules and regulations, requests for a disability-related modification or accommodation, including auxiliary aids or services, in order to attend or participate in a meeting, should be made to the Executive Assistant/Clerk of the Board in advance of the meeting to ensure availability of the requested service or accommodation. Notices, agendas, and public documents related to the Board meetings can be made available in appropriate alternative format upon request.

LAS VIRGENES MUNICIPAL WATER DISTRICT

To: LYNDA LO-HILL, TREASURER

Payments for Board Meeting of : October 19, 2022

Deputy Treasurer has verified that all checks and wire transfers were issued in conformance with LVMWD Administrative Code Section 2-6.203.

Wells Fargo Bank A/C No. 4806-994448

Checks Nos. 104949 through 105087 were issued in the total amount of \$ 1,113,477.38

Payments through direct disbursements as follows:

9/20/2022 Las Virgenes Municipal Water District payment number 23054 through 23062 \$ 1,824.43

Payments through wire transfers as follows:

9/27/2022 Metropolitan Water District payment for water deliveries in the month of August 2022 \$ 1,561,725.00

Total Payments \$ 2,677,026.81

(Reference is hereby to these demands on file in the District's Check Register and by this reference the same is incorporated herein and made a part hereof.)

**CHECK LISTING FOR BOARD MEETING
10/19/2022**

Company Name	Company No.	Check No. 104949-105015 09/20/22	Check No. 105016-105087 09/27/22	Total
		Amount	Amount	
Potable Water Operations	101	60,687.13	189,464.24	250,151.37
Recycled Water Operations	102			-
Sanitation Operations	130	1,583.01	28,849.49	30,432.50
Potable Water Construction	201	8,655.00		8,655.00
Water Conservation Construction	203			-
Sanitation Construction	230			-
Potable Water Replacement	301	268,649.31	13,874.40	282,523.71
Reclaimed Water Replace	302			-
Sanitation Replacement	330			-
Internal Service	701	117,156.22	58,263.30	175,419.52
JPA Operations	751	97,874.55	167,414.58	265,289.13
JPA Construction	752			-
JPA Replacement	754		116,319.05	116,319.05
Total Printed		554,605.22	574,185.06	1,128,790.28
Voided Checks/payment stopped:				
Check #104789	101	(15,312.90)		(15,312.90)
				-
				-
				-
Total Voids		(15,312.90)	-	(15,312.90)
Net Total		539,292.32	574,185.06	1,113,477.38

**DIRECT DISBURSEMENTS LISTING FOR BOARD MEETING
10/19/2022**

		Direct Disb. No. 23054-23062 09/20/22	
Company Name	Company No.	Amount	Total
Potable Water Operations	101	799.56	799.56
Recycled Water Operations	102		-
Sanitation Operations	130		-
Potable Water Construction	201		-
Water Conservation Construction	203		-
Sanitation Construction	230		-
Potable Water Replacement	301		-
Reclaimed Water Replace	302		-
Sanitation Replacement	330		-
Internal Service	701	962.67	962.67
JPA Operations	751	62.20	62.20
JPA Construction	752		-
JPA Replacement	754		-
	Total Printed	1,824.43	1,824.43
Voided Direct Disbursements:			
		-	-
	Total Voids	-	-
	Totals	1,824.43	1,824.43

**WIRE LISTING FOR BOARD MEETING
10/19/2022**

**MWD Wire No.
8
09/27/22**

Company Name	Company No.	Amount
Potable Water Operations	101	1,561,725.00
Recycled Water Operations	102	_____
Sanitation Operations	130	_____
Potable Water Construction	201	_____
Water Conservation Construction	203	_____
Sanitation Construction	230	_____
Potable Water Replacement	301	_____
Reclaimed Water Replace	302	_____
Sanitation Replacement	330	_____
Internal Service	701	_____
JPA Operations	751	_____
JPA Construction	752	_____
JPA Replacement	754	_____
	Total Printed	<u>1,561,725.00</u>
Voided Wires:		-
	Total Voids	<u>-</u>
	Totals	<u>1,561,725.00</u>

A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999 100100 Cash-General
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET	
INVOICE DTL DESC									
104789	08/30/2022	VOID	30164 FIRST NEIGHBORHOOD PROPERTY OWNER	015425/082322	08/23/2022			-9,385.64	
			Invoice: 015425/082322				RFND FINAL RC BAL 0001050442-015425 Deposit Refd Clearing-Billing		
				-9,385.64	101	230500			
			Invoice: 015288/082322						
			FIRST NEIGHBORHOOD PROPERTY OWNER	015288/082322	08/23/2022			-5,927.26	
							RFND FINAL CR BAL 0001050171-015288 Deposit Refd Clearing-Billing		
				-5,927.26	101	230500			
							CHECK 104789 TOTAL:	-15,312.90	
NUMBER OF CHECKS							1	*** CASH ACCOUNT TOTAL ***	-15,312.90
					COUNT	AMOUNT			
TOTAL VOIDED CHECKS					1	15,312.90			
							*** GRAND TOTAL ***	-15,312.90	

A/P CASH DISBURSEMENTS JOURNAL

JOURNAL ENTRIES TO BE CREATED

CLERK: 3296jcortez

YEAR	PER	JNL	SRC	ACCOUNT	JNL	DESC	REF 1	REF 2	REF 3	ACCOUNT	DESC	T	OB	DEBIT	CREDIT
					EFF	DATE				LINE	DESC				
2023	3	131													
APP	101-200000				09/15/2022	104789	091522			Accounts Payable					15,312.90
										AP CASH DISBURSEMENTS JOURNAL					
APP	999-100100				09/15/2022	104789	091522			Cash-General				15,312.90	
										AP CASH DISBURSEMENTS JOURNAL					
										GENERAL LEDGER TOTAL				15,312.90	15,312.90
APP	999-201010				09/15/2022	083022	091522			Due to/Due Frm Potable Wtr Ops					15,312.90
										Cash-General				15,312.90	
APP	101-100100				09/15/2022	083022	091522								
										SYSTEM GENERATED ENTRIES TOTAL				15,312.90	15,312.90
										JOURNAL 2023/03/131	TOTAL			30,625.80	30,625.80

A/P CASH DISBURSEMENTS JOURNAL

JOURNAL ENTRIES TO BE CREATED

FUND	ACCOUNT	YEAR	PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
101	Potable Water Operations	2023	3	131	09/15/2022			
	101-100100					Cash-General	15,312.90	
	101-200000					Accounts Payable		15,312.90
						FUND TOTAL	15,312.90	15,312.90
999	Pooled Cash	2023	3	131	09/15/2022			
	999-100100					Cash-General	15,312.90	
	999-201010					Due to/Due Frm Potable Wtr Ops		15,312.90
						FUND TOTAL	15,312.90	15,312.90

A/P CASH DISBURSEMENTS JOURNAL
JOURNAL ENTRIES TO BE CREATED

FUND		DUE TO	DUE FR
101	Potable Water Operations		15,312.90
999	Pooled Cash	15,312.90	
	TOTAL	15,312.90	15,312.90

** END OF REPORT - Generated by Jessica Cortez **

A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999 100100 Cash-General
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
104949	09/20/2022	PRTD	19269 ACC BUSINESS	222278664	08/27/2022		092022	1,870.47
			Invoice: 222278664		INTERNET 7/11-8/10/22			
				187.05 101600 540520	Telephone			
				187.05 751820 540520	Telephone			
				561.14 751810 540520	Telephone			
				467.62 701001 540520	Telephone			
				467.61 701002 540520	Telephone			
					CHECK	104949	TOTAL:	1,870.47
104950	09/20/2022	PRTD	2317 ACORN NEWSPAPER	189339	08/27/2022		092022	830.40
			Invoice: 189339		2X10 DISPLAY AD 8/26/22			
				830.40 701230 660400	Public Education Programs			
					CHECK	104950	TOTAL:	830.40
104951	09/20/2022	PRTD	19993 ALEXANDER'S CONTRACT SERVICES, IN	104240	08/18/2022		092022	3,041.33
			Invoice: 104240		METER READS 8/4-8/18/2022			
				3,041.33 701224 541500	Outside Services			
					CHECK	104951	TOTAL:	3,041.33
104952	09/20/2022	PRTD	30314 ALLIANCE SOURCE TESTING LLC	INV1868	08/25/2022		092022	1,200.00
			Invoice: INV1868		AUG'22 SAMPLING			
				1,200.00 751820 571520	Other Laboratory Serv			
					CHECK	104952	TOTAL:	1,200.00
104953	09/20/2022	PRTD	19264 ARNOLD LAROCHELLE MATHEWS VANCONA	5962	08/15/2022		092022	425.00
			Invoice: 5962		JPA COUNCIL SRV JUL'22			
				425.00 751840 687200	Outside Services			
					CHECK	104953	TOTAL:	425.00
104954	09/20/2022	PRTD	16224 ASBURY ENVIRONMENTAL SERVICES	I500-00853853	08/24/2022	2230016	092022	5,497.51
			Invoice: I500-00853853		REMOVE WASTE MATERIALS FROM OPS STORAGE PER LACFD			
				5,497.51 701002 551500	Outside Services			
					CHECK	104954	TOTAL:	5,497.51
104955	09/20/2022	PRTD	7770 AUTOMATIONDIRECT.COM	14008463	08/23/2022		092022	569.40
			Invoice: 14008463		ELECTRICAL SUPPLIES			
				569.40 101600 551000	Supplies/Material			

A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999 100100 Cash-General
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
					INVOICE DTL DESC			
							CHECK 104955 TOTAL:	569.40
104956	09/20/2022	PRTD	20491 BEST BEST & KRIEGER LLP	943672	08/24/2022		092022	5,000.00
			Invoice: 943672	5,000.00 751840 651600	JUL'22 STATE LOBBYING			
					Other Professional Serv			
			Invoice: 943673	7,500.00 751840 651600	08/24/2022		092022	7,500.00
					JUL'22 FEDERAL LOBBYING			
					Other Professional Serv			
							CHECK 104956 TOTAL:	12,500.00
104957	09/20/2022	PRTD	18071 BLUE DIAMOND MATERIALS	2832446	08/12/2022		092022	306.05
			Invoice: 2832446	306.05 101700 551000	3.05 TONS A/C 3/8 FINE			
					Supplies/Material			
							CHECK 104957 TOTAL:	306.05
104958	09/20/2022	PRTD	17273 CALI USA ACOUSTICS, INC.	13134	08/17/2022		092022	11,300.00
			Invoice: 13134	11,300.00 751820 551500	INSTALL ACOUSTICAL CEILING			
					Outside Services			
							CHECK 104958 TOTAL:	11,300.00
104959	09/20/2022	PRTD	5610 CALIFORNIA MUNICIPAL STATISTICS,	22090202	09/02/2022		092022	550.00
			Invoice: 22090202	550.00 701440 651600	DIRECT & OVERLAPPING DEBT STATEMENT 6/30/22			
					Other Professional Serv			
							CHECK 104959 TOTAL:	550.00
104960	09/20/2022	PRTD	20655 CANNON CORPORATION	81455	08/08/2022		092022	17,326.76
			Invoice: 81455	17,326.76 301440 900000	P/E 7/31/22 CORNELL P/S UPGRD			
					Capital Asset Expenses			
							CHECK 104960 TOTAL:	17,326.76
104961	09/20/2022	PRTD	2541 CITY OF WESTLAKE VILLAGE	22/23-024	09/07/2022		092022	195.00
			Invoice: 22/23-024	195.00 101700 552000	ENCROACHMENT PERMIT 22/23-024			
					Permits and Fees			
							CHECK 104961 TOTAL:	195.00
104962	09/20/2022	PRTD	15755 CORE & MAIN LP	R297377	08/17/2022	2240003	092022	6,078.30
			Invoice: R297377	6,078.29 701 132000	HYDRANT SPOOLS JULY			
					Storeroom & Truck Inventory			

A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999 100100 Cash-General
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
				INVOICE DTL DESC				
				.01 701 132000				
					Storeroom & Truck Inventory			
Invoice: R422201			CORE & MAIN LP	R422201	08/25/2022	2240003	092022	668.60
				668.60 701 132000	HYDRANT SPOOLS JULY Storeroom & Truck Inventory			
					CHECK	104962	TOTAL:	6,746.90
104963	09/20/2022	PRTD	3790 COUNTY OF LA - AUDITOR CONTROLLER	LAFCO/22-23	06/24/2022		092022	26,411.59
			Invoice: LAFCO/22-23		LAFCO ALOCTN FY22-23 LAFCO Charges			
				26,411.59 701122 715200				
					CHECK	104963	TOTAL:	26,411.59
104964	09/20/2022	PRTD	30236 SOPHIA CROCKER	082522	08/25/2022		092022	39.75
			Invoice: 082522		DE&I FORUM 08/23/22 Training & Professional Devel			
				39.75 701430 683000				
					CHECK	104964	TOTAL:	39.75
104965	09/20/2022	PRTD	2601 DELL COMPUTER CORP.	10607225079	08/08/2022	2230014	092022	3,740.93
			Invoice: 10607225079		VPN SERVER Capital outlay			
				3,740.93 701420 543000				
					CHECK	104965	TOTAL:	3,740.93
104966	09/20/2022	PRTD	11330 DIAL SECURITY	435041	08/31/2022		092022	1,218.60
			Invoice: 435041		FIRE CONTROL PANEL SRVCS Outside Services			
				1,218.60 701221 622000				
					CHECK	104966	TOTAL:	1,218.60
104967	09/20/2022	PRTD	5378 EMERSON PROCESS MANAGEMENT	9093677	08/16/2022		092022	15,006.85
			Invoice: 9093677		FIELD ENGR SRVCS 7/30-8/12/22 Other Professional Serv			
				15,006.85 701420 651600				
					CHECK	104967	TOTAL:	15,006.85
104968	09/20/2022	PRTD	2654 FAMCON PIPE	S100073991.001	06/16/2022	22200149	092022	13,155.55
			Invoice: S100073991.001		CLA-VAL REPLACEMENT MOUNTAIN GATE PS Capital Asset Expenses			
				13,155.55 301440 900000				
					CHECK	104968	TOTAL:	13,155.55

A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999 100100 Cash-General
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
104969	09/20/2022	PRTD	2655 FERGUSON ENTERPRISES	0000124	08/15/2022	2230013	092022	380.73
			Invoice: 0000124					
				380.73 701	132000			
							REPAIR CLAMPS AND GASKETS Storeroom & Truck Inventory	
							CHECK 104969 TOTAL:	380.73
104970	09/20/2022	PRTD	19397 FIRST CHOICE SERVICES (DAIOHS USA 442473		07/26/2022		092022	74.36
			Invoice: 442473					
				74.36 701410	620000			
							JUL'22 COFFEE SRV - HQ Forms, Supplies And Postage	
			Invoice: 442474					
				44.36 701410	620000			
							JUL'22 COFFEE SRV - OPS Forms, Supplies And Postage	44.36
			Invoice: 442475					
				50.99 701410	620000			
							JUL'22 COFFEE SRV - RLV Forms, Supplies And Postage	50.99
			Invoice: 442476					
				84.19 701410	620000			
							JUL'22 COFFEE SRV - TAPIA Forms, Supplies And Postage	84.19
			Invoice: 442406					
				53.57 701410	620000			
							JUL'22 COFFEE SRV - WLK Forms, Supplies And Postage	53.57
							CHECK 104970 TOTAL:	307.47
104971	09/20/2022	PRTD	30164 FIRST NEIGHBORHOOD PROPERTY OWNER 015425/082322		08/23/2022		092022	9,385.64
			Invoice: 015425/082322					
				9,385.64 101	230500			
							RFND FINAL RC BAL 0001050442-015425 Deposit Refd Clearing-Billing	
			Invoice: 015288/082322					
				5,927.26 101	230500			
							RFND FINAL CR BAL 0001050171-015288 Deposit Refd Clearing-Billing	5,927.26
							CHECK 104971 TOTAL:	15,312.90
104972	09/20/2022	PRTD	6770 G.I. INDUSTRIES	3044109-0283-3	09/01/2022		092022	100.16
			Invoice: 3044109-0283-3					
				100.16 751820	551800			
							DISP RLV FARM 9/1-9/30/22 Building Maintenance	
			Invoice: 2536129-0283-8					
				594.00 751810	541500			
							9/1-9/30 DISP TAPIA GRIT Outside Services	594.00
			Invoice: 2536128-0283-0					
							9/1-9/30 DISP TAPIA	704.28

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CASH ACCOUNT: 999 100100 Cash-General
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
				INVOICE DTL DESC				
				704.28 751810 551800				
								Building Maintenance
Invoice: 2526829-0283-5			G.I. INDUSTRIES	2526829-0283-5	09/01/2022		092022	386.00
				386.00 101600 551800	9/1-9/30 DISP WLK			
								Building Maintenance
Invoice: 3044110-0283-1			G.I. INDUSTRIES	3044110-0283-1	09/01/2022		092022	100.16
				100.16 751830 551500	DISP RLV FARMS 9/1-9/30/22			
								Outside Services
Invoice: 3044284-0283-4			G.I. INDUSTRIES	3044284-0283-4	09/01/2022		092022	1,946.45
				1,946.45 701002 551500	25YD ROLLOFF DISP 8/16-8/31/22			
								Outside Services
Invoice: 3044285-0283-1			G.I. INDUSTRIES	3044285-0283-1	09/01/2022		092022	302.71
				302.71 751820 551800	25 YD ROLLOFF 3700 LAS VIRGENES 8/16-8/31			
								Building Maintenance
								CHECK 104972 TOTAL:
104973 09/20/2022 PRTD			20970 GARDA CL WEST, INC.	10707770	09/01/2022		092022	465.57
Invoice: 10707770				465.57 701410 622000	ARMORED TRANSPORT SEP'22			
								Outside Services
								CHECK 104973 TOTAL:
104974 09/20/2022 PRTD			2701 GRAINGER	9420334303	08/22/2022		092022	42.98
Invoice: 9420334303				42.98 751810 551000	SUPPLIES - FLYLIGHT INSECT TRAP			
								Supplies/Material
Invoice: 9416661008			GRAINGER	9416661008	08/18/2022		092022	364.60
				364.60 101600 541000	SUPPLIES			
								Supplies/Material
Invoice: 9410736947			GRAINGER	9410736947	08/15/2022		092022	51.60
				51.60 701224 572500	WATER HOSE 5/8"			
								Genl Supplies/Small Tools
Invoice: 9413147373			GRAINGER	9413147373	08/16/2022		092022	125.32
				125.32 701326 572500	HOOK TEST PROBES			
								Genl Supplies/Small Tools
Invoice: 9413541500			GRAINGER	9413541500	08/16/2022		092022	274.53
				274.53 751820 551000	CONNECTOR POLYAMIDE			
								Supplies/Material
Invoice: 9422733502			GRAINGER	9422733502	08/24/2022		092022	106.83
				106.83 751750 541000	TRASH BAGS			
								Supplies

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CASH ACCOUNT: 999 100100 Cash-General
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
Invoice: 9423128512			GRAINGER	9423128512	08/24/2022		092022	416.85
				416.85 701322 572500	SHELF BINS Genl Supplies/Small Tools			
Invoice: 9424034123			GRAINGER	9424034123	08/25/2022		092022	88.44
				88.44 101700 551000	PRECISION LINE MARKING PAINT Supplies/Material			
Invoice: 9427865564			GRAINGER	9427865564	08/29/2022		092022	21.13
				21.13 751820 551000	THERMAL UNIT Supplies/Material			
Invoice: 9431135459			GRAINGER	9431135459	08/31/2022		092022	327.89
				327.89 101600 541000	WATER HOSE, CONNECT PLUG, PUSH BROOM Supplies/Material			
Invoice: 9416481563			GRAINGER	9416481563	08/18/2022		092022	2,091.45
				2,091.45 751810 572500	SUPPLIES Genl Supplies/Small Tools			
Invoice: 9415701185			GRAINGER	9415701185	08/18/2022		092022	497.44
				497.44 701321 623000	HARNESS Safety Equip			
Invoice: 9432740182			GRAINGER	9432740182	09/01/2022		092022	132.04
				132.04 701002 551000	BODY WASH AND FLASHLIGHT Supplies/Material			
					CHECK	104974	TOTAL:	4,541.10
104975 09/20/2022 PRD			3810 GREATER CONEJO VALLEY CHAMBER OF	250254	08/29/2022		092022	1,000.00
Invoice: 250254				1,000.00 701230 660400	STATE OF THE CITY AGOURA HILLS SPONSOR 10/26/22 Public Education Programs			
					CHECK	104975	TOTAL:	1,000.00
104976 09/20/2022 PRD			19548 GRM INFORMATION MANAGEMENT SERVIC	0461260	08/31/2022		092022	443.96
Invoice: 0461260				443.96 701121 623500	SEP'22 RECORDS STORAGE Records Management			
					CHECK	104976	TOTAL:	443.96
104977 09/20/2022 PRD			21133 H2O INNOVATION USA, INC.	CD125834	08/26/2022	22200005	092022	2,000.00
Invoice: CD125834				2,000.00 751750 541500	MEMBRANE MONITORING & MAINTENANCE Outside Services			
					CHECK	104977	TOTAL:	2,000.00

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 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC								
104978	09/20/2022	PRTD	2705 HACH COMPANY	13209002	08/23/2022		092022	612.02
	Invoice: 13209002				LABORATORY SUPPLIES FOR PWP			
				612.02 751750 541000	Supplies			
			HACH COMPANY	13208996	08/23/2022		092022	354.23
	Invoice: 13208996				CHLORINE RESIDUAL GEL STANDARDS			
				354.23 701341 551000	Supplies/Material			
					CHECK	104978	TOTAL:	966.25
104979	09/20/2022	PRTD	30263 HIGH VOLT ELECTRIC	10672/PMT#4	08/31/2022		092022	14,725.00
	Invoice: 10672/PMT#4				PMT #4 GNRT PW PMP STN P/E 8/31/22			
				14,725.00 301440 900000	Capital Asset Expenses			
					CHECK	104979	TOTAL:	14,725.00
104980	09/20/2022	PRTD	20529 HR PERFORMANCE SOLUTIONS	INV-132047	07/25/2022		092022	2,702.70
	Invoice: INV-132047				ANNUAL PERFORMANCE PRO RENEWAL 10/1/22-9/30/23			
				2,702.70 701420 621500	System Support and Maintenance			
			HR PERFORMANCE SOLUTIONS	INV-132715	08/30/2022		092022	270.00
	Invoice: INV-132715				ADDITIONAL PERFORMANCE PRO LICENSES			
				270.00 701420 621500	System Support and Maintenance			
					CHECK	104980	TOTAL:	2,972.70
104981	09/20/2022	PRTD	2727 IDEXX LABORATORIES	3113292655	08/30/2022		092022	2,617.10
	Invoice: 3113292655				GAMMA IRRAD COLILERT			
				2,617.10 701341 551000	Supplies/Material			
					CHECK	104981	TOTAL:	2,617.10
104982	09/20/2022	PRTD	5230 KENNEDY/JENKS CONSULTANTS	157274	08/26/2022		092022	8,655.00
	Invoice: 157274				P/E 7/29/22 TWIN LAKES P/S DESIGN			
				8,655.00 201440 900000	Capital Asset Expenses			
					CHECK	104982	TOTAL:	8,655.00
104983	09/20/2022	PRTD	17447 KONECRANES INC.	154716429	08/29/2022		092022	1,019.00
	Invoice: 154716429				CRANE SRVCS 8/24/22			
				1,019.00 751820 551500	Outside Services			
					CHECK	104983	TOTAL:	1,019.00

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 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC								
104984	09/20/2022	PRTD	2547 LOS ANGELES COUNTY	SANITATION DIS 48892/083122	08/31/2022		092022	826.14
				Invoice: 48892/083122	826.14 751810 541500		TAPIA GRIT HAULING - AUG'22 Outside Services	
							CHECK 104984 TOTAL:	826.14
104985	09/20/2022	PRTD	16622 LANDIA, INC	14503	08/28/2022	2230025	092022	8,951.25
				Invoice: 14503	8,951.25 751810 551000		REBUILD PARTS FOR LANDIA WALL PUMP Supplies/Material	
			LANDIA, INC	14510	08/28/2022	2230029	092022	3,959.00
				Invoice: 14510	3,959.00 751810 551000		LANDIA WALL PUMP REBUILD PARTS Supplies/Material	
							CHECK 104985 TOTAL:	12,910.25
104986	09/20/2022	PRTD	2610 LOS ANGELES COUNTY	DEPT. OF PUBLI P000325695	06/30/2022		092022	365.00
				Invoice: P000325695	365.00 701325 552000		WST INSPCT FEE 8/23/22-8/22/23 Permits and Fees	
							CHECK 104986 TOTAL:	365.00
104987	09/20/2022	PRTD	4591 LOS ANGELES COUNTY	FIRE DEPT. IN0364672	07/29/2022		092022	559.00
				Invoice: IN0364672	559.00 130100 542000		CUPA #9634 L/S 1 FY22-23 Permits and Fees	
			LOS ANGELES COUNTY	FIRE DEPT. IN0365594	07/29/2022		092022	3,466.00
				Invoice: IN0365594	3,466.00 751810 542000		CUPA#7282 TAPIA FY 22-23 Permits and Fees	
			LOS ANGELES COUNTY	FIRE DEPT. IN0364192	07/29/2022		092022	559.00
				Invoice: IN0364192	559.00 130100 542000		CUPA #6258 L/S 2 FY22-23 Permits and Fees	
			LOS ANGELES COUNTY	FIRE DEPT. IN0365408	07/29/2022		092022	5,228.00
				Invoice: IN0365408	5,228.00 701001 552000		CUPA #5826 HQ FY22-23 Permits and Fees	
			LOS ANGELES COUNTY	FIRE DEPT. IN0365410	07/29/2022		092022	559.00
				Invoice: IN0365410	559.00 751830 542000		CUPA #5836 FARM FY22-23 Permits and Fees	
			LOS ANGELES COUNTY	FIRE DEPT. IN0365411	07/29/2022		092022	1,805.00
				Invoice: IN0365411	1,805.00 751820 542000		CUPA #5838 RANCHO FY22-23 Permits and Fees	
			LOS ANGELES COUNTY	FIRE DEPT. IN0366687	07/29/2022		092022	3,142.00
				Invoice: IN0366687			CUPA #6353 WL PS	

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 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
104993	09/20/2022	PRTD	16372 OLIN CORPORATION	3000151347	08/30/2022		092022	4,661.91
			Invoice: 3000151347	4,661.91 751810 541014	4,832 GAL SODIUM HYPOCHLORITE Sodium Hypochlorite			
			Invoice: 3000148254	4,632.96 751810 541014	4,802 LBS SODIUM HYDROCHLORITE Sodium Hypochlorite			
					CHECK		104993 TOTAL:	9,294.87
104994	09/20/2022	PRTD	21659 ONTARIO REFRIGERATION SERVICE, IN	GW24025	08/31/2022		092022	403.43
			Invoice: GW24025	403.43 701001 551500	SERVER ROOM A/C SRVCS CALL 8/30/22 Outside Services			
					CHECK		104994 TOTAL:	403.43
104995	09/20/2022	PRTD	30165 DAVID PEDERSEN	090522	09/05/2022		092022	173.72
			Invoice: 090522	173.72 701121 683000	URBAN WATER INSTITUTE ANNUAL CONF 08/24-08/26/22 Training & Professional Devel			
					CHECK		104995 TOTAL:	173.72
104996	09/20/2022	PRTD	2585 PURETEC	2011455	08/31/2022		092022	4.11
			Invoice: 2011455	4.11 701341 551500	LATE CHARGE #2000506 Outside Services			
			Invoice: 2011488	2.84 701341 551500	LATE CHARGE #1999025 & #2000695 Outside Services			
					CHECK		104996 TOTAL:	6.95
104997	09/20/2022	PRTD	17416 R-HELP CONSTRUCTION CO., INC	14109	07/12/2022		092022	160,294.00
			Invoice: 14109	160,294.00 301440 900000	STUNT RD P/S PMP CAN RPLCMNT Capital Asset Expenses			
					CHECK		104997 TOTAL:	160,294.00
104998	09/20/2022	PRTD	4586 ROYAL INDUSTRIAL SOLUTIONS	9009-1024931	08/24/2022		092022	566.01
			Invoice: 9009-1024931	566.01 751820 551000	ELECTRICAL SUPPLIES Supplies/Material			
			Invoice: 9009-1022145	444.55 101600 551000	FAN KIT INVERTER Supplies/Material			

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 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
Invoice: 9009-1022588			ROYAL INDUSTRIAL SOLUTIONS	9009-1022588	06/28/2022		092022	472.22
			472.22 701002 551000		ELECTRICAL SUPPLIES Supplies/Material			
					CHECK	104998	TOTAL:	1,482.78
104999 09/20/2022 PRD	20779		SAND MATERIALS & AGGREGATE SALES, 82851		08/30/2022		092022	549.51
Invoice: 82851			549.51 101700 551000		14.82 TONS CRUSHED AGGREGATE Supplies/Material			
Invoice: 82750			SAND MATERIALS & AGGREGATE SALES, 82750		08/19/2022		092022	1,061.80
			1,061.80 101700 551000		FILL SAND Supplies/Material			
					CHECK	104999	TOTAL:	1,611.31
105000 09/20/2022 PRD	2956		SOUTH COAST AIR QUALITY MGMT DIST 4046900		08/16/2022		092022	1,875.04
Invoice: 4046900			1,875.04 101600 542000		WL ICE #54773 Permits and Fees			
Invoice: 4046899			SOUTH COAST AIR QUALITY MGMT DIST 4046899		08/16/2022		092022	468.76
			468.76 101100 542000		CONDUIT ICE #54772 Permits and Fees			
Invoice: 4048355			SOUTH COAST AIR QUALITY MGMT DIST 4048355		08/16/2022		092022	151.85
			151.85 101100 542000		CRNL ICE #54771 Permits and Fees			
Invoice: 4048357			SOUTH COAST AIR QUALITY MGMT DIST 4048357		08/16/2022		092022	151.85
			151.85 101600 542000		WL EMISSIONS FEES #54773 Permits and Fees			
Invoice: 4048356			SOUTH COAST AIR QUALITY MGMT DIST 4048356		08/16/2022		092022	151.85
			151.85 101100 542000		EMISSIONS #54772 CONDUIT Permits and Fees			
Invoice: 4046898			SOUTH COAST AIR QUALITY MGMT DIST 4046898		08/16/2022		092022	468.76
			468.76 101100 542000		EMISSIONS #54771 CRNL Permits and Fees			
Invoice: 4046849			SOUTH COAST AIR QUALITY MGMT DIST 4046849		08/16/2022		092022	8,795.73
			8,795.73 751810 542000		TAPIA ICE #20457 Permits and Fees			
Invoice: 4048143			SOUTH COAST AIR QUALITY MGMT DIST 4048143		08/16/2022		092022	151.85
			151.85 751810 542000		TAPIA EMISSIONS Permits and Fees			

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 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
							CHECK 105000 TOTAL:	12,215.69
105001	09/20/2022	PRTD	2957 SOUTHERN CALIFORNIA EDISON ATT. E	90504/083022	08/30/2022		092022	1,229.56
			Invoice: 90504/083022		N.CYN P/S 8/1-8/29/22 District Sprayfield			
				1,229.56	751810	678800		
							CHECK 105001 TOTAL:	5,692.21
							CHECK 105001 TOTAL:	5,692.21
105002	09/20/2022	PRTD	2958 SOUTHERN CALIFORNIA GAS CO (M-bil	94007/090822	09/08/2022		092022	15.29
			Invoice: 94007/090822		WLK P/S 8/1-9/1/22 0 THERMS Gas			
				15.29	101600	540530		
							CHECK 105002 TOTAL:	1,618.25
							CHECK 105002 TOTAL:	1,618.25
							CHECK 105001 TOTAL:	5,692.21
							CHECK 105001 TOTAL:	5,692.21
							CHECK 105002 TOTAL:	1,618.25
							CHECK 105002 TOTAL:	1,618.25
							CHECK 105003 TOTAL:	223.91
							CHECK 105003 TOTAL:	223.91
105003	09/20/2022	PRTD	20412 STERICYCLE, INC.	8002298991	08/31/2022		092022	223.91
			Invoice: 8002298991		AUG'22 DOC SHREDDING Records Management			
				223.91	701121	623500		
							CHECK 105003 TOTAL:	223.91

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CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
105004	09/20/2022	PRTD	20880 TPX COMMUNICATIONS	160409382-0	08/16/2022		092022	8,906.40
			Invoice: 160409382-0					
				1,426.36 101300 540520	SRV 8/16-9/15/22			
				465.01 130100 540520	Telephone			
				6,817.37 701420 540520	Telephone			
				120.54 101300 540520	Telephone			
				77.12 751820 540520	Telephone			
					CHECK	105004 TOTAL:		8,906.40
105005	09/20/2022	PRTD	8764 UNITED IMAGING	5424123	08/22/2022	2230026	092022	402.78
			Invoice: 5424123					
				402.78 101900 572500	INK TONERS PRE-EXPENSED			
					Genl Supplies/Small Tools			
					CHECK	105005 TOTAL:		402.78
105006	09/20/2022	PRTD	20935 US METRO GROUP, INC.	106335	09/01/2022		092022	7,000.00
			Invoice: 106335					
				3,500.00 701001 551500	BI ANNUAL CARPET CLEANING			
				3,500.00 701002 551500	Outside Services			
			Invoice: 106355					
				6,498.13 701001 551500	JANTRL SRVC - AUG'22		092022	14,054.43
				2,807.04 701002 551500	Outside Services			
				1,052.46 751820 551800	Outside Services			
				1,566.18 751810 551800	Building Maintenance			
				214.77 101600 551800	Building Maintenance			
				1,915.85 751750 551800	Building Maintenance			
			Invoice: 106356					
				2,311.32 701001 551500	DISNFCT SRV - AUG'22		092022	6,246.80
				812.08 701002 551500	Outside Services			
				812.08 751820 551800	Outside Services			
				2,311.32 751820 551800	Building Maintenance			
					CHECK	105006 TOTAL:		27,301.23
105007	09/20/2022	PRTD	2780 VALLEY NEWS GROUP	8-25	08/25/2022		092022	250.00
			Invoice: 8-25					
				250.00 701230 660400	DISPLAY AD - WILDFIRE WEBINAR 8/25			
					Public Education Programs			
			Invoice: 8-25A					
				60.00 701230 660400	NOTICE OF PUBLIC DRAFT 8/25		092022	60.00
					Public Education Programs			
			VALLEY NEWS GROUP	9-1	09/01/2022		092022	250.00

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CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
Invoice: 9-1				250.00	701230	660400	INVOICE DTL DESC DISPLAY AD - WILDFIRE WEBINAR 9/1 Public Education Programs	
							CHECK 105007 TOTAL:	560.00
105008	09/20/2022	PRTD	21643 VALLEY SOIL, INC.	26961	09/01/2022		092022	23,609.50
			Invoice: 26961	23,609.50	101800	670900	METER INSTALLS 7/27-8/24/22 Res. ET Irrigation Controller	
							CHECK 105008 TOTAL:	23,609.50
105009	09/20/2022	PRTD	30056 VERIZON WIRELESS	9914432919	08/26/2022		092022	456.12
			Invoice: 9914432919	456.12	701224	540520	WIRELESS SVC 8/27-9/26/22 Telephone	
							CHECK 105009 TOTAL:	456.12
105010	09/20/2022	PRTD	21295 VERTICAL ELEVATOR SOLUTIONS, INC.	11329	09/01/2022		092022	290.00
			Invoice: 11329	145.00	701001	551500	AUG'22 ELEVATOR SRV Outside Services	
				145.00	701002	551500	Outside Services	
							CHECK 105010 TOTAL:	290.00
105011	09/20/2022	PRTD	19685 W. LITTEN INC.	22035	08/29/2022		092022	8,660.00
			Invoice: 22035	8,660.00	751810	678800	SPRAY FIELD 8/22-8/27/22 District Sprayfield	
							CHECK 105011 TOTAL:	8,660.00
105012	09/20/2022	PRTD	21634 WATERSMART SOFTWARE, INC	2955	08/31/2022		092022	50,730.00
			Invoice: 2955	50,730.00	301440	900000	WATERSMART PLATFORM YEAR 3 Capital Asset Expenses	
							CHECK 105012 TOTAL:	50,730.00
105013	09/20/2022	PRTD	30388 WATERWISE CONSULTING, INC	7283	08/31/2022		092022	5,847.50
			Invoice: 7283	5,847.50	101800	541500	CUSTOMER EVALS - AUG'22 Outside Services	
							CHECK 105013 TOTAL:	5,847.50
105014	09/20/2022	PRTD	18914 WECK LABORATORIES, INC.	W2H2602	08/26/2022		092022	2,108.34
			Invoice: W2H2602	2,108.34	751750	571520	PURE WATER MONTHLY SAMPLING Other Laboratory Serv	

A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999 100100 Cash-General
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC								
Invoice: W2G0196-LV			WECK LABORATORIES, INC.	W2G0196-LV	07/05/2022		092022	43.46
		43.46	101600	571520	WESTLAKE MONTHLY Other Laboratory Serv			
					CHECK	105014	TOTAL:	2,151.80
105015 09/20/2022 PRD	21474		ZONES, LLC	K19813190203	08/26/2022	2230023	092022	3,810.49
Invoice: K19813190203					DELL DOCKING STATIONS Capital Outlay			
		3,810.49	701420	543000				
					CHECK	105015	TOTAL:	3,810.49
				NUMBER OF CHECKS	67		*** CASH ACCOUNT TOTAL ***	554,605.22
				TOTAL PRINTED CHECKS		COUNT	AMOUNT	
						67	554,605.22	
							*** GRAND TOTAL ***	554,605.22

A/P CASH DISBURSEMENTS JOURNAL

JOURNAL ENTRIES TO BE CREATED

CLERK: 3296tchau

YEAR	PER	JNL	SRC	ACCOUNT	JNL	DESC	REF 1	REF 2	REF 3	ACCOUNT	DESC	T	OB	DEBIT	CREDIT
			EFF	DATE						LINE	DESC				
2023	3	195													
APP	101-200000		09/20/2022	092022	092022						Accounts Payable			60,687.13	
											AP CASH DISBURSEMENTS JOURNAL				
APP	999-100100		09/20/2022	092022	092022						Cash-General				554,605.22
											AP CASH DISBURSEMENTS JOURNAL				
APP	751-200000		09/20/2022	092022	092022						Accounts Payable			97,874.55	
											AP CASH DISBURSEMENTS JOURNAL				
APP	701-200000		09/20/2022	092022	092022						Accounts Payable			117,156.22	
											AP CASH DISBURSEMENTS JOURNAL				
APP	301-200000		09/20/2022	092022	092022						Accounts Payable			268,649.31	
											AP CASH DISBURSEMENTS JOURNAL				
APP	201-200000		09/20/2022	092022	092022						Accounts Payable			8,655.00	
											AP CASH DISBURSEMENTS JOURNAL				
APP	130-200000		09/20/2022	092022	092022						Accounts Payable			1,583.01	
											AP CASH DISBURSEMENTS JOURNAL				
											GENERAL LEDGER TOTAL			554,605.22	554,605.22
APP	999-201010		09/20/2022	092022	092022						Due to/Due Frm Potable Wtr Ops			60,687.13	
											Cash-General				60,687.13
APP	101-100100		09/20/2022	092022	092022						Due to/Due FromJPA Operations			97,874.55	
											Cash-General				97,874.55
APP	999-207510		09/20/2022	092022	092022						Due to/Due FromInternal Svs			117,156.22	
											Cash-General				117,156.22
APP	751-100100		09/20/2022	092022	092022						Due to/Due FrmPotable Wtr Rep1			268,649.31	
											Cash-General				268,649.31
APP	999-207010		09/20/2022	092022	092022						Due to/Due FrmPotable Wtr Cnst			8,655.00	
											Cash-General				8,655.00
APP	701-100100		09/20/2022	092022	092022						Due to/Due FrmSanitation Ops			1,583.01	
											Cash-General				1,583.01
APP	999-203010		09/20/2022	092022	092022						Due to/Due FrmSanitation Ops			1,583.01	
											Cash-General				1,583.01
APP	301-100100		09/20/2022	092022	092022						Due to/Due FrmSanitation Ops			1,583.01	
											Cash-General				1,583.01
APP	999-202010		09/20/2022	092022	092022						Due to/Due FrmSanitation Ops			1,583.01	
											Cash-General				1,583.01
APP	201-100100		09/20/2022	092022	092022						Due to/Due FrmSanitation Ops			1,583.01	
											Cash-General				1,583.01
APP	999-201300		09/20/2022	092022	092022						Due to/Due FrmSanitation Ops			1,583.01	
											Cash-General				1,583.01
APP	130-100100		09/20/2022	092022	092022						Due to/Due FrmSanitation Ops			1,583.01	
											Cash-General				1,583.01
											SYSTEM GENERATED ENTRIES TOTAL			554,605.22	554,605.22
											JOURNAL 2023/03/195	TOTAL		1,109,210.44	1,109,210.44

A/P CASH DISBURSEMENTS JOURNAL
JOURNAL ENTRIES TO BE CREATED

FUND ACCOUNT	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
101 Potable Water Operations 101-100100 101-200000	2023 3	195	09/20/2022	Cash-General Accounts Payable	60,687.13	60,687.13
FUND TOTAL					60,687.13	60,687.13
130 Sanitation Operations 130-100100 130-200000	2023 3	195	09/20/2022	Cash-General Accounts Payable	1,583.01	1,583.01
FUND TOTAL					1,583.01	1,583.01
201 Potable Water Construction 201-100100 201-200000	2023 3	195	09/20/2022	Cash-General Accounts Payable	8,655.00	8,655.00
FUND TOTAL					8,655.00	8,655.00
301 Potable wtr Replacement Fund 301-100100 301-200000	2023 3	195	09/20/2022	Cash-General Accounts Payable	268,649.31	268,649.31
FUND TOTAL					268,649.31	268,649.31
701 Internal Service Fund 701-100100 701-200000	2023 3	195	09/20/2022	Cash-General Accounts Payable	117,156.22	117,156.22
FUND TOTAL					117,156.22	117,156.22
751 JPA Operations 751-100100 751-200000	2023 3	195	09/20/2022	Cash-General Accounts Payable	97,874.55	97,874.55
FUND TOTAL					97,874.55	97,874.55
999 Pooled Cash 999-100100 999-201010 999-201300 999-202010 999-203010 999-207010 999-207510	2023 3	195	09/20/2022	Cash-General Due to/Due Frm Potable Wtr Ops Due to/Due Frm Sanitation Ops Due to/Due Frm Potable wtr Cnst Due to/Due Frm Potable wtr Repl Due to/Due From Internal Sys Due to/Due From JPA Operations	60,687.13 1,583.01 8,655.00 268,649.31 117,156.22 97,874.55	554,605.22
FUND TOTAL					554,605.22	554,605.22

A/P CASH DISBURSEMENTS JOURNAL
 JOURNAL ENTRIES TO BE CREATED

FUND		DUE TO	DUE FR
101	Potable Water Operations		60,687.13
130	Sanitation Operations		1,583.01
201	Potable Water Construction		8,655.00
301	Potable Wtr Replacement Fund		268,649.31
701	Internal Service Fund		117,156.22
751	JPA Operations		97,874.55
999	Pooled Cash		
		554,605.22	
TOTAL		554,605.22	554,605.22

** END OF REPORT - Generated by Thieu Chau **

A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999 100100 Cash-General
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
23054	09/20/2022	MANL	3352 LAS VIRGENES MUNICIPAL WATER DIST	4486121	08/31/2022			369.41
	Invoice: 4486121				WLK FLT 7/25-8/23/22			
				369.41 101600 540540	Water			
						CHECK	23054 TOTAL:	369.41
23055	09/20/2022	MANL	3352 LAS VIRGENES MUNICIPAL WATER DIST	4485418	08/31/2022			89.25
	Invoice: 4485418				EQS TANK 7/25-8/23/22			
				89.25 101201 540540	Water			
						CHECK	23055 TOTAL:	89.25
23056	09/20/2022	MANL	3352 LAS VIRGENES MUNICIPAL WATER DIST	4486717	08/31/2022			237.56
	Invoice: 4486717				RWPS 7/26-8/26/22			
				237.56 701001 540540	Water			
						CHECK	23056 TOTAL:	237.56
23057	09/20/2022	MANL	3352 LAS VIRGENES MUNICIPAL WATER DIST	4486718	08/31/2022			225.01
	Invoice: 4486718				BD#8/RECL 7/26-8/24/22			
				225.01 701001 540540	Water			
						CHECK	23057 TOTAL:	225.01
23058	09/20/2022	MANL	3352 LAS VIRGENES MUNICIPAL WATER DIST	4486719	08/31/2022			270.96
	Invoice: 4486719				BD#8/RW 7/26-8/24/22			
				270.96 701001 540540	Water			
						CHECK	23058 TOTAL:	270.96
23059	09/20/2022	MANL	3352 LAS VIRGENES MUNICIPAL WATER DIST	4486720	08/31/2022			229.14
	Invoice: 4486720				BD#7/RW 7/26-8/24/22			
				229.14 701002 540540	Water			
						CHECK	23059 TOTAL:	229.14
23060	09/20/2022	MANL	3352 LAS VIRGENES MUNICIPAL WATER DIST	4486826	08/31/2022			31.10
	Invoice: 4486826				IND HILLS 7/27-8/25/22			
				31.10 751223 540540	Water			
						CHECK	23060 TOTAL:	31.10
23061	09/20/2022	MANL	3352 LAS VIRGENES MUNICIPAL WATER DIST	4486947	08/31/2022			31.10
	Invoice: 4486947				MORRSN P/S 7/27-8/25/22			
				31.10 751125 540540	Water			

A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999 100100 Cash-General
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC								
							CHECK 23061 TOTAL:	31.10
23062	09/20/2022	MANL	3352 LAS VIRGENES MUNICIPAL WATER DIST	4486119	08/31/2022			340.90
			Invoice: 4486119		WLK FLT 7/25-8/23/22			
				340.90 101600 540540	Water			
							CHECK 23062 TOTAL:	340.90
				NUMBER OF CHECKS	9		*** CASH ACCOUNT TOTAL ***	1,824.43
				TOTAL MANUAL CHECKS	COUNT		AMOUNT	
					9		1,824.43	
							*** GRAND TOTAL ***	1,824.43

A/P CASH DISBURSEMENTS JOURNAL

JOURNAL ENTRIES TO BE CREATED

CLERK: 3296jcortez

YEAR	PER	JNL	SRC	ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
2023	3	197	APP	101-200000	09/20/2022	CASH DISB	092022			Accounts Payable AP CASH DISBURSEMENTS JOURNAL		799.56	
			APP	999-100100	09/20/2022	CASH DISB	092022			Cash-General AP CASH DISBURSEMENTS JOURNAL			1,824.43
			APP	701-200000	09/20/2022	CASH DISB	092022			Accounts Payable AP CASH DISBURSEMENTS JOURNAL		962.67	
			APP	751-200000	09/20/2022	CASH DISB	092022			Accounts Payable AP CASH DISBURSEMENTS JOURNAL		62.20	
GENERAL LEDGER TOTAL												1,824.43	1,824.43
			APP	999-201010	09/20/2022	CASH DISB	092022			Due to/Due Frm Potable Wtr Ops Cash-General		799.56	799.56
			APP	999-207010	09/20/2022	CASH DISB	092022			Due to/Due FromInternal Svs Cash-General		962.67	962.67
			APP	999-207510	09/20/2022	CASH DISB	092022			Due to/Due FromJPA Operations Cash-General		62.20	62.20
SYSTEM GENERATED ENTRIES TOTAL												1,824.43	1,824.43
JOURNAL 2023/03/197 TOTAL												3,648.86	3,648.86

A/P CASH DISBURSEMENTS JOURNAL
JOURNAL ENTRIES TO BE CREATED

FUND ACCOUNT	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
101 Potable Water Operations 101-100100 101-200000	2023 3	197	09/20/2022	Cash-General		799.56
				Accounts Payable	799.56	
				FUND TOTAL	799.56	799.56
701 Internal Service Fund 701-100100 701-200000	2023 3	197	09/20/2022	Cash-General		962.67
				Accounts Payable	962.67	
				FUND TOTAL	962.67	962.67
751 JPA Operations 751-100100 751-200000	2023 3	197	09/20/2022	Cash-General		62.20
				Accounts Payable	62.20	
				FUND TOTAL	62.20	62.20
999 Pooled Cash 999-100100 999-201010 999-207010 999-207510	2023 3	197	09/20/2022	Cash-General		1,824.43
				Due to/Due Frm Potable Wtr Ops	799.56	
				Due to/Due FromInternal Sys	962.67	
				Due to/Due FromJPA Operations	62.20	
				FUND TOTAL	1,824.43	1,824.43

A/P CASH DISBURSEMENTS JOURNAL

JOURNAL ENTRIES TO BE CREATED

FUND	DUE TO	DUE FR
101 Potable Water Operations		799.56
701 Internal Service Fund		962.67
751 JPA Operations		62.20
999 Pooled Cash		
	1,824.43	
	TOTAL	1,824.43

** END OF REPORT - Generated by Jessica Cortez **

A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999 100100 Cash-General
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
105016	09/27/2022	PRTD	2317 ACORN NEWSPAPER	188815	08/10/2022		092722	3,600.00
			Invoice: 188815					
				3,600.00	701230	660400		
			ACORN NEWSPAPER	189627	09/03/2022		092722	830.40
			Invoice: 189627					
				830.40	701230	660400		
			ACORN NEWSPAPER	189891	09/10/2022		092722	830.40
			Invoice: 189891					
				830.40	701230	660400		
							CHECK 105016 TOTAL:	5,260.80
105017	09/27/2022	PRTD	20389 AIRGAS SPECIALTY PRODUCTS	9129713000	09/01/2022		092722	1,921.53
			Invoice: 9129713000					
				1,921.53	751810	541013		
							CHECK 105017 TOTAL:	1,921.53
105018	09/27/2022	PRTD	3077 AIRGAS USA, LLC	9991245610	08/31/2022		092722	317.16
			Invoice: 9991245610					
				317.16	701002	551500		
							CHECK 105018 TOTAL:	317.16
105019	09/27/2022	PRTD	15897 AMERICAN TELEBROKERS	158901	09/13/2022		092722	1,686.76
			Invoice: 158901					
				1,686.76	701420	543000		
							CHECK 105019 TOTAL:	1,686.76
105020	09/27/2022	PRTD	20695 AT&T A/C -0051	00515552/090522	09/05/2022		092722	2,522.05
			Invoice: 00515552/090522					
				111.57	101600	540520		
				220.80	130100	540520		
				235.48	130100	540520		
				806.96	751810	540520		
				382.23	701002	540520		
				49.66	701001	540520		
				286.71	751820	540520		
				53.58	101107	540520		
				53.58	101107	540520		
				53.58	101104	540520		
				53.58	101108	540520		
				53.58	101117	540520		
				53.58	101110	540520		
				53.58	101121	540520		

A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999 100100 Cash-General
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
				INVOICE DTL DESC				
				26.79 101123	540520	Telephone		
				26.79 101124	540520	Telephone		
							CHECK 105020 TOTAL:	2,522.05
105021	09/27/2022	PRTD	2869 AT&T	20438014/090722	09/07/2022		092722	418.37
			Invoice: 20438014/090722		SVCS 9/7-10/6/22	Telephone		
				418.37 101100	540520	Telephone		
			AT&T	01230713/090722	09/07/2022		092722	70.16
			Invoice: 01230713/090722		SVCS 9/7-10/6/22	Telephone		
				70.16 101300	540520	Telephone		
			AT&T	90545245/090522	09/05/2022		092722	266.90
			Invoice: 90545245/090522		SVCS 9/5-10/4/22	Telephone		
				266.90 101112	540520	Telephone		
							CHECK 105021 TOTAL:	755.43
105022	09/27/2022	PRTD	20424 AT&T (U-VERSE INTERNET)	153005778/091022	09/10/2022		092722	90.24
			Invoice: 153005778/091022		INTERNET SVCS 9/11-10/10/22	Telephone		
				90.24 751820	540520	Telephone		
							CHECK 105022 TOTAL:	90.24
105023	09/27/2022	PRTD	9631 AT&T LONG DISTANCE	806368136/090422	09/04/2022		092722	35.91
			Invoice: 806368136/090422		LONG DIST SRV 8/1-8/31/22	Telephone		
				20.07 701002	540520	Telephone		
				14.48 751810	540520	Telephone		
				1.36 101600	540520	Telephone		
							CHECK 105023 TOTAL:	35.91
105024	09/27/2022	PRTD	16253 AT&T MOBILITY	992789332x09112022	09/03/2022		092722	4,372.36
			Invoice: 992789332x09112022		WIRELESS SRV 8/4-9/3/22	Telephone		
				43.23 101300	540520	Telephone		
				105.59 701122	540520	Telephone		
				49.69 701220	540520	Telephone		
				214.85 701221	540520	Telephone		
				458.70 701222	540520	Telephone		
				738.11 701224	540520	Telephone		
				43.23 701230	540520	Telephone		
				34.73 701320	540520	Telephone		
				386.64 701321	540520	Telephone		
				129.82 701322	540520	Telephone		
				120.31 701326	540520	Telephone		
				43.23 701330	540520	Telephone		
				1,037.87 701331	540520	Telephone		

A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999 100100 Cash-General
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
				INVOICE DTL DESC				
				33.04 701340	540520		Telephone	
				86.46 701410	540520		Telephone	
				33.95 701350	540520		Telephone	
				571.17 701420	540520		Telephone	
				43.23 751750	540520		Telephone	
				120.55 751810	540520		Telephone	
				77.96 751820	540520		Telephone	
						CHECK	105024 TOTAL:	4,372.36
105025	09/27/2022	PRTD	7770 AUTOMATIONDIRECT.COM	14092788	09/09/2022		092722	745.70
			Invoice: 14092788				ELECTRICAL SUPPLIES	
				745.70 751820	551000		Supplies/Material	
			Invoice: 14005743				08/22/2022	337.26
							TEMP TRANSMITTER & CONNECT CABLES	
				337.26 751810	551000		Supplies/Material	
						CHECK	105025 TOTAL:	1,082.96
105026	09/27/2022	PRTD	21610 AVISTA TECHNOLOGIES, INC.	104278	08/11/2022		092722	3,314.16
			Invoice: 104278				REVERSE OSMOSIS SUPLPLIES	
				3,314.16 751750	541000		Supplies	
						CHECK	105026 TOTAL:	3,314.16
105027	09/27/2022	PRTD	21426 BRIGHTVIEW LANDSCAPE SERVICES, IN	8012574	08/31/2022		092722	14,195.42
			Invoice: 8012574				LANDSCAPE SRVCS - AUG'22	
				3,149.67 701001	551500		Outside Services	
				3,692.00 751810	551800		Building Maintenance	
				1,781.08 751820	551800		Building Maintenance	
				4,023.00 101600	551800		Building Maintenance	
				459.37 101200	551500		Outside Services	
				1,090.30 130100	551500		Outside Services	
						CHECK	105027 TOTAL:	14,195.42
105028	09/27/2022	PRTD	6777 JOHN DEERE FINANCIAL	778836	08/11/2022		092722	1,017.51
			Invoice: 778836				200 HR SRVC JOHN DEERE 6320L	
				1,017.51 751810	678800		District Sprayfield	
						CHECK	105028 TOTAL:	1,017.51
105029	09/27/2022	PRTD	18739 CALIFORNIA HAZARDOUS SERVICES, IN	69364	09/06/2022		092722	122.85
			Invoice: 69364				SEP'22 SITE VISIT	
				122.85 701325	551500		Outside Services	

A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999 100100 Cash-General
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC								
Invoice: 69380			CALIFORNIA HAZARDOUS SERVICES, IN	69380	09/07/2022		092722	1,015.00
				1,015.00 701325 551500	08/18/2022		092722	1,015.00
					CARD READER & GENERATOR SRVCS Outside Services			
						CHECK	105029 TOTAL:	1,137.85
105030	09/27/2022	PRTD	18860 CHEMTREAT, INC.	CIN010389812	09/01/2022		092722	712.78
Invoice: CIN010389812				171.07 701001 551000	SEP'22		092722	712.78
				541.71 751820 551000	WATER TREATMENT Supplies/Material			
						CHECK	105030 TOTAL:	712.78
105031	09/27/2022	PRTD	2536 CITY OF LOS ANGELES	WP220000143	06/02/2022		092722	2,941.05
Invoice: WP220000143				2,941.05 130100 574000	2015		092722	2,941.05
					CAP CHARGES MAR/APR Purch Svc-City Of LA			
Invoice: WP0000144			CITY OF LOS ANGELES	WP0000144	06/02/2022		092722	3,251.37
				3,251.37 130100 574000	2016		092722	3,251.37
					CAP CHARGES JAN/FEB Purch Svc-City Of LA			
						CHECK	105031 TOTAL:	6,192.42
105032	09/27/2022	PRTD	2554 COASTLINE EQUIPMENT	942267	08/31/2022		092722	2,008.96
Invoice: 942267				2,008.96 751820 551500	500		092722	2,008.96
					HOUR SRVCS/R&R 1 INJECTOR Outside Services			
Invoice: 943719			COASTLINE EQUIPMENT	943719	09/07/2022		092722	1,074.00
				1,074.00 751820 551500	RLV		092722	1,074.00
					LOADER REPAIRS Outside Services			
Invoice: 929730			COASTLINE EQUIPMENT	929730	07/25/2022		092722	2,081.00
				2,081.00 751820 551500	LOADER		092722	2,081.00
					SERVICE/REPAIRS Outside Services			
						CHECK	105032 TOTAL:	5,163.96
105033	09/27/2022	PRTD	30431 COLBY BEKHOR	059361/091922	09/19/2022		092722	74.43
Invoice: 059361/091922				74.43 101 230500	RFND		092722	74.43
					FINAL CR. BAL 0002201695-059361 Deposit Refd Clearing-Billing			
						CHECK	105033 TOTAL:	74.43
105034	09/27/2022	PRTD	17343 CONEJO/LAS VIRGENES FUTURE FOUNDA	090922	09/09/2022		092722	2,500.00
Invoice: 090922				2,500.00 701122 710500	10X10		092722	2,500.00
					EVENT SPONSORSHIP Dues, Subsc & Memberships			

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CASH ACCOUNT: 999 100100 Cash-General
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC								
							CHECK 105034 TOTAL:	2,500.00
105035	09/27/2022	PRTD	30428 COSTCO WHOLESALE	033664/091422	09/14/2022		092722	10,340.44
			Invoice: 033664/091422				RFND CR. BAL 0001180100-033664	
				10,340.44	101	230500	Deposit Refd Clearing-Billing	
							CHECK 105035 TOTAL:	10,340.44
105036	09/27/2022	PRTD	30249 DATA CLARIFIER SOLUTIONS LLC	2022816LV1	08/16/2022		092722	38,400.00
			Invoice: 2022816LV1				ANNUAL SUPPORT SERVICES	
				38,400.00	751810	542500	Consulting Services	
							CHECK 105036 TOTAL:	38,400.00
105037	09/27/2022	PRTD	11330 DIAL SECURITY	433303	08/09/2022		092722	508.77
			Invoice: 433303				SRVC DOOR SENSOR	
				508.77	751810	551800	Building Maintenance	
			Invoice: 433527				SRV CALL - TAPIA	
			DIAL SECURITY	433527	08/23/2022		092722	375.00
				375.00	751810	551800	Building Maintenance	
			Invoice: 433458				SRV CALL - RLV	
			DIAL SECURITY	433458	08/18/2022		092722	150.00
				150.00	751820	551500	Outside Services	
			Invoice: 433459				SRV CALL - RLV	
			DIAL SECURITY	433459	08/18/2022		092722	191.61
				191.61	751820	551500	Outside Services	
							CHECK 105037 TOTAL:	1,225.38
105038	09/27/2022	PRTD	20685 DOCUMENT SYSTEMS INC	IN2926319	09/08/2022		092722	401.07
			Invoice: IN2926319				CANON MAINT SEP & OVRG AUG	
				401.07	701420	621500	System Support and Maintenance	
			Invoice: IN2817972				CANON OVERAGE 6/24-7/23/22	
			DOCUMENT SYSTEMS INC	IN2817972	07/19/2022		092722	166.59
				166.59	701420	621500	System Support and Maintenance	
			Invoice: IN2882971				CANON OVERAGE 7/24-8/23/22	
			DOCUMENT SYSTEMS INC	IN2882971	08/19/2022		092722	182.19
				182.19	701420	621500	System Support and Maintenance	
							CHECK 105038 TOTAL:	749.85

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CASH ACCOUNT: 999 100100 Cash-General
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
105039	09/27/2022	PRTD	8923 ENVIRONMENTAL EXPRESS, INC.	1000711748	09/13/2022		092722	286.52
			Invoice: 1000711748	286.52 701341 551000			STANDARDS Supplies/Material	
							CHECK 105039 TOTAL:	286.52
105040	09/27/2022	PRTD	30365 EP MINERALS, LLC	CD99302821	07/27/2022	2240004	092722	38,843.39
			Invoice: CD99302821	38,843.39 101600 541000			44,397 LBS DIATOMACEOUS EARTH Supplies/Material	
			Invoice: CD99302820	38,843.39 101600 541000			44.937 LBS DIATOMACEOUS EARTH Supplies/Material	
							CHECK 105040 TOTAL:	77,686.78
105041	09/27/2022	PRTD	18815 FASTENAL COMPANY	CAGOV5123	08/31/2022		092722	250.48
			Invoice: CAGOV5123	250.48 751810 551000			DRILL BITS Supplies/Material	
			Invoice: CAGOV5122	631.13 751820 551000			FASTENERS Supplies/Material	
							CHECK 105041 TOTAL:	881.61
105042	09/27/2022	PRTD	2658 FEDERAL EXPRESS CORP	7-863-81152	08/26/2022		092722	34.65
			Invoice: 7-863-81152	34.65 701 231501			PKG DELIVERED 08/17/2022 Wtr System Design Rpt	
							CHECK 105042 TOTAL:	34.65
105043	09/27/2022	PRTD	20970 GARDA CL WEST, INC.	20540067	08/31/2022		092722	34.85
			Invoice: 20540067	34.85 701410 622000			EXCESS TIME & ITEMS FEE AUG'22 Outside Services	
							CHECK 105043 TOTAL:	34.85
105044	09/27/2022	PRTD	7251 GPM (GENERAL PAVEMENT MANAGEMENT)	089226/091922	09/19/2022		092722	253.62
			Invoice: 089226/091922	253.62 101 230500			RFND FINAL CR BAL 0010000871-089226 Deposit Refd Clearing-Billing	
							CHECK 105044 TOTAL:	253.62

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CASH ACCOUNT: 999 100100 Cash-General
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
105045	09/27/2022	PRTD	10102 INFOSEND INC.	220129	08/31/2022		092722	11,011.16
			Invoice: 220129					
				11,011.16	701221	622000	AUG'22 BILL PAYMENT MAILING Outside Services	
							CHECK 105045 TOTAL:	11,011.16
105046	09/27/2022	PRTD	20856 INTERNATIONAL PRINTING & TYPESETT	22882	09/06/2022		092722	2,222.85
			Invoice: 22882					
				2,222.85	751840	660400	PURE WATER FACILITY BROCHURE Public Education Programs	
							CHECK 105046 TOTAL:	2,222.85
105047	09/27/2022	PRTD	4144 INTERSTATE BATTERY SYSTEMS	130023326	07/21/2022		092722	476.53
			Invoice: 130023326					
				476.53	701325	551000	BATTERIES - STOCK & CORE Supplies/Material	
			Invoice: 130023929CM					
				-156.86	701325	551000	HVCORE CREDIT Supplies/Material	-156.86
			Invoice: 80075677					
				226.98	701325	551000	BATTERIES - STOCK & CORE Supplies/Material	226.98
							CHECK 105047 TOTAL:	546.65
105048	09/27/2022	PRTD	30434 KLUSSMAN FAMILY TRUST	009770/083022	08/30/2022		092722	864.45
			Invoice: 009770/083022					
				864.45	101	230500	RFND CR. BAL 0000690875-009770 Deposit Refd Clearing-Billing	
							CHECK 105048 TOTAL:	864.45
105049	09/27/2022	PRTD	2611 LA DWP	0176980000/091422	09/14/2022		092722	49.86
			Invoice: 0176980000/091422					
				49.86	101700	540510	RECTIFIER 8/16-9/14/22 Energy	
			Invoice: 8756980000/091422					
				13,720.17	101106	540510	TWIN LAKE P/S 8/16-9/14/22 Energy	13,720.17
							CHECK 105049 TOTAL:	13,770.03
105050	09/27/2022	PRTD	30429 LEE LOVITT	084247/091522	09/15/2022		092722	6.81
			Invoice: 084247/091522					
				6.81	101	230500	RFND FINAL CR. BAL 0000770296-084247 Deposit Refd Clearing-Billing	

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 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC								
							CHECK 105050 TOTAL:	6.81
105051	09/27/2022	PRTD	20841 LIGHTHOUSE SERVICES, INC.	39005	09/01/2022		092722	594.00
			Invoice: 39005				COMPLC HOTLINE 9/1/22-9/1/23	
				594.00 701410 622000			Outside Services	
							CHECK 105051 TOTAL:	594.00
105052	09/27/2022	PRTD	15714 MAXIMUS, INC.	01-2022	09/09/2022		092722	2,500.00
			Invoice: 01-2022				MAXCARS MAINT 8/1-7/31/2023	
				2,500.00 701420 621500			System Support and Maintenance	
							CHECK 105052 TOTAL:	2,500.00
105053	09/27/2022	PRTD	14322 MILES CHEMICAL COMPANY, INC	664608	08/14/2022		092722	1,242.45
			Invoice: 664608				750 LB SULFURIC ACID/ 53 GAL HYPOCHLORITE	
				1,242.45 751750 541000			Supplies	
							CHECK 105053 TOTAL:	1,242.45
105054	09/27/2022	PRTD	2839 MOTION INDUSTRIES, INC.	CA22-00723938	05/24/2022		092722	2,984.64
			Invoice: CA22-00723938				PACKING	
				2,984.64 751810 551000			Supplies/Material	
			Invoice: CA22-00725399				06/24/2022	5,214.96
				5,214.96 751820 551000			V-BELTS	
							Supplies/Material	
			Invoice: CA22-00724249				06/01/2022	5,850.23
				5,850.23 751810 551000			HYDRAULIC PUMPS	
							Supplies/Material	
							CHECK 105054 TOTAL:	14,049.83
105055	09/27/2022	PRTD	30427 NATEC INTERNATIONAL INC.	209164	09/21/2022		092722	1,500.00
			Invoice: 209164				ASBESTOS CEMENT PIPE COURSE 09/13/22	
				1,500.00 701430 680000			Safety	
							CHECK 105055 TOTAL:	1,500.00
105056	09/27/2022	PRTD	30188 IVO NKWENJI	091922	09/19/2022		092722	44.38
			Invoice: 091922				AVEVA SELECT CONFERENCE 9/15/22	
				44.38 701420 683000			Training & Professional Devel	

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 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC								
							CHECK 105056 TOTAL:	44.38
105057	09/27/2022	PRTD	2302 ODP BUSINESS SOLUTIONS LLC	261273337001	08/19/2022		092722	19.23
			Invoice: 261273337001				SUPPLIES FOR HQ	
			19.23 701410 620000				Forms, Supplies And Postage	
							CHECK 105057 TOTAL:	19.23
105058	09/27/2022	PRTD	16372 OLIN CORPORATION	3000154186	09/06/2022		092722	4,619.45
			Invoice: 3000154186				4,788 GAL SODIUM HYPOCHLORITE	
			4,619.45 751810 541014				Sodium Hypochlorite	
							CHECK 105058 TOTAL:	4,619.45
105059	09/27/2022	PRTD	18874 PACIFIC HYDROTECH CORPORATION	10619/PMT#7	08/31/2022		092722	103,227.00
			Invoice: 10619/PMT#7				PMT#7 TAPIA WRF COMP/MTR P/E 08/31/22	
			103,227.00 754440 900000				Capital Asset Expenses	
							CHECK 105059 TOTAL:	103,227.00
105060	09/27/2022	PRTD	30165 DAVID PEDERSEN	091522	09/15/2022		092722	197.50
			Invoice: 091522				WATEREUSE CA CONFERENCE	
			197.50 701121 683000				Training & Professional Devel	
							CHECK 105060 TOTAL:	197.50
105061	09/27/2022	PRTD	3110 GLEN PETERSON	45	09/04/2022		092722	1,100.00
			Invoice: 45				MWD REP FEES - AUG'22	
			1,100.00 701112 651600				Other Professional Serv	
							CHECK 105061 TOTAL:	1,100.00
105062	09/27/2022	PRTD	18983 POWERFLO PRODUCTS, INC.	59852-22	09/02/2022	2230011	092722	12,071.63
			Invoice: 59852-22				FORCE MAIN PUMP PARTS	
			9,070.97 130100 551000				Supplies/Material	
			3,000.66 751810 551000				Supplies/Material	
							CHECK 105062 TOTAL:	12,071.63
105063	09/27/2022	PRTD	21441 PROGRESS SOFTWARE CORPORATION	20037812	09/08/2022	2230032	092722	2,907.00
			Invoice: 20037812				MOVEIT MAINT RENEWAL	
			2,907.00 701420 621500				System Support and Maintenance	

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CASH ACCOUNT: 999 100100 Cash-General
 CHECK NO CHK DATE TYPE VENDOR NAME

				INVOICE	INV DATE	PO	CHECK RUN	NET
				INVOICE DTL DESC				
						CHECK	105063 TOTAL:	2,907.00
105064	09/27/2022	PRTD	20334 PRUDENTIAL OVERALL SUPPLY	172154366	08/04/2022		092722	338.75
	Invoice: 172154366				AUG'22 UNIFORMS/MATS/TOWELS			
				63.28 701002 551000	Supplies/Material			
				275.47 701999 731600	Uniforms			
			PRUDENTIAL OVERALL SUPPLY	172154365	08/04/2022		092722	64.03
	Invoice: 172154365				AUG'22 UNIFORMS/MATS/TOWELS			
				30.83 751820 551000	Supplies/Material			
				33.20 701999 731600	Uniforms			
			PRUDENTIAL OVERALL SUPPLY	172153510	08/01/2022		092722	35.04
	Invoice: 172153510				AUG'22 UNIFORMS/MATS/TOWELS			
				21.44 101600 551000	Supplies/Material			
				13.60 701999 731600	Uniforms			
			PRUDENTIAL OVERALL SUPPLY	172154364	08/04/2022		092722	144.27
	Invoice: 172154364				AUG'22 UNIFORMS/MATS/TOWELS			
				51.79 751810 551000	Supplies/Material			
				92.48 701999 731600	Uniforms			
			PRUDENTIAL OVERALL SUPPLY	172154854	08/08/2022		092722	35.04
	Invoice: 172154854				AUG'22 UNIFORMS/MATS/TOWELS			
				21.44 101600 551000	Supplies/Material			
				13.60 701999 731600	Uniforms			
			PRUDENTIAL OVERALL SUPPLY	172155752	08/11/2022		092722	355.92
	Invoice: 172155752				AUG'22 UNIFORMS/MATS/TOWELS			
				63.28 701002 551000	Supplies/Material			
				292.64 701999 731600	Uniforms			
			PRUDENTIAL OVERALL SUPPLY	171020823	08/25/2022		092722	-17.42
	Invoice: 171020823				AUG'22 UNIFORMS/MATS/TOWELS			
				-17.42 701999 731600	Uniforms			
			PRUDENTIAL OVERALL SUPPLY	172155750	08/11/2022		092722	113.99
	Invoice: 172155750				AUG'22 UNIFORMS/MATS/TOWELS			
				51.79 751810 551000	Supplies/Material			
				62.20 701999 731600	Uniforms			
			PRUDENTIAL OVERALL SUPPLY	172155751	08/11/2022		092722	64.03
	Invoice: 172155751				AUG'22 UNIFORMS/MATS/TOWELS			
				30.83 751820 551000	Supplies/Material			
				33.20 701999 731600	Uniforms			
			PRUDENTIAL OVERALL SUPPLY	172156244	08/15/2022		092722	35.04
	Invoice: 172156244				AUG'22 UNIFORMS/MATS/TOWELS			
				21.44 101600 551000	Supplies/Material			
				13.60 701999 731600	Uniforms			

Las Virgenes Municipal Water District



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				INVOICE	INV DATE	PO	CHECK RUN	NET
				INVOICE	DTL DESC			
Invoice: 172157109	PRUDENTIAL OVERALL SUPPLY		172157109	08/18/2022			092722	338.50
		63.28 701002 551000		AUG'22 UNIFORMS/MATS/TOWELS				
		275.22 701999 731600		Supplies/Material				
				Uniforms				
Invoice: 172157108	PRUDENTIAL OVERALL SUPPLY		172157108	08/18/2022			092722	64.03
		30.83 751820 551000		AUG'22 UNIFORMS/MATS/TOWELS				
		33.20 701999 731600		Supplies/Material				
				Uniforms				
Invoice: 172157605	PRUDENTIAL OVERALL SUPPLY		172157605	08/22/2022			092722	35.04
		21.44 101600 551000		AUG'22 UNIFORMS/MATS/TOWELS				
		13.60 701999 731600		Supplies/Material				
				Uniforms				
Invoice: 172158481	PRUDENTIAL OVERALL SUPPLY		172158481	08/25/2022			092722	113.99
		51.79 751810 551000		AUG'22 UNIFORMS/MATS/TOWELS				
		62.20 701999 731600		Supplies/Material				
				Uniforms				
Invoice: 172158482	PRUDENTIAL OVERALL SUPPLY		172158482	08/25/2022			092722	64.03
		30.83 751820 551000		AUG'22 UNIFORMS/MATS/TOWELS				
		33.20 701999 731600		Supplies/Material				
				Uniforms				
Invoice: 172158483	PRUDENTIAL OVERALL SUPPLY		172158483	08/25/2022			092722	338.50
		63.28 701002 551000		AUG'22 UNIFORMS/MATS/TOWELS				
		275.22 701999 731600		Supplies/Material				
				Uniforms				
Invoice: 172158975	PRUDENTIAL OVERALL SUPPLY		172158975	08/29/2022			092722	35.04
		21.44 101600 551000		AUG'22 UNIFORMS/MATS/TOWELS				
		13.60 701999 731600		Supplies/Material				
				Uniforms				
Invoice: 172157107	PRUDENTIAL OVERALL SUPPLY		172157107	08/18/2022			092722	113.99
		51.79 751810 551000		AUG'22 UNIFORMS/MATS/TOWELS				
		62.20 701999 731600		Supplies/Material				
				Uniforms				
				CHECK		105064	TOTAL:	2,271.81
105065 09/27/2022 PRTD	17295 QUADIENT		N9569910	09/06/2022			092722	1,069.15
Invoice: N9569910				MAIL MACHINE PMT 7/9-10/8/22				
		1,069.15 701410 620500		Equip Rental				
				CHECK		105065	TOTAL:	1,069.15

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 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
105066	09/27/2022	PRTD	21195 RACHIO INC.	401771	05/31/2022		092722	5,000.00
			Invoice: 401771					
				5,000.00	101800	670900	WEBSITE UPDATE AND MAINT Res. ET Irrigation Controller	
							CHECK 105066 TOTAL:	5,000.00
105067	09/27/2022	PRTD	21594 RECYCLED WOOD PRODUCTS	230268	09/06/2022		092722	1,924.00
			Invoice: 230268					
				1,924.00	751820	541080	130 YDS WOODCHIPS Amendment	
			Invoice: 230306					
			RECYCLED WOOD PRODUCTS	230306	09/07/2022		092722	1,924.00
				1,924.00	751820	541080	130 YDS WOODCHIPS Amendment	
			Invoice: 229798					
			RECYCLED WOOD PRODUCTS	229798	08/26/2022		092722	1,924.00
				1,924.00	751820	541080	130 YDS WOODCHIPS Amendment	
			Invoice: 230397					
			RECYCLED WOOD PRODUCTS	230397	09/09/2022		092722	1,924.00
				1,924.00	751820	541080	130 YDS WOODCHIPS Amendment	
							CHECK 105067 TOTAL:	7,696.00
105068	09/27/2022	PRTD	21484 RMG COMMUNICATIONS	1440	09/06/2022		092722	1,618.75
			Invoice: 1440					
				1,618.75	701230	660400	WATER BUDGET VIDEO AND SCRIPT Public Education Programs	
							CHECK 105068 TOTAL:	1,618.75
105069	09/27/2022	PRTD	30432 ROANNA MOSTNAN	052915/091922	09/19/2022		092722	108.57
			Invoice: 052915/091922					
				108.57	101	230500	RFND FINAL CR. BAL 0000490810-052915 Deposit Refd Clearing-Billing	
							CHECK 105069 TOTAL:	108.57
105070	09/27/2022	PRTD	20124 RON'S PORTABLE WELDING	6874	08/30/2022		092722	360.00
			Invoice: 6874					
				360.00	751700	551500	REPAIR 1' COUPLINGS Outside Services	
							CHECK 105070 TOTAL:	360.00
105071	09/27/2022	PRTD	17174 ROTH STAFFING COMPANIES, LP	14238616	09/09/2022		092722	3,307.82
			Invoice: 14238616					
				3,307.82	701221	622000	8/29-9/2/22 TEMP SRVCS Outside Services	

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 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC								
							CHECK 105071 TOTAL:	3,307.82
105072	09/27/2022	PRTD	4586 ROYAL INDUSTRIAL SOLUTIONS	9009-1025297	09/06/2022		092722	315.92
			Invoice: 9009-1025297	315.92 130100 551000	WIRE			
							Supplies/Material	
			ROYAL INDUSTRIAL SOLUTIONS	9009-1025508	09/07/2022		092722	2,635.50
			Invoice: 9009-1025508	2,635.50 101600 552000	SERVICE CALL			
							Permits and Fees	
							CHECK 105072 TOTAL:	2,951.42
105073	09/27/2022	PRTD	30399 SMARTCOVER SYSTEMS	22581R	09/08/2022		092722	11,723.60
			Invoice: 22581R	11,723.60 130100 551500	SEWER FLOW METER STATIONS MONITORING			
							Outside Services	
							CHECK 105073 TOTAL:	11,723.60
105074	09/27/2022	PRTD	2948 SMITH PIPE & SUPPLY	3943971	09/12/2022		092722	126.22
			Invoice: 3943971	126.22 101200 541000	IRRIGATION PARTS, EQUESTRIAN TANK SITE			
							Supplies/Material	
			SMITH PIPE & SUPPLY	3941940	09/06/2022		092722	144.57
			Invoice: 3941940	144.57 101200 541000	PARTS FOR EQUESTRIAN TANK DRIP IRRIGATION			
							Supplies/Material	
							CHECK 105074 TOTAL:	270.79
105075	09/27/2022	PRTD	20648 STANTEC CONSULTING SERVICES INC.	1976373	09/07/2022		092722	7,888.50
			Invoice: 1976373	7,888.50 701420 621500	FAMS SETUP			
							System Support and Maintenance	
							CHECK 105075 TOTAL:	7,888.50
105076	09/27/2022	PRTD	14479 STEPHEN'S VIDEO PRODUCTIONS	7-31-22	07/31/2022		092722	600.00
			Invoice: 7-31-22	600.00 751840 651600	VIDEO SRV - JPA MTG - JULY '22			
							Other Professional Serv	
			STEPHEN'S VIDEO PRODUCTIONS	7-30-22	07/30/2022		092722	1,200.00
			Invoice: 7-30-22	1,200.00 701112 651600	VIDEO SRV - LV MTGS JULY '22			
							Other Professional Serv	
							CHECK 105076 TOTAL:	1,800.00

A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999 100100 Cash-General
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC								
105077	09/27/2022	PRTD	30433 STEVE SEGAL	018699/091922	09/19/2022		092722	262.40
			Invoice: 018699/091922					
				262.40 101 230500			RFND FINAL CR. BALANCE 0002100188-018699 Deposit Refd Clearing-Billing	
							CHECK 105077 TOTAL:	262.40
105078	09/27/2022	PRTD	30430 SUSAN CROSS	053858/091522	09/15/2022		092722	36.90
			Invoice: 053858/091522					
				36.90 101 230500			RFND FINAL CR. BAL 0000531124-053858 Deposit Refd Clearing-Billing	
							CHECK 105078 TOTAL:	36.90
105079	09/27/2022	PRTD	21599 THE ROVISYS COMPANY	78449	09/07/2022		092722	10,931.75
			Invoice: 78449					
				10,931.75 754440 900000			TAPIA SCADA UPGRD P/E 08/31 Capital Asset Expenses	
			Invoice: 78457					
				2,160.30 754440 900000			09/07/2022 TMDL SCADA UPGRADE P/E 8/31 Capital Asset Expenses	2,160.30
			Invoice: 78458					
				7,039.87 751300 570000			09/07/2022 HQ SCADA UPGRD P/E 8/31 SCADA Services	7,039.87
			Invoice: 78537					
				4,146.50 301440 900000			09/08/2022 P/E 8/31/22 PROJECT ENGINEER SUPPORT Capital Asset Expenses	4,146.50
			Invoice: 78536					
				9,727.90 301440 900000			09/08/2022 P/E 8/31/22 UPGRADE MASTER PLAN DVLPMT Capital Asset Expenses	9,727.90
							CHECK 105079 TOTAL:	34,006.32
105080	09/27/2022	PRTD	20971 THOUSAND OAKS PLUMBING INC.	135466930	09/12/2022		092722	159.50
			Invoice: 135466930					
				159.50 701001 551500			SINK MAINTENANCE Outside Services	
							CHECK 105080 TOTAL:	159.50
105081	09/27/2022	PRTD	17645 TORO ENTERPRISES INC.	15923	08/31/2022		092722	2,630.30
			Invoice: 15923					
				2,630.30 101700 551500			H2O REPAIR @ OLD CHIMNEY RD AUG'22 Outside Services	
			Invoice: 15922					
				3,781.89 751820 551500			08/31/2022 INSTALL VALVES @ RANCHO AUG'22 Outside Services	3,781.89

A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999 100100 Cash-General
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC								
Invoice: 15925			TORO ENTERPRISES INC.	15925	08/31/2022		092722	2,900.02
				2,900.02 751820 551500	2" RW INSTALL @ RANCHO AUG'22			
					Outside Services			
Invoice: 15926			TORO ENTERPRISES INC.	15926	08/31/2022		092722	25,514.19
				25,514.19 101700 551500	FH REPAIR @ 3777 CORNEL RD AUG'22			
					Outside Services			
Invoice: 15928			TORO ENTERPRISES INC.	15928	08/31/2022		092722	49,278.21
				49,278.21 751700 551500	MUREAU RD WATER VALVES AUG22			
					Outside Services			
Invoice: 15929			TORO ENTERPRISES INC.	15929	08/31/2022		092722	43,531.84
				43,531.84 101700 551500	2" DW INSTALL @ 31111 VIA COLINAS JUL&AUG'22			
					Outside Services			
					CHECK	105081	TOTAL:	127,636.45
105082 09/27/2022 PRD			3006 UNDERGROUND SERVICE ALERT	22-2300666	09/01/2022		092722	135.99
Invoice: 22-2300666				135.99 101700 551500	DIG SAFE FEE AUG'22			
					Outside Services			
					CHECK	105082	TOTAL:	135.99
105083 09/27/2022 PRD			18604 VENTURA PEST CONTROL	832537	09/06/2022		092722	590.00
Invoice: 832537				165.00 101600 551500	PEST CONTROL AUG'22			
				40.00 701002 551500	Outside Services			
				105.00 751820 551500	Outside Services			
				78.00 701001 551500	Outside Services			
				34.00 751200 551500	Outside Services			
				46.00 751810 551500	Outside Services			
				43.00 101200 551500	Outside Services			
				39.00 751100 551500	Outside Services			
				40.00 751830 551500	Outside Services			
Invoice: 832668			VENTURA PEST CONTROL	832668	09/06/2022		092722	55.00
				55.00 101600 551500	GOPHER SRV - WLK			
					Outside Services			
					CHECK	105083	TOTAL:	645.00
105084 09/27/2022 PRD			3035 VWR SCIENTIFIC	8810563534	08/26/2022		092722	31.74
Invoice: 8810563534				31.74 701341 551000	UV BULB			
					Supplies/Material			
Invoice: 8810591910			VWR SCIENTIFIC	8810591910	08/30/2022		092722	747.26
					PETRI DISHES, PH STRIPS			

A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999 100100 Cash-General
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET	
				747.26 701341 551000					
					INVOICE DTL DESC				
							Supplies/Material		
							CHECK 105084 TOTAL:	779.00	
105085	09/27/2022	PRTD	19685 W. LITTEN INC.	22036	09/05/2022		092722	7,844.20	
			Invoice: 22036		SPRAYFIELD 8/29-9/4/22				
				7,844.20 751810 678800			District Sprayfield		
							CHECK 105085 TOTAL:	7,844.20	
105086	09/27/2022	PRTD	18914 WECK LABORATORIES, INC.	W2I0144	09/02/2022		092722	567.10	
			Invoice: W2I0144		PW WEEKLY SAMPLING				
				567.10 751750 571520			Other Laboratory Serv		
			Invoice: W2I0029		09/01/2022		092722	683.70	
					PW WEEKLY SAMPLING				
				683.70 751750 571520			Other Laboratory Serv		
			Invoice: W2I0652		09/10/2022		092722	148.40	
					TWIN LAKES POTABLE TANK #1				
				148.40 101300 571520			Other Laboratory Serv		
							CHECK 105086 TOTAL:	1,399.20	
105087	09/27/2022	PRTD	3047 WESCO DISTRIBUTION, INC.	000754	09/06/2022		092722	471.84	
			Invoice: 000754		LED LIGHTS				
				471.84 751820 551000			Supplies/Material		
							CHECK 105087 TOTAL:	471.84	
NUMBER OF CHECKS					72	*** CASH ACCOUNT TOTAL ***			574,185.06
TOTAL PRINTED CHECKS						COUNT	AMOUNT		
					72	574,185.06			
*** GRAND TOTAL ***								574,185.06	

A/P CASH DISBURSEMENTS JOURNAL

JOURNAL ENTRIES TO BE CREATED

CLERK: 3296tchau

YEAR	PER	JNL	SRC	ACCOUNT	JNL	DESC	REF 1	REF 2	REF 3	ACCOUNT	DESC	T	OB	DEBIT	CREDIT
			EFF	DATE						LINE	DESC				
2023	3	314													
APP	701-200000		09/27/2022	092722	092722	Accounts Payable								58,263.30	
						AP CASH DISBURSEMENTS JOURNAL									
APP	999-100100		09/27/2022	092722	092722	Cash-General									574,185.06
						AP CASH DISBURSEMENTS JOURNAL									
APP	751-200000		09/27/2022	092722	092722	Accounts Payable								167,414.58	
						AP CASH DISBURSEMENTS JOURNAL									
APP	101-200000		09/27/2022	092722	092722	Accounts Payable								189,464.24	
						AP CASH DISBURSEMENTS JOURNAL									
APP	130-200000		09/27/2022	092722	092722	Accounts Payable								28,849.49	
						AP CASH DISBURSEMENTS JOURNAL									
APP	754-200000		09/27/2022	092722	092722	Accounts Payable								116,319.05	
						AP CASH DISBURSEMENTS JOURNAL									
APP	301-200000		09/27/2022	092722	092722	Accounts Payable								13,874.40	
						AP CASH DISBURSEMENTS JOURNAL									
						GENERAL LEDGER TOTAL								574,185.06	574,185.06
APP	999-207010		09/27/2022	092722	092722	Due to/Due FromInternal Svcs								58,263.30	
APP	701-100100		09/27/2022	092722	092722	Cash-General									58,263.30
APP	999-207510		09/27/2022	092722	092722	Due to/Due FromJPA Operations								167,414.58	
APP	751-100100		09/27/2022	092722	092722	Cash-General									167,414.58
APP	999-201010		09/27/2022	092722	092722	Due to/Due Frm Potable Wtr Ops								189,464.24	
APP	101-100100		09/27/2022	092722	092722	Cash-General									189,464.24
APP	999-201300		09/27/2022	092722	092722	Due to/Due FrmSanitation Ops								28,849.49	
APP	130-100100		09/27/2022	092722	092722	Cash-General									28,849.49
APP	999-207540		09/27/2022	092722	092722	Due to/Due FromJPA Replacement								116,319.05	
APP	754-100100		09/27/2022	092722	092722	Cash-General									116,319.05
APP	999-203010		09/27/2022	092722	092722	Due to/Due FrmPotable Wtr Repl								13,874.40	
APP	301-100100		09/27/2022	092722	092722	Cash-General									13,874.40
						SYSTEM GENERATED ENTRIES TOTAL								574,185.06	574,185.06
						JOURNAL 2023/03/314								1,148,370.12	1,148,370.12

A/P CASH DISBURSEMENTS JOURNAL
JOURNAL ENTRIES TO BE CREATED

FUND ACCOUNT	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
101 Potable Water Operations 101-100100 101-200000	2023 3	314	09/27/2022	Cash-General Accounts Payable	189,464.24	189,464.24
FUND TOTAL					189,464.24	189,464.24
130 Sanitation Operations 130-100100 130-200000	2023 3	314	09/27/2022	Cash-General Accounts Payable	28,849.49	28,849.49
FUND TOTAL					28,849.49	28,849.49
301 Potable wtr Replacement Fund 301-100100 301-200000	2023 3	314	09/27/2022	Cash-General Accounts Payable	13,874.40	13,874.40
FUND TOTAL					13,874.40	13,874.40
701 Internal Service Fund 701-100100 701-200000	2023 3	314	09/27/2022	Cash-General Accounts Payable	58,263.30	58,263.30
FUND TOTAL					58,263.30	58,263.30
751 JPA Operations 751-100100 751-200000	2023 3	314	09/27/2022	Cash-General Accounts Payable	167,414.58	167,414.58
FUND TOTAL					167,414.58	167,414.58
754 JPA Replacement 754-100100 754-200000	2023 3	314	09/27/2022	Cash-General Accounts Payable	116,319.05	116,319.05
FUND TOTAL					116,319.05	116,319.05
999 Pooled Cash 999-100100 999-201010 999-201300 999-203010 999-207010 999-207510 999-207540	2023 3	314	09/27/2022	Cash-General Due to/Due Frm Potable Wtr Ops Due to/Due Frm Sanitation Ops Due to/Due Frm Potable wtr Repl Due to/Due From Internal Svs Due to/Due From JPA Operations Due to/Due From JPA Replacement	189,464.24 28,849.49 13,874.40 58,263.30 167,414.58 116,319.05	574,185.06
FUND TOTAL					574,185.06	574,185.06

A/P CASH DISBURSEMENTS JOURNAL
 JOURNAL ENTRIES TO BE CREATED

FUND		DUE TO	DUE FR
101	Potable Water Operations		189,464.24
130	Sanitation Operations		28,849.49
301	Potable Wtr Replacement Fund		13,874.40
701	Internal Service Fund		58,263.30
751	JPA Operations		167,414.58
754	JPA Replacement		116,319.05
999	Pooled Cash		
TOTAL		574,185.06	574,185.06

** END OF REPORT - Generated by Thieu Chau **

A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999 100100 Cash-General
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
8	09/27/2022	WIRE	3384 METROPOLITAN WATER DISTRICT OF S.	10884	09/09/2022			1,561,725.00
Invoice: 10884								
				1,384,173.00	101001	500200	ANALYSIS MWD BILL - AUGUST'22	
				46,665.00	101001	501200	Non-Interruptible	
				130,887.00	101001	501000	Capacity Reservation Charge	
							Readiness To Serve	
							CHECK 8 TOTAL:	1,561,725.00
				NUMBER OF CHECKS	1		*** CASH ACCOUNT TOTAL ***	1,561,725.00
				TOTAL WIRE TRANSFERS		COUNT	AMOUNT	
						1	1,561,725.00	
							*** GRAND TOTAL ***	1,561,725.00

A/P CASH DISBURSEMENTS JOURNAL

JOURNAL ENTRIES TO BE CREATED

CLERK: 3296jcortez

YEAR PER	JNL	ACCOUNT	JNL	DESC	REF 1	REF 2	REF 3	ACCOUNT	DESC	T	OB	DEBIT	CREDIT
SRC	EFF	DATE	DATE					LINE					
2023	3		316										
APP 101-200000	09/27/2022	CASH DISB	092722					Accounts Payable				1,561,725.00	
								AP CASH DISBURSEMENTS JOURNAL					
APP 999-100100	09/27/2022	CASH DISB	092722					Cash-General					1,561,725.00
								AP CASH DISBURSEMENTS JOURNAL					
								GENERAL LEDGER TOTAL				1,561,725.00	1,561,725.00
APP 999-201010	09/27/2022	CASH DISB	092722					Due to/Due Frm Potable Wtr Ops				1,561,725.00	
APP 101-100100	09/27/2022	CASH DISB	092722					Cash-General					1,561,725.00
								SYSTEM GENERATED ENTRIES TOTAL				1,561,725.00	1,561,725.00
								JOURNAL 2023/03/316	TOTAL			3,123,450.00	3,123,450.00

A/P CASH DISBURSEMENTS JOURNAL

JOURNAL ENTRIES TO BE CREATED

FUND	ACCOUNT	YEAR	PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
101	Potable Water Operations	2023	3	316	09/27/2022			
	101-100100					Cash-General		1,561,725.00
	101-200000					Accounts Payable	1,561,725.00	
						FUND TOTAL	1,561,725.00	1,561,725.00
999	Pooled Cash	2023	3	316	09/27/2022			
	999-100100					Cash-General		1,561,725.00
	999-201010					Due to/Due Frm Potable Wtr Ops	1,561,725.00	
						FUND TOTAL	1,561,725.00	1,561,725.00

A/P CASH DISBURSEMENTS JOURNAL
JOURNAL ENTRIES TO BE CREATED

FUND		DUE TO	DUE FR
101	Potable Water Operations		1,561,725.00
999	Pooled Cash	1,561,725.00	
TOTAL		1,561,725.00	1,561,725.00

** END OF REPORT - Generated by Jessica Cortez **



LAS VIRGENES MUNICIPAL WATER DISTRICT
4232 Las Virgenes Road, Calabasas CA 91302

MINUTES
SPECIAL MEETING

9:00 AM

October 6, 2022

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance to the Flag was led by Andy Coradeschi.

1. CALL TO ORDER AND ROLL CALL

The meeting was called to order at **9:00 a.m.** by Board President Lewitt in the Board Room at Las Virgenes Municipal Water District headquarters at 4232 Las Virgenes Road, Calabasas, CA 91302. The meeting was conducted via teleconference pursuant to the provisions of Assembly Bill 361, which suspended certain requirements of the Ralph M. Brown Act to support social distancing guidelines associated with response to the coronavirus (COVID-19) outbreak. Susan Brown, Administrative Assistant, conducted the roll call.

- Present: Directors Charles Caspary, Jay Lewitt, Lynda Lo-Hill, and Lee Renger
- Absent: Director Len Polan
- Staff Present: David Pedersen, General Manager
- Joe McDermott, Director of Engineering and External Affairs
- Don Patterson, Director of Finance and Administration
- John Zhao, Director of Facilities and Operations
- Susan Brown, Administrative Assistant
- Josie Guzman, Clerk of the Board
- Paul Early, Legal Counsel

2. APPROVAL OF AGENDA AND APPROVAL OF FINDINGS OF RESOLUTION NO. 2609 (AB 361)

Director Caspary moved to approve the agenda and findings of Resolution No. 2609 (AB 361). Motion seconded by Director Renger. Motion carried by the following vote:

AYES: Caspary, Lewitt, Lo-Hill, Renger

NOES: None

ABSTAIN: None

ABSENT: Polan

3. PUBLIC COMMENTS

There were no public comments.

Paul Early, Legal Counsel, introduced himself and noted that was a partner with Aleshire & Wynder.

John Zhao, Director of Facilities and Operations, introduced new employee Jonathan Carpenter, Water Reclamation Plant Operator in Training. The Board welcomed Mr. Carpenter to the District.

4. CONSENT CALENDAR

A List of Demands: October 6, 2022: Receive and file

B Minutes Regular Meeting of September 20, 2022: Approve

C Continuation of Local State of Emergency Due to Water Shortage from Statewide Drought

Approve the continuation of a local emergency declaration due to water shortage from the statewide drought.

D Monthly Cash and Investment Report: August 2022

Receive and file the Monthly Cash and Investment Report for August 2022.

E Statement of Revenues, Expenses, and Changes in Net Position: July 2022

Receive and file the Statement of Revenues, Expenses, and Changes in Net Position for the period ending on July 31, 2022.

F Proposed Insurance Provider Plan Changes and Renewals

Accept the proposals from Beam Dental, in the annual amount of \$129,465, for employee dental insurance with a three-year rate guarantee, BBP Admin, in the annual amount of \$2,425, for employee flexible spending accounts, and Anthem Blue Cross, in the annual amount of \$79,195, for employee life and accidental death/dismemberment insurance, and short- and long-term disability coverage.

Director Lo-Hill moved to approve the Consent Calendar. Motion seconded by Director Renger. Motion carried by the following vote:

AYES: Caspary, Lewitt, Lo-Hill, Renger

NOES: None

ABSTAIN: None

ABSENT: Polan

5. ILLUSTRATIVE AND/OR VERBAL PRESENTATION AGENDA ITEMS

A Proclamation in Recognition of Water Professionals Week

Board President Lewitt read the proclamation in recognition of Water Professionals Week.

Director Lo-Hill acknowledged District staff on their efforts.

Director Caspary suggested that the proclamation be shared with the local City Managers.

B Legislative and Regulatory Updates

Joe McDermott, Director of Engineering and External Affairs, reported that September 30th was the last day for Governor Gavin Newsom to sign or veto bills. He noted that the Federal and State Legislative updates would be provided at the October 12th JPA Special Board Meeting.

C Drought and Water Supply Conditions

Joe McDermott, Director of Engineering and External Affairs, reported that the new water year began on October 1st. He noted that the District's Drought Committee formed a Task Force to consider water use restrictions in the event that the District might need to activate Stage 4 of the Water Shortage Contingency Plan should the MWD Board implement a prohibition on all outdoor watering on December 1st.

A discussion ensued regarding District-wide water conservation efforts, which was averaging 35 percent; continuing discussions with MWD regarding the water supply allocation to the District; informing customers not to plant any landscaping until December; and considering adjusting water budgets when customers replace their lawns with artificial turf.

D Briefing on Strategic Drought Messaging and Outreach

Mike McNutt, Public Affairs and Communications Manager, provided a PowerPoint presentation that highlighted the outreach efforts and media response received to date.

Joe McDermott, Director of Engineering and External Affairs, noted that the District was selected as a finalist for the Association of California Water Agencies (ACWA) Excellence in Communications Huell Howser Award for its ongoing emergency drought response.

A discussion ensued regarding showcasing a variety of well-groomed, brown lawns in outreach messaging.

General Manager David Pedersen acknowledged staff on their efforts to encourage water conservation.

6. **TREASURER**

Director Lo-Hill stated that the Treasurer's report was in order.

7. **FACILITIES AND OPERATIONS**

A Tapia Carbon Tower Media Replacement: Authorization

Authorize the General Manager to issue a purchase order to Carbon Activated Corporation, in the amount of \$55,597.16, for carbon tower media replacement at the Tapia Water Reclamation Facility and Lift Station Nos. 1 and 2.

John Zhao, Director of Facilities and Operations, presented the report.

Director Caspary moved to approve Item 7A. Motion seconded by Director Renger.

Mr. Zhao responded to a question regarding the possibility of recycling the media as part of the contract by stating that this could be included as part of future request for quotes.

Motion carried by the following vote:

AYES: Caspary, Lewitt, Lo-Hill, Renger

NOES: None

ABSTAIN: None

ABSENT: Polan

B Tapia Tertiary Filter Media Replacement: Authorization

Authorize the General Manager to execute a service agreement with Karbonous, Inc., in the amount of \$115,526, for the replacement of media in Tertiary Filter Nos. 9 and 10 at the Tapia Water Reclamation Facility

John Zhao, Director of Facilities and Operations, presented the report.

Director Renger moved to approve Item 7B. Motion seconded by Director Lo-Hill.

A discussion ensued regarding considering using the media as a base or soil amendment, and including these options in future requests for quotes.

Motion carried by the following vote:

AYES: Caspary, Lewitt, Lo-Hill, Renger
NOES: None
ABSTAIN: None
ABSENT: Polan

8. FINANCE

A Financial Review for Fiscal Year 2021-22

Receive and file the financial review for Fiscal Year 2021-22, and adopt the updated Capital Improvement Program Budget for Fiscal Year 2022-23.

Brian Richie, Finance Manager, presented the report and a PowerPoint presentation.

Director Caspary moved to approve Item 8A. Motion seconded by Director Lo-Hill.

A discussion ensued regarding including penalty revenues in the budget, which would be used for water conservation-related expenses.

Motion carried by the following vote:

AYES: Caspary, Lewitt, Lo-Hill, Renger
NOES: None
ABSTAIN: None
ABSENT: Polan

9. ENGINEERING AND EXTERNAL AFFAIRS

A 2022 Las Virgenes Reservoir (Westlake) Dam Settlement Report

Receive and file the 2022 Las Virgenes Reservoir (Westlake) Dam Settlement Report.

Veronica Hurtado, Assistant Engineer, presented the report.

Director Renger moved to approve Item 9A. Motion seconded by Director Caspary.

John Zhao, Director of Facilities and Operations responded to a question regarding changes or slumping after taking water from the dam by stating that the dam material expands throughout the day, and any changes in dam settlement from the previous year would be noted in the Dam Settlement Report.

Motion carried by the following vote:

AYES: Caspary, Lewitt, Lo-Hill, Renger
NOES: None
ABSTAIN: None
ABSENT: Polan

B LVUSD 4th and 5th Grade Science Team Water-Related Curriculum: Two-Year Grant Agreement

Authorize the General Manager to execute a two-year grant agreement with Las Virgenes Unified School District, in the total amount of \$214,000, and appropriate an additional \$107,000 in the Fiscal Year 2022-23 Budget for the 4th and 5th Grade Science Team water-related curriculum.

Riki Clark, Public Affairs Associate II, presented the report.

Director Renger moved to approve Item 9B. Motion seconded by Director Lo-Hill.

A discussion ensued regarding the need for the additional \$107,000 appropriation to allow for payment of the second installment in early 2023.

Motion carried by the following vote:

AYES: Caspary, Lewitt, Lo-Hill, Renger

NOES: None

ABSTAIN: None

ABSENT: Polan

10. NON-ACTION ITEMS

A Organization Reports

None.

B Director's Reports on Outside Meetings

Director Lo-Hill reported that she attended the Colorado River Symposium in Santa Fe, New Mexico. She noted that this year was the 100th anniversary of the Colorado River Compact. She also noted that the basin was only at approximately seven to ten million acre-feet as opposed to the originally estimated 15.5 million acre-feet. She also noted that reducing the allocation from the Colorado River Basins was discussed, and an update was provided regarding the Salton Sea.

C General Manager Reports

(1) General Business

General Manager David Pedersen noted that the JPA would meet on October 12th and the agenda would include an update on cost and financing for the Pure Water Project Las Virgenes-Triunfo. He stated that the JPA Board would be asked to approve a project budget in order to use seek project funding, and authorize submittal of the Water Infrastructure Finance and Innovation Act (WIFIA) application. He also noted that the next LVMWD Board meeting would be held on October 19th. He stated that he and Board President Lewitt would be attending the US-Israel Collaboration on Water Reuse

Delegation Visit in late October, and they would suggest that the November 1st Board meeting be canceled. He also noted that the State Water Project Inspection Tour would take place October 14th through 16th, which would be a joint inspection tour with the District and Calleguas Municipal Water District. He also reported that the flow in Malibu Creek measured 5.4 cubic feet per second (CFS).

(2) Follow-Up Items

None.

D Directors' Comments

Board President Lewitt noted that he met with Lindsay Horvath and Bob Hertzberg, candidates for Los Angeles County Board of Supervisors Third District. He also noted that he and General Manager David Pedersen met with Monica Parmar, candidate for City of Calabasas City Council.

11. FUTURE AGENDA ITEMS

None.

12. PUBLIC COMMENTS

None.

13. ADJOURNMENT

Seeing no further business to come before the Board, the meeting was duly adjourned at **11:15 a.m.**

Jay Lewitt, President
Board of Directors
Las Virgenes Municipal Water District

ATTEST:

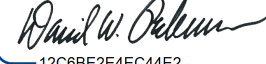
Lee Renger, Secretary
Board of Directors
Las Virgenes Municipal Water District

(SEAL)

September 30, 2022

To: Payroll

From: David W. Pedersen
General Manager

DocuSigned by:

 12C6BE2E4EC44E2...

RE: Per Diem Request – September 2022

Attached are the Director statements of attendance for meetings, conferences and miscellaneous functions, which are summarized in the table below. If you have any questions, please contact me. Thank you.

On April 25, 2017, the Board adopted Resolution No. 2513, amending the per diem rate to \$220.

	<u>Director</u>	<u>No. of Meetings</u>	<u>Rate</u>	<u>Total</u>
8014	Charles Caspary	3	\$220.00	\$660.00
19447	Jay Lewitt	9	\$220.00	\$1,980.00
21169	Lynda Lo-Hill	9	\$220.00	\$1,980.00
18856	Leonard Polan	8	\$220.00	\$1,760.00
14702	Lee Renger	3	\$220.00	\$660.00

*LVMWD Code Section 2-2.106(a): “not exceeding a total of ten (10) days in any calendar month”

**LVMWD Code Section 2-2.106(b): MWD director “not exceeding a total of ten (10) additional days in any calendar month.”

LAS VIRGENES MUNICIPAL WATER DISTRICT - PER DIEM REPORT



To: Josie Guzman, Clerk of the Board

Director's Name: Charles Caspary

Month of: September 27, 2022

Division: 1

The following are Las Virgenes Municipal Water District Board of Directors Meetings, Committee Meetings/Conferences I have attended:

Date(s)	# of Days Claimed			Reimbursible Expenses ² (Y/N)	Check One		Event Title
	Event	Travel ¹	Total		MWD	LVMWD	
9/6/2022	1		1	N		X	LV-TWSD JPA BOARD MEETING
			0	N		X	LVMWD - BOARD MEETING
			0	N		x	ACWA DFW Steelhead Listing Work Group
9/7/2022			0	N		X	LVMWD - Fire Prevention Webinar
9/15/2022			0	N		X	AWA VC Annual Meeting Simi Valley
9/15/2022	1		1	N		X	SANTA MONICA BAY RESTORATION - EXEC COMMITTEE
9/20/2022	1		1	N		X	LVMWD - BOARD MEETING
TOTAL			3				

NOTES: 1. Travel the day before and/or after an authorized meeting or seminar outside of LA, Ventura and Orange Counties may be paid in accordance with Board Policy. 2. Attach completed Statement of Account and Claim for Personally Incurred Expenses form.

Date Submitted: September 27, 2022
 Director Signature: Charles Caspary
VIA EMAIL

LAS VIRGENES MUNICIPAL WATER DISTRICT - PER DIEM REPORT



To: Josie Guzman, Clerk of the Board

Director's Name: Jay Lewitt

Month of: September 2022

Division: 5

The following are Las Virgenes Municipal Water District Board of Directors Meetings, Committee Meetings/Conferences I have attended:

Date(s)	# of Days Claimed			Reimbursible Expenses ² (Y/N)	Check One		Event Title
	Event	Travel ¹	Total		MWD	LVMWD	
9.6.22	X		1			X	LVMWD Board Meeting
9.8.22	X		1			X	JPA CEQA EIR Meeting
9.11.22	X	X	1	X		X	California Water Re Use San Francisco
9.12.22	X	X	1	X		X	California Water Re Use San Francisco
9.13.22	X	X	1	X		X	California Water Re Use San Francisco
9.14.22	x		1			X	ACWA Federal Affairs Meeting via Zoom
9.15.22		X	1			X	ACWA Elected Officials Reagan Library
9.18.22		X	1			X	ACWA Region 8 Meeting Burbank
9.20.22			1			X	LVMWD Board Meeting
TOTAL			9				9.28.22

Date Submitted: _____

NOTES: 1. Travel the day before and/or after an authorized meeting or seminar outside of LA, Ventura and Orange Counties may be paid in accordance with Board Policy. 2. Attach completed Statement of Account and Claim for Personally Incurred Expenses form.

Director Signature: Jay Lewitt via email

LAS VIRGENES MUNICIPAL WATER DISTRICT - PER DIEM REPORT



To: Josie Guzman, Clerk of the Board

Director's Name: Lynda Lo-Hill

Month of: Sep-22

Division: 2

The following are Las Virgenes Municipal Water District Board of Directors Meetings, Committee Meetings/Conferences I have attended:

Date(s)	# of Days Claimed			Reimbursible Expenses ^c (Y/N)	Check One		Event Title
	Event	Travel ⁺	Total		MWD	LVMWD	
9/6/2022	1		1	N		X	LVMWD Regular Board Meeting
9/6/2022	0		0	N		X	JPA Board Meeting
9/12/2022	1		1	Y		X	MWD in person (Eng, Com&Leg, Imported Water)
9/13/2022	1		1	N		X	MWD zoom (Personnel&Tech, Property,BOD)
9/15/2022	1		1	Y		X	AWAVC Member and Policymaker reception
9/20/2022	1		1	N		X	LVMWD Zoom Regular Board Meeting
9/21-9/23	3		3	Y		X	Colorado River Symposium Santa Fe NM
9/27/2022	1		1	Y		X	MWD in person (Audit Ethics, One Water, Exec)
TOTAL			9				

Date Submitted: 9/28/2022

Director Signature: *Lynda Lo-Hill*

NOTES: 1. Travel the day before and/or after an authorized meeting or seminar outside of LA, Ventura and Orange Counties may be paid in accordance with Board Policy. 2. Attach completed Statement of Account and Claim for Personally Incurred Expenses form.

LAS VIRGENES MUNICIPAL WATER DISTRICT - PER DIEM REPORT



To: Josie Guzman, Clerk of the Board

Director's Name: Leonard Polan

Month of: Sep-22

Division: #4

The following are Las Virgenes Municipal Water District Board of Directors Meetings, Committee Meetings/Conferences I have attended:

Date(s)	# of Days Claimed			Reimbursible Expenses ² (Y/N)	Check One		Event Title
	Event	Travel ¹	Total		MWD	LVMWD	
9/6/22	1	----	1	----	----	Y	Las Virgenes Municipal Water District Bd mtg
9/6/22	----	----	----	----	----	Y	JPA Bd Mtg @ LVMWD HDQTRS
9/8/22	1	----	1	Y	----	Y	JPA Spcl Bd Mtg PEIR Presentation @ LVMWD HDQTRS
9/11-13/22	3	----	3	Y	----	Y	California WaterReuse conf San Francisco, CA
9/15/22	1	----	1	Y	----	Y	VCAWA Mtg @ Reagan Library
9/19/22	1	----	1	Y	----	Y	Region 8 WaterReuse meeting Burbank, CA
9/20/22	1	----	1	----	----	Y	LVMWD Bd Mtg
TOTAL			8				

Date Submitted: 9/30/22

Director Signature: Leonard E. Polan

NOTES: 1. Travel the day before and/or after an authorized meeting or seminar outside of LA, Ventura and Orange Counties may be paid in accordance with Board Policy. 2. Attach completed Statement of Account and Claim for Personally Incurred Expenses form.



To: Josie Guzman, Clerk of the Board

Director's Name: LEE RENGER

Month of: AUGUST, 2022

Division: 3

The following are Las Virgenes Municipal Water District Board of Directors Meetings, Committee Meetings/Conferences I have attended:

Date(s)	# of Days Claimed			Reimbursible Expenses ² (Y/N)	Check One		Event Title
	Event	Travel ¹	Total		MWD	LVMWD	
9/6/2022	1		1	N		X	LVMWD AND JPA BOARD MEETINGS
9/20/2022	1		1	N		X	LVMWD BOARD MEETING
9/8/2022	1		1	N			JPA Special Meeting - Pure Water Project DEIR
TOTAL			3	X			

Date Submitted: 25-Sep-22

NOTES: 1. Travel the day before and/or after an authorized meeting or seminar outside of LA, Ventura and Orange Counties may be paid in accordance with Board Policy. 2. Attach completed Statement of Account and Claim for Personally Incurred Expenses form.

Director Signature: *Lee Renger*

Glen Peterson, Director

Metropolitan Water District of Southern California

2936 Triunfo Canyon Rd

Agoura, CA. 91301

email: glenpsop@icloud.com

INVOICE

DATE: 10/03/22
INVOICE # 46
FOR: Director fees

Bill To:

Las Virgenes Municipal Water District

4232 Las Virgenes Rd

Calabasas, CA. 91302

attn: Josie Guzman, Clerk of the Board

818-251-2100

Date	Description	fee
9/6/2022	report to the Las Virgenes Board/ MWD meeting August	\$220.00
9/8/2022	Northern Caucus	\$220.00
9/12/2022	Committee Meetings/Colorado River Special Meeting	\$220.00
9/13/2022	Board and Committee Meetings	\$220.00
9/14/2022	CRBCA Ontario	\$220.00
9/20-23/22	100th anniversary of Colorado Compact Santa Fe, NM	\$880.00
9/20/2022	Report to the Las Virgenes Board September MWD meeting	\$220.00
9/26-29/22	Bcommittee meetings and Colorado River Board of CA trip	\$0.00
TOTAL		\$2,200.00

Make Check payable to Glen Peterson

Thank you for the opportunity to serve



DATE: October 19, 2022
TO: Board of Directors
FROM: General Manager

SUBJECT: Continuation of Local State of Emergency Due to Water Shortage from Statewide Drought

SUMMARY:

On November 2, 2021, the Board adopted Resolution No. 2599, declaring a local state of emergency due to water shortage from drought conditions in the State of California; activating the District's Water Shortage Contingency Plan at Stage 3 – Water Shortage Emergency; and authorizing the continued implementation of a Strategic Communication Plan for Drought Messaging. The action also expanded enforcement of water conservation measures and applied a drought factor of 0.75 to the outdoor component of residential water budgets, irrigation only accounts and recycled water accounts, beginning with the first billing period after November 30, 2021.

On November 16, 2021, the Board adopted Resolution No. 2601, revising the District's Code related to water conservation penalty and enforcement measures, encouraging customers to conserve and use water more efficiently during times of water shortage emergency. The action included authorization to use flow restriction devices on water service accounts with repeat and continued excessive usage.

On May 17, 2022, the Board adopted Resolution No. 2608, declaring a continued state of local emergency due to water shortage from drought conditions in the State of California, continuing the activation of the District's Water Shortage Contingency Plan at Stage 3 – Water Shortage Emergency and implementing new water use restrictions with associated enforcement measures.

Section 2-6.402 of the Las Virgenes Municipal Water District Code requires that once the Board has declared an emergency, it must determine by a four-fifths vote at each subsequent regular Board meeting whether to continue or terminate the authorization for emergency. Staff recommends that the emergency declaration be continued.

RECOMMENDATION(S):

Approve the continuation of a local emergency declaration due to water shortage from the statewide drought.

GOALS:

Provide Safe and Quality Water with Reliable Services

Prepared by: Josie Guzman, Executive Assistant/Clerk of the Board



DATE: October 19, 2022
TO: Board of Directors
FROM: Finance and Administration

SUBJECT: Computerized Maintenance Management System Software: Renewal

SUMMARY:

The District uses UpKeep software for its Computerized Maintenance Management System (CMMS). The software is licensed via a Business Plus Subscription that provides the District with the software, maintenance, support and training for users. Staff recommends renewal of the subscription for a five-year term at a total cost of \$112,500 plus applicable taxes.

RECOMMENDATION(S):

Authorize the General Manager to execute a five-year Business Plus Subscription Agreement with Upkeep, in the amount of \$112,500 plus applicable taxes, for the District's Computerized Maintenance Management System software.

FISCAL IMPACT:

Yes

ITEM BUDGETED:

Yes

FINANCIAL IMPACT:

The annual cost for the software is \$22,500 plus applicable taxes for a five-year total of \$112,500. Sufficient funds for this purpose are available in the adopted Fiscal Year 2022-23 Budget and will be recommended in future fiscal year budgets.

DISCUSSION:

The Computerized Maintenance Management System (CMMS), also referred to as maintenance management software or asset management software, stores key operational data such as maintenance performed on equipment, machinery and other assets. CMMS software improves asset management by eliminating the need for manual spreadsheets and consolidating all maintenance team activities in one place. The District's software by UpKeep

for its CMMS. With the UpKeep software, staff can easily record and organize asset data, plan preventive maintenance tasks, create work orders and generate reports. The system operates on multiple platforms, from desktop personal computers to handheld tablets and smartphones, making it a powerful tool to streamline maintenance processes.

The District currently has a Business Plus Subscription Agreement with UpKeep for its CMMS software. The agreement provides the District with a number of benefits including the lowest possible unit cost for the software, software system maintenance, training opportunities and support. As a result, staff recommends authorization to renew with UpKeep by executing a five-year Business Plus Subscription Agreement, in the amount of \$112,500 plus applicable taxes.

GOALS:

Construct, Manage and Maintain all Facilities and Provide Services to Assure System Reliability and Environmental Compatibility

Prepared by: Ivo Nkwenji, Information Systems Manager

ATTACHMENTS:

[Five Year Subscription Quote from UpKeep](#)

Contact and Billing Details

Company Name: Las Virgenes Municipal Water District
Contract Signatory: Shawn Triplett

Email: striplett@lvmwd.com
Phone: 8182512115

Address:
 4232 Las Virgenes Rd, Calabasas,
 California, 91302
 United States

Accounts Payable: Shawn Triplett

Email: striplett@lvmwd.com
Phone: 8182512115

Billing Address:
 4232 Las Virgenes Rd, Calabasas,
 California, 91302
 United States

Order For: Las Virgenes Municipal Water District

Order Number: Q008033
Pricing Valid Till: 09/12/2022
Proposed By: Cody Chase

Currency: USD
Payment Term: Due Upon Receipt
Payment Method:

Order Details

Original Contract Start Date: 09/15/2022
Invoice Frequency: Annual
Order Effective Date: 09/15/2022
Prorated Service Period: 09/15/2022 to 09/15/2027
Initial Contract Term: 60 Months
Renewal Term: 12 Months
Auto Renewal: Yes

Amended order details

Product	Price Per User	Users Added	Total Due
UpKeep Business Plus Subscription Annual	\$0.00	0	0.00
UpKeep Business Plus Subscription Annual	\$900.00	25	22,500.00

Subscription Details (after upgrade)

Product Name	Invoice Frequency	Price Per User	Total Users	Total
UpKeep Business Plus Subscription	Annual	\$900.00	25	\$22,500.00

Order Summary

Upgrade Total:	\$0.00
Prorated Subtotal:	\$112,500.00
Tax:	\$0.00
Total Amount Due:	\$112,500.00



Terms & Conditions
<ul style="list-style-type: none"> Customer's purchase and use of UpKeep Technologies, Inc. ("UpKeep") products and services specified above on this Product Order Form are subject to UpKeep's Terms and Conditions located at https://onupkeep.com/terms. IN WITNESS WHEREOF, the parties' duly authorized officers or representatives are deemed to have executed this Product Order Form as of the date written by Customer below (the "Execution Date"). The "Effective Date" of this contract is the later of the Execution Date or the Contract Start
Payment Terms
All fees are billed Due Upon Receipt from date of invoice. Setup Fees shall be invoiced on the Execution Date. Fees for recurring services shall be billed from the Contract Start Date, and the first invoice of recurring fees shall be invoiced on the Effective Date.
Special Terms
N/A

Las Virgenes Municipal Water District	UpKeep Technologies
Las Virgenes Municipal Water District Signature:	UpKeep Technologies, Inc. Signature: <i>Garris Yeung, Head of Sales</i>
Name:	Name: Garris Yeung
Title:	Title: Head of Sales
Sign Date:	Countersign Date: 09/12/2022
Purchase Order required? Yes <input type="radio"/> No <input type="radio"/>	PO Number:





DATE: October 19, 2022
TO: Board of Directors
FROM: Finance and Administration

SUBJECT: MuniTemps Municipal Staffing Solutions: Amendment

SUMMARY:

The District contracts with MuniTemps Municipal Staffing Solutions (MuniTemps) for its temporary staffing needs when additional resources are required on a short-term basis. Temporary staff provide a cost-effective means to address short-term operational needs when full-time employees leave the District or additional coverage is needed due to workload. During the current fiscal year, the Customer Service Division has used temporary staffing through MuniTemps to assist with a higher-than-normal workload resulting from the District's response to the drought emergency. Staff recommends authorization for an amendment to the current contract with MuniTemps to increase the annual amount by \$115,000, from \$35,000 to \$150,000, for temporary staffing needs through June 30, 2023.

RECOMMENDATION(S):

Authorize the General Manager to execute an amendment with MuniTemps Municipal Staffing Solutions, in the amount of \$115,000, for additional temporary staff support through June 30, 2023.

FISCAL IMPACT:

Yes

ITEM BUDGETED:

Yes

FINANCIAL IMPACT:

The total cost of this action is \$115,000. Sufficient funds are available in the adopted Fiscal Year 2022-23 Budget for this purpose due to discontinuation of services by Dial Security and salary savings achieved from vacant positions.

DISCUSSION:

The District currently has two temporary field customer service representatives in the Customer Service Division. One of these temporary positions is being utilized to assist with flow restrictor door tags, installations and removals. The other temporary position is being utilized to provide general field customer service support to allow the permanent field customer service staff to handle water conservation patrols and field reporting duties that were previously provided by Dial Security. Dial Security was performing the patrol services for the District, but with the shift from night patrols to early morning and evening patrols, staff was not seeing the level of activity that was previously reported during the night patrols. As a result, staff recommended hiring a temporary staff member in the Customer Service Division to assist with routine field customer service duties to allow permanent field customer service staff more time to identify and report water waste/violations.

Staff has replaced Dial Security by transitioning these duties in-house, which staff anticipates will result in better service and violation reporting. The District ceased the use of Dial Security for this purpose on August 15, 2022. The estimated annual cost-savings associated with switching from an outside security agency to a temporary employee for the District's patrols and reporting needs is approximately \$60,000. Further, violation reporting has improved as a result of the switch due to District staff having more knowledge and familiarity with District processes, procedures and accounts than that possessed by an outside security agency.

The current temporary field customer service assignments are authorized for six months. Upon conclusion of that term, staff proposes to reevaluate the District's needs and determine whether to recommend extending the temporary assignments depending on the stage of drought at the time and potential need to resume night patrols. The funding required for these temporary positions, plus an additional temporary position anticipated for the Facilities and Operations Department, is expected to exceed the authority of the General Manager. As a result, a contract amendment is recommended to ensure adequate temporary staffing levels through the remainder of the current fiscal year to address emergency drought response.

GOALS:

Provide Excellent Services that Exceed Customer's Expectation

Prepared by: Sophia Crocker, Human Resources Manager



DATE: October 19, 2022
TO: Board of Directors
FROM: Finance and Administration

SUBJECT: Annual Supply and Delivery of Red Dye Diesel Fuel: Increase

SUMMARY:

The District has an annual blanket purchase order with Sawyer Petroleum, in the amount of \$34,900, for the supply and delivery of red dye diesel fuel. While the fuel mark-up remains unchanged, the funds are expected to be depleted six months into the final year's term. Additional funding is needed to complete the current renewal period and meet the District's operational needs through June 30, 2023. Staff recommends authorization to approve an increase to the blanket purchase order with Sawyer Petroleum, in the amount of \$90,000.

RECOMMENDATION(S):

Authorize the General Manager to approve an increase to the blanket purchase order with Sawyer Petroleum, in the amount of \$90,000, for the annual supply and delivery of red dye diesel fuel.

FISCAL IMPACT:

Yes

ITEM BUDGETED:

Yes

FINANCIAL IMPACT:

The total cost of this action is \$90,000. Sufficient funds are available for this purpose in the adopted Fiscal Year 2022-23 Budget. A portion of these costs will be reimbursed due to the District's participation in the Emergency Load Reduction Program that offsets the cost of operating diesel-powered emergency back-up generators during critical statewide power shortages.

DISCUSSION:

The District has an annual blanket purchase order with Sawyer Petroleum for red dye diesel

fuel with an annual not-to-exceed amount of \$34,900. While the fuel mark-up remains unchanged, the funds are expected to be depleted six months into the final year's term. Additional funding is needed to complete the current renewal period and meet the District's operational needs through June 30, 2023. Staff recommends authorization to approve an increase to the blanket purchase order with Sawyer Petroleum, in the amount of \$90,000.

Red dye diesel fuel is used to power emergency back-up generators throughout the District. In accordance with the District's Purchasing Policy, an informal bid process was conducted in 2018 for red dye diesel fuel as the average annual use was well below the \$35,000 formal bid threshold at that time. As a result, an annual purchase order was generated with four one-year renewal options based on a set mark-up of \$0.22 per gallon above the Oil Price Information Service (OPIS) index. The annual volume of fuel required by the District has increased each year, while the mark-up has remains unchanged. The funds are expected to be depleted six months into the final year's term.

The increase in the District's usage of red dye diesel fuel is the result of more frequent usage of emergency back-up generators. During time of stress on the electrical grid, the State of California has requested that public agencies assist in shifting their loads through the use of emergency back-up generators. Through the Electrical Load Reduction Program (ELRP), the State pays a certain dollar amount per kilowatt hour of load that is reduced from the electrical grid. These payments will partially offset the District's increased cost of red dye diesel fuel.

In addition to the District's ELRP participation, Southern California Edison frequently has Public Safety Power Shutoff (PSPS) events during periods of high wind to reduce the risk of wildfires. Increasing the annual amount of the diesel fuel purchase order will ensure that staff can maintain proper fuel levels in the District's generators at all times. The increase will not affect the pricing structure of the contract, and the mark-up will remain at \$.22 per gallon. At the end of the contract term, a formal bid process will be conducted in accordance with the District's Purchasing Policy.

GOALS:

Ensure Effective Utilization of the Public's Assets and Money

Prepared by: Gretchen Bullock, Purchasing Supervisor



DATE: October 19, 2022
TO: Board of Directors
FROM: Engineering and External Affairs

SUBJECT: Digital Media Advertisement with AdTaxi: Approval of Change Order No. 2

SUMMARY:

The District recently received \$54,000 from Metropolitan Water District of Southern California (MWD) for communications related to the on-going statewide drought emergency. Specifically, the funds are intended for increased digital advertising using AdTaxi to further assist in educating the District's customers on drought response as part of the Strategic Communications Plan for Drought Messaging. Staff recommends authorization to approve Change Order No. 2 with AdTaxi, in the amount of \$54,000, for an additional three-month digital media outreach campaign.

RECOMMENDATION(S):

Authorize the General Manager to approve Change Order No. 2 with AdTaxi, in the amount of \$54,000, for enhanced digital media outreach.

FINANCIAL IMPACT:

The cost of this action is \$54,000, which will be fully reimbursed by funding received from MWD for this purpose. Sufficient funding for the work is available in the adopted Fiscal Year 2022-23 Budget. The total contract amount will be increased by \$54,000, from \$60,000 to \$114,000.

DISCUSSION:

On May 4, 2021, the Board authorized an agreement with AdTaxi, in the amount of \$30,000, for digital media advertising services. On December 7, 2021, the Board authorized the approval of Change Order No. 1, in the amount of \$30,000, to extend the services and increase the total contract amount to \$60,000. The services being provided by AdTaxi to-date have been exemplary and significantly expanded the District's reach for its drought messaging. A comprehensive report on the success of the digital media advertising campaign using AdTaxi was included in a presentation to the Board on October 6, 2022.

Earlier this year, the MWD Board authorized \$10 million in funding to assist its Member Agencies with their drought outreach efforts. The District requested financial assistance from MWD for increased drought messaging using AdTaxi on its digital media platforms. These additional funds will augment the existing agreement with AdTaxi and increase the current contract amount by \$54,000, from \$60,000 to \$114,000. MWD has already provided the District with the payment, which is specifically earmarked for use in enhancing the District's digital media outreach efforts for three additional months. AdTaxi will provide the District with pre-roll video content and an increased presence on social media platforms.

GOALS:

Sustain Community Awareness and Support

Prepared by: Mike McNutt, Public Affairs & Communications Manager

The Metropolitan Water District of Southern California

Agenda

The mission of the Metropolitan Water District of Southern California is to provide its service area with adequate and reliable supplies of high-quality water to meet present and future needs in an environmentally and economically responsible way.

Board of Directors - Final - Revised 1

October 11, 2022

12:00 PM

<p>Tuesday, October 11, 2022 Meeting Schedule</p>
<p>08:30 a.m. L&C 09:30 a.m. OP&T 10:30 a.m. RP&AM 12:00 p.m. BOD</p>

Live streaming is available for all board and committee meetings on mwdh2o.com ([Click Here](#))

A listen only phone line is also available at 1-877-853-5257; enter meeting ID: 831 5177 2466. Members of the public may present their comments to the Board on matters within their jurisdiction as listed on the agenda via in-person or teleconference. To participate via teleconference (833) 548-0276 and enter meeting ID: 815 2066 4276.

MWD Headquarters Building - 700 N. Alameda Street - Los Angeles, CA 90012

1. Call to Order

- a. Invocation: Thomas D. Miller, Director of Info Tech Services
- b. Pledge of Allegiance: Director C. Martin "Marty" Miller, San Diego County Water Authority

2. Roll Call

3. Determination of a Quorum

4. Opportunity for members of the public to address the Board on matters within the Board's jurisdiction. (As required by Gov. Code § 54954.3(a))

5. OTHER MATTERS AND REPORTS

- A. Report on Directors' Events Attended at Metropolitan's Expense [21-1530](#)
Attachments: [10112022 BOD 5A Report](#)
- B. Chairwoman's Monthly Activity Report 21-1531
- C. General Manager's summary of activities 21-1532

- D. General Counsel's summary of activities [21-1533](#)
Attachments: [10112022 BOD 5D Report](#)
- E. Interim General Auditor's summary of activities [21-1534](#)
Attachments: [10112022 BOD 5E Report](#)
- F. Ethics Officer's summary of activities [21-1535](#)
- G. Presentation of 5-year Service Pin to Director Barry D. Pressman, representing the city of Beverly Hills [21-1554](#)
- H. Report from Executive Committee on nominations for Board Chair [21-1552](#)

**** CONSENT CALENDAR ITEMS -- ACTION ****

6. CONSENT CALENDAR OTHER ITEMS - ACTION

- A. Approval of the Minutes of the Board of Directors Workshop for August 23, 2022 and Regular Meeting for September 13, 2022 (Copies have been submitted to each Director) (Any additions, corrections, or omissions) [21-1536](#)
Attachments: [08232022 BOD 6A-1 Minutes](#)
- B. Adopt resolution to continue remote teleconference meetings pursuant to the Brown Act Section 54953(e) for meetings of Metropolitan's legislative bodies for a period of 30 days; the General Manager has determined that the proposed action is exempt or otherwise not subject to CEQA [21-1537](#)
- C. Approve Committee Assignments [21-1538](#)
- D. Authorize waiver of Metropolitan Administrative Code Section 2201 regarding term limits for Board Chairwoman Gray [21-1596](#)
- E. Nomination and Election for Board Chair for two-year term effective January 1, 2023 [21-1553](#)

7. CONSENT CALENDAR ITEMS - ACTION

- 7-1** Adopt resolution authorizing the reimbursement of capital expenditures from bond proceeds for fiscal years 2022/23 and 2023/24; the General Manager has determined that the proposed action is exempt or otherwise not subject to CEQA. [REVISED LANGUAGE] (FI) **21-1540**
- 7-2** Authorize the General Manager to sign a Project Labor Agreement with the Los Angeles and Orange Counties Building and Construction Trade Council, the Riverside and San Bernardino Counties Building and Construction Trades Council, the San Diego County Building and Construction Trades Council, the Tri-Counties Building and Construction Trades Council, and the signatory Unions and approve its use as a bid condition for select construction contracts within the Capital Investment Plan for a term of five years; and authorize an agreement with Parsons Constructors, Inc. in an amount not to exceed \$5,750,000 to administer the Project Labor Agreement; the General Manager has determined that this proposed action is exempt or otherwise not subject to CEQA (EO) **21-1542**
- Attachments:** [10112022 EO 7-2 B-L](#)
[10102022 EO 7-2 Presentation](#)
- 7-3** Authorize an agreement with MWA Architects in an amount not to exceed \$990,000 for preliminary design of new warehouse facilities at Metropolitan's La Verne site; the General Manager has determined that the proposed actions are exempt or otherwise not subject to CEQA (EO) **21-1548**
- Attachments:** [10112022 EO 7-3 B-L](#)
[10102022 EO 7-3 Presentation](#)
- 7-4** Authorize on-call agreements with Brown and Caldwell, CDM Smith, Inc., Carollo Engineers, Inc., Jacobs Engineering Group, Inc., and Parsons Transportation Group, in amounts not to exceed \$10 million each, for a maximum of five years for engineering services; the General Manager has determined that the proposed action is exempt or otherwise not subject to CEQA (EO) **21-1549**
- Attachments:** [10112022 EO 7-4 B-L](#)
[10102022 EO 7-4 Presentation](#)

- 7-5** Authorize on-call agreements with MARRS Services, Inc., Butier Engineering, Inc., and Berg & Associates, Inc., in amounts not to exceed \$6.7 million, \$4.4 million, and \$3.5 million, respectively, for a maximum of three years for construction management and inspection services to support board-authorized Capital Investment Plan projects; the General Manager has determined that the proposed action is exempt or otherwise not subject to CEQA (EO) [21-1550](#)
- Attachments:** [10112022 EO 7-5 B-L](#)
[10102022 EO 7-5 Presentation](#)
- 7-6** Approve the Metropolitan Water District of Southern California's salary schedules pursuant to CalPERS regulations; the General Manager has determined that the proposed action is exempt or otherwise not subject to CEQA (OPT) [21-1556](#)
- Attachments:** [10112022 OPT 7-6 B-L](#)
- 7-7** Declare 41 parcels, totaling approximately 636 acres, as surplus land that is no longer required for Metropolitan's current and foreseeable needs and authorize staff to dispose of the parcels; the General Manager has determined the proposed action is exempt or otherwise not subject to CEQA (RPAM) [21-1557](#)
- Attachments:** [10112022 RPAM 7-7 B-L](#)
- 7-8** Authorization to extend the term of the Operational Shift Cost Offset Program to provide credits in calendar year 2023; the General Manager has determined that the proposed action is exempt or otherwise not subject to CEQA (IW) [21-1560](#)
- Attachments:** [10112022 IW 7-8 B-L](#)
[10102022 IW 7-8 Presentation](#)
- 7-9** Adopt the Revision and Restatement of Bay-Delta Policies; the General Manager has determined that the proposed action is exempt or otherwise not subject to CEQA (IW) [21-1555](#)
- Attachments:** [10112022 IW 7-9 B-L](#)
[10102022 IW 7-9 Presentation](#)

- 7-10** Authorize a \$300,000 settlement of Metropolitan claims against the federal government for the recovery of costs resulting from damages to Metropolitan infrastructure due to the crash of a military helicopter; the General Manager has determined that the proposed action is exempt or otherwise not subject to CEQA [Conference with legal counsel- potential litigation (1 case); may be heard in closed session pursuant to Gov. Code Section 54956.9(d) (4)]. [REVISED LANGUAGE] (LC) **[21-1561](#)**

Attachments: [10112022 LC 7-10 B-L](#)
[10112022 LC 7-10 Presentation](#)

- 7-11** Adopt resolution encouraging action to reduce or eliminate irrigation of non-functional turf with potable water; the General Manager has determined that the proposed action is exempt or otherwise not subject to CEQA (OWC) **[21-1522](#)**

Attachments: [09272022 OWC 7-11 B-L](#)
[09272022 OWC 7-11 Presentation](#)

- 7-12** Approve amendments to the Administrative Code to comply with recommendations of the California State Auditor regarding reporting requirements to the Board of Directors on personnel-related settlements and the contracting authority of the Ethics Officer; the General Manager has determined that the proposed action is exempt or otherwise not subject to CEQA. [ADDED ITEM] (LC) **[21-1597](#)**

Attachments: [10112022 LC 7-12 B-L](#)

- 7-13** Adopt a resolution designating Metropolitan's maximum contribution for medical benefits for retired employees to comply with the current authorized Memoranda of Understanding. [ADDED ITEM] (OPT) **21-1598**

**** END OF CONSENT CALENDAR ITEMS ****

8. OTHER BOARD ITEMS - ACTION

NONE

9. BOARD INFORMATION ITEMS

9-1 Report on Conservation [21-1539](#)

Attachments: [10112022 BOD 9-1 Report](#)

9-2 Compliance with Fund Requirements and Bond Indenture Provisions (FI) [21-1541](#)

Attachments: [10112022 FI 9-2 B-L](#)

9-3 Information on Potential Early Operation of the High Desert Water Bank Program [WITHDRAWN] (IW) [21-1559](#)

10. OTHER MATTERS

NONE

11. FOLLOW-UP ITEMS

NONE

12. FUTURE AGENDA ITEMS

13. ADJOURNMENT

NOTE:

Each agenda item with a committee designation will be considered and a recommendation may be made by one or more committees prior to consideration and final action by the full Board of Directors. The committee designation appears in parenthesis at the end of the description of the agenda item e.g. (E&O, BF&I). Committee agendas may be obtained from the Executive Secretary.

Requests for a disability related modification or accommodation, including auxiliary aids or services, in order to attend or participate in a meeting should be made to the Executive Secretary in advance of the meeting to ensure availability of the requested service or accommodation.



WATER SUPPLY CONDITIONS REPORT

<https://www.mwdh2o.com/WSCR>

Produced by the Water Resource Management Group

AGENDA ITEM NO. 5C

Water Year

2021-2022

State Water Project Resources

DEC 2021

- Initial SWP allocation is 0% Table A

JAN 2022

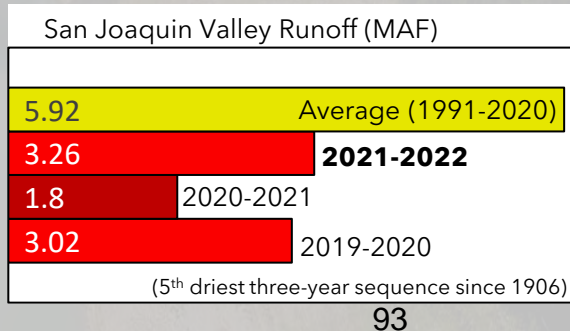
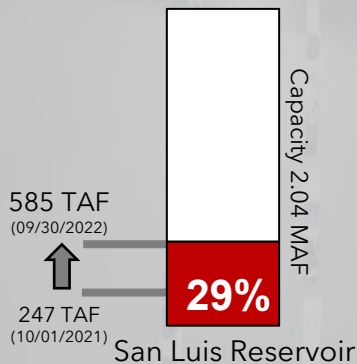
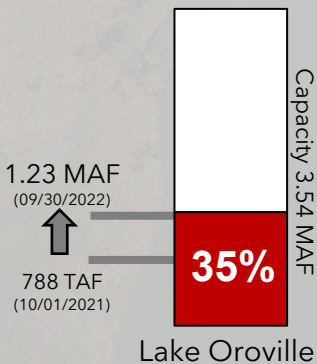
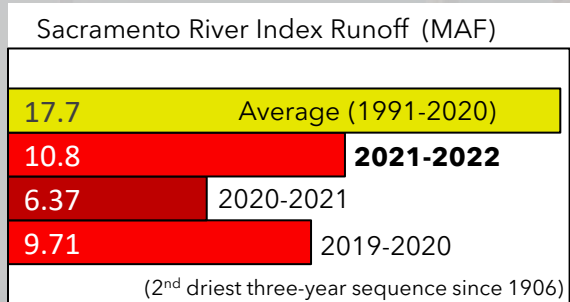
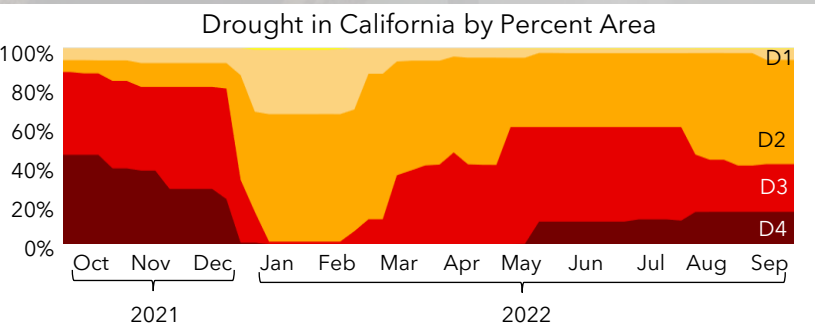
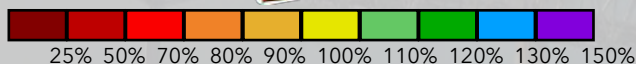
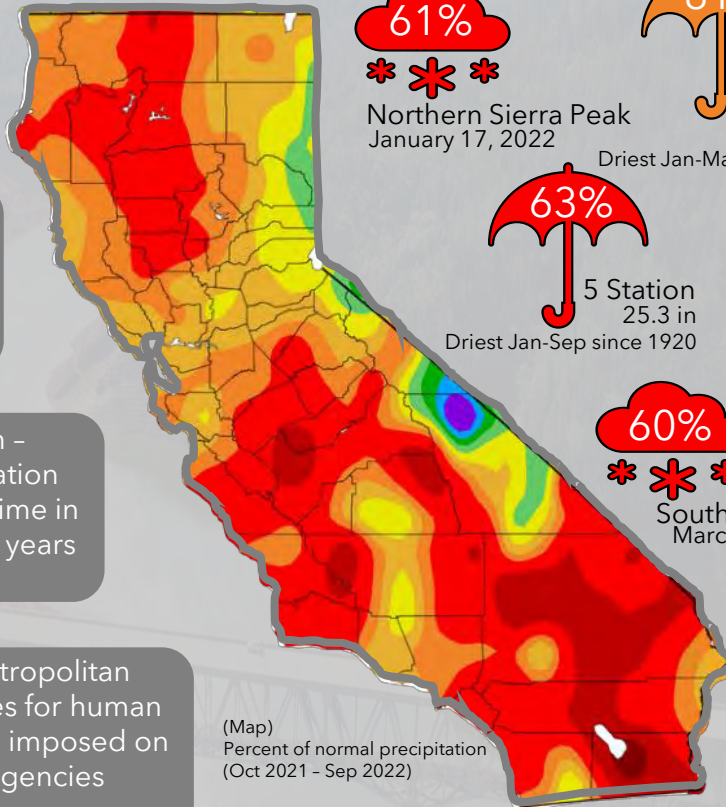
- Record precipitation in Oct and Dec 2021 => Increased SWP allocation to 15%

MAR 2022

- Record breaking dry Jan - Mar 2022 => SWP allocation decreased to 5%. First time in history: two consecutive years with 5% SWP allocation

JUN 2022

- First time in history: Metropolitan takes delivery of supplies for human health and safety. Limits imposed on Metropolitan member agencies dependent on the SWP



All stats are preliminary and may be subjected to change.



WATER SUPPLY CONDITIONS REPORT

<https://www.mwdh2o.com/WSCR>

Produced by the Water Resource Management Group

Water Year
2021-2022

Colorado River Resources

MAY 2022

- Releases from Glen Canyon Dam reduced from 7.48 MAF to 7.0 MAF to protect critical minimum power pool in Lake Powell

JUN 2022

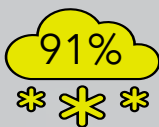
- Reclamation commissioner announced intention to protect critical elevations at Lake Powell and Lake Mead

JUL 2022

- Reclamation held meeting to solicit input from stakeholders that could be incorporated into the NEPA process for post-2026 operating guidelines

AUG 2022

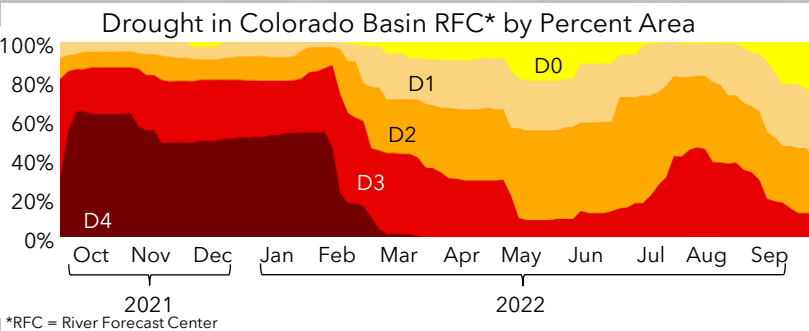
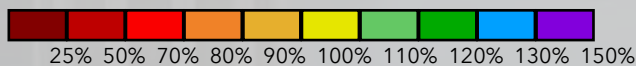
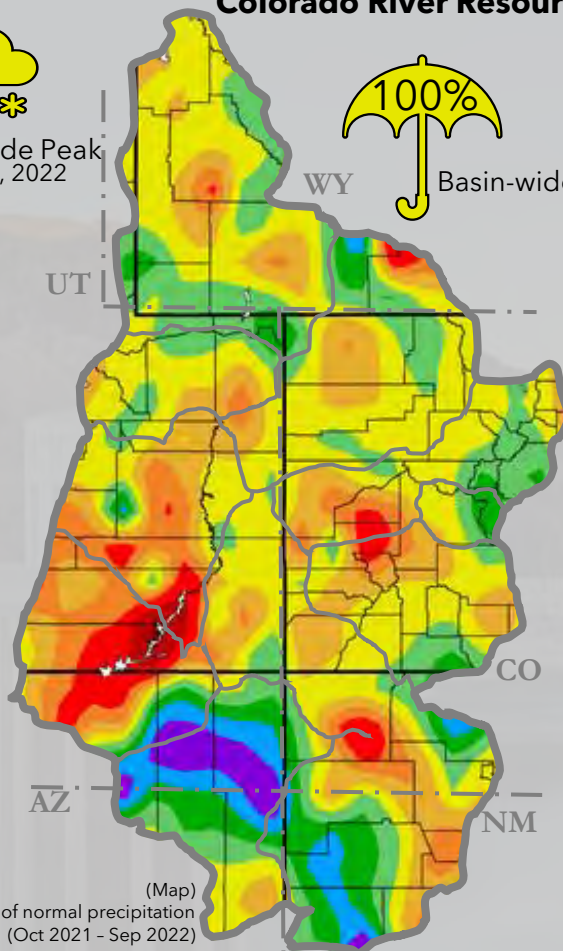
- Reclamation sets the operating conditions for 2023, indicating Level 2a shortage with cuts for Arizona, Nevada and Mexico



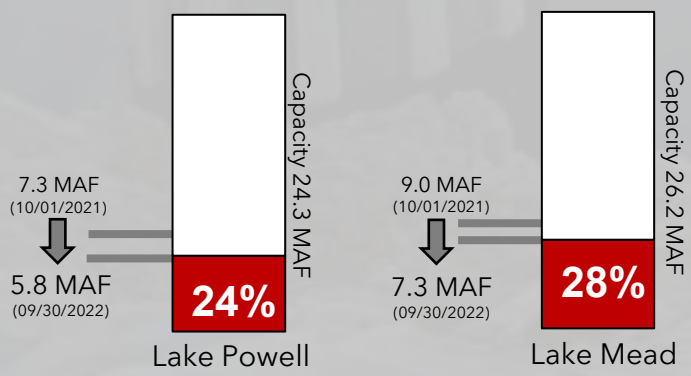
Basin-wide Peak
March 18, 2022



Basin-wide



Powell Unregulated Inflow (MAF)	
9.6	Average (1991-2020)
6.09	2021-2022
3.52	2020-2021
5.85	2019-2020



Lake Mead Shortage/Surplus Outlook				
	2023	2024	2025	2026
Surplus	0%	0%	0%	0%
Shortage	100%	93%	100%	93%
Metropolitan DCP*		77%	71%	67%
		282 TAF	302 TAF	293 TAF

Likelihood based on results from the August 2022 CRMMS in Ensemble Mode/CRSS model run. Includes DCP Contribution.
* Chance of required DCP contribution by Metropolitan. Volume is average contribution when needed.

All stats are preliminary and may be subjected to change.

Customer Service Drought Metrics for September 2022

Notices	February-March	April	May	June	July	August	September	Total
2nd Exceedance Notice	4337	894	320	523	161	186	259	6421
4th Exceedance Notice	10	974	624	582	116	181	267	2487
Door Tag	0	0	20	100	80	80	60	340
Flow Restriction Device Installed	0	0	0	30	19	21	6	76

Water Violations	February-March	April	May	June	July	August	September	Total
1st Violation Warning	146	112	311	214	82	58	20	943
2nd Violation Warning	2	0	4	5	3	11	2	27
3rd Violation/Fine	0	0	0	0	0	1	0	1
4th Violation/Fine	0	0	0	0	0	0	0	0
5th Violation/Possible Flow Restriction Device	0	0	0	0	0	0	0	0

Appeals	February-March	April	May	June	July	August	September	Total
Approved	0	2	29	52	25	6	5	119
Denied	0	3	29	41	19	35	7	134

Water Surveys	February-march	April	May	June	July	August	September	Total
Water Survey Requests/Commitment form	78	261	364	195	123	84	47	1152
Water Surveys Scheduled/Completed	0	34	66	73	84	103	103	463

WaterSmart Sign Ups	February	March	April	May	June	July	August	September
(Cumulative)	2106	2344	2692	3427	4216	4367	5082	5300
% of customers (21,108)	10.0%	11.2%	12.8%	16.3%	20.1%	20.8%	24.2%	25.2%

Portal Visitors

ABOUT

Past 30 Days

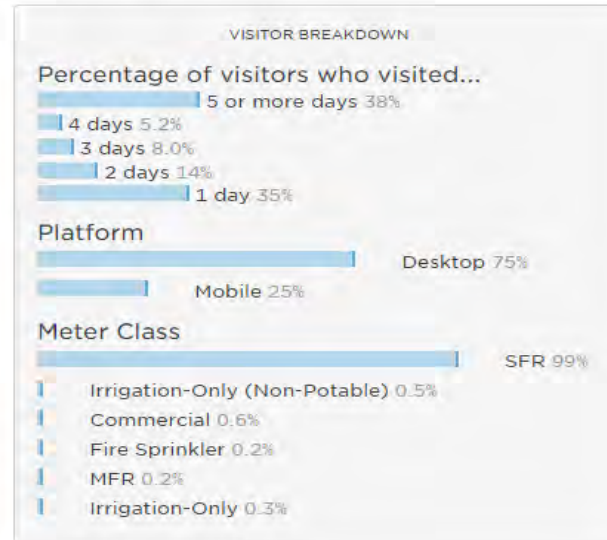
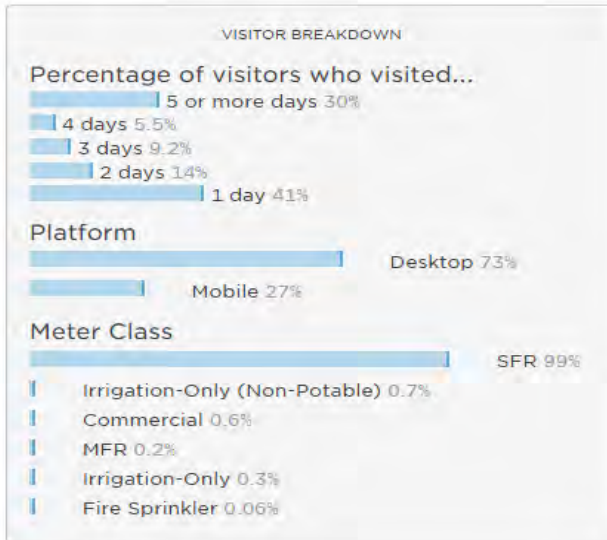
SEE ALL

1,604
Unique Visitors

Past 90 Days

SEE ALL

3,020
Unique Visitors



Average Activity



Conservation reduction (-) from 2020	February	March	April	May	June	July	August	September
Potable Conservation*	-6%	37%	24%	-20%	-37%	-32%	-36%	-35%
Recycle Conservation*	9%	217%	70%	-7%	-5%	-39%	-29%	-34%
ET 2022 VS. 2020	110%	141%	133%	92%	112%	123%	123%	112%
<i>ET Adjusted Potable Water Conservation Effort (2022 v. 2020)</i>	-13%	7%	1%	-14%	-44%	-42%	-45%	-40%
<i>ET Adjusted Recycle Water Conservation Effort (2022 v. 2020)</i>	-2%	125%	28%	1%	-20%	-51%	-42%	-41%

REW (Reclaimed Effluent Water) Fill Station	February	March	April	May	June	July	August	September
Customer Count (total for month)					279	652	835	891
Gallons Taken (total for month)					26,486	11,925	260,640	207,944
Recycled Water Metered Accounts Daily Average (gallons)					7,670,000	7,135,488	7,241,935	7,187,000
% Fill Station vs. Metered Account					0.01151%	0.00557%	0.11997%	0.09644%
Potable Water Daily Average Augmentation (gallons)					133,809	1,674,741	416,460	951,133



DATE: October 19, 2022
TO: Board of Directors
FROM: General Manager

SUBJECT: ACWA General Session Membership Meeting

SUMMARY:

On October 5, 2022, the District received the attached memorandum from ACWA regarding the General Session Membership meeting to be held on Wednesday, November 30, 2022, at the Association of California Water Agencies (ACWA) 2022 Fall Conference in Indian Wells. The purpose of the meeting is to conduct a vote on proposed Amended and Restated Bylaws for ACWA as recommended by its Board on September 23, 2022. Staff recommends that the Board authorize the Board President to cast the District's vote and provide him with any feedback on voting preferences related to ACWA's proposed Amended and Restated Bylaws.

RECOMMENDATION(S):

Authorize the Board President to serve as the District's voting delegate for the ACWA General Session Membership Meeting on November 30, 2022, and provide him with any feedback on voting preferences related to ACWA's proposed Amended and Restated Bylaws.

GOALS:

Provide Safe and Quality Water with Reliable Services

Prepared by: Josie Guzman, Executive Assistant/Clerk of the Board

ATTACHMENTS:

[ACWA Notice of General Session Membership Meeting](#)

[ACWA Voter Designation Form 2022](#)

[Proposed Amended and Restated Bylaws - Redlined Version](#)

[Proposed Amended and Restated Bylaws - Clean Version](#)

Via U.S. Mail and Electronic Mail

TO: ACWA Member Agency Board Presidents and General Managers
CC: ACWA Board of Director
FROM: Dave Eggerton, ACWA Executive Director
DATE: October 5, 2022
SUBJECT: Notice of General Session Membership Meeting — November 30, 2022

There will be a General Session Membership Meeting at the ACWA 2022 Fall Conference on **Wednesday, November 30, 2022, at 12:30 p.m.** The meeting will be held in the Crystal Ballroom, Renaissance Esmeralda Resort Hotel, Indian Wells. The purpose of the meeting is to conduct a vote by the membership on proposed Amended and Restated Bylaws of the Association of California Water Agencies as recommended by the Board of Directors at its meeting on September 23, 2022.

Proposed Amended and Restated Bylaws

As part of ongoing efforts to ensure ACWA's Bylaws are current and reflect consistency with other governance documents and daily operations and to implement changes related to the election of ACWA's Board Officers, the Board of Directors is recommending proposed Amended and Restated Bylaws for consideration by the membership.

Staff worked with Dale Stern, Downey Brand LLP, to prepare the proposed Amended and Restated Bylaws, which include the following changes:

- Amendments to clarify language and to reflect consistency with other governance documents and daily operations
- Amendments to implement changes to the Board Officers' election process as recommended by the Election Task Force
- Amendments to incorporate California Corporations Code provisions allowing meetings to be held by electronic communication
- Restructuring and reformatting to incorporate a new numbering system

Legal Affairs Committee (LAC) Chair, Jennifer Buckman, appointed LAC member, Doug Coty, to serve as the committee's representative to review the proposed Amended and Restated Bylaws and provide an analysis pursuant to ACWA Bylaws (Article 9, Section 8). The proposed Amended and Restated Bylaws reflect the LAC's recommended edits as adopted by the ACWA Board on September 23.

Redline and clean versions of the proposed Amended and Restated Bylaws are available on ACWA's website at the link listed below. The materials have also been emailed to member agency general managers and board presidents.

<https://www.acwa.com/2022-membership-meeting/>

Voting Process

Consistent with ACWA's Bylaws, Article 9, Section 5:

- Each member of the Association shall be entitled to one vote that shall be cast by its authorized representative.
- Voters must be present at the membership meeting to vote.

ACWA will be using a voting system called Live-Tally, which will allow voters to vote using a handheld keypad.

- Member agencies must indicate their voting representative and alternate on the attached Voter Designation & Information Form as well as provide all of the information identified on the form in order for ACWA to facilitate all aspects of the membership meeting and voting processes.

Deadline & Changes

The deadline for submitting the Voter Designation & Information Form is **Wednesday, November 23, 2022**. While this form identifies both a voting delegate and an alternate voting delegate for the ACWA member agency, if for any reason the member agency desires for the alternate voting delegate to vote at the membership meeting in place of its designated voting delegate, the member agency must notify ACWA in advance of its exchange of voting delegates by contacting the Senior Clerk of the Board Donna Pangborn at donnap@acwa.com or 916-669-2425 **no later than 5:00 p.m. on Tuesday, November 29, 2022**.

ACWA General Session Desk

ACWA staff will be available at the **ACWA General Session Desk**, located in the Crystal Ballroom Foyer, Renaissance Esmeralda Resort Hotel, on **Wednesday, November 30**, between **9:00 a.m. and 11:45 a.m.** to answer questions about the membership meeting and voting process.

Voters need to check in at the ACWA General Session Desk on Wednesday, November 30, between 10:00 and 11:45 a.m. to pick up handheld keypads.

If you have any questions regarding the proposed Amended Bylaws and Restated or voting process, please contact Senior Clerk of the Board Donna Pangborn at 916-669-2425 or donnap@acwa.com.

dgp

Attachments:

1. Voter Designation & Information Form
2. Proposed Amended and Restated Bylaws (redline version) – see website link above
3. Proposed Amended and Restated Bylaws (clean version) – see website link above

To: Donna Pangborn, Senior Clerk of the Board

Email: donnap@acwa.com

Fax: 916-669-2425

The person designated below will be attending the ACWA General Session Membership Meeting(s) on Wednesday, November 30, 2022 (and December 1, 2022 if necessary) as our voting delegate. Please designate an alternate voting delegate to facilitate any change to your voting representation at the meeting. To change your alternate, however, you must notify Donna Pangborn of the change no later than 5:00 p.m. on Tuesday, November 29, 2022.

Member Agency's Name

Agency's Phone No.

Print Member Agency's Authorized Signatory Name

Authorized Signatory Signature

Voting delegate must be present at the membership meeting to vote.

Voting Delegate's Name	Voting Delegate's Email	Voting Delegate's Phone No.
Alternate Voting Delegate's Name	Alternate Voting Delegate's Email	Alternate Voting Delegate's Phone No.
Voting Delegate's Affiliation (if different from assigning agency)*		Date

*If your agency designates a delegate from another entity to serve as its authorized voting representative, please indicate the delegate's entity in the appropriate space above.



As recommended by the Board of Directors at its meeting on 9/23/2022.

AMENDED AND RESTATED
BYLAWS of the Association of
California Water Agencies

PROPOSED

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ARTICLE 11 – Miscellaneous 18

PROPOSED

(As amended and restated by the Members on November 29, 2017 _____, 2022)

ARTICLE 1 ~~Article 1~~ - General

Section 1.01. ¹**Name.** The name of this California nonprofit corporation shall be the Association of California Water Agencies (hereinafter referred to as the Association).

Section 1.02. **Principal Office.** The principal office for the transaction of business of the Association ~~is shall be~~ located ~~at 910 K Street, Suite 100, in~~ Sacramento, California; ~~provided, however, that the Board of Directors may change the location of the principal office by resolution and without amendment of these bylaws.~~

Section 1.03. **Purposes.** The purposes of the Association shall be to work together with its members and others for the best interests of California and its citizens and landowners who use, need and depend upon water; to encourage the orderly development of the waters of the state; to seek means of obtaining and making available to all of California a dependable water supply of the best possible quality at the lowest possible cost, giving due consideration to environmental factors involved therein; to provide inspiration and leadership in meeting and solving the water supply problems of this state; to propose and advocate such policies and measures—local, state and federal—that serve the best interests of the Association, opposing those of contrary nature; to assist in promoting the health, safety and welfare of the employees of its members; and to do all other things that are in the best interests of its members.

¹ Section numbers have been reformatted to incorporate a new numbering system throughout this document.

ARTICLE 2 ~~Article 2~~ – Membership and Dues

Section 2.01. Membership.

- (a) **Members.** Only a public district, public agency, or public organization created and operated for the purpose of controlling, treating, developing, acquiring, using or supplying water for any purpose for inhabitants or lands within the state of California, or for the protection, drainage or reclamation of lands within the state of California, may become a member of the Association. Such an entity will become a member upon written application, approval by the Board of Directors, and the payment of the required dues. Acceptance to membership shall authorize full participation in Association activities. Except as otherwise provided in ~~subsection Section 2.01~~(b) below, in no case may an organization other than a state, a political subdivision (as defined in § 1.103-1(b) of the Income Tax Regulations) of a state or an entity the income of which is excluded from gross income under § 115 of the Internal Revenue Code be a member of the Association. A member of the Association shall be in good standing if in compliance with all bylaws and requirements of membership, including timely payment of annual dues and emergency assessments.
- (b) **Honorary Life Members.** Any person who has rendered conspicuous service in furthering the purposes of the Association may, by vote of the Board of Directors, be granted an honorary life membership in the Association without payment of dues or assessments. All past presidents of the Association shall automatically be honorary life members without vote of the Board of Directors. Honorary life members shall not be entitled to a vote or to hold office automatically because of their status as honorary life members.
- (c) **Termination of Members.** Membership shall cease upon the failure of any member to pay the dues provided for in Section 2.02 of this Article. The membership of any member may be terminated at any time by such member sending written notification of its intention to withdraw to the Association’s principal office. The Board of Directors may terminate the membership of any member upon 30 days’ written notice by first-class mail when it is determined at any regular Board meeting or at any special Board meeting called for that purpose that continuance of such membership would not be in the best interests of the Association. Withdrawal or termination of membership ends any participation in Association activities and shall terminate a member’s interest in the Association’s assets.

Section 2.02. Dues. The annual dues of each member of the Association shall be established by the Board of Directors; provided, however, that any member may apply for a change in its dues because of conditions that differentiate such applicant from other members.

Section 2.03. Liability of Members. No member shall be liable for any obligation incurred by the Association with the following exception: (1) the payment of the annual dues while it remains a member;

and (2) the payment of emergency assessments, which shall not exceed 10 percent of current annual dues for each member in any calendar year while it remains a member. No emergency assessment may be levied against any member during its first two years of membership in the Association.

ARTICLE 3 ~~Article 3~~ - Officers

Section 3.01. President and Vice President.

- (a) **General.** The president and vice president of the Association shall be the elected officers of the Association. At the time of their election the president and vice president shall each be an elected or appointed member of the governing body or commission (as appropriate) of a member agency of the Association. The president and vice president shall be elected by the members of the Association ~~at its fall conference~~ by written ballot in each odd-numbered year before the Association's annual meeting, shall be announced at the Association's annual meeting, shall take office on January 1 of the calendar year following election, and shall hold office until such time as their successors take office or are appointed. An elected president shall not be permitted to succeed himself/herself to that office. Except as provided in this Article, should vacancies occur in either office of the president or vice president, the Board of Directors shall appoint persons to fill such offices for the unexpired terms thereof.
- (b) **President.** The president shall preside at all meetings of the Board of Directors, the Executive Committee, and the general membership; shall appoint members of all committees, including the chair and vice chair of each, upon recommendation from members and regions (as communicated by the region chairs), with each such committee chair and vice chair ratified by the Board of Directors; and shall perform all other duties necessary to carry out the functions of the office. The president shall be a non-voting *ex officio* member of each committee, but shall not be an *ex officio* member of the Nominating Election Committee or the region boards.
- The president may be expelled from office with or without cause, upon the satisfaction of the following two events: (1) a two-thirds vote of the Board of Directors; and (2) a subsequent simple majority vote of the members of the Association during a meeting of the membership.
- (c) **Vice President.** The vice president shall, in the absence of the president, assume all of the duties of that office and, if a vacancy occurs, succeed thereto for the unexpired term. The vice president shall sit as a member of the Executive Committee of the ACWA Joint Powers Insurance Authority and shall perform such other duties as assigned by the president.

Section 3.02. Executive Director/Secretary and Controller/Treasurer.

- (a) **General.** The executive director/secretary and controller/treasurer of the Association shall also be officers of the Association. The executive director/secretary shall be appointed by and hold office at the pleasure of the Board of Directors of the Association.
- (b) **Executive Director/Secretary.** The executive director/secretary shall: (1) advise and assist the Board of Directors, all committees, the boards of each region, and the workgroups of each region; (2) be responsible for administering the total operations of the Association; (3) employ, direct, and release all employed staff in accordance with the policies adopted by the Board of Directors and consistent with the budget adopted by the Board of Directors; (4) provide relevant information to the Board of Directors needed by the Board to take actions; (5) give members notice and record minutes of all meetings of the membership, Board of Directors, and Executive Committee; and (6) have such other powers and perform such other duties as may be provided and assigned by the Board of Directors directly or through the president of the Board or the Executive Committee. The executive director/secretary, with the assistance of the controller/treasurer, shall render a report to the Board of Directors at the first meeting following the close of each calendar year showing the membership of the Association, the receipts and expenditures during the year, and the work accomplished during the previous year.
- (c) **Controller/Treasurer.** The controller/treasurer shall report to and act under the direction of the executive director/secretary. The controller/treasurer shall be a signatory on all accounts held by the Association and shall act as a fiduciary for all assets of the Association.

ARTICLE 4 ~~Article 4~~ – Board of Directors

Section 4.01. Membership. The Board of Directors shall consist of:

- (a) The Association president and vice president.
- (b) The chair and vice chair of each region.
- (c) The chair of each standing committee.
- (d) The most immediate active past president.
- (e) The vice president of the ACWA/Joint Powers Insurance Authority.

Section 4.02. Term of Office. The term of office of all members of the Board of Directors shall commence on January 1 of the calendar year following election of the president and vice president, except for those persons who serve on the Board of Directors by nature of their position as chairs of standing committees, whose terms shall instead commence upon their ratification by the Board of Directors.

Except as provided in Article 4, Section 11, the term of office for all members of the Board of Directors shall terminate on December 31 of the following odd-numbered year two years later, or until their successors take office.

Section 4.03. Attendance Requirement. Any member of the Board of Directors who misses two consecutive regular Board meetings without being excused by the Board will no longer be a member of the Board of Directors.

Section 4.04. Regular Meetings. Regular meetings of the Board of Directors shall be held bimonthly at such times and places as the Board may determine.

Section 4.05. Special Meetings. Special meetings may be called by the president upon the president's own volition or shall be called by the president when requested in writing by five directors. Prior to conducting such a special meeting, the president shall consult with the Executive Committee to ensure that adequate information is available to the Board of Directors for any necessary decisions; and where such meeting is called upon the president's own volition, the president shall also consult with the Executive Committee as to the necessity of the special meeting. Notice for special meetings shall be provided in the following manner: (1) upon 10 days' written notice sent by mail to each director and addressed to each at the address as shown upon the records of the Association; or (2) upon 48 hours' notice with notice provided by electronic means. When the meeting is called upon the president's own volition, the president shall choose the form of notice; when the meeting is called by a request of five directors, the five directors shall choose the form of notice and the president shall promptly call the meeting. No business except those items described in the notice shall be transacted at any special meeting, except by consent of three-fourths of the members of the Board of Directors present.

Section 4.06. ~~Meeting Requirements and Quorums. Meetings by Electronic Communication.~~ Any meeting, ~~regular of the Board of Directors, region boards, or special,~~ any committee may be ~~held/conducted, in person/whole or in part, by telephone conference, web video conference, or other,~~ electronic transmission, or by electronic video screen communication. A member of the Board of Directors, a region board, or electronic transmission, any committee shall be deemed present in person at the meeting if the following apply:

- (a) Each director, region board, or committee member participating in the meeting can communicate concurrently with all other directors, region board, or committee members.
- (b) Each director, region board or, committee member is provided the means of participating in all matters before the board, region board, or committee, including the capacity to propose, or to interpose an objection to, a specific action to be taken by the Association.

Section 4.07. Quorum. At any meeting of the Board of Directors, the attendance of 50 percent of the voting members of the Board of Directors, or their permitted alternates as specified in these bylaws, shall constitute a quorum for the transaction of any business. The Board may hold a closed session for discussion of personnel matters or enforcement of violations of the code of conduct.

Section 4.08. Alternates. Each region shall designate an alternate for each chair and vice chair, who shall meet the qualification requirements for chair and vice chair, to act at meetings of the Board of Directors when the chair or vice chair is unable to attend. The vice chair of each standing committee will be the alternate to act at meetings of the Board of Directors when the [standing committee](#) chair is unable to attend. An alternate may not act or vote on behalf of more than one member of the Board of Directors. A member of the Board of Directors may not act as an alternate for any other member.

Section 4.09. Vacancies for Standing Committee Chairs and Vice Chairs. Should a vacancy occur in the office of any standing committee chair or vice chair before the end of the term, the president shall appoint a new committee chair or vice chair to fulfill the unexpired term of such committee chair or vice chair subject to ratification by the Board of Directors. A vacancy in the office of any such standing committee chair or vice chair as described in the previous sentence shall be deemed to exist when the chair or vice chair: (1) resigns the office; (2) no longer is an officer, employee, or member of the governing body of a member agency of the Association, or other representative duly designated by a member agency of the Association to represent that member; or (3) is otherwise removed by a member agency of the Association.

Section 4.10. Duties, Authorities, and Delegation. Subject to the provisions and limitations of California Nonprofit Corporation Law, other applicable laws, and the provisions of these bylaws, the Association's activities and affairs are to be exercised by or under the direction of the Association's Board of Directors. The Board of Directors is responsible for the overall supervision, control, and direction of the Association. The Board of Directors shall: (1) employ and release the executive director/secretary; (2) set performance expectations for the executive director/secretary; (3) receive, review, and consider approval of executive director/secretary recommended compensation, other terms and conditions of employment, and annual evaluations as prepared by the Executive Committee; (4) annually adopt a budget; and (5) set the level of dues for the Association. Except as to the duties listed in the previous sentence, and subject to Article 3, Section 2, the Board of Directors may delegate the supervision, control, and direction of the Association's affairs to any person or group, including a committee, provided the Association Board retains ultimate responsibility for the actions of such person or group. Where such powers are delegated, the delegation shall be documented in writing.

Section 4.11. Immediate Past President. The immediate past president automatically assumes this position after serving as the Association's elected president and is a voting member of the Board of Directors and Executive Committee. The term of office for the immediate past president shall commence on January 1 of the calendar year following election of the president and vice president and shall terminate on December 31 of the following odd-numbered year two years later. In the event the most immediate active past president is unavailable to serve, the most recent and available active past president in succession shall serve in this capacity.

Section 4.12. Code of Conduct of Board Members.

- (a) **Code of Conduct: Purpose and Adoption.** The Board of Directors shall establish, and update as appropriate, a code of conduct for its Directors that recognizes the

Association's commitment of integrity, respect, and fair representation to its members and the public they serve and establishes minimum ethical standards for the performance of the duties of office. The code shall be consistent with the procedural processes contained in this section. The code shall be distributed to all new Directors and shall be distributed annually to all members of the Association.

- (b) Violations and Enforcement Process.** A violation of the code of conduct may result in removal, public censure, or private reprimand of a Director, or such other action as contained in the code of conduct. However, removal and public censure shall be reserved only for serious violations. A Director may not be removed or publically censured absent an affirmative vote of two-thirds of the voting members of the Board of Directors. A Director may be privately reprimanded for a violation of the code of conduct upon the majority vote of the quorum. Complaints of violation of the code of conduct may be filed with the president, or the vice-president if the allegations are made against the president. The president may refer a complaint of violation to the executive director/secretary for investigation. The executive director/secretary may retain a special investigator or special counsel to conduct or assist the investigation. A Director accused of a violation shall be provided a copy of the complaint. A Director that takes any hostile or retaliatory action, directly or indirectly, against a complainant is subject to removal from the Board in conformance with the process identified above. Prior to scheduling a Board action on a complaint, the president shall consult with the Executive Committee and the chair of the Legal Affairs Committee. A Director accused of a violation of the code of conduct shall be provided at least 15 days' written notice of any meeting of the Board at which a determination of enforcement will be considered. A determination of enforcement may be made only at a regular meeting of the Board and shall be made in closed session. The determinations of the Board under this section shall not be admissible in any criminal or civil proceeding brought against the Director for conduct that violates any other law.

ARTICLE 5~~Article 5~~ – Regions

Section 5.01. Boundaries of Each Region.

- (a)** There shall be a maximum of 10 regions within the state. The Board of Directors shall determine the regional boundaries. Insofar as is practicable, the regions shall have a numerical balance in members of the Association; make geographic sense; and promote regional problem solving.
- (b)** A member of the Association may file a written petition to the Board of Directors requesting a change in regions. Such petition shall set forth the reasons for such requested change. The Board shall, within a reasonable time, act upon such petition and set forth the reasons for its action. Such action by the Board shall be based on factors in

[Section 5.01](#)(a) above, as well as others deemed by the Board of Directors to be relevant to the decision.

Section 5.02. Officers.

- (a) The officers of each region shall be a chair and vice chair and three to five region board members who shall be elected by the region ~~by September 30, or the preceding Friday if September 30 falls on a weekend, of~~ in each odd-numbered ~~years~~year. A region may maintain a board of fewer than five but not less than three members as provided in the region's rules and regulations. The officers of the region board shall take office on January 1 of the calendar year following election and shall hold office for two years, or until their successors take office. Regions shall hold elections by electronic ballot. ACWA staff shall verify the legitimacy of the ballots.
- (b) The officers of each region shall: (1) exercise the powers and perform duties of the region during the interim between region meetings; and (2) make recommendations to the president regarding appointments to committees. The chair and vice chair shall be the region's representatives to the ACWA Board of Directors.
- (c) Each officer of a region shall be an officer, employee, or member of the governing body of a member agency of the Association, or other representative duly designated by a member agency of the Association to represent that member at the time of the appointment. Where an individual ceases to meet these criteria during the term of the office, the individual may not serve during the remaining term of that office unless that individual can again meet the criteria for the office and is appointed to complete the term. The region board may adopt more stringent criteria for board member qualifications as part of the region's rules and regulations.
- (d) Should a vacancy occur in any of the region board positions before the end of the term, the remaining members of the region board shall appoint a new member. A vacancy in the office of any region board position shall be deemed to exist when a region board member: (1) resigns the office; (2) no longer is an officer, employee, or member of the governing body of a member agency of the Association, or other representative duly designated by a member of the Association to represent that member; or (3) is otherwise removed by a member agency of the Association.

Section 5.03. Nominating Committees. There shall be a nominating committee for each region consisting of three or more designees, each representing a member of the Association located within the region, appointed by the chair of the region and approved by the region board. Nominating committees shall be formed by February 28 of each odd-numbered year. ~~The nominating committee shall announce its nominations for chair, vice chair, and region board members by August 1 of an election year. All regions must complete the election process by September 30 of the election year, or the preceding Friday if the September 30 falls on a weekend.~~

Section 5.04. Meetings. The meetings of each region shall be held at both the spring and fall conferences and at such other times and places as may be determined by the region chair. Representatives of five or more members of the Association from the region present at any region meeting shall constitute a quorum for purposes of conducting the business of the region. Any meeting, regular or special, may be held in person or by telephone conference, web video conference, or other electronic video screen communication or electronic transmission, [as set forth in Section 4.06](#).

Section 5.05. Workgroups. Workgroups may be appointed by the region chair as needed.

Section 5.06. Rules. Each region shall organize and adopt rules and regulations for the conduct of its meetings and affairs not inconsistent with the Articles of Incorporation or bylaws of the Association. Each region shall abide by the code of conduct adopted by the Board of Directors of the Association.

ARTICLE 6 ~~Article 6~~ – Executive Committee

Section 6.01. Membership. There shall be an Executive Committee consisting of the following: the president of the Association, who shall be the chair thereof; the vice president; the most immediate active past president; the chair of the Finance Committee; and three at-large representatives selected from and by the members of the Board of Directors. The election of the three at-large representatives to the Executive Committee shall occur at the first Board of Directors meeting held in each even-numbered year and the elected representatives shall serve immediately following their election and until such time as their successors take office. To the extent practical, the Executive Committee should be constituted so as to reflect the geographic extent of the Association and the functions of the members of the Association.

Section 6.02. Powers. The Executive Committee shall have the following authority:

- (a) **Personnel.** Subject to the budget adopted by the Board of Directors, the Executive Committee shall perform the following personnel actions: (1) recommend compensation for the executive director/secretary to the Board of Directors for approval; (2) perform annual reviews of the executive director/secretary and submit that review to the Board of Directors; (3) review and approve the classification and compensation plan and publicly posted salary schedule for Association employees submitted by the executive director/secretary, which shall be reviewable by the Board of Directors, in closed session, upon request of the Board of Directors; (4) establish personnel policies for the conduct and behavior of employees, which shall be reviewable by the Board of Directors; and (5) undertake such other personnel actions as may be requested by the executive director/secretary in support of his or her oversight of all other personnel matters, which shall be reviewable by the Board of Directors, in closed session, upon request of the Board of Directors.

- (b) **Delegation.** The Executive Committee may act pursuant to any authority specifically delegated to it by the Board of Directors. The delegation shall indicate whether the authority is still subject to the ultimate authority of the Board.
- (c) **Authority to Act Between Meetings.** The Executive Committee may act for the Board of Directors between Board meetings when calling a special meeting of the Board of Directors is impracticable, provided that no such action of the Executive Committee shall be binding on the Board of Directors until authorized or approved by the Board. The Executive Committee has the authority to authorize actions recommended by the Legal Affairs Committee (such as the filing of letter briefs and amicus curiae briefs) by electronic means without the need for an in-person or telephonic meeting, but such actions shall be ratified by the Board of Directors at its next meeting.

Section 6.03. Reporting. The president, or any person designated by the president, shall report to the Board of Directors, at each regular Board meeting, any action taken by the Executive Committee since the last preceding regular Board meeting. The minutes of Executive Committee meetings, which at that time may still be in draft form, shall be mailed (using the U.S. Postal Service, express delivery, electronic means, or otherwise) to each member of the Board of Directors at least five days prior to Board meetings, except in cases in which the Executive Committee meets during or immediately prior to a conference of the Association or immediately prior to a Board meeting, in which case the minutes, which may still be in draft form, shall be mailed to each director promptly thereafter.

Section 6.04. Meetings. The Executive Committee shall hold regularly scheduled meetings as set by the president. Special meetings of the Executive Committee may be called by the president upon notice to the members of that committee or upon written request of three Executive Committee members. Notice for special Executive Committee meetings shall be provided to the entire Board: (1) upon five days' written notice sent by mail, or (2) upon 24 hours' notice with notice provided by electronic means; and all such meetings shall be open to the Board of Directors. Any meeting, regular or special, may be held in person or by telephone conference, web video conference, or other electronic video screen communication or electronic transmission, as set forth in Section 4.06. All members of the Board of Directors may attend any meeting of the Executive Committee. Meetings of the Executive Committee may be closed to others at the discretion of the president or committee. Only members of the Executive Committee are allowed to vote on matters at a meeting of the committee.

Section 6.05. Minutes. The minutes of the Executive Committee meetings shall be kept by the executive director/secretary at the Association's principal office. Actions of the Executive Committee shall be reported to the Board of Directors as provided in Section 3 of this Article and shall be available to any member of the Board of Directors upon request to the executive director/secretary.

ARTICLE 7 ~~Article 7~~ – Standing Committees

Section 7.01. Qualification. In order to serve on any ACWA standing committee, an individual must be an officer, employee, or member of the governing body of a member agency of the Association, or other

representative duly designated by a member agency of the Association to represent that member at the time of the appointment. Where an individual ceases to meet these criteria during the term of the appointment, the individual may not serve during the remaining term of that appointment unless that individual can again meet the criteria for appointment and is appointed to complete the term.

Section 7.02. Term of Office. The term of office of standing committee members shall be two years commencing on January 1 of each even-numbered year. The term of office of standing committee chairs and vice chairs shall be approximately two years and shall commence as soon after January 1 of the even-numbered year as they may be appointed by the president and ratified by the then-seated Board of Directors, and shall terminate on December 31 of the odd-numbered year approximately two years later or until their successors are appointed and ratified.

Section 7.03. Meetings. Meetings of standing committees may be called at such times and places designated by the respective chair thereof except where provided otherwise by these bylaws. [Any meetings of standing committees may be conducted, in whole or in part, by electronic transmission or by electronic video screen communication, as set forth in Section 4.06.](#) Subject to the provisions of these bylaws and any actions that may be taken by the Board of Directors, the chairs of each standing committee may establish their own rules for the efficient operation of the committee they each chair. The chairs of each standing committee are authorized to create subcommittees and workgroups in order to complete the work of the committee.

Section 7.04. Committee Composition. Each limited standing committee shall have a membership composition that is comprised of members in the quantity and with qualifications as defined by the provisions of these bylaws. The committee chair position shall not be included in the maximum count for determining the committee composition total of any given limited committee. The committee chair shall, however, be a voting member of their respective committees subject to the rules and procedures of each committee. [If the chair is absent, the vice chair shall fill the role of the chair during such absence.](#)

Section 7.05. Agriculture Committee. There shall be an Agriculture Committee whose duty it shall be to recommend Association policy, positions and programs to the Board of Directors, State Legislative Committee, Federal Affairs Committee or other committees, as appropriate, regarding agricultural issues affecting the interests of ACWA and its members. The committee shall consist of at least one member from each region.

Section 7.06. Business Development Committee. There shall be a Business Development Committee whose duty it is to develop and recommend to the Board of Directors programs and activities to be provided or administered by the Association that generate non-dues revenue and provide a service or benefit to member agencies. The committee shall consist of at least one member from each region and may include members from any of the other standing committees.

Section 7.07. Communications Committee. There shall be a Communications Committee whose duty it shall be to develop and make recommendations to the Board of Directors regarding a comprehensive internal and external communications program for the Association and to promote development of sound

public information and education programs and practices among member agencies. The committee shall consist of no more than 40 members. The committee shall consist of at least one member from each region.

Section 7.08. Energy Committee. There shall be an Energy Committee whose duty it shall be to recommend policies and programs to the Board of Directors and to the State Legislative Committee and/or Federal Affairs Committee as appropriate. The committee shall consist of at least one member from each region.

Section 7.09. Federal Affairs Committee. There shall be a Federal Affairs Committee whose duty it shall be to review all federal legislative proposals and regulatory proposals affecting member agencies, after consulting with other appropriate committees, and to develop Association positions consistent with existing policy, where it has been established; recommend sponsorship of bills that will resolve problems or improve conditions for member agencies; and assist in the establishment of the Association's federal legislative program. The committee shall consist of at least one, but no more than five members from each region.

Section 7.10. Finance Committee. There shall be a Finance Committee whose duty it shall be to make recommendations to the Board of Directors regarding annual budgets, dues formula and schedules and other revenue-producing income, annual audit and selection of an auditor, and investment strategies. The committee shall consist of the president and vice president of the Association as *ex officio* members, either the chair or vice chair from each of the Association's 10 region boards, and one additional member from each region with experience in financial matters.

Section 7.11. Groundwater Committee. There shall be a Groundwater Committee whose duty it shall be to recommend policies and programs to the Board of Directors and to the State Legislative Committee and/or Federal Affairs Committee as appropriate. The committee shall consist of at least one member from each region.

Section 7.12. Legal Affairs Committee. There shall be a Legal Affairs Committee whose duty it shall be to support the mission of the Association, and more particularly to deal with requests for assistance involving legal matters of significance to member agencies, including but not limited to state and federal court litigation, water rights matters, selected regulatory and resources agency matters, proposed bylaw revisions, review of legislation as requested by the State Legislative Committee, etc. The committee shall consider matters and issues submitted to it in order to determine which ones are of major significance to the member agencies and, assuming a finding of major significance, recommend to the Board of Directors the position(s) which the committee believes the Association should take with respect thereto. The committee shall be composed of between 34 and 44 attorneys, each of whom shall be a member of the California Bar and shall be, or act as, counsel for a member agency, representing diverse interests within the Association, including but not limited to, different geographical areas throughout the state, large and small agencies, agricultural and urban agencies, agencies created under the various enabling statutes, etc. The committee shall consist of at least one member from each region.

Section 7.13. Local Government Committee. There shall be a Local Government Committee whose duty it shall be to recommend policies to the State Legislative Committee, as appropriate, and Board of Directors on matters affecting water agencies as a segment of local government in California. The committee shall consist of at least one, but no more than three members from each region.

Section 7.14. Membership Committee. There shall be a Membership Committee whose duty it shall be to assist staff in developing membership recruitment and retention programs, make recommendations to the Board of Directors regarding membership policies, eligibility, and applications for membership and review and make recommendations to the Finance Committee regarding an equitable dues structure. The committee shall consist of at least one member from each region.

Section 7.15. State Legislative Committee. There shall be a State Legislative Committee whose duty it shall be to review all state legislative proposals affecting member agencies and to establish Association positions, consistent with existing policy, where it has been established; sponsor bills that will resolve problems or improve conditions for member agencies; and assist in the establishment of the Association's legislative program. The committee shall consist of members representing a variety of types of member agencies and at least one, but no more than four members from each region.

Section 7.16. Water Management Committee. There shall be a Water Management Committee whose duty it shall be to recommend policy and programs to the Board of Directors on any area of concern in water management. The committee shall consist of at least one, but no more than four members from each region.

Section 7.17. Water Quality Committee. There shall be a Water Quality Committee whose duty it shall be to develop and recommend Association policy, positions, and programs to the Board of Directors, to promote cost-effective state and federal water quality regulations that protect the public health, to enable interested member agencies to join together to develop and coordinate with other organizations, and to present unified comments regarding agricultural and domestic water quality regulations. The committee shall consist of at least one member from each region.

ARTICLE 8 ~~Article 8~~ – Special Councils, Committees, and Task Forces

Section 8.01. Council of Past Presidents. There shall be a Council of Past Presidents composed of all past presidents of the Association who serve on the council until each is no longer able to or wishes to serve. The council shall provide a mechanism for past presidents to continue to make valuable contributions to the Association. With approval of the Board of Directors, the president and/or executive director/secretary may assign specific responsibilities to the council from time to time. Members of the Council of Past Presidents are invited to attend and participate in the Association's Board meetings.

Section 8.02. ~~Nominating Election~~ Committee. There shall be ~~a Nominating an Election~~ Committee consisting of ~~five or more persons appointed by the president prior to the Association's fall conference~~ eleven representatives established by February 28 of ~~in~~ each odd-numbered year, whose

purpose shall be to ~~nominate~~present qualified individuals for the offices of president and vice president of the Association. The ~~Nominating~~Election Committee shall ~~publish its nominations for the offices of~~vet all candidates to determine if the eligibility criteria have been met. The Election Committee will endorse a preferred candidate for president and vice president ~~of the Association not less than 10 or more than 90 days before the membership meeting is held at fall conference. Additional nominations may be made by any member of the Association presenting an open ballot with all qualifying candidates to the members for candidates for the office of president a vote in the manner set forth in Section 9.10 and vice president. Additional nominations~~Section 9.11.

(a) Selection. ~~The Election Committee shall be made selected in the following manner:~~

(1) Each of the 10 currently seated Region Boards in the odd-numbered year shall appoint a representative from the floor their respective regions to serve on the Election Committee.

(2) One representative appointed by the president in the odd-numbered year shall also serve on the Election Committee. Neither the president nor the vice president qualifies to be appointed to this position.

(b) Qualification. ~~In order to serve on the Election Committee, an individual must be an officer, employee, or member of the governing body of a member agency of the Association, or other representative duly designated by a member agency of the Association to represent that member at the time of the appointment. Where an individual ceases to meet these criteria during the election of president and vice president at the membership meeting scheduled for said purposes cycle, the individual may not continue to serve. When the disqualified member represented a Region Board, the affected Region Board shall select a replacement representative. When the disqualified member represented the President, the President shall select an alternate representative.~~

Section 8.03. Other Committees and Task Forces. Other committees and task forces may be appointed by the president from time to time as needed, consistent with and supportive of the mission of the Association.

ARTICLE 9~~Article 9~~ – Meetings of Members

Section 9.01. Meetings. Meetings of the members of the Association shall be held at the Association's conferences ~~at such times as may be determined by to provide a report to the Board of Directors to~~

~~conduct necessary business and to elect members on the Association's activities during the past year, provide an overview of the Association's finances, announce the newly elected president and vice president, which occurs at of the fall conference Association in each odd-numbered year, and to transact such other proper business as may come before the meeting.~~

Section 9.02. Special Meetings. Special meetings of the members of the Association may be called by the Board of Directors, the president of the Board of Directors, or by 5 percent or more of the members of the Association. Except when called by the Board, a request for a special meeting must be in writing and must be delivered in person or mailed by first-class mail addressed to the president of the Board at the principal office of the Association, with a copy to the executive director/secretary. The request must state the general nature of the business proposed to be transacted at the meeting.

A special meeting that has been called by written request of 5 percent of the member agencies of the Association to the Board of Directors shall be set by the Board of Directors on a date that is not less than 35 or more than 90 days after receipt of the request.

Section 9.03. Meetings by Remote Communication. ~~Any meeting of the members may be conducted, in whole or in part, by electronic transmission by and to the Association or by electronic video screen communication. The member shall be deemed present in person at the meeting if the following apply:~~

- ~~(a) The Association implements reasonable measures to provide the member a reasonable opportunity to participate in the meeting and to vote on matters submitted to the members, including an opportunity to read or hear the proceedings of the meeting substantially concurrently with those proceedings.~~
- ~~(b) If any member votes or takes other action at the meeting by means of electronic transmission to the Association or electronic video screen communication, a record of that vote or action is maintained by the Association.~~
- ~~(c) The Association verifies that each person participating remotely is an authorized representative of a voting member.~~

~~Section 9.03.~~ **Section 9.04. Notice Requirements for Membership Meetings.** Written notice of any membership meeting shall be given to each voting member of the Association. The notice shall state the date, time, and place of the meeting; the means by which members may participate; and the general nature of the business to be transacted. ~~The notice of any meeting at which Board officers are to be formally nominated and elected shall include the names of the recommended slate of candidates for the offices of president and vice president in addition to the election procedures.~~ The member notification information shall also be posted on the Association's website.

Except as otherwise provided in these bylaws or California law, a written notice of regular membership meetings shall be given not less than 10 or more than 90 days before the date of the meeting to each member who, on the record date for notice of the meeting, is entitled to vote; provided, however, that if

notice is given by mail, and the notice is not mailed by first-class, registered, or certified mail, that notice shall be given not less than 20 days before the meeting.

~~Section 9.04.~~Section 9.05. **Notice Requirements for Special Meetings.** The executive director/secretary shall cause notice to be given to all members of the Association of the date, time, and place of the meeting and the general nature of the business to be transacted at the meeting. No business except that specified in the request and notice may be transacted at said special meeting. If notice of the requested special meeting is not given within 20 days after receipt of the request, the person or persons requesting the meeting may give the notice.

~~Section 9.05.~~Section 9.06. **Voting.** Each member of the Association in good standing at the time of the annual or special meeting shall be entitled to one vote that shall be cast by its authorized representative. Each member must designate its authorized representative prior to the annual or special meeting. It is the member's responsibility to designate or update its authorized representative as needed. The Association may confirm with any member the identify of that member's authorized representative for the purpose of casting ballots in any election of president and vice president. All questions, except amendments or revisions of these bylaws, shall be determined by a majority of the members present and voting. A roll call may be requested by any authorized representative.

~~Section 9.06.~~Section 9.07. **Amendment of Bylaws.** These bylaws may be amended or revised by two-thirds of the member agencies of the Association present and voting at any meeting.

~~Section 9.07.~~Section 9.08. **Quorums.** The presence of the authorized representative of 50 members of the Association at any meeting of the members shall constitute a quorum for transacting business. Written ballots timely received from the authorized representative of 50 members shall constitute a quorum for elections of president and vice president.

~~Section 9.08.~~Section 9.09. **Amendments, Revisions, and Resolutions.** Before any amendments or revisions to the bylaws, or resolutions, may be considered at any meeting of the Association, any such amendment, revision, or resolution shall be submitted to the executive director/secretary at least 90 days prior to the first day of such meeting. The executive director/secretary shall promptly distribute any proposed amendments or revisions to the Legal Affairs Committee for the Legal Affairs Committee to develop an unbiased analysis of the amendments or revisions. Following development of an analysis for the proposed amendments or revisions, the executive director/secretary shall distribute copies of any resolutions, amendments or revisions, including any applicable analyses, to all members of the Association not less than 10 days or more than 90 days prior to presentation at such meeting. The written notice of the membership meeting shall be given to each voting member of the Association consistent with the provisions defined in Section 39.04. The 90-day rule may be suspended at any meeting of the Association by consent of three-fourths of the members present. Voting on resolutions, amendments, or revisions shall proceed as provided by Sections 59.06 and 6 of this Article 9.07.

~~Section 9.09~~Section 9.10. **Nomination of President and Vice President.**

- (a) **Qualification.** At the time of their election, the president and vice president of the Association shall each be an elected or appointed member of the governing body or commission (as appropriate) of a member agency of the Association.
- (b) **Nominating ~~Committee~~ Process ~~Resolutions~~.** All nominations for the positions of president and vice president shall be accompanied by an official resolution from the Association member agency on whose board the nominee serves. Said resolution shall be signed by an authorized signatory of the member agency's Board of Directors.

~~Section 9.09 (a) **Nominations from the Floor.** Additional nominations may be made by any member of the Association for the office of president and vice president. Said nominations and seconds shall be made from the floor during the election of the offices of president and vice president at the membership meeting scheduled for said purposes (as provided for in the penultimate sentence of Article 8, Section 2). Such nominations and seconds shall be made by a member of the Association and must be supported by a resolution of the governing body of the member making and seconding such nomination. The member agency on whose board the nominee serves shall submit a resolution of support if they are not the agency making the floor nomination or second.~~

Section 9.11. Election of President and Vice President. Each member of the Association in good standing at the time a vote is cast is entitled to one vote for election of the president and vice president that shall be cast by its authorized representative by written ballot. The ballot and any related material may be sent by first class, registered, or certified mail or electronic transmission by the Corporation that meets the requirements of Corporations Code section 20, and responses may be returned to the Corporation by mail or electronic transmission. On any written ballot for the election of president or vice president, an authorized representative acting on behalf of the member may write in a qualified candidate for election.

Section 9.12. Write-In Candidates. If a write-in candidate prevails in any election for president or vice president, such individual shall not be officially elected into such position until the Election Committee confirms that the individual meets the eligibility criteria and qualifications requirements.

Section 9.13. Run-off Election for President and Vice President. In the event a nominee does not receive a majority of the votes for president or vice president, a run-off election shall be held for the office or offices for which a majority of the votes have not been received. The run-off election shall only involve the nominees who received the two highest amounts of votes. The run-off election shall be conducted in the same manner as the initial election.

~~Section 9.10~~Section 9.14. **Additional Procedures for Election of ~~Officers~~ President and Vice President.** The Board shall have the authority to develop additional procedures ~~adopt policies~~ for elections

("Election Policy") of president and vice president [setting forth the details for the election of such positions](#) when not otherwise [contrary to or](#) covered by these bylaws.

ARTICLE 10~~Article 10~~ – **Indemnification of Directors, Officers, and Other Agents**

Section 10.01. Right of Indemnity. To the fullest extent permitted by law, this Corporation shall indemnify its Directors, Officers, employees, and other persons described in Section 7237(a) of the California Corporations Code, including persons formerly occupying any such position, against all expenses, judgments, fines, settlements and other amounts actually and reasonably incurred by them in connection with any "proceeding," as that term is used in that Section, and including an action by or in the right of the Corporation, by reason of the fact that the person is or was a person described in that section. "Expenses," as used in this bylaw, shall have the same meaning as in Section 7237(a) of the California Corporations Code.

Section 10.02. Approval of Indemnity. On written request to the Board by any person seeking indemnification under Section 7237(b) or Section 7237(c) of the California Corporations Code, the Board shall promptly determine under Section 7237(e) of the California Corporations Code whether the applicable standard of conduct set forth in Section 7237(b) or Section 7237(c) has been met and, if so, the Board shall authorize indemnification.

Section 10.03. Advancement of Expenses. To the fullest extent permitted by law and except as otherwise determined by the Board in a specific instance, expenses incurred by a person seeking indemnification under these bylaws in defending any proceeding covered by those Sections shall be advanced by the Corporation before final disposition of the proceeding, on receipt by the Corporation of an undertaking by or on behalf of that person that the advance will be repaid unless it is ultimately determined that the person is entitled to be indemnified by the Corporation for those expenses.

Section 10.04. Insurance. The Corporation shall have the right to purchase and maintain insurance to the full extent permitted by law on behalf of its Officers, Directors, employees, and other agents, against any liability asserted against or incurred by any officer, director, employee, or agent in such capacity or arising out of the officer's, director's, employee's or agent's status as such.

ARTICLE 11~~Article 11~~ – **Miscellaneous**

Section 11.01. Conduct of Meetings. All meetings of the Association shall be conducted in accord with the code of conduct and in substantial accordance with the latest edition of Robert's Rules of Order Newly Revised unless the Board adopts alternate rules of conduct for itself and/or its committees, region boards, and region workgroups.

Section 11.02. Funds. The funds of the Association shall be used to further the aims and purposes of this Association. They shall be kept by the controller/treasurer and paid out by checks or other electronic means, which shall only be valid with two authorized signatures. The Board of Directors shall designate

by resolution which persons, other than the controller/treasurer, may sign for expenditures. The Finance Committee shall implement procedures to ensure necessary internal controls over the receipt and expenditures of Association funds and arrange for an external audit. Audit reports shall be presented to the Board of Directors.

Section 11.03. Disposition of Assets upon Dissolution. The Association’s properties and assets are irrevocably dedicated to the fulfillment of the Association’s purposes as described in Article 2 of the Articles of Incorporation. No part of the Association’s net earnings, properties and assets, on dissolution or otherwise, may inure to the benefit of any private person. Upon the dissolution of the Association, all debts thereof shall be paid and its affairs settled, and all remaining assets shall be distributed to the Association’s member political subdivisions for a public purpose, consistent with the provisions of the California Nonprofit Corporation Law relating to public-mutual benefit corporations then in effect and with the Articles of Incorporation.

Section 11.04. Definitions. As used in these bylaws, the term “notice provided by electronic means” shall refer to notice given by fax or e-mail.

Amended comprehensively December 1, 2010

Amended May 9, 2012

Amended May 7, 2014

Amended December 2, 2015

Amended November 29, 2017

Amended & Restated _____, 2022



As recommended by the Board of Directors at its meeting on 9/23/2022.

AMENDED AND RESTATED BYLAWS of the Association of California Water Agencies

Amended and restated by the ACWA Members: date

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PROPOSED

(As amended and restated by the Members on _____, 2022)

ARTICLE 1 - General

Section 1.01. ¹Name. The name of this California nonprofit corporation shall be the Association of California Water Agencies (hereinafter referred to as the Association).

Section 1.02. **Principal Office.** The principal office for the transaction of business of the Association shall be located in Sacramento, California.

Section 1.03. **Purposes.** The purposes of the Association shall be to work together with its members and others for the best interests of California and its citizens and landowners who use, need and depend upon water; to encourage the orderly development of the waters of the state; to seek means of obtaining and making available to all of California a dependable water supply of the best possible quality at the lowest possible cost, giving due consideration to environmental factors involved therein; to provide inspiration and leadership in meeting and solving the water supply problems of this state; to propose and advocate such policies and measures—local, state and federal—that serve the best interests of the Association, opposing those of contrary nature; to assist in promoting the health, safety and welfare of the employees of its members; and to do all other things that are in the best interests of its members.

¹ Section numbers have been reformatted to incorporate a new numbering system throughout this document.

ARTICLE 2 – Membership and Dues

Section 2.01. Membership.

- (a) **Members.** Only a public district, public agency, or public organization created and operated for the purpose of controlling, treating, developing, acquiring, using or supplying water for any purpose for inhabitants or lands within the state of California, or for the protection, drainage or reclamation of lands within the state of California, may become a member of the Association. Such an entity will become a member upon written application, approval by the Board of Directors, and the payment of the required dues. Acceptance to membership shall authorize full participation in Association activities. Except as otherwise provided in Section 2.01(b) below, in no case may an organization other than a state, a political subdivision (as defined in § 1.103-1(b) of the Income Tax Regulations) of a state or an entity the income of which is excluded from gross income under § 115 of the Internal Revenue Code be a member of the Association. A member of the Association shall be in good standing if in compliance with all bylaws and requirements of membership, including timely payment of annual dues and emergency assessments.
- (b) **Honorary Life Members.** Any person who has rendered conspicuous service in furthering the purposes of the Association may, by vote of the Board of Directors, be granted an honorary life membership in the Association without payment of dues or assessments. All past presidents of the Association shall automatically be honorary life members without vote of the Board of Directors. Honorary life members shall not be entitled to a vote or to hold office automatically because of their status as honorary life members.
- (c) **Termination of Members.** Membership shall cease upon the failure of any member to pay the dues provided for in Section 2.02 of this Article. The membership of any member may be terminated at any time by such member sending written notification of its intention to withdraw to the Association's principal office. The Board of Directors may terminate the membership of any member upon 30 days' written notice by first-class mail when it is determined at any regular Board meeting or at any special Board meeting called for that purpose that continuance of such membership would not be in the best interests of the Association. Withdrawal or termination of membership ends any participation in Association activities and shall terminate a member's interest in the Association's assets.

Section 2.02. Dues. The annual dues of each member of the Association shall be established by the Board of Directors; provided, however, that any member may apply for a change in its dues because of conditions that differentiate such applicant from other members.

Section 2.03. Liability of Members. No member shall be liable for any obligation incurred by the Association with the following exception: (1) the payment of the annual dues while it remains a member;

and (2) the payment of emergency assessments, which shall not exceed 10 percent of current annual dues for each member in any calendar year while it remains a member. No emergency assessment may be levied against any member during its first two years of membership in the Association.

ARTICLE 3 - Officers

Section 3.01. President and Vice President.

(a) **General.** The president and vice president of the Association shall be the elected officers of the Association. At the time of their election the president and vice president shall each be an elected or appointed member of the governing body or commission (as appropriate) of a member agency of the Association. The president and vice president shall be elected by the members of the Association by written ballot in each odd-numbered year before the Association's annual meeting, shall be announced at the Association's annual meeting, shall take office on January 1 of the calendar year following election, and shall hold office until such time as their successors take office or are appointed. An elected president shall not be permitted to succeed himself/herself to that office. Except as provided in this Article, should vacancies occur in either office of the president or vice president, the Board of Directors shall appoint persons to fill such offices for the unexpired terms thereof.

(b) **President.** The president shall preside at all meetings of the Board of Directors, the Executive Committee, and the general membership; shall appoint members of all committees, including the chair and vice chair of each, upon recommendation from members and regions (as communicated by the region chairs), with each such committee chair and vice chair ratified by the Board of Directors; and shall perform all other duties necessary to carry out the functions of the office. The president shall be a non-voting *ex officio* member of each committee, but shall not be an *ex officio* member of the Election Committee or the region boards.

The president may be expelled from office with or without cause, upon the satisfaction of the following two events: (1) a two-thirds vote of the Board of Directors; and (2) a subsequent simple majority vote of the members of the Association during a meeting of the membership.

(c) **Vice President.** The vice president shall, in the absence of the president, assume all of the duties of that office and, if a vacancy occurs, succeed thereto for the unexpired term. The vice president shall sit as a member of the Executive Committee of the ACWA Joint Powers Insurance Authority and shall perform such other duties as assigned by the president.

Section 3.02. Executive Director/Secretary and Controller/Treasurer.

- (a) **General.** The executive director/secretary and controller/treasurer of the Association shall also be officers of the Association. The executive director/secretary shall be appointed by and hold office at the pleasure of the Board of Directors of the Association.
- (b) **Executive Director/Secretary.** The executive director/secretary shall: (1) advise and assist the Board of Directors, all committees, the boards of each region, and the workgroups of each region; (2) be responsible for administering the total operations of the Association; (3) employ, direct, and release all employed staff in accordance with the policies adopted by the Board of Directors and consistent with the budget adopted by the Board of Directors; (4) provide relevant information to the Board of Directors needed by the Board to take actions; (5) give members notice and record minutes of all meetings of the membership, Board of Directors, and Executive Committee; and (6) have such other powers and perform such other duties as may be provided and assigned by the Board of Directors directly or through the president of the Board or the Executive Committee. The executive director/secretary, with the assistance of the controller/treasurer, shall render a report to the Board of Directors at the first meeting following the close of each calendar year showing the membership of the Association, the receipts and expenditures during the year, and the work accomplished during the previous year.
- (c) **Controller/Treasurer.** The controller/treasurer shall report to and act under the direction of the executive director/secretary. The controller/treasurer shall be a signatory on all accounts held by the Association and shall act as a fiduciary for all assets of the Association.

ARTICLE 4 – Board of Directors

Section 4.01. Membership. The Board of Directors shall consist of:

- (a) The Association president and vice president.
- (b) The chair and vice chair of each region.
- (c) The chair of each standing committee.
- (d) The most immediate active past president.
- (e) The vice president of the ACWA/Joint Powers Insurance Authority.

Section 4.02. Term of Office. The term of office of all members of the Board of Directors shall commence on January 1 of the calendar year following election of the president and vice president, except for those persons who serve on the Board of Directors by nature of their position as chairs of standing committees, whose terms shall instead commence upon their ratification by the Board of Directors.

Except as provided in Article 4, Section 11, the term of office for all members of the Board of Directors shall terminate on December 31 of the following odd-numbered year two years later, or until their successors take office.

Section 4.03. Attendance Requirement. Any member of the Board of Directors who misses two consecutive regular Board meetings without being excused by the Board will no longer be a member of the Board of Directors.

Section 4.04. Regular Meetings. Regular meetings of the Board of Directors shall be held bimonthly at such times and places as the Board may determine.

Section 4.05. Special Meetings. Special meetings may be called by the president upon the president's own volition or shall be called by the president when requested in writing by five directors. Prior to conducting such a special meeting, the president shall consult with the Executive Committee to ensure that adequate information is available to the Board of Directors for any necessary decisions; and where such meeting is called upon the president's own volition, the president shall also consult with the Executive Committee as to the necessity of the special meeting. Notice for special meetings shall be provided in the following manner: (1) upon 10 days' written notice sent by mail to each director and addressed to each at the address as shown upon the records of the Association; or (2) upon 48 hours' notice with notice provided by electronic means. When the meeting is called upon the president's own volition, the president shall choose the form of notice; when the meeting is called by a request of five directors, the five directors shall choose the form of notice and the president shall promptly call the meeting. No business except those items described in the notice shall be transacted at any special meeting, except by consent of three-fourths of the members of the Board of Directors present.

Section 4.06. Meetings by Electronic Communication. Any meeting of the Board of Directors, region boards, or any committee may be conducted, in whole or in part, by telephone, electronic transmission, or by electronic video screen communication. A member of the Board of Directors, a region board, or any committee shall be deemed present in person at the meeting if the following apply:

- (a) Each director, region board, or committee member participating in the meeting can communicate concurrently with all other directors, region board, or committee members.
- (b) Each director, region board or, committee member is provided the means of participating in all matters before the board, region board, or committee, including the capacity to propose, or to interpose an objection to, a specific action to be taken by the Association.

Section 4.07. Quorum. At any meeting of the Board of Directors, the attendance of 50 percent of the voting members of the Board of Directors, or their permitted alternates as specified in these bylaws, shall constitute a quorum for the transaction of any business. The Board may hold a closed session for discussion of personnel matters or enforcement of violations of the code of conduct.

Section 4.08. Alternates. Each region shall designate an alternate for each chair and vice chair, who shall meet the qualification requirements for chair and vice chair, to act at meetings of the Board of Directors when the chair or vice chair is unable to attend. The vice chair of each standing committee will be the alternate to act at meetings of the Board of Directors when the standing committee chair is unable to attend. An alternate may not act or vote on behalf of more than one member of the Board of Directors. A member of the Board of Directors may not act as an alternate for any other member.

Section 4.09. Vacancies for Standing Committee Chairs and Vice Chairs. Should a vacancy occur in the office of any standing committee chair or vice chair before the end of the term, the president shall appoint a new committee chair or vice chair to fulfill the unexpired term of such committee chair or vice chair subject to ratification by the Board of Directors. A vacancy in the office of any such standing committee chair or vice chair as described in the previous sentence shall be deemed to exist when the chair or vice chair: (1) resigns the office; (2) no longer is an officer, employee, or member of the governing body of a member agency of the Association, or other representative duly designated by a member agency of the Association to represent that member; or (3) is otherwise removed by a member agency of the Association.

Section 4.10. Duties, Authorities, and Delegation. Subject to the provisions and limitations of California Nonprofit Corporation Law, other applicable laws, and the provisions of these bylaws, the Association's activities and affairs are to be exercised by or under the direction of the Association's Board of Directors. The Board of Directors is responsible for the overall supervision, control, and direction of the Association. The Board of Directors shall: (1) employ and release the executive director/secretary; (2) set performance expectations for the executive director/secretary; (3) receive, review, and consider approval of executive director/secretary recommended compensation, other terms and conditions of employment, and annual evaluations as prepared by the Executive Committee; (4) annually adopt a budget; and (5) set the level of dues for the Association. Except as to the duties listed in the previous sentence, and subject to Article 3, Section 2, the Board of Directors may delegate the supervision, control, and direction of the Association's affairs to any person or group, including a committee, provided the Association Board retains ultimate responsibility for the actions of such person or group. Where such powers are delegated, the delegation shall be documented in writing.

Section 4.11. Immediate Past President. The immediate past president automatically assumes this position after serving as the Association's elected president and is a voting member of the Board of Directors and Executive Committee. The term of office for the immediate past president shall commence on January 1 of the calendar year following election of the president and vice president and shall terminate on December 31 of the following odd-numbered year two years later. In the event the most immediate active past president is unavailable to serve, the most recent and available active past president in succession shall serve in this capacity.

Section 4.12. Code of Conduct of Board Members.

- (a) **Code of Conduct: Purpose and Adoption.** The Board of Directors shall establish, and update as appropriate, a code of conduct for its Directors that recognizes the

Association's commitment of integrity, respect, and fair representation to its members and the public they serve and establishes minimum ethical standards for the performance of the duties of office. The code shall be consistent with the procedural processes contained in this section. The code shall be distributed to all new Directors and shall be distributed annually to all members of the Association.

- (b) Violations and Enforcement Process.** A violation of the code of conduct may result in removal, public censure, or private reprimand of a Director, or such other action as contained in the code of conduct. However, removal and public censure shall be reserved only for serious violations. A Director may not be removed or publically censured absent an affirmative vote of two-thirds of the voting members of the Board of Directors. A Director may be privately reprimanded for a violation of the code of conduct upon the majority vote of the quorum. Complaints of violation of the code of conduct may be filed with the president, or the vice-president if the allegations are made against the president. The president may refer a complaint of violation to the executive director/secretary for investigation. The executive director/secretary may retain a special investigator or special counsel to conduct or assist the investigation. A Director accused of a violation shall be provided a copy of the complaint. A Director that takes any hostile or retaliatory action, directly or indirectly, against a complainant is subject to removal from the Board in conformance with the process identified above. Prior to scheduling a Board action on a complaint, the president shall consult with the Executive Committee and the chair of the Legal Affairs Committee. A Director accused of a violation of the code of conduct shall be provided at least 15 days' written notice of any meeting of the Board at which a determination of enforcement will be considered. A determination of enforcement may be made only at a regular meeting of the Board and shall be made in closed session. The determinations of the Board under this section shall not be admissible in any criminal or civil proceeding brought against the Director for conduct that violates any other law.

ARTICLE 5 – Regions

Section 5.01. Boundaries of Each Region.

- (a)** There shall be a maximum of 10 regions within the state. The Board of Directors shall determine the regional boundaries. Insofar as is practicable, the regions shall have a numerical balance in members of the Association; make geographic sense; and promote regional problem solving.
- (b)** A member of the Association may file a written petition to the Board of Directors requesting a change in regions. Such petition shall set forth the reasons for such requested change. The Board shall, within a reasonable time, act upon such petition and set forth the reasons for its action. Such action by the Board shall be based on factors in

Section 5.01(a) above, as well as others deemed by the Board of Directors to be relevant to the decision.

Section 5.02. Officers.

- (a) The officers of each region shall be a chair and vice chair and three to five region board members who shall be elected by the region in each odd-numbered year. A region may maintain a board of fewer than five but not less than three members as provided in the region's rules and regulations. The officers of the region board shall take office on January 1 of the calendar year following election and shall hold office for two years, or until their successors take office. Regions shall hold elections by electronic ballot. ACWA staff shall verify the legitimacy of the ballots.
- (b) The officers of each region shall: (1) exercise the powers and perform duties of the region during the interim between region meetings; and (2) make recommendations to the president regarding appointments to committees. The chair and vice chair shall be the region's representatives to the ACWA Board of Directors.
- (c) Each officer of a region shall be an officer, employee, or member of the governing body of a member agency of the Association, or other representative duly designated by a member agency of the Association to represent that member at the time of the appointment. Where an individual ceases to meet these criteria during the term of the office, the individual may not serve during the remaining term of that office unless that individual can again meet the criteria for the office and is appointed to complete the term. The region board may adopt more stringent criteria for board member qualifications as part of the region's rules and regulations.
- (d) Should a vacancy occur in any of the region board positions before the end of the term, the remaining members of the region board shall appoint a new member. A vacancy in the office of any region board position shall be deemed to exist when a region board member: (1) resigns the office; (2) no longer is an officer, employee, or member of the governing body of a member agency of the Association, or other representative duly designated by a member of the Association to represent that member; or (3) is otherwise removed by a member agency of the Association.

Section 5.03. Nominating Committees. There shall be a nominating committee for each region consisting of three or more designees, each representing a member of the Association located within the region, appointed by the chair of the region and approved by the region board. Nominating committees shall be formed by February 28 of each odd-numbered year.

Section 5.04. Meetings. The meetings of each region shall be held at both the spring and fall conferences and at such other times and places as may be determined by the region chair. Representatives of five or more members of the Association from the region present at any region

meeting shall constitute a quorum for purposes of conducting the business of the region. Any meeting, regular or special, may be held in person or by telephone conference, web video conference, or other electronic video screen communication or electronic transmission, as set forth in Section 4.06.

Section 5.05. Workgroups. Workgroups may be appointed by the region chair as needed.

Section 5.06. Rules. Each region shall organize and adopt rules and regulations for the conduct of its meetings and affairs not inconsistent with the Articles of Incorporation or bylaws of the Association. Each region shall abide by the code of conduct adopted by the Board of Directors of the Association.

ARTICLE 6 – Executive Committee

Section 6.01. Membership. There shall be an Executive Committee consisting of the following: the president of the Association, who shall be the chair thereof; the vice president; the most immediate active past president; the chair of the Finance Committee; and three at-large representatives selected from and by the members of the Board of Directors. The election of the three at-large representatives to the Executive Committee shall occur at the first Board of Directors meeting held in each even-numbered year and the elected representatives shall serve immediately following their election and until such time as their successors take office. To the extent practical, the Executive Committee should be constituted so as to reflect the geographic extent of the Association and the functions of the members of the Association.

Section 6.02. Powers. The Executive Committee shall have the following authority:

- (a) Personnel.** Subject to the budget adopted by the Board of Directors, the Executive Committee shall perform the following personnel actions: (1) recommend compensation for the executive director/secretary to the Board of Directors for approval; (2) perform annual reviews of the executive director/secretary and submit that review to the Board of Directors; (3) review and approve the classification and compensation plan and publicly posted salary schedule for Association employees submitted by the executive director/secretary, which shall be reviewable by the Board of Directors, in closed session, upon request of the Board of Directors; (4) establish personnel policies for the conduct and behavior of employees, which shall be reviewable by the Board of Directors; and (5) undertake such other personnel actions as may be requested by the executive director/secretary in support of his or her oversight of all other personnel matters, which shall be reviewable by the Board of Directors, in closed session, upon request of the Board of Directors.
- (b) Delegation.** The Executive Committee may act pursuant to any authority specifically delegated to it by the Board of Directors. The delegation shall indicate whether the authority is still subject to the ultimate authority of the Board.
- (c) Authority to Act Between Meetings.** The Executive Committee may act for the Board of Directors between Board meetings when calling a special meeting of the Board of

Directors is impracticable, provided that no such action of the Executive Committee shall be binding on the Board of Directors until authorized or approved by the Board. The Executive Committee has the authority to authorize actions recommended by the Legal Affairs Committee (such as the filing of letter briefs and amicus curiae briefs) by electronic means without the need for an in-person or telephonic meeting, but such actions shall be ratified by the Board of Directors at its next meeting.

Section 6.03. Reporting. The president, or any person designated by the president, shall report to the Board of Directors, at each regular Board meeting, any action taken by the Executive Committee since the last preceding regular Board meeting. The minutes of Executive Committee meetings, which at that time may still be in draft form, shall be mailed (using the U.S. Postal Service, express delivery, electronic means, or otherwise) to each member of the Board of Directors at least five days prior to Board meetings, except in cases in which the Executive Committee meets during or immediately prior to a conference of the Association or immediately prior to a Board meeting, in which case the minutes, which may still be in draft form, shall be mailed to each director promptly thereafter.

Section 6.04. Meetings. The Executive Committee shall hold regularly scheduled meetings as set by the president. Special meetings of the Executive Committee may be called by the president upon notice to the members of that committee or upon written request of three Executive Committee members. Notice for special Executive Committee meetings shall be provided to the entire Board: (1) upon five days' written notice sent by mail, or (2) upon 24 hours' notice with notice provided by electronic means; and all such meetings shall be open to the Board of Directors. Any meeting, regular or special, may be held in person or by telephone conference, web video conference, or other electronic video screen communication or electronic transmission, as set forth in Section 4.06. All members of the Board of Directors may attend any meeting of the Executive Committee. Meetings of the Executive Committee may be closed to others at the discretion of the president or committee. Only members of the Executive Committee are allowed to vote on matters at a meeting of the committee.

Section 6.05. Minutes. The minutes of the Executive Committee meetings shall be kept by the executive director/secretary at the Association's principal office. Actions of the Executive Committee shall be reported to the Board of Directors as provided in Section 3 of this Article and shall be available to any member of the Board of Directors upon request to the executive director/secretary.

ARTICLE 7 – Standing Committees

Section 7.01. Qualification. In order to serve on any ACWA standing committee, an individual must be an officer, employee, or member of the governing body of a member agency of the Association, or other representative duly designated by a member agency of the Association to represent that member at the time of the appointment. Where an individual ceases to meet these criteria during the term of the appointment, the individual may not serve during the remaining term of that appointment unless that individual can again meet the criteria for appointment and is appointed to complete the term.

Section 7.02. Term of Office. The term of office of standing committee members shall be two years commencing on January 1 of each even-numbered year. The term of office of standing committee chairs and vice chairs shall be approximately two years and shall commence as soon after January 1 of the even-numbered year as they may be appointed by the president and ratified by the then-seated Board of Directors, and shall terminate on December 31 of the odd-numbered year approximately two years later or until their successors are appointed and ratified.

Section 7.03. Meetings. Meetings of standing committees may be called at such times and places designated by the respective chair thereof except where provided otherwise by these bylaws. Any meetings of standing committees may be conducted, in whole or in part, by electronic transmission or by electronic video screen communication, as set forth in Section 4.06. Subject to the provisions of these bylaws and any actions that may be taken by the Board of Directors, the chairs of each standing committee may establish their own rules for the efficient operation of the committee they each chair. The chairs of each standing committee are authorized to create subcommittees and workgroups in order to complete the work of the committee.

Section 7.04. Committee Composition. Each limited standing committee shall have a membership composition that is comprised of members in the quantity and with qualifications as defined by the provisions of these bylaws. The committee chair position shall not be included in the maximum count for determining the committee composition total of any given limited committee. The committee chair shall, however, be a voting member of their respective committees subject to the rules and procedures of each committee. If the chair is absent, the vice chair shall fill the role of the chair during such absence.

Section 7.05. Agriculture Committee. There shall be an Agriculture Committee whose duty it shall be to recommend Association policy, positions and programs to the Board of Directors, State Legislative Committee, Federal Affairs Committee or other committees, as appropriate, regarding agricultural issues affecting the interests of ACWA and its members. The committee shall consist of at least one member from each region.

Section 7.06. Business Development Committee. There shall be a Business Development Committee whose duty it is to develop and recommend to the Board of Directors programs and activities to be provided or administered by the Association that generate non-dues revenue and provide a service or benefit to member agencies. The committee shall consist of at least one member from each region and may include members from any of the other standing committees.

Section 7.07. Communications Committee. There shall be a Communications Committee whose duty it shall be to develop and make recommendations to the Board of Directors regarding a comprehensive internal and external communications program for the Association and to promote development of sound public information and education programs and practices among member agencies. The committee shall consist of no more than 40 members. The committee shall consist of at least one member from each region.

Section 7.08. Energy Committee. There shall be an Energy Committee whose duty it shall be to recommend policies and programs to the Board of Directors and to the State Legislative Committee and/or Federal Affairs Committee as appropriate. The committee shall consist of at least one member from each region.

Section 7.09. Federal Affairs Committee. There shall be a Federal Affairs Committee whose duty it shall be to review all federal legislative proposals and regulatory proposals affecting member agencies, after consulting with other appropriate committees, and to develop Association positions consistent with existing policy, where it has been established; recommend sponsorship of bills that will resolve problems or improve conditions for member agencies; and assist in the establishment of the Association's federal legislative program. The committee shall consist of at least one, but no more than five members from each region.

Section 7.10. Finance Committee. There shall be a Finance Committee whose duty it shall be to make recommendations to the Board of Directors regarding annual budgets, dues formula and schedules and other revenue-producing income, annual audit and selection of an auditor, and investment strategies. The committee shall consist of the president and vice president of the Association as *ex officio* members, either the chair or vice chair from each of the Association's 10 region boards, and one additional member from each region with experience in financial matters.

Section 7.11. Groundwater Committee. There shall be a Groundwater Committee whose duty it shall be to recommend policies and programs to the Board of Directors and to the State Legislative Committee and/or Federal Affairs Committee as appropriate. The committee shall consist of at least one member from each region.

Section 7.12. Legal Affairs Committee. There shall be a Legal Affairs Committee whose duty it shall be to support the mission of the Association, and more particularly to deal with requests for assistance involving legal matters of significance to member agencies, including but not limited to state and federal court litigation, water rights matters, selected regulatory and resources agency matters, proposed bylaw revisions, review of legislation as requested by the State Legislative Committee, etc. The committee shall consider matters and issues submitted to it in order to determine which ones are of major significance to the member agencies and, assuming a finding of major significance, recommend to the Board of Directors the position(s) which the committee believes the Association should take with respect thereto. The committee shall be composed of between 34 and 44 attorneys, each of whom shall be a member of the California Bar and shall be, or act as, counsel for a member agency, representing diverse interests within the Association, including but not limited to, different geographical areas throughout the state, large and small agencies, agricultural and urban agencies, agencies created under the various enabling statutes, etc. The committee shall consist of at least one member from each region.

Section 7.13. Local Government Committee. There shall be a Local Government Committee whose duty it shall be to recommend policies to the State Legislative Committee, as appropriate, and Board of Directors on matters affecting water agencies as a segment of local government in California. The committee shall consist of at least one, but no more than three members from each region.

Section 7.14. Membership Committee. There shall be a Membership Committee whose duty it shall be to assist staff in developing membership recruitment and retention programs, make recommendations to the Board of Directors regarding membership policies, eligibility, and applications for membership and review and make recommendations to the Finance Committee regarding an equitable dues structure. The committee shall consist of at least one member from each region.

Section 7.15. State Legislative Committee. There shall be a State Legislative Committee whose duty it shall be to review all state legislative proposals affecting member agencies and to establish Association positions, consistent with existing policy, where it has been established; sponsor bills that will resolve problems or improve conditions for member agencies; and assist in the establishment of the Association's legislative program. The committee shall consist of members representing a variety of types of member agencies and at least one, but no more than four members from each region.

Section 7.16. Water Management Committee. There shall be a Water Management Committee whose duty it shall be to recommend policy and programs to the Board of Directors on any area of concern in water management. The committee shall consist of at least one, but no more than four members from each region.

Section 7.17. Water Quality Committee. There shall be a Water Quality Committee whose duty it shall be to develop and recommend Association policy, positions, and programs to the Board of Directors, to promote cost-effective state and federal water quality regulations that protect the public health, to enable interested member agencies to join together to develop and coordinate with other organizations, and to present unified comments regarding agricultural and domestic water quality regulations. The committee shall consist of at least one member from each region.

ARTICLE 8 – Special Councils, Committees, and Task Forces

Section 8.01. Council of Past Presidents. There shall be a Council of Past Presidents composed of all past presidents of the Association who serve on the council until each is no longer able to or wishes to serve. The council shall provide a mechanism for past presidents to continue to make valuable contributions to the Association. With approval of the Board of Directors, the president and/or executive director/secretary may assign specific responsibilities to the council from time to time. Members of the Council of Past Presidents are invited to attend and participate in the Association's Board meetings.

Section 8.02. Election Committee. There shall be an Election Committee consisting of eleven representatives established by February 28 of each odd-numbered year, whose purpose shall be to present qualified individuals for the offices of president and vice president of the Association. The Election Committee shall vet all candidates to determine if the eligibility criteria have been met. The Election Committee will endorse a preferred candidate for president and vice president before presenting an open ballot with all qualifying candidates to the members for a vote in the manner set forth in Section 9.10 and Section 9.11.

(a) Selection. The Election Committee shall be selected in the following manner:

(1) Each of the 10 currently seated Region Boards in the odd-numbered year shall appoint a representative from their respective regions to serve on the Election Committee.

(2) One representative appointed by the president in the odd-numbered year shall also serve on the Election Committee. Neither the president nor the vice president qualifies to be appointed to this position.

(b) Qualification. In order to serve on the Election Committee, an individual must be an officer, employee, or member of the governing body of a member agency of the Association, or other representative duly designated by a member agency of the Association to represent that member at the time of the appointment. Where an individual ceases to meet these criteria during the election cycle, the individual may not continue to serve. When the disqualified member represented a Region Board, the affected Region Board shall select a replacement representative. When the disqualified member represented the President, the President shall select an alternate representative.

Section 8.03. Other Committees and Task Forces. Other committees and task forces may be appointed by the president from time to time as needed, consistent with and supportive of the mission of the Association.

ARTICLE 9 – Meetings of Members

Section 9.01. Meetings. Meetings of the members of the Association shall be held at the Association's conferences to provide a report to the members on the Association's activities during the past year, provide an overview of the Association's finances, announce the newly elected president and vice president of the Association in each odd-numbered year, and to transact such other proper business as may come before the meeting.

Section 9.02. Special Meetings. Special meetings of the members of the Association may be called by the Board of Directors, the president of the Board of Directors, or by 5 percent or more of the members of the Association. Except when called by the Board, a request for a special meeting must be in writing and must be delivered in person or mailed by first-class mail addressed to the president of the Board at the principal office of the Association, with a copy to the executive director/secretary. The request must state the general nature of the business proposed to be transacted at the meeting.

A special meeting that has been called by written request of 5 percent of the member agencies of the Association to the Board of Directors shall be set by the Board of Directors on a date that is not less than 35 or more than 90 days after receipt of the request.

Section 9.03. Meetings by Remote Communication. Any meeting of the members may be conducted, in whole or in part, by electronic transmission by and to the Association or by electronic video screen communication. The member shall be deemed present in person at the meeting if the following apply:

- (a) The Association implements reasonable measures to provide the member a reasonable opportunity to participate in the meeting and to vote on matters submitted to the members, including an opportunity to read or hear the proceedings of the meeting substantially concurrently with those proceedings.
- (b) If any member votes or takes other action at the meeting by means of electronic transmission to the Association or electronic video screen communication, a record of that vote or action is maintained by the Association.
- (c) The Association verifies that each person participating remotely is an authorized representative of a voting member.

Section 9.04. Notice Requirements for Membership Meetings. Written notice of any membership meeting shall be given to each voting member of the Association. The notice shall state the date, time, and place of the meeting; the means by which members may participate; and the general nature of the business to be transacted. The member notification information shall also be posted on the Association's website.

Except as otherwise provided in these bylaws or California law, a written notice of regular membership meetings shall be given not less than 10 or more than 90 days before the date of the meeting to each member who, on the record date for notice of the meeting, is entitled to vote; provided, however, that if notice is given by mail, and the notice is not mailed by first-class, registered, or certified mail, that notice shall be given not less than 20 days before the meeting.

Section 9.05. Notice Requirements for Special Meetings. The executive director/secretary shall cause notice to be given to all members of the Association of the date, time, and place of the meeting and the general nature of the business to be transacted at the meeting. No business except that specified in the request and notice may be transacted at said special meeting. If notice of the requested special meeting is not given within 20 days after receipt of the request, the person or persons requesting the meeting may give the notice.

Section 9.06. Voting. Each member of the Association in good standing at the time of the annual or special meeting shall be entitled to one vote that shall be cast by its authorized representative. Each member must designate its authorized representative prior to the annual or special meeting. It is the member's responsibility to designate or update its authorized representative as needed. The Association may confirm with any member the identify of that member's authorized representative for the purpose of casting ballots in any election of president and vice president. All questions, except amendments or revisions of these bylaws, shall be determined by a majority of the members present and voting. A roll call may be requested by any authorized representative.

Section 9.07. Amendment of Bylaws. These bylaws may be amended or revised by two-thirds of the member agencies of the Association present and voting at any meeting.

Section 9.08. Quorums. The presence of the authorized representative of 50 members of the Association at any meeting of the members shall constitute a quorum for transacting business. Written ballots timely received from the authorized representative of 50 members shall constitute a quorum for elections of president and vice president.

Section 9.09. Amendments, Revisions, and Resolutions. Before any amendments or revisions to the bylaws, or resolutions, may be considered at any meeting of the Association, any such amendment, revision, or resolution shall be submitted to the executive director/secretary at least 90 days prior to the first day of such meeting. The executive director/secretary shall promptly distribute any proposed amendments or revisions to the Legal Affairs Committee for the Legal Affairs Committee to develop an unbiased analysis of the amendments or revisions. Following development of an analysis for the proposed amendments or revisions, the executive director/secretary shall distribute copies of any resolutions, amendments or revisions, including any applicable analyses, to all members of the Association not less than 10 days or more than 90 days prior to presentation at such meeting. The written notice of the membership meeting shall be given to each voting member of the Association consistent with the provisions defined in Section 9.04. The 90-day rule may be suspended at any meeting of the Association by consent of three-fourths of the members present. Voting on resolutions, amendments, or revisions shall proceed as provided by Sections 9.06 and 9.07.

Section 9.10. Nomination of President and Vice President.

- (a) **Qualification.** At the time of their election, the president and vice president of the Association shall each be an elected or appointed member of the governing body or commission (as appropriate) of a member agency of the Association.
- (b) **Nominating Resolutions.** All nominations for the positions of president and vice president shall be accompanied by an official resolution from the Association member agency on whose board the nominee serves. Said resolution shall be signed by an authorized signatory of the member agency's Board of Directors.

Section 9.11. Election of President and Vice President. Each member of the Association in good standing at the time a vote is cast is entitled to one vote for election of the president and vice president that shall be cast by its authorized representative by written ballot. The ballot and any related material may be sent by first class, registered, or certified mail or electronic transmission by the Corporation that meets the requirements of Corporations Code section 20, and responses may be returned to the Corporation by mail or electronic transmission. On any written ballot for the election of president or vice president, an authorized representative acting on behalf of the member may write in a qualified candidate for election.

Section 9.12. Write-In Candidates. If a write-in candidate prevails in any election for president or vice president, such individual shall not be officially elected into such position until the Election Committee confirms that the individual meets the eligibility criteria and qualifications requirements.

Section 9.13. Run-off Election for President and Vice President. In the event a nominee does not receive a majority of the votes for president or vice president, a run-off election shall be held for the office or offices for which a majority of the votes have not been received. The run-off election shall only involve the nominees who received the two highest amounts of votes. The run-off election shall be conducted in the same manner as the initial election.

Section 9.14. Additional Procedures for Election of President and Vice President. The Board shall have the authority to adopt policies for elections ("Election Policy") of president and vice president setting forth the details for the election of such positions when not otherwise contrary to or covered by these bylaws.

ARTICLE 10 –Indemnification of Directors, Officers, and Other Agents

Section 10.01. Right of Indemnity. To the fullest extent permitted by law, this Corporation shall indemnify its Directors, Officers, employees, and other persons described in Section 7237(a) of the California Corporations Code, including persons formerly occupying any such position, against all expenses, judgments, fines, settlements and other amounts actually and reasonably incurred by them in connection with any "proceeding," as that term is used in that Section, and including an action by or in the right of the Corporation, by reason of the fact that the person is or was a person described in that section. "Expenses," as used in this bylaw, shall have the same meaning as in Section 7237(a) of the California Corporations Code.

Section 10.02. Approval of Indemnity. On written request to the Board by any person seeking indemnification under Section 7237(b) or Section 7237(c) of the California Corporations Code, the Board shall promptly determine under Section 7237(e) of the California Corporations Code whether the applicable standard of conduct set forth in Section 7237(b) or Section 7237(c) has been met and, if so, the Board shall authorize indemnification.

Section 10.03. Advancement of Expenses. To the fullest extent permitted by law and except as otherwise determined by the Board in a specific instance, expenses incurred by a person seeking indemnification under these bylaws in defending any proceeding covered by those Sections shall be advanced by the Corporation before final disposition of the proceeding, on receipt by the Corporation of an undertaking by or on behalf of that person that the advance will be repaid unless it is ultimately determined that the person is entitled to be indemnified by the Corporation for those expenses.

Section 10.04. Insurance. The Corporation shall have the right to purchase and maintain insurance to the full extent permitted by law on behalf of its Officers, Directors, employees, and other agents, against any liability asserted against or incurred by any officer, director, employee, or agent in such capacity or arising out of the officer's, director's, employee's or agent's status as such.

ARTICLE 11 - Miscellaneous

Section 11.01. Conduct of Meetings. All meetings of the Association shall be conducted in accord with the code of conduct and in substantial accordance with the latest edition of Robert's Rules of Order Newly Revised unless the Board adopts alternate rules of conduct for itself and/or its committees, region boards, and region workgroups.

Section 11.02. Funds. The funds of the Association shall be used to further the aims and purposes of this Association. They shall be kept by the controller/treasurer and paid out by checks or other electronic means, which shall only be valid with two authorized signatures. The Board of Directors shall designate by resolution which persons, other than the controller/treasurer, may sign for expenditures. The Finance Committee shall implement procedures to ensure necessary internal controls over the receipt and expenditures of Association funds and arrange for an external audit. Audit reports shall be presented to the Board of Directors.

Section 11.03. Disposition of Assets upon Dissolution. The Association's properties and assets are irrevocably dedicated to the fulfillment of the Association's purposes as described in Article 2 of the Articles of Incorporation. No part of the Association's net earnings, properties and assets, on dissolution or otherwise, may inure to the benefit of any private person. Upon the dissolution of the Association, all debts thereof shall be paid and its affairs settled, and all remaining assets shall be distributed to the Association's member political subdivisions for a public purpose, consistent with the provisions of the California Nonprofit Corporation Law relating to mutual benefit corporations then in effect and with the Articles of Incorporation.

Section 11.04. Definitions. As used in these bylaws, the term "notice provided by electronic means" shall refer to notice given by fax or e-mail.

Amended comprehensively December 1, 2010

Amended May 9, 2012

Amended May 7, 2014

Amended December 2, 2015

Amended November 29, 2017

Amended & Restated _____, 2022



DATE: October 19, 2022
TO: Board of Directors
FROM: General Manager

SUBJECT: Local Agency Formation Commission: Election of Special District Representative

SUMMARY:

On September 28, 2022, the District received notification from Lagerlof, LLP, on behalf of the Local Agency Formation Commission (LAFCO), that a ballot for LAFCO's Special District Representative must be returned by November 30, 2022. There are four candidates for the position of Special District Representative: (1) Steven Appleton; (2) Robert W. Lewis; (3) Sharon Raghavachary; and (4) Yvette Stevenson-Rodriguez.

Information on the candidates is provided with the attached ballot package.

RECOMMENDATION(S):

Select a candidate to serve as the Local Agency Formation Commission Special District Representative, and authorize the General Manager to execute and return the official voting ballot no later than 5:00 p.m. on Friday, November 30, 2022.

Prepared by: Josie Guzman, Executive Assistant/Clerk of the Board

ATTACHMENTS:

[LAFCO Special District Representative Ballot](#)



Lagerlof LLP



MEMORANDUM

TO: PRESIDING OFFICER OF EACH INDEPENDENT SPECIAL DISTRICT IN
LOS ANGELES COUNTY

FROM: WILLIAM F. KRUSE *WFK*

RE: BALLOT; SPECIAL DISTRICT LAFCO REPRESENTATIVE

DATE: September 26, 2022

Enclosed is the Ballot and the supplementary materials submitted for each of the candidates for Special District LAFCO **VOTING MEMBER** for the term expiring in May 2026. Nominations closed as of 5:00 p.m. on September 21, 2022.

Please vote for ONE candidate for the position. The marked ballots should be placed in the envelope marked "Ballot Envelope" and sealed. Please write the name of your agency and sign your name on the outside of the ballot envelope and return the completed ballots by mail to:

**William F. Kruse, Esq.
Lagerlof, LLP
155 N. Lake Avenue, 11th Floor
Pasadena, CA 91101.**

No ballot will be counted if it is missing the name of the voting agency and the signature of the Presiding Officer on the ballot envelope.

The candidate receiving the highest number of votes will be declared the special district voting member to LAFCO.

Ballots must be returned by 5:00 p.m. on November 30, 2022.

WFK/dc
Enclosures

cc: Paul Novak, w/enc.

Lagerlof LLP
155 N Lake Avenue, 11th Flr
Pasadena, CA 91101

Lagerlof.com
Email: wkruse@lagerlof.com

T: (626)-793-9400
F: (626)-793-5900

BALLOT

SPECIAL DISTRICT LAFCO VOTING MEMBER

Please vote for no more than one candidate.

- STEVEN APPLETON**
Occupation: Board of Trustee Member
Sponsor: Greater Los Angeles County Vector Control District

- ROBERT W. LEWIS**
Occupation: Water District Director
Sponsor: Rowland Water District

- SHARON RAGHAVACHARY**
Occupation: Water District Director
Sponsor: Crescenta Valley Water District

- YVETTE STEVENSON-RODRIGUEZ**
Occupation: Board President
Sponsor: Orchard Dale Water District

NOMINATION
OF
INDEPENDENT SPECIAL DISTRICT **VOTING MEMBER**
TO THE
LOS ANGELES COUNTY LOCAL AGENCY FORMATION COMMISSION

To: Independent Special District Selection Committee

From: GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT

Date: SEPTEMBER 21, 2022

Name of Candidate: STEVEN APPLETON

GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT is pleased to nominate STEVEN APPLETON as a candidate for appointment as special district **voting member** to the Los Angeles Local Agency Formation Commission. The nominee is an elected official or a member of the board of an independent special district appointed for a fixed term. For your consideration, we submit the following additional information together with a resume of the candidate's qualifications.

Elective office: BOARD OF TRUSTEE, LOS ANGELES CITY

Agency: GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT

Type of Agency: SPECIAL DISTRICT

Term Expires: JANUARY 6, 2025

Residence Address: 2825 BENEDICT STREET

LOS ANGELES, CA 90039

Telephone: 310-740-7294

PLEASE ATTACH RESUME OR CANDIDATE STATEMENT (limit one page)

GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT

(Name of Agency)

By: Mary-Joy Coburn

Its: Mary-Joy Coburn, Communications Director / Board Liaison



Steve Appleton

I am running for the position of Special District Voting Member on LAFCO. If I am elected, you can trust that I will be an effective and engaged representative for Special Districts.

As the Trustee for the City of Los Angeles and former President of the Greater Los Angeles County Vector Control District, I have participated in annexation decisions that gave me a small window into one aspect of LAFCO's work.

Mosquitoes do not read "City Limit" signs. Spheres of influence for vector control are often better drawn by physical and social bounds versus municipal lines. When we have considered annexations, our board and staff took a scientific approach. Would extending our outreach, prevention and treatment area increase efficiency of regional control of mosquito-borne disease? To approve an annexation request we also considered if eliminating isolated pockets of vectors reduced our net cost per parcel or area. As the new environmental control of Sterile Insect Technique (SIT) emerges, our board and staff have created cooperative agreements with adjacent vector control districts to help fund initial development.

Such agreements may harken the new future of regional cooperation and technology sharing in an era where climate change is affecting all levels of government services. Water resources, fire suppression and park equity all require new thinking. In this context LAFCO's role may shift from facilitating "orderly growth" to the more nuanced idea of "sustainable growth." I am poised to be a student of the issues who listens to all sides of any issue and represents Special Districts in this process.

Resume:

- Public artist who has created award-winning civic art works for LA Metro, the Los Angeles Community Redevelopment Agency, City of Denver, City of Seattle, and internationally.
- Founder of *Water Institute of Science Policy (WISP)* in 2019 to focus academic and community discussion on sustainable urban park, habitat, and water issues. Affiliated with the Institute for Sustainability, California State University, Northridge.
- 2021-2022 organized five events that brought together academic researchers with local communities. Sponsors included: Cal State University Northridge, Berggruen Institute, California State University's 13th Annual Conference, "*Water Connects: Justice, Resilience, and Innovation.*"
- Founder of LA River Kayak Safari (LARKS) that has led more than 12,000 people on tours of a naturalized section of our urban waterway. Leading a native plant restoration project with indigenous collaborators. Technical stakeholder for recreational water testing of LA City Sanitation (LA San) and the "State of the Watershed" report of the "Council for Watershed Health."

NOMINATION
OF
INDEPENDENT SPECIAL DISTRICT **VOTING MEMBER**
TO THE
LOS ANGELES COUNTY LOCAL AGENCY FORMATION COMMISSION

To: Independent Special District Selection Committee

From: Rowland Water District _____

Date: September 6, 2022 _____

Name of Candidate: Robert W. Lewis _____

Rowland Water District _____ is pleased to nominate

Robert W. Lewis _____ as a candidate for appointment as special district **voting**

member to the Los Angeles Local Agency Formation Commission. The nominee is an elected official or a member of the board of an independent special district appointed for a fixed term. For your consideration, we submit the following additional information together with a resume of the candidate's qualifications.

Elective office: Director, Division IV _____

Agency: Rowland Water District _____

Type of Agency: Special District Water Agency _____

Term Expires: December 2, 2022 _____

Residence Address: 2231 S. Fullerton Road Unit #8, Rowland Heights, CA 91748 _____

Telephone: (626) 964-0875 _____

PLEASE ATTACH RESUME OR CANDIDATE STATEMENT (limit one page)

Rowland Water Agency

(Name of Agency)

By: Tom Coleman _____

Its: General Manager _____



LAFCO Candidate Statement: Robert W. Lewis

As the longest-serving board member at Rowland Water District, I understand the need for effective oversight and informed decision making to best serve the public. With this knowledge and my extensive experience in local government, I respectfully seek appointment as the special district representative to the Local Agency Formation Commission of Los Angeles County.

One of my first political positions was on the City of Fullerton's Redevelopment Commission. Since then, I have committed nearly 30 years to Rowland Water District and its customers. I endeavor to represent my community the way I would want to be represented. Beyond my board of directors experience I represent Rowland Water District on numerous other public agencies, including:



Association of California Water Agencies (ACWA) Region 8 Board Member; ACWA is a statewide industry group that monitors and influences legislation and policies affecting water supply



ACWA/Joint Powers Insurance Authority Alternate Voting Representative



Puente Basin Water Agency Board of Commissioners; this commission coordinates and secures supplemental funding for projects that improve regional water quality



California Municipal Utilities Association (CMUA); this association represents its members' interests on energy and water issues before the California Legislature, the Governor's Office, and regulatory bodies



San Gabriel Valley Regional Chamber of Commerce Government Affairs Committee Member



Several LAFCO Committees. Of importance, I was a member of the Special Districts Ad Hoc Committee in the 1990's which worked in establishing the LAFCO Special Districts seat.

During my Board tenure, I advocated for expanding the water supply by tapping into a local groundwater source to be used for irrigation and saving drinking water. This commitment has reduced Rowland's dependence on water that is imported hundreds of miles to our area.

Supply and reliability are pressing issues facing my District. Upon my re-election this fall, my goals at Rowland are to meet the challenge of a drier California future, expand water supply sources, and educate customers about the value of water and conservation to stretch water supplies. I work with my fellow board members, general manager and leadership team in a cohesive and effective manner, which I would like to do in a larger capacity with LAFCO.

I take pride in contributing to my community. My pledge to my constituents will always be that when money is planned for projects and programs at my agency, I want to know that it is justified, and then I support it.

I would be honored to be appointed to the open position to help guide decision-making for LAFCO for the County of Los Angeles.

NOMINATION
OF
INDEPENDENT SPECIAL DISTRICT **VOTING MEMBER**
TO THE
LOS ANGELES COUNTY LOCAL AGENCY FORMATION COMMISSION


To: Independent Special District Selection Committee
From: President James D. Bodnar and Member of the Board of Directors
Date: July 23, 2022
Name of Candidate: Sharon S. Raghavachary

The Board of Directors of the Crescenta Valley Water District is pleased to nominate Sharon S. Raghavachary as a candidate for appointment as special district **voting member** to the Los Angeles Local Agency Formation Commission. The nominee is an elected official or a member of the board of an independent special district appointed for a fixed term. For your consideration, we submit the following additional information together with a resume of the candidate's qualifications.

Elective office: Director of the Board of Directors of
Agency: Crescenta Valley Water District

Type of Agency: Water and Sewer District
Term Expires: December 2025
Residence Address: 2209 Maurice
La Crescenta, CA 91214
Telephone: 818 541-9071

PLEASE ATTACH RESUME OR CANDIDATE STATEMENT (limit one page)

Crescenta Valley Water District
(Name of Agency)
By: 
Its: Chairman of the Board of Directors

Sharon S. Raghavachary



Director Raghavachary has been active in the La Crescenta Community for 20 years and has a background in accounting and computer systems.

Ms. Raghavachary has been a member of the Crescenta Valley Water District Board of Directors since June of 2019 and served as President in 2021.

Ms. Raghavachary is a founder of the Crescenta Valley Community Association. She served for seven years on the Crescenta Valley Town Council, during which time she was co-chair of the Foothill Design Committee that wrote design standards for Foothill Boulevard and was a member of Supervisor Antonovich's Library Committee. She also served as Council Vice President and Land Use Committee Chair.

Additionally, Director Raghavachary served three years on the Parent Advisory Council for Children's Hospital Los Angeles, providing input for the new hospital tower. She has been a volunteer for the Los Angeles County Sheriff's Department and Treasurer of the Crescenta Valley Arts Council, as well as a Girl Scout troop leader for ten years. For over five years she wrote a featured column for the Glendale News Press and the Crescenta Valley Weekly. She is currently serving her second year on the Clark Magnet High School's School Site Council.

Ms. Raghavachary has teenage twins, a boy, and a girl, who attend Clark Magnet High School and Crescenta Valley High School.

L-600 (REV. 8/7/89)

NOMINATION
OF
INDEPENDENT SPECIAL DISTRICT VOTING MEMBER
TO THE
LOS ANGELES COUNTY LOCAL AGENCY FORMATION COMMISSION

To: Independent Special District Selection Committee

From: Orchard Dale Water District

Date: September 7, 2022

Name of Candidate: YVETTE STEVENSON-RODRIGUEZ

Orchard Dale Water District is pleased to nominate
YVETTE STEVENSON-RODRIGUEZ as a candidate for appointment as special district voting

member to the Los Angeles Local Agency Formation Commission. The nominee is an elected official or a member of the board of an independent special district appointed for a fixed term. For your consideration, we submit the following additional information together with a resume of the candidate's qualifications.

Elective office: LAFCO SPECIAL DISTRICT Representative

Agency: Orchard Dale Water District

Type of Agency: Special District

Term Expires: 11 / 2024


Residence Address: 14036 Mystic St. Whittier,

CA 90604

Telephone: 562-447-6909 / 562-941-0114

PLEASE ATTACH RESUME OR CANDIDATE STATEMENT (limit one page)

Orchard Dale Water District



Yvette Stevenson Rodriguez
LAFCO Candidate, 2022

ysr@odwd.org
(562)447-6909
Whittier, California

Director, President, Orchard Dale Water District
Member of the Board

Currently, I preside as President of the Board, with 15+ years as a Member of the Board with various achievements completed as follows:

- Achieved completion of two regional multi-million dollar water reliability projects on behalf of Orchard Dale Water District in collaboration with LA County and Water Replenishment District.**
- Authored the first Investment policy for Orchard Dale Water District and developed additional policies such as the Safety Work Boots program for field staff and Education Enrichment program for all eligible employees.**
- Assessed water resources, reviewed financials and constructed scenarios with executive staff to develop a water resource plan to mitigate interruptions of service due to infrastructure and prolong droughts.**

Director, Development, Non Profit Education TCS Foundation

Directed and Managed a Non Profit Education Foundation established for K-12 grade students to provide both academic enrichment programs, a summer school program and an experiential learning grant program for classroom teachers.

- Developed and executed a successful citywide fundraising program, contributions raised from this campaign funded 200 experiential learning grants awarded to Teachers for classroom enrichment.**
- Collaborated and assisted with developing Summer School Programs,**

Education
University of Phoenix

Memberships
California Special Districts Association
Central Basin Municipal Water Association

Notables
Proud Mom of Bosco Brave student



DATE: October 19, 2022
TO: Board of Directors
FROM: General Manager

SUBJECT: Proposed 2023 Board Meeting Calendar

SUMMARY:

The Board regularly meets on the first and third Tuesday of each month. Attached for reference is the proposed 2023 Board Meeting Calendar.

RECOMMENDATION(S):

Review the proposed 2023 Board Meeting Calendar and make any scheduling changes.

ITEM BUDGETED:

Yes

DISCUSSION:

The Board regularly meets on the first and third Tuesday of each month. Attached for reference is the proposed 2023 Board Meeting Calendar. The first Tuesday in July 2023 falls on Independence Day; therefore, the regular meeting will be held on July 5, 2023. There is one conflict with the WateReuse California Conference, scheduled from November 5 to 7, 2023. The Board may want to consider cancelling the November 7, 2023 regular meeting and scheduling a special meeting on a different date.

GOALS:

Sustain Community Awareness and Support

Prepared by: Josie Guzman, Executive Assistant/Clerk of the Board

ATTACHMENTS:

[Proposed 2023 Board Meeting Calendar](#)

2023 (DRAFT)

JANUARY						
S	M	T	W	T	F	S
1	2	3 L J	4	5	6	7
8	9	10	11	12	13	14
15	16	17 LV	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

CASA Winter Conf. Palm Springs 01/25 – 01/27

FEBRUARY						
S	M	T	W	T	F	S
			1	2	3	4
5	6 JPA	7 LV	8	9	10	11
12	13	14	15	16	17	18
19	20	21 LV	22	23	24	25
26	27	28				

CASA Washington DC TBD

ACWA Washington DC TBD

MARCH						
S	M	T	W	T	F	S
			1	2	3	4
5	6 JPA	7 LV	8	9	10	11
12	13	14	15	16	17	18
19	20	21 LV	22	23	24	25
26	27	28	29	30	31	

WaterReuse Symposium Atlanta, GA 03/05 – 03/08

APRIL						
S	M	T	W	T	F	S
						1
2	3 JPA	4 LV	5	6	7	8
9	10	11	12	13	14	15
16	17	18 LV	19	20	21	22
23	24	25	26	27	28	29
30						

Passover 04/05 – 04/07

Passover 04/11 – 04/13

MAY						
S	M	T	W	T	F	S
	1 JPA	2 LV	3	4	5	6
7	8	9	10	11	12	13
14	15	16 LV	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

ACWA Spring Conf. Monterey 05/09 – 05/11

Shavuot 05/25 – 05/27

JUNE						
S	M	T	W	T	F	S
				1	2	3
4	5 JPA	6 LV	7	8	9	10
11	12	13	14	15	16	17
18	19	20 LV	21	22	23	24
25	26	27	28	29	30	

	LV Meeting
	JPA Meeting
	District Holiday
	TWSD Meeting

2023 (DRAFT)

JULY						
S	M	T	W	T	F	S
						1
2	3 JPA	4	5 LV	6	7	8
9	10	11	12	13	14	15
16	17	18 LV	19	20	21	22
23	24	25	26	27	28	29
30	31					

AUGUST						
S	M	T	W	T	F	S
		1 LV	2	3	4	5
6	7 JPA	8	9	10	11	12
13	14	15 LV	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

CASA Annual Conf. San Diego 08/09 – 08/11
CSDA Annual Conf., Monterey 08/28 – 08/31

SEPTEMBER						
S	M	T	W	T	F	S
					1	2
3	4	5 L	6 J	7	8	9
10	11	12	13	14	15	16
17	18	19 LV	20	21	22	23
24	25	26	27	28	29	30

OCTOBER						
S	M	T	W	T	F	S
1	2 JPA	3 LV	4	5	6	7
8	9	10	11	12	13	14
15	16	17 LV	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Rosh Hashanah 09/15 – 09/17
Yom Kippur 09/24 – 09/25
Sukkot 09/29 – 10/01

Shmini Atzeret 10/06 – 10/07
Simchat Torah 10/07 – 10/08

NOVEMBER						
S	M	T	W	T	F	S
			1	2	3	4
5	6 JPA	7 LV	8	9	10	11
12	13	14	15	16	17	18
19	20	21 LV	22	23	24	25
26	27	28	29	30		

DECEMBER						
S	M	T	W	T	F	S
					1	2
3	4 JPA	5 LV	6	7	8	9
10	11	12	13	14	15	16
17	18	19 LV	20	21	22	23
24	25	26	27	28	29	30
31						

WaterReuse California, Indian Wells 11/05 – 11/11
ACWA Fall Conf. Indian Wells 11/28 – 11/30

Chanukah 12/07 – 12/15
TWSD Dec. Meeting to be determined

	LV Meeting
	JPA Meeting
	District Holiday
	TWSD Meeting



DATE: October 19, 2022
TO: Board of Directors
FROM: Facilities and Operations

SUBJECT: Torchwood Tank Spillway Riprap Repair and Improvement: Award

SUMMARY:

The Las Virgenes Reservoir, located in the City of Westlake Village, has a capacity of 9,500 acre-feet and provides a water source to meet peak summer demands. The reservoir also serves as a six-month back-up water supply for the District during emergencies or planned interruptions in service from Metropolitan Water District of Southern California. Water from the reservoir is drawn through an inclined inlet/outlet structure for treatment at the Westlake Filtration Plant and distribution to the District's customers. During refilling operations, water is pumped to the 5-million-gallon Torchwood Tank and discharged through its outlet structure spillway to Las Virgenes Reservoir.

Currently, the use of the reservoir this summer has dropped the water level to approximately elevation 1029 feet. The lower-than-normal water level has exposed the spillway and revealed that the riprap used for velocity dissipation has deteriorated and become undermined. The lower water level in the reservoir has also exposed its earthen slopes and provides a timely opportunity to make spillway riprap improvements prior to refilling. To prevent further scouring and erosion, staff recommends repairing and extending the existing riprap to the projected water level at the end of October 2022 prior refilling the reservoir.

Quotes were received from the following four firms by September 26, 2022: Pacific Hydrotech Corporation; R-HELP Construction Company, Inc.; Toro Enterprises, Inc., and Troy Company, Inc. Staff reviewed the quotes and recommends award of a construction contract to Troy Company, Inc. (TroyCo) as the lowest responsible bidder. TroyCo's proposed scope of work includes the repair of the existing damaged and undermined riprap, extension of the riprap to the projected water level at the end of October, removal of vegetation around the outlet structure and spillway, and removal and hauling of debris behind the Torchwood Tank.

RECOMMENDATION(S):

Appropriate a total of \$90,000 and authorize the General Manager to execute a construction contract with Troy Company, Inc., in the amount of \$82,600, to perform riprap repair and installation for the Torchwood Tank spillway at the Las Virgenes Reservoir.

FISCAL IMPACT:

Yes

FINANCIAL IMPACT:

The total cost of this action is \$82,600. Sufficient funding for the work is available in the adopted Fiscal Year 2022-23 Budget through a corresponding reduction in appropriation, in the amount of \$90,000, for CIP No. 10774, Agoura Pump Station Onsite Generator.

DISCUSSION:

The Las Virgenes Reservoir, located in the City of Westlake Village, has a capacity of 9,500 acre-feet and provides a water source to meet peak summer demands. The reservoir also serves as a six-month back-up water supply for the District during emergencies or planned interruptions in service from Metropolitan Water District of Southern California. Water from the reservoir is drawn through an inclined inlet/outlet structure for treatment at the Westlake Filtration Plant and distribution to the District's customers. During refilling operations, water is pumped to the 5-million-gallon Torchwood Tank and discharged through its outlet structure spillway to Las Virgenes Reservoir.

Currently, the use of the reservoir this summer has dropped the water level to approximately elevation 1029 feet. The lower-than-normal water level has exposed the spillway and revealed that the riprap used for velocity dissipation has deteriorated and become undermined. The lower water level in the reservoir has also exposed its earthen slopes and provides a timely opportunity to make spillway riprap improvements prior to refilling. To prevent further scouring and erosion, staff recommends repairing and extending the existing riprap to the projected water level at the end of October 2022 prior refilling the reservoir.

The operation of Las Virgenes Reservoir has changed over time. Historically, the reservoir and Westlake Filtration Plant had limited seasonal operation to lessen peak summer demands, while reserving the reservoir capacity for emergency storage. During this mode of operation, water levels in the reservoir were stable and did not significantly change more than 10 to 15 feet. The Torchwood Tank was designed and constructed based on this operating condition. Due to drought conditions and planned future operational modifications to support the Pure Water Project Las Virgenes-Triunfo, the mode of operation has been modified to draw more water from the reservoir. The operational changes utilize a higher percentage of stored water, resulting in more variable water levels in the reservoir. The changing water levels will require the need to extend the spillway riprap to lower elevations. Lower water levels in the reservoir have exposed the earthen slopes and provide a timely opportunity to make spillway riprap improvements prior to refilling the reservoir. Staff will consider the need for future improvements relating to the Pure Water Project Las Virgenes-Triunfo if that usage is expected to expose more of the spillway riprap.

During refilling operations, water from 5-million-gallon Torchwood Tank is discharged from the outlet structure to the spillway and into the Las Virgenes Reservoir. The outlet structure is at elevation 1054 feet and has a riprap apron that extends to approximately elevation 1048 feet. The vegetation and shrubbery around the outlet structure and spillway have overgrown and will be removed to complete the repair work. The spillway has a transition that extends down to approximately elevation 1040 feet. Based on visual observations, the spillway riprap after

the transition has deteriorated and become undermined. With current operations, it is anticipated that by the end of October 2022, the water surface elevation in the reservoir will be at approximately 1025 feet. Attached for reference are the drawings of the outlet structure and spillway, along with photos of the current condition of the undermined riprap.

Four quotes were received for the work on September 26, 2022, and staff met with each contractor at Las Virgenes Reservoir. Following is a summary of the submitted quotes:

Contractor	Quote (\$)
Pacific Hydrotech Corporation	\$132,255.00
R-Help Construction Company, Inc.	\$97,870.00
Toro Enterprises, Inc.	\$118,707.00
Troy Company, Inc.	\$82,600.00

GOALS:

Construct, Manage and Maintain all Facilities and Provide Services to Assure System Reliability and Environmental Compatibility

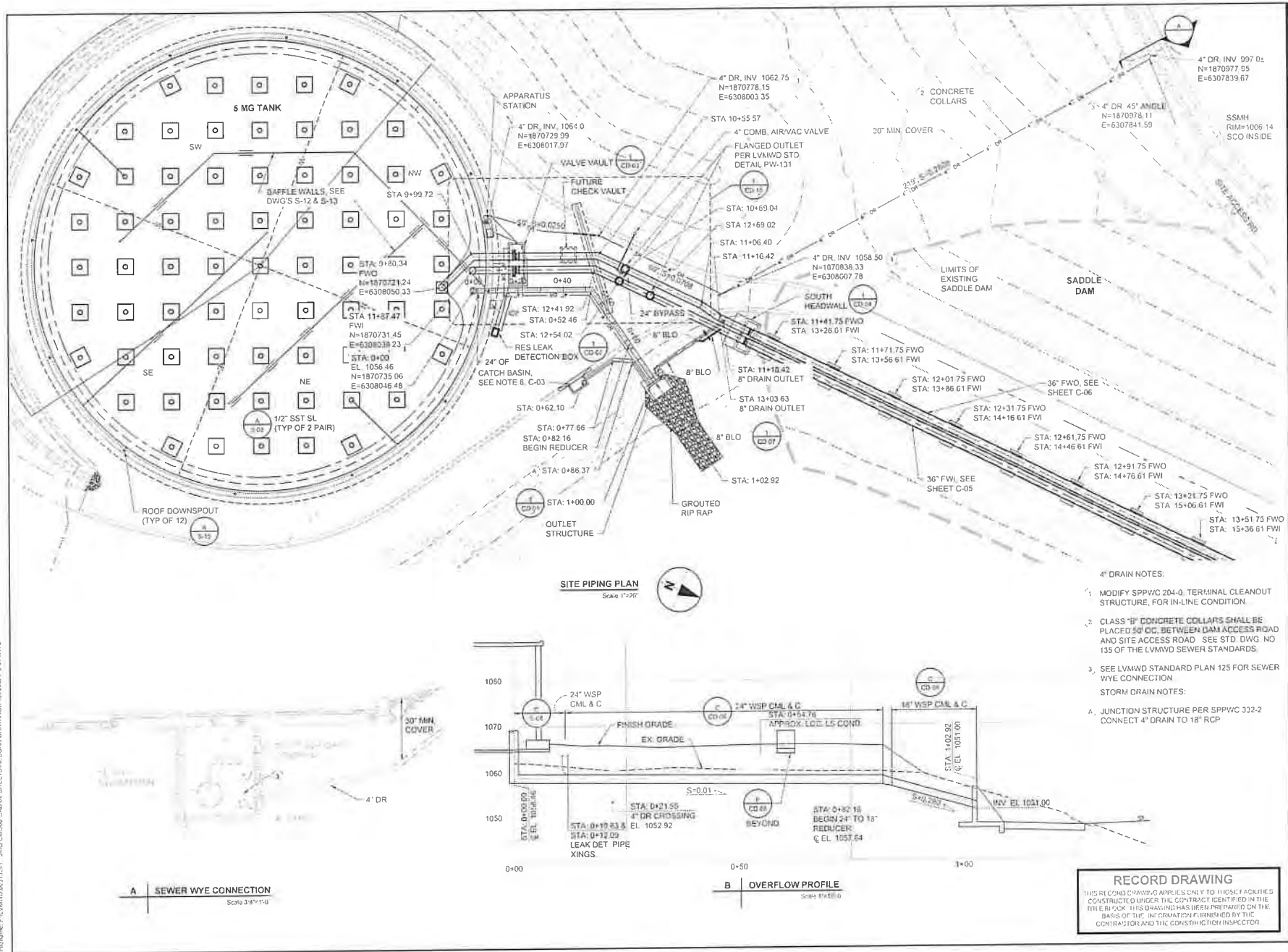
Prepared by: Darrell Johnson, Water Systems Manager

ATTACHMENTS:

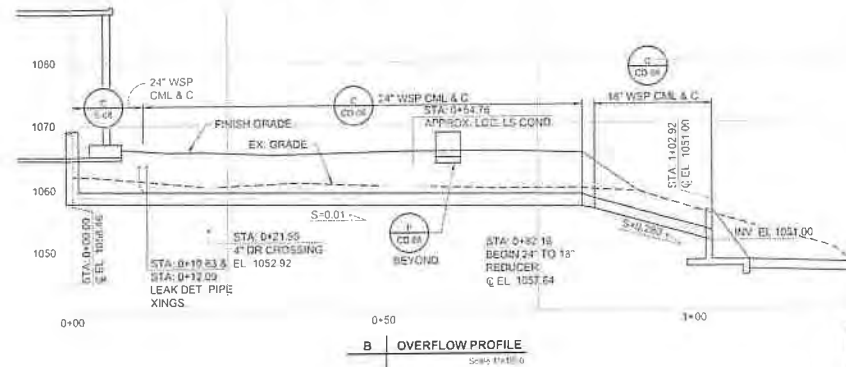
[Torchwood Tank Outlet Structure](#)

[Spillway Drawings](#)

[Photos of Torchwood Tank Spillway Riprap](#)



A SEWER WYE CONNECTION
Scale 3/8"=1'-0"



B OVERFLOW PROFILE
Scale: 1/4"=1'-0"

SITE PIPING PLAN
Scale: 1"=20'

RECORD DRAWING
THIS RECORD DRAWING APPLIES ONLY TO FACILITIES CONSTRUCTED UNDER THE CONTRACT IDENTIFIED IN THE TITLE BLOCK. THIS DRAWING HAS BEEN PREPARED ON THE BASIS OF THE INFORMATION FURNISHED BY THE CONTRACTOR AND THE CONSULTING INSPECTOR.

- 4" DRAIN NOTES:
- MODIFY SPWVC 204-0 TERMINAL CLEANOUT STRUCTURE, FOR IN-LINE CONDITION.
 - CLASS "B" CONCRETE COLLARS SHALL BE PLACED 10' O.C. BETWEEN DAM ACCESS ROAD AND SITE ACCESS ROAD. SEE STD DWG. NO. 135 OF THE LVMWD SEWER STANDARDS.
 - SEE LVMWD STANDARD PLAN 125 FOR SEWER WYE CONNECTION STORM DRAIN NOTES:
- JUNCTION STRUCTURE PER SPWVC 332-2 CONNECT 4" DRAIN TO 18" RCP.



PROJECT
 1235-FT BACKBONE IMPROVEMENTS
 5 MG TANK
 WELSTRAC FILTRATION PLANT
 Torrance Field
 Westlake, CA 91361

CLIENT
 LAS VIRGENES MUNICIPAL WATER DISTRICT
 4232 Las Virgenes Road
 Calabasas, CA 91307
 (818) 251-7000 ext. 410 251-2103 fax
 www.lvmwd.com

CONSULTANT
 AECOM
 1200 Avenida Access
 Carlsbad, CA 92012
 (951) 318-3750 ext. 335-333-2577 fax
 www.aecom.com

REGISTRATION



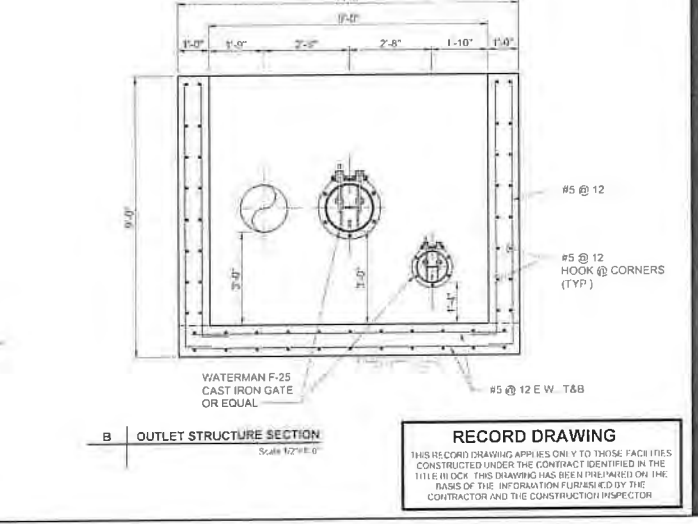
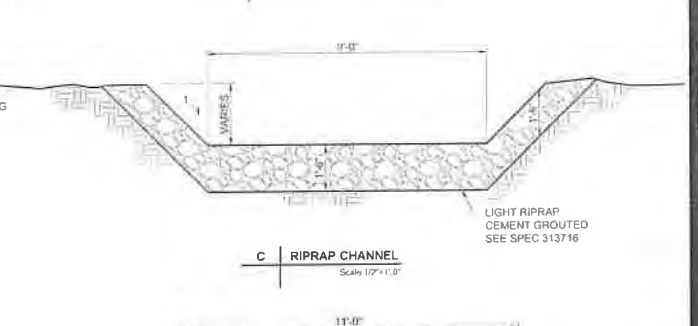
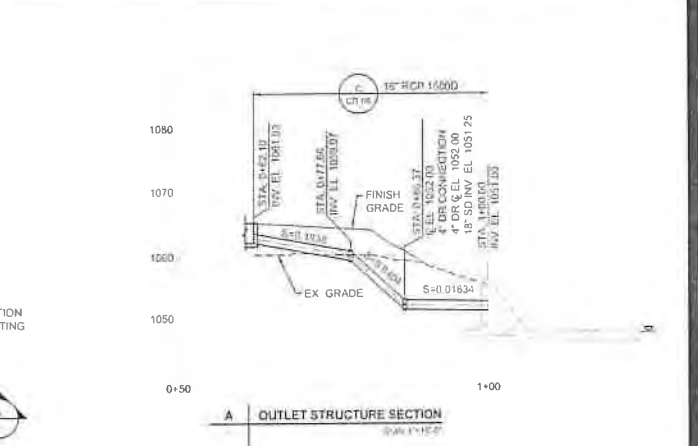
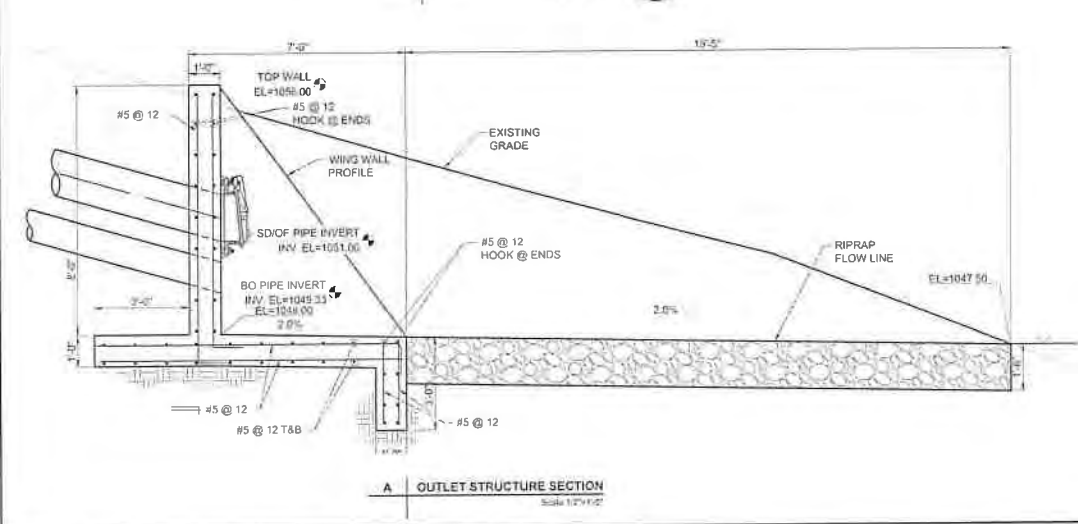
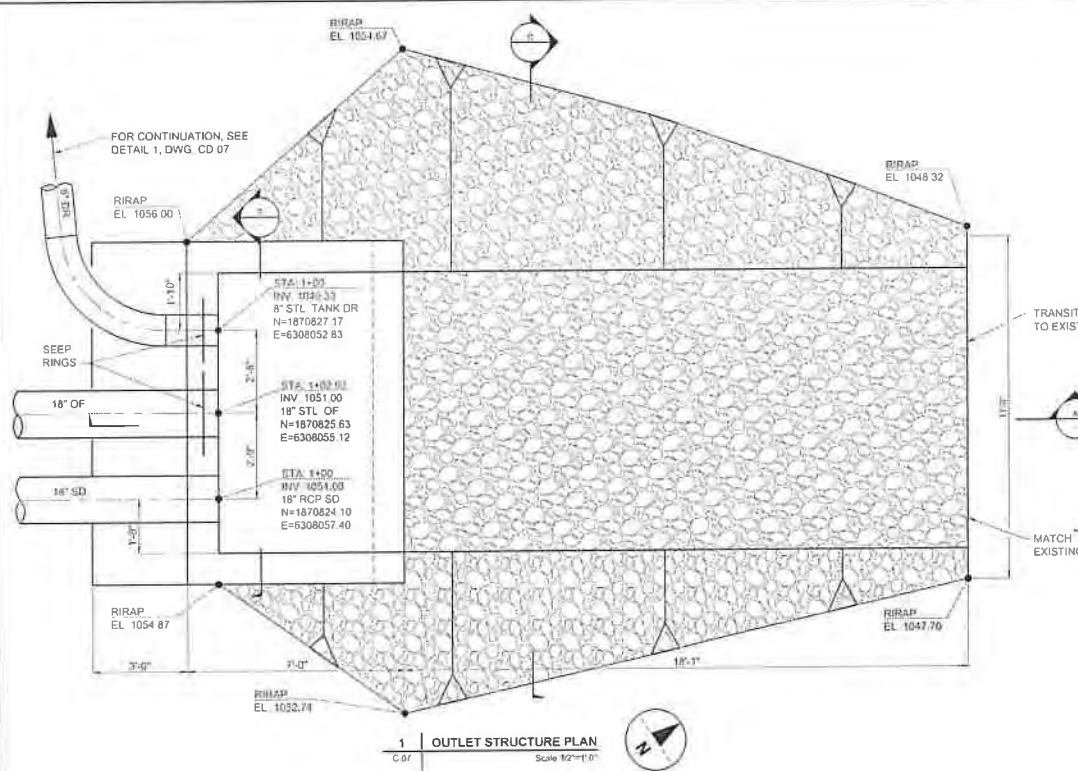
ISSUE/REVISION

NO.	DATE	DESCRIPTION

BAR IS ONE INCH ON OFFICIAL DRAWINGS
 IF NOT ONE INCH, ADJUST SCALE ACCORDINGLY

PROJECT NUMBER
6023826
SHEET TITLE
SITE PIPING PLAN

DWG NO C-07 **SHT NO** 13 OF 5C



RECORD DRAWING
THIS RECORD DRAWING APPLIES ONLY TO THOSE FACILITIES CONSTRUCTED UNDER THE CONTRACT IDENTIFIED IN THE TITLE BLOCK. THIS DRAWING HAS BEEN PREPARED ON THE BASIS OF THE INFORMATION FURNISHED BY THE CONTRACTOR AND THE CONSTRUCTION INSPECTOR.



ISSUE/REVISION

NO.	DATE	DESCRIPTION

BAR IS ONE INCH ON OFFICIAL DRAWINGS
IF NOT ONE INCH, ADJUST SCALE ACCORDINGLY

PROJECT NUMBER
60283626
SHEET TITLE
OUTLET STRUCTURE DETAILS

DWG NO. _____ SHIT NO. _____
CD-01 15 of 50

Photos of Torchwood Tank Spillway Riprap



Photo 1 – Torchwood Tank, Outlet Structure, and Spillway



Photo 2 – Outlet Structure and Spillway



Photo 3 – Spillway Riprap



Photo 4 – Undermined Spillway Riprap



Photo 5 – Undermined Spillway Riprap



Photo 6 – Undermined Spillway Riprap



Photo 7 – Spillway Riprap limits



Photo 8 – Spillway Riprap limits



DATE: October 19, 2022
TO: Board of Directors
FROM: Facilities and Operations

SUBJECT: Rancho Las Virgenes Composting Facility HVAC System Replacement: Award

The Las Virgenes-Triunfo Joint Powers Authority (JPA) approved funding for this matter in the JPA Budget. This recommendation is before the LVMWD Board for action, acting as Administering Agent of the JPA, as authorized in the JPA Agreement.

SUMMARY:

The heating and air conditioning (HVAC) system at the Rancho Las Virgenes Composting Facility was installed in the early 1990s. Routine preventative maintenance of the HVAC equipment has greatly extended the useful life of the system and served the facility well. During the recent extreme heatwave, the HVAC system and its components experienced a complete failure and require replacement. Portable units have been brought in to protect the SCADA and network systems at Rancho and provide minimal cooling for staff pending replacement of the HVAC system. Given the circumstances, staff recommends waiving the formal bidding process and accepting a quotation from Ontario Refrigeration Service, Inc., in the amount of \$227,873 to replace the equipment with a modern HVAC system that will be substantially more reliable and efficient for the Rancho Las Virgenes Composting Facility.

RECOMMENDATION(S):

Accept the quotation from Ontario Refrigeration Service, Inc.; waive the formal bidding process and authorize the General Manager to execute a contractual services agreement, in the amount of \$227,873, for replacement of the HVAC system at the Rancho Las Virgenes Composting Facility.

FISCAL IMPACT:

Yes

ITEM BUDGETED:

Yes

FINANCIAL IMPACT:

The total cost of the work is estimated to be \$227,873. Sufficient funds for the work are available in the adopted the Fiscal Year 2022-23 JPA Budget. The cost of the work will be allocated 70.6% to LVMWD and 29.4% to Triunfo Water and Sanitation District.

DISCUSSION:

Staff solicited three quotations to replace the HVAC system at the Rancho Las Virgenes Composting Facility with a modern system that will be substantially more reliable and efficient. Ontario Refrigeration Service, Inc. was the lowest responsible bidder for the HVAC system and is recommended for the work. ACCO was the highest bidder, and the third declined to submit a bid. Attached for reference are copies of the submitted quotations.

The HVAC system at the Rancho Las Virgenes Composting Facility was installed in the early 1990s when the facility was originally constructed. Routine preventative maintenance of the HVAC equipment has greatly extended the useful life of the system and served the facility well. At this time, the HVAC system and its components have reached the end of their useful life. Replacement parts are no longer available for many of the components. The system also use R22 Freon, which is no longer permitted by the South Coast Air Quality Management District. Staff recommends authorization to execute a contractual services agreement with Ontario Refrigeration Service, Inc., to replace the existing equipment with a modern HVAC system and controls that will be substantially more reliable and efficient. Ontario Refrigeration has the current HVAC maintenance contract for the District.

GOALS:

Construct, Manage and Maintain all Facilities and Provide Services to Assure System Reliability and Environmental Compatibility

Prepared by: Shawn Triplett, Facilities Maintenance Supervisor

ATTACHMENTS:

[HVAC Quotations](#)

Ontario Refrigeration

(818) 247-5200 Fax (818) 247-8372

PROJECT AGREEMENT FOR BUILDING ENVIRONMENTAL SYSTEMS

Proposal Date	Proposal Number	Page
August 9, 2022	GL1322-350	1 of 2

AGREEMENT BETWEEN:

Las Virgenes Municipal Water District.
4232 Las Virgenes Rd.
Calabasas, Ca 91302

hereinafter CUSTOMER

AND

Ontario Refrigeration Service, Inc.
6002 San Fernando Road
Glendale, CA 91202

hereinafter Ontario Refrigeration

SERVICES WILL BE PROVIDED AT THE FOLLOWING LOCATION(S):

3700 Las Virgenes Rd.
Calabasas, CA 91302

ONTARIO REFRIGERATION WILL PROVIDE THE FOLLOWING TO CUSTOMER:

Equipment, Labor, and supervision to remove and replace existing (2) 20 ton Carrier split system with new Carrier VRF system at the above listed location. This will include the following:

1. Procure said equipment and have delivered to the shop.
2. Schedule change out with client.
3. Recover left over refrigerant and properly dispose of.
4. Perform lock out tag out procedures on condensing unit and indoor unit.
5. Demo electrical, condensation, and thermostat connections.
6. Crane out condensing unit and haul away.
7. Demo and remove indoor unit through skylight.

As a condition of performance, payments are to be made on a progress basis. Invoice payment must be made within ten (10) days of receipt. Any alteration or deviation from the above proposal involving extra cost or material or labor will become an extra charge over the sum stated above. This proposal will become a binding Agreement only after acceptance by Customer and approval by the President of Ontario Refrigeration as evidence by their signatures below. This Agreement sets forth all of the terms and conditions binding upon the parties hereto on the reverse hereof; and no person has authority to make any claim, representation, promise or condition on behalf of Ontario Refrigeration which is not expressed herein. Proposal valid for 45 days from original proposal date.

CUSTOMER

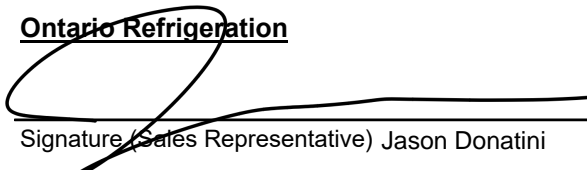
Signature (Authorized Representative)

Name (Print/Type)

Title

Date

Ontario Refrigeration



Signature (Sales Representative) Jason Donatini

Approved by Contractor:

Signature **Phil Talleur**

President

Title

Date

PROJECT AGREEMENT FOR BUILDING ENVIRONMENTAL SYSTEMS

Proposal Date	Proposal Number	Page
August 9, 2022	GL1322-350	2 of 2

CONTRACTOR WILL PROVIDE THE FOLLOWING TO CUSTOMER (continued):

"Scope of Service Continued"

8. Crane in new VRF high static fan coils for each zone served by existing unit
9. Crane new outdoor unit and properly secure to existing pad
10. Saw cut driveway and dig trench for new line sets.
11. Provide and install new direct burial line sets with communication to condensers.
12. Back fill trench with gravel, sand and repave trench.
13. Pressure test existing line set, and reconnect to new equipment.
14. Leak check system and evacuate system to manufacturers specifications.
15. New fusible disconnects to match the new electrical code. (provided and installed by LVMWD)
16. New liquid tight metal flex conduit for both high and low voltage wiring. (provided and installed by LVMWD)
17. Perform new equipment start up.
18. Provide and install ducting to connect each air handler to the zone.
19. Provide electrical for each air handler.
20. Clean-up work area and check out with management.
21. Provide close out documents to ownership.

Clarifications and inclusions:

- a. All Crane services provided by customer.
- c. Provide one year parts and labor warranty.
- d. Perform all work during regular working hours.
- e. Carrier Outdoor units (2) 38VMA241RDL6-1
- f. Carrier indoor units (10) 40VMH048--3
- g. Carrier VRF bacnet thermostats
- h. Bacnet based main controller

* 1 year full parts and labor warranty.

The total base price to complete this work as outlined above will be \$227,873.00

Excludes:

- * Engineering.
- * Plans.
- * Permits and plan check.
- * Detailed shop drawings.
- * Duct leakage testing/ HERS testing.
- * Additional work to meet current codes (if required).
- * Any other work not listed.

Additional Agreement Terms and Conditions

1. Ontario is obligated to perform only the items of project work listed on page 1 of this Agreement and any items described in any written change order hereafter signed by Customer and Ontario. As reasonably necessary to perform the specified work, Customer shall provide Ontario access to all equipment and work areas and shall allow Ontario to start and stop any equipment. Customer shall also provide Ontario's personnel with all Material Safety Data Sheets (MSDS) applicable to Ontario's work and as required by OSHA's Hazard Communication Standard Regulations. All work shall be performed during Ontario's normal working hours unless otherwise indicated on page 1.

2. Ontario warrants its workmanship to be free from defect for a period of thirty (30) days from the date said work is performed. If Ontario's workmanship proves to be defective within said thirty days, Ontario will repair or replace its work, at Ontario's option, and at no cost to Customer, provided, Customer has given Ontario written notice of said defect within 35 days of the date the defective work was originally performed. If any replacement item, materials, or equipment listed on page 1 should prove to be defective, Ontario shall assign to Customer the benefits of any manufacturer's warranty to the fullest extent.

any such warranty may be assigned by Ontario. Removal and replacement of any equipment or materials covered under a manufacturer's warranty will be at Customer's expense and at Ontario's then current rates.

3. Except as set forth in paragraph 2 of this Agreement, Ontario makes **NO WARRANTIES, EXPRESS OR IMPLIED**, concerning the work, labor, materials or equipment being provided by it under this Agreement, **and hereby excludes and disclaims all express and implied warranties**, including the implied warranties of merchantability and fitness for any particular purpose or use.

4. The price stated on page 1 is a discounted price contingent upon Ontario's receipt of payment by cash or check. The cash discount reflected in this price is five percent. Customer agrees to pay all invoices within ten (10) days of the invoice date. If payment in full is not received by Ontario within 15 days of the invoice date, all unpaid amounts shall accrue interest at the rate of 1.5% per month from the date of the invoice until paid in full. Ontario shall have the right to stop all work, including any warranty work, to the extent any invoice concerning the work described on page 1 has not been paid in full.

5. Ontario shall only perform the work specified on page 1 and no other work shall be performed without prior written authorization from Customer that is accepted, in writing, by Ontario and which sets forth the additional cost to be paid for such extra work.

6. It is understood and agreed that Ontario has NO responsibility for performing, completing or paying for any of the following items:

a. Moving, modifying, or altering the building structure in any manner in order to carry out its obligations under this Agreement;

b. Identifying, abating, handling, encapsulating or removing any hazardous substance or material, except any refrigerant specially identified on page 1 for removal by Ontario;

c. Indemnifying Customer from any liability or damage related to Ontario's work, except for such liability or damage caused by the sole negligence of willful misconduct of Ontario or its employees that is not limited or waived under paragraph 8.

d. All taxes or other governmental charges relating to the Services, transfer, use, ownership, servicing or possession of any equipment relating to this Agreement.

7. To the fullest extent permitted by law, Customer shall indemnify, defend and hold harmless Ontario and its agents and

employees from and against all claims, damages, losses, and expenses, of every nature, including but not limited to attorney's fees, arising from or in any way related to the work, labor, equipment and materials being provided by Ontario under this Agreement, except that Customer shall not have any obligation to indemnify Ontario from such claims, damages, losses, and/or expenses that are attributable to the sole negligence of willful misconduct of Ontario or its employees.

8. In the event of any breach of contract by Ontario or damage or loss attributable to the tortious conduct of Ontario or one or more of its agents or employees, or any damage or loss for which Ontario might be held strictly liable, Ontario's liability for such damage or loss shall be limited to the dollar amount of this Agreement. Customer further agrees that Ontario does not have any liability to Customer, or Customer's agents, employees, tenants, lessees, or invitees, for any loss of use, loss of profit, delay damages, increased operating or maintenance costs, or any other special or consequential damages resulting from Ontario's performance of, or failure to perform, its obligations under this Agreement, all such damages being hereby waived and released by Customer. Customer also agrees that Ontario is not responsible for any loss or compensatory damages of Customer, or increased cost(s) for Ontario to perform this Agreement, where any such loss, damage or increased cost is attributable to Acts of God or other circumstances not reasonably foreseeable by the parties at the time they entered into this Agreement.

9. In the event of legal action or arbitration proceedings to enforce the terms of this Agreement, or any provisions herein, the successful and prevailing party shall be entitled to recover its reasonable attorney's fees and expert witness fees and expenses, in addition to any other relief to which that party may be entitled, at law or in equity. Any legal action or arbitration proceeding concerning any rights and liabilities relating to, or arising from, this Agreement or the work being performed under this Agreement, with the exception of any legal action for collection of amounts due, must be filed within one (1) year of the date of the event giving rise to any such claim under this Agreement.

10. The parties agree to resort to binding arbitration for the resolution of any claim either party may have against the other where the total value of either party's claim against the other, exclusive of interest, attorney's fees, and arbitration fees and costs, is less than \$75,000. Any arbitration under this agreement shall be conducted before the American Arbitration Association in accordance with its Fast Track Procedures in effect on the date this Agreement is signed. Under no circumstances shall any arbitrator have authority to issue any award in excess of \$75,000, exclusive of interest, attorney's fees, and arbitration fees and costs. All claims of either party in excess of \$75,000 shall be resolved through litigation within a court of competent jurisdiction in the county in which the work is performed.

11. Customer acknowledges that Ontario's employees are valuable assets to Ontario and Customer agrees that it will not hire any employee of Ontario for a period of 180 days after completion of the work described in this Agreement. In the event of a breach of this provision by Customer, Customer shall pay to Ontario the salary Ontario paid to that employee during the twelve months preceding Customer's breach of this provision, plus all expenses paid by Ontario to train that employee during the preceding two year period.

12. Any notice that is required to be given under this Agreement must be in writing and sent via certified or registered mail to the address set forth on the first page of this Agreement for the party intended to receive such notice.

13. This document represents the entire agreement between Ontario and Customer and supersedes any prior or contemporaneous oral and written communications or agreements. This Agreement can only be modified in a writing that is signed by both parties. Any purchase order or other document hereafter issued by Customer shall only be for purposes of identification and/or billing and shall not serve to modify this Agreement in any respect.

Work Order Signature Document

EZIQC Contract No.: CA-R8-HVAC02-123021-AES			
<input checked="" type="checkbox"/>	New Work Order	<input type="checkbox"/>	Modify an Existing Work Order
Work Order Number.:	104623.00	Work Order Date:	<u>05/19/2022</u>
Work Order Title:	LVMWD - Installation Of New Split System		
Owner Name:	<u>Las Virgenes Municipal Water District</u>	Contractor Name:	<u>ACCO Engineered Systems</u>
Contact:	<u>Shawn Triplett</u>	Contact:	<u>Andy Lufkin</u>
Phone:	<u>(818) 251-2250</u>	Phone:	<u>(424) 201-0153</u>

Work to be Performed	
Work to be performed as per the Final Detailed Scope of Work Attached and as per the terms and conditions of Sourcewell EZIQC Contract No CA-R8-HVAC02-123021-AES.	
<u>Brief Work Order Description:</u>	
Furnish and install (2) new split systems. Existing to be removed and replaced.	

Time of Performance	Estimated Start Date:
	Estimated Completion Date:
Liquidated Damages	Will apply: <input type="checkbox"/> Will not apply: <input checked="" type="checkbox"/>

Work Order Firm Fixed Price: \$593,225.76
Owner Purchase Order Number:

Approvals

Las Virgenes Municipal Water District Date

ACCO Engineered Systems Date

Detailed Scope of Work

To: Andy Lufkin
ACCO Engineered Systems
888 East Walnut Street
Pasadena, CA 91101
(424) 201-0153

From: Shawn Triplett
Las Virgenes Municipal Water District
4232 Las Virgenes Rd.
Calabasas, CA 91302
(818) 251-2250

Date Printed: May 19, 2022

Work Order Number: 104623.00

Work Order Title: LVMWD - Installation Of New Split System

Brief Scope: Furnish and install (2) new split systems. Existing to be removed and replaced.

Preliminary

Revised

Final

The following items detail the scope of work as discussed at the site. All requirements necessary to accomplish the items set forth below shall be considered part of this scope of work.

See attached DSOW.

Subject to the terms and conditions of ezIQC Contract **CA-R8-HVAC02-123021-AES**.

ACCO Engineered Systems

Date

Las Virgenes Municipal Water District

Date



ACCO ENGINEERED SYSTEMS | 2201 Park Place, Suite #400 | El Segundo, CA 90245

Las Virgenes Municipal Water District

Split Systems

4232 Las Virgenes Rd. #1994,

Calabasas, CA 91302

April 13, 2022

RE: LVMWD
4232 Las Virgenes Rd. #1994
Calabasas, CA 91302



**engineered
systems**
Mechanical Services
818 / 730-5845 Cell
2201 Park Place
Suite # 400
El Segundo, CA 90245

April 13, 2022

Mr. Shawn Triplett

LVMWD – Public Works
Email: Striplett@lvmwd.com

Subject: LVMWD – Composting Plant Split Systems

ACCO is pleased to propose the following scope of work to furnish and install (2) high efficiency HVAC split systems. We will also integrate a new BMS system to tie into the Building #7 automation system currently in place.

MECHANICAL SCOPE OF WORK

1. Check in with facilities onsite
2. Safely lock out electrical to the (2) existing split systems
3. Disconnect existing MEP point of connections, provisions and cap as required for re-connection
4. Remove and dispose the (2) existing fan coils and (2) condensing units off-site
5. Furnish and install (2) new custom air handling units to fit through the existing skylights
6. Furnish and install (2) high efficient outdoor condensing units
7. Provide new refrigerant piping from the (2) outdoor condensing units to the (2) new air handlers
8. Once complete, ACCO will check, test and verify operations

Mechanical Clarifications:

1. Work to be completed **during normal and after hours**
2. The existing mechanical system is assumed to be mechanically sound

ELECTRICAL SCOPE OF WORK

1. Demolish existing electrical connections at the (2) indoor and (2) outdoor units for removal off-site
2. Furnish and install (2) new 600 V 60/3 NEMA 3R disconnects for the outdoor units
3. Furnish and install (2) new 600 V 60/3 NEMA 1 disconnects for the indoor units
4. Provide final electrical connections to the new HVAC equipment and verify voltages.



CONTROLS SCOPE OF WORK

1. Provide control of:
 - New Tridium JACE-8000 w/ Control Enclosure
 - Integration to new Tridium Energy Management System at Bldg #7
 - (1) Single zone DX air-handling unit controls:
 - i. Supply fan command / status / VFD speed / alarm
 - ii. Heat pump condensing unit command / status
 - iii. Discharge air pressure sensor
 - iv. Discharge air temperature sensor
 - v. Return air temperature sensor
 - vi. Mixed air temperature sensor
 - vii. Filter pressure sensor
 - (1) Multi-zone DX air-handling unit controls:
 - i. Supply fan command / status / VFD speed / alarm
 - ii. Heat pump condensing unit command / status
 - iii. Discharge air pressure sensor
 - iv. Discharge air temperature sensor
 - v. Return air temperature sensor
 - vi. Mixed air temperature sensor
 - vii. Filter pressure sensor
 - (4) Variable Air Volume Units:
 - i. Discharge air temperature sensor
 - ii. VAV controller w/ integrated actuator
 - iii. Zone temperature sensor w/ setpoint adjust
 - (1) Bypass Variable Air Volume Unit
 - i. Differential Pressure Sensor
 - ii. VAV Controller w/ integrated actuator
 - (2) Fume hood supply fan units
 - i. Status
 - (3) Fume hood exhaust fan units
 - i. Status

Controls Inclusions:

1. Standard start-up testing and point-to-point verification to be provided
2. (1) year warranty for parts and labor to be provided

SITE SCOPE OF WORK

1. Remove and re-install the (2) existing skylights to facilitate the mechanical equipment demolition and installation
2. Saw-cut and remove asphalt at the (2) new trench locations. Asphalt to be patched-back once the new piping installation is complete
 - Compact as required, 6" sand bed to be furnished as needed
3. Prep and patch the (2) existing concrete pads to prepare for the new units

RE: LVMWD
4232 Las Virgenes Rd. #1994
Calabasas, CA 91302



**engineered
systems**
Mechanical Services
818 / 730-5845 Cell
2201 Park Place
Suite # 400
El Segundo, CA 90245

PRICING: _____ **\$per ezIQC**

Proposal Terms:

This proposal is valid for 30 days unless otherwise indicated. Thank you for this opportunity to quote this project and we look forward to working with you. Should you have any questions or require additional information, please call.

Respectfully,
ACCO Engineered Systems

Andy Lufkin
Senior Project Manager
(818) 730-5845

Manuel Felix
Service Sales Engineer
(424) 394-8559

Contractor's Price Proposal - Summary

Date: May 19, 2022

Re: IQC Master Contract #: CA-R8-HVAC02-123021-AES
Work Order #: 104623.00
Owner PO #:
Title: LVMWD - Installation Of New Split System
Contractor: ACCO Engineered Systems
Proposal Value: \$593,225.76

Section - 01	\$22,605.67
Section - 02	\$6,794.55
Section - 23	\$541,217.74
Section - 26	\$13,198.00
Section - 31	\$5,183.43
Section - 32	\$4,226.37
Proposal Total	\$593,225.76

This total represents the correct total for the proposal. Any discrepancy between line totals, sub-totals and the proposal total is due to rounding.

The Percentage of NPP on this Proposal: %

Contractor's Price Proposal - Detail

Date: May 19, 2022

Re: IQC Master Contract #: CA-R8-HVAC02-123021-AES
 Work Order #: 104623.00
 Owner PO #:
 Title: LVMWD - Installation Of New Split System
 Contractor: ACCO Engineered Systems
 Proposal Value: \$593,225.76

Sect.	Item	Mod.	UOM	Description	Line Total														
Labor	Equip.	Material	(Excludes)																
Section - 01																			
1	01 22 16 00 0002		EA	Reimbursable Fees Reimbursable Fees will be paid to the contractor for eligible costs as directed by Owner. Insert the appropriate quantity to adjust the base cost to the actual Reimbursable Fee. If there are multiple Reimbursable Fees, list each one separately and add a comment in the "note" block to identify the Reimbursable Fee (e.g. sidewalk closure, road cut, various permits, extended warranty, expedited shipping costs, etc.). A copy of each receipt shall be submitted with the Price Proposal.	\$12,770.02														
			Installation	<table> <tr> <td>Quantity</td> <td></td> <td>Unit Price</td> <td></td> <td>Factor</td> <td></td> <td>Total</td> </tr> <tr> <td>11,609.11</td> <td>x</td> <td>1.00</td> <td>x</td> <td>1.1000</td> <td>=</td> <td>12,770.02</td> </tr> </table>	Quantity		Unit Price		Factor		Total	11,609.11	x	1.00	x	1.1000	=	12,770.02	
Quantity		Unit Price		Factor		Total													
11,609.11	x	1.00	x	1.1000	=	12,770.02													
				PAYMENT AND PERFORMANCE BONDS PER SOURCEWELL AGREEMENT 2% OF \$580,455.74 X 2% = \$11,609.11															
2	01 22 23 00 0984		DAY	100 To 110 Ton Lift, Truck Mounted Hydraulic Crane With Full-Time Operator	\$6,096.14														
			Installation	<table> <tr> <td>Quantity</td> <td></td> <td>Unit Price</td> <td></td> <td>Factor</td> <td></td> <td>Total</td> </tr> <tr> <td>2.00</td> <td>x</td> <td>2,665.56</td> <td>x</td> <td>1.1435</td> <td>=</td> <td>6,096.14</td> </tr> </table>	Quantity		Unit Price		Factor		Total	2.00	x	2,665.56	x	1.1435	=	6,096.14	
Quantity		Unit Price		Factor		Total													
2.00	x	2,665.56	x	1.1435	=	6,096.14													
				Crane for rigging the old and new HVAC equipment, debris removal, and removal/reinstallation of the skylights															
3	01 71 13 00 0010		EA	>70 To 110 Ton Lift Move On/Off Cost, Hydraulic Crane Includes delivery and pickup.	\$3,628.76														
			Installation	<table> <tr> <td>Quantity</td> <td></td> <td>Unit Price</td> <td></td> <td>Factor</td> <td></td> <td>Total</td> </tr> <tr> <td>2.00</td> <td>x</td> <td>1,586.69</td> <td>x</td> <td>1.1435</td> <td>=</td> <td>3,628.76</td> </tr> </table>	Quantity		Unit Price		Factor		Total	2.00	x	1,586.69	x	1.1435	=	3,628.76	
Quantity		Unit Price		Factor		Total													
2.00	x	1,586.69	x	1.1435	=	3,628.76													
				Mobilization costs for the crane to deliver to the site and remove once the job has been completed.															
4	01 74 19 00 0040		CYM	Hauling On Paved Roads, First 15 Miles	\$66.15														
			Installation	<table> <tr> <td>Quantity</td> <td></td> <td>Unit Price</td> <td></td> <td>Factor</td> <td></td> <td>Total</td> </tr> <tr> <td>65.00</td> <td>x</td> <td>0.89</td> <td>x</td> <td>1.1435</td> <td>=</td> <td>66.15</td> </tr> </table>	Quantity		Unit Price		Factor		Total	65.00	x	0.89	x	1.1435	=	66.15	
Quantity		Unit Price		Factor		Total													
65.00	x	0.89	x	1.1435	=	66.15													
				Removal and disposal of soil/dirt from the (2) trenches															
5	01 74 19 00 0041		CYM	Hauling On Paved Roads, Miles Over Initial 15 Miles	\$44.60														
			Installation	<table> <tr> <td>Quantity</td> <td></td> <td>Unit Price</td> <td></td> <td>Factor</td> <td></td> <td>Total</td> </tr> <tr> <td>65.00</td> <td>x</td> <td>0.60</td> <td>x</td> <td>1.1435</td> <td>=</td> <td>44.60</td> </tr> </table>	Quantity		Unit Price		Factor		Total	65.00	x	0.60	x	1.1435	=	44.60	
Quantity		Unit Price		Factor		Total													
65.00	x	0.60	x	1.1435	=	44.60													
				Removal and disposal of soil/dirt from the (2) trenches															
Subtotal for Section - 01					\$22,605.67														
Section - 02																			
6	02 41 16 13 0009		CCF	By Machine, Steel Framed Building Demolition	\$6,300.69														
		X	Installation	<table> <tr> <td>Quantity</td> <td></td> <td>Unit Price</td> <td></td> <td>Factor</td> <td></td> <td>Total</td> </tr> <tr> <td>200.00</td> <td>x</td> <td>27.55</td> <td>x</td> <td>1.1435</td> <td>=</td> <td>6,300.69</td> </tr> </table>	Quantity		Unit Price		Factor		Total	200.00	x	27.55	x	1.1435	=	6,300.69	
Quantity		Unit Price		Factor		Total													
200.00	x	27.55	x	1.1435	=	6,300.69													
				Removal and re-installation of the (2) existing skylights to provide an opening for the removal and installation of the new HVAC units.															
7	02 41 19 13 0066		LF	Concrete And Asphalt Up To 4" Depth, Saw Cut In Streets	\$171.07														
			Installation	<table> <tr> <td>Quantity</td> <td></td> <td>Unit Price</td> <td></td> <td>Factor</td> <td></td> <td>Total</td> </tr> <tr> <td>55.00</td> <td>x</td> <td>2.72</td> <td>x</td> <td>1.1435</td> <td>=</td> <td>171.07</td> </tr> </table>	Quantity		Unit Price		Factor		Total	55.00	x	2.72	x	1.1435	=	171.07	
Quantity		Unit Price		Factor		Total													
55.00	x	2.72	x	1.1435	=	171.07													
				Saw-cut the asphalt at (2) locations for future conduit/piping installation.															

Contractor's Price Proposal - Detail Continues..

Work Order Number: 104623.00
Work Order Title: LVMWD - Installation Of New Split System

Section - 02

8	02 90 55 00 0068	EA	Demolition Kit With Wheel Barrow, Shovel And Broom For Emergency Clean-up	\$322.79												
			<table border="0" style="margin-left: auto; margin-right: auto;"> <tr> <td style="text-align: right;">Quantity</td> <td></td> <td style="text-align: right;">Unit Price</td> <td></td> <td style="text-align: right;">Factor</td> <td style="text-align: right;">Total</td> </tr> <tr> <td style="text-align: right;">2.00</td> <td style="text-align: center;">x</td> <td style="text-align: right;">141.14</td> <td style="text-align: center;">x</td> <td style="text-align: right;">1.1435</td> <td style="text-align: right;">= 322.79</td> </tr> </table>	Quantity		Unit Price		Factor	Total	2.00	x	141.14	x	1.1435	= 322.79	
Quantity		Unit Price		Factor	Total											
2.00	x	141.14	x	1.1435	= 322.79											
			Materials and equipment for the trench demolition clean up and debris removal.													

Subtotal for Section - 02 **\$6,794.55**

Section - 23

9	23 01 30 51 0026	EA	Cleaning Of Ductwork Minimum Set-up ChargeFor projects where the total charges are less than the minimum set-up charge, use this task exclusively. This task should not be used in conjunction with any other tasks in this section.	\$1,674.86												
			<table border="0" style="margin-left: auto; margin-right: auto;"> <tr> <td style="text-align: right;">Quantity</td> <td></td> <td style="text-align: right;">Unit Price</td> <td></td> <td style="text-align: right;">Factor</td> <td style="text-align: right;">Total</td> </tr> <tr> <td style="text-align: right;">2.00</td> <td style="text-align: center;">x</td> <td style="text-align: right;">732.34</td> <td style="text-align: center;">x</td> <td style="text-align: right;">1.1435</td> <td style="text-align: right;">= 1,674.86</td> </tr> </table>	Quantity		Unit Price		Factor	Total	2.00	x	732.34	x	1.1435	= 1,674.86	
Quantity		Unit Price		Factor	Total											
2.00	x	732.34	x	1.1435	= 1,674.86											
			Cleaning of ductwork at the point of connections.													
10	23 01 60 71 0003	LB	Recovery And Recharging Of RefrigerantIncludes cleaning refrigerant gas prior to recharging.	\$6,847.28												
			<table border="0" style="margin-left: auto; margin-right: auto;"> <tr> <td style="text-align: right;">Quantity</td> <td></td> <td style="text-align: right;">Unit Price</td> <td></td> <td style="text-align: right;">Factor</td> <td style="text-align: right;">Total</td> </tr> <tr> <td style="text-align: right;">400.00</td> <td style="text-align: center;">x</td> <td style="text-align: right;">14.97</td> <td style="text-align: center;">x</td> <td style="text-align: right;">1.1435</td> <td style="text-align: right;">= 6,847.28</td> </tr> </table>	Quantity		Unit Price		Factor	Total	400.00	x	14.97	x	1.1435	= 6,847.28	
Quantity		Unit Price		Factor	Total											
400.00	x	14.97	x	1.1435	= 6,847.28											
			Recovering the existing refrigerant and re-charging the new coils once installed.													
11	23 09 23 53 0017	PNT	EMCS Field TestPriced per point.	\$19,015.95												
			<table border="0" style="margin-left: auto; margin-right: auto;"> <tr> <td style="text-align: right;">Quantity</td> <td></td> <td style="text-align: right;">Unit Price</td> <td></td> <td style="text-align: right;">Factor</td> <td style="text-align: right;">Total</td> </tr> <tr> <td style="text-align: right;">120.00</td> <td style="text-align: center;">x</td> <td style="text-align: right;">138.58</td> <td style="text-align: center;">x</td> <td style="text-align: right;">1.1435</td> <td style="text-align: right;">= 19,015.95</td> </tr> </table>	Quantity		Unit Price		Factor	Total	120.00	x	138.58	x	1.1435	= 19,015.95	
Quantity		Unit Price		Factor	Total											
120.00	x	138.58	x	1.1435	= 19,015.95											
			BMS Control Points to be inclusive of the following pieces of Equipment:													
			(2) Custom Air Handlers 30 Points each x 2 = 60													
			(2) High Efficient outdoor condensers 5 Points each x 2 = 10													
			(5) Air Distribution Devices 5 Points each x 5 = 25													
			(2) Supply Fans 5 Points each x 2 = 10													
			(3) Exhaust Fans 5 Points each x 3 = 15													

Contractor's Price Proposal - Detail Continues..

Work Order Number: 104623.00
Work Order Title: LVMWD - Installation Of New Split System

Section - 23

12	23	09	23	53	0018	PNT	EMCS Field Checkout And Startup	Priced per point.										\$19,015.95
						Installation	Quantity		Unit Price		Factor	=	Total					
							120.00	x	138.58	x	1.1435	=	19,015.95					
BMS Control Points to be inclusive of the following pieces of Equipment:																		
(2) Custom Air Handlers																		
30 Points each x 2 = 60																		
(2) High Efficient outdoor condensers																		
5 Points each x 2 = 10																		
(5) Air Distribution Devices																		
5 Points each x 5 = 25																		
(2) Supply Fans																		
5 Points each x 2 = 10																		
(3) Exhaust Fans																		
5 Points each x 3 = 15																		

13	23	09	23	53	0019	PNT	EMCS Field Commissioning	Priced per point.										\$19,015.95
						Installation	Quantity		Unit Price		Factor	=	Total					
							120.00	x	138.58	x	1.1435	=	19,015.95					
BMS Control Points to be inclusive of the following pieces of Equipment:																		
(2) Custom Air Handlers																		
30 Points each x 2 = 60																		
(2) High Efficient outdoor condensers																		
5 Points each x 2 = 10																		
(5) Air Distribution Devices																		
5 Points each x 5 = 25																		
(2) Supply Fans																		
5 Points each x 2 = 10																		
(3) Exhaust Fans																		
5 Points each x 3 = 15																		

Contractor's Price Proposal - Detail Continues..

Work Order Number: 104623.00
Work Order Title: LVMWD - Installation Of New Split System

Section - 23

14	23 09 23 53 0020	EA	EMCS Field Balance Support	Priced per controller.					\$13,577.92
		Installation	Quantity	Unit Price	Factor	=	Total		
			100.00	118.74	1.1435		13,577.92		
			x	x					
		BMS Control Points to be inclusive of the following pieces of Equipment:							
		(2) Custom Air Handlers 30 Points each x 2 = 60							
		(2) High Efficient outdoor condensers 5 Points each x 2 = 10							
		(5) Air Distribution Devices 5 Points each x 5 = 25							
		(2) Supply Fans 5 Points each x 2 = 10							
		(3) Exhaust Fans 5 Points each x 3 = 15							
15	23 09 23 53 0022	PNT	EMCS System Engineering/Submittal Design And Layout	Priced per point.					\$6,343.68
		Installation	Quantity	Unit Price	Factor	=	Total		
			120.00	46.23	1.1435		6,343.68		
			x	x					
		BMS Control Points to be inclusive of the following pieces of Equipment:							
		(2) Custom Air Handlers 30 Points each x 2 = 60							
		(2) High Efficient outdoor condensers 5 Points each x 2 = 10							
		(5) Air Distribution Devices 5 Points each x 5 = 25							
		(2) Supply Fans 5 Points each x 2 = 10							
		(3) Exhaust Fans 5 Points each x 3 = 15							
16	23 09 23 53 0280	EA	Chiller Optimization Program						\$20,612.04
		Installation	Quantity	Unit Price	Factor	=	Total		
			2.00	9,012.70	1.1435		20,612.04		
			x	x					
		The newly installed condensers will allow for increased optimization with the custom air handlers to be set to the correct operating points for the areas being served.							
17	23 09 23 53 0712	EA	JACE® 7 Controller (Tridium JACE 700E)	Includes 1GB RAM, 512 MB Flash memory, 1 RS-232 and 1 RS-485 port, 2 Gigabit Ethernet ports, 2 standard JACE® communication card slots, and internal battery backup. Power module must be selected separately. Standard features include Niagara station and Web User Interface. Standard drivers include oBIX Client/Server and Niagara Network (Fox) Client/Server. The JACE® 7 is designed for DIN rail or surface mounting. Requires AX Release 3.5 or higher.					\$20,304.80
		Installation	Quantity	Unit Price	Factor	=	Total		
			1.00	17,334.52	1.1435		19,822.02		
			x	x					
		Demolition	Quantity	Unit Price	Factor	=	Total		
			1.00	422.19	1.1435		482.77		
			x	x					
		Removal of the existing controller and furnishing and installing (1) Tridium JACE-8000 with a control enclosure							

Contractor's Price Proposal - Detail Continues..

Work Order Number: 104623.00
Work Order Title: LVMWD - Installation Of New Split System

Section - 23

18	23 31 13 13 0004	LB	3" WG (Class B), Rectangular Or Square, Galvanized Steel Sheet Metal Ductwork						\$16,466.40
				Quantity	Unit Price	Factor	=	Total	
		Installation		1,000.00	11.70	1.1435	=	13,378.95	
		Demolition		1,000.00	2.70	1.1435	=	3,087.45	
		Demolish existing, furnish and install new sheet metal ductwork for the air distribution to the spaces.							
19	23 31 13 13 1168	LF	>12 To 14 SF Cross Section, Rework Existing Ductwork						\$103,984.17
				Quantity	Unit Price	Factor	=	Total	
		Installation		500.00	181.87	1.1435	=	103,984.17	
		Demolition/disconnection of the ductwork at the future point of connection when the new units are going to be installed and tied back into the chilled water system.							
20	23 73 13 00 0065	EA	8,000 CFM Multizone Air Handling Unit, Built-Up, Horizontal / Vertical, Draw-Through Fan						\$73,611.42
				Quantity	Unit Price	Factor	=	Total	
		Installation		2.00	28,323.07	1.1435	=	64,774.86	
		Demolition		2.00	3,863.82	1.1435	=	8,836.56	
		Removal of the existing air handling units (AHU) and installing (2) new custom 8,000 CFM air handling units: - Double wall galvanized construction with 1" thick, 1.5# density fiberglass insulation - Exterior to be coated with two component polyurethane paint - 2" thick MERV #8 filters - (2) DX coils with aluminum fins, copper tubes and galvanized steel casing. Each will have dual circuits and (1) will serve as a redundant coil. - Direct drive fan controlled - ABB VFDs							
21	23 73 13 00 0065 0017	MOD	For Economizer, Panel, Controls And Damper(s), Add						\$7,202.15
				Quantity	Unit Price	Factor	=	Total	
		Installation		2.00	3,149.17	1.1435	=	7,202.15	
22	23 73 13 00 0065 0026	MOD	For Combination Filter Mixing Box And Throwaway Filters, Add						\$14,299.08
				Quantity	Unit Price	Factor	=	Total	
		Installation		2.00	6,252.33	1.1435	=	14,299.08	
23	23 73 13 00 0065 0035	MOD	For Direct Expansion Cooling Coil, Aluminum Fins, Add						\$49,455.73
				Quantity	Unit Price	Factor	=	Total	
		Installation		4.00	10,812.36	1.1435	=	49,455.73	
24	23 81 26 16 0084	EA	22 Ton Heat Pump Outdoor Unit (Daikin RXYQ264PBTJ)						\$149,790.36
				Quantity	Unit Price	Factor	=	Total	
		Installation		2.00	64,570.96	1.1435	=	147,673.79	
		Demolition		2.00	925.48	1.1435	=	2,116.57	
		Removal of the existing condensing units and installing (2) new outdoor condensing units to serve the newly installed custom air handlers.							

Subtotal for Section - 23 **\$541,217.74**

Section - 26

25	26 01 20 91 0002	EA	Lock Out/Tag Out Local Disconnect Excludes tag or padlock See CSI section 26 01 20 91-0004 for padlock, 26 01 20 91-0005 for tag(s).						\$260.72
				Quantity	Unit Price	Factor	=	Total	
		Installation		6.00	38.00	1.1435	=	260.72	
		Lock out and tagging out the equipment for demolition and removal.							

Contractor's Price Proposal - Detail Continues..

Work Order Number: 104623.00
Work Order Title: LVMWD - Installation Of New Split System

Section - 26

26	26 05 19 16 0195	MLF	2 Conductors, #10 AWG, Type MC, Solid Or Stranded, Galvanized Steel Armored Cable						\$5,186.43
				Quantity	Unit Price	Factor	=	Total	
		Installation		0.80 x	4,368.80 x	1.1435	=	3,996.58	
		Demolition		0.80 x	1,300.67 x	1.1435	=	1,189.85	
			Demolish existing (2) #8 wiring in the existing conduit and install new wiring to provide the final connection to the disconnect						
27	26 05 19 16 0196	MLF	2 Conductors, #8 AWG, Type MC, Solid Or Stranded, Galvanized Steel Armored Cable						\$3,199.87
				Quantity	Unit Price	Factor	=	Total	
		Installation		0.40 x	5,605.88 x	1.1435	=	2,564.13	
		Demolition		0.40 x	1,389.90 x	1.1435	=	635.74	
			Demolish existing (1) #10 wiring in the existing conduit and install new wiring to provide the final connection to the disconnect						
28	26 05 33 13 2431	LF	3/4" Flexible Liquid Tight Non-Metallic Conduit						\$313.83
				Quantity	Unit Price	Factor	=	Total	
		Installation		55.00 x	4.99 x	1.1435	=	313.83	
			Flexible waterproof conduit to perform the final connections to the unit and disconnect.						
29	26 05 33 13 2439	EA	3/4" Liquid Tight Non-Metallic Straight Connector						\$146.60
				Quantity	Unit Price	Factor	=	Total	
		Installation		10.00 x	12.82 x	1.1435	=	146.60	
			Conduit fittings to complete the final water proof connection to the disconnect and HVAC equipment						
30	26 05 33 13 2447	EA	3/4" Liquid Tight Non-Metallic 90 Degree Angle Connector						\$254.68
				Quantity	Unit Price	Factor	=	Total	
		Installation		12.00 x	18.56 x	1.1435	=	254.68	
			Conduit fittings to complete the final water proof connection to the disconnect and HVAC equipment						
31	26 28 13 00 0057	EA	35 Amperes, 600 Volt AC, 200 kAmp I.R., Ferrule Type, Class RK1, Time Delay Fuse						\$262.09
				Quantity	Unit Price	Factor	=	Total	
		Installation		4.00 x	57.30 x	1.1435	=	262.09	
			Furnish and install 35 amp fuses at the new disconnect.						
32	26 28 16 16 0574	EA	60 Amperes, 240 Volt Class, 4 Pole, Non-Fusible, NEMA 3R Enclosure, Neutral Kit, Double Throw Safety Switch						\$3,380.09
				Quantity	Unit Price	Factor	=	Total	
		Installation		1.00 x	2,955.92 x	1.1435	=	3,380.09	
			Furnish and install (1) new 60 amp NEMA 3R disconnect						
33	26 29 13 13 0014	EA	NEMA 1, Non Reversing, 2 Pole, Toggle Operator, 2 HP At 115 Volt, 2 HP At 230 Volt, 3 HP At 460 Volt, Manual Motor Starting Switch Without Thermal Overload Protection (Square D 2510KG1)NEMA 1 or flush cover plate installation.						\$193.69
				Quantity	Unit Price	Factor	=	Total	
		Installation		1.00 x	169.38 x	1.1435	=	193.69	
			Furnish and install (1) new motor rated switch adjacent to the fan coil						
Subtotal for Section - 26									\$13,198.00
Section - 31									
34	31 23 16 13 0004	CY	12" Wide or Less, Excavation for Trenching by Machine in Loose RockIncludes compacted aggregate						\$3,266.01
				Quantity	Unit Price	Factor	=	Total	
		Installation		165.00 x	17.31 x	1.1435	=	3,266.01	
			Excavating at the (2) trenches for the future conduit/piping installation.						

Contractor's Price Proposal - Detail Continues..

Work Order Number: 104623.00
Work Order Title: LVMWD - Installation Of New Split System

Section - 31

35	31 23 16 13 0010	CY	Backfilling or Placing Subbase for Trenches with Imported or Stockpiled Materials by Machine						\$682.44	
			Installation	Quantity	Unit Price	Factor	=	Total		
				160.00	3.73	1.1435	=	682.44		
			Backfilling the trenches to complete the patch back.							
36	31 23 16 13 0013	CY	Compaction of Fill or Subbase for Trenches by Vibratory Plate, Air Tamper, Etcetera						\$1,234.98	
			Installation	Quantity	Unit Price	Factor	=	Total		
				150.00	7.20	1.1435	=	1,234.98		
			Compacting the trenches for the future asphalt installation.							

Subtotal for Section - 31 **\$5,183.43**

Section - 32

37	32 01 17 63 0019	TON	Asphalt Placement For Small Repair Areas, Cold Mix ModifiedFor each ton over 3 to 100 tons. For small areas of existing asphalt is removed to allow work such as trenching across or in a road, excavating a drainage structure, uncovering a utility line, etc.						\$292.96	
			Installation	Quantity	Unit Price	Factor	=	Total		
				0.85	301.41	1.1435	=	292.96		
			Installation of new asphalt and patch back at the (2) trenches.							
38	32 01 29 61 0006	SF	1" To 1-1/2" Thick, Portland Cement Concrete Patching (SikaRepair-223 mixed with water)						\$3,933.41	
			Installation	Quantity	Unit Price	Factor	=	Total		
				180.00	19.11	1.1435	=	3,933.41		
			Patch (2) existing concrete housekeeping pads for the new HVAC units.							

Subtotal for Section - 32 **\$4,226.37**

Proposal Total **\$593,225.76**

This total represents the correct total for the proposal. Any discrepancy between line totals, sub-totals and the proposal total is due to rounding.

The Percentage of NPP on this Proposal: %

Subcontractor Listing

Date: May 19, 2022

Re: IQC Master Contract #: CA-R8-HVAC02-123021-AES
Work Order #: 104623.00
Owner PO #:
Title: LVMWD - Installation Of New Split System
Contractor: ACCO Engineered Systems
Proposal Value: \$593,225.76

Name of Contractor	Duties	Amount	%
Baker Electric	Electrical services, install new conduit, hardware and terminating at the point of connections	\$23,000.00	3.88
Hill Crane	Crane rigging for the existing and new HVAC equipment	\$19,500.00	3.29
Mackone	Site work, trenching, road patch back and skylight removal/re-installation.	\$20,000.00	3.37
NextLevel Automation	Building automation system installation and integration	\$105,000.00	17.70



DATE: October 19, 2022
TO: Board of Directors
FROM: Facilities and Operations

SUBJECT: Vehicle Replacement Program for Fiscal Year 2022-23: Authorization

SUMMARY:

Staff annually evaluates vehicles for replacement based on mileage, vehicle service history, reliability and overall appearance. For the Fiscal Year 2022-23 Vehicle Replacement Program, staff contacted three different fleet dealerships and received two quotes for three of the six vehicles planned for replacement. Based on the quotes, staff recommends the purchase of three new regular cab 3/4-ton utility bed service trucks from Fritts Ford of Riverside, the low-bidder for the new vehicles, in the amount of \$157,542.

Due to the shortage of vehicles and excessively long lead times (8 to 12 months), staff would like to request flexibility to purchase the remaining three vehicles from dealer inventory if and when they become available. The vehicles would be purchased at MSRP or less for a total amount not-to-exceed amount of \$144,458. Staff would be seeking replacement of an F550 or equivalent utility bed truck, a service van or equivalent and a pool vehicle.

RECOMMENDATION(S):

Authorize the General Manager to issue a purchase order to Fritts Ford of Riverside, in the amount of \$157,542, for the purchase of three Ford F250 4x2 regular cab utility bed service trucks; and authorize the General Manager to purchase up to three additional vehicles from dealer inventory at MSRP or less for a total amount not-to-exceed amount of \$144,458.

FISCAL IMPACT:

Yes

ITEM BUDGETED:

Yes

FINANCIAL IMPACT:

The total cost of this action is \$302,000, assuming all six vehicles can be purchased.

Sufficient funds for the vehicles are available in the adopted Fiscal Year 2022-23 Budget. The cost for replacement of the service van will be partially offset by an insurance payment because the vehicle was totaled in an accident for which the District was not at fault.

DISCUSSION:

Requests for quotes were sent to three different dealerships. Only two dealerships provided quotes for three vehicles, not all six, and only one dealership has those three vehicles available for purchase. All dealerships had four weeks to supply the District with new vehicle quotes and the responses are as follows:

2022 3/4-Ton 4x2 Regular Cab and Chassis Truck w/Utility Body:

Fritts Ford of Riverside	\$52,514.00/each
Elk Grove Auto/Winner Chevrolet	\$67,146.49/each
Elk Grove Auto/Ram	no bid received

GOALS:

Construct, Manage and Maintain all Facilities and Provide Services to Assure System Reliability and Environmental Compatibility

Prepared by: Shawn Triplett, Facilities Maintenance Supervisor

ATTACHMENTS:

- [Fritz Ford of Riverside Quote](#)
- [Elk Grove Auto-Winner Chevrolet Quote](#)
- [Fritz Ford Vehicle Ordering](#)
- [Elk Grove Auto Vehicle Ordering](#)

Fritts Fleet Center

Proposal

8000 Auto dr
Riverside, Ca. 92504

951-353-8800

Proposed to
Las Virgenes Water

Invoice | TBD

Date | October 10, 2022

OUR ORDER NO. | tbd

YOUR ORDER NO. | tbd

TERMS

SALES REP | John Wiltsey

SHIPPED VIA

F.O.B. | Calabasses

- SHIPPED TO:
Yard

10.00%

QUANTITY	DESCRIPTION	UNIT PRICE	AMOUNT
3	2022 F250 8' Service Truck	47,740.00	\$143,220.00
	Includes 5 drawer "pack", Spray Liner inside bed, BU Cam, Delivery		
	Includes Harbor Body (Included in Unit Price)	12,292.00	INC
each	Includes Spray Liner (included in Unit Price)	800.00	INC
	<u>OPTIONAL Material rack (as pictured)</u>	<u>1,842.00</u>	Optional
	Doc Fee		INC
	Subtotal		143,220.00
	Delivery		INC
	TAX		14,322.00
	DMV/Tire Fee		26.25
			\$157,568.25
			PAY THIS AMOUNT

DIRECT ALL INQUIRIES TO:

John Wiltsey
951-353-8800
fmctrucks@icloud.com

Fritts Ford
8000 Auto Dr
Riverside, ca. 92504

THANK YOU FOR YOUR BUSINESS!

Elk Grove Auto / Winner Chevrolet

8575 Laguna Grove Drive
 Elk Grove, CA 95757
(916)509-8598 - Desk
(916)792-3672 - Cell

To:
 Shawn Triplett
 Las Virgenes MWD

DATE August 17, 2022
Quotation # 2170

Prepared by: Andrew Villareal

(818) 251-2250

Comments or special instructions: Vehicle build and options are in additional pages.
State Contract # 1-22-23-20E

Description	AMOUNT
Line #32 2023 Ram 2500 Reg Cab 4X2	\$ 43,560.00
Options (Refer to Window Sticker):	\$ 2,089.00
Pacific Truck Upfit (see attached build sheet)	\$ 15,579.00
**** Please review, sign, and return a copy of the quote and **** **** specs with the PO or the vehicle will not be ordered. **** ****Shipping charge added for deliveries beyond Sacramento. No charge for will call.****	
Subtotal	\$ 61,228.00
DOC Fee	\$ 85.00
Taxable Subtotal:	\$ 61,313.00
Tax Rate(Subject to change):	9.500% \$ 5,824.74
Tire Fee:	\$8.75
Delivery Charge:	
Total:	\$ 67,146.49

(Order Acknowledgment Signature) _____ (Date) _____

CA Tire Fee: \$1.75 / Per Tire

If you have any questions concerning this quotation, contact Andrew Villareal at (916)509-8598 or email at AVillareal@LasherAuto.com

THANK YOU FOR YOUR BUSINESS!

QUOTATION

pacific truck equipment inc.

1655 e. washington blvd. whittier, ca 90606-2424

562/464-9674 fax 562/464-6067

DATE ENTERED 8/15/2022		CUST. P.O.		TERMS 10 DAYS		TAXABLE YES NO		ESTIMATE # 20075
TO	WINNER CHEVROLET 8575 LAGUNA GROVE DRIVE ELK GROVE CA 95757			DATE REQUESTED 8/15/2022		TRUCK DUE DATE		
				BUYER'S NAME ANDREW VILLAREAL		WRITTEN BY BH		
				HOW SHIP				
SHIP TO	CUST: LAS VIRGENES MWD			SPECIFICATIONS				
MAKE / MODEL / YEAR / COLOR / C.A DIM								
RAM, 2500								
DUAL-SNGL / TIRE SIZE / 4-WHL DR. / PKTS / EXT. CAB								

ITEM	QUAN	DESCRIPTION	UNIT PRICE	Sub Total
A	1	96" UTILITY BODY PTD. AND MTD.		
B	1	SPRAY LINER		
C	1	HITCH AND PLUG		
D	1	DRAWERS PER. PHOTOS		
E	1	ALUMINUM DIA. PLATE COMPT. TOPS		
F	1	BUMPER		
G	1	LEGAL LIGHTS		
		NOTE:		
		1 - NO LIGHTBAR INCLUDED		
		2 - NO OTHER ITEMS INCLUDED EXCEPT WHAT IS LISTED ABOVE		

Sub Total
Sales Tax
Total



Winner Chevrolet / Lasher Fleet

Andrew Villareal | 916-792-3672 | avillareal@lasherauto.com

[Fleet] 2022 Ram 2500 (DJ2L62) Tradesman 4x2 Reg Cab 8' Box (✔ Complete)



Note: Photo may not represent exact vehicle or selected equipment.

[Fleet] 2022 Ram 2500 (DJ2L62) Tradesman 4x2 Reg Cab 8' Box

Prepared By
Andrew Villareal
Winner Chevrolet / Lasher Fleet
916-509-8598-Desk
916-792-3672-Cell
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Winner Chevrolet / Lasher Fleet

Andrew Villareal | 916-792-3672 | avillareal@lasherauto.com

Table of Contents

- Vehicle Image
- Dealership Information
- Window Sticker
- Standard Equipment
- Weight Rating
- Technical Specifications

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Dealership Information

PLEASE REVIEW THE "WINDOW STICKER," QUOTE, AND ALL INCLUDED INFORMATION AND SPECIFICATIONS FOR ACCURACY. IF A PURCHASE ORDER IS ISSUED, PLEASE INCLUDE A SIGNED COPY OF THIS QUOTE WITH THE "WINDOW STICKER." BY THIS QUOTE BEING SIGNED AND RETURNED BY THE PURCHASING AGENCY, THE PURCHASING AGENCY ACKNOWLEDGES THAT THE VEHICLE CONFIGURATION AND PRICE ARE ACCURATE. **TAX IS NOT INCLUDED IN THE QUOTE PRICE. PURCHASING AGENCY IS RESPONSIBLE FOR CALCULATING TAX. THE TAX RATE IS BASED ON THE REGISTRATION ADDRESS AND CANNOT BE A PO BOX. *****IF THE VEHICLE IS GOING TO BE DELIVERED BEYOND F.O.B. SACRAMENTO, ADDITIONAL COST WILL BE REQUIRED. ***

Thanks!

Prepared By:

Andrew Villareal
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[Fleet] 2022 Ram 2500 (DJ2L62) Tradesman 4x2 Reg Cab 8' Box (✔ Complete)

Window Sticker

SUMMARY

[Fleet] 2022 Ram 2500 (DJ2L62) Tradesman 4x2 Reg Cab 8' Box

Interior: Diesel Gray/Black, Heavy Duty Vinyl 40/20/40 Split Bench Seat

Exterior 1: Bright White Clearcoat

Exterior 2: No color has been selected.

Engine: 6.4L V8 Heavy Duty HEMI MDS

Transmission: 8-Speed Auto (8HP75-LCV)

OPTIONS

CODE	MODEL	MSRP
DJ2L62	[Fleet] 2022 Ram 2500 (DJ2L62) Tradesman 4x2 Reg Cab 8' Box	
OPTIONS		
2GA	Quick Order Package 2GA Tradesman	\$0.00
A61	Tradesman Level 1 Equipment Group	\$1,490.00
DFX	Transmission: 8-Speed Auto (8HP75-LCV)	\$0.00
DME	3.73 Axle Ratio	\$0.00
ESB	Engine: 6.4L V8 Heavy Duty HEMI MDS	\$0.00
GPG	Power Adjustable Heated Black Tow Mirrors	\$195.00
LHL	I/P Mounted Auxiliary Switches	\$145.00
PW7	Bright White Clearcoat	\$0.00
TCN	Tires: LT275/70R18E BSW AS Inc.	
TXX8	Diesel Gray/Black, Heavy Duty Vinyl 40/20/40 Split Bench Seat	\$0.00
WBN	Wheels: 18" x 8.0" Steel Inc.	
XBC	(DISCONTINUED) Pickup Box Delete	(\$331.00)
XCH	2 Additional Key Fobs	\$195.00
XHC	Trailer Brake Control	\$395.00

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[Fleet] 2022 Ram 2500 (DJ2L62) Tradesman 4x2 Reg Cab 8' Box ( Complete)

FUEL ECONOMY

Est City:N/A

Est Highway:N/A

Est Highway Cruising Range:N/A

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[Fleet] 2022 Ram 2500 (DJ2L62) Tradesman 4x2 Reg Cab 8' Box (✔ Complete)

Standard Equipment

Mechanical

- Engine: 6.4L V8 Heavy Duty HEMI MDS (STD)
- Transmission: 8-Speed Auto (8HP75-LCV) (STD)
- 3.73 Axle Ratio (STD)
- GVWR: 10,000 lbs
- 50 State Emissions
- Transmission w/Driver Selectable Mode and Sequential Shift Control
- Rear-Wheel Drive
- 730CCA Maintenance-Free Battery w/Run Down Protection
- 180 Amp Alternator
- Electronically Controlled Throttle
- Tip Start
- Class V Towing Equipment -inc: Hitch and Trailer Sway Control
- Trailer Wiring Harness
- 4010# Maximum Payload
- HD Shock Absorbers
- Front And Rear Anti-Roll Bars
- HD Suspension
- Hydraulic Power-Assist Steering
- 32 Gal. Fuel Tank
- Single Stainless Steel Exhaust
- Multi-Link Front Suspension w/Coil Springs
- Solid Axle Rear Suspension w/Coil Springs
- 4-Wheel Disc Brakes w/4-Wheel ABS, Front And Rear Vented Discs, Brake Assist and Hill Hold Control

Exterior

- Wheels: 17" x 7.5" Steel Styled (STD)
- Tires: LT245/70R17E BSW All-Season (STD)
- Regular Box Style
- Wheels w/Hub Covers
- Center Hub

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[Fleet] 2022 Ram 2500 (DJ2L62) Tradesman 4x2 Reg Cab 8' Box (✔ Complete)

Exterior

- Selectable Tire Fill Alert
- Steel Spare Wheel
- Full-Size Spare Tire Stored Underbody w/Crankdown
- Clearcoat Paint
- Black Front Bumper
- Black Rear Step Bumper
- Black Side Windows Trim and Black Front Windshield Trim
- Black Door Handles
- Black Manual Side Mirrors w/Manual Folding
- Fixed Rear Window
- Light Tinted Glass
- Variable Intermittent Wipers
- Galvanized Steel/Aluminum Panels
- Black Grille
- Tailgate Rear Cargo Access
- Manual Tailgate/Rear Door Lock
- Auto On/Off Aero-Composite Halogen Daytime Running Headlamps w/Delay-Off
- Cargo Lamp w/High Mount Stop Light

Entertainment

- Radio w/Seek-Scan, Clock, Aux Audio Input Jack, Voice Activation, Radio Data System and Uconnect External Memory Control
- Radio: Uconnect 3 w/5" Display
- 4 Speakers
- Streaming Audio
- Integrated Roof Antenna
- 1 LCD Monitor In The Front

Interior

- Driver Seat
- Manual Adjust 4-Way Driver Seat
- Passenger Seat

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[Fleet] 2022 Ram 2500 (DJ2L62) Tradesman 4x2 Reg Cab 8' Box (✔ Complete)

Interior

Manual Adjust 4-Way Front Passenger Seat

Manual Tilt Steering Column

Gauges -inc: Speedometer, Odometer, Voltmeter, Oil Pressure, Engine Coolant Temp, Tachometer, Oil Temperature, Transmission Fluid Temp, Engine Hour Meter and Trip Odometer

Compass

Proximity Key For Push Button Start Only

Cruise Control w/Steering Wheel Controls

Manual Air Conditioning

Glove Box

Interior Trim -inc: Metal-Look Instrument Panel Insert and Chrome/Metal-Look Interior Accents

Full Cloth Headliner

Urethane Gear Shifter Material

Heavy Duty Vinyl 40/20/40 Split Bench Seat

Day-Night Rearview Mirror

Passenger Visor Vanity Mirror

2 12V DC Power Outlets

Front Map Lights

Fade-To-Off Interior Lighting

Full Vinyl/Rubber Floor Covering

Pickup Cargo Box Lights

Instrument Panel Bin, Dashboard Storage, Driver And Passenger Door Bins

Manual 1st Row Windows

Delayed Accessory Power

Systems Monitor

Outside Temp Gauge

Analog Appearance

Seats w/Vinyl Back Material

Armrests w/Storage

2-Way Front Head Restraints

40/20/40 Split Bench Seat

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[Fleet] 2022 Ram 2500 (DJ2L62) Tradesman 4x2 Reg Cab 8' Box (✔ Complete)

Interior

Front Armrest w/Cupholders

Immobilizer

Air Filtration

Safety-Mechanical

Electronic Stability Control (ESC) And Roll Stability Control (RSC)

ABS And Driveline Traction Control

Safety-Exterior

Side Impact Beams

Safety-Interior

Dual Stage Driver And Passenger Seat-Mounted Side Airbags

SiriusXM Guardian Emergency Sos

Low Tire Pressure Warning

Dual Stage Driver And Passenger Front Airbags

Curtain 1st Row Airbags

Airbag Occupancy Sensor

Outboard Front Lap And Shoulder Safety Belts -inc: Height Adjusters and Pretensioners

ParkView Back-Up Camera

WARRANTY

Basic Years: 3
 Basic Miles/km: 36,000
 Drivetrain Years: 5
 Drivetrain Miles/km: 60,000
 Corrosion Years: 5
 Corrosion Miles/km: 100,000
 Roadside Assistance Years: 5
 Roadside Assistance Miles/km: 100,000

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[Fleet] 2022 Ram 2500 (DJ2L62) Tradesman 4x2 Reg Cab 8' Box (✔ Complete)

Weight Ratings

WEIGHT RATINGS

Front Gross Axle Weight Rating:	5500 lbs
Rear Gross Axle Weight Rating:	6000 lbs
Gross Vehicle Weight Rating:	10000.00 lbs

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Data Version: 17114. Data Updated: Aug 3, 2022 6:54:00 PM PDT.



Winner Chevrolet / Lasher Fleet

Andrew Villareal | 916-792-3672 | avillareal@lasherauto.com

[Fleet] 2022 Ram 2500 (DJ2L62) Tradesman 4x2 Reg Cab 8' Box (✔ Complete)

Technical Specifications

Powertrain

Transmission

Drivetrain	Rear Wheel Drive	Trans Order Code	DFX
Trans Type	8	Trans Description Cont.	Automatic w/OD
Trans Description Cont. Again	N/A	First Gear Ratio (:1)	4.71
Second Gear Ratio (:1)	3.14	Third Gear Ratio (:1)	2.11
Fourth Gear Ratio (:1)	1.67	Fifth Gear Ratio (:1)	1.28
Sixth Gear Ratio (:1)	1.00	Reverse Ratio (:1)	3.29
Clutch Size	N/A	Trans Power Take Off	N/A
Final Drive Axle Ratio (:1)	N/A	Transfer Case Model	None
Transfer Case Gear Ratio (:1), High	N/A	Transfer Case Gear Ratio (:1), Low	N/A
Transfer Case Power Take Off	No	Seventh Gear Ratio (:1)	0.84
Eighth Gear Ratio (:1)	0.67		

Mileage

EPA Fuel Economy Est - Hwy	N/A	Cruising Range - City	N/A
EPA Fuel Economy Est - City	N/A	Fuel Economy Est-Combined	N/A
Cruising Range - Hwy	N/A	Estimated Battery Range	N/A

Engine

Engine Order Code	ESB	Engine Type	Regular Unleaded V-8
Displacement	6.4 L/392	Fuel System	Sequential MPI
SAE Net Horsepower @ RPM	410 @ 5600	SAE Net Torque @ RPM	429 @ 4000
Engine Oil Cooler	None		

Electrical

Cold Cranking Amps @ 0° F (Primary)	730	Cold Cranking Amps @ 0° F (2nd)	730
Cold Cranking Amps @ 0° F (3rd)	N/A	Maximum Alternator Capacity (amps)	180

Cooling System

Total Cooling System Capacity	N/A
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[Fleet] 2022 Ram 2500 (DJ2L62) Tradesman 4x2 Reg Cab 8' Box (✔ Complete)

Powertrain

Cooling System

Vehicle

Emissions

Tons/yr of CO2 Emissions @ 15K mi/year N/A

EPA Greenhouse Gas Score N/A

Chassis

Weight Information

Standard Weight - Front 0.00 lbs

Standard Weight - Rear 0.00 lbs

Base Curb Weight 5989 lbs

Gross Axle Wt Rating - Front 5500 lbs

Gross Axle Wt Rating - Rear 6000 lbs

Curb Weight - Front 3401 lbs

Curb Weight - Rear 2588 lbs

Option Weight - Front 66.00 lbs

Option Weight - Rear -532.00 lbs

Reserve Axle Capacity - Front 2033.00 lbs

Reserve Axle Capacity - Rear 3944.00 lbs

As Spec'd Curb Weight 5523.00 lbs

As Spec'd Payload 4477.00 lbs

Maximum Payload Capacity 4011.00 lbs

Gross Combined Wt Rating 22000 lbs

Gross Axle Weight Rating 11500.00 lbs

Curb Weight 5989.00 lbs

Reserve Axle Capacity 5977.00 lbs

Total Option Weight -466.00 lbs

Payload Weight Front 0 lbs

Payload Weight Rear 0 lbs

Gross Vehicle Weight Rating 10000.00 lbs

Trailer

Dead Weight Hitch - Max Trailer Wt. 5000 lbs

Dead Weight Hitch - Max Tongue Wt. 500 lbs

Wt Distributing Hitch - Max Trailer Wt. 15350 lbs

Wt Distributing Hitch - Max Tongue Wt. 1535 lbs

Fifth Wheel Hitch - Max Trailer Wt. 14670 lbs

Fifth Wheel Hitch - Max Tongue Wt. 3667 lbs

Maximum Trailering Capacity 15350 lbs

Frame

Frame Type N/A

Sect Modulus Rails Only N/A

Frame RBM N/A

Frame Strength N/A

Frame Thickness N/A

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[Fleet] 2022 Ram 2500 (DJ2L62) Tradesman 4x2 Reg Cab 8' Box (✔ Complete)

Chassis

Suspension

Suspension Type - Front	Multi-Link	Suspension Type - Rear	Multi-Link
Spring Capacity - Front	N/A	Spring Capacity - Rear	N/A
Axle Type - Front	Non-Independent	Axle Type - Rear	Rigid Axle
Axle Capacity - Front	5000 lbs	Axle Capacity - Rear	6200 lbs
Axle Ratio (:1) - Front	3.73	Axle Ratio (:1) - Rear	3.73
Shock Absorber Diameter - Front	N/A	Shock Absorber Diameter - Rear	N/A
Stabilizer Bar Diameter - Front	N/A	Stabilizer Bar Diameter - Rear	N/A

Tires

Front Tire Order Code	TCN	Rear Tire Order Code	TCN
Spare Tire Order Code	N/A	Front Tire Size	LT275/70SR18
Rear Tire Size	LT275/70SR18	Spare Tire Size	N/A
Front Tire Capacity	7280 lbs	Rear Tire Capacity	7280 lbs
Spare Tire Capacity	N/A	Revolutions/Mile @ 45 mph - Front	N/A
Revolutions/Mile @ 45 mph - Rear	N/A	Revolutions/Mile @ 45 mph - Spare	N/A

Wheels

Front Wheel Size	18 X 8 in	Rear Wheel Size	18 X 8 in
Spare Wheel Size	N/A	Front Wheel Material	Styled Steel
Rear Wheel Material	Styled Steel	Spare Wheel Material	N/A

Steering

Steering Type	Re-Circulating Ball	Steering Ratio (:1), Overall	N/A
Steering Ratio (:1), On Center	N/A	Steering Ratio (:1), At Lock	N/A
Turning Diameter - Curb to Curb	45.4 ft	Turning Diameter - Wall to Wall	N/A

Brakes

Brake Type	4-Wheel Disc	Brake ABS System	4-Wheel
Brake ABS System (Second Line)	4-Wheel	Disc - Front (Yes or)	Yes
Disc - Rear (Yes or)	Yes	Front Brake Rotor Diam x Thickness	14.2 in

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[Fleet] 2022 Ram 2500 (DJ2L62) Tradesman 4x2 Reg Cab 8' Box (✔ Complete)

Chassis

Brakes

Rear Brake Rotor Diam x Thickness	14.1 in	Drum - Rear (Yes or)	N/A
Rear Drum Diam x Width	N/A		

Fuel Tank

Fuel Tank Capacity, Approx	32 gal	Aux Fuel Tank Capacity, Approx	N/A
Fuel Tank Location	N/A	Aux Fuel Tank Location	N/A

Dimensions

Interior Dimensions

Passenger Capacity	3	Front Head Room	39.8 in
Front Leg Room	40.9 in	Front Shoulder Room	65.9 in
Front Hip Room	62.9 in	Second Head Room	N/A
Second Leg Room	N/A	Second Shoulder Room	N/A
Second Hip Room	N/A		

Exterior Dimensions

Wheelbase	140.5 in	Length, Overall w/o rear bumper	N/A
Length, Overall w/rear bumper	N/A	Length, Overall	232 in
Width, Max w/o mirrors	79.4 in	Height, Overall	78 in
Overhang, Front	N/A	Overhang, Rear w/o bumper	N/A
Front Bumper to Back of Cab	N/A	Cab to Axle	N/A
Cab to End of Frame	N/A	Ground to Top of Load Floor	N/A
Ground to Top of Frame	N/A	Frame Width, Rear	N/A
Ground Clearance, Front	7.3 in	Ground Clearance, Rear	7.3 in
Body Length	0.00 ft	Cab to Body	N/A

Cargo Area Dimensions

Cargo Box Length @ Floor	98.3 in	Cargo Box Width @ Top, Rear	66.4 in
Cargo Box Width @ Floor	66.4 in	Cargo Box Width @ Wheelhousings	51 in
Cargo Box (Area) Height	20.2 in	Tailgate Width	0 in

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Andrew Villareal | 916-792-3672 | avillareal@lasherauto.com

[Fleet] 2022 Ram 2500 (DJ2L62) Tradesman 4x2 Reg Cab 8' Box (✔ Complete)

Dimensions

Cargo Area Dimensions

Cargo Volume	74.7 ft ³	Ext'd Cab Cargo Volume	N/A
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From: [John Wiltsey](#)
To: [Triplett, Shawn](#)
Subject: 2023 Ford Production
Date: Thursday, October 6, 2022 1:03:07 PM

[EXTERNAL EMAIL] DO NOT CLICK links or attachments unless you recognize the sender and know the content is safe. Remember, links in emails will never prompt you for your credentials, so never provide them.

To whom it may concern,

Car and truck production has been very constrained for now going on 2 years for all manufacturers. As such production times have extended to varying degrees based on model demand. Ford uses "allocation buckets" for Retail, Commercial Fleet, and Government production schedules. This year for instance, 2023 Explorer, 2023 Transit full size gas, 2023 F150 order banks are already closed for Government orders. There are quarterly volume constraints on Commercial Fleet orders. We can still order Retail but will not be able to offer Fleet or Government incentives without LOSING dealer allocation, so while we can still provide product limited by dealer allocation, we likely won't enjoy Fleet or Government discount incentives.

In addition, Fleet and Government orders require proof of order, such as Purchase Agreement or Government "Purchase Order" to be submitted within 30 days of the order to avoid cancellation.

Specifically regarding the 2023 Ford Super Duty product line we are faced with an EXTREMELY short ordering window of **11/7/22-11/10/23** for government orders!!! (subject to change, but this is what we're being told at this time) These 2023 Super Duty products are not expected to begin production till the first quarter of 2023.

Based on a 10 month expected production run we can expect long production/delivery horizons as high as 12 months or a little more. Units with aftermarket bodies and equipment of course need additional time which will vary based on many other factors.

Please use this information to plan for your next 2 years' Motor Pool needs,

Best Regards,

jw

John Wiltsey Fritts Ford Fleets 626-641-1968 951-354-8482 Fax

From: avillareal@lasherauto.com
To: [Triplett, Shawn](#)
Subject: Vehicle Orders
Date: Monday, October 10, 2022 11:41:08 AM

[EXTERNAL EMAIL] DO NOT CLICK links or attachments unless you recognize the sender and know the content is safe. Remember, links in emails will never prompt you for your credentials, so never provide them.

Hi Shawn

As of right now the Government dealers are being put on the back burner by the OEM's. OEM's are putting their focus on retail to fulfill the need for the booming retail market and cutting allocation for Government. This is putting a strain on getting vehicles and also the delivery of vehicles. As of right now we are quoting customers an ETA for delivery 8-12 months from ordering. This is due to the order banks closing in a day or two and production starting 2-3 months after the order bank closing. Hopefully this changes for the next model year but we are expecting them to focus on retail until the market slows down.

Thanks

Andrew Villareal

Winner Chevrolet

Elk Grove Auto Group – Dodge-Chrysler-Jeep-RAM-Subaru-VW

Desk-(916)509-8598

Cell-(916)792-3672

avillareal@lasherauto.com



DATE: October 19, 2022
TO: Board of Directors
FROM: Engineering and External Affairs

**SUBJECT: Stationary Emergency Generators for Critical Potable Water Pump Stations
Project: Scope Change No. 3**

SUMMARY:

The Stationary Emergency Generators for Critical Potable Water Pump Stations Project involves the installation of stationary emergency generators at four of the District’s potable water pump stations: Seminole, Jed Smith, Cold Canyon, and Twin Lakes. Michael Baker International (MBI) completed the design and is currently providing construction support services for the project. However, due to unforeseen conditions, additional funds are needed to continue construction support services through completion of the project. As a result, staff recommends Scope Change No.3 to MBI, in the amount of \$31,345, for additional engineering services during construction.

RECOMMENDATION(S):

Authorize the General Manager to approve Scope Change No.3 to Michael Baker International, in the amount of \$31,345, for additional engineering services during construction of the Stationary Emergency Generators for Critical Potable Water Pump Stations Project.

FISCAL IMPACT:

Yes

ITEM BUDGETED:

Yes

FINANCIAL IMPACT:

The total additional cost of this action is \$31,345. Sufficient funding for this work is available in the adopted Fiscal Year 2022-2023 Budget. A portion of the construction work is being funded by a Section 404 Hazard Mitigation Grant awarded by the Federal Emergency Management Agency (FEMA) and California Office of Emergency Services (CalOES) on October 26, 2020. The grant covers up to \$1,728,492.75 of the total project costs.

DISCUSSION:

In November of 2018, the Woolsey Fire burned through west Los Angeles and east Ventura counties, impacting 66% of the District's service area. During the fire, multiple facilities experienced power outages that affected the District's ability to deliver water. The District procured two 200-kilowatt portable emergency generators to increase reliability during power outages and emergencies. However, the portable generators do not have sufficient capacity to operate some of the District's larger pump stations and access to certain pump stations can be challenging during an emergency. To increase system reliability in the event of future power outages and emergencies, staff recommended procuring and installing stationary generators at four critical potable water pump stations: Seminole, Cold Canyon, Jed Smith, and Twin Lakes.

On March 19, 2019, the Board approved award of a design contract to Michael Baker International (MBI), in the amount of \$193,359. MBI has completed the design plans for the four stationary emergency generators and has been assisting staff during construction on the review of submittals and requests for information (RFIs). As of October 2022, MBI has completed the review of 41 submittals and 24 RFIs, exceeding their original scope of work. There have been an unprecedented number of RFIs for the project due to unforeseen field conditions. These conditions include conduit path conflicts with Twin Lakes Pump Station Upgrade Project, not enough space for circuit breakers within the switchgear and hard ground/rock conditions causing issues for grounding. MBI requested Scope Change No. 3, in the amount of \$31,345, to cover an additional 4 submittal and 2 re-submittal reviews, 10 RFI reviews, and an additional 48 hours for redline/as-built drawing mark-ups.

Following is a summary of the scope changes to-date:

Scope Change No. 1 (\$13,608): Administratively approved on August 14, 2019. Scope change included programming of PLCs at all four pump stations and development of new SCADA screens for generator status such as on/off, low fuel, leak detection, etc.

Scope Change No. 2 (\$44,650): Approved by the Board on September 15, 2022. Scope change included the costs of construction support services. The construction support services were originally omitted from the scope until design was complete, as the scale of construction support needed was unknown during award of design.

Scope Change No. 3 (\$31,345, proposed): Additional funds are needed to continue engineering support services for the project, such as reviewing and preparing responses to RFIs and submittals.

MBI has been extremely diligent in completing the review of RFIs and submittals through the course of construction. Staff recommends authorization to approve Scope Change No. 3 to MBI because staff needs assistance in RFI responses and submittals due to the complexity and scale of the project. A portion of construction, design and administrative costs, including work performed for this change order, are funded by a Section 404 Hazard Mitigation Grant awarded by the Federal Emergency Management Agency (FEMA) and California Office of Emergency Services (CalOES) on October 26, 2020. The total net eligible amount for the project has been determined to be \$2,304,657 by FEMA/CalOES. The grant will cover 75 percent of the total approved net eligible project amount (\$1,728,492.75), while the District's

cost share would be 25 percent (\$576,164.25).

GOALS:

Construct, Manage and Maintain all Facilities and Provide Services to Assure System Reliability and Environmental Compatibility

Prepared by: Mercedes Acevedo, Assistant Engineer

ATTACHMENTS:

[Proposed Scope Change No. 3](#)

September 30, 2022

Proj. No. 172287

Mercedes Acevedo
Project Manager
Las Virgenes Municipal Water District
4232 Las Virgenes Road
Calabasas, CA 91302

**Subject: Stationary Emergency Generators for Portable Water Pump Stations
Proposed Amendment 4 for Additional Construction Services**

Dear Ms. Acevedo:

Michael Baker International (MBI) is submitting for your consideration this request for contract amendment to provide additional construction support services for the Stationary Emergency Generator for Portable Water Pump Stations Project. A detailed summary describing the additional scope of work to be performed and the associated proposed fee is included on Exhibit "A". We look forward to the successful completion of the Project.

If you would like to discuss this proposal or need any additional information, please do not hesitate to contact me at (949) 855-3671, or by email at marek.przywara@mbakerintl.com any time.

Sincerely,



Marek Przywara, P.E.
Project Manager

cc: John Nagle, Michael Baker International

Enclosures: Exhibit "A" – Proposed Scope of Work & Fees

**EXHIBIT "A"
ADDITIONAL SCOPE OF WORK & FEES**

Background

Approved Budget and Scope of Work per Amendment 2 Rev.3

On October 1st 2021, Amendment 2 Revision 3 authorized engineering support services during construction in the amount of **\$44,650.00**. The breakdown is shown as below:

• MBI Project Manager (8hrs @\$230/hr)	= \$ 1,840.00
• MBI Project Engineer (24hrs @\$165/hr)	= \$ 3,960.00
• MBI Senior Electrical Engineer (50hrs @ \$225/hr)	= \$11,250.00
• MBI Assistant Engineer/Designer (8hrs @125/hr)	= \$ 1,000.00
• MSO Engineer (160hrs @\$160/hr)	= \$25,600.00
• Other Direct Costs	= \$ 1,000.00
Sub-Total	= \$44,650.00

Michael Baker estimated **90 hours** of engineering effort for construction services and budgeted for **\$18,050** (excluding MSO).

The level of effort required has been higher than originally anticipated due to the number of Submittals and RFIs received (25 submittals, 16 re-submittals and 17 RFIs). The current overall hours spent up to date on the submittals and RFIs are 76+51=127 hours respectively. In addition, Yee Ping and Andrew Tee were attending the weekly construction meetings for total of 8 hrs. The total amount of hours spent on construction services task till 8/30/22 is **135** hours for the labor cost of **\$26,575**.

The difference between the estimated approved budget and budget spent on construction support is **\$8,525**.

Additional Scope of Work for Construction Support Services

Michael Baker will provide the additional services as follows.

- a. Construction Progress Meetings (assuming 10 meetings for 20 hours)
- b. Shop Drawings Review: Reviewing Contractor submittals (assuming 4 submittals and 2 re-submittals). For budgetary purposes, we have assumed 4 hrs for submittal and 2 hrs per re-submittal.
- c. Responses to RFIs: Responding to Contractor RFIs and requests for clarifications (assuming 10 RFIs). For budgetary purposes, we have assumed 4 hrs per RFI.
- d. Record Drawings: Preparing as-built drawings based on Contractor provided redline markups (assuming 48 hrs). For budgetary purposes, we have assumed 12 out of 49 drawings will be revised, 4 hrs per drawing.

The breakdown is shown below:

• MBI Project Manager (16hrs @\$230/hr)	= \$ 3,680.00
• MBI Project Engineer (16hrs @\$165/hr)	= \$ 2,640.00
• MBI Senior Electrical Engineer (60hrs @ \$200/hr)	= \$ 12,000.00
• MBI Assistant Engineer/Designer (36hrs @125/hr)	= \$ 4,500.00
Sub-Total	= \$ 22,820.00

Total Proposed Budget for Additional and Extended Construction Services = \$31,345.00