

LAS VIRGENES MUNICIPAL WATER DISTRICT
4232 Las Virgenes Road
Calabasas, CA 91302

AGENDA
REGULAR MEETING
TUESDAY, SEPTEMBER 20, 2022 – 9:00 AM

Public Participation for Meetings of Las Virgenes Municipal Water District Board of Directors in Response to COVID-19

Pursuant to AB-361 (Government Code Section 54953(e)), the Las Virgenes Municipal Water District Board of Directors finds health concerns dictate offer the public and directors the opportunity to attend board meetings via teleconferencing.

PUBLIC PARTICIPATION: Pursuant to AB-361 and given the current health concerns, this meeting is being conducted via Zoom Webinar and all attendees are muted by default. To join via computer, please use the following Webinar ID:

Webinar ID: <https://us06web.zoom.us/j/86055505123>

To join by telephone, please dial (669) 900-6833 or (346) 248-7799 and enter Webinar ID:
860 5550 5123

For members of the public wishing to address the Board during Public Comment or during a specific agenda item, please press "Raise Hand" if you are joining via computer, or press *9 if you are joining via phone.

Members of the public can also access and request to speak at meetings live on-line, with audio and limited video, at www.lvmwd.com/livestream. To ensure distribution of the agenda, please submit comments 24 hours prior to the day of the meeting. Those comments, as well as any comments received during the meeting, will be distributed to the members of the Board of Directors and will be made part of the official public record of the meeting. Contact Josie Guzman, Executive Assistance/Clerk of the Board, at (818) 251-2123 or jguzman@lvmwd.com with any questions.

ACCESSIBILITY: If requested, the agenda and backup materials will be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in the implementation thereof. Any person who requires a disability-related modification, accommodation, aid, or service by contacting the Executive Assistant/Clerk of the Board by telephone at (818) 251-2123 or via email to jguzman@lvmwd.com no later than 9:00 AM on the day before the scheduled meeting.

Members of the public wishing to address the Board of Directors are advised that a statement of Public Comment Protocols is available from the Clerk of the Board. Prior to speaking, each speaker is asked to review these protocols, complete a speakers' card, and hand it to the Clerk of the Board. Speakers will be recognized in the order the cards are received. A live webcast of the meeting will be available at LVMWD.com. Also, a web-based version of the speaker card is available for those who would like to submit written comments electronically or request to make public comment by telephone during the meeting.

The Public Comments agenda item is presented to allow the public to address the Board on matters not on the agenda. The public may also present comments on matters on the agenda; speakers for agenda items will be recognized at the time the item is called up for discussion.

Materials prepared by the District in connection with the subject matter on the agenda are available for public inspection at 4232 Las Virgenes Road, Calabasas, CA 91302. Materials prepared by the District and distributed to the Board during this meeting are available for public inspection at the meeting or as soon thereafter as possible. Materials presented to the Board by the public will be maintained as part of the records of these proceedings and are available upon request to the Clerk of the Board.

PLEDGE OF ALLEGIANCE

1. **CALL TO ORDER AND ROLL CALL**
2. **APPROVAL OF AGENDA AND APPROVAL OF FINDINGS OF RESOLUTION NO. 2609 (AB 361)**
3. **PUBLIC COMMENTS**

*Members of the public may now address the Board of Directors **ON MATTERS NOT APPEARING ON THE AGENDA**, but within the jurisdiction of the Board. No action shall be taken on any matter not appearing on the agenda unless authorized by Subdivision (b) of Government Code Section 54954.2*

4. **CONSENT CALENDAR**

Matters listed under the Consent Calendar are considered to be routine, non-controversial and normally approved with one motion. If discussion is requested by a member of the Board on any Consent Calendar item, or if a member of the public wishes to comment on an item, that item will be removed from the Consent Calendar for separate action.

- 4.A **List of Demands: September 20, 2022 (Pg. 5)**
Receive and file.
- 4.B **Minutes: Regular Meeting of September 6, 2022 (Pg. 50)**
Approve.

4.C **Directors' Per Diem: August 2022 (Pg. 59)**

Ratify.

4.D **Continuation of Local State of Emergency Due to Water Shortage from Statewide Drought (Pg. 66)**

Approve the continuation of a local emergency declaration due to water shortage from the statewide drought.

4.E **Colorado River Water Users Association Annual Conference: Board Member Attendance (Pg. 68)**

Authorize Board Member attendance and per diem compensation for the Colorado River Water Users Association Annual Conference that will be held December 14 through 16, 2022, in Las Vegas, Nevada.

4.F **SCADA Software Annual Support and Maintenance Agreement: Renewal (Pg. 74)**

Authorize the General Manager to execute a three-year agreement with AVEVA Select California (formerly Wonderware California), in the amount of \$101,670, plus applicable taxes, for support and maintenance of the Supervisory Control and Data Acquisition (SCADA) system software.

5. **ILLUSTRATIVE AND/OR VERBAL PRESENTATION OF AGENDA ITEMS**

5.A **MWD Representative Report (Pg. 80)**

5.B **Legislative and Regulatory Updates**

5.C **Drought and Water Supply Conditions (Pg. 86)**

6. **TREASURER**

7. **FINANCE AND ADMINISTRATION**

7.A **Internal Audit Services: Award (Pg. 88)**

Accept the proposal from Eide Bailly, LLP, and authorize the General Manager to execute a five-year professional services agreement, in the amount of \$50,000, for internal audit services.

8. **ENGINEERING AND EXTERNAL AFFAIRS**

8.A **Kimberly Pressure Reducing Station No. 45 Rehabilitation Project: Award (Pg. 135)**

Award a construction contract to Hank Co Inc., in the amount of \$184,049, and reject all remaining bids upon receipt of the duly executed contract documents for the Kimberly Pressure Reducing Station No. 45 Rehabilitation Project.

9. **INFORMATION ITEMS**

9.A **GFOA Distinguished Budget Presentation Award (Pg. 141)**

10. **NON-ACTION ITEMS**

A. *Organization Reports*

B. Director's Reports on Outside Meetings

C. General Manager's Reports

(a) General Business

(b) Follow-up Items

D. Director's Comments

11. **FUTURE AGENDA ITEMS**

12. **PUBLIC COMMENTS**

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13. **ADJOURNMENT**

Pursuant to Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and applicable federal rules and regulations, requests for a disability-related modification or accommodation, including auxiliary aids or services, in order to attend or participate in a meeting, should be made to the Executive Assistant/Clerk of the Board in advance of the meeting to ensure availability of the requested service or accommodation. Notices, agendas, and public documents related to the Board meetings can be made available in appropriate alternative format upon request.

LAS VIRGENES MUNICIPAL WATER DISTRICT

To: LYNDA LO-HILL, TREASURER

Payments for Board Meeting of : September 20, 2022

Deputy Treasurer has verified that all checks and wire transfers were issued in conformance with LVMWD Administrative Code Section 2-6.203.

Wells Fargo Bank A/C No. 4806-994448

Checks Nos. 104723 through 104827 were issued in the total amount of \$ 445,304.11

Payments through direct disbursements as follows:

8/30/2022 Las Virgenes Municipal Water District payment number 23032 through 23042 \$ 2,694.02

Payments through wire transfers as follows:

8/30/2022 Metropolitan Water District payment for water deliveries in the month of July 2022 \$ 1,375,072.79

Total Payments \$ 1,823,070.92

(Reference is hereby to these demands on file in the District's Check Register and by this reference the same is incorporated herein and made a part hereof.)

**CHECK LISTING FOR BOARD MEETING
9/20/2022**

Company Name	Company No.	Check No. 104723-104771 08/23/22 Amount	Check No. 104772-104827 08/30/22 Amount	Total
Potable Water Operations	101	10,717.27	27,540.58	38,257.85
Recycled Water Operations	102			-
Sanitation Operations	130	1,562.58	1,550.41	3,112.99
Potable Water Construction	201			-
Water Conservation Construction	203			-
Sanitation Construction	230			-
Potable Water Replacement	301		75,432.50	75,432.50
Reclaimed Water Replace	302			-
Sanitation Replacement	330			-
Internal Service	701	41,054.59	41,757.63	82,812.22
JPA Operations	751	28,974.06	204,118.53	233,092.59
JPA Construction	752			-
JPA Replacement	754	1,860.32	12,527.45	14,387.77
Total Printed		84,168.82	362,927.10	447,095.92
Voided Checks/payment stopped:				
Check #104730	101	(27.49)		(27.49)
Check #104731	101	(1,764.32)		(1,764.32)
				-
				-
Total Voids		(1,791.81)	-	(1,791.81)
Net Total		82,377.01	362,927.10	445,304.11

**DIRECT DISBURSEMENTS LISTING FOR BOARD MEETING
9/20/2022**

		Direct Disb. No. 23032-23042 08/30/22	
Company Name	Company No.	Amount	Total
Potable Water Operations	101	1,499.83	1,499.83
Recycled Water Operations	102		-
Sanitation Operations	130		-
Potable Water Construction	201		-
Water Conservation Construction	203		-
Sanitation Construction	230		-
Potable Water Replacement	301		-
Reclaimed Water Replace	302		-
Sanitation Replacement	330		-
Internal Service	701	942.29	942.29
JPA Operations	751	251.90	251.90
JPA Construction	752		-
JPA Replacement	754		-
	Total Printed	2,694.02	2,694.02
Voided Direct Disbursements:			
		-	-
	Total Voids	-	-
	Totals	2,694.02	2,694.02

**WIRE LISTING FOR BOARD MEETING
9/20/2022**

**MWD Wire No.
7
08/30/22**

Company Name	Company No.	Amount
Potable Water Operations	101	1,375,072.79
Recycled Water Operations	102	
Sanitation Operations	130	
Potable Water Construction	201	
Water Conservation Construction	203	
Sanitation Construction	230	
Potable Water Replacement	301	
Reclaimed Water Replace	302	
Sanitation Replacement	330	
Internal Service	701	
JPA Operations	751	
JPA Construction	752	
JPA Replacement	754	
	Total Printed	<u>1,375,072.79</u>
Voided Wires:		-
	Total Voids	<u>-</u>
	Totals	<u>1,375,072.79</u>

A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999 100100 Cash-General
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC								
104730	08/23/2022	PRTD	30401 C A RASMUSSENIN	084456/081022	08/10/2022		082322	27.49
			Invoice: 084456/081022					
			27.49 101	230500				
							RFND FINAL CR. BALANCE	
							Deposit Refd Clearing-Billing	
							CHECK	104730 TOTAL: 27.49
104731	08/23/2022	PRTD	30409 C A RASMUSSENIN	084456/081022	08/10/2022		082322	1,764.32
			Invoice: 084456/081022					
			1,764.32 101	230500				
							RFND FINAL CR. BALANCE	
							Deposit Refd Clearing-Billing	
							CHECK	104731 TOTAL: 1,764.32
104732	08/23/2022	PRTD	18860 CHEMTREAT, INC.	CIN10374171	08/02/2022		082322	712.78
			Invoice: CIN10374171					
			171.07 701001	551000			JULY'22 WATER TREATMENT	
			541.71 751820	551000			Supplies/Material	
							Supplies/Material	
							CHECK	104732 TOTAL: 712.78
104733	08/23/2022	PRTD	19270 COMMUNICATIONS RELAY, LLC	59759	08/01/2022		082322	1,096.46
			Invoice: 59759					
			1,096.46 701420	540520			MONTHLY SPACE RENTAL CASTR	
							Telephone	
							CHECK	104733 TOTAL: 1,096.46
104734	08/23/2022	PRTD	2601 DELL COMPUTER CORP.	10599370724	07/14/2022	2230007	082322	6,500.00
			Invoice: 10599370724					
			6,500.00 701420	621500			MAINTENANCE RENEWAL FOR 2 SERVERS	
							System Support and Maintenance	
							CHECK	104734 TOTAL: 6,500.00
104735	08/23/2022	PRTD	11330 DIAL SECURITY	433172	08/04/2022		082322	3,600.00
			Invoice: 433172					
			3,600.00 701221	622000			WATER CONSERVATION PATROL 7/25-7/29/22	
							Outside Services	
							CHECK	104735 TOTAL: 3,600.00
104736	08/23/2022	PRTD	18441 EMPLOYEE RELATIONS NETWORK	93236	07/31/2022		082322	503.77
			Invoice: 93236					
			503.77 701430	681000			RECRUITMENT EXPENSE	
							Recruitment Expense	
							CHECK	104736 TOTAL: 503.77

A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999 100100 Cash-General
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
104737	08/23/2022	PRTD	2638 ENVIRONMENTAL RESOURCE ASSOCIATES	015707	07/27/2022		082322	374.95
			Invoice: 015707	374.95 701341 551000	ENTEROCOCCI PT AND QT Supplies/Material			
					CHECK	104737 TOTAL:		374.95
104738	08/23/2022	PRTD	2654 FAMCON PIPE	S100076613.002	07/27/2022	22200156	082322	840.43
			Invoice: S100076613.002	840.43 701 132000	FORD METER PARTS APR 8 Storeroom & Truck Inventory			
			Invoice: S100078064.002	1,921.73 701 132000	MACRO COUPLINGS Storeroom & Truck Inventory			
					CHECK	104738 TOTAL:		2,762.16
104739	08/23/2022	PRTD	2655 FERGUSON ENTERPRISES	1483450	07/29/2022	22200204	082322	13,813.74
			Invoice: 1483450	13,813.74 701321 572500	SEESNAKE FOR PIPE DRAIN AND SEWER LINE INSPECTIONS Genl Supplies/Small Tools			
					CHECK	104739 TOTAL:		13,813.74
104740	08/23/2022	PRTD	21055 FIRESTONE COMPLETE AUTO CARE BRID	204830	07/01/2022		082322	1,185.51
			Invoice: 204830	1,185.51 701325 551500	TIRES FOR #817 Outside Services			
					CHECK	104740 TOTAL:		1,185.51
104741	08/23/2022	PRTD	2660 FISHER SCIENTIFIC	5028915	07/28/2022		082322	442.42
			Invoice: 5028915	442.42 701341 551000	COLOR STANDARD Supplies/Material			
					CHECK	104741 TOTAL:		442.42
104742	08/23/2022	PRTD	6770 G.I. INDUSTRIES	3043588-0283-9	08/01/2022		082322	100.16
			Invoice: 3043588-0283-9	100.16 751820 551800	DISP RLV FARM 8/1-8/31/22 Building Maintenance			
			Invoice: 2536090-0283-2	704.28 751810 551800	8/1-8/31/22 DISP TAPIA Building Maintenance			
			Invoice: 2536091-0283-0	891.00 751810 541500	8/1-8/30/22 DISP TAPIA GRIT Outside Services			

A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999 100100 Cash-General
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
Invoice: 9375752301			GRAINGER	9375752301	07/13/2022		082322	176.66
				176.66 101600 541000	CONNECTOR, STKY FLGS, VAC HOSE KIT Supplies/Material			
Invoice: 9374146232			GRAINGER	9374146232	07/12/2022		082322	325.80
				325.80 101600 551000	VACUUM GAUGE Supplies/Material			
Invoice: 937369005			GRAINGER	937369005	07/12/2022		082322	28.27
				28.27 701325 551000	HEX BRUSHING VEHICLE #950 Supplies/Material			
Invoice: 9380793399			GRAINGER	9380793399	07/18/2022		082322	382.14
				382.14 101600 541000	BOTTLE MEDIA STGE Supplies/Material			
Invoice: 9390694546			GRAINGER	9390694546	07/26/2022		082322	2,119.75
				2,119.75 101900 572500	WAREHOUSE SUPPLIES Genl Supplies/Small Tools			
Invoice: 9393785150			GRAINGER	9393785150	07/28/2022		082322	256.16
				256.16 751820 551000	TUBING Supplies/Material			
Invoice: 939785176			GRAINGER	939785176	07/28/2022		082322	242.31
				242.31 130100 551000	LABEL CARTRIDGE Supplies/Material			
Invoice: 9393785168			GRAINGER	9393785168	07/28/2022		082322	160.16
				160.16 701326 572500	ELECTRICAL SUPPLIES Genl Supplies/Small Tools			
Invoice: 9392374261			GRAINGER	9392374261	07/28/2022		082322	177.63
				177.63 701326 572500	ELECTRICAL SUPPLIES Genl Supplies/Small Tools			
Invoice: 9393742078			GRAINGER	9393742078	07/28/2022		082322	69.29
				69.29 701325 551000	TYPE 1 SAFETY CAN Supplies/Material			
Invoice: 9390415421			GRAINGER	9390415421	07/26/2022		082322	100.54
				100.54 101900 572500	TRASH BAGS Genl Supplies/Small Tools			
Invoice: 9390757277			GRAINGER	9390757277	07/27/2022		082322	301.50
				301.50 101900 572500	SILICONE SEALANT Genl Supplies/Small Tools			
Invoice: 9397138885			GRAINGER	9397138885	08/02/2022		082322	440.81
				440.81 701224 572500	PIPE WRENCH Genl Supplies/Small Tools			

A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999 100100 Cash-General
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC								
							CHECK 104746 TOTAL:	6,733.33
104747	08/23/2022	PRTD	19548 GRM INFORMATION MANAGEMENT SERVIC	0459184	07/31/2022		082322	443.96
			Invoice: 0459184		AUG'22 RECORDS STORAGE			
				443.96 701121 623500	Records Management			
							CHECK 104747 TOTAL:	443.96
104748	08/23/2022	PRTD	30400 OLIVER HORECZKY	007393/081022	08/10/2022		082322	16.01
			Invoice: 007393/081022		RFND FINAL CR. BALANCE			
				16.01 101 230500	Deposit Refd Clearing-Billing			
							CHECK 104748 TOTAL:	16.01
104749	08/23/2022	PRTD	30405 HUIDONG MA	069600/081022	08/10/2022		082322	210.00
			Invoice: 069600/081022		RFND FINAL CR. BALANCE			
				210.00 101 230500	Deposit Refd Clearing-Billing			
							CHECK 104749 TOTAL:	210.00
104750	08/23/2022	PRTD	30410 LUCION GYGAX	073488/081022	08/10/2022		082322	487.49
			Invoice: 073488/081022		RFND FINAL CR. BALANCE			
				487.49 101 230500	Deposit Refd Clearing-Billing			
							CHECK 104750 TOTAL:	487.49
104751	08/23/2022	PRTD	30404 LUSARDI CONSTRUCTION	077872/081022	08/10/2022		082322	192.65
			Invoice: 077872/081022		RFND FINAL CR. BALANCE			
				192.65 101 230500	Deposit Refd Clearing-Billing			
							CHECK 104751 TOTAL:	192.65
104752	08/23/2022	PRTD	30407 MARYAM ARJMAND	044105/081022	08/10/2022		082322	342.31
			Invoice: 044105/081022		RFND FINAL CR. BALANCE			
				342.31 101 230500	Deposit Refd Clearing-Billing			
							CHECK 104752 TOTAL:	342.31
104753	08/23/2022	PRTD	2814 MCMaster-CARR SUPPLY CO	81914655	07/25/2022		082322	119.47
			Invoice: 81914655		1-ARRO LUBRICATOR			
				119.47 751820 551000	Supplies/Material			
			Invoice: 81959130		15-ARRO LUBRICATOR		082322	1,683.91
				1,683.91 751820 551000	Supplies/Material			

A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999 100100 Cash-General
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC								
Invoice: 82019634			MCMaster-CARR SUPPLY CO	82019634	07/26/2022		082322	60.88
			60.88 751820 551000		S/S STEEL FLAT HEAD SCREWS Supplies/Material			
					CHECK	104753	TOTAL:	1,864.26
104754 08/23/2022 PRTD	08/23/2022	PRTD	14322 MILES CHEMICAL COMPANY, INC	663050	07/26/2022	2230006	082322	1,860.32
Invoice: 663050			1,860.32 754440 900000		40% SULFURIC ACID TECHNICAL GRADE FOR PWP Capital Asset Expenses			
					CHECK	104754	TOTAL:	1,860.32
104755 08/23/2022 PRTD	08/23/2022	PRTD	30408 MORRISON RANCH ESTATE	083717/081022	08/10/2022		082322	898.58
Invoice: 083717/081022			898.58 101 230500		RFND FINAL CR. BALANCE Deposit Refd Clearing-Billing			
					CHECK	104755	TOTAL:	898.58
104756 08/23/2022 PRTD	08/23/2022	PRTD	16754 NATURAL SURROUNDINGS	7865	08/01/2022		082322	345.00
Invoice: 7865			345.00 701001 551500		AUG'22 INTERIOR PLANT CARE Outside Services			
					CHECK	104756	TOTAL:	345.00
104757 08/23/2022 PRTD	08/23/2022	PRTD	30396 NEW WORLD LANGUAGE SERVICES, LLC	22080201	08/02/2022		082322	223.37
Invoice: 22080201			223.37 101900 660400		SPANISH TRANSLATION Public Education Programs			
					CHECK	104757	TOTAL:	223.37
104758 08/23/2022 PRTD	08/23/2022	PRTD	16372 OLIN CORPORATION	3000140792	08/01/2022		082322	4,708.21
Invoice: 3000140792			4,708.21 751810 541014		48,800 LBS SODIUM HYPOCHLORITE Sodium Hypochlorite			
					CHECK	104758	TOTAL:	4,708.21
104759 08/23/2022 PRTD	08/23/2022	PRTD	3110 GLEN PETERSON	44	08/08/2022		082322	1,320.00
Invoice: 44			1,320.00 701112 651600		MWD REP FEES - JULY22 Other Professional Serv			
					CHECK	104759	TOTAL:	1,320.00

A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999 100100 Cash-General
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC								
104760	08/23/2022	PRTD	30402 PO L TAN	018285/081022	08/10/2022		082322	37.31
			Invoice: 018285/081022					
			37.31 101	230500	RFND FINAL CR. BALANCE			
					Deposit Refd Clearing-Billing			
					CHECK		104760 TOTAL:	37.31
104761	08/23/2022	PRTD	17174 ROTH STAFFING COMPANIES, LP	14219004	07/29/2022		082322	1,152.00
			Invoice: 14219004					
			1,152.00 701221	622000	7/18-7/24 TEMP SRVCS			
					Outside Services			
					CHECK		104761 TOTAL:	1,152.00
104762	08/23/2022	PRTD	4586 ROYAL INDUSTRIAL SOLUTIONS	9009-1023625	07/25/2022		082322	694.51
			Invoice: 9009-1023625					
			694.51 751810	551000	CONDUIT SUPPLIES			
					Supplies/Material			
					CHECK		104762 TOTAL:	694.51
					CHECK		104762 TOTAL:	269.26
			Invoice: 9009-1023605					
			269.26 751810	551000	COND BODY			
					Supplies/Material			
					CHECK		104762 TOTAL:	803.60
			Invoice: 9009-1023895					
			803.60 751750	551000	ELECTRICAL SUPPLIES			
					Supplies/Material			
					CHECK		104762 TOTAL:	1,767.37
104763	08/23/2022	PRTD	30406 SPENCER TYBUR	084393/081022	08/10/2022		082322	301.65
			Invoice: 084393/081022					
			301.65 101	230500	RFND FINAL CR. BALANCE			
					Deposit Refd Clearing-Billing			
					CHECK		104763 TOTAL:	301.65
104764	08/23/2022	PRTD	30413 TESTAN CORPORATE CENTER	069646/081622	08/16/2022		082322	13.49
			Invoice: 069646/081622					
			13.49 101	230500	RFND FINAL CR. BALANCE			
					Deposit Refd Clearing-Billing			
					CHECK		104764 TOTAL:	13.49
104765	08/23/2022	PRTD	12149 THATCHER CO. OF CALIFORNIA	2022100119310	07/29/2022		082322	6,626.94
			Invoice: 2022100119310					
			6,626.94 751810	541011	45,020 LBS SODIUM BISULFITE			
					Sodium Bisulfite			
					CHECK		104765 TOTAL:	6,626.94

A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999 100100 Cash-General
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
104766	08/23/2022	PRTD	20971 THOUSAND OAKS PLUMBING INC.	131063852	08/03/2022		082322	160.00
			Invoice: 131063852	160.00 751820 551500	CLEAR BLOCKAGE IN DRAIN Outside Services			
						CHECK	104766 TOTAL:	160.00
104767	08/23/2022	PRTD	3006 UNDERGROUND SERVICE ALERT	22-2300250	08/01/2022		082322	135.99
			Invoice: 22-2300250	135.99 101700 551500	DIG SAFE FEE JULY22 Outside Services			
			Invoice: 720220415	484.25 101700 551500	271 TICKETS - JULY'22 Outside Services			
						CHECK	104767 TOTAL:	620.24
104768	08/23/2022	PRTD	2436 VINCE BARNES AUTOMOTIVE	025986	08/01/2022		082322	251.14
			Invoice: 025986	251.14 701325 551500	#876 EVAP VALVUE Outside Services			
			Invoice: 025991	375.00 701325 551500	#932 LIGHT INSTALL Outside Services			
			Invoice: 025994	70.89 701325 551500	#942 MAINTENANCE Outside Services			
			Invoice: 025980	1,008.65 701325 551500	#831 REPAIRS Outside Services			
			Invoice: 025973	671.04 701325 551500	#909 MAINTENANCE Outside Services			
			Invoice: 025975	379.10 701325 551500	#893 MAINTENANCE Outside Services			
						CHECK	104768 TOTAL:	2,755.82
104769	08/23/2022	PRTD	3035 VWR SCIENTIFIC	8810164724	07/19/2022		082322	63.60
			Invoice: 8810164724	63.60 701341 551000	PH BUFFER Supplies/Material			
			Invoice: 8810158980	8810158980	PH BUFFERS, SURINGES, GLOVES			

A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999 100100 Cash-General
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
				433.03 701341 551000				
					INVOICE DTL DESC			
					Supplies/Material			
					CHECK	104769	TOTAL:	496.63
104770	08/23/2022	PRTD	19685 W. LITTEN INC.	22031	08/01/2022		082322	8,840.00
			Invoice: 22031		SPRAYFIELD 7/25-7/31/22			
				8,840.00 751810 678800	District Sprayfield			
					CHECK	104770	TOTAL:	8,840.00
104771	08/23/2022	PRTD	8510 WORK BOOT WAREHOUSE	2-2-1015065	07/27/2022		082322	202.58
			Invoice: 2-2-1015065		GUILLERMO GARC 2-2-1015065			
				202.58 701332 623000	Safety Equipment			
					CHECK	104771	TOTAL:	776.44
			WORK BOOT WAREHOUSE	2-1-1005778	07/29/2022		082322	196.11
			Invoice: 2-1-1005778		IMMER CABRERA 2-1-1005778			
				196.11 701321 623000	Safety Equip			
			WORK BOOT WAREHOUSE	2-2-1015188	08/01/2022		082322	152.75
			Invoice: 2-2-1015188		J. CARPENTER 2-2-1015188			
				152.75 701342 623000	Safety Equip			
			WORK BOOT WAREHOUSE	2-2-1015201	08/01/2022		082322	225.00
			Invoice: 2-2-1015201		JOHNEL BERRY 2-2-1015201			
				225.00 701321 623000	Safety Equip			
					CHECK	104771	TOTAL:	776.44
				NUMBER OF CHECKS	49	*** CASH ACCOUNT TOTAL ***		84,168.82
				TOTAL PRINTED CHECKS	COUNT	AMOUNT		
					49	84,168.82		
					*** GRAND TOTAL ***		84,168.82	

A/P CASH DISBURSEMENTS JOURNAL

JOURNAL ENTRIES TO BE CREATED

CLERK: 3296tchau

YEAR	PER	JNL	SRC	ACCOUNT	JNL	DESC	REF 1	REF 2	REF 3	ACCOUNT	DESC	T	OB	DEBIT	CREDIT
			EFF	DATE						LINE	DESC				
2023	2	224													
APP	101-200000		08/23/2022	082322	082322					Accounts Payable				10,717.27	
										AP CASH DISBURSEMENTS JOURNAL					
APP	999-100100		08/23/2022	082322	082322					Cash-General					84,168.82
										AP CASH DISBURSEMENTS JOURNAL					
APP	701-200000		08/23/2022	082322	082322					Accounts Payable				41,054.59	
										AP CASH DISBURSEMENTS JOURNAL					
APP	130-200000		08/23/2022	082322	082322					Accounts Payable				1,562.58	
										AP CASH DISBURSEMENTS JOURNAL					
APP	751-200000		08/23/2022	082322	082322					Accounts Payable				28,974.06	
										AP CASH DISBURSEMENTS JOURNAL					
APP	754-200000		08/23/2022	082322	082322					Accounts Payable				1,860.32	
										AP CASH DISBURSEMENTS JOURNAL					
										GENERAL LEDGER TOTAL				84,168.82	84,168.82
APP	999-201010		08/23/2022	082322	082322					Due to/Due Frm Potable Wtr Ops				10,717.27	
APP	101-100100		08/23/2022	082322	082322					Cash-General					10,717.27
APP	999-207010		08/23/2022	082322	082322					Due to/Due FromInternal Svs				41,054.59	
APP	701-100100		08/23/2022	082322	082322					Cash-General					41,054.59
APP	999-201300		08/23/2022	082322	082322					Due to/Due FrmSanitation Ops				1,562.58	
APP	130-100100		08/23/2022	082322	082322					Cash-General					1,562.58
APP	999-207510		08/23/2022	082322	082322					Due to/Due FromJPA Operations				28,974.06	
APP	751-100100		08/23/2022	082322	082322					Cash-General					28,974.06
APP	999-207540		08/23/2022	082322	082322					Due to/Due FromJPA Replacement				1,860.32	
APP	754-100100		08/23/2022	082322	082322					Cash-General					1,860.32
										SYSTEM GENERATED ENTRIES TOTAL				84,168.82	84,168.82
										JOURNAL 2023/02/224 TOTAL				168,337.64	168,337.64

A/P CASH DISBURSEMENTS JOURNAL
JOURNAL ENTRIES TO BE CREATED

FUND ACCOUNT	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
101 Potable Water Operations 101-100100 101-200000	2023 2	224	08/23/2022	Cash-General Accounts Payable	10,717.27	10,717.27
				FUND TOTAL	10,717.27	10,717.27
130 Sanitation Operations 130-100100 130-200000	2023 2	224	08/23/2022	Cash-General Accounts Payable	1,562.58	1,562.58
				FUND TOTAL	1,562.58	1,562.58
701 Internal Service Fund 701-100100 701-200000	2023 2	224	08/23/2022	Cash-General Accounts Payable	41,054.59	41,054.59
				FUND TOTAL	41,054.59	41,054.59
751 JPA Operations 751-100100 751-200000	2023 2	224	08/23/2022	Cash-General Accounts Payable	28,974.06	28,974.06
				FUND TOTAL	28,974.06	28,974.06
754 JPA Replacement 754-100100 754-200000	2023 2	224	08/23/2022	Cash-General Accounts Payable	1,860.32	1,860.32
				FUND TOTAL	1,860.32	1,860.32
999 Pooled Cash 999-100100 999-201010 999-201300 999-207010 999-207510 999-207540	2023 2	224	08/23/2022	Cash-General Due to/Due Frm Potable Wtr Ops Due to/Due FrmSanitation Ops Due to/Due FromInternal Svs Due to/Due FromJPA Operations Due to/Due FromJPA Replacement	10,717.27 1,562.58 41,054.59 28,974.06 1,860.32	84,168.82
				FUND TOTAL	84,168.82	84,168.82

A/P CASH DISBURSEMENTS JOURNAL
 JOURNAL ENTRIES TO BE CREATED

FUND		DUE TO	DUE FR
101	Potable Water Operations		10,717.27
130	Sanitation Operations		1,562.58
701	Internal Service Fund		41,054.59
751	JPA Operations		28,974.06
754	JPA Replacement		1,860.32
999	Pooled Cash		
		84,168.82	
TOTAL		84,168.82	84,168.82

** END OF REPORT - Generated by Thieu Chau **

A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999 100100 Cash-General
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC								
104730	08/23/2022	VOID	30401 C A RASMUSSENIN	084456/081022	08/10/2022			-27.49
			Invoice: 084456/081022					
				-27.49	101	230500	RFND FINAL CR. BALANCE Deposit Refd Clearing-Billing	
							CHECK 104730 TOTAL:	-27.49
104731	08/23/2022	VOID	30409 C A RASMUSSENN	084456/081022	08/10/2022			-1,764.32
			Invoice: 084456/081022					
				-1,764.32	101	230500	RFND FINAL CR. BALANCE Deposit Refd Clearing-Billing	
							CHECK 104731 TOTAL:	-1,764.32
				NUMBER OF CHECKS	2		*** CASH ACCOUNT TOTAL ***	-1,791.81
				TOTAL VOIDED CHECKS			COUNT AMOUNT	
							2 1,791.81	
							*** GRAND TOTAL ***	-1,791.81

A/P CASH DISBURSEMENTS JOURNAL

JOURNAL ENTRIES TO BE CREATED

CLERK: 3296jcortez

YEAR	PER	JNL	SRC	ACCOUNT	JNL	DESC	REF 1	REF 2	REF 3	ACCOUNT	DESC	T	OB	DEBIT	CREDIT
			EFF	DATE						LINE	DESC				
2023	2	249													
APP	101-200000		08/23/2022	104730	082322					Accounts Payable					1,791.81
										AP CASH DISBURSEMENTS JOURNAL					
APP	999-100100		08/23/2022	104730	082322					Cash-General				27.49	
										AP CASH DISBURSEMENTS JOURNAL					
APP	999-100100		08/23/2022	104731	082322					Cash-General				1,764.32	
										AP CASH DISBURSEMENTS JOURNAL					
										GENERAL LEDGER TOTAL				1,791.81	1,791.81
APP	999-201010		08/23/2022	082322	082322					Due to/Due Frm Potable Wtr Ops					1,791.81
										Cash-General				1,791.81	
APP	101-100100		08/23/2022	082322	082322										
										SYSTEM GENERATED ENTRIES TOTAL				1,791.81	1,791.81
										JOURNAL 2023/02/249 TOTAL				3,583.62	3,583.62

A/P CASH DISBURSEMENTS JOURNAL
 JOURNAL ENTRIES TO BE CREATED

FUND	ACCOUNT	YEAR	PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
101	Potable Water Operations	2023	2	249	08/23/2022			
	101-100100					Cash-General	1,791.81	
	101-200000					Accounts Payable		1,791.81
						FUND TOTAL	1,791.81	1,791.81
999	Pooled Cash	2023	2	249	08/23/2022			
	999-100100					Cash-General	1,791.81	
	999-201010					Due to/Due Frm Potable Wtr Ops		1,791.81
						FUND TOTAL	1,791.81	1,791.81

A/P CASH DISBURSEMENTS JOURNAL
JOURNAL ENTRIES TO BE CREATED

FUND		DUE TO	DUE FR
101	Potable Water Operations		1,791.81
999	Pooled Cash	1,791.81	
TOTAL		1,791.81	1,791.81

** END OF REPORT - Generated by Jessica Cortez **

A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999 100100 Cash-General
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
104772	08/30/2022	PRTD	19269 ACC BUSINESS	221968400	07/27/2022		083022	1,856.48
			Invoice: 221968400		INVOICE DTL DESC			
				185.65 101600 540520	INTERNET 6/11-7/10/22			
				185.65 751820 540520	Telephone			
				556.94 751810 540520	Telephone			
				464.12 701001 540520	Telephone			
				464.12 701002 540520	Telephone			
					CHECK	104772	TOTAL:	1,856.48
104773	08/30/2022	PRTD	3077 AIRGAS USA, LLC	9990534557	07/31/2022		083022	317.16
			Invoice: 9990534557		CYLINDER RENT - JUL '22			
				317.16 701002 551500	Outside Services			
					CHECK	104773	TOTAL:	317.16
104774	08/30/2022	PRTD	20695 AT&T A/C -0051	00515552/080522	08/05/2022		083022	3,272.60
			Invoice: 00515552/080522		SRVCS 8/5-9/4/22			
				143.50 101600 540520	Telephone			
				223.44 130100 540520	Telephone			
				236.67 130100 540520	Telephone			
				1,200.07 751810 540520	Telephone			
				692.01 701002 540520	Telephone			
				49.66 701001 540520	Telephone			
				289.09 751820 540520	Telephone			
				54.77 101107 540520	Telephone			
				54.77 101107 540520	Telephone			
				54.77 101104 540520	Telephone			
				54.77 101108 540520	Telephone			
				54.77 101117 540520	Telephone			
				54.77 101110 540520	Telephone			
				54.77 101121 540520	Telephone			
				27.39 101123 540520	Telephone			
				27.38 101124 540520	Telephone			
					CHECK	104774	TOTAL:	3,272.60
104775	08/30/2022	PRTD	2869 AT&T	20453450/080722	08/07/2022		083022	198.70
			Invoice: 20453450/080722		SVCS 8/7-9/6/22			
				198.70 101100 540520	Telephone			
			AT&T	90545245/080522	08/05/2022		083022	248.18
			Invoice: 90545245/080522		SVCS 8/5-9/4/22			
				248.18 101122 540520	Telephone			
			AT&T	0124 642 0/080722	08/07/2022		083022	33.97
			Invoice: 0124 642 0/080722		SVCS 8/7-9/6/22			
				33.97 101207 540520	Telephone			

A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999 100100 Cash-General
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC								
Invoice: 0123	071	3/080722	AT&T	0123 071 3/080722	08/07/2022		083022	68.96
				68.96 101300 540520	SVCS 8/7-9/6/22 Telephone			
Invoice: 2043	801	4/080722	AT&T	2043 801 4/080722	08/07/2022		083022	417.12
				417.12 101100 540520	SVCS 8/7-9/6/22 Telephone			
							CHECK 104775 TOTAL:	966.93
104776	08/30/2022	PRTD	20424 AT&T (U-VERSE INTERNET)	153005778/081022	08/10/2022		083022	90.24
			Invoice: 153005778/081022	90.24 751820 540520	INTERNET SVCS 8/11-9/10/22 Telephone			
							CHECK 104776 TOTAL:	90.24
104777	08/30/2022	PRTD	9631 AT&T LONG DISTANCE	806368136	08/04/2022		083022	16.32
			Invoice: 806368136	4.71 701002 540520	LONG DIST SRV 7/1-7/31/22 Telephone			
				.13 701420 540520	Telephone			
				11.19 751810 540520	Telephone			
				.29 101600 540520	Telephone			
							CHECK 104777 TOTAL:	16.32
104778	08/30/2022	PRTD	16253 AT&T MOBILITY	992789332x08112022	08/03/2022		083022	6,061.50
			Invoice: 992789332x08112022	43.23 101300 540520	LONG DIST SRV 7/4-8/3/22 Telephone			
				112.38 701122 540520	Telephone			
				43.36 701220 540520	Telephone			
				202.77 701221 540520	Telephone			
				505.10 701222 540520	Telephone			
				1,623.33 701224 540520	Telephone			
				43.23 701230 540520	Telephone			
				33.11 701320 540520	Telephone			
				1,132.67 701321 540520	Telephone			
				131.01 701322 540520	Telephone			
				33.61 701325 540520	Telephone			
				119.50 701326 540520	Telephone			
				43.23 701330 540520	Telephone			
				993.50 701331 540520	Telephone			
				33.04 701340 540520	Telephone			
				87.06 701410 540520	Telephone			
				36.69 701350 540520	Telephone			
				602.52 701420 540520	Telephone			
				43.23 751750 540520	Telephone			
				121.05 751810 540520	Telephone			
				77.88 751820 540520	Telephone			

A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999 100100 Cash-General
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC								
							CHECK 104784 TOTAL:	1,237.35
104785	08/30/2022	PRTD	18933 DAVIS WHOLESALE ELECTRIC, INC.	1021-1005705	08/10/2022	22200169	083022	253.36
			Invoice: 1021-1005705					
			253.36 751750 551000				400 AMP SWITCHBOARD Supplies/Material	
							CHECK 104785 TOTAL:	253.36
104786	08/30/2022	PRTD	2638 ENVIRONMENTAL RESOURCE ASSOCIATES	016305	08/05/2022		083022	173.01
			Invoice: 016305					
			173.01 701341 551000				ENTEROCOCCI QC AND PT Supplies/Material	
							CHECK 104786 TOTAL:	173.01
104787	08/30/2022	PRTD	2654 FAMCON PIPE	S100084213.001	08/02/2022	2230010	083022	6,598.47
			Invoice: S100084213.001					
			6,598.47 751820 551000				8" REW MAIN LINE CONTROL VALVES AT RANCHO Supplies/Material	
			Invoice: S100073480.002				07/25/2022 22200132 083022 RESTRAINED FLANGE ADAPTERS Storeroom & Truck Inventory	101.84
			101.84 701 132000					
			Invoice: S100074651.001				07/13/2022 22200147 083022 WET WELL I PIPE REPLACEMENT Supplies/Material	5,349.08
			5,349.08 751810 551000					
							CHECK 104787 TOTAL:	12,049.39
104788	08/30/2022	PRTD	18815 FASTENAL COMPANY	CAGOV5098	07/29/2022		083022	440.58
			Invoice: CAGOV5098					
			440.58 751810 551000				TAPIA DRILL BITS Supplies/Material	
			Invoice: CAGOV5099				07/29/2022 083022 RANCHO SAW BLADES Supplies/Material	116.77
			116.77 751820 551000					
							CHECK 104788 TOTAL:	557.35
104789	08/30/2022	PRTD	30164 FIRST NEIGHBORHOOD PROPERTY OWNER	015425/082322	08/23/2022		083022	9,385.64
			Invoice: 015425/082322					
			9,385.64 101 230500				RFND FINAL RC BAL 0001050442-015425 Deposit Refd Clearing-Billing	
			Invoice: 015288/082322				08/23/2022 083022 RFND FINAL CR BAL 0001050171-015288 Deposit Refd Clearing-Billing	5,927.26
			5,927.26 101 230500					

A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999 100100 Cash-General
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC								
							CHECK 104789 TOTAL:	15,312.90
104790	08/30/2022	PRTD	2660 FISHER SCIENTIFIC	5109493	08/01/2022		083022	39.54
			Invoice: 5109493		SULURIC ACID			
				39.54 701341 551000	Supplies/Material			
							CHECK 104790 TOTAL:	39.54
104791	08/30/2022	PRTD	21529 FRAKER FIRE PROTECTION, INC.	823006	06/27/2022		083022	812.61
			Invoice: 823006		FIRE EXTNGR INSPECTION			
				599.65 751820 551500	Outside Services			
				212.96 101600 551500	Outside Services			
			Invoice: 823005		FIRE EXTNGR INSPECTION		083022	1,192.61
				241.65 101100 551500	Outside Services			
				223.75 701001 551500	Outside Services			
				545.95 701002 551500	Outside Services			
				181.26 701325 551500	Outside Services			
			Invoice: 823007		FIRE EXTNGR INSPECTION		083022	519.10
				519.10 751810 551500	Outside Services			
			Invoice: 823008		FIRE EXTNGR INSPECTION		083022	466.74
				343.70 101600 551500	Outside Services			
				62.65 751810 551500	Outside Services			
				60.39 701325 551500	Outside Services			
							CHECK 104791 TOTAL:	2,991.06
104792	08/30/2022	PRTD	6770 G.I. INDUSTRIES	3044045-0283-9	08/16/2022		083022	825.91
			Invoice: 3044045-0283-9		25 YD ROLLOFF 8/1-8/15/22			
				825.91 701002 551500	Outside Services			
							CHECK 104792 TOTAL:	825.91
104793	08/30/2022	PRTD	20970 GARDA CL WEST, INC.	20536823	07/31/2022		083022	8.08
			Invoice: 20536823		EXCESS TIME & ITEMS FEE			
				8.08 701410 622000	Outside Services			
							CHECK 104793 TOTAL:	8.08
104794	08/30/2022	PRTD	30416 GARY FIELDS	08092022	08/09/2022		083022	2,064.22
			Invoice: 08092022		ESRI CONFERENCE SD 7/10 - 7/15 G.F.			
				2,064.22 701420 683000	Training & Professional Devel			

A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999 100100 Cash-General
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC								
							CHECK 104794 TOTAL:	2,064.22
104795	08/30/2022	PRTD	2701 GRAINGER	9401139093	08/04/2022		083022	532.69
			Invoice: 9401139093	532.69 751820 551000	FIRE EXTINGUISHERS Supplies/Material			
							CHECK 104795 TOTAL:	532.69
104796	08/30/2022	PRTD	30263 HIGH VOLT ELECTRIC	10672/PMT#3	07/31/2022		083022	74,527.50
			Invoice: 10672/PMT#3	74,527.50 301440 900000	PMT #3 GNRT PW PMP STN P/E 7/31 Capital Asset Expenses			
							CHECK 104796 TOTAL:	74,527.50
104797	08/30/2022	PRTD	2727 IDEXX LABORATORIES	3111789757	08/05/2022		083022	271.66
			Invoice: 3111789757	271.66 701341 551000	ENTEROLERT MEDIA Supplies/Material			
							CHECK 104797 TOTAL:	271.66
104798	08/30/2022	PRTD	20856 INTERNATIONAL PRINTING & TYPESETT	22870	08/10/2022		083022	312.08
			Invoice: 22870	312.08 701221 622000	DOOR HANGERS Outside Services			
							CHECK 104798 TOTAL:	312.08
104799	08/30/2022	PRTD	2611 LA DWP	0176980000/081622	08/16/2022		083022	49.86
			Invoice: 0176980000/081622	49.86 101700 540510	RECTIFIER 7/15-8/16/22 Energy			
			LA DWP	5038501000/081622	08/16/2022		083022	44.32
			Invoice: 5038501000/081622	44.32 101700 540510	RECTIFIER 7/18-8/16/22 Energy			
							CHECK 104799 TOTAL:	94.18
104800	08/30/2022	PRTD	30415 LAND SHAK HOLDINGS LLC	R0166550/REFUND	08/16/2022		083022	714.13
			Invoice: R0166550/REFUND	714.13 701 231500	RFND WATER INSPC DEPOSIT 1665 ENCINAL CYN RD Developer Deposits			
							CHECK 104800 TOTAL:	714.13

A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999 100100 Cash-General
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
104801	08/30/2022	PRTD	2814 MCMaster-CARR SUPPLY CO	82244504	07/29/2022		083022	95.68
				95.68 751820 551000	NUT CUTTER AND BLADE Supplies/Material			
			Invoice: 82314874	MCMaster-CARR SUPPLY CO	82314874		083022	70.94
				70.94 751820 551000	REPLACEMENT NUT CUTTER Supplies/Material			
			Invoice: 82287205CM	MCMaster-CARR SUPPLY CO	82287205CM		083022	-75.90
				-75.90 751820 551000	NUT CUTTER CREDIT MEMO Supplies/Material			
			Invoice: 82391020	MCMaster-CARR SUPPLY CO	82391020		083022	864.40
				864.40 751820 551000	ORING KIT, PRESSURE GAUGES Supplies/Material			
			Invoice: 82395663	MCMaster-CARR SUPPLY CO	82395663		083022	136.51
				136.51 751810 551000	SCREWS Supplies/Material			
						CHECK	104801 TOTAL:	1,091.63
104802	08/30/2022	PRTD	21264 MICHAEL BAKER INTERNATIONAL, INC.	1155442	08/16/2022		083022	905.00
			Invoice: 1155442	905.00 301440 900000	P/E 6/30/22 GEN SETS PW P/S Capital Asset Expenses			
						CHECK	104802 TOTAL:	905.00
104803	08/30/2022	PRTD	2839 MOTION INDUSTRIES, INC.	CA22-00727095	08/02/2022		083022	1,243.08
			Invoice: CA22-00727095	1,243.08 751820 551000	BEARING CUPS Supplies/Material			
			Invoice: CA22-00727081	MOTION INDUSTRIES, INC.	CA22-00727081		083022	2,092.99
				2,092.99 751820 551000	BEARING CUPS Supplies/Material			
						CHECK	104803 TOTAL:	3,336.07
104804	08/30/2022	PRTD	16372 OLIN CORPORATION	3000143102	08/09/2022		083022	4,667.69
			Invoice: 3000143102	4,667.69 751810 541014	4,838 GAL SODIUM HYPOCHLORITE Sodium Hypochlorite			
			Invoice: 3000141265	OLIN CORPORATION	3000141265		083022	4,605.94
				4,605.94 751810 541014	4,774 GAL SODIUM HYPOCHLORITE Sodium Hypochlorite			

A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999 100100 Cash-General
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC								
							CHECK 104804 TOTAL:	9,273.63
104805	08/30/2022	PRTD	21659 ONTARIO REFRIGERATION SERVICE, IN	GW23631	07/31/2022		083022	504.00
			Invoice: GW23631				TROUBLESHOOT REACTOR BUILDING HVAC PROBLEM	
				504.00 751820 551500			Outside Services	
							CHECK 104805 TOTAL:	504.00
104806	08/30/2022	PRTD	21484 RMG COMMUNICATIONS	1417	08/03/2022		083022	9,151.25
			Invoice: 1417				WATER BUDGET VIEDO	
				9,151.25 701230 660400			Public Education Programs	
							CHECK 104806 TOTAL:	9,151.25
104807	08/30/2022	PRTD	20124 RON'S PORTABLE WELDING	6870	08/03/2022		083022	360.00
			Invoice: 6870				WELDING SERVICES	
				360.00 101700 551500			Outside Services	
							CHECK 104807 TOTAL:	360.00
104808	08/30/2022	PRTD	17174 ROTH STAFFING COMPANIES, LP	14222281	08/05/2022		083022	2,073.60
			Invoice: 14222281				7/25 - 7/29 TEMP SRVCS	
				2,073.60 701221 622000			Outside Services	
							CHECK 104808 TOTAL:	2,073.60
104809	08/30/2022	PRTD	4586 ROYAL INDUSTRIAL SOLUTIONS	9009-1024210	08/05/2022		083022	308.54
			Invoice: 9009-1024210				CONDUIT	
				308.54 751810 551000			Supplies/Material	
			Invoice: 9009-1024075				08/04/2022	234.79
				234.79 751810 551000			ELECTRICAL SUPPLIES	
							Supplies/Material	
			Invoice: 9009-1024118				08/03/2022	204.55
				204.55 751750 551000			CONDUIT SUPPLIES	
							Supplies/Material	
			Invoice: 9009-1024399				08/11/2022	122.53
				122.53 101600 551000			ELECTRICAL SUPPLIES	
							Supplies/Material	
							CHECK 104809 TOTAL:	870.41

A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999 100100 Cash-General
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC								
							CHECK 104815 TOTAL:	1,969.01
104816	08/30/2022	PRTD	8645 SOUTHERN CALIFORNIA TROPHY COMPAN	080071-22	08/11/2022		083022	595.74
			Invoice: 080071-22				3 EE ANNIV GFTS (J MARTINEZ, D ANDERS, S MCCLINTOC Empl Recognition Functions	
				595.74 701430 681500			CHECK 104816 TOTAL:	595.74
104817	08/30/2022	PRTD	16271 SPOK, INC.	F0143084T	08/10/2022		083022	89.11
			Invoice: F0143084T				PAGER SRV 8/11-9/10/22 Telephone Telephone	
				72.74 701331 540520 16.37 751820 540520			CHECK 104817 TOTAL:	89.11
104818	08/30/2022	PRTD	20648 STANTEC CONSULTING SERVICES INC.	1963666	08/04/2022		083022	2,629.50
			Invoice: 1963666				FAMS SUBSCRIPTION SETUP System Support and Maintenance	
				2,629.50 701420 621500			CHECK 104818 TOTAL:	2,629.50
104819	08/30/2022	PRTD	20412 STERICYCLE, INC.	8002103894	07/31/2022		083022	215.69
			Invoice: 8002103894				JULY '22 DOC SHREDDING Records Management	
				215.69 701121 623500			CHECK 104819 TOTAL:	215.69
104820	08/30/2022	PRTD	30414 SYNAGRO WEST, LLC	31075	07/31/2022		083022	32,399.34
			Invoice: 31075				BIOSOLIDS DISPOSAL - JULY '22 Outside Services	
				32,399.34 751820 541500			CHECK 104820 TOTAL:	32,399.34
104821	08/30/2022	PRTD	21599 THE ROVISYS COMPANY	77836	08/05/2022		083022	2,270.48
			Invoice: 77836				HQ SCADA UPGRD P/E 7/31 SCADA Services	
				2,270.48 751300 570000				
			THE ROVISYS COMPANY	77834	08/05/2022		083022	8,838.00
			Invoice: 77834				CAPTAPIA SCADA UPGRD P/E 7/31 Capital Asset Expenses	
				8,838.00 754440 900000				
			THE ROVISYS COMPANY	77835	08/05/2022		083022	3,689.45
			Invoice: 77835				TMDL SCADA UPGRD P/E 7/31 Capital Asset Expenses	
				3,689.45 754440 900000				

A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999 100100 Cash-General
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC								
							CHECK 104821 TOTAL:	14,797.93
104822	08/30/2022	PRTD	20935 US METRO GROUP, INC.	106198	07/29/2022		083022	5,703.60
			Invoice: 106198		DISINFECT SRV - JULY '22			
				2,106.44 701001 551500	Outside Services			
				745.36 701002 551500	Outside Services			
				745.36 751820 551800	Building Maintenance			
				2,106.44 751810 551800	Building Maintenance			
							CHECK 104822 TOTAL:	5,703.60
104823	08/30/2022	PRTD	18604 VENTURA PEST CONTROL	827750	08/02/2022		083022	55.00
			Invoice: 827750		GOPHER ERV - WLK			
				55.00 101600 551500	Outside Services			
							CHECK 104823 TOTAL:	55.00
104824	08/30/2022	PRTD	21295 VERTICAL ELEVATOR SOLUTIONS, INC.	11196	08/01/2022		083022	290.00
			Invoice: 11196		JULY '22 ELEVATOR SRV			
				145.00 701001 551500	Outside Services			
				145.00 701002 551500	Outside Services			
							CHECK 104824 TOTAL:	290.00
104825	08/30/2022	PRTD	9532 VIRAMONTES, HENRY (VIRAMONTES EXP	126773	06/01/2022		083022	110,175.35
			Invoice: 126773		RANCHO BIOFILTER MAINTENANCE JUL'22			
				110,175.35 751820 541700	Odor Control			
							CHECK 104825 TOTAL:	110,175.35
104826	08/30/2022	PRTD	3035 VWR SCIENTIFIC	8810327701	08/03/2022		083022	339.14
			Invoice: 8810327701		AGAR			
				339.14 701341 551000	Supplies/Material			
			Invoice: 8810327700					
			VWR SCIENTIFIC	8810327700	08/03/2022		083022	89.88
				89.88 701341 551000	SNAP CAPS			
					Supplies/Material			
			Invoice: 8810339572					
			VWR SCIENTIFIC	8810339572	08/04/2022		083022	33.16
				33.16 701341 551000	CONDUCTIVITY STANDARD			
					Supplies/Material			
			Invoice: 8810273180					
			VWR SCIENTIFIC	8810273180	07/28/2022		083022	63.44
				63.44 701341 551000	DPD REFILL VIALS			
					Supplies/Material			
			Invoice: 8810255972					
			VWR SCIENTIFIC	8810255972	07/27/2022		083022	567.09

A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999 100100 Cash-General
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
				INVOICE DTL DESC				
Invoice: 8810255972				567.09 701341 551000				
			VWR SCIENTIFIC	8810268547	07/28/2022		083022	264.99
Invoice: 8810268547				264.99 701341 551000				
							CHECK 104826 TOTAL:	1,357.70
104827 08/30/2022 PRTD			19685 W. LITTEN INC.	22032	08/08/2022		083022	8,065.80
Invoice: 22032				8,065.80 751810 678800				
							CHECK 104827 TOTAL:	8,065.80
				NUMBER OF CHECKS	56		*** CASH ACCOUNT TOTAL ***	362,927.10
				TOTAL PRINTED CHECKS		COUNT	AMOUNT	
						56	362,927.10	
							*** GRAND TOTAL ***	362,927.10

A/P CASH DISBURSEMENTS JOURNAL

JOURNAL ENTRIES TO BE CREATED

CLERK: 3296tchau

YEAR	PER	JNL	SRC	ACCOUNT	JNL	DESC	REF 1	REF 2	REF 3	ACCOUNT	DESC	T	OB	DEBIT	CREDIT
			EFF	DATE						LINE	DESC				
2023	2	329													
APP	101-200000		08/30/2022	083022	083022					Accounts Payable				27,540.58	
										AP CASH DISBURSEMENTS JOURNAL					
APP	999-100100		08/30/2022	083022	083022					Cash-General					362,927.10
										AP CASH DISBURSEMENTS JOURNAL					
APP	751-200000		08/30/2022	083022	083022					Accounts Payable				204,118.53	
										AP CASH DISBURSEMENTS JOURNAL					
APP	701-200000		08/30/2022	083022	083022					Accounts Payable				41,757.63	
										AP CASH DISBURSEMENTS JOURNAL					
APP	130-200000		08/30/2022	083022	083022					Accounts Payable				1,550.41	
										AP CASH DISBURSEMENTS JOURNAL					
APP	301-200000		08/30/2022	083022	083022					Accounts Payable				75,432.50	
										AP CASH DISBURSEMENTS JOURNAL					
APP	754-200000		08/30/2022	083022	083022					Accounts Payable				12,527.45	
										AP CASH DISBURSEMENTS JOURNAL					
										GENERAL LEDGER TOTAL				362,927.10	362,927.10
APP	999-201010		08/30/2022	083022	083022					Due to/Due Frm Potable Wtr Ops				27,540.58	
										Cash-General					27,540.58
APP	101-100100		08/30/2022	083022	083022					Due to/Due FromJPA Operations				204,118.53	
										Cash-General					204,118.53
APP	999-207510		08/30/2022	083022	083022					Due to/Due FromInternal Svs				41,757.63	
										Cash-General					41,757.63
APP	751-100100		08/30/2022	083022	083022					Due to/Due FrmSanitation Ops				1,550.41	
										Cash-General					1,550.41
APP	999-201300		08/30/2022	083022	083022					Due to/Due FrmPotable Wtr Repl				75,432.50	
										Cash-General					75,432.50
APP	130-100100		08/30/2022	083022	083022					Due to/Due FromJPA Replacement				12,527.45	
										Cash-General					12,527.45
APP	999-203010		08/30/2022	083022	083022					Due to/Due FromJPA Replacement				12,527.45	
										Cash-General					12,527.45
APP	301-100100		08/30/2022	083022	083022					Due to/Due FromJPA Replacement				12,527.45	
										Cash-General					12,527.45
APP	999-207540		08/30/2022	083022	083022					Due to/Due FromJPA Replacement				12,527.45	
										Cash-General					12,527.45
APP	754-100100		08/30/2022	083022	083022					Due to/Due FromJPA Replacement				12,527.45	
										Cash-General					12,527.45
										SYSTEM GENERATED ENTRIES TOTAL				362,927.10	362,927.10
										JOURNAL 2023/02/329 TOTAL				725,854.20	725,854.20

A/P CASH DISBURSEMENTS JOURNAL
JOURNAL ENTRIES TO BE CREATED

FUND ACCOUNT	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
101 Potable Water Operations 101-100100 101-200000	2023 2	329	08/30/2022	Cash-General Accounts Payable	27,540.58	27,540.58
				FUND TOTAL	27,540.58	27,540.58
130 Sanitation Operations 130-100100 130-200000	2023 2	329	08/30/2022	Cash-General Accounts Payable	1,550.41	1,550.41
				FUND TOTAL	1,550.41	1,550.41
301 Potable Wtr Replacement Fund 301-100100 301-200000	2023 2	329	08/30/2022	Cash-General Accounts Payable	75,432.50	75,432.50
				FUND TOTAL	75,432.50	75,432.50
701 Internal Service Fund 701-100100 701-200000	2023 2	329	08/30/2022	Cash-General Accounts Payable	41,757.63	41,757.63
				FUND TOTAL	41,757.63	41,757.63
751 JPA Operations 751-100100 751-200000	2023 2	329	08/30/2022	Cash-General Accounts Payable	204,118.53	204,118.53
				FUND TOTAL	204,118.53	204,118.53
754 JPA Replacement 754-100100 754-200000	2023 2	329	08/30/2022	Cash-General Accounts Payable	12,527.45	12,527.45
				FUND TOTAL	12,527.45	12,527.45
999 Pooled Cash 999-100100 999-201010 999-201300 999-203010 999-207010 999-207510 999-207540	2023 2	329	08/30/2022	Cash-General Due to/Due Frm Potable Wtr Ops Due to/Due Frm Sanitation Ops Due to/Due Frm Potable wtr Repl Due to/Due From Internal Svs Due to/Due From JPA Operations Due to/Due From JPA Replacement	27,540.58 1,550.41 75,432.50 41,757.63 204,118.53 12,527.45	362,927.10
				FUND TOTAL	362,927.10	362,927.10

A/P CASH DISBURSEMENTS JOURNAL
 JOURNAL ENTRIES TO BE CREATED

FUND		DUE TO	DUE FR
101	Potable Water Operations		27,540.58
130	Sanitation Operations		1,550.41
301	Potable Wtr Replacement Fund		75,432.50
701	Internal Service Fund		41,757.63
751	JPA Operations		204,118.53
754	JPA Replacement		12,527.45
999	Pooled Cash		
		362,927.10	
TOTAL		362,927.10	362,927.10

** END OF REPORT - Generated by Thieu Chau **

A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999 100100 Cash-General
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC								
							CHECK 23039 TOTAL:	31.10
23040	08/30/2022	MANL	3352 LAS VIRGENES MUNICIPAL WATER DIST	4464342	08/03/2022			227.13
			Invoice: 4464342		BD#7/RW 6/23-7/26/22			
				227.13	701002	540540	Water	
							CHECK 23040 TOTAL:	227.13
23041	08/30/2022	MANL	3352 LAS VIRGENES MUNICIPAL WATER DIST	4471184	08/17/2022			61.05
			Invoice: 4471184		JED SMITH P/S 7/12-8/10/22			
				61.05	101108	540540	Water	
							CHECK 23041 TOTAL:	61.05
23042	08/30/2022	MANL	3352 LAS VIRGENES MUNICIPAL WATER DIST	4474935	08/17/2022			189.70
			Invoice: 4474935		RLV FARM 7/11-8/10/22			
				189.70	751830	540540	Water	
							CHECK 23042 TOTAL:	189.70
							NUMBER OF CHECKS 11	*** CASH ACCOUNT TOTAL *** 2,694.02
							TOTAL MANUAL CHECKS	COUNT 11 AMOUNT 2,694.02
							*** GRAND TOTAL ***	2,694.02

A/P CASH DISBURSEMENTS JOURNAL

JOURNAL ENTRIES TO BE CREATED

CLERK: 3296jcortez

YEAR	PER	JNL	SRC	ACCOUNT	JNL	DESC	REF 1	REF 2	REF 3	ACCOUNT	DESC	T	OB	DEBIT	CREDIT
			EFF	DATE						LINE	DESC				
2023	2	333													
APP	101-200000		08/30/2022	CASH DISB	083022					Accounts Payable				1,499.83	
										AP CASH DISBURSEMENTS JOURNAL					
APP	999-100100		08/30/2022	CASH DISB	083022					Cash-General					2,694.02
										AP CASH DISBURSEMENTS JOURNAL					
APP	701-200000		08/30/2022	CASH DISB	083022					Accounts Payable				942.29	
										AP CASH DISBURSEMENTS JOURNAL					
APP	751-200000		08/30/2022	CASH DISB	083022					Accounts Payable				251.90	
										AP CASH DISBURSEMENTS JOURNAL					
										GENERAL LEDGER TOTAL				2,694.02	2,694.02
APP	999-201010		08/30/2022	CASH DISB	083022					Due to/Due Frm Potable Wtr Ops				1,499.83	
										Cash-General					1,499.83
APP	101-100100		08/30/2022	CASH DISB	083022					Due to/Due FromInternal Svs				942.29	
										Cash-General					942.29
APP	999-207010		08/30/2022	CASH DISB	083022					Due to/Due FromJPA Operations				251.90	
										Cash-General					251.90
APP	999-207510		08/30/2022	CASH DISB	083022										
										SYSTEM GENERATED ENTRIES TOTAL				2,694.02	2,694.02
										JOURNAL 2023/02/333	TOTAL			5,388.04	5,388.04

A/P CASH DISBURSEMENTS JOURNAL
JOURNAL ENTRIES TO BE CREATED

FUND ACCOUNT	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
101 Potable Water Operations 101-100100 101-200000	2023 2	333	08/30/2022	Cash-General		1,499.83
				Accounts Payable	1,499.83	
				FUND TOTAL	1,499.83	1,499.83
701 Internal Service Fund 701-100100 701-200000	2023 2	333	08/30/2022	Cash-General		942.29
				Accounts Payable	942.29	
				FUND TOTAL	942.29	942.29
751 JPA Operations 751-100100 751-200000	2023 2	333	08/30/2022	Cash-General		251.90
				Accounts Payable	251.90	
				FUND TOTAL	251.90	251.90
999 Pooled Cash 999-100100 999-201010 999-207010 999-207510	2023 2	333	08/30/2022	Cash-General		2,694.02
				Due to/Due Frm Potable Wtr Ops	1,499.83	
				Due to/Due FromInternal Sys	942.29	
				Due to/Due FromJPA Operations	251.90	
				FUND TOTAL	2,694.02	2,694.02

A/P CASH DISBURSEMENTS JOURNAL
 JOURNAL ENTRIES TO BE CREATED

FUND		DUE TO	DUE FR
101	Potable Water Operations		1,499.83
701	Internal Service Fund		942.29
751	JPA Operations		251.90
999	Pooled Cash		
		2,694.02	
TOTAL		2,694.02	2,694.02

** END OF REPORT - Generated by Jessica Cortez **

A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999 100100 Cash-General
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
7	08/30/2022	WIRE	3384 METROPOLITAN WATER DISTRICT OF S.	10855	08/10/2022		WIRE_001	1,375,072.79
Invoice: 10855								
				1,197,521.10	101001	500200	ANALYSIS MWD BILL - JULY'22	
				46,665.00	101001	501200	Non-Interruptible	
				130,886.69	101001	501000	Capacity Reservation Charge	
							Readiness To Serve	
							CHECK 7 TOTAL:	1,375,072.79
							NUMBER OF CHECKS 1 *** CASH ACCOUNT TOTAL ***	1,375,072.79
							TOTAL WIRE TRANSFERS COUNT AMOUNT	
							1 1,375,072.79	
							*** GRAND TOTAL ***	1,375,072.79

A/P CASH DISBURSEMENTS JOURNAL

JOURNAL ENTRIES TO BE CREATED

CLERK: 3296jcortez

YEAR	PER	JNL	SRC	ACCOUNT	JNL	DESC	REF 1	REF 2	REF 3	ACCOUNT	DESC	T	OB	DEBIT	CREDIT
					EFF	DATE				LINE	DESC				
2023	2	335													
APP	101-200000				08/30/2022	WIRE_001	083022			Accounts Payable				1,375,072.79	
										AP CASH DISBURSEMENTS JOURNAL					
APP	999-100100				08/30/2022	WIRE_001	083022			Cash-General					1,375,072.79
										AP CASH DISBURSEMENTS JOURNAL					
										GENERAL LEDGER TOTAL				1,375,072.79	1,375,072.79
APP	999-201010				08/30/2022	WIRE_001	083022			Due to/Due Frm Potable Wtr Ops				1,375,072.79	
APP	101-100100				08/30/2022	WIRE_001	083022			Cash-General					1,375,072.79
										SYSTEM GENERATED ENTRIES TOTAL				1,375,072.79	1,375,072.79
										JOURNAL 2023/02/335			TOTAL	2,750,145.58	2,750,145.58

A/P CASH DISBURSEMENTS JOURNAL

JOURNAL ENTRIES TO BE CREATED

FUND	ACCOUNT	YEAR	PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
101	Potable Water Operations	2023	2	335	08/30/2022			
	101-100100					Cash-General		1,375,072.79
	101-200000					Accounts Payable	1,375,072.79	
						FUND TOTAL	1,375,072.79	1,375,072.79
999	Pooled Cash	2023	2	335	08/30/2022			
	999-100100					Cash-General		1,375,072.79
	999-201010					Due to/Due Frm Potable Wtr Ops	1,375,072.79	
						FUND TOTAL	1,375,072.79	1,375,072.79

A/P CASH DISBURSEMENTS JOURNAL
JOURNAL ENTRIES TO BE CREATED

FUND		DUE TO	DUE FR
101	Potable Water Operations		1,375,072.79
999	Pooled Cash	1,375,072.79	
TOTAL		1,375,072.79	1,375,072.79

** END OF REPORT - Generated by Jessica Cortez **



LAS VIRGENES MUNICIPAL WATER DISTRICT
4232 Las Virgenes Road, Calabasas CA 91302

MINUTES
REGULAR MEETING

9:00 AM

September 6, 2022

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance to the Flag was led by Andy Coradeschi.

1. CALL TO ORDER AND ROLL CALL

The meeting was called to order at **9:00 a.m.** by Board President Lewitt in the Board Room at Las Virgenes Municipal Water District headquarters at 4232 Las Virgenes Road, Calabasas, CA 91302. The meeting was conducted via teleconference pursuant to the provisions of Assembly Bill 361, which suspended certain requirements of the Ralph M. Brown Act to support social distancing guidelines associated with response to the coronavirus (COVID-19) outbreak. Susan Brown, Administrative Assistant, conducted the roll call.

Present: Directors Charles Caspary, Jay Lewitt, Lynda Lo-Hill, Len Polan, and Lee Renger

Absent: None

Staff Present: David Pedersen, General Manager
Don Patterson, Director of Finance and Administration
Eric Schlageter, Principal Engineer
John Zhao, Director of Facilities and Operations
Josie Guzman, Clerk of the Board
Susan Brown, Administrative Assistant
Keith Lemieux, District Counsel

2. APPROVAL OF AGENDA AND APPROVAL OF FINDINGS OF RESOLUTION NO. 2609 (AB 361)

General Manager David Pedersen noted that Closed Session Item 13A was for information purposes only, and the Closed Session would only be needed if the Board had questions related to that item.

It was the consensus of the Board to approve the agenda and findings of Resolution No. 2609 (AB 361), and consider during the meeting whether the Closed Session would be needed.

3. PUBLIC COMMENTS

Andy Coradeschi introduced himself and stated that he would be honored to serve as the next Director representing Division 2 following Director Lynda Lo-Hill, who chose not to run for reelection. He noted that he previously worked for a water company in New Jersey, and he moved to Agoura Hills in the 1990s. He also noted that he met MWD Representative Glen Peterson and Director Lo-Hill, and he was looking forward to working with the District.

Don Patterson introduced new employees Robert Rocha, Accounting Technician, and Pertchui Gamalyan, Human Resources Coordinator.

John Zhao introduced new employee Johnel Berry, Maintenance Mechanic I.

The Board welcomed the new employees to the District.

4. CONSENT CALENDAR

A List of Demands: September 6, 2022: Receive and file

B Minutes Regular Meeting of August 16, 2022: Approve

C Continuation of Local State of Emergency Due to Water Shortage from Statewide Drought

Approve the continuation of a local emergency declaration due to water shortage from the statewide drought.

D Monthly Cash and Investment Report: July 2022

Receive and file the Monthly Cash and Investment Report for July 2022.

E Annual Contract with Quinn Power Systems

Authorize the General Manager to approve an annual service agreement with Quinn Power Systems, in the amount of \$130,000, for preventative maintenance and repair of emergency generators.

F Removal of 5% Salary Range Adjustment for Resource Conservation Manager Position

Approve the removal of an existing 5% salary range adjustment for the Resource Conservation Manager position.

G US-Israel Collaboration on Water Reuse: Delegation Visit to Israel

Authorize the Board President and General Manager to participate in a delegation visit to Israel as part of the US-Israel Collaboration on Water Reuse from October 30 to November 3, 2022.

Director Caspary moved to approve the Consent Calendar. Motion seconded by Director Renger. Motion carried unanimously.

5. ILLUSTRATIVE AND/OR VERBAL PRESENTATION AGENDA ITEMS

A MWD Representative Report

Glen Peterson, MWD Representative, reported that the MWD Board recognized Ned Hyde upon his retirement as General Manager of the Palo Verde Irrigation District; adopted a resolution encouraging civility by public speakers; adopted a resolution levying ad valorem property taxes for Fiscal Year 2022-23; determined that there was a need to continue the emergency action of executing a no-bid contract for construction of pipe joint repairs on the Upper Feeder; adopted the California Environmental Quality Act (CEQA) determination for the Calabasas Feeder and Sepulveda Feeder Rehabilitation Projects; authorized a five-year reimbursable agreement with the California Department of Water Resources to provide services for the State Water Project operations and maintenance activities; authorized the General Manager to make payments of up to \$3.75 million to the State Water Project Contractors for Fiscal Year 2022-23; and appointed Members, Chairs, and Vice Chairs of Committees through January 11, 2023. He noted that he was appointed as the Chair of the Imported Water Committee, and he would remain as the Vice Chair of the Real Property Committee. He also noted that nominations for the MWD Chair would occur in October, and MWD Chairwoman Gloria Gray expressed an interest in being reelected as Chairwoman. He responded to a question regarding the construction timeline for the Calabasas Feeder by stating that construction could take one year to complete. He also responded to a question regarding the task of the Imported Water Committee by stating that the MWD Board adopted a resolution committing to regional reliability for all member agencies, and the Imported Water Committee would consider and receive input regarding water availability from the State Water Project and Colorado River. He also responded to a question regarding MWD's allocation to all member agencies in 2023 by stating that the MWD Board needed to go through a process to determine the allocation, which would likely be issued in December. He stated that the five percent allocation to the District would likely remain if there were no additional water supplies.

B Legislative and Regulatory Updates

General Manager David Pedersen reported that SB 1157 (Hertzberg), which would lower the existing indoor gallons per capita daily (GPCD) water use efficiency standard, was passed by the Assembly and revisions were confirmed by the Senate. He noted that the bill was at Governor Gavin Newsom's desk for his signature, and a veto request was submitted by the Association of California Water Agencies (ACWA) as they remained opposed to the bill unless amended. He also noted that a trailer bill passed which added \$210 million to the state budget for competitive grants for potable reuse projects; therefore, approximately \$600 million would now be available for water recycling projects.

C Drought and Water Supply Conditions

General Manager David Pedersen reported that the Colorado River system experienced monsoons recently; however, there was still a decline in water supplies in the reservoirs along the State Water Project system. He noted that staff submitted a request to MWD for Human Health and Supplies for next year, and staff would formulate the water conservation numbers for August to submit to the State Water Resources Control Board.

6. TREASURER

Director Lo-Hill stated that the Treasurer's report was in order.

7. FACILITIES AND OPERATIONS

A Replacement of 500-Gallon Trailer-Mounted Vacuum Tank: Authorization

Authorize the General Manager to issue a purchase order to Pres Tech Equipment Company, in the amount of \$79,798.66, for the replacement of an existing 500-gallon trailer-mounted vacuum tank.

Shawn Triplett, Facilities Maintenance Supervisor, presented the report.

Director Polan moved to approve Item 7A. Motion seconded by Director Renger.

Mr. Triplett responded to a question regarding arrangements with companies to provide their 3,000 to 4,000-gallon vacuum-mounted equipment when needed by stating that the contracts with Toro Enterprises and National Plant Service provided for this type of service.

Motion carried unanimously.

B Temporary Recycled Water Fill Station in Hidden Hills: Contract Amendment

Authorize the General Manager to approve a contract amendment with Toro Enterprises, Inc., in the amount of \$80,715.40, for the temporary recycled water fill station in Hidden Hills.

Darrell Johnson, Water Systems Manager, presented the report.

Director Caspary moved to approve Item 7B. Motion seconded by Director Lo-Hill.

A discussion ensued regarding the City of Hidden Hills' use of water for dust control in riding arenas and for irrigation purposes, the lack of a recycled water system in Hidden Hills, and the cost for the removal of the temporary recycled water tank and water truck services.

Motion carried unanimously.

C Agoura Pump Station Portable Standby Generator: Purchase Order

Authorize the General Manager to issue a purchase order to Quinn Power Systems, in the amount of \$79,874.56, for a portable standby generator at the Agoura Pump Station.

Darrell Johnson, Water Systems Manager, presented the report.

Director Renger moved to approve Item 7C. Motion seconded by Director Polan.

A discussion ensued regarding the trailer-mounted portable generator with fuel tank attached, 24-hour minimum run time for portable generators, and ensuring that the new generator meets current emissions reduction technology.

Motion carried unanimously.

8. ENGINEERING AND EXTERNAL AFFAIRS

A AMR/AMI Project Management Services: Contract Amendment

Authorize the General Manager to execute Change Order No. 3 with MeterSYS, in the amount of \$75,000, to provide additional project management services for completion of the AMR-AMI Project.

Craig Jones, Management Analyst II, presented the report.

Director Renger moved to approve Item 8A. Motion seconded by Director Lo-Hill.

Mr. Jones responded to questions regarding the \$75,000 request for additional project management services, anticipated project completion by November, and piloting a cellular meter interface unit (MIU) for customers' network capability in remote areas.

Motion carried unanimously.

9. INFORMATION ITEMS

A Fiscal Year 2022-23 Budget in Brief

B Potable Water Supplement, Creek Flow Augmentation, and Reservoir Management during Drought Emergency

10. NON-ACTION ITEMS

A Organization Reports

None.

B Director's Reports on Outside Meetings

None.

C General Manager Reports

(1) General Business

General Manager David Pedersen reported that Governor Newsom declared a state of emergency on August 31st due to an Extreme Heat Event throughout the state, and water and wastewater agencies were asked to shift energy demands off the grid. He noted that the Tapia Water Reclamation Facility used emergency backup power on September 4th and shifted over two megawatts off from the grid. He also noted that statewide energy demands were reaching historic peak levels, and the state issued an Energy Emergency Alert (EEA) 2. He stated that EEA 3 was the highest level where rolling blackouts would begin. He also stated that the California Independent Systems Operator (CAISO) had a free application (app) called ISO Today for people to download and receive real-time power grid conditions and alerts. He noted that the worst of the peak energy demand was expected later in the evening and statewide energy demands were expected to be 51,000 megawatts, which would likely trigger EEA 3 and rolling blackouts. He stated that the District would be reimbursed \$2 per kilowatt hour that is shifted off the grid. He also noted that there was another program that might provide reimbursement, and staff would explore which program would provide the most reimbursement to the District. He also noted that the Governor's declaration relaxed air quality standards, which would allow the District to run portable generators without counting against the run-time limits.

John Zhao, Director of Facilities and Operations, responded to a question regarding the cost to run the generators by stating that the District would receive \$4,000 to offset the cost for running three generators to shift two megawatts from the grid, which would be a 75 percent reimbursement towards labor and materials. General Manager David Pedersen noted that discussions were held with the Energy Commission that the incentive amount to utility organizations needed to be increased in order to recover all costs for shifting from the grid.

A discussion ensued regarding posting on social media the need to conserve energy and the efforts taken by the District during the extreme heat event.

Director Caspary suggested that ACWA should aggregate the data and use it towards legislation to increase available run-time hours for backup generators. He asked staff to

communicate this approach to ACWA prior to September 30th.

General Manager David Pedersen also reported that MWD imposed a 15-day emergency shutdown for the Upper Feeder to repair a leak. He noted that this was one of the key pipelines that moves water from the Colorado River to the Weymouth Water Treatment Plant; therefore, water supply from the State Water Project would be affected. He also noted that MWD called for all customers to discontinue outdoor irrigation during the shutdown; however, State Water Project-dependent area customers would not be asked to further restrict outdoor water use as they were already under strict water conservation requirements. He also reported that the District would host a webinar on September 7th regarding Wildfire Safety, Preparedness, and Fire-Wise Landscape Design, which would include presentations by Assemblywoman Jacqui Irwin, Drew Smith from the Los Angeles County Fire Department, and Clark Stevens from the Resource Conservation District of the Santa Monica Mountains. Board President Lewitt noted that a tree limb had fallen onto a Malibu light in his neighborhood that caused some smoldering, and he suggested that this be discussed at the webinar.

General Manager David Pedersen also reported that a public meeting would be held on September 8th for the Public Water Project Las Virgenes-Triunfo Public Draft Programmatic Environmental Impact Report. He stated that Jacobs would receive input and respond to questions during the meeting. He also reminded the Board that the MWD State Water Project Inspection Trip would be held October 14th through 16th as a joint trip with Calleguas Municipal Water District.

(2) Follow-Up Items

None.

D Directors' Comments

Director Lo-Hill noted that she did not file for reelection for her seat on the Board of Directors. She stated that she enjoyed working for the District, and expressed her appreciation to staff. She also expressed her interest in becoming the MWD Representative in the future. She also suggested that the District provide outreach to the public to seek interest in serving on the Board.

11. FUTURE AGENDA ITEMS

None.

12. PUBLIC COMMENTS

None.

13. CLOSED SESSION

This item was not discussed as there were no questions from the Board.

A Conference with District Counsel – Anticipated Litigation (Government Code Section 54956.9(d)(2):

Tort claim by William Bromiley

14. OPEN SESSION AND ADJOURNMENT

Seeing no further business to come before the Board, the meeting was duly adjourned at **10:36 a.m.**, in memory of E.G. “Jerry” Gladbach, Director from the Santa Clarita Valley Water Agency, past ACWA President, and LAFCO Special District Representative.

Jay Lewitt, President
Board of Directors
Las Virgenes Municipal Water District

ATTEST:

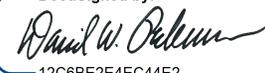
Lee Renger, Secretary
Board of Directors
Las Virgenes Municipal Water District

(SEAL)

September 1, 2022

To: Payroll

From: David W. Pedersen
General Manager

DocuSigned by:

 12C6BE2E4EC44E2...

RE: Per Diem Request – August 2022

Attached are the Director statements of attendance for meetings, conferences and miscellaneous functions, which are summarized in the table below. If you have any questions, please contact me. Thank you.

On April 25, 2017, the Board adopted Resolution No. 2513, amending the per diem rate to \$220.

	<u>Director</u>	<u>No. of Meetings</u>	<u>Rate</u>	<u>Total</u>
8014	Charles Caspary	3	\$220.00	\$660.00
19447	Jay Lewitt	5	\$220.00	\$1,100.00
21169	Lynda Lo-Hill	7	\$220.00	\$1,540.00
18856	Leonard Polan	1	\$220.00	\$220.00
14702	Lee Renger	1	\$220.00	\$220.00

*LVMWD Code Section 2-2.106(a): “not exceeding a total of ten (10) days in any calendar month”

**LVMWD Code Section 2-2.106(b): MWD director “not exceeding a total of ten (10) additional days in any calendar month.”

LAS VIRGENES MUNICIPAL WATER DISTRICT - PER DIEM REPORT



To: Josie Guzman, Clerk of the Board Director's Name: Charles Caspary
 Month of: Aug-22 Division: 1

The following are Las Virgenes Municipal Water District Board of Directors Meetings, Committee Meetings/Conferences I have attended:

Date(s)	# of Days Claimed			Reimbursible Expenses ² (Y/N)	Check One		Event Title
	Event	Travel ¹	Total		MWD	LVMWD	
8/5/2022	X		1	N		X	ACWA STATE LEG. COMMITTEE
8/16/2022	X		1	N		X	LVMWD BOARD MTG.
8/18/2022	X		1	N		X	SMBRC - BOARD MEETING
8/26/2022	X		0	N		X	ACWA STATE LEG. COMMITTEE (not claiming per diem as meeting was only 15 min.)
TOTAL			3				

Date Submitted: 31-Aug-22

NOTES: 1. Travel the day before and/or after an authorized meeting or seminar outside of LA, Ventura and Orange Counties may be paid in accordance with Board Policy. 2. Attach completed Statement of Account and Claim for Personally Incurred Expenses form.

Director Signature: Charles Caspary

LAS VIRGENES MUNICIPAL WATER DISTRICT - PER DIEM REPORT



To: Josie Guzman, Clerk of the Board

Director's Name: Lynda Lo-Hill

Month of: August

Division: 2

The following are Las Virgenes Municipal Water District Board of Directors Meetings, Committee Meetings/Conferences I have attended:

Date(s)	# of Days Claimed			Reimbursible Expenses ^c (Y/N)	Check One		Event Title
	Event	Travel ⁺	Total		MWD	LVMWD	
8/9/2022	0	1	1	y		X	Travel to CASA Lake Tahoe
8/10/2022	1		1	Y		X	CASA day 1 Lake Tahoe
8/11/2022	1		1	Y		X	CASA day 2 Lake Tahoe
8/12/2022	1		1	Y		X	CASA day 3 Lake Tahoe
8/15/2022	1		1	N		X	MWD (Finance&Insurance,Eng&Ops,Water Planning,One-Water)
8/16/2022	1		1	N		X	LVMWD Regular Board Meeting
8/16/2022	0		0	N		X	MWD (BOD)
8/23/2022	0		1	N		X	MWD (Diversity Equity &Inclusion workshop)
	0		0	N		X	
	0		0	N		X	
	0		0	N		X	
	0		0	N		X	
TOTAL			7				

Date Submitted: 8/30/2022

NOTES: 1. Travel the day before and/or after an authorized meeting or seminar outside of LA, Ventura and Orange Counties may be paid in accordance with Board Policy. 2. Attach completed Statement of Account and Claim for Personally Incurred Expenses form.

Director Signature: *Lynda Lo-Hill*

LAS VIRGENES MUNICIPAL WATER DISTRICT - PER DIEM REPORT



To: Josie Guzman, Clerk of the Board

Director's Name: LEE RENGER

Month of: AUGUST, 2022

Division: 3

The following are Las Virgenes Municipal Water District Board of Directors Meetings, Committee Meetings/Conferences I have attended:

Date(s)	# of Days Claimed			Reimbursible Expenses ² (Y/N)	Check One		Event Title
	Event	Travel ¹	Total		MWD	LVMWD	
8/16/2022	1		1	N		X	LVMWD BOARD MEETING
TOTAL			1				

Date Submitted: 31-Aug-22

NOTES: 1. Travel the day before and/or after an authorized meeting or seminar outside of LA, Ventura and Orange Counties may be paid in accordance with Board Policy. 2. Attach completed Statement of Account and Claim for Personally Incurred Expenses form.

Director Signature: *Lee Renger*

Glen Peterson, Director

Metropolitan Water District of Southern California

2936 Triunfo Canyon Rd

Agoura, CA. 91301

email: glenpsop@icloud.com

INVOICE

DATE: 09/04/22
INVOICE # 45
FOR: Director fees

Bill To:

Las Virgenes Municipal Water District

4232 Las Virgenes Rd

Calabasas, CA. 91302

attn: Josie Guzman, Clerk of the Board

818-251-2100

Date	Description	fee
8/9/2022	Special Board Meeting and CRBCA pre meeting	\$220.00
8/11/2022	Northern Caucus	\$220.00
8/15/2022	Committee Meetings/Colorado River Special Meeting	\$220.00
8/16/2022	Board and Committee Meetings	\$220.00
8/29/2022	Real Property Committee Pre Meeting	\$220.00
	TOTAL	\$1,100.00

Make Check payable to Glen Peterson

Thank you for the opportunity to serve



DATE: September 20, 2022
TO: Board of Directors
FROM: General Manager

SUBJECT: Continuation of Local State of Emergency Due to Water Shortage from Statewide Drought

SUMMARY:

On November 2, 2021, the Board adopted Resolution No. 2599, declaring a local state of emergency due to water shortage from drought conditions in the State of California; activating the District's Water Shortage Contingency Plan at Stage 3 – Water Shortage Emergency; and authorizing the continued implementation of a Strategic Communication Plan for Drought Messaging. The action also expanded enforcement of water conservation measures and applied a drought factor of 0.75 to the outdoor component of residential water budgets, irrigation only accounts and recycled water accounts, beginning with the first billing period after November 30, 2021.

On November 16, 2021, the Board adopted Resolution No. 2601, revising the District's Code related to water conservation penalty and enforcement measures, encouraging customers to conserve and use water more efficiently during times of water shortage emergency. The action included authorization to use flow restriction devices on water service accounts with repeat and continued excessive usage.

On May 17, 2022, the Board adopted Resolution No. 2608, declaring a continued state of local emergency due to water shortage from drought conditions in the State of California, continuing the activation of the District's Water Shortage Contingency Plan at Stage 3 – Water Shortage Emergency and implementing new water use restrictions with associated enforcement measures.

Section 2-6.402 of the Las Virgenes Municipal Water District Code requires that once the Board has declared an emergency, it must determine by a four-fifths vote at each subsequent regular Board meeting whether to continue or terminate the authorization for emergency. Staff recommends that the emergency declaration be continued.

RECOMMENDATION(S):

Approve the continuation of a local emergency declaration due to water shortage from the

statewide drought.

GOALS:

Provide Safe and Quality Water with Reliable Services

Prepared by: Josie Guzman, Executive Assistant/Clerk of the Board



DATE: September 20, 2022
TO: Board of Directors
FROM: General Manager

SUBJECT: Colorado River Water Users Association Annual Conference: Board Member Attendance

SUMMARY:

Board President Jay Lewitt expressed an interest in attending the Colorado River Water Users Association Annual Conference, which will be held on December 14 through 16, 2022, in Las Vegas, Nevada. The Las Virgenes Municipal Water District Code (Code), Section 2-2.106(d) – Compensation, designates specific organizational events that directors are authorized to attend. The Colorado River Water Users Association Annual Conference is not currently covered by the Code; therefore, the Board must authorize the expenses associated with attendance.

RECOMMENDATION(S):

Authorize Board Member attendance and per diem compensation for the Colorado River Water Users Association Annual Conference that will be held December 14 through 16, 2022, in Las Vegas, Nevada.

FISCAL IMPACT:

Yes

ITEM BUDGETED:

Yes

FINANCIAL IMPACT:

The cost for registration is \$530 per person, not including per diem compensation and travel expenses. Sufficient funds are available in the adopted Fiscal Year 2022-23 Budget for this purpose.

DISCUSSION:

Board President Jay Lewitt received an invitation to attend the Colorado River Water Users Association Annual Conference, to be held December 14 through 16, 2022, in Las Vegas, Nevada. Registration is by invitation only.

The Las Virgenes Municipal Water District Code (Code), Section 2-2.106(d) – Compensation, designates specific organizational events that directors are authorized to attend. The Colorado River Water Users Association Annual Conference is not currently covered by the Code; therefore, the Board must authorize the expenses associated with attendance. Board President Lewitt’s attendance at the event will enhance his knowledge of the Colorado River, and its role in supplying water to Southern California through the Metropolitan Water District of Southern California.

GOALS:

Provide Safe and Quality Water with Reliable Services

Prepared by: Josie Guzman, Executive Assistant/Clerk of the Board

ATTACHMENTS:

[Jay Lewitt CRWUA Conference Invitation.pdf](#)
[2022 CRWUA Annual Conference.pdf](#)

Guzman, Josie

Subject: FW: Invitation to the 2022 CRWUA Annual Conference

From: Mitch Bishop <mitch.bishop@snwa.com>

Sent: Wednesday, September 7, 2022 7:54 AM

To: Lewitt, Jay <JLewitt@lvmwd.com>

Subject: Invitation to the 2022 CRWUA Annual Conference

[EXTERNAL EMAIL] DO NOT CLICK links or attachments unless you recognize the sender and know the content is safe. Remember, links in emails will never prompt you for your credentials, so never provide them.



Dear Jay,

You are invited to the **2022 CRWUA Annual Conference** to be held on **December 14, 2022 to December 16, 2022**, at **Caesars Palace, Las Vegas, NV**.

Online registration is strongly encouraged. You may still pay by check if you register online; simply select the "CHECK" payment option at checkout.

Discounted registration ends November 20.

For more information regarding the conference, visit crwua.org.

REGISTER

If you no longer want to receive emails from CRWUA, please [Opt-Out](#). However, please know that if you opt-out, you will not receive future conference invitations or registration confirmation information.

powered by
cvent



Summary **Fees** Exhibits Hotel
Registration

2022 CRWUA Annual Conference

December 14, 2022 – December 16, 2022

Caesars Palace
3570 Las Vegas Boulevard South
Las Vegas, NV 89109

[Register Now](#)

[Already registered?](#)

Fees

Below is all of the pricing information for the event.

Admission Items

Registration Package

Registration

\$530.00

Changes to **\$580.00** after Sunday, Nov. 20, 2022

[Refund policy](#)

Retiree

\$280.00

Changes to **\$305.00** after Sunday, Nov. 20, 2022

[Refund policy](#)

Exhibitor Registration

Exhibitor Registration

\$800.00

[Refund policy](#)

Additional Items

Additional Lunch Tickets

Lunch Tickets

\$70.00

[Refund policy](#)

Hoover Dam Tour - Wednesday AM

Tour Registration

\$50.00

[Refund policy](#)

[Contact Us](#)

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DATE: September 20, 2022
TO: Board of Directors
FROM: Finance and Administration

SUBJECT: SCADA Software Annual Support and Maintenance Agreement: Renewal

SUMMARY:

The District uses Wonderware software for its Supervisory Control and Data Acquisition (SCADA) system operations. The SCADA system provides automation of processes, alarm protocols, data collection for analysis and reporting, and remote control and monitoring capabilities. The attached maintenance and support agreement provides software updates and fixes, as well as on-going technical support. Staff recommends renewal of the support agreement for a three-year term, in the amount of \$101,670, plus applicable taxes.

RECOMMENDATION(S):

Authorize the General Manager to execute a three-year agreement with AVEVA Select California (formerly Wonderware California), in the amount of \$101,670, plus applicable taxes, for support and maintenance of the Supervisory Control and Data Acquisition (SCADA) system software.

FISCAL IMPACT:

Yes

ITEM BUDGETED:

Yes

FINANCIAL IMPACT:

The cost of this action is \$101,670. Sufficient funds are available in the adopted Fiscal Year 2022-23 Budget and will be recommended in future fiscal year budgets for this purpose.

DISCUSSION:

A new annual support and maintenance agreement is necessary to ensure AVEVA Select

California (formerly Wonderware California) will continue to provide support, maintenance and upgrades for the District's SCADA system software. The service will provide essential business continuity for the District and ensure that the software suite operates properly. Licensing and maintenance, along with technical support of the software, are proprietary services that are exclusively available through AVEVA Select California.

With the District's SCADA system upgrade projects, the AVEVA platform will be utilized well into the foreseeable future. A three-year agreement, paid annually, will provide the District with a discounted rate as compared to executing one-year agreements.

Three One-Year Support Agreements:

Year 1 \$38,090
Year 2 \$40,364
Year 3 \$42,786

Three-year total: \$121,230

Three-Year Support Agreement:

Year 1 \$32,895
Year 2 \$33,880
Year 3 \$34,895

Three-year total: \$101,670

The three-year support agreement provides a discount of \$19,560 to the District.

GOALS:

Ensure Effective Utilization of the Public's Assets and Money

Prepared by: Ivo Nkwenji, Information Systems Manager

ATTACHMENTS:

[AVEVA Select California Customer Quotation](#)



126 Mill Street
Healdsburg, CA 95448

(866) 966-3376

QUOTE

272489.3

LASVIR

Flex Conversation

08/01/2022

Direct Opp
Revising

Ship To: LAS VIRGENES MUNICIPAL WATER DISTRI
4232 LAS VIRGENES ROAD
CALABASAS, CA 91302

Attn: Ivo Nkwenji
LAS VIRGENES MUNICIPAL WATER DISTRI
direct (818) 251-2132

fax

Bill To: LAS VIRGENES MUNICIPAL WATER DISTRI
4232 LAS VIRGENES ROAD
CALABASAS, CA 91302

From: Cesar Cuellar
cesar.cuellar@california.avevaselect.com
direct (707) 473-3162
main (866) 966-3376
fax (707) 473-3190

Thank you for the opportunity to offer you this quote!

Site Id: 5812 Las Virgenes Municipal Water Dist, 4232 Las Virgenes Rd., Calabasas California 91302, United States

Please note:

* Any order resulting from this quote automatically incorporates the below special terms and conditions, listed here, for Flex Subscription purchases:

- Flex credits are an annual allotment of credits, built on a monthly credit consumption model, that can be redeemed for variety of interchangeable subscription tiers.

- The quoted number of credits is expected to cover the following selections, but if different or additional subscription selections are made, the purchase of additional credits may be necessary:

SW Serial #	Part #	Part Description	Credits/Yr
429784-11	LGCY-HstClit-03-C	UpgC, Historian Client Desktop 2020 Concurrent, 10 Users	111
633393-11	LGCY-InTch-06-C	UpgC, InTouch HMI 2020 Wrkst 60000 Tag with I/O	58
664861-11	LGCY-InTch-06-C	UpgC, InTouch HMI 2020 Wrkst 60000 Tag with I/O	58
696440-9	LGCY-InTch-10-C	UpgC, InTouch HMI 2020 Wrkst 60000 Tag no I/O	46
696441-9	LGCY-InTch-10-C	UpgC, InTouch HMI 2020 Wrkst 60000 Tag no I/O	46
696442-9	LGCY-InTch-10-C	UpgC, InTouch HMI 2020 Wrkst 60000 Tag no I/O	46
696443-9	LGCY-InTch-10-C	UpgC, InTouch HMI 2020 Wrkst 60000 Tag no I/O	46
696444-9	LGCY-InTch-10-C	UpgC, InTouch HMI 2020 Wrkst 60000 Tag no I/O	46
696445-9	LGCY-InTch-10-C	UpgC, InTouch HMI 2020 Wrkst 60000 Tag no I/O	46
696446-9	LGCY-InTch-10-C	UpgC, InTouch HMI 2020 Wrkst 60000 Tag no I/O	46
703799-9	LGCY-InTch-10-C	UpgC, InTouch HMI 2020 Wrkst 60000 Tag no I/O	46
703800-10	LGCY-InTch-10-C	UpgC, InTouch HMI 2020 Wrkst 60000 Tag no I/O	46
720125-9	LGCY-InTch-10-C	UpgC, InTouch HMI 2020 Wrkst 60000 Tag no I/O	46
720126-9	LGCY-InTch-10-C	UpgC, InTouch HMI 2020 Wrkst 60000 Tag no I/O	46
780867-9	LGCY-InTch-10-C	UpgC, InTouch HMI 2020 Wrkst 60000 Tag no I/O	46
780868-8	LGCY-InTch-10-C	UpgC, InTouch HMI 2020 Wrkst 60000 Tag no I/O	46
780869-8	LGCY-InTch-10-C	UpgC, InTouch HMI 2020 Wrkst 60000 Tag no I/O	46
780870-8	LGCY-InTch-10-C	UpgC, InTouch HMI 2020 Wrkst 60000 Tag no I/O	46
780871-8	LGCY-InTch-10-C	UpgC, InTouch HMI 2020 Wrkst 60000 Tag no I/O	46
780872-8	LGCY-InTch-10-C	UpgC, InTouch HMI 2020 Wrkst 60000 Tag no I/O	46

PO Number:

Duration: This quote is valid until Aug 1 **FOB:** Healdsburg, CA

Freight: Prepaid and Add

Terms: Net 30 Days

Pages: 1 of 4

Remit to: E&M, Inc. 126 Mill Street, Healdsburg, CA 95448

This quotation may contain engineering services that are subject to additional terms and conditions.



126 Mill Street
Healdsburg, CA 95448

(866) 966-3376

QUOTE

272489.3

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801638-9	LGCY-InTch-10-C-	UpgC, InTouch HMI 2020 Wrkst 60000 Tag no I/O	46	
846386-8	LGCY-InTch-10-C-	UpgC, InTouch HMI 2020 Wrkst 60000 Tag no I/O	46	
846387-8	LGCY-InTch-10-C-	UpgC, InTouch HMI 2020 Wrkst 60000 Tag no I/O	46	
1059477-6	LGCY-HstStd-02-C	UpgC, Historian 2020 Standard, 500 Tag	68	-
1059478-6	LGCY-HstStd-02-C	UpgC, Historian 2020 Standard, 500 Tag	68	-
1546462-3	LGCY-InTch-06-C-	UpgC, InTouch HMI 2020 Wrkst 60000 Tag with I/O	58	
2067172-2	LGCY-InTch-04-C-	UpgC, InTouch HMI 2020 Wrkst 1000 Tag with I/O	26	
2067173-2	LGCY-DevStd-02-	UpgC, Dev Studio 2020 Medium 1000 / 1000 / 100	61	
2067174-2	LGCY-HstStd-02-C	UpgC, Historian 2020 Standard, 500 Tag	68	-
2067175-2	LGCY-HstClit-01-C	UpgC, Historian Client Desktop 2020 Concurrent, Single User	15	-
2143569-0	LGCY-EDGER-30-	Edge 2020 SCADA RT 300 tags 1TC	11	
2143570-0	LGCY-EDGER-30-	Edge 2020 SCADA RT 300 tags 1TC	11	
2143571-0	LGCY-EDGED-01-	Edge 2020 STUDIO DEV 1.5K tags 1TC	9	
349290-12	LGCY-DevStd-04-	UpgC, Dev Studio 2020 Unlim Unlim / 60000 / 500	122	
1294829-1(part of 349290)	LGCY-12-12771	WW Skelta BPM Developer Edition 1 user	0	
391430-12	LGCY-DevStd-04-	UpgC, Dev Studio 2020 Unlim Unlim / 60000 / 500	122	
1294830-1(part of 391430)	LGCY-12-12771	WW Skelta BPM Developer Edition 1 user	0	
391431-12	LGCY-DevStd-04-	UpgC, Dev Studio 2020 Unlim Unlim / 60000 / 500	122	
1294831-1(part of 391431)	LGCY-12-12771	WW Skelta BPM Developer Edition 1 user	0	
1318618-5	LGCY-HstStd-02-C	UpgC, Historian 2020 Standard, 500 Tag	68	-
1318619-4(part of 1318618)	LGCY-InfSvr-51-C-	UpgC, Information Server Portal	0	
2141611-0	LGCY-SysPlt-08-N	System Platform 2020 25000 IO / 12000 History	387	-
2141612-0(part of 2141611)	LGCY-AppSvr-10-	Application Server 2020 25000 I/O	0	
2141613-0(part of 2141611)	LGCY-ComDrv-51-	Communication Drivers 2020 Standard	0	
2141614-0(part of 2141611)	LGCY-ComDrv-51-	Communication Drivers 2020 Standard	0	
2141615-0(part of 2141611)	LGCY-HstStd-56-	Historian Server 2020 Standard, 12000 Tag	0	

- Credit: The virtual Credits purchased by Customer which may be redeemed to create a license file allowing access and use

PO Number:

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Pages: 2 of 4

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QUOTE

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of a variety of interchangeable Products. Credits will be allotted to respective twelve calendar month periods (each a "Year"). Once activated, licenses begin consuming Credits on a monthly basis as prorated against the annual Credit consumption schedule listed for that product.

- Cancellation: End User in a multi-Year subscription may request to cancel its subscription effective at the end of any Year provided that the End User gives written notice at least 90 days prior to the start of the next Year of the subscription. Any cancellation before the end of a term will result in cancellation fee of 25% of the remaining amount owned on the agreed subscription term and will be due immediately upon notice of cancellation.

- No Rollover: To the extent permitted by applicable law, at the end of each Year, any Credits not consumed will be lost and cannot be carried over into the next Year of the subscription.

- Support: "Right-to-use" and "right-to-access" licenses under the AVEVA Flex Credit program include Support (provided to the parties as described in the Agreement) without an additional fee. End Users will not have an option to obtain licenses without also obtaining support. In the event that the End User wants higher levels of support, then they may select either the Premium or the Elite support, for a corresponding upcharge in their subscription over their chosen tiered price, as provided in the Online Configurator.

Wonderware solutions are now AVEVA solutions: Learn more about this exciting change here:

<https://sw.aveva.com/wonderware>

Interested in additional training? Please visit our website and view our events schedule at

www.california.wonderware.com.

PO Number:

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Pages: 3 of 4

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QUOTE **272489.3** **LASVIR**

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Flex Standard Support

Included with Wonderware by AVEVA Standard Customer First Program are the following services:

- No Charge for Version Upgrades (*Please note that no charge version upgrades are only available while the CF contract is valid)
- Get Your Tech Support Questions Answered for FREE (M-F, 8:00am - 5:00pm PST)
- Access to the Wonderware by AVEVA Global Customer Support Website Access: Search for answers to your questions and log and track cases
- Customer Support Shipments Including New Releases of Software, maintenance releases, Service Packs, and Patches, updates and hotfixes
- Online Training Webinars: Access to library of eLearning webinars

Please note: Customer first support contracts START from the date of license issue and are due for renewal one (1) year after date of contract inception. Support is calculated based on the list price of all licenses at the site.

Quantity	Part Number/Description	Availability*	Tax	Price	Extension
1 Line:1	FLEXCR-01-S3-Y1 Aveva Flex Subscription - 2409 Credits; Standard Support - 3 Year Term - Year 1	1 Estimated 1 Day	N	\$32,895.00	\$32,895.00
1 Line:2	FLEXCR-01-S3-Y2 Aveva Flex Subscription - 2409 Credits; Standard Support - 3 Year Term - Year 2	1 Estimated 1 Day	N	\$33,880.00	\$33,880.00
1 Line:3	FLEXCR-01-S3-Y3 Aveva Flex Subscription - 2409 Credits; Standard Support - 3 Year Term - Year 3	1 Estimated 1 Day	N	\$34,895.00	\$34,895.00

Sub-Total \$101,670.00

Base Quotation Pricing Summary

Availability:

- Part availability is subject to change and is based on the availability at the time this quote was created.
- Time in transit is subject to change depending on the "Ship To" address that is provided by the customer at the time the order is placed and the method in which customer requests that the part(s) ship.
- For "In Stock" parts, orders must be received by 3:00PM PST to ship same day.
- For Factory Stock parts, please allow approximately one week for delivery via our standard shipping methods.

Taxable:	\$0.00
Non-Taxable:	\$101,670.00
Subtotal:	\$101,670.00
Tax (9.50%):	\$0.00
Freight:	TBD
TOTAL:	\$101,670.00

Freight is NOT included in this total. Your final invoice may include freight charges.

PO Number:
Duration: This quote is valid until Aug 1 **FOB:** Healdsburg, CA
Freight: Prepaid and Add
Terms: Net 30 Days
Pages: 4 of 4

Remit to: E&M, Inc. 126 Mill Street, Healdsburg, CA 95448

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The Metropolitan Water District of Southern California

Agenda

The mission of the Metropolitan Water District of Southern California is to provide its service area with adequate and reliable supplies of high-quality water to meet present and future needs in an environmentally and economically responsible way.

Board of Directors - Final - Revised 1

September 13, 2022

12:00 PM

Tuesday, September 13, 2022 Meeting Schedule
08:30 a.m. L&C 09:30 a.m. OP&T 10:30 a.m. RP&AM 12:00 p.m. BOD

Teleconference meetings will continue until further notice. Live streaming is available for all board and committee meetings on mwdh2o.com ([Click Here](#))

A listen only phone line is also available at 1-877-853-5257; enter meeting ID: 831 5177 2466. Members of the public may present their comments to the Board on matters within their jurisdiction as listed on the agenda via in-person or teleconference. To participate via teleconference (833) 548-0276 and enter meeting ID: 815 2066 4276.

MWD Headquarters Building - 700 N. Alameda Street - Los Angeles, CA 90012

1. Call to Order

- a. Invocation: Arnold O. Castellanos, Senior Designer, Engineering Services Group/Design Section/Systems Design Unit
- b. Pledge of Allegiance: Director Fred Jung, City of Fullerton

2. Roll Call

3. Determination of a Quorum

4. Opportunity for members of the public to address the Board on matters within the Board's jurisdiction. (As required by Gov. Code § 54954.3(a))

5. OTHER MATTERS AND REPORTS

- A. Report on Directors' Events Attended at Metropolitan's Expense [21-1458](#)
Attachments: [09132022 BOD 5A Report](#)
- B. Chairwoman's Monthly Activity Report [21-1459](#)
Attachments: [09132022 BOD 5B Report](#)

- C. General Manager's summary of activities [21-1460](#)
Attachments: [09132022 BOD 5C Report](#)
- D. General Counsel's summary of activities [21-1461](#)
Attachments: [09132022 BOD 5D Report](#)
- E. Interim General Auditor's summary of activities [21-1462](#)
Attachments: [09132022 BOD 5E Report](#)
- F. Ethics Officer's summary of activities [21-1463](#)
Attachments: [09132022 BOD 5F Report](#)

**** CONSENT CALENDAR ITEMS -- ACTION ****

6. CONSENT CALENDAR OTHER ITEMS - ACTION

- A. Approval of the Minutes of the Bay-Delta Committee held January 25, 2022, the Special Board Meeting held August 9, 2022 and the Adjourned Regular Meeting for August 16, 2022 (Copies have been submitted to each Director) (Any additions, corrections, or omissions) [21-1464](#)
Attachments: [09132022 BOD 6A-1 Minutes](#)
[09132022 BOD 6A-2 Minutes](#)
[09132022 BOD 6A-3 Minutes](#)
- B. Adopt resolution to continue remote teleconference meetings pursuant to the Brown Act Section 54953(e) for meetings of Metropolitan's legislative bodies for a period of 30 days; the General Manager has determined that the proposed action is exempt or otherwise not subject to CEQA [21-1465](#)
Attachments: [09132022 BOD 6b Resolution](#)
- C. Approve Committee Assignments [21-1466](#)

7. CONSENT CALENDAR ITEMS - ACTION

- 7-1** Determine that there is a need to continue the emergency action of executing a no-bid contract for the Upper Feeder expansion joint replacement (Requires four-fifths vote of the Board); the General Manager has determined that the proposed action is exempt or otherwise not subject to CEQA (EO) [21-1469](#)
- Attachments:** [09132022 EO 7-1 B-L](#)
[09122022 EO 7-1 Presentation](#)
- 7-2** Authorize an increase of \$1,200,000 to an existing agreement with IBI Group, for a new not-to-exceed total of \$1,830,000 for design services, and an agreement with Fugro, in an amount not-to-exceed \$450,000 for geotechnical engineering services for the Weymouth Administration Building seismic upgrade project; the General Manager has determined that this proposed action is exempt or otherwise not subject to CEQA (EO) [21-1468](#)
- Attachments:** [09132022 EO 7-2 B-L](#)
[09122022 EO 7-2 Presentation](#)
- 7-3** Award a \$287,824 contract to Bishop, Inc. for replacement of the maintenance building roof at the Henry J. Mills Water Treatment Plant; the General Manager has determined that the proposed action is exempt or otherwise not subject to CEQA (EO) [21-1467](#)
- Attachments:** [09132022 EO 7-3 B-L](#)
[09122022 EO 7-3 Presentation](#)
- 7-4** Authorize an increase of \$690,000 to an existing agreement with Carollo Engineers, Inc., for a new not-to-exceed amount of \$990,000, to serve as the owner's advisor for development of the Sepulveda Feeder Pump Stations project with the alternative delivery approach referred to as progressive design-build; the General Manager has determined that the proposed action is exempt or otherwise not subject to CEQA (This action is part of a series of projects that are being undertaken to improve the supply reliability for State Water Project dependent member agencies) (EO) [21-1471](#)
- Attachments:** [09132022 EO 7-4 B-L](#)
[09122022 EO 7-4 Presentation](#)

- 7-5** Authorize an agreement with Calpine Energy Solutions, LLC for the sale of renewable energy from the Phase I-II hydroelectric power plants; the General Manager has determined that the proposed action is exempt or otherwise not subject to CEQA (EO) [21-1472](#)
- Attachments:** [09132022 EO 7-5 B-L](#)
[09132022 EO 7-5 Presentation](#)
- 7-6** Adopt the Revision and Restatement of Bay-Delta Policies; the General Manager has determined that the proposed action is exempt or otherwise not subject to CEQA (IW) [21-1473](#)
- Attachments:** [09132022 IW 7-6 B-L](#)
[09132022 IW 7-6 Presentation](#)
- 7-7** Adopt resolution designating Metropolitan’s maximum contribution for medical benefits in order to comply with the current authorized Memoranda of Understanding; the General Manager has determined that the proposed action is exempt or otherwise not subject to CEQA (OPT) [21-1474](#)
- Attachments:** [09132022 OPT 7-7 B-L](#)
[09132022 OPT 7-7 Presentation](#)
- 7-8** Approve amendments to the Administrative Code to establish reporting requirements to the Board on personnel-related settlements; the General Manager has determined that the proposed action is exempt or otherwise not subject to CEQA (LC) [21-1475](#)
- Attachments:** [09132022 LC 7-8 B-L](#)
[09132022 LC 7-8 Presentation](#)
- 7-9** Authorize granting a new ten-year license agreement to Valley-Wide Recreation and Park District for the continued operation of a trail on Metropolitan fee-owned property in the city of Hemet and county of Riverside California Assessor Parcel Numbers; 454-070-016; 454-140-029; 454-140-033; 454-140-035, -036, -037; 454-160-001; 454-160-010, -011, -012, -013, -014, -015, -016; 454-280-024; 454-280-029; the General Manager has determined that the proposed action is exempt or otherwise not subject to CEQA (RPAM) [21-1476](#)
- Attachments:** [09132022 RPAM 7-9 B-L](#)
[09132022 RPAM 7-9 Presentation](#)

7-10 Authorize the General Manager to grant a permanent easement for electrical equipment purposes to Southern California Edison on Metropolitan property in Riverside County; the General Manager has determined that this proposed action is exempt or otherwise not subject to CEQA (RPAM) [21-1477](#)

Attachments: [09132022 RPAM 7-10 B-L](#)
[09132022 RPAM 7-10 Presentation](#)

7-11 Authorize an increase of \$8.5 million to an agreement with Roesling Nakamura Terada Architects for a new not-to-exceed total of \$13.5 million for final design and architectural services in support of the District Housing and Property Improvement Program; the General Manager has determined that the proposed action is exempt or otherwise not subject to CEQA (RPAM) [21-1478](#)

Attachments: [09132022 RPAM 7-11 B-L Revised](#)
[09132022 RPAM 7-11 Presentation](#)

7-12 Authorize an increase in the maximum amount payable under contract with Meyers Nave by \$190,000 to an amount not to exceed \$439,000 to continue providing legal advice and support services for the Equal Employment Opportunity Office; the General Manager has determined that the proposed action is exempt or otherwise not subject to CEQA. [ADDED ITEM 9/9/22] (OPT) [21-1515](#)

Attachments: [09132022 OPT 7-12 B-L](#)

**** END OF CONSENT CALENDAR ITEMS ****

8. OTHER BOARD ITEMS - ACTION

NONE

9. BOARD INFORMATION ITEMS

9-1 Report on Conservation [21-1479](#)

Attachments: [09132022 BOD 9-1 Report](#)

10. OTHER MATTERS

- 10-1** Discussion of Department Head Evaluation Process Guidelines and Department Head Evaluation Presentation [Public employee’s performance evaluations; General Manager, General Counsel, and Ethics Officer, to be heard in closed session pursuant to Gov. Code Section 54957] [21-1481](#)

11. FOLLOW-UP ITEMS

NONE

12. FUTURE AGENDA ITEMS

13. ADJOURNMENT

NOTE:

Each agenda item with a committee designation will be considered and a recommendation may be made by one or more committees prior to consideration and final action by the full Board of Directors. The committee designation appears in parenthesis at the end of the description of the agenda item e.g. (E&O, BF&I). Committee agendas may be obtained from the Executive Secretary.

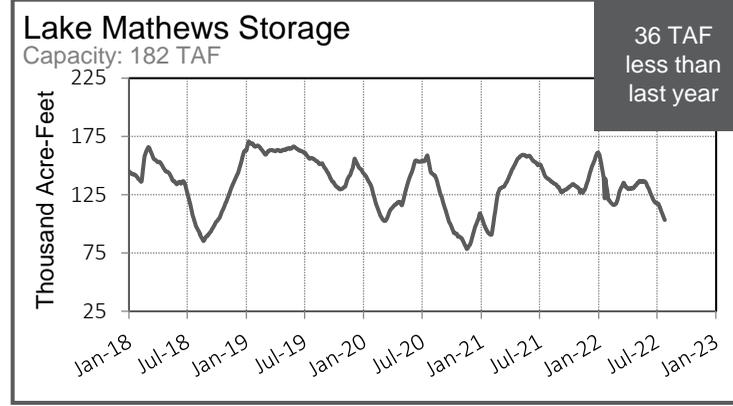
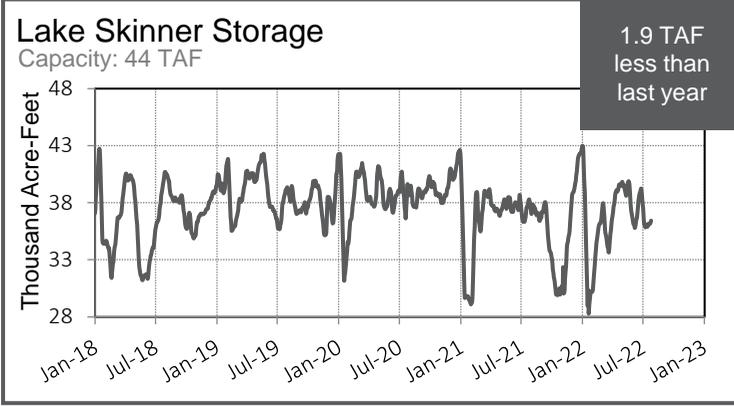
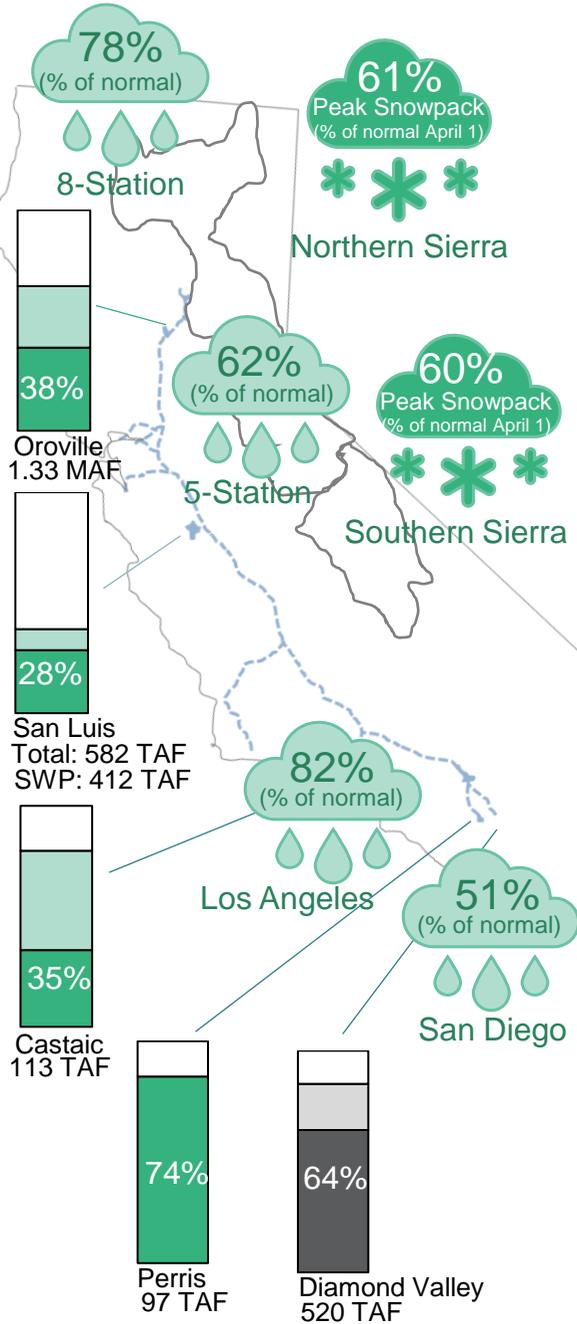
Requests for a disability related modification or accommodation, including auxiliary aids or services, in order to attend or participate in a meeting should be made to the Executive Secretary in advance of the meeting to ensure availability of the requested service or accommodation.



SWP Table A – 5% - 95,575 AF

Projected CRA Diversions – 1,117,000 AF

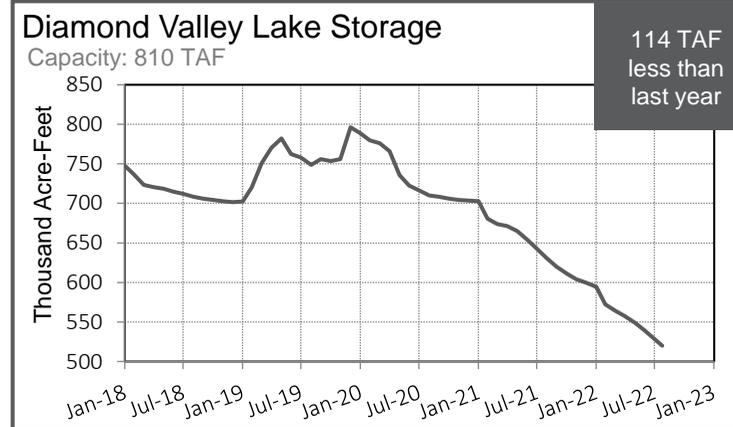
Metropolitan Resources



MWD WSDM Storage

Calendar Year 2022

	Take Capacity
Colorado River Aqueduct Delivery System	255 TAF
State Water Project System	188 TAF
In-Region Supplies and WSDM Actions	426 TAF
Other Programs	11 TAF
Total WSDM Storage Take Capacity	880 TAF



Highlights

- For more information on the current drought, including the Emergency Conservation Program tracking:
 - <https://www.mwdh2o.com/how-we-plan/drought/>
- For more information on the upcoming emergency repair to the Upper Feeder pipeline:
 - <https://www.mwdh2o.com/projects-in-your-community/>



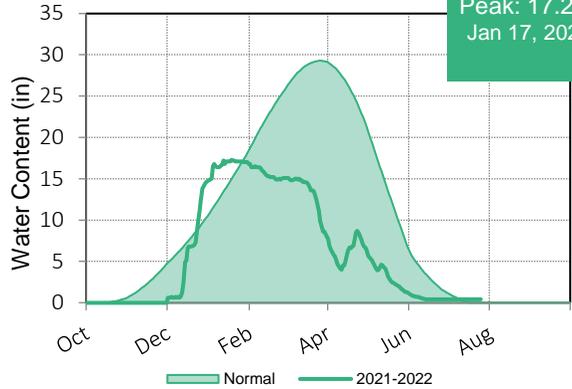
This report is produced by the Water Resource Management Group and contains information from various federal, state, and local agencies. The Metropolitan Water District of Southern California cannot guarantee the accuracy or completeness of this information. Readers should refer to the relevant state, federal, and local agencies for additional or for the most up to date water supply information. Reservoirs, lakes, aqueducts, maps, watersheds, and all other visual representations on this report are not drawn to scale. Questions? Email mferreira@mwdh2o.com

State Water Project Resources

As of: 08/24/2022

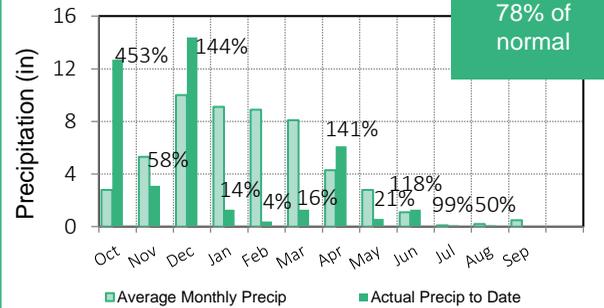
Northern Sierra Snowpack

Peak: 17.2 in
Jan 17, 2022



8 Station Index Precipitation

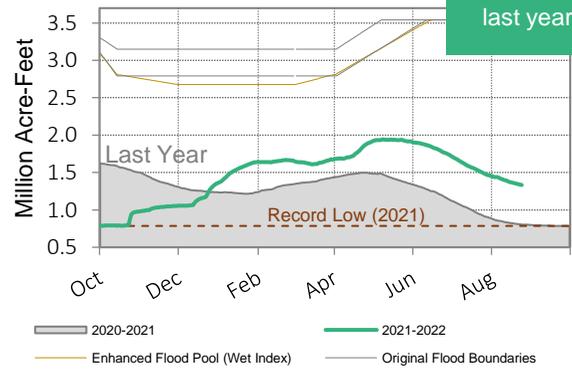
41.4 in
78% of normal



Oroville Reservoir Storage

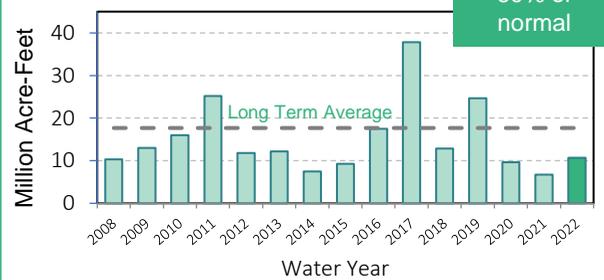
Capacity: 3.54 MAF

529 TAF
more than last year



Sacramento River Runoff

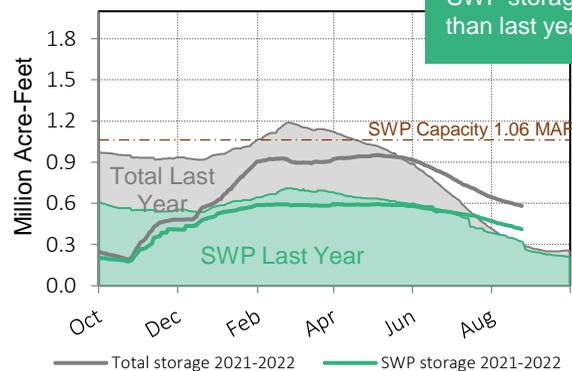
Forecast:
60% of normal



San Luis Reservoir Storage

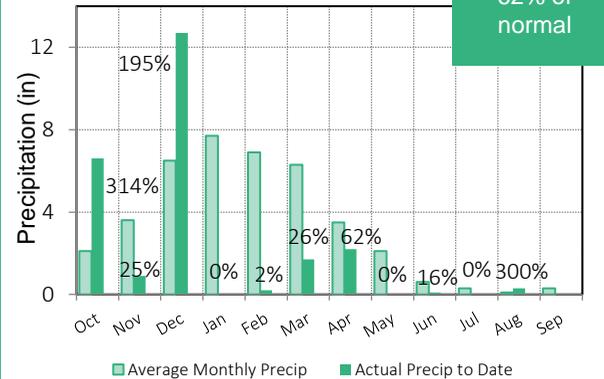
Capacity: 2.04 MAF

90 TAF more
SWP storage
than last year



5 Station Index Precipitation

24.7 in
62% of normal

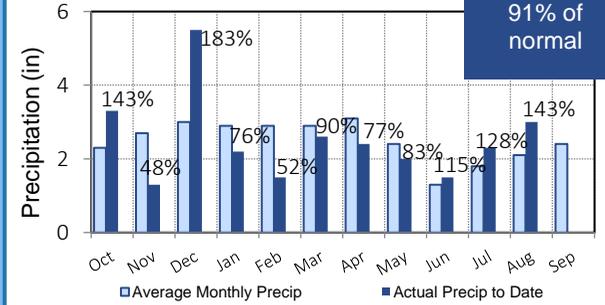


Colorado River Resources

As of: 08/24/2022

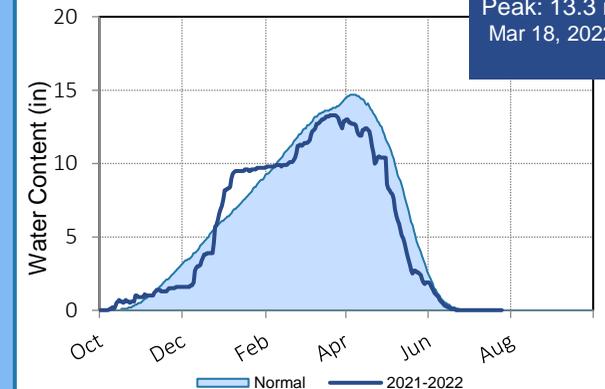
Upper Colorado Precipitation

27.6 in
91% of normal



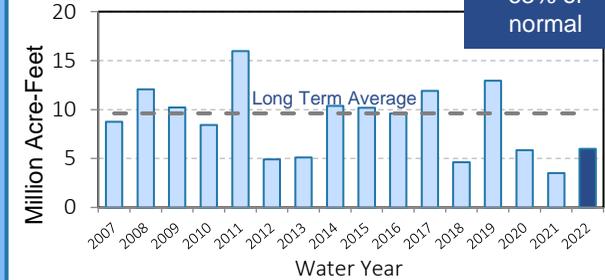
Upper Colorado Snowpack

Peak: 13.3 in
Mar 18, 2022



Powell Unregulated Inflow

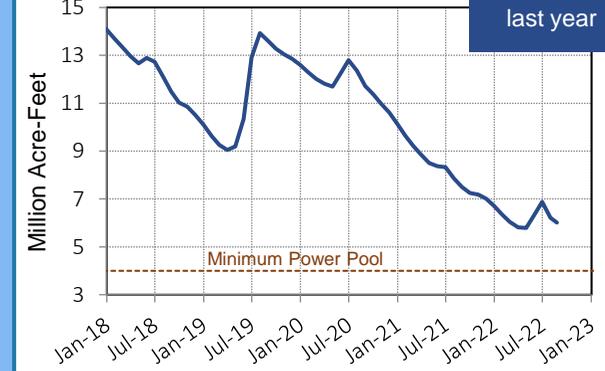
Forecast:
63% of normal



Lake Powell Storage

Capacity: 24.3 MAF

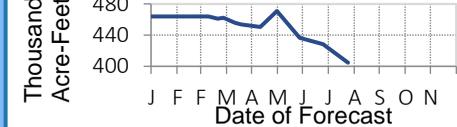
1.61 MAF
less than last year



PVID/Yuma Agricultural Use

Annual Forecasted for 2022

Current
Annual
Forecast:
405 TAF



Projected Lake Mead ICS

Calendar Year 2022

Put (+) / Take (-)
-197,000 AF

Lake Mead Surplus/Shortage Outlook

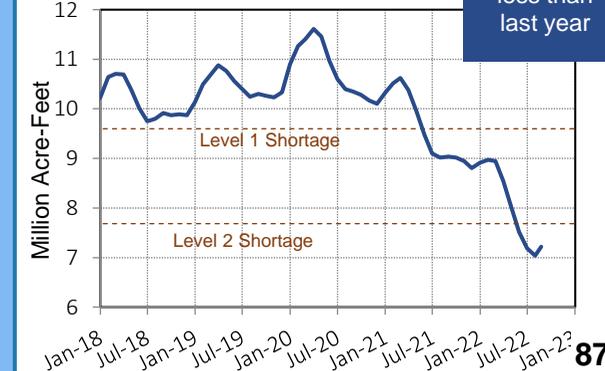
New projection will be available on August 31, 2022

<https://www.usbr.gov/lc/region/g4000/riverops/crss-5year-projections.html>

Lake Mead Storage

Capacity: 26.1 MAF

1.83 MAF
less than last year





DATE: September 20, 2022
TO: Board of Directors
FROM: Finance and Administration

SUBJECT: Internal Audit Services: Award

SUMMARY:

Currently, staff periodically reviews and updates the District's policies and procedures that establish and ensure proper internal controls. The District's independent auditor has consistently opined that sufficient internal controls are in place to provide reasonable assurance that the District's Annual Comprehensive Financial Report (ACFR) properly communicates the District's financial position. The Government Finance Officers Association (GFOA) recommends that every governmental agency consider the feasibility of establishing a formal internal audit function. As a result, staff issued a Request for Proposals for internal audit services and recommends acceptance of a proposal from Eide Bailly to perform the work. It is anticipated that staff will recommend an amendment to the contract for future fiscal years following completion of a Districtwide risk assessment and development of an internal audit plan.

RECOMMENDATION(S):

Accept the proposal from Eide Bailly, LLP, and authorize the General Manager to execute a five-year professional services agreement, in the amount of \$50,000, for internal audit services.

FISCAL IMPACT:

Yes

ITEM BUDGETED:

Yes

FINANCIAL IMPACT:

Sufficient funds are available in the approved Fiscal Year 2022-23 Budget and will be recommended in future year budgets for this purpose. A final budget will be recommended to

the Board following completion of a risk assessment and approval of an internal audit plan.

DISCUSSION:

Maintaining proper internal controls is an essential element of effective District operations. The controls are intended to safeguard the District's assets, ensure appropriate separation of duties and reduce the risk of fraud. The District has comprehensive policies and procedures that cover a wide range of topics from human capital management, financial management, purchasing, investing and debt management. Additionally, the District has comprehensive operating procedures to ensure the delivery of high-quality water and sanitation services. In 2020, the District completed a comprehensive cybersecurity assessment.

The GFOA recommends that governmental agencies establish a formal internal audit program. An internal audit program includes a comprehensive Districtwide review of current internal controls, an agency-wide risk assessment, development of an internal audit plan (including roles and responsibilities) and execution of internal audits. The primary focus of the proposed internal audit program is to ensure that the District is establishing, monitoring and implementing controls that mitigate risk to the District and follow industry best practices. It is anticipated that the internal audit program will prioritize high-risk activities and provide recommendations to strengthen existing controls to lessen the risk of loss or fraud.

Selection of Internal Audit Firm:

On June 22, 2022, the District released a Request for Proposals (RFP) for internal audit services. The RFP was advertised on the District's website and on the California Municipal Finance Officers (CSMFO) website. Six proposals were received. An evaluation committee comprised of the General Manager, Director of Finance and Administration, and Finance Manager reviewed the proposals and interviewed four firms that were deemed to be most qualified for the work. Based on the interviews, the committee recommends the selection of Eide Bailly to perform the work.

Eide Bailly has extensive experience providing internal audit services, including for water and wastewater agencies. The project team and their proposal demonstrated a thorough understanding of the scope of work and the District's desire to establish a formal internal audit program that was structured to lessen risk with available resources.

References were contracted and confirmed Eide Bailly's success in providing similar services for other governmental agencies. Based on the review of the proposals, interviews and reference check, staff recommends selection of Eide Bailly to provide internal audit services for the District. It is anticipated that staff will recommend an amendment to the contract for future fiscal years following completion of a Districtwide risk assessment and development of an internal audit plan.

GOALS:

Ensure Effective Utilization of the Public's Assets and Money

Prepared by: Donald Patterson, Director of Finance and Administration

ATTACHMENTS:

Eide Bailly Proposal for Internal Audit Services



INSPIRED TO KEEP AN EYE ON THE HORIZON

1. Title Page

July 22, 2022

Proposal for Internal Audit Services

LAS VIRGENES MUNICIPAL WATER DISTRICT

Submitted By:

Eide Bailly LLP
Roger Alfaro, CPA, CITP – Partner
909.755.2829 | ralfaro@eidebailly.com

10681 Foothill Blvd., Suite 300
Rancho Cucamonga, CA

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EXPERIENCE

Our experienced professionals are committed to the industries we serve. We focus on training, and we like to think of ourselves as thought leaders.

PEOPLE

We're a team of collaborators and innovators. Our culture is the heart of our firm, and we're always working together to do things differently and better.

COMMUNICATION

Open, honest, frequent communication ensures that you're not in for any surprises. We'll stay in touch throughout the year so you feel understood, connected and confident.

CORPORATE RESPONSIBILITY

We consider ourselves good corporate citizens—caring for our people, giving back to our communities, and taking care of our environment.



What inspires you, inspires us.

eidebailly.com

3. Transmittal Letter

July 22, 2022

Donald Patterson, Director of Finance Administration
 Las Virgenes Municipal Water District
 4232 Las Virgenes Road
 Calabasas, CA 91302

Dear Mr. Patterson,

Thank you for giving Eide Bailly the opportunity to present our qualifications to perform the Las Virgenes Municipal Water District's (the District) independent internal audit function. Enclosed is Eide Bailly LLP's (Eide Bailly) response to the District's Request for Proposal (RFP) for internal audit services. The information presented demonstrates how the District will benefit from our services; we strongly believe we are the firm of choice, now and into the future, to assist with tailored, district-wide risk assessments, detailed annual audit plans and independent internal audit services.

Our objective is to enhance and protect the District's organizational values by providing risk-based and objective assurance, advice and insight. Our resources will help the District accomplish its objectives by bringing a systematic, disciplined approach to evaluate and improve the effectiveness of governance, risk management and control processes, specifically in the areas of risk assessment, audit planning, internal audits, consultation and guidance.

Extensive Government Industry Experience: Our deep government consulting practice is rooted in more than **70 years** of experience serving water district's similar to yours. Our professional consultants work closely together so you receive valuable service from people who understand your needs and know your operations. We will work closely with the District to identify issues and provide responsive solutions that are tailored to your needs.

Depth of Resources: The service team assigned has provided internal audit services for government agencies and similar consulting services for water and sanitation districts across the nation. This experience will bring the District services and support with our multidisciplinary service team of internal auditors, performance auditors, government audit professionals, information systems professionals, cybersecurity professionals, fraud and forensic accountants, government finance managers and certified public accountants. Our size enables us to be responsive to the District's needs and unique challenges while also providing the necessary breadth and depth of services required in today's complex and ever-changing environment.

At a Glance GOVERNMENT



70+
 YEARS EXPERIENCE



1,200
 INDUSTRY CLIENTS



275+
 DEDICATED STAFF



\$22.8 BILLION ANNUAL
 AVERAGE IN SINGLE AUDITS

We deliver honest and insightful advice beyond what is normally experienced in the public accounting industry. Our tagline, **what inspires you, inspires us**, is more than copy to add to marketing materials. We gain energy from those we serve, which turns into a passionate interest in our clients' success.

The following pages highlight our firm's strengths and solutions we will provide the District. We believe this demonstrates why Eide Bailly merits serious consideration. You will be a highly valued client and we would be proud to work with the Las Virgenes Municipal Water District. This proposal is a firm and irrevocable offer for 90 days from the date of submission.

Primary Contacts for the District



<p>Roger Alfaro, CPA, CITP Engagement Partner</p>	<p>Audrey Donovan, CIA, CGAP, CRMA Senior Project Manager</p>
<p>Ph. 909.755.2829 (direct) ralfaro@eidebailly.com</p>	<p>Ph. 303.586.8533 (direct) adonovan@eidebailly.com</p>

Roger and Audrey will be actively involved in the work we perform, ensuring the best possible service. We look forward to working with the District as your trusted advisor. Please reach out with any questions concerning this proposal. Thank you again for your consideration.

Sincerely,

Roger Alfaro, CPA, CITP
Partner

Audrey Donovan, CIA, CGAP, CRMA
Senior Manager

AT A GLANCE



TOP 25 CPA FIRM



40+ OFFICES IN 14 STATES



350+ PARTNERS



2,500+ STAFF MEMBERS



FOUNDED IN 1917



4. Key Personnel

AN EXPERIENCED SERVICE TEAM

All personnel selected to provide the District with the requested internal audit services have specific knowledge and experience conducting multidisciplinary internal audits and consulting. We invest heavily in continuing professional education (CPE) for our people, so you can rest assured your service team is up to date on the latest trends, regulations and changes in the industry.

Our services will be executed by staff with the highest levels of expertise within our firm. Our staff consists of more than 2,500 personnel, with over 935 CPAs, 25 Certified Fraud Examiners (CFE) and many Certified Internal Auditors (CIA), including two on the District's team; Certified Government Audit Professionals (CGAP), Certified Information Systems Auditors (CISA), Certified Information Systems Managers (CISM), Certification in Risk Management Assurance (CRMA), and Certified Information Systems Security Professionals (CISSP).

Our professionals include those experienced in managing internal audit departments, performance audit departments, Sarbanes-Oxley control reviews, Committee of Sponsoring Organizations (COSO-Information Technology (IT) and internal controls reviews, process improvement assessments, enterprise risk management or enterprise risk assessments and independent internal audit and risk management professionals.

The core team assigned to the District's engagement has the knowledge and experience to provide exceptional services to the District. All services are supervised by, and are the responsibility of, an **Engagement Partner**, which has been identified as **Roger Alfaro**. Roger is a seasoned and experienced CPA and will be your main point of contact at Eide Bailly.

Audrey Donovan will be the **Lead Project Manager** and will work directly with the District on the day-to-day coordination of internal audit services provided. Your service team has extensive experience with water and sanitation districts. You'll find profiles for each team member in **Appendix A**.

These professionals have the experience, expertise and certifications to provide internal audit activities and they bring a strong desire to work with the District. If awarded these engagements, these individuals will serve as your primary contacts. Additional resources, including forensic, will support the project team as necessary.

The following provides a breakdown of the staff and service offerings.

Engagement Team Member and Role	Operational	Financial	Information Technology	Compliance	Risk Assessments	Fraud Investigations	Advisory & Consulting	Data Analytics	Professional Training
Roger Alfaro Engagement Partner	X	X		X			X		X
Audrey Donovan Senior Project Manager	X	X		X	X		X		X
Kimberley Higgins Client Relationship Partner	X	X		X			X		X
Eric Pulse Risk Advisory Consulting Principal	X	X	X	X	X		X		X
Douglas Sluyk Internal Audit Manager	X	X	X	X	X	X	X		X
Karlee Ransom Senior Manager	X	X	X	X	X	X	X		X
Doug Cash Fraud Senior Manager	X	X		X	X	X	X		X
David Rowan Risk Advisory Senior Manager	X	X	X	X	X		X		X
Nathan McMurtrey Technology Consulting Principal	X	X	X				X	X	X
Zack Tellinghuisen Internal Audit Staff Associate	X	X		X	X		X	X	X
Catherine Villamar Internal Audit Staff Associate	X	X		X	X		X	X	X

Staff Availability

Once engaged, we will meet with the District to discuss timing needs and structure our commitment of resources accordingly. We have reviewed our workload and are confident that through the size of our firm and the depth of our resources, we have the capacity to serve the District now and in the future. Although we are committed to other projects, we are adept at managing workflow and projects and can be flexible in allocating staff time. We are confident we have the resources to meet your needs and specific timeframe for deliverable.

Staff Continuity

To help ensure a strong business relationship and to minimize disruptions, we keep staffing changes to a minimum. Compared to the national average, Eide Bailly experiences a higher retention rate, which translates to providing our clients with consistent service teams. We will strive for continuity of staff for your engagement. With this continuity comes quality as team members' knowledge of your organization grows from year to year.



Should the need arise to change any of the key engagement personnel, we will notify you in writing and provide the qualifications of the proposed replacement. Upon your approval, new engagement personnel will join your service team.

Continuing Education

Because we are committed to the government industry, we provide our professionals with specific, ongoing training related to these industry issues. This investment ensures our people stay current on the unique challenges and opportunities within their industries so they are in the best position to help clients address these issues. We accomplish our regulatory and accounting standard training through attendance at various American Institute of Certified Public Accountants (AICPA) sessions.

Firmwide, our CPE program requires all professional staff obtain education that exceeds the requirements of the AICPA and where applicable, *Government Auditing Standards*. The firm places a strong emphasis on lifelong learning and recognizes the importance of developing our professionals to best serve our clients. This past year we provided our client service professionals with an average of 72 hours of professional education, compared with the 40-hour accounting industry requirement. In addition, we regularly share information among the audit teams in different offices to ensure we are providing clients with the latest thinking and best possible solutions.

By expanding our knowledge of issues important to government organizations, we can provide more in-depth, knowledgeable solutions to our clients. Additional communication, webinars and training are provided throughout the year on a variety of topics important to state and local governments.



CPE HOURS
Eide Bailly FY 2021
INDUSTRY STANDARD: 40



5. References

REAL RELATIONSHIPS

As a top 25 CPA firm, we’ve built our business on relationships and believe our clients to be the best critics of our service.

The clients below have similarities to your organization, and we encourage you to contact them to learn about their Eide Bailly experiences.

References for Similar Services

Orange County Sanitation District	Contact	Wally Ritchie, CFO 714.593.7570 writchie@ocsan.gov
	Key Results Achieved	Outsourced internal auditor: perform annual risk assessment, develop annual and five-year audit plan, provide operational, financial, information technology and compliance audits. We conduct follow up activities, professional training and quarterly updates to the Audit Ad Hoc Committee. Advisory and consulting services are provided as needed.
Carson City, NV	Contact	Sheri Russell, Deputy Chief Finance Office 775.283.7222 srussell@carson.org
	Key Results Achieved	Outsourced internal auditor: perform annual risk assessment, develop annual audit plan, provide operational, financial, information technology and compliance audits. We conduct follow-up activities, professional training and quarterly updates to the Audit Committee. Additionally, we monitor the City’s fraud, waste and abuse hotline with reporting to the Audit Committee. Advisory and consulting services are provided as needed including, fraud investigations, data analytics and American Rescue Plan Act guidance.
County of Sacramento, CA	Contact	Joyce Renison, Assistant Auditor-Controller 916.874.7248 renisonj@saccounty.net
	Key Results Achieved	Outsourced internal auditor: conduct internal audits including preliminary risk assessment, develop audit work plan and deliver final internal audit report.

Additional Internal Audit Clients

We provide internal audit and consulting services to more than 100 organizations throughout the firm and have included a few government clients provided with similar services in the past few years below.

- Bay Area Air Quality Management District
- California State Teachers Retirement System
- Colorado Department of Transportation
- Colorado Office of the State Auditor
- Colorado State University
- Comptroller of the Commonwealth of Massachusetts
- North Dakota Department of Human Services
- Riverton City, Utah
- San Diego Housing Commission
- Simi Valley Unified School District
- State of Idaho, Office of State Controller
- Wallowa County Treasurer, Washington

Summary of Similar California Government Clients

SEWER, SANITATION & FLOOD AGENCIES	
Alameda County Waste Management Authority	Orange County Waste & Recycling
Bayshore Sanitary District	Oro Loma Sanitary District
Central Contra Costa Sanitary District	Riverside County Waste Management
Central Marin Sanitation Agency	Ross Valley Sanitation District
Cupertino Sanitary District	Sacramento Area Sewer District
Delta Diablo Sanitation District	Sacramento Regional County Sanitation District
East Bay Discharge Authority	Union Sanitary District
Fairfield-Suisun Sanitary District	Vallejo Sanitation and Flood Control District
Knights Landing Community Services District	West Bay Sanitary District
Madison Community Services District	West Valley Sanitation District
WATER AGENCIES	
Beaumont Cherry Valley Water District	Sacramento County Water Agency
Elsinore Valley Municipal Water District	Sacramento Groundwater Authority
Helix Water District	Santa Clara Water District
Montara Water and Sanitary District	Santa Margarita Water District
Moulton Niguel Water District	Suisun-Solano Water Authority
Municipal Water District of Orange County	Yolo-Davis Clean Water JPA
Reclamation District #2035	Yucaipa Valley Water District



6. Qualifications and Experience

When it comes to managing business risk, control and governance within your organization, it is not just about the financial requirements. An internal audit provides a tool to address and manage business, implement added accountability and improve your assessment and continuing measurement of risk and more.

Our internal audit services within our risk advisory practice represents a core component of our firm’s overall consulting practice. Our internal audit experience includes a wide range of services for government, nonprofit, higher education, foundation and for-profit entities. Our team has the experience, skill sets, knowledge, education, certifications and multidisciplinary background to provide the District with the following range of services, which include, but are not limited to:

- Risk Assessments (Enterprise Risk, Financial, Fraud Risk, Internal Controls, Information Technology Risks)
- Internal Audits
- Performance Audits
- Information Technology Audits
- Vulnerability and Security (i.e., Cyber) Assessments
- Data Analytics
- Fraud and Forensic Investigations

Our role as internal auditors is one of independence, with no direct operational responsibility or authority over any activities audited.

INDUSTRY KNOWLEDGE

Team members are well positioned in government organizations throughout the nation, including:

- **AICPA**
 - Governmental Audit Quality Center (GAQC)
 - State and Local Government Expert Panel
 - Private Companies Practice Section Technical Committee (PCPS)
- **Institute of Internal Auditors (IIA)**
- **Association for Local Government Auditors (ALGA)**
- **Association of Governmental Accountants (AGA)**
 - Local and national board involvement, including leadership positions.
 - Financial Management Standards Board
 - Governmental Accounting Standards Advisory Council (GASAC)
- **Government Finance Officers Association (GFOA)**
 - National and local leadership roles.
 - Review committee for the Certificate of Excellence for Achievement in Financial Reporting.
- **Government Accounting Standards Board (GASB)**
 - Janeen Hathcock, Senior Manager, completed a GASB fellowship working on current projects, bringing that experience back to our clients.

EXPERTISE THAT MATTERS

Risk Assessments and Internal Audits

We understand the District’s request, expectations and requirements for a successful internal audit function and can hit the ground running. Our team will perform a District-wide risk assessment in collaboration with the Board of Directors, General Manager and department heads. Risks identified will be prioritized and used to develop the multi-year audit plan. Internal audits, as directed by the District will be performed in alignment with the approved audit plan and in accordance with internal audit standards.

Our work and reports will be in compliance with internal auditing and reporting standards established by *the Institute of Internal Auditors* and *the American Institute of Certified Public Accountants*. Additionally, Eide Bailly internal auditors will obtain guidance from the professional standards and practices of other, relevant professional organizations, including but not limited to, the Information Systems Audit and Control Association (ISACA) and the Association of Certified Fraud Examiners (ACFE).

Our Certified Internal Auditors understand the mandatory elements of the standards and applicable guidance. Additionally, they are *career internal auditors*, meaning they have dedicated their educational and career experience to the profession of internal auditing.

We use our planning procedures in combination with our experience to identify specific risks and allocate resources based on our understanding of your organization and operations. Our internal audit professionals will bring strong process, procedure, internal control and risk management experience to the District. We bridge these skills with specialized insight related to risk and compliance and specific industry knowledge to help the District reduce risk and improve operational efficiency.

Eide Bailly’s internal audit process consists of three major phases: **Risk Assessment & Planning**, **Fieldwork** and **Reporting**. To illustrate our involvement, the following approach identifies the major tasks to be completed during each phase.

Risk Assessment and Planning

- Update/gain knowledge of organization and environment.
- Obtain documentation related to internal controls.
- Update/obtain the District’s policies and procedures.
- Consider fraud through inquiry and brainstorming.
- Discuss with Board of Directors, General Manager and department heads areas of risk.
- Best practice knowledge of environmental and external risks related to like water districts.
- Prepare and distribute survey to key members of department leadership and staff.
- Interview individuals over governance, key accounting activities, information technology and management personnel.
- Perform risk assessment interviews and questionnaires.
- Document the annual risk assessment and multi-year internal audit plan for review and approval by the Board.

RISK ASSESSMENT AND PLANNING DELIVERABLES

Annual risk assessment and multi-year internal audit plan with hours and budgeted fees in alignment with the District’s annual budget to include two to three internal audit engagements to be performed.

Fieldwork

- Evaluate risks and prioritize internal audits with District.
- Develop a preliminary audit program for each identified internal audit for review and approval.
- Hold an entrance conference with the audited entity to communicate engagement objective, approach and the internal audit process.
- Perform sample testing, data analytics, walkthroughs, interviews, etc., as needed.
- Identify risks and prepare recommendations to remediate risks that are actionable.
- Create draft internal audit report with necessary elements, background, objective(s), scope, methodology, executive summary, finding, recommendations and management’s response to include individual responsible, action plan to remediate the risk and timeframe for remediation.
- Hold an exit conference (wrap up meeting) with the audited entity to wrap up the engagement and walk through the draft report.

FIELDWORK DELIVERABLES
 Draft internal audit report in alignment with stated objectives and approved audit program. Necessary elements include: background, objective(s), scope, methodology, executive summary, finding(s), recommendation(s), management’s response to address individual responsible, action plan to remediate risk and timeframe for remediation.

Reporting

- Quarterly reporting to the Board of Directors will include the following deliverables.

REPORTING DELIVERABLES:

- Final internal audit report for Board review and approval.
- Status on follow-up activities performed to validate remediation of risks noted from prior internal audits.
- Update status on progress of audits being performed and budget to actual status.

Examples of Past Engagements (not all-inclusive)		
<ul style="list-style-type: none"> • Accounts Payable and Purchasing Card Audit • Accounts Payable Vendor Review (including Fictitious Vendors / Employees) • American Rescue Plan Act Assessment • Cash Handling • Construction, Sole Source, and General Manger Approved Contracts Review • Cyber Security Audit • End-User and Wireless Vulnerability Assessment 	<ul style="list-style-type: none"> • Expense Management – Overtime Audit • Facilities Management – Planning, Design and Construction Audit • Green House Gas Emissions Assessment • Human Resources Benefits Audit • Human Resources Employee Recruiting Audit • Insources vs. Outsourcing (Privatization) of Building Operations • Internal and External Vulnerability Audit (Information Technology) 	<ul style="list-style-type: none"> • Payroll Process Audit • Procurement Assessment • Revenue and Accounts Receivable Audit (Finance and Accounting – Operational Review) • Social Media Audit (Regulatory and Compliance) • Temporary Staffing Review (Human Resources – Operational Review) • Vehicle Fleet Operations Audit

Performance Audit Experience

We have conducted numerous performance audits complex in scope and nature and unique to the programs being examined. Engaging the right team is critical to creating objectives that improve program performance and operations, reduce costs, facilitate decision making and contribute to public accountability. Our approach is unique in that we utilize a wealth of performance audit methodologies to profile and assess the performance of your programs and operations. We communicate proactively and constructively regarding the status of the project and any noted issues, problems, or concerns.

Eide Bailly provides performance audit services to over 50 organizations within the government, healthcare, insurance and banking industries. We have found the best method to deliver performance services to our clients is to lead engagements with professionals experienced in performance auditing who then work alongside our industry specific audit and advisory personnel, as necessary, to bring the best skills to the engagement. This method of delivery provides our clients with an effective mixture of quality talent while also working with those who are experts in operational controls.

IT Experience

Eide Bailly can assist the District with information technology and security audits based on our hybrid methodology for reviewing information technology and security controls. Eide Bailly is cognizant of guidelines established and utilizes procedures set forth by the Control Objectives for Information and Related Technology (COBIT), a program issued by the IT Governance Institute.

Every internal audit engagement includes our IT resources in some capacity. Whether it is highly technical as cybersecurity (diagram of technical components below) or to just help facilitate discussions with the auditee (department or operating unit) to obtain the necessary data to conduct the internal audit.

As part of any internal audit, Eide Bailly gains an understanding of the accounting system and technology environment in order to plan and execute the internal audit. We have seasoned professionals with years of relevant internal audit, performance audit and technology experience, many of whom carry one or more certifications.

In addition, we have IT auditors who are involved with many types of technology engagements. Such projects can include technology assessments, strategic technology planning, security audits, process reengineering, independent system acquisitions, policy and procedures development, Sarbanes-Oxley compliance, operational review, staff performance assessments and alternatives analysis. As such, our IT auditors are well seasoned in the practical business implications of technology and can use this knowledge to best serve our clients by understanding the many distinct aspects of the general and application controls involved throughout an IT control environment.

In addition to the advisory and consulting services above, our firm has the skills and expertise to provide the District with a wide range of services.

Vulnerability & Security Assessments

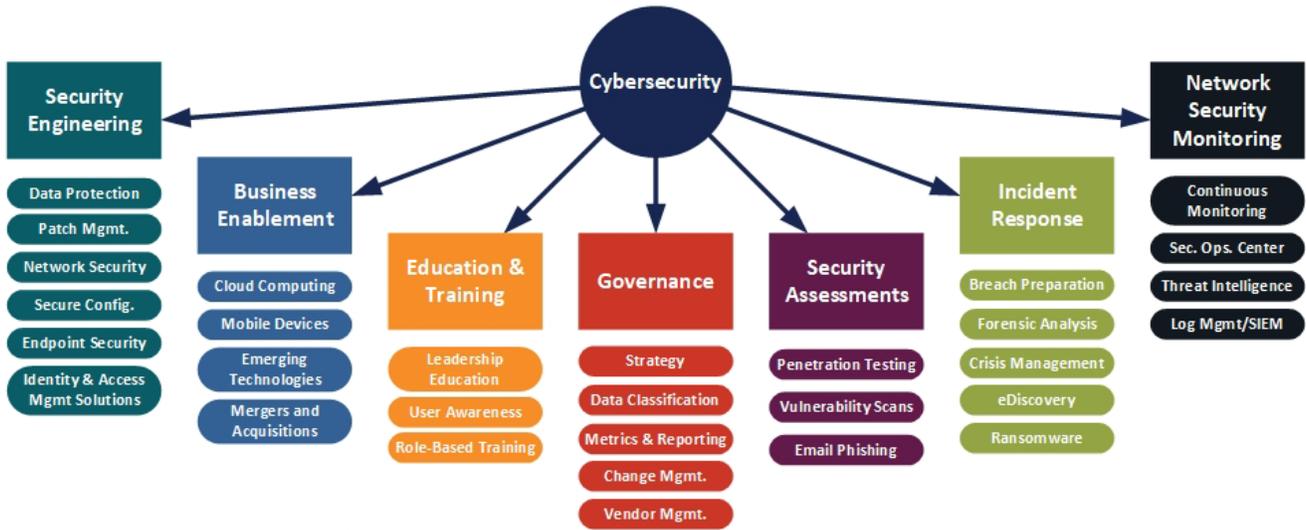
Our cybersecurity professionals have deep IT backgrounds, specializing in a broad range of security services allowing us to tailor solutions to your needs. We work with every level of your organization — your Board of Directors and executives, technical IT administrative personnel and general users — to provide insight and guidance so you can feel confident your data is protected.

**Cybersecurity Maturity Model
Certification — You May Need It**
Eide Bailly: [Video Link](#)

**Control Strategies to Minimize Cyber
Risk and Reduce Fraud Opportunities**
Eide Bailly: [Video Link](#)

We maintain a strong team of information security professionals who have significant knowledge and experience across a wide variety of industries and technologies. Our team of professionals holds several information security certifications including CISSP, GSEC, CRISC, CEPT, CISA and CISM.

The following diagram provides an overview of the scope of cybersecurity services Eide Bailly currently provides its clients.



Data Analytics

With the help of our team of certified data analysts we can discover what your data is really trying to say. From data strategy and goal setting, to consolidating your data sources in a data warehouse for a single source of truth, our team is here to help – one dashboard and report at a time. One of the greatest benefits of data analytics regarding risk is trending. Results from analyzed data trends can pinpoint vulnerabilities to mitigate exposure to risk and improve internal.

This powerful service consists of five basic steps:



Fraud and Forensic Investigations

Eide Bailly, through our Fraud & Forensic Advisory team, provides our clients with investigative services. Fraud and forensic advisory services for our government clients comprises over 30% of our audit work conducted by the firm. Our CFEs have the investigative techniques and technical skills needed to detect, investigate and prevent fraud.

We work closely with you in a friendly, supportive manner to understand your needs and provide a thorough report to help you make confident decisions. In addition to the CFE certification, our forensics staff includes Certified Public Accountants (CPA), Accredited Business Valuators (ABV), Certified Forensic Interviewers (CFI), former law enforcement professionals and computer forensic specialists.

Our forensic accountants are experienced in assisting with internal, civil, criminal and insurance recovery investigations related to allegations of theft, fraud and accounting irregularities. The forensic methodologies and technology used by our team of specialists help get to the facts of these situations and are court proven. We understand the urgency of resolving these types of matters and delivering a quality work product in an efficient and timely manner.

The scope of activities as they relate to services provided from our fraud and forensic advisory practice include, but not limited to the following scope of activities:

- Implementation of a proactive fraud management system.
- Providing and managing a fraud hotline accessible to over 50 clients and reaching over 50,000 employees.
- Internal control examinations (ICE) to ensure safeguards are in place to mitigate fraud risks.
- Examination of third-party contractor services for potential fraudulent billing and other contract violations.
- Fraud investigations.
- Forensic accounting for quantifying damages and business interruption insurance.
- Digital forensics inclusive of forensic analysis of hard drives, cell phones and networks for HR and security violations.
- Cybersecurity incident response services.
- Expert witness services.

Our forensic accounting professionals have performed countless fraud investigations related to a variety of concerns, diligence and other examinations purposes. Based on your request, we have the necessary professionals and forensic analysis tools to complete the engagement in an objective and timely matter.

Our fraud & forensics staff includes CPAs, Accredited Business Valuators, Certified Forensic Interviewers, former law enforcement professionals and computer forensic specialists.

WE UNDERSTAND GOVERNMENTS

The firm has 275 full-time professionals who participate in our Government Industry Group. These professionals share information, learn from others and stay up to date on industry developments. To gain the greatest benefit, the knowledge is shared with professionals across the firm.

The government industry represents one of Eide Bailly's largest niche areas — with more than 1,200 government clients firmwide. We provide audit services for a variety of water districts, cities, counties, colleges and universities, fire relief agencies, housing authorities, school districts, state agencies and tribal entities. Through serving these clients, our professionals have gained focused expertise in the government industry and will provide you with insightful advice that aids in managing the finances of the District.

These services include, but are not limited to, evaluating internal control structure, assessing control risk and performing tests of controls, as well as testing compliance with applicable laws and regulations in accordance with *Government Auditing Standards*.

Government Industry Involvement

Eide Bailly prioritizes staying current with changes to the government industry. We help clients adapt to changes within the existing standards and implement any new standards. Our team members are engaged in the government industry and are well positioned in organizations associated with government entities. We are leaders in the GASAC, the AICPA's GAQC, AICPA State and Local Government Expert Panel, Private Companies Practice Section (PCPS) Technical Committee, local and national boards of the AGA, including the Financial Management Standards Board, and the review committee for the GFOA Certificate of Achievement for Excellence in Financial Reporting. Due to our leadership positions, the District will have access to information not available from other accounting firms.

Eide Bailly also regularly attends GASB meetings throughout the year, and we communicate the results of those meetings to our clients through our newsletters, e-blasts and webinars. We are also involved with GASB's financial reporting reexamination task force shaping the future of state and local government accounting and reporting and participate in the reexamination of the revenue and expense model and note disclosure projects with GASB.

Thought Leadership

A number of partners at Eide Bailly are nationally recognized state and local government thought leaders who present at dozens of national venues throughout the year. These include: GFOA; National Association of State Auditors, Comptrollers and Treasurers; California Society of CPAs; California Society of Municipal Finance Officers; Oregon Government Finance Officers Association; the California State Association of County Retirement Systems; the California Association of Public Retirement Systems; AGA National Professional Development Conference; Iowa Society of CPAs; Idaho Society of CPAs; Utah Society of CPAs; and Colorado GFOA.

**VISIT OUR WEBSITE TO SIGN
UP FOR NEWSLETTERS,
E-BLASTS AND WEBINARS:**
www.eidebailly.com

We also provide training for state and local agencies. Some of these agencies include: Controllers' offices of the State of Tennessee, Texas State Auditor, State of Montana, Commonwealth of Massachusetts and the State of Nevada.

Online Publications: The District will also have access to resources on our Eide Bailly Government Industry website. We publish articles related to hot issues within the government accounting arena. Below is a list of some of the recent articles posted to our website and emailed to our clients:

- How to Use Operational Analytics to Lead During a Downturn.
- What You Need to Know About GASB Financial Reporting Guidance.
- How a Performance Audit Helps an Organization be More Efficient and Effective.

Webinars: We host frequent webinars dedicated to helping you and your organization navigate complex issues. Each webinar covers a different topic to help evaluate the steps necessary to achieve success and remain ahead of the curve.

What Are a Government's Risks and What is GASB Proposing to Disclose?

Recorded Webinar

Governments are exposed to risk in many areas daily. Yet, little is currently disclosed on those risks. Be the first to hear what GASB has proposed regarding Risks and Uncertainties disclosures and what auditors will need to address beginning in December 2023 regarding the risks of material misstatement.

Special GASB Update - Note Disclosure Framework

Recorded Webinar

This presentation provides an overview of the GASB's proposed framework related to Note Disclosure.

7. Detailed Proposal

Services Approach

Through the internal audit activities, we will provide the Director of Finance & Administration and District management independent, objective and reliable information about the adequacy of internal controls within the services and functions of the District. We commit to providing these services and reporting on the risk assessment, audit plan and related work under our charge.

Our work will be conducted in accordance with applicable standards. Our firm has internal controls in place to make sure we deliver high quality products for all internal audit engagements. Our services and deliverables are based on the application of best practices (IIA, AICPA, Generally Accepted Accounting Principles (GAAP), Generally Accepted Government Audit Standards (GAGAS), AGAS, GASB and GFOA). The District will benefit from our experience working with large water and sanitation districts, which enhances our ability to provide practical solutions that will be of specific benefit to you.

Our phased approach is designed to collaborate with the District and achieve optimal results. If awarded, we will discuss with management our proposed schedule but have the flexibility to make any changes in order to meet the reporting deadlines. The objectives of each component are described in the following pages.



PHASE 1: ENGAGEMENT KICK-OFF AND PLANNING

During this phase, we gather the information we need for an effective internal audit engagement. We will convene a kick-off / planning meeting with key representatives of the District to get their perspective on operations activities, confirm and clarify goals and objectives, identify known project constraints, define dates and tasks as appropriate, and provide an overview of the internal audit process. Additionally, we will request a meeting with management to ensure we have a clear understanding of their preferred style of communication and their expectations of Eide Bailly as the District’s internal auditor. We will discuss our approach to scope, risk, and the prioritization of tasks; the types of information and documentation that exists for our review and the level of anticipated involvement of the District.

Kick-Off and Planning

- Discuss and finalize the engagement timeline, audit approach and process.
- Discussions with management and accounting staff, including the Board, to address any risks or concerns they may have.
- Evaluate the nature of the operating environment (for example, changes in volume, degree of system and reporting centralization, sensitivity of processed data, the impact on critical business processes, potential financial impacts, planning conversions, and economic and regulatory environment).

- Review of financial information and reports to identify significant risks and changes early.
- Review of significant estimate areas and consideration of underlying assumptions early in process.
- Gain an understanding of the District and its reporting units and their environments.
- Documentation of internal control systems, including IT, and related changes from prior periods.
- Consideration of fraud, risk of noncompliance, illegal acts, abuse, etc.
- Assessment of audit risk and identification of potential audit issues.
- Assessment of materiality and testing scopes to the extent possible and presentation of audit plan.
- Preparation and communication of audit request lists and workpapers.
- Development of expectations regarding timing and audit progress.

PHASE 2: INTERNAL CONTROL AND ORGANIZATIONAL STRUCTURE REVIEW

This phase starts with gaining an understanding of the organizational controls currently in place, identifying those controls that do not exist, understand the governance and operating structures and an assessment of the internal control structure over the auditable areas. **Note:** Lack of policies and procedures may indicate an internal control environment risk.

Internal Control Review

Our approach will start with documentation related to internal controls that have already been developed. We review that documentation to obtain an overview of the internal control system, followed by interviews with the District staff to complete our understanding related to internal controls.

We will evaluate the internal control system for significant areas depending on the reporting unit. Our approach focuses on key process controls, overall system and key IT related controls. The approach we will take to gain an understanding of your internal controls includes:

- Interview District personnel and the external auditors.
- Review organizational charts, accounting and procedure manuals and programs.
- Perform a “walk-through” of significant processes.
- Review prior internal audit reports and supporting work papers.
- Identify and evaluate the design of internal controls in place. This will include preventative and detective controls.
- Complete internal control questionnaires and surveys.

PHASE 3: RISK ASSESSMENT AND INTERNAL AUDIT PLAN

Eide Bailly adheres to an overall risk assessment strategy that provides your engagement team with a thorough understanding of your operations. Risk assessment is a process used to identify and prioritize audits based upon specific risk factors related to the quality of internal controls and the estimated liability and level of exposure related to various departments, programs and activities. Additionally, the risk assessment is the identification, analysis and management of relevant risks which may impede the attainment of the District’s goals and objectives.

Our Risk Assessment Approach

We will perform a risk assessment of key processes, management functions and current issues facing the District. This will include strategic, operational, financial, compliance, information technology and human capital risks, among others at the District, with a focus on a top-down approach. We will also include information technology processes that impact each of the risk areas at the District.

During the process, we will work together with the District management, process owners and stakeholders in creating an assessment that will be comprehensive, meaningful and accepted by the key members of the organization. This will create a risk assessment that will be used to drive effective change and thought leadership throughout the District.

The risk assessment will be focused on the following **six key risk domains** utilizing the COSO Enterprise Risk Management (ERM) Framework:

1. **Strategic Risks:** Risks associated with business objectives not being met due to poorly defined business strategies, poorly communicated strategies or the organization's inability to execute these strategies due to inadequate organizational structure, infrastructure or alignment. Strategic risk is managed by appropriate organizational governance. Failure to adequately plan and execute against organizational goals may result in significant damage to the organization's reputation.
2. **Operational Risks:** Risks derived from core business practices, which rely on systems, practices, programs and people. Within this risk domain are risks associated with a diverse number of operational areas.
3. **Financial Risks:** Risks associated with the organization's financial reporting being inaccurate, incomplete or untimely due to a variety of factors including the pace of change, the amount of uncertainty, the presence of a large error or the pressure on management to meet certain expectations.
4. **Compliance Risks:** Risks associated with a variety of federal, state and local laws and regulations. Failure to follow prescribed directives may result in substantial fines, restrictions, loss of business and/or legal action taken by regulators.
5. **Information Technology Risks:** Risks associated with the level of use, sophistication, complexity, robustness, ease of use and speed and accuracy of recovery/replacement of systems. This risk addresses the overall importance of technology within the organization and the availability and quality of information the organization can access to support decision making and the security of key information.
6. **Human Capital Risks:** Risks associated with the type of behaviors encouraged by management; the methods used to reward employees; the approach to consistently enforce policies and procedures; the selection, screening, and training of employees; and the reason and frequency of turnover.

Internal Audit Plan

The internal audit plan will incorporate the results of the District-wide risk assessment. The internal audit plan will focus on strengthening internal controls to mitigate the identified risks, to implement best practices and address operational deficiencies and weaknesses noted. Additionally, the internal audit plan will include audit objectives that are further refined in which an audit program will be developed. The plan will consist of a five-year work schedule as well as budget and resource requirements.

Modifications to the plan may become necessary during the year to address high-priority issues, allegations of fraud or fiscal misconduct, significant changes in senior management or activities that unexpectedly become riskier.

The internal audit work plan will consider, at a minimum:

- The adequacy of internal controls to ensure financial reporting reliability and information technology data integrity and the means used to identify, measure, classify and report such information.
- Compliance with policies, procedures, laws and regulations.
- Assurance to management and the Board that financial and other management information is credible.
- The means to safeguard assets.
- Operational reviews of key business processes to identify deficiencies and weaknesses and make appropriate recommendations for improvements.
- The economy and efficiency with which resources are used.
- The effectiveness of various departments, operations and functions with meeting the District goals and objectives.
- If requested, we will address and appropriately respond to waste, fraud and abuse concerns.

PHASE 4: INTERNAL AUDITS, REPORTING AND FOLLOW-UP

During this phase, we will focus our resources on specific internal audit topics identified on the approved internal audit plan. Our work will exhibit the highest level of professional objectivity in gathering, evaluating and communicating information about the activity or process being examined.

The internal audit engagement will be designed to test the areas of your operations that contain the most risk. This equates to a better product for you. Those with the most expertise are designing the audit programs and testing procedures. This is different than other firms, but we believe it provides the best outcome for our clients.

Since every audit is unique, the audit procedures followed during fieldwork depend on the nature of the audit service. During a typical audit, the internal auditor performs an evaluation of the department's systems of internal control and tests the compliance with these controls by tracing a sample of transactions through the operation's process. Progress meetings are held throughout the audit to keep the necessary individuals advised of any significant findings and to resolve any arising issues.

We will identify potential weaknesses, offer practical recommendations to reduce risk, improve efficiency, effectiveness and internal controls in the context of the audit objectives based on years of experience and knowledge of best practices for water districts.

REPORTING

We will provide periodic written or oral reports on the status of the internal audit engagements to representatives of the District. Using the data and documentation gathered we will prepare a draft audit report describing our audit findings and recommendations. We will draft complete, detailed written findings conforming with internal auditing standards. For each finding, we will develop recommendations that are actionable, realistic, specific and constructive, that directly address the cause of the problem. In instances where policies, procedures and processes do not exist and/or could be improved upon, we will provide recommendations based upon **existing “best practices.”** All parties will have at least **two weeks** to review the draft audit report and provide comments.

We will schedule and hold an in-person exit conference with the applicable parties that will occur after the District has had at least two weeks to review the draft report. The exit conference includes a final discussion on any potential findings, for which we will come to a conclusion during the conference. Our goal is to have no additional findings subsequent to the exit conference. We will go through the draft audit report in detail, correct any errors and incorporate suggestions from District management, as practical.

We will obtain responses from management to address the recommendations and target dates for implementation of corrective action. We will update the report to reflect the input from all parties that will be included in the final report. We believe in no surprises.

We will prepare, submit and present the final report to the Board and applicable parties. The final report includes an executive summary, commendations (what is working well), study objectives, scope and methodology, findings and recommendations, implementation plan and management’s response.

Deliverables

- **Report:** Upon completion of internal audit fieldwork visits, Eide Bailly will provide the District with a written report. The report will describe the procedures performed and any observations, findings or recommendations as a result of the procedures performed.
- **Board Meetings and Presentations:** We will be available to meet with the Director of Finance & Administration, District management and Board of Directors as requested. This includes reviewing the final report, providing updates, findings, recommendations, as well as answer any questions. As part of these meetings, we will be available to discuss the entire internal audit function, including areas currently being tested, resulting findings, recommendations and observations.

Follow-Up

At the conclusion of the audit engagement, the audit recommendations along with corrective actions and target dates are tracked and monitored for future follow-up activities. When target dates mature, we test management’s corrections for appropriate remediation of risk(s) and determine if further corrective actions are needed. We will track, monitor and follow-up on internal audit findings and implementation of audit recommendations in a timely manner.

Use of Technology

Eide Bailly staff utilizes progressive and effective software to streamline processes and make them as efficient as possible. These technologies include:

My Eide Bailly (Web-Based Client Site)

My Eide Bailly is an online client site giving clients the ability to transfer files securely and connect digitally with Eide Bailly. Email is not a secure way to exchange documents, but My Eide Bailly can handle large file uploads in a safe, secure manner.



In addition, My Eide Bailly offers clients visibility into their projects, control over who can access and see files related to those projects (including third parties), and an easy way to browse invoices, articles and upcoming webinars and other events.

My Eide Bailly makes it easy to share and stay connected with Eide Bailly, creating efficiencies for both our clients and our staff during engagements. Additional features will be added as we build our digital strategy to empower our clients to work with us digitally, if they choose.

Data Extraction Software

Eide Bailly designs our approach to incorporate the use of TeamMate Analytics to maximize efficiency while conducting a very effective audit. Through TeamMate, we can extract information from related databases and create databases that check for duplicate payments, summarize payments, extract journal entries from specific accounts, develop expectations for analytical procedures and recalculate system calculations, among a host of other procedures developed by our audit team.

CCH ProSystem fx Engagement by Wolters Kluwer

This software is used to perform the audit, retains the electronic workpapers and supporting documentation, performs project tracking and facilitates quality engagement review.

Adapting to Change

Many of our clients are wondering about working on their audits remotely. Eide Bailly performs all engagements in a paperless environment. As a technology-driven firm, we've seen no issues in performing audit procedures off-site from our clients. We've taken advantage of technology, such as using Microsoft Teams, which allows us to communicate with our clients face to face, while sharing screens, to make the process as seamless as possible. We're utilizing Zoom to host webinars and town hall meetings to educate and assist our clients on rapidly changing circumstances and how to successfully navigate those changes. As a result, we have no concerns completing this audit remotely should the need arise. We'll discuss with management which approach, remote vs. on-site, works best for you.



8. Legal Issues and Potential Conflicts of Interest

Litigation/Disciplinary Actions

The firm and its partners, as well as our clients, may periodically be the subject of investigations, formal or informal inquiries, or requests for information from a variety of regulatory agencies. It is the policy of the firm not to discuss these matters, or any client-related matters, outside of the firm. It is the firm's opinion that none of these activities have a material impact to the firm.

No member of the engagement team assigned to the District has been the subject of investigation or action by any law enforcement or regulatory agency in the past five years.

Potential Conflicts of Interest

Eide Bailly is independent of the Las Virgenes Municipal Water District as defined by the generally accepted auditing standards and the U.S. Government Accountability Office's *Government Auditing Standards*. Within the past five years, the firm has not had any relationships involving the District.

The second general standard for auditing requires the audit organization and the auditors be free from personal and external impairments to independence. As defined by these standards, Eide Bailly is independent in fact and in appearance, and no relationships, either personal or professional, exist that would cause our firm to not be impartial in dealing with the District.

Should Eide Bailly enter into any professional relationships deemed relevant during the course of this engagement, we will notify you in writing of such relationship.

Licensed to Practice

Eide Bailly is properly registered and licensed to practice in California.

Firm Registrations:

California Secretary of State Registration Number: 20 2020 121 001

California State Board of Accountancy Permit Number: 5973

Adherence to RFP Instructions

We affirm that we have adhered to the instructions outlined in the District's RFP throughout the proposal development and submission process.



9. Work Samples

Due to the size of the issued reports, we have provided links to a few reports for similar services.

Example Reports

Client Name	Report Link
Carson City, NV	<ul style="list-style-type: none">• <u>Risk Assessment and Annual Audit Plan</u>• <u>Simple Audit</u>
Orange County Sanitation District	<ul style="list-style-type: none">• <u>Complex Audit</u>

The above reports are just examples of what your report could look like. We understand this will be your report and we will work with you to deliver a final product that meets your approval while maintaining compliance with applicable standards.

10. Costs

VALUE-BASED FEES

Eide Bailly provides internal audit services to numerous organizations, including water and sanitation districts and government municipalities. Each client has different needs; as such, we tailor our approach with each client to establish the budget to perform a risk assessment, develop an internal audit plan, conduct various internal audit engagements based on risk, perform follow-up activities and report to various members, including the Board of Directors.

Our fees are based on the complexity of the issue and the experience level of the staff members necessary to address it. If you request additional services, we will obtain your agreement on fees before commencing work, so there are no surprises or hidden fees.

This cost proposal for professional fees is our best estimate of the resources required to complete the proposed internal audit services. If the District finds that the assumptions presented in this proposal, upon which this cost estimate is based, are not consistent with District expectations, we would be open to modifying our approach and/or cost proposal.

We will perform all services within the one-year engagement and meet the scope of services as noted in the RFP. This cost proposal includes the District-wide risk assessment, annual audit plan, two to three internal audits or equivalent (e.g., fraud investigations), follow-up activities and quarterly updates with the Board.

We have flexibility in our service approach, which is why we have included a breakout of our services along with our firm’s hourly rates below.

Summary of Manpower & Expense Matrix

Activity	Estimated Hours	Estimated Fees Based on Expense Matrix Below
Risk Assessment and Annual Audit Plan	138	\$35,000
Operational, financial, information technology and compliance audits, risk assessments, fraud investigations, advisory and consulting and data analytics.	150-225/each	\$25,000-\$45,000
Ongoing follow-up, as needed	0-40	\$0-\$6,000

Manpower & Expense Matrix

Staff Level	Hourly Rate	Hours	Total Fee	Hours	Total Fee	Notes
Risk Assessment and Annual Audit Plan						
Partner	\$350	8	\$2,800			Conducting a risk assessment and developing the annual audit plan requires a specialized skill set that is primarily held at the Senior Manager / Manager level and above.
Senior Manager	\$300	45	\$13,500			
Manager	\$250	50	\$12,500			
Senior Associate	\$185	35	\$6,475			
Total Hours		138	\$35,275	Blended Rate of \$255/hour		
Internal Audit, Performance Audit, Special Investigations and Projects						
		Small Project		Large Project		
Partner	\$350	2	\$700	10	\$3,500	Based on our historical performance to date, the District can reasonably expect a not to exceed price of \$25,000 for a "Small Project" and a not to exceed price of \$45,000 for a "Large Project".
Senior Manager	\$300	8	\$2,400	30	\$9,000	
Manager	\$250	24	\$6,000	45	\$11,250	
Senior Associate	\$185	24	\$4,440	60	\$11,100	
Associate	\$125	92	\$11,500	80	\$10,000	
Total Hours		150	\$25,040	225	\$44,850	Blended Rate of \$167-\$202/hour
Ongoing Follow-up						
Senior Manager	\$300	2	\$600			Based on the current number of outstanding follow-up items to perform, estimated hours for follow-up activities are 0-40 hours. Follow-up items include confirm result of recommendations to internal audit findings and action taken to correct areas of identified risk are remediated.
Manager	\$250	8	\$2,000			
Associate	\$125	30	\$3,750			
Total Hours		40	\$6,350	Blended Rate of \$159/hour		

Hourly Rates

Our fees are based on the complexity of the project and the experience level of the staff members necessary to effectively complete the work. If you request additional services, we'll obtain your agreement on fees before commencing work, so there are no surprises or hidden fees. We propose the hourly rates based on our understanding of the scope of work and the level of involvement of the District's staff.

Hourly Rates

Staff Level	Years of Experience	Hourly Rate
Partner	30+	\$350-\$500
Senior Manager	25+	\$250-\$350
Manager	20+	\$200-\$275
Senior Associate	15+	\$185
Associate	3+	\$125-\$150
Administrative	5+	\$80

Out-of-Pocket Expenses

In addition to the professional fees listed above, you will be billed for actual out-of-pocket expenses such as travel, mileage, lodging and meals. We anticipate minimizing travel costs by using a hybrid work arrangement and local resources.

Billing Policy Regarding Telephone Inquiries

We know clients appreciate access to all their service team members. We embrace this opportunity for constant communication and will ensure our team members are available when you have questions and issues. This service is included in the scope of the engagement. If a particular issue surfaces that falls outside the scope of this engagement, we'll bring it to your attention and obtain approval before proceeding.

Future Year Pricing Guarantees

Our fee increases for future years are consistent with inflationary increases in the industry. They are contingent upon no major changes to the District, and that significant accounting and auditing rule changes and procedures remain consistent with current requirements. Fees do not include additional time that could be incurred due to changes to the scope of the engagement.



Additional Resources

LET US HELP YOU WITH MORE

We are leaders in the government industry, offering valuable perspectives beyond our core strength of accounting and tax compliance. We are business advisors who want to help guide the strategy and operations of your organization, and we will make sure you feel connected and understand the process.

In addition to the strong profiles of your assigned engagement team, the District will benefit from the overall experiences of the firm. We provide services as a team regardless of location. This means as a firm, the best resources will work with you, encouraging a high level of connection and quality of service. Your team members will have direct access to professionals throughout the firm who serve or have served similar organizations. In other words, we talk to each other and share experiences. If the District encounters a seemingly unique situation, we've likely seen it before and can help navigate the proper course quickly and effectively.

After carefully reviewing the requirements of the engagement, we feel Eide Bailly has the resources and experience needed to fulfill the requested services in a timely fashion without the need to subcontract any portion of the engagement.

Subsidiaries and Joint Ventures

Eide Bailly does not currently have any subsidiaries or joint venture relationships.

Added Benefits and Alliances

Eide Bailly established a membership group of CPA Firms in 2002 throughout the United States called Eide Bailly Alliance. This allows separate firms leverage, with the ability to access new ideas, information, and resources that will help them grow and maintain independence.

HLB International

International Business Clients operating or expanding internationally can rely on Eide Bailly for the resources and services needed to enter the global marketplace. We are an independent member firm of HLB, a worldwide global advisory and accounting network of professional accounting firms and business advisors with more than 27,000 professionals located in 745 offices across the world. We can offer valuable resources that leverage the strength of both the local firms and our international network to deliver effective solutions in an efficient and seamless manner.

Diversity in Recruiting

To become more diverse in its recruiting practices, Eide Bailly has committed to casting a wider net in order to connect with diverse candidates and are continually reviewing our recruiting process to weed out any bias. Recruiting has changed in many ways, for example a main recruiting event ‘Meet Eide Bailly’ was traditionally held through in-person meetings at various Eide Bailly offices. Now, these introductory events are held virtually. This allows us to invite a greater number and – more importantly – a wider variety of schools.

Our Culture

We believe it’s more than just our responsibility to promote a diversified, equitable and inclusive work environment – it’s the right thing to do. Our leadership team defined these terms as follows:

- **Diversity:** A variety of thoughts, abilities, experiences and backgrounds.
- **Equity:** Seeking out pathways to ensure fair treatment, equality of opportunity & advancement, and fairness in access to information and resources for all.
- **Inclusion:** Embracing differences to create a culture where we feel free to be our authentic selves.

Mission

To create an inclusive, diverse and equitable environment where we build a workforce that is reflective of the communities in which we serve. Different people and different perspectives help us to provide innovative solutions for our clients, opportunities for our people and successes for the firm.

Vision

To create a professional workplace where our people can be their full authentic selves.

Pillars of Our Mission

We understand words don’t mean much without action behind them. Here are the ways we are working to advance our mission.

We strive to meet our annual affirmative action goals each year based on our results (retention, promotion, hiring). We’re working to accomplish and exceed these goals through a variety of ways.

- **First Focus:** Firm initiative established to recognize unconscious bias and enable/retain/advance female leaders.
- **DiversifEIDE:** Group for people of color empowering them to come together freely to discuss issues, ways to improve and opportunities for growth.
- **MyEidePride:** Group for LGBTQIA+ team members and allies to come together freely to interact, discuss issues, ways to improve and opportunities for growth.

ARIZONA Phoenix	NEBRASKA Omaha
CALIFORNIA Fresno Laguna Hills Menlo Park Pasadena Rancho Cucamonga Sacramento San Ramon Tustin	NEVADA Elko Las Vegas Reno
COLORADO Boulder Denver Fort Collins Grand Junction	NORTH DAKOTA Bismarck Fargo
IDAHO Boise Twin Falls	OKLAHOMA Norman Oklahoma City Tulsa
IOWA Des Moines Dubuque	SOUTH DAKOTA Aberdeen Sioux Falls
MINNESOTA Bloomington Mankato Minneapolis Plymouth	TEXAS Abilene Haskell Plainview Seymour
MONTANA Billings	UTAH Lehi Ogden Orem Salt Lake City
INTERNATIONAL	WASHINGTON Spokane
	INDIA Mumbai

Diversity, Equity and Inclusion Council (DEI)

Eide Bailly has established a DEI Council, which is made up of firmwide leaders from a variety of offices, works to build diversity awareness into our culture through education and training, targeted Employee Resource Groups (ERG), diversity recruitment advisor/expanded recruitment strategies and firmwide staff involvement. This DEI Council highlights areas that can be improved or be given a greater voice and is a platform for issues to be raised. DEI is not only a key initiative, but a mantra being woven into the culture of Eide Bailly.



Throughout our history, Eide Bailly has supported an inclusive and diverse workplace by upholding a firm culture of respecting our peers and their individual contributions and promoting positive working relationships, and our recent achievements launch our commitment from mindset to action. We understand that words don't mean much without action behind them. Here are the ways we are working to advance our mission:



YEAR IN REVIEW

- Created four task forces (as stated above) to help accomplish different goals of the initiative.
- Held a firmwide DEI Forum with guest speakers who spoke on inclusion and allyship.
- Organized a firmwide book study based on *What If* by Steve Robbins with over 300 participants.
- Hired a diversity recruitment advisor.
- Hosted a recruiting webinar, “**Eide Bailly 360: An Inside Look at Our Culture,**” for more than 250 college and university students.
- Revised our women’s initiative, First Focus, to now include a virtual format with over 150 participants (all genders and all levels welcome).
- Created a firmwide DEI internal Teams channel to share communications and updates.
- Hired a DEI consulting firm to assist us with our initiative.
- Created and launched a firmwide DEI survey for staff to share and track our progress.
- Added a DEI question to our annual Partner Assessment form to hold all Partners accountable in developing and mentoring staff whose perspective and experience is different from their own.
- Signed the CEO ACT!ON for Diversity and Inclusion.



The Right Choice for the Las Virgenes Municipal Water District

BUILDING A SUCCESSFUL RELATIONSHIP

To us, work is not just work; we see it as a chance to help you solve problems, achieve goals and pursue passions. After thoughtfully reviewing your needs and taking the time to understand your business, we think we are the best fit for this opportunity.

We can connect you with the knowledge, resources and solutions that help bring confidence to your business decisions. We want to work with you!

If you have questions or would like additional information, do not hesitate to contact us. We want to make sure you have everything you need to make your decision.



Roger Alfaro, CPA, CITP

Partner

909.755.2829

ralfaro@eidebailly.com

We Want to Work with You

We are driven to help clients take on the now and the next with inspired ideas, solutions and results. We look forward to working with you.

Appendix A: Team Profiles

CONNECTING YOU TO THE RIGHT RESOURCES

ROGER ALFARO, CPA, CITP
Partner

INSPIRATION: I enjoy helping governments achieve the next level of operations, transparency and knowledge. As I like to say, "Think like a taxpayer, because you are one." We're all working for the same goals, and if our clients succeed, we succeed.

909.755.2829 | ralfaro@eidebailly.com



Roger provides accounting, audit and advisory services to government entities throughout California. His experience includes water/utility districts, cities, counties and state agencies.

Roger began his professional career with a Big 4 International firm working with large commercial and government entities. His expertise includes the complex accounting and regulatory requirements for single audit compliance, and he is recognized as a leader in Uniform Guidance audit requirements. He has conducted financial statement audits and single audits for government agencies with assets exceeding \$1 billion.

Client Work

Advises and assists clients with disclosure, financial reporting and compliance requirements pursuant to the GFOA Certificate Program. He provides training to staff through in-house conferences to ensure consistency and knowledge throughout the team, and also provides audit and accounting updates for many of his government clients.

Memberships

American Institute of Certified Public Accountants

California Society of Certified Public Accountants

Government Finance Officers Association (GFOA) Certificate Program Special Review Committee

Designation/Licensures

Certified Public Accountant

Certified Information Technology Professional

Education

Bachelor of Science, Business Administration – California State University, San Bernardino

AUDREY DONOVAN, CIA, CGAP, CRMA

Senior Manager

303.586.8533 | adonovan@eidebailly.com



Audrey leads the internal audit project engagements and manages the staff through all phases of providing internal audit services including providing updates to the Board and Audit Committee. She is the firmwide technical resource for internal audit and performance audit. Audrey has 25 years of experience in internal audit, performance / operational audit and financial consulting for both the public and private sectors.

A large portion of her career was spent in the Risk Advisory Services of EY and PWC. In addition, Audrey was the former Deputy Director for the City & County of Denver, Colorado’s Performance Audit Department. Her experience includes managing internal audit consulting services, enterprise-wide risk assessments, process design, and documentation engagements. She works closely with Eide Bailly’s Special Advisory and Risk Advisory Services, such as, fraud and forensic, information technology and quality assurance review. Audrey has managed and performed hundreds of operational and performance audits and utilized various performance audit methodologies, including benchmarking, surveys, data analytics, social impact analysis and facilitated sessions.

She is experienced in applying professional accounting and audit standards, including the Institute of Internal Auditors International Professional Practices Framework (IIA - IPPF), GAAS, GAGAS and GAAP.

Audrey facilitates a variety of trainings and workshops as well as audit committee presentations.

Audrey’s clients include (but are not limited to): internal audit and performance audit engagements for Carson City, Benchmark Foam, S.D.; Chipotle, Calif.; City of Monterey Park, Calif.; City of Riverside, Calif.; Colorado State University, Colo.; Continuum of Colorado, Colo.; County of Sacramento, Calif.; Los Angeles County Employee Retirement Association, Calif.; Orange County Sanitation District, Calif.; Riverton City, Utah; River Springs Charter School, Calif.; San Diego Housing Commission, Calif.; and University of Utah, Utah.

Memberships

- Institute of Internal Auditors (IIA)
- Denver Local Chapter of the IIA
- Association for Local Government Auditors
- Association of Government Accountants
- Colorado Government Finance Officers Association
- Finance Executive International

Designation/Licensures

- Certified Internal Auditor
- Certified Government Audit Professional
- Certified Risk Management Assurance

Education

- Bachelor of Science, Accounting – University of Utah
- Master of Science, Management – Colorado State University

Community

- Super Twins of the Rocky Mountains (STORM)

KIMBERLEY K. HIGGINS, CPA

Partner

INSPIRATION: Client service is being available when my clients need me and being seen as their trusted advisor—someone able to help find answers and solutions to issues, and someone able to help them sleep better at night.

303.539.5905 | khiggins@eidebailly.com

Since 1979, Kim has been providing public accounting services to a variety of clients, including government and quasi-government entities, nonprofits and state agencies. She performs audits for some of the largest counties and cities in Colorado. As a widely respected leader in her field, Kim also serves on several local and national conference planning committees and is a frequent speaker and trainer on government and nonprofit topics.

When working with Kim, clients can expect a trusted advisor who is able to break down high-level financial information into digestible content that anyone can understand. Serving on boards of directors also gives Kim a unique perspective to governance that she shares with her clients. Kim believes finding solutions is a crucial part of client service, and is something she enjoys doing with both staff and clients.

Aside from her career, Kim loves to walk, golf, play pickle ball and spend time outdoors tending her herb garden which fuels her passion for cooking. Now an empty nester, Kim looks forward to watching her sons grow and thrive as they launch their professional careers—one in NYC and the other in Chicago.

Client Work

Performs audits of some of the largest Colorado counties, cities and sizeable state agencies/departments.

Conducts audits in accordance with GAAS, GAGAS (the Yellow Book) and Uniform Guidance.

Serves on Eide Bailly's Governmental Executive Committee, which guides the firm's practice goals in the governmental industry, as well as the Internal Audit Executive Committee, which guides the firm's internal audit practice goals.

Conducts consulting and internal audit engagements of government entities.



Memberships

Colorado Society of Certified Public Accountants

American Institute of Certified Public Accountants

Colorado Government Finance Officers Association

Government Finance Officers Association (SRC)

Special District Association of Colorado

Designation/Licensures

Certified Public Accountant

Education

Bachelor of Science in Business, Accounting – Murray State University, Ky.

Associate in Arts – University of Kentucky, HCC

Community

Susan G. Komen Breast Cancer Race for the Cure and 3-Day/60 Mile, Team Member and Team Captain

Juvenile Diabetes Research Foundation board member, Executive Committee Member and NBDC Chair

Father Woody Committee, Member

ERIC A. PULSE, CISA, CISM, CRISC, CCSFP, CFSA

Principal-in-Charge of Risk Advisory

INSPIRATION: In the words of Walt Disney, "Keep moving forward." Providing value to our clients is my driving force. Our priority is to enhance the security and control structure that protects our clients' data. I am committed to partnerships with our clients, providing quality and timely service that has a positive impact on their risk, security and control environment so they can minimize risk and sleep better each night.

605.977.4847 | epulse@eidebailly.com

Eric specializes in providing internal audit, information technology, risk advisory and cybersecurity consulting services to a variety of industries, including healthcare, insurance, banking, credit unions, retail, manufacturing and governments. He advises Eide Bailly clients on how to keep their valuable data secure in a world of increasingly sophisticated operational, technology, and cyber risks and threats. With his many years of experience, Eric has become a true thought leader in the culture of risk management.

When you work with Eric, you can expect a forward-thinking, big-picture approach to minimizing organizational risk, securing and protecting your data and implementing controls. In today's world of ever-changing risks and threats, Eric's first concern is your needs. When he's working on your behalf, you can expect a prompt response that is well thought out and tailored to those needs.

Client Work

Performs internal controls audits, IT audits, cybersecurity and control reviews that included business continuity planning, organizational and operational controls, physical and logical access security, application and processing controls, compliance testing, SOC 1, as well as SOC 2 and SOC 3 third-party audits.

Works with clients on information system security certification and accreditation activities as required under the Federal Information Security Management Act of 2002 for low, moderate and high impact federal information systems.

Performs comprehensive assessments of technical systems and networks to determine security features and capabilities, as well as to identify potential cybersecurity system vulnerabilities.

Knowledgeable in internal control and risk management frameworks and standards such as COSO-Internal Control Framework, NIST Cybersecurity Framework, NIST Special Publication 800-53 Security and Privacy Controls for Federal Information Systems and Organizations, COBIT, HITRUST Common Security Framework and more.



Memberships

Information Systems Audit and Control Association

Institute of Internal Auditors

Designation/Licensures

Certified Information Systems Auditor – Information Systems Audit and Control Association

Certified Information Security Manager – Information Systems Audit and Control Association

Certified in Risk and Information Systems Control – Information Systems Audit and Control Association

GIAC Security Essentials Certification – The SANS Institute

Certified Financial Services Auditor – National Association of Financial Services Auditors

Education

Bachelor of Arts, Accounting and Business Management – Dakota Wesleyan University, Mitchell, S.D.

DOUGLAS E SLUYK, CIA, CISA
Risk Advisory Services Manager

INSPIRATION: “Internal auditors have to provide insight and foresight, not just hindsight.” Richard Chambers, Former Chairman of The Institute of Internal Auditors.

I apply this mindset to take a pragmatic approach to client needs, collaborating with stakeholders to serve as an advisor, identifying risk while defining recommendations and resolutions that compliment business objectives.

303.539.5915 | dsluyk@eidebailly.com

Doug plans, executes and manages various risk advisory services projects including: operational internal audits, SOX 404 readiness assessments and compliance controls testing. He provides risk advisory services to public and privately held companies in a variety of industries, including transportation, hospitality, entertainment, manufacturing, financial services and government. Doug collaborates with business process owners as well as members of Senior Management to help identify operational and financial risks, ensure internal controls were appropriately designed to achieve control objectives, ensure control activities were carried out and provided constructive ideas for process improvement to mitigate the risks.

When you work with Doug, you can expect him to offer unique solutions based upon experience in multiple industries and perform objective, detail-orientated analysis to identify risk and understand business requirements.

Client Work

Implemented a Governance Risk and Compliance (GRC) tool to increase efficiency and effectiveness of compliance results testing and reporting.

Provided innovative and value-added audit services, assisting in the implantation of a new financial reporting system, cost savings through operational process enhancements and established department as a business advisor.

Performed a review of critical information system integrations, facilitated cross-functional discussions to communicate to ensure completeness and accuracy and ensure external audit reliance.

Performed operational audits and designed control assessments for entertainment client. Requested by client senior finance leadership to lead the financial close-out and preparation of budget to actual results client largest annual event with revenues of \$120M.

Developed Enterprise Risk Assessments, Financial Risk Assessment, Internal Audit and S-Ox plans for multiple clients and industries ranging from \$500 million to \$25 billion annual revenue.



Memberships

Institute of Internal Auditors

Information Systems Audit Controls Association

Designation/Licensures

Certified Internal Auditor

Certified Information Systems Auditor

Education

Bachelor of Finance—WP Carey School of Business, Arizona State University

Master of Business Administration—University of Phoenix

Community

Denver Information Systems Audit Controls Association, EVP, Rocky Mountain Information Security Conference Co-Chair

Denver Institute of Internal Auditors, Rocky Mountain Area Conference Co-Chair

KARLEE RANSOM, CPA

Senior Manager

916.999.8506 | kransom@eidebailly.com

Karlee has over nine years of experience assisting clients with their assurance needs. Throughout her career, she has specialized in performing audits of governmental entities including counties, cities, special districts, state agencies and standalone enterprise funds. She also has extensive experience in performing single audits and assisting clients to ensure they comply the requirements of the Uniform Guidance. As a lead project manager, Karlee manages all parts of the engagement from start to finish and serves as a resource for any client needs. She has experience in leading assurance engagements for a variety of clients, from larger entities that hold financial statement line items worth billions of dollars to small special districts.

She believes that proper planning, organization and ongoing communication throughout the year are the keys to a successful engagement for entities of any size. Karlee always delivers timely work to meet her client's internal and external deadlines and she is available to serve as a resource and assist clients throughout the year. She also provides insight to clients on issues that may arise including complex accounting transactions, new accounting standards and understanding best practices in internal controls.

Outside of work, Karlee enjoys spending time with family and friends, traveling and being outdoors.

Client Work

Works with various government entities leading assurance engagement teams through planning, performing and supervising engagements.

Provides financial statement auditing and compliance testing, including single audits required by Uniform Guidance.

Serves as a resource to provide expertise on accounting issues throughout the audit process as well as the rest of the year.

Provides training to our audit associates through inhouse conferences to ensure consistency and knowledge throughout the entire team providing services to our clients. She also provides training on audit and accounting updates for many of her governmental clients and presents at Continuing Professional Education (CPE) events hosted by the firm for our government clients and industry groups.



Memberships

American Institute of Certified Public Accountants

California Society of Certified Public Accountants

Designation/Licensures

Certified Public Accountant

Education

Bachelor of Science, Business Administration - California State University, Sacramento

DOUG CASH, CFE, CFI, CFCI

Senior Manager

INSPIRATION: A very rewarding aspect of working in the forensic and valuation division is helping businesses and individuals protect themselves from being taken advantage of. I assist with preventing fraud and holding people accountable for their improper actions.

303.586.8504 | dcash@eidebailly.com



Doug is a retired law enforcement officer who specializes in dealing with white collar crime. He investigates fraud and helps clients prevent future problems while finding justice for past issues.

When you work with Doug, you can expect a uniquely qualified partner who can help you crack down on white collar crime and find solutions to fraud while preventing more problems in the future. His professional experience and previous role as a retired law enforcement officer means he's ready to work with you, whatever the issue.

When he's not helping clients, you'll probably find Doug out on the golf course, camping or traveling as often as possible. Who can resist all the wonderful big-game hunting and fishing opportunities in Colorado? Doug can't!

Client Work

Provides forensic accounting services for clients, and has specific knowledge of fraudulent and criminal activities.

Served as lead investigator in various types of fraud-related investigations, including embezzlement, money laundering, identity theft, Ponzi and pyramid schemes as well as theft by misrepresentation.

Documented and qualified fraud losses, and assisted with civil and criminal proceedings for clients.

Assisted clients with insurance claims involving fraud losses.

Retired detective with decades of law enforcement experience and an emphasis in white collar crime. Former special agent with Arizona's Department of Insurance Fraud Unit.

Memberships

Association of Certified Fraud Examiners

International Association of Financial Crimes Investigators

National Association of Bunco Investigators

International Association of Interviewers

Designation/Licensures

Certified Fraud Examiner

Certified Forensic Interviewer

Certified Financial Crimes Investigator

Private Investigator, Arizona

Education

Master of Business Administration – University of Phoenix, Ariz.

Master of Science Administration, Justice and Security – University of Phoenix, Ariz.

Community

Colorado Organized Retail Crime Alliance, Board Member

DAVID ROWAN, CPA, CCSFP
IT Risk Advisory Senior Manager

INSPIRATION: "What is the difference between an obstacle and an opportunity? Our attitude toward it. Every opportunity has a difficulty, and every difficulty has an opportunity" – J. Sidlow Baxter

303.586.8526 | drowan@eidebailly.com



David has more than 21 years in the public accounting and consulting industry. Provides information technology risk advisory services to public and privately held companies in a variety of industries, including healthcare, financial services, retail, manufacturing and oil and gas.

Performs HITRUST, SOC 1, SOC 2, SOC 3 and independent information technology audits. Specializes in HITRUST, HIPAA, General Computer Controls, Sarbanes-Oxley, IT examinations for financial institutions, System and Organization Controls audits, FFIEC IT handbook and the Gramm-Leach Bliley Act.

Outside of work, David enjoys golfing and spending time with his family – preferably on a boat under the sun.

Client Work

Performed independent Medicare Part C and D Centers for Medicare and Medicaid Services (CMS) Data Validation Audits. Worked with Medicare Subject Matter Expert to develop a plan and execute Part C and D Data Validation Audits, which included process reviews and data validation for multiple CMS-mandated reporting measures.

Managed the Sarbanes-Oxley 404 Internal Audit efforts for multiple companies in a variety of industries – from healthcare to online retailer. All reviews focused on controls over all primary finance functions in addition to IT Change, Project Development, Access / Security and IT Operations. Engagements include performing the financial statement risk assessments, preparation of audit programs, execution and review of the audit programs, communicating real time to client on status of the engagements and being the key point of contact for the company's external auditors.

Developed a disaster recovery plan for a multinational software company. Documented the IT infrastructure, resource requirements, disaster scenarios and response procedures. Developed desktop procedures by scenario and an overarching recovery plan.

Memberships

American Institute of Certified Public Accountants

Information Systems Audit and Control Association

Institute of Internal Auditors

Designation/Licensures

Certified Public Accountant

Certified Common Security Framework Practitioner

ISO27001 Lead Auditor

Education

Bachelor of Science, Business Administration – University of Nebraska

NATHAN MCMURTREY

Principal

INSPIRATION: "Manage your top line and your bottom line will take care of itself." My top line focus is taking care of our people and our customers. If I can get that right, the rest is all downhill!

801.655.4823 | nmcmurtrey@eidebailly.com

Nathan believes every company can be a data company. As a partner at Eide Bailly, he leads the Eide Bailly Analytics practice in reaching that vision. Previously the CEO and founder of Xerva, a business intelligence company located in Orem, Utah, his educational background is in Accounting from BYU-Hawaii where he first learned that accounting is really just an exercise in organizing data. Nathan loves to watch data transform businesses and go from being a liability to an asset.



Education

Bachelor of Accountancy –
Brigham Young University,
Hawaii

ZACK TELLINGHUISEN, CPA

Associate

INSPIRATION: I find it very rewarding to lead our clients through any risk challenges they may face, and to make suggestions on steps to take to make a safer work environment.

701.476.8432 | ztellinghuisen@eidebailly.com

Zack helps clients with risk management. He runs audit tests to find risks that may go unnoticed and then provides suggestions on ways to mitigate that risk.

When you work with Zack, you can expect him to dig deep into what makes your organization run smoothly and analyze how to improve certain areas to become safer and more efficient.

When not at work, Zack enjoys fishing, walking his dog, exploring new trails and watching any sport he can find.

Client Work

Provides for government entities working through risks they may face and providing suggestions on ways to mitigate that risk.



Designation/Licensures

Certified Public Accountant

Education

Bachelor of Accountancy -
Bemidji State University, Minn.

CATHERINE VILLAMAR

Associate

INSPIRATION: I'm passionate about helping others identify and solve complex issues that arise from business and personal endeavors. Whether it's risk advisory, assurance services or consulting, I love to assist clients in finding the answers that lead to greater opportunities.

775.337.3945 | cvillamar@eidebailly.com



Cathy provides assurance, internal audit and risk advisory services in a variety of industries, including government, commercial, gaming, insurance and nonprofit organizations.

When you work with Cathy, you can expect a friendly personality and a dedication to understand your business and your goals. She strives to actively listen and understand the questions, issues, or tasks at hand. With the support of her team at Eide Bailly, Cathy is enthusiastic in her drive to deliver professional solutions to meet your business needs.

Outside of work, Cathy enjoys exploring the outdoors, traveling to new places, spending time with family and friends and volunteering in the community.

Client Work

Assisted in engagement planning; performed financial audit, review and reconciliation procedures; prepared trial balances, financial statements and audit reports for assurance clients.

Performed SOX compliance walkthroughs and test of controls in a co-sourcing capacity for an insurance firm.

Performed operational and performance audits to identify risks, evaluate control deficiencies and ensure appropriate internal controls are in place to mitigate operational and financial risks.

Performed compliance audits to ascertain adherence to regulatory guidelines, policies and procedures.

Worked on various agreed upon procedures engagements for gaming entities to test and evaluate compliance with Nevada Gaming Control Board regulations and for other commercial entities to agree and recalculate amounts relating to sales tax returns and greenhouse gas emissions.

Education

Bachelor of Science, Accounting -
University of Nevada, Reno



Caring for our external and internal clients with a passion to go the extra mile.

Respecting our peers and their individual contributions.

Conducting ourselves with the highest level of integrity at all times.

Trusting and supporting one another.

Being accountable for the overall success of the firm,
not just individual or office success.

Stretching ourselves to be innovative and creative, while managing the related risks.

Recognizing the importance of maintaining a balance between work and home life.

Promoting positive working relationships.

And, most of all, enjoying our jobs ... and having fun!



What inspires you, inspires us.

eidebailly.com



DATE: September 20, 2022
TO: Board of Directors
FROM: Engineering and External Affairs

SUBJECT: Kimberly Pressure Reducing Station No. 45 Rehabilitation Project: Award

SUMMARY:

The Kimberly Pressure Reducing Station No. 45 is located at the intersection of Fountainwood Street and Kimberly Drive in the City of Agoura Hills. The rehabilitation project consists of installing new pressure reducing valves, pipes and appurtenances. On June 21, 2022, the Board released California Civil Engineering Services from a construction contract awarded for the project due to their inability to perform the work. The project was subsequently readvertised for construction bids, and five bids were received and publicly opened on July 27, 2022. Staff evaluated the bids and determined that Hank Co Inc., submitted the lowest responsible bid, in the amount of \$184,049. Staff recommends award of a construction contract to Hank Co Inc., for the Kimberly Pressure Reducing Station No. 45 Rehabilitation Project.

RECOMMENDATION(S):

Award a construction contract to Hank Co Inc., in the amount of \$184,049, and reject all remaining bids upon receipt of the duly executed contract documents for the Kimberly Pressure Reducing Station No. 45 Rehabilitation Project.

FISCAL IMPACT:

Yes

ITEM BUDGETED:

Yes

FINANCIAL IMPACT:

The total cost associated with this action is \$184,049. Sufficient funds for the project are available in the adopted Fiscal Year 2022-23 Budget. Following is a summary of the total estimated project cost:

Description	Estimated Expenditures
Professional Services:	
Design, Bidding & Construction Support- Cannon Corporation	\$28,858.00
Construction:	
Construction Award - Hank Co, Inc.	\$184,049.00
10% Contingency	\$18,404.90
Administrative Costs:	
District Labor	\$22,085.88
G&A Allocations	\$36,809.80
Notice of Exemption- Los Angeles County	\$75.00
Total Estimated Project Cost	\$290,282.58

DISCUSSION:

On March 15, 2022, the Board awarded a construction contract to California Civil Engineering Services for the Kimberly Pressure Reducing Station No. 45 Rehabilitation Project. After initially mobilizing at the jobsite and discovering corroded underground piping, the project was determined to be beyond the scope of the contractor’s expertise, and on June 21, 2022, the Board released California Civil Engineering Services from the construction contract. The project was re-advertised for construction bids on June 23, 2022.

The Kimberly Pressure Reducing Station No. 45 is located at the intersection of Fountainwood Street and Kimberly Drive in the City of Agoura Hills. The facility is located on the same site as the Kimberly Pump Station and reduces the water system pressure from 208 to 110 pounds per square inch (psi). The pressure reducing station is currently housed in an underground vault with two pressure reducing valves (3-inch and 6-inch), together with a 4-inch pressure relief valve to protect the facility in the event of a hydraulic surge.

The pressure reducing station requires rehabilitation due to its age and the deteriorated condition of the equipment. The station will be relocated above ground to enhance access for future maintenance and below the height of the existing block wall to prevent visual impacts from the street. The new location will improve safety for staff and reduce long-term costs to the District by extending the useful life of the equipment as below-ground stations are prone to corrosion and other issues due to moisture and lack of ventilation.

The scope of work for the project includes the procurement and installation of isolation, pressure reducing and relief valves. The project includes the following elements:

- New 4-inch and 6-inch pressure reducing valves
- New 4-inch angle pressure relief valve
- New by-pass line for construction and future shutdowns

The Engineer’s Estimate for construction of the project was \$136,400. Hank Co Inc., was the lowest responsible bidder, in the amount of \$184,049, which is approximately 35% above the Engineer’s Estimate. All bids were above the Engineer’s Estimate, largely due to the volatility of the valve and piping market due to supply chain challenges stemming from the on-going

effects of the COVID-19 pandemic.

Following is the summary of the submitted bids:

Engineer's Estimate		\$136,400
Bidder:	Bid Amount:	Percentage Above or Below Engineer's Estimate:
Hank Co, Inc.	\$184,049	35%
Spiess Construction	\$213,640	57%
J-Vega	\$216,900	59%
Toro Enterprises	\$221,635	62%
Blois Construction	\$246,289	81%

Hank Co Inc. has not previously worked for the District. Staff requested references from other agencies and a list of related projects to demonstrate that the contractor is experienced and capable of performing the work. Hank Co Inc., provided multiple references showcasing work on larger projects that included both steel and polyvinyl chloride pipe (PVC) work. Staff made contact with all of the references and found the contractor to be in good standing. As a result, staff recommends award of a construction contract to Hank Co Inc., for the Kimberly Pressure Reducing Station No. 45 Rehabilitation Project.

On December 21, 2021, the Board determined that the work is categorically exempt from the provisions of the California Environmental Quality Act (CEQA), pursuant to Article 19, Section 15301(a) of the CEQA Guidelines because it involves modification/rehabilitation of existing facilities with no expansion of use. A Notice of Exemption was completed and filed with the County Clerk.

GOALS:

Construct, Manage and Maintain all Facilities and Provide Services to Assure System Reliability and Environmental Compatibility

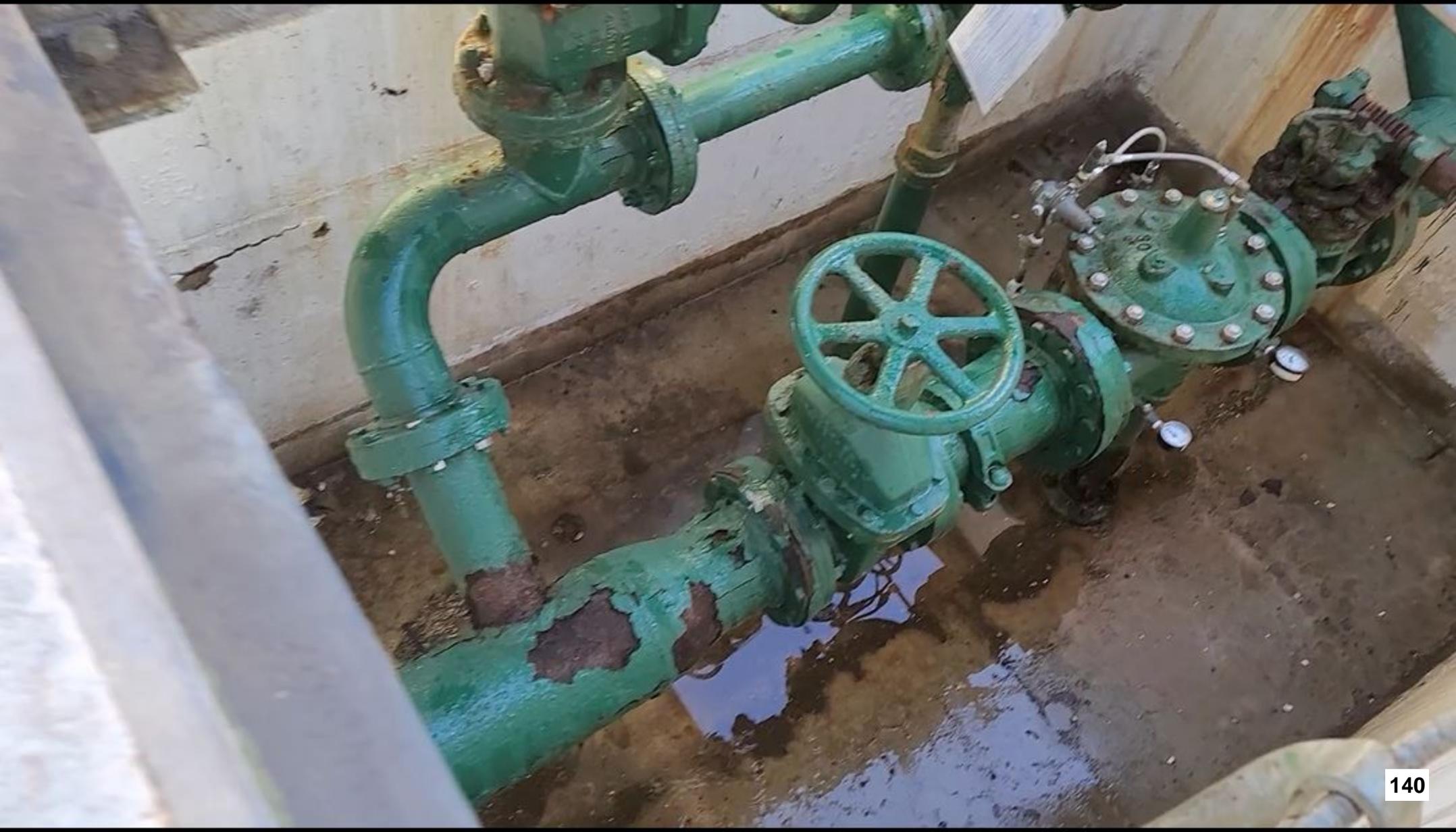
Prepared by: Mercedes Acevedo, Assistant Engineer

ATTACHMENTS:

[Photos of Kimberly Pressure Reducing Station No. 45](#)









DATE: September 20, 2022
TO: Board of Directors
FROM: Finance and Administration

SUBJECT: GFOA Distinguished Budget Presentation Award

SUMMARY:

The Government Finance Officers Association of the United States and Canada (GFOA) presented its Distinguished Budget Presentation Award to the District for its Fiscal Years 2022-24 Two-Year Budget. The award, along with one received by GFOA for the District's Annual Comprehensive Financial Report, reflects the Board's on-going commitment to strong financial management and transparency in District operations.

DISCUSSION:

The District's two-year budget for Fiscal Years 2022-24 received the Distinguished Budget Presentation Award from the Government Finance Officers Association of the United States and Canada. This represents the 20th straight year that the District has received the award.

The budget award is the highest form of recognition for excellence in state and local government budgeting. To receive the Distinguished Budget Presentation Award, a government agency must satisfy nationally-established standards for effective budgeting. The budget document is assessed on its fulfillment of requirements that demonstrate that the budget serves as a policy document, financial plan, operations guide and communications device.

The GFOA established the Distinguished Budget Presentation Awards Program in 1984 to encourage and assist state and local governments to prepare budget documents of the very highest quality that reflect both the guidelines established by the National Advisory Council on State and Local Budgeting and the GFOA's best practices on budgeting and then to recognize individual governments that succeed in achieving that goal.

GOALS:

Ensure Effective Utilization of the Public's Assets and Money

Prepared by: Debbie Rosales, Fiscal Assistant II

ATTACHMENTS:

GFOA Award for Fiscal Years 2022-24 Two-Year Budget

FOR IMMEDIATE RELEASE

August 29, 2022

For more information, contact:

Technical Services Center

Phone: (312) 977-9700

Fax: (312) 977-4806

E-mail: budgetawards@gfoa.org

(Chicago, Illinois)--Government Finance Officers Association is pleased to announce that **Las Virgenes Municipal Water District, California**, has received GFOA's Distinguished Budget Presentation Award for its budget.

The award represents a significant achievement by the entity. It reflects the commitment of the governing body and staff to meeting the highest principles of governmental budgeting. In order to receive the budget award, the entity had to satisfy nationally recognized guidelines for effective budget presentation. These guidelines are designed to assess how well an entity's budget serves as:

- a policy document
- a financial plan
- an operations guide
- a communications device

Budget documents must be rated "proficient" in all four categories, and in the fourteen mandatory criteria within those categories, to receive the award.

When a Distinguished Budget Presentation Award is granted to an entity, a Certificate of Recognition for Budget Presentation is also presented to the individual(s) or department designated as being primarily responsible for having achieved the award. This has been presented to **Finance Department**.

There are over 1,700 participants in the Budget Awards Program. The most recent Budget Award recipients, along with their corresponding budget documents, are posted quarterly on GFOA's website. Award recipients have pioneered efforts to improve the quality of budgeting and provide an excellent example for other governments throughout North America.

Government Finance Officers Association (GFOA) advances excellence in government finance by providing best practices, professional development, resources and practical research for more than 22,500 members and the communities they serve.



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**Las Virgenes Municipal Water District
California**

For the Biennium Beginning

July 01, 2022

Christopher P. Morill

Executive Director