



LAS VIRGENES MUNICIPAL WATER DISTRICT
4232 Las Virgenes Road, Calabasas, CA 91302

AGENDA
REGULAR MEETING

Members of the public wishing to address the Board of Directors are advised that a statement of Public Comment Protocols is available from the Clerk of the Board. Prior to speaking, each speaker is asked to review these protocols and **MUST** complete a speakers' card and hand it to the Clerk of the Board. Speakers will be recognized in the order cards are received.

The **Public Comments** agenda item is presented to allow the public to address the Board on matters not on the agenda. The public may present comments on any agenda item at the time the item is called upon for discussion.

Materials prepared by the District in connection with subject matter on the agenda are available for public inspection at 4232 Las Virgenes Road, Calabasas, CA 91302. Materials prepared by the District and distributed to the Board during this meeting are available for public inspection at the meeting or as soon thereafter as possible. Materials presented to the Board by the public will be maintained as part of the records of these proceedings and are available upon written request to the Clerk of the Board.

5:00 PM

July 12, 2011

PLEDGE OF ALLEGIANCE

1. CALL TO ORDER AND ROLL CALL

A The meeting was called to order at _____ p.m. by _____ in the District offices, and the Secretary called the roll.

<u>Board of Directors</u>	<u>Present</u>	<u>Left</u>	<u>Absent</u>
Lee Renger, President	_____	_____	_____
Joseph Bowman, Vice President	_____	_____	_____
Charles Caspary, Secretary	_____	_____	_____
Barry Steinhardt, Treasurer	_____	_____	_____
Glen Peterson, MWD Rep.	_____	_____	_____

2. APPROVAL OF AGENDA

A Moved by Director_____, seconded by Director_____, and_____, that the agenda for the Regular Meeting of July 12, 2011, be approved as presented/amended.

3. PUBLIC COMMENTS

Members of the public may now address the Board of Directors **ON MATTERS NOT APPEARING ON THE AGENDA**, but within the jurisdiction of the Board. No action shall be taken on any matter not appearing on the agenda unless authorized by Subdivision (b) of Government Code Section 54954.2

4. ILLUSTRATIVE AND/OR VERBAL PRESENTATION AGENDA ITEMS

A Snails at Las Virgenes Reservoir

B Legislative and Regulatory Updates

5. CONSENT CALENDAR

A Minutes: Special Meetings of May 4, 2011 and June 14, 2011; and Regular Meeting of June 14, 2011. Approve

B List of Demands: July 12, 2011. Approve

6. TREASURER

7. BOARD OF DIRECTORS

A Directors' Per Diem: June 2011

Approve the Directors' per diem for the month of June 2011; and authorize a per diem payment for the June 30, 2011, Malibu Water Quality Symposium.

8. FACILITIES AND OPERATIONS

A Building #8 - Suite 101 Lease Modification

Modify the lease agreement with the Miller Family Companies such that their monthly rate is \$2,000 until July 2012 or until their financial position improves, accept the quarterly payments of \$5,000 to be credited against their outstanding rent, and authorize the General Manager to execute Amendment #6 to the lease.

B Annual Engineering Consultant Contracts

Approve the annual contracts with AECOM USA, Inc. and MSO Technologies for FY2011-2012.

C Award of Bid for Aluminum Sulfate

The Board of Directors authorize the General Manager to issue a one-year contract with two one-year renewal options to General Chemical for the purchase of aluminum sulfate.

D Award of Bid for Sodium Bisulfite

The Board of Directors authorize the General Manager to issue a one-year contract with two one-year renewal options to JCI Jones Chemicals, Inc. for the purchase or sodium bisulfite.

E Tapia Influent Force Mains Rehabilitation and Valves Replacement Project- Approval of Plans and Specifications and Call for Bids

Approve the plans and specifications for the Tapia Influent Force Mains Rehabilitation and Valves Replacement Project; and authorize a Call for Bids in accordance with the project specifications and the proposed Bid Schedule.

F Approval of Change Order No. 2 - Three Pump Station Expansion Project

Approve the payment of Change Order No. 2 to Cora Constructors in the amount of \$54,326.73.

9. FINANCE AND ADMINISTRATION

A Proposed Consultant for Financial Analysis and Rate Study

Approve the proposal from Raftelis, in an amount not to exceed \$ 114,986, and authorize the General Manager to execute a professional services agreement with the firm.

B Claim from Rodric White

Accept and settle the claim submitted by Rodric White in an amount not to exceed \$3,194.66.

10. LEGAL SERVICES

A Ordinance No. 07-11-267: Amended Sanitation Rates

The full reading of the proposed Ordinance No. 07-11-267 amending Ordinance No. 11-86-161 (Las Virgenes Code) as it relates to Residential and Nonresidential Sanitation Service Charges, be waived, and the Board order publication within 30-days of adoption using a summary of the Ordinance.

The Board by a roll call vote of Ayes: Noes: Abstain: Absent: that the proposed Ordinance No. 07-11-267 amending Ordinance No. 11-86-161 (Las Virgenes Code) as it relates to Residential and Nonresidential Sanitation Service Charges, given second reading by title only, be passed, approved and adopted as presented.

ORDINANCE NO. 07-11-267

AN ORDINANCE OF THE BOARD OF DIRECTORS OF LAS VIRGENES MUNICIPAL WATER DISTRICT AMENDING ORDINANCE NO. 11-86-161 (LAS VIRGENES CODE) AS IT RELATES TO RESIDENTIAL AND NONRESIDENTIAL SANITATION SERVICE CHARGES

(Reference is hereby made to Ordinance 07-11-267 on file in the District's Ordinance Book and by this reference the same is incorporated herein and made a part of thereof.)

11. INFORMATION ITEMS

A Claim from Melissa Marshall

B Claim from Rancho Las Virgenes L.P.

12. NON-ACTION ITEMS

A Organization Reports

- (1) MWD
 - a. Representative Report/Agenda(s)
- (2) Other

B Director's Reports on Outside Meetings

C General Manager Reports

D Director's Comments

13. FUTURE AGENDA ITEMS

14. CLOSED SESSION

15. OPEN SESSION AND ADJOURNMENT

MINUTES
SPECIAL MEETING OF THE
BOARD OF DIRECTORS
LAS VIRGENES MUNICIPAL WATER DISTRICT

May 4, 2011

1 The Board of Directors of Las Virgenes Municipal Water District met in Special Meeting at 4232 Las Virgenes Road, in Calabasas, California, at 5:00 PM on Wednesday, May 4, 2011.

President Renger called the meeting to order at 5:00 PM.

The Pledge of Allegiance to the Flag was given, led by Director Caspary. Directors present: Bowman, Caspary, Peterson, Renger and Steinhardt.

The Chair declared a quorum present.

2 Consideration of Funding to Las Virgenes Unified School District 4/5 Science Program. General Manager Mundy stated that we are in receipt of 13 emails from the public. 12 emails in support of funding, 1 email against support funding. District Counsel Lemieux briefed the Board about the use of public funds relating to funding of water conservation programs and school programs that teach students about water conservation. The Board asked questions of staff about the cost of the district's conservation and outreach programs, who we reach with our programs and asked if the district provides funding to the school district is that not additional cost to the water district. General Manager Mundy stated yes. Director of Resource Conservation & Public Outreach Reyes gave a presentation on this item.

President Renger asked staff to look at the effectiveness of Patch advertising. Director Peterson asked that the district maintain the poster contest program and National Theater for Children as they are good outreach and education for students to help set conservation messages out. The library book program also provides an opportunity to promote water education materials to the schools and community.

10 Speaker Request cards were received on this item. Names to follow in receipt of speaker card: Andrew Brand, Erin Cohen, Rose Dunn, Sandra Pope, Dan Stepenosky, Stephanie Williams, Mathy Wasserman, Jill Gaines, Karen Hasenstab (did not speak), and Lesli Kraut.

A motion was moved by Director Peterson, seconded by Director Steinhardt to approve Las Virgenes Municipal Water District provide funding support to the 4/5 Science Program at Las Virgenes Unified School District for fiscal year 2011/12 at an amount not to exceed \$107,000.00 subject to review with the school district of the 27% of the 4/5 science program being related to water related topics. Roll call vote: Ayes: Bowman, Peterson, Steinhardt Noes: Caspary, Renger Abstain: None Absent: None.

3 Public Comments -- None.

4 The Chair declared the meeting adjourned at 6:58 p.m.

Lee Renger, President
Board of Directors
Las Virgenes Municipal Water District

ATTEST:

Charles Caspary, Secretary
Board of Directors
Las Virgenes Municipal Water District

(SEAL)

MINUTES
SPECIAL MEETING OF THE
BOARD OF DIRECTORS
LAS VIRGENES MUNICIPAL WATER DISTRICT

June 14, 2011

1 The Board of Directors of Las Virgenes Municipal Water District met in Special Meeting at 4232 Las Virgenes Road, in Calabasas, California, at 4:00 PM on Tuesday, June 14, 2011.

President Renger called the meeting to order at 4:00 PM.

The Pledge of Allegiance to the Flag was given, led by Director Peterson. Director Bowman acknowledged June 14th as Flag Day.

Assistant Deputy Secretary Conklin called the roll. Those answering present were Directors Bowman, Caspary, Peterson and Renger. The Chair declared a quorum present.

Director Steinhardt arrived at 4:03 p.m.

2 Total Compensation Study Workshop: General Manager Mundy provided an overview of the study results, and discussed options for analysis of data including reviewing separately salaries and benefits; lack of local area pool of candidates for licensed positions; and stated the last salary increases were July 1, 2009 and reminded the Board there are contracts in place for Office and General Units through December 31, 2014 and EP/MSPC through June 30, 2013.

General Manager Mundy recommended the Board receive and file the study and schedule a workshop to further review the study data and to discuss next steps; and discussed previous cost reductions through switching from CalPERS to ACWA for medical insurance, Delta to MetLife for dental insurance, no salary increases since July 1, 2009, unlike other agencies there has been no enhanced retiree programs (2.5% @ 55 or 2.7% @ 55), elimination of 8 positions resulting in a savings of approximately \$900,000, and the prepayment of CalPERS, which saves approximately 3.5%.

Bruce Lawson of Fox Lawson Associates gave a presentation entitled "Total Compensation Study Final Presentation" dated June 14, 2011, which addressed the study process for public and private sector and the related results, and recommendations.

Board comments included there is a lot of data to analyze; there is a need to do what's best for the organization, customers and employees; it's a priority and responsibility to pay employees appropriately in order to have a quality staff; and a workshop should be scheduled as soon as possible for reopener negotiations for new employee packages.

3 Public Comments: No speaker cards were received from the public.

On a motion by Director Bowman, seconded by Director Caspary, the Board of Directors voted 5-0 to Receive and File the Total Compensation Report by Fox Lawson Associates, as presented.

AYES: Director(s) Bowman, Caspary, Peterson, Renger and Steinhardt

4 The Chair declared the meeting adjourned at 4:44 p.m.

Lee Renger, President
Board of Directors
Las Virgenes Municipal Water District

ATTEST:

Charles Caspary, Secretary
Board of Directors
Las Virgenes Municipal Water District

(SEAL)



LAS VIRGENES MUNICIPAL WATER DISTRICT
4232 Las Virgenes Road, Calabasas, CA 91302

MINUTES
REGULAR MEETING

5:00 PM

June 14, 2011

PLEDGE OF ALLEGIANCE

At the request of President Renger the Pledge of Allegiance to the Flag was given by Director Steinhardt.

1. CALL TO ORDER AND ROLL CALL

A Call to order and roll call

The meeting was called to order at 5:00 p.m. by President Renger in the District offices. Assistant Deputy Secretary Conklin called the roll. Those answering present were Directors Bowman, Caspary, Peterson, Renger and Steinhardt.

2. APPROVAL OF AGENDA

A Approval of agenda

On a motion by Director Joseph Bowman, seconded by Director Glen Peterson, the Board of Directors voted 5-0 to Approve the Regular Board Meeting of June 14, 2011, as presented.

AYES: Director(s) Bowman , Caspary , Peterson , Renger , Steinhardt

3. PUBLIC COMMENTS

Five speaker cards were received from the public; (1) Geri Berger stated she opposes change to smart meters and wants customers to have the ability to opt-out of the program; (2) Steve Brecht stated he opposes smart meters, wants ability to opt-out, and feels smart meters are an invasion of privacy; (3) Manuela Saul stated she would like the ability to opt-out of smart meters, if using Las Virgenes needs to educate customers of radio frequencies, their accumulative effects and has privacy concerns; (4) Liat Samouhi representing Citizens Review Association spoke in regards to consumer rights, democracy, public education, continuous low exposure to radio frequencies can be harmful, halt further installations, opt-out

ITEM 5A

program, and stated a workshop for public education is needed; and (5) Art Guglielmi who commented on the water allocation program, thanked board members who kept their promise to refund surcharges and penalty monies if not used for Metropolitan, and stated facts should have been reviewed prior to people issuing anti-refund letters for publication in The Acorn.

4. ILLUSTRATIVE AND/OR VERBAL PRESENTATION AGENDA ITEMS

A Public Hearing: 2010 Urban Water Management Plan Adoption

Approve Resolution No. 06-11-2414 adopting the 2010 Urban Water Management Plan (LVMWD #2479.00); and adopting method one (Baseline Reduction) for determining the District's Urban Water Management use targets as required by the Water Conservation Act of 2009.

RESOLUTION NO. 06-11-2414

A RESOLUTION OF THE BOARD OF DIRECTORS OF LAS VIRGENES MUNICIPAL WATER DISTRICT ADOPTING THE 2010 URBAN WATER MANAGEMENT PLAN INCLUDING ADOPTING A METHODOLOGY TO ACHIEVE A 20% REDUCTION IN WATER CONSUMPTION BY 2020

(Reference is hereby made to Resolution No. 06-11-2414 in the District's Resolution Book and by this reference the same are incorporated and made a part thereof.)

A public hearing was held during which Secretary Caspary described the process for public and local agency review, which included issuance of a press release and publication of notices in The Acorn. General Manager Mundy provided an overview of the plan.

No speaker cards were received from the public in regards to the Urban Water Management Plan and Methodology for determining use targets as required by the Water Conservation Act of 2009.

*On a motion by Director Charles Caspary, seconded by Director Joseph Bowman, the Board of Directors voted 5-0 to Approve the recommendations as presented.
AYES: Director(s) Bowman , Caspary , Peterson , Renger , Steinhart*

B Solar Cup Update

Public Affairs Associate Low gave a presentation of the events held at Lake Skinner during the Solar Cup festivities; and Ty Kastendiek, teacher with the Los Angeles County Office of Education, currently assigned to Camp David Gonzales discussed the variety of benefits the program offered to their students and the public support they have received as a result of their participation.

C Legislative and Regulatory Updates

Public Affairs & Communications Manager Reinhardt discussed the deadline for issuance of a letter of support for the Alternative Delta Plan and requested Director Peterson's input on the topic as a member of the Metropolitan and ACWA Boards. Director Peterson discussed the Delta Stewardship Council and Alternative Delta Plan. President Renger polled the Board as to their opinions on the matter, after which he directed staff to prepare a letter of support, for submission by the deadline on June 15, 2011.

5. CONSENT CALENDAR

On a motion by Director Joseph Bowman, seconded by Director Glen Peterson, the
ITEM 5A

Board of Directors voted 5-0 to Approve Consent Calendar 5A-5D as presented in the recommendations.

AYES: Director(s) Bowman , Caspary , Peterson , Renger , Steinhardt

A Minutes: Regular Meeting of May 10, 2011. Approve

B List of Demands: June 14, 2011. Approve

C Directors' Per Diem: May 2011. Ratify

D Supplemental and Amended Application to Present Late Claim - Michael S. Josephson. Approve

6. TREASURER

Treasurer Steinhardt stated he had reviewed the checks and everything appears to be in order.

7. FACILITIES AND OPERATIONS

A Repair of Pressure Reducing Station at Rambla Pacifico Road & Scheuren Road- Award of Contract

Authorize the General Manager to issue a purchase order in the amount of \$47,000.00 to New Turf Construction, Inc. for construction of the pressure reducing station at Rambla Pacifico Road and Scheuren Road.

On a motion by Director Charles Caspary, seconded by Director Barry Steinhardt, the Board of Directors voted 5-0 to Approve the recommendation as presented, and to include a declaration stating due to this being a critical facility the repair is considered an emergency.

AYES: Director(s) Bowman , Caspary , Peterson , Renger , Steinhardt

8. FINANCE AND ADMINISTRATION

A LVMWD Budget for Fiscal Year 2011-12 and Revised Financial Policies

Adopt the Proposed Budget for Fiscal Year 2011-12 and approve the revised Financial Policies.

Director of Finance and Administration Hicks discussed cost savings related to a decrease in employees, a future workforce planning update, increases/decreases to benefit percentages, and stated the district is slightly over 80% funded in CalPERS.

Financial Analyst Hamilton discussed changes to the budget due to wholesale/recycled/sanitation rates, revised estimated costs to city of Los Angeles and an additional appropriation to a capital improvement project.

Director Bowman requested clarification on Financial Policy 1: Restricted Cash, and Director Peterson requested information on District Wide Reserves.

On a motion by Director Lee Renger, seconded by Director Glen Peterson, the Board of Directors voted 5-0 to Approve the recommendation as presented.

AYES: Director(s) Bowman , Caspary , Peterson , Renger , Steinhardt

9. RESOURCE CONSERVATION AND PUBLIC OUTREACH

A Ordinance No. 06-11-266: Amended Water Conservation Measures

ITEM 5A

The full reading of the proposed Ordinance No. 06-11-266 amending Ordinance No. 11-86-161 (Las Virgenes Code) as it relates to Water Conservation Measures, be waived, and the Board order publication within 30-days of adoption using a summary of the Ordinance.

The Board by a roll call vote of Ayes: Noes: Abstain: Absent: that the proposed Ordinance No. 06-11-266 amending Ordinance No. 11-86-161 (Las Virgenes Code) as it relates to Water Conservation Measures, given second reading by title only, be passed, approved and adopted as presented.

ORDINANCE NO. 06-11-266

AN ORDINANCE OF THE BOARD OF DIRECTORS OF LAS VIRGENES MUNICIPAL WATER DISTRICT AMENDING ORDINANCE NO. 11-86-161 (LAS VIRGENES CODE) AS IT RELATES TO WATER CONSERVATION MEASURES

(Reference is hereby made to Ordinance 06-11-266 on file in the District's Ordinance Book and by this reference the same is incorporated herein and made a part of thereof.)

On a motion by Director Glen Peterson, seconded by Director Charles Caspary, the Board of Directors voted 5-0 to Approve the recommendations as presented in paragraph one.

AYES: Director(s) Bowman , Caspary , Peterson , Renger , Steinhardt

On a motion by Director Charles Caspary, seconded by Director Glen Peterson, the Board of Directors voted 5-0 to Approve by a roll call vote conducted by Assistant Deputy Secretary Conklin, the recommendations as presented in paragraph two.

AYES: Director(s) Bowman , Caspary , Peterson , Renger , Steinhardt

B Resolution No. 06-11-2415 Repealing Resolution Nos. 05-10-2401, 05-10-2404 and 01-11-2413

Approve Resolution No. 06-11-2415 repealing Resolutions Nos. 05-10-2401, 05-10-2404 and 01-11-2413.

RESOLUTION NO. 06-11-2415

A RESOLUTION OF THE BOARD OF DIRECTORS OF LAS VIRGENES MUNICIPAL WATER DISTRICT REPEALING RESOLUTION NOS. 05-10-2401, 05-10-2404 AND 01-11-2413

(Reference is hereby made to Resolution No. 06-11-2415 in the District's Resolution Book and by this reference the same are incorporated and made a part thereof.)

On a motion by Director Glen Peterson, seconded by Director Charles Caspary, the Board of Directors voted 5-0 to Approve the recommendation as presented.

AYES: Director(s) Bowman , Caspary , Peterson , Renger , Steinhardt

10. LEGAL SERVICES

A Lemieux & O'Neill - Annual Retainer Review

General Legal Counsel to discuss their monthly transactional retainer with the Board of Directors.

Legal Counsel Lemieux discussed the history of the Lemieux & O'Neill monthly transactional

retainer. General Manager Mundy provided a breakdown of monthly transactional services performed including hours spent on claims, public record act requests, ordinances, resolutions and consulting with staff on miscellaneous inquiries.

The Board concurred with Director Peterson's request to have General Manager Mundy continue tracking of the potential out of balance for legal services in comparison to the monthly transactional retainer, and to notify the Board if such a condition exists on a regular basis.

11. INFORMATION ITEMS

A Claim from Alex Kaliakin

12. NON-ACTION ITEMS

A Organization Reports(1) MWDa. Representative Report/Agenda(s); (2)Other

(1) MWD Representative Peterson discussed general business of Metropolitan including recognition of their staff who participated in Solar Cup; conservation rate structure; the first annual commemorative edition of Metropolitan's report regarding first water through the aqueduct is available (Director Peterson requested copies of this publication be purchased for the book program); and reported on bills by Senator Murkowski and Congressman Nunes.

(2) Director Caspary reported on the Santa Monica Bay Restoration Commission elections, which closed on June 14, 2011.

B Director's Reports on Outside Meetings

Director Steinhardt reported on his attendance at the Special District Institutes's Administrative Seminar he attended on June 9-10, 2011, which included the topics of building community support; and customer service.

C General Manager Reports

General Manager Mundy provided an update regarding general business of the district including future calendar events; Energy Upgrade CA on June 11, 2011; stated the Environmental Water Science Workshop had been canceled due to a lack of response; and said Las Virgenes had received several calls from customers stating they can use the money and thanking the district for refunding surcharges.

D Director's Comments

None.

13. FUTURE AGENDA ITEMS

Director Bowman requested additional information on the District's Financial Policy related to the \$19 million district-wide replacement funds; and a Closed Session item on June 28, 2011 to discuss renegotiations of employee contracts related to new employees.

14. CLOSED SESSION

The meeting adjourned to break at at 7:11 p.m.

The meeting reconvened into Closed Session at 7:22 p.m.

A Conference with District Counsel - Existing Litigation (Government Code Section ITEM 5A

54956.9(a)):

1. C.T. & F., Inc. v. Las Virgenes Municipal Water District
2. Weber v. Las Virgenes Municipal Water District
3. Bryant v. Las Virgenes Municipal Water District, et al.

15. OPEN SESSION AND ADJOURNMENT

The Chair declared the meeting adjourned at 7:35 p.m.

LEE RENGER, President
Board of Directors
Las Virgenes Municipal Water District

ATTEST:

CHARLES CASPARY, Secretary
Board of Directors
Las Virgenes Municipal Water District

(SEAL)

LAS VIRGENES MUNICIPAL WATER DISTRICT

To: BARRY S. STEINHARDT, TREASURER

Payments for Board Meeting of: July 12, 2011

Upon certification by the Treasurer the checks and wire transfers were correct and supporting documents available, it is recommended the following demands on the various funds be approved and payments authorized.

Wells Fargo Bank A/C No. 4806-994448

Checks Nos. 56347 through 56625 were issued in the total amount of \$ 616,334.34

Payments through wire transfers as follows:

6/30/2011 Metropolitan Water Dist. Payment for water deliveries in the month of April 2011 \$ 692,647.00

Total payments \$ 1,308,981.34

(Reference is hereby made to these demands on file in the District's Check Register and by this reference the same is incorporated herein and made a part hereof.)

**CHECK LISTING FOR BOARD MEETING
07/12/11**

Company Name	Company No.	Check No.	Check No.	Check No.	Check No.	Total
		56347 thru 56379 06/28/11	56380 thru 56540 06/30/11	56541 thru 56571 07/05/11	56572 thru 56625 07/12/11	
		Amount	Amount	Amount	Amount	
Potable Water Operations	101	12,832.32	27,247.30	14,143.74	27,570.67	81,794.03
Potable Water Replacement	301	25,349.23			73,268.78	98,618.01
Sanitation Replacement	330				11,509.50	11,509.50
Internal Service	701	43,210.19		19,991.14	81,426.48	144,627.81
Joint Venture Operations	751	12,536.42		39,969.65	71,526.70	124,032.77
Joint Venture Construction	752			1,213.40		1,213.40
Joint Venture Replacement	754	52,442.09			102,236.53	154,678.62
Total Printed		146,370.25	27,247.30	75,317.93	367,538.66	616,474.14

Voided Checks/Payment Stopped:

CK#53577

Potable Water Operations	101	(139.80)				(139.80)
Total Voids		(139.80)	0.00	0.00	0.00	(139.80)
Net Total		146,230.45	27,247.30	75,317.93	367,538.66	616,334.34



MWD

METROPOLITAN WATER DISTRICT OF SOUTHERN CALIFORNIA

700 North Alameda Street

Los Angeles, CA, 90012-2944

INVOICE

Billed To:

Las Virgenes Municipal Water District



Service Address

4232 Las Virgenes Road
Calabasas, CA 91302

April 2011 Page No. 1 of 1

Mailed: 05/09/2011 Due Date: 06/30/2011

Invoice Number: 6999 Revision: 0

NOTICE

The MWD Administrative Code Section 4507 and 4508 require that payment must be made in "Good Funds" by the due date or the payment will be considered delinquent and an additional charge shall be assessed.

DELIVERIES

Volume (AF)

Total Water Treated Delivered	762.0
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SALES

Type

Volume (AF)

Rate (\$ /AF)

Total (\$)

Full Service	Tier 1 Supply Rate	762.0	\$104.00	\$79,248.00
	System Access Rate	762.0	\$204.00	\$155,448.00
	Water Stewardship Rate	762.0	\$41.00	\$31,242.00
	System Power Rate	762.0	\$127.00	\$96,774.00
	Delta Supply Surcharge	762.0	\$51.00	\$38,862.00
	Treatment Surcharge	762.0	\$217.00	\$165,354.00
	SUBTOTAL			\$566,928.00

OTHER CHARGES AND CREDITS

Rate (\$ /AF)

Conservation Debit/Credit	\$7,800.00
Readiness To Serve Charge(Payment Schedule: M)	\$90,739.00
Capacity Charge(Payment Schedule: M)	\$27,180.00
SUBTOTAL	\$125,719.00

ADDITIONAL INFORMATION

Volume (AF)

Tier1 %

Peak Day

Flow (CFS)

Purchase Order Commitment (Jan 2003 to Dec 2012)	137,103.0			
Purchase Order Firm Delivery To Date (Jan 2003 to Dec 2012)	189,125.1			
Tier 1 Annual Limit (For Current Calendar Year)	20,698.5			
Tier 1 YTD Deliveries (For Current Calendar Year)	3,896.6	18.8		
Tier 1 Current Month Deliveries	762.0			
Capacity Charge			8/15/2008	45.3

Otz to pay
Invoice Total
Gen Mon
5/17/11

Volume AF

762.0

Amount Now Due

\$692,647.00

Note: Amount Due is based on highlighted fields

Approved for Payment

[Signature]
David R. Lippman

5/10/11

Approved for Payment

[Signature]
Marsha Eubanks

P.A.I.D

Wired on 6/30/11

ITEM 5B

Batch Number - 209730
Bank Account - 00146807 Cash-General

Payment . . . Number	Date	Address Number	Name	Payment Stub Message	Document . . . Ty Number	Key itm Co	Amount	Invoice Number
56347	06/28/11	15483	ADVANCED VIBRATION ANALYSIS	4/11 VIBRATION ANALYSIS	PV 112966	001 00701	1,125.00	2339
				DATA-TWIN LAKES P/S	PV 112967	001 00701	300.00	2346
				Payment Amount			1,425.00	
56348	06/28/11	12280	ARAMARK UNIFORM SERVICES	5/11 UNIFORMS, MATS & TWLS	PV 112933	001 00701	11.74	502-5906246
				5/11 UNIFORMS, MATS & TWLS	PV 112933	002 00701	67.39	502-5906246
				5/11 UNIFORMS, MATS & TWLS	PV 112934	001 00701	68.34	502-5926410
				5/11 UNIFORMS, MATS & TWLS	PV 112934	002 00701	67.58	502-5926410
				5/11 UNIFORMS, MATS & TWLS	PV 112935	001 00701	19.28	502-5946725
				5/11 UNIFORMS, MATS & TWLS	PV 112935	002 00701	81.98	502-5946725
				5/11 UNIFORMS, MATS & TWLS	PV 112936	001 00701	65.35	502-5965859
				5/11 UNIFORMS, MATS & TWLS	PV 112936	002 00701	67.58	502-5965859
				5/11 UNIFORMS, MATS & TWLS	PV 112937	001 00701	29.20	502-5906252
				5/11 UNIFORMS, MATS & TWLS	PV 112937	002 00701	11.52	502-5906252
				5/11 UNIFORMS, MATS & TWLS	PV 112938	001 00701	3.91	502-5926416
				5/11 UNIFORMS, MATS & TWLS	PV 112938	002 00701	11.44	502-5926416

Batch Number - 209730

Bank Account - 00146807 Cash-General

Payment Number	Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key Item	Co	Amount	Invoice Number
			UNIFORMS, MATS & TWLS		PV	112939	001	00701	29.20	502-5946731
			UNIFORMS, MATS & TWLS		PV	112939	002	00701	11.52	502-5946731
			UNIFORMS, MATS & TWLS		PV	112940	001	00701	3.91	502-5965865
			UNIFORMS, MATS & TWLS		PV	112940	002	00701	11.44	502-5965865
			UNIFORMS, MATS & TWLS		PV	112941	001	00701	307.47	502-5906248
			UNIFORMS, MATS & TWLS		PV	112942	001	00701	371.17	502-5926412
			UNIFORMS, MATS & TWLS		PV	112943	001	00701	271.42	502-5946727
			UNIFORMS, MATS & TWLS		PV	112944	001	00701	332.02	502-5965861
			UNIFORMS, MATS & TWLS		PV	112948	001	00701	21.01	502-5906247
			UNIFORMS, MATS & TWLS		PV	112948	002	00701	27.74	502-5906247
			UNIFORMS, MATS & TWLS		PV	112949	001	00701	42.80	502-5926411
			UNIFORMS, MATS & TWLS		PV	112949	002	00701	27.61	502-5926411
			UNIFORMS, MATS & TWLS		PV	112950	001	00701	21.01	502-5946726

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Document Ty	Document Number	Key Item	Key Co	Amount	Invoice Number
56349	06/28/11	5625	ASSOC. OF WATER AGENCIES OF VENTURA CO		PV	112950	002	00701	27.74	502-5946726
				UNIFORMS, MATS & TWLS						
				5/11 UNIFORMS, MATS & TWLS	PV	112951	001	00701	52.07	502-5965860
				5/11 UNIFORMS, MATS & TWLS	PV	112951	002	00701	75.74	502-5965860
				5/11 UNIFORMS, MATS & TWLS						
				Payment Amount					2,139.18	
				WATERWISE SERIES 6/16/11	PV	112915	001	00701	120.00	05-5005
				Payment Amount					120.00	
56350	06/28/11	2869	AT&T		PV	112945	001	00701	31.08	4639/061411
				06/14-07/13/11						
				1 SRV	PV	112946	001	00751	31.08	4860/061411
				06/14-07/13/11						
				1 SRV						
				Payment Amount					62.16	
				AT&T LONG DISTANCE	PV	112965	001	00701	253.50	806368136/060 411
				05/05-06/04/11						
				1 SRV	PV	112965	002	00701	5.20	806368136/060 411
				05/05-06/04/11						
				1 SRV	PV	112965	003	00701	24.07	806368136/060 411
				05/05-06/04/11						
				1 SRV	PV	112965	004	00701	2.66	806368136/060 411
				05/05-06/04/11						
				1 SRV	PV	112965	005	00701	245.49	806368136/060 411
				05/05-06/04/11						
				1 SRV	PV	112965	006	00701	16.48	806368136/060 411
				05/05-06/04/11						
				1 SRV	PV	112965	007	00701	.26	806368136/060

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document . . . Number	Key Itrn Co	Amount	Invoice Number
	05/05-06/04/1								411
1					PV	112965	008 00701	.01	806368136/060
	05/05-06/04/1								411
1					PV	112965	009 00701	.09	806368136/060
	05/05-06/04/1								411
1									
	Payment Amount							547.76	
56352	06/28/11	2425	BANK OF AMERICA	VISA	PV	112718	001 00701	1,224.06	2688/060711
				CHRG-FIN&ADM-MAY'11					
				VISA	PV	112719	001 00701	656.79	8185/060711
				CHRG-FIN&ADM #2-MAY'11					
				VISA	PV	112720	001 00701	500.86	6407/060711
				CHRG-J.BOWMAN -MAY'11					
				VISA	PV	112721	001 00701	1,599.35	0921/060711
				CHRG-K.CONLIN -MAY'11					
				VISA CHRG RES	PV	112722	001 00101	460.13	0848/060711
				CONS-MAY'11					
				VISA CHRG RES	PV	112722	002 00101	232.19	0848/060711
				CONS-MAY'11					
				VISA CHRG RES	PV	112722	003 00101	48.00	0848/060711
				CONS-MAY'11					
				VISA CHRG RES	PV	112722	004 00101	227.34	0848/060711
				CONS-MAY'11					
				VISA CHRG RES	PV	112722	005 00101	45.50	0848/060711
				CONS-MAY'11					
				VISA CHRG RES	PV	112722	006 00101	27.34	0848/060711
				CONS-MAY'11					
				VISA CHRG RES	PV	112722	007 00101	15.35	0848/060711
				CONS-MAY'11					
				VISA CHRG RES	PV	112722	008 00101	42.85	0848/060711
				CONS-MAY'11					
				VISA CHRG RES	PV	112722	009 00101	120.10	0848/060711
				CONS-MAY'11					
				VISA CHRG RES	PV	112722	010 00101	141.50	0848/060711
				CONS-MAY'11					

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Payment Number	Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key Item Co	Amount	Invoice Number
				VISA CHRG RES	PV	112722	011 00101	91.06	0848/060711
				CONS-MAY'11					
				VISA CHRG RES	PV	112722	012 00101	4.95	0848/060711
				CONS-MAY'11					
				VISA CHRG RES	PV	112722	013 00101	58.35	0848/060711
				CONS-MAY'11					
				VISA CHRG RES	PV	112722	014 00101	360.00	0848/060711
				CONS-MAY'11					
				VISA CHRG RES	PV	112722	015 00101	23.76	0848/060711
				CONS-MAY'11					
				VISA CHRG-RES	PV	112724	001 00701	642.47	8301/060711
				CONS#1-MAY'11					
				VISA CHRG-RES	PV	112724	002 00701	119.90	8301/060711
				CONS#1-MAY'11					
				VISA CHRG-RES	PV	112724	003 00701	38.42	8301/060711
				CONS#1-MAY'11					
				VISA CHRG-RES	PV	112724	004 00701	239.80	8301/060711
				CONS#1-MAY'11					
				VISA CHRG-RES	PV	112724	005 00701	471.96	8301/060711
				CONS#1-MAY'11					
				VISA CHRG-RES	PV	112724	006 00701	239.80	8301/060711
				CONS#1-MAY'11					
				VISA CHRG-RES	PV	112724	007 00701	138.53	8301/060711
				CONS#1-MAY'11					
				VISA CHRG-RES	PV	112724	008 00701	86.59	8301/060711
				CONS#1-MAY'11					
				VISA	PV	112726	001 00701	15.24	8418/060711
				CHRG-OPNS					
				DEPT-MAY'11					
				VISA	PV	112737	001 00701	393.99	1302/060711
				CHRG-MAINT					
				DEPT-MAY'11					
				VISA	PV	112737	002 00701	229.51	1302/060711
				CHRG-MAINT					
				DEPT-MAY'11					
				VISA	PV	112737	003 00701	161.54	1302/060711
				CHRG-MAINT					
				DEPT-MAY'11					
				VISA	PV	112737	004 00701	346.89	1302/060711
				CHRG-MAINT					
				DEPT-MAY'11					

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Payment Number	Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key itm Co	Amount	Invoice Number
				VISA	PV	112737	005 00701	145.06	1302/060711
				CHRG-MAINT					
				DEPT-MAY'11					
				VISA	PV	112737	006 00701	137.74	1302/060711
				CHRG-MAINT					
				DEPT-MAY'11					
				VISA	PV	112737	007 00701	20.73	1302/060711
				CHRG-MAINT					
				DEPT-MAY'11					
				VISA	PV	112738	001 00701	8.89	2083/060711
				CHRG-ENGR					
				DEPT-MAY'11					
				VISA	PV	112747	001 00701	309.84	8243/060711
				CHRG-D.LIPPMA					
				N-MAY'11					
				VISA	PV	112751	001 00701	1,139.79	8219/060711
				CHRG-J.MUNDY-					
				MAY'11					
				VISA	PV	112752	001 00701	315.23	8384/060711
				CHRG-TAPIA					
				-MAY'11					
				VISA CHRG-WTR	PV	112779	001 00101	796.72	8136/060711
				DIST#1-MAY'11					
				VISA CHRG-WTR	PV	112779	002 00101	394.32	8136/060711
				DIST#1-MAY'11					
				VISA CHRG WTR	PV	112786	001 00101	319.33	8102/060711
				DIST#2-MAY'11					
				VISA CHRG WTR	PV	112786	002 00101	97.20-	8102/060711
				DIST#2-MAY'11					
				VISA CHRG WTR	PV	112786	003 00101	35.10	8102/060711
				DIST#2-MAY'11					
				VISA CHRG WTR	PV	112786	004 00101	111.49	8102/060711
				DIST#2-MAY'11					
				VISA	PV	112788	001 00701	105.98	3044/060711
				CHRG-C.REYES-					
				MAY'11					
				VISA	PV	112794	001 00701	907.65	0711/060711
				CHRG-B.STEINH					
				ARDT-MAY'11					
				VISA CHRG-WLK	PV	112796	001 00101	40.31	7493/060711
				WTP1-MAY'11					

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Document Ty	Document Number	Key Itrn	Key Co	Amount	Invoice Number
				VISA	PV	112882	001	00751	281.78	2738/060711
				CHRG-OPNS						
				ADM-MAY'11						
				VISA	PV	112882	002	00751	40.11	2738/060711
				CHRG-OPNS						
				ADM-MAY'11						
				VISA	PV	112882	003	00751	501.07	2738/060711
				CHRG-OPNS						
				ADM-MAY'11						
				VISA	PV	112882	004	00751	40.89	2738/060711
				CHRG-OPNS						
				ADM-MAY'11						
				VISA	PV	112882	005	00751	167.15	2738/060711
				CHRG-OPNS						
				ADM-MAY'11						
				VISA	PV	112885	001	00701	126.20	5654/060711
				CHRG-G.PETERS						
				ON-MAY'11						
				Payment Amount				14,804.78		
56353	06/28/11	5376	CALIFORNIA ELECTRIC SUPPLY	WIRE WHITE/BLUE	PV	112922	001	00701	310.92	8997-747312
				WIRE BLUE/WHITE					69.43	8997-747641
				MISC ELECTRICAL SUPPL					39.69	8997-748152
				CABLE TIES					243.42	8997-747351
				WIRING DUCT,GRAY CVR					375.37	8997-747323
				Alt Payee						
			5451 CALIFORNIA ELECTRIC SUPPLY							
			P.O. BOX 14196							
			ORANGE CA 92863							
				Payment Amount				1,038.83		
				COFFEE SUPL	PV	112925	001	00701	297.60	16852
			13919 CANTEEN OF COASTAL CALIFORNIA, INC							
				Payment Amount				297.60		
				PERFORMANCE	PV	112954	001	00701	202.17	618841

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Document Ty	Document Number	Key ltrn	Key Co	Amount	Invoice Number
RESOURCE										
ASSOC										
56356	06/28/11	2654	FAMCON PIPE	PERFORMANCE EVALUATION	PV	112955	001	00701	159.43	619034
Payment Amount 468.35										
CHLORINE, DRY,HTH										
GRANULAR, Payment Amount 842.88										
56357	06/28/11	2658	FEDERAL EXPRESS CORP	PACKAGE DELIVERY	PV	112914	001	00701	78.98	7-532-19542
06/8-6/14/11										
Payment Amount 78.98										
56358	06/28/11	15793	FLEMING ENVIRONMENTAL INC.	06/11 DOP SITE VISIT	PV	112927	001	00701	90.00	7111
Payment Amount 90.00										
56359	06/28/11	6770	G.I. INDUSTRIES	6/11 DISP-HQ & SHOP	PV	112958	001	00701	637.72	2552467-0283-1
6/11 DISP-WLK										
6/11 DISP-TAPIA										
6/11 DISP-TAPIA										
RAGS & GRIT										
Payment Amount 200.86										
6/11 DISP-TAPIA										
RAGS & GRIT										
Payment Amount 366.08										
6/11 DISP-TAPIA										
RAGS & GRIT										
Payment Amount 271.16										
6/11 DISP-TAPIA										
RAGS & GRIT										
Payment Amount 90.00										
6/11 DISP-HQ & SHOP										
6/11 DISP-WLK										
6/11 DISP-TAPIA										
RAGS & GRIT										
Payment Amount 2552467-0283-2										
6/11 DISP-HQ & SHOP										
6/11 DISP-WLK										
6/11 DISP-TAPIA										
RAGS & GRIT										
Payment Amount 2510684-0283-2										
6/11 DISP-HQ & SHOP										
6/11 DISP-WLK										
6/11 DISP-TAPIA										
RAGS & GRIT										
Payment Amount 2510685-0283-9										
6/11 DISP-HQ & SHOP										
6/11 DISP-WLK										
6/11 DISP-TAPIA										
RAGS & GRIT										
Payment Amount 21539										
6/11 DISP-HQ & SHOP										
6/11 DISP-WLK										
6/11 DISP-TAPIA										
RAGS & GRIT										
Payment Amount 49,759.59										
6/11 DISP-HQ & SHOP										
6/11 DISP-WLK										
6/11 DISP-TAPIA										
RAGS & GRIT										
Payment Amount 49,759.59										
6/11 DISP-HQ & SHOP										
6/11 DISP-WLK										
6/11 DISP-TAPIA										
RAGS & GRIT										
Payment Amount 1,415.78										
6/11 DISP-HQ & SHOP										
6/11 DISP-WLK										
6/11 DISP-TAPIA										
RAGS & GRIT										
Payment Amount 1,415.78										
6/11 DISP-HQ & SHOP										
6/11 DISP-WLK										
6/11 DISP-TAPIA										
RAGS & GRIT										
Payment Amount 283.50										
6/11 DISP-HQ & SHOP										
6/11 DISP-WLK										
6/11 DISP-TAPIA										
RAGS & GRIT										

ITEM 05 B

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key	Amount	Invoice Number
Number	Date	Number				Number	Item Co		
ELEVATOR									
MAINT@HQ/OPNS									
56363	06/28/11	4791	SANDRA HICKS	Payment Amount	PV	112909	001 00701	283.50	061611
REIMB:CSMFO									
MTG 6/16-3									
STAFFS									
Payment Amount									
56364	06/28/11	3083	JCI JONES CHEMICALS, INC	SODIUM HYPOCHLORITE1	PV	112920	001 00701	3,042.04	510670
2.5%-5000									
SODIUM HYPOCHLORITE									
12.5%-5008									
Alt Payee 13647 JCI JONES CHEMICALS, INC									
P.O. BOX 636877									
CINCINNATI OH 45263-6877									
Payment Amount									
56365	06/28/11	2746	JOHN LISEE PUMPS INC	WEAR BUSHING	PV	112976	001 00701	6,088.94	82160
SHIPPING									
Payment Amount									
56366	06/28/11	2752	KAMAN INDUSTRIAL TECHNOLOGIES	EURODRIVE GEAR BOX	PV	112926	001 00701	1,283.39	82160
Payment Amount									
56367	06/28/11	5230	KENNEDY/JENKS CONSULTANTS	PIE 05/27/11	PV	112930	001 00701	199.49	W749617
CONSULT SRV									
Payment Amount									
56368	06/28/11	2611	LA DWP	RECTIFIER 05/12-06/13	PV	112837	001 00101	25,349.23	56573
RECTIFIER 05/13-06/14									
WLK P/S 05/12-06/13/									
Payment Amount									
56369	06/28/11	3352	LAS VIRGENES MUNICIPAL WATER DISTRICT	REPL CENTRATE LINE 05/03-06/06	PV	112842	001 00754	36.20	10298/061311
Payment Amount									
7,117.47									
REPL CENTRATE LINE 05/03-06/06									
Payment Amount									
155.25									
MALIBU SYPHN									
Payment Amount									
38.80									

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Document Ty	Number	Key ltm	Co	Amount	Invoice Number
04/08-06/08										
56370	06/28/11	2789	LIEBERT CASSIDY WHITMORE	Payment Amount PIE 05/31/ RE: EE ISSUE	PV	112916	001	00701	194.05 12,967.00	133662
56371	06/28/11	2814	MCMMASTER-CARR SUPPLY CO	Payment Amount INSTALL CONDUIT PANELS FREIGHT	PV	112815	001	00701	12,967.00 1,083.95 27.52	86798751
Alt Payee 3197 MC MASTER-CARR P. O. BOX 7690 CHICAGO IL 60680-7690										
56372	06/28/11	17411	OAKS DRAIN SERVICE	Payment Amount CABLED DRAIN DRINKING WTR@HQ	PV	112947	001	00701	1,111.47 215.00	25703
56373	06/28/11	2302	OFFICE DEPOT	Payment Amount OFFICE/COFFEE SUPPLIES OFFICE/COFFEE SUPPLIES OFFICE SUPPLIES OFFICE SUPPLIES OFFICE/COFFEE SUPPLIES OFFICE/COFFEE SUPPLIES OFFICE SUPPLIES	PV	112970	001	00701	811.52 162.10 77.35 243.38 491.23 171.83 29.05	564265451001 564265451001 563488801001 562428426001 566128591001 566128591001 566128625001
56374	06/28/11	17174	ROTH STAFFING COMPANIES, LP	Payment Amount PIE 06/12/11-HAJI AN,MARYAM PIE 06/12/11-ORTE Z & VOYLES	PV	112963	001	00701	1,986.46 504.90 954.20	12611033 12611032
									1,459.10	

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key	Amount	Invoice Number
56375	06/28/11	2942	SILVAS OIL CO	CREDIT	PD	112827	001 00751	80.00-	157221
				RETURNED 4					
				DRUMS					
				MOBIL SHC 626	PV	112853	001 00701	435.16	164365
				(5 GALLONS)					
				Payment Amount				355.16	
56376	06/28/11	7006	TRANSCAT	THERMAL IR	PV	112813	001 00701	3,747.91	525982
				CAMERA					
				Alt Payee					
				7896 TRANSCAT					
				23698 NETWORK PLACE					
				CHICAGO IL 60673-1236					
56377	06/28/11	3429	UNITED PARCEL SERVICE	SRV	PV	112975	001 00701	157.78	000025W020241
				Payment Amount				3,747.91	
				05/16-06/11/1					
				1					
56378	06/28/11	16132	V3	ADVANCE-OUTSO	PV	112921	001 00701	8,000.00	ADVANCE/06281
				URCE DIST					1
				BILLS					
				Payment Amount				157.78	
56379	06/28/11	3068	YSI	REPAIR DO	PV	112968	001 00701	1,167.59	456097
				MIETER					
				Payment Amount				8,000.00	
				Total Amount of Payments Written				1,167.59	
				Total Amount of Payments Written				146,370.25	
				Total Number of Payments Written				33	

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Document		Key	Amount	Invoice Number
					Ty	Number			
56380	06/30/11	17971	DOUGLAS ARBETMAN	SRCHG CR. REFUND	PV	112727	001 00101	50.00	2190140
56381	06/30/11	18187	RUBEN ARQUILEVICH	Payment Amount SRCHG CR. REFUND	PV	112728	001 00101	143.00	6600038
56382	06/30/11	17871	PHIL ASHTON	Payment Amount SRCHG CR. REFUND	PV	112729	001 00101	110.00	270148
56383	06/30/11	17963	DVIR AVIRAM	Payment Amount SRCHG CR. REFUND	PV	112730	001 00101	143.00	680460-II
56384	06/30/11	18188	LEAH/GUY AVITAL	Payment Amount SRCHG CR. REFUND	PV	112731	001 00101	173.00	521220
56385	06/30/11	18189	ALI BANHASHEMI	Payment Amount SRCHG CR. REFUND	PV	112732	001 00101	38.00	331018
56386	06/30/11	18190	BANKRUPTCY ESTATE OF MOIN	Payment Amount SRCHG CR. REFUND	PV	112733	001 00101	158.00	2130633
56387	06/30/11	18191	PATRICK BARMASSE	Payment Amount SRCHG CR. REFUND	PV	112734	001 00101	272.00	850412
56388	06/30/11	18192	PAUL BARNES	Payment Amount SRCHG CR. REFUND	PV	112735	001 00101	125.00	2130542
56389	06/30/11	18193	KIM BARNETT	Payment Amount SRCHG CR. REFUND	PV	112736	001 00101	5.00	1170098
56390	06/30/11	18194	RICHARD BARONE	Payment Amount SRCHG CR. REFUND	PV	112739	001 00101	35.00	1110400
56391	06/30/11	18195	RICHARD BASCH	Payment Amount SRCHG CR. REFUND	PV	112740	001 00101	184.27	370200
56392	06/30/11	8594	DAVID BATEMAN	Payment Amount SRCHG CR. REFUND	PV	112741	001 00101	41.00	500538
56393	06/30/11	18196	MATTHEW	Payment Amount SRCHG CR.	PV	112742	001 00101	101.58	1170340

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Payment Number	Date	Address Number	Name	Payment Stub Message	Ty	Document		Key	Amount	Invoice Number
						Number	Co			
56394	06/30/11	17923	BEATTY JEREMY BEVAIRE	Payment Amount SRCHG CR. REFUND	PV	112743	001 00101	101.58 23.00	690574	
56395	06/30/11	18197	VICTORIA BEYER	Payment Amount SRCHG CR. REFUND	PV	112744	001 00101	23.00 47.62	1170084	
56396	06/30/11	18198	MICHELLE BIEBUYCK	Payment Amount SRCHG CR. REFUND	PV	112745	001 00101	47.62 245.00	2140266	
56397	06/30/11	18199	PAUL BLACK	Payment Amount SRCHG CR. REFUND	PV	112746	001 00101	245.00 102.20	250522	
56398	06/30/11	18213	LISA BOCHNER	Payment Amount SRCHG CR. REFUND	PV	112748	001 00101	102.20 59.00	0480618	
56399	06/30/11	18200	JAMES T. BORN	Payment Amount SRCHG CR. REFUND	PV	112749	001 00101	59.00 23.00	650368	
56400	06/30/11	17045	CALABASAS CONSTRUCTION	Payment Amount SRCHG CR. REFUND	PV	112750	001 00101	23.00 65.00	180585-II	
56401	06/30/11	18201	SYLVIA CASTILLO	Payment Amount SRCHG CR. REFUND	PV	112753	001 00101	65.00 158.00	640094	
56402	06/30/11	18202	TRENT CHAMBERS	Payment Amount SRCHG CR. REFUND	PV	112754	001 00101	158.00 230.00	2180266	
56403	06/30/11	18203	FRAN CHAVEZ	Payment Amount SRCHG CR. REFUND	PV	112756	001 00101	230.00 107.00	2080980	
56404	06/30/11	18036	JONATHAN CHAVEZ	Payment Amount SRCHG CR. REFUND	PV	112755	001 00101	107.00 2.00	3010070-II	
56405	06/30/11	17976	JOSH CHAVOL	Payment Amount SRCHG CR. REFUND	PV	112757	001 00101	2.00 158.00	2100600	
56406	06/30/11	18204	ZINA CHERNIUS	Payment Amount SRCHG CR. REFUND	PV	112758	001 00101	158.00 230.00	2180450	
				Payment Amount				230.00		

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56407	06/30/11	18205	EDDIE CIBRIAN	SRCHG CR. REFUND	PV	112759	001	00101	302.00	470145
				Payment Amount					302.00	
56408	06/30/11	17713	CONEJO CAPITAL PARTNERS LLC	SRCHG CR. REFUND	PV	112760	001	00101	191.00	690742
				SRCHG CR.					191.00	
56409	06/30/11	18206	STEVE CORDIAL	SRCHG CR. REFUND	PV	112761	001	00101	20.00	1150402
				SRCHG CR.					20.00	
56410	06/30/11	17927	ROBIN COX	SRCHG CR. REFUND	PV	112762	001	00101	317.00	1020146
				SRCHG CR.					317.00	
56411	06/30/11	18207	JULIE DAL PORTO	SRCHG CR. REFUND	PV	112765	001	00101	110.00	2180330
				SRCHG CR.					110.00	
56412	06/30/11	17929	JOHN DEFIGUEIREDO	SRCHG CR. REFUND	PV	112766	001	00101	2.00	1060674
				SRCHG CR.					2.00	
56413	06/30/11	18208	SUSAN DELANEY	SRCHG CR. REFUND	PV	112767	001	00101	14.00	200536
				SRCHG CR.					14.00	
56414	06/30/11	18209	PRESTON DELGADO	SRCHG CR. REFUND	PV	112768	001	00101	68.00	521012
				SRCHG CR.					68.00	
56415	06/30/11	18210	RICHARD DIMITRI	SRCHG CR. REFUND	PV	112769	001	00101	59.00	2100588
				SRCHG CR.					59.00	
56416	06/30/11	18211	BUD DONATONI	SRCHG CR. REFUND	PV	112770	001	00101	8.00	560143
				SRCHG CR.					8.00	
56417	06/30/11	17931	KIMBERLEE DOORLY	SRCHG CR. REFUND	PV	112771	001	00101	41.00	670280
				SRCHG CR.					41.00	
56418	06/30/11	18212	DP CAPITAL INC.	SRCHG CR. REFUND	PV	112772	001	00101	278.00	681184
				SRCHG CR.					278.00	
56419	06/30/11	17878	BRAD DRUMMOND	SRCHG CR. REFUND	PV	112773	001	00101	155.00	490596
				SRCHG CR.					155.00	

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Payment Number	Date	Address Number	Name	Payment Stub Message	Document		Key	Amount	Invoice Number
					Ty	Number			
56420	06/30/11	5385	GREG DUNN	Payment Amount SRCHG CR. REFUND	PV	112774	001 00101	155.00 251.00	190612
56421	06/30/11	18213	MARIKA ERDELY	Payment Amount SRCHG CR. REFUND	PV	112775	001 00101	89.00	2201245
56422	06/30/11	18214	MAGAN EUBANKS	Payment Amount SRCHG CR. REFUND	PV	112776	001 00101	29.00	660429
56423	06/30/11	18215	KIMBERLY FIEDLER	Payment Amount SRCHG CR. REFUND	PV	112777	001 00101	8.00	790154
56424	06/30/11	18216	RONALD FINNERMAN	Payment Amount SRCHG CR. REFUND	PV	112778	001 00101	92.00	280548
56425	06/30/11	17980	MICHAEL FREDLENDER	Payment Amount SRCHG CR. REFUND	PV	112780	001 00101	41.00	2160474
56426	06/30/11	18217	AUSTIN FREEMAN	Payment Amount SRCHG CR. REFUND	PV	112781	001 00101	221.00	2130840
56427	06/30/11	18218	JANE FULTON	Payment Amount SRCHG CR. REFUND	PV	112782	001 00101	78.96	334735
56428	06/30/11	18219	MICHAEL GALVIS	Payment Amount SRCHG CR. REFUND	PV	112783	001 00101	175.32	500134
56429	06/30/11	17983	PATTY GARY-COX	Payment Amount SRCHG CR. REFUND	PV	112784	001 00101	83.00	2160630
56430	06/30/11	18220	ANDREW GELLER	Payment Amount SRCHG CR. REFUND	PV	112785	001 00101	638.00	170546
56431	06/30/11	16987	MICHELE GEORGE	Payment Amount SRCHG CR. REFUND	PV	112787	001 00101	38.00	1100366-II
56432	06/30/11	18221	PAM GIETZEN	Payment Amount SRCHG CR. REFUND	PV	112789	001 00101	164.00	270148
56433	06/30/11	18222	GLOBE, DENISE	Payment Amount SRCHG CR. REFUND	PV	112790	001 00101	47.00	2130746

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Document Ty	Document Number	Key ltr	Key Co	Amount	Invoice Number
56434	06/30/11	18223	TERRY GLUCKMAN	Payment Amount SRCHG CR.	PV	112791	001	00101	47.00	2150584
56435	06/30/11	8238	DON GOLD	Payment Amount SRCHG CR.	PV	112792	001	00101	17.00	780516-II
56436	06/30/11	18224	ENIKO GOLD	Payment Amount SRCHG CR.	PV	112793	001	00101	11.00	180310
56437	06/30/11	17884	AMIR GREENBAUM	Payment Amount SRCHG CR.	PV	112795	001	00101	200.00	531036
56438	06/30/11	17957	MARY GRIFFITH	Payment Amount SRCHG CR.	PV	112797	001	00101	29.00	170724-II
56439	06/30/11	18225	ISA GRIMES	Payment Amount SRCHG CR.	PV	112798	001	00101	71.00	1010614
56440	06/30/11	18226	ANJEL GUNNARSHAUG	Payment Amount SRCHG CR.	PV	112799	001	00101	14.50	1140730
56441	06/30/11	18227	GALE L. HALEY	Payment Amount SRCHG CR.	PV	112800	001	00101	179.00	830226
56442	06/30/11	18228	ROBERT HASKELL	Payment Amount SRCHG CR.	PV	112801	001	00101	501.16	611973
56443	06/30/11	18229	AARON HASS	Payment Amount SRCHG CR.	PV	112802	001	00101	17.00	2170778
56444	06/30/11	18230	PARVIN HASSOURI	Payment Amount SRCHG CR.	PV	112803	001	00101	83.00	480712
56445	06/30/11	18231	JAY HEIDHUES	Payment Amount SRCHG CR.	PV	112804	001	00101	32.00	2130795
56446	06/30/11	18232	BRAD HEITMAN	Payment Amount SRCHG CR.	PV	112805	001	00101	56.00	751280
				Payment Amount					344.00	

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					Ty	Number			
56447	06/30/11	18233	JANA HELMIG	SRCHG CR. REFUND	PV	112806	001 00101	125.00	190464
56448	06/30/11	18234	DAVID HENDLER	Payment Amount SRCHG CR. REFUND	PV	112807	001 00101	362.00	830884
56449	06/30/11	18235	MICKIE HINES	Payment Amount SRCHG CR. REFUND	PV	112808	001 00101	5.00	2080325
56450	06/30/11	18236	LINDSAY HIRSCH	Payment Amount SRCHG CR. REFUND	PV	112809	001 00101	131.00	451912
56451	06/30/11	18031	JAMES HODSON	Payment Amount SRCHG CR. REFUND	PV	112810	001 00101	257.00	01150255
56452	06/30/11	18237	WAYNE HOGG	Payment Amount SRCHG CR. REFUND	PV	112811	001 00101	17.00	650326
56453	06/30/11	17934	ALAN HOPKINS	Payment Amount SRCHG CR. REFUND	PV	112812	001 00101	44.00	1050168
56454	06/30/11	18238	WELDON HORTON	Payment Amount SRCHG CR. REFUND	PV	112814	001 00101	23.00	1020512
56455	06/30/11	18239	ROKSANA JAMALI	Payment Amount SRCHG CR. REFUND	PV	112816	001 00101	56.00	2100110
56456	06/30/11	17891	RICHARD JENKINS	Payment Amount SRCHG CR. REFUND	PV	112817	001 00101	26.00	331018
56457	06/30/11	18240	STACIE/JEFF JENNINGS	Payment Amount SRCHG CR. REFUND	PV	112818	001 00101	152.00	2190048
56458	06/30/11	18241	DANIEL JONES	Payment Amount SRCHG CR. REFUND	PV	112819	001 00101	785.00	2201695
56459	06/30/11	18242	LETTY JULIAO-GREEN	Payment Amount SRCHG CR. REFUND	PV	112820	001 00101	401.00	2161052
56460	06/30/11	18243	DIKRAN KASSABIAN	Payment Amount SRCHG CR. REFUND	PV	112821	001 00101	425.00	2191296

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Document Ty	Document Number	Key Itm	Key Co	Amount	Invoice Number
56461	06/30/11	18244	MARGIE KATZ	Payment Amount SRCHG CR. REFUND	PV	112822	001	00101	425.00 14.00	200120
56462	06/30/11	16812	MICHAEL KATZOFF	Payment Amount SRCHG CR. REFUND	PV	112823	001	00101	15.66	01100488
56463	06/30/11	18245	ERIN KELLY	Payment Amount SRCHG CR. REFUND	PV	112824	001	00101	15.66 29.00	370200
56464	06/30/11	17937	ANDREW P. KISYLIA	Payment Amount SRCHG CR. REFUND	PV	112826	001	00101	29.00 146.00	830812
56465	06/30/11	18247	ROBERT KLANE	Payment Amount SRCHG CR. REFUND	PV	112828	001	00101	146.00 77.00	780302
56466	06/30/11	17989	DENA KLOTZ	Payment Amount SRCHG CR. REFUND	PV	112829	001	00101	77.00 8.00	2200540
56467	06/30/11	18248	STEVE KORKIS	Payment Amount SRCHG CR. REFUND	PV	112830	001	00101	8.00 2.00	2160754
56468	06/30/11	16741	CARMEN KOROS	Payment Amount SRCHG CR. REFUND	PV	112831	001	00101	2.00 23.00	1050210
56469	06/30/11	18249	MICHAEL LINDLAU	Payment Amount SRCHG CR. REFUND	PV	112832	001	00101	23.00 26.00	1100488
56470	06/30/11	18250	KIMBERLEY LINDLEY	Payment Amount SRCHG CR. REFUND	PV	112833	001	00101	26.00 464.00	2201025
56471	06/30/11	18251	DON LOMBARDI	Payment Amount SRCHG CR. REFUND	PV	112834	001	00101	464.00 101.00	1100478
56472	06/30/11	18252	THAD LUCKINBILL	Payment Amount SRCHG CR. REFUND	PV	112835	001	00101	101.00 182.00	2200920
56473	06/30/11	17993	VICTORIA LYUBARSKY	Payment Amount SRCHG CR. REFUND	PV	112836	001	00101	182.00 38.60	2160366
56474	06/30/11	18253	RUZBEH	Payment Amount SRCHG CR.	PV	112838	001	00101	38.60 17.00	351586

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						Number	Co			
56475	06/30/11	17994	MALAKUTI	REFUND					17.00	
				Payment Amount						
		17994	DEBORAH MANNING	SRCHG CR.	PV	112839	001	00101	92.00	1100460
				REFUND						
56476	06/30/11	18254	JOYCE MANTZ	REFUND					92.00	
				Payment Amount						
		18254	JOYCE MANTZ	SRCHG CR.	PV	112844	001	00101	74.00	1030904
				REFUND						
56477	06/30/11	18255	BARBARA MEYERS	REFUND					74.00	
				Payment Amount						
		18255	BARBARA MEYERS	SRCHG CR.	PV	112845	001	00101	44.00	190580
				REFUND						
56478	06/30/11	8770	DAVID MILLS	REFUND					44.00	
				Payment Amount						
		8770	DAVID MILLS	SRCHG CR.	PV	112846	001	00101	11.00	380440
				REFUND						
56479	06/30/11	18256	CLAUDIO MORDKA	REFUND					11.00	
				Payment Amount						
		18256	CLAUDIO MORDKA	SRCHG CR.	PV	112847	001	00101	53.00	630040
				REFUND						
56480	06/30/11	18257	PATRICK MURPHY	REFUND					53.00	
				Payment Amount						
		18257	PATRICK MURPHY	SRCHG CR.	PV	112848	001	00101	2.00	230488
				REFUND						
56481	06/30/11	18258	DAVID NELSON	REFUND					2.00	
				Payment Amount						
		18258	DAVID NELSON	SRCHG CR.	PV	112849	001	00101	41.81	1070302
				REFUND						
56482	06/30/11	17943	JEFFREY/PAT NORVET	REFUND					41.81	
				Payment Amount						
		17943	JEFFREY/PAT NORVET	SRCHG CR.	PV	112850	001	00101	80.00	630378
				REFUND						
56483	06/30/11	9756	ARMANDO OLIVA	REFUND					80.00	
				Payment Amount						
		9756	ARMANDO OLIVA	SRCHG CR.	PV	112851	001	00101	62.00	2160366-II
				REFUND						
56484	06/30/11	18001	JOHN OSTER	REFUND					62.00	
				Payment Amount						
		18001	JOHN OSTER	SRCHG CR.	PV	112852	001	00101	35.00	3020598
				REFUND						
56485	06/30/11	18259	MARIELLEN OSTWALD	REFUND					35.00	
				Payment Amount						
		18259	MARIELLEN OSTWALD	SRCHG CR.	PV	112854	001	00101	9.48	1100190
				REFUND						
56486	06/30/11	18260	MARIA JANET PADIERNOS	REFUND					9.48	
				Payment Amount						
		18260	MARIA JANET PADIERNOS	SRCHG CR.	PV	112855	001	00101	128.00	2190052
				REFUND						
56487	06/30/11	15587	KRISTIN PALMER	REFUND					128.00	
				Payment Amount						
		15587	KRISTIN PALMER	SRCHG CR.	PV	112856	001	00101	5.00	351120
				REFUND						
				Payment Amount					5.00	

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56488	06/30/11	18261	KATHY PANTELAS	SRCHG CR. REFUND	PV	112857	001	00101	5.00	341548
				Payment Amount					5.00	
56489	06/30/11	18262	YOUNG RAE PARK	SRCHG CR. REFUND	PV	112858	001	00101	125.00	560203
				Payment Amount					125.00	
56490	06/30/11	18002	JAMES PAULSON	SRCHG CR. REFUND	PV	112859	001	00101	845.00	3021020
				Payment Amount					845.00	
56491	06/30/11	18263	MIRA PAZ	SRCHG CR. REFUND	PV	112860	001	00101	35.00	1186390
				Payment Amount					35.00	
56492	06/30/11	18264	VIRENIA PEEPLES	SRCHG CR. REFUND	PV	112861	001	00101	170.00	610155
				Payment Amount					170.00	
56493	06/30/11	18265	MARY PERILLO	SRCHG CR. REFUND	PV	112862	001	00101	62.00	1030820
				Payment Amount					62.00	
56494	06/30/11	18266	LAUREN PFEFFERMAN	SRCHG CR. REFUND	PV	112863	001	00101	20.17	1110448
				Payment Amount					20.17	
56495	06/30/11	18267	GEORGE PHILLIPS	SRCHG CR. REFUND	PV	112864	001	00101	329.00	830888
				Payment Amount					329.00	
56496	06/30/11	18268	JOHN B. PILLATSCHE	SRCHG CR. REFUND	PV	112865	001	00101	56.00	510416
				Payment Amount					56.00	
56497	06/30/11	18269	GEETA POKAL	SRCHG CR. REFUND	PV	112866	001	00101	30.97	500148
				Payment Amount					30.97	
56498	06/30/11	18270	SAMIRA POLAT	SRCHG CR. REFUND	PV	112867	001	00101	53.00	540410
				Payment Amount					53.00	
56499	06/30/11	17867	JACK POLEVOI	SRCHG CR. REFUND	PV	112868	001	00101	59.00	334770
				Payment Amount					59.00	
56500	06/30/11	18271	MAURICE R. PORTNOY	SRCHG CR. REFUND	PV	112870	001	00101	41.00	681172
				Payment Amount					41.00	

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56501	06/30/11	18272	PROMENADE TRUST	SRCHG CR. REFUND	PV	112871	001 00101	5,129.00	170776
Payment Amount									
56502	06/30/11	18273	PRUDENTIAL CALIFORNIA REALTY RELOCATION	SRCHG CR. REFUND	PV	112872	001 00101	287.00	2110260
Payment Amount									
56503	06/30/11	18274	PETER PULITZER	SRCHG CR. REFUND	PV	112873	001 00101	44.00	452760
Payment Amount									
56504	06/30/11	17947	ALAN RICE	SRCHG CR. REFUND	PV	112874	001 00101	263.00	610222
Payment Amount									
56505	06/30/11	18275	DOUG ROBERTS	SRCHG CR. REFUND	PV	112875	001 00101	86.00	2160354
Payment Amount									
56506	06/30/11	14599	MICHAEL ROLETTI	SRCHG CR. REFUND	PV	112876	001 00101	410.00	752808
Payment Amount									
56507	06/30/11	11825	ROBERT RONKA	SRCHG CR. REFUND	PV	112877	001 00101	257.00	2100554
Payment Amount									
56508	06/30/11	18276	RON ROSENGARTEN	SRCHG CR. REFUND	PV	112878	001 00101	434.00	2190090
Payment Amount									
56509	06/30/11	18277	NATASHA SALLEY	SRCHG CR. REFUND	PV	112879	001 00101	104.00	2191338
Payment Amount									
56510	06/30/11	17950	LEE SCHNEIDER	SRCHG CR. REFUND	PV	112880	001 00101	86.00	830516
Payment Amount									
56511	06/30/11	17193	NATHALIE SCULLY	SRCHG CR. REFUND	PV	112881	001 00101	5.00	810084
Payment Amount									
56512	06/30/11	18278	SAMANTHA SENIA	SRCHG CR. REFUND	PV	112883	001 00101	8.00	2110438
Payment Amount									
56513	06/30/11	18279	ANGELA/DARREN SHAIN	SRCHG CR. REFUND	PV	112884	001 00101	59.00	530642
Payment Amount									

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56514	06/30/11	17916	NORMAN SHAPIRO	SRCHG CR. REFUND	PV	112886	001 00101	107.00	2100262-II
				Payment Amount				107.00	
56515	06/30/11	18066	HUMPHREY SHEN	SRCHG CR. REFUND	PV	112887	001 00101	170.00	1150544-II
				Payment Amount				170.00	
56516	06/30/11	9560	STACY/MICHAEL SHERMAN	SRCHG CR. REFUND	PV	112888	001 00101	680.00	1020464
				Payment Amount				680.00	
56517	06/30/11	18280	LORI SHULER	SRCHG CR. REFUND	PV	112889	001 00101	56.00	790302
				Payment Amount				56.00	
56518	06/30/11	18281	BARNETT SIMON	SRCHG CR. REFUND	PV	112890	001 00101	344.00	2110206
				Payment Amount				344.00	
56519	06/30/11	18282	JEFF SIMON	SRCHG CR. REFUND	PV	112891	001 00101	725.00	200036
				Payment Amount				725.00	
56520	06/30/11	17355	PENNY SINGER	SRCHG CR. REFUND	PV	112892	001 00101	14.00	1110254
				Payment Amount				14.00	
56521	06/30/11	18283	JASON SOLANO	SRCHG CR. REFUND	PV	112893	001 00101	83.00	341548
				Payment Amount				83.00	
56522	06/30/11	4980	TERESA SPEAR	SRCHG CR. REFUND	PV	112894	001 00101	35.00	341030
				Payment Amount				35.00	
56523	06/30/11	18039	JULIA STEFANKO	SRCHG CR. REFUND	PV	112895	001 00101	308.00	2170678-II
				Payment Amount				308.00	
56524	06/30/11	18284	SHARON STRACK	SRCHG CR. REFUND	PV	112896	001 00101	26.00	830690
				Payment Amount				26.00	
56525	06/30/11	18285	BELINDA SWARTZMAN	SRCHG CR. REFUND	PV	112897	001 00101	101.00	1020420
				Payment Amount				101.00	
56526	06/30/11	18286	SANDY TEPELIDIS	SRCHG CR. REFUND	PV	112898	001 00101	41.00	600170
				Payment Amount				41.00	
56527	06/30/11	17968	TIFFANY THOMPSON	SRCHG CR. REFUND	PV	112899	001 00101	131.00	180098-II
				Payment Amount				131.00	

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key Itrm	Key Co	Amount	Invoice Number
56528	06/30/11	18287	TOM VADNAIS	Payment Amount SRCHG CR. REFUND	PV	112900	001	00101	131.00 8.00	1110474
56529	06/30/11	18288	PIERRE VALLIERE	Payment Amount SRCHG CR. REFUND	PV	112901	001	00101	242.00	353270
56530	06/30/11	17476	STEPHANIE VITACCO	Payment Amount SRCHG CR. REFUND	PV	112902	001	00101	242.00 131.00	380440
56531	06/30/11	18010	JOE VOSS	Payment Amount SRCHG CR. REFUND	PV	112903	001	00101	131.00 26.00	2170272
56532	06/30/11	18289	GORDON WALSH	Payment Amount SRCHG CR. REFUND	PV	112904	001	00101	26.00 1,034.00	180274
56533	06/30/11	18092	CHRISTIAN WICKS	Payment Amount SRCHG CR. REFUND	PV	112905	001	00101	1,034.00 434.00	2130470-II
56534	06/30/11	18078	LISA WILLIAMS	Payment Amount SRCHG CR. REFUND	PV	112906	001	00101	434.00 383.00	200516-II
56535	06/30/11	18093	CHRIS WILLIG	Payment Amount SRCHG CR. REFUND	PV	112907	001	00101	383.00 68.00	2190094-II
56536	06/30/11	18290	TERI YARBROW	Payment Amount SRCHG CR. REFUND	PV	112908	001	00101	68.00 146.00	911267
56537	06/30/11	18291	CLIFFORD M. YU	Payment Amount SRCHG CR. REFUND	PV	112910	001	00101	146.00 65.00	2130652
56538	06/30/11	16702	JAMES ZIMMERMAN	Payment Amount SRCHG CR. REFUND	PV	112911	001	00101	65.00 17.00	1090156
56539	06/30/11	8924	RONIT ZOLDAN	Payment Amount SRCHG CR. REFUND	PV	112913	001	00101	17.00 41.00	610345
56540	06/30/11	18186	360 SYSTEMS	Payment Amount SRCHG CR. REFUND	PV	112725	001	00101	41.00 53.00	1005760
									53.00	
									27,247.30	

Payment Number	Date	Address Number	Name	Payment Stub Message	Ty	Document . . .	Key	Itm	Co	Amount	Invoice Number
Total Number of Payments Written											
161											

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Document Ty	Document Number	Key Item	Key Co	Amount	Invoice Number
56541	07/05/11	2315	ACI COMMUNICATION S INC	WIRING SERVICE	PV	112980	001	00701	420.00	31268
56542	07/05/11	3077	AIRGAS - WEST	5/11 CYLINDER RNTL	PV	112981	001	00701	428.71	103174437
Alt Payee 6658 AIRGAS - WEST P. O. BOX 7423 PASADENA CA 91109-7423										
56543	07/05/11	2397	AQUATIC BIOASSAY & CONSULTING	IDENTIFY SNAILS-RESV	PV	112979	001	00101	264.00	LVS0611.0079
56544	07/05/11	7965	B&B PALLET CO.	125YDS WOOD CHIPS 1"	PV	112982	001	00701	1,367.50	106598
				125YDS WOOD CHIPS 1"	PV	112983	001	00701	1,367.50	106599
				125YDS WOOD CHIPS 1"	PV	112984	001	00701	1,367.50	106831
				125YDS WOOD CHIPS 1"	PV	112985	001	00701	1,367.50	106832
				125YDS WOOD CHIPS 1"	PV	112986	001	00701	1,367.50	106833
56545	07/05/11	15567	CETOVA CORP.	7/11-6/12 MAINT/SUPT OF CETOVA	PV	113095	001	00701	10,110.00	998705
56546	07/05/11	2541	CITY OF WESTLAKE VILLAGE	IRWMP PROP 50 GRANT REIMB	PV	112978	001	00101	9,011.05	IRWMP08-005
56547	07/05/11	4586	CONSOLIDATED ELECTRICAL DISTRIBUTORS	MISC ELEC'L PARTS	PV	113056	001	00701	1,223.78	9009-641569
56548	07/05/11	18176	DELCO WIRE	FREIGHT,CASH DISCOUNT	PV	113056	008	00701	10.38-	9009-641569
				4 CONDUCTOR	PV	113057	001	00701	1,914.00	00506901

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Document Ty	Document Number	Key Itm	Key Co	Amount	Invoice Number
			AND CABLE	#4 WIRE W/4#	PV	113057	002	00701	142.00	00506901
				#4 WIRE W/4#						
				Payment Amount					2,056.00	
56549	07/05/11	2651	FAIRFIELD SERVICE COMPANY	RAKE TEETH	PV	112988	001	00701	2,868.00	211023
				RAKE TEETH	PV	112988	002	00701	215.10	211023
				Payment Amount					3,083.10	
56550	07/05/11	2658	FEDERAL EXPRESS CORP	6/24 FEDEX DELIVERY (2)	PV	113012	001	00701	89.29	7-539-99943
				Payment Amount					89.29	
56551	07/05/11	2660	FISHER SCIENTIFIC	METHANOLIN-HE XANES,TUBING	PV	112989	001	00701	760.59	0040460
				SHIPPING	PV	112989	004	00701	64.98	0040460
				MANIFOLD TUBING	PV	112990	001	00701	122.74	0465395
				ORANGE/ORANGE SHIPPING	PV	112990	002	00701	12.45	0465395
			Alt Payee	FISHER SCIENTIFIC ACCOUNT #479936-001 FILE #50129						
				Payment Amount					960.76	
56552	07/05/11	15793	FLEMING ENVIRONMENTAL INC.	5/11 DOP SITE VISIT	PV	112991	001	00701	90.00	7034
				MSC.SPILL	PV	112992	001	00701	1,350.00	7071
				BCKT TST,DISP VAPOR	PV	112993	001	00701	1,200.00	7117
				RECOVERY TEST						
				Payment Amount					2,640.00	
56553	07/05/11	2664	FLW INC	ASHCROFT LOW/PRES GAUGE	PV	113061	001	00101	376.13	1003487
				Payment Amount					376.13	
56554	07/05/11	2672	FRUIT GROWERS LABORATORY, INC.	LAB ANALYSIS	PV	112994	001	00701	2,208.32	104364A
				LAB ANALYSIS	PV	112995	001	00701	214.50	105037A
				LAB ANALYSIS	PV	112996	001	00701	297.00	105266A

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Payment Number Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key ltn Co	Amount	Invoice Number
5655 07/05/11	2676	G A INDUSTRIES INC.	LAB ANALYSIS LAB ANALYSIS Payment Amount REPAIR KIT FOR 8" CK VLV	PV	112997 112998 112999	001 00701 001 00701 001 00701	129.53 1,205.89 4,055.24 2,883.00	105032A 104367A IV112523
5656 07/05/11	6770	G.I. INDUSTRIES	FREIGHT Payment Amount 5/26-6/15 10YD ROLLOFF-SHOP 5/26-6/15 10YD ROLLOFF-TAPIA	PV	112999 113059 113060	002 00701 001 00701 001 00701	9.24 2,892.24 1,020.95 450.63	IV112523 2552764-0283- 1 2510853-0283- 3
5657 07/05/11	15634	6771 G.I. INDUSTRIES P. O. BOX 541065 LOS ANGELES CA 90054-1065	Payment Amount BEARING.CARBO N RING KIT FREIGHT	PV	113058 113058	001 00701 003 00701	1,471.58 1,539.94 42.96	92120785 92120785
5658 07/05/11	3083	JCI JONES CHEMICALS, INC	Payment Amount SODIUM BISULFITE 38%-4158GALS SODIUM BISULFITE 38%-4195GALS SODIUM HYPOCHLORITE 12.5%-4998	PV	113080 113081 113082	001 00701 001 00701 001 00701	1,582.90 6,029.10 5,961.10 3,040.81	508555 511672 511519
5655 07/05/11	18297	13647 JCI JONES CHEMICALS, INC P.O. BOX 636877 CINCINNATI, OH 45263-6877	Payment Amount HANDLE PARK FOR VEH#816 DODGE RAM OF SIMI	PV	113096	001 00701	23.38	47981
							23.38	

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Document Ty	Document Number	Key Itrn	Key Co	Amount	Invoice Number
56560	07/05/11	2611	LA DWP	RECTIFIER	PV	113037	001	00101	36.20	08345/062211
				05/23-06/22						
				Payment Amount					36.20	
56551	07/05/11	14322	MILES CHEMICAL COMPANY, INC	FERRIC CHLORIDE	PV	113039	001	00701	6,801.00	150638
				5/25/11						
				Payment Amount					6,801.00	
56552	07/05/11	2302	OFFICE DEPOT	RHINO HEAT SHRINK TUBE	PV	113000	001	00701	230.26	567111019001
				OFFICE SUPPLIES	PV	113001	001	00701	80.71	56685286001
				Payment Amount					310.97	
56563	07/05/11	15223	PETTY CASH - HEATHER GLASER	REPL PETTY CASH5/26/10-6	PV	113015	001	00701	25.00	062811
				/21/11						
				REPL PETTY CASH5/26/10-6	PV	113015	002	00701	7.25	062811
				/21/11						
				REPL PETTY CASH5/26/10-6	PV	113015	003	00701	19.72	062811
				/21/11						
				REPL PETTY CASH5/26/10-6	PV	113015	004	00701	9.31	062811
				/21/11						
				REPL PETTY CASH5/26/10-6	PV	113015	005	00701	5.49	062811
				/21/11						
				REPL PETTY CASH5/26/10-6	PV	113015	006	00701	10.34	062811
				/21/11						
				REPL PETTY CASH5/26/10-6	PV	113015	007	00701	7.50	062811
				/21/11						
				REPL PETTY CASH5/26/10-6	PV	113015	008	00701	19.73	062811
				/21/11						
				REPL PETTY CASH5/26/10-6	PV	113015	009	00701	14.60	062811
				/21/11						
				REPL PETTY CASH5/26/10-6	PV	113015	010	00701	28.89	062811
				/21/11						

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Payment Number	Date	Address Number	Name	Payment Stub Message	Ty	Document . . . Number	Key itm Co	Amount	Invoice Number
				/2/1/11					
			REPL PETTY		PV	113015	011 00701	14.80	062811
			CASH5/26/10-6						
			/2/1/11						
			REPL PETTY		PV	113015	012 00701	4.38	062811
			CASH5/26/10-6						
			/2/1/11						
			REPL PETTY		PV	113015	013 00701	2.85	062811
			CASH5/26/10-6						
			/2/1/11						
			REPL PETTY		PV	113015	014 00701	27.39	062811
			CASH5/26/10-6						
			/2/1/11						
			REPL PETTY		PV	113015	015 00701	15.00	062811
			CASH5/26/10-6						
			/2/1/11						
			REPL PETTY		PV	113015	016 00701	7.40	062811
			CASH5/26/10-6						
			/2/1/11						
			REPL PETTY		PV	113015	017 00701	4.38	062811
			CASH5/26/10-6						
			/2/1/11						
			REPL PETTY		PV	113015	018 00701	28.00	062811
			CASH5/26/10-6						
			/2/1/11						
			REPL PETTY		PV	113015	019 00701	6.56	062811
			CASH5/26/10-6						
			/2/1/11						
			REPL PETTY		PV	113015	020 00701	35.98	062811
			CASH5/26/10-6						
			/2/1/11						
			Payment Amount					294.57	
56564	07/05/11	17863	PREMIER PAINTING	PAINT	PV	113011	001 00701	1,280.00	J915
			APPURTENANCES AT LVZ						
			Payment Amount					1,280.00	
56565	07/05/11	3879	SARBS-CWEA	COLLECTN TRNG	PV	113005	001 00701	70.00	062811
			STAFFS	7/27/11-2					
			Payment Amount					70.00	
56566	07/05/11	2958	SOUTHERN	CONDUIT	PV	113035	001 00101	14.79	8400/062211

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Document Ty	Document Number	Key Item	Key Co	Amount	Invoice Number
			CALIFORNIA GAS CO	05/23-06/22						
56567	07/05/11	16271	USA MOBILITY WIRELESS, INC	Payment Amount SRV 06/09--07/10/1 1	PV	113010	001	00701	14.79 80.72	U0143084F
				SRV 06/09--07/10/1 1	PV	113010	002	00701	134.06	U0143084F
				SRV 06/09--07/10/1 1	PV	113010	003	00701	40.52	U0143084F
				SRV 06/09--07/10/1 1	PV	113010	004	00701	40.52	U0143084F
56568	07/05/11	16542	VISION INTERNET PROVIDERS, INC.	Payment Amount 06/2010 WEB HOSTING FEE	PV	113013	001	00701	295.82 200.00	17808
56569	07/05/11	3043	WATER ENVIRONMENT RESEARCH FOUNDATION	Payment Amount 2011 MEMBERSHIP-JIM UNDY	PV	113004	001	00701	200.00 2,737.00	U-200004238-11 -1
56570	07/05/11	16064	WELLS FARGO FINANCIAL LEASING, INC.	Payment Amount SCNR & PRINTER/PMT#4 8-JULY'11	PV	113014	001	00701	2,737.00 591.49	6765604044
56571	07/05/11	17914	ROYA ZAFARANCHI	Payment Amount RFND SURCHARGE CREDIT	PV	106844	001	00101	591.49 139.80	510526-57718
									139.80	
									75,317.93	
									31	

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key Item	Key Co	Amount	Invoice Number
56572	07/12/11	11780	ACADEMY ADDRESSING & MAILING	2011 CURRENT FLOW MAILING-4	PV	113016	001	00701	7,359.18	54587
				Payment Amount					7,359.18	
56573	07/12/11	2317	ACORN NEWSPAPER	6/23 LEGAL AD-ORDINANCE	PV	113062	001	00701	18.00	M-0328
				Payment Amount					18.00	
56574	07/12/11	17077	AECOM USA, INC.	5/7-6/3 3 P/S UPGRADE	PV	113019	001	00701	1,158.78	37132264
				Payment Amount					18.00	
				5/14-6/10 BNR PROCESS	PV	113020	001	00701	4,594.98	37134197
				FLW-JP	PV	113021	001	00701	11,309.50	37133480
				5/9-6/10 HOPE RESV	PV	113022	001	00701	457.43	103208935
				FEASIBILITY						
				Payment Amount					17,063.26	
56575	07/12/11	3077	AIRGAS - WEST	OXYGEN/ACETYL ENE CYLINDERS	PV	113022	001	00701	457.43	
				Payment Amount					457.43	
				Alt Payee 6658 AIRGAS - WEST P. O. BOX 7423 PASADENA CA 91109-7423						
56576	07/12/11	2372	ALLIED ELECTRONICS, INC.	EXTECH 380926 2000A AC/DC	PV	113067	001	00701	285.34	64562T-11
				Payment Amount					457.43	
				SHIPPING	PV	113067	002	00701	11.03	64562T-11
				Alt Payee 6456 ALLIED ELECTRONIC ACCOUNTS RECEIVABLE DEPT P O BOX 2325						
56577	07/12/11	2397	AQUATIC BIOASSAY & CONSULTING	2011 BIOASSESSMENT SAMPLING	PV	113086	001	00751	28,017.00	LVS0611.0609
				Payment Amount					296.37	
				Payment Amount					28,017.00	
56578	07/12/11	18160	ARC IMAGING RESOURCES	MISC INK CARTRIDGES	PV	113031	001	00701	605.74	731303
				Payment Amount					28,017.00	
				MISC INK CARTRIDGES	PV	113031	007	00701	49.86	731303
				HP 72 MATTE BLACK 42 MI	PV	113087	001	00701	75.72	731735

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Number	Key	Item	Co	Amount	Invoice Number
				INK							
				FREIGHT	PV	113087	002	00701		3.50	731735
				Payment Amount						734.82	
55579	07/12/11	2869	AT&T	SRV	PV	113024	001	00101		31.53	2150/062011
				06/20-07/19/1							
				1							
				SRV	PV	113066	001	00701		344.93	0119/062211
				06/22-07/21/1							
				1							
				Payment Amount						376.46	
55580	07/12/11	7965	B&B PALLET CO.	125YDS WOOD CHIPS 1"	PV	113088	001	00701		1,367.50	106834
				125YDS WOOD CHIPS 1"	PV	113089	001	00701		1,367.50	106835
				125YDS WOOD CHIPS 1"	PV	113090	001	00701		1,367.50	106836
				Payment Amount						4,102.50	
55581	07/12/11	17243	BLUERIDGE SOFTWARE, INC.	7/20/11-7/19-12	PV	113017	001	00701		629.82	6724
				SUPPORT/MAINT							
				Payment Amount						629.82	
55582	07/12/11	18047	BOND BLACKTOP INC.	RFND DEP-CLOSING BILL	PV	113008	001	00101		1,233.15	9997212
				INTEREST	PV	113009	001	00101		.30	9997212/INT
				Payment Amount						1,233.45	
55583	07/12/11	15635	BRENTTAG PACIFIC, INC.	AMMONIA TOTES	PV	113034	001	00701		2,021.52	BP1107160
				AMMONIA TOTES	PV	113034	002	00701		1,600.00	BP1107160
				CR-CONTAINER RETURN	PD	113036	001	00751		2,325.00-	BP1134996
				Payment Amount						1,296.52	
55584	07/12/11	18107	CAROLLO ENGINEERING, INC.	5/11 PROCESS AIR	PV	113038	001	00701		13,194.59	0116561
				EVAL-TAPIA							
				Payment Amount						13,194.59	
55585	07/12/11	18294	CLEAN STREET	RFND DEP-CLOSING BILL	PV	113063	001	00101		1,282.75	994350
				INTEREST	PV	113064	001	00101		228.40	994350/INT
				Payment Amount						1,511.15	

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Tr	Document Number	Key Item	Key Co	Amount	Invoice Number
56586	07/12/11	17458	CORA CONSTRUCTORS INC.	PROG PMT#9-3 PS EXP-CONSTR	PV	113092	001	00701	71,050.00	3-PS CONST#9
				10% RETENTION-PMT #9	PD	113093	001	00301	7,105.00	3-PS/RTN#9
				Payment Amount					63,945.00	
56587	07/12/11	12559	DATASTREAM BUSINESS SOLUTIONS, INC.	5/11 STANDBY AST CHRG/CONSULT	PV	113040	001	00701	1,060.00	14066
				Payment Amount					1,060.00	
56588	07/12/11	8173	EXCEL PRINT RESOURCES	BUSINESS CARDS-BARROW, HAND	PV	113041	001	00701	63.66	1748
				Payment Amount					63.66	
56589	07/12/11	2654	FAMCON PIPE	SHIPPING Payment Amount MISC INVENTORY PARTS	PV	113041	003	00701	15.00	1748
				Payment Amount					78.66	
				MISC INVENTORY PARTS	PV	113002	001	00701	1,438.16	134414
				MISC INVENTORY PARTS	PV	113003	001	00701	455.47	134515
				Payment Amount					1,893.63	
56590	07/12/11	2655	FERGUSON ENTERPRISES	ADAPTOR-HYDRA NT, 2-1/2" FNST X	PV	113006	001	00701	146.96	0378789
				Payment Amount					146.96	
				Payment Amount					5,220.00	7726
56591	07/12/11	17846	GALLAGHER BENEFIT SERVICES, INC.	FINAL-10/11 CONSULT-COMP STDY	PV	113042	001	00701	5,220.00	
				Payment Amount					146.96	
				Payment Amount					5,220.00	
56592	07/12/11	7938	GEORGE YARDLEY CO.	2" ASCO RED HAT SOLENOID VALVE	PV	113068	001	00701	1,690.11	6586
				Payment Amount					5,220.00	
				Payment Amount					12.99	6586

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key Item Co	Amount	Invoice Number
56593	07/12/11	2705	HACH COMPANY	LDO PROBE	PV	113043	001 00701	1,769.17	7292767
				FREIGHT	PV	113043	002 00701	59.95	7292767
Payment Amount 1,703.10									
Alt Payee 6442 HACH COMPANY 2207 COLLECTIONS CENTER DR CHICAGO IL 60693									
56594	07/12/11	7421	HAMNER, JEWELL AND ASSOCIATES	5/11 MILLARD-ALTUR AS PRCL EVAL	PV	113018	001 00330	200.00	5270
Payment Amount 1,829.12									
56595	07/12/11	4525	HARRINGTON INDUSTRIAL PLASTICS INC.	PIPE CLAMP,CUTTER, ELBOW	PV	113044	001 00701	235.05	00577426
Payment Amount 200.00									
				FREIGHT 1/2"	PV	113044	004 00701	9.27	00577426
				"Y"-STRAINER	PV	113045	001 00701	106.76	00577508
				FREIGHT	PV	113045	002 00701	14.15	00577508
Alt Payee 7132 HARRINGTON INDUSTRIAL PLASTICS LLC P. O. BOX 5128 14480 YORBA AVENUE									
56596	07/12/11	16809	ICTUS CONSULTING, LLC	6/11 LIBRARY/RCRDS	PV	113091	001 00701	2,812.50	LVMWD-110630
Payment Amount 365.23									
				MGMT SRV	PV	113091	002 00701	275.00	LVMWD-110630
56597	07/12/11	18285	ROBERT JUDD	RFND SRCHG CR-OPEN ACCT	PV	113065	001 00101	492.66	770316
Payment Amount 3,087.50									
56598	07/12/11	14064	KLEE ASSOCIATES	1YR SUBS-JDETIPS	PV	113045	001 00701	349.00	12244
Payment Amount 492.66									
56599	07/12/11	2789	LIEBERT CASSIDY WHITMORE	07/11-6/30/12	PV	113048	001 00701	3,290.00	132310
Payment Amount 3,290.00									

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	TY	Document Number	Key Item	Key Co	Amount	Invoice Number
56600	07/12/11	17295	MAILFINANCE	7/23-8/22/11 LEASE PMT PSTG	PV	113027	001	00701	413.69	H2590045
56601	07/12/11	2814	MCMaster-CARR SUPPLY CO	Payment Amount MISC WTR TRMT MAINT SUPPL FREIGHT	PV	113097	001	00701	413.69 482.33 8.83	88071279 88071279
56602	07/12/11	14322	MILES CHEMICAL COMPANY, INC	Payment Amount 06/20 FERRIC CHLORIDE	PV	113070	001	00701	491.16 6,779.70	151999
56603	07/12/11	18926	MSC INDUSTRIAL SUPPLY CO.	Payment Amount MAYHEW TOOLS, COLD CHISEL SETS FREIGHT	PV	113054	001	00701	6,779.70 352.52	16969951 16969951
56604	07/12/11	2836	MWH LABORATORIES	Payment Amount QTRLY SAMPLE GROUP	PV	113051	001	00701	368.77 985.00	L0060544
56605	07/12/11	2842	NAPA AUTO PARTS	Payment Amount MISC AUTO SUPPL BATTERY & CORE DEPOSIT	PV	113072	001	00701	985.00 27.69 111.93	495820 498795
56606	07/12/11	2998	NEW TURF CONSTRUCTION	Payment Amount PROGPMT#6 CENTRATE P/E5/18/11 10% RETENTION ON PMT#6 PROG PMT#7 CENTRATE P/E06/16 10% RETENTION	PV	113032	001	00701	139.62 80,600.00	10392/#6 10392/RTN#6 10392/#7 10392/RTN#7

Batch Number - 209923

Bank Account - 00146807 Cash-General

Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key Item	Co	Amount	Invoice Number
56607	07/12/11	2302	OFFICE DEPOT	ON PMT#7 Payment Amount OFFICE/COFFEE SUPPLIES	PV	113069	001	00701	88,290.00 89.00	567520604001
56608	07/12/11	18181	PACIFIC WESTERN BANK, A/C #1000551760	OFFICE/COFFEE SUPPLIES ACCT GREEN PRNTG PAPER OFFICE SUPPLIES	PV	113069	002	00701	129.72 31.41 13.98	567520604001 567663945001 567520643001
56609	07/12/11	16443	PANTERIALS, INC.	Payment Amount RETENTION#9/C ORA	PV	113094	001	00301	264.11 7,105.00	3P/S-RTN#9 153947
56610	07/12/11	12206	PETRO-DIAMOND INCORPORATED	Payment Amount LASER MAX LASER ENGRAVABLE	PV	113055	001	00701	171.52	11-20306
56613	07/12/11	3526	ROSEMOUNT INC.	Payment Amount CARB ULS DIESEL-3787GA L 87 UL REG GASOLINE-8524 GAL	PV	113052	001	00701	14,100.44 29,809.78	11-20842
56611	07/12/11	8481	PORT SUPPLY	Payment Amount MISC WTR TRMT MAINT SUPPL FREIGHT	PV	113100	001	00701	43,910.22 339.63 10.82	9815303 9815303
56612	07/12/11	9354	RM AUTOMATION	Payment Amount SIGNAL ISOLATOR FREIGHT	PV	113105	001	00701	350.45 373.15 13.56	00012266 00012266
56613	07/12/11	3526	ROSEMOUNT INC.	Payment Amount RLV P/S CNTRLS	PV	113104	001	00701	386.71 1,778.24	70083045

Batch Number - 209923

Bank Account - 00146807 Cash-General

Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document . . .	Key Item	Key Co	Amount	Invoice Number
56614	07/12/11	17174	ROTH STAFFING COMPANIES, LP	UPGRADE Payment Amount	PV	113083	001	00701	1,778.24	12613107
				P/E					504.90	
				06/19/11-HAJI AN.MARYAM						
				P/E					1,495.53	12613106
				06/19/11-ORTE Z & VOYLES						
				Payment Amount					2,000.43	
56615	07/12/11	2920	S & S PAVING	T&M FOR REPL CUBS STOP@WLK	PV	113107	001	00701	2,060.00	19299
				Payment Amount:					2,060.00	
56616	07/12/11	15800	SAFE AND BEAUTIFUL TREE CO., INC.	TAPIA&MORRISO N TNK WEED ABATEM	PV	113106	001	00701	6,397.77	062111
				TAPIA&MORRISO N TNK WEED ABATEM	PV	113106	002	00701	2,777.77	062111
56617	07/12/11	2926	SCAP	Payment Amount ANN'L MEMBERSHIP	PV	113047	001	00701	9,175.54	11/12-33
				FY11/12-JM					7,585.00	
56618	07/12/11	3480	SIGN FACTORY	Payment Amount SIGN FOR RLV COMPOST PICK-UP	PV	113025	001	00751	70.37	11502
				Payment Amount					70.37	
56619	07/12/11	8645	SOUTHERN CALIFORNIA TROPHY COMPANY	Payment Amount 25 YR SRVC AWARD - CONKLIN	PV	113074	001	00701	195.90	060168-11
				FREIGHT SRV	PV	113074	002	00701	23.86	060168-11
				AWRD/MICHEAL, J & ZHAO,J	PV	113077	001	00701	188.78	060349-11
				FREIGHT	PV	113077	003	00701	22.85	060349-11
				Payment Amount					431.39	
56620	07/12/11	5108	THOUSAND OAKS PRINTING	ANNUAL WATER QUALITY REPORT	PV	113101	001	00701	4,900.50	30700

ITEM 5B

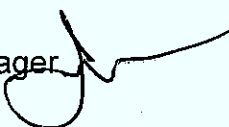
Batch Number - 209923

Bank Account - 00146807 Cash-General

Payment Number	Payment Date	Address Number	Name	Payment Stub Message	TY	Document Number	Key Item Co	Amount	Invoice Number
56621	07/12/11	3023	VENCO WESTERN INC.	Payment Amount LV RESVR WEED ABATEMENT	PV	113102	001 00701	4,900.50 11,987.00	0027158-IN
56622	07/12/11	2436	VINCE BARNES AUTOMOTIVE	Payment Amount VEHICLE MAINT#840	PV	113049	001 00701	11,987.00 791.35	018457
56623	07/12/11	3109	W. LITTEN	Payment Amount SRV 06/05-06/11/1 1 RANCHO	PV	113028	001 00701	1,235.43 4,492.65	0320150
				SRV 06/12-06/18/1 1 RANCHO	PV	113029	001 00701	4,696.30	0320151
				SRV 06/19-06/25/1 1 RANCHO	PV	113030	001 00701	5,768.45	0320152
56624	07/12/11	11829	WORLDWIDE WATER UTILITY SERVICES	Payment Amount LEAK DETECTION SURVEY	PV	113026	001 00701	14,957.40 750.00	CA-1106-12
56625	07/12/11	18292	X2 PARTNERS, INC	Payment Amount PROF SRV-SWITCH CONFIGURATION	PV	113076	001 00701	750.00 1,000.00	2187
								<u>1,000.00</u>	
Total Amount of Payments Written								367,538.66	
Total Number of Payments Written								54	

July 6, 2011

To: Payroll

From: John Mundy, General Manager 

Subject: Per Diem Request
June 2011

Attached are the director statements of attendance for meetings, conferences and miscellaneous functions, which are summarized in the table below. If you have any questions please contact Kimmey Conklin.

At the meeting of 02/26/2008 the Board voted 5-0 to amend the daily per diem to:

- \$200.00 effective February 27, 2008
- January 26, 2010 during the annual review of compensation, the Board opted for the per diem to remain at \$200 and requested a per diem survey be completed along with the next employee compensation study.

Name	Meeting Attendance	Rate	Total
Joseph Bowman	4	\$ 200.00	\$ 800.00
Charles Caspary	5	200.00	1,000.00
*Glen Peterson 7-LVMWD and 7-MWD	14	200.00	2,800.00
Lee Renger	4	200.00	800.00
Barry Steinhardt	8	200.00	1,600.00

Thank you.

Article 4, 2-2.401(a) "not exceeding a total of ten (10) days in any calendar month"

*Article 4, 2-2.401(b) MWD director "not exceeding a total of (10) days in any calendar month."

Joseph M. Bowman
Las Virgenes Municipal Water District
4232 Las Virgenes Road
Calabasas, CA 91302
Fax: 818-251-2149

DATE: June 28 2011

TO: Kimmey Conklin, Executive Assistant/Clerk of the Board

FROM: Joseph M. Bowman
LVMWD Director, Division 4

SUBJECT: **Meeting Attendance Per Diem Request**

The following are Las Virgenes Municipal Water District Board of Directors Meetings, Committee Meetings/Conferences I have attended.

Date		Description
<u>6/1</u>		<u>LVMWD</u>
<u>6/6</u>		<u>JPA</u>
<u>6/14</u>	(4) Ke	<u>LVMWD</u>
<u>6/16</u>		<u>AWA</u>
<u>6/28</u>	(5)	<u>LVMWD</u>
_____		_____
_____		_____
_____		_____
_____		_____
_____		_____
_____		_____
_____		_____
_____		_____
_____		_____
_____		_____
_____		_____
_____		_____
_____		_____

(Signed) Joseph Bowman
Joseph Bowman


Charles Caspary
Las Virgenes Municipal Water District
4232 Las Virgenes Road
Calabasas, CA 91302
Fax: 818-251-2149

DATE: 6/28/2011
TO: Kimmey Conklin, Executive Assistant/Clerk of the Board
FROM: Charles Caspary
LVMWD Director, Division 1
SUBJECT: **Meeting Attendance Per Diem Request**

The following are Las Virgenes Municipal Water District Board of Directors Meetings, Committee Meetings/Conferences I have attended.

Date	Description
<u>6/5/11</u> <u>6/16/11</u> <u>ve</u>	<u>LV-TSD JPA Bd Mtg.</u>
<u>6/14/11</u>	<u>LVMWD Reg Bd Mtg & Complkshop</u>
<u>6/16/11</u>	<u>SMBRC - Marina Del Rey</u>
<u>6/28/11</u>	<u>LVMWD - Reg. Bd Mtg.</u>
<u>6/30/11</u>	<u>Malibu Water Quality Symposium</u>
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

(Signed)


Charles Caspary

(5)

ITEM 7A ✓

Glen Peterson
Las Virgenes Municipal Water District
4232 Las Virgenes Road
Calabasas, CA 91302
Fax: 818-251-2149

DATE: June
TO: Kimmey Conklin, Executive Assistant/Clerk of the Board
FROM: Glen Peterson
LVMWD Director, Division 2
SUBJECT: Meeting Attendance Per Diem Request

The following are Las Virgenes Municipal Water District Board of Directors Meetings, Committee Meetings/Conferences I have attended.

Date	Description
<u>1</u>	MWD/W ACWA Council
<u>2</u>	MWD Jensen, Solari, Hardsy & 10 amilla
<u>10</u>	MWD Northern Council
<u>13</u>	MWD Comilla Mtg
<u>14</u>	MWD/W BOARDS
<u>15</u>	MWD Colorado River Basin
<u>16</u>	LV AWA
<u>21-22</u>	MWD Sacramento Day
<u>23</u>	MWD Bay Delta Rm Comilla Mtg Sacramento
<u>28</u>	MWD/W Comilla Mtg
<u>6</u>	LV JPA
<u>30</u>	MWD/W ACWA Council
<u>8</u>	MWD/W ACWA Council

LVMWD = 7
MWD = 7
14

(Signed)


Glen Peterson

Lee Renger
Las Virgenes Municipal Water District
4232 Las Virgenes Road
Calabasas, CA 91302
Fax: 818-251-2149

DATE: 7-1-11
TO: Kimmey Conklin, Executive Assistant/Clerk of the Board
FROM: Lee Renger
LVMWD Director, Division 3
SUBJECT: Meeting Attendance Per Diem Request

The following are Las Virgenes Municipal Water District Board of Directors Meetings, Committee Meetings/Conferences I have attended.

Date	Description
<u>6-6-11</u>	JPA Board Mtg.
<u>6-14-11</u>	LVMWD " "
<u>6-28-11</u>	" " "
<u>6-30-11</u>	Symposium in Malibu
<u> </u>	
<u> </u>	
<u> </u>	
<u> </u>	
<u> </u>	
<u> </u>	
<u> </u>	

(4)

(Signed) Lee Renger
Lee Renger

Barry Steinhardt
Las Virgenes Municipal Water District
4232 Las Virgenes Road
Calabasas, CA 91302
Fax: 818-251-2149

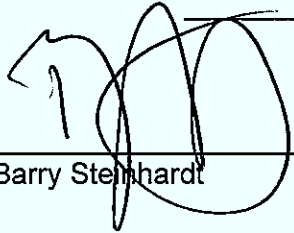
DATE: _____
TO: Kimmey Conklin, Executive Assistant/Clerk of the Board
FROM: Barry Steinhardt
LVMWD Director, Division 5
SUBJECT: **Meeting Attendance Per Diem Request**

The following are Las Virgenes Municipal Water District Board of Directors Meetings, Committee Meetings/Conferences I have attended.

Date	Description
6/6	SPA BOARD MEETING
6/8-6/10	TRAINING / SDI Conference
6/14	BOARD MEETING
6/16	AWA / TRAINING
6/28	BOARD MEETING
6/30	TRAINING / WATER SYMPOSIUM
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

8

(Signed)


Barry Steinhardt



July 12, 2011 LVMWD Regular Board Meeting

TO: Board of Directors

FROM: Facilities & Operations

Subject: Building #8 - Suite 101 Lease Modification

SUMMARY:

The Miller Family Companies, the District's tenant in the headquarters building, informed the District in September 2009 that they had experienced a financial setback. At that time, the Board approved freezing their monthly rental rate at \$9,001.18 for the term of August 2009 to July 2010. In March 2010, the Millers requested, and the Board approved, a change in the monthly rate to \$1,000 until July 2010. In August 2010, the Board extended this rate until December 2010 and again in January 2011 it was extended to July 2011. In August 2010 and January 2011 the Miller's provided good faith payments of \$10,000 credited against their outstanding rent.

The Millers have requested that the monthly rental rate be revised to \$2,000 until the expiration of the current lease or July 2012. They have also offered to make good faith quarterly payments of \$5,000 to be credited against their outstanding rent. A copy of their request is attached.

The District has several options:

1. Consider the lessee in default and seek remedy for the default as defined by the lease agreement;
2. Market the space while allowing the Millers to remain on a month to month basis at the monthly rate of \$2,000;
3. Allow the Millers to remain at a monthly rate of \$2,000 until July 2012 or their financial position improves and accept the \$5,000 good faith quarterly payments.

The Millers have been a District tenant since 1997 and their current lease option expires in July 2012. The District can notify the lessee no sooner than October 2011 and no later than January 2012 if the District needs the suite for our own use. If not, the Millers can exercise an option to extend the lease for another 5 years. Rental revenue has been \$1,146,974.00 since the beginning of the lease. As of the end of June 2011, the amount of rent due is \$108,018.88 and between July 2011 and July 2012 there will be an additional amount due of \$64,014.16 for a total of \$172,033.04.

RECOMMENDATION(S):

Modify the lease agreement with the Miller Family Companies such that their monthly rate is \$2,000 until July 2012 or until their financial position improves, accept the quarterly payments of \$5,000 to be credited against their outstanding rent, and authorize the General Manager to execute Amendment #6 to the lease.

FINANCIAL IMPACT:

Rental revenue has been \$1,146,974.00 since the beginning of the lease. As of the end of June 2011, the amount of rent due is \$108,018.88 and between July 2011 and July 2012 there will be an additional amount due of \$64,014.16 for a total of \$172,033.04.

Prepared By: David Lippman, Director of Operations and Facilities

ATTACHMENTS:

[Miller Letter](#)

Effingham Homes, Inc.
Miller Brothers Acquisitions, LLC
Miller Brothers Coral Circle, LLC
Miller Brothers Eureka Road One, LLC



Miller Brothers Investments, LLC
Miller Brothers Scripps Summit Drive, LLC
Millgee Investment Co., Inc.

The Miller Family Companies

4232 Las Virgenes Road, Suite 101
Calabasas, California 91302
818 871-2900 fax 818 871-2901
www.millerfamilycos.com

June 17, 2011

Las Virgenes Municipal Water District
Attn: David Lippman
4232 Las Virgenes Road
Calabasas, Ca 91302

Re: 4232 Las Virgenes Road, Suite #101

Dear Board Members,

We are grateful to the board for allowing us to remain in our office. We have diligently worked to turn the tide of our business. Our company continues at a dramatically diminished level, compared to years past. While always optimistic, the harm done to the company will be lasting.

CBRE continues to actively market the office space for sublease with a very flexible space, term and rate. Showings of the space have been limited due to the economic climate and high vacancy rate in the area. Since our last letter, we received one offer, from a potential sub-tenant, to share our space and office equipment. Ultimately however, they decided they could not share space effectively and abandoned their offer. Moving forward, we have instructed CBRE that will consider any and all offers!

Given the general leasing market and our ability to meet our obligation to the L.V.W.D., we tried to find a solution in which both parties could optimize the current situation. We propose the following for your consideration:

Millgee Investment Company, Inc. will make quarterly payments of \$5,000.00, beginning 7/1/11, to be credited against the outstanding balance due under the lease. The rent, inclusive of all cam charges, from 7/1/11 until the expiration of the current lease extension, shall be increased from \$1,000.00 to \$2,000.00 per month. Millgee Investment Company, Inc. will continue its efforts to sublease the office space.

This scenario will benefit the Water District by the receipt of increased payments and by the retention of a tenant with a strong commitment to its landlord. As we ourselves have experienced, filling vacant space is a costly endeavor. Millgee Investment Company will continue to work diligently to repay the debt owed to the Water District, before the end of the lease term.

We are truly sorry to have put the Water District in the current situation. Thank you for your consideration and past kindness.

Sincerely,

A handwritten signature in blue ink, appearing to be 'Arlen Miller', written over the word 'Sincerely,'.

Millgee Investment Company, Inc.
Arlen Miller
President

A handwritten signature in blue ink, appearing to be 'Tony Miller', written over the name 'Tony Miller' in the caption below.

Millgee Investment Company, Inc.
Tony Miller
Secretary



July 12, 2011 LVMWD Regular Board Meeting

TO: Board of Directors

FROM: Facilities & Operations

Subject: Annual Engineering Consultant Contracts

SUMMARY:

The District currently has annual contracts with two consulting engineers which are subject to renewal at the end of each fiscal year. These contracts are as follows:

AECOM USA, INC.
MSO Technologies

General Engineering
Controls Engineering and Programming
Services

AECOM has proposed a 2% rate increase from last year, which makes the total accumulative cost increase approximately 5% over the last three years. MSO proposes no rate increase over last year's rates. No other changes in the agreements are proposed for this fiscal year. AECOM has had an annual contract with the District since 1998 and MSO has had annual contracts with the District since fiscal year 2001. Both consultants have provided outstanding service in fiscal year 2010-11 and have worked well as a team on several District projects.

RECOMMENDATION(S):

Approve the annual contracts with AECOM USA, Inc. and MSO Technologies for FY2011-2012.

FINANCIAL IMPACT:

Task Orders are used for individual projects and define a scope of work, costs and a work schedule. The projects are funded from operations, maintenance or capital project accounts. In accordance with District policy, task orders over \$25,000 are brought to the Board for approval; task orders under \$25,000, which are budgeted, may be given administrative approval by the General Manager and reported to the Board quarterly. In FY 2010-11, 15 task orders in the amount of \$255,958.00 were issued to AECOM. \$171,036.00 were administratively approved, \$68,733.00 were Board approved, and \$16,189.00 were developer funded. Two task orders in the amount of \$21,620.00 were issued to MSO.

DISCUSSION:

AECOM has provided a variety of services over the entire history of the District. Through use of the annual contract, staff is able to use AECOM's expertise and knowledge of the potable system to provide water system design reports and detailed design funded by developers proposing expansion of the District water facilities. In addition, staff utilizes AECOM on small projects where a quick response time is required.

MSO Technologies has provided the District services for several years in the area of control system design and programming services. They are a valuable resource for troubleshooting the various SCADA systems when needed.

Prepared By: Lindsay Cao, P.E., Associate Engineer



July 12, 2011 LVMWD Regular Board Meeting

TO: Board of Directors

FROM: Facilities & Operations

Subject: Award of Bid for Aluminum Sulfate

Las Virgenes-Triunfo Joint Powers Authority approved funding for this matter in the Joint Powers Authority Budget. This recommendation is before the LVMWD Board of Directors for action, as administering agent, as authorized under the Joint Powers Authority Agreement.

SUMMARY:

On May 24, 2011, Las Virgenes Board of Directors approved a call for bids for the purchase of aluminum sulfate. The JPA uses aluminum sulfate (also called alum) to enhance the coagulation of solids during the tertiary filtration process at the Tapia Water Reclamation Facility. Bid packages were sent to seven chemical suppliers; one bid was received and opened publicly on June 22, 2011.

RECOMMENDATION(S):

The Board of Directors authorize the General Manager to issue a one-year contract with two one-year renewal options to General Chemical for the purchase of aluminum sulfate.

FINANCIAL IMPACT:

The FY 2011-12 budget provides funding of \$32,000 for the purchase of aluminum sulfate.

DISCUSSION:

Bid packets were sent to seven suppliers, one response was received as follows:

General Chemical \$1.566/gal

General Chemical is the apparent lowest responsive bidder for the purchase and delivery of aluminum sulfate. Staff has reviewed the required documentation and recommended to award this contract to General Chemical. The previous year's contract price was \$1.566/gal.

Prepared By: Brett Dingman, Water Reclamation Manager



July 12, 2011 LVMWD Regular Board Meeting

TO: Board of Directors

FROM: Facilities & Operations

Subject: Award of Bid for Sodium Bisulfite

Las Virgenes-Triunfo Joint Powers Authority approved funding for this matter in the Joint Powers Authority Budget. This recommendation is before the LVMWD Board of Directors for action, as administering agent, as authorized under the Joint Powers Authority Agreement.

SUMMARY:

On May 24, 2011, the Board of Directors approved a call for bids for the purchase of sodium bisulfite for dechlorination of recycled water prior to discharge to Malibu Creek or the Los Angeles River. Bid packages were sent to eight chemical suppliers; one bid was received and opened publicly on June 22, 2011.

RECOMMENDATION(S):

The Board of Directors authorize the General Manager to issue a one-year contract with two one-year renewal options to JCI Jones Chemicals, Inc. for the purchase of sodium bisulfite.

FINANCIAL IMPACT:

The FY 2011-12 budget provides funding of \$250,000 for the purchase of sodium bisulfite.

DISCUSSION:

Bid packets were sent to eight suppliers, one response was received as follows:

JCI Jones Chemicals \$1.36/gal

JCI Jones Chemicals is the apparent lowest responsive bidder for the purchase and delivery of sodium bisulfite. Staff has reviewed the required documentation and recommended to award this contract to JCI Jones Chemicals. The previous year contract price was \$1.45/gal.

Prepared By: Brett Dingman, Water Reclamation Manager



July 12, 2011 LVMWD Regular Board Meeting

TO: Board of Directors

FROM: Facilities & Operations

Subject: Tapia Influent Force Mains Rehabilitation and Valves Replacement Project-Approval of Plans and Specifications and Call for Bids

Las Virgenes-Triunfo Joint Powers Authority approved funding for this matter in the Joint Powers Authority Budget. This recommendation is before the LVMWD Board of Directors for action, as administering agent, as authorized under the Joint Powers Authority Agreement.

SUMMARY:

The 20" and 24" influent force mains transport raw sewage from Tapia's influent pump station to the primary clarifier tanks. Several failures have occurred along the seams of these steel pipelines due to corrosion, once resulting in flooding of critical facilities with raw sewage.

In addition, three valves within the pump station cannot be operated and need to be replaced.

At the March 7, 2011 Board meeting, the Board approved and accepted an option study for the project and approved a proposal from Phoenix Engineering to prepare construction plans and specifications to rehabilitate the influent force mains and to replace the three control valves. The construction plans and specifications are now completed.

The proposed schedule will assure the project is complete by September 30, 2012:

Call for Bids	July 12, 2011
1st Advertisement	July 13, 2011
2nd Advertisement	July 20, 2011
Mandatory Pre-bid Job Walk	August 17, 2011
Bid Opening	September 5, 2011
Project Award	September 20, 2011
Project Completion	September 30, 2012

RECOMMENDATION(S):

Approve the plans and specifications for the Tapia Influent Force Mains Rehabilitation and Valves Replacement Project; and authorize a Call for Bids in accordance with the project specifications and the proposed Bid Schedule.

FINANCIAL IMPACT:

A total of \$363,000.00 was approved in the FY 10-11 budget and will be carried over to FY11-12. No additional budget is required at this time.

Prepared By: John Zhao, Principal Engineer

ATTACHMENTS:

[Call for Bids](#)

NOTICE INVITING SEALED PROPOSALS (BIDS)

**TAPIA INFLUENT FORCE MAINS REHABILITATION
AND VALVES REPLACEMENT PROJECT**

*NOTICE IS HEREBY GIVEN that the Board of Directors of Las Virgenes Municipal Water District invites and will receive sealed proposals (bids) up to the hour of **3:00 P.M. on September 5, 2011**, for furnishing the work described in the contract documents. Bids received after the time stated in the Call for Bids will not be accepted and will be returned, unopened, to the bidder. The time shall be determined by the time on the receptionist telephone console in our Headquarters lobby. Proposals will be publicly opened and read aloud at the office of the District, 4232 Las Virgenes Road, Calabasas, California. Said bids shall conform to and be responsive to the Specifications and Contract Documents for said work as heretofore approved by the District.*

*A **mandatory** pre-bid tour will be conducted at **9:00 A.M. on August 17, 2011**. The meeting will begin at the District headquarters at 4232 Las Virgenes Road, Calabasas, CA 91302. Attendance at the pre-bid conference is a condition precedent to submittal of the bid and the District will not consider a bid from any bidder not represented at the pre-bid conference. Questions regarding the project may be directed to John Zhao, at 818 251-2230.*

*Sets of contract documents may be purchased at the District office upon payment by check of **Thirty-five dollars** (\$35) for each hard copy set requested and **Ten dollars** (\$10) for each CD copy. Checks shall be made payable to the Las Virgenes Municipal Water District. Purchase price will not be refunded*

Each bid must be on the District bid form and shall be sealed and filed with the secretary of the District at or before the time stated in the Notice.

All terms and conditions contained in the Specifications and Contract Documents shall become part of the contract. The Board of Directors of Las Virgenes Municipal Water District reserves the right to reject any and all bids and to waive any and all irregularities in any bid. No bidder may withdraw his bid after the said time for bid openings until 60-days thereafter or until the District has made a final award to the successful bidder or has rejected all bids, whichever event first occurs.

The Board of Directors of the District reserves the right to select the schedule(s) under which the bids are to be compared and contract(s) awarded.

**BY ORDER OF THE GOVERNING BODY OF
LAS VIRGENES MUNICIPAL WATER DISTRICT**

Dated

Charles Caspary
Secretary of the Board



July 12, 2011 LVMWD Regular Board Meeting

TO: Board of Directors

FROM: Facilities & Operations

Subject: Approval of Change Order No. 2 - Three Pump Station Expansion Project

SUMMARY:

On May 11, 2010 the Board awarded the contract to construct the Three Pump Station Expansion Project to Cora Constructors in the amount of \$1,053,500. Change Order No. 1 was previously administratively approved in the amount of \$14,839.48. It involved additional potholing and relocation of the connection to the suction line at Seminole Pump Station, and the installation of additional electrical conduit and facilities.

Another portion of the project involved the installation of three (3) check valves in manholes along the pipeline that pass through the canyon between the Seminole Pump Station and Seminole Tank in an effort to reduce the risk of catastrophic line failure within the canyon. Change Order No. 2 is comprised of items related to changed conditions or quantities associated with this installation.

During the course of construction, Cora Constructors informed Las Virgenes staff that conditions in the field regarding depth of the pipeline varied significantly from what was indicated in the contract documents, which were based on record drawings. Contract documents indicate a pipeline depth of approximately 3.5 feet at each check valve location, while potholing in the field revealed the depth to be 7-10 feet. Therefore, a change order would be required to furnish additional material, labor and equipment to excavate and install the manholes and check valves. In addition, District staff also requested that bypass piping, not included in the original scope, be installed at the check valve locations for ease of operation and maintenance.

Change Order No. 2 in the amount of \$54,326.73 was submitted to the District on June 22, 2011 and reviewed by staff.

RECOMMENDATION(S):

Approve the payment of Change Order No. 2 to Cora Constructors in the amount of \$54,326.73.

FINANCIAL IMPACT:

Change Order No.1 & 2 increases the total contract amount to \$1,122,166.21. These improvements will be funded through CIP Work Order Account 10416.

Prepared By: James Spicer II, Associate Engineer



July 12, 2011 LVMWD Regular Board Meeting

TO: Board of Directors

FROM: Finance & Administration

Subject: Proposed Consultant for Financial Analysis and Rate Study

SUMMARY:

On April 26, 2011, the Board approved a request for proposals (RFP) for a consultant to prepare a financial analysis and rate study for future user fees. Twelve qualified consulting firms received the proposal and four firms submitted proposals. Of these, staff determined two firms presented a scope of work and approach that suited the District. Both firms were interviewed. Based upon the proposals and interviews, Raftelis Financial Consultants, Inc. ("Raftelis") was selected as the staff recommended firm for the financial analysis and rate study.

RECOMMENDATION(S):

Approve the proposal from Raftelis, in an amount not to exceed \$ 114,986, and authorize the General Manager to execute a professional services agreement with the firm.

DISCUSSION:

When the District was shopping for a rate study consultant in 2006, comparisons between consultants was straightforward. AWWA's published model for developing rates was used by everyone so the underlying criteria for a consultant was experience, reputation and price.

Since that time, the focus on the financial analysis and utility rates has changed. There is more focus on future capital projects, potential debt service rates (if the district is looking at bonding), and target reserves in the financial study part of the assignment. Consultant's now offer a range of user rate strategies, including inclining tier and water based budgeting, and each of these has variable components to choose among them. Firms also expect more involvement in the Proposition 218 process, including preparation of notice and community outreach. With all of these variables, the selection of the consultant came from a different approach than the previous rate consultant.

The current RFP said that the District was interested in looking at a water based budget method for potable water but made it clear that this was still considered just an option. The scope of work section was the primary basis for review.

Two of the firms provided a very scant scope of work section while emphasizing their experience as a selling point. The other two firms offer a more detailed description of their scope, including enough detail to help staff determine how the firm's approach would dovetail with District staff and Board expectations.

One of the two firms visited the District before submitting the RFP and had provided staff with their credentials and some idea of their approach. The other firm did not request a visit and has not worked with the District, although some staff members have worked with the firm in positions with other agencies.

Staff decided to interview Willdan and Associates because, while the firm did not have the breadth of experience that Raftelis has, the scope and approach appeared interesting and their current clients are similar to the District in some ways. Also, the difference in proposed price warranted taking a very close look at Willdan. However, after the interview, staff determined that the Willdan team did not appear to offer as

much as the Raftelis team, so the decision was now one of determining whether the value Raftelis brought to the project justified the proposed cost.

Staff once again met with Raftelis to review the scope of work to see if the cost could be reduced based on expectations of the District. Staff found that Raftelis had assumed that the District wanted to go to water based budgeting, which involves much more work than the current inclining tier structure. Staff asked Raftelis to modify their proposal to assume that water based budget was presented as an option at the Board's discretion. Other costs were also shaved, including the consultant involvement in the Proposition 218 process.

Below are the proposed costs from the four original proposals and from the revised Raftelis proposals:

Consulting Firm	Proposed Cost
Camp, Dresser & McKee, Inc.	\$52,250
Willdan Financial Services	\$74,505
Kennedy/Jenks Consultants	\$76,570
Raftelis Financial Consultants-Original	\$129,117
--- Modified, without water budgeting	\$84,962
--- Modified, with water budgeting	\$114,986

The adopted budget includes \$100,000 for the rate study consultant under rate consultant fees in the Finance and Administration budget. This amount did not include the costs for the additional work that would be required to create a water budget based. The modified Raftelis proposal provides the Board with a comparison of what the additional costs would be to create a budget based rate structure. Because Raftelis has distinguished itself in the area of water budgeting staff believes that the value added by this experience justifies the additional cost over the Willdan proposal. Therefore, staff is recommending approving a professional services agreement with Raftelis, in an amount not to exceed \$114,986. The final cost of the work will be determined based on the rate structure ultimately selected by the Board.

Prepared By: Sandra Hicks, Director of Finance & Administration

ATTACHMENTS:

[Scope of Work](#)

[Cost Sheet](#)

OVERVIEW

Phase I: The first phase includes project initiation, data collection, and framework development for the Study. RFC will also conduct a series of workshops with the District to engage the stakeholders in the rate structure design process and to prioritize pricing objectives which will be used in the design and evaluation of alternative rate structures.

Phase II: In the second phase, RFC will interact with Advance Utility System (AUS) to develop a billing system framework that can accommodate the new rate structures.

Phase III: The third phase is to prepare long-term financial plans for the water, wastewater, and recycled water enterprises that ensure financial sufficiency to cover the operations and capital costs and provide prudent reserves.

Phase IV: In the fourth phase, RFC will review, evaluate, and perform cost of service analyses for the water and wastewater enterprises.

Phase V: In the rate design phase, RFC will recommend changes to current water and wastewater rate structures to enhance equity, revenue stability, and defensibility consistent with the policy decisions and pricing objectives in Phase I. RFC will work closely with the District to develop water conservation rate and wastewater rate structures to promote efficient water use while achieving other pricing objectives desired by the District such as enhancing revenue stability and equity.

Phase VI: During the rate adoption phase, RFC will assist the District with presenting the results of the Study to the District Board, and RFC will prepare the report summarizing the results to address the requirements of Proposition 218. RFC will also attend one public hearing.

The tasks in the six phases are shown below. While tasks are listed consecutively, elements of tasks may be done concurrently with other tasks.

Phase I: Data Collection & Framework Workshops

Task1: Project Initiation, Data Collection, Policy Framework Workshop with Staff & Project Management

The Project Initiation task includes the collection and review of all relevant data and documents, a kick-off meeting, policy framework workshop, project management, and our quality assurance/quality control process. This helps to ensure that the project progresses in an efficient and deliberate manner.

Task 1.1: Kick-off Meeting & Data Collection

The kick-off meeting provides a solid foundation for the project and serves as a forum in which District staff can provide input on the project approach, work plan, schedule, and priorities. A successful meeting ensures that project participants are in mutual agreement as to the project goals and expectations. RFC will develop a kick-off meeting package that contains the meeting agenda and presentation materials to guide the discussion.

Prior to the kick-off meeting, a detailed data request list will be submitted to the District so all appropriate data in the required format can be forwarded to RFC. At a minimum, RFC will request that the District provide an electronic database that includes several years of historical customer billing data and financial information such as approved budgets, financial statements, official statement for bonds, and master plans for water, wastewater, and recycled water.

Task 1.2: Pricing Objectives and Policy Framework Workshop with Staff

On the same day of the kick-off meeting, RFC will hold a workshop with District Staff to discuss pricing objectives and policy framework for the Study. In prior studies, clients have appreciated the opportunity to discuss and review these early in the process. This mechanism promotes stakeholder ownership and subsequent buy-in of the final results. Some of the pricing objectives identified in past studies have included the following:

- Equity among customer classes;
- Financial sufficiency and stability;
- Conservation and demand management;
- Defensibility;
- Simplicity and ease of implementation;
- Customer understanding;
- Minimizing customer impacts; and
- Affordability for essential use.

PRICING OBJECTIVES MATRIX

It is important to note that several of these pricing objectives can conflict with each other, especially with conservation rate structures. For example, a rate philosophy focused on improving revenue stability may conflict with minimizing customer impacts. RFC will discuss the implications so that stakeholders can make informed decisions. Through conducting this type of workshop with numerous other clients, RFC has developed a process that allows workshop participants to review the results of the prioritization process prior to the end of the workshop such that the results can be discussed and revised if so desired.

Classification	Rank Total	Objective	Current Rate Structure	Modified Structure
Most Important	1	Financial Sufficiency	A	A-
	2	Revenue Stability	A-	B+
	3	Rate Stability	B+	B
Very Important	4	Equitable Contrib from New Customers	A	A
	5	Defensibility	C+	A-
	6	Cost of Service Based Allocations	C	A-
Important	7	Conservation/Demand Management	C	A-
	8	Minimization of Customer Impacts	A	B
	9	Ease of Implementation	A	B+
	10	Simple to Understand and Update	A	B+
Least Important	11	Affordability to Disadvantaged Customers	C	B
	12	Economic Development	B	B
OVERALL SCORE			B+	A-

The end product of this workshop would be a matrix prioritizing the District’s objectives and ranking alternative rate structures against the pricing objectives. This matrix would ultimately serve as a framework for evaluating alternative utility rate philosophies and structures. The table to the right shows a sample pricing objective scorecard. The first two columns, Classification and Rank Total, will be determined based on the pricing objectives exercise. Alternative rate structures are then compared based on the pricing objectives and a couple of alternatives investigated in detail for implementation at the District. This approach allows the project to be efficiently completed through early buy-in.

In addition to the pricing objectives workshop, RFC will conduct a workshop on the conservation framework that will assist in determining the type of structure for each customer class. RFC will discuss the pros and cons of inclining and water budget rates structure and which customer class is typically best suited for them. For a water budget rate structure, RFC will present the different options associated with determining the indoor and outdoor allocation. Based on staff input, RFC will develop a conservation framework that will be presented to the Board for their consideration and input.

Task 1.3: Project Management

Consistent and competent project management is required to ensure project success and adherence to timelines and budgets. This task involves multiple interrelated work efforts that will require effective coordination between District

Staff, the RFC Project Team, and District Board of Directors. Our management approach stresses communication, teamwork, objectivity, and accountability for meeting project objectives. Management responsibilities extend to general administrative duties such as client correspondence, billing, project documentation and administration of the study control plan. Project management components are as follows:

A. Assignment of key project team members including:

- A highly experienced **Project Manager, Sanjay Gaur**. Mr. Gaur is considered one of the leading experts in conservation rate design with more than 15 years of experience serving municipal utilities. He is also very active in industry professional organizations. He will be responsible for facilitating a close working relationship between the District and RFC staff, and will be accountable for meeting the project schedule, budget, and technical requirements of the project;
- An experienced **Technical Reviewer, Sudhir Pardiwala**. Mr. Pardiwala has more than 30 years of experience and is currently assisting several agencies including the City of Riverside and Jurupa Community Services District in developing conservation rate structures. He will be responsible for reviewing the methodology of this project to ensure it meets both RFC and industry standards. Ultimately, he will be responsible for ensuring client satisfaction and quality;
- Highly qualified staff, sufficient support resources to ensure timely completion, and local resources to quickly and effectively respond to the District’s requirements.

B. Client control and project guidance will be ensured through:

- Adoption of procedures for regular and open communication between the project team members and District staff;
- Regular progress reports and the project manager’s use of RFC’s internal project accounting and management system to track the schedule and budget. These reports will also identify potential problems, challenges, and solutions;
- Coordination of project activities between RFC and District staff. Review of and feedback on project deliverables; and assistance in developing and presenting project recommendations.

Meetings/Conferences: One on-site full-day meeting with District Staff

Deliverables: Data request list, discussion agenda, workshop materials, and meeting minutes

Task 2: Review Current Financial Information and Policies

As part of this task, RFC will evaluate the District’s operating and capital reserve requirements, financial and rate policies and recommend appropriate changes to the existing policies that will allow the utilities to most effectively meet their financial goals. These financial policy requirements will include identifying appropriate target reserve levels for each enterprise’s operating and capital programs; when these reserves can be used; infrastructure replacement funding from operations; debt funding of Capital Improvement Program (CIP), if needed; and debt service coverage designed to allow the District to meet its financial objectives and goals while achieving improved rate stability and revenue sufficiency.

Meetings/Conferences: one phone conference with District Staff, if needed, to clarify received information

Deliverables: None

Task 3: Board Policy Workshop

After we have gathered, reviewed, and analyzed the relevant background data, RFC will conduct a Board Policy Workshop with the District’s Board of Directors to develop the conservation rate framework and to prioritize the pricing objectives. The Workshop will have two (2) sessions: Conservation Rate Framework and Pricing Objectives and Rate Structure Framework.

Task 3.1: Conservation Rate Framework Workshop with District Board

The first session of the workshop is to finalize the conservation rate framework that was developed in Task 1.2. The goal of this workshop is to seek input from the Board of Directors on the policy options associated with a conservation rate structure. This will include the water budget formula to define indoor and outdoor allocations and how the associated tiers will be defined. For instance, residential accounts could have Tier 1 defined as the indoor allocation, Tier 2 defined as the outdoor allocation, and Tier 3 as a percentage of the total indoor and outdoor allocation.

The success of a program also depends on the ability to meet the customers’ expectations for service. Water budgets are dynamic; both changes in household size for residential customers and new regulations for commercial customers can necessitate adjustments in a customer’s water budget. It is important to have a system in place that allows customers to petition for an increase in their water budget. Variance programs will help to increase the accuracy of both indoor and outdoor water budgets and customer acceptance, as well as to address unique circumstances and exceptions for some customers who genuinely need larger water budgets. Such customers include those with special medical needs, higher densities, or larger irrigation demands. It is important to note that there is a balancing act between the administrative cost associated with the variance program, level of accuracy, and the respect for privacy. RFC will also provide some insightful recommendations regarding the development of variance programs from our previous experience at El Toro WD, Palmdale WD, Rancho California WD, Western Municipal WD, and Yorba Linda WD.

The District has a sizable number of customers with relatively large lots, thus the potential mega-budget, where the water budget is significantly greater than the average consumption, is also a concern. There are several ways to estimate the irrigable landscape area such as percentage of lot size, percentage of lot size less the foot print or as measured by GIS. Irvine Ranch Water District has developed a non-linear formula to determine irrigable landscape area as a function of lot size, which can also be evaluated in the Study. RFC will present the concept of landscape area cap and its pros and cons during the Workshop to prevent the mega-budget phenomenon. Similar to the variance program, it is a balancing act between accuracy/equity and administrative costs. The District will benefit from leveraging our extensive experience in resolving similar issues at Alameda County WD, El Toro WD, East Orange County WD, Rancho California WD, Jurupa Community Services District, and City of San Diego.

Task 3.2: Policy Options Workshop

In the second session of the Workshop, RFC will present several policy options and the objectives associated with each policy to the District Board. The participants will be asked to prioritize the objectives. RFC will also discuss the implications so stakeholders can make informed decisions. RFC has conducted similar workshops at Alameda County WD, and East Orange County WD to acquire direction from the Board on different policy options.

OPTIONS FOR ESTIMATING LANDSCAPE AREAS

Options	Less Cost to Administer	Based on Individual Needs	Scientific Method	Rewards Past Outdoor Conservation
GIS	★	★★★★	★★★★	★
30% of Lot Size	★★★★ / ★	★	★	★★★★
% by Lot Size Bin	★	★★	★★	★★★★

Shown below is an example of the objectives associated with different options for estimating landscape areas, measured by GIS, 30 percent of lot size, or varying percentage of lot size by lot size bins. The objectives associated with estimating landscape areas include low administrative cost, individualized needs, scientific method, and rewarding past outdoor

conservation. If administrative cost and rewarding past outdoor conservation are considered the most important, then 30 percent of lot size option should be recommended. Similar exercises will be completed for all of the policy options. RFC will work closely with District Staff to identify the policy options that need the Board's buy-in approval. This approach will facilitate informed decision making and ensure early buy-in of stakeholders.

RFC will summarize the outcome of the Workshop and then recommended water budget framework that best fits the District's needs. A concise memo will be provided that contains a detailed explanation of all of the components of the proposed allocation factors for the associated tiers.

Meetings/Conferences: One (1) on-site meeting with District Board

Deliverables: Workshop materials, handouts, and Rate Structure Framework Memo

Phase II: Billing System Assessment and Modifications

Task 4: Develop the Billing System Modification Framework to Accommodate the Proposed Rate Structures

The District was informed that AUS, its customer service software, has the capability and flexibility to accommodate a conservation rate structure. Based on the conservation framework, RFC will work with District Staff and AUS staff to identify and document all key modifications to the current billing system in order to implement the proposed conservation tiered rate structure by July 1, 2012.

Meetings/Conferences: One (1) conference with District Staff and AUS Staff

Deliverables: Billing System Modification Framework

Phase III: Financial Plan Development

Task 5: Develop the Long-Term Financial Plan (a.k.a. Revenue Plan)

The objective of this task is to develop a forecast of revenue requirements for a five-year planning horizon. This will include the projection of budget items, such as annual costs related to sources of water supply, labor, power, materials, capital expenditures, plant investment, operating and maintenance (O&M) expenses, reserve contributions, depreciation, and debt service using assumptions based on different economic factors and growth trends.

RFC will develop a multi-year cash flow analysis to determine the revenue adjustments for the water, wastewater, and recycled water enterprises needed to meet projected revenue requirements for the planning period while minimizing sharp fluctuations. This will include an estimate of revenues based on current rates, usage characteristics, and other non-operating revenues. Revenue requirements will be projected over the rate-setting period based on historical results, the current budget, District's capital improvement plan, the utilities' existing debt service, other obligations, and current economic trends. Capital cost financing from rates, debt, grants, or infrastructure bank loans will be provided as options. Projecting revenue adjustments over a long planning horizon can illustrate future rate impacts and potential challenges to the District's financial situation. This will allow the District to make adjustments to expenses, reserve balances or schedule capital projects to smooth rate impacts and maintain financial stability.

Meetings/Conferences: None

Deliverables: Draft Financial Plans for Water, Wastewater, and Recycled Water Enterprises

Task 6: Conduct Financial Plan Workshop

RFC will conduct a series of conference calls or GoToMeeting conferences with District Staff to develop different financial plan scenarios. The goal of these conference calls is to identify the key issues and scenarios that will be addressed at the Financial Plan Workshop with District Staff. During the workshop, RFC will present the identified financial plan scenarios and discuss the benefits and challenges associated with each scenario. The ultimate goal of this task is to develop a final recommendation of the financial plan for water, wastewater, and recycled water enterprises during the study period.

Meetings/Conferences: Two (2) to three (3) conference calls with District Staff and one (1) on-site meeting with District Staff

Deliverables: Workshop materials, handouts, and meeting minutes

Phase IV: Cost of Service Analysis

Task 7: Perform Cost of Service Analysis

The cost of service study will be performed based on industry standards and methodologies approved by the American Water Works Association (AWWA) M1 Rate Manual and the Water Environment Federation (WEF). The cost of service allocations will focus on appropriate service functions, allocating the cost of service (revenue requirements) to the service functions, determining how those services are used by each customer class, and developing the cost allocation components of the models. Cost allocations among customer classes for the water enterprise will likely be based on the AWWA-approved Base-Extra Capacity approach which focuses on the different usage patterns (or peaking factors) demonstrated by each customer class. Wastewater rates will comply with the State Water Resources Control Board (SWRCB) guidelines to ensure that the District will qualify for potential grants and low interest loans.

Throughout the cost allocation process, RFC will comply with District policy considerations, procedures, and currently known federal, state, and local rules, regulations, and guidelines. Additionally, RFC will ensure that all proposed rates are in compliance with Proposition 218. Although not a law firm, RFC is very familiar with Proposition 218 and its implication on utility rates.

Task 7.1: Cost of Service Analysis for Water Enterprise

RFC will review and analyze historical water consumption, revenue records, and billing summaries to determine water usage and peaking characteristics by customer class or subclass. We will then estimate the relative responsibility of each customer class for each of the functional cost elements. This allocation will be based on billing summary data, other locally available data which may be applicable, and RFC's experience with other utilities exhibiting similar usage characteristics and patterns. It will provide the basis for equitable cost allocations to each customer class or subclass.

The next step is to allocate the cost of service to the various cost components that constitute a functional classification of the different types of service the District provides. Functional cost components for water will include base commodity costs, extra capacity costs, private fire protection costs, customer service, and other indirect costs. These will represent the revenue requirements from these cost components to be met from charges and fees over the study period. Next, the costs associated with the functional components will be allocated to the various customer classifications on the basis of the relative responsibility of each classification for service provided. Costs will be allocated based on the determination of units of service for each customer classification and the application of unit costs of service to the respective units.

Task 7.2: Cost of Service Analysis for Wastewater Enterprise

For the wastewater utility, we will examine items such as annual flow and strength and perform a mass balance comparing plant influent to the estimated wastewater generated by the District's users including infiltration and inflow.

The next step is to allocate the cost of service to the various cost components that constitute a functional classification of the different types of service the District provides including flow, biochemical oxygen demand (BOD), and suspended solids (SS). These will represent the revenue requirements from these cost components to be met from charges and fees over the study period.

Similar to water, the costs associated with the functional components will be allocated to the various customer classifications on the basis of the relative responsibility of each classification for service provided. Costs will be allocated based on the determination of units of service for each customer classification and the application of unit costs of service to the respective units.

Meetings/Conferences: None

Deliverables: Cost of Service Analyses for Water and Wastewater Enterprises

Phase V: Rate Design

Task 8: Develop Conservation Rate Model

Based on the conservation framework developed in Task 3, RFC will develop a Conservation Rate Model (Model) that will calculate rates and conduct revenue and customer impact analyses. The Model will utilize representative consumption data provided by the District and the associated landscape area for each account. It is assumed that the conservation rate framework identified in Task 3 will not change and no more than five (5) tiers would be utilized for this study. The Model will have the ability to utilize the revenue requirement associated with the commodity rate from the prior financial planning model and cost of service analysis.

The Conservation Rate Model (Model) has the following standard features:

- **Allocation for Water Budget.** The ability to change the default values for the water allocation factors, such as gallons per capita per day or the percent of ET allocated for landscape area. The Model will also have the ability to change the ET adjustment factor for outdoor water use.
- **Methodology to Estimate Landscape Area.** The ability to choose different methodologies of estimating irrigable landscape area for outdoor water use including utilizing IRWD's formula, percentage of lot size, or percentage of lot size less footprint. The Model will also have the ability to apply landscape area caps to large single-family residential lots to prevent mega-budget phenomenon.
- **Revenue Requirement Analysis.** The Model calculates the commodity rates based on the required revenue requirement components and projected usage in each tier. The usual components include water supply cost, District's unrecovered fixed cost, conservation program costs, and any other water program costs such as desalinated water, recycled water, etc. The Model will provide the flexibility to evaluate different policy options regarding the recovery of the District's unrecovered fixed cost and conservation program cost. In addition, the Model will be able to easily update tiered rates based on the required future revenue requirements.

GRAPHICAL INTERFACE ALLOWING THE OPTIMAL DESIGN OF WATER BUDGETS

Water Budget Allocation Factors

Indoor Water Budget

Default Household Size: **4**

GPCD: **60**

Drought Factor Indoor: **100%**

Outdoor Water Budget

Landscape Area = **% of (Lot Size - Building)**

Area Factor: **70%**

ET Adjustment Factor: **80%**

Drought Factor Outdoor: **100%**

Tier Definitions

Tier 1: 100% Indoor WB

Tier 2: 100% Outdoor WB

Tier 3: **30% Indoor + Outdoor**

Tier 4: above Tier 3

SFR - USAGE & BILL DISTRIBUTIONS

	Tier 1	Tier 2	Tier 3	Tier 4
Usage	52%	35%	8%	5%
Bills	20%	49%	19%	13%

SFR - BILL FREQUENCY

Key Inputs: Water budget factors for indoor & outdoor use and tier definitions

Result Charts: Bill frequency and usage distributions as tools to evaluate different inputs

GRAPHICAL INTERFACE SHOWING IMPACTS ON CUSTOMERS TO OPTIMIZE WATER BUDGET RATE STRUCTURE

Tiers	Reliable Usage to recover or benefit			Projected Demand in FY 2011	Estimated Demand Historical
	Delivery	Conservation	Revenue Offset		
Tier 1			100%	1,370,536	1,721,573
Tier 2	100%			1,263,221	1,713,852
Tier 3	100%	100%		325,490	
Tier 4			100%	509,839	
Public Authority	100%			486,515	486,515
Total (eef)				3,964,001	3,921,981
Total (AF)				9,100	9,004

Tiers	Current Rates	Proposed Rates				Total
		Water Supply	Delivery	Conservation	Offset *	
Tier 1	\$ 2.03	\$ 1.86	\$ -	\$ -	\$ (0.06)	\$ 1.80
Tier 2	\$ 2.03	\$ 1.86	\$ 0.34	\$ -	\$ -	\$ 2.20
Tier 3	\$ 2.03	\$ 3.80	\$ 0.34	\$ 0.24	\$ -	\$ 4.38
Tier 4	\$ 2.03	\$ 5.70	\$ -	\$ 0.24	\$ -	\$ 5.94
Uniform Rate	\$ 2.03	\$ 1.86	\$ 0.17	\$ -	\$ -	\$ 2.03

Meter Size	Monthly Service Charge		Capital R&R Charges		Normal Rounding
	Current	Proposed	Current	Proposed	
5/8	\$ 7.60	\$ 7.60	\$ 2.21	\$ 2.21	
3/4	\$ 10.14	\$ 10.14	\$ 2.21	\$ 2.21	
1	\$ 15.20	\$ 15.20	\$ 3.70	\$ 3.54	
1 1/2	\$ 27.87	\$ 27.87	\$ 8.99	\$ 13.46	
2	\$ 53.22	\$ 53.22	\$ 22.56	\$ 33.70	

MWDOC Purchased Water Inputs for FY 2011

Blanded Rates	\$ 783 \$ / AF	9,573
Efficient Recycled Cost	\$ 1,600 \$ / AF	
Full Recycled Cost	\$ 2,400 \$ / AF	
Projected Sales	9,100 AF	Potential Demand
Projected Purchased	9,400 AF	9,300 AF
Conservation Program Budget	\$200,000	

USAGE & BILL DISTRIBUTIONS IN TIERS

CUSTOMER IMPACTS

SFR + MFR + IRR

Key Inputs: Revenue requirements distributions between tiers

Key Inputs: Water supply costs

Results: Proposed water rates

Results: Customer impact analysis

Meetings/Conferences: None

Deliverables: Draft Conservation Rate Model in Microsoft Excel® 2007

Task 9: Calculate Wastewater and Recycled Water Rates

Based on the results of the sewer financial plan and the cost of service, RFC will calculate the new sewer rates while retaining the current rate structure. Similar to the Water Rate Model, the Wastewater Rate Model will also have the financial impact analysis to facilitate decision making. RFC will work closely with the District Staff to develop a recycled water rate structure that best fits the District’s unique characteristics. Currently, the recycled water rates are pegged at 90 percent of the potable water rates. RFC will evaluate 2 to 3 different rate alternatives that meet the District’s goals and pricing objectives. A financial impact analysis will also be included to facilitate informed decision making.

Meetings/Conferences: None

Deliverables: Draft Wastewater Rate Model and Recycled Water Rate Model in Microsoft Excel® 2007

Task 10: Perform Customer Impact Analysis

The potential financial impacts on customers that may result from the proposed rate structures will also be considered. The models will include a series of tables and figures that show projected rate impacts on different types of customers at different levels of usage. These figures provide an invaluable tool for evaluating how the recommended rates are impacting targeted customer groups and/or levels of usage to ensure that conservation and other pricing objectives are being addressed effectively. For instance, the graphic to the right shows about 46 percent of all of the bills will see a reduction and 24 percent will see a moderate increase of less than \$5.

Meetings/Conferences: None

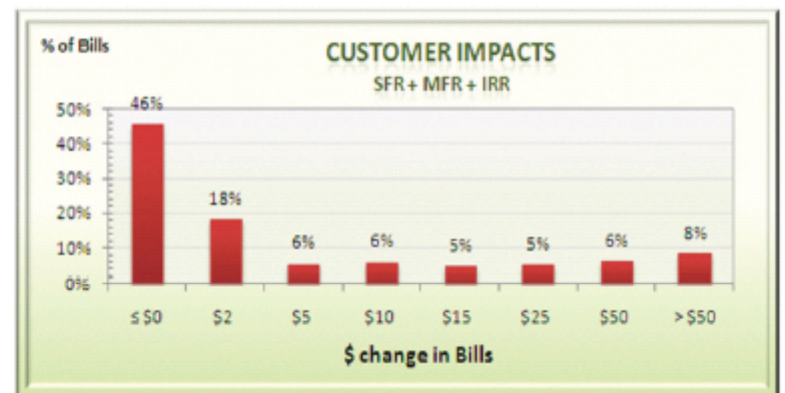
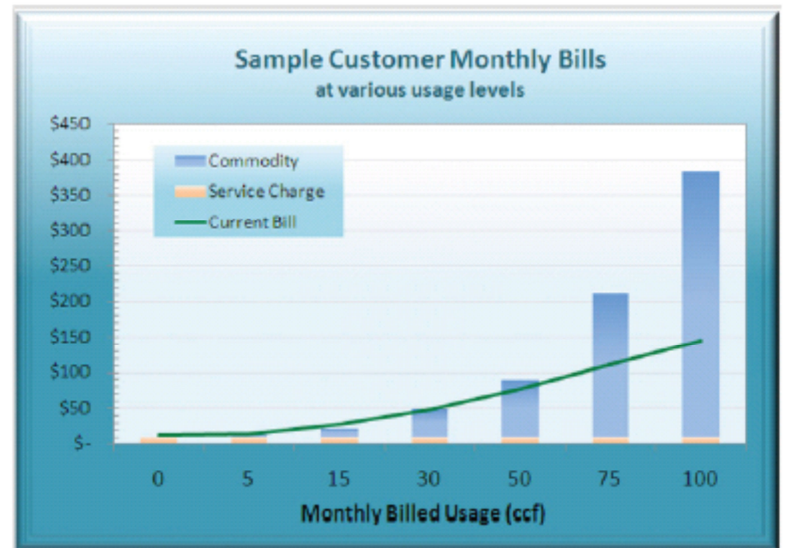
Deliverables: Customer Impact Analyses for Water, Wastewater, and Recycled Water Enterprises

Task 11: Conduct Rate Design Workshops

Task 11.1: Rate Design Workshop with Staff

Following the completion of the rate models, RFC will conduct a series of conference calls or GoToMeeting conferences with District Staff to develop different rate scenarios. The goal of these conference calls will be to identify the water, wastewater, and recycled water rate structure that will be presented at Rate Design meetings. During the Rate Design meetings, RFC will present the identified conservation, wastewater, and recycled water rate structures and discuss the benefits and challenges associated with the rate structure. The ultimate goal of this task is to develop a final recommendation of the water, wastewater, and recycled water rate structures to be presented to the District Board for approval.

THE OVERALL FINANCIAL IMPACTS ON CUSTOMERS ARE A TOOL FOR STAKEHOLDERS TO MAKE INFORMED DECISIONS REGARDING DIFFERENT POLICY OPTIONS AND VARIABLES.



Task 11.2: Rate Design Workshop with District Board

RFC will present the results of our Study during a working session with the District Board or a sub-committee of the Board. The presentation will discuss the proposed water budget allocations, the usage analysis, the proposed water rate structure, the proposed wastewater and recycled water rate structures, and the resulting customer impact analysis. If necessary, RFC will use the rate models to address any concerns raised regarding the results. Any changes, comments, and feedback will then be incorporated into the final models.

Meetings/Conferences: One (1) to two (2) conference calls with District Staff, one (1) on-site meeting with District Staff, and one (1) on-site meeting with District Board

Deliverables: Meeting materials, handouts, and minutes

Task 12: Develop Implementation Strategy and Variance Program

Working closely with District Staff, RFC will develop a feasible and achievable strategy for the implementation of the proposed rates. RFC will assist the District in drafting the variance forms for the conservation rate structure. RFC will prepare a concise, yet detailed memorandum summarizing all of the components of the rate structures for water, wastewater, and recycled water. The memo will also include an inventory of items/tasks and timeline for accomplishing the tasks necessary for rate implementation, including public outreach and Proposition 218 requirements, by July 1st 2012.

Meetings/Conferences: One (1) to two (2) web conferences with District Staff

Deliverables: Draft Variance Program Forms and Memorandum outlining the components of the rate structures and inventory of tasks for successful rate implementation

Phase VI: Rate Adoption

Task 13: Prepare Report and Present at Board Meeting

Task 13.1: Draft and Final Report Preparation

The process for developing the financial plan and proposed rate structures along with preliminary rate recommendations will be described in a preliminary report of findings and recommendations. This preliminary report will include an executive summary highlighting the major issues and results of the study. A comprehensive section will include the rate design assumptions and methodologies used to develop the user rate calculations and financial planning.

Comments and changes from District Staff and District Board will be incorporated into the Final Report, which will be refined to reflect appropriate issues or concerns raised by stakeholders. The Final Report will be submitted to the District and will include appropriate supporting data from the models to address the requirements of Proposition 218.

Task 13.2: Board Presentation

RFC will present the results of our study during a working session with the District Board prior to providing public notification of the proposed rates. The presentation will highlight the collaborative process used to identify and prioritize important issues facing the District as well as the financial and other policies that served as framework for the conservation rate design. The proposed rate structure and the results of the customer impact analysis will also be presented.

Meetings/Conferences: Up to two (2) web conferences with District Staff and one (1) on-site meeting with District Board

Deliverables: Draft and Final Reports one week prior to Board Presentation and meeting materials/handouts

Task 14: Assist the District in Developing Proposition 218 Notice

RFC will review and provide comments on the Proposition 218 Notice. The notice is required to be sent out to property owners/customers at least 45 days prior to public hearings. Proposition 218 dictates that an agency cannot collect revenue beyond what is necessary to provide service and that the amount of fee may not exceed the proportional cost of service to the parcel. RFC has assisted numerous cities throughout California with Proposition 218 notices. Recent examples include the Cities of Beverly Hills, Redlands, and San Diego, and El Toro Water District, Santa Fe Irrigation District, and many more.

Meetings/Conferences: One (1) conference with District Staff

Deliverables: Comments on Proposition 218 Notice

Task 15: Attend Public Hearing

RFC will attend and make a presentation at one (1) public hearing with the District Board on the adoption of the new rate structures. RFC has assisted numerous agencies all over California with the adoption of conservation rate structures. Recent examples include the Cities of San Diego and Banning, and El Toro Water District, San Dieguito Water District, and Santa Fe Irrigation District.

Meetings/Conferences: One (1) on-site public hearing

Deliverables: Presentation materials/handouts

PROJECT FEES

The fees are based on the above scope of service. We propose to complete the scope of services for a not-to-exceed fee of \$114,986.

The table below details the estimated hours and billing rates for each consultant and administrative support related to each task of the scope of work. Expenses include a \$10 per hour technology charge covering computers, networks, telephones, postage, etc. and costs associated with travel. These expenses are estimated based on 7 meetings as indicated in the table below. Any additional public outreach meeting will be charged on time and materials basis. RFC reserves the right to shift hours among tasks and personnel as conditions change during the engagement.

Las Virgenes Municipal Water District – Rate Study and Financial Analysis

Proposed Hours and Fees

Task No	Task Descriptions	No of Meetings	Hours Requirements					Total Fees & Expenses
			SG	SP	FC	Admin	Total	
1	<i>Project Initiation, Data Collection, Policy Framework Workshop</i>	1	22	2	24	9	57	\$ 10,358
2	<i>Review Current Financial Information and Policies</i>		2	1	12		15	\$ 2,890
3	<i>Board Policy Workshop</i>	1	16	1	30		47	\$ 9,328
4	<i>Develop the Billing System Modification Framework</i>		4				4	\$ 840
5	<i>Develop Long-Term Financial Plan</i>		20	2	70		92	\$ 17,650
6	<i>Conduct Financial Plan Workshop</i>	1	12		14		26	\$ 5,278
7	<i>Perform Cost of Service Analysis</i>		10	2	28		40	\$ 7,780
8	<i>Develop Conservation Rate Model</i>		16	2	70		88	\$ 16,810
9	<i>Calculate Wastewater and Recycled Water Rates</i>		8	2	24		34	\$ 6,620
10	<i>Perform Customer Impact Analysis</i>		4	2	18		24	\$ 4,670
11	<i>Conduct Rate Design Workshops</i>	2	24	2	30		56	\$ 11,426
12	<i>Develop Implementation Strategy and Variance Program</i>		4		16		20	\$ 3,800
13	<i>Prepare Report and Present at Board Meeting</i>	1	20	4	48	4	76	\$ 14,528
14	<i>Assist the District in Developing Proposition 218 Notice</i>		2				2	\$ 420
15	<i>Attend Public Hearing</i>	1	8		4		12	\$ 2,588
TOTAL ESTIMATED MEETINGS / HOURS		7	172	20	388	13	593	
HOURLY RATES			\$200	\$240	\$175	\$60		
PROFESSIONAL FEES			\$34,400	\$4,800	\$67,900	\$780		
	SG = Sanjay Gaur	Total Professional Fees						\$107,880
	SP = Sudhir Pardiwala	Estimated Expenses						\$7,106
	FC = Steve Vuoso / Hannah Phan / Khanh Phan	TOTAL FEES & EXPENSES						\$114,986

Las Virgenes Municipal Water District – Rate Study and Financial Analysis

Proposed Hours and Fees

Task No	Task Descriptions	No of Meetings	Hours Requirements					Total Fees & Expenses
			SG	SP	FC	Admin	Total	
1	<i>Project Initiation, Data Collection, Policy Framework Workshop</i>	1	20	2	24	8	54	\$ 9,868
2	<i>Review Current Financial Information and Policies</i>		2	1	12		15	\$ 2,890
3	<i>Board Policy Workshop</i>	1	16	1	30		47	\$ 9,328
4	<i>Develop the Billing System Modification Framework</i>						0	\$ -
5	<i>Develop Long-Term Financial Plan</i>		20	2	70		92	\$ 17,650
6	<i>Conduct Financial Plan Workshop</i>	1	12		14		26	\$ 5,278
7	<i>Perform Cost of Service Analysis</i>		6	2	20		28	\$ 5,460
8	<i>Develop Conservation Rate Model</i>		4	1	16		21	\$ 4,050
9	<i>Calculate Wastewater and Recycled Water Rates</i>		8	2	24		34	\$ 6,620
10	<i>Perform Customer Impact Analysis</i>		1	1	4		6	\$ 1,200
11	<i>Conduct Rate Design Workshops</i>	2	20	1	20		41	\$ 8,486
12	<i>Develop Implementation Strategy and Variance Program</i>						0	\$ -
13	<i>Prepare Report and Present at Board Meeting</i>	1	16	1	40	4	61	\$ 11,458
14	<i>Assist the District in Developing Proposition 218 Notice</i>		2				2	\$ 420
15	<i>Attend Public Hearing</i>	1	8		2		10	\$ 2,218
TOTAL ESTIMATED MEETINGS / HOURS		7	135	14	276	12	437	
HOURLY RATES			\$200	\$240	\$175	\$60		
PROFESSIONAL FEES			\$27,000	\$3,360	\$48,300	\$720		
	SG = Sanjay Gaur	Total Professional Fees						\$79,380
	SP = Sudhir Pardiwala	Estimated Expenses						\$5,546
	FC = Steve Vuoso / Hannah Phan / Khanh Phan	TOTAL FEES & EXPENSES						\$84,926



July 12, 2011 LVMWD Regular Board Meeting

TO: Board of Directors

FROM: Finance & Administration

Subject: Claim from Rodric White

SUMMARY:

On June 20, 2011 the District received a claim from Rodric White of West Hills. Mr. White suffered damage to his car when a district vehicle backed into him on Kanan Road in front of El Pollo Loco restaurant. The claim is for \$2,773.35 to repair the car and \$48.99 plus tax per day for a rental car from 5 to 8 days (if the repair goes over a weekend) for a potential total of \$3,194.66.

Staff discussed the circumstances of the accident with the driver and rider in the district vehicle. The employees were attempting to park on the street in front of the restaurant because the signs indicating "no parking" did not appear to include the area right in front of the restaurant. Also, a large truck was already parked on the street. The employees pulled in front of the truck and were backing into the curb in front of the truck when Mr. White pulled into the right lane to make a right turn and the district vehicle backed into his car.

According to the City of Agoura Hills, the entire sidewalk on Kanan between Roadside Drive and Agoura Road is a no parking zone. The Glatfelter insurance adjuster advised staff that accidents involving backing up usually go against the driver who was backing up when the accident occurred.

Staff recommends that the District accept the claim and settle the damages with Mr. White.

RECOMMENDATION(S):

Accept and settle the claim submitted by Rodric White in an amount not to exceed \$3,194.66.

Prepared By: Sandra Hicks, Director of Finance & Administration

ATTACHMENTS:

[White Claim](#)



Claim Against Las Virgenes Municipal Water District
Government Code Sections 910 and 910.4

Mail or Deliver To: Executive Clerk of the Board
Las Virgenes Municipal Water District
4232 Las Virgenes Road
Calabasas, CA 91302

Name of claimant: RODRIC G. WHITE

Address/location of accident or occurrence:
KANAN ROAD & ROADSIDE ROAD IN FRONT OF EL POLO
LOCO MEXICAN RESTAURANT (SEE MAP ATTACHED)

Address to where replies/notices should be sent (if different from the above):
[REDACTED]

Telephone numbers: Home (818) 884-5261; Work () NONE

Please answer the following questions. If more space is required, please attach additional sheets. Make sure to reference the item number and sign and date the additions.

1. When did damage or injury occur? (Give exact date and hour)
JULY 14, 2011 @ 12:05 P.M. (APPROX)
2. Where did the damage or injury occur?
ON KANAN ROAD ABOUT 75 TO 100 FEET FROM ROADSIDE
ROAD, IN RIGHT LANE.
3. How did the damage or injury occur? (Give full details)
A LOS VIRGENES WATER DISTRICT SERVICE TRUCK, DRIVEN BY
[REDACTED], BACKED INTO MY CAR. LEXUS ES-300 LIC# 4EBX-522
4. What damage or injuries do you claim?
REPAIRS TO MY 1999 LEXUS ES300 AUTOMOBILE. DAMAGE
TO RIGHT FRONT BUMPER, HEAD & TURN LIGHT, ETC. AS
DESCRIBED IN VISTA AUTO BODY REPAIR ESTIMATE, COPY
ATTACHED.

5. If this claim is for damage to property, are you the legal owner of said property?
Yes No . If not, please list name and address of property owner.

6. What is the name or names of the District employee or employees causing the injury, damage or loss, if known?

1. DRIVER: [REDACTED]

2. PASSENGER: [REDACTED]

7. If District employees were involved in causing the damage or injury, do you believe there was a particular act or omission on the part of the employees that caused it?

8. What is the amount of claim to date – actual? (Bills verifying such amounts may be required)

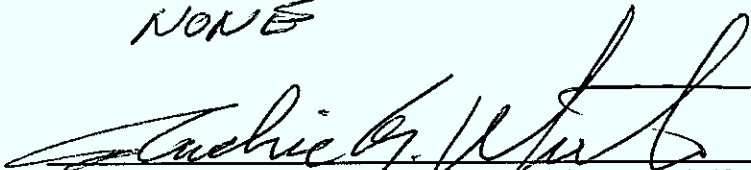
SEE ATTACHED EXHIBIT A

9. What is the amount of claim to completion date? (Estimates verifying such amounts may be required. Three (3) estimates are recommended.)

SEE ATTACHED, EXHIBIT A.

9. Other details? (Names, addresses of witnesses, doctors and hospitals)

NONE


Signature of Claimant or Person Acting on Claimant's Behalf

6-18-11
Date

This claim must be signed by claimant or by an authorized agent of the claimant. One copy must be filed with this office. Keep one copy for your records.

Notice: Section 72 of the Penal Code provides: "Every person who, with intent to defraud, presents for allowance or for payment to any state board or officer, or to any county, town, city, district, ward or village board or officer, authorized to allow or pay the same if genuine, any false or fraudulent claim, bill, account, voucher, or writing, is guilty of a felony".

Date Received: 06/20/2011 Time: 12:30 pm Recorded by: K. Koablin

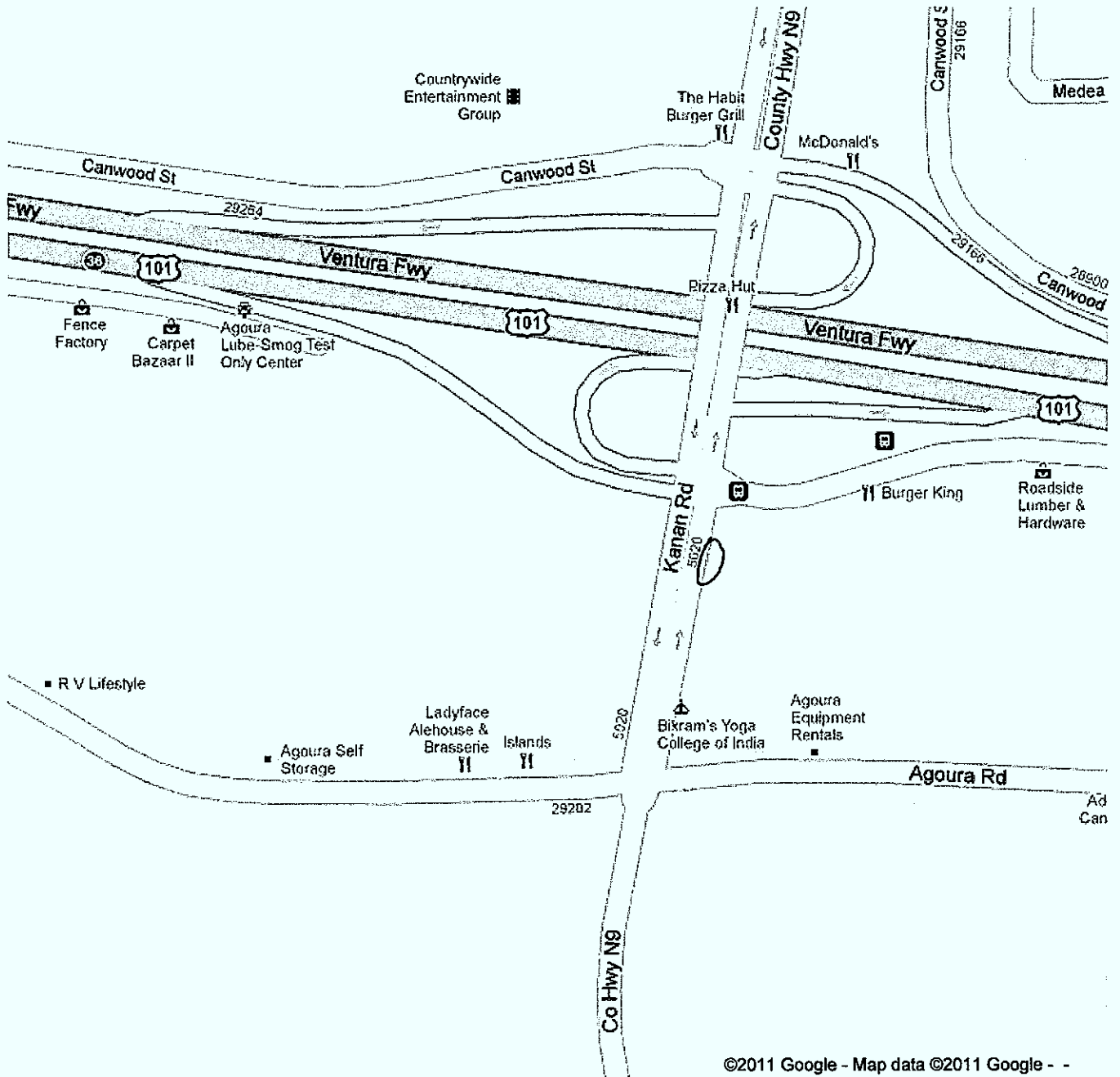
Exhibit A: question 8.

8. What is the amount of claim – to date?

Auto Body Repair estimates: \$2,773.35 (see quote attached). Cost for rental car quoted at \$48.99 per day for 5 to 6 working days plus tax. Insurance coverage would be \$27.99 for Liability and Collision. (8 days in all counting weekends). Quote from Enterprise Rental-A-Car (Sherman Way in Canoga Park)

Google maps

To see all the details that are visible on the screen, use the "Print" link next to the map.



©2011 Google - Map data ©2011 Google - -

Date: 6/17/2011 01:24 PM
 Estimate ID: 5551
 Estimate Version: 0
 Preliminary
 Profile ID: * VISTA FORD

Will take 5 to 6 working days to finish repairs

Vista Auto Body

7862 DEERING AVE, CANOGA PARK, CA 91304
 (818) 347-1548
 Fax: (818) 348-4571
 Tax ID: 95-2871788 BAR #: AE147213

Damage Assessed By: IVAN CASTILLO

Deductible: UNKNOWN

Insured: RODRIC WHITE
 Address: 23269 ARMINTA ST, WEST HILLS, CA 91304
 Telephone: Home Phone: (818) 884-5261

Mitchell Service: 913767

Description: 1999 Lexus ES 300
 Body Style: 4D Sed Drive Train: 3.0L Inj 6 Cyl 4A
 VIN: JT8BF28G9X5061945
 OEM/ALT: O Search Code: None
 Options: POWER DRIVER SEAT, POWER LOCK, POWER WINDOW, REAR WINDOW DEFOGGER
 CRUISE CONTROL, TILT STEERING COLUMN, POWER PASSENGER SEAT, PREMIUM SOUND SYSTEM
 ANTI-LOCK BRAKE SYS., TRACTION CONTROL, ALUM/ALLOY WHEELS
 AUTOMATIC TRANSMISSION, TINTED GLASS, AUTO AIR CONDITION, ANTI-THEFT SYSTEM
 AUTOMATIC HEADLIGHTS, DAYTIME RUNNING LIGHTS, AM/FM STEREO CASSETTE
 KEYLESS ENTRY SYSTEM, POWER HEATED EXTERIOR MIRRORS, POWER LIFTGATE/TRUNK
 REAR WINDOW DIVERSITY ANTENNA, STEERING WHEEL MOUNTED CONTROLS

Line Item	Entry Number	Labor Type	Operation	Line Item Description	Part Type/ Part Number	Dollar Amount	Labor Units	CEG Unit
<u>Front Bumper</u>								
1	300009	BDY	OVERHAUL	Frnt Bumper Cover Assy			2.2 #	2.2
2	300010	BDY	REMOVE/REPLACE	Frnt Bumper Cover	52119-33913	339.17	INC #	2.2T
3		REF	REFINISH	Frnt Bumper Cover			C 2.5	2.5
4	300012	BDY	REMOVE/REPLACE	R Frnt Bumper Cover Support	52535-33010	6.09	INC	T
5	300018	BDY	REMOVE/REPLACE	Frnt Bumper Impact Cushion	52611-33050	83.82	INC	2.2T
6	302202	BDY	REMOVE/REPLACE	Frnt Bumper Reinforcement Bar	52021-33060	180.16	INC	2.2T
<u>Grille</u>								
7	300023	BDY	REMOVE/INSTALL	Grille Assy			0.3 #	0.3
<u>Front Lamps</u>								
8	300450	BDY	REMOVE/REPLACE	R H/Lamp Assembly	81110-33300	305.46	0.2 #	0.4T
9		BDY	CHECK/ADJUST	Headlamps			0.4	0.4
10	300048	BDY	REMOVE/REPLACE	R Signal Lamp Lens	81511-33050	123.43	INC	0.2T
<u>Hood</u>								
11	300066	REF	BLEND	Hood Outside			C 1.2	3.0
<u>Front Fender</u>								
12	300174	BDY	REPAIR	R Fender Panel	Existing		2.5* #	2.9
13		REF	REFINISH	R Fender Outside			C 2.1	2.1
<u>Front Inner Structure</u>								
14	300213	BDY	REPAIR	R Front Body Radiator Side Panel -S	Existing		1.0*	1.5

ESTIMATE RECALL NUMBER: 06/17/2011 13:23:30 5551
 Mitchell Data Version: OEM: MAY_11_V UltraMate is a Trademark of Mitchell International
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 UltraMate Version: 7.0.331 All Rights Reserved

15	REF	REFINISH	R Radiator Side Panel				0.3	0.3	
16	300236	BDY	REPAIR	R Front Body Front Apron Panel	-S	Existing	3.0*	4.5	
17	REF	REFINISH	R Front Apron Panel				0.5	0.5	
<u>Additional Operations</u>									
18	933036	FRM	ADD'L OPR	Sheetmetal Pull			2.0*		
19				Pull & Square right frot apron & baffle					
20	REF	ADD'L OPR	TWO TONE				1.1		
21	REF	ADD'L OPR	Clear Coat				1.7*		
22	900500	BDY *	REMOVE/REPLACE	MASK FOR OVERSPRAY		New	10.00 *	0.5* T	
23	900500	BDY *	REMOVE/REPLACE	FLEX ADDITIVE		New	10.00 *	0.0* T	
24	933003	REF	ADD'L OPR	TINT COLOR			1.0*		
25	REF	ADD'L OPR	FINISH SAND AND BUFF				2.3		
<u>MANUAL ENTRIES</u>									
26	900500	BDY *	REMOVE/REPLACE	MASK ENGINE		Sublet	3.00 *	0.3*	
<u>Additional Costs & Materials</u>									
27			ADD'L COST	Paint/Materials			332.80 *	T	
28			ADD'L COST	Hazardous Waste Disposal			5.00 *		

* - Judgment Item
 # - Labor Note Applies
 C - Included in Two Tone / Clear Coat Calc

Estimate Totals

I. Labor Subtotals						II. Part Replacement Summary		
	Units	Rate	Add'l Labor Amount	Sublet Amount	Totals			Amount
Body	10.4	48.00	0.00	0.00	499.20	Taxable Parts		1,058.13
Refinish	12.7	48.00	0.00	0.00	609.60	Sales Tax	@ 9.750%	103.17
Frame	2.0	65.00	0.00	0.00	130.00	Non-Taxable Parts		3.00
Non-Taxable Labor					1,238.80	Total Replacement Parts Amount		1,164.30
Labor Summary	25.1				1,238.80			
III. Additional Costs						IV. Adjustments		
Taxable Costs					332.80	Customer Responsibility		
Sales Tax					32.45	0.00		
Non-Taxable Costs					5.00			
Total Additional Costs					370.25			
Paint Material Method: Rates Init Rate = 32.00 , Init Max Hours = 99.9, Addl Rate = 30.00								
						I. Total Labor:		1,238.80
						II. Total Replacement Parts:		1,164.30
						III. Total Additional Costs:		370.25
						Gross Total:		2,773.35

Date: 6/17/2011 01:24 PM
Estimate ID: 5551
Estimate Version: 0
Preliminary
Profile ID: * VISTA FORD

IV. Total Adjustments: 0.00
Net Total: 2,773.35

This is a preliminary estimate.
Additional changes to the estimate may be required for the actual repair.

"All Crash parts on this estimate are "new" original equipment manufacturer parts, unless otherwise specified. Parts described as rechromed, recored, remanufactured or, reconditioned are considered "rebuilt" parts. Crash parts described as "quality replacement part" are non-original equipment manufacturer aftermarket new parts.



July 12, 2011 LVMWD Regular Board Meeting

TO: Board of Directors

FROM: Resource Conservation & Public Outreach

Subject: Ordinance No. 07-11-267: Amended Sanitation Rates

RECOMMENDATION(S):

The full reading of the proposed Ordinance No. 07-11-267 amending Ordinance No. 11-86-161 (Las Virgenes Code) as it relates to Residential and Nonresidential Sanitation Service Charges, be waived, and the Board order publication within 30-days of adoption using a summary of the Ordinance.

The Board by a roll call vote of Ayes: Noes: Abstain: Absent: that the proposed Ordinance No. 07-11-267 amending Ordinance No. 11-86-161 (Las Virgenes Code) as it relates to Residential and Nonresidential Sanitation Service Charges, given second reading by title only, be passed, approved and adopted as presented.

ORDINANCE NO. 07-11-267

AN ORDINANCE OF THE BOARD OF DIRECTORS OF LAS VIRGENES MUNICIPAL WATER DISTRICT AMENDING ORDINANCE NO. 11-86-161 (LAS VIRGENES CODE) AS IT RELATES TO RESIDENTIAL AND NONRESIDENTIAL SANITATION SERVICE CHARGES

(Reference is hereby made to Ordinance 07-11-267 on file in the District's Ordinance Book and by this reference the same is incorporated herein and made a part of thereof.)

Prepared By: Kimmey Conklin, Executive Assistant/Clerk of the Board

ATTACHMENTS:

[Ordinance 07-11-267](#)

ORDINANCE NO. 07-11-267

AN ORDINANCE OF THE BOARD OF DIRECTORS OF LAS VIRGENES MUNICIPAL WATER DISTRICT AMENDING ORDINANCE NO. 11-86-161 (LAS VIRGENES CODE) AS IT RELATES TO RESIDENTIAL AND NONRESIDENTIAL SANITATION SERVICE CHARGES

BE IT ORDAINED BY THE BOARD OF DIRECTORS OF LAS VIRGENES MUNICIPAL WATER DISTRICT as follows:

Section 1. Purpose

This ordinance amends the Las Virgenes Code to memorialize rate modifications to rates set in Ordinance No. 11-86-161. The modification lowers the sanitation service residential and non-residential charges to a lower rate than what was approved in the earlier ordinance.

Section 2. Findings

The Board finds, determines and declares as follows:

- a) The District has adopted a schedule of rates over a five year period in conformance with the provisions of Proposition 218, beginning with the period July 1, 2007 and ending with the period beginning July 1, 2011.
- b) The Board has determined that the rates adopted for July 1, 2011 will create more revenue than required for those fiscal years so that the level of increase can be modified to a lower rate. Lowering rates does not require notification under Proposition 218.
- c) This ordinance will not produce significant environment impacts.

Section 3. Amendment

Sections 5-4.102 and 5-4.103 of Ordinance No. 11-86-161 is hereby amended and reenacted to read as follows:

“5-4.102 Residential Service Charges

a) Each customer assigned to the Single Family Class shall pay a bi-monthly service charge to offset the cost of collection, treatment and disposal of sewage and administrative costs as follows:

Commencing with meter reads on or after:				
11/1/2007	7/1/2008	7/1/2009	7/1/2010	7/1/2011
\$84.00	\$102.00	\$102.00	\$108.00	\$108.00

b) Each customer assigned to the Multi-Family Class shall pay a bi-monthly service charge to offset the collection treatment and disposal of sewage and administrative costs as follows:

Commencing with meter reads on or after:				
11/1/2007	7/1/2008	7/1/2009	7/1/2010	7/1/2011
\$53.00	\$64.25	\$64.25	\$68.03	\$68.03

c) A residential customer will receive a 10 percent discount on their bi-monthly sanitation service charge if potable water does not exceed the applicable Tier 1 allotments for the property.”

Section 4. Amendment

Section 5-4.103 of Ordinance No. 11-86-161 is amended and reenacted to read as follows:

“5-4.103 Non-Residential Service Charges

a) Each non-residential sewer customer shall pay a bi-monthly account charge to offset the cost of administering the customer’s account as follows:

Commencing with meter reads on or after:				
11/1/2007	7/1/2008	7/1/2009	7/1/2010	7/1/2011
\$13.50	\$16.25	\$16.25	\$17.21	\$17.21

b) The bi-monthly service charge for non-residential developments shall be based upon the quality and quantity of water reaching the sewer. The rate charged will be computed as follows commencing with meter reads on or after:

	Minimum Bi-Monthly Sewer Charge per ERU	Sewer Charge Per 100 Cubic Feet of Water Delivered in Excess of:				Class 4
		29.5 HCF/ERU Class 1	17.3 HCF/ERU Class 2	11.4 HCF/ERU Class 3		
11/1/2007	\$70.50	\$2.39	\$4.08	\$6.19	As determined by the General Manager	
7/1/2008	85.75	2.91	4.96	7.53		
7/1/2009	85.75	2.91	4.96	7.53		
7/1/2010	90.79	3.08	5.25	7.96		
7/1/2011	90.79	3.08	5.25	7.96		

Section 5. Other

Except as provided herein, Ordinance No. 11-86-161 is hereby reaffirmed and readopted.

PASSED, APPROVED AND ADOPTED this 12th day of July, 2011.

ATTEST:

Lee Renger, President

Charles Caspary, Secretary

[Seal]

APPROVED AS TO FORM:

Wayne K. Lemieux, District Counsel



July 12, 2011 Board Meeting

Information Only

DATE: July 1, 2011
TO: John R. Mundy, General Manager
FROM: Sandra Hicks, Director of Finance and Administration

Subject Claim from Melissa Marshall


SUMMARY

On June 6, 2011, the District received a claim from Melissa Marshall of Calabasas. Ms. Marshall claimed that her car windshield was damaged when a rock flew off the LVMWD water truck she was following at the 101 Freeway northbound at the Cheseboro exit. She asks for damages of \$85 to have her windshield repaired by a mobile glass repair company.

Staff has reviewed the claim and believes that the scenario presented by Ms. Marshall is likely to have occurred. Ms. Marshall has cooperated with the District in obtaining two quotes and in selecting the choice that is lowest in price.

Staff recommends reimbursing Ms. Marshall for her expense in fixing the chip in her windshield.

Approved for Payment:



John R. Mundy 7/6/11
General Manager Date



Claim Against Las Virgenes Municipal Water District
Government Code Sections 910 and 910.4

Mail or Deliver To: Executive Clerk of the Board
Las Virgenes Municipal Water District
4232 Las Virgenes Road
Calabasas, CA 91302

Name of claimant: Melissa Marshall

Address/location of accident or occurrence:
101 frwy northbound at the chesboro exit

Address to where replies/notices should be sent (if different from the above):

[Redacted address]

Telephone numbers: Home [Redacted]; Work [Redacted]

Please answer the following questions. If more space is required, please attach additional sheets. Make sure to reference the item number and sign and date the additions.

- When did damage or injury occur? (Give exact date and hour)
May 23, 2011 @ 8:35 am.
- Where did the damage or injury occur?
my car windshield
- How did the damage or injury occur? (Give full details)
a rock flew off the water truck and hit my windshield
- What damage or injuries do you claim?
I would like my windshield repaired

5. If this claim is for damage to property, are you the legal owner of said property?
 Yes No . If not, please list name and address of property owner.
6. What is the name or names of the District employee or employees causing the injury, damage or loss, if known?
 n/a
7. If District employees were involved in causing the damage or injury, do you believe there was a particular act or omission on the part of the employees that caused it?
 n/a
8. What is the amount of claim to date – actual? (Bills verifying such amounts may be required)
 I have not gotten an estimate as of yet.
9. What is the amount of claim to completion date? (Estimates verifying such amounts may be required. Three (3) estimates are recommended.)
9. Other details? (Names, addresses of witnesses, doctors and hospitals)

Melissa Marshall
 Signature of Claimant or Person Acting on Claimant's Behalf

5-27-11
 Date

This claim must be signed by claimant or by an authorized agent of the claimant. One copy must be filed with this office. Keep one copy for your records.

Notice: Section 72 of the Penal Code provides: "Every person who, with intent to defraud, presents for allowance or for payment to any state board or officer, or to any county, town, city, district, ward or village board or officer, authorized to allow or pay the same if genuine, any false or fraudulent claim, bill, account, voucher, or writing, is guilty of a felony".

Date Received: 06/06/11 Time: 7:30 am Recorded by: Ron Klein

Northrup, Mary

From: melissa marshall [REDACTED]
Sent: Monday, June 27, 2011 3:49 PM
To: Northrup, Mary
Subject: Fwd: QUOTE FOR CHIP REPAIR

Hi Mary,

Here is the second estimate. To me it seems that this makes the most sense, as they will come to me.

Regards,
Melissa Marshall

On Tue, Jun 21, 2011 at 5:31 PM, American Auto Glass <americanautoglass@yahoo.com> wrote:
HELLO, 6/21/11

CAN YOU PLEASE EMAIL ME THE YEAR MAKE MODEL OF YOUR CAR. NAME ADDRESS, PHONE NUMBER, AND THE TIME YOU WISH TO HAVE THE WORK DONE.

THE COST FOR THE CHIP REPAIR WILL BE \$65.00
IF THE CHIP IS SMALLER THAN A DIME.
ANYTHING BIGGER YOU WILL NEED YOUR WINDSHIELD REPLACED.

ANY QUESTIONS CALL AMERICAN AUTO GLASS AT (323) 752-1820

WE ALSO OFFER MOBILE SERVICE THAT WILL BE \$85.00.

THANK YOU,
ARLENE AGUIRRE.



July 12, 2011 Board Meeting

Information Only

DATE: July 5, 2011
TO: John R. Mundy, General Manager
FROM: Sandra Hicks, Director of Finance and Administration


Subject Claim from Rancho Las Virgenes L. P.

SUMMARY

On June 24, 2011, the District received a claim from Rancho Las Virgenes L.P. of Hidden Hills. The company asked for a refund for excess potable water charges due to a leaking gasket on the LVMWD side of the water meter. Reviewing the billing, the company determined that the leak began in November 2010 and continued until a vehicle ran over the saturated meter box, causing the box to shatter under the soil.

Staff has reviewed the claim and the account history, and determined that the overpayment for water during the period of the leakage is \$181.85. Staff recommends reimbursing Rancho Las Virgenes L. P. claim for \$181.85.

Approved for Payment:



John R. Mundy
General Manager

7/6/11

Date

Schmidt, Sandra

From: Mundy, John
Sent: Tuesday, June 28, 2011 12:34 PM
To: Reyes, Carlos; Lippman, David; Schmidt, Sandra
Cc: Palma, Carol; Conklin, Kimmey
Subject: RE: Claim - Rancho Las Virgenes L.P. (Ashley Construction)
 I will approve under GM authority.

John R. Mundy
 General Manager
 Las Virgenes MWD
 (O) 818.251.2100
 (F) 818.251.2149

From: Reyes, Carlos
Sent: Tuesday, June 28, 2011 12:34 PM
To: Mundy, John (JMundy@LVMWD.com); Lippman, David (DLippman@LVMWD.com); Schmidt, Sandra (SSchmidt@lvmwd.com)
Cc: Palma, Carol (CPalma@LVMWD.com); Conklin, Kimmey
Subject: FW: Claim - Rancho Las Virgenes L.P. (Ashley Construction)

Below is our recommendation to pay this claim with concurrence from the claimant. Corrections reflect math error and use of actual billing (not estimated). Pay total amount of \$181.85.

It is difficult to ascertain which end of the meter the leak actually started but the history of usage justifies the settlement as presented below.

Carlos

From: Palma, Carol
Sent: Tuesday, June 28, 2011 11:36 AM
To: Reyes, Carlos
Subject: FW: Claim - Rancho Las Virgenes L.P. (Ashley Construction)

Carlos,

Based on our conversation and the information received from the customer, the amount of claim would be as follows-

A.	3/25/11 to 5/25/11	\$60.87	should be \$38.80	
B.	1/27/11 to 3/24/11	\$122.23	should be \$38.80 **	
C.	11/22/10 to 1/27/11	\$115.15	should be \$38.80 **	
	Totals	\$298.25	- \$116.40	difference \$181.85

I spoke with Kim at Rancho Las Virgenes and advised we were correcting the claim form based on her information provided from \$169.78 to \$159.78 and based on the current billing rendered the \$42.72 is actually \$22.07 making the total claims amount the \$181.85. She agreed and is aware of the corrections being made to the claim.

Carol

ITEM 11B

7/5/2011

From: Lippman, David
Sent: Sunday, June 26, 2011 11:30 AM
To: Carlos Reyes (CReyes@lvmwd.com); Carol Palma (CPalma@LVMWD.com)
Subject: FW: Claim - Rancho Las Virgenes L.P. (Ashley Construction)

Carlos, Carol I need to rely on you for the investigation and recommendation on this claim.

From: Conklin, Kimmey
Sent: Friday, June 24, 2011 2:32 PM
To: Mundy, John; Lippman, David; Reyes, Carlos; Schmidt, Sandra
Cc: Casey-Hadlow, Linda; Northrup, Mary
Subject: Claim - Rancho Las Virgenes L.P. (Ashley Construction)

As you know, David Lippman is the lead person on all claims. Attached is a claim submitted by Rancho Las Virgenes L.P. (Ashley Construction, Inc.), which was received by me via email on Friday, June 24, 2011 at 2:00 p.m. Also attached is an email from Kim England of Ashley Construction who stated to me on the telephone and in writing that she mailed the claim to the District on May 5, 2011.

Action must be taken on this claim within the 45 day period from receipt of the claim, which ends on August 7, 2011, therefore the Board meeting on July 26, 2011.

This action has been added to the pending list for 07/26/11. The original claim forms are being sent to Mary Northrup; and Finance will issue the claimant a letter of acknowledgment.

Thanks, Kimmey



Claim Against Las Virgenes Municipal Water District

Government Code Sections 910 and 910.4

Mail or Deliver To: Executive Clerk of the Board
Las Virgenes Municipal Water District
4232 Las Virgenes Road
Calabasas, CA 91302

Name of claimant: Rancho Las Virgenes L.P.

Address/location of accident or occurrence:
25212 Jim Bridger Road, Hidden Hills

Address to where replies/notices should be sent (if different from the above):
5300 Whitman Road, Hidden Hills, CA 91302

Telephone numbers: Home (818) 888-6469 ; Work (818) 888-6469

Please answer the following questions. If more space is required, please attach additional sheets. Make sure to reference the item number and sign and date the additions.

1. When did damage or injury occur? (Give exact date and hour)
November 2010
2. Where did the damage or injury occur?
At the water meter
3. How did the damage or injury occur? (Give full details)
Please see attached
4. What damage or injuries do you claim?
Excess water usage from November 2010 through April 20, 2011

Dear Water Board,

This claim is the direct result of a leaking gasket on the LWMWD meter. This gasket was on the LVMWD side of the meter. From looking back through several prior years bills, we are guessing that the leak started in late November, 2010 and lasted through our discovery this spring. What happened is the leaking gasket completely saturated the soil over the winter months to the point where the water meter box (located in the parkway) was run over by a vehicle and settled to the point of shattering under the soil. When this happened, the connection on our end of the meter sprang a small leak as well. When we received these comparatively high winter bills, we dug out the broken box, saw the leak, shut off the water on the LVMWD side of the meter and called The District to report the problem. We know that this extra usage and damage that occurred was a result of the leaking gasket because we only use that meter for hand-watering trees on a vacant lot and during the winter this is obviously not necessary. Traditionally, our billing on these types of meters has only been about \$38.80 a month during the winter, which is for the maintenance fee during those months, if they are not leaking.

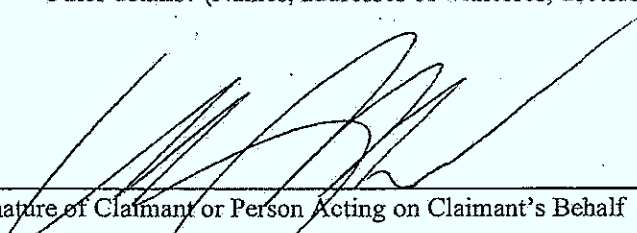
Sincerely,

Wes Myers

Rancho Las Virgenes L.P.
5300 Whitman Road, Hidden Hills, CA 91302
Office (818) 888-6469
Mobile (310) 993-9989
Fax (818) 888-1257

181 \$5

5. If this claim is for damage to property, are you the legal owner of said property?
 Yes X No . If not, please list name and address of property owner.
6. What is the name or names of the District employee or employees causing the injury, damage or loss, if known? n/a
7. If District employees were involved in causing the damage or injury, do you believe there was a particular act or omission on the part of the employees that caused it? n/a
8. What is the amount of claim to date – actual? (Bills verifying such amounts may be required)
\$169.78
9. What is the amount of claim to completion date? (Estimates verifying such amounts may be required. Three (3) estimates are recommended.)
\$42.72
9. Other details? (Names, addresses of witnesses, doctors and hospitals)



 Signature of Claimant or Person Acting on Claimant's Behalf

5-5-2011

 Date

This claim must be signed by claimant or by an authorized agent of the claimant. One copy must be filed with this office. Keep one copy for your records.

Notice: Section 72 of the Penal Code provides: "Every person who, with intent to defraud, presents for allowance or for payment to any state board or officer, or to any county, town, city, district, ward or village board or officer, authorized to allow or pay the same if genuine, any false or fraudulent claim, bill, account, voucher, or writing, is guilty of a felony".

Date Received: 05/24/2011 Time: 2:00 pm Recorded by: K. Bonelli

ASHLEY CONSTRUCTION, INC.

Las Virgenes Municipal Water District

12/13/2010

32723

190699	213.11
190701	84.59
190703	82.31
190705	82.31
180620	71.96
180170	71.96
180550	70.91
180402	752.48
190778	52.31

Chase CHECKING #4 From 9/23 to 11/22/10

1,481.94

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ASHLEY CONSTRUCTION, INC.

Las Virgenes Municipal Water District

2/11/2011

32828

190699	187.75
190701	63.23
190703	63.23
190705	60.87
180620	38.80
180170	38.80
180550	115.15
180402	296.96
190778	38.80

Chase CHECKING #4 From 11/22 to 1/27/11

903.59

ASHLEY CONSTRUCTION, INC.

Las Virgenes Municipal Water District

4/14/2011

32917

190699	155.71
190701	50.47
190703	50.47
190705	50.47
180402	50.47
180170	285.16
180620	38.80
190778	38.80
180550	38.80
	122.23

Chase CHECKING #4 From 1/25 to 3/24/11

830.91

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ITEM 11B



THE METROPOLITAN WATER DISTRICT
OF SOUTHERN CALIFORNIA

MWD MEETING AGENDA

Regular Board Meeting

July 12, 2011

12:00 p.m. -- Board Room

MWD Headquarters Building

700 N. Alameda Street

Los Angeles, CA 90012

1. Call to Order

- (a) Invocation: (Guest)
- (b) Pledge of Allegiance: Director James L. Bowersox

2. Roll Call

3. Determination of a Quorum

- a. PUBLIC HEARING
- b. Comments on the proposed standby charge for Calleguas Annexation No. 95 to Calleguas Municipal Water District

4. Opportunity for members of the public to address the Board on matters within the Board's jurisdiction. (As required by Gov. Code Section 54954.3(a))

Recognition of Diamond Valley Lake Docents

5. OTHER MATTERS

- A. Approval of the Minutes of the Meeting for June 14, 2011. (A copy has been mailed to each Director) Any additions, corrections, or omissions
- B. Report on Directors' meetings attended at Metropolitan expense for month of June
- C. Approve 30-day leave of absence for Chairman John Foley, effective July 23, 2011
- D. Adopt motion to adjourn the August Board Meeting to August 16, 2011, to establish tax rate
- E. Approve committee assignments
- F. Chairman's Monthly Activity Report

6. DEPARTMENT HEADS' REPORTS

- A. General Manager's summary of Metropolitan's activities for the month of June
- B. Interim General Counsel's summary of Legal Department activities for the month of June
- C. General Auditor's summary of activities for the month of June
- D. Ethics Officer's summary of activities for the month of June
- E. Approve General Manager's Business Plan for fiscal year 2011/12

ITEM 12A

6E Board Letter and Attachment**7. CONSENT CALENDAR ITEMS - ACTION**

- 7-1 Appropriate \$930,000; and authorize three rehabilitation projects at the Joseph Jensen Water Treatment Plant (Approp. 15442). (E&O)

7-1 Board Letter and Attachments

- 7-2 Appropriate \$130,000; and authorize preliminary design to replace standby generators at the Temescal and Corona Power Plants (Approp. 15441). (E&O)

7-2 Board Letter and Attachments

- 7-3 Appropriate \$170,000; and authorize final design to replace the data center uninterruptible power supply at Metropolitan's Headquarters Building (Approp. 15376). (E&O)

7-3 Board Letter and Attachments

(END OF CONSENT CALENDAR)

8. OTHER BOARD ITEMS - ACTION

- 8-1 Grant conditional approval for Peaceful Valley Ranch Annexation to San Diego County Water Authority and Metropolitan; and adopt resolution of intention to impose water standby charge. (F&I)

8-1 Board Letter and Attachments

- 8-2 Authorize a payment of \$537,728 for support of the Colorado River Board and Colorado River Authority of California for fiscal year 2011/12. (WP&S) (Two-thirds vote required)

8-2 Board Letter and Attachment

- 8-3 Authorize amendment to existing agreement with Mojave Water Agency to store State Water Project supplies. (WP&S)

8-3 Board Letter and Attachments**9. BOARD INFORMATION ITEMS**

- 9-1 Draft policy principles for managing Metropolitan's real property assets. (RP&AM)

9-1 Board Letter and Attachments

- 9-2 Update on Water Supply Allocation Plan Three-Year Review Process. (WP&S)

9-2 Board Letter and Attachment

- 9-3 Review of in-region contractual groundwater storage programs. (WP&S)

9-3 Board Letter and Attachments**10. FUTURE AGENDA ITEMS****11. ADJOURNMENT**

NOTE: At the discretion of the Board, all items appearing on this agenda and all committee agendas, whether or not expressly listed for action, may be deliberated and may be subject to action by the Board.

Each agenda item with a committee designation will be considered and a recommendation may be made by one or more committees prior to consideration and final action by the full Board of Directors. The committee designation appears in parenthesis at the end of the description of the agenda item e.g. (E&O, B&F). Committee agendas may be obtained from the Board Executive Secretary.

Writings relating to open session agenda items distributed to Directors less than 72 hours prior to a regular meeting are available for public inspection at Metropolitan's Headquarters Building and on Metropolitan's Web site <http://www.mwdh2o.com>.

Requests for a disability related modification or accommodation, including auxiliary aids or services, in order to attend or participate in a meeting should be made to the Board Executive Secretary in advance of the meeting to ensure availability of the requested service or accommodation.

ITEM 12A