



**LAS VIRGENES MUNICIPAL WATER DISTRICT**  
4232 Las Virgenes Road, Calabasas, CA 91302

**AGENDA**  
**REGULAR MEETING**  
**July 20, 2021, 9:00 AM**

Public Participation for Meetings of Las Virgenes Municipal Water District Board of Directors in Response to COVID-19

On March 4, 2020, Governor Newsom proclaimed a State of Emergency in California as a result of the threat of COVID-19. On March 17, 2020, Governor Newsom issued Executive Order N-29-20 (superseding the Brown Act-related provisions of Executive Order N-25-20 issued on March 12, 2020), which allows a local legislative body to hold public meetings via teleconferencing and to make public meetings accessible telephonically or otherwise electronically to all members of the public seeking to observe and to address the local legislative body. Pursuant to Executive Order N-29-20, please be advised that members of the Las Virgenes Municipal Water District Board of Directors will participate in meetings via teleconferencing.

**PUBLIC PARTICIPATION:** Pursuant to Executive Order N-29-20 and given the current health concerns, this meeting is being conducted via Zoom Webinar and all attendees are muted by default. To join via computer, please use the following Zoom Webinar ID:

**Webinar ID:** <https://us06web.zoom.us/j/83322499668>

To join by telephone, please dial (669) 900-6833 or (346) 248-7799 and enter Webinar ID: **833 2249 9668**

For members of the public wishing to address the Board during Public Comment or during a specific agenda item, please press "Raise Hand" if you are joining via computer, or press \*9 if you are joining via phone.

Members of the public can also access and request to speak at meetings live on-line, with audio and limited video, at [www.LVMWD.com/LiveStream](http://www.LVMWD.com/LiveStream). In addition, members of the public can submit written comments electronically for consideration at [www.LVMWD.com/LiveStream](http://www.LVMWD.com/LiveStream). To ensure distribution to the members of the Las Virgenes Municipal Water District Board of Directors prior to consideration of the agenda, please submit comments 24 hours prior to the day of the meeting. Those comments, as well as any comments received during the meeting, will be distributed to the members of the Board of Directors and will be made part of the official public record of the meeting. Contact Josie Guzman, Executive Assistant/Clerk of the Board, at (818) 251-2123 or [jguzman@lvmwd.com](mailto:jguzman@lvmwd.com) with any questions.

**ACCESSIBILITY:** If requested, the agenda and backup materials will be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof. Any person who requires a disability-related modification or accommodation, in order to observe and/or offer public comment may request such reasonable modification, accommodation, aid, or service by contacting the Executive Assistant/Clerk of the Board by telephone at (818) 251-2123 or via email to [jguzman@lvmwd.com](mailto:jguzman@lvmwd.com) no later than 9:00 AM on the day before the scheduled meeting.

Members of the public wishing to address the Board of Directors are advised that a statement of Public Comment Protocols is available from the Clerk of the Board. Prior to speaking, each speaker is asked to review these protocols, complete a speakers' card, and hand it to the Clerk of the Board. Speakers will be recognized in the order the cards are received. A live webcast of the meeting will be available at LVMWD.com. Also, a web-based version of the speaker card is available for those who would like to submit written comments electronically or request to make public comment by telephone during the meeting.

The Public Comments agenda item is presented to allow the public to address the Board on matters not on the agenda. The public may also present comments on matters on the agenda; speakers for agenda items will be recognized at the time the item is called up for discussion.

Materials prepared by the District in connection with the subject matter on the agenda are available for public inspection at 4232 Las Virgenes Road, Calabasas, CA 91302. Materials prepared by the District and distributed to the Board during this meeting are available for public inspection at the meeting or as soon thereafter as possible. Materials presented to the Board by the public will be maintained as part of the records of these proceedings and are available upon request to the Clerk of the Board.

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## PLEDGE OF ALLEGIANCE

### 1 CALL TO ORDER AND ROLL CALL

### 2 APPROVAL OF AGENDA

### 3 PUBLIC COMMENTS

Members of the public may now address the Board of Directors **ON MATTERS NOT APPEARING ON THE AGENDA**, but within the jurisdiction of the Board. No action shall be taken on any matter not appearing on the agenda unless authorized by Subdivision (b) of Government Code Section 54954.2

### 4 CONSENT CALENDAR

Matters listed under the Consent Calendar are considered to be routine, non-controversial and normally approved with one motion. If discussion is requested by a member of the Board on any Consent Calendar item, or if a member of the public wishes to comment on an item, that item will be removed from the Consent Calendar for separate action.

#### A **List of Demands: July 20, 2021 (Pg. 5)**

Receive and File

#### B **Minutes: Regular Meeting of July 6, 2021 (Pg. 29)**

Approve

**C Directors' Per Diem: June 2021 (Pg. 37)**

Ratify

**D Monthly Cash and Investment Report: May 2021 (Pg. 44)**

Receive and file the Monthly Cash and Investment Report for May 2021, and authorize a one-time transfer of \$4,800,000 from the Potable Water Operations Fund to the Construction Fund.

**5 ILLUSTRATIVE AND/OR VERBAL PRESENTATION AGENDA ITEMS**

**A MWD Representative Report (Pg. 57)**

**B Legislative and Regulatory Updates**

**C Water Supply Conditions Update (Pg. 63)**

**D Coronavirus (COVID-19) Pandemic: Customer-Related Impacts**

**6 TREASURER**

**7 BOARD OF DIRECTORS**

**A CASA Annual Business Meeting: Board of Directors Election and Dues Resolution (Pg. 65)**

Designate and authorize a Board Member to cast the District's vote in favor of the four-member slate of directors and to approve the dues resolution for Fiscal Year 2022 for the California Association of Sanitation Agencies.

**8 FINANCE AND ADMINISTRATION**

**A Update on Other Post-Employment Benefits (Pg. 75)**

Receive and file an update on other post-employment benefits, and authorize an additional one-time contribution, in the amount of \$64,246, to the District's California Employers' Retiree Benefit Trust Fund.

**B Claim by First Neighborhood Property Owners Association (Pg. 107)**

Approve a settlement, in the amount of \$1,361.68, for the claim by the First Neighborhood Property Owners Association and deny the remainder of the claim, in the amount of \$668.08.

**9 ENGINEERING AND EXTERNAL AFFAIRS**

**A Implementation of Water Shortage Contingency Plan: Stage 2 – Water Shortage Warning (Pg. 119)**

Pass, approve and adopt proposed Resolution No. 2597, concerning drought conditions in the State of California and implementation of the Water Shortage Contingency Plan at Stage 2 – Water Shortage Warning.

**RESOLUTION NO. 2597**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF LAS**

**VIRGENES MUNICIPAL WATER DISTRICT CONCERNING  
DROUGHT CONDITIONS IN THE STATE OF CALIFORNIA AND  
ACTIVATION OF THE WATER SHORTAGE CONTINGENCY PLAN  
AT STAGE 2 - WATER SHORTAGE WARNING**

(Reference is hereby made to Resolution No. 2597 on file in the LVMWD's Resolution Book and by this reference the same is incorporated herein.)

10 **NON-ACTION ITEMS**

A **Organization Reports**

B **Director's Reports on Outside Meetings**

C **General Manager Reports**

(1) General Business

(2) Follow-Up Items

D **Director's Comments**

11 **FUTURE AGENDA ITEMS**

12 **PUBLIC COMMENTS**

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13 **ADJOURNMENT**

Pursuant to Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and applicable federal rules and regulations, requests for a disability-related modification or accommodation, including auxiliary aids or services, in order to attend or participate in a meeting, should be made to the Executive Assistant/Clerk of the Board in advance of the meeting to ensure availability of the requested service or accommodation. Notices, agendas, and public documents related to the Board meetings can be made available in appropriate alternative format upon request.

## LAS VIRGENES MUNICIPAL WATER DISTRICT

To: LYNDA LO-HILL, TREASURER

Payments for Board Meeting of : July 20, 2021

Deputy Treasurer has verified that all checks and wire transfers were issued in conformance with LVMWD Administrative Code Section 2-6.203.

Wells Fargo Bank A/C No. 4806-994448

Checks Nos. 101620 through 101703 were issued in the total amount of \$ 1,253,241.06

**Payments through wire transfers as follows:**

6/30/2021 Metropolitan Water District Payment for water deliveries in the month of April 2021	\$	<u>1,939,066.70</u>
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Sub-Total Wires	\$	<u><u>1,939,066.70</u></u>
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Total Payments	\$	<u><u>3,192,307.76</u></u>
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(Reference is hereby to these demands on file in the District's Check Register and by this reference the same is incorporated herein and made a part hereof.)

**CHECK LISTING FOR BOARD MEETING  
07/20/21**

Company Name	Company No.	Check No.	Check No.	Total
		101620 thru 101661 07/06/21	101662 thru 101703 07/13/21	
		Amount	Amount	
Potable Water Operations	101	33,664.44	54,315.37	87,979.81
Recycled Water Operations	102			-
Sanitation Operations	130	1,636.27	106.96	1,743.23
Potable Water Construction	201	70,110.00	660,421.00	730,531.00
Water Conservation Construction	203			-
Sani- Construction	230			-
Potable Water Replacement	301	15,017.50		15,017.50
Reclaimed Water Replace	302			-
Sanitation Replacement	330			-
Internal Service	701	33,569.33	43,799.87	77,369.20
JPA Operations	751	165,610.64	170,887.56	336,498.20
JPA Construction	752			-
JPA Replacement	754	2,398.50	1,703.62	4,102.12
<b>Total Printed</b>		<b>322,006.68</b>	<b>931,234.38</b>	<b>1,253,241.06</b>
<b>Net Total</b>		<b>322,006.68</b>	<b>931,234.38</b>	<b>1,253,241.06</b>



**MWD**  
**METROPOLITAN WATER DISTRICT OF SOUTHERN CALIFORNIA**  
 700 North Alameda Street  
 Los Angeles, CA, 90012-2944

**INVOICE**

**Billed To:**  
 Las Virgenes Municipal Water District



**Service Address**  
 4232 Las Virgenes Road  
 Calabasas, CA 91302

April 2021	Page No. 1 of 1
Mailed: 05/10/2021	Due Date: 06/30/2021
Invoice Number: 10414	Revision: 0

**NOTICE**

The MWD Administrative Code Section 4507 and 4508 require that payment must be made in "Good Funds" by the due date or the payment will be considered delinquent and an additional charge shall be assessed

DELIVERIES	Volume (AF)
Total Water Treated Delivered	1,614.3
Total Water Untreated Delivered	

SALES	Type	Volume (AF)	Rate (\$ /AF)	Total (\$)
Full Service	Tier 1 Supply Rate	1,614.3	\$243.00	\$392,274.90
	System Access Rate	1,614.3	\$373.00	\$602,133.90
	System Power Rate	1,614.3	\$161.00	\$259,902.30
	Treatment Surcharge	1,614.3	\$327.00	\$527,876.10
<b>SUBTOTAL</b>				\$1,782,187.20

OTHER CHARGES AND CREDITS	Rate (\$ /AF)
Capacity Charge( Payment Schedule: M)	\$40,927.50
Readiness To Serve Charge( Payment Schedule: M)	\$115,952.00
<b>SUBTOTAL</b>	\$156,879.50

ADDITIONAL INFORMATION	Volume (AF)	Tier1 %	Peak Day	Flow (CFS)
Capacity Charge			8/9/2018	45.9
Purchase Order Firm Delivery To Date (Jan 2015 to Dec 2024)	122,898.8			
Tier 1 Annual Limit (For Current Calendar Year)	24,359.0			
Tier 1 YTD Deliveries (For Current Calendar Year)	5,796.7	23.8		
Tier 1 Current Month Deliveries	1,614.3			
Purchase Order Commitment (Jan 2015 to Dec 2024)	162,390.0			

**INVOICE TOTAL**

Volume AF	Amount Now Due
<b>1,614.3</b>	<b>\$1,939,066.70</b>

**PAID**  
*Wired 6/30/21*

**Approved for Payment:**

*John Zhao* 5/13/21  
**John Zhao**                      **Date**

**Approved for Payment**

*David W. Pedersen*  
**David W. Pedersen, P.E.** 05/18/21

# Las Virgenes Municipal Water District



## A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999 100100 Cash-General  
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	DOCUMENT	INV DATE	PO	CHECK RUN	NET
<b>INVOICE DTL DESC</b>									
101620	07/06/2021	PRTD	2869 AT&T	4639/061421	5148	06/14/2021		070621	215.87
			Invoice: 4639/061421	215.87 701001	540520	SRV 6/14/21-7/13/21 Telephone			
			Invoice: 2150/062021	2150/062021	5149	06/20/2021		070621	215.87
				215.87 101106	540520	SRV 6/20/21-7/19/21 Telephone			
			Invoice: 2430/062321	2430/062321	5179	06/23/2021		070621	222.41
				222.41 101114	540520	SRV 6/23/21-7/22/21 Telephone			
			Invoice: 7426/062321	7426/062321	5180	06/23/2021		070621	215.87
				215.87 101103	540520	SRV 6/23/21-07/22/21 Telephone			
								CHECK 101620 TOTAL:	870.02
101621	07/06/2021	PRTD	5625 ASSOC. OF WATER AGEN 06-13450		5206	06/14/2021		070621	1,000.00
			Invoice: 06-13450	1,000.00 701122	710500	ANNL WTR SYPSM SPONSOR Dues, Subsc & Memberships			
								CHECK 101621 TOTAL:	1,000.00
101622	07/06/2021	PRTD	17423 BOB MURRAY & ASSOCIA 9025		4917	06/15/2021		070621	4,206.25
			Invoice: 9025	4,206.25 701430	652200	HR MGR RECRUIT Mgmt Consultant Fees			
								CHECK 101622 TOTAL:	4,206.25
101623	07/06/2021	PRTD	30050 CANON FINANCIAL SERV 26888321		4921	06/12/2021		070621	677.81
			Invoice: 26888321	677.81 701420	620500	COPIER LEASE-JUN'21 Equip Rental			
								CHECK 101623 TOTAL:	677.81
101624	07/06/2021	PRTD	18107 CAROLLO ENGINEERING, FB11755		4919	06/15/2021		070621	22,799.72
			Invoice: FB11755	22,799.72 751750	541500	P/E 5/31-PWP FUND GRANT Outside Services			
								CHECK 101624 TOTAL:	22,799.72
101625	07/06/2021	PRTD	19270 COMMUNICATIONS RELAY 59027		5205	07/01/2021		070621	1,074.96
			Invoice: 59027	1,074.96 101300	570000	CASTRO PEAK RENT-JUL'21 SCADA Services			

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CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	DOCUMENT	INV DATE	PO	CHECK RUN	NET
<b>INVOICE DTL DESC</b>									
								CHECK 101625 TOTAL:	1,074.96
101626	07/06/2021	PRTD	6966 CS-AMSCO	16946	5150	06/16/2021	22100108	070621	4,631.84
			Invoice: 16946	4,631.84	101600 551000	10" BUTTERFLY VALVE Supplies/Material			
			Invoice: 16953	16953	5153	06/17/2021	22100108	070621	4,041.64
				4,041.64	101600 551000	6" BUTTERFLY VALVE Supplies/Material			
CHECK 101626 TOTAL:									8,673.48
101627	07/06/2021	PRTD	20643 CSI SERVICES, INC.	10532	5133	05/06/2021		070621	2,398.50
			Invoice: 10532	2,398.50		CORDILLERA INSPC SRV 3/23-4/21			
					E CIP10665 .NON-LABOR .				
					754440 900000	Capital Asset Expenses			
			Invoice: 10536	10536	5134	05/06/2021		070621	2,590.00
				2,590.00		SDDL PEAK INSPC SRV 3/17-5/17			
					E CIP10671 .NON-LABOR .				
					301440 900000	Capital Asset Expenses			
CHECK 101627 TOTAL:									4,988.50
101628	07/06/2021	PRTD	21577 DOCUSIGN, INC.	INV26038202	4920	06/12/2021	22100138	070621	6,210.00
			Invoice: INV26038202	6,210.00	701420 621500	DOCUSIGN RENEWAL 6/12/21-6/11/22 Equip Maintenance			
CHECK 101628 TOTAL:									6,210.00
101629	07/06/2021	PRTD	2655 FERGUSON ENTERPRISES	0759221	4934	06/08/2021		070621	4,833.00
			Invoice: 0759221	4,833.00	701224 551000	METER PARTS Supplies/Material			
CHECK 101629 TOTAL:									4,833.00
101630	07/06/2021	PRTD	21055 FIRESTONE COMPLETE A	198942	4929	06/02/2021		070621	1,013.28
			Invoice: 198942	1,013.28	701325 551500	(4) TIRES & ALIGN-#905 Outside Services			
			Invoice: 199032	199032	4930	06/07/2021		070621	980.11
				980.11	701325 551500	(4) TIRES & ALIGN-#831 Outside Services			

# Las Virgenes Municipal Water District



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CASH ACCOUNT: 999 100100 Cash-General  
 CHECK NO CHK DATE TYPE VENDOR NAME

INVOICE	DOCUMENT	INV DATE	PO	CHECK RUN	NET
<b>INVOICE DTL DESC</b>					
	CHECK	101630	TOTAL:		1,993.39
101631 07/06/2021 PRTD 19397 FIRST CHOICE SERVICE 409686	4901	06/16/2021		070621	32.27
Invoice: 409686	6/21	COFFEE SRV-WLK			
32.27 701410 620000		Forms, Supplies And Postage			
Invoice: 409734	4902	06/17/2021		070621	27.00
27.00 701410 620000	6/21	COFFEE SRV-H.Q.			
Invoice: 409735	4903	06/17/2021		070621	28.00
28.00 701410 620000	6/21	COFFEE SRV-OPS			
Invoice: 409736	4904	06/17/2021		070621	67.89
67.89 701410 620000	6/21	COFFEE SRV-RLV			
Invoice: 409737	4905	06/17/2021		070621	87.19
87.19 701410 620000	6/21	COFFEE SRV-TAPIA			
		Forms, Supplies And Postage			
	CHECK	101631	TOTAL:		242.35
101632 07/06/2021 PRTD 6770 G.I. INDUSTRIES 2989282-0283-7	5175	07/01/2021		070621	800.94
Invoice: 2989282-0283-7	7/21	HQ & SHOP DISP			
206.95 701001 551500		Outside Services			
593.99 701002 551500		Outside Services			
Invoice: 2989280-0283-1	5176	07/01/2021		070621	96.64
96.64 751820 551800	7/21	DISP RLV			
		Building Maintenance			
Invoice: 2989281-0283-9	5177	07/01/2021		070621	96.64
96.64 751830 551500	7/21	DISP-RLV FARM			
		Outside Services			
	CHECK	101632	TOTAL:		994.22
101633 07/06/2021 PRTD 2691 GIERLICH-MITCHELL, I 15989	4872	06/04/2021	22100116	070621	10,971.43
Invoice: 15989		REPLC FLIGHTS-TAPIA TANK 4			
10,971.43 751810 551000		Supplies/Material			
	CHECK	101633	TOTAL:		10,971.43
101634 07/06/2021 PRTD 2705 HACH COMPANY 12493459	4925	06/09/2021		070621	1,542.80
Invoice: 12493459	PWP	CHEMICALS,VIALS,PIPET			
1,542.80 751750 541000		Supplies			

# Las Virgenes Municipal Water District



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CASH ACCOUNT: 999	100100	Cash-General							
CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	DOCUMENT	INV DATE	PO	CHECK RUN	NET
<b>INVOICE DTL DESC</b>									
Invoice: 12502009				12502009	4926	06/15/2021		070621	2,844.86
				2,844.86 701341	551000	REGENT SETS Supplies/Material			
								CHECK 101634 TOTAL:	4,387.66
101635 07/06/2021 PRD	07/06/2021	PRTD	7421 HAMNER, JEWELL AND A	200936	4915	06/08/2021		070621	453.75
Invoice: 200936				453.75		P/E 5/31 TWIN LAKES P/S			
					E CIP10430 .NON-LABOR .				
					201440 900000	Capital Asset Expenses			
Invoice: 200940				200940	4916	06/08/2021		070621	5,115.00
				5,115.00		P/E 5/31-EMGCY GENERATORS			
					E CIP10672 .NON-LABOR .				
					301440 900000	Capital Asset Expenses			
								CHECK 101635 TOTAL:	5,568.75
101636 07/06/2021 PRD	07/06/2021	PRTD	4409 HARRIS & ASSOCIATES,	48839	4914	06/18/2021		070621	7,312.50
Invoice: 48839				7,312.50 301001	713100	STANDBY CHGS 5/2-5/29 Standby Chg-Outside svc			
								CHECK 101636 TOTAL:	7,312.50
101637 07/06/2021 PRD	07/06/2021	PRTD	2997 J G TUCKER & SONS	15821	5212	06/10/2021		070621	337.54
Invoice: 15821				337.54 701326	623000	CONFINED SPACE BLOWER Safety Equip			
								CHECK 101637 TOTAL:	337.54
101638 07/06/2021 PRD	07/06/2021	PRTD	2611 LA DWP	851260/062821	5178	06/28/2021		070621	42.96
Invoice: 851260/062821				42.96 101700	540510	RECTIFIER 5/27/21-6/28/21 Energy			
								CHECK 101638 TOTAL:	42.96
101639 07/06/2021 PRD	07/06/2021	PRTD	3352 LAS VIRGENES MUNICIP	0570/061621	4943	06/16/2021		070621	65.46
Invoice: 0570/061621				65.46 130100	540540	L/S #2 5/13/21-6/10/21 Water			
Invoice: 1775/061621				1775/061621	4944	06/16/2021		070621	61.80
				61.80 130100	540540	L/S #1 5/13/21-6/10/21 Water			

# Las Virgenes Municipal Water District



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CASH ACCOUNT: 999 100100 Cash-General  
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INVOICE	DOCUMENT	INV DATE	PO	CHECK RUN	NET	
<b>INVOICE DTL DESC</b>						
Invoice: 1760/061621	1760/061621	4945	06/16/2021	070621	473.46	
	473.46 751810	540540	TAPIA 5/12/21-6/8/21 Water			
Invoice: 2620/061621	2620/061621	4946	06/16/2021	070621	330.59	
	330.59 751750	540540	HQ PWP/DEMO 5/12/21-6/8/21 Water			
Invoice: 2647/061621	2647/061621	4947	06/16/2021	070621	334.25	
	334.25 701001	540540	HQ BLDG #8 5/12/21-6/8/21 Water			
Invoice: 2650/061621	2650/061621	4948	06/16/2021	070621	7.50	
	7.50 701001	540540	FIRE PRTCN #8 5/12/21-6/8/21 Water			
Invoice: 2654/061621	2654/061621	4949	06/16/2021	070621	7.50	
	7.50 701002	540540	FIRE PRTCN #7 5/12/21-6/8/21 Water			
Invoice: 2656/061621	2656/061621	4950	06/16/2021	070621	865.03	
	865.03 701002	540540	BLDG #7 5/12/21-6/8/21 Water			
Invoice: 2658/061621	2658/061621	4951	06/16/2021	070621	376.78	
	376.78 701002	540540	BLDG #2 5/12/21-6/8/21 Water			
Invoice: 2120/061621	2120/061621	4952	06/16/2021	070621	116.44	
	116.44 751820	540540	SOLAR LANDSCAPING 5/12/21-6/8/21 Water			
Invoice: 2080/061621	2080/061621	4953	06/16/2021	070621	180.66	
	180.66 751830	540540	RLV FARM 5/12/21-6/8/21 Water			
Invoice: 0254/061621	0254/061621	4954	06/16/2021	070621	58.14	
	58.14 101108	540540	JED SMITH P/S 5/10/21-6/7/21 Water			
				CHECK 101639 TOTAL:	2,877.61	
101640 07/06/2021 PRD	2852 NEW PIG CORP	23347528-00	4932	06/14/2021	070621	389.72
Invoice: 23347528-00		389.72 101100	551000	DRUM FUNNEL Supplies/Material		
Invoice: 4937706-00		4937706-00	4933	06/14/2021	070621	270.09
	270.09 101100	551000	OIL ABSORBENTS Supplies/Material			

# Las Virgenes Municipal Water District



## A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999 100100 Cash-General  
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	DOCUMENT	INV DATE	PO	CHECK RUN	NET
<b>INVOICE DTL DESC</b>									
								CHECK 101640 TOTAL:	659.81
101641	07/06/2021	PRTD	12954 POLYDYNE INC.	1489052	5156	10/12/2020		070621	48,740.64
			Invoice: 1489052			41,600 LBS CLARIFLOC			
				44,512.00 751820	541070	Polymer			
				4,228.64 751820	541070	Polymer			
CHECK 101641 TOTAL:									48,740.64
101642	07/06/2021	PRTD	21594 RECYCLED WOOD PRODUC	211077	4898	06/14/2021		070621	1,820.00
			Invoice: 211077			130 YDS WOODCHIPS-1/4"			
				1,820.00 751820	541080	Amendment			
			Invoice: 211175			130 YDS WOODCHIPS-1/4"		070621	1,820.00
				211175	4899	06/16/2021			
				1,820.00 751820	541080	Amendment			
			Invoice: 211283			130 YDS WOODCHIPS-1/4"		070621	1,820.00
				211283	4900	06/18/2021			
				1,820.00 751820	541080	Amendment			
			Invoice: 211468			130 YDS WOODCHIPS-1/4"		070621	1,820.00
				211468	5131	06/23/2021			
				1,820.00 751820	541080	Amendment			
CHECK 101642 TOTAL:									7,280.00
101643	07/06/2021	PRTD	9259 ROCK N ROLL-OFF, INC	451814	5211	06/16/2021		070621	667.70
			Invoice: 451814			L/S DISPOSAL-6/16			
				667.70 130100	551500	Outside Services			
CHECK 101643 TOTAL:									667.70
101644	07/06/2021	PRTD	4586 ROYAL INDUSTRIAL SOL	9009-1006820	4922	06/14/2021		070621	317.55
			Invoice: 9009-1006820			END BARRIERS, FITTINGS, CPLNGS			
				317.55 751810	551000	Supplies/Material			
CHECK 101644 TOTAL:									317.55
101645	07/06/2021	PRTD	2957 SOUTHERN CALIFORNIA	857161/062321	5130	06/23/2021		070621	34,240.24
			Invoice: 857161/062321			RLV CMPST PLNT 5/24~6/22/21		216,873KH	
				34,240.24 751820	540510	Energy			
CHECK 101645 TOTAL:									34,240.24

# Las Virgenes Municipal Water District



## A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999 100100 Cash-General			INVOICE	DOCUMENT	INV DATE	PO	CHECK RUN	NET
CHECK NO	CHK DATE	TYPE VENDOR NAME						
INVOICE DTL DESC								
101646	07/06/2021	PRTD 2957 SOUTHERN CALIFORNIA	775690/062621	5192	06/26/2021		070621	1,802.12
		Invoice: 775690/062621						
			1,802.12 751750	540510	BLDG 1 HM-PWP 5/24~6/22/21			
					Energy			
							CHECK 101646 TOTAL:	1,802.12
101647	07/06/2021	PRTD 2957 SOUTHERN CALIFORNIA	777683/062621	5193	06/26/2021		070621	15.37
		Invoice: 777683/062621						
			15.37 751750	540510	BLDG 1 EV-PWP 5/24~6/22/21			
					Energy			
							CHECK 101647 TOTAL:	15.37
101648	07/06/2021	PRTD 16385 SOUTHWEST VALVE & EQ	7671	4935	06/10/2021		070621	980.04
		Invoice: 7671						
			980.04 751830	551000	VALVE REBUILD PARTS-RLV FARM			
					Supplies/Material			
			7711	4936	06/11/2021		070621	2,031.95
		Invoice: 7711						
			2,031.95 751810	551000	VALVE REBUILD KITS-TAPIA			
					Supplies/Material			
			7716	4937	06/11/2021		070621	980.04
		Invoice: 7716						
			980.04 751830	551000	VALVE REBUILD KIT-RLV FARM			
					Supplies/Material			
							CHECK 101648 TOTAL:	3,992.03
101649	07/06/2021	PRTD 21137 TESLA, INC.	20536564	5126	06/02/2021		070621	15,626.76
		Invoice: 20536564						
			7,813.38 751127	540510	RW P/S-MAY'21 SOLAR			
			7,813.38 751128	540510	Energy			
					Energy			
							CHECK 101649 TOTAL:	15,626.76
101650	07/06/2021	PRTD 21557 THE HOME DEPOT PRO	623544871	5127	06/17/2021		070621	554.00
		Invoice: 623544871						
			554.00 101100	551000	A/C REPAIR PARTS- LV2			
					Supplies/Material			
							CHECK 101650 TOTAL:	554.00
101651	07/06/2021	PRTD 30055 U.S. BANK NATIONAL A RTN#5/10556		5138	06/18/2021		070621	69,656.25
		Invoice: RTN#5/10556						
			69,656.25 201	201000	RTN#5 SULLY MILLER A/C	267520000		
					Contract Retainage			
							CHECK 101651 TOTAL:	69,656.25

# Las Virgenes Municipal Water District



## A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999 100100 Cash-General  
 CHECK NO CHK DATE TYPE VENDOR NAME

INVOICE	DOCUMENT	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC					
101652 07/06/2021 PRD 3394 UNITED STATES POSTAL Invoice: BR279000/21-22	BR279000/21-22	5209	620000	06/20/2021 070621	245.00
				BRM PERMIT-7/29/21-7/28/22 Forms, Supplies And Postage	
101652 07/06/2021 PRD 3394 UNITED STATES POSTAL Invoice: BR279001/21-22	BR279001/21-22	5210	620000	06/20/2021 070621	740.00
				BRM MAINT 7/29/21-7/28/22 Forms, Supplies And Postage	
				CHECK 101652 TOTAL:	985.00
101653 07/06/2021 PRD 7370 VALIN CORPORATION Invoice: 3497071	3497071	5213	551000	06/10/2021 070621	841.31
				LIMIT SWITCHES-L/S #2 Supplies/Material	
				CHECK 101653 TOTAL:	841.31
101654 07/06/2021 PRD 2780 VALLEY NEWS GROUP Invoice: 2-11-2021	2-11-2021	5129	650500	02/11/2021 070621	75.00
				LGL AD-ORD 283 ADOPTION Legal Advertising	
				CHECK 101654 TOTAL:	75.00
101655 07/06/2021 PRD 18604 VENTURA PEST CONTROL Invoice: 770350	770350	4927	551500	06/08/2021 070621	575.00
				PEST CONTROL-JUN'21	
				Outside Services	
				Outside Services	
				Outside Services	
				Outside Services	
				Outside Services	
				Outside Services	
				Outside Services	
				Outside Services	
				Outside Services	
				Outside Services	
				Outside Services	
				Outside Services	
101655 07/06/2021 PRD 18604 VENTURA PEST CONTROL Invoice: 770459	770459	4928	551500	06/08/2021 070621	55.00
				GOPHER SRV-WLK	
				Outside Services	
				CHECK 101655 TOTAL:	630.00
101656 07/06/2021 PRD 3035 VWR SCIENTIFIC Invoice: 8805018974	8805018974	4931	551000	06/09/2021 070621	383.51
				LAB GLASSWARE	
				Supplies/Material	
				CHECK 101656 TOTAL:	383.51

# Las Virgenes Municipal Water District



## A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999			100100		Cash-General					
CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	DOCUMENT	INV DATE	PO	CHECK RUN	NET	
INVOICE DTL DESC										
101657	07/06/2021	PRTD	19685 W. LITTEN INC.	21024	4923	06/14/2021		070621	6,777.55	
	Invoice: 21024			6,777.55	751810	678800	SPRAYFIELD 6/7-6/11 District Sprayfield			
	Invoice: 21025			21025		4924	06/14/2021	070621	1,705.65	
	Invoice: 21026			1,705.65	751810	678800	SPRAYFIELD 6/10/21 District Sprayfield			
	Invoice: 21026			21026		5132	06/23/2021	070621	8,164.35	
	Invoice: 21026			8,164.35	751810	678800	SPRAYFIELD 6/14-6/18 District Sprayfield			
							CHECK	101657 TOTAL:	16,647.55	
101658	07/06/2021	PRTD	3025 WATER & SANITATION S	2215000	5154	06/23/2021		070621	21,755.94	
	Invoice: 2215000			21,755.94	101001	510500	PCH WATER 5/18/21-6/15/21 Purch Water-Ventura County			
							CHECK	101658 TOTAL:	21,755.94	
101659	07/06/2021	PRTD	3044 WATEREUSE ASSOCIATIO	D42835	5204	06/08/2021		070621	3,500.00	
	Invoice: D42835			3,500.00	701122	710500	'21 WATERUSE CONF SPNSR Dues, Subsc & Memberships			
							CHECK	101659 TOTAL:	3,500.00	
101660	07/06/2021	PRTD	9171 WESTLAKE LAKE MANAGE	EASEMENT/060821	5194	06/08/2021		070621	1.00	
	Invoice: EASEMENT/060821			1.00	101	160000	EASEMENT@32353 TRIUNFO F/A-Land & Land Rights			
							CHECK	101660 TOTAL:	1.00	
101661	07/06/2021	PRTD	19502 YORKE ENGINEERING, L	25759	4918	06/15/2021		070621	3,572.75	
	Invoice: 25759			3,572.75	701121	651600	'21 EMERG GEN RULEMAKING Other Professional Serv			
							CHECK	101661 TOTAL:	3,572.75	

A/P CASH DISBURSEMENTS JOURNAL

NUMBER OF CHECKS 42 \*\*\* CASH ACCOUNT TOTAL \*\*\* 322,006.68

	COUNT	AMOUNT
TOTAL PRINTED CHECKS	42	322,006.68

\*\*\* GRAND TOTAL \*\*\* 322,006.68

# Las Virgenes Municipal Water District



## A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999 100100 Cash-General  
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	DOCUMENT	INV DATE	PO	CHECK RUN	NET
<b>INVOICE DTL DESC</b>									
101662	07/13/2021	PRTD	19269 ACC BUSINESS	211664427	5227	06/27/2021		071321	1,872.20
			Invoice: 211664427			INTERNET 5/11-6/10			
				187.22 101600	540520	Telephone			
				187.22 751820	540520	Telephone			
				561.66 751810	540520	Telephone			
				468.05 701001	540520	Telephone			
				468.05 701002	540520	Telephone			
							CHECK	101662 TOTAL:	1,872.20
101663	07/13/2021	PRTD	2317 ACORN NEWSPAPER	169092	5259	06/10/2021		071321	815.00
			Invoice: 169092			AD-PW GARDEN TOUR/CS HOURS-6/10			
				815.00 701230	660400	Public Education Programs			
			Invoice: 169360						
				169360	5260	06/17/2021		071321	815.00
				815.00 701230	660400	AD-PW GARDEN TOUR/WQR-6/17			
						Public Education Programs			
			Invoice: 169584						
				169584	5261	06/24/2021		071321	815.00
				815.00 701230	660400	AD-PW GARDEN TOUR/WQR-6/24			
						Public Education Programs			
							CHECK	101663 TOTAL:	2,445.00
101664	07/13/2021	PRTD	21056 BATTERY SYSTEMS INC	6745815	5238	06/17/2021		071321	69.93
			Invoice: 6745815			BATTERIES-INVENTORY			
				69.93 701325	551000	Supplies/Material			
							CHECK	101664 TOTAL:	69.93
101665	07/13/2021	PRTD	20491 BEST BEST & KRIEGER	907865	5229	06/18/2021		071321	5,000.00
			Invoice: 907865			P/E 5/31-STATE LOBBYING			
				5,000.00 751840	651600	Other Professional Serv			
			Invoice: 907864						
				907864	5230	06/18/2021		071321	7,500.00
				7,500.00 751840	651600	P/E 5/31-FEDERAL LOBBYING			
						Other Professional Serv			
							CHECK	101665 TOTAL:	12,500.00
101666	07/13/2021	PRTD	8091 BROWN AND CALDWELL	45411861	5231	06/22/2021		071321	1,703.62
			Invoice: 45411861			P/E 5/20-PWP DEMO FAC OPS SUPPORT			
				1,703.62					
					E CIP10638	.NON-LABOR			
					754440	900000	Capital Asset Expenses		

# Las Virgenes Municipal Water District



## A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999 100100 Cash-General  
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	DOCUMENT	INV DATE	PO	CHECK RUN	NET
<b>INVOICE DTL DESC</b>									
								CHECK 101666 TOTAL:	1,703.62
101667	07/13/2021	PRTD	18739 CALIFORNIA HAZARDOUS	67476	5235	05/13/2021		071321	2,047.50
			Invoice: 67476						
				2,047.50 701325	551500	MONITOR CERT & VAPOR RECOVERY Outside Services			
								CHECK 101667 TOTAL:	2,047.50
101668	07/13/2021	PRTD	2786 CEDAR VALLEY PLUMBING	154824	5252	06/16/2021		071321	63.74
			Invoice: 154824						
				63.74 101700	551000	BACKFLOW TESTING EQUIP Supplies/Material			
								CHECK 101668 TOTAL:	63.74
101669	07/13/2021	PRTD	9884 DICALITE MINERALS CO	450707	5243	06/21/2021		071321	12,139.16
			Invoice: 450707						
				9,152.00 101600	541000	44 BAGS DICALITE Supplies/Material			
				886.16 101600	541000	Supplies/Material			
				176.00 101600	541000	Supplies/Material			
				1,925.00 101600	541000	Supplies/Material			
								CHECK 101669 TOTAL:	12,139.16
101670	07/13/2021	PRTD	20685 DOCUMENT SYSTEMS INC	167188	5223	06/21/2021		071321	72.31
			Invoice: 167188						
				72.31 701420	621500	COPIER OVERAGE CHG 5/24-6/23 Equip Maintenance			
								CHECK 101670 TOTAL:	72.31
101671	07/13/2021	PRTD	18965 ePOWER NETWORK, INC.	29574	5236	06/17/2021		071321	2,042.57
			Invoice: 29574						
				2,042.57 751820	551000	EATON 5P UPS Supplies/Material			
								CHECK 101671 TOTAL:	2,042.57
101672	07/13/2021	PRTD	2660 FISHER SCIENTIFIC	9785747	5253	06/15/2021		071321	22.26
			Invoice: 9785747						
				22.26 701341	551000	METHANOL Supplies/Material			
				0046773	5254	06/17/2021		071321	435.81
			Invoice: 0046773						
				435.81 701341	551000	PIPET Supplies/Material			
								CHECK 101672 TOTAL:	458.07

# Las Virgenes Municipal Water District



## A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999 100100 Cash-General  
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	DOCUMENT	INV DATE	PO	CHECK RUN	NET
<b>INVOICE DTL DESC</b>									
101673	07/13/2021	PRTD	6770 G.I. INDUSTRIES	2989449-0283-2	5275	07/01/2021		071321	1,025.77
			Invoice: 2989449-0283-2	1,025.77 701002	551500	6/16-6/30 SHOP BLDG Outside Services			
			Invoice: 2993044-0283-5	2993044-0283-5	5283	07/01/2021		071321	85.00
				85.00 701224	551500	6/16-6/30/21 25YD AMI PROJ Outside Services			
			Invoice: 2989450-0283-0	2989450-0283-0	5284	07/01/2021		071321	859.03
				859.03 701224	551500	6/16-6/30/21 25YD AMI PROJ Outside Services			
								CHECK 101673 TOTAL:	1,969.80
101674	07/13/2021	PRTD	2701 GRAINGER	9868714404	5165	04/14/2021		071321	140.02
			Invoice: 9868714404	140.02 701326	623000	SHOCK ABSORBNT LANYARD Safety Equip			
			Invoice: 9868714412	9868714412	5166	04/14/2021		071321	478.02
				478.02 701326	623000	BODY HARNESS Safety Equip			
			Invoice: 9870270940	9870270940	5167	04/15/2021		071321	129.05
				129.05 751750	541000	CARBOY Supplies			
			Invoice: 9883017098	9883017098	5168	04/27/2021		071321	328.80
				328.80 701326	572500	FISH TAPE & DRILL SET Genl Supplies/Small Tools			
			Invoice: 9885880832	9885880832	5169	04/29/2021		071321	557.43
				557.43 751810	551000	SOLENOID VALVE Supplies/Material			
			Invoice: 9891607047	9891607047	5170	05/05/2021		071321	416.14
				416.14 101900	572500	CLEANER, DUCT TAPE & HASPS Genl Supplies/Small Tools			
			Invoice: 9891607054	9891607054	5171	05/05/2021		071321	203.40
				203.40 751820	551000	TUBE LABEL Supplies/Material			
			Invoice: 9891897440	9891897440	5172	05/05/2021		071321	370.36
				370.36 751820	541000	PH METER, COUPLINGS, NOZZLES Supplies/Material			
			Invoice: 9891897457	9891897457	5173	05/05/2021		071321	126.04
				126.04 101900	572500	LUBRICANT & TRASH BAGS Genl Supplies/Small Tools			



# Las Virgenes Municipal Water District



## A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999		100100		Cash-General					
CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	DOCUMENT	INV DATE	PO	CHECK RUN	NET
<b>INVOICE DTL DESC</b>									
101676	07/13/2021	PRTD	4525 HARRINGTON INDUSTRIA	005D2972	5251	06/16/2021		071321	307.75
			Invoice: 005D2972	307.75 751810	541000	STRAINER & SCREENS Supplies/Material			
								CHECK 101676 TOTAL:	307.75
101677	07/13/2021	PRTD	18646 HDR ENGINEERING, INC	1200355784	5214	06/22/2021		071321	11,840.00
			Invoice: 1200355784	11,840.00 101700	571020	P/E 6/19-ALT WTR STUDY-BELL CYN Tech Svc-All Other			
								CHECK 101677 TOTAL:	11,840.00
101678	07/13/2021	PRTD	10102 INFOSEND INC.	192367	5219	05/31/2021		071321	8,709.08
			Invoice: 192367	8,709.08 701221	622000	P/E 5/26 BILL PMT MAILING Outside Services			
			Invoice: 193412	193412	5220	06/23/2021		071321	105.07
				105.07 701221	622000	#10 ENVELOPES Outside Services			
			Invoice: 193414	193414	5221	06/23/2021		071321	577.48
				577.48 701221	622000	OUTGOING ENVELOPES Outside Services			
								CHECK 101678 TOTAL:	9,391.63
101679	07/13/2021	PRTD	20856 INTERNATIONAL PRINTI	22595.1	5224	06/28/2021		071321	1,609.65
			Invoice: 22595.1	1,609.65 101300	541500	WQR POST CARD PRINTING Outside Services			
			Invoice: 22595.1	22595.1	5225	06/28/2021 22100140		071321	1,590.00
				1,590.00 101300	541500	WQR POST CARD MAILING Outside Services			
			Invoice: 22602	22602	5226	06/29/2021		071321	777.45
				777.45 101900	660400	CALLEGUS/LV INSP LETTER Public Education Programs			
								CHECK 101679 TOTAL:	3,977.10
101680	07/13/2021	PRTD	16807 KARBONOUS, INC	24842	5239	06/18/2021		071321	101,754.00
			Invoice: 24842	101,754.00 751810	543000	CARBON REPLACEMENT-TAPIA Capital Outlay			
								CHECK 101680 TOTAL:	101,754.00

# Las Virgenes Municipal Water District



## A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999			100100		Cash-General						
CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	DOCUMENT	INV DATE	PO	CHECK RUN	NET		
INVOICE DTL DESC											
101681	07/13/2021	PRTD	2789 LIEBERT CASSIDY WHIT	1521003	5249	06/04/2021		071321	4,870.00		
	Invoice: 1521003			4,870.00	701430	650000	ERC MBSHP 7/1/21-6/30/22 Legal Services				
								CHECK	101681 TOTAL:	4,870.00	
101682	07/13/2021	PRTD	2814 MCMASTER-CARR SUPPLY	59955509	5244	06/14/2021		071321	238.70		
	Invoice: 59955509			238.70	751750	541000	PARTS-TASTING TANK-PWP DEMO Supplies				
				60189867		5245	06/17/2021	071321	253.48		
	Invoice: 60189867			253.48	751820	551000	IRON PIPE-BOILER RELIEF Supplies/Material				
				60097506		5246	06/16/2021	071321	481.65		
	Invoice: 60097506			481.65	751810	551000	STRUT & CASTERS Supplies/Material				
				60503544		5247	06/23/2021	071321	886.01		
	Invoice: 60503544			886.01	751810	551000	FASTENERS Supplies/Material				
				60810998		5279	06/29/2021	071321	364.96		
	Invoice: 60810998			364.96	751810	551000	BOLTS Supplies/Material				
				60563549		5280	06/24/2021	071321	92.12		
	Invoice: 60563549			92.12	751810	551000	FLOW CONTROL MUFFLERS Supplies/Material				
				60647365		5282	06/25/2021	071321	91.77		
	Invoice: 60647365			91.77	751820	551000	PNEUMATIC SPEED CONTROLS Supplies/Material				
								CHECK	101682 TOTAL:	2,408.69	
101683	07/13/2021	PRTD	2302 OFFICE DEPOT	177835767001	5218	06/10/2021		071321	165.22		
	Invoice: 177835767001			165.22	701410	620000	ELECTRIC STAPLER Forms, Supplies And Postage				
								CHECK	101683 TOTAL:	165.22	
101684	07/13/2021	PRTD	16372 OLIN CORPORATION	2979212	4938	06/10/2021		071321	4,244.31		
	Invoice: 2979212			4,244.31	751810	541014	4,862 GAL HYPOCHLORITE Sodium Hypochlorite				
				2981273		4939	06/15/2021	071321	4,207.64		
	Invoice: 2981273						4,820 GAL HYPOCHLORITE				

# Las Virgenes Municipal Water District



## A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999 100100 Cash-General  
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	DOCUMENT	INV DATE	PO	CHECK RUN	NET
<b>INVOICE DTL DESC</b>									
				4,207.64 751810	541014				
				2982327	4940	06/17/2021		071321	4,314.14
Invoice: 2982327				4,314.14 751810	541014	4,942 GAL HYPOCHLORITE			
				2984340	4941	06/22/2021		071321	4,246.05
Invoice: 2984340				4,246.05 751810	541014	4,864 GAL HYPOCHLORITE			
				2984339	4942	06/22/2021		071321	4,353.58
Invoice: 2984339				4,353.58 101600	541014	4,836 GAL HYPOCHLORITE			
				2985414	5195	06/24/2021		071321	4,247.80
Invoice: 2985414				4,247.80 751810	541014	4,866 GAL HYPOCHLORITE			
								CHECK 101684 TOTAL:	25,613.52
101685 07/13/2021 PRD			18983 POWERFLO PRODUCTS, I	57410	5237	06/21/2021	22100130	071321	4,044.25
Invoice: 57410									
				4,044.25 751810	551000	GRIT PUMP PARTS			
						Supplies/Material			
								CHECK 101685 TOTAL:	4,044.25
101686 07/13/2021 PRD			21594 RECYCLED WOOD PRODUC	211388	5196	06/21/2021		071321	1,820.00
Invoice: 211388									
				1,820.00 751820	541080	130 YDS WOODCHIPS-1/4"			
						Amendment			
				211699	5197	06/28/2021		071321	1,820.00
Invoice: 211699				1,820.00 751820	541080	130 YDS WOODCHIPS-1/4"			
						Amendment			
				211805	5198	06/30/2021		071321	1,820.00
Invoice: 211805				1,820.00 751820	541080	130 YDS WOODCHIPS-1/4"			
						Amendment			
								CHECK 101686 TOTAL:	5,460.00
101687 07/13/2021 PRD			17174 ROTH STAFFING COMPAN	14038530	5228	06/25/2021		071321	425.60
Invoice: 14038530									
				425.60 701221	622000	TEMP SRV 6/14-6/15-M.P.			
						Outside Services			
								CHECK 101687 TOTAL:	425.60

# Las Virgenes Municipal Water District



## A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999		100100		Cash-General						
CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	DOCUMENT	INV DATE	PO	CHECK RUN	NET	
INVOICE DTL DESC										
101688	07/13/2021	PRTD	4586 ROYAL INDUSTRIAL	SOL 9009-1007516	5232	06/29/2021		071321	1,104.07	
			Invoice: 9009-1007516		1,104.07	751200	541000	RELAYS Supplies/Material		
			Invoice: 9009-1007086		9009-1007086		5233	06/18/2021	071321	211.37
					211.37	751810	551000	TERMINALS, GASKET, TAPE Supplies/Material		
								CHECK	101688 TOTAL:	1,315.44
101689	07/13/2021	PRTD	20583 RT LAWRENCE CORPORAT	44877	5216	06/18/2021		071321	972.25	
			Invoice: 44877		972.25	701221	622000	LOCKBOX FEES-MAY'21 outside Services		
								CHECK	101689 TOTAL:	972.25
101690	07/13/2021	PRTD	30128 ERIC SENCER	069180	5250	07/06/2021		071321	240.00	
			Invoice: 069180		240.00	101	230500	REFUND BAL-CLOSED A/C Deposit Refd Clearing-Billing		
								CHECK	101690 TOTAL:	240.00
101691	07/13/2021	PRTD	20412 SHRED-IT USA LLC	8182270708	5222	06/22/2021		071321	209.30	
			Invoice: 8182270708		209.30	701121	623500	MAY'21 DOC SHREDDING SRV Records Management		
								CHECK	101691 TOTAL:	209.30
101692	07/13/2021	PRTD	16120 SOIL CONTROL LAB	1060091	5255	06/19/2021		071321	349.00	
			Invoice: 1060091		349.00	751820	571520	FINISHED COMPOST other Laboratory Serv		
								CHECK	101692 TOTAL:	349.00
101693	07/13/2021	PRTD	2958 SOUTHERN CALIFORNIA	1200/070621	5277	07/06/2021		071321	15.81	
			Invoice: 1200/070621		15.81	101109	540530	JBR P/S 6/2/21-7/1/21 1 THERM Gas		
								CHECK	101693 TOTAL:	15.81
101694	07/13/2021	PRTD	3826 SULLY MILLER CONTRAC	10556/PMT#6	5274	06/25/2021		071321	660,421.00	
			Invoice: 10556/PMT#6		660,421.00					
					E CIP10556	.NON-LABOR	.	.		
					201440	900000	Capital Asset Expenses			



# Las Virgenes Municipal Water District



## A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999 100100 Cash-General  
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	DOCUMENT	INV DATE	PO	CHECK RUN	NET
<b>INVOICE DTL DESC</b>									
101701	07/13/2021	PRTD	3035 VWR SCIENTIFIC	8805092991	5256	06/16/2021		071321	660.80
			Invoice: 8805092991	660.80 701341	551000	PH BUFFERS, GLOVES Supplies/Material			
			Invoice: 8805082701	8805082701	5257	06/15/2021		071321	172.77
				172.77 701341	551000	PETRI DISHES Supplies/Material			
			Invoice: 8805115501	8805115501	5302	06/17/2021		071321	208.75
				208.75 701341	551000	PIPET TIPS Supplies/Material			
								CHECK 101701 TOTAL:	1,042.32
101702	07/13/2021	PRTD	4707 WATER RESEARCH FOUND	0004004-2021-1	5248	05/10/2021		071321	17,068.00
			Invoice: 0004004-2021-1	17,068.00 701121	710500	8/21-7/22 WRFMBR MBRSH Dues, Subsc & Memberships			
								CHECK 101702 TOTAL:	17,068.00
101703	07/13/2021	PRTD	18914 WECK LABORATORIES, I	W1F1169-LV	5155	06/17/2021		071321	2,123.00
			Invoice: W1F1169-LV	2,123.00 751750	571520	PWP MONTHLY-1D1404 Other Laboratory Serv			
			Invoice: W1F0765-LV	W1F0765-LV	5157	06/12/2021		071321	645.00
				645.00 751750	571520	PWP-WEEKLY-1E19021 Other Laboratory Serv			
			Invoice: W1F0750-LV	W1F0750-LV	5158	06/11/2021		071321	516.00
				516.00 101300	571520	FAST WTR COUNT-1E18067 Other Laboratory Serv			
			Invoice: W1F0751-LV	W1F0751-LV	5159	06/11/2021		071321	556.92
				556.92 751830	571520	RLV GROUNDWATER-1E18079 Other Laboratory Serv			
			Invoice: W1F0794-LV	W1F0794-LV	5160	06/12/2021		071321	270.00
				270.00 101300	571520	FAST WTR COUNT-1E26048 Other Laboratory Serv			
			Invoice: W1F0781-LV	W1F0781-LV	5161	06/12/2021		071321	380.00
				380.00 101300	571520	FAST WTR COUNT-1E26046 Other Laboratory Serv			
			Invoice: W1F0505-LV	W1F0505-LV	5163	06/09/2021		071321	645.00
				645.00 751750	571520	PWP-WEEKLY-1E12076 Other Laboratory Serv			
				W1F1130-LV	5164	06/17/2021		071321	8.00





**LAS VIRGENES MUNICIPAL WATER DISTRICT**  
4232 Las Virgenes Road, Calabasas CA 91302

**MINUTES**  
**REGULAR MEETING**

9:00 AM

July 6, 2021

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance to the Flag was led by Jim Korkosz.

**1. CALL TO ORDER AND ROLL CALL**

The meeting was called to order at **9:00 a.m.** by Board President Lewitt via teleconference in the Board Room at Las Virgenes Municipal Water District headquarters at 4232 Las Virgenes Road, Calabasas, CA 91302. The meeting was conducted via teleconference pursuant to the provisions of the Governor's Executive Order, N-29-20, which suspended certain requirements of the Ralph M. Brown Act to support social distancing guidelines associated with response to the coronavirus (COVID-19) outbreak. Josie Guzman, Clerk of the Board, conducted the roll call.

Present: Directors Charles Caspary, Jay Lewitt, Lynda Lo-Hill, Len Polan (via teleconference), and Lee Renger

Absent: None

Staff Present: David Pedersen, General Manager  
Joe McDermott, Director of Engineering and External Affairs  
Don Patterson, Director of Finance and Administration  
John Zhao, Director of Facilities and Operations  
Josie Guzman, Clerk of the Board  
Steven O'Neill, District Counsel (via teleconference)

**2. APPROVAL OF AGENDA**

Director Caspary moved to approve the agenda. Motion seconded by Director Renger.

Motion carried unanimously by roll call vote.

### **3. PUBLIC COMMENTS**

There were no public comments.

Joe McDermott, Director of Engineering and External Affairs, introduced new employee Derek Krauss, Field Customer Service Representative I. Mr. Krauss expressed his appreciation for the opportunity to work at the District.

John Zhao, Director of Facilities and Operations, introduced new employee Joseph Montaño, Water Distribution Operator II. Mr. Montaño stated that he was looking forward to working at the District.

Mr. Zhao introduced new employee Roberto Rea, Laboratory Technician II. Mr. Rea expressed his appreciation for the opportunity to work at the District.

### **4. CONSENT CALENDAR**

**A List of Demands: July 6, 2021: Receive and file**

**B Minutes Regular Meeting of July 15, 2021: Approve**

**C Water Supply Conditions Update: Receive and file**

Director Renger moved to approve the Consent Calendar. Motion seconded by Director Caspary. Motion carried unanimously by roll call vote.

### **5. ILLUSTRATIVE AND/OR VERBAL PRESENTATION AGENDA ITEMS**

**A Legislative and Regulatory Updates**

Joe McDermott, Director of Engineering and External Affairs, reported that the South Coast Air Quality Management District (AQMD) would hold a fourth workshop on July 7th regarding tentative changes to the regulations for emergency generator runtimes and Public Safety Power Shutoff (PSPS) events, which would allow additional flexibility on runtime hours for testing and maintenance of emergency generators.

Director Caspary reported that he attended the virtual Association of California Water Agencies (ACWA) State Legislative Committee meeting on June 18th. He also reported that Governor Gavin Newsom appointed Nichole S. Morgan to the State Water Resources Control Board. He also reported that the State Water Board was developing emergency curtailments for water use in the Central Valley. He noted that water users in the Central Valley have been attempting to reach voluntary agreements with the State Water Board for the past year. General Manager David Pedersen commented that he was aware that the voluntary agreements remained a top priority for ACWA to support resolution of the on-going litigation; however, more time was needed for state and federal officials to come

to an agreement. Director Caspary added that the voluntary agreements would include the donation of a portion of existing water rights for uses that the State believed were important under the Endangered Species Act and other legislative mandates.

General Manager David Pedersen responded to a question regarding the status of the nationwide chlorine shortage by stating that the District was not affected by the recent shortages. He noted that the District purchases chlorine from Olin Corporation, a manufacturer from Henderson, Nevada. He also noted that a chlorine plant in Washington experienced electrical failures, which contributed to the chlorine shortages. He also noted that the U.S. Environmental Protection Agency issued guidance calling on chemical suppliers to prioritize water and wastewater agencies in their deliveries.

Director Caspary also reported that ACWA had sold its building at 910 K Street in Sacramento and would use a portion of the proceeds to pay its pension liabilities to CalPERS and for other post-employment benefits. He noted that ACWA committee membership nominations would be due in September, and he urged the Board Members to submit nomination forms should they be interested in serving on ACWA committees.

## **6. TREASURER**

Director Lo-Hill stated that the Treasurer's report was in order.

## **7. BOARD OF DIRECTORS**

### **A Nomination for ACWA Region 8 Board of Directors**

**Pass, approve, and adopt proposed Resolution No. 2596, supporting the nomination of Director Leonard E. Polan to the ACWA Region 8 Board of Directors.**

### **RESOLUTION NO. 2596**

### **A RESOLUTION OF THE BOARD OF DIRECTORS OF LAS VIRGENES MUNICIPAL WATER DISTRICT PLACING IN NOMINATION DIRECTOR LEONARD E. POLAN AS A MEMBER OF THE ASSOCIATION OF CALIFORNIA WATER AGENCIES REGION 8 BOARD OF DIRECTORS**

(Reference is hereby made to Resolution No. 2596 on file in the District's Resolution Book and by this reference the same is incorporated herein.)

General Manager David Pedersen presented the report. He also provided information on the process for Board Members to participate in ACWA committees and on the ACWA Board of Directors.

Director Renger moved to approve Item 7A. Motion seconded by Director Caspary. Motion carried unanimously by roll call vote.

## **8. FACILITIES AND OPERATIONS**

**A Warner Pump Station Surge Tank Replacement Project: Award**

**Authorize the General Manager to issue a purchase order to Pulsco, Inc., in the amount of \$74,700 for the Warner Pump Station Surge Tank Replacement Project.**

Darrell Johnson, Water Systems Manager, presented the report.

Director Caspary moved to approve Item 8A. Motion seconded by Director Renger.

Mr. Johnson responded to questions regarding the replacement surge tank and existing foundation pad and pipe system.

Motion carried unanimously by roll call vote.

**9. ENGINEERING AND EXTERNAL AFFAIRS**

**A Mulholland Highway Bridge over Triunfo Creek Water Main Replacement Project: Final Acceptance**

**Authorize the General Manager to execute a Design Scope Change No. 3, in the amount of \$7,572, to Cannon Corporation for additional design and construction support services; approve the execution of a Notice of Completion and have the same recorded; and in the absence of claims from subcontractors and others, release the retention, in the amount of \$11,487.33, thirty calendar days after filing the Notice of Completion for the Mulholland Highway Bridge over Triunfo Creek Water Main Replacement Project.**

Veronica Hurtado, Assistant Engineer, presented the report and shared photographs of the project. Joe McDermott, Director of Engineering and External Affairs, noted that a dedication for the Mulholland Highway Bridge would be held on July 10th at 11 a.m.

Director Caspary moved to approve Item 9A. Motion seconded by Director Renger.

A discussion ensued regarding the plastic wrapped buried pipe, which is the typical practice for installing ductile iron pipe underground; the pipe mounted to the side of the bridge for easier access for maintenance purposes; reassurance that no wood products were used for the bridge reconstruction; and the Los Angeles County's guidelines, which prevent entrance to the riverbed to remove brush growth under the bridge.

Motion carried unanimously by roll call vote.

**10. NON-ACTION ITEMS**

**A Organization Reports**

Director Caspary reported that he attended the Santa Monica Bay Restoration Commission Executive Committee meeting on June 17th, where they approved a

Proposition 50 Grant Program Award and Request for Proposals; adopted a resolution regarding recommendations for the Safe, Clean Water Program for the Fiscal Year 2021-2022 Stormwater Investment Plans within the Santa Monica Watershed; adopted a resolution regarding the new logo for the Santa Monica Bay National Estuary Program; and adopted a resolution urging the California Department of Fish and Wildlife to increase public access where feasible to the Ballona Wetlands Ecological Reserve.

## **B Director's Reports on Outside Meetings**

Director Renger reported that he attended the Association of Water Agencies of Ventura County (AWAVC) Virtual WaterWise Program on June 17th, where a presentation was provided regarding the City of Santa Barbara's desalination project. He expressed concern that although the cost to build desalination plants would decrease over time, the cost to deliver imported water would increase.

Board President Lewitt reported that he also attended the AWAVC Virtual WaterWise Program, and he expressed concern regarding availability of reliable water sources regardless of the cost.

Director Polan reported that he also attended the AWAVC Virtual WaterWise Program, and he suggested accelerating the Pure Water Project Las Virgenes-Triunfo, if possible.

Director Lo-Hill requested assurance that Board Members' attendance at ACWA, California Association of Sanitation Agencies (CASA), and WaterReuse regional meetings outside of conferences would be eligible for per diem compensation. General Manager David Pedersen responded that the Las Virgenes Municipal Water District Code included that all ACWA, CASA, and WaterReuse conferences and events were eligible for per diem compensation, and he stated that he would share a copy of the policy with the Board.

Board President Lewitt reported that he attended the Virtual Tribute to Jeffrey Kightlinger on June 30th, in recognition of Mr. Kightlinger's retirement as General Manager of Metropolitan Water District of Southern California.

## **C General Manager Reports**

### **(1) General Business**

General Manager David Pedersen provided additional information regarding the nationwide chlorine shortage by noting that the shortage was caused by an electrical failure at a chlorine plant in Washington and a fire at another chlorine plant on the East Coast. He also noted that the federal government and the U.S. Environmental Protection Agencies had processes in place in case of consumable product shortages to initiate steps to ration consumable products and prioritize who could receive the limited supplies. He reported that staff was working on preparing the Westlake Filtration Plant for a filtration plant run in the summer. He noted that Malibu Creek flows were beginning to decline; however, water supplement and augmentation were not needed at this time.

### **(2) Follow-Up Items**

General Manager David Pedersen stated that the follow-up items included a report on how new accessory dwelling units could impact the District's water system and an update on other post-employment benefits (OPEB), which would be presented at the July 20th Board meeting. He also stated that an update on employees' vacation accruals would be presented at the September 15th Board meeting. He responded to a question regarding the water supply at Westlake Lake by stating that the lake was filled with water from wells in Westlake Village to make up for evaporation and to allow water to flow over the dam in the summer to maintain stream flows. He noted that during the previous drought the City of Westlake Village experienced challenges in keeping the lake full, and a new well was drilled to address this concern for future droughts; however, the new well did not produce the amount of water anticipated. He stated that the Westlake Lake Management Association submitted an application to the District to install a permanent water meter, which would allow them to fill the lake. He noted that the Association would pay the connection fee and the usual service fees as paid by all District customers. He also noted that the lake's primary water source would continue to be from wells and the Association would use the water provided by the District only when needed.

John Zhao, Director of Facilities and Operations, responded to a question regarding the status of the fire damage repairs at the Westlake Filtration Plant by stating that the plant was currently in recirculation mode and the fire restoration contractors were continuing to make repairs. He noted that staff was waiting on electrical repairs before placing the plant in operation. Darrell Johnson, Water Systems Manager, added that the hypochlorite pump station remained under construction, and temporary pumps were currently in place.

## **D Directors' Comments**

Director Caspary stated that he would share a copy of an article from *The Wall Street Journal* regarding the effects of the drought on agriculture in the Central Valley. He noted that one farmer would not be planting garlic and carrots in order to divert irrigation to his almond orchards. He also noted that the farmer was removing over 400 acres of almond trees and was counting on aquifers to provide sufficient water for irrigation; however, once the Sustainable Groundwater Management Act is implemented, the amount of available groundwater could be less than what was available at the present time.

Director Renger noted that the National Oceanic and Atmospheric Administration (NOAA) predicted another La Niña weather condition in the coming year.

Director Polan noted that the *Los Angeles Times* included mention of visiting the JPA's Pure Water Sustainability Garden as one of the 12 best events this summer for plant lovers to visit.

## **11. FUTURE AGENDA ITEMS**

None.

## **12. PUBLIC COMMENTS**

None.

**13. CLOSED SESSION**

- A Conference with District Counsel – Anticipated Litigation (Government Code Section 54956.9(d)(2)): One Item**

**Tort Claim against Southern California Edison**

- B Threat to Public Services or Facilities (Government Code Section 54957(a): One Item**

**America’s Water Infrastructure Act: Emergency Response Plan**

The Board recessed to Closed Session at **9:58 a.m.** and reconvened to Open Session at **11:11 a.m.**

Steven O’Neill, District Counsel, announced that the Board received reports in Closed Session, and noted that the Board provided instruction to District Counsel regarding Closed Session Item 13A - Tort Claim against Southern California Edison, and received and filed Item 13B - America’s Water Infrastructure Act Emergency Response Plan.

**14. OPEN SESSION AND ADJOURNMENT**

Seeing no further business to come before the Board, the meeting was duly adjourned at **11:11 a.m.**

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Jay Lewitt, President  
Board of Directors  
Las Virgenes Municipal Water District

ATTEST:

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Lee Renger, Secretary  
Board of Directors  
Las Virgenes Municipal Water District

(SEAL)

July 8, 2021

To: Payroll

From: David W. Pedersen  
General Manager

DocuSigned by:  
  
12C6BE2E4EC44E2...

**RE: Per Diem Request – June 2021**

Attached are the Director statements of attendance for meetings, conferences and miscellaneous functions, which are summarized in the table below. If you have any questions, please contact me. Thank you.

On April 25, 2017, the Board adopted Resolution No. 2513, amending the per diem rate to \$220.

	<u>Director</u>	<u>No. of Meetings</u>	<u>Rate</u>	<u>Total</u>
8014	Charles Caspary	6	\$220.00	\$1,320.00
19447	Jay Lewitt	7	\$220.00	\$1,540.00
21169	Lynda Lo-Hill	9	\$220.00	\$1,980.00
18856	Leonard Polan	6	\$220.00	\$1,320.00
14702	Lee Renger	6	\$220.00	\$1,320.00

\*LVMWD Code Section 2-2.106(a): “not exceeding a total of ten (10) days in any calendar month”

\*\*LVMWD Code Section 2-2.106(b): MWD director “not exceeding a total of ten (10) additional days in any calendar month.”











**Glen Peterson, Director**

*Metropolitan Water District of Southern California*  
2936 Triunfo Canyon Rd  
Agoura, CA. 91301  
email: glenpsop@icloud.com

# INVOICE

**DATE:** 07/06/21  
**INVOICE #** 31  
**FOR:** Director fees

**Bill To:**  
**Las Virgenes Municipal Water District**  
4232 Las Virgenes Canyon Rd  
Calabasas, CA. 91302  
attn: Josie Guzman, Clerk of the Board  
818-251-2100

Date	Description	fee
6/1/2021	LVMWD Report of MWD meetings	\$220.00
6/4/2021	Northern Caucus	\$220.00
6/7/2021	Committee meetings	\$220.00
6/8/2021	Committee and Board meetings	\$220.00
6/9/2021	MWD Committees	\$220.00
6/10/2021	Colorado River Board of California	\$220.00
6/15/2021	Report to LVMWD Board	\$220.00
6/17/2021	AWAVC meeting	\$220.00
6/22/2021	MWD Committee Meetings	\$220.00
	<b>TOTAL</b>	<b>\$1,980.00</b>

Make Check payable to Glen Peterson

**Thank you for the opportunity to serve**



July 20, 2021 LVMWD Regular Board Meeting

TO: Board of Directors

FROM: Finance & Administration

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**Subject : Monthly Cash and Investment Report: May 2021**

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**SUMMARY:**

During the month of May, the value of the District's investment portfolio increased from \$106,055,005, held on April 30th, to \$106,856,356, which includes \$9,300,000 in loan proceeds remaining for the Automatic Meter Reading/Advanced Metering Infrastructure (AMR/AMI) Project. One investment matured in May, and three investments were purchased, increasing the book value to \$59,118,928. The value of the District's Local Agency Investment Fund (LAIF) account increased to \$36,612,826, and the District's CAMP account increased to \$11,112,350.

**RECOMMENDATION(S):**

Receive and file the Monthly Cash and Investment Report for May 2021, and authorize a one-time transfer of \$4,800,000 from the Potable Water Operations Fund to the Construction Fund.

**FISCAL IMPACT:**

No

**ITEM BUDGETED:**

No

**DISCUSSION:**

As of May 31, 2021, the District held \$106,856,356, up 17.81% year-over-year. The portfolio was up 0.76% from the previous month's total of \$106,055,005. The majority of the funds were held in the District's self-managed investment account, which had a May 31st book value of \$59,118,928. LAIF held the majority of the remaining funds, in the amount of \$36,612,826. CAMP held \$11,112,350, and the remaining funds were held in a money market account. The annualized yield of the District's investment portfolio was 1.47% in May 2021,

down from April's 1.49%. The annualized yield on the District's LAIF funds was 0.32% in May, down from April's 0.34%. The annualized yield on the District's CAMP funds was 0.05% in May, down from 0.06% in April. The combined total yield on the District's accounts was 0.93%, down from 1.74% year-over-year.

One investment matured during May 2021:

- State of California Department of Water Resources bond, in the amount of \$742,142.36, matured on 05/01/21; YTM 1.713%.

Three investments were purchased during May 2021:

- FAMCA agency callable, in the amount of \$1,000,000, maturing on 05/04/26; YTM 0.95%.
- State of California Department of Water Resources bond, in the amount of \$250,000, maturing on 12/01/25; YTM 0.751%.
- City of Oceanside, CA water revenue bond, in the amount of \$210,000, maturing on 05/01/26; YTM 1.103%.

The following transactions occurred in the District's LAIF account:

- 05/03/21 – Withdraw in the amount of \$220,000.
- 05/05/21 – Withdraw in the amount of \$700,000.
- 05/20/21 – Deposit in the amount of \$1,600,000.
- 05/27/21 – Withdraw in the amount of \$600,000.

The District's investments are in compliance with the adopted Investment Policy, and the District has sufficient funds to meet expenditures during the next six months from funds held in LAIF.

#### Cash Analysis:

Another important aspect of the Monthly Cash and Investment Report is to monitor the District's performance as compared to its adopted Financial Policies. Attachment B shows the District's total cash and investments as of May 31, 2021 and compares the balances to the adopted Financial Policies. As shown for May, the Potable Water Enterprise had \$17.9 million available for capital projects, including \$9.3 million in remaining loan proceeds for the AMR/AMI Project. The Sanitation Enterprise had cash and investments that exceeded the District's Financial Policies by \$0.9 million, and the Recycled Water Enterprise had cash and investments that exceeded the District's Financial Policy levels by \$7.6 million. The reduction shown in Fund 701 as compared to March reflects the payment of the District's liability insurance premiums. Insurance payments are made from Fund 701 and then expensed to the other funds over the following 12-month period.

#### Proposed Transfer from Potable Water Operations Fund to Construction Fund:

The District's Financial Policies 6, 7 and 8 define the District's Operations, Replacement and Construction Funds. The Operations and Replacement Funds are both funded from rate revenues, whereas the Construction Fund is funded from Capacity Fees associated with new development. The pace of new development in the District's service area has been slow for more than a decade, resulting in persistent negative balances in the Construction Funds. During the past fiscal year, staff reconciled all deposits on file with the District, recognizing

additional revenues for the Construction Funds when appropriate. Following the reconciliation process, a negative balance remains for the Potable Water Construction Fund.

During Fiscal Year 2018-19, the District changed its capacity fee structure, reducing the amount of the fee that is credited to the Construction Fund and creating a “buy-in” component of the fee that is credited to the Replacement Fund. The change has reduced the amount of the capacity fees that are credited to the Construction Fund and increased the amount credited to the Replacement Fund. As a result, the progress to eliminate the negative balance for the Potable Water Construction Fund has been slow. With the next capacity fee study, staff proposes to re-evaluate the allocation of capacity fees to the Replacement and Construction Funds.

However, as an interim measure, staff proposes that the Board authorize a one-time transfer from the Potable Water Operations Fund to the Potable Water Construction Fund to address the negative balance. District Counsel confirmed that the transfer can be to the authorized consistent with current law. Based on current anticipated expenses to the Potable Water Construction Fund, rate of capacity fee deposits and negative balance, staff recommends that the Board authorize the one-time transfer of \$4,800,000 from the Potable Water Operations Fund to the Potable Water Construction Fund. The proposed transfer does not affect the total amount of funds available for the Potable Water Enterprise.

**GOALS:**

Ensure Effective Utilization of the Public's Assets and Money

Prepared by: Donald Patterson, Director of Finance and Administration

**ATTACHMENTS:**

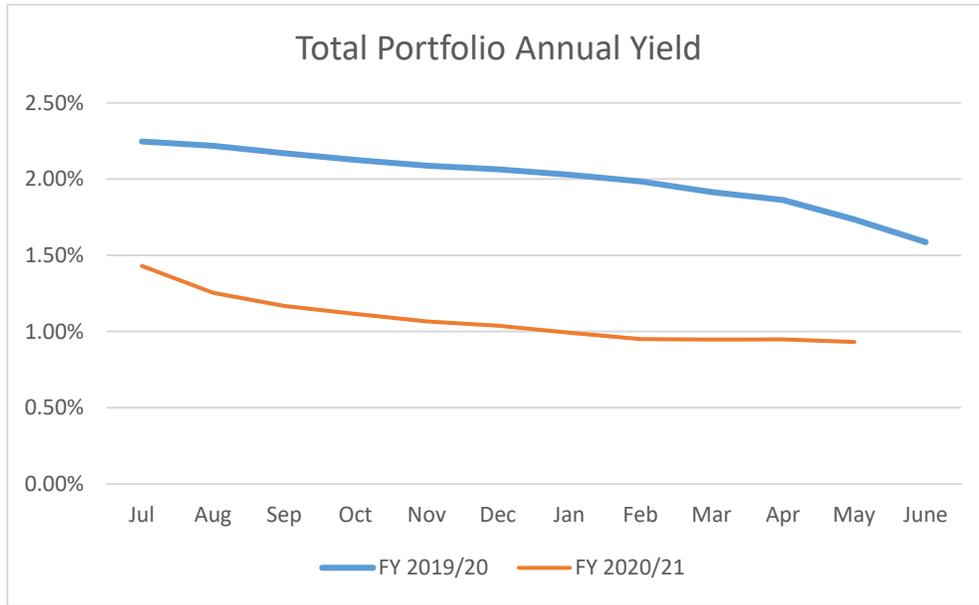
Charts

Monthly Investment Report - May 2021

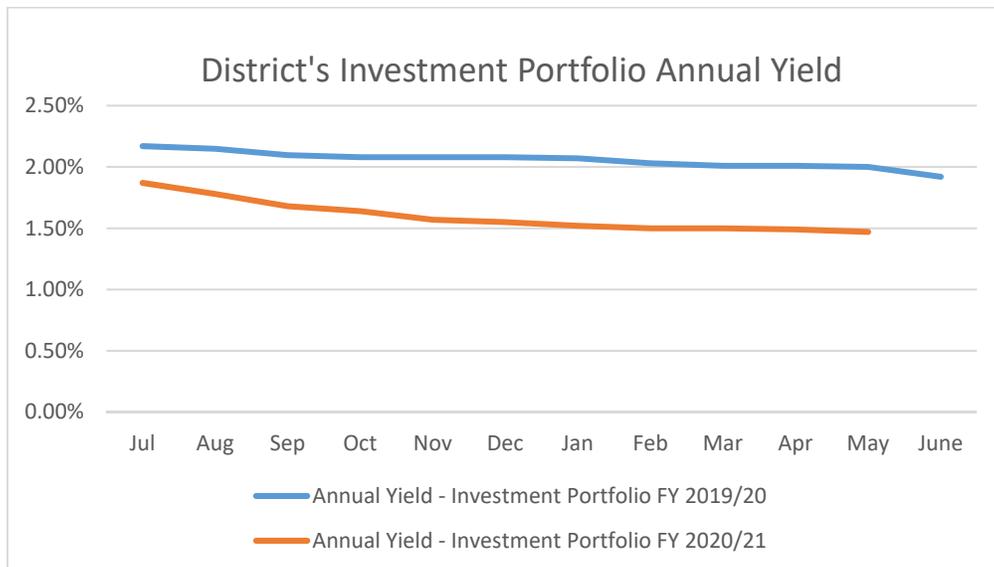
Definitions

Cash Report - May 2021

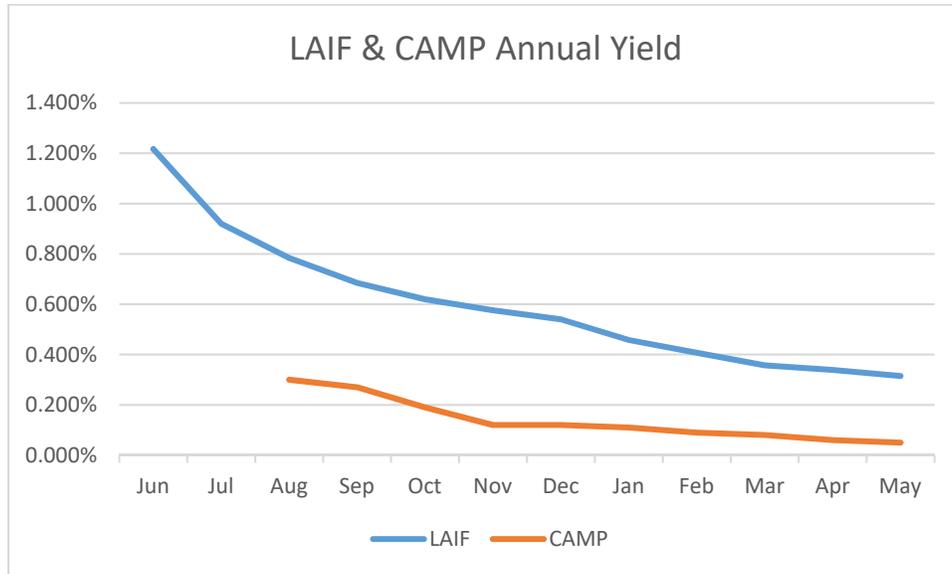
As of May 2021, at Book Value, LAIF held 34.26% of the District’s portfolio, CAMP held 10.40%, and the investment portfolio held 55.33%, with the majority of the remaining funds held in a money market account. As can be seen in the chart below, the total annualized yield in May 2021 was 0.93%, down two basis points from April and down from 1.74% one year ago.



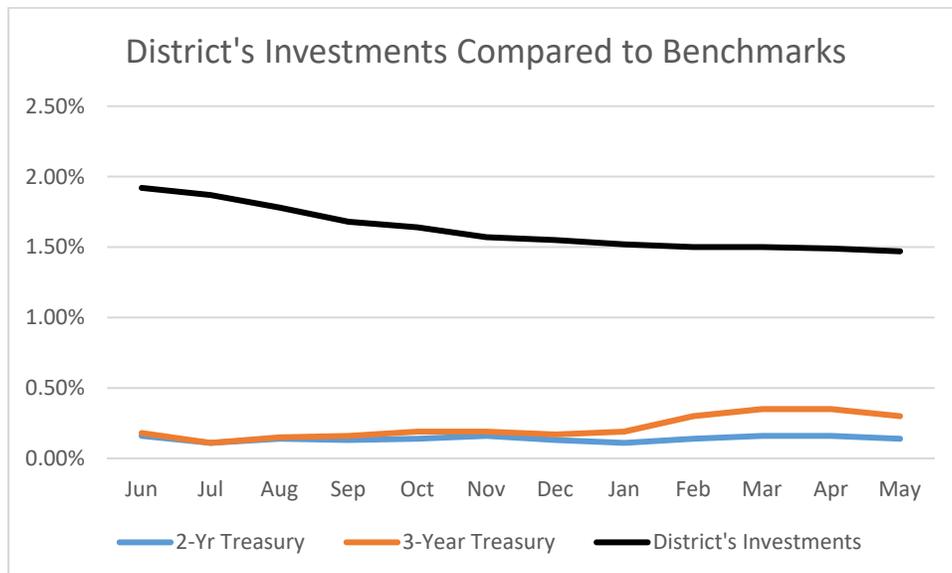
In May, the annualized yield for the District’s Investment Portfolio was down two basis points from April at 1.47% and down from 2.00% a year ago. The chart below shows annualized monthly yield of the current fiscal year compared with the same monthly yield over the previous year.



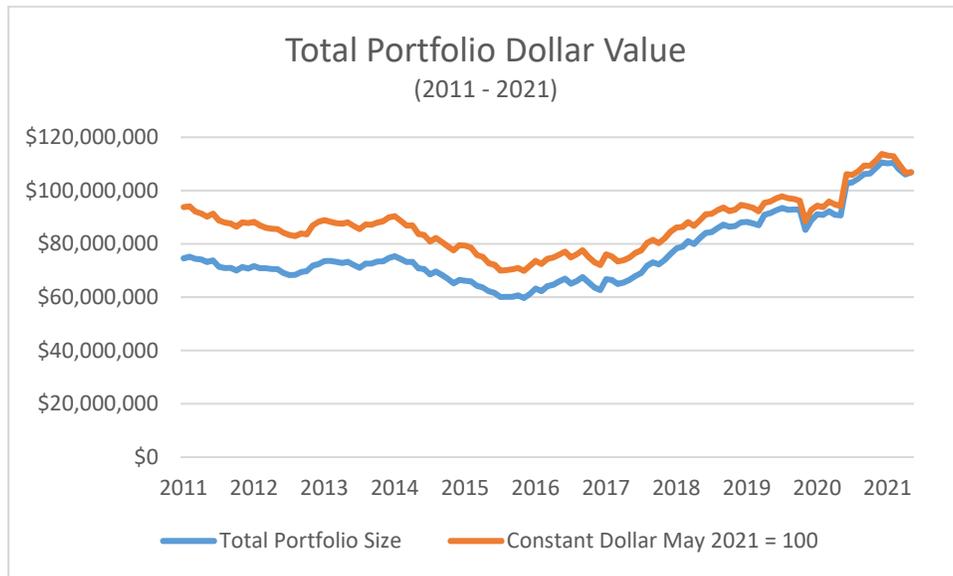
The following chart shows the average annualized LAIF yields over the past twelve months. In May, the LAIF yield was 0.32%, down from April's 0.34% and down from 1.36% a year ago. The CAMP yield was 0.05% down from April's 0.06%.



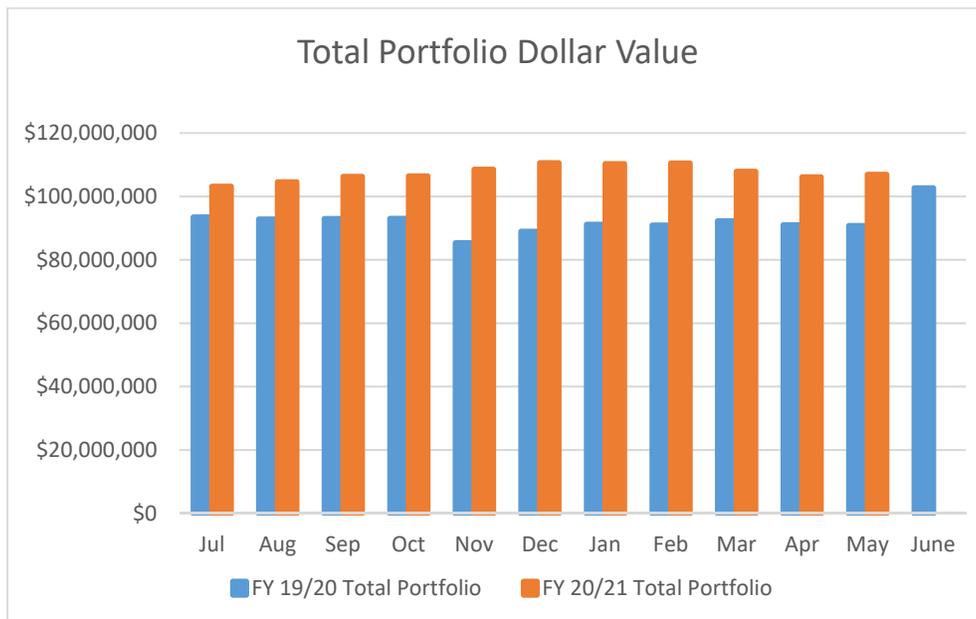
In order to benchmark how the District's portfolio is performing, it is useful to compare its investment portfolio with a comparable index. The District has historically compared its investment portfolio returns to the 2-Year and 3-Year Treasury notes. Because the District buys and holds its investments, the average portfolio yield should generally be flatter and trail the 2 and 3-year Treasuries.



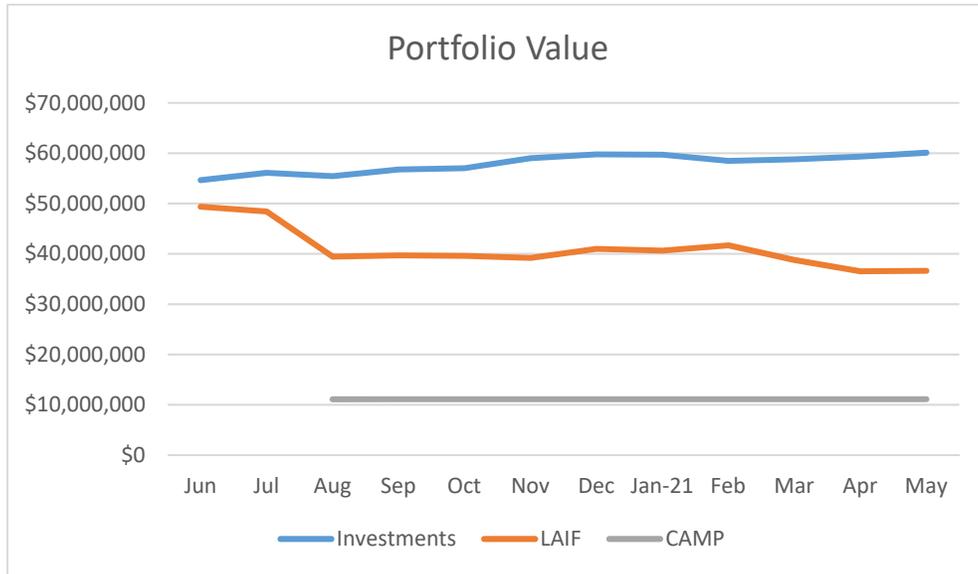
Equally important to monitoring performance is to monitor total portfolio value that includes the District's Investment Portfolio and LAIF accounts. The chart below shows the total portfolio value between 2011 and 2021. In May, the District's portfolio increased 0.76% from April to \$106,856,356. \$9,300,000 million of this represents loan proceeds for the AMR/AMI project.



The chart below compares total portfolio value in the current Fiscal Year, compared to the same period in the previous fiscal year.



The chart below shows the value of the District’s Investment and LAIF portfolios over the past twelve-month period. The District’s Investment Policy requires an amount equal to 6 months of operating budget to be kept in liquid funds, such as LAIF or CAMP, which is \$28.6 million.



Date: June 28, 2021  
 To: David W. Pedersen, General Manager  
 From: Finance and Administration Department  
 Subject: Investment Report for the Month of May 2021

**Summary of Investments**

Investments Maturing Within Six Months:

Disc./Cpn Rate	Yield To Maturity	Yield To Call	Investment Type	Date Invested	Next Call Date	Date Matures	Book Value	Par Value	Market Value	Market Value Source
2.387%	1.392%		SCVWTR-MuniBond	06/21/16		06/01/21	1,047,370	1,000,000	1,000,000	Custodian
1.960%	1.960%	1.960%	MOUSCD-MuniBond	07/14/16		08/01/21	600,000	600,000	600,804	Custodian
1.550%	1.550%		CAPITAL ONE BANK - CD	08/10/16		08/10/21	245,000	245,000	245,710	Custodian
1.000%	1.000%		CENERSTATE BK -CD	03/20/20		09/20/21	245,000	245,000	245,750	Custodian
0.950%	0.950%		LAKELAND BK -CD	03/27/20		09/27/21	245,000	245,000	245,755	Custodian
			Sub-Total				2,382,370	2,335,000	2,338,019	

Investments Maturing After Six Months:

2.000%	2.046%	2.018%	FHLMC-Bullet	01/30/17		01/26/22	997,850	1,000,000	1,012,650	Custodian
2.250%	2.104%		FHLMC-Bullet	08/16/17		06/29/22	1,000,300	1,000,000	1,022,920	Custodian
1.980%	2.810%		FAMCA-Bullet	02/01/19		06/30/22	452,510	465,000	474,412	Custodian
1.750%	1.766%		FFCB-Bullet	09/13/17		09/13/22	999,250	1,000,000	1,020,870	Custodian
2.130%	2.338%		FAMCA-Bullet	01/24/18		01/24/23	990,240	1,000,000	1,032,320	Custodian
2.700%	2.700%		FFCB-Bullet	04/11/18		04/11/23	1,000,000	1,000,000	1,046,980	Custodian
3.250%	2.536%		FHLB-Bullet	02/25/19		06/09/23	1,028,810	1,000,000	1,061,700	Custodian
2.900%	2.980%		FAMCA-Bullet	08/01/18		07/24/23	996,263	1,000,000	1,057,720	Custodian
0.300%	0.300%	0.300%	FHLMC-Callable Coupon	08/13/20	08/10/21	08/10/23	1,000,000	1,000,000	998,700	Custodian
0.300%	0.300%	0.300%	FFCB-Callable Coupon	09/04/20	09/01/21	09/01/23	1,000,000	1,000,000	1,000,280	Custodian
3.375%	2.227%		FHLB-Bullet	03/28/19		09/08/23	1,048,330	1,000,000	1,070,550	Custodian
0.270%	0.282%	0.282%	FFCB-Callable Coupon	10/05/20	10/05/21	10/05/23	999,650	1,000,000	1,000,100	Custodian
2.370%	2.524%		FFCB-Bullet	03/12/19		02/05/24	992,950	1,000,000	1,054,830	Custodian
2.160%	1.865%		FFCB-Bullet	06/28/19		06/03/24	1,013,820	1,000,000	1,053,500	Custodian
1.650%	1.650%	1.650%	FFCB-Callable Coupon	09/09/19	09/09/21	09/09/24	1,000,000	1,000,000	1,004,060	Custodian
1.740%	1.664%		FAMCA-Bullet	09/30/19		09/26/24	1,003,620	1,000,000	1,044,420	Custodian
1.790%	1.804%		FAMCA-Bullet	11/15/19		11/01/24	999,340	1,000,000	1,046,520	Custodian
1.800%	1.800%	1.800%	FHLMC-Callable Coupon	01/10/20	01/10/22	01/10/25	1,000,000	1,000,000	1,007,810	Custodian
0.750%	0.613%		TVA-Bullet	06/10/20		05/15/25	1,006,060	1,000,000	1,007,450	Custodian
0.700%	0.700%	0.700%	FHLB-Callable Coupon	05/28/20	Cont. 5/28/21	05/28/25	1,000,000	1,000,000	992,130	Custodian
0.480%	0.531%		FAMCA-Bullet	06/19/20		06/19/25	997,510	1,000,000	995,850	Custodian
0.650%	0.650%	0.650%	FHLMC-Callable Coupon	06/30/20	06/30/22	06/30/25	1,000,000	1,000,000	1,000,390	Custodian
0.625%	0.625%	0.625%	FNMA-Callable Coupon	07/21/20	07/21/22	07/21/25	1,000,000	1,000,000	996,770	Custodian
0.650%	0.650%	0.650%	FNMA-Callable Coupon	08/14/20	02/14/22	08/14/25	1,000,000	1,000,000	997,570	Custodian
0.500%	0.500%	0.500%	FHLMC-Callable Coupon	09/30/20	09/30/22	09/30/25	1,000,000	1,000,000	991,440	Custodian
0.540%	0.540%	0.540%	FNMA-Callable Coupon	10/27/20	10/25/21	10/27/25	1,000,000	1,000,000	991,080	Custodian
0.460%	0.493%		FFCB-Bullet	11/04/20		11/03/25	998,370	1,000,000	990,050	Custodian
0.570%	0.570%	0.570%	FHLMC-Callable Coupon	11/17/20	11/17/22	11/17/25	1,000,000	1,000,000	991,400	Custodian
0.470%	0.470%	0.470%	FFCB-Callable Coupon	12/22/20	12/22/22	12/22/25	1,000,000	1,000,000	984,600	Custodian
0.480%	0.480%		FAMAC-Bullet	01/25/21		01/15/26	999,510	1,000,000	988,500	Custodian
0.450%	0.450%	0.450%	FFCB-Callable Coupon	02/02/21	02/02/23	02/02/26	1,000,000	1,000,000	982,910	Custodian
0.800%	0.800%	0.800%	FFCB-Callable Coupon	03/09/21	03/09/23	03/09/26	1,000,000	1,000,000	997,750	Custodian
0.650%	0.650%	0.650%	FHLB-Callable Coupon	03/10/21	03/10/22	03/10/26	1,000,000	1,000,000	992,260	Custodian

LVMWD Investment Report for the Month Ending May 31,2021

Disc./Cpn Rate	Yield To Maturity	Yield To Call	Investment Type	Date Invested	Next Call Date	Date Matures	Book Value	Par Value	Market Value	Market Value Source
<u>Investments Maturing After Six Months (continued):</u>										
0.830%	0.828%		FAMAC-Bullet	04/19/21		03/27/26	1,000,100	1,000,000	1,000,210	Custodian
0.950%	0.950%		FAMAC-Callable Coupon	05/04/21	05/04/23	05/04/26	1,000,000	1,000,000	1,001,540	Custodian
2.550%	2.550%		NYSDEV-Muni Bond	12/21/17		03/15/22	1,000,000	1,000,000	1,017,450	Custodian
2.000%	3.063%		CASPWR-Muni Bond	09/24/18		05/01/22	963,980	1,000,000	1,017,270	Custodian
0.373%	0.373%		BEVGEN-Muni Bond	10/15/20		06/01/22	250,000	250,000	250,425	Custodian
1.590%	1.590%		Maryland St.-Muni Bond	08/28/19		08/01/22	1,000,000	1,000,000	1,016,700	Custodian
0.445%	0.445%		ROWSCD-Muni Bond	11/05/20		08/01/22	100,000	100,000	100,235	Custodian
2.500%	2.604%		SFOFAC-Muni Bond	11/09/17		09/01/22	497,650	500,000	510,710	Custodian
0.349%	0.349%		CSU-Muni Bond	09/17/20	Cont. 9/17/20	11/01/22	500,000	500,000	500,785	Custodian
0.405%	0.405%		MRTWTR - Muni Bond	12/17/20		12/01/22	270,000	270,000	270,273	Custodian
3.297%	3.297%	3.297%	UNVHGR-Muni Bond	06/05/18	Cont. 6/5/18	05/15/23	930,000	930,000	985,214	Custodian
2.216%	1.420%		ONTGEN-Muni Bond	05/21/20		06/01/23	1,115,615	1,090,000	1,113,239	Custodian
0.445%	0.445%		ROWSCD-Muni Bond	11/05/20		08/01/23	400,000	400,000	401,332	Custodian
2.250%	3.092%		CAS-Muni Bond	10/31/18		10/01/23	961,850	1,000,000	1,045,730	Custodian
0.432%	0.432%		OKSWTR-Muni Bond	10/01/20		10/01/23	100,000	100,000	99,981	Custodian
3.000%	2.500%		CAS-Muni Bond	05/01/19		04/01/24	1,022,980	1,000,000	1,074,020	Custodian
1.800%	1.800%		PASGEN - Muni Bond	02/26/20		05/01/24	260,000	260,000	268,437	Custodian
2.147%	2.147%		UNIGEN - Muni Bond	08/29/19		06/01/24	1,000,000	1,000,000	1,024,250	Custodian
2.224%	2.224%		SGTUTL - Muni Bond	12/18/19		10/01/24	500,000	500,000	526,430	Custodian
1.646%	1.646%		CASHGR - Muni Bond	02/27/20		11/01/24	400,000	400,000	413,748	Custodian
0.560%	0.560%		CASWTR - Muni Bond	08/06/20	Cont. 8/6/20	12/01/24	250,000	250,000	251,252	Custodian
1.498%	1.498%		ALEUTL - Muni Bond	07/16/20	Cont. 7/16/20	05/01/25	400,000	400,000	409,708	Custodian
0.719%	0.719%		BEVWTR - Muni Bond	08/12/20		06/01/25	500,000	500,000	496,695	Custodian
0.728%	0.728%		SFO - Muni Bond	03/30/21	Cont. 3/30/21	06/15/25	500,000	500,000	500,140	Custodian
0.977%	0.977%		SRSUTL - Muni Bond	12/01/20		09/02/25	500,000	500,000	502,575	Custodian
0.751%	0.751%		CASWTR - Muni Bond	05/19/21	Cont. 5/19/21	12/01/25	250,000	250,000	250,237	Custodian
1.103%	1.103%		OCEWTR - Muni Bond	05/27/21		05/01/26	210,000	210,000	210,632	Custodian
1.650%	1.650%		Farmers & Merchants BK-CD	01/15/20		01/18/22	245,000	245,000	247,528	Custodian
1.800%	1.800%		WellsFargo BK West-CD	01/17/20		01/18/22	245,000	245,000	247,764	Custodian
2.350%	2.350%		Goldman Sachs Bank - CD	06/21/17		06/21/22	245,000	245,000	250,917	Custodian
2.350%	2.350%		Sallie Mae Bank/Salt LK-CD	06/21/17		06/21/22	245,000	245,000	250,917	Custodian
0.250%	0.250%		Texas Capital BK NA - CD	08/27/20		08/08/22	245,000	245,000	245,475	Custodian
0.250%	0.250%		BK Hapoalim BM NY - CD	08/26/20		08/26/22	245,000	245,000	245,490	Custodian
2.400%	2.400%		American Express - CD	08/29/17		08/29/22	245,000	245,000	252,056	Custodian
2.400%	2.400%		Capital One NA - CD	08/30/17		08/30/22	245,000	245,000	252,161	Custodian
2.500%	2.500%		Wells Fargo Bank - CD	12/08/17		12/08/22	245,000	245,000	253,994	Custodian
2.650%	2.650%		Morgan Stanley Bank-CD	01/11/18		01/11/23	245,000	245,000	255,114	Custodian
3.150%	3.150%		CitiBank NA - CD	05/11/18		05/11/23	245,000	245,000	259,590	Custodian
2.850%	2.850%		1st MO St Bank - CD	02/13/19		08/14/23	245,000	245,000	259,685	Custodian
1.700%	1.700%		Medallion Bank UT-CD	12/23/19		12/22/23	245,000	245,000	254,523	Custodian
3.350%	3.350%		Morgan Stanley PVT BK-CD	01/10/19		01/10/24	245,000	245,000	265,222	Custodian
3.000%	3.000%		TIAA FSB - CD	02/22/19		02/22/24	245,000	245,000	263,701	Custodian

LVMWD Investment Report for the Month Ending May 31,2021

Disc./Cpn Rate	Yield To Maturity	Yield To Call	Investment Type	Date Invested	Next Call Date	Date Matures	Book Value	Par Value	Market Value	Market Value Source
<b>Investments Maturing After Six Months (continued):</b>										
2.750%	2.750%		Comenity CAP Bank-CD	04/30/19		04/30/24	245,000	245,000	263,010	Custodian
2.650%	2.650%		Bank of New Eng Salem-CD	05/23/19		05/23/24	245,000	245,000	262,633	Custodian
2.150%	2.150%		Enerbank USA - CD	08/07/19		08/07/24	245,000	245,000	259,764	Custodian
1.750%	1.750%		1st Farmers BK7Trust-CD	09/04/19		09/04/24	245,000	245,000	256,846	Custodian
1.800%	1.800%		Kemba Financial CU-CD	01/08/20		01/08/25	245,000	245,000	258,191	Custodian
1.950%	1.950%		Knoxville EE CU - CD	01/16/20		01/16/25	245,000	245,000	259,577	Custodian
1.000%	1.000%		Somerset Trust Co - CD	03/19/20		03/19/25	245,000	245,000	251,282	Custodian
1.000%	1.000%		IBERIABANK - CD	03/20/20		03/20/25	245,000	245,000	251,287	Custodian
1.350%	1.350%		Pacific Western Bank - CD	04/16/20		04/16/25	245,000	245,000	254,641	Custodian
1.500%	1.500%		Celtic BK Salt Lake UT - CD	04/17/20		04/17/25	245,000	245,000	256,057	Custodian
1.350%	1.350%		1st Natl BK McGregor - CD	04/28/20		04/28/25	245,000	245,000	254,682	Custodian
1.050%	1.050%		State BK of India-NY - CD	06/19/20		06/10/25	245,000	245,000	251,703	Custodian
0.500%	0.500%		Minnwest Bank - CD	07/15/20		07/15/25	245,000	245,000	245,733	Custodian
0.500%	0.500%		Preferred Bank - CD	07/17/20		07/17/25	245,000	245,000	245,698	Custodian
0.600%	0.600%		Bank Baroda NY Brh - CD	07/23/20		07/22/25	245,000	245,000	246,619	Custodian
0.600%	0.600%		Flagstar Bank FSB - CD	07/22/20		07/22/25	245,000	245,000	246,619	Custodian
0.500%	0.500%		JP Morgan Chase BK - CD	01/06/21	07/06/21	01/26/26	245,000	245,000	242,457	Custodian
0.750%	0.750%		Nelnet Bank Inc. - CD	04/15/21		04/15/26	245,000	245,000	243,238	Custodian
0.950%	0.950%		Greenstate Credit Union - CD	04/16/21		04/16/26	245,000	245,000	245,559	Custodian
			Sub-Total				56,736,558	56,705,000	57,769,443	
			Total Investments				\$59,118,928	\$59,040,000	\$60,107,462	

LVMWD Investment Report for the Month Ending May 31,2021

Interest earnings for the month were as followed:

Investments

Local Agency Investment Fund (LAIF)	73,170	1.470%
California Asset Management Program (CAMP)	9,611	0.315%
Blackrock Liquidity Fund - US Treasury Money Market Fund (Union Bank)	509	0.050%
Sweep Accounts (Wells Fargo Bank)	0	0.020%
	16	0.010%

Total Earnings

Amount Earned/Accrued	Current Yield
73,170	1.470%
9,611	0.315%
509	0.050%
0	0.020%
16	0.010%
<b>\$83,306</b>	

Schedule of Investment Balance Limitations (Per District investment policy)

The source of the market valuation is as followed:

Investments (Note 1)	Total Amount Invested	% of Total	Max. Limit Allowed
Blackrock Liquidity Fund - US Treasury Money Market Fund (Union Bank)	\$59,118,928	55.33%	no limit
Local Agency Investment Fund (LAIF)	12,252	0.01%	no limit
California Asset Management Program (CAMP)	36,612,826	34.26%	75,000,000
	11,112,350	10.40%	no limit
<b>Total</b>	<b>\$106,856,356</b>	<b>100.00%</b>	

(Note 2)

Note 1: The average weighted duration for investments, excluding LAIF, is 1,063 days, which is under the assumption that callable coupons will not be called and will be held until maturity.

Note 2: In May 2021, Joint Powers Authority's participation in investment is \$4,489,986.87, of which \$2,901,402.02 (or 64.61%) belongs to LV.

LVMWD Investment Report for the Month Ending May 31,2021

**Bank Account Balances as of May 31, 2021:**

<u>Bank Name</u>	<u>Account Type</u>	<u>Amount</u>
Wells Fargo Bank	Checking	\$130,950 (Note 3)
Wells Fargo Bank	Sweep	1,740,693
	<b>Total</b>	<u><u>\$1,871,643</u></u>

Note 3: This is bank balance without adjusting for outstanding checks. The total amount of outstanding checks is unavailable at the time of reporting.

"All District investments are included in this report and all investments, except those relating to debt issues and deferred compensation programs funds, conform to District investment policy. All investment transactions within the period covered by this report, except for the exceptions noted above, conform to District investment policy. Deferred compensation program funds are not included in this report; their investment is directed by individual employees participating in the deferred compensation program and not by the District. Debt issue funds are included in this report; their investment is controlled by specific provisions of the issuance documents and not by the District."

"The deposits and investments of the District safeguard the principal and maintain the liquidity needs of the District, providing the District with the ability to meet expenditure requirements for the next six months. The maturity dates are compatible with foreseeable cash flow requirements. The deposits and investments can be easily and rapidly converted into cash without substantial loss of value."

Approved for July 6, 2021 Agenda:

\_\_\_\_\_  
David W. Pedersen, General Manager

I HEREBY CERTIFY THAT THE FOREGOING IS TRUE AND CORRECT

TO THE BEST OF MY KNOWLEDGE

\_\_\_\_\_  
Lynda Lo-Hill, Treasurer

Note: Gov. Agency Coupon Notes will distribute interest every six month.

### Monthly Investment Report Definitions

- Disc./Cpn Rate – The yield paid by a fixed income security.
- Yield to Call (YTC) – The rate of return of a security held to call when interest payments, market value and par value are considered.
- Yield to Maturity (YTM) – The rate of return of a security held to maturity when interest payments, market value and par value are considered.
- Bullet – A fixed income security that cannot be redeemed by the issuer until the maturity date.
- Callable – A fixed income security that can be redeemed by the issuer before the maturity date.
- Book Value – The price paid for the security.
- Par Value – The face value of a security.
- Market Value – The current price of a security.
- Sinking Bond – In the case of the CASPWR Bond held by the District, a sinking bond pays a portion of principal on a defined schedule throughout the life of the bond.
- Custodian – The financial institution that holds securities for an investor.

### Investment Abbreviations

- FHLB – Federal Home Loan Bank
- FHLMC – Federal Home Loan Mortgage Corporation (Freddie Mac)
- FNMA – Federal National Mortgage Association (Fannie Mae)
- FFCB – Federal Farm Credit Bank
- FAMCA/AGM – Federal Agricultural Mortgage Corporation (Farmer Mac)
- TVA – Tennessee Valley Authority
- Bonds
  - ALEUTL – City of Alexandria, LA Utility Revenue
  - BEVGEN – City of Beverly Hills Water Revenue
  - CAS – State of California
  - CASHGR/CSU – California State University
  - CASPWR/CASWTR – State of California Department of Water Resources
  - MOUSCD – Mountain View Unified School District
  - MRTWTR – City of Martinez, CA Water Revenue
  - NYSDEV – New York State Urban Development Revenue
  - OCEWTR – City of Oceanside, CA Water Revenue
  - OKSWTR – State of Oklahoma Water Resources Board
  - ONTGEN – City of Ontario, CA
  - PASGEN – City of Pasadena, CA
  - SCVWTR – Santa Clara Valley Water District
  - ROWSCD – Rowland Unified School District
  - SCVWTR – Santa Clara Water District Revenue
  - SFO – City and County of San Francisco
  - SFOFAC – City and County of San Francisco Community Facilities District
  - SGTUTL – South Gate Utility District
  - SRSUTL – City of Santa Rosa, CA Wastewater Revenue
  - SRVSCD – San Ramon, CA Unified School District
  - UNIGEN – University of Northern Colorado
  - UNVHGR – University of California

**LVMWD CASH ANALYSIS - May 31, 2021**

	Restricted Cash	Cash Held by Policy	Policy Requirement	Unallocated Funds
101 - Potable Water Operations		22,840,561	9,997,207	
201 - Potable Water Construction	(3,778,520)			
301 - Potable Water Replacement		10,753,740	11,177,935	
603 - Rate Stabilization Fund		8,000,000	8,000,000	
AMR/AMI Loan		9,300,000		
<b>Total Potable Water</b>	<b>(3,778,520)</b>	<b>50,894,301</b>	<b>29,175,142</b>	<b>17,940,639</b>
102 - Recycled Water Operations		13,298,230	1,100,143	
203 - Recycled Water Construction	312,572			
302 - Recycled Water Replacement		2,657,793	2,539,440	
Recycled Water Assigned Funds		5,000,000		
<b>Total Recycled Water</b>	<b>312,572</b>	<b>15,956,023</b>	<b>3,639,582</b>	<b>7,629,012</b>
130 - Sanitation Operations		2,216,788	3,291,214	
230 - Sanitation Construction	4,965,230			
330 - Sanitation Replacement		9,602,654	12,573,074	
Sanitation Assigned Funds		10,000,000		
<b>Total Sanitation</b>	<b>4,965,230</b>	<b>21,819,442</b>	<b>15,864,287</b>	<b>920,384</b>
701 - Vested Sick Leave Reserve	1,374,629			
720 - Insurance Reserve		8,030,574	7,871,864	158,710
JPA	5,473,304			
701 - Internal Services Fund	(1,914,938)			
<i>Subtotal</i>	<u>6,432,276</u>	<u>101,700,340</u>		
<b>TOTAL</b>		<b>108,132,616</b>		

**Financial Policy** - Cash required to comply with District's adopted Financial Policy.

**Restricted Cash** - Revenue restricted to a particular purpose.

**Bond Covenants** - Money relating to bond financing that is restricted in use and required by promises made in bond documents.

Funds are reconciled at year-end.



THE METROPOLITAN WATER DISTRICT  
OF SOUTHERN CALIFORNIA

## MWD MEETING AGENDA

### Regular Board Meeting - Final - Revised 1

July 13, 2021

12:00 PM

<b>Tuesday, July 13, 2021 Meeting Schedule</b>
09:00 a.m. L&C 10:00 a.m. RP&AM 11:30 a.m. Break 12:00 p.m. Board

Live streaming is available for all board and committee meetings on our [mwdh2o.com](http://mwdh2o.com) website ([Click to Access Board Meetings Page](#))

**Public Comment Via Teleconference Only:** Members of the public may present their comments to the Board on matters within their jurisdiction as listed on the agenda via teleconference only. To participate call (404) 400-0335 and use Code: 9601962.

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MWD Headquarters Building - 700 N. Alameda Street - Los Angeles, CA 90012

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## 1. Call to Order

- 1.1 Invocation: Raymond E. Townsend Jr, Administrative Assistant II, Guest Services Team, Water System Operations Group [Revised 7/8/2021]
- 1.2 Pledge of Allegiance: Director Quinn, City of Los Angeles

## 2. Roll Call

## 3. Determination of a Quorum

## 4. Opportunity for members of the public to address the Board on matters within the Board's jurisdiction. (As required by Gov. Code § 54954.3(a))

## 5. OTHER MATTERS AND REPORTS

- A. Report on Directors' events attended at Metropolitan expense [21-241](#)  
**Attachments:** [07132021 BOD 5A Report.pdf](#)
- B. Chairwoman's Monthly Activity Report [21-247](#)
- C. General Manager's summary of activities [21-242](#)  
**Attachments:** [07132021 BOD 5C Report](#)

- D. General Counsel's summary of activities [21-243](#)  
**Attachments:** [07132021 BOD 5D Report](#)
- E. General Auditor's summary of activities [21-244](#)  
**Attachments:** [07132021 BOD 5E Report](#)
- F. Ethics Officer's summary of activities [21-245](#)  
**Attachments:** [07132021 BOD 5F Report](#)

**\*\* CONSENT CALENDAR OTHER ITEMS -- ACTION \*\***

**6. CONSENT CALENDAR OTHER ITEMS - ACTION**

- A. Approval of the Minutes of the Meeting for June 8, 2021 (Copies have been submitted to each Director) Any additions, corrections, or omissions [21-246](#)  
**Attachments:** [07132021 BOD 6A Draft Minutes](#)
- B. Approve Committee Assignments

**7. CONSENT CALENDAR ITEMS - ACTION**

- 7-1 Authorize extending Agreement No. 177666 for one year with KPMG LLP to continue engagement for external audit services for fiscal year 2021/22, for an amount not to exceed \$465,500; the General Manager has determined that the proposed action is exempt or otherwise not subject to CEQA (AE) [21-214](#)  
**Attachments:** [07132021 BOD 7-1 B-L.pdf](#)
- 7-2 Item Withdrawn [21-300](#)

- 7-3** Authorize four actions for the Desert region communication system including: (1) an agreement with Nokia of America Corporation in an amount not to exceed \$5,297,000 for equipment procurement and design support to upgrade the wide area network; (2) an amendment to an agreement with Hatfield & Dawson Consulting Engineers, LLC for a new not-to-exceed amount of \$730,000 to provide specialized technical support for the upgrade; (3) an amendment to the Capital Investment Plan for fiscal years 2020/2021 and 2021/2022 to include additional communication system improvements at the Colorado River Aqueduct's Gene Pumping Plant; and (4) an agreement in an amount not to exceed \$275,000 with HDR Engineering, Inc. for design services related to the construction of a communication line; the General Manager has determined that the proposed actions are exempt or otherwise not subject to CEQA (EO) [21-248](#)

**Attachments:** [07132021 BOD 7-3 B-L.pdf](#)  
[07122021 EO 7-3 Presentation.pdf](#)

- 7-4** Adopt amendments to Metropolitan's Administrative Code to move certain responsibilities for annexations from the Finance and Insurance Committee to Real Property and Asset Management Committee; the General Manager has determined that the proposed action is exempt or otherwise not subject to CEQA (RPAM) [21-265](#)

**Attachments:** [07132021 BOD 7-4 B-L.pdf](#)  
[07132021 RPAM 7-4 Presentation.pdf](#)

- 7-5** Authorize the General Manager to grant a permanent easement to the State of California Department of Transportation (Caltrans) on Metropolitan fee-owned property in the City of Los Angeles; Metropolitan previously reviewed and considered Caltrans' Environmental Impact Report/Environmental Impact Statement and took related CEQA actions (RPAM) [21-266](#)

**Attachments:** [07132021 BOD 7-5 B-L.pdf](#)  
[07132021 RPAM 7-5 Presentation.pdf](#)

- 7-6** Authorize an increase of \$3 million to an agreement with Roesling Nakamura Terada Architects for a new not-to-exceed amount of \$5 million for preliminary design and architectural services in support of the District Housing and Property Improvement Program; the General Manager has determined that the proposed action is exempt or otherwise not subject to CEQA (RPAM) [21-267](#)
- Attachments:** [07132021 BOD 7-6 B-L.pdf](#)  
[07132021 RPAM 7-6 Presentation.pdf](#)
- 7-7** Authorize agreement with Inland Empire Utilities Agency, West Valley Water District, and San Bernardino Valley Water District to provide assistance on water deliveries; the General Manager has determined that the proposed action is exempt or otherwise not subject to CEQA (WPS) [21-269](#)
- Attachments:** [07132021 BOD 7-7 B-L.pdf](#)  
[07122021 WPS 7-7 Presentation.pdf](#)
- 7-8** Authorize payments, by a two-thirds vote, of up to \$3.56 million for participation in the State Water Contractors for fiscal year 2021/22; the General Manager has determined that the proposed action is exempt or otherwise not subject to CEQA (WPS) [21-270](#)
- Attachments:** [07132021 BOD 7-8 B-L.pdf](#)  
[07122021 WPS 7-8 Presentation.pdf](#)
- 7-9** Adopt amendment to the Administrative Code establishing Metropolitan-specific parliamentary procedures; the General Manager has determined that the proposed action is exempt or otherwise not subject to CEQA (LC) [21-263](#)
- Attachments:** [07132021 BOD 7-9 B-L.pdf](#)
- 7-10** Authorize increase of \$100,000, to a maximum amount payable of \$300,000, for existing General Counsel contract with Olson Remcho LLP to provide general government law advice related to the Political Reform Act, the Fair Political Practices Commission regulations, conflict of interest law and other legislative and ethics matters; the General Manager has determined the proposed action is exempt or otherwise not subject to CEQA (LC) [21-278](#)
- Attachments:** [07132021 BOD 7-10 B-L.pdf](#)

- 7-11** Report on existing litigation OHL USA, Inc. v. The Metropolitan Water District of Southern California, Los Angeles Superior Court Case No. 19STCV27689; and authorize increase of maximum amount payable under contract with Theodora Oringher PC for legal services by \$200,000 to an amount not to exceed \$900,000 (Approp. 154170); the General Manager has determined that the proposed action is exempt or otherwise not subject to CEQA [Conference with legal counsel - existing litigation; to be heard in closed session pursuant to Gov. Code Section 54956.9(d)(1)] (LC) [21-261](#)
- 7-12** Report on Baker Electric, Inc. v. Metropolitan Water District of Southern California, et al., (Los Angeles Superior Court Case No. 21STCV15612) regarding Metropolitan's CRA 6.9 kV Power Cables Replacement Project, Contract No. 1915; authorize filing cross-complaints; and authorize an increase in the maximum amount payable under contract with Musick, Peeler & Garrett LLP, for legal services by \$200,000 to an amount not-to-exceed \$300,000; the General Manager has determined the proposed action is exempt or otherwise not subject to CEQA. [Conference with legal counsel - existing litigation and initiating litigation; to be heard in closed session pursuant to Gov. Code Section 54956.9(d)(1) and 54956.9(d)(4)] [Revised closed session language 7/8/2021] (LC) [21-262](#)

**\*\* END OF CONSENT CALENDAR ITEMS \*\***

## **8. OTHER BOARD ITEMS - ACTION**

- 8-1** Effective July 23, 2021, waive attorney-client privilege and direct staff to publicly post the report by Shaw Law Group concerning allegations of systemic Equal Employment Opportunity-related discrimination, harassment and retaliation, and related concerns; the General Manager has determined that the proposed action is exempt or otherwise not subject to CEQA. [Conference with legal counsel - potential litigation (unknown number of cases); may be heard in closed session pursuant to Gov. Code Section 54956.9(d)(1)] [Added Item 7/8/2021] [21-306](#)

**Attachments:** [07132021 BOD 8-1 B-L.pdf](#)

## **9. BOARD INFORMATION ITEMS**

- 9-1 Update on Conservation Program [21-276](#)

**Attachments:** [07132021 BOD 9-1 Report](#)

## 10. OTHER BOARD MATTERS

- 10-1 Discussion of Department Head Evaluation Process Guidelines and Department Head Evaluation Presentations [21-259](#)  
[Public employee’s performance evaluations; General Counsel, General Auditor, and Ethics Officer, to be heard in closed session pursuant to Gov. Code Section 54957]

**Attachments:** [07132021 BOD 10-1 Presentation.pdf](#)

## 11. FOLLOW-UP ITEMS

None

## 12. FUTURE AGENDA ITEMS

## 13. ADJOURNMENT

### NOTE:

At the discretion of the Board, all items appearing on this agenda and all committee agendas, whether or not expressly listed for action, may be deliberated and may be subject to action by the Board.

Each agenda item with a committee designation will be considered and a recommendation may be made by one or more committees prior to consideration and final action by the full Board of Directors. The committee designation appears in parenthesis at the end of the description of the agenda item e.g. (E&O, BF&I). Committee agendas may be obtained from the Executive Secretary.

Requests for a disability related modification or accommodation, including auxiliary aids or services, in order to attend or participate in a meeting should be made to the Executive Secretary in advance of the meeting to ensure availability of the requested service or accommodation.

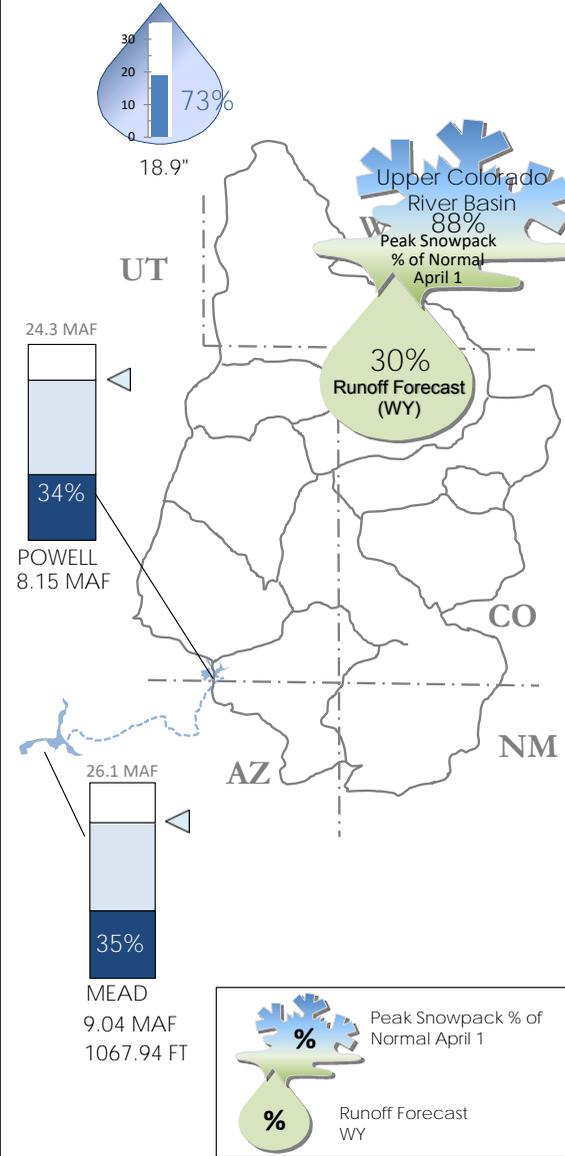


# Water Supply Conditions Report

As of: 07/12/2021

## 2021 Colorado River

1,083,000 AF  
Projected CRA Diversions

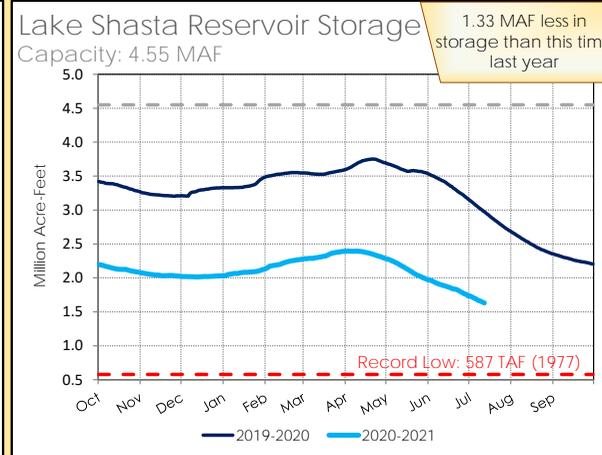
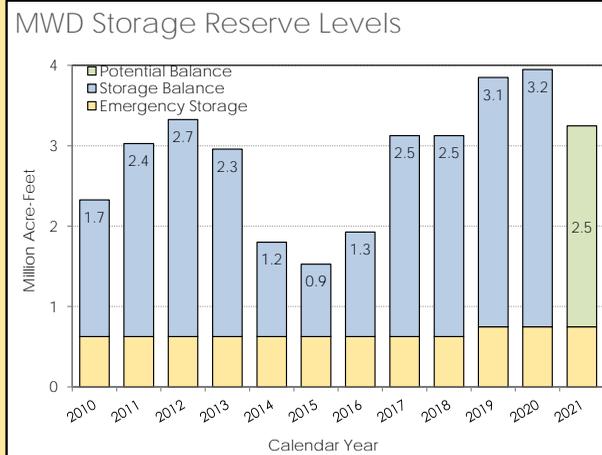
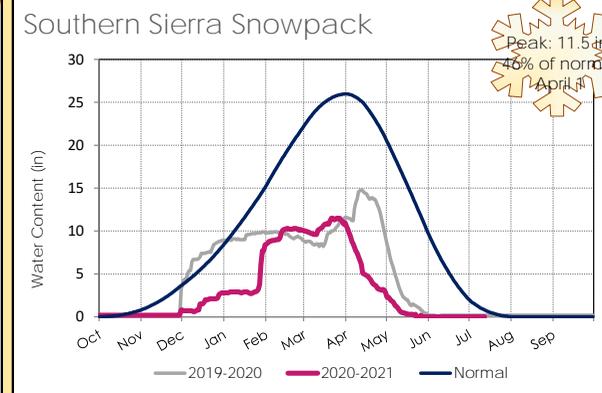
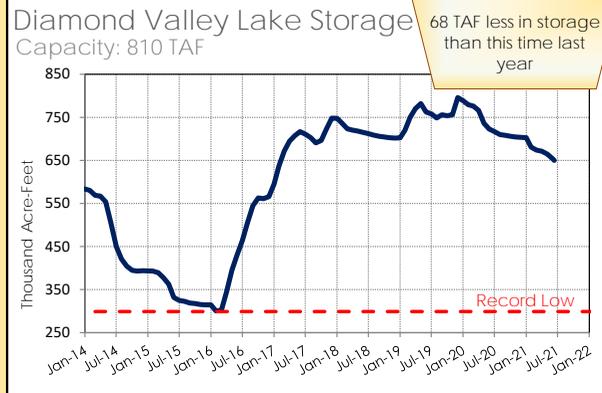


Turn page for more CRA Data

Flip Over for SWP Data

## Highlights

- ◆ Precipitation at the 8 Station Index is at 46% of normal
- ◆ Water Year runoff forecast for the Sacramento River is at 38% of normal
- ◆ Precipitation in the Upper Colorado is at 73% of normal
- ◆ Water Year runoff forecast for Lake Powell is forecasted at 30% of normal



This report is produced by the Water Resource Management Group and contains information from various federal, state, and local agencies. The Metropolitan Water District of Southern California cannot guarantee the accuracy or completeness of this information. Readers should refer to the relevant state, federal, and local agencies for additional or for the most up to date water supply information. Reservoirs, lakes, aqueducts, maps, watersheds, and all other visual representations on this report are not drawn to scale.

<http://www.mwdh2o.com/WSCR>

This report is best printed double sided on legal size paper (8.5" x 14") and folded in quarters. Questions? Email [mferreira@mwdh2o.com](mailto:mferreira@mwdh2o.com)



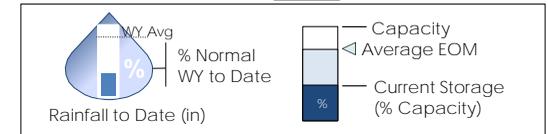
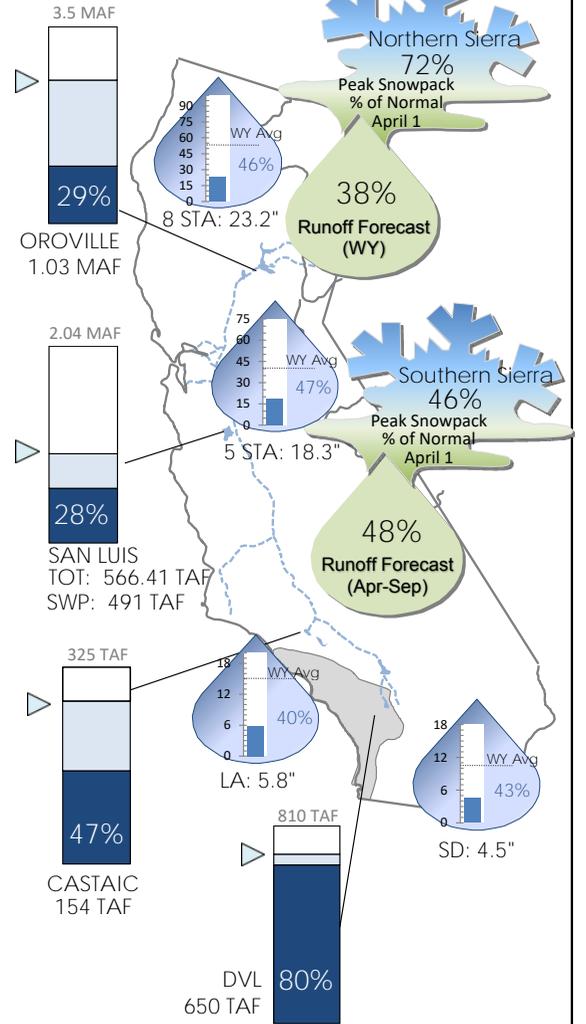
# Water Supply Conditions Report

### ITEM 5C

As of: 07/12/2021

## 2021 SWP Allocation

95,575 AF  
5% of Table A



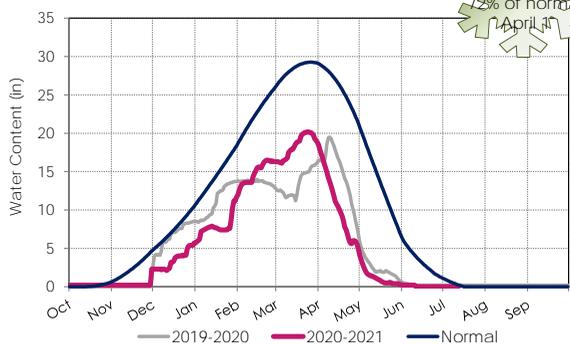
Flip Over for CRA Data

Turn page for more SWP Data

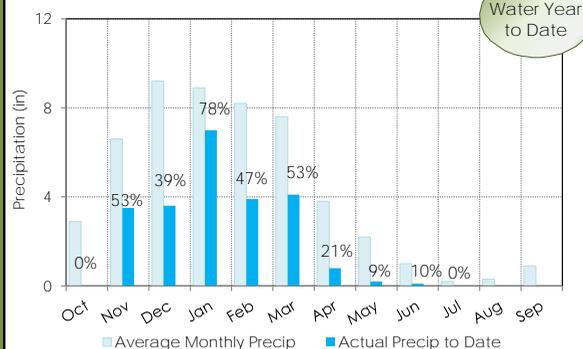
As of: 07/12/2021

# State Water Project Resources

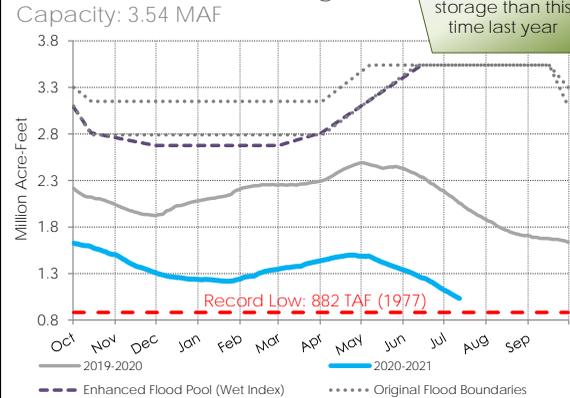
## Northern Sierra Snowpack



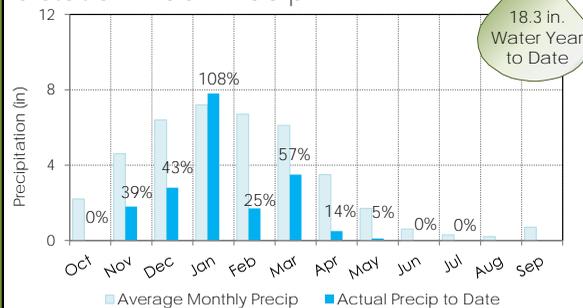
## 8 Station Index Precip



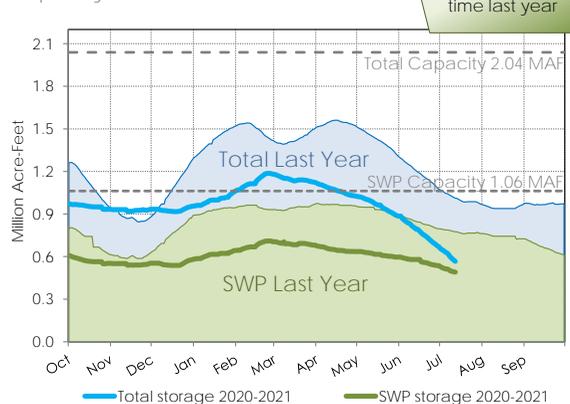
## Oroville Reservoir Storage



## 5 Station Index Precip



## San Luis Reservoir Storage



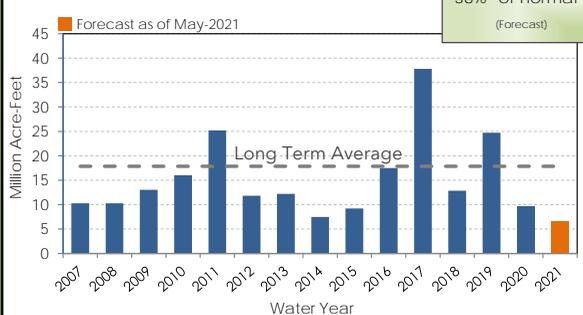
## Other SWP Contract Supplies

Calendar Year 2021

**Carryover**  
207,000 AF

**Transfer Supplies**  
30,000 AF (Est.)

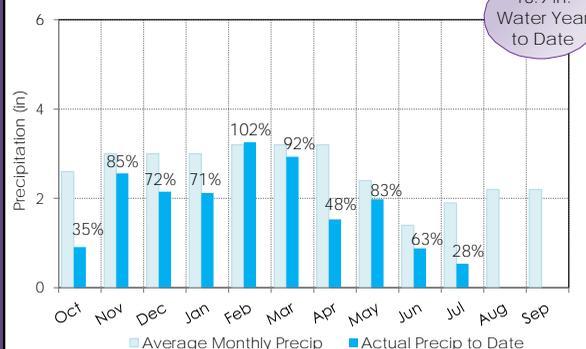
## Sacramento River Runoff



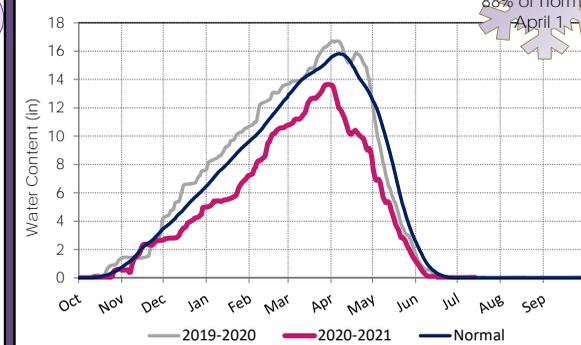
# Colorado River Resources

As of: 07/12/2021

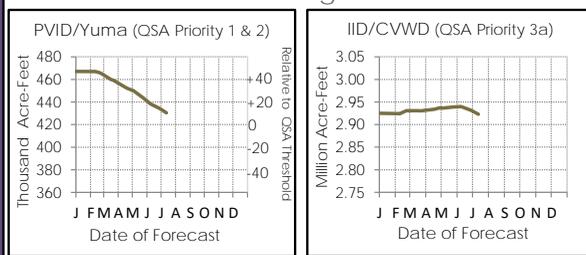
## Upper Colorado Basin Precip



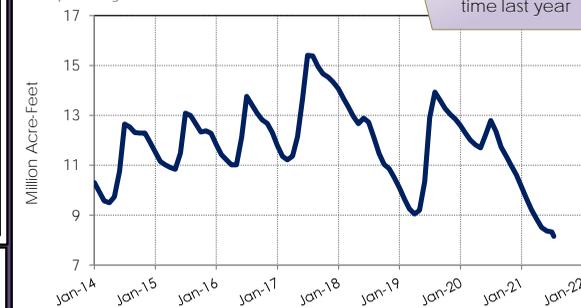
## Upper Colorado Basin Snowpack



## 2021 Colorado River Ag Use



## Lake Powell Storage



## Lake Mead Shortage/Surplus Outlook

	2021	2022	2023	2024	2025
Surplus	0%	0%	0%	1%	4%
Shortage	0%	99%	97%	88%	81%
Metropolitan DCP*			5%	47%	50%

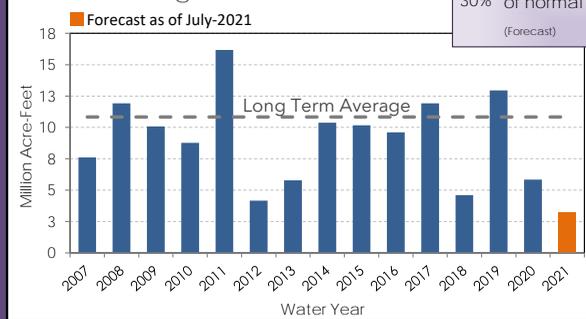
Likelihood based on results from the June 2021 CRMMS in Ensemble Mode/CRSS model run. Includes DCP Contributions.  
\* Chance of required DCP contribution by Metropolitan

## Projected Lake Mead ICS

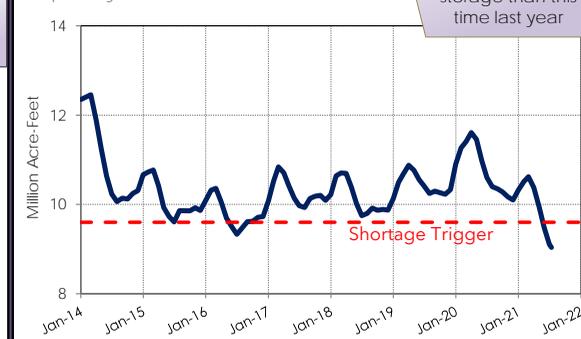
Calendar Year 2021

**Put (+)/Take(-)**  
-68,000 AF

## Powell Unregulated Inflow



## Lake Mead Storage





July 20, 2021 LVMWD Regular Board Meeting

TO: Board of Directors

FROM: General Manager

---

**Subject : CASA Annual Business Meeting: Board of Directors Election and Dues Resolution**

---

**SUMMARY:**

On August 12, 2021, the California Association of Sanitation Agencies (CASA) will hold its annual business meeting during the 66th Annual Conference in San Diego. The agenda for the meeting includes election of four directors and approval of a dues resolution for Fiscal Year 2022, which carries forward the dues from the current year with no increase. Based on CASA bylaws, members are asked to approve a slate of four directors recommended by a Nominating Committee. Attached is a memo from CASA President Jason Dow that provides background information on the recommended slate of directors.

**RECOMMENDATION(S):**

Designate and authorize a Board Member to cast the District's vote in favor of the four-member slate of directors and to approve the dues resolution for Fiscal Year 2022 for the California Association of Sanitation Agencies.

**FISCAL IMPACT:**

No

**ITEM BUDGETED:**

Yes

**FINANCIAL IMPACT:**

There is no financial impact associated with this action.

**GOALS:**

Lead in Sanitation and Recycled Water Services Focusing on Maximum Reuse

Prepared by: David W. Pedersen, General Manager

**ATTACHMENTS:**

Memo from CASA President Jason Dow



June 30, 2021

**TO:** CASA Member Agencies  
**FROM:** Jason Dow, President  
**SUBJECT:** **CASA ANNUAL BUSINESS MEETING—AUGUST 11-13, 2021,  
Hilton San Diego Bayfront, San Diego, CA**

---

CASA will hold its annual business meeting during the August 11-13 Annual Conference at the Hilton San Diego Bayfront. Specifically, the meeting will be held in-person on Thursday, August 12. The agenda for the meeting is as follows:

**Election of the Directors for FY 2021-22**

The membership will be asked to approve a slate of four nominees for the open seats on the Board of Directors. The Directors will serve three-year terms. The slate was recommended by the Nominating Committee and approved by the Board of Directors. The nominees are:

- Craig Elitharp, Vallecitos Water District
- Georgan Vonheeder-Leopold, Dublin San Ramon Services District
- Roland Williams, Castro Valley Sanitary District
- Rita Duncan, Oro Loma Sanitation District

Brief biographies of the nominees are attached. The Board consists of 13 Directors, 12 elected by the members and one Associate Director appointed by the President. If elected, the four Directors will join eight incumbents. In addition to the elected Directors, the President will appoint a new Associates Director, Kathryn Gies of West Yost Associates, to a one-year term. The Board of Directors will then elect a President, Vice President and Secretary-Treasurer for one-year terms.

The election will take place by written ballot at the conference. Agency representatives attending the meeting may cast their votes up until 5:00 p.m. on Thursday, August 12, 2021.

**Approval of the Dues Resolution: No Dues Changes**

The dues resolution carries forward the dues from the current year with no increases. The members will be asked to approve the dues resolution during the Annual Business Meeting.

**Other Informational Items**

In addition to the action items above, at the conference members will receive for their information the FY 2022 Budget, approved by the Board on June 10, 2021, and the year-end FY 2021 Treasurer's Report.

My term as your President has been unique, but also exceptionally productive. In response to the COVID pandemic, CASA launched a wide variety of resources for our members, successfully executed two virtual conferences, and dramatically expanded our webinar and virtual meeting offerings. On the legislative front, we anticipate our non-flushable wipes legislation will cross the finish line this year, our advocates defeated legislation with significant potential impacts to our members, and we made meaningful strides on key issues such as PFAS and the water-energy nexus.

Our communications program continues to expand and thrive as we provide materials, leadership, and topical information to our members on a regular basis. Thanks to the efforts of our membership committee and staff, even in a year where there were questions about the impact of the pandemic on the economy and local agency budgets, 99% of CASA agency members renewed and we welcomed two new agencies.

We also adopted a new five-year strategic plan, are in the process of launching new programs aimed at emerging professionals (CASA LEAD), and added an additional staff member, Alma Musvosvi, as part of our transition and succession planning efforts. We were able to accomplish all of this while adjusting to a remote work environment. It has been an honor to serve as your President during these unprecedented times, and I look forward to seeing you in San Diego!

Jason R. Dow  
CASA President

A handwritten signature in black ink, appearing to read "J.R. Dow". The signature is stylized with a large, looped initial "J" and a long, horizontal flourish extending to the right.

## Brief Biographies of Board Nominees

### **Rita Duncan, Director and Board President, Oro Loma Sanitary District**



Rita is the current Board President at the Oro Loma Sanitary District. She was appointed to the Board in January 2016, elected to the Board in November 2016, and re-elected in 2018. She was previously the Director of Human Resources at a Bay Area manufacturing company, and also formerly the Director of the Math, Engineering, Achievement, and Education Outreach Program for the Stanford School of Engineering. Rita currently serves as Vice-Chair of the CASA Federal Legislative Committee and would be a new appointee to the CASA Board.

### **Craig Elitharp, Director, Vallecitos Water District**



Craig was first elected to the Vallecitos Water District Board in 2014 and served as Board President in 2017. He also served on the Board of the Encina Wastewater Authority from 2014 to 2018 as one of two Vallecitos Water District representatives and served as Chairman of its Policy and Finance Committee in 2018. Craig retired from the Rancho California Water District in 2014 with nearly 25 years of experience there in the roles of Civil Engineer, Operations Manager and Director of Operations and Maintenance. Craig is a Registered Civil Engineer in California and holds State Water Resources Control Board certifications as a Grade 5 Water Distribution Operator and Grade 3 Water Treatment Operator. Craig currently serves on the CASA Board of Directors.

### **Georgan Vonheeder-Leopold, Director, Dublin San Ramon Services District**



Georgan has been an active member of CASA for more than 15 years and brings years of public service and experience to the CASA Board. In 1977, while raising four children, Georgan became active in local government, scouting, and youth sports. She worked on the campaign to incorporate Dublin and San Ramon as cities and then served on the first Dublin Planning Commission, which was tasked with writing the first General Plan. She then became a member of the Dublin City Council, just in time to approve the General Plan. Active in public service for more than 35 years, Georgan has served on various city and county commissions as well as a host of nonprofit boards. She has lived in Dublin since 1971 and recently retired from a long career in tax accounting. Georgan currently serves as the Secretary-Treasurer for the CASA Board of Directors.

### **Roland Williams, General Manager, Castro Valley Sanitary District**



Roland Williams has been with CV San 19 years, 12 years as the General Manager. Prior to coming to CVSan, Roland worked for Harris and Associates as a project manager and owner's representative on wastewater treatment plant projects. He has served on the CASA Utility Leadership Committee and is a member of CWEA, WEF, APWA, and has held various volunteer roles with these organizations. He is a father of two adult children and grandfather of two. His hobbies include fitness training, reading, travel, and spending time with family. Roland currently serves on the CASA Board of Directors.



# CALIFORNIA ASSOCIATION of SANITATION AGENCIES

1225 8<sup>th</sup> Street, Suite 595 • Sacramento, CA 95814 • TEL: (916) 446-0388 • [www.casaweb.org](http://www.casaweb.org)

DATE: June 30, 2021  
TO: CASA Member Agencies  
FROM: Adam Link, Executive Director  
SUBJECT: Designation of Agency Representative and Consent to Electronic Transmission

Dear Members:

We are requesting your assistance with a couple of administrative matters. CASA's bylaws require that each member agency designate an official voting representative and two alternates who are authorized to exercise the agency's voting rights. We are updating our records in advance of our annual election and ask that you complete a designation form.

Secondly, as a nonprofit mutual benefit corporation, CASA must obtain our members' consent to transmit official communications electronically rather than regular mail. By signing and returning the enclosed authorization, you agree that CASA may send these communications such as ballots and other official business matters to you via email.

We request that you return both original documents by Friday, July 30, 2021, to [cmackelvie@casaweb.org](mailto:cmackelvie@casaweb.org). We also request that you mail the original documents to CASA, Attn: Cheryl MacKelvie, 1225 8<sup>th</sup> Street, Suite 595, Sacramento, CA 95814.

If you have any questions, please feel free to contact me at (916) 446-0388 or [alink@casaweb.org](mailto:alink@casaweb.org). Thank you for your assistance.



2021 DESIGNATION OF AGENCY REPRESENTATIVES

The bylaws of the California Association of Sanitation Agencies (CASA) provide that each voting member of the Association shall designate in writing the individual who shall exercise the voting rights and other privileges on behalf of the member agency, and two alternates to that individual as well. (Article II, Section 1.)

Please designate your agency's representative and two alternates and return this form to Cheryl MacKelvie at [cmackelvie@casaweb.org](mailto:cmackelvie@casaweb.org). Please mail the original to CASA, 1225 8<sup>th</sup> Street, Suite 595, Sacramento, CA 95814. You may revise or update this designation at a future date.

\_\_\_\_\_  
Insert name of Agency

\_\_\_\_\_  
Insert name of Agency Representative

\_\_\_\_\_  
Telephone number

\_\_\_\_\_  
Email address

\_\_\_\_\_  
Insert name of Alternate #1

\_\_\_\_\_  
Telephone number

\_\_\_\_\_  
Email address

\_\_\_\_\_  
Insert name of Alternate #2

\_\_\_\_\_  
Telephone number

\_\_\_\_\_  
Email address

Submitted by:

Date:

\_\_\_\_\_  
E-Signature

\_\_\_\_\_  
Print name

**CONSENT TO ELECTRONIC TRANSMISSION**

As a member of the CALIFORNIA ASSOCIATION OF SANITATION AGENCIES (CASA) your written consent is required in order to receive official communications from, and/or to send official communications to, CASA by electronic transmission (i.e. email).

This consent form will allow CASA to send you meeting notices, ballots, conduct meetings, and handle other official business that requires member or board approval, by electronic transmission. It also allows you to send the same types of information to CASA via electronic transmission.

Before signing this consent form, please review and be aware of the following:

1. You are not required to sign this form. You may request that meeting notices, ballots, and other matters of official business be sent to you via regular mail.
2. You have the right to withdraw your written consent at any time after signing this form by providing CASA with written notice that you are withdrawing your consent relative to electronic transmission.
3. This consent to electronic transmission is broad, and may include transmission of meeting notices, ballots, and other important information regarding CASA. It also allows CASA to conduct meetings via electronic transmission, although that will not be a frequent occurrence. This consent form represents consent under both California Corporations Code 20 and 21 (transmission from and to CASA). This consent form also meets the requirements for consent under the federal Electronic Signatures in Global and National Commerce Act (15 U.S.C. Sec. 7001(c)(1)).
4. Consenting to electronic transmission via email requires that you have access to a computer, have a current email account, and have provided your current email address to CASA.

The undersigned CASA member representative has read and understands the foregoing, and hereby provides this written consent to receive and send information, including but not necessarily limited to meeting notices, ballots, and other information regarding CASA, via electronic transmission (i.e. email), until such time as this consent is revoked in writing. This consent also allows CASA to conduct meetings via electronic transmission.

Insert Agency Name: \_\_\_\_\_

E-Signature of Member Agency Representative: \_\_\_\_\_

Date: \_\_\_\_\_

Insert name and title: \_\_\_\_\_

\*Email address for official CASA notices:

\_\_\_\_\_

**PLEASE EMAIL THIS FORM TO [CMACKELVIE@CASAWEB.ORG](mailto:CMACKELVIE@CASAWEB.ORG).**

\*Please indicate if you do not have access to (or do not want) this type of transmission



### OFFICIAL BALLOT

The voting members of the California Association of Sanitation Agencies (CASA) are requested to cast their votes on the following important actions:

#### **Board of Directors FY 2022**

The Nominating Committee and the Board of Directors recommend election of the following slate of Directors to the four available Board seats:

- Craig Elitharp, Vallecitos Water District (Director - South)
- Georgan Vonheeder-Leopold, Dublin San Ramon Services District (Director – North)
- Roland Williams, Castro Valley Sanitary District (Manager – North)
- Rita Duncan, Oro Loma Sanitation District (Director – North)

Please check one:

- Approve the slate of Directors
- Do not approve the slate of Directors

#### **Dues Resolution FY 2022** (See below Proposed Resolution No. 21-211 )

Please check one:

- Approve the Dues Resolution
- Do not approve the Dues Resolution

Please mark this Official Ballot for approval or disapproval and then insert the voting agency name and your name and sign your name and date below where indicated.

In order to be counted, this original completed, signed and dated Official Ballot **must be returned to CASA by 5:00 p.m. on Thursday, August 12, 2021.** Materially incomplete or illegible ballots will not be counted.

Date: \_\_\_\_\_

\_\_\_\_\_   
 Insert name of CASA Member Agency

\_\_\_\_\_   
 E-Signature of CASA Member Agency representative

\_\_\_\_\_   
 Insert name of representative

**Electronic Submission is preferred. Please send ballot to Cheryl MacKelvie at [cmackelvie@casaweb.org](mailto:cmackelvie@casaweb.org).**

**PROPOSED RESOLUTION NO. 21-211**  
California Association of Sanitation Agencies



**2022 CASA Annual Membership Dues**

Annual membership dues shall be determined as follows:

1. **Active Member.** Dues are based on the member agency's annual operations and maintenance budget. The dues schedule for calendar year 2022 shall be:

**Agency Operations & Maintenance Budget 2022 Dues**

1.	Up to \$500,000	\$900
2.	Between \$500,001 - \$1,000,000	\$1,700
3.	Between \$1,000,001 - \$1,500,000	\$2,500
4.	Between \$1,500,001 - \$2,000,000	\$3,250
5.	Between \$2,000,001 - 2,500,000	\$4,000
6.	Between \$2,500,001 - 3,000,000	\$5,000
7.	Between \$3,000,001 - 3,500,000	\$6,000
8.	Between \$3,500,001 - \$4,000,000	\$7,000
9.	Between \$4,000,001 - 4,500,000	\$8,000
10.	between \$4,500,001 - \$5,000,000	\$9,000
11.	Between \$5,000,001 - \$10,000,000	\$13,600
12.	Between \$10,000,001 - \$20,000,000	\$17,100
13.	<b>Between \$20,000,001 - \$100,000,000</b>	\$20,500
14.	Over \$100,000,000	\$28,100

2. **Associate Member.** Dues for associate members shall be:

<b>Associate Number of Employees</b>		<b>2022 Dues</b>
1.	Employer with 1-5 employees	\$475
2.	Employer with 6-15 employees	\$957
3.	Employer with 16-29 employees	\$ 1,427
4.	Employer with 30-74 employees	\$ 1,906
5.	<b>Employer with 75-120 employees</b>	\$ 2,396
6.	<b>Employer with over 121 employees</b>	\$ 2,875

3. **Honorary Member.** There shall be no dues for honorary members.

Adopted by the California Association of Sanitation Agencies by electronic ballot and announced at the annual conference held in **San Diego at the Hilton Bayfront** on August 13, 2021.

ATTEST:

**Georgian Vonheeder Leopold**  
Secretary - Treasurer



July 20, 2021 LVMWD Regular Board Meeting

TO: Board of Directors

FROM: Finance & Administration

**Subject : Update on Other Post-Employment Benefits**

**SUMMARY:**

The effective management of the District's long-term obligations for pension and other post-employment benefits (OPEB) has been a Board priority for more than a decade. Beginning in 2013, the District negotiated changes to its Memorandums of Understanding with bargaining units to transition to employees paying their 7.0% required pension contribution to the California Public Employees Retirement System (CalPERS). Additionally, since 2006, the District has implemented three additional retiree medical benefits tiers for new employees to reduce its long-term liability. In Fiscal Year 2018-19, the Board implemented a strategy to increase its annual contributions to the California Employers' Retiree Benefit Trust (CERBT) by depositing the full estimated annual required contribution and pay-go funding current OPEB costs from District funds rather than from the District's CERBT balance. These actions have greatly reduced the District's unfunded liability for OPEB.

**RECOMMENDATION(S):**

Receive and file an update on other post-employment benefits, and authorize an additional one-time contribution, in the amount of \$64,246, to the District's California Employers' Retiree Benefit Trust Fund.

**FISCAL IMPACT:**

Yes

**ITEM BUDGETED:**

No

**FINANCIAL IMPACT:**

The total cost of this action is \$64,426, which will reduce long-term OPEB liabilities for the

District.

**DISCUSSION:**

**Other Post-Employment Benefits (OPEB):**

The District is currently enrolled in the California Employers' Retiree Benefit Trust (CERBT) Fund for the investment of its funds set aside for OPEB obligations. The trust is managed by CalPERS and helps to finance future costs from investment earnings. Based on Board direction provided at the March 2018 Strategic Planning Workshop, staff moved the District's fund to CERBT Strategy No. 3, which is the most conservative investment strategy and consistent with the District's investment philosophy.

At that time, the Board also directed staff to accelerate the District's pay-down of its unfunded liability by contributing additional funds to the CERBT Fund each year. In Fiscal Year 2019-20, the District contributed \$1.39 million above the minimum required contribution and, in Fiscal Year 2020-21, the District contributed \$1.60 million above the minimum required contribution. The District's current total OPEB liability is \$23.9 million less CERBT investments of \$10.2 million, which corresponds to a total unfunded liability of \$13.7 million. As such, OPEB is 42.79% funded. The adopted Fiscal Year 2021-22 Budget includes \$1.60 million in additional contributions above the minimum required amount for a total Fiscal Year 2019-20 OPEB budget of \$2.69 million. The reduction in the unfunded liability will increase the District's OPEB funded rate to an estimated 48.22% for Fiscal Year 2021-22, and if continued as planned for future fiscal years, it would require approximately 10 years to fully fund OPEB.

At the meeting, staff will provide the Board with a presentation including a summary of historical contributions, returns and funding status for OPEB.

**CalPERS Prepayment Savings:**

The District has prepaid its CalPERS annual required contribution since 2004 to achieve a discount offered by CalPERS. Prior to Fiscal Year 2019-20, the District could prepay both the normal and unfunded liability contributions. However, beginning in Fiscal Year 2019-20, CalPERS only offers a prepayment option for the unfunded liability contribution. For Fiscal Year 2021-22, the discount is approximately 3.44% of the District's annual unfunded liability contribution of \$1,867,118, corresponding to a cost-savings of \$64,246. Based on a suggestion by Director Charles Caspary, staff recommends that the discount be applied as an additional one-time contribution to the District's CERBT Fund, which will reduce long-term liabilities and accelerate the timeframe to reach fully-funded status for OPEB.

**GOALS:**

Ensure Effective Utilization of the Public's Assets and Money

Prepared by: Angela Saccareccia, Finance Manager

**ATTACHMENTS:**

Attachment A

Attachment B  
Attachment C



**GASB Statement No. 75**  
**Supplemental Schedules**  
**for Las Virgenes Municipal Water District**

*Reporting Period: July 1, 2020 to June 30, 2021*  
*Measurement Period: July 1, 2019 to June 30, 2020*  
*Valuation Date: June 30, 2020*

June 3, 2021

**Las Virgenes Municipal Water District  
Post-Employment Medical Benefits Plan**

**GASB 75 Disclosure Information**

**Note to Auditors**

DFA, LLC (DFA) has prepared the following supplemental schedules to accompany the District's actuarial valuation as of June 30, 2020 to (1) facilitate preparation of GASB 75 reporting and (2) provide information that (if applicable) was not determinable as of the valuation date. We have prepared this supplement based on the results of our actuarial valuation and (if applicable) subsequent projections. We are available to discuss any differences between our calculations and your records.

Our actuarial valuation report is intended to comply with GASB 75's valuation requirements (at least one every two years); the following schedules are intended to provide the reporting information specific to the applicable reporting period (July 1, 2020 to June 30, 2021), with updates to the measurement date (June 30, 2020).

**Notes to the Financial Statements for the Year Ended June 30, 2021**

**Plan Description**

*Plan administration.* The District contributes to a multi-employer defined benefit plan to provide post-employment medical benefits. Specifically, the District provides postretirement medical benefits to all employees who retire from the District. The level of benefit varies based on entry date and employee bargaining unit.

*Benefits provided.* Both the Management group, and the Supervisor, Professional, and Confidential group have the same health benefits structure in retirement as follows:

<b>Date of Hire</b>	<b>Minimum Age</b>	<b>Minimum Service</b>	<b>Maximum Benefit</b>
Before or on 3/31/2006	Any	5 years	100% Employee +1 for any plan
4/1/2006 to 6/30/2013	55	10 years	75% Employee +1 for PPO
On or after 7/1/2013	55	10 years	75% Employee only for lowest cost plan

Both the General Unit and Office Unit (SEIU) and the Executive Group and Non-Represented Employees have the same health benefits structure in retirement as follows:

<b>Date of Hire</b>	<b>Minimum Age</b>	<b>Minimum Service</b>	<b>Maximum Benefit</b>
Before or on 3/31/2006	Any	5 years	100% Employee +1 for any plan
4/1/2006 to 12/31/2014	55	10 years	75% Employee +1 for PPO
On or after 1/1/2015	55	10 years	75% Employee only for lowest cost plan

The General Manager has the following health benefit in retirement:

<b>Date of Hire</b>	<b>Minimum Age</b>	<b>Minimum Service</b>	<b>Maximum Benefit</b>
Any	55	10 years	75% Employee only for lowest cost plan

*Plan membership.* At June 30, 2020, membership consisted of the following:

Inactive plan members or beneficiaries currently receiving benefit payments	94
Active plan members	108

*Contributions.* The District has an irrevocable trust account with CERBT. The District currently contributes additional funds above the pay-as-you-go basis.



**Las Virgenes Municipal Water District  
Post-Employment Medical Benefits Plan**

**GASB 75 Disclosure Information**

**Net OPEB Liability**

The District's Net OPEB Liability was measured as of June 30, 2020 and the Total OPEB Liability used to calculate the Net OPEB Liability was determined by an actuarial valuation as of June 30, 2020. Standard actuarial update procedures were used to project/discount from valuation to measurement dates.

*Actuarial assumptions.* The total OPEB liability was determined using the following actuarial assumptions, applied to all periods included in the measurement, unless otherwise specified:

Actuarial cost method	Entry Age, Level Percent of Pay
Recognition of deferred inflows and outflows of resources	Closed period equal to the average of the expected remaining service lives of all employees provided with OPEB
Salary increases	3.00 percent
Inflation rate	3.00 percent
Investment rate of return	6.00 percent, net of OPEB plan investment expense
Healthcare cost trend rate	3.50 percent for 2020 through 2023; 5.20 percent for 2024 through 2069; and 4.00 percent for 2070 and later years
Pre-retirement mortality	CalPERS Pre-retirement Mortality Miscellaneous and Schools (1997-2015)
Post-retirement mortality	CalPERS Post-retirement Mortality Miscellaneous and Schools (1997-2015)

Actuarial assumptions used in the June 30, 2020 valuation were based on a review of plan experience during the period June 30, 2018 to June 30, 2020.

The long-term expected rate of return on OPEB plan investments was determined using a building-block method in which expected future real rates of return (expected returns, net of investment expense and inflation) are developed for each major asset class. The calculated investment rate of return was set equal to the expected ten-year compound (geometric) real return plus inflation (rounded to the nearest 25 basis points, where appropriate). The table below provides the long-term expected real rates of return by asset class (based on published capital market assumptions).

Asset Class	Assumed Asset Allocation	Real Rate of Return
Global ex-U.S. Equity	22%	5.5%
U.S. Fixed	49%	1.5%
TIPS	16%	1.2%
Real Estate	8%	3.7%
Commodities	5%	0.6%

*Discount rate.* GASB 75 requires a discount rate that reflects the following:

- a) The long-term expected rate of return on OPEB plan investments – to the extent that the OPEB plan's fiduciary net position (if any) is projected to be enough to make projected benefit payments and assets are expected to be invested using a strategy to achieve that return;
- b) A yield or index rate for 20-year, tax-exempt general obligation municipal bonds with an average rating of AA/Aa or higher – to the extent that the conditions in (a) are not met.

To determine a resulting single (blended) rate, the amount of the plan's projected fiduciary net position (if any) and the amount of projected benefit payments is compared in each period of projected benefit payments. The discount rate used to measure the District's Total OPEB liability is based on these requirements and the following information:

Reporting Date	Measurement Date	Long-Term Expected Return of Plan Investments	Fidelity GO AA 20 Years Municipal Index	Discount Rate
June 30, 2020	June 30, 2019	6.00%	3.13%	6.00%
June 30, 2021	June 30, 2020	6.00%	2.45%	6.00%



**Las Virgenes Municipal Water District  
Post-Employment Medical Benefits Plan**

**GASB 75 Disclosure Information**

The components of the net OPEB liability were as follows:

Total OPEB liability	23,960,183
Plan fiduciary net position	10,253,877
Net OPEB liability	\$13,706,306
Measurement date	June 30, 2020
Reporting date	June 30, 2021
Covered payroll	\$12,198,990
Net OPEB liability (asset) as a percentage of covered payroll	112.36%
Plan fiduciary net position as a percentage of the total OPEB liability	42.80%

*Schedule of Changes in Net OPEB Liability (June 30, 2019 to June 30, 2020)*

<b>Total OPEB Liability</b>	
Service Cost	560,131
Interest	1,572,177
Changes of benefit terms	0
Difference between expected and actual experience	(1,485,687)
Changes in assumptions or other inputs	(1,668,195)
Benefit payments <sup>1</sup>	(1,303,141)
<b>Net change in total OPEB liability</b>	<b>(2,324,715)</b>
<b>Total OPEB liability – June 30, 2019 (a)</b>	<b>\$26,284,898</b>
<b>Total OPEB liability – June 30, 2020 (b)</b>	<b>\$23,960,183</b>
<b>Plan fiduciary net position</b>	
Contributions – employer <sup>1</sup>	2,696,541
Net investment income	587,187
Benefit payments <sup>1</sup>	(1,303,141)
Trustee fees	(3,254)
Administrative expense	(4,450)
<b>Net change in plan fiduciary net position</b>	<b>1,972,883</b>
<b>Plan fiduciary net position – June 30, 2019 (c)</b>	<b>\$8,280,994</b>
<b>Plan fiduciary net position – June 30, 2020 (d)</b>	<b>\$10,253,877</b>
<b>Net OPEB liability – June 30, 2019 (c) – (a)</b>	<b>\$18,003,904</b>
<b>Net OPEB liability – June 30, 2020 (d) – (b)</b>	<b>\$13,706,306</b>

<sup>1</sup> Amount includes any implicit subsidy associated with benefits paid (see Page 5).

**Las Virgenes Municipal Water District  
Post-Employment Medical Benefits Plan**

**GASB 75 Disclosure Information**

*Sensitivity of the net OPEB liability to changes in the discount rate.* The following presents the net OPEB liability, as well as what the net OPEB liability would be if it were calculated using a discount rate that is 1-percentage point lower or 1-percentage-point higher than the current discount rate:

	1% Decrease (5.00%)	Discount Rate (6.00%)	1% Increase (7.00%)
Net OPEB liability (asset)	16,198,364	13,706,306	11,573,972

*Sensitivity of the net OPEB liability to changes in the healthcare cost trend rates.* The following presents the net OPEB liability, as well as what the net OPEB liability would be if it were calculated using healthcare cost trend rates that are 1-percentage-point lower or 1-percentage-point higher than the current healthcare cost trend rates:

	1% Decrease (2.50% for 2020, 3.00% ultimate, 2.50% at Medicare ages)	Trend Rate (3.50% for 2020, 4.00% ultimate, 3.50% at Medicare ages)	1% Increase (4.50% for 2020, 5.00% ultimate, 4.50% at Medicare ages)
Net OPEB liability (asset)	11,326,623	13,706,306	16,524,791



**Las Virgenes Municipal Water District  
Post-Employment Medical Benefits Plan**

**GASB 75 Disclosure Information**

**Statement of Fiduciary Net Position**

<b>Assets</b>	
Cash, deposits, and cash equivalents	0
Receivables:	
Accrued Income	0
Total receivables	0
Investments:	
Managed account	10,253,877
Total Investments	10,253,877
Total Assets	10,253,877
<b>Liabilities</b>	
Payables	0
Total Liabilities	0
<b>Net position restricted for postemployment benefits other than pensions</b>	<b>\$10,253,877</b>
Measurement date	June 30, 2020
Reporting date	June 30, 2021

**Statement of Changes in Fiduciary Net Position**

<b>Additions</b>	
Employer contributions <sup>2</sup>	2,696,541
Investment income:	
Net increase in fair value of investments	587,187
Total additions	3,283,728
<b>Deductions</b>	
Trustee fees	3,254
Administrative expense	4,450
Benefit payments <sup>2</sup>	1,303,141
Total deductions	1,310,845
Net increase in net position	1,972,883
<b>Net position restricted for postemployment benefits other than pensions</b>	
Beginning of year – June 30, 2019	\$8,280,994
End of year – June 30, 2020	\$10,253,877

<sup>2</sup> Includes an implicit subsidy credit as follows:

	Trust	Non-Trust	Total
Employer contribution	\$1,393,400	\$1,081,086	\$2,474,486
Implicit subsidy credit	0	222,055	222,055
Total employer contributions	\$1,393,400	\$1,303,141	\$2,696,541
Benefit payments	\$0	\$1,081,086	\$1,081,086
Implicit subsidy credit	0	222,055	222,055
Total benefit payments	\$0	\$1,303,141	\$1,303,141



**Las Virgenes Municipal Water District  
Post-Employment Medical Benefits Plan**

**GASB 75 Disclosure Information**

**Investments**

*Investment policy.* The allocation of the plan's invested assets is established by CERBT Strategy 3. The objective is to seek returns that reflect the broad investment performance of the financial markets through capital appreciation and investment income. The asset allocations and benchmarks for CERBT Strategy 3 are listed below:

<b>Asset Class</b>	<b>Target Allocation</b>	<b>Target Range</b>	<b>Benchmark</b>
Global Equity	22%	± 5%	MSCI All Country World Index IMI (net)
Fixed Income	49%	± 5%	Bloomberg Barclays Long Liability Index
Treasury Inflation-Protected Securities	16%	± 3%	Bloomberg Barclays Barclays US TIPS Index
Real Estate Investment Trusts	8%	± 5%	FTSE EPRA/NAREIT Developed Liquid Index (net)
Commodities	5%	± 3%	S&P GSCI Total Return Index
Cash	-	± 2%	91 Day Treasury Bill

CalPERS may overweight or underweight an allocation to a particular asset class based on market, economic, or CalPERS policy considerations.

*Rate of return.* For the year ended on the measurement date, the annual money-weighted rate of return on investments, net of investment expense, was 6.60 percent. The money-weighted rate of return expresses investment performance, net of investment expense, adjusted for the changing amounts invested.

<b>Annual money-weighted rate of return, net of investment expense</b>	6.60%
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**Las Virgenes Municipal Water District  
Post-Employment Medical Benefits Plan**

**GASB 75 Disclosure Information**

**Deferred Outflows of Resources and Deferred Inflows of Resources Related to OPEB**

At June 30, 2021, the District's deferred outflows of resources and deferred inflows of resources to OPEB from the following sources are:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Difference between expected and actual experience <sup>3,4</sup>	0	1,334,522
Changes in assumptions or other inputs <sup>3,4</sup>	469,419	1,394,720
Differences between projected and actual return investments <sup>3,4</sup>	0	161,941
<b>Total</b>	<b>\$469,419<sup>5</sup></b>	<b>\$2,891,183</b>

<sup>3</sup> Measured at June 30, 2020.

<sup>4</sup> See Schedule of Deferred Outflows and Inflows of Resources for additional information.

<sup>5</sup> Does not include District contributions (plus associated implicit subsidy) made after the measurement, which will be recognized as a reduction of the Net OPEB Liability in the year ending June 30, 2020.

Amounts reported as deferred outflows and deferred inflows of resources will be recognized in OPEB expense as follows:

Fiscal Year ending June 30:	Deferred Outflows of Resources	Deferred Inflows of Resources
2022	146,694	(605,362)
2023	146,694	(605,362)
2024	146,694	(578,891)
2025	29,337	(532,834)
2026	0	(517,032)
2027	0	(51,702)
2028	0	0
2029	0	0
2030	0	0
2031	0	0

**Las Virgenes Municipal Water District  
Post-Employment Medical Benefits Plan**

**GASB 75 Disclosure Information**

**Schedule of Deferred Outflows of Resources**

Year	Type	Category	Initial Base	Amortization Period	Annual Recognition	Current Balance
2018	Deferred Outflow	Difference between expected and actual experience	0	0.0	0	0
2018	Deferred Outflow	Changes in assumptions or other inputs	0	0.0	0	0
2018	Deferred Outflow	Net difference between projected and actual earnings on plan investments	0	0.0	0	0
2019	Deferred Outflow	Difference between expected and actual experience	0	0.0	0	0
2019	Deferred Outflow	Changes in assumptions or other inputs	909,501	6.2	146,694	469,419
2019	Deferred Outflow	Net difference between projected and actual earnings on plan investments	0	0.0	0	0
2020	Deferred Outflow	Difference between expected and actual experience	0	0.0	0	0
2020	Deferred Outflow	Changes in assumptions or other inputs	0	0.0	0	0
2020	Deferred Outflow	Net difference between projected and actual earnings on plan investments	0	0.0	0	0
2021	Deferred Outflow	Difference between expected and actual experience	0	6.1	0	0
2021	Deferred Outflow	Changes in assumptions or other inputs	0	6.1	0	0
2021	Deferred Outflow	Net difference between projected and actual earnings on plan investments	0	5.0	0	0
<b>Total</b>						<b>469,419</b>



**Las Virgenes Municipal Water District  
Post-Employment Medical Benefits Plan**

**GASB 75 Disclosure Information**

**Schedule of Deferred Inflows of Resources**

Year	Type	Category	Initial Base	Amortization Period	Annual Recognition	Current Balance
2018	Deferred Inflow	Difference between expected and actual experience	0	0.0	0	0
2018	Deferred Inflow	Changes in assumptions or other inputs	0	0.0	0	0
2018	Deferred Inflow	Net difference between projected and actual earnings on plan investments	0	0.0	0	0
2019	Deferred Inflow	Difference between expected and actual experience	179,003	6.2	28,871	92,390
2019	Deferred Inflow	Changes in assumptions or other inputs	0	0.0	0	0
2019	Deferred Inflow	Net difference between projected and actual earnings on plan investments	132,362	5.0	26,472	52,946
2020	Deferred Inflow	Difference between expected and actual experience	0	0.0	0	0
2020	Deferred Inflow	Changes in assumptions or other inputs	0	0.0	0	0
2020	Deferred Inflow	Net difference between projected and actual earnings on plan investments	114,809	5.0	22,962	68,885
2021	Deferred Inflow	Difference between expected and actual experience	1,485,687	6.1	243,555	1,242,132
2021	Deferred Inflow	Changes in assumptions or other inputs	1,668,195	6.1	273,475	1,394,720
2021	Deferred Inflow	Net difference between projected and actual earnings on plan investments	50,137	5.0	10,027	40,110
<b>Total</b>						<b>2,891,183</b>



**Las Virgenes Municipal Water District  
Post-Employment Medical Benefits Plan**

**GASB 75 Disclosure Information**

**Net OPEB Expense**

The District's Net OPEB expense was \$1,144,294.

Net OPEB Liability – beginning (a)	\$18,003,904
Net OPEB Liability – ending (b)	\$13,706,306
Change in Net OPEB Liability [(b)-(a)]	(4,297,598)
Change in Deferred Outflows	146,694
Change in Deferred Inflows	2,598,657
Employer Contributions	2,696,541
Net OPEB Expense – June 30, 2019 to June 30, 2020	\$1,144,294

Service Cost	560,131
Interest Cost	1,572,177
Expected Return on Assets	(529,346)
Changes of benefit terms	0
Recognition of Deferred Outflows and Inflows	
Differences between expected and actual experience	(272,426)
Changes of assumptions	(126,781)
Differences between projected and actual investments	(59,461)
Total	(458,668)
Net OPEB Expense – June 30, 2019 to June 30, 2020	\$1,144,294

**Actuarially Determined Contribution**

The actuarially determined contributions from the most recent actuarial valuation are:

Actuarially Determined Contribution for year ending June 30, 2021 <sup>6</sup>	\$1,247,654
Actuarially Determined Contribution for year ending June 30, 2022 <sup>6</sup>	1,285,084

Valuation Date	June 30, 2020
Discount Rate (Expected Long-term Return on Assets)	6.00%
Salary Increases	3.00%

<sup>6</sup> For purposes of reporting the comparison between actual employer OPEB contributions and the actuarially determined contribution, we recommend multiplying the actual District-paid contributions to trust and District-paid premiums on behalf of retirees by a factor of 1.2103 to adjust for the implicit subsidy.

**Las Virgenes Municipal Water District  
Post-Employment Medical Benefits Plan**

**GASB 75 Disclosure Information**

**Actuarial Certification**

The results set forth in this supplement are based on our actuarial valuation of the health and welfare benefit plans of the Las Virgenes Municipal Water District as of June 30, 2020.

The valuation was performed in accordance with generally accepted actuarial principles and practices. We relied on census data for active employees and retirees provided to us by the District. We also made use of claims, premium, expense, and enrollment data, and copies of relevant sections of healthcare documents provided to us by the District, and (when applicable) trust statements prepared by the trustee and provided to us by the District.

The assumptions used in performing the valuation, as summarized in this report, and the results based thereupon, represent our best estimate of the actuarial costs of the program under GASB 74 and GASB 75, and the existing and proposed Actuarial Standards of Practice for measuring post-retirement healthcare benefits.

Each undersigned actuary meets the Qualification Standards of the American Academy of Actuaries to render the actuarial opinion contained in this report.

Certified by:



Carlos Diaz, ASA, EA, MAAA  
Actuary

Angela Saccareccia  
Finance Manager  
Las Virgenes Municipal Water District  
4232 Las Virgenes Road  
Calabasas, CA 91302-1994

# CERBT Account Update

Las Virgenes Municipal Water District

as of March 31, 2021

## OPEB Valuation Report Summary

OPEB Actuarial Valuation Report by Demsey, Filliger, and Associates	
Valuation Date	6/30/2018
Total OPEB Liability (TOL)	\$26,284,898
Valuation Assets	\$8,280,994
Net OPEB Liability (NOL)	\$18,003,904
Funded Status	32%
Actuarially Determined Contribution (ADC)	\$1,725,655
CERBT Asset Allocation Strategy	Strategy 3
Discount Rate	6.00%

## CERBT Account Summary

As of March 31, 2021	Strategy 3
Initial contribution (06/15/2009)	\$328,180
Additional contributions	\$8,191,095
Disbursements	\$0
CERBT expenses	(\$45,277)
Investment earnings	\$3,785,696
Total assets	\$12,259,695
Annualized net rate of return (06/15/2009-03/31/2021 = 11.79 years)	8.21%

## Cash Flow Summary by Fiscal Year

Fiscal Year	Contributions	Disbursements	Cumulative Investment Gains (Losses)	Cumulative Fees	Cumulative Ending Assets
2006-07	\$0	\$0	\$0	\$0	\$0
2007-08	\$0	\$0	\$0	\$0	\$0
2008-09	\$328,180	\$0	(\$182)	(\$11)	\$327,987
2009-10	\$298,602	\$0	\$49,799	(\$389)	\$676,192
2010-11	\$342,716	\$0	\$221,518	(\$1,390)	\$1,189,626
2011-12	\$421,610	\$0	\$232,315	(\$2,774)	\$1,620,649
2012-13	\$327,466	\$0	\$423,669	(\$5,426)	\$2,136,817
2013-14	\$495,889	\$0	\$846,379	(\$8,908)	\$3,051,934
2014-15	\$520,383	\$0	\$845,756	(\$12,137)	\$3,568,465
2015-16	\$630,886	\$0	\$903,854	(\$15,246)	\$4,254,340
2016-17	\$634,899	\$0	\$1,376,107	(\$19,186)	\$5,357,552
2017-18	\$583,672	\$0	\$1,855,754	(\$24,169)	\$6,415,888
2018-19	\$1,330,305	\$0	\$2,396,485	(\$30,099)	\$8,280,994
2019-20	\$1,393,400	\$0	\$2,983,672	(\$37,803)	\$10,253,877
as of 3/31/2021	\$1,211,268	\$0	\$3,785,696	(\$45,277)	\$12,259,695

# CERBT/ CEPPT Investment Returns Outperform Benchmarks

Periods ended February 28, 2021

Fund	Assets	1 Month	3 Months	FYTD	1 Year	3 Years	5 Years	10 Years	ITD
CERBT Strategy 1 (Inception June 1, 2007)	\$11,797,094,997	1.44%	4.61%	18.33%	20.42%	9.40%	11.03%	7.70%	5.87%
Benchmark		1.43%	4.56%	18.19%	20.01%	9.12%	10.60%	7.42%	5.44%
CERBT Strategy 2 (Inception October 1, 2011)	\$1,705,837,808	0.55%	2.58%	12.68%	14.64%	8.72%	9.36%	-	8.06%
Benchmark		0.54%	2.53%	12.55%	14.34%	8.50%	8.95%	-	7.76%
CERBT Strategy 3 (Inception January 1, 2012)	\$797,491,056	-0.17%	1.14%	8.23%	9.75%	7.78%	7.58%	-	6.28%
Benchmark		-0.17%	1.10%	8.14%	9.50%	7.62%	7.22%	-	5.97%
<b>CERBT Total</b>	<b>\$14,300,423,861</b>								
CEPPT Strategy 1 (Inception October 1, 2019)	\$19,364,172	0.47%	2.58%	12.15%	14.29%	-	-	-	10.94%
Benchmark		0.60%	2.64%	12.05%	14.41%	-	-	-	11.05%
CEPPT Strategy 2 (Inception January 1, 2020)	\$10,034,968	-0.52%	0.21%	4.87%	6.62%	-	-	-	6.61%
Benchmark		-0.46%	0.13%	4.69%	6.45%	-	-	-	6.44%
<b>CEPPT Total</b>	<b>\$29,399,140</b>								

## CERBT Expected Rates of Return & Risk

Portfolios	CERBT Strategy 1	CERBT Strategy 2	CERBT Strategy 3
Expected Return	7.59%	7.01%	6.22%
Risk	11.83%	9.24%	7.28%

## CERBT Portfolio Details

Asset Classification	Benchmark	CERBT Strategy 1	CERBT Strategy 2	CERBT Strategy 3
Global Equity	MSCI All Country World Index	59% ±5%	40% ±5%	22% ±5%
Fixed Income	Barclays Capital Long Liability Index (CERBT)	25% ±5%	43% ±5%	49% ±5%
Global Real Estate (REITs)	FTSE EPRA/NAREIT Developed Liquid Index	8% ±5%	8% ±5%	8% ±5%
Treasury Inflation Protected Securities (TIPS)	Barclays Capital Global Real: US TIPS Index	5% ±3%	5% ±3%	16% ±3%
Commodities	S&P GSCI Total Return Index	3% ±3%	4% ±3%	5% ±3%
Cash	3-Month Treasury Bill	0% +2%	0% +2%	0% +2%

## Total Participation Cost Fee Rate

- Total all-inclusive cost of participation
  - Combines administrative, custodial, and investment fees
  - Separate trust funds
  - Self-funded, fee rate may change in the future
  - Fee is applied daily to assets under management
    - 10 basis points - CERBT
    - 25 basis points - CEPPT

## CERBT/CEPPT Consistently Low Fee Rate History

Fiscal Year	CERBT	CEPPT
2007-2008	2.00 basis points	-
2008-2009	6.00 basis points	-
2009-2010	9.00 basis points	-
2010-2011	12.00 basis points	-
2011-2012	12.00 basis points	-
2012-2013	15.00 basis points	-
2013-2014	14.00 basis points	-
2014-2015	10.00 basis points	-
2015-2016	10.00 basis points	-
2016-2017	10.00 basis points	-
2017-2018	10.00 basis points	-
2018-2019	10.00 basis points	-
2019-2020	10.00 basis points	25.00 basis points
2020-2021	10.00 basis points	25.00 basis points

# 586 Prefunding Program Employers

580 CERBT and 30 CEPPT

- State of California
- 151 Cities or Towns
- 12 Counties
- 73 School Employers
- 31 Courts
- 319 Special Districts and other Public Agencies
  - (97 Water, 34 Sanitation, 33 Fire, 24 Transportation)

## Financial Reporting

- CERBT is the Plan
  - Provides audited and compliant GASB 74 report in a Schedule of Changes in Fiduciary Net Position (FNP)
  - Published in February each year

FNP Fiscal Year	Availability
2015-16	Available at <a href="https://www.calpers.ca.gov/cerbt">https://www.calpers.ca.gov/cerbt</a>
2016-17	
2017-18	
2018-19	
2019-20	

## Questions? Where to Get Trust Fund Information?

Name	Title	E-mail	Desk	Mobile
Matt Goss	Outreach & Support Program Manager	<a href="mailto:Matthew.Goss@calpers.ca.gov">Matthew.Goss@calpers.ca.gov</a>	(916) 795-9071	(916) 382-6487
Karen Lookingbill	Outreach & Support Manager	<a href="mailto:Karen.Lookingbill@calpers.ca.gov">Karen.Lookingbill@calpers.ca.gov</a>	(916) 795-1387	(916) 501-2219
Jasper Jacobs	Outreach & Support Analyst	<a href="mailto:Jasper.Jacobs@calpers.ca.gov">Jasper.Jacobs@calpers.ca.gov</a>	(916) 795-0432	(916) 717-3886
Jean MacDonald	Outreach & Support Analyst	<a href="mailto:Jean.MacDonald@calpers.ca.gov">Jean.MacDonald@calpers.ca.gov</a>	(916) 795-0675	(916) 291-1325
Colleen Cain-Herrback	Administration & Reporting Program Manager	<a href="mailto:Colleen.Cain-Herrback@calpers.ca.gov">Colleen.Cain-Herrback@calpers.ca.gov</a>	(916) 795-2474	(916) 505-2506
Robert Sharp	Assistant Division Chief	<a href="mailto:Robert.Sharp@calpers.ca.gov">Robert.Sharp@calpers.ca.gov</a>	(916) 795-3878	(916) 397-0756

Program E-mail Addresses	Prefunding Programs Webpages
<a href="mailto:CERBT4U@calpers.ca.gov">CERBT4U@calpers.ca.gov</a> – Questions & Document Submittal	<a href="http://www.calpers.ca.gov/CERBT">www.calpers.ca.gov/CERBT</a>
<a href="mailto:CEPPT4U@calpers.ca.gov">CEPPT4U@calpers.ca.gov</a> – Questions & Document Submittal	<a href="http://www.calpers.ca.gov/CEPPT">www.calpers.ca.gov/CEPPT</a>
<a href="mailto:CERBTACCOUNT@calpers.ca.gov">CERBTACCOUNT@calpers.ca.gov</a> – Online Record Keeping System	

# Update on OPEB



# OPEB- Current Status

- Current Total Liability is **\$23,960,183**
  - As of FY 20 Funded in CERBT Trust \$10,253,877 or 42.79% Funded
  - Unfunded Liability is Total Liability minus CERBT= **\$13,706,306**
  - Measurement Date is June 30, 2020. Reporting Date is June 30, 2021.



# OPEB- Unfunded Liability

*Schedule of Changes in Net OPEB Liability (June 30, 2019 to June 30, 2020)*

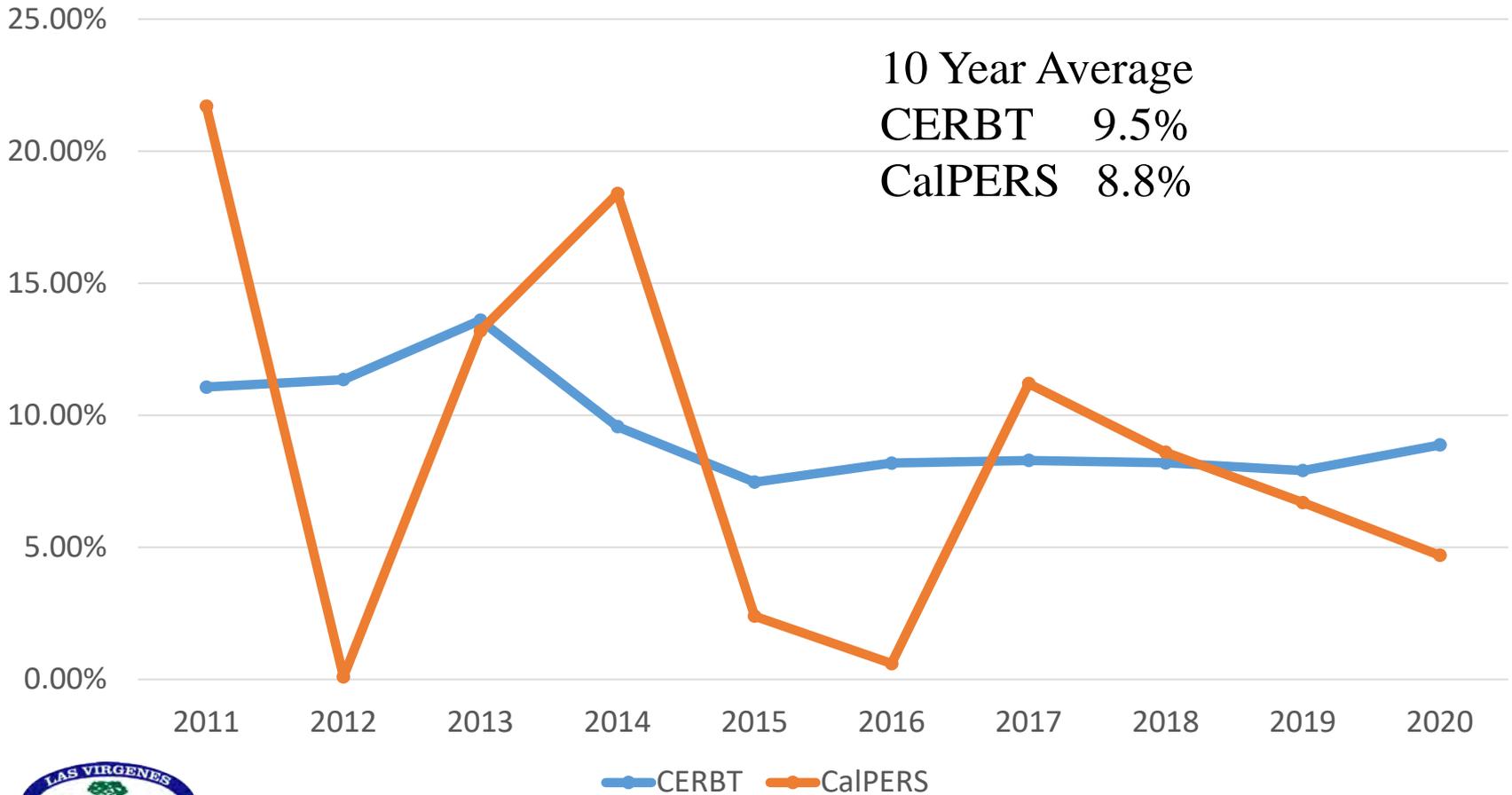
<b>Total OPEB Liability</b>	
Service Cost	560,131
Interest	1,572,177
Changes of benefit terms	0
Difference between expected and actual experience	(1,485,687)
Changes in assumptions or other inputs	(1,668,195)
Benefit payments <sup>1</sup>	(1,303,141)
<b>Net change in total OPEB liability</b>	<b>(2,324,715)</b>
<b>Total OPEB liability – June 30, 2019 (a)</b>	<b>\$26,284,898</b>
<b>Total OPEB liability – June 30, 2020 (b)</b>	<b>\$23,960,183</b>
<b>Plan fiduciary net position</b>	
Contributions – employer <sup>1</sup>	2,696,541
Net investment income	587,187
Benefit payments <sup>1</sup>	(1,303,141)
Trustee fees	(3,254)
Administrative expense	(4,450)
<b>Net change in plan fiduciary net position</b>	<b>1,972,883</b>
<b>Plan fiduciary net position – June 30, 2019 (c)</b>	<b>\$8,280,994</b>
<b>Plan fiduciary net position – June 30, 2020 (d)</b>	<b>\$10,253,877</b>
<b>Net OPEB liability – June 30, 2019 (c) – (a)</b>	<b>\$18,003,904</b>
<b>Net OPEB liability – June 30, 2020 (d) – (b)</b>	<b>\$13,706,306</b>



# Historical Contributions and Investment Earnings

Fiscal Year	Contributions	Disbursements	Cumulative Investment Gains (Losses)	Cumulative Fees	Cumulative Ending Assets
2008-09	\$328,180	\$0	(\$182)	(\$11)	\$327,987
2009-10	\$298,602	\$0	\$49,799	(\$389)	\$676,192
2010-11	\$342,716	\$0	\$221,518	(\$1,390)	\$1,189,626
2011-12	\$421,610	\$0	\$232,315	(\$2,774)	\$1,620,649
2012-13	\$327,466	\$0	\$423,669	(\$5,426)	\$2,136,817
2013-14	\$495,889	\$0	\$846,379	(\$8,908)	\$3,051,934
2014-15	\$520,383	\$0	\$845,756	(\$12,137)	\$3,568,465
2015-16	\$630,886	\$0	\$903,854	(\$15,246)	\$4,254,340
2016-17	\$634,899	\$0	\$1,376,107	(\$19,186)	\$5,357,552
2017-18	\$583,672	\$0	\$1,855,754	(\$24,169)	\$6,415,888
2018-19	\$1,330,305	\$0	\$2,396,485	(\$30,099)	\$8,280,994
2019-20	\$1,393,400	\$0	\$2,983,672	(\$37,803)	\$10,253,877
as of 3/31/2021	\$1,211,268	\$0	\$3,785,696	(\$45,277)	\$12,259,695

# Historical Returns

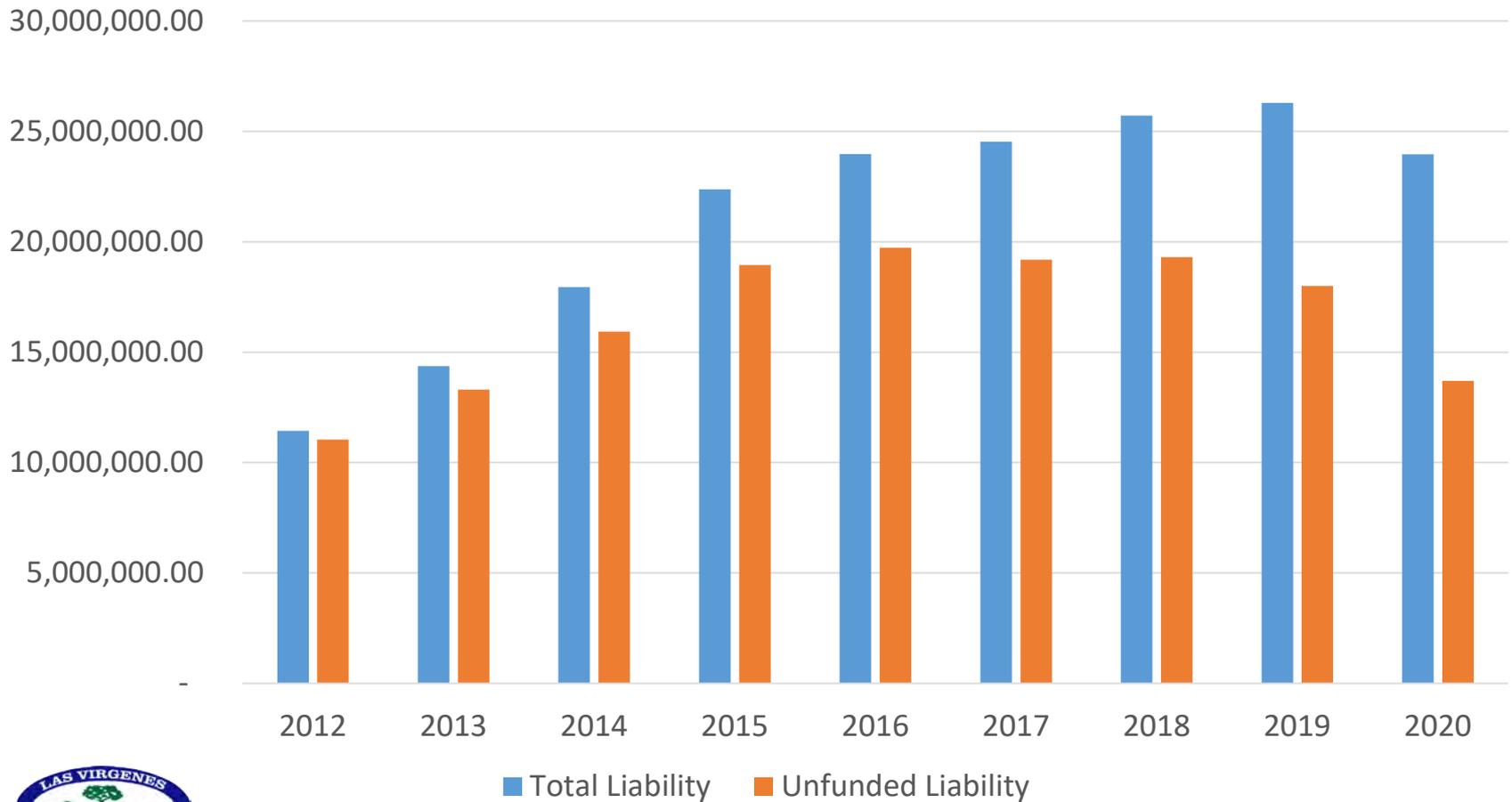


# Historical Funding Status

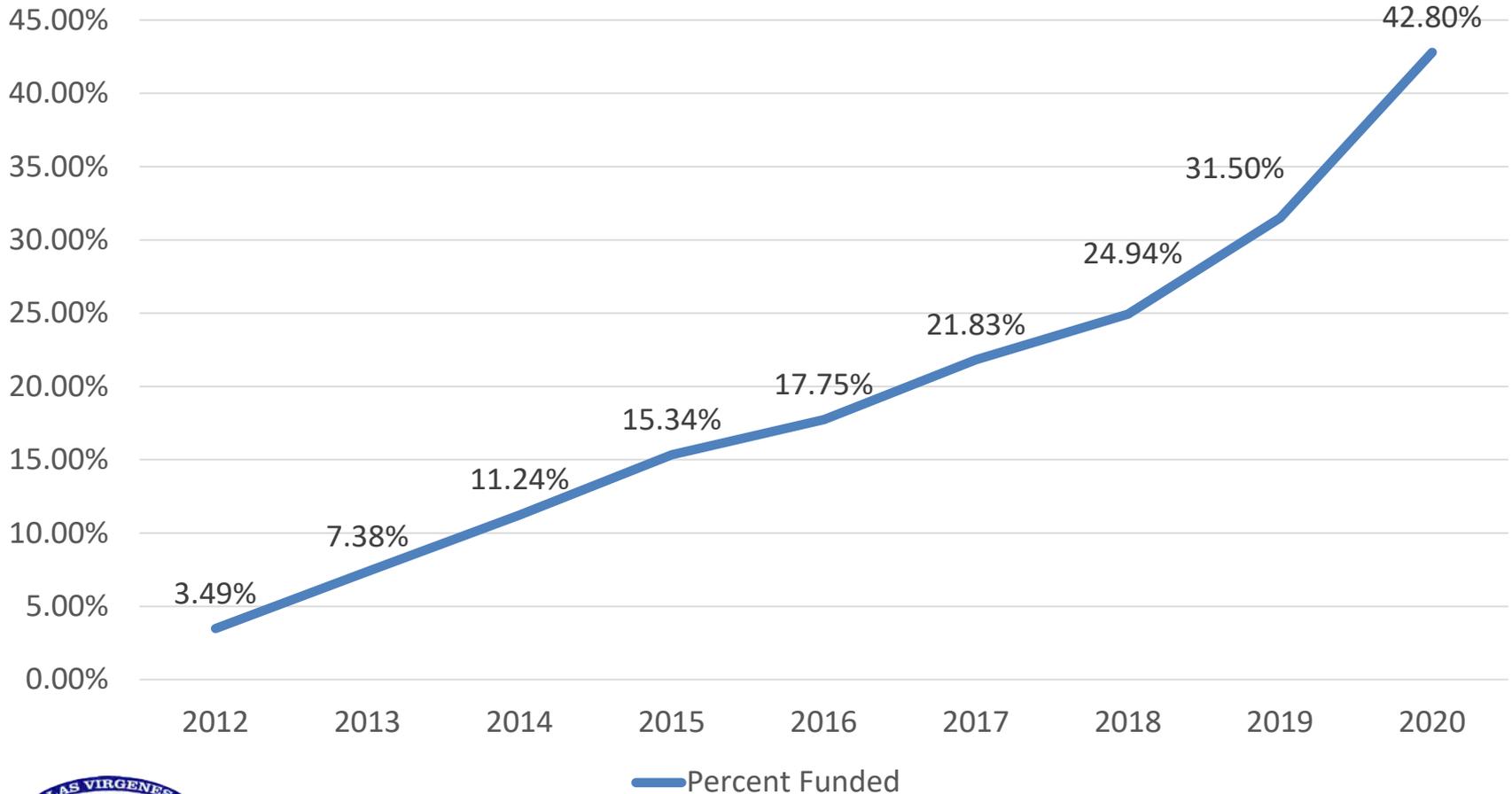
	<u>Total Liability</u>	<u>Unfunded Liability</u>	<u>Percent Funded</u>
2012	11,438,687.00	11,038,989.00	3.49%
2013	14,364,922.00	13,305,441.00	7.38%
2014	17,945,074.00	15,927,925.00	11.24%
2015	22,376,865.00	18,944,796.00	15.34%
2016	23,976,840.00	19,722,139.00	17.75%
2017	24,540,649.00	19,183,096.00	21.83%
2018	25,713,197.00	19,301,046.00	24.94%
2019	26,284,898.00	18,003,904.00	31.50%
2020	23,960,183.00	13,706,306.00	42.80%



# Historical Funding Status



# Historical Funding Status





July 20, 2021 LVMWD Regular Board Meeting

TO: Board of Directors

FROM: Finance & Administration

**Subject : Claim by First Neighborhood Property Owners Association**

**SUMMARY:**

On May 27, 2021, the District received the attached claim from the First Neighborhood Property Owners Association. The claimant is seeking reimbursement, in the amount of \$2,029.76, for damages allegedly caused by debris clogging its irrigation system as a result of a nearby recycled water main break. Staff investigated the claim and determined that the failure of a District-owned recycled water main likely caused debris to enter the claimant's irrigation system. Based on the damages and supporting documentation submitted to the District, staff recommends a settlement in the amount of \$1,361.68.

**RECOMMENDATION(S):**

Approve a settlement, in the amount of \$1,361.68, for the claim by the First Neighborhood Property Owners Association and deny the remainder of the claim, in the amount of \$668.08.

**FISCAL IMPACT:**

Yes

**ITEM BUDGETED:**

Yes

**FINANCIAL IMPACT:**

The cost of the proposed settlement is \$1,361.68. Sufficient funds are available in the adopted Fiscal Year 2021-22 Budget for this purpose.

**DISCUSSION:**

The First Neighborhood Property Owners Association submitted a claim, in the amount of

\$2,029.76, for damages allegedly caused by the failure of a nearby recycled water main. District staff investigated the claim and found that the break of its recycled water main likely resulted in debris entering the Association's irrigation system and contributed to the failure of some of its parts. Staff reviewed the invoices submitted by the claimant and determined that the damages associated with debris totaled \$1,361.68, which is the amount of the proposed settlement.

On June 8, 2021, staff sent the attached letter to the Association requesting additional information on the irrigation system parts that were replaced but did not appear to have been affected by debris in the system. These components included sprinkler risers, a drain cover and self-cleaning valves that should not have been damaged by the small debris that was found in the irrigation system. Staff followed up with the Association by telephone and again in writing on July 1, 2021. Staff also offered to meet with or discuss the details of the questioned items with the Association or its representative. The Association has not provided additional support or information related to the questioned items, and staff most recently followed up on July 12, 2021.

Based on the circumstances, staff recommends that the Board approve a settlement, in the amount of \$1,361.68, and deny the remainder of the claim, in the amount of \$668.08.

**GOALS:**

Ensure Effective Utilization of the Public's Assets and Money

Prepared by: Donald Patterson, Director of Finance and Administration

**ATTACHMENTS:**

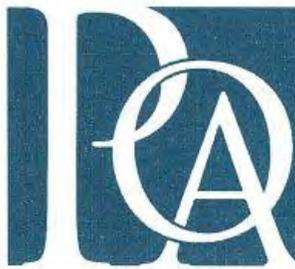
Claim by First Neighborhood Property Owners Association

Photos of Damages

Request for Additional Information

Invoice for Irrigation System Repairs

Claim Status Letter



FIRST NEIGHBORHOOD  
PROPERTY OWNERS ASSOCIATION

May 25, 2021

Las Virgenes Municipal Water District  
4232 Las Virgenes Rd  
Calabasas, CA 91302

RE: Valve/Irrigation Damage – Result of Reclaimed Water Line Break – April 1, 2021

To whom it may concern:

It has been brought to the attention of the First Neighborhood Property Owners Association Board of Directors that debris has lodged in some of the irrigation valves and sprinklers that service the association's landscape maintenance areas.

It is our belief that the debris is a result of a broken reclaimed water line, a portion of which is located in the parking lot adjacent to Berniece Bennett Park. The tiny debris made its way into the valves and prevented them from closing properly. The association's landscape maintenance contractor, Slade Industrial Landscape, Inc. has been working on repairing these valves and sprinklers.

We are requesting that the LVWMD reimburse the association for the repairs that were made which to date total \$2,029.76. (copy of invoice enclosed). If you have any questions, please feel free to contact me via email, [pzegers@emmonco.net](mailto:pzegers@emmonco.net).

Sincerely,

FOR THE BOARD OF DIRECTORS  
FIRST NEIGHBORHOOD  
PROPERTY OWNER'S ASSOCIATION

Pam Zegers, CCAM  
Association Manager

## Pam Zegers

---

**From:** Jesse Slade <jesse@sladeindlandscape.com>  
**Sent:** Thursday, May 13, 2021 7:23 AM  
**To:** Pam Zegers  
**Subject:** First neighborhood repairs

Hi Pam. Attached are photos of valves and sprinklers that had all the debris in them. There are more but these are just examples of what we found with the recent irrigation issues.

I spoke with las virgenes and they did state to me that they found a meter that they took apart and cleaned out debris of which I believe came from the recent construction in the parking lot (their mainline).









Jesse Slade  
Vice President  
M: [818 535 0056](tel:8185350056)  
O: [818 342 1911](tel:8183421911)  
[P.O. Box 571960](mailto:info@sladeindlandscape.com)  
[Tarzana Ca 91357](mailto:info@sladeindlandscape.com)  
[www.sladeindlandscape.com](http://www.sladeindlandscape.com)



Dedicated to Providing High-Quality Water Service in a Cost-Effective and Environmentally Sensitive Manner

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Director, Division 5

Vice President  
**Leonard E. Polan**  
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Director, Division 2

**Lee Renger**  
Director, Division 3

**David W. Pedersen, P. E.**  
General Manager

**W. Keith Lemieux**  
Counsel

HEADQUARTERS  
4232 Las Virgenes Road  
Calabasas, CA 91302  
(818) 251-2100  
Fax (818) 251-2109

WESTLAKE  
FILTRATION PLANT  
(818) 251-2370  
Fax (818) 251-2379

TAPIA WATER  
RECLAMATION FACILITY  
(818) 251-2300  
Fax (818) 251-2309

RANCHO LAS VIRGENES  
COMPOSTING FACILITY  
(818) 251-2340  
Fax (818) 251-2349

www.LVMWD.com

MEMBER AGENCY OF THE  
METROPOLITAN WATER  
DISTRICT  
OF SOUTHERN CALIFORNIA

**Glen D. Peterson**  
MWD Representative

June 8, 2021

Pam Zegers, CCAM  
Association Manager  
First Neighborhood Property Owner's Association  
31830 Village Center Road  
Westlake Village, CA 91361

Dear Ms. Zegers:

The District has completed its review of your claim received on May 27, 2021. Based on our assessment, the District agrees that it is likely that debris was in the recycled water system following a break in a recycled water line. At this time, the District accepts liability in the amount of \$1,361.68 and request additional information to support the amount of \$668.08. This represents parts discussed below and a proportional labor allowance based on the allowed items.

The attached invoice highlights items the District seeks additional information. On the attached, the yellow highlighted items are pipe extenders that should not have been damaged by debris; the blue highlighted item is a drain grate; and the green highlighted items are self-cleaning valves that are designed to not clog from small debris.

Please let me know if you accept a settlement in the amount of \$1,361.68 or would like to submit additional information for the replacement of the parts highlighted on the attached. District staff is also available to meet with you and/or your contractor onsite to review additional information.

If you have any questions please call me at 818-251-2133.

Sincerely,

Donald Patterson  
Director of Finance and Administration



Slade Industrial Landscape  
 P.O. Box 571960  
 Tarzana, CA 91357 US

Invoice 44367E

**BILL TO**

First Neighborhood  
 The Emmons Co.  
 P.O. Box 5098  
 Westlake Village, Ca 91359

DATE  
 05/30/2021

PLEASE PAY  
**\$2,029.76**

DUE DATE  
 06/29/2021

QTY	ACTIVITY	AMOUNT
1	<b>Sprinklers</b> Sprinkler Maintenance due possibly to Las Virgenes water district having debris in their lines	0.00
4.50	<b>Sprinklers:Labor - J. Munoz</b> Hour(s) Sprinkler Labor Charge replace 1 1/2" diaphragm. Change sprinklers and flush lateral	315.00
5	<b>Sprinklers:Sprinkler Parts:I2504</b> Hunter ADJ 4" P/U Rotor	227.22
4	<b>Sprinklers:Sprinkler Parts:PGP04CV</b> Hunter ADJ 4" PGP Pop Up w/CV	68.60
1	<b>Sprinklers:Sprinkler Parts:202614</b> RB Diaphragm Assy 150 EF-A, B	60.53
3	<b>Sprinklers:Sprinkler Parts:100TTRE</b> PVC 1 TT FIP X MIP EXT	4.96
3	<b>Sprinklers:Sprinkler Parts:075TTRE</b> PVC 3/4 TT FIP X MIP RISER EXT	3.98
1	<b>Sprinklers:Sprinkler Parts:DR9P12</b> Drain PVC 3" Drain Grate	5.64
-4	<b>Sprinklers:Sprinkler Parts:PGP04</b> Hunter PGP Ultra 4" ADJ P/U RTR	-62.42
9	<b>Sprinklers:Sprinkler Parts:I2504</b> Hunter ADJ 4" P/U Rotor	409.00
1	<b>Sprinklers:Labor - J. Munoz</b> Hour(s) Sprinkler Labor Charge - Repair broken sprinkler not rotating (See Map)	70.00
3	<b>Sprinklers:Sprinkler Parts:I2504</b> Hunter ADJ 4" P/U Rotor	136.33
1	<b>Sprinklers:Sprinkler Parts:PGP04CV</b> Hunter ADJ 4" PGP Pop Up w/CV	17.15
3	<b>Sprinklers:Sprinkler Parts:075TTRE</b> PVC 3/4 TT FIP X MIP RISER EXT	3.98
3	<b>Sprinklers:Sprinkler Parts:100TTRE</b> PVC 1 TT FIP X MIP EXT	4.96
5	<b>Sprinklers:Labor - J. Munoz</b> Hour(s) Sprinkler Labor Charge - Replace 1 1/2 and 1" RCV valve (See Map)	350.00

QTY	ACTIVITY	AMOUNT
1	<b>Sprinklers:Sprinkler Parts:150EFBCP</b> RB 150-EFB-CP 1 1/2 valve	241.40
1	<b>Sprinklers:Sprinkler Parts:100EFBCP</b> RB 100-EFB-CP Valve	151.46
1	<b>Sprinklers:Sprinkler Parts:150125TTBUSH</b> PVC 1 1/2 x 1/1/4 TT Bushing	3.19
1	<b>Sprinklers:Sprinkler Parts:150125SSBUSH</b> PVC 1 1/2 x 1 1/4 SS Bushing	1.17
1	<b>Sprinklers:Sprinkler Parts:125TSMA</b> PVC 1 1/4 Male Adapter	0.94
2	<b>Sprinklers:Sprinkler Parts:125SS90</b> PVC 1 1/4 SS 90	3.07
1	<b>Sprinklers:Sprinkler Parts:100TSMA</b> PVC 1 Male Adapter	0.78
1	<b>Sprinklers:Sprinkler Parts:100SSCOUP</b> PVC 1 SS Coup (Nested)	0.69
1	<b>Sprinklers:Sprinkler Parts:11810</b> FLO 1" Pro Span Coupling	4.18
1	<b>Sprinklers:Sprinkler Parts:075SSCOUP</b> PVC 3/4 SS Coup (Nested)	0.39
1	<b>Sprinklers:Sprinkler Parts:TASW520</b> 3/4" x 520" Teflon Tape	3.69
4	<b>Sprinklers:Sprinkler Parts:61241</b> King Black/Gray IRR Connector	3.87

TOTAL DUE

**\$2,029.76**

THANK YOU.



Dedicated to Providing High-Quality Water Service in a Cost-Effective and Environmentally Sensitive Manner

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MEMBER AGENCY OF THE  
METROPOLITAN WATER  
DISTRICT  
OF SOUTHERN CALIFORNIA

**Glen D. Peterson**  
MWD Representative

July 1, 2021

Pam Zegers, CCAM  
Association Manager  
First Neighborhood Property Owner's Association  
31830 Village Center Road  
Westlake Village, CA 91361

Dear Ms. Zegers:

We have delayed the hearing on your claim received on May 27, 2021 by the Board of Directors of Las Virgenes Municipal Water District until July 20, 2021 at 9:00 am in light of our prior settlement offer and request for additional information. Please let me know if the settlement offer of \$1,361.68 is acceptable or if you have additional information supporting the remaining amount of the claim.

The LVMWD Board holds regular business meetings on the first and third Tuesday of every month, unless the regular meeting date conflicts with a holiday. The Board will act upon the claim at a regular meeting. You will be notified of the results of the Board action after the meeting.

Thank you for your cooperation in this matter. If you have any questions please call me at 818-251-2133.

Sincerely,

Donald Patterson  
Director of Finance and Administration



July 20, 2021 LVMWD Regular Board Meeting

TO: Board of Directors

FROM: Engineering and External Affairs

**Subject : Implementation of Water Shortage Contingency Plan: Stage 2 – Water Shortage Warning**

**SUMMARY:**

California is officially experiencing the second year of drought conditions. The snowpack in the Sierras and Colorado River Basin was below average for the second year in a row, resulting in reduced water supply and runoff to replenish major reservoirs. Additionally, high temperatures and dry soil conditions have contributed to larger amounts of loss to evaporation and infiltration, which have worsened the drought conditions. Although the District does not expect to experience a water supply shortage in the current year, the Board adopted Resolution No. 2595 on June 1, 2021, which activated the Water Shortage Contingency Plan at Stage 1 – Water Shortage Alert. Adoption of the resolution also authorized staff to implement a Strategic Communications Plan on Drought Messaging that is intended to serve as the basis for assisting, educating and inspiring customers to use water wisely, day in and day out.

On July 8, 2021, Governor Gavin Newsom issued Executive Order N-10-21, calling for all Californian's to voluntarily reduce their water use by 15 percent compared to 2020 levels due to increasingly severe and exceptional drought conditions. As a result, staff recommends that the Board adopt proposed Resolution No. 2597 that will implement the Water Shortage Contingency Plan at Stage 2 – Water Shortage Warning, which supports actions for a voluntary water use reduction of 10 to 20 percent.

**RECOMMENDATION(S):**

Pass, approve and adopt proposed Resolution No. 2597, concerning drought conditions in the State of California and implementation of the Water Shortage Contingency Plan at Stage 2 – Water Shortage Warning.

**RESOLUTION NO. 2597**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF LAS VIRGENES MUNICIPAL WATER DISTRICT CONCERNING DROUGHT CONDITIONS IN**

## **THE STATE OF CALIFORNIA AND ACTIVATION OF THE WATER SHORTAGE CONTINGENCY PLAN AT STAGE 2 - WATER SHORTAGE WARNING**

(Reference is hereby made to Resolution No. 2597 on file in the LVMWD's Resolution Book and by this reference the same is incorporated herein.)

### **FISCAL IMPACT:**

Yes

### **ITEM BUDGETED:**

Yes

### **FINANCIAL IMPACT:**

There may be a financial impact associated with this action because a 15 percent reduction in water use will result in a reduction in revenues for the Potable Water Enterprise. However, the reduction in revenues will be largely offset by a decrease in the amount of water that is purchased from the Metropolitan Water District of Southern California. The extent of the impact will also depend on whether the reductions in water use are implemented by inefficient and/or excessive water users (i.e. those in the higher tiers) versus more efficient water users (i.e. those in the lower tiers). The adopted budget for Fiscal Year 2021-22 is anticipated to absorb the anticipated reduction in water sales. Costs associated with drought messaging are currently incorporated in the adopted Fiscal Year 2021-22 Budget as part of overall public outreach efforts.

### **DISCUSSION:**

#### **Hydrologic, Water Storage and Supply Conditions:**

Southern California's two main sources of imported water — the Colorado River Basin and the State Water Project from Northern California — continue to face dry conditions. Heading into a second consecutive dry year, as of April 1, 2021, the Northern Sierra snowpack water content was only 72% of average. Snowpack in the Colorado River Basin was at 88% of average; however, the resulting runoff that will eventually reach major reservoirs is expected to be only 30% of average. The large difference is due to higher-than-normal levels of evaporation, consumptive water demand of plants and infiltration into unsaturated, dry ground. These conditions are not limited to the Colorado River System and are beginning to negatively affect the State Water Project as well where the forecast runoff is estimated at 38% of normal. Meanwhile, high demands for Colorado River water continue to push the level in Lake Mead down below elevation 1,075 feet (1,068 feet as of July 13, 2021), which will trigger a first-ever shortage condition on the Colorado River System if the storage is not replenished by the end of the calendar year.

On March 23, 2021, the California Department of Water Resources reduced the 2021 State Water Project allocation from 10 percent to 5 percent of Table A amounts. Lake Oroville, an essential reservoir for the State Water Project (SWP) located north of the Sacramento-San Joaquin Bay Delta, started the year at a precariously low level. San Luis Reservoir, located south of the Delta, has a moderate amount of SWP water stored from the previous year that

softens the impact of a low water level in Lake Oroville. As of May 4, 2021, storage levels in the Lake Oroville and San Luis Reservoir were at 42% of capacity and 50% of capacity, respectively. A final 2021 SWP allocation should be announced in the coming months.

The District is substantially reliant on SWP supplies; however, a small portion of Colorado River supplies can be delivered to the service area, if required. In 2021, Metropolitan Water District of Southern California (MWD) will maximize the use of Colorado River supplies for the majority of Southern California. The approach will support portions of MWD's service area that are more dependent on SWP supplies – like Ventura County and the west San Fernando Valley in Los Angeles County. The District may receive a small portion of Colorado River supplies this year through MWD's recently-rehabilitated Greg Avenue Pump Station.

Due to the current hydrologic conditions and recognizing that the State is now in its second year of drought, there is increasing media attention as well as action being taken at the state level by the Governor. On April 21, 2021, Governor Gavin Newsom issued a Proclamation, declaring a state of emergency due to the second year of drought conditions and calling for state agencies to take specific and immediate actions to prepare for and mitigate the effects of the drought conditions. The actions to be taken under the Emergency Proclamation include messaging to California residents by state agencies and individual water agencies of the current drought conditions, explaining the potential for a water shortage in the coming year and specifying actions to be taken in preparation for the possibility of a third year of drought.

On June 1, 2021, the Board adopted Resolution No. 2595, which activated the Water Shortage Contingency Plan at Stage 1 – Water Shortage Alert. Adoption of the resolution also authorized staff to implement a Strategic Communications Plan on Drought Messaging (copy attached) that is intended to serve as the basis for assisting, educating and inspiring customers to use water wisely, day in and day out.

On July 8, 2021, Governor Gavin Newsom issued Executive Order N-10-21 (copy attached) which calls for all Californian's to voluntarily reduce their water use by 15 percent compared to 2020 levels due to increasingly severe and exceptional drought conditions. The Governor also extended the Proclamation of a State of Emergency and added nine additional counties to the list of "Proclaimed Drought Counties" (copy attached). With the extension, 50 of 58 counties in California are now in a State of Emergency. While Los Angeles County is not one of them, a large portion of water that is used and imported into the County, comes from counties that are in a State of Emergency.

#### Water Shortage Contingency Plan (WSCP):

Title 3, Article 4 of the LVMWD Code describes requirements related to water conservation/water use efficiency and actions to be taken under water shortage conditions. Section 3-4.407 – Water Shortage Response, Droughts and Emergencies describes in detail, the four stages of water shortage that may be triggered by a declaration from federal or state authorities, Metropolitan Water District, or the District to address events that result or may result in a water shortage as follows:

##### Stage 1 – Water Shortage Alert:

Stage 1 is a condition resulting in a 0 to 10% water shortage necessitating a voluntary water use reduction. The District will initiate a public information campaign to increase awareness of water conservation measures specified in Section 3-4.404. Customers

are expected to perform voluntary water use reductions and adhere to on-going water conservation measures.

Stage 2 – Water Shortage Warning:

Stage 2 is a condition resulting in a 10 to 20% water shortage necessitating a higher level of voluntary water use reduction. The District will expand the public information campaign and step up enforcement of water conservation measures. Customers are expected to re-double voluntary water use reductions and strictly adhere to water conservation measures.

Stage 3 – Water Shortage Emergency:

Stage 3 is a condition resulting in a 20 to 50% water shortage necessitating mandatory water use reductions. Depending on the severity of the shortage, the District will intensify the public information campaign and expand enforcement of water conservation measures. Additionally, the Board will determine the appropriate drought factor for water budgets if necessary.

Stage 4 – Critical Water Shortage Emergency:

Stage 4 is a condition resulting in a 50% or higher water shortage necessitating prohibition of outdoor water use for irrigation, pools, and fountains. The District will implement crisis communications and activate its Emergency Operations Center. Customers shall be required to terminate all outdoor use except as necessary to protect public health and safety. Additionally, the Board will determine reduction in indoor water budgets if necessary.

Implementation of Water Shortage Contingency Plan at Stage 2 – Water Shortage Warning:

Staff recommends that the Board adopt proposed Resolution No. 2597 and issue a Stage 2 – Water Shortage Warning (copy attached). Adoption of the resolution will subsequently authorize staff to expand the public information campaign and step up the implementation of water conservation measures. At this time, staff is not recommending substantial changes to the attached Strategic Communication Plan for Drought Messaging, but staff does propose to make implementation of the Plan a higher priority and will expedite messaging wherever possible. The Key Performance Indicators (KPIs) in the Plan have been updated to capture the State’s target of reducing water use by 15 percent compared to 2020 levels.

**GOALS:**

Sustain Community Awareness and Support

Prepared by: Joe McDermott, Director of Engineering and External Affairs

**ATTACHMENTS:**

Proposed Resolution No. 2597  
Executive Order N-10-21  
State of Emergency Proclamation



**RESOLUTION NO. 2597**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF LAS VIRGENES  
MUNICIPAL WATER DISTRICT CONCERNING DROUGHT CONDITIONS  
IN THE STATE OF CALIFORNIA AND ACTIVATION OF THE WATER  
SHORTAGE CONTINGENCY PLAN AT STAGE 2 - WATER SHORTAGE  
WARNING**

WHEREAS, Southern California's two main sources of imported water — precipitation and snowpack in the Colorado River Basin and the Sierra Mountains in Northern California — are forecasted to yield runoff for the replenishment of water storage reservoirs at 30 and 38 percent respectively of the historical average;

WHEREAS, since Governor Gavin Newsom's Proclamation of an Emergency on May 10, 2021, California's water supplies continue to be severely depleted, and high temperatures are now increasing water loss from reservoirs and the streams that feed them;

WHEREAS, on June 1, 2021, the Board of Directors of the Las Virgenes Municipal Water District activated the Water Shortage Contingency Plan at Stage 1 – Water Shortage Alert and authorized staff to implement the Strategic Communications Plan for drought messaging;

WHEREAS, on July 8, 2021, Governor Newsom, due to the increasingly severe and exceptional drought conditions in 50 of 58 counties in the State of California, issued an extension of the Proclamation of a State of an Emergency and Executive Order N-10-21, which calls for all Californians to voluntarily reduce their water use by 15 percent from their 2020 levels through the use of common use measures such as irrigating landscapes more efficiently and finding and fixing leaks; and

WHEREAS, in the interest of conserving depleting water supplies, a precious resource for the entire State of California, the Board desires to continue with the implementation of the Strategic Communications Plan on messaging for the drought and to take other measures as necessary to encourage and assist customers to reduce their use of water by 15 percent.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE LAS VIRGENES MUNICIPAL WATER DISTRICT AS FOLLOWS:**

Activate the Water Shortage Contingency Plan at Stage 2 – Water Shortage Warning and continue implementation of the Strategic Communications Plan for drought messaging.

**PASSED, APPROVED, AND ADOPTED** this \_\_\_\_\_ day of \_\_\_\_\_, 2021.

\_\_\_\_\_  
Jay Lewitt, President

ATTEST:

\_\_\_\_\_  
Lee Renger, Secretary

(SEAL)

APPROVED AS TO FORM:

\_\_\_\_\_  
W. Keith Lemieux, District Counsel

## EXECUTIVE ORDER N-10-21

WHEREAS communities across California are experiencing more frequent, prolonged, and severe impacts of climate change including catastrophic wildfires, extreme heat and unprecedentedly dry conditions that threaten the health of our people, habitat for species and our economy; and

WHEREAS severe drought afflicts the American West and increasingly warming temperatures driven by climate change exacerbate harmful drought effects including disruption of drinking water and irrigation supplies, degradation of fish and wildlife habitat, and heightened flammability of wildland vegetation; and

WHEREAS on April 21 and May 10, 2021, I issued proclamations that a state of emergency exists in a total of 41 counties due to severe drought conditions and directed state agencies to take immediate action to preserve critical water supplies and mitigate the effects of drought and ensure the protection of health, safety, and the environment; and

WHEREAS today, I issued a further proclamation of a state of emergency due to drought conditions in nine additional counties (Inyo, Marin, Mono, Monterey, San Luis Obispo, San Mateo, Santa Barbara, Santa Clara, and Santa Cruz), and directed state agencies to take further actions to bolster drought resilience and prepare for impacts on communities, businesses, and ecosystems; and

WHEREAS drought conditions present urgent challenges, including the risk of drinking water shortages in communities, greatly increased wildfire activity, diminished water for agricultural production, adverse impacts on fisheries, and additional water scarcity if drought conditions continue into next year; and

WHEREAS agriculture is an important economic driver in California that has made significant investments in irrigation efficiencies such that nearly 70 percent of the nation's farmland using drip and micro-irrigation is located in California, and despite that investment, many agricultural producers are experiencing severe reductions in water supplies and are fallowing land in response to current dry conditions; and

WHEREAS action by Californians now to conserve water and to extend local groundwater and surface water supplies will provide greater resilience if the drought continues in future years; and

WHEREAS during the 2012-2016 drought, Californians did their part to conserve water, with many taking permanent actions that continue to yield benefits; per capita residential water use statewide declined 21 percent between the years 2013 and 2016, and has remained on average 16 percent below 2013 levels as of 2020; and

WHEREAS local water suppliers and communities have made strategic and forward-looking investments in water recycling, stormwater capture and reuse, groundwater storage and other strategies to improve drought resilience; and

WHEREAS there is now a need to augment ongoing water conservation and drought resilience investments with additional action to extend available supplies, protect water reserves in case drought conditions extend to a third year and maintain critical flows for fish and wildlife.

NOW THEREFORE, I, GAVIN NEWSOM, Governor of the State of California, in accordance with the authority vested in me by the State Constitution and statutes, do hereby issue the following order to become effective immediately.

IT IS HEREBY ORDERED THAT:

- 1) To preserve the State's surface and groundwater supplies and better prepare for the potential for continued dry conditions next year, and to join existing efforts by agricultural water users, public water systems, and governmental agencies to respond to water shortages, I call on all Californians to voluntarily reduce their water use by 15 percent from their 2020 levels. Commonsense measures Californians can undertake to save water and money include:
  - a. Irrigating landscapes more efficiently. As much as 50 percent of residential water use goes to outdoor irrigation, and much of that is wasted due to evaporation, wind, or runoff caused by inefficient irrigation methods and systems. Watering one day less per week, not watering during or immediately after rainfall, watering during the cooler parts of the day and using a weather-based irrigation controller can reduce irrigation water use, saving nearly 8,800 gallons of water per year.
  - b. Running dishwashers and washing machines only when full. Full laundry loads can save 15–45 gallons per load. Full dishwasher cycles can save 5–15 gallons per load.
  - c. Finding and fixing leaks. A leaky faucet that drips at the rate of one drip per second can waste nearly 3,200 gallons per year.
  - d. Installing water-efficient showerheads and taking shorter showers. Keeping showers under five minutes can save 12.5 gallons per shower when using a water-efficient showerhead.
  - e. Using a shut-off nozzle on hoses and taking cars to commercial car washes that use recycled water.

The State Water Resources Control Board (Water Board) shall track and report monthly on the State's progress toward achieving a 15-percent reduction in statewide urban water use as compared to 2020 use.

- 2) State agencies, led by the Department of Water Resources and in coordination with local agencies, shall encourage actions by all Californians, whether in their residential, industrial, commercial, agricultural, or institutional use, to reduce water usage, including through the statewide Save Our Water conservation campaign at [SaveOurWater.com](http://SaveOurWater.com), which provides simple ways for Californians to reduce water use in their everyday lives.

- 3) The Department of Water Resources shall monitor hydrologic conditions such as cumulative precipitation, reservoir storage levels, soil moisture and other metrics, and the Water Board shall monitor progress on voluntary conservation as ongoing indicators of water supply risk that may inform future drought response actions.

This Order is not intended to, and does not, create any rights or benefits, substantive or procedural, enforceable at law or in equity, against the State of California, its agencies, departments, entities, officers, employees, or any other person.

IT IS FURTHER ORDERED that as soon as hereafter possible, this Order be filed in the Office of the Secretary of State and that widespread publicity and notice be given of this Order.

IN WITNESS WHEREOF I have hereunto set my hand and caused the Great Seal of the State of California to be affixed this 8th day of July 2021.

---

GAVIN NEWSOM  
Governor of California

ATTEST:

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SHIRLEY N. WEBER, PH.D.  
Secretary of State

## PROCLAMATION OF A STATE OF EMERGENCY

WHEREAS climate change is intensifying the impacts of droughts on our communities, environment, and economy, and California is in a second consecutive year of dry conditions, resulting in drought in all parts of the State and extreme or exceptional drought in most of the state; and

WHEREAS in response to climate change and worsening drought conditions, I issued proclamations on April 12 and May 10, 2021, proclaiming drought emergencies in the counties of Alameda, Alpine, Amador, Butte, Calaveras, Colusa, Contra Costa, Del Norte, El Dorado, Fresno, Glenn, Humboldt, Kern, Kings, Lake, Lassen, Madera, Mariposa, Mendocino, Merced, Modoc, Napa, Nevada, Placer, Plumas, Sacramento, San Benito, San Joaquin, Shasta, Sierra, Siskiyou, Solano, Sonoma, Stanislaus, Sutter, Tehama, Trinity, Tulare, Tuolumne, Yolo, and Yuba, which have faced the most dire and severe drought conditions; and

WHEREAS since my May 10, 2021 Proclamation, California's water supplies continue to be severely depleted, and high temperatures are now increasing water loss from reservoirs and streams (especially north of the Tehachapi Mountains), and thus demands by communities and agriculture have increased, supplies of cold water needed for salmon and other anadromous fish that are relied upon by tribal, commercial, and recreational fisheries have been reduced, and risk has increased of drought impacts continuing in 2022 because of continued water loss from climate change-driven warming temperatures and less water available in reservoirs and streams from two years of below average precipitation; and

WHEREAS the counties of Inyo, Marin, Mono, Monterey, San Luis Obispo, San Mateo, Santa Barbara, Santa Clara, and Santa Cruz are now experiencing emergency drought conditions as well; and

WHEREAS it is necessary to expeditiously mitigate the effects of the drought conditions to ensure the protection of health, safety, and the environment; and

WHEREAS under Government Code Section 8558(b), I find that the conditions caused by the drought, by reason of their magnitude, are or are likely

to be beyond the control of the services, personnel, equipment, and facilities of any single local government and require the combined forces of a mutual aid region or regions to appropriately respond; and

WHEREAS under Government Code Section 8625(c), I find that local authority is inadequate to cope with the drought conditions; and

WHEREAS to protect public health and safety, it is critical the State take certain immediate actions without undue delay to prepare for and mitigate the effects of the drought conditions, and under Government Code Section 8571, I find that strict compliance with various statutes and regulations specified in this proclamation would prevent, hinder, or delay the mitigation of the effects of the drought conditions.

NOW THEREFORE, I, GAVIN NEWSOM, Governor of the State of California, in accordance with the authority vested in me by the State Constitution and statutes, including the California Emergency Services Act, and in particular, Section 8625, HEREBY PROCLAIM A STATE OF EMERGENCY to exist due to drought in the additional nine counties of Inyo, Marin, Mono, Monterey, San Luis Obispo, San Mateo, Santa Barbara, Santa Clara, and Santa Cruz, such that a drought state of emergency is now in effect in 50 counties (collectively, "Proclaimed Drought Counties").

IT IS HEREBY ORDERED THAT:

- 1) All agencies of the state government are to utilize and employ state personnel, equipment, and facilities for the performance of any and all activities consistent with the direction of the Governor's Office of Emergency Services and the State Emergency Plan. Also, to protect their safety, all residents are to obey the direction of emergency officials with regard to this emergency in order to protect their safety.
- 2) The orders and provisions contained in my April 21, 2021 and May 10, 2021 Proclamations remain in full force and effect, except as modified herein. State agencies shall continue to implement all directions from those Proclamations and accelerate implementation where feasible.
- 3) Consistent with the policies stated in Water Code Section 1011.5(a), local agencies are encouraged to take actions to coordinate use of their available supplies and to substitute an alternate supply of groundwater from existing groundwater wells for the unused portion of surface water that the local agency is otherwise entitled to use. For actions taken pursuant to this paragraph in the Proclaimed Drought Counties, the provisions of Chapter 3 (commencing with Section 85225) of Part 3 of

Division 35 of the Water Code and regulations adopted pursuant thereto are suspended for any (a) actions taken by state agencies pursuant to this paragraph, (b) actions taken by a local agency where the state agency with primary responsibility for implementing the directive concurs that local action is required, and (c) permits or approvals necessary to carry out actions under (a) or (b). The entities implementing this paragraph shall maintain on their websites a list of all activities or approvals that rely on the suspension of the foregoing Water Code provisions.

- 4) To ensure adequate, minimal water supplies in the Proclaimed Drought Counties for purposes of health, safety, and the environment, the State Water Resources Control Board (Water Board) shall consider modifying requirements for reservoir releases or diversion limitations to conserve water upstream later in the year in order to protect cold water pools for salmon and steelhead, enhance instream conditions for fish and wildlife, improve water quality, protect carry over storage, or ensure minimum health and safety water supplies. The Water Board shall require monitoring and evaluation of any such changes to inform future actions. Nothing in this paragraph limits the effect of operative paragraph 4 of my May 10, 2021 Proclamation.
- 5) To support voluntary approaches where hydrology and other conditions allow, the Water Board shall expeditiously consider water transfers requests with respect to the Proclaimed Drought Counties. For purposes of carrying out this paragraph, the following requirements of the Water Code are suspended:
  - a. Section 1726(d) requirements for written notice and newspaper publication, provided that the Water Board shall post notice on its website and provide notice through electronic subscription services where interested persons can request information about temporary changes; and
  - b. Section 1726(f) requirement of a 30-day comment period, provided that the Water Board shall afford a 15-day comment period.
- 6) Operative paragraph 8 of my April 21, 2021 Proclamation and operative paragraph 2 of my May 10, 2021 Proclamation are withdrawn and superseded by the following which shall apply in the Proclaimed Drought Counties.

As necessary to assist local governments and for the protection of public health and the environment, state agencies shall enter into contracts to arrange for the procurement of materials, goods, and services necessary

to quickly assist with the response to and recovery from the impacts of the drought. Applicable provisions of the Government Code and the Public Contract Code, including but not limited to travel, advertising, and competitive bidding requirements, are suspended to the extent necessary to address the effects of the drought. Approval of the Department of Finance is required prior to the execution of any contract entered into pursuant to this provision.

- 7) Operative paragraph 7 of my May 10, 2021 Proclamation is withdrawn and superseded by the following which shall apply in the Proclaimed Drought Counties:

To prioritize drought response and preparedness resources, the Department of Water Resources, the Water Board, the Department of Fish and Wildlife, and the Department of Food and Agriculture, in consultation with the Department of Finance, shall:

- a. Accelerate funding for water supply enhancement, water conservation, or species conservation projects.
  - b. Identify unspent funds that can be repurposed to enable projects to address drought impacts to people, ecosystems, and economic activities.
  - c. Recommend additional financial support for groundwater substitution pumping to support Pacific flyway habitat needs in the lower Sacramento River and Feather River portions of the Central Valley in the Fall of 2021.
- 8) To ensure protection of water in the Proclaimed Drought Counties needed for health, safety, and the environment, the Water Board shall consider emergency regulations to curtail water diversions when water is not available at water right holders' priority of right or to protect releases of stored water.
- 9) To ensure critical instream flows for species protection, the Water Board and Department of Fish and Wildlife shall evaluate the minimum instream flows and other actions needed to protect salmon, steelhead, and other native fishes in critical streams systems in the State and work with water users and other parties on voluntary measures to implement those actions. To the extent voluntary actions are not sufficient, the Water Board, in coordination with the Department of Fish and Wildlife, shall consider emergency regulations to establish minimum drought instream flows in the Proclaimed Drought Counties.

- 10) To proactively prevent situations where a community runs out of drinking water, the Water Board, the Department of Water Resources, the Office of Emergency Services, and the Office of Planning and Research shall assist local agencies in the Proclaimed Drought Counties with identifying acute drinking water shortages in domestic water supplies, and shall work with local agencies in implementing solutions to those water shortages.
- 11) The Department of Fish and Wildlife, in consultation with the Department of Water Resources and the Water Board, shall identify and coordinate actions to mitigate drought-related fisheries impacts in critical stream systems and identify possible mechanisms for accomplishing those actions.
- 12) For purposes of carrying out or approving any actions contemplated by the directives in operative paragraphs 4 through 9, in the Proclaimed Drought Counties, the environmental review by state agencies required by the California Environmental Quality Act in Public Resources Code, Division 13 (commencing with Section 21000) and regulations adopted pursuant to that Division are hereby suspended to the extent necessary to address the impacts of the drought.

For purposes of carrying out the directives in operative paragraph 3 and 10, in the Proclaimed Drought Counties, for any (a) actions taken by the listed state agencies pursuant to that directive, (b) actions taken by a local agency where the Office of Planning and Research concurs that local action is required, and (c) permits necessary to carry out actions under (a) or (b), Public Resources Code, Division 13 (commencing with Section 21000) and regulations adopted pursuant to that Division are hereby suspended to the extent necessary to address the impacts of the drought. The entities implementing these directives shall maintain on their websites a list of all activities or approvals for which these provisions are suspended.

This Proclamation is not intended to, and does not, create any rights or benefits, substantive or procedural, enforceable at law or in equity, against the State of California, its agencies, departments, entities, officers, employees, or any other person.

I FURTHER DIRECT that as soon as hereafter possible, this proclamation be filed in the Office of the Secretary of State and that widespread publicity and notice be given of this proclamation.

IN WITNESS WHEREOF I have hereunto set my hand and caused the Great Seal of the State of California to be affixed this 8th day of July 2021.

---

GAVIN NEWSOM  
Governor of California

ATTEST:

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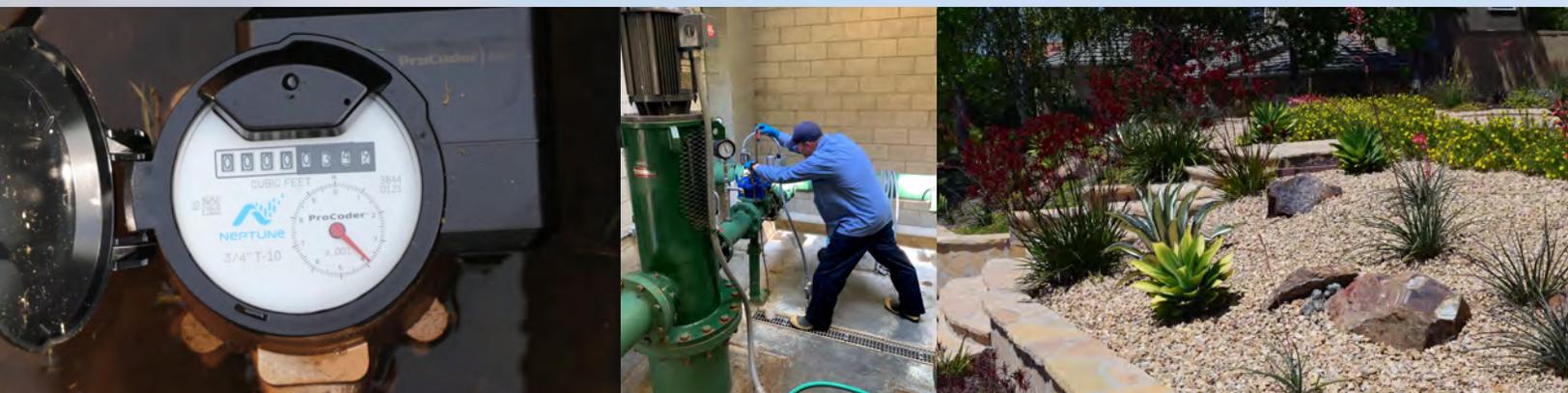
SHIRLEY WEBER  
Secretary of State

A glass of water is being poured from the top, with water splashing and creating bubbles. The background shows a cracked, dry landscape in the foreground and a lake with mountains in the distance under a clear sky.

**Las Virgenes Municipal Water District  
2021 Strategic Communications Plan - Drought Messaging**



As California faces a second consecutive dry year and drought conditions spread across the state, the lessons learned from the historic drought of 2012 through 2016 come into sharp focus. Californians need to adapt their way of life to include using water wisely, day in and day out. Fortunately, **LVMWD is here to help its customers make the transition with its Year of the Tap campaign.** The outreach effort and associated programs will focus on a shift from on-again, off-again conservation cutbacks of years past to sustainable water efficiency measures that can stand the test of time. A particular focus will be dedicated to outdoor irrigation, which makes up about 70% of residential water usage, while making the intrinsic connection to the water we **Drink from the Sink to build trust and appreciation for the value of tap water.**



## OBJECTIVES

**Promote trust and credibility** regarding the treatment and delivery of LVMWD potable water to service area customers and businesses.

**Assist customers** in achieving water use efficiency targets consistent with the current LVMWD water budget based rate structure.

**Educate customers** on the water budget based rate structure, WBIC program, rebates from MWD and the water budget tracking tools provided by the advanced meter program and Water Smart portal.

**Inspire customers** to manage personal potable water use and implement climate appropriate landscaping - including moisture retaining cover such as compost - to reduce outdoor water waste.

**Lead regional change** toward drought resiliency by collaborating with LVMWD's partners and customers to adapt their way of life to include using water wisely, day in and day out.

# KEY MESSAGES AND ACTIONS

**May 25th** - Share the campaign/strategy with the Board of Directors illustrating our emphasis on “**Conservation as a California Way of Life**” and that now is the time to ramp up messaging and take further actions.

**June 2021** - Issue a Water Supply Alert by Board Resolution.



**Year of the Tap** building credibility and trust throughout the District by using LVMWD staff in video and graphical formats to highlight professionalism and assurances of skill level and transparency.

Promote registration and use of the **LVMWD WaterSmart portal** for customers to take advantage of near real time water use data and leak detection tools available through the **LVMWD Advanced Meter Project**.



Introduce a **Residential Water Usage Comparison Mailer**.



Finalize planning and begin implementation of the **Landscape Conversion Initiative** and in-person site surveys to help customers maximize their outdoor water use efficiency.

Increase awareness and installations of the **WBIC Program**.

**Provide weekly tips on water use efficiency** contextually across the District’s outreach platforms.

**Partner with MWD’s education group** on outreach information geared toward a younger audience.

Create messages using different and appropriate platforms to **reach different demographic groups** including digital advertising.

**Educating the community** on the current and evolving water supply conditions.

**Targeted messaging** to generate more participation in LVMWD conservation initiatives from our customers who are consistently outside of their water budget.

**Use comedy and humorous content** when possible to portray drought messaging.

# JPA Drought Messages and Actions

Highlight how the **JPA is creating a drought resilient local drinking water source** with the Pure Water Project Las Virgenes - Triunfo.

Educate customers about technology used to further treat recycled water to pure water at the **Pure Water Demonstration Facility**.

**Sustainability Garden tours and landscape classes** to illustrate to customers the benefits of climate appropriate landscape design.

Continue outreach for the **Community - Compost** program for customers to use.

Promote the recently re-opened **Recycled Water Fill Station** for customers to reduce potable water use for outdoor irrigation.



## Key Performance Indicators

**Use Digital Advertising Metrics (Impressions) to determine the reach success of the drought outreach campaign to LVMWD customers.**

**Reduce water consumption by 15 percent compared to 2020 levels.**

## Timeframe

Beginning in June, implement the Drought and Water Efficiency Campaign that encompasses all particular facets of the key messages and action items. The content will be developed by creating a calendar with specific days to film and produce content along with posting dates.

This message campaign will be ongoing.