

**LAS VIRGENES - TRIUNFO
JOINT POWERS AUTHORITY
AGENDA**

CLOSING TIME FOR AGENDA IS 8:30 A.M. ON THE TUESDAY PRECEDING THE MEETING. GOVERNMENT CODE SECTION 54954.2 PROHIBITS TAKING ACTION ON ITEMS NOT ON POSTED AGENDA UNLESS AN EMERGENCY, AS DEFINED IN GOVERNMENT CODE SECTION 54956.5 EXISTS OR UNLESS OTHER REQUIREMENTS OF GOVERNMENT CODE SECTION 54954.2(B) ARE MET.

5:00 PM

May 2, 2011

PLEDGE OF ALLEGIANCE

1. CALL TO ORDER AND ROLL CALL

- A** The meeting was called to order at _____ p.m. by _____ in the the Oak Park Library and the Clerk of the Board called the roll.

<u>Triunfo Sanitation District</u>	<u>Present</u>	<u>Left</u>	<u>Absent</u>
Steven Iceland	_____	_____	_____
Michael McReynolds	_____	_____	_____
Janna Orkney	_____	_____	_____
Michael Paule, Chair	_____	_____	_____
James Wall	_____	_____	_____
<u>Las Virgenes Municipal Water District</u>			
Joseph Bowman	_____	_____	_____
Charles Caspary	_____	_____	_____
Glen Peterson	_____	_____	_____
Lee Renger, Vice Chair	_____	_____	_____
Barry Steinhardt	_____	_____	_____

2. APPROVAL OF AGENDA

- A** Moved by _____, seconded by _____, and _____, that the agenda for the May 2, 2011 meeting be approved as presented/amended.

3. PUBLIC COMMENTS

Members of the public may now address the Board of Directors **ON MATTERS NOT APPEARING ON THE AGENDA**, but within the jurisdiction of the Board. No action shall be taken on any matter not appearing on the agenda unless authorized by Subdivision (b) of Government Code Section 54954.2

4. ILLUSTRATIVE AND/OR VERBAL PRESENTATION AGENDA ITEMS

- A** **Joint Powers Authority Quarterly Financial Report at March 31, 2011**

and Spotlight on Joint Powers Authority

Receive and file.

B Overview of Potential Recycled Water Projects

C Preliminary JPA Budget for FY 2011/12

The preliminary budget information is being provided to the Board for review and discussion. No action is recommended at this time.

5. CONSENT CALENDAR

A Minutes: Regular meeting of April 4, 2011. Approve

6. ACTION ITEMS

A Rancho Las Virgenes Compost Reactor Building Ceiling Repair - Approve Plans & Specifications and Call for Bids

Approve the plans and specifications for the Rancho Las Virgenes Compost Reactor Building Ceiling Repair, as prepared by Tectonics, and authorize a Call for Bids in accordance with the project specifications and the proposed Bid Schedule.

7. BOARD COMMENTS

8. FUTURE AGENDA ITEMS

9. INFORMATION ITEMS

A Rancho Las Virgenes Composting Facility Amendment Supply

10. CLOSED SESSION

11. ADJOURNMENT

May 2, 2011 JPA Board Meeting

TO: JPA Board of Directors
FROM: Finance & Administration

**Subject: Joint Powers Authority Quarterly Financial Report at March 31, 2011
and Spotlight on Joint Powers Authority**

SUMMARY:

Operating expenses for the current fiscal year are more than last year by 2.7%, which was anticipated, but significantly less than the amount budgeted, primarily in waste water treatment and composting. Operating revenue is below budget and prior year because of the very wet fall and winter we have experienced. Capital project expenses are higher than the same time last year, as projected, but within budget limits.

A review of the current financial reports provides no evidence of a need to change budget projections for revenues or expenses.

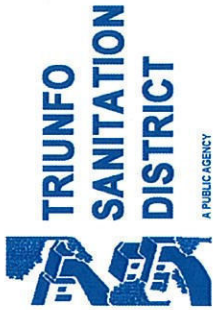
RECOMMENDATION(S):

Receive and file.

Prepared By: Sandra Hicks, Director of Finance & Administration. Marsha Eubanks prepared the Spotlight on JPA

ATTACHMENTS:

[3Q Financial Review & Spotlight on JPA](#)



Joint Powers Authority Third Quarter Financial Review

FY10-11 Year to Date at March 31

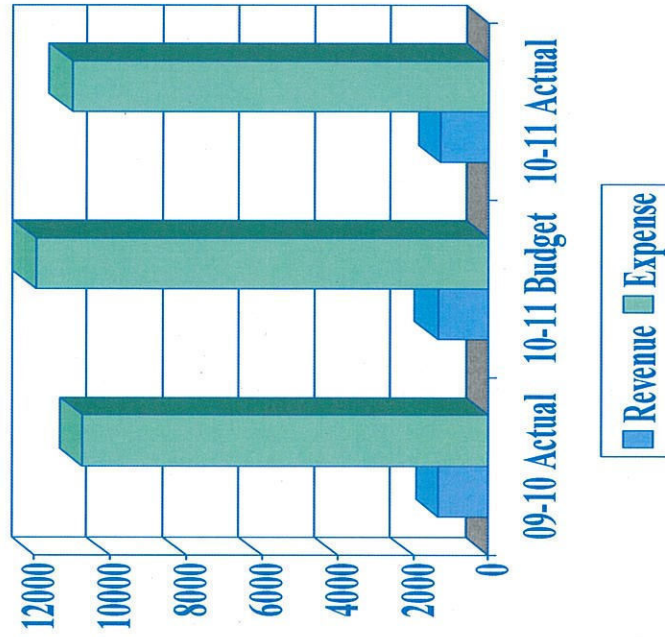
	FY09-10 Actual YTD	FY10-11 Budget YTD	FY10-11 Actual YTD
Net Uses of Fund	\$11,349,864	\$14,541,056	\$12,371,019
LV Share	\$7,853,731	\$10,032,293	\$8,549,675
TSD Share	\$3,496,133	\$4,508,763	\$3,821,344

Joint Powers Authority Operations

Third Quarter

	FY 09-10 Actual		FY 10-11 Budget		FY 10-11 Actual	
	YTD		YTD		YTD	
Total Operating Revenues	\$ 1,331,042		\$ 1,353,558		\$ 1,269,920	
RW Pump Station	921,365		946,150		1,035,496	
RW Tanks & Reservoirs	206,944		139,067		65,958	
RW System Operations	51,535		85,050		27,690	
RW Distribution	21,367		67,797		115,311	
Sewer	212,898		244,738		190,318	
Waste Water Treatment	5,186,382		5,901,453		5,427,523	
Composting	3,315,476		3,784,457		3,276,423	
Farm Operation	158,010		158,095		161,846	
Administration	645,328		649,363		708,617	
Total Operating Expenses	10,719,305		11,976,170		11,009,182	
Net Operating (Expenses)	\$ (9,388,263)		\$ (10,622,612)		\$ (9,739,262)	

(in Thousands)



Joint Powers Authority Operations
Quarterly Update - Comparison to Budget & Prior Year at March 31, 2011
FY10-11 Year to Date

	<u>FY 09-10 Actual YTD</u>	<u>FY 10-11 Budget YTD</u>	<u>FY 10-11 Actual YTD</u>
<u>Total Revenues</u>			
Operating Revenues	\$ 1,331,042	\$ 1,353,558	\$ 1,269,920
Other Revenues	59,789	27,000	982,716
Total Revenues	<u>1,390,831</u>	<u>1,380,558</u>	<u>2,252,636</u>
<u>Total Expenses</u>			
Operating Expenses	\$ 10,719,305	\$ 11,976,170	\$ 11,009,182
Capital Project Expenses	2,021,390	3,945,444	3,614,473
Total Expenses	<u>12,740,695</u>	<u>15,921,614</u>	<u>14,623,655</u>
Net (Uses) of Funds	<u>\$ (11,349,864)</u>	<u>\$ (14,541,056)</u>	<u>\$ (12,371,019)</u>
Las Virgenes Share	<u>(7,853,731)</u>	<u>(10,032,293)</u>	<u>(8,549,675)</u>
Triunfo Share	<u>(3,496,133)</u>	<u>(4,508,763)</u>	<u>(3,821,344)</u>

Joint Powers Authority Operations
Quarterly Update - Comparison to Budget & Prior Year at March 31, 2011
FY10-11 Year to Date

	<u>FY 09-10 Actual YTD</u>	<u>FY 10-11 Budget YTD</u>	<u>FY 10-11 Actual YTD</u>
<u>Las Virgenes Share:</u>			
<u>Total Revenues</u>			
Operating Revenues	\$ 939,716	\$ 955,612	\$ 917,861
Other Revenues	44,141	19,062	692,886
Total Revenues	<u>983,857</u>	<u>974,674</u>	<u>1,610,747</u>
<u>Total Expenses</u>			
Operating Expenses	\$ 7,363,508	\$ 8,221,483	\$ 7,608,604
Capital Project Expenses	1,474,080	2,785,484	2,551,818
Total Expenses	<u>8,837,588</u>	<u>11,006,967</u>	<u>10,160,422</u>
Net (Uses) of Funds - LV	<u>\$ (7,853,731)</u>	<u>\$ (10,032,293)</u>	<u>\$ (8,549,675)</u>
<u>Triunfo Share:</u>			
<u>Total Revenues</u>			
Operating Revenues	\$ 391,326	\$ 397,946	\$ 352,059
Other Revenues	15,648	7,938	289,830
Total Revenues	<u>406,974</u>	<u>405,884</u>	<u>641,889</u>
<u>Total Expenses</u>			
Operating Expenses	\$ 3,355,797	\$ 3,754,687	\$ 3,400,578
Capital Project Expenses	547,310	1,159,961	1,062,655
Total Expenses	<u>3,903,107</u>	<u>4,914,647</u>	<u>4,463,233</u>
Net (Uses) of Funds - TSD	<u>\$ (3,496,133)</u>	<u>\$ (4,508,763)</u>	<u>\$ (3,821,344)</u>
Total JPA Net (Uses) of Funds	<u>\$ (11,349,864)</u>	<u>\$ (14,541,056)</u>	<u>\$ (12,371,019)</u>

Joint Powers Authority Operations
Quarterly Update - Comparison to Budget & Prior Year at March 31, 2011
FY10-11 Year to Date

	<u>FY 09-10 Actual YTD</u>	<u>FY 10-11 Budget YTD</u>	<u>FY 10-11 Actual YTD</u>
Total Operating Revenues.	\$ 1,331,042	\$ 1,353,558	\$ 1,269,920
RW Pump Station	921,365	946,150	1,035,496
RW Tanks & Reservoirs	206,944	139,067	65,958
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RW Distribution	21,367	67,797	115,311
Sewer	212,898	244,738	190,318
Waste Water Treatment	5,186,382	5,901,453	5,427,523
Composting	3,315,476	3,784,457	3,276,423
Farm Operation	158,010	158,095	161,846
Administration	645,328	649,363	708,617
Total Operating Expenses	<u>10,719,305</u>	<u>11,976,170</u>	<u>11,009,182</u>
Net Operating (Expenses)	<u>\$ (9,388,263)</u>	<u>\$ (10,622,612)</u>	<u>\$ (9,739,262)</u>

Las Virgenes - Triunfo Joint Powers Authority
Capital Improvement Project Status
March 31, 2011

Job # - Description	LV %	TSD %	Prior Year Unexpended Appropriations	Current Year Working Capital Requirement	Current Year Expenditures	Contractual Commitments	Project Balance	LV Balance	TSD Balance
Completed Projects									
10281 - 24" RW Pipeline-Mulhnd--Tapia	70.6%	29.4%	\$3,128,691	\$3,128,690	\$2,583,510	\$0	\$545,180	\$384,897	\$160,283
10402 - Rancho Groundwater Wells	70.6%	29.4%	\$100,000	\$0	\$0	\$0	\$0	\$0	\$0
10404 - Tapia Tank Rehab - FY08-09	70.6%	29.4%	\$91,401	\$0	\$0	\$0	\$0	\$0	\$0
10421 - GIS: Sami System Data Convsn	70.6%	29.4%	\$40,920	\$40,920	\$14,880	\$0	\$26,040	\$18,384	\$7,656
10449 - Rancho Solar Project	70.6%	29.4%	\$0	\$20,000	\$0	\$0	\$20,000	\$14,120	\$5,880
10454 - Rancho Centrifuge Power Reliab	70.6%	29.4%	\$0	\$25,000	\$0	\$0	\$25,000	\$17,650	\$7,350
10455 - Rancho Farm Bldg Rehab.	70.6%	29.4%	\$0	\$25,000	\$21,553	\$0	\$3,447	\$2,434	\$1,013
10456 - Tapia Screening Washer/Compact	70.6%	29.4%	\$0	\$87,000	\$0	\$79,200	\$7,800	\$5,507	\$2,293
Completed Projects			\$3,361,012	\$3,326,610	\$2,619,943	\$79,200	\$627,467	\$442,992	\$184,475
Projects on Hold									
10387 - Rancho Material Handling Imprv	70.6%	29.4%	\$100,000	\$0	\$0	\$0	\$0	\$0	\$0
10391 - RLV:Compost Reactor Bldg Ceilg	70.6%	29.4%	\$305,470	\$291,826	\$0	\$0	\$291,826	\$206,029	\$85,797
10418 - Rehab 18" RW Pipe (Tapia/MIhd)	70.6%	29.4%	\$50,000	\$150,000	\$0	\$0	\$150,000	\$105,900	\$44,100
10453 - Tapia/Rancho Vulnerability Ass	70.6%	29.4%	\$0	\$50,000	\$0	\$0	\$50,000	\$35,300	\$14,700
Projects on Hold			\$455,470	\$491,826	\$0	\$0	\$491,826	\$347,229	\$144,597
Projects to complete by June 30, 2011									
10257 - Fuel Cell Rplcmnt-Staff Labor	70.6%	29.4%	\$280,000	\$280,000	\$195,423	\$12,077	\$72,500	\$51,185	\$21,315
10392 - RLV:Replace Centrate Line	70.6%	29.4%	\$729,444	\$1,352,441	\$596,962	\$162,369	\$593,110	\$418,736	\$174,374
10448 - Rancho Polymer Feed System Re	70.6%	29.4%	\$0	\$121,000	\$6,936	\$0	\$114,064	\$80,529	\$33,535
10451 - Tapia Gate & Drive Replacement	70.6%	29.4%	\$0	\$160,000	\$12,218	\$0	\$147,782	\$104,334	\$43,448
10452 - Tapia Process Air Evaluation	70.6%	29.4%	\$0	\$156,000	\$3,307	\$79,821	\$72,872	\$51,448	\$21,424

Job # - Description	LV % TSD %	Prior Year Unexpended Appropriations	Current Year Working Capital Requirement	Current Year Expenditures	Contractual Commitments	Project Balance	LV Balance	TSD Balance
10458 - Tapia Pmp/Mtor Rbid/Rpl 10-11	70.6%	\$0	\$60,000	\$33,336	\$11,792	\$14,872	\$10,500	\$4,372
10459 - Tapia CP1000,CP100,Scrn Roof	70.6%	\$0	\$66,000	\$0	\$0	\$66,000	\$46,596	\$19,404
10462 - Tapia: 20/24" Inflnt FrcMainUp	70.6%	\$0	\$363,000	\$6,270	\$0	\$356,730	\$251,851	\$104,879
10465 - Rancho:Flare Contrl Safety Upg	70.6%	\$0	\$25,000	\$0	\$0	\$25,000	\$17,650	\$7,350
10469 - Rancho Misc Equipmt-FY 10-11	70.6%	\$0	\$40,000	\$61,566	\$11,210	(\$32,776)	(\$23,140)	(\$9,636)
10470 - Tapia Misc Equipmt-FY 10-11	70.6%	\$0	\$52,000	\$0	\$24,089	\$27,911	\$19,705	\$8,206
10472 - Westlake Wells 1&2 Renovation	70.6%	\$0	\$73,844	\$5,026	\$46,268	\$22,350	\$15,779	\$6,571
10473 - BNR Ph III-Centrate SampleLine	70.6%	\$0	\$0	\$20,100	\$4,209	(\$24,309)	(\$17,162)	(\$7,147)
10480 - Rnch Farm Centrate Gentr Modif	70.6%	\$0	\$52,000	\$53,386	\$4,477	(\$5,863)	(\$4,139)	(\$1,724)
10483 - Replace Farm Irrigation Meters	70.6%	\$0	\$50,000	\$0	\$23,909	\$26,091	\$18,420	\$7,671
Projects to complete by June 30, 2011		\$1,009,444	\$2,851,085	\$994,530	\$380,221	\$1,476,334	\$1,042,292	\$434,042
Multi-Year Projects								
10446 - Buffer Land at Rancho	70.6%	\$0	\$250,000	\$0	\$0	\$250,000	\$176,500	\$73,500
10457 - Tapia Altrmtv Disinfectn Study	70.6%	\$0	\$110,000	\$0	\$108,718	\$1,282	\$905	\$377
Multi-Year Projects		\$0	\$360,000	\$0	\$108,718	\$251,282	\$177,405	\$73,877
Totals		\$4,825,926	\$7,029,521	\$3,614,473	\$568,139	\$2,846,909	\$2,009,918	\$836,991
Totals: Las Virgenes MWD		\$3,407,104	\$4,962,842	\$2,551,918	\$401,106	\$2,009,918		
Totals: Triunfo Sanitation District		\$1,418,822	\$2,066,679	\$1,062,555	\$167,033	\$836,991		

Projects to complete by June 30, 2011

Multi-Year Projects

Multi-Year Projects

Totals

Totals: Las Virgenes MWD

Totals: Triunfo Sanitation District

**Las Virgenes - Triunfo Joint Powers Authority
Capital Improvement Projects Working Capital
Fiscal Year 2010-11 - through March 31, 2011**

Job # - Description	LV %	TSD %	Working Capital Requirement			Expenditures			
			per Budget	Current Est	LV Share	TSD Share	Total	LV Exp	TSD Exp
10257 - Fuel Cell Rpicemnt-Staff Labor	70.60%	29.40%	\$280,000	\$280,000	\$197,680	\$82,320	\$195,423	\$137,969	\$57,454
10281 - 24" RW Pipeline-Mulhnd-Tapia	70.60%	29.40%	\$1,500,000	\$3,128,690	\$2,208,855	\$919,835	\$2,583,510	\$1,823,958	\$759,552
10387 - Rancho Material Handling Imprv	70.60%	29.40%	\$0	\$0	\$0	\$0	\$0	\$0	\$0
10391 - RLV:Compost Reactor Bldg Ceilg	70.60%	29.40%	\$313,644	\$291,826	\$206,029	\$85,797	\$0	\$0	\$0
10392 - RLV:Replace Centrate Line	70.60%	29.40%	\$1,446,700	\$1,352,441	\$954,823	\$397,618	\$596,962	\$421,455	\$175,507
10402 - Rancho Groundwater Wells	70.60%	29.40%	\$0	\$0	\$0	\$0	\$0	\$0	\$0
10404 - Tapia Tank Rehab - FY08-09	70.60%	29.40%	\$107,248	\$0	\$0	\$0	\$0	\$0	\$0
10418 - Rehab 18" RW Pipe (Tapia/MIhd)	70.60%	29.40%	\$100,000	\$150,000	\$105,900	\$44,100	\$0	\$0	\$0
10421 - GIS: Sani System Data Convsn	70.60%	29.40%	\$0	\$40,920	\$28,890	\$12,030	\$14,880	\$10,505	\$4,375
10446 - Buffer Land at Rancho	70.60%	29.40%	\$250,000	\$250,000	\$176,500	\$73,500	\$0	\$0	\$0
10448 - Rancho Polymer Feed System Reh	70.60%	29.40%	\$121,000	\$121,000	\$85,426	\$35,574	\$6,936	\$4,897	\$2,039
10449 - Rancho Solar Project	70.60%	29.40%	\$20,000	\$20,000	\$14,120	\$5,880	\$0	\$0	\$0
10451 - Tapia Gate & Drive Replacement	70.60%	29.40%	\$160,000	\$160,000	\$112,960	\$47,040	\$12,218	\$8,626	\$3,592
10452 - Tapia Process Air Evaluation	70.60%	29.40%	\$156,000	\$156,000	\$110,136	\$45,864	\$3,307	\$2,335	\$972
10453 - Tapia/Rancho Vulnerability Ass	70.60%	29.40%	\$50,000	\$50,000	\$35,300	\$14,700	\$0	\$0	\$0
10454 - Rancho Centrifuge Power Reliab	70.60%	29.40%	\$25,000	\$25,000	\$17,650	\$7,350	\$0	\$0	\$0
10455 - Rancho Farm Bldg Rehab.	70.60%	29.40%	\$25,000	\$25,000	\$17,650	\$7,350	\$21,553	\$15,216	\$6,337
10456 - Tapia Screening Washer/Compact	70.60%	29.40%	\$50,000	\$87,000	\$61,422	\$25,578	\$0	\$0	\$0
10457 - Tapia Altrmtv Disinfectin Study	70.60%	29.40%	\$50,000	\$110,000	\$77,660	\$32,340	\$0	\$0	\$0
10458 - Tapia Pmp/Mtor Rblid/Rpl 10-11	70.60%	29.40%	\$60,000	\$60,000	\$42,360	\$17,640	\$33,336	\$23,535	\$9,801
10459 - Tapia CP1000,CP100,Scrn Roof	70.60%	29.40%	\$66,000	\$66,000	\$46,596	\$19,404	\$0	\$0	\$0

ITEM 4

13 Apr-11

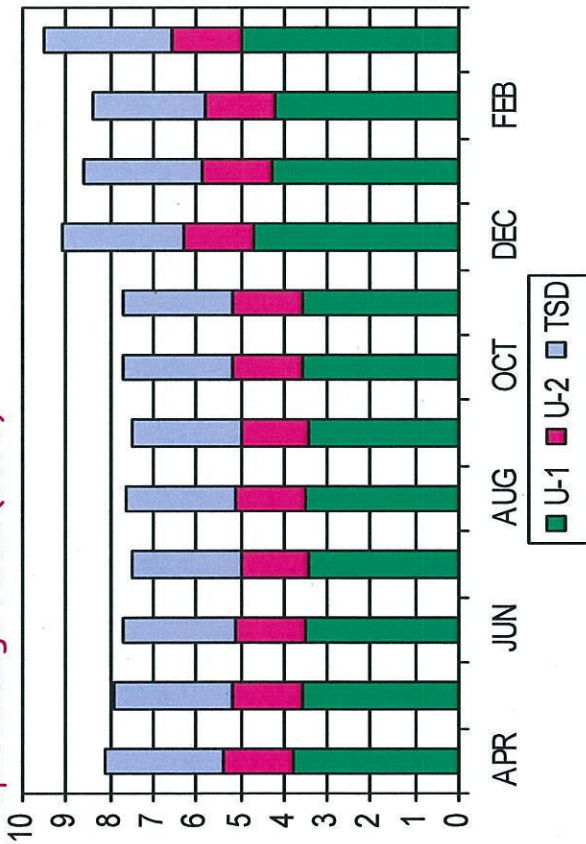
Job # - Description	Working Capital Requirement				Expenditures		
	per Budget	Current Est	LV Share	TSD Share	Total	LV Exp	TSD Exp
10462 - Tapia: 20/24" Inftnt FrcMainUp	\$363,000	\$363,000	\$256,278	\$106,722	\$6,270	\$4,427	\$1,843
10465 - Rancho:Flare Contrl Safety Upg	\$25,000	\$25,000	\$17,650	\$7,350	\$0	\$0	\$0
10469 - Rancho Misc Equipmt-FY 10-11	\$40,000	\$40,000	\$28,240	\$11,760	\$61,566	\$43,466	\$18,100
10470 - Tapia Misc Equipmt-FY 10-11	\$52,000	\$52,000	\$36,712	\$15,288	\$0	\$0	\$0
10472 - Westlake Wells 1&2 Renovation	\$0	\$73,644	\$51,993	\$21,651	\$5,026	\$3,548	\$1,478
10473 - BNR Ph III-Centrate SampleLine	\$0	\$0	\$0	\$0	\$20,100	\$14,191	\$5,909
10480 - Rnch Farm Centrate Gentr Modif	\$0	\$52,000	\$36,712	\$15,288	\$53,386	\$37,691	\$15,695
10483 - Replace Farm Irrigation Meters	\$0	\$50,000	\$35,300	\$14,700	\$0	\$0	\$0
Totals	\$5,260,592	\$7,029,521	\$4,962,842	\$2,066,679	\$3,614,473	\$2,551,818	\$1,062,655

- Footnotes**
- 3 Appropriate \$10,000 for preparation of plans and specifications, approved by JPA Board of Directors, 7/19, 2010, Item 6B.
 - 8 Additional appropriation of \$37,000 approved by JPA Board of Directors, 9/13/2010, Item 6B.
 - 10 Appropriation of \$52,000 approved by JPA Board of Directors, 12/6/2010, Item 5D.
 - 11 Appropriation of \$60,000 approved by JPA Board of Directors, 12/6/2010, Item 5E.
 - 12 Additional appropriation of \$50,000 approved by JPA Board of Directors, 11/1/2010, Item 5B.
 - 14 Transfer of \$13,644 appropriation from WO10391 to WO10472.
 - 17 Transfer of \$50,000 appropriation from WO10392 to WO10483.
 - 19 Administrative project to track expenditures.
 - 20 Unanticipated costs related to Administration and installation of assets.

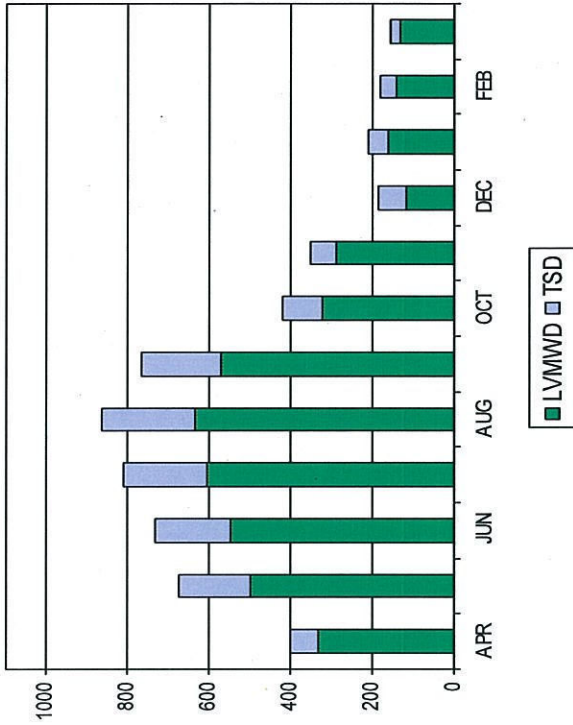
SPOTLIGHT on the JOINT POWERS AUTHORITY

3rd Quarter, FY10-11

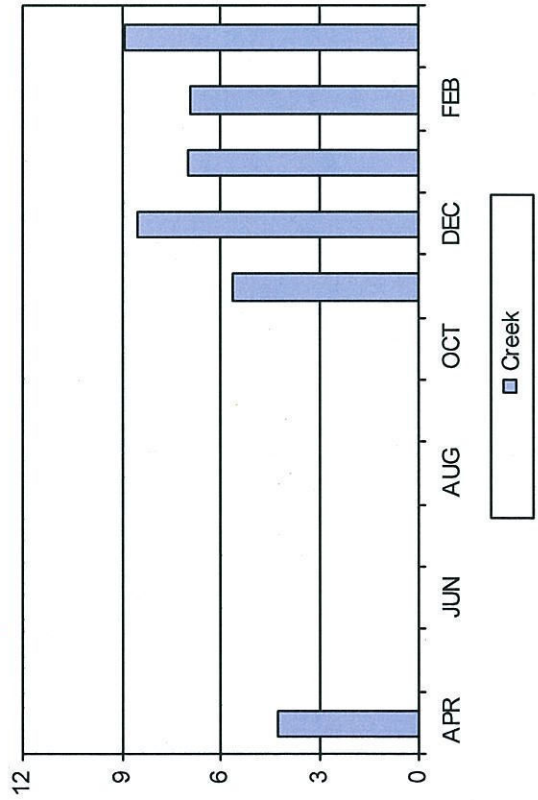
Tapia Sewage Flows (MGD)



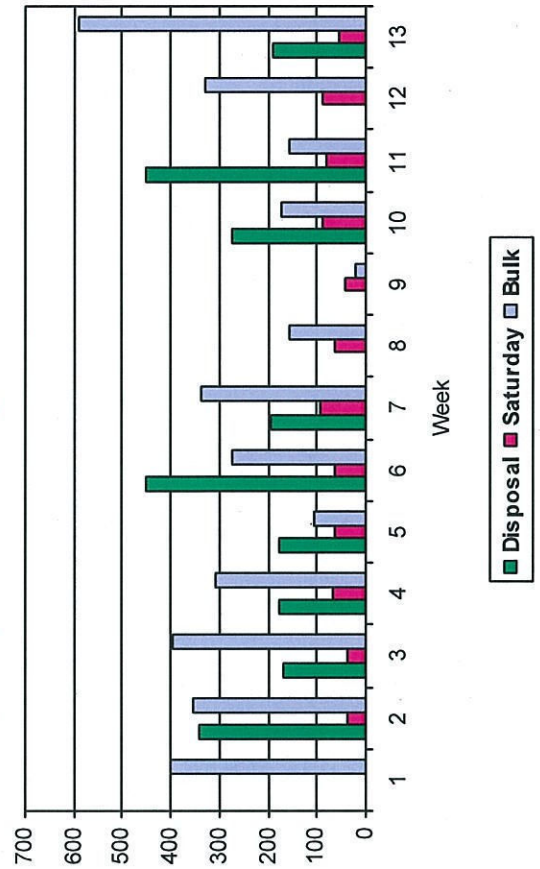
Deliveries to the Reclaimed System (AF)



Effluent Disposal (MGD)



Weekly Compost Marketing (CY)



May 2, 2011 JPA Board Meeting

TO: JPA Board of Directors

FROM: Finance & Administration

Subject: Preliminary JPA Budget for FY 2011/12

SUMMARY:

At a workshop before the regular JPA meeting on April 4, 2011, staff presented an early draft budget to the JPA board. At that time the budget had not been reviewed by the General Manager or the staff from TSD, as this was held on April 6, 2011. Some minor changes were made after the General Manager review.

The preliminary budget for operating expenses is \$16.2 million, which is \$0.3 greater than the prior budget. The capital project budget, including carryovers, is \$3.3 million.

For tonight's presentation, the following preliminary budget documents are included in the agenda package:

1. The Operating Budget by line item at the enterprise level.
2. The Projection of Allocated JPA Expenses to Participants for FY11/12
3. The Estimated Allocated JPA Expenses to Participants for FY10/11
4. The Capital Improvement Projects.

Staff will discuss the drivers impacting the preliminary budget and answer questions the Board may have.

RECOMMENDATION(S):

The preliminary budget information is being provided to the Board for review and discussion. No action is recommended at this time.

Prepared By: Sandra Hicks, Director of Finance & Administration

ATTACHMENTS:

[JPA Preliminary Budget](#)



Las Virgenes – Triunfo Joint Powers Authority

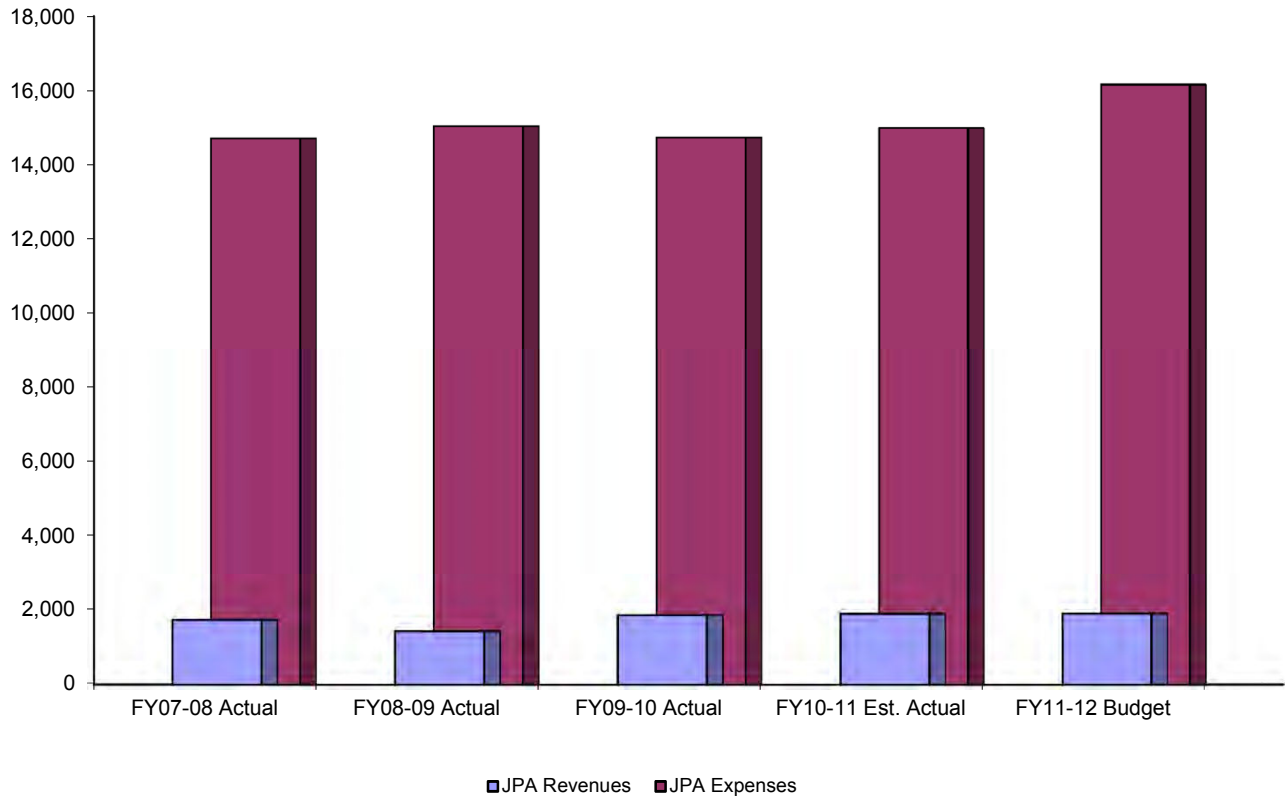
Preliminary Budget
FY 2011-12

May 2, 2011



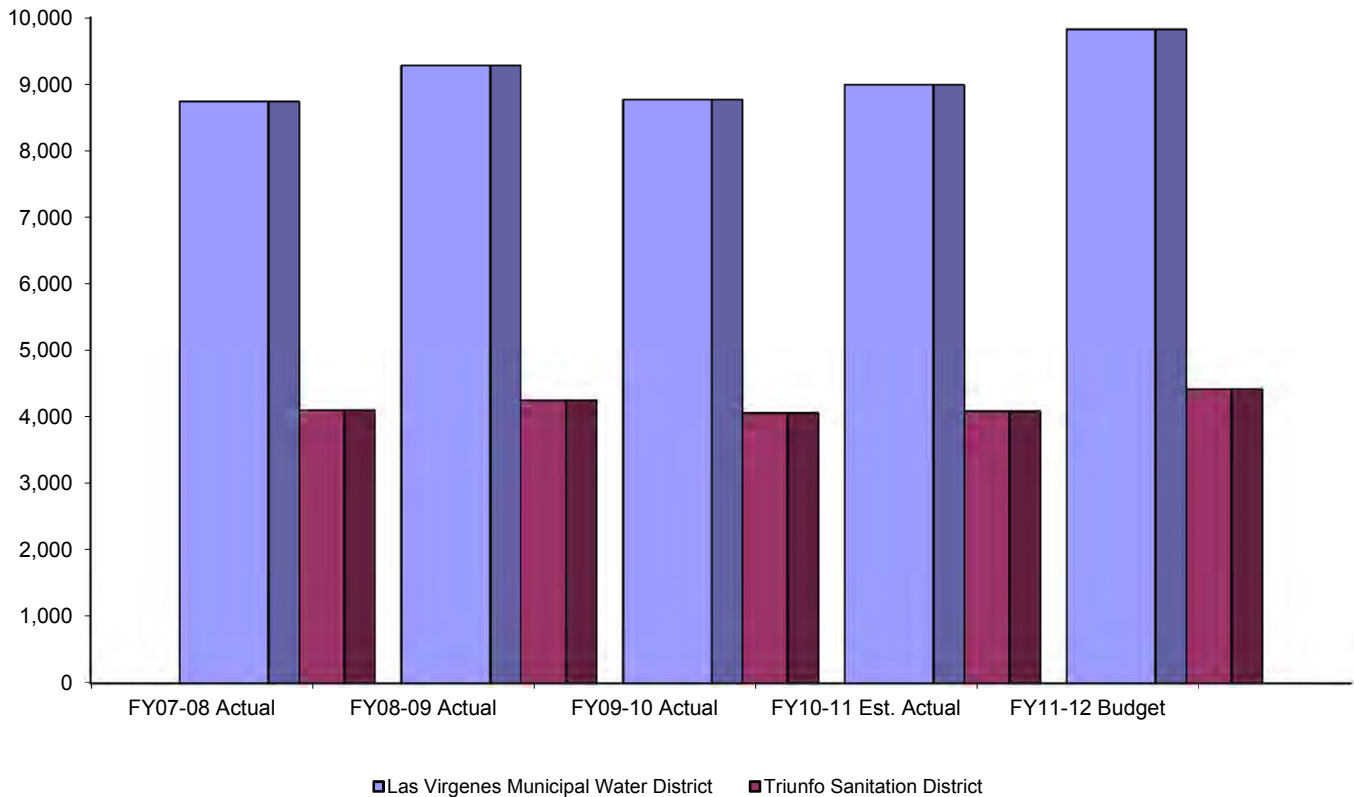
**Las Virgenes - Triunfo
Joint Powers Authority
Operations Summary
(Dollars in Thousands)**

	FY07-08 Actual	FY08-09 Actual	FY09-10 Actual	FY10-11 Est. Actual	FY11-12 Budget
JPA Revenues	1,734	1,428	1,865	1,898	1,901
JPA Expenses	14,702	15,036	14,726	14,985	16,153
Net Operating Expense	12,968	13,608	12,861	13,087	14,252



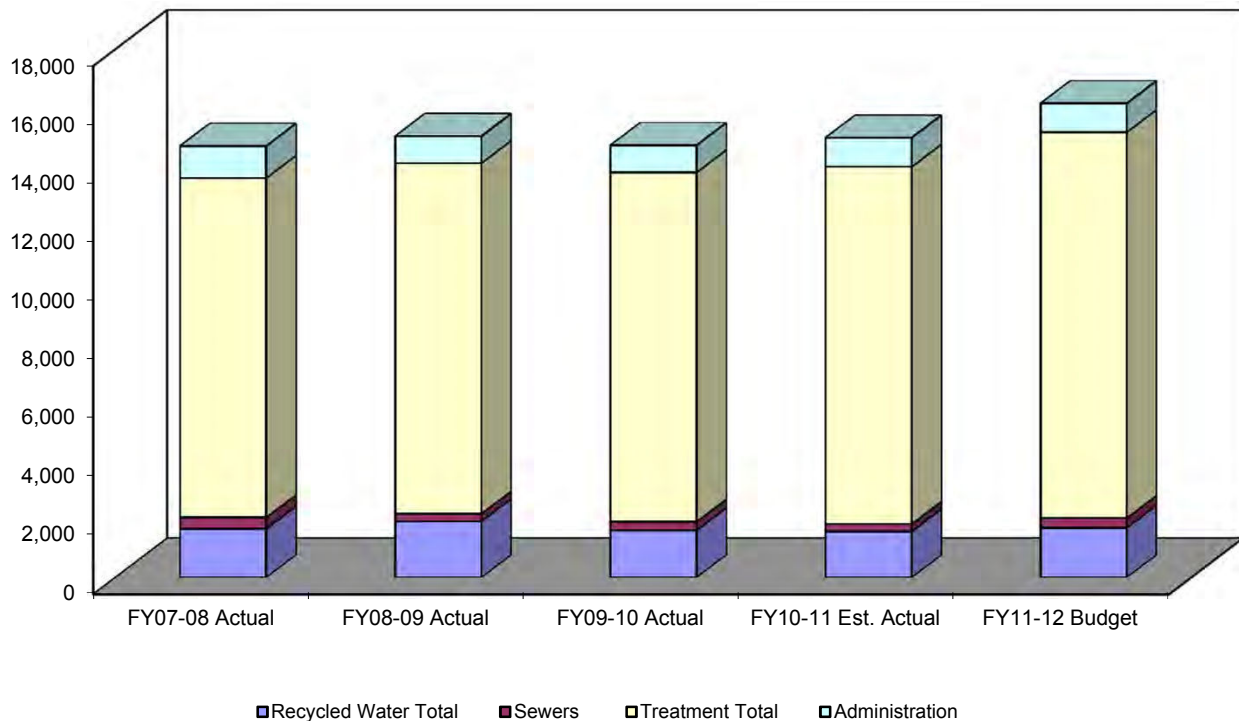
**Las Virgenes - Triunfo
Joint Powers Authority
Allocated Net Expense Summary
(Dollars in Thousands)**

	FY07-08 Actual	FY08-09 Actual	FY09-10 Actual	FY10-11 Est. Actual	FY11-12 Budget
JPA Revenues	1,734	1,428	1,865	1,898	1,901
JPA Expenses	14,702	15,036	14,726	14,985	16,153
Net Operating Expense	12,968	13,608	12,861	13,087	14,252
Non-Operating Revenue	130	82	43	20	20
Net Expenses	12,838	13,526	12,818	13,067	14,232
Las Virgenes Municipal Water District	8,737	9,279	8,764	8,987	9,819
Triunfo Sanitation District	4,101	4,247	4,054	4,081	4,413
Total Allocated Expenses	12,838	13,526	12,818	13,068	14,232



**Las Virgenes - Triunfo
Joint Powers Authority
Operating Expense Summary**
(Dollars in Thousands)

	FY07-08 Actual	FY08-09 Actual	FY09-10 Actual	FY10-11 Est. Actual	FY11-12 Budget
Pump Stations	1,283	1,317	1,248	1,270	1,429
Tank, Res, Wells	150	305	266	90	94
System Ops	80	133	67	35	51
Distribution	146	160	28	174	119
Recycled Water Total	1,659	1,915	1,609	1,569	1,693
Sewers	391	259	293	257	335
Reclamation	7,320	7,151	7,158	7,407	8,053
Composting	4,118	4,642	4,529	4,555	4,859
Injection and Centrate Equal.	124	153	215	209	233
Treatment Total	11,562	11,946	11,902	12,171	13,145
Administration	1,090	916	922	988	980
Total JPA Operations	14,702	15,036	14,726	14,985	16,153



**Las Virgenes - Triunfo
Joint Powers Authority
Operations Summary**

	FY 07-08 Actual	FY 08-09 Actual	FY 09-10 Actual	FY 10-11 Budget	FY 10-11 Est. Actual	FY 11-12 Budget
OPERATING REVENUES						
4235 RW Sales - LVMWD	\$1,180,729	\$992,244	\$1,237,285	\$1,351,403	\$1,310,428	\$1,333,406
4240 RW Sales - TSD	391,232	267,256	411,782	396,200	402,650	392,519
4245 MWD Incentive - Local Projects	71,887	107,800	143,651	107,800	107,800	107,800
4505 Other Income from Operations	55,462	57,330	58,409	56,855	58,900	60,000
4510 Compost Sales	17,496	3,847	14,177	5,000	18,200	7,500
4417 Prop 13 Urban Runoff Reduction	2,716	0	0	0	0	0
4420 Prop 13 Watershed Monitoring	14,701	0	0	0	0	0
TOTAL OPERATING REVENUES	\$1,734,223	\$1,428,477	\$1,865,304	\$1,917,258	\$1,897,978	\$1,901,225
SOURCE OF SUPPLY						
5115 Purchased Water - Potable Suppl	1,600	103,800	67,000	0	0	0
OPERATIONS DIVISION EXPENSE						
5400 Labor	1,523,703	1,946,503	1,974,627	2,049,282	1,949,408	1,926,647
5405.1 Electricity	2,288,156	2,246,860	2,226,009	2,299,010	2,462,121	2,603,388
5405.2 Telephone	24,162	24,857	26,447	28,310	26,214	26,875
5405.3 Natural Gas	12,620	12,395	11,733	13,000	10,417	13,000
5405.4 Water	25,952	30,882	12,391	18,740	11,920	14,740
5410 Supplies/Material	52,199	62,285	104,683	59,500	81,573	85,500
5410.1 Fuel	21,628	8,917	9,998	12,000	10,282	11,500
5410.5 Ferric Chloride	65,872	90,054	75,340	80,000	107,000	90,000
5410.6 Defoamer/Deodorant	5,087	0	5,607	0	33,600	56,000
5410.7 Polymer	204,921	200,824	125,416	192,000	123,000	130,000
5410.8 Amendment	225,565	203,034	166,720	210,000	252,044	160,000
5410.9 Alum	19,105	25,773	25,561	30,000	39,211	32,000
5410.10 Sodium Hypochlorite	291,620	349,984	313,167	375,000	265,000	325,000
5410.11 Sodium Bisulfite	114,400	250,305	244,391	250,000	185,000	250,000
5415 Outside Services	65,802	56,617	55,887	78,500	31,100	218,500
5417 Odor Control	112,290	117,180	106,341	135,000	105,901	121,000
5420 Permits and Fee	122,817	97,870	106,494	106,430	132,083	113,300
5425 Consulting Services	36,935	29,646	16,684	25,000	25,000	15,000
5430 Capital Outlay	49,850	46,181	85,853	70,000	62,541	30,000
Sub-total	\$5,262,684	\$5,800,167	\$5,693,349	\$6,031,772	\$5,913,415	\$6,222,450
MAINTENANCE DIVISION EXPENSE						
5500 Labor	926,020	1,063,074	1,333,926	1,297,843	1,224,339	1,256,961
5510 Supplies/Material	375,496	447,773	322,889	341,500	279,205	349,000
5515 Outside Services	444,910	421,652	286,583	432,000	255,148	389,000
5518 Building Maintenance	140,598	123,988	133,027	127,500	109,000	110,000
5520 Permits and Fee	0	404	404	500	425	1,000
5525 Consulting Services	0	23,530	0	0	18,760	20,000
5530 Capital Outlay	100,308	48,952	0	105,000	0	0
Sub-total	\$1,987,332	\$2,129,373	\$2,076,829	\$2,304,343	\$1,886,877	\$2,125,961
INVENTORY EXPENSES						
5536 Inventory Adjustment	(2,212)	4,023	2,469	4,000	3,000	4,000
PUBLIC INFORMATION						
6602 School Education Program	482	2,048	2,798	5,230	7,576	6,865
6604 Public Education Program	14,756	21,913	24,397	48,921	46,065	51,659
6606 Community Group Outreach	5,530	1,369	2,679	18,023	17,472	17,399
6608 Intergovernmental Coordination	4,209	8,345	14,691	34,272	16,555	35,558
Sub-total	\$24,977	\$33,675	\$44,565	\$106,446	\$87,668	\$111,481
RESOURCE CONSERVATION						
6786 Private Sprayfield	381,231	0	0	0	0	0
6787 Incentive Program	121,873	0	0	0	0	0
6788 District Sprayfield	271,493	260,797	261,642	297,234	238,234	283,663
6789 005 Discharge	14,951	41,827	36,509	45,000	45,000	55,000
6785 Watershed Programs	77,872	39,021	61,373	55,276	120,479	124,862
Sub-total	\$867,420	\$341,645	\$359,524	\$397,510	\$403,713	\$463,525

**Las Virgenes - Triunfo
Joint Powers Authority
Operations Summary**

	FY 07-08 Actual	FY 08-09 Actual	FY 09-10 Actual	FY 10-11 Budget	FY 10-11 Est. Actual	FY 11-12 Budget
SPECIALTY EXPENSES						
5700 SCADA Services	62,079	53,638	86,081	116,412	85,886	105,134
5710.2 Technical Services	872	7,152	4,712	3,614	1,131	2,256
5712 Compost Sales/Use Tax	4,926	12,772	6,071	4,000	4,000	4,000
5715.2 Other Lab Services	139,299	160,955	158,312	143,200	141,700	143,200
5715.3 Tapia Lab Sampling	76,530	93,321	113,453	97,196	107,915	114,767
5725 Gen Supplies/Small Tools	0	0	0	0	0	0
7202 Allocated Lab Expense	337,183	357,998	362,454	387,222	378,526	405,383
Sub-total	\$620,889	\$685,836	\$731,083	\$751,644	\$719,158	\$774,740
ADMINISTRATIVE EXPENSES						
6872 Litigation/Outside Services	7,474	6,184	0	0	0	0
6516 Other Professional Services	119,299	115,661	115,317	0	0	0
6517 Audit Fees	4,100	4,265	4,435	8,545	8,545	8,720
7110 Travel/Misc Staff Expense	30	0	20	0	0	0
7135 General Insurance	190,905	171,829	0	0	0	0
7135.1 Property Insurance	0	0	71,381	72,100	71,307	73,300
7135.4 Earthquake Insurance	0	0	93,471	95,600	89,903	90,700
7145 Claims Paid	0	0	0	0	0	0
7153 TSD Staff Services	0	0	0	0	0	0
6260 Rental Charge - Facility Repl	446,205	392,306	356,749	382,279	382,279	363,375
7203 Allocated Building Maint	146,815	98,825	80,441	104,549	88,804	87,329
7225 Allocated Support Services	3,257,503	3,553,336	3,607,349	3,918,356	3,773,986	4,026,389
7226 Allocated Operations Services	1,767,267	1,595,439	1,422,561	1,798,467	1,557,345	1,800,398
Sub-total	\$5,939,598	\$5,937,845	\$5,751,724	\$6,379,896	\$5,972,169	\$6,450,211
TOTAL EXPENSES	\$14,702,288	\$15,036,364	\$14,726,543	\$15,975,611	\$14,986,000	\$16,152,368
NET OPERATING EXPENSE	\$12,968,065	\$13,607,887	\$12,861,239	\$14,058,353	\$13,088,022	\$14,251,143

RW WHOLESALE COMPUTATIONS

FY 2010-11 Estimated Actual Costs	Total Cost	Base Cost	Add'l Pumping	East-West Cost
Pump Stations	1,269,854	529,459	740,395	
Reservoirs	89,818	89,818		
System Operations	35,073	35,073		
Distribution	174,127	174,127		
Total Cost	\$ 1,568,872	\$ 828,477		
Costs per Acre Foot		\$ 137.90	\$ 127.83	\$ 265.72

FY 2010-11 Estimated Deliveries

	Acre Feet	Rate	
LV Valley	216	\$ 164.77 /AF	\$ 35,552.42
LVMWD East	1,923	\$ 289.62 /AF	\$ 556,800.24
LVMWD West	2,479	\$ 289.62 /AF	\$ 718,075.14
Total LVMWD	4,618		\$ 1,310,427.80
TSD	1,390	\$ 289.62 /AF	\$ 402,650.00
	6,008		\$ 1,713,077.80

RW WHOLESALE RATE COMPUTATIONS

FY 2011-12 Budgeted Costs	Total Cost	Base Cost	Add'l Pumping	East-West Cost
Pump Stations	1,428,967	570,109	858,858	
Reservoirs	93,595	93,595		
System Operations	50,950	50,950		
Distribution	118,845	118,845		
Total Cost	<u>\$ 1,692,357</u>	<u>\$ 833,499</u>	<u>\$ 858,858</u>	
Costs per Acre Foot		<u>\$ 137.47</u>	<u>\$ 147.51</u>	<u>\$ 284.98</u>

FY 2011-12 Estimated Deliveries (avg. prior 3 years)

	Acre Feet	Rate	
LV Valley	240.92	\$ 164.77 /AF	\$ 39,696.39
LVMWD East	1,835.36	\$ 289.62 /AF	\$ 531,556.96
LVMWD West	2,631.56	\$ 289.62 /AF	\$ 762,152.41
Total LVMWD	<u>4,707.84</u>		<u>\$ 1,333,405.76</u>
TSD	1,355.29	\$ 289.62 /AF	\$ 392,519.09
	<u>6,063.13</u>		<u>\$ 1,725,924.85</u>

ESTIMATED ACTUAL FOR 2010-11 FISCAL YEAR
ALLOCATION OF JOINT POWERS EXPENSES TO PARTICIPANTS

EXPENSES (REVENUES)	JPA EXPENSES BY ALLOCATION GROUPS					
	A	B	C	D	E	TOTAL
SEWER EXPENSE	256,994	0	0	0	0	256,994
TREATMENT RECLAMATION	0	4,621,688	2,786,130	0	0	7,407,818
TREATMENT COMPOSTING	0	2,891,193	1,664,235	0	0	4,555,428
TREATMENT INJECTION	0	102,613	106,764	0	0	209,377
PUMP STATIONS	0	1,269,854	0	0	0	1,269,854
TANKS/RESERVOIR WELLS	0	89,818	0	0	0	89,818
SYSTEM OPERATION	0	35,073	0	0	0	35,073
WATER SYSTEM	0	174,127	0	0	0	174,127
ADMINISTRATIVE EXPENSES	0	975,966	0	8,545	0	984,511
TAPIA WAREHOUSE	0	3,000	0	0	0	3,000
REVENUES	0	(1,897,978)	0	0	(20,000)	(1,917,978)
TOTAL EXPENSES	256,994	8,265,354	4,557,129	8,545	(20,000)	13,068,022
	A	B	C	D	E	TOTAL

PARTICIPANTS SHARE	ALLOCATION OF EACH GROUP TO PARTICIPANTS											
	A		B		C		D		E		TOTAL	
	%	\$	%	\$	%	\$	%	\$	%	\$		
U-1 SANITATION DISTRICT	36.3%	93,289	53.1%	4,388,903	47.8%	2,178,308	25.0%	2,136	79.2%	(15,848)	50.9%	6,646,788
U-2 SANITATION DISTRICT	3.1%	7,967	17.5%	1,446,437	19.4%	884,083	25.0%	2,136	0.0%	0	17.9%	2,340,623
LVMWD	39.4%	101,256	70.6%	5,835,340	67.2%	3,062,391	50.0%	4,272	79.2%	(15,848)	68.8%	8,987,411
TRIUNFO SANITATION DISTRICT	60.6%	155,738	29.4%	2,430,014	32.8%	1,494,738	50.0%	4,273	20.8%	(4,152)	31.2%	4,080,611
TOTAL ALLOCATION	100.0%	256,994	100.0%	8,265,354	100.0%	4,557,129	100.0%	8,545	100.0%	(20,000)	100.0%	13,068,022
	A	B	C	D	E	TOTAL						

GROUP

A Basis of allocation to each participant is participant's reserve capacity rights in the trunk sewer.

B Basis of allocation to each participant is participant's reserve capacity rights in the treatment plant and reclaimed water system.

C Basis of allocation to each participant is participant's flow into the treatment plant.

D Each participant is allocated an equal share.

E Basis of allocation is each participant's average monthly cash balance.

PROJECTION FOR 2011-12 FISCAL YEAR
ALLOCATION OF JOINT POWERS EXPENSES TO PARTICIPANTS

EXPENSES (REVENUES)	JPA EXPENSES BY ALLOCATION GROUPS					
SEWER EXPENSE	335,322	0	0	0	0	335,322
TREATMENT RECLAMATION	0	4,930,296	3,122,423	0	0	8,052,719
TREATMENT COMPOSTING	0	3,092,085	1,767,099	0	0	4,859,184
TREATMENT INJECTION	0	101,544	131,415	0	0	232,959
PUMP STATIONS	0	1,428,967	0	0	0	1,428,967
TANKS/RESERVOIR WELLS	0	93,595	0	0	0	93,595
SYSTEM OPERATION	0	50,950	0	0	0	50,950
WATER SYSTEM	0	118,845	0	0	0	118,845
ADMINISTRATIVE EXPENSES	0	967,107	0	8,720	0	975,827
TAPIA WAREHOUSE	0	4,000	0	0	0	4,000
REVENUES	0	(1,901,225)	0	0	(20,000)	(1,921,225)
TOTAL EXPENSES	335,322	8,886,164	5,020,937	8,720	(20,000)	14,231,143
	A	B	C	D	E	TOTAL

PARTICIPANTS SHARE	ALLOCATION OF EACH GROUP TO PARTICIPANTS											
	%	\$	%	\$	%	\$	%	\$	%	\$		
U-1 SANITATION DISTRICT	36.3%	121,722	53.1%	4,718,553	49.0%	2,460,259	25.0%	2,180	79.2%	(15,848)	51.2%	7,286,866
U-2 SANITATION DISTRICT	3.1%	10,395	17.5%	1,555,079	19.2%	964,020	25.0%	2,180	0.0%	0	17.8%	2,531,674
TOTAL LVMWD	39.4%	132,117	70.6%	6,273,632	68.2%	3,424,279	50.0%	4,360	79.2%	(15,848)	69.0%	9,818,540
TRIUNFO SANITATION DISTRICT	60.6%	203,205	29.4%	2,612,532	31.7%	1,596,658	50.0%	4,360	20.8%	(4,152)	31.0%	4,412,603
TOTAL ALLOCATION	100.0%	335,322	100.0%	8,886,164	99.9%	5,020,937	100.0%	8,720	100.0%	(20,000)	100.0%	14,231,143
	A		B		C		D		E		TOTAL	

GROUP

- A** Basis of allocation to each participant is participant's reserve capacity rights in the trunk sewer.
- B** Basis of allocation to each participant is participant's reserve capacity rights in the treatment plant and reclaimed water system.
- C** Basis of allocation to each participant is participant's flow into the treatment plant.
- D** Each participant is allocated an equal share.
- E** Basis of allocation is each participant's average monthly cash balance.

JOINT POWERS AUTHORITY
PARTICIPANT SEWAGE FLOWS and EXPENSE ALLOCATION
ESTIMATED ACTUAL FY 2010-11

PARTICIPANT	PROJECTED SEWAGE FLOWS			ALLOCATION OF TOTAL EXPENSES TO PARTICIPANTS			ESTIMATED ERUs	
	MILLION GALLONS PER DAY (MGD)	MILLION GALLONS PER YEAR (MG)	PERCENT BASED ON FLOWS	TOTAL EXP	\$ PER MG	%	ESTIMATED NUMBER OF ERUs	GPD PER ERU
	(A)	(B)	(C)	(D)	(D) / (B)		(E)	(A)/(E)
U-1 SANITATION DISTRICT	3.83	1,398	47.8%	6,646,788	4,755	50.9%	18,408	208
U-2 SANITATION DISTRICT	1.55	567	19.4%	2,340,623	4,127	17.9%	6,991	222
LVMWD	5.38	1,965	67.2%	8,987,411	4,574	68.8%	25,399	212
TRIUNFO SANITATION DISTRICT	2.63	960	32.8%	4,080,611	4,252	31.2%	12,063	218
TOTAL ALL PARTICIPANTS	8.01	2,925	100.0%	13,068,022 *	4,468	100.0%	37,462	214
RETURN FLOWS	0.98	357						
WESTLAKE WELLS	0.21	78						
	9.21	3,360						

* Total expenses allocated is net of non-operating interest income.

JOINT POWERS AUTHORITY
PARTICIPANT SEWAGE FLOWS and EXPENSE ALLOCATION
FY 2011-12

PARTICIPANT	PROJECTED SEWAGE FLOWS			ALLOCATION OF TOTAL EXPENSES TO PARTICIPANTS			PROJECTED ERUs	
	MILLION GALLONS PER DAY (MGD)	MILLION GALLONS PER YEAR (MG)	PERCENT BASED ON FLOWS	TOTAL EXP	\$ PER MG	%	PROJECTED NUMBER OF ERUs	GPD PER ERU
	(A)	(B)	(C)	(D)	(D) / (B)		(E)	(A)/(E)
U-1 SANITATION DISTRICT	3.95	1,443	49.0%	7,286,866	5,050	51.2%	18,426	215
U-2 SANITATION DISTRICT	1.55	566	19.2%	2,531,674	4,473	17.8%	7,015	221
LVMWD	5.50	2,009	68.2%	9,818,540	4,887	69.0%	25,441	216
TRIUNFO SANITATION DISTRICT	2.56	934	31.7%	4,412,603	4,724	31.0%	12,230	209
TOTAL ALL PARTICIPANTS	8.06	2,943	99.9%	14,231,143 *	4,836	100.0%	37,671	214
RETURN FLOWS	0.94	344						
WESTLAKE WELLS	0.24	87						
	9.24	3,374						

* Total expenses allocated is net of non-operating interest income.



INTERNAL SERVICES

The Internal Service fund is used to account for all costs related to the General Administration of the District. In addition, all personnel related costs, including salaries, benefits, training, etcetera, are administered through the Internal Service fund. Personnel working in the various enterprises account for their workload distribution through the timekeeping system. Labor costs are charged to each enterprise as determined and credits are posted to the Internal Service fund. All net accumulated costs are allocated to the various enterprise and capital project funds as described below.

The Joint Powers Authority (JPA) agreement between Las Virgenes Municipal Water District (LV) and Triunfo Sanitation District (TSD) calls for allocation of General and Administrative costs based on the actual cost of labor. General and administrative costs are defined as accounting, personnel and general management expenses. As such, Internal Service costs which are not related to the function of the JPA are excluded from the allocation process. These excluded costs include all costs for the LV Board of Directors, some of the General Manager's office costs, administration and operation of Customer Service activities, including a portion of Information Services costs, water meter maintenance, water conservation activities and new customer planning and coordination.

All remaining costs are allocated between LV enterprises (potable water, recycled water, and non-JPA sanitation), Capital Improvement Projects, and the JPA operations. The allocation is based on the labor charged through the timekeeping system to each of these operations or projects. The allocation of costs is performed monthly with a final reconciliation at year-end. Each agency's share of the allocated costs for JPA operations is billed monthly as provided in the JPA agreement.

The allocated costs are shown in the budget reports as Allocated Support Services and Allocated Operations Services. Allocated Support Services are costs which originate from cost centers that provide general central service. These cost centers include general management, departmental administration, accounting, payroll, human resources, information systems, and public information administration. Allocated Operations Services are costs which originate in operations related cost centers. These cost centers include water administration, water treatment, facilities maintenance, electrical maintenance, construction services, laboratory services, wastewater treatment, composting, and technical services.

**Las Virgenes Municipal Water District
Internal Service Summary**

	FY 07-08 Actual	FY 08-09 Actual	FY 09-10 Actual	FY 10-11 Budget	FY 10-11 Est. Actual	FY 11-12 Budget
BOARD EXPENSES						
6000 Directors' Fees	\$71,831	\$76,600	\$73,600	\$70,000	\$65,000	\$90,000
6005 Directors' Benefits	42,041	63,865	63,887	58,426	56,816	63,728
6010 Directors' Conference Expenses	18,704	22,866	17,620	14,000	20,000	20,000
6015 Directors' Miscellaneous	850	1,638	768	700	1,500	700
6020 Election Expense	2,754	252	0	45,000	16,911	0
Sub-total	\$136,180	\$165,221	\$155,875	\$188,126	\$160,227	\$174,428
PAYROLL EXPENSES						
6100 Staff Salaries	9,643,310	10,020,567	10,297,554	11,036,377	10,022,860	10,293,378
6102 Staff Overtime	359,156	358,177	328,877	230,002	271,908	215,698
6105 Staff Benefits	3,970,785	4,661,782	4,528,027	4,901,566	4,574,781	4,967,956
6110 Staff Taxes	886,420	929,646	986,732	1,062,926	998,316	1,039,443
Sub-total	\$14,859,671	\$15,970,172	\$16,141,190	\$17,230,871	\$15,867,865	\$16,516,475
6115 Staff Costs Recovered	(5,969,445)	(6,961,297)	(7,372,468)	(7,542,338)	(7,040,961)	(7,177,788)
Net Payroll Expenses	\$8,890,226	\$9,008,875	\$8,768,722	\$9,688,533	\$8,826,904	\$9,338,687
OFFICE EQUIPMENT & POSTAGE						
6200 Forms, Supplies & Postage	109,748	135,799	147,955	160,370	152,770	160,910
6205 Equipment Rental	42,934	12,314	9,269	9,200	10,172	10,200
6210 Equipment Repairs	1,316	1,175	470	1,500	1,300	1,500
6215 Equipment Maintenance	212,100	268,233	266,084	267,125	255,800	257,000
6220 Outside Services	76,328	74,282	75,366	78,225	95,974	126,343
6225 Radio Maintenance Expense	26,733	26,227	24,247	27,500	26,582	27,500
6230 Safety Equipment	19,247	20,187	14,623	27,700	13,220	20,050
6235 Records Management	30,892	43,183	54,478	65,300	57,842	63,000
6250 Equipment Interest Expense	11,805	10,090	7,857	4,569	6,200	6,300
Sub-total	\$531,103	\$591,490	\$600,349	\$641,489	\$619,860	\$672,803
PROFESSIONAL SERVICES						
6500 Legal Services	59,156	75,139	92,044	87,000	197,000	87,000
6505 Legal Advertising	17,133	16,515	8,416	10,000	4,800	7,000
6516 Other Professional Services	87,518	143,596	193,752	251,650	9,574	73,600
6517 Audit Fees	28,200	31,390	32,125	36,300	33,000	34,000
6522 Management Consultant Fees	93,221	37,007	78,552	130,000	59,800	92,500
Sub-total	\$285,228	\$303,647	\$404,889	\$514,950	\$304,174	\$294,100
RES CONSER/PUBLIC OUTREACH						
6602 School Education Program	6,703	20,766	19,975	54,133	52,006	52,052
6604 Public Education Program	84,032	60,382	85,792	174,949	140,809	174,762
6606 Community Group Outreach	13,910	72,531	5,103	19,035	18,035	20,492
6608 Intergovernmental Coordination	740	2,525	3,692	17,542	10,000	10,000
Sub-total	\$105,385	\$156,204	\$114,562	\$265,659	\$220,850	\$257,306
HUMAN RESOURCES						
6800 Safety	34,967	26,662	38,556	38,000	38,000	38,000
6805 Haz-Mat	0	0	0	0	0	0
6810 Recruitment Expenses	19,144	8,825	31,625	20,000	10,000	10,000
6812 Retired Employee Benefits	422,205	453,548	483,968	530,000	573,000	643,000
6815 Employee Recognition Function	2,110	5,017	7,248	11,000	7,500	9,500
6817 Employee Survey Outreach	157	0	0	200	200	200
6820 Employee Assistance Program	3,463	3,463	3,463	4,000	866	2,000
6825 Employee Wellness Program	18,176	16,850	13,660	20,000	15,000	20,000
6830 Training & Prof. Development	92,903	92,750	103,716	172,000	97,889	163,500
6840 DOT Testing	840	0	980	950	1,050	950
6845 Miscellaneous Personnel Exp.	8	0	0	0	0	0
6850 Unemployment Ins. Benefit	0	6,866	9,622	0	11,735	0
6855 Donated Sick Leave	4,470	(793)	343	0	0	0
6872 Litigation - Outside Services	164,949	285,970	474,058	300,000	200,000	200,000
6874 Litigation - District Cost	0	0	0	0	0	0
Sub-total	\$763,392	\$899,158	\$1,167,239	\$1,096,150	\$955,240	\$1,087,150

**Las Virgenes Municipal Water District
Internal Service Summary**

	FY 07-08 Actual	FY 08-09 Actual	FY 09-10 Actual	FY 10-11 Budget	FY 10-11 Est. Actual	FY 11-12 Budget
OTHER G&A EXPENSES						
7100 Provision for Uncollectible Accts	(20,425)	32,737	73,487	40,000	40,000	50,000
7105 Dues/Subscriptions/Memberships	77,738	81,551	92,718	81,900	78,003	82,755
7110 Travel/Misc. Expenses	3,265	2,257	2,207	2,650	972	2,150
7135 General Insurance	923,129	872,560	806,885	803,040	0	0
7135.1 Property Insurance	0	0	0	0	26,675	27,500
7135.2 Liability Insurance	0	0	0	0	273,082	288,100
7135.3 Automobile Insurance	0	0	0	0	87,594	82,700
7135.4 Earthquake Insurance	0	0	0	0	53,288	53,800
7135.5 Excess Liability Insurance	0	0	0	0	360,036	373,000
7145 Claims Paid	0	0	0	0	0	0
7152 LAFCO Charges	17,979	15,851	13,900	14,000	12,292	14,000
7155 Other Expense	0	0	0	0	0	0
Sub-total	\$1,001,686	\$1,004,956	\$989,197	\$941,590	\$931,942	\$974,005
OPERATING EXPENSE						
5400 Labor	269,307	283,153	275,273	396,420	281,821	375,472
5405.1 Utilities - Energy	162,514	164,666	159,828	170,000	152,000	170,000
5405.2 Utilities - Telephone	189,140	212,247	140,378	167,780	131,358	145,280
5405.3 Utilities - Gas	28,108	22,172	20,416	20,000	23,685	29,000
5405.4 Utilities - Water	13,876	14,195	12,275	13,000	17,035	21,000
5410 Supplies/Materials	1,436	1,334	403	2,400	0	0
5430 Capital Outlay	110,690	54,162	32,056	47,100	47,100	66,500
Sub-total	\$775,071	\$751,929	\$640,629	\$816,700	\$652,999	\$807,252
MAINTENANCE EXPENSE						
5500 Labor	226,056	261,752	271,957	349,482	296,430	335,162
5510 Supplies/Materials	210,755	142,898	214,539	266,000	262,790	310,000
5510.1 Fuel	145,080	81,797	123,235	110,000	109,800	120,000
5515 Outside Services	427,833	343,551	288,566	306,000	297,800	354,000
5520 Permits/Fee	14,085	10,024	7,443	12,011	9,909	10,061
5530 Capital Outlay	30,672	12,223	13,371	36,400	24,866	17,000
6255 Rental Charge - Vehicles	119,538	111,510	112,278	117,641	117,641	128,505
Sub-total	\$1,174,019	\$963,755	\$1,031,389	\$1,197,534	\$1,119,236	\$1,274,728
INVENTORY EXPENSE						
5536 Inventory Adjustment	10,909	9,194	8,193	9,000	9,500	9,500
GEN'L SPECIALTY EXPENSE						
5725 Supplies and Small Tools	65,323	52,179	28,284	72,000	45,134	33,250
Sub-total	\$65,323	\$52,179	\$28,284	\$72,000	\$45,134	\$33,250
TOTAL EXPENSES	\$13,748,586	\$13,913,999	\$13,916,079	\$15,438,381	\$13,844,735	\$14,921,409
ALLOCATED EXPENSES						
ALLOCATED TECHNICAL SERVICES	\$0	\$0	\$0	\$0	\$0	\$0
ALLOCATED CUSTOMER INFO SYSTEMS	\$0	\$0	\$0	\$0	\$0	\$0
ALLOCATED LABORATORY EXPENSES	(\$503,257)	(\$534,325)	(\$540,975)	(\$577,943)	(\$564,964)	(\$605,050)
ALLOCATED VEHICLE EXPENSES	\$2	\$0	\$0	\$0	\$0	\$0
ALLOCATED LEGAL EXPENSES	(\$160,255)	(\$285,970)	(\$474,058)	(\$300,000)	(\$200,000)	(\$200,000)
ALLOCATED OPS BLDG EXPENSES	(\$293,630)	(\$197,650)	(\$160,882)	(\$209,098)	(\$177,609)	(\$174,658)
ALLOCATED OPERATIONS SERVICES(G&A)	(\$6,142,345)	(\$5,913,951)	(\$5,952,059)	(\$6,942,472)	(\$5,909,112)	(\$6,420,850)
ALLOCATED SUPPORT SERVICES(G&A)	(\$6,649,101)	(\$6,982,103)	(\$6,788,105)	(\$7,408,868)	(\$6,993,050)	(\$7,520,851)
TOTAL ALLOCATED EXPENSES	(\$13,748,586)	(\$13,913,999)	(\$13,916,079)	(\$15,438,381)	(\$13,844,735)	(\$14,921,409)

**Las Virgenes Municipal Water District
Summary of Allocated Internal Service Costs
FY 2010-11 Estimated Actual**

Central Service Provider	Cost Recipient			Total	Capital Projects	JPA	Total Allocations
	Potable Water	Recycled Water	Sanitation	LVMWD Operations			
General Manager	103,918	3,405	39,269	146,592	6,916	369,904	523,412
General Manager-100% LVMWD	36,768	392	17,833	54,993	0	0	54,993
Board of Directors	114,020	1,215	55,298	170,533	0	0	170,533
Board of Directors & GM	254,706	5,012	112,400	372,118	6,916	369,904	748,938
RCPO Administration	20,955	739	8,272	29,966	0	231,577	261,543
Customer Service Admin	0	0	0	0	0	0	0
Customer Service Operations	1,429,219	45,485	296,911	1,771,615	7,119	0	1,778,734
Meter Service	694,973	21,250	0	716,223	0	0	716,223
Customer Service Programs	194,212	5,939	0	200,151	0	0	200,151
Resource/Watershed Conservation	230,967	145,872	0	376,839	24,312	0	401,151
Public Information	54,711	5,024	5,014	64,749	13,371	302,016	380,136
GIS & New Customer Svc	304,573	9,313	310,167	624,053	0	0	624,053
RCPO	2,929,610	233,622	620,364	3,783,596	44,802	533,593	4,361,991
Facilities & Operations Admin	236,157	21,808	21,760	279,725	58,030	272,713	610,468
Facilities Maint/Const Admin	93,486	8,633	8,614	110,733	22,972	110,862	244,567
Electrical	88,458	546	16,411	105,415	1,143	104,155	210,713
Maintenance	64,304	0	7,952	72,256	0	69,409	141,665
Building 8 Maintenance	0	0	0	0	0	225,574	225,574
Building 7 Maintenance	53,199	0	0	53,199	0	1	53,200
Construction	151,677	14,006	13,975	179,658	0	148,698	328,356
Fleet Maintenance	0	0	0	0	0	0	0
Water Administration	82,591	0	0	82,591	0	63,906	146,497
Water Treatment & Production	232,613	0	0	232,613	0	192,741	425,354
Reclamation Administration	0	0	0	0	0	247,646	247,646
Laboratory	368,889	0	0	368,889	0	0	368,889
Wastewater Treatment Facility	0	0	68,079	68,079	0	54,367	122,446
Composting Facility	0	0	101,599	101,599	0	62,738	164,337
Planning & Technical Services	33,237	0	0	33,237	516,380	388,110	937,727
Facilities & Operations	1,404,611	44,993	238,390	1,687,994	598,525	1,940,920	4,227,439
Finance & Administration Admin	239,062	2,549	115,941	357,552	0	723,944	1,081,496
Information Systems	84,982	7,805	7,789	100,576	20,770	433,890	555,236
Human Resources	101,341	9,308	9,288	119,937	24,767	644,752	789,456
Finance & Accounting	373,260	10,771	23,560	407,591	45,816	684,328	1,137,735
Finance & Administration	798,645	30,433	156,578	985,656	91,353	2,486,914	3,563,923
Total Allocated G&A Costs	<u>5,387,572</u>	<u>314,060</u>	<u>1,127,732</u>	<u>6,829,364</u>	<u>741,596</u>	<u>5,331,331</u>	<u>12,902,291</u>
Allocated Laboratory Expenses	186,438	0	0	186,438	0	378,526	564,964
Allocated Ops Bldg Expenses	88,805	0	0	88,805	0	88,804	177,609
Allocated Legal Expenses	200,000	0	0	200,000	0	0	200,000
Total all Allocated Costs	<u>5,862,815</u>	<u>314,060</u>	<u>1,127,732</u>	<u>7,304,607</u>	<u>741,596</u>	<u>5,798,661</u>	<u>13,844,864</u>

ITEM 4C

**Las Virgenes Municipal Water District
Summary of Allocated Internal Service Costs
FY 2011-12 Budget**

Central Service Provider	Cost Recipient			Total	Capital	JPA	Total Allocations
	Potable Water	Recycled Water	Sanitation	LVMWD Operations	Projects		
General Manager	112,075	3,737	42,038	157,850	7,655	380,930	546,435
General Manager-100% LVMWD	47,721	509	23,144	71,374	0	0	71,374
Board of Directors	125,143	1,335	60,692	187,170	0	0	187,170
Board of Directors & GM	284,939	5,581	125,874	416,394	7,655	380,930	804,979
RCPO Administration	23,506	818	9,316	33,640	0	253,534	287,174
Customer Service Admin	0	0	0	0	0	0	0
Customer Service Operations	1,645,277	52,566	352,994	2,050,837	9,008	0	2,059,845
Meter Service	953,311	29,149	0	982,460	0	0	982,460
Customer Service Programs	96,605	2,954	187,697	287,256	0	0	287,256
Resource/Watershed Conservation	266,207	168,127	0	434,334	28,022	0	462,356
Public Information	70,080	6,437	6,422	82,939	17,127	356,866	456,932
GIS & New Customer Svc	0	0	0	0	0	0	0
RCPO	3,054,986	260,051	556,429	3,871,466	54,157	610,400	4,536,023
Facilities & Operations Admin	248,900	22,984	22,934	294,818	61,161	276,300	632,279
Facilities Maintenance Admin	101,094	9,336	9,315	119,745	24,841	116,582	261,168
Electrical	149,842	527	28,236	178,605	862	195,197	374,664
Maintenance	100,892	0	12,476	113,368	0	127,090	240,458
Building 8 Maintenance	0	0	0	0	0	247,500	247,500
Building 7 Maintenance	67,723	0	0	67,723	0	0	67,723
Fleet Maintenance	0	0	0	0	0	0	0
Water Administration	90,020	0	0	90,020	0	67,586	157,606
Water Treatment & Production	280,509	0	0	280,509	0	237,640	518,149
Construction	172,833	15,960	15,925	204,718	0	168,800	373,518
Reclamation Administration	0	0	0	0	0	263,177	263,177
Laboratory	405,983	0	0	405,983	0	0	405,983
Wastewater Treatment Facility	0	0	45,621	45,621	0	22,601	68,222
Composting Facility	0	0	93,497	93,497	0	45,232	138,729
Planning & Technical Services	37,768	0	0	37,768	586,782	425,575	1,050,125
Facilities & Operations	1,655,564	48,807	228,004	1,932,375	673,646	2,193,280	4,799,301
Finance & Administration Admin	248,150	2,646	120,348	371,144	0	773,697	1,144,841
Information Systems	76,124	6,991	6,976	90,091	18,604	514,577	623,272
Human Resources	114,962	10,558	10,536	136,056	28,096	648,138	812,290
Finance & Accounting	422,212	12,652	26,995	461,859	53,371	705,765	1,220,995
Finance & Administration	861,448	32,847	164,855	1,059,150	100,071	2,642,177	3,801,398
Total Allocated G&A Costs	<u>5,856,937</u>	<u>347,286</u>	<u>1,075,162</u>	<u>7,279,385</u>	<u>835,529</u>	<u>5,826,787</u>	<u>13,941,701</u>
Allocated Laboratory Expenses	199,667	0	0	199,667	0	405,383	605,050
Allocated Ops Bldg Expenses	87,329	0	0	87,329	0	87,329	174,658
Allocated Legal Expenses	200,000	0	0	200,000	0	0	200,000
Total all Allocated Costs	<u>6,343,933</u>	<u>347,286</u>	<u>1,075,162</u>	<u>7,766,381</u>	<u>835,529</u>	<u>6,319,499</u>	<u>14,921,409</u>

ITEM 4C

G & A Allocations Estimated Actual - FY 2010-11

I Labor Hour Ratio

Division	Hours	Ratio (Formula)	Ratio (Value)
LV	33,546	37.5460%	37.55%
JPA	49,714	55.6421%	55.64%
CIP's	6,086	6.8119%	6.81%
Total	89,345	100.0000%	100.00%

II Allocation Ratio for Vehicle Expenses (701325)

Total Expenses in "701325"				
			519,845	
Alloc To:	Bus Unit	Ratio	Allocated \$	JPA Share
	701121	0.0097	5,042	0.005397
	701221	0.1359	70,648	
	701223	0.0097	5,042	
	701226	0.0097	5,042	
	701240	0.0097	5,042	
	701310	0.0097	5,042	0.005397
	701320	0.0068	3,535	0.003784
	701321	0.1457	75,742	0.081067
	701322	0.2623	136,356	0.145944
	701326	0.0873	45,383	0.048574
	701330	0.0029	1,508	0.001614
	701331	0.1651	85,827	0.091862
	701340	0.0097	5,042	0.005397
	701341	0.0194	10,085	0.012998
	701342	0.0388	20,170	0.021588
	701343	0.0388	20,170	0.021588
	701350	0.0291	15,127	0.016191
	701420	0.0097	5,042	0.005397
Total		1.0000	519,845	0.466798

III. Allocating partial IS (701420) costs to "701221.7201"

Obj. A/C	Amount	Ratio	Allocated \$
5400~5530	67,600	0.10	6,760
6100~6115	675,906	0.25	168,977
6215	255,000	0.35	89,250
6200~6210	28,000	0.10	2,800
6830	5,000	0.10	500
Total			268,287

IV. Allocating Lab (701341) costs:

Total Expenses in "701341"				
			564,964	
Alloc To:	Bus Unit	Ratio	Allocated \$	
	101300	0.2600	146,891	
	101600	0.0700	39,547	
	751810	0.6100	344,628	} 0.6700 378,526
	751820	0.0200	11,299	
	751830	0.0400	22,599	
Total		1.0000	564,964	
JPA %				0.6700

V. Allocating Op. Building (701002) costs:

Total Expenses in "701002"				
			177,609	
Alloc To:	Bus Unit	Ratio	Allocated \$	
	101900	0.5000	88,805	
	751840	0.5000	88,804	
Total		1.0000	177,609	

G & A Allocations for Budget - FY 2011-12

I Labor Hour Ratio

Division	Hours	Ratio (Formula)	Ratio (Value)
LV	34,399	38.6910%	38.69%
JPA	49,200	55.3387%	55.34%
CIP's	5,308	5.9703%	5.97%
Total	88,907	100.0000%	100.00%

II Allocation Ratio for Vehicle Expenses (701325)

Total Expenses in "701325"				
			538,593	
Alloc To:	Bus Unit	Ratio	Allocated \$	JPA Share
	701121	0.0097	5,224	0.005368
	701221	0.1359	73,195	
	701223	0.0097	5,224	
	701226	0.0194	10,449	
	701240	0.0000	0	
	701310	0.0097	5,224	0.005368
	701320	0.0068	3,662	0.003763
	701321	0.1457	78,473	0.080630
	701322	0.2623	141,274	0.145158
	701326	0.0873	47,019	0.048312
	701330	0.0029	1,562	0.001605
	701331	0.1651	88,923	0.091368
	701340	0.0097	5,224	0.005368
	701341	0.0194	10,449	0.012998
	701342	0.0388	20,897	0.021472
	701343	0.0388	20,897	0.021472
	701350	0.0291	15,673	0.016104
	701420	0.0097	5,224	0.005368
Total		1.0000	538,593	0.464351

III. Allocating partial IS (701420) costs to "701221.7201"

Obj. A/C	Amount	Ratio	Allocated \$
5400~5530	87,000	0.10	8,700
6100~6115	780,504	0.20	156,101
6215	255,000	0.35	89,250
6200~6210	28,000	0.10	2,800
6800~7155	14,100	0.10	1,410
Total			258,261

IV. Allocating Lab (701341) costs:

Total Expenses in "701341"				
			605,050	
Alloc To:	Bus Unit	Ratio	Allocated \$	
	101300	0.2600	157,313	
	101600	0.0700	42,354	
	751810	0.6100	369,080	} 0.6700 405,383
	751820	0.0200	12,101	
	751830	0.0400	24,202	
Total		1.0000	605,050	

JPA % 0.6700

V. Allocating Op. Building (701002) costs:

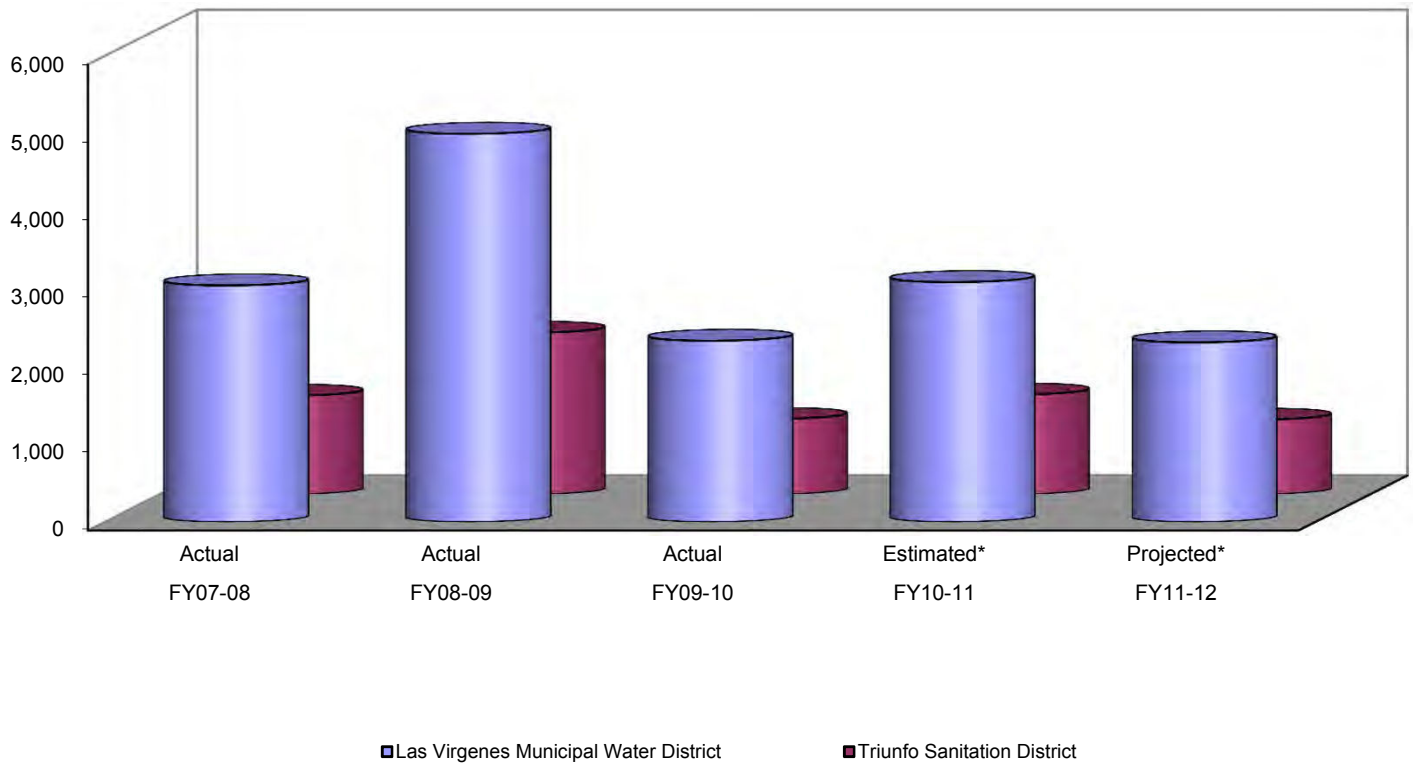
Total Expenses in "701002"				
			174,658	
Alloc To:	Bus Unit	Ratio	Allocated \$	
	101900	0.5000	87,329	
	751840	0.5000	87,329	
Total		1.0000	174,658	

VI. Allocating partial Tech Svcs (701350) costs to "701221.7200"

Total Expenses in "701350"				
			863,225	
Obj. A/C	Amount	Ratio	Allocated \$	
	863,225	0.125	107,903	
Total			107,903	

**Las Virgenes - Triunfo
Joint Powers Authority
Capital Improvement Projects
Annual Expenditures
(Dollars in Thousands)**

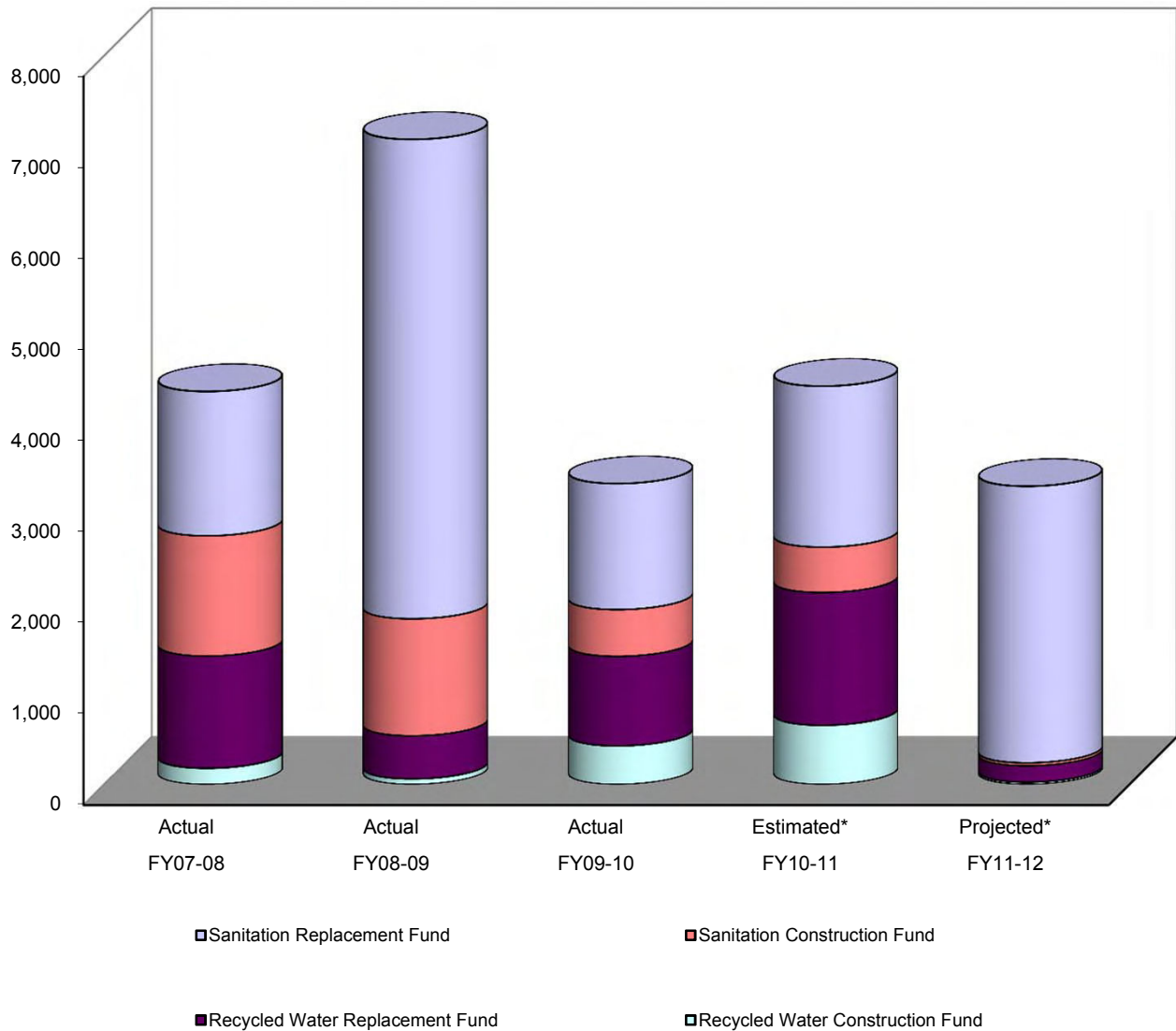
	FY07-08 Actual	FY08-09 Actual	FY09-10 Actual	FY10-11 Estimated*	FY11-12 Projected*
Las Virgenes Municipal Water District	3,047	5,001	2,335	3,090	2,314
Triunfo Sanitation District	1,272	2,083	972	1,287	964
	4,319	7,084	3,307	4,377	3,278



*Estimated and Projected expenditures represent working capital requirements for each fiscal year.

**Las Virgenes - Triunfo
Joint Powers Authority
Capital Improvement Projects
Annual Expenditures
(Dollars in Thousands)**

	FY07-08 Actual	FY08-09 Actual	FY09-10 Actual	FY10-11 Estimated*	FY11-12 Projected*
Recycled Water Construction Fund	178	62	425	651	25
Recycled Water Replacement Fund	1,233	472	983	1,458	180
Sanitation Construction Fund	1,322	1,287	514	500	33
Sanitation Replacement Fund	1,586	5,263	1,385	1,768	3,040
	4,319	7,084	3,307	4,377	3,278



*Estimated and Projected expenditures represent working capital requirements for each fiscal year.

Las Virgenes - Triunfo Joint Powers Authority

Working Capital Requirements

Capital Improvement Projects

FY10-11 and FY11-12

Job #	Title	Approved Appropriations	Prior Expenditures	Estimated Expenditures FY10-11	Projected Carryover July 1, 2011	FY11-12 Appropriations	FY11-12 Working Capital Requirement
10257	Combined Heat and Power (CHP) Project	\$280,000	\$0	\$280,000	\$0	\$0	\$0
10281	24" Parallel RW Pipeline, Mulholland to Tapia	\$5,506,651	\$2,377,960	\$2,604,190	\$0	\$0	\$0
10387	Rancho Material Handling Improvements	\$100,000	\$0	\$0	\$100,000	\$16,000	\$116,000
10391	Rancho Las Virgenes: Compost Reactor Building Roof Repair	\$322,856	\$31,030	\$0	\$291,826	\$233,174	\$525,000
10392	Rancho Las Virgenes: Replace Centrate Line	\$1,475,497	\$123,056	\$794,631	\$0	\$0	\$0
10402	Rancho Groundwater Wells	\$100,000	\$0	\$0	\$0	\$0	\$0
10404	Tapia Tank Rehab - FY08-09	\$170,000	\$78,599	\$0	\$0	\$0	\$0
10418	Rehabilitation of 18" RW Pipe (Tapia/Mulholland Highway)	\$150,000	\$0	\$0	\$150,000	\$5,000	\$155,000
10421	GIS: Sanitation System Data Conversion	\$50,000	\$9,080	\$14,880	\$0	\$0	\$0
10446	Buffer Land at Rancho	\$250,000	\$0	\$0	\$250,000	\$0	\$250,000
10448	Rancho Polymer Feed System Rehabilitation	\$121,000	\$0	\$6,000	\$115,000	\$0	\$115,000
10449	Rancho Solar Project	\$20,000	\$0	\$0	\$0	\$0	\$0
10451	Tapia Gate and Drive Replacement	\$160,000	\$0	\$5,431	\$0	\$0	\$0
10452	Tapia Process Air Evaluation	\$156,000	\$0	\$156,000	\$0	\$500,000	\$500,000
10453	Tapia and Rancho Vulnerability Assessment	\$50,000	\$0	\$0	\$0	\$0	\$0
10454	Rancho Centrifuge Power Reliability Project	\$25,000	\$0	\$0	\$0	\$0	\$0
10455	Rancho Farm Building Rehabilitation	\$25,000	\$0	\$21,553	\$0	\$0	\$0
10456	Tapia Screenings Washer/Compactor	\$87,000	\$0	\$79,200	\$0	\$0	\$0
10457	Tapia Alternative Disinfection Study	\$110,000	\$0	\$108,718	\$1,282	\$150,000	\$151,282
10458	Tapia Pump/Motor Rebuild/Replacement, FY10-11	\$60,000	\$0	\$22,137	\$0	\$0	\$0
10459	Tapia CP1000, CP100 and Screening Area Roof	\$66,000	\$0	\$0	\$0	\$0	\$0

ITEM 4C

Las Virgenes - Triunfo Joint Powers Authority

Working Capital Requirements

Capital Improvement Projects

FY10-11 and FY11-12

Job #	Title	Approved Appropriations	Prior Expenditures	Estimated Expenditures FY10-11	Projected Carryover July 1, 2011	FY11-12 Appropriations	FY11-12 Working Capital Requirement
10462	Tapia: 20 and 24" Influent Force Main Upgrade	\$363,000	\$0	\$0	\$363,000	\$0	\$363,000
10465	Rancho: Flare Controls Safety Upgrade	\$25,000	\$0	\$0	\$0	\$0	\$0
10469	Rancho Miscellaneous Equipment - FY 10-11	\$40,000	\$0	\$73,000	\$0	\$0	\$0
10470	Tapia Miscellaneous Equipment - FY 10-11	\$52,000	\$0	\$0	\$0	\$0	\$0
10472	Westlake Wells 1 and 2 Renovation	\$73,644	\$0	\$50,240	\$0	\$0	\$0
10473	BNR Phase III, Centrate Sample Line	\$0	\$0	\$24,148	\$0	\$0	\$0
10480	Rancho Farm Centrate Generator Modification	\$52,000	\$0	\$46,921	\$0	\$0	\$0
10483	Replace Farm Meters	\$50,000	\$0	\$50,000	\$0	\$0	\$0
10485	005 Sample Point	\$40,000	\$0	\$40,000	\$0	\$0	\$0
80659	Construct 3rd Digester at Rancho	\$0	\$0	\$0	\$0	\$165,000	\$165,000
80714	Rancho Digester Heating System Evaluation	\$0	\$0	\$0	\$0	\$150,000	\$150,000
80741	Groundwater Supplement Study	\$0	\$0	\$0	\$0	\$50,000	\$50,000
80745	Tapia: Sludge Screening	\$0	\$0	\$0	\$0	\$385,000	\$385,000
80749	Tapia Gate and Drive Replacement	\$0	\$0	\$0	\$0	\$160,000	\$160,000
80752	Tapia Miscellaneous Equipment - FY 11-12	\$0	\$0	\$0	\$0	\$12,500	\$12,500
80753	Tapia Grit Cyclone Conveyor System	\$0	\$0	\$0	\$0	\$75,000	\$75,000
80754	Tapia Replace Primary Tank Sludge Valves	\$0	\$0	\$0	\$0	\$30,000	\$30,000
80755	Tapia Pump and Motor Repair - FY 11-12	\$0	\$0	\$0	\$0	\$40,000	\$40,000
80756	Rancho Miscellaneous Equipment - FY 11-12	\$0	\$0	\$0	\$0	\$35,000	\$35,000
Total CIP Budget		\$9,980,648	\$2,619,725	\$4,377,049	\$1,271,108	\$2,006,674	\$3,277,782

ITEM 4C

**LAS VIRGENES - TRIUNFO JOINT POWERS AUTHORITY
CAPITAL IMPROVEMENT PROJECTS
WORKING CAPITAL REQUIREMENT by Agency
FY 2011-12**

WORK ORDER NO.	PROJECT NAME	FY 2011-12 PROJECT REQUIREMENTS	JOINT POWERS ALLOCATION			
			LVMWD SHARE		TSD SHARE	
			RATIO	AMOUNT	RATIO	AMOUNT
10387	Rancho Material Handling Improvements	\$116,000	70.6%	81,896	29.4%	34,104
10391	Rancho Las Virgenes: Compost Reactor Build	\$525,000	70.6%	370,650	29.4%	154,350
10418	Rehabilitation of 18" RW Pipe (Tapia/Mulhollan	\$155,000	70.6%	109,430	29.4%	45,570
10446	Buffer Land at Rancho	\$250,000	70.6%	176,500	29.4%	73,500
10448	Rancho Polymer Feed System Rehabilitation	\$115,000	70.6%	81,190	29.4%	33,810
10452	Tapia Process Air Evaluation	\$500,000	70.6%	353,000	29.4%	147,000
10457	Tapia Alternative Disinfection Study	\$151,282	70.6%	106,805	29.4%	44,477
10462	Tapia: 20 and 24" Influent Force Main Upgrad	\$363,000	70.6%	256,278	29.4%	106,722
80659	Construct 3rd Digester at Rancho	\$165,000	70.6%	93,192	29.4%	38,808
80659	Construct 3rd Digester at Rancho	\$165,000	70.6%	23,298	29.4%	9,702
80714	Rancho Digester Heating System Evaluation	\$150,000	70.6%	105,900	29.4%	44,100
80741	Groundwater Supplement Study	\$50,000	70.6%	17,650	29.4%	7,350
80741	Groundwater Supplement Study	\$50,000	70.6%	17,650	29.4%	7,350
80745	Tapia: Sludge Screening	\$385,000	70.6%	271,810	29.4%	113,190
80749	Tapia Gate and Drive Replacement	\$160,000	70.6%	112,960	29.4%	47,040
80752	Tapia Miscellaneous Equipment - FY 11-12	\$12,500	70.6%	8,825	29.4%	3,675
80753	Tapia Grit Cyclone Conveyor System	\$75,000	70.6%	52,950	29.4%	22,050
80754	Tapia Replace Primary Tank Sludge Valves	\$30,000	70.6%	21,180	29.4%	8,820
80755	Tapia Pump and Motor Repair - FY 11-12	\$40,000	70.6%	28,240	29.4%	11,760
80756	Rancho Miscellaneous Equipment - FY 11-12	\$35,000	70.6%	24,710	29.4%	10,290
GRAND TOTAL		3,277,782		2,314,114		963,668

ITEM 4C

**LAS VIRGENES - TRIUNFO
JOINT POWERS AUTHORITY
MINUTES**

5:00 PM

April 4, 2011

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance to the flag was led by Director Steinhardt.

1. CALL TO ORDER AND ROLL CALL

A Call to order and roll call.

The meeting was called to order at 5:00 p.m. by Vice Chair Renger in the Las Virgenes Municipal Water District offices. Clerk of the Board called the roll. Those answering present were Directors Bowman, McReynolds, Orkney, Peterson, Renger, Steinhardt and Wall. Absent: Directors Caspary, Iceland and Paule. The Vice Chair declared a quorum.

2. APPROVAL OF AGENDA

A Approval of Agenda.

On a motion by Director Barry Steinhardt, seconded by Director Janna Orkney, the Board of Directors voted 7-0 -3 to Approve the agenda as presented.

AYES: Director(s) Bowman , McReynolds , Orkney , Peterson , Renger , Steinhardt , Wall

ABSENT: Director(s) Caspary , Iceland , Paule

3. PUBLIC COMMENTS

Members of the public may now address the Board of Directors **ON MATTERS NOT APPEARING ON THE AGENDA**, but within the jurisdiction of the Board. No action shall be taken on any matter not appearing on the agenda unless authorized by Subdivision (b) of Government Code Section 54954.2

No speaker cards were received.

4. ILLUSTRATIVE AND/OR VERBAL PRESENTATION AGENDA ITEMS

A Watershed Data Analysis

Dr. Randal Orton gave a presentation on the highlights of the Water Quality in the Malibu Creek Watershed 1971-2010, Existing conditions, historical trends and data inter-relationships. LVMWD Report No. 2475.00. Director of Facilities & Operations Lippman stated that the report was submitted to the RWQCB on April 2, 2011 and the draft implementation monitoring plan will be submitted to the RWQCB by September 2, 2011. Director Orkney provided information to staff regarding hazardous waste disposal at the landfill.

ITEM 5A

5. CONSENT CALENDAR**A** Minutes: Regular meeting of March 7, 2011. **Approve**

On a motion by Director Glen Peterson, seconded by Director Lee Renger, the Board of Directors voted 7-0 -3 to Approve the Consent Calendar 5A as presented.

AYES: Director(s) Bowman , McReynolds , Orkney , Peterson , Renger , Steinhardt , Wall

ABSENT: Director(s) Caspary , Iceland , Paule

6. ACTION ITEMS**A** Heal the Bay - Bring Back the Beach: Director Attendance

The JPA Board of Directors to provide direction to the Administering Agent/General Manager as to whether to participate, and if participating, designate one Director from each agency to attend at a cost of \$500.00 per person.

On a motion by Director Lee Renger, seconded by Director Barry Steinhardt, the Board of Directors voted 7-0 -3 to Approve Chair Mike Paule and Director Barry Steinhardt will attend the Heal the Bay Bring Back the Beach event.

AYES: Director(s) Bowman , McReynolds , Orkney , Peterson , Renger , Steinhardt , Wall

ABSENT: Director(s) Caspary , Iceland , Paule

B Tapia Water Reclamation Facility: Lease of Recreation Land

Authorize the Administering Agent/General Manager to execute the Lease of Recreation Land with the Salvation Army.

On a motion by Director Joseph Bowman, seconded by Director Glen Peterson, the Board of Directors voted 7-0 -3 to Approve the recommendation as presented.

AYES: Director(s) Bowman , McReynolds , Orkney , Peterson , Renger , Steinhardt , Wall

ABSENT: Director(s) Caspary , Iceland , Paule

7. BOARD COMMENTS

Director McReynolds requested more information on the recycled water extension to the City of Los Angeles.

8. FUTURE AGENDA ITEMS

Director Orkney requested an agenda item on possible recycled water extension in Ventura County.

9. INFORMATION ITEMS

None.

10. CLOSED SESSION

None.

11. ADJOURNMENT

The Vice Chair declared the meeting adjourned at the hour of 6:00 p.m.

Michael Paule, Chair

ATTEST:

Lee Renger, Vice Chair

May 2, 2011 JPA Board Meeting

TO: JPA Board of Directors

FROM: Facilities & Operations

Subject: Rancho Las Virgenes Compost Reactor Building Ceiling Repair - Approve Plans & Specifications and Call for Bids

SUMMARY:

On April 6, 2009 the JPA approved a Request for Proposals (RFP) for the provision of engineering services to evaluate the ceiling structure in the reactor building at the Rancho Las Virgenes Compost Facility and to provide plans and specifications for the construction of necessary repairs. Serious corrosion has occurred on the ceiling structure in the "loading area" of the reactor building. On July 6, 2009, the JPA approved the selection of Tectonics to prepare plans and specifications for the repair of the reactor building's ceiling structure. All necessary plans and contract documents are now complete and ready for approval, therefore, a call for bids is appropriate at this time. The proposed bid schedule is as follows:

Board Approval of Plans & Specs and Call for Bids	May 2, 2011
First Advertisement	May 9, 2011
Pre-bid Meeting and Field Tour (10:00 a.m.)	May 26, 2011
Bid Opening (3:00 p.m.)	June 13, 2011
Award Contract (Board Meeting)	June 28, 2011

Additionally, as part of the construction process for this project, the reactor building must be taken "offline" for a period of time. The building must be clear of compost during the time of construction. It is estimated that the facility will be unable to produce compost between December 2011 and May 2012, a period of approximately 6 months.

RECOMMENDATION(S):

Approve the plans and specifications for the Rancho Las Virgenes Compost Reactor Building Ceiling Repair, as prepared by Tectonics, and authorize a Call for Bids in accordance with the project specifications and the proposed Bid Schedule.

FINANCIAL IMPACT:

The Fiscal Year 10-11 Budget provides funding for Rancho Las Virgenes: Compost Reactor Building Ceiling Repair under CIP Job No. 10391 in the amount of \$313, 644.

Prepared By: James Spicer II, Associate Engineer

ATTACHMENTS:

[Bid Notice](#)

NOTICE INVITING SEALED PROPOSALS (BIDS)
Ceiling Repair for the Compost Reactor Building

NOTICE IS HEREBY GIVEN that the Board of Directors of Las Virgenes Municipal Water District invites and will receive sealed proposals (bids) up to the hour of 3:00 pm on **May 27, 2011**, for furnishing the work described in the contract documents. Bids received after the time stated in the Call for Bids will not be accepted and will be returned, unopened, to the bidder. The time shall be determined by the time on the receptionist telephone console in our Headquarters lobby. Proposals will be publicly opened and read aloud at the office of the District, 4232 Las Virgenes Road, Calabasas, California. Said bids shall conform to and be responsive to the Specifications and Contract Documents for said work as heretofore approved by the District.

A **mandatory** pre-bid tour will be conducted at 10:00 a.m. on **May 17, 2011**. The meeting will begin at the District headquarters at 4232 Las Virgenes Road, Calabasas, CA 91302. Attendance at the pre-bid conference is a condition precedent to submittal of the bid and the District will not consider a bid from any bidder not represented at the pre-bid conference. Questions regarding the project may be directed to James Spicer, Associate Engineer, at 818-251-2142.

Sets of contract documents may be purchased at the District office upon payment by check of **fifty-five dollars** (\$55) for each set requested or **ten dollars (\$10)** for a CD copy. Checks shall be made payable to the Las Virgenes Municipal Water District. Purchase price will not be refunded.

Each bid must be on the District bid form and shall be sealed and filed with the secretary of the District at or before the time stated in the Notice.

All terms and conditions contained in the Specifications and Contract Documents shall become part of the contract. The Board of Directors of Las Virgenes Municipal Water District reserves the right to reject any and all bids and to waive any and all irregularities in any bid. No bidder may withdraw his bid after the said time for bid openings until 60-days thereafter or until the District has made a final award to the successful bidder or has rejected all bids, whichever event first occurs.

The Board of Directors of the District reserves the right to select the schedule(s) under which the bids are to be compared and contract(s) awarded.

BY ORDER OF THE GOVERNING BODY OF
LAS VIRGENES MUNICIPAL WATER DISTRICT

Dated

Charles Caspary
Secretary of the Board

May 2, 2011 JPA Board Meeting

TO: JPA Board of Directors

FROM: Facilities & Operations

Subject: Rancho Las Virgenes Composting Facility Amendment Supply

Las Virgenes-Triunfo Joint Powers Authority approved funding for this matter in the Joint Powers Authority Budget. Las Virgenes board, as the administering agent, waived formal bidding requirements for amendment and authorized the General Manager/administering agent to issue a purchase order for amendment supply at the April 12, 2011, board meeting.

SUMMARY:

In April 2008, Las Virgenes board waived formal bidding and authorized the purchase of amendment supply for the Rancho Las Virgenes Composting Facility from B & B Pallet Co., Inc. (B & B). The resulting three year purchase order was issued to supply amendment for three years at \$10.42 per cubic yard with a 5% escalation factor each year. The contract expires this year.

A purchase order with a proven company, like B & B, is appropriate because of the wide variation in material quality between suppliers. Amendment quality is affected by differences in wood and its sources, grinding and screening equipment, yard conditions and quality control measures such as metals and debris removal. These factors make competitive bidding and bid evaluation difficult compared to procurement of materials like chemicals, machine parts and other supplies. In addition, compatibility with existing material handling equipment is very crucial.

In March of this year, wood fines were obtained from Agromin to use as a trial run as an amendment replacement. These wood fines cost approximately 20% less than our current amendment. Upon delivery, contaminants (rocks, soil, metal and plastic debris) were found in the product. These contaminants would cause excessive wear and potential damage to the shaftless screw conveyors and plow mixer. Due to the contamination, the wood fines were determined to be unusable.

B & B has provided material that consistently meets the process requirements at Rancho over the last three years. B & B proposes to escalate the current cost by 5% as the initial cost for a new 3-year supply agreement. Therefore, amendment cost will be \$10.94 in the first year with a 2.5% escalation factor in the second and third years. The agreement will also have a "no cost" provision for compost disposal.

FINANCIAL IMPACT:

Funding is budgeted each year in the JPA Operating Budget (751820.5410.8) to purchase amendment.

Prepared By: Brett Dingman, Reclamation Manager