

**LAS VIRGENES – TRIUNFO  
JOINT POWERS AUTHORITY  
MINUTES  
REGULAR MEETING**

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5:00 PM

April 6, 2020

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance to the Flag was led by Jane Nye.

**1. CALL TO ORDER AND ROLL CALL**

The meeting was called to order at **5:00 p.m.** by Chair Lewitt via teleconference in the Board Room at Las Virgenes Municipal Water District headquarters at 4232 Las Virgenes Road, Calabasas, CA 91302. The meeting was conducted via teleconference pursuant to the provisions of the Governor's Executive Order, N-29-20, which suspended certain requirements of the Ralph M. Brown Act to support social distancing guidelines associated with response to the coronavirus (COVID-19) outbreak. Josie Guzman, Clerk of the Board, conducted the roll call.

Present: Directors Caspary, Lewitt, Lo-Hill, Nye, Orkney, Polan, Renger, Shapiro, Tjulander, and Wall

Absent: None

**2. APPROVAL OF AGENDA**

Director Renger moved to approve the agenda. Motion seconded by Director Shapiro. Motion carried unanimously by roll call vote.

**3. PUBLIC COMMENTS**

None.

**4. CONSENT CALENDAR**

**A Minutes: Regular Meeting of March 2, 2020: Approve**

Director Shapiro moved to approve the Consent Calendar. Motion seconded by Director Polan. Motion carried unanimously by roll call vote.

**5. ILLUSTRATIVE AND/OR VERBAL PRESENTATION AGENDA ITEMS**

**A Pure Water Project Las Virgenes-Triunfo: Update**

Joe McDermott, Director of Engineering and External Affairs, reported that construction of the Pure Water Demonstration Project was nearly completed. He stated that the contractor was working on completing outstanding items so that the equipment may be ready for initial start-up and testing. He also stated that once the contractor has completed construction, Astound Group would begin to install the visitor experience elements. He noted that the mural was completed and ready to be installed. He reported that work on the electrical connection was delayed, which could cause a delay to the soft opening. He noted that the community-wide survey scheduled to be done in collaboration with Pepperdine University was placed on hold. He reported that the Request for Proposals for Owner's Advisor/Program Management would be issued before the end of the month. He responded to a question regarding the availability of photographs of the Pure Water Demonstration Project by stating that he would email photographs to the Board.

**6. ACTION ITEMS**

**A Las Virgenes – Triunfo Joint Powers Authority Conflict of Interest Code: Amendment**

**Pass, approve, and adopt proposed Resolution No. 12, adopting the Conflict of Interest Code of the Las Virgenes –Triunfo Joint Powers Authority.**

Administering Agent/General Manager David Pedersen presented the report.

Director Tjulander moved to approve Item 6A. Motion seconded by Director Lo-Hill. Motion carried unanimously by roll call vote.

**B Biosolids Transportation and Disposal: Amendment to Agreement**

**Authorize the Administering Agent/General Manager to amend the agreement with New Earth USA, in the amount of \$194,600, for seven additional months of biosolids transportation and disposal services.**

Administering Agent/General Manager David Pedersen presented the report. He noted that composting operations should begin by the end of April at partial capacity, and compost would be available to the public in June or July.

Director Orkney moved to approve Item 6B. Motion seconded by Director Renger.

Administering Agent/General Manager David Pedersen responded to a question regarding reimbursement from the insurance carrier or the Federal Emergency Management Agency by stating that only the cost for additional work subsequent to the Woolsey Fire would be reimbursed.

Motion carried unanimously by roll call vote.

7. **BOARD COMMENTS**

None.

8. **ADMINISTERING AGENT/GENERAL MANAGER REPORT**

Administering Agent/General Manager David Pedersen provided an overview of actions taken in response to the COVID-19 outbreak, including implementing alternate work schedules and telecommuting for employees, arranging for field staff to work staggered shifts and work independently, and practicing social distancing. He reported that no employees were infected with COVID-19, and three employees were on emergency paid leave due to underlying health conditions or potentially being exposed to the virus. He also reported that employees were becoming accustomed to the use of Zoom teleconference meetings, management staff continued to participate in daily Emergency Operations Center meetings, and employees started to wear face coverings in common areas. He also reported that staff continued to respond to customers' phone calls; staff was testing the use of Microsoft Teams; a staff resources webpage was developed; customer contacts and questions were being tracked; late fees were being waived; and no water shutoffs were taking place. He noted that the JPA Board previously canceled its May 4, 2020 regular meeting due to a conflict with the Association of California Water Agencies (ACWA) conference. He recommended that the Board consider placing this meeting date back on the calendar since the conference was canceled. The Board agreed. He also provided an update regarding reimbursement of costs related to the Woolsey Fire by stating that the District had received \$3.68 million out of the \$6.5 million expected reimbursement.

9. **FUTURE AGENDA ITEMS**

None.

10. **INFORMATION ITEMS**

A State and Federal Legislative Update

B Bioassessment Monitoring Report: Approval of Purchase Order

11. **PUBLIC COMMENTS**

None.

12. **CLOSED SESSION**

**A Conference with Legal Counsel – Existing Litigation (Government Code Section 54956.9(a)):**

Zusser Company, Inc. v. Las Virgenes Municipal Water District

The Board recessed to Closed Session at 5:35 p.m. and reconvened to Open Session at 5:57 a.m.

Keith Lemieux, District Counsel, announced that the Board received a report in Closed Session and there was no reportable action.

Chair Lewitt lost connection to the teleconference at 5:59 p.m.

**13. ADJOURNMENT**

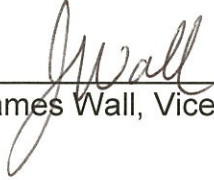
Seeing no further business to come before the Board, the meeting was duly adjourned at 5:59 p.m. by Vice Chair Wall.



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Jay Lewitt, Chair

ATTEST:



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James Wall, Vice Chair

