



**LAS VIRGENES MUNICIPAL WATER DISTRICT**  
**4232 Las Virgenes Road, Calabasas, CA 91302**

**AGENDA**  
**REGULAR MEETING**  
**August 18, 2020, 9:00 AM**

Public Participation for Meetings of Las Virgenes Municipal Water District Board of Directors in Response to COVID-19

On March 4, 2020, Governor Newsom proclaimed a State of Emergency in California as a result of the threat of COVID-19. On March 17, 2020, Governor Newsom issued Executive Order N-29-20 (superseding the Brown Act-related provisions of Executive Order N-25-20 issued on March 12, 2020), which allows a local legislative body to hold public meetings via teleconferencing and to make public meetings accessible telephonically or otherwise electronically to all members of the public seeking to observe and to address the local legislative body. Pursuant to Executive Order N-29-20, please be advised that members of the Las Virgenes Municipal Water District will participate in meetings telephonically.

**PUBLIC PARTICIPATION:** Pursuant to Executive N-29-20 and given the current health concerns, members of the public can access meetings live on-line, with audio and limited video, at [www.LVMWD.com/LiveStream](http://www.LVMWD.com/LiveStream). In addition, members of the public can submit comments electronically for consideration by sending them to [www.LVMWD.com/LiveStream](http://www.LVMWD.com/LiveStream). To ensure distribution to the members of the Las Virgenes Municipal Water District Board of Directors prior to consideration of the agenda, please submit comments 24 hours prior to the day of the meeting. Those comments, as well as any comments received during the meeting, will be distributed to the members of the Board of Directors and will be made part of the official public record of the meeting. Contact Josie Guzman, Executive Assistant/Clerk of the Board, at (818) 251-2123 or [jguzman@lvmwd.com](mailto:jguzman@lvmwd.com) with any questions.

**ACCESSIBILITY:** If requested, the agenda and backup materials will be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof. Any person who requires a disability-related modification or accommodation, in order to observe and/or offer public comment may request such reasonable modification, accommodation, aid, or service by contacting the Executive Assistant/Clerk of the Board by telephone at (818) 251-2123 or via email to [jguzman@lvmwd.com](mailto:jguzman@lvmwd.com) no later than 9:00 AM on the day before the scheduled meeting.

Members of the public wishing to address the Board of Directors are advised that a statement of Public Comment Protocols is available from the Clerk of the Board. Prior to speaking, each speaker is asked to review these protocols, complete a speakers' card, and hand it to the Clerk of the Board. Speakers will be recognized in the order the cards are received. A live webcast of the meeting will be available at LVMWD.com. Also, a web-based version of the speaker card is available for those who would like to submit written comments electronically or request to make public comment by telephone during the meeting.

The Public Comments agenda item is presented to allow the public to address the Board on matters not on the agenda. The public may also present comments on matters on the agenda; speakers for agendized items will be recognized at the time the item is called up for discussion.

Materials prepared by the District in connection with the subject matter on the agenda are available for public inspection at 4232 Las Virgenes Road, Calabasas, CA 91302. Materials prepared by the District and distributed to the Board during this meeting are available for public inspection at the meeting or as soon thereafter as possible. Materials presented to the Board by the public will be maintained as part of the records of these proceedings and are available upon request to the Clerk of the Board.

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## **PLEDGE OF ALLEGIANCE**

### **1 CALL TO ORDER AND ROLL CALL**

### **2 APPROVAL OF AGENDA**

### **3 PUBLIC COMMENTS**

Members of the public may now address the Board of Directors **ON MATTERS NOT APPEARING ON THE AGENDA**, but within the jurisdiction of the Board. No action shall be taken on any matter not appearing on the agenda unless authorized by Subdivision (b) of Government Code Section 54954.2

### **4 CONSENT CALENDAR**

Matters listed under the Consent Calendar are considered to be routine, non-controversial and normally approved with one motion. If discussion is requested by a member of the Board on any Consent Calendar item, or if a member of the public wishes to comment on an item, that item will be removed from the Consent Calendar for separate action.

#### **A List of Demands: August 18, 2020 (Pg. 6)**

Receive and File

#### **B Minutes: Regular Meeting of August 4, 2020 (Pg. 25)**

Approve

C **Directors' Per Diem: July 2020 (Pg. 34)**

Ratify

D **Fiscal Year 2019-20 Capacity Fee Report (Pg. 41)**

Receive and file the Fiscal Year 2019-20 Capacity Fee Report.

E **License Agreement for Microsoft Office 365 (Pg. 44)**

Authorize the General Manager to execute a three-year license agreement with Kambrian Corporation, in the amount of \$92,943, for the purchase of 115 licenses of Microsoft Office 365.

5 **ILLUSTRATIVE AND/OR VERBAL PRESENTATION AGENDA ITEMS**

A **Legislative and Regulatory Updates**

B **Water Supply Conditions Update (Pg. 49)**

6 **TREASURER**

7 **BOARD OF DIRECTORS**

A **Response to Coronavirus (COVID-19) Pandemic: Continuation of Emergency (Pg. 51)**

Approve the continuation of an emergency declaration for response to the coronavirus (COVID-19) pandemic.

B **Local Agency Formation Commission: Election of Independent Special District Alternate Representative (Pg. 53)**

Select a candidate to serve as the Local Agency Formation Commission Independent Special District Alternate Representative, and authorize the General Manager to execute and return the official voting ballot by September 25, 2020.

8 **FINANCE AND ADMINISTRATION**

A **2020 Rate Study: Financial Analysis and Revenue Requirements (Pg. 65)**

Review and provide feedback on the draft financial analysis and revenue requirements prepared by Raftelis Financial Consultants, Inc., for the 2020 Rate Study.

B **Update on California Public Employees Retirement System (Pg. 67)**

Receive and file an update on the California Public Employees Retirement System.

C **Assembly Bill 2473 (Cooper), Public Investment Funds: Oppose (Pg. 72)**

Oppose Assembly Bill 2473 (Cooper), Public Investment Funds.

9 **ENGINEERING AND EXTERNAL AFFAIRS**

A **Mulholland Highway Bridge over Triunfo Creek Water Main Replacement Project: Construction Award (Pg. 78)**

Award a construction contract to Unified Field Services Corporation, in the amount of \$199,653.85, and reject all remaining bids upon receipt of duly executed contract documents for the Mulholland Highway Bridge over Triunfo Creek Water Main Replacement Project.

**B On-Call Pipeline Repair and Paving/Concrete Services: Award (Pg. 80)**

Award initial two-year construction contracts to Toro Enterprises, Inc., in the amounts of \$700,000 for pipeline repair and paving services and \$100,000 for paving and patching services, with renewal option for a maximum term of five years.

**C Jim Bridger and Long Valley Road Water Main Replacement Project: Construction Award (Pg. 84)**

Award a construction contract to Toro Enterprises, Inc., in the amount of \$564,689; reject all remaining bids upon receipt of the duly executed contract documents; and appropriate \$708,185.67 for Jim Bridger and Long Valley Road Water Main Replacement Project.

10 **NON-ACTION ITEMS**

**A Organization Reports**

**B Director's Reports on Outside Meetings**

**C General Manager Reports**

(1) General Business

(2) Follow-Up Items

**D Director's Comments**

11 **FUTURE AGENDA ITEMS**

12 **PUBLIC COMMENTS**

Members of the public may now address the Board of Directors **ON MATTERS NOT APPEARING ON THE AGENDA**, but within the jurisdiction of the Board. No action shall be taken on any matter not appearing on the agenda unless authorized by Subdivision (b) of Government Code Section 54954.2

13 **CLOSED SESSION**

**A Conference with Legal Counsel – Potential Litigation (Government Code Section 54956.9(d)(2) and (e)(1)): One Matter**

14 **OPEN SESSION AND ADJOURNMENT**

Pursuant to Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and applicable federal rules and regulations, requests for a disability-related modification or accommodation, including auxiliary aids or services, in order to attend or participate in a meeting, should be made to the Executive Assistant/Clerk of the Board in

advance of the meeting to ensure availability of the requested service or accommodation. Notices, agendas, and public documents related to the Board meetings can be made available in appropriate alternative format upon request.

LAS VIRGENES MUNICIPAL WATER DISTRICT

To: LYNDA LO-HILL, TREASURER

Payments for Board Meeting of : August 18, 2020

Deputy Treasurer has verified that all checks and wire transfers were issued in conformance with LVMWD Administrative Code Section 2-6.203.

Wells Fargo Bank A/C No. 4806-994448

Checks Nos. 85560 through 85648 were issued in the total amount of \$ 489,708.76

**Payments through wire transfers as follows:**

7/31/2020 Metropolitan Water District Payment for water deliveries in the month of May 2020 \$ 2,067,107.46

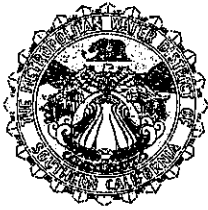
Sub-Total Wires \$ 2,067,107.46

Total Payments \$ 2,556,816.22

(Reference is hereby to these demands on file in the District's Check Register and by this reference the same is incorporated herein and made a part hereof.)

**CHECK LISTING FOR BOARD MEETING  
08/18/20**

Company Name	Company No.	Check No. 85560 thru 85596 08/04/20 Amount	Check No. 85597 thru 85648 08/11/20 Amount	Total
Potable Water Operations	101	41,827.62	48,610.31	90,437.93
Recycled Water Operations	102			-
Sanitation Operations	130	109.94	745.00	854.94
Potable Water Construction	201			-
Water Conservation Construction	203			-
Sani- Construction	230			-
Potable Water Replacement	301	1,680.00	5,700.00	7,380.00
Reclaimed Water Replace	302			-
Sanitation Replacement	330			-
Internal Service	701	71,903.45	60,983.53	132,886.98
JPA Operations	751	106,559.32	145,736.19	252,295.51
JPA Construction	752			-
JPA Replacement	754		5,853.40	5,853.40
<b>Total Printed</b>		<b>222,080.33</b>	<b>267,628.43</b>	<b>489,708.76</b>
<b>Net Total</b>		<b>222,080.33</b>	<b>267,628.43</b>	<b>489,708.76</b>



MWD

METROPOLITAN WATER DISTRICT OF SOUTHERN CALIFORNIA

700 North Alameda Street

Los Angeles, CA, 90012-2944

INVOICE

Billed To:

Las Virgenes Municipal Water District



Service Address

4232 Las Virgenes Road
Calabasas, CA 91302

Table with invoice details: May 2020, Mailed: 06/10/2020, Invoice Number: 10088, Page No. 1 of 1, Due Date: 07/31/2020, Revision: 0

NOTICE

The MWD Administrative Code Section 4507 and 4508 require that payment must be made in "Good Funds" by the due date or the payment will be considered delinquent and an additional charge shall be assessed.

DELIVERIES table with columns: Item, Volume (AF). Rows: Total Water Treated Delivered (1,937.8), Total Water Untreated Delivered.

SALES table with columns: Type, Volume (AF), Rate (\$ /AF), Total (\$). Rows: Full Service (Tier 1 Supply Rate, System Access Rate, Water Stewardship Rate, System Power Rate, Treatment Surcharge), SUBTOTAL (\$2,088,948.40)

OTHER CHARGES AND CREDITS table with columns: Item, Rate (\$ /AF). Rows: Conservation Debit/Credit, Capacity Charge, Readiness To Serve Charge, SUBTOTAL (\$21,840.94)

ADDITIONAL INFORMATION table with columns: Item, Volume (AF), Tier1 %, Peak Day, Flow (CFS). Rows: Capacity Charge, Purchase Order Firm Delivery To Date, Tier 1 Annual Limit, Tier 1 YTD Deliveries, Tier 1 Current Month Deliveries, Purchase Order Commitment

INVOICE TOTAL

Summary table with Volume AF (1,937.8) and Amount Now Due (\$2,067,107.46)

Note: Amount Due is based on highlighted fields

Approved for Payment

Signature of John Zhao, Date 6/10/20

Approved for Payment

Signature of David W. Pedersen, P.E.

P A I D
Wired 7/31/20 8



Batch Number - 281333

Bank Account - 00146807 Cash-General

Payment Number	Date	Address Number	Name	Payment Stub Message	Document Ty	Key Nm	Co	Amount	Invoice Number
85560	08/04/20	19269	ACC BUSINESS	INTERNET 6/11~7/10	PV	171175	001 00701	898.50	201971285
				Payment Amount				898.50	
85561	08/04/20	3077	AIRGAS USA, LLC	LENS CLNRS/DSPBL MASKS	PV	171109	001 00701	280.87	9103089558
				GLOVES/RESPRT R WIPES	PV	171110	001 00701	417.41	9103135881
		Alt Payee	6658	AIRGAS USA, LLC P. O. BOX 102289 PASADENA CA 91189-2289					
				Payment Amount				698.28	
85562	08/04/20	19993	ALEXANDER'S CONTRACT SERVICES, INC.	MTR READS 5/26~6/19	PV	171173	001 00701	19,130.56	102877
				MTR READS 6/25~7/24	PV	171174	001 00701	19,106.06	102932
				Payment Amount				38,236.62	
85563	08/04/20	2869	AT&T	SRV 7/14~8/13	PV	171128	001 00701	49.71	4639/071420
				Payment Amount				49.71	
85564	08/04/20	20424	AT&T	BLDG 1 INTERNET 7/18~8/17	PV	171158	001 00751	64.20	8877/071720
				Payment Amount				64.20	
85565	08/04/20	20491	BEST BEST & KRIEGER LLP	P/E 6/30 FED LBBY	PV	171112	001 00701	7,500.00	882017
				P/E 6/30 ST LBBY	PV	171113	001 00701	5,000.00	882018
				Payment Amount				12,500.00	
85566	08/04/20	21020	BPS SUPPLY GROUP	SPOOL-DGSTR FLOW MTR	PV	171126	001 00751	1,132.70	S2728902.001
				Payment Amount				1,132.70	
85567	08/04/20	2418	BT INDUSTRIAL	PAINT & TAPE	PV	171227	001 00701	123.05	399535
				Payment Amount				123.05	
85568	08/04/20	19099	CALIFORNIA RECYCLES, INC	BATTERY RECYCLING	PV	171134	001 00701	428.75	11294
				Payment Amount				428.75	
85569	08/04/20	16364	D&H WATER SYSTEMS INC.	CRUSH TUBES	PV	171133	001 00751	143.91	I 2020-0754

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Bank Account - 00146807 Cash-General

Payment Number	Date	Address Number	Name	Payment Stub Message	Document Ty	Key Nm Co	Amount	Invoice Number
				Payment Amount			143.91	
85570	08/04/20	19033	DENOVO VENTURES, LLC	6/29-7/1 JDE-KRONOS INTRGTN	PV	171115 001 00701	916.25	67843
				7/7-7/9 JDE-KRONOS INTRGTN	PV	171116 001 00701	1,170.00	67923
				7/15-7/17 JDE-KRONOS INTRGTN	PV	171117 001 00701	2,406.25	67977
				Payment Amount			4,492.50	
85571	08/04/20	21577	DOCUSIGN, INC.	5 LIC 7/13/20-6/11/ 21	PV	171114 001 00701	2,838.49	INV19706916
				Payment Amount			2,838.49	
85572	08/04/20	14591	EMISSION COMPLIANT CQNTROLS CORP.	EMISSION TST-CORNELL	PV	171137 001 00701	1,659.00	PSO4915
		Alt Payee	15750	EMISSION COMPLIANT CONTROLS CORP. 25783 JEFFERSON AVE., SUITE 130 MURRIETA CA 92562				
				Payment Amount			1,659.00	
85573	08/04/20	4943	ENVICOM CORPORATION	P/E 6/25 TWN LKS P/S UPGD	PV	171170 001 00701	10,181.55	00015775
				Payment Amount			10,181.55	
85574	08/04/20	2654	FAMCON PIPE	6" CF METER	PV	171138 001 00701	2,655.38	S100032596.00
				Payment Amount			2,655.38	1
85575	08/04/20	2655	FERGUSON ENTERPRISES, LLC	BUSHINGS	PV	171111 001 00701	221.74	0724302
		Alt Payee	3207	FERGUSON ENTERPRISES, INC. #1083 P. O. BOX 740827 LOS ANGELES CA 90074-0827				
				Payment Amount			221.74	
85576	08/04/20	19397	FIRST CHOICE SERVICES	7/20 COFFEE SRV-HQ	PV	171142 001 00701	33.53	382708
				7/20 COFFEE SRV-OPS	PV	171143 001 00701	60.53	382709

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Bank Account - 00146807 Cash-General

Payment . . .		Address	Name	Payment Stub Message	. . . Document . . .	Key		Amount	Invoice
Number	Date	Number			Ty	Number	ltn Co		Number
				7/20 COFFEE	PV	171144	001 00701	46.22	382710
				SRV-RLV					
				7/20 COFFEE	PV	171145	001 00701	67.42	382711
				SRV-TAPIA					
				Payment Amount				207.70	
85577	08/04/20	21529	FRAKER FIRE	FIRE EXTNGR	PV	171162	001 00701	671.87	815746
			PROTECTION,	INSPECTN					
			INC.						
				FIRE EXTNGR	PV	171163	001 00701	108.90	815747
				INSPECTN					
				FIRE EXTNGR	PV	171164	001 00701	233.88	815748
				INSPECTN					
				FIRE EXTNGR	PV	171165	001 00701	30.95	815749
				INSPECTN					
				Payment Amount				1,045.60	
85578	08/04/20	6770	G.I.	8/20 DISP HQ	PV	171130	001 00701	977.87	2953629-0283-
			INDUSTRIES	& SHOP					1
				7/1~7/15 SHOP	PV	171131	001 00701	633.53	2953121-0283-
				BLDG					9
				8/20 DISP RLV	PV	171159	001 00751	96.64	2953628-0283-
				FARM					3
				8/20 DISP RLV	PV	171160	001 00751	96.64	2953627-0283-
									5
		Alt Payee	6771	G.I. INDUSTRIES					
				P. O. BOX 541065					
				LOS ANGELES CA 90054-1065					
				Payment Amount				1,804.68	
85579	08/04/20	19054	L. NEWMAN	LNDS CP ARC	PV	171136	001 00701	1,280.00	129688
			DESIGN GROUP,	SRV-TRCHWD					
			INC.	TNK					
				LNDS CP ARC	PV	171171	001 00701	400.00	129699
				SRV- 3 SPRGS					
				Payment Amount				1,680.00	
85580	08/04/20	2611	LA DWP	TWIN LKS P/S	PV	171127	001 00101	13,815.85	875698/071520
				6/15~7/14					
				RECTIFIER	PV	171211	001 00101	42.81	851260/072720
				6/24~7/24					
				Payment Amount				13,858.66	
85581	08/04/20	3352	LAS VIRGENES	BLDG#2	PV	171214	001 00701	366.28	2658/072220
			MUNICIPAL	6/11~7/17					

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Bank Account - 00146807 Cash-General

Payment Number	Date	Address Number	Name	Payment Stub Message	Document Ty	Number	Key itm	Co	Amount	Invoice Number
			WATER DISTRICT							
				RLV FARM 6/11~7/17	PV	171215	001	00751	171.80	2080/072220
				L/S #1 6/11~7/16	PV	171216	001	00130	54.97	1775/072220
				L/S #2 6/11~7/16	PV	171217	001	00130	54.97	0570/072220
				JED SMTH P/S 6/8~7/13	PV	171218	001	00101	54.97	0254/072220
				HQ BLDG#8 6/11~7/17	PV	171219	001	00701	318.48	2647/072220
				HQ PWP/DEMO 6/11~7/17	PV	171220	001	00751	321.76	2620/072220
				RLV 6/11~7/17	PV	171221	001	00751	714.15	2090/072220
				TAPIA 6/11~7/17	PV	171222	001	00751	620.19	1760/072220
				BLDG #7 6/11~7/17	PV	171223	001	00701	831.46	2656/072220
				FIRE PRCH#7 6/11~7/17	PV	171224	001	00701	7.50	2654/072220
				FIRE PRTC#8 6/11~7/17	PV	171225	001	00701	7.50	2650/072220
				Payment Amount					3,524.03	
85582	08/04/20	2814	MCMaster-CARR SUPPLY CO	FASTENERS	PV	171118	001	00751	173.23	42389792
				RIMIT NUTS	PV	171119	001	00751	102.02	42796354
				NUTS, SCREWS & BELTS	PV	171120	001	00751	137.85	42745173
				FITTINGS & CLAMPS	PV	171121	001	00101	250.83	42725565
				PVC FITTINGS	PV	171122	001	00101	251.69	42585727
				HARDWARE	PV	171123	001	00101	36.53	42308359
				THUMBSCREWS	PV	171124	001	00751	18.87	42231327
		Alt Payee	3197	MC MASTER-CARR P. O. BOX 7690 CHICAGO IL 60680-7690						
				Payment Amount					971.02	
85583	08/04/20	14322	MILES CHEMICAL	(2) 55 GAL HYPOCHLORITE	PV	171135	001	00751	596.23	599912

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Bank Account - 00146807 Cash-General

Payment Number	Date	Address Number	Name	Payment Stub Message	Document Ty	Key Number	Key ltm	Key Co	Amount	Invoice Number
COMPANY, INC										
				Payment Amount					596.23	
85584	08/04/20	2839	MOTION INDUSTRIES, INC.	PNEUMATIC PARTS	PV	171139	001	00701	136.48	CA22-656802
		Alt Payee	10317	MOTION INDUSTRIES INC. FILE 749376 LOS ANGELES CA 90074						
				Payment Amount					136.48	
85585	08/04/20	2852	NEW PIG CORP	ASORBANTS	PV	171228	001	00101	254.36	4896865-00
				Payment Amount					254.36	
85586	08/04/20	19140	POTABLE DIVERS INC.	CLEAN WLK RES RAW WTR	PV	171140	001	00701	3,700.00	20540
				Payment Amount					3,700.00	
85587	08/04/20	21594	RECYCLED WOOD PRODUCTS	130 YDS WOOD CHIPS	PV	171091	001	00701	1,545.70	194542-A
				260 YDS WOOD CHIPS	PV	171092	001	00701	3,091.40	194976-A
				390 YDS WOOD CHIPS	PV	171093	001	00701	4,637.10	195313-A
				390 YDS WOOD CHIPS	PV	171094	001	00701	4,637.10	195421-A
				260 YDS WOOD CHIPS	PV	171095	001	00701	3,091.40	195471-A
				260 YDS WOOD CHIPS	PV	171096	001	00701	3,091.40	195564-A
				260 YDS WOOD CHIPS	PV	171097	001	00701	3,091.40	195621-A
				130 YDS WOOD CHIPS	PV	171098	001	00701	1,545.70	195720-A
				130 YDS WOOD CHIPS	PV	171099	001	00701	1,545.70	195765-A
				130 YDS WOOD CHIPS	PV	171100	001	00701	1,545.70	195886-A
				260 YDS WOOD CHIPS	PV	171101	001	00701	3,091.40	195938-A
				130 YDS WOOD CHIPS	PV	171102	001	00701	1,545.70	196021-A
				130 YDS WOOD CHIPS	PV	171103	001	00701	1,545.70	196060-A

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Bank Account - 00146807 Cash-General

Payment		Address	Name	Payment Stub Message	Document		Key		Amount	Invoice
Number	Date	Number			Ty	Number	Itm	Co		Number
				130 YDS WOOD CHIPS	PV	171104	001	00701	1,545.70	196107
				260 YDS WOOD CHIPS	PV	171105	001	00701	3,091.40	196194
				130 YDS WOOD CHIPS	PV	171106	001	00701	1,545.70	196295
				130 YDS WOOD CHIPS	PV	171107	001	00701	1,545.70	196336
				130 YDS WOOD CHIPS	PV	171108	001	00701	1,545.70	196483
				Payment Amount					43,279.60	
85588	08/04/20	2957	SOUTHERN CALIFORNIA EDISON	RLV CMPST 6/23~7/24/20	PV	171226	001	00751	34,590.88	5165-46/07252 0
				Payment Amount					34,590.88	
85589	08/04/20	2958	SOUTHERN CALIFORNIA GAS CO	CONDUIT 6/18~7/20	PV	171212	001	00101	38.46	8400/072220
				Payment Amount					38.46	
85590	08/04/20	21595	SOUTHERN CALIFORNIA WATER COALITION	SPONSOR 8/6 WEBINAR	PV	171132	001	00701	2,500.00	1353
				Payment Amount					2,500.00	
85591	08/04/20	21295	VERTICAL ELEVATOR SOLUTIONS, INC.	MAY'20 ELEV SRV	PV	171166	001	00701	290.00	7855
				Payment Amount					290.00	
85592	08/04/20	2436	VINCE BARNES AUTOMOTIVE	RPLC FUEL PMP & SRV #908	PV	171167	001	00701	802.37	024643
				RPLC TIRE	PV	171168	001	00701	451.39	024649
				PRSSR SENSORS	PV	171169	001	00701	467.16	024658
				SEAT BELT RECEIVERS #861						
				Payment Amount					1,720.92	
85593	08/04/20	19685	W. LITTEN INC.	SPRYFLD 7/13~7/17	PV	171141	001	00701	5,895.50	20036
				SPRYFLD 7/20~7/24	PV	171172	001	00701	5,501.84	20037

Batch Number - 281333

Bank Account - 00146807 Cash-General

Payment Number	Date	Address Number	Name	Payment Stub Message	Document Ty	Key Nm Co	Amount	Invoice Number
				Payment Amount			11,397.34	
85594	08/04/20	3025	WATER & SANITATION SRV./VENTURA COUNTY	PCH WTR 6/16-7/14	PV	171213 001 00101	21,392.48	2024577
				Payment Amount			21,392.48	
85595	08/04/20	3067	XEROX CORPORATIQN	6/20 LEASE-HQ & TAPIA	PV	171161 001 00701	465.00	702412411
				6/20 LEASE-HQ & TAPIA	PV	171161 002 00701	21.24	702412411
				6/20 LEASE-HQ & TAPIA	PV	171161 003 00701	46.19	702412411
				6/20 LEASE-HQ & TAPIA	PV	171161 004 00701	25.58	702412411
				6/20 LEASE-HQ & TAPIA	PV	171161 005 00701	588.36	702412411
				6/20 LEASE-HQ & TAPIA	PV	171161 006 00701	26.88	702412411
				6/20 LEASE-HQ & TAPIA	PV	171161 007 00701	58.44	702412411
				6/20 LEASE-HQ & TAPIA	PV	171161 008 00701	.06	702412411
				6/20 LEASE-HQ & TAPIA	PV	171161 009 00701	176.90	702412411
				6/20 LEASE-HQ & TAPIA	PV	171161 010 00701	17.10	702412411
				6/20 LEASE-HQ & TAPIA	PV	171161 011 00701	18.41	702412411
				6/20 LEASE-HQ & TAPIA	PV	171161 012 00701	4.97	702412411
				6/20 LEASE-HQ & TAPIA	PV	171161 013 00701	622.02	702412411
				6/20 LEASE-HQ & TAPIA	PV	171161 014 00701	28.41	702412411
				6/20 LEASE-HQ & TAPIA	PV	171161 015 00701	61.79	702412411
				6/20 LEASE-HQ & TAPIA	PV	171161 016 00701	41.09	702412411
				6/20 LEASE-HQ & TAPIA	PV	171161 017 00701	131.98	702412411
				6/20 LEASE-HQ	PV	171161 018 00701	6.03	702412411

Batch Number - 281333

Bank Account - 00146807 Cash-General

Payment Number	Date	Address Number	Name	Payment Stub Message	Document Ty	Number	Key itm Co	Amount	Invoice Number
				& TAPIA					
				6/20 LEASE-HQ	PV	171161	019 00701	13.12	702412411
				& TAPIA					
				Payment Amount				2,353.57	
85596	08/04/20	6248	ZENNER	TURBO METER	PV	171146	001 00701	413.94	005382-IN
			PERFORMANCE						
			METERS, INC.						
		Alt Payee 19000	ZENNER PERFORMANCE METER INC.						
			15280 ADDISON RD. #100						
			ADDISON TX 75001						
			Payment Amount					413.94	
			Total Amount of Payments Written					222,080.33	
			Total Number of Payments Written					37	



Batch Number - 281389

Bank Account - 00146807 Cash-General

Payment Number	Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key		Amount	Invoice Number
							itm	Co		
85597	08/11/20	19071	A BEE MAN	BEE RMVL-29008 AGOURA RD	PV	171231	001	00701	165.00	23295
				BEE RMVL-31611 LOBO CYN	PV	171232	001	00701	165.00	23347
				Payment Amount					330.00	
85598	08/11/20	17361	ACCURATE FIRST AID SERVICES	1ST AID SITE SERV-OPS	PV	171207	001	00701	124.23	B-3560
				1ST AID SITE SRV-HQ	PV	171208	001	00701	66.47	B-3561
				Payment Amount					190.70	
85599	08/11/20	18661	ACTION AUTO GLASS	REPLC WINDSHIELD #907	PV	171233	001	00701	339.63	4-269390
				Payment Amount					339.63	
85600	08/11/20	8680	ADS, LLC	JUL'20 FLOW MNTG	PV	171242	001	00701	745.00	22085.22-0720
				JUL'20 FLOW MNTG	PV	171242	002	00701	2,235.00	22085.22-0720
				Payment Amount					2,980.00	
85601	08/11/20	20389	AIRGAS SPECIALTY PRODUCTS	30,940 LBS HYDROXIDE	PV	171244	001	00701	3,049.14	131660956
		Alt Payee	20559	AIRGAS SPECIALTY PRODUCTS P. O. BOX 934434 ATLANTA GA 31193-4434						
				Payment Amount					3,049.14	
85602	08/11/20	2869	AT&T	SRV 7/20-8/19	PV	171234	001	00101	49.86	2150/072020
				Payment Amount					49.86	
85603	08/11/20	2418	BT INDUSTRIAL	BRUSHES & BLADES	PV	171157	001	00701	117.13	399534
				BRUSHES & BLADES	PV	171157	004	00701	12.88	399534
				Payment Amount					130.01	
85604	08/11/20	18533	CALIFORNIA LUTHERAN UNIVERSITY (CLU)	COMM CLASSES-10 EE	PV	171229	001	00701	2,000.00	LVMWD 0722

Batch Number - 281389

Bank Account - 00146807 Cash-General

Payment Number	Date	Address Number	Name	Payment Stub Message	Document Ty	Key Itm	Co	Amount	Invoice Number
				Payment Amount				2,000.00	
85605	08/11/20	21601	UIYONG CHOE	RFND O/P-OPEN A/C	PV	171237	001 00101	2,059.58	043628
				Payment Amount				2,059.58	
85606	08/11/20	4586	CONSOLIDATED ELECTRICAL DISTRIBUTORS	SWITCH ASSEMBLY	PV	171246	001 00701	1,466.88	9009-411615
				Payment Amount				1,466.88	
85607	08/11/20	21596	DANE COYLE CUSTOM HOMES, INC.	RFND BAL-CLOSED A/C	PV	171190	001 00101	939.58	082695
				Payment Amount				939.58	
85608	08/11/20	20685	DOCUMENT SYSTEMS INC	6/24-7/23 CANON MNT-CS	PV	171262	001 00701	58.07	138130
				Payment Amount				58.07	
85609	08/11/20	21597	ROBERT ELMORE	RFND BAL-CLOSED A/C	PV	171191	001 00101	20.32	071889
				Payment Amount				20.32	
85610	08/11/20	2658	FEDERAL EXPRESS CORP	PKG DLVRD 7/22	PV	171235	001 00701	55.33	7-080-81659
				Payment Amount				55.33	
85611	08/11/20	2655	FERGUSON ENTERPRISES, LLC	GATE VALVES/HAND PUMPS AIR VACS	PV	171149	001 00701	504.22	0724303
					PV	171259	001 00701	6,212.92	0724307
		Alt Payee	3207	FERGUSON ENTERPRISES, INC. #1083 P. O. BOX 740827 LOS ANGELES CA 90074-0827					
				Payment Amount				6,717.14	
85612	08/11/20	21569	FS CONTRACTORS, INC	PMT#3-WFP/TNK LNDSCP	PV	171289	001 00701	6,000.00	10690/10691-P MT#3
				RTN#3-WFP/TNK LNDSCP	PD	171290	001 00301	300.00-	10690/10691-R TN#3
				Payment Amount				5,700.00	
85613	08/11/20	20970	GARDA CL WEST, INC.	EXCESS TIME FEE 6/8,10&12	PV	171264	001 00701	11.85	20440833
				Payment Amount				11.85	
85614	08/11/20	21324	GLOBAL	VIDEO EDIT	PV	171261	001 00701	1,000.00	570

Batch Number - 281389  
Bank Account - 00146807 Cash-General

Payment Number	Date	Address Number	Name	Payment Stub Message	Document Ty	Document Number	Key ltm	Key Co	Amount	Invoice Number
			VISIONS & ASSOCIATES, INC.	SRV-PWP DEMO						
				Payment Amount					1,000.00	
85615	08/11/20	2701	GRAINGER, INC.	DISINFECTANT	PV	171147	001	00701	450.97	9591953501
				WIPES						
				AEROSOL	PV	171148	001	00701	166.88	9587748642
				PENETRANT						
				SILICONE & PAINT	PV	171153	001	00701	301.96	9587748659
				TRANS PMP-PWP DEMO	PV	171192	001	00701	626.34	9591953519
				1/4 HP MOTOR	PV	171193	001	00701	85.15	9591124442
				STEP LADDER	PV	171194	001	00701	171.52	9584172143
				TAPIA	PV	171195	001	00701	10.81	9584172150
				SUPPLIES						
				PMP,TUBING,MO P & BUCKET	PV	171196	001	00701	246.92	9581799963
				PMP,TUBING,MO P & BUCKET	PV	171196	002	00701	170.41	9581799963
				BAND SAW & BLADE	PV	171251	001	00701	442.44	9592718010
				BATTERIES	PV	171252	001	00701	18.61	9581855294
		Alt Payee	5453 GRAINGER, INC. DEPT 805178142 PALATINE IL 60038-0001							
				Payment Amount					2,692.01	
85616	08/11/20	2705	HACH COMPANY	CONTRLLR DOOR RPR KIT	PV	171247	001	00701	163.80	12042915
				REFILL VIALS	PV	171248	001	00701	649.28	12046765
		Alt Payee	6442 HACH COMPANY 2207 COLLECTIONS CENTER DR CHICAGO IL 60693							
				Payment Amount					813.08	
85617	08/11/20	4808	HILL BROTHERS CHEMICAL COMPANY	55 GAL AMMNM SULFATE	PV	171205	001	00751	360.19	07071515
				Payment Amount					360.19	
85618	08/11/20	20529	HR PERFORMANCE	PERFRM PRO 10/1/20~9/30/	PV	171206	001	00701	2,340.00	INV-116919

Batch Number - 281389  
Bank Account - 00146807 Cash-General

Payment Number	Date	Address Number	Name	Payment Stub Message	Document Ty	Key Itm Co	Amount	Invoice Number
			SOLUTIONS	21				
				Payment Amount			2,340.00	
85619	08/11/20	10102	INFOSEND INC.	WQR	PV	171260 001 00701	8,261.57	175373
				MAILING-6/18				
				Payment Amount			8,261.57	
85620	08/11/20	21197	JACOBS ENGINEERING GROUP INC.	P/E 6/26 PH 2 WHT PAPER STDY	PV	171288 001 00701	39,111.00	W9Y23500-014
				Payment Amount			39,111.00	
85621	08/11/20	21407	MESA WATER DISTRICT	REG ASSIST-SCQMD TSTG	PV	171295 001 00701	1,181.00	SALES2118
				Payment Amount			1,181.00	
85622	08/11/20	14322	MILES CHEMICAL COMPANY, INC	8.8 TN FERRIC CHLORIDE	PV	171200 001 00701	5,974.32	600492
				Payment Amount			5,974.32	
85623	08/11/20	21507	NEDERMAN MIKROPUL LLC	INSPC FLTRS-W/F DMG	PV	171245 001 00701	4,853.40	457014
				Payment Amount			4,853.40	
85624	08/11/20	21602	MARC OESTREICHER	RFND O/P-OPEN A/C	PV	171236 001 00101	184.67	012780
				Payment Amount			184.67	
85625	08/11/20	16372	OLIN CORPORATION - CHLOR ALKALI	4,894 GAL HYPOCHLORITE	PV	171201 001 00701	4,122.34	2852574
				4,828 GAL HYPOCHLORITE	PV	171202 001 00701	4,066.75	2853652
				4,918 GAL HYPOCHLORITE	PV	171203 001 00701	4,142.55	2855818
				4,920 GAL HYPOCHLORITE	PV	171204 001 00701	4,144.24	2856943
				4,894 GAL HYPOCHLORITE	PV	171243 001 00701	4,122.34	2859065
		Alt Payee	16373	OLIN CORPORATION - CHLOR ALKALI P.O. BOX 402766 ATLANTA GA 30384-2766				
				Payment Amount			20,598.22	
85626	08/11/20	2871	PACIFIC COAST BOLT	GASKETS	PV	171156 001 00701	363.37	2073205

Batch Number - 281389  
Bank Account - 00146807 Cash-General

Payment		Address	Name	Payment Stub Message	Document		Key		Amount	Invoice
Number	Date	Number			Ty	Number	Itm	Co		Number
				GASKETS	PV	171156	008	00701	15.53	2073205
				Payment Amount					378.90	
85627	08/11/20	18116	PACIFIC ENERGY CONSTRUCTION CORPORATION	SWTCHGR CLEAN/MAINT	PV	171263	001	00701	2,368.58	5510
				Payment Amount					2,368.58	
85628	08/11/20	17662	AMIR PELEG	RFND BAL-CLOSED A/C	PV	171189	001	00101	145.24	670265-062698
				Payment Amount					145.24	
85629	08/11/20	3110	GLEN PETERSON	MWD REP FEES-JUL'20	PV	171241	001	00701	1,980.00	20
				Payment Amount					1,980.00	
85630	08/11/20	8484	PRAXAIR DISTRIBUTION, INC	CYLNDR RENT 6/20~7/20	PV	171230	001	00101	197.10	97865141
		Alt Payee	8898 PRAXAIR DISTRIBUTION INC. DEPT. LA 21511 PASADENA CA 91185-1511							
				Payment Amount					197.10	
85631	08/11/20	21594	RECYCLED WOOD PRODUCTS	130 YDS WOOD CHIPS	PV	171268	001	00701	1,545.70	196433
				130 YDS WOOD CHIPS	PV	171269	001	00701	1,545.70	196586
				130 YDS WOOD CHIPS	PV	171270	001	00701	1,545.70	196625
				130 YDS WOOD CHIPS	PV	171271	001	00701	1,545.70	196725
				130 YDS WOOD CHIPS	PV	171272	001	00701	1,545.70	196780
				Payment Amount					7,728.50	
85632	08/11/20	16022	ROLLS SCAFFOLD & EQUIPMENT, INC	SCFLD-WLK 6/22~7/19	PV	171199	001	00701	2,268.02	6085425S1C
				Payment Amount					2,268.02	
85633	08/11/20	20124	RON'S PORTABLE WELDING	RPR 6" BACKFLOW DEVICE	PV	171188	001	00101	275.00	6697

Batch Number - 281389  
Bank Account - 00146807 Cash-General

Payment Number	Date	Address Number	Name	Payment Stub Message	Document Ty	Key ltrm	Co	Amount	Invoice Number
				Payment Amount				275.00	
85634	08/11/20	17174	ROTH STAFFING COMPANIES, LP	TEMP SRV 7/13~7/17-D.P	PV	171266	001 00701	1,052.96	13910073
				Payment Amount				1,052.96	
85635	08/11/20	15800	SAFE AND BEAUTIFUL TREE CO., INC.	WEED ABATEMENT-MOR SN TNK	PV	171197	001 00701	11,000.00	071720-MORSN
				WEED ABATEMENT-PWP SITE	PV	171198	001 00701	7,500.00	071720-PWP
				Payment Amount				18,500.00	
85636	08/11/20	18973	SOUTHERN COUNTIES OIL	HYDRAULIC OIL	PV	171186	001 00751	1,547.19	1677335-IN
				Payment Amount				1,547.19	
85637	08/11/20	2957	SOUTHERN CALIFORNIA EDISON	BLDG1 HM-PWP 6/23~7/24	PV	171292	001 00751	12.89	30805-EV/0730 20
				Payment Amount				12.89	
85638	08/11/20	2957	SOUTHERN CALIFORNIA EDISON	BLDG 1-PWP 6/23~7/24	PV	171293	001 00751	1,328.96	4332-HM/07302 0
				Payment Amount				1,328.96	
85639	08/11/20	2957	SOUTHERN CALIFORNIA EDISON	RW P/S 7/1~7/31/20 NEM	PV	171294	001 00751	70,175.14	4500-42/08012 0
				Payment Amount				70,175.14	
85640	08/11/20	2958	SOUTHERN CALIFORNIA GAS CO	JBR P/S 6/30~7/30	PV	171291	001 00101	15.92	1200/080320
				Payment Amount				15.92	
85641	08/11/20	12149	THATCHER CO. OF CALIFORNIA	274 GAL CITRIC ACID CONTAINER DEPOSIT	PV	171240	001 00701	2,163.22	276900
				CONTAINER DEPOSIT	PV	171284	001 00751	275.00	276900
				CONTAINER RFND-#276900	PD	171285	001 00751	275.00-	276901
				Payment Amount				2,163.22	
85642	08/11/20	21557	THE HOME DEPOT	SUN SHADE SAILS	PV	171249	001 00701	4,521.08	561688151

Batch Number - 281389  
Bank Account - 00146807 Cash-General

Payment Number	Date	Address Number	Name	Payment Stub Message	Document Ty	Document Number	Key Item	Key Co	Amount	Invoice Number
			PRO-SUPPLY WORKS	SS WIRE ROPE	PV	171250	001	00701	229.13	561923632
		Alt Payee 21560	THE HOME DEPOT PRO-SUPPLY WORKS P. O. BOX 404468 ATLANTA GA 30384-4468							
				Payment Amount					4,750.21	
85643	08/11/20	20971	THOUSAND OAKS PLUMBING INC.	CLEAR RESTROOM SINK	PV	171297	001	00751	159.50	25386237
				Payment Amount					159.50	
85644	08/11/20	17645	TORO ENTERPRISES INC.	RPR MNLN@LARBOARD	PV	171286	001	00701	26,997.18	13584
				Payment Amount					26,997.18	
85645	08/11/20	15923	TOTAL-WESTERN, INC.	CLEAN BOILER 5/20	PV	171287	001	00701	6,560.90	330208
				Payment Amount					6,560.90	
85646	08/11/20	2780	VALLEY NEWS GROUP	LEGAL AD-NIB/INTRCN AD-WQR AVAILABLE-7/9	PV	171209	001	00701	320.00	7-9/16
				Payment Amount					500.00	
85647	08/11/20	18914	WECK LABORATORIES, INC.	WESTLAKE-0F25 023	PV	171176	001	00701	41.38	W0G0225-LV
				DIONIZED WATER-0F25021	PV	171177	001	00701	25.50	W0G0226-LV
				TAPIA GRNDWTR-0F250 22	PV	171178	001	00701	7.43	W0G0439-LV
				TAPIA EFFLNT-0F2502 5	PV	171179	001	00701	33.95	W0G0440-LV
				TAPIA GRNDWTR-0G140 64	PV	171180	001	00701	7.43	W0G1146-LV
				DIONIZED WTR-0G14065	PV	171182	001	00701	26.52	W0G1145-LV
				TAPIA EFFLNT-0G1406	PV	171183	001	00701	33.95	W0G1143-LV

Batch Number - 281389

Bank Account - 00146807 Cash-General

Payment Number	Date	Address Number	Name	Payment Stub Message	Document Ty	Number	Key ltm Co	Amount	Invoice Number
				7					
				RLV	PV	171184	001 00701	159.12	W0G1204-LV
				CMPST-0G07052					
				TAPIA	PV	171185	001 00701	76.39	W0F0104-LV
				GRNDWTR-0E190					
				48					
				COPPER/LEAD-#	PV	171253	001 00701	237.76	W0G0672-LV
				0G07113					
				COPPER/LEAD-#	PV	171254	001 00701	326.92	W0G0488-LV
				0F30019					
				FAST WTR	PV	171255	001 00701	353.60	W0G0608-LV
				CT-0F09034					
				WTR	PV	171256	001 00701	104.02	W0G0984-LV
				DIST-0G07108					
				DRINKING	PV	171257	001 00701	59.44	W0G1144-LV
				WTR-0G14068					
				TAPIA	PV	171258	001 00701	46.41	W0G1809-LV
				EFLNT-0G28046					
				Payment Amount				1,539.82	
85648	08/11/20	6248	ZENNER	METERS	PV	171151	001 00701	3,515.65	0053987-IN
			PERFORMANCE						
			METERS, INC.						
		Alt Payee	19000	ZENNER PERFORMANCE METER INC.					
				15280 ADDISON RD. #100					
				ADDISON TX 75001					
				Payment Amount				3,515.65	
				Total Amount of Payments Written				267,628.43	
				Total Number of Payments Written			52		





**LAS VIRGENES MUNICIPAL WATER DISTRICT**  
4232 Las Virgenes Road, Calabasas CA 91302

**MINUTES**  
**REGULAR MEETING**

9:00 AM

August 4, 2020

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance to the Flag was led by Josie Guzman.

**1. CALL TO ORDER AND ROLL CALL**

The meeting was called to order at **9:00 a.m.** by Board President Lewitt via teleconference in the Board Room at Las Virgenes Municipal Water District headquarters at 4232 Las Virgenes Road, Calabasas, CA 91302. The meeting was conducted via teleconference pursuant to the provisions of the Governor’s Executive Order, N-29-20, which suspended certain requirements of the Ralph M. Brown Act to support social distancing guidelines associated with response to the coronavirus (COVID-19) outbreak. Josie Guzman, Clerk of the Board, conducted the roll call.

- Present: Directors Charles Caspary, Jay Lewitt, Lynda Lo-Hill, Len Polan, and Lee Renger
- Absent: None
- Staff Present: David Pedersen, General Manager  
Joe McDermott, Director of Engineering and External Affairs  
Don Patterson, Director of Finance and Administration  
John Zhao, Director of Facilities and Operations  
Josie Guzman, Clerk of the Board  
Keith Lemieux, District Counsel

**2. APPROVAL OF AGENDA**

Director Polan moved to approve the agenda. Motion seconded by Director Renger.

Motion carried unanimously by roll call vote.

**3. PUBLIC COMMENTS**

None.

**4. CONSENT CALENDAR**

**A List of Demands: August 4, 2020: Receive and file**

**B Minutes Regular Meeting of July 21, 2020: Approve**

**C Water Education Foundation Headwaters Virtual Tour: Board Member Attendance**

**Authorize Board Member Attendance and per diem compensation for the Water Education Foundation Headwaters Virtual Tour to be held on August 6, 2020.**

Director Lo-Hill requested a correction to the Minutes of the Regular Meeting of July 21, 2020, Item 9B, Claim by Jennifer Singer, to include the Board's comments that the District takes fire suppression very seriously and always complies with the Fire Department's mandated clearance.

Director Lo-Hill moved to approve the Consent Calendar as amended with the modification to the Minutes of the Regular Meeting of July 21, 2020 as indicated. Motion seconded by Director Polan. Motion carried unanimously by roll call vote.

**5. ILLUSTRATIVE AND/OR VERBAL PRESENTATION AGENDA ITEMS**

**A Legislative and Regulatory Updates**

No additional update was provided.

**B Water Supply Conditions Update**

Joe McDermott, Director of Engineering and External Affairs, responded to a question regarding the winter rain forecast by stating the he had not reviewed the National Oceanic and Atmospheric Administration (NOAA) model; however, he would follow-up and report back to the Board. He also responded to a question regarding above-normal water flows in Las Virgenes/Malibu Creeks by stating that it could be due to rain events that occurred in mid-May and from urban runoff. He stated that he had not seen overwatering in the service area, and the rocky geology generally does not absorb rainfall that enters the creek. General Manager David Pedersen added that for many years there was no need for flow augmentation in the summertime; however, after the drought flow augmentation was required annually to the creek.

**6. TREASURER**

Director Lo-Hill stated that the Treasurer's report was in order.

## **7. BOARD OF DIRECTORS**

### **A Response to Coronavirus (COVID-19) Pandemic: Continuation of Emergency**

**Approve the continuation of an emergency declaration for response to the coronavirus (COVID-19) pandemic.**

General Manager David Pedersen provided introductory remarks.

Ursula Bosson, Customer Service Manager, provided an update on customer-related impacts of COVID-19, including customer calls, payment plan arrangements, a comparison of yearly balances due, payment numbers and totals comparing current and previous year/month data, and customers' use of on-line features.

Director Polan moved to approve Item 7A. Motion seconded by Director Lo-Hill. Motion carried unanimously by roll call vote.

### **B General Manager Employment Agreement: Consideration of Compensation Adjustment**

**Consider an adjustment to the compensation package for the General Manager following completion of his annual performance review on July 21, 2020.**

Director Lo-Hill moved to adjust the compensation package for the General Manager at the same rate of 3.2 percent given to District employees. Motion seconded by Director Caspary.

A discussion ensued regarding adjusting the General Manager's compensation by 3.5 percent effective April 23, 2020, and possibly revisiting the compensation in six months should there be a downturn in the economy.

Director Lo-Hill amended her motion to adjust the compensation package for the General Manager by 3.5 percent effective April 23, 2020. Amended motion seconded by Director Caspary with the provision that the Board revisit the General Manager's compensation in six months if conditions warrant.

Motion carried unanimously by roll call vote.

## **8. FINANCE AND ADMINISTRATION**

### **A Cash and Investment Report for June 2020**

**Receive and file the Cash and Investment Report for June 2020.**

Don Patterson, Director of Finance and Administration, presented the report and PowerPoint presentation.

Director Renger moved to approve Item 8A. Motion seconded by Director Polan.

Mr. Patterson responded to a question regarding whether construction costs were currently low due to current economic conditions by stating that the District tracks changes in the construction cost index. He stated that sometimes there is a reduction in the cost of construction during a recession, and sometimes it is not directly correlated depending on whether there is a stimulus package that encourages infrastructure investment for economic recovery.

Motion carried unanimously by roll call vote.

**B Amendment of Las Virgenes Municipal Water District Code: Electronic Signatures**

**Pass, approve, and adopt proposed Resolution No. 2580, authorizing and accepting electronic records and signatures.**

**RESOLUTION NO. 2580**

**A RESOLUTION OF THE BOARD OF DIRECTOS OF LAS VIRGENES MUNICIPAL WATER DISTRICT AMENDING LAS VIRGENES MUNICIPAL WATER DISTRICT CODE AS IT RELATES TO ELECTRONIC SIGNATURES**

(Reference is hereby made to Resolution No. 2580 on file in the District's Resolution Book and by this reference the same is incorporated herein.)

Don Patterson, Director of Finance and Administration, presented the report.

Director Lo-Hill moved to approve Item 8B. Motion seconded by Director Caspary.

Mr. Patterson responded to a question regarding the cost for the vendor to facilitate the processing of digital signatures and whether the Board may revisit the need for this service after the COVID-19 pandemic has ended. He explained that the cost would be \$6,210 annually and the Board could balance the annual cost against the cost of staff time and efficiencies achieved.

Keith Lemieux responded to a question regarding the Board President and Board Secretary's ability to electronically sign official District documents by stating that he was not certain whether official documents were defined under Government Code Section 16.5; however, he stated that he would research and follow-up.

Motion carried unanimously by roll call vote.

**9. ENGINEERING AND EXTERNAL AFFAIRS**

**A Saddle Peak and Cordillera Tank Rehabilitation Project: Reissuance of Call for Bids**

**Authorize the reissuance of a Call for Bids for the Saddle Peak and Cordillera Tank Rehabilitation Project.**

Veronica Hurtado, Assistant Engineer, presented the report.

Director Lo-Hill moved to approve Item 9A. Motion seconded by Director Caspary.

Ms. Hurtado responded to questions related to inviting proposals earlier in the year to increase interest in the project and assist in soliciting multiple competitive bids. She also responded to a question regarding whether the call for bids included replacing SCADA components and whether unrelated elements might be placed into a separate bid by stating that she believed the project would only include reprogramming as new SCADA features would not be installed. She noted that the tanks were powered by solar, and that she was not certain to what extent the SCADA system would be used. She further responded to a question regarding whether an unrelated set of disciplines different from coating tanks could drive up the price by stating that she was not certain; however, the general contractor would usually hire a subcontractor or the general contractor would allow the District to designate its own SCADA programmer.

Eric Schlageter, Principal Engineer, added that any time tanks are taken offline staff looks at all options to make minor modifications to the facility, including structural or seismic upgrades. He noted that there was a planned future SCADA Communications Upgrades Project that would include a look at all tank sites and remote facilities.

Motion carried unanimously by roll call vote.

**B Westlake Filtration Plant and Torchwood Tank Landscaping: Final Acceptance**

**Approve an additional appropriation, in the amount of \$7,039; authorize the execution of a Notice of Completion and have the same recorded; and, in the absence of claims from subcontractors and others, release the retention, in the amount of \$9,655.50, within 30-calendar days after filing the Notice of Completion for the Westlake Filtration Plant and Torchwood Tank Landscaping Project.**

Veronica Hurtado, Assistant Engineer, presented the report.

Director Polan moved to approve Item 9B. Motion seconded by Director Caspary.

Ms. Hurtado responded to a question regarding whether the updated irrigation controller would automatically shut off the master valve if a leak were to be detected by stating that she would follow-up. She also responded to a question regarding the status of the oak trees that were obtained from the City of Agoura Hills by stating that the trees were surviving and becoming established. She further responded to a question regarding comments from local residents regarding the quality of the landscaping by stating that she

discussed the landscaping with staff from the City of Westlake Village and with one ratepayer who had expressed concern with the color of the pipe on the roof rather than the landscaping. She stated that after she discussed the number of trees and shrubs that would be planted, the ratepayer had no further comments.

Eric Schlageter, Principal Engineer, noted that he had been in contact with staff from the City of Westlake Village and received positive comments. He noted that one remaining area of concern was the air gap standpipe at the Westlake Filtration Plant. He stated that staff would incorporate this into the final design plans related to the recovery efforts from the Woolsey Fire damage that occurred at the filter plant.

Board President Lewitt asked that staff post photographs of the landscaping improvements on the District's website.

Motion carried unanimously by roll call vote.

## **10. NON-ACTION ITEMS**

### **A Organization Reports**

None.

### **B Director's Reports on Outside Meetings**

Director Polan reported that he attended the Association of California Water Agencies (ACWA) 2020 Summer Virtual Conference via teleconference on July 29th and 30th. He highlighted the session regarding the science behind preparing for wind and fire events, included responding to Public Safety Power Shutoffs events.

Director Lo-Hill acknowledged Director of Information Systems Ivo Nkwenji and Principal Technology Analyst Andrew Spear for facilitating the paperless agenda packets. She reported that she attended the Metropolitan Water District of Southern California of Southern California (MWD) Committee meetings on July 28th via teleconference. She noted that the Integrated Resources Plan (IRP) Special Committee was developing a new forecast for future water demands, and she suggested that staff provide the District's water demand forecast to MWD. She also noted that several members of the public phoned in their comments, which included remarks on encouraging diversity in the workplace, concerns regarding the Bay Delta Tunnels Project, and developing local water resources. She also reported there was a summary regarding the Bay Delta.

Board President Lewitt reported that he attended the ACWA 2020 Summer Virtual Conference via teleconference on July 29th and 30th, where the keynote speaker was Brenda Burman, Commissioner from the U.S. Bureau of Reclamation. He stated that he learned that the Colorado River System had four years of storage, and he expressed concern that California had only one-year of storage for the State Water Project, which was a good reason to have recycled water projects. He asked staff to guide the Board Members on which sessions to attend for future conferences that would be relevant to the

District. He noted that he also attended a breakout session by Rachio, who shared several case studies, and a session by the Water Education Foundation regarding COVID-19.

## **C General Manager Reports**

### (1) General Business

General Manager David Pedersen mentioned that he would provide a presentation as part of the Southern California Water Coalition's webinar on August 6th regarding stormwater and opportunities to capture urban runoff and dry weather flows with the concept of recycling these resources. He noted that the California Association of Sanitation Agencies (CASA) Annual Virtual Conference would be held on August 12th and 13th, and staff would suggest sessions that Board Members might be interested in attending. He referred to the proposed \$100 billion State stimulus package, which included mention of water recycling as part of climate resilience. He stated that the proposed stimulus package could provide funding opportunities for the Pure Water Project Las Virgenes-Triunfo. He noted that staff was participating in the process to provide input for the development of MWD's Integrated Resources Plan.

### (2) Follow-Up Items

General Manager David Pedersen noted that options regarding the Weather-based Irrigation Controller Program and a discussion regarding CalPERS and CalPERS retirement matters would be brought back on August 18th. He also noted there were two follow-up items for the Las Virgenes-Triunfo Joint Powers Authority (JPA). He stated that staff would bring back the proposal from South Coast Air Quality Management District (SCAQMD) related to emergency generator testing. He also noted that staff and a team of technical experts were in the process of evaluating the proposal.

A discussion ensued regarding SCAQMD's proposal, which included the probability of a fee schedule for runtime hours and possibly bringing back legislation if the District's concerns were not adequately addressed.

Board President Lewitt noted that at the August 3rd JPA meeting, he became aware that the JPA Directors do not need to make a motion and a second to request future agenda items. A discussion ensued regarding the possibility of the JPA adopting portions of the District's Administrative Code for efficiency and consistency purposes.

## **D Directors' Comments**

None.

## **11. FUTURE AGENDA ITEMS**

None.

## **12. PUBLIC COMMENTS**

None.

**13. CLOSED SESSION**

**A Conference with District Counsel – Existing Litigation (Government Code Section 54956.9(a))**

San Diego County Water Authority v. Metropolitan Water District of Southern California, et al.

The Board recessed to Closed Session at **10:32 a.m.** and reconvened to Open Session at **11:30 a.m.**

Keith Lemieux, District Counsel, reported that the Board met in Closed Session to receive a report from District Counsel, and there was no reportable action.

**14. OPEN SESSION AND ADJOURNMENT**

Seeing no further business to come before the Board, the meeting was duly adjourned at **11:30 a.m.**



---

Jay Lewitt, President  
Board of Directors  
Las Virgenes Municipal Water District

ATTEST:

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Charles Caspary, Secretary  
Board of Directors  
Las Virgenes Municipal Water District

(SEAL)

August 3, 2020

To: Payroll

From: David W. Pedersen  
General Manager

DocuSigned by:  
*David W. Pedersen*  
12C68E2E4EC44E2...

**RE: Per Diem Request – July 2020**

Attached are the Director statements of attendance for meetings, conferences and miscellaneous functions, which are summarized in the table below. If you have any questions, please contact me. Thank you.

On April 25, 2017, the Board adopted Resolution No. 2513, amending the per diem rate to \$220.

	<u>Director</u>	<u>No. of Meetings</u>	<u>Rate</u>	<u>Total</u>
8014	Charles Caspary	6	\$220.00	\$1,320.00
19447	Jay Lewitt	7	\$220.00	\$1,540.00
21169	Lynda Lo-Hill	9	\$220.00	\$1,980.00
18856	Leonard Polan	8	\$220.00	\$1,760.00
14702	Lee Renger	6	\$220.00	\$1,320.00

\*LVMWD Code Section 2-2.106(a): "not exceeding a total of ten (10) days in any calendar month"

\*\*LVMWD Code Section 2-2.106(b): MWD director "not exceeding a total of ten (10) additional days in any calendar month."











17238 OJ

# INVOICE

**Glen Peterson, Director**

*Metropolitan Water District of Southern California*  
 2936 Triunfo Canyon Rd  
 Agoura, CA. 91301  
 email: glenpsop@icloud.com

**DATE:** 08/03/20  
**INVOICE #** 20  
**FOR:** Director fees

**Bill To:**  
**Las Virgenes Municipal Water District**  
 4232 Las Virgenes Canyon Rd  
 Calabasas, CA. 91302  
 attn: Josie Guzman, Clerk of the Board  
 818-251-2100

*Approved for payment*  
 DocuSigned by:  
*David W. Pedersen*  
 12C6BE2E4EC44E2...  
 8/4/2020

Date	Description	fee
7/7/2020	Real Property planning meeting	\$220.00
7/9/2020	Northern Caucus	\$220.00
7/13/2020	Committee Meetings	\$220.00
7/14/2020	MWD Board and committees	\$220.00
7/21/2020	Report to LVMWD Board	\$220.00
7/23/120	AWAVC	\$220.00
7/28/2020	MWD Committees	\$220.00
7/29/2020	ACWA Virtual Conference	\$220.00
7/30/2020	ACWA Virtual Conference	\$220.00
	<b>TOTAL</b>	<b>\$1,980.00</b>

Make Check payable to Glen Peterson

**Thank you for the opportunity to serve**





August 18, 2020 LVMWD Regular Board Meeting

TO: Board of Directors

FROM: Finance & Administration

**Subject : Fiscal Year 2019-20 Capacity Fee Report**

**SUMMARY:**

Section 3-2.207 of the Las Virgenes Municipal Water District Code requires publication of an annual capacity fee report by September 1st of each year and review of the report by the Board at its next regularly scheduled meeting. Attached is the Fiscal Year 2019-20 Capacity Fee Report, which was published on the District's website.

**RECOMMENDATION(S):**

Receive and file the Fiscal Year 2019-20 Capacity Fee Report.

**FISCAL IMPACT:**

No

**ITEM BUDGETED:**

No

**DISCUSSION:**

The District's capacity fees recover the costs associated with providing water and sanitation services to new users and existing users requiring additional capacity. Pursuant to Las Virgenes Municipal Water District Code (Code) Section 3-2.207, the District is to post a report of the balance and uses of capacity fees for the preceding fiscal year by September 1st and transmit the report to the Board for review at its next regularly scheduled meeting. The report was posted on the District's website at [www.lvmwd.com/about-us/management/financeand-administration](http://www.lvmwd.com/about-us/management/financeand-administration).

During Fiscal Year 2019-20, the District collected \$2,346,413 in total fees (capacity fees and developer fees) and earned \$228,140 in interest, for total available fees of \$2,574,553.

Expenses, which were primarily related to capital projects, resulted in the use of \$1,556,257 in fees. Also, a total of \$45,227 in fees were refunded. As a result, the fee account balance increased by \$973,069, from \$9,924,111 to \$10,897,180.

In addition, staff brought a report to the Board on April 21, 2020 regarding outstanding deposits and outlined a plan to reconcile the accounts. Staff has been working on researching District records related to the various development projects to determine whether or not the development was built, identify the need for any refunds, book revenue to the appropriate funds, and write off aged accounts payable to close the deposit accounts.

Following is a summary of staff's progress:

<b>Month</b>	<b>No. of Accounts Reconciled</b>	<b>Revenue Recognized</b>	<b>Refunds Processed</b>
April	11	\$532,320	\$3,434
May	8	\$248,816	\$0
June	3	\$41,526	\$0
July	4	\$152,298	\$326
<b>Total</b>	<b>26</b>	<b>\$974,960</b>	<b>\$3,760</b>

The attached report summarizes the balances and uses of the District's capacity fees for Fiscal Year 2019-20. The information will also be provided in the District's Comprehensive Annual Financial Report.

**GOALS:**

Ensure Effective Utilization of the Public's Assets and Money

Prepared by: Angela Saccareccia, Finance Manager

**ATTACHMENTS:**

Capacity Fee Report Fiscal Year 2019-20

**LAS VIRGENES MUNICIPAL WATER DISTRICT**  
**Annual Water & Sewer Capacity Fee Deposits Report**  
**Per Government Code Section 66013 (d) and (e)**  
**Fiscal Year Ended June 30, 2020**

Beginning Balance:			
Capacity Fees		\$	7,403,458
Developer Fees			791,244
Interest			<u>1,729,409</u>
Total Beginning Balance		\$	9,924,111
Fees Collected:			
Capacity Fees	\$	2,243,481	
Developer Fees		<u>102,932</u>	
Total Fees Collected		\$	2,346,413
Interest Earned			<u>228,140</u>
Fees Available		\$	2,574,553
Applied to:			
Capital Costs Funded by:			
Capacity Fees	\$	1,367,969	
Meter Installation		50,921	
Developer Fees		54,097	
Interest Earned		<u>83,270</u>	
Total Capital Costs		\$	1,556,257
Refunds			<u>45,227</u>
Total Funds Applied		\$	1,601,484
Net Changes for the Year			973,069
Ending Balance:			
Capacity Fees		\$	8,180,999
Developer Fees			841,902
Interest (1)			<u>1,874,279</u>
Total Ending Balance		\$	<u><u>10,897,180</u></u>

(1): Interest earned is not reflected as liability on the Statement of Net Assets.



August 18, 2020 LVMWD Regular Board Meeting

TO: Board of Directors

FROM: Finance & Administration

**Subject : License Agreement for Microsoft Office 365**

**SUMMARY:**

For many years, the District has successfully utilized on-premise Microsoft Office and Exchange software technology. As software systems are increasingly moving to more cloud-based solutions, staff has identified new functionality, applications, services, time and efficiency benefits to the migration of the District's current desktop applications and on premise Microsoft Exchange Server to the cloud-based Microsoft Office 365 platform. As a result, staff recommends migrating the District to Microsoft Office 365 and executing a three-year license agreement for the software.

The Microsoft Office 365 (E3) user licenses include the following:

- Cloud and PC access to the following applications: Word, Excel, PowerPoint, OneNote, Outlook, Publisher (PC only), Access (PC only), Exchange, SharePoint and Teams;
- Business email, calendar, and contacts;
- Online meetings, instant messaging, and high-definition video conferencing through Teams;
- Enterprise management of applications; and
- Geo-redundancy disaster recovery capabilities.

**RECOMMENDATION(S):**

Authorize the General Manager to execute a three-year license agreement with Kambrian Corporation, in the amount of \$92,943, for the purchase of 115 licenses of Microsoft Office 365.

**FISCAL IMPACT:**

Yes

**ITEM BUDGETED:**

Yes

**FINANCIAL IMPACT:**

The annual cost of the software is \$30,981 for a total cost of \$92,943 over three years. Sufficient funds are available in the adopted Fiscal Year 2020-21 Budget for this purpose. Additionally, there is an avoided cost of \$25,000 to \$30,000 associated with this action because will eliminate the need to upgrade to Microsoft Office 2019 and update the District's existing Exchange server.

**DISCUSSION:**

As the need for IT resources has grown in recent years with new technology, the size of the District's IT staff has remained essentially the same. Staff spends hours monitoring and maintaining Microsoft systems, implementing security patches to operating systems and applications, configuring and maintaining backups and managing security network policies to prevent unwanted emails.

Transitioning to Microsoft Office 365 will provide several benefits to the District. Employees will be able to more easily collaborate using Office products while working from home. Meetings can take place using Microsoft Teams, and documents can be readily accessed from mobile devices. Also, email can be transitioned to Office 365 to free up the on-premise server and improve reliability as access would no longer be dependent on the District's internet connection. The transition would also position the District to benefit from the next generation of Microsoft platform products seamlessly, ensuring the District has access to the latest versions and enable software upgrade decisions to be made based on technical considerations and project deployment plans.

Office 365 with Exchange on-line would replace the existing on-premise Exchange server with cloud-based services, reducing both hardware and software maintenance and replacement costs. Office 365 with Exchange on-line would also provide eDiscovery and multi-mailbox search functions that make Public Record Request email queries simple and seamless. Security features in Office 365 with Exchange on-line includes redundancy in both functionality as well as email data in the cloud, high-level encryption on all email content with built-in anti-spam and anti-malware, and email access in the event the District's network goes down. By adding the Azure Active Directory licensing, enhanced security would be gained for the Office 365 environment, adding features such as conditional access rules for accounts, additional password protection policies and security reports.

Based on the District's Purchasing Policy, staff reached out to obtain three quotes for licensing of Microsoft Office 365 from approved resellers. Kambrian's quote came in as the lowest for the required licenses at \$30,981 per year. The three-year license agreement would result in a total cost of \$92,943.

Following is a summary of the quotes:

<b>Kambrian</b>	<b>Product</b>	<b>Quantity</b>	<b>Yearly Price</b>
	Office 365 E3	115	\$24,582.40
	Azure AD P1	115	\$6,398.60

		<b>Total</b>	<b>\$30,981.00</b>
--	--	--------------	--------------------

<b>SHI</b>	<b>Product</b>	<b>Quantity</b>	<b>Yearly Price</b>
	Office 365 E3	115	\$25,838.20
	Azure AD P1	115	\$6,735.55
		<b>Total</b>	<b>\$32,573.75</b>

<b>BulletProof</b>	<b>Product</b>	<b>Quantity</b>	<b>Yearly Price</b>
	Office 365 E3	115	\$25,135.55
	Azure AD P1	115	\$7,494.55
		<b>Total</b>	<b>\$34,669.48</b>

**GOALS:**

Ensure Effective Utilization of the Public's Assets and Money

Prepared by: Andrew Spear, Principal Technology Analyst

**ATTACHMENTS:**

Kambiran Office 365 Quote



Quality IT Innovation

2707 E Valley Blvd, Suite 312, West Covina, California 91792  
t. 626.964.4445 f. 626.964.4447 sales@kambrian.com

# QUOTE

Number KAMQ5577

Date Jul 21, 2020

### Sold To

Las Virgenes Municipal Water Distric  
Andrew Spear  
4232 Las Virgenes Rd  
Calabasas, CA 91302  
United States

### Ship To

Las Virgenes Municipal Water Distric  
Andrew Spear  
4232 Las Virgenes Rd  
Calabasas, CA 91302  
United States

Phone (818) 251-2156  
Email ASpear@lvmwd.com

Phone (818) 251-2156  
Email ASpear@lvmwd.com

RFQ #	Sales Rep	FOB	Valid Until	Terms
	JonathanChang	Destination	8/31/2020	Net 30

Line	Part Number	Description	Qty	Unit Price	Ext. Price	Tax
Year 1						
1	AAA-10842	O365E3 ShrdSvr ALNG SubsVL MVL PerUsr	115	\$213.76	\$24,582.40	N
2	3R2-00002	AzureActvDrctryPremP1 ShrdSvr ALNG SubsVL MVL PerUsr	115	\$55.64	\$6,398.60	N
SubTotal					\$30,981.00	
Year 2						
3	AAA-10842	O365E3 ShrdSvr ALNG SubsVL MVL PerUsr	115	\$213.76	\$24,582.40	N
4	3R2-00002	AzureActvDrctryPremP1 ShrdSvr ALNG SubsVL MVL PerUsr	115	\$55.64	\$6,398.60	N
SubTotal					\$30,981.00	
Year 3						
5	AAA-10842	O365E3 ShrdSvr ALNG SubsVL MVL PerUsr	115	\$213.76	\$24,582.40	N
6	3R2-00002	AzureActvDrctryPremP1 ShrdSvr ALNG SubsVL MVL PerUsr	115	\$55.64	\$6,398.60	N
SubTotal					\$30,981.00	

Unless otherwise indicated Sales Tax and Freight TBD on Ship-To address.  
Credit Card fee is 3.5%.  
CA Shipments: CA Electronic Waste Recycling (eWaste) Fee will apply to monitors, laptops or tablets.  
Microsoft Licensing Quotes are valid only during the month they are created in.

<b>SubTotal</b>	\$92,943.00
<b>Tax/Rate</b> 0.00 %	\$0.00
<b>Shipping/Freight</b>	\$0.00
<b>Total</b>	<b>\$92,943.00</b>

Please contact me if I can be of further assistance.  
Jonathan.Chang@kambrian.com

DUNS: 831603241  
EIN: 27-0730446  
CAGE: 5PEE6  
8a, WOSB, SDB(Federal)  
State of CA SBE: 1109163  
LSBE# 8107 ( Los Angeles County)

Schedule 70 Award #47QTCA19D000A  
CMAS # 3-18-70-3626A.  
E-Rate SPIN # 143051132





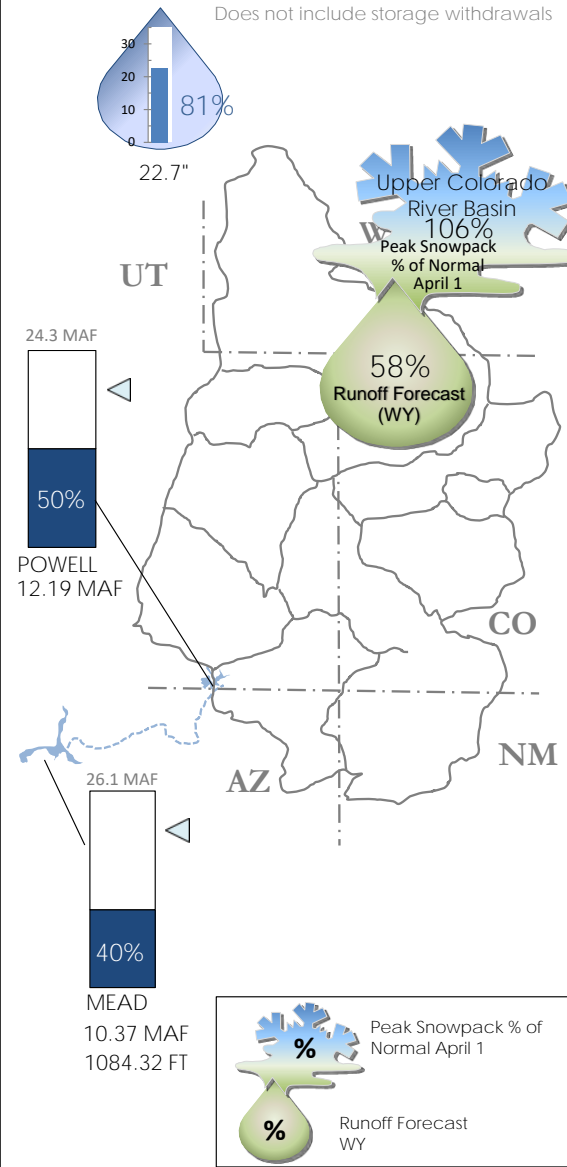
# Water Supply Conditions Report

As of: 08/09/2020

## 2020 Colorado River

1,091,000 AF  
87% of full CRA

Does not include storage withdrawals



Turn page for more CRA Data

Flip Over for SWP Data

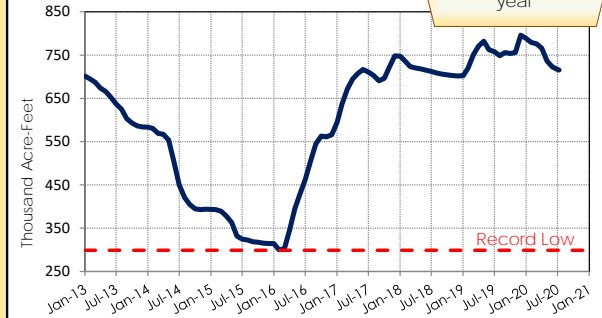
## Highlights

- Sacramento River Runoff forecast is 52% of normal
- Statewide snowpack peaked at 64% of normal
- Lake Powell inflow forecast is 58% of normal
- Snowpack in the Upper Colorado River Basin peaked at 106% of normal

## Diamond Valley Lake Storage

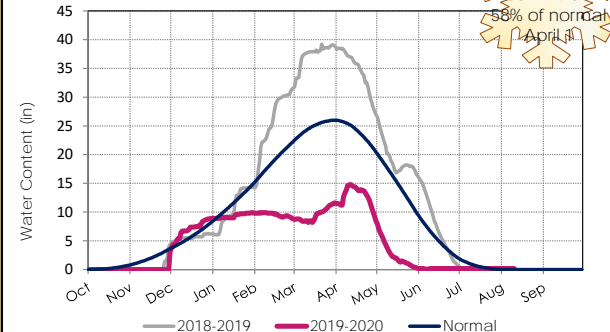
Capacity: 810 TAF

39 TAF less in storage than this time last year

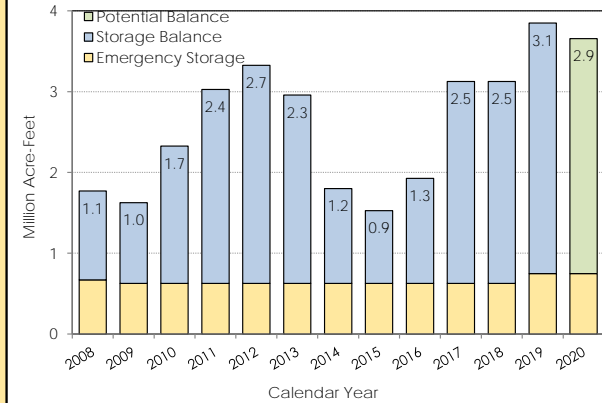


## Southern Sierra Snowpack

Peak: 14.8 in  
58% of normal April 1



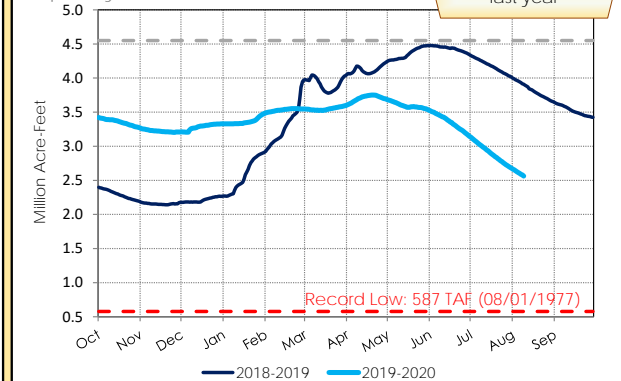
## MWD Storage Reserve Levels



## Lake Shasta Reservoir Storage

Capacity: 4.55 MAF

1.35 MAF less in storage than this time last year



This report is produced by the Water Resource Management Group and contains information from various federal, state, and local agencies. The Metropolitan Water District of Southern California cannot guarantee the accuracy or completeness of this information. Readers should refer to the relevant state, federal, and local agencies for additional or for the most up to date water supply information. Reservoirs, lakes, aqueducts, maps, watersheds, and all other visual representations on this report are not drawn to scale.

<http://www.mwdh2o.com/WSCR>

This report is best printed double sided on legal size paper (8.5" x 14") and folded in quarters. Questions? Email [mferreira@mwdh2o.com](mailto:mferreira@mwdh2o.com)



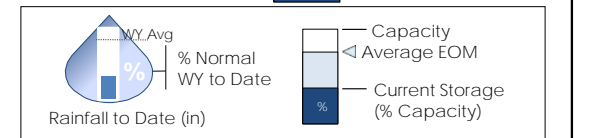
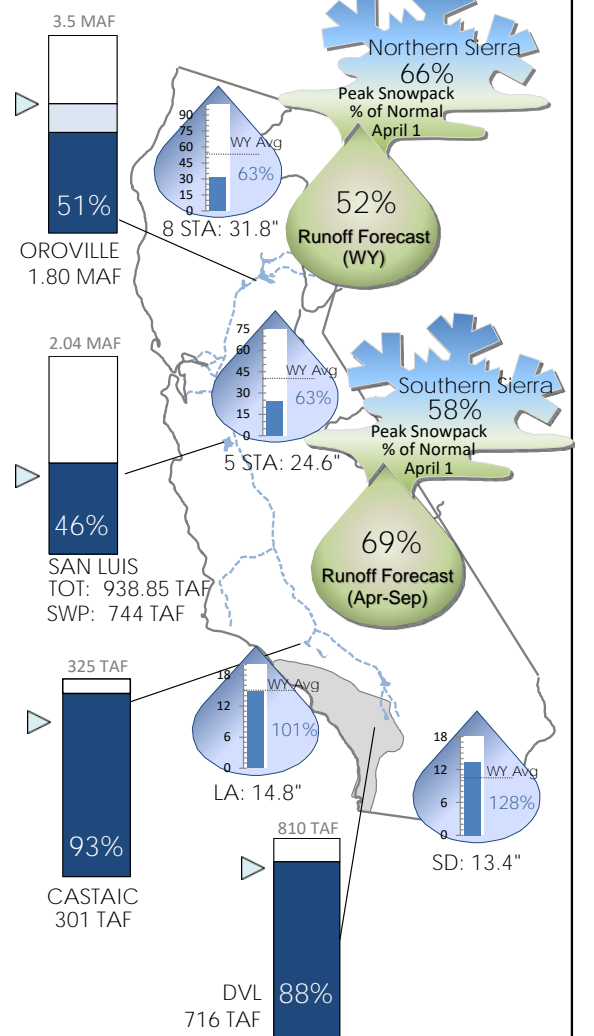
# Water Supply Conditions Report

ITEM 5B

As of: 08/09/2020

## 2020 SWP Allocation

382,300 AF  
20% of Table A



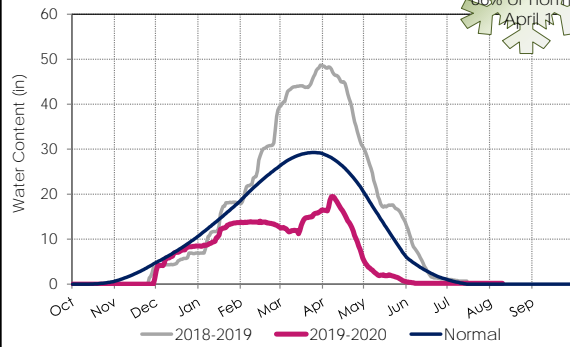
Flip Over for CRA Data

Turn page for more SWP Data

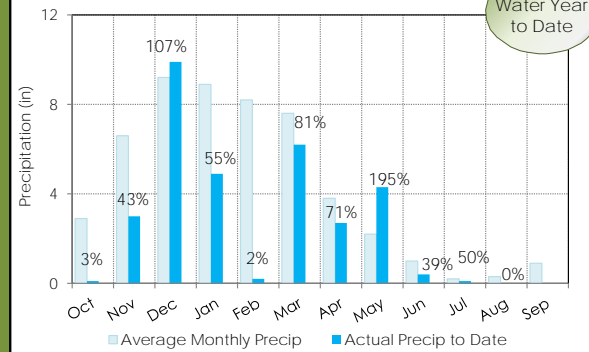
As of: 08/09/2020

# State Water Project Resources

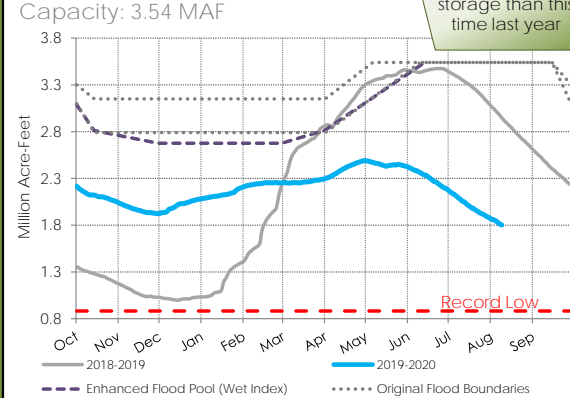
## Northern Sierra Snowpack



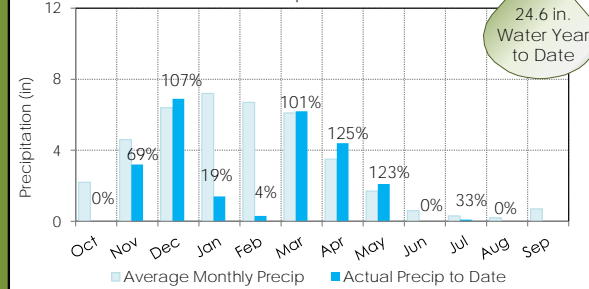
## 8 Station Index Precip



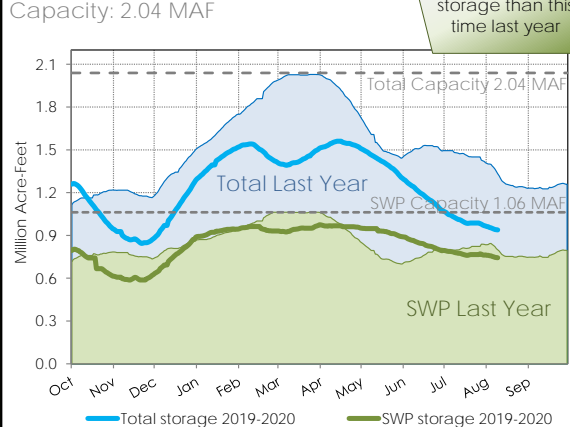
## Oroville Reservoir Storage



## 5 Station Index Precip



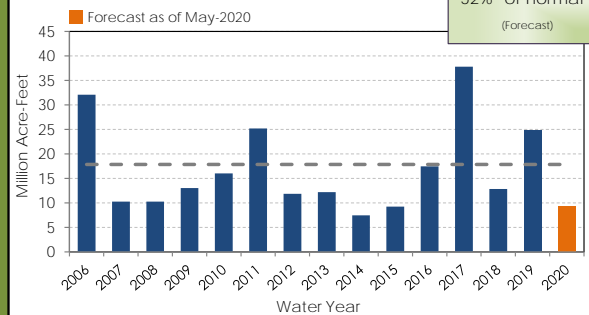
## San Luis Reservoir Storage



## Other SWP Contract Supplies for 2020 (AF)

Carryover	330,766
Transfer Supplies	6,000 (est.)

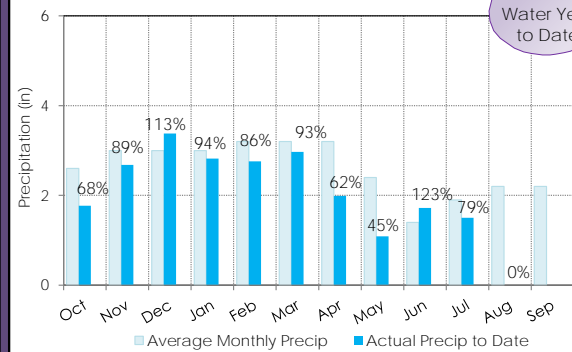
## Sacramento River Runoff



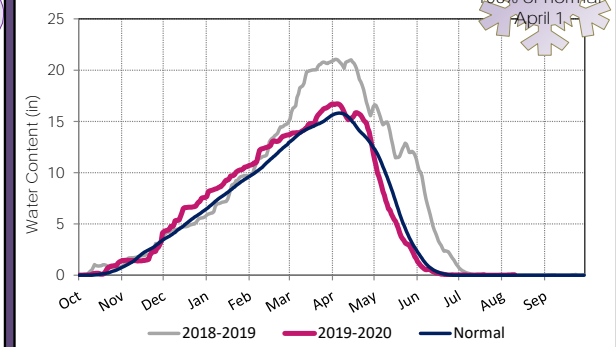
# Colorado River Resources

As of: 08/09/2020

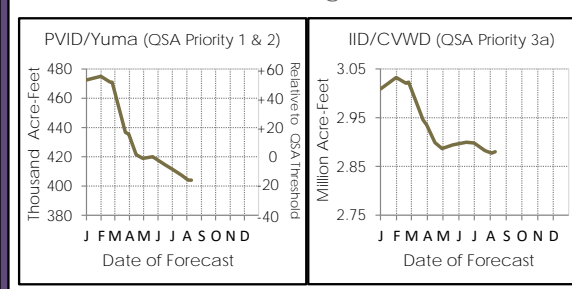
## Upper Colorado Basin Precip



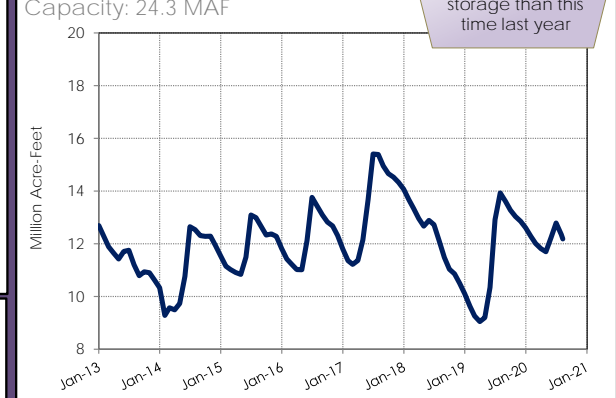
## Upper Colorado Basin Snowpack



## 2019 Colorado River Ag Use



## Lake Powell Storage

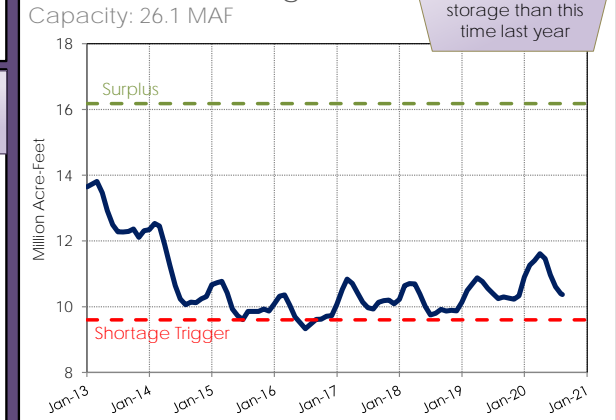


## Lake Mead Shortage/Surplus Outlook

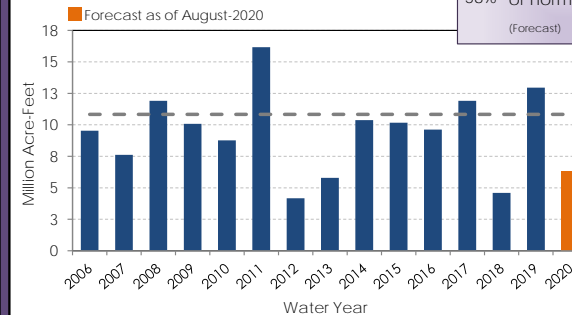
	2020	2021	2022	2023	2024
Shortage	0%	0%	9%	31%	37%
Surplus	0%	0%	<1%	6%	10%

Likelihood based on results from the April 2020 MTOM/CRSS model run. Includes DCP Contributions.

## Lake Mead Storage



## Powell Unregulated Inflow





August 18, 2020 LVMWD Regular Board Meeting

TO: Board of Directors

FROM: General Manager

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**Subject : Response to Coronavirus (COVID-19) Pandemic: Continuation of Emergency**

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**SUMMARY:**

On March 24, 2020, the Board adopted Resolution No. 2572, declaring a state of emergency for the District's service area due to the coronavirus (COVID-19) pandemic and authorizing actions to support the response and recovery effort. On April 21, 2020, the Board adopted Resolution No. 2574, amending and reenacting the declaration of a local state of emergency and authorizing interest-free flexible payments plans for up to 24 months. On May 19, 2020, the Board adopted Resolution No. 2576, amending and reenacting the declaration of a local state of emergency and authorizing a waiver of service initiation fees for commercial customers who temporarily closed their accounts due to hardships associated with COVID-19. Subsequently, on June 16, 2020, the Board adopted Resolution No. 2578, amending and reenacting the declaration of a local state of emergency and authorizing a partial credit to commercial hotel customers for fixed sewer charges for the months of April and May 2020 with a maximum 50 percent reduction of the charges.

Section 2-6.402 of the Las Virgenes Municipal Water District Code requires that once the Board has declared an emergency, it must determine by a 4/5's vote at each subsequent regular Board meeting whether to continue or terminate the authorization for emergency. Staff recommends that the emergency declaration be continued.

**RECOMMENDATION(S):**

Approve the continuation of an emergency declaration for response to the coronavirus (COVID-19) pandemic.

**FISCAL IMPACT:**

No

**ITEM BUDGETED:**

No

**DISCUSSION:**

Resolution Nos. 2572, 2574, 2576, and 2578 authorized and directed the General Manager to temporarily grant relief to District customers, as follows:

- Avoid shutting off water service for non-payment;
- Discontinue the issuance of door tags and associated fees for non-payment;
- Waive late charges for past due water and wastewater bills; and
- Authorize interest-free flexible payment plans for up to 24 months.
- Authorize waiving service initiation fees for commercial customers who temporarily closed their accounts due to hardship associated with COVID-19
- Authorize a partial credit to commercial hotel customers for fixed sewer charges for the months of April and May 2020 with a maximum 50 percent reduction of the charges.

At the Board meeting, staff will provide a comprehensive update on the District's response to the coronavirus (COVID-19) pandemic, including the following items:

- Response actions taken to-date;
- Effectiveness of the above-described actions;
- Feedback received from customers; and
- Billing and financial metrics.

**GOALS:**

Provide Safe and Quality Water with Reliable Services

Prepared by: David W. Pedersen, General Manager



August 18, 2020 LVMWD Regular Board Meeting

TO: Board of Directors

FROM: General Manager

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**Subject : Local Agency Formation Commission: Election of Independent Special District Alternate Representative**

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**SUMMARY:**

On August 3, 2020, the District received notification from Lagerlof Senecal Gosney & Kruse, LLP, on behalf of the Local Agency Formation Commission (LAFCO), that ballots for LAFCO's Independent Special District Alternate Representative must be returned by September 25, 2020. There are four candidates for the position : (1) Robert W. Lewis, (2) Dan Medina, (3) Melvin L. Matthews, and (4) Sharon S. Raghavachary. Information on the candidates is provided with the attached ballot package. The position of Alternate Representative was held by Joseph T. Rizicka of Three Valleys Municipal Water District, who passed away in December 2019. His term expires in May 2022.

**RECOMMENDATION(S):**

Select a candidate to serve as the Local Agency Formation Commission Independent Special District Alternate Representative, and authorize the General Manager to execute and return the official voting ballot by September 25, 2020.

**FISCAL IMPACT:**

No

**ITEM BUDGETED:**

No

**FINANCIAL IMPACT:**

There is no financial impact associated with this action.

Prepared by: David W. Pedersen, General Manager

**ATTACHMENTS:**

LAFCO Ballot Package



*Lagerlof, LLP*

301 NORTH LAKE AVENUE, 10TH FLOOR  
PASADENA, CALIFORNIA 91101  
PHONE: (626) 793-9400 ! FAX (626) 793-5900

William F. Kruse  
E-MAIL: WFKRUSE@lagerlof.com

TO: PRESIDING OFFICER OF EACH INDEPENDENT SPECIAL DISTRICT IN  
LOS ANGELES COUNTY

FROM: WILLIAM F. KRUSE, SPECIAL COUNSEL

RE: BALLOT; LAFCO INDEPENDENT SPECIAL DISTRICT ALTERNATE

DATE : JULY 29, 2020

Enclosed is the Ballot and the supplementary materials submitted for each of the candidates for the LAFCO INDEPENDENT SPECIAL DISTRICT ALTERNATE REPRESENTATIVE for the term expiring in May 2022. Nominations closed as of 5:00 p.m. on July 24, 2020.

Please vote for ONE candidate. The marked ballots should be placed in the envelope marked "Ballot Envelope." Please write the name of your agency and sign your name on the outside of the ballot envelope and return the completed ballots by mail to:

**William F. Kruse, Esq.**  
**Lagerlof, LLP**  
**301 N. Lake Avenue, Suite 1000**  
**Pasadena, CA 91101**

**No ballot will be counted if it is missing the name of the voting agency and the signature of the Presiding Officer on the ballot envelope.**

The candidate receiving the highest number of votes will be declared the Independent Special District Alternate Representative to LAFCO.

**Ballots must be returned by 5:00 p.m. on Friday, September 25, 2020.**

WFK/drb  
Enclosures

cc: Paul Novak (w/enclosures)

# BALLOT

## LAFCO INDEPENDENT SPECIAL DISTRICT ALTERNATE

**Please vote for no more than one candidate.**

**ROBERT W. LEWIS**

Occupation: Water District Director  
Sponsor: Rowland Water District

**DAN MEDINA**

Occupation: Board of Trustee Member  
Sponsor: The Greater Los Angeles County Vector Control District

**MELVIN L. MATTHEWS**

Occupation: Water District Director  
Sponsor: Foothill Municipal Water District

**SHARON S. RAGHAVACHARY**

Occupation: Water District Director  
Sponsor: Crescenta Valley Water District



NOMINATION  
OF  
INDEPENDENT SPECIAL DISTRICT ALTERNATE  
TO THE  
LOS ANGELES COUNTY LOCAL AGENCY FORMATION COMMISSION

To: Independent Special District Selection Committee

From: ROWLAND WATER DISTRICT

Date: JULY 15, 2020

Name of Candidate: ROBERT W. LEWIS

ROWLAND WATER DISTRICT is pleased to nominate  
ROBERT W. LEWIS as a candidate for appointment as special district alternate  
representative to the Los Angeles Local Agency Formation Commission. The nominee is an elected  
official or a member of the board of an independent special district appointed for a fixed term. For your  
consideration, we submit the following additional information together with a resume of the candidate's  
qualifications.

Elective office: DIRECTOR, DIVISION IV

Agency: ROWLAND WATER DISTRICT

Type of Agency: SPECIAL DISTRICT WATER AGENCY

Term Expires: DECEMBER 2, 2022

Residence Address: 2231 S. FULLERTON ROAD, UNIT #8

ROWLAND HEIGHTS, CA 91748

Telephone: (626) 964-0875

PLEASE ATTACH RESUME OR CANDIDATE STATEMENT (limit one page)

ROWLAND WATER DISTRICT

(Name of Agency)

By:   
TOM COLEMAN

Its: GENERAL MANAGER

# Robert W. Lewis

(626) 964-0875 | rlewis@rowlandwater.com

Experienced public servant and proven leader seeking to apply management and collaboration skills and knowledge of California special districts as the designated alternate representing special districts on the Los Angeles County LAFCO.

## PROFESSIONAL EXPERIENCE

### **ROWLAND WATER DISTRICT, ROWLAND HEIGHTS, CA**

*Board of Directors, December 1993 – Present*

- Current Board President leading five-member team of Directors
- Develop short- and long-term planning initiatives related to water supply, financials and strategic plan
- Oversee \$27.7 million annual budget
- Implement plans and projects to position District as industry leader

### **PUENTE BASIN WATER AGENCY, WALNUT, CA**

*Board of Commissioners, 1993-1997; 2004 – Present*

- Identify and pursue projects to optimize local water supplies
- Integrate plans to improve regional water quality
- Facilitate and coordinate regional projects
- Secure supplemental funding and influence legislation for the region

### **REGIONAL CHAMBER OF COMMERCE OF SAN GABRIEL VALLEY, ROWLAND HEIGHTS, CA**

*Government Affairs Committee, 2016 – Present*

- Monitor public policy and legislative actions related to business growth
- Advocate for the interests of the business community
- Review business development issues

### **ASSOCIATION OF CALIFORNIA WATER AGENCIES/JOINT POWERS INSURANCE AUTHORITY (ACWA/JPIA), ROSEVILLE, CA**

*Voting representative, 2011 – Present*

- Develop tactics, services and programs to meet the insurance needs of water agencies
- Monitor legislative and regulatory issues
- Oversee annual operating budget

### **ASSOCIATION OF CALIFORNIA WATER AGENCIES (ACWA), SACRAMENTO, CA**

*Region 8 Board of Directors, Representative and Chairman, 2002-2012*

- Monitor state and federal legislation and policy agenda affecting regional agencies

### **LOS ANGELES COUNTY SPECIAL DISTRICTS AD HOC COMMITTEE,**

**LOS ANGELES, CA**

*Member, 1994-1995*

- Successfully lobbied to secure special district representation on Los Angeles County LAFCO

### **EMMERSON GLOBAL, NORTH AMERICA**

*Field Service Project Engineer, 1975-2004*

- Installed, monitored and repaired machinery, systems, and processes across various industries

## EXPERTISE

- Leadership
- Governance
- Brown Act
- Fairness
- Public policy

## MILITARY SERVICE

**UNITED STATES ARMY**  
(1970-1973)

Fort Belvoir, Virginia  
Intelligence Analyst

## EDUCATION

**CALIFORNIA STATE UNIVERSITY,**  
Fullerton (1979)

*Technical Studies –  
Industrial Process  
Control Engineering  
Certification*

**FULLERTON COLLEGE** (1973)

Associate degree,  
Electronics



NOMINATION  
OF  
INDEPENDENT SPECIAL DISTRICT ALTERNATE  
TO THE  
LOS ANGELES COUNTY LOCAL AGENCY FORMATION COMMISSION

To: Independent Special District Selection Committee

From: Mary-Joy Coburn, Director of Community Affairs

Date: July 20, 2020

Name of Candidate: Dan Medina

The Greater Los Angeles County Vector Control District is pleased to nominate

Dan Medina as a candidate for appointment as special district alternate

representative to the Los Angeles Local Agency Formation Commission. The nominee is an elected official or a member of the board of an independent special district appointed for a fixed term. For your consideration, we submit the following additional information together with a resume of the candidate's qualifications.

Elective office: Board Of Trustee Member

Agency: Greater Los Angeles County Vector Control District

Type of Agency: Vector Control - Mosquito Abatement

Term Expires: January 2022

Residence Address: 15403 S. Wilton Place, Gardena, CA 90249

Telephone: 310-339-9919

PLEASE ATTACH RESUME OR CANDIDATE STATEMENT (limit one page)

Greater Los Angeles County Vector Control District

(Name of Agency)

By: Mary-Joy Coburn  
Its: Director of Community Affairs / Board Liaison

15403 S. Wilton Place  
Gardena CA 90249

# Dan Medina

310-339-9919  
[danmedina1@aol.com](mailto:danmedina1@aol.com)

Business Development – Project Management  
Government and Community Affairs

## PROFILE

**Government and Community Relations Officer** with extensive public, municipal and private business experience managing initiatives, projects, and operations resulting in increased revenue, improved community relations and budget savings. Initiated strategic planning for numerous projects working with local, municipal leaders and residents. Accounting background with good understanding of market and social media strategies for new business development and retention. Effective bilingual Spanish/English communication skills to build and maintain critical relationships. Demonstrated ability to meet established goals and objectives. Future-oriented executive, focused on public sector growth and sustainability. Veteran.

## CORE COMPETENCIES

**Strategic Planning**  
Credible and Authentic

**Business and Government Liaison**  
Creative Thinker and Contributor

**Public Relations/Marketing**  
Reliable and Results-Driven

## EXPERIENCE

**Gardena City Councilman**

**City of Gardena CA**

**2008 to 04/2020**

### Projects

- Recycled Water Project, City of Gardena, 2013
- Brought in \$92 Million of revenue to the city thru "Measure R" as President of the South Bay COG
- \$22 Million to up-grade Rosecrans Avenue from Vermont to Crenshaw
- Initiated the "Military Recognition Program" for all Veterans in Gardena
- Started the "Drug Drop-off Program"
- Initiated Litigation against the State Water Quality Board (MS-4) in 2015 and won in 2019, resulting in a \$20 Billion savings for Los Angeles County
- Immediate Past President of the Greater Los Angeles Vector Control Foundation
- Metro Service Council Former Board Member
- Regional Council Representative for District 28, Southern California Association of Governments for Inglewood, Hawthorne and Gardena regarding transportation and airport access and egress

**Public Relations Director**

**Normandie Casino, Gardena CA**

**01/2000 to 01/2008**

- Represented Normandie Casino and Hustler Casino with local, regional, and State representatives, interacting and collaborating with respect to gaming issues
- Met with regional leaders: Congresswoman Maxine Waters and Jennie Oropeza to advocate gaming issues that could potentially affect the Normandie and Hustler Casinos.
- Met with State legislators: Rod Wright and Curren Price to promote relevant gaming issues.
- Attended and reported at City of Gardena City Council meetings to stay updated and relevant on issues and regulations that may affect Normandie Casino.
- Represented and advocated for employee's reduction of work permit fees with Gardena Police Department, ultimately winning the case for Casino Employees
- Attended and reported at Human Resource Meetings; Provided translation assistance to limited English speaking employees on health benefits and policies.
- Developed press releases for print media, tv and radio spots marketing Casino services.

## EDUCATION

Bachelor's Degree Program in Accounting, University of Southern California-USC, Los Angeles CA  
Theodore Roosevelt High School Graduate, Los Angeles CA

## COMMUNITY SERVICE/VOLUNTEER WORK

Past President, Gardena/Carson Rotary Club, Gardena Valley Lion's Club,

Gardena Sports Advisory Board

Gardena Mexican American Democratic Club

South Bay Cities Council of Governments

Member, South Bay Environmental Services Center

Board of Managers and Publicity Director, YMCA

Board Member, SBWIB One-Stop Employment and Business Center, Gardena CA

OF  
INDEPENDENT SPECIAL DISTRICT ALTERNATE  
TO THE  
LOS ANGELES COUNTY LOCAL AGENCY FORMATION COMMISSION

To: Independent Special District Selection Committee

From: Richard Atwater

Date: July 22, 2020

Name of Candidate: \_\_\_\_\_

Foothill Municipal Water District is pleased to nominate  
Melvin L Matthews as a candidate for appointment as special district alternate  
representative to the Los Angeles Local Agency Formation Commission. The nominee is an elected  
official or a member of the board of an independent special district appointed for a fixed term. For your  
consideration, we submit the following additional information together with a resume of the candidate's  
qualifications.

Elective office: Director, Division 2

Agency: Foothill Municipal Water District

Type of Agency: Special District

Term Expires: 12/2023

Residence Address: 2121 Glen Springs Rd, Pasadena, CA 91107

Telephone: 626-622-9137

PLEASE ATTACH RESUME OR CANDIDATE STATEMENT (limit one page)

Foothill Municipal Water District

(Name of Agency)

By: Richard Atwater  
Richard Atwater

Its: President



Mr. Matthews is the General Manager of Kinneloa Irrigation District (KID), a water purveyor serving the Kinneloa Ranch area east of Altadena, CA and portions of Pasadena, California. Before becoming General Manager, he served as Treasurer and Chairman of the Board of Directors for KID. Mr. Matthews is also the founder and president of KDM Services, which provides property management and business consulting services. Mr. Matthews also serves on the Board of the Foothill Municipal Water District as Vice President and Chairman of the Finance Committee and is active in professional organizations dedicated to special district management and governance.

Previously, Mr. Matthews was in the cable television business for 32 years as founder and president of KTS Corporation and later with Charter Communications serving as the Director of Government and Community Relations after selling his cable systems to Charter in 1993. Mr. Matthews left Charter in 2002 to establish KDM Services.

Prior to his cable television career, he worked for Rockwell International and was a member of the engineering group that performed the certification testing of the Environmental Control System of the Apollo Command Module.

Mr. Matthews is a graduate of the University of California, Berkeley and holds a BS in Chemical Engineering. He also holds an MBA in Operations Management from the Anderson Graduate School of Business at UCLA. He is a native of Pasadena, California and still lives there with his wife, Donna. They have five children and 12 grandchildren.

NOMINATION  
OF  
INDEPENDENT SPECIAL DISTRICT ALTERNATE  
TO THE  
LOS ANGELES COUNTY LOCAL AGENCY FORMATION COMMISSION


To: Independent Special District Selection Committee  
From: President Kerry D. Erickson and Member of the the Board of Directors  
Date: June 4, 2020  
Name of Candidate: Sharon S. Raghavachary

The Board of Directors of the Crescenta Valley Water District is pleased to nominate Sharon S. Raghavachary as a candidate for appointment as special district alternate representative to the Los Angeles Local Agency Formation Commission. The nominee is an elected official or a member of the board of an independent special district appointed for a fixed term. For your consideration, we submit the following additional information together with a resume of the candidate's qualifications.

Elective office: Director of Board of Directors of  
Agency: Crescenta Valley Water District  
\_\_\_\_\_  
Type of Agency: Water and Sewer District  
Term Expires: December 2020  
Residence Address: 2209 Maurice Avenue  
La Crescenta, CA 91214  
Telephone: 818 541-9071

PLEASE ATTACH RESUME OR CANDIDATE STATEMENT (limit one page)

Crescenta Valley Water District  
(Name of Agency)

By:   
Its: Chairman of the Board of Directors



## **Crescenta Valley Water District**

2700 Foothill Boulevard, La Crescenta, California 91214  
Phone (818) 248-3925 Fax (818) 248-1659

**Directors**  
Judy L. Tejeda  
James D. Bodnar  
Kerry D. Erickson  
Kenneth R. Putnam  
Sharon Raghavachary

**Officers**  
Nemesiano Ochoa, P.E.  
*General Manager*  
James Lee  
*Director of Finance & Administration*

Director Raghavachary has been active in the La Crescenta Community for 20 years and has a background in accounting and computer systems.

Ms. Raghavachary is a founder of the Crescenta Valley Community Association. She served for seven years on the Crescenta Valley Town Council, during which time she was co-chair of the Foothill Design Committee that wrote design standards for Foothill Boulevard and was a member of Supervisor Antonovich's Library Committee. She also served as Council Vice President and Land Use Committee Chair.

Additionally, Director Raghavachary served three years on the Parent Advisory Council for Children's Hospital Los Angeles, providing input for the new hospital tower. She has been a volunteer for the Los Angeles County Sheriff's Department and Treasurer of the Crescenta Valley Arts Council, as well as a Girl Scout troop leader for ten years. For over five years she wrote a featured column for the Glendale New Press and the Crescenta Valley Weekly. She is currently serving her second year on the Clark Magnet High School's School Site Council.

Ms. Raghavachary has teenage twins, a boy and a girl, who attend Clark Magnet and Crescenta Valley High Schools.





August 18, 2020 LVMWD Regular Board Meeting

TO: Board of Directors

FROM: Finance & Administration

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**Subject : 2020 Rate Study: Financial Analysis and Revenue Requirements**

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**SUMMARY:**

The District contracted with Raftelis Financial Consultants, Inc. (Raftelis) to complete a financial review, cost of service analysis and rate study for its three enterprises. The first part of the engagement, consisting of the financial analysis and revenue requirements, is now complete, and Raftelis will present its initial findings to the Board.

**RECOMMENDATION(S):**

Review and provide feedback on the draft financial analysis and revenue requirements prepared by Raftelis Financial Consultants, Inc., for the 2020 Rate Study.

**FISCAL IMPACT:**

No

**ITEM BUDGETED:**

No

**FINANCIAL IMPACT:**

There is no financial impact associated with this action.

**DISCUSSION:**

On August 6, 2019, the Board awarded a contract to Raftelis Financial Consultants, Inc. (Raftelis) to complete a financial analysis and rate study for the five-year period beginning on January 1, 2021. Since that time, Raftelis has been working with District staff to complete a comprehensive financial analysis, including a review of commercial budgets and development of the 10-year Infrastructure Improvement Program (IIP).

On July 21, 2020, the Board approved the following Guiding Principles for the current rate study to ensure that the District is able to provide reliable water and sanitation services to its customers, while supporting water efficiency as a way of life.

1. Maintain a rate structure that is fair and equitable across customer classes.
  - a. Re-examine commercial water budgets to promote efficient use in a manner that supports business and economic development.
2. Maximize revenue stability to navigate variable economic and hydrologic conditions.
3. Provide a strong price signal to drive an efficiency ethic and minimize rate impacts to efficient customers.
4. Ensure that rates are compliant with California Law.

On August 18, 2020, Raftelis will present to the Board on the results of its financial analysis and revenue requirements necessary to accomplish the guiding principles, planned operation and maintenance activities and the next five-years of the IIP.

In recognition of the current economic conditions and the effects of COVID-19, Raftelis will present three potential scenarios or options to meet the District's revenue requirements for the five-year period of 2021 through 2025.

- Scenario No. 1 – Even revenue adjustments over the five-year period.
- Scenario No. 2 – Defer all revenue adjustments in 2021, except for MWD pass through of wholesale water cost.
- Scenario No. 3 – A hybrid approach of a lower revenue adjustment in 2021, followed by even revenue adjustments for 2022 through 2025.

The development of the revenue requirements is the first significant step in preparing the proposed rates for 2021 through 2025. Following is a summary of the remaining Board steps for the development of proposed rates:

- September – Special Board meeting to review draft rates
- October – Set Public Hearing
- October/November – Conduct Outreach
- December – Public Hearing

### **GOALS:**

Ensure Effective Utilization of the Public's Assets and Money

Prepared by: Donald Patterson, Director of Finance and Administration



August 18, 2020 LVMWD Regular Board Meeting

TO: Board of Directors

FROM: Finance & Administration

**Subject : Update on California Public Employees Retirement System**

**SUMMARY:**

The District contracts with the California Public Employees Retirement System (CalPERS) for its retirement benefits. CalPERS investment returns have a significant impact on the District's future costs and unfunded liability. On June 6, 2020, Director Charles Caspary requested a future agenda item for the Board to review information on the following CalPERS items: (1) current and historical investment returns, both assumed and actual; (2) the District's current actuarial accrued unfunded liability/funding status and sensitivity to CalPERS investment returns; (3) recent comments by CalPERS' Chief Investment Officer related to its proposed access to private equity and credit markets; and (4) a discussion of pension obligation bonds.

**RECOMMENDATION(S):**

Receive and file an update on the California Public Employees Retirement System.

**FISCAL IMPACT:**

No

**ITEM BUDGETED:**

No

**FINANCIAL IMPACT:**

There is no financial impact associated with this report.

**DISCUSSION:**

The District contracts with CalPERS to provide retirement benefits to its employees. Under the District's plan, "classic" employees are defined as those who began their CalPERS

service prior to January 1, 2013. The provisions of the California Public Employees' Pension Reform Act (PEPRA), became effective on January 1, 2013, and employees who began CalPERS service on or after that date, or had a break in service greater than six months, are subject to the provisions of the Act.

The District's Classic members receive a benefit formula of 2% at 55, up to a maximum of \$285,000 in salary for employees with membership dates on or after July 1, 1996 and no limit for employees with membership dates prior to July 1, 1996. Classic employees can retire between 50 and 55 at a reduced formula. The formula also increases for each quarter over age 55 up to 2.418% at 63. The salary portion of the calculation is based on the single highest year. Classic employees pay 7.0% of their compensation towards CalPERS on a pre-tax basis, and the District pays a variable rate based on current actuarial reports and unfunded liability, which currently amounts to 24.66%. As of June 30, 2020, 64.5% of the District's employees were Classic CalPERS members.

The District's PEPRA members pay 50% of the normal contribution, and the District pays the other 50%. There is no unfunded liability for PEPRA members. Currently, each party pays 7%. PEPRA employees' retirement formula is 2% at 62, and the salary calculation is the highest three years up to a maximum of \$126,291. PEPRA employees can retire as early as 52 with a reduced formula and after 62, the formula incrementally increases up to 2.5% at 67. The amount changes each year. As of June 30, 2020, 35.5% of the District's employees were PEPRA members.

The basic formula calculation is as follows:

$(\text{Salary calculation}) \times (\text{no. of years of service} \times \text{benefit factor}) = \text{Unmodified Benefit}$

For example, the following calculation is for a Classic member retiring at 62:

$(\$100,000) \times (10 \text{ years of service} \times 0.2366) = \$23,660 \text{ unmodified benefit}$

In this case, an employee who retired at 62 and had a benefit based on a \$100,000 per year salary and worked 10 years at the District would receive a pension of \$23,660 per year.

The following calculation is for a PEPRA member retiring at 62:

$(\$100,000) \times (10 \text{ years of service} \times 0.2) = \$20,000 \text{ unmodified benefit}$

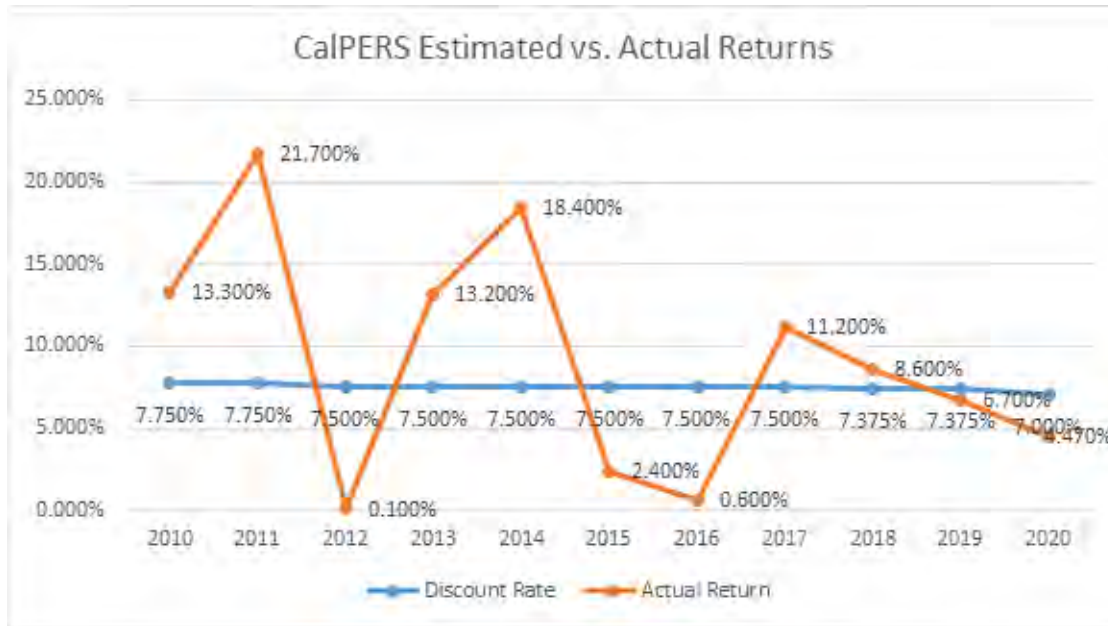
In this case, an employee who retired at 62 and had a benefit based on a \$100,000 per year salary and worked 10 years at the District would receive a pension of \$20,000 per year.

In addition to the benefit formulas, the biggest factor driving the District's cost for retirement benefits is the performance of CalPERS investments.

#### Current and Historical Investment Returns:

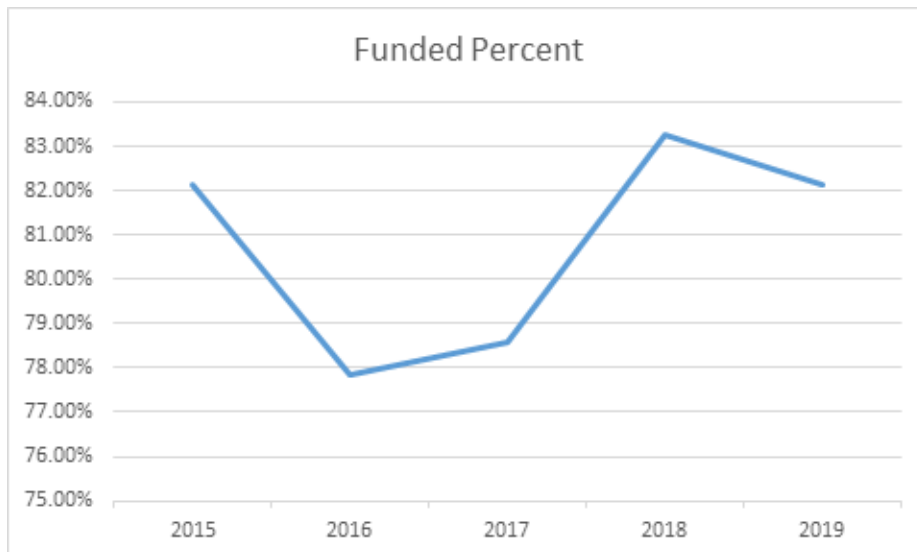
CalPERS bases its long-term assumptions on a discount rate that reflects its expected long-term annual returns for the pension fund. Over the past 10 years, CalPERS has reduced its discount rate from 7.75% in 2010 to 7.00% in 2020. As can be seen in the chart below, the actual returns are highly variable. Over the 10-year period, the average annual return was 9.152%. However, over the past five years, the average annual return was 6.134%. Based on

current economic conditions and forecasts of a sustained period of low interest rates, CalPERS has continued to discuss whether to further lower its discount rate.



Unfunded Liability and Sensitivity to Discount Rate:

The District’s unfunded liability and rates are calculated following the audited results of the most recent fiscal year. The most current report is based on the Fiscal Year ending on June 30, 2019. As of June 30, 2019, the District had a Total Pension Liability of \$101,936,504 with a fund net position of \$83,711,678, for a total unfunded liability of \$18,224,826, representing an 82% funded rate. For comparison, the average funded status of all CalPERS agencies is 70%. The net pension liability is recalculated annually. The chart below shows the funded percentage of the District’s plan over the last five years.



As can be seen below, the District’s Net Pension (Unfunded) Liability is significantly affected by the discount rate used by CalPERS. A 1.0% reduction in the discount rate increases the net pension liability by 70%, and a 1.0% increase in the discount rate decreases the net

pension liability by 60%.

**Sensitivity of the Net Pension Liability to Changes in the Discount Rate**

	Discount Rate 6.15%	Discount Rate 7.15%	Discount Rate 8.15%
LVMWD Net Pension Liability	\$31,051,615	\$18,224,826	\$7,515,795

Changes in CalPERS Investment Strategy:

Over the past several months, the CalPERS Chief Investment Officer Yu (Ben) Meng proposed a change in CalPERS' investment strategy to increase investment in private equity. On August 5, 2020, CalPERS' announced that Mr. Meng had resigned. It is unclear what, if any, impact his resignation will have on CalPERS' investment strategy. Currently, Mr. Dan Bienvenue, Deputy Chief Investment Officer, is serving as Interim Chief Investment Officer, while a search for a successor is underway.

Asset Allocation:

The asset allocation of the CalPERS investment portfolio has a direct impact on the returns. The pension fund seeks to achieve its target returns through diversification. The table below shows CalPERS' current asset allocation.

**Asset Allocation**

	Current Allocation	Strategic Asset Allocation
Public Equity	50.2%	50.0%
Global Fixed Income	28.7%	28.0%
Real Assets	11.0%	13.0%
Private Equity	7.1%	8.0%
Trust	2.0%	0.0%
Liquidity	1.0%	1.0%

Better Assets – More Assets – Towards a 7% Solution:

CalPERS has recently been promoting a solution it calls “Better Assets, More Assets.” This solution promotes increased investment in private markets and increased investments through higher levels of leveraging.

“Better Assets” is the portion of the strategy to increase investment in private equity. Private equity is commonly used in pension plan investments as a means to increase diversification and potential investment returns. Private equity involves directly investment in companies that are not listed on a public exchange and provides access to potential returns otherwise not available in the public markets. Although private equity can provide higher returns than public equity investments, private equity also can carry high levels of risk. Additionally, private equity investments lack liquidity, pricing is determined through negotiations, the rights of investors are determined through contracts, and the instruments often have higher costs.

In addition to direct investments in private equity or investments in private equity through third parties, CalPERS seeks to increase private loans. Assembly Member Jim Cooper (D-Elk

Grove) introduced AB 2473 that seeks to exempt the details of private loans issued by CalPERS from disclosure under the California Public Records Act. The supporters of the bill, including CalPERS and the California Professional Firefighters contend that public disclosure provides a disincentive to parties seeking to enter into a loan agreement with CalPERS, thereby reducing its opportunities for this type of investment strategy. CalPERS states that direct private loans are necessary to achieve a 7% return in the current low interest rate environment. The measure is opposed by the City of Pasadena, Retired Public Employees' Association of California and others who state that the public has right to know about the investments and terms that are being negotiated to determine whether CalPERS is being a good fiduciary of the funds it holds on behalf of its members.

"More Assets" refers to a plan to leverage by borrowing against current assets in today's low interest rate environment to purchase more assets with potentially higher returns. This strategy also carries risk. There is no guarantee that the purchased assets will produce returns higher than the interest rate paid on the borrowed funds, increased volatility of the portfolio and reducing liquidity.

#### Pension Obligation Bonds:

Pension obligation bonds are a tool that local agencies use to issue debt to pay down their unfunded liability, in essence refinancing that obligation. The cash flow and contribution calculations are based on the discount rate, which is currently 7.0. Pension obligation bonds result in present value savings as the debt is paid at a lower rate than the discount rate. Prior to issuing pension obligation bonds, a detailed analysis of potential savings must be performed.

#### **GOALS:**

Ensure Effective Utilization of the Public's Assets and Money

Prepared by: Angela Saccareccia, Finance Manager



August 18, 2020 LVMWD Regular Board Meeting

TO: Board of Directors

FROM: Finance & Administration

**Subject : Assembly Bill 2473 (Cooper), Public Investment Funds: Oppose**

**SUMMARY:**

Under the California Public Records Act, public agencies are required to provide records to the public unless a specific exemption applies. Under current law, certain records related to private investments of public funds are exempt from disclosure, such as records related to indirect funding of a private loan. Assembly Bill 2473 (Cooper) seeks to expand the existing exemptions to the California Public Records Act to include eliminate the need to disclosure records related to internally managed private loans issued by the California Public Employees Retirement System (CalPERS).

**RECOMMENDATION(S):**

Oppose Assembly Bill 2473 (Cooper), Public Investment Funds.

**FISCAL IMPACT:**

No

**ITEM BUDGETED:**

No

**FINANCIAL IMPACT:**

There is no financial impact associated with opposing Assembly Bill 2473. However, if approved, the bill could increase risk and reduce the transparency of certain investments made by CalPERS, which could impact the District's future unfunded liability.

**DISCUSSION:**

The California Public Records Act recognizes the public's right to know and access



documents of public agencies. The Act covers most records related to investments of the CalPERS, except certain third party and indirect investments. CalPERS has recently proposed a strategy known as “more assets, better assets” to help meet its target return of 7%. As part of that strategy, CalPERS proposes to engage in direct private loans. CalPERS believes that a proposed exemption to the California Public Records Act is necessary to enable it to fully participate in the private equity market, as many participants may be unwilling to deal directly with CalPERS if their information was to be subject to public disclosure. CalPERS’ position is that sufficient due diligence is already required for its participation in the private equity market, including a review of credit history, financial condition and collateral. As a result, CalPERS does not believe public disclosure of the details of these investments is necessary.

Opponents of AB 2473 argue that the disclosures are necessary to ensure that CalPERS is making prudent investment decisions with the public’s funds. Opponents further argue that entities seeking investment from public funds must be willing to be subject to additional scrutiny to ensure transparency in how those funds are to be managed. The District has long-standing fiscal policies to support sound, conservative and transparent financial management on behalf of its ratepayers. AB 2473 seeks to reduce transparency and potentially increases the risk associated with a certain amount of the District’s investment in CalPERS. As a result, staff recommends that the Board approve an oppose position for AB 2473.

**GOALS:**

Ensure Effective Utilization of the Public's Assets and Money

Prepared by: Donald Patterson, Director of Finance and Administration

**ATTACHMENTS:**

Assembly Bill 2473

AMENDED IN SENATE JULY 28, 2020

AMENDED IN ASSEMBLY JUNE 3, 2020

CALIFORNIA LEGISLATURE—2019–20 REGULAR SESSION

**ASSEMBLY BILL**

**No. 2473**

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**Introduced by Assembly Member Cooper**

February 19, 2020

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An act to add Section 6254.32 to the Government Code, relating to public records.

LEGISLATIVE COUNSEL'S DIGEST

AB 2473, as amended, Cooper. Public investment funds.

Existing law, the California Public Records Act, requires state and local agencies to make their records available for public inspection, unless an exemption from disclosure applies. Existing law excludes from the disclosure requirement certain records regarding alternative investments in which public investment funds invest.

This bill would exempt from disclosure under the act specified records regarding an internally managed private loan made directly by a public investment fund, including quarterly and annual financial statements of the borrower or its constituent owners, unless the information has already been publicly released by the keeper of the information.

Existing constitutional provisions require that a statute that limits the right of access to the meetings of public bodies or the writings of public officials and agencies be adopted with findings demonstrating the interest protected by the limitation and the need for protecting that interest.

This bill would make legislative findings to that effect.

Vote: majority. Appropriation: no. Fiscal committee: yes.  
State-mandated local program: no.

*The people of the State of California do enact as follows:*

1 SECTION 1. Section 6254.32 is added to the Government  
2 Code, to read:  
3 6254.32. (a) Notwithstanding any provision of this chapter or  
4 other law, the following records regarding an internally managed  
5 private loan made directly by a public investment fund shall not  
6 be subject to disclosure pursuant to this chapter unless the  
7 information has already been publicly released by the keeper of  
8 the information:  
9 (1) Due diligence materials that are proprietary to the public  
10 investment fund, any participating underwriting syndicate, the  
11 borrower, or any of the borrower’s constituent owners or  
12 guarantors.  
13 (2) Private loan agreements and all related documents.  
14 (3) Personal or business identifying information contained in  
15 records that would disclose the identities of any constituent owners  
16 of the borrower, regardless of whether the constituent owner is a  
17 person or legal entity.  
18 (4) Quarterly and annual financial statements of the borrower  
19 or its constituent owners.  
20 (5) Materials relating to collateral pledged in support of the  
21 private loan.  
22 (6) Meeting materials of creditors’ committees.  
23 (b) Notwithstanding subdivision (a), the following information  
24 contained in records described in subdivision (a) shall be subject  
25 to disclosure pursuant to this chapter and shall not be considered  
26 a trade secret exempt from disclosure:  
27 (1) The name and address of each borrower.  
28 (2) The dollar amount of each private loan made to each  
29 borrower by the public investment fund since inception.  
30 (3) The annualized time-weighted return of each private loan.  
31 (4) For each private loan, the aggregate amount of undrawn  
32 loan commitments.  
33 (5) The amount of principal and interest payments made to the  
34 public investment fund by each borrower since the inception of  
35 the loan.

1 (6) For each private loan, whether the loan has been in default  
2 for six months or longer.

3 (c) Records related to a public investment fund’s indirect  
4 funding of a private loan via a fund or other type of externally  
5 managed investment vehicle shall remain subject to Sections  
6 6254.26 and 7514.7.

7 (d) For purposes of this section, the following definitions shall  
8 apply:

9 (1) “Business identifying information” means any information  
10 about a legal entity that reveals a trade secret, commercial  
11 information, or financial data that is proprietary or confidential,  
12 including, but not limited to, information that may be used to  
13 distinguish or trace the identity of a person or other legal entity  
14 maintaining a constituent ownership interest in the borrower.

15 (2) “Constituent owner” means a person or legal entity that  
16 maintains a direct or indirect ownership interest in the borrower  
17 or one of its guarantors or sources of collateral for the loan,  
18 including, among others, a stockholder, member, or partner.

19 (3) “Personal identifying information” has the same meaning  
20 as defined in Section 530.55 of the Penal Code.

21 (4) “Private loan” means a loan made pursuant to or evidenced  
22 by a loan agreement, debt instrument, or other evidence of  
23 indebtedness, if that lending arrangement is exempt from  
24 registration as a security under federal securities laws.

25 (5) “Public investment fund” means ~~a public pension or~~  
26 ~~retirement system or a public endowment or foundation; the Public~~  
27 *Employees’ Retirement Fund described in Section 20170 and the*  
28 *Teachers’ Retirement Fund described in Section 22400 of the*  
29 *Education Code.*

30 SEC. 2. The Legislature finds and declares that Section 1 of  
31 this act, which adds Section 6254.32 to the Government Code,  
32 imposes a limitation on the public’s right of access to the meetings  
33 of public bodies or the writings of public officials and agencies  
34 within the meaning of Section 3 of Article I of the California  
35 Constitution. Pursuant to that constitutional provision, the  
36 Legislature makes the following findings to demonstrate the interest  
37 protected by this limitation and the need for protecting that interest:

38 ~~This act is necessary to protect information that is not appropriate~~  
39 ~~for public disclosure; strikes a balance between preserving the~~  
40 *right of the public to access information about how public funds*

- 1 *are invested and protecting the privacy of loan recipients and*
- 2 *proprietary information provided to public investment funds.*

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August 18, 2020 LVMWD Regular Board Meeting

TO: Board of Directors

FROM: Engineering and External Affairs

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**Subject : Mulholland Highway Bridge over Triunfo Creek Water Main Replacement  
Project: Construction Award**

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**SUMMARY:**

On May 19, 2020, the Board authorized a call for bids for the Mulholland Highway Bridge over Triunfo Creek Water Main Replacement Project. The scope of work consists of installing a new 14-inch water main across the proposed permanent bridge that currently under construction. Staff evaluated four bids received and determined that the lowest responsive bid was submitted by Unified Field Services Corporation, in the amount of \$199,653.85, which is 32.7% below the Engineer's Estimate.

**RECOMMENDATION(S):**

Award a construction contract to Unified Field Services Corporation, in the amount of \$199,653.85, and reject all remaining bids upon receipt of duly executed contract documents for the Mulholland Highway Bridge over Triunfo Creek Water Main Replacement Project.

**FISCAL IMPACT:**

Yes

**ITEM BUDGETED:**

Yes

**FINANCIAL IMPACT:**

Sufficient funds are available in the adopted Fiscal Year 2020-21 Budget. No additional appropriation is needed at this time. The cost of the project is expected to be reimbursed by CalOES/FEMA.

**DISCUSSION:**

On May 19, 2020, the Board authorized a Call for Bids for the Mulholland Highway Bridge over Triunfo Creek Water Main Replacement Project. The scope of work consists of installing a 14-inch diameter water main across the Mulholland Highway Bridge over Triunfo Creek, which is currently under construction by Los Angeles County Department of Public Works. The bridge contractor is currently constructing the new bridge abutments. The concrete has been poured and is curing in place.

Staff held mandatory pre-bid meetings for the project on June 11th and 16th, which were attended by seven contractors in total. Four bids were received with Unified Field Services Corporation (Unified) submitting the lowest responsive bid. Unified's bid is 32.7% below the Engineer's Estimate of \$296,500. After a thorough review of the submitted bids, staff recommends awarding the construction contract to Unified Field Services Corporation.

Following is a summary of the bid results:

Bidder	Bid Total	Percentage Below Engineer's Estimate
Unified Field Services Corp.	\$199,653.85	32.7%
Toro Enterprises, Inc.	\$255,400.00	13.9%
Granite Construction Comp.	\$266,010.00	10.3%
J. Vega Engineering, Inc.	\$274,400.00	7.4%

Following is a summary of the anticipated total project cost:

Description	Cost
<u>Professional Services:</u>	
Design, Bidding, Construction Support	\$31,202.25
<u>Construction:</u>	
Construction Award	\$199,653.85
Construction Contingency (10%)	\$19,965.39
<u>Administrative:</u>	
District Labor (12%)	\$23,958.46
G&A (20%)	\$39,930.77
Total Project Cost	\$314,710.72
Existing Appropriation	\$654,000.00

It is anticipated that the work required to construct the permanent water main across the bridge will be reimbursed by CalOES/FEMA through its Public Assistance Grant Program. Reimbursement for the installation of the temporary pipeline was already approved and paid by CalOES/FEMA.

**GOALS:**

Construct, Manage and Maintain All Facilities and Provide Services to Assure System Reliability and Environmental Compatibility

Prepared by: Veronica Hurtado, Assistant Engineer



August 18, 2020 LVMWD Regular Board Meeting

TO: Board of Directors

FROM: Engineering and External Affairs

**Subject : On-Call Pipeline Repair and Paving/Concrete Services: Award**

**SUMMARY:**

On December 17, 2019, the Board authorized the issuance of two calls for bids, one for on-call pipeline repair and paving services and one for paving services only. The calls for bids were posted on June 8, 2020, and bids were publicly opened on July 14, 2020. A single bid was received from Toro Enterprises, Inc. (Toro), and responsive to the requirements for both solicitations. Staff reviewed Toro's bid pricing with the itemized costs for previous projects that were performed on an emergency or as-needed basis. Based on the comparison, staff determined that the bid pricing provided by Toro is competitive and would result in a cost-savings to the District as compared to the existing process to contract for these services on a case-by-case basis. As a result, staff recommends award of two on-call construction contracts to Toro with renewal options for a maximum term of five years.

**RECOMMENDATION(S):**

Award initial two-year construction contracts to Toro Enterprises, Inc., in the amounts of \$700,000 for pipeline repair and paving services and \$100,000 for paving and patching services, with renewal option for a maximum term of five years.

**FISCAL IMPACT:**

Yes

**ITEM BUDGETED:**

Yes

**FINANCIAL IMPACT:**

The total cost of the two contracts over two years is estimated to be \$800,000. Sufficient funds are available in the adopted Fiscal Year 2020-21 Budget for this purpose. No additional appropriations are needed.



## **DISCUSSION:**

The District's policy requires that contracts for public projects of \$35,000 or more – except in the case of emergencies – be competitively bid. In the case of emergencies, immediate action can be taken without a formal bidding process; however, making an emergency finding obligates the District to comply with prescribed administrative procedures including Board adoption of an emergency declaration, which can sometimes be untimely (i.e. after the fact). To make the process more efficient, the District initiated a competitive process to establish agreements for on-call pipeline repair and paving services. The resulting agreements from this process are intended to be used in situations when significant and timely response is needed or when the use of the services can eliminate the need for the District to use emergency contracting procedures for critical infrastructure repair. The process will also ensure that the District receives competitive pricing for the unplanned work.

On December 17, 2019, the Board authorized the issuance of calls for bids for two on-call agreements. The calls for bids were posted on June 8, 2020, and bids were publicly opened on July 14, 2020. No specific scope of work was defined for either contract. Instead, the calls for bids defined multiple hypothetical bid schedules to provided the basis for bidding and determine the lowest responsible bidder. The successful bidder would be eligible to receive task orders under the contract with a scope of work defined at that time.

Following are the items included in the bid schedule:

- Typical paving services;
- Pipeline repair vehicles, equipment, materials, rentals rates and mark-up; and
- Pipeline repair labor categories and mark-up.

Both contracts were defined as prevailing wage jobs, and prospective bidders were asked to complete all bid schedules pertinent to the agreement for which they were competing. The District received a single bid from Toro Enterprises, Inc., which was responsive to both agreements. Since only one bid was received and the bids could not be compared directly, staff reviewed the line-by-line bid schedule pricing provided by Toro to that for similar projects.

Following is a summary of staff's findings from the review:

### Pipeline Repair Bid Schedules:

#### Labor:

- The pricing for labor categories was based on prevailing wage, and the bidders provided a mark-up. Toro's mark-up for labor was 10%, which is lower than previous contracts where the mark-up on labor ranged from 15% to 20%.

#### Vehicles, Equipment, Materials, Rentals:

- The costs for vehicles, equipment, materials and labor were based on the Caltrans Rental Rate Book, and bidders were asked to provide a mark-up. Toro's mark-up for these items was 10%, which is lower than other projects where mark-up ranged from 15% to 20%.

### Typical Paving Services:

- The paving bid schedule listed specific tasks typical for paving services, such as crack sealing, slurry backfill or lane striping. Previous emergency declaration work for paving services relied on rates and hours; therefore, it was not always possible to compare pricing directly. However, the unit price for placement of 1 to 20 tons and more than 100 tons of asphalt pavement was compared to recent bids submitted for the Jim Bridger and Long Valley Road Watermain Replacement Project. Toro's bid for these items was competitive as compared to the other bids.

### Additional Notes:

- On many of the previous emergency projects, labor was charged at an overtime rate. This contract would allow the District to complete future work using prevailing wages prescribed by the California Department of Industrial Relations with the agreed upon mark-ups. This will equate to a cost-savings for the District.
- The Calls for Bids were a competitive process and included six eligible bidders at the time of the mandatory pre-bid meeting.
- Staff contacted other eligible bidders to get feedback on why they did not submit bids. Feedback indicated that the other firms were busy and, because this is an on-call contract with no guaranteed minimum, they opted not to submit a bid.
- Toro has frequently been the low bidder for previous emergency work for the District.

Staff recommends awarding two on-call construction contracts to Toro Enterprises, Inc. The initial contracts will be for two years with two potential renewal options for a maximum term of five years. The first renewal would be for a period of two years, and the second renewal would be for one year. The maximum allowable contract value would be as follows:

- Pipeline repair and paving services contract: \$700,000 for each two-year contract period; \$350,000 for the final one-year renewal. The total not-to-exceed amounts per each contract renewal may be adjusted prior to the renewal at the discretion of the District and subject to Board approval.
- Paving and patching services only contract: \$100,000 for each two-year contract period; \$50,000 for final one-year renewal. The total not-to-exceed amounts per each contract renewal may be adjusted prior to the renewal at the discretion of the District and subject to Board approval.

On an annual basis, the contractor may request the adjustment of rates that are not already indexed to reflect inflationary effects. Such rate increases shall be based on the Los Angeles County Consumer Price Index (CPI) for the subject period but may not exceed a maximum of 3% annually and shall be submitted to the District for approval. Tasks orders for these contracts will be issued on a case-by-case basis as the work is required and administratively approved by the General Manager.

### **GOALS:**

Construct, Manage and Maintain All Facilities and Provide Services to Assure System Reliability and Environmental Compatibility

Allows for expedited pipeline and paving repair services to be performed at the lowest possible cost to the District.

Prepared by: Oliver Slosser, P.E., Senior Engineer



August 18, 2020 LVMWD Regular Board Meeting

TO: Board of Directors

FROM: Engineering and External Affairs

**Subject : Jim Bridger and Long Valley Road Water Main Replacement  
Project: Construction Award**

**SUMMARY:**

On September 3, 2019, the Board authorized the award of a professional services agreement to Cannon Corp Engineering Consultants (Cannon) for the design of a new 8-inch diameter water main along Jim Bridger Road, from Jed Smith Road to Ashley Ridge Road. On October 15, 2019, the Board opted to also include replacement of the water main on Long Valley Road, between Lasher Road and Hilltop Road, due to main breaks and leaks that had occurred. A call for bids for construction of the project was issued, and five bids were publicly opened on July 16, 2020. Staff evaluated the bids received and determined that the lowest responsible bidder was Toro Enterprises, Inc. (Toro), in the amount of \$564,689, which is 12% lower than the Engineer's Estimate. Toro's bid was determined to be competitive and reflective of current market conditions. Staff recommends award of a construction contract to Toro for the Jim Bridger and Long Valley Road Water Main Replacement Project.

**RECOMMENDATION(S):**

Award a construction contract to Toro Enterprises, Inc., in the amount of \$564,689; reject all remaining bids upon receipt of the duly executed contract documents; and appropriate \$708,185.67 for Jim Bridger and Long Valley Road Water Main Replacement Project.

**FISCAL IMPACT:**

Yes

**ITEM BUDGETED:**

No

**FINANCIAL IMPACT:**

An appropriation of \$708,185.67 is recommended to fund the project because the funding

was not included in the Fiscal Year 2020-21 Budget. The project was originally set to be awarded in Fiscal Year 2019-20 with staff returning to the Board to request an additional appropriation. However, due to design issues related to Peruvian pepper trees and pipe alignment requirements in a congested utility corridor, the project moved to Fiscal Year 2020-21.

For Fiscal Year 2019-20, the expenditures for the project were as follows:

Description	Expenditures FY 2019-2020
Design, Bidding & Construction Support – Cannon Corporation	\$56,973.62
Tree Assessment Report -- Monarch	\$1,600.00
Construction –Toro Enterprises	\$200,660.00
District Labor	\$10,534.57
G&A Allocations	\$35,812.21
Notice of Exemption – Los Angeles County	\$225.00
Total	\$305,805.40

Only the cost of construction during the emergency declaration of September 26, 2019, to replace the first 1,000 feet of pipe along Jim Bridger Road has been appropriated to date. An additional appropriation, in the amount of \$708,510.67, is needed to award the construction contract for the remaining work and provide sufficient funding for G&A, labor and the remainder of the professional services for the Jim Bridger and Long Valley Road Water Main Replacement Project.

Following is a summary of the estimated remaining costs for the project:

Description	Cost
<u>Professional Services (Remaining)</u>	
Design & Bidding – Cannon Corporation	\$1,164.38
Tree Assessment – Monarch	\$1,600.00
<u>Construction</u>	
Construction Award	\$564,689.00
Construction Contingency (10%)	\$56,468.90
<u>Administrative Cost (Emergency and Construction)</u>	
District Labor (4%)	\$30,613.96
G&A (7%)	\$53,574.43
Notice of Exemption – Los Angeles County	\$75.00
Total Estimated Project Cost	\$708,185.67

**DISCUSSION:**

The District owns approximately nine miles of asbestos cement (AC) pipe in the City of Hidden Hills, which was installed during the 1960s and early 1970s. As the infrastructure has aged and water demand has increased, there have been an increasing number of water main leaks and breaks in the existing AC pipe. Sections of AC pipe have been replaced with

polyvinyl chloride (PVC) pipe along Long Valley Road and Jim Bridger Road due to frequent breaks and leaks. On September 3, 2019, the Board authorized the award of a professional services agreement to Cannon Corp Engineering Consultants (Cannon) for the design of a new 8-inch diameter water main along Jim Bridger Road, from Jed Smith Road to Ashley Ridge Road. On October 15, 2019, the Board opted to include replacement of the water main along Long Valley Road between Lasher Road and Hilltop Road due to main breaks and leaks that had occurred.

The first 1,000 linear feet of PVC pipe was installed on Jim Bridger Road between Jed Smith Road and the nearest shutoff valve following an emergency declaration approved by the Board on September 26, 2019. On November 5, 2019, the Board deemed the first 1,000 linear feet along Jim Bridger Road complete and ended the emergency declaration. The next 1,000 linear feet along Jim Bridger Road are included in the current plans and specifications, along with approximately 1,122 linear feet along Long Valley Road.

Following is a summary of the scope of work for the project:

- Replacement of approximately 1,000 linear feet of deteriorated AC pipeline with 8-inch PVC pipe along Jim Bridger Road from Ashley Ridge Road to the terminus of the 1,000 feet of PVC pipeline completed in November 2019;
- Replacement of 1,122 linear feet of deteriorated ACP pipeline with 8-inch PVC pipe along Long Valley between Lasher Road and Hilltop Road;
- Removal of two Peruvian pepper trees along Long Valley Road;
- Replacement of decomposed granite in areas where the pipeline is replaced.

The Engineer’s Estimate for the rehabilitation of the project was \$640,000. Toro Enterprises’ bid, in the amount of \$564,689, was approximately 12% below the Engineer’s Estimate. Bids were opened publicly on July 16, 2020, with the majority of the bidders in attendance.

Following is a summary of the bids:

Bidder	Bid Total	Percentage Above/Below Estimate
Toro Enterprises	\$564,689	-12%
Cedro Construction	\$644,469	<+1%
J.V Engineering	\$659,170	+3%
Blois Construction	\$864,270	+35%
Spiess Construction	\$1,041,500	+62%

The recent water main break that occurred on May 7, 2020 was outside the proposed limits of the Long Valley Road portion of the project. The limits of the project were based on recent main breaks along Long Valley Road during the time of project scoping. The pipeline break on May 7, 2020 was 62 feet east of Lasher Road and, therefore, not included in the current scope. There will be other projects in the near future to address remaining problematic areas within Hidden Hills.

**GOALS:**

Construct, Manage and Maintain All Facilities and Provide Services to Assure System Reliability and Environmental Compatibility

Prepared by: Mercedes Acevedo, Assistant Engineer, E.I.T